City Council

Budget Meeting

~ Agenda ~

36 Court Street
Springfield, MA 01103
http://www.springfieldcityhall.com

Anthony I. Wilson
413-787-6096

Monday, June 11, 2018 | 5:00 PM | Springfield City Hall -- Council Chambers

Call to Order

5:00 PM Meeting called to order on June 11, 2018 at Springfield City Hall -- Council Chambers, 36 Court Street, Springfield, MA.

Orders

1. **Ordinance (ID # 4646)**

   Chapter 42-Financial Policies-Retirement Pension Expense Account

   Chapter 42-Financial Policies-Retirement Pension Expense Account

2. **Order (ID # 4549)**

   FY19 Budget - General Fund

   ATTACHMENTS:

   - FY19 - Schedule A GF (PDF)

3. **Order (ID # 4640)**

   FY 19 Budget - EF Retained Earnings

4. **Order (ID # 4550)**

   FY19 Budget Order - Enterprise Fund

   ATTACHMENTS:

   - FY19 - Schedule A EF (PDF)

5. **Order (ID # 4613)**

   FY19 Budget Order - Revolving Funds

City Council
36 Court Street
Springfield, MA 01103

SCHEDULED

ORDINANCE (ID # 4646)

Meeting: 06/11/18 05:00 PM
Department: City Council
Category: Local Law
Prepared By: Tasheena Davis
Initiator: Tasheena Davis
Sponsors: Ward 2 Councilor Michael A. Fenton
DOC ID: 4646

Chapter 42-Financial Policies-Retirement Pension Expense Account

AMENDING CHAPTER 42 OF THE REVISED ORDINANCES OF THE CITY OF SPRINGFIELD, 1986, AS AMENDED, BY AMENDING SECTION 42-32 AND 42-34 THEREOF

ORD. NO. ___

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SPRINGFIELD, AS FOLLOWS:

Section 42-32 (K) of Article VII, Financing, Chapter 42, Financial Policies, is hereby amended by deleting the section in its entirety and replacing it with the following:

K. As part of a comprehensive capital improvement program, the City shall maintain net tax-financed capital improvement expenditures (pay-as-you-go) at a level of 1% of local source revenue.

Section 42-34 of Article VII, Financing, Chapter 42, Financial Policies is hereby amended by adding the following subsection:

O. As part of the annual budget, the City shall maintain a net tax-financed special pension account to be paid towards the City's Contribution Retirement Pension Expense Account at a level of ½% of local source revenue. Said special pension account shall be separate from and in addition to the amount set for contribution by the City towards the Contribution Retirement Pension Expense Account by the Retirement Board.

Approved as to Form

____
Associate City Solicitor

Chapter 42-Financial Policies-Retirement Pension Expense Account

City Council

SCHEDULED

Meeting: 06/11/18 05:00 PM
Initiator: Lindsay B. Hackett
Sponsors: Mayor Domenic J. Sarno
DOC ID: 4549

FY19 Budget - General Fund (Mayor Sarno)

Fiscal Year 2019 Budget Appropriations Order
July 1, 2018 to June 30, 2019
Date of Vote: June 11, 2018

General Fund

WHEREAS, to meet the expenses of the City of Springfield, including the School Department, for the fiscal year commencing July 1, 2018 and ending June 30, 2019 (FY19), General Fund Appropriations in the amount of $652,583,509 as itemized on the attached Schedule of Appropriations and $3,607,865, in Other Financing Uses as hereby voted from the following sources, pursuant to Massachusetts General Laws Chapter 44, Section 32, and Chapter 468 of the Acts of 2008, and the recommendations of his Honor the Mayor.

WHEREAS, after reviewing this order, the Chief Administrative and Financial Officer has certified to the Mayor and City Council, that in his professional opinion, after an evaluation of all pertinent financial information reasonably available, the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the Order, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, that no departments incur liabilities against an appropriation in excess of the unencumbered balance thereof

IT IS FURTHER ORDERED, that the City Council approves the Appropriations as itemized in the attached Schedule of Appropriations to meet the expenses of the City of Springfield for Fiscal Year 2019.

