# City Council

## Special Meeting

## ~ Minutes ~

36 Court Street
Springfield, MA 01103
http://www.springfieldcityhall.com

Anthony I. Wilson
413-787-6096

Monday, July 30, 2018 | 7:00 PM | Springfield City Hall -- Council Chambers

# I. Call to Order

7:00 PM Meeting called to order on July 30, 2018 at Springfield City Hall -- Council Chambers, 36 Court Street, Springfield, MA.

| Attendee Name | Title | Status | Arrived |
|---|---|---|---|
| Marcus J Williams | Ward 5 Councilor | Present | |
| E. Henry Twiggs | Ward 4 Councilor | Absent | |
| Kenneth E. Shea | Ward 6 Councilor | Present | |
| Adam Gomez | Ward 1 Councilor | Present | |
| Kateri B. Walsh | At-Large Councilor | Present | |
| Michael A. Fenton | Ward 2 Councilor | Present | |
| Jesse Lederman | | Present | |
| Melvin A. Edwards | Ward 3 Councilor | Present | |
| Thomas M. Ashe | At-Large Councilor | Absent | |
| Justin Hurst | At Large Councilor | Present | |
| Timothy Ryan | | Present | |
| Timothy C. Allen | Ward 7 Councilor | Absent | |
| Orlando Ramos | President- Ward 8 Councilor | Present | |

# II. Grants

### 1. Order (ID # 4717)

State 911 Support & Incentive Grant - No Match - $737,440

**COMMENTS - Current Meeting:**

Order was read and pass.

The council voted unanimously to suspend rule 19.

**ATTACHMENTS:**

- SEC FY19 S&I Grant Increase (PDF)

**RESULT: PASSED BY VOICE VOTE**

### 2. Order (ID # 4718)

Read / Write/ Now Transitional Grant - No Match Required $120,000.00

**COMMENTS - Current Meeting:**

Order was read and pass

Molly Fogarty spoke in favor of the grant stating that the grant.

Councilor Ledermen ask what the status on the appeal.

Molly said the appeal was submit by the law department and they had a conference call on July 19 to make sure they are following protocol and that they have a hearing schedule for September 24th .

The council voted unanimously to suspend rule 19.

**ATTACHMENTS:**

- Request for Grant Set-Up Form RWN Transition Grant FY 19 (PDF)

| | |
|---|---|
| **RESULT:** | **PASSED BY VOICE VOTE** |

**3. Order (ID # 4714)**

FY19 GSSSI Grant Acceptance - $87,328.00 in Kind Match Required

**COMMENTS - Current Meeting:**

Order was read and pass.

Councilor Ryan ask what percentage or what is the in kind match of the $87,328.00

Patrick Burns its funded through the general fund and it is fully funded for this budget.

The council voted unanimously to suspend rule 19.

**ATTACHMENTS:**

- gsssi fy19 grant (Temp) (Converted) (PDF)

| | |
|---|---|
| **RESULT:** | **PASSED BY VOICE VOTE** |

**4. Order (ID # 4708)**

Increase in Funding - STEP Grant - No Match - $36,417.10

**COMMENTS - Current Meeting:**

Order read and pass.

**ATTACHMENTS:**

- FFY18 STEP Grant Increase (PDF)

| | |
|---|---|
| **RESULT:** | **PASSED BY VOICE VOTE** |

**5. Order (ID # 4713)**

FY19 SHINE Grant Increase - No Match Required $19,996.00

**COMMENTS - Current Meeting:**

Order read and pass..

**ATTACHMENTS:**

- SHINE Increase (PDF)

| | |
|---|---|
| **RESULT:** | **PASSED BY VOICE VOTE** |

**6. Order (ID # 4719)**

FY19 LSTA STEM Learning Grant- No Match Required $7,500.00

**COMMENTS - Current Meeting:**

Order read and pass..

**ATTACHMENTS:**

- Request for Grant Set-Up Form LSTA STEM Learning 7 2018 (PDF)

| | |
|---|---|
| **RESULT:** | **PASSED BY VOICE VOTE** |

**7. Order (ID # 4712)**

FY19 State Homeland Security Program Grant - $5,000

**COMMENTS - Current Meeting:**

Order read and pass.

**ATTACHMENTS:**

- FY19 State Homeland Secruity Program Grant (PDF)

| | |
|---|---|
| **RESULT:** | **PASSED BY VOICE VOTE** |

**8. Order (ID # 4706)**

2018 Healthy Summer Youth Jobs Grant - No Match Required $3,100

**COMMENTS - Current Meeting:**

Order read and pass.

**ATTACHMENTS:**

- PBRM - Summer Youth Jobs_Set Up & Award Ltr (PDF)

| | |
|---|---|
| **RESULT:** | **PASSED BY VOICE VOTE** |

**9. Order (ID # 4711)**

An Order Authorizing the Acceptance of a  Gift from the Hungry Hill Neighborhood Council

**COMMENTS - Current Meeting:**

Order read and pass.

**ATTACHMENTS:**

- Gift for Hungry Hill (PDF)

**RESULT: PASSED BY VOICE VOTE**

**10. Order (ID # 4707)**

Fire Department Donation - $100.00

**COMMENTS - Current Meeting:**

Order read and pass.

**ATTACHMENTS:**

- Fire Donation (PDF)

**RESULT: PASSED BY VOICE VOTE**

***Orders***

**11. Order (ID # 4665)**

Appropriation Order for Eminent Domain Takings for North End Pedestrian Underpass Project ($75,001)

**HISTORY:**

**06/25/18 City Council LAY ON TABLE**
**Next: 07/16/18**

Councilor Walsh objected to hearing the item.

**07/16/18 City Council LAY ON TABLE**
**Next: 07/30/18**

Councilor Gomez moved to table this item. Seconded by Councilor Lederman. The motion was unanimously approved.

**COMMENTS - Current Meeting:**

Order read and pass

Kathy Breck, Deputy City Solicitor spoke in favor of the order

Councilor Ryan ask if these are all temporary taking

Kathy Breck said they are permanent taking two(2) are from the city and two(2) are private and in addition there are four (4) temporary taking.

Roch Larochelle from HDR engineering spoke in favor of the project

Councilor Gomez spoke in favor of the order.

Matthew Sokop spoke in favor of the order.

| | |
|---|---|
| **RESULT:** | **ADOPTED [10 TO 0]** |
| **MOVER:** | Adam Gomez, Ward 1 Councilor |
| **SECONDER:** | Jesse Lederman |
| **AYES:** | Williams, Shea, Gomez, Walsh, Fenton, Lederman, Edwards, Hurst, Ryan, Ramos |
| **ABSENT:** | E. Henry Twiggs, Thomas M. Ashe, Timothy C. Allen |

**12. Order (ID # 4666)**

Order of Taking of Land and Easements for the North End Pedestrian Underpass Project (MassDOT Project #607589)

This Order approves the eminent domain taking of four (4) permanent partial takings and four (4) temporary easements for the Project. The total amount of damages to be awarded is $75,001. (See separate Appropriation Order #4665).

**HISTORY:**

**06/25/18** **City Council** **LAY ON TABLE**
**Next: 07/16/18**

Councilor Walsh objected to hearing the item.

**07/16/18** **City Council** **LAY ON TABLE**
**Next: 07/30/18**

Councilor Gomez moved to table this item. Seconded by Councilor Lederman. The motion was unanimously approved.

**COMMENTS - Current Meeting:**

Order read and pass.

| | |
|---|---|
| **RESULT:** | **ADOPTED [10 TO 0]** |
| **MOVER:** | Adam Gomez, Ward 1 Councilor |
| **SECONDER:** | Jesse Lederman |
| **AYES:** | Williams, Shea, Gomez, Walsh, Fenton, Lederman, Edwards, Hurst, Ryan, Ramos |
| **ABSENT:** | E. Henry Twiggs, Thomas M. Ashe, Timothy C. Allen |

**13. Order (ID # 4698)**

Community Preservation Committee FY19 Budget

**Order Authorizing Appropriations and Reserves for Fiscal Year 2019**
**from the Community Preservation Fund**

**HISTORY:**

**07/16/18** **City Council** **LAY ON TABLE**
**Next: 07/30/18**

Councilor Gomez moved to table this item. Seconded by Councilor Lederman. The motion was unanimously approved.

**COMMENTS - Current Meeting:**

Order read and pass.

Lindsay Hackett, Deputy Budget Director spoke in favor of the order.

| | |
|---|---|
| **RESULT:** | **ADOPTED [10 TO 0]** |
| **MOVER:** | Timothy Ryan |
| **SECONDER:** | Kateri B. Walsh, At-Large Councilor |
| **AYES:** | Williams, Shea, Gomez, Walsh, Fenton, Lederman, Edwards, Hurst, Ryan, Ramos |
| **ABSENT:** | E. Henry Twiggs, Thomas M. Ashe, Timothy C. Allen |

**14. Order (ID # 4710)**

Election Warrant

**COMMENTS - Current Meeting:**

Order read and pass.

**ATTACHMENTS:**

- polling place 2018 (PDF)

| | |
|---|---|
| **RESULT:** | **ADOPTED [10 TO 0]** |
| **MOVER:** | Melvin A. Edwards, Ward 3 Councilor |
| **SECONDER:** | Jesse Lederman |
| **AYES:** | Williams, Shea, Gomez, Walsh, Fenton, Lederman, Edwards, Hurst, Ryan, Ramos |
| **ABSENT:** | E. Henry Twiggs, Thomas M. Ashe, Timothy C. Allen |

**15. Order (ID # 4716)**

Bills of Prior Year - Multiple Departments - $6,953.32

**COMMENTS - Current Meeting:**

Order read and pass.

**ATTACHMENTS:**

- FY19 CAFO Certification BOPY (DOCX)
- BOPY - Clerks (PDF)
- BOPY - DCAC (PDF)
- BOPY - Elections (PDF)
- BOPY - HR-LR (PDF)
- BOPY - Elder Affairs (PDF)

| | |
|---|---|
| **RESULT:** | **ADOPTED [10 TO 0]** |
| **MOVER:** | Melvin A. Edwards, Ward 3 Councilor |
| **SECONDER:** | Justin Hurst, At Large Councilor |
| **AYES:** | Williams, Shea, Gomez, Walsh, Fenton, Lederman, Edwards, Hurst, Ryan, Ramos |
| **ABSENT:** | E. Henry Twiggs, Thomas M. Ashe, Timothy C. Allen |

City Council

**ADOPTED**

Meeting: 07/30/18 07:00 PM
Initiator: Christopher Fraser
Sponsors: Mayor Domenic J. Sarno
DOC ID: 4717

# State 911 Support & Incentive Grant - No Match - $737,440 (Mayor Sarno)

**WHEREAS,** the Springfield Emergency Communications (Dispatch) Department ("Department") has been awarded an increase of $74,178 to the "FY2019 State 911 Department Support & Incentive Grant" of $663,262 from the Massachusetts Executive Office of Safety and Security, bringing the total grant award to $737,440; and

**WHEREAS,** the grant is awarded to the Department each year and is intended to support the City's emergency communications center; and

**WHEREAS**, the Department intends to use the grant funds to pay for dispatchers' salaries; and

**WHEREAS**, the Department has accepted the grant and requests authorization from the City Council and the Mayor to expend the grant funds listed below for the purposes of such grants; and

**WHEREAS**, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the grant funds listed herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

**NOW THEREFORE BE IT ORDERED**, acting pursuant to Mass. Gen. Laws Ch. 44, sec. 53A, that the City Council approves the expenditure by the Department of the grant funds listed below for the purposes of such grant, subject to the approval of the Mayor, and the grant funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the grant without further appropriation:

**State 911 Support & Incentive Grant - $737,440**

| | |
|---|---|
| **RESULT:** | **PASSED BY VOICE VOTE** |

The Commonwealth of Massachusetts
EXECUTIVE OFFICE OF PUBLIC SAFETY AND SECURITY
**STATE 911 DEPARTMENT**
*151 Campanelli Drive, Suite A ~ Middleborough, MA 02346*
*Tel: 508-828-2911 ~ TTY: 508-947-1455*
*www.mass.gov/e911*

EMERGENCY 9·1·1 Police · Fire · EMS

**CHARLES D. BAKER**
*Governor*

**KARYN E. POLITO**
*Lieutenant Governor*

**DANIEL BENNETT**
*Secretary of Public Safety and Security*

**FRANK POZNIAK**
*Executive Director*

July 23, 2018

Mayor Domenic J. Sarno
City of Springfield
36 Court Street
Springfield, MA 01103

Dear Mayor Sarno:

The Commonwealth of Massachusetts, State 911 Department would like to thank you for participating in the FY 2019 State 911 Department Support and Incentive Grant Program. For your files, please find attached a copy of the contract amendment signed by both parties. Please note your amended contract in the amount of **$737,440.00** will run through June 30, 2019.

We have made the request for payment forms available on our website www.mass.gov/e911. For any questions related to this process, please contact Michelle Hallahan at 508-821-7216.

If, in the future, you would like to make any changes to the authorized signatory, the contract manager, personnel, and/or the budget worksheet, please e-mail those proposed changes to 911DeptGrants@mass.gov.

Sincerely,

Frank P. Pozniak
Executive Director

cc: FY 2019 Support and Incentive Grant File

# REQUEST FOR GRANT SETUP

This form and the required attachments are required by the Office of the City Comptrollers before a Grant Fund and related accounts will be created in MUNIS. Please do not use this form for requesting a non-grant related account to be created – use the Request for New Account form instead. Please return this form and the required attachments to the Office of the City Comptrollers.

All fields are mandatory.

| | |
|---|---|
| Date of Request | 7/25/18 |
| Department Requesting Grant Setup | SEC (Dispatch) |
| Department Phone # (Please include extension) | 413-750-2384 |
| Name and Title of Person to Contact in Case of Questions | Khristy Lord |
| Was this Grant previously setup for a prior fiscal year?<br>If yes, please indicate your previous project number: | 89529 |

If this is a new Grant, have you filled out the "Approval to apply for a grant" Form?
(Y/N) If yes, please attach a copy of the Approved Form.

| | |
|---|---|
| | <u>Grant Type:</u> |
| | State – Highway |
| | Federal Pass-Through DOE– School |
| | Federal Direct– School |
| | Federal – City |
| | State DOE– School |
| | State Other – School |
| XX | State – City |
| | Private/Other |

Grant Name: FY19 State 911 Support and Incentive Grant

Total Grant Amount Awarded: $737,440.00

Amendment
Amount Increased by $74,178

Is this a Reimbursable Grant? (Y/N) Y

A Reimbursable Grant is defined as one that requires that you pay for expenses first and then you apply to the grantor for a reimbursement of the exact amount actually expended.

If it is a Reimbursable Grant, please enter Grantor contact information or the CID # if Grantor is already in the customer file:

| | |
|---|---|
| Entity Name | State 911 Department |
| Contact Person | Cindy Reynolds |
| Street Address | 151 Campanelli Dr, Suite A, |
| City, State, Zip Code | Middleborough, MA 02346 |
| Telephone | 508-821-7299 |
| Fax | 508-828-2585 |
| E-Mail | 911deptgrants@state.ma.us |

| | |
|---|---|
| Actual Award Date | 7/23/18 |
| Board Approval Date | |
| Start Date | |
| Expiration Date | 6/30/19 |
| Renewal Action Date (optional) | N/A |

If there are any Matching Funds:

Type

Percent

Amount

Comments re: Description/Purpose of Grant

Costs supporting function of the 911 service in the City

Comments re: Conditions/Restrictions of Grant

If this is a Federal Grant, enter CFDA#:

If applicable enter the State ID # :

What is the required drawdown frequency?

(Ex: Monthly, Quarterly) Monthly **(Recommended)**

If payment is to be sent by Grantor as a Wire,

Please enter any wire reference/identification # that may be used (if known)

Please list all object codes needed for the grant.
(Attach additional sheets if additional orgs and roll-ups are needed):

Org Code: 28952500

Object Codes: 501000 ($474,178)
506000 ($200,000)
508000 ($13,262)
505000 ($50,000)

Budget Roll-Up Codes: **ALL**

I hereby attest that under the penalties of Chapter 656, I will adhere to all regulations in this grant agreement. I am responsible for timely and accurate reimbursements in the amounts listed above.

Signature

7/25/18
Date

Please attach the following documents:

- Signed Approval to Apply for a Grant Form
- Grant Award Letter
- City Council/Mayor Approval
- Any other relevant documentation

This Form and all relevant attachments will be scanned and attached in the Grant Maintenance module in MUNIS and can be viewed or printed at your convenience.

