



City Council

Special Meeting

~ Agenda ~

36 Court Street
Springfield, MA 01103
<http://www.springfieldcityhall.com>

Anthony I. Wilson
413-787-6096

Monday, July 30, 2018

7:00 PM

Springfield City Hall -- Council Chambers

I. Call to Order

7:00 PM Meeting called to order on July 30, 2018 at Springfield City Hall -- Council Chambers, 36 Court Street, Springfield, MA.

II. Grants

1. Order (ID # 4717)

State 911 Support & Incentive Grant - No Match - \$737,440

ATTACHMENTS:

- SEC FY19 S&I Grant Increase (PDF)

2. Order (ID # 4718)

Read / Write/ Now Transitional Grant - No Match Required \$120,000.00

ATTACHMENTS:

- Request for Grant Set-Up Form RWN Transition Grant FY 19 (PDF)

3. Order (ID # 4714)

FY19 GSSSI Grant Acceptance - \$87,328.00 in Kind Match Required

ATTACHMENTS:

- GSSSI FY19 Grant (PDF)

4. Order (ID # 4708)

Increase in Funding - STEP Grant - No Match - \$36,417.10

ATTACHMENTS:

- FFY18 STEP Grant Increase (PDF)

5. Order (ID # 4713)

FY19 SHINE Grant Increase - No Match Required \$19,996.00

ATTACHMENTS:

- SHINE FY19 (PDF)

6. Order (ID # 4712)

FY19 State Homeland Security Program Grant - \$5,000

ATTACHMENTS:

- FY19 State Homeland Security Program Grant (PDF)

7. Order (ID # 4706)

2018 Healthy Summer Youth Jobs Grant - No Match Required \$3,100

ATTACHMENTS:

- PBRM - Summer Youth Jobs_Set Up & Award Ltr (PDF)

8. Order (ID # 4711)

An Order Authorizing the Acceptance of a Gift from the Hungry Hill Neighborhood Council

ATTACHMENTS:

- Gift for Hungry Hill (PDF)

9. Order (ID # 4707)

Fire Department Donation - \$100.00

ATTACHMENTS:

- Fire Donation(PDF)

Orders

1. Order (ID # 4719)

FY19 LSTA STEM Learning Grant- No Match Required \$7,500.00

ATTACHMENTS:

- Request for Grant Set-Up Form LSTA STEM Learning 7 2018 (PDF)

10. Order (ID # 4665)

Appropriation Order for Eminent Domain Takings for North End Pedestrian Underpass Project (\$75,001)

HISTORY:

06/25/18 **City Council** **LAY ON TABLE**
Next: 07/16/18

Councilor Walsh objected to hearing the item.

07/16/18 **City Council** **LAY ON TABLE**
Next: 07/30/18

Councilor Gomez moved to table this item. Seconded by Councilor Lederman. The motion was unanimously approved.

11. Order (ID # 4666)

Order of Taking of Land and Easements for the North End Pedestrian Underpass Project
(MassDOT Project #607589)

This Order approves the eminent domain taking of four (4) permanent partial takings and four (4) temporary easements for the Project. The total amount of damages to be awarded is \$75,001. (See separate Appropriation Order #4665).

HISTORY:

06/25/18 **City Council** **LAY ON TABLE**
 Next: 07/16/18

Councilor Walsh objected to hearing the item.

07/16/18 **City Council** **LAY ON TABLE**
 Next: 07/30/18

Councilor Gomez moved to table this item. Seconded by Councilor Lederman. The motion was unanimously approved.

12. Order (ID # 4698)

Community Preservation Committee FY19 Budget

**Order Authorizing Appropriations and Reserves for Fiscal Year 2019
from the Community Preservation Fund**

HISTORY:

07/16/18 **City Council** **LAY ON TABLE**
 Next: 07/30/18

Councilor Gomez moved to table this item. Seconded by Councilor Lederman. The motion was unanimously approved.

13. Order (ID # 4710)

Election Warrant

ATTACHMENTS:

- polling place 2018 (PDF)

14. Order (ID # 4716)

Bills of Prior Year - Multiple Departments - \$6,953.32

ATTACHMENTS:

- FY19 CAFO Certification BOPY (DOCX)
- BOPY - Clerks (PDF)
- BOPY - DCAC(PDF)
- BOPY - Elections (PDF)
- BOPY - HR-LR (PDF)
- BOPY - Elder Affairs (PDF)



City Council

SCHEDULED

Meeting: 07/30/18 07:00 PM
Initiator: Christopher Fraser
Sponsors: Mayor Domenic J. Sarno
DOC ID: 4717

2.1

State 911 Support & Incentive Grant - No Match - \$737,440 (Mayor Sarno)

WHEREAS, the Springfield Emergency Communications (Dispatch) Department ("Department") has been awarded an increase of \$74,178 to the "FY2019 State 911 Department Support & Incentive Grant" of \$663,262 from the Massachusetts Executive Office of Safety and Security, bringing the total grant award to \$737,440; and

WHEREAS, the grant is awarded to the Department each year and is intended to support the City's emergency communications center; and

WHEREAS, the Department intends to use the grant funds to pay for dispatchers' salaries; and

WHEREAS, the Department has accepted the grant and requests authorization from the City Council and the Mayor to expend the grant funds listed below for the purposes of such grants; and

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the grant funds listed herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws Ch. 44, sec. 53A, that the City Council approves the expenditure by the Department of the grant funds listed below for the purposes of such grant, subject to the approval of the Mayor, and the grant funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the grant without further appropriation:

State 911 Support & Incentive Grant - \$737,440



The Commonwealth of Massachusetts
 EXECUTIVE OFFICE OF PUBLIC SAFETY AND SECURITY
STATE 911 DEPARTMENT
 151 Campanelli Drive, Suite A ~ Middleborough, MA 02346
 Tel: 508-828-2911 ~ TTY: 508-947-1455
www.mass.gov/e911



CHARLES D. BAKER
 Governor

KARYN E. POLITO
 Lieutenant Governor

DANIEL BENNETT
 Secretary of Public Safety
 and Security

FRANK POZNIAK
 Executive Director

July 23, 2018

Mayor Domenic J. Sarno
 City of Springfield
 36 Court Street
 Springfield, MA 01103

Dear Mayor Sarno:

The Commonwealth of Massachusetts, State 911 Department would like to thank you for participating in the FY 2019 State 911 Department Support and Incentive Grant Program. For your files, please find attached a copy of the contract amendment signed by both parties. Please note your amended contract in the amount of **\$737,440.00** will run through June 30, 2019.

We have made the request for payment forms available on our website www.mass.gov/e911. For any questions related to this process, please contact Michelle Hallahan at 508-821-7216.

If, in the future, you would like to make any changes to the authorized signatory, the contract manager, personnel, and/or the budget worksheet, please e-mail those proposed changes to 911DeptGrants@mass.gov.

Sincerely,

Frank P. Pozniak
 Executive Director

cc: FY 2019 Support and Incentive Grant File

Attachment: SEC FY19 S&I Grant Increase (4717 : State 911 Support & Incentive Grant - No Match - \$737,440)



REQUEST FOR GRANT SETUP

This form and the required attachments are required by the Office of the City Comptrollers before a Grant Fund and related accounts will be created in MUNIS. Please do not use this form for requesting a non-grant related account to be created – use the Request for New Account form instead. Please return this form and the required attachments to the Office of the City Comptrollers.

All fields are mandatory.

Date of Request 7/25/18

Department Requesting Grant Setup SEC (Dispatch)

Department Phone # (Please include extension) 413-750-2384

Name and Title of Person to Contact in Case of Questions Khristy Lord

Was this Grant previously setup for a prior fiscal year?
If yes, please indicate your previous project number: 89529

If this is a new Grant, have you filled out the "Approval to apply for a grant" Form?
(Y/N) If yes, please attach a copy of the Approved Form.

Grant Type:

State – Highway
Federal Pass-Through DOE– School
Federal Direct– School
Federal – City
State DOE– School
State Other – School
XX State – City
Private/Other

Grant Name: FY19 State 911 Support and Incentive Grant

Total Grant Amount Awarded: \$737,440.00

Amendment
Amount Increased by \$74,178

Attachment: SEC FY19 S&I Grant Increase (4717 : State 911 Support & Incentive Grant - No Match - \$737,440)

Is this a Reimbursable Grant?

(Y/N) Y

A Reimbursable Grant is defined as one that requires that you pay for expenses first and then you apply to the grantor for a reimbursement of the exact amount actually expended.

If it is a Reimbursable Grant, please enter Grantor contact information or the CID # if Grantor is already in the customer file:

Entity Name	State 911 Department
Contact Person	Cindy Reynolds
Street Address	151 Campanelli Dr, Suite A,
City, State, Zip Code	Middleborough, MA 02346
Telephone	508-821-7299
Fax	508-828-2585
E-Mail	911deptgrants@state.ma.us

Actual Award Date 7/23/18

Board Approval Date

Start Date

Expiration Date 6/30/19

Renewal Action Date (optional) N/A

If there are any Matching Funds:

Type

Percent

Amount

Comments re: Description/Purpose of Grant

Costs supporting function of the 911 service in the City

Comments re: Conditions/Restrictions of Grant

If this is a Federal Grant, enter CFDA#:

If applicable enter the State ID # :

What is the required drawdown frequency?

(Ex: Monthly, Quarterly) Monthly (**Recommended**)

If payment is to be sent by Grantor as a Wire,

Please enter any wire reference/identification # that may be used (if known)

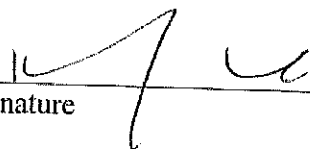
Please list all object codes needed for the grant.
(Attach additional sheets if additional orgs and roll-ups are needed):

Org Code: 28952500

Object Codes: 501000 (\$474,178)
506000 (\$200,000)
508000 (\$13,262)
505000 (\$50,000)

Budget Roll-Up Codes: **ALL**

I hereby attest that under the penalties of Chapter 656, I will adhere to all regulations in this grant agreement. I am responsible for timely and accurate reimbursements in the amounts listed above.


Signature

7/25/18
Date

Please attach the following documents:

- ☐ Signed Approval to Apply for a Grant Form
- ☐ Grant Award Letter
- ☐ City Council/Mayor Approval
- ☐ Any other relevant documentation

This Form and all relevant attachments will be scanned and attached in the Grant Maintenance module in MUNIS and can be viewed or printed at your convenience.

FY2019

COMMONWEALTH OF MASSACHUSETTS ~ STANDARD CONTRACT FORM

This form is jointly issued and published by the [Executive Office for Administration and Finance \(ANF\)](#), the [Office of the Comptroller \(CTR\)](#) and the [Operational Services Division \(OSD\)](#) as the default contract for all Commonwealth Departments when another form is not prescribed by regulation or policy.

Any changes to the official printed language of this form shall be void. Additional non-conflicting terms may be added by Attachment. Contractors may not require any additional agreements, engagement letters, contract forms or other additional terms as part of this Contract without prior Department approval. Click on hyperlinks for definitions, instructions and legal requirements that are incorporated by reference into this Contract. An electronic copy of this form is available at www.mass.gov/osc under [Guidance For Vendors - Forms](#) or www.mass.gov/osc under [OSD Forms](#).



CONTRACTOR LEGAL NAME: City of Springfield (and d/b/a): Springfield Emergency Communications		COMMONWEALTH DEPARTMENT NAME: State 911 Department MMARS Department Code: EPS	
Legal Address: (W-9, W-4,T&C): 36 Court St, Springfield, MA 01103 (RM 405)		Business Mailing Address: 151 Campanelli Drive, Suite A, Middleborough, MA 02346	
Contract Manager: Khristy Lord		Billing Address (if different):	
E-Mail: klord@springfieldpolice.net		Contract Manager: Cindy Reynolds	
Phone: 413-750-2384	Fax: 413-787-6304	E-Mail: 911DeptGrants@mass.gov	
Contractor Vendor Code: VC 6000192140		Phone: 508-821-7299	Fax: 508-828-2585
Vendor Code Address ID (e.g. "AD001"): AD 001 (Note: The Address ID Must be set up for EFT payments.)		MMARS Doc ID(s): CT EPS-SUPG 07061800000000000033	
		RFR/Procurement or Other ID Number: FY2019 SUPG	
NEW CONTRACT PROCUREMENT OR EXCEPTION TYPE: (Check one option only) ☐ Statewide Contract (OSD or an OSD-designated Department) ☐ Collective Purchase (Attach OSD approval, scope, budget) ☐ Department Procurement (Includes State or Federal grants 815 CMR 2.00) (Attach RFR and Response or other procurement supporting documentation) ☐ Emergency Contract (Attach justification for emergency, scope, budget) ☐ Contract Employee (Attach Employment Status Form, scope, budget) ☐ Legislative/Legal or Other: (Attach authorizing language/justification, scope and budget)		X CONTRACT AMENDMENT Enter Current Contract End Date Prior to Amendment: <u>June 30, 2019</u> Enter Amendment Amount: \$ 74,178.00. (or "no change") AMENDMENT TYPE: (Check one option only. Attach details of Amendment changes.) ☒ Amendment to Scope or Budget (Attach updated scope and budget) ☐ Interim Contract (Attach justification for Interim Contract and updated scope/budget) ☐ Contract Employee (Attach any updates to scope or budget) ☐ Legislative/Legal or Other: (Attach authorizing language/justification and updated scope and budget)	
The following COMMONWEALTH TERMS AND CONDITIONS (T&C) has been executed, filed with CTR and is incorporated by reference into this Contract.			
☒ Commonwealth Terms and Conditions ☐ Commonwealth Terms and Conditions For Human and Social Services			
COMPENSATION: (Check ONE option): The Department certifies that payments for authorized performance accepted in accordance with the terms of this Contract will be supported in the state accounting system by sufficient appropriations or other non-appropriated funds, subject to intercept for Commonwealth owed debts under 815 CMR 9.00. ☐ Rate Contract (No Maximum Obligation. Attach details of all rates, units, calculations, conditions or terms and any changes if rates or terms are being amended.) ☒ Maximum Obligation Contract Enter Total Maximum Obligation for total duration of this Contract (or new Total if Contract is being amended). \$ 737,440.00			
PROMPT PAYMENT DISCOUNTS (PPD): Commonwealth payments are issued through EFT 45 days from invoice receipt. Contractors requesting accelerated payments must identify a PPD as follows: Payment issued within 10 days ☐ % PPD; Payment issued within 15 days ☐ % PPD; Payment issued within 20 days ☐ % PPD; Payment issued within 30 days ☐ % PPD. If PPD percentages are left blank, identify reason: ☒ agree to standard 45 day cycle ☐ statutory/legal or Ready Payments (G.L. c. 29, § 23A); ☐ only initial payment (subsequent payments scheduled to support standard EFT 45 day payment cycle. See Prompt Pay Discounts Policy.)			
BRIEF DESCRIPTION OF CONTRACT PERFORMANCE OR REASON FOR AMENDMENT: (Enter the Contract title, purpose, fiscal year(s) and a detailed description of the scope of performance or what is being amended for a Contract Amendment. Attach all supporting documentation and justifications.) Contract amendment is for the reimbursement of funds under the State 911 Department FY 2019 PSAP and Regional Emergency Communication Center Support and Incentive Grant as authorized and awarded in compliance with program guidelines and the grantee's approved application for the transition to Wireless Direct.			
ANTICIPATED START DATE: (Complete ONE option only) The Department and Contractor certify for this Contract, or Contract Amendment, that Contract obligations: ☒ 1. may be incurred as of the Effective Date (latest signature date below) and no obligations have been incurred prior to the Effective Date. ☐ 2. may be incurred as of _____, 20____, a date LATER than the Effective Date below and no obligations have been incurred prior to the Effective Date. ☐ 3. were incurred as of _____, 20____, a date PRIOR to the Effective Date below, and the parties agree that payments for any obligations incurred prior to the Effective Date are authorized to be made either as settlement payments or as authorized reimbursement payments, and that the details and circumstances of all obligations under this Contract are attached and incorporated into this Contract. Acceptance of payments forever releases the Commonwealth from further claims related to these obligations.			
CONTRACT END DATE: Contract performance shall terminate as of <u>June 30, 2019</u>, with no new obligations being incurred after this date unless the Contract is properly amended, provided that the terms of this Contract and performance expectations and obligations shall survive its termination for the purpose of resolving any claim or dispute, for completing any negotiated terms and warranties, to allow any close out or transition performance, reporting, invoicing or final payments, or during any lapse between amendments.			
CERTIFICATIONS: Notwithstanding verbal or other representations by the parties, the "Effective Date" of this Contract or Amendment shall be the latest date that this Contract or Amendment has been executed by an authorized signatory of the Contractor, the Department, or a later Contract or Amendment Start Date specified above, subject to any required approvals. The Contractor makes all certifications required under the attached Contractor Certifications (incorporated by reference if not attached hereto) under the pains and penalties of perjury, agrees to provide any required documentation upon request to support compliance, and agrees that all terms governing performance of this Contract and doing business in Massachusetts are attached or incorporated by reference herein according to the following hierarchy of document precedence, the applicable Commonwealth Terms and Conditions, this Standard Contract Form including the Instructions and Contractor Certifications, the Request for Response (RFR) or other solicitation, the Contractor's Response, and additional negotiated terms, provided that additional negotiated terms will take precedence over the relevant terms in the RFR and the Contractor's Response only if made using the process outlined in 801 CMR 21.07. Incorporated herein, provided that any amended RFR or Response terms result in best value, lower costs, or a more cost effective Contract.			
AUTHORIZING SIGNATURE FOR THE CONTRACTOR: X: <u><i>Domenic J. Sarno</i></u> Date: <u>7/16/18</u> (Signature and Date Must Be Handwritten At Time of Signature) Print Name: <u>Domenic J. Sarno</u> Print Title: <u>Mayor</u>		AUTHORIZING SIGNATURE FOR THE COMMONWEALTH: X: <u><i>Frank Pozniak</i></u> Date: <u>7/23/18</u> (Signature and Date Must Be Handwritten At Time of Signature) Print Name: <u>Frank Pozniak</u> Print Title: <u>Executive Director</u>	

