



CITY OF SPRINGFIELD

City Clerk's Office October 10, 2012

Regular Meeting Agenda~

I hereby notify you that at twelve o'clock noon today the following items of business had been filed with this office and can be acted upon at the meeting in City Council Chambers, Room 200 at City Hall, 36 Court Street **Monday evening October 15, 2012** at 07:00 PM according to Section 12, Rules and Orders of the City Council.

City Clerk

Call to Order

7:00 PM Meeting called to order on October 15, 2012 at Springfield City Hall -- Council Chambers, 36 Court Street, Springfield, MA.

Reports of Committees

- (1.) From CC re:Nash Manufacturing -
- (2.) From CC re:Latino Foods -

Orders

- (1.) Transfer from Reserve for Contingencies - \$11,948.04 (Mayor Sarno)
- (2.) Budget Transfer Across Departments \$75,000 (Mayor Sarno)
\$75,000
- (3.) Department of Veterans Services - Baystate Health Donation - \$500.00 (Mayor Sarno)
- (4.) Bills of a Prior Year - All Depts - \$6,541.73 (Mayor Sarno)
- (5.) New North Citizens Council - \$25,000 (Mayor Sarno)
- (6.) Brookings Full Project Order \$27,900,000 (Mayor Sarno)
- (7.) Mary Dryden Full Project Order \$15,247,142 (Mayor Sarno)
- (8.) Court Square Redevelopment \$3,711,390 (Mayor Sarno)
- (9.) Union Station Redevelopment \$2,200,000 (Mayor Sarno)
- (10.) Order Authorizing and Approving Disposition of Real Property Located at 1600 Main Street (Mayor Sarno)
- (11.) DESE - Partners for Youth Success - \$79,175 (Mayor Sarno)
- (12.) Order Accepting Gift of Land at 67-69 Melrose Street (Mayor Sarno)

Informational

- (1.) From BPW re:Garfield Street - Installing PVC Conduits (WMECO) - <<Enter brief purpose>>

Resolutions

- (1.) Retirees Receive Annual CPI Increases
- (2.) Fire Alarm Box System Tax Abatements
- (3.) Honoring Mafalda "Muffie" Albano
- (4.) Support Baystate Medical/Franklin Medical Nurses
- (5.) Resolve to Extinguish Emergency Deficit Spending \$15.6M (Mayor Sarno)

Proclamations

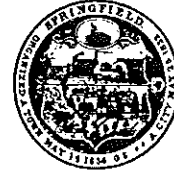
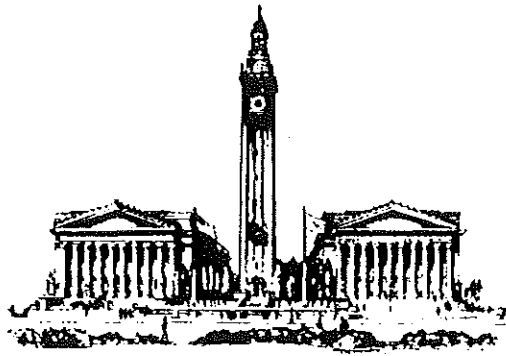
- (1.) Mafalda Albano Proclamation

Ordinances

- (1.) (ID # 1875) - Amending City Ordinance Chapter 362 Sections 9 and 11

Patrick S. Burns
City Comptroller

City Comptroller's Office
36 Court Street
Springfield, MA 01103
Office: (413) 787-6150
Fax: (413) 787-6159



THE CITY OF
SPRINGFIELD, MASSACHUSETTS

October 9, 2012

Councilor Zaida Luna
36 Court Street
City Council Office - Room 200
Springfield, MA. 01103

Re: Transfer \$13,435.00 from Comptroller – Reserve for Contingencies to Procurement – Salaries & Wages

Councilor Luna:

At a meeting of the City Council held on Monday, October 1, 2012 you invoked Rule 20 of the Rules of the City Council. This rule requires that the City Comptroller files a report to the Council verifying cost estimates and/or verifying the City's ability to meet costs associated with an order under consideration by the City Council.

The order in question is a transfer from the City Comptroller's Reserve for Contingencies Account to the Office of Procurement Salaries and Wages Account. The City's Chief Administrative and Financial Officer Lee C. Erdmann pursuant to Section 1 of Chapter 468 of the Acts of 2008 has provided a letter certifying that the City has financial resources to support this proposed expenditure (Attached Exhibit I). The City's Director of Human Resources William Mahoney on behalf of the City of Springfield negotiated a Memorandum of Understanding (MOU) with the United Public Service Employees Union (UPSEU) (Attached Exhibit II).

The MOU included eight benefit/conditions of employment related to the City Procurement Department. Benefit/Condition number seven of the MOU is an upgrade to the Position of Purchasing Assistant. This provision would upgrade the yearly salary of the Purchasing Assistant from the present salary of \$45,402.76 to a new salary of \$51,000.00. This provision becomes effective upon approval by the City Council of a transfer to fund the upgrade.

The Office of Procurement currently has 3.0 Purchasing Assistant Positions. The City Finance Department has determined that if the increase was effective on September 20, 2012 a transfer of \$13,435 would be required

Attachment: Rule 20 Councilor Luna (1864 : Transfer from Reserve for Contingencies - \$11,948.04)

to fund the upgrade for the remainder of Fiscal Year 2013. Please find attached an analysis of the required funding for the upgrade of the 3.0 Purchasing Assistant Positions (Exhibit III). This analysis assumes an effective date of the upgrade to be Monday October 15, 2012. The cost to fund the upgrade for the remainder of Fiscal Year 2013 would be \$11,948.04.

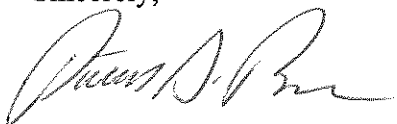
The appropriation for this expense would be transferred from the City Comptroller's Reserve for Contingencies account. The account currently has a balance of \$55,900.00.

Conclusion:

Pursuant to the MOU between the City of Springfield and UPSEU the effective date of the salary upgrade is "effective upon ratification by the City Council." The original appropriation order assumed an earlier date of ratification by the City Council. A new order should be submitted by the Mayor requesting a transfer of \$11,948.04 to be considered by the Council on Monday October 15, 2012. If this order is approved by a 2/3 vote of the City Council it will leave a balance of \$43,951.96 in the City Comptroller's Reserve for Contingencies account.

Please do not hesitate to contact me with any questions.

Sincerely,



Patrick S. Burns
City Comptroller

CC:

Council President James J. Ferrera III
Council Vice President John Lysak
Councilor Michael Fenton
Councilor Melvin A. Edwards
Councilor E. Henry Twiggs
Councilor Clodo Concepcion
Councilor Kenneth E. Shea
Councilor Timothy Allen
Councilor Bud Williams
Councilor Thomas Ashe
Councilor Timothy J. Rooke
Councilor Kateri Walsh
City Clerk Wayman Lee

Attachment: Rule 20 Councilor Luna (1864 : Transfer from Reserve for Contingencies - \$11,948.04)

The City of Springfield
Department of Administration and Finance
36 Court Street, Room 312
Springfield, MA 01103

LEE C. ERDMANN
CHIEF ADMINISTRATIVE
AND FINANCIAL OFFICER
(413) 886-5288

APPROPRIATION ORDER

October 1, 2012

Mayor Domenic J. Sarno
City Council President James J. Ferrera III
Members of the City Council
36 Court Street
Springfield, MA 01103

RE: Reserve for Contingencies transfer to Office of Procurement
Certification of Chief Administrative and Financial Officer

Dear Mayor Sarno, President Ferrera, and Members of the City Council:

On October 1, 2012, the City Council will consider an order to transfer \$13,435.00 from the Comptroller's Reserve for Contingencies account to the Office of Procurement Salaries & Wages line item. The purpose of this transfer is to provide funding for the updated UPSEU collective bargaining agreement signed on September 20, 2012.

After this transfer, the Comptroller's Reserve for Contingencies line item will have \$42,465.00 remaining for the remainder of Fiscal Year 2013.

To date, only one other transfer (\$244,100.00 for Public Works CDL winter drivers) has been processed from the Reserve for Contingencies account.

This letter will confirm that in my professional opinion, as the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order appropriating \$13,435.00, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

This certification is made in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

Please contact me with any questions.

Lee C. Erdmann
Chief Administrative and Financial Officer

Attachment: Rule 20 Councilor Luna (1864 : Transfer from Reserve for Contingencies - \$11,948.04)

MEMORANDUM OF UNDERSTANDING

Between

CITY OF SPRINGFIELD

and

UPSEU

The above parties amend the below benefit/conditions of employment related to the Procurement Department and that all other negotiated salary increases will be granted in accordance with the collective bargaining agreement:

1. **Use of Technology** The Union agrees to use technology devices, software programs and other management recommended practices in the delivery of departmental services. Management agrees to discuss and provide training on such devices, programs and other practices prior to their use.

Purchasing Assistants in this Department may be assigned to work with vehicles, laptop computers and other computer type devices (Tough Books, etc) which have incorporated into them Global Positioning System (G.P.S.) devices. GPS devices will be utilized to insure that Department personnel work in a safe, productive and efficient manner.

2. Training

Because it is in the mutual interest of both employees and the employer, the Department from time to time may require training of employees in subject areas determined by the Department to be useful for the improved efficiency or operations of the Department. While such training typically occurs during the regular work period, there may be some instances whereby training may occur outside an employee's regular workday or workweek. Additionally, training may occur at places outside of the employee's work location. Employees will be given reasonable, advanced notice in writing, of any change in working conditions(s) for each training session outside of the regular work day, week, or location. Such training assignments will be in compliance with the Collective Bargaining Agreement.

The employee required to attend such training sessions, will be reimbursed for mileage and meals in accordance with the collective bargaining agreement and the City Auditor's Travel Expenses and Milcage reimbursement policy.

4. Annual Performance Appraisals:

- 1) The performance appraisal process is designed to evaluate the performance of employees in relation to several predetermined objectives and a set of fixed, or uniform, performance measures. The appraisal process requires the manager to meet with the employee at periodic intervals during the year to discuss job performance. It is important that the appraisal of an employee focus on the employee's actual performance on the job, i.e., what the employee does or does not do and how well it is done, not on personal characteristics or traits. The performance appraisal process is designed to encourage ongoing communication between the manager and the employee regarding job performance.
- 2) The performance appraisal process has several purposes:
 - a) The performance appraisal process ensures that both the manager and the employee share an understanding of expected job performance.
 - b) The performance appraisal process encourages a dialogue between the employee and the manager regarding the employee's overall performance pattern. The purpose of the dialogue is to allow for the direct recognition of achievements and strengths, as well as the identification of areas needing improvement.
 - c) The performance appraisal process serves as a mechanism for discussing the employee's career growth potential and for planning professional development activities to advance his or her career goals. Appraisals may also be factored into other human resources decisions.
- 3) Performance appraisal process:
 - a) Communication
 - i. Initial supervisor and employee meeting
 - ii. Twice yearly reviews
 - iii. Year end review
 - b) Monitoring
 - i. The performance appraisal process must be carefully monitored by the Chief Procurement Officer to ensure fairness in the application of the process.
 - c) Establishing performance goals (performance plan)
 - i. The performance planning process should begin with the development of performance goals. Since goals are used to evaluate the employee's performance, the goals should clearly specify the manager's expectations. After the goals are developed, they are inserted in the Performance Appraisal Report.

d) Professional development plan

- i. The manager should identify an employee's strengths and weaknesses and indicate specific actions an employee should take to improve performance and how, if possible, the manager and the City may assist in this improvement effort. The primary responsibility for carrying out the professional development plan rests with the employee, with the manager providing guidance and support.

e) Immediate corrective actions

- i. In the case of an employee whose performance is well below expectations, it may be necessary for the manager to identify specific areas of improvement and develop a plan for immediate corrective action. Corrective actions are intended to rectify serious performance deficiencies and should be discussed with the employee.
- ii. If performance is constantly and significantly below expectations, the Department may begin the City/Department progressive discipline policy, which will be in compliance with the CBA.