**FY2019**

# COMMONWEALTH OF MASSACHUSETTS ~ STANDARD CONTRACT FORM

This form is jointly issued and published by the Executive Office for Administration and Finance (ANF), the Office of the Comptroller (CTR) and the Operational Services Division (OSD) as the default contract for all Commonwealth Departments when another form is not prescribed by regulation or policy. Any changes to the official printed language of this form shall be void. Additional non-conflicting terms may be added by Attachment. Contractors may not require any additional agreements, engagement letters, contract forms or other additional terms as part of this Contract without prior Department approval. Click on hyperlinks for definitions, instructions and legal requirements that are incorporated by reference into this Contract. An electronic copy of this form is available at www.mass.gov/osc under Guidance For Vendors - Forms or www.mass.gov/osd under OSD Forms.

| | |
|---|---|
| **CONTRACTOR LEGAL NAME:** City of Springfield<br>(and d/b/a): Springfield Emergency Communications | **COMMONWEALTH DEPARTMENT NAME:** State 911 Department<br>**MMARS Department Code:** EPS |
| **Legal Address:** (W-9, W-4,T&C): 36 Court St, Springfield, MA 01103 (RM 405) | **Business Mailing Address:** 151 Campanelli Drive, Suite A, Middleborough, MA 02346 |
| **Contract Manager:** Khristy Lord | **Billing Address** (if different): |
| **E-Mail:** klord@springfieldpolice.net | **Contract Manager:** Cindy Reynolds |
| **Phone:** 413-750-2384 **Fax:** 413-787-6304 | **E-Mail:** 911DeptGrants@mass.gov |
| **Contractor Vendor Code:** VC 6000192140 | **Phone:** 508-821-7299 **Fax:** 508-828-2585 |
| **Vendor Code Address ID** (e.g. "AD001"): AD 001 .<br>(Note: The Address Id Must be set up for EFT payments.) | **MMARS Doc ID(s):** CT EPS SUPG 07061800000000000033<br>**RFR/Procurement or Other ID Number:** FY2019 SUPG |

| | |
|---|---|
| __ **NEW CONTRACT**<br>**PROCUREMENT OR EXCEPTION TYPE:** (Check one option only)<br>__ Statewide Contract (OSD or an OSD-designated Department)<br>__ Collective Purchase (Attach OSD approval, scope, budget)<br>__ Department Procurement (includes State or Federal grants 815 CMR 2.00) (Attach RFR and Response or other procurement supporting documentation)<br>__ Emergency Contract (Attach justification for emergency, scope, budget)<br>__ Contract Employee (Attach Employment Status Form, scope, budget)<br>__ Legislative/Legal or Other: (Attach authorizing language/justification, scope and budget) | X **CONTRACT AMENDMENT**<br>Enter Current Contract End Date *Prior* to Amendment: June 30, 2019.<br>Enter Amendment Amount: $ 74,178.00. (or "no change")<br>**AMENDMENT TYPE:** (Check one option only. Attach details of Amendment changes.)<br>X Amendment to Scope or Budget (Attach updated scope and budget)<br>__ Interim Contract (Attach justification for Interim Contract and updated scope/budget)<br>__ Contract Employee (Attach any updates to scope or budget)<br>__ Legislative/Legal or Other: (Attach authorizing language/justification and updated scope and budget) |

**The following COMMONWEALTH TERMS AND CONDITIONS (T&C) has been executed, filed with CTR and is incorporated by reference into this Contract.**
X Commonwealth Terms and Conditions __ Commonwealth Terms and Conditions For Human and Social Services

**COMPENSATION:** (Check ONE option): The Department certifies that payments for authorized performance accepted in accordance with the terms of this Contract will be supported in the state accounting system by sufficient appropriations or other non-appropriated funds, subject to intercept for Commonwealth owed debts under 815 CMR 9.00.
__ Rate Contract (No Maximum Obligation. Attach details of all rates, units, calculations, conditions or terms and any changes if rates or terms are being amended.)
X Maximum Obligation Contract Enter Total Maximum Obligation for total duration of this Contract (or *new* Total if Contract is being amended). $ 737,440.00 .

**PROMPT PAYMENT DISCOUNTS (PPD):** Commonwealth payments are issued through EFT 45 days from invoice receipt. Contractors requesting **accelerated** payments must identify a PPD as follows: Payment issued within 10 days __% PPD; Payment issued within 15 days __ % PPD; Payment issued within 20 days __ % PPD; Payment issued within 30 days __% PPD. If PPD percentages are left blank, identify reason: X agree to standard 45 day cycle __ statutory/legal or Ready Payments (G.L. c. 29, § 23A); __ only initial payment (subsequent payments scheduled to support standard EFT 45 day payment cycle. See Prompt Pay Discounts Policy.)

**BRIEF DESCRIPTION OF CONTRACT PERFORMANCE or REASON FOR AMENDMENT:** (Enter the Contract title, purpose, fiscal year(s) and a detailed description of the scope of performance or what is being amended for a Contract Amendment. Attach all supporting documentation and justifications.) **Contract amendment is for the reimbursement of funds under the State 911 Department FY 2019 PSAP and Regional Emergency Communication Center Support and Incentive Grant as authorized and awarded in compliance with program guidelines and the grantee's approved application for the transition to Wireless Direct.**

**ANTICIPATED START DATE:** (Complete ONE option only) The Department and Contractor certify for this Contract, or Contract Amendment, that Contract obligations:
X 1. may be incurred as of the Effective Date (latest signature date below) and no obligations have been incurred prior to the Effective Date.
__ 2. may be incurred as of _______, 20___, a date LATER than the Effective Date below and no obligations have been incurred prior to the Effective Date.
__ 3. were incurred as of _______, 20___, a date PRIOR to the Effective Date below, and the parties agree that payments for any obligations incurred prior to the Effective Date are authorized to be made either as settlement payments or as authorized reimbursement payments, and that the details and circumstances of all obligations under this Contract are attached and incorporated into this Contract. Acceptance of payments forever releases the Commonwealth from further claims related to these obligations.

**CONTRACT END DATE:** Contract performance shall terminate as of June 30, 2019 , with no new obligations being incurred after this date unless the Contract is properly amended, provided that the terms of this Contract and performance expectations and obligations shall survive its termination for the purpose of resolving any claim or dispute, for completing any negotiated terms and warranties, to allow any close out or transition performance, reporting, invoicing or final payments, or during any lapse between amendments.

**CERTIFICATIONS:** Notwithstanding verbal or other representations by the parties, the "**Effective Date**" of this Contract or Amendment shall be the latest date that this Contract or Amendment has been executed by an authorized signatory of the Contractor, the Department, or a later Contract or Amendment Start Date specified above, subject to any required approvals. The Contractor makes all certifications required under the attached Contractor Certifications (incorporated by reference if not attached hereto) under the pains and penalties of perjury, agrees to provide any required documentation upon request to support compliance, and agrees that all terms governing performance of this Contract and doing business in Massachusetts are attached or incorporated by reference herein according to the following hierarchy of document precedence, the applicable Commonwealth Terms and Conditions, this Standard Contract Form including the Instructions and Contractor Certifications, the Request for Response (RFR) or other solicitation, the Contractor's Response, and additional negotiated terms, provided that additional negotiated terms will take precedence over the relevant terms in the RFR and the Contractor's Response only if made using the process outlined in 801 CMR 21.07, incorporated herein, provided that any amended RFR or Response terms result in best value, lower costs, or a more cost effective Contract.

| | |
|---|---|
| **AUTHORIZING SIGNATURE FOR THE CONTRACTOR:**<br>X: Domenic Sarno . Date: 7/16/18<br>(Signature and Date Must Be Handwritten At Time of Signature)<br>Print Name: Domenic J. Sarno .<br>Print Title: Mayor . | **AUTHORIZING SIGNATURE FOR THE COMMONWEALTH:**<br>X: [signature] . Date: 7/23/18<br>(Signature and Date Must Be Handwritten At Time of Signature)<br>Print Name: Frank Pozniak .<br>Print Title: Executive Director . |

Attachment: SEC FY19 S&I Grant Increase (4717 : State 911 Support & Incentive Grant - No Match - $737,440)

City Council

ADOPTED

Meeting: 07/30/18 07:00 PM
Initiator: Melanie Acobe
Sponsors: Mayor Domenic J. Sarno
DOC ID: 4718

# Read / Write/ Now Transitional Grant - No Match Required $120,000.00 (Mayor Sarno)

**WHEREAS,** the Library Department ("Department") has been awarded an "Adult and Community Learning Services" transitional grant award of $120,000.00 from the Massachusetts Department of Elementary and Secondary Education; and

**WHEREAS,** the grant is for adult and community learning services; and

**WHEREAS,** the Department intends to use the grant funds for its Read / Write / Now Program; and

**WHEREAS,** the Department has accepted the grant and requests authorization from the City Council and the Mayor to expend the grant funds listed below for the purposes of such grants; and

**WHEREAS,** the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the grant funds listed herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

**NOW THEREFORE BE IT ORDERED,** acting pursuant to Mass. Gen. Laws ch. 44, sec. 53A, that the City Council approves the expenditure by the Department of the grant funds listed below for the purposes of such grant, subject to the approval of the Mayor, and the grant funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the grant without further appropriation.

**Read / Write / Now Transitional Grant - $120,000.00**

| | |
|---|---|
| **RESULT:** | **PASSED BY VOICE VOTE** |

# REQUEST FOR GRANT SETUP

This form and the required attachments are required by the Office of the City Comptrollers before a Grant Fund and related accounts will be created in MUNIS. Please do not use this form for requesting a non-grant related account to be created – use the Request for New Account form instead. Please return this form and the required attachments to the Office of the City Comptrollers.

All fields are mandatory.

Date of Request 7/3/18

Department Requesting Grant Setup Library

Department Phone # (Please include extension) 263-6828 x290

Name and Title of Person to Contact in Case of Questions C Leaders, Bus Mgr

Was this Grant previously setup for a prior fiscal year? Yes
If yes, please indicate your previous project number: 68718
If this is a new Grant, have you filled out the "Approval to apply for a grant" Form? (Y/N) If yes, please attach a copy of the Approved Form.

| | |
|---|---|
| | <u>Grant Type:</u> |
| | State – Highway |
| | Federal Pass-Through DOE– School |
| | Federal Direct– School |
| | Federal – City |
| | State DOE– School |
| | State Other – School |
| X | State – DOE |
| | Private/Other Public Library Association |

Grant Name: Adult & Community Learning Services

Total Grant Amount Awarded: $120,000

Is this a Reimbursable Grant? (Y/N) N
A Reimbursable Grant is defined as one that requires that you pay for expenses first and then you apply to the grantor for a reimbursement of the exact amount actually expended.

If it is a Reimbursable Grant, please enter Grantor contact information or the CID # if Grantor is already in the customer file:

Entity Name
Contact Person
Street Address
City, State, Zip Code
Telephone
Fax
E-Mail

| | |
|---|---|
| Actual Award Date | 7/2/18 |
| Board Approval Date | |
| Start Date | 7/2/18 |
| Expiration Date | 6/30/19 |

Renewal Action Date (optional)
If there are any Matching Funds:

Type
Percent
Amount

Comments re: Description/Purpose of Grant

Comments re: Conditions/Restrictions of Grant

If this is a Federal Grant, enter CFDA#:
If applicable enter the State ID # : fund code: 345

What is the required drawdown frequency?
(Ex: Monthly, Quarterly)

If payment is to be sent by Grantor as a Wire,
Please enter any wire reference/identification # that may be used (if known)

Please list all object codes needed for the grant.
(Attach additional sheets if additional orgs and roll-ups are needed):

Org Code:
Object Codes: 501000, 506000, 530105, 551700, 571100, 551300, 517010, 517020, 531010, 569300

Budget Roll-Up Codes: YES

I hereby attest that under the penalties of Chapter 656, I will adhere to all regulations in this grant agreement. I am responsible for timely and accurate reimbursements in the amounts listed above.

______Molly Fogarty_ __7/2/18___________
Signature Date

Please attach the following documents:

- Signed Approval to Apply for a Grant Form
- Grant Award Letter
- City Council/Mayor Approval
- Any other relevant documentation

This Form and all relevant attachments will be scanned and attached in the Grant Maintenance module in MUNIS and can be viewed or printed at your convenience.

# Massachusetts Department of Elementary and Secondary Education

75 Pleasant Street, Malden, Massachusetts 02148-4906
3000

Telephone: (781) 338-
TTY: N.E.T. Relay 1-800-439-
2370

Jeffrey C. Riley
*Commissioner*

**Adult and Community Learning Services**

July 2, 2018

Molly Fogarty, Director
Springfield City Library, Read/Write/Now Adult Learning Center
204 Boston Road
Springfield, MA 01109

Dear Ms. Fogarty:

This letter is to let you know Springfield Public Library has been awarded an FY 19 (fund code: 345) one year transitional grant in the amount of $120,000. This grant is non-renewable and all funds must be spent by the grant end date of June 30, 2019.

With these funds, Springfield Public Library must offer instructional and supportive services. Please do not hesitate to contact me with any questions regarding this grant.

Best Regards,

Olivia Steele
Osteele@doe.mass.edu
ACLS Team Leader
781-507-1987

Copy: Janet Kelly, Russell Fenton

# City Council

**ADOPTED**

Meeting: 07/30/18 07:00 PM
Initiator: Melanie Acobe
Sponsors: Mayor Domenic J. Sarno
DOC ID: 4714

## FY19 GSSSI Grant Acceptance - $87,328.00 in Kind Match Required (Mayor Sarno)

**WHEREAS,** the Department of Elder Affairs ("Department") has been awarded a Title III Grant of $87,328.00 from the Greater Springfield Senior Services Inc. (GSSSI) from the period of October 1, 2018 to September 30, 2019; and

**WHEREAS,** the grant is to provide outreach, advocacy, information and referral services to seniors; and

**WHEREAS**, the Department intends to use the grant funds to encourage senior participation in programs, conduct follow-up home visits, give referrals, provide client advocacy, help the elder or caregiver in receiving or providing quality care, give the community presentations and collaborate with agencies and businesses to assist seniors that are in dept, under-insured, uninsured or homeless; and

**WHEREAS**, the Department has accepted the grant and requests authorization from the City Council and the Mayor to expend the grant funds listed below for the purposes of such grants; and

**WHEREAS**, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the grant funds and the required City matching contribution described herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

**NOW THEREFORE BE IT ORDERED**, acting pursuant to Mass. Gen. Laws ch. 44, sec. 53A, that the City Council approves the expenditure by the Department of the grant funds listed below for the purposes of such grant, subject to the approval of the Mayor, and the grant funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the grant without further appropriation:

**FY19 GSSSI Grant Acceptance - $87,328.00**

| | |
|---|---|
| **RESULT:** | **PASSED BY VOICE VOTE** |

# REQUEST FOR GRANT SETUP

This form and the required attachments are required by the Office of the City Comptrollers before a Grant Fund and related accounts will be created in MUNIS. Please do not use this form for requesting a non-grant related account to be created – use the Request for New Account form instead. Please return this form and the required attachments to the Office of the City Comptrollers.

All fields are mandatory.

Date of Request 7/13/2018

Department Requesting Grant Setup DEA

Department Phone # (Please include extension) 886-5223-5223

Name and Title of Person to Contact in Case of Questions Carol Gasque

Was this Grant previously setup for a prior fiscal year? YES
If yes, please indicate your previous project number: 81018

If this is a new Grant, have you filled out the "Approval to apply for a grant" Form?
(Y/N) If yes, please attach a copy of the Approved Form.

Grant Type:
State – Highway
Federal Pass-Through DOE– School
Federal Direct– School
X Federal – City
State DOE– School
State Other – School
State – City
Private/Other

Grant Name: GSSSI

Total Grant Amount Awarded: $87,328

Is this a Reimbursable Grant? (Y/N) YES
A Reimbursable Grant is defined as one that requires that you pay for expenses first and then you apply to the grantor for a reimbursement of the exact amount actually expended.

If it is a Reimbursable Grant, please enter Grantor contact information or the CID # if Grantor is already in the customer file:

| | |
|---|---|
| Entity Name | GSSSI |
| Contact Person | Jill Keough |
| Street Address | |
| City, State, Zip Code | |
| Telephone | 413-781-8800 |
| Fax | |
| E-Mail | |

| | |
|---|---|
| Actual Award Date | Oct. 1, 2018 |
| Board Approval Date | |
| Start Date | 10/01/2018 |
| Expiration Date | 9/30/2019 |
| Renewal Action Date (optional) | |

If there are any Matching Funds: NO
Type
Percent
Amount

Is there any Leverage?
Source
Amount

Comments re: Description/Purpose of Grant

Comments re: Conditions/Restrictions of Grant
Per attachment to contract-Scope of Services

If this is a Federal Grant, enter CFDA#:

If applicable enter the State ID # :

What is the required drawdown frequency?
(Ex: Monthly, Quarterly) Monthly

If payment is to be sent by Grantor as a Wire,
Please enter any wire reference/identification # that may be used (if known)
Please list all object codes needed for the grant.
(Attach additional sheets if additional orgs and roll-ups are needed):

Org Code: 28105410

Object Codes: 501000-$67,037.00

Object Codes: 517010 - $11,065.00
Object Codes: 551700 - $ 1,000.00
Object Codes: 571100 - $ 3,900.00
Object Codes: 578700 - $ 3,326.00
Object Codes: 569300 - $ 1,000.00
Object Codes:

Project Code: 81019

Budget Roll-Up Codes: N/A

I hereby attest that under the penalties of Chapter 656, I will adhere to all regulations in this grant agreement. I am responsible for timely and accurate reimbursements in the amounts listed above.

Carol K Gasque

Signature

7/13/18

Date

Please attach the following documents:

- Signed Approval to Apply for a Grant Form
- Grant Award Letter
- City Council/Mayor Approval
- Any other relevant documentation

This Form and all relevant attachments will be scanned and attached in the Grant Maintenance module in MUNIS and can be viewed or printed at your convenience.

June 28, 2018

Ms. Sandra Federico, Director
Springfield Department of Elder Affairs
1476 Roosevelt Avenue
Springfield, MA 01109

Dear Ms. Federico:

I am pleased to inform you that Greater Springfield Senior Services Board of Directors has voted to award Springfield Department of Elder Affairs with a Title III grant in the amount of $87,328 for Outreach/Direct Assistance Services for the Federal Fiscal Year 2019 beginning October 1, 2018 through September 30, 2019.

This award will support a program which includes: 2 FTE dedicated outreach workers whose sole responsibility is to provide Direct Assistance with seniors.

Direct Assistance is defined as "to assist seniors and caregivers in obtaining access to services and resources and provide follow up to ensure needs have been met. Assist seniors in their homes if needed, as well as at office; reach out to isolated seniors, especially targeting low-income older adults who are at risk due to poor health or lack formal or informal support. Tasks include completion of public benefits applications including fuel assistance, SNAP, housing, etc."

This funding opportunity comes with a renewal for two additional years contingent on satisfactory fulfillment of all terms and conditions of the grant, and available funding to our agency.

At renewal for Federal Fiscal Year 2020, you will be asked to report on Results of follow-up as part of meeting with senior for any issue (i.e. how many contacts and results) and documentation that your targeted goals have been met.

Enclosed you will find:

- Title III grant agreement (2 copies) please sign one (page 3) and return
- Return envelope provided for the Title III grant agreement

Monthly invoice/report forms will be sent electronically. Please distribute to the personnel responsible for providing/reporting on this service. These are due on the 15th of the month following the month of service; except for the month of March, which is due on April 10, 2019 and June, which is due on July 10, 2019.

Greater Springfield Senior Services, Inc.
66 Industry Ave., Springfield, MA 01104-3287 • 413-781-8800 • Fax: 413-781-0632 • TDD: 413-272-0399

*An Area Agency On Aging*

Please note that failure to complete the requested corrective action may result in a delayed payment and may jeopardize future funding requests.