Attachment: SEC FY19 S&I Grant Increase (4717 : State 911 Support & Incentive Grant - No Match - \$737,440)



City Council

SCHEDULED

Meeting: 07/30/18 07:00 PM
Initiator: Melanie Acobe
Sponsors: Mayor Domenic J. Sarno
DOC ID: 4718

2.2

Read / Write/ Now Transitional Grant - No Match Required \$120,000.00 (Mayor Sarno)

WHEREAS, the Library Department ("Department") has been awarded an "Adult and Community Learning Services" transitional grant award of \$120,000.00 from the Massachusetts Department of Elementary and Secondary Education; and

WHEREAS, the grant is for adult and community learning services; and

WHEREAS, the Department intends to use the grant funds for its Read / Write / Now Program; and

WHEREAS, the Department has accepted the grant and requests authorization from the City Council and the Mayor to expend the grant funds listed below for the purposes of such grants; and

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the grant funds listed herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws ch. 44, sec. 53A, that the City Council approves the expenditure by the Department of the grant funds listed below for the purposes of such grant, subject to the approval of the Mayor, and the grant funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the grant without further appropriation.

Read / Write / Now Transitional Grant - \$120,000.00



REQUEST FOR GRANT SETUP

This form and the required attachments are required by the Office of the City Comptrollers before a Grant Fund and related accounts will be created in MUNIS. Please do not use this form for requesting a non-grant related account to be created – use the Request for New Account form instead. Please return this form and the required attachments to the Office of the City Comptrollers.

All fields are mandatory.

Date of Request	7/3/18
Department Requesting Grant Setup	Library
Department Phone # (Please include extension) x290	263-6828
Name and Title of Person to Contact in Case of Questions	C Leaders, Bus Mgr

Was this Grant previously setup for a prior fiscal year? Yes
 If yes, please indicate your previous project number: 68718
 If this is a new Grant, have you filled out the “Approval to apply for a grant” Form?
 (Y/N) If yes, please attach a copy of the Approved Form.

Grant Type:

	State – Highway
	Federal Pass-Through DOE– School
	Federal Direct– School
	Federal – City
	State DOE– School
	State Other – School
X	State – DOE
	Private/Other Public Library Association

Grant Name: Adult & Community Learning Services

Total Grant Amount Awarded: \$120,000

Is this a Reimbursable Grant?

(Y/N) N

A Reimbursable Grant is defined as one that requires that you pay for expenses first and then you apply to the grantor for a reimbursement of the exact amount actually expended.

If it is a Reimbursable Grant, please enter Grantor contact information or the CID # if Grantor is already in the customer file:

Entity Name
Contact Person
Street Address
City, State, Zip Code
Telephone
Fax
E-Mail

Actual Award Date 7/2/18
Board Approval Date
Start Date 7/2/18
Expiration Date 6/30/19
Renewal Action Date (optional)
If there are any Matching Funds:

Type
Percent
Amount

Comments re: Description/Purpose of Grant

Comments re: Conditions/Restrictions of Grant

If this is a Federal Grant, enter CFDA#:

If applicable enter the State ID # : fund code: 345

What is the required drawdown frequency?
(Ex: Monthly, Quarterly)

If payment is to be sent by Grantor as a Wire,
Please enter any wire reference/identification # that may be used (if known)

Please list all object codes needed for the grant.
(Attach additional sheets if additional orgs and roll-ups are needed):

Org Code:

Object Codes: 501000, 506000, 530105, 551700, 571100, 551300, 517010, 517020, 531010, 569300

Budget Roll-Up Codes: YES

I hereby attest that under the penalties of Chapter 656, I will adhere to all regulations in this grant agreement. I am responsible for timely and accurate reimbursements in the amounts listed above.

____Molly Fogarty____
Signature

____7/2/18____
Date

Please attach the following documents:

- ☐ Signed Approval to Apply for a Grant Form
- ☐ Grant Award Letter
- ☐ City Council/Mayor Approval
- ☐ Any other relevant documentation

This Form and all relevant attachments will be scanned and attached in the Grant Maintenance module in MUNIS and can be viewed or printed at your convenience.



Massachusetts Department of Elementary and Secondary Education

75 Pleasant Street, Malden, Massachusetts 02148-4906
3000

Telephone: (781) 338-
TTY: N.E.T. Relay 1-800-439-
2370

Jeffrey C. Riley
Commissioner

Adult and Community Learning Services

July 2, 2018

Molly Fogarty, Director
Springfield City Library, Read/Write/Now Adult Learning Center
204 Boston Road
Springfield, MA 01109

Dear Ms. Fogarty:

This letter is to let you know Springfield Public Library has been awarded an FY 19 (fund code: 345) one year transitional grant in the amount of \$120,000. This grant is non-renewable and all funds must be spent by the grant end date of June 30, 2019.

With these funds, Springfield Public Library must offer instructional and supportive services. Please do not hesitate to contact me with any questions regarding this grant.

Best Regards,

Olivia Steele
Osteele@doe.mass.edu
ACLS Team Leader
781-507-1987

Copy: Janet Kelly, Russell Fenton



City Council

SCHEDULED

Meeting: 07/30/18 07:00 PM
Initiator: Melanie Acobe
Sponsors: Mayor Domenic J. Sarno
DOC ID: 4714

2.3

FY19 GSSSI Grant Acceptance - \$87,328.00 in Kind Match Required (Mayor Sarno)

WHEREAS, the Department of Elder Affairs ("Department") has been awarded a Title III Grant of \$87,328.00 from the Greater Springfield Senior Services Inc. (GSSSI) from the period of October 1, 2018 to September 30, 2019; and

WHEREAS, the grant is to provide outreach, advocacy, information and referral services to seniors; and

WHEREAS, the Department intends to use the grant funds to encourage senior participation in programs, conduct follow-up home visits, give referrals, provide client advocacy, help the elder or caregiver in receiving or providing quality care, give the community presentations and collaborate with agencies and businesses to assist seniors that are in dept, under-insured, uninsured or homeless; and

WHEREAS, the Department has accepted the grant and requests authorization from the City Council and the Mayor to expend the grant funds listed below for the purposes of such grants; and

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the grant funds and the required City matching contribution described herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws ch. 44, sec. 53A, that the City Council approves the expenditure by the Department of the grant funds listed below for the purposes of such grant, subject to the approval of the Mayor, and the grant funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the grant without further appropriation:

FY19 GSSSI Grant Acceptance - \$87,328.00



REQUEST FOR GRANT SETUP

This form and the required attachments are required by the Office of the City Comptrollers before a Grant Fund and related accounts will be created in MUNIS. Please do not use this form for requesting a non-grant related account to be created – use the Request for New Account form instead. Please return this form and the required attachments to the Office of the City Comptrollers.

All fields are mandatory.

Date of Request 7/13/2018

Department Requesting Grant Setup DEA

Department Phone # (Please include extension) 886-5223-5223

Name and Title of Person to Contact in Case of Questions Carol Gasque

Was this Grant previously setup for a prior fiscal year? YES

If yes, please indicate your previous project number: 81018

If this is a new Grant, have you filled out the "Approval to apply for a grant" Form? (Y/N) If yes, please attach a copy of the Approved Form.

Grant Type:

- State – Highway
- Federal Pass-Through DOE– School
- Federal Direct– School
- X Federal – City
- State DOE– School
- State Other – School
- State – City
- Private/Other

Grant Name: GSSSI

Total Grant Amount Awarded: \$87,328

Is this a Reimbursable Grant?

(Y/N) YES

A Reimbursable Grant is defined as one that requires that you pay for expenses first and then you apply to the grantor for a reimbursement of the exact amount actually expended.

If it is a Reimbursable Grant, please enter Grantor contact information or the CID # if Grantor is already in the customer file:

Entity Name GSSSI
 Contact Person Jill Keough
 Street Address
 City, State, Zip Code
 Telephone 413-781-8800
 Fax
 E-Mail

Actual Award Date Oct. 1, 2018
 Board Approval Date
 Start Date 10/01/2018
 Expiration Date 9/30/2019
 Renewal Action Date (optional)
 If there are any Matching Funds: NO

Type
 Percent
 Amount

Is there any Leverage?

Source
 Amount

Comments re: Description/Purpose of Grant

Comments re: Conditions/Restrictions of Grant
 Per attachment to contract-Scope of Services

If this is a Federal Grant, enter CFDA#:

If applicable enter the State ID # :

What is the required drawdown frequency?
 (Ex: Monthly, Quarterly) Monthly

If payment is to be sent by Grantor as a Wire,
 Please enter any wire reference/identification # that may be used (if known)
 Please list all object codes needed for the grant.
 (Attach additional sheets if additional orgs and roll-ups are needed):

Org Code: 28105410

Object Codes: 501000-\$67,037.00

Object Codes: 517010 - \$11,065.00

Object Codes: 551700 - \$ 1,000.00

Object Codes: 571100 - \$ 3,900.00

Object Codes: 578700 - \$ 3,326.00

Object Codes: 569300 - \$ 1,000.00

Object Codes:

Project Code: 81019

Budget Roll-Up Codes: N/A

I hereby attest that under the penalties of Chapter 656, I will adhere to all regulations in this grant agreement. I am responsible for timely and accurate reimbursements in the amounts listed above.

Carol K. Gassie
Signature

7/13/18
Date

Please attach the following documents:

- ☐ Signed Approval to Apply for a Grant Form
- ☐ Grant Award Letter
- ☐ City Council/Mayor Approval
- ☐ Any other relevant documentation

This Form and all relevant attachments will be scanned and attached in the Grant Maintenance module in MUNIS and can be viewed or printed at your convenience.



June 28, 2018

Ms. Sandra Federico, Director
Springfield Department of Elder Affairs
1476 Roosevelt Avenue
Springfield, MA 01109

Dear Ms. Federico:

I am pleased to inform you that Greater Springfield Senior Services Board of Directors has voted to award Springfield Department of Elder Affairs with a Title III grant in the amount of \$87,328 for Outreach/Direct Assistance Services for the Federal Fiscal Year 2019 beginning October 1, 2018 through September 30, 2019.

This award will support a program which includes: 2 FTE dedicated outreach workers whose sole responsibility is to provide Direct Assistance with seniors.

Direct Assistance is defined as "to assist seniors and caregivers in obtaining access to services and resources and provide follow up to ensure needs have been met. Assist seniors in their homes if needed, as well as at office; reach out to isolated seniors, especially targeting low-income older adults who are at risk due to poor health or lack formal or informal support. Tasks include completion of public benefits applications including fuel assistance, SNAP, housing, etc."

This funding opportunity comes with a renewal for two additional years contingent on satisfactory fulfillment of all terms and conditions of the grant, and available funding to our agency.

At renewal for Federal Fiscal Year 2020, you will be asked to report on Results of follow-up as part of meeting with senior for any issue (i.e. how many contacts and results) and documentation that your targeted goals have been met.

Enclosed you will find:

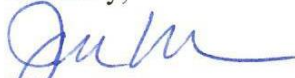
- Title III grant agreement (2 copies) please sign one (page 3) and return
- Return envelope provided for the Title III grant agreement

Monthly invoice/report forms will be sent electronically. Please distribute to the personnel responsible for providing/reporting on this service. These are due on the 15th of the month following the month of service; except for the month of March, which is due on April 10, 2019 and June, which is due on July 10, 2019.

Please note that failure to complete the requested corrective action may result in a delayed payment and may jeopardize future funding requests.

Please do not hesitate to call if you have questions. We look forward to our partnership with your agency in serving older adults in your community.

Sincerely,

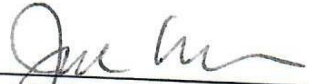


Jill Keough
Executive Director

Federal Fiscal Year 2019 Grant Agreement

IN WITNESS WHEREOF, the parties enter this Agreement by their duly authorized officers:

For: Greater Springfield Senior Services, Inc.



Jill Keough/Executive Director

6/28/18

Date

For: Springfield Dept. of Elder Affairs



Signature/Title

7/13/18

Date

Greater Springfield Senior Services, Inc.
An Area Agency on Aging
66 Industry Avenue, Suite 9
Springfield, MA 01104

Attachment: gsssi fy19 grant (Temp) (Converted) (4714 : FY19 GSSSI Grant Acceptance- \$87,328.00 in Kind Match Required)

Federal Fiscal Year 2019 Grant Agreement

This Agreement is entered into between Greater Springfield Senior Services, Inc., hereinafter referred to as the 'Corporation' and having its principal offices at: 66 Industry Avenue Suite 9, Springfield, MA 01104 and, Springfield Dept. of Elder Affairs, hereinafter referred to as the 'Provider,' having its principal offices at 1476 Roosevelt Avenue, Springfield, MA 01109.

WHEREAS, the Corporation desires to establish services to adults 60 years of age and older, and their Caregivers aged 55 years of age and older, who reside within its planning and service area, through Title III funding of the Older Americans Act of 1965 as amended. The Corporation, having received Title III funding from the Executive Office of Elder Affairs, hereinafter referred to as EOEA, seeks through this Service Agreement to provide such services to older adults as specified within this agreement.

NOW, therefore, the parties hereto mutually agree as to the following:

1. The award amount for this grant shall be \$87,328 for Outreach/Direct Assistance Services as specified in Section A.
2. This agreement shall begin on October 1, 2018 and remain in effect until September 30, 2019. This agreement is contingent upon the Provider demonstrating successful program performance and the Corporation receiving available funding, unless terminated earlier in accordance with the terms of this agreement.
3. The Corporation shall pay the Provider in accordance with the terms and rates set forth in Section B.
4. The Provider shall comply with the terms and conditions as set forth and agreed to in the Corporate Statements submitted with the Proposal and the Award Letter.
5. The Provider recognizes that in the performance of this Agreement, it may be a holder of personal data as defined in M.G.L. c.66A. The Provider shall comply with those provisions, as well as the Fair Information Practices Act, and Privacy/Confidentiality Regulations that govern access, use, and safeguarding of clients' data. The laws and regulations governing confidentiality shall not preclude the examination of any records relating to monitoring this agreement by the Corporation or other authorized state or federal government employees. The Provider shall take reasonable steps to insure the physical security of confidential data under its control.

