



CITY COUNCIL

Hearings Meeting Agenda

I hereby notify you that the following items of business have been filed with this office and can be acted upon at the meeting of the City Council **Monday, January 26, 2026** at 6:30 PM.

City Clerk

Roll Call

Moment Of Silence - Pledge Of Allegiance

Zone Changes

1. **Change the zoning of the property known as NS Hampshire Street, I.O. (06240-0010) from Residence B to Residence C.**

Special Permits

2. **550 Main Street I.O. — Medical office (To be continued 02/23/2026)**
3. **125 Main Street I.O. - Change in petitioner (repair/sales).**
4. **880 Boston Road, NS Boston Road & ES Elmore Avenue — Change in petitioner (motor vehicle sales).**

Informational

5. **2026 City Council Rules and Orders**
6. **City Council Public Speak Out Pilot**

**OFFICE OF PLANNING & ECONOMIC DEVELOPMENT
ANALYSIS FOR A ZONE CHANGE**

**#3255 NS HAMPSHIRE STREET (06240-0010)
RESIDENCE B TO RESIDENCE C**

GENERAL INFORMATION

Applicant:	Bukowski Construction
Request:	Residence B to Residence C
Location:	NS Hampshire Street, I.O.
Parcel Size:	52,760 s.f.
Purpose:	Multi-family development
Surrounding Land Use and Zoning:	The property is located in the Indian Orchard neighborhood. This area has primarily residential uses. The surrounding uses include: To the north are single, two (2) and three (3) family homes zoned Residence B. To the south are Long Pond and John F. Kennedy Middle School zoned Residence A. To the east are single and two (2) family homes zoned Residence B. To the west is vacant land zoned Residence B.
Comprehensive/ Neighborhood Plan:	The Indian Orchard Neighborhood Plan shows no changes to this area.
Site Visit:	9-22-25
Urban Renewal Plan:	This parcel is located not within an urban renewal plan.
Neighborhood Council Notification:	Indian Orchard Neighborhood Council: 9-2-25
Planning Board Hearing Date:	10-1-25

SPECIAL INFORMATION

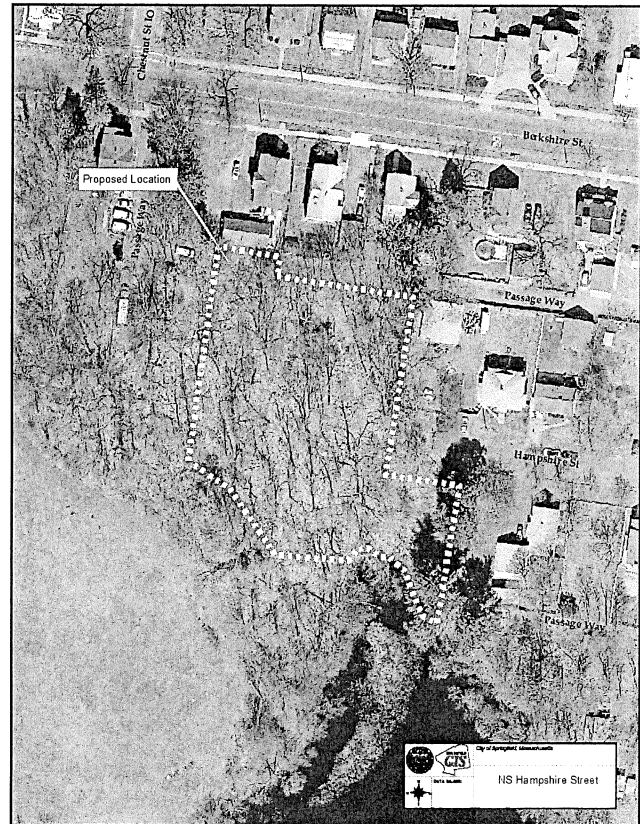
Traffic & Parking:	N/A
Physical Characteristics:	N/A
Other Notes:	N/A

ANALYSIS

The petitioner has requested to change the zoning of the property known as NS Hampshire Street from Residence B to Residence C. This site is currently wooded and vacant. The petitioner intends to construct a multi-family development.

As noted above, the petitioner is proposing to develop this site into a multi-family development. The petitioner has submitted two (2) site plans. One of the site plans show a layout for four (4), two-family homes. The second site plan shows a layout for an eight (8) unit, townhouse development. Both proposals require a zone change to Residence C to be constructed.

It is important to note that while site plans are requested when petitioning for a zone change, unlike a special permit, the submitted site plans are not attached as a condition of the approval. As such, the site plan can change when, or if, a zone change is approved. In this case, the developer has submitted two (2) site plans showing two (2) separate developments. If the zone change is approved, as per the underlying zoning requirements, either a special permit or Planning Board Site Plan Review will also be required in order to construct this new development. As part of that review process, a full set of finalized site plans will be required to be submitted. At that time, the staff will fully review the plans for compliance with all underlying zoning requirements.



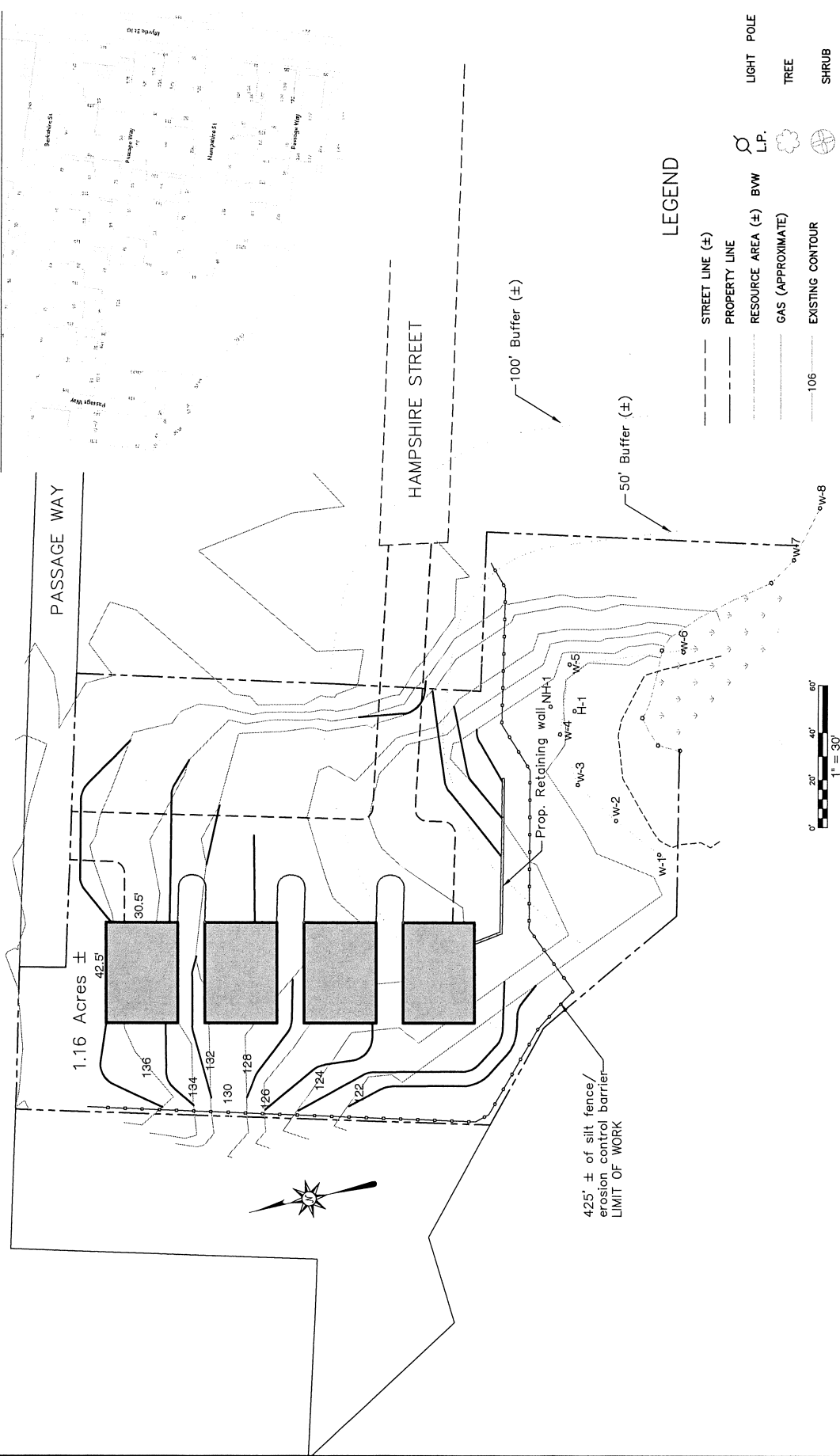
In addition, it also needs to be noted that there are wetlands located on the property as this site abuts Long Pond. As part of this development a full review and approval by the Conservation Commission will also be required. Further, a full review by the Department of Public Works will also be required, prior to any work being started. This will also include any and all required improvements to Hampshire Street. Lastly, the staff would strongly recommend that the petitioner contact the City Forester to ensure that no significant trees will be removed without the proper permitting.

Overall, after a review of the submitted plans, the staff does not object to the proposed request. While this is a change to Residence C, the proposed development pattern is similar to the surrounding properties. As noted above, there are a number of two (2) and three (3) family homes in this area. As such, the staff does not believe the proposed change will have a negative impact on the abutters or on the neighborhood as a whole.

