



Community Preservation Committee

Regular

~ Minutes ~

36 Court Street
Springfield, MA 01103

<http://www.springfieldcityhall.com>

Kathy Calvanese

Tuesday, January 7, 2025

6:00 PM

Utilizing Remote Collaboration Technology

I. Call to Order

6:00 PM Meeting called to order on January 7, 2025 at Utilizing Remote Collaboration Technology, (Online), Springfield, MA.

II. Public Portion

Springfield Community Preservation Committee

January 7, 2025 Minutes

Due to the Covid-19 Pandemic and pursuant to the Governor's Executive Order concerning the

Open Meeting Law, the Springfield Community Preservation Committee will continue to meet remotely until further notice. A full video recording of this meeting can be viewed here:

<https://www.springfield-ma.gov/finance/community-preservation>

Telephone 413-530-1268. Mail to Community Preservation Committee, City Hall, 36 Court St, Springfield, 01103 or e-mail to: cpc@springfieldcityhall.com

Present: Juanita Martinez (Conservation Commission), Yolanda Cancel (Neighborhood Representative) Gloria DeFillipo (Planning Board Representative) Robert McCarroll (Springfield Preservation Trust), Stephen Bosworth (Neighborhood Representative), Clinton Harris (Park Department Representative) Judy Crowell (Historical Commission) **Absent:** Rhonda Sherrell - (Neighborhood Representative) Willie Thomas (Housing Authority)

6:00 p.m.

Workshop on 2025 Application Process. The recording is located here:

<https://www.springfield-ma.gov/finance/community-preservation>

PDF presentation [2025 Workshop Powerpoint.pptx](https://www.springfield-ma.gov/finance/fileadmin/community_preservation/2025/2025/2025_Workshop_Powerpoint.pptx) https://www.springfield-ma.gov/finance/fileadmin/community_preservation/2025/2025/2025_Workshop_Powerpoint.pptx
[2 .pdf](https://www.springfield-ma.gov/finance/fileadmin/community_preservation/2025/2025/2025_Workshop_Powerpoint.pptx)

A public Q&A directly followed the presentation.

Call to Order

Approve Minutes of December 3

Contract Change Requests:

Historic Homes Preservation Program Lottery

Administrator's Updates

Other Matters

Approval of Minutes

Approval of December 3, 2024 Minutes. Motion to accept the minutes by Gloria DeFillipo and seconded by Stephen Bosworth. All in favor. Motion passed.

Requests for Contract Changes. None.

Historic Homes Preservation Program Lottery

The Historic Home Restoration program (HHRP) is supported by the Community Preservation Act (CPA) and the City of Springfield. All funding for this program has been allocated by the Community Preservation Committee. The lottery drawing uses software that sorts addresses into a random order (1-#of addresses submitted). The top ten addresses (provided other qualifications are met) receive a grant up to \$30,000. Program funds this year are \$300,000. If funds remain or any of the top ten decline the grant or do not qualify, #11 in the sort order is contacted and so forth.

All qualified addresses were assumed entered into the December 2024 drawing. It came to the attention of the administrator that an entry was inadvertently omitted. In recognition of the applicant experiencing a missed opportunity, two remedies were offered: 1) homeowner would receive two entries in an upcoming lottery **or** 2) a special lottery would be run to give the homeowner a position in the original December sorted order. Remedy #2 doesn't harm the December winners or position of the original sort (there would be [2] #15's for example and both #15 addresses receive equal consideration). Procedure: The omitted address is added to the original list of addresses entered in the December drawing. The software would be run again to obtain a position in the sort for the newly added address. The once omitted and now newly added address receives the same odds as it would have if it had been included in December.

The applicant requested a third remedy; 3) same as remedy 2 but remove the winners from the special lottery and give the applicant two entries. The remedies were presented to the committee.

After some discussion a modification of #3 was adopted (now remedy #4).

It was agreed the applicant experienced a missed opportunity and;

any remedy should not harm the December winners who have a reasonable reliance on a grant and; the remedy should not harm the ordered sort.

Motion by Steve Bosworth, seconded by Gloria DeFillipo to adopt remedy #4 as follows a) execute a special (blind) lottery for the purposes of giving the applicant a position in the sort order of the original lottery; b) as a concession for the missed opportunity, remove the address winners from the special lottery to give applicant better odds and; c) the applicant will receive only one entry in this special (simulation) lottery. As per policy, if the applicant does not receive a grant in this cycle, the address is automatically entered in an upcoming lottery (provided the program is funded).

Yes. Steve, Gloria, Bob

No. Judy, Juanita,

Abstain Clinton, Yolanda

Motion passes. The special lottery is scheduled for the next CPC meeting on February 4

Administrator's Updates. None.

Other Matters. None.

Next meeting-February 4

Motion to adjourn