



City Council

Special Meeting

~ Agenda ~

36 Court Street
Springfield, MA 01103
<http://www.springfieldcityhall.com>

Anthony I. Wilson
413-787-6096

Tuesday, June 20, 2017

5:00 PM

Springfield City Hall -- Council Chambers

I. Call to Order

5:00 PM Meeting called to order on June 20, 2017 at Springfield City Hall -- Council Chambers, 36 Court Street, Springfield, MA.

II. Orders

1. Order (ID # 3999)

FY18 Budget - General Fund

ATTACHMENTS:

- FY18 - GF Schedule A (PDF)

2. Order (ID # 4070)

FY 18 Budget - EF Retained Earnings

3. Order (ID # 4000)

FY18 Budget Order - Enterprise Fund

ATTACHMENTS:

- FY18 - Schedule A - Enterprise Fund (PDF)

4. Order (ID # 4069)

FY18 Budget Order - Revolving Funds



City Council

SCHEDULED

Meeting: 06/20/17 05:00 PM
Initiator: Jennifer Whisher
Sponsors: Mayor Domenic J. Sarno
DOC ID: 3999

2.1

FY18 Budget - General Fund (Mayor Sarno)

Fiscal Year 2018 Budget Appropriations Order
July 1, 2017 to June 30, 2018
Date of Vote: June 19, 2017

General Fund

WHEREAS, to meet the expenses of the City of Springfield, including the School Department, for the fiscal year commencing July 1, 2017 and ending June 30, 2018 (FY18), General Fund Appropriations in the amount of \$625,227,043 as itemized on the attached Schedule of Appropriations and \$3,592,159, in Other Financing Uses as hereby voted from the following sources, pursuant to Massachusetts General Laws Chapter 44, Section 32, and Chapter 468 of the Acts of 2008, and the recommendations of his Honor the Mayor.

WHEREAS, after reviewing this order, the Chief Administrative and Financial Officer has certified to the Mayor and City Council, that in his professional opinion, after an evaluation of all pertinent financial information reasonably available, the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the Order, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, that no departments incur liabilities against an appropriation in excess of the unencumbered balance thereof

IT IS FURTHER ORDERED, that the City Council approves the Appropriations as itemized in the attached Schedule of Appropriations to meet the expenses of the City of Springfield for Fiscal Year 2017.

SOURCES

Estimated General Fund Revenue:	<u>\$ 628,819,202</u>
TOTAL:	\$ 628,819,202

USES

Total General Fund Financing:	\$ 625,227,043
Other Financing Uses - Trash Enterprise Fund:	<u>\$ 3,592,159</u>
TOTAL:	\$ 628,819,202

City of Springfield - Fiscal Year 2018
Mayor's Recommended Budget
Schedule of Appropriations - General Fund

Fund	Func	Dept	Classification	FISCAL 2018 RECOMMENDED GENERAL FUND
0100	10	111	CITY COUNCIL	437,254
0100	10	111	Personal Services	425,716
0100	10	111	Expenses	11,538
0100	10	111	Capital	-
0100	10	121	MAYOR	540,171
0100	10	121	Personal Services	525,788
0100	10	121	Expenses	14,383
0100	10	121	Capital	-
0100	10	133	FINANCE	940,030
0100	10	133	Personal Services	-
0100	10	133	Expenses	940,030
0100	10	133	Capital	-
0100	10	129	OFFICE OF MANAGEMENT AND BUDGET	707,362
0100	10	129	Personal Services	610,749
0100	10	129	Expenses	96,612
0100	10	129	Capital	-
0100	10	132	DEPT 3-1-1	455,554
0100	10	132	Personal Services	403,554
0100	10	132	Expenses	52,000
0100	10	132	Capital	-
0100	10	135	COMPTROLLER	566,409
0100	10	135	Personal Services	560,457
0100	10	135	Expenses	5,952
0100	10	135	Capital	-
0100	10	136	INTERNAL AUDIT	481,738
0100	10	136	Personal Services	267,759
0100	10	136	Expenses	213,979
0100	10	136	Capital	-
0100	10	138	OFFICE OF PROCUREMENT	605,082
0100	10	138	Personal Services	512,091
0100	10	138	Expenses	92,991
0100	10	138	Capital	-
0100	10	141	BOARD OF ASSESSORS	903,241
0100	10	141	Personal Services	716,173
0100	10	141	Expenses	187,068
0100	10	141	Capital	-

