



CITY COUNCIL

City Clerk's Office 2/5/2025 12:00:00 PM

Regular Meeting Agenda~

I hereby notify you that the following items of business have been filed with this office and can be acted upon at the meeting of the City Council **Monday February 10, 2025** at 07:00 PM.

City Clerk

Call to Order

7:00 PM Meeting called to order on February 10, 2025 at City Hall -- Room 200, 36 Court Street, Springfield, MA.

Reports of Committee

Informational

- (1.) From CC re:Confirmation of Michael D. Langone to the SRA Board –
- (2.) Confirmation of the Re-Appointment of Yong No as the Director of Internal Audit (Mayor Sarno)
- (3.) November Revenue Vs. Expenditure Report (Mayor Sarno)
- (4.) December Revenue Vs. Expenditure Report (Mayor Sarno)

Petitions

- (5.) EVERSOURCE GAS - Winter Street
- (6.) EVERSOURCE GAS - Abbe Ave.
- (7.) EVERSOURCE -30 Piedmont Street

Grants/Donations

- (8.) Donation of Goods to HHS - Blankets, Hats, Gloves and Scarves (Mayor Sarno)
- (9.) Donation of Goods to Veterans - Adult Winter Coats and Children's Toys (Mayor Sarno)
- (10.) Donation of Goods to Elder Affairs - Big Y Foods Inc. (Mayor Sarno)
- (11.) Elder Affairs Donation- \$2,000.00 (Mayor Sarno)
- (12.) Parks Department - Donation - \$2,381.70 - No Match Required (Mayor Sarno)
- (13.) TJO Donation - \$6,600.00 (Mayor Sarno)
- (14.) HHS Workforce Retention Grant - No Match Required - \$18,934.00 (Mayor Sarno)
- (15.) High Visibility Enforcement Pilot Program - No Match Required - \$22,554.00 (Mayor Sarno)
- (16.) Project Safe Neighborhood Grant - No Match Required - \$30,000.00 (Mayor Sarno)
- (17.) COPS Anti-Heroin Task Force Program Grant - No Match Required - \$30,000.00 (Mayor Sarno)

- (18.) FY25 Council on Aging Grant Amendment Increase - No Match Required \$30,561.00 (Mayor Sarno)
- (19.) FY25 Firefighter Safety Equipment Grant - No Match - \$35,521.67 (Mayor Sarno)
- (20.) FY25 DPW Recycling Dividends Program (RDP) Grant - No Match - \$58,500 (Mayor Sarno)
- (21.) FY25 East Springfield Construction Planning and Design Grant- Match Required \$100,000.00 (Mayor Sarno)
- (22.) DPW FY25 Rural Roadway Program Grant \$184,721 (Mayor Sarno)
- (23.) FY25 Complete Streets Funding Grant- \$230,250.27 (Mayor Sarno)
- (24.) FY25 MBLC State Aid to Public Library - No Match Required - \$613,755.00 (Mayor Sarno)
- (25.) FY25 Shannon CSI Grant - In-Kind Match Required - \$1,247,411.92 (Mayor Sarno)
- (26.) Health Services for the Homeless Grant- No Match Required \$2,362,888.00 (Mayor Sarno)
- (27.) Parks - FY24 Community Project Funding Grant - No Match Required - \$4,116,279 (Mayor Sarno)

Orders

- (28.) (ID # 8382) - Amending Chapter 73 Article II a of the Revised Ordinances of the City of Springfield, as Amended, by Deleting Article II § 73-8(A) and Inserting a New Article II § 73-8(A)
- (29.) Bond Authorization - Body-Worn Cameras & Tasers - \$2,500,000 (Mayor Sarno)
- (30.) Bond Authorization - FY25 MSBA Projects- \$1,050,000 (Mayor Sarno)
- (31.) Free Cash to Pay-Go (Police BWC & Tasers) - \$1,500,000.00 (Mayor Sarno)
- (32.) Police Department - Approval of 5 Year Contract for Body-Worn Cameras, Tasers, Software and Services (Mayor Sarno)
- (33.) Collective Bargaining Agreement Ratification - United Public Service Employees Union - (UPSEU) Local 424 (Mayor Sarno)

Resolutions

- (34.) Bus Stop Camera House Bill H. 4940
- (35.) Support of ALL Liberians in the USA Excluded as Beneficiaries of the LRIFA



City Council

SCHEDULED

Meeting: 02/10/25 07:00 PM
Initiator: Gladys Oyola-Lopez
Sponsors: Mayor Domenic J. Sarno
DOC ID: 8350

1

Confirmation of Michael D. Langone to the SRA Board

By the City Council of the City of Springfield, Massachusetts:
Notice having been given and a public hearing held, as provided by law,

IT IS HEREBY ORDERED:

That the , be and it is hereby granted a location for and permission to

Confirmation of Michael D. Langone to the SRA Board

Also that permission be and hereby granted said {ResUserUserLookup1} to complete the above request.

I hereby certify that the foregoing order was adopted at a meeting of the City Council of the City of Springfield, Massachusetts held on February 10, 2025

City Clerk

We hereby certify that on , at , at a public hearing was held on the petition of the for permission to complete the above mentioned request.

City Clerk

I hereby certify that the foregoing is a true copy of a location order and certificate of hearing with notice adopted by the City Council of the City of Springfield, Massachusetts, on the February 10, 2025, and recorded with the records of location orders of said city. This certified copy is made under the provision of Chapter 166 of the General Laws and any additions thereto or amendments thereof.

Attest:

City Clerk



City Council

SCHEDULED

Meeting: 02/10/25 07:00 PM
Initiator: Lindsay B. Hackett
Sponsors: Mayor Domenic J. Sarno
DOC ID: 8410

2

Confirmation of the Re-Appointment of Yong No as the Director of Internal Audit (Mayor Sarno)

Where as every three (3) years the City Council shall approve of the appointment or re-appointment of the Director of Internal Audit pursuant to Section 11 of Chapter 67 the Ordinances of the City Springfield.

Where as Yong No has served as the Director of Internal Audit for the City of Springfield since 2014.

Where as the Mayor of the City of Springfield has re-appointed Yong No for the position of Director of Internal Audit for three (3) years beginning in 2025.

Therefore, the City Council approves the reappointment of Yong No as the Director of Internal Audit for the City of Springfield.



THE CITY OF SPRINGFIELD, MASSACHUSETTS

MAYOR DOMENIC J. SARNO

HOME OF THE BASKETBALL HALL OF FAME

January 10, 2025

Mr. Yong Ju No, Director of Internal Audit
50 Eunice Drive
Springfield, MA 01106

Dear Mr. No: *Yong*

I am pleased to re-appoint you as the Director of Internal Audit. Your employment will be valid for three (3) years effective 1/1/2025 through 12/31/2027. Your salary will be \$2,474.91 per week (\$128,695.10 annually); however this may change depending on whether any wage adjustment is provided to non-bargaining employees effective July 1, 2025. As a present City employee, all benefits that you currently have will remain available to you. Please sign below indicating your willingness to accept this position as described in this letter.

Residency in the City of Springfield is a condition of your employment with the City.

I look forward to working with you. Please feel free to contact me with any questions you might have.

Respectfully,

Domenic J. Sarno
Domenic J. Sarno

Mayor

I, Yong Ju No, do hereby accept re-appointment as the Director of Internal Audit as described in the offer letter dated January 10, 2025.

Yong Ju No
Yong Ju No

cc: Mayor Domenic J. Sarno

Personnel file

1/10/25
Date



City Council

SCHEDULED

3

Meeting: 02/10/25 07:00 PM
Initiator: Stephen Lonergan
Sponsors: Mayor Domenic J. Sarno
DOC ID: 8469

November Revenue Vs. Expenditure Report (Mayor Sarno)

Statement of Revenues and Other Sources,
and Expenditures and Other Uses
Budget and Actual - General Fund

For the period ended
11/30/24

Revenues and Other Sources:	Revised Budget	Actual	Variance Over/(Under)	%
Real Estate & Personal Property Taxes	270,552,857	126,054,731	(144,498,127)	47%
Real Estate & Personal Property Taxes - Tax Liens	-	741,631	741,631	0%
Motor Vehicle Excise	12,800,000	2,004,536	(10,795,464)	16%
Penalties, interest and other taxes	23,134,591	1,699,611	(21,434,980)	7%
Charges for Services	15,367,864	6,404,398	(8,963,466)	42%
Intergovernmental	581,823,679	241,519,987	(340,303,692)	42%
Licenses and Permits	6,168,100	2,236,381	(3,931,719)	36%
Fines and Forfeits	595,183	137,626	(457,557)	23%
Interest earned on Investments	5,971,893	3,932,204	(2,039,689)	66%
Miscellaneous	6,748,014	5,360,873	(1,387,142)	79%
FY 2024 Net School Spending Shortfall (a.)	19,004,078	19,004,078	-	100%
Stabilization Reserves/Transfers in	3,700,000	4,518,927	818,927	122%
Free Cash to Reduce Tax Rate	4,000,000	4,000,000	-	100%
Free Cash to Law Settlement	3,375,000	3,375,000	-	100%
Total Revenues and Other Sources	953,241,260	420,989,982	(532,251,278)	44%
Expenditures and Other Uses:				
General government	33,761,195	20,116,296	13,644,899	60%
Public safety				
Police	58,517,400	25,659,015	32,858,385	44%
Fire	28,750,291	11,804,011	16,946,280	41%
Centralized Dispatch	2,273,132	1,178,765	1,094,367	52%
Other	5,197,368	2,230,584	2,966,783	43%
Health and Welfare	4,875,332	1,939,443	2,935,889	40%
Public works	12,436,838	7,704,087	4,732,750	62%
Education	646,613,036	272,963,674	373,649,362	42%
Culture and recreation	18,845,295	9,547,928	9,297,367	51%
Pension and fringe	101,953,172	82,089,291	19,863,881	81%
State and district assessments	3,806,569	1,599,912	2,206,657	42%
Debt Service	23,143,037	6,579,447	16,563,590	28%
Pay as you go Capital	4,989,680	594,045	4,395,636	12%
Other Financing Use - Trash Enterprise Supplement	8,078,917	8,078,917	-	100%
Total Expenditures and Other Uses	953,241,260	452,085,415	501,155,845	47%
Excess (deficiency) of revenues and other sources over expenditures and other uses	-	(31,095,433)	(31,095,433)	

(a.) The FY 2024 Net School Spending Requirement shortfall must be appropriated in the School Budget pursuant to Chapter 70. Section 11 of the Education Reform Act of 1993.

Attachment: Rev Exp Report - Nov 24 (8469 : November Revenue Vs. Expenditure Report)

CITY OF SPRINGFIELD, MASSACHUSETTS

Budget and Actual - General Fund

Expenditures and Encumbrances

For the period ended

11/30/24

Expenditures and Other Uses:	Original Budget	Transfers In/(Out)	Revised Budget	Expenditure	Encumbrance	Variance Over/(Under)	%
General government	29,061,569	4,699,626	33,761,195	16,736,009	3,380,287	13,644,899	60%
Public safety							
Police	58,517,400	-	58,517,400	24,264,454	1,394,561	32,858,385	44%
Fire	28,750,291	-	28,750,291	11,357,624	446,387	16,946,280	41%
Centralized Dispatch	2,273,132	-	2,273,132	1,160,932	17,833	1,094,367	52%
Other	5,197,368	-	5,197,368	1,878,358	352,226	2,966,783	43%
Health and Welfare	4,875,332	-	4,875,332	1,564,711	374,731	2,935,889	40%
Public works	12,436,838	-	12,436,838	6,876,211	827,877	4,732,750	62%
Education	627,288,835	19,324,201	646,613,036	222,766,753	50,196,921	373,649,362	42%
Culture and recreation	18,845,295	-	18,845,295	7,289,323	2,258,605	9,297,367	51%
Pension and fringe	101,453,172	500,000	101,953,172	81,426,402	662,889	19,863,881	81%
State and district assessments	3,806,569	-	3,806,569	1,578,272	21,640	2,206,657	42%
Debt Service	23,143,037	-	23,143,037	6,579,447	-	16,563,590	28%
Pay as you go Capital	4,989,680	-	4,989,680	279,902	314,143	4,395,636	12%
Other Financing Use - Trash Enterprise Supplement	8,078,917	-	8,078,917	8,078,917	-	-	100%
Total Expenditures and Other Uses	928,717,433	24,523,827	953,241,260	391,837,314	60,248,101	501,155,845	47%

CITY OF SPRINGFIELD, MASSACHUSETTS

Yearly Comparison Revenue Vs. Expenditures
For the period ended
11/30/24 vs 11/30/23

<u>Revenues and Other Sources:</u>	<u>FY 2025 Actual</u>	<u>FY 2024 Actual</u>	<u>Increase/ (Decrease)</u>	<u>Comments</u>
Real Estate & Personal Property Taxes	126,054,731	\$ 117,953,569	\$ 8,101,162	
Tax Liens	741,631	\$ 634,654	106,977	
Motor Vehicle Excise	2,004,536	\$ 2,279,679	(275,143)	
Penalties, interest and other taxes	1,699,611	\$ 1,921,853	(222,242)	
Charges for Services	6,404,398	\$ 6,393,012	11,386	
Intergovernmental	241,519,987	\$ 229,395,618	12,124,369	Increase in Chapter 70 State Aid
Licenses and Permits	2,236,381	\$ 2,730,045	(493,664)	
Fines and Forfeits	137,626	\$ 190,819	(53,193)	
Interest earned on Investments	3,932,204	\$ 3,443,547	488,656	
Miscellaneous	5,360,873	\$ 8,177,015	(2,816,143)	
Net School Spending Shortfall	19,004,078	\$ 21,189,516	(2,185,438)	
Stabilization Reserves	4,518,927	\$ 2,284,816	2,234,111	Retirement Special Act & Law Settlements
Free Cash to Reduce the Tax Rate	4,000,000	\$ 5,000,000	(1,000,000)	
Other Financing Sources	3,375,000	\$ -	3,375,000	
Total Revenues and Other Sources	420,989,982	401,594,143	19,395,840	

Expenditures and Other Uses:

General government	20,116,296	\$ 15,282,068	4,834,228	
Public safety				
Police	25,659,015	\$ 25,018,151	640,864	
Fire	11,804,011	\$ 12,174,673	(370,662)	
Centralized Dispatch	1,178,765	\$ 1,087,142	91,623	
Other	2,230,584	\$ 2,191,352	39,232	
Health and Welfare	1,939,443	\$ 1,842,162	97,280	
Public works	7,704,087	\$ 7,513,476	190,611	
Education	272,963,674	\$ 263,404,546	9,559,129	
Culture and recreation	9,547,928	\$ 9,426,629	121,299	
Pension and fringe	82,089,291	\$ 75,662,551	6,426,740	Increase in Pension Payment.
State and district assessments	1,599,912	\$ 1,546,226	53,686	
Debt Service	6,579,447	\$ 9,755,183	(3,175,736)	
Pay as you go Capital	594,045	\$ 2,833,157	(2,239,112)	
Trash Enterprise Supplement	8,078,917	\$ 7,266,762	812,155	Increase in GF Trash Supplement
Total Expenditures and Other Uses	452,085,415	435,004,079	17,081,336	

Totals	\$ (31,095,432)	\$ (33,409,936)	\$ 2,314,503
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Attachment: Rev Exp Report - Nov 24 (8469 : November Revenue Vs. Expenditure Report)



City Council

SCHEDULED

Meeting: 02/10/25 07:00 PM
Initiator: Stephen Lonergan
Sponsors: Mayor Domenic J. Sarno
DOC ID: 8470

4

December Revenue Vs. Expenditure Report (Mayor Sarno)

CITY OF SPRINGFIELD, MASSACHUSETTS

Statement of Revenues and Other Sources,
and Expenditures and Other Uses
Budget and Actual - General FundFor the period ended
12/31/24

Revenues and Other Sources:	Revised Budget	Actual	Variance Over/(Under)	%
Real Estate & Personal Property Taxes	270,552,857	127,481,981	(143,070,877)	47
Real Estate & Personal Property Taxes - Tax Liens	-	847,260	847,260	0
Motor Vehicle Excise	12,800,000	2,400,488	(10,399,512)	19
Penalties, interest and other taxes	23,134,591	3,471,217	(19,663,374)	15
Charges for Services	15,367,864	6,873,608	(8,494,256)	45
Intergovernmental	581,823,679	290,280,519	(291,543,160)	50
Licenses and Permits	6,168,100	3,002,101	(3,165,999)	49
Fines and Forfeits	595,183	161,056	(434,127)	27
Interest earned on Investments	5,971,893	4,646,645	(1,325,248)	78
Miscellaneous	6,748,014	5,482,948	(1,265,066)	81
FY 2024 Net School Spending Shortfall (a.)	19,004,078	19,004,078	-	100
Stabilization Reserves/Transfers in	3,700,000	4,518,927	818,927	122
Free Cash to Reduce Tax Rate	4,000,000	4,000,000	-	100
Free Cash to Law Settlement	3,375,000	3,375,000	-	100
Total Revenues and Other Sources	953,241,260	475,545,829	(477,695,431)	50
Expenditures and Other Uses:				
General government	33,761,195	21,623,164	12,138,031	64
Public safety				
Police	58,517,400	29,575,539	28,941,861	51
Fire	28,750,291	14,772,211	13,978,080	51
Centralized Dispatch	2,273,132	1,393,065	880,067	61
Other	5,197,368	2,558,291	2,639,076	49
Health and Welfare	4,875,332	2,204,718	2,670,614	45
Public works	12,436,838	8,825,413	3,611,425	71
Education	646,613,036	314,436,436	332,176,600	49
Culture and recreation	18,845,295	10,458,680	8,386,615	55
Pension and fringe	101,953,172	84,555,848	17,397,324	83
State and district assessments	3,806,569	1,904,810	1,901,759	50
Debt Service	23,143,037	11,136,131	12,006,906	48
Pay as you go Capital	4,989,680	604,074	4,385,606	12
Other Financing Use - Trash Enterprise Supplement	8,078,917	8,078,917	-	100
Total Expenditures and Other Uses	953,241,260	512,127,297	441,113,963	54
Excess (deficiency) of revenues and other sources over expenditures and other uses	-	(36,581,468)	(36,581,468)	

(a.) The FY 2024 Net School Spending Requirement shortfall must be appropriated in the School Budget pursuant to Chapter 70. Section 11 of the Education Reform Act of 1993.

Attachment: Rev Exp Report - Dec 24 (8470 : December Revenue Vs. Expenditure Report)

CITY OF SPRINGFIELD, MASSACHUSETTS
Budget and Actual - General Fund
Expenditures and Encumbrances
For the period ended
12/31/24

Expenditures and Other Uses:	Original Budget	Transfers In/(Out)	Revised Budget	Expenditure	Encumbrance	Variance Over/(Under)	%
General government	29,061,569	4,699,626	33,761,195	18,741,718	2,881,446	12,138,031	64%
Public safety							
Police	58,517,400	-	58,517,400	28,324,959	1,250,580	28,941,861	51%
Fire	28,750,291	-	28,750,291	14,310,686	461,525	13,978,080	51%
Centralized Dispatch	2,273,132	-	2,273,132	1,371,092	21,973	880,067	61%
Other	5,197,368	-	5,197,368	2,196,310	361,981	2,639,076	49%
Health and Welfare	4,875,332	-	4,875,332	1,834,795	369,923	2,670,614	45%
Public works	12,436,838	-	12,436,838	7,484,762	1,340,651	3,611,425	71%
Education	627,288,835	19,324,201	646,613,036	270,263,659	44,172,776	332,176,600	49%
Culture and recreation	18,845,295	-	18,845,295	8,337,412	2,121,267	8,386,615	55%
Pension and fringe	101,453,172	500,000	101,953,172	83,894,102	661,746	17,397,324	83%
State and district assessments	3,806,569	-	3,806,569	1,883,170	21,640	1,901,759	50%
Debt Service	23,143,037	-	23,143,037	11,136,131	-	12,006,906	48%
Pay as you go Capital	4,989,680	-	4,989,680	324,957	279,117	4,385,606	12%
Other Financing Use - Trash Enterprise Supplement	8,078,917	-	8,078,917	8,078,917	-	-	100%
Total Expenditures and Other Uses	928,717,433	24,523,827	953,241,260	458,182,670	53,944,626	441,113,963	54%

CITY OF SPRINGFIELD, MASSACHUSETTS

Yearly Comparision Revenue Vs. Expenditures
For the period ended
12/31/24 vs 12/31/23

<u>Revenues and Other Sources:</u>	<u>FY 2025 Actual</u>	<u>FY 2024 Actual</u>	<u>Increase/ (Decrease)</u>	<u>Comments</u>
Real Estate & Personal Property Taxes	127,481,981	\$ 119,629,369	\$ 7,852,612	
Tax Liens	847,260	\$ 799,769	47,491	
Motor Vehicle Excise	2,400,488	\$ 2,529,767	(129,280)	
Penalties, interest and other taxes	3,471,217	\$ 3,695,218	(224,001)	
Charges for Services	6,873,608	\$ 7,564,464	(690,856)	
Intergovernmental	290,280,519	\$ 275,238,543	15,041,976	<i>Increase in Chapter 70 State Aid</i>
Licenses and Permits	3,002,101	\$ 3,081,408	(79,307)	
Fines and Forfeits	161,056	\$ 228,709	(67,653)	
Interest earned on Investments	4,646,645	\$ 4,288,126	358,519	
Miscellaneous	5,482,948	\$ 8,203,000	(2,720,052)	
Net School Spending Shortfall	19,004,078	\$ 21,189,516	(2,185,438)	
Stabilization Reserves	4,518,927	\$ 2,284,816	2,234,111	<i>Retirement Special Act & Law Settlements</i>
Free Cash to Reduce the Tax Rate	4,000,000	\$ 7,000,000	(3,000,000)	
Other Financing Sources	3,375,000	\$ 3,014,048	360,952	
Total Revenues and Other Sources	475,545,829	458,746,754	16,799,075	

Expenditures and Other Uses:

General government	21,623,164	\$ 17,879,627	3,743,537	
Public safety				
Police	29,575,539	\$ 32,694,317	(3,118,778)	
Fire	14,772,211	\$ 15,279,700	(507,489)	
Centralized Dispatch	1,393,065	\$ 1,105,317	287,748	
Other	2,558,291	\$ 2,522,355	35,937	
Health and Welfare	2,204,718	\$ 2,108,286	96,431	
Public works	8,825,413	\$ 8,172,542	652,871	
Education	314,436,436	\$ 302,635,282	11,801,153	
Culture and recreation	10,458,680	\$ 10,558,477	(99,797)	
Pension and fringe	84,555,848	\$ 78,245,390	6,310,458	<i>Increase in Pension Payment.</i>
State and district assessments	1,904,810	\$ 1,842,331	62,479	
Debt Service	11,136,131	\$ 13,952,656	(2,816,525)	
Pay as you go Capital	604,074	\$ 2,943,085	(2,339,011)	
Trash Enterprise Supplement	8,078,917	\$ 7,266,762	812,155	<i>Increase in GF Trash Supplement</i>
Total Expenditures and Other Uses	512,127,297	497,206,127	14,921,170	

Totals	\$ (36,581,468)	\$ (38,459,373)	\$ 1,877,905
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Attachment: Rev Exp Report - Dec 24 (8470 : December Revenue Vs. Expenditure Report)



City Council
36 Court Street
Springfield, MA 01103

SCHEDULED

PETITION (ID # 8460)

Meeting: 02/10/25 07:00 PM
Department: Department of Public Works
Category: General
Prepared By: Hector Velez
Initiator: Hector Velez
Sponsors:
DOC ID: 8460

EVERSOURCE GAS - Winter Street

ORDER FOR LOCATION OF UNDERGROUND CONDUIT

WHEREAS, The Board of Public Works, to which was referred the petition of Eversource-Gas to install underground gas facilities on Metro Center Springfield to install medium-pressure and retire low-pressure cast iron gas infrastructure.

WHEREAS, said petition Winter Street was referred to the Board of Public Works on October 1, 2024; and

WHEREAS, On December 17, 2024, a Notice of a Public Hearing on Winter Street to be held on January 16, 2025, was sent by mail, to all property owners abutting an affected road, various Departments, Utility Companies, etc before the day of the hearing and posted on two public bulletin board a copy of which is attached a hearing of the Board of Public Works was held as scheduled on-site with the petitioner and interested parties.

WHEREAS, on January 16, 2025, the Board of Public Works reported thereon that, after careful consideration of the petition to install underground gas facilities on Winter Street, Pearl Street, and Byers Street to upgrade to medium-pressure and retire low-pressure cast iron gas infrastructure. Starting with two (2") inches of pipe from Chestnut Street, running northeasterly direction one seven hundred twenty-seven (727') feet, and continuing on Pearl Street with two (2") inches of pipe from Chestnut Street, running northeasterly direction one thousand (1,000') feet to Spring Street all substantially shown on a plan attached with the project name:

Winter Street

Consisting of thirty-four (34) sheets, which plan is incorporated herein by reference and is on file in the office of the Engineering Division of the Department of Public Works, Springfield, Massachusetts.

WHEREAS, the petition Winter Street came before the City Council for a Public Hearing on this date,

NOW, THEREFORE, BE IT ORDERED:

1. That due care for public safety is exercised during construction including but not limited to the use of a police officer(s) for traffic control if necessary.

2. That said construction would not unnecessarily interfere with the movement of vehicular or pedestrian traffic in the area.
3. That care be taken during said construction not to damage any underground services.
4. That the construction site be returned to the same condition as found or better.
5. Said company shall indemnify and save harmless against all damages, costs and expenses whatsoever to which the City may be subjected in consequence of the acts or neglect of said Company, its agents or servants, or in any manner arising from the rights and privileges granted it by the City.
6. In addition, said company shall, before a public way is disturbed for the laying of its wire or conduit, execute its bond in the penal sum of Ten Thousand Dollars (\$10,000) conditioned for the faithful performance of its duties under this permit.
7. Said company shall comply with the requirements of existing Ordinances and orders and comply with any changes in Ordinances and orders as may hereafter be adopted by the Mayor and Council governing the construction and maintenance of buried cable, conduits, and wires.
8. Any sidewalks that are damaged or removed will be replaced in kind and in accordance with the City of Springfield's Standard Specifications.
9. Ramps for the handicapped will be provided if and where required by law and in conformance with the Rules and Regulations of the Massachusetts Architectural Barrier Board.
10. Any curbing that is disturbed during construction will be reset to the established street grade using proper construction procedures.
11. That all proposed silo, manhole, and hex-hole covers will conform to and be compatible with an established street, tree belt, or sidewalk grades with suitable non-skid covers when in the sidewalk area.
12. The Springfield Water and Sewer Commission be notified before construction begins. All installations of adjacent utilities must be a minimum of 4 feet from the existing water and/or sewer main, edge to edge of the pipe.
13. That asphalt trench restoration be done in accordance with the City of Springfield DPW requirements.

14. That all conditions outlined in the respective order are complied with.

CITY OF SPRINGFIELD, MASSACHUSETTS

January 16, 2025

+

TO THE MAYOR AND CITY COUNCIL OF THE CITY OF SPRINGFIELD:

The Board of Public Works, to which was referred the petition of the Eversource-Gas of Massachusetts, dated October 1, 2024, to install underground gas facilities on Winter Street, Pearl Street, and Byers Street to upgrade to medium-pressure and retire low-pressure cast iron gas infrastructure. Starting with two (2'') inches of pipe from Chestnut Street, running northeasterly direction one seven hundred twenty-seven (727') feet, and continuing on Pearl Street with two (2'') inches of pipe from Chestnut Street, running northeasterly direction one thousand (1,000') feet to Spring Street: Winter Street is incorporated herein by reference and to lay and maintain underground gas main pipes for improvements of the system reports thereon as follows:

By virtue of Chapter 708 of the Acts of 1977, the Board of Public Works held the hearing on the above matter provided for in Section 22 of Chapter 166 of the General Laws. The hearing was held on January 16, 2025, at 3:30 P.M. the corner of Pearl Street and Byers Street in Springfield, MA, after due notice from the office of the City Clerk. Two (2) members of the Board and one (1) person interested in the matter were present. Of the latter, one (1) voted in favor and no one (0) voted against.

The Board finds the request necessary so that the utility company can upgrade existing underground facilities to improve the quality of service in this area.

After careful consideration, the Board recommends the petition be granted provided:

That due care for public safety is exercised during construction including but not limited to the use of a police officer(s) for traffic control if necessary.

That said construction would not unnecessarily interfere with the movement of vehicular or pedestrian traffic in the area.

That care be taken during said construction not to damage any underground services.

That the construction site be returned to the same condition as found or better.

Said company shall indemnify and save harmless against all damages, costs and expenses whatsoever to which the City may be subjected in consequence of the acts or neglect of said Company, its agents or servants, or in any manner arising from the rights and privileges granted it by the City.

Attachment: Report City Council Winter Street (8460 : EVERSOURCE GAS - Winter Street)

In addition said company shall, before a public way is disturbed for the laying of its wire or conduit, execute its bond in the penal sum of Ten Thousand Dollars (\$10,000) conditioned for the faithful performance of its duties under this permit.

Said company shall comply with the requirements of existing Ordinances and orders and comply with any changes in Ordinances and orders as may hereafter be adopted by the Mayor and Council governing the construction and maintenance of buried cable, conduits, and wires.

Any sidewalks that are damaged or removed will be replaced in kind and in accordance with the City of Springfield's Standard Specifications.

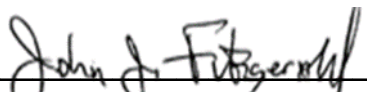
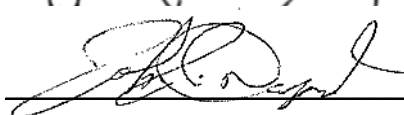
Ramps for the handicapped will be provided if and where required by law and in conformance with the Rules and Regulations of the Massachusetts Architectural Barrier Board.

Any curbing that is disturbed during construction will be reset to the established street grade using proper construction procedures.

That due care be exercised not to unnecessarily damage any public shade trees located within the construction area.

The Springfield Water and Sewer Commission be notified before construction begins. All installations of adjacent utilities must be a minimum of 4 feet from the existing water and/or sewer main, edge to edge of the pipe.

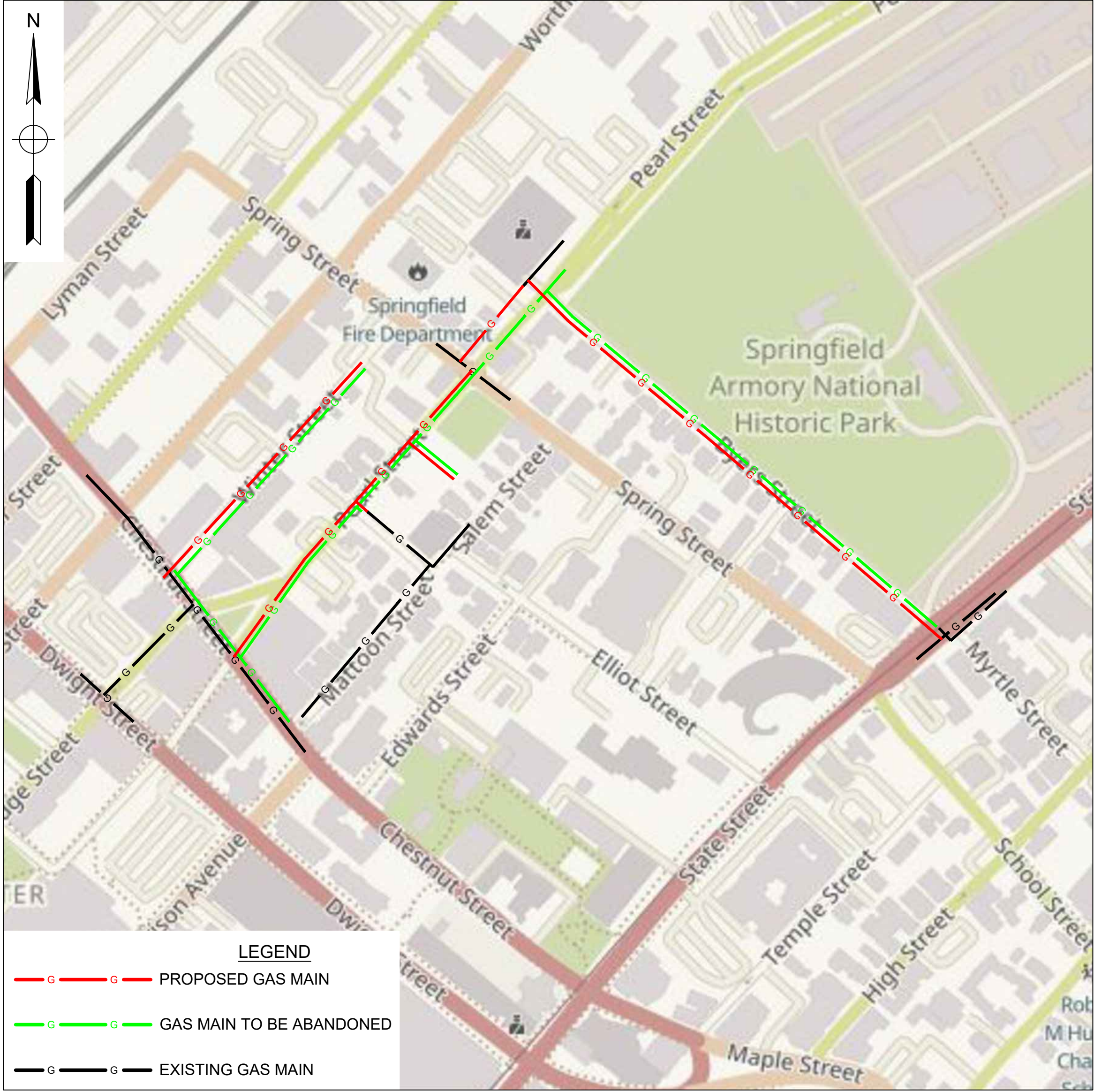
That all conditions outlined in the respective order are complied with.


_____)

_____)

BOARD OF PUBLIC WORKS

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33 OF 34	MA CORROSION DETAILS
34 OF 34	BLANK GRIDDED SHEET



WORK SCOPE

PROJECT SUMMARY TABLE				
INSTALLATION INFORMATION				
Work Type	LENGTH (FT)	SIZE (IN)	MAOP	MATERIAL
INSTALL	3,603'	2"	60 psig - MP	HDPE
INSTALLATION TOTAL				3,603'
UPRATE/RETEST TOTAL				0'

PROJECT SUMMARY TABLE			
ABANDONMENT INFORMATION			
LENGTH (FT)	SIZE (IN)	MAOP	ABANDONMENT CLASS
192'	2	14" WC	CI-(GSEP)
525'	3	14" WC	CI-(GSEP)
78'	4	14" WC	CI-(GSEP)
2,364'	6	14" WC	CI-(GSEP)
29'	6	14" WC	Plastic (Non-GSEP)
23'	3	14" WC	Protected CS (Non-GSEP)
1,452'	8	14" WC	Protected CS (Non-GSEP)
30'	12"	14" WC	Protected CS (Non-GSEP)
36'	6	14" WC	Unprotected CS (GSEP)
GSEP ABANDONMENT SUBTOTAL			3,194'
NON-GSEP ABANDONMENT SUBTOTAL			1,534'
ABANDONMENT TOTAL			4,728'

ISSUED FOR
CONSTRUCTION



153 CORDAVILLE RD
SUITE 210
SOUTHBOROUGH, MA 01772
(781) 385-4644

FIELD VERIFY DIMENSIONS
PRIOR TO PIPE FABRICATION

REV	Description	Date	Dw/Ck
00	ISSUED FOR CONSTRUCTION	07/22/24	ECP/MEP
Revision/Status			
EVERSOURCE			
WINTER ST - GSEP, SPRINGFIELD, MA			
PROJECT # 23EG049 / WORK ORDER # 16927035			
COVER SHEET			
SCALE: 1"=150'		SHEET 01 OF 34	
Drawn by / Date	Checked by / Date	Drawing Number	Rev. No.
AJC / 07/22/2024	ECP / 07/22/2024	MA-SPR-PIP-24-065-01	00

WINTER ST - GSEP, SPRINGFIELD, MA
PROJECT #23EG049
WORK ORDER #16927035

GENERAL NOTES:

- A.

IF ANY OF THE FOLLOWING OCCUR A DRAWING REVISION IS REQUIRED AND MUST BE APPROVED AND/OR STAMPED BY THE ENGINEER OF RECORD. CHANGES CAN BE APPROVED AND/OR STAMPED BY A PROJECT ENGINEER, BUT THE ENGINEER OF RECORD MUST BE INFORMED.
1.

IF THE TIE IN POINT MOVES TO A DIFFERENT SEGMENT OF PIPE THAN SHOWN.
2.

IF A CHANGE IN THE LOCATION OF VALVES IS REQUIRED.
3.

IF THERE IS ANY CHANGE TO WHAT IS SHOWN ON THE DRAWING WITHIN 50 FT OF A PRESSURE REGULATING STATION, DISTRICT REGULATOR, OR GATE STATION.
4.

IF A CHANGE IN PIPE SIZE, MATERIAL, OR WALL THICKNESS IS REQUIRED.
5.

ALTERNATE FITTINGS THAT ARE ACCEPTABLE FOR ANY TIE-IN DETAIL WILL BE CALLED OUT IN THE DRAWING. FITTING CHANGES NOT SHOWN AS ALTERNATIVES ON THE DRAWING WILL NEED TO FOLLOW THE DRAWING CHANGE PROCESS CONTAINED IN SECTION V.D.
- B.

CONSTRUCTION DRAWINGS, LOCATIONS OF EXISTING UTILITIES, UNDERGROUND STRUCTURES AND WORK LOCATIONS ARE BASED ON BEST AVAILABLE INFORMATION BUT HAVE NOT BEEN FIELD VERIFIED.
- C.

ALL WORK, MATERIAL AND CONSTRUCTION SHALL BE PERFORMED AND COMPLETED IN COMPLIANCE WITH ALL PERMITS AND APPROVALS PER EVERSOURCE, LOCAL, STATE, OSHA AND FEDERAL REGULATIONS AND STANDARDS.
- D.

ALL LIVE GAS WORK EXCEPT SERVICE SIZE TAPS, INCLUDING BUT NOT LIMITED TO TAPPING OF FITTINGS ON LIVE MAINS, STOPPING, MANIPULATING VALVE, ABANDONMENT, SHALL BE PERFORMED BY, OR AT THE DIRECTION AND UNDER THE DIRECT SUPERVISION OF EVERSOURCE GAS PERSONNEL AND IN ACCORDANCE WITH THE WRITTEN PROCEDURE. DRAWING CHANGES MAY ALSO REQUIRE A CHANGE TO THE PROCEDURE.
- E.

EXCAVATOR IS REQUIRED TO PROTECT EXISTING UTILITIES, STRUCTURES, LANDSCAPES FEATURES, SIGNAGE, CURBS, ETC. CARE SHOULD BE TAKEN NOT TO DISTURB OR DAMAGE SUCH ITEMS. ROADWAY, SIDEWALKS, AND GRASS DISTURBED SHALL BE RESTORED TO THE SATISFACTION OF THE CITY OR TOWN. PLANT BEDS WILL BE RELOCATED TO THEIR EXISTING REGULAR LOCATION.
- F.

ALL TRAFFIC CONTROL SHALL CONFORM TO THE LATEST EDITION OF THE MANUAL OF UNIFORM TRAFFIC CONTROL DEVICES (MUTCD), INCLUDING ALL REVISIONS AND ADDENDA. ALL TRAFFIC CONTROL DEVICES WILL BE SUPPLIED BY EXCAVATOR.



OVERVIEW KEY MAP
NOT TO SCALE

ISSUED FOR
CONSTRUCTION



153 CORDAVILLE RD
SUITE 210
SOUTHBOROUGH, MA 01772
(781) 385-4644

FIELD VERIFY DIMENSIONS
PRIOR TO PIPE FABRICATION

PROJECT # 71240124

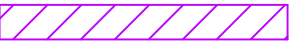
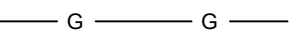
WINTER ST , SPRINGFIELD			COMPLETE BOM	
REQUIRED BILL OF MATERIALS				
Item Number	Maximo Part Number	Description	Quantity	Units
15	500854	COUPLING, 2 IN IPS, ELECTROFUSION, HDPE, BLACK, ASTM F1055, GFCP	2	EA
48	500866	TEE, PIPE, NON-BLOWING, ELECTROFUSION TAPPING TEE 2 IN IPS MAIN X 1 /2 IN CTS 0.090 IN THK WALL STAB OUTLET, HDPE, BLACK	3	EA
370	513679	CABLE, INSULATED, MDP, #12 AWG, 7 STR, YELLOW, POLYETHYLENE-30, SOFT DRAWN CU, 500 FT/RL, FOR USED AS PIPE LOCATOR	4000	FT
204	542565	CAP,PIPE, 12 IN X 12 IN BORE X 0.375 IN THK WALL, WELDED END, CS, ASTM A234, ANSI B16.9, FOR USE IN GAS DISTRIBUTION	1	EA
8	542572	CAP,PIPE, 2 IN IPS SDR 11, BUTT END, POLYETHYLENE, P100	4	EA
226	542984	CLAMP,PIPE, REPAIR, 4 IN CIP , SS, W/1-1/4 NPT TAP, FOR 4.74-5.14 IN PIPE	1	EA
222	543034	CLAMP,PIPE, REPAIR, 2 IN IPS, SS, W/1 IN TAP	1	EA
72	546256	FITTING, TRANSITION, 2 IN IPS CS X 2 IN IPS, PE4710, SDR 11, STEEL WELD X PLASITC, BUTT WELD	5	EA
4	554032	PIPE, 2 IN IPS X 0.216 IN THK WALL SDR 11, 2.375 IN OD, 40 FT LG, POLYETHYLENE, PE3408/PE100, 3000 FT /BUNDLE, FOR WINTER USE	80	FT
358	554876	PLUG,PIPE, SQUARE HEAD, SOLID, 1 IN, THREADED END, BLACK IRON, ANSI B1.20.1	1	EA
359	554877	PLUG,PIPE, SQUARE HEAD, SOLID, 1-1/4 IN, THREADED END, BLACK IRON, ANSI B1.20.1	2	EA
361	554878	PLUG,PIPE, SQUARE HEAD, SOLID, 2 IN, THREADED END, BLACK IRON, ANSI B1.20.1	11	EA
29	560705	TEE,PIPE, 2 IN IPS SDR 11, BUTT ENDS, POLYETHYLENE, P100	2	EA
33	562087	VALVE,BALL, 2 IN IPS, POLYETHYLENE, SDR 11, BUTT WELD, W/ FULL PORT OPENING	8	EA
368	565814	TAPE,WARNING, MARKED BURIED GAS LINE, 4 MIL, 1000 FT ROLL, 6 IN W, YELLOW, ISSUE EACH ROLL AS 1, T-01-A00,	5	RL
235	578016	CLAMP,PIPE, FULL CIRCLE REPAIR,DOUBLE BAND, W/ 2 IN NPT OUTLET, 12.75 TO 13.26 IN OD, 304 SS, 10 IN LONG, STEEL NUTS & BOLTS, BUNA-N GASKET	5	EA
223	578017	CLAMP,PIPE, 3 IN DIA, 9 IN LG, W/ 1-1/4 IN ID OUTLET, FOR CAST IRON PIPE, FULL CIRCLE REPAIR, SMITH BLAIR STYLE 234	1	EA
232	578022	FITTING,CLAMP, SERVI-SEAL REPAIR, 6 IN DIA, 9 IN LG, W/ 2 IN OUTLET, FOR CAST IRON PIPE	6	EA
248	578181	FITTING,COUPLING, RESTRAINED, 12 IN IPS, BOLTED ENDS, STEEL, W/ VENTED END CAP	1	EA
60	584303	FITTING,TEE, 2 IN IPS X 2 IN IPS, HDPE, ELECTROFUSION HIGH VOLUME TAPPING TEE WITH BUTT FUSION OUTLET, HDPE, ASTM F1055, BLACK, GFCP	1	EA
3	592668	PIPE, 2 IN IPS SDR 11, 250 FT LG COIL, HDPE PE4710, BLACK, ASTM D2513, 102 PSIG, W/ YELLOW STRIPES, REPLACING ITEMS 554007 AND 554025	3600	FT
1660	602892	FITTING,TEE, 2 IN IPS X 1 IN IPS, ELECTROFUSION, HDPE, WITH BUTT FUSION OUTLET, HDPE, BLACK, ASTM F1055	6	EA
516	610001	PIPE, ERW, 2 IN X 0.154 IN THK WALL, SINGLE RANDOM LG, BEVELED ENDS, STD WALL, CS, X52, PRITEC COATED, API 5L, CMA 752820	60	FT
296	610060	TEE, NON-BLOWING, FOR VALVE, 2 IN TEE OUTLET X 2 IN MAIN, WELDED, 250 PSIG, W/ CI CAP, CMA 44788502	5	EA
43	610062	BOX VALVE, EXTENTION, 18 X 24 IN LONG, CMA 4232860	9	EA
488	610264	NIPPLE,PIPE, NON-BLOWING, DRILL, 1-1/4 IN X 3 IN, WELDED, 1440 PSIG, CMA 2485855	5	EA
238	610399	FITTING,CAP, LINE, INSULATED, 6 IN, 6.90 IN OD, CI, W/ ANODE, FOR CI PIPE, CMA 21128001	2	EA
90	610757	FITTING,CAP, END, LYCOFIT, 1/2 IN CTS X 0.090 IN THK WALL, PLASTIC, CMA 750823	3	EA
98	610764	FITTING,COUPLING, PIPE, LYCOFIT, 1/2 IN CTS X 0.090 IN WALL THK, PLASTIC, CMA 21658100	3	EA
47	611123	BOX, CP TEST, 5 IN, 18 IN SHAFT LENGTH, TERMINAL PLATE WALL THK 0.150 + - 0.015, ABS PLASTIC, W/ NON-LOCKING MAGNETIZED COVER, CMA 4232849	11	EA
1656	620089	FITTING,COUPLING, PIPE, LYCOFIT, 1 IN IPS SDR11, PLASTIC	6	EA
1653	620808	FITTING,CAP, LYCOFIT, 1 IN IPS SDR 11, PLASTIC, ASTM F1924	6	EA

REV	Description	Date	Dw/Ck
00	ISSUED FOR CONSTRUCTION	07/22/24	ECP/MEP
Revision/Status			
EVERSOURCE			
WINTER ST - GSEP, SPRINGFIELD, MA			
PROJECT # 23EG049 / WORK ORDER # 16927035			
NOTES			
SCALE: NTS		SHEET 02 OF 34	
Drawn by / Date	Checked by / Date	Drawing Number	Rev. No.
AJC 07/22/2024	ECP 07/22/2024	MA-SPR-PIP-24-065-02	00

S:\Projects\71 Energy\2024\71240124 - Eversource - Winter STD\WG(BASE)

DRAWING LEGEND

GAS MAIN SYMBOLOGY

REGULATING STATION 50' BOUNDARY	
EXISTING GAS MAIN	
PROPOSED GAS MAIN	
EXISTING GAS SERVICE	
PROPOSED GAS SERVICE	
GAS MAIN TO BE ABANDONED	
GAS MAIN WITH SERVICE TRANSFERS	
GAS MAIN WITH PRESSURE INCREASE	
PROPOSED EASEMENT	
EXISTING EASEMENT	
RIGHT-OF-WAY	
ELECTRIC	
WATER LINE	
SEWER LINE	
TELEPHONE	
DRAIN LINE	
FENCE LINE	
PROPERTY LINE	
BIO STREAM	
BIO WETLAND	
BIO WETLAND BUFFER	

GAS MAIN MATERIAL/PRESSURE LABEL REFERENCES

MATERIAL CODES	
CS*	Coated Steel Gas Main
CI*	Cast Iron Gas Main
BS*	Bare Steel Gas Main
WI*	Wrought Iron Gas Main
PH*	High Density Polyethylene Gas Main
PM*	Medium Density Polyethylene Gas Main

PRESSURE CODES	
*LP	Low Pressure (<0.5 PSIG or 14" W.C.)
*IP	Intermediate Pressure (>2 PSIG ≤ 10 PSIG)
*MP	Medium Pressure (>10 PSIG ≤ 60 PSIG)
*HP	High Pressure (>60 PSIG)

MISCELLANEOUS CODES	
*-SER	Service
*-R	Riser
(TC)	Transmission Class

GAS MAIN INSTALLATION METHOD LABEL REFERENCES	
AT	Attached
BH	Bridge Hanger
BLGH	Building Hanger
DB	Directional Bore
IS	Inserted
OC	Open Cut
PB	Pneumatic Bore
PL	Plowed
RT	Roof Top
(E)	Existing
(P)	Proposed

GAS FACILITY SYMBOLOGY

	x"GV	Gas Valve
	x"PV	Critical Gas Valve (Gate - GV, Plug - PV, PE Ball - BP, ST Ball - BV)
	x"HVTT	High Volume Tapping Tee
	x"SST	Pressure Control Fitting - ShortStopp Tee
	x"SPH	Pressure Control Fitting - Spherical Tee
	x"MF-BO	Pressure Control Fitting - Mueller Bottom-out
	x"MF-SO	Pressure Control Fitting - Mueller Side-out
	x"MF-FT	Pressure Control Fitting - Mueller Flange Tee Pressure Control Fitting
	x"SS	- ShortStopp
	x"MF	Pressure Control Fitting - Mueller Stopper Polytapp Side Saddle
	x"x x" POLYTAP	Fitting
		Transition
		End Cap
		Riser
		Reducer
		Electronic Marker
		Flush-mounted Tracer Wire Station
		Post Pipeline Marker with Tracer Wire
		Gas Main Marker without Tracer Wire
		Test Well
		Regulator Station
		Single Customer Regulator
		Meter
		Meter with Regulator
		Test Point (Station)
		Gas Service Tie-over
		Gas Service Replacement
		Meter Move Out
		Coupling

SWING TIE SYMBOLOGY

	Telephone Manhole
	Drain Manhole
	Electric Manhole
	Catch Basin
	Sewer Manhole
	Fire Hydrant
	Utility Pole
	Property Marker
	Telephone Pedestal
	Television Pedestal
	Unknown Manhole
	Water Box
	Water Gate
	Electric Pedestal
	Iron Pin
	Light Pole
	Inside Meter
	Outside Meter

ISSUED FOR
CONSTRUCTION

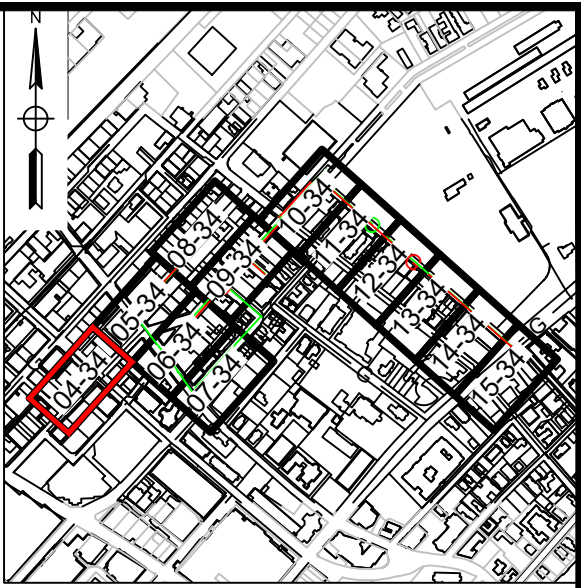
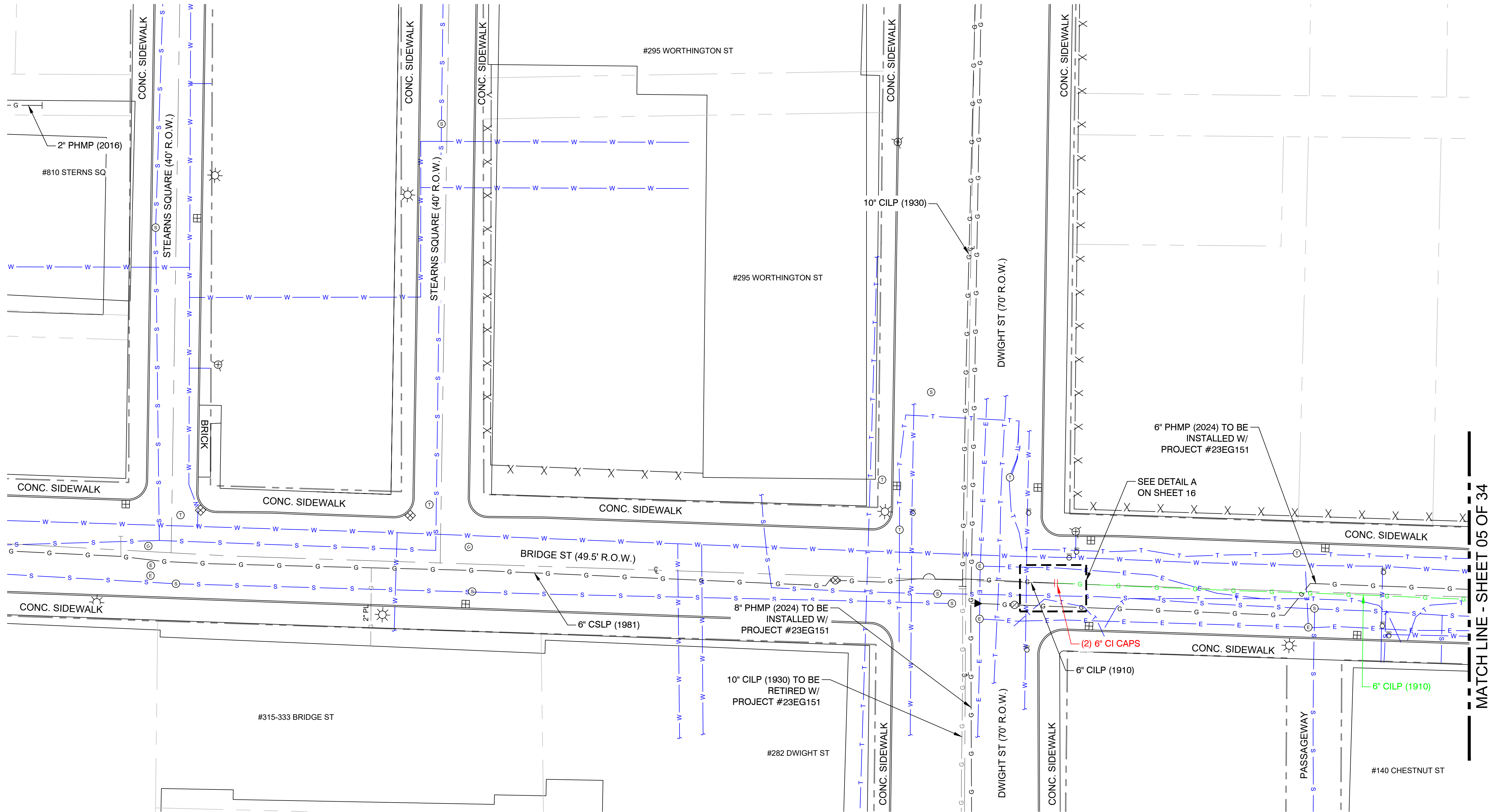


FIELD VERIFY DIMENSIONS
PRIOR TO PIPE FABRICATION

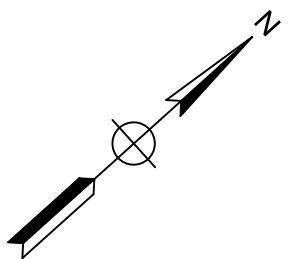
PROJECT # 71240124

REV	Description	Date	Dw/Ck
00	ISSUED FOR CONSTRUCTION	07/22/24	ECP/MEP
Revision/Status			
EVERSOURCE			
WINTER ST - GSEP, SPRINGFIELD, MA			
PROJECT # 23EG049 / WORK ORDER # 16927035			
LEGEND			
SCALE: NTS		SHEET 03 OF 34	
Drawn by / Date	Checked by / Date	Drawing Number	Rev. No.
AJC 07/22/2024	ECP 07/22/2024	MA-SPR-PIP-24-065-03	00

S:\Projects\71 Energy\2024\71240124 - Eversource - Winter STD\WG(BASE)



KEY MAP
SCALE: N.T.S.



MATCH LINE - SHEET 05 OF 34

REV	Description	Date	Dw/Ck
00	ISSUED FOR CONSTRUCTION	07/22/24	ECP/MEP
Revision/Status			

ISSUED FOR
CONSTRUCTION



153 CORDAVILLE RD
SUITE 210
SOUTHBOROUGH, MA 01772
(781) 385-4644

PROJECT # 71240124

FIELD VERIFY DIMENSIONS
PRIOR TO PIPE FABRICATION

EVERSOURCE
WINTER ST - GSEP, SPRINGFIELD, MA

PROJECT # 23EG049 / WORK ORDER # 16927035

PROJECT LOCATION PLANS

SCALE: 1"=20' ON 22"X34"

SHEET 04 OF 34

Drawn by / Date

Checked by / Date

Drawing Number

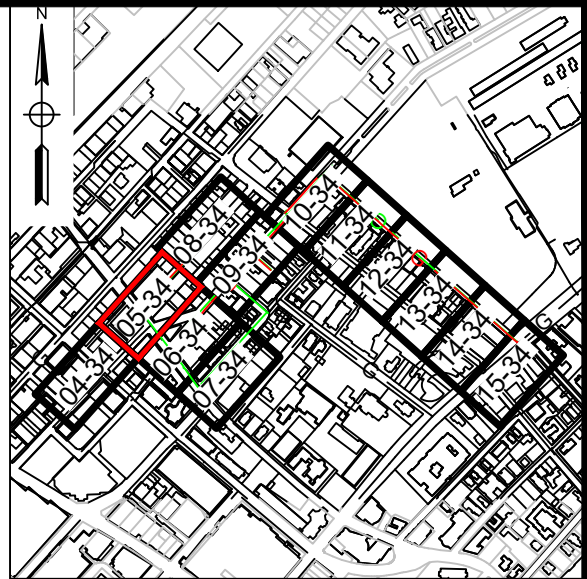
Rev. No.

AJC 07/22/2024

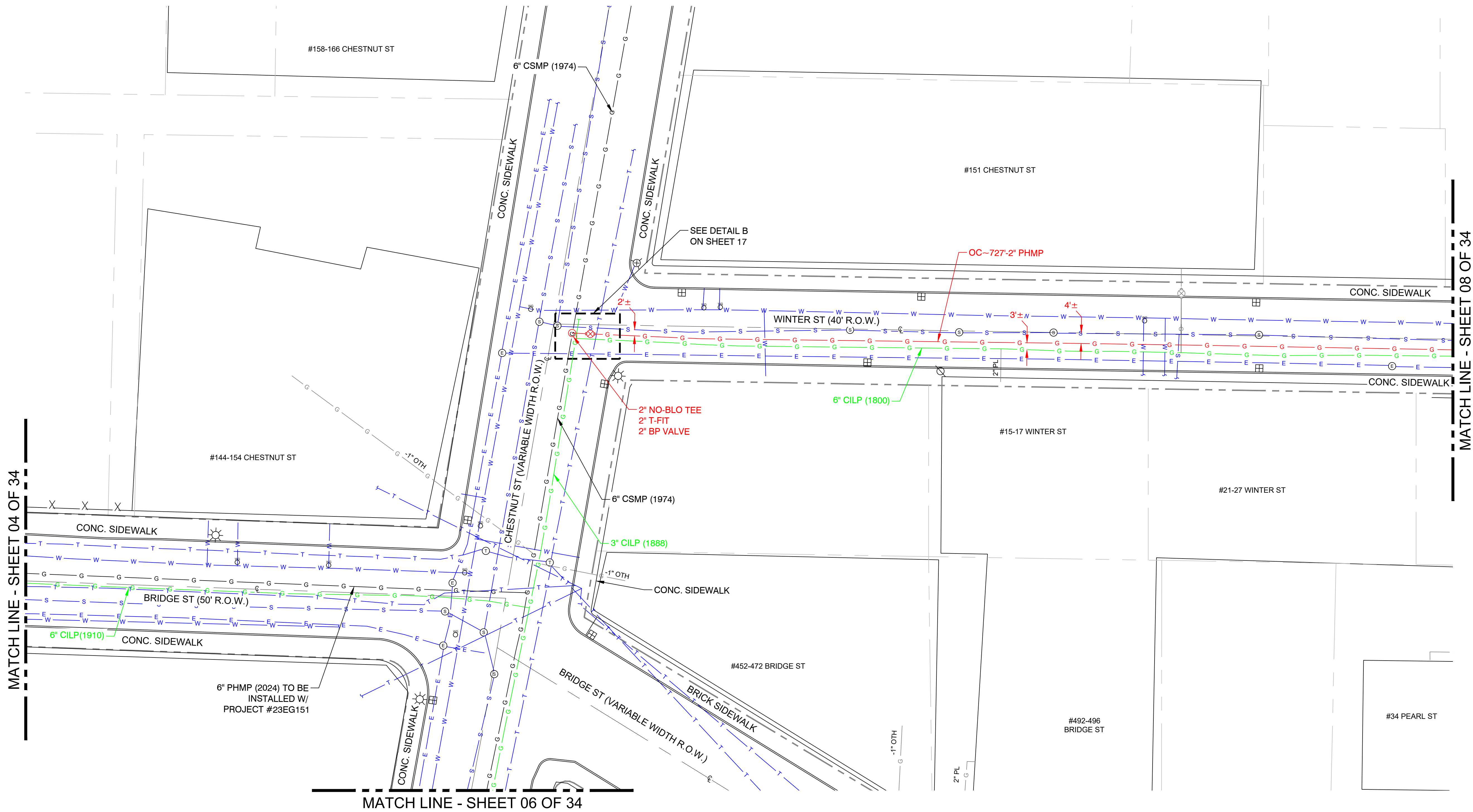
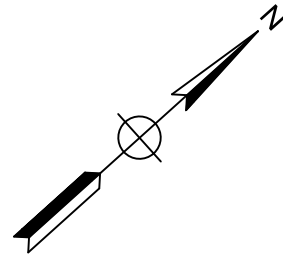
ECP 07/22/2024

MA-SPR-PIP-24-065-04

00



KEY MAP
SCALE: N.T.S.



MATCH LINE - SHEET 08 OF 34

MATCH LINE - SHEET 04 OF 34

MATCH LINE - SHEET 06 OF 34

REV	Description	Date	Dw/Ck
00	ISSUED FOR CONSTRUCTION	07/22/24	ECP/MEP
Revision/Status			

ISSUED FOR
CONSTRUCTION



153 CORDAVILLE RD
SUITE 210
SOUTHBOROUGH, MA 01772
(781) 385-4644

PROJECT # 71240124

FIELD VERIFY DIMENSIONS
PRIOR TO PIPE FABRICATION

EVERSOURCE

WINTER ST - GSEP, SPRINGFIELD, MA
PROJECT # 23EG049 / WORK ORDER # 16927035

PROJECT LOCATION PLANS

SCALE: 1"=20' ON 22"X34" SHEET 05 OF 34

Drawn by / Date	Checked by / Date	Drawing Number	Rev. No.
AJC 07/22/2024	ECP 07/22/2024	MA-SPR-PIP-24-065-05	00

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Jul 22, 2024 - 3:05pm

REV	Description	Date	Dw/Ck
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Revision/Status			

ISSUED FOR
CONSTRUCTION

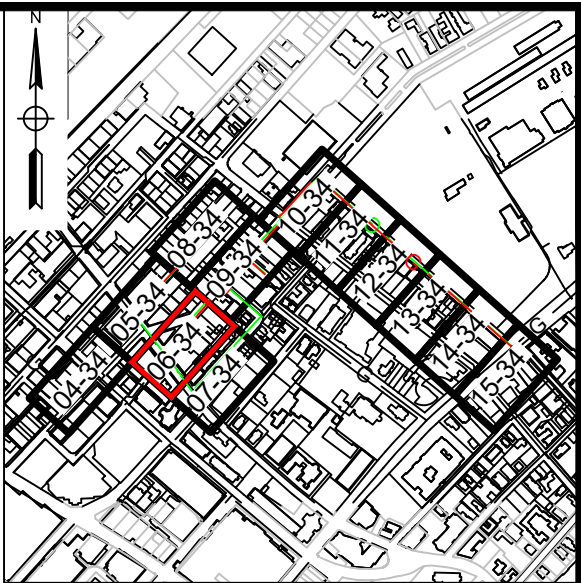
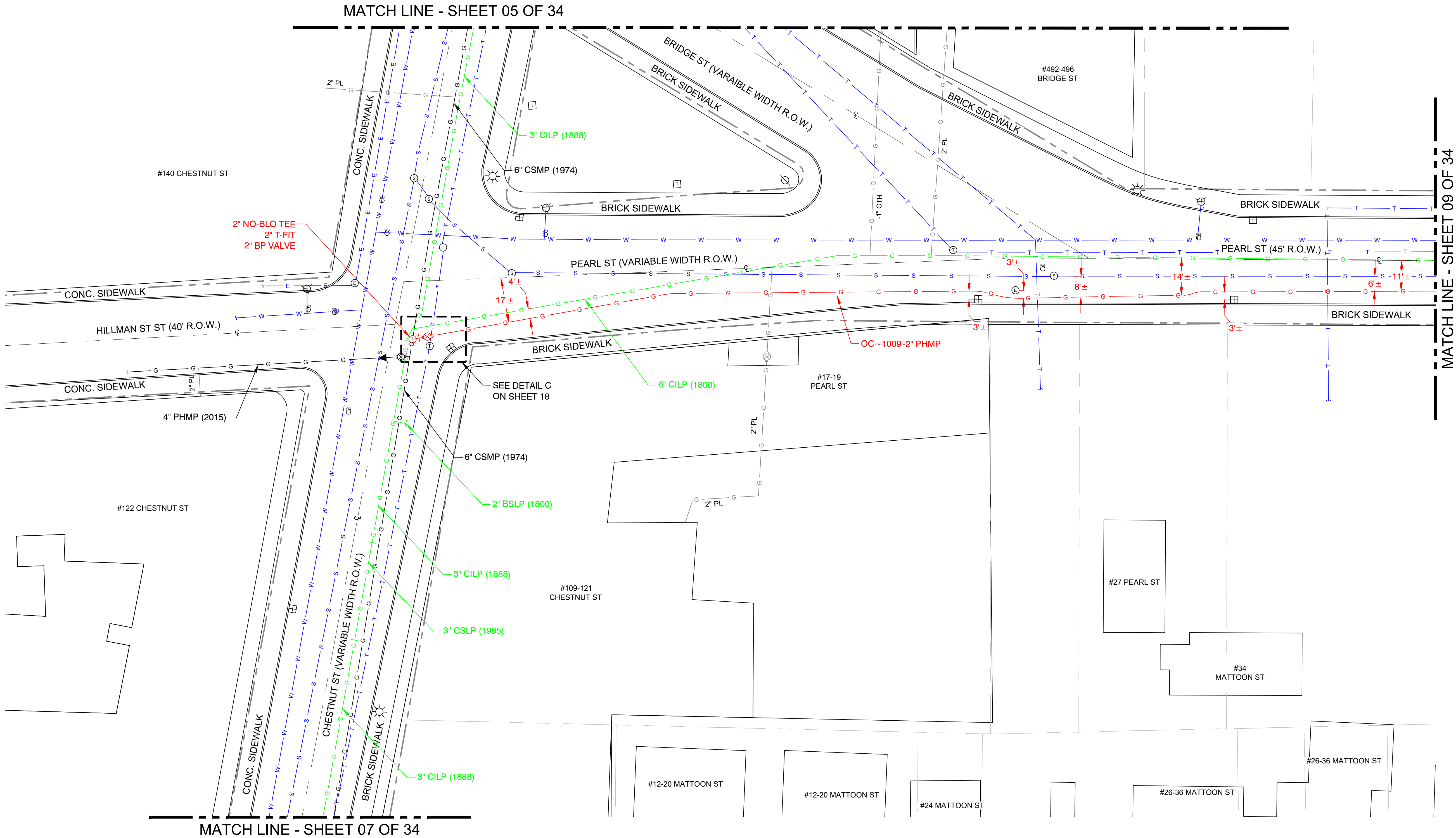


153 CORDAVILLE RD
SUITE 210
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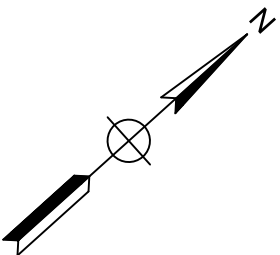
PROJECT # 71240124

FIELD VERIFY DIMENSIONS
PRIOR TO PIPE FABRICATION

EVERSOURCE			
WINTER ST - GSEP, SPRINGFIELD, MA			
PROJECT # 23EG049 / WORK ORDER # 16927035			
PROJECT LOCATION PLANS			
SCALE: 1"=20' ON 22"X34"		SHEET 06 OF 34	
Drawn by / Date	Checked by / Date	Drawing Number	Rev. No.
AJC 07/22/2024	ECP 07/22/2024	MA-SPR-PIP-24-065-06	00



KEY MAP
SCALE: N.T.S.



S:\Projects\71 Energy\2024\71240124 - Eversource - Winter STD\WG\BASE\

Jul 22, 2024 - 3:05pm

REV	Description	Date	Dw/Ck
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Revision/Status			

ISSUED FOR
CONSTRUCTION

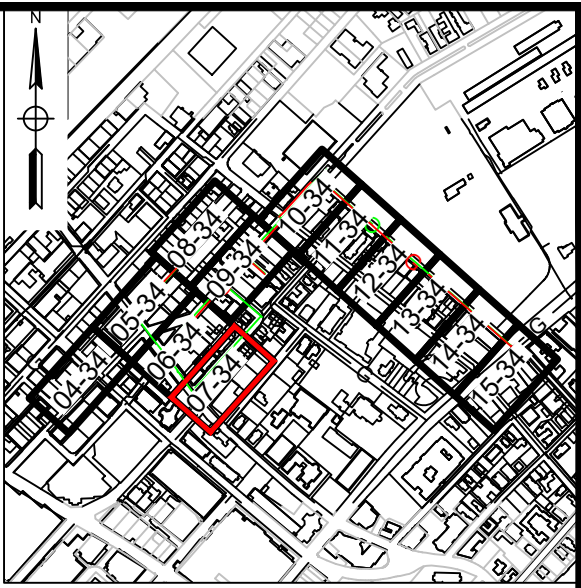
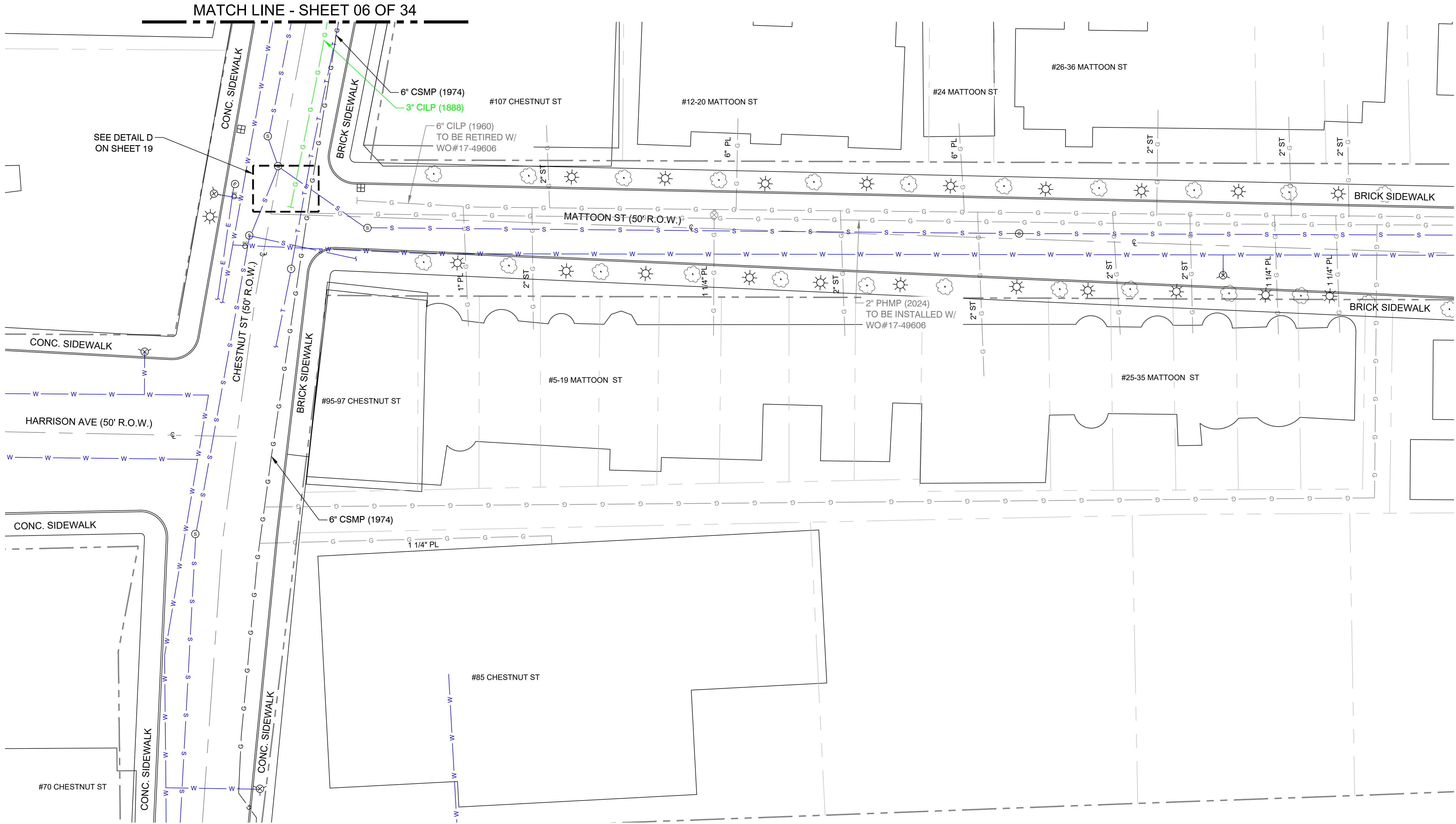


153 CORDAVILLE RD
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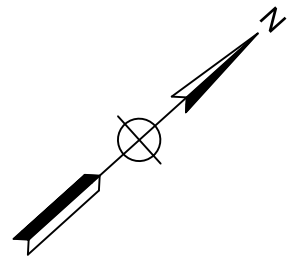
PROJECT # 71240124

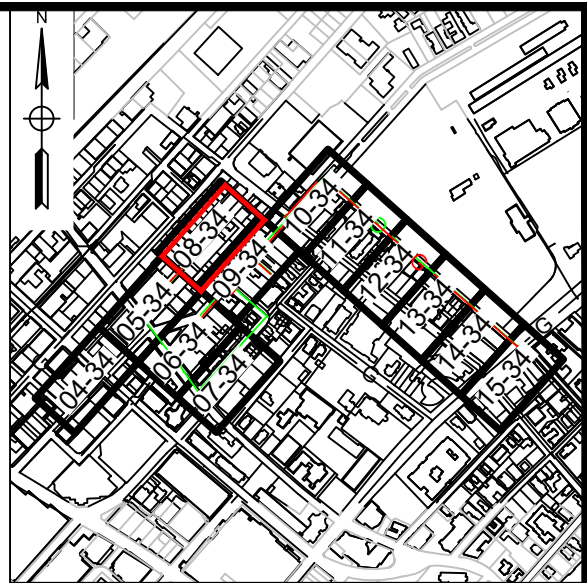
FIELD VERIFY DIMENSIONS
PRIOR TO PIPE FABRICATION

EVERSOURCE			
WINTER ST - GSEP, SPRINGFIELD, MA			
PROJECT # 23EG049 / WORK ORDER # 16927035			
PROJECT LOCATION PLANS			
SCALE: 1"=20' ON 22"X34"		SHEET 07 OF 34	
Drawn by / Date	Checked by / Date	Drawing Number	Rev. No.
AJC 07/22/2024	ECP 07/22/2024	MA-SPR-PIP-24-065-07	00



KEY MAP
SCALE: N.T.S.





KEY MAP
SCALE: N.T.S.

MATCH LINE - SHEET 05 OF 34

MATCH LINE - SHEET 09 OF 34

REV	Description	Date	Dw/Ck
00	ISSUED FOR CONSTRUCTION	07/22/24	ECP/MEP
Revision/Status			

ISSUED FOR
CONSTRUCTION



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PROJECT # 71240124

FIELD VERIFY DIMENSIONS
PRIOR TO PIPE FABRICATION

EVERSOURCE
WINTER ST - GSEP, SPRINGFIELD, MA

PROJECT # 23EG049 / WORK ORDER # 16927035

PROJECT LOCATION PLANS

SCALE: 1"=20' ON 22"X34" SHEET 08 OF 34

Drawn by / Date	Checked by / Date	Drawing Number	Rev. No.
AJC 07/22/2024	ECP 07/22/2024	MA-SPR-PIP-24-065-08	00

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Jul 22, 2024 - 3:05pm

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Revision/Status			

ISSUED FOR
CONSTRUCTION

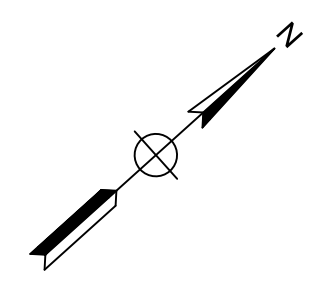
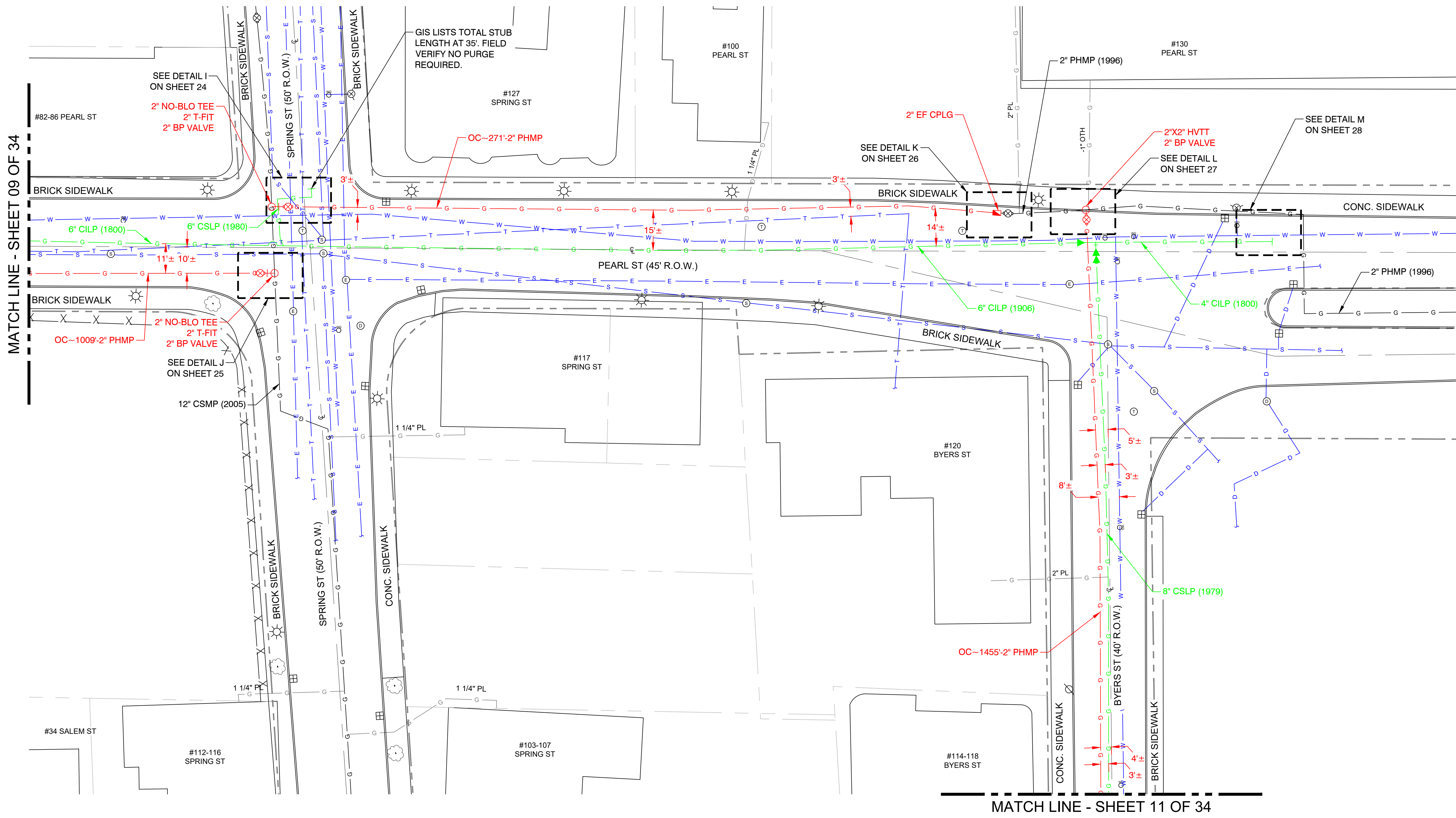


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PROJECT # 71240124

FIELD VERIFY DIMENSIONS
PRIOR TO PIPE FABRICATION

EVERSOURCE			
WINTER ST - GSEP, SPRINGFIELD, MA			
PROJECT # 23EG049 / WORK ORDER # 16927035			
PROJECT LOCATION PLANS			
SCALE: 1"=20' ON 22"X34"		SHEET 09 OF 34	
Drawn by / Date	Checked by / Date	Drawing Number	Rev. No.
AJC 07/22/2024	ECP 07/22/2024	MA-SPR-PIP-24-065-09	00



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Revision/Status			

ISSUED FOR
CONSTRUCTION



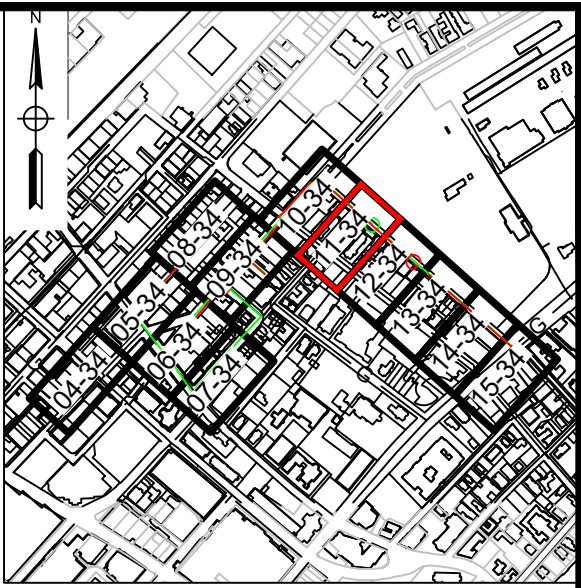
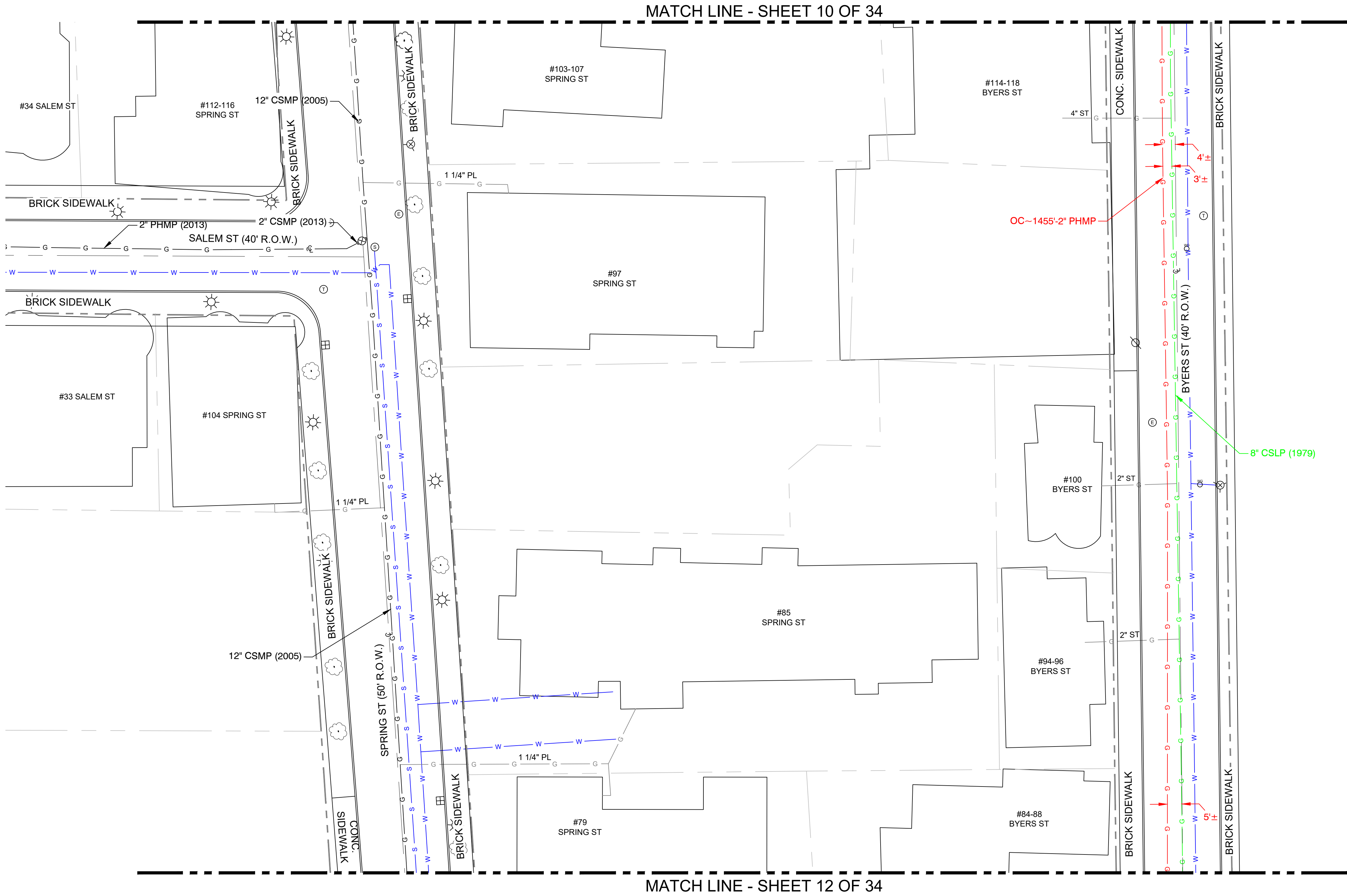
153 CORDAVILLE RD
SUITE 210
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PROJECT # 71240124

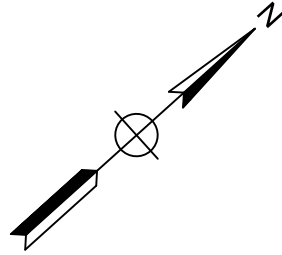
FIELD VERIFY DIMENSIONS
PRIOR TO PIPE FABRICATION

EVERSOURCE			
WINTER ST - GSEP, SPRINGFIELD, MA			
PROJECT # 23EG049 / WORK ORDER # 16927035			
PROJECT LOCATION PLANS			
SCALE: 1"=20' ON 22"X34"		SHEET 10 OF 34	
Drawn by / Date	Checked by / Date	Drawing Number	Rev. No.
AJC 07/22/2024	ECP 07/22/2024	MA-SPR-PIP-24-065-10	00

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KEY MAP
SCALE: N.T.S.