Greater Springfield Senior Services, Inc.
An Area Agency on Aging
66 Industry Avenue, Suite 9
Springfield, MA 01104

Attachment: gsssi fy19 grant (Temp) (Converted) (4714 : FY19 GSSSI Grant Acceptance- \$87,328.00 in Kind Match Required)

Federal Fiscal Year 2019 Grant Agreement

6. The Provider agrees to cite in writing the Corporation as a funding source in any brochure, periodical or publication describing the program funded under this Agreement.
7. The Provider shall establish, maintain, and submit to the Corporation documentation as outlined in Section C, which is required by the Corporation, to insure adequate documentation of financial activities and the provision of services. In addition, the Provider shall maintain and retain applicable client files, personnel policies and records for seven (7) years or such longer time as required by any applicable licensing standards or governmental regulations.
8. The Provider shall not enter into subcontracts for any of the work contemplated under this Agreement without obtaining prior approval of the Corporation, except as outlined in Section D.
9. No employee of the Corporation, EOE, or the Provider shall have any financial interest, directly or indirectly, in this contract except of his/her official salary for work done or materials furnished by him/her and will have no conflict of interest in said contract, or in any contract which the Provider or the Corporation will enter into with any subcontractors.
10. This Agreement may be renegotiated and/or modified by mutual consent of both parties, and will find the second year of a three year award.
11. Either party may terminate this Agreement without cause upon provision of written notice to the other at least sixty (60) days prior to its effective date. Should the Corporation determine any other non-compliance issues exist with the terms of this Agreement on the part of the Provider that endanger the life, health, or safety of any recipients of service, it shall terminate this Agreement by orally notifying the Provider followed by written notification by certified mail, setting forth the specific reasons for the termination, effective three days following the oral notification.
12. The Corporation may terminate this Agreement for other areas of non-compliance unless the Provider restores compliance within thirty (30) days of such notification by the Corporation.

Greater Springfield Senior Services, Inc.
An Area Agency on Aging
66 Industry Avenue, Suite 9
Springfield, MA 01104



City Council

SCHEDULED

2.4

Meeting: 07/30/18 07:00 PM
Initiator: Christopher Fraser
Sponsors: Mayor Domenic J. Sarno
DOC ID: 4708

Increase in Funding - STEP Grant - No Match - \$36,417.10 (Mayor Sarno)

WHEREAS, the Springfield Police Department has been awarded an increase of \$15,170.25 to the "Sustained Traffic Enforcement Program (STEP) Grant" From the Massachusetts Executive Office Of Public Safety and Security (EOPSS), bringing the total grant award to \$36,417.10; and

WHEREAS, the purpose of the grant is for the Department to proceed with the FFY18 Sustained Traffic Enforcement Program;

WHEREAS, the Department intends to use the grant funds for enforcement and administration to be conducted by the Springfield Police Department. This grant is a program in which the department was invited to participate. Because the department regularly participates in the Governor's Highway Safety Initiative that deploys 3-4 times per year, EOPSS recognized there was a significant gap in concentrated Chapter 90 enforcement. This program will provide funding to close that enforcement gap. Coordinated overtime deployments will focus on chronic problems areas based on crash data and other indicators; and;

WHEREAS, the Department has accepted the grant and requests authorization from the City Council and the Mayor to expend the grant funds listed below for the purposes of such grants; and

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the grant funds listed herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws ch. 44, sec. 53A, that the City Council approves the expenditure by the Department of the grant funds listed below for the purposes of such grant, subject to the approval of the Mayor, and the grant funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the grant without further appropriation:

Sustained Traffic Enforcement Program (STEP) Grant - \$36,417.10



Office of the Governor
Commonwealth of Massachusetts

State House
Boston, Massachusetts 02133
Tel: (617) 725-4000

CHARLES D. BAKER
Governor

KARYN E. POLITO
Lieutenant Governor

December 22, 2017

Commissioner John Barbieri
Springfield Police Department
130 Pearl Street
Springfield, MA 01105

Dear Commissioner Barbieri:

Congratulations! We are pleased to inform you that the Springfield Police Department Police Department has been selected to receive a FFY 2018 Traffic Enforcement and Equipment Program grant award from the Executive Office of Public Safety and Security/Office of Grants and Research/Highway Safety Division. Based on the expected federal funding to support this award from the National Highway Traffic Safety Administration, your maximum award amount is \$112,000.00

All correspondence and support for this award will be provided by the Highway Safety Division. If you have any questions regarding this matter, please contact Ali Leduc, Program Coordinator, at alisa.leduc@state.ma.us or 617-725-3367.

We thank you for the work you do to keep Massachusetts roads safe for everyone.

Sincerely,

Governor Charles D. Baker

Lt. Governor Karyn E. Polito

Attachment: FFY18 STEP Grant Increase (4708 : Increase in Funding - STEP Grant - No Match - \$36,417.10)



REQUEST FOR GRANT SETUP

This form and the required attachments are required by the Office of the City Comptrollers before a Grant Fund and related accounts will be created in MUNIS. Please do not use this form for requesting a non-grant related account to be created – use the Request for New Account form instead. Please return this form and the required attachments to the Office of the City Comptrollers.

All fields are mandatory.

Date of Request 7/13/2018

Department Requesting Grant Setup Police

Department Phone # (Please include extension) 6385

Name and Title of Person to Contact in Case of Questions Lisa Willis

Was this Grant previously setup for a prior fiscal year? Current Fiscal Year

If yes, please indicate your previous project number: 69318

If this is a new Grant, have you filled out the "Approval to apply for a grant" Form?
(Y/N) If yes, please attach a copy of the Approved Form.

Grant Type:

State – Highway

Federal Pass-Through DOE– School

Federal Direct– School

Federal – City

State DOE– School

State Other – School

X State – City

Private/Other

Grant Name: Sustained Traffic Enforcement Program

Award Increase thru 9/30/2018
Project Code 69318

Attachment: FFY18 STEP Grant Increase (4708 : Increase in Funding - STEP Grant - No Match - \$36,417.10)

Total Grant Amount Awarded: \$ 36,417.10

Is this a Reimbursable Grant? (Y/N) Yes

A Reimbursable Grant is defined as one that requires that you pay for expenses first and then you apply to the grantor for a reimbursement of the exact amount actually expended.

If it is a Reimbursable Grant, please enter Grantor contact information or the CID # if Grantor is already in the customer file:

Entity Name	Executive Office of Public Safety and Security
Contact Person	Deb Firlit
Street Address	10 Park Plaza Suite 3720
City, State, Zip Code	Boston, MA 02116
Telephone	617-725-3356
Fax	617-725-0260
E-Mail	Deborah.Firlit@mass.gov

Actual Award Date 5/22/2018 – Amended amount 7-13-2018

Board Approval Date

Start Date 5/23/2018

Expiration Date 9/30/2018

Renewal Action Date (optional)

If there are any Matching Funds:

Type

Percent

Amount

Comments re: Description/Purpose of Grant
Traffic Enforcement

Comments re: Conditions/Restrictions of Grant

If this is a Federal Grant, enter CFDA#: 30.600

If applicable enter the State ID # :

What is the required drawdown frequency?
(Ex: Monthly, Quarterly) Quarterly

If payment is to be sent by Grantor as a Wire,
Please enter any wire reference/identification # that may be used (if known)

Attachment: FFY18 STEP Grant Increase (4708 : Increase in Funding - STEP Grant - No Match - \$36,417.10)

Please list all object codes needed for the grant.
(Attach additional sheets if additional orgs and roll-ups are needed):

Org Code: 26932100 -

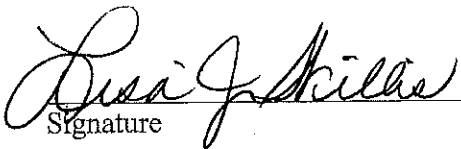
Object Codes: 506000 - \$21,246.85
~~506000 - \$15,170.25~~

~~Total amended award - \$36,417.10~~

Budget Roll-Up Codes:

Project Code - 69318

I hereby attest that under the penalties of Chapter 656, I will adhere to all regulations in this grant agreement. I am responsible for timely and accurate reimbursements in the amounts listed above.


Signature


Date

Please attach the following documents:

- ☐ Signed Approval to Apply for a Grant Form
- ☐ Grant Award Letter
- ☐ City Council/Mayor Approval
- ☐ Any other relevant documentation

This Form and all relevant attachments will be scanned and attached in the Grant Maintenance module in MUNIS and can be viewed or printed at your convenience.

Attachment: FFY18 STEP Grant Increase (4708 : Increase in Funding - STEP Grant - No Match - \$36,417.10)



COMMONWEALTH OF MASSACHUSETTS ~ STANDARD CONTRACT FORM

This form is jointly issued and published by the [Executive Office for Administration and Finance \(ANF\)](#), the [Office of the Comptroller \(CTR\)](#) and the [Operational Services Division \(OSD\)](#) as the default contract for all Commonwealth Departments when another form is not prescribed by regulation or policy. Any changes to the official printed language of this form shall be void. Additional non-conflicting terms may be added by Attachment. Contractors may not require any additional agreements, engagement letters, contract forms or other additional terms as part of this Contract without prior Department approval. Click on hyperlinks for definitions, instructions and legal requirements that are incorporated by reference into this Contract. An electronic copy of this form is available at www.mass.gov/osc under [Guidance For Vendors - Forms](#) or www.mass.gov/osd under [OSD Forms](#).

CONTRACTOR LEGAL NAME: City of Springfield, Police Department (and d/b/a):		COMMONWEALTH DEPARTMENT NAME: Executive Office of Public Safety & Security MMARS Department Code: EPS	
Legal Address: (W-9, W-4,T&C): 36 Court Street, Springfield, MA 01103		Business Mailing Address: 10 Park Plaza, Suite 3720, Boston, MA 02116	
Contract Manager: Commissioner John R. Barbieri		Billing Address (if different):	
E-Mail: jbarbieri@springfieldpolice.net		Contract Manager: Diane Perrier	
Phone: 413-787-6147 Fax: 413-787-6663		E-Mail: Diane.Perrier@state.ma.us	
Contractor Vendor Code: VC6000192140		Phone: 617-725-3301 Fax: 617-725-0260	
Vendor Code Address ID (e.g. "AD001"): AD001 (Note: The Address ID must be set up for EFT payments.)		MMARS Doc ID(s): 2018SPRINGFIELDSTEPX	
NEW CONTRACT PROCUREMENT OR EXCEPTION TYPE: (Check one option only) ☐ Statewide Contract (OSD or an OSD-designated Department) ☐ Collective Purchase (Attach OSD approval, scope, budget) ☐ Department Procurement (includes State or Federal grants 815 CMR 2.00) (Attach RFR and Response or other procurement supporting documentation) ☐ Emergency Contract (Attach justification for emergency, scope, budget) ☐ Contract Employee (Attach Employment Status Form , scope, budget) ☐ Legislative/Legal or Other: (Attach authorizing language/justification, scope and budget)		X CONTRACT AMENDMENT Enter Current Contract End Date Prior to Amendment: _____, 20____. Enter Amendment Amount: \$ +15,170.25 _____ (or "no change") AMENDMENT TYPE: (Check one option only. Attach details of Amendment changes.) ☐ Amendment to Scope or Budget (Attach updated scope and budget) ☐ Interim Contract (Attach justification for Interim Contract and updated scope/budget) ☐ Contract Employee (Attach any updates to scope or budget) ☐ Legislative/Legal or Other: (Attach authorizing language/justification and updated scope and budget)	
The following COMMONWEALTH TERMS AND CONDITIONS (T&C) has been executed, filed with CTR and is incorporated by reference into this Contract. ☒ Commonwealth Terms and Conditions ☐ Commonwealth Terms and Conditions For Human and Social Services			
COMPENSATION: (Check ONE option): The Department certifies that payments for authorized performance accepted in accordance with the terms of this Contract will be supported in the state accounting system by sufficient appropriations or other non-appropriated funds, subject to intercept for Commonwealth owed debts under 815 CMR 9.00. ☐ Rate Contract (No Maximum Obligation. Attach details of all rates, units, calculations, conditions or terms and any changes if rates or terms are being amended.) ☒ Maximum Obligation Contract Enter Total Maximum Obligation for total duration of this Contract (or new Total if Contract is being amended). \$ 36,417.10			
PROMPT PAYMENT DISCOUNTS (PPD): Commonwealth payments are issued through EFT 45 days from invoice receipt. Contractors requesting accelerated payments must identify a PPD as follows: Payment issued within 10 days ___ % PPD; Payment issued within 15 days ___ % PPD; Payment issued within 20 days ___ % PPD; Payment issued within 30 days ___ % PPD. If PPD percentages are left blank, identify reason: ☒ agree to standard 45 day cycle ___ statutory/legal or Ready Payments (G.L. c. 29, § 23A); ___ only initial payment (subsequent payments scheduled to support standard EFT 45 day payment cycle. See Prompt Pay Discounts Policy .)			
BRIEF DESCRIPTION OF CONTRACT PERFORMANCE or REASON FOR AMENDMENT: (Enter the Contract title, purpose, fiscal year(s) and a detailed description of the scope of performance or what is being amended for a Contract Amendment. Attach all supporting documentation and justifications.) FFY2018 Sustained Enforcement Program (STEP) OP-18-07-13/FASTACT402- \$22,252.53 CFDA# 20.600 AL-18-11-13/FASTACT402- \$7,082.28 CFDA# 20.600 AL-18-11-13/FASTACT405d- \$7,082.29 CFDA# 20.616			
ANTICIPATED START DATE: (Complete ONE option only) The Department and Contractor certify for this Contract, or Contract Amendment, that Contract obligations: ☒ 1. may be incurred as of the Effective Date (latest signature date below) and no obligations have been incurred prior to the Effective Date . ☐ 2. may be incurred as of _____, 20____, a date LATER than the Effective Date below and no obligations have been incurred prior to the Effective Date . ☐ 3. were incurred as of _____, 20____, a date PRIOR to the Effective Date below, and the parties agree that payments for any obligations incurred prior to the Effective Date are authorized to be made either as settlement payments or as authorized reimbursement payments, and that the details and circumstances of all obligations under this Contract are attached and incorporated into this Contract. Acceptance of payments forever releases the Commonwealth from further claims related to these obligations.			
CONTRACT END DATE: Contract performance shall terminate as of 09/30, 2018 , with no new obligations being incurred after this date unless the Contract is properly amended, provided that the terms of this Contract and performance expectations and obligations shall survive its termination for the purpose of resolving any claim or dispute, for completing any negotiated terms and warranties, to allow any close out or transition performance, reporting, invoicing or final payments, or during any lapse between amendments.			
CERTIFICATIONS: Notwithstanding verbal or other representations by the parties, the "Effective Date" of this Contract or Amendment shall be the latest date that this Contract or Amendment has been executed by an authorized signatory of the Contractor, the Department, or a later Contract or Amendment Start Date specified above, subject to any required approvals. The Contractor makes all certifications required under the attached Contractor Certifications (incorporated by reference if not attached hereto) under the pains and penalties of perjury, agrees to provide any required documentation upon request to support compliance, and agrees that all terms governing performance of this Contract and doing business in Massachusetts are attached or incorporated by reference herein according to the following hierarchy of document precedence, the applicable Commonwealth Terms and Conditions , this Standard Contract Form including the Instructions and Contractor Certifications , the Request for Response (RFR) or other solicitation, the Contractor's Response, and additional negotiated terms, provided that additional negotiated terms will take precedence over the relevant terms in the RFR and the Contractor's Response only if made using the process outlined in 801 CMR 21.07 , incorporated herein, provided that any amended RFR or Response terms result in best value, lower costs, or a more cost effective Contract.			
AUTHORIZING SIGNATURE FOR THE CONTRACTOR: X: <u><i>John R. Barbieri</i></u> Date: <u>7-17-18</u> (Signature and Date Must Be Handwritten At Time of Signature) Print Name: <u>John R. Barbieri</u> Print Title: <u>Police Commissioner</u>		AUTHORIZING SIGNATURE FOR THE COMMONWEALTH: X: _____ Date: _____ (Signature and Date Must Be Handwritten At Time of Signature) Print Name: <u>Angela F.F. Davis</u> Print Title: <u>Executive Director, Office of Grants & Research</u>	



City Council

SCHEDULED

2.5

Meeting: 07/30/18 07:00 PM
Initiator: Melanie Acobe
Sponsors: Mayor Domenic J. Sarno
DOC ID: 4713

FY19 SHINE Grant Increase - No Match Required \$19,996.00 (Mayor Sarno)

WHEREAS, the Department of Elder Affairs ("Department") has been awarded a Servicing the Health Information Needs of Elders (SHINE) Grant increase of \$19,996.00 from the Massachusetts Executive Office of Elder Affairs for the period starting July 1, 2018 and ending June 30, 2019; and

WHEREAS, the grant funds provide health insurance and medical information, screening and application assistance to low income seniors; and

WHEREAS, the Department intends to use the grant funds to provide information, screening and application assistance regarding Low Income subsidy (LIA), Medicare Savings Plans (MSP), Medicare Part D enrollment and State Pharmaceutical Assistance Program (prescription Advantage) to all Medicare beneficiaries who may qualify; and

WHEREAS, the Department has accepted the grant and requests authorization from the City Council and the Mayor to expend the grant funds listed below for the purposes of such grants; and

