



City of Springfield

Regular Meeting

~ Draft ~

36 Court Street
Springfield, MA 01103
<http://www.springfieldcityhall.com>

Linda Fitzpatrick
413-787-6559

Monday, May 5, 2014

7:00 PM

Springfield City Hall -- Council Chambers

I. Call to Order

7:00 PM Meeting called to order on May 5, 2014 at Springfield City Hall -- Council Chambers, 36 Court Street, Springfield, MA.

Attendee Name	Title	Status	Arrived
Zaida Luna	Ward 1 Councilor	Present	
Timothy C. Allen	Ward 7 Councilor	Present	
E. Henry Twiggs	Ward 4 Councilor	Present	
Kenneth E. Shea	Ward 6 Councilor	Present	
Kateri B. Walsh	Vice President - At-Large Councilor	Present	
Melvin A. Edwards	Ward 3 Councilor	Present	
Bud L. Williams	At-Large Councilor	Present	
Orlando Ramos	Ward 8 Councilor	Present	
Timothy J. Rooke	At-Large Councilor	Present	
Clodo Concepcion	Ward 5 Councilor	Present	
Justin Hurst	At Large Councilor	Present	
Thomas M. Ashe	At-Large Councilor	Present	
Michael A. Fenton	President - Ward 2 Councilor	Present	

Moment of Silence - Pledge of Allegiance

II. Communications

1. Order (ID # 2603)

March Revenue Vs. Expenditure Report

COMMENTS - Current Meeting:

Statement of Revenues, Expenditures and Other Sources 3-31-2014- **Read and Pat Burns, Comptroller made presentation to the City Council relative to the period ending 3-31-14 and the Report shows that the City had spent 73% of the yearly budget but was on track for the fiscal year 14, but cautioned that the ice and snow account had a deficit of \$378,00 that the Council and the Mayor will have correct before the end of the fiscal year and that revenue including 83% of excise taxes were coming in as expected Council received the Report by a unanimous voice vote and the Report was put on file for the Finance Committee to discussion.**

ATTACHMENTS:

- March Revenue Vs Expenditure Report (PDF)

RESULT: RECEIVE REPORT**III. Reports of Committees****A. Report from the Maintenance and Development Committee**

The City Council Maintenance and Development Committee met on May 5, 2014 (Councilors Walsh, Allen and Ramos) and Councilor Walsh gave a verbal report stating that the Committee had met with the Pat Sullivan, Director Parks, Buildings and Recreation Management spoke relative to the Order accepting \$1.3 million for the State funding to improve the old Bassett Boat location in the Northend with public green space and fitness trail, with the City providing match funds in the amount of \$300,000 thousands and the Committee was recommending approval of order under suspension of the Rules. Council received the Report by a unanimous voice vote.

B. Report from Finance Committee

The City Council Finance Committee met on May 5, 2014 (Councilors Rooke, Concepcion and Shea) and Councilor Rooke gave a verbal report stating that the Committee had met with the Finance team and department heads relative to orders, grants and donations and had reviewed all the orders, grants and donations including the \$546 million pothole funding from the State and had recommended approval of all the matters. Council received the Report by a unanimous voice vote.

C. Report from the New Revenue Committee

Councilor Allen Chair of the New Revenue Committee reported that the committee has met at least 9 times to look at fees of various city departments to see how fees are generated and to see how fees are set and will continue to meet on how to create more revenue for the City. Council received the report by a unanimous voice vote.

D. Report from the Workforce Development Committee

Councilor Allen Chair of the Workforce Development Committee reported that the committee has met for at least 7 times and have been meeting to look into creating more job opportunities for the citizens of the City by looking at the requirement for land use, building availability and meeting with REB, Economic Development Council and the committee also met Frank Gulliani former director of MCDI and David Cruise of the REB to get his ideas on job creation in the manufacturing sector and is inviting all Councilor to attend. Council received the Report by a unanimous voice vote.

E. Report from the Young Professionals Committee

Councilor Hurst Chair of the Young Professional Committee reported that the committee met to look at ways to create and developing a Facebook page. The Committee had met with Andy Doty, Director IT to discuss the issue around creating a Facebook page and cost and had met with the Law Department regarding legal issues and had made calls to the State Ethics Commission regarding what can go on a Facebook page. Councilor Hurst

reported that there is no cost to creating the page and that staff has expressed a willingness to update and posting links to the page and that according to IT anything on the Facebook page would also have to go on the City Council page for storage purposes to comply with State laws. Councilor Hurst said in the beginning only with notice of meetings, agendas and minutes would place on the page and as times goes on other items would be added. Councilor Concepcion expressed concerns that "politics" might be used on the page. Councilor Allen suggested that maybe in the beginning some "conditions" should be placed on what goes on the Facebook page as the Council does with special permits. Councilors Williams, Walsh and Edwards said they favor a Facebook presence and hopes that the Council would pass the Resolve and take some time to work out the "kinks" and the Council received the Report by a unanimous voice vote.

IV. Grants

2. Order (ID # 2589)

CDBG Grant - FY14 - No Match - \$3.6M

COMMENTS - Current Meeting:

Read and an explanation was given by Cathy Buono, Director of Administration and Finance for Community Development Department that the grant was from the US Department of Housing and Urban Development (HUD) in the amount of \$3,656,977 to provide funding for housing, community and economic development activities and assistance for low and moderate income persons with affordable housing, anti-poverty programs and infrastructure development in the City in Community Development Block Grant (CDBG) funding and the Order passed by a unanimous voice vote.

ATTACHMENTS:

- CDBG - \$3,656,997 (PDF)

RESULT: PASSED BY VOICE VOTE

3. Order (ID # 2588)

HUD Continuum of Care Grant - No Match - \$1.9M

COMMENTS - Current Meeting:

Read and an explanation was given by Cathy Buono, Director of Administration and Finance for Community Development Department that the grant was from the US Department of Housing and Urban Development (HUD) in the amount of \$1,914,501 in "Continuum of Care Grant" and the grant is intended to be used to improve the lives of homeless men, women, and children through local planning efforts and through direct housing and service programs and the Order passed by a unanimous voice vote.

ATTACHMENTS:

- COC FY15 \$1.9m (PDF)

RESULT: PASSED BY VOICE VOTE**4. Order (ID # 2590)**

HOME Grant FY14 - No Match - \$1.1M

COMMENTS - Current Meeting:

Read and an explanation was given by Cathy Buono, Director of Administration and Finance for Community Development Department that the grant was from the US Department of Housing and Urban Development (HUD) in the amount of \$1,134,415 in Home Grant to provide affordable housing for 1st time homeowners, tenant-based rental assistance, project based home ownership and rehab owner and rental properties and the Order passed by a unanimous voice vote.

ATTACHMENTS:

- HOME - \$1,134,415 (PDF)

RESULT: PASSED BY VOICE VOTE**5. Order (ID # 2591)**

HOPWA Grant FY14 - No Match - \$454,567

COMMENTS - Current Meeting:

Read and an explanation was given by Cathy Buono, Director of Administration and Finance for Community Development Department that the grant was from the US Department of Housing and Urban Development (HUD) in the amount of \$454,567 in "Housing Opportunities for Persons with Aids" HOPWA Grant to address the critical housing needs of low-income persons and families living with HIV/AIDS including homeless individuals and families and the Order passed by a unanimous voice vote.

ATTACHMENTS:

- HOPWA - \$454,581 (PDF)

RESULT: PASSED BY VOICE VOTE**6. Order (ID # 2592)**

ESG Grant FY14 - No Match - \$305,439

COMMENTS - Current Meeting:

Read and an explanation was given by Cathy Buono, Director of Administration and Finance for Community Development Department that the grant was from the US Department of Housing and Urban Development (HUD) in the amount of \$305,439 in Emergency Solutions Grant (ESG) to help improve the quality of emergency shelters and transitional housing for the homeless, to make available additional shelters, to meet the costs of operating shelters, to provide essential social services to homeless individuals and to help prevent homelessness and the Order passed by a unanimous voice vote.

ATTACHMENTS:

- ESG - \$305,439(PDF)

RESULT: PASSED BY VOICE VOTE**7. Order (ID # 2600)**

State Aid for Libraries - No Match Required - \$14,391.85

COMMENTS - Current Meeting:

Read and the Council accepted the grant in the amount of \$14,391.85 from the Mass Board of Library Commissioner on behalf of the Library Department to provide residents with access to public library information and the Order passed by a unanimous voice vote with debate.

ATTACHMENTS:

- Library State Aid \$14,391.85 (PDF)

RESULT: PASSED BY VOICE VOTE**8. Order (ID # 2595)**

American Library Association Grant - No Match Required \$8,000.00

COMMENTS - Current Meeting:

Read and the Council accepted the grant in the amount of \$8,000 from the American Library Association (ALA) on behalf of the Library Department to create a community engagement plan and the Order passed by a unanimous voice vote with debate.

ATTACHMENTS:

- ALA - \$8,000 (PDF)
- Grant Set-up Form - ALA(PDF)

RESULT: PASSED BY VOICE VOTE**9. Order (ID # 2594)**

ASPCA Grant - No Match Required \$500.00

COMMENTS - Current Meeting:

Read and the Council accepted the grant in the amount of \$500 from the American Society for Prevention of Cruelty to Animals (ASPCA) to cover the travel expenses associated with 1 TJO staff to attend the Humane Society of the United States Expo and the Order passed by a unanimous voice vote with debate.

ATTACHMENTS:

- TJO ASPCA - \$500 (PDF)

RESULT: PASSED BY VOICE VOTE**10. Order (ID # 2596)**

Local Cultural Council Grant - No Match Required \$400.00

COMMENTS - Current Meeting:

on behalf of the Library Department Read and the Council accepted the grant in the amount of \$400 from the Local Cultural Council (LCC) "Summer Songs Sixteen Acres Grant" on behalf of the Library Department to promote excellence, access, education and diversity in the arts, humanities and interpretive sciences to improve the quality of life for citizens of the City and the Order passed by a unanimous voice vote with debate.

ATTACHMENTS:

- Library LCC - \$400 (PDF)

RESULT: PASSED BY VOICE VOTE**11. Order (ID # 2598)**

Fire Donation - \$300.00

COMMENTS - Current Meeting:

Read and the Council accepted the donation in the amount of \$300 from the Western Mass Safe Educators for Fire Department speakers to attend the 2014 Annual NFPA Conference and Expo and the Order passed by a unanimous voice vote with debate.

ATTACHMENTS:

- Fire Donation - \$300 (PDF)

RESULT: PASSED BY VOICE VOTE**12. Order (ID # 2597)**

Veterans Donation - \$50.00

COMMENTS - Current Meeting:

Read and the Council accepted the donation in the amount of \$50 from Vaupell Molding & Tooling, Inc for the Veterans Department in the memory of Roger Trudeau and the Order passed by a unanimous voice vote with debate.

ATTACHMENTS:

- Veterans Donation - \$50.00 (PDF)

RESULT: PASSED BY VOICE VOTE**V. General Business****13. Order (ID # 2602)**

Budget Transfer Across Departments \$500,000

FINANCIAL IMPACT:

Budget Transfer Across Departments \$500,000

COMMENTS - Current Meeting:

Read the first time and Rule 19 suspended and an explanation was given by T J Plante, CAFO stating that the transfer of \$500,000 dollars from Police - Salary and Wages to PAY-

GO Capital to address equipment and technology deficits such as Bullet Proof Vests, Weapons and Ammunition, Furniture and IT data storage and archiving and read a second time and passed by the following roll call vote.

ATTACHMENTS:

- PD PS transfer request - CAPITAL (DOCX)
- CAFO Certification PD Capital Transfer (PDF)

RESULT:	ADOPTED [12 TO 1]
MOVER:	Timothy J. Rooke, At-Large Councilor
SECONDER:	Kenneth E. Shea, Ward 6 Councilor
AYES:	Luna, Allen, Twiggs, Shea, Walsh, Edwards, Williams, Ramos, Rooke, Concepcion, Hurst, Ashe
NAYS:	Michael A. Fenton

14. Order (ID # 2601)

Budget Transfer W/In a Department \$200,000

FINANCIAL IMPACT:

Budget Transfer W/In a Department \$200,000

COMMENTS - Current Meeting:

Read the first time and Rule 19 suspended and an explanation was given by T J Plante, CAFO stating that the transfer of \$500,000 dollars from Police - Salary and Wages to Various Item to address the need to fund the cost of an Academy for 21 new recruits and increased OTPS need in the department and read a second time and passed by the following roll call vote.

ATTACHMENTS:

- CAFO Certification PD OTPS Transfer (PDF)
- PD PS transfer request OTPS (DOCX)

RESULT:	ADOPTED [12 TO 1]
MOVER:	Timothy J. Rooke, At-Large Councilor
SECONDER:	Clodo Concepcion, Ward 5 Councilor
AYES:	Luna, Allen, Twiggs, Shea, Walsh, Edwards, Williams, Ramos, Rooke, Concepcion, Hurst, Ashe
NAYS:	Michael A. Fenton

15. Order (ID # 2599)

Reserve for Contingencies to Treasurer - \$150,000

COMMENTS - Current Meeting:

Read the first time and Rule 19 suspended and an explanation was given by Stephen Lonergran, Collector/Treasurer stating that the transfer of \$150,000 dollars from Reserve for Contingencies to City Treasurer's - Professional Services in order to fund the remaining tax title property maintenance expensed for FY14 and read a second time and passed by the following roll call vote.

ATTACHMENTS:

- CAFO Certification Treasurer \$150k (PDF)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Timothy J. Rooke, At-Large Councilor
SECONDER:	Clodo Concepcion, Ward 5 Councilor
AYES:	Luna, Allen, Twiggs, Shea, Walsh, Edwards, Williams, Ramos, Rooke, Concepcion, Hurst, Ashe, Fenton

16. Order (ID # 2605)

Budget Transfer W/In a Department - \$27,000.00

FINANCIAL IMPACT:

\$27,000.00

COMMENTS - Current Meeting:

Read the first time and Rule 19 suspended and an explanation was given by T J Plante, CAFO stating that the transfer of \$27,000 dollars from Department of Capital Asset Construction - Professional Services to the Department of Capital Asset Construction - Salaries and Wages in order to fund a projected salary deficit and read a second time and passed by the following roll call vote

ATTACHMENTS:

- CAFO Certification DCAC Budget Transfer (DOCX)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Timothy J. Rooke, At-Large Councilor
SECONDER:	Kenneth E. Shea, Ward 6 Councilor
AYES:	Luna, Allen, Twiggs, Shea, Walsh, Edwards, Williams, Ramos, Rooke, Concepcion, Hurst, Ashe, Fenton

17. Order (ID # 2593)

Order Authorizing Expenditure of Winter Rapid Recovery Road Funds - \$546,062.00

COMMENTS - Current Meeting:

Read and an explanation was given by Chris Cignoli, City Engineer that the grant in the amount of \$546,062 dollars was from Commonwealth of Mass Department of Transportation "Winter Rapid Recovery Road Program" to the City's Chapter 90 funds to continue efforts to maintain and upgrades of the city roadway system and pothole repairs, cracks, and other surface defects and replacement of signage, guardrail, storm grates and road stripping and painting. Councilors Williams and Edwards expressed concerns about the lack of minority and women contractor on jobs in the City and asked Mr. Cignoli to look at hiring minority and women contractors and Mr. Cignoli said he would look into the hiring process and the Order passed by a unanimous voice vote.

ATTACHMENTS:

- WRRRP Cover Page (PDF)
- WRRRP Award Letter (PDF)
- WRRRP Update Letter (PDF)
- WRRRP Contract (PDF)
- CAFO Certification DPW - WRRRP Funds (PDF)
- Fiance Committe Report 5-3-14 (PDF)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Timothy J. Rooke, At-Large Councilor
SECONDER:	Clodo Concepcion, Ward 5 Councilor
AYES:	Luna, Allen, Twiggs, Shea, Walsh, Edwards, Williams, Ramos, Rooke, Concepcion, Hurst, Ashe, Fenton

18. Order (ID # 2586)

Collective Bargaining Agreement Ratification

COMMENTS - Current Meeting:

Read and an explanation was given by Bill Mahoney, Director of Human Resources and Labor Relations that the Order is to approve the collective bargaining agreement between the City and Foreman's Union Library Professionals, AFSCME, Local 3065 which grant them a 2% increase effective July 1, 2013 and Contract 2 wages increases of 2% on July 1, 2014 and July 1, 2015 and the requirement that all employees hired after January 1, 2014, are subject to the City ordinances regarding residency as revised and amended and 11 other contract amendments. Councilor Williams praised Mr. Mahoney for getting residency in the new contracts and the Order passed by the following roll call vote.