REV	Description	Date	Dw/Ck
00	ISSUED FOR CONSTRUCTION	07/22/24	ECP/MEP
Revision/Status			

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CONSTRUCTION



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PROJECT # 71240124

FIELD VERIFY DIMENSIONS
PRIOR TO PIPE FABRICATION

EVERSOURCE			
WINTER ST - GSEP, SPRINGFIELD, MA			
PROJECT # 23EG049 / WORK ORDER # 16927035			
PROJECT LOCATION PLANS			
SCALE: 1"=20' ON 22"X34"		SHEET 11 OF 34	
Drawn by / Date	Checked by / Date	Drawing Number	Rev. No.
AJC 07/22/2024	ECP 07/22/2024	MA-SPR-PIP-24-065-11	00

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Jul 22, 2024 - 3:05pm

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Revision/Status			

ISSUED FOR
CONSTRUCTION

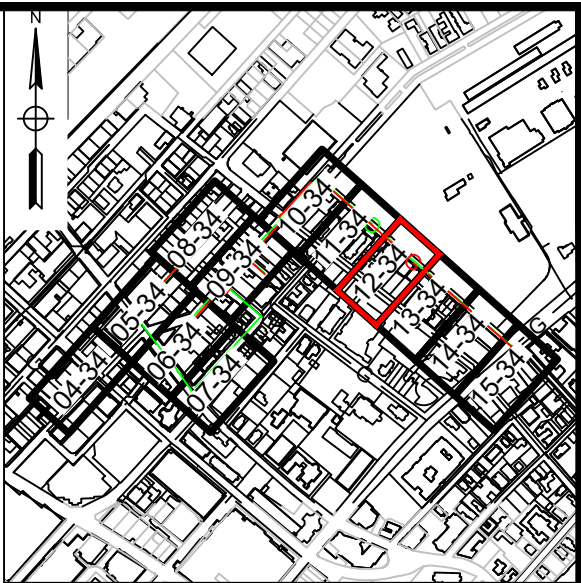
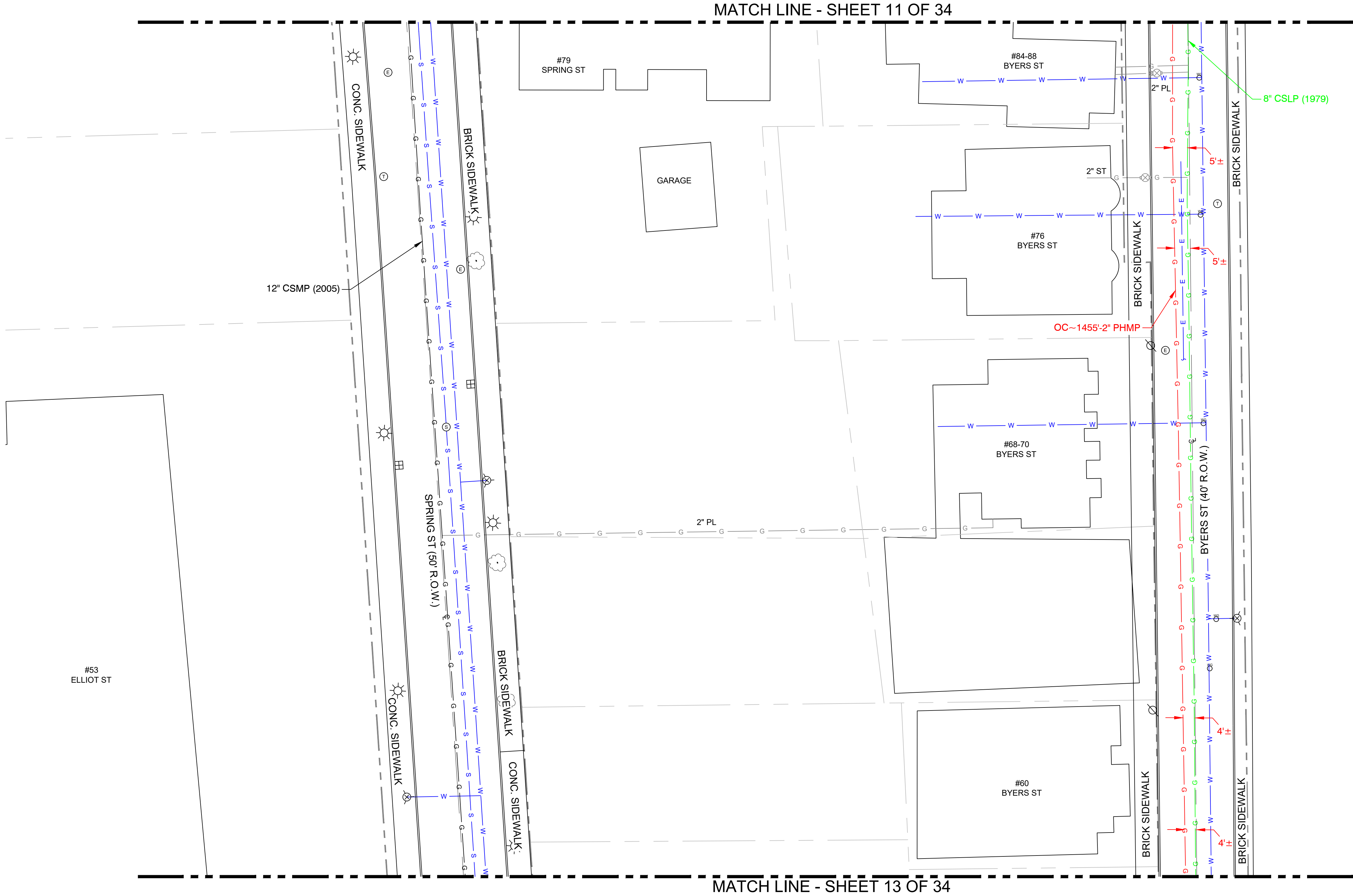


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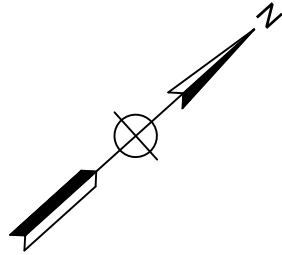
PROJECT # 71240124

FIELD VERIFY DIMENSIONS
PRIOR TO PIPE FABRICATION

EVERSOURCE			
WINTER ST - GSEP, SPRINGFIELD, MA			
PROJECT # 23EG049 / WORK ORDER # 16927035			
PROJECT LOCATION PLANS			
SCALE: 1"=20' ON 22"X34"		SHEET 12 OF 34	
Drawn by / Date	Checked by / Date	Drawing Number	Rev. No.
AJC 07/22/2024	ECP 07/22/2024	MA-SPR-PIP-24-065-12	00



KEY MAP
SCALE: N.T.S.



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Jul 22, 2024 - 3:05pm

REV	Description	Date	Dw/Ck
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Revision/Status			

ISSUED FOR
CONSTRUCTION

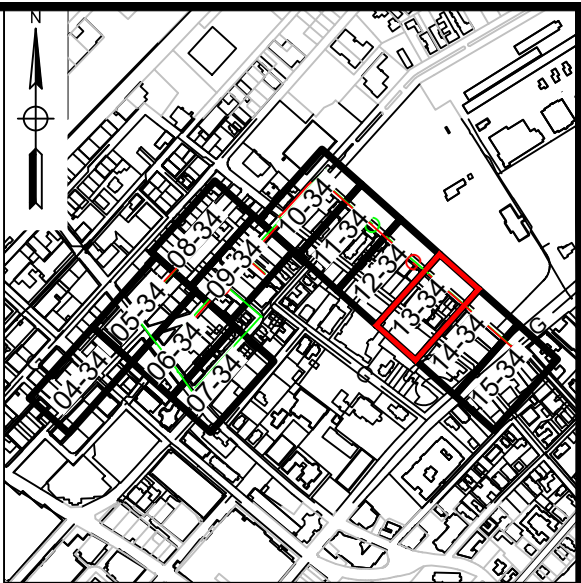
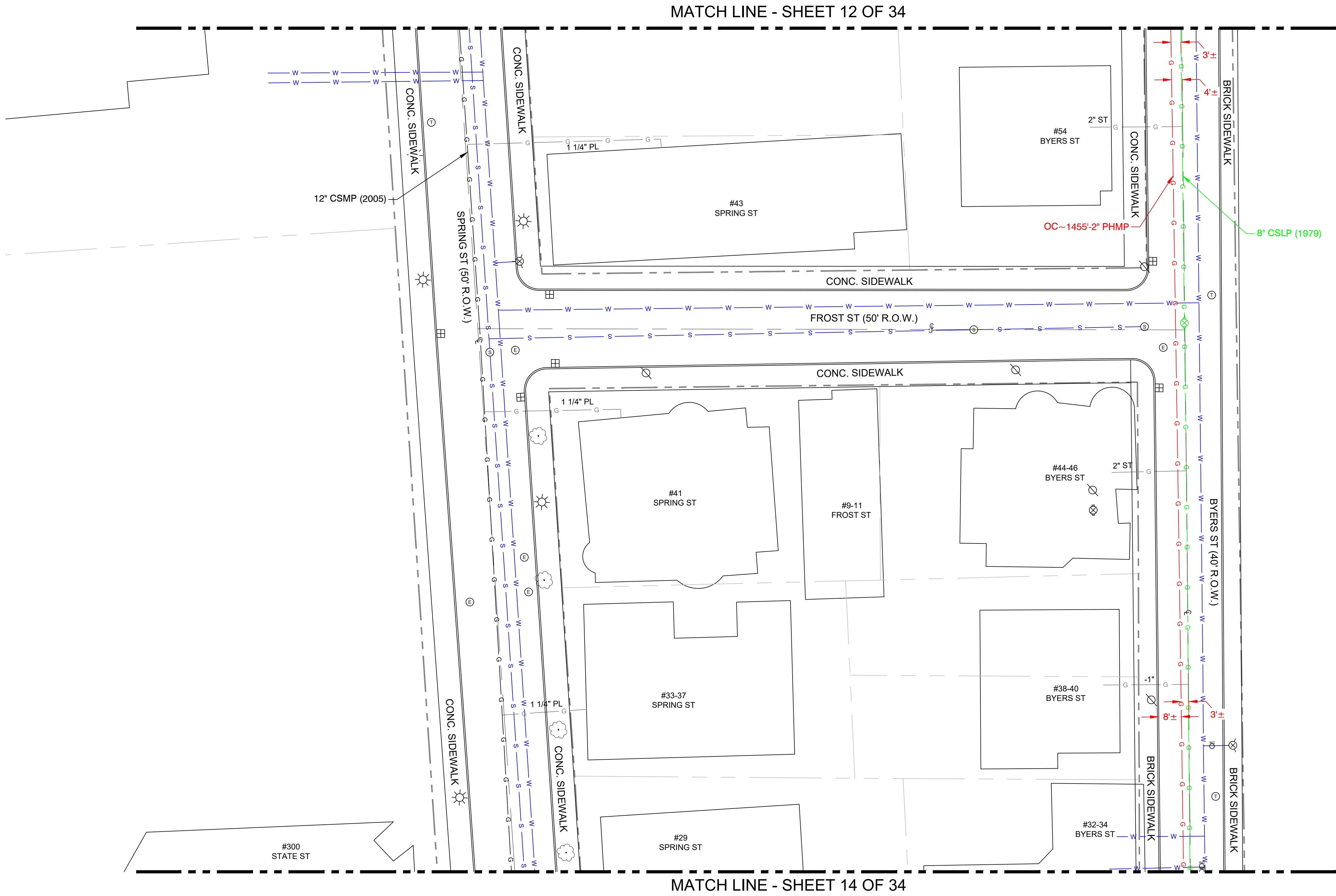


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SUITE 210
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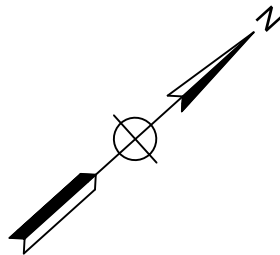
PROJECT # 71240124

FIELD VERIFY DIMENSIONS
PRIOR TO PIPE FABRICATION

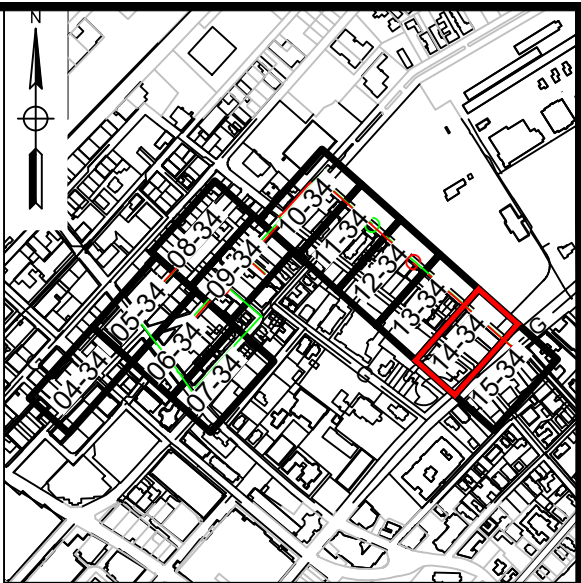
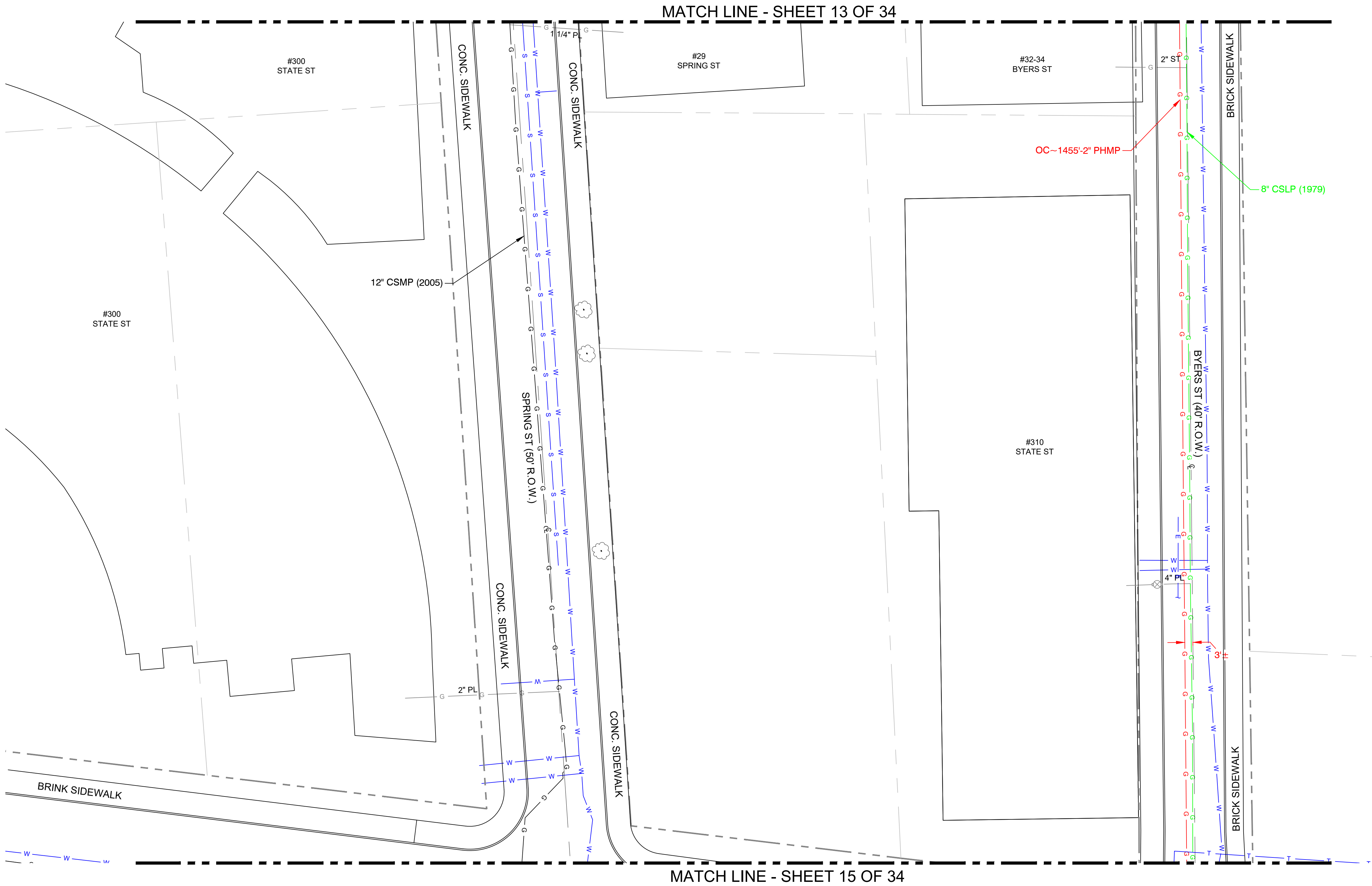
EVERSOURCE			
WINTER ST - GSEP, SPRINGFIELD, MA			
PROJECT # 23EG049 / WORK ORDER # 16927035			
PROJECT LOCATION PLANS			
SCALE: 1"=20' ON 22"X34"		SHEET 13 OF 34	
Drawn by / Date	Checked by / Date	Drawing Number	Rev. No.
AJC 07/22/2024	ECP 07/22/2024	MA-SPR-PIP-24-065-13	00



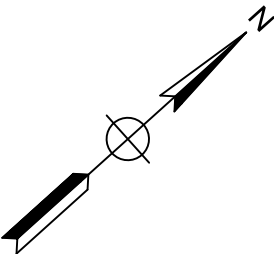
KEY MAP
SCALE: N.T.S.



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KEY MAP
SCALE: N.T.S.



REV	Description	Date	Dw/Ck
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Revision/Status			

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CONSTRUCTION

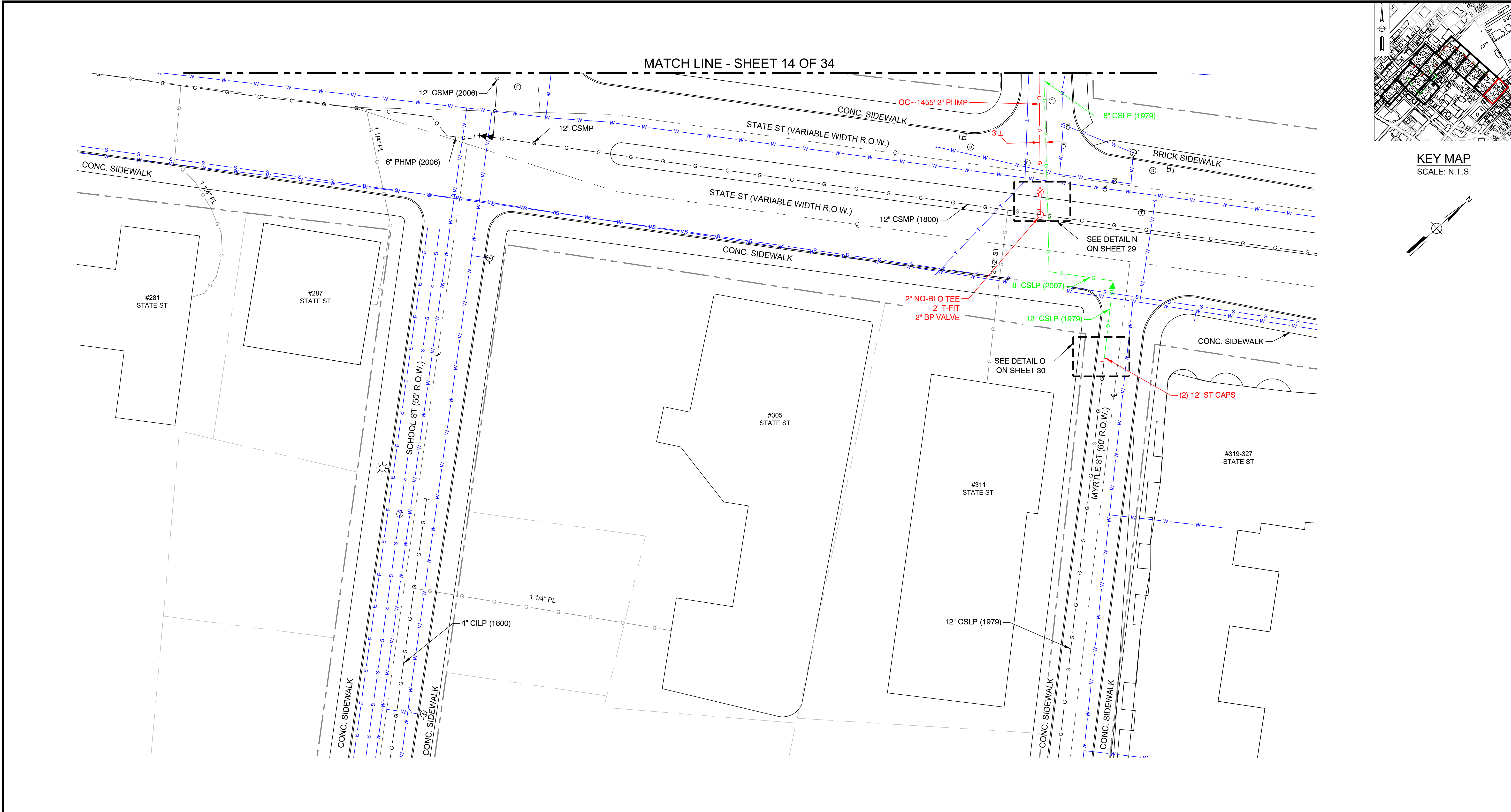


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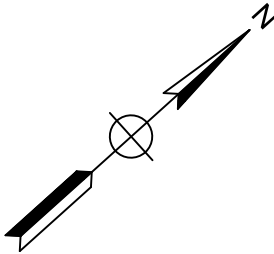
PROJECT # 71240124

FIELD VERIFY DIMENSIONS
PRIOR TO PIPE FABRICATION

EVERSOURCE			
WINTER ST - GSEP, SPRINGFIELD, MA			
PROJECT # 23EG049 / WORK ORDER # 16927035			
PROJECT LOCATION PLANS			
SCALE: 1"=20' ON 22"X34"		SHEET 14 OF 34	
Drawn by / Date	Checked by / Date	Drawing Number	Rev. No.
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KEY MAP
SCALE: N.T.S.



REV	Description	Date	Dw/Ck
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Revision/Status			

ISSUED FOR
CONSTRUCTION

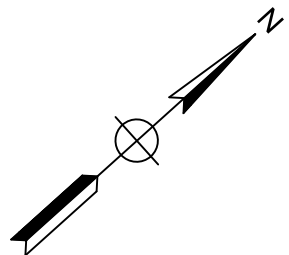


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SUITE 210
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PROJECT # 71240124

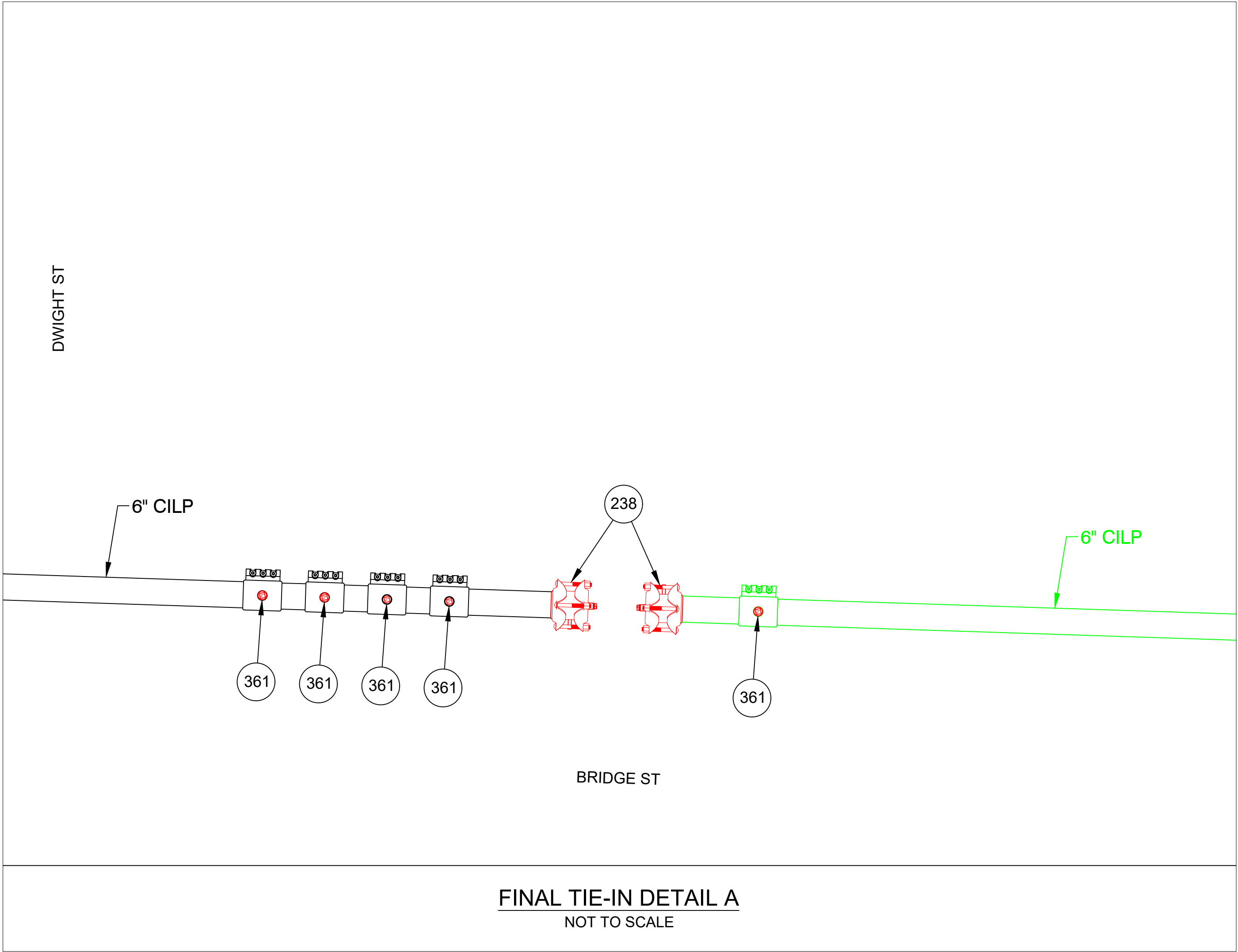
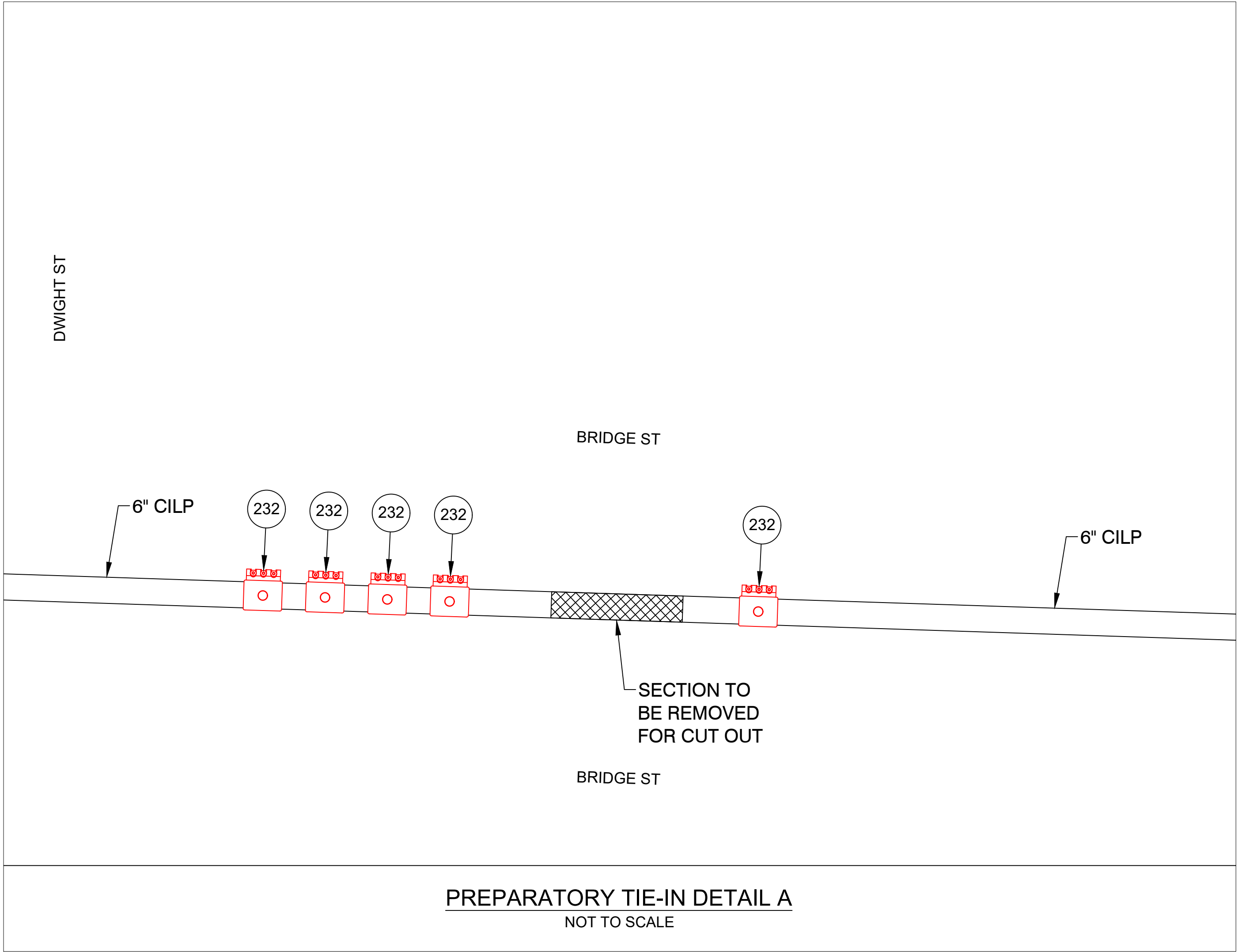
FIELD VERIFY DIMENSIONS
PRIOR TO PIPE FABRICATION

EVERSOURCE			
WINTER ST - GSEP, SPRINGFIELD, MA			
PROJECT # 23EG049 / WORK ORDER # 16927035			
PROJECT LOCATION PLANS			
SCALE: 1"=20' ON 22"X34"		SHEET 15 OF 34	
Drawn by / Date	Checked by / Date	Drawing Number	Rev. No.
AJC 07/22/2024	ECP 07/22/2024	MA-SPR-PIP-24-065-15	00



WINTER ST , SPRINGFIELD			DETAIL "A" PREPARATORY		
REQUIRED BILL OF MATERIALS					
Item Number	MRC Stock Number	Maximo Part Number	Description	Quantity	Units
232	63462159	578022	FITTING,CLAMP, SERVI-SEAL REPAIR, 6 IN DIA, 9 IN LG, W/ 2 IN OUTLET, FOR CAST IRON PIPE	5	EA

WINTER ST , SPRINGFIELD				DETAIL "A" FINAL	
REQUIRED BILL OF MATERIALS					
Item Number	MRC Stock Number	Maximo Part Number	Description	Quantity	Units
238	63481013	610399	FITTING,CAP, LINE, INSULATED, 6 IN, 6.90 IN OD, CI, W/ ANODE, FOR CI PIPE, CMA 21128001	2	EA
361	19080340	554878	PLUG,PIPE, SQUARE HEAD, SOLID, 2 IN, THREADED END, BLACK IRON, ANSI B1.20.1	5	EA



REV	Description	Date	Dw/Ck
00	ISSUED FOR CONSTRUCTION	07/22/24	ECP/MEP
Revision/Status			
EVERSOURCE			
WINTER ST - GSEP, SPRINGFIELD, MA			
PROJECT # 23EG049 / WORK ORDER # 16927035			
MA PREPARATORY AND FINAL TIE-INS DETAILS			
SCALE: N.T.S.		SHEET 16 OF 34	
Drawn by / Date	Checked by / Date	Drawing Number	Rev. No.
AJC 07/22/2024	ECP 07/22/2024	MA-SPR-PIP-24-065-16	00

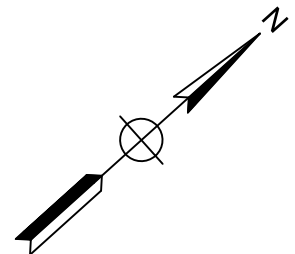
ISSUED FOR
CONSTRUCTION



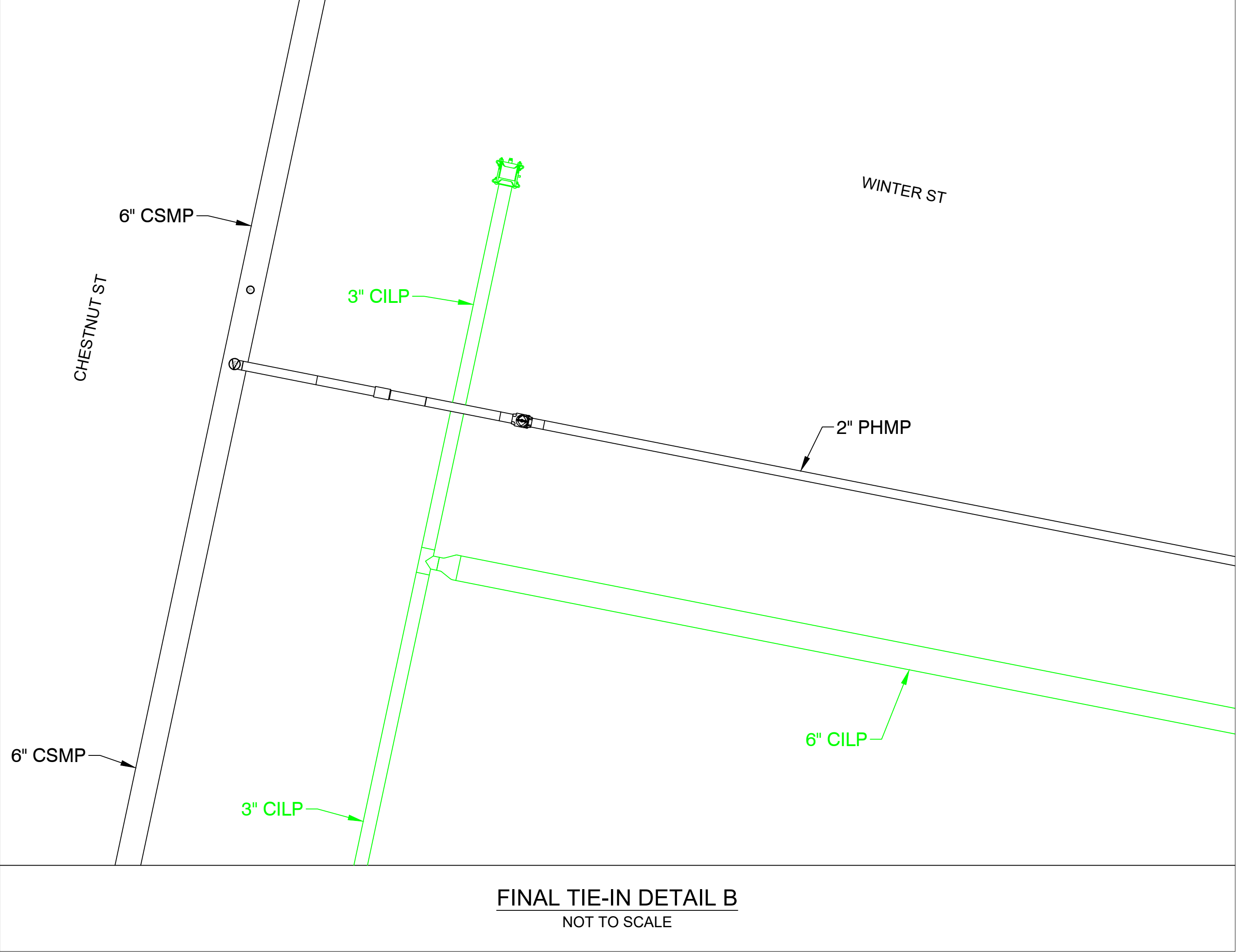
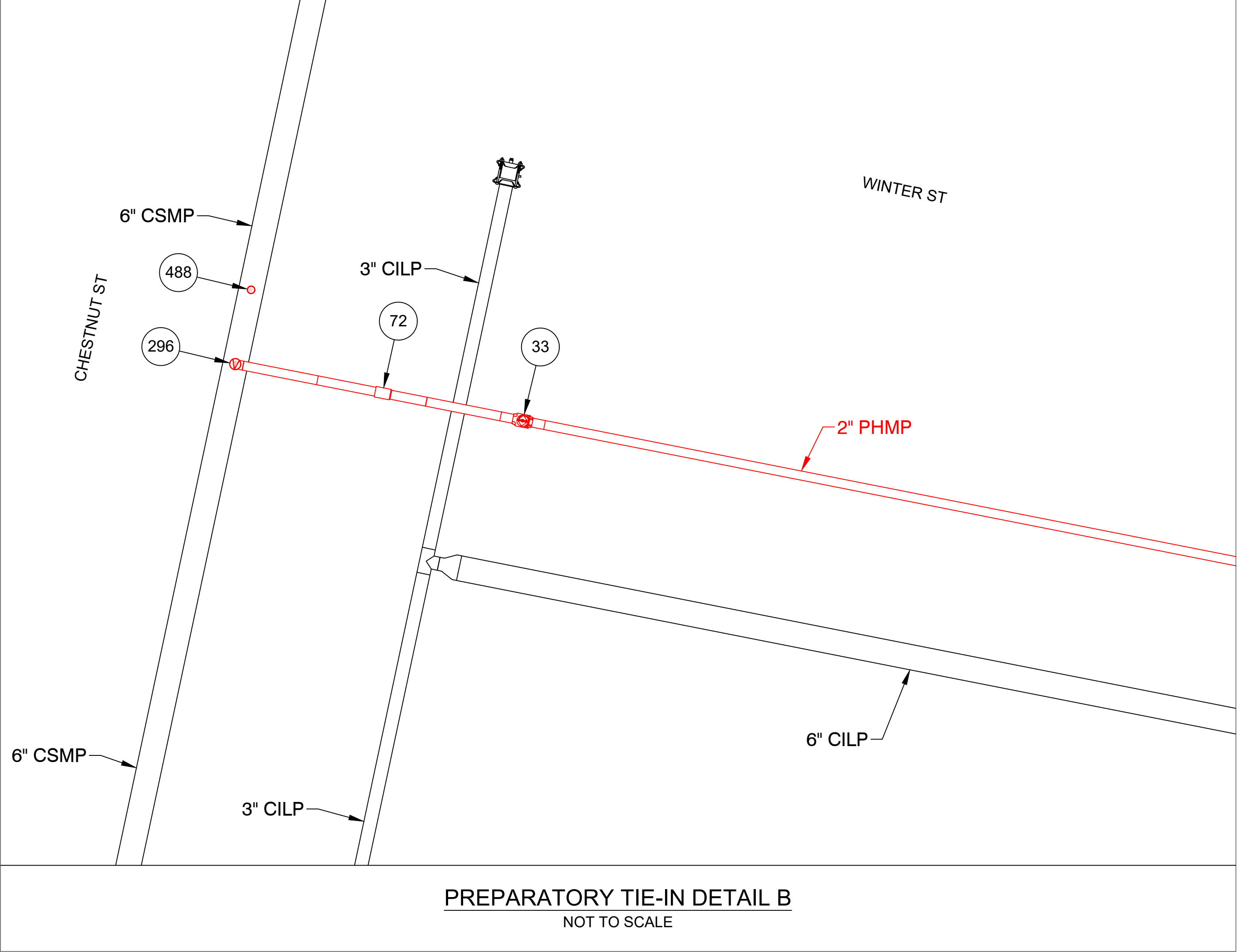
153 CORDAVILLE RD
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FIELD VERIFY DIMENSIONS
PRIOR TO PIPE FABRICATION

PROJECT # 71240124



WINTER ST , SPRINGFIELD				DETAIL "B" PREPARATORY	
REQUIRED BILL OF MATERIALS					
Item Number	MRC Stock Number	Maximo Part Number	Description	Quantity	Units
296	63420207	610060	TEE, NON-BLOWING, FOR VALVE, 2 IN TEE OUTLET X 2 IN MAIN, WELDED, 250 PSIG, W/ CI CAP, CMA 44788502	1	EA
33	14281726	562087	VALVE,BALL, 2 IN IPS, POLYETHYLENE, SDR 11, BUTT WELD, W/ FULL PORT OPENING	1	EA
488	63420117	610264	NIPPLE,PIPE, NON-BLOWING, DRILL, 1-1/4 IN X 3 IN, WELDED, 1440 PSIG, CMA 2485855	1	EA
72	63151162	546256	FITTING, TRANSITION, 2 IN IPS CS X 2 IN IPS, PE4710, SDR 11, STEEL WELD X PLASITC, BUTT WELD	1	EA



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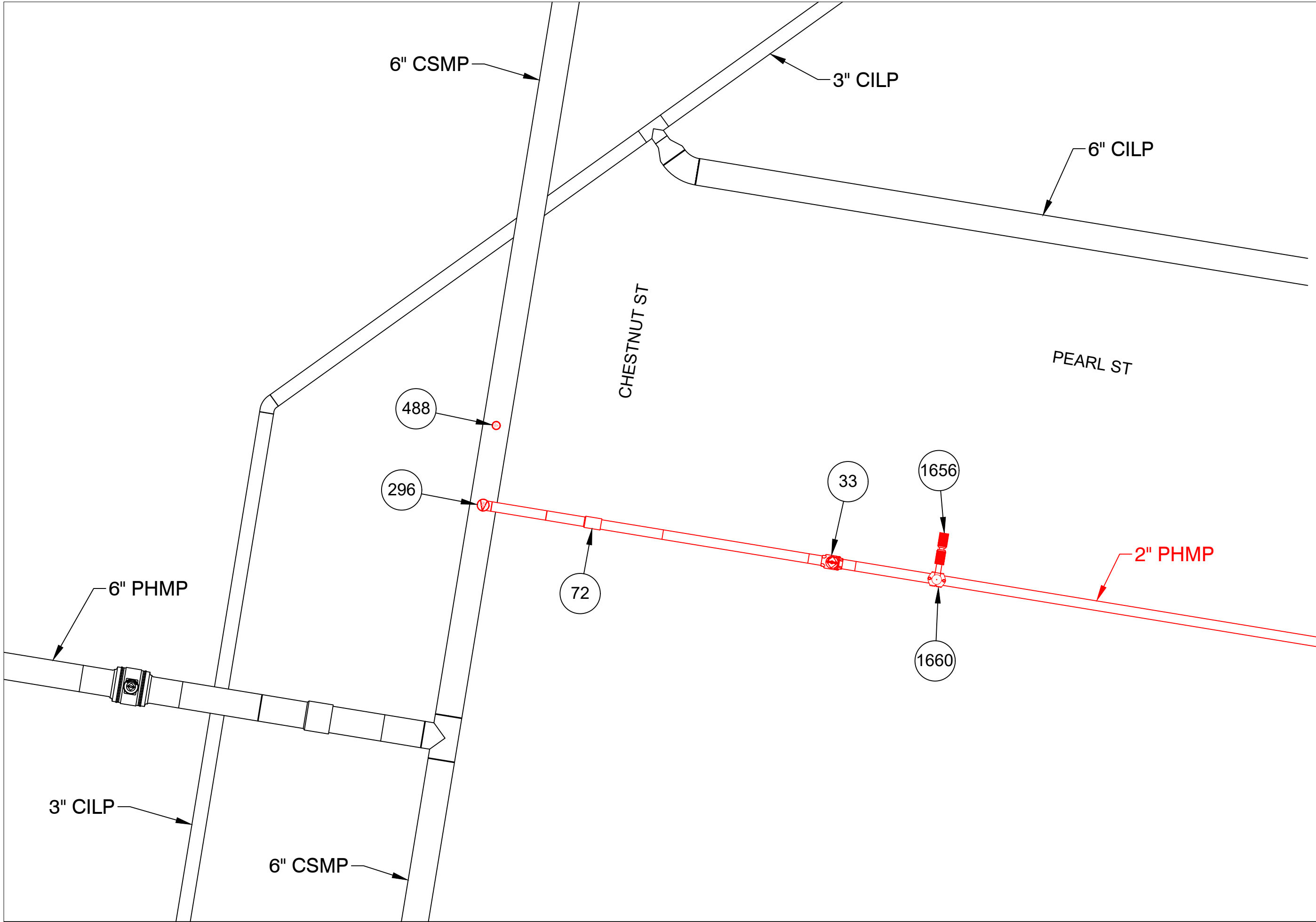
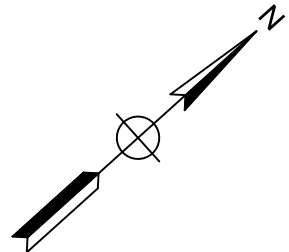
PROJECT # 71240124

FIELD VERIFY DIMENSIONS
PRIOR TO PIPE FABRICATION

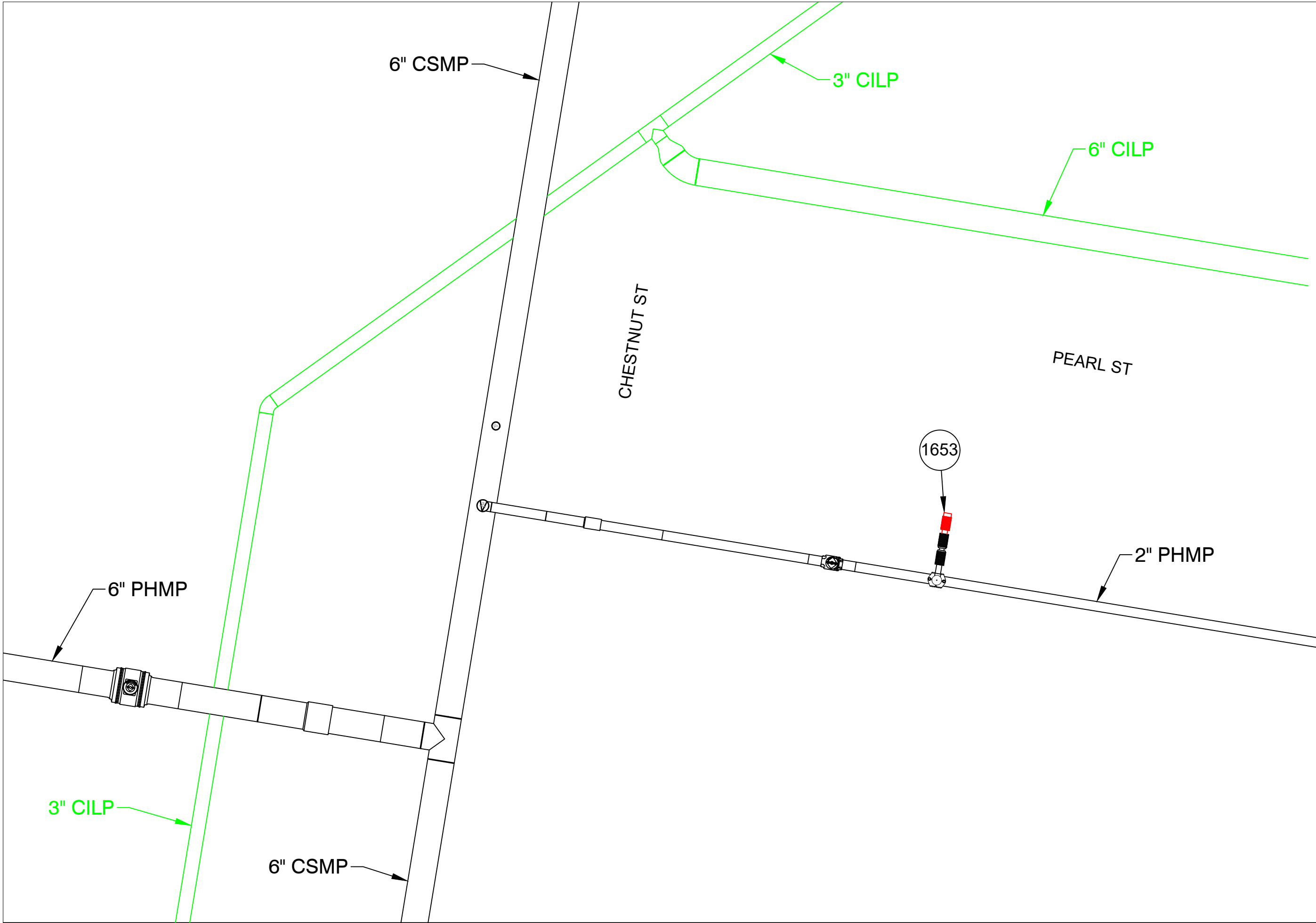
REV	Description	Date	Dw/Ck
00	ISSUED FOR CONSTRUCTION	07/22/24	ECP/MEP
Revision/Status			
EVERSOURCE			
WINTER ST - GSEP, SPRINGFIELD, MA			
PROJECT # 23EG049 / WORK ORDER # 16927035			
MA PREPARATORY AND FINAL TIE-IN DETAILS			
SCALE: N.T.S.		SHEET 17 OF 34	
Drawn by / Date	Checked by / Date	Drawing Number	Rev. No.
AJC 07/22/2024	ECP 07/22/2024	MA-SPR-PIP-24-065-17	00

WINTER ST , SPRINGFIELD			DETAIL "C" PREPARATORY		
REQUIRED BILL OF MATERIALS					
Item Number	MRC Stock Number	Maximo Part Number	Description	Quantity	Units
1656	MCJUREMA-000	620089	FITTING,COUPLING, PIPE, LYCOFIT, 1 IN IPS SDR11, PLASTIC	1	EA
1660	MCJUREMA-000	602892	FITTING,TEE, 2 IN IPS X 1 IN IPS, ELECTROFUSION, HDPE, WITH BUTT FUSION OUTLET, HDPE, BLACK, ASTM F1055	1	EA
296	63420207	610060	TEE, NON-BLOWING, FOR VALVE, 2 IN TEE OUTLET X 2 IN MAIN, WELDED, 250 PSIG, W/ CI CAP, CMA 44788502	1	EA
33	14281726	562087	VALVE,BALL, 2 IN IPS, POLYETHYLENE, SDR 11, BUTT WELD, W/ FULL PORT OPENING	1	EA
488	63420117	610264	NIPPLE,PIPE, NON-BLOWING, DRILL, 1-1/4 IN X 3 IN, WELDED, 1440 PSIG, CMA 2485855	1	EA
72	63151162	546256	FITTING, TRANSITION, 2 IN IPS CS X 2 IN IPS, PE4710, SDR 11, STEEL WELD X PLASITC, BUTT WELD	1	EA

WINTER ST , SPRINGFIELD				DETAIL "C" FINAL	
REQUIRED BILL OF MATERIALS					
Item Number	MRC Stock Number	Maximo Part Number	Description	Quantity	Units
1653	MCJUREMA-000	620808	FITTING,CAP, LYCOFIT, 1 IN IPS SDR 11, PLASTIC, ASTM F1924	1	EA



PREPARATORY TIE-IN DETAIL C
NOT TO SCALE



FINAL TIE-IN DETAIL C
NOT TO SCALE

REV	Description	Date	Dw/Ck
00	ISSUED FOR CONSTRUCTION	07/22/24	ECP/MEP
Revision/Status			
EVERSOURCE			
WINTER ST - GSEP, SPRINGFIELD, MA			
PROJECT # 23EG049 / WORK ORDER # 16927035			
MA PREPARATORY AND FINAL TIE-IN DETAILS			
SCALE: N.T.S.		SHEET 18 OF 34	
Drawn by / Date	Checked by / Date	Drawing Number	Rev. No.
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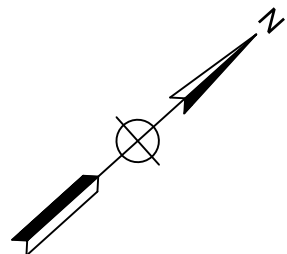
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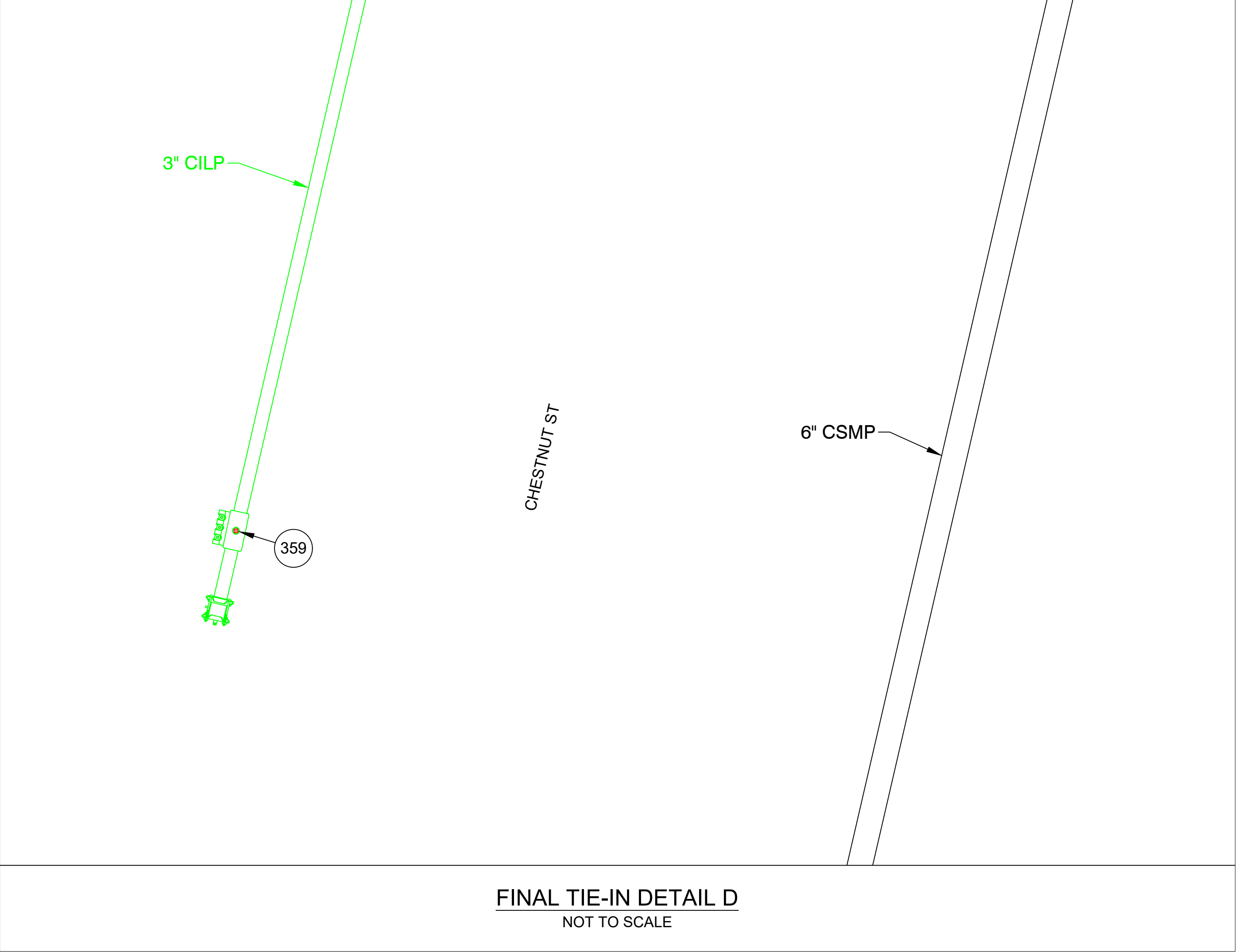
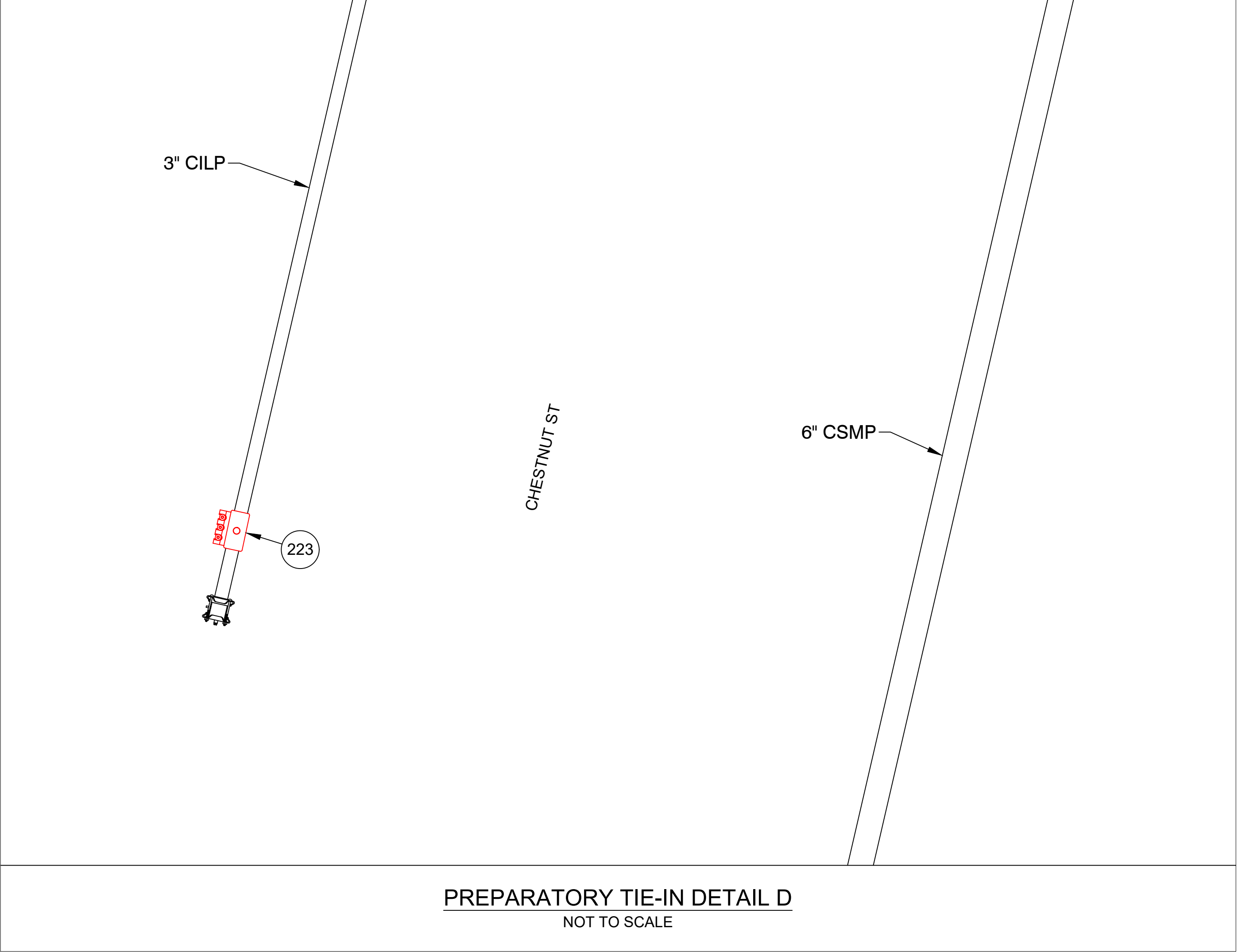
PROJECT # 71240124

FIELD VERIFY DIMENSIONS
PRIOR TO PIPE FABRICATION



WINTER ST , SPRINGFIELD				DETAIL "D" PREPARATORY	
REQUIRED BILL OF MATERIALS					
Item Number	MRC Stock Number	Maximo Part Number	Description	Quantity	Units
223	63462217	578017	CLAMP,PIPE, 3 IN DIA, 9 IN LG, W/ 1-1/4 IN ID OUTLET, FOR CAST IRON PIPE, FULL CIRCLE REPAIR, SMITH BLAIR STYLE 234	1	EA

WINTER ST , SPRINGFIELD				DETAIL "D" FINAL	
REQUIRED BILL OF MATERIALS					
Item Number	MRC Stock Number	Maximo Part Number	Description	Quantity	Units
359	19080285	554877	PLUG,PIPE, SQUARE HEAD, SOLID, 1-1/4 IN, THREADED END, BLACK IRON, ANSI B1.20.1	1	EA



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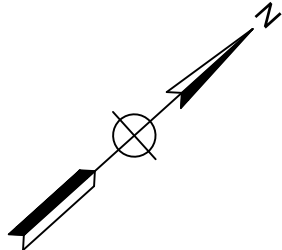


153 CORDAVILLE RD
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PROJECT # 71240124

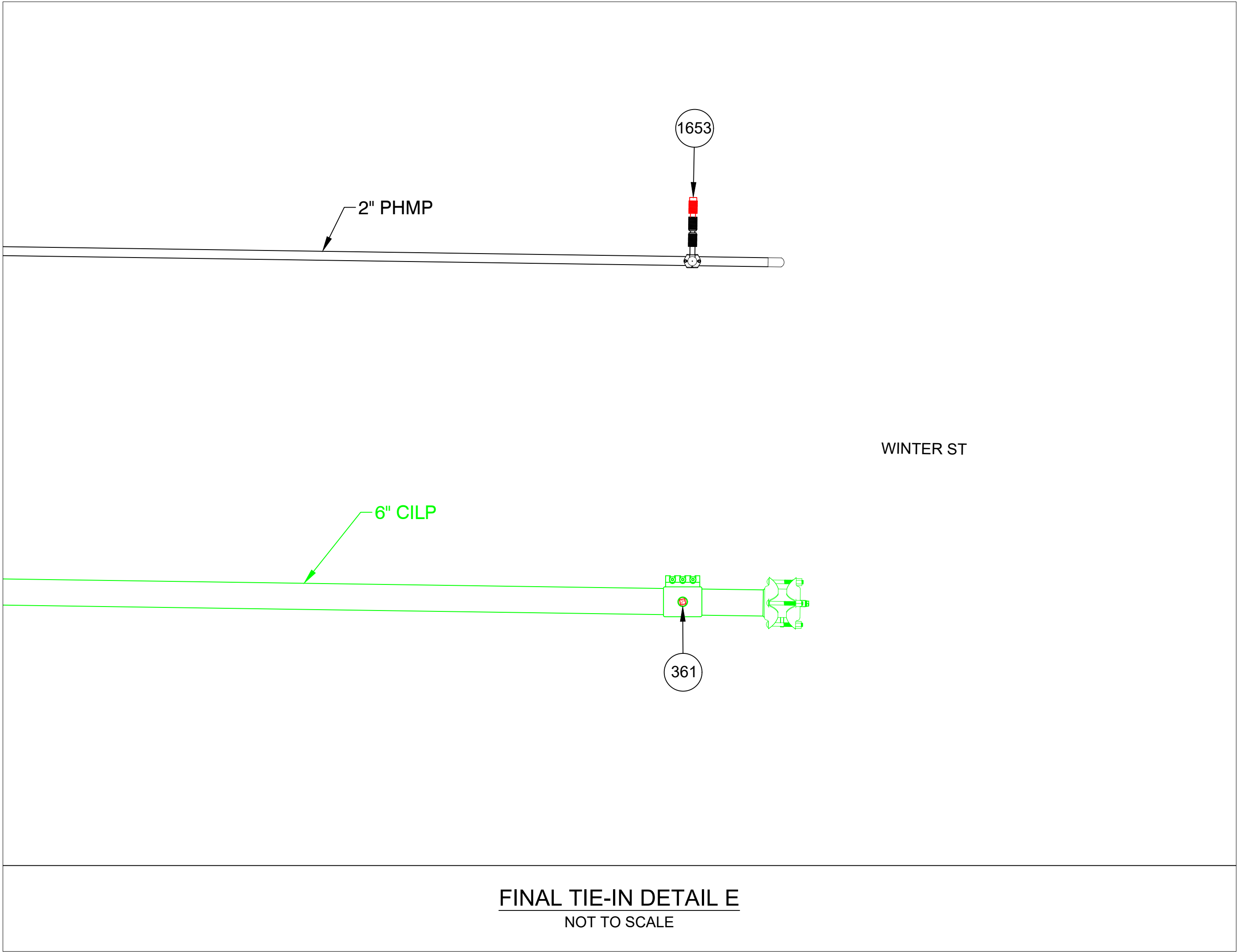
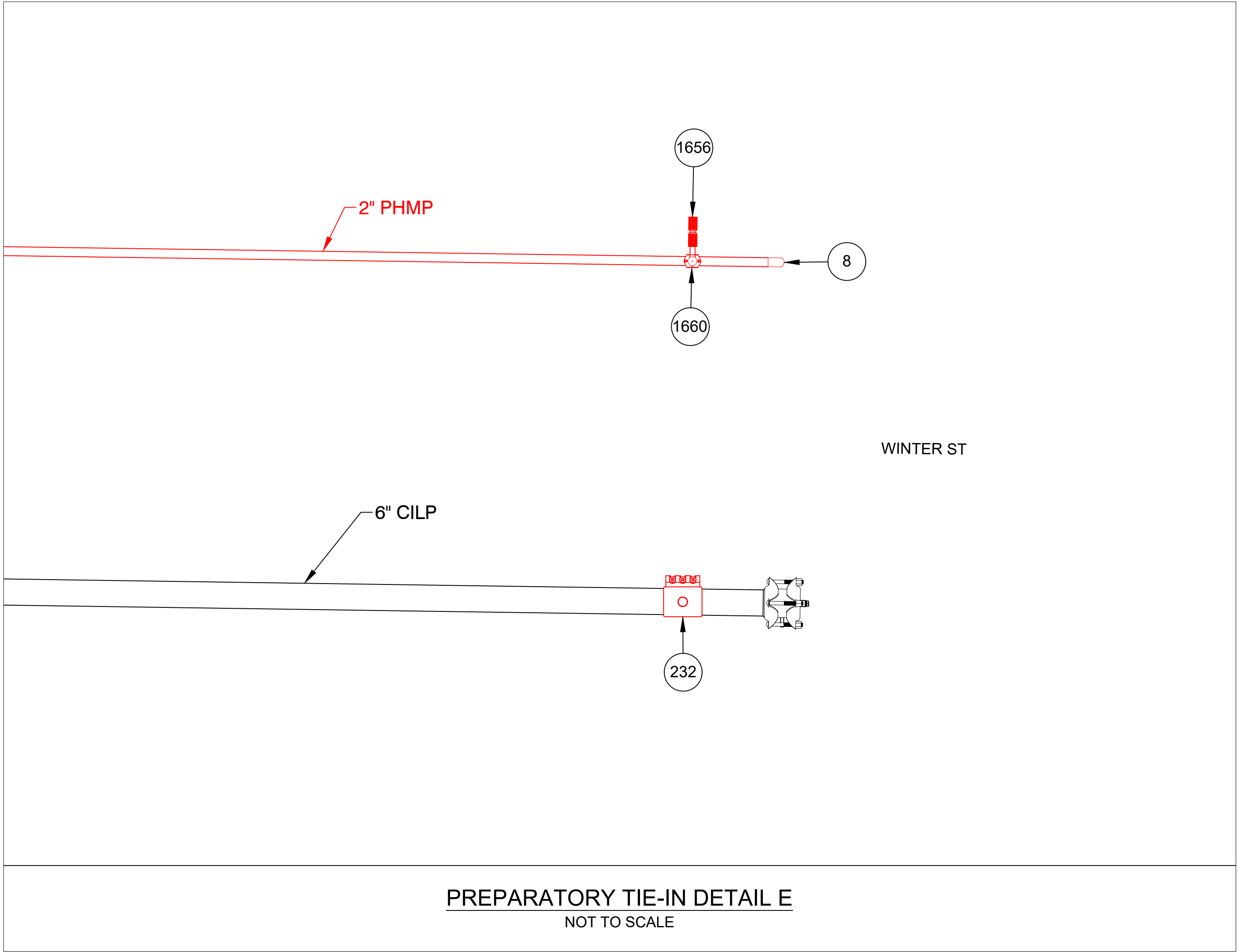
FIELD VERIFY DIMENSIONS
PRIOR TO PIPE FABRICATION

REV	Description	Date	Dw/Ck
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Revision/Status			
EVERSOURCE			
WINTER ST - GSEP, SPRINGFIELD, MA			
PROJECT # 23EG049 / WORK ORDER # 16927035			
MA PREPARATORY AND FINAL TIE-IN DETAILS			
SCALE: N.T.S.		SHEET 19 OF 34	
Drawn by / Date	Checked by / Date	Drawing Number	Rev. No.
AJC 07/22/2024	ECP 07/22/2024	MA-SPR-PIP-24-065-19	00



WINTER ST , SPRINGFIELD			DETAIL "E" PREPARATORY		
REQUIRED BILL OF MATERIALS					
Item Number	MRC Stock Number	Maximo Part Number	Description	Quantity	Units
1656	MCJUREMA-000	620089	FITTING,COUPLING, PIPE, LYCOFIT, 1 IN IPS SDR11, PLASTIC	1	EA
1660	MCJUREMA-000	602892	FITTING,TEE, 2 IN IPS X 1 IN IPS, ELECTROFUSION, HDPE, WITH BUTT FUSION OUTLET, HDPE, BLACK, ASTM F1055	1	EA
232	63462159	578022	FITTING,CLAMP, SERVI-SEAL REPAIR, 6 IN DIA, 9 IN LG, W/ 2 IN OUTLET, FOR CAST IRON PIPE	1	EA
8	63078024	542572	CAP,PIPE, 2 IN IPS SDR 11, BUTT END, POLYETHYLENE, P100	1	EA

WINTER ST , SPRINGFIELD				DETAIL "E" FINAL	
REQUIRED BILL OF MATERIALS					
Item Number	MRC Stock Number	Maximo Part Number	Description	Quantity	Units
1653	MCJUREMA-000	620808	FITTING,CAP, LYCOFIT, 1 IN IPS SDR 11, PLASTIC, ASTM F1924	1	EA
361	19080340	554878	PLUG,PIPE, SQUARE HEAD, SOLID, 2 IN, THREADED END, BLACK IRON, ANSI B1.20.1	1	EA



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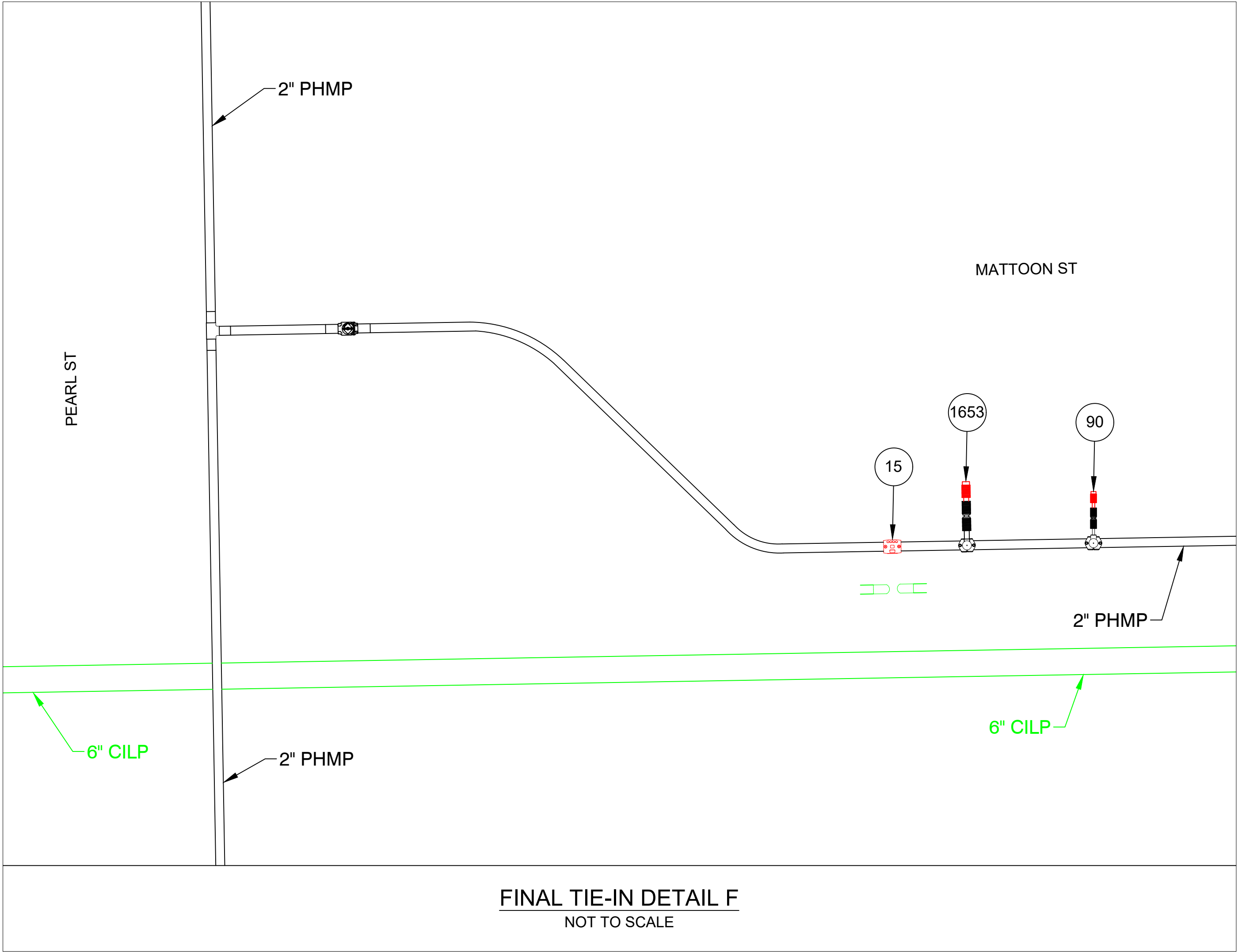
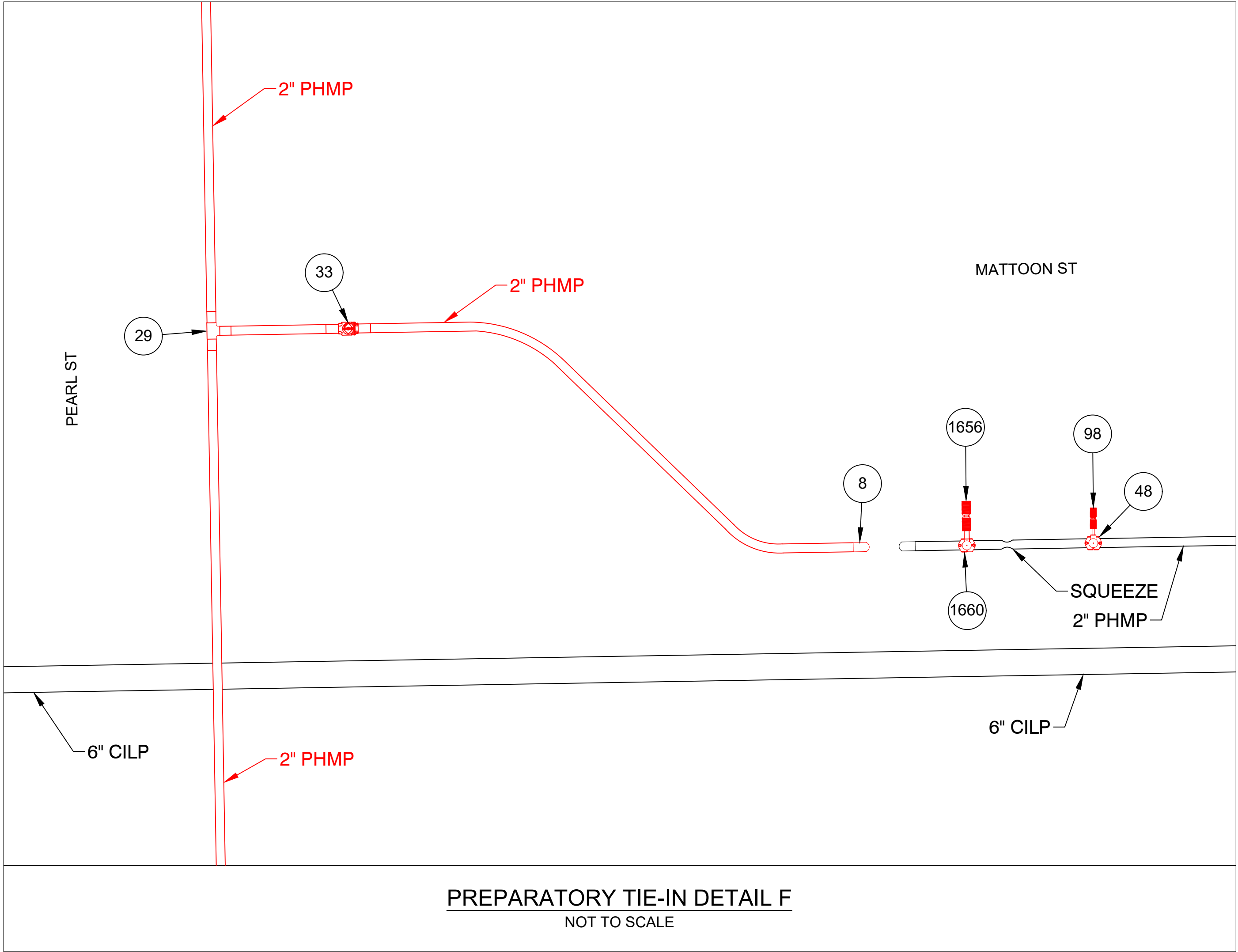
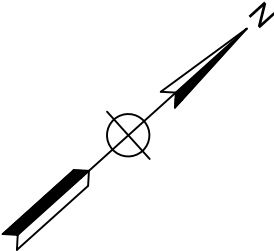


FIELD VERIFY DIMENSIONS
PRIOR TO PIPE FABRICATION

REV	Description	Date	Dw/Ck
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Revision/Status			
EVERSOURCE			
WINTER ST - GSEP, SPRINGFIELD, MA			
PROJECT # 23EG049 / WORK ORDER # 16927035			
MA PREPARATORY AND FINAL TIE-IN DETAILS			
SCALE: N.T.S.		SHEET 20 OF 34	
Drawn by / Date	Checked by / Date	Drawing Number	Rev. No.
AJC 07/22/2024	ECP 07/22/2024	MA-SPR-PIP-24-065-20	00

WINTER ST , SPRINGFIELD				DETAIL "F" PREPARATORY	
REQUIRED BILL OF MATERIALS					
Item Number	MRC Stock Number	Maximo Part Number	Description	Quantity	Units
1656	MCJUREMA-000	620089	FITTING,COUPLING, PIPE, LYCOFIT, 1 IN IPS SDR11, PLASTIC	1	EA
1660	MCJUREMA-000	602892	FITTING,TEE, 2 IN IPS X 1 IN IPS, ELECTROFUSION, HDPE, WITH BUTT FUSION OUTLET, HDPE, BLACK, ASTM F1055	1	EA
29	63078441	560705	TEE,PIPE, 2 IN IPS SDR 11, BUTT ENDS, POLYETHYLENE, P100	1	EA
33	14281726	562087	VALVE,BALL, 2 IN IPS, POLYETHYLENE, SDR 11, BUTT WELD, W/ FULL PORT OPENING	1	EA
48	63051215	500866	TEE, PIPE, NON-BLOWING, ELECTROFUSION TAPPING TEE 2 IN IPS MAIN X 1/2 IN CTS 0.090 IN THK WALL STAB OUTLET, HDPE, BLACK	1	EA
8	63078024	542572	CAP,PIPE, 2 IN IPS SDR 11, BUTT END, POLYETHYLENE, P100	1	EA
98	63424035	610764	FITTING,COUPLING, PIPE, LYCOFIT, 1/2 IN CTS X 0.090 IN WALL THK, PLASTIC, CMA 21658100	1	EA

WINTER ST , SPRINGFIELD				DETAIL "F" FINAL	
REQUIRED BILL OF MATERIALS					
Item Number	MRC Stock Number	Maximo Part Number	Description	Quantity	Units
15	63054025	500854	COUPLING, 2 IN IPS, ELECTROFUSION, HDPE, BLACK, ASTM F1055, GFCP	1	EA
1653	MCJUREMA-000	620808	FITTING,CAP, LYCOFIT, 1 IN IPS SDR 11, PLASTIC, ASTM F1924	1	EA
90	63424221	610757	FITTING,CAP, END, LYCOFIT, 1/2 IN CTS X 0.090 IN THK WALL, PLASTIC, CMA 750823	1	EA



REV	Description	Date	Dw/Ck
00	ISSUED FOR CONSTRUCTION	07/22/24	ECP/MEP
Revision/Status			
EVERSOURCE			
WINTER ST - GSEP, SPRINGFIELD, MA			
PROJECT # 23EG049 / WORK ORDER # 16927035			
MA PREPARATORY AND FINAL TIE-IN DETAILS			
SCALE: N.T.S.		SHEET 21 OF 34	
Drawn by / Date	Checked by / Date	Drawing Number	Rev. No.
AJC 07/22/2024	ECP 07/22/2024	MA-SPR-PIP-24-065-21	00

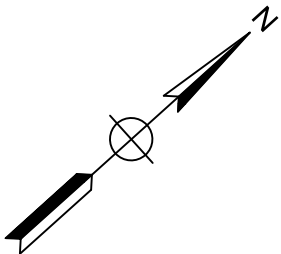
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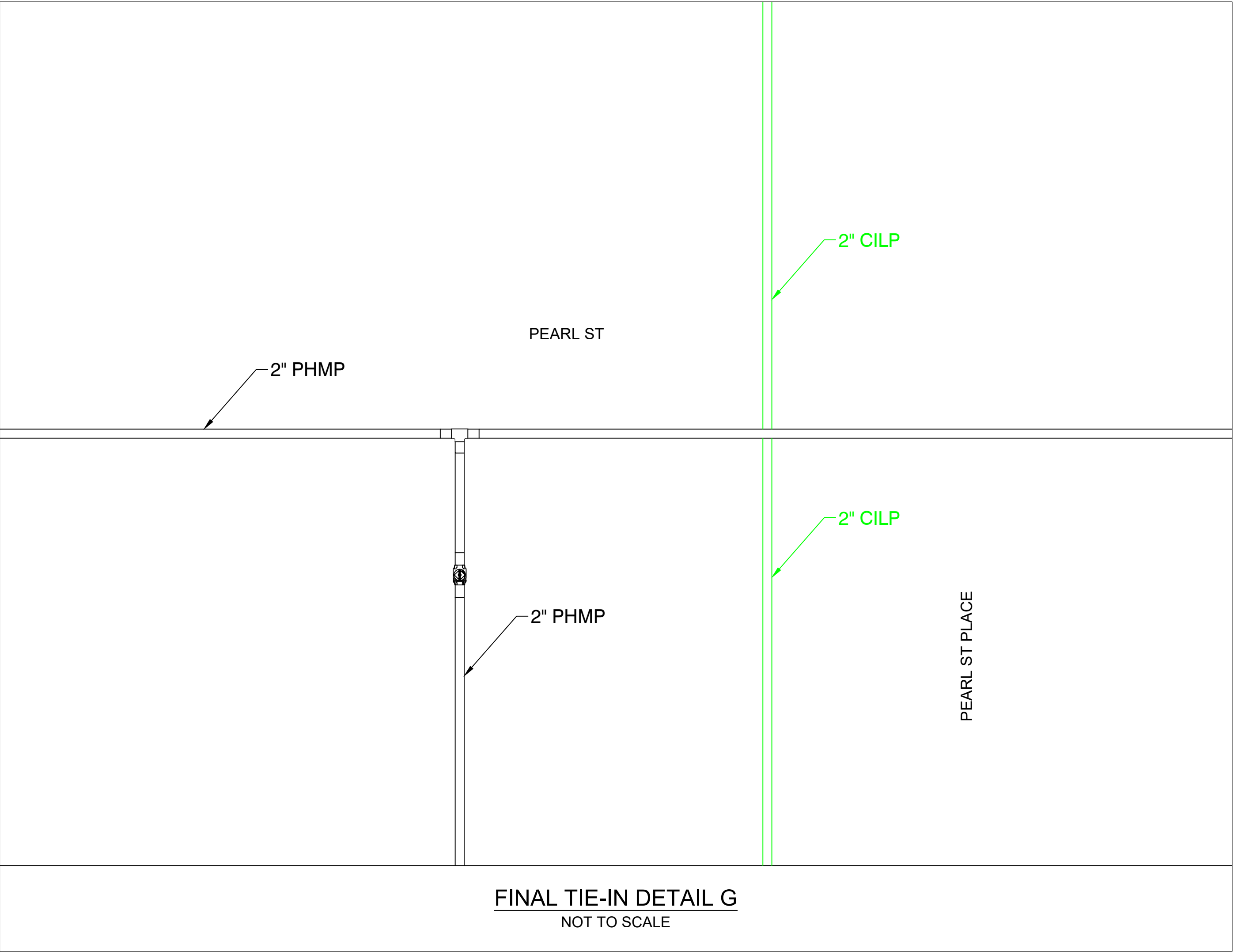
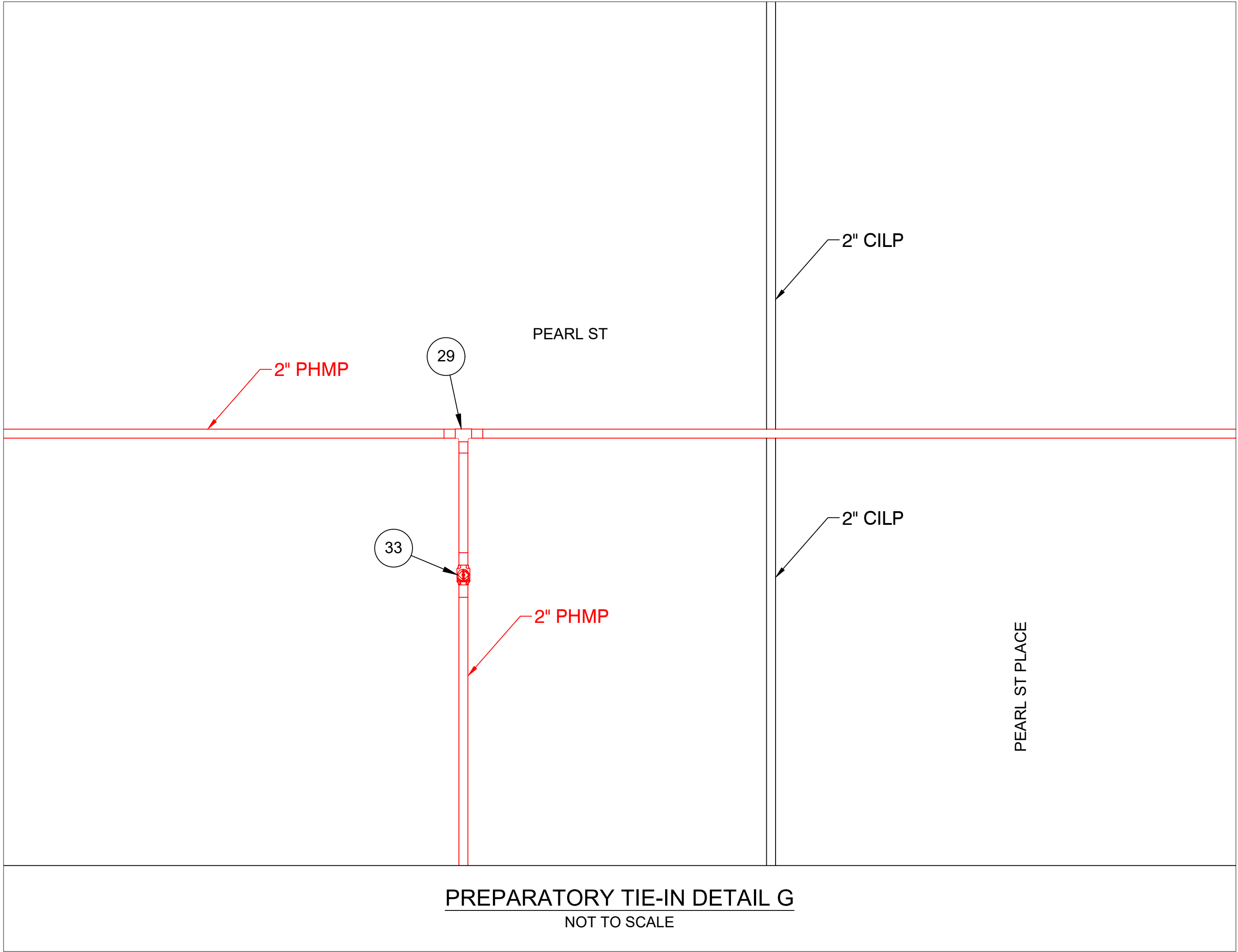
153 CORDAVILLE RD
SUITE 210
SOUTHBOROUGH, MA 01772
(781) 385-4644