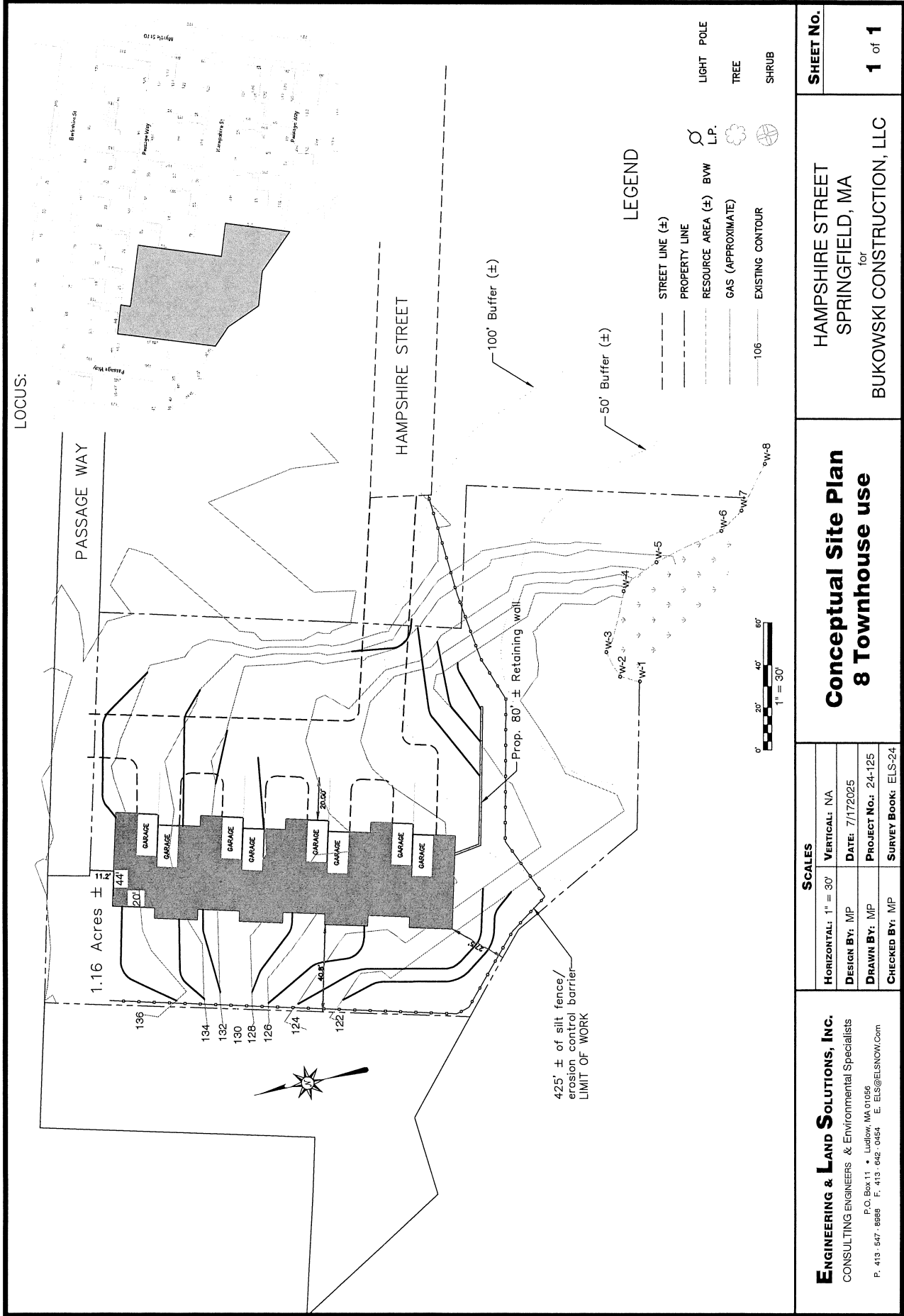
RECOMMENDATION

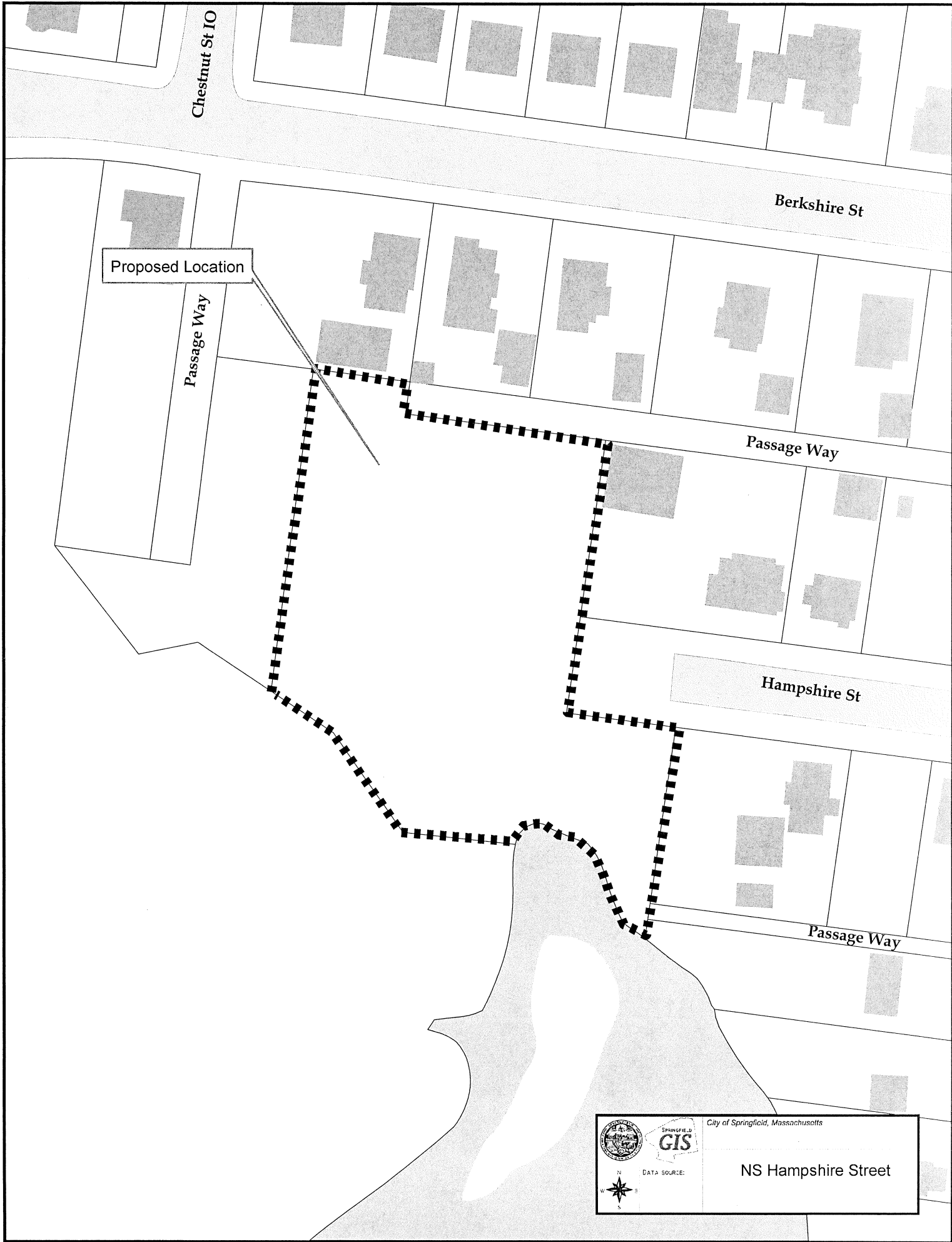
APPROVE.

LOCUS:



ENGINEERING & LAND SOLUTIONS, INC. CONSULTING ENGINEERS & Environmental Specialists P.O. Box 11 • Ludlow, MA 01056 P. 413-547-8888 F. 413-642-0454 E. ELS@ELSNOW.COM	SCALES		Conceptual Site Plan 4 Duplex use		HAMPSHIRE STREET SPRINGFIELD, MA for BUKOWSKI CONSTRUCTION, LLC	SHEET No. 1 of 1
	HORIZONTAL: 1" = 30'		VERTICAL: NA			
	DESIGN BY: MP		DATE: 7/17/25			
	DRAWN BY: MP		PROJECT No.: 24-125			
	CHECKED BY: MP		SURVEY BOOK: ELS-24			





Proposed Location

Passage Way

Chestnut St IO

Berkshire St

Passage Way

Hampshire St

Passage Way



City of Springfield, Massachusetts



DATA SOURCE:

NS Hampshire Street



CITY OF SPRINGFIELD

IN THE YEAR TWO THOUSAND AND TWENTY-FIVE

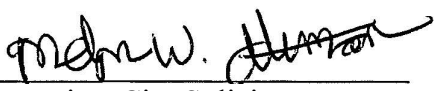
AN ORDINANCE

AMENDING SECTION 16 OF THE BUILDING ZONE MAP

Be it ordained by the City Council of the City of Springfield as follows:

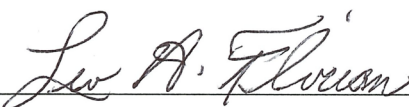
SECTION 1. The Zoning Ordinance of the City of Springfield, Massachusetts entitled “An Ordinance for Consolidating and Arranging, Enlarging, Modifying and Amending the Ordinances of the City Restricting Buildings, Structures, and Premises According to Their Use or Construction to Specified Parts of the City”, text enacted, May 28, 2013, as amended, is hereby further amended by changing from **Residence B to Residence C** the zoning on **Plot #3255, Section 16** of the Building Zone Map as indicated in red ink on the plan thereof hereto attached and marked “**Section 16 Building Zone Map of the City of Springfield.**”

Approved as to Form;


Associate City Solicitor

In accordance with Mass. Gen. Laws c. 40A, section 5, the Planning Board held a hearing on October 15, 2025 regarding the above Ordinance amendment.

2 Person(s) appeared in favor, and 6 Person(s) appeared in opposition.


Leo Florian, Chairperson



CITY OF SPRINGFIELD

IN THE YEAR TWO THOUSAND AND TWENTY-FIVE

AN ORDINANCE

AMENDING SECTION 16 BUILDING ZONE MAP

SECTION 1. The Zoning Ordinance of the City of Springfield, Massachusetts entitled “An Ordinance for Consolidating and Arranging, Enlarging, Modifying and Amending the Ordinances of the City Restricting Buildings, Structures, and Premises According to Their Use or Construction to Specified Parts of the City”, text enacted, May 28, 2013, as amended, is hereby further amended by changing from **Residence B to Residence C** the zoning on **Plot #3255, Section 16** of the Building Zone Map as indicated in red ink on the plan thereof hereto attached and marked “**Section 16 Building Zone Map of the City of Springfield.**”

**REPORT TO CITY COUNCIL
ZONE CHANGE HEARING**

PETITION: #3255
SECTION: 16

DATE: October 16, 2025

To the Honorable Mayor and City Council of the City of Springfield, Massachusetts, the Planning Board submits the following report on the Zone Change Petition, which was referred to the Board for its recommendation:

PETITIONER: Bukowski Construction

ADDRESS: NS Hampshire Street (06240-0010)

CHANGE REQUESTED: Proposed zone change from Residence B to Residence C

PETITIONER'S PURPOSE STATEMENT: Multi-family development

DATE OF PUBLIC HEARING: October 15, 2025

DATE OF FINAL DECISION: October 15, 2025

BOARD MEMBERS PRESENT and COUNT: five (5): Mr. Cunningham, Mr. Florian, Mr. Daniele, Ms. Morin and Mr. Mineo.

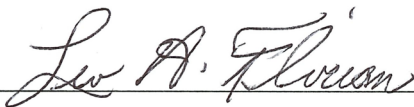
FINAL MOTION: APPROVE

IN FAVOR: two (2): Mr. Daniele, Ms. Morin

OPPOSED: two (2): Mr. Mineo and Mr. Cunningham

ABSTAINED: one (1): Mr. Florian

RECOMMENDATION: NO RECOMMENDATION



Leo Florian, Chairperson

To The City Council of the City of Springfield:
The undersigned respectfully petition your honorable body

to change the zoning of the property known as NS Hampshire Street, I.O. (06240-0010) from
Residence B to Residence C.