5. Dress Code

It is the policy of the Procurement Department that employees dress appropriately for the work environment. Many of the employees engage in customer service and work with the public. Employees must comply with the following personal appearance standards:

- a. Employees are expected to dress in a manner that is normally acceptable in similar environments. Employees should not wear suggestive attire, jeans, athletic clothing, short, sandals, T-Shirts, novelty buttons, baseball hats, and similar items of casual attire that do not present a business like appearance.
- b. Hair should be clean, combed and neatly trimmed or arranged. Shaggy, unkempt hair is not permissible regardless of length.
- c. Sideburns, moustaches, and beards should be neatly trimmed.
- d. Tattoos, and body piecing (other than earrings) should not be visible.

6. Disciplinary Policy.

- i. The parties agree that discipline should be corrective rather than punitive. In accordance with this philosophy, the Department adopts a progressive discipline policy as outlined herein.
- ii. An employee may be disciplined for performance or conduct issues including, but not limited to: incompetence, inefficiency, dishonesty, insubordination, unacceptable work performance, discourteous treatment of the public, convictions on a criminal charge, any unacceptable behavior or accumulation of minor infractions, other willful acts of misconduct, or for unauthorized borrowing or stealing of City tools, equipment, material and property, violence, threats, harassment, excessive absenteeism, conduct unbecoming a member of the Department or any action, whether on duty or off duty, that brings disrepute upon the City. This list is meant to be a representative example of the kinds of behavior and performance deficiencies that will lead to disciplinary action. It is by no means exhaustive.
- iii. The Steps of the Department's Progressive Discipline Policy are as follows:
 1. First Offense: Oral Warning/Counseling Session
 2. Second Offense: Written Warning
 3. Third Offense: One Day Suspension
 4. Fourth Offense: Three Day Suspension
 5. Fifth Offense: Five Day Suspension
 6. Sixth Offense: Termination
- iv. In cases where the conduct or performance so warrants, the Department may bypass any or all of the above steps regardless of whether previous infractions or performance issues exist.

7. Upgrades - Effective upon ratification by the City Council:

This summarizes the agreed upon upgraded wage scales for staff in the Procurement Department.

0010 Purchasing Assistants

Previous salary	Salary effective upon ratification
\$45,402.76	\$51,000.00

Δ for \$23.2835 up to \$26.1539/hr

8. Job Descriptions for the above classifications follow:

The parties agree to adopt the Milliman job description for the above referenced position.

The provisions of this agreement shall not apply to the balance of the bargaining unit unless otherwise provided for in the collective bargaining agreement.

For the City of Springfield

[Signature] 9/20/12
Domenic J. Sarno, Mayor

For Upseu

[Signature] 09/20/2012
Tim Woodward, President

Date: September ²⁰, 2012

City of Springfield - City Comptroller's Office
Purchasing Assistants Salary Upgrade Impact
As of October 15, 2012

<u>Org</u>	<u>Object</u>	<u>Job Class</u>	<u>Job Title</u>	<u>Proposed Weekly Salary</u>	<u>Current Weekly Salary</u>	<u>Weekly Increase</u>	<u>Increase Effective 10/15/2012</u>
01138	501000	0010	Purchasing Assistant I	\$ 980.77	\$ 873.13	\$ 107.64	\$ 3,982.68
01138	501000	0010	Purchasing Assistant II	980.77	873.13	107.64	3,982.68
01138	501000	0010	Purchasing Assistant III	980.77	873.13	107.64	3,982.68
Totals				<u>\$ 2,942.31</u>	<u>\$ 2,619.39</u>	<u>\$ 322.92</u>	<u>\$ 11,948.04</u>

Councilor Thomas M. Ashe
28 Wood End Rd
Springfield, MA. 01118

Councilor James J. Ferrera III
33 Palmyra St.
Springfield, MA. 01118

Councilor Timothy Rooke
50 Overlook Drive
Springfield, MA. 01118

Councilor Bud L. Williams
155 Overlook Drive
Springfield, MA. 01118

Councilor Kateri Walsh
42 Magnolia Terrace
Springfield, MA. 01108

Councilor Zaida Luna
7 Demond Avenue
Springfield, MA. 01107

Councilor Michael Fenton
23 Park Road
Springfield, MA. 01104

Councilor Melvin A. Edwards
20 Dexter Street
Springfield, MA 01103

Councilor E. Henry Twiggs
78 Westminister Street
Springfield, MA. 01109

Councilor Clodo Concepcion
121 Mallowhill Road
Springfield, MA. 01129

Councilor Kenneth E. Shea
389 Trafton Road
Springfield, MA 01108

Councilor Timothy C. Allen
141 Newton Road
Springfield, MA. 01118

Councilor John A, Lysak
80 Elijah Street
Springfield, MA. 01109

**Councilor Thomas M. Ashe
28 Wood End Rd
Springfield, MA. 01118**

**Councilor James J. Ferrera III
33 Palmyra St.
Springfield, MA. 01118**

**Councilor Timothy Rooke
50 Overlook Drive
Springfield, MA. 01118**

**Councilor Bud L. Williams
155 Overlook Drive
Springfield, MA. 01118**

**Councilor Kateri Walsh
42 Magnolia Terrace
Springfield, MA. 01108**

**Councilor Zaida Luna
7 Demond Avenue
Springfield, MA. 01107**

**Councilor Michael Fenton
23 Park Road
Springfield, MA. 01104**

**Councilor Melvin A. Edwards
20 Dexter Street
Springfield, MA 01103**

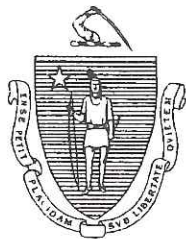
**Councilor E. Henry Twiggs
78 Westminister Street
Springfield, MA. 01109**

**Councilor Clodo Concepcion
121 Mallowhill Road
Springfield, MA. 01129**

**Councilor Kenneth E. Shea
389 Trafton Road
Springfield, MA 01108**

**Councilor Timothy C. Allen
141 Newton Road
Springfield, MA. 01118**

**Councilor John A, Lysak
80 Elijah Street
Springfield, MA. 01109**



Frank G. Cousins, Jr.
Sheriff

Harrison L. Whitney Jr.
Director

Essex County Sheriff's Department

Division of Civil Process

POST OFFICE BOX 2019
SHETLAND PARK
45 CONGRESS STREET
SUITE 4100
SALEM, MASSACHUSETTS 01970



TELEPHONE:
(978) 750-1900, ext.
3590

Fax: (978) 741-2585
PLEASE REMIT TO:
P.O. BOX 2019
SALEM, MA 01970

City of Springfield
Housing & Neighborhood Services - Legal
95 State St., 6th Fl., Code Enforcement
Springfield, MA 01103

(413)886-5206

PLEASE RETURN THIS TOP PORTION WITH YOUR PAYMENT

Statement of Account through 9/12/2012 12:00:00AM PLEASE RETURN THIS ENTIRE PAGE WITH YOUR PAYMENT

Invoice #	File Caption	Served	Reference #	Contact	Age	Balance
11016518	City of Springfield vs. Rubia Avila	Rubia Avila		Deborah Gallant	440	58.40
12018809	City of Springfield vs. Eladio Cespedes	Eladio Cespedes		Deborah J. Gal	40	58.40
Total Due						116.80

Current	31-60	61-90	Over 90
0.00	58.40	0.00	58.40



Frank G. Cousins, Jr.
Sheriff

Harrison L. Whitney Jr.
Director

Deborah Gallant

City of Springfield

Housing & Neighborhood Services - Legal
95 State St., 6th Fl., Code Enforcement
Springfield, MA 01103

Essex County Sheriff's Department Division of Civil Process

P.O. Box 2019
Shetland Park
45 Congress Street
Suite 4100
Salem, MA 01970

Phone: (413) 886-5206

Amount Due:

Invoice #: 11016518

Invoice Date: \$ 58.40
06/30/2011



Telephone:
(978) 750-1900 x3590
Fax: (978) 741-2585
www.eccf.com

Payment Due Upon Receipt

Writ: summons and order of notice, Petition to enforce the state sanitary code a

Please send a copy of this invoice with your remittance

vs.

City of Springfield

Invoice #: 11016518
Invoice Date: 06/30/2011

Rubia Avila

Serve: Rubia Avila
3 Maple Ridge Road
Methuen, MA 01844

Served by Deputy Sheriff Larry Giordano 948
Service Date: 06/27/2011 Time: 1:00AM

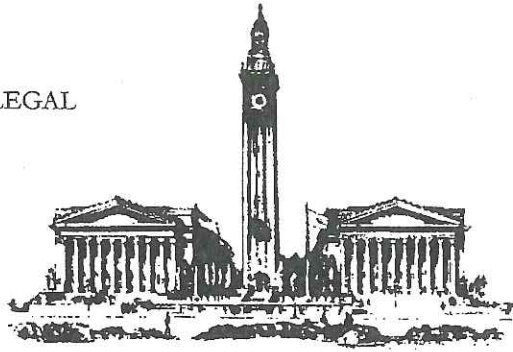
Method of Service: Last And Usual

<u>Charge</u>	<u>Amount</u>
Basic Service Fee	20.00
Travel	23.90
Copies	10.00
Conveyance	1.50
Postage and Handling	3.00
Total Charges	58.40

<u>Payment Date</u>	<u>Check Number</u>	<u>Amount</u>
Payment Total		

Amount Due: \$ 58.40

CITY OF SPRINGFIELD
CODE ENFORCEMENT - LEGAL
95 State Street, 6th Floor
Springfield, MA 01103
Tel. (413) 886-5206
Fax (413) 750-2363



THE CITY OF
SPRINGFIELD, MASSACHUSETTS

June 5, 2012

Essex County Sheriff
354 Merrimack Street, Suite 332
Lawrence, MA 01840

RE: Invoice billing for fiscal year end, 2012

To Whom It May Concern:

The City of Springfield will be nearing its fiscal year end on June 30, 2012. We are requesting that all charges incurred up to June 30, 2012, be processed as quickly as possible. Therefore, would you please forward all invoices due to services rendered on or before June 30, 2012, by July 10, 2012.

We want to insure that you will be paid in a timely manner.

Thank you for your cooperation and assistance in this matter.

Respectfully,


Deborah J. Gallant
Legal Assistant

The Republican.