FIELD VERIFY DIMENSIONS
PRIOR TO PIPE FABRICATION

PROJECT # 71240124



WINTER ST , SPRINGFIELD			DETAIL "G" PREPARATORY		
REQUIRED BILL OF MATERIALS					
Item Number	MRC Stock Number	Maximo Part Number	Description	Quantity	Units
29	63078441	560705	TEE,PIPE, 2 IN IPS SDR 11, BUTT ENDS, POLYETHYLENE, P100	1	EA
33	14281726	562087	VALVE,BALL, 2 IN IPS, POLYETHYLENE, SDR 11, BUTT WELD, W/ FULL PORT OPENING	1	EA



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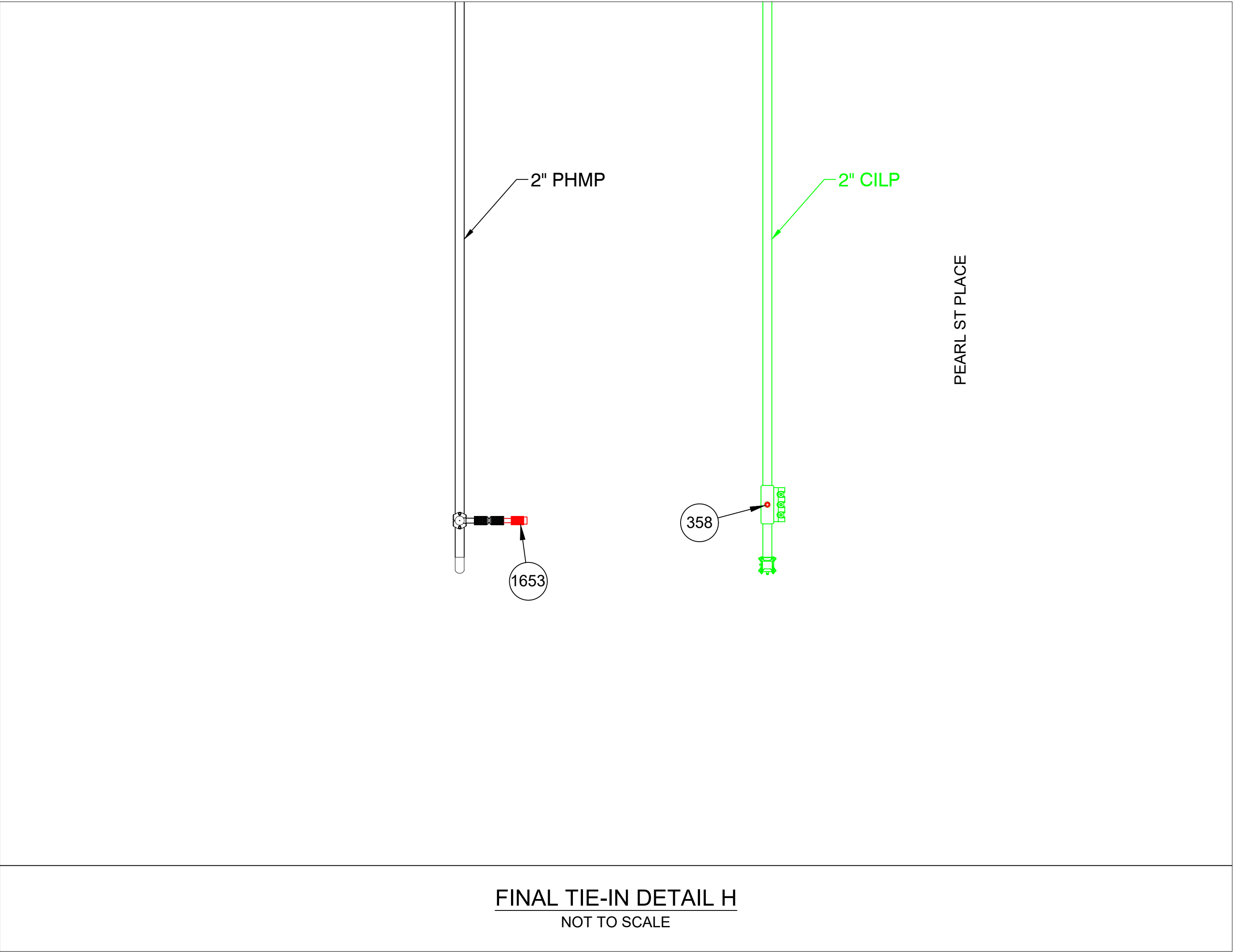
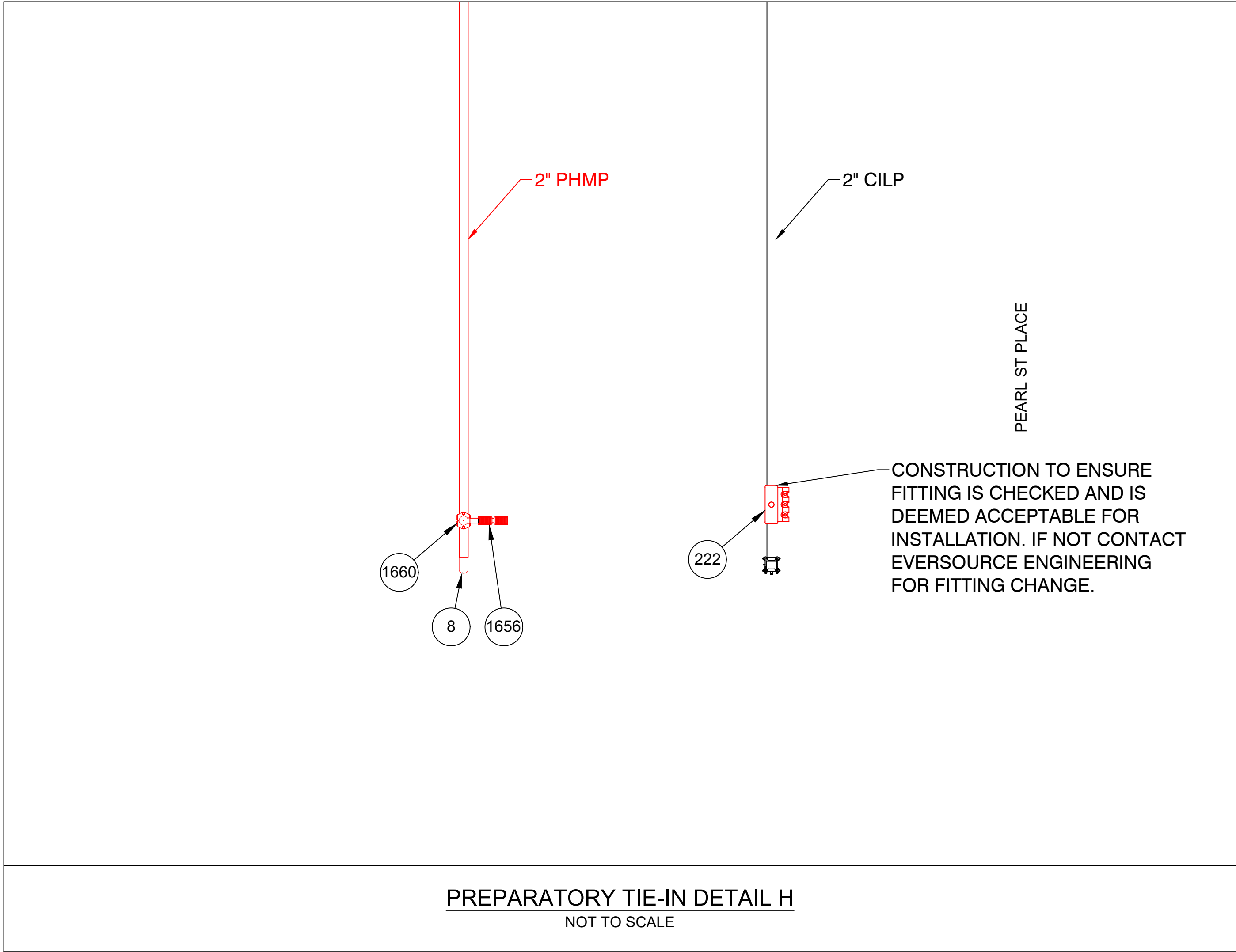
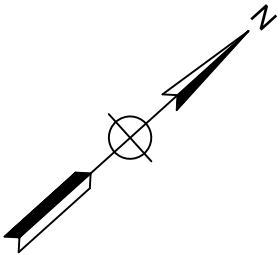
PROJECT # 71240124

FIELD VERIFY DIMENSIONS
PRIOR TO PIPE FABRICATION

REV	Description	Date	Dw/Ck
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Revision/Status			
EVERSOURCE			
WINTER ST - GSEP, SPRINGFIELD, MA			
PROJECT # 23EG049 / WORK ORDER # 16927035			
MA PREPARATORY AND FINAL TIE-IN DETAILS			
SCALE: N.T.S.		SHEET 22 OF 34	
Drawn by / Date	Checked by / Date	Drawing Number	Rev. No.
AJC 07/22/2024	ECP 07/22/2024	MA-SPR-PIP-24-065-22	00

WINTER ST , SPRINGFIELD			DETAIL "H" PREPARATORY		
REQUIRED BILL OF MATERIALS					
Item Number	MRC Stock Number	Maximo Part Number	Description	Quantity	Units
1656	MCJUREMA-000	620089	FITTING,COUPLING, PIPE, LYCOFIT, 1 IN IPS SDR11, PLASTIC	1	EA
1660	MCJUREMA-000	602892	FITTING,TEE, 2 IN IPS X 1 IN IPS, ELECTROFUSION, HDPE, WITH BUTT FUSION OUTLET, HDPE, BLACK, ASTM F1055	1	EA
222	63462223	543034	CLAMP,PIPE, REPAIR, 2 IN IPS, SS, W/1 IN TAP	1	EA
8	63078024	542572	CAP,PIPE, 2 IN IPS SDR 11, BUTT END, POLYETHYLENE, P100	1	EA

WINTER ST , SPRINGFIELD				DETAIL "H" FINAL	
REQUIRED BILL OF MATERIALS					
Item Number	MRC Stock Number	Maximo Part Number	Description	Quantity	Units
1653	MCJUREMA-000	620808	FITTING,CAP, LYCOFIT, 1 IN IPS SDR 11, PLASTIC, ASTM F1924	1	EA
358	19080234	554876	PLUG,PIPE, SQUARE HEAD, SOLID, 1 IN, THREADED END, BLACK IRON, ANSI B1.20.1	1	EA



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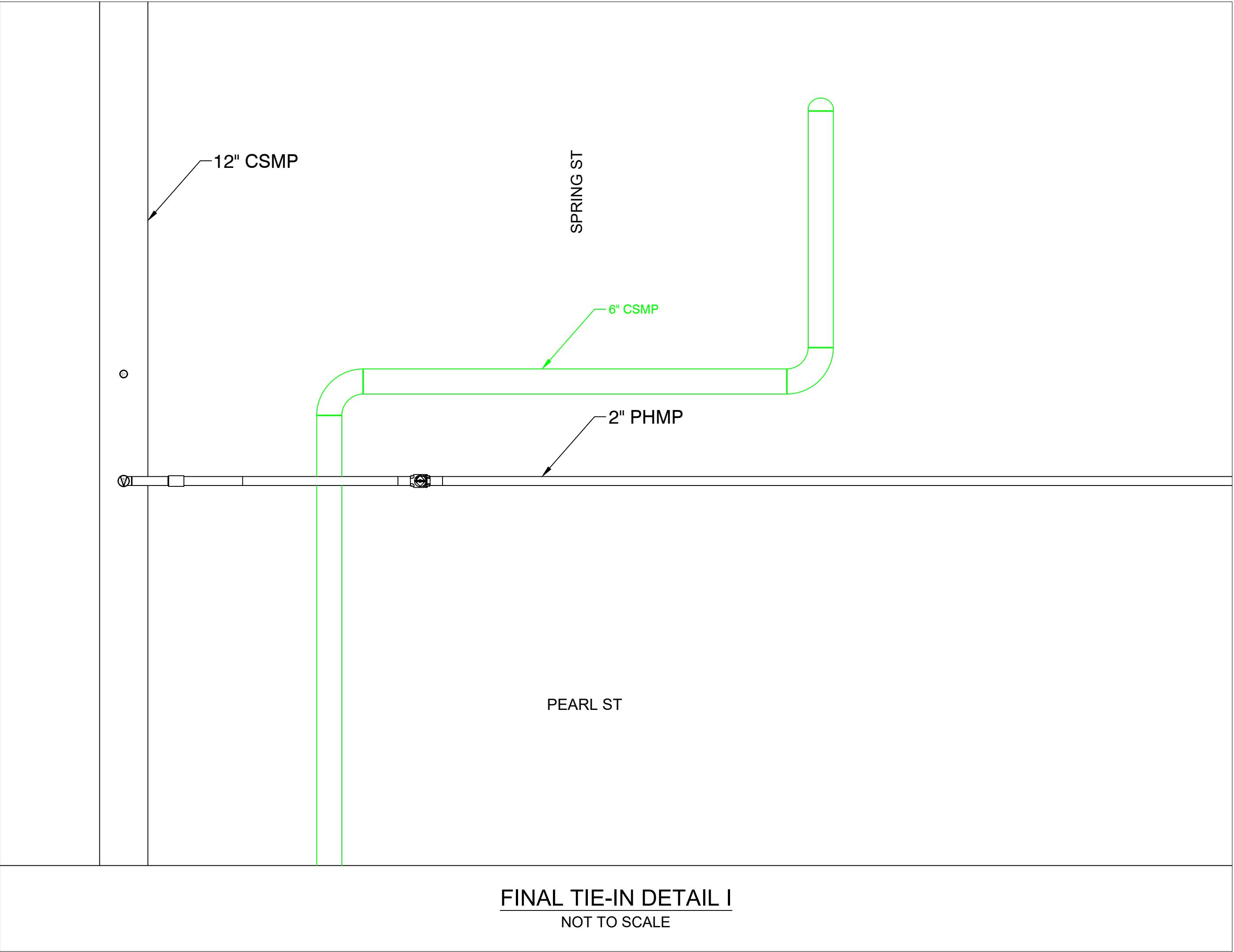
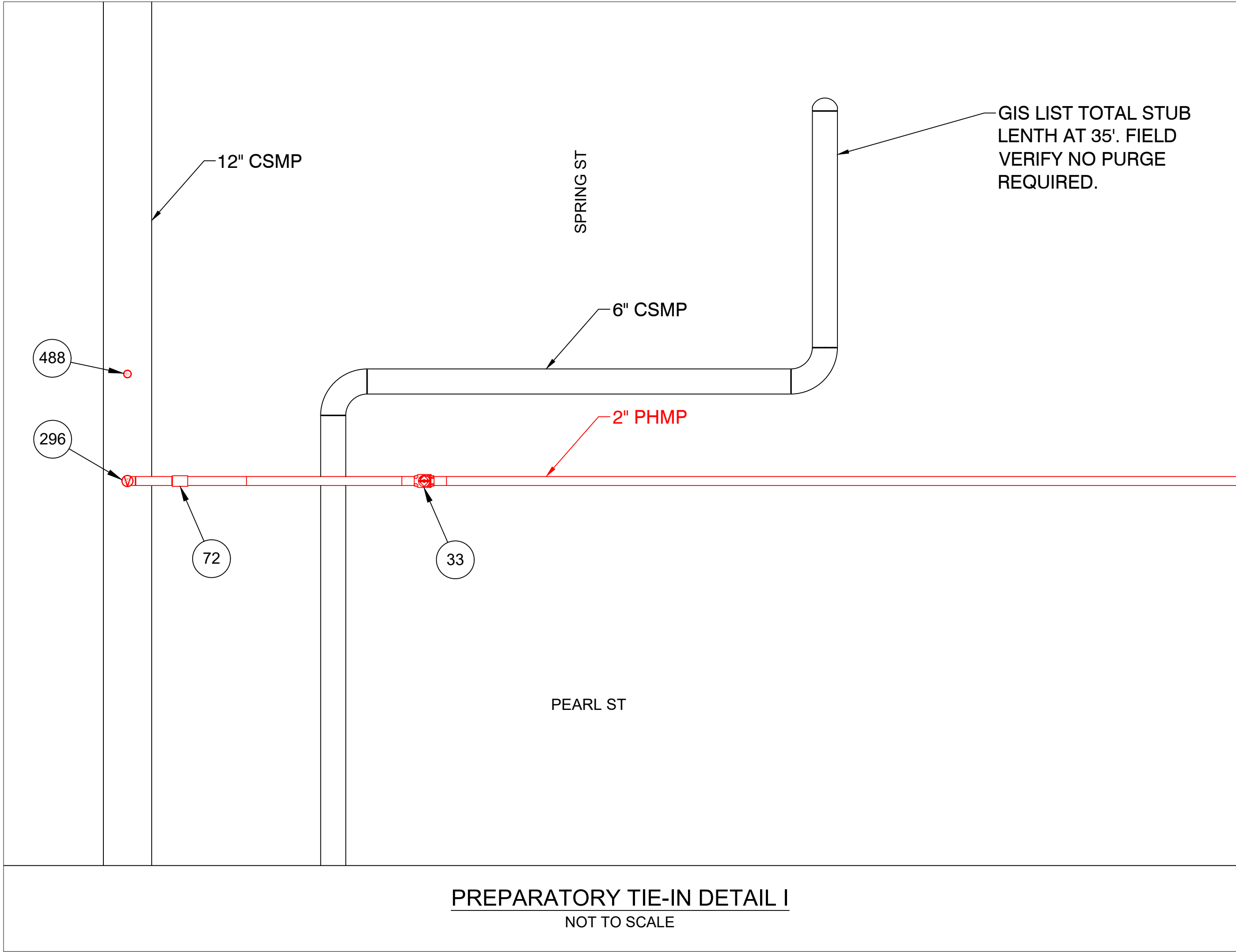
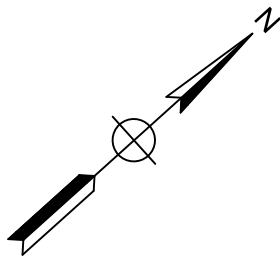
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PROJECT # 71240124

FIELD VERIFY DIMENSIONS
PRIOR TO PIPE FABRICATION

REV	Description	Date	Dw/Ck
00	ISSUED FOR CONSTRUCTION	07/22/24	ECP/MEP
Revision/Status			
EVERSOURCE			
WINTER ST - GSEP, SPRINGFIELD, MA			
PROJECT # 23EG049 / WORK ORDER # 16927035			
MA PREPARATORY AND FINAL TIE-IN DETAILS			
SCALE: N.T.S.		SHEET 23 OF 34	
Drawn by / Date	Checked by / Date	Drawing Number	Rev. No.
AJC 07/22/2024	ECP 07/22/2024	MA-SPR-PIP-24-065-23	00

WINTER ST , SPRINGFIELD				DETAIL "I" PREPARATORY	
REQUIRED BILL OF MATERIALS					
Item Number	MRC Stock Number	Maximo Part Number	Description	Quantity	Units
296	63420207	610060	TEE, NON-BLOWING, FOR VALVE, 2 IN TEE OUTLET X 2 IN MAIN, WELDED, 250 PSIG, W/ CI CAP, CMA 44788502	1	EA
33	14281726	562087	VALVE,BALL, 2 IN IPS, POLYETHYLENE, SDR 11, BUTT WELD, W/ FULL PORT OPENING	1	EA
488	63420117	610264	NIPPLE,PIPE, NON-BLOWING, DRILL, 1-1/4 IN X 3 IN, WELDED, 1440 PSIG, CMA 2485855	1	EA
72	63151162	546256	FITTING, TRANSITION, 2 IN IPS CS X 2 IN IPS, PE4710, SDR 11, STEEL WELD X PLASTIC, BUTT WELD	1	EA



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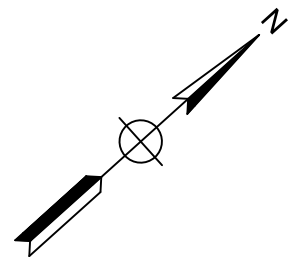


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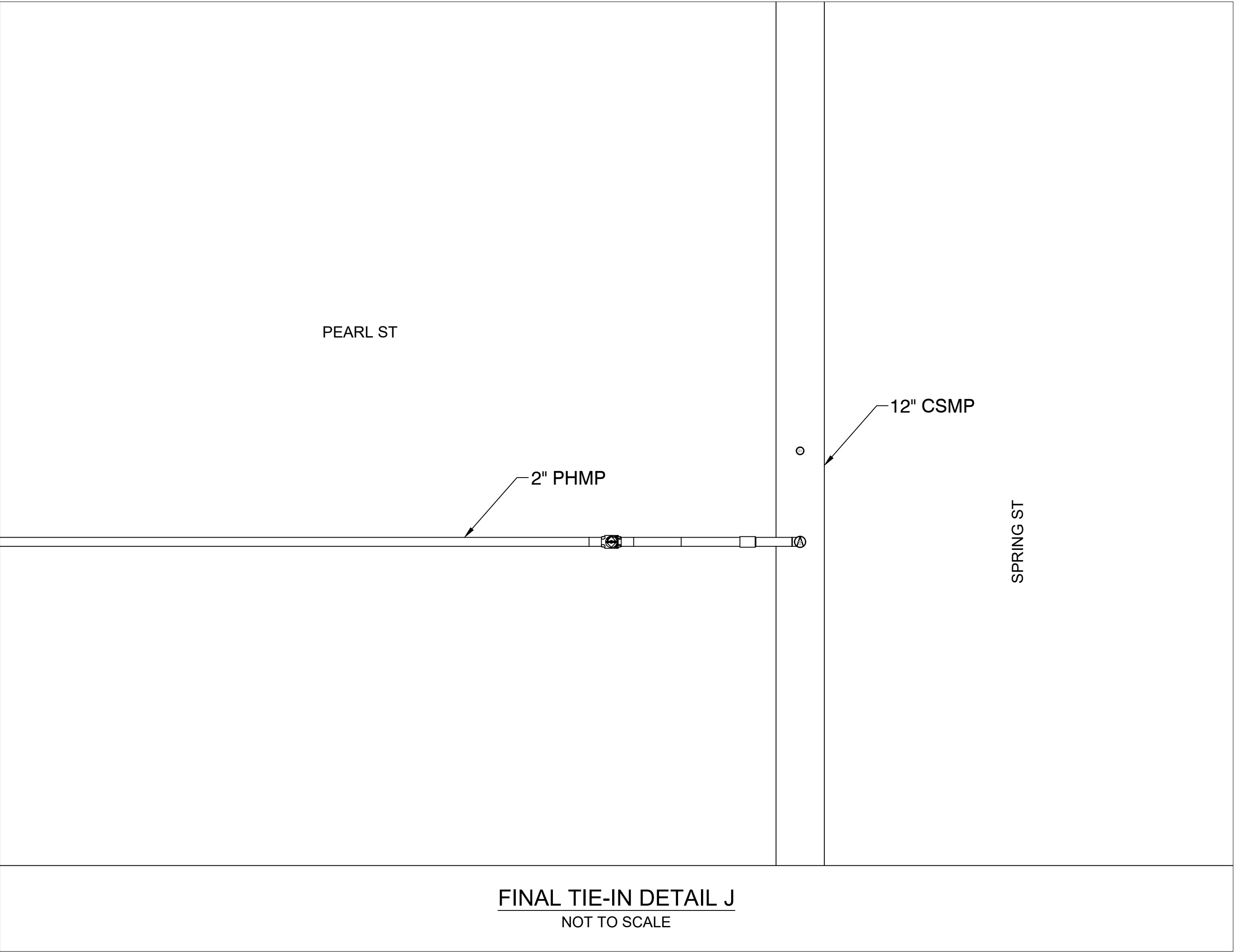
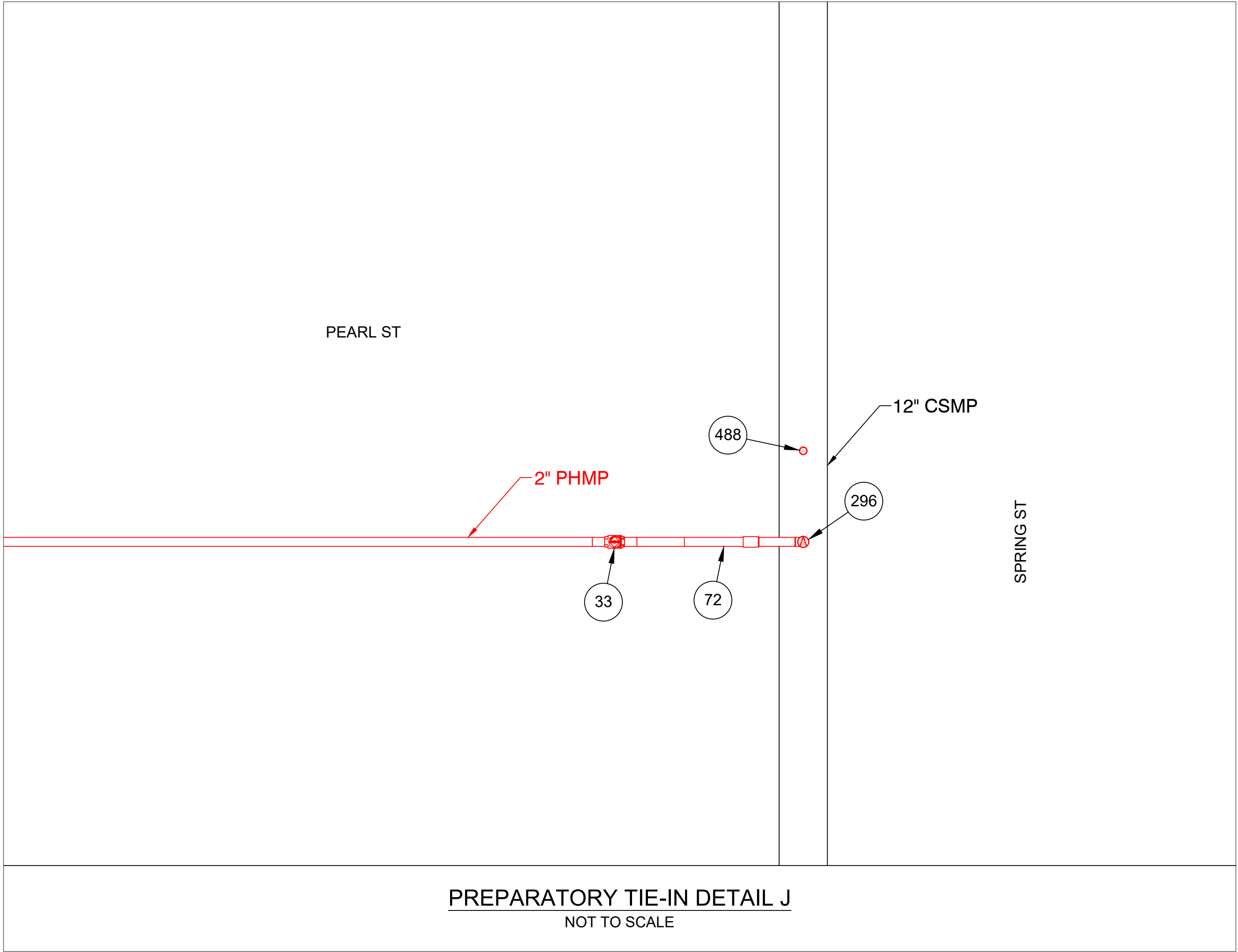
FIELD VERIFY DIMENSIONS
PRIOR TO PIPE FABRICATION

PROJECT # 71240124

REV	Description	Date	Dw/Ck
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Revision/Status			
EVERSOURCE			
WINTER ST - GSEP, SPRINGFIELD, MA			
PROJECT # 23EG049 / WORK ORDER # 16927035			
MA PREPARATORY AND FINAL TIE-IN DETAILS			
SCALE: N.T.S.		SHEET 24 OF 34	
Drawn by / Date	Checked by / Date	Drawing Number	Rev. No.
AJC 07/22/2024	ECP 07/22/2024	MA-SPR-PIP-24-065-24	00



WINTER ST , SPRINGFIELD				DETAIL "J" PREPARATORY	
REQUIRED BILL OF MATERIALS					
Item Number	MRC Stock Number	Maximo Part Number	Description	Quantity	Units
296	63420207	610060	TEE, NON-BLOWING, FOR VALVE, 2 IN TEE OUTLET X 2 IN MAIN, WELDED, 250 PSIG, W/ CI CAP, CMA 44788502	1	EA
33	14281726	562087	VALVE,BALL, 2 IN IPS, POLYETHYLENE, SDR 11, BUTT WELD, W/ FULL PORT OPENING	1	EA
488	63420117	610264	NIPPLE,PIPE, NON-BLOWING, DRILL, 1-1/4 IN X 3 IN, WELDED, 1440 PSIG, CMA 2485855	1	EA
72	63151162	546256	FITTING, TRANSITION, 2 IN IPS CS X 2 IN IPS, PE4710, SDR 11, STEEL WELD X PLASITC, BUTT WELD	1	EA



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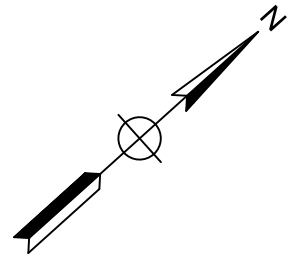


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PROJECT # 71240124

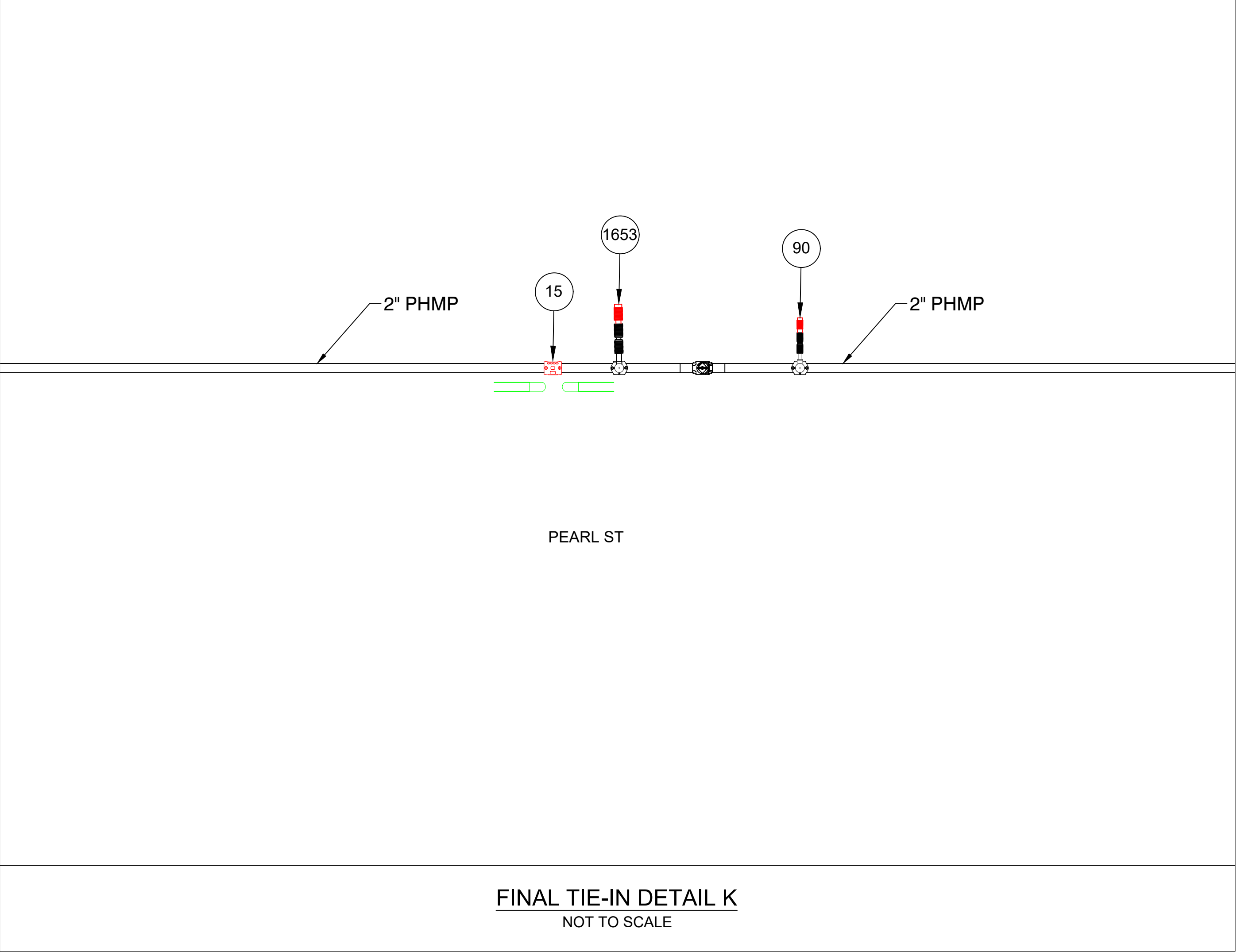
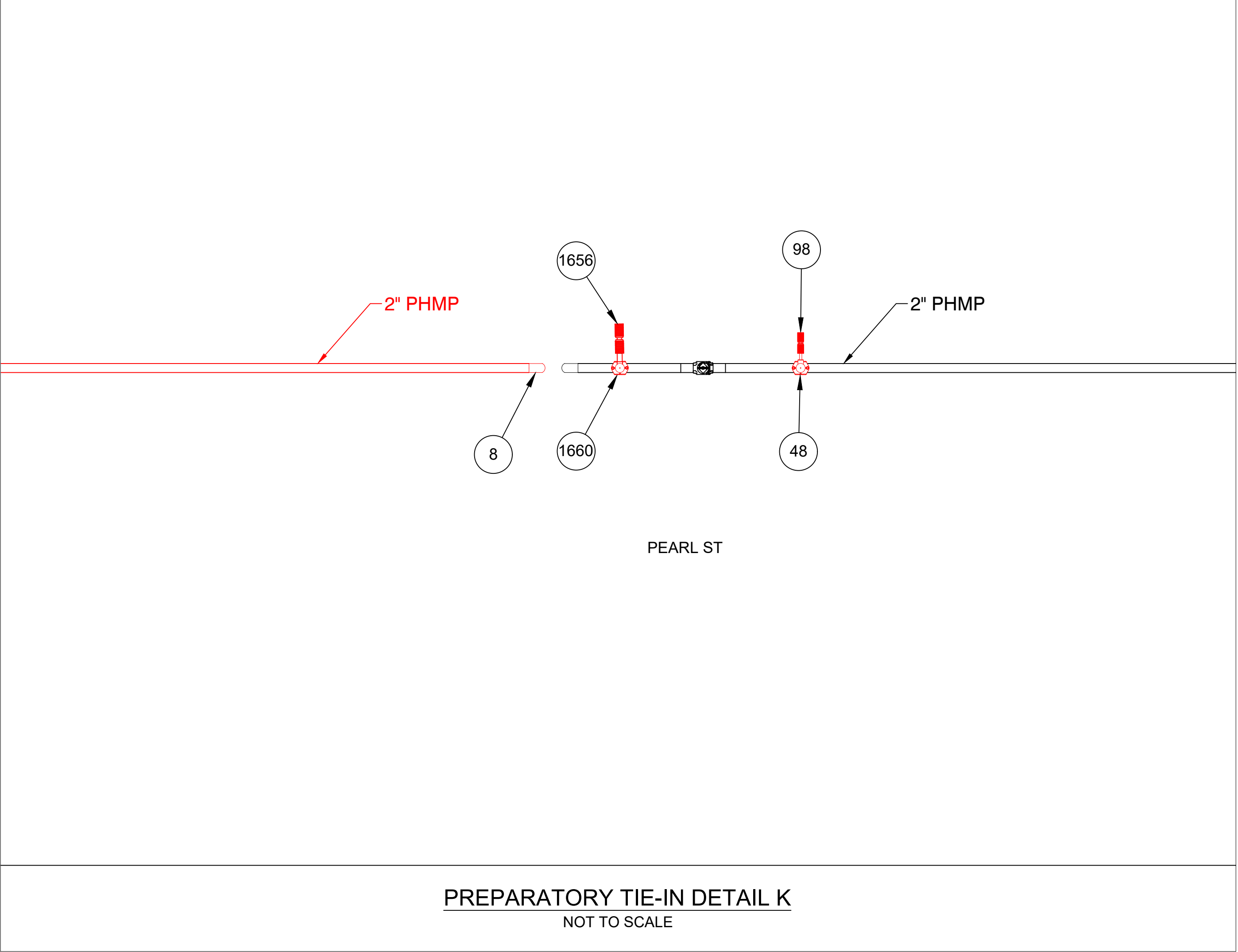
FIELD VERIFY DIMENSIONS
PRIOR TO PIPE FABRICATION

REV	Description	Date	Dw/Ck
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Revision/Status			
EVERSOURCE			
WINTER ST - GSEP, SPRINGFIELD, MA			
PROJECT # 23EG049 / WORK ORDER # 16927035			
MA PREPARATORY AND FINAL TIE-IN DETAILS			
SCALE: N.T.S.		SHEET 25 OF 34	
Drawn by / Date	Checked by / Date	Drawing Number	Rev. No.
AJC 07/22/2024	ECP 07/22/2024	MA-SPR-PIP-24-065-25	00



WINTER ST , SPRINGFIELD				DETAIL "K" PREPARATORY	
REQUIRED BILL OF MATERIALS					
Item Number	MRC Stock Number	Maximo Part Number	Description	Quantity	Units
1656	MCJUREMA-000	620089	FITTING,COUPLING, PIPE, LYCOFIT, 1 IN IPS SDR11, PLASTIC	1	EA
1660	MCJUREMA-000	602892	FITTING,TEE, 2 IN IPS X 1 IN IPS, ELECTROFUSION, HDPE, WITH BUTT FUSION OUTLET, HDPE, BLACK, ASTM F1055	1	EA
8	63078024	542572	CAP,PIPE, 2 IN IPS SDR 11, BUTT END, POLYETHYLENE, P100	1	EA
48	63051215	500866	TEE, PIPE, NON-BLOWING, ELECTROFUSION TAPPING TEE 2 IN IPS MAIN X 1 /2 IN CTS 0.090 IN THK WALL STAB OUTLET, HDPE, BLACK	1	EA
98	63424035	610764	FITTING,COUPLING, PIPE, LYCOFIT, 1/2 IN CTS X 0.090 IN WALL THK, PLASTIC, CMA 21658100	1	EA

WINTER ST , SPRINGFIELD				DETAIL "K" FINAL	
REQUIRED BILL OF MATERIALS					
Item Number	MRC Stock Number	Maximo Part Number	Description	Quantity	Units
15	63054025	500854	COUPLING, 2 IN IPS, ELECTROFUSION, HDPE, BLACK, ASTM F1055, GFCP	1	EA
1653	MCJUREMA-000	620808	FITTING,CAP, LYCOFIT, 1 IN IPS SDR 11, PLASTIC, ASTM F1924	1	EA
90	63424221	610757	FITTING,CAP, END, LYCOFIT, 1/2 IN CTS X 0.090 IN THK WALL, PLASTIC, CMA 750823	1	EA



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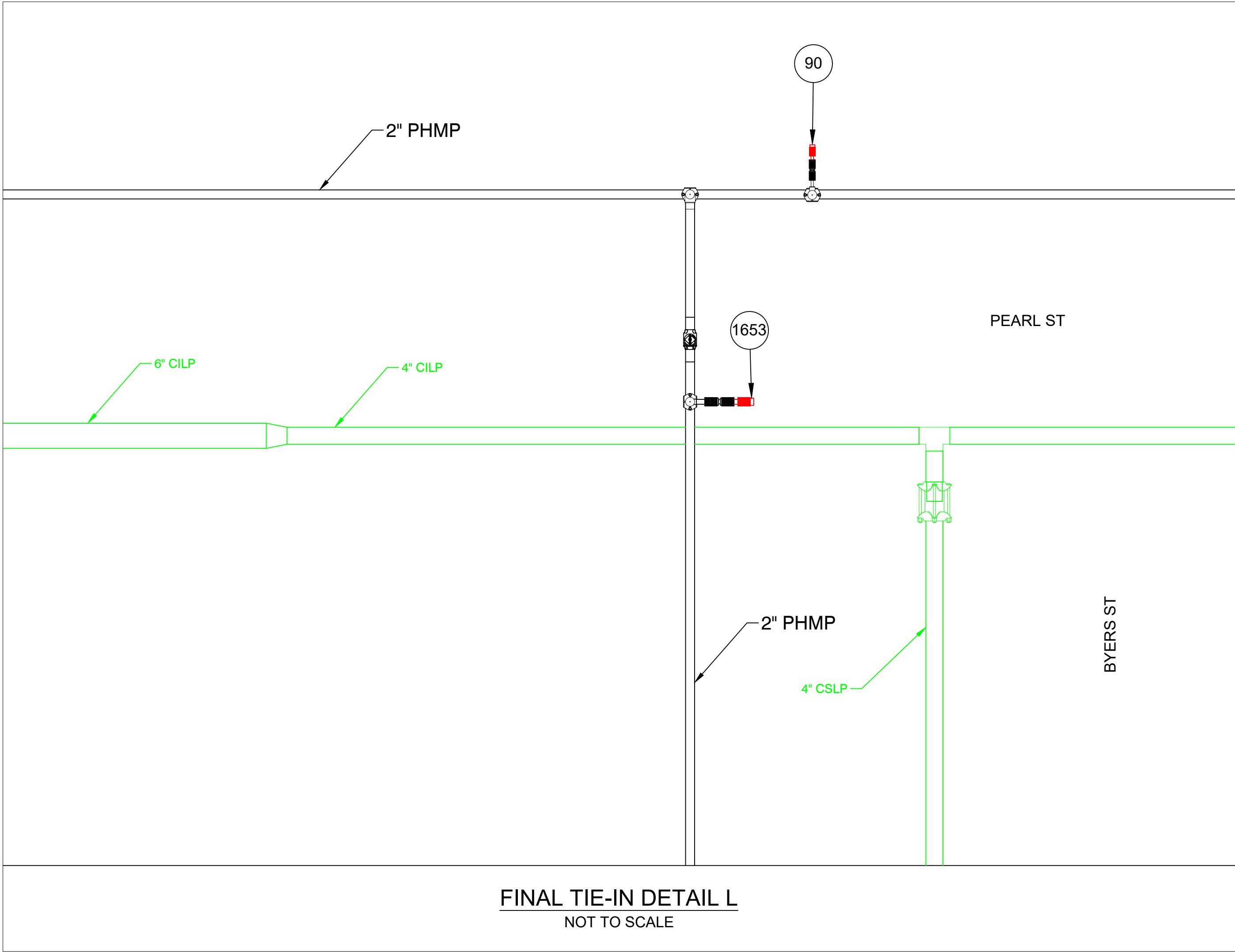
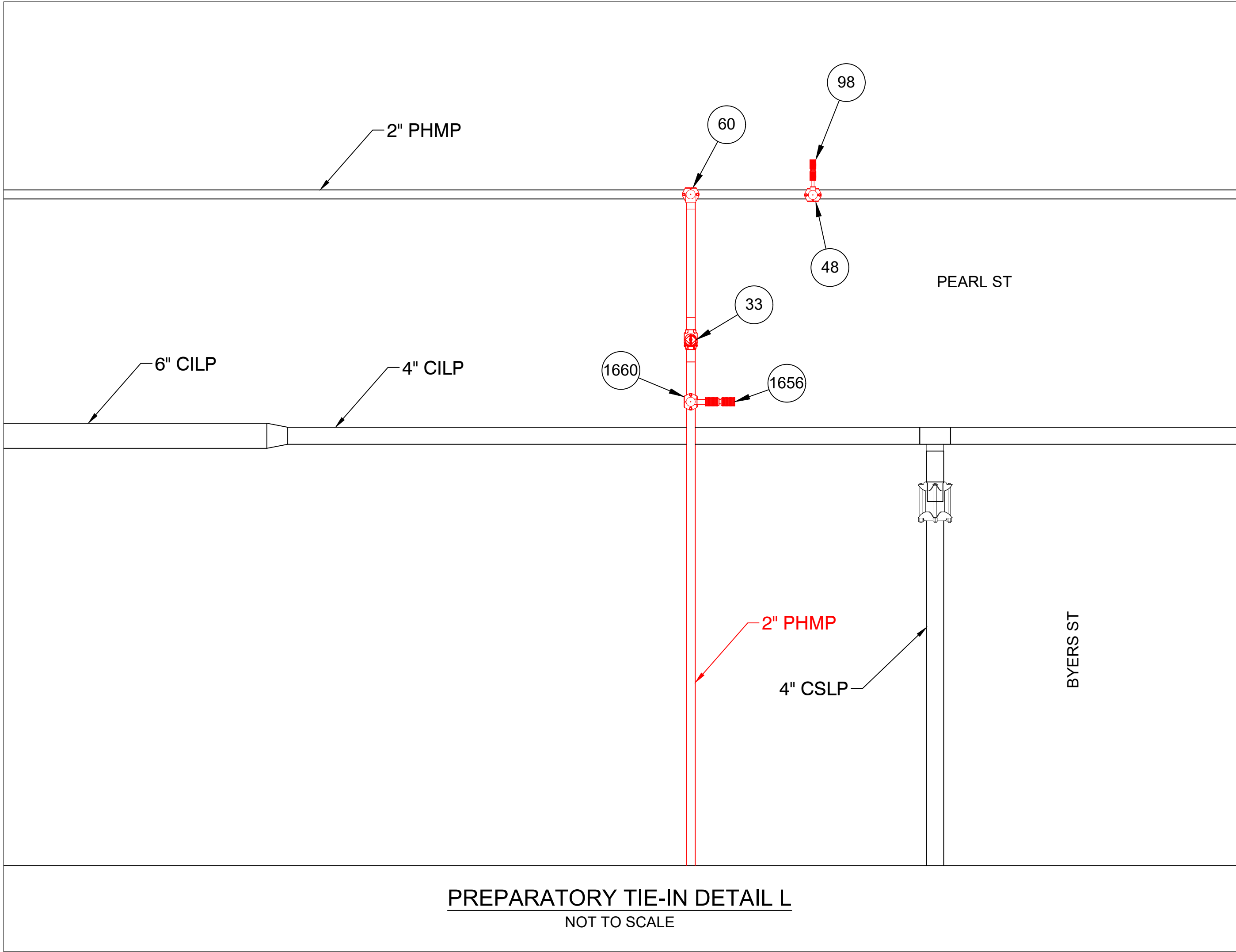
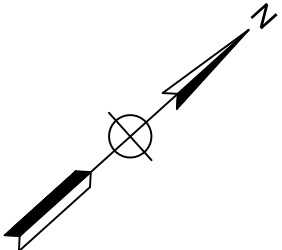
PROJECT # 71240124

FIELD VERIFY DIMENSIONS
PRIOR TO PIPE FABRICATION

REV	Description	Date	Dw/Ck
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Revision/Status			
EVERSOURCE			
WINTER ST - GSEP, SPRINGFIELD, MA			
PROJECT # 23EG049 / WORK ORDER # 16927035			
MA PREPARATORY AND FINAL TIE-IN DETAILS			
SCALE: N.T.S.		SHEET 26 OF 34	
Drawn by / Date	Checked by / Date	Drawing Number	Rev. No.
AJC 07/22/2024	ECP 07/22/2024	MA-SPR-PIP-24-065-26	00

WINTER ST , SPRINGFIELD			DETAIL "L" PREPARATORY		
REQUIRED BILL OF MATERIALS					
Item Number	MRC Stock Number	Maximo Part Number	Description	Quantity	Units
1656	MCJUREMA-000	620089	FITTING,COUPLING, PIPE, LYCOFIT, 1 IN IPS SDR11, PLASTIC	1	EA
1660	MCJUREMA-000	602892	FITTING,TEE, 2 IN IPS X 1 IN IPS, ELECTROFUSION, HDPE, WITH BUTT FUSION OUTLET, HDPE, BLACK, ASTM F1055	1	EA
33	14281726	562087	VALVE,BALL, 2 IN IPS, POLYETHYLENE, SDR 11, BUTT WELD, W/ FULL PORT OPENING	1	EA
48	63051215	500866	TEE, PIPE, NON-BLOWING, ELECTROFUSION TAPPING TEE 2 IN IPS MAIN X 1/2 IN CTS 0.090 IN THK WALL STAB OUTLET, HDPE, BLACK	1	EA
60	63051341	584303	FITTING,TEE, 2 IN IPS X 2 IN IPS, HDPE, ELECTROFUSION HIGH VOLUME TAPPING TEE WITH BUTT FUSION OUTLET, HDPE, ASTM F1055, BLACK, GFCP	1	EA
98	63424035	610764	FITTING,COUPLING, PIPE, LYCOFIT, 1/2 IN CTS X 0.090 IN WALL THK, PLASTIC, CMA 21658100	1	EA

WINTER ST , SPRINGFIELD				DETAIL "L" FINAL	
REQUIRED BILL OF MATERIALS					
Item Number	MRC Stock Number	Maximo Part Number	Description	Quantity	Units
1653	MCJUREMA-000	620808	FITTING,CAP, LYCOFIT, 1 IN IPS SDR 11, PLASTIC, ASTM F1924	1	EA
90	63424221	610757	FITTING,CAP, END, LYCOFIT, 1/2 IN CTS X 0.090 IN THK WALL, PLASTIC, CMA 750823	1	EA



REV	Description	Date	Dw/Ck
00	ISSUED FOR CONSTRUCTION	07/22/24	ECP/MEP
Revision/Status			
EVERSOURCE			
WINTER ST - GSEP, SPRINGFIELD, MA			
PROJECT # 23EG049 / WORK ORDER # 16927035			
MA PREPARATORY AND FINAL TIE-IN DETAILS			
SCALE: N.T.S.		SHEET 27 OF 34	
Drawn by / Date	Checked by / Date	Drawing Number	Rev. No.
AJC 07/22/2024	ECP 07/22/2024	MA-SPR-PIP-24-065-27	00

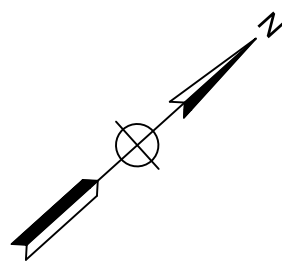
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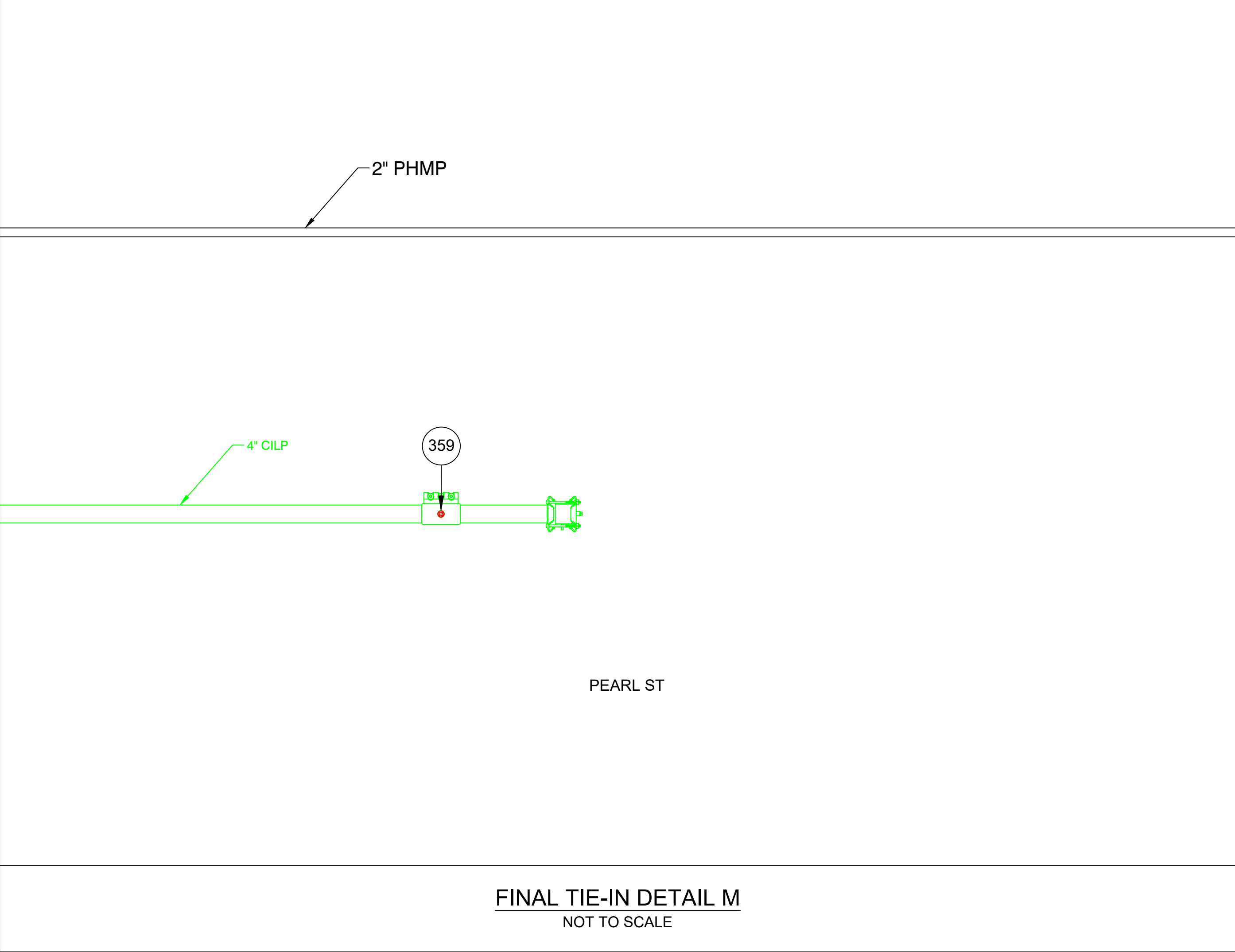
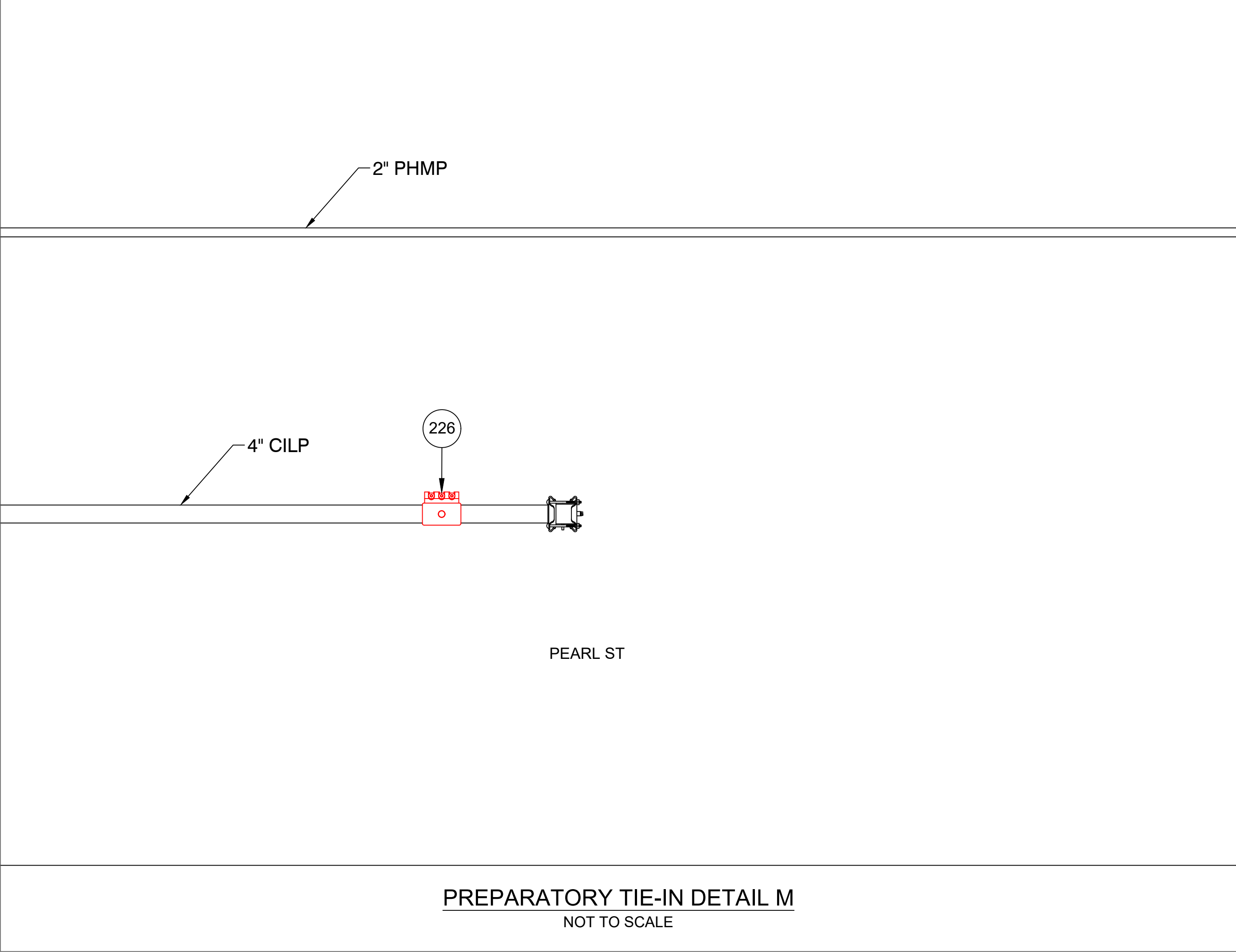
FIELD VERIFY DIMENSIONS
PRIOR TO PIPE FABRICATION

PROJECT # 71240124



WINTER ST , SPRINGFIELD			DETAIL "M" PREPARATORY		
REQUIRED BILL OF MATERIALS					
Item Number	MRC Stock Number	Maximo Part Number	Description	Quantity	Units
226	63462109	542984	CLAMP,PIPE, REPAIR, 4 IN CIP , SS, W/1-1/4 NPT TAP, FOR 4.74 - 5.14 IN PIPE	1	EA

WINTER ST , SPRINGFIELD				DETAIL "M" FINAL	
REQUIRED BILL OF MATERIALS					
Item Number	MRC Stock Number	Maximo Part Number	Description	Quantity	Units
359	19080285	554877	PLUG,PIPE, SQUARE HEAD, SOLID, 1-1/4 IN, THREADED END, BLACK IRON, ANSI B1.20.1	1	EA



REV	Description	Date	Dw/Ck
00	ISSUED FOR CONSTRUCTION	07/22/24	ECP/MEP
Revision/Status			
EVERSOURCE			
WINTER ST - GSEP, SPRINGFIELD, MA			
PROJECT # 23EG049 / WORK ORDER # 16927035			
MA PREPARATORY AND FINAL TIE-IN DETAILS			
SCALE: N.T.S.		SHEET 28 OF 34	
Drawn by / Date	Checked by / Date	Drawing Number	Rev. No.
AJC 07/22/2024	ECP 07/22/2024	MA-SPR-PIP-24-065-28	00

ISSUED FOR
CONSTRUCTION

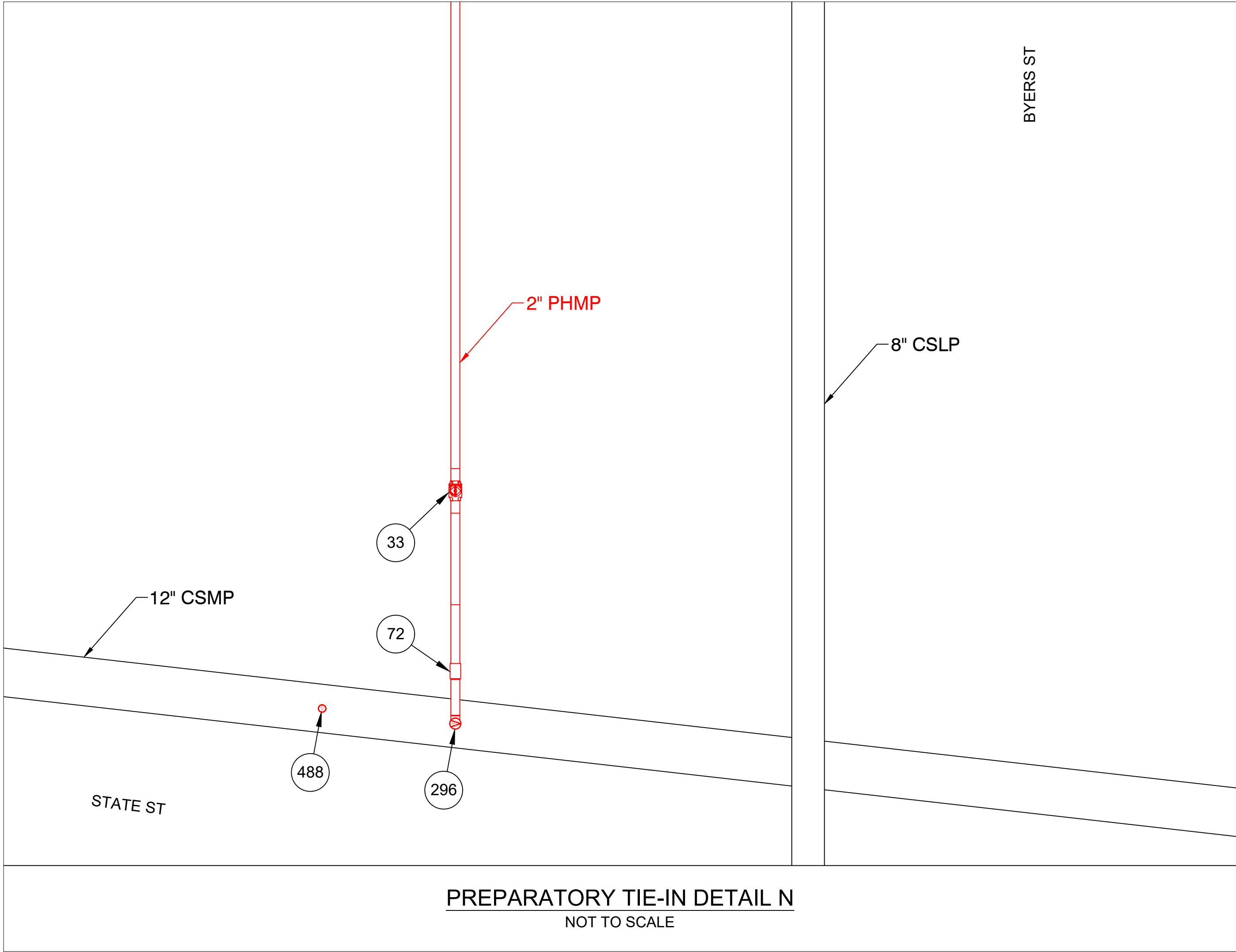
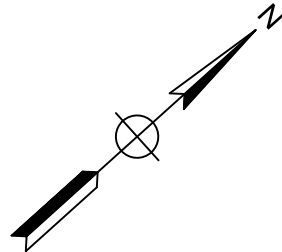


153 CORDAVILLE RD
SUITE 210
SOUTHBOROUGH, MA 01772
(781) 385-4644

FIELD VERIFY DIMENSIONS
PRIOR TO PIPE FABRICATION

PROJECT # 71240124

WINTER ST , SPRINGFIELD			DETAIL "N" PREPARATORY		
REQUIRED BILL OF MATERIALS					
Item Number	MRC Stock Number	Maximo Part Number	Description	Quantity	Units
296	63420207	610060	TEE, NON-BLOWING, FOR VALVE, 2 IN TEE OUTLET X 2 IN MAIN, WELDED, 250 PSIG, W/ CI CAP, CMA 44788502	1	EA
33	14281726	562087	VALVE,BALL, 2 IN IPS, POLYETHYLENE, SDR 11, BUTT WELD, W/ FULL PORT OPENING	1	EA
488	63420117	610264	NIPPLE,PIPE, NON-BLOWING, DRILL, 1-1/4 IN X 3 IN, WELDED, 1440 PSIG, CMA 2485855	1	EA
72	63151162	546256	FITTING, TRANSITION, 2 IN IPS CS X 2 IN IPS, PE4710, SDR 11, STEEL WELD X PLASTIC, BUTT WELD	1	EA



S:\Projects\71 Energy\2024\71240124 - Eversource - Winter STD\WG(BASE)

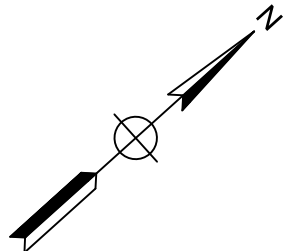
ISSUED FOR
CONSTRUCTION



153 CORDAVILLE RD
SUITE 210
SOUTHBOROUGH, MA 01772
(781) 385-4644

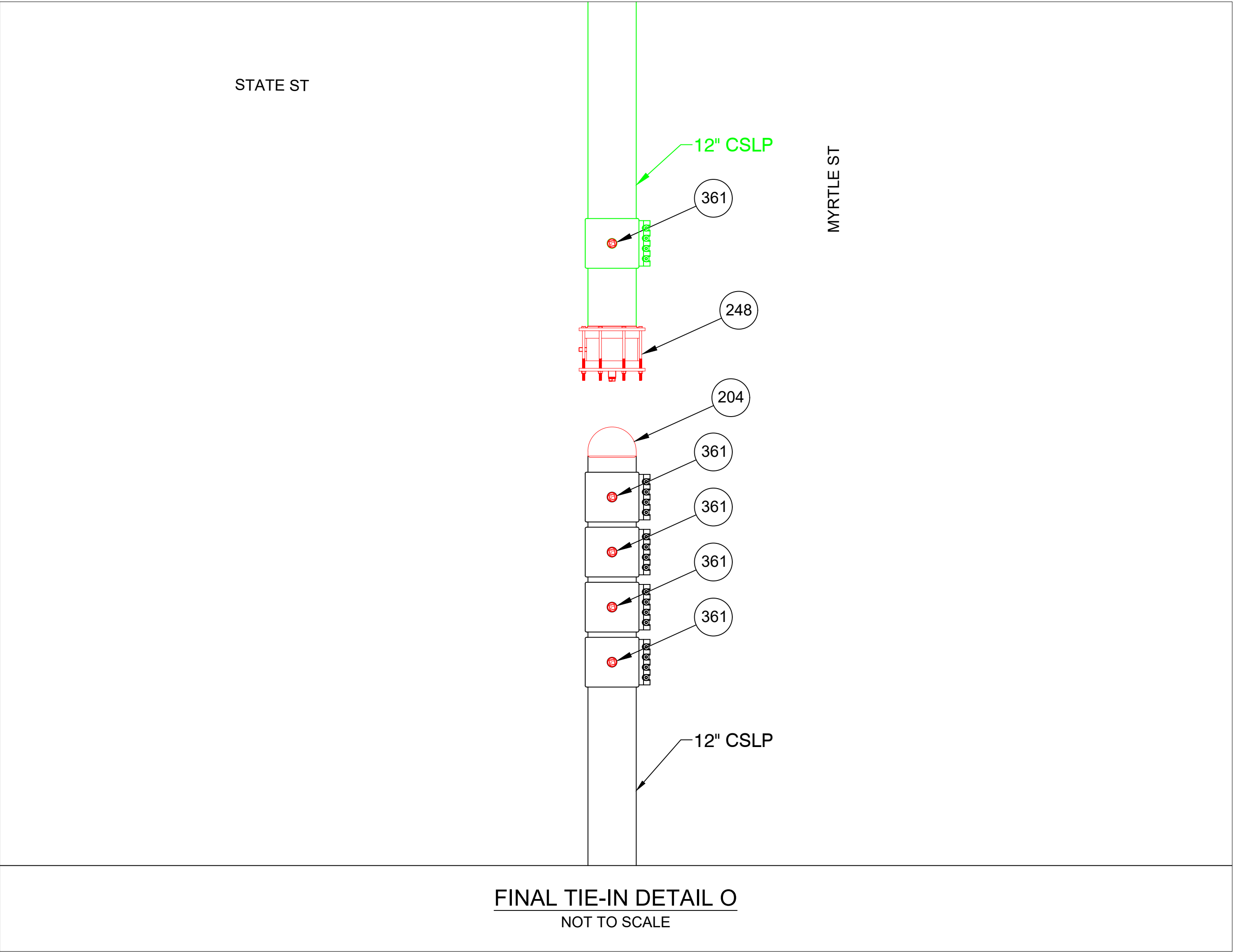
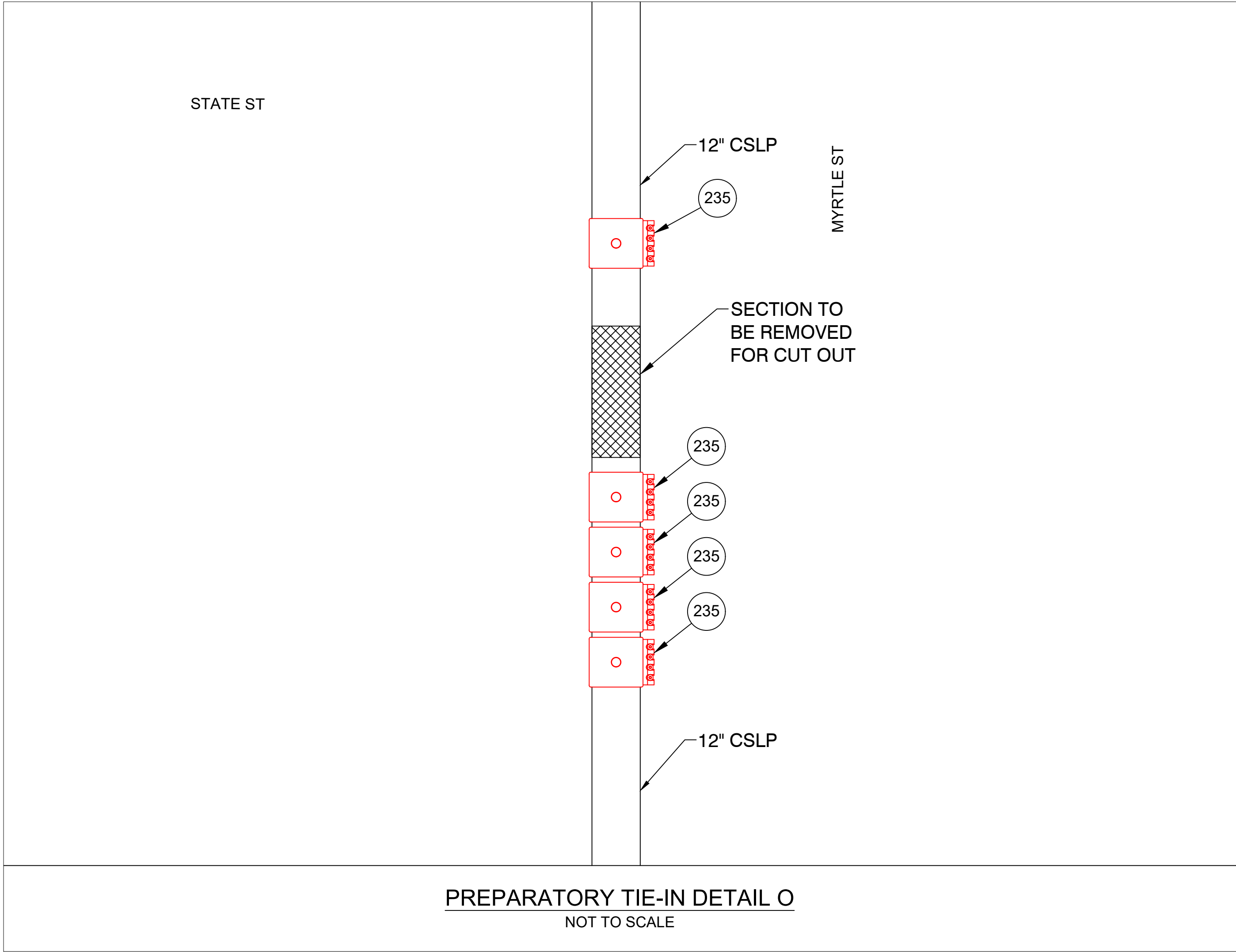
FIELD VERIFY DIMENSIONS
PRIOR TO PIPE FABRICATION

REV	Description	Date	Dw/Ck
00	ISSUED FOR CONSTRUCTION	07/22/24	ECP/MEP
Revision/Status			
EVERSOURCE			
WINTER ST - GSEP, SPRINGFIELD, MA			
PROJECT # 23EG049 / WORK ORDER # 16927035			
MA PREPARATORY AND FINAL TIE-IN DETAILS			
SCALE: N.T.S.		SHEET 29 OF 34	
Drawn by / Date	Checked by / Date	Drawing Number	Rev. No.
AJC 07/22/2024	ECP 07/22/2024	MA-SPR-PIP-24-065-29	00



WINTER ST , SPRINGFIELD				DETAIL "O" PREPARATORY	
REQUIRED BILL OF MATERIALS					
Item Number	MRC Stock Number	Maximo Part Number	Description	Quantity	Units
235	63462209	578016	CLAMP,PIPE, FULL CIRCLE REPAIR,DOUBLE BAND, W/ 2 IN NPT OUTLET, 12.75 TO 13.26 IN OD, 304 SS, 10 IN LONG, STEEL NUTS & BOLTS, BUNA-N GASKET	5	EA

WINTER ST , SPRINGFIELD				DETAIL "O" FINAL	
REQUIRED BILL OF MATERIALS					
Item Number	MRC Stock Number	Maximo Part Number	Description	Quantity	Units
204	16080888	542565	CAP,PIPE, 12 IN X 12 IN BORE X 0.375 IN THK WALL, WELDED END, CS, ASTM A234, ANSI B16.9, FOR USE IN GAS DISTRIBUTION	1	EA
248	63481705	578181	FITTING,COUPLING, RESTRAINED, 12 IN IPS, BOLTED ENDS, STEEL, W/ VENTED END CAP	1	EA
361	19080340	554878	PLUG,PIPE, SQUARE HEAD, SOLID, 2 IN, THREADED END, BLACK IRON, ANSI B1.20.1	5	EA



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ISSUED FOR
CONSTRUCTION

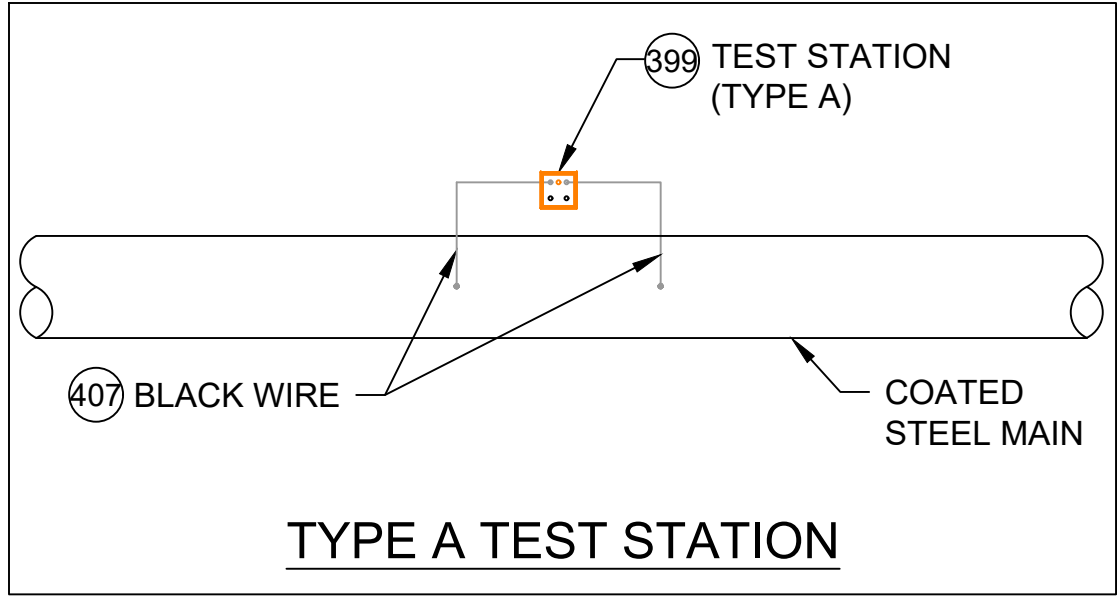


153 CORDAVILLE RD
SUITE 210
SOUTHBOROUGH, MA 01772
(781) 385-4644

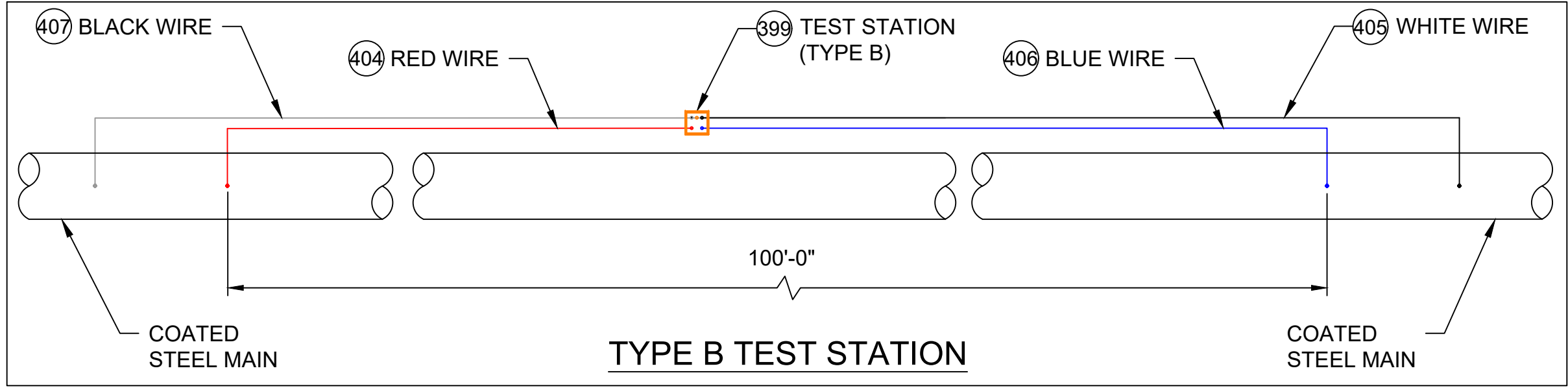
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PRIOR TO PIPE FABRICATION

PROJECT # 71240124

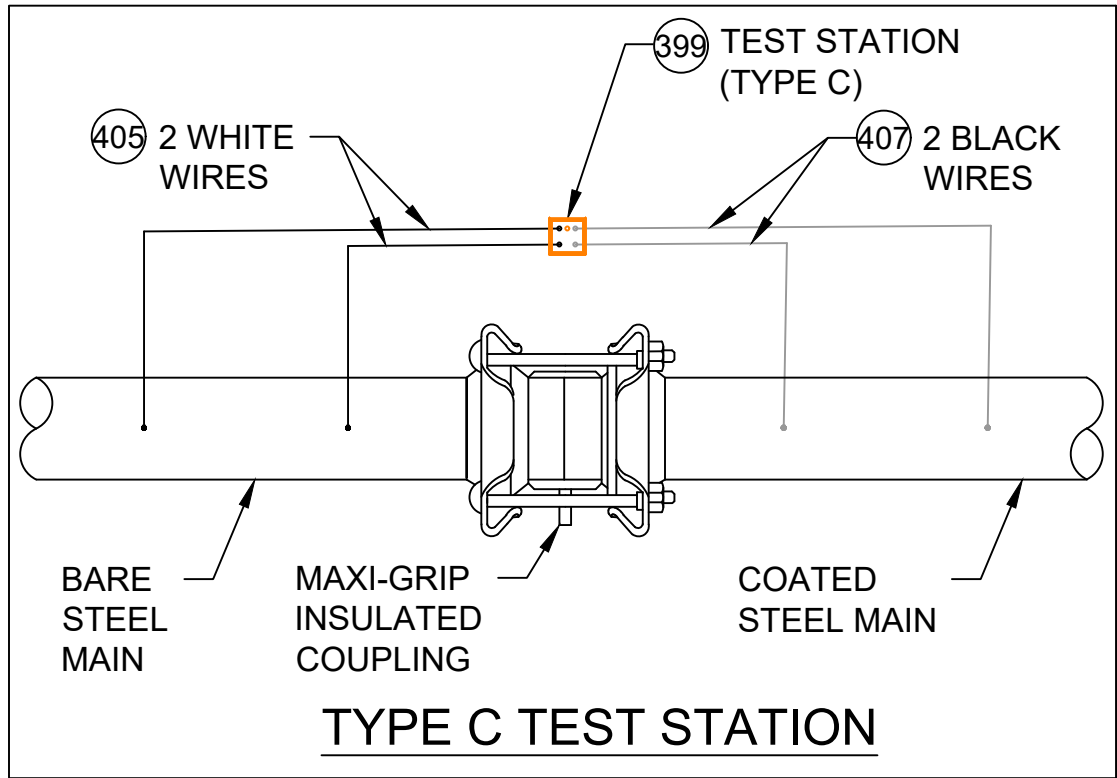
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Revision/Status			
EVERSOURCE			
WINTER ST - GSEP, SPRINGFIELD, MA			
PROJECT # 23EG049 / WORK ORDER # 16927035			
MA PREPARATORY AND FINAL TIE-IN DETAILS			
SCALE: N.T.S.		SHEET 30 OF 34	
Drawn by / Date		Checked by / Date	Drawing Number
AJC 07/22/2024		ECP 07/22/2024	MA-SPR-PIP-24-065-30
Rev. No.			00



