CITY COUNCIL

City Clerk's Office 5/29/2024

Special Meeting Agenda~

I hereby notify you that the following items of business have been filed with this office and can be acted upon at the meeting of the City Council **Wednesday May 29, 2024** at 05:00 PM.

City Clerk

Call to Order

5:00 PM Meeting called to order on May 29, 2024 at Hybrid Council Chamber, 36 Court Street, Springfield, MA.

Orders- Cont'd. from May 28, 2024

Scheduled roll over date from May 28, 2024

(1.) FY25 Budget - General Fund (Mayor Sarno)
(2.) FY25 Budget Order - Enterprise Fund (Mayor Sarno)
(3.) FY25 Budget Order - Revolving Funds (Mayor Sarno)
(4.) FY25 Budget - EF Retained Earnings (Mayor Sarno)

City Council

SCHEDULED

Meeting: 05/29/24 05:00 PM
Initiator: Trevor Crawford
Sponsors: Mayor Domenic J. Sarno
DOC ID: 8040

FY25 Budget - General Fund (Mayor Sarno)

Fiscal Year 2025 Budget Appropriations Order
July 1, 2024 to June 30, 2025
Date of Vote: 05/28/2024

General Fund

WHEREAS, to meet the expenses of the City of Springfield, including the School Department, for the fiscal year commencing July 1, 2024 and ending June 30, 2025 (FY25), General Fund Appropriations in the amount of $920,638,516 as itemized on the attached Schedule of Appropriations and $8,078,917 in Other Financing Uses as hereby voted from the following sources, pursuant to Massachusetts General Laws Chapter 44, Section 32, and Chapter 468 of the Acts of 2008, and the recommendations of his Honor the Mayor.

WHEREAS, after reviewing this order, the Chief Administrative and Financial Officer has certified to the Mayor and City Council, that in her professional opinion, after an evaluation of all pertinent financial information reasonably available, the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the Order, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, that no departments incur liabilities against an appropriation in excess of the unencumbered balance thereof

IT IS FURTHER ORDERED, that the City Council approves the Appropriations as itemized in the attached Schedule of Appropriations to meet the expenses of the City of Springfield for Fiscal Year 2025.

SOURCES		
Estimated General Fund Revenue:	$928,717,433	
TOTAL:	$928,717,433	
USES		
Total General Fund Financing:		$920,638,516
Other Financing Uses - Trash Enterprise Fund:		$ 8,078,917
TOTAL:	$928,717,433	

City of Springfield - Fiscal Year 2025
Mayor's Recommended Budget
Schedule of Appropriations - General Fund

Fund	Func	Dept	Classification	FISCAL 2025 RECOMMENDED GENERAL FUND
0100	**10**	**111**	**CITY COUNCIL**	**610,593**
0100	10	111	Personal Services	592,605
0100	10	111	Expenses	17,988
0100	10	111	Capital	-
0100	**10**	**121**	**MAYOR**	**722,686**
0100	10	121	Personal Services	702,062
0100	10	121	Expenses	20,624
0100	10	121	Capital	-
0100	**10**	**129**	**OFFICE OF MANAGEMENT AND BUDGET**	**1,332,266**
0100	10	129	Personal Services	1,158,926
0100	10	129	Expenses	173,340
0100	10	129	Capital	-
0100	**10**	**132**	**DEPT 3-1-1**	**585,653**
0100	10	132	Personal Services	533,200
0100	10	132	Expenses	52,453
0100	10	132	Capital	-
0100	**10**	**133**	**FINANCE**	**2,886,448**
0100	10	133	Personal Services	
0100	10	133	Expenses	2,886,448
0100	10	133	Capital	
0100	**10**	**133**	**PAY-AS-YOU-GO CAPITAL**	**4,989,680**
0100	10	133	Personal Services	
0100	10	133	Expenses	
0100	10	133	Capital	4,989,680
0100	**10**	**135**	**COMPTROLLER**	**583,540**
0100	10	135	Personal Services	575,843
0100	10	135	Expenses	7,698
0100	10	135	Capital	-
0100	**80**	**135**	**STATE ASSESSMENTS**	**3,806,569**
0100	80	135	Personal Services	
0100	80	135	Expenses	3,806,569
0100	80	135	Capital	
0100	**10**	**135**	**PROVISION FOR UNCOMPENSATED ABSENCES**	**(1,500,000)**
0100	10	135	Personal Services	(1,500,000)
0100	10	135	Expenses	