SEND PAYMENTS TO:

The Republican
Post Office
P. O. Box 5310
New York, NY 10087-5310

Billing Period		Advertiser / Client Name	
06/01/2012 - 06/30/2012		Springfield City Clerk s Office	
Billing Date	Advertiser Account #	Customer Account #	
06/30/2012	4139996094Spri	4139996094Spri	
Total Amount Due	* Unapplied Amount	Terms of Payment	Page
\$ 8,979.55	\$ 0.00	Upon Receipt	1
Current Period	30 Days	60 Days	90 Days
\$ 4,024.15	\$ 1,677.90	\$ 3,277.50	\$ 0.00

Advertising Invoice and Statement
Payment Terms: Due Upon Receipt

Springfield City Clerk s Office
36 Court Street
Attn Linda Fitzpatrick
Springfield, MA 01103 USA

Amount Paid : \$

Check # :

Amount to Pay : \$ 8,979.55

PLEASE DETACH AND RETURN UPPER PORTION WITH YOUR REMITTANCE

Date	Ad# - Trans#	PO/Description	Rate Info	Size/Quantity	Amount
5/31/2012		Balance Forward			\$6,084.45
6/6/2012	P395953	Check/Money Order 215153			-\$1,129.05
6/11/2012	0002454750	ES Industry Ave ZONE CHANGE HEARING CITY O	4.18	1 x 38 Li	346.20
6/16/2012	0002458055	Charitable solicitation PROPOSED ORDINANCE AN	4.11	1 x 33 Li	150.85
6/16/2012	0002458061	Clerk Fee PROPOSED ORDINANCE AN ORDINAN	4.12	1 x 89 Li	404.05
6/16/2012	0002458063	Animal fee PROPOSED ORDINANCE AN ORDINAN	4.10	1 x 46 Li	206.70
6/16/2012	0002458065	tag sale fees PROPOSED ORDINANCE AN ORDINA	4.11	1 x 52 Li	234.40
6/16/2012	0002458075	ch 6.04.08 revised PROPOSED ORDINANCE AMEN	4.01	1 x 251 Li	1,116.95
6/18/2012	0002454703	68 Margaret St. ZONE CHANGE HEARING CITY OI	4.15	1 x 37 Li	335.30
6/18/2012	0002454777	SS Monroe, ES Hancock ZONE CHANGE HEARING	4.17	1 x 40 Li	364.00
6/18/2012	0002456511	1099 E Columbus Ave SPECIAL PERMIT HEARING	4.26	1 x 49 Li	456.10
6/18/2012	0002456516	Central Street SPECIAL PERMIT HEARING TO THE	4.27	1 x 44 Li	409.60
Amount to Pay :					\$8,979.55

The Republican.

1860 Main Street
Springfield, MA 01101

ADVERTISING BILLING: (413) 788-1121
(413) 788-3506

RETAIL ADV.: (413) 788-1250
CLASSIFIED ADV.: (413) 788-1234
CIRCULATION: (413) 788-1100



Billing Period		Advertiser / Client Name	
06/01/2012 - 06/30/2012		Springfield City Clerk s Office	
Billing Date	Advertiser Account #	Customer Account #	
06/30/2012	4139996094Spri	4139996094Spri	
Total Amount Due	* Unapplied Amount	Terms of Payment	Page
\$ 8,979.55	\$ 0.00	Upon Receipt	1
Current Period	30 Days	60 Days	90 Days
\$ 4,024.15	\$ 1,677.90	\$ 3,277.50	\$ 0.00

The Republican.**SEND PAYMENTS TO:**

The Republican
Post Office
P. O. Box 5310
New York, NY 10087-5310

Billing Period		Advertiser / Client Name	
03/01/2012 - 03/31/2012		Planning & Economic Dept/Springfield	
Billing Date	Advertiser Account #	Customer Account #	
03/31/2012	4139996020PLAN	4139996020PLAN	
Total Amount Due	* Unapplied Amount	Terms of Payment	Page
\$ 4,599.95	-\$291.90	Upon Receipt	1
Current Period	30 Days	60 Days	90 Days
\$ 2,147.25	\$ 2,744.60	\$ 0.00	\$ 0.00

Advertising Invoice and Statement

Payment Terms: Due Upon Receipt

Planning & Economic Dept/Springfield
ATTN: Cathy Mossi
70 Tapley Street
Springfield, MA 01104 USA

Amount Paid : \$

Check # :

Amount to Pay : \$ 4,599.95

PLEASE DETACH AND RETURN UPPER PORTION WITH YOUR REMITTANCE

Date	Ad# - Trans#	PO/Description	Rate Info	Size/Quantity	Amount
2/29/2012		Balance Forward			\$2,732.80
3/12/2012	0002441243	FONSI/Moxon Apt & Rivervi COMBINED NOTICE C	4.16	1 x 185 Li	853.25
3/19/2012	P389895	Check/Money Order 6786			-\$280.10
3/21/2012	0002442896	manilla /Release of funds COMBINED NOTICE OF F	4.14	1 x 158 Li	725.10
3/27/2012	0002442601	non-accessory signs Planning Board CITY OF SPRINC	4.18	1 x 31 Li	287.90
3/27/2012	0002442649	St. George Rd Planning Board CITY OF SPRINGFIEL	4.22	1 x 30 Li	281.00
Amount to Pay :					\$4,599.95

Planning Board
CITY OF SPRINGFIELD
Springfield Massachusetts
Notice is hereby given that
the Planning Board will
hold a public hearing on
Wednesday, April 4, 2012
at 6:00 P.M. in Room 220 of
City Hall for all those inter-
ested in an amendment to
the Springfield Zoning Or-
dinance by deleting Article
XVIII, Section 1801.5 and
replacing it with a new Ar-
ticle XVIII-A Non-
Accessory (Billboard) Sign
Regulations.
Full text may be viewed at
the Office of Planning &
Economic Development, 70
Tapley Street, Springfield,
MA, Monday through Fri-
day, between the hours of
8:15 AM and 4:30 PM.
Petitioners: Springfield
City Council
BY ORDER OF THE CITY OF
SPRINGFIELD PLANNING
BOARD: Kalle Stebbins,
Chairperson
(March 29, 2012)

The Republican.

1860 Main Street
Springfield, MA 01101

ADVERTISING BILLING: (413) 788-1121
(413) 788-3506

RETAIL ADV: (413) 788-1250
Circulation ADV: (413) 788-1254

SAL™

Billing Period		Advertiser / Client Name	
03/01/2012 - 03/31/2012		Planning & Economic Dept/Springfield	
Billing Date	Advertiser Account #	Customer Account #	
03/31/2012	4139996020PLAN	4139996020PLAN	
Total Amount Due	* Unapplied Amount	Terms of Payment	Page
\$ 4,599.95	-\$291.90	Upon Receipt	1
Current Period	30 Days	60 Days	90 Days
\$ 2,147.25	\$ 2,744.60	\$ 0.00	\$ 0.00



Election Systems & Software

6055 Paysphere Circle

Chicago, IL 60674

(877) 377-8683

INVOICE NO.	PAGE
820761	1
INVOICE DATE	
07/02/12	

BILL TO:

Springfield, City of, Massachusetts
36 Court St
Ground Fl Rm 8

SHIP TO:

Springfield, City of, Massachuse
36 Court St
Ground Fl Rm 8

Springfield, MA 01103-1602

Springfield, MA 01103-1602

ACCOUNT NO.	CUSTOMER P.O. NUMBER	TERMS	ORDER NO.	SALES REP.	SHIP VIA
140020	SLA 2011-2012	NET 30 DA	897930	2861	ES&S DEL
QTY. ORDERED	DESCRIPTION		UNIT PRICE	UOM DISC. %	EXTENDED PRICE

Coverage Date 11/01/11-06/30/12

Election Ref: NA

1

Sftwr Maint Agrmt-Unity ERM

1716.660000 EA

1,716.66

Election Reporting Manager

Licenses and annual maintenance of

Unity ERM Software 11/1/11 to 06/30/12

RECEIVED

2012 JUL -9 A 10:15

CITY OF SPRINGFIELD, MA
ELECTION COMMISSION

0 USD .00
.00
.00

FREIGHT DISCOUNT .00
SHIPPING & HANDLING .00
TOTAL 1,716.66
USD

INVOICE NO.	ACCOUNT NO.	AMOUNT
820761	140020	1,716.66 USD

PLEASE DETACH AND RETURN THIS STUB WITH YOUR PAYMENT.
THANK YOU!

Election Systems & Software
(877) 377-8683

0399-001

xerox

XEROX CORPORATION
PO BOX 660502
DALLAS TX
75266

THE EASY WAY
TO ORDER SUPPLIES
CALL OUR TOLL
FREE NUMBER
1-800-822-2200

12001315000
Purchase Order Number
SIGNED XOA
Special Reference
VMH00000X-000
Contract Number

NET 30 DAYS
Terms Of Payment

Telephone 888-435-6333
Please Direct Inquiries To: 
Ship To/Installed At:

CITY OF SPRINGFIELD
VETERANS SERV DEPT
ROOM 416
36 COURT ST
SPRINGFIELD MA
01103

Bill To:
0399-001

 CITY OF SPRINGFIELD
VETERANS SERV DEPT
ROOM 416
36 COURT ST
SPRINGFIELD MA
01103

07-01-12
Invoice Date

062281075
Invoice Number

716079165
Customer Number

W5225P WC 5225 PRINTER SER.# KBM-540568
MAINTENANCE PLAN

AMOUNT

BASE CHARGE

JUNE

20.00

METER USAGE
METER 1

03-21-12 TO 06-21-12
57491 68364 10873

PRINT CHARGES
METER 1 PRINTS

10873

NET BILLABLE PRINTS

10873 .005000

54.37

TOTAL EXCESS PRINT CHARGES

54.37

5225P NETWORK SCAN
SINGLE LINE FAX KT
7132 STAND

SER.# FULL-SCAN
SER.# 1FAXLIN
SER.# 7132STD

INCL
INCL
INCL

SUB TOTAL

74.37

TOTAL

74.37

THIS IS A 36 MONTH AGREEMENT FOR SERVICE
TOTAL OF INVOICE MAY VARY ACCORDING TO METER USAGE BILLED

XEROX FEDERAL IDENTIFICATION #16-0468020

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Ship To/Installed At

CITY OF SPRINGFIELD
VETERANS SERV DEPT
ROOM 416
36 COURT ST
SPRINGFIELD MA
01103

Bill To

CITY OF SPRINGFIELD
VETERANS SERV DEPT
ROOM 416
36 COURT ST
SPRINGFIELD MA
01103

When Paying By Mail
Send Payment To:

XEROX CORPORATION
P.O. BOX ~~827598~~ 904099
PHILADELPHIA, PA
~~19182-7598~~ Charlotte NC
28290-4099



Please check here if your "Bill To" address or "Ship To/Installed At"
location has changed and complete reverse side.

Invoice Amount

00-495-9391 4 716079165 062281075 07-01-12 THIS AMOUNT
RF003168 T 100111
04 3305 WB07 F A7310 2933 1 115

\$74.37
VMH13

202100008070060 0622810759 0300074372 271607916546

Invoice

Payment

Customer Information

Refer Inquiries and Correspondence to:
XEROX CORPORATION 0898-001
PO BOX 660502
DALLAS TX 75266-0501

THE EASY WAY
TO ORDER SUPPLIES
CALL OUR TOLL
FREE NUMBER
1-800-822-2200

Purchase Order Number

Special Reference

Contract Number

959180340

Terms and Conditions of Payment

PAYMENT DUE 07-08-12

Telephone

888-435-6333

Ship To/Installed At
CITY OF SPRINGFIELD
VETERANS SERV DEPT
ROOM 416
36 COURT ST
SPRINGFIELD MA
01103

FOR ADDRESS CORRECTION SEE REVERSE SIDE.