Please do not hesitate to call if you have questions. We look forward to our partnership with your agency in serving older adults in your community.

Sincerely,

Jill Keough
Executive Director

Federal Fiscal Year 2019 Grant Agreement

IN WITNESS WHEREOF, the parties enter this Agreement by their duly authorized officers:

For: Greater Springfield Senior Services, Inc.

Jill Keough/Executive Director

6/28/18

Date

For: Springfield Dept. of Elder Affairs

Signature/Title

7/13/18

Date

Greater Springfield Senior Services, Inc.
An Area Agency on Aging
66 Industry Avenue, Suite 9
Springfield, MA 01104

# Federal Fiscal Year 2019 Grant Agreement

This Agreement is entered into between Greater Springfield Senior Services, Inc., hereinafter referred to as the 'Corporation' and having its principal offices at: 66 Industry Avenue Suite 9, Springfield, MA 01104 and, Springfield Dept. of Elder Affairs, hereinafter referred to as the 'Provider,' having its principal offices at 1476 Roosevelt Avenue, Springfield, MA 01109.

WHEREAS, the Corporation desires to establish services to adults 60 years of age and older, and their Caregivers aged 55 years of age and older, who reside within its planning and service area, through Title III funding of the Older Americans Act of 1965 as amended. The Corporation, having received Title III funding from the Executive Office of Elder Affairs, hereinafter referred to as EOEA, seeks through this Service Agreement to provide such services to older adults as specified within this agreement.

NOW, therefore, the parties hereto mutually agree as to the following:

1. The award amount for this grant shall be $87,328 for Outreach/Direct Assistance Services as specified in Section A.

2. This agreement shall begin on October 1, 2018 and remain in effect until September 30, 2019. This agreement is contingent upon the Provider demonstrating successful program performance and the Corporation receiving available funding, unless terminated earlier in accordance with the terms of this agreement.

3. The Corporation shall pay the Provider in accordance with the terms and rates set forth in Section B.

4. The Provider shall comply with the terms and conditions as set forth and agreed to in the Corporate Statements submitted with the Proposal and the Award Letter.

5. The Provider recognizes that in the performance of this Agreement, it may be a holder of personal data as defined in M.G.L. c.66A. The Provider shall comply with those provisions, as well as the Fair Information Practices Act, and Privacy/Confidentiality Regulations that govern access, use, and safeguarding of clients' data. The laws and regulations governing confidentiality shall not preclude the examination of any records relating to monitoring this agreement by the Corporation or other authorized state or federal government employees. The Provider shall take reasonable steps to insure the physical security of confidential data under its control.

6. The Provider agrees to cite in writing the Corporation as a funding source in any brochure, periodical or publication describing the program funded under this Agreement.

7. The Provider shall establish, maintain, and submit to the Corporation documentation as outlined in Section C, which is required by the Corporation, to insure adequate documentation of financial activities and the provision of services. In addition, the Provider shall maintain and retain applicable client files, personnel policies and records for seven (7) years or such longer time as required by any applicable licensing standards or governmental regulations.

8. The Provider shall not enter into subcontracts for any of the work contemplated under this Agreement without obtaining prior approval of the Corporation, except as outlined in Section D.

9. No employee of the Corporation, EOEA, or the Provider shall have any financial interest, directly or indirectly, in this contract except of his/her official salary for work done or materials furnished by him/her and will have no conflict of interest in said contract, or in any contract which the Provider or the Corporation will enter into with any subcontractors.

10. This Agreement may be renegotiated and/or modified by mutual consent of both parties, and will find the second year of a three year award.

11. Either party may terminate this Agreement *without cause* upon provision of written notice to the other at least sixty (60) days prior to its effective date. Should the Corporation determine any other non-compliance issues exist with the terms of this Agreement on the part of the Provider that endanger the life, health, or safety of any recipients of service, it shall terminate this Agreement by orally notifying the Provider followed by written notification by certified mail, setting forth the specific reasons for the termination, effective three days following the oral notification.

12. The Corporation may terminate this Agreement for other areas of non-compliance unless the Provider restores compliance within thirty (30) days of such notification by the Corporation.

City Council

ADOPTED

Meeting: 07/30/18 07:00 PM
Initiator: Christopher Fraser
Sponsors: Mayor Domenic J. Sarno
DOC ID: 4708

# Increase in Funding - STEP Grant - No Match - $36,417.10 (Mayor Sarno)

**WHEREAS,** the Springfield Police Department has been awarded an increase of $15,170.25 to the "Sustained Traffic Enforcement Program (STEP) Grant" From the Massachusetts Executive Office Of Public Safety and Security (EOPSS), bringing the total grant award to $36,417.10; and

**WHEREAS,** the purpose of the grant is for the Department to proceed with the FFY18 Sustained Traffic Enforcement Program;

**WHEREAS**, the Department intends to use the grant funds for enforcement and administration to be conducted by the Springfield Police Department. This grant is a program in which the department was invited to participate. Because the department regularly participates in the Governor's Highway Safety Initiative that deploys 3-4 times per year, EOPSS recognized there was a significant gap in concentrated Chapter 90 enforcement. This program will provide funding to close that enforcement gap. Coordinated overtime deployments will focus on chronic problems areas based on crash data and other indicators; and**;**

**WHEREAS**, the Department has accepted the grant and requests authorization from the City Council and the Mayor to expend the grant funds listed below for the purposes of such grants; and

**WHEREAS**, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the grant funds listed herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

**NOW THEREFORE BE IT ORDERED**, acting pursuant to Mass. Gen. Laws ch. 44, sec. 53A, that the City Council approves the expenditure by the Department of the grant funds listed below for the purposes of such grant, subject to the approval of the Mayor, and the grant funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the grant without further appropriation:

**Sustained Traffic Enforcement Program (STEP) Grant - $36,417.10**

| | |
|---|---|
| **RESULT:** | **PASSED BY VOICE VOTE** |

# Office of the Governor

## Commonwealth of Massachusetts

State House
Boston, Massachusetts 02133
Tel: (617) 725-4000

**CHARLES D. BAKER**
Governor

**KARYN E. POLITO**
Lieutenant Governor

December 22, 2017

Commissioner John Barbieri
Springfield Police Department
130 Pearl Street
Springfield, MA 01105

Dear Commissioner Barbieri:

Congratulations! We are pleased to inform you that the Springfield Police Department Police Department has been selected to receive a FFY 2018 Traffic Enforcement and Equipment Program grant award from the Executive Office of Public Safety and Security/Office of Grants and Research/Highway Safety Division. Based on the expected federal funding to support this award from the National Highway Traffic Safety Administration, your maximum award amount is $112,000.00

All correspondence and support for this award will be provided by the Highway Safety Division. If you have any questions regarding this matter, please contact Ali Leduc, Program Coordinator, at alisa.leduc@state.ma.us or 617-725-3367.

We thank you for the work you do to keep Massachusetts roads safe for everyone.

Sincerely,

Charles D. Baker

Karyn E Polito

Governor Charles D. Baker

Lt. Governor Karyn E. Polito

# REQUEST FOR GRANT SETUP

This form and the required attachments are required by the Office of the City Comptrollers before a Grant Fund and related accounts will be created in MUNIS. Please do not use this form for requesting a non-grant related account to be created – use the Request for New Account form instead. Please return this form and the required attachments to the Office of the City Comptrollers.

All fields are mandatory.

Date of Request 7/13/2018

Department Requesting Grant Setup Police

Department Phone # (Please include extension) 6385

Name and Title of Person to Contact in Case of Questions Lisa Willis

Was this Grant previously setup for a prior fiscal year? Current Fiscal Year

If yes, please indicate your previous project number: 69318

If this is a new Grant, have you filled out the "Approval to apply for a grant" Form? (Y/N) If yes, please attach a copy of the Approved Form.

| | Grant Type: |
|---|---|
| | State – Highway |
| | Federal Pass-Through DOE– School |
| | Federal Direct– School |
| | Federal – City |
| | State DOE– School |
| | State Other – School |
| X | State – City |
| | Private/Other |

Grant Name: Sustained Traffic Enforcement Program

Award Increase thru 9/30/2018
Project Code 69318

Total Grant Amount Awarded: $ 36,417.10

Is this a Reimbursable Grant? (Y/N) Yes

A Reimbursable Grant is defined as one that requires that you pay for expenses first and then you apply to the grantor for a reimbursement of the exact amount actually expended.

If it is a Reimbursable Grant, please enter Grantor contact information or the CID # if Grantor is already in the customer file:

| | |
|---|---|
| Entity Name | Executive Office of Public Safety and Security |
| Contact Person | Deb Firlit |
| Street Address | 10 Park Plaza Suite 3720 |
| City, State, Zip Code | Boston, MA 02116 |
| Telephone | 617-725-3356 |
| Fax | 617-725-0260 |
| E-Mail | Deborah.Firlit@mass.gov |

| | |
|---|---|
| Actual Award Date | 5/22/2018 – Amended amount 7-13-2018 |
| Board Approval Date | |
| Start Date | 5/23/2018 |
| Expiration Date | 9/30/2018 |
| Renewal Action Date (optional) | |

If there are any Matching Funds:

Type

Percent

Amount

Comments re: Description/Purpose of Grant

Traffic Enforcement

Comments re: Conditions/Restrictions of Grant

If this is a Federal Grant, enter CFDA#: 30.600

If applicable enter the State ID # :

What is the required drawdown frequency?

(Ex: Monthly, Quarterly) Quarterly

If payment is to be sent by Grantor as a Wire,

Please enter any wire reference/identification # that may be used (if known)

Please list all object codes needed for the grant.
(Attach additional sheets if additional orgs and roll-ups are needed):

Org Code: 26932100 -

Object Codes: 506000 - $21,246.85
506000- $15,170.25

Total amended award - $36,417.10

Budget Roll-Up Codes:

Project Code - 69318

I hereby attest that under the penalties of Chapter 656, I will adhere to all regulations in this grant agreement. I am responsible for timely and accurate reimbursements in the amounts listed above.

Lisa J. Killer 7/13/2018

Signature Date

Please attach the following documents:

- Signed Approval to Apply for a Grant Form
- Grant Award Letter
- City Council/Mayor Approval
- Any other relevant documentation

This Form and all relevant attachments will be scanned and attached in the Grant Maintenance module in MUNIS and can be viewed or printed at your convenience.

# COMMONWEALTH OF MASSACHUSETTS ~ STANDARD CONTRACT FORM

This form is jointly issued and published by the Executive Office for Administration and Finance (ANF), the Office of the Comptroller (CTR) and the Operational Services Division (OSD) as the default contract for all Commonwealth Departments when another form is not prescribed by regulation or policy. Any changes to the official printed language of this form shall be void. Additional non-conflicting terms may be added by Attachment. Contractors may not require any additional agreements, engagement letters, contract forms or other additional terms as part of this Contract without prior Department approval. Click on hyperlinks for definitions, instructions and legal requirements that are incorporated by reference into this Contract. An electronic copy of this form is available at www.mass.gov/osc under Guidance For Vendors - Forms or www.mass.gov/osd under OSD Forms.

| | |
|---|---|
| **CONTRACTOR LEGAL NAME: City of Springfield, Police Department**<br>**(and d/b/a):** | **COMMONWEALTH DEPARTMENT NAME: Executive Office of Public Safety & Security**<br>**MMARS Department Code: EPS** |
| **Legal Address: (W-9, W-4,T&C): 36 Court Street, Springfield, MA 01103** | **Business Mailing Address: 10 Park Plaza, Suite 3720, Boston, MA 02116** |
| **Contract Manager: Commissioner John R. Barbieri** | **Billing Address (if different):** |
| **E-Mail: jbarbieri@springfieldpolice.net** | **Contract Manager: Diane Perrier** |
| **Phone: 413-787-6147**    **Fax: 413-787-6663** | **E-Mail: Diane.Perrier@state.ma.us** |
| **Contractor Vendor Code: VC6000192140** | **Phone: 617-725-3301**    **Fax: 617-725-0260** |
| **Vendor Code Address ID (e.g. "AD001"): AD001__.**<br>**(Note: The Address Id Must be set up for EFT payments.)** | **MMARS Doc ID(s): 2018SPRINGFIELDSTEPX**<br>**RFR/Procurement or Other ID Number: Grant Application** |

**___ NEW CONTRACT**

**PROCUREMENT OR EXCEPTION TYPE: (Check one option only)**

__ Statewide Contract (OSD or an OSD-designated Department)
__ Collective Purchase (Attach OSD approval, scope, budget)
__ Department Procurement (includes State or Federal grants 815 CMR 2.00) (Attach RFR and Response or other procurement supporting documentation)
__ Emergency Contract (Attach justification for emergency, scope, budget)
__ Contract Employee (Attach Employment Status Form, scope, budget)
__ Legislative/Legal or Other: (Attach authorizing language/justification, scope and budget)

**_X_ CONTRACT AMENDMENT**

Enter **Current Contract End Date *Prior*** to Amendment: _____, 20___.
Enter **Amendment Amount: $ +15,170.25_______.** (or "no change")

**AMENDMENT TYPE: (Check one option only. Attach details of Amendment changes.)**

__ Amendment to Scope or Budget (Attach updated scope and budget)
__ Interim Contract (Attach justification for Interim Contract and updated scope/budget)
__ Contract Employee (Attach any updates to scope or budget)
__ Legislative/Legal or Other: (Attach authorizing language/justification and updated scope and budget)

**The following COMMONWEALTH TERMS AND CONDITIONS (T&C) has been executed, filed with CTR and is incorporated by reference into this Contract.**

_X Commonwealth Terms and Conditions    __ Commonwealth Terms and Conditions For Human and Social Services

**COMPENSATION:** (Check ONE option): The Department certifies that payments for authorized performance accepted in accordance with the terms of this Contract will be supported in the state accounting system by sufficient appropriations or other non-appropriated funds, subject to intercept for Commonwealth owed debts under 815 CMR 9.00.
__ Rate Contract (No Maximum Obligation. Attach details of all rates, units, calculations, conditions or terms and any changes if rates or terms are being amended.)
_X_ Maximum Obligation Contract Enter Total Maximum Obligation for total duration of this Contract (or *new* Total if Contract is being amended). **$ 36,417.10_____.**

**PROMPT PAYMENT DISCOUNTS (PPD):** Commonwealth payments are issued through EFT 45 days from invoice receipt. Contractors requesting **accelerated** payments must identify a PPD as follows: Payment issued within 10 days __% PPD; Payment issued within 15 days __ % PPD; Payment issued within 20 days __ % PPD; Payment issued within 30 days __% PPD. If PPD percentages are left blank, identify reason: _X_ agree to standard 45 day cycle __ statutory/legal or Ready Payments (G.L. c. 29, § 23A); __ only initial payment (subsequent payments scheduled to support standard EFT 45 day payment cycle. See Prompt Pay Discounts Policy.)

**BRIEF DESCRIPTION OF CONTRACT PERFORMANCE or REASON FOR AMENDMENT:** (Enter the Contract title, purpose, fiscal year(s) and a detailed description of the scope of performance or what is being amended for a Contract Amendment. Attach all supporting documentation and justifications.)

**FFY2018 Sustained Enforcement Program (STEP)**

| | |
|---|---|
| **OP-18-07-13/FASTACT402- $22,252.53** | **CFDA# 20.600** |
| **AL-18-11-13/FASTACT402- $7,082.28** | **CFDA# 20.600** |
| **AL-18-11-13/FASTACT405d- $7,082.29** | **CFDA# 20.616** |

**ANTICIPATED START DATE:** (Complete ONE option only) The Department and Contractor certify for this Contract, or Contract Amendment, that Contract obligations:

_X_ 1. may be incurred as of the Effective Date (latest signature date below) and **no** obligations have been incurred **prior** to the Effective Date.
__ 2. may be incurred as of _____, 20___, a date **LATER** than the Effective Date below and **no** obligations have been incurred **prior** to the Effective Date.
__3. were incurred as of ______, 20___, a date **PRIOR** to the Effective Date below, and the parties agree that payments for any obligations incurred prior to the Effective Date are authorized to be made either as settlement payments or as authorized reimbursement payments, and that the details and circumstances of all obligations under this Contract are attached and incorporated into this Contract. Acceptance of payments forever releases the Commonwealth from further claims related to these obligations.

**CONTRACT END DATE:** Contract performance shall terminate as of __09/30__, 2018__, with no new obligations being incurred after this date unless the Contract is properly amended, provided that the terms of this Contract and performance expectations and obligations shall survive its termination for the purpose of resolving any claim or dispute, for completing any negotiated terms and warranties, to allow any close out or transition performance, reporting, invoicing or final payments, or during any lapse between amendments.

**CERTIFICATIONS:** Notwithstanding verbal or other representations by the parties, the **"Effective Date"** of this Contract or Amendment shall be the latest date that this Contract or Amendment has been executed by an authorized signatory of the Contractor, the Department, or a later Contract or Amendment Start Date specified above, subject to any required approvals. The Contractor makes all certifications required under the attached Contractor Certifications (incorporated by reference if not attached hereto) under the pains and penalties of perjury, agrees to provide any required documentation upon request to support compliance, and agrees that all terms governing performance of this Contract and doing business in Massachusetts are attached or incorporated by reference herein according to the following hierarchy of document precedence, the applicable Commonwealth Terms and Conditions, this Standard Contract Form including the Instructions and Contractor Certifications, the Request for Response (RFR) or other solicitation, the Contractor's Response, and additional negotiated terms, provided that additional negotiated terms will take precedence over the relevant terms in the RFR and the Contractor's Response only if made using the process outlined in 801 CMR 21.07, incorporated herein, provided that any amended RFR or Response terms result in best value, lower costs, or a more cost effective Contract.