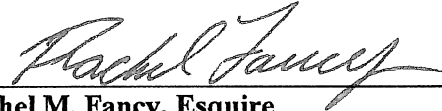
Mailing Address:

1307 Tinkham Road
Wilbraham, MA 01095

Owner:

Tadeusz Bukowski

I hereby certify that I am the owner or acting
on behalf of the owner.

BY: 
Rachel M. Fancy, Esquire

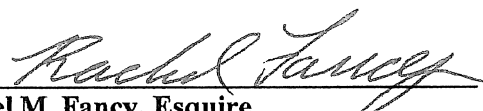
Mailing Address:

1307 Tinkham Road
Wilbraham, MA 01095

Petitioner:

Bukowski Construction

I hereby certify that I am the petitioner or
acting on behalf of the petitioner.

BY: 
Rachel M. Fancy, Esquire

City of Springfield, MA

AUG 15 2025

City Clerk's Office

To The City Council of the City of Springfield:
The undersigned respectfully petition your honorable body

for a special permit to operate a medical office, clinic or treatment facility, with no overnight stay, at the property known as 550 Main Street, I.O. (08132-0142) (Book#25722/Page#351), in accordance with M.G.L. and the Springfield Zoning Ordinance, Article 4, Table 4-4, Section 10.3.

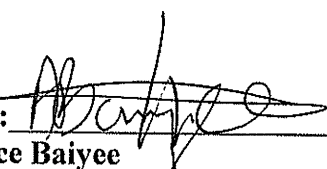
Mailing Address:

120 Maple Street, Suite 401
Springfield, MA 01103

Owner & Petitioner:

Better Healthcare Solutions, LLC

I hereby certify that I am the owner and petitioner or acting on behalf of the owner and petitioner.

BY: 
Alice Baiyee

Sandra Powell
Acting Collector/Treasurer



THE CITY OF
SPRINGFIELD, MASSACHUSETTS

October 1st, 2025

Special Permit Tax Certification

I certify that all identifiable real estate, personal property and excise taxes have been paid by the petitioner and/or landlord associated with the special permit request shown below:

Special Permit: 550 Main Street, I.O- 08132-0142

Property Owner: Better Healthcare Solutions, LLC

Petitioner: Better Healthcare Solutions, LLC
120 Maple Street, Suite 401
Springfield, MA 01103

A handwritten signature in cursive script that reads "Sandra Powell". The signature is written over a horizontal line.

Sandra Powell: Acting Treasurer/Collector

To The City Council of the City of Springfield:
The undersigned respectfully petition your honorable body

to amend an existing special permit (repair/sale), granted July 1986 and amended December 1990, by allowing a change in the petitioner, at the property known as 125 Main Street, I.O. (08132-0291) (Book#17488/Page#0511), as allowed by M.G.L. and the Springfield Zoning Ordinance, Article 4, Table 4-4, Section 12.1 and Section 12.3(4).

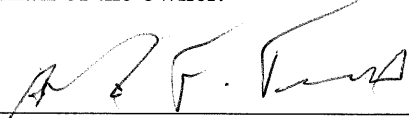
Mailing Address:

101 Motyka Street
Ludlow, MA 01056

Owner:

Armando Tereso

I hereby certify that I am the owner or acting on behalf of the owner.

BY: 

Armando Tereso

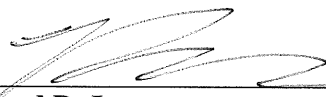
Mailing Address:

125 Main Street, I.O.
Springfield, MA 01151

Petitioner:

Primos Auto Repair, Inc. – d/b/a Primos Auto

I hereby certify that I am the petitioner or acting on behalf of the petitioner.

BY: 

Richard DeJesus

Stephen Lonergan
Collector/Treasurer



THE CITY OF
SPRINGFIELD, MASSACHUSETTS

December 04, 2025

Special Permit Tax Certification

I certify that all identifiable real estate, personal property and excise taxes have been paid by the petitioner and/or landlord associated with the special permit request shown below:

Special Permit: 125 MAIN ST I.O. (08132-0291)

Petitioner: PRIMOS AUTO REPAIR INC
PRIMOS AUTO CENTER
33 WRENTHAM RD
SPRINGFIELD MA 01119

Property Owner: ERESO ARMANDO F & ELIZABETH
101 MOTYKA ST
LUDLOW MA 01056

A handwritten signature in black ink, appearing to read "Stephen Lonergan". The signature is written in a cursive, flowing style.

Stephen Lonergan: Treasurer/Collector

**OFFICE OF PLANNING & ECONOMIC DEVELOPMENT
ANALYSIS FOR A SPECIAL PERMIT**

**125 MAIN STREET, I.O. (08132-0291)
AMEND EXISTING SPECIAL PERMIT (MOTOR VEHICLE REPAIR/SALES)**

General Information

Petitioner:	Primos Auto Repair, Inc. – d/b/a Primos Auto
Request:	Amend an existing special permit (motor vehicle repairs/sales), granted July 1986 and amended December 1990, by allowing a change in the petitioner.
Proposed use of the property:	Motor vehicle repairs/sales.
Parcel Size:	11,748 s.f.
Compatibility with current planning documents:	The Indian Orchard Neighborhood Plan does not show any changes to this area.
Neighborhood council notification:	Indian Orchard Neighborhood Council: 1-5-26
Tax Status:	SEE ATTACHED
Site Visit:	1-8-26
Hearing Date:	1-26-26

Staff Analysis

Neighborhood characteristics:

The parcel is currently zoned Business A and is located in an area with primarily commercial uses. The surrounding land uses include:

- To the north are a commercial parking lot and restaurant zoned Business A.
- To the south is a multi-family apartment zoned Business A.
- To the east is a three-family house zoned Business A.
- To the west is Myrtle Street Park zoned Open Space.

Site plan review:

The petitioner has requested to amend an existing special permit (motor vehicle repairs/sales), granted July 1986 and amended December 1990, by allowing a change in the petitioner, at the property known as 125 Main Street, Indian Orchard.

In reviewing the proposed request and visiting the site, the staff does not object to the proposed request. This site has been used for automotive related uses for several years. If approved, the staff would recommend that the existing conditions, placed on the July 1986 and December 1990 special permits, remain in place. This

includes the number or vehicles allowed to be sold at this location as well as the hours of operation.



Recommendation

Approve, with conditions.

Recommended Conditions:

1. This special permit is granted to this petitioner only.
2. This special permit is granted for motor vehicle repairs and sales, at the property known as 125 Main Street, I.O. (08132-0291).
3. All conditions placed on the July 1986 and December 1990 special permits shall remain in effect.
4. The City Council shall have the authority to modify, amend, review or revoke its approval of a special permit upon written application of the owner, lessee or Zoning Administrator; provided, however, that such action is consistent with the purpose and intent of the Springfield Zoning Ordinance and a public hearing is held.
5. Compliance with these conditions, as well as any and all zoning regulations, is required. Failure to comply may result in denial of the issuance of a Building Permit and/or Occupancy Permit, revocation of any permits issued and/or enforcement by the Code Enforcement Department punishable by fines of up to \$200 per day for each day a violation exists.

Stephen Lonergan
Collector/Treasurer



THE CITY OF
SPRINGFIELD, MASSACHUSETTS

December 04, 2025

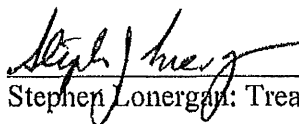
Special Permit Tax Certification

I certify that all identifiable real estate, personal property and excise taxes have been paid by the petitioner and/or landlord associated with the special permit request shown below:

Special Permit: 125 MAIN ST I.O. (08132-0291)

Petitioner: PRIMOS AUTO REPAIR INC
PRIMOS AUTO CENTER
33 WRENTHAM RD
SPRINGFIELD MA 01119

Property Owner: ERESO ARMANDO F & ELIZABETH
101 MOTYKA ST
LUDLOW MA 01056


Stephen Lonergan: Treasurer/Collector

125 MAIN ST. I.O.

DEPARTMENTAL AND INTER-DEPARTMENTAL CORRESPONDENCE
CITY OF SPRINGFIELD
MASSACHUSETTS

DATE: July 14, 1986
TO: Building Department FROM: William J. Metzger
DEPARTMENT: DEPARTMENT: City Clerk
COPIES TO: SUBJECT: Special Permit -
125 Main St., I.O.

This is to inform you that at a meeting of the City Council held on Monday evening, June 23, 1986, it was voted by the Council in accordance with law to grant a Special Permit on the petition of Owner and Petitioner: Armando and Anibal Tereso and Jose Frascoso, By: Attorney Joseph W. Murphy, for the right to use the premises numbered 125 Main Street, Indian Orchard, for the business of operating an automotive repair service as provided by Chapter 40A of the General Laws and the Ordinance of the City of Springfield, MA, with the following restrictions:

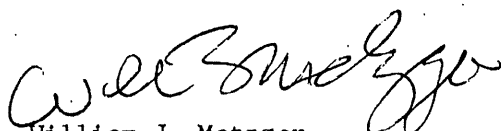
1. The building be expanded as indicated on either the application for a building permit or on the site plan.
2. The eastern side yard of the property shall have a stockade fence.
3. No autobody work is permitted.
4. Hours of operation to be from 8:00 AM to 5:00 PM Monday through Friday and 8:00 AM to 1:00 PM on Saturday.
5. No rubbish, automotive parts or junked items to be stored outside on premises.
6. No entry from rear of the property i.e. Caton Street, except for emergency purposes only.
7. The permit is granted to this petitioner only.

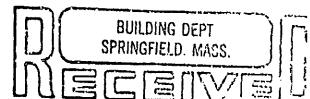
A copy of this decision and all plans referred to in the decision have been filed with the Planning Board and City Clerk.

REASONS: (a) The specific site in question is an appropriate location for the use requested in the application for the special permit. (b) The use requested will not adversely affect the neighborhood. (c) There will be no nuisance, particularly from noise, glare or congestion or serious hazard to vehicles or pedestrians.

This permit becomes effective on July 14, 1986.

Very truly yours,


William J. Metzger
City Clerk



JUL 14 1986

WJM:dsm

125 Main St I.O.

DEPARTMENTAL AND INTERDEPARTMENTAL CORRESPONDENCE
CITY OF SPRINGFIELD
MASSACHUSETTS

DATE: December 19, 1990

TO: Building Department

FROM: William J. Metzger

DEPARTMENT:

DEPARTMENT: City Clerk

COPIES TO:

SUBJECT: Special Permit -
125 Main Street, I.O.

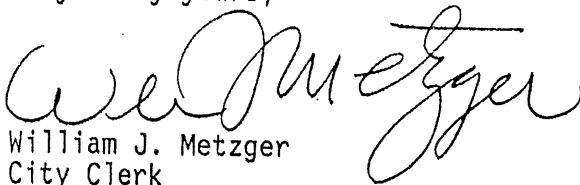
This is to inform you that at a meeting of the City Council held on Monday evening, November 26, 1990, it was voted by the Council in accordance with law to grant a Special Permit on the petition of Owner: Armando, Anibal Tereso, Jose Frascoco, By: Robert Santaniello, Esquire and Petitioner: Primos Auto Center, Inc., By: Robert Santaniello, Esquire to amend a Special Permit granted to **125 Main Street, Indian Orchard** by changing restriction #10 to allow 10 cars for sale at any one time.