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the grant funds listed herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws ch. 44, sec. 53A, that the City Council approves the expenditure by the Department of the grant funds listed below for the purposes of such grant, subject to the approval of the Mayor, and the grant funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the grant without further appropriation:

FY19 SHINE Grant Award- \$19,996.00 No Match Required

PURCHASE OF SERVICE - ATTACHMENT 1: PROGRAM COVER PAGE**PROGRAM INFORMATION**

Contractor Name: City of Springfield (Dept. of Elder Affairs)	Department Name: Executive Office of Elder Affairs
Program Type: SHINE Counseling, Outreach and Training Consortia	Document ID #: CT ELD 0364 shineprogram2007spng
Program Name: SHINE Program	UFR Program #:
Program Address: 36 Court St	MMARS Program Code: 8036
City/State/Zip: Springfield, MA. 01103-1699	Other Reference Information (Information Purposes Only):
Contact Person: Alicia Germain Telephone: 413-750-2893 fax - 413-750-2694 Email - agermain@springfieldcityhall.com	Contact Person: Cynthia Phillips, SHINE Director Neil Petrocelli, Contracts Manager Telephone: (617) 727-7750
RFR INFORMATION: ☐ Attached ☒ RFR Reference # RFR-2013-03 ☐ legislative exemption ☐ emergency ☐ collective purchase ☐ interim ☐ amendment	
SCOPE OF SERVICES: ☐ Bidders Response Attached ☒ Description of Services Attached	
TOTAL ANTICIPATED CONTRACT DURATION: 7/1/13 to 6/30/20	
INITIAL DURATION: 7/1/13 to 6/30/16	
OPTIONS TO RENEW: <u>one options to renew@ two years each option</u>	

FISCAL TERMS

PRICE IS ESTABLISHED THROUGH: (CHECK 1, 2, OR 3)	FUNDING SUMMARY					
	Prior Years		Current Year		Future Years	
	FY	Amount	FY	Amount	FY	Amount
OPTION 1: PRICE AGREEMENT (list price) \$ _____ rate regulation (if any) <u>651 CMR</u>	2014	\$ 61,653.52	2019	\$19,996		
	2015	\$ 90,663.48				
	2016	\$ 99,996.00				
	2017	\$ 80,000.00				
	2018	\$188,886.00				
☐ OPTION 2: SUMMARY BUDGET (T lines only) ☐ unit rate ☐ cost reimbursement ☐ other _____	Total: \$521,199.00		Total: \$19,996			
☒ OPTION 3: COMPLETE BUDGET ☒ cost reimbursement ☐ unit rate ☐ other _____	Total: \$521,199.00		Total: \$19,996		Multi-Year Total: \$541,195.00	
CURRENT MAX OBLIGATION: \$19,996 UNIT RATE: \$ _____ # BILLABLE UNITS: _____						
ADDITIONAL PAYMENT OR PRICE SPECIFICATIONS: Reimbursement will be made via Payment Voucher with the Executive Office of Elder Affairs Standard Invoice. Payment Vouchers are due at Elder Affairs on a monthly basis on the 10 th day of the month following the monthly service delivery period. It is incumbent upon the contractor to maintain all records, time sheets, documentation, ect. that supports the cost for which reimbursement is requested (including sub-contractors.)						
BRIEF DESCRIPTION OF PERFORMANCE:						

Total Approved budget FY14-FY18 = \$499,980
 Multi-Year Total per state = - \$541,195.00

Amount to increase = \$41,215



City Council

SCHEDULED

Meeting: 07/30/18 07:00 PM
Initiator: Christopher Fraser
Sponsors: Mayor Domenic J. Sarno
DOC ID: 4712

2.6

FY19 State Homeland Security Program Grant - \$5,000 (Mayor Sarno)

WHEREAS, the Springfield Fire Department has been awarded an "FY19 State Homeland Security Program Grant" of \$5,000.00 from the Massachusetts Emergency Management Agency ("MEMA"); and

WHEREAS, the purpose of the grant is to support the continued operation of "Citizen Emergency Response ("CERT") Teams" in the City of Springfield; and

WHEREAS, the Department intends to use the grant funds to support various training materials, along with battery power supplies for the TJO animal shelter trailer. This will ensure the CERT team can operate computers for pet registration and supporting documentation in the event of an emergency in which there is no power; and

WHEREAS, the Department has accepted the grant and requests authorization from the City Council and the Mayor to expend the grant funds listed below for the purposes of such grants; and

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the grant funds listed herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws Ch. 44, Sec. 53A, that the City Council approves the expenditure by the Department of the grant funds listed below for the purposes of such grant, subject to the approval of the Mayor, and the grant funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the grant without further appropriation:

FY19 State Homeland Security Program Grant - \$5,000



REQUEST FOR GRANT SETUP

This form and the required attachments are required by the Office of the City Comptrollers before a Grant Fund and related accounts will be created in MUNIS. Please do not use this form for requesting a non-grant related account to be created – use the Request for New Account form instead. Please return this form and the required attachments to the Office of the City Comptrollers.

All fields are mandatory.

Date of Request	7/24/2018
Department Requesting Grant Setup	Fire Dept
Department Phone # (Please include extension)	413-787-6720
Name and Title of Person to Contact in Case of Questions	Robert Hassett
Was this Grant previously setup for a prior fiscal year? yes	
If yes, please indicate your previous project number: 69338	
If this is a new Grant, have you filled out the "Approval to apply for a grant" Form? (Y/N)	If yes, please attach a copy of the Approved Form.

Grant Type:

	State – Highway
	Federal Pass-Through DOE– School
	Federal Direct– School
X	Federal – City
	State DOE– School
	State Other – School
	State – City
	Private/Other

Grant Name: FY 2019 State Homeland Security Program Grant

Total Grant Amount Awarded: \$ 5,000.00

Is this a Reimbursable Grant? (Y/N) Y

A Reimbursable Grant is defined as one that requires that you pay for expenses first and then you apply to the grantor for a reimbursement of the exact amount actually expended.

If it is a Reimbursable Grant, please enter Grantor contact information or the CID # if Grantor is already in the customer file:

Entity Name	Mass Emergency Management Agency
Contact Person	Paula Krumsiek
Street Address	400 Worcester Road
City, State, Zip Code	Framingham ,MA 01702
Telephone	508-820-1424
Fax	508-820-1468
E-Mail	paula.krumsiek@state.ma.us

Actual Award Date

Board Approval Date

Start Date

Expiration Date April 30th, 2019

Renewal Action Date (optional) N/A

If there are any Matching Funds:

Type

Percent

Amount

Is there any Leverage?

Source

Amount

Comments re: Description/Purpose of Grant

To facilitate the purchase of equipment for continued operations for the Springfield certified Emergency Response team. This "cert" team will be utilized /activated for extreme emergencies for the City of Springfield.

Comments re: Conditions/Restrictions of Grant

Perform activities as stated in the approved 2018 SHSP CCP application and in Accordance with DHS/FEMA terms and conditions and MEMA-PMO special terms and conditions.

If this is a Federal Grant, enter CFDA#:

If applicable enter the State ID # :

What is the required drawdown frequency?

(Ex: Monthly, Quarterly)

If payment is to be sent by Grantor as a Wire,
Please enter any wire reference/identification # that may be used (if known)

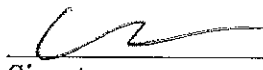
Please list all object codes needed for the grant.
(Attach additional sheets if additional orgs and roll-ups are needed):

Org Code:

Object Codes: 580600, 542010

Budget Roll-Up Codes:

I hereby attest that under the penalties of Chapter 656, I will adhere to all regulations in this grant agreement. I am responsible for timely and accurate reimbursements in the amounts listed above.


Signature

7/24/18
Date

Please attach the following documents:

- ☐ Signed Approval to Apply for a Grant Form
- ☐ Grant Award Letter
- ☐ City Council/Mayor Approval
- ☐ Any other relevant documentation

This Form and all relevant attachments will be scanned and attached in the Grant Maintenance module in MUNIS and can be viewed or printed at your convenience.

COMMONWEALTH OF MASSACHUSETTS ~ STANDARD CONTRACT FORM



2.6.a

This form is jointly issued and published by the [Executive Office for Administration and Finance \(ANF\)](#), the [Office of the Comptroller \(CTR\)](#) and the [Operational Services Division \(OSD\)](#) as the default contract for all Commonwealth Departments when another form is not prescribed by regulation or policy. Any changes to the official printed language of this form shall be void. Additional non-conflicting terms may be added by Attachment. Contractors may not require any additional agreements, engagement letters, contract forms or other additional terms as part of this Contract without prior Department approval. Click on hyperlinks for definitions, instructions and legal requirements that are incorporated by reference into this Contract. An electronic copy of this form is available at www.mass.gov/osc under [Guidance For Vendors - Forms](#) or www.mass.gov/osd under [OSD Forms](#).

CONTRACTOR LEGAL NAME: (and d/b/a): City of Springfield D/B/A: Springfield CERT		COMMONWEALTH DEPARTMENT NAME: Massachusetts Emergency Management Agency MMARS Department Code:	
Legal Address: (W-9, W-4,T&C): 36 Court St., Rm 405, Springfield, MA 01103		Business Mailing Address: 400 Worcester Road, Framingham, MA 01702-5399	
Contract Manager: Robert Hassett		Billing Address (if different): same	
E-Mail: rhasett@springfieldcityhall.com		Contract Manager: Paula Krumsiek	
Phone: 413-454-5175	Fax:	E-Mail: paula.krumsiek@massmail.state.ma.us	
Contractor Vendor Code: VC6000192140		Phone: 508.820.1424	Fax: 508.820.2030
Vendor Code Address ID (e.g. "AD001"): AD__ (Note: The Address ID must be set up for EFT payments.)		MMARS Doc ID(s): FY19CCP17000000SPRIN	
		RFR/Procurement or Other ID Number: FFY2017 SHSP CCP	
☒ NEW CONTRACT PROCUREMENT OR EXCEPTION TYPE: (Check one option only) ☐ Statewide Contract (OSD or an OSD-designated Department) ☐ Collective Purchase (Attach OSD approval, scope, budget) ☒ Department Procurement (Includes State or Federal grants 815 CMR 2.00) (Attach RFR and Response or other procurement supporting documentation) ☐ Emergency Contract (Attach justification for emergency, scope, budget) ☐ Contract Employee (Attach Employment Status Form , scope, budget) ☐ Legislative/Legal or Other: (Attach authorizing language/justification, scope and budget)		☐ CONTRACT AMENDMENT Enter Current Contract End Date Prior to Amendment: ____, 20__. Enter Amendment Amount: \$ _____. (or "no change") AMENDMENT TYPE: (Check one option only. Attach details of Amendment changes.) ☐ Amendment to Scope or Budget (Attach updated scope and budget) ☐ Interim Contract (Attach justification for Interim Contract and updated scope/budget) ☐ Contract Employee (Attach any updates to scope or budget) ☐ Legislative/Legal or Other: (Attach authorizing language/justification and updated scope and budget)	
The following COMMONWEALTH TERMS AND CONDITIONS (T&C) has been executed, filed with CTR and is incorporated by reference into this Contract. ☒ Commonwealth Terms and Conditions ☐ Commonwealth Terms and Conditions For Human and Social Services			
COMPENSATION: (Check ONE option): The Department certifies that payments for authorized performance accepted in accordance with the terms of this Contract will be supported in the state accounting system by sufficient appropriations or other non-appropriated funds, subject to intercept for Commonwealth owed debts under 815 CMR 9.00. ☐ Rate Contract (No Maximum Obligation. Attach details of all rates, units, calculations, conditions or terms and any changes if rates or terms are being amended.) ☒ Maximum Obligation Contract Enter Total Maximum Obligation for total duration of this Contract (or new Total if Contract is being amended). \$ 5,000.00			
PROMPT PAYMENT DISCOUNTS (PPD): Commonwealth payments are issued through EFT 45 days from invoice receipt. Contractors requesting accelerated payments must identify a PPD as follows: Payment issued within 10 days __% PPD; Payment issued within 15 days __% PPD; Payment issued within 20 days __% PPD; Payment issued within 30 days __% PPD. If PPD percentages are left blank, identify reason: __agree to standard 45 day cycle __ statutory/legal or Ready Payments (G.L. c. 29, § 23A); ☒ only initial payment (subsequent payments scheduled to support standard EFT 45 day payment cycle. See Prompt Pay Discounts Policy .)			
BRIEF DESCRIPTION OF CONTRACT PERFORMANCE or REASON FOR AMENDMENT: (Enter the Contract title, purpose, fiscal year(s) and a detailed description of the scope of performance or what is being amended for a Contract Amendment. Attach all supporting documentation and justifications.)			
Funding for this grant is provided through the FFY2017 State Homeland Security Program grant. The catalogue of Federal Domestic Assistance (CFDA) number is 97-067. Sub-Recipient will perform activities as stated in their approved 2017 SHSP CCP application and in accordance with DHS/FEMA Terms and Conditions and MEMA- PMO Special Terms and Conditions.			
ANTICIPATED START DATE: (Complete ONE option only) The Department and Contractor certify for this Contract, or Contract Amendment, that Contract obligations: ☒ 1. may be incurred as of the Effective Date (latest signature date below) and no obligations have been incurred prior to the Effective Date . ☐ 2. may be incurred as of ____, 20__, a date LATER than the Effective Date below and no obligations have been incurred prior to the Effective Date . ☐ 3. were incurred as of ____, 20__, a date PRIOR to the Effective Date below, and the parties agree that payments for any obligations incurred prior to the Effective Date are authorized to be made either as settlement payments or as authorized reimbursement payments, and that the details and circumstances of all obligations under this Contract are attached and incorporated into this Contract. Acceptance of payments forever releases the Commonwealth from further claims related to these obligations.			
CONTRACT END DATE: Contract performance shall terminate as of April 30, 2019 , with no new obligations being incurred after this date unless the Contract is properly amended, provided that the terms of this Contract and performance expectations and obligations shall survive its termination for the purpose of resolving any claim or dispute, for completing any negotiated terms and warranties, to allow any close out or transition performance, reporting, invoicing or final payments, or during any lapse between amendments.			
CERTIFICATIONS: Notwithstanding verbal or other representations by the parties, the "Effective Date" of this Contract or Amendment shall be the latest date that this Contract or Amendment has been executed by an authorized signatory of the Contractor, the Department, or a later Contract or Amendment Start Date specified above, subject to any required approvals. The Contractor makes all certifications required under the attached Contractor Certifications (incorporated by reference if not attached hereto) under the pains and penalties of perjury, agrees to provide any required documentation upon request to support compliance, and agrees that all terms governing performance of this Contract and doing business in Massachusetts are attached or incorporated by reference herein according to the following hierarchy of document precedence, the applicable Commonwealth Terms and Conditions , this Standard Contract Form including the Instructions and Contractor Certifications , the Request for Response (RFR) or other solicitation, the Contractor's Response, and additional negotiated terms, provided that additional negotiated terms will take precedence over the relevant terms in the RFR and the Contractor's Response only if made using the process outlined in 801 CMR 21.07 , incorporated herein, provided that any amended RFR or Response terms result in best value, lower costs, or a more cost effective Contract.			
AUTHORIZING SIGNATURE FOR THE CONTRACTOR: X: _____ Date: _____ (Signature and Date Must Be Handwritten At Time of Signature) Print Name: _____ Print Title: _____		AUTHORIZING SIGNATURE FOR THE COMMONWEALTH: X: _____ Date: _____ (Signature and Date Must Be Handwritten At Time of Signature) Print Name: David Mahr Print Title: Chief Administrative Officer	



City Council

SCHEDULED

Meeting: 07/30/18 07:00 PM
Initiator: Heather Potito
Sponsors: Mayor Domenic J. Sarno
DOC ID: 4706

2.7

2018 Healthy Summer Youth Jobs Grant - No Match Required \$3,100 (Mayor Sarno)

WHEREAS, the Parks, Buildings, and Recreation Management Department ("Department") has been awarded the 2018 Healthy Summer Youth Jobs Grant in the amount of \$3,100.00 from the Massachusetts Attorney General's Office from July 1, 2018 through September 15, 2018; and

WHEREAS, the grant is intended to provide opportunities for employment, health, and wellness to benefit youth from low socio-economic status communities; and

WHEREAS, the Department intends to use the grant funds to promote these opportunities; and

WHEREAS, the Department has accepted the grant and requests authorization from the City Council and the Mayor to expend the grant funds listed below for the purposes of such grants; and

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the grant funds listed herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws Ch. 44, Sec 53A, that the City Council approves the expenditure by the Department of the grant funds listed below for the purposes of such grant, subject to the approval of the Mayor, and the grant funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the grant without further appropriation:

2018 Healthy Summer Youth Jobs Grant - No Match Required \$3,100.00



REQUEST FOR GRANT SETUP

This form and the required attachments are required by the Office of the City Comptrollers before a Grant Fund and related accounts will be created in MUNIS. Please do not use this form for requesting a non-grant related account to be created – use the Request for New Account form instead. Please return this form and the required attachments to the Office of the City Comptrollers.