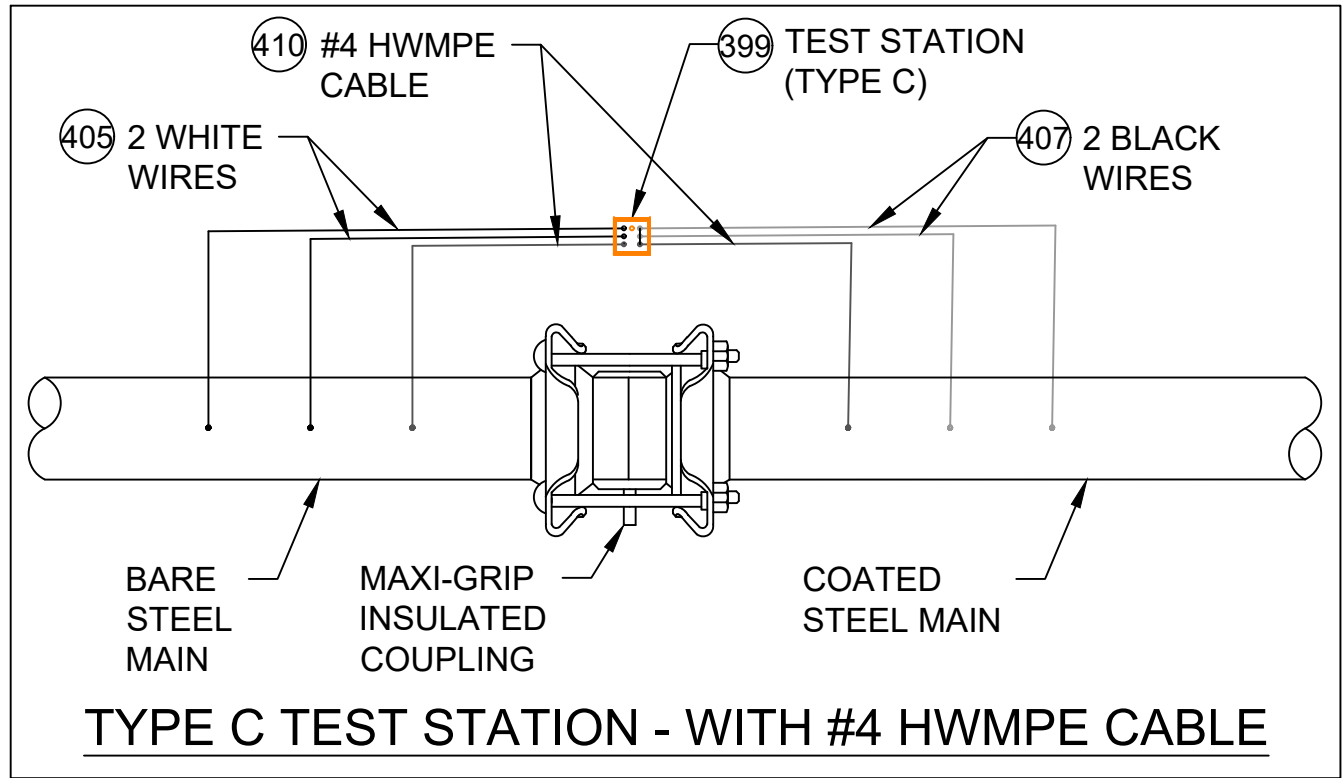
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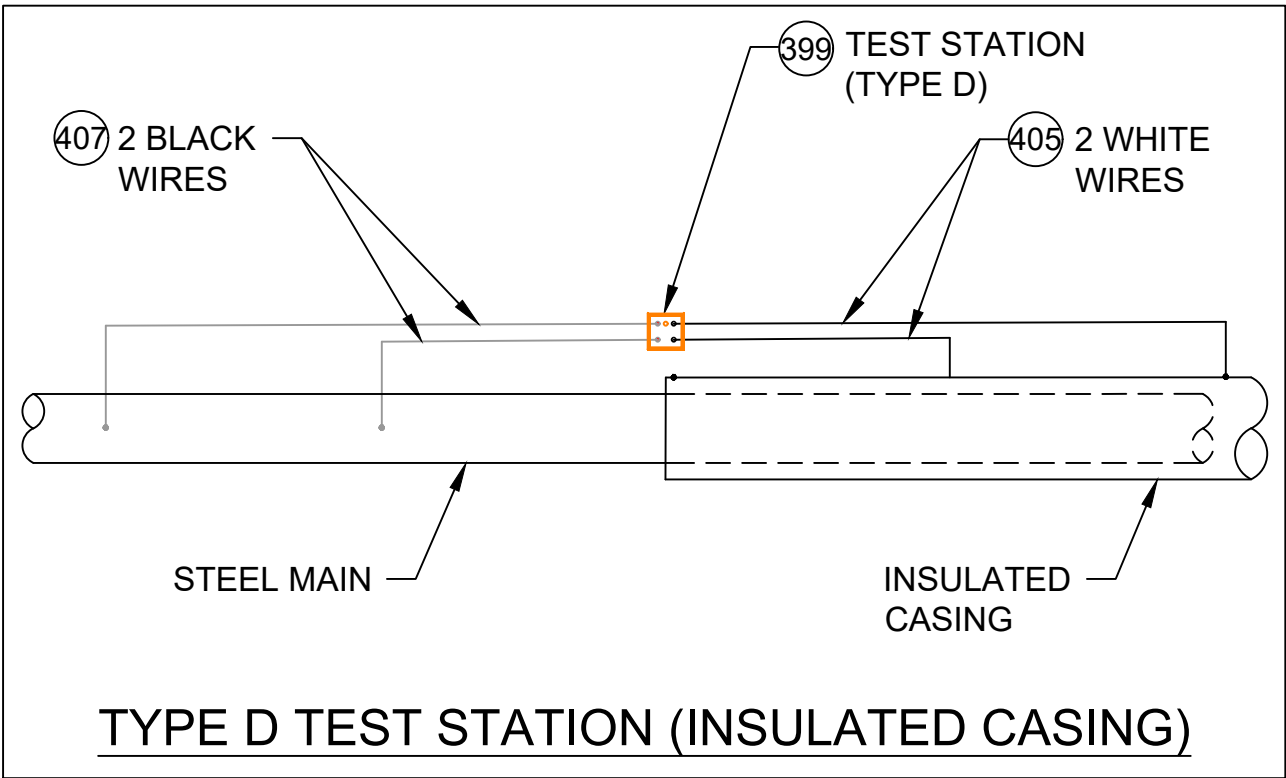
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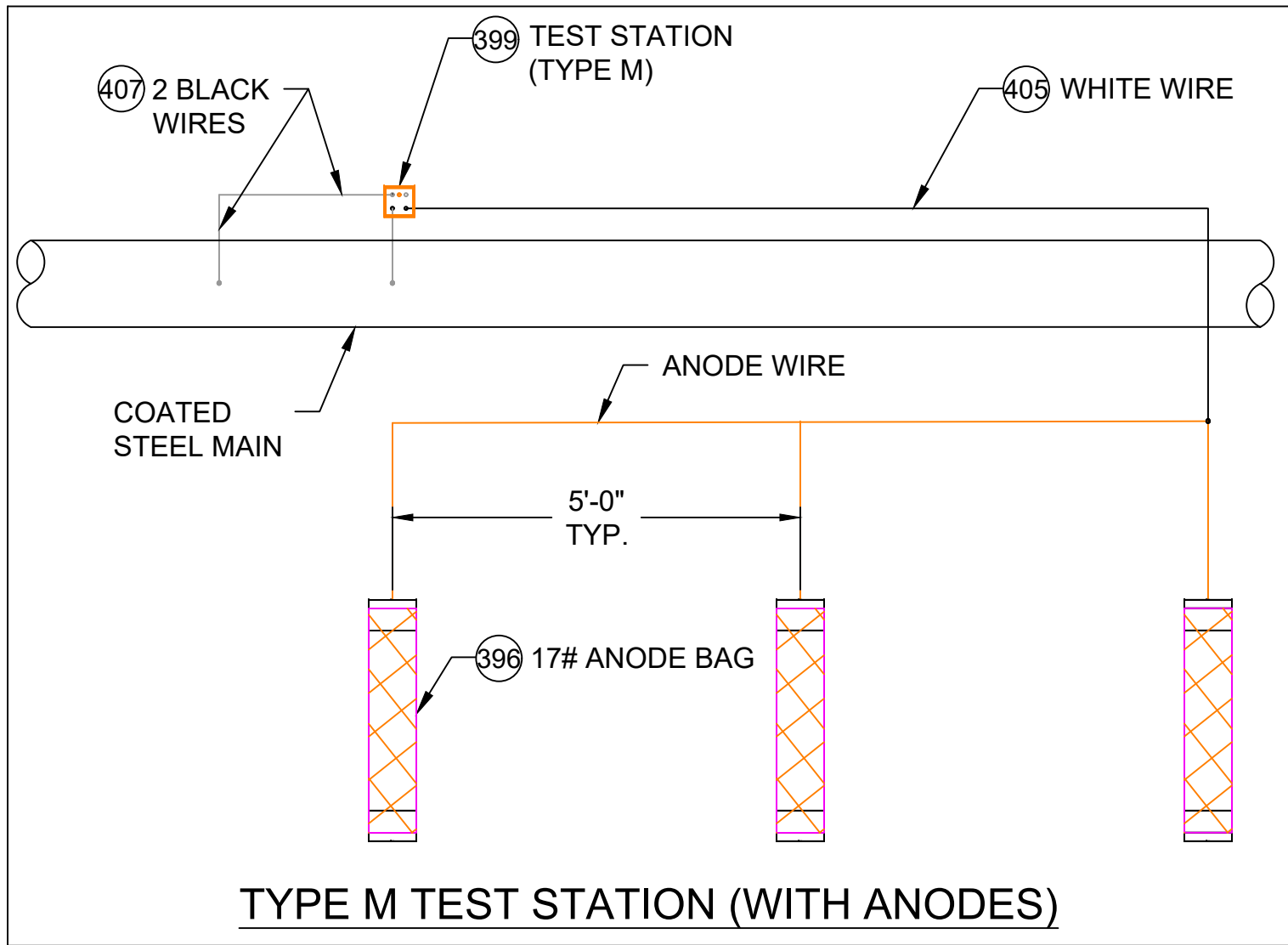
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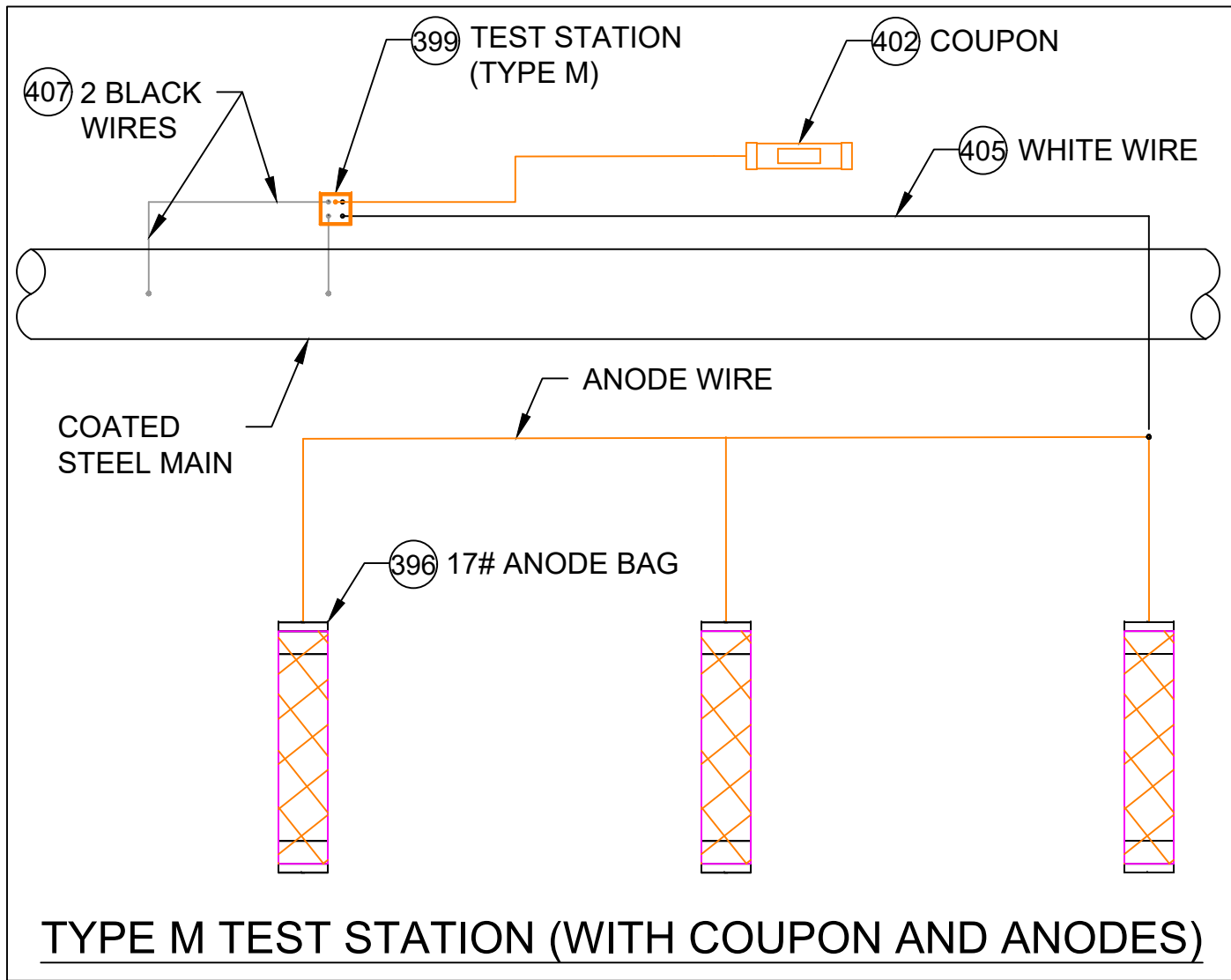
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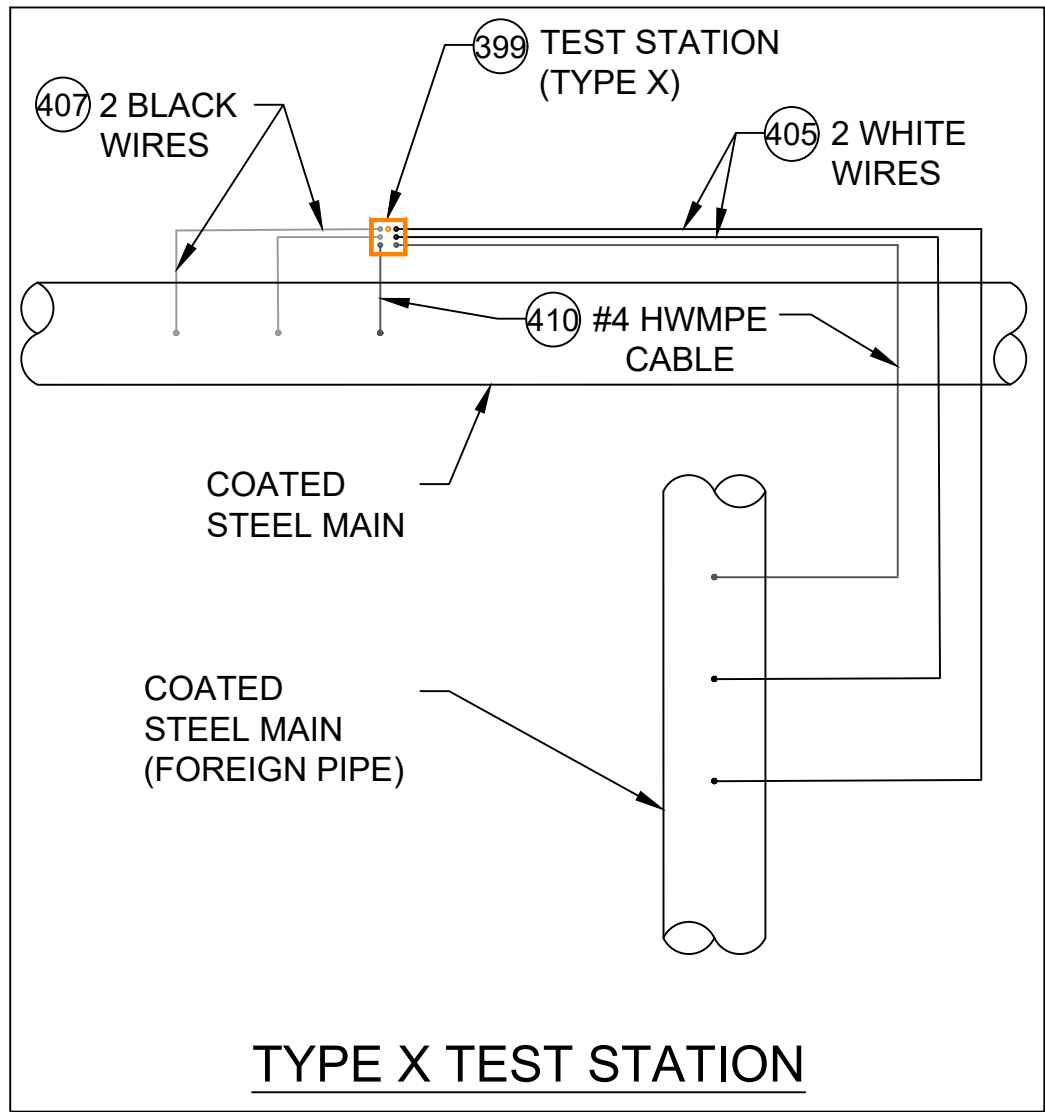
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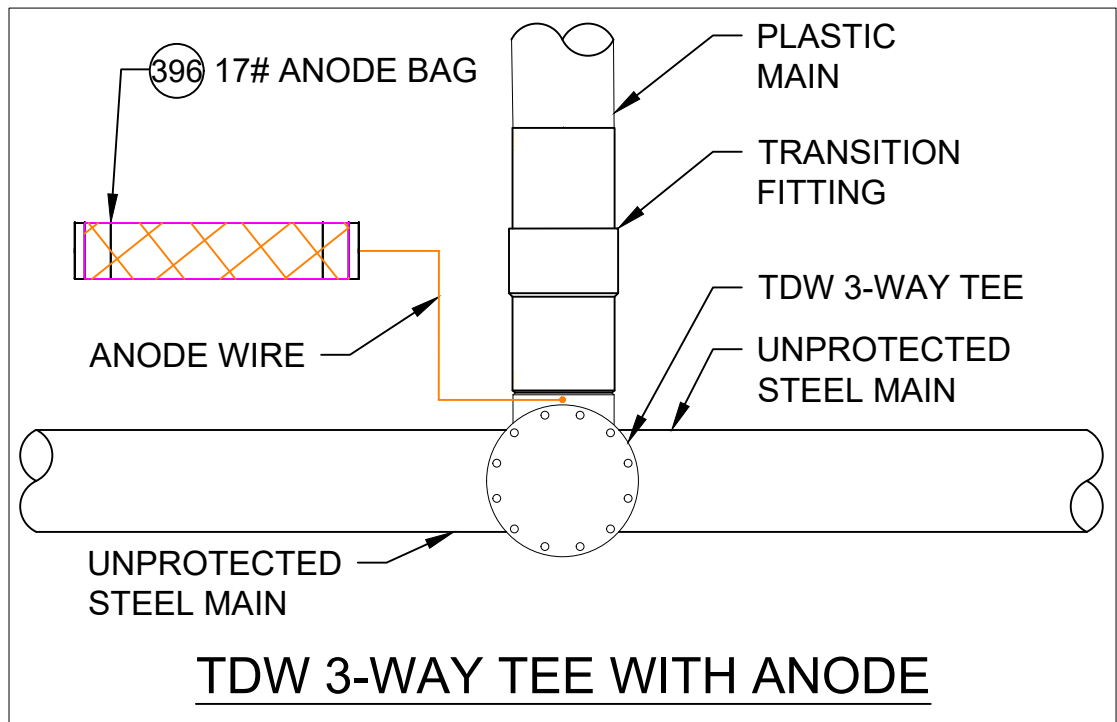
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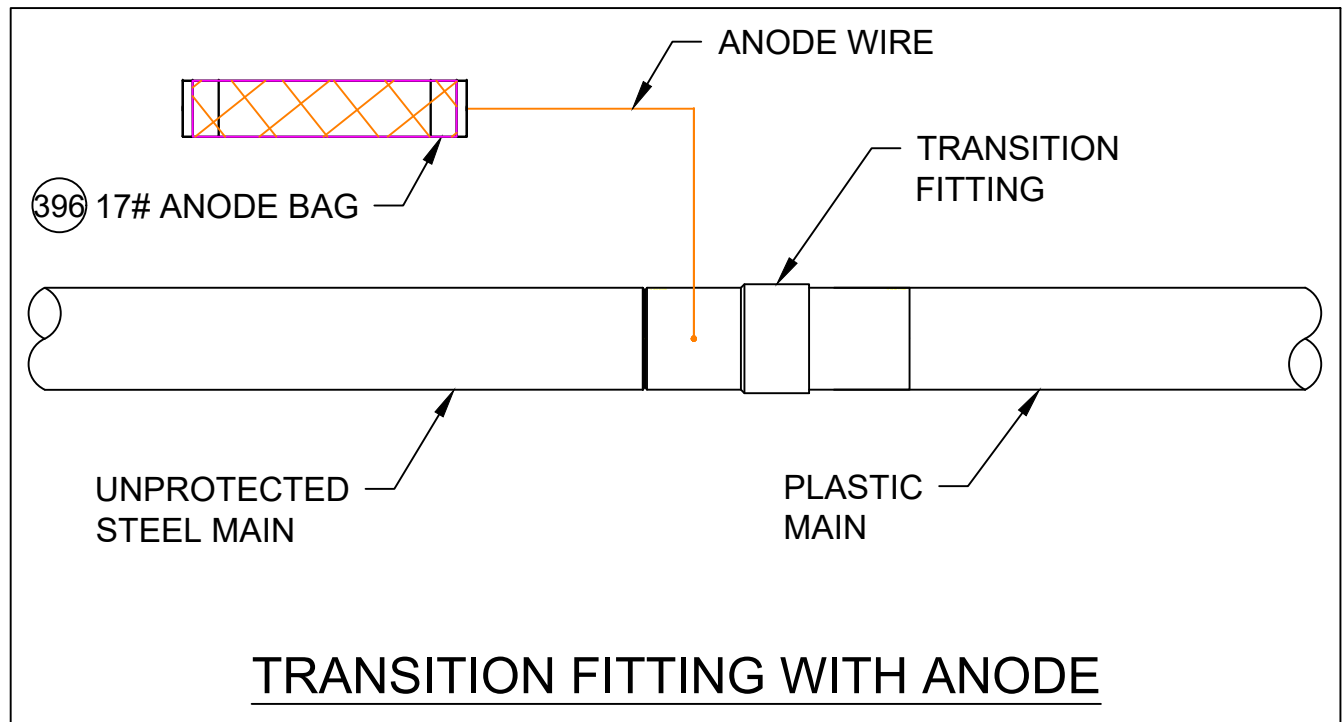
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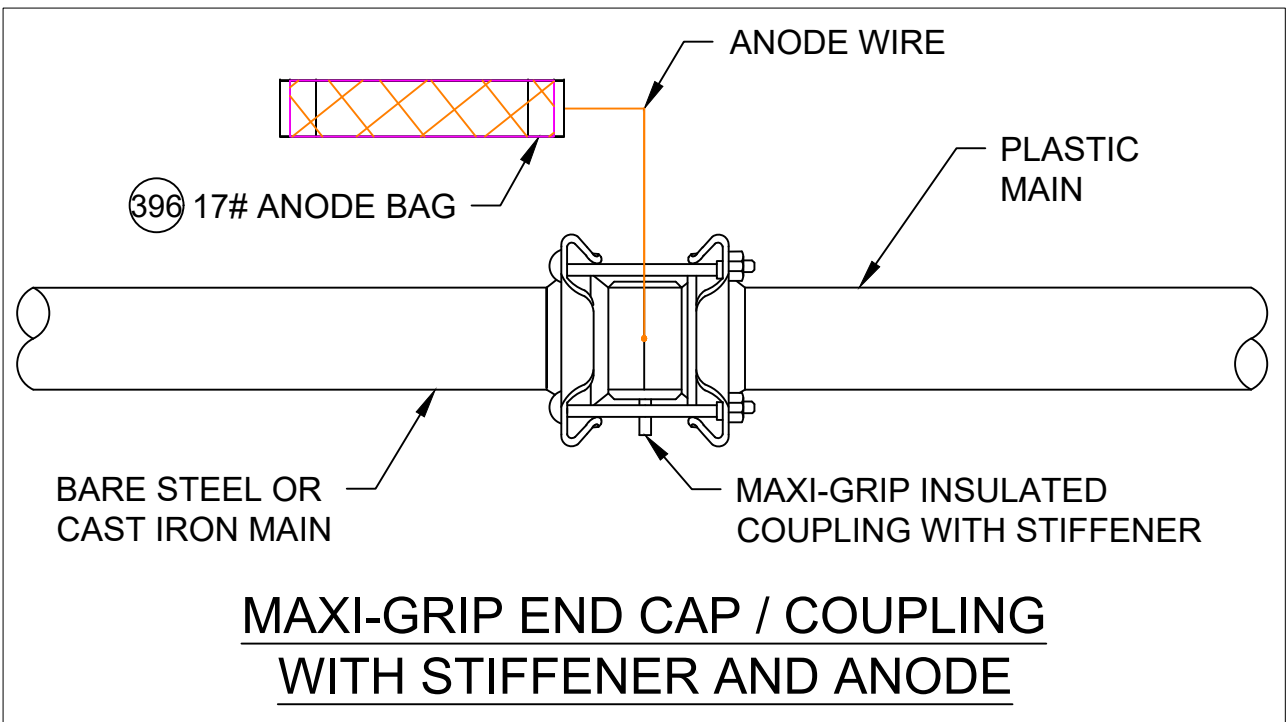
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DETAIL CP9
SCALE: 1/2" = 1'-0"



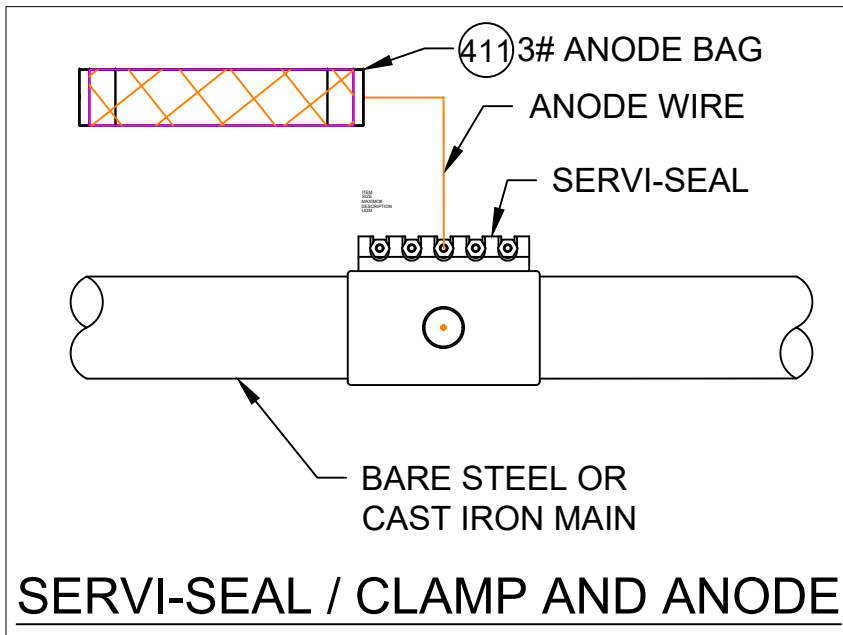
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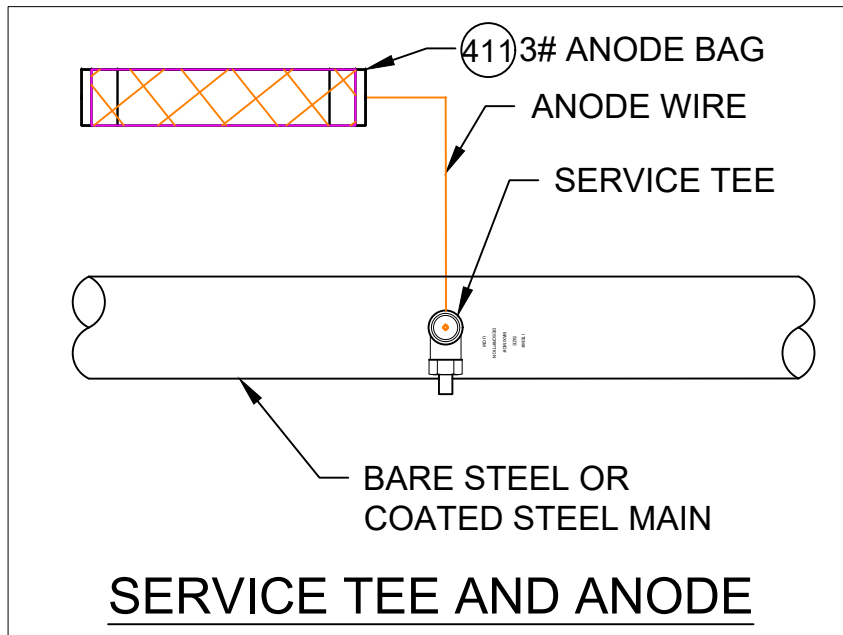
DETAIL CP11
SCALE: 1/2" = 1'-0"

CATHODIC PROTECTION BILL OF MATERIALS			
ITEM	MAXIMO NO.	DESCRIPTION	UNITS
396	577776	ANODE BAG, 17 LB NET, HIGH POTENTIAL MAGNESIUM, W/ 10 FT #10 AWG TW ORANGE LEAD WIRE, PACKED IN CARDBOARD BOX 42 LB TOTAL WEIGHT	EA
397	517626	CONNECTOR, SPLIT BOLT, 12 SOLID - 10 STRANDED, CU TO CU, HOUSING (COVER) MATE IN 590389.	EA
398	590389	HOUSING, 50 V MAX, 10 AWG MAX, FOR PROTECTING TRACER WIRE SPLICES, USED WITH CONNECTOR IN 517626. 10/BAG	EA
399	590871	BOX VALVE, TEST STATION, CP TEST #178, 10-1/4 IN DIA, LID, 8-3/8 IN I.D. 16 IN H., ASTM A48 CL 25 CAST IRON, FOR OFF-ROAD USE ONLY	EA
400	508567	POWDER, CARTRIDGE, TYPE IS F-33, ALLOY, CAP COLOR CLEAR, 15 GM CHARGE, 20/PAC, FOR STEEL PIPE	BOX
401	559168	SLEEVE, ELECTRICAL, #14 TO 10 AWG, W/ THERMITE WELDER, FOR CATHODIC PROTECTION	EA
402	584045	EDI CONCENTRIC COUPON ASSEMBLY INCLUDING UCB-ZIN-LW010, 10 FT OF CABLE	ES
403	603126	EDI CONCENTRIC COUPON ASSEMBLY INCLUDING UCB-ZIN-LW025, 25 FT OF CABLE	ES
404	603140	WIRE, ELECTRICAL, THHN, 1/C, #10 AWG, STRANDED, RED, INSULATED, CU, 500 FT SPOOL, WIRE	ROLL
405	578415	WIRE, ELECTRICAL, THHN, 1/C, #10 AWG, STRANDED, WHITE, INSULATED, CU, 500 FT SPOOL, WIRE	ROLL
406	603141	WIRE, ELECTRICAL, THHN, 1/C, #10 AWG, STRANDED, BLUE INSULATED, CU, 500 FT SPOOL, WIRE	ROLL
407	603139	WIRE, ELECTRICAL, THHN, 1/C, #10 AWG, STRANDED, BLACK, INSULATED, CU, 500 FT SPOOL, WIRE	ROLL
408	500804	WELDER THERMITE, THERMITE, FOR GAS PIPE, #12 CABLE, HORIZONTAL STEEL PIPE 4 IN AND LARGER DIAMETER	EA
409	500805	WELDER THERMITE, THERMITE, FOR GAS PIPE, #12 CABLE, HORIZONTAL STEEL PIPE 3/4 - 3-1/2 IN DIAMETER	EA
410	513850	CABLE, INSULATED, CATHODIC PROTECTION, 1/C, #4 AWG, 7 STR, 600 V, BLACK, HWMPE, CU, 1000 FT ROLLS	FT
411	505818	ANODE BAG, 2.5 X 2.5 X 4.5 IN, 10 FT LG, 3 LB, MAGNESIUM, Alternate IN 577776	EA
575	508572	PRIMER, 4 GAL/CASE, BROWN, FOR WAX TAPE, APPLICATION TEMP 0 TO 230 F, TEMCOAT 3000	EA
576	503673	TAPE WAX, 9 FT LG X 4 IN W, 24 ROLLS/CS, ABOVE AND BELOW GROUND APPLICATIONS, TR-#2A WAX, ALUMINUM	ROLL
577	603769	TRENTON-FILL POR PM-GP, 140 FA, FOR FILLING VOIDS & IRREGULAR SPACES PRIOR TO WRAPPING W/WAX TAPE, OF TO 110F APPLICATION TEMPERATURE, 6 BLOCKS/CASE	CASE
	603423	TAPE WAX, 9 FT LG X 6 IN W X 70-90 MIL THK, 16 ROLLS/CS, ABOVE AND BELOW GROUND APPLICATIONS, TR-#2A WAX, ALUMINUM	ROLL

- NOTES:**
- ALL TEST STATION BOXES SHOULD BE INSTALLED IN A SAFE LOCATION WHERE ONE INDIVIDUAL CAN SAFELY OPEN AND ACCESS THE TEST WIRES. ALL TEST WIRES INSIDE THE BOX SHOULD HAVE ENOUGH SLACK ON THE WIRES SO THEY CAN EXTEND A MINIMUM OF 12" ABOVE GRADE.
 - FOR TYPE A TEST STATIONS, THE TWO WIRES SHOULD BE THERMITE WELDED TO THE COATED STEEL MAIN AND BE THE SAME COLOR. (COUPONS COULD BE ADDED TO THE TEST STATION TYPE).
 - FOR TYPE B TEST STATIONS, EACH OF THE FOUR WIRES SHOULD BE A DIFFERENT COLOR AND DOCUMENTED
 - FOR TYPE C TEST STATIONS, THE WIRES SHOULD BE THE SAME COLOR ON EACH SIDE OF THE INSULATED COUPLING. (ANODES AND/OR COUPONS COULD BE ADDED TO THIS TEST STATION TYPE).
 - FOR TYPE D TEST STATIONS WHICH ARE AT A CASING, WHITE WIRES ARE NORMALLY INSTALLED ON THE STEEL CASING AND BLACK WIRES ARE INSTALLED ON THE CARRIER PIPE. (ANODES AND/OR COUPONS COULD BE ADDED TO THIS TEST STATION TYPE).
 - FOR TYPE M TEST STATIONS, THE TWO WIRES THERMITE WELDED TO THE CARRIER PIPE SHOULD BE THE SAME COLOR WIRE. THERE IS ALSO MAGNESIUM ANODE(S) WIRE(S) LOCATED INSIDE THE TEST STATION BOX. THE WIRE COLOR (TYPICALLY ORANGE) FOR THE ANODES. IF THE ANODE WIRES ARE SPLICED TO A COMMON ANODE HEADER CABLE, THE ANODE HEADER CABLE SHOULD BE A (WHITE OR RED) DIFFERENT COLOR WIRE THAN THE WIRE THAT WAS THERMITE WELDED TO THE CARRIER PIPE. AT A TYPE M TEST STATION, NO MAGNESIUM ANODES SHOULD BE DIRECTLY THERMITE WELDED TO THE CARRIER PIPE OR IN CONTACT WITH THE CARRIER PIPE. THE ANODE HEADER WIRE OR INDIVIDUAL ANODE WIRES SHOULD TERMINATE INSIDE THE TEST STATION BOX. ANODES SHOULD BE SPACED A MINIMUM OF 5' ON CENTER FROM EACH OTHER AND A MINIMUM OF 12" AWAY AND BELOW THE BOTTOM OF THE STEEL MAIN.
 - IF COUPONS ARE TO BE INSTALLED, FIRST REMOVE THE PROTECTIVE LABEL COVERING THE STEEL COUPON AND THE RED STICKERS COVERING EACH SENSING PORT. CLEAN THE ENTIRE STEEL COUPON SURFACE WITH ALCOHOL TO REMOVE THE CORROSION INHIBITOR. PLACE THE COUPON ASSEMBLY APPROXIMATELY 12" FROM THE GAS MAIN BEING MONITORED WITH THE SENSING PORTS FACING THE GAS MAIN. THE COUPON ASSEMBLY SHOULD BE LOCATED ADJACENT TO THE BOTTOM PORTION OF THE GAS MAIN, ANYWHERE BETWEEN 3 O'CLOCK AND 9 O'CLOCK. THE SOIL BETWEEN THE COUPON AND THE MAIN SHOULD BE WELL COMPACTED AND CONTAIN NO ROCKS LARGER THAN A CENTIMETER IN DIAMETER OR FOREIGN MATERIAL.
 - ONE (1) 3# ANODE (MINIMUM) SHALL BE INSTALLED TO PROTECT THE CLAMPS ON EACH 10-FOOT SPAN OF PIPE. EACH 10-FOOT SPAN OF PIPE MUST BE A CONTINUOUS SECTION OF STEEL. CLAMPS ON NON-CONTINUOUS SECTIONS OF STEEL EVEN IF THEY ARE WITHIN 10 FEET OF EACH CANNOT BE PROTECTED BY THE SAME ANODE.
 - REFER TO CONSTRUCTION STANDARD CS-500 SECTION IV.G WHICH PROVIDES GENERAL GUIDANCE REGARDING "WRAPPING" FOR CORROSION PROTECTION. CS-500 SECTION IV.G.5. DESCRIBES THE BASIC STEPS REQUIRED TO WRAP LEAK REPAIR CLAMPS.



DETAIL CP12
SCALE: 1/2" = 1'-0"

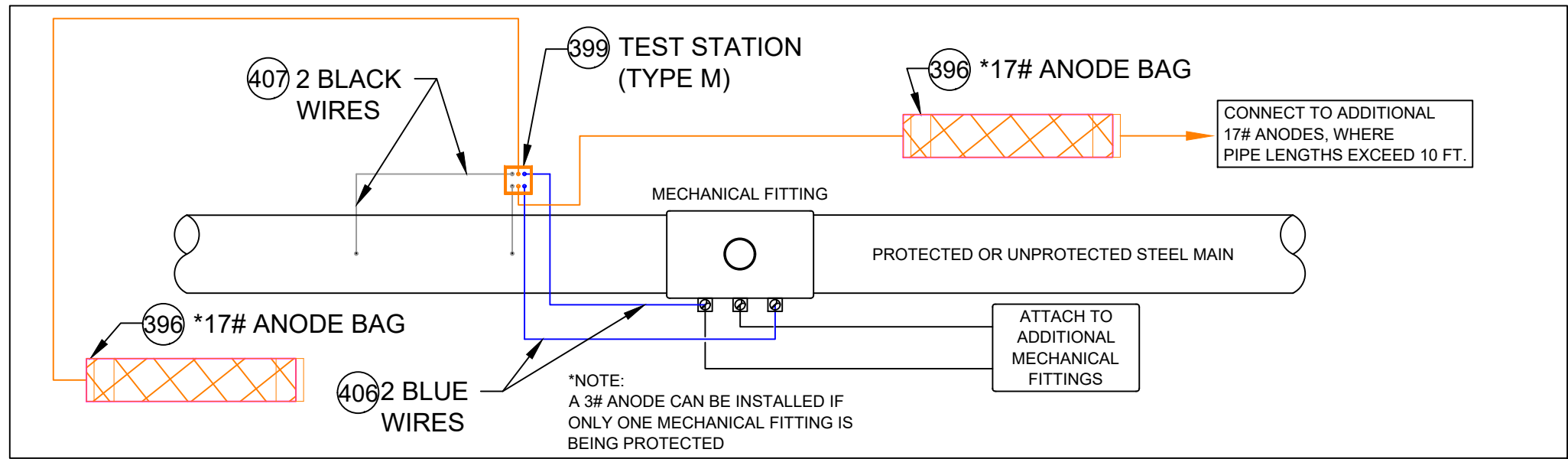


DETAIL CP13
SCALE: 1/2" = 1'-0"



FIELD VERIFY DIMENSIONS
PRIOR TO PIPE FABRICATION

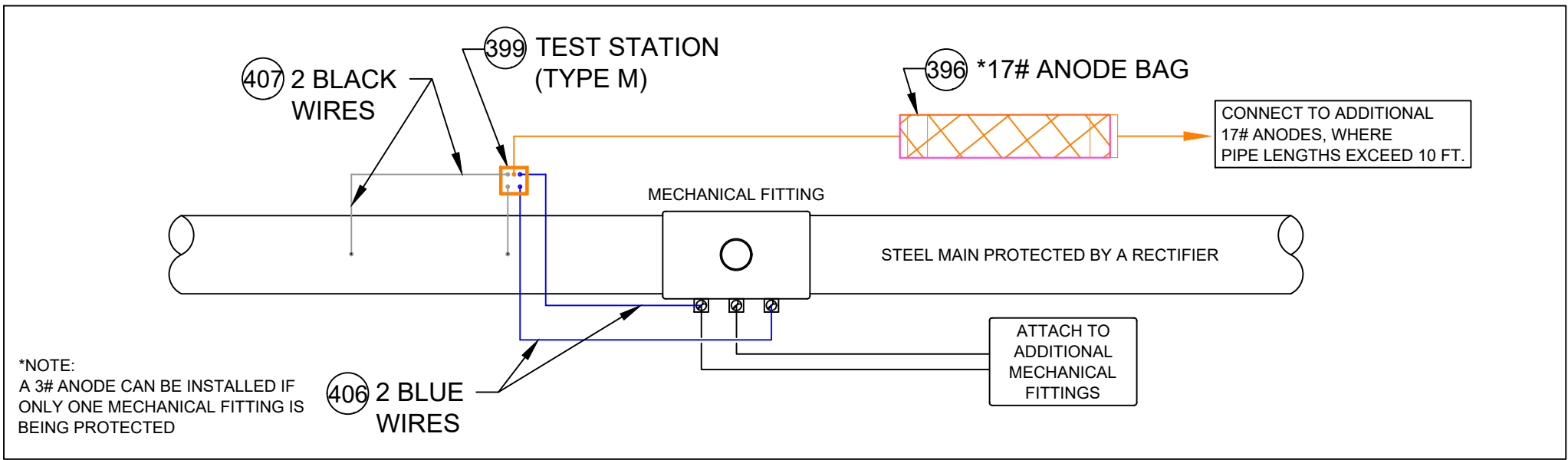
REV	Description	Date	Dw/Ck
00	ISSUED FOR CONSTRUCTION	07/22/24	ECP/MEP
Revision/Status			
EVERSOURCE			
WINTER ST - GSEP, SPRINGFIELD, MA			
PROJECT # 23EG049 / WORK ORDER # 16927035			
MA CORROSION DETAILS			
SCALE: NTS		SHEET 31 OF 34	
Drawn by / Date	Checked by / Date	Drawing Number	Rev. No.
AJC 07/22/2024	ECP 07/22/2024	MA-SPR-PIP-24-065-31	00



TEST STATION CONNECTION DETAILS FOR MECHANICAL FITTINGS
INSTALLED ON A STEEL MAIN

DETAIL CP12

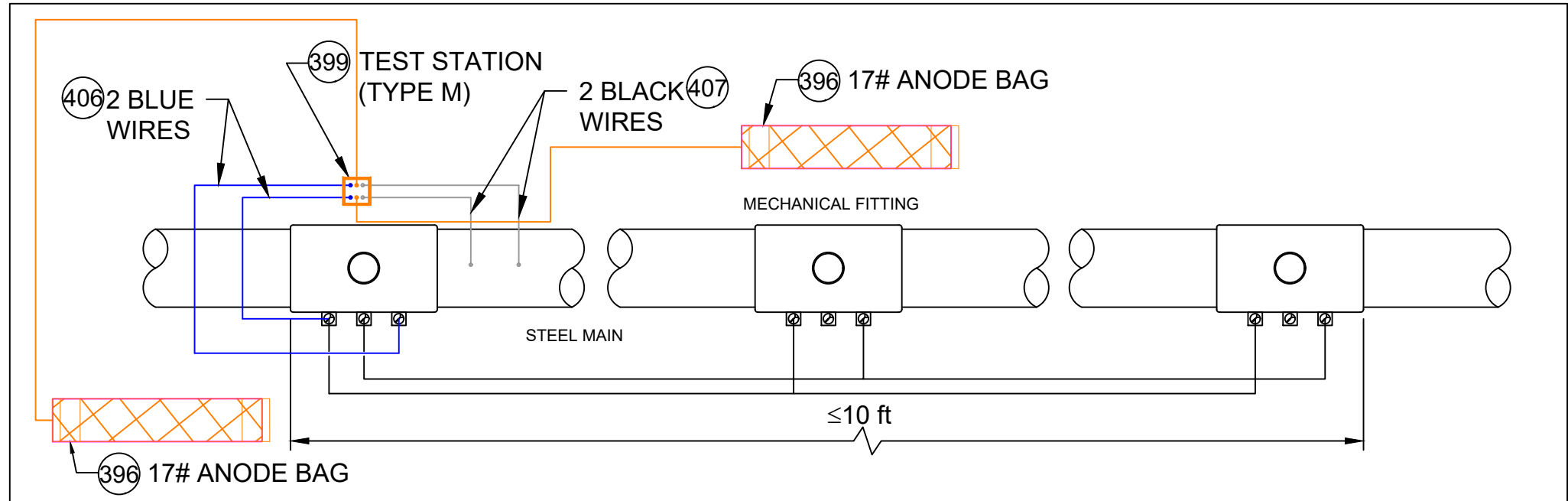
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TEST STATION CONNECTION DETAILS FOR MECHANICAL FITTINGS
INSTALLED ON STEEL MAIN PROTECTED BY A RECTIFIER

DETAIL CP13

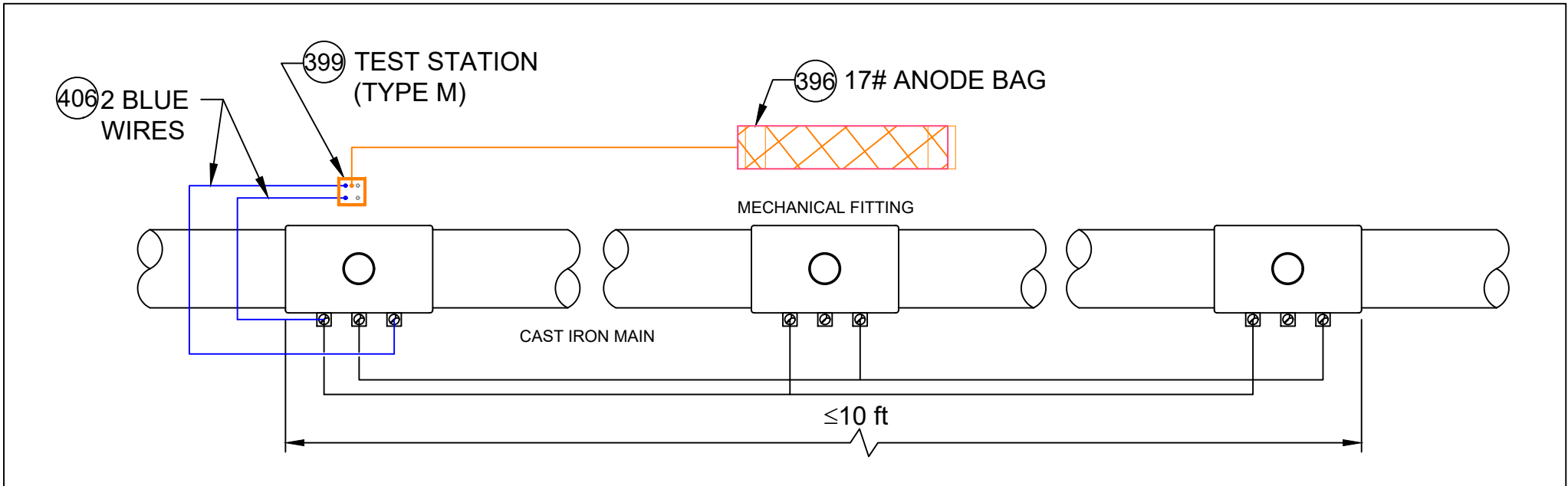
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ANODE INSTALLATION FOR MULTIPLE MECHANICAL FITTINGS
INSTALLED ON A ELECTRICALLY CONTINUOUS SECTION OF STEEL MAIN

DETAIL CP14

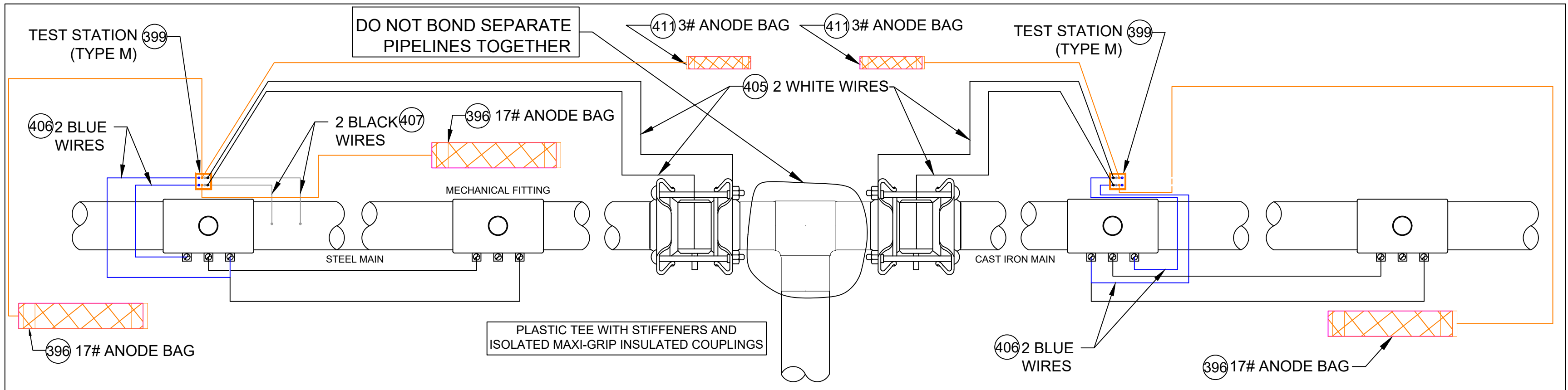
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ANODE INSTALLATION FOR MULTIPLE MECHANICAL FITTINGS
INSTALLED ON A CAST IRON MAIN

DETAIL CP15

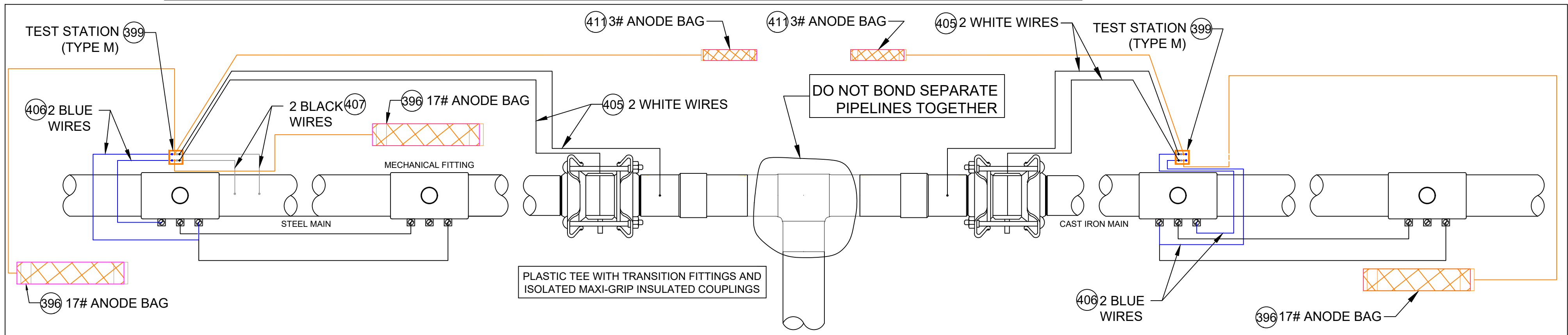
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ANODE INSTALLATION FOR MULTIPLE MECHANICAL FITTINGS
INSTALLED ON NON-ELECTRICALLY CONTINUOUS SECTIONS OF STEEL AND CAST IRON PIPING

DETAIL CP16

SCALE: 1/2" = 1'-0"



ANODE INSTALLATION FOR MULTIPLE MECHANICAL FITTINGS
INSTALLED ON NON-ELECTRICALLY CONTINUOUS SECTIONS OF STEEL AND CAST IRON PIPING

DETAIL CP16A

SCALE: 1/2" = 1'-0"

CATHODIC PROTECTION BILL OF MATERIALS			
ITEM	MAXIMO NO.	DESCRIPTION	UNITS
396	577776	ANODE BAG, 17 LB NET, HIGH POTENTIAL MAGNESIUM, W/ 10 FT #10 AWG TW ORANGE LEAD WIRE, PACKED IN CARDBOARD BOX 42 LB TOTAL WEIGHT	EA
397	409626	CONNECTOR, SPLIT BOLT, 12 SOLID - 10 STRANDED, CU TO CU, HOUSING (COVER) MATE IN 590389,	EA
398	590389	HOUSING, 50 V MAX, 10 AWG MAX, FOR PROTECTING TRACER WIRE SPLICES, USED WITH CONNECTOR IN 409626, 10/BAG	EA
399	590871	BOX VALVE, TEST STATION, CP TEST #178, 10-1/4 IN DIA, LID, 8-3/8 IN I.D. 16 IN H., ASTM A48 CL 25 CAST IRON, FOR OFF-ROAD USE ONLY	EA
400	400567	POWDER, CARTRIDGE, TYPE IS F-33, ALLOY , CAP COLOR CLEAR, 15 GM CHARGE, 20/PAC, FOR STEEL PIPE	BOX
401	559168	SLEEVE, ELECTRICAL, #14 TO 10 AWG, W/ THERMITE WELDER, FOR CATHODIC PROTECTION	EA
402	584045	EDI CONCENTRIC COUPON ASSEMBLY INCLUDING UCB-ZIN-LW010, 10 FT OF CABLE	ES
403	603126	EDI CONCENTRIC COUPON ASSEMBLY INCLUDING UCB-ZIN-LW025, 25 FT OF CABLE	ES
404	603140	WIRE, ELECTRICAL, THHN, 1/C, #10 AWG, STRANDED, RED, INSULATED, CU, 500 FT SPOOL, WIRE	ROLL
405	578415	WIRE, ELECTRICAL, THHN, 1/C, #10 AWG, STRANDED, WHITE, INSULATED, CU, 500 FT SPOOL, WIRE	ROLL
406	603141	WIRE ELECTRICAL, THHN, 1/C, #10 AWG, STRANDED, BLUE INSULATED, CU, 500 FT SPOOL, WIRE	ROLL
407	603139	WIRE, ELECTRICAL, THHN, 1/C, #10 AWG, STRANDED, BLACK, INSULATED, CU, 500 FT SPOOL, WIRE	ROLL
408	500804	WELDER THERMITE, THERMITE, FOR GAS PIPE, #12 CABLE, HORIZONTAL STEEL PIPE 4 IN AND LARGER DIAMETER	EA
409	500805	WELDER THERMITE, THERMITE, FOR GAS PIPE, #12 CABLE, HORIZONTAL STEEL PIPE 3/4 - 3-1/2 IN DIAMETER	EA
410	405850	CABLE, INSULATED, CATHODIC PROTECTION, 1/C, #4 AWG, 7 STR, 600 V, BLACK, HMWPE, CU, 1000 FT ROLLS	FT
411	397818	ANODE BAG, 2.5 X 2.5 X 4.5 IN, 10 FT LG, 3 LB, MAGNESIUM, Alternate IN 577776	EA
577	603769	TRENTON-FILL POR PM-GP, 140 FA, FOR FILLING VOIDS & IRREGULAR SPACES PRIOR TO WRAPPING W/WAX TAPE, OF TO 110F APPLICATION TEMPERATURE, 6 BLOCKS/CASE,	CASE
575	400572	PRIMER, 4 GAL/CASE, BROWN, FOR WAX TAPE, APPLICATION TEMP 0 TO 230 F, TEMCOAT 3000	EA
576	503873	TAPE, WAX, 9 FT LG X 4 IN W, 24 ROLLS/CS, ABOVE AND BELOW GROUND APPLICATIONS, TR-#2A WAX, ALUMINUM	ROLL
697	603423	TAPE, WAX, 9 FT LG X 6 IN W X 70-90 MIL THK, 16 ROLLS/CS, ABOVE AND BELOW GROUND APPLICATIONS, TR-#2A WAX, ALUMINUM	ROLL

NOTES:

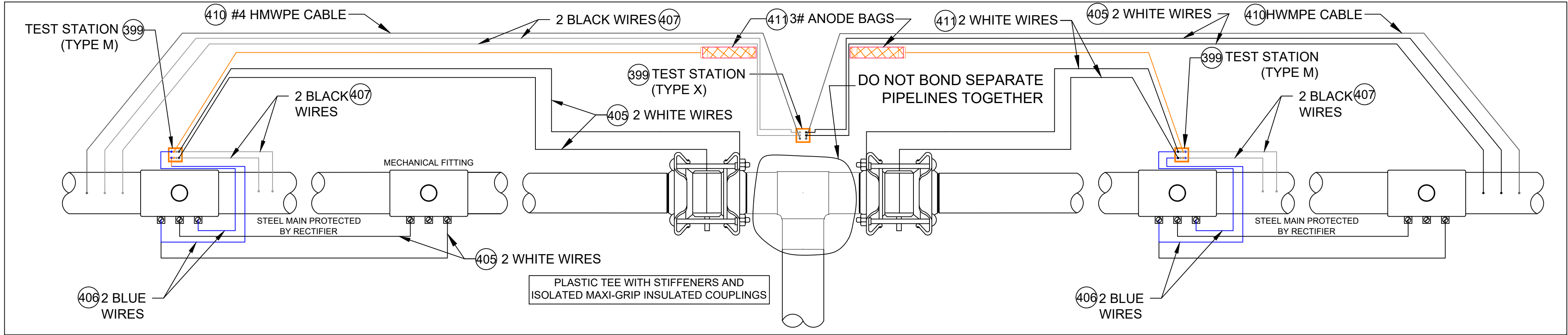
- ALL TEST STATION BOXES SHOULD BE INSTALLED IN A SAFE LOCATION WHERE ONE INDIVIDUAL CAN SAFELY OPEN AND ACCESS THE TEST WIRES. ALL TEST WIRES INSIDE THE BOX SHOULD HAVE ENOUGH SLACK ON THE WIRES SO THEY CAN EXTEND A MINIMUM OF 12" ABOVE GRADE.
- FOR TYPE A TEST STATIONS, THE TWO WIRES SHOULD BE THERMITE WELDED TO THE COATED STEEL MAIN AND BE THE SAME COLOR. (COUPONS COULD BE ADDED TO THE TEST STATION TYPE).
- FOR TYPE B TEST STATIONS, EACH OF THE FOUR WIRES SHOULD BE A DIFFERENT COLOR AND DOCUMENTED
- FOR TYPE C TEST STATIONS, THE WIRES SHOULD BE THE SAME COLOR ON EACH SIDE OF THE INSULATED COUPLING. (ANODES AND/OR COUPONS COULD BE ADDED TO THIS TEST STATION TYPE).
- FOR TYPE D TEST STATIONS WHICH ARE AT A CASING, WHITE WIRES ARE NORMALLY INSTALLED ON THE STEEL CASING AND BLACK WIRES ARE INSTALLED ON THE CARRIER PIPE. (ANODES AND/OR COUPONS COULD BE ADDED TO THIS TEST STATION TYPE).
- FOR TYPE M TEST STATIONS, THE TWO WIRES THERMITE WELDED TO THE CARRIER PIPE SHOULD BE THE SAME COLOR WIRE. THERE IS ALSO MAGNESIUM ANODE(S) WIRE(S) LOCATED INSIDE THE TEST STATION BOX. THE WIRE COLOR (TYPICALLY ORANGE) FOR THE ANODES. IF THE ANODE WIRES ARE SPLICED TO A COMMON ANODE HEADER CABLE, THE ANODE HEADER CABLE SHOULD BE A (WHITE OR RED) DIFFERENT COLOR WIRE THAN THE WIRE THAT WAS THERMITE WELDED TO THE CARRIER PIPE. AT A TYPE M TEST STATION, NO MAGNESIUM ANODES SHOULD BE DIRECTLY THERMITE WELDED TO THE CARRIER PIPE OR IN CONTACT WITH THE CARRIER PIPE. THE ANODE HEADER WIRE OR INDIVIDUAL ANODE WIRES SHOULD TERMINATE INSIDE THE TEST STATION BOX. ANODES SHOULD BE SPACED A MINIMUM OF 5' ON CENTER FROM EACH OTHER AND A MINIMUM OF 12" AWAY AND BELOW THE BOTTOM OF THE STEEL MAIN.
- IF COUPONS ARE TO BE INSTALLED, FIRST REMOVE THE PROTECTIVE LABEL COVERING THE STEEL COUPON AND THE RED STICKERS COVERING EACH SENSING PORT. CLEAN THE ENTIRE STEEL COUPON SURFACE WITH ALCOHOL TO REMOVE THE CORROSION INHIBITOR. PLACE THE COUPON ASSEMBLY APPROXIMATELY 12" FROM THE GAS MAIN BEING MONITORED WITH THE SENSING PORTS FACING THE GAS MAIN. THE COUPON ASSEMBLY SHOULD BE LOCATED ADJACENT TO THE BOTTOM PORTION OF THE GAS MAIN, ANYWHERE BETWEEN 3 O'CLOCK AND 9 O'CLOCK. THE SOIL BETWEEN THE COUPON AND THE MAIN SHOULD BE WELL COMPACTED AND CONTAIN NO ROCKS LARGER THAN A CENTIMETER IN DIAMETER OR FOREIGN MATERIAL.
- ONE (1) 3# ANODE (MINIMUM) SHALL BE INSTALLED TO PROTECT THE CLAMPS ON EACH 10-FOOT SPAN OF PIPE. EACH 10-FOOT SPAN OF PIPE MUST BE A CONTINUOUS SECTION OF STEEL. CLAMPS ON NON-CONTINUOUS SECTIONS OF STEEL EVEN IF THEY ARE WITHIN 10 FEET OF EACH CANNOT BE PROTECTED BY THE SAME ANODE.
- REFER TO CONSTRUCTION STANDARD CS-500 SECTION IV.G WHICH PROVIDES GENERAL GUIDANCE REGARDING "WRAPPING" FOR CORROSION PROTECTION. CS-500 SECTION IV.G.5. DESCRIBES THE BASIC STEPS REQUIRED TO WRAP LEAK REPAIR CLAMPS.

NOTE: WHEN MULTIPLE WIRES FROM DIFFERENT PIPE SECTIONS ARE IN THE SAME TEST STATION, THE WIRES FROM THE SAME PIPE SECTION AND ASSOCIATED ANODE WILL BE TAPED TOGETHER INSIDE THE TEST STATION.



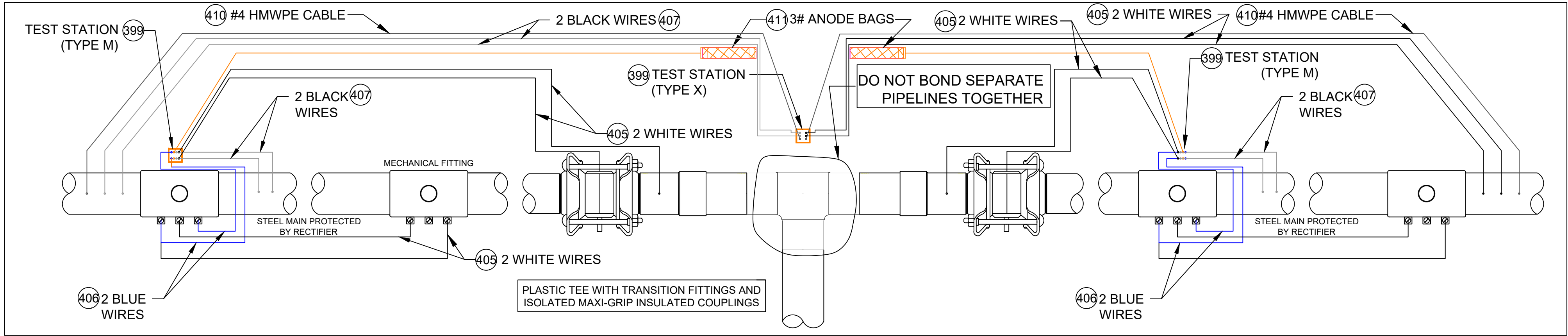
FIELD VERIFY DIMENSIONS
PRIOR TO PIPE FABRICATION

SCALE: 1/2" = 1'-0"			
REV	Description	Date	Dw/Ck
00	ISSUED FOR CONSTRUCTION	07/22/24	ECP/MEP
Revision/Status			
EVERSOURCE			
WINTER ST - GSEP, SPRINGFIELD, MA			
PROJECT # 23EG049 / WORK ORDER # 16927035			
MA CORROSION DETAILS			
SCALE: NTS		SHEET 32 OF 34	
Drawn by / Date	Checked by / Date	Drawing Number	Rev. No.
AJC 07/22/2024	ECP 07/22/2024	MA-SPR-PIP-24-065-32	00



ANODE INSTALLATION FOR MULTIPLE MECHANICAL FITTINGS
INSTALLED ON NON-ELECTRICALLY CONTINUOUS SECTIONS OF COATED STEEL PIPING

DETAIL CP17
SCALE: 1/2" = 1'-0"



ANODE INSTALLATION FOR MULTIPLE MECHANICAL FITTINGS
INSTALLED ON NON-ELECTRICALLY CONTINUOUS SECTIONS OF COATED STEEL PIPING

DETAIL CP17A
SCALE: 1/2" = 1'-0"

CATHODIC PROTECTION BILL OF MATERIALS			
ITEM	MAXIMO NO.	DESCRIPTION	UNITS
396	577776	ANODE,BAG, 17 LB NET, HIGH POTENTIAL MAGNESIUM, W/ 10 FT #10 AWG TW ORANGE LEAD WIRE, PACKED IN CARDBOARD BOX 42 LB TOTAL WEIGHT	EA
397	409626	CONNECTOR, SPLIT BOLT, 12 SOLID - 10 STRANDED, CU TO CU, HOUSING (COVER) MATE IN 590389,	EA
398	590389	HOUSING, 50 V MAX, 10 AWG MAX, FOR PROTECTING TRACER WIRE SPLICES, USED WITH CONNECTOR IN 409626, 10/BAG	EA
399	590871	BOX VALVE, TEST STATION, CP TEST #178, 10-1/4 IN DIA. LID, 8-3/8 IN I.D. 16 IN H., ASTM A48 CL 25 CAST IRON, FOR OFF-ROAD USE ONLY	EA
400	400567	POWDER, CARTRIDGE, TYPE IS F-33, ALLOY , CAP COLOR CLEAR, 15 GM CHARGE, 20/PAC, FOR STEEL PIPE	BOX
401	559168	SLEEVE,ELECTRICAL, #14 TO 10 AWG, W/ THERMITE WELDER, FOR CATHODIC PROTECTION	EA
402	584045	EDI CONCENTRIC COUPON ASSEMBLY INCLUDING UCB-ZIN-LW010, 10 FT OF CABLE	ES
403	603126	EDI CONCENTRIC COUPON ASSEMBLY INCLUDING UCB-ZIN-LW025, 25 FT OF CABLE	ES
404	603140	WIRE,ELECTRICAL, THHN, 1/C, #10 AWG, STRANDED, RED, INSULATED, CU, 500 FT SPOOL, WIRE	ROLL
405	578415	WIRE,ELECTRICAL, THHN, 1/C, #10 AWG, STRANDED, WHITE, INSULATED, CU, 500 FT SPOOL, WIRE	ROLL
406	603141	WIRE,ELECTRICAL, THHN, 1/C, #10 AWG, STRANDED, BLUE INSULATED, CU, 500 FT SPOOL, WIRE	ROLL
407	603139	WIRE,ELECTRICAL, THHN, 1/C, #10 AWG, STRANDED, BLACK, INSULATED, CU, 500 FT SPOOL,WIRE	ROLL
408	500804	WELDER,THERMITE, THERMITE, FOR GAS PIPE, #12 CABLE,HORIZONTAL STEEL PIPE 4 IN AND LARGER DIAMETER	EA
409	500805	WELDER,THERMITE, THERMITE, FOR GAS PIPE, #12 CABLE, HORIZONTAL STEEL PIPE 3/4 - 3-1/2 IN DIAMETER	EA
410	405850	CABLE, INSULATED, CATHODIC PROTECTION, 1/C, #4 AWG, 7 STR, 600 V, BLACK, HMWPE, CU, 1000 FT ROLLS	FT
411	397818	ANODE,BAG, 2.5 X 2.5 X 4.5 IN, 10 FT LG, 3 LB, MAGNESIUM, Alternate IN 577776	EA
577	603769	TRENTON-FILL POR PM-GP, 140 FA, FOR FILLING VOIDS & IRREGULAR SPACES PRIOR TO WRAPPING W/WAX TAPE, 0F TO 110F APPLICATION TEMPERATURE, 6 BLOCKS/CASE,	CASE
575	400572	PRIMER, 4 GAL/CASE, BROWN, FOR WAX TAPE, APPLICATION TEMP 0 TO 230 F, TEMCOAT 3000	EA
576	503673	TAPE,WAX, 9 FT LG X 4 IN W, 24 ROLLS/CS, ABOVE AND BELOW GROUND APPLICATIONS, TR-#2A WAX, ALUMINUM	ROLL
697	603423	TAPE,WAX, 9 FT LG X 6 IN W X 70-90 MIL THK, 16 ROLLS/CS, ABOVE AND BELOW GROUND APPLICATIONS, TR-#2A WAX, ALUMINUM	ROLL

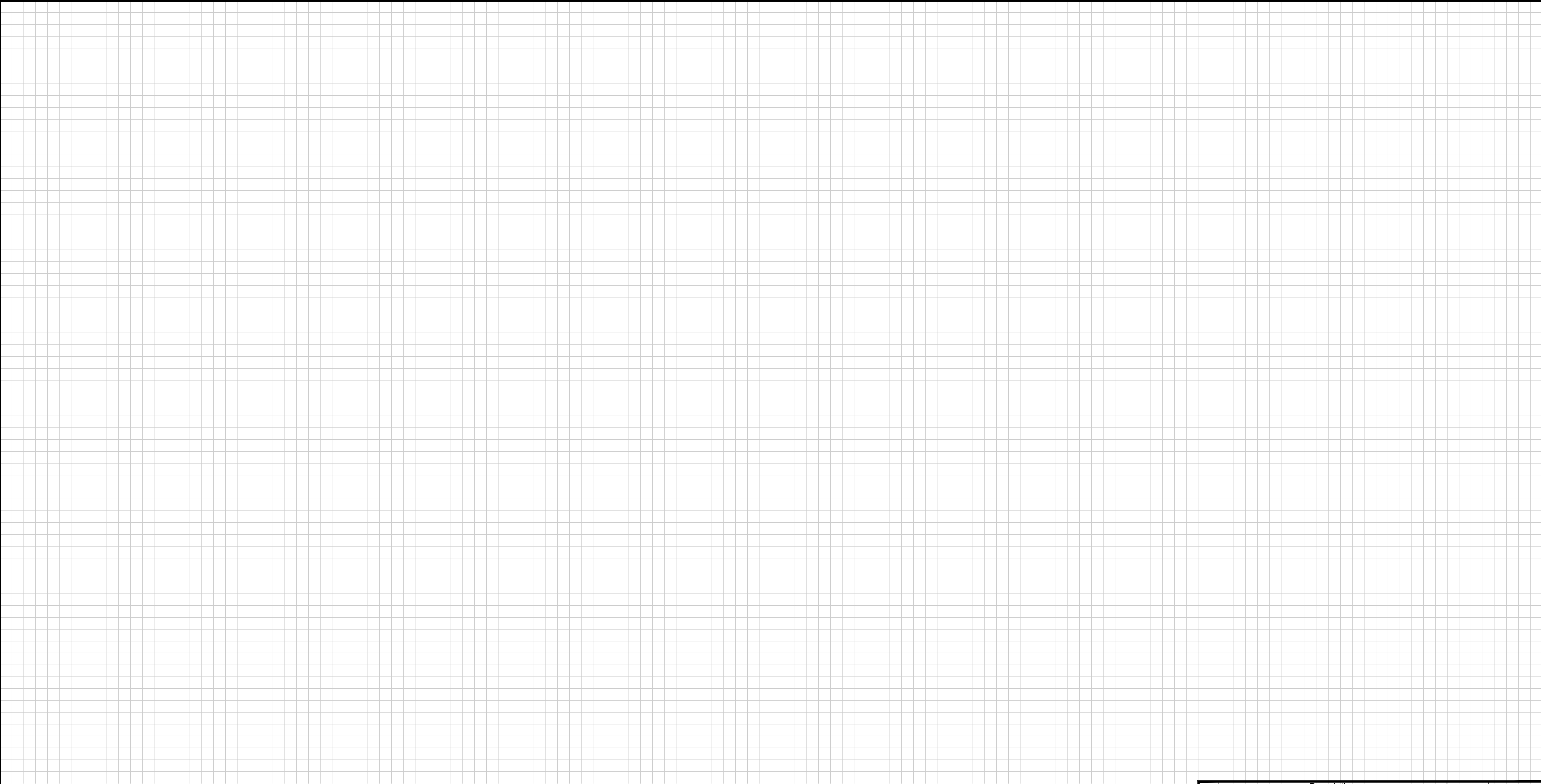
- NOTES:
- ALL TEST STATION BOXES SHOULD BE INSTALLED IN A SAFE LOCATION WHERE ONE INDIVIDUAL CAN SAFELY OPEN AND ACCESS THE TEST WIRES. ALL TEST WIRES INSIDE THE BOX SHOULD HAVE ENOUGH SLACK ON THE WIRES SO THEY CAN EXTEND A MINIMUM OF 12" ABOVE GRADE.
 - FOR TYPE A TEST STATIONS, THE TWO WIRES SHOULD BE THERMITE WELDED TO THE COATED STEEL MAIN AND BE THE SAME COLOR. (COUPONS COULD BE ADDED TO THE TEST STATION TYPE).
 - FOR TYPE B TEST STATIONS, EACH OF THE FOUR WIRES SHOULD BE A DIFFERENT COLOR AND DOCUMENTED
 - FOR TYPE C TEST STATIONS, THE WIRES SHOULD BE THE SAME COLOR ON EACH SIDE OF THE INSULATED COUPLING. (ANODES AND/OR COUPONS COULD BE ADDED TO THIS TEST STATION TYPE).
 - FOR TYPE D TEST STATIONS WHICH ARE AT A CASING, WHITE WIRES ARE NORMALLY INSTALLED ON THE STEEL CASING AND BLACK WIRES ARE INSTALLED ON THE CARRIER PIPE. (ANODES AND/OR COUPONS COULD BE ADDED TO THIS TEST STATION TYPE).
 - FOR TYPE M TEST STATIONS, THE TWO WIRES THERMITE WELDED TO THE CARRIER PIPE SHOULD BE THE SAME COLOR WIRE. THERE IS ALSO MAGNESIUM ANODE(S) WIRE(S) LOCATED INSIDE THE TEST STATION BOX.THE WIRE COLOR (TYPICALLY ORANGE) FOR THE ANODES. IF THE ANODE WIRES ARE SPLICED TO A COMMON ANODE HEADER CABLE, THE ANODE HEADER CABLE SHOULD BE A (WHITE OR RED) DIFFERENT COLOR WIRE THAN THE WIRE THAT WAS THERMITE WELDED TO THE CARRIER PIPE. AT A TYPE M TEST STATION, NO MAGNESIUM ANODES SHOULD BE DIRECTLY THERMITE WELDED TO THE CARRIER PIPE OR IN CONTACT WITH THE CARRIER PIPE. THE ANODE HEADER WIRE OR INDIVIDUAL ANODE WIRES SHOULD TERMINATE INSIDE THE TEST STATION BOX. ANODES SHOULD BE SPACED A MINIMUM OF 5' ON CENTER FROM EACH OTHER AND A MINIMUM OF 12" AWAY AND BELOW THE BOTTOM OF THE STEEL MAIN.
 - IF COUPONS ARE TO BE INSTALLED , FIRST REMOVE THE PROTECTIVE LABEL COVERING THE STEEL COUPON AND THE RED STICKERS COVERING EACH SENSING PORT. CLEAN THE ENTIRE STEEL COUPON SURFACE WITH ALCOHOL TO REMOVE THE CORROSION INHIBITOR .PLACE THE COUPON ASSEMBLY APPROXIMATELY 12" FROM THE GAS MAIN BEING MONITORED WITH THE SENSING PORTS FACING THE GAS MAIN. THE COUPON ASSEMBLY SHOULD BE LOCATED ADJACENT TO THE BOTTOM PORTION OF THE GAS MAIN, ANYWHERE BETWEEN 3 O'CLOCK AND 9 O'CLOCK. THE SOIL BETWEEN THE COUPON AND THE MAIN SHOULD BE WELL COMPACTED AND CONTAIN NO ROCKS LARGER THAN A CENTIMETER IN DIAMETER OR FOREIGN MATERIAL.
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 - REFER TO CONSTRUCTION STANDARD CS-500 SECTION IV.G WHICH PROVIDES GENERAL GUIDANCE REGARDING "WRAPPING" FOR CORROSION PROTECTION. CS-500 SECTION IV.G.5. DESCRIBES THE BASIC STEPS REQUIRED TO WRAP LEAK REPAIR CLAMPS.

NOTE: WHEN MULTIPLE WIRES FROM DIFFERENT PIPE SECTIONS ARE IN THE SAME TEST STATION, THE WIRES FROM THE SAME PIPE SECTION AND ASSOCIATED ANODE WILL BE TAPED TOGETHER INSIDE THE TEST STATION.



FIELD VERIFY DIMENSIONS
PRIOR TO PIPE FABRICATION

SCALE: 1/2" = 1'-0"			
REV	Description	Date	Dw/Ck
00	ISSUED FOR CONSTRUCTION	07/22/24	ECP/MEP
Revision/Status			
EVERSOURCE			
WINTER ST - GSEP, SPRINGFIELD, MA			
PROJECT # 23EG049 / WORK ORDER # 16927035			
MA CORROSION DETAILS			
SCALE: NTS		SHEET 33 OF 34	
Drawn by / Date	Checked by / Date	Drawing Number	Rev. No.
AJC 07/22/2024	ECP 07/22/2024	MA-SPR-PIP-24-065-33	00



ISSUED FOR
CONSTRUCTION

PE STAMP AND SIGNATURE



153 CORDAVILLE RD
SUITE 210
SOUTHBOROUGH, MA 01772
(781) 385-4644

PROJECT # 71240124

FIELD VERIFY DIMENSIONS
PRIOR TO PIPE FABRICATION

REV	Description	Date	Dw/Ck
00	ISSUED FOR CONSTRUCTION	07/22/24	ECP/MEP
Revision/Status			
EVERSOURCE			
WINTER ST - GSEP, SPRINGFIELD, MA			
PROJECT # 23EG049 / WORK ORDER # 16927035			
BLANK GRIDDED SHEET			
SCALE: NTS		SHEET 34 OF 34	
Drawn by / Date	Checked by / Date	Drawing Number	Rev. No.
AJC 07/22/2024	ECP 07/22/2024	MA-SPR-PIP-24-065-34	00



Honorable Mayor and City Council
 City of Springfield
 City Hall
 Court Street
 Springfield, MA 01103

ATTN: Mr. Anthony Wilson, City Clerk

PROJECT NAME: Winter St – GSEP

Ladies & Gentlemen:

Eversource Gas of Massachusetts (EGMA) hereby requests that it be granted a location for and permission to install underground gas facilities within a section of the Winter St neighborhoods (as seen in the attached plan). Work will extend to the following streets in varying degrees/durations:

<u>Street Name</u>	<u>From</u>	<u>To</u>
Winter St	Chestnut St	69 Winter St
Pearl St	Chestnut St	Byers St
Pearl St Pl	Pearl St	End of Road
Byers St	Pearl St	State St

This Project will introduce modernized high-density polyethylene gas infrastructure to the area, and retire aged steel gas infrastructure. All proposed work by EGMA will include such laterals and service connections as it may now or subsequently find necessary.

Sincerely,

Matthew Nichols

Matthew Nichols
 Engineer
 Eversource Gas of Massachusetts
 2025 Roosevelt Avenue
 Springfield, MA 01104
 Cell: 781-490-3039
 Email: matthew.nichols@eversource.com

Attachment: Winter St - Springfield City Council Letter (8460 : EVERSOURCE GAS - Winter Street)



City Council
36 Court Street
Springfield, MA 01103

SCHEDULED

PETITION (ID # 8467)

Meeting: 02/10/25 07:00 PM
Department: Department of Public Works
Category: General
Prepared By: Hector Velez
Initiator: Hector Velez
Sponsors:
DOC ID: 8467

EVERSOURCE GAS - Abbe Ave.

ORDER FOR LOCATION OF UNDERGROUND CONDUIT

WHEREAS, The Board of Public Works, to which was referred the petition of Eversource-Gas to install underground gas facilities on Brightwood Neighborhood in Springfield to install medium-pressure and retire low-pressure cast iron gas infrastructure.

WHEREAS, said petition Abbe Ave. was referred to the Board of Public Works on December 4, 2024; and

WHEREAS, On November 13, 2024, a Notice of a Public Hearing on Abbe Avenue to be held on January 14, 2025, was sent by mail, to all property owners abutting an affected road, various Departments, Utility Companies, etc before the day of the hearing and posted on two public bulletin board a copy of which is attached a hearing of the Board of Public Works was held as scheduled on-site with the petitioner and interested parties.

WHEREAS, on January 14, 2025, the Board of Public Works reported thereon that, after careful consideration of the petition to install underground gas facilities on Abbe Avenue, Plainfield Street, and Rowland Street to upgrade to medium-pressure and retire low-pressure cast iron gas infrastructure; all substantially shown on a plan attached with the project name:

Abbe Avenue

Consisting of twenty-three (23) sheets, which plan is incorporated herein by reference and is on file in the office of the Engineering Division of the Department of Public Works, Springfield, Massachusetts.

WHEREAS, the petition Abbe Avenue came before the City Council for a Public Hearing on this date,

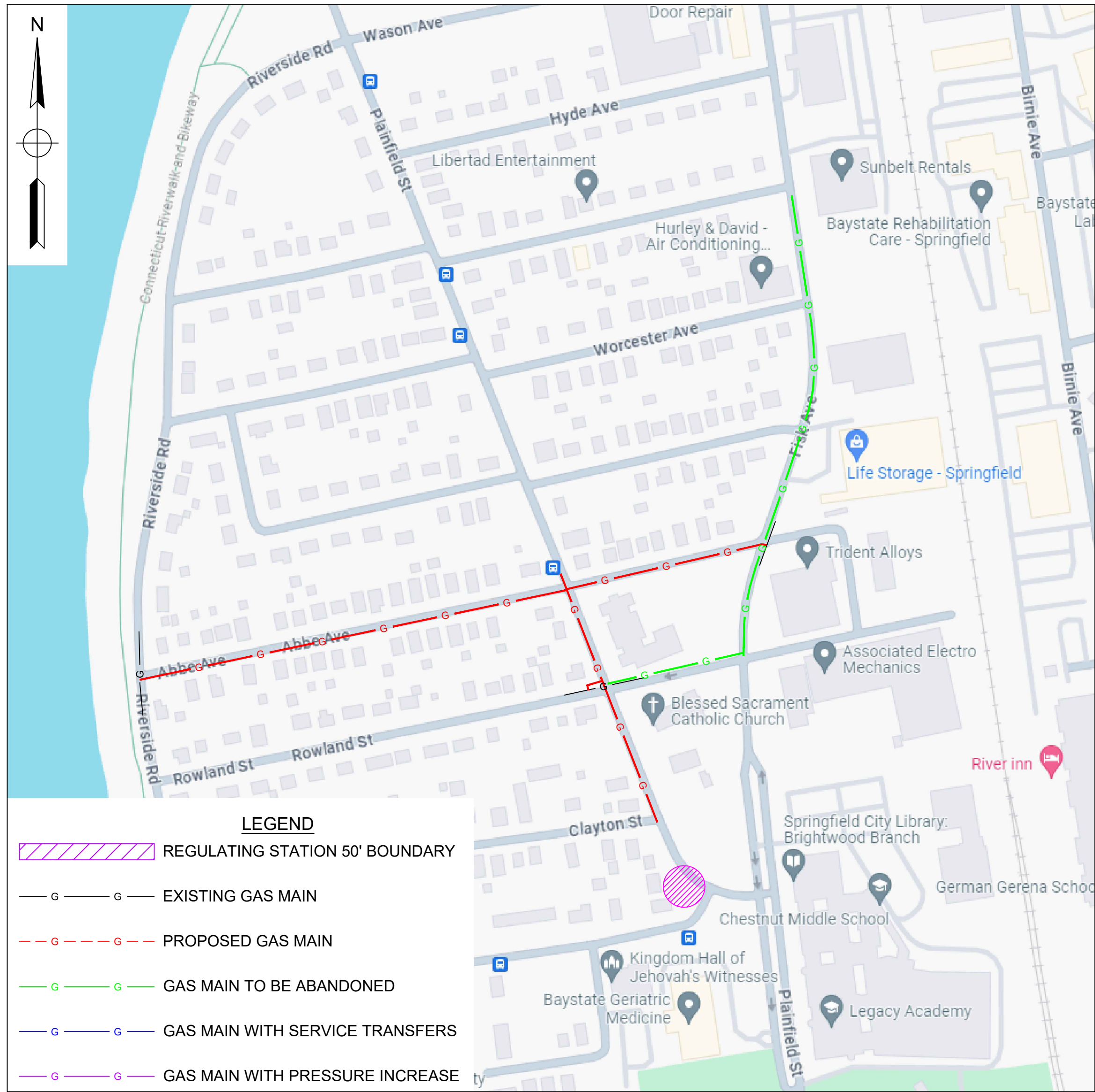
NOW, THEREFORE, BE IT ORDERED:

1. That due care for public safety is exercised during construction including but not limited to the use of a police officer(s) for traffic control if necessary.
2. That said construction would not unnecessarily interfere with the movement of vehicular or pedestrian traffic in the area.

3. That care be taken during said construction not to damage any underground services.
4. That the construction site be returned to the same condition as found or better.
5. Said company shall indemnify and save harmless against all damages, costs and expenses whatsoever to which the City may be subjected in consequence of the acts or neglect of said Company, its agents or servants, or in any manner arising from the rights and privileges granted it by the City.
6. In addition, said company shall, before a public way is disturbed for the laying of its wire or conduit, execute its bond in the penal sum of Ten Thousand Dollars (\$10,000) conditioned for the faithful performance of its duties under this permit.
7. Said company shall comply with the requirements of existing Ordinances and orders and comply with any changes in Ordinances and orders as may hereafter be adopted by the Mayor and Council governing the construction and maintenance of buried cable, conduits, and wires.
8. Any sidewalks that are damaged or removed will be replaced in kind and in accordance with the City of Springfield's Standard Specifications.
9. Ramps for the handicapped will be provided if and where required by law and in conformance with the Rules and Regulations of the Massachusetts Architectural Barrier Board.
10. Any curbing that is disturbed during construction will be reset to the established street grade using proper construction procedures.
11. That all proposed silo, manhole, and hex-hole covers will conform to and be compatible with an established street, tree belt, or sidewalk grades with suitable non-skid covers when in the sidewalk area.
12. The Springfield Water and Sewer Commission be notified before construction begins. All installations of adjacent utilities must be a minimum of 4 feet from the existing water and/or sewer main, edge to edge of the pipe.
13. That asphalt trench restoration be done in accordance with the City of Springfield DPW requirements.
14. That all conditions outlined in the respective order are complied with.

TABLE OF CONTENTS

SHEET #	TITLE
01 OF 23	COVER SHEET
02 OF 23	NOTES
03 OF 23	LEGEND
04 OF 23	PROJECT LOCATION PLAN
05 OF 23	PROJECT LOCATION PLAN
06 OF 23	PROJECT LOCATION PLAN
07 OF 23	PROJECT LOCATION PLAN
08 OF 23	PROJECT LOCATION PLAN
09 OF 23	PROJECT LOCATION PLAN
10 OF 23	PROJECT LOCATION PLAN
11 OF 23	PROJECT LOCATION PLAN
12 OF 23	PROJECT LOCATION PLAN
13 OF 23	MA PREPARATORY AND FINAL TIE-IN DETAILS
14 OF 23	MA PREPARATORY AND FINAL TIE-IN DETAILS
15 OF 23	MA PREPARATORY AND FINAL TIE-IN DETAILS
16 OF 23	MA PREPARATORY AND FINAL TIE-IN DETAILS
17 OF 23	MA PREPARATORY AND FINAL TIE-IN DETAILS
18 OF 23	MA PREPARATORY AND FINAL TIE-IN DETAILS
19 OF 23	MA PREPARATORY AND FINAL TIE-IN DETAILS
20 OF 23	MA CORROSION DETAILS (1 OF 3)
21 OF 23	MA CORROSION DETAILS (2 OF 3)
22 OF 23	MA CORROSION DETAILS (3 OF 3)
23 OF 23	BLANK GRIDDED SHEET



- LEGEND**
- REGULATING STATION 50' BOUNDARY
 - EXISTING GAS MAIN
 - PROPOSED GAS MAIN
 - GAS MAIN TO BE ABANDONED
 - GAS MAIN WITH SERVICE TRANSFERS
 - GAS MAIN WITH PRESSURE INCREASE

WORK SCOPE

PROJECT SUMMARY TABLE				
INSTALLATION INFORMATION				
Work Type	LENGTH (FT)	SIZE (IN)	MAOP	MATERIAL
INSTALL	1,628'	2"	60 PSIG	HDPE
INSTALL	717'	4"	60 PSIG	HDPE
INSTALLATION TOTAL			2,345'	
UPRATE/RETEST TOTAL			0'	

PROJECT SUMMARY TABLE			
ABANDONMENT INFORMATION			
LENGTH (FT)	SIZE (IN)	MAOP	ABANDONMENT CLASS
4'	4"	14" WC	Bare ST (GSEP)
1,230'	4"	14" WC	CI-(GSEP)
103'	4"	14" WC	Plastic (Non-GSEP)
2'	4"	14" WC	Plastic Pre 1985 (GSEP)
115'	4"	14" WC	Protected CS (Non-GSEP)
8'	6"	14" WC	Bare ST (GSEP)
166'	6"	14" WC	CI-(GSEP)
444'	6"	14" WC	Plastic (Non-GSEP)
1,152'	6"	14" WC	Protected CS (Non-GSEP)
GSEP ABANDONMENT SUBTOTAL		1,410'	
NON-GSEP ABANDONMENT SUBTOTAL		1,814'	
ABANDONMENT TOTAL		3,224'	

ABBE AVE - GSEP, SPRINGFIELD, MA
PROJECT #25EG028 / 25EG029R
WORK ORDER #16767724 / 16767788

Attachment: Abbe Ave - Overview Drawing (8467 : EVERSOURCE GAS - Abbe Ave.)

ISSUED FOR REVIEW



215 GREENFIELD PKY | Suite 102 | LIVERPOOL, NY 13088



Know what's below.
Call before you dig.

FIELD VERIFY DIMENSIONS
PRIOR TO PIPE FABRICATION

A	ISSUED FOR REVIEW	7/3/24	KMQ/TH
No.	Description	Date	Dw/Ck
Revision/Status			
EVERSOURCE ENERGY			
ABBE AVE - GSEP, SPRINGFIELD, MA			
PROJECT # 25EG028 / 25EG029R / WORK ORDER # 16767724 / 16767788			
COVER SHEET			
SCALE: 1"=20' ON 22"X34"		SHEET 01 OF 23	
Drawn by / Date	Checked by / Date	Drawing Number	Rev. No.
KMQ / 6/28/2024	TH / 7/1/2024	MA-SPR-PIP-25-014-01	A

Abbe Ave - Pro Drawing Rev0.dwg

EGMA DRAWING TEMPLATE - 02-09-2023

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GENERAL NOTES:

- A.

IF ANY OF THE FOLLOWING OCCUR A DRAWING REVISION IS REQUIRED AND MUST BE APPROVED AND/OR STAMPED BY THE ENGINEER OF RECORD. CHANGES CAN BE APPROVED AND/OR STAMPED BY A PROJECT ENGINEER, BUT THE ENGINEER OF RECORD MUST BE INFORMED.
1.

IF THE TIE IN POINT MOVES TO A DIFFERENT SEGMENT OF PIPE THAN SHOWN.
2.

IF A CHANGE IN THE LOCATION OF VALVES IS REQUIRED.
3.

IF THERE IS ANY CHANGE TO WHAT IS SHOWN ON THE DRAWING WITHIN 50 FT OF A PRESSURE REGULATING STATION, DISTRICT REGULATOR, OR GATE STATION.
4.

IF A CHANGE IN PIPE SIZE, MATERIAL, OR WALL THICKNESS IS REQUIRED.
5.

ALTERNATE FITTINGS THAT ARE ACCEPTABLE FOR ANY TIE-IN DETAIL WILL BE CALLED OUT IN THE DRAWING. FITTING CHANGES NOT SHOWN AS ALTERNATIVES ON THE DRAWING WILL NEED TO FOLLOW THE DRAWING CHANGE PROCESS CONTAINED IN SECTION V.D.
- B.

CONSTRUCTION DRAWINGS, LOCATIONS OF EXISTING UTILITIES, UNDERGROUND STRUCTURES AND WORK LOCATIONS ARE BASED ON BEST AVAILABLE INFORMATION BUT HAVE NOT BEEN FIELD VERIFIED.
- C.

ALL WORK, MATERIAL AND CONSTRUCTION SHALL BE PERFORMED AND COMPLETED IN COMPLIANCE WITH ALL PERMITS AND APPROVALS PER EVERSOURCE, LOCAL, STATE, OSHA AND FEDERAL REGULATIONS AND STANDARDS.
- D.