SOURCES		
Estimated General Fund Revenue:	$656,191,374	
TOTAL:	$656,191,374	
USES		
Total General Fund Financing:		$652,583,509
Other Financing Uses - Trash Enterprise Fund:		$ 3,607,865
TOTAL:	$656,191,374	

Fund	Func	Dept	Classification	FISCAL 2019 RECOMMENDED GENERAL FUND
0100	**10**	**111**	**CITY COUNCIL**	**445,252**
0100	10	111	Personal Services	433,714
0100	10	111	Expenses	11,538
0100	10	111	Capital	-
0100	**10**	**121**	**MAYOR**	**557,878**
0100	10	121	Personal Services	543,446
0100	10	121	Expenses	14,432
0100	10	121	Capital	-
0100	**10**	**133**	**FINANCE**	**2,677,964**
0100	10	133	Personal Services	
0100	10	133	Expenses	2,677,964
0100	10	133	Capital	-
0100	**10**	**129**	**OFFICE OF MANAGEMENT AND BUDGET**	**920,250**
0100	10	129	Personal Services	790,303
0100	10	129	Expenses	129,947
0100	10	129	Capital	-
0100	**10**	**132**	**DEPT 3-1-1**	**465,021**
0100	10	132	Personal Services	412,263
0100	10	132	Expenses	52,758
0100	10	132	Capital	-
0100	**10**	**135**	**COMPTROLLER**	**593,030**
0100	10	135	Personal Services	586,943
0100	10	135	Expenses	6,087
0100	10	135	Capital	-
0100	**10**	**136**	**INTERNAL AUDIT**	**492,769**
0100	10	136	Personal Services	280,230
0100	10	136	Expenses	212,539
0100	10	136	Capital	-
0100	**10**	**138**	**OFFICE OF PROCUREMENT**	**573,278**
0100	10	138	Personal Services	480,287
0100	10	138	Expenses	92,991
0100	10	138	Capital	-

Fund	Func	Dept	Classification	FISCAL 2019 RECOMMENDED GENERAL FUND
0100	**10**	**141**	**BOARD OF ASSESSORS**	**937,010**
0100	10	141	Personal Services	748,442
0100	10	141	Expenses	188,568
0100	10	141	Capital	-
0100	**10**	**145**	**TREASURER**	**1,870,636**
0100	10	145	Personal Services	519,312
0100	10	145	Expenses	1,351,324
0100	10	145	Capital	-
0100	**10**	**146**	**COLLECTOR**	**520,310**
0100	10	146	Personal Services	352,020
0100	10	146	Expenses	168,289
0100	10	146	Capital	-
0100	**10**	**151**	**LAW**	**2,438,067**
0100	10	151	Personal Services	1,996,338
0100	10	151	Expenses	441,730
0100	10	151	Capital	-
0100	**10**	**152**	**DEPARTMENT OF HUMAN RESOURCES & LA**	**1,675,884**
0100	10	152	Personal Services	1,153,481
0100	10	152	Expenses	522,403
0100	10	152	Capital	-
0100	**10**	**154**	**PAYROLL DEPARTMENT**	**170,281**
0100	10	154	Personal Services	
0100	10	154	Expenses	170,281
0100	10	154	Capital	
0100	**10**	**155**	**INFORMATION TECHNOLOGY DEPARTMEN**	**3,170,974**
0100	10	155	Personal Services	1,034,219
0100	10	155	Expenses	2,116,755
0100	10	155	Capital	20,000
0100	**10**	**161**	**CITY CLERK**	**603,475**
0100	10	161	Personal Services	556,013
0100	10	161	Expenses	47,462
0100	10	161	Capital	-

Attachment: FY19 - Schedule A GF (4549 : FY 19 Budget - GF Order)