**AUTHORIZING SIGNATURE FOR THE CONTRACTOR:**

X: John R. Barbieri [signature]. Date: 7-17-18
(Signature and Date Must Be Handwritten At Time of Signature)
Print Name: John R. Barbieri
Print Title: Police Commissioner

**AUTHORIZING SIGNATURE FOR THE COMMONWEALTH:**

X: ______________________. Date: __________.
(Signature and Date Must Be Handwritten At Time of Signature)
Print Name: Angela F.F. Davis
Print Title: Executive Director, Office of Grants & Research

City Council

**ADOPTED**

Meeting: 07/30/18 07:00 PM
Initiator: Melanie Acobe
Sponsors: Mayor Domenic J. Sarno
DOC ID: 4713

# FY19 SHINE Grant Increase - No Match Required $19,996.00 (Mayor Sarno)

**WHEREAS**, the Department of Elder Affairs ("Department") has been awarded a Servicing the Health Information Needs of Elders (SHINE) Grant increase of $19,996.00 from the Massachusetts Executive Office of Elder Affairs for the period starting July 1, 2018 and ending June 30, 2019; and

**WHEREAS**, the grant funds provide health insurance and medical information, screening and application assistance to low income seniors; and

**WHEREAS**, the Department intends to use the grant funds to provide information, screening and application assistance regarding Low Income subsidy (LIA), Medicare Savings Plans (MSP), Medicare Part D enrollment and State Pharmaceutical Assistance Program (prescription Advantage) to all Medicare beneficiaries who may qualify; and

**WHEREAS**, the Department has accepted the grant and requests authorization from the City Council and the Mayor to expend the grant funds listed below for the purposes of such grants; and

**WHEREAS**, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the grant funds listed herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

**NOW THEREFORE BE IT ORDERED**, acting pursuant to Mass. Gen. Laws ch. 44, sec. 53A, that the City Council approves the expenditure by the Department of the grant funds listed below for the purposes of such grant, subject to the approval of the Mayor, and the grant funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the grant without further appropriation:

**FY19 SHINE Grant Award- $19,996.00 No Match Required**

| | |
|---|---|
| **RESULT:** | **PASSED BY VOICE VOTE** |

FY 2019 Amendment #5, If Applicable: If Federal Funds, CFDA #: 93.779

**PURCHASE OF SERVICE - ATTACHMENT 1: PROGRAM COVER PAGE**

**PROGRAM INFORMATION**

| | |
|---|---|
| Contractor Name: City of Springfield (Dept. of Elder Affairs) | Department Name: Executive Office of Elder Affairs |
| Program Type: SHINE Counseling, Outreach and Training Consortia | Document ID #: CT ELD 0364 shineprogram2007spng |
| Program Name: SHINE Program | UFR Program #: |
| Program Address: **36 Court St** | MMARS Program Code: 8036 |
| City/State/Zip: **Springfield, MA. 01103-1699** | Other Reference Information (Information Purposes Only): |
| Contact Person: Alicia Germain<br>Telephone: 413-750-2893 fax – 413-750-2694<br>Email – agermain@springfieldcityhall.com | Contact Person: Cynthia Phillips, SHINE Director<br>Neil Petrocelli, Contracts Manager<br>Telephone: (617) 727-7750 |

RFR INFORMATION: ☐ Attached x RFR Reference # RFR-2013-03
☐ legislative exemption ☐ emergency ☐ collective purchase ☐ interim ☐ amendment

SCOPE OF SERVICES: ☐ Bidders Response Attached x Description of Services Attached

TOTAL ANTICIPATED CONTRACT DURATION: 7/1/13 to 6/30/20

INITIAL DURATION: 7/1/13 to 6/30/16

OPTIONS TO RENEW: **one options to renew@ two years each option**

**FISCAL TERMS**

PRICE IS ESTABLISHED THROUGH: (CHECK 1,2, OR 3)

**OPTION 1: PRICE AGREEMENT** (list price)
$______
rate regulation (if any) 651 CMR

☐ **OPTION 2: SUMMARY BUDGET** (T lines only)
- ☐ unit rate
- ☐ cost reimbursement
- ☐ other ______

x **OPTION 3: COMPLETE BUDGET**
- x cost reimbursement
- ☐ unit rate
- ☐ other ______

**FUNDING SUMMARY**

| Prior Years | | Current Year | | Future Years | |
|---|---|---|---|---|---|
| FY | Amount | FY | Amount | FY | Amount |
| 2014 | $ 61,653.52 | 2019 | $19,996 | | |
| 2015 | $ 90,663.48 | | | | |
| 2016 | $ 99,996.00 | | | | |
| 2017 | $ 80,000.00 | | | | |
| 2018 | $188,886.00 | | | | |
| Total: $521,199.00 | | Total: $19,996 | | | |
| | | | **Multi-Year Total:** | $541,195.00 | |

CURRENT
MAX OBLIGATION: $19,996 UNIT RATE: $______ # BILLABLE UNITS: ___

ADDITIONAL PAYMENT OR PRICE SPECIFICATIONS:
Reimbursement will be made via Payment Voucher with the Executive Office of Elder Affairs Standard Invoice. Payment Vouchers are due at Elder Affairs on a monthly basis on the 10th day of the month following the monthly service delivery period. It is incumbent upon the contractor to maintain all records, time sheets, documentation, ect. that supports the cost for which reimbursement is requested (including sub-contractors.)

**BRIEF DESCRIPTION OF PERFORMANCE:**

Total Approved budget FY14-FY18 = $499 980
Multi-Year Total per State = - $541,195.00

Amount to increase = $41,215

Attachment: SHINE Increase (4713 : FY19 SHINE Grant Award - No Match Required $19,996.00)

City Council

ADOPTED

Meeting: 07/30/18 07:00 PM
Initiator: Melanie Acobe
Sponsors: Mayor Domenic J. Sarno
DOC ID: 4719

# FY19 LSTA STEM Learning Grant- No Match Required $7,500.00 (Mayor Sarno)

**WHEREAS,** the Springfield City Library Department ("Department") has been awarded a STEM Learning grant for their Library Services and Technology Act (LSTA) special project in the amount of $7,500.00 from the Massachusetts Board of Library Commissioners; and

**WHEREAS,** the grant funds are intended to fund the Library Services and Technology Act (LSTA) special project Anytime STEM Learning , a program intended to offer hands-on, inquiry based experiential learning and connect STEM to everyday life outside of formal educational settings; and

**WHEREAS**, the Department intends to use the grant funds to purchase supplies that will help facilitate this program; and

**WHEREAS**, the Department will accept the grant funds and requests authorization from the City Council and the Mayor to expend the grant funds listed below for the purposes of such grants; and

**WHEREAS**, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the grant funds listed herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

**NOW THEREFORE BE IT ORDERED**, acting pursuant to Mass. Gen. Laws ch. 44, sec. 53A, that the City Council approves the expenditure by the Department of the grant funds listed below for the purposes of such grant, subject to the approval of the Mayor, and the grant funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the grant without further appropriation:

**FY19 LSTA STEM Learning Grant- No Match Required $7,500.00**

| | |
|---|---|
| **RESULT:** | **PASSED BY VOICE VOTE** |

# REQUEST FOR GRANT SETUP

This form and the required attachments are required by the Office of the City Comptrollers before a Grant Fund and related accounts will be created in MUNIS. Please do not use this form for requesting a non-grant related account to be created – use the Request for New Account form instead. Please return this form and the required attachments to the Office of the City Comptrollers.

All fields are mandatory.

Date of Request 7/24/18

Department Requesting Grant Setup Library

Department Phone # (Please include extension) 263-6828 x290

Name and Title of Person to Contact in Case of Questions Carol Leaders, Bus Mgr

Was this Grant previously setup for a prior fiscal year? Y
If yes, please indicate your previous project number: 62518

If this is a new Grant, have you filled out the "Approval to apply for a grant" Form?
(Y/N) If yes, please attach a copy of the Approved Form.

| | |
|---|---|
| | <u>Grant Type:</u> |
| | State – Highway |
| | Federal Pass-Through DOE– School |
| | Federal Direct– School |
| X | Federal – City - LSTA Mass Board of Library Commissioners |
| | State DOE– School |
| | State Other – School |
| | State – City |
| | Private/Other |

Grant Name: STEM Learning Grant

Total Grant Amount Awarded: $7,500

Is this a Reimbursable Grant? (Y/N)
A Reimbursable Grant is defined as one that requires that you pay for expenses first and then you apply to the grantor for a reimbursement of the exact amount actually expended.

If it is a Reimbursable Grant, please enter Grantor contact information or the CID # if Grantor is already in the customer file:

- Entity Name
- Contact Person
- Street Address
- City, State, Zip Code
- Telephone
- Fax
- E-Mail

| | |
|---|---|
| Actual Award Date | 7/19/18 |
| Board Approval Date | |
| Start Date | 10/1/18 |
| Expiration Date | 9/30/2019 |
| Renewal Action Date (optional) | |

If there are any Matching Funds:

- Type
- Percent
- Amount

Comments re: Description/Purpose of Grant

Comments re: Conditions/Restrictions of Grant

If this is a Federal Grant, enter CFDA#: 45.310

If applicable enter the State ID # :

What is the required drawdown frequency?
(Ex: Monthly, Quarterly)

If payment is to be sent by Grantor as a Wire,
Please enter any wire reference/identification # that may be used (if known)

Please list all object codes needed for the grant.
(Attach additional sheets if additional orgs and roll-ups are needed):

Org Code: 26256105

Object Codes: 501000 506000 530105 551700 571100 551300 524020 531040 531200 580600

Budget Roll-Up Codes: YES

I hereby attest that under the penalties of Chapter 656, I will adhere to all regulations in this grant agreement. I am responsible for timely and accurate reimbursements in the amounts listed above.

*Molly Fogarty*
_________________________________ 7/24/18____________
Signature Date

Please attach the following documents:

- Signed Approval to Apply for a Grant Form
- Grant Award Letter
- City Council/Mayor Approval
- Any other relevant documentation

This Form and all relevant attachments will be scanned and attached in the Grant Maintenance module in MUNIS and can be viewed or printed at your convenience.

# Massachusetts Libraries
BOARD OF LIBRARY COMMISSIONERS

July 19, 2018

Molly Fogarty, Director
Springfield City Library
220 State Street
Springfield, MA 01103

Dear Molly,

At its July 12th meeting, the Massachusetts Board of Library Commissioners approved a provisional Anytime STEM Learning grant in the amount of $7,500 for your Library Services and Technology Act (LSTA) special project. The Board's approval is contingent on your return of the required contract and agreement to its conditions.

Your program is scheduled to begin no earlier than October 1, 2018. In early August you will receive the contract and further information about the management of your grant. Any public announcement of the grant prior to the return of a signed contract to us should include language that this grant is provisional. A press release form is attached that you are welcome to use for the announcement.

Your consultant, Shelley Quezada, will keep you informed of any updates, workshops or other news related to your project. Please feel free to discuss any questions you have about your project or the process with Shelley. You may also consult the attached LSTA Grants Management Manual, which offers additional guidance for carrying out your grant.

We congratulate you on your successful grant proposal and are pleased that we can make LSTA funding available to assist you in providing improved library services to your community.

Sincerely yours,

James M. Lonergan

James M. Lonergan
Director

Massachusetts Board of Library Commissioners
98 N. Washington Street, Suite 401, Boston, MA 02114
P: 800-952-7403 (in-state only)
P: 617-725-1860
F: 617-725-0140

mass.gov/libraries (consumer portal)
mass.gov/mblc (agency site)

@mblclibraries

# Massachusetts Libraries

BOARD OF LIBRARY COMMISSIONERS

## Library Services & Technology Act (LSTA) Direct Grant Program
## FY2019 General Application Form
## Due to MBLC by Tuesday, April 10, 2018

| | |
|---|---|
| **Project Title** | Tech Discovery |
| **Institute/Library** | Springfield City Library |
| Address | 220 State Street |
| City, Zip | Springfield 01103 |
| Telephone | 413-263-6828 x.201 |
| **Library Director (name)** | Molly Fogarty |
| Signature | |
| **Institution Governing Authority & Title** | Board of Library Commissioners<br>Stephen Cary, Chair |
| Signature | |

| | |
|---|---|
| **Project Director & Title** | Sara Deignan, Children's Librarian, Springfield City Library |
| Telephone | 413-263-6828 x.201 |
| Email | sdeignan@springfieldlibrary.org |
| Address, if different than above | |
| **LSTA Amount Requested** | $7500 |

***Please check grant category and length of project proposed.*** ☒ 1 Year Project ☐ 2 Year Project

| | | |
|---|---|---|
| ☐ Access for All | ☐ First Contact | ☐ Pathways to Success |
| ☒ Anytime STEM Learning | ☐ A Framework for Health Literacy | ☐ Preservation Assessment |
| ☐ Citizenship Corners & Expanded English Language Services | ☐ Go Local | ☐ Preservation/Conservation of Library & Archival Materials |
| ☐ Civic Hub | ☐ IdeaLab | ☐ Serving Tweens & Teens |
| ☐ Conserving & Digitizing Historical Resources | ☐ Innovative "open" Project | ☐ Town-Wide Preservation Assessment |
| ☐ Customer Experience in the Digital Age | ☐ Manuscripts Arrangement and Description | |
| ☐ Financial Literacy for All Ages | ☐ Mind in the Making | |

Please submit an original plus six (6) copies to the MBLC, 98 North Washington Street, Suite 401, Boston, MA 02114-1933, ATTN: Amy Clayton

**Postmarked by Tuesday, April 10, 2018**

An electronic copy **must** be emailed to Amy.Clayton@state.ma.us

Attachment: Request for Grant Set-Up Form LSTA STEM Learning 7 2018 (4719 : FY19 LSTA STEM Learning Grant- No Match Required

**City Council**

**ADOPTED**

Meeting: 07/30/18 07:00 PM
Initiator: Christopher Fraser
Sponsors: Mayor Domenic J. Sarno
DOC ID: 4712

# FY19 State Homeland Security Program Grant - $5,000 (Mayor Sarno)

**WHEREAS,** the Springfield Fire Department has been awarded an "FY19 State Homeland Security Program Grant" of $5,000.00 from the Massachusetts Emergency Management Agency ("MEMA"); and

**WHEREAS,** the purpose of the grant is to support the continued operation of "Citizen Emergency Response ("CERT") Teams" in the City of Springfield; and

**WHEREAS,** the Department intends to use the grant funds to support various training materials, along with battery power supplies for the TJO animal shelter trailer. This will ensure the CERT team can operate computers for pet registration and supporting documentation in the event of an emergency in which there is no power; and

**WHEREAS,** the Department has accepted the grant and requests authorization from the City Council and the Mayor to expend the grant funds listed below for the purposes of such grants; and

**WHEREAS,** the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the grant funds listed herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

**NOW THEREFORE BE IT ORDERED,** acting pursuant to Mass. Gen. Laws Ch. 44, Sec. 53A, that the City Council approves the expenditure by the Department of the grant funds listed below for the purposes of such grant, subject to the approval of the Mayor, and the grant funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the grant without further appropriation:

**FY19 State Homeland Security Program Grant - $5,000**

| | |
|---|---|
| **RESULT:** | **PASSED BY VOICE VOTE** |

# REQUEST FOR GRANT SETUP

This form and the required attachments are required by the Office of the City Comptrollers before a Grant Fund and related accounts will be created in MUNIS. Please do not use this form for requesting a non-grant related account to be created – use the Request for New Account form instead. Please return this form and the required attachments to the Office of the City Comptrollers.

All fields are mandatory.

| | |
|---|---|
| Date of Request | 7/24/2018 |
| Department Requesting Grant Setup | Fire Dept |
| Department Phone # (Please include extension) | 413-787-6720 |
| Name and Title of Person to Contact in Case of Questions | Robert Hassett |

Was this Grant previously setup for a prior fiscal year? yes
If yes, please indicate your previous project number: 69338

If this is a new Grant, have you filled out the "Approval to apply for a grant" Form?
(Y/N) If yes, please attach a copy of the Approved Form.

| | Grant Type: |
|---|---|
| | State – Highway |
| | Federal Pass-Through DOE– School |
| | Federal Direct– School |
| X | Federal – City |
| | State DOE– School |
| | State Other – School |
| | State – City |
| | Private/Other |

Grant Name: FY 2019 State Homeland Security Program Grant

Total Grant Amount Awarded: $ 5,000.00

Is this a Reimbursable Grant? (Y/N) Y
A Reimbursable Grant is defined as one that requires that you pay for expenses first and then you apply to the grantor for a reimbursement of the exact amount actually expended.

If it is a Reimbursable Grant, please enter Grantor contact information or the CID # if Grantor is already in the customer file:

| | |
|---|---|
| Entity Name | Mass Emergency Management Agency |
| Contact Person | Paula Krumsiek |
| Street Address | 400 Worcester Road |
| City, State, Zip Code | Framingham ,MA 01702 |
| Telephone | 508-820-1424 |
| Fax | 508-820-1468 |
| E-Mail | paula.krumsiek@state.ma.us |

Actual Award Date
Board Approval Date
Start Date
Expiration Date April 30th ,2019
Renewal Action Date (optional) N/A
If there are any Matching Funds:
Type
Percent
Amount
Is there any Leverage?
Source
Amount

Comments re: Description/Purpose of Grant
To facilitate the purchase of equipment for continued operations for the Springfield certified Emergency Response team. This "cert" team will be utilizes /activated for extreme emergencies for the City of Springfield.

Comments re: Conditions/Restrictions of Grant
Perform activities as stated in the approved 2018 SHSP CCP application and in Accordance with DHS/FEMA terms and conditions and MEMA-PMO special terms and conditions.

If this is a Federal Grant, enter CFDA#:

If applicable enter the State ID # :

What is the required drawdown frequency?
(Ex: Monthly, Quarterly)

If payment is to be sent by Grantor as a Wire,
Please enter any wire reference/identification # that may be used (if known)

Please list all object codes needed for the grant.
(Attach additional sheets if additional orgs and roll-ups are needed):

Org Code:

Object Codes: 580600, 542010

Budget Roll-Up Codes:

I hereby attest that under the penalties of Chapter 656, I will adhere to all regulations in this grant agreement. I am responsible for timely and accurate reimbursements in the amounts listed above.

Signature

7/24/18
Date

Please attach the following documents:

- Signed Approval to Apply for a Grant Form
- Grant Award Letter
- City Council/Mayor Approval
- Any other relevant documentation

This Form and all relevant attachments will be scanned and attached in the Grant Maintenance module in MUNIS and can be viewed or printed at your convenience.