ALL LIVE GAS WORK EXCEPT SERVICE SIZE TAPS, INCLUDING BUT NOT LIMITED TO TAPPING OF FITTINGS ON LIVE MAINS, STOPPING, MANIPULATING VALVE, ABANDONMENT, SHALL BE PERFORMED BY, OR AT THE DIRECTION AND UNDER THE DIRECT SUPERVISION OF EVERSOURCE GAS PERSONNEL AND IN ACCORDANCE WITH THE WRITTEN PROCEDURE. DRAWING CHANGES MAY ALSO REQUIRE A CHANGE TO THE PROCEDURE.
- E.

EXCAVATOR IS REQUIRED TO PROTECT EXISTING UTILITIES, STRUCTURES, LANDSCAPES FEATURES, SIGNAGE, CURBS, ETC. CARE SHOULD BE TAKEN NOT TO DISTURB OR DAMAGE SUCH ITEMS. ROADWAY, SIDEWALKS, AND GRASS DISTURBED SHALL BE RESTORED TO THE SATISFACTION OF THE CITY OR TOWN. PLANT BEDS WILL BE RELOCATED TO THEIR EXISTING REGULAR LOCATION.
- F.

ALL TRAFFIC CONTROL SHALL CONFORM TO THE LATEST EDITION OF THE MANUAL OF UNIFORM TRAFFIC CONTROL DEVICES (MUTCD), INCLUDING ALL REVISIONS AND ADDENDA. ALL TRAFFIC CONTROL DEVICES WILL BE SUPPLIED BY EXCAVATOR.

WARNING:
FOR LP SYSTEMS (≤2 PSIG), **DO NOT USE** VENT STACKS LARGER THAN THOSE LISTED IN TABLE 3. DOING SO MAY CAUSE THE EXIT VELOCITY OF THE PURGE GASSES OUT OF THE STACK TO DROP BELOW THE RATE OF FLAME TRAVEL. IF VENT GASSES BECOME IGNITED, THE FLAME COULD TRAVEL BACK THROUGH THE VENT STACK, INTO THE MAIN.

TABLE 3 - REQUIRED VENT STACK SIZES FOR MAINS		
PIPELINE TO BE PURGED - NOMINAL SIZE (INCHES)	PURGE GAS INJECTION FLOW RATE (CFM), MINIMUM	REQUIRED VENT STACK SIZE
1 ¼	5	1-INCH
1 ½	5	1-INCH
2	10	1-INCH
3	10	1-INCH
4	15	1-INCH
6	30	2-INCH(1)
8	60	2-INCH(1)
10	100	2-INCH(1)
12	150	2-INCH(1)
16	275	2-INCH
18	370	2-INCH

- NOTE:
1.

WHEN PURGING A PRESSURIZED SYSTEM (MAOP>2 PSIG) **INTO** SERVICE, A 1-INCH NOMINAL VENT STACK CAN BE UTILIZED, IF DESIRED.
2.

WITHIN THE VENT STACK ASSEMBLIES, TWO TYPES OF "LOCALIZED REDUCTIONS" ARE PERMITTED AND SPECIFICALLY INCLUDE: THE TAP HOLE IN THE MAIN AND THE REDUCED SIZE OF THE PORT IN THE VENT STACK/ISOLATION VALVE.

•

FOR 1-INCH NOMINAL VENT STACKS THE TAP/PORT CAN BE AS SMALL AS ¾"; AND

•

FORE THE 2-INCH NOMINAL VENT STACKS THE TAP/PORT CAN BE AS SMALL AS 1 ¼".
3.

THE BALANCE OF THE VENT STACK ASSEMBLY SHALL BE CONSTRUCTED USING PIPE AND FITTINGS OF THE NOMINAL SIZE OF THE SPECIFIED VENT STACK.

ABBE AVE, SPRINGFIELD			COMPLETE BOM	
REQUIRED BILL OF MATERIALS				
Item Number	Maximo Part Number	Description	Quantity	Units
92	610763	FITTING,CAP, END, LYCOFIT, 2 IN IPS X 0.121 IN THK WALL instead of 2 IN CTS X 0.121 IN THK WALL, PLASTIC, SDR 11, CMA 750830	1	EA
98	610764	FITTING,COUPLING, PIPE, LYCOFIT, 1/2 IN CTS X 0.090 IN WALL THK, PLASTIC, CMA 21658100	11	EA
99	610772	FITTING,COUPLING, REPAIR, LYCOFIT, 2 IN IPS, PLASTIC, SDR 11, CMA 21658101	1	EA
84	610800	SADDLE,PIPE, BRANCH, 4 IN X 4 IN, ELECTROFUSION TAPPING, HDPE, 4.7 MM SIN PIN, CMA 21838044	1	EA
47	611123	BOX, CP TEST, 5 IN, 18 IN SHAFT LENGTH, TERMINAL PLATE WALL THK 0.150 + - 0.015, ABS PLASTIC, W/ NON-LOCKING MAGNETIZED COVER, CMA 4232849	3	EA
1656	620089	FITTING,COUPLING, PIPE, LYCOFIT, 1 IN IPS SDR11, PLASTIC	7	EA
1653	620808	FITTING,CAP, LYCOFIT, 1 IN IPS SDR 11, PLASTIC, ASTM F1924	5	EA

ABBE AVE, SPRINGFIELD			COMPLETE BOM	
REQUIRED BILL OF MATERIALS				
Item Number	Maximo Part Number	Description	Quantity	Units
16	500855	COUPLING,PIPE, 4 IN IPS, ELECTROFUSION, PLASTIC, P100	3	EA
48	500866	TEE,PIPE, NON-BLOWING, 2 X 1/2 IN CTS X 0.090 IN THK WALL SDR 7, ELECTROFUSION X COMPRESSION ENDS, LIGHT WALL, POLYETHYLENE, PE3408/PE100	2	EA
51	500867	TEE,PIPE, NON-BLOWING, 4 X 1/2 IN CTS X 0.090 IN THK WALL SDR 7, ELECTROFUSION X COMPRESSION ENDS, LIGHT WALL, POLYETHYLENE, PE3408/PE100, 1	5	EA
55	500869	TEE,PIPE, NON-BLOWING, 6 X 1/2 IN CTS X 0.090 IN THK WALL SDR 7, ELECTROFUSION X COMPRESSION ENDS, LIGHT WALL, POLYETHYLENE, PE3408/PE100	4	EA
62	500870	TEE,PIPE, 6 X 2 IN IPS , ELECTROFUSION, PLASTIC, P100, W/ 1.8 IN PERF, 5/BOX	1	EA
85	500876	SADDLE,PIPE, BRANCH, 6 IN IPS SADDLE X 4 IN IPS OUTLET SDR 11, ELECTROFUSION , PLASTIC, P100	1	EA
34	501002	VALVE,BALL, 4 IN, POLYETHYLENE, SDR 11, BUTT WELD, W/ FULL PORT OPENING, TO BE USED W/ BRAND SADDLE INST, P100	1	EA
377	505818	ANODE,BAG, 2.5 X 2.5 X 4.5 IN, 10 FT LG, 3 LB, MAGNESIUM, Alternate IN 577776	5	EA
370	513679	CABLE, INSULATED, MDP, #12 AWG, 7 STR, YELLOW, POLYETHYLENE-30, SOFT DRAWN CU, 500 FT/RL, FOR USED AS PIPE LOCATOR	2345	FT
9	542538	CAP,PIPE, 4 IN IPS SDR 11, BUTT END, POLYETHYLENE, P100	8	EA
10	542539	CAP,PIPE, 6 IN IPS SDR 11, BUTT END, POLYETHYLENE, P100	2	EA
20	545341	ELBOW,PIPE, 90 DEG, 4 IN SDR 11, BUTT WELD ENDS, PLASTIC, P100	1	EA
72	546256	FITTING, TRANSITION, 2 IN IPS CS X 2 IN IPS, PE4710, SDR 11, STEEL WELD X PLASITC, BUTT WELD	1	EA
5	554008	PIPE, 4 IN IPS X 0.409 IN THK WALL SDR 11, 4.5 IN OD, 40 FT LG, POLYETHYLENE, PE3408/PE100, 1200 FT/BUNDLE	717	FT
4	554032	PIPE, 2 IN IPS X 0.216 IN THK WALL SDR 11, 2.375 IN OD, 40 FT LG, POLYETHYLENE, PE3408/PE100, 3000 FT /BUNDLE, FOR WINTER USE	160	FT
361	554878	PLUG,PIPE, SQUARE HEAD, SOLID, 2 IN, THREADED END, BLACK IRON, ANSI B1.20.1	2	EA
26	555593	REDUCER,PIPE, 4 X 2 IPS, BUTT ENDS, POLYETHYLENE, P100, SDR11	2	EA
30	560679	TEE,PIPE, 4 IN SDR 11, BUTT ENDS, POLYETHYLENE, P100	3	EA
33	562087	VALVE,BALL, 2 IN IPS, POLYETHYLENE, SDR 11, BUTT WELD, W/ FULL PORT OPENING	4	EA
368	565814	TAPE,WARNING, MARKED BURIED GAS LINE, 4 MIL, 1000 FT ROLL, 6 IN W, YELLOW, ISSUE EACH ROLL AS 1, T-01-A00,	3	RL
232	578022	FITTING,CLAMP, SERVI-SEAL REPAIR, 6 IN DIA, 9 IN LG, W/ 2 IN OUTLET, FOR CAST IRON PIPE	2	EA
61	584304	FITTING,TEE, 4 IN IPS X 2 IN IPS, ELECTROFUSION HIGH VOLUME TAPPING WITH BUTT FUSION OUTLET, HDPE, BLACK, WAS ITEM 577621	1	EA
3	592668	PIPE, 2 IN IPS X 0.216 IN THK WALL SDR 11, 2.375 IN OD, 350 FT LG COIL, POLYETHYLENE, PE3408/PE100	1468	FT
1660	602892	FITTING,TEE, 2 IN IPS X 1 IN IPS, ELECTROFUSION, HDPE, WITH BUTT FUSION OUTLET, HDPE, BLACK, ASTM F1055	2	EA
1661	602894	FITTING,TEE, 4 IN IPS X 1 IN IPS, ELECTROFUSION, WITH BUTT FUSION OUTLET, HDPE, BLACK, ASTM F1055	5	EA
296	610060	TEE, NON-BLOWING, FOR VALVE, 2 IN TEE OUTLET X 2 IN MAIN, WELDED, 250 PSIG, W/ CI CAP, CMA 44788502	1	EA
43	610062	BOX VALVE, EXTENTION, 18 X 24 IN LONG, CMA 4232860	7	EA
488	610264	NIPPLE,PIPE, NON-BLOWING, DRILL, 1-1/4 IN X 3 IN, WELDED, 1440 PSIG, CMA 2485855	1	EA
40	610700	VALVE,BALL, POLYTAPP, FULL PORT, 4 IN, HDPE, THREADED X ELECTROFUSION, CMA 1609804	2	EA
90	610757	FITTING,CAP, END, LYCOFIT, 1/2 IN CTS X 0.090 IN THK WALL, PLASTIC, CMA 750823	11	EA



OVERVIEW KEY MAP
NOT TO SCALE

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PRIOR TO PIPE FABRICATION

A	ISSUED FOR REVIEW	7/3/24	KMQ/TH
No.	Description	Date	Dw/Ck
Revision/Status			
EVSOURCE ENERGY			
ABBE AVE - GSEP, SPRINGFIELD, MA			
PROJECT # 25EG028 / 25EG029R / WORK ORDER # 16767724 / 16767788			
NOTES			
SCALE:1"=20' ON 22"X34"		SHEET 02 OF 23	
Drawn by / Date	Checked by / Date	Drawing Number	Rev. No.
KMQ 6/28/2024	TH 7/1/2024	MA-SPR-PIP-25-014-02	A

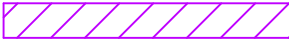
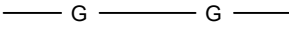
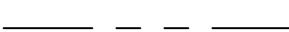
Abbe Ave - Pro Drawing Rev0.dwg

EGMA DRAWING TEMPLATE - 02-09-2023

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DRAWING LEGEND

Gas Main Symbology

REGULATING STATION 50' BOUNDARY	
EXISTING GAS MAIN	
PROPOSED GAS MAIN	
GAS MAIN TO BE ABANDONED	
GAS MAIN WITH SERVICE TRANSFERS	
GAS MAIN WITH PRESSURE INCREASE	
RIGHT-OF-WAY	
ELECTRIC	
WATER LINE	
SEWER LINE	
TELEPHONE	
DRAIN LINE	
FENCE LINE	

Gas Main Material/Pressure Label References

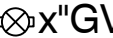
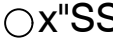
MATERIAL CODES

CS*	Coated Steel Gas Main
CI*	Cast Iron Gas Main
BS*	Bare Steel Gas Main
WI*	Wrought Iron Gas Main
PH*	High Density Polyethylene Gas Main
PM*	Medium Density Polyethylene Gas Main
PRESSURE CODES	
*LP	Low Pressure (<0.5 PSIG or 14" W.C.)
*IP	Intermediate Pressure (>2 PSIG ≤ 10 PSIG)
*MP	Medium Pressure (>10 PSIG ≤ 60 PSIG)
*HP	High Pressure (>60 PSIG)

MISCELLANEOUS CODES

*.SER	Service
*.R	Riser
(TC)	Transmission Class
Gas Main Installation Method Label References	
AT	Attached
BH	Bridge Hanger
BLGH	Building Hanger
DB	Directional Bore
IS	Inserted
OC	Open Cut
PB	Pneumatic Bore
PL	Plowed
RT	Roof Top
(E)	Existing
(P)	Proposed

Gas Facility Symbology

	Gas Valve
	Critical Gas Valve
	(Gate - GV, Plug - PV, PE Ball - BP, ST Ball - BV)
	High Volume Tapping Tee
	Pressure Control Fitting - ShortStopp Tee
	Pressure Control Fitting - Spherical Tee
	Pressure Control Fitting - Mueller Bottom-out
	Pressure Control Fitting - Mueller Side-out
	Pressure Control Fitting - Mueller Flange Tee
	Pressure Control Fitting - ShortStopp
	Pressure Control Fitting - Mueller Stopper
	Polytapp Side Saddle Fitting
	Transition
	End Cap
	Riser
	Reducer
	Electronic Marker
	Flush-mounted Tracer Wire Station
	Post Pipeline Marker with Tracer Wire
	Gas Main Marker without Tracer Wire
	Test Well
	Regulator Station
	Single Customer Regulator
	Meter
	Meter with Regulator
	Test Point (Station)
	Gas Service Tie-over
	Gas Service Replacement
	Meter Move Out
Swing Tie Symbology	
	Telephone Manhole
	Drain Manhole
	Electric Manhole
	Catch Basis
	Sewer Manhole
	Fire Hydrant
	Utility Pole
	Property Marker
	Telephone Pedestal
	Television Pedestal
	Unknown Manhole
	Water Box
	Water Gate
	Electric Pedestal
	Iron Pin
	Light Pole
	INSIDE METER
	OUTSIDE METER

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FIELD VERIFY DIMENSIONS
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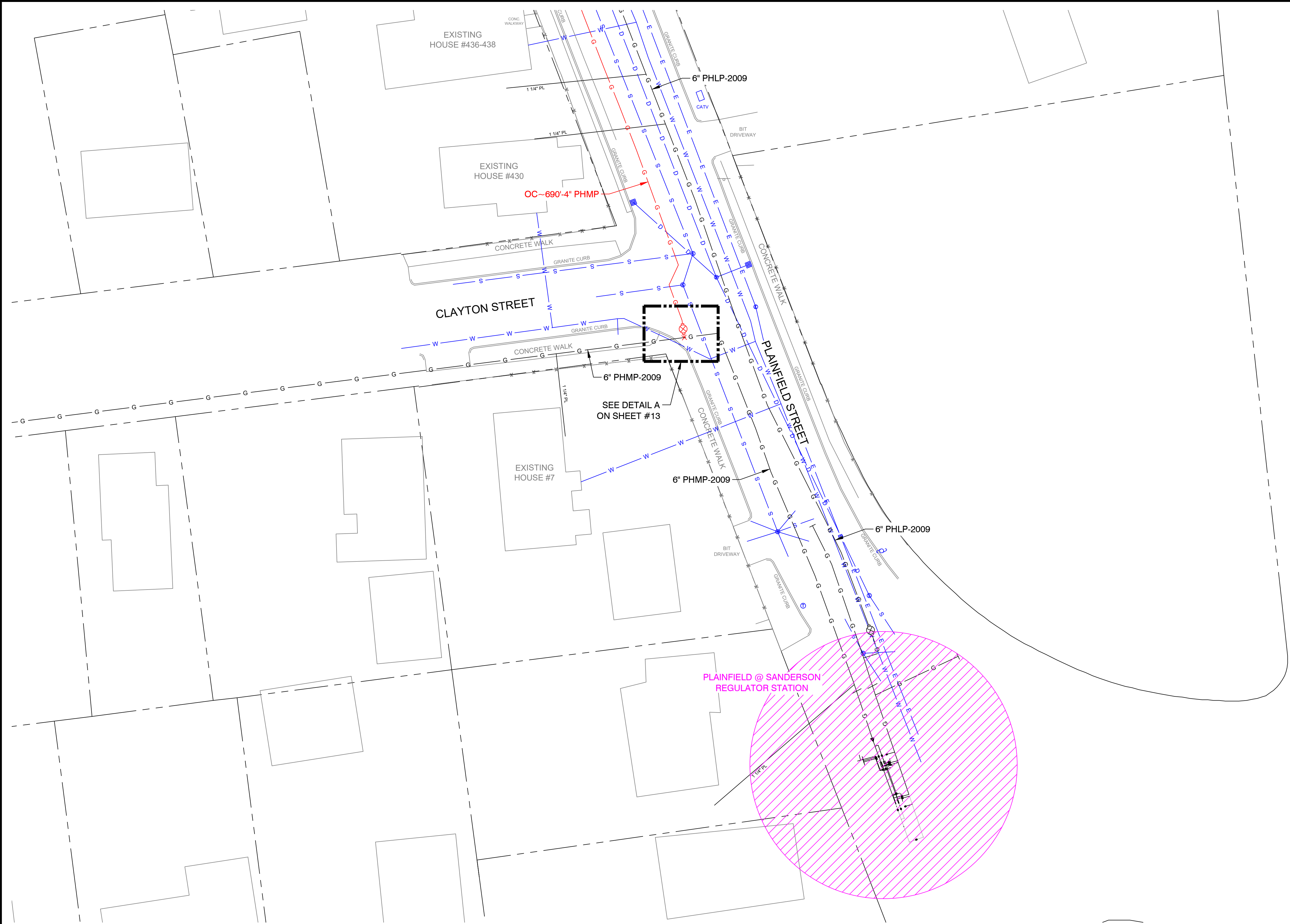
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No.	Description	Date	Dw/Ck
Revision/Status			
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ABBE AVE - GSEP, SPRINGFIELD, MA			
PROJECT # 25EG028 / 25EG029R / WORK ORDER # 16767724 / 16767788			
LEGEND			
SCALE:1"=20' ON 22"X34"		SHEET 03 OF 23	
Drawn by / Date	Checked by / Date	Drawing Number	Rev. No.
KMQ 6/28/2024	TH 7/1/2024	MA-SPR-PIP-25-014-03	A

Abbe Ave - Pro Drawing Rev0.dwg

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KEY MAP
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No.	Description	Date	Dw/Ck
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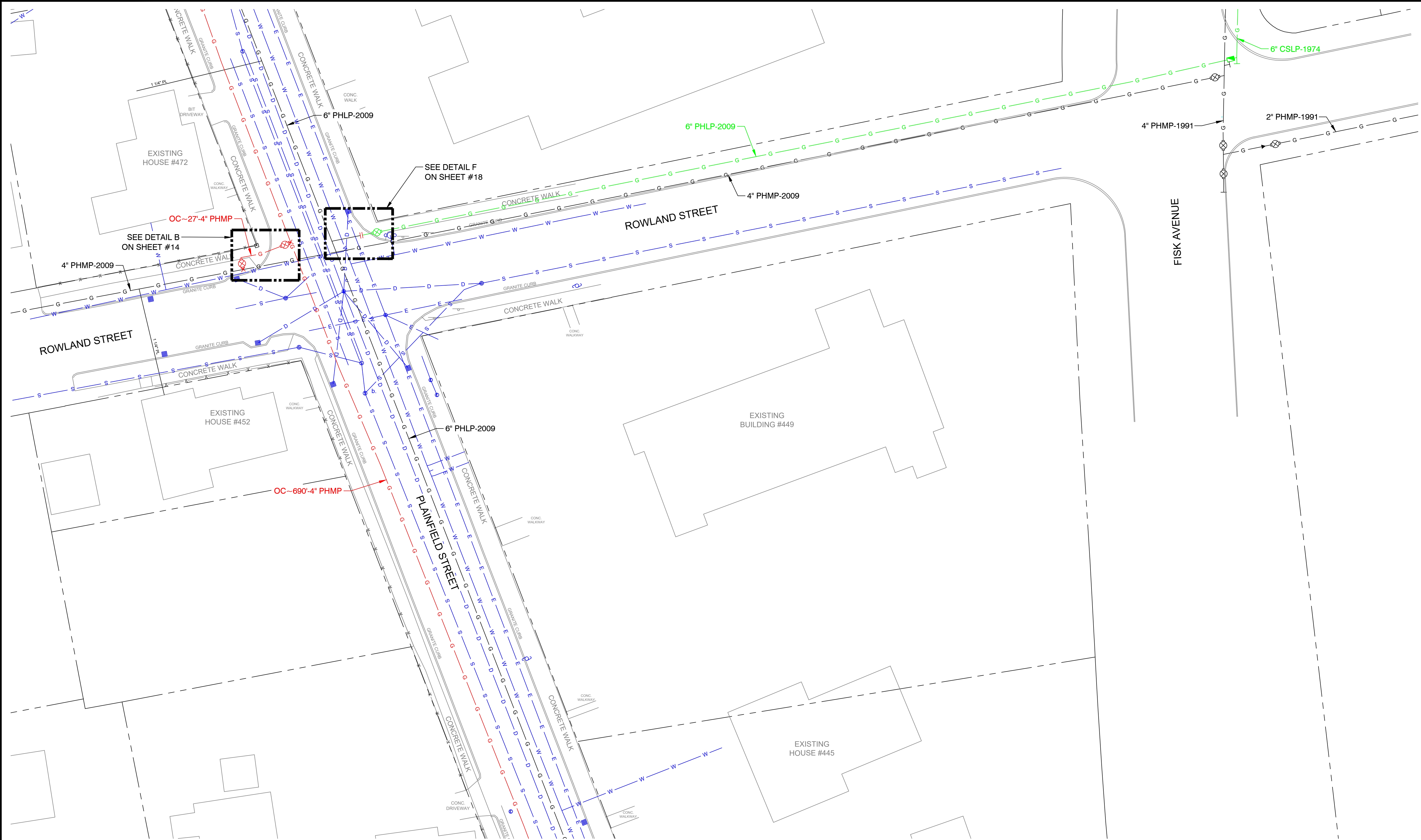
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ABBE AVE - GSEP, SPRINGFIELD, MA			
PROJECT # 25EG028 / 25EG029R / WORK ORDER # 16767724 / 16767788			
PROJECT LOCATION PLANS			
SCALE: 1"=20' ON 22"X34"			SHEET 04 OF 23
Drawn by / Date	Checked by / Date	Drawing Number	Rev. No.
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Abbe Ave - Pro Drawing Rev0.dwg

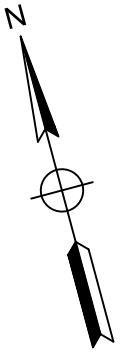
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KEY MAP
SCALE: N.T.S.



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No.	Description	Date	Dw/Ck
Revision/Status			

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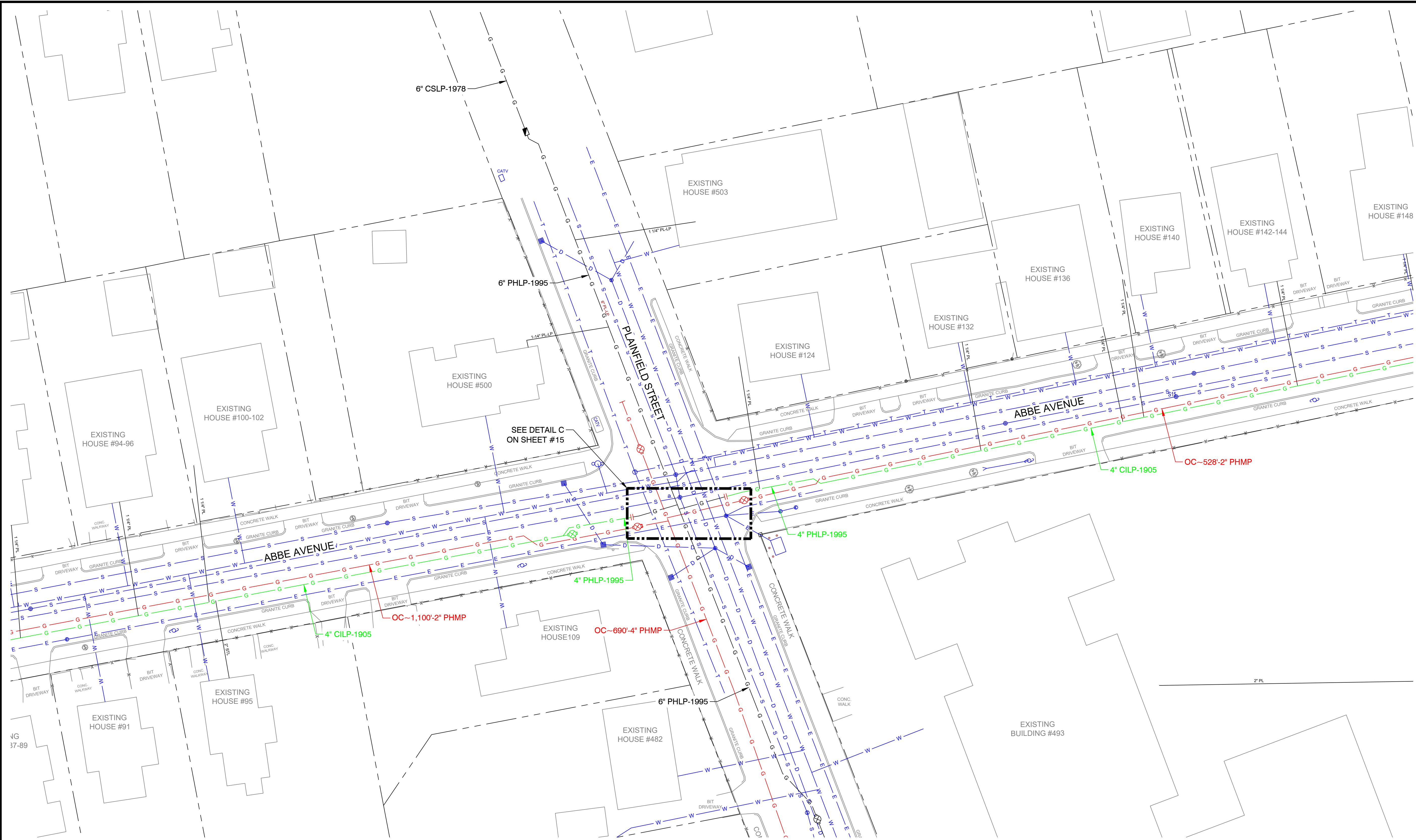
FIELD VERIFY DIMENSIONS
PRIOR TO PIPE FABRICATION

EVERSOURCE ENERGY			
ABBE AVE - GSEP, SPRINGFIELD, MA			
PROJECT # 25EG028 / 25EG029R / WORK ORDER # 16767724 / 16767788			
PROJECT LOCATION PLANS			
SCALE: 1"=20' ON 22"X34"			SHEET 05 OF 23
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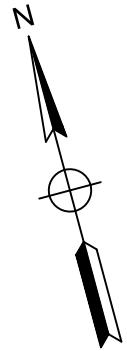
Abbe Ave - Pro Drawing Rev0.dwg

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No.	Description	Date	Dw/Ck
Revision/Status			

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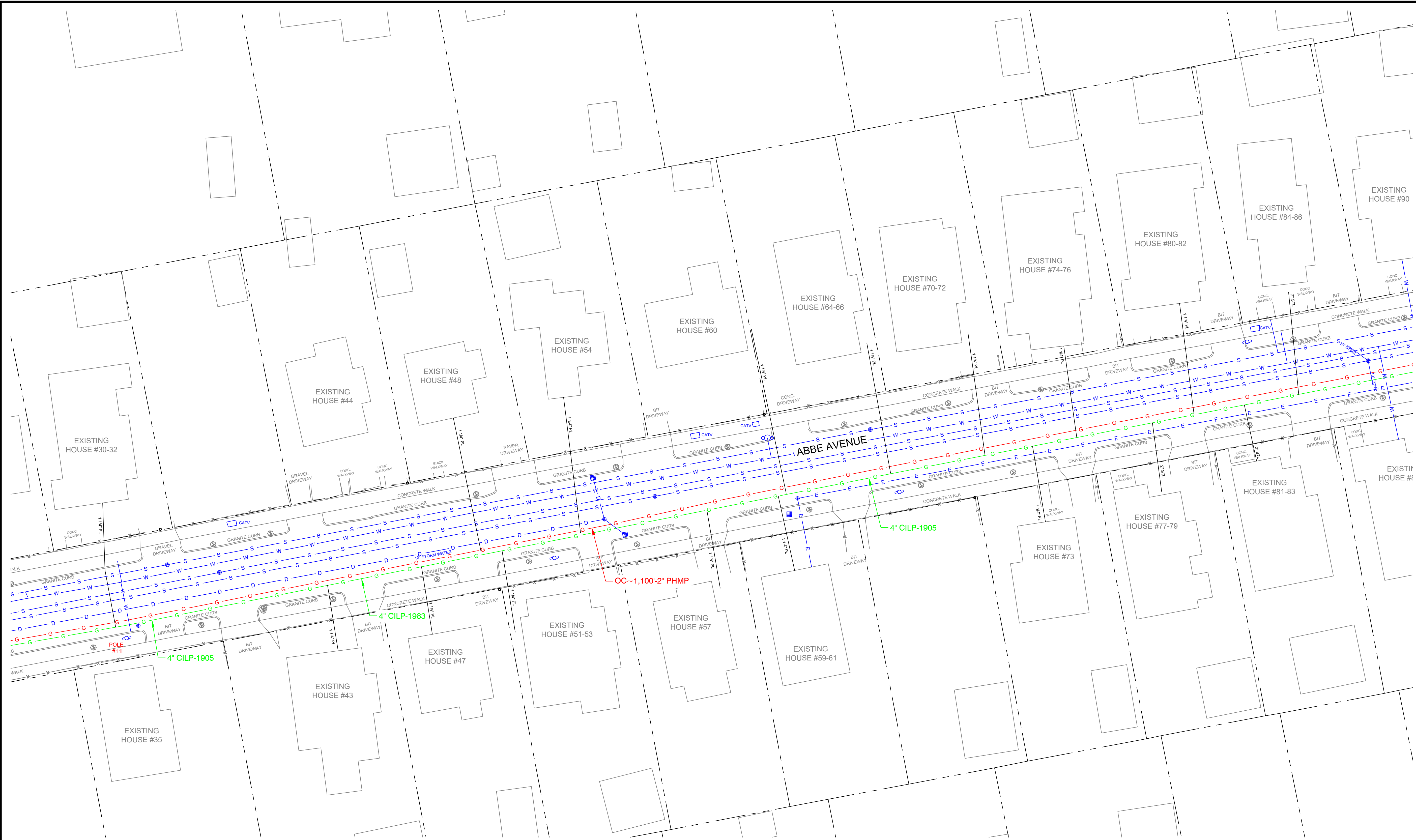
EVERSOURCE ENERGY			
ABBE AVE - GSEP, SPRINGFIELD, MA			
PROJECT # 25EG028 / 25EG029R / WORK ORDER # 16767724 / 16767788			
PROJECT LOCATION PLANS			
SCALE: 1"=20' ON 22"X34"		SHEET 06 OF 23	
Drawn by / Date	Checked by / Date	Drawing Number	Rev. No.
KMQ 6/28/2024	TH 7/1/2024	MA-SPR-PIP-25-014-06	A

Abbe Ave - Pro Drawing Rev0.dwg

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No.	Description	Date	Dw/Ck
Revision/Status			

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EVERSOURCE ENERGY			
ABBE AVE - GSEP, SPRINGFIELD, MA			
PROJECT # 25EG028 / 25EG029R / WORK ORDER # 16767724 / 16767788			
PROJECT LOCATION PLANS			
SCALE: 1"=20' ON 22"X34"			SHEET 07 OF 23
Drawn by / Date	Checked by / Date	Drawing Number	Rev. No.
KMQ 6/28/2024	TH 7/1/2024	MA-SPR-PIP-25-014-07	A

Attachment: Abbe Ave - Overview Drawing (8467 - EVERSOURCE GAS - Abbe Ave.)

A	ISSUED FOR REVIEW	7/3/24	KMQ/TH
No.	Description	Date	Dw/Ck
Revision/Status			

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ABBE AVE - GSEP, SPRINGFIELD, MA
PROJECT # 25EG028 / 25EG029R / WORK ORDER # 16767724 / 16767788
PROJECT LOCATION PLANS

SCALE: 1"=20' ON 22"X34"

Drawn by / Date	Checked by / Date	Drawing Number	Rev. No.
KMQ 6/28/2024	TH 7/1/2024	MA-SPR-PIP-25-014-08	A

SHEET 08 OF 23



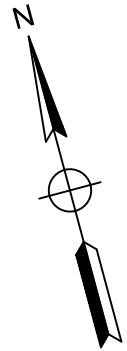
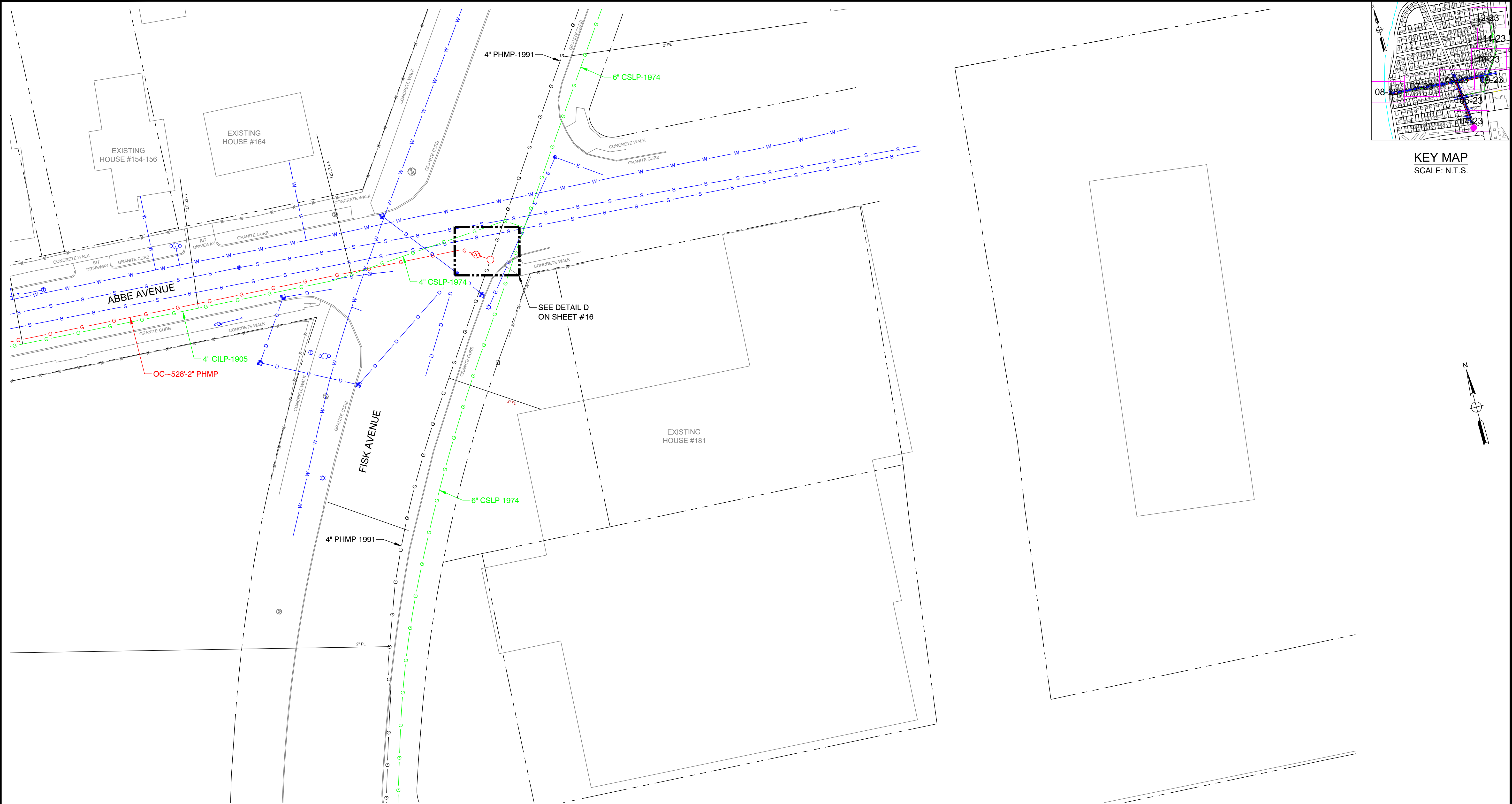
KEY MAP
SCALE: N.T.S.

Abbe Ave - Pro Drawing Rev0.dwg

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SCALE: N.T.S.

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No.	Description	Date	Dw/Ck
Revision/Status			

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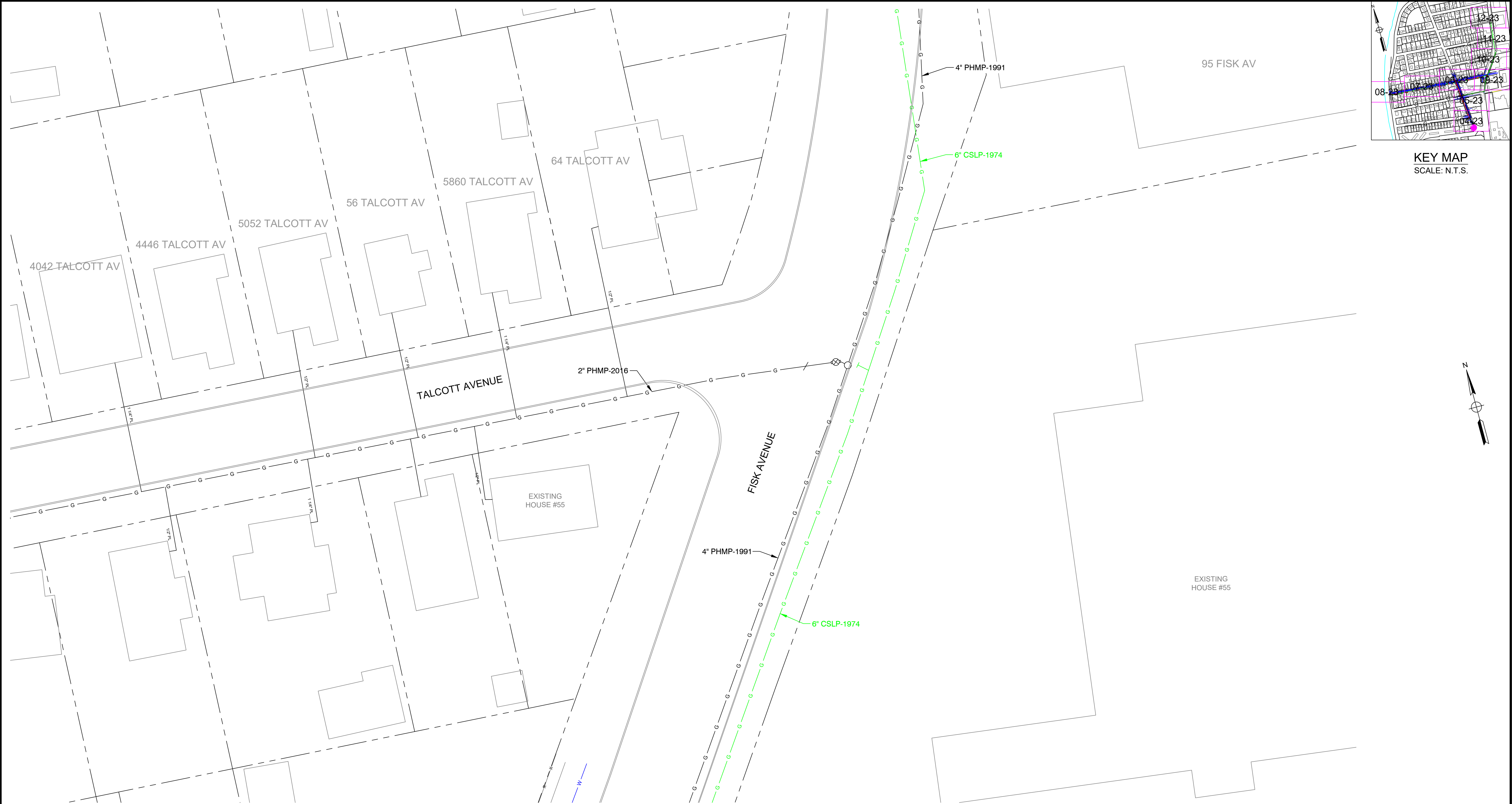
EVERSOURCE ENERGY			
ABBE AVE - GSEP, SPRINGFIELD, MA			
PROJECT # 25EG028 / 25EG029R / WORK ORDER # 16767724 / 16767788			
PROJECT LOCATION PLANS			
SCALE: 1"=20' ON 22"X34"			SHEET 09 OF 23
Drawn by / Date	Checked by / Date	Drawing Number	Rev. No.
KMQ 6/28/2024	TH 7/1/2024	MA-SPR-PIP-25-014-09	A

Abbe Ave - Pro Drawing Rev0.dwg

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EVERSOURCE ENERGY ABBE AVE - GSEP, SPRINGFIELD, MA PROJECT # 25EG028 / 25EG029R / WORK ORDER # 16767724 / 16767788 PROJECT LOCATION PLANS			
SCALE: 1"=20' ON 22"X34"		SHEET 10 OF 23	
Drawn by / Date	Checked by / Date	Drawing Number	Rev. No.
KMQ 6/28/2024	TH 7/1/2024	MA-SPR-PIP-25-014-10	A

Abbe Ave - Pro Drawing Rev0.dwg

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KEY MAP
SCALE: N.T.S.



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No.	Description	Date	Dw/Ck
Revision/Status			

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ABBE AVE - GSEP, SPRINGFIELD, MA			
PROJECT # 25EG028 / 25EG029R / WORK ORDER # 16767724 / 16767788			
PROJECT LOCATION PLANS			
SCALE: 1"=20' ON 22"X34"			SHEET 11 OF 23
Drawn by / Date	Checked by / Date	Drawing Number	Rev. No.
KMQ 6/28/2024	TH 7/1/2024	MA-SPR-PIP-25-014-11	A

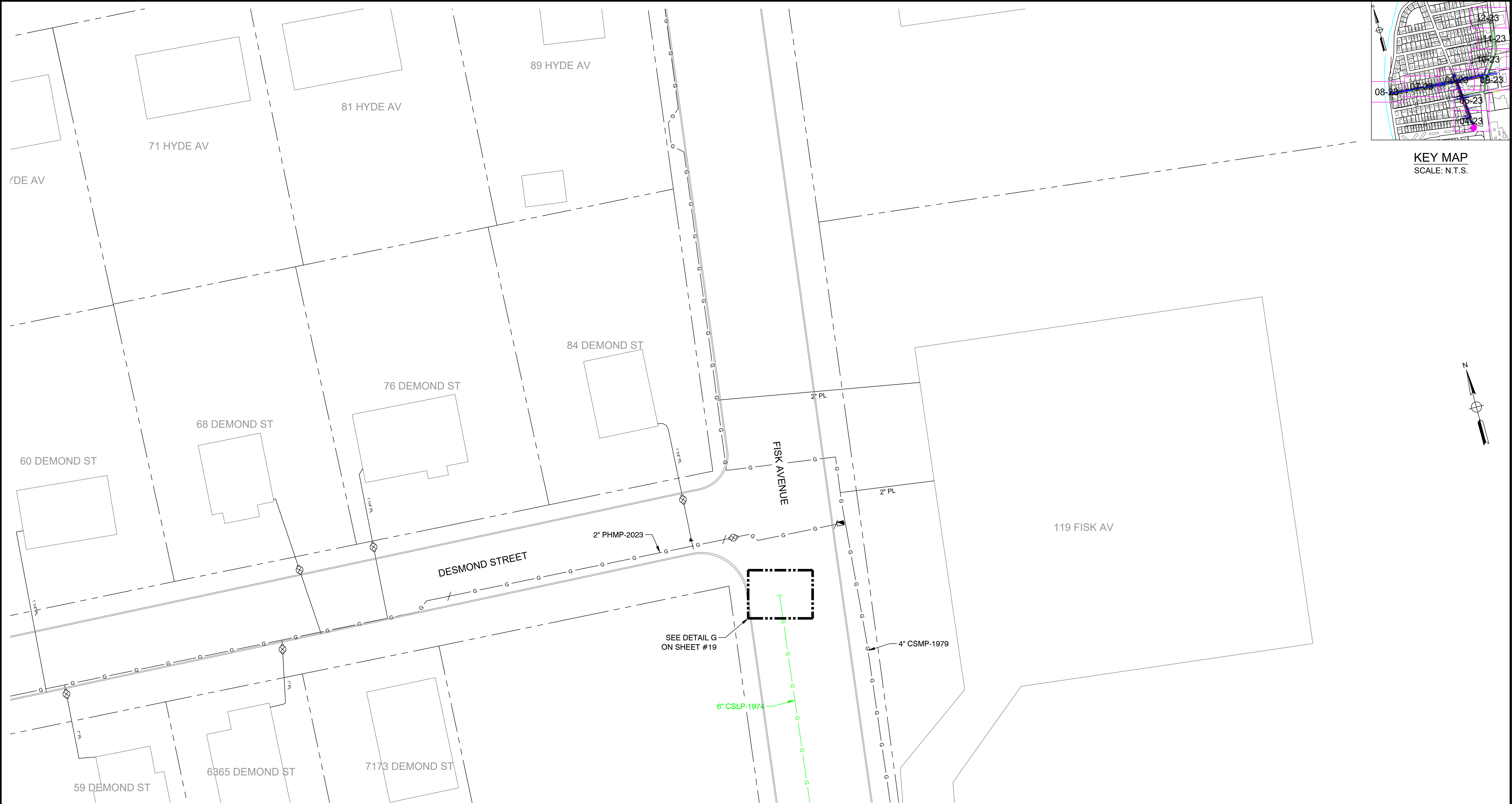
Attachment: Abbe Ave - Overview Drawing (8467 : EVERSORCE GAS - Abbe Ave.)

Abbe Ave - Pro Drawing Rev0.dwg

EGMA DRAWING TEMPLATE - 02-09-2023

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No.	Description	Date	Dw/Ck
Revision/Status			

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PRIOR TO PIPE FABRICATION

EVERSOURCE ENERGY			
ABBE AVE - GSEP, SPRINGFIELD, MA			
PROJECT # 25EG028 / 25EG029R / WORK ORDER # 16767724 / 16767788			
PROJECT LOCATION PLANS			
SCALE: 1"=20' ON 22"X34"			SHEET 12 OF 23
Drawn by / Date	Checked by / Date	Drawing Number	Rev. No.
KMQ 6/28/2024	TH 7/1/2024	MA-SPR-PIP-25-014-12	A



12/4/24

Honorable Mayor and City Council
City of Springfield
City Hall
Court Street
Springfield, MA 01103

ATTN: Gladys Oyola-Lopez, City Clerk

PROJECT NAME: Abbe Ave – GSEP

Ladies & Gentlemen:

Eversource of Massachusetts (EGMA) hereby requests that it be granted a location for and permission to install and replace underground gas facilities within a section of the Abbe Ave Neighborhood (as seen in the attached plan). Work will extend to the following streets in varying degrees/durations:

<u>Street Name</u>	<u>From</u>	<u>To</u>
Abbe Ave	Riverside Rd	Fisk Ave
Plainfield St	Abbe Ave	Clayton St
Rowland St	Plainfield St	Fisk Ave
Fisk Ave	Rowland St	Demond Ave

This project will introduce modernized natural gas facilities to the area and retire some sections of aged cast iron low pressure natural gas infrastructure. All proposed work by EGMA will include such laterals and service connections as it may now or subsequently find necessary. This project is being done in order to eliminate aging infrastructure and to replace the existing cast iron main and also to get ahead of the planned MassDOT work for this area.

Kyle Benoit
Engineer
Eversource Energy
2025 Roosevelt Ave.
Springfield, MA 01104
Cell: 978-382-5026
Email: kyle.benoit@eversource.com

Attachment: Springfield City Council Letter - Abbe Ave (8467 : EVERSOURCE GAS - Abbe Ave.)



City Council
36 Court Street
Springfield, MA 01103

SCHEDULED

PETITION (ID # 8468)

Meeting: 02/10/25 07:00 PM
Department: Department of Public Works
Category: General
Prepared By: Hector Velez
Initiator: Hector Velez
Sponsors:
DOC ID: 8468

EVERSOURCE -30 Piedmont Street

ORDER FOR LOCATION OF UNDERGROUND CONDUIT

WHEREAS The Board of Public Works, to which was referred the petition 30 Piedmont Street of Eversource Electric Company dated January 6, 2025, to install a new pole to feed and upgrade future service to house 30 Piedmont Street.

WHEREAS, said petition 30 Piedmont Street was referred to the Board of Public Works on January 6, 2025; and

WHEREAS, On January 15, 2025, a Notice of a Public Hearing on 30 Piedmont Street., to be held on January 30, 2025, was sent by mail, to all property owners abutting an affected road, various Departments, Utility Companies, etc before the day of the hearing and posted on two public bulletin board a copy of which is attached a hearing of the Board of Public Works was held as scheduled on-site with the petitioner and interested parties.

WHEREAS, on January 30, 2025, the Board of Public Works reported thereon that, after careful consideration of the petition 30 Piedmont Street to install one new pole on the treebelt between the property line of house 20 and 30 Piedmont Street upgrade future service to house 30 Piedmont Street. All are shown on a plan attached entitled:

EVERSOURCE, 30 Piedmont Street

Consisting of one (1) sheet, which plan is incorporated herein by reference and is on file in the office of the Engineering Division of the Department of Public Works, Springfield, Massachusetts.

WHEREAS, the petition 30 Piedmont Street came before the City Council for a Public Hearing on this date,

NOW, THEREFORE, BE IT ORDERED:

1. That due care for public safety is exercised during construction including but not limited to the use of a police officer(s) for traffic control if necessary.
2. That said construction would not unnecessarily interfere with the movement of vehicular or pedestrian traffic in the area.
3. That care be taken during said construction not to damage any underground services.

4. That the construction site be returned to the same condition as found or better.
5. Said company shall indemnify and save harmless against all damages, costs, and expenses whatsoever to which the City may be subjected in consequence of the acts or neglect of said Company, its agents or servants, or in any manner arising from the rights and privileges granted it by the City.
6. In addition, said company shall, before a public way is disturbed for the laying of its wire or conduit, execute its bond in the penal sum of Ten Thousand Dollars (\$10,000) conditioned for the faithful performance of its duties under this permit.
7. Said company shall comply with the requirements of existing Ordinances and orders and comply with any changes in Ordinances and orders as may hereafter be adopted by the Mayor and Council governing the construction and maintenance of buried cable, conduits, and wires.
8. Any sidewalks that are damaged or removed will be replaced in kind and accordance with the City of Springfield's Standard Specifications.
9. Ramps for the handicapped will be provided if and where required by law and in conformance with the Rules and Regulations of the Massachusetts Architectural Barrier Board.
10. Any curbing that is disturbed during construction will be reset to the established street grade using proper construction procedures.
11. That all proposed silo, manhole, and hexhole covers will conform to and be compatible with established street, treebelt, or sidewalk grades with suitable non-skid covers when in the sidewalk area.
12. The Springfield Water and Sewer Commission be notified before construction begins. All installations of adjacent utilities must be a minimum of 4 feet from the existing water and/or sewer main, edge to edge of pipe.
13. That asphalt trench restoration be done in accordance with the City of Springfield DPW requirements.
14. That all conditions outlined in the respective order are complied with.

CITY OF SPRINGFIELD, MASSACHUSETTS

Date: January 30, 2025

TO THE MAYOR AND CITY COUNCIL OF THE CITY OF SPRINGFIELD:

The Board of Public Works, to which was referred the petition 30 Piedmont Street of Eversource Electric Company dated January 6, 2025, to install one new pole on the treebelt between the property line of house 20 and 30 Piedmont Street upgrade future service to house 30 Piedmont Street, all as substantially shown on a plan attached referred to 30 Piedmont Street., which is incorporated herein by reference and to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for distributing purposes, reports thereon as follows:

By virtue of Chapter 708 of the Acts of 1977, the Board of Public Works held the hearing on the above matter provided for in Section 22 of Chapter 166 of the General Laws. The hearing was held on January 30, 2025, at 3:30 P.M. in front of house 30 Piedmont Street in Springfield, MA two (2) members of the Board and one (1) persons interested in the matter were present. Of the latter, one (1) voted in favor and no one (0) voted against.

The Board considers the request necessary to upgrade service to house 30 Piedmont Street.

After careful consideration, the Board recommends the petition be granted provided:

That due care for public safety is exercised during construction including but not limited to the use of a police officer(s) for traffic control if necessary.

That said construction would not unnecessarily interfere with the movement of vehicular or pedestrian traffic in the area.

That care be taken during said construction not to damage any underground services.

That the construction site be returned to the same condition as found or better.

Said company shall indemnify and save harmless against all damages, costs, and expenses whatsoever to which the City may be subjected in consequence of the acts or neglect of said Company, its agents or servants, or in any manner arising from the rights and privileges granted it by the City.

In addition, said company shall, before a public way is disturbed for the laying of its wire or conduit, execute its bond in the penal sum of Ten Thousand Dollars (\$10,000) conditioned for the faithful performance of its duties under this permit.

Said company shall comply with the requirements of existing Ordinances and orders and comply with any changes in Ordinances and orders as may hereafter be adopted by the Mayor

Attachment: 30 Piedmont St. Report (8468 : EVERSOURCE -30 Piedmont Street)

and Council governing the construction and maintenance of buried cable, conduits, and wires.

Any sidewalks that are damaged or removed will be replaced in kind and accordance with the City of Springfield's Standard Specifications.

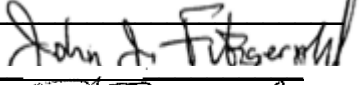
Ramps for the handicapped will be provided if and where required by law and in conformance with the Rules and Regulations of the Massachusetts Architectural Barrier Board.

Any curbing that is disturbed during construction will be reset to the established street grade using proper construction procedures.

That due care be exercised not to unnecessarily damage any public shade trees located within the construction area.

The Springfield Water and Sewer Commission be notified before construction begins. All installations of adjacent utilities must be a minimum of 4 feet from the existing water and/or sewer main, edge to edge of pipe.

That all conditions set forth in the respective order are complied with.





)
)
)
 BOARD OF PUBLIC WORKS

LEGEND

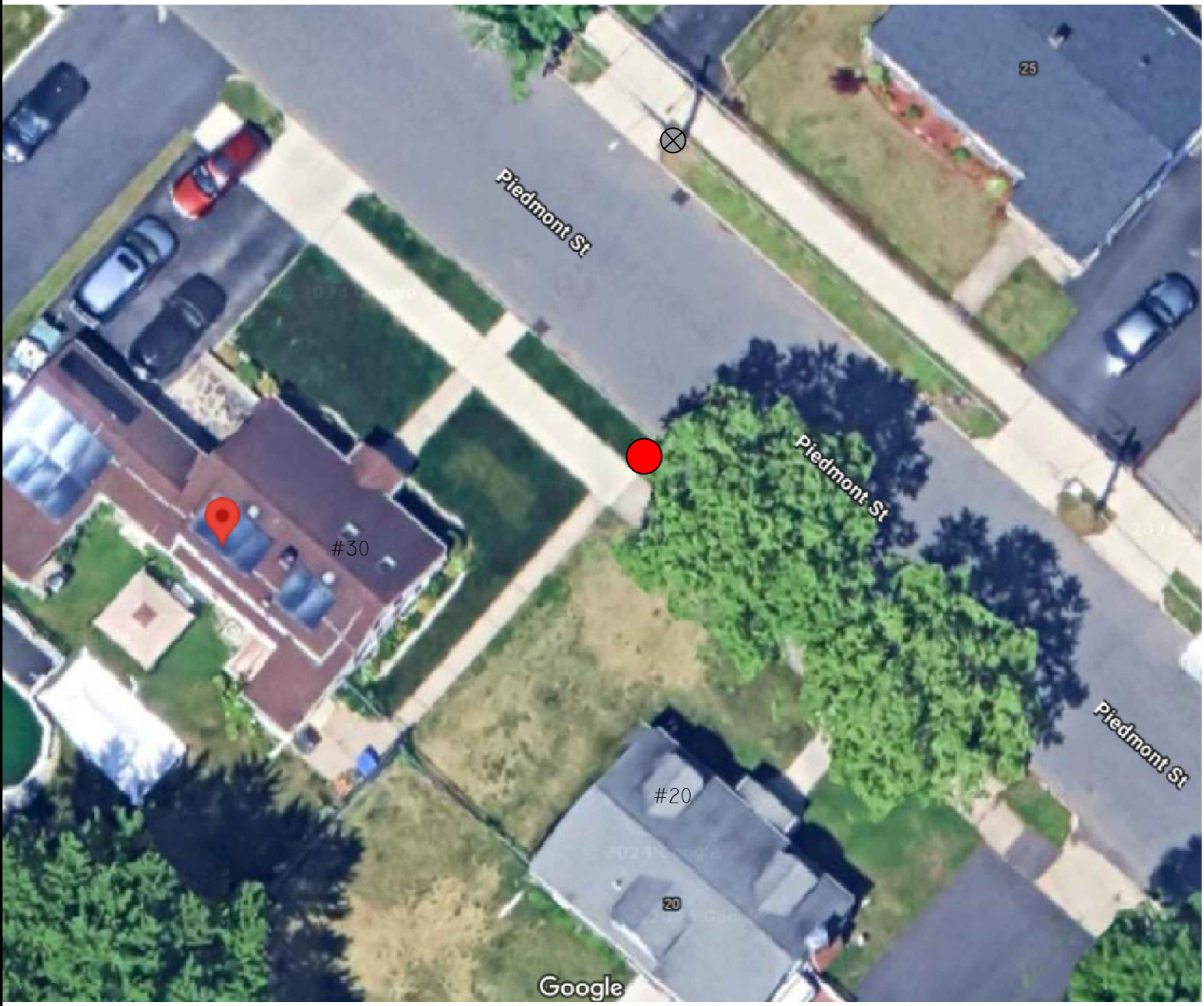
- PROPOSED JOINT POLE
- PROPOSED EVERSOURCE POLE
- EXISTING JOINT POLE
- EXISTING EVERSOURCE POLE
- EXISTING EVERSOURCE POLE TO BE JOINT
- EXISTING FOREIGN POLE TO BE JOINT
- PROPOSED PAD MOUNT TRANSFORMER
- EXISTING PAD MOUNT TRANSFORMER
- EXISTING MANHOLE
- UG EXISTING CONDUIT
- UG PROPOSED CONDUIT
- PROPOSED HANDHOLE
- EXISTING HANDHOLE
- ANCHOR
- PROPOSED SILO
- EXISTING SILO
- HEXHOLE

PROPRIETARY INFORMATION:
THE INFORMATION ON THIS MAP SHALL BE CONSIDERED PROPRIETAR TO EVERSOURCE AND THE USER (WHICH SHALL BE DEFINED AS ANY PERSON OR ENTITY WHO HAS RECEIVED THE MAP THROUGH SALE, PURCHASE, EXCHANGE, GIFT OR OTHERWISE) SHALL KEEP IT IN CONFIDENCE AND SHALL NOT FURNISH OR DISCLOSE IT TO ANY THIR PARTY WITHOUT PRIOR WRITTEN PERMISSION OF EVERSOURCE UTILITIES.



PETITION PROPOSAL
30 PIEDMONT ST
SPRINGFIELD

DATE	CIRCUIT	VOLTAGE	Packet Pg. 74
01/02/25	5J16	13.8kV	
SCALE NTS	DRAWN BY	DESIRAE R. DODGE	



PURPOSE AND DESRIPTION:
EVERSOURCE IS REQUESTING PERMISSION TO INSTALL (I) FULLY OWNED POLE ON THE PUBLIC TREEBELT IN BETWEEN THE THE PROPERTY LINES OF HOUSES 20 AND 30 PIEDMONT STREET. THE PURPOSE OF THIS INSTALL IS TO BRING EVERSOURCE FACILITIES ACROSS THE STREET FOR FUTURE SERVICE UPGRADE AT HOUSE 30 PER CUSTOMER REQUEST

Attachment: 19795986 SKETCH (8468 : EVERSOURCE -30 Piedmont Street)

PETITION FOR POLE AND WIRE LOCATIONS

To the City Council of the City of Springfield, Massachusetts

EVERSOURCE requests permission to locate a line of poles, wires, cables and fixtures, including the necessary sustaining and protecting fixtures along and across the following public way:

30 PIEDMONT ST

EVERSOURCE IS REQUESTING PERMISSION TO INSTALL (1) FULLY OWNED POLE ON THE PUBLIC TREEBELT IN BETWEEN THE PROPERTY LINES OF HOUSES 20 AND 30 PIEDMONT STREET. THE PURPOSE OF THIS INSTALL IS TO BRING EVERSOURCE FACILITIES ACROSS FOR FUTURE SERVICE UPGRADE AT HOUSE 30 PER CUSTOMER REQUEST.

Drawing # 19795986

Wherefore it prays that after due notice and hearing as provided by law, let it be granted a location for and permission to construct and maintain a line of poles, wires and cables, together with such sustaining and protecting fixtures as they may find necessary, said poles to be erected substantially in accordance with the plan filed herewith and made a part hereof marked - 19795986

Also, for permission to lay and maintain underground laterals, cables and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as it may desire for distributing purposes.

Your petitioner agrees to reserve space for one cross arm at a suitable point on each of said poles for the fire, police, telephone and telegraph signal wires belonging to the municipality and used by it exclusively for municipal purposes.

EVERSOURCE

By _____ Desirae Dodge _____
Desirae Dodge, Technician
Desirae.dodge@eversource.com

Dated this 6th day of January 2025.

Attachment: 19795986 PIEDMONT ST SPFLD (8468 : EVERSOURCE -30 Piedmont Street)



City Council

SCHEDULED

Meeting: 02/10/25 07:00 PM
Initiator: Gianna Berardi
Sponsors: Mayor Domenic J. Sarno
DOC ID: 8459

8

Donation of Goods to HHS - Blankets, Hats, Gloves and Scarves (Mayor Sarno)

WHEREAS, the Springfield Health and Human Services Department is receiving donations of new blankets, hats, gloves, and scarves with an estimated value not to exceed \$2,500; and

WHEREAS, the Department is taking contributions of new blankets, hats, gloves, and scarves to help out unsheltered individuals and meet their basic needs for warmth; and

WHEREAS, the Department intends to distribute the donated winter items to those in need within the community; and

WHEREAS, the Department has accepted the donations and seeks authorization from the City Council to accept the gift of tangible value on behalf of the City of Springfield with the Mayor's approval; and

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the acceptance of the gift and use of the tangible personal property, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws ch. 4410, sec. 53A 1/2, that the City Council hereby accepts the donation of blankets, hats, gloves, and scarves, and authorizes the Health Department to use the donations for the purpose stated in this order.

Donation of Goods to HHS - Blankets, Hats, Gloves and Scarves



THE CITY OF SPRINGFIELD, MASSACHUSETTS
MAYOR DOMENIC J. SARNO
HOME OF THE BASKETBALL HALL OF FAME

PRESS RELEASE

FOR IMMEDIATE RELEASE

Monday, January 13, 2025

Contact: Molly E. Shea, Communications Director
meshea@springfieldcityhall.com / (413) 886-5166

City of Springfield Department of Health & Human Services collecting donations of blankets, hats, gloves, scarves this winter

Springfield, MA – Mayor Domenic J. Sarno and Health and Human Services (HHS) Commissioner Helen Caulton-Harris announced today that the City of Springfield Department of Health & Human Services is taking contributions of new blankets, hats, gloves, and scarves to help out unsheltered individuals and meet their basic need for warmth. Mayor Sarno urges residents to come together to provide any measure of assistance.

During these colder months, the Department of Health and Human Services has experienced a rise in requests for blankets and warm clothing. With many shelters stepping up and stretching their capacity to meet the demand for a warm place to sleep this winter, clean warm blankets are needed, along with hats, gloves, and scarves this winter. This initiative to collect blankets is derived from the efforts of the city's Cold Weather Task Force and coincides with the warming facilities that are accessible and open around the city.

Blanket Donations (clean, unused) can be dropped off at the locations below. No appointments are necessary.

Ray Jordan Senior Center	1476 Roosevelt Ave	Monday- Friday 8:00 am – 4:00 pm
Springfield Department of Health and Human Services	311 State Street	Monday-Friday 8:30 am – 4:00 pm
Springfield City Hall (Room 001)	36 Court Street	Monday – Friday 8:30 am – 4:00 pm

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City Council

SCHEDULED

Meeting: 02/10/25 07:00 PM
Initiator: Gianna Berardi
Sponsors: Mayor Domenic J. Sarno
DOC ID: 8434

9

Donation of Goods to Veterans - Adult Winter Coats and Children's Toys (Mayor Sarno)

WHEREAS, the Veterans' Department ("Department") has received a donation of 100 adult winter coats and 120 children's toys with an estimated value of \$4,300 from Veterans Inc.; and

WHEREAS, the Department intends to distribute the donated winter coats and children's toys to families in need within the community; and

WHEREAS, the Department has accepted the donation and seeks authorization from the City Council to accept the gift of tangible value on behalf of the City of Springfield with the Mayor's approval; and

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the acceptance of the gift and use of the tangible personal property, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws ch. 4410, sec. 53A 1/2, that the City Council hereby accepts the donation of the adult winter coats and children's toys, and authorizes the Veterans Department to use the adult winter coats and children's toys for the purpose stated in this order.

Donation of Goods to Veterans - Adult Winter Coats and Children's Toys

From: [Hackett, Lindsay B.](#)
To: [Berardi, Gianna](#)
Cc: [Fraser, Christopher](#); [Moore, Thomas](#); [DeCaro, Joseph](#)
Subject: FW: Donations
Date: Friday, December 27, 2024 10:17:57 AM

Gianna, can you please get this on the CC agenda for February? Please work with Tom Moore if you need help drafting the order for donation of goods. Thanks!

From: Oyola, Gladys <goyola@springfieldcityhall.com>
Sent: Tuesday, December 24, 2024 10:50 AM
To: Hackett, Lindsay B. <LHackett@springfieldcityhall.com>
Subject: RE: Donations

Hi Lindsay,

I'm not sure I sent the information for the donations received by Veterans.

Veterans recently received a donation of 100 adult winter coats and 120 children's toys from Veterans Inc., located at 69 Grove St., Worcester, MA.
 Joe reported that the total value of these items is \$4300.

Gladys Oyola-Lopez
City Clerk
Election Commissioner
 City of Springfield
 36 Court Street
 Springfield, MA 01103
 (413) 787-6096

From: Hackett, Lindsay B. <LHackett@springfieldcityhall.com>
Sent: Friday, December 20, 2024 10:37 AM
To: Oyola, Gladys <goyola@springfieldcityhall.com>
Subject: Re: Donations

You can send them to me and I'll make sure your analyst gets them and gets it on the agenda. Is the February meeting ok?

Lindsay Hackett
 Deputy Chief Administrative and Financial Officer
 City of Springfield, Massachusetts

Attachment: FW_ Donations Veterans (8434 : Donation of Goods to Veterans - Adult Winter Coats and Children's Toys)

36 Court Street
Springfield, MA 01103
 Phone: 413.787.7818
 Email: lhackett@springfieldcityhall.com

On Dec 20, 2024, at 10:02 AM, Oyola, Gladys <goyola@springfieldcityhall.com> wrote:

Thank you.

Who should I email the details to?

From: Hackett, Lindsay B. <LHackett@springfieldcityhall.com>
Sent: Friday, December 20, 2024 9:59 AM
To: Oyola, Gladys <goyola@springfieldcityhall.com>
Subject: Re: Donations

If a dept receives a donation, we can get it on the agenda for cc to accept it.

Lindsay Hackett

Deputy Chief Administrative and Financial Officer
City of Springfield, Massachusetts
36 Court Street
Springfield, MA 01103
 Phone: 413.787.7818
 Email: lhackett@springfieldcityhall.com

On Dec 20, 2024, at 9:23 AM, Oyola, Gladys <goyola@springfieldcityhall.com> wrote:

Lindsay,

What is the protocol for when departments receive gifts?
 Does Finance have a reporting form/mechanism?
 Also, is it Finance or the dept that creates the order in MT?

Sorry for all the questions and thanks in advance for your help!

Gladys Oyola-Lopez

City Clerk***Election Commissioner***

City of Springfield

36 Court Street

Springfield, MA 01103

(413) 787-6096



City Council

SCHEDULED

Meeting: 02/10/25 07:00 PM
Initiator: Gianna Berardi
Sponsors: Mayor Domenic J. Sarno
DOC ID: 8415

10

Donation of Goods to Elder Affairs - Big Y Foods Inc. (Mayor Sarno)

WHEREAS, the Department of Elder Affairs has received a donation of three pieces of wooden furniture with an estimated value of \$2,500 from Big Y Foods Inc.; and

WHEREAS, the gift provided by the donor was designated for the Raymond A. Jordan Senior Center; and

WHEREAS, the Department has accepted the donation and seeks authorization from the City Council to accept the gift of tangible value on behalf of the City of Springfield with the Mayor's approval; and

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the acceptance of the gift and use of the tangible personal property, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws ch. 4410, sec. 53A 1/2, that the City Council hereby accepts the donation of the wooden furniture, and authorizes the Department of Elder Affairs to use the wooden furniture for the purpose stated in this order.

Donation of Goods to Elder Affairs - Big Y Foods Inc.



10/17/2024

Big Y Foods Inc. is donating 3 pieces of wooden office Furniture to the Raymond A Jordan Senior center. It has an estimated value of \$2500.00.



City Council

SCHEDULED

Meeting: 02/10/25 07:00 PM
Initiator: Gianna Berardi
Sponsors: Mayor Domenic J. Sarno
DOC ID: 8419

11

Elder Affairs Donation- \$2,000.00 (Mayor Sarno)

WHEREAS, the Department of Elder Affairs ("Department") has been awarded a donation totaling \$2,000.00 from Country Bank; and

WHEREAS, the funds provided by the donor were designated for the Elder Affairs department donation fund; and

WHEREAS, the Department has accepted the donation and requests authorization from the City Council and the Mayor to expend the donation funds listed in the attachment; and

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the donation funds listed herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws Ch. 44, sec 53A, that the City Council approves the expenditure by the Department of the donation funds listed below for the purposes of such donations, subject to the approval of the Mayor, and the donation funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the donations without further appropriation:

Elder Affairs Donation - \$2,000.00



November 22, 2024

City of Springfield Dept of Elder Affairs
1476 Roosevelt Ave
Springfield, MA 01109

To Whom it May Concern:

We'd like to extend our heartfelt gratitude to you and your dedicated team for the incredible work you do every day in support of local seniors. The programs, care, and sense of community you provide are invaluable and make a lasting impact on the lives of those you serve.

We understand the challenges that come with sustaining these efforts, especially as local budgets become more constrained each year. That's why we are pleased to continue our annual support for senior centers in our area. Enclosed, you will find a donation of \$2,000. These funds are unrestricted, allowing you the flexibility to use them in whatever way best supports your center's needs.

At Country Bank, we are Made to Make a Difference, and we're honored to stand beside organizations like yours that are truly transforming lives. Thank you once again for your unwavering dedication. We are proud to support such an essential service in our community.

Warm regards,

A handwritten signature in cursive script that reads "Jodie M. Gerulaitis".

Jodie Gerulaitis
Vice President, Community Relations

Country Bank for Savings

City of Springfield Dept of Elder Affairs

Document Date	Document Number	Description	141534 Base Amount	11/20/2024 Net Amount
11/13/2024	DONATION 2024	DONATION	\$2,000.00	\$2,000.00
Total			\$2,000.00	\$2,000.00



Country Bank for Savings
15 South Street, Suite C
Ware, MA 01082
United States
Tel: 413-277-2211

Country Bank for Savings
Ware, MA 01082

141534

DATE
11/20/2024

TO THE
ORDER
OF
PAY

City of Springfield Dept of Elder Affairs

Two Thousand and 00/100 DOLLARS

City of Springfield Dept of Elder Affairs
1476 Roosevelt Avenue
Springfield, MA 01109

AMOUNT
\$2,000.00*

Mary C. M. Mera

Attachment: Elders Donation Country Bank_Redacted (8419 : Elder Affairs Donation - \$2,000.00)



City Council

SCHEDULED

Meeting: 02/10/25 07:00 PM
Initiator: Erin Hand
Sponsors: Mayor Domenic J. Sarno
DOC ID: 8464

12

Parks Department - Donation - \$2,381.70 - No Match Required (Mayor Sarno)

WHEREAS, the Parks Department has been awarded a donation in the amount of \$2,381.70 from donor Karen J. Spinelli; and

WHEREAS, the funding provided by the donor has been designated to purchase a Forest Park Memorial Bench; and

WHEREAS, the Department has accepted the donation and requests authorization from the City Council and the Mayor to expend the donation funds; and

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the donation funds listed herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws Ch. 44, sec 53A, that the City Council approves the expenditure by the Department of the donation funds listed below for the purposes of such donations, subject to the approval of the Mayor, and the donation funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the donations without further appropriation:

Parks Department - Donation - \$2,381.70 - No Match Required



REQUEST FOR GRANT SETUP

This form and the required attachments are required by the Office of the City Comptrollers before a Grant Fund and related accounts will be created in MUNIS. Please do not use this form for requesting a non-grant related account to be created – use the Request for New Account form instead. Please return this form and the required attachments to the Office of the City Comptrollers.

All fields are mandatory.

Date of Request	1/22/2025
Department Requesting Grant Setup	PBRM
Department Phone # (Please include extension)	413-787-7772
Name and Title of Person to Contact in Case of Questions LANGEVIN	CAROL

Was this Grant previously setup for a prior fiscal year? YES
If yes, please indicate your previous project number: BENCH

If this is a new Grant, have you filled out the "Approval to apply for a grant" Form?
(Y/N) If yes, please attach a copy of the Approved Form.

Grant Type:

State – Highway
Federal Pass-Through DOE– School
Federal Direct– School
Federal – City
State DOE– School
State Other – School
State – City
XXXX Private/Other

Grant Name: BENCH DONATION
Total Grant Amount Awarded: \$ 2381.70

Attachment: Parks - Bench Donation (8464 : Parks Department - Donation - \$2,381.70 - No Match Required)

Is this a Reimbursable Grant? (Y/N) CHECK HAS BEEN
 RECEIVED. PLEASE SEE ATTACHED
 A Reimbursable Grant is defined as one that requires that you pay for expenses first and
 then you apply to the grantor for a reimbursement of the exact amount actually expended.

If it is a Reimbursable Grant, please enter Grantor contact information or the CID # if
 Grantor is already in the customer file:

Entity Name KAREN SPINELLI
 Contact Person KAREN SPINELLI
 Street Address
 City, State, Zip Code
 Telephone
 Fax
 E-Mail

Actual Award Date
 Board Approval Date
 Start Date
 Expiration Date
 Renewal Action Date (optional)
 If there are any Matching Funds:NO
 Type
 Percent
 Amount

Comments re: Description/Purpose of Grant:
 BENCH FOR THE SPINELLI FAMILY IN FOREST PARK

Comments re: Conditions/Restrictions of Grant
 BENCH FOR THE SPINELLI FAMILY IN FOREST PARK

If this is a Federal Grant, enter CFDA#:

If applicable enter the State ID # :

What is the required drawdown frequency?
 (Ex: Monthly, Quarterly)

If payment is to be sent by Grantor as a Wire,
 Please enter any wire reference/identification # that may be used (if known)

Attachment: Parks - Bench Donation (8464 : Parks Department - Donation - \$2,381.70 - No Match Required)

Please list all object codes needed for the grant.
(Attach additional sheets if additional orgs and roll-ups are needed):

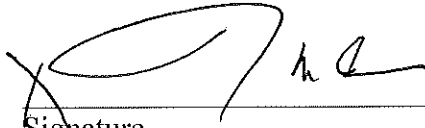
Org Code:

Object Codes: 530105

Project Code:

Budget Roll-Up Codes:

I hereby attest that under the penalties of Chapter 656, I will adhere to all regulations in this grant agreement. I am responsible for timely and accurate reimbursements in the amounts listed above.


Signature

1-22-25
Date

Please attach the following documents:

- ☐ Signed Approval to Apply for a Grant Form
- ☐ Grant Award Letter
- ☐ City Council/Mayor Approval
- ☐ Any other relevant documentation

This Form and all relevant attachments will be scanned and attached in the Grant Maintenance module in MUNIS and can be viewed or printed at your convenience.

Checks Unlimited 1-800-210-0468 www.checksunlimited.com

5-13/110

Karen J. Spinelli

[REDACTED] 01

1-16 25

Pay to the order of City of Springfield \$ 2,381.⁷⁰
 two thousand three hundred eighty one ⁷⁰/₁₀₀ dollars

Security Features
Include
Details on back.

BANK OF AMERICA

[REDACTED]
For Mom's Bench @ Forest Park

Karen Spinelli

MP

© WEEDN FAMILY TRUST

Attachment: Parks - Bench Donation (8464 : Parks Department - Donation - \$2,381.70 - No Match Required)



City Council

SCHEDULED

Meeting: 02/10/25 07:00 PM
Initiator: Gianna Berardi
Sponsors: Mayor Domenic J. Sarno
DOC ID: 8466

13

TJO Donation - \$6,600.00 (Mayor Sarno)

WHEREAS, the Thomas J. O'Connor Animal Control and Adoption Center has been awarded donations totaling \$6,600.00 from Best Friends Animal Society; and

WHEREAS, Best Friends Animal Society is sponsoring Thomas J. O'Connor's attendance to their conference, which will take place from February 20-22, 2025, in Palm Springs, CA; and

WHEREAS, the department intends to use the funds for associated travel and conference costs; and

WHEREAS, the Department has accepted the donations and requests authorization from the City Council and the Mayor to expend the donation funds listed in the attachment; and

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the donation funds listed herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws Ch. 44, sec 53A, that the City Council approves the expenditure by the Department of the donation funds listed below for the purposes of such donations, subject to the approval of the Mayor, and the donation funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the donation without further appropriation:

TJO Donation - \$6,600.00

Fraser, Christopher

Subject: FW: [External] BF Conference Sponsorship
Attachments: 2025 Conference Scholarship MOU_TJO.pdf

From: Cahillane, Heather <HCahillane@tjoconnoradoptioncenter.com>
Sent: Thursday, January 30, 2025 11:56 AM
To: Fraser, Christopher <CFraser@springfieldcityhall.com>
Cc: Berardi, Gianna <GBerardi@springfieldcityhall.com>
Subject: RE: [External] BF Conference Sponsorship

Hi Chris,

I am attaching the MOU. I did confirm with Best Friends this morning that they will only do MOUs with an organization not with individual people. I apologize. I should have realized when Tom spoke of having us on the MOUs that there would be more to this.

Each person has a \$2,200 funding allocation. The total \$6,600 goes to the organization. We pay out of pocket for costs and seek reimbursement.

Heather

From: Fraser, Christopher <CFraser@springfieldcityhall.com>
Sent: Tuesday, January 28, 2025 2:30 PM
To: Cahillane, Heather <HCahillane@tjoconnoradoptioncenter.com>
Cc: Berardi, Gianna <GBerardi@springfieldcityhall.com>
Subject: RE: [External] BF Conference Sponsorship

Hi Heather,

Welcome back! I hope you enjoyed your time off last week.

We are trying to confirm a couple of things in regards to how the funding will be handled. Can you please review and respond to our questions listed below?

- Are we correct that each person has a \$2,200 funding allocation from the sponsor? And that you pay out of pocket for all expenses first up that amount?
- We were under the impression that the sponsor had an agreement with each employee through the MOUs, and that costs would be handled directly between the two parties. However, is it the City who will provided the \$6,600 now in the form of a donation? And then each employee seeks reimbursement from the City once the money is received (and approved by Council)?

Thanks,
Chris

Christopher M. Fraser
Budget Director | City of Springfield

Attachment: TJO BF Conference Sponsorship (8466 : TJO Donation - \$6,600.00)

Office of Administration & Finance
36 Court St. | Springfield, MA 01103
(P): (413) 787-6291



From: Cahillane, Heather <HCahillane@tjoconnoradoptioncenter.com>

Sent: Tuesday, January 28, 2025 1:35 PM

To: Berardi, Gianna <GBerardi@springfieldcityhall.com>

Cc: Fraser, Christopher <CFraser@springfieldcityhall.com>

Subject: RE: [External] BF Conference Sponsorship

Hi Gianna,

Apologies for the delay. I was out last week. Catching up!

I am awaiting copies of the MOU from Best Friends. I sent over confirmation of our registrations to them today so they could generate the MOU. Renee, Lis, and I filled out our disclosure forms and will have those over to HHS to get signatures tomorrow. I anticipate I should have MOU from Best Friends by the end of the week.

The conference is being sponsored at \$2200 per person (a total of \$6600 as three of us are going). We need to pay out of pocket and be reimbursed. The \$6600 will go to the city and then we will apply for reimbursement. When I have attended conferences in other municipalities we have been paid for a typical work day for the days we were traveling and attending workshops. So though the workshops and travel time exceed a typical 7.5/8 hour day we would be paid for a normal work day and would not be anticipating overtime or being asked to use PTO.

Let me know if you guys have any other questions and I will keep passing along paperwork as I receive it. Thank you so much for your assistance with this wonderful opportunity. We are looking forward to it.

Best,

Heather

From: Cahillane, Heather <HCahillane@tjoconnoradoptioncenter.com>

Sent: Tuesday, January 7, 2025 5:32 PM

To: Berardi, Gianna <GBerardi@springfieldcityhall.com>; Moore, Thomas <tmoore@springfieldcityhall.com>

Subject: FW: [External] BF Conference Sponsorship

Hi all,

I am sending along some info regarding a conference that TJO staff has an opportunity to go to. Best Friends has agreed to sponsor our attendance and it is my understanding that the law department will need to take a look at this. Tom can you please advise how I should be handling the MOU?

Gianna, are you available at all this week to discuss how the finance part of this works logistically?

Thank you both for your assistance with this. We are excited for this opportunity and hope to take advantage of it.

Tom- I hear that you are the correct person to contact in regards to this, but if I am incorrect can you please connect me with the correct person?

Attachment: TJO BF Conference Sponsorship (8466 : TJO Donation - \$6,600.00)

Thanks!

Best,

Heather

From: Caulton, Helen <hcaulton@springfieldcityhall.com>
Sent: Monday, January 6, 2025 9:40 AM
To: Cahillane, Heather <HCahillane@tjoconnoradoptioncenter.com>
Subject: RE: [External] BF Conference Sponsorship

Heather:

Congratulations and all set to move forward. Please move forward with the fiscal analyst and the law department review.

Helen

From: Cahillane, Heather <HCahillane@tjoconnoradoptioncenter.com>
Sent: Sunday, January 5, 2025 6:58 PM
To: Caulton, Helen <hcaulton@springfieldcityhall.com>
Subject: FW: [External] BF Conference Sponsorship

Hi Helen,

Our partnership in the coalition has brought some wonderful opportunities for staff development. I want to be sure it is ok to move forward with this opportunity of conference sponsorship. If so, I assume I would work with Gianna to facilitate the financial part of this and MOUs would go through the legal department? Thank you for your guidance.

Best,

Heather

From: sheltercollaborative <sheltercollaborative@bestfriends.org>
Sent: Monday, December 30, 2024 3:45 PM
To: Cahillane, Heather <HCahillane@tjoconnoradoptioncenter.com>; Robichaud, Renee <RRobichaud@tjoconnoradoptioncenter.com>; Romero, Lisbeth <LRomero@tjoconnoradoptioncenter.com>
Cc: David Owens <davido@bestfriends.org>
Subject: [External] BF Conference Sponsorship

Hi Heather, Renee, and Lisbeth,

Congratulations! We would like to **sponsor** your attendance to our **conference** this coming February 20-22nd, 2025 in Palm Springs, CA!

We will be providing your organization with a stipend to cover your travel and lodging costs. You are also eligible for **free registration** using the code **BFSHELTERCOLLAB**.

What to do next:

Attachment: TJO BF Conference Sponsorship (8466 : TJO Donation - \$6,600.00)

An **MOU** will need to be signed to claim the funds. Please confirm who will be the signatory on the document (full name and email).

We will need **proof of your conference registration** and a copy of your organizations **W9**.

When everything has been submitted and signed, we will send a check to your organization.

If you have any questions, please let us know!

Thank you, and we look forward to seeing you there,

Sarah Quintanilla

National Manager, Shelter Collaborative

Best Friends Animal Society

956-789-3272

bestfriends.org

network.bestfriends.org



CAUTION: This email originated outside our organization; please use caution.

Attachment: TJO BF Conference Sponsorship (8466 : TJO Donation - \$6,600.00)



City Council

SCHEDULED

Meeting: 02/10/25 07:00 PM
Initiator: Gianna Berardi
Sponsors: Mayor Domenic J. Sarno
DOC ID: 8457

14

HHS Workforce Retention Grant - No Match Required - \$18,934.00 (Mayor Sarno)

WHEREAS, the Department of Health and Human Services, has been awarded a Workforce Retention grant in the amount of \$18,934.00 from Community Care Cooperative for the budget period November 22, 2024 through July 31, 2025; and

WHEREAS, Health Services for the Homeless (HSH) Health Center provides a whole spectrum of comprehensive quality care services including primary medical care, preventative and restorative dental services, behavioral health services, case management, and enabling support services to a large homeless population in a service area in western Massachusetts; and

WHEREAS, the grant funds will support efforts to improve retention by enhancing team cohesion and fostering a supportive work environment through all staff meetings, team-building exercises, and company outings. The initiative also includes engaging vendors for in-service luncheons on workforce challenges; and

WHEREAS, the Department has accepted the grant funds and requests authorization from the City Council and the Mayor to expend the grant funds listed below for the purposes of such grants; and

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the grant funds listed herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws ch. 44, sec. 53A, that the City Council approves the expenditure by the Department of the grant funds listed below for the purposes of such grants, subject to the approval of the Mayor, and the grant funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the grant without further appropriation.

HHS Workforce Retention Grant - No Match Required - \$18,934.00



REQUEST FOR GRANT SETUP

This form and the required attachments are required by the Office of the City Comptrollers before a Grant Fund and related accounts will be created in MUNIS. Please do not use this form for requesting a non-grant related account to be created – use the Request for New Account form instead. Please return this form and the required attachments to the Office of the City Comptrollers.

All fields are mandatory.

Date of Request 12/06/2024

Department Requesting Grant Setup SDHHS

Department Phone # (Please include extension) 413-787-6710

Name and Title of Person to Contact in Case of Questions Nicole Longtin

Was this Grant previously setup for a prior fiscal year?

If yes, please indicate your previous project number:

If this is a new Grant, have you filled out the “Approval to apply for a grant” Form?
(Y/N) N/A If yes, please attach a copy of the Approved Form.

Grant Type:

State – Highway
Federal Pass-Through DOE– School
Federal Direct– School
Federal – City
State DOE– School
State Other – School
State – City
Private/Other

Grant Name: Workforce Retention Grant

Total Grant Amount Awarded: \$18,934.00

Attachment: FY25 Workforce Retention Grant (8457 : HHS Workforce Retention Grant - No Match Required - \$18,934.00)

Is this a Reimbursable Grant?