Bill To
CITY OF SPRINGFIELD
VETERANS SERV DEPT
ROOM 416
36 COURT ST
SPRINGFIELD MA
01103

xerox

Invoice Date

07-02-12

Invoice Number

500531858

Customer Number

959180340

Please reference
this number on all
inquiries to Xerox

INVOICE FOR THE PERIODIC PAYMENT ON YOUR
XEROX AGREEMENT

WC 5225 PRINTER SERIAL NUMBER KBM-540568

for June usage
PERIOD PAYMENT

\$159.38

TOTAL PAYMENT DUE

\$159.38

ASSOCIATED SERIAL NUMBERS:

1FAXLIN

7132STD

FULL-SCAN

INVOICE 22 OF YOUR 36 PERIOD CONTRACT

PLEASE INCLUDE THIS STUB WITH YOUR PAYMENT, OR WRITE YOUR INVOICE NUMBER(S) ON YOUR CHECK.

Ship To/Installed At

CITY OF SPRINGFIELD
VETERANS SERV DEPT
ROOM 416
36 COURT ST
SPRINGFIELD MA
01103

Bill To

CITY OF SPRINGFIELD
VETERANS SERV DEPT
ROOM 416
36 COURT ST
SPRINGFIELD MA
01103

When Paying By Mail
Send Payment To:

XEROX CORPORATION

P.O. BOX 827598-904099

PHILADELPHIA, PA *Charles He ne*19182-7598 *28290-4099*

Please check here if your "Bill To" address or "Ship To/Installed At"
location has changed and complete reverse side.

Invoice Amount

\$159.38

00-494-8956 959180340 500531858 07-02-12 PLEASE PAY THIS AMOUNT

2981

R000091

202100008070060 5005318581 0300159381 295918034092

0721-001

XEROX CORPORATION
PO BOX 660502
DALLAS TX
75266

Telephone 888-435-6333
Please Direct Inquiries To: 
Ship To/Installed At:

CITY OF SPRINGFIELD
ELECTIONS
36 COURT ST
SPRINGFIELD MA
01103

THE EASY WAY
TO ORDER SUPPLIES
CALL OUR TOLL
FREE NUMBER
1-800-822-2200

XOA SIGNED
Purchase Order Number

Special Reference
VMH00000X-000
Contract Number

NET 30 DAYS
Terms Of Payment

Bill To:
0721-001
JUL 23 P 3:53
CITY OF SPRINGFIELD
ELECTIONS
36 COURT ST
SPRINGFIELD MA
01103

xerox

07-20-12
Invoice Date
062738288
Invoice Number
716927124
Customer Number

W7545P WC7545P PRINTER SER.# XKP-517567
MAINTENANCE PLAN

AMOUNT

BASE CHARGE	JUNE		10.00
METER USAGE	METER READ	METER READ	NET COPIES
	05-27-12 TO	06-21-12	
TOTAL BLACK	35417	35681	264
TOTAL COLOR	17303	17461	158
METER CHARGES			
TOTAL BLACK	264		
BLACK BILLABLE PRINTS	264	.006600	1.74
TOTAL COLOR	158		
COLOR BILLABLE PRINTS	158	.037900	5.99
NET PRINT CHARGE			7.73
ENVELOPE FEED TRAY	SER.# ENVLPTRY		INCL
2/3-HOLE PUNCH	SER.# FINLX-3HP		INCL
OFC FINISHER LX	SER.# OFCFINRLX		INCL
HIGH CAP TANDEM TR	SER.# TNDMTRAY		INCL
	SUB TOTAL		17.73
	TOTAL		17.73

** ALLOWANCE PRORATED FOR 025 DAYS
THIS IS A 36 MONTH AGREEMENT FOR SERVICE
TOTAL OF INVOICE MAY VARY ACCORDING TO METER USAGE BILLED

XEROX FEDERAL IDENTIFICATION #16-0468020

PLEASE INCLUDE THIS STUB WITH YOUR PAYMENT, OR WRITE YOUR INVOICE NUMBER(S) ON YOUR CHECK.

Ship To/Installed At
CITY OF SPRINGFIELD
ELECTIONS
36 COURT ST
SPRINGFIELD MA
01103

Bill To
CITY OF SPRINGFIELD
ELECTIONS
36 COURT ST
SPRINGFIELD MA
01103

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Send Payment To:
XEROX CORPORATION
PO BOX 904099
CHARLOTTE, NC
28290-4099



Please check here if your "Bill To" address or "Ship To/Installed At" location has changed and complete reverse side.

Invoice Amount

PLEASE PAY THIS AMOUNT
06-698-5920 4 716927124 062738288 07-20-12
RR000035 T 060112
04 3305 WB07 M N6499 2933 2 F15

\$17.73
VMH13

202100008070060 0627382886 0300017735 271692712490

Customer Information

Refer Inquiries and Correspondence to:
XEROX CORPORATION 0900-001
PO BOX 660502
DALLAS TX 75266-0501

THE EASY WAY
TO ORDER SUPPLIES
CALL OUR TOLL
FREE NUMBER
1-800-822-2200

Purchase Order Number

Special Reference

Contract Number

950675298

Terms and Conditions of Payment

PAYMENT DUE 06-18-12

Telephone

888-435-6333

Ship To/Installed At
CITY OF SPRINGFIELD
ASSESSORS DEPT
36 COURT ST
SPRINGFIELD MA
01103

Bill To
CITY OF SPRINGFIELD
ASSESSORS DEPT
36 COURT ST
SPRINGFIELD MA
01103

Invoice Date
06-02-12

Invoice Number

500481292

Customer Number

950675298

Please reference
this number on all
inquiries to Xerox

FOR ADDRESS CORRECTION SEE REVERSE SIDE.

INVOICE FOR THE PERIODIC PAYMENT ON YOUR
XEROX AGREEMENT

W5135 PRINTER W/SERIAL NUMBER VXW-013414

PERIOD PAYMENT

\$144.74

TOTAL PAYMENT DUE

\$144.74

ASSOCIATED SERIAL NUMBERS:
350FCFINS 35SCNFAX1

Invoice

INVOICE 20 OF YOUR 36 PERIOD CONTRACT

PLEASE INCLUDE THIS STUB WITH YOUR PAYMENT, OR WRITE YOUR INVOICE NUMBER(S) ON YOUR CHECK.

Ship To/Installed At

CITY OF SPRINGFIELD
ASSESSORS DEPT
36 COURT ST
SPRINGFIELD MA
01103

Bill To

CITY OF SPRINGFIELD
ASSESSORS DEPT
36 COURT ST
SPRINGFIELD MA
01103

When Paying By Mail
Send Payment To:

XEROX CORPORATION
P.O. BOX 827598
PHILADELPHIA, PA
19182-7598



Please check here if your "Bill To" address or "Ship To/Installed At"
location has changed and complete reverse side.

Invoice Amount

\$144.74

00-494-8956 950675298 500481292 06-02-12 PLEASE PAY THIS AMOUNT

2981

R000080

202100008070060 5004812925 0300144743 295067529854

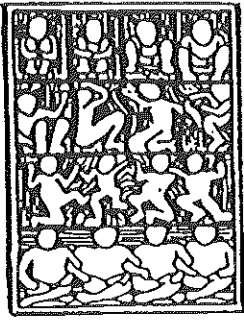
Payment

Schedule One
Bills of Prior Year
October 15, 2012

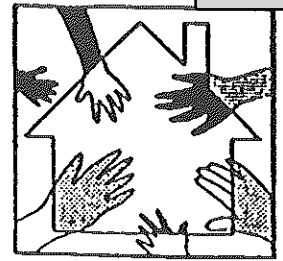
Department	Invoice #	Vendor	Date	Amount
Office of Housing	11016518	Essex County Sheriff's Dept	6/30/2011	\$ 58.40
Office of Housing	12018809	Essex County Sheriff's Dept	6/30/2012	\$ 58.40
City Clerk	n/a	The Republican	6/30/2012	\$ 4,024.15
Planning/Eco Dev	n/a	The Republican	3/31/2012	\$ 287.90
Elections Commission	820761	Election Systems & Software	7/2/2012	\$ 1,716.66
Veterans Services	62281075	Xerox Corporation	7/1/2012	\$ 74.37
Veterans Services	500531858	Xerox Corporation	7/2/2012	\$ 159.38
Elections Commission	62738288	Xerox Corporation	7/20/2012	\$ 17.73
Assessors Dept	500481292	Xerox Corporation	6/2/2012	\$ 144.74

Total				\$ 6,541.73
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Attachment: 10-15-12 - Prior Year Bills Schedule 1 (1859 : Bills of a Prior Year - All Depts - \$6,541.73)



New North Citizens' Council, Inc.
**El Instituto
de La Familia, Inc.**



2.5.a

2383 Main Street • Springfield, Massachusetts 01107-1907
(413) 747-0090 • (413) 746-4885 • Fax (413) 737-2321

October 4, 2012

Springfield Department of Parks and Recreation
Attn: Sandy Federico
200 Trafton Road
Springfield, MA 01108

Dear Mrs. Federico,

Please be informed that the North End Campus Coalition will be providing Springfield's Department of Parks and Recreation with \$25,000.00 during FY 2013. These funds are to be used to ensure open gym and other programing in the North End public schools afterschool and in the evenings.

You will receive half of these funds in the next two weeks. The other half will be provided in January 2013. We will require some documentation of outcomes and impact. Specifics regarding that documentation will be provided to you with your first installment.

Thank you in advance for you continued support of the North End community.

Sincerely,

Vanessa Otero
North End Campus Coalition Director

Massachusetts School Building Authority

Steven Grossman
Chairman, State Treasurer

John K. McCarthy
Executive Director

October 3, 2012

Ms. Rita Coppola, Director
Department of Capital Asset Construction
City of Springfield
26 Court Street, Room 312
Springfield, MA 01103

Re: Springfield Public Schools, Elias Brookings Elementary School

Dear Ms. Coppola:

I am pleased to report that the Board of the Massachusetts School Building Authority (the "MSBA") voted to approve the Proposed Project to replace the existing Elias Brookings Elementary School in the City of Springfield with a new elementary school facility on a new site, located on Walnut Street. Please note the Board's approval is subject to the conditions set forth in the attached Memorandum, dated September 26, 2012.

The Board approved an estimated maximum Total Facilities Grant of \$16,371,608, which does not include any funds for potentially eligible owner's or construction contingency expenditures. In the event that the MSBA determines that any owner's and/or construction contingency expenditures are eligible for reimbursement, the maximum Total Facilities Grant for the Proposed Project may increase to \$17,474,808. The final grant amount will be determined by the MSBA based on a review and audit of all project costs incurred by the District, in accordance with the MSBA's regulations, policies, and guidelines and the Project Funding Agreement. The final grant amount may be an amount less than \$16,371,608.

