



Springfield Public Schools
Office of the School Committee
1550 Main Street, 2 FLR
Springfield, MA 01103-1410

SPRINGFIELD PUBLIC SCHOOLS

Monday, March 16, 2026

Mrs. Gladys Oyola-Lopez, City Clerk
City Clerk's Office
36 Court Street
Springfield, MA 01103

Dear Mrs. Oyola-Lopez:

The Springfield School Committee Office has scheduled a subcommittee meeting. Please see the details provided below:

JOINT SUBCOMMITTEE MEETING

Wednesday, March 18, 2026 @ 4:30 PM

Location: Springfield Public Schools

1550 Main Street, 2 FLR, New England Boardroom, Springfield, MA

All open session meetings may be viewed live & in real-time at:

<https://www.youtube.com/@schoolcommitteeSPS/streams>

ORDER OF BUSINESS

Technology Subcommittee

- I. CALL TO ORDER – ROLL CALL**
- II. PRESENTATIONS:**
 - A. Artificial Intelligence Taskforce.
- III. INFORMATIONAL/DISCUSSION ITEMS:**
 - A. FirstView Instructional materials for Families.
 - B. SchoolMint implementation project plan.
 - C. Discuss guidance for Students on the use of Generative Artificial Intelligence.
 - D. Discuss guidance for Staff on the use of Generative Artificial Intelligence.

Technology Subcommittee Members

Ms. LaTonia Monroe-Naylor, Chair

Ms. Denise Hurst

Ms. Barbara Gresham

Legislative & Contracts Subcommittee Members

Ms. Ayanna Crawford, Chair

Ms. Denise Hurst

Ms. LaTonia Monroe-Naylor



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Legislative & Contracts Subcommittee

I. CALL TO ORDER – ROLL CALL

II. INFORMATIONAL/DISCUSSION ITEMS:

- A. Discuss proposed changes to the Student Acceptable Use Policy.
- B. Discuss the proposed changes to the Staff Acceptable Use and Electronic Data Security Policy.
- C. Discuss the proposed changes to the Written Information Security Program Policy including incorporating the Email Retention Policy, and proposed changes therein.
- D. Discuss and review the Public Participation at School Committee Meetings Policy (BEDH).

III. VOTING ITEMS:

- A. Vote to recommend to the full committee adoption of Proposed Changes to Student Acceptable Use Policy, including title change to “Student Acceptable Use and Internet Safety Policy”.
- B. Vote to recommend to the full committee adoption of Proposed Changes to Staff Acceptable Use and Electronic Data Security Policy.
- C. Vote to recommend to the full committee consolidating Email Retention Policy, including proposed changes therein, into the Written Information Security Program Policy.
- D. Vote to recommend to the full committee adoption of Proposed Changes to Written Information Security Program Policy.

Sincerely,

Triny Vargas
Executive Assistant to the School Committee

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Ms. Denise Hurst

Ms. Barbara Gresham

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