A copy of this decision and all plans referred to in the decision have been filed with the Planning Board and City Clerk.

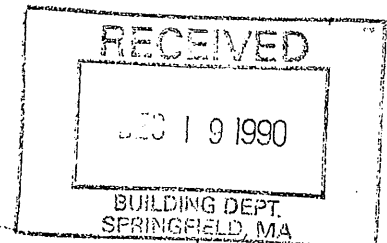
REASONS: (1) The specific site in question is an appropriate location for the use requested in the application for the special permit. (2) The use requested will not adversely affect the neighborhood. (3) Adequate and appropriate facilities will be provided for the proper operation of the proposed use.

This permit becomes effective on December 19, 1990.

Very truly yours,


William J. Metzger
City Clerk

WJM:smt



Proposed Location

Main St IO

Caton Ln



DATA SOURCE:

City of Springfield, Massachusetts

125 Main Street, I.O.

To The City Council of the City of Springfield:
The undersigned respectfully petition your honorable body

to amend an existing special permit (motor vehicle sales), granted April 2003, by allowing a change in the petitioner, at the properties known as 880 Boston Road (01655-0157) (Book#19566/Page#1), NS Boston Road (01655-0156) (Book#19566/Page#1) and ES Elmore Avenue (04580-0057/0056) (Book#19566/Page#1), as allowed by M.G.L. and the Springfield Zoning Ordinance, Article 4, Table 4-4, Section 12.1.

Mailing Address:

880 Boston Road
Springfield, MA 01119

Owner:

Direct Auto Realty East, Inc.

I hereby certify that I am the owner or acting on behalf of the owner.

BY: 
Michelle Dicizenzo, President

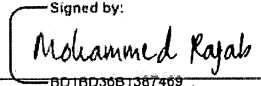
Mailing Address:

808 Summer Hill Drive
South Windsor, CT 06074

Petitioner:

Driveline Motors, LLC

I hereby certify that I am the petitioner or acting on behalf of the petitioner.

Signed by:
BY: 
Mohammed Rajab, Managing Member

Stephen Lonergan
Collector/Treasurer



THE CITY OF
SPRINGFIELD, MASSACHUSETTS

December 18, 2025

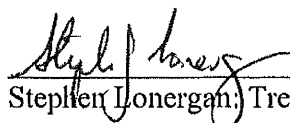
Special Permit Tax Certification

I certify that all identifiable real estate, personal property and excise taxes have been paid by the petitioner and/or landlord associated with the special permit request shown below:

Special Permit: 880 BOSTON RD- (01655-0157)
N S BOSTON RD - (01655-0156)
E S ELMORE AV- (04580-0057)
E S ELMORE AV- (04580-0056)

Petitioner: DRIVELINE MOTORS, LLC
808 SUMMER HILL DR
SOUTH WINDSOR, CT 06074

Property Owner: DIRECT AUTO REALTY EAST INC
300 EAST MAIN ST
WESTFIELD MA 01085


Stephen Lonergan, Treasurer/Collector

**OFFICE OF PLANNING & ECONOMIC DEVELOPMENT
ANALYSIS FOR A SPECIAL PERMIT**

**880 BOSTON ROAD (01655-0591/0156) &
ES ELMORE AVENUE (04580-0057/0056)
AMEND EXISTING SPECIAL PERMIT (MOTOR VEHICLE SALES)**

General Information

Petitioner:	Driveline Motors, LLC
Request:	Amend an existing special permit (used car sales), granted April 2003, by allowing a change in the petitioner.
Proposed use of the property:	Motor vehicle sales.
Parcel Size:	21,842 s.f.
Compatibility with current planning documents:	The Pine Point Neighborhood Plan does not show any changes to this area.
Neighborhood council notification:	Pine Point Community Council: 1-5-26
Tax Status:	SEE ATTACHED
Site Visit:	1-8-26
Hearing Date:	1-26-26

Staff Analysis

Neighborhood characteristics:

The parcel is currently zoned Business B and is located along the Boston Road commercial corridor. This area has a mix of both commercial and residential uses.

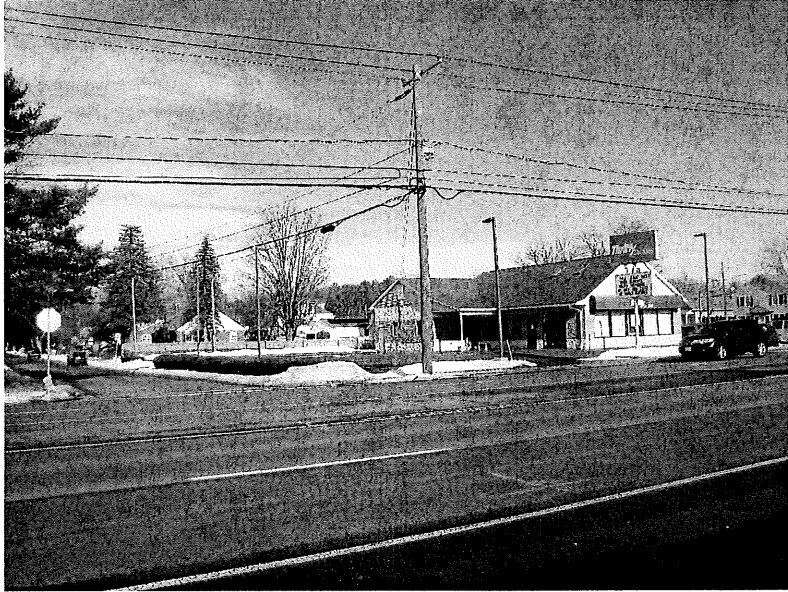
- To the north is a single-family home zoned Residence A.
- To the south is a retail use zoned Business A.
- To the east is a used car dealership zoned Business B.
- To the west is an office use zoned Business A.

Site plan review:

The petitioner has requested to amend an existing special permit (motor vehicle sales), granted April 2003, by allowing a change in the petitioner, at the properties known as 927 Boston Road and ES Phillips Avenue.

In reviewing the proposed request and visiting the site, the staff does not object to the proposed request. This site has been used for automotive related uses for several years. As noted with the previous special permit, the only concern that the staff does have is that this site does directly abut a residential home. As such, if

approved, the staff would recommend that the existing conditions, placed on the 2003 special permit, remain in place. This includes the lighting of the property and number or vehicles allowed to be sold at this location.



Recommendation

Approve, with conditions.

Recommended Conditions:

1. This special permit is granted to this petitioner only.
2. This special permit is granted for motor vehicle sale, at the properties known as 880 Boston Road (01655-0157), NS Boston Road (01655-01556) and ES Elmore Avenue (04580-0057 & 0056).
3. All conditions placed on the April 29, 2003 special permit shall remain in effect.
4. The City Council shall have the authority to modify, amend, review or revoke its approval of a special permit upon written application of the owner, lessee or Zoning Administrator; provided, however, that such action is consistent with the purpose and intent of the Springfield Zoning Ordinance and a public hearing is held.
5. Compliance with these conditions, as well as any and all zoning regulations, is required. Failure to comply may result in denial of the issuance of a Building Permit and/or Occupancy Permit, revocation of any permits issued and/or enforcement by the Code Enforcement Department punishable by fines of up to \$200 per day for each day a violation exists.

Stephen Lonergan
Collector/Treasurer



THE CITY OF
SPRINGFIELD, MASSACHUSETTS

December 18, 2025

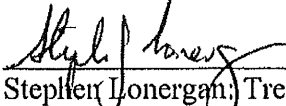
Special Permit Tax Certification

I certify that all identifiable real estate, personal property and excise taxes have been paid by the petitioner and/or landlord associated with the special permit request shown below:

Special Permit: 880 BOSTON RD- (01655-0157)
N S BOSTON RD - (01655-0156)
E S ELMORE AV- (04580-0057)
E S ELMORE AV- (04580-0056)

Petitioner: DRIVELINE MOTORS, LLC
808 SUMMER HILL DR
SOUTH WINDSOR, CT 06074

Property Owner: DIRECT AUTO REALTY EAST INC
300 EAST MAIN ST
WESTFIELD MA 01085


Stephen Lonergan, Treasurer/Collector

DEPARTMENTAL AND INTERDEPARTMENTAL CORRESPONDENCE
CITY OF SPRINGFIELD
MASSACHUSETTS

2003 - 0307

TO: DATE: April 29, 2003
DEPARTMENT: FROM: William J. Metzger
COPIES TO: DEPARTMENT: City Clerk
SUBJECT: Special Permit
880 Boston Road

This is to inform you as a party in interest that at a meeting of the City Council held on Monday evening, March 31, 2003 it was voted by the Council in accordance with law to grant a Special Permit on the petition of Owner: Ann Tranghese, By: Robert M. Santaniello, Esquire, Petitioner: Thrifty Car Rental, By: Robert M. Santaniello, Esquire, for a special permit to operate a motor vehicle sales agency and automotive rental agency at 880 Boston Road (01655-0157), NS Boston Road (01655-0156), ES Elmore Avenue (04580-0057) and ES Elmore Avenue (04580-0056) as allowed by Massachusetts General Laws and the Springfield Zoning Ordinance Article XI, Section 1101.11d. with the following conditions:

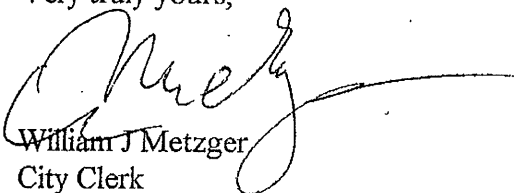
1. This special permit is granted to this petitioner only.
2. This special permit is granted solely for the operation of a motor vehicle rental agency and used cars in association with Thrifty Car Rentals at 880 Boston Road (01655-0157), NS Boston Road (01655-0156), ES Elmore Avenue (04580-0057) and ES Elmore Avenue (04580-0056).
3. The use shall be developed according to the attached site plans and elevations, dated January 7, 2003, with the addition of conditions #4 through #15.
4. There shall be four (4), 2-5" -3" caliper shade trees planted along Elmore Avenue.
5. The petitioner shall submit a detailed sign plan to the Planning Department for review and approval prior to issuing a building permit.
6. All lighting shall be directed on-site so as to not cast illumination onto the abutting residential properties.
7. No light fixture shall be higher than fifteen (15) feet.
8. There shall be no more than 50 cars displayed for sale or rental at any one time.
9. All customer and employee parking shall be clearly marked. All cars for display shall be parked in the spaces as shown on the attached site plan.
10. All landscape areas shall be maintained and kept free of trash and debris.
11. The dumpster shall be completely enclosed.
12. There shall be no service of vehicles done to cars other than the routine preparation work for cars to be sold or rented at this location, and also repair of vehicles sold by the petitioner (not to include service to the general public).
13. There shall be no work done to vehicles outside the building

14. There shall be no banners, streamers, pennants or additional signs located on the property or on the vehicles.
15. There shall be no non-accessory signs on the premises.
16. Compliance with these conditions, as well as any and all zoning regulations is required. Failure to comply may result in enforcement by the Code Enforcement Department punishable by a fine of up to \$50 per day for each day a violation exists.

