

September 22, 2017
School Building Commission
Location: Springfield School Department, Springfield, MA

Members Present: Steve Desilets, Daniel Warwick, TJ Plante, Pat Sullivan, Norman Roldan and Chris Collins

Members Absent: Ken Shea, Collin McQuade and Jennifer Leydon,

Also Present: Peter Garvey, Director Capital Asset Construction

SBC Counsel Present: Kathy Breck

Norman Roldan called the meeting to order at 11:35am.

1. Administrative update

A motion to approve the Meeting Minutes of August 23, 2017, was made by Steve Desilets. Pat Sullivan seconded the motion and it was unanimously approved. All members were in favor and none oppose and none abstained.

2. Brightwood

Peter Garvey presented the required vote and approval of the DiNisco Design Feasibility Study (FS) and Schematic Design (SD) proposal to the School Building Commission (SBC). The scope of work for the feasibility study and schematic design will include the research and evaluation of potential alternative solutions to the Brightwood School with the possible consolidation of one or more other elementary schools into this project. He stated the contract price for DiNisco Design FS/SD basic services fee is for \$500,000. This fee will allow the designer to prepare various key components such as: architectural services, preliminary design programming, schematic reporting, engineering for structural, HVAC, plumbing, fire protection, electrical and civil, landscape architecture, food service consulting, educational programming, FF&E consulting, technology consulting, green design consulting, cost estimate, life cycle cost analysis, energy modeling, LEED/CHPS scorecard and attending City/MSBA meetings. Peter explained that the designer's contract will provide the City a cost construction analysis for up to three potential options for the Brightwood School. The three options will be renovation, addition, a new building or consolidation with another school.

Steve Desilets asked what the deadline schedule was. Peter replied there is a six to seven month before our first deadline for the schematic design.

Steve Desilets made an motion to approve DiNisco Design Inc., as the Designer for the Brightwood Elementary School Project, through the Schematic Design Phase, at a not to exceed fee of \$500,000, in substantially the same form as the contract for Designer Services attached hereto as Exhibit A. TJ Plante seconded the motion and it was unanimously approved. All members were in favor, none opposed and none abstained.

Deberry School

Peter informed the SBC that DeBerry educational enrollment plan will need to be submitted to the MSBA. Once it has been submitted, the MSBA will review the district proposed project plan and will notify the City on their determination.

MSBA ARP Project

Peter reported to the School Building Commission that the Windows and Doors Accelerated Repair Project for Kiley, Zanetti and Balliet School will go out to bid at the end of November 2017. He also mentioned that the three roof replacement and ADA upgrades for Kensington, Thomas Balliet and Mary Lynch, roofs are completed and the contractors are presently working on the ADA accessibility upgrades. Kensington will be getting install a new concrete ramp and stairs at the Bloomfield Street entrance. At the south end of Thomas Balliet School adjacent to the existing stairway will be installed a 4 stops elevator that will provide access from the parking lot.

Project Updates

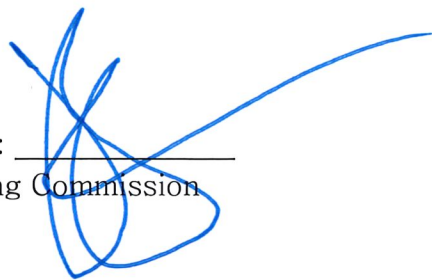
Peter mentioned in 2019, the next windows and doors Accelerated Repair Project will be for the South End Middle School.

He also mentioned the next Statement of Interest will need to be submitted in January 2018.

Next Meeting: To be announced

Adjournment: A motion to adjourn was made by TJ Plant and seconded by Daniel Warwick and it was unanimously approved at 11:46AM.

A True Copy Attest: _____
Clerk School Building Commission

A handwritten signature in blue ink, consisting of several overlapping loops and a long horizontal stroke extending to the right.