ATTACHMENTS:

- afscme 3065 report_201404240919 (PDF)
- afscme 3065 signed ta_201404240920 (PDF)
- AFSCME3065 Cost Out - 4.15.14 (PDF)
- CAFO Certification AFSCME3065 CBA Contract 1 (PDF)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Bud L. Williams, At-Large Councilor
SECONDER:	Melvin A. Edwards, Ward 3 Councilor
AYES:	Luna, Allen, Twiggs, Shea, Walsh, Edwards, Williams, Ramos, Rooke, Concepcion, Hurst, Ashe, Fenton

19. Order (ID # 2587)

Collective Bargaining Agreement Ratification AFSCME3065 Contract 2

COMMENTS - Current Meeting:

Read and an explanation was given by Bill Mahoney, Director of Human Resources and Labor Relations that the Order is to approve the collective bargaining agreement between the City and Foreman's Union Library Professionals, AFSCME, Local 3065 which grant them a 2% increase effective July 1, 2013 and Contract 2 wages increases of 2% on July 1, 2014 and July 1, 2015 and the requirement that all employees hired after January 1, 2014, are subject to the City ordinances regarding residency as revised and amended and 11 other contract amendments. Councilor Williams praised Mr. Mahoney for getting residency in the new contracts and the Order passed by the following roll call vote.

ATTACHMENTS:

- afscme 3065 report_201404240919 (PDF)
- afscme 3065 signed ta_201404240920 (PDF)

- AFSCME3065 Cost Out - 4.15.14 (PDF)
- CAFO Certification AFSCME3065 CBA Contract 2 (PDF)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Bud L. Williams, At-Large Councilor
SECONDER:	Melvin A. Edwards, Ward 3 Councilor
AYES:	Luna, Allen, Twiggs, Shea, Walsh, Edwards, Williams, Ramos, Rooke, Concepcion, Hurst, Ashe, Fenton

20. Petition (ID # 2276)

For a Special Permit to Operate Motor Vehicle Service Station (Gas Station/Convenience Store) at the Properties Known as 612 Carew Street (02360-0092) and NS Carew Street (02360-0094), as Allowed by M.G.L. and the Springfield Zoning Ordinance, Article X-D, Section 1001-D.10.A.

Request:	See Above
Owner:	Kayrouz Realty LLC
By:	Thomas Rooke, Esquire
Petitioner:	Kayrouz Realty LLC
By:	Thomas Rooke, Esquire

COMMENTS - Current Meeting:

Hearing held at which Attorney Thomas Rooke, Johnny Kayrouz, Principal owner, Harold Choubah, Engineer and William Metzger appeared on behalf of the Petitioner Kayrouz Realty, LLC (Councilor Timothy Rooke publicly disclosed that Thomas Rooke is his brother) for a special permit to operate a motor vehicles service station (gas station/convenience store) by demolishing the existing buildings that hold a convenience store, beauty salon and restaurant and construct a new 4,408 square foot convenience store with 4 self-service gas pumps and Mr. Metzger said that this would be a win-win for the neighborhood. Councilors Williams, Luna and Allen praised the operation of the owner and the clean up of the area around the Carew Street location and no one appeared in opposition. Councilor Ashe made a motion to add the condition recommended by the Hungry Hill Neighborhood Council and was seconded by Councilor Edwards and the Motion passed by a unanimous voice vote. The special permit as amended with conditions was granted by the following roll call vote.

ATTACHMENTS:

- Carew_St_612_Tax_Formal_2013 (PDF)
- Carew_St_612_2014 (PDF)

RESULT:	ADOPTED AS AMENDED [UNANIMOUS]
MOVER:	Thomas M. Ashe, At-Large Councilor
SECONDER:	Melvin A. Edwards, Ward 3 Councilor
AYES:	Luna, Allen, Twiggs, Shea, Walsh, Edwards, Williams, Ramos, Rooke, Concepcion, Hurst, Ashe, Fenton

Motion To: A. Motion to Add Conditions

COMMENTS - Current Meeting:

Councilor Ashe made a motion to add the condition recommended by the Hungry Hill Neighborhood Council and was seconded by Councilor Edwards and the Motion passed by a unanimous voice vote.

RESULT: ADOPTED VOICE**(21.) (ID # 2604) Ordinance - Clerk Fees****ORD. NO _____**

AN ORDINANCE TO AMEND the Code of the City of Springfield, Chapter 67 thereof, entitled City Clerk, to change the fee for the certain copies.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SPRINGFIELD AS FOLLOWS:

Section 1. Section 67-3 of Chapter 110, City Clerk, of the Code of the City of Springfield, is hereby amended to change the fee of fifteen dollars (\$15) to twenty dollars (\$20), to read as follows:

§ 67-3(66). Enumeration of fees.

- (66) For examining searching, or preparing records
or papers relating to birth, marriage or deaths
upon application of any person, the actual
expense thereof, but not less than \$20.00

Section 2. Section 67-3 of Chapter 110, City Clerk, of the Code of the City of Springfield, is hereby amended to change the fee of fifteen dollars (\$15) to twenty dollars (\$20), to read as follows:

§ 67-3(67). Enumeration of fees.

- (67) For copying or receiving any manuscript or record
pertaining to a birth, marriage or death per page \$20.00

Section 3. Section 67-3 of Chapter 110, City Clerk, of the Code of the City of Springfield, is hereby amended to change the fee of fifteen dollars (\$15) to twenty dollars (\$20), to read as follows:

§ 67-3(80). Enumeration of fees.

- (80) The fee for certification of any document no previous
enumerated therefor \$20.00

Section 4. Effective date:

This ordinance shall become effective on July 1, 2014.

Approved as to form:

Associate City Solicitor

RESULT: FIRST STEP

Next: 5/19/2014 7:00 PM

COMMENTS - Current Meeting:

Read and explanation with given by Wayman Lee, City Clerk that the Ordinance is to equalize the \$20 fees for all records in the Clerk's office including for examining searching, or preparing records or papers relating to birth, marriage or deaths upon application of any person, the actual expense thereof; for copying or receiving any manuscript or record pertaining to birth, marriage or death per page; and for certification of any document not pervious enumerated therefore and the said Ordinance passed 1st step and was referred to the Committee of Ordinance by a unanimous voice vote.

22. Resolution (ID # 2567)

City Council Facebook Page

HISTORY:

03/24/14 City Council REFERRED TO COMMITTEE
Next: 04/07/14

04/07/14 City Council TABLED
Next: 05/05/14

COMMENTS - Current Meeting:

Read and an explanation was given by Councilor Hurst Chair of the Young Professional Committee reported that the committee met to look at ways to create and developing a Facebook page. The Committee had met with Andy Doty, Director IT to discuss the issue around creating a Facebook page and cost and had met with the Law Department regarding legal issues and had made calls to the State Ethics Commission regarding what can go on a Facebook page. Councilor Hurst reported that there is no cost to creating the page and that staff has expressed a willingness to update and posting links to the page and that according to IT anything on the Facebook page would also have to go on the City Council page for storage purposes to comply with State laws. Councilor Hurst said in the beginning only with notice of meetings, agendas and minutes would placed on the page and as times goes on other items would be added. Councilor Concepcion expressed concerns that "politics" might be used on the page. Councilor Allen suggested that maybe in the beginning some "conditions" be placed on what goes on the Facebook page as the Council does with special permits. Councilors Williams, Walsh and Edwards said they favor a Facebook presence and hope the Council wold pass the Resolve and take some time to work out the "kinks" and the Resolve passed by a unanimous voice vote.

RESULT: PASSED BY VOICE VOTE

23. Resolution (ID # 2606)

Resolve Changchun Railway Vehicles Company

COMMENTS - Current Meeting:

Read and an explanation was given by Councilor Fenton who left the Chair and Vice President Walsh moved to the Chair and President Fenton urges the Council to support the Resolve to bring Changchun Railway Vehicles Company, a Chinese passenger rail car manufacturing to establish a potential hub on to the 40 acre former Westinghouse site on Page Boulevard in Springfield and would bring jobs and foster growth of sustaining the middle class. Councilor Williams also expressed support for the jobs and the learning institutions and I-91 and Mass Pike. Emmett Hayes spoke on behalf of the Changchun Railway Vehicles Company saying that the company had looked at over 50 sites and Springfield turned out to be the best location because of the institutions of higher learning and trade schools and the Council passed the Resolve by a unanimous voice vote.

RESULT:	PASSED BY VOICE VOTE
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VI. Suspension of Rules

A. Suspension of Rule 12

Question comes on the Suspension of Rule 12 and no Councilor objected and Rule 12 was suspended by a unanimous voice vote.

Order (ID # 2609)

North Riverfront Park Grant \$1,300,00

COMMENTS - Current Meeting:

Read and an explanation was given by Pat Sullivan, Director Parks, Buildings and Recreation Management spoke relative to the Order accepting \$1.3 million for the Executive Office of Energy and Environmental Affairs, Gateway Cites Park Program Grant to improve the former Bassett Boat location in the Northend and on West Street with park amenities, public green spaces and fitness and bike course, with the City providing funding in the amount of \$200,000 thousands in FY14 and the remaining \$1,100,000 in FY15 and the Order passed by the following roll call vote.

ATTACHMENTS:

- CAFO Certification North Riverfront Park Grant Phase 1 (DOCX)
- Fit Course desc (PDF)
- riverfront (PDF)
- northriverfrontparkgrant (PDF)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kateri B. Walsh, Vice President - At-Large Councilor
SECONDER:	Timothy J. Rooke, At-Large Councilor
AYES:	Luna, Allen, Twiggs, Shea, Walsh, Edwards, Williams, Ramos, Rooke, Concepcion, Hurst, Ashe, Fenton



City of Springfield

ADOPTED

Meeting: 05/05/14 07:00 PM
Initiator: Pat Burns
Sponsors: Mayor Domenic J. Sarno
DOC ID: 2603

2.1

March Revenue Vs. Expenditure Report (Mayor Sarno)

RESULT: RECEIVE REPORT

Statement of Revenues and Other Sources,
and Expenditures and Other Uses
Budget and Actual - General Fund

For the period ended
03/31/14

Revenues and Other Sources:	Revised Budget	Actual	Variance Over/(Under)	%
Real Estate & Personal Property Taxes	\$ 166,645,492	\$ 126,091,898	\$ (40,553,594)	76%
Real Estate & Personal Property Taxes - Tax Liens	-	2,159,191	2,159,191	0%
Motor Vehicle Excise	8,800,000	7,331,522	(1,468,478)	83%
Penalties, interest and other taxes	5,054,500	2,634,786	(2,419,714)	52%
Charges for Services	13,549,000	10,663,939	(2,885,061)	79%
Intergovernmental	338,720,957	253,215,780	(85,505,177)	75%
MSBA Payments	15,987,228	11,196,414	(4,790,814)	70%
Licenses and Permits	4,635,740	3,534,657	(1,101,083)	76%
Fines and Forfeits	339,250	297,084	(42,166)	88%
Interest earned on Investments	1,185,179	833,181	(351,998)	70%
Miscellaneous	5,368,818	4,079,964	(1,288,854)	76%
FY 2013 Net School Spending Shortfall (a.)	27,374,666	27,374,666	-	100%
Stabilization Reserves	7,350,000	7,350,000	-	100%
Other Financing Sources	4,295,020	4,295,020	-	100%
Total Revenues and Other Sources	599,305,850	461,058,103	(138,247,748)	77%

Expenditures and Other Uses:

General government	20,340,327	14,286,741	6,053,586	70%
Public safety				
Police	38,776,603	27,300,121	11,476,482	70%
Fire	19,486,362	13,937,526	5,548,836	72%
Centralized Dispatch	1,738,594	977,698	760,896	56%
Other	3,376,166	2,459,579	916,587	73%
Health and Welfare	5,157,721	3,583,690	1,574,031	69%
Public works	10,227,390	9,392,308	835,083	92%
Education	385,243,389	262,339,464	122,903,925	68%
Culture and recreation	11,697,811	9,052,800	2,645,011	77%
Pension and fringe	52,611,269	45,396,763	7,214,506	86%
State and district assessments	3,245,637	2,450,068	795,569	75%
Debt Service	40,759,110	39,390,705	1,368,405	97%
Pay as you go Capital	2,113,020	1,473,516	639,504	70%
Other Financing Use - Trash Enterprise Supplement	4,532,450	4,532,450	-	100%
Total Expenditures and Other Uses	599,305,850	436,573,429	162,732,421	73%

Excess (deficiency) of revenues
and other sources over
expenditures and other uses

\$	-	\$	24,484,674	\$	24,484,674
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(a.) The FY 2013 Net School Spending Requirement shortfall must be appropriated in the School Budget pursuant to Chapter 70. Section 11 of the Education Reform Act of 1993.

CITY OF SPRINGFIELD, MASSACHUSETTS
Budget and Actual - General Fund
Expenditures and Encumbrances
For the period ended
03/31/14

Expenditures and Other Uses:	Original Budget	Transfers In/(Out)	Revised Budget	Expenditure	Encumbrance	Variance Over/(Under)	%
General government	19,872,315	468,012	20,340,327	12,792,240	1,494,501	6,053,586	70%
Public safety							
Police	38,776,603	-	38,776,603	26,835,701	464,420	11,476,482	70%
Fire	19,486,362	-	19,486,362	13,759,953	177,574	5,548,836	72%
Centralized Dispatch	1,738,594	-	1,738,594	976,798	900	760,896	56%
Other	3,297,832	78,334	3,376,166	2,268,323	191,256	916,587	73%
Health and Welfare	5,169,721	(12,000)	5,157,721	3,579,686	4,004	1,574,031	69%
Public works	10,227,390	-	10,227,390	9,028,919	363,388	835,083	92%
Education	357,868,723	27,374,666	385,243,389	244,248,190	18,091,274	122,903,925	68%
Culture and recreation	11,697,811	-	11,697,811	8,122,700	930,100	2,645,011	77%
Pension and fringe	53,111,269	(500,000)	52,611,269	45,396,763	-	7,214,506	86%
State and district assessments	3,245,637	-	3,245,637	2,387,057	63,011	795,569	75%
Debt Service	40,759,110	-	40,759,110	39,390,705	-	1,368,405	97%
Pay as you go Capital	2,095,020	18,000	2,113,020	397,341	1,076,175	639,504	70%
Other Financing Use - Trash Enterprise Supplement	4,532,450	-	4,532,450	4,532,450	-	-	100%
Total Expenditures and Other Uses	571,878,836	27,427,012	599,305,850	413,716,825	22,856,604	162,732,421	73%



City of Springfield

ADOPTED

Meeting: 05/05/14 07:00 PM
Initiator: Chris Kulig
Sponsors: Mayor Domenic J. Sarno
DOC ID: 2589

4.2

CDBG Grant - FY14 - No Match - \$3.6M (Mayor Sarno)

WHEREAS, the Office of Community Development ("Department") has been awarded a "Community Development Block Grant" of \$3,656,997.00 from the U.S. Office of Housing and Urban Development; and

WHEREAS, the purpose of the grant program is to fund local community development activities such as affordable housing, anti-poverty programs, and infrastructure development; and

WHEREAS, the Department intends to use the grant funds to support the City's Community Development Block Grant Action Plan; and

WHEREAS, the Department has accepted the grant and requests authorization from the City Council and the Mayor to expend the grant funds listed below for the purposes of such grants; and

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the grant funds listed herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws Ch. 44, Sec. 53A, that the City Council approves the expenditure by the Department of the grant funds listed below for the purposes of such grant, subject to the approval of the Mayor, and the grant funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the grant without further appropriation:

2014 Community Development Block Grant - \$3,656,997

RESULT: PASSED BY VOICE VOTE



OFFICE OF THE ASSISTANT SECRETARY FOR
COMMUNITY PLANNING AND DEVELOPMENT

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
WASHINGTON, DC 20410-7000

March 18, 2014

The Honorable Domenic J. Sarno
Mayor of Springfield
36 Court St Rm 222
Springfield, MA 01103-1687

Dear Mayor Sarno:

I am pleased to inform you of your jurisdiction's Fiscal Year (FY) 2014 allocations for the Office of Community Planning and Development's (CPD) formula programs, which provide funding for housing, community and economic development activities, and assistance for low- and moderate-income persons and special populations across the country. President Obama signed Public Law 113-76 on January 17, 2014, which includes FY 2014 funding for these programs. Your jurisdiction's FY 2014 available amounts are:

Community Development Block Grant (CDBG)	\$3,656,997
HOME Investment Partnerships (HOME)	\$1,134,415
Housing Opportunities for Persons with AIDS (HOPWA)	\$454,567
Emergency Solutions Grants (ESG)	\$305,439

This letter also highlights a few important issues. First, a new requirement regarding the use of CDBG funds was placed in the FY 2014 HUD appropriation bill. A metropolitan city, urban county, unit of general local government, or Indian tribe, or insular area that directly or indirectly receives CDBG funds may not sell, trade, or otherwise transfer all or any portion of such funds to another such entity in exchange for any other funds, credits or non-Federal considerations, but must use such funds for activities eligible under Title I of the Act. Also, as you may know, the CDBG program marks its 40th anniversary this year; please watch for events to celebrate its achievements.