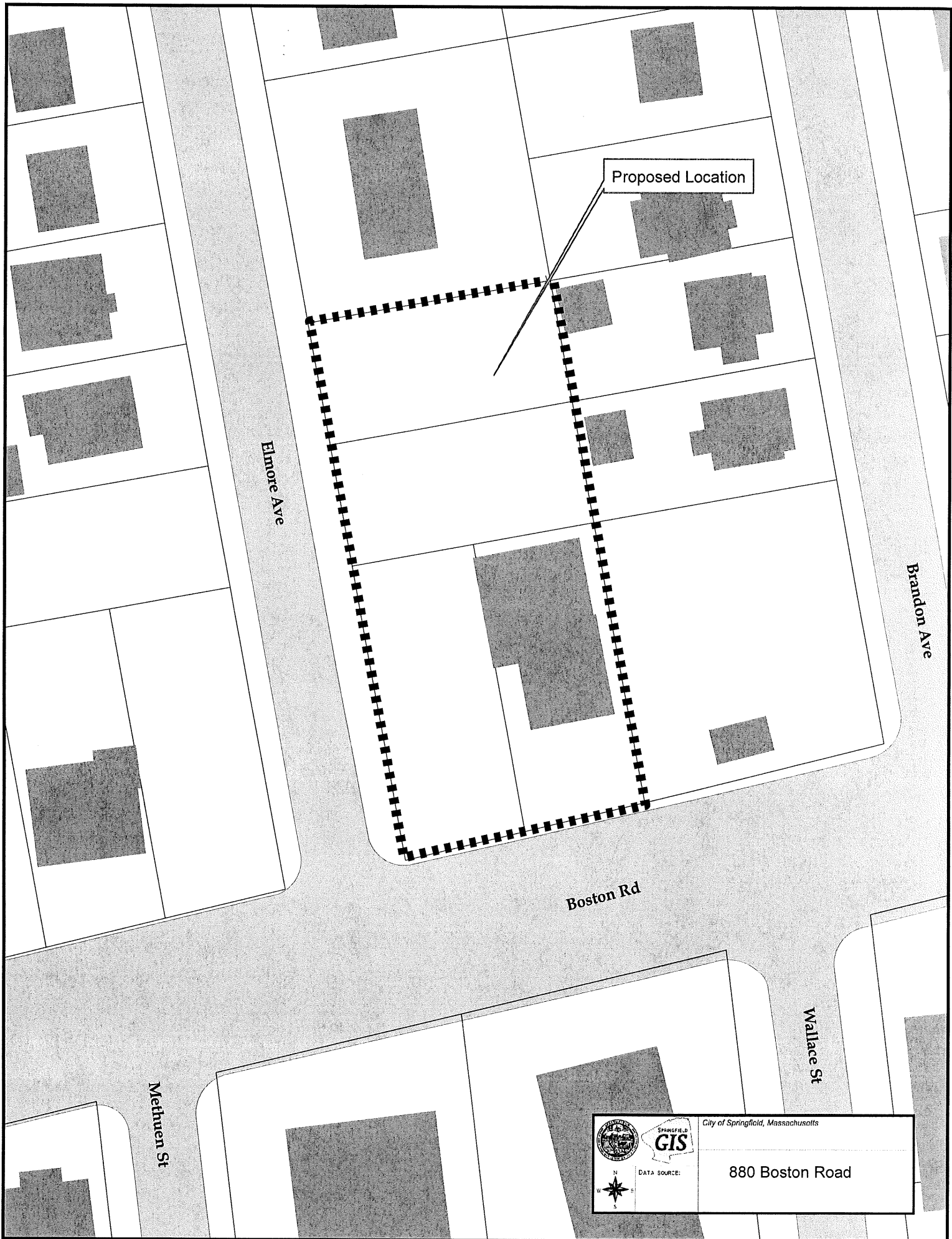
A copy of this decision and all plans referred to in the decision have been filed with the Planning Board and City Clerk. REASONS: (1) The specific site in an appropriate location for such a use, structure, or condition. (2) The use as developed will not adversely affect the neighborhood. (3) Adequate and appropriate facilities will be provided for the proper operation of the proposed use.

This permit becomes effective on April 29, 2003.

Very truly yours,


William J Metzger
City Clerk

WJM:mas



Proposed Location

Elmore Ave

Brandon Ave

Boston Rd

Wallace St

Methuen St



SPRINGFIELD
GIS

DATA SOURCE:

City of Springfield, Massachusetts

880 Boston Road

2026

**RULES AND
ORDERS OF THE
SPRINGFIELD CITY COUNCIL**

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RULES AND ORDERS OF THE CITY COUNCIL 2026

RULE 1 MEETING

Regular meetings of the Council shall be held on the first and third Mondays of each month at 7:00 p.m. unless otherwise ordered from time to time by the City Council President. An Law Department Attorney shall be present at all Council meetings. In the event a legal holiday falls on a scheduled meeting night, the meeting shall be held on the following Tuesday at the scheduled time and if a scheduled meeting falls on the evening before a state or city primary election, the meeting will then be held on the following Monday at the regularly scheduled time. Only one (1) meeting shall be held during the month of July and August, namely on the third Monday of each said month. Meetings shall be held in the Council Chambers. Additional meetings may be held from time to time for the purpose of conducting public hearings and acting upon orders amending Rules of the Road only. (R. O. 1986 Sec. 202.020). Proclamations of a non-public policy nature shall be offered by the City Council, meeting as the Committee of the Whole, in special session scheduled at 6:00 P.M. on City Council Hearings nights unless otherwise determined by the Council President, and such proclamations shall be introduced in accordance with existing rules of the City Council. Notice of all regular meetings shall be made by first class mail or e-mail or other electronic means at least seventy-two (72) hours before the meeting if allowed by law or regulation.

Unless the City Council shall vote to go into executive session, all meetings of the City Council, and of any Committee thereof, shall be open to the public and members of the press with opportunity for the public to be heard.

RULE 2 NOTICE FOR SPECIAL MEETINGS

The Mayor, and in a like manner, the President of the Council may at any time call a special meeting of the Council by causing a written notice of such meeting, specifying the subject which he/she desires to have considered, to be left at the usual place of residence of each Councilor, given to him/her in hand, or emailed electronically at least seventy-two (72) hours before the time appointed for the meeting and no business other than that specified in said notice and on file in the office of the City Clerk shall be transacted at such meeting. On written petition of any seven (7) members of the Council, the President shall call a special meeting of the Council to act upon any matter set forth in the petition and on file in the office

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of the City Clerk. Notice of the special meeting shall be made by first class mail or e-mail or other electronic means at least seventy-two (72) hours before the meeting, if allowed by law or regulations. Certification of the proper notification of all such special meetings shall be made to the City Clerk in a manner determined by him/her in accordance with the rules of the City Council and law

RULE 3 PUBLIC SPEAK-OUTS

A Public Speak-Out time shall be scheduled 30 minutes prior to all regularly scheduled meetings of the City Council. Public Speak-Out shall be cancelled in the event a Special Meeting is called by the Mayor or City Council President. Interested speakers shall give their name, address and the subject upon which they wish to speak before the start of the City Council meeting on a form provided by the City Council staff. Only matters relating to the affairs of the City of Springfield shall be addressed. No subject shall be addressed upon which a public hearing has been set in accordance with law or by vote of the council nor shall the council be addressed upon any subject which has had a public hearing in accordance with law or by vote of the council and is awaiting final disposition. There shall be a three (3) minute time limit for each individual speaker per meeting. All members of the City Council shall attend public speak out.

RULE 4 QUORUMS

A quorum of the City Council shall consist of a majority of all of the members of the City Council, a quorum; (seven (7) councilors) shall proceed to business. In the absence of the President, the Vice President shall call the Council to order and serve as President for the meeting, and in the absence of both, a temporary President pro-tempore shall serve who is senior in length of service, or if more than one have so served, then the member who is most senior both in age and length of service shall serve during the absence of both the President and the Vice President. If, at the time any meeting is called to order, a quorum is not present and if, after a recess of not more than thirty (30) minutes, a quorum is still not present, the President shall declare the meeting adjourned.

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RULE 5 ORDERS OF BUSINESS

At every Council meeting, unless otherwise determined by the majority of the members present, the order of business shall be as follows:

1. Roll Call of Members
2. Moment of Silence
3. Pledge of Allegiance
4. Unfinished business of previous meetings
5. Communications from His/Her Honor, the Mayor
6. Reports of Committees
7. Rules of the Road
8. Grants
9. Orders
10. Special Permits
11. Zone Changes
12. Ordinances
13. Resolutions

RULE 6 RECEIVING REFERRAL AND SCHEDULING BUSINESS

The City Clerk shall refer to the appropriate Department, Board, Commission or City Council Committee all petitions such as zone changes, street light petitions, annuities, street, drain, sewer petitions, or other similar matters or communications. All matters shall be referred within ten (10) working days of their receipt by the City Clerk or in accordance with law. The City Clerk shall compile a list of all matters and the dates referred and shall make said list available for review by any interested party. The City Clerk shall also receive reports and set dates for public hearings on Special Permits, Gasoline, Zone Changes, Pole and Wire petitions or on any other matters requiring a legal hearing. These matters shall be set for hearings on the next scheduled hearing date, provided that proper referrals have been made, sufficient time for advertising and public notice is available and the

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agenda for such hearing date is not, in the opinion of the City Clerk or the President, too lengthy. Matters should thereof be set for hearings in the order that they are received by the City Clerk. Any matter which is not routine may be referred to the Council at the discretion of the City Clerk.

RULE 7 INFORMAL PUBLIC HEARINGS

On informal public hearings before the City Council, the proponents will be given twenty (20) minutes for a presentation of their case to the City Council. Questions by members of the City Council shall be made only after each proponent has spoken, unless leave is granted by the President. The opponents to the petition shall be given twenty (20) minutes for a presentation of their opposition. Questions by members of the City Council shall be made only after each opponent has spoken, unless leave is granted by the President. After the proponents and opponents have completed their arguments, each side will be allowed five (5) minutes in rebuttal time in the same order as above. Notwithstanding the foregoing limitations on time, any person may have the right to be recorded as for or against the subject to be heard. After the close of all hearings no further evidence, oral or written, may be presented to the City Council on the issue before the Council.

RULE 7A FORMAL PUBLIC HEARINGS

Formal public hearings may be requested for matters of public interest or of legislative requirement. Formal public hearings shall not be held during regular business meetings of the City Council except in an emergency. The City Council shall refer such requests to a committee of the City Council. If the City Council deems it advisable, it may direct that the hearing be televised.