Fund	Func	Dept	Classification	FISCAL 2019 RECOMMENDED GENERAL FUND
0100	**10**	**162**	**BOARD OF ELECTION COMMISSION**	**585,241**
0100	10	162	Personal Services	441,148
0100	10	162	Expenses	144,093
0100	10	162	Capital	-
0100	**10**	**175**	**PLANNING DEPARTMENT**	**1,356,645**
0100	10	175	Personal Services	953,786
0100	10	175	Expenses	402,859
0100	10	175	Capital	-
0100	**10**	**190**	**FACILITIES MANAGEMENT**	**3,276,364**
0100	10	190	Personal Services	1,327,077
0100	10	190	Expenses	1,949,287
0100	10	190	Capital	-
0100	**10**	**193**	**CAPITAL ASSET CONSTRUCTION**	**523,400**
0100	10	193	Personal Services	446,200
0100	10	193	Expenses	77,200
0100	10	193	Capital	-
0100	**20**	**210**	**POLICE**	**45,395,084**
0100	20	210	Personal Services	41,860,890
0100	20	210	Expenses	3,325,395
0100	20	210	Capital	208,800
0100	**20**	**220**	**FIRE**	**23,492,424**
0100	20	220	Personal Services	21,610,963
0100	20	220	Expenses	1,873,961
0100	20	220	Capital	7,500
0100	**20**	**241**	**BUILDING - CODE ENFORCEMENT**	**1,832,846**
0100	20	241	Personal Services	1,778,553
0100	20	241	Expenses	54,293
0100	20	241	Capital	-
0100	**20**	**242**	**HOUSING - CODE ENFORCEMENT**	**937,152**
0100	20	242	Personal Services	766,406
0100	20	242	Expenses	170,747
0100	20	242	Capital	-

Fund	Func	Dept	Classification	FISCAL 2019 RECOMMENDED GENERAL FUND
0100	**20**	**250**	**CENTRALIZED DISPATCH**	**2,045,397**
0100	20	250	Personal Services	1,886,781
0100	20	250	Expenses	158,616
0100	20	250	Capital	-
0100	**20**	**292**	**TJ O'CONNOR ANIMAL CONTROL**	**1,515,698**
0100	20	292	Personal Services	685,368
0100	20	292	Expenses	830,330
0100	20	292	Capital	-
0100	**30**	**300**	**SCHOOL DEPARTMENT**	**420,749,687**
0100	30	**300**	SCHOOL DEPARTMENT	388,699,505
0101	30	**300**	SCHOOL TRANSPORTATION	32,050,181
0100	**40**	**400**	**DEPARTMENT OF PUBLIC WORKS**	**11,009,057**
0100	40	400	Personal Services	4,314,466
0100	40	400	Expenses	6,694,591
0100	40	400	Capital	-
0100	**50**	**520**	**HEALTH & HUMAN SERVICES**	**1,696,310**
0100	50	520	Personal Services	1,465,866
0100	50	520	Expenses	230,444
0100	50	520	Capital	-
0100	**50**	**541**	**DEPARTMENT OF ELDER AFFAIRS**	**533,404**
0100	50	541	Personal Services	406,736
0100	50	541	Expenses	126,668
0100	50	541	Capital	-
0100	**50**	**543**	**VETERANS SERVICES**	**2,068,847**
0100	50	543	Personal Services	351,790
0100	50	543	Expenses	1,717,057
0100	50	543	Capital	-
0100	**60**	**610**	**LIBRARY**	**4,728,266**
0100	60	610	Personal Services	3,215,623
0100	60	610	Expenses	1,465,643
0100	60	610	Capital	47,000
0100	**90**	**613**	**MUSEUM**	**1,320,000**
0100	90	613	Personal Services	
0100	90	613	Expenses	1,320,000
0100	90	613	Capital	