In addition, please note that Congress increased the FY 2014 appropriation for ESG by 16% from the FY 2013 allocation to \$250 million.

Finally, if you would like assistance from CPD in redesigning, prioritizing or targeting your programs, either you or the head of the agency that administers your program may request technical assistance by visiting the OneCPD Resource Exchange (www.onecpd.info) and clicking the Technical Assistance tab.

RECEIVED
APR 03 2014
BY: _____

CPD looks forward to working with you in partnership to successfully meet the challenges we face. Please contact your local CPD office if you or your staff has any questions or comments.

Sincerely,

A handwritten signature in black ink that reads "Mark Johnston". The signature is written in a cursive, flowing style.

Mark Johnston
Deputy Assistant Secretary
for Special Needs Program



REQUEST FOR GRANT SETUP

This form and the required attachments are required by the Office of the City Comptrollers before a Grant Fund and related accounts will be created in MUNIS. Please do not use this form for requesting a non-grant related account to be created – use the Request for New Account form instead. Please return this form and the required attachments to the Office of the City Comptrollers.

All fields are mandatory.

Date of Request	4/3/2014
Department Requesting Grant Setup	Comm Dev
Department Phone # (Please include extension)	6082
Name and Title of Person to Contact in Case of Questions	Cathy Buono

Was this Grant previously setup for a prior fiscal year?
If yes, please indicate your previous project number: 63114

If this is a new Grant, have you filled out the "Approval to apply for a grant" Form?
(Y/N) If yes, please attach a copy of the Approved Form.

Grant Type:

	State – Highway
	Federal Pass-Through DOE– School
	Federal Direct– School
X	Federal – City
	State DOE– School
	State Other – School
	State – City
	Private/Other

Grant Name: CDBG Entitlement

Total Grant Amount Awarded: \$3,656,997.00

Is this a Reimbursable Grant?

(Y/N) yes

A Reimbursable Grant is defined as one that requires that you pay for expenses first and then you apply to the grantor for a reimbursement of the exact amount actually expended.

If it is a Reimbursable Grant, please enter Grantor contact information or the CID # if Grantor is already in the customer file:

Entity Name	US Department of HUD
Contact Person	Paula Newcomb
Street Address	10 Causeway Street
City, State, Zip Code	Springfield, MA
Telephone	617-994-8378
Fax	617-565-5442
E-Mail	Paula.A.-Newcomb@hud.gov

Actual Award Date 3/18/2014

Board Approval Date

Start Date 7/1/2014

Expiration Date 6/30/2016

Renewal Action Date (optional)

If there are any Matching Funds:

Type

Percent

Amount

Comments re: Description/Purpose of Grant
Community Development Block Grant Entitlement Funds

Comments re: Conditions/Restrictions of Grant

If this is a Federal Grant, enter CFDA#: 14.218

If applicable enter the State ID # :

What is the required drawdown frequency?

(Ex: Monthly, Quarterly) monthly

If payment is to be sent by Grantor as a Wire,

Please enter any wire reference/identification # that may be used (if known)

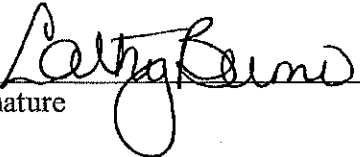
Please list all object codes needed for the grant.
(Attach additional sheets if additional orgs and roll-ups are needed):

Org Code: please set up the same as project #63114

Object Codes:

Budget Roll-Up Codes:

I hereby attest that under the penalties of Chapter 656, I will adhere to all regulations in this grant agreement. I am responsible for timely and accurate reimbursements in the amounts listed above.



Signature

4-3-14
Date

Please attach the following documents:

- ☐ Signed Approval to Apply for a Grant Form
- ☐ Grant Award Letter
- ☐ City Council/Mayor Approval
- ☐ Any other relevant documentation

This Form and all relevant attachments will be scanned and attached in the Grant Maintenance module in MUNIS and can be viewed or printed at your convenience.



City of Springfield

ADOPTED

Meeting: 05/05/14 07:00 PM
Initiator: Chris Kulig
Sponsors: Mayor Domenic J. Sarno
DOC ID: 2588

4.3

HUD Continuum of Care Grant - No Match - \$1.9M (Mayor Sarno)

WHEREAS, the Office of Housing ("Department") has been awarded a grant in the amount of \$1,914,501 from US Department of Housing and Urban Development; and

WHEREAS, the funds provided are intended to be used to improve the lives of homeless men, women, and children through local planning efforts and through direct housing and service programs; and

WHEREAS, the Department intends to use the grant funds for the purposes as requested by the donor; and

WHEREAS, the Department has accepted the donation and requests authorization from the City Council and the Mayor to expend the donation funds listed below for the purposes of such donation; and

WHEREAS, the Acting Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the donation funds listed herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws Ch. 44, sec. 53A, that the City Council approves the expenditure by the Department of the grant funds listed below for the purposes of such grant, subject to the approval of the Mayor, and the grant funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the grant without further appropriation:

HUD Continuum of Care grant: \$ 1,914,501.00

RESULT: PASSED BY VOICE VOTE

StateCoC NameProject Name

Welcome Home 4

PROGRAM

CoCR

Awarded Amount

\$47,520

MA-503 Total :**\$1,496,610****MA-504 - Springfield/Holyoke/Chicopee/Westfield/Hampden County CoC**

FOH Worthington House Campus	CoCR	\$22,679
Gandara - SHINE Program	CoCR	\$189,235
HMIS	CoCR	\$29,732
HRU Next Step	CoCR	\$281,784
MHA - Safe Havens	CoCR	\$98,536
MHA Annie's House	CoCR	\$179,369
MHA Leahy House	CoCR	\$97,847
MHA S+C SRA 48	CoCR	\$465,470
MLKFS - Project Permanence	CoCR	\$142,431
Open Pantry - Tranquility House	CoCR	\$38,854
Providence Ministries Loreto House	CoCR	\$73,693
RVCC - HIV/AIDS Residential Support	CoCR	\$173,656
Samaritan Inn Transition Program	CoCR	\$99,621
SMOC - Bowdoin Street	CoCR	\$21,594

MA-504 Total :**\$1,914,501****MA-505 - New Bedford CoC**

City of New Bedford HMIS Project	CoCR	\$29,524
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Attachment: COC FY15 \$1.9m (2588 : HUD Continuum of Care Grant - No Match - \$1.9M)

StateCoC NameProject Name

	<u>PROGRAM</u>	<u>Awarded Amount</u>
Donovan House	CoCR	\$194,425
Family Preservation Program	CoCR	\$250,651
Graduate Program	CoCR	\$96,257
Portico	CoCR	\$615,341
Prism	CoCR	\$206,174
Step Up	CoCR	\$269,753
Welcome Home	CoCR	\$162,865
MA-505 Total :		\$1,824,990

MA-506 - Worcester City & County CoC

Aurora	CoCR	\$192,303
Catharine Street	CoCR	\$39,590
Central Massachusetts Housing Options	CoCR	\$82,503
CHAIN	CoCR	\$200,421
Family Housing for the Disabled	CoCR	\$253,221
Foundations Transitional Housing	CoCR	\$360,106
Genesis Supportive Housing	CoCR	\$140,528
Green House	CoCR	\$122,172
HIV Supportive Housing	CoCR	\$694,386
Home Again	CoCR	\$200,309
Homeless Management Information System	CoCR	\$106,999

Attachment: COC FY15 \$1.9m (2588 : HUD Continuum of Care Grant - No Match - \$1.9M)

StateCoC NameProject Name

	<u>PROGRAM</u>	<u>Awarded Amount</u>
Leighton Street	CoCR	\$97,015
North County Sober Housing	CoCR	\$36,620
North County Supportive Housing	CoCR	\$107,053
Oasis House	CoCR	\$251,683
Safe Haven	CoCR	\$370,862
SMOC Greater Worcester Housing Connection SHP	CoCR	\$161,881
South County Homeless Project	CoCR	\$147,160
Supportive Housing for the Disabled	CoCR	\$239,774
Unity House	CoCR	\$50,647
Worcester County Leased Housing	CoCR	\$1,414,664
Worcester Shelter Plus Care	CoCR	\$289,627
Worcester Transitional Housing Consortium	CoCR	\$477,145
MA-506 Total :		\$6,036,669
<u>MA-507 - Pittsfield/Northampton/Berkshire, Franklin, Hampshire Counties CoC</u>		
3 County CoC HMIS Project	CoCR	\$68,079
A Positive Place	CoCR	\$112,396
Adult Independant Living Program	CoCR	\$43,412
Berkshire CoC HMIS Project	CoCR	\$12,000
Family Life Support Permanent Housing	CoCR	\$30,157
Family Life Support Permanent Supportive Housing for Disabled Families	CoCR	\$53,450

Attachment: COC FY15 \$1.9m (2588 : HUD Continuum of Care Grant - No Match - \$1.9M)

StateCoC NameProject Name

	<u>PROGRAM</u>	<u>Awarded Amount</u>
Franklin Hampshire PH	CoCR	\$105,212
Louison House	CoCR	\$139,091
Our Friend's House	CoCR	\$35,645
Project Reach	CoCR	\$20,816
Shelter Plus Care North	CoCR	\$175,887
Summer Street PH 1	CoCR	\$28,472
SummerStreet PH 2	CoCR	\$27,744
Veteran's Village	CoCR	\$52,527
MA-507 Total :		\$904,888
MA-508 - Lowell CoC		
House of Hope, Inc.	CoCR	\$90,038
Lowell Transitional Living Center Case Management	CoCR	\$66,224
Pathfinder Apartments	CoCR	\$80,480
Pathfinder PSH	CoCR	\$396,700
MA-508 Total :		\$633,442
MA-509 - Cambridge CoC		
AAC: ETP for Men with HIV/AIDS	CoCR	\$28,132
AAC: ETP for Women with HIV/AIDS	CoCR	\$32,159
AAC: Youth Supportive Housing Program	CoCR	\$47,562
Cambridge Coordinated Intake	CoCR	\$37,624

Attachment: COC FY15 \$1.9m (2588 : HUD Continuum of Care Grant - No Match - \$1.9M)

StateCoC NameProject Name

	<u>PROGRAM</u>	<u>Awarded Amount</u>
Cambridge Dedicated HMIS	CoCR	\$20,230
CASCAP: Fiduciary Services	CoCR	\$15,526
CASPAR: First Step Street Outreach	CoCR	\$136,378
CASPAR: First Step Street Outreach	CoCR	\$45,005
CASPAR: GROW House Transitional Program	CoCR	\$51,555
CHA: St. Paul's Residence PSH	CoCR	\$7,763
Eliot CHS: First Step Street Outreach MH Expansion	CoCR	\$50,510
Heading Home: Cambridge Homeless to Housing PSH	CoCR	\$230,483
Heading Home: Cambridge Stepping Stone PSH	CoCR	\$84,957
Heading Home: Midpoint PSH	CoCR	\$58,154
Heading Home: My Place PSH	CoCR	\$83,123
Heading Home: Solid Ground PSH	CoCR	\$84,946
Heading Home: Welcome Home	CoCR	\$172,859
HomeStart: Field-Based Case Management	CoCR	\$53,077
HomeStart: Going Home PSH	CoCR	\$74,839
HomeStart: Housing Resource Team	CoCR	\$149,245
HomeStart: Key PSH	CoCR	\$716,458
HomeStart: Open Door PSH	CoCR	\$446,812
HomeStart: Safe Home PSH	CoCR	\$86,935

Attachment: COC FY15 \$1.9m (2588 : HUD Continuum of Care Grant - No Match - \$1.9M)

StateCoC NameProject Name

	<u>PROGRAM</u>	<u>Awarded Amount</u>
New Communities: 116 Norfolk St. PSH	CoCR	\$17,540
PRA: YMCA SRO Project	CoCR	\$300,550
SLS: CLASP Legal Assistance Project	CoCR	\$52,056
TRA for Families with HIV/AIDS	CoCR	\$116,097
TRA for Individuals with Disabilities	CoCR	\$117,947
Transition House: Safe Place PSH	CoCR	\$15,215
Transition House: T-House PSH	CoCR	\$176,649
Transition House: T-House TLP	CoCR	\$57,750
Vinfen: Cambridge CBFS Leasing	CoCR	\$45,334

MA-509 Total :**\$3,613,470****MA-510 - Gloucester/Haverhill/Salem/Essex County CoC**

100 Winter Street Housing	CoCR	\$28,667
Bethel Transitional Housing and Employment Program NSHC	CoCR	\$104,036
Campus Apartments	CoCR	\$168,011
Emerson Street Shelter Plus Care	CoCR	\$130,660
HMIS Project 2013	CoCR	\$42,000
Home Together	CoCR	\$81,742
Jericho House Safe Haven	CoCR	\$260,704
Mainstream Housing	CoCR	\$222,793
River House	CoCR	\$33,859

Attachment: COC FY15 \$1.9m (2588 : HUD Continuum of Care Grant - No Match - \$1.9M)

StateCoC NameProject Name

	<u>PROGRAM</u>	<u>Awarded Amount</u>
Seeds of Hope FY13	CoCR	\$95,414
transitions	CoCR	\$215,172
Veterans Campus	CoCR	\$138,055
Welcome Home 1	CoCR	\$73,165
Winter Street Shelter Plus Care	CoCR	\$65,330
MA-510 Total :		\$1,659,608
MA-511 - Quincy/Weymouth CoC		
BCIJ Program	CoCR	\$954,307
DEFGH Program	CoCR	\$701,042
Fr. McCarthy's Family Project Consolidated	CoCR	\$976,284
Fran's Project Consolidated	CoCR	\$268,013
HMIS	CoCR	\$70,873
Louis Project	CoCR	\$55,281
Norm's Project	CoCR	\$129,149
Paula's House	CoCR	\$104,889
South Shore Housing and Employment Project	CoCR	\$88,157
MA-511 Total :		\$3,347,995
MA-513 - Malden/Medford CoC		
Disabled Family Leasing Expansion	CoCR	\$64,884
Disabled Family Leasing Expansion II	CoCR	\$71,492

Attachment: COC FY15 \$1.9m (2588 : HUD Continuum of Care Grant - No Match - \$1.9M)

StateCoC NameProject Name

	<u>PROGRAM</u>	<u>Awarded Amount</u>
Disabled Family Leasing I	CoCR	\$134,565
Kaszanek Transitional House	CoCR	\$173,961
MA - 513 CoC HMIS Project	CoCR	\$6,816
Mobile Homeless Outreach Team	CoCR	\$172,458
Somerville	CoCR	\$549,701
Somerville Stepping Stones 2	CoCR	\$177,409
Tri-City (Malden) Shelter + Care	CoCR	\$124,916
Tri-City Stepping Stones	CoCR	\$223,147
Washington Street Residence	CoCR	\$88,104
MA-513 Total :		\$1,787,453
MA-515 - Fall River CoC		
A Loving Home	CoCR	\$190,225
A New Home	CoCR	\$142,740
CHAOS	CoCR	\$335,359
Francis House	CoCR	\$169,419
Homeless Management Information System	CoCR	\$32,662
Next Step Home Program	CoCR	\$425,338
Project New Beginnings	CoCR	\$38,520
Second Chances	CoCR	\$78,779
Stone Residence	CoCR	\$369,276

Attachment: COC FY15 \$1.9m (2588 : HUD Continuum of Care Grant - No Match - \$1.9M)

StateCoC NameProject Name

Thresholds

PROGRAM

CoCR

Awarded Amount

\$40,591

MA-515 Total :**\$1,822,909****MA-516 Massachusetts Balance of State (BOS) CoC**

Aggressive Treatment and Relapse Prevention Program (ATARP)	CoCR	\$692,580
Alexander Street	CoCR	\$34,075
Bedford Veterans Quarters	CoCR	\$64,117
Bethel Transitional Housing and Employment Program	CoCR	\$67,671
Brookside Terrace S+C	CoCR	\$218,115
Community Housing Initiative	CoCR	\$128,400
Community Housing S+C	CoCR	\$637,315
Corley's Project	CoCR	\$75,114
Essex North A SHP Leasing	CoCR	\$41,575
FBMS - Families	CoCR	\$208,468
Greater Boston Mobile Stabilization Team	CoCR	\$198,955
Greater Boston Sponsor Based S+C	CoCR	\$740,297
Greater Boston Tenant Based S+C	CoCR	\$909,434
HMIS Continuous Quality Improvement	CoCR	\$85,600
HOAP S+C	CoCR	\$323,055
Home Again	CoCR	\$44,647
Home at	CoCR	\$44,572

