



City Council

Special Meeting

~ Minutes ~

36 Court Street
Springfield, MA 01103
<http://www.springfieldcityhall.com>

Anthony I. Wilson
413-787-6096

Wednesday, July 19, 2017

12:00 PM

City Hall -- Room 200

Call to Order

12:00 PM Meeting called to order on July 19, 2017 at City Hall -- Room 200, 36 Court Street, Springfield, MA.

Attendee Name	Title	Status	Arrived
Melvin A. Edwards	Ward 3 Councilor	Present	
Timothy C. Allen	Ward 7 Councilor	Present	
Timothy J. Rooke	At-Large Councilor	Absent	
Adam Gomez	Ward 1 Councilor	Present	
Kateri B. Walsh	At-Large Councilor	Absent	
Marcus J Williams	Ward 5 Councilor	Present	
Thomas M. Ashe	At-Large Councilor	Present	
E. Henry Twiggs	Ward 4 Councilor	Absent	
Kenneth E. Shea	Ward 6 Councilor	Absent	
Michael A. Fenton	Ward 2 Councilor	Absent	
Justin Hurst	Vice-President	Present	
Bud L. Williams	At-Large Councilor	Absent	
Orlando Ramos	President- Ward 8 Councilor	Present	

Public Meeting

2. Order (ID # 4148)

Increase in Funding - STEP Grant - No Match \$68,354

ATTACHMENTS:

- STEP Grant Increase (PDF)

RESULT: PASSED BY VOICE VOTE



City Council

ADOPTED

Meeting: 07/19/17 12:00 PM
Initiator: Christopher Fraser
Sponsors: Mayor Domenic J. Sarno
DOC ID: 4148

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Increase in Funding - STEP Grant - No Match \$68,354 (Mayor Sarno)

WHEREAS, the Police Department ("Department") has been awarded an increase of \$36,000 to the "Highway Safety Sustained Enforcement Program (STEP) Grant," bringing the total grant award to \$68,354; and

WHEREAS, the purpose of the grant is for the Department to proceed with the FFY17 Highway Safety Sustained Enforcement Program;

WHEREAS, the Department intends to use the grant funds for enforcement and administration to be conducted by the Springfield Police Department. This grant is a program in which the department was invited to participate. Because the department regularly participates in the Governor's Highway Safety Initiative that deploys 3-4 times per year, EOPSS recognized there was a significant gap in concentrated Chapter 90 enforcement. This program will provide funding to close that enforcement gap. Coordinated overtime deployments will focus on chronic problems areas based on crash data and other indicators; and;

WHEREAS, the Department has accepted the grant and requests authorization from the City Council and the Mayor to expend the grant funds listed below for the purposes of such grants; and

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the grant funds listed herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws ch. 44, sec. 53A, that the City Council approves the expenditure by the Department of the grant funds listed below for the purposes of such grant, subject to the approval of the Mayor, and the grant funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the grant without further appropriation:

Highway Safety Sustained Enforcement Program (STEP) Grant - \$68,354

RESULT: PASSED BY VOICE VOTE



REQUEST FOR GRANT SETUP

This form and the required attachments are required by the Office of the City Comptrollers before a Grant Fund and related accounts will be created in MUNIS. Please do not use this form for requesting a non-grant related account to be created – use the Request for New Account form instead. Please return this form and the required attachments to the Office of the City Comptrollers.

All fields are mandatory.

Date of Request	7-13-2017
Department Requesting Grant Setup	Police
Department Phone # (Please include extension)	787-6385
Name and Title of Person to Contact in Case of Questions	Lisa Willis

Was this Grant previously setup for a prior fiscal year? YES
 If yes, please indicate your previous project number: 69316

If this is a new Grant, have you filled out the "Approval to apply for a grant" Form?
 (Y/N) N If yes, please attach a copy of the Approved Form.

