



Community Preservation Committee

Regular

~ Minutes ~

36 Court Street
Springfield, MA 01103
<http://www.springfieldcityhall.com>

Kevin Chaffee

Tuesday, June 5, 2018

6:00 PM

See Agenda

I. Call to Order

6:00 PM Meeting called to order on June 5, 2018 at See Agenda, City of Springfield, Springfield, MA.

Attendee Name	Title	Status	Arrived
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II. Public Portion

III. Minutes

Springfield Community Preservation Committee

Tuesday, June 5 at 6:00 pm

Hungry Hill Senior Center

773 Liberty Street, Springfield

Present: Gloria DeFillipo, Juanita Martinez, Bob McCarroll, Terry Mitchell, Angela Robles

Absent: Lamar Cook, Steve Shultis, Ralph Slate

Mr. McCarroll opened the meeting. Ms. DeFillipo moved to approve the minutes of May 1 and Ms. Martinez seconded. The motion passed unanimously.

Mr. McCarroll reported that the Park seat remains unfilled since the new representative had decided not to serve.

Mr. McCarroll handed out copies of comments by the CPA Coalition that CPCs take their final votes for funding recommendations in open session, that CPCs often meet with applicants, and that CPCs can request modification of proposals. Ms. DeFillipo moved that the CPC follow these procedures. The vote was unanimous.

Mr. McCarroll reported that one million two hundred ninety-five thousand dollars had been received to date. In November, the first State distribution will be made based on June 30 revenues.

Mr. McCarroll reported that 26 final applicants had been received but two applications did not submit the required 10 paper copies and one electronic copy. Ms. DeFillipo moved that the CPC not accept incomplete applications, namely 174-184 Maple Street and 169 Maple Street. The CPC voted was 4-1 in favor of not accepting incomplete applications, with Mr. McCarroll voting no.

Mr. McCarroll asked Ms. DeFillipo to send a doodle poll to find CPC members' availability for July and August.

Mr. McCarroll suggested the CPC review the draft Application Review Sheet. Ms Martinez suggested that the CPC use the sheet as the top sheet of applications to enable a quicker review.

Mr. McCarroll said he would begin scheduling brief presentations by the 24 accepted applicants.

Public Speak Out: Tom O'Neil from Colony Hills asked if the CPC will be visiting projects. Mr. McCarroll responded that CPC might visit sites but would not be meeting with applicants there. Mr. O'Neil asked when applicants will be called in for their interview. Mr. McCarroll said that applicants would be scheduled once summer meeting dates could be determined.

A motion to adjourn was made by Gloria DeFillipo and passed unanimously.

Twenty-four applications were distributed to each committee member for review. Ms. Martinez will get applications to Mr. Slate; McCarroll will get them to Mr. Cook and Mr. Shultis.