(Y/N) NO

A Reimbursable Grant is defined as one that requires that you pay for expenses first and then you apply to the grantor for a reimbursement of the exact amount actually expended.

If it is a Reimbursable Grant, please enter Grantor contact information or the CID # if Grantor is already in the customer file:

Entity Name Community Care Cooperative
 Contact Person
 Street Address
 City, State, Zip Code
 Telephone
 Fax
 E-Mail

Actual Award Date 11/22/2024
 Board Approval Date
 Start Date 11/22/2024
 Expiration Date 07/31/2025
 Renewal Action Date (optional) N/A
 If there are any Matching Funds:
 Type
 Percent
 Amount
 Is there any Leverage? HUD FUNDING ONLY
 Source
 Amount

Comments re: Description/Purpose of Grant
 Workforce Retention Grant

Comments re: Conditions/Restrictions of Grant
 See budget

If this is a Federal Grant, enter CFDA#: 93.224

If applicable enter the State ID # :

What is the required drawdown frequency?
 (Ex: Monthly, Quarterly)

If payment is to be sent by Grantor as a Wire,
 Please enter any wire reference/identification # that may be used (if known)

Attachment: FY25 Workforce Retention Grant (8457 : HHS Workforce Retention Grant - No Match Required - \$18,934.00)

Please list all object codes needed for the grant.
(Attach additional sheets if additional orgs and roll-ups are needed):

Org Code: ~~28416295~~ 24765250

Object Codes:
~~404000, 630202, 230200~~ 483200

Budget Roll-Up Codes: Yes

I hereby attest that under the penalties of Chapter 656, I will adhere to all regulations in this grant agreement. I am responsible for timely and accurate reimbursements in the amounts listed above.

Signature



Date

12/10/24

Please attach the following documents:

- ☐ Signed Approval to Apply for a Grant Form
- ☐ Grant Award Letter
- ☐ City Council/Mayor Approval
- ☐ Any other relevant documentation

This Form and all relevant attachments will be scanned and attached in the Grant Maintenance module in MUNIS and can be viewed or printed at your convenience.

FY 2025

City of Springfield MA
 Health Services for the Homeless Health Center
 Project Period Start Date TBD - End Date 07/31/2025

BUDGET NARRATIVE

TBD – July 31, 2025			Category Total
Object Class Category	Federal	Non-Federal	
Personnel	\$0	\$0	\$0
Fringe Benefits	\$0	\$0	\$0
Supplies			
Food for conferences/training/ (Frigos, AC Produce)	\$1,659.00	\$0	\$1,659.00
Greater Springfield Credit Union- Visa Gift Cards	\$5,484.00	\$0	\$5,484.00
PSA Worldwide	\$4,000.00	\$0	\$4,000.00
Organizational Events			
Top Golf, Bowling, and Thunderbirds	\$4,630.67	\$0	\$4,630.67
In-service training vendor- TBD	\$3,160.33	\$0	\$3,160.33
Sub-Totals	\$18,934.00	\$0	\$18,934.00
TOTAL PROJECT COSTS	18,934.00	\$0	18,934.00

Attachment: FY25 Workforce Retention Grant (8457 : HHS Workforce Retention Grant - No Match Required - \$18,934.00)

Community Care Cooperative
Workforce Request for Response (RFR)
Health Services for the Homeless Health Center

Health Services for the Homeless (HSH) Health Center provides a whole spectrum of comprehensive quality care services including primary medical care, preventive and restorative dental services, behavioral health services, case management, and enabling support services to a large homeless population in a service area spanning Hampden, Hampshire, and Franklin counties in western Massachusetts.

Springfield is the third largest city in Massachusetts, and the Hampshire and Franklin counties are two of the most rural areas in the Commonwealth. The Health Services for Homeless service area has a combined population of 698,000 (U.S. Census 2020).

In the wake of the COVID19 pandemic, there have been significant workforce shortages nationwide that make it difficult for healthcare organizations to efficiently address the needs of patients due to capacity limitations. While Health Services for the Homeless has a diverse talented workforce, we too have been impacted by these nationwide challenges including staff shortages, high turnover rates, and difficulties with staff retention. To address these issues, we are seeking funding for targeted efforts aimed at retention by improving team cohesion and fostering a supportive work environment through all staff meetings, team building exercises of which include company outings. Proposed initiative includes engaging vendors to provide in-service luncheons around national workforce challenges and strategies to improve and bolster team-building at our all-staff meetings. Additionally, we will be providing appreciation incentives, as well as scheduling organization outings that support team bonding. We believe that enhancing team dynamics through activities such as presentations, team building exercises, and organization outings will contribute to a positive workplace culture. By investing in our staff, we aim to create a sustainable team environment that ultimately enhances our ability to serve the homeless community effectively.

From: [Philly Laptiste](#)
To: [Longtin, Nicole](#)
Cc: [Davis, Tiana](#); [Kameryn Hart](#)
Subject: [External] RE: Workforce Retention Funding
Date: Monday, November 18, 2024 12:00:06 PM
Attachments: [image002.png](#)

Hi Nicole,

Thank you so much for your patience. I checked in with the Finance team and payment should be made by the end of this week. Please feel free to reach out if you have any additional questions.

Thanks,
 Philly

Phillomin “Philly” Laptiste, MHA, EMBA

She, Her, Hers
 Chief People Officer
 857-362-0231
plaptiste@c3aco.org
c3aco.org



From: Longtin, Nicole <NLongtin@springfieldcityhall.com>
Sent: Friday, November 15, 2024 3:52 PM
To: Philly Laptiste <plaptiste@c3aco.org>
Cc: Tiana Davis <TMDavis@springfieldcityhall.com>
Subject: RE: Workforce Retention Funding

You don't often get email from nlongtin@springfieldcityhall.com. [Learn why this is important](#)

WARNING: The email below comes from outside C3aco.org. Do not click links or open attachments of unknown or suspicious origin. Confirm with the sender via phone or text if you are unsure.

Good Evening,

I hope this message finds you well. I wanted to follow up on the status of the Workforce Retention Funding proposal and budget that was submitted.

Thank you for your time and assistance!

Kindly,

Attachment: FY25 Workforce Retention Grant (8457 : HHS Workforce Retention Grant - No Match Required - \$18,934.00)

Nicole

From: Longtin, Nicole
Sent: Friday, October 18, 2024 4:30 PM
To: plaptiste@c3aco.org
Cc: Davis, Tiana <TMDavis@springfieldcityhall.com>
Subject: Workforce Retention Funding

Hello,

Attached is the proposal requested by C3 for the Workforce Retention Funding along with the budget.

Thank you!

Kindly,

Nicole Longtin
Fiscal Manager

Phone: 413-787-6710
Fax: 413 739-3363
Email: NLongtin@springfieldcityhall.com
Springfield Department of Health and Human Services
311 State Street
Springfield, MA 01105

CAUTION: This email originated outside our organization; please use caution.

Attachment: FY25 Workforce Retention Grant (8457 : HHS Workforce Retention Grant - No Match Required - \$18,934.00)



City Council

SCHEDULED

Meeting: 02/10/25 07:00 PM
Initiator: Trevor Crawford
Sponsors: Mayor Domenic J. Sarno
DOC ID: 8427 A

15

High Visibility Enforcement Pilot Program - No Match Required - \$22,554.00 (Mayor Sarno)

WHEREAS, the Springfield Police Department ("Department") has been awarded an "Illegal Passing of Stopped School Buses - High Visibility Enforcement Pilot Program" Grant in the amount of \$22,554.00 from toXcel, LLC; and

WHEREAS, the purpose of the grant is to help reduce and ultimately eliminate the illegal passing of stopped school buses; and

WHEREAS, the Department has accepted the grant and requests authorization from the City Council and the Mayor to expend the grant funds listed below for the purposes of such grants; and

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the grant funds listed herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws ch. 44, sec. 53A, that the City Council approves the expenditure by the Department of the grant funds listed below for the purposes of such grants, subject to the approval of the Mayor, and the grant funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the grant without further appropriation:

High Visibility Enforcement Pilot Program - No Match Required - \$22,554.00



REQUEST FOR GRANT SETUP

This form and the required attachments are required by the Office of the City Comptrollers before a Grant Fund and related accounts will be created in MUNIS. Please do not use this form for requesting a non-grant related account to be created – use the Request for New Account form instead. Please return this form and the required attachments to the Office of the City Comptrollers.

All fields are mandatory.

Date of Request

01/08/2025

Department Requesting Grant Setup

Office of Finance

Department Phone # (Please include extension)

413-787-6831

Name and Title of Person to Contact in Case of Questions

Kyla Raimer- Grant Administrator

Was this Grant previously setup for a prior fiscal year?

If yes, please indicate your previous project number:

Requesting to use BUS25 as the project code

If this is a new Grant, have you filled out the "Approval to apply for a grant" Form?

(Y/N) N

If yes, please attach a copy of the Approved Form.

Grant Type:

State – Highway

Federal Pass-Through DOE– School

Federal Direct– School

X

Federal – City

State DOE– School

State Other – School

State – City

Private/Other

Grant Name:

Illegal Passing of Stopped School Buses- High Visibility Enforcement Pilot Program

Total Grant Amount Awarded: **\$22,554.00**

Is this a Reimbursable Grant? (Y/N)

A Reimbursable Grant is defined as one that requires that you pay for expenses first and then you apply to the grantor for a reimbursement of the exact amount actually expended.

Yes

If it is a Reimbursable Grant, please enter Grantor contact information or the CID # if Grantor is already in the customer file:

Entity Name	toXcel LLC
Contact Person	Jennifer Symoun
Street Address	7140 Heritage Village Plaza
City, State, Zip Code	Gainesville, VA 20155
Telephone	703-754-0248 x8208
Fax	703-310-6950
E-Mail	<u>Jennifer.symoun@toxcel.com</u>

Actual Award Date **1/8/2025**

Board Approval Date

Start Date **TBD**

Expiration Date **06/30/2025**

Renewal Action Date (optional)

If there are any Matching Funds:

Type

Percent

Amount

Comments re: Description/Purpose of Grant

Eliminate the illegal passing of stopped school buses.

Comments re: Conditions/Restrictions of Grant

If this is a Federal Grant, enter CFDA#:

If applicable enter the State ID # :

What is the required drawdown frequency?

(Ex: Monthly, Quarterly) **Standard 45 Day Cycle**

If payment is to be sent by Grantor as a Wire,

Please enter any wire reference/identification # that may be used (if known)

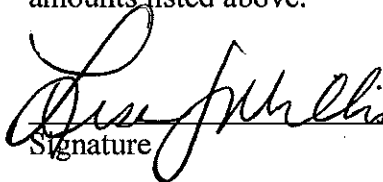
Please list all object codes needed for the grant.
(Attach additional sheets if additional orgs and roll-ups are needed):

Org Code:

Object Codes: **506000**

Budget Roll-Up Codes:

I hereby attest that under the penalties of Chapter 656, I will adhere to all regulations in this grant agreement. I am responsible for timely and accurate reimbursements in the amounts listed above.


Signature

1/10/2025
Date

Please attach the following documents:

- ☐ Signed Approval to Apply for a Grant Form
- ☐ Grant Award Letter
- ☐ City Council/Mayor Approval
- ☐ Any other relevant documentation

This Form and all relevant attachments will be scanned and attached in the Grant Maintenance module in MUNIS and can be viewed or printed at your convenience.

Raimer, Kyla

From: Jennifer Symoun <Jennifer.Symoun@toxcel.com>
Sent: Wednesday, January 8, 2025 1:46 PM
To: Raimer, Kyla; Sleeper, Jason; Cook, Derek
Subject: [EXTERNAL]School Bus HVE Pilot MOU and Other Documents
Attachments: HVE Pilot MOU - Springfield MA.docx; Invoice.xlsx; Deployment Report Template.docx; DRAFT HVE Toolkit for Illegal Passing of School Buses_Website Content.docx

Hello Sgt. Sleeper, Lt. Cook, and Kyla,

Happy New Year! Thank you for your patience as I got all the attached materials together to allow you to begin the school bus passing HVE pilot program. I've attached the following items:

- **MOU** – this document begins with an official notification letter of selection for the pilot program and also includes details about the program. The third page is an MOU. Please put this on your letterhead and sign and send back to me. Once I receive the signed MOU you can start incurring reimbursable expenses.
- **Invoice Template** – Please use this for submitting invoices. There are instructions for completing the template on the first tab and the invoice template is on the second tab. Please provide receipts for all expenses. For overtime, please provide proof of overtime rate(s). Personal information may be redacted.
- **Deployment Report Template** – This is the template to use for your weekly deployment reports and must accompany the invoice for reimbursement. Deployment reports and accompanying invoices (see attached template), receipts, and proof of overtime rates are due by the Friday of the week following the deployments (e.g., The report for deployments that occur during week 1 of the month is due by Friday of week 2). The second page of the report is for summarizing all deployments that occurred during the week being reported on. The remaining pages are for details about each deployment. There are pages for up to 4 deployments but if you need more you can just copy and paste the two report pages as needed.
- **Draft HVE Toolkit** – This is a draft of the Toolkit content. The final Toolkit will be web-based. We welcome any comments on the Toolkit, either directly in the document or by email.

Please let me know if you have any questions about any of the attached documents. Once I receive your signed MOU you are good to begin and can begin submitting reports and invoices on a weekly basis (or as deployments occur if less frequently than every week). This project will run through the end of June, with the final report and invoice due July 7.

Thank you!

Jennifer

Jennifer Symoun, PMP | toXcel
 Vice President, Engineering and Behavioral Sciences
 Office: 703-754-0248 (x8208)
jennifer.symoun@toxcel.com | toxcel.com

Attachment: Police - Illegal Passing Grant Set Up (8427 : High Visibility Enforcement Pilot Program - No Match Required - \$22,554.00)

toXcel

7140 Heritage Village Plaza
Gainesville, VA 20155

Phone: (703) 754-0248

Fax: (703) 310-6950

January 7, 2024

Sgt. Jason Sleeper
Springfield Police Department
Springfield, MA 01105

**RE: Illegal Passing of Stopped School Buses – High Visibility Enforcement Pilot Participation
Selection/Memorandum of Understanding under NHTSA Contract 22C-000002**

Dear Sgt. Sleeper,

Thank you for applying for the National Highway Traffic Safety Administration (NHTSA) Illegal Passing of Stopped School Buses – High Visibility Enforcement Pilot Project. Upon review of your application, the Springfield Police Department has been selected to receive reimbursement of up to \$22,554 for conducting high visibility enforcement (HVE) focused on the illegal passing of stopped school buses.

Toxcel LLC is managing this effort under contract to NHTSA (Contract 22C-000002). All communication for this project will go through Toxcel and Toxcel will handle all funding reimbursements.

Please review the attached information and return a signed memorandum of understanding (see page 3 for the MOU) to me (jennifer.symoun@toxcel.com) as soon as possible. Once signed you can begin reimbursable HVE efforts to prevent the illegal passing of stopped school buses from January to June 2025. The attached information outlines directions for submitting invoices for reimbursement and deployment reporting requirements.

I am excited to work with you to help stop the illegal passing of stopped school buses in Springfield. Please do not hesitate to contact me if you have any questions.

Sincerely,



Jennifer Symoun
Vice President, Engineering and Behavioral Sciences
Toxcel LLC
703-754-0248 x8208
jennifer.symoun@toxcel.com

Attachment: Police - Illegal Passing Grant Set Up (8427 : High Visibility Enforcement Pilot Program - No Match Required - \$22,554.00)

Background

Through a NHTSA-funded research project, Toxcel LLC is developing a toolkit to help law enforcement agencies (LEA) implement high visibility enforcement (HVE) campaigns to address the illegal passing of stopped school buses. HVE combines enforcement, visibility elements, and a publicity strategy to educate the public and promote voluntary compliance with the law. While HVE campaigns are frequently used to address traffic safety concerns such as seat belt usage and impaired driving, this will be the first NHTSA-sponsored HVE campaign focused on illegal school bus passing.

According to the National Association of State Directors of Pupil Transportation, approximately 242,000 motorists across the United States illegally passed a stopped school bus in a single day during the 2022-2023 school year. Projected across a 180-day school year, that is more than 43.5 million stop-arm violations. These are preventable incidents that put children at significant risk; injuries and fatalities to children occur more often outside or near a school bus than inside due to motorists failing to heed the stop-arm warning.

Objective

The objective of this effort is to pilot test a toolkit that was developed by Toxcel to help law enforcement agencies conduct HVE for the illegal passing of stopped school buses. The pilot test will involve selected law enforcement agencies conducting HVE between January-June 2025, with the toolkit available to guide them in their HVE efforts. Agencies will be reimbursed for their HVE efforts related to this project, will be required to submit deployment reports, and will be asked for input on the toolkit at the end of the pilot period that may be used to enhance or improve the toolkit. When finalized, the toolkit will be made broadly available.

Implementation Support Processes and Procedures

Eligible Expenses

Participating LEAs will be reimbursed up to their budgeted amount for officer overtime associated with the HVE deployments and administrative time to log and report the HVE data, as well as any related equipment costs that do not exceed 15% of the overall HVE budget.

Reporting

A deployment report template is attached. Deployment reports and accompanying invoices, receipts, and proof of overtime rates are due by the Friday of the week following the deployments (e.g., The report for deployments that occur during week 1 of the month is due by Friday of week 2).

Reimbursement is dependent upon Toxcel's receipt of this report. Submit all information to jennifer.symoun@toxcel.com. Reimbursement will occur within 30 days of receipt if all requested information is provided.

The report includes a summary section at the beginning to summarize all deployments that occurred in the reporting week, as well as separate sections to document information about each individual deployment. Complete this report with as much information and detail as possible.

Invoicing

An invoice template is attached. This invoice must be submitted with the deployment report, along with receipts for any purchases and proof of overtime rates (such as paystubs. Personal information can be redacted). Instructions for completing the invoice are included on the first tab of the file. The invoice template on the second tab.

Timeframe

HVE deployments may begin upon receipt of the signed MOU and should be completed by June 30, 2025.

PLEASE PROVIDE ON AGENCY LETTERHEAD (MINUS THIS HEADER)**DATE**

Jennifer Symoun

toXcel

Illegal Passing of Stopped School Buses – High Visibility Enforcement Pilot Support Coordinator (under contract to NHTSA)

7140 Heritage Village Plaza

Gainesville, VA 20155

Dear Jennifer:

The Springfield Police Department agrees to follow the requirements for being reimbursed up to \$22,554 for allowable expenses for conducting high visibility enforcement (HVE) focused on the illegal passing of stopped school buses. We will provide deployment reports, invoices, and supporting backup for invoiced amounts by the Friday of the week after each week of HVE deployments. We understand that information and lessons learned captured from our efforts may be included in updating the Toolkit and the project final report and we will have the opportunity to review the Toolkit and report prior to its publishing by NHTSA.

We are committed to this effort and able to allocate the time and resources required to receive funding assistance.

Our primary point of contact for this effort is:

Name

Agency

Address

Phone

Email

Sincerely,

X

(Signature)

NAME:

(Type or Print)

TITLE:

Attachment: Police - Illegal Passing Grant Set Up (8427 : High Visibility Enforcement Pilot Program - No Match Required - \$22,554.00)

HVE for Illegal Passing of School Buses - Toolkit Pilot Project Budget
 Agency Name: Springfield Police Department
 Last Updated Date: September 6, 2024

Personnel Overtime (use the highest overtime rate of all officers who will conduct the HVE to calculate estimated cost.)

Month of Deployment	Total Number of Deployments	Maximum Overtime Rate per Hour	Total Number of Hours Worked	Total Cost
January	8	\$ 62.65	\$ 60.00	\$ 3,759.00
February	8	\$ 62.65	\$ 60.00	\$ 3,759.00
March	8	\$ 62.65	\$ 60.00	\$ 3,759.00
April	8	\$ 62.65	\$ 60.00	\$ 3,759.00
May	8	\$ 62.65	\$ 60.00	\$ 3,759.00
June	5	\$ 62.65	\$ 60.00	\$ 3,759.00
Overtime Total	45		360	22,554.00

Equipment (reimbursed costs for equipment cannot exceed 15% of total budget; purchase of vehicles is not an allowable reimbursable cost)

Item Name	Quantity	Cost Per Item	Total Cost
			\$ -

Equipment Total \$ -

Outreach/Education

Description of Outreach/Education Effort	Quantity	Cost Per Effort	Total Cost
			\$ -

Outreach/Education Total \$ -

Costs associated with coordination with other governmental agencies for utilization of support equipment (digital message boards, cones, variable message signs (VMS), lighting, etc.)

Item	Quantity	Cost Per Item	Total Cost
			\$ -

Coordination Costs Total \$ -

Other

Item	Quantity	Cost Per Item	Total Cost
			\$ -

Other Total \$ -

TOTAL BUDGET

Personnel Overtime	\$	22,554.00
Equipment	\$	-
Outreach/Education	\$	-
Coordination Costs	\$	-
Other	\$	-
TOTAL	\$	22,554.00

Amount Requested for Reimbursement from NHTSA	\$	22,554.00	These two numbers should add up to the Total Budget.
Amount Covered by Agency or other Funding Sources	\$	-	

Equipment costs to be reimbursed	
% of Total Budget	0%

Attachment: Police - Illegal Passing Grant Set Up (8427 : High Visibility Enforcement Pilot Program - No Match Required - \$22,554.00)



City Council

SCHEDULED

Meeting: 02/10/25 07:00 PM
Initiator: Trevor Crawford
Sponsors: Mayor Domenic J. Sarno
DOC ID: 8425 A

16

Project Safe Neighborhood Grant - No Match Required - \$30,000.00 (Mayor Sarno)

WHEREAS, the Springfield Police Department ("Department") has been awarded a Project Safe Neighborhood Grant in the amount of \$30,000.00 from the Massachusetts Department of State Police; and

WHEREAS, the purpose of the grant is to help the Police Department address community-based criminal activity related to gang violence, illegal firearms, and narcotic use and distribution; and

WHEREAS, the Department has accepted the grant and requests authorization from the City Council and the Mayor to expend the grant funds listed below for the purposes of such grants; and

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the grant funds listed herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws ch. 44, sec. 53A, that the City Council approves the expenditure by the Department of the grant funds listed below for the purposes of such grants, subject to the approval of the Mayor, and the grant funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the grant without further appropriation:

Project Safe Neighborhoods Grant - \$30,000.00



REQUEST FOR GRANT SETUP

This form and the required attachments are required by the Office of the City Comptrollers before a Grant Fund and related accounts will be created in MUNIS. Please do not use this form for requesting a non-grant related account to be created – use the Request for New Account form instead. Please return this form and the required attachments to the Office of the City Comptrollers.

All fields are mandatory.

Date of Request

12/23/2024

Department Requesting Grant Setup

Office of Finance

Department Phone # (Please include extension)

413-787-6831

Name and Title of Person to Contact in Case of Questions

Kyla Raimer- Grant Administrator

Was this Grant previously setup for a prior fiscal year?

If yes, please indicate your previous project number:

Yes, PSN24 (Please use "PSN25")

If this is a new Grant, have you filled out the "Approval to apply for a grant" Form?

(Y/N) N

If yes, please attach a copy of the Approved Form.

Grant Type:

State – Highway

Federal Pass-Through DOE– School

Federal Direct– School

Federal – City

State DOE– School

State Other – School

X

State – City

Private/Other

Grant Name:

Project Safe Neighborhood Grant

Total Grant Amount Awarded: **\$30,000.00**

Attachment: Police - PSN25 Request for Grant Setup (8425 : Project Safe Neighborhood Grant- No Match Required - \$30,000.00)

Is this a Reimbursable Grant? (Y/N)

A Reimbursable Grant is defined as one that requires that you pay for expenses first and then you apply to the grantor for a reimbursement of the exact amount actually expended.

Yes

If it is a Reimbursable Grant, please enter Grantor contact information or the CID # if Grantor is already in the customer file:

Entity Name	Department of State Police
Contact Person	Melissa Comeau
Street Address	470 Worcester Road
City, State, Zip Code	Framingham, MA 01702
Telephone	508-820-2137
Fax	508-820-2165
E-Mail	<u>melissa.comeau@pol.state.ma.us</u>

Actual Award Date **12/23/2024**

Board Approval Date

Start Date **TBD**

Expiration Date **06/28/2025**

Renewal Action Date (optional)

If there are any Matching Funds:

Type

Percent

Amount

Comments re: Description/Purpose of Grant

To address community-based activity related to gang violence, illegal firearms and narcotics use and distribution.

Comments re: Conditions/Restrictions of Grant

If this is a Federal Grant, enter CFDA#:

If applicable enter the State ID # :

What is the required drawdown frequency?

(Ex: Monthly, Quarterly) **Standard 45 Day Cycle**

If payment is to be sent by Grantor as a Wire,

Please enter any wire reference/identification # that may be used (if known)

Attachment: Police - PSN25 Request for Grant Setup (8425 : Project Safe Neighborhood Grant- No Match Required - \$30,000.00)

Please list all object codes needed for the grant.
(Attach additional sheets if additional orgs and roll-ups are needed):

Org Code: **28952100**

Object Codes: **506000**

Budget Roll-Up Codes:

I hereby attest that under the penalties of Chapter 656, I will adhere to all regulations in this grant agreement. I am responsible for timely and accurate reimbursements in the amounts listed above.


Signature

12/24/2024
Date

Please attach the following documents:

- ☐ Signed Approval to Apply for a Grant Form
- ☐ Grant Award Letter
- ☐ City Council/Mayor Approval
- ☐ Any other relevant documentation

This Form and all relevant attachments will be scanned and attached in the Grant Maintenance module in MUNIS and can be viewed or printed at your convenience.

COMMONWEALTH OF MASSACHUSETTS | STANDARD CONTRACT FORM

16.a

This form is jointly issued and published by the Office of the Comptroller, the Executive Office for Administration and Finance, and the Operational Services Division as the default contract for all Commonwealth Departments when another form is not prescribed by regulation or policy. The Commonwealth deems void any changes made on or by attachment (in the form of addendum, engagement letters, contract forms or invoice terms) to the terms in this published form or to the Standard Contract Form Instructions and Contractor Certifications, the Commonwealth Terms and Conditions, the Commonwealth Terms and Conditions for Human and Social Services or the Commonwealth IT Terms and Conditions which are incorporated by reference herein. Additional non-conflicting terms may be added by Attachment. Contractors are required to access forms at macomptroller.org/forms or mass.gov/lists/osd-forms.

CONTRACTOR INFORMATION			COMMONWEALTH INFORMATION		
Contractor Legal Name City of Springfield		d/b/a Springfield Police Department	Department Department of State Police		MMARS Code POL
Legal Address As entered on Form W-9 or Form W-4 36 Court St Room 400, Springfield, MA 01103			Contract Manager Name Melissa Comeau		Business Mailing Address 470 Worcester Road, Framingham, MA 01702
Contract Manager Name Kyla Raimer			Billing Address If Different		
Phone 413-787-6831	Email kraimer@springfieldpolice.net	Fax 413-787-6805	Phone 508-820-2137	Email melissa.comeau@pol.state.ma.us	Fax 508-820-2165
Vendor Code VC 6000192140			MMARS Doc ID(s) CT - SCPOL242725SPRNG0601		
Vendor Code Address ID AD e.g. "AD001". Note: The Address ID must be set up for Electronic Funds Transfer (EFT) payments.			RFR/Procurement or Other ID Number PSN25 8000-0601		
☒ NEW CONTRACT Procurement or Exception Type (Check one option only) ☐ Statewide Contract (OSD or an OSD-designated department.) ☐ Collective Purchase (Attach OSD approval, scope, and budget.) ☐ Department Procurement - Includes all Grants 815 CMR 2.00. (Attach Solicitation Notice or RFR, and Response or other procurement supporting documentation.) ☐ Emergency Contract (Attach justification for emergency, scope, and budget.) ☐ Contract Employee (Attach Employee Status Form, scope, and budget.) ☐ Interim Contract with new Contractor (Attach justification for Interim Contract and updated scope/budget.) ☐ Other Procurement Exception (Attach authorizing language, legislation with specific exemption or earmark, and exception justification, scope, and budget.)			☐ CONTRACT AMENDMENT Current Contract End Date PRIOR to Amendment Amendment Amount Or Enter "No Change" Amendment Type (Check one option only. Attach details of amendment changes.) ☐ Amendment to Date, Scope, or Budget (Attach updated scope and budget.) ☐ Interim Contract with Current Contractor (Attach justification for Interim Contract and updated scope/budget.) ☐ Contract Employee (Attach any updates to scope or budget.) ☐ Other Procurement Exception (Attach authorizing language/justification and updated scope/budget.)		
TERMS AND CONDITIONS					
The Standard Contract Form Instructions and Contractor Certifications and the following document are incorporated by reference into this Contract and are legally binding (Check ONE option): ☒ Commonwealth Terms and Conditions ☐ Commonwealth Terms and Conditions for Human and Social Services ☐ Commonwealth IT Terms and Conditions					
COMPENSATION (Check ONE option):					
The Department certifies that payments for authorized performance accepted in accordance with the terms of this Contract will be supported in the state accounting system by sufficient appropriations or other non-appropriated funds, subject to intercept for Commonwealth owed debts under 815 CMR 9.00. ☐ Rate Contract (No Maximum Obligation). (Attach details of all rates, units, calculations, conditions or terms and any changes if rates or terms are being amended.) ☒ Maximum Obligation Contract. Total maximum obligation for total duration of this contract (or new total if contract is being amended): \$30,000.00					
PROMPT PAYMENT DISCOUNTS (PPD)					
Commonwealth payments are issued through Electronic Funds Transfer (EFT) 45 days from invoice receipt. See Prompt Pay Discounts Policy.					
Contractors requesting accelerated payments must identify a PPD as follows: Payment issued within: 10 days % PPD. 15 days % PPD. 20 days % PPD. 30 days % PPD. If PPD percentages are left blank, identify reason: ☐ Statutory/legal ☐ Ready Payments (M.G.L. c. 29, § 23A) ☒ Agree to standard 45-day cycle ☐ Only initial payment					
BRIEF DESCRIPTION OF CONTRACT PERFORMANCE or REASON FOR AMENDMENT					
Enter the Contract title, purpose, fiscal year(s) and a detailed description of the scope of performance or what is being amended for a Contract Amendment. Attach all supporting documentation and justifications. Reimbursement of overtime costs associated with local police participation in PSN initiatives. Mass State Police received funding for this project from the Project Safe Neighborhoods Grant. 8000-0601 - Massachusetts State Police and Springfield, MA Police. Local PD must use their own vehicles for activities. Mandatory virtual check in to discuss invoicing and spending projections. This contract incorporates all aspects of Attachment A and Attachment B. \$30,000.00					
SUPPLIER DIVERSITY PROGRAM (SDP) PLAN					
Does the Supplier Diversity Program apply? ☒ YES If YES, the Contractor's annual SDP commitment for this Contract is ☐ NO If NO, and the department is an Executive Department, enter the appropriate exemption:					
ANTICIPATED START DATE (Complete ONE option only)					
The Department and Contractor certify for this Contract, or Contract Amendment, that Contract obligations: 1. may be incurred as of the Effective Date (latest signature date below) and <u>no</u> obligations have been incurred <u>prior</u> to the Effective Date. 2. may be incurred as of , 20 , a date LATER than the Effective Date below and <u>no</u> obligations have been incurred <u>prior</u> to the Effective Date. 3. were incurred as of , 20 , a date PRIOR to the Effective Date below, and the parties agree that payments for any obligations incurred prior to the Effective Date are authorized to be made either as settlement payments or as authorized reimbursement payments, and that the details and circumstances of all obligations under this Contract are attached and incorporated into this Contract. Acceptance of payments forever releases the Commonwealth from further claims related to these obligations.					
CONTRACT END DATE					
Contract performance shall terminate as of June 28 , 20 25 , with no new obligations being incurred after this date unless the Contract is properly amended, provided that the terms of this Contract and performance expectations and obligations shall survive its termination for the purpose of resolving any claim or dispute, for completing any negotiated terms and warranties, to allow any close out or transition performance, reporting, invoicing or final payments, or during any lapse between amendments.					
CERTIFICATIONS					
Notwithstanding verbal or other representations by the parties, the "Effective Date" of this Contract or Amendment shall be the latest date that this Contract or Amendment has been executed by an authorized signatory of the Contractor, the Department, or a later Contract or Amendment Start Date specified above, subject to any required approvals. The Contractor certifies that they have accessed and reviewed all documents incorporated by reference as electronically published and the Contractor makes all certifications required under the Standard Contract Form Instructions and Contractor Certifications under the pains and penalties of perjury, and further agrees to provide any required documentation upon request to support compliance, and agrees that all terms governing performance of this Contract and doing business in Massachusetts are attached or incorporated by reference herein according to the following hierarchy of document precedence, the applicable Commonwealth Terms and Conditions, this Standard Contract Form, the Standard Contract Form Instructions and Contractor Certifications, the Request for Response (RFR) or other solicitation, the Contractor's Response (excluding any language stricken by a Department as unacceptable, and additional negotiated terms, provided that additional negotiated terms will take precedence over the relevant terms in the RFR and the Contractor's Response only if made using the process outlined in 801 CMR 21.07, incorporated herein, provided that any amended RFR or Response terms result in best value, lower costs, or a more cost effective Contract.					
AUTHORIZING SIGNATURE FOR THE CONTRACTOR			AUTHORIZING SIGNATURE FOR THE COMMONWEALTH		
Signature and date must be captured at time of signature.			Signature and date must be captured at time of signature.		
Signature	Date		Signature	Date	
Print Name Domenic J. Sarno	Print Title Mayor		Print Name Michelle Small	Print Title Chief Administrative Officer	



The Commonwealth of Massachusetts
Department of State Police



MAURA T. HEALEY
GOVERNOR

KIMBERLEY DRISCOLL
LIEUTENANT GOVERNOR

TERRENCE M. REIDY
SECRETARY

GEOFFREY D. NOBLE
COLONEL/SUPERINTENDENT

JOHN D. PINKHAM
DEPUTY SUPERINTENDENT

December 23, 2024

Springfield Police Department
 130 Pearl Street
 Springfield, MA 01105

Attention: Captain Brian Keenan
 Springfield Police Department

Dear Capt. Keenan:

The Massachusetts State Police has recently been awarded funding from the 2025 Project Safe Neighborhood (PSN) Initiative Grant. Anticipated funding of \$30,000 will be awarded to the Springfield Police Department. Contracting documents will need to be fully executed before collaboration can begin (signed by both parties). Please note that billed time can only be actual hours worked. Allowable costs will be overtime costs for grant related activities and the hours and total dollars will need to be tracked and reported bi-weekly. Please ensure there is an MSP Officer in Charge listed on each invoice.

Please refer to the attached information regarding this award. Feel free to contact me if you require a more comprehensive description or more information related to this award.

Thank you,

Melissa Comeau
 Director of Billing, Receivables and Grants
 Massachusetts State Police
 470 Worcester Road
 Framingham, MA 01702

Attachment: Police - PSN25 Request for Grant Setup (8425 - Project Safe Neighborhood Grant- No Match Required - \$30,000.00)

2025 Project Safe Neighborhoods Initiative Grant
Massachusetts State Police and Springfield, MA Police Department

Grant Award Number: 8000-0601

Grant Manager: DLT Gregg Nadeau

Finance Point of Contact: Melissa Comeau – Director of Billing, Receivables & Grants
Rebecca Rust – Deputy Director of Grants

Grant Recipient: Massachusetts State Police

Grantee UEID: L147QU9MVD25

Project Title: FY25 Project Safe Neighborhoods

Title of Program: Massachusetts State Police and Springfield, MA Police Department Project Safe Neighborhoods Initiative

Project Period: Upon Contract Execution – 06/28/2025

Budget Period: Upon Contract Execution – 06/28/2025

Sub recipient: Springfield, MA Police Department

Sub recipient UEID: MUKXN31JR7A9

Sub recipient Award Amount: \$30,000.00

Attachment: Police - PSN25 Request for Grant Setup (8425 : Project Safe Neighborhood Grant- No Match Required - \$30,000.00)

Raimer, Kyla

From: Peterson, Stephanie G. (POL) <Stephanie.G.Peterson@pol.state.ma.us>
Sent: Monday, December 23, 2024 11:40 AM
To: Keenan, Brian; Raimer, Kyla
Cc: Comeau, Melissa (POL); Rust, Rebecca (POL); MSP Grants (POL)
Subject: [EXTERNAL]2025 Project Safe Neighborhoods - Contracting Documents - Springfield PD
Attachments: PSN25 Springfield SCF with Att AB.pdf; CASL updated May 1, 2023.pdf; W-9 rev. 2022.pdf; Lobbying Debarment Form.doc; MSP Risk Assessment.docx; PSN25 ID Information Springfield.pdf; MSP PSN Local Towns Invoice Template.xlsx; PSN25 Invoice Submission Tracking.xlsx

Good morning Captain Keenan,

Thank you for participating in the 2025 Project Safe Neighborhoods Initiative with the Massachusetts State Police.

Please review and fill out the attached documents as soon as possible. Once all are signed and complete, please scan and email them back to us at MSPGrants@pol.state.ma.us. Once the contract has been executed by our Chief Administrative Officer, overtime hours may be eligible for reimbursement. All activities must be completed by June 28, 2025. Please note some pages require initials and/or additional signatures. The documents include:

Signatures Required:

1. Standard Contract Form with Attachments A and B
2. Contractor Authorized Signatory List
3. W-9
4. Lobbying Debarment Form
5. Risk Assessment Questionnaire

For Information Purposes Only:

6. Award Letter and PSN ID Information

For Future Use:

7. PSN Invoice Template
8. PSN Invoice Submission Tracking Sheet*

*For local participant use only, does not need to be submitted to the Massachusetts State Police.

We have included an invoice template in order for you to bill us for overtime hours worked by your agency for this grant. Please submit this invoice to us on a **bi-weekly basis** with all overtime incurred during the period so we may keep up-to-date and accurate spending records. The completed and signed invoices can be sent via email to MSPGrants@pol.state.ma.us.

Please note: Overtime hours worked prior to the executed contract date will not be reimbursed.

Should you have any questions, please reach out to us.

Thank you,

Stephanie Peterson
 Accountant IV – Grants
 Massachusetts State Police
 470 Worcester Road
 Framingham, MA 01702

508-820-2158

Stephanie.G.Peterson@pol.state.ma.us

The preceding email message (including any attachments) contains information that may be confidential, may be protected by the attorney-client or other applicable privileges, or may constitute non-public information. It is intended to be conveyed only to the designated recipient(s) named above. If you are not an intended recipient of this message, please notify the sender by replying to this message and then delete all copies of it from your computer system. Any use, dissemination, distribution, or reproduction of this message by unintended recipients is not authorized and may be unlawful.

Attachment: Police - PSN25 Request for Grant Setup (8425 : Project Safe Neighborhood Grant- No Match Required - \$30,000.00)



City Council

SCHEDULED

Meeting: 02/10/25 07:00 PM
Initiator: Trevor Crawford
Sponsors: Mayor Domenic J. Sarno
DOC ID: 8424

17

COPS Anti-Heroin Task Force Program Grant - No Match Required - \$30,000.00 (Mayor Sarno)

WHEREAS, the Springfield Police Department has been awarded a COPS Anti-Heroin Task Force Program Grant in the amount of \$30,000 from the U.S. Department of Justice; and

WHEREAS, the grant program is for purposes related to work with the Anti-Heroin Task Force; and

WHEREAS, the Department intends to use the grant funds in collaboration with the Massachusetts State Police for overtime costs incurred by the assignment of police officers working the Anti-Heroin Task Force in the Commonwealth; and

WHEREAS, the Department has accepted the grant and requests authorization from the City Council and the Mayor to expend the grant funds listed below for the purposes of such grants; and

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the grant funds listed herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws Ch. 44, sec. 53A, that the City Council approves the expenditure by the Department of the grant funds listed below for the purposes of such grants, subject to the approval of the Mayor, and the grant funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the grant without further appropriation:

COPS Anti-Heroin Task Force Program Grant - \$30,000.00



REQUEST FOR GRANT SETUP

This form and the required attachments are required by the Office of the City Comptrollers before a Grant Fund and related accounts will be created in MUNIS. Please do not use this form for requesting a non-grant related account to be created – use the Request for New Account form instead. Please return this form and the required attachments to the Office of the City Comptrollers.

All fields are mandatory.

Date of Request

12/19/2024

Department Requesting Grant Setup

Office of Finance

Department Phone # (Please include extension)

413-787-6831

Name and Title of Person to Contact in Case of Questions

Kyla Raimer- Grant Administrator

Was this Grant previously setup for a prior fiscal year?

If yes, please indicate your previous project number:

Yes, as AHO24 (please use AHO25)

If this is a new Grant, have you filled out the "Approval to apply for a grant" Form?

(Y/N) N If yes, please attach a copy of the Approved Form.

Grant Type:

State – Highway

Federal Pass-Through DOE– School

Federal Direct– School

Federal – City

State DOE– School

State Other – School

X

State – City

Private/Other

Grant Name:

U.S. Department of Justice COPS Anti-Heroin Task Force Program MOU with State Police

Total Grant Amount Awarded: **\$30,000.00**

Is this a Reimbursable Grant? (Y/N)

A Reimbursable Grant is defined as one that requires that you pay for expenses first and then you apply to the grantor for a reimbursement of the exact amount actually expended.

Yes

If it is a Reimbursable Grant, please enter Grantor contact information or the CID # if Grantor is already in the customer file:

Entity Name	Department of State Police
Contact Person	Melissa Comeau
Street Address	470 Worcester Road
City, State, Zip Code	Framingham, MA 01702
Telephone	508-820-2137
Fax	508-820-2165
E-Mail	<u>melissa.comeau@pol.state.ma.us</u>

Actual Award Date **12/6/2024**

Board Approval Date

Start Date **01/01/2025**

Expiration Date **09/30/2026**

Renewal Action Date (optional)

If there are any Matching Funds: **NO**

Type

Percent

Amount

Comments re: Description/Purpose of Grant
Reimbursement of overtime costs associated with local police participation in the Anti-Heroin Task Force.

Comments re: Conditions/Restrictions of Grant

If this is a Federal Grant, enter CFDA#:

If applicable enter the State ID # :

What is the required drawdown frequency?
(Ex: Monthly, Quarterly) **Monthly**

If payment is to be sent by Grantor as a Wire,
Please enter any wire reference/identification # that may be used (if known)

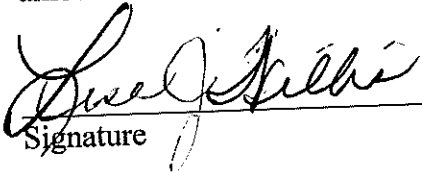
Please list all object codes needed for the grant.
(Attach additional sheets if additional orgs and roll-ups are needed):

Org Code: **28952100**

Object Codes: **506000 - \$30,000.00**

Budget Roll-Up Codes:

I hereby attest that under the penalties of Chapter 656, I will adhere to all regulations in this grant agreement. I am responsible for timely and accurate reimbursements in the amounts listed above.


Signature

12/20/2024
Date

Please attach the following documents:

- ☐ Signed Approval to Apply for a Grant Form
- ☐ Grant Award Letter
- ☐ City Council/Mayor Approval
- ☐ Any other relevant documentation

This Form and all relevant attachments will be scanned and attached in the Grant Maintenance module in MUNIS and can be viewed or printed at your convenience.



COMMONWEALTH OF MASSACHUSETTS | STANDARD CONTRACT FORM

This form is jointly issued and published by the Office of the Comptroller, the Executive Office for Administration and Finance, and the Operational Services Division as the default contract for all Commonwealth Departments when another form is not prescribed by regulation or policy. The Commonwealth deems void any changes made on or by attachment (in the form of addendum, engagement letters, contract forms or invoice terms) to the terms in this published form or to the Standard Contract Form Instructions and Contractor Certifications, the Commonwealth Terms and Conditions, the Commonwealth Terms and Conditions for Human and Social Services, or the Commonwealth IT Terms and Conditions which are incorporated by reference herein. Additional non-conflicting terms may be added by Attachment. Contractors are required to access forms at macomptroller.org/forms or mass.gov/lists/osd-forms.

CONTRACTOR INFORMATION		COMMONWEALTH INFORMATION	
Contractor Legal Name City of Springfield Police Department d/b/a		Department Department of State Police	
Legal Address 36 Court Street, Springfield, MA 01103		Contract Manager Name Melissa Comeau	
As entered on Form W-9 or Form W-4		Business Mailing Address 470 Worcester Road, Framingham, MA 01702	
Contract Manager Name Kyla Raimer		Billing Address If Different	
Phone 413-787-6831		Email Melissa.Comeau@pol.state.ma.us	
Email kramer@springfieldpolice.net		Fax 508-820-216	
Vendor Code vc VC6000192140		MMARS Doc ID(s) GAEPOL700025SPRINGFX	
Vendor Code Address ID AD		RFR/Procurement or Other ID Number 15JCOPS-23-GG-01643-AHTF	
e.g. "AD001". Note: The Address ID must be set up for Electronic Funds Transfer (EFT) payments.			
NEW CONTRACT		CONTRACT AMENDMENT	
Procurement or Exception Type (Check one option only)		Current Contract End Date	
☐ Statewide Contract (OSD or an OSD-designated department.) ☐ Collective Purchase (Attach OSD approval, scope, and budget.) ☐ Department Procurement - Includes all Grants 815 CMR 2.00. (Attach Solicitation Notice or RFR, and Response or other procurement supporting documentation.) ☐ Emergency Contract (Attach justification for emergency, scope, and budget.) ☐ Contract Employee (Attach Employee Status Form, scope, and budget.) ☐ Interim Contract with new Contractor (Attach justification for Interim Contract and updated scope/budget.) ☐ Other Procurement Exception (Attach authorizing language, legislation with specific exemption or earmark, and exception justification, scope, and budget.)		Amendment Amount Or Enter "No Change"	
		Amendment Type (Check one option only. Attach details of amendment changes.)	
		☐ Amendment to Date, Scope, or Budget (Attach updated scope and budget.) ☐ Interim Contract with Current Contractor (Attach justification for Interim Contract and updated scope/budget.) ☐ Contract Employee (Attach any updates to scope or budget.) ☐ Other Procurement Exception (Attach authorizing language/justification and updated scope/budget.)	
TERMS AND CONDITIONS			
The Standard Contract Form Instructions and Contractor Certifications and the following document are incorporated by reference into this Contract and are legally binding (Check ONE option)			
☒ Commonwealth Terms and Conditions ☐ Commonwealth Terms and Conditions for Human and Social Services ☐ Commonwealth IT Terms and Conditions			
COMPENSATION (Check ONE option.)			
The Department certifies that payments for authorized performance accepted in accordance with the terms of this Contract will be supported in the state accounting system by sufficient appropriations or other non-appropriated funds, subject to intercept for Commonwealth owed debts under 815 CMR 9.00.			
☐ Rate Contract (No Maximum Obligation). (Attach details of all rates, units, calculations, conditions or terms and any changes if rates or terms are being amended.) ☒ Maximum Obligation Contract. Total maximum obligation for total duration of this contract (or new total if contract is being amended): \$30,000.00			
PROMPT PAYMENT DISCOUNTS (PPD)			
Commonwealth payments are issued through Electronic Funds Transfer (EFT) 45 days from invoice receipt. See Prompt Pay Discounts Policy.			
Contractors requesting accelerated payments must identify a PPD as follows: Payment issued within: 10 days % PPD. 15 days % PPD. 20 days % PPD. 30 days			
If PPD percentages are left blank, identify reason: ☐ Statutory/legal ☐ Ready Payments (M.G.L. c. 29, § 23A) ☐ Agree to standard 45-day cycle ☐ Only initial payment			
BRIEF DESCRIPTION OF CONTRACT PERFORMANCE OR REASON FOR AMENDMENT			
Enter the Contract title, purpose, fiscal year(s) and a detailed description of the scope of performance or what is being amended for a Contract Amendment. Attach all supporting documents justifications.			
Reimbursement of overtime costs associated with local police participation in the anti-heroin task force. Mass State Police received federal funding for this project from federal COPS Award 15JCOPS-23-GG-01643-AHTF. Please also reference			
SUPPLIER DIVERSITY PROGRAM (SDP) PLAN			
Does the Supplier Diversity Program apply? ☒ YES ☐ NO If YES, the Contractor's annual SDP commitment for this Contract is If NO, and the department is an Executive Department, enter the appropriate exemption:			
ANTICIPATED START DATE (Complete ONE option only.)			
The Department and Contractor certify for this Contract, or Contract Amendment, that Contract obligations:			
1. may be incurred as of the Effective Date (latest signature date below) and no obligations have been incurred prior to the Effective Date.			
2. may be incurred as of , 20 , a date LATER than the Effective Date below and no obligations have been incurred prior to the Effective Date.			
3. were incurred as of JAN 01 , 20 25 , a date PRIOR to the Effective Date below, and the parties agree that payments for any obligations incurred prior to the Effective Date are authorized to be made either as settlement payments or as authorized reimbursement payments, and that the details and circumstances of all obligations under this Contract are attached incorporated into this Contract. Acceptance of payments forever releases the Commonwealth from further claims related to these obligations.			
CONTRACT END DATE			
Contract performance shall terminate as of September 30 , 20 26 , with no new obligations being incurred after this date unless the Contract is properly amended, provided that of this Contract and performance expectations and obligations shall survive its termination for the purpose of resolving any claim or dispute, for completing any negotiated terms and v allow any close out or transition performance, reporting, invoicing or final payments, or during any lapse between amendments.			
CERTIFICATIONS			
Notwithstanding verbal or other representations by the parties, the "Effective Date" of this Contract or Amendment shall be the latest date that this Contract or Amendment has been accessed and reviewed all documents incorporated by reference as electronically published and the Contractor makes all certifications required under the Standard Contract Form Instructions and Contractor Certifications under the pains and penalties of perjury, and further agrees to provide any required documentation upon request to support compliance, and agrees that all performance of this Contract and doing business in Massachusetts are attached or incorporated by reference herein according to the following hierarchy of document precedence, if Commonwealth Terms and Conditions, this Standard Contract Form Instructions and Contractor Certifications, the Request for Response (RFR) or other Contractor's Response (excluding any language stricken by a Department as unacceptable, and additional negotiated terms, provided that additional negotiated terms will take precedence relevant terms in the RFR and the Contractor's Response only if made using the process outlined in 801 CMR 21.07, incorporated herein, provided that any amended RFR or Response in best value, lower costs, or a more cost effective Contract.			
AUTHORIZING SIGNATURE FOR THE CONTRACTOR		AUTHORIZING SIGNATURE FOR THE COMMONWEALTH	
Signature and date must be captured at time of signature.		Signature and date must be captured at time of signature.	
Signature		Signature	
Date		Date	
Print Name Domenic J. Sarno		Print Name Michelle Small	
Print Title Mayor		Print Title Chief Admin	



COMMONWEALTH OF MASSACHUSETTS ~ STANDARD CONTRACT FORM
Attachment A

Scope of Partnership Between
MASSACHUSETTS DEPARTMENT OF STATE POLICE
 and
SPRINGFIELD, MA POLICE DEPARTMENT

The Massachusetts State Police has, pursuant to the FY2023 COPS Office Anti-Heroin Task Force Program, been awarded the sum of \$4,000,000.00 for purposes relating to the targeting, investigating, and prosecuting of individuals involved in the sale, distribution and/or trafficking of heroin, fentanyl, opiates, and/or opioids;

This contract is an agreement between the Massachusetts State Police and the Springfield Police Department ("Local Agency") to cooperate to target, investigate, and prosecute individuals involved in the sale, distribution and/or trafficking of heroin, fentanyl, opiates, and/or opioids.

The Massachusetts State Police has determined that appropriated funds shall be used to reimburse the Massachusetts State Police and the Local Agency for authorized employee overtime costs incurred by the assignment of police officers targeting, investigating, and prosecuting individuals involved in the sale, distribution and/or trafficking of heroin, fentanyl, opiates, and/or opioids in the Commonwealth; Overtime hours being charged against a federal grant award may only seek reimbursement for Actual hours worked regardless of department policy or union contract rules.

The Massachusetts Department of State Police shall be solely responsible for the administration and distribution of the appropriated funds and no overtime reimbursement shall be made to a Local Agency unless approved by the Massachusetts State Police.

In order to be eligible for reimbursement of overtime costs pursuant to this Agreement, the Local Agency shall:

- (a) Execute and deliver to the Commonwealth an original of this Agreement, the Commonwealth Standard Contract, and the relevant Commonwealth's Terms and Conditions.
- (b) Receive approval from the Massachusetts State Police, acting through a designated Unit Supervisor(s), to incur law enforcement overtime pursuant to an approved target plan.
- (c) Submit, at least monthly, an invoice of all Local Agency overtime approved by the Massachusetts State Police to MSPGrants@pol.state.ma.us
 Such invoice shall:
 - (i) be submitted on Official Local Agency letterhead;
 - (ii) include all overtime hours worked pursuant to an approved target plan;
 - (iii) include law enforcement officer's full name;
 - (iv) include the date(s) and corresponding number of all approved hours worked by the officer(s);

Attachment: Police - AHO25 Request for Grant Setup (8424 : COPS Anti-Heroin Task Force Program Grant - No Match Required - \$30,000.00)

- (v) the applicable overtime rate for each such officer; and
- (vi) total of all overtime hours approved and for which reimbursement is sought by the Local Agency.

(d) Each submitted invoice must be signed by an authorized official of the Local Agency/Police Department and contain the following or substantially similar attestation: "I attest that all information accompanying this invoice is true and accurate and that documentation supporting the same is maintained in municipal files, which shall be made available to the Massachusetts State Police upon request and/or in the event of an audit".

(e) Reimbursement of Local Agency overtime incurred pursuant to this Agreement shall, at all times, be subject to:

- (i) The terms and conditions of this Agreement;
- (ii) The availability of Massachusetts State Police approved funding;
- (iii) The terms and conditions of the Commonwealth Standard Contract, which shall prevail over any conflicting terms or conditions in this Agreement;
- (iv) The Commonwealth's Terms and Conditions, which shall prevail over any conflicting terms or conditions in this Agreement; and
- (v) The complete discretion and approval, supervisory and administrative, of the Massachusetts State Police;



MAURAT T. HEALEY
GOVERNOR

KIMBERLEY DRISCOLL
LIEUTENANT GOVERNOR

TERRENCE M. REIDY
SECRETARY

The Commonwealth of Massachusetts

Department of State Police



GEOFFREY D. NOE
COLONEL/SUPERINTENDENT

JOHN D. PINKHA
DEPUTY SUPERINTENDENT

Date: December 6, 2024

To: Springfield, MA Police Department

From: Melissa Comeau - Director of Receivables & Grants
Jeff Ly - Accountant IV

Re: Grant Award – 15JCOPS-23-GG-01643-AHTF

Grant Manager: Melissa Comeau

Finance Point of Contact: Melissa Comeau / Jeff Ly

Grant Recipient: Massachusetts State Police

Grantee SAM Unique Entity ID: L147QU9MVD25

Award Number: - 15JCOPS-23-GG-01643-AHTF

Project Title: FY2023 COPS Office Anti-Heroin Task Force Program

Title of Program: Massachusetts State Police and Springfield, MA Police Department

CFDA#: 16.710

Project Period: Upon Contract Execution - 09/30/2026

Budget Period: Upon Contract Execution – 09/30/2026

Sub recipient: Springfield, MA Police Department

Sub recipient Award Amount: FY25 \$30,000.00

Sub recipient Unique Entity ID: ____ MUKXN31JR7A9 ____

(REQUIRED)

Attachment: Police - AHO25 Request for Grant Setup (8424 : COPS Anti-Heroin Task Force Program Grant - No Match Required - \$30,000.00)



City Council

SCHEDULED

Meeting: 02/10/25 07:00 PM
Initiator: Gianna Berardi
Sponsors: Mayor Domenic J. Sarno
DOC ID: 8414

18

FY25 Council on Aging Grant Amendment Increase - No Match Required \$30,561.00 (Mayor Sarno)

WHEREAS, the Elder Affairs Department ("Department") has been awarded an FY25 Council on Aging Grant increase of \$30,561.00, bringing the total grant award to \$458,415.00 from the Executive Office of Elder Affairs for the period starting November 7, 2024 to June 30, 2025; and

WHEREAS, the Department intends to use the grant funds to support its Council on Aging activities at senior centers; and

WHEREAS, the Department has accepted the grant and requests authorization from the City Council and the Mayor to expend the grant funds listed below for the purposes of such grants; and

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the grant funds listed herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws ch. 44, sec. 53A, that the City Council approves the expenditure by the Department of the grant funds listed below for the purposes of such grants, subject to the approval of the Mayor, and the grant funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the grant without further appropriation:

**FY25 Council on Aging Grant Amendment Increase - No Match Required
\$30,561.00**



REQUEST FOR GRANT SETUP

This form and the required attachments are required by the Office of the City Comptrollers before a Grant Fund and related accounts will be created in MUNIS. Please do not use this form for requesting a non-grant related account to be created – use the Request for New Account form instead. Please return this form and the required attachments to the Office of the City Comptrollers.

All fields are mandatory.

Date of Request

1/06/2025

Department Requesting Grant Setup

DEA

Department Phone # (Please include extension)

413-886-5223 EXT-5223

Name and Title of Person to Contact in Case of Questions

Carol Gasque

Was this Grant previously setup for a prior fiscal year? **Y**

If yes, please indicate your previous project number: **82424**

If this is a new Grant, have you filled out the “Approval to apply for a grant” Form?

(Y/N) **N**

If yes, please attach a copy of the Approved Form.

Grant Type:

State – Highway

Federal Pass-Through DOE– School

Federal Direct– School

Federal – City

State DOE– School

State Other – School

State – City

Private/Other

Grant Name: **COA Grant – F25**

Total Grant Awarded: **\$427,854.00** plus amendment \$ **30,561.00** = **\$458,415.00**

Is this a Reimbursable Grant? **No** (Y/N)

A Reimbursable Grant is defined as one that requires that you pay for expenses first and then you apply to the grantor for a reimbursement of the exact amount actually expended.

If it is a Reimbursable Grant, please enter Grantor contact information or the CID # if Grantor is already in the customer file:

Entity Name **Executive Office of Elder Affairs**

Contact Person Frank Adams

Street Address **1 Ashburton Place,**

City, State, Zip Code **Boston, MA**

Telephone **1-617-727-7750**

Fax

E-Mail

Actual Award Date 11/07/2024 - amendment

Board Approval Date

Start Date **11/07/2024**

Expiration Date **6/30/2025**

Renewal Action Date (optional)

If there are any Matching Funds:

Type

Percent

Amount

Is there any Leverage?

Source

Amount

Comments re: Description/Purpose of Grant

Funding supports Health Care for Homeless program and staff

Comments re: Conditions/Restrictions of Grant

If this is a Federal Grant, enter CFDA#:

If applicable enter the State ID # :

What is the required drawdown frequency?

(Ex: Monthly, Quarterly)

If payment is to be sent by Grantor as a Wire,

Please enter any wire reference/identification # that may be used (if known)

Please list all object codes needed for the grant.

(Attach additional sheets if additional orgs and roll-ups are needed):

Org Code: 28245404

Object Codes:

Budget Roll-Up Codes:

Wages: 501000	\$329,197.38
Payroll Taxes/Fringe:	37,021.62
Repairs and Mtnce.	4,500.00
Repairs Mtnce -527030	8,760.00
Office Supplies	8,500.00
Postage	1,000.00
Dues/License	7,000.00
Other Supplies	34,250.00
Training Staff	2,000.00
Travel	2,500.00
Indirect Cost	23,686.00
	\$458,415.00

I hereby attest that under the penalties of Chapter 656, I will adhere to all regulations in this grant agreement. I am responsible for timely and accurate reimbursements in the amounts listed above.

Carol K. Gagne
Signature

1/6/25
Date

Please attach the following documents:

- ☐ Signed Approval to Apply for a Grant Form
- ☐ Grant Award Letter
- ☐ City Council/Mayor Approval
- ☒ Any other relevant documentation

This Form and all relevant attachments will be scanned and attached in the Grant Maintenance module in MUNIS and can be viewed or printed at your convenience.

Gasque, Carol

From: Frank, Adam (ELD) <adam.frank@mass.gov>
Sent: Thursday, November 7, 2024 1:20 PM
To: Frank, Adam (ELD)
Subject: [External] FY25 Formula Grant Funding

Dear COA Directors,

The Massachusetts Executive Office of Elder Affairs (EOEA) has distributed the first 50 percent of the Fiscal Year 2025 formula grant funding to Massachusetts' 350 municipal Councils on Aging. Grant amounts are based on a formula, approved by the state legislature and Governor Healey, of \$15 per person age 60 and older in each city and town, based on the 2020 U.S. Census.

You can find the Notice of Release, along with your COA's formula grant amount, [here](#). Funds were deposited directly into your city or town's bank account the week beginning October 28, 2024. No additional paperwork is needed at this time for you to access this funding.

Thank you for your ongoing hard work on behalf of older adults in Massachusetts. Please do not hesitate to reach out to me directly with any questions.

All the best,

Adam Frank
 Councils on Aging Program/Grants Coordinator
 Massachusetts Executive Office of Elder Affairs

Pronouns: No Preference



ReiMAgine
AGING

 LISTEN NOW | REIMAGINEAGING.NET

CAUTION: This email originated outside our organization; please use caution.

Attachment: FY25 COA Grant Amendment (8414 : FY25 Council on Aging Grant Amendment Increase - No Match Required \$30,561.00)

COA Administrator

Councils on Aging in Massachusetts

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Notice: Release of Fiscal Year 2025 Formula Grant to Massachusetts Councils on Aging

Award Amounts: Formula Grant award amounts have been calculated using the payment rate established in the Fiscal Year 2025 General Appropriations Act ([Chapter 140 of the Acts of 2024](#)). In Fiscal Year 2025, this is calculated as \$15 per person aged 60 and over with a minimum contract amount of \$7,500. The first 50 percent of your award was distributed the week of October 28, 2024.

[Download COA FY25 Formula Grant Allocations by Town](#) (CSV)

Contract Information:

- From Fiscal Year 2023 until Fiscal Year 2032, Councils on Aging do not need to sign a Standard Contract form each year to receive the funding. The Executive Office of Elder Affairs will make payment to each Council on Aging for the annual award amount.
- While Councils on Aging will not need to submit a Standard Contract Form, it is important that each municipality continues to utilize the funding consistent with the purpose of the Line Item 9110-9002 and follow all relevant finance requirements.
- Councils on Aging should maintain their official contact, location, and banking information with both the Office of the State Comptroller and the Executive Office of Elder Affairs. If this information is not kept up to date, payments will be delayed.

Formula Grant Balances: Starting in Fiscal Year 2021, the Executive Office of Elder Affairs eliminated the requirement to report final grant balances from the prior year. This continues to not be required.

Annual Report: Councils on Aging are required to submit an annual report to the Executive Office of Elder Affairs describing the impact of the Formula Grant funds. Instructions for this process are issued by the program team each year. The Fiscal Year 2024 report, which will be due in the fall of 2024, will include a brief expenditure report, including Formula Grant spending on broad categories such as personnel, maintenance, transportation, and other noteworthy expenditures. This report will support the tracking of emerging financial needs, and inform policy and future funding for Councils on Aging. Reports for the current fiscal year (FY2025) will be due in fall of calendar year 2025.

Thank you for all that Councils on Aging have done and continue to do to serve older adults in the Commonwealth. If you have any questions or concerns, please contact Adam Frank at (617) 767-1475 or Adam.Frank@mass.gov.

Posted on November 4, 2024 in [Announcements](#), [Formula Contract](#), [FY 2025](#) | [Permalink](#)

[Home - COA Administrator](#)

Salem	Salem city; Essex County; Massachusetts	10,517	\$157,755.00	\$78,877.50	CITY OF SALEM
Salisbury	Salisbury town; Essex County; Massachusetts	3,181	\$47,715.00	\$23,857.50	TOWN OF SALISBURY
Sandisfield	Sandisfield town; Berkshire County; Massachusetts	402	\$7,500.00	\$3,750.00	TOWN OF SANDISFIELD
Sandwich	Sandwich town; Barnstable County; Massachusetts	6,783	\$101,745.00	\$50,872.50	TOWN OF SANDWICH
Saugus	Saugus town; Essex County; Massachusetts	8,130	\$121,950.00	\$60,975.00	TOWN OF SAUGUS
Savoy	Savoy town; Berkshire County; Massachusetts	227	\$7,500.00	\$3,750.00	TOWN OF SAVOY
Scituate	Scituate town; Plymouth County; Massachusetts	5,903	\$88,545.00	\$44,272.50	TOWN OF SCITUATE
Seekonk	Seekonk town; Bristol County; Massachusetts	4,281	\$64,215.00	\$32,107.50	TOWN OF SEEKONK
Sharon	Sharon town; Norfolk County; Massachusetts	4,564	\$68,460.00	\$34,230.00	TOWN OF SHARON
Sheffield	Sheffield town; Berkshire County; Massachusetts	1,197	\$17,955.00	\$8,977.50	TOWN OF SHEFFIELD
Shelburne	Shelburne town; Franklin County; Massachusetts	812	\$12,180.00	\$6,090.00	TOWN OF SHELBURNE
Sherborn	Sherborn town; Middlesex County; Massachusetts	1,035	\$15,525.00	\$7,762.50	TOWN OF SHERBORN
Shirley	Shirley town; Middlesex County; Massachusetts	1,788	\$26,820.00	\$13,410.00	TOWN OF SHIRLEY
Shrewsbury	Shrewsbury town; Worcester County; Massachusetts	8,639	\$129,585.00	\$64,792.50	TOWN OF SHREWSBURY
Shutesbury	Shutesbury town; Franklin County; Massachusetts	571	\$8,565.00	\$4,282.50	TOWN OF SHUTESBURY
Somerset	Somerset town; Bristol County; Massachusetts	5,569	\$83,535.00	\$41,767.50	TOWN OF SOMERSET
Somerville	Somerville city; Middlesex County; Massachusetts	10,981	\$164,715.00	\$82,357.50	CITY OF SOMERVILLE
South Hadley	South Hadley town; Hampshire County; Massachusetts	5,110	\$76,650.00	\$38,325.00	TOWN OF SOUTH HADLEY
Southampton	Southampton town; Hampshire County; Massachusetts	1,915	\$28,725.00	\$14,362.50	TOWN OF SOUTHAMPTON
Southborough	Southborough town; Worcester County; Massachusetts	2,263	\$33,945.00	\$16,972.50	TOWN OF SOUTHBOROUGH
Southbridge	Southbridge Town city; Worcester County; Massachusetts	3,981	\$59,715.00	\$29,857.50	TOWN OF SOUTHBRIDGE
Southwick	Southwick town; Hampden County; Massachusetts	2,824	\$42,360.00	\$21,180.00	TOWN OF SOUTHWICK
Spencer	Spencer town; Worcester County; Massachusetts	3,352	\$50,280.00	\$25,140.00	TOWN OF SPENCER
Springfield	Springfield city; Hampden County; Massachusetts	30,561	\$458,415.00	\$229,207.50	CITY OF SPRINGFIELD



City Council

SCHEDULED

Meeting: 02/10/25 07:00 PM
Initiator: Erin Hand
Sponsors: Mayor Domenic J. Sarno
DOC ID: 8465

19

FY25 Firefighter Safety Equipment Grant - No Match - \$35,521.67 (Mayor Sarno)

WHEREAS, the Springfield Fire Department has been awarded an "FY25 Firefighter Safety Equipment Grant" in the amount of \$35,521.67 from the Massachusetts Executive Office of Public Safety and Security's Department of Fire Services; and

WHEREAS, the purpose of the grant program is to provide funding to state and local fire departments for equipment that will improve the overall safety of Massachusetts firefighters; and

WHEREAS, the Department intends to use the grant funds for critical firefighter safety supplies; and

WHEREAS, the Department has accepted the grant and requests authorization from the City Council and the Mayor to expend the grant funds listed below for the purposes of such grants; and

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the grant funds listed herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws Ch. 44, Sec. 53A, that the City Council approves the expenditure by the Department of the grant funds listed below for the purposes of such grants, subject to the approval of the Mayor, and the grant funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the grant without further appropriation:

FY25 Firefighter Safety Equipment Grant - No Match - \$35,521.67



REQUEST FOR GRANT SETUP

This form and the required attachments are required by the Office of the City Comptrollers before a Grant Fund and related accounts will be created in MUNIS. Please do not use this form for requesting a non-grant related account to be created – use the Request for New Account form instead. Please return this form and the required attachments to the Office of the City Comptrollers.

All fields are mandatory.

Date of Request 1/21/25

Department Requesting Grant Setup Fire

Department Phone # (Please include extension) 787-6411

Name and Title of Person to Contact in Case of Questions
Leslie Gulluni, Administrative Analyst

Was this Grant previously set up for a prior fiscal year?
If yes, please indicate your previous project number: 81523

If this is a new Grant, have you filled out the “Approval to apply for a grant” Form?
(Y/N) If yes, please attach a copy of the Approved Form.

Grant Type:

State – Highway

Federal Pass-Through DOE– School

Federal Direct– School

Federal – City

State DOE– School

State Other – School

X State – City

Private/Other

Grant Name: FY25 Firefighter Safety Equipment Grant Program

Total Grant Amount Awarded: \$35,521.67

Is this a Reimbursable Grant? (Y/N)

A Reimbursable Grant is defined as one that requires that you pay for expenses first and then you apply to the grantor for a reimbursement of the exact amount actually expended.

If it is a Reimbursable Grant, please enter Grantor contact information or the CID # if Grantor is already in the customer file:

Entity Name	Commonwealth of Massachusetts Executive Office of Public Safety and Security c/o Department of Fire Services
Contact Person	Timothy Moore
Street Address	P.O. Box 1025 ~ State Road
City, State, Zip Code	Stow, Massachusetts 01775
Telephone	978-567-3721
Fax	978-567-3121
E-Mail	Timothy.Moore@mass.gov

Actual Award Date Latest Signature Date on Contract

Board Approval Date

Start Date Latest Signature Date on Contract

Expiration Date June 30, 2025

Renewal Action Date (optional)

If there are any Matching Funds:

Type
Percent
Amount

Is there any Leverage? HUD FUNDING ONLY

Source
Amount

Comments re: Description/Purpose of Grant

This grant was approved to purchase allowable equipment.

Comments re: Conditions/Restrictions of Grant

If this is a Federal Grant, enter CFDA#:

If applicable enter the State ID #:

What is the required drawdown frequency?

(Ex: Monthly, Quarterly)

If payment is to be sent by Grantor as a Wire,

Please enter any wire reference/identification # that may be used (if known)

Please list all object codes needed for the grant.
(Attach additional sheets if additional orgs and roll-ups are needed):

Org Code:

Object Codes: 558400 \$35,521.67

Budget Roll-Up Codes:

I hereby attest that under the penalties of Chapter 656, I will adhere to all regulations in this grant agreement. I am responsible for timely and accurate reimbursements in the amounts listed above.



Signature

1/21/2025
Date

Please attach the following documents:

- ☐ Signed Approval to Apply for a Grant Form
- ☐ Grant Award Letter
- ☐ City Council/Mayor Approval
- ☐ Any other relevant documentation

This Form and all relevant attachments will be scanned and attached in the Grant Maintenance module in MUNIS and can be viewed or printed at your convenience.

COMMONWEALTH OF MASSACHUSETTS | STANDARD CONTRACT FORM

19.b

This form is jointly issued and published by the Office of the Comptroller, the Executive Office for Administration and Finance, and the Operational Services Division as the default contract for all Commonwealth Departments when another form is not prescribed by regulation or policy. The Commonwealth deems void any changes made on or by attachment (in the form of addendum, engagement letters, contract forms or invoice terms) to the terms in this published form or to the [Standard Contract Form Instructions and Contractor Certifications](#), the [Commonwealth Terms and Conditions](#), the [Commonwealth Terms and Conditions for Human and Social Services](#) or the [Commonwealth IT Terms and Conditions](#) which are incorporated by reference herein. Additional non-conflicting terms may be added by Attachment. Contractors are required to access forms at macomptroller.org/forms or mass.gov/lists/osd-forms.

CONTRACTOR INFORMATION			COMMONWEALTH INFORMATION		
Contractor Legal Name City of Springfield		d/b/a	Department Department of Fire Services		MMARS Code DFS
Legal Address As entered on Form W-9 or Form W-4 36 Court St, Springfield, MA 01103			Contract Manager Name David Clemons		Business Mailing Address P.O. Box 1025, Stow, MA 01775
Contract Manager Name Commissioner Bernard Calvi			Billing Address If Different N/A		
Phone 413-787-6411	Email bcalvi@springfieldcityhall.com	Fax 413-787-6432	Phone 978-567-3179	Email David.Clemons@mass.gov	Fax 978-567-3121
Vendor Code VC6000192140			MMARS Doc ID(s) CT-DFS-1000-2025FFEGRANT00000000		
Vendor Code Address ID AD001 e.g. "AD001". Note: The Address ID must be set up for Electronic Funds Transfer (EFT) payments.			RFR/Procurement or Other ID Number BD-108134		
☒ NEW CONTRACT			☐ CONTRACT AMENDMENT		
Procurement or Exception Type (Check one option only) ☒ Statewide Contract (OSD or an OSD-designated department.) ☐ Collective Purchase (Attach OSD approval, scope, and budget.) ☐ Department Procurement - Includes all Grants 815 CMR 2.00 . (Attach Solicitation Notice or RFR, and Response or other procurement supporting documentation.) ☐ Emergency Contract (Attach justification for emergency, scope, and budget.) ☐ Contract Employee (Attach Employee Status Form, scope, and budget.) ☐ Interim Contract with new Contractor (Attach justification for Interim Contract and updated scope/budget.) ☐ Other Procurement Exception (Attach authorizing language, legislation with specific exemption or earmark, and exception justification, scope, and budget.)			Current Contract End Date PRIOR to Amendment Amendment Amount Or Enter "No Change"		
			Amendment Type (Check one option only. Attach details of amendment changes.) ☐ Amendment to Date, Scope, or Budget (Attach updated scope and budget.) ☐ Interim Contract with Current Contractor (Attach justification for Interim Contract and updated scope/budget.) ☐ Contract Employee (Attach any updates to scope or budget.) ☐ Other Procurement Exception (Attach authorizing language/justification and updated scope/budget.)		
TERMS AND CONDITIONS					
The Standard Contract Form Instructions and Contractor Certifications and the following document are incorporated by reference into this Contract and are legally binding (Check ONE option): ☒ Commonwealth Terms and Conditions ☐ Commonwealth Terms and Conditions for Human and Social Services ☐ Commonwealth IT Terms and Conditions					
COMPENSATION (Check ONE option.)					
The Department certifies that payments for authorized performance accepted in accordance with the terms of this Contract will be supported in the state accounting system by sufficient appropriations or other non-appropriated funds, subject to intercept for Commonwealth owed debts under 815 CMR 9.00 . ☐ Rate Contract (No Maximum Obligation). (Attach details of all rates, units, calculations, conditions or terms and any changes if rates or terms are being amended.) ☐ Maximum Obligation Contract. Total maximum obligation for total duration of this contract (or new total if contract is being amended): \$35,521.67					
PROMPT PAYMENT DISCOUNTS (PPD)					
Commonwealth payments are issued through Electronic Funds Transfer (EFT) 45 days from invoice receipt. See Prompt Pay Discounts Policy .					
Contractors requesting accelerated payments must identify a PPD as follows: Payment issued within: 10 days % PPD. 15 days % PPD. 20 days % PPD. 30 days % PPD. If PPD percentages are left blank, identify reason: ☐ Statutory/legal ☐ Ready Payments (M.G.L. c. 29, § 23A) ☒ Agree to standard 45-day cycle ☐ Only initial payment					
BRIEF DESCRIPTION OF CONTRACT PERFORMANCE or REASON FOR AMENDMENT					
Enter the Contract title, purpose, fiscal year(s) and a detailed description of the scope of performance or what is being amended for a Contract Amendment. Attach all supporting documentation and justifications. FY25 Firefighter Safety Equipment Grant Program. This contract is for funds awarded under the Department of Fire Services' FY25 Firefighter Safety Equipment Grant, in accordance with the FY25 Firefighter Safety Equipment Grant Program Notice of Funding Opportunity, the contractor's FY25 Grant Application, and the attached Grant Agreement Scope of Work and Budget. Funds for this program will be disbursed on a reimbursement basis only.					
SUPPLIER DIVERSITY PROGRAM (SDP) PLAN					
Does the Supplier Diversity Program apply? ☒ YES If YES, the Contractor's annual SDP commitment for this Contract is ☐ NO If NO, and the department is an Executive Department, enter the appropriate exemption: Non-construction grants to public entities					
ANTICIPATED START DATE (complete ONE option only.)					
The Department and Contractor certify for this Contract, or Contract Amendment, that Contract obligations: ☒ 1. may be incurred as of the Effective Date (latest signature date below) and no obligations have been incurred prior to the Effective Date. ☐ 2. may be incurred as of , 20 , a date LATER than the Effective Date below and no obligations have been incurred prior to the Effective Date. ☐ 3. were incurred as of , 20 , a date PRIOR to the Effective Date below, and the parties agree that payments for any obligations incurred prior to the Effective Date are authorized to be made either as settlement payments or as authorized reimbursement payments, and that the details and circumstances of all obligations under this Contract are attached and incorporated into this Contract. Acceptance of payments forever releases the Commonwealth from further claims related to these obligations.					
CONTRACT END DATE					
Contract performance shall terminate as of June 30, 2025, with no new obligations being incurred after this date unless the Contract is properly amended, provided that the terms of this Contract and performance expectations and obligations shall survive its termination for the purpose of resolving any claim or dispute, for completing any negotiated terms and warranties, to allow any close out or transition performance, reporting, invoicing or final payments, or during any lapse between amendments.					
CERTIFICATIONS					
Notwithstanding verbal or other representations by the parties, the "Effective Date" of this Contract or Amendment shall be the latest date that this Contract or Amendment has been executed by an authorized signatory of the Contractor, the Department, or a later Contract or Amendment Start Date specified above, subject to any required approvals. The Contractor certifies that they have accessed and reviewed all documents incorporated by reference as electronically published and the Contractor makes all certifications required under the Standard Contract Form Instructions and Contractor Certifications under the pains and penalties of perjury, and further agrees to provide any required documentation upon request to support compliance, and agrees that all terms govern performance of this Contract and doing business in Massachusetts are attached or incorporated by reference herein according to the following hierarchy of document precedence, the applicable Commonwealth Terms and Conditions, this Standard Contract Form, the Standard Contract Form Instructions and Contractor Certifications, the Request for Response (RFR) or other solicitation, the Contractor's Response (excluding any language stricken by a Department as unacceptable, and additional negotiated terms, provided that additional negotiated terms will take precedence over relevant terms in the RFR and the Contractor's Response only if made using the process outlined in 801 CMR 21.07 , incorporated herein, provided that any amended RFR or Response terms result in best value, lower costs, or a more cost effective Contract.					
AUTHORIZING SIGNATURE FOR THE CONTRACTOR Signature and date must be captured at time of signature.			AUTHORIZING SIGNATURE FOR THE COMMONWEALTH Signature and date must be captured at time of signature.		
Signature		Date	Signature		Date
Print Name Domenic Sarno		Print Title Mayor	Print Name Jon Davine		Print Title State

Packet Pg. 142



City Council

SCHEDULED

Meeting: 02/10/25 07:00 PM
Initiator: Madison Woodard
Sponsors: Mayor Domenic J. Sarno
DOC ID: 8426

20

FY25 DPW Recycling Dividends Program (RDP) Grant - No Match - \$58,500 (Mayor Sarno)

WHEREAS, the Department of Public Works ("Department") has been awarded a Recycling Dividends Program ("RDP") Grant in the amount of \$58,500 from the Massachusetts Department of Environmental Protection; and

WHEREAS, the grant will be used to improve City recycling and waste reduction programs and policies; and

WHEREAS, the Department intends to use the grant funds to purchase recycling bins and/or related items (equipment, recycling education materials, etc.); and

WHEREAS, the Department has accepted the grant and requests authorization from the City Council and the Mayor to expend the grant funds listed below for the purposes of such grants; and

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the grant funds listed herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws ch. 44, sec. 53A, that the City Council approves the expenditure by the Department of the grant funds listed below for the purposes of such grants, subject to the approval of the Mayor, and the grant funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the grant without further appropriation:

FY25 DPW Recycling Dividends Program (RDP) Grant - \$58,500



Commonwealth of Massachusetts
Executive Office of Energy & Environmental Affairs

Department of Environmental Protection

100 Cambridge Street Suite 900 Boston, MA 02114 • 617-292-5500

Maura T. Healey
Governor

Kimberley Driscoll
Lieutenant Governor

Rebecca L. Tepper
Secretary

Bonnie Heiple
Commissioner

December 17, 2024

Domenic J. Sarno
Mayor
City of Springfield
36 Court Street
Springfield, MA 01103

Dear Mayor Sarno:

Congratulations! It is my pleasure to inform you that the Massachusetts Department of Environmental Protection (MassDEP) has awarded the City of Springfield Recycling Dividends Program funds under the Sustainable Materials Recovery Program. The City of Springfield has earned 9 points and will receive \$58,500.

The Sustainable Materials Recovery Program (SMRP) was created under 310 CMR 19.300-303 and the Green Communities Act, which directs a portion of the proceeds from the sale of Waste Energy Certificates to recycling programs approved by MassDEP. This year, we are awarding more than \$4 million in SMRP funding to 285 municipalities and regional groups.

Recycling programs play a vital role in limiting our dependence on landfills and incinerators, reducing greenhouse gas emissions, and supporting economic activity in the Commonwealth. Recycling Dividend Program funds foster investment in local programs including recycling equipment, organics diversion, outreach and education, pilot programs, school recycling, toxics reduction, and more. Please refer to the [RDP Approved Expenses List](#) for more information. MassDEP has invested in developing nationally recognized tools to assist municipalities with reducing recycling contamination and improving public awareness of smart recycling practices. We encourage you to utilize the [Recycling IQ Kit](#) and [Recycle Smart MA](#) website and to consult with your MassDEP [Municipal Assistance Coordinator](#) for assistance in implementing these best practices.

To accept your grant award, please sign and return the attached RDP Contract via email to Cathy Doodnauth at Cathy.Doodnauth@mass.gov before **February 15, 2025**. After we receive your signed RDP contract, funds will be sent to your community. The receipt of grant funds is contingent upon the grantee being able to certify that it will comply with the Massachusetts General Laws, including G.L. c. 40A, § 3A, the MBTA Communities Act. Compliance with the MBTA Communities Act is determined by the Executive Office of Housing and Livable Communities.

Should you have any questions, please email Rachel Smith at Rachel.Smith@mass.gov. Thank you for your continued commitment to recycling and waste reduction in Massachusetts.

Sincerely,

Bonnie Heiple, Commissioner



REQUEST FOR GRANT SETUP

This form and the required attachments are required by the Office of the City Comptrollers before a Grant Fund and related accounts will be created in MUNIS. Please do not use this form for requesting a non-grant related account to be created – use the Request for New Account form instead. Please return this form and the required attachments to the Office of the City Comptrollers.

All fields are mandatory.

Date of Request 1/3/20 Yes
Department Requesting Grant Setup Public Works

Department Phone # (Please include extension) 750-2728

Name and Title of Person to Contact in Case of Questions Peg Merrill
Contract Administrator

Was this Grant previously setup for a prior fiscal year? Yes

If yes, please indicate your previous project number: 18424

If this is a new Grant, have you filled out the "Approval to apply for a grant" Form
(Y/N) Y

Grant Type:

- X State – DEP
- Federal Pass-Through DOE– School
- Federal Direct– School
- Federal –
- State DOE– School
- State Other – School
- State – City
- Private/Other

Grant Name: Recycle Dividend Program

Total Grant Amount Awarded: \$58,500.00

Is this a Reimbursable Grant? (Y/N) N

A Reimbursable Grant is defined as one that requires that you pay for expenses first and then you apply to the grantor for a reimbursement of the exact amount actually expended.

If it is a Reimbursable Grant, please enter Grantor contact information or the CID # if Grantor is already in the customer file:

Entity Name: Dept. of Environmental Protection

Contact Person: Cathy Doodnauth

Street Address: 100 Cambridge St. Suite 900

City, State, Zip: Boston, MA. 02114

Telephone: (617) 292-5500

Fax

E-Mail: Cathy.Doodnauth@mass.gov

Actual Award Date 12/17/2024

Board Approval Date 2/10 /2025

Start Date Upon City Council Approval & Signed Contract

Expiration Date

Renewal Action Date (optional) N/A

If there are any Matching Funds:

Type

Percent

Amount

Comments re: Description/Purpose of Grant: Provide additional funds for the purpose of educational materials & equipment to support the recycling collection program.

Comments re: Conditions/Restrictions of Grant. Grant must be used on MA DEP approved expenses.

If this is a Federal Grant, enter CFDA# N/A

If applicable enter the State ID # :

What is the required drawdown frequency?

(Ex: Monthly, Quarterly) N/A

If payment is to be sent by Grantor as a Wire,

Please enter any wire reference/identification # that may be used (if known)

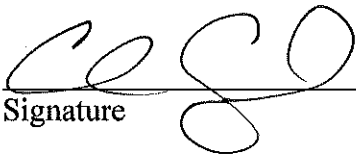
Please list all object codes needed for the grant.
(Attach additional sheets if additional orgs and roll-ups are needed):

Org Code:

Object Codes: 527020, 530105, 531020, 534300, 551700

Budget Roll-Up Codes:

I hereby attest that under the penalties of Chapter 656, I will adhere to all regulations in this grant agreement. I am responsible for timely and accurate reimbursements in the amounts listed above.


Signature

1-3-25
Date

Please attach the following documents:

- ☐ Signed Approval to Apply for a Grant Form
- ☒ Grant Award Letter
- ☐ City Council/Mayor Approval
- ☐ Any other relevant documentation

This Form and all relevant attachments will be scanned and attached in the Grant Maintenance module in MUNIS and can be viewed or printed at your convenience.



Commonwealth of Massachusetts
Executive Office of Energy & Environmental Affairs

Department of Environmental Protection

100 Cambridge Street Suite 900 Boston, MA 02114 • 617-292-5500

Maura T. Healey
Governor

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Rebecca L. Tepper
Secretary

Bonnie Heiple
Commissioner

December 17, 2024

Domenic J. Sarno
Mayor
City of Springfield
36 Court Street
Springfield, MA 01103

Dear Mayor Sarno:

Congratulations! It is my pleasure to inform you that the Massachusetts Department of Environmental Protection (MassDEP) has awarded the City of Springfield Recycling Dividends Program funds under the Sustainable Materials Recovery Program. The City of Springfield has earned 9 points and will receive \$58,500.

The Sustainable Materials Recovery Program (SMRP) was created under 310 CMR 19.300-303 and the Green Communities Act, which directs a portion of the proceeds from the sale of Waste Energy Certificates to recycling programs approved by MassDEP. This year, we are awarding more than \$4 million in SMRP funding to 285 municipalities and regional groups.

Recycling programs play a vital role in limiting our dependence on landfills and incinerators, reducing greenhouse gas emissions, and supporting economic activity in the Commonwealth. Recycling Dividend Program funds foster investment in local programs including recycling equipment, organics diversion, outreach and education, pilot programs, school recycling, toxics reduction, and more. Please refer to the [RDP Approved Expenses List](#) for more information. MassDEP has invested in developing nationally recognized tools to assist municipalities with reducing recycling contamination and improving public awareness of smart recycling practices. We encourage you to utilize the [Recycling IQ Kit](#) and [Recycle Smart MA](#) website and to consult with your MassDEP [Municipal Assistance Coordinator](#) for assistance in implementing these best practices.

To accept your grant award, please sign and return the attached RDP Contract via email to Cathy Doodnauth at Cathy.Doodnauth@mass.gov before **February 15, 2025**. After we receive your signed RDP contract, funds will be sent to your community. The receipt of grant funds is contingent upon the grantee being able to certify that it will comply with the Massachusetts General Laws, including G.L. c. 40A, § 3A, the MBTA Communities Act. Compliance with the MBTA Communities Act is determined by the Executive Office of Housing and Livable Communities.