Fund	Func	Dept	Classification	FISCAL 2019 RECOMMENDED GENERAL FUND
0100	**60**	**630**	**PARKS DEPARTMENT**	**9,062,270**
0100	60	630	Personal Services	5,068,530
0100	60	630	Expenses	3,767,476
0100	60	630	Capital	226,265
0100	**70**	**145**	**DEBT SERVICE**	**24,999,053**
0100	70	145	Personal Services	
0100	70	145	Expenses	
0100	70	145	Capital	24,999,053
0100	**80**	**135**	**STATE ASSESSMENTS**	**3,659,157**
0100	80	135	Personal Services	
0100	80	135	Expenses	3,659,157
0100	80	135	Capital	
0100	**90**	**911**	**CONTRIBUTION RETIREMENT PENSION**	**39,473,185**
0100	90	911	Personal Services	-
0100	90	911	Expenses	39,473,185
0100	90	911	Capital	-
0100	**90**	**152**	**NON-CONTRIB. PENSIONS**	**149,403**
0100	90	152	Personal Services	-
0100	90	152	Expenses	149,403
0100	90	152	Capital	-
0100	**10**	**135**	**PROVISION FOR UNCOMPENSATED ABSENC**	**(1,000,000)**
0100	10	135	Personal Services	
0100	10	135	Expenses	(1,000,000)
0100	10	135	Capital	
0100	**70**	**145**	**CAPITAL RESERVE FUND**	**2,871,523**
0100	70	145	Personal Services	
0100	70	145	Expenses	
0100	70	145	Capital	2,871,523
0100	**90**	**152**	**BENEFITS**	**27,401,291**
0100	90	152	Personal Services	-
0100	90	152	Expenses	**27,401,291**
0100	90	152	Capital	-

Fund	Func	Dept	Classification	FISCAL 2019 RECOMMENDED GENERAL FUND
0100	**10**	**135**	**RESERVE FOR CONTINGENCIES**	**250,000**
0100	10	135	Personal Services	
0100	10	135	Expenses	250,000
0100	10	135	Capital	
0100	**10**	**147**	**PARKING CONTRACT**	**1,074,474**
0100	10	147	Personal Services	-
0100	10	147	Expenses	1,074,474
0100	10	147	Capital	-
0100	**10**	**133**	**PAY-AS-YOU-GO CAPITAL**	**3,465,249**
0100	10	133	Personal Services	
0100	10	133	Expenses	
0100	10	133	Capital	3,465,249
0100			**ENTERPRISE FUND SUPPLEMENT**	**3,607,865**
0100			Personal Services	
0100			Expenses	3,607,865
0100			Capital	
			TOTAL	***656,191,374***

Attachment: FY19 - Schedule A GF (4549 : FY 19 Budget - GF Order)

City Council

SCHEDULED

Meeting: 06/11/18 05:00 PM
Initiator: Christopher Fraser
Sponsors: Mayor Domenic J. Sarno
DOC ID: 4640

FY 19 Budget - EF Retained Earnings (Mayor Sarno)

WHEREAS, to meet the expenses of the City of Springfield for the fiscal year commencing July 1, 2018 and ending June 30, 2019 (FY19), pursuant to Mass. Gen. Laws ch. 44, Section 33B, Chapter 59 Section 23, and Chapter 468 of the Acts of 2008, the Chief Administrative and Financial Officer and his Honor the Mayor have requested authorization from the City Council to transfer the sum of $616,902 from FY17 Certified Retained Earnings to FY19 Estimated Revenue of the Enterprise Fund.

WHEREAS, after reviewing this order, the Chief Administrative and Financial Officer has certified to the Mayor and City Council, that in his professional opinion, after an evaluation of all pertinent financial information reasonably available, the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the transfer, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, that the City Council approves the transfer of the sum of $616,902 from FY17 Certified Retained Earnings to FY19 Estimated Revenue of the Enterprise Fund and meet the expenses of the Enterprise Fund for Fiscal Year 2019.

From: Certified Retained Earnings - Other Financing Uses	
6500-00-000-0000-0000-0000-000000-0000000-701000 -	$616,902
Total	**$616,902**
To: Enterprise Fund	
FY19 Estimated Revenue	**$616,902**

City Council

SCHEDULED

Meeting: 06/11/18 05:00 PM
Initiator: Lindsay B. Hackett
Sponsors: Mayor Domenic J. Sarno
DOC ID: 4550

FY19 Budget Order - Enterprise Fund (Mayor Sarno)

Fiscal Year 2019 Budget Appropriations Order
July 1, 2018 to June 30, 2019
Date of Vote: June 11, 2018

Trash Enterprise Fund

WHEREAS, pursuant to the requirements of Section 53F ½ of Chapter 44 of Massachusetts General Law, the following Trash Enterprise Fund shall be authorized for the fiscal year commencing July 1, 2018 and ending June 30, 2019 (FY19), provided that expenditures shall not be made or liabilities incurred for the fund in excess of the balance of the fund, nor in excess of the total authorized expenditures of the fund.