Grant Type:

	State – Highway
	Federal Pass-Through DOE– School
	Federal Direct– School
	Federal – City
	State DOE– School
	State Other – School
XX	State – City
	Private/Other

Grant Name: Highway Safety Sustained Enforcement Program (STEP)

Total Grant Amount Awarded: \$ 32,354.00 + \$36000 for a total of \$68,354

Is this a Reimbursable Grant? (Y/N) YES

A Reimbursable Grant is defined as one that requires that you pay for expenses first and then you apply to the grantor for a reimbursement of the exact amount actually expended.

If it is a Reimbursable Grant, please enter Grantor contact information or the CID # if Grantor is already in the customer file:

Entity Name	Executive Office of Public Safety
Contact Person	Diane Perrier
Street Address	10 Park Plaza Suite 3720
City, State, Zip Code	Boston, MA 02116
Telephone	617-725-3301
Fax	617-725.0260
E-Mail	Diane.Perrier@state.ma.us

Actual Award Date	3/24/2017
Board Approval Date	
Start Date	SIGNED CONTRACT DATE
Expiration Date	September 30, 2017
Renewal Action Date (optional)	

If there are any Matching Funds:

Type	
Percent	
Amount	

Comments re: Description/Purpose of Grant

Comments re: Conditions/Restrictions of Grant

If this is a Federal Grant, enter CFDA#:

If applicable enter the State ID # :DOC ID 2017SPRINGFIELDSTEPX

What is the required drawdown frequency?
(Ex: Monthly, Quarterly) QUARTERLY

If payment is to be sent by Grantor as a Wire,
Please enter any wire reference/identification # that may be used (if known)

Please list all object codes needed for the grant.
(Attach additional sheets if additional orgs and roll-ups are needed):

Org Code:

Object Codes: 506000 - \$68,353

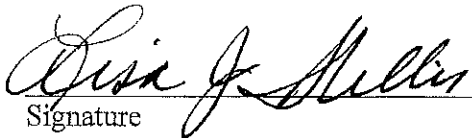
530105 - \$

542300 - \$

Budget Roll-Up Codes:

Requesting code to be 26932100 506000 69317

I hereby attest that under the penalties of Chapter 656, I will adhere to all regulations in this grant agreement. I am responsible for timely and accurate reimbursements in the amounts listed above.


Signature

7/13/2017
Date

Please attach the following documents:

- ☐ Signed Approval to Apply for a Grant Form
- ☐ Grant Award Letter
- ☐ City Council/Mayor Approval
- ☐ Any other relevant documentation

This Form and all relevant attachments will be scanned and attached in the Grant Maintenance module in MUNIS and can be viewed or printed at your convenience.

From: Willis, Lisa <LWillis@springfieldpolice.net>
Sent: Monday, July 17, 2017 9:21 AM
To: Fraser, Christopher; Leydon, Jennifer; Lewis, John
Cc: Gokey, Beth
Subject: FW: FFY 2017 STEP Grant - Springfield
Attachments: STEP 69317.pdf

Importance: High

Award and set up additional funding STEP grant.

From: Firlit, Deborah (EPS) <deborah.firlit@state.ma.us>
Sent: Thursday, July 13, 2017 1:39 PM
To: Barbieri, John; Daniele, Carla
Cc: Elliott, Brian; Lewis, John
Subject: RE: FFY 2017 STEP Grant - Springfield

Good afternoon.

Now that we've received extra federal funds, would you like to increase your FFY 2017 STEP contract by an additional \$36,000 (to be used through Sept. 30, 2017)? These added funds would increase your total award amount to \$68,353.

Please let me know as soon as possible and I will start the amended paperwork.

Regards,

Deb

From: Firlit, Deborah (OGR)
Sent: Monday, May 08, 2017 2:32 PM
To: Springfield Commissioner; Springfield C Daniele
Cc: Springfield
Subject: FFY 2017 STEP Grant - Springfield
Importance: High

Good afternoon Commissioner Barbieri,

Attached is the FFY2017 STEP Grant contract for your review and signature.

While your application had requested \$124,436.16, we can only award you **\$32,354** at this time. When additional federal funds become available, we will amend the contract.