



MEMORANDUM

TO: Whom it May Concern
FROM: Colleen Beaudoin & Julie Swerdlow Albino, Co-Executive Directors
THROUGH: Christina Harbour, Executive Officer
DATE & TIME: December 20, 2018
REGARDING: **SEZP Board Meeting on December 20, 2018**

To Whom It May Concern:

The next Springfield Empowerment Zone Partnership Board meeting will be held on December 20th, 2018 at Duggan Academy from 4:00 PM to 6:00 PM. The list of topics to be discussed are as follows:

- APPROVAL OF PRIOR MEETING MINUTES
- AGENDA ITEMS REQUIRING A VOTE
- ANY OTHER ITEMS THAT MAY LAWFULLY COME BEFORE THE BOARD

Please contact the Springfield Empowerment Zone Partnership, Inc. at sezp@springfieldempowerment.org if you would like to address the board.

<http://springfieldempowerment.org/>