0100	10	135	Capital	
0100	**10**	**135**	**RESERVE FOR CONTINGENCIES**	**250,000**
0100	10	135	Personal Services	
0100	10	135	Expenses	250,000
0100	10	135	Capital	
0100	**10**	**136**	**INTERNAL AUDIT**	**521,555**
0100	10	136	Personal Services	314,892
0100	10	136	Expenses	206,663
0100	10	136	Capital	-
0100	**10**	**138**	**OFFICE OF PROCUREMENT**	**677,630**
0100	10	138	Personal Services	513,397
0100	10	138	Expenses	164,233
0100	10	138	Capital	-
0100	**10**	**141**	**BOARD OF ASSESSORS**	**1,141,915**
0100	10	141	Personal Services	897,235
0100	10	141	Expenses	244,680
0100	10	141	Capital	-
0100	**10**	**145**	**TREASURER**	**1,617,831**
0100	10	145	Personal Services	609,381
0100	10	145	Expenses	1,008,450
0100	10	145	Capital	-
0100	**70**	**145**	**DEBT SERVICE**	**19,181,437**
0100	70	145	Personal Services	
0100	70	145	Expenses	
0100	70	145	Capital	19,181,437
0100	**70**	**145**	**CAPITAL RESERVE FUND**	**3,961,601**
0100	70	145	Personal Services	
0100	70	145	Expenses	
0100	70	145	Capital	3,961,601
0100	**10**	**146**	**COLLECTOR**	**584,164**
0100	10	146	Personal Services	396,286
0100	10	146	Expenses	187,877
0100	10	146	Capital	-
0100	**10**	**147**	**PARKING CONTRACT**	**1,165,901**
0100	10	147	Personal Services	
0100	10	147	Expenses	1,165,901
0100	10	147	Capital	
0100	**10**	**151**	**LAW**	**3,312,100**
0100	10	151	Personal Services	2,700,158
0100	10	151	Expenses	611,943

0100	10	151	Capital	-
0100	**10**	**152**	**DEPARTMENT OF HUMAN RESOURCES & LABOR RELATIONS**	**1,805,825**
0100	10	152	Personal Services	1,252,595
0100	10	152	Expenses	553,230
0100	10	152	Capital	-
0100	**90**	**152**	**BENEFITS**	**32,193,376**
0100	90	152	Personal Services	
0100	90	152	Expenses	**32,193,376**
			Health Insurance	28,325,622
			Unemployment	125,544
			Workers Compensation Indemnity	546,773
			Workers Compensation Medical Claims	1,397,917
			Medicare - Employer Match	1,797,519
0100	90	152	Capital	-
0100	**10**	**154**	**PAYROLL DEPARTMENT**	**-**
0100	10	154	Personal Services	
0100	10	154	Expenses	-
0100	10	154	Capital	
0100	**10**	**155**	**INFORMATION TECHNOLOGY DEPARTMENT**	**5,274,649**
0100	10	155	Personal Services	1,350,422
0100	10	155	Expenses	3,906,227
0100	10	155	Capital	18,000
0100	**10**	**161**	**CITY CLERK**	**799,685**
0100	10	161	Personal Services	724,329
0100	10	161	Expenses	75,356
0100	10	161	Capital	-
0100	**10**	**162**	**BOARD OF ELECTION COMMISSION**	**779,517**
0100	10	162	Personal Services	522,867
0100	10	162	Expenses	256,650
0100	10	162	Capital	-
0100	**10**	**175**	**PLANNING DEPARTMENT**	**1,398,961**
0100	10	175	Personal Services	946,913
0100	10	175	Expenses	452,049
0100	10	175	Capital	-
0100	**10**	**190**	**FACILITIES MANAGEMENT**	**4,415,942**
0100	10	190	Personal Services	1,329,464
0100	10	190	Expenses	3,086,478
0100	10	190	Capital	-
0100	**10**	**193**	**CAPITAL ASSET CONSTRUCTION**	**544,686**
0100	10	193	Personal Services	485,182
0100	10	193	Expenses	59,504