Attachment: FY18 - GF Schedule A (3999 : FY 18 Budget - GF Order)

City of Springfield - Fiscal Year 2018
Mayor's Recommended Budget
Schedule of Appropriations - General Fund

Fund	Func	Dept	Classification	FISCAL 2018 RECOMMENDED GENERAL FUND
0100	10	145	TREASURER	1,870,867
0100	10	145	Personal Services	504,014
0100	10	145	Expenses	1,366,853
0100	10	145	Capital	-
				-
0100	10	146	COLLECTOR	484,230
0100	10	146	Personal Services	341,570
0100	10	146	Expenses	142,660
0100	10	146	Capital	-
				-
0100	10	151	LAW	2,325,601
0100	10	151	Personal Services	1,893,883
0100	10	151	Expenses	431,718
0100	10	151	Capital	-
				-
0100	10	152	DEPARTMENT OF HUMAN RESOURCES & LABOR R	1,638,388
0100	10	152	Personal Services	1,121,354
0100	10	152	Expenses	517,034
0100	10	152	Capital	-
				-
0100	10	154	PAYROLL DEPARTMENT	166,447
0100	10	154	Personal Services	-
0100	10	154	Expenses	166,447
0100	10	154	Capital	-
				-
0100	10	155	INFORMATION TECHNOLOGY DEPARTMENT	3,117,570
0100	10	155	Personal Services	1,008,391
0100	10	155	Expenses	2,089,180
0100	10	155	Capital	20,000
				-
0100	10	161	CITY CLERK	580,121
0100	10	161	Personal Services	541,569
0100	10	161	Expenses	38,552
0100	10	161	Capital	-
				-
0100	10	162	BOARD OF ELECTION COMMISSION	581,698
0100	10	162	Personal Services	409,895
0100	10	162	Expenses	171,803
0100	10	162	Capital	-
				-
0100	10	175	PLANNING DEPARTMENT	1,277,914
0100	10	175	Personal Services	956,470
0100	10	175	Expenses	321,444
0100	10	175	Capital	-

Attachment: FY18 - GF Schedule A (3999 : FY 18 Budget - GF Order)

City of Springfield - Fiscal Year 2018
Mayor's Recommended Budget
Schedule of Appropriations - General Fund

Fund	Func	Dept	Classification	FISCAL 2018 RECOMMENDED GENERAL FUND
				-
0100	10	190	FACILITIES MANAGEMENT	2,982,403
0100	10	190	Personal Services	1,184,711
0100	10	190	Expenses	1,797,692
0100	10	190	Capital	-
				-
0100	10	193	CAPITAL ASSET CONSTRUCTION	453,120
0100	10	193	Personal Services	375,420
0100	10	193	Expenses	77,700
0100	10	193	Capital	-
				-
0100	20	210	POLICE	44,256,463
0100	20	210	Personal Services	41,226,448
0100	20	210	Expenses	3,030,016
0100	20	210	Capital	-
				-
0100	20	220	FIRE	21,669,910
0100	20	220	Personal Services	19,970,459
0100	20	220	Expenses	1,691,951
0100	20	220	Capital	7,500
				-
0100	20	241	BUILDING - CODE ENFORCEMENT	1,742,536
0100	20	241	Personal Services	1,695,916
0100	20	241	Expenses	46,620
0100	20	241	Capital	-
				-
0100	20	242	HOUSING - CODE ENFORCEMENT	865,270
0100	20	242	Personal Services	696,570
0100	20	242	Expenses	168,700
0100	20	242	Capital	-
				-
0100	20	250	CENTRALIZED DISPATCH	2,222,067
0100	20	250	Personal Services	1,721,428
0100	20	250	Expenses	496,639
0100	20	250	Capital	4,000
				-
0100	20	292	TJ O'CONNOR ANIMAL CONTROL	1,417,499
0100	20	292	Personal Services	601,007
0100	20	292	Expenses	816,492
0100	20	292	Capital	-
				-
0100	30	300	SCHOOL DEPARTMENT	406,045,030
0100	30	300	SCHOOL DEPARTMENT	406,045,030