All fields are mandatory.

Date of Request	6/21/20018
Department Requesting Grant Setup	PBRM
Department Phone # (Please include extension)	413-787-7772
Name and Title of Person to Contact in Case of Questions	CAROL
LANGEVIN	

Was this Grant previously setup for a prior fiscal year? YES
 If yes, please indicate your previous project number: 89147 & 89148

If this is a new Grant, have you filled out the “Approval to apply for a grant” Form?
 (Y/N) If yes, please attach a copy of the Approved Form.

Grant Type:

State – Highway
 Federal Pass-Through DOE– School
 Federal Direct– School
 Federal – City
 State DOE– School
 State Other – School
 State – City
 Private/Other

XXXX

Grant Name: SUMMER YOUTH JOBS
 Total Grant Amount Awarded: \$ 3,100

Is this a Reimbursable Grant? (Y/N) Y

A Reimbursable Grant is defined as one that requires that you pay for expenses first and then you apply to the grantor for a reimbursement of the exact amount actually expended.

If it is a Reimbursable Grant, please enter Grantor contact information or the CID # if Grantor is already in the customer file:

Entity Name OFFICE OF ATTORNEY GENERAL
 Contact Person Helen Wang
 Street Address
 City, State, Zip Code
 Telephone 617-963-2313
 Fax
 E-Mail

Actual Award Date 6/14/2018

Board Approval Date

Start Date 7/1/2018

Expiration Date 9/15/2018

Renewal Action Date (optional)

If there are any Matching Funds: NO

Type

Percent

Amount

Comments re: Description/Purpose of Grant:
 SUMMER YOUTH JOBS

Comments re: Conditions/Restrictions of Grant
 SUMMER YOUTH EMPLOYMENT

If this is a Federal Grant, enter CFDA#:

If applicable enter the State ID # :

What is the required drawdown frequency?

(Ex: Monthly, Quarterly) CHECK FOR PROGRAM HAS BEEN RECEIVED

If payment is to be sent by Grantor as a Wire,

Please enter any wire reference/identification # that may be used (if known)

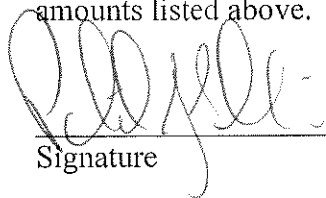
Please list all object codes needed for the grant.
(Attach additional sheets if additional orgs and roll-ups are needed):

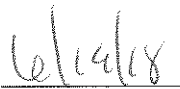
Org Code:

Object Codes: 504000

Budget Roll-Up Codes:

I hereby attest that under the penalties of Chapter 656, I will adhere to all regulations in this grant agreement. I am responsible for timely and accurate reimbursements in the amounts listed above.

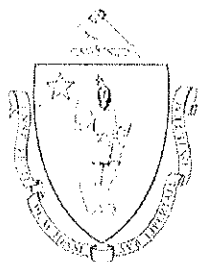

Signature


Date

Please attach the following documents:

- ☐ Signed Approval to Apply for a Grant Form
- ☐ Grant Award Letter
- ☐ City Council/Mayor Approval
- ☐ Any other relevant documentation

This Form and all relevant attachments will be scanned and attached in the Grant Maintenance module in MUNIS and can be viewed or printed at your convenience.



THE COMMONWEALTH OF MASSACHUSETTS
OFFICE OF THE ATTORNEY GENERAL
ONE ASHBURTON PLACE
BOSTON, MASSACHUSETTS 02108

MAURA HEALEY
ATTORNEY GENERAL

(617) 727-2200
(617) 727-4765 TTY
www.mass.gov/ago

June 14, 2018

Paula E. Thayer
Springfield Department of Parks, Buildings and Recreation Management
200 Trafton Road
Springfield, MA 01108

RE: Healthy Summer Youth Jobs Grant Program

Dear Ms. Thayer.

Congratulations! I am pleased to notify you that the Attorney General's Office has chosen Springfield Department of Parks, Buildings and Recreation Management as a recipient for the Healthy Summer Youth Jobs Grant Program. Subject to the final execution of documents, Springfield Department of Parks, Buildings and Recreation Management will receive a grant of \$3,100.

Now in our fourth year, Healthy Summer Youth Jobs is designed to fund youth jobs that benefit Massachusetts health care consumers and promote health and wellness by providing youth with opportunities in health-focused summer employment. The Attorney General's Office is honored to partner with your organization to improve public health and provide job opportunities in communities across our state.

Our team will be sending you additional information and important documents within the next few weeks. Please feel free to contact my Director of Grants Management Helen Wang by email at Helen.Wang@state.ma.us or by phone at (617) 963-2291 if you have any questions.

Again, I thank you for your work with youth and we look forward to working with you on this vital effort.

Very truly yours.

A handwritten signature in dark ink, appearing to read "M. Healey".

Maura Healey

cc: Helen Wang

Attachment: PBRM - Summer Youth Jobs_Set Up & Award Ltr (4706 : 2018 Healthy Summer Youth Jobs Grant - No Match Required \$3,100)



City Council

SCHEDULED

Meeting: 07/30/18 07:00 PM
Initiator: Melanie Acobe
Sponsors: Mayor Domenic J. Sarno
DOC ID: 4711

2.8

An Order Authorizing the Acceptance of a Gift from the Hungry Hill Neighborhood Council (Mayor Sarno)

WHEREAS, the Elder Affairs Department ("Department") has been awarded a Hewlett Packard color printer valued at \$372.62 from the Hungry Hill Neighborhood Council; and

WHEREAS, the gift is provided to assist with the office operations at the Hungry Hill Senior Center; and

WHEREAS, the Department intends to use the gift for such purpose; and

WHEREAS, the Department seeks authorization from the City Council to accept the gift of tangible value on behalf of the City of Springfield with the Mayor's approval; and

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the gift funds listed herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws ch. 44, sec. 53A 1/2, that the City Council approves the acceptance by the Department of the gift listed above for the purposes of such gift, subject to the approval of the Mayor, and the gift received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the gift without further appropriation:

Elder Affairs Gift Acceptance

HUNGRY HILL NEIGHBORHOOD COUNCIL
P. O. BOX 352
SPRINGFIELD, MA 01101

June 13, 2018

Sandy Federico, Director
Department of Elder Affairs
City of Springfield
1476 Roosevelt Avenue
Springfield, MA 01109

Dear Ms. Federico:

On behalf of the HHNC we wish to donate a Hewlett Packard color printer to the Hungry Hill Senior Center. The total value is \$372.62.

We find it would be an upgrade to the current one being used at the Hungry Hill Senior Center. If you have any questions please feel to contact me at (413)787-6565.

Thank you for your attention in this matter.

Sincerely,



Catherine Mossi
President

HHNC Board
File

Attachment: Gift for Hungry Hill (4711 : Elder Affairs Gift Acceptance)

Rec'd
6/15/18



City Council

SCHEDULED

Meeting: 07/30/18 07:00 PM
Initiator: Christopher Fraser
Sponsors: Mayor Domenic J. Sarno
DOC ID: 4707

2.9

Fire Department Donation - \$100.00 (Mayor Sarno)

WHEREAS, the Springfield Fire Department has been awarded a donation of \$100.00 from the Roman Catholic Bishop of Springfield; and

WHEREAS, the funds provided shall be deposited to the Fire Department's Public Education account; and

WHEREAS, the Department intends to use the donation funds for it's Fire Prevention and Education Program as requested by the donor; and

WHEREAS, the Department has accepted the donation and requests authorization from the City Council and the Mayor to expend the donation funds listed below for the purposes of such donation; and

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the donation funds listed herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws Ch. 44, sec 53A, that the City Council approves the expenditure by the Department of the donation funds listed below for the purposes of such donation, subject to the approval of the Mayor, and the donation funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the donation without further appropriation:

Fire Department Donation:

Roman Catholic Bishop of Springfield - \$100.00

Santamaria, Jennifer

From: Brian and Rhonda <kellybrmmm@gmail.com>
Sent: Tuesday, July 10, 2018 2:59 PM
To: Santamaria, Jennifer
Subject: Donation to the fire prevention program

Hi,

I just wanted to let you know that the check that I gave the fire fighter today is a donation the the Springfield Fire Department Fire Prevention and Education Program. The check number is 4053. If you have any questions please feel free to contact me.

The firefighters did a great job and the program is wonderful!

Thank you, Brian

Sent from my iPhone

Attachment: Fire Donation (4707 : Fire Department Donation - \$100.00)

THE FACE OF THIS DOCUMENT HAS A COLORED BACKGROUND ON WHITE PAPER AND ORIGINAL DOCUMENT SECURITY SCREEN ON BACK WITH PADLOCK SECURITY ICON.

ROMAN CATHOLIC BISHOP OF SPRINGFIELD

A CORPORATE SOLE FOR ST. CATHERINE OF SIENA CHURCH
1023 PARKER STREET
SPRINGFIELD, MA 01129

UNITED BANK

4053

06/14/2018

PAY
TO THE
ORDER OF

Springfield Fire Department

100.00

One Hundred Dollars

Springfield Fire Department

MEMO



Attachment: Fire Donation (4707 : Fire Department Donation - \$100.00)

07/12/2018 11:16

mcasillas

CITY OF SPRINGFIELD
PAYMENTS PROOF

P 1
archrct



CLERK: mcasillas BATCH: 181753
BATCH ENTRY DATE: 07/12/2018

RECEIPT YEAR	BILL TYPE	CATEGORY	PRIN PAID	CUST # NAME	INT PAID	PROPERTY ID	INT HELD	DISC AMT	REFERENCE	TOTAL PAYMENT
5261843 2019	MS -	MISC CASH RECEIPTS		7655 ROMAN CATHOLIC BIS DONATION						100.00
PROPERTY LOC:										
1 PUBED FIRE DONAT			100.00							
29162200 483000 PUBED			100.00							
1 CHECK			100.00	CHECK/REF#: 4053						
				ADD'L REF#: DONATION-PUB ED						
TOTAL RECEIPTS			1							
TOTAL PAYMENTS			100.00							
TOTAL PRINCIPAL PAID			.00							
TOTAL PRINCIPAL ADJUSTED			.00							
TOTAL INTEREST PAID			.00							
TOTAL INTEREST HELD			.00							
TOTAL DISCOUNT AMOUNT			.00							



City Council

SCHEDULED

Meeting: 07/30/18 07:00 PM
Initiator: Melanie Acobe
Sponsors: Mayor Domenic J. Sarno
DOC ID: 4719

2.1

FY19 LSTA STEM Learning Grant- No Match Required \$7,500.00 (Mayor Sarno)

WHEREAS, the Springfield City Library Department ("Department") has been awarded a STEM Learning grant for their Library Services and Technology Act (LSTA) special project in the amount of \$7,500.00 from the Massachusetts Board of Library Commissioners; and

WHEREAS, the grant funds are intended to fund the Library Services and Technology Act (LSTA) special project Anytime STEM Learning, a program intended to offer hands-on, inquiry based experiential learning and connect STEM to everyday life outside of formal educational settings; and

WHEREAS, the Department intends to use the grant funds to purchase supplies that will help facilitate this program; and

WHEREAS, the Department will accept the grant funds and requests authorization from the City Council and the Mayor to expend the grant funds listed below for the purposes of such grants; and

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the grant funds listed herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws ch. 44, sec. 53A, that the City Council approves the expenditure by the Department of the grant funds listed below for the purposes of such grant, subject to the approval of the Mayor, and the grant funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the grant without further appropriation:

FY19 LSTA STEM Learning Grant- No Match Required \$7,500.00



REQUEST FOR GRANT SETUP

This form and the required attachments are required by the Office of the City Comptrollers before a Grant Fund and related accounts will be created in MUNIS. Please do not use this form for requesting a non-grant related account to be created – use the Request for New Account form instead. Please return this form and the required attachments to the Office of the City Comptrollers.

All fields are mandatory.

Date of Request 7/24/18

Department Requesting Grant Setup Library

Department Phone # (Please include extension) 263-6828 x290

Name and Title of Person to Contact in Case of Questions Carol Leaders, Bus Mgr

Was this Grant previously setup for a prior fiscal year? Y

If yes, please indicate your previous project number: 62518

If this is a new Grant, have you filled out the “Approval to apply for a grant” Form? (Y/N) If yes, please attach a copy of the Approved Form.

Grant Type:

State – Highway

Federal Pass-Through DOE– School

Federal Direct– School

X Federal – City - LSTA Mass Board of Library Commissioners

State DOE– School

State Other – School

State – City

Private/Other

Grant Name: STEM Learning Grant

Total Grant Amount Awarded: \$7,500

Is this a Reimbursable Grant? (Y/N)

A Reimbursable Grant is defined as one that requires that you pay for expenses first and then you apply to the grantor for a reimbursement of the exact amount actually expended.

If it is a Reimbursable Grant, please enter Grantor contact information or the CID # if Grantor is already in the customer file:

Entity Name
Contact Person
Street Address
City, State, Zip Code
Telephone
Fax
E-Mail

Actual Award Date 7/19/18
Board Approval Date
Start Date 10/1/18
Expiration Date 9/30/2019
Renewal Action Date (optional)
If there are any Matching Funds:

Type
Percent
Amount

Comments re: Description/Purpose of Grant

Comments re: Conditions/Restrictions of Grant

If this is a Federal Grant, enter CFDA#: 45.310

If applicable enter the State ID # :

What is the required drawdown frequency?
(Ex: Monthly, Quarterly)

If payment is to be sent by Grantor as a Wire,
Please enter any wire reference/identification # that may be used (if known)

Please list all object codes needed for the grant.
(Attach additional sheets if additional orgs and roll-ups are needed):

Org Code: 26256105

Object Codes: 501000 506000 530105 551700 571100 551300 524020 531040 531200
580600

Budget Roll-Up Codes: YES

I hereby attest that under the penalties of Chapter 656, I will adhere to all regulations in this grant agreement. I am responsible for timely and accurate reimbursements in the amounts listed above.

Molly Fogarty

Signature

7/24/18_____
Date

Please attach the following documents:

- ☐ Signed Approval to Apply for a Grant Form
- ☐ Grant Award Letter
- ☐ City Council/Mayor Approval
- ☐ Any other relevant documentation

This Form and all relevant attachments will be scanned and attached in the Grant Maintenance module in MUNIS and can be viewed or printed at your convenience.



Massachusetts Libraries

BOARD OF LIBRARY COMMISSIONERS

July 19, 2018

Molly Fogarty, Director
Springfield City Library
220 State Street
Springfield, MA 01103

Dear Molly,

At its July 12th meeting, the Massachusetts Board of Library Commissioners approved a provisional Anytime STEM Learning grant in the amount of \$7,500 for your Library Services and Technology Act (LSTA) special project. The Board's approval is contingent on your return of the required contract and agreement to its conditions.

Your program is scheduled to begin no earlier than October 1, 2018. In early August you will receive the contract and further information about the management of your grant. Any public announcement of the grant prior to the return of a signed contract to us should include language that this grant is provisional. A press release form is attached that you are welcome to use for the announcement.

Your consultant, Shelley Quezada, will keep you informed of any updates, workshops or other news related to your project. Please feel free to discuss any questions you have about your project or the process with Shelley. You may also consult the attached LSTA Grants Management Manual, which offers additional guidance for carrying out your grant.

We congratulate you on your successful grant proposal and are pleased that we can make LSTA funding available to assist you in providing improved library services to your community.