Attachment: COC FY15 \$1.9m (2588 : HUD Continuum of Care Grant - No Match - \$1.9M)

StateCoC NameProject Name

	<u>PROGRAM</u>	<u>Awarded Amount</u>
Homeless Legal Services	CoCR	\$14,991
Homes for Veterans	CoCR	\$74,514
Journey to Success	CoCR	\$278,764
JRI Supported Housing - Hope for Families	CoCR	\$99,375
Julie House	CoCR	\$92,282
Lawrence HMIS II	CoCR	\$65,863
Lincoln St	CoCR	\$83,161
METROWEST LEASED HOUSING	CoCR	\$109,358
Metrowest SH	CoCR	\$122,516
Mobile Resource Team	CoCR	\$518,985
NEW BEGINNINGS	CoCR	\$120,222
North East Scattered Site Tenancy S+C	CoCR	\$155,986
Oxford House	CoCR	\$33,915
Post-Acute Treatment Services / Pre-Recovery Services (PDPR)	CoCR	\$508,899
Project Home S+C	CoCR	\$48,189
Projecto Opciones	CoCR	\$210,161
Safe Haven	CoCR	\$143,086
Scattered Site Transitional Apartment Project	CoCR	\$936,080
Supportive Occupant Services	CoCR	\$80,862

Attachment: COC FY15 \$1.9m (2588 : HUD Continuum of Care Grant - No Match - \$1.9M)

StateCoC NameProject Name

	<u>PROGRAM</u>	<u>Awarded Amount</u>
The Devens Project	CoCR	\$159,759
Vietnam Veterans Workshop	CoCR	\$224,086
YWCA Fina House Project	CoCR	\$21,552
YWCA of Greater Lawrence OASIS Project	CoCR	\$188,308
MA-516 Total :		\$8,804,904
MA-517 - Somerville CoC		
Better Homes	CoCR	\$174,455
Better Homes 2	CoCR	\$434,209
Cross Street Housing	CoCR	\$14,341
FirstStep	CoCR	\$153,666
Home for Good	CoCR	\$9,810
Next Step Transitional Housing	CoCR	\$23,540
Passages Case Management Program	CoCR	\$198,316
Passages Expansion Case Management Program	CoCR	\$40,773
Shelter Plus Care	CoCR	\$143,370
ShortStop THP	CoCR	\$240,315
Sobriety and Stability	CoCR	\$140,544
Sobriety and Stability II	CoCR	\$244,710
Somerville Better Homes 3	CoCR	\$140,169
Somerville Stepping Stones	CoCR	\$76,808

Attachment: COC FY15 \$1.9m (2588 : HUD Continuum of Care Grant - No Match - \$1.9M)

StateCoC NameProject Name

	<u>PROGRAM</u>	<u>Awarded Amount</u>
St. Catherine's Transistional Program	CoCR	\$51,943
Temple / Mystic	CoCR	\$18,056

MA-517 Total :**\$2,105,025****MA-518 - Brookline/Newton CoC**

1043-45 Beacon Street	CoCR	\$28,002
Brookline Rental Assistance for the Chronically Homeless	CoCR	\$43,480
Brookline Rental Assistance for the Chronically Homeless II	CoCR	\$95,705
Brookline SHP Leasing	CoCR	\$31,607
Homeless Families and Adults Support Services Program	CoCR	\$64,240
Newton I SH	CoCR	\$163,550
Newton II SH	CoCR	\$161,989
Supportive Housing TSS1	CoCR	\$63,344
Supportive Housing TSS2	CoCR	\$202,615
TSS1 Garfield House	CoCR	\$94,045
TSS1 Therapeutic AfterSchool Program	CoCR	\$65,810
Waltham Supportive Housing	CoCR	\$85,872
Watertown SH	CoCR	\$85,872
Watertown Waltham Rental Assistance for the Chronically Homeless	CoCR	\$198,246

MA-518 Total :**\$1,384,377****MA-519 - Attleboro/Taunton/Bristol County CoC**

Attachment: COC FY15 \$1.9m (2588 : HUD Continuum of Care Grant - No Match - \$1.9M)

StateCoC NameProject Name

	<u>PROGRAM</u>	<u>Awarded Amount</u>
Beacon of Hope	CoCR	\$64,413
Bridge House	CoCR	\$30,000
Continuum of Care Program	CoCR	\$25,956
Homes With Heart	CoCR	\$174,442
Keystone	CoCR	\$32,028
MAAT New Start Transitional Living Program	CoCR	\$91,147
Moving Forward	CoCR	\$60,000
New Horizons	CoCR	\$286,501
Path to Independence	CoCR	\$110,134
MA-519 Total :		\$874,621
MA-520 - Brockton/Plymouth City & County CoC		
Greater Plymouth Area Supportive Housing Program	CoCR	\$43,241
HMIS Brockton	CoCR	\$42,134
My Home I and II	CoCR	\$172,422
Secure Homes Consolidated Program	CoCR	\$518,540
Supportive Housing for Families	CoCR	\$83,064
Supportive Housing for Families II	CoCR	\$84,991
Work Express Housing	CoCR	\$108,029
MA-520 Total :		\$1,052,421
Massachusetts Total :		\$63,475,716

Attachment: COC FY15 \$1.9m (2588 : HUD Continuum of Care Grant - No Match - \$1.9M)

**Fiscal Year 2013
Continuum of Care Competition
Homeless Assistance Award Report**

StateCoC NameProject NamePROGRAMAwarded Amount**Massachusetts****MA-500 - Boston CoC**

Bay Cove Human Services, Inc. – Home At Last	CoCR	\$503,070
BHA SRO Program	CoCR	\$342,966
Boston CoC Homeless Management Information System	CoCR	\$313,290
Boston Health Care for the Homeless Program - Mental Health/Substance Abuse Team	CoCR	\$203,699
Boston Public Health Commission - Project SOAR	CoCR	\$210,245
Boston Public Health Commission - Serving Ourselves	CoCR	\$644,939
Boston Rescue Mission, Inc. - On The Job	CoCR	\$56,839
Boston Rescue Mission, Inc. - Post Detox Network	CoCR	\$200,000
Brookview House, Inc. - New Path	CoCR	\$179,363
Casa Myrna Vazquez, Inc. – Transitional Living Program	CoCR	\$348,562
Dimock Community Services Corporation - Fort Street	CoCR	\$204,878
Eliot Community Human Services - Newbury Street Safe Haven	CoCR	\$28,890
Elizabeth Stone House, Inc. - Transitional Housing Program	CoCR	\$156,307
FamilyAid Boston - Home Advantage Collaborative	CoCR	\$644,237
Greater Boston Legal Services - Project New Beginnings	CoCR	\$100,000
Heading Home, Inc. - Boston Homeless to Housing	CoCR	\$157,909

Attachment: COC FY15 \$1.9m (2588 : HUD Continuum of Care Grant - No Match - \$1.9M)

StateCoC NameProject Name

	<u>PROGRAM</u>	<u>Awarded Amount</u>
HEARTH, Inc. - Elder Shelter to Home Program	CoCR	\$191,104
HomeStart, Inc. – Chronic Consolidated Leasing	CoCR	\$1,399,140
HomeStart, Inc. - Project Link	CoCR	\$239,252
HomeStart, Inc. - Starting Out	CoCR	\$221,371
HomeStart, Inc. - The Apartment Connection	CoCR	\$1,464,825
HomeStart, Inc. - The Welcome Home Project	CoCR	\$535,556
Interseminarian Project Place, Inc. – Consolidated Employment Training Program	CoCR	\$146,014
Kit Clark Senior Services, Inc. - Walnut Community House	CoCR	\$81,390
Little Sisters of the Assumption d/b/a Project Hope – Collaborative Shelter Program	CoCR	\$250,496
Massachusetts Housing & Shelter Alliance, Inc. - Home and Healthy for Good	CoCR	\$371,702
Massachusetts Housing & Shelter Alliance, Inc. - Home Front	CoCR	\$203,763
Metropolitan Boston Housing Partnership, Inc. - 1994 Tenant Based Rental Assistance	CoCR	\$844,506
Metropolitan Boston Housing Partnership, Inc. - 2005 Project Based Rental Assistance	CoCR	\$40,143
Metropolitan Boston Housing Partnership, Inc. - 2006 Sponsor Based Rental Assistance	CoCR	\$53,494
Metropolitan Boston Housing Partnership, Inc. - Consolidated Sponsor Based Rental Assistance	CoCR	\$2,076,116
Metropolitan Boston Housing Partnership, Inc. - Consolidated Tenant Based Rental Assistance	CoCR	\$3,731,771
Metropolitan Boston Housing Partnership, Inc. - Families at Home	CoCR	\$1,099,181
Metropolitan Boston Housing Partnership, Inc.- 1994 Sponsor Based Rental Assistance	CoCR	\$166,820
Metropolitan Boston Housing Partnership, Inc.- 1999 Tier 1 Project Based Rental Assistance	CoCR	\$133,967

Attachment: COC FY15 \$1.9m (2588 : HUD Continuum of Care Grant - No Match - \$1.9M)

StateCoC NameProject Name

	<u>PROGRAM</u>	<u>Awarded Amount</u>
Metropolitan Boston Housing Partnership, Inc.- 1999 Tier 2 Project Based Rental Assistance	CoCR	\$240,860
Metropolitan Boston Housing Partnership, Inc.- 2000 Project Based Rental Assistance	CoCR	\$48,922
New England Center for Homeless Veterans - Project Access	CoCR	\$191,745
New England Center for Homeless Veterans - Transitional Housing Program	CoCR	\$235,227
Pine Street Inn - First Home	CoCR	\$115,345
Pine Street Inn - Hope to Home	CoCR	\$331,140
Pine Street Inn - IMPACT Employment Services	CoCR	\$483,570
Pine Street Inn, Inc. - Chronically Homeless Housing	CoCR	\$335,301
Pine Street Inn, Inc. - Long Term Stayers Housing	CoCR	\$602,338
Pine Street Inn, Inc. - Project NeighBOR	CoCR	\$316,619
Pine Street Inn, Inc. – REACH Consolidated	CoCR	\$1,298,406
Pine Street Inn, Inc. - THP	CoCR	\$271,819
Saint Francis House, Inc. - Moving Ahead Program	CoCR	\$301,276
YMCA of Greater Boston - THP	CoCR	\$68,907
MA-500 Total :		\$22,387,280
MA-502 - Lynn CoC		
Bridgewell Rep Payee, SCC, VIP Shelter Nuuse-Case Manager	CoCR	\$205,250
Bridgewell, LSA, PC PHB	CoCR	\$116,962
Bridgewell, SCC, VIP, CVH	CoCR	\$94,527
HousingWorks, Inc. HMIS	CoCR	\$12,352

Attachment: COC FY15 \$1.9m (2588 : HUD Continuum of Care Grant - No Match - \$1.9M)

StateCoC NameProject Name

	<u>PROGRAM</u>	<u>Awarded Amount</u>
LEO, Housing Search Worker	CoCR	\$40,614
Lynn Shelter Plus Care	CoCR	\$759,604
Lynn Shelter Plus Care II	CoCR	\$230,822
Neighborhood Legal Services, Inc.	CoCR	\$44,141
Project COPE, Inc. PH	CoCR	\$88,219
Project COPE, Inc. TH	CoCR	\$203,167
YMCA SRO PH	CoCR	\$28,895
MA-502 Total :		\$1,824,553
MA-503 - Cape Cod Islands CoC		
Cape Cod Housing Expansion	CoCR	\$22,521
Cape Cod Supported Housing	CoCR	\$225,214
Cape Homes III	CoCR	\$210,793
Cape Regional Housing Initiative	CoCR	\$300,970
Foley House	CoCR	\$71,134
HMIS	CoCR	\$67,696
Housing First	CoCR	\$372,553
Pilot Plus	CoCR	\$37,878
Spring Street	CoCR	\$60,605
Welcome Home 2	CoCR	\$22,176
Welcome Home 3	CoCR	\$57,550

Attachment: COC FY15 \$1.9m (2588 : HUD Continuum of Care Grant - No Match - \$1.9M)



REQUEST FOR GRANT SETUP

This form and the required attachments are required by the Office of the City Comptrollers before a Grant Fund and related accounts will be created in MUNIS. Please do not use this form for requesting a non-grant related account to be created – use the Request for New Account form instead. Please return this form and the required attachments to the Office of the City Comptrollers.

All fields are mandatory.

Date of Request	4/14/2014
Department Requesting Grant Setup	Housing
Department Phone # (Please include extension)	6082
Name and Title of Person to Contact in Case of Questions	Cathy Buono
Was this Grant previously setup for a prior fiscal year?	
If yes, please indicate your previous project number: 66514	
If this is a new Grant, have you filled out the “Approval to apply for a grant” Form?	
(Y/N)	If yes, please attach a copy of the Approved Form.

Grant Type:

	State – Highway
	Federal Pass-Through DOE– School
	Federal Direct– School
X	Federal – City
	State DOE– School
	State Other – School
	State – City
	Private/Other

Grant Name: COC-Homeless Assistance

Total Grant Amount Awarded: \$ 1,914,501.00

Is this a Reimbursable Grant?

(Y/N) yes

A Reimbursable Grant is defined as one that requires that you pay for expenses first and then you apply to the grantor for a reimbursement of the exact amount actually expended.

If it is a Reimbursable Grant, please enter Grantor contact information or the CID # if

Grantor is already in the customer file:

Entity Name	US Dept. of HUD
Contact Person	Paula Newcomb
Street Address	10 Causeway Street
City, State, Zip Code	Boston, MA
Telephone	617-994-8378
Fax	617-565-5442
E-Mail	Paula_A._Newcomb@hud.gov

Actual Award Date 4/1/2014

Board Approval Date

Start Date 7/1/2014

Expiration Date 6/30/2016

Renewal Action Date (optional)

If there are any Matching Funds:

Type

Percent

Amount

Comments re: Description/Purpose of Grant

Homeless Assistance Funding

Comments re: Conditions/Restrictions of Grant

If this is a Federal Grant, enter CFDA#: 14.235

If applicable enter the State ID # :

What is the required drawdown frequency?

(Ex: Monthly, Quarterly) monthly

If payment is to be sent by Grantor as a Wire,

Please enter any wire reference/identification # that may be used (if known)

Attachment: COC FY15 \$1.9m (2588 : HUD Continuum of Care Grant - No Match - \$1.9M)

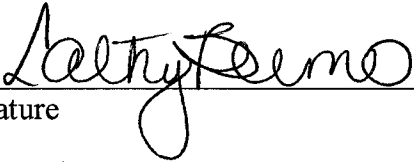
Please list all object codes needed for the grant.
(Attach additional sheets if additional orgs and roll-ups are needed):

Org Code: please set up identical to project #66514

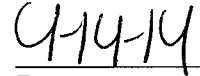
Object Codes:

Budget Roll-Up Codes:

I hereby attest that under the penalties of Chapter 656, I will adhere to all regulations in this grant agreement. I am responsible for timely and accurate reimbursements in the amounts listed above.



Signature



Date

Please attach the following documents:

- ☐ Signed Approval to Apply for a Grant Form
- ☐ Grant Award Letter
- ☐ City Council/Mayor Approval
- ☐ Any other relevant documentation

This Form and all relevant attachments will be scanned and attached in the Grant Maintenance module in MUNIS and can be viewed or printed at your convenience.



