

Springfield Community Preservation Committee
October 7, 2025
Remote Meeting Minutes

Meetings are held at 6:00 p.m. on the first Tuesday of the month. The minutes and agendas for all meetings are available on the Meeting Portal of the City website.
<https://springfieldma.portal.civicclerk.com/>

To view the remote meeting:

<https://www.facebook.com/SpringfieldCommunityPreservationCommittee> for 30 days
or view the meeting playlist on Focus Springfield [Springfield Municipal Meetings - YouTube](#)
Mail public comments to: Community Preservation Committee, Springfield City Hall
36 Court Street, Springfield 01103 or e-mailed to cpc@springfieldcityhall.com.
Telephone 413-530-1268.

Or visit the official city webpage of the Springfield Community Preservation Committee
<https://www.springfield-ma.gov/finance/community-preservation>

Present: Robert McCarroll (Springfield Preservation Trust), Stephen Bosworth (Neighborhood Representative) Yolanda Cancel (Neighborhood Representative)
Willie Thomas (Housing Authority), Judy Crowell (Historical Commission) Juanita Martinez (Conservation Commission), Rhonda Sherrell - (Neighborhood Representative) **Absent:**

Agenda
October 7, 2024 at 6:00 pm

Call to Order

Approve Minutes of September 16 and September 2 meetings

5-Minute Off-Cycle presentation regarding 37 George Street

Requests for Contract Changes

Set 2026 Grant Timeline

January 6, Workshop

February 25, Applications due

March & April, 5-Minute Presentations

April, Deliberations

May & June, Voting on Recommendations

June, Recommendations submitted to City Council

Edit Annual Community Preservation Plan

Administrator's Updates

Next Meeting Date

Adjourn

Approval of Minutes for September 16 and September 2 meetings

Motion made by Steve Bosworth, second by Juanita Martinez. Motion passed.

5-Minute Off-Cycle presentation regarding 37 George Street

Owners: Paola Martinelli. Fabio Rosales represented by Richard Allen.

Assuming the committee votes to recommend, the City Council will need to approve it.

Mr. Allen gave an overview of the house recently burned. The applicants are asking for funding to repair the fire damage on this colonial style historic 1896 home. Estimated damage exceeds the maximum grant of \$300,000. Insurance policy will be required on the home before work begins. There is an empty lot behind the property that the petitioners also own. It is understood the work will follow the Secretary of the Interior's Standards and be reconstructed as the home was originally before the fire.

Motion to discuss. Juanita, Yolanda. Discussion. It is understood that no monies will be disbursed until the work is done and inspected.

Motion made by Steve Bosworth, second by Juanita Martinez to recommend an off-cycle grant in the amount of \$300,000.00 to exterior restoration of the home located on 37 George Street.

Yes. Stephen Bosworth, Yolanda Cancel, Judy Crowell, Juanita Martinez,

Rhonda Sherrell, Robert McCarroll

No. Willie Thomas.

Motion passed.

Requests for Contract Changes: None

Motion to adopt the time table below for 2026 CPA application by Juanita, second by Steve.

Motion Passed.

CPA SCHEDULE and PROJECT REVIEW PROCESS

The Community Preservation Committee will conduct one grant funding round in 2026.

Application Workshop Tuesday, January 6, 2026

Full Applications due Thursday, February 26, 2026

Meeting with Applicants March & April 2026

Deliberations May & June

Recommendations to City Council* June

Annual Public Hearing TBA

Review of CPA Plan and application October-December

*The CPC cannot predict the schedule for the City Council approval process.

The letters that were mailed/emailed to the CPC regarding the priorities for 2026 CPA grants for the committee to consider during the annual hearing process seeking public comment.

Read into the record:

Department of Parks

Department of Planning

Resident Jay Latorri

Springfield Redevelopment Authority (SRA)

Discussion on meeting with SRA (or any department or organization) before the application process.

General consensus is that it isn't appropriate to meet in advance with applicants outside the application process. Motion to decline the offer to meet with the Springfield Redevelopment Authority (SRA) outside of the application process by Willie Thomas, second as Juanita. All in favor. Motion passed.

Edit Annual Community Preservation Plan. Next month. Review, determine if the committee wants to edit or alter any priorities for next year.

Administrator's Updates. None

Next Meeting Date November 18

Adjourn