Pursuant to the MSBA's regulations, the District has 120 days to acquire and certify local approval for an appropriation and all other necessary local votes or approvals showing acceptance of the cost, site, type, scope, and timeline for the Proposed Project. Upon receipt of the certified votes demonstrating local approval, the MSBA and the District will execute a Project Funding Agreement which will set forth the terms and conditions pursuant to which the District will receive its grant from the MSBA. Once the Project Funding Agreement has been executed by both parties, the District will be eligible to submit requests for reimbursement for Proposed Project costs to the MSBA. The Project Scope and Budget Agreement signed by the District and the MSBA will be the basis for the Project Funding Agreement.

Page 2
October 3, 2012
Springfield Board Action Letter

We will be contacting you soon to discuss these next steps in more detail, but in the meantime, I wanted to share with you the Board's approval of the Proposed Project for a the replacement of the existing Elias Brookings Elementary School with a new school facility on a new site.

I look forward to continuing to work with you as part of the MSBA's grant program. As always, feel free to contact me or my staff at (617) 720-4466 should you have any questions.

Sincerely,



John K. McCarthy
Executive Director

Cc: Senator Gale Candaras
Senator James Welch
Representative Brian Ashe
Representative Cheryl Coakley-Rivera
Representative Sean Curran
Representative Michael Finn
Representative Thomas Petrolati
Representative Benjamin Swan
Mayor Domenic J. Sarno, City of Springfield
James J. Ferrera, III, President, Springfield City Council
Daniel J. Warwick, Superintendent, Springfield Public Schools
Tim McKenna, Owner's Project Manager, Arcadis U.S., Inc.
Vladimir Lyubetsky, Designer, Drummey Rosane Anderson, Inc.
File: Letters 10.2 (Region 1)

District: City of Springfield
 School Name: Elias Brookings Elementary School
 Recommended Category: Project Scope and Budget
 Date: September 26, 2012

Recommendation

That the Executive Director be authorized to enter into a Project Scope and Budget Agreement and a Project Funding Agreement with the City of Springfield to replace the existing Elias Brookings Elementary School with a new elementary school facility on a new site, located on Walnut Street.

District Information	
District Name	City of Springfield
Early Childhood Center(s)	Margaret C. Ells Early Childhood Center (PK-1)
K-12 Facility(s)	Springfield Academy for Excellence (K-12)
Elementary/Middle School(s)	12 (PK-5) 18 (K-5) 1 (PK-8)
Middle School(s)	7 (6-8)
Middle/High School(s)	1 (6-12)
High School(s)	4 (9-12)
Priority School Name	Elias Brookings Elementary School
Type of School	Elementary School
Grades Served	PK-5
Year Opened	1925
Total Square Footage	59,769
Additions	N/A
Acreage of Site	1.79 acres
Building Issues	A tornado damaged the building in June, 2011, and the City has identified deficiencies in the following areas: – Structural integrity – Mechanical systems – Electrical systems – Plumbing systems – Envelope – Windows – Roof
Original Design Capacity	Unknown
2011-2012 Enrollment	329
Agreed Upon Enrollment	320
Enrollment Specifics	The City and MSBA have mutually agreed upon a design enrollment of 320 students for grades K-5, for a school that will serve grades PK-5.

Attachment: 10 9 12_Brookings_PSB BAL (1862 : Elias Brookings Full Project Order \$27,900,000)

MSBA Board Votes	
Invitation to Feasibility Study	November 17, 2011
Preferred Schematic Authorization	June 6, 2012
Project Scope & Budget Authorization	On October 3, 2012 Board agenda
Reimbursement Rate Before Incentives	80.00%
Incentive Points	1.91 – Maintenance 1.00 – CM @ Risk
Total Reimbursement Rate ¹	80.00%

By statute, 80% is the maximum reimbursement rate. Here, the City's base reimbursement rate is 80% before applying any incentive points. If the City does not qualify for these incentive points, its reimbursement rate of 80% will not be affected because its base rate is the maximum rate of 80%. Please also note that recently-passed legislation allows the MSBA, at its sole discretion, to exempt from the 80% maximum reimbursement rate "projects that will replace or renovate a school that was damaged as a result of an emergency or disaster declared by the federal government between June 1, 2011 and August 1, 2012." The MSBA is considering how this legislation may affect the reimbursement rate for the proposed Brookings Elementary School project. Any recommendations for a change to the reimbursement rate would be presented to the Board of Directors at a future meeting.

Consultants	
Owner's Project Manager	Arcadis
Designer	Drummey Rosane Anderson, Inc.

Discussion

On June 1, 2011, a tornado struck portions of western Massachusetts, including the City of Springfield, causing damage to two schools within the City: the Elias Brookings Elementary School and the Mary A. Dryden Veterans Memorial Elementary School. At the Elias Brookings Elementary School, the most significant damage was to the building envelope, windows, and roof. The roof of the building was severely damaged, causing widespread water infiltration. In addition, high winds broke windows and displaced interior partitions. In conjunction with its consultants, the City conducted an initial study, which concluded that repairing the school to its pre-storm condition would be costly and would result in a facility that does not meet the educational needs of the City.

Since June, 2011, the City has been working to establish a budget for the project, has met with Federal Emergency Management Agency (FEMA), and has completed FEMA's Project Worksheets to determine eligibility for reimbursement under FEMA guidelines. Although the City has confirmed with FEMA that portions of the work to construct a new Elias Brookings Elementary School will be eligible for reimbursement, FEMA's final funding level and reimbursement will not be available until the project is complete.

MSBA staff reviewed the documents provided by the City and met with the City and its consultants to discuss scope and budget. The City has provided a Total Project Budget of \$27,900,000, which includes an estimated construction cost of \$22,733,394 (\$351/sf). The basis of the estimated maximum Total Facilities Grant would be \$20,464,510, which excludes site costs

in excess of 8% of total building cost, construction costs in excess of \$275 per square foot, and owner's and construction contingency costs.

Project Scope and Budget Agreement	
Enrollment: 320	City's Proposed Project Budget
Total Square Feet: 64,800	
Project Budget ¹	\$26,521,000
Scope Exclusions/Ineligible Costs	\$5,019,905
Estimated Third Party Funding (FEMA) ²	\$1,036,585
Estimated Basis of Total Facilities Grant	\$20,464,510
Reimbursement Rate	80.00 %
Estimated Maximum Total Facilities Grant ³	\$16,371,608
Potentially eligible owner's and construction contingencies	\$1,379,000
Potential additional grant funds for eligible owner's and construction contingency expenditures	\$1,103,200
Total Project Budget	\$27,900,000
Maximum Total Facilities Grant ⁴	\$17,474,808

¹ Does not include owner's or construction contingencies.

² This amount is an estimate based on information provided by the City and is subject to adjustment based on the final amount of third-party funding received by the City for this project.

³ Does not include any grant funds for potentially eligible owner's or construction contingency expenditures; subject to MSBA review and audit.

⁴ Includes maximum possible owner's and construction contingency grant funds, the final amount of which, if any, shall be determined by the MSBA in its sole discretion. The MSBA does not anticipate that the District will expend all of its contingency funds on expenses that are eligible for MSBA reimbursement.

Based on the information that the MSBA has received from the City, staff recommends that the Executive Director be authorized to enter into a Project Scope and Budget Agreement and a Project Funding Agreement with the City of Springfield to replace the existing Elias Brookings Elementary School with a new elementary school on a new site, located on Walnut Street, subject to the following conditions and limitations:

- The City understands that the MSBA's participation is as the payer of last resort and that the MSBA will not participate in any costs that will be reimbursed by FEMA or any other third party;
- The City of Springfield shall continue to work with FEMA and the Massachusetts Emergency Management Agency ("MEMA") and provide any and all information that FEMA and/or MEMA may require or request, to ensure and maximize FEMA funding and assistance for the proposed Elias Brookings Elementary School project;
- The City must receive approval from FEMA for a grant or grants that result in FEMA reimbursing the City for 75% of all FEMA-eligible project costs for the proposed Elias Brookings Elementary School project; and

- Pursuant to the MSBA's regulations, 963 CMR 2.09 (6), the total amount of FEMA funding and any other third-party funding shall be deducted from the total amount of MSBA-eligible project costs, and the remaining amount of eligible project costs shall be apportioned between the MSBA and City according to eligibility of cost and the applicable reimbursement rate, as determined by the MSBA.

MSBA staff recommends an estimated maximum Total Facilities Grant of \$16,371,608; however, the District may be eligible for up to an additional \$1,103,200 in grant funds, subject to the MSBA's review and audit of the District's owner's and construction contingency expenditures. Accordingly, staff recommends a maximum Total Facilities Grant of \$17,474,808 for the Project Scope and Budget Agreement and Project Funding Agreement with the City of Springfield to replace the existing Elias Brookings Elementary School with a new elementary school facility on a new site, located on Walnut Street.

Total Project Budget

**City of Springfield
Elias Brookings Elementary School**

9/26/2012

Total Project Budget: All costs associated with the project are subject to 963 CMR 2.16(5)		Estimated Budget	Scope Items Excluded from the Estimated Basis of Facilities Grant or Otherwise Ineligible	Estimated Basis of total Facilities Grant ¹	Estimated Total Facilities Grant ¹
Feasibility Study Agreement					
1	OPM Feasibility Study			\$0	
2	A&E Feasibility Study			\$0	
3	Env. & Site			\$0	
4	Other			\$0	
5	Feasibility Study Agreement Subtotal	\$0	\$0	\$0	\$0
Administration					
6	Legal Fees			\$0	\$0
Owner's Project Manager					
7	Design Development	\$97,420		\$97,420	
8	Construction Contract Documents	\$169,680		\$169,680	
9	Bidding	\$47,818		\$47,818	
10	Construction Contract Administration	\$388,110		\$388,110	
11	Closeout	\$90,628		\$90,628	
12	Extra Services			\$0	
13	Reimbursable & Other Services	\$75,000		\$75,000	
14	Cost Estimates	\$38,000		\$38,000	
15	Advertising			\$0	
16	Permitting			\$0	
17	Owner's Insurance			\$0	
18	Other Administrative Costs			\$0	
19	Administration Subtotal	\$906,656	\$0	\$906,656	\$725,325
Architecture and Engineering					
20	Basic Services				
21	Design Development	\$628,500		\$628,500	
22	Construction Contract Documents	\$628,250		\$628,250	
23	Bidding	\$89,750		\$89,750	
24	Construction Contract Administration	\$426,310		\$426,310	
25	Closeout	\$22,440		\$22,440	
26	Other Basic Services			\$0	
27	Basic Services Subtotal	\$1,795,250	\$0	\$1,795,250	
Reimbursable Services					
28	Construction testing	\$75,000		\$75,000	
29	Printing (over minimum)	\$10,000		\$10,000	
30	Other Reimbursable Costs	\$5,000		\$5,000	
31	Hazardous Materials			\$0	
32	Geotech & Geo-Env.	\$30,000		\$30,000	
33	Site Survey			\$0	
34	Wetlands			\$0	
35	Traffic Studies	\$17,700		\$17,700	
36	Architectural/Engineering Subtotal	\$1,932,950	\$0	\$1,932,950	\$1,546,360
CM & Risk Preconstruction Services					
37	Pre-Construction Services	\$90,000		\$90,000	\$72,000
Site Acquisition					
38	Land/Building Purchase			\$0	
39	Appraisal Fees			\$0	
40	Recording fees			\$0	
41	Site Acquisition Subtotal	\$0	\$0	\$0	\$0
Construction Costs					
42	SUBSTRUCTURE				
43	Foundations	\$962,071			
44	Basement Construction				
45	SHELL				
46	SuperStructure	\$1,926,506			
47	Exterior Closure				
48	Exterior Walls	\$2,439,081			
49	Exterior Windows	\$463,199			