City of Springfield

ADOPTED

Meeting: 05/05/14 07:00 PM
Initiator: Chris Kulig
Sponsors: Mayor Domenic J. Sarno
DOC ID: 2590

4.4

HOME Grant FY14 - No Match - \$1.1M (Mayor Sarno)

WHEREAS, the Office of Community Development ("Department") has been awarded a "HOME Grant" of \$1,134,415.00 from the U.S. Office of Housing and Urban Development; and

WHEREAS, the purpose of the grant program is to provide affordable housing for low- income households; and

WHEREAS, the Department intends to use the grant funds to provide funds to first-time homeowners, tenant-based rental assistance, project based homeownership and rehab owner and rental properties; and

WHEREAS, the Department has accepted the grant and requests authorization from the City Council and the Mayor to expend the grant funds listed below for the purposes of such grants; and

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the grant funds listed herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws Ch. 44, Sec. 53A, that the City Council approves the expenditure by the Department of the grant funds listed below for the purposes of such grant, subject to the approval of the Mayor, and the grant funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the grant without further appropriation:

2014 HOME Grant Program - \$1,134,415

RESULT: PASSED BY VOICE VOTE



OFFICE OF THE ASSISTANT SECRETARY FOR
COMMUNITY PLANNING AND DEVELOPMENT

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
WASHINGTON, DC 20410-7000

March 18, 2014

The Honorable Domenic J. Sarno
Mayor of Springfield
36 Court St Rm 222
Springfield, MA 01103-1687

Dear Mayor Sarno:

I am pleased to inform you of your jurisdiction's Fiscal Year (FY) 2014 allocations for the Office of Community Planning and Development's (CPD) formula programs, which provide funding for housing, community and economic development activities, and assistance for low- and moderate-income persons and special populations across the country. President Obama signed Public Law 113-76 on January 17, 2014, which includes FY 2014 funding for these programs. Your jurisdiction's FY 2014 available amounts are:

Community Development Block Grant (CDBG)	\$3,656,997
HOME Investment Partnerships (HOME)	\$1,134,415
Housing Opportunities for Persons with AIDS (HOPWA)	\$454,567
Emergency Solutions Grants (ESG)	\$305,439

This letter also highlights a few important issues. First, a new requirement regarding the use of CDBG funds was placed in the FY 2014 HUD appropriation bill. A metropolitan city, urban county, unit of general local government, or Indian tribe, or insular area that directly or indirectly receives CDBG funds may not sell, trade, or otherwise transfer all or any portion of such funds to another such entity in exchange for any other funds, credits or non-Federal considerations, but must use such funds for activities eligible under Title I of the Act. Also, as you may know, the CDBG program marks its 40th anniversary this year; please watch for events to celebrate its achievements.

In addition, please note that Congress increased the FY 2014 appropriation for ESG by 16% from the FY 2013 allocation to \$250 million.

Finally, if you would like assistance from CPD in redesigning, prioritizing or targeting your programs, either you or the head of the agency that administers your program may request technical assistance by visiting the OneCPD Resource Exchange (www.onecpd.info) and clicking the Technical Assistance tab.

RECEIVED
APR 03 2014
BY: _____

CPD looks forward to working with you in partnership to successfully meet the challenges we face. Please contact your local CPD office if you or your staff has any questions or comments.

Sincerely,

A handwritten signature in black ink that reads "Mark Johnston". The signature is written in a cursive, flowing style.

Mark Johnston
Deputy Assistant Secretary
for Special Needs Program



REQUEST FOR GRANT SETUP

This form and the required attachments are required by the Office of the City Comptrollers before a Grant Fund and related accounts will be created in MUNIS. Please do not use this form for requesting a non-grant related account to be created – use the Request for New Account form instead. Please return this form and the required attachments to the Office of the City Comptrollers.

All fields are mandatory.

Date of Request	4/3/2014
Department Requesting Grant Setup	Comm Dev
Department Phone # (Please include extension)	6082
Name and Title of Person to Contact in Case of Questions	Cathy Buono

Was this Grant previously setup for a prior fiscal year?
If yes, please indicate your previous project number: 63014

If this is a new Grant, have you filled out the “Approval to apply for a grant” Form?
(Y/N) If yes, please attach a copy of the Approved Form.

Grant Type:

	State – Highway
	Federal Pass-Through DOE– School
	Federal Direct– School
X	Federal – City
	State DOE– School
	State Other – School
	State – City
	Private/Other

Grant Name: HOME Entitlement

Total Grant Amount Awarded: \$1,134,415.00

Is this a Reimbursable Grant?

(Y/N) yes

A Reimbursable Grant is defined as one that requires that you pay for expenses first and then you apply to the grantor for a reimbursement of the exact amount actually expended.

If it is a Reimbursable Grant, please enter Grantor contact information or the CID # if Grantor is already in the customer file:

Entity Name	US Department of HUD
Contact Person	Paula Newcomb
Street Address	10 Causeway Street
City, State, Zip Code	Springfield, MA
Telephone	617-994-8378
Fax	617-565-5442
E-Mail	Paula.A.-Newcomb@hud.gov

Actual Award Date 3/18/2014

Board Approval Date

Start Date 7/1/2014

Expiration Date 6/30/2016

Renewal Action Date (optional)

If there are any Matching Funds:

Type

Percent

Amount

Comments re: Description/Purpose of Grant
HOME Entitlement Funds

Comments re: Conditions/Restrictions of Grant

If this is a Federal Grant, enter CFDA#: 14.239

If applicable enter the State ID # :

What is the required drawdown frequency?

(Ex: Monthly, Quarterly) monthly

If payment is to be sent by Grantor as a Wire,

Please enter any wire reference/identification # that may be used (if known)

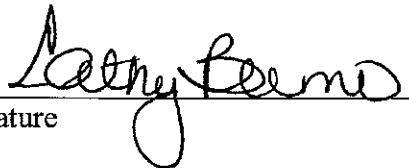
Please list all object codes needed for the grant.
(Attach additional sheets if additional orgs and roll-ups are needed):

Org Code: please set up the same as project #63014

Object Codes:

Budget Roll-Up Codes:

I hereby attest that under the penalties of Chapter 656, I will adhere to all regulations in this grant agreement. I am responsible for timely and accurate reimbursements in the amounts listed above.



Signature

4-3-14
Date

Please attach the following documents:

- ☐ Signed Approval to Apply for a Grant Form
- ☐ Grant Award Letter
- ☐ City Council/Mayor Approval
- ☐ Any other relevant documentation

This Form and all relevant attachments will be scanned and attached in the Grant Maintenance module in MUNIS and can be viewed or printed at your convenience.



City of Springfield

ADOPTED

Meeting: 05/05/14 07:00 PM
Initiator: Chris Kulig
Sponsors: Mayor Domenic J. Sarno
DOC ID: 2591

4.5

HOPWA Grant FY14 - No Match - \$454,567 (Mayor Sarno)

WHEREAS, the Office of Community Development ("Department") has been awarded a "Housing Opportunities for Persons with AIDS" Grant of \$454,581.00 from the U.S. Office of Housing and Urban Development; and

WHEREAS, the purpose of the grant program is to address the critical housing needs of low-income persons and families living with HIV/AIDS including homeless individuals and families; and

WHEREAS, the Department intends to use the grant funds to provide housing opportunities for people with AIDS; and

WHEREAS, the Department has accepted the grant and requests authorization from the City Council and the Mayor to expend the grant funds listed below for the purposes of such grants; and

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the grant funds listed herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws Ch. 44, Sec. 53A, that the City Council approves the expenditure by the Department of the grant funds listed below for the purposes of such grant, subject to the approval of the Mayor, and the grant funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the grant without further appropriation:

2014 Housing Opportunities for Persons with AIDS Grant - \$454,581

RESULT: PASSED BY VOICE VOTE



OFFICE OF THE ASSISTANT SECRETARY FOR
COMMUNITY PLANNING AND DEVELOPMENT

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
WASHINGTON, DC 20410-7000

April 14, 2014

The Honorable Domenic J. Sarno
Mayor of Springfield
36 Court St Rm 222
Springfield, MA 01103-1687

Dear Mayor Sarno:

This notification amends the Department's correspondence to you dated March 18, 2014, in which your jurisdiction's Fiscal Year (FY) 2014 allocations for the Office of Community Planning and Development's (CPD) formula programs were announced. More specifically, the formula allocations for the Housing Opportunities for Persons With AIDS (HOPWA) program have been revised to reflect minor changes to the national data set of cumulative AIDS cases, along with incidence data, received from the Centers for Disease Control and Prevention (CDC). AIDS data is provided annually by CDC which enables HUD to run the HOPWA formula allocations. Across the 137 eligible cities and states that receive HOPWA formula funding, this change represents less than one-half of one percent of the allocations previously provided and for many communities this minimal change equates to less than 0.01 percent.

Your revised FY2014 HOPWA formula allocation is \$454,581. This funding change will require those jurisdictions that have completed their Annual Action Plan to revise the plan to reflect the updated award amount.

CPD looks forward to working in partnership with you to assist in achieving the goals of this supportive housing program for those living with HIV/AIDS. Please contact your local CPD field office if you or your staff has any questions concerning this notification.

Sincerely,

Mark Johnston
Deputy Assistant Secretary
for Special Needs Program





City of Springfield

ADOPTED

Meeting: 05/05/14 07:00 PM
Initiator: Chris Kulig
Sponsors: Mayor Domenic J. Sarno
DOC ID: 2592

4.6

ESG Grant FY14 - No Match - \$305,439 (Mayor Sarno)

WHEREAS, the Office of Community Development ("Department") has been awarded a "Emergency Solutions Grant" of \$305,439 .00 from the U.S. Office of Housing and Urban Development; and

WHEREAS, the purpose of the grant program is to help improve the quality of emergency shelters and transitional housing for the homeless, to make available additional shelters, to meet the costs of operating shelters, to provide essential social services to homeless individuals, and to help prevent homelessness; and

WHEREAS, the Department intends to use the grant funds to provide funding to emergency shelters and homelessness prevention and rapid re-housing programs; and

WHEREAS, the Department has accepted the grant and requests authorization from the City Council and the Mayor to expend the grant funds listed below for the purposes of such grants; and

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the grant funds listed herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws Ch. 44, Sec. 53A, that the City Council approves the expenditure by the Department of the grant funds listed below for the purposes of such grant, subject to the approval of the Mayor, and the grant funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the grant without further appropriation:

2014 Emergency Solutions Grant - \$305,439

RESULT: PASSED BY VOICE VOTE



OFFICE OF THE ASSISTANT SECRETARY FOR
COMMUNITY PLANNING AND DEVELOPMENT

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
WASHINGTON, DC 20410-7000

March 18, 2014

The Honorable Domenic J. Sarno
Mayor of Springfield
36 Court St Rm 222
Springfield, MA 01103-1687

Dear Mayor Sarno:

I am pleased to inform you of your jurisdiction's Fiscal Year (FY) 2014 allocations for the Office of Community Planning and Development's (CPD) formula programs, which provide funding for housing, community and economic development activities, and assistance for low- and moderate-income persons and special populations across the country. President Obama signed Public Law 113-76 on January 17, 2014, which includes FY 2014 funding for these programs. Your jurisdiction's FY 2014 available amounts are:

Community Development Block Grant (CDBG)	\$3,656,997
HOME Investment Partnerships (HOME)	\$1,134,415
Housing Opportunities for Persons with AIDS (HOPWA)	\$454,567
Emergency Solutions Grants (ESG)	\$305,439

This letter also highlights a few important issues. First, a new requirement regarding the use of CDBG funds was placed in the FY 2014 HUD appropriation bill. A metropolitan city, urban county, unit of general local government, or Indian tribe, or insular area that directly or indirectly receives CDBG funds may not sell, trade, or otherwise transfer all or any portion of such funds to another such entity in exchange for any other funds, credits or non-Federal considerations, but must use such funds for activities eligible under Title I of the Act. Also, as you may know, the CDBG program marks its 40th anniversary this year; please watch for events to celebrate its achievements.

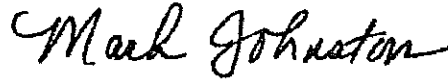
In addition, please note that Congress increased the FY 2014 appropriation for ESG by 16% from the FY 2013 allocation to \$250 million.

Finally, if you would like assistance from CPD in redesigning, prioritizing or targeting your programs, either you or the head of the agency that administers your program may request technical assistance by visiting the OneCPD Resource Exchange (www.onecpd.info) and clicking the Technical Assistance tab.

RECEIVED
APR 03 2014
BY: _____

CPD looks forward to working with you in partnership to successfully meet the challenges we face. Please contact your local CPD office if you or your staff has any questions or comments.

Sincerely,

A handwritten signature in black ink that reads "Mark Johnston". The signature is written in a cursive, flowing style.

Mark Johnston
Deputy Assistant Secretary
for Special Needs Program



REQUEST FOR GRANT SETUP

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All fields are mandatory.

Date of Request	4/3/2014
Department Requesting Grant Setup	Comm Dev
Department Phone # (Please include extension)	6082
Name and Title of Person to Contact in Case of Questions	Cathy Buono
Was this Grant previously setup for a prior fiscal year?	
If yes, please indicate your previous project number: 63014	
If this is a new Grant, have you filled out the "Approval to apply for a grant" Form?	
(Y/N)	If yes, please attach a copy of the Approved Form.

Grant Type:

	State – Highway
	Federal Pass-Through DOE– School
	Federal Direct– School
X	Federal – City
	State DOE– School
	State Other – School
	State – City
	Private/Other

Grant Name: ESG Entitlement

Total Grant Amount Awarded: \$305,439.00

Is this a Reimbursable Grant?

(Y/N) yes

A Reimbursable Grant is defined as one that requires that you pay for expenses first and then you apply to the grantor for a reimbursement of the exact amount actually expended.

If it is a Reimbursable Grant, please enter Grantor contact information or the CID # if Grantor is already in the customer file:

Entity Name	US Department of HUD
Contact Person	Paula Newcomb
Street Address	10 Causeway Street
City, State, Zip Code	Springfield, MA
Telephone	617-994-8378
Fax	617-565-5442
E-Mail	Paula.A.-Newcomb@hud.gov

Actual Award Date 3/18/2014

Board Approval Date

Start Date 7/1/2014

Expiration Date 6/30/2016

Renewal Action Date (optional)

If there are any Matching Funds:

Type

Percent

Amount

Comments re: Description/Purpose of Grant
Emergency Solutions Entitlement Funds

Comments re: Conditions/Restrictions of Grant

If this is a Federal Grant, enter CFDA#: 14.231

If applicable enter the State ID # :

What is the required drawdown frequency?

(Ex: Monthly, Quarterly) monthly

If payment is to be sent by Grantor as a Wire,

Please enter any wire reference/identification # that may be used (if known)

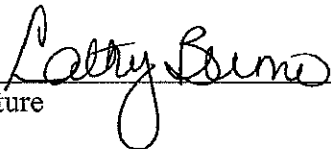
Please list all object codes needed for the grant.
(Attach additional sheets if additional orgs and roll-ups are needed):

Org Code: please set up the same as project #64414

Object Codes:

Budget Roll-Up Codes:

I hereby attest that under the penalties of Chapter 656, I will adhere to all regulations in this grant agreement. I am responsible for timely and accurate reimbursements in the amounts listed above.



Signature

4-3-14
Date

Please attach the following documents:

- ☐ Signed Approval to Apply for a Grant Form
- ☐ Grant Award Letter
- ☐ City Council/Mayor Approval
- ☐ Any other relevant documentation

This Form and all relevant attachments will be scanned and attached in the Grant Maintenance module in MUNIS and can be viewed or printed at your convenience.



City of Springfield

ADOPTED

Meeting: 05/05/14 07:00 PM
Initiator: Ronald Molina-Brantley
Sponsors: Mayor Domenic J. Sarno
DOC ID: 2600

4.7

State Aid for Libraries - No Match Required - \$14,391.85 (Mayor Sarno)

WHEREAS, the Department of Springfield City Libraries has been awarded FY14 State Aid to Public Libraries program in an excess amount of \$14,391.85 from the Commonwealth of Massachusetts Board of Library Commissioners; and

WHEREAS, the State Aid to the Public Libraries is an integral part of the Board of Library Commissioners responsibility to support, develop, coordinate, improve and promote library services throughout the Commonwealth. The Board also strives to provide every resident of the Commonwealth with full and equal access to the library information resources regardless of geographic locations, social or economic status, age, level of physical or intellectual ability or cultural background; and

WHEREAS, the Department intends to use the grant funds to provide funding for, Printing and Binding, Library Materials, Library programs, Professional Development, and Salary and Wages; and

WHEREAS, the Department has accepted the grant and requests authorization from the City Council and the Mayor to expend the grant funds listed below for the purposes of such grants; and

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the grant funds listed herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws ch. 44, sec. 53A, that the City Council approves the expenditure by the Department of the grant funds listed below for the purposes of such grant, subject to the approval of the Mayor, and the grant funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the grant without further appropriation:

STATE AID TO PUBLIC LIBRARIES - \$14,391.85

RESULT: PASSED BY VOICE VOTE



Commonwealth of Massachusetts Board of Library Commissioners

98 North Washington Street • Suite 401 • Boston, Massachusetts 02114-1933
(800) 952-7403 in state • (617) 725-1860 • (617) 725-0140 fax

April 21, 2014

Stephen Cary, Trustee Chair
87 Pinewood Ave.
Springfield, MA 01102

re: Springfield City Library

The Board of Library Commissioners is pleased to issue a second and final State Aid to Public Libraries award to the City of Springfield in these amounts:

FY2014 Library Incentive Grant (LIG)	\$ 36,414.26
FY2014 Municipal Equalization Grant (MEG)	\$ 74,087.55
FY2014 Nonresident Circulation Offset Award	\$ 3,594.21
Total	\$114,096.02

The state treasurer's office will issue the check within the next few weeks. With this payment, Springfield will have received a total of \$218,624.85 in FY2014 State Aid to Public Libraries funds.

