



City Council
General Government
Meeting

36 Court Street
Springfield, MA 01103
<http://www.springfieldcityhall.com>

Victor Davila (Chair)

~Final~

November 12,
2025

5:00 PM

City Hall - Room 200

Call To Order

5:00 PM Meeting called to order on November 12, 2025, in Hybrid Room 200, 36 Court Street, Springfield, MA 01103.

Roll Call

In Person: Victor Davila, Timothy Allen.

Zoom: Chris Cignoli, Suehaly Acre, Officer May, Officer Rosebond, Brian Santaniello, Tracye Whitfield.

Public Portion

1. Discussion: Proposed Revisions to the Food Truck Ordinance

Meeting Minutes – Food Truck Ordinance Review

Quick Summary

The meeting focused on reviewing a proposed food truck ordinance prepared by **Chris Cignoli** and **Councilor Timothy Allen** in response to resident concerns regarding the growing number of food trucks. The ordinance introduces regulations for food trucks operating on both public and private property, including operating hours, permitting requirements, zoning compliance, setback rules, and parking standards. Attendees discussed safety issues, enforcement, and the potential expansion of the ordinance to cover additional mobile vendors.

Key Discussion Points

Overview of Proposed Ordinance

- Ordinance will be added to **Chapter 279** and overseen by the **DPW**, which already manages public way permits.
- Applies to food trucks on **public and private property**.
- **Operating hours:**

- Public property: currently 7 a.m.–1 a.m.
- Private property: proposed limit of **11 p.m.**, with flexibility for businesses operating later.
- **Permitting:**
 - Private property permits: **6-month duration, \$450 initial fee, \$150 renewal.**
 - One-day event permits on private property remain unaffected.
- **Regulations:**
 - 10-foot setback from sidewalks.
 - Permits must be visibly posted.
 - Violations subject to a **\$100 fine** per occurrence.
- Safety concerns discussed included lighting, noise near residences, parking space requirements, and traffic flow impacts.
- Proposal currently limits **two food trucks per location**, with potential adjustments based on property size.

Expansion to Other Mobile Vendors

- Discussion included possibly incorporating **street vendors, ice cream carts, cell phone vendors, and pop-up tents** under Article 4 after further review with Officer Made.

Preparation for City Council Review

- The ordinance will undergo further review at the **upcoming City Council meeting.**
- Councilors were asked to review the ordinance packet and prepare questions.

Next Steps

Chris Cignoli

- Send a memo to City Council summarizing ordinance highlights within the next 1–2 days.
- Add ordinance details to the DPW occupancy manual later this fall or winter.
- Review and consider expanding Article 4 to address additional mobile vendors (street vendors, cell phone vendors, pop-up tents).
- Present the ordinance at Monday night's City Council meeting.
- Prepare informational flyers for food truck vendors for distribution in **February–March.**
- Remain available for follow-up with Officer Made, Sue Haley, and Officer Rosemond.

City Council

- Review the ordinance packet and prepare questions for Monday's meeting.

- Consider future modifications to the **two-food-truck-per-location limit**, potentially based on property size.

Summary

The meeting provided a comprehensive review of a new food truck ordinance intended to better regulate the operation of food trucks within the city, address resident concerns, and improve overall public safety and compliance. The ordinance outlines clear permitting procedures, operating hours, and regulatory standards, while also considering future expansion to other mobile vendors. The proposal will continue through formal review at the next City Council session.

[MIN_SIGNATURES]