Should you have any questions, please email Rachel Smith at Rachel.Smith@mass.gov. Thank you for your continued commitment to recycling and waste reduction in Massachusetts.

Sincerely,

Bonnie Heiple, Commissioner



City Council

SCHEDULED

Meeting: 02/10/25 07:00 PM
Initiator: Gianna Berardi
Sponsors: Mayor Domenic J. Sarno
DOC ID: 8456

21

FY25 East Springfield Construction Planning and Design Grant- Match Required \$100,000.00 (Mayor Sarno)

WHEREAS, the Springfield City Library Department ("Department") has been awarded the East Springfield Construction Planning and Design Grant in the amount of \$100,000.00 from the Massachusetts Board of Library Commissioners; and

WHEREAS, the grant funds are intended to fund planning and design to eligible libraries through the Massachusetts Public Library Construction Program (MPLCP), a State-funded program that works with local communities to build, renovate, and expand public libraries; and

WHEREAS, the grant will pay \$100,000.00, and requires a match from the City of \$150,000.00 through the Capital Project Fund; and

WHEREAS, the Department will accept the grant funds and requests authorization from the City Council and the Mayor to expend the grant funds listed below for the purposes of such grants; and

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the grant funds listed herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws ch. 44, sec. 53A, that the City Council approves the expenditure by the Department of the grant funds listed below for the purposes of such grant, subject to the approval of the Mayor, and the grant funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the grant without further appropriation:

FY25 East Springfield Construction Planning and Design Grant- Match Required \$100,000.00

Council Date:

Grant Name: East Springfield Construction Planning and Design Grant

Accepting Department: Library

Awarding Entity: Massachusetts Board of Library Commissioners

Amount: \$100,000.00

Match: City of Springfield 150K

Talking points for program grants:

- **What are to goals and deliverables of the program?** –The MBLC awarded funding for planning and design to eligible libraries through the MPLCP, a State-funded program that works with local communities to build, renovate, and expand public libraries. A municipality and its library must be certified by the MBLC as meeting statutory and regulatory requirements to receive these funds.
- **Grant period: When does the grant start and end?** – January 2025 – June 2026
- **When will the program start?** January 2025
- **Does the program support and current employee salaries and/or benefits? Which employees will it support?** – N/A
- **Does the program support the hiring of new employees? Does it support their benefits? What will be the position titles of these new employees?** – N/A
- **Does the program support the hiring of temp employees? How many and it what roles?** – N/A
- **Where will the program take place (i.e. single location or city-wide)?** – Funding is used for the East Springfield Branch
- **Was the application for this grant competitive? If it is for a single location (e.g. one school or one library), why was that location chosen?** Yes, the Mass Public Library Construction Program reviewed applications and selected awardees.
- **Please note if the awarding agency is a pass through (e.g. it is federal funding being awarded by a private entity). If a certain type of funding, such as “Title III” is mentioned in the award, provide a brief description of it if possible.** – This funding comes from Mass Board of Library Commissioners which is a state funded agency.
- **If there is a match what is the funding source?** City of Springfield 150K (attached)



City Council

ADOPTED

Meeting: 10/16/23 07:00 PM

Initiator: Clara Hanlon

Sponsors: Mayor Domenic J. Sarno

DOC ID: 7703

Appropriation Order for East Springfield Branch Library Construction Project - \$150,000.00 (Mayor Sarno)

Appropriation Order for East Springfield Branch Library Construction Project in the Amount of \$150,000.00

In the City of Springfield

October 16, 2023

WHEREAS, the Springfield City Library has requested that the Springfield City Council approve an order authorizing the appropriation of \$150,000.00 within the Capital Project Fund for the East Springfield Branch Library construction project; and

WHEREAS, such an appropriation is necessary to apply for a Massachusetts Board of Library Commissioners (MBLC) Massachusetts Public Library Construction Project (MPLCP) grant award; and

WHEREAS, the appropriation order must be made in advance of the grant application deadline on May 31st, 2024, but the expenditure of funds would not begin until receipt of the award in FY25; and

WHEREAS, the City will use the funds herein appropriated for the purpose of the planning and design phase of the project in the amount of One Hundred Fifty Thousand Dollars (\$150,000.00), to be paid from the Capital Project Fund; and

WHEREAS, the Acting Chief Administrative and Financial Officer has certified to the Mayor and City Council, that in his professional opinion, after an evaluation of all pertinent financial information reasonably available, that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the appropriation of funds involved in this order, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008; and

IT IS ORDERED, that the City Council hereby appropriates the sum of One Hundred Fifty Thousand Dollars (\$150,000.00) for expenses related to the East Springfield Branch Library expansion, to be paid from the following account:

From: Capital Project Fund

Account #34161330-584000-ESLCG

Order (ID # 7703)

Meeting of October 16, 2023

RESULT: **ADOPTED [UNANIMOUS]**
AYES: Walsh, Fenton, Perez, Whitfield, Govan, Allen, Brown, Hurst, Click-Bruce,
Edwards, Curran, Davila, Lederman

PRESENTED TO THE MAYOR ON OCTOBER 17, 2023

CITY CLERK: _____

APPROVE: _____

MAYOR

DATE: OCTOBER 17, 2023

A TRUE COPY
ATTEST:

J. Dyola-Hope

CITY CLERK



REQUEST FOR GRANT SETUP

This form and the required attachments are required by the Office of the City Comptrollers before a Grant Fund and related accounts will be created in MUNIS. Please do not use this form for requesting a non-grant related account to be created – use the Request for New Account form instead. Please return this form and the required attachments to the Office of the City Comptrollers.

All fields are mandatory.

Date of Request 01/29/2025

Department Requesting Grant Setup Library

Department Phone # (Please include extension) 263-6828
x290

Name and Title of Person to Contact in Case of Questions Aieshya Jackson- Bus. Mgr

Was this Grant previously setup for a prior fiscal year? No
If yes, please indicate your previous project number:

If this is a new Grant, have you filled out the “Approval to apply for a grant” Form?
(Y/N) If yes, please attach a copy of the Approved Form.

Grant Type:

State – Highway
Federal Pass-Through DOE– School
Federal Direct– School
Federal – City
State DOE– School
State Other – School
State – City
Private/Other

x

Grant Name: East Springfield Construction Planning and Design

Total Grant Amount Awarded: \$ 100,000.00

Is this a Reimbursable Grant?

(Y/N) N

A Reimbursable Grant is defined as one that requires that you pay for expenses first and then you apply to the grantor for a reimbursement of the exact amount actually expended.

If it is a Reimbursable Grant, please enter Grantor contact information or the CID # if Grantor is already in the customer file:

Entity Name

Contact Person

Street Address

City, State, Zip Code

Telephone

Fax

E-Mail

Actual Award Date January 9, 2025

Board Approval Date

Start Date January 9, 2025

Expiration Date June 30, 2026

Renewal Action Date (optional)

If there are any Matching Funds:

Type

Percent

Amount

Comments re: Description/Purpose of Grant

A State-funded program that works with local communities to build, renovate, and expand public libraries

Comments re: Conditions/Restrictions of Grant

If this is a Federal Grant, enter CFDA#:

If applicable enter the State ID # :

What is the required drawdown frequency?

(Ex: Monthly, Quarterly)

If payment is to be sent by Grantor as a Wire,

Please enter any wire reference/identification # that may be used (if known)

Please list all object codes needed for the grant.
(Attach additional sheets if additional orgs and roll-ups are needed):

Org Code:

Object Codes: 530105

Budget Roll-Up Codes: YES

I hereby attest that under the penalties of Chapter 656, I will adhere to all regulations in this grant agreement. I am responsible for timely and accurate reimbursements in the amounts listed above.

Signature Molly Fogarty

Date 01/29/2025

Please attach the following documents:

- ☐ Signed Approval to Apply for a Grant Form
- ☐ Grant Award Letter
- ☐ City Council/Mayor Approval
- ☐ Any other relevant documentation

This Form and all relevant attachments will be scanned and attached in the Grant Maintenance module in MUNIS and can be viewed or printed at your convenience.

Massachusetts Libraries

BOARD OF LIBRARY COMMISSIONERS

mass.gov/mbic

For Immediate Release

Contact: Celeste Bruno
Communications Director

January 9, 2025

Celeste.Bruno@mass.gov

\$1.3 Million Awarded in Planning and Design Grants

At its January Board Meeting, the Massachusetts Board of Library Commissioners (MBLC) awarded \$1.3 million in planning and design grants to thirteen libraries through the Massachusetts Public Library Construction Program (MPLCP), a state-funded program that works with local communities to build, renovate, and expand public libraries. These [Standard Grants](#) are for municipalities with populations over 2,500 and fall into tiers based on square footage submitted in the MPLCP application: small, medium, and large.

The MPLCP awards grants in two phases: Planning and Design Phase and Construction Phase. All the projects will move through the planning and design phase at the same time, regardless of status. At the culmination of this phase in late 2025 or early 2026, all projects will undergo an independent review of the MPLCP Level of Design. The immediately funded projects that pass the review will be recommended for a construction phase grant immediately. The waitlisted projects that pass the review will be recommended for a construction phase grant as funding becomes available. Funding to support the current grant round is [included in the recently passed Mass Leads Act](#).

Small Tier

Municipality	Library	Maximum Award	Construction Status
Springfield	East Springfield Branch	\$100,000	Immediately Funded
Freetown	Freetown Public Libraries	\$100,000	Immediately Funded
Great Barrington	Ramsdell Library	\$100,000	Waitlisted
Falmouth	East Falmouth Branch	\$100,000	Waitlisted
Berkley	Berkley Public Library	\$100,000	Waitlisted

Medium Tier

Municipality	Library	Maximum Award	Construction Status
Hanson	Hanson Public library	\$100,000	Immediately Funded
Yarmouth	Yarmouth Town Libraries	\$100,000	Immediately Funded

Massachusetts Libraries

BOARD OF LIBRARY COMMISSIONERS

mass.gov/mblc

Montague	Carnegie Library	\$100,000	Immediately Funded
Clinton	Bigelow Free Library	\$100,000	Immediately Funded
Northbridge	Whitinsville Social Library	\$100,000	Waitlisted
Hudson	Hudson Public Library	\$100,000	Waitlisted
Uxbridge	Uxbridge Free Public Library	\$100,000	Waitlisted

Large Tier

Municipality	Library	Maximum Award	Construction Status
Waltham	Waltham Public Library	\$100,000	Immediately Funded

“Libraries are busier than ever assisting people with job searches, teaching residents to use new technology or simply providing the only free space where everyone in a community can continue their education,” said MBLC Director Maureen Amyot. “This important work would not be possible without the support of Healey-Driscoll Administration and the Legislature.”

Planning and design phase grants for the Standard grant type are 50% of the eligible costs up to a maximum award of \$100,000 and may be used for schematic design, cost analysis of options, site investigation, and project management services.

Twenty-two libraries submitted applications in the 2023-2024 Grant Round, demonstrating the ongoing need to renovate and expand libraries that in many cases were built 100 years ago, before technology and COVID changed the way people live and use libraries. In October, the MBLC awarded [Small Population Grants](#) for municipalities with populations less than 2,500 to [Blandford and Otis](#).

The Massachusetts Public Library Construction Program was first funded by a state bond authorization in 1987. Since then, it has helped more than 250 communities plan, build, renovate and/or expand their public libraries. MPLCP projects are underway in the following communities: Amherst, Deerfield, Fitchburg, Gloucester, Melrose, Sharon, Shutesbury, Swansea, and Westford. Learn more about the program on the [MBLC website](#) and the [Building Literacy podcast](#).

Jackson, Aieshya

From: Fogarty, Lee
Sent: Monday, January 27, 2025 4:04 PM
To: Jackson, Aieshya
Subject: FW: Construction Planning and Design Grants for Standard Grant Type Awarded

Follow Up Flag: Follow up
Flag Status: Flagged

FYI

Molly Fogarty, Director
 Springfield City Library – All Yours, Just Ask
 220 State St.
 Springfield, MA 01103
 413-263-6828 ext. 290
lfogarty@springfieldlibrary.org

Connect with us!

www.facebook.com/springfieldcitylibrary

www.twitter.com/SpfldMassLib

www.springfieldlibrary.org

From: allregions-request@mblc.state.ma.us <allregions-request@mblc.state.ma.us> **On Behalf Of** Bunker, Andrea (BLC)
Sent: Friday, January 10, 2025 12:23 PM
To: allregions <allregions@mblc.state.ma.us>; 'construction@mblc.state.ma.us' <construction@mblc.state.ma.us>
Subject: [allregions] Construction Planning and Design Grants for Standard Grant Type Awarded

Good morning—The MBLC is pleased to announce that Planning and Design Phase grants were awarded to Standard Grant type libraries at yesterday's board meeting.

The 2023-2024 grant round features [Small Population Grants](#) for municipalities with populations less than 2,500, which were [awarded](#) in October 2024, and [Standard Grants](#) for municipalities with populations of 2,500 and over, which were awarded to the following libraries on January 9, 2025:

Small Tier

Municipality	Library	Maximum Award	Construction Status
Springfield	East Springfield Branch	\$100,000	Immediately Funded
Freetown	Freetown Public Libraries	\$100,000	Immediately Funded
Great Barrington	Ramsdell Library	\$100,000	Waitlisted
Falmouth	East Falmouth Branch	\$100,000	Waitlisted
Berkley	Berkley Public Library	\$100,000	Waitlisted

Medium Tier

Municipality	Library	Maximum Award	Construction Status
Hanson	Hanson Public library	\$100,000	Immediately Funded
Yarmouth	Yarmouth Town Libraries	\$100,000	Immediately Funded
Montague	Carnegie Library	\$100,000	Immediately Funded
Clinton	Bigelow Free Library	\$100,000	Immediately Funded
Northbridge	Whitinsville Social Library	\$100,000	Waitlisted
Hudson	Hudson Public Library	\$100,000	Waitlisted
Uxbridge	Uxbridge Free Public Library	\$100,000	Waitlisted

Large Tier

Municipality	Library	Maximum Award	Construction Status
Waltham	Waltham Public Library	\$100,000	Immediately Funded

For more information, please read the full [press release](#).

Thank you,
Andrea

Andrea Bono-Bunker (she/her), MLIS
Library Building Consultant
Massachusetts Board of Library Commissioners
617-725-1860, x246 (office)
857-488-6264 (work cell)
90 Canal Street, Suite 500
Boston, MA 02114

allregions@mbc.state.ma.us is a statewide discussion list for Massachusetts libraries. Messages posted to this list are saved in a publicly-accessible archive.

To advertise or request free items, please use freebies@mbc.state.ma.us.

To Unsubscribe:

<https://mbc.state.ma.us/sympa/signoff/allregions>

To Manage Your Subscription:

<https://mbc.state.ma.us/sympa/suboptions/allregions>

City of Springfield
36 Court Street
Springfield, MA 01103



Division of Administration
and Finance

To: Springfield City Council
From: Cathy Buono, Chief Administrative & Financial Officer
Date: February 10, 2025
Re: Order for Council Meeting – 02/10/2025
Cc: Mayor Sarno

Purpose: The purpose of this memo is to provide an explanation of the order sponsored by the Mayor for the February 10, 2025 City Council meeting, which authorizes the City to pay \$150,000 for costs associated with construction improvements of the East Springfield Branch Library.

Background: This funding will be used to cover costs associated with the planning, design and construction phases of this project. The total cost of the project will be \$250,000. A grant from the Massachusetts Libraries Board of Commissioners will provide \$100,000 in funding, and the City will provide a match of \$150,000 from Pay-Go, which has already been committed and allocated to the project.

Description	Amount
Grant Funding	\$ 100,000.00
City Match (Pay-Go)	\$ 150,000.00
Total Project Budget	\$ 250,000.00

CAFO Certification: This memorandum will confirm that in my professional opinion, as the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in this City Council Order, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

This certification is made in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.



City Council

SCHEDULED

Meeting: 02/10/25 07:00 PM
Initiator: Madison Woodard
Sponsors: Mayor Domenic J. Sarno
DOC ID: 8422

22

DPW FY25 Rural Roadway Program Grant \$184,721 (Mayor Sarno)

WHEREAS, the Department of Public Works ("Department") has received \$184,721 in funding from the Massachusetts Department of Transportation Rural Roadway Program; and

WHEREAS, the program provides support to the construction and reconstruction of municipal ways. Per the legislation, these funds are to be distributed to all 351 municipalities in the Commonwealth using a formula based on local road mileage, municipal population, and rurality.

WHEREAS, this appropriation provides for the payment of funds to the City of Springfield in order to continue efforts to maintain and upgrade the roadway systems of the City; and

WHEREAS, the City has received this funding and requests an appropriation from the City Council and the Mayor to expend the funds listed below for the intended purposes of such funding; and

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the funds listed herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws ch. 44, sec. 53, and Chapter 187 of the acts of 2016 that the City Council authorizes the appropriation of the funds listed below for the purposes of such funding. An appropriation is required by the Mayor and City Council to use these funds for the specific statutory purpose.

DPW FY25 Rural Roadway Program Grant- \$184,721

MassDOT - Capital Budget Office

FY25 Rural Roadway Funding

FY25 6122-2128 Rural Apportionment

Encumbered under 6122-2528

APPORTIONMENT:

\$ 25,000,000

CITY OR TOWN	DISTRICT	FY 2025 Rural Apportionment
ABINGTON	5	\$ 22,187.08
ACTON	3	\$ 35,799.06
ACUSHNET	5	\$ 17,376.47
ADAMS	1	\$ 118,531.99
AGAWAM	2	\$ 41,994.40
ALFORD	1	\$ 106,676.15
AMESBURY	4	\$ 24,261.16
AMHERST	2	\$ 45,454.60
ANDOVER	4	\$ 57,571.57
AQUINNAH	5	\$ 105,292.74
ARLINGTON	4	\$ 50,053.96
ASHBURNHAM	3	\$ 120,244.71
ASHBY	3	\$ 114,265.95
ASHFIELD	1	\$ 116,543.51
ASHLAND	3	\$ 26,409.70
ATHOL	2	\$ 25,040.48
ATTLEBORO	5	\$ 64,455.12
AUBURN	3	\$ 28,154.14
AVON	5	\$ 7,362.15
AYER	3	\$ 12,451.05
BARNSTABLE	5	\$ 93,526.05
BARRE	2	\$ 123,611.29
BECKET	1	\$ 114,190.17
BEDFORD	4	\$ 22,307.58
BELCHERTOWN	2	\$ 32,673.92
BELLINGHAM	3	\$ 27,442.94
BELMONT	4	\$ 31,823.21
BERKLEY	5	\$ 117,281.72
BERLIN	3	\$ 112,688.42
BERNARDSTON	2	\$ 111,875.95
BEVERLY	4	\$ 52,041.39
BILLERICA	4	\$ 62,951.66
BLACKSTONE	3	\$ 13,373.20
BLANDFORD	1	\$ 114,951.41

Attachment: FY25 DPW Rural Roadway Program \$184,721 (8422 : DPW- FY25 Rural Roadway Program Grant \$184,721)

CITY OR TOWN	DISTRICT	FY 2025 Rural Apportionment
BOLTON	3	\$ 117,694.31
BOSTON	6	\$ 612,064.74
BOURNE	5	\$ 31,070.64
BOXBOROUGH	3	\$ 9,520.92
BOXFORD	4	\$ 124,174.60
BOYLSTON	3	\$ 113,544.78
BRAINTREE	6	\$ 45,198.94
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CHESTERFIELD	1	\$ 113,101.80
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CHILMARK	5	\$ 106,656.12
CLARKSBURG	1	\$ 107,259.64
CLINTON	3	\$ 18,906.92
COHASSET	5	\$ 11,540.99
COLRAIN	1	\$ 117,561.01
CONCORD	4	\$ 30,665.50
CONWAY	1	\$ 115,321.10
CUMMINGTON	1	\$ 112,089.73
DALTON	1	\$ 114,643.18
DANVERS	4	\$ 37,727.15

CITY OR TOWN	DISTRICT	FY 2025 Rural Apportionment
DARTMOUTH	5	\$ 56,448.80
DEDHAM	6	\$ 32,082.98
DEERFIELD	2	\$ 119,914.58
DENNIS	5	\$ 35,190.79
DIGHTON	5	\$ 119,211.62
DOUGLAS	3	\$ 122,492.77
DOVER	6	\$ 117,545.93
DRACUT	4	\$ 46,833.46
DUDLEY	3	\$ 22,190.67
DUNSTABLE	3	\$ 112,715.55
DUXBURY	5	\$ 28,642.32
EAST BRIDGEWATER	5	\$ 21,786.97
EAST BROOKFIELD	3	\$ 108,214.24
EAST LONGMEADOW	2	\$ 28,075.57
EASTHAM	5	\$ 115,962.92
EASTHAMPTON	2	\$ 25,308.18
EASTON	5	\$ 37,258.41
EDGARTOWN	5	\$ 114,675.55
EGREMONT	1	\$ 110,381.37
ERVING	2	\$ 107,550.57
ESSEX	4	\$ 109,918.17
EVERETT	4	\$ 44,548.55
FAIRHAVEN	5	\$ 24,958.19
FALL RIVER	5	\$ 104,644.10
FALMOUTH	5	\$ 61,487.18
FITCHBURG	3	\$ 59,848.71
FLORIDA	1	\$ 110,556.64
FOXBOROUGH	5	\$ 28,710.42
FRAMINGHAM	3	\$ 87,527.56
FRANKLIN	3	\$ 47,231.91
FREETOWN	5	\$ 122,865.46
GARDNER	3	\$ 30,873.60
GEORGETOWN	4	\$ 15,450.77
GILL	2	\$ 110,277.01
GLOUCESTER	4	\$ 35,784.48
GOSHEN	1	\$ 108,265.23
GOSNOLD	5	\$ 103,830.23
GRAFTON	3	\$ 28,216.40

CITY OR TOWN	DISTRICT	FY 2025 Rural Apportionment
GRANBY	2	\$ 117,426.96
GRANVILLE	1	\$ 115,176.57
GREAT BARRINGTON	1	\$ 121,458.12
GREENFIELD	2	\$ 29,655.86
GROTON	3	\$ 25,358.04
GROVELAND	4	\$ 12,224.28
HADLEY	2	\$ 118,157.76
HALIFAX	5	\$ 117,611.08
HAMILTON	4	\$ 12,819.03
HAMPDEN	2	\$ 115,938.44
HANCOCK	1	\$ 106,468.51
HANOVER	5	\$ 24,940.94
HANSON	5	\$ 17,610.96
HARDWICK	2	\$ 119,560.08
HARVARD	3	\$ 118,952.35
HARWICH	5	\$ 33,001.59
HATFIELD	2	\$ 114,168.34
HAVERHILL	4	\$ 87,634.46
HAWLEY	1	\$ 110,548.93
HEATH	1	\$ 112,605.75
HINGHAM	5	\$ 35,860.36
HINSDALE	1	\$ 110,716.36
HOLBROOK	5	\$ 14,529.85
HOLDEN	3	\$ 34,217.22
HOLLAND	2	\$ 111,052.63
HOLLISTON	3	\$ 25,346.44
HOLYOKE	2	\$ 49,223.46
HOPEDALE	3	\$ 8,962.61
HOPKINTON	3	\$ 30,956.13
HUBBARDSTON	3	\$ 120,491.11
HUDSON	3	\$ 28,844.21
HULL	5	\$ 15,612.25
HUNTINGTON	1	\$ 111,005.60
IPSWICH	4	\$ 22,196.60
KINGSTON	5	\$ 21,242.83
LAKEVILLE	5	\$ 21,165.29
LANCASTER	3	\$ 119,975.30
LANESBOROUGH	1	\$ 113,493.38

CITY OR TOWN	DISTRICT	FY 2025 Rural Apportionment
LAWRENCE	4	\$ 83,875.96
LEE	1	\$ 116,658.26
LEICESTER	3	\$ 21,833.15
LENOX	1	\$ 115,620.25
LEOMINSTER	3	\$ 58,338.70
LEVERETT	2	\$ 110,530.97
LEXINGTON	4	\$ 46,396.26
LEYDEN	2	\$ 109,793.75
LINCOLN	4	\$ 117,143.00
LITTLETON	3	\$ 18,179.90
LONGMEADOW	2	\$ 25,359.70
LOWELL	4	\$ 113,475.35
LUDLOW	2	\$ 35,547.84
LUNENBURG	3	\$ 21,953.68
LYNN	4	\$ 98,627.15
LYNNFIELD	4	\$ 20,637.19
MALDEN	4	\$ 62,814.92
MANCHESTER	4	\$ 7,860.61
MANSFIELD	5	\$ 36,071.22
MARBLEHEAD	4	\$ 25,998.38
MARION	5	\$ 112,008.20
MARLBOROUGH	3	\$ 52,717.29
MARSHFIELD	5	\$ 40,284.26
MASHPEE	5	\$ 29,748.47
MATTAPOISETT	5	\$ 115,215.80
MAYNARD	3	\$ 14,434.70
MEDFIELD	3	\$ 21,819.73
MEDFORD	4	\$ 57,743.21
MEDWAY	3	\$ 20,858.74
MELROSE	4	\$ 33,120.83
MENDON	3	\$ 117,184.80
MERRIMAC	4	\$ 11,091.77
METHUEN	4	\$ 66,931.99
MIDDLEBOROUGH	5	\$ 43,961.25
MIDDLEFIELD	1	\$ 110,084.29
MIDDLETON	4	\$ 15,152.98
MILFORD	3	\$ 39,694.05
MILLBURY	3	\$ 21,682.04

CITY OR TOWN	DISTRICT	FY 2025 Rural Apportionment
MILLIS	3	\$ 14,455.96
MILLVILLE	3	\$ 5,973.73
MILTON	6	\$ 36,522.83
MONROE	1	\$ 106,252.82
MONSON	2	\$ 125,916.12
MONTAGUE	2	\$ 126,676.12
MONTEREY	1	\$ 112,223.85
MONTGOMERY	1	\$ 109,080.31
MOUNT WASHINGTON	1	\$ 106,457.31
NAHANT	4	\$ 5,121.91
NANTUCKET	5	\$ 30,647.63
NATICK	3	\$ 47,457.05
NEEDHAM	6	\$ 42,747.61
NEW ASHFORD	1	\$ 105,372.85
NEW BEDFORD	5	\$ 115,965.74
NEW BRAINTREE	2	\$ 112,446.67
NEW MARLBOROUGH	1	\$ 118,398.64
NEW SALEM	2	\$ 110,015.70
NEWBURY	4	\$ 117,014.16
NEWBURYPORT	4	\$ 24,502.47
NEWTON	6	\$ 109,420.00
NORFOLK	5	\$ 20,988.47
NORTH ADAMS	1	\$ 20,938.62
NORTH ANDOVER	4	\$ 41,537.74
NORTH ATTLEBOROUGH	5	\$ 41,975.07
NORTH BROOKFIELD	3	\$ 118,263.81
NORTH READING	4	\$ 24,299.84
NORTHAMPTON	2	\$ 46,736.91
NORTHBOROUGH	3	\$ 24,680.35
NORTHBRIDGE	3	\$ 24,655.16
NORTHFIELD	2	\$ 116,349.57
NORTON	5	\$ 29,225.51
NORWELL	5	\$ 20,529.86
NORWOOD	5	\$ 39,188.60
OAK BLUFFS	5	\$ 9,822.56
OAKHAM	3	\$ 111,955.90
ORANGE	2	\$ 123,273.78
ORLEANS	5	\$ 116,264.02

CITY OR TOWN	DISTRICT	FY 2025 Rural Apportionment
OTIS	1	\$ 111,571.87
OXFORD	3	\$ 24,669.04
PALMER	2	\$ 23,286.66
PAXTON	3	\$ 113,436.55
PEABODY	4	\$ 65,638.64
PELHAM	2	\$ 108,139.16
PEMBROKE	5	\$ 28,850.31
PEPPERELL	3	\$ 22,154.98
PERU	1	\$ 109,879.25
PETERSHAM	2	\$ 114,538.38
PHILLIPSTON	2	\$ 112,103.75
PITTSFIELD	1	\$ 63,838.53
PLAINFIELD	1	\$ 111,752.25
PLAINVILLE	5	\$ 14,872.26
PLYMOUTH	5	\$ 82,954.85
PLYMPTON	5	\$ 111,316.07
PRINCETON	3	\$ 119,064.03
PROVINCETOWN	5	\$ 109,286.45
QUINCY	6	\$ 103,427.49
RANDOLPH	6	\$ 41,413.29
RAYNHAM	5	\$ 23,497.77
READING	4	\$ 33,520.44
REHOBOTH	5	\$ 31,413.72
REVERE	4	\$ 58,172.31
RICHMOND	1	\$ 110,934.77
ROCHESTER	5	\$ 118,787.91
ROCKLAND	5	\$ 20,908.90
ROCKPORT	4	\$ 10,394.58
ROWE	1	\$ 109,607.69
ROWLEY	4	\$ 114,987.36
ROYALSTON	2	\$ 115,876.13
RUSSELL	1	\$ 108,324.08
RUTLAND	3	\$ 123,317.59
SALEM	4	\$ 46,565.52
SALISBURY	4	\$ 12,649.06
SANDISFIELD	1	\$ 117,595.79
SANDWICH	5	\$ 39,291.81
SAUGUS	4	\$ 35,462.26

CITY OR TOWN	DISTRICT	FY 2025 Rural Apportionment
SAVOY	1	\$ 112,053.10
SCITUATE	5	\$ 30,635.71
SEEKONK	5	\$ 27,971.19
SHARON	5	\$ 31,131.25
SHEFFIELD	1	\$ 119,296.78
SHELBURNE	1	\$ 112,908.59
SHERBORN	3	\$ 115,858.38
SHIRLEY	3	\$ 115,932.00
SHREWSBURY	3	\$ 52,220.16
SHUTESBURY	2	\$ 109,808.83
SOMERSET	5	\$ 27,212.33
SOMERVILLE	4	\$ 72,571.35
SOUTH HADLEY	2	\$ 27,013.64
SOUTHAMPTON	2	\$ 119,448.08
SOUTHBOROUGH	3	\$ 19,167.08
SOUTHBRIDGE	3	\$ 25,919.06
SOUTHWICK	2	\$ 122,255.42
SPENCER	3	\$ 24,995.47
SPRINGFIELD	2	\$ 184,721.00
STERLING	3	\$ 124,634.33
STOCKBRIDGE	1	\$ 111,944.00
STONEHAM	4	\$ 27,100.53
STOUGHTON	5	\$ 39,456.70
STOW	3	\$ 117,681.47
STURBRIDGE	3	\$ 123,554.55
SUDBURY	3	\$ 36,494.70
SUNDERLAND	2	\$ 112,319.07
SUTTON	3	\$ 125,848.53
SWAMPSCOTT	4	\$ 17,869.80
SWANSEA	5	\$ 29,357.33
TAUNTON	5	\$ 76,798.96
TEMPLETON	2	\$ 121,823.72
TEWKSBURY	4	\$ 45,761.04
TISBURY	5	\$ 6,998.55
TOLLAND	1	\$ 110,269.66
TOPSFIELD	4	\$ 12,988.42
TOWNSEND	3	\$ 124,163.31
TRURO	5	\$ 111,548.20

CITY OR TOWN	DISTRICT	FY 2025 Rural Apportionment
TYNGSBOROUGH	4	\$ 22,204.06
TYRINGHAM	1	\$ 108,006.00
UPTON	3	\$ 119,977.69
UXBRIDGE	3	\$ 26,302.10
WAKEFIELD	4	\$ 33,346.58
WALES	2	\$ 108,980.96
WALPOLE	5	\$ 39,567.93
WALTHAM	4	\$ 65,187.25
WARE	2	\$ 21,404.99
WAREHAM	5	\$ 37,785.16
WARREN	2	\$ 117,487.56
WARWICK	2	\$ 113,205.53
WASHINGTON	1	\$ 110,810.27
WATERTOWN	6	\$ 37,324.40
WAYLAND	3	\$ 24,563.88
WEBSTER	3	\$ 24,736.12
WELLESLEY	6	\$ 39,437.76
WELLFLEET	5	\$ 114,990.35
WENDELL	2	\$ 111,891.23
WENHAM	4	\$ 8,154.68
WEST BOYLSTON	3	\$ 14,188.48
WEST BRIDGEWATER	5	\$ 117,333.73
WEST BROOKFIELD	2	\$ 114,585.93
WEST NEWBURY	4	\$ 114,264.93
WEST SPRINGFIELD	2	\$ 40,717.32
WEST STOCKBRIDGE	1	\$ 110,358.92
WEST TISBURY	5	\$ 108,290.54
WESTBOROUGH	3	\$ 31,210.09
WESTFIELD	2	\$ 60,562.15
WESTFORD	3	\$ 42,986.86
WESTHAMPTON	2	\$ 111,877.80
WESTMINSTER	3	\$ 124,237.51
WESTON	6	\$ 22,757.60
WESTPORT	5	\$ 34,798.66
WESTWOOD	6	\$ 25,185.63
WEYMOUTH	6	\$ 65,932.63
WHATELY	2	\$ 109,820.40
WHITMAN	5	\$ 19,235.29

CITY OR TOWN	DISTRICT	FY 2025 Rural Apportionment
WILBRAHAM	2	\$ 27,426.68
WILLIAMSBURG	1	\$ 112,295.35
WILLIAMSTOWN	1	\$ 117,498.28
WILMINGTON	4	\$ 32,697.21
WINCHENDON	2	\$ 23,908.27
WINCHESTER	4	\$ 28,462.24
WINDSOR	1	\$ 114,387.01
WINTHROP	6	\$ 19,725.52
WOBURN	4	\$ 50,861.16
WORCESTER	3	\$ 219,118.84
WORTHINGTON	1	\$ 113,854.70
WRENTHAM	5	\$ 19,846.40
YARMOUTH	5	\$ 42,930.52

Grand Total		\$ 25,000,000.00
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REQUEST FOR GRANT SETUP

This form and the required attachments are required by the Office of the City Comptrollers before a Grant Fund and related accounts will be created in MUNIS. Please do not use this form for requesting a non-grant related account to be created – use the Request for New Account form instead. Please return this form and the required attachments to the Office of the City Comptrollers.

All fields are mandatory.

Date of Request 1/3/2024
Department Requesting Grant Setup Public Works

Department Phone # (Please include extension) 750-2728

Name and Title of Person to Contact in Case of Questions Peg Merrill
Contract Administrator

Was this Grant previously setup for a prior fiscal year? Yes

If yes, please indicate your previous project number: 32925

If this is a new Grant, have you filled out the “Approval to apply for a grant” Form
(Y/N) Y

Grant Type:

- X State – Highway
Federal Pass-Through DOE– School
Federal Direct– School
Federal –
State DOE– School
State Other – School
State – City
Private/Other

Grant Name: 2025 Chapter 90 – Rural Roadway Apportionment

Total Grant Amount Awarded: \$ 184,721.00

Is this a Reimbursable Grant? (Y/N) Y

A Reimbursable Grant is defined as one that requires that you pay for expenses first and then you apply to the grantor for a reimbursement of the exact amount actually expended.

If it is a Reimbursable Grant, please enter Grantor contact information or the CID # if Grantor is already in the customer file:

Entity Name: Mass Highway Dept.

Contact Person: Patricia Leavenworth, District 2 Highway Director

Street Address: 811 North King St.

City, State, Zip: Northampton, MA. 01060

Telephone: (413) 368-2217

Fax

E-Mail: Paatricia.Leavenworth@dot.state.ma.us12/31/2024

Actual Award Date	10/11/2024
Board Approval Date	2/ 10 /2025
Start Date	Upon City Council Approval & Signed Contract
Expiration Date	6/30/2027
Renewal Action Date (optional)	N/A
If there are any Matching Funds:	
Type	
Percent	
Amount	

Comments re: Description/Purpose of Grant: Support the Construction & Reconstruction of City Roadways

Comments re: Conditions/Restrictions of Grant. N/A

If this is a Federal Grant, enter CFDA# N/A

If applicable enter the State ID # :

What is the required drawdown frequency?
(Ex: Monthly, Quarterly) Quarterly

If payment is to be sent by Grantor as a Wire,
Please enter any wire reference/identification # that may be used (if known)

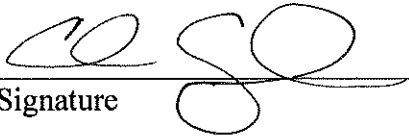
Please list all object codes needed for the grant.
(Attach additional sheets if additional orgs and roll-ups are needed):

Org Code:

Object Codes: 501000,506000,530105,531730,543200,576400,530600,580800

Budget Roll-Up Codes:

I hereby attest that under the penalties of Chapter 656, I will adhere to all regulations in this grant agreement. I am responsible for timely and accurate reimbursements in the amounts listed above.


Signature

1-3-25
Date

Please attach the following documents:

- ☐ Signed Approval to Apply for a Grant Form
- ☒ Grant Award Letter
- ☐ City Council/Mayor Approval
- ☐ Any other relevant documentation

This Form and all relevant attachments will be scanned and attached in the Grant Maintenance module in MUNIS and can be viewed or printed at your convenience.

Merrill, Peggy

From: Bouchard, Christopher J. (DOT) <Christopher.J.Bouchard@dot.state.ma.us>
Sent: Tuesday, December 31, 2024 9:02 AM
To: Bouchard, Christopher J. (DOT); Fulton, Courtney E. (DOT)
Cc: Leavenworth, Patricia (DOT); Simmons, Paula K. (DOT); Hanson, Laura (DOT); Amaral, Daryl J. (DOT); Sullivan, Mallory (EOED); Gobi, Anne (EOED); Stokes, David L. (DOT)
Subject: [External] State Aid Funding Notification: Rural Roadway Funding FY 25
Attachments: FY25 25M Rural Roadway Apportionments.pdf

Happy New Year,

MassDOT is pleased to inform you that the FY25 Rural Roadway Funds have now been fully encumbered. The \$25 million allocation is available under the Chapter 90 contracts and ready for use.

Please find the apportionment list attached to this email for your reference. Additionally, the apportionments will be posted on our website in January.

If you have any questions or need further assistance, feel free to reach out.

*Best regards,
Chris*

Please do not ask for an updated balance sheet as this will take us some time to update. When we get all the data completed, we will email your current balance sheet.

*Christopher J Bouchard
State Aid Administrator
Massachusetts Department of Transportation, Highway Division, District 2*



MassDOT - Capital Budget Office
FY25 Rural Roadway Funding
FY25 6122-2128 Rural Apportionment
Encumbered under 6122-2528

APPORTIONMENT:	
\$	25,000,000

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CLINTON	3	\$ 18,906.92
COHASSET	5	\$ 11,540.99
COLRAIN	1	\$ 117,561.01
CONCORD	4	\$ 30,665.50
CONWAY	1	\$ 115,321.10
CUMMINGTON	1	\$ 112,089.73
DALTON	1	\$ 114,643.18
DANVERS	4	\$ 37,727.15

CITY OR TOWN	DISTRICT	FY 2025 Rural Apportionment
DARTMOUTH	5	\$ 56,448.80
DEDHAM	6	\$ 32,082.98
DEERFIELD	2	\$ 119,914.58
DENNIS	5	\$ 35,190.79
DIGHTON	5	\$ 119,211.62
DOUGLAS	3	\$ 122,492.77
DOVER	6	\$ 117,545.93
DRACUT	4	\$ 46,833.46
DUDLEY	3	\$ 22,190.67
DUNSTABLE	3	\$ 112,715.55
DUXBURY	5	\$ 28,642.32
EAST BRIDGEWATER	5	\$ 21,786.97
EAST BROOKFIELD	3	\$ 108,214.24
EAST LONGMEADOW	2	\$ 28,075.57
EASTHAM	5	\$ 115,962.92
EASTHAMPTON	2	\$ 25,308.18
EASTON	5	\$ 37,258.41
EDGARTOWN	5	\$ 114,675.55
EGREMONT	1	\$ 110,381.37
ERVING	2	\$ 107,550.57
ESSEX	4	\$ 109,918.17
EVERETT	4	\$ 44,548.55
FAIRHAVEN	5	\$ 24,958.19
FALL RIVER	5	\$ 104,644.10
FALMOUTH	5	\$ 61,487.18
FITCHBURG	3	\$ 59,848.71
FLORIDA	1	\$ 110,556.64
FOXBOROUGH	5	\$ 28,710.42
FRAMINGHAM	3	\$ 87,527.56
FRANKLIN	3	\$ 47,231.91
FREETOWN	5	\$ 122,865.46
GARDNER	3	\$ 30,873.60
GEORGETOWN	4	\$ 15,450.77
GILL	2	\$ 110,277.01
GLOUCESTER	4	\$ 35,784.48
GOSHEN	1	\$ 108,265.23
GOSNOLD	5	\$ 103,830.23
GRAFTON	3	\$ 28,216.40

CITY OR TOWN	DISTRICT	FY 2025 Rural Apportionment
GRANBY	2	\$ 117,426.96
GRANVILLE	1	\$ 115,176.57
GREAT BARRINGTON	1	\$ 121,458.12
GREENFIELD	2	\$ 29,655.86
GROTON	3	\$ 25,358.04
GROVELAND	4	\$ 12,224.28
HADLEY	2	\$ 118,157.76
HALIFAX	5	\$ 117,611.08
HAMILTON	4	\$ 12,819.03
HAMPDEN	2	\$ 115,938.44
HANCOCK	1	\$ 106,468.51
HANOVER	5	\$ 24,940.94
HANSON	5	\$ 17,610.96
HARDWICK	2	\$ 119,560.08
HARVARD	3	\$ 118,952.35
HARWICH	5	\$ 33,001.59
HATFIELD	2	\$ 114,168.34
HAVERHILL	4	\$ 87,634.46
HAWLEY	1	\$ 110,548.93
HEATH	1	\$ 112,605.75
HINGHAM	5	\$ 35,860.36
HINSDALE	1	\$ 110,716.36
HOLBROOK	5	\$ 14,529.85
HOLDEN	3	\$ 34,217.22
HOLLAND	2	\$ 111,052.63
HOLLISTON	3	\$ 25,346.44
HOLYOKE	2	\$ 49,223.46
HOPEDALE	3	\$ 8,962.61
HOPKINTON	3	\$ 30,956.13
HUBBARDSTON	3	\$ 120,491.11
HUDSON	3	\$ 28,844.21
HULL	5	\$ 15,612.25
HUNTINGTON	1	\$ 111,005.60
IPSWICH	4	\$ 22,196.60
KINGSTON	5	\$ 21,242.83
LAKEVILLE	5	\$ 21,165.29
LANCASTER	3	\$ 119,975.30
LANESBOROUGH	1	\$ 113,493.38

CITY OR TOWN	DISTRICT	FY 2025 Rural Apportionment
LAWRENCE	4	\$ 83,875.96
LEE	1	\$ 116,658.26
LEICESTER	3	\$ 21,833.15
LENOX	1	\$ 115,620.25
LEOMINSTER	3	\$ 58,338.70
LEVERETT	2	\$ 110,530.97
LEXINGTON	4	\$ 46,396.26
LEYDEN	2	\$ 109,793.75
LINCOLN	4	\$ 117,143.00
LITTLETON	3	\$ 18,179.90
LONGMEADOW	2	\$ 25,359.70
LOWELL	4	\$ 113,475.35
LUDLOW	2	\$ 35,547.84
LUNENBURG	3	\$ 21,953.68
LYNN	4	\$ 98,627.15
LYNNFIELD	4	\$ 20,637.19
MALDEN	4	\$ 62,814.92
MANCHESTER	4	\$ 7,860.61
MANSFIELD	5	\$ 36,071.22
MARBLEHEAD	4	\$ 25,998.38
MARION	5	\$ 112,008.20
MARLBOROUGH	3	\$ 52,717.29
MARSHFIELD	5	\$ 40,284.26
MASHPEE	5	\$ 29,748.47
MATTAPOISETT	5	\$ 115,215.80
MAYNARD	3	\$ 14,434.70
MEDFIELD	3	\$ 21,819.73
MEDFORD	4	\$ 57,743.21
MEDWAY	3	\$ 20,858.74
MELROSE	4	\$ 33,120.83
MENDON	3	\$ 117,184.80
MERRIMAC	4	\$ 11,091.77
METHUEN	4	\$ 66,931.99
MIDDLEBOROUGH	5	\$ 43,961.25
MIDDLEFIELD	1	\$ 110,084.29
MIDDLETON	4	\$ 15,152.98
MILFORD	3	\$ 39,694.05
MILLBURY	3	\$ 21,682.04

CITY OR TOWN	DISTRICT	FY 2025 Rural Apportionment
MILLIS	3	\$ 14,455.96
MILLVILLE	3	\$ 5,973.73
MILTON	6	\$ 36,522.83
MONROE	1	\$ 106,252.82
MONSON	2	\$ 125,916.12
MONTAGUE	2	\$ 126,676.12
MONTEREY	1	\$ 112,223.85
MONTGOMERY	1	\$ 109,080.31
MOUNT WASHINGTON	1	\$ 106,457.31
NAHANT	4	\$ 5,121.91
NANTUCKET	5	\$ 30,647.63
NATICK	3	\$ 47,457.05
NEEDHAM	6	\$ 42,747.61
NEW ASHFORD	1	\$ 105,372.85
NEW BEDFORD	5	\$ 115,965.74
NEW BRAINTREE	2	\$ 112,446.67
NEW MARLBOROUGH	1	\$ 118,398.64
NEW SALEM	2	\$ 110,015.70
NEWBURY	4	\$ 117,014.16
NEWBURYPORT	4	\$ 24,502.47
NEWTON	6	\$ 109,420.00
NORFOLK	5	\$ 20,988.47
NORTH ADAMS	1	\$ 20,938.62
NORTH ANDOVER	4	\$ 41,537.74
NORTH ATTLEBOROUGH	5	\$ 41,975.07
NORTH BROOKFIELD	3	\$ 118,263.81
NORTH READING	4	\$ 24,299.84
NORTHAMPTON	2	\$ 46,736.91
NORTHBOROUGH	3	\$ 24,680.35
NORTHBRIDGE	3	\$ 24,655.16
NORTHFIELD	2	\$ 116,349.57
NORTON	5	\$ 29,225.51
NORWELL	5	\$ 20,529.86
NORWOOD	5	\$ 39,188.60
OAK BLUFFS	5	\$ 9,822.56
OAKHAM	3	\$ 111,955.90
ORANGE	2	\$ 123,273.78
ORLEANS	5	\$ 116,264.02

CITY OR TOWN	DISTRICT	FY 2025 Rural Apportionment
OTIS	1	\$ 111,571.87
OXFORD	3	\$ 24,669.04
PALMER	2	\$ 23,286.66
PAXTON	3	\$ 113,436.55
PEABODY	4	\$ 65,638.64
PELHAM	2	\$ 108,139.16
PEMBROKE	5	\$ 28,850.31
PEPPERELL	3	\$ 22,154.98
PERU	1	\$ 109,879.25
PETERSHAM	2	\$ 114,538.38
PHILLIPSTON	2	\$ 112,103.75
PITTSFIELD	1	\$ 63,838.53
PLAINFIELD	1	\$ 111,752.25
PLAINVILLE	5	\$ 14,872.26
PLYMOUTH	5	\$ 82,954.85
PLYMPTON	5	\$ 111,316.07
PRINCETON	3	\$ 119,064.03
PROVINCETOWN	5	\$ 109,286.45
QUINCY	6	\$ 103,427.49
RANDOLPH	6	\$ 41,413.29
RAYNHAM	5	\$ 23,497.77
READING	4	\$ 33,520.44
REHOBOTH	5	\$ 31,413.72
REVERE	4	\$ 58,172.31
RICHMOND	1	\$ 110,934.77
ROCHESTER	5	\$ 118,787.91
ROCKLAND	5	\$ 20,908.90
ROCKPORT	4	\$ 10,394.58
ROWE	1	\$ 109,607.69
ROWLEY	4	\$ 114,987.36
ROYALSTON	2	\$ 115,876.13
RUSSELL	1	\$ 108,324.08
RUTLAND	3	\$ 123,317.59
SALEM	4	\$ 46,565.52
SALISBURY	4	\$ 12,649.06
SANDISFIELD	1	\$ 117,595.79
SANDWICH	5	\$ 39,291.81
SAUGUS	4	\$ 35,462.26

CITY OR TOWN	DISTRICT	FY 2025 Rural Apportionment
SAVOY	1	\$ 112,053.10
SCITUATE	5	\$ 30,635.71
SEEKONK	5	\$ 27,971.19
SHARON	5	\$ 31,131.25
SHEFFIELD	1	\$ 119,296.78
SHELBURNE	1	\$ 112,908.59
SHERBORN	3	\$ 115,858.38
SHIRLEY	3	\$ 115,932.00
SHREWSBURY	3	\$ 52,220.16
SHUTESBURY	2	\$ 109,808.83
SOMERSET	5	\$ 27,212.33
SOMERVILLE	4	\$ 72,571.35
SOUTH HADLEY	2	\$ 27,013.64
SOUTHAMPTON	2	\$ 119,448.08
SOUTHBOROUGH	3	\$ 19,167.08
SOUTHBRIDGE	3	\$ 25,919.06
SOUTHWICK	2	\$ 122,255.42
SPENCER	3	\$ 24,995.47
SPRINGFIELD	2	\$ 184,721.00
STERLING	3	\$ 124,634.33
STOCKBRIDGE	1	\$ 111,944.00
STONEHAM	4	\$ 27,100.53
STOUGHTON	5	\$ 39,456.70
STOW	3	\$ 117,681.47
STURBRIDGE	3	\$ 123,554.55
SUDBURY	3	\$ 36,494.70
SUNDERLAND	2	\$ 112,319.07
SUTTON	3	\$ 125,848.53
SWAMPSCOTT	4	\$ 17,869.80
SWANSEA	5	\$ 29,357.33
TAUNTON	5	\$ 76,798.96
TEMPLETON	2	\$ 121,823.72
TEWKSBURY	4	\$ 45,761.04
TISBURY	5	\$ 6,998.55
TOLLAND	1	\$ 110,269.66
TOPSFIELD	4	\$ 12,988.42
TOWNSEND	3	\$ 124,163.31
TRURO	5	\$ 111,548.20

CITY OR TOWN	DISTRICT	FY 2025 Rural Apportionment
TYNGSBOROUGH	4	\$ 22,204.06
TYRINGHAM	1	\$ 108,006.00
UPTON	3	\$ 119,977.69
UXBRIDGE	3	\$ 26,302.10
WAKEFIELD	4	\$ 33,346.58
WALES	2	\$ 108,980.96
WALPOLE	5	\$ 39,567.93
WALTHAM	4	\$ 65,187.25
WARE	2	\$ 21,404.99
WAREHAM	5	\$ 37,785.16
WARREN	2	\$ 117,487.56
WARWICK	2	\$ 113,205.53
WASHINGTON	1	\$ 110,810.27
WATERTOWN	6	\$ 37,324.40
WAYLAND	3	\$ 24,563.88
WEBSTER	3	\$ 24,736.12
WELLESLEY	6	\$ 39,437.76
WELLFLEET	5	\$ 114,990.35
WENDELL	2	\$ 111,891.23
WENHAM	4	\$ 8,154.68
WEST BOYLSTON	3	\$ 14,188.48
WEST BRIDGEWATER	5	\$ 117,333.73
WEST BROOKFIELD	2	\$ 114,585.93
WEST NEWBURY	4	\$ 114,264.93
WEST SPRINGFIELD	2	\$ 40,717.32
WEST STOCKBRIDGE	1	\$ 110,358.92
WEST TISBURY	5	\$ 108,290.54
WESTBOROUGH	3	\$ 31,210.09
WESTFIELD	2	\$ 60,562.15
WESTFORD	3	\$ 42,986.86
WESTHAMPTON	2	\$ 111,877.80
WESTMINSTER	3	\$ 124,237.51
WESTON	6	\$ 22,757.60
WESTPORT	5	\$ 34,798.66
WESTWOOD	6	\$ 25,185.63
WEYMOUTH	6	\$ 65,932.63
WHATELY	2	\$ 109,820.40
WHITMAN	5	\$ 19,235.29

CITY OR TOWN	DISTRICT	FY 2025 Rural Apportionment
WILBRAHAM	2	\$ 27,426.68
WILLIAMSBURG	1	\$ 112,295.35
WILLIAMSTOWN	1	\$ 117,498.28
WILMINGTON	4	\$ 32,697.21
WINCHENDON	2	\$ 23,908.27
WINCHESTER	4	\$ 28,462.24
WINDSOR	1	\$ 114,387.01
WINTHROP	6	\$ 19,725.52
WOBURN	4	\$ 50,861.16
WORCESTER	3	\$ 219,118.84
WORTHINGTON	1	\$ 113,854.70
WRENTHAM	5	\$ 19,846.40
YARMOUTH	5	\$ 42,930.52
Grand Total		\$ 25,000,000.00



City Council

SCHEDULED

23

Meeting: 02/10/25 07:00 PM
Initiator: Madison Woodard
Sponsors: Mayor Domenic J. Sarno
DOC ID: 8423

FY25 Complete Streets Funding Grant- \$230,250.27 (Mayor Sarno)

WHEREAS, the Springfield Department of Public Works ("Department") has been awarded the "Complete Streets Funding Program" grant of \$230,250.27 from the Massachusetts Department of Transportation; and

WHEREAS, the grant addresses critical gaps in transportation networks by giving Massachusetts municipalities tools and funding to advance Complete Streets in their community. Complete Streets are ones that provide safe and accessible options for all travel modes.

WHEREAS, the funding will support the pedestrian safety improvements at the Belmont Avenue and Woodlawn Street intersection.

WHEREAS, the Department has accepted the grant and requests authorization from the City Council and the Mayor to expend the grant funds listed below for the purposes of such grants; and

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the grant funds listed herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws Ch. 44, sec. 53A, that the City Council approves the expenditure by the Department of the grant funds listed below for the purposes of such grants, subject to the approval of the Mayor, and the grant funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the grant without further appropriation:

FY25 Complete Streets R2 Funding Grant- \$230,250.27



REQUEST FOR GRANT SETUP

This form and the required attachments are required by the Office of the City Comptrollers before a Grant Fund and related accounts will be created in MUNIS. Please do not use this form for requesting a non-grant related account to be created – use the Request for New Account form instead. Please return this form and the required attachments to the Office of the City Comptrollers.

All fields are mandatory.

Date of Request 1/15/2025
 Department Requesting Grant Setup Public Works

Department Phone # (Please include extension) 750-2728

Name and Title of Person to Contact in Case of Questions Peg Merrill
 Contract Administrator

Was this Grant previously setup for a prior fiscal year? Yes
 If yes, please indicate your previous project number: 89832

If this is a new Grant, have you filled out the "Approval to apply for a grant" Form
 (Y/N) Y

Grant Type:

- X State – Highway
 Federal Pass-Through DOE– School
 Federal Direct– School
 Federal –
 State DOE– School
 State Other – School
 State – City
 Private/Other

Grant Name: Tier 3 Complete Streets FY 25 Funding Program

Total Grant Amount Awarded: \$ 230,250.27

Is this a Reimbursable Grant? (Y/N) Y

Attachment: FY25 CSFY25R Grant Setup (8423 : FY25 Complete Streets Funding Program Grant- \$230,250.27)

A Reimbursable Grant is defined as one that requires that you pay for expenses first and then you apply to the grantor for a reimbursement of the exact amount actually expended.

If it is a Reimbursable Grant, please enter Grantor contact information or the CID # if Grantor is already in the customer file:

Entity Name: Mass Highway Dept.

Contact Person: Patricia Leavenworth, District 2 Highway Director

Street Address: 811 North King St.

City, State, Zip: Northampton, MA. 01060

Telephone: (413) 368-2217

Fax

E-Mail: Patricia.Leavenworth@dot.state.ma.us12/31/2024

Actual Award Date	1/14/2025
Board Approval Date	2/ 10 /2025
Start Date	NTP-April 1,2025
Expiration Date	12/31/2026
Renewal Action Date (optional)	N/A
If there are any Matching Funds:	

Type

Percent

Amount

Comments re: Description/Purpose of Grant: Pedestrian safety modifications to the Belmont Ave./Woodlawn St. Intersection.

Comments re: Conditions/Restrictions of Grant. Funds to used only for construction .

If this is a Federal Grant, enter CFDA# N/A

If applicable enter the State ID # :

What is the required drawdown frequency?
(Ex: Monthly, Quarterly) Quarterly

If payment is to be sent by Grantor as a Wire,
Please enter any wire reference/identification # that may be used (if known)

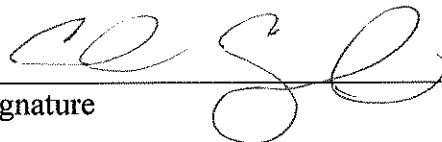
Please list all object codes needed for the grant.
(Attach additional sheets if additional orgs and roll-ups are needed):

Org Code:

Object Codes: 580800

Budget Roll-Up Codes:

I hereby attest that under the penalties of Chapter 656, I will adhere to all regulations in this grant agreement. I am responsible for timely and accurate reimbursements in the amounts listed above.


Signature

1-15-25
Date

Please attach the following documents:

- ☒ Signed Approval to Apply for a Grant Form
- ☒ Grant Award Letter
- ☐ City Council/Mayor Approval
- ☐ Any other relevant documentation

This Form and all relevant attachments will be scanned and attached in the Grant Maintenance module in MUNIS and can be viewed or printed at your convenience.



Maura Healey, Governor
 Kimberley Driscoll, Lieutenant Governor
 Monica Tibbitts-Nutt, Secretary & CEO
 Jonathan L. Gulliver, Highway Administrator

mass
DOT15
 Highway

January 14, 2025

Andrew Krar
 City Engineer
 36 Court Street
 Springfield, MA 01103

Via email: akrar@springfieldcityhall.com

Dear Andrew Krar:

Thank you for your Tier 3 submission to the Complete Streets Funding Program during Round 2 of the Fiscal Year 2025 application solicitation. We received many applications and had a very competitive application pool from which to select. I am pleased to notify you that Springfield's application has been approved for \$230,250.27.

Awarded municipalities will enter into a contract with MassDOT for the completion of approved work. A member of the Community Grants Group will reach out shortly to gather all necessary information to begin the contracting process. It is anticipated that the Notice to Proceed (NTP) will be issued by April 1, 2025, and the deadline for construction will be December 31, 2026. MassDOT-funded work may not proceed until the NTP is issued.

Please note that as detailed in the Program Guidance, design is not an eligible grant cost. Design work for this project may begin at any time and must be completed by a MassDOT Prequalified Contractor. Construction funds awarded through this program are paid via the reimbursement of approved costs. Reimbursement requests are processed by your District State Aid Engineer in the same manner as Chapter 90 projects on Grant Central.

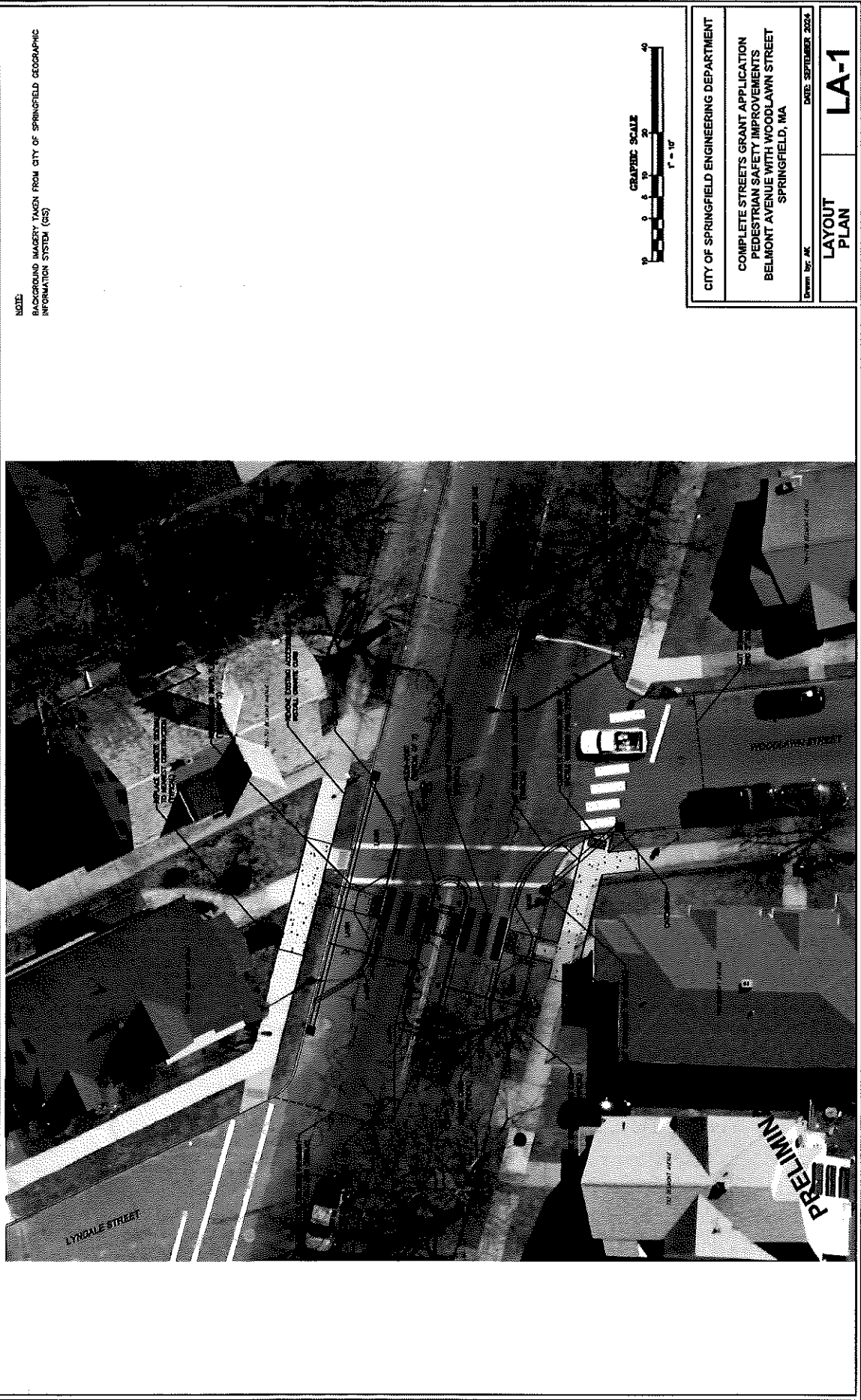
Please email CompleteStreetsProgram@dot.state.ma.us with questions related to this award. Thank you for your commitment to improving safety, access, and mobility for all roadway users in your community and for your participation in the Complete Streets Funding Program. MassDOT looks forward to working with you on this important project.

Sincerely,

Jonathan L. Gulliver
 Highway Administrator

cc: Kristen Rebelo, MassDOT Community Grants Program Administrator
 Patricia Leavenworth, MassDOT District 2 Highway Director
 Dominic Sarno, Springfield Mayor

Attachment: FY25 CSFY25R Grant Setup (8423 : FY25 Complete Streets Funding Program Grant- \$230,250.27)





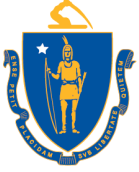
City of Springfield, Massachusetts

Form: Approval to Apply for a Grant

General Information			
Title of Grant	MassDOT Complete Streets Funding Program		
Submission Due Date	October 1, 2024		
Granting Agency	MassDOT / Commonwealth of Massachusetts		
Purpose/Summary of Grant:	Complete Streets Funding Program strives to provide safe and accessible options for all travel modes - walking, biking, transit, and vehicles - for people of all ages and abilities. Engineering Department is applying for the construction funding necessary to modify the Belmont Avenue with Woodlawn Street intersection by adding curb extensions, flashing pedestrian beacons, wheelchair ramps, safety signage, and traffic calming devices to assist with making the intersection safer for pedestrians.		
Amount of Grant	\$288,223.00	Department	Engineering
Staff Contact Name	Andrew Krar, P.E.	Contact Information	akrar@springfieldcityhall.com
Matching funds and/or support required			
Are matching funds required?	☐ Yes ☒ No	If yes, dollar amount, timing, and source:	
Are you hiring new staff under this grant? Note: the City's <u>Fiscal Policies and Procedures</u> require that the hiring department structure the hiring as grant funded and temporary.	☐ Yes ☒ No	If yes, describe how this will be done:	
If hiring, list # of positions:			
Full time or part time?			
Fringe Benefits? (Y/N)			
Does work needed by the grant require staff hours from other departments?	☐ Yes ☒ No	If yes, describe whether that department or those departments have been notified, and whether those staff hours are covered under the grant:	
Are you purchasing IT equipment under this grant? Note: the City's <u>Fiscal Policies & Procedures</u> require that MTS be notified of all IT purchases.	☐ Yes ☒ No	If yes, describe equipment and software (include information on how upgrades for both hardware and software will be funded):	
Is IT equipment and software support covered under the grant?	☐ Yes ☒ No	If yes, describe costs covered and who will be providing the support:	
Are you requesting capital projects under this grant? Note: the City's <u>Fiscal Policies & Procedures</u> require capital project be approved in the City's centralized capital planning process.	☐ Yes ☒ No	If yes, describe who will be providing on-going maintenance and whether / how those cost are covered:	
Sign off			
DEPARTMENT HEAD			Date 9/30/2024
GRANTS DIRECTOR			Date 9/30/2024

Please Scan & E-mail this Form to Sacey Malone at smalone@springfieldcityhall.com

Attachment: FY25 CSFY25R Grant Setup (8423 : FY25 Complete Streets Funding Program Grant- \$230,250.27)



Maura Healey, Governor
 Kimberley Driscoll, Lieutenant Governor
 Monica Tibbitts-Nutt, Secretary & CEO
 Jonathan L. Gulliver, Highway Administrator



January 14, 2025

Andrew Krar
 City Engineer
 36 Court Street
 Springfield, MA 01103

Via email: akrar@springfieldcityhall.com

Dear Andrew Krar:

Thank you for your Tier 3 submission to the Complete Streets Funding Program during Round 2 of the Fiscal Year 2025 application solicitation. We received many applications and had a very competitive application pool from which to select. I am pleased to notify you that Springfield's application has been approved for \$230,250.27.

Awarded municipalities will enter into a contract with MassDOT for the completion of approved work. A member of the Community Grants Group will reach out shortly to gather all necessary information to begin the contracting process. It is anticipated that the Notice to Proceed (NTP) will be issued by April 1, 2025, and the deadline for construction will be December 31, 2026. MassDOT-funded work may not proceed until the NTP is issued.

Please note that as detailed in the Program Guidance, design is not an eligible grant cost. Design work for this project may begin at any time and must be completed by a MassDOT Prequalified Contractor. Construction funds awarded through this program are paid via the reimbursement of approved costs. Reimbursement requests are processed by your District State Aid Engineer in the same manner as Chapter 90 projects on Grant Central.

Please email CompleteStreetsProgram@dot.state.ma.us with questions related to this award. Thank you for your commitment to improving safety, access, and mobility for all roadway users in your community and for your participation in the Complete Streets Funding Program. MassDOT looks forward to working with you on this important project.

Sincerely,

Jonathan L. Gulliver
 Highway Administrator

cc: Kristen Rebelo, MassDOT Community Grants Program Administrator
 Patricia Leavenworth, MassDOT District 2 Highway Director
 Dominic Sarno, Springfield Mayor

Attachment: CSFY25R2 Merged Letters (8423 : FY25 Complete Streets Funding Program Grant- \$230,250.27)



City Council

SCHEDULED

24

Meeting: 02/10/25 07:00 PM
Initiator: Gianna Berardi
Sponsors: Mayor Domenic J. Sarno
DOC ID: 8421

FY25 MBLC State Aid to Public Library - No Match Required - \$613,755.00 (Mayor Sarno)

WHEREAS, the Library Department has been awarded an FY25 State Aid to Public Libraries grant of \$613,755.00 from the Commonwealth of Massachusetts Board of Library Commissioners; and

WHEREAS, the State Aid to the Public Libraries is an integral part of the Board of Library Commissioners responsibility to support, develop, coordinate, improve and promote library services throughout the Commonwealth; and

WHEREAS, the Department intends to use the state aid to provide funding for Printing and Binding, Library Materials, Library Programs, Professional Development, and Salaries and Wages; and

WHEREAS, the Department has accepted the grant and requests authorization from the City Council and the Mayor to expend the grant funds listed below for the purposes of such grants; and

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the grant funds listed herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws ch. 44, sec. 53A, that the City Council approves the expenditure by the Department of the grant funds listed below for the purposes of such grants, subject to the approval of the Mayor, and the grant funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the grant without further appropriation.

FY25 MBLC State Aid to Public Library - No Match Required - \$613,755.00



REQUEST FOR GRANT SETUP

This form and the required attachments are required by the Office of the City Comptrollers before a Grant Fund and related accounts will be created in MUNIS. Please do not use this form for requesting a non-grant related account to be created – use the Request for New Account form instead. Please return this form and the required attachments to the Office of the City Comptrollers.

All fields are mandatory.

Date of Request January 14, 2024

Department Requesting Grant Setup Library

Department Phone # (Please include extension) 263-6828 x290

Name and Title of Person to Contact in Case of Questions Aieshya Jackson, Bus Mgr

Was this Grant previously setup for a prior fiscal year? Y

If yes, please indicate your previous project number: 83824

If this is a new Grant, have you filled out the “Approval to apply for a grant” Form?
(Y/N) If yes, please attach a copy of the Approved Form.

Grant Type:

State – Highway

Federal Pass-Through DOE– School

Federal Direct– School

Federal – City

State DOE– School

State Other – School

X State – City Massachusetts Board of Library Commissioners

Private/Other

Grant Name: MBLC FY25 State Aid

1st payment \$ 306,719.74

Total Grant Amount Awarded: \$613755

Is this a Reimbursable Grant?

(Y/N) N

A Reimbursable Grant is defined as one that requires that you pay for expenses first and then you apply to the grantor for a reimbursement of the exact amount actually expended.

If it is a Reimbursable Grant, please enter Grantor contact information or the CID # if Grantor is already in the customer file:

Entity Name

Contact Person

Street Address

City, State, Zip Code

Telephone

Fax

E-Mail

Actual Award Date 12/08/2024

Board Approval Date

Start Date 7/1/24

Expiration Date none

Renewal Action Date (optional)

If there are any Matching Funds:

Type

Percent

Amount

Comments re: Description/Purpose of Grant

Comments re: Conditions/Restrictions of Grant

If this is a Federal Grant, enter CFDA#:

If applicable enter the State ID # :

What is the required drawdown frequency?

(Ex: Monthly, Quarterly)

If payment is to be sent by Grantor as a Wire,

Please enter any wire reference/identification # that may be used (if known)

Please list all object codes needed for the grant.
(Attach additional sheets if additional orgs and roll-ups are needed):

Org Code: 28386105

Object Codes: 501000; 503000; 506000; 521015; 521020; 524030; 527010; 527030;
529100; 530105; 531010; 531020; 531200; 531740; 534100; 534200; 542300; 551300;
551400; 551700; 569200; 571100; 580500; 580600; 572100

Budget Roll-Up Codes: YES

I hereby attest that under the penalties of Chapter 656, I will adhere to all regulations in this grant agreement. I am responsible for timely and accurate reimbursements in the amounts listed above.

Molly Fogarty
Signature

1/14/25
Date

Please attach the following documents:

- ☐ Signed Approval to Apply for a Grant Form
- ☐ Grant Award Letter
- ☐ City Council/Mayor Approval
- ☐ Any other relevant documentation

This Form and all relevant attachments will be scanned and attached in the Grant Maintenance module in MUNIS and can be viewed or printed at your convenience.

Massachusetts Libraries

BOARD OF LIBRARY COMMISSIONERS

mass.gov/mbic

FY2025 State Aid to Public Libraries Certified Municipalities and Initial Awards

Municipality	FY22 Pop	Cert Date	LIG \$	MEG \$	NRC \$	Initial Award \$
ATTLEBORO	46,601	1/9/2025	32,964.21	27,428.72	1,832.31	62,225.24
BARNSTABLE	49,532	1/9/2025	40,042.87	11,562.86	6,049.16	57,654.89
BELMONT	26,710	1/9/2025	18,893.89	5,162.31	3,074.89	27,131.09
BERNARDSTON	2,104	1/9/2025	1,768.43	1,148.53	89.04	3,006.00
BLACKSTONE	9,211	1/9/2025	7,446.40	5,918.12	527.87	13,892.39
BOXFORD	8,112	1/9/2025	6,557.94	2,512.76	183.71	9,254.41
BRIDGEWATER	28,780	1/9/2025	20,358.14	15,940.27	632.78	36,931.19
BROCKTON	104,826	1/9/2025	84,743.87	89,080.95	1,477.82	175,302.64
BROOKFIELD	3,432	1/9/2025	2,427.70	2,391.51	469.07	5,288.28
CARVER	11,626	1/9/2025	9,398.74	6,683.07	684.13	16,765.94
CHATHAM	6,711	1/9/2025	5,425.34	441.07	1,265.45	7,131.86
CHESHIRE	3,215	1/9/2025	2,599.09	2,334.52	32.28	4,965.89
DEDHAM	24,997	1/9/2025	20,208.18	8,137.79	2,210.32	30,556.29
DENNIS	14,932	1/9/2025	12,071.39	2,148.26	3,060.93	17,280.58
EVERETT	49,350	1/9/2025	39,895.73	22,014.01	798.36	62,708.10
FALMOUTH	33,104	1/9/2025	26,762.08	6,091.19	4,908.82	37,762.09
FITCHBURG	41,502	1/9/2025	29,357.32	35,183.85	507.67	65,048.84
FRANKLIN	33,656	1/9/2025	27,208.33	14,433.42	3,302.84	44,944.59
GARDNER	20,902	1/9/2025	14,785.47	19,064.04	3,263.04	37,112.55
GLOUCESTER	29,836	1/9/2025	21,105.13	7,728.83	449.00	29,282.96
GRANVILLE	1,528	1/9/2025	1,768.43	743.28	26.56	2,538.27
HARDWICK	2,658	1/9/2025	2,148.79	2,092.07	101.68	4,342.54
HARWICH	13,647	1/9/2025	11,032.57	2,239.04	3,383.43	16,655.04
HEATH	721	1/9/2025	2,021.06	424.37	61.91	2,507.34
HOLLAND	2,573	1/9/2025	2,080.08	1,377.75	108.04	3,565.87
KINGSTON	13,829	1/9/2025	11,179.70	6,113.49	3,264.60	20,557.79
LEXINGTON	34,074	1/9/2025	27,546.25	6,631.86	10,887.53	45,065.64
LONGMEADOW	15,632	1/9/2025	12,637.29	8,536.16	990.28	22,163.73
MARION	5,291	1/9/2025	4,277.37	1,188.46	504.20	5,970.03
MONTAGUE	8,463	1/9/2025	6,841.70	5,947.66	1,695.18	14,484.54
MONTGOMERY	818	1/9/2025	2,021.06	441.13	14.09	2,476.28
NATICK	36,272	1/9/2025	29,323.16	10,743.78	5,390.15	45,457.09
NORTHAMPTON	29,327	1/9/2025	23,708.66	17,447.25	9,912.71	51,068.62
NORTON	19,108	1/9/2025	13,516.45	8,668.92	955.46	23,140.83
ORANGE	7,558	1/9/2025	5,346.31	6,095.55	372.92	11,814.78
PEABODY	53,896	1/9/2025	43,570.83	25,189.73	2,309.50	71,070.06

Attachment: FY25 Libraries MBLC State Aid Grant (8421 : FY25 MBLC State Aid to Public Library - No Match Required - \$613,755.00)

Massachusetts Libraries

BOARD OF LIBRARY COMMISSIONERS

mass.gov/mblc

FY2025 State Aid to Public Libraries Certified Municipalities and Initial Awards

Municipality	FY22 Pop	Cert Date	LIG \$	MEG \$	NRC \$	Initial Award \$
PELHAM	1,266	1/9/2025	2,021.06	679.21	865.90	3,566.17
PLYMOUTH	64,269	1/9/2025	51,956.61	25,991.46	2,771.92	80,719.99
ROWE	421	1/9/2025	2,021.06	28.20	28.98	2,078.24
SHELBURNE	1,886	1/9/2025	2,021.06	968.64	842.88	3,832.58
SOMERVILLE	79,762	1/9/2025	64,481.53	23,948.62	4,553.55	92,983.70
SPENCER	11,911	1/9/2025	8,425.50	7,574.29	275.22	16,275.01
SPRINGFIELD	154,064	1/9/2025	124,549.06	179,479.59	2,691.09	306,719.74
WARREN	4,968	1/9/2025	4,016.25	4,347.55	155.70	8,519.50
WEST NEWBURY	4,562	1/9/2025	3,688.03	1,502.60	1,052.91	6,243.54
WHATELY	1,623	1/9/2025	2,021.06	678.25	173.33	2,872.64
WHITMAN	15,259	1/9/2025	12,335.75	9,320.54	1,982.58	23,638.87
WILLIAMSBURG	2,469	1/9/2025	2,021.06	1,410.94	1,598.01	5,030.01
WINCHESTER	22,640	1/9/2025	18,302.72	4,611.69	4,566.59	27,481.00

Attachment: FY25 Libraries MBLC State Aid Grant (8421 : FY25 MBLC State Aid to Public Library - No Match Required - \$613,755.00)



City Council

SCHEDULED

25

Meeting: 02/10/25 07:00 PM

Initiator: Trevor Crawford

Sponsors: Mayor Domenic J. Sarno

DOC ID: 8394 A

FY25 Shannon CSI Grant - In-Kind Match Required - \$1,247,411.92 (Mayor Sarno)

WHEREAS, the Springfield Police Department ("Department") has been awarded an FY25 Shannon Community Safety Initiative ("CSI") Grant in the amount of \$1,247,411.92 from the Massachusetts Executive Office of Public Safety and Security; and

WHEREAS, the purpose of the grant is to help the Police Department identify and work directly with gang members and youth at risk of becoming involved with gang activity to promote prevention, intervention, and suppression which will reduce gang-related crime and youth violence; and

WHEREAS, the Department intends to use the grant funds to pay for police overtime, program supplies, salary expenses associated with a coordinator, and vendor contracts; and

WHEREAS, the grant will pay \$1,247,411.92, and requires a match of \$415,803.97 through in-kind services or expenses; and

WHEREAS, the Department has accepted the grant and requests authorization from the City Council and the Mayor to expend the grant funds listed below for the purposes of such grants; and

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the grant funds listed herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws ch. 44, sec. 53A, that the City Council approves the expenditure by the Department of the grant funds listed below for the purposes of such grants, subject to the approval of the Mayor, and the grant funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the grant without further appropriation:

FY25 Shannon CSI Grant - In-Kind Match Required - \$1,247,411.92



REQUEST FOR GRANT SETUP

This form and the required attachments are required by the Office of the City Comptrollers before a Grant Fund and related accounts will be created in MUNIS. Please do not use this form for requesting a non-grant related account to be created – use the Request for New Account form instead. Please return this form and the required attachments to the Office of the City Comptrollers.

All fields are mandatory.

Date of Request

12/17/2024

Department Requesting Grant Setup

Office of Finance

Department Phone # (Please include extension)

413-787-6831

Name and Title of Person to Contact in Case of Questions

Kyla Raimer- Grants Administrator

Was this Grant previously setup for a prior fiscal year?

Yes

If yes, please indicate your previous project number:

88824 (Please setup the new grant as 88825)

If this is a new Grant, have you filled out the “Approval to apply for a grant” Form?

(Y/N) **N**

If yes, please attach a copy of the Approved Form.

Grant Type:

State – Highway

Federal Pass-Through DOE– School

Federal Direct– School

Federal – City

X State DOE– School
 State Other – School
 State – City
 Private/Other

Grant Name:

Shannon Community Safety Initiative (CSI) Grant

Total Grant Amount Awarded: **\$1,247,411.92**

Is this a Reimbursable Grant? **Yes**

A Reimbursable Grant is defined as one that requires that you pay for expenses first and then you apply to the grantor for a reimbursement of the exact amount actually expended.

If it is a Reimbursable Grant, please enter Grantor contact information or the CID # if Grantor is already in the customer file:

Entity Name	Executive Office of Public Safety and Security
Contact Person	Steven Domings
Street Address	10 Park Plaza Suite 3720 A
City, State, Zip Code	Boston, MA 02116
Telephone	617-933-3517
Fax	617-725-0260
E-Mail	steve.m.domings@mass.gov

Actual Award Date **12/16/2024**

Board Approval Date

Start Date **01/01/2025**

Expiration Date **12/31/2025**

Renewal Action Date (optional)

If there are any Matching Funds:

Type	In-Kind Match
Percent	
Amount	\$415,803.97

Comments re: Description/Purpose of Grant

Identify and reduce gang-related crime and youth violence

Comments re: Conditions/Restrictions of Grant

If this is a Federal Grant, enter CFDA#:

If applicable enter the State ID # _____ :

What is the required drawdown frequency?
(Ex: Monthly, Quarterly) Two Payments

If payment is to be sent by Grantor as a Wire,
Please enter any wire reference/identification # that may be used (if known)

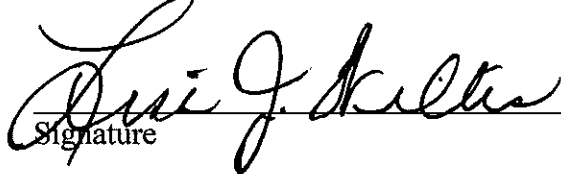
Please list all object codes needed for the grant.
(Attach additional sheets if additional orgs and roll-ups are needed):

Org Code: **28882100**

Object Codes: 501000	(\$39,410.34)
506000	(\$350,949.39)
530105	(\$857,052.19)

Budget Roll-Up Codes: **Yes, please allow budget roll-up codes**

I hereby attest that under the penalties of Chapter 656, I will adhere to all regulations in this grant agreement. I am responsible for timely and accurate reimbursements in the amounts listed above.


Signature

12/17/2024
Date

Please attach the following documents:

- ☐ Signed Approval to Apply for a Grant Form
- ☐ Grant Award Letter
- ☐ City Council/Mayor Approval
- ☐ Any other relevant documentation

This Form and all relevant attachments will be scanned and attached in the Grant Maintenance module in MUNIS and can be viewed or printed at your convenience.

Raimer, Kyla

From: Pham, Sean <SPham@springfieldcityhall.com>
Sent: Tuesday, December 17, 2024 9:28 AM
To: Raimer, Kyla
Subject: [EXTERNAL][POSSIBLE SPAM] Shannon Award 2025

Congratulations! We are pleased to inform you that you have been awarded funding under the SFY25 Shannon Community Safety Initiative (CSI) grant program funded through the Executive Office of Public Safety and Security's Office of Grants and Research! Attached you will find your awards letters and Standard Contract Form.

Please note, the Office of Grants and Research (OGR) respectfully requests that you do not share your award information with the general public (refrain from any local press announcement, etc.) so that the Administration can issue a statewide press release. You will be notified when the press release has been shared.

New this year- in order to accept your award, the contract and following completed and signed* documents are to be uploaded to the online Award Acceptance Form

Please do not send any documents by email. Please return documents by 12/23/24.

Below are the following steps necessary to accept your award.

1. Standard Contract Form(attached to this email) signed and dated by the Authorized Signatory
2. Complete the following required document(s), located on the Shannon webpage here.
 1. OGR General Subgrant Conditions
 2. Revised Budget Excel – *if award amount is different than application request amount*
 3. Partner Selection workbook -*if not already submitted/if partner changes were made since submission of application*
 4. Contractor Authorized Signatory Form (CASL). Please also refer to the helpful hints document on completing the CASL form.
3. Upload the completed Standard Contract form and Contract Documents here.

Once you have completed the above steps, your program manager will be notified. The official start date of the contract is the date when the Executive Director of the Office of Grants and Research (OGR) countersigns the returned contract form. **Your grant period will not start until on/after January 1, 2025.** No spending can occur prior. Upon execution, a copy of the signed and dated contract will be sent to your department by email which will inform you of the official start date. Once again, costs incurred prior to the date the contract is signed by OGR cannot be charged against this grant.

If you have any questions, please do not hesitate to reach out. I look forward to working with you!

** Acceptable forms of electronic signatures:*

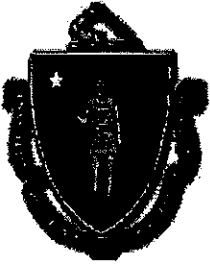
Electronic signature that is either: a. Hand drawn using a mouse or finger if working from a touch screen device; or b. An uploaded picture of the signatory's hand drawn signature, c. Electronic signatures affixed using a digital tool such as Adobe Sign or DocuSign, or d. A hand signed signature that is scanned and uploaded.

Sean Pham
 Senior Compliance Project Manager
 City of Springfield
 Department of Technical Assistance and Compliance

36 Court Street, Room 405
Springfield, MA 01103

413-784-4883 (Phone)

Attachment: Shannon FY25 Request for Grant Set Up (Signed) (8394 : FY25 Shannon CSI Grant - In-Kind Match Required - \$1,247,411.92)



The Commonwealth of Massachusetts
Executive Office of Public Safety and Security
Office of Grants and Research

35 Braintree Hill Office Park

Braintree, MA 02184

Tel: (617) 725-3301

Fax: (617) 725-0260

MAURA T. HEALEY
Governor

KIMBERLEY DRISCOLL
Lieutenant Governor

TERRENCE M. REIDY
Secretary

KEVIN STANTON
Executive Director

December 16, 2024

Domenic Sarno, Mayor
City of Springfield
130 Pearl St
Springfield, Massachusetts 01105

Dear Mayor Sarno,

I am pleased to inform you that the City of Springfield has been awarded **\$1,247,411.92** from the Office of Grants and Research (OGR) to support the **SFY25 Shannon Community Safety Initiative (CSI) Grant Program**.

Additional correspondence, including all the necessary documents required to make this award official are included in this email. **Please note, your official start date will be the date that your returned contract is signed and dated by OGR and will terminate on December 31, 2025.**

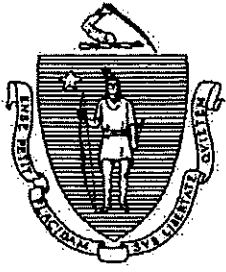
In the meantime, if you have any questions, please feel free to contact Emily Haines, Program Manager at: Emily.fontaine@mass.gov.

Congratulations on your award. I look forward to working with you and your staff on this important public safety initiative.

Sincerely,

Kevin Stanton
Executive Director

Attachment: Shannon FY25 Request for Grant Set Up (Signed) (8394 : FY25 Shannon CSI Grant - In-Kind Match Required - \$1,247,411.92)



OFFICE OF THE GOVERNOR
COMMONWEALTH OF MASSACHUSETTS
STATE HOUSE BOSTON, MA 02133
(617) 725-4000

MAURA T. HEALEY
GOVERNOR

KIMBERLEY DRISCOLL
LIEUTENANT GOVERNOR

December 16, 2024

Domenic Sarno, Mayor
City of Springfield
130 Pearl St
Springfield, MA 01105

Dear Mayor Sarno,

Congratulations! We are pleased to notify you that the City of Springfield has been awarded **\$1,247,411.92** in state funding from the **SFY25 Shannon Community Safety Initiative (CSI) Grant Program** from the Executive Office of Public Safety and Security's Office of Grants and Research (OGR).

Additional correspondence, including all the documents necessary to make this award official will be forthcoming from OGR. In the meantime, if you have any questions, please feel free to contact Emily Haines at 781-535-0079 or Emily.Fontaine@mass.gov.

Once again, congratulations on this award and thank you for your commitment to public safety.

Sincerely,

Handwritten signature of Maura T. Healey in black ink.

GOVERNOR MAURA T. HEALEY

Handwritten signature of Kimberley Driscoll in black ink.

LT. GOVERNOR KIMBERLEY DRISCOLL

COMMONWEALTH OF MASSACHUSETTS | STANDARD CONTRACT FORM

25.a

This form is jointly issued and published by the Office of the Comptroller, the Executive Office for Administration and Finance, and the Operational Services Division as the default contract for all Commonwealth Departments when another form is not prescribed by regulation or policy. The Commonwealth deems void any changes made on or by attachment (in the form of addendum, engagement letters, contract forms or invoice terms) to the terms in this published form or to the Standard Contract Form Instructions and Contractor Certifications, the Commonwealth Terms and Conditions, the Commonwealth Terms and Conditions for Human and Social Services or the Commonwealth IT Terms and Conditions which are incorporated by reference herein. Additional non-conflicting terms may be added by Attachment. Contractors are required to access forms at macomptroller.org/forms or mass.gov/lists/osd-forms.