These awards are funded by Chapter 38, Acts of 2013, which states that awards should be placed in a separate account to be expended by the public library, without appropriation.

We have notified your municipal treasurer about this FY2014 State Aid to Public Libraries payment. However, you should contact the treasurer and/or accountant about the award amounts and confirm that the funds will be made available to the library.

Sincerely,

Dianne L. Carty
Acting Director

cc: Springfield City Library, Springfield
Treasurer, City of Springfield

Attachment: Library State Aid \$14,391.85 (2600 : State Aid for Libraries - No Match Required - \$14,391.85)



City of Springfield

ADOPTED

Meeting: 03/24/14 07:00 PM
Initiator: Ronald Molina-Brantley
Sponsors: Mayor Domenic J. Sarno
DOC ID: 2562

4.7.a

State Aid for Libraries - No Match Required - \$204,233.00 (Mayor Sarno)

WHEREAS, the Department of Springfield City Libraries has been awarded FY14 State Aid to Public Libraries program in the amount of 'not to exceed' \$204,233.00 from the Commonwealth of Massachusetts Board of Library Commissioners; and

WHEREAS, the State Aid to the Public Libraries is an integral part of the Board of Library Commissioners responsibility to support, develop, coordinate, improve and promote library services throughout the Commonwealth. The Board also strives to provide every resident of the Commonwealth with full and equal access to the library information resources regardless of geographic locations, social or economic status, age, level of physical or intellectual ability or cultural background; and

WHEREAS, the Department intends to use the grant funds to provide funding for, Printing and Binding, Library Materials, Library programs, Professional Development, and Salary and Wages; and

WHEREAS, the Department has accepted the grant and requests authorization from the City Council and the Mayor to expend the grant funds listed below for the purposes of such grants; and

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the grant funds listed herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws ch. 44, sec. 53A, that the City Council approves the expenditure by the Department of the grant funds listed below for the purposes of such grant, subject to the approval of the Mayor, and the grant funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the grant without further appropriation:

STATE AID TO PUBLIC LIBRARIES - \$204,233.00

A true copy of an Order approved by the City Council on March 24, 2014 and approved by the Mayor on March 27, 2014.

Attest:

City Clerk

Attachment: Library State Aid \$14,391.85 (2600 : State Aid for Libraries - No Match Required - \$14,391.85)



City of Springfield

ADOPTED

Meeting: 05/05/14 07:00 PM
Initiator: Ronald Molina-Brantley
Sponsors: Mayor Domenic J. Sarno
DOC ID: 2595

4.8

American Library Association Grant - No Match Required \$8,000.00 (Mayor Sarno)

WHEREAS, the Library Department ("Department") has been awarded a "Libraries Transforming Communities Grant" of \$8,000 from the American Library Association (ALA); and

WHEREAS, the grant is to support project related activities for the Libraries Transforming Communities Public Innovators Cohort; and

WHEREAS, the Department intends to use the grant funds to create a community engagement plan, serve as an ambassador for the work and mentors which will include participating in the community of practice and other related activities listed in the grant guidelines; and

WHEREAS, the Department has accepted the grant and requests authorization from the City Council and the Mayor to expend the grant funds listed below for the purposes of such grants; and

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the grant funds listed herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws ch. 44, sec. 53A, that the City Council approves the expenditure by the Department of the grant funds listed below for the purposes of such grant, subject to the approval of the Mayor, and the grant funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the grant without further appropriation.

American Library Association Grant - \$8,000.00

RESULT: PASSED BY VOICE VOTE

ALA
50 East Huron Street
Chicago, Illinois 60611-2795
USA

Telephone 312 280 5056
Fax 312 280 5759
Toll Free 800 545 2433
TDD 312 944 7298
Toll Free TDD 888 814 7692
E-mail: publicprograms@ala.org
<http://www.ala.org/LTC>

ALA American Library Association

Libraries Transforming Communities Public Innovators Cohort Grant Acceptance Form – Due April 9, 2014

Please sign and return this form immediately to authorize payment of \$8,000 grant.

Email, fax or mail Grant Acceptance Form by Wednesday, April 9, 2014 to:

American Library Association
Public Programs Office
Attention: Brian Russell
50 E. Huron
Chicago, IL 60611
Fax: 312-280-5298
Email: brussell@ala.org

Sign below to indicate your understanding and acceptance of the following:

- All project activities listed below will be carried out during the April 2014-October 2015 grant term, according to grant guidelines:
 - Participation by full team at the May 20-22, 2014, Public Innovators Lab
 - Participation by a minimum of two team members in 6 live webinars.
 - Participation by a minimum of two team members at three innovation space meetings.
 - Participation by a minimum of two team members in monthly coaching and peer dialogue calls.
 - Internal team work to create a community engagement plan and operationalize the plan during the project period.
 - Serving as ambassadors for the work and mentors to the field (including participating in the community of practice, responding to periodic requests for information from *Libraries Transforming Communities* project staff)
 - Participation in the evaluation and reporting process, including responding to periodic surveys that will gather substantive feedback on your team's experience with the program and submission of a final report to ALA by October 1, 2015.
- The following funder credit will be used in all digital, and print materials referring to the Libraries Transforming Communities initiative or the Libraries Transforming Communities Public Innovators Cohort: ***Libraries Transforming Communities, an***

Attachment: ALA - \$8,000 (2595 : American Library Association Grant - No Match Required \$8,000.00)

initiative of the American Library Association, is made possible through a grant from the Bill & Melinda Gates Foundation.

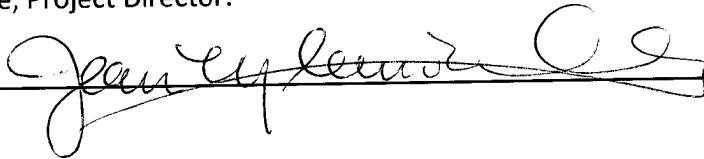
- Funds received will be used to support the project related activities as described in your grant application and covered under the terms of this grant agreement. If there are changes to your project team or to your community engagement plan, please contact Mary Davis Fournier at 312-280-5056 or mfournier@ala.org to discuss them. Substantive changes to the proposed program plans or the project team must be approved by ALA in writing.
- An online final report must be submitted to the American Library Association Public Programs Office no later than October 1, 2015.

ALA PPO Grant # 2715 (See ALA email message for your grant #)

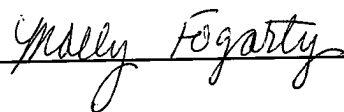
Name of Library (Check will be made payable to the library as listed below. If you would like the check made payable to the library's foundation or Friends' group instead, please indicate below.):

SPRINGfield CITY LIBRARY

Signature, Project Director:



Signature, Library Director or Authorizing Official:





REQUEST FOR GRANT SETUP

This form and the required attachments are required by the Office of the City Comptrollers before a Grant Fund and related accounts will be created in MUNIS. Please do not use this form for requesting a non-grant related account to be created – use the Request for New Account form instead. Please return this form and the required attachments to the Office of the City Comptrollers.

All fields are mandatory.

Date of Request 4/9/2014

Department Requesting Grant Setup Library

Department Phone # (Please include extension) 263-6828
x290

Name and Title of Person to Contact in Case of Questions C Leaders, Bus Mgr

Was this Grant previously setup for a prior fiscal year? NO
If yes, please indicate your previous project number:

If this is a new Grant, have you filled out the “Approval to apply for a grant” Form?
(Y/N) If yes, please attach a copy of the Approved Form.

Grant Type:

State – Highway
Federal Pass-Through DOE– School
Federal Direct– School
Federal – City
State DOE– School
State Other – School
State – City
Private/Other

X

Grant Name: Libraries Transforming Communities Public Innovators Cohort

Total Grant Amount Awarded: \$8,000

Is this a Reimbursable Grant? (Y/N)

A Reimbursable Grant is defined as one that requires that you pay for expenses first and then you apply to the grantor for a reimbursement of the exact amount actually expended.

If it is a Reimbursable Grant, please enter Grantor contact information or the CID # if Grantor is already in the customer file:

Entity Name
Contact Person
Street Address
City, State, Zip Code
Telephone
Fax
E-Mail

Actual Award Date 4/4/2014

Board Approval Date

Start Date 4/9/2014

Expiration Date 8/31/2014

Renewal Action Date (optional)

If there are any Matching Funds:

Type
Percent
Amount

Comments re: Description/Purpose of Grant

Comments re: Conditions/Restrictions of Grant

If this is a Federal Grant, enter CFDA#:

If applicable enter the State ID # :

What is the required drawdown frequency?
(Ex: Monthly, Quarterly)

If payment is to be sent by Grantor as a Wire,
Please enter any wire reference/identification # that may be used (if known)

Please list all object codes needed for the grant.
(Attach additional sheets if additional orgs and roll-ups are needed):

Org Code:

Object Codes: 501000; 506000; 530105; 551700; 571100; 572100

Budget Roll-Up Codes: YES

I hereby attest that under the penalties of Chapter 656, I will adhere to all regulations in this grant agreement. I am responsible for timely and accurate reimbursements in the amounts listed above.

Molly Fogarty
Signature

4-9-14
Date

Please attach the following documents:

- ☐ Signed Approval to Apply for a Grant Form
- ☐ Grant Award Letter
- ☐ City Council/Mayor Approval
- ☐ Any other relevant documentation

This Form and all relevant attachments will be scanned and attached in the Grant Maintenance module in MUNIS and can be viewed or printed at your convenience.



City of Springfield

ADOPTED

Meeting: 05/05/14 07:00 PM
Initiator: Ronald Molina-Brantley
Sponsors: Mayor Domenic J. Sarno
DOC ID: 2594

4.9

ASPCA Grant - No Match Required \$500.00 (Mayor Sarno)

WHEREAS, the Thomas J. O'Connor Animal Control and Adoption Center has been awarded a grant of \$500.00 from The American Society for Prevention of Cruelty to Animals (ASPCA); and

WHEREAS, the funds provided shall be used for the purpose as requested by the ASPCA grant for travel to the Humane Society of the United States (HSUS) Expo; and

WHEREAS, the Department intends to use the funds to cover travel expenses associated with attending the HSUS Expo for one TJO staff member (airfare, car rental); and

WHEREAS, the Department has accepted the grant funds and requests authorization from the City Council and the Mayor to expend the grant funds listed below for the purposes of animal care; and

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the grant funds listed herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws Ch. 44, sec. 53A, that the City Council approves the expenditure by the Department of the grant funds listed below for the purposes of such grant, subject to the approval of the Mayor, and the grant funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the grant without further appropriation:

ASPCA Grant - \$500.00

RESULT: PASSED BY VOICE VOTE



REQUEST FOR GRANT SETUP

This form and the required attachments are required by the Office of the City Comptrollers before a Grant Fund and related accounts will be created in MUNIS. Please do not use this form for requesting a non-grant related account to be created – use the Request for New Account form instead. Please return this form and the required attachments to the Office of the City Comptrollers.

All fields are mandatory.

Date of Request 2/19/14

Department Requesting Grant Setup Animal Control

Department Phone # (Please include extension) 781-1022

Name and Title of Person to Contact in Case of Questions Pam Peebles

Was this Grant previously setup for a prior fiscal year? No

If yes, please indicate your previous project number:

If this is a new Grant, have you filled out the "Approval to apply for a grant" Form?

(Y/N) No If yes, please attach a copy of the Approved Form.

Grant Type:

State – Highway
 Federal Pass-Through DOE– School
 Federal Direct– School
 Federal – City
 State DOE– School
 State Other – School
 State – City
 Private/Other

XX

Grant Name: ASPCA Grant for Travel to HSUS Expo

Total Grant Amount Awarded: \$500.00

Attachment: TJO ASPCA - \$500 (2594 : ASPCA Grant - No Match Required \$500.00)

Is this a Reimbursable Grant? (Y/N) No

A Reimbursable Grant is defined as one that requires that you pay for expenses first and then you apply to the grantor for a reimbursement of the exact amount actually expended.

If it is a Reimbursable Grant, please enter Grantor contact information or the CID # if

Grantor is already in the customer file:NA

Entity Name

Contact Person

Street Address

City, State, Zip Code

Telephone

Fax

E-Mail

Actual Award Date 2/5/14

Board Approval Date

Start Date 5/22/14

Expiration Date 5/23/14

Renewal Action Date (optional) NA

If there are any Matching Funds:NA

Type

Percent

Amount

Comments re: Description/Purpose of Grant

This grant covers travel expenses associated with attending the Humane Society of the United States Expo for one TJO staff member (airfare, car rental)

Comments re: Conditions/Restrictions of Grant

For use only for TJO staff person

If this is a Federal Grant, enter CFDA#: NA

If applicable enter the State ID # : NA

What is the required drawdown frequency?

(Ex: Monthly, Quarterly) NS

If payment is to be sent by Grantor as a Wire,

Please enter any wire reference/identification # that may be used (if known) NA

Attachment: TJO ASPCA - \$500 (2594 : ASPCA Grant - No Match Required \$500.00)

Please list all object codes needed for the grant.
(Attach additional sheets if additional orgs and roll-ups are needed):

Org Code: 0129235

Object Codes: 571100

Budget Roll-Up Codes:

I hereby attest that under the penalties of Chapter 656, I will adhere to all regulations in this grant agreement. I am responsible for timely and accurate reimbursements in the amounts listed above.


Signature

2-19-14
Date

Please attach the following documents:

- ☐ Signed Approval to Apply for a Grant Form
- ☐ Grant Award Letter
- ☐ City Council/Mayor Approval
- ☐ Any other relevant documentation

This Form and all relevant attachments will be scanned and attached in the Grant Maintenance module in MUNIS and can be viewed or printed at your convenience.

227903	2/13/2014	TACAC	THOMAS J. O'CONNOR ANIMAL	TOTAL	500.00
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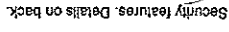


ASPCA
WE ARE THEIR VOICE.

THE AMERICAN SOCIETY
FOR PREVENTION OF CRUELTY TO ANIMALS
520 8TH AVE. 7TH FLOOR
NEW YORK, NEW YORK 10018

PAY
*FIVE HUNDRED AND XX / 100

TO THE ORDER OF
THOMAS J. O'CONNOR ANIMAL
CONTROL AND ADOPTION CENTER
627 COTTAGE STREET
Springfield, MA 01104



Security features. Details on back.