WHEREAS, after reviewing this order, the Chief Administrative and Financial Officer has certified to the Mayor and City Council, that in his professional opinion, after an evaluation of all pertinent financial information reasonably available, the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the Order, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, that the City Council approves the Appropriations as itemized in the attached Schedule of Appropriations to meet the expenses of the Trash Enterprise Fund for Fiscal Year 2019.

SOURCES

Estimated FY19 Trash Enterprise Fund Revenue:	$ 4,818,000	
Retained Earnings - Trash Fee Enterprise Fund		$ 616,902
Other Financing Source - General Fund:	$ 3,607,865	
TOTAL:	$ 9,042,767	

USES

Total Trash Enterprise Fund Financing:		$ 9,042,767
TOTAL:	$ 9,042,767	

City of Springfield - Fiscal Year 2019

Mayor's Recommended Budget

Schedule of Appropriations - Trash Enterprise Fund

Fund	Func	Dept	Classification	FISCAL 2019 RECOMMENDED GENERAL FUND
6500	**40**	**400**	**TRASH ENTERPRISE**	**9,042,767**
6500	40	400	Personal Services	3,202,816
6500	40	400	Expenses	5,839,951
6500	40	400	Capital	-
			TOTAL	***9,042,767***

City Council

SCHEDULED

Meeting: 06/11/18 05:00 PM
Initiator: Heather Potito
Sponsors: Mayor Domenic J. Sarno
DOC ID: 4613

FY19 Budget Order - Revolving Funds (Mayor Sarno)

Fiscal Year 2019 Budget Appropriations Order
July 1, 2018 to June 30, 2019
Date of Vote: June 11, 2018

Revolving Fund

WHEREAS, pursuant to the requirements of Section 53A and 53E ½ of Chapter 44 of Massachusetts General Law, as amended by the Municipal Modernization Act, St. 2016, c. 218, section 86, the following Revolving Funds shall be reauthorized for the fiscal year commencing July 1, 2018 and ending June 30, 2019 (FY19), provided that expenditures shall not be made or liabilities incurred for any revolving fund in excess of the balance of the fund, nor in excess of the total authorized expenditures of said fund, listed below.

WHEREAS, after reviewing this order, the Chief Administrative and Financial Officer has certified to the Mayor and City Council, that in his professional opinion, after an evaluation of all pertinent financial information reasonably available, the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the Order, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, that the City Council approves the reauthorization of the following revolving funds for Fiscal Year 2019.

Annual Appropriation

<u>Handicapped Parking (2402-520)</u>
Program/Purpose: Handicapped parking receipts in accordance with Chapter 40 section 8J
Receipts Credited: $200,000
Authorization to Expend: $200,000
Limitation: not to exceed $500,000

<u>Mattoon Street Parking (2408-145)</u>
Program/Purpose: Parking violation enforcement
Receipts Credited: $50,000
Authorization to Expend: $50,000
Limitation: not to exceed $50,000

<u>Blight Removal (2409-241)</u>
Program/Purpose: Funding building demolition, enforcement, and related blight removal activities of all city departments

Receipts Credited: $200,000
Authorization to Expend: $200,000
Limitation: not to exceed $200,000

Park - Banquet Facilities (2413-650)
Program/Purpose: Operation of Barney Carriage House, King Phillip's Stockade, and Camp Wilder
Receipts Credited: $200,000
Authorization to Expend: $200,000
Limitation: not to exceed $200,000

School Department - Technology Take Home Fees (2465-300)
Program/Purpose: Fees to take home computers and pay insurance premiums
Receipts Credited: $100,000
Authorization to Expend: $100,000
Limitation: not to exceed $100,000