# COMMONWEALTH OF MASSACHUSETTS ~ STANDARD CONTRACT FORM

This form is jointly issued and published by the Executive Office for Administration and Finance (ANF), the Office of the Comptroller (CTR) and the Operational Services Division (OSD) as the default contract for all Commonwealth Departments when another form is not prescribed by regulation or policy. Any changes to the official printed language of this form shall be void. Additional non-conflicting terms may be added by Attachment. Contractors may not require any additional agreements, engagement letters, contract forms or other additional terms as part of this Contract without prior Department approval. Click on hyperlinks for definitions, instructions and legal requirements that are incorporated by reference into this Contract. An electronic copy of this form is available at www.mass.gov/osc under Guidance For Vendors - Forms or www.mass.gov/osd under OSD Forms.

| | |
|---|---|
| **CONTRACTOR LEGAL NAME: (and d/b/a): City of Springfield**<br>**D/B/A: Springfield CERT** | **COMMONWEALTH DEPARTMENT NAME: Massachusetts Emergency Management Agency**<br>**MMARS Department Code:** |
| **Legal Address: (W-9, W-4,T&C): 36 Court St., Rm 405, Springfield, MA 01103** | **Business Mailing Address: 400 Worcester Road, Framingham, MA 01702-5399** |
| **Contract Manager: Robert Hassett** | **Billing Address (if different): same** |
| **E-Mail: rhassett@springfieldcityhall.com** | **Contract Manager: Paula Krumsiek** |
| **Phone: 413-454-5175** **Fax:** | **E-Mail: paula.krumsiek@massmail.state.ma.us** |
| **Contractor Vendor Code: VC6000192140** | **Phone: 508.820.1424** **Fax: 508.820.2030** |
| **Vendor Code Address ID (e.g. "AD001"): AD__.**<br>**(Note: The Address Id Must be set up for EFT payments.)** | **MMARS Doc ID(s): FY19CCP17000000SPRIN**<br>**RFR/Procurement or Other ID Number: FFY2017 SHSP CCP** |

**_X_ NEW CONTRACT**

**PROCUREMENT OR EXCEPTION TYPE: (Check one option only)**

__ Statewide Contract (OSD or an OSD-designated Department)
__ Collective Purchase (Attach OSD approval, scope, budget)
X Department Procurement (includes State or Federal grants 815 CMR 2.00) (Attach RFR and Response or other procurement supporting documentation)
__ Emergency Contract (Attach justification for emergency, scope, budget)
__ Contract Employee (Attach Employment Status Form, scope, budget)
__ Legislative/Legal or Other: (Attach authorizing language/justification, scope and budget)

**___ CONTRACT AMENDMENT**

Enter **Current Contract End Date *Prior*** to Amendment: _____, 20___.
Enter **Amendment Amount**: $ _______. (or "no change")
**AMENDMENT TYPE: (Check one option only. Attach details of Amendment changes.)**
__ Amendment to Scope or Budget (Attach updated scope and budget)
__ Interim Contract (Attach justification for Interim Contract and updated scope/budget)
__ Contract Employee (Attach any updates to scope or budget)
__ Legislative/Legal or Other: (Attach authorizing language/justification and updated scope and budget)

**The following COMMONWEALTH TERMS AND CONDITIONS (T&C) has been executed, filed with CTR and is incorporated by reference into this Contract.**
X Commonwealth Terms and Conditions __ Commonwealth Terms and Conditions For Human and Social Services

**COMPENSATION:** (Check ONE option): The Department certifies that payments for authorized performance accepted in accordance with the terms of this Contract will be supported in the state accounting system by sufficient appropriations or other non-appropriated funds, subject to intercept for Commonwealth owed debts under 815 CMR 9.00.
__ Rate Contract (No Maximum Obligation. Attach details of all rates, units, calculations, conditions or terms and any changes if rates or terms are being amended.)
X_ Maximum Obligation Contract Enter Total Maximum Obligation for total duration of this Contract (or ***new*** Total if Contract is being amended). **$ 5,000.00**

**PROMPT PAYMENT DISCOUNTS (PPD):** Commonwealth payments are issued through EFT 45 days from invoice receipt. Contractors requesting **accelerated** payments must identify a PPD as follows: Payment issued within 10 days __% PPD; Payment issued within 15 days __ % PPD; Payment issued within 20 days __ % PPD; Payment issued within 30 days __% PPD. If PPD percentages are left blank, identify reason: __agree to standard 45 day cycle __ statutory/legal or Ready Payments (G.L. c. 29, § 23A); _X_ only initial payment (subsequent payments scheduled to support standard EFT 45 day payment cycle. See Prompt Pay Discounts Policy.)

**BRIEF DESCRIPTION OF CONTRACT PERFORMANCE or REASON FOR AMENDMENT:** (Enter the Contract title, purpose, fiscal year(s) and a detailed description of the scope of performance or what is being amended for a Contract Amendment. Attach all supporting documentation and justifications.)

**Funding for this grant is provided through the FFY2017 State Homeland Security Program grant. The catalogue of Federal Domestic Assistance (CFDA) number is 97-067. Sub-Recipient will perform activities as stated in their approved 2017 SHSP CCP application and in accordance with DHS/FEMA Terms and Conditions and MEMA- PMO Special Terms and Conditions.**

**ANTICIPATED START DATE:** (Complete ONE option only) The Department and Contractor certify for this Contract, or Contract Amendment, that Contract obligations:
_X_ 1. may be incurred as of the Effective Date (latest signature date below) and **no** obligations have been incurred **prior** to the Effective Date.
__ 2. may be incurred as of _____, 20___, a date **LATER** than the Effective Date below and **no** obligations have been incurred **prior** to the Effective Date.
__3. were incurred as of _____, 20___, a date **PRIOR** to the Effective Date below, and the parties agree that payments for any obligations incurred prior to the Effective Date are authorized to be made either as settlement payments or as authorized reimbursement payments, and that the details and circumstances of all obligations under this Contract are attached and incorporated into this Contract. Acceptance of payments forever releases the Commonwealth from further claims related to these obligations.

**CONTRACT END DATE:** Contract performance shall terminate as of __**April 30, 2019**________, with no new obligations being incurred after this date unless the Contract is properly amended, provided that the terms of this Contract and performance expectations and obligations shall survive its termination for the purpose of resolving any claim or dispute, for completing any negotiated terms and warranties, to allow any close out or transition performance, reporting, invoicing or final payments, or during any lapse between amendments.

**CERTIFICATIONS:** Notwithstanding verbal or other representations by the parties, the **"Effective Date"** of this Contract or Amendment shall be the latest date that this Contract or Amendment has been executed by an authorized signatory of the Contractor, the Department, or a later Contract or Amendment Start Date specified above, subject to any required approvals. The Contractor makes all certifications required under the attached Contractor Certifications (incorporated by reference if not attached hereto) under the pains and penalties of perjury, agrees to provide any required documentation upon request to support compliance, and agrees that all terms governing performance of this Contract and doing business in Massachusetts are attached or incorporated by reference herein according to the following hierarchy of document precedence, the applicable Commonwealth Terms and Conditions, this Standard Contract Form including the Instructions and Contractor Certifications, the Request for Response (RFR) or other solicitation, the Contractor's Response, and additional negotiated terms, provided that additional negotiated terms will take precedence over the relevant terms in the RFR and the Contractor's Response only if made using the process outlined in 801 CMR 21.07, incorporated herein, provided that any amended RFR or Response terms result in best value, lower costs, or a more cost effective Contract.

| AUTHORIZING SIGNATURE FOR THE CONTRACTOR: | AUTHORIZING SIGNATURE FOR THE COMMONWEALTH: |
|---|---|
| X: ____________________. Date: ________. | X: ____________________. Date: ________. |
| (Signature and Date Must Be Handwritten At Time of Signature) | (Signature and Date Must Be Handwritten At Time of Signature) |
| Print Name: ____________________. | Print Name: David Mahr. |
| Print Title: ____________________. | Print Title: Chief Administrative Officer |

**City Council**

**ADOPTED**

Meeting: 07/30/18 07:00 PM
Initiator: Heather Potito
Sponsors: Mayor Domenic J. Sarno
DOC ID: 4706

# 2018 Healthy Summer Youth Jobs Grant - No Match Required $3,100 (Mayor Sarno)

**WHEREAS,** the Parks, Buildings, and Recreation Management Department ("Department") has been awarded the 2018 Healthy Summer Youth Jobs Grant in the amount of $3,100.00 from the Massachusetts Attorney General's Office from July 1, 2018 through September 15, 2018; and

**WHEREAS,** the grant is intended to provide opportunities for employment, health, and wellness to benefit youth from low socio-economic status communities; and

**WHEREAS**, the Department intends to use the grant funds to promote these opportunities; and

**WHEREAS**, the Department has accepted the grant and requests authorization from the City Council and the Mayor to expend the grant funds listed below for the purposes of such grants; and

**WHEREAS**, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the grant funds listed herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

**NOW THEREFORE BE IT ORDERED**, acting pursuant to Mass. Gen. Laws Ch. 44, Sec 53A, that the City Council approves the expenditure by the Department of the grant funds listed below for the purposes of such grant, subject to the approval of the Mayor, and the grant funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the grant without further appropriation:

**2018 Healthy Summer Youth Jobs Grant - No Match Required $3,100.00**

| | |
|---|---|
| **RESULT:** | **PASSED BY VOICE VOTE** |

# REQUEST FOR GRANT SETUP

This form and the required attachments are required by the Office of the City Comptrollers before a Grant Fund and related accounts will be created in MUNIS. Please do not use this form for requesting a non-grant related account to be created – use the Request for New Account form instead. Please return this form and the required attachments to the Office of the City Comptrollers.

All fields are mandatory.

| | |
|---|---|
| Date of Request | 6/21/20018 |
| Department Requesting Grant Setup | PBRM |
| Department Phone # (Please include extension) | 413-787-7772 |
| Name and Title of Person to Contact in Case of Questions | CAROL |

LANGEVIN

Was this Grant previously setup for a prior fiscal year? YES
If yes, please indicate your previous project number: 89147 & 89148

If this is a new Grant, have you filled out the "Approval to apply for a grant" Form?
(Y/N) If yes, please attach a copy of the Approved Form.

Grant Type:
State – Highway
Federal Pass-Through DOE– School
Federal Direct– School
Federal – City
State DOE– School
State Other – School
XXXX State – City
Private/Other

Grant Name: SUMMER YOUTH JOBS
Total Grant Amount Awarded: $ 3,100

Is this a Reimbursable Grant? (Y/N) Y
A Reimbursable Grant is defined as one that requires that you pay for expenses first and then you apply to the grantor for a reimbursement of the exact amount actually expended.

If it is a Reimbursable Grant, please enter Grantor contact information or the CID # if Grantor is already in the customer file:

| | |
|---|---|
| Entity Name | OFFICE OF ATTORNEY GENERAL |
| Contact Person | Helen Wang |
| Street Address | |
| City, State, Zip Code | |
| Telephone | 617-963-2313 |
| Fax | |
| E-Mail | |

| | |
|---|---|
| Actual Award Date | 6/14/2018 |
| Board Approval Date | |
| Start Date | 7/1/2018 |
| Expiration Date | 9/15/2018 |
| Renewal Action Date (optional) | |

If there are any Matching Funds:NO

Type
Percent
Amount

Comments re: Description/Purpose of Grant:
SUMMER YOUTH JOBS

Comments re: Conditions/Restrictions of Grant
SUMMER YOUTH EMPLOYMENT

If this is a Federal Grant, enter CFDA#:

If applicable enter the State ID # :

What is the required drawdown frequency?
(Ex: Monthly, Quarterly) CHECK FOR PROGRAM HAS BEEN RECEIVED

If payment is to be sent by Grantor as a Wire,
Please enter any wire reference/identification # that may be used (if known)

Please list all object codes needed for the grant.
(Attach additional sheets if additional orgs and roll-ups are needed):

Org Code:

Object Codes: 504000

Budget Roll-Up Codes:

I hereby attest that under the penalties of Chapter 656, I will adhere to all regulations in this grant agreement. I am responsible for timely and accurate reimbursements in the amounts listed above.

Signature

6/14/18

Date

Please attach the following documents:

- Signed Approval to Apply for a Grant Form
- Grant Award Letter
- City Council/Mayor Approval
- Any other relevant documentation

This Form and all relevant attachments will be scanned and attached in the Grant Maintenance module in MUNIS and can be viewed or printed at your convenience.

# THE COMMONWEALTH OF MASSACHUSETTS
# OFFICE OF THE ATTORNEY GENERAL

ONE ASHBURTON PLACE
BOSTON, MASSACHUSETTS 02108

MAURA HEALEY
ATTORNEY GENERAL

(617) 727-2200
(617) 727-4765 TTY
www.mass.gov/ago

June 14, 2018

Paula E. Thayer
Springfield Department of Parks, Buildings and Recreation Management
200 Trafton Road
Springfield, MA 01108

RE: Healthy Summer Youth Jobs Grant Program

Dear Ms. Thayer.

Congratulations! I am pleased to notify you that the Attorney General's Office has chosen Springfield Department of Parks, Buildings and Recreation Management as a recipient for the Healthy Summer Youth Jobs Grant Program. Subject to the final execution of documents, Springfield Department of Parks, Buildings and Recreation Management will receive a grant of $3,100.

Now in our fourth year, Healthy Summer Youth Jobs is designed to fund youth jobs that benefit Massachusetts health care consumers and promote health and wellness by providing youth with opportunities in health-focused summer employment. The Attorney General's Office is honored to partner with your organization to improve public health and provide job opportunities in communities across our state.

Our team will be sending you additional information and important documents within the next few weeks. Please feel free to contact my Director of Grants Management Helen Wang by email at Helen.Wang@state.ma.us or by phone at (617) 963-2291 if you have any questions.

Again, I thank you for your work with youth and we look forward to working with you on this vital effort.

Very truly yours.

Maura Healey

cc: Helen Wang

**City Council**

**ADOPTED**

Meeting: 07/30/18 07:00 PM
Initiator: Melanie Acobe
Sponsors: Mayor Domenic J. Sarno
DOC ID: 4711

# An Order Authorizing the Acceptance of a Gift from the Hungry Hill Neighborhood Council (Mayor Sarno)

**WHEREAS,** the Elder Affairs Department ("Department") has been awarded a Hewlett Packard color printer valued at $372.62 from the Hungry Hill Neighborhood Council; and

**WHEREAS,** the gift is provided to assist with the office operations at the Hungry Hill Senior Center; and

**WHEREAS**, the Department intends to use the gift for such purpose; and

**WHEREAS**, the Department seeks authorization from the City Council to accept the gift of tangible value on behalf of the City of Springfield with the Mayor's approval; and

**WHEREAS**, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the gift funds listed herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

**NOW THEREFORE BE IT ORDERED**, acting pursuant to Mass. Gen. Laws ch. 44, sec. 53A 1/2, that the City Council approves the acceptance by the Department of the gift listed above for the purposes of such gift, subject to the approval of the Mayor, and the gift received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the gift without further appropriation:

**Elder Affairs Gift Acceptance**

| | |
|---|---|
| **RESULT:** | **PASSED BY VOICE VOTE** |

**HUNGRY HILL NEIGHBORHOOD COUNCIL**
**P. O. BOX 352**
**SPRINGFIELD, MA 01101**

June 13, 2018

Sandy Federico, Director
Department of Elder Affairs
City of Springfield
1476 Roosevelt Avenue
Springfield, MA 01109

Dear Ms. Federico:

On behalf of the HHNC we wish to donate a Hewlett Packard color printer to the Hungry Hill Senior Center. The total value is $372.62.

We find it would be an upgrade to the current one being used at the Hungry Hill Senior Center. If you have any questions please feel to contact me at (413)787-6565.

Thank you for your attention in this matter.

Sincerely,

Catherine Mossi

Catherine Mossi
President

HHNC Board
File

Rec'd 6/15/18

City Council

ADOPTED

Meeting: 07/30/18 07:00 PM
Initiator: Christopher Fraser
Sponsors: Mayor Domenic J. Sarno
DOC ID: 4707

# Fire Department Donation - $100.00 (Mayor Sarno)

**WHEREAS**, the Springfield Fire Department has been awarded a donation of $100.00 from the Roman Catholic Bishop of Springfield; and

**WHEREAS,** the funds provided shall be deposited to the Fire Department's Public Education account; and

**WHEREAS**, the Department intends to use the donation funds for it's Fire Prevention and Education Program as requested by the donor; and

**WHEREAS**, the Department has accepted the donation and requests authorization from the City Council and the Mayor to expend the donation funds listed below for the purposes of such donation; and

**WHEREAS**, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the donation funds listed herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

**NOW THEREFORE BE IT ORDERED**, acting pursuant to Mass. Gen. Laws Ch. 44, sec 53A, that the City Council approves the expenditure by the Department of the donation funds listed below for the purposes of such donation, subject to the approval of the Mayor, and the donation funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the donation without further appropriation:

**Fire Department Donation:**

**Roman Catholic Bishop of Springfield - $100.00**

| | |
|---|---|
| **RESULT:** | **PASSED BY VOICE VOTE** |

## Santamaria, Jennifer

**From:** Brian and Rhonda <kellybrmmm@gmail.com>
**Sent:** Tuesday, July 10, 2018 2:59 PM
**To:** Santamaria, Jennifer
**Subject:** Donation to the fire prevention program

Hi,
I just wanted to let you know that the check that I gave the fire fighter today is a donation the the Springfield Fire Department Fire Prevention and Education Program. The check number is 4053. If you have any questions please feel free to contact me.
The firefighters did a great job and the program is wonderful!
Thank you, Brian

Sent from my iPhone

THE FACE OF THIS DOCUMENT HAS A COLORED BACKGROUND ON WHITE PAPER AND ORIGINAL DOCUMENT SECURITY SCREEN ON BACK WITH PADLOCK SECURITY ICON.