Attachment: FY18 - GF Schedule A (3999 : FY 18 Budget - GF Order)

City of Springfield - Fiscal Year 2018
Mayor's Recommended Budget
Schedule of Appropriations - General Fund

Fund	Func	Dept	Classification	FISCAL 2018 RECOMMENDED GENERAL FUND
0100	40	400	DEPARTMENT OF PUBLIC WORKS	10,415,576
0100	40	400	Personal Services	3,812,328
0100	40	400	Expenses	6,603,248
0100	40	400	Capital	-
				-
0100	50	520	HEALTH & HUMAN SERVICES	1,514,779
0100	50	520	Personal Services	1,286,935
0100	50	520	Expenses	227,844
0100	50	520	Capital	-
				-
0100	50	541	DEPARTMENT OF ELDER AFFAIRS	287,155
0100	50	541	Personal Services	276,787
0100	50	541	Expenses	10,368
0100	50	541	Capital	-
				-
0100	50	543	VETERANS SERVICES	2,551,007
0100	50	543	Personal Services	343,189
0100	50	543	Expenses	2,207,818
0100	50	543	Capital	-
				-
0100	60	610	LIBRARY	4,561,595
0100	60	610	Personal Services	3,125,914
0100	60	610	Expenses	1,388,681
0100	60	610	Capital	47,000
				-
0100	90	613	MUSEUM	1,320,000
0100	90	613	Personal Services	-
0100	90	613	Expenses	1,320,000
0100	90	613	Capital	-
				-
0100	60	630	PARKS DEPARTMENT	8,459,720
0100	60	630	Personal Services	4,759,031
0100	60	630	Expenses	3,474,426
0100	60	630	Capital	226,263
				-
0100	70	145	DEBT SERVICE	24,963,349
0100	70	145	Personal Services	-
0100	70	145	Expenses	-
0100	70	145	Capital	24,963,349
				-
0100	80	135	STATE ASSESSMENTS	3,583,511
0100	80	135	Personal Services	-
0100	80	135	Expenses	3,583,511
0100	80	135	Capital	-

Attachment: FY18 - GF Schedule A (3999 : FY 18 Budget - GF Order)

City of Springfield - Fiscal Year 2018
Mayor's Recommended Budget
Schedule of Appropriations - General Fund

Fund	Func	Dept	Classification	FISCAL 2018 RECOMMENDED GENERAL FUND
				-
0100	90	911	CONTRIBUTION RETIREMENT PENSION	34,460,425
0100	90	911	Personal Services	-
0100	90	911	Expenses	34,460,425
0100	90	911	Capital	-
				-
0100	90	152	NON-CONTRIB. PENSIONS	139,315
0100	90	152	Personal Services	-
0100	90	152	Expenses	139,315
0100	90	152	Capital	-
				-
0100	10	135	PROVISION FOR UNCOMPENSATED ABSENCES	(1,000,000)
0100	10	135	Personal Services	(1,000,000)
0100	10	135	Expenses	-
0100	10	135	Capital	-
				-
0100	70	145	CAPITAL RESERVE FUND	2,871,523
0100	70	145	Personal Services	-
0100	70	145	Expenses	-
0100	70	145	Capital	2,871,523
				-
0100	90	152	BENEFITS	28,356,682
0100	90	152	Personal Services	-
0100	90	152	Expenses	28,356,682
			<i>Health Insurance</i>	25,383,533
			<i>Unemployment</i>	173,069
			<i>Workers Compensation Indemnity</i>	590,069
			<i>Workers Compensation Medical Claims</i>	980,000
			<i>Medicare - Employer Match</i>	1,230,011
0100	90	152	Capital	-
				-
0100	10	135	RESERVE FOR CONTINGENCIES	225,000
0100	10	135	Personal Services	-
0100	10	135	Expenses	225,000
0100	10	135	Capital	-
				-
0100	10	147	PARKING CONTRACT	1,130,846
0100	10	147	Personal Services	-
0100	10	147	Expenses	1,130,846
0100	10	147	Capital	-