Attachment: Springfield Brookings PSB Total Project Budget (1862 : Elias Brookings Full Project Order \$27,900,000)

Total Project Budget

**City of Springfield
Elias Brookings Elementary School**

9/26/2012

Total Project Budget: All costs associated with the project are subject to 963 CMR 2.16(5)		Estimated Budget	Scope Items Excluded from the Estimated Basis of Facilities Grant or Otherwise Ineligible	Estimated Basis of total Facilities Grant¹	Estimated Total Facilities Grant¹
50	Exterior Doors	\$39,350			
51	Roofing	\$734,160			
52	INTERIORS				
53	Interior Construction	\$1,824,935			
54	Staircases	\$165,500			
55	Interior Finishes	\$1,213,457			
56	SERVICES				
57	Conveying Systems	\$125,000			
58	Plumbing	\$547,123			
59	HVAC	\$2,025,376			
60	Fire Protection	\$244,475			
61	Electrical	\$2,312,537			
62	EQUIPMENT & FURNISHINGS				
63	Equipment	\$351,904			
64	Furnishings				
65	SPECIAL CONSTRUCTION & DEMOLITION				
66	Special Construction	\$0			
67	Existing Building Demolition	\$0			
68	In-Bldg Hazardous Material Abatement	\$0			
69	Asbestos Cont'g Floor Mat'l Abatement	\$0			
70	Other Hazardous Material Abatement	\$0			
71	BUILDING SITEWORK				
72	Site Preparation	\$399,530			
73	Site Improvements	\$824,085			
74	Site Civil/ Mechanical Utilities	\$466,531			
75	Site Electrical Utilities	\$140,000			
76	Other Site Construction				
77	Scope Excluded Site Cost		\$600,172		
	Construction Trades Subtotal	\$17,204,820	\$600,172		
78	Contingencies (Design and Pricing)	\$1,615,168	\$56,343		
79	D/B/B Sub-Contractor Bonds	\$402,811	\$14,052		
80	D/B/B Insurance		\$0		
81	D/B/B General Conditions	\$1,630,373	\$56,874		
82	D/B/B Overhead & Profit		\$0		
83	GMP Insurance		\$0		
84	GMP Fee	\$338,965	\$11,824		
85	GMP Contingency	\$394,913	\$13,776		
86	Escalation to Mid-Point of Construction	\$1,146,344	\$39,989		
87	Overall Excluded Construction Cost		\$4,216,875		
88	Construction Budget	\$22,733,394	\$5,009,905	\$17,723,489	\$14,178,791
89	Alternates				
				\$0	
90				\$0	
91				\$0	
92	Alternates Subtotal	\$0	\$0	\$0	\$0
93	Miscellaneous Project Costs				
	Utility company Fees	\$80,000		\$80,000	
94	Testing Services			\$0	
95	Swing Space/Modulars			\$0	
96	Other Project Costs (Mailing & Moving)	\$10,000	\$10,000	\$0	
97	Misc. Project Costs Subtotal	\$90,000	\$10,000	\$80,000	\$64,000
98	Furnishings and Equipment				
	Furnishings	\$384,000		\$384,000	
99	Equipment	\$384,000		\$384,000	
100	Computer Equipment			\$0	
101	FF&E Subtotal	\$768,000	\$0	\$768,000	\$614,400
102					

Attachment: Springfield Brookings PSB Total Project Budget (1862 : Elias Brookings Full Project Order \$27,900,000)

Total Project Budget

**City of Springfield
Elias Brookings Elementary School**

9/26/2012

Total Project Budget: All costs associated with the project are subject to 963 CMR 2.16(5)		Estimated Budget	Scope Items Excluded from the Estimated Basis of Facilities Grant or Otherwise Ineligible	Estimated Basis of total Facilities Grant ¹	Estimated Total Facilities Grant ¹
Soft Costs that exceed 20% of Const'n Cost					
103	Project Budget	\$26,521,000	\$5,019,905	\$21,501,095	\$17,200,876
104	Board Authorization		80.00	Reimbursement Rate Before Incentive Points	
105	Design Enrollment	320	2.91	Total Incentive Points ^{3, 4}	
106	Total Building Gross Floor Area (GSF)	64,800	80.00%	MSBA Reimbursement Rate	
107	Project Budget	\$26,521,000	NOTES This document was prepared by the MSBA based on a preliminary review of information and estimates provided by the City of Springfield for the Elias Brookings Elementary School project. Based on this preliminary review, certain budget, cost and scope items have been determined to be ineligible for reimbursement, however, this document does not contain a final, exhaustive list of all budget, cost and scope items which may be ineligible for reimbursement by the MSBA. Nor is it intended to be a final determination of which budget, cost and scope items may be eligible for reimbursement by the MSBA. All project budget, cost and scope items shall be subject to review and audit by the Authority, and the Authority shall determine, in its sole discretion whether any such budget, cost and scope items are eligible for reimbursement. The MSBA may determine that certain additional budget, cost and scope items are ineligible for reimbursement.		
108	Scope Items Excluded or Otherwise Ineligible	-\$5,019,905			
109	Third Party Funding (Ineligible)	-\$1,036,585			
110	Estimated Basis of Total Facilities Grant ¹	\$20,464,510			
111	Reimbursement Rate ^{3, 4}	80.00%			
112	Estimated Maximum Total Facilities Grant ¹	\$16,371,608			
113	Potentially Eligible Construction Contingency ²	\$1,326,000	1 The Estimated Basis of Total Facilities Grant and Estimated Maximum Facilities Grant amounts appearing in the "MSBA Board Approved Budget" column do not include any potentially eligible contingency funds and are subject to review and audit by the MSBA. The Estimated Basis of Total Facilities Grant, Estimated Maximum Facilities Grant, and Maximum Total Facilities Grant amounts appearing in the "Proposed Revised PFA Budget" column have been adjusted to account for construction bids received in accordance with Section 2.2 of the PFA and any budget revision requests submitted and approved by the MSBA as of the Date noted in the Proposed Revised Budget PFA column of the PFA Amendment. These amounts are also subject to further review and audit by the MSBA.		
114	Potentially Eligible Owner's Contingency ²	\$53,000			
115	Total Potentially Eligible Contingency ²	\$1,379,000			
116	Reimbursement Rate ^{3, 4}	80.00%			
117	Potential Additional Contingency Grant Funds ²	\$1,103,200			
118	Maximum Total Facilities Grant	\$17,474,808			
119	Total Project Budget	\$27,900,000			

2 - Pursuant to Section 3.20 of the Project Funding Agreement and the applicable policies and guidelines of the Authority, any project costs associated with the reallocation or transfer of funds from either the Owner's contingency or the Construction contingency to other budget line items shall be subject to review by the Authority to determine whether any such costs are eligible for reimbursement by the Authority. All costs are subject to review and audit by the MSBA.

3 - The MSBA has provisionally included two (2) incentive points for energy efficiency, subject to the District meeting certain sustainability requirements for the project. If the District does not meet the requirements for the energy efficiency, the District will not qualify for these incentive points and the MSBA will adjust the reimbursement rate accordingly.

4 - The MSBA has provisionally included one (1) incentive point for the Construction Manager at Risk construction delivery method, subject to the District receiving approval from the Office of the Inspector General to utilize this method. If the District does not receive approval for the Construction Manager at Risk delivery method, the District will not qualify for these incentive points and the MSBA will adjust the reimbursement rate accordingly.

By signing this Total Project Budget, I hereby certify that I have read and understand the form and further certify, to the best of my knowledge and belief, that the information supplied by the District in the table above is true, accurate, and complete.

By:
Title: Chair of School Building Committee

Date: _____

By signing this Total Project Budget, I hereby certify that I have read and understand the form and further certify, to the best of my knowledge and belief, that the information supplied by the District in the table above is true, accurate, and complete.

By:
Title: Chief Executive Officer

Date: _____

By signing this Total Project Budget, I hereby certify that I have read and understand the form and further certify, to the best of my knowledge and belief, that the information supplied by the District in the table above is true, accurate, and complete.

By:
Title: Superintendent of Schools

Date: _____

By signing this Total Project Budget, I hereby certify that I have read and understand the form and further certify, to the best of my knowledge and belief, that the information supplied by the District in the table above is true, accurate, and complete.

By:
Title: Chair of School Committee

Date: _____

The City of Springfield
 Department of Administration and Finance
 36 Court Street, Room 312
 Springfield, MA 01103

LEE C. ERDMANN
 CHIEF ADMINISTRATIVE
 AND FINANCIAL OFFICER
 (413) 886-5288

APPROPRIATION ORDER

October 15, 2012

Mayor Domenic J. Sarno
 City Council President James J. Ferrera III
 Members of the City Council
 36 Court Street
 Springfield, MA 01103

RE: Replacing the Elias Brookings Elementary School
Certification of Chief Administrative and Financial Officer

Dear Mayor Sarno, President Ferrera, and Members of the City Council:

On October 15, 2012, the City Council will consider an order to authorize the City Treasurer to file an application with the State to qualify bonds for the purpose of replacing the Elias Brookings Elementary School to 433 Walnut St.

The total project awarded by the Massachusetts School Building Authority (MSBA) is \$27,900,000 with federal funds totaling \$1,036,585 and the remaining 80% match, totaling approximately \$16,371,608 is currently earmarked as a MSBA appropriation. The remaining \$11,528,392 will be funded through the City's debt service.

This letter will confirm that in my professional opinion, as the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

This certification is made in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

Please contact me with any questions.

Lee C. Erdmann
 Chief Administrative and Financial Officer

Attachment: CAFO Certification - Brookings (1862 : Elias Brookings Full Project Order \$27,900,000)

The City of Springfield
 Department of Administration and Finance
 36 Court Street, Room 312
 Springfield, MA 01103

LEE C. ERDMANN
 CHIEF ADMINISTRATIVE
 AND FINANCIAL OFFICER
 (413) 886-5288

APPROPRIATION ORDER

October 15, 2012

Mayor Domenic J. Sarno
 City Council President James J. Ferrera III
 Members of the City Council
 36 Court Street
 Springfield, MA 01103

RE: Repairing the Mary Dryden Veterans Memorial School
Certification of Chief Administrative and Financial Officer

Dear Mayor Sarno, President Ferrera, and Members of the City Council:

On October 15, 2012, the City Council will consider an order to authorize the City Treasurer to file an application with the State to qualify bonds for the purpose of repairing the Mary Dryden Veterans Memorial School located at 190 Surrey Road.

The total project awarded by the Massachusetts School Building Authority (MSBA) is \$14,397,142 with federal funds totaling \$3,239,357 and the remaining 80% match, totaling approximately \$7,221,300 is currently earmarked as a MSBA appropriation. The remaining or \$4,786,485 will be funded through the City's debt service.