**ROMAN CATHOLIC BISHOP OF SPRINGFIELD**
A CORPORATE SOLE FOR ST. CATHERINE OF SIENA CHURCH
1023 PARKER STREET
SPRINGFIELD, MA 01129

UNITED BANK

4053

06/14/2018

PAY TO THE ORDER OF Springfield Fire Department **100.00**

***One Hundred Dollars***

Springfield Fire Department

MEMO

```
07/12/2018 11:16                  |CITY OF SPRINGFIELD                                                  |P        1
mcasillas                         |PAYMENTS PROOF                                                       |arcshrct

   CLERK: mcasillas          BATCH:181753
   BATCH ENTRY DATE: 07/12/2018

  RECEIPT YEAR      BILL TYPE CATEGORY             CUST # NAME                   PROPERTY ID          REFERENCE      TOTAL PAYMENT
     LINE CHARGE  DESCRIPTION          PRIN PAID   PRIN ADJ        INT PAID         INT HELD      DISC AMT
  5261843 2019               MS-  MISC CASH RECEIPTS     7655 ROMAN CATHOLIC BIS DONANTION
   PROPERTY LOC:                                                                                                      100.00
            1 PUBED   FIRE DONAT        100.00          CASH ACCOUNT: 0000 104051
              29162200 483000 PUBED       100.00   FIRE DONATION-PUBLIC EDUCATION
                 1 CHECK          1       100.00 CHECK/REF#: 4053                ADD'L REF#: DONATION-PUB ED

TOTAL RECEIPTS          1
TOTAL PAYMENTS                       100.00

TOTAL PRINCIPAL PAID                    .00
TOTAL PRINCIPAL ADJUSTED                .00
TOTAL INTEREST PAID                     .00
TOTAL INTEREST HELD                     .00
TOTAL DISCOUNT AMOUNT                   .00
```

City Council

ADOPTED

Meeting: 07/30/18 07:00 PM
Initiator: Kathy Breck
Sponsors: Mayor Domenic J. Sarno
DOC ID: 4665

# Appropriation Order for Eminent Domain Takings for North End Pedestrian Underpass Project ($75,001) (Mayor Sarno)

**WHEREAS,** the Department of Public Works has requested that the Springfield City Council approve an Order of Taking authorizing certain eminent domain takings for the **North End Pedestrian Underpass Project (MassDOT Project #607589),** including four (4) Permanent Partial Takings, and four (4) Temporary Easements, all as more particularly described in the *Order of Taking* which has been filed with the City Council for the June 25, 2018 meeting agenda; and

**WHEREAS**, the property rights are being taken for purposes of obtaining the necessary land, access and rights of way for the Project, which involves the construction and maintenance of a new pedestrian underpass and concrete multi-use path between Birnie Avenue and Plainfield Street, and running under the railroad tracks, including the partial relocation of a 42" relief sewer line and manhole, proposed storm drain system, proposed lighting, security and irrigation, electrical (buried), new paved parking, guardrail, grading, landscaping, new fencing, remove and re-set certain existing fencing, and temporary staging area, and related improvements. All of the affected parcels are located between Birnie Avenue and Plainfield Street, in the North End of Springfield, MA.; and

**WHEREAS**, after the City secures these property interests and temporary access rights, and MassDOT certifies them, MassDOT will advertise for bids and award a contract for the construction of the Project, and once completed, the City will be responsible for the maintenance of the Project; and

**WHEREAS**, the City obtained appraisals and review appraisals of the value of the property interests and temporary easements to be taken by eminent domain, and requests the City Council to appropriate the funds necessary to award just compensation to the property owners, as described in the Order of Taking, in the total amount of **Seventy-Five Thousand One Dollars ($75,001.00)** to be paid from the account listed below;

**WHEREAS**, the Temporary Construction Easement referenced as X-TE-5-C, which is being taken from the Springfield Redevelopment Authority, is being donated to the City at no cost, and therefore no award of damages is required for that easement; and

**WHEREAS,** the Chief Administrative and Financial Officer has certified to the Mayor and City Council, that in his professional opinion, after an evaluation of all pertinent financial information reasonably available, that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the appropriation of funds described herein, to pay damages for the proposed eminent domain takings described in the Order of Taking, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008;

**IT IS ORDERED,** that pursuant to its authority under Mass. Gen. Laws Chapter 43, Section 30, Mass. Gen. Laws Chapter 79, Mass. Gen. Laws Chapter 44, Section 32, and Chapter 468 of the Acts of 2008, the City Council hereby appropriates the sum of **Seventy-Five Thousand One Dollars ($75,001.00)** for the payment of damages for the anticipated eminent domain takings of permanent partial takings and temporary easements as described in the Order of Taking, for the stated municipal purposes, to be paid from the following account:

**Account # 23294000-576400-32917 - $75,001.00**

| | |
|---|---|
| **RESULT:** | **ADOPTED [10 TO 0]** |
| **MOVER:** | Adam Gomez, Ward 1 Councilor |
| **SECONDER:** | Jesse Lederman |
| **AYES:** | Williams, Shea, Gomez, Walsh, Fenton, Lederman, Edwards, Hurst, Ryan, Ramos |
| **ABSENT:** | E. Henry Twiggs, Thomas M. Ashe, Timothy C. Allen |

City Council

**ADOPTED**

Meeting: 07/30/18 07:00 PM
Initiator: Kathy Breck
Sponsors: Mayor Domenic J. Sarno
DOC ID: 4666

# Order of Taking of Land and Easements for the North End Pedestrian Underpass Project (MassDOT Project #607589) (Mayor Sarno)

IT IS ORDERED THAT the City Council, acting pursuant to Mass. General Laws Chapter 43, Section 30, and Mass. General Laws Chapter 79, upon the request of the Department of Public Works, does hereby take by eminent domain in the name and on behalf of the said City of Springfield, four (4) permanent partial takings and four (4) temporary easements in the City of Springfield, as described below, for purposes of obtaining the necessary land, access and rights of way for the "*Springfield-North End Pedestrian Underpass Project" (MassDOT Project #607589) ("Project"),* to be constructed by MassDOT;

The Project involves the construction and maintenance of a new pedestrian underpass and concrete multi-use path between Birnie Avenue and Plainfield Street, and running under the railroad tracks, including the partial relocation of a 42" relief sewer line and manhole, proposed storm drain system, proposed lighting, security and irrigation, electrical (buried), new paved parking, guardrail, grading, landscaping, new fencing, remove and re-set certain existing fencing, and temporary staging area, and related improvements. The affected parcels are located between Birnie Avenue and Plainfield Street, in the North End of Springfield, MA.

An appropriation of money has been duly made for this purpose by an Order approved by the City Council on this date.

The permanent partial takings and temporary easements are taken together with all rights therein, both legal and equitable, including all privileges, appurtenances, restrictions, conditions, and all estates and rights of reverter, together with all trees upon said land and improvements, but excluding commercial signs, affixed to said land, excepting easements, rights, and interests specifically reserved herein.

The permanent partial takings and temporary construction easements being taken by this Order are shown on a set of Plans entitled ***"****City of Springfield, North End Pedestrian Path under the Connecticut River Line",* on file with the Hampden County Registry of Deeds at Book of Plans ________, Pages ______________("*Plans*"), and are shown on the Plans of the same name on file with the Engineering Department of the City of Springfield Department of Public Works, 70 Tapley Street, Springfield, MA.

The property rights to be taken are described below:

## SECTION I - PERMANENT PARTIAL TAKINGS:

The City is taking permanent partial rights in the properties described below, for purposes of obtaining the necessary land, access and rights of way for the construction and maintenance of the Project, including construction of a new pedestrian underpass and concrete multi-use path, partial relocation of a 42" relief sewer line and manhole, proposed storm drain system, proposed lighting, security and irrigation, electrical (buried), new paved parking, guardrail, grading, landscaping, new fencing, remove and re-set certain existing fencing, temporary staging area, and related improvements, as described in the Plans. Although said parcels are described as belonging to the named owner, the ownership of said parcel is stated herein only insofar as said ownership is known or has been determined by the City Council, and accordingly, is so stated and shown only as a matter of information and belief.

**1) Parcel X-1-C**: The City is making a permanent partial taking over a portion of City Parcel 09775-0266 at ES Plainfield Street, consisting of approximately 10,428 sf, which is identified as "Parcel No. X-1-C" on the above-referenced Plans, bounded and described as follows:

> Beginning at point on the northwesterly corner of Parcel X-1-C as shown on aforementioned plan, said point being situated on the easterly layout line of Plainfield Street, thence turning and running;
>
> N56°25'10"E a distance of 138.42', thence turning and running;
>
> N59°59'53"E a distance of 9.85', thence turning and running;
>
> S21°40'55"E a distance of 74.45', thence turning and running;
>
> S56°23'28"W a distance of 136.31' to a point on the easterly layout line of said Plainfield Street, thence turning and running along said Plainfield Street along a curve turning to the left with an arc length of 73.63', with a radius of 1054.00', with a chord bearing of N30°55'35"W, with a chord length of 73.62' to the point of beginning.
>
> Containing 10,428 square feet more or less according to said Plan.

The area being taken for the Project contains 10,428 sf, out of a total area of 40,306 sf at ES Plainfield Street. This parcel is owned by the City of Springfield, under the control of the Springfield Public Schools, and after the taking, Parcel X-1-C will continue to be owned by the City of Springfield, but under the control of the Department of Parks, Buildings and Recreation Management. The balance of the parcel will continue to be owned by the City of Springfield, and under the control of the Springfield Public Schools.

**2) Parcel X-3-C**: The City is making a permanent partial taking over a portion of City Parcel 09775-0261 at ES Plainfield Street, consisting of approximately 4,870 sf, which is identified as "Parcel No. X-3-C" on the above-referenced Plans, bounded and described as follows:

> Beginning at point on the northeasterly corner of Parcel X-3-C as shown on aforementioned plan, said point being on the westerly sideline of land now or formerly of Commonwealth of Massachusetts, thence turning and running;
>
> Along a curve turning to the left with an arc length of 107.79', with a radius of 5562.72', with a chord bearing of S22°46'51"E, with a chord length of 107.78', thence turning and running;
>
> S68°14'57"W a distance of 47.80', thence turning and running;
>
> N21°40'55"W a distance of 101.14', thence turning and running;
>
> N59°59'53"E a distance of 46.22' to the point of beginning.
>
> Containing 4,870 square feet more or less according to said Plan.

The area being taken for the Project contains 4,870 sf, out of a total area of 65,688 sf at ES Plainfield Street. This parcel is owned by the City of Springfield, and will continue to be owned by the City of Springfield.

**3) Parcel X-5-C:** The City is making a permanent partial taking over a portion of City Parcel 01480-0013 at Rear Birnie Avenue, consisting of approximately 14,947 sf, which is identified as “Parcel No. X-5-C" on the above-referenced Plans, bounded and described as follows:

Beginning at point on the northwesterly corner of Parcel X-5-C as shown on aforementioned plan, said point being on the southerly line of land now or formerly of the Commonwealth of Massachusetts Department of Environmental Protection, thence running;

N73°19'12"E a distance of 130.82', thence turning and running;

S16°40'49"E a distance of 112.58', thence turning and running;

S73°19'11"W a distance of 134.71', thence turning and running;

N14°42'09"W a distance of 112.65' to the point of beginning.

Containing 14,947 square feet more or less according to said Plan.

The area being taken for the Project contains 14,947 sf out of a total area of 46,391 sf at Rear Birnie Avenue. This parcel is owned by H &H Real Estate Holdings, LLC. After the permanent partial taking this portion identified as X-5-C will be owned by the City of Springfield, and the remainder of the parcel will continue to be owned by H &H Real Estate Holdings, LLC.

**4) Parcel X-6-C:** The City is making a permanent partial taking over a portion of City Parcel 01480-0011 at WS Birnie Avenue, consisting of approximately 5,413 sf, which is identified as “Parcel No. X-6-C" on the above-referenced Plans, bounded and described as follows:

Beginning at point on the southeasterly corner of Parcel X-6-C as shown on aforementioned plan, said point being on the westerly layout line of Birnie Avenue, thence;

S75°40'05"W a distance of 85.07', thence turning and running;

N16°40'49"W a distance of 61.94', thence turning and running;

N73°19'11"E a distance of 85.00' to a point on the westerly layout line of said Birnie Avenue, thence turning and running;

S16°40'49"E along said westerly layout line of Birnie Avenue a distance of 65.42' to the point of beginning.

Containing 5,413 square feet more or less according to said Plan.

The area being taken for the Project contains 5,413 sf out of a total area of 18,020 sf at WS Birnie Avenue. This parcel is owned by Crown Atlantic Company, LLC. After the permanent partial taking this portion identified as X-6-C will be owned by the City of Springfield, and the remainder of the parcel will continue to be owned by Crown Atlantic Company, LLC.

**SECTION II - TEMPORARY CONSTRUCTION EASEMENTS:**

The City is taking the following temporary construction easements for purposes of obtaining the necessary land, access and rights of way for the construction of the Project, including staging areas associated with the construction of the underpass, concrete path, relocation of the sewer line, parking areas, grading, loam and seeding, relocation of certain existing fencing, sidewalk reconstruction for underground utilities, and related improvements as described in the Plans.

*Such temporary construction easements are temporary in nature and are to be in effect from five (5) years from date of recording of this instrument, or until the construction of the Project is completed, whichever occurs first.*

Although said parcels are described as belonging to the named owner, the ownership of said parcel is stated herein only insofar as said ownership is known or has been determined by the City Council, and accordingly, is so stated and shown only as a matter of information and belief.

That said temporary construction easements ("TE") are taken over the parcels of land which are described below and are shown on the aforementioned Plans:

**1) Parcel X-TE-1-C**: A certain parcel of land shown as "Parcel No. X-TE-1-C"" on the above-referenced Plans, also known as Parcel 09775-266, at ES Plainfield Street, bounded and described as follows:

Beginning at point on the northwesterly corner of Parcel X-TE-1-C as shown on aforementioned plan, said point being on the easterly layout line of Plainfield Street, thence turning and running;

Northeasterly a distance of 39' more or less, thence turning and running;

Northeasterly a distance of 39' more or less, thence turning and running;

Northeasterly a distance of 38' more or less, thence turning and running;

Northeasterly a distance of 29' more or less, thence turning and running;

Easterly a distance of 14' more or less, thence turning and running;

Northeasterly a distance of 13' more or less, thence turning and running;

Southeasterly a distance of 100' more or less, thence turning and running;

Southwesterly a distance of 10' more or less, thence turning and running;

Southwesterly a distance of 138' more or less, thence along a curve turning to the left with an arc length of 14', thence turning and running;

Northwesterly a distance of 94' more or less to the point of beginning.

Containing 16,889 square feet more or less according to said Plan.

This parcel is owned by the City of Springfield, under the control of the Springfield Public Schools, and this is a taking of a temporary construction easement. During the temporary easement period, this parcel will be under the control of the Department of Public Works.

**2)** **Parcel X-TE-2-C**: A certain parcel of land shown as “Parcel No. X-TE-2-C" on the above-referenced Plans, also known as Parcel 09775-261, at ES Plainfield Street, bounded and described as follows:

> Beginning at point on the southeasterly corner of Parcel X-TE-2-C as shown on aforementioned plan, said point being on the westerly sideline of railroad, thence turning and running;
>
> Southwesterly a distance of 46' more or less, thence turning and running;
>
> Northerly a distance of 100' more or less, thence turning and running;
>
> Northeasterly a distance of 27' more or less, thence turning and running;
>
> Southeasterly a distance of 92' more or less to a point on the westerly sideline of land now or formerly of Commonwealth of Massachusetts, thence turning and running;
>
> Southerly along said sideline of railroad a distance of 8' more or less to the point of beginning.
>
> Containing 3,707 square feet more or less according to said Plan.

This parcel is owned by the City of Springfield, and this is a taking of a temporary construction easement. During the temporary easement period, this parcel will be under the control of the Department of Public Works.

**3)** **Parcel X-TE-3-C**: A 2,035 sf portion of a parcel of land at 197 Plainfield Street (Parcel 09775-0270), shown as “Parcel No. X-TE-3-C" on the above-referenced Plans, also known as bounded and described as follows:

> Beginning at point on the northwesterly corner of Parcel X-TE-3-C as shown on aforementioned plan, said point being on the easterly layout line of Plainfield Street, thence turning and running;
>
> Northeasterly a distance of 136' more or less, thence turning and running;
>
> Southerly a distance of 27' more or less, thence turning and running;
>
> Southwesterly a distance of 6' more or less, thence turning and running;
>
> Northwesterly a distance of 13' more or less, thence turning and running;
>
> Southwesterly a distance of 20' more or less, thence turning and running;
>
> Southwesterly a distance of 82' more or less, thence turning and running;
>
> Southeasterly a distance of 11' more or less, thence turning and running;
>
> Southwesterly a distance of 23' more or less, thence turning and running;

Southeasterly a distance of 16' more or less, thence turning and running;

Southeasterly a distance of 3' more or less, thence turning and running;

Southeasterly a distance of 38' more or less, thence turning and running;

Southeasterly a distance of 13' more or less, thence turning and running;

Easterly a distance of 3' more or less, thence turning and running;

Southerly a distance of 39' more or less, thence turning and running;

Westerly a distance of 5' more or less, thence along a curve turning to the left with an arc length of 123' more or less, to the point of beginning.

Containing 2,035 square feet more or less according to said Plan.

This parcel is owned by the Springfield Redevelopment Authority, and this is a taking of a temporary construction easement.

**4)** **Parcel X-TE-5-C**: A 166 sf portion of a parcel of land at WS Birnie Avenue (Parcel 01480-0033), shown as "Parcel No. X-TE-5-C" on the above-referenced Plans, also known as, bounded and described as follows:

Beginning at point on the southwesterly corner of Parcel X-TE-5-C as shown on aforementioned plan, said point being on the southerly property line of land now or formerly of the Springfield Water and Sewer Commission, thence running;

Northerly a distance of 5' more or less, thence turning and running;

Easterly a distance of 33' more or less, thence turning and running;

Southerly a distance of 5' more or less to a point on said southerly property line, thence turning and running;

Westerly along said property line a distance of 33' more or less to the point of beginning.

Containing 166 square feet more or less according to said Plan.

This parcel is owned by the Springfield Water and Sewer Commission by operation of Mass. Gen. Laws ch. 40N, sec. 6, as the successor to the City of Springfield Board of Water Commissioners (see deed to Springfield Board of Water Commissioners at Hampden County Registry of Deeds, Book 944, Page 126), and this is a taking of a temporary construction easement.