Attachment: FY18 - GF Schedule A (3999 : FY 18 Budget - GF Order)

*City of Springfield - Fiscal Year 2018**Mayor's Recommended Budget**Schedule of Appropriations - General Fund*

Fund	Func	Dept	Classification	FISCAL 2018 RECOMMENDED GENERAL FUND
				-
0100	10	133	PAY-AS-YOU-GO CAPITAL	1,902,584
0100	10	133	Personal Services	-
0100	10	133	Expenses	-
0100	10	133	Capital	1,902,584
0100	10	145	DIF Debt Service Payment	150,000
0100	10	145	Personal Services	-
0100	10	145	Expenses	-
0100	10	145	Capital	150,000
0100			ENTERPRISE FUND SUPPLEMENT	3,592,159
0100			Personal Services	-
0100			Expenses	3,592,159
0100			Capital	-
TOTAL				628,819,202

Attachment: FY18 - GF Schedule A (3999 : FY 18 Budget - GF Order)



City Council

SCHEDULED

2.2

Meeting: 06/20/17 05:00 PM
Initiator: Lindsay B. Hackett
Sponsors: Mayor Domenic J. Sarno
DOC ID: 4070

FY 18 Budget - EF Retained Earnings (Mayor Sarno)

WHEREAS, to meet the expenses of the City of Springfield for the fiscal year commencing July 1, 2017 and ending June 30, 2018 (FY18), pursuant to Mass. Gen. Laws ch. 44, Section 33B, Chapter 59 Section 23, and Chapter 468 of the Acts of 2008, the Chief Administrative and Financial Officer and his Honor the Mayor have requested authorization from the City Council to transfer the sum of \$653,990 from FY16 Certified Retained Earnings to FY18 Estimated Revenue of the Enterprise Fund.

WHEREAS, after reviewing this order, the Chief Administrative and Financial Officer has certified to the Mayor and City Council, that in his professional opinion, after an evaluation of all pertinent financial information reasonably available, the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the transfer, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, that the City Council approves the transfer of the sum of \$653,990 from FY16 Certified Retained Earnings to FY18 Estimated Revenue of the Enterprise Fund and meet the expenses of the Enterprise Fund for Fiscal Year 2018.

From: Certified Retained Earnings - Other Financing Uses

6500-00-000-0000-0000-000000-0000000-701000 -	\$653,990
Total	\$653,990

To: Enterprise Fund

FY18 Estimated Revenue	\$653,990
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City Council

SCHEDULED

Meeting: 06/20/17 05:00 PM
Initiator: Jennifer Whisher
Sponsors: Mayor Domenic J. Sarno
DOC ID: 4000

2.3

FY18 Budget Order - Enterprise Fund (Mayor Sarno)

Fiscal Year 2018 Budget Appropriations Order
July 1, 2017 to June 30, 2018
Date of Vote: June 19, 2017

Trash Enterprise Fund

WHEREAS, pursuant to the requirements of Section 53F ½ of Chapter 44 of Massachusetts General Law, the following Trash Enterprise Fund shall be authorized for the fiscal year commencing July 1, 2017 and ending June 30, 2018 (FY18), provided that expenditures shall not be made or liabilities incurred for the fund in excess of the balance of the fund, nor in excess of the total authorized expenditures of the fund.

