



# Community Preservation Committee

36 Court Street  
Springfield, MA 01103

<http://www.springfieldcityhall.com>

Regular

~ Minutes ~

Kathy Calvanese

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Tuesday, May 6, 2025

6:00 PM

Utilizing Remote Collaboration Technology

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## I. Call to Order

6:00 PM Meeting called to order on May 6, 2025 at Utilizing Remote Collaboration Technology, (Online), Springfield, MA.

## II. Public Portion

### Springfield Community Preservation Committee

#### May 6, 2025 Minutes

Pursuant to the Governor's Executive Order concerning the Open Meeting Law, the Springfield Community Preservation Committee will continue to meet remotely until further notice. A full video recording of this meeting can be viewed here: <https://www.springfield-ma.gov/finance/community-preservation>

NOTE. A recording of this meeting is not available due to technical difficulties.

Telephone 413-530-1268. Mail to Community Preservation Committee, City Hall, 36 Court St, Springfield, 01103 or e-mail to: [cpc@springfieldcityhall.com](mailto:cpc@springfieldcityhall.com)

**Present:** Gloria DeFillippo (Planning Board Representative) Robert McCarroll (Springfield Preservation Trust), Stephen Bosworth (Neighborhood Representative), Clinton Harris (Park Department Representative) Judy Crowell (Historical Commission) Juanita Martinez (Conservation Commission), Rhonda Sherrell - (Neighborhood Representative) Willie Thomas (Housing Authority), Absent Yolanda Cancel (Neighborhood Representative)

*Approve Minutes of April 15*

*Vote on 2025 General Grant Conditions*

*Vote on 2025 Application Recommendations*

*Vote to request Local Technical Assistance from PVPC*

*RFQ for CPA Administrator*

*Administrative Update*

*Other Matters*

*Next Meeting-May 20*

### **Approval of Minutes**

Approval of April 15, 2025 Minutes. Motion to accept the minutes. All in favor. Motion passed.

### **Vote on 2025 General Grant Conditions**

Members reviewed the general grant conditions. Motion to accept the following changes (in bold):

- quarterly reports will now be semi-annual and expected on **January 15 and July 15**
- Work to Historic Resources must meet Secretary of Interior's Standards and be reviewed by SCPC's preservation consultant prior to the contract being signed. Historic resources not already subject to controls of a local historic district (LHD) must petition to become a LHD or **provide a permanent preservation restriction approved by the Massachusetts Historical Commission.**
- **A permanent conservation restriction is required for acquisition of open space or recreation land.**
- **A permanent affordability restriction is required for acquisition of community housing. A thirty-year affordability restriction is required for any community housing project receiving \$100,000 or more per housing unit**

Motion to accept. All in favor. Motion passed.

### **Vote on 2025 Application Recommendations**

**Motion** to recommend \$45,000.00 for Parent Villages Nonprofit Center Restore and Repair Project from the Historic Reserve \$45,000.00

Yes: Bosworth, Sherrell, Crowell, DeFillipo, Harris, Martinez, McCarroll, Thomas

No: none

Absent: Cancel

Motion passed

**Motion** to recommend \$300,000.00 for Marshall Roy Park All Ability Play Structures/Enhancements from Open Space and Recreation \$266,100.00 and Undesignated Reserve \$33,900.00

Yes: Bosworth, Sherrell, Crowell, DeFillipo, Harris, Martinez, McCarroll, Thomas

No: none

Absent: Cancel

Motion passed

**Motion** to recommend \$288,000.00 for North Riverfront Park Dock Improvement from Undesignated Reserve \$288,000.00

Yes: Bosworth, Sherrell, DeFillipo, Martinez, McCarroll, Thomas

No: Harris, Crowell

Absent: Cancel

Motion passed

**Motion** to recommend \$52,820.00 for St. Peter's Episcopal Church restoration of stained glass window (+ protective covering) from Historic Reserve

Yes: Bosworth, Sherrell, Crowell, DeFillipo, Harris, McCarroll, Thomas

No: Martinez

Absent: Cancel

Motion passed

**Motion** to recommend \$300,000.00 for Paramount Theater Roof Replacement from Historic Reserve \$168,280.00 and Undesignated Reserve \$131,720.00

