Community Preservation Committee

Regular

~ Minutes ~

36 Court Street
Springfield, MA 01103
http://www.springfieldcityhall.com

Kathy Calvanese

Tuesday, December 5, 2023 **6:00 PM** **Utilizing Remote Collaboration Technology**

I. Call to Order

6:00 PM Meeting called to order on December 5, 2023 at Utilizing Remote Collaboration Technology, (Online), Springfield, MA.

II. Public Portion

Springfield Community Preservation Committee

December 5, 2023

Due to the Covid-19 Pandemic and pursuant to the Governor's Executive Order concerning the

Open Meeting Law, the Springfield Community Preservation Committee will continue to meet remotely until further notice. A full video recording of this meeting can be viewed here:

https//www.facebook.com/Springfield <http://www.facebook.com/Springfield>
CommunityPreservationCommittee/

The Annual Public Hearing was held in the Focus Springfield Studios and open to the public.

Public comments may be mailed to Community Preservation Committee, City Hall, 36 Court Street, Springfield, 01103 or e-mail to: cpc@springfieldcityhall.com

Present: Clinton Harris (Park Department Representative), Robert McCarroll (Springfield Preservation Trust), Steven Bosworth (Neighborhood Representative), Gloria DeFillipo (Planning Board Representative) -Juanita Martinez (Conservation Commission Representative) -Judy Crowell (Historical Commission), Yolanda Cancel (Neighborhood Representative), Willie Thomas (Housing Authority)

Absent: Rhonda Sherrell - (Neighborhood Representative)

Call to Order

Approve Minutes of November 7

Contract Extension Requests:

I. DPBRM extension requests

Extend to 6/30/24

Marshall Roy Park Walking Path, Splash Pad, Fitness

Dartmouth Terrace

Extend to 11/30/2024

Spanish American War Monument - Phase 2

Godfrey Triangle - Phase 2

Hennessy Park

Nahorniak Park

Bay Path Cemetery

Venture Pond - Phase 2

Florentine Gardens

Extend to 11/30/25

Magazine Park - Phase 1

II. 2021 Wayfinders project expires 2/28/2024. Extension request to 2/28/2026.

III. 58 Itendale Street Expires on 11/30/2023. Request extension to 12/31/2024.

Adopt Annual CPA Plan

Adopt Application Template and Instructions

Review Historic Homes Program Guidelines

Ordinance Amendment Update

Administrator's Updates

Other Matters

FocusSpringfield

Support Letter for D'Amour Museum application to MA Cultural Facility Grant

Next Meeting January 2

Other Matters (out of order until a quorum is met for items that require a vote)

- Focus Springfield videos on projects are in the discussion phase
- The Ordinance Amendment passed as the first step. Scheduled for 2nd and 3rd steps to clarify that members serve until a new member is available and to remove term limits for serving.
- Abbey Brook Conservation project. The Conservation Commission will sign the agreement but since a municipality can't own both the land and the conservation restriction, a land trust or other state agency may need to hold the interest. Our chair, the representative of the Conservation Commission and the administrator met with Mass Audubon to discuss the process and the responsibilities of the trustee. They are very interested in working with us and the possibility of an education component, given the several schools in the area, including Chicopee. The estimated cost is approximately $11,000 for the permanent conservation restriction.
- Two more homes were completed in the Historic Homes Restoration Program
- The update on the Annual CPA distribution from the state was good news with more revenue than we had planned, in addition to the additional local tax levy contributing more than last year.

Minutes

Approval of November 7, 2023 Minutes. Motion to accept the minutes by Gloria and seconded by Juanita. All in favor, yes. Motion passed.

Contract Extension Requests:

WayFinders

Contract expires in February of 2024, and they are requesting an extension of the original agreement to February 28th 2026. Housing project on Byers Street.

Motion made by Gloria to not allow the extension, second by Juanita. Gloria-yes, Juanita- No, Steve- No Clinton, No. Judy, Yes. Yolanda-Abstain. Bob No. The motion fails.

Motion to allow the extension made by Steve, second by Juanita. Steve-Yes, Juanita-Yes,,Clinton-Yes, Gloria-No, Judy-No, Yolanda- Abstain.

Motion passed to allow the extension.

58 Itendale Street

A Corrective Order Authorizing Mayor to Execute was re-approved and they will have the property transferred and for construction to begin. Contract expires on November 30, 2023, the Office of Disaster Assistance requests an extension to December 31, 2024.

Motion to discuss by Clinton, second by Gloria. No discussion. Vote to approve the extension.

All in favor, yes.

DPBRM extension requests

Extend to 6/30/24

Marshall Roy Park Walking Path, Splash Pad, Fitness

Dartmouth Terrace

Motion to allow extension made by Clinton, second by Gloria. All in favor, yes.

Extend to 11/30/2024

Spanish American War Monument - Phase 2

Godfrey Triangle - Phase 2

Hennessy Park

Nahorniak Park

Bay Path Cemetery

Venture Pond - Phase 2

Florentine Gardens

Motion to allow extension made by Gloria second by Juanita. All in favor, yes.

Extend to 11/30/25

Magazine Park - Phase 1

Motion to allow extension made by Gloria second by Juanita. All in favor, yes.

Adopt Annual CPA Plan

Final edits to the plan were made.

Motion to accept changes for the 2024 CPA Plan made by Gloria second by Juanita. All in favor, yes.

Adopt Application Template and Instructions

Final edits to the application were made. Nine paper applications are required in addition to a digital copy. **Motion** to adopt the 2024 CPA Application made by Gloria second by Clinton. All in favor, yes.

Review Historic Homes Program Guidelines

Recommendations for changes to the program were discussed and votes followed.

Motion to increase the Area Median Income for a full grant from 60% to 80% AMI made by Gloria second by Juanita. All in favor, yes. Motion passes.

Motion to maintain the 200% Area Median Income cap by Gloria second by Juanita. All in favor, yes. Motion passes

Motion to offer a $10,000 grant to those at 171% AMI and above, up to 200% AMI made by Gloria second by Yolanda. All in favor, yes. Motion passes

Motion to raise the maximum grant from $30,000 to $40,000 made by Yolanda and second by Juanita. Yolanda, Yes. Juanita, No. Gloria, No. Steve, No. Clinton, No. Judy, No.Willie, No. Bob, No.

Motion does not pass.

Motion to allow a prior grantee of the Historic Homes Restoration Program to reapply provided they wait one cycle before applying for the lottery again. Motion made by Gloria second by Willie. Yolanda, Yes. Juanita, Yes. Gloria, Yes. Steve, Yes. Clinton, No. Judy, Yes. Willie, Yes. Bob, Yes. Motion passes

Motion to add exterior carpentry repairs and exterior masonry, including chimney work, to the items covered under the HHRP grant. Made by Gloria, second by Juanita. All in favor. Motion passes.

Exterior items covered under the program now include the restoration of original windows and doors, purchase and installation of energy efficient storm windows, restoration of porches, exterior carpentry repairs, exterior painting, roofs, chimney and other masonry work.

The next Historic Homes lottery will be drawn on January 2, 2024. It will be followed by the Annual Application Workshop for Open Space & Recreation, Community Housing and Historic Resource grants.

Support Letter for D'Amour Museum application to MA Cultural Facility Grant

Motion to write a letter of support for D'Amour Museum made by Steve second by Gloria. All in favor. Motion passes.

Next meeting. January 2**,** 2024

Adjourned