The time devoted to formal public hearings shall not be more than two (2) hours at any one sitting. Any hearing not completed within the specified time may be continued to another meeting. Any individual appearing before the City Council at a public hearing and claiming to represent another as agent or otherwise in the matter of being heard shall file with the City Council a written authorization signed by the individual, organization or corporation whose interests such individual represents.

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There shall be a five (5) minute time limit for each speaker to express her or his views on the matter being heard by the City Council. Speakers will be required to address themselves solely to the issue, which is before the City Council for discussion and shall not engage in personal or rude remarks.

In all hearings before the City Council, the case of the petitioner shall be submitted first, except in matters affecting acceptance of highways or taking by right of eminent domain.

In any hearing where findings are required to be made by statute or ordinance, the petitioner shall submit proposed findings with the staff of the Planning Department and Law Department for review at least one (1) week prior to the hearing.

RULE 8 ELECTIONS OF PRESIDENT AND VICE PRESIDENT

- A.** Annually at its first meeting, the City Council shall elect a President from its own members who shall preside at all meetings of the City Council and perform such other duties as are prescribed in Chapter 43 of the General Laws and any acts in amendment thereof or supplementary thereto. The City Council shall in like manner elect a Vice President. (G. L. C. 43, Sec. 50)

RULE 9 DUTIES OF PRESIDING OFFICER

The duties of the presiding officer are as follows:

A. CHAIRING MEETINGS

The presiding officer of the Council shall take the chair at the hour to which the Council has adjourned and call the members to order and shall forthwith cause the roll to be called and the names of the absentees recorded. In the absence of the President, the Vice President of the City Council assume the powers of the President and, in the absence of both, a temporary President pro-tempore shall serve who is senior in length of service, or if more than one have so served, then the member who is most senior both in age and length of service shall serve during the absence of both the President and the Vice President.

RULES AND ORDERS OF THE CITY COUNCIL 2026

B. CHAMBER DECORUM AND CHALLENGING PRESIDING OFFICER

The President shall preserve order and decorum, may speak to points of order in preference to other members, and shall decide all such questions subject to an appeal to the Council, by any motion regularly seconded, and no other business shall be in order until the question on the appeal shall have been decided. The vote shall be by roll call and shall be decided in the affirmative unless two thirds of the Council votes are to the contrary.

C. PRESIDENT'S RIGHT TO DEBATE

The President must step down from the chair to speak on matters that the Council is voting on. The President may call the Vice President to the chair, and in the absence of Vice President, may call a temporary President pro-tempore who shall be the senior in length of service, or if more than one have so served, then the member who is most senior both in age and length of service to the chair for a period of time not extending beyond an adjournment and, when out of the chair, the President may participate in any debate and shall not resume the chair while the same question is pending. He/she states facts and gives his/her opinions on questions of order and may question persons participating in public hearings without permission of the chair.

D. VOTE DOUBTFUL

The President shall decide all votes, but if any Councilor doubts the vote, the President, without further debate, shall call for a vote of the Council, which shall be taken by a roll call. The President shall then announce the result, but no decision shall be declared unless a quorum of the Council shall have voted.

E. CALLING RECESS

The President may, at any time, during debate or otherwise, declare a recess for not more than ten (10) minutes and such action shall not be subject to appeal nor shall any motions apply thereto.

F. REMOVAL OF PERSONS FOR DISRUPTION OF PROCEEDINGS

Pursuant to Mass. Gen. Law Chapter 30A, sec. 20(g), no person shall address a meeting of a public body without permission of the chair, and all persons shall, at the request of the chair, be silent. No person shall disrupt the proceedings of a meeting of a public body. If, after clear warning from the chair, a person continues to disrupt the proceedings, the chair may order the person to withdraw from the meeting and if the person does not withdraw, the chair may authorize a constable or other officer to remove the person from the meeting.

RULE 10 RIGHTS AND DUTIES OF MEMBERS

Each member has the following rights and duties to preserve order and decorum:

A. MEMBERS' RIGHT TO SPEAK

Every member, when about to speak, shall rise and respectfully address the chair, confining himself/herself to the question under debate, avoid personalities and sit down when he/she is finished. No member shall speak out of his/her place without leave of the President, nor shall any member be interrupted by another while speaking except by a call to order for an explanation.

B. SPEAKING ON ONE ISSUE

No member shall speak more than two (2) times on the same question or more than once until others choosing to speak shall have spoken, or more than five (5) minutes at each time, without obtaining leave of the President.

**C. RESPECT FOR OTHER COUNCILORS, APPOINTED AND ELECTED OFFICIALS,
THE PUBLIC**

Any individual or member who may be mentioned in debate or addressed by a Councilor, shall be so mentioned or addressed by his/her title and/or name and in an intelligible and respectful manner.

D. INTERRUPTING SPEAKER

While the presiding officer or any other member is speaking, no one shall stand up or pass unnecessarily before the person speaking.

RULES AND ORDERS OF THE CITY COUNCIL 2026

E. PRIORITY OF SPEAKERS

When two or more members rise and address the chair at the same time, the presiding officer shall name the member who is entitled to the floor.

F. RESPONSIBILITY TO VOTE

Every member who shall be in the Council Chamber or participating remotely when a question shall be put, shall give his/her vote, unless a member wishes to be recorded as abstaining, or shall vote "present" if prohibited from participating in a vote by law due to a prior absence. Any councilor who is attending the meeting in-person and is not within the rail in the City Council Chambers during a vote, or a councilor participating remotely who does not respond when called upon to vote, shall be marked absent from said vote.

RULE 11 SEATING OF COUNCILORS

The seats of the City Council shall be numbered and determined by lot annually and no member shall change his/her seat except by permission of the President.

RULE 12 FILING DEADLINES

No new Order or Ordinance shall be proposed nor shall any new business be transacted at a regular meeting of the City Council unless a written copy of such proposed Order, Ordinance, or new business is filed in proper form and in order in the office of the City Clerk not later than twelve o'clock noon of the Wednesday preceding such regular meeting of the City Council.

RULE 12A BOND ORDERS

No bond order authorizing the City Treasurer to borrow for any amount or purpose shall be filed with the City Clerk unless accompanied by exhibit(s) detailing said expenditure or unless the same information is apparent on the face of the order.

RULES AND ORDERS OF THE CITY COUNCIL 2026

RULE 13 COUNCIL AGENDA AND BULLETIN

The City Clerk shall compile a bulletin of all proposed Orders and Ordinances and other new business and an agenda of the then unfinished business before the City Council and shall cause a copy of the same to be delivered to each member of the City Council no later than the Thursday preceding such regular meeting of the City Council.

In compiling said bulletin or agenda of all proposed Orders, Ordinances, Resolves and any other business, the City Clerk shall include the name of the members proposing the same. Orders, Resolves and Ordinances shall be sponsored only by the Mayor or by a member of the City Council.

RULE 14 PRESENTING BUSINESS

All Communications, Reports, Petitions, Memorials, Grievances, Orders, Ordinances and Proclamations addressed to the Council shall be filed with the City Clerk and presented by the President or by a member in his/her place who may explain the subject thereof if appearing on the Council agenda. Upon the approval of the sponsor, corrections or changes which do not compromise the spirit or intent of resolves and orders may be filed with the City Clerk at any time prior to the presentation of the matter to the Mayor for approval and signature.

RULE 15 FORM OF REPORTS

All reports and other papers submitted to the City Council shall be submitted in written form or filed by e-mail, fax, PDF or other electronic means, properly endorsed, and the Clerk shall make copies of any papers to be reported by Committees at the request of the respective chairperson thereof.

RULE 16 DEFINITIONS: ORDERS AND RESOLVES

In all votes of the City Council which express anything by way of command, the form of expressing shall be "Ordered", and whenever the City Council expresses opinions, principles, facts or purposes, the form of expression shall be "Resolved".

RULES AND ORDERS OF THE CITY COUNCIL 2026

RULE 16A SPECIAL ACTS HOME RULE LEGISLATION

Any special home rule legislation order shall, upon its filing with the City Clerk, be referred to the appropriate Board, Commission or Department for an opinion and recommendation to be filed with the Clerk within ten (10) calendar days. Upon receipt of such opinion, recommendation or report the special home rule legislation shall be placed on the next regular agenda of the City Council.

RULE 17 REFERRAL TO COMMITTEES

When a matter properly before the Council relates to a subject which may properly be examined and reported upon by an existing committee of the City Council, such matter shall, upon motion and a majority vote of the City Council be referred to such Committee. When a motion is made to refer a matter and different committee is proposed, the motion shall be put in the following order:

1. To a standing committee of the Council.
2. To a special committee of the Council.

RULE 18 RECALL OF COMMITTEE REFERRALS

If, within fifteen (15) days, a matter referred to a Committee, other than a committee of all the members is not reported upon, it may be recalled by a majority vote of all the members of that Committee.

If, after fifteen (15) days, a matter referred to a Committee is not reported upon, it may be recalled by a standing vote of five (5) members of the Council.

If, after thirty (30) days, a matter referred to a Committee is not reported upon, any member may recall such matter from the Committee.

If, after one hundred twenty (120) days, a matter referred to committee is not reported upon or action taken on the matter it shall be deemed dead and a new request must be refiled to appear before the Council.

RULES AND ORDERS OF THE CITY COUNCIL 2026

A matter referred to committee may not be refiled unless it has been recalled and acted upon unfavorably or otherwise considered to have died in committee in accordance with this rule.

RULE 19 MATTERS REQUIRING TWO READINGS FOR PASSAGE

[Reserved].

RULE 20 FINANCIAL MATTER REQUIRING REFERRAL

All Orders, Resolutions, and Ordinances authorizing the expenditure or payment of money or instituting programs that may require the expenditure of funds, or accepting permissive legislation passed by the General Court which shall involve the expenditure or payment of money shall be first referred to the City Comptroller for his/her cost analysis and opinion, if such is not apparent on the face of the Order, etc. In all cases the City Comptroller shall make a report back to the Council before said order is finally passed. Once Rule 20 is invoked debate is ended. No explanation is necessary to invoke Rule 20; however, if the exact extent of the value of the expenditure or payment is clear on the face of the proposal then this rule is inapplicable and the President shall not halt debate upon its invocation.

RULE 21 ORDERS OF LAND TAKING

An Order for a taking of land by the City of Springfield shall not appear on the City Council agenda unless there is prior written approval relative to such Order's form and content received by the City Clerk and signed by the City Solicitor, Deputy or Associate City Solicitor.

RULE 22 ENACTMENTS OF ORDINANCES-PROCEDURES

A. PRELIMINARY STEPS

All Ordinances presented to the City Council shall be referred to the City Solicitor before being introduced for approval as to form, and copies of all such Ordinances shall be furnished to members of the Council at or before the meeting in which they are introduced.