Yes: Bosworth, Sherrell, Crowell, Harris, Martinez, McCarroll, Thomas

No: DeFillipo

Absent: Cancel

Motion passed

**Motion** to recommend \$300,000.00 for CPA HISTORIC HOMES RESTORATION PROGRAM  
Undesignated Reserve \$300,000.00

Yes: Bosworth, Crowell, Harris, McCarroll, Thomas, Martinez

No: DeFillipo, Sherrell

Absent: Cancel

Motion passed

**Motion** to recommend \$300,000.00 for Forest Park Fitness Course Undesignated Reserve  
\$300,000.00

Yes: Bosworth, Sherrell, Crowell, Harris, McCarroll, Thomas

No: DeFillipo, Martinez

Absent: Cancel

Motion passed

**Motion** to recommend \$200,000.00 for Down Payment Assistance Program (CITY)  
Undesignated Reserve \$200,000.00

Yes: Bosworth, Sherrell, Crowell, Harris, McCarroll, Thomas, DeFillipo, Martinez

No: None

Absent: Cancel

Motion passed

**Motion 1** to reduce grant of \$205,000.00 and include only the fountain for McKnight Park  
Restoration (aka Buckingham Fountain & Triangle Park)

Yes: Bosworth, DeFillipo, Thomas, Sherrell, Crowell, McCarroll,

No: Martinez, Harris

Absent: Cancel

Motion passed

**Motion 2** to recommend \$55,000.00 for McKnight Park Restoration (aka Buckingham Fountain & Triangle Park) Undesignated Reserve \$55,000.00

Yes: Bosworth, Sherrell, Crowell, Harris, McCarroll, Thomas, DeFillipo, Martinez

No: None

Absent: Cancel

Motion passed

**Motion 1** to reduce the request of \$250,000.00 for Greater Springfield Habitat for Humanity (GSHFH) affordable homeownership

Yes: DeFillipo, McCarroll

No: Bosworth, Sherrell, Crowell, Harris, Thomas, Martinez

Absent: Cancel

**Motion 2** to recommend \$250,000.00 for Greater Springfield Habitat for Humanity (GSHFH) affordable homeownership \$66,100.00 Historic Reserve and Undesignated Reserve \$183,900.00

Yes: Bosworth, Sherrell, Crowell, Harris, Thomas, DeFillipo

No: Martinez, McCarroll

Absent: Cancel

Motion passed

**Motion** to recommend \$300,000.00 for 7-9 Stockbridge Street Stabilization from Undesignated Reserve \$300,000.00

Yes: Bosworth, DeFillipo, Martinez, Thomas

No: Harris, Crowell, Sherrell

Abstain: McCarroll

Absent: Cancel

Motion passed

**Motion 1** to reduce requested amount \$153,277.00 for Daniel's New Bethel Restoration Project

Yes: Bosworth, Sherrell, Crowell, Harris, McCarroll, Thomas, DeFillipo, Martinez

No: None

Absent: Cancel

**Motion 2** to recommend \$94,677.00 for Daniel's New Bethel Restoration Project from Undesignated Reserve \$94,677.00

Yes: Bosworth, Sherrell, Crowell, Harris, McCarroll, Thomas, DeFillipo, Martinez

No: None

Absent: Cancel

Motion passed

**Motion** to recommend \$63,300.00 for Restoring the Stearns Square Granite Bench from Undesignated Reserve \$63,300.00

Yes: Bosworth, Sherrell, Crowell, Harris, McCarroll, Thomas, Martinez

No: DeFillipo

Absent: Cancel

Motion passed

**Total grants recommended tonight: \$2,548,797.00 with remaining available funds of \$957,159.00 to be recommended at the next meeting.**

### **Vote to request Local Technical Assistance (LTA) from PVPC**

Motion to request fifteen hours of free LTA from Pioneer Valley Planning Commission for purposes of providing preservation assistance for CPA contracts.

Motion to accept. All in favor. Motion passed.

### **RFQ for CPA Administrator**

The Administrator 3-year contract expires in October and will be sent out for bid. The advertisement for the position and RFQ is expected to be published in August. Motion to accept. All in favor. Motion passed.

The Chair reviewed the timeline. At the next meeting on May 20 members will continue voting on the remaining CPA funds. Based on tonight's recommendations, members will be asked to prioritize the #2 projects for any remaining funds. Several projects will not receive a grant due to availability of funds, and some projects may receive a reduced funding award.

**Administrator's Updates.** None.

**Next Meeting-May 20**

**Motion to adjourn**