



Community Preservation Committee

Regular

~ Minutes ~

36 Court Street
Springfield, MA 01103
<http://www.springfieldcityhall.com>

Kathy Calvanese

Tuesday, September 5, 2023

6:00 PM

Utilizing Remote Collaboration Technology

I. Call to Order

6:00 PM Meeting called to order on September 5, 2023 at Utilizing Remote Collaboration Technology, (Online), Springfield, MA.

II. Public Portion

Springfield Community Preservation Committee

September 5, 2023

Due to the Covid-19 Pandemic and pursuant to the Governor's Executive Order concerning the

Open Meeting Law, the Springfield Community Preservation Committee will continue to meet remotely until further notice. A full video recording of this meeting can be viewed here:

<https://www.facebook.com/SpringfieldCommunityPreservationCommittee/> <<http://www.facebook.com/SpringfieldCommunityPreservationCommittee/>>

Public comments may be mailed to Community Preservation Committee, City Hall, 36 Court Street, Springfield, 01103 or e-mail to: cpc@springfieldcityhall.com

Present: - Juanita Martinez (Conservation Commission Representative) - Clinton Harris (Park Department Representative) and Robert McCarroll (Springfield Preservation Trust), Judy Crowell (Historical Commission) - Steven Bosworth (Neighborhood Representative), Willie Thomas (Housing Authority) Yolanda Cancel (Neighborhood Representative), Gloria DeFillipo (Planning Board Representative)

Absent: Rhonda Sherrell - (Neighborhood Representative)

Call to Order

Approve Minutes of August 1

Request to Change Scope of Work for Magazine Playground

Request to Extend Contract and Change Scope of Work for D'Amour Museum

Cancel Commitment La Marquise Apartment House, 2612 Main St.

Ordinance Amendment

Review Annual CPA Plan

Administrator's Updates

Other Matters

FocusSpringfield

Annual Public Hearing October 3

Minutes

Approval of September 5, 2023 Minutes. Motion to accept the minutes by Willie and seconded by Steve. All in favor, yes, with the exception of Gloria who abstained. Motion passed.

Request to Change Scope of Work for Magazine Playground

Laura Walsh, Project Coordinator for the DPRBM and Shaun Johnson, representing McKnight Council.

The park has been underutilized and the layout of the amenities is not ideal. The DPRBM is requesting a change of scope for the Magazine Park CPA project. The original intent was to design and construct two features in phases but instead the DPRBM plan is to develop a master plan for design and specifications for the entire playground, which includes features not part of the original application. A change of scope means the project will now be for construction documents and design only for the entire park. The DPRBM has applied for a Land and Water Fund Construction Fund (LWCF) grant for the construction. It is a 50/50 grant with the City paying a share for the construction costs. Time table shifts to next fall for notice of LWCF grant. There is local neighborhood support for this plan. Motion to authorize a change of scope for the project from design and construction to design and engineering oversight for full construction documents and permitting. No extension needed at this time, the June 2024 date is on target.

Motion to authorize by Clinton and Second by Gloria. Unanimous. Passed. As there is a significant change to the original project, the City Council will need to be informed.

Request to Extend Contract and Change Scope of Work for D'Amour Museum

Rachel Hart representing the D'Amour Museum.

Request extension to November 30 2024. The project was for the front door, window replacement and cleaning of limestone on the Chestnut Street side. However, the windows will take additional time to manufacture and the cost of the windows and doors were more than expected. The cleaning of the facade or limestone will be delayed until the museum engages additional fundraising. Motion by Gloria to extend the contract and remove the limestone cleaning from the project, second by Clinton. Passed.

Cancel Commitment La Marquise Apartment House, 2612-2616 Main St.

Project from 2020. Early 20 century 12 unit building that was tax foreclosed and subsequently awarded to developers. The Office of Housing was not happy with the lack of progress and issued a Revocation of Preferred Developer Status. The City will be putting the property back out in a Request for Proposals. The Witman/Hannoush preferred developer status has been revoked and the developers did not take ownership of the property. We will not be moving forward with the CPA grant previously committed. Motion to terminate by Gloria and Second by Juanita. Passed.

Ordinance CPA Amendment (members currently serve two, three year terms)

Proposal to update the current amendment. The current ordinance outlines mandatory terms for SCPC members and there may be a situation when a member of a government board revolves off without a replacement. The SCPC is a nine member committee with five seats that require membership on specific boards--Planning, Historic, Park, Housing, Conservation. One seat is for the Springfield Preservation Trust and three seats are for neighborhood members.

The neighborhood members are nominated and then appointed by the City Council President, and the Springfield Preservation Trust member is nominated by the SPT Board. Therefore, the proposal is to modify the Ordinance so each member of a government board may continue in office after the expiration of his/her term (an at-will member)- until a successor is duly appointed. An appointee of a government board may remain a member of the SCPC as long as they remain a member of the appointing board. Motion by Clinton to accept and send for approval by the City Council. Second by Gloria. Motion passed.

Amendment language: "Each member may continue in office after the expiration of his/her term until a successor is duly appointed and qualified as long as an appointee of a government board remains a member of the board which appointed them."

Review Annual CPA Plan

The state law requires we review the plan annually. The plan requires an update on the timeline for applications and Bob proposed to move the timeline up by a month. With an earlier deadline, recommendations to the City Council can be sent for approval in July and contracts in hand by September. Motion to set 2024 application deadline for Thursday February 29 (rather than March 28). Motion passed.

It was suggested the committee look for opportunities in areas that CPA funding has not yet reached. Springfield has 17 neighborhoods and CPA grants have funded projects in 16 neighborhoods (with the exception of Boston Road). Gloria will reach out to Ed Whitfield and ask about an Indian Orchard and Pinepoint collaboration for a project in the Boston Road area. Additional discussion on establishing new priorities for next year's application (please see the document referred to at the meeting for housing priorities). The CPA plan should address the SCPC priorities for next year's CPA funding.

Administrator's Updates: Historic Homes. All except for one of the grantees have completed the SHC approval process and most are in various phases of obtaining quotes for the work. Two additional homeowners went under contract last week. Other Updates: The quarterly report for the Gemini Townhomes was emailed to the committee earlier in the month.. The City still owns the property and has yet to be transferred to Home City Development.

Annual Public Hearing October 3, 2023

Focus Springfield has agreed to host the annual public hearing again this year in their Main Street studio. Arrival time by 5:30-ish. Seven members will be present live and two members will be hybrid or remote. The meeting is open to the public and comments will be recorded for inclusion in next year's CPA Plan.

Next meeting. October 3

Adjourned