This letter will confirm that in my professional opinion, as the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

This certification is made in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

Please contact me with any questions.

Lee C. Erdmann
 Chief Administrative and Financial Officer

Attachment: CAFO Certification - Dryden (1866 : Mary Dryden Full Project Order \$15,247,142)

Total Project Budget

City of Springfield
Mary A. Dryden Memorial School

5/30/2012

	Total Project Budget: All costs associated with the project are subject to 963 CMR 2.16(5)	Estimated Budget	Scope Items Excluded from the Estimated Basis of Facilities Grant or Otherwise Ineligible	Estimated Basis of total Facilities Grant ¹	Estimated Total Facilities Grant ¹
	Feasibility Study Agreement				
1	OPM Feasibility Study			\$0	
2	A&E Feasibility Study			\$0	
3	Env. & Site			\$0	
4	Other			\$0	
5	Feasibility Study Agreement Subtotal	\$0	\$0	\$0	\$0
	Administration				
6	Legal Fees			\$0	\$0
	Owner's Project Manager				
7	Design Development	\$15,300		\$15,300	
8	Construction Contract Documents	\$36,719		\$36,719	
9	Bidding	\$15,300		\$15,300	
10	Construction Contract Administration	\$362,025	\$122,268	\$239,757	OPM services above 3.5% of construction cost are ineligible.
11	Closeout	\$48,656		\$48,656	
12	Extra Services		MSBA considers Construction Monitoring / Documentation part of basic services	\$0	
13	Reimbursable & Other Services	\$19,500		\$19,500	
14	Cost Estimates	\$25,000		\$25,000	
15	Advertising			\$0	
16	Permitting			\$0	
17	Owner's Insurance			\$0	
18	Other Administrative Costs			\$0	
19	Administration Subtotal	\$522,500	\$122,268	\$400,232	\$320,180
	Architecture and Engineering				
20	Basic Services				
21	Design Development	\$307,000		\$307,000	
22	Construction Contract Documents	\$317,875		\$317,875	
23	Bidding	\$37,000		\$37,000	
24	Construction Contract Administration	\$180,000		\$180,000	
25	Closeout	\$9,000		\$9,000	
26	Other Basic Services			\$0	
27	Basic Services Subtotal	\$850,875	\$0	\$850,875	
	Reimbursable Services				
28	Construction testing	\$40,000		\$40,000	
29	Printing (over minimum)	\$10,000		\$10,000	
30	Other Reimbursable Costs	\$15,000		\$15,000	
31	Hazardous Materials	\$45,000		\$45,000	
32	Geotech & Geo-Env.	\$15,000		\$15,000	
33	Site Survey	\$7,500		\$7,500	
34	Wetlands			\$0	
35	Traffic Studies			\$0	
36	Architectural/Engineering Subtotal	\$983,375	\$0	\$983,375	\$786,700
	CM & Risk Preconstruction Services				
37	Pre-Construction Services	\$75,000		\$75,000	\$60,000
	Site Acquisition				
38	Land/Building Purchase			\$0	
39	Appraisal Fees			\$0	
40	Recording fees			\$0	
41	Site Acquisition Subtotal	\$0	\$0	\$0	\$0
	Construction Costs				
42	SUBSTRUCTURE				
43	Foundations	\$296,876			
44	Basement Construction				
45	SHELL				
46	SuperStructure	\$464,304			
47	Exterior Closure				
48	Exterior Walls	\$500,538			
49	Exterior Windows	\$334,898			
50	Exterior Doors	\$32,000			
51	Roofing	\$186,727			
52	INTERIORS				
53	Interior Construction	\$746,290			
54	Staircases	\$10,000			

					ProRated 20% Exclusion	
				\$0	-Administration	
				\$0	-A/E Services	
				\$0	-Miscellaneous Proj Costs	
\$0	Soft Cost Reimbursement			\$1,423,607	Sum of Three Soft Costs	
	Est'd Budget	Excluded		Eligible Soft Costs	Category	
\$0	\$522,500	\$122,268		\$400,232	-Administration	
	\$983,375	\$0		\$983,375	-A/E Services	
		Ineligible therefore not included in calculation		\$40,000	-Site Acquisition	
	\$90,000	\$50,000		\$672,000	-Miscellaneous Proj Costs	
	\$672,000	\$0			FFE	
%				Not included in this calculation	Owners Contingency	
				\$2,095,607	Total Eligible Soft Costs	
	Construction Costs associated with Soft Cost Cap Calculation					
	Est'd Budget			Construction Costs	Category	
	\$75,000			\$75,000	-CM Preconstruction services	
	\$10,720,901			\$10,720,901	-Construction Cost	
				Not included in this calculation	-Construction Contingency	
				\$10,795,901	Total Construction Cost	
86				20%	Soft Cost Allowance	
				\$2,159,180.20	Reimbursable Soft Cost	
				-\$63,573.20	Eligible minus Reimbursable	
				-If Eligible minus Reimbursable is negative OK.		
				-If Eligible minus Reimbursable is positive enter value into Soft Costs that exceed 20% of Const'n Cost below in the Ineligible column.		
	Construction Budget	\$10,720,901				
	OPM Services	Eligible Fees	% of Const	OPM Value @ 3.50% Value > 3.5%		
	Basic Services	\$497,500	\$375,232	4.64%	\$375,232	\$0
	Extra Services	\$25,000		0.23%		
	Designer Services			Dsg'r Value @ 10.00% Value > 10%		
	Basic Services	\$850,875	\$850,875	7.94%	\$1,072,090	-\$221,215
	Extra Services	\$132,500		1.24%		
00						
00	Includes the \$19,500 listed for Consturction Monitoring/Documentation which is considered part of basic services even if carried by sub consultant.					

Total Project Budget

City of Springfield
Mary A. Dryden Memorial School

5/30/2012

Total Project Budget: All costs associated with the project are subject to 963 CMR 2.16(5)		Estimated Budget	Scope Items Excluded from the Estimated Basis of Facilities Grant or Otherwise Ineligible	Estimated Basis of total Facilities Grant ¹	Estimated Total Facilities Grant ¹
55	Interior Finishes	\$920,520			
56	SERVICES				
57	Conveying Systems	\$17,500			
58	Plumbing	\$537,663			
59	HVAC	\$1,227,272			
60	Fire Protection	\$191,400			
61	Electrical	\$1,357,442			
62	EQUIPMENT & FURNISHINGS				
63	Equipment	\$93,770			
64	Furnishings	\$300,600			
65	SPECIAL CONSTRUCTION & DEMOLITION				
66	Special Construction				
67	Existing Building Demolition	\$373,573			
68	In-Bldg Hazardous Material Abatement	\$50,000			
69	Asbestos Cont'g Floor Mat'l Abatement	\$65,000	\$65,000		
70	Other Hazardous Material Abatement	\$35,000			
71	BUILDING SITEWORK				
72	Site Preparation	\$210,414			
73	Site Improvements	\$571,975			
74	Site Civil/ Mechanical Utilities	\$194,100			
75	Site Electrical Utilities	\$47,354			
76	Other Site Construction				
77	Scope Excluded Site Cost		\$446,419		
	Construction Trades Subtotal	\$8,765,216	\$511,419		
78	Contingencies (Design and Pricing)	\$213,880	\$12,479		
79	D/B/B Sub-Contractor Bonds		\$0		
80	D/B/B Insurance		\$0		
81	D/B/B General Conditions	\$1,230,662	\$71,805		
82	D/B/B Overhead & Profit		\$0		
83	GMP Insurance		\$0		
84	GMP Fee	\$158,437	\$9,244		
85	GMP Contingency	\$202,990	\$11,844		
86	Escalation to Mid-Point of Construction	\$149,716	\$8,735		
87	Overall Excluded Construction Cost				
88	Construction Budget	\$10,720,901	\$625,526	\$10,095,375	\$8,076,300
89	Alternates				
90					
91					
92				\$0	
93	Alternates Subtotal	\$0	\$0	\$0	\$0
	Miscellaneous Project Costs				
94	Utility company Fees	\$10,000		\$10,000	
95	Testing Services	\$30,000		\$30,000	
96	Swing Space/Modulars			\$0	
97	Other Project Costs (Mailing & Moving)	\$50,000	\$50,000	\$0	
98	Misc. Project Costs Subtotal	\$90,000	\$50,000	\$40,000	\$32,000
	Furnishings and Equipment				
99	Furnishings	\$336,000		\$336,000	
100	Equipment	\$336,000		\$336,000	
101	Computer Equipment			\$0	
102	FF&E Subtotal	\$672,000	\$0	\$672,000	\$537,600
103	Soft Costs that exceed 20% of Const'n Cost				
104	Project Budget	\$13,063,776	\$797,794	\$12,265,982	\$9,812,785

Abatement of asbestos containing floor material is ineligible for reimbursement

Site Costs above 8% of building cost are ineligible for reimbursement

Mailing & Moving is ineligible for reimbursement

Site Cost Reimbursement = 8.0%
Direct Site Cost Excluded Eligible Site Costs
\$1,023,843 \$0 \$1,023,843 Eligible Site Costs
Direct Bldg Cost \$7,217,800
\$577,424 Reimbursable Site Cost
Scope Excluded Site Cost \$446,419 Eligible minus Reimbursable
If Eligible minus Reimbursable is negative OK. No ineligible needed
If Eligible minus Reimbursable is positive enter value into Scope Excluded Site Co

Construction Cost Reimbursement
\$373,573 Eligible Demo
\$85,000 Eligible Abatement
\$458,573 Total Eligible Demo & Abatement
\$11,190 2.44% % of Trades
\$0 0.00% % of Trades
\$0 0.00% % of Trades
\$64,385 14.04% % of Trades
\$0 0.00% % of Trades
\$0 0.00% % of Trades
\$8,289 1.81% % of Trades
\$10,620 2.32% % of Trades
\$0 1.47% % of Cumulative sum of Trades and Markups
\$553,057 Marked Up Demo & Abatement
\$10,095,375 Eligible Construction Cost
40,900 Proposed GSF; Manually enter eligible area if less than total area
275 Reimbursable Const Cost for New Construction \$/sf (subject to change)
\$11,247,500 Reimbursable Const Cost
\$553,057 Marked Demo & Abatement
\$11,800,557 Reimbursable Const Cost
-\$1,705,182 Eligible Minus Reimbursable
If Eligible minus Reimbursable is negative OK. No ineligible entry needed
If Eligible minus Reimbursable is positive enter value into Overall Excluded Construction Cost

FFE Reimbursement
\$672,000 Eligible FFE
280 Design Enrollment
\$2,400 Reimbursable/student (Subject to change)
\$672,000 Reimbursable Cost
\$0 Eligible Minus Reimbursable
If Eligible minus Reimbursable is negative OK.
If Eligible minus Reimbursable is positive enter value into Scope Excluded FFE Cost