0100	10	193	Capital	-
0100	**20**	**210**	**POLICE**	**58,517,399**
0100	20	210	Personal Services	53,235,188
0100	20	210	Expenses	5,022,033
0100	20	210	Capital	260,178
0100	**20**	**220**	**FIRE**	**28,750,291**
0100	20	220	Personal Services	26,203,451
0100	20	220	Expenses	2,538,340
0100	20	220	Capital	8,500
0100	**20**	**240**	**CODE ENFORCEMENT**	**3,262,250**
0100	20	240	Personal Services	2,981,526
0100	20	240	Expenses	280,724
0100	20	240	Capital	-
0100	**20**	**250**	**EMERGENCY COMMUNICATIONS**	**2,273,132**
0100	20	250	Personal Services	2,085,203
0100	20	250	Expenses	187,930
0100	20	250	Capital	-
0100	**20**	**292**	**TJ O'CONNOR ANIMAL CONTROL**	**1,935,118**
0100	20	292	Personal Services	1,063,270
0100	20	292	Expenses	871,847
0100	20	292	Capital	-
0100	**30**	**300**	**SCHOOL DEPARTMENT**	**627,288,835**
0100	30	**300**	SCHOOL DEPARTMENT	584,425,038
0101	30	**300**	SCHOOL TRANSPORTATION	42,863,797
0100	**40**	**400**	**DEPARTMENT OF PUBLIC WORKS**	**12,436,838**
0100	40	400	Personal Services	5,412,232
0100	40	400	Expenses	7,024,606
0100	40	400	Capital	-
0100		**400**	**ENTERPRISE FUND SUPPLEMENT**	**8,078,917**
0100		400	Personal Services	
0100		400	Expenses	8,078,917
0100		400	Capital	
0100	**50**	**520**	**HEALTH & HUMAN SERVICES**	**2,518,191**
0100	50	520	Personal Services	2,065,782
0100	50	520	Expenses	452,409
0100	50	520	Capital	-
0100	**50**	**541**	**DEPARTMENT OF ELDER AFFAIRS**	**678,174**
0100	50	541	Personal Services	423,395
0100	50	541	Expenses	254,779
0100	50	541	Capital	-

0100	**50**	**543**	**VETERANS SERVICES**	**1,678,968**
0100	50	543	Personal Services	387,425
0100	50	543	Expenses	1,291,543
0100	50	543	Capital	-
0100	**60**	**610**	**LIBRARY**	**5,990,426**
0100	60	610	Personal Services	4,117,343
0100	60	610	Expenses	1,838,083
0100	60	610	Capital	35,000
0100	**90**	**613**	**MUSEUM**	**1,320,000**
0100	90	613	Personal Services	
0100	90	613	Expenses	1,320,000
0100	90	613	Capital	
0100	**60**	**630**	**PARKS DEPARTMENT**	**12,854,869**
0100	60	630	Personal Services	6,740,737
0100	60	630	Expenses	6,114,132
0100	60	630	Capital	-
0100	**90**	**911**	**NON-CONTRIB. PENSIONS**	**-**
0100	90	911	Personal Services	
0100	90	911	Expenses	-
0100	90	911	Capital	
0100	**90**	**911**	**CONTRIBUTION RETIREMENT PENSION**	**67,489,816**
0100	90	911	Personal Services	
0100	90	911	Expenses	67,489,816
0100	90	911	Capital	
			TOTAL	***928,717,433***

City Council

SCHEDULED

Meeting: 05/29/24 05:00 PM
Initiator: Trevor Crawford
Sponsors: Mayor Domenic J. Sarno
DOC ID: 8041

FY25 Budget Order - Enterprise Fund (Mayor Sarno)

Fiscal Year 2025 Budget Appropriations Order
July 1, 2024 to June 30, 2025
Date of Vote: 05/28/2024
Trash Enterprise Fund

WHEREAS, pursuant to the requirements of Section 53F ½ of Chapter 44 of Massachusetts General Law, the following Trash Enterprise Fund shall be authorized for the fiscal year commencing July 1, 2024 and ending June 30, 2025 (FY25), provided that expenditures shall not be made or liabilities incurred for the fund in excess of the balance of the fund, nor in excess of the total authorized expenditures of the fund.

WHEREAS, after reviewing this order, the Chief Administrative and Financial Officer has certified to the Mayor and City Council, that in her professional opinion, after an evaluation of all pertinent financial information reasonably available, the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the Order, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, that the City Council approves the Appropriations as itemized in the attached Schedule of Appropriations to meet the expenses of the Trash Enterprise Fund for Fiscal Year 2025.