Sincerely yours,

James M. Lonergan
Director

Massachusetts Board of Library Commissioners
98 N. Washington Street, Suite 401, Boston, MA 02114
P: 800-952-7403 (in-state only)
P: 617-725-1860
F: 617-725-0140

mass.gov/libraries
(consumer portal)

mass.gov/mblc
(agency site)



@mbllibraries

**Library Services & Technology Act (LSTA) Direct Grant Program****FY2019 General Application Form****Due to MBLC by Tuesday, April 10, 2018**

Project Title	Tech Discovery
Institute/Library	Springfield City Library
Address	220 State Street
City, Zip	Springfield 01103
Telephone	413-263-6828 x.201
Library Director (name)	Molly Fogarty
Signature	
Institution Governing Authority & Title	Board of Library Commissioners Stephen Cary, Chair
Signature	

Project Director & Title	Sara Deignan, Children's Librarian, Springfield City Library
Telephone	413-263-6828 x.201
Email	sdeignan@springfieldlibrary.org
Address, if different than above	
LSTA Amount Requested	\$7500

Please check grant category and length of project proposed. ☒ 1 Year Project ☐ 2 Year Project		
☐ Access for All	☐ First Contact	☐ Pathways to Success
☒ Anytime STEM Learning	☐ A Framework for Health Literacy	☐ Preservation Assessment
☐ Citizenship Corners & Expanded English Language Services	☐ Go Local	☐ Preservation/Conservation of Library & Archival Materials
☐ Civic Hub	☐ IdeaLab	☐ Serving Tweens & Teens
☐ Conserving & Digitizing Historical Resources	☐ Innovative "open" Project	☐ Town-Wide Preservation Assessment
☐ Customer Experience in the Digital Age	☐ Manuscripts Arrangement and Description	
☐ Financial Literacy for All Ages	☐ Mind in the Making	

Please submit an original plus six (6) copies to the MBLC, 98 North Washington Street,
Suite 401, Boston, MA 02114-1933, ATTN: Amy Clayton

Postmarked by Tuesday, April 10, 2018

An electronic copy **must** be emailed to Amy.Clayton@state.ma.us



City Council

TABLED

Meeting: 07/30/18 07:00 PM
Initiator: Kathy Breck
Sponsors: Mayor Domenic J. Sarno
DOC ID: 4665

2.10

Appropriation Order for Eminent Domain Takings for North End Pedestrian Underpass Project (\$75,001) (Mayor Sarno)

WHEREAS, the Department of Public Works has requested that the Springfield City Council approve an Order of Taking authorizing certain eminent domain takings for the **North End Pedestrian Underpass Project (MassDOT Project #607589)**, including four (4) Permanent Partial Takings, and four (4) Temporary Easements, all as more particularly described in the *Order of Taking* which has been filed with the City Council for the June 25, 2018 meeting agenda; and

WHEREAS, the property rights are being taken for purposes of obtaining the necessary land, access and rights of way for the Project, which involves the construction and maintenance of a new pedestrian underpass and concrete multi-use path between Birnie Avenue and Plainfield Street, and running under the railroad tracks, including the partial relocation of a 42" relief sewer line and manhole, proposed storm drain system, proposed lighting, security and irrigation, electrical (buried), new paved parking, guardrail, grading, landscaping, new fencing, remove and re-set certain existing fencing, and temporary staging area, and related improvements. All of the affected parcels are located between Birnie Avenue and Plainfield Street, in the North End of Springfield, MA.; and

WHEREAS, after the City secures these property interests and temporary access rights, and MassDOT certifies them, MassDOT will advertise for bids and award a contract for the construction of the Project, and once completed, the City will be responsible for the maintenance of the Project; and

WHEREAS, the City obtained appraisals and review appraisals of the value of the property interests and temporary easements to be taken by eminent domain, and requests the City Council to appropriate the funds necessary to award just compensation to the property owners, as described in the Order of Taking, in the total amount of **Seventy-Five Thousand One Dollars (\$75,001.00)** to be paid from the account listed below;

WHEREAS, the Temporary Construction Easement referenced as X-TE-5-C, which is being taken from the Springfield Redevelopment Authority, is being donated to the City at no cost, and therefore no award of damages is required for that easement; and

WHEREAS, the Chief Administrative and Financial Officer has certified to the Mayor and City Council, that in his professional opinion, after an evaluation of all pertinent financial information reasonably available, that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the appropriation of funds described herein, to pay damages for the proposed eminent domain takings described in the Order of Taking, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008;

IT IS ORDERED, that pursuant to its authority under Mass. Gen. Laws Chapter 43, Section 30, Mass. Gen. Laws Chapter 79, Mass. Gen. Laws Chapter 44, Section 32, and Chapter 468 of the Acts of 2008, the City Council hereby appropriates the sum of **Seventy-Five Thousand One Dollars (\$75,001.00)** for the payment of damages for the anticipated eminent domain takings of permanent partial takings and temporary easements as described in the Order of Taking, for the stated municipal purposes, to be paid from the following account:

Account # 23294000-576400-32917 - \$75,001.00



City Council

TABLED

2.11

Meeting: 07/30/18 07:00 PM

Initiator: Kathy Breck

Sponsors: Mayor Domenic J. Sarno

DOC ID: 4666

Order of Taking of Land and Easements for the North End Pedestrian Underpass Project (MassDOT Project #607589) (Mayor Sarno)

IT IS ORDERED THAT the City Council, acting pursuant to Mass. General Laws Chapter 43, Section 30, and Mass. General Laws Chapter 79, upon the request of the Department of Public Works, does hereby take by eminent domain in the name and on behalf of the said City of Springfield, four (4) permanent partial takings and four (4) temporary easements in the City of Springfield, as described below, for purposes of obtaining the necessary land, access and rights of way for the "*Springfield-North End Pedestrian Underpass Project*" (MassDOT Project #607589) ("*Project*"), to be constructed by MassDOT;

The Project involves the construction and maintenance of a new pedestrian underpass and concrete multi-use path between Birnie Avenue and Plainfield Street, and running under the railroad tracks, including the partial relocation of a 42" relief sewer line and manhole, proposed storm drain system, proposed lighting, security and irrigation, electrical (buried), new paved parking, guardrail, grading, landscaping, new fencing, remove and re-set certain existing fencing, and temporary staging area, and related improvements. The affected parcels are located between Birnie Avenue and Plainfield Street, in the North End of Springfield, MA.

An appropriation of money has been duly made for this purpose by an Order approved by the City Council on this date.

The permanent partial takings and temporary easements are taken together with all rights therein, both legal and equitable, including all privileges, appurtenances, restrictions, conditions, and all estates and rights of reverter, together with all trees upon said land and improvements, but excluding commercial signs, affixed to said land, excepting easements, rights, and interests specifically reserved herein.

The permanent partial takings and temporary construction easements being taken by this Order are shown on a set of Plans entitled "*City of Springfield, North End Pedestrian Path under the Connecticut River Line*", on file with the Hampden County Registry of Deeds at Book of Plans _____, Pages _____ ("*Plans*"), and are shown on the Plans of the same name on file with the Engineering Department of the City of Springfield Department of Public Works, 70 Tapley Street, Springfield, MA.

The property rights to be taken are described below:

SECTION I - PERMANENT PARTIAL TAKINGS:

The City is taking permanent partial rights in the properties described below, for purposes of obtaining the necessary land, access and rights of way for the construction and maintenance of the Project, including construction of a new pedestrian underpass and concrete multi-use path, partial relocation of a 42" relief sewer line and manhole, proposed storm drain system, proposed lighting, security and irrigation, electrical (buried), new paved parking, guardrail, grading, landscaping, new fencing, remove and re-set certain existing fencing, temporary staging area, and related improvements, as described in the Plans. Although said parcels are described as belonging to the named owner, the ownership of said parcel is stated herein only insofar as said ownership is known or has been determined by the City Council, and accordingly, is so stated and shown only as a matter of information and belief.

1) Parcel X-1-C: The City is making a permanent partial taking over a portion of City Parcel 09775-0266 at ES Plainfield Street, consisting of approximately 10,428 sf, which is identified as "Parcel No. X-1-C" on the above-referenced Plans, bounded and described as follows:

Beginning at point on the northwesterly corner of Parcel X-1-C as shown on aforementioned plan, said point being situated on the easterly layout line of Plainfield Street, thence turning and running;

N56°25'10"E a distance of 138.42', thence turning and running;

N59°59'53"E a distance of 9.85', thence turning and running;

S21°40'55"E a distance of 74.45', thence turning and running;

S56°23'28"W a distance of 136.31' to a point on the easterly layout line of said Plainfield Street, thence turning and running along said Plainfield Street along a curve turning to the left with an arc length of 73.63', with a radius of 1054.00', with a chord bearing of N30°55'35"W, with a chord length of 73.62' to the point of beginning.

Containing 10,428 square feet more or less according to said Plan.

The area being taken for the Project contains 10,428 sf, out of a total area of 40,306 sf at ES Plainfield Street. This parcel is owned by the City of Springfield, under the control of the Springfield Public Schools, and after the taking, Parcel X-1-C will continue to be owned by the City of Springfield, but under the control of the Department of Parks, Buildings and Recreation Management. The balance of the parcel will continue to be owned by the City of Springfield, and under the control of the Springfield Public Schools.

2) Parcel X-3-C: The City is making a permanent partial taking over a portion of City Parcel 09775-0261 at ES Plainfield Street, consisting of approximately 4,870 sf, which is identified as "Parcel No. X-3-C" on the above-referenced Plans, bounded and described as follows:

Beginning at point on the northeasterly corner of Parcel X-3-C as shown on aforementioned plan, said point being on the westerly sideline of land now or formerly of Commonwealth of Massachusetts, thence turning and running;

Along a curve turning to the left with an arc length of 107.79', with a radius of 5562.72', with a chord bearing of S22°46'51"E, with a chord length of 107.78', thence turning and running;

S68°14'57"W a distance of 47.80', thence turning and running;

N21°40'55"W a distance of 101.14', thence turning and running;

N59°59'53"E a distance of 46.22' to the point of beginning.

Containing 4,870 square feet more or less according to said Plan.

The area being taken for the Project contains 4,870 sf, out of a total area of 65,688 sf at ES Plainfield Street. This parcel is owned by the City of Springfield, and will continue to be owned by the City of Springfield.

3) Parcel X-5-C: The City is making a permanent partial taking over a portion of City Parcel 01480-0013 at Rear Birnie Avenue, consisting of approximately 14,947 sf, which is identified as "Parcel No. X-5-C" on the above-referenced Plans, bounded and described as follows:

Beginning at point on the northwesterly corner of Parcel X-5-C as shown on aforementioned plan, said point being on the southerly line of land now or formerly of the Commonwealth of Massachusetts Department of Environmental Protection, thence running;

N73°19'12"E a distance of 130.82', thence turning and running;

S16°40'49"E a distance of 112.58', thence turning and running;

S73°19'11"W a distance of 134.71', thence turning and running;

N14°42'09"W a distance of 112.65' to the point of beginning.

Containing 14,947 square feet more or less according to said Plan.

The area being taken for the Project contains 14,947 sf out of a total area of 46,391 sf at Rear Birnie Avenue. This parcel is owned by H &H Real Estate Holdings, LLC. After the permanent partial taking this portion identified as X-5-C will be owned by the City of Springfield, and the remainder of the parcel will continue to be owned by H &H Real Estate Holdings, LLC.

4) Parcel X-6-C: The City is making a permanent partial taking over a portion of City Parcel 01480-0011 at WS Birnie Avenue, consisting of approximately 5,413 sf, which is identified as "Parcel No. X-6-C" on the above-referenced Plans, bounded and described as follows:

Beginning at point on the southeasterly corner of Parcel X-6-C as shown on aforementioned plan, said point being on the westerly layout line of Birnie Avenue, thence;

S75°40'05"W a distance of 85.07', thence turning and running;

N16°40'49"W a distance of 61.94', thence turning and running;

N73°19'11"E a distance of 85.00' to a point on the westerly layout line of said Birnie Avenue, thence turning and running;

S16°40'49"E along said westerly layout line of Birnie Avenue a distance of 65.42' to the point of beginning.

Containing 5,413 square feet more or less according to said Plan.

The area being taken for the Project contains 5,413 sf out of a total area of 18,020 sf at WS Birnie Avenue. This parcel is owned by Crown Atlantic Company, LLC. After the permanent partial taking this portion identified as X-6-C will be owned by the City of Springfield, and the remainder of the parcel will continue to be owned by Crown Atlantic Company, LLC.

SECTION II - TEMPORARY CONSTRUCTION EASEMENTS:

The City is taking the following temporary construction easements for purposes of obtaining the necessary land, access and rights of way for the construction of the Project, including staging areas associated with the construction of the underpass, concrete path, relocation of the sewer line, parking areas, grading, loam and seeding, relocation of certain existing fencing, sidewalk reconstruction for underground utilities, and related improvements as described in the Plans.

Such temporary construction easements are temporary in nature and are to be in effect from five (5) years from date of recording of this instrument, or until the construction of the Project is completed, whichever occurs first.

Although said parcels are described as belonging to the named owner, the ownership of said parcel is stated herein only insofar as said ownership is known or has been determined by the City Council, and accordingly, is so stated and shown only as a matter of information and belief.

That said temporary construction easements ("TE") are taken over the parcels of land which are described below and are shown on the aforementioned Plans:

1) Parcel X-TE-1-C: A certain parcel of land shown as "Parcel No. X-TE-1-C" on the above-referenced Plans, also known as Parcel 09775-266, at ES Plainfield Street, bounded and described as follows:

Beginning at point on the northwesterly corner of Parcel X-TE-1-C as shown on aforementioned plan, said point being on the easterly layout line of Plainfield Street, thence turning and running;

Northeasterly a distance of 39' more or less, thence turning and running;

Northeasterly a distance of 39' more or less, thence turning and running;

Northeasterly a distance of 38' more or less, thence turning and running;

Northeasterly a distance of 29' more or less, thence turning and running;

Easterly a distance of 14' more or less, thence turning and running;

Northeasterly a distance of 13' more or less, thence turning and running;

Southeasterly a distance of 100' more or less, thence turning and running;

Southwesterly a distance of 10' more or less, thence turning and running;

Southwesterly a distance of 138' more or less, thence along a curve turning to the left with an arc length of 14', thence turning and running;

Northwesterly a distance of 94' more or less to the point of beginning.

Containing 16,889 square feet more or less according to said Plan.

This parcel is owned by the City of Springfield, under the control of the Springfield Public Schools, and this is a taking of a temporary construction easement. During the temporary easement period, this parcel will be under the control of the Department of Public Works.

2) Parcel X-TE-2-C: A certain parcel of land shown as "Parcel No. X-TE-2-C" on the above-referenced Plans, also known as Parcel 09775-261, at ES Plainfield Street, bounded and described as follows:

Beginning at point on the southeasterly corner of Parcel X-TE-2-C as shown on aforementioned plan, said point being on the westerly sideline of railroad, thence turning and running;

Southwesterly a distance of 46' more or less, thence turning and running;

Northerly a distance of 100' more or less, thence turning and running;

Northeasterly a distance of 27' more or less, thence turning and running;

Southeasterly a distance of 92' more or less to a point on the westerly sideline of land now or formerly of Commonwealth of Massachusetts, thence turning and running;

Southerly along said sideline of railroad a distance of 8' more or less to the point of beginning.

Containing 3,707 square feet more or less according to said Plan.

This parcel is owned by the City of Springfield, and this is a taking of a temporary construction easement. During the temporary easement period, this parcel will be under the control of the Department of Public Works.

3) Parcel X-TE-3-C: A 2,035 sf portion of a parcel of land at 197 Plainfield Street (Parcel 09775-0270), shown as "Parcel No. X-TE-3-C" on the above-referenced Plans, also known as bounded and described as follows:

Beginning at point on the northwesterly corner of Parcel X-TE-3-C as shown on aforementioned plan, said point being on the easterly layout line of Plainfield Street, thence turning and running;

Northeasterly a distance of 136' more or less, thence turning and running;

Southerly a distance of 27' more or less, thence turning and running;

Southwesterly a distance of 6' more or less, thence turning and running;

Northwesterly a distance of 13' more or less, thence turning and running;

Southwesterly a distance of 20' more or less, thence turning and running;

Southwesterly a distance of 82' more or less, thence turning and running;

Southeasterly a distance of 11' more or less, thence turning and running;

Southwesterly a distance of 23' more or less, thence turning and running;

Southeasterly a distance of 16' more or less, thence turning and running;
 Southeasterly a distance of 3' more or less, thence turning and running;
 Southeasterly a distance of 38' more or less, thence turning and running;
 Southeasterly a distance of 13' more or less, thence turning and running;
 Easterly a distance of 3' more or less, thence turning and running;
 Southerly a distance of 39' more or less, thence turning and running;
 Westerly a distance of 5' more or less, thence along a curve turning to the left with an arc length of 123' more or less, to the point of beginning.

Containing 2,035 square feet more or less according to said Plan.

This parcel is owned by the Springfield Redevelopment Authority, and this is a taking of a temporary construction easement.