.

---

**AWARD OF DAMAGES**

It is ORDERED that the City of Springfield makes the following awards for damages sustained by the owner/owners, and mortgagees of record and others as required by law, having an interest in the area or areas hereinbefore described in the taking of or injury to his/their/its property by reason of the taking of the permanent partial takings and temporary construction easements for the purposes of the Project described above, including any improvements, trees or shrubs.

The Springfield Redevelopment Authority has agreed to donate the temporary easement X-TE-3-C to the City, and therefore no damages are awarded for that easement.

It is expected that the Springfield Water and Sewer Commission will agree to accept payment of $1.00 for the temporary easement X-TE-5-C, and therefore $1.00 is awarded as damages for that easement.

**Damages for Permanent Partial Takings:**

| PARCEL/ ADDRESS | OWNER | AREA | AWARD OF DAMAGES |
|---|---|---|---|
| X-1-C/ES Plainfield St. | City of Springfield | 10,428 sf | $0.00 |
| X-3-C/ES Plainfield St. | City of Springfield | 4,870 sf | $0.00 |
| X-5-C/Rear Birnie Ave. | H&H Real Estate Holdings, LLC | 14,947 sf | $52,000.00 |
| X-6-C/WS Birnie Ave. | Crown Atlantic Company, LLC | 5,413 sf | $23,000.00 |
| | Total for Permanent Partial Takings: | | $75,000.00 |

**Damages for Taking of Temporary Easements**

| PARCEL/ ADDRESS | OWNER | AREA | AWARD OF DAMAGES |
|---|---|---|---|
| X-TE-1-C/ ES Plainfield St. | City of Springfield/SPS | 16,889 sf | $0.00 |
| X-TE-2-C/ ES Plainfield St. | City of Springfield | 3,707 sf | $0.00 |
| X-TE-3-C/ 197 Plainfield St. | Springfield Redevelopment Authority | 2,035 sf | $0.00 donation |
| X-TE-5-C/ WS Birnie Avenue, | Springfield Water and Sewer Comm'n | 166 sf | $1.00 |
| | Total for Temporary Easements: | | $ 1.00 |

**TOTAL FOR ALL TAKINGS COMBINED: $75,001.00**

The property rights described above are taken subject only to such interests of mortgagees and others as are required by law, and are subject to the prior payment of any unpaid taxes, water and sewer use charges, betterments, if any, to the City of Springfield, MA.

It is further ORDERED: that the City Treasurer be and is hereby authorized to pay said sums to the owners of the land specified above, or to their heirs, successors, or assigns when the same shall become payable as above provided;

that no damages be awarded, other than those above mentioned, inasmuch as no other damages will be sustained by any person, firm, or corporation in their land abutting the public way by reason of laying out and construction of the project within the limits described herein;

that no assessments be levied;

that the City Clerk, in the name and on behalf of the City, is hereby directed to give notice in compliance with Chapter 79 of the Massachusetts General Laws;

that within 30 days after the adoption of this order, the City Clerk is hereby ordered to certify and record a cop

This Order approves the eminent domain taking of four (4) permanent partial takings and four (4) temporary easements for the Project. The total amount of damages to be awarded is $75,001. (See separate Appropriation Order #4665).

| | |
|---|---|
| **RESULT:** | **ADOPTED [10 TO 0]** |
| **MOVER:** | Adam Gomez, Ward 1 Councilor |
| **SECONDER:** | Jesse Lederman |
| **AYES:** | Williams, Shea, Gomez, Walsh, Fenton, Lederman, Edwards, Hurst, Ryan, Ramos |
| **ABSENT:** | E. Henry Twiggs, Thomas M. Ashe, Timothy C. Allen |

City Council

**ADOPTED**

Meeting: 07/30/18 07:00 PM
Initiator: Tasheena Davis
Sponsors: Mayor Domenic J. Sarno
DOC ID: 4698

# Community Preservation Committee FY19 Budget (Mayor Sarno)

**CITY OF SPRINGFIELD, MASSACHUSETTS**

**In the City Council July 16, 2018**

**Order Authorizing Appropriations and Reserves for Fiscal Year 2019 from the Community Preservation Fund**

**Whereas,** residents of the City of Springfield voted to accept the Community Preservation Act in November of 2016 in accordance with Chapter 267 of the Acts of 2000; and

**Whereas,** a Community Preservation Fund has been created using 1.5% of the City's property tax levy excluding the first $100,000 in property valuation for each property; and

**Whereas**, a Community Preservation Committee was created by the City Council to make recommendations for community preservation; and

**Whereas,** each fiscal year the Community Preservation Committee shall make recommendations to the City Council in the form of a budget for appropriations and/or reserves from the Community Preservation Fund; and

**Whereas,** based on the Community Preservation Committee's recommendation the City Council shall make such appropriations or reserves from the Community Preservation Fund that spend or set aside not less than 10% of the annual revenues in the Community Preservation Fund for open space and recreational uses, not less than 10% of the annual revenues for historic resources, not less than 10% of the annual revenues for community housing and any remaining amount into budgeted reserves; and

**Whereas,** such appropriations from the Community Preservation Fund may include up to 5% of the annual revenues for administrative and operating expenses for the Community Preservation Committee; and

**Whereas,** the City Budget Director has determined that the City's Community Preservation Fund is estimated to be around $1,300,000.00; and

**Whereas,** the annual State distribution is estimated to be $143,000.00; and

**Whereas,** the Community Preservation Committee recommends $144,300.00 of the Community Preservation Fund be placed into reserves for open space and recreational use; and

**Whereas,** the Community Preservation Committee recommends $144,300.00 of the Community Preservation Fund be placed into reserves for historic resources; and

**Whereas,** the Community Preservation Committee recommends $144,300.00 of the Community Preservation Fund be placed into reserves for community housing; and

**Whereas,** the Community Preservation Committee recommends $937,950.00 of the Community Preservation Fund be placed into reserves as budgeted reserves; and

**Whereas,** the Community Preservation Committee recommends $72,150.00 of the Community Preservation Fund be appropriated for administrative expenses; and

**NOW THEREFORE BE IT ORDERED,** The Springfield City Council hereby approves and authorizes the following appropriations from the Community Preservation Fund for Fiscal Year 2019:

**Appropriations:**

| | |
|---|---|
| $1,000.00 | office supplies |
| $3,000.00 | office equipment |
| $1,000.00 | minutes secretary |
| $1,500.00 | annual plan/annual hearing |
| $4,350.00 | Community Preservation Coalition dues |
| $12,000.00 | project signs |
| $18,100.00 | unanticipated expenses |
| $31,200.00 | part time administrative assistance |
| **$72,150.00** | **TOTAL estimated revenues for Committee Administrative Expenses** |

From FY 2019 estimated revenues for Committee Administrative Expenses **$ 72,150**

**AND IT IS FURTHER ORDERED**, the Springfield City Council hereby approves and authorizes the following Reserves from the Community Preservation Fund for Fiscal Year 2019:

**Reserves:**

| | |
|---|---|
| From FY 2019 estimated revenues for Historic Resources Reserve | **$144,300** |
| From FY 2019 estimated revenues for Community Housing Reserve | **$144,300** |
| From FY 2019 estimated revenues for Open Space & Recreation Reserve | **$144,300** |
| From FY 2019 estimated revenues for Budgeted Reserve | **$937,150** |

A true copy of an Order passed by the City Council on July 16, 2018.

Attest: City Clerk

**Order Authorizing Appropriations and Reserves for Fiscal Year 2019 from the Community Preservation Fund**

| | |
|---|---|
| **RESULT:** | **ADOPTED [10 TO 0]** |
| **MOVER:** | Timothy Ryan |
| **SECONDER:** | Kateri B. Walsh, At-Large Councilor |
| **AYES:** | Williams, Shea, Gomez, Walsh, Fenton, Lederman, Edwards, Hurst, Ryan, Ramos |
| **ABSENT:** | E. Henry Twiggs, Thomas M. Ashe, Timothy C. Allen |

City Council

ADOPTED

Meeting: 07/30/18 07:00 PM
Initiator: Susan Kacoyannakis
Sponsors:
DOC ID: 4710

# Election Warrant ()

## COMMONWEALTH OF MASSACHUSETTS
**WILLIAM FRANCIS GALVIN**
**SECRETARY OF THE COMMONWEALTH**

**SAMPLE WARRANT FOR 2018 STATE PRIMARY**

**SS.**

To the Constables of the City/Town of SPRINGFIELD

**GREETINGS:**

In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said city or town who are qualified to vote in Primaries to vote at:

**SEE ATTACHED WARD AND PRECINCT NUMBERS AND POLLING LOCATIONS**

on **TUESDAY, THE FOURTH DAY OF SEPTEMBER, 2018,** from 7:00 A.M. to 8:00 P.M. for the following purpose:

To cast their votes in the State Primaries for the candidates of political parties for the following offices:

SENATOR IN CONGRESS. . . . . . . . . . . . . . . . . . . . . . . . FOR THIS COMMONWEALTH
GOVERNOR. . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . FOR THIS COMMONWEALTH
LIEUTENANT GOVERNOR. . . . . . . . . .. . . . . . . . . . . . FOR THIS COMMONWEALTH
ATTORNEY GENERAL. . . . . . . . . . . . . . . . . . . . . . . . . . FOR THIS COMMONWEALTH
SECRETARY OF STATE . . . . . . . . . . . .. . . . . . . . . . . . FOR THIS COMMONWEALTH
TREASURER AND RECEIVER GENERAL. .. . . . . . . . . . . FOR THIS COMMONWEALTH
AUDITOR. . . . . . . . . . . .. . . . . . . . . . . . . . . . . . . . . . . . . FOR THIS COMMONWEALTH
REPRESENTATIVE IN CONGRESS . . . . . . . . . . . . . . FIRST DISTRICT
COUNCILLOR . . . . . . . . . . . . . . . . . . . . . . . . . . . . . EIGHTH DISTRICT
SENATOR IN GENERAL COURT . . . . . . . . . . . . . . . FIRST & HAMPSHIRE DISTRICT
SENATOR IN GENERAL COURT . . . . . . . . . . . . . . . HAMPDEN DISTRICT
REPRESENTATIVE IN GENERAL COURT. . . . . $6^{th}$, $7^{th}$, $9^{th}$, $10^{th}$, $11^{th}$, $12^{th}$ DISTRICT
DISTRICT ATTORNEY. . . . . . . . . . . . . . . . . . . . . . . . . HAMPDEN DISTRICT
REGISTER OF DEEDS. . . . . . . . . . . . . . . . . . . . . . . . . HAMPDEN COUNTY
CLERK OF COURTS . . . . . . . . . . . . . . . . . . . . . . . . . HAMPDEN COUNTY

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said voting.

**Given under my hands this 30TH day of July, 2018.**

______________________________ ______________________________

______________________________

______________________________ ______________________________

______________________________

______________________________ ______________________________

______________________________

______________________________ ______________________________

______________________________

______________________________________

**City Council of the City of Springfield**

**By posted on the Official Bulletin Board of the Office of the City Clerk and on City's Website**

____________________________________________

**Anthony Wilson, Esq. - City Clerk**

**A True Copy Attested July 30, 2018**

**Warrant must be posted by August 28, 2018, (at least *seven days prior* to the September 4, 2018 State Primary).**

| | |
|---|---|
| **RESULT:** | **ADOPTED [10 TO 0]** |
| **MOVER:** | Melvin A. Edwards, Ward 3 Councilor |
| **SECONDER:** | Jesse Lederman |
| **AYES:** | Williams, Shea, Gomez, Walsh, Fenton, Lederman, Edwards, Hurst, Ryan, Ramos |
| **ABSENT:** | E. Henry Twiggs, Thomas M. Ashe, Timothy C. Allen |

# CITY OF SPRINGFIELD
**September 4, 2018 – Tuesday**

## WARD 1

A. RIVERVIEW ADMINISTRATION BLDG……………………… 82 DIVISION STREET
B. RIVERVIEW ADMINISTRATION BLDG…………………………82 DIVISION STREET
C. NORTH END YOUTH CENTER ……………………………………1772 DWIGHT STREET
D. BAY STATE PLACE ………………………………………………414 CHESTNUT STREET
E. BAY STATE PLACE ………………………………………………414 CHESTNUT STREET
F. HOBBY CLUB……………………………………………………309 CHESTNUT STREET
G. FIRE DEPT. HEADQUARTERS……….SPRING & WORTHINGTON STREETS
H. THE GOOD LIFE CENTER. . ……………………………………..1600 E. COLUMBUS AVE

## WARD 2

A. SPRINGFIELD BOYS AND GIRLS CLUB …………………………481 CAREW STREET
B. SPRINGFIELD BOYS AND GIRLS CLUB …………………………481 CAREW STREET
C. SPRINGFIELD BOYS AND GIRLS CLUB …………………………481 CAREW STREET
D. VAN SICKLE SCHOOL, GYM . . . . . . . . . . . . . . . . . . . ….1170 CAREW STREET
E. VAN SICKLE SCHOOL, GYM. . . . . . . . . ………………..1170 CAREW STREET
F. SAFETY COMPLEX. . . . . . . . . . . . . . . . . . . . . . . . . . …1212 CAREW STREET
G. BOWLES SCHOOL . . . . . . . . . . . . . . . . . . . . . . . . . . . . .24 BOWLES PARK
H. VAN SICKLE SCHOOL, GYM . . . . . . . . . . . . . . . . . . . ….1170 CAREW STREET

## WARD 3

A. EMERSON HALL (Next to Mason Wright Retirement Community) 439 UNION STREET
B. GENTILE APARTMENTS, COMMUNITY RM………..85 WILLIAM STREET
C. GENTILE APARTMENTS, COMMUNITY RM………..85 WILLIAM STREET
D. JC WILLIAMS COMMUNITY CTR ………………………116 FLORENCE STREET
E. JC WILLIAMS COMMUNITY CTR ………………………116 FLORENCE STREET
F. HOLY NAME CHURCH/SOCIAL CENTER……………323 DICKINSON STREET
G. HOLY NAME CHURCH/SOCIAL CENTER……………323 DICKINSON STREET
H. HOLY NAME CHURCH/SOCIAL CENTER……………323 DICKINSON STREET
STREET

## WARD 4

A. REBECCA M. JOHNSON SCHOOL …………………………55 CATHERINE STREET
B. REBECCA M. JOHNSON SCHOOL …………………………55 CATHERINE STREET
C. MASON SQUARE LIBRARY. . . . . . . . . . . . . . . . . . . ...765 STATE STREET
D. HIGHLAND HOUSE, INC.. . . . . . . . . . . . …………………250 OAK GROVE AVENUE
E. MASON SQUARE FIRE STATION …………………………33 EASTERN AVENUE
F. AIC CORNIOTES HALL…………………………………1053 STATE ST (Corner of Homer)
G. INDEPENDENCE HOUSE. . . ……………………………1475 ROOSEVELT AVENUE
H. AIC CORNIOTES HALL ……………………………1053 STATE ST (Corner of Homer)

**WARD 5**

A. HIGH SCHOOL OF SCENCE & TECH. . . . . . . . . . . . . . 1250 STATE & ALTON STREET
B. HIGH SCHOOL OF SCIENCE & TECH . . . . . . . . . . . ..1250 STATE & ALTON STREET
C. MARY LYNCH SCHOOL............................................ 315 NORTH BRANCH PARKWAY
D. GREENLEAF COMMUNITY CENTER........................1188 ½ PARKER STRET
E. PINE POINT LIBRARY ............................................... 204 BOSTON ROAD
F. DUGGAN SCHOOL……………………………………1015 WILBRAHAM ROAD
G. GREENLEAF COMMUNITY CENTER........................1188 ½ PARKER STREET
H. CHURCH OF THE ACRES… ....................................1383 WILBRAHAM ROAD

**WARD 6**

A. FOREST PARK LIBRARY COMMUNITY ROOM .....380 BELMONT AVE
B. FOREST PARK LIBRARY COMMUNITY ROOM .....380 BELMONT AVE
C. FOREST PARK COMMUNITY ROOM ........................25 BARNEY LANE
D. ALICE BEAL SCHOOL ................................................285 TIFFANY STREET
E. HOLY NAME CHURCH/SOCIAL CENTER ................323 DICKINSON STREET
F. ALICE BEAL SCHOOL ................................................285 TIFFANY STREET
G. MLK CHARTER SCHOOL ..........................................285 DORSET STREET
H. MLK CHARTER SCHOOL…………………………….285 DORSET STREET

**WARD 7**

A. MARY DRYDEN SCHOOL………… ..........................190 SURREY ROAD
B. FREDERICK HARRIS SCHOOL..................................58 HARTFORD TERRACE
C. FREDERICK HARRIS SCHOOL..................................58 HARTFORD TERRACE
D. TALMADGE SCHOOL .................................................1395 ALLEN STREET
E. BRUNTON SCHOOL ....................................................1801 PARKER STREET
F. KILEY MIDDLE SCHOOL ...........................................…180 COOLEY STREET
G. BRUNTON SCHOOL ....................................................1801 PARKER STREET
H. GLICKMAN SCHOOL. ........120 ASHLAND AVENUE

**WARD 8**

A. MARY MOTHER OF HOPE (ST. MARY'S) CHURCH . . ……... 840 PAGE BLVD
B. MARY LYNCH SCHOOL............................................315 NORTH BRANCH PARKWAY
C. CENTRAL HIGH SCHOOL ..........................................1840 ROOSEVELT AVENUE
D. JOHN F. KENNEDY MIDDLE SCHOOL .....................1385 BERKSHIRE AVENUE
E. INDIAN ORCHARD CITIZENS COUNCIL………… . 117 MAIN STREET I.O
F. JOHN F. KENNEDY MIDDLE SCHOOL .....................1385 BERKSHIRE AVENUE
G. WARNER SCHOOL . . . . . . . . . . . . . . . . . . . . . . . . . .. 493 PARKER STREET
H. PINE POINT LIBRARY……………………………….. 204 BOSTON ROAD