SOURCES		
Estimated FY25 Trash Enterprise Fund Revenue:	$ 5,411,042	
Other Financing Source - FY23 Retained Earnings	$265,284	
Other Financing Source - General Fund:	$ 8,078,917	
TOTAL:	$13,755,243	
USES		
Total Trash Enterprise Fund Financing:		$13,755,243
TOTAL	$13,755,243	

City of Springfield - Fiscal Year 2025
Recommended Budget
Schedule of Appropriations - Trash Enterprise Fund

Fund	Func	Dept	Classification	FISCAL 2025 MAYOR REC ENTERPRISE FUND
6500	**40**	**400**	**TRASH ENTERPRISE**	**13,755,243**
6500	40	400	Personal Services	3,590,362
6500	40	400	Expenses	10,164,880
6500	40	400	Capital	-
			TOTAL	***13,755,243***

City Council

SCHEDULED

Meeting: 05/29/24 05:00 PM
Initiator: Trevor Crawford
Sponsors: Mayor Domenic J. Sarno
DOC ID: 8043

FY25 Budget Order - Revolving Funds (Mayor Sarno)

Fiscal Year 2025 Budget Appropriations Order
July 1, 2024 to June 30, 2025
Date of Vote: 5/28/2024

Revolving Fund

WHEREAS, pursuant to the requirements of Section 53A and 53E ½ of Chapter 44 of Massachusetts General Law, as amended by the Municipal Modernization Act, St. 2016, c. 218, section 86, the following Revolving Funds shall be re-authorized for the fiscal year commencing July 1, 2024 and ending June 30, 2025 (FY25), provided that expenditures shall not be made or liabilities incurred for any revolving fund in excess of the balance of the fund, nor in excess of the total authorized expenditures of said fund, listed below.

WHEREAS, after reviewing this order, the Chief Administrative and Financial Officer has certified to the Mayor and City Council, that in her professional opinion, after an evaluation of all pertinent financial information reasonably available, the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the Order, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, that the City Council approves the reauthorization of the following revolving funds for Fiscal Year 2025.

Annual Appropriation

Handicapped Parking (2402-520)
Program/Purpose: Handicapped parking receipts in accordance with Chapter 40 section 8J
Receipts Credited: $500,000
Authorization to Expend: $500,000
Limitation: not to exceed $500,000

Mattoon Street Parking (2408-145)
Program/Purpose: Parking violation enforcement
Receipts Credited: $50,000
Authorization to Expend: $50,000
Limitation: not to exceed $50,000

Park - Banquet Facilities (2413-650)
Program/Purpose: Operation of Barney Carriage House, King Phillip's Stockade, and Camp Wilder

Receipts Credited: $200,000
Authorization to Expend: $200,000
Limitation: not to exceed $200,000

School Department - Student Technology (2465-300)
Program/Purpose: Fees associated with the cost of providing students with take-home laptops.
Receipts Credited: $500,000
Authorization to Expend: $500,000
Limitation: not to exceed $500,000

Health Department - Healthcare for the Homeless (2476-520)
Program/Purpose: Fees associated with salaries & wages, services, and equipment needed to operate and maintain City operated clinics
Receipts Credited: $900,000
Authorization to Expend: $900,000
Limitation: not to exceed $900,000

Park - Tree Replacement (2454-650)
Program/Purpose: Fees collected for the removal of healthy trees for construction purposes. Revenue will be utilized by the Forestry Division to add new trees.
Receipts Credited: $100,000
Authorization to Expend: $100,000
Limitation: not to exceed $100,000

City Council

SCHEDULED

Meeting: 05/29/24 05:00 PM
Initiator: Trevor Crawford
Sponsors: Mayor Domenic J. Sarno
DOC ID: 8042

FY25 Budget - EF Retained Earnings (Mayor Sarno)

WHEREAS, to meet the expenses of the City of Springfield for the fiscal year commencing July 1, 2024 and ending June 30, 2025 (FY25), pursuant to Mass. Gen. Laws ch. 44, Section 33B, Chapter 59 Section 23, and Chapter 468 of the Acts of 2008, the Chief Administrative and Financial Officer and his Honor the Mayor have requested authorization from the City Council to transfer the sum of $265,284 from FY23 Certified Retained Earnings to FY25 Estimated Revenue of the Enterprise Fund.

WHEREAS, after reviewing this order, the Chief Administrative and Financial Officer has certified to the Mayor and City Council, that in his professional opinion, after an evaluation of all pertinent financial information reasonably available, the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the transfer, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, that the City Council approves the transfer of the sum of $265,284 from FY23 Certified Retained Earnings to FY25 Estimated Revenue of the Enterprise Fund and meet the expenses of the Enterprise Fund for Fiscal Year 2025.

From: Certified Retained Earnings - Other Financing Uses	
6500-00-000-0000-0000-0000-000000-0000000-701000 -	$265,284
Total	**$265,284**
To: Enterprise Fund	
FY25 Estimated Revenue	**$265,284**