All Ordinances shall be read the first time and upon passage (first step) may be referred to a Committee or heard at the next meeting. If an Ordinance is referred

RULES AND ORDERS OF THE CITY COUNCIL 2026

to a Committee for further study or in some other manner held over for future consideration, then the first step shall not be considered taken unless otherwise voted by the Council.

The Ordinance shall be enrolled by the Clerk and if the Ordinance is found to be correctly enrolled, the question shall be on passing the same to be ordained (second and final step) and it shall be signed by the President and then presented to the Mayor by the Clerk for his/her approval.

Any Ordinances, excepting Zoning Ordinances, before being passed to be ordained, may be referred to the Law Department for a ruling as to its legality upon the motion of any member of the Council.

No Ordinance shall be amended or repealed except by an Ordinance adopted in accordance with this section. For the avoidance of doubt, zone change petitions involving a change to a parcel's zoning district designation, may be passed by the Council through one vote as otherwise outlined herein and in MGL c. 40A. However, any change other change to the zoning ordinance shall require two separate votes as outlined in this rule.

B. FINAL PASSAGE

No Ordinance shall be passed finally on the date on which it is introduced except in cases of special emergency involving the health or safety of the people or their property. (G.L.C. 43, Sec.22)

C. PASSAGE IN ONE SESSION

Any Ordinance, Order, or Resolution may be passed through all of its stages of legislation at one session, providing that no member of the Council objects thereto. But if any member of the Council objects, the measure shall be postponed for that meeting. (G. L. C. 43, Sec. 22)

D. EFFECTIVE DATE

Ordinances shall take effect twenty (20) days from and after the final passage unless otherwise provided, or if emergency preamble is applied. Zoning Ordinances shall take effect upon adoption. (G. L. C. 40A, Sec. 5)

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E. PASSAGE IN AN EMERGENCY

No Ordinance shall be regarded as an emergency measure unless it is defined in a preamble thereto separately voted upon and receiving the affirmative vote of two thirds of the members of the City Council. (G. L. C. 43, Sec. 20)

RULE 23 ZONE CHANGE - SPECIAL PERMIT LIMITATION

A. No proposed zoning ordinance which has been unfavorably acted upon by a City Council shall be considered by the City Council within two (2) years after the date of such unfavorable action, unless the adoption of such proposed ordinance or bylaw is recommended in the final report of the Planning Board. (G.L. C. 40A, Sec. 5)

B. A petition to the City Council for a Special Permit for a use permitted within a zoning district, which has been unfavorably and finally acted upon by the City Council, shall not be favorably acted upon by the City Council within two years of the date of final unfavorable action unless the City Council by two-thirds vote makes findings and records in its record of proceedings specific material changes in the condition upon which the previous unfavorable action was based and unless all but one of the members of the Planning Board consents thereto and after notice is given to parties in interest of the time and place of the proceedings when the question of such consent by the Planning Board and City Council will be considered. (G.L.C. 40A, Sec. 16)

RULE 24 ZONE CHANGE TIME LIMITATION

If the Council fails to vote to adopt a proposed Zoning Ordinance within ninety (90) days after the hearing, no action shall be taken thereon until a subsequent hearing is held as provided by law. (G.L. C. 40A, Sec. 5)

RULE 25 SPECIAL PERMITS

The City Council shall act within ninety (90) days following the close of a public hearing. Failure to take final action upon an application for Special Permit within said ninety (90) days shall be deemed a grant of the permit applied therefor.

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Special Permits shall require a two-thirds vote of the City Council. (G.L. C. 40A, Sec. 9). The City Clerk shall be empowered to extend the required time limits for a public hearing and City Council action in accordance with G.L. C. 40A, Sec. 9. The City Clerk shall be empowered to provide for the withdrawal of petitions without prejudice subsequent to the publication of the notice of hearing (G.L. C. 40A, Sec. 16). If the City Council fails to act definitively on a Special Permit after sixty (60) days have passed since the close of the public hearing, the City Clerk automatically shall cause the Special Permit petition to appear on the agenda for the next scheduled meeting of the full City Council.

RULE 26 GASOLINE STORAGE PERMITS

A petition to the City Council for the right to keep, store, use and sell petroleum and its products shall not be acted upon by the Council if it appears that a petition for the same specific property has already been acted upon unfavorably by said Council until two (2) years have expired from the date of the final action of the Council on the prior petition.

RULE 27 MAKING A MOTION

Any Councilor, except the presiding officer, may make or second a motion on any matter under consideration by the City Council. To be considered, the motion must be seconded by a Councilor other than the maker or presiding officer. Every valid motion shall be disposed of by vote of the Council, unless withdrawn by the mover before an amendment or decision.

RULE 28 ORDER OF MOTIONS

Motions shall be considered in the order in which they are made unless a subsequent motion is concerned with some motion previous in nature, except that in naming sums and fixing sums, the largest sum and the longest time shall be put first.

RULE 29 DIVISION OF MOTIONS

Any member of the Council may call for the division of a motion or question when the sense of the motion or question will admit it.

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RULE 30 MOTION TO RECESS LIMITATION

At a regular meeting, when a motion to recess has been approved by the Council, duration of said recess shall not extend beyond one (1) hour in length unless the Council by unanimous vote establishes a specific time greater than one (1) hour. Only one recess per topic shall be called for the purpose of information.

RULE 31 MOVE THE QUESTION

A City Council member must have the floor to move the question, the previous question shall be in the form of "move the question". If the motion is seconded, it shall be admitted when demanded by two-thirds of the members if a quorum be present, and until it is decided, shall preclude all amendments and debate of the main question, and after the adoption of the previous question, the sense of the Council shall forthwith be taken upon amendments, report by a committee, upon all pending amendments in their order and then upon the main question. A City Council member may not move the question, if said member has spoken on the issue during the turn in which said member motions to move the question.

RULE 32 IRRELEVANT AMENDMENT

No motion or proposition of a subject different from that under consideration shall be admitted under color of amendment.

RULE 33 RECONSIDERATION

A vote having been taken, it shall be in order for any member to move an immediate reconsideration thereof or to serve notice of reconsideration at the next regular meeting of the Council. Items upon which reconsideration has been moved will appear on the agenda of the next regular meeting under "Unfinished Business" and will be acted upon by the Council at that time if the original maker of that motion has not called for it or unless it has been withdrawn in writing to the City Clerk. When a motion to reconsider has been decided, that disposition shall not be reconsidered, and no question shall be twice reconsidered unless it has been

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amended after the consideration. A move to reconsider shall not be in order after a final vote on a Zone Change or Special Permit.

RULE 34 PROHIBITIONS AGAINST RECONSIDERATION

Reconsideration shall not be had upon the following motions:

- To adjourn
- To move the question
- To lay on the table (A motion to "Lay on the table" can only be reconsidered when the vote is in the affirmative.)
- To lay on the table until the next regular meeting. To take from the table
- To close debate at a specified time

RULE 35 VOTE REQUIRED FOR PASSAGE

The affirmative vote of the majority (seven (7) Councilors) of all the members (thirteen (13) Councilors) of the Council shall be necessary to adopt any motion, resolution, or ordinance, (G.L. C. 43, Sec. 18). Two-thirds vote for zoning amendments and special permits, (G. L. C. 40A, Secs. 5 and 9). Two thirds vote for certain appropriations and transfers orders, (G. L. C. 44, Secs. 7, 8, 33, 33A, 338, and 68 (except for any amount appropriated for the use of any department to another appropriation for the same department- majority vote (G. L. C. 44 Sec. 338); G.L. C. 40, Sec. 58 (stabilization fund) two-thirds vote required. G. L. C. 150E, Section 7 (Collective Bargaining Agreements majority vote). G. L. C. 40, Sec. 14 Appropriation of money by loan or otherwise for the purpose of purchase or taking of land for municipal purpose by two-thirds vote of City Council.

RULE 36 ROLL CALL VOTE

A roll call vote shall be taken on any question or motion upon the request of any member of the Council present and once said vote has commenced, it shall not otherwise be interrupted.

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RULE 37 SUSPENSION OF RULES

No rule or standing order of the Council shall be suspended unless all of the members present consent thereto, nor shall any rule or order be repealed, amended, or added unless by two-thirds roll call vote of the whole Council concurring therein.

RULE 38 SUPPLEMENTARY RULES

On all matters of Parliamentary procedure not provided for in these rules, by-law or ordinance, Roberts's Rules and Orders and Manual of Parliamentary Law and Procedures shall govern.

RULE 39 STANDING COMMITTEES

Standing Committees shall be appointed by the President each year as follows:

- | | |
|---|-----------|
| 1. General Government | 3 members |
| 2. Health and Human Services | 3 members |
| 3. Finance | 3 members |
| 4. Maintenance and Development | 3 members |
| 5. Planning and Economic Development | 3 members |
| 6. Public Safety | 3 members |
| 7. Inter-Governmental/State & Federal Relations | 3 members |
| 8. Sustainability and Environment Committee | 3 members |
| 9. Civil Rights | 3 members |
| 10. Springfield Women's Committee | 3 members |

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The President shall be an "ex-officio" member of all standing committees. The Vice President shall serve on two (2) standing committees. Members of the Council may attend meetings of any of its committees but shall not vote thereat.

There shall also be a Committee on Ordinance and a Committee on Enrollment, whose sole responsibility shall be proper enactment of all Ordinances. The members of the General Government Committee shall serve on these committees. The following areas shall be the responsibility of the aforementioned Committees:

1. GENERAL GOVERNMENT COMMITTEE

City Clerk	Ordinance Revision
City Council	Elections Commission
Personnel Policy Board	Committee on Enrollment
Committee on Ordinances	License Commission
Retirement Board	Mayor's Office
South End Community Center	Elections Commission
Law Department	Internal Audit

2. HEALTH AND HUMAN SERVICES COMMITTEE

All matters pertaining to health affairs of the city, elderly, veterans, youth and the disabled.

Elder Affairs	Council on Aging
Human Services	Animal Control
Libraries	Bee Commissioner
Human Relations Commission	Veterans Affairs
Commission on Disability	Health Department
Veteran's Services	Youth Service Commission
Women Commission	

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3. FINANCE COMMITTEE

All matters relating to the financial affairs of the city shall be referred to the Finance Committee. It shall also be the responsibility of the Finance Committee, consistent with and to comply with Chapter 40 Section 56 of the Massachusetts General Laws, to forward a recommendation to the City Council of the percentages of local tax levy property. Finance Committee meetings with the public will begin in October with an overview, orientation and education process presentation by the Board of Assessors Office. The Finance Committee will discuss the budget process and how it impacts the real estate tax rate. Once the City receives certification of property values and new growth there will be a seven (7) day window before the Finance Committee can hold a public tax classification meeting. At least two public hearings will be held, prior to the tax classification meeting, including one in the neighborhood. A financial analyst or an economist (neither of which will be employed by the City) will participate in said Finance Committee public hearings meetings. Information flow to Councilors will be shared with any citizens upon their request. Further, the Finance Committee shall establish a Sub-Committee comprised of, but not limited to, the Chairman of the Finance Committee, a representative of the Springfield Chamber of Commerce, a representative of the recognized neighborhood councils, a financial analyst and/or economist (neither of which will be employed by the City) and the Chairperson of the Board of Assessors (or such designated assessor) for the purpose of assisting in the formulation of said recommendation to the City Council.