4) Parcel X-TE-5-C: A 166 sf portion of a parcel of land at WS Birnie Avenue (Parcel 01480-0033), shown as "Parcel No. X-TE-5-C" on the above-referenced Plans, also known as, bounded and described as follows:

Beginning at point on the southwesterly corner of Parcel X-TE-5-C as shown on aforementioned plan, said point being on the southerly property line of land now or formerly of the Springfield Water and Sewer Commission, thence running;

Northerly a distance of 5' more or less, thence turning and running;

Easterly a distance of 33' more or less, thence turning and running;

Southerly a distance of 5' more or less to a point on said southerly property line, thence turning and running;

Westerly along said property line a distance of 33' more or less to the point of beginning.

Containing 166 square feet more or less according to said Plan.

This parcel is owned by the Springfield Water and Sewer Commission by operation of Mass. Gen. Laws ch. 40N, sec. 6, as the successor to the City of Springfield Board of Water Commissioners (see deed to Springfield Board of Water Commissioners at Hampden County Registry of Deeds, Book 944, Page 126), and this is a taking of a temporary construction easement.

AWARD OF DAMAGES

It is ORDERED that the City of Springfield makes the following awards for damages sustained by the owner/owners, and mortgagees of record and others as required by law, having an interest in the area or areas hereinbefore described in the taking of or injury to his/their/its property by reason of the taking of

the permanent partial takings and temporary construction easements for the purposes of the Project described above, including any improvements, trees or shrubs.

The Springfield Redevelopment Authority has agreed to donate the temporary easement X-TE-3-C to the City, and therefore no damages are awarded for that easement.

It is expected that the Springfield Water and Sewer Commission will agree to accept payment of \$1.00 for the temporary easement X-TE-5-C, and therefore \$1.00 is awarded as damages for that easement.

Damages for Permanent Partial Takings:

<u>PARCEL/ ADDRESS</u>	<u>OWNER</u>	<u>AREA</u>	<u>AWARD OF DAMAGES</u>
X-1-C/ES Plainfield St.	City of Springfield	10,428 sf	\$0.00
X-3-C/ES Plainfield St.	City of Springfield	4,870 sf	\$0.00
X-5-C/Rear Birnie Ave.	H&H Real Estate Holdings, LLC	14,947 sf	\$52,000.00
X-6-C/WS Birnie Ave.	Crown Atlantic Company, LLC	5,413 sf	<u>\$23,000.00</u>
Total for Permanent Partial Takings:			\$75,000.00

Damages for Taking of Temporary Easements

<u>PARCEL/ ADDRESS</u>	<u>OWNER</u>	<u>AREA</u>	<u>AWARD OF DAMAGES</u>
X-TE-1-C/ 16,889 sf	ES Plainfield St. \$0.00		City of Springfield/SPS
X-TE-2-C/ 3,707 sf	ES Plainfield St. \$0.00		
X-TE-3-C/ Authority 2,035 sf	197 Plainfield St. \$0.00 donation	Springfield Redevelopment	
X-TE-5-C/ Comm'n 166 sf	WS Birnie Avenue, \$1.00	Springfield Water and Sewer	
Total for Temporary Easements:			\$ 1.00

TOTAL FOR ALL TAKINGS COMBINED: \$75,001.00

The property rights described above are taken subject only to such interests of mortgagees and others as are required by law, and are subject to the prior payment of any unpaid taxes, water and sewer use charges, betterments, if any, to the City of Springfield, MA.

It is further ORDERED: that the City Treasurer be and is hereby authorized to pay said sums to the owners of the land specified above, or to their heirs, successors, or assigns when the same shall become payable as above provided;

that no damages be awarded, other than those above mentioned, inasmuch as no other damages will be sustained by any person, firm, or corporation in their land abutting the public way by reason of laying out and construction of the project within the limits described herein;

that no assessments be levied;

that the City Clerk, in the name and on behalf of the City, is hereby directed to give notice in compliance with Chapter 79 of the Massachusetts General Laws;

that within 30 days after the adoption of this order, the City Clerk is hereby ordered to certify and record a copy

This Order approves the eminent domain taking of four (4) permanent partial takings and four (4) temporary easements for the Project. The total amount of damages to be awarded is \$75,001. (See separate Appropriation Order #4665).



City Council

TABLED

2.12

Meeting: 07/30/18 07:00 PM
Initiator: Tasheena Davis
Sponsors: Mayor Domenic J. Sarno
DOC ID: 4698

Community Preservation Committee FY19 Budget (Mayor Sarno)

CITY OF SPRINGFIELD, MASSACHUSETTS

In the City Council July 16, 2018

Order Authorizing Appropriations and Reserves for Fiscal Year 2019 from the Community Preservation Fund

Whereas, residents of the City of Springfield voted to accept the Community Preservation Act in November of 2016 in accordance with Chapter 267 of the Acts of 2000; and

Whereas, a Community Preservation Fund has been created using 1.5% of the City's property tax levy excluding the first \$100,000 in property valuation for each property; and

Whereas, a Community Preservation Committee was created by the City Council to make recommendations for community preservation; and

Whereas, each fiscal year the Community Preservation Committee shall make recommendations to the City Council in the form of a budget for appropriations and/or reserves from the Community Preservation Fund; and

Whereas, based on the Community Preservation Committee's recommendation the City Council shall make such appropriations or reserves from the Community Preservation Fund that spend or set aside not less than 10% of the annual revenues in the Community Preservation Fund for open space and recreational uses, not less than 10% of the annual revenues for historic resources, not less than 10% of the annual revenues for community housing and any remaining amount into budgeted reserves; and

Whereas, such appropriations from the Community Preservation Fund may include up to 5% of the annual revenues for administrative and operating expenses for the Community Preservation Committee; and

Whereas, the City Budget Director has determined that the City's Community Preservation Fund is estimated to be around \$1,300,000.00; and

Whereas, the annual State distribution is estimated to be \$143,000.00; and

Whereas, the Community Preservation Committee recommends \$144,300.00 of the Community Preservation Fund be placed into reserves for open space and recreational use; and

Whereas, the Community Preservation Committee recommends \$144,300.00 of the Community Preservation Fund be placed into reserves for historic resources; and

Whereas, the Community Preservation Committee recommends \$144,300.00 of the Community Preservation Fund be placed into reserves for community housing; and

Whereas, the Community Preservation Committee recommends \$937,950.00 of the Community Preservation Fund be placed into reserves as budgeted reserves; and

Whereas, the Community Preservation Committee recommends \$72,150.00 of the Community Preservation Fund be appropriated for administrative expenses; and

NOW THEREFORE BE IT ORDERED, The Springfield City Council hereby approves and authorizes the following appropriations from the Community Preservation Fund for Fiscal Year 2019:

Appropriations:

\$1,000.00	office supplies	
\$3,000.00	office equipment	
\$1,000.00	minutes secretary	
\$1,500.00	annual plan/annual hearing	
\$4,350.00	Community Preservation Coalition dues	
\$12,000.00	project signs	
\$18,100.00	unanticipated expenses	
\$31,200.00	part time administrative assistance	
\$72,150.00	TOTAL estimated revenues for Committee Administrative Expenses	

From FY 2019 estimated revenues for Committee Administrative Expenses **\$ 72,150**

AND IT IS FURTHER ORDERED, the Springfield City Council hereby approves and authorizes the following Reserves from the Community Preservation Fund for Fiscal Year 2019:

Reserves:

From FY 2019 estimated revenues for Historic Resources Reserve	\$144,300
From FY 2019 estimated revenues for Community Housing Reserve	\$144,300
From FY 2019 estimated revenues for Open Space & Recreation Reserve	\$144,300
From FY 2019 estimated revenues for Budgeted Reserve	\$937,150

A true copy of an Order passed by the City Council on July 16, 2018.

Attest:

City Clerk

**Order Authorizing Appropriations and Reserves for Fiscal Year 2019
from the Community Preservation Fund**



City Council

SCHEDULED

Meeting: 07/30/18 07:00 PM
Initiator: Susan Kacoyannakis
Sponsors:
DOC ID: 4710

2.13

Election Warrant ()

COMMONWEALTH OF MASSACHUSETTS

WILLIAM FRANCIS GALVIN
SECRETARY OF THE COMMONWEALTH

SAMPLE WARRANT FOR 2018 STATE PRIMARY

SS.

To the Constables of the City/Town of SPRINGFIELD

GREETINGS:

In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said city or town who are qualified to vote in Primaries to vote at:

SEE ATTACHED WARD AND PRECINCT NUMBERS AND POLLING LOCATIONS

on **TUESDAY, THE FOURTH DAY OF SEPTEMBER, 2018**, from 7:00 A.M. to 8:00 P.M. for the following purpose:

To cast their votes in the State Primaries for the candidates of political parties for the following offices:

SENATOR IN CONGRESS.	FOR THIS
COMMONWEALTH	
GOVERNOR.	FOR THIS
COMMONWEALTH	
LIEUTENANT GOVERNOR.	FOR THIS
COMMONWEALTH	
ATTORNEY GENERAL.	FOR THIS
COMMONWEALTH	
SECRETARY OF STATE	FOR THIS
COMMONWEALTH	
TREASURER AND RECEIVER GENERAL.	FOR THIS
COMMONWEALTH	
AUDITOR.	FOR THIS
COMMONWEALTH	
REPRESENTATIVE IN CONGRESS	FIRST DISTRICT
COUNCILLOR	EIGHTH DISTRICT
SENATOR IN GENERAL COURT	FIRST & HAMPSHIRE
DISTRICT	
SENATOR IN GENERAL COURT	HAMPDEN
DISTRICT	
REPRESENTATIVE IN GENERAL COURT.	6 th , 7 th , 9 th , 10 th , 11 th , 12 th
DISTRICT	
DISTRICT ATTORNEY.	HAMPDEN DISTRICT
REGISTER OF DEEDS.	HAMPDEN COUNTY
CLERK OF COURTS	HAMPDEN COUNTY

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said voting.

Given under my hands this 30TH day of July, 2018.

_____	_____

_____	_____

_____	_____

_____	_____

City Council of the City of Springfield

By posted on the Official Bulletin Board of the Office of the City Clerk and on City's Website

Anthony Wilson, Esq. - City Clerk

A True Copy Attested July 30, 2018

Warrant must be posted by August 28, 2018, (at least *seven days prior* to the September 4, 2018 State Primary).

CITY OF SPRINGFIELD
September 4, 2018 – Tuesday

WARD 1

- A. RIVERVIEW ADMINISTRATION BLDG..... 82 DIVISION STREET
- B. RIVERVIEW ADMINISTRATION BLDG.....82 DIVISION STREET
- C. NORTH END YOUTH CENTER1772 DWIGHT STREET
- D. BAY STATE PLACE414 CHESTNUT STREET
- E. BAY STATE PLACE414 CHESTNUT STREET
- F. HOBBY CLUB.....309 CHESTNUT STREET
- G. FIRE DEPT. HEADQUARTERS.....SPRING & WORTHINGTON STREETS
- H. THE GOOD LIFE CENTER.1600 E. COLUMBUS AVE

WARD 2

- A. SPRINGFIELD BOYS AND GIRLS CLUB481 CAREW STREET
- B. SPRINGFIELD BOYS AND GIRLS CLUB481 CAREW STREET
- C. SPRINGFIELD BOYS AND GIRLS CLUB481 CAREW STREET
- D. VAN SICKLE SCHOOL, GYM1170 CAREW STREET
- E. VAN SICKLE SCHOOL, GYM.1170 CAREW STREET
- F. SAFETY COMPLEX.1212 CAREW STREET
- G. BOWLES SCHOOL24 BOWLES PARK
- H. VAN SICKLE SCHOOL, GYM1170 CAREW STREET

WARD 3

- A. EMERSON HALL (Next to Mason Wright Retirement Community) 439 UNION STREET
- B. GENTILE APARTMENTS, COMMUNITY RM.....85 WILLIAM STREET
- C. GENTILE APARTMENTS, COMMUNITY RM.....85 WILLIAM STREET
- D. JC WILLIAMS COMMUNITY CTR116 FLORENCE STREET
- E. JC WILLIAMS COMMUNITY CTR116 FLORENCE STREET
- F. HOLY NAME CHURCH/SOCIAL CENTER.....323 DICKINSON STREET
- G. HOLY NAME CHURCH/SOCIAL CENTER.....323 DICKINSON STREET
- H. HOLY NAME CHURCH/SOCIAL CENTER.....323 DICKINSON STREET
STREET

WARD 4

- A. REBECCA M. JOHNSON SCHOOL55 CATHERINE STREET
- B. REBECCA M. JOHNSON SCHOOL55 CATHERINE STREET
- C. MASON SQUARE LIBRARY.....765 STATE STREET
- D. HIGHLAND HOUSE, INC.250 OAK GROVE AVENUE
- E. MASON SQUARE FIRE STATION33 EASTERN AVENUE
- F. AIC CORNIOTES HALL.....1053 STATE ST (Corner of Homer)
- G. INDEPENDENCE HOUSE. . .1475 ROOSEVELT AVENUE
- H. AIC CORNIOTES HALL1053 STATE ST (Corner of Homer)

WARD 5

- A. HIGH SCHOOL OF SCIENCE & TECH. 1250 STATE & ALTON STREET
- B. HIGH SCHOOL OF SCIENCE & TECH.1250 STATE & ALTON STREET
- C. MARY LYNCH SCHOOL..... 315 NORTH BRANCH PARKWAY
- D. GREENLEAF COMMUNITY CENTER.....1188 ½ PARKER STREET
- E. PINE POINT LIBRARY 204 BOSTON ROAD
- F. DUGGAN SCHOOL.....1015 WILBRAHAM ROAD
- G. GREENLEAF COMMUNITY CENTER.....1188 ½ PARKER STREET
- H. CHURCH OF THE ACRES...1383 WILBRAHAM ROAD

WARD 6

- A. FOREST PARK LIBRARY COMMUNITY ROOM380 BELMONT AVE
- B. FOREST PARK LIBRARY COMMUNITY ROOM380 BELMONT AVE
- C. FOREST PARK COMMUNITY ROOM.....25 BARNEY LANE
- D. ALICE BEAL SCHOOL285 TIFFANY STREET
- E. HOLY NAME CHURCH/SOCIAL CENTER.....323 DICKINSON STREET
- F. ALICE BEAL SCHOOL285 TIFFANY STREET
- G. MLK CHARTER SCHOOL.....285 DORSET STREET
- H. MLK CHARTER SCHOOL.....285 DORSET STREET

WARD 7

- A. MARY DRYDEN SCHOOL.....190 SURREY ROAD
- B. FREDERICK HARRIS SCHOOL.....58 HARTFORD TERRACE
- C. FREDERICK HARRIS SCHOOL.....58 HARTFORD TERRACE
- D. TALMADGE SCHOOL1395 ALLEN STREET
- E. BRUNTON SCHOOL1801 PARKER STREET
- F. KILEY MIDDLE SCHOOL180 COOLEY STREET
- G. BRUNTON SCHOOL1801 PARKER STREET
- H. GLICKMAN SCHOOL.....120 ASHLAND AVENUE

WARD 8

- A. MARY MOTHER OF HOPE (ST. MARY'S) CHURCH 840 PAGE BLVD
- B. MARY LYNCH SCHOOL.....315 NORTH BRANCH PARKWAY
- C. CENTRAL HIGH SCHOOL1840 ROOSEVELT AVENUE
- D. JOHN F. KENNEDY MIDDLE SCHOOL1385 BERKSHIRE AVENUE
- E. INDIAN ORCHARD CITIZENS COUNCIL..... 117 MAIN STREET I.O
- F. JOHN F. KENNEDY MIDDLE SCHOOL1385 BERKSHIRE AVENUE
- G. WARNER SCHOOL 493 PARKER STREET
- H. PINE POINT LIBRARY..... 204 BOSTON ROAD

POLLING PLACES SHALL BE OPEN FROM 7:00 AM TO 8:00 PM



City Council

SCHEDULED

2.14

Meeting: 07/30/18 07:00 PM
Initiator: Timothy Brown
Sponsors: Mayor Domenic J. Sarno
DOC ID: 4716

Bills of Prior Year - Multiple Departments - \$6,953.32 (Mayor Sarno)

WHEREAS, to meet expenses incurred by the City of Springfield, pursuant to Mass. Gen. Laws Ch. 44 Section 64 and Chapter 468 of the Acts of 2008, the Chief Administrative and Financial Officer and his Honor the Mayor have requested authorization from the City Council that the Departments listed on the attached CAFO certification may pay bills from a previous fiscal year totaling \$6,953.32; and

WHEREAS, the departments listed will make payment for unpaid bills of the previous fiscal year from their Fiscal Year 19 General Fund Operating Budget; and;

WHEREAS, the Chief Administrative and Financial Officer has provided a written certification to the Mayor and City Council, that in his professional opinion, after an evaluation of all pertinent financial information reasonably available, the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the payments, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008;

NOW THEREFORE BE IT ORDERED, that the City Council approves the payment of the bills listed on the documents attached to this order from the relevant departments' Fiscal Year 2019 General Fund Operating Budgets.