Total Project Budget

City of Springfield
Mary A. Dryden Memorial School

5/30/2012

Total Project Budget: All costs associated with the project are subject to 963 CMR 2.16(5)		Estimated Budget	Scope Items Excluded from the Estimated Basis of Facilities Grant or Otherwise Ineligible	Estimated Basis of total Facilities Grant ¹	Estimated Total Facilities Grant ¹
105	Board Authorization		80.00	Reimbursement Rate Before Incentive Points	
106	Design Enrollment	280	6.74	Total Incentive Points	
107	Total Building Gross Floor Area (GSF)	40,900	80.00%	MSBA Reimbursement Rate	
108	Project Budget	\$13,063,776	NOTES This document was prepared by the MSBA based on a preliminary review of information and estimates provided by the City of Springfield for the Mary A. Dryden Memorial School project. Based on this preliminary review, certain budget, cost and scope items have been determined to be ineligible for reimbursement, however, this document does not contain a final, exhaustive list of all budget, cost and scope items which may be ineligible for reimbursement by the MSBA. Nor is it intended to be a final determination of which budget, cost and scope items may be eligible for reimbursement by the MSBA. All project budget, cost and scope items shall be subject to review and audit by the Authority, and the Authority shall determine, in its sole discretion whether any such budget, cost and scope items are eligible for reimbursement. The MSBA may determine that certain additional budget, cost and scope items are ineligible for reimbursement.		
109	Scope Items Excluded or Otherwise Ineligible	-\$797,794			
110	Third Party Funding (Ineligible)	-\$3,239,357			
111	Estimated Basis of Total Facilities Grant ¹	\$9,026,625			
112	Reimbursement Rate	80.00%			
113	Estimated Maximum Total Facilities Grant ¹	\$7,221,300			
114	Potentially Eligible Construction Contingency ²	\$1,072,090	1 - Does not include any potentially eligible contingency funds and is subject to review and audit by the MSBA.		
115	Potentially Eligible Owner's Contingency ²	\$261,276	2 - Pursuant to Section 3.20 of the Project Funding Agreement and the applicable policies and guidelines of the Authority, any project costs associated with the reallocation or transfer of funds from either the Owner's contingency or the Construction contingency to other budget line items shall be subject to review by the Authority to determine whether any such costs are eligible for reimbursement by the Authority. All costs are subject to review and audit by the MSBA.		
116	Total Potentially Eligible Contingency ²	\$1,333,366			
117	Reimbursement Rate	80.00%			
118	Potential Additional Contingency Grant Funds ²	\$1,066,693			
119	Maximum Total Facilities Grant	\$8,287,993			
120	Total Project Budget	\$14,397,142			

1.91	(0-2) Maintenance
1	(0-1) CM @ Risk
0	(0-6) Newly Formed Regional School District
3.83	(0-5) Major Reconstruction or Reno/Reuse
	31,300 gsf Reno'd or existing to remain
	40,900 gsf Total at conclusion of project
0	(0-1) Overly Zoning 40R and 40S
0	(0-0.5) Overlay Zoning 100 units or 50% of units 1,2, or 3 family structures
0	(0-2) Energy Efficiency - "Green Schools"
0	(5) Model Schools
6.74	Total Incentive Points

Value of Third Party Funding is estimated at 22.5% (75% of 30%) of the Total Project Budget.

By signing this Total Project Budget, I hereby certify that I have read and understand the form and further certify, to the best of my knowledge and belief, that the information supplied by the District in the table above is true, accurate, and complete.

By signing this Total Project Budget, I hereby certify that I have read and understand the form and further certify, to the best of my knowledge and belief, that the information supplied by the District in the table above is true, accurate, and complete.

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By signing this Total Project Budget, I hereby certify that I have read and understand the form and further certify, to the best of my knowledge and belief, that the information supplied by the District in the table above is true, accurate, and complete.

By:
Title: Chair of School Building Committee

By:
Title: Chief Executive Officer

By:
Title: Superintendent of Schools

By:
Title: Chair of School Committee

Date: _____

Date: _____

Date: _____

Date: _____

Q:\June 6, 2012 Board Meeting\Project\Ready for MP\Springfield Dryden - Total Project Budget jj.xls\PS and B TPB

Board Memo Template

	District's Proposed Total Project Budget	Estimated Basis of Total Facilities Grant
Design Enrollment	280	
Total Gross Square Feet	40,900	
Total Project Budget	\$14,397,142	\$9,026,625
Project Cost per Square Foot	\$352	\$221
Total Construction Budget	\$10,720,901	\$10,095,375
Construction Cost per Square Foot	\$262	\$247
Reimbursement Rate		80.00%
Estimated Total Facilities Grant		\$7,221,300
Potential additional grant funds for eligible owner's and construction contingency expenditures		\$1,066,693
Maximum Total Facilities Grant		\$8,287,993

The City of Springfield
 Department of Administration and Finance
 36 Court Street, Room 312
 Springfield, MA 01103

LEE C. ERDMANN
 CHIEF ADMINISTRATIVE
 AND FINANCIAL OFFICER
 (413) 886-5288

AUTHORIZATION ORDER

October 15, 2012

Mayor Domenic J. Sarno
 City Council President James J. Ferrera III
 Members of the City Council
 36 Court Street
 Springfield, MA 01103

RE: Court Square Redevelopment
Certification of Chief Administrative and Financial Officer

Dear Mayor Sarno, President Ferrera, and Members of the City Council:

On October 15, 2012, the City Council will consider an order to authorize the City Treasurer to file an application with the State to qualify bonds for the purpose of aiding the Springfield Redevelopment Authority in an urban renewal project. Specifically, the project will consist of building a parking garage at Court Square, land takings, tenant relocation, demolition, asbestos abatement and construction costs.

The project is expected to generate a private investment of over \$20 million. This reflects the budget to redevelop the historic 3-7 and 13-31 Elm Street properties, which will utilize developer equity, private lending and historic and new markets tax credits. The city bond funding of \$3.7 million would be utilized to undertake urban renewal activities related to the project, specifically the development of parking to support the project. A request of \$7.4 million has been made to the state's MassWorks program to fund the construction of a structured parking facility adjacent to the properties.

This letter will confirm that in my professional opinion, as the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

This certification is made in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

Please contact me with any questions.

Lee C. Erdmann
 Chief Administrative and Financial Officer

Attachment: CAFO Certification - Court Square (1867 : Court Square Redevelopment \$3,711,390)

The City of Springfield
 Department of Administration and Finance
 36 Court Street, Room 312
 Springfield, MA 01103

LEE C. ERDMANN
 CHIEF ADMINISTRATIVE
 AND FINANCIAL OFFICER
 (413) 886-5288

AUTHORIZATION ORDER

October 15, 2012

Mayor Domenic J. Sarno
 City Council President James J. Ferrera III
 Members of the City Council
 36 Court Street
 Springfield, MA 01103

RE: Union Station Redevelopment
Certification of Chief Administrative and Financial Officer

Dear Mayor Sarno, President Ferrera, and Members of the City Council:

On October 15, 2012, the City Council will consider an order to authorize the City Treasurer to file an application with the State to qualify bonds for the purpose of aiding the Springfield Redevelopment Authority in the implementation of the Union Station Redevelopment project. The project will consist of acquisition, demolition, hazardous materials remediation, remodeling, reconstructing construction, making repairs at the Union Station project site, and also including all costs incidental or related to the Union Station project.

The total project costs are approximately \$78,100,000 dollars. Several Federal and State grants and bond earmarks totaling approximately \$42.7 million have either been obligated or received. The remaining dollars will be funded through future discretionary grants.

This letter will confirm that in my professional opinion, as the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

This certification is made in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

Please contact me with any questions.

Lee C. Erdmann
 Chief Administrative and Financial Officer

Attachment: CAFO Certification - Union Station (1868 : Union Station Redevelopment \$2,200,000)



Massachusetts Department of Elementary and Secondary Education

75 Pleasant Street, Malden, Massachusetts 02148-4906

Telephone: (781) 338-3000
TTY: N.E.T. Relay 1-800-439-2370

September 21, 2012

Mr. Patrick J Sullivan
Executive Director
Department of Parks, Buildings and Recreation Management
200 Trafton Road
Springfield, MA 01108

Dear Mr. Sullivan:

I am pleased to inform you that the Massachusetts Department of Elementary and Secondary Education has awarded the Springfield Department of Parks, Buildings and Recreation Management a Fiscal Year 2013 (2012-2013) Teen Pregnancy Prevention: Partners for Youth Success Grant through Fund Code 716 in the amount of \$79,175.

The following provisions are included:

1. All middle school, after school students will be part of *It PaYS (Making Proud Choices)*, unless their parents contact you and opt out.
2. On the days that *It PaYS (Making Proud Choices)* is running in a school you will not offer a competing club or activity. If a parent opts a child out, then you will find appropriate programming during that hour.

The approved budgets will be forwarded to the Grants Management Office to be entered into the grants system. The approved grant programs are authorized to be run between October 1, 2012 and August 31, 2013.

If you have any questions, please contact Joy Robinson-Lynch, Coordinator of Sexual Health Education at: (781) 338-6331 or by email at jrobinson-lynch@doe.mass.edu.

Sincerely,

Kathleen C. Millett
Executive Director
Office for Nutrition, Health & Safety Programs

c: Paula Thayer, Director Afterschool Program

Attachment: Teen Pregnancy grant - DESE - \$79,175 (1860 : DESE -Partners for Youth Success - \$79,175)



City of Springfield, Massachusetts

Form: Approval to Apply for a Grant

General Information	
Grant Title	Teen Pregnancy Prevention: Partners for Youth Success
Submission Date	September 4, 2012
Grant Category	MA Department of Elementary and Secondary Education
Purpose/Summary of Grant	The Teen Pregnancy Prevention: Partners for Youth Success grant is intended to assist the Springfield Afterschool Program with: - Full and complete implementation of the Making Proud Choices curriculum with the added adult preparation lessons) It PaYS curriculum in programs operating in 6 middle schools; - Evaluation activities related to program implementation and outcomes; and - Building sustainability of the program beyond the funding period.
Amount of Grant	\$100,000
Staff Contact Name	Paula E. Thayer
Department	DPRM
Contact Information	pthayer@springfieldcityhall.com 750-2479
Matching funds and/or support required	
Are matching funds required?	☐ Yes ☒ No If yes, dollar amount, timing, and source:
Are you hiring new staff under this grant? Note the City's <u>Recruitment and Procedures</u> require that the hiring department structure the hiring as grant funded and temporary.	☐ Yes ☒ No If yes, describe how this will be done:
Is the grant for positions full time or part time?	N/A
Are there benefits?	N/A
Does work needed by the grant require staff hours from other departments?	☐ Yes ☒ No If yes, describe whether that department or those departments have been notified, and whether those staff hours are covered under the grant:
Are you purchasing equipment under this grant? Note the City's <u>Recruitment and Procedures</u> require that any purchase be notified of all purchases.	☐ Yes ☒ No If yes, describe equipment and software (include information on how upgrades for both hardware and software will be funded):
Is equipment and software support covered under the grant?	☐ Yes ☒ No If yes, describe costs covered and who will be providing the support:
Are you requesting capital projects under this grant? Note the City's <u>Recruitment and Procedures</u> require capital project be approved through centralized capital planning process.	☐ Yes ☒ No If yes, describe who will be providing on-going maintenance and whether / how those cost are covered:
Sign-off	
DEPARTMENT HEAD	 Date: 8/23/12
GRANT DIRECTOR	 Date: 8/24/12

Attachment: Teen Pregnancy grant - DESE - \$79,175 (1860 : DESE -Partners for Youth Success - \$79,175)