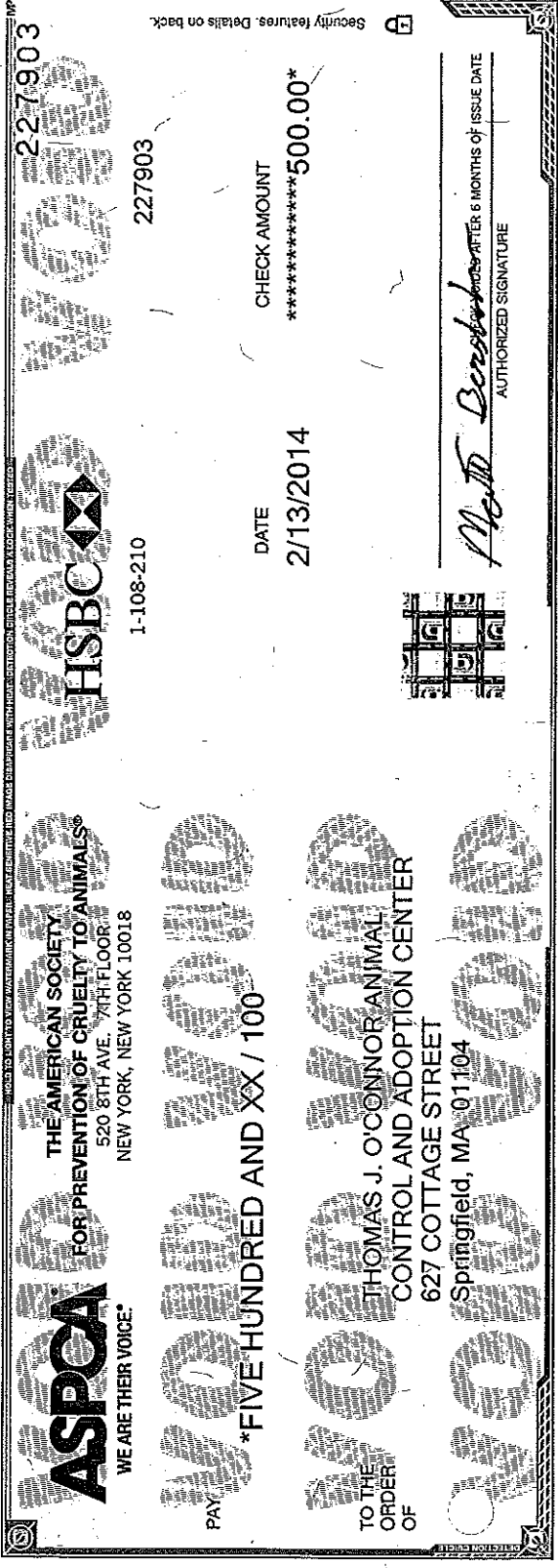
DATE
2/13/2014

CHECK AMOUNT
*****500.00*

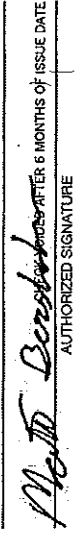
1-108-210

227903

227903



227903



Thomas J. O'Connor
AUTHORIZED SIGNATURE





City of Springfield

ADOPTED

Meeting: 05/05/14 07:00 PM
Initiator: Ronald Molina-Brantley
Sponsors: Mayor Domenic J. Sarno
DOC ID: 2596

4.10

Local Cultural Council Grant - No Match Required \$400.00 (Mayor Sarno)

WHEREAS, the Library Department ("Department") has been awarded a "Summer Songs in Sixteen Acres Grant" of \$400.00 from the Local Cultural Council (LCC); and

WHEREAS, the grant is to promote excellence, access, education and diversity in the arts, humanities, and interpretive sciences in order to improve the quality of life for all Massachusetts residents and to contribute to the economic vitality of our communities; and

WHEREAS, the Department intends to use the grant funds to hire an entertainer to perform Summer Songs at the Sixteen Acres Branch Library for the public; and

WHEREAS, the Department has accepted the grant and requests authorization from the City Council and the Mayor to expend the grant funds listed below for the purposes of such grants; and

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the grant funds listed herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws ch. 44, sec. 53A, that the City Council approves the expenditure by the Department of the grant funds listed below for the purposes of such grant, subject to the approval of the Mayor, and the grant funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the grant without further appropriation.

Local Cultural Grant - \$400.00

RESULT: PASSED BY VOICE VOTE

Lindsay, Maurice	Caribbean Connection	\$3,000
Markey, Robert	Mason Square Senior Center Mosaic Mural	\$800
Moss, Darryl E.	Kind Of Blue Jazz Series	\$4,000
Neville, Charles	Jazz Improv Workshop & Performance	\$500
Orchard Covenant Church	Summer Neighborhood Drama	\$800
Petit Theater Company	Bee Week	\$500
Pioneer Valley Jewish Film Festival	Pioneer Valley Jewish Film Festival	\$800
Robert LePage, Executive Dir of the STCC Foundation	Jeff Lorber Fusion with Everette	\$2,000
Root, John	Popular Music of The Gaslight Era	\$300
Rosemary Tracy Woods	West Meets East	\$3,500
Russian Community Association of Mass	Spring Inspiration; Improvisation Classics	\$2,500
Shakespeare & Company	Fall Festival Of Shakespeare	\$400
Shontz, Bill	A Tribute To Jim Reeves and Connie Frances	\$400
Small Planet Dancers	The Civil War Ballroom	\$400
Something To Talk About	Fashion Fusion Fashion Show	\$2,500
Springfield Alumnae Chapter of Delta Sigma Theta Sorority	Delta Rhythm & Writing Workshop	\$3,500
Springfield Cultural Council	Arts on the Town	\$4,300
Springfield Library and Museums Association	Summer Songs in Sixteen Acres	\$400
Springfield Museums Association	Family Science Adventures STEM in the museum	\$800
Springfield Vietnamese American Civic Association	VACA	\$2,500
The "X" Main Street Corporation/Bing Arts Center	Multi Cultural Youth Education Series	\$2,800
The Brethren Community Foundation	Juneteenth Celebration	\$4,210
The Indie Soul Music Books & Arts Festival	The Indie Soul Music Books & Arts Festival	\$2,500
The Performance/First Generation	First Generation Youth Ensemble	\$1,000
Trinity United Methodist Church	After School Ceramics Program	\$1,000
Woods, Rosemary	FELLOWSHIP	\$2,000

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 Contact MCC | [Term & Conditions](#) | [Privacy Policy](#)

Attachment: Library LCC - \$400 (2596 : Local Cultural Council Grant - No Match Required \$400.00)



Local Cultural Councils

in partnership with the Massachusetts Cultural Council

Home LCC Program Information

Springfield

A-C D-F G-K L-M
N-P Q-R S-V W-Z

SPRINGFIELD CULTURAL COUNCIL

			FY 2014
Name	Project		Amount
Aleana M Laster Betty Laws Fights Back	Betty Laws Fights Back Part 2		\$2,500
Arise for Social Justice	Juneteenth Celebration		\$1,000
Brown, Chrystal	Fellowship		\$2,000
Bruno, Roger	Rotunda Rhythms Concert Series		\$250
Cade, Andrew	Artist ARCADE Expo		\$4,000
Caribbean Heritage Month Committee	2014 Caribbean Awards Gala		\$1,500
CHD Office of Development Vanessa Lima	Laugh for The Health of It		\$300
Children's Chorus of Spfld	Bridging Communities Through Song		\$1,200
Cohen, Edward	Heroes And Legends		\$3,500
Community Music School of Springfield	Martin Luther King Celebration		\$3,500
Drama Studio, Inc.	Drama Tours		\$2,000
DREAM Studios	Children In The Playground		\$4,211
Fruitlands Museum-Kerry Castorano	Fruitlands Museum Centennial Anniversary Programs		\$250
George, Phyllis ST	Writers Spring Forth 2014		\$500
Gloria Scarlett	Springfield Carnival Parade		\$1,500
Gouzounis, Allyson	Arts In The Morning		\$1,500
Gouzounis, George	Over The Top Ballroom Dance Project		\$3,000
Green, Katie	Hear That Whistle Blow		\$250
Havens, Leslie	Concert by The Source Sackbuts		\$400
JELUPA Production Inc.	JELUPA Black History Celebration		\$3,800
Johnson, Zelmon	Ten Years of Books-Past, Present and Future		\$1,500
Jones, Cheryl	SEWMuch Fun		\$800
King, Theresa	Paint & SIGNS Deaf Culture Event		\$1,500
Leaks, Antoinette	Pioneer Valley Line Dance Symposium		\$2,500
Lester, Vera	The Play called KHELSEA'S LULLABY		\$500

Attachment: Library LCC - \$400 (2596 : Local Cultural Council Grant - No Match Required \$400.00)



REQUEST FOR GRANT SETUP

This form and the required attachments are required by the Office of the City Comptrollers before a Grant Fund and related accounts will be created in MUNIS. Please do not use this form for requesting a non-grant related account to be created – use the Request for New Account form instead. Please return this form and the required attachments to the Office of the City Comptrollers.

All fields are mandatory.

Date of Request 4/14/2014

Department Requesting Grant Setup Library

Department Phone # (Please include extension) 263-6828 x290

Name and Title of Person to Contact in Case of Questions Carol Leaders, Bus Mgr

Was this Grant previously setup for a prior fiscal year? Yes

If yes, please indicate your previous project number: 94112

If this is a new Grant, have you filled out the “Approval to apply for a grant” Form?
(Y/N) If yes, please attach a copy of the Approved Form.

Grant Type:

State – Highway
Federal Pass-Through DOE– School
Federal Direct– School
Federal – City
State DOE– School
State Other – School
X State – City
Private/Other

Grant Name: Summer Songs in Sixteen Acres

Total Grant Amount Awarded: \$400

Is this a Reimbursable Grant?

(Y/N) Y

A Reimbursable Grant is defined as one that requires that you pay for expenses first and then you apply to the grantor for a reimbursement of the exact amount actually expended.

If it is a Reimbursable Grant, please enter Grantor contact information or the CID # if Grantor is already in the customer file:

Entity Name
Contact Person
Street Address
City, State, Zip Code
Telephone
Fax
E-Mail

Actual Award Date 2/18/14
Board Approval Date
Start Date 06/1/2014
Expiration Date 9/30/2014
Renewal Action Date (optional)
If there are any Matching Funds:
 Type
 Percent
 Amount

Comments re: Description/Purpose of Grant

Comments re: Conditions/Restrictions of Grant

If this is a Federal Grant, enter CFDA#:

If applicable enter the State ID # :

What is the required drawdown frequency?
(Ex: Monthly, Quarterly)

If payment is to be sent by Grantor as a Wire,
Please enter any wire reference/identification # that may be used (if known)

Attachment: Library LCC - \$400 (2596 : Local Cultural Council Grant - No Match Required \$400.00)

Please list all object codes needed for the grant.
(Attach additional sheets if additional orgs and roll-ups are needed):

Org Code:

Object Codes: 530105; 571100; 551700

Budget Roll-Up Codes: Yes

I hereby attest that under the penalties of Chapter 656, I will adhere to all regulations in this grant agreement. I am responsible for timely and accurate reimbursements in the amounts listed above.

Mally Feagly
Signature

April 14,
2014
Date

Please attach the following documents:

- Signed Approval to Apply for a Grant Form
- Grant Award Letter
- City Council/Mayor Approval
- Any other relevant documentation

This Form and all relevant attachments will be scanned and attached in the Grant Maintenance module in MUNIS and can be viewed or printed at your convenience.



City of Springfield

ADOPTED

Meeting: 05/05/14 07:00 PM
Initiator: Ronald Molina-Brantley
Sponsors: Mayor Domenic J. Sarno
DOC ID: 2598

4.11

Fire Donation - \$300.00 (Mayor Sarno)

WHEREAS, the Fire Department ("Department") has been given a donation of \$300.00 from the Western Mass Safe Educators; and

WHEREAS, the funds provided are intended to be used in connection with expenses incurred for the attendance and participation as guest speakers at the 2014 Annual NFPA Conference and Exposition; and

WHEREAS, the Department intends to use the donation for the purposes as requested by the donor; and

WHEREAS, the Department has accepted the donation and requests authorization from the City Council and the Mayor to expend the donation funds listed below for the purposes of such donation; and

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the donation funds listed herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws Ch. 44, sec. 53A, that the City Council approves the expenditure by the Department of the grant funds listed below for the purposes of such grant, subject to the approval of the Mayor, and the grant funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the grant without further appropriation:

Fire Donation - \$300.00

RESULT: PASSED BY VOICE VOTE

WESTERN MASS SAFE
600 HIGH STREET
HOLYOKE, MA 01040

53-8341/2118 1034

DATE April 16, 2011

PAY TO THE ORDER OF City of Springfield \$300.00

Three Hundred and no/100 DOLLARS

 *You'll Feel Right At Home.*
P.O. Box 1398
Holyoke, MA 01041

MEMO FFFA Conf

 ShieldSM

MP

⑆211883414⑆000760375660⑈1034

Attachment: Fire Donation - \$300 (2598 : Fire Donation - \$300.00)

WESTERN MASS SAFE
PUBLIC AND LIFE SAFETY EDUCATORS

To whom it may concern:

This letter is to accompany a gift check of \$300 from Western Mass Safe to the Springfield Fire Departments Public Education team. The money is to be used in connection with expenses incurred for their attendance and participation as guest speakers at the 2014 Annual NFPA Conference and Exposition in Las Vegas.

We are a professional organization of Public and Life Safety Educators who truly value the work the Springfield Fire Educators are doing and count it an honor to contribute in this small way. Please accept this modest gift towards their continued success.

Sincerely,
Western Mass Safe Educators

Attachment: Fire Donation - \$300 (2598 : Fire Donation - \$300.00)



City of Springfield

ADOPTED

Meeting: 05/05/14 07:00 PM
Initiator: Ronald Molina-Brantley
Sponsors: Mayor Domenic J. Sarno
DOC ID: 2597

4.12

Veterans Donation - \$50.00 (Mayor Sarno)

WHEREAS, the Veterans Department has been awarded a donation of \$50.00 from Vaupell Molding & Tooling, INC; and

WHEREAS, the funds provided by the donors were designated in the memory of Roger Trudeau; and

WHEREAS, the Department has accepted the donation and requests authorization from the City Council and the Mayor to expend the donation funds listed below; and

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the donation funds listed herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws Ch. 44, sec 53A, that the City Council approves the expenditure by the Department of the donation funds listed below for the purposes of such donation, subject to the approval of the Mayor, and the donation funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the donation without further appropriation:

Roger Trudeau- \$50.00

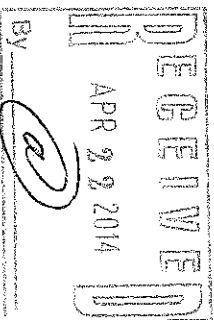
RESULT: PASSED BY VOICE VOTE

108678

112013-A 4/15/2014 50.00 50.00

0.00 50.00

*for memory of
Roger & Melba*



VAUPELL MOLDING & TOOLING, INC
NORTHEAST
101 H.P. ALMGREN DRIVE
AGAWAM, MA 01001



Wells Fargo Bank, N.A.

4/17/2014
108678

108678
11-24/1210

Fifty and xx/100

DATE

50.00

AMOUNT

PAY
TO THE
ORDER
OF

SPRINGFIELD DEPT OF VETERANS SERVICES
CITY OF SPRINGFIELD
36 COURT ST RM 101
SPRINGFIELD MA 01103

Fate Sanger

⑈108678⑈ ⑆121000248⑆ 4121987515⑈

4.12.a



City of Springfield

ADOPTED

Meeting: 05/05/14 07:00 PM
Initiator: Lindsay B. Hackett
Sponsors: Mayor Domenic J. Sarno
DOC ID: 2602

5.13

Budget Transfer Across Departments \$500,000 (Mayor Sarno)

WHEREAS, to meet the expenses of the City of Springfield for the fiscal year commencing July 1, 2013 and ending June 30, 2014 (FY'14), pursuant to Mass. Gen. Laws ch. 44, Section 33B, and Chapter 468 of the Acts of 2008, the Chief Administrative and Financial Officer and his Honor the Mayor have requested authorization from the City Council to transfer the sum of \$500,000 from Police - Salary and Wages to PAY-GO Capital - Pay Go Police in order to address equipment and technology deficits.

WHEREAS, the Police Commission, William Fitchet, whose Department is in control of the appropriation from which the transfer is proposed to be made, has approved this transfer,

WHEREAS, after reviewing this order, the Chief Administrative and Financial Officer has certified to the Mayor and City Council, that in his professional opinion, after an evaluation of all pertinent financial information reasonably available, the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the transfer, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, that the City Council approves the transfer of the sum of \$500,000 from the Police - Salary & Wages to PAY-GO Capital - Pay Go Police in order to address equipment and technology deficits and meet the expenses of the City of Springfield for Fiscal Year 2014.

From: 1st Response - Salary & Wages

0100-20-210-2130-2131-0110-000000-0000000-501000- \$500,000.00

To: Department Name - Line Item

3416-20-210-2130-2131-0110-000000-0000000-580600- \$500,000.00

FINANCIAL IMPACT:

Budget Transfer Across Departments \$500,000

RESULT:	ADOPTED [12 TO 1]
MOVER:	Timothy J. Rooke, At-Large Councilor
SECONDER:	Kenneth E. Shea, Ward 6 Councilor
AYES:	Luna, Allen, Twiggs, Shea, Walsh, Edwards, Williams, Ramos, Rooke, Concepcion, Hurst, Ashe
NAYS:	Michael A. Fenton

City Council Meeting
May 5th 2014
Request to Transfer Personal Service (Salary) to OTPS
Springfield Police Department, Commissioner William J. Fitchet

The Springfield Police Department has identified the following equipment and technology listed herein as essential in the continued delivery of modern policing services.

Ideally, Other Than Personal Service (OTPS) funding within the Springfield Police Department budget would be the expected funding source as resources would allow. The reality is that the OTPS budget has been reduced to historic lows for the past 8 consecutive years.

The Springfield Police Department has identified every available grant opportunity to fill the equipment and technology deficit. We are at a point in time where grant opportunities continue to decrease.

Commissioner Fitchet, on behalf of the police department, seeks council approval to transfer funds from the personnel budget to the OTPS portion of the FY 2014 police budget. Prudent fiscal management, an increase in the average attrition rate and a lag in hiring have resulted in modest economies on the personnel side of the police budget.