CONTRACTOR INFORMATION			COMMONWEALTH INFORMATION		
Contractor Legal Name City of Springfield		d/b/a	Department Executive Office of Public Safety & Security		MMARS Code EPS
Legal Address 36 Court St. Springfield, MA 01103-1602 As entered on Form W-9 or Form W-4			Contract Manager Name Steven Domingos		Business Mailing Address 35 Braintree Hill Office Park, Suite 302, Braintree, MA 02184
Contract Manager Name Domenic Samo			Billing Address If Different		
Phone (413) 787-6100	Email msamo@springfieldcityhall.com	Fax	Phone (781) 535-0071	Email steve.m.domingos@mass.gov	Fax
Vendor Code VC6000192140			MMARS Doc ID(s) SCEPSFY25SHANNONSPRI		
Vendor Code Address ID AD 001 e.g. "AD001". Note: The Address ID must be set up for Electronic Funds Transfer (EFT) payments.			RFR/Procurement or Other ID Number BD-25-1044-EPS11-1044O-106882		
NEW CONTRACT			CONTRACT AMENDMENT		
Procurement or Exception Type (Check one option only) ☐ Statewide Contract (OSD or an OSD-designated department.) ☐ Collective Purchase (Attach OSD approval, scope, and budget.) ☒ Department Procurement - Includes all Grants 815 CMR 2.00. (Attach Solicitation Notice or RFR, and Response or other procurement supporting documentation.) ☐ Emergency Contract (Attach justification for emergency, scope, and budget.) ☐ Contract Employee (Attach Employee Status Form, scope, and budget.) ☐ Interim Contract with new Contractor (Attach justification for Interim Contract and updated scope/budget.) ☐ Other Procurement Exception (Attach authorizing language, legislation with specific exemption or earmark, and exception justification, scope, and budget.)			Current Contract End Date PRIOR to Amendment Amendment Amount Or Enter "No Change" Amendment Type (Check one option only. Attach details of amendment changes.) ☐ Amendment to Date, Scope, or Budget (Attach updated scope and budget.) ☐ Interim Contract with Current Contractor (Attach justification for Interim Contract and updated scope/budget.) ☐ Contract Employee (Attach any updates to scope or budget.) ☐ Other Procurement Exception (Attach authorizing language/justification and updated scope/budget.)		
TERMS AND CONDITIONS					
The Standard Contract Form Instructions and Contractor Certifications and the following document are incorporated by reference into this Contract and are legally binding (Check ONE option): ☒ Commonwealth Terms and Conditions ☐ Commonwealth Terms and Conditions for Human and Social Services ☐ Commonwealth IT Terms and Conditions					
COMPENSATION (Check ONE option)					
The Department certifies that payments for authorized performance accepted in accordance with the terms of this Contract will be supported in the state accounting system by sufficient appropriations or other non-appropriated funds, subject to intercept for Commonwealth owed debts under 815 CMR 9.00. ☒ Rate Contract (No Maximum Obligation). (Attach details of all rates, units, calculations, conditions or terms and any changes if rates or terms are being amended.) ☐ Maximum Obligation Contract. Total maximum obligation for total duration of this contract (or new total if contract is being amended): \$1,247,411.92					
PROMPT PAYMENT DISCOUNTS (PPD)					
Commonwealth payments are issued through Electronic Funds Transfer (EFT) 45 days from invoice receipt. See <u>Prompt Pay Discounts Policy</u> . Contractors requesting accelerated payments must identify a PPD as follows: Payment issued within: 10 days % PPD. 15 days % PPD. 20 days % PPD. 30 days % PPD. If PPD percentages are left blank, identify reason: ☐ Statutory/legal ☐ Ready Payments (M.G.L. c. 29, § 23A) ☒ Agree to standard 45-day cycle ☐ Only initial payment					
BRIEF DESCRIPTION OF CONTRACT PERFORMANCE or REASON FOR AMENDMENT					
Enter the Contract title, purpose, fiscal year(s) and a detailed description of the scope of performance or what is being amended for a Contract Amendment. Attach all supporting documentation and justifications. Senator Charles E. Shannon Jr.; Community Safety Initiative Funding; 2025 Shannon Gang Violence Prevention, Suppression, Intervention; 8100-0111; \$1,247,411.92					
SUPPLIER DIVERSITY PROGRAM (SDP) PLAN					
Does the Supplier Diversity Program apply? ☒ YES If YES, the Contractor's annual SDP commitment for this Contract is ☐ NO If NO, and the department is an Executive Department, enter the appropriate exemption: Grants					
ANTICIPATED START DATE (Complete ONE option)					
The Department and Contractor certify for this Contract, or Contract Amendment, that Contract obligations: ☒ 1. may be incurred as of the Effective Date (latest signature date below) and no obligations have been incurred prior to the Effective Date. ☐ 2. may be incurred as of , 20 , a date LATER than the Effective Date below and no obligations have been incurred prior to the Effective Date. ☐ 3. were incurred as of , 20 , a date PRIOR to the Effective Date below, and the parties agree that payments for any obligations incurred prior to the Effective Date are authorized to be made either as settlement payments or as authorized reimbursement payments, and that the details and circumstances of all obligations under this Contract are attached and incorporated into this Contract. Acceptance of payments forever releases the Commonwealth from further claims related to these obligations.					
CONTRACT END DATE					
Contract performance shall terminate as of 12/31/2025, with no new obligations being incurred after this date unless the Contract is properly amended, provided that the terms of this Contract and performance expectations and obligations shall survive its termination for the purpose of resolving any claim or dispute, for completing any negotiated terms and warranties, to allow any close out or transition performance, reporting, invoicing or final payments, or during any lapse between amendments.					
CERTIFICATIONS					
Notwithstanding verbal or other representations by the parties, the "Effective Date" of this Contract or Amendment shall be the latest date that this Contract or Amendment has been executed by an authorized signatory of the Contractor, the Department, or a later Contract or Amendment Start Date specified above, subject to any required approvals. The Contractor certifies that they have accessed and reviewed all documents incorporated by reference as electronically published and the Contractor makes all certifications required under the Standard Contract Form Instructions and Contractor Certifications under the pains and penalties of perjury, and further agrees to provide any required documentation upon request to support compliance, and agrees that all terms governing performance of this Contract and doing business in Massachusetts are attached or incorporated by reference herein according to the following hierarchy of document precedence, the applicable Commonwealth Terms and Conditions, this Standard Contract Form, the Standard Contract Form Instructions and Contractor Certifications, the Request for Response (RFR) or other solicitation, the Contractor's Response (excluding any language stricken by a Department as unacceptable, and additional negotiated terms, provided that additional negotiated terms will take precedence over the relevant terms in the RFR and the Contractor's Response only if made using the process outlined in 801 CMR 21.07, incorporated herein, provided that any amended RFR or Response terms result in best value, lower costs, or a more cost effective Contract.					
AUTHORIZING SIGNATURE FOR THE CONTRACTOR Signature and date must be captured at time of signature.			AUTHORIZING SIGNATURE FOR THE COMMONWEALTH Signature and date must be captured at time of signature.		
Signature		Date	Signature		Date
Print Name		Print Title	Print Name Kevin J. Stanton		Print Title Executive Director



City Council

SCHEDULED

Meeting: 02/10/25 07:00 PM
Initiator: Gianna Berardi
Sponsors: Mayor Domenic J. Sarno
DOC ID: 8420

26

Health Services for the Homeless Grant- No Match Required \$2,362,888.00 (Mayor Sarno)

WHEREAS, the Department of Health and Human Services, Health Services for the Homeless Program (HSH) has been awarded a grant totaling \$2,362,888.00 for the "Health Center Cluster" grant from the U.S. Department of Health & Human Services, Health Resources and Services Administration for the budget period February 01, 2025 through January 31, 2026; and

WHEREAS, the City of Springfield, Health & Human Services Division, Health Services for the Homeless through advocacy, accessibility, and cultural sensitivity provides medical, mental health, dental and case management services to homeless population in the tri-county area of Berkshire, Hampshire and Hampden counties; and

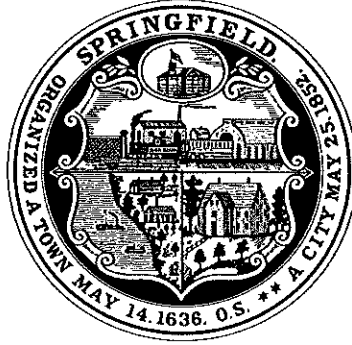
WHEREAS, the Department intends to expand services at the adolescent clinic; and

WHEREAS, the Department has accepted the grant funds and requests authorization from the City Council and the Mayor to expend the grant funds listed below for the purposes of such grants; and

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the grant funds listed herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws ch. 44, sec. 53A, that the City Council approves the expenditure by the Department of the grant funds listed below for the purposes of such grants, subject to the approval of the Mayor, and the grant funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the grant without further appropriation.

Health Services for the Homeless Grant - No Match Required \$2,362,888.00



REQUEST FOR GRANT SETUP

This form and the required attachments are required by the Office of the City Comptrollers before a Grant Fund and related accounts will be created in MUNIS. Please do not use this form for requesting a non-grant related account to be created – use the Request for New Account form instead. Please return this form and the required attachments to the Office of the City Comptrollers.

All fields are mandatory.

Date of Request	12/27/2024
Department Requesting Grant Setup	SDHHS
Department Phone # (Please include extension)	413-787-6710
Name and Title of Person to Contact in Case of Questions	Nicole Longtin
Was this Grant previously setup for a prior fiscal year?	
If yes, please indicate your previous project number:	67724

If this is a new Grant, have you filled out the “Approval to apply for a grant” Form?
(Y/N) N/A If yes, please attach a copy of the Approved Form.

Grant Type:

State – Highway
Federal Pass-Through DOE– School
Federal Direct– School
Federal – City
State DOE– School
State Other – School
State – City
Private/Other

Grant Name: HEALTH SERVICES FOR THE HOMELESS.

Total Grant Amount Awarded: \$2,362,888.00

Is this a Reimbursable Grant? (Y/N) YES

A Reimbursable Grant is defined as one that requires that you pay for expenses first and then you apply to the grantor for a reimbursement of the exact amount actually expended.

If it is a Reimbursable Grant, please enter Grantor contact information or the CID # if Grantor is already in the customer file:

Entity Name	HRSA
Contact Person	Sara Rhoades
Street Address	
City, State, Zip Code	
Telephone	301-443-0246
Fax	
E-Mail	srhoades@hrsa.gov

Actual Award Date	12/10/2024
Board Approval Date	
Start Date	02/01/2025
Expiration Date	01/31/2026
Renewal Action Date (optional)	N/A

If there are any Matching Funds:

Type	
Percent	
Amount	

Is there any Leverage? HUD FUNDING ONLY

Source	
Amount	

Comments re: Description/Purpose of Grant
HEALTH Services for the homeless

Comments re: Conditions/Restrictions of Grant
See budget

If this is a Federal Grant, enter CFDA#: 93.224

If applicable enter the State ID # :

What is the required drawdown frequency?
(Ex: Monthly, Quarterly) Quarterly

If payment is to be sent by Grantor as a Wire,
Please enter any wire reference/identification # that may be used (if known)

Please list all object codes needed for the grant.
(Attach additional sheets if additional orgs and roll-ups are needed):

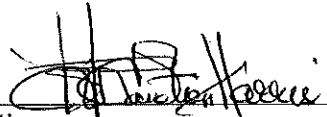
Org Code: 26775205

Object Codes:

454000, 501000, 506000, 508000, 517010, 517020, 530105, 531020, 535200, 542010, 551700,
569300, 571100, 578700

Budget Roll-Up Codes: Yes

I hereby attest that under the penalties of Chapter 656, I will adhere to all regulations in this grant agreement. I am responsible for timely and accurate reimbursements in the amounts listed above.


Signature

12/30/24
Date

Please attach the following documents:

- ☐ Signed Approval to Apply for a Grant Form
- ☐ Grant Award Letter
- ☐ City Council/Mayor Approval
- ☐ Any other relevant documentation

This Form and all relevant attachments will be scanned and attached in the Grant Maintenance module in MUNIS and can be viewed or printed at your convenience.



Department of Health and Human Services
Health Resources and Services Administration

Notice of Award
FAIN# H8000001
Federal Award Date: 12/10/2024

Recipient Information

1. Recipient Name
CITY OF SPRINGFIELD, MASSACHUSETTS
95 State St
Springfield, MA 01103-2091
2. Congressional District of Recipient
01
3. Payment System Identifier (ID)
1046001415A2
4. Employer Identification Number (EIN)
046001415
5. Data Universal Numbering System (DUNS)
198910523
6. Recipient's Unique Entity Identifier
H6HGYVLKMAK6
7. Project Director or Principal Investigator
HELEN R CAULTON-HARRIS
Director
hcaulton@springfieldcityhall.com
(413)787-6456
8. Authorized Official
Tiana M Davis
Deputy Commissioner
tmdavis@springfieldcityhall.com
(413)750-2067

Federal Agency Information

9. Awarding Agency Contact Information
Sara Rhoades
Grants Management Specialist
Office of Federal Assistance Management (OFAM)
Division of Grants Management Office (DGMO)
srhoades@hrsa.gov
(301) 443-0246
10. Program Official Contact Information
Alison Wilson
Public Health Analyst
Bureau of Primary Health Care (BPHC)
awilson@hrsa.gov
(301) 287-0097

Federal Award Information

11. Award Number
5 H80CS00001-24-00
12. Unique Federal Award Identification Number (FAIN)
H8000001
13. Statutory Authority
42 U.S.C. § 254b
14. Federal Award Project Title
Health Center Program
15. Assistance Listing Number
93.224
16. Assistance Listing Program Title
Community Health Centers
17. Award Action Type
Noncompeting Continuation
18. Is the Award R&D?
No

Summary Federal Award Financial Information

19. Budget Period Start Date 02/01/2025 - End Date 01/31/2026
20. Total Amount of Federal Funds Obligated by this Action \$1,181,444.00
 - 20a. Direct Cost Amount
 - 20b. Indirect Cost Amount \$153,588.00
21. Authorized Carryover \$0.00
22. Offset \$0.00
23. Total Amount of Federal Funds Obligated this budget period \$1,181,444.00
24. Total Approved Cost Sharing or Matching, where applicable \$1,942,537.00
25. Total Federal and Non-Federal Approved this Budget Period \$4,305,425.00
26. Project Period Start Date 02/01/2023 - End Date 01/31/2026
27. Total Amount of the Federal Award including Approved Cost Sharing or Matching this Project Period \$12,911,620.00

28. Authorized Treatment of Program Income
Addition
29. Grants Management Officer – Signature
Angela Stokes on 12/10/2024

30. Remarks

This grant is included under Expanded Authority

Attachment: FY25 Health Services for the Homeless Grant (8420 : Health Services for the Homeless Grant- No Match Required \$2,362,888.00)



Notice of Award
Award Number: 5 H80CS00001-24-00
Federal Award Date: 12/10/2024

Bureau of Primary Health Care (BPHC)

31. APPROVED BUDGET: (Excludes Direct Assistance)

☐ Grant Funds Only

☒ Total project costs including grant funds and all other financial participation

a. Salaries and Wages:	\$1,256,655.00
b. Fringe Benefits:	\$351,863.00
c. Total Personnel Costs:	\$1,608,518.00
d. Consultant Costs:	\$0.00
e. Equipment:	\$0.00
f. Supplies:	\$139,500.00
g. Travel:	\$18,620.00
h. Construction/Alteration and Renovation:	\$0.00
i. Other:	\$72,500.00
j. Consortium/Contractual Costs:	\$2,312,699.00
k. Trainee Related Expenses:	\$0.00
l. Trainee Stipends:	\$0.00
m. Trainee Tuition and Fees:	\$0.00
n. Trainee Travel:	\$0.00
o. TOTAL DIRECT COSTS:	\$4,151,837.00
p. INDIRECT COSTS (Rate: % of S&W/TADC):	\$153,588.00
i. Indirect Cost Federal Share:	\$153,588.00
ii. Indirect Cost Non-Federal Share:	\$0.00
q. TOTAL APPROVED BUDGET:	\$4,305,425.00
i. Less Non-Federal Share:	\$1,942,537.00
ii. Federal Share:	\$2,362,888.00

32. AWARD COMPUTATION FOR FINANCIAL ASSISTANCE:

a. Authorized Financial Assistance This Period	\$2,362,888.00
b. Less Unobligated Balance from Prior Budget Periods	
i. Additional Authority	\$0.00
ii. Offset	\$0.00
c. Unawarded Balance of Current Year's Funds	\$1,181,444.00
d. Less Cumulative Prior Award(s) This Budget Period	\$0.00
e. AMOUNT OF FINANCIAL ASSISTANCE THIS ACTION	\$1,181,444.00

33. RECOMMENDED FUTURE SUPPORT:

(Subject to the availability of funds and satisfactory progress of project)

YEAR	TOTAL COSTS
Not applicable	
34. APPROVED DIRECT ASSISTANCE BUDGET: (In lieu of cash)	
a. Amount of Direct Assistance	\$0.00
b. Less Unawarded Balance of Current Year's Funds	\$0.00
c. Less Cumulative Prior Award(s) This Budget Period	\$0.00
d. AMOUNT OF DIRECT ASSISTANCE THIS ACTION	\$0.00
35. FORMER GRANT NUMBER H66CS00329	
36. OBJECT CLASS 41.51	
37. BHCMS# 010120	

38. THIS AWARD IS BASED ON THE APPLICATION APPROVED BY HRSA FOR THE PROJECT NAMED IN ITEM 14. FEDERAL AWARD PROJECT TITLE AND IS SUBJECT TO THE TERMS AND CONDITIONS INCORPORATED EITHER DIRECTLY OR BY REFERENCE AS:

a. The program authorizing statute and program regulation cited in this Notice of Award; b. Conditions on activities and expenditures of funds in certain other applicable statutory requirements, such as those included in appropriations restrictions applicable to HRSA funds; c. 45 CFR Part 75; d. National Policy Requirements and all other requirements described in the HHS Grants Policy Statement; e. Federal Award Performance Goals; and f. The Terms and Conditions cited in this Notice of Award. In the event there are conflicting or otherwise inconsistent policies applicable to the award, the above order of precedence shall prevail. Recipients indicate acceptance of the award, and terms and conditions by obtaining funds from the payment system.

39. ACCOUNTING CLASSIFICATION CODES

FY-CAN	CFDA	DOCUMENT NUMBER	AMT. FIN. ASST.	AMT. DIR. ASST.	SUB PROGRAM CODE	SUB ACCOUNT CODE
25 - 398879N	93.224	23H80CS00001	\$1,181,444.00	\$0.00	HCH	23H80CS00001

Attachment: FY25 Health Services for the Homeless Grant (8420 : Health Services for the Homeless Grant- No Match Required \$2,362,888.00)

HRSA Electronic Handbooks (EHBs) Registration Requirements

The Project Director of the grant (listed on this NoA) and the Authorizing Official of the grantee organization are required to register (if not already registered) within HRSA's Electronic Handbooks (EHBs). Registration within HRSA EHBs is required only once for each user for each organization they represent. To complete the registration quickly and efficiently we recommend that you note the 10-digit grant number from box 4b of this NoA. After you have completed the initial registration steps (i.e., created an individual account and associated it with the correct grantee organization record), be sure to add this grant to your portfolio. This registration in HRSA EHBs is required for submission of noncompeting continuation applications. In addition, you can also use HRSA EHBs to perform other activities such as updating addresses, updating email addresses and submitting certain deliverables electronically. Visit <https://grants3.hrsa.gov/2010/WebEPSEExternal/Interface/common/accesscontrol/login.aspx> to use the system. Additional help is available online and/or from the HRSA Call Center at 877-Go4-HRSA/877-464-4772.

Terms and Conditions

Failure to comply with the remarks, terms, conditions, or reporting requirements may result in a draw down restriction being placed on your Payment Management System account or denial of future funding.

Grant Specific Term(s)

1. This Notice of Award is issued based on HRSA's approval of the Non-Competing Continuation (NCC) Progress Report. All post-award requests, such as significant budget revisions or a change in scope, must be submitted as a Prior Approval action via the Electronic Handbooks (EHBs) and approved by HRSA prior to implementation. Grantees under "Expanded Authority," as noted in the Remarks section of the Notice of Award, have different prior approval requirements. See "Prior-Approval Requirements" in the DHHS Grants Policy Statement: <https://www.hhs.gov/sites/default/files/grants/grants/policies-regulations/hhsgps107.pdf>.
2. This action awards prorated funding support through July 31, 2025 based on your FY 2025 target funding under the Health Center Program. The balance of grant support for the FY 2025 budget period will be provided in a subsequent action based on the final FY 2025 Health Center Program appropriation.

Program Specific Term(s)

1. If you use federal funds toward the costs of acquiring a building, including the costs of amortizing the principal of or paying interest on mortgages, you must notify the HRSA Grants Management Contact listed on this Notice of Award (NoA) for assistance regarding Federal Interest in the property within 60 days of the release date of this NoA.
2. A health center's total budget includes the Health Center Program Federal award funds and all other sources of revenue in support of the health center scope of project. The non-federal share of the project budget includes all program income sources such as fees, premiums, third party reimbursements, and payments that are generated from the delivery of services. The non-federal share also includes other revenue sources such as state, local, or other federal awards or contracts and income from fundraising, donations, and contributions (nongrant funds).
The description of "Authorized Treatment of Program Income" under the "Addition" alternative, as cited elsewhere in this Notice of Award, is superseded by the requirements in section 330(e)(5)(D) of the PHS Act relating to the use of nongrant funds. Under this statutory provision, health centers shall use nongrant funds, including funds in excess of those originally expected, "as permitted under section 330," and may use such funds "for such purposes as are not specifically prohibited under section 330 if such use furthers the objectives of the project." Under 45 CFR 75.351(a), subrecipients (entities that receive a subaward from a pass-through entity for the purpose of carrying out a portion of a Federal award received by the pass-through entity) are responsible for adherence to applicable Federal program requirements specified in the Federal award, including those that apply to nongrant funds.
3. Health centers that purchase, are reimbursed for, or provide reimbursement to other entities for outpatient prescription drugs are expected to secure the best prices available to maximize results for the health center and its patients. Eligible health care organizations and covered entities that enroll in the 340B Drug Pricing Program must comply with all 340B Program requirements and will be subject to audit regarding 340B Program compliance. 340B Program requirements, including eligibility, can be found at www.hrsa.gov/opa.
4. You must submit your annual Uniform Data System (UDS) performance report as instructed by the Program Office. If you do not submit a complete UDS report by the deadline, HRSA may place conditions or restrictions on your award. Restrictions may include requiring prior approval for all drawdowns of Health Center Program award funds from the Payment Management System from the HRSA Division of Grants Management Operations. It may also affect your eligibility to receive future supplemental funding. HRSA also requires participation in our UDS+ initiative, which includes submission of deidentified, patient-level data. Please continue to check our UDS Modernization Website for updates on UDS+ requirements.
5. Unless there is a restriction on this Notice of Award, you are authorized to carry over up to 25 percent of your awarded funds if they are unobligated at the end of a budget period. If you carry over an unobligated balance, you must notify HRSA and report the amount to be carried over. This notification must be provided under item 12, "Remarks," on the initial submission of the Federal Financial Report (FFR). In this section of the FFR, you must also provide details regarding the source of the unobligated balance (UOB) to be carried over (e.g., the

specific supplemental awards or base operational funding). If you wish to carry over UOB in excess of 25% of the total amount awarded, you must submit a prior approval request for carryover in the HRSA Electronic Handbooks (EHBs). Contact your Grants Management Specialist with any questions.

6. If you receive funding through the Health Care for the Homeless Program (Section 330(h)) or the Public Housing Primary Care Program (Section 330(i)), you must maintain or increase the level of services that you provide to these populations. You must use this program funding to supplement, and not supplant, any current expenditures that target these populations. This includes the value of in-kind contributions for services to these populations. (Section 330(h)(3) and (i)(2) of the Public Health Service (PHS) Act (42 U.S.C. 254b)).

7. According to existing law, and consistent with Executive Order 13535 (75 FR 15599), health centers are prohibited from using federal funds to provide abortions, except in cases of rape or incest, or when a physician certifies that the woman has a physical disorder, physical injury, or physical illness that would place her in danger of death unless an abortion is performed.

8. You must submit a separate Medicare Federally Qualified Health Center (FQHC) enrollment application for each site at which you provide services. This includes both permanent sites and seasonal sites under your HRSA scope of project (refer to <https://bphc.hrsa.gov/programrequirements/scope.html> for more information). You must enroll each permanent site as an FQHC in Medicare and submit claims using its unique FQHC Medicare billing number to your Medicare Administrative Contractor (MAC) to receive FQHC reimbursement.

To enroll in Medicare, first obtain a National Provider Identifier (NPI) at <https://nppes.cms.hhs.gov/>. You may enroll in Medicare electronically via the Medicare Provider Enrollment, Chain, and Ownership System (PECOS) available at <https://pecos.cms.hhs.gov>. PECOS automatically routes applications to the appropriate Medicare Administrative Contractor (MAC) for review and approval. While HRSA encourages you to submit an electronic application, you may submit a paper application, available at <https://www.cms.gov/Medicare/CMS-Forms/CMS-Forms/Downloads/cms855a.pdf>. To identify the address of the MAC in your state where you should mail your application, refer to <https://www.cms.gov/Medicare/Provider-Enrollment-and-Certification/MedicareProviderSupEnroll/index?redirect=/MedicareProviderSupEnroll>. Please note, when enrolling new sites (specifically, when HRSA approves a new service site through the change in scope process or through a funded application), you must provide the Notice of Award that documents HRSA approval of the new site as part of the initial enrollment process with CMS. A copy of the Form 5B: Service Sites list from EHBs will not be acceptable documentation for a new site. For information on enrollment of sites as FQHCs see: <https://www.cms.gov/medicare/provider-enrollment-and-certification/become-a-medicare-provider-or-supplier>

As a reminder, CMS requires each FQHC (specifically, each health center site) enrolled in Medicare to revalidate its enrollment information every five years, though CMS may request more frequent revalidations. Health centers may look up the revalidation due date for each Medicare enrolled FQHC by using this tool: <https://data.cms.gov/tools/medicare-revalidation-list>.

Contact your State Medicaid office to determine the process and timeline for enrolling as an FQHC in Medicaid to become eligible for Medicaid reimbursement.

9. You must comply with all Health Center Program requirements. The Health Center Program Compliance Manual (<https://bphc.hrsa.gov/programrequirements/compliancemanual/index.html>) describes Health Center Program requirements and how health centers can demonstrate compliance. The Compliance Manual is the basis for HRSA's compliance determinations, and you should reference it when you respond to Progressive Action condition(s) placed on your Notice of Award when HRSA finds an area of non-compliance.

For additional information on the Progressive Action process, refer to Chapter 2: Health Center Program Oversight of the Compliance Manual. If you elect to respond to a condition by demonstrating compliance in a manner alternative to the guidance specified in the Compliance Manual, the response must: 1) explicitly indicate that the health center is proposing an alternative means of demonstrating compliance; and 2) include an explanation and documentation of how this alternative explicitly demonstrates compliance with applicable Health Center Program requirements. All responses to conditions are subject to review and approval by HRSA.

10. You are responsible for making sure your Health Center Program scope of project is accurate. This includes updating or requesting prior approval for significant changes to the scope of project. Your scope of project includes the approved service sites, services, providers, service area, and target population which are supported (fully or in part) by your total approved health center budget. In addition, the scope of project serves as the basis for eligibility for associated programs, such as Medicare and Medicaid Federally Qualified Health Center (FQHC) enrollment and reimbursements, Federal Tort Claims Act coverage, and 340B Drug Pricing. Documenting and maintaining an accurate scope of project is critical to overseeing and managing programs funded under section 330 of the PHS Act. You must submit requests to change the approved scope of project via the HRSA Electronic Handbooks (EHBs) Change in Scope Module. Refer to the Scope of Project webpage (<http://www.bphc.hrsa.gov/programrequirements/scope.html>) for details about changes to sites, services, service area zip codes, and target population(s).

11. Some Health Center Program award recipients carry out all or a portion of their project through the disbursement of Health Center Program federal award funds to another entity, referred to as a "subaward" as defined in 45 CFR part 75. A health center that makes a subaward(s) must document its determination that, at the time such a subaward is made, the entity that receives the subaward (the subrecipient) meets all the Health Center Program requirements applicable to the award recipient's Health Center Program Federal award.

During the period of performance, HRSA will require that you submit each subrecipient agreement for review and provide documentation of your subrecipient's compliance with applicable Health Center Program requirements. This includes but is not limited to documentation demonstrating compliance with requirements found in Section 330 of the PHS Act (42 U.S.C. § 254b), 42 CFR part 51c and 42 CFR part 56 (for Community and Migrant Health Centers, respectively). All subrecipients must also comply with applicable requirements, particularly those outlined in 45 CFR 75.351-353. Refer to Chapter 12: Contracts and Subawards of the Health Center Program Compliance Manual for additional information.

Certain entities may be eligible to receive additional federal benefits associated with the receipt of Health Center Program funding - including Federally Qualified Health Center (FQHC) payment rates under Medicaid and Medicare, 340B Drug Pricing, and Federal Tort Claims Act (FTCA) coverage. However, you and/or subrecipients may have to meet additional requirements and take additional actions to receive them.

- For questions related to FQHC payment rates, visit the CMS FQHC Center.
- For questions related to 340B Drug Pricing, visit the HRSA's Office of Pharmacy Affairs Registration site.
- For questions related to FTCA coverage, review the Federal Tort Claims Act Health Center Policy Manual.

12. The Centers for Medicare and Medicaid Services (CMS) Emergency Preparedness Final Rule outlines the requirements for Medicaid and Medicare providers and suppliers, including federally qualified health centers (FQHCs), to develop and maintain an emergency preparedness communication plan and develop and maintain annual training and testing programs. Health Center Program award recipients must comply with all applicable Federal statutes and regulations including these CMS requirements. For questions on the CMS Emergency Preparedness FQHC requirements contact: SCGEmergencyPrep@cms.hhs.gov
13. We expect you to coordinate with your Primary Care Association (PCA) when developing an emergency communication plan. PCAs can assist you with emergency preparedness, response, and recovery planning. During emergencies, you should make reasonable efforts to respond to requests for information from your PCA. PCAs collect critical information from health centers during and after emergencies, and they are able to connect you with regional and state emergency response plans and activities. PCAs also share this critical information with HRSA and other U.S. Department of Health and Human Services offices as needed.
14. You may use Health Center Program funding to support activities that advance your cyber resiliency, including activities such as:
 - Cybersecurity staff, contractor support, and tools including cybersecurity cloud services.
 - Costs associated with developing, implementing, and ensuring personnel are trained in cyber security practices.
 - Assessment, evaluation, and installation of infrastructure capabilities and systems for preventing and responding to cyber-attacks including malware, spyware, phishing, trojans, distributed denial of Service (DDoS) attacks, and ransomware.
 - Development and implementation of a cybersecurity continuity of operation plan to increase capabilities and mitigate the impact of cyber-attacks.
 - Cybersecurity insurance.

For additional information, refer to the HHS Cybersecurity Guidelines for HIPAA covered entities at <https://www.hhs.gov/hipaa/for-professionals/security/guidance/cybersecurity/index.html> and the Cybersecurity and Infrastructure Security Agency database of resources at <https://www.cisa.gov/resources-tools/resources/free-cybersecurity-services-and-tools>. We also encourage you to reach out to your Health Center Controlled Network, which may have additional resources.

15. Health Center Program funds may be used to purchase supplies necessary for use by health center patients to access in-scope services via telehealth or virtual care or to support such services via remote monitoring technology. Items may include health and wellness-related technology hardware and software, computer and mobile phone applications, and devices that support patient participation in virtual appointments, remote home monitoring, and engagement in care through telemedicine. If you choose to use HRSA funds to purchase supplies for these purposes, be aware that funds may not be used to provide these items as incentives to individuals to induce them to select the health center as their provider. Additionally, you must ensure such purchases align with your organization's policies and procedures, and maintain appropriate records and cost documentation as required by 45 CFR §75.302. HRSA encourages you to review the following guidance on the federal anti-kickback and physician self-referral law. You cannot provide incentives conditioned on an individual's past or anticipated future use of services that are reimbursable in whole or in part by federal health care programs. For specific inquiries, please contact OIGComplianceSuggestions@oig.hhs.gov.
 - Office of Inspector General Safe Harbor Regulations
 - Final Rule: Safe Harbor for Federally Qualified Health Centers Arrangements Under the Anti-Kickback Statute
 - Office of Inspector General Fraud and Abuse Laws

Standard Term(s)

1. Your organization must have policies, procedures, and financial controls to follow all the General Terms and Conditions. HRSA awards are based on the application submitted and approved by HRSA. All awards are subject to the General Terms and Conditions, in addition to those included in the Notice of Award or referenced in documents and attachments.

Reporting Requirement(s)

1. **Due Date: Annually (Budget Period) Beginning: Budget Start Date Ending: Budget End Date, due 90 days after end of reporting period.**

The recipient must submit, within 90 days after budget period end date, an annual Federal Financial Report (FFR). The report should reflect cumulative reporting within the project period of the document number. **All FFRs must be submitted through the Payment Management System (PMS).** Technical questions regarding the FFR, including system access should be directed to the PMS Help Desk by submitting a ticket through the self-service web portal (**PMS Self-Service Web Portal**), or calling 877-614-5533.

2. **Due Date: Annually (Calendar Year) Beginning: 01/01/2025 Ending: 12/31/2025, due 45 days after end of reporting period.**

You must submit your UDS report annually on or before February 15. Contact the UDS Support Line at 1-866-837-4357 or udshelp330@bphcdata.net for additional instructions or questions. Reporting technical assistance is available on the UDS Resources webpage (<https://bphc.hrsa.gov/datareporting/index.html>).

Failure to comply with these reporting requirements will result in deferral or additional restrictions of future funding decisions.

Contacts**NoA Email Address(es):**

Name	Role	Email
Helen R Caulton-Harris	Program Director	hcaulton@springfieldcityhall.com
Tiana M Davis	Authorizing Official	tmDavis@springfieldcityhall.com
Nicole L Longtin	Authorizing Official	nlongtin@springfieldcityhall.com

Note: NoA emailed to these address(es)

All submissions in response to conditions and reporting requirements (with the exception of the FFR) must be submitted via EHBs. Submissions for Federal Financial Reports (FFR) must be completed in the Payment Management System (<https://pms.psc.gov/>).



City Council

SCHEDULED

Meeting: 02/10/25 07:00 PM
Initiator: Erin Hand
Sponsors: Mayor Domenic J. Sarno
DOC ID: 8463

27

Parks - FY24 Community Project Funding Grant - No Match Required - \$4,116,279 (Mayor Sarno)

WHEREAS, the Parks Department ("Department") has been awarded a FY24 Community Project Funding Grant ("grant") from the U.S. Department of Housing and Urban Development, in the amount of \$4,116,279; and

WHEREAS, the purpose of the grant is to provide funding for Springfield Union Station streetscape upgrades; and

WHEREAS, the Department has accepted the grant and requests authorization from the City Council and the Mayor to expend the grant funds listed below for the purposes of such grants; and

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the grant funds, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws Ch. 44, Sec. 53A, that the City Council approves the expenditure by the Department of the grant funds listed below for the purposes of such grant, subject to the approval of the Mayor, and the grant funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the grant without further appropriation:

Parks - FY24 Community Project Funding Grant - No Match Required - \$4,116,279



REQUEST FOR GRANT SETUP

This form and the required attachments are required by the Office of the City Comptrollers before a Grant Fund and related accounts will be created in MUNIS. Please do not use this form for requesting a non-grant related account to be created – use the Request for New Account form instead. Please return this form and the required attachments to the Office of the City Comptrollers.

All fields are mandatory.

Date of Request	12/18/2024
Department Requesting Grant Setup	PBRM
Department Phone # (Please include extension)	413-787-7772
Name and Title of Person to Contact in Case of Questions SHERMAN	ALEX

Was this Grant previously setup for a prior fiscal year? NO
If yes, please indicate your previous project number:

If this is a new Grant, have you filled out the “Approval to apply for a grant” Form?
(Y/N) If yes, please attach a copy of the Approved Form.

	<u>Grant Type:</u>
	State – Highway
	Federal Pass-Through DOE– School
	Federal Direct– School
XXXX	Federal – City
	State DOE– School
	State Other – School
	State – City
	Private/Other

Grant Name: SPRINGFIELD UNION STATION STREETSCAPE UPGRADES
Total Grant Amount Awarded: \$ 4,116,279

Is this a Reimbursable Grant? (Y/N) N

A Reimbursable Grant is defined as one that requires that you pay for expenses first and then you apply to the grantor for a reimbursement of the exact amount actually expended.

If it is a Reimbursable Grant, please enter Grantor contact information or the CID # if Grantor is already in the customer file:

Entity Name	DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
Contact Person	TRACEY.A.RHO
Street Address	
City, State, Zip Code	
Telephone	
Fax	
E-Mail	TRACEY.A.RHO@HUD.GOV

Actual Award Date 8/27/2024

Board Approval Date

Start Date

Expiration Date 9/30/2032

Renewal Action Date (optional)

If there are any Matching Funds:NO

Type

Percent

Amount

Comments re: Description/Purpose of Grant:

UNION STATION STREETSCAPE UPGRADES

Comments re: Conditions/Restrictions of Grant

SPRINGFIELD UNION STATION STREETSCAPE UPGRADES

If this is a Federal Grant, enter CFDA#:

If applicable enter the State ID # :

What is the required drawdown frequency?

(Ex: Monthly, Quarterly)

If payment is to be sent by Grantor as a Wire,

Please enter any wire reference/identification # that may be used (if known)

Please list all object codes needed for the grant.
(Attach additional sheets if additional orgs and roll-ups are needed):

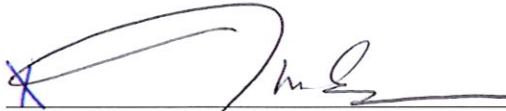
Org Code:

Object Codes: 530105

Project Code:

Budget Roll-Up Codes:

I hereby attest that under the penalties of Chapter 656, I will adhere to all regulations in this grant agreement. I am responsible for timely and accurate reimbursements in the amounts listed above.


Signature

12.18.24
Date

Please attach the following documents:

- ☐ Signed Approval to Apply for a Grant Form
- ☐ Grant Award Letter
- ☐ City Council/Mayor Approval
- ☐ Any other relevant documentation

This Form and all relevant attachments will be scanned and attached in the Grant Maintenance module in MUNIS and can be viewed or printed at your convenience.



U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
WASHINGTON, D.C. 20410-1000

OFFICE OF COMMUNITY PLANNING AND DEVELOPMENT

Tuesday, August 27, 2024

Alexander Sherman

City of Springfield
36 Court Street
Springfield, MA 01103
Email: asherman@springfieldcityhall.com

Dear Community Project Funding Grantee,

In the Consolidated Appropriations Act, 2024 (Public Law 118-42) (the FY2024 Act), and the Further Consolidated Appropriations Act, 2024 (Public Law 118-47) (the Further FY2024 Act) Congress made \$3,290,054,336 in funding available for Community Project Funding (CPF). These CPF awards are administered by the Department of Housing and Urban Development (HUD). HUD received the information below about your project from Congress. A Grant Number has been added and will be the unique identifier for your project throughout the grant process.

Grant Number: B-24-CP-MA-0970
Project: Springfield Union Station Streetscape Upgrades
Grantee/Recipient: City of Springfield
Amount: \$4,116,279
HUD Grant Officer: Tracey A. Rho / Tracey.A.Rho@hud.gov
HUD System Officer: Colton Denton / Colton.J.Denton@hud.gov
HUD Regional Environmental Officer: Martha A. Curran / Martha.A.Curran@hud.gov

This letter outlines initial grant award requirements and information needed from you to get started. This Grant Award Package also includes: The "FY2024 Community Project Funding Grant Guide" (FY2024 CPF Grant Guide), the template for your FY2024 Community Project Funding Grant Agreement, and the forms required to complete and submit information online to populate before we sign your FY2024 CPF Grant Agreement. A brief overview of these documents is below:

- 1) **FY2024 CPF Grant Guide:** The FY2024 CPF Grant Guide provides instructions for completing the requested information and filling out the required administrative forms to initiate your FY2024 CPF Grant Agreement. Please refer to this document as it includes important information and forms for accessing the online system (DRGR), as well as other information concerning reporting requirements.

2) FY2024 CPF Grant Agreement for this Award: The FY2024 CPF Grant Agreement specifies the applicable statutory provisions, regulations, and administrative requirements for this award. Please make sure all grantee information and award-specific information is entered completely and accurately before signing this Agreement. When you submit your grant materials on our DRGR Grant Processing Module it will create your customized FY2024 CPF Grant Agreement.

3) Standard Forms and Required Materials: The following forms will be needed:

- a. Form HUD-1044, Assistance Award/Amendment Form (Attached)
- b. Standard Form-424 Application for Federal Assistance (in the online system)
- c. SF-424-B, Assurances for Non construction Programs, and/or SF-424-D, Assurances for Construction Programs (in the online system)
- d. SF-LLL Disclosure of Lobbying Activities (as applicable in the online system):
<https://www.grants.gov/forms/forms-repository/sf-424-family>
- e. SF-1199A - Direct Deposit Sign-Up Form: <https://www.gsa.gov/system/files/SF1199A-20.pdf> The form is to be completed by the grantee and grantee's financial institution. Grantees will need to submit the completed form and upload to DRGR.

Grant Award Process Overview

Below is a step-by-step walk-through of the process and necessary documents and forms to execute your FY2024 CPF Grant Agreement. This process and the forms are also available in the FY2024 CPF Grant Guide, which can also be found on the program's webpage at:

https://www.hud.gov/program_offices/comm_planning/edi-grants/FY_2024 on HUD.gov and on this webpage <https://www.hudexchange.info/programs/cpf/> on the HUD Exchange.

1. Grantees should review the Grant Award Package documents.
2. Grantees should initiate or complete the HUD environmental review.
3. Grantees gather all required information and submit to HUD using the online system DRGR.
4. HUD provides access to DRGR system to access the Grant Processing Module to submit required information, answer questions, and upload documents. Once all required information is submitted online HUD will review the completed grant materials submitted.
5. HUD staff will review the information and documents for completeness. If there are any deficiencies the corrections and/or clarifying questions will be shared with the grantee for correcting or answering the clarifying questions. If not, HUD staff will submit the package internally for a second level review. Then, the Acting Director for the Congressional Grants Division will review the grant package. Finally, your Grant Agreement will be executed.
6. HUD will notify the grantee that their FY2024 Grant Agreement has been fully executed and will share additional materials with the grantee to complete to begin the payment processing activities to receive your funds.

Training and Tools

FY2024 CPF Onboarding Event: This event will take place in September. We will review this letter and grant award package materials along with sharing next steps and how to sign up for a cohort. The event will be recorded and shared online after the event.

FY2024 CPF Grantee Cohorts: This provides you and your staff the opportunity to register for a four-part training for how to prepare your grant materials and submit them online. Information about the registration will be shared via email and during the FY2024 CPF Onboarding Event.

FY2024 CPF Grantee Webinar Series: This provides you and your staff with information about the regulations, requirements, and processes for your grant. Information about the registration for the webinar series will be shared via email and during the FY2024 CPF Onboarding Event.

FY2024 CPF Grantee Online HUD Exchange Resources: This website page includes general information and your specific Fiscal Year information along with links to past and future technical assistance opportunities. The site is also used for you to register for our listserv and for communicating updates to you and those on the listserv.

Overview of Requirements

CPF grants are subject to several Federal requirements. HUD will provide additional information and further clarification regarding applicable requirements and the grant award process in upcoming webinars and additional technical assistance. The most essential requirements include:

- 1) **Administrative Requirements:** CPF grants are subject to the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (2 CFR Part 200).
- 2) **HUD Environmental Review Requirements:** EDI/CPF grants, like all projects funded by HUD, are subject to requirements under the National Environmental Policy Act (NEPA), HUD's NEPA-implementing regulations at 24 CFR Part 50 or 24 CFR Part 58, and appropriate federal environmental and historic preservation laws, regulations, and Executive Orders.
 - To be eligible, activities and expenses must comply with applicable Federal requirements. This includes administrative requirements under 2 CFR Part 200, environmental laws, statutes and Executive Orders, and other "cross-cutting" federal requirements adhered to by HUD.
 - If the environmental review is being conducted by a local government responsible entity under Part 58, a Request for Release of Funds and Certification must be approved by HUD, as applicable. If the environmental review is being completed by HUD under Part 50, the environmental review must be approved and certified by HUD.

- HUD defines the “Federal Nexus” for a program or project as the event that triggers the requirements for federal environmental review under a host of laws, regulations, and Executive Orders, including the prohibition on choice limiting actions.
- For FY2024 grants, the date of the Act's enactment (March 9, 2024) is the federal nexus for compliance with all environmental laws. Once a project is federalized, in keeping with the National Environmental Policy Act (NEPA) and HUD’s NEPA-implementing regulations at 24 CFR Part 50 or 24 CFR Part 58, environmental reviews must be completed, and all necessary HUD approvals must be obtained prior to taking any choice limiting actions, such as acquisition, construction, ground disturbance, and entering into contracts.
- Further explanation and guidance on choice limiting actions and the environmental review process, including historic preservation review, is included within the CPF Grant Guide and on the program’s webpage at: <https://www.hudexchange.info/programs/cpf/>.
- Some projects may already be underway at the time of federal nexus and while it is still best practice to stop all work after the federal nexus before the environmental review is complete for EDI/CPF projects that are already underway at time of federal nexus, grantees are allowed to perform activities after the federal nexus, but only for activities which are part of a pre-nexus contract that obligates them to do so. However, grantees would be doing so at their own risk, as any activity performed, or proposed to be performed, after the federal nexus must be included in the project scope of a satisfactory environmental review to be reimbursable.
- A satisfactory review must show that the project activities will not result in unmitigable environmental harm and must not preclude consultation with the appropriate environmental authorities such as the State Historic Preservation Office (SHPO). Environmental authorities may refuse to consult if physical impacts are made to a site before consultation.
- HUD conducted a nationwide environmental review for FY24 EDI/CPF soft costs to clear activities such as administrative, planning, and operations and maintenance costs (including costs to prepare an environmental review). After execution of the Grant Agreement, eligible soft costs can be incurred after March 9, 2024 (see 2 CFR 200.403). Eligible hard costs can be reimbursed if incurred after a full environmental review is completed (see 2 CFR 200.403).
- HUD Environmental Officers:
<https://www.hud.gov/sites/dfiles/CPD/documents/Community-Project-Funding-Portfolio-Assignments.pdf>.

If you, or your staff, have any questions regarding how to complete or submit the requires documents, please feel free to contact your Grant Officer or System Officer. Please note while your Grant Officer may change over time, we have a team approach to managing your project. Please include your grant number and project in all email correspondence. We look forward to working with you on this important project!

Sincerely,

Nadab Bynum

Nadab Bynum
Acting Deputy Assistant Secretary
for Economic Development



City Council
36 Court Street
Springfield, MA 01103

SCHEDULED

ORDINANCE (ID # 8382)

Meeting: 02/10/25 07:00 PM
Department: Law
Category: Local Law
Prepared By: Thomas Moore
Initiator: Thomas Moore
Sponsors: Ward 6 Councilor Davila, President Fenton
DOC ID: 8382

Amending Chapter 73 Article II a of the Revised Ordinances of the City of Springfield, as Amended, by Deleting Article II § 73-8(A) and Inserting a New Article II § 73-8(A)

AMENDING CHAPTER 73 ARTICLE II A OF THE REVISED ORDINANCES OF THE CITY OF SPRINGFIELD, AS AMENDED, BY DELETING ARTICLE II § 73-8(A) AND INSERTING A NEW ARTICLE II § 73-8(A)

1. CHAPTER 73 ARTICLE II § 73-8(A) of the revised Ordinances of the City of Springfield, as amended, is hereby deleted in its entirety and replaced with a new ARTICLE II § 73-8(A), hereto as follows:

“§73-8 Condition of Employment.

(A) Except as provided for in this article, every person first employed by the City of Springfield on or after March 17, 1995, shall, within 24 months of the start of employment, be a resident of the City of Springfield and shall not cease to be a resident during his/her employment by the City.”

2. The amendment listed above shall be made effective for employees hired by the City of Springfield on or after September 1, 2023, and shall take effect immediately upon its passage.

Approved as to form,

Associate City Solicitor

HISTORY:

12/09/24 City Council

COUNCILOR DAVILA SPOKE ON THE AMENDMENT TO THE ORDINANCE AND GAVE A BRIEF OVERVIEW OF THE AMENDMENT. THIS IS SPONSORED BY BOTH COUNCILOR FENTON AND DAVILA. THIS WOULD GIVE NEW HIRES COMING TO WORK FOR THE CITY 2 YEARS TO RELOCATE TO SPRINGFIELD. RIGHT NOW IT IS 1 YEAR, AND IT WOULD GO RETROACTIVE TO SEPTEMBER 1, 2023.

COUNCILOR PEREZ ASKED FOR CLARIFICATION ON THE AMENDMENT. SHE NOTED THAT SHE WOULD LIKE TO HAVE ADDITIONAL INFORMATION BECAUSE THIS HAS BEEN AN ONGOING ISSUE IN SEVERAL DEPARTMENTS IN THE CITY.

ATTORNEY KEN SHEA NOTED THAT THIS AMENDMENT WOULD GO TO THE GENERAL GOVERNMENT COMMITTEE IF IT PASSES FIRST STEPS.

COUNCILOR SANTANIELLO ASKED WHAT WOULD HAPPEN IF THE PERSON REACHES THE 24 MONTH EXPIRATION DATE. CITY SOLICITOR BUONICONTI GAVE AN EXPLANATION AND STATED IT WOULD BE A TERMINATION.

COUNCILOR DELGADO IS CONCERNED ABOUT THE 9/1/23 DATE. SOLICITOR BUONICONTI STATED THERE ARE ECONOMIC ISSUES AND THE CITY IS HAVING PROBLEMS ATTRACTING QUALIFIED PEOPLE TO WORK FOR THE CITY, AND FURTHER MOVE INTO IT. THERE ARE SEVERAL EMPLOYEES ARE COMING TO THEIR 1 YEAR EXPIRATION DATE, AND THEY ARE CONSIDERED "VALUABLE." COUNCILOR DELGADO WOULD LIKE MORE INFORMATION AND DOES NOT LIKE BEING PRESSURED TO TAKE A VOTE.

COUNCILOR ALLEN INCLINED TO MAKE A MOTION TO PUT INTO COMMITTEE. HE ALSO STATED THE EXPERT ON THIS TOPIC IS COUNCILOR FENTON, WHO IS ABSENT THIS EVENING. HE ASKED THE SOLICITOR IF THIS IS A TIME SENSITIVE MATTER, AND THE SOLICITOR CONFIRMED THAT IT IS. COUNCILOR ALLEN MADE A MOTION FOR COMMITTEE AND IT WAS SECONDED BY COUNCILOR WHITFIELD.

COUNCILOR DAVILA WANTED TO REMIND THE COUNCIL THAT IF THIS PASSES FIRST STEPS, IT WILL GO TO COMMITTEE ANYWAY.

COUNCILOR WHITFIELD ALSO STATED THAT SHE WOULD LIKE MORE INFORMATION. SHE REFERENCED WHEN SHE WORKED FOR CITY HALL, THERE WERE EMPLOYEES THAT WENT FURTHER THAN THE 1 YEAR DATE AND WERE NEVER TERMINATED. SHE BELIEVES THAT THIS RULE HAS NEVER BEEN ENFORCED. SHE ALSO STATED THAT THE ECONOMY WILL COME BACK AND WOULD RATHER SEE TRAINING AND AGREES WITH SENDING IT TO COMMITTEE.

COUNCILOR GOVAN STATED THAT SHE AGREES WITH PASSING FIRST STEPS THIS EVENINGS DUE TO THE URGENCY WITH THE EMPLOYEES THAT WILL ARE COMING UP TO THEIR 1 YEAR ANNIVERSARY DATE. REFERENCED THAT NEPOTISM EXISTED IN THE CITY BEFORE THE RESIDENCY REQUIREMENTS WERE PUT INTO PLACE. STATED THAT EMPLOYEES ARE HAVING DIFFICULTY FINDING HOUSING IN SPRINGFIELD AND REFERENCED THE POLICE SUPERINTENDENT. WOULD LIKE TO URGE COLLEAGUES TO PASS FIRST STEPS. COUNCILOR GOVAN ALSO WOULD LIKE HUMAN RESOURCES SHOULD EXPAND ON WHERE THEY POST CITY JOBS.

COUNCILOR PEREZ WANTS TO GO ABOUT RESIDENCY THE RIGHT WAY. SHE STATED THAT THE COST OF LIVING AND THE HOUSING MARKET WILL NOT CHANGE MUCH IN 24 MONTHS, AS OPPOSED TO 12.

COUNCILOR ALLEN WOULD LIKE TO WITHDRAW HIS MOTION. DOES NOT WANT TO LOSE VALUABLE EMPLOYEES.

COUNCILOR DAVILA WANTED TO REITERATE THE IMPORTANCE OF THIS ITEM. WANTS TO KEEP THE TALENT THAT WE HAVE. HE IS WILLING TO HOLD THE COMMITTEE AS SOON AS POSSIBLE. IF FIRST STEPS ARE NOT PASSED TODAY, THIS WILL "DIE."

COUNCILOR BROWN FEELS THAT THIS IS NEEDED FOR THE CITY. HE BROUGHT UP THE STRICT EDUCATION REQUIREMENTS FOR CERTAIN JOBS, AND THE CITY IS MISSING OUT ON EXPERIENCE CANDIDATES.

COUNCILOR WALSH ASKED THE SOLICITOR IF ANYBODY WOULD BE TERMINATED BY THE END OF THE YEAR? HE STATED IF THE RESIDENCY REQUIREMENT IS ENFORCED, THEN THE RESIDENCY COMMITTEE WILL MAKE THAT RECOMMENDATION.

COUNCILOR CURRAN THINKS THAT RESIDENCY SHOULD STAY AT ONE YEAR, THAT IT IS AMPLE TIME TO FIND HOUSING. WANTED TO KNOW HOW MANY EMPLOYEES HAVE BEEN TERMINATED DUE TO RESIDENCY? THE SOLICITOR STATED THAT HE IS NOT AWARE OF ANY TERMINATIONS. FURTHER STATED THE RESIDENCY COMMISSION SENDS OUT COMMUNICATION 90 DAYS BEFORE THE ONE YEAR MARK.

COUNCILOR DELGADO DOES NOT LIKE THAT THIS IS BEING PUT ON THE SHOULDERS OF THE CITY COUNCIL ON SUCH SHORT NOTICE. THIS MATTER SHOULD HAVE BEEN UP FOR DISCUSSION MONTHS AGO. WANTS TO PUSH SKILLS BASED HIRING. LOOK AT WAIVERS INSTEAD OF TERMINATION.

COUNCILOR SANTANEILLO QUESTIONED IF CURRENT NON RESIDENT EMPLOYEES WOULD GET ADDITIONAL 2 YEARS. THE SOLICITOR STATED THAT THE EMPLOYEE WOULD GET 2 YEARS FROM THE DATE OF HIRE.

COUNCILOR PEREZ THINKS IF THE ORDINANCE IS BUMPED BACK TO 2023, THEN IT SHOULD HAVE BEEN SPOKEN ABOUT SOONER. DOES NOT WANT TO COME OFF AS UNSYMPATHETIC TO THE EMPLOYEES, BUT AGREES WITH COUNCILOR DELGADO, DOES NOT LIKE BEING UNDER PRESSURE.

COUNCILOR WHITFIELD AGREES WITH COUNCILOR DELAGAO AS WELL. BELIEVES THERE IS MORE THAN ONE EMPLOYEE THAT DOES NOT MEET THE RESIDENCY REQUIREMENT. THIS FEELS TOO RUSHED, AND WILL NOT BE ABLE TO MEET THIS WEEK, HER SCHEDULE IS BOOKED. DOES SYMPATHIZE WITH THE EMPLOYEE, BUT CANNOT VOTE TO PASS IT FOR FIRST STEP.

COUNCILOR GOVAN CALLED THE QUESTION.

COUNCILOR DAVILA STATED THAT HE WILL HAVE A COMMITTEE MEETING BEFORE DECEMBER 16TH. IF WE DO NOT PASS THIS, WE WILL LOSE TIME, TRAINING AND MONEY. THE HOUSING MARKET IS TOUGH. IT TOOK HIM OVER A YEAR TO BUY A HOUSE THE RIGHT WAY. HE REITERATED THAT HE IS NOT BEING SNEAKY OR PUTTING PRESSURE ON THE CITY COUNCIL TO TAKE AND PASS THE VOTE "QUICKLY."

10:00PM END POINT TO MEETING AND COUNCILOR BROWN OBJECTED TO CONTINUE THE MEETING.

12/16/24 City Council

Councilor Davila noted that it was his intention to have the amendment pass first, second and final steps.

However, given the concerns of other councilors, he will not ask for the vote to be taken in one sitting.

Councilor Whitfield clarified that regardless of Attorney Shea's opinion



City Council

SCHEDULED

Meeting: 02/10/25 07:00 PM
Initiator: Erin Hand
Sponsors: Mayor Domenic J. Sarno
DOC ID: 8462

29

Bond Authorization - Body-Worn Cameras & Tasers - \$2,500,000 (Mayor Sarno)

BOND ORDER TO PAY FOR THE PURCHASE OF BODY-WORN CAMERAS AND TASERS FOR THE SPRINGFIELD POLICE DEPARTMENT

CITY OF SPRINGFIELD

In the City Council February 10, 2025

WHEREAS, The City of Springfield (“the City”) is requesting approval of an appropriation in the amount of Two Million Five Hundred Thousand Dollars (\$2,500,000) to pay the costs of procuring Body-Worn Cameras and Tasers for the Springfield Police Department, along with the IT hardware upgrades necessary to manage a Body-Worn Camera and Taser program and; and

WHEREAS, the City seeks approval to borrow said amount in order to meet the appropriation;

WHEREAS, The Chief Administrative and Financial Officer has certified to the Mayor and City Council, that in her professional opinion, after an evaluation of all pertinent financial information reasonably available, the City’s financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the appropriation and borrowing, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008; and

NOW THEREFORE BE IT ORDERED that the City hereby appropriates the sum of \$2,500,000 to pay the costs of procuring Body-Worn Cameras and Tasers for the Springfield Police Department, along with the IT hardware upgrades necessary to manage a Body-Worn Camera and Taser program, including the payment of any and all other costs incidental or related thereto, and that to meet this appropriation, the City Treasurer, with the approval of the Mayor, is authorized to borrow said amount under and pursuant to Chapter 44 of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the City therefore; that the Mayor is authorized to apply for any federal or state aid available for the project, and that the Mayor is authorized to take any other action necessary or convenient to carry out this project.

BE IT FURTHER ORDERED that the Treasurer is authorized to file an application with the appropriate officials of The Commonwealth of Massachusetts (the “Commonwealth”) to qualify under Chapter 44A of the General Laws any and all bonds of the City authorized by this Order, and to provide such information and execute such documents as such officials of the Commonwealth may require in connection therewith.

City of Springfield
36 Court Street
Springfield, MA 01103



Division of Administration
and Finance

To: Springfield City Council
From: Cathy Buono, Chief Administrative & Financial Officer
Date: February 10, 2025
Re: Bond Authorization for Body-Worn Cameras & Tasers
Cc: Mayor Sarno

Purpose: The purpose of this memo is to provide an explanation of the order sponsored by the Mayor for the February 10, 2025 City Council meeting, which authorizes the City to pay \$2,500,000.00 for the costs associated with procuring new Body-Worn Cameras and Tasers for the Springfield Police Department (“SPD”).

Background: This funding will be used to purchase new Body-Worn Cameras, Tasers and the necessary IT hardware upgrades to allow SPD to maintain critical public safety programs in the best interest of both officers and citizens alike. To that end, the SPD through this funding will purchase 550 new Body-Worn Cameras and 350 Tasers, which will provide the latest in innovative technology to first responders and ensure that the response to calls for service can be handled in the safest and most efficient way possible.

CAFO Certification: This memorandum will confirm that in my professional opinion, as the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in this City Council Order, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

This certification is made in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

Attachment: CAFO Cert - Bond Auth - Bond Worn Cameras (8462 : Bond Authorization - Body-Worn Cameras & Tasers - \$2,500,000)



City Council

SCHEDULED

Meeting: 02/10/25 07:00 PM

Initiator: Erin Hand

Sponsors: Mayor Domenic J. Sarno

DOC ID: 8461

30

Bond Authorization - FY25 MSBA Projects- \$1,050,000 (Mayor Sarno)

BOND ORDER TO PAY FOR THE COSTS OF ROOF AND WINDOW PROJECTS AT VARIOUS SPRINGFIELD PUBLIC SCHOOLS

CITY OF SPRINGFIELD

In the City Council February 10, 2025

WHEREAS, the City of Springfield ("City") has applied for funding from the Massachusetts School Building Authority ("MSBA") Accelerated Repair Program for the purpose of paying the costs of roof replacement projects at Glenwood School (\$100,000), Commerce School (\$175,000), Indian Orchard School (\$100,000), Bowles School (\$100,000), and Sumner Avenue School (\$100,000) and window replacement projects at Pottenger School (\$100,000), Milton Bradley School (\$125,000), Rebecca Johnson School (\$125,000) and Central High School (\$125,000) which proposed repair projects would materially extend the useful life of the schools and preserve assets that otherwise are capable of supporting the required educational programs, and for which the City has applied for school construction grants from the Massachusetts School Building Authority ("MSBA"); and

WHEREAS, after reviewing this order, the Chief Administrative and Financial Officer has certified to the Mayor and City Council, that in her professional opinion, after an evaluation of all pertinent financial information reasonably available, the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the appropriation and borrowing, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008, and

NOW THEREFORE BE IT ORDERED that the City of Springfield hereby appropriates the amount of One Million Fifty Thousand Dollars (\$1,050,000.00), for the purpose of paying the costs of roof replacement projects at Glenwood School (\$100,000), Commerce School (\$175,000), Indian Orchard School (\$100,000), Bowles School (\$100,000), and Sumner Avenue School (\$100,000) and window replacement projects at Pottenger School (\$100,000), Milton Bradley School (\$125,000), Rebecca Johnson School (\$125,000) and Central High School (\$125,000), including the payment of all costs incidental or related thereto (the "Projects"), and where the proposed repair Projects would materially extend the useful life of such schools and preserve assets that otherwise are capable of supporting the required educational programs, and for which the City has applied for grants from the Massachusetts School Building Authority ("MSBA"), said amount to be expended under the direction of the Department of Capital Asset Construction (for Glenwood School, Commerce School, Indian Orchard School, Bowles School, Sumner Avenue School, Pottenger School, Milton Bradley School, Rebecca Johnson School, and

Central High School projects). The City acknowledges that the MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any project costs the City incurs in excess of any grants that may be approved by and received from the MSBA shall be the sole responsibility of the City; provided further that any grants that the City may receive from the MSBA for the Projects shall not exceed (1) the lesser of eighty percent (80%) of eligible, approved project costs, as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA, and the amount of borrowing authorized pursuant to this vote shall be reduced by any grant amounts set forth in the Project Funding Agreement that may be executed between the City and the MSBA.

BE IT FURTHER ORDERED that to meet this appropriation, the Treasurer, with the approval of the Mayor, is authorized to borrow said amount under Mass. Gen. Laws Chapter 44, or pursuant to any other enabling authority. The Treasurer is also hereby authorized to file an application with the appropriate officials of the Commonwealth of Massachusetts' Municipal Finance Oversight Board to qualify under Chapter 44A of the General Laws any and all bonds or notes of the City authorized by this vote, and to provide such information and execute such documents as such Municipal Finance Oversight Board of the Commonwealth may require.

City of Springfield
36 Court Street
Springfield, MA 01103

Division of Administration
and Finance



To: Springfield City Council
From: Cathy Buono, Chief Administrative & Financial Officer
Date: February 10, 2024
Re: Bond Authorization for FY25 MSBA ARP Projects
Cc: Mayor Sarno

Purpose: The purpose of this memo is to provide an explanation of the order sponsored by the Mayor for the February 10, 2025 City Council meeting, which authorizes the City to pay the sum of \$1,050,000 for nine Springfield public schools that were invited into the MSBA Accelerated Repairs Program.

Background: The Department of Capital Asset and Construction (“DCAC”) requires funding for roof replacement projects at Glenwood, Commerce, Indian Orchard, Bowles and Sumner Avenue schools and for window replacement projects at Pottenger, Milton Bradley, Rebecca Johnson and Central High schools. The main goals of the Accelerated Repair Program are to improve learning environments for children and teachers, reduce energy use and generate cost savings for districts.

The City needs to authorize funds for the schematic design studies for these projects before any reimbursements from MSBA can be requested. The City can expect 80% reimbursement of eligible costs from MSBA. The total bond authorization being sought is \$1,050,000 to cover costs associated with the Accelerated Repairs Program.

Project	Funding Required
Glenwood School	100,000.00
Commerce School	175,000.00
Indian Orchard School	100,000.00
Bowles School	100,000.00
Sumner Avenue School	100,000.00
Pottenger School	100,000.00
Milton Bradley School	125,000.00
Rebecca Johnson School	125,000.00
Central High School	125,000.00
Total	1,050,000.00

CAFO Certification: This memorandum will confirm that in my professional opinion, as the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in this City Council Order, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

This certification is made in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.



City Council

SCHEDULED

Meeting: 02/10/25 07:00 PM
Initiator: Trevor Crawford
Sponsors: Mayor Domenic J. Sarno
DOC ID: 8432

31

Free Cash to Pay-Go (Police BWC & Tasers) - \$1,500,000.00 (Mayor Sarno)

WHEREAS, to meet the expenses of the City of Springfield for the fiscal year commencing July 1, 2024 and ending June 30, 2025 (FY'25), pursuant to Mass. Gen. Laws Ch. 44, Section 33B, Ch. 59, Section 23 and Chapter 468 of the Acts of 2008, the Chief Administrative and Financial Officer and his Honor the Mayor have requested authorization from the City Council to transfer the sum of \$1,500,000 From FY24 Certified Free Cash to the Finance Pay-Go - Police Account to cover the cost of new Body-Worn Cameras & Tasers for the Springfield Police Department.

WHEREAS, after reviewing this order, the Chief Administrative and Financial Officer has certified to the Mayor and City Council, that in her professional opinion, after an evaluation of all pertinent financial information reasonably available, the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the transfer, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, that the City Council approves the transfer of the sum of \$1,500,000 From FY24 Certified Free Cash to the Finance Pay-Go - Police Account in order to fund new Body-Worn Cameras and Tasers and meet the expenses of the City of Springfield for Fiscal Year 2025.

From:

FY24 Certified Free Cash - Other Financing Uses

0100-00-000-0000-0000-000000-0000000-701000-	\$1,500,000.00
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To:

Pay-Go - Police

34161330-0000-0000-0010-000000-0000000-580600-BWC25	\$1,500,000.00
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City of Springfield
36 Court Street
Springfield, MA 01103



Division of Administration
and Finance

To: Springfield City Council
From: Cathy Buono, Chief Administrative & Financial Officer
Date: February 10, 2025
Re: Order for Council Meeting – 02/10/2025
Cc: Mayor Sarno

Purpose: The purpose of this memo is to provide an explanation of the order sponsored by the Mayor for the February 10, 2025 City Council meeting. This order is needed to transfer the sum of \$1,500,000 from FY24 Certified Free Cash to the Finance Department's Pay-Go account. This transfer will be used to purchase new Body-Worn Cameras ("BWCs") and Tasers for the Springfield Police Department ("SPD").

Background: The purchase of new Body-Worn Cameras, along with Tasers, is necessary to continue the provision of public safety and to improve, and contribute to, the quality of life for the citizens of the City of Springfield by protecting, serving, and working with the community. BWCs have become an essential tool for law enforcement agencies around the world. These cameras have been proven to reduce use-of-force incidents, increase citizen trust, and provide valuable evidence for investigations. The BWCs to be purchased will replace all of the SPD's existing cameras, which are now five years old and have begun to reach the end of their useful life.

Additionally, as part of a new five-year contract the SPD will complete a department-wide purchase of Tasers. The new Tasers will not only provide enhanced technology to ensure the safety of both officers and civilians involved in calls for service, but will also allow for all sworn personnel working in the Uniform Divisions to be equipped with a Taser on every shift.

CAFO Certification: This memorandum will confirm that in my professional opinion, as the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in this City Council Order, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

This certification is made in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

Attachment: CAFO Cert - Free Cash to Pay-Go (PD) (8432 : Free Cash to Pay-Go (Police BWC & Tasers) - \$1,500,000.00)



Police Department - Approval of 5 Year Contract for Body-Worn Cameras, Tasers, Software and Services (Mayor Sarno)

WHEREAS, Massachusetts General Laws chapter 30B, section 12(b) provides that the Chief Procurement Officer may not award a contract for more than three (3) years without a majority vote of the governmental body; and

WHEREAS, the City of Springfield Police Department, ("City") issued a Request for Quotes to purchase new Body-Worn Cameras, Tasers, Software and related Services; and

WHEREAS, the City sought quotes, including through the OMNIA collaborative contract in accordance with Mass. Gen. Laws Ch. 30B, to purchase Body-Worn Cameras, Tasers, Software and related Services; and

WHEREAS, three vendors submitted proposals, Motorola, Axon and Getac; and

WHEREAS, after a review of the submitted quotes, the Police Department recommended the Axon proposal as the most advantageous. After months of research with the three companies, Getac (current body worn camera vendor), Motorola and Axon, the SPD review team unanimously decided that Axon met all three needs for new Body-Worn Cameras, Tasers, and Software. The SPD determined that over the last 5 years of using Getac body worn cameras and systems, there are still compatibility, software and communication issues. Motorola does not have the software to integrate with the Professional Standards Unit Software to implement the DOJ Settlement Agreement. Axon is the current vendor for SPD Tasers but its 5-year contract ends in April, 2025. In addition to Axon's body worn cameras and taser software, Axon's proposal provides a suite of updated software products which will allow the SPD Professional Standards Unit to achieve and maintain SPD's compliance with the DOJ Settlement Agreement requirements, by improving, streamlining, and tracking required policies, procedures, and compliance metrics, over the next 5 years. Axon put together a package which meets the SPD's needs and offered the City reduced pricing to combine the equipment and software purchases over 5 years.

WHEREAS, the Police Department believes that a 5-year contract will be more beneficial to the City than a 3-year contract, for the following reasons: a 5-year contract will allow lower annual payments than a 3-year contract, with an average savings per year of \$521,719.40, and total savings of \$2,608,597.00 over 5 years; it will allow significant cost savings by "bundling" the equipment (Body Worn Cameras and Tasers) purchases with the Software - including software that will enable the Police Department to achieve and maintain compliance with multiple Department of Justice Settlement Agreement requirements; the Axon proposal includes the delivery of "refreshed" Body Worn Cameras 2-times over a 5-year term, as opposed to a 1-time delivery of "refreshed" Body Worn Cameras over a 3-year term; and a 5-year term will avoid the City having to procure these high value equipment and software packages again in 3 years;

NOW THEREFORE BE IT ORDERED, pursuant to Mass. Gen. Laws Ch. 30B, section 12(b), that the City Council approves the award of a contract for the Axon proposal for five (5) years.



City Council

SCHEDULED

Meeting: 02/10/25 07:00 PM
Initiator: John Collins
Sponsors: Mayor Domenic J. Sarno
DOC ID: 8429

33

Collective Bargaining Agreement Ratification - United Public Service Employees Union - (UPSEU) Local 424 (Mayor Sarno)

WHEREAS, the City's Labor Relations Director has received confirmation from the representative of the United Public Service Employees Union - Local 424 (UPSEU), that this bargaining unit has ratified new collective bargaining agreements for the time period of July 1, 2024 to June 30, 2028 with the City of Springfield; and

WHEREAS, the Labor Relations Department is requesting that the City Council approve the terms of the Collective Bargaining Agreement, which are described in a letter from the Labor Relations Director and Memorandum from the Chief Administrative and Financial Officer, which are attached hereto; and

WHEREAS, the Agreement includes wage increases effective and retroactive to July 1, 2024 of One Dollar (\$1.00)/hour; and

WHEREAS, the Agreement includes wage increases effective July 1, 2025 of two percent (2%); and

WHEREAS, the Agreement includes wage increases effective July 1, 2026 of two percent (2%); and

WHEREAS, the Agreement includes wage increases effective July 1, 2027 of two percent (2%); and

WHEREAS, the Chief Administrative and Financial Officer has certified that, after an evaluation of all pertinent financial information reasonably available, that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in this City Council Order, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as amended by Section 1 of Chapter 468 of the Acts of 2008;

NOW THEREFORE, the City Council hereby approves the report of the Labor Relations Director regarding the ratification of the collective bargaining agreement between the City of Springfield and the United Public Service Employees Union - Local 424 (UPSEU) and the terms thereof, as described in the attached documents, for the time period of July 1, 2024 through June 30, 2028.

**Human Resources
&
Labor Relations**
36 Court Street, Room 005
Springfield, MA 01103
413-787-6068 (phone)
413-787-6572 (fax)



SPRINGFIELD, MASSACHUSETTS



January 16, 2025

To the Springfield City Council

Please be advised that this department has received confirmation from the representative of **United Public Service Employees Union Local 424 (UPSEU)**, that this bargaining unit has ratified two new collective bargaining agreements for the time periods of July 1, 2024 to June 30, 2025 and July 1, 2025 to June 30, 2028 with the City of Springfield.

We hereby submit to you this report for approval by the City Council which reflects the following wage increases in **UPSEU's wage scale**.

Wage Increases:

Contract One:

Effective and Retroactive to July 1, 2024 One Dollar (\$1.00)/hour

Additionally:

Increase the CTO I and II rates of pay and the Lead Dispatcher stipend by One Dollar (\$1.00)/hour

Change title of Community Health Advocate to Health Inspector, adopt a new job description and increase pay to \$28.00/hour. The Health Inspectors will be eligible for the general wage increase on 7-1-24.

Increase Storekeeper rate of pay by .25 cents per hour for maintaining a forklift license/certification required by the Department.

Increase HHS Principal Clerk rate of pay by One Dollar (\$1.00)/hour

Increase Senior Accounts Payable Clerk at Police and PBRM Departments by One Dollar (\$1.00)/hour and adopt new job description.

One time signing bonus to be paid to each member of the bargaining unit of one thousand five-hundred dollars (\$1,500.00). An employee must be on the payroll on the date of ratification by the Springfield City Council to be eligible for this bonus. The bonus shall be paid in 2025 within one month of City Council ratification.

Contract Two:

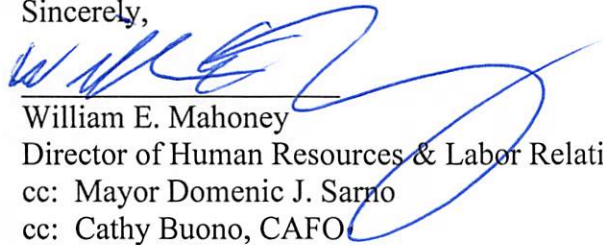
Effective July 1, 2025 Two Percent (2.0%)
Effective July 1, 2026 Two Percent (2.0%)
Effective July 1, 2027 Two Percent (2.0%)

A financial order reflecting the cost of the wage increase is attached.

In accordance with the Acts of 656 of 1989, the Chief Financial Officer must give in writing her opinion relative to the financial impact of the agreement on the existing level of municipal services.

If you have any other questions, please feel free to contact this office.

Sincerely,



William E. Mahoney
Director of Human Resources & Labor Relations
cc: Mayor Domenic J. Sarno
cc: Cathy Buono, CAFO
cc: File

City of Springfield

and

UPSEU Local 424

December 12, 2024

Tentative Agreement

The above-named parties agree the following tentative agreement resolves all collective bargaining for these successor contracts. The Union will present this tentative agreement to the Union body for a ratification vote. Once the Union body has approved same it will be presented to the Springfield City Council for a ratification vote.

Contract One

1. Cover-change effective and expiration dates
2. First page change duration dates
3. Art. 5.02 delete and replace with "The President of the Local will be notified of all new employees hired into the bargaining unit and their start date."
4. Art. 12.10.b replace "building" with "premises"
5. Art. 27.02 replace "she" in first instance with "her"
6. Signature page –change dates.
7. Signature page-replace "Timothy J. Plante" with "Cathy Buono"
8. Art. 10.01 delete and replace with "A vacancy is an opening caused by promotion, death, retirement, resignation, transfer, discharge or the availability of new positions.

When a position covered by this Agreement becomes vacant, such vacancy shall, if the Employer decides to fill the position, be posted on the City's website listing the pay, duties, shift, location, and qualifications for a period of at least seven (7) days. If the position is not to be filled, no posting shall be required.

Employees interested shall apply on-line within the posting period.

The Employer shall first review all applications from members of the bargaining unit and shall interview the three (3) most senior bargaining unit members who meet the minimal qualifications for the position. At the Employer's discretion it can interview additional bargaining unit members and non-bargaining unit members who meet the minimal qualifications for the position. When evaluating internal bargaining unit candidates the Employer shall give due consideration to an employee's length of service, work performance, education, relevant experience and possession of required or desired licenses and/or certifications.

No employee shall be restricted from bidding on any position.

If no internal applicant is the best qualified the Employer may fill the position from outside the bargaining unit.

If an external applicant is selected the Employer will provide the reason in writing as to why the most senior bargaining unit member/applicant was not selected."

9. Art. 12.10.g delete
10. Art. 13.01 add "full time" after "All" in first sentence
11. Art. 16.01 add "and performing all essential functions of said position."
12. Art. 19.07 add at the end of the section "An employee is eligible to use up to four (4) sick days on an annual basis to care for a family member in the employee's immediate family whose illness requires the employee to care for same."
13. Art. 19.08 add "except if the employee transfers to a sworn position in the Police Department" to end of last sentence.
14. Art. 26.01 Re-write "After he/she gives a two week written prior notice to his/her Department Head, of his/her intention to attend the following steward training, an employee member of the Union shall be allowed to attend the same without loss of pay subject to the following limitations:

No more than four (4) Local 424 bargaining unit members shall be allowed to attend for not more than the number of days hereinafter specified:

- 1) Steward Training 2 Days

An employee taking leave for Union business in accordance with the provisions in this article shall suffer no harm (i.e. disciplinary action, incentive day loss, etc.) for such action."

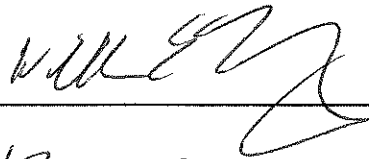
15. Art. 38.15 add "An employee may be disciplined for performance or conduct issues including, but not limited to: incompetence, inefficiency, dishonesty, insubordination, unacceptable work performance, discourteous treatment of the public, convictions on a criminal charge, any unacceptable behavior or accumulation of minor infractions, other willful acts of misconduct, or for unauthorized borrowing or stealing of City tools, equipment, material and property, violence, threats, harassment, excessive absenteeism, conduct unbecoming a member of the Department or any action, whether on duty or off duty, that brings disrepute upon the City. This list is meant to be a representative example of the kinds of behavior and performance deficiencies that will lead to disciplinary action. It is by no means exhaustive."
16. Pay plan-update with new rates of pay for mid-term increases (if any) and delete any non-applicable "before" rates (Sr. Account Clerk, Principal Clerk, Inspectional Services Clerk)
17. Increase CTO I and II rates of pay and Lead Dispatcher hourly stipend by \$1.00/hour
18. Change title of Community Health Advocate to Health Inspector, adopt new job description and increase pay to \$28.00/hour. The Health Inspectors will be eligible for the general wage increase on 7-1-24 (see item 23 below).

19. Increase Storekeeper rate of pay by .25 cents per hour for maintaining a forklift license/certification required by the Department.
20. Increase HHS Principal Clerk rate of pay by \$1.00 per hour.
21. Increase Senior Accounts Payable Clerk at Police and PBRM Departments by \$1.00/hour and adopt new job description.
22. Delete Registered Dental Hygienist, Sr. Dental Hygienist and Dental Hygienist from bargaining unit
23. Appendix A Wages-increase pay plans by \$1.00/hour effective 7-1-24,
24. Duration- July 1, 2024 to June 30, 2025
25. One time signing bonus to be paid to each member of the bargaining unit of one thousand five-hundred dollars (\$1,500.00). An employee must be on payroll on the date of ratification by the Springfield City Council to be eligible for this bonus. The bonus shall be paid in 2025 within one month of City Council ratification.

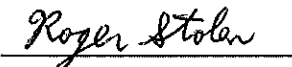
Contract Two

26. Appendix A Wages-increase 2% effective 7-1-25, 2% effective 7-1-26, and 2% effective 7-1-27.
27. Duration-July 1, 2025 to June 30, 2028

For the City


12-12-24
 DATE

For the Union


12/12/24
 DATE

City of Springfield
36 Court Street
Springfield, MA 01103



Division of Administration
and Finance

To: Springfield City Council
From: Cathy Buono, Chief Administrative & Financial Officer
Date: February 10, 2025
Re: Order for Council Meeting – February 10, 2025
Cc: Mayor Sarno

Purpose: The purpose of this memo is to provide an explanation of the order sponsored by the Mayor for the February 10, 2025 City Council meeting, which requests the ratification of the current agreement between the City of Springfield and the United Public Service Employees Union – Local # 424 (“UPSEU”).

Background: This bargaining unit has ratified new collective bargaining agreements for the time period of July 1, 2024 to June 30, 2028, which contain the following wage increases:

FY25 (7-1-24 to 6-30-25)	One Dollar (\$1.00)/Hour
FY26 (7-1-25 to 6-30-26)	2%
FY27 (7-1-26 to 6-30-27)	2%
FY28 (7-1-27 to 6-30-28)	2%

In addition, bargaining unit members will receive a one-time signing bonus of \$1,500. The bonus shall be paid in CY2025, within one month of City Council ratification of the proposed collective bargaining agreement.

The City will also need to fund the retroactive pay agreed upon under this new agreement. If an analysis of the departmental Personal Services budgets impacted by this agreement determines that sufficient funds do not exist within the current year budgets to absorb this increase, the Mayor will sponsor an additional order to have these funds transferred into the affected department’s Personal Services budgets.

CAFO Certification: This memorandum will confirm that in my professional opinion, as the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in this City Council Order, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

This certification is made in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.



City Council
36 Court Street
Springfield, MA 01103

Meeting: 02/10/25 07:00 PM
Department: City Council
Category: Council Request
Prepared By: Daisy Lorenzana
Initiator: Jose Delgado

Sponsors: City Councilor Delgado, At-Large Councilor Walsh

SCHEDULED
RESOLUTION (ID # 8428)

DOC ID: 8428

Bus Stop Camera House Bill H. 4940

Whereas, the safety of school children is of paramount importance to the Springfield community; and

Whereas, House Bill H.4940, titled "An Act concerning the safety of school children embarking and disembarking school buses," has been enacted into Massachusetts state law; and

Whereas, this legislation permits cities and towns to install cameras on school busses to capture images of vehicles that unlawfully pass stopped school buses, thereby enhancing enforcement of traffic laws designed to protect students; and

Whereas, the implementation of such measures is expected to deter dangerous driving behaviors around school buses and reduce the risk of accidents involving school children; and

Whereas, Governor Maura Healey has signed this bill into law, reflecting the Commonwealth's commitment to student safety; and

Whereas, the Springfield City Council is dedicated to adopting policies that safeguard the well-being of our students;

Now, Therefore, Be It Resolved, that the Springfield City Council:

1. Expresses its full support for Massachusetts House Bill H.4940 and its objectives to improve the safety of school children during bus pick-up and drop-off.
2. Commits to collaborating with the Springfield School Committee, Public Schools, Police Department, and relevant municipal departments to assess the feasibility and implementation of camera technology on school buses within the city.
3. Encourages public awareness campaigns to educate drivers about the new enforcement measures and the importance of adhering to traffic laws related to school bus safety.
4. Directs the appropriate committees to explore potential funding sources, including state grants and partnerships, to support the installation and maintenance of cameras on Springfield school buses.
5. Requests regular reports from the Springfield School Department, Police Department and the Department of Public Works on the progress of implementing these safety measures and their effectiveness in reducing violations and enhancing student safety.

Be It Further Resolved, that a copy of this resolution be forwarded to Governor Maura Healey, the Massachusetts Department of Transportation, the Springfield School Committee, and other relevant stakeholders to express the City Council's commitment to the safety of our school children.



City Council
36 Court Street
Springfield, MA 01103

SCHEDULED

RESOLUTION (ID # 8458)

Meeting: 02/10/25 07:00 PM
Department: City Council
Category: Council Request
Prepared By: Daisy Lorenzana
Initiator: Daisy Lorenzana
Sponsors: Ward 4 Councilor Malo Brown
DOC ID: 8458

Support of ALL Liberians in the USA Excluded as Beneficiaries of the LRIFA

Whereas, the ancestors of Liberia lived in America and held ties and made contributions to America before the American Revolution and the American Declaration of Independence; and

Whereas, on July 4, 1776, American democracy was founded on the promise of liberty, justice, and equality for all, declaring that "all men are created equal" and are endowed with inalienable rights, including "life, liberty, and the pursuit of happiness"; and

Whereas, on June 15, 1780, Massachusetts adopted the first democratic constitution in the nation, affirming that "all men are born free and equal"; and

Whereas, in 1781, Mum Betts, an enslaved woman in Great Barrington, Massachusetts, filed a landmark lawsuit for her freedom, challenging the institution of slavery under the newly adopted constitution of Massachusetts; and

Whereas, Massachusetts outlawed slavery in 1783, marking the state's commitment to liberty and justice; and infuriating many of the founding Fathers who were slaveholders. The slaveholders formed a society of white supremacists who envisioned the removal and banishment of all free Black citizens from America to Liberia, in order to strengthen the institution of slavery; and,

Whereas, in 1788, the U.S. Constitution was ratified, but failed to reflect the ideals of equality and justice laid out in the Massachusetts Constitution, instead permitting the dehumanization of enslaved individuals by counting them as three-fifths of a person for purposes of representation in Congress; and

Whereas, the roots of systemic racial inequality in America are deeply embedded in laws such as the 1st Naturalization Act of 1790, which restricted citizenship to "white persons," creating an enduring legacy of racial discrimination; and

Whereas, the colonization of Liberia in the early 19th century was part of a broader scheme to relocate free African Americans and slaves, rooted in racist ideologies that have continued to impact generations of African Americans and other people of color; and

Whereas, the exclusion of Liberians and other African immigrants from the benefits of the Liberian Refugee Fairness Act represents a continued violation of the principles of equal protection under the law, perpetuating a legacy of racial injustice; and

Whereas, the City of Springfield, Massachusetts, has long stood for liberty, justice, and equality for all people, regardless of race, ethnicity, or national origin;

Now, therefore, be it resolved that the City of Springfield stands in support of the full inclusion of all Liberians living in the United States as beneficiaries of the Liberian Refugee Fairness Act, ensuring they receive the equal protection and rights guaranteed under the U.S. Constitution; and

Be it further resolved that the City of Springfield calls on **Senator Hon. Adam H. Gomez** (D). and Representative **Hon. Carlos González** (D), **Hon. Bud L. Williams** (D), **Hon. Angelo J. Puppolo Jr.** (D) **Hon. Tricia Farley-Bouvier** (D) and Hon. Congressman, **Hon. Richard E. Neal** (D) to introduce similar resolutions in their respective assemblies in keeping with Massachusetts Tradition of leadership for the rectification of injustices and reaffirming our commitment to welcoming Liberians and all peoples into the fabric of American society, recognizing them as full and equal citizens of the United States of America.