City of Springfield
36 Court Street
Springfield, MA 01103



Division of Administration
and Finance

To: Springfield City Council
From: TJ Plante, Chief Administrative & Financial Officer
Date: July 25, 2018
Re: Order for Council Meeting – July 30, 2018
Cc: Mayor Sarno

Purpose: The purpose of this memo is to provide an explanation of the order sponsored by the Mayor for the July 30, 2018 Council meeting, which will pay prior years' invoices totaling \$6,953.32

Background: This is a request to allow various City departments to pay previous years' bills from the current year (FY19) budget. Listed below are the department invoices, due dates, reason and amounts.

Department	Invoice #	Vendor	Date	Reason	Amount
City Clerk	95442	Hampden Country Registry of Deeds	6/30/2018 FY18 Services Rendered		75.00
DCAC	3084	Rousseau Brothers Inc.	6/13/2018 FY18 Services Rendered		4,000.00
Elections	N/A	Executive Parking	7/1/2018 FY18 Services Rendered		117.50
Elections	N/A	Executive Parking	12/1/2017 FY18 Services Rendered		76.00
Elections	N/A	Travel Reimbursement	6/15/2018 FY18 Travel Reimbursement		177.98
HR/LR	N/A	Beth Anne Wolfson, Esq.	6/5/2018 FY18 Services Rendered		2,002.84
Elder Affairs	4-15-2018-3810528	Comcast	7/15/2018 FY18 Expense Reimbursement		504.00
Total					6,953.32

CAFO Certification: This memorandum will confirm that in my professional opinion, as the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in this City Council Order, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

This certification is made in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

Attachment: FY19 CAFO Certification BOPY (4716 : Bills of Prior Year - Multiple Departments - \$6,953.32)

50 STATE STREET (INTERNET)
SPRINGFIELD, MA 01103

Telephone: (413) 755-1722

Fax: (413) 731-8190

SPRINGFIELD CLERKS OFFICE
36 COURT ST
SPRINGFIELD, MA 01103

Customer No: SPDCLERK

Invoice Date: 06-30-2018

Invoice No: 95442 5NE

Printed 7/02/18 10:08:21

Date	Trans Type	User	Transaction description	Time /Qty	Tx Amt /Rate	Debits	Credits
05/31/18	STR BAL		**INVOICE STARTING BALANCE				
06/26/18	RECORDNG		TX#:2018-23931			75.00	
06/26/18	RECORDNG		CHG ACCT		75.00		
			DocID: Bk: 22234 Pg 405				
					75.00		
			Doc#: 06/26/2018 35654 ORDER OF				
			GRANTOR: SPRINGFIELD CITY				
06/30/18	END BAL		****INVOICE ENDING BALANCE			75.00	

Curr Charges: 75.00 Curr Credits: .00

Page 1

PLEASE REMIT: \$75.00

Rousseau Brothers Inc.
32 Wishing Well Way
West Springfield, MA 01089

Invoice

Date	Invoice #
06/13/18	3084

Bill to:
City of Springfield 36 Court Street Springfield MA 01103

Location
Police Kiosks Main and Taylor Streets Main and Morris Streets relocate conduit

Terms	Due Date
Due on receipt	06/13/18

Item	Description	Quantity	Price each	Amount
Service	relocate conduit at Police Kiosks on Main/Taylor Streets and Main/Morris Streets	1	4,000.00	4,000.00
Professional Services RECEIVED JUN 18 2018 PXL 3/21/18				
			Total	\$4,000.00

Attachment: BOPY - DCAC (4716 : Bills of Prior Year - Multiple Departments - \$6,953.32)

Invoice



Bill To:

Election Commission Office
Springfield City Hall
36 Court Street, Room 8
Springfield, MA 01103

Tel: (413) 731-0006
Fax: (413) 731-0012

Account Number: 6154
Account Name: Election Commission Office
Bill Date: 07/01/18
Billing for Parking at: I-91 South Garage

Date	Qty	Description	Unit Cost	Amount
June 1 - 30, 2018	9	QR code validations	Per contract	\$ 117.50
Total Amount Due		Due Upon Receipt		\$ 117.50

Statement of Account

Previous Balance	\$ 76.00
Total this invoice	\$ 117.50
Outstanding Balance Due	\$ 193.50



Please remember to write your account number
on your check and make payable to:

Springfield Parking Authority
150-B Bridge Street
Springfield, MA 01103

Attachment: BOPY - Elections (4716 : Bills of Prior Year - Multiple Departments - \$6,953.32)

Invoice



Bill To:

Election Commission Office
Springfield City Hall
36 Court Street, Room 8
Springfield, MA 01103

Tel: (413) 731-0006
Fax: (413) 731-0012

Account Number: 6154
Account Name: Election Commission Office
Bill Date: 12/01/17
Billing for Parking at: I-91 South Garage

Date	Qty	Description	Unit Cost	Amount
November 1-30, 2017	5	Validated Chip Coin	Per contract	\$ 76.00
Total Amount Due		Due Upon Receipt		\$ 76.00

Statement of Account	
Previous Balance	\$ 3.50
Total this invoice	\$ 76.00
Outstanding Balance Due	\$ 79.50



*Please remember to write your account number
on your check and make payable to:*

Springfield Parking Authority
150-B Bridge Street
Springfield, MA 01103

Attachment: BOPY - Elections (4716 : Bills of Prior Year - Multiple Departments - \$6,953.32)

Travel Reimbursement Request, City of Springfield										Effective 1/1/18	
Directions: 1) FILL OUT WHITE SECTIONS 2) ATTACH ORIGINAL invoices for Expenses 3) Note Limits (i.e. Daily food allowance)											
Name	Shavena Martin				Purpose of Travel	MTCA Summer Conference					
Address	Street	143 Catharine St			Destination Location	Plymouth, MA					
	City	Springfield									
	State	MA									
	Zip	1109									
Vendor #	17609				Date of departure	June 13, 2018		Time of Departure		9:30a	
Department	Elections - 162				Date of return	June 15, 2018		Time of return		4:30p	
					Others In Attendance						
PLEASE NOTE: TO BE REIMBURSED, YOU MUST ATTACH ALL ORIGINAL RECEIPTS & Submit receipts with this form filled out completely, correctly and signed.											
DAILY EXPENSES											
Enter Date(s) here as (MM/DD/YY) -->		06/13/18		06/15/18						REIMBURSABLE Expenses	
		Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday			
Air, rail, bus										\$0.00	
Taxis, rental cars, other transportation										\$0.00	
Subtotal, transportation		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			\$0.00	
PERSONAL AUTO	Odometer Starting				152,975		153,119				
	Odometer ending				153,098		153,240				
Mileage Rate	0.545 miles	0	0	0	123	0	122			245	
Subtotal, personal auto		\$0.00	\$0.00	\$0.00	\$67.04	\$0.00	\$66.49	\$0.00		\$133.53	
Hotel charges (attach invoice)										\$0.00	
Highway/bridge tolls					\$1.95		\$1.50			\$3.45	
Parking										\$0.00	
Telephone										\$0.00	
Other expenses (attach invoices)										\$0.00	
Subtotal, other expenses		\$0.00	\$0.00	\$0.00	\$1.95	\$0.00	\$1.50	\$0.00		\$3.45	
Meals	Meal										
	Breakfast	\$7.00			\$7.00					\$7.00	
	Lunch	\$11.00			\$11.00					\$11.00	
	Dinner	\$23.00			\$23.00					\$23.00	
	Other (explain below)									\$0.00	
Subtotal, meals		\$0.00	\$0.00	\$0.00	\$41.00	\$0.00	\$0.00	\$0.00		\$41.00	
TOTAL		\$0.00	\$0.00	\$0.00	\$109.99	\$0.00	\$67.99	\$0.00		\$177.98	
Please fill in the Org-Obj-Proj you are charging expense to:											
ACCOUNT DISTRIBUTION	org-obj-proj	Amount									
	01162-571109	\$177.98									
	00000000-000000-000000										
	00000000-000000-000000										
Total		\$177.98	\$0.00	Cell check -- should be 0							
TRAVELER'S NOTES AND DESCRIPTIONS OF OTHER EXPENSE ITEMS: (IF ADDITIONAL SPACE FOR COMMENTS IS NEEDED PLEASE ATTACH ANOTHER PAGE)											
<i>I hereby certify under the penalty of perjury that the amounts as itemized are true and correct, were incurred by me during necessary travel in the service of the City of Springfield, and that no part of the compensation claimed was of a personal nature.</i>											
Employee Signature				Date							
Department Head Signature				Date							
Please copy form and receipts for your records. Credit card statements are acceptable as documentation.											

Beth Anne Wolfson, Esq.
Arbitration · Mediation · Neutral Fact Finding
P. O. Box 55 · Dedham, Massachusetts 02027-0055 · (781) 461-1024

STATEMENT – SERVICES AS ARBITRATOR

AFSCME, Council 93, AFL-CIO, Local 3065

and

City of Springfield Department of Public Works

(Grievance: Edel Alvarado - Termination)

AAA #01-17-0005-5973

ARBITRATOR COMPENSATION

Number of Hearing Days <u>1</u>	@ \$1,300.00	=	\$ <u>1,300.00</u>
Hearing Dates <u>April 13, 2018</u>			
Study and Preparation Days <u>2</u>	@ \$1,300.00	=	\$ <u>2,600.00</u>
Other _____	@ \$1,300.00	=	\$ _____
			FEE \$ <u>3,900.00</u>

ARBITRATOR EXPENSES

Mileage (@ 54.5 cents per mile) <u>184 miles (round trip)</u>			\$ <u>100.28</u>
Tolls			\$ <u>5.40</u>
Other			\$ _____
			EXPENSES \$ <u>105.68</u>
			TOTAL \$ <u>4,005.68</u>

Payable by the City			\$ <u>2,002.84</u>
Payable by the Union			\$ <u>2,002.84</u>

(NET PAYABLE WITHIN 30 DAYS OF RECEIPT OF THIS STATEMENT PLEASE)

Arbitrator Signature Beth Anne Wolfson

Date June 5, 2018

Social Security Number 078-38-2396

Attachment: BOPY - HR-LR (4716 : Bills of Prior Year - Multiple Departments - \$6,953.32)

Account Number 8773 10 018 3810528
 Billing Date 07/15/18
 Balance Forward \$517.89
 New Charges \$173.91 - Due 07/29/18
 Total Amount Due \$691.80
 Page 1 of 4

2.14.f

Contact us: @ www.business.comcast.com 1-800-391-3000

Raymond A Jordan Sr.Center

For service at:
 1476 ROOSEVELT AVE
 SPRINGFIELD MA 01109-2972

News from Comcast

Please note that your account is more than 90 days past due and is subject to disconnection at anytime. Please pay the past due amount immediately.

Comcast Business Online Account: Service at your fingertips. Use your Online account to manage services, pay your bill, and shop business-grade apps. Simply go to business.comcast.com/myaccount to register.

Go paperless with Ecobill. Sign up to view and pay your Comcast Business bill online at business.comcast.com/myaccount

Monthly Statement Summary

Previous Balance	517.89
Payment	0.00
Balance Forward	517.89
New Charges - Due by 07/29/18	173.91
See below for more information	
Total Amount Due	\$691.80

New Charges Summary

Comcast Business Cable	137.35
Other Charges & Credits	32.85
Taxes, Surcharges & Fees	3.71
Total New Charges	\$173.91

Handwritten:
 691.80 - 504.00 = 187.80
 pd personal ck
 pd city ck

Attachment: BOPY - Elder Affairs (4716 : Bills of Prior Year - Multiple Departments - \$6,953.32)

Detach and enclose this coupon with your payment. Please write your account number on your check or money order. Do not send cash.

COMCAST
BUSINESS

If undeliverable, please return to:

P.O. BOX 21828 EAGAN MN 55121-0828

8633 0100 NO RP 15 07162018 NNNNNYNN 01 002350 0007

RAYMOND A JORDAN SR.CENTER
 C/O CAROL GASQUE
 1476 ROOSEVELT AVE
 SPRINGFIELD, MA 01109-2420



Account Number	8773 10 018 3810528
Payment Due By	Due Now
Total Amount Due	\$691.80
Amount Enclosed	\$

Make checks payable to Comcast, and remit to address below

COMCAST
 PO BOX 1577
 NEWARK NJ 07101-1577



877310018381052800691808



DATE: 07/16/18
TIME: 10:47 AM
Cashier: 8V5

Receipt: 8V5071618104740000007
Account: 8773100183810528
Name: PARK SENIOR CENTER, BLUNT

Check#: 1122

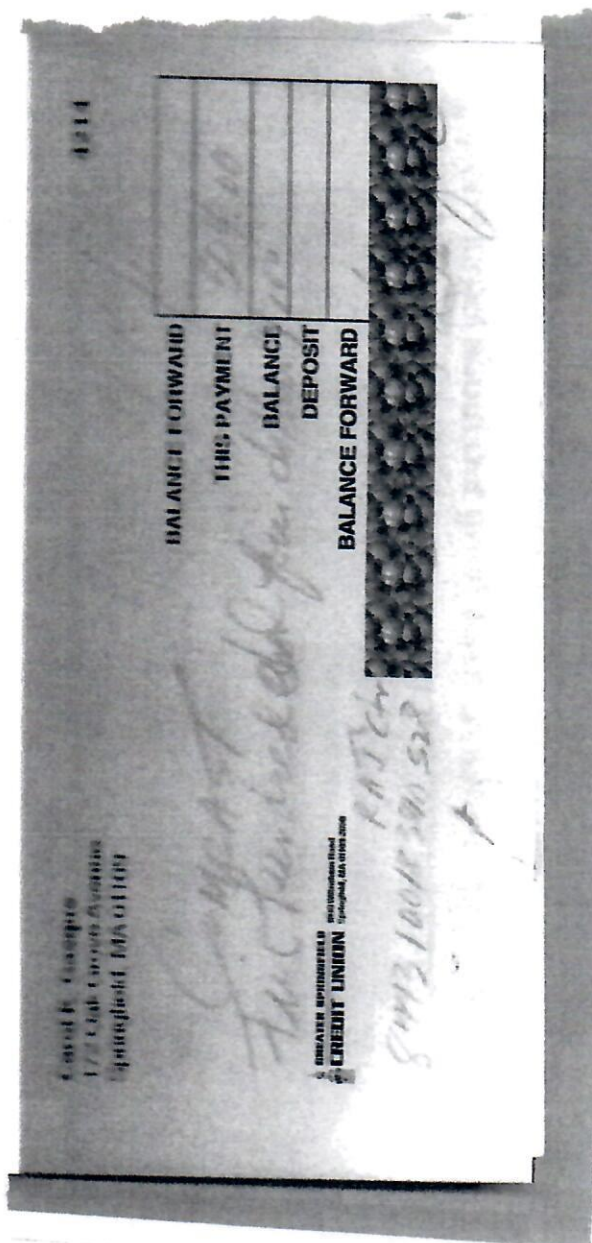
Current Balance: \$691.80
Check: \$187.80

New Balance: \$504.00

pe ck # 4214
off ledger

Thank you for your payment.

To manage your account anytime, anywhere, no lines,
no waiting, download the Xfinity My Account App.
Available for Apple and Android devices
WWW.XFINITY.COM



DATE: 07/16/18
 TIME: 10:49 AM
 Cashier: 8V5

Receipt: 8V5071618104920000008
 Account: 8773100183810528
 Name: PARK SENIOR CENTER, BLUNT

Check#: 4214

Current Balance: \$691.80
 Check: \$504.00

New Balance: \$187.80

Thank you for your payment.

To manage your account anytime, anywhere, no lines,
 no waiting, download the Xfinity My Account App.
 Available for Apple and Android devices
WWW.XFINITY.COM

City of Springfield, Springfield, MA 01103 Page Number: 1 Check Number: 00421122

Invoice Date 04/15/2018	Invoice Number 4-15-2018-3810528	P.O. No. 18012000	Warrant No. 063218R	Invoice Description HOLD CHECK FOR DEA	Net Invoice Amount 187.80
Vendor No. 20470	Vendor Name COMCAST	Check No. 00421122	Check Date 07/06/2018	Check Amount 187.80	

Inquiries call (413) 787-6156