WHEREAS, after reviewing this order, the Chief Administrative and Financial Officer has certified to the Mayor and City Council, that in his professional opinion, after an evaluation of all pertinent financial information reasonably available, the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the Order, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, that the City Council approves the Appropriations as itemized in the attached Schedule of Appropriations to meet the expenses of the Trash Enterprise Fund for Fiscal Year 2018.

SOURCES

Estimated FY18 Trash Enterprise Fund Revenue:	\$ 4,726,000
Retained Earnings - Trash Fee Enterprise Fund	\$ 653,990
Other Financing Source - General Fund:	<u>\$ 3,592,159</u>
TOTAL:	\$ 8,972,149

USES

Total Trash Enterprise Fund Financing:	<u>\$ 8,972,149</u>
TOTAL:	\$ 8,972,149

*City of Springfield - Fiscal Year 2018**Mayor's Recommended Budget**Schedule of Appropriations - Trash Enterprise Fund*

Fund	Func	Dept	Classification	FISCAL 2018 RECOMMENDED GENERAL FUND
6500	40	400	TRASH ENTERPRISE	8,972,149
6500	40	400	Personal Services	3,141,067
6500	40	400	Expenses	5,831,082
6500	40	400	Capital	-
<i>TOTAL</i>				<i>8,972,149</i>



City Council

SCHEDULED

2.4

Meeting: 06/20/17 05:00 PM
Initiator: Lindsay B. Hackett
Sponsors: Mayor Domenic J. Sarno
DOC ID: 4069

FY18 Budget Order - Revolving Funds (Mayor Sarno)

Fiscal Year 2018 Budget Appropriations Order
July 1, 2017 to June 30, 2018
Date of Vote: June 19, 2017

Revolving Fund

WHEREAS, pursuant to the requirements of Section 53A and 53E ½ of Chapter 44 of Massachusetts General Law, as amended by the Municipal Modernization Act, St. 2016, c. 218, section 86, the following Revolving Funds shall be reauthorized for the fiscal year commencing July 1, 2017 and ending June 30, 2018 (FY18), provided that expenditures shall not be made or liabilities incurred for any revolving fund in excess of the balance of the fund, nor in excess of the total authorized expenditures of said fund, listed below.

WHEREAS, after reviewing this order, the Chief Administrative and Financial Officer has certified to the Mayor and City Council, that in his professional opinion, after an evaluation of all pertinent financial information reasonably available, the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the Order, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, that the City Council approves the reauthorization of the following revolving funds for Fiscal Year 2018.

Annual Appropriation

Handicapped Parking (2402-520)

Program/Purpose: Handicapped parking receipts in accordance with Chapter 40 section 8J
Receipts Credited: \$200,000
Authorization to Expend: \$200,000
Limitation: not to exceed \$500,000

Mattoon Street Parking (2408-145)

Program/Purpose: Parking violation enforcement
Receipts Credited: \$50,000
Authorization to Expend: \$50,000
Limitation: not to exceed \$50,000

Blight Removal (2409-241)

Program/Purpose: Funding building demolition, enforcement, and related blight removal activities of all city departments

Receipts Credited: \$200,000
Authorization to Expend: \$200,000
Limitation: not to exceed \$200,000

Park - Banquet Facilities (2413-650)

Program/Purpose: Operation of Barney Carriage House, King Phillip's Stockade, and Camp Wilder

Receipts Credited: \$200,000
Authorization to Expend: \$200,000
Limitation: not to exceed \$200,000

School Department - Technology Take Home Fees (2465-300)

Program/Purpose: Fees to take home computers and pay insurance premiums

Receipts Credited: \$100,000
Authorization to Expend: \$100,000
Limitation: not to exceed \$100,000