CAFO	Department Human Resources
Finance Department	City Collector/Treasurer
Audit Committee	Division of Capitol Asset Construction
Office of Procurement	Pension
City Comptroller	Board of Assessors
Information Technology	CitiStat/311
Labor Relations	Payroll
Tax Title Property	Budget Director

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Deferred Compensation

Health Insurance

4. MAINTENANCE AND DEVELOPMENT COMMITTEE

Park Department

Board of Public Works

Public Utilities

Transportation

Park Commission

Capital Planning Committee

Public Works Department

Outdoor Advertising

Facilities Management

Fence Viewer

5. PLANNING AND ECONOMIC DEVELOPMENT

The Committee shall meet with various departments and commissions to review economic opportunities to create jobs and to plan for economic growth of the city. In addition, the Committee shall review existing special permits for compliance with all conditions, review complaints, and hold necessary hearings with the petitioners and make recommendations to the City Council relative to revocation.

Art Commission

Board of Appeals

Building Commission

Building Standards Committee

Community Development

Conservation Commission

Spfld Redevelopment Auth.

Industrial Development Financing

Zoning and Special Permits

Mass Career Development Institute

Lumber Measurer Weights and Measures

6. PUBLIC SAFETY COMMITTEE

City Physician

Emergency Preparedness

Constables

Police Commissioner

Police Department

Building Department

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Inspectional Services	Gypsy Moth Superintendent
Economic Development	Employment-Manpower
Historical Commission	Housing Appeal Board
Wire Inspector	Riverfront Commission
Housing Commission	Special Permit Review
Planning Board	Planning Department
Fire Commissioner	Fire Department
Health Department	Petroleum Storage Petitions
Centralized Dispatch	Fence Viewer
Office of Housing	Fore394st Warden
Hamden County Employment & Training Consortium	

7. INTER-GOVERNMENT / STATE & FEDERAL RELATIONS COMMITTEE

The Committee shall report on enacted state and federal legislation and its impact on the city; appraise pending state and federal legislation and make recommendations for approval/disapproval to the Mayor and the Council; track Home Rule legislation; review state and federal revenue sources to determine appropriations to the city; establish a greater presence with the Massachusetts Municipal Association, General Court and other state organizations and Federal delegation to enhance city lobbying efforts at the state and federal levels.

The Committee shall act as a conduit for information and an active sponsor of programs in addressing issues within city government between and amongst employees and citizens. The Committee will suggest appropriate legal and social guidelines for a mediation process and will help to define problems and direction in assisting individuals and organizations so that all citizens of the city will be part of the understanding process, the Committee will work in conjunction with Boards and Commissions of the Mayor.

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School Committee	Department Water & Sewer Commission
State Relations	Civil Rights & Race Relations
School Building Commission	Parking Authority
Federal Relations	Spfld Housing Authority

8. SUSTAINABILITY AND ENVIRONMENT COMMITTEE

In recognition of the impact that climate change is having and will have on our environment, economy, and public health the City Council hereby establishes the Sub-Committee on Sustainability and Environment.

The Committee shall meet regularly with all relevant city departments to discuss environmental and sustainability initiatives in the City, and will meet to examine and explore technology and innovations regarding energy efficiency, reduction, and reducing pollutants in our air and water to benefit the wellbeing, quality of life, and future of the city's residents and economic vitality of our City's businesses.

The Committee shall also hold meetings to oversee the implementation and goals of the City's Climate Action and Resiliency Plan.

9. CIVIL RIGHTS

10. SPRINGFIELD WOMEN'S COMMITTEE

This standing committee was established in recognition that the underrepresentation of women at any level of decision-making results in a democratic deficit. The Springfield Women's Committee, will provide members with a platform to educate the public on legislation that impacts women, participate in forums that promote women participation in governance and celebrate the accomplishments of residents. The Committee will also partner with local commissions and boards that deal with women's issues to further connect residents with resources and programs that offer assistance in a myriad of areas.

RULE 41 COMMITTEE OF THE WHOLE

There shall be a Committee of the Whole consisting of all members of the City Council and chaired by the President. The committee shall meet at the call of

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the President, and upon the written petition of any seven (7) members of the council. The committee shall meet at least twice a year with the city's federal and state legislative delegations.

RULE 42 DUTIES OF COMMITTEES

Each standing committee of the City Council will have the following duties in regard to each of the departments within its purview:

1. The exercise of financial overview before expenditure through committee input during the several stages of budget formulation, budget approval, and financial transfers.
2. The review and evaluation of administrative procedures and policies as carried out by department policies and program.
3. The review of substantive legislation as carried out by department policies and program.
4. The mandatory review of the Mayor's annual departmental budget recommendations prior to budget approval.

RULE 43 MEETINGS OF COMMITTEES

Only the chairperson of each committee may call special meetings in order to deal with matters referred to it by the City Council. Copies of the agenda and committee reports shall be given to the Clerk for distribution to the City Council. Committees shall schedule evening meetings, when possible, in the appropriate neighborhood relative to zone changes, special permits or other issues of a particular neighborhood concern which have been formally referred. Each committee shall meet once a month during the legislative year. The President of the City Council may remove any chairman from his or her post for failure to meet regularly on issues in either standing or special committees of the City Council.

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RULE 44 QUORUM OF COMMITTEE

A quorum of a City Council committee shall consist of two (2) members of that committee.

RULE 45 COMMITTEE CHAIRPERSON

The President shall be ex-officio chairperson of any committee of which he/she is a member, with the right to vote and on all other committees the Councilor first named shall be chairperson, and in the case of his/her resignation or inability to serve, the President shall designate a new chairperson.

RULE 46 COMMITTEE REPORTS

No committee shall act by separate consultation and no reports, except minority reports, shall be received unless they shall have been agreed to in committee actually assembled.

City Council action on all committee reports shall be to receive such and shall have no bearing on the content or recommendation of the report. A separate vote or motion shall be entertained on the item being reported on.

RULE 47 WRITTEN REPORT REQUIRED

It shall be the duty of every committee of the City Council and every board, commission, committee and department head of the city, to whom any subject may be specially referred, to report in writing within four (4) weeks or unless otherwise specified in the City Council Rules and Orders, or unless further time is granted by the Council. A written report may be waived by a majority of the Council sitting.

RULE 48 COMMITTEE MEETING DURING COUNCIL SESSIONS

No Committee shall sit during a meeting of the Council without special leave, except the committees on Ordinance and Enrollment.

RULE 49 APPOINTMENTS CONFIRMATION PROCEDURES

All City officers, boards and commissions over which the City Council has the power of appointment or confirmation, shall first be referred by the City Clerk to their appropriate committees for study, after which said appointments shall then

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be presented to the City Council within thirty- (30) days of its submission for confirmation by a roll call vote. The City Clerk may refer all re-appointments directly to the City Council for confirmation by a roll call vote.

RULE 50 COUNCIL CHAMBERS - LIMITATION OF ADMITTANCE

No person shall be admitted within the rail in the City Council Chambers during any meeting of the City Council, except upon permission of the President.

RULE 51 RESPONSIBILITIES OF CITY CLERK AT MEETING

A. ATTENDANCE AND RECORD KEEPING

The City Clerk shall act as Clerk of the City Council and attend all meetings of the Council, and keep a full and accurate journal of the proceedings of the Council meetings and such record shall be open to inspection, subject to General Law. He/she shall also record the names of members present and absent and shall have the care and custody of all records, documents, maps, plans and papers of the Council. When a yes or no vote is taken, the clerk shall call the names of all the members in seat order excepting that of the presiding officer, which shall be called last.

B. CITY CLERK RESPONSIBILITIES WITH COMMITTEES

The Clerk shall notify in writing the chairperson of each committee of the Council of the appointment of such committee.

C. OTHER RESPONSIBILITIES

The Clerk shall perform all other responsibilities set forth by statute and in these rules.

RULE 52 REQUESTS FOR OPINIONS

When seven (7) members of the City Council or a majority of a Committee of the City Council requests an opinion or response from the Law Department in writing, the Law Department shall respond to such request in writing within thirty (30) days.

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When five members of the City Council or a majority of a Committee of the City Council requests an opinion or response from the Finance Department in writing, the Finance Department shall respond to such request in writing within seven (7) days.

RULE 53 SPECIAL COMMITTEES

A. OTHER SPECIAL COMMITTEES

The President may appoint other special committees for specific purposes and with time limitations as to their existence, as from time to time he/she deems necessary.

B. DISCHARGE OF SPECIAL COMMITTEES

The President shall discharge all special committees upon completion of their assignment or the filing of a final report.

RULE 54 MEETING TIMES

No meeting of the City Council shall go beyond 10PM EST unless all members present agree unanimously. If any member present objects to going beyond 10PM EST, all remaining items shall be continued until the next regularly scheduled City Council meeting.

ORDER ESTABLISHING A PILOT FOR PUBLIC SPEAK-OUT DURING REGULAR CITY COUNCIL MEETINGS

ORDERED, that the Springfield City Council hereby establishes a **pilot procedure** permitting **Public Speak-Out to occur during regular City Council meetings on non-hearing nights**, subject to the following conditions:

1. **Applicability**

This pilot shall apply **only to regular City Council meetings that are not designated as hearing nights**. Public Speak-Out shall not occur on nights when public hearings are scheduled.

2. **Agenda Placement**

Public Speak-Out shall occur **after Roll Call, Moment of Silence, and the Pledge of Allegiance**, and **before reports, orders, ordinances, and other legislative business**.

3. **Speaker Limits**

Public Speak-Out shall be limited to **eight (8) speakers per meeting**, with a **three (3) minute time limit per speaker**.

4. **Scope of Remarks**

Speakers shall address only matters relating to the **affairs of the City of Springfield** and shall not address:

- Matters scheduled for a public hearing; or
- Matters that have already been the subject of a public hearing and are awaiting final disposition.

5. **Sign-Up Procedure**

Speaker sign-ups shall be **first-come, first-served**, administered by the **City Clerk or City Council staff**, with a clearly established cutoff time.

6. **Council Response**

Public Speak-Out shall not constitute a public hearing. Members of the City Council shall **not engage in debate or responses** during Public Speak-Out.

7. **Decorum and Enforcement**

All speakers shall comply with the City Council Rules and Orders. The **Council President** shall retain full authority to enforce time limits and maintain order.

8. **Pilot Period**

This pilot shall remain in effect for **ninety (90) days** from adoption. At the conclusion of the pilot, the City Council shall evaluate its effectiveness and determine next steps.

9. **No Permanent Rule Change**

This Order establishes a pilot only and shall not permanently amend the City Council Rules and Orders absent further action.

ORDERED, that the City Clerk shall post notice of this pilot and implement all administrative steps necessary for execution.