**POLLING PLACES SHALL BE OPEN FROM 7:00 AM TO 8:00 PM**

City Council

ADOPTED

Meeting: 07/30/18 07:00 PM
Initiator: Timothy Brown
Sponsors: Mayor Domenic J. Sarno
DOC ID: 4716

# Bills of Prior Year - Multiple Departments - $6,953.32 (Mayor Sarno)

**WHEREAS,** to meet expenses incurred by the City of Springfield, pursuant to Mass. Gen. Laws Ch. 44 Section 64 and Chapter 468 of the Acts of 2008, the Chief Administrative and Financial Officer and his Honor the Mayor have requested authorization from the City Council that the Departments listed on the attached CAFO certification may pay bills from a previous fiscal year totaling $6,953.32; and

**WHEREAS**, the departments listed will make payment for unpaid bills of the previous fiscal year from their Fiscal Year 19 General Fund Operating Budget; and;

**WHEREAS,** the Chief Administrative and Financial Officer has provided a written certification to the Mayor and City Council, that in his professional opinion, after an evaluation of all pertinent financial information reasonably available, the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the payments, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008;

**NOW THEREFORE BE IT ORDERED**, that the City Council approves the payment of the bills listed on the documents attached to this order from the relevant departments' Fiscal Year 2019 General Fund Operating Budgets.

| | |
|---|---|
| **RESULT:** | **ADOPTED [10 TO 0]** |
| **MOVER:** | Melvin A. Edwards, Ward 3 Councilor |
| **SECONDER:** | Justin Hurst, At Large Councilor |
| **AYES:** | Williams, Shea, Gomez, Walsh, Fenton, Lederman, Edwards, Hurst, Ryan, Ramos |
| **ABSENT:** | E. Henry Twiggs, Thomas M. Ashe, Timothy C. Allen |

**City of Springfield**
**36 Court Street**
**Springfield, MA 01103**

**Division of Administration and Finance**

**To:** **Springfield City Council**

**From:** **TJ Plante, Chief Administrative & Financial Officer**

**Date:** **July 25, 2018**

**Re:** **Order for Council Meeting – July 30, 2018**

**Cc:** **Mayor Sarno**

---

**Purpose:** The purpose of this memo is to provide an explanation of the order sponsored by the Mayor for the July 30, 2018 Council meeting, which will pay prior years' invoices totaling $6,953.32

**Background:** This is a request to allow various City departments to pay previous years' bills from the current year (FY19) budget. Listed below are the department invoices, due dates, reason and amounts.

| Department | Invoice # | Vendor | Date | Reason | Amount |
|---|---|---|---|---|---|
| City Clerk | 95442 | Hampden Country Registry of Deeds | 6/30/2018 | FY18 Services Rendered | 75.00 |
| DCAC | 3084 | Rousseau Brothers Inc. | 6/13/2018 | FY18 Services Rendered | 4,000.00 |
| Elections | N/A | Executive Parking | 7/1/2018 | FY18 Services Rendered | 117.50 |
| Elections | N/A | Executive Parking | 12/1/2017 | FY18 Services Rendered | 76.00 |
| Elections | N/A | Travel Reimbursement | 6/15/2018 | FY18 Travel Reimbursement | 177.98 |
| HR/LR | N/A | Beth Anne Wolfson, Esq. | 6/5/2018 | FY18 Services Rendered | 2,002.84 |
| Elder Affairs | 4-15-2018-3810528 | Comcast | 7/15/2018 | FY18 Expense Reimbursement | 504.00 |
| **Total** | | | | | **6,953.32** |

**CAFO Certification:** This memorandum will confirm that in my professional opinion, as the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in this City Council Order, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

This certification is made in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

HAMPDEN COUNTY REGISTRY OF DEEDS    Donald E. Ashe

50 STATE STREET (INTERNET)
SPRINGFIELD, MA 01103

Telephone: (413) 755-1722
Fax: (413) 731-8190

SPRINGFIELD CLERKS OFFICE
36 COURT ST
SPRINGFIELD, MA 01103

Customer No: SPDCLERK

Invoice Date: 06-30-2018
Invoice No: 95442 5NE
Printed 7/02/18 10:08:21

| Date | Trans Type | User | Transaction decription | Time /Qty | Tx Amt /Rate | Debits | Credits |
|---|---|---|---|---|---|---|---|
| 05/31/18 | STR BAL | | **INVOICE STARTING BALANCE | | | | |
| 06/26/18 | RECORDNG | | TX#:2018-23931 | | | 75.00 | |
| 06/26/18 | RECORDNG | | CHG ACCT | | 75.00 | | |
| | | | DocID: Bk: 22234 Pg 405 | | | | |
| | | | | | 75.00 | | |
| | | | Doc#: 06/26/2018 35654 ORDER OF | | | | |
| | | | GRANTOR: SPRINGFIELD CITY | | | | |
| 06/30/18 | END BAL | | ****INVOICE ENDING BALANCE | | | 75.00 | |

Curr Charges: 75.00 Curr Credits: .00

Page 1    PLEASE REMIT: $75.00

Rousseau Brothers Inc.
32 Wishing Well Way
West Springfield, MA 01089

# Invoice

| Date | Invoice # |
|---|---|
| 06/13/18 | 3084 |

| Bill to: |
|---|
| City of Springfield<br>36 Court Street<br>Springfield MA 01103 |

| Location |
|---|
| Police Kiosks<br>Main and Taylor Streets<br>Main and Morris Streets<br>relocate conduit |

| Terms | Due Date |
|---|---|
| Due on receipt | 06/13/18 |

| Item | Description | Quanity | Price each | Amount |
|---|---|---|---|---|
| Service | relocate conduit at Police Kiosks on Main/Taylor Streets and Main/Morris Streets | 1 | 4,000.00 | 4,000.00 |
| | | | Total | $4,000.00 |

Professional services

RECEIVED JUN 18 2018

PTS/cj
3/21/18

Attachment: BOPY - DCAC (4716 : Bills of Prior Year - Multiple Departments - $6,953.32)

# Invoice

Bill To:

Election Commission Office
Springfield City Hall
36 Court Street, Room 8
Springfield, MA 01103

EXECUTIVE PARKING

Tel: (413) 731-0006
Fax: (413) 731-0012

Account Number: 6154
Account Name: Election Commission Office
Bill Date: 07/01/18
Billing for Parking at: I-91 South Garage

| Date | Qty | Description | Unit Cost | Amount |
|---|---|---|---|---|
| June 1 - 30, 2018 | 9 | QR code validations | Per contract | $ 117.50 |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| Total Amount Due | | **Due Upon Receipt** | | **$ 117.50** |

| Statement of Account | | |
|---|---|---|
| Previous Balance | $ | 76.00 |
| Total this invoice | $ | 117.50 |
| **Outstanding Balance Due** | **$** | **193.50** |

Springfield PARKING Authority

*Please remember to write your account number on your check and make payable to:*

**Springfield Parking Authority**
**150-B Bridge Street**
**Springfield, MA 01103**

Attachment: BOPY - Elections (4716 : Bills of Prior Year - Multiple Departments - $6,953.32)

# Invoice

EXECUTIVE PARKING

Bill To:

Election Commission Office
Springfield City Hall
36 Court Street, Room 8
Springfield, MA 01103

Tel: (413) 731-0006
Fax: (413) 731-0012

Account Number: 6154
Account Name: Election Commission Office
Bill Date: 12/01/17
Billing for Parking at: I-91 South Garage

| Date | Qty | Description | Unit Cost | Amount |
|---|---|---|---|---|
| November 1-30, 2017 | 5 | Validated Chip Coin | Per contract | $ 76.00 |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| Total Amount Due | | **Due Upon Receipt** | | **$ 76.00** |

| Statement of Account | | |
|---|---|---|
| Previous Balance | $ | 3.50 |
| Total this invoice | $ | 76.00 |
| **Outstanding Balance Due** | **$** | **79.50** |

Springfield PARKING Authority

*Please remember to write your account number on your check and make payable to:*

**Springfield Parking Authority**
**150-B Bridge Street**
**Springfield, MA 01103**

Attachment: BOPY - Elections (4716 : Bills of Prior Year - Multiple Departments - $6,953.32)

Travel Reimbursement Request, City of Springfield — Effective 1/1/18

*Directions: 1) FILL OUT WHITE SECTIONS 2) ATTACH ORIGINAL invoices for Expenses 3) Note Limits (i.e. Daily food allowance)*

| | | | |
|---|---|---|---|
| Name | Shavena Martin | Purpose of Travel | MTCA Summer Conference |
| Address — Street | 143 Catharine St | Destination Location | Plymouth, MA |
| City | Springfield | Zip | 1109 |
| State | MA | | |
| Vendor # | 17609 | Date of departure | June 13, 2018 |
| Department | Elections - 162 | Date of return | June 15, 2018 |
| | | Others In Attendance | |

| Time of Departure | 9:30a |
|---|---|
| Time of return | 4:30p |

*PLEASE NOTE: TO BE REIMBURSED , YOU MUST ATTACH ALL ORIGINAL RECEIPTS & Submit receipts with this form filled out completely, correctly and signed.*

DAILY EXPENSES

| Enter Date(s) here as (MM/DD/YY) - - > | Sunday | Monday | Tuesday | 06/13/18 Wednesday | Thursday | 06/15/18 Friday | Saturday | REIMBURSABLE Expenses |
|---|---|---|---|---|---|---|---|---|
| Air, rail, bus | | | | | | | | $0.00 |
| Taxis, rental cars, other transportation | | | | | | | | $0.00 |
| Subtotal, transportation | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 |
| PERSONAL AUTO Odometer Starting | | | | 152,975 | | 153,118 | | |
| Odometer ending | | | | 153,098 | | 153,240 | | |
| Mileage Rate 0.545 miles | 0 | 0 | 0 | 123 | 0 | 122 | 0 | 245 |
| Subtotal, personal auto | $0.00 | $0.00 | $0.00 | $67.04 | $0.00 | $66.49 | $0.00 | $133.53 |
| Hotel charges (attach invoice) | | | | | | | | $0.00 |
| Highway/ bridge tolls | | | | $1.95 | | $1.50 | | $3.45 |
| Parking | | | | | | | | $0.00 |
| Telephone | | | | | | | | $0.00 |
| Other expenses (attach invoices) | | | | | | | | $0.00 |
| Subtotal, other expenses | $0.00 | $0.00 | $0.00 | $1.95 | $0.00 | $1.50 | $0.00 | $3.45 |
| Meal / Max. Allowed | | | | | | | | |
| Breakfast $7.00 | | | | $7.00 | | | | $7.00 |
| Lunch $11.00 | | | | $11.00 | | | | $11.00 |
| Dinner $23.00 | | | | $23.00 | | | | $23.00 |
| Other (explain below) | | | | | | | | $0.00 |
| Subtotal, meals | $0.00 | $0.00 | $0.00 | $41.00 | $0.00 | $0.00 | $0.00 | $41.00 |
| TOTAL | $0.00 | $0.00 | $0.00 | $109.99 | $0.00 | $67.99 | $0.00 | $177.98 Travel reimbursement total |

*Please fill in the Org-Obj_Proj you are charging expense to:*

| ACCOUNT DISTRIBUTION org-obj-proj | Amount |
|---|---|
| 01162-571100 | $177.98 |
| 00000000-000000-00000 | |
| 00000000-000000-00000 | |
| Total | $177.98 |

$0.00 *Cell check -- should be 0*

TRAVELER'S NOTES AND DESCRIPTIONS OF OTHER EXPENSE ITEMS - (IF ADDITIONAL SPACE FOR COMMENTS IS NEEDED PLEASE ATTACH ANOTHER PAGE)

*I hereby certify under the penalty of perjury that the amounts as itemized are true and correct, were incurred by me during necessary travel in the service of the City of Springfield, and that no part of the compensation claimed was of a personal nature.*

| | | | |
|---|---|---|---|
| Employee Signature | | Date | |
| Department Head Signature | | Date | |

*Please copy form and receipts for your records. Credit card statements are acceptable as documentation.*

Attachment: BOPY - Elections (4716 : Bills of Prior Year - Multiple Departments - $6,953.32)

***Beth Anne Wolfson, Esq.***
**Arbitration · Mediation · Neutral Fact Finding**
***P. O. Box 55 · Dedham, Massachusetts 02027-0055 · (781) 461-1024***

## STATEMENT – SERVICES AS ARBITRATOR

AFSCME, Council 93, AFL-CIO, Local 3065
and
City of Springfield Department of Public Works
(Grievance: Edel Alvarado - Termination)
AAA #01-17-0005-5973

### ARBITRATOR COMPENSATION

| | | | | |
|---|---|---|---|---|
| **Number of Hearing Days** | 1 | @ $1,300.00 | = | $ 1,300.00 |
| **Hearing Dates** | April 13, 2018 | | | |
| **Study and Preparation Days** | 2 | @ $1,300.00 | = | $ 2,600.00 |
| **Other** | | @ $1,300.00 | = | $ |
| | | | **FEE** | $ 3,900.00 |

### ARBITRATOR EXPENSES

| | | | |
|---|---|---|---|
| **Mileage (@ 54.5 cents per mile)** | 184 miles (round trip) | | $ 100.28 |
| **Tolls** | | | $ 5.40 |
| **Other** | | | $ |
| | | **EXPENSES** | $ 105.68 |
| | | **TOTAL** | $ 4,005.68 |

*************************************

| | |
|---|---|
| **Payable by the City** | $ 2,002.84 |
| **Payable by the Union** | $ 2,002.84 |

**(NET PAYABLE WITHIN 30 DAYS OF RECEIPT OF THIS STATEMENT PLEASE)**

**Arbitrator Signature** Beth Anne Wolfson **Date** June 5, 2018
**Social Security Number** 078-38-2396

Attachment: BOPY - HR-LR (4716 : Bills of Prior Year - Multiple Departments - $6,953.32)

COMCAST BUSINESS

2.15.f

| | |
|---|---|
| Account Number | 8773 10 018 3810528 |
| Billing Date | 07/15/18 |
| Balance Forward | $517.89 |
| New Charges | $173.91 - Due 07/29/18 |
| Total Amount Due | $691.80 |
| | Page 1 of 4 |

Contact us: www.business.comcast.com 1-800-391-3000

**Raymond A Jordan Sr.Center**

For service at:
1476 ROOSEVELT AVE
SPRINGFIELD MA 01109-2972

## News from Comcast

Please note that your account is more than 90 days past due and is subject to disconnection at anytime. Please pay the past due amount immediately.

Comcast Business Online Account: Service at your fingertips. Use your Online account to manage services, pay your bill, and shop business-grade apps. Simply go to business.comcast.com/myaccount to register.

Go paperless with Ecobill. Sign up to view and pay your Comcast Business bill online at business.comcast.com/myaccount

### Monthly Statement Summary

| | |
|---|---|
| Previous Balance | 517.89 |
| Payment | 0.00 |
| Balance Forward | 517.89 |
| New Charges - Due by 07/29/18 | 173.91 |
| *See below for more information* | |
| **Total Amount Due** | **$691.80** |

### New Charges Summary

| | |
|---|---|
| Comcast Business Cable | 137.35 |
| Other Charges & Credits | 32.85 |
| Taxes, Surcharges & Fees | 3.71 |
| Total New Charges | $173.91 |

691.80
- 504 - pd personal ck
187.80 pd city ck

Attachment: BOPY - Elder Affairs (4716 : Bills of Prior Year - Multiple Departments - $6,953.32)

Detach and enclose this coupon with your payment. Please write your account number on your check or money order. Do not send cash.

COMCAST BUSINESS

If undeliverable, please return to:
P.O. BOX 21828 EAGAN MN 55121-0828
8633 0100 NO RP 15 07162018 NNNNNYNN 01 002350 0007

RAYMOND A JORDAN SR.CENTER
C/O CAROL GASQUE
1476 ROOSEVELT AVE
SPRINGFIELD, MA 01109-2420

| | |
|---|---|
| Account Number | 8773 10 018 3810528 |
| Payment Due By | Due Now |
| Total Amount Due | $691.80 |
| Amount Enclosed | $ |

Make checks payable to Comcast, and remit to address below

COMCAST
PO BOX 1577
NEWARK NJ 07101-1577

877310018381052800691808

# COMCAST

| | |
|---|---|
| DATE: | 07/16/18 |
| TIME: | 10:47 AM |
| Cashier: | 8V5 |
| Receipt: | 8V5071618104740000007 |
| Account: | 8773100183810528 |
| Name: | PARK SENIOR CENTER, BLUNT |

Check#: 1122

| | |
|---|---|
| Current Balance: | $691.80 |
| Check: | $187.80 |
| New Balance: | $504.00 |

pd ck # 4214
see attached

Thank you for your payment.

To manage your account anytime, anywhere, no lines, no waiting, download the Xfinity My Account App. Available for Apple and Android devices
WWW.XFINITY.COM

4214

BALANCE FORWARD
THIS PAYMENT
BALANCE
DEPOSIT
BALANCE FORWARD

GREATER SPRINGFIELD
CREDIT UNION

COMCAST

| | |
|---|---|
| DATE: | 07/16/18 |
| TIME: | 10:49 AM |
| Cashier: | 8V5 |

| | |
|---|---|
| Receipt: | 8V5071618104920000008 |
| Account: | 8773100183810528 |
| Name: | PARK SENIOR CENTER, BLUNT |

Check#: 4214

| | |
|---|---|
| Current Balance: | $691.80 |
| Check: | $504.00 |
| New Balance: | $187.80 |

Thank you for your payment.

To manage your account anytime, anywhere, no lines, no waiting, download the Xfinity My Account App. Available for Apple and Android devices
WWW.XFINITY.COM

City of Springfield, Springfield, MA 01103

Page Number: **1**

Check Number: **00421122**

| Invoice Date | Invoice Number | P.O. No. | Warrant No. | Invoice Description | Net Invoice Amount |
|---|---|---|---|---|---|
| 04/15/2018 | 4-15-2018-3810528 | 18012000 | 063218R | HOLD CHECK FOR DEA | 187.80 |

Inquiries call (413) 787-6156

| Vendor No. | Vendor Name | Check No. | Check Date | Check Amount |
|---|---|---|---|---|
| 20470 | COMCAST | 00421122 | 07/06/2018 | 187.80 |