Approving this request to transfer from the Personnel Services to the OTPS portion of the current budget will begin to address equipment and technology deficits that have accumulated to date.

The following summarize the FY 2014 need:

All "from" accounts will be 01213110-501000, the "to" accounts are provided below.

Bullet Proof Vests: 01212010-558200

In 2012, the SPD initiated an obsolete vest replacement schedule to ensure that all officers are wearing personal protection equipment that meets industry standards as well as covered under the manufacturer's warranty. A request is needed to provide protection to the upcoming recruit class of 21. - **\$20,000**

Weapons and Ammunition: 0121110-558105

Due to the sharp increase in gun related violence and calls for service involving a firearm, in 2011, the Massachusetts Criminal Justice Training Council (MCJTC) doubled the mandatory professional standards training certification requirements for duty weapons for all sworn personnel. Officers must qualify with their duty issued sidearm every 6 months or / twice per year. This mandate increased our ammunition requirements by 100% as well as budgeted line item requirements for ammunition.

New for 2013, the MCJTC has increased training certification standards for our tactical weapons (long guns) as well. This new mandate has increased our tactical ammunition

City Council Meeting
May 5th 2014
Request to Transfer Personal Service (Salary) to OTPS
Springfield Police Department, Commissioner William J. Fitchet

needs by an additional 40%. The budgeted line item for ammunition does not include adequate funding to meet the increased training standards for sworn personnel.

Recruit training – The SPD received authorization to initiate training for 21 recruit officers. The 800 hour training program includes duty weapon certification. The current ammunition budget does not include resources to meet the unanticipated new certification standards as well as the training ammunition requirements for recruit officers.

Ammunition requirements include: .40 caliber, 12 gauge and .223 caliber ammunition.

Ammunition line item transfer request: **\$10,000**

Furniture: 01211610-580500

The SPD is in need of chairs and office furniture for employees. This department has not purchased any new chairs or furniture for this department in the past 5 years. There are several areas that are in desperate need. This cost will also help to meet the needs of the new Assessment Center- **\$20,000**

IT: 01211410-542300

The Department is having difficulty keeping up with modern police technology. As more people provide evidence via video recording, the Department must have a way to collect and store this critical evidence. At this time, the SPD needs to increase its digital storage capacity as well as its ability to archiving data. The SPD is maintaining its own servers and networks. The Department is in need of funding for licenses for the members of the Department which includes email certificates. Additional needs that have not been included in the FY 2014 budget include a software system to update the MDU's as they pass through the garage. There are 75 MDU's that are at a risk for hacking and viruses as they are running on the XP platform. Due to their age which is ten years old, they are unable to be upgraded. The Department also has approximately 30 desktop computers that are running on the XP platform as well. - **\$325,000**

The total amount for the request to transfer is \$375,000.

City of Springfield
36 Court Street
Springfield, MA 01103



Division of Administration
and Finance

To: Springfield City Council
From: Timothy J. Plante, Chief Administrative & Financial Officer
Date: May 5, 2014
Re: Order for Council Meeting – 5/5/14
Cc: Mayor Sarno

Purpose: The purpose of this memo is to provide an explanation of the order sponsored by the Mayor for the May 5, 2014 Council meeting, which authorizes the Springfield Police Department to transfer funds from the Department to PAY-Go Capital to address equipment and technology deficits.

Background: The Police Department has identified equipment and technology, which are essential in the continued delivery of modern policing services. The Department has benefitted from many grant opportunities to fill the equipment and technology deficit; however, recent trends show grant opportunities continue to decrease. Using Personal Services surplus to offset equipment and technology costs will allow the Department to implement much-needed upgrades to protect evidence and data, along with capital needs to fund replacement schedules for vehicles, computers and ballistics vests.

CAFO Certification: This memorandum will confirm that in my professional opinion, as the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in this City Council Order, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

This certification is made in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

Attachment: CAFO Certification PD Capital Transfer (2602 : Budget Transfer Across Departments \$500,000)



City of Springfield

ADOPTED

Meeting: 05/05/14 07:00 PM
Initiator: Lindsay B. Hackett
Sponsors: Mayor Domenic J. Sarno
DOC ID: 2601 A

5.14

Budget Transfer W/In a Department \$200,000 (Mayor Sarno)

WHEREAS, to meet the expenses of the City of Springfield for the fiscal year commencing July 1, 2013 and ending June 30, 2014 (FY'14), pursuant to Mass. Gen. Laws ch. 44, Section 33B, and Chapter 468 of the Acts of 2008, the Chief Administrative and Financial Officer and his Honor the Mayor have requested authorization from the City Council to transfer the sum of \$200,000 from the Police Department - Salary & Wages line to the Police Department - Various Items, in order to fund Academy costs and increased OTPS needs of the Department.

WHEREAS, after reviewing this order, the Chief Administrative and Financial Officer has certified to the Mayor and City Council, that in his professional opinion, after an evaluation of all pertinent financial information reasonably available, the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the transfer, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, that the City Council approves the transfer of the sum of \$200,000 from the Police Department - Salary & Wages line to the Police Department - Various Items in order to fund Academy costs and increased OTPS needs and meet the expenses of the City of Springfield for Fiscal Year 2014.

From: 1st Response - Salary & Wages

0100-20-210-2130-2131-0110-000000-0000000-501000- \$200,000.00

To: Commissioner's Office - Professional Services

0100-20-210-2110-2112-0110-000000-0000000-530105- \$40,000.00

To: Academy Training - Professional Services

0100-20-210-2110-2111-0110-000000-0000000-530105- \$45,000.00

To: 1st Response - Crime Prevention Supplies

0100-20-210-2130-2131-0110-000000-0000000-558100- \$18,000.00

To: Fleet - Repair/Maintenance - Vehicles

0100-20-210-2110-2117-0110-000000-0000000-524010- \$25,000.00

To: 1st Response - Vehicles Supplies/Accessories

0100-20-210-2130-2131-0110-000000-0000000-548100- \$72,000.00

FINANCIAL IMPACT:

Budget Transfer W/In a Department \$200,000

RESULT:	ADOPTED [12 TO 1]
MOVER:	Timothy J. Rooke, At-Large Councilor
SECONDER:	Clodo Concepcion, Ward 5 Councilor
AYES:	Luna, Allen, Twiggs, Shea, Walsh, Edwards, Williams, Ramos, Rooke, Concepcion, Hurst, Ashe
NAYS:	Michael A. Fenton

City of Springfield
36 Court Street
Springfield, MA 01103



Division of Administration
and Finance

To: Springfield City Council
From: Timothy J. Plante, Chief Administrative & Financial Officer
Date: May 5, 2014
Re: Order for Council Meeting – 5/5/14
Cc: Mayor Sarno

Purpose: The purpose of this memo is to provide an explanation of the order sponsored by the Mayor for the May 5, 2014 Council meeting, which authorizes the Springfield Police Department to transfer funds within in the Department to cover the cost of running a new academy along with additional departmental needs.

Background: The Police Department has experienced additional turnover above what was originally anticipated during the budget process. Roughly, we expect the department's complement to have 30 less officers by the end of the year. Due to this attrition, the Mayor and Commissioner have authorized an academy of 21 recruits. If successful, these recruits will help build upon the number of officers in the streets and ensure that there are adequate officers dedicated to the special units.

CAFO Certification: This memorandum will confirm that in my professional opinion, as the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in this City Council Order, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

This certification is made in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

Attachment: CAFO Certification PD OTPS Transfer (2601 : Budget Transfer W/in a Department \$200,000)

City Council Meeting
May 5th 2014
Request to Transfer Personal Service (Salary) to OTPS
Springfield Police Department, Commissioner William J. Fitchet

The Springfield Police Department has identified the following equipment and technology listed herein as essential in the continued delivery of modern policing services.

Ideally, Other Than Personal Service (OTPS) funding within the Springfield Police Department budget would be the expected funding source as resources would allow. The reality is that the OTPS budget has been reduced to historic lows for the past 8 consecutive years.

The Springfield Police Department has identified every available grant opportunity to fill the equipment and technology deficit. We are at a point in time where grant opportunities continue to decrease.

Commissioner Fitchet, on behalf of the police department, seeks council approval to transfer funds from the personnel budget to the OTPS portion of the FY 2014 police budget. Prudent fiscal management, an increase in the average attrition rate and a lag in hiring have resulted in modest economies on the personnel side of the police budget.

Approving this request to transfer from the Personnel Services to the OTPS portion of the current budget will begin to address equipment and technology deficits that have accumulated to date.

The following summarize the FY 2014 need:

All "from" accounts will be 01213110-501000, the "to" accounts are provided below.

Professional Services: 01211210-530105

Recruit class training - Funding is needed to pay for 400 hours of instructor training which includes Emergency Vehicle Obstacle Course (EVOC) certification, PAT tests, Medical and Psychological exams - **\$40,000**

Uniform Division First Responders: 01213110-558100

AED (Automated External Defibrillator) devices and medical bags are needed for the 14 new cruisers and 6 replacement units. - **\$18,000**

Fleet Maintenance: 01211710-524010

The current fleet is comprised of approximately 213 vehicles. Of this amount, 198 vehicles or 93% of the fleet is over three (3) years old. Industry standards advise replacing vehicles when they have over 66,000 miles or are over 3 years old. The SPD has 29 vehicles that fall within this standard. A replacement schedule of 14 vehicles per year is not enough to keep the fleet within the standard. As the fleet ages, the cost for maintenance will continue

City Council Meeting
May 5th 2014

Request to Transfer Personal Service (Salary) to OTPS
Springfield Police Department, Commissioner William J. Fitchet
to increase. The amount allocated to repair the fleet is not enough to meet the current needs. With the warmer months approaching, there is a need for hoses, coolant systems various repairs that are needed to keep the fleet up and running. - **\$25,000**

Vehicle Equipment: 01213110-548100

As determined by a study conducted by the Finance Control Board, the recommended SPD vehicle replacement schedule of 30 vehicles per year would sufficiently meet current patrol and investigative needs. Vehicle replacement rates have been reduced by more than half of the recommended schedule since the dissolution of the Finance Control Board. In trying to purchases as many vehicles as possible, the Department would like to purchase the radios separately as well as begin a healthy replacement schedule. The SPD is in need of a minimum of 20 new radios. The request is for 20 new radios to begin the replacement schedule. - **\$72,000**

Professional Services: 01211110-530105

The SPD performed drug testing for all patrolmen. This expense was not included in the original budget. -**\$45,000**

The total amount for the request to transfer is \$200,000.



City of Springfield

ADOPTED

Meeting: 05/05/14 07:00 PM
Initiator: Chris Kulig
Sponsors: Mayor Domenic J. Sarno
DOC ID: 2599

5.15

Reserve for Contingencies to Treasurer - \$150,000 (Mayor Sarno)

WHEREAS, to meet the expenses of the City of Springfield for the fiscal year commencing July 1, 2012 and ending June 30, 2014 (FY'14), pursuant to Mass. Gen. Laws Ch. 44, Section 33B, and Chapter 468 of the Acts of 2008, the Chief Administrative and Financial Officer and his Honor the Mayor have requested authorization from the City Council to transfer the sum of \$150,000.00 from the Reserve for Contingency line item to the City Treasurer's Professional Services line item in order to fund the remaining tax title property maintenance expenses for the Fiscal Year and

WHEREAS, the City Comptroller, Patrick Burns, whose Department is in control of the appropriation from which the transfer is proposed to be made, has approved this transfer; and

WHEREAS, after reviewing this order, the Chief Administrative and Financial Officer has certified to the Mayor and City Council, that in his professional opinion, after an evaluation of all pertinent financial information reasonably available, the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the transfer, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, that the City Council approves the transfer of the sum of \$150,000.00 from the Reserve for Contingency line item to the City Treasurer's Professional Services line item to meet the expenses of the City of Springfield for Fiscal Year 2014.

From: Comptroller - Reserve for Contingencies

0100-10-135-0000-0000-0010-000000-0000000-578200 \$150,000.00

To: City Treasurer - Professional Services

0100-10-145-0000-0000-0010-000000-0000000-530105 \$150,000.00

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Timothy J. Rooke, At-Large Councilor
SECONDER:	Clodo Concepcion, Ward 5 Councilor
AYES:	Luna, Allen, Twiggs, Shea, Walsh, Edwards, Williams, Ramos, Rooke, Concepcion, Hurst, Ashe, Fenton

City of Springfield
36 Court Street
Springfield, MA 01103



Division of Administration
and Finance

To: Springfield City Council
From: Timothy J. Plante, Chief Administrative & Financial Officer
Date: May 5, 2014
Re: Order for Council Meeting – May 5, 2014
Cc: Mayor Sarno

Purpose: The purpose of this memo is to provide an explanation of the order sponsored by the Mayor for the May 5, 2014 City Council meeting regarding the Collective Bargaining Agreement for AFSCME Local 3065.

Background: The City Treasurer has requested that an additional \$150,000.00 be added to his budget for the maintenance of tax title properties. Due to increased snowfall and sustained near-record low temperatures during the winter months, property maintenance and heating costs have exceeded the Fiscal Year 2014 appropriation. These funds are needed to pay for property maintenance at the City's 532 tax foreclosed properties for the remainder of FY14.

CAFO Certification: This memorandum will confirm that in my professional opinion, as the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in this City Council Order, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

This certification is made in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

Attachment: CAFO Certification Treasurer \$150k (2599 : Reserve for Contingencies to Treasurer - \$150,000)



City of Springfield

ADOPTED

Meeting: 05/05/14 07:00 PM
Initiator: Ronald Molina-Brantley
Sponsors: Mayor Domenic J. Sarno
DOC ID: 2605

5.16

Budget Transfer W/In a Department - \$27,000.00 (Mayor Sarno)

WHEREAS, to meet the expenses of the City of Springfield for the fiscal year commencing July 1, 2013 and ending June 30, 2014 (FY'14), pursuant to Mass. Gen. Laws ch. 44, Section 33B, and Chapter 468 of the Acts of 2008, the Chief Administrative and Financial Officer and his Honor the Mayor have requested authorization from the City Council to transfer the sum of \$27,000 from the Department of Capital Asset Construction, Professional Services to the Department of Capital Asset Construction, Salaries and Wages in order to fund a projected salary deficit.

WHEREAS, after reviewing this order, the Chief Administrative and Financial Officer has certified to the Mayor and City Council, that in his professional opinion, after an evaluation of all pertinent financial information reasonably available, the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the transfer, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, that the City Council approves the transfer of the sum of \$27,000 from the Department of Capital Asset Construction, Professional Services to the Department of Capital Asset Construction, Salaries and Wages in order to fund a projected salary deficit and meet the expenses of the City of Springfield for Fiscal Year 2014.

From: Capital Asset Construction - Professional Services

0100-10-193-0000-0000-000000-0000000-530105- \$27,000.00

To: Capital Asset Construction - Salaries and Wages

0100-10-193-0000-0000-000000-0000000-501000- \$27,000.00

FINANCIAL IMPACT:

\$27,000.00

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Timothy J. Rooke, At-Large Councilor
SECONDER:	Kenneth E. Shea, Ward 6 Councilor
AYES:	Luna, Allen, Twiggs, Shea, Walsh, Edwards, Williams, Ramos, Rooke, Concepcion, Hurst, Ashe, Fenton

City of Springfield
36 Court Street
Springfield, MA 01103



Division of Administration
and Finance

To: Springfield City Council
From: Timothy J. Plante, Chief Administrative & Financial Officer
Date: May 5, 2014
Re: Order for Council Meeting – 5/5/14
Cc: Mayor Sarno

Purpose: The purpose of this memo is to provide an explanation of the order sponsored by the Mayor for the May 5, 2014 Council meeting, which authorizes the Department of Capital Asset Construction to transfer funds within in the Department to cover costs for projected salary shortfalls based on the FY14 authorized budget and certain unanticipated payouts for retirements.

Background: The Department of Capital Asset Construction has experienced unanticipated turnover within the department due to a retirement. The City has hired a replacement for the director and would like to insource its project management functions by hiring two additional project managers. This will save the City thousands of dollars by moving away from the current outsourced model of utilizing project management firms.

CAFO Certification: This memorandum will confirm that in my professional opinion, as the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in this City Council Order, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

This certification is made in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

Attachment: CAFO Certification DCAC Budget Transfer (2605 : Budget Transfer W/in a Department - \$27,000.00)



City of Springfield

ADOPTED

Meeting: 05/05/14 07:00 PM
Initiator: Mitchell Doty
Sponsors: Mayor Domenic J. Sarno
DOC ID: 2593

5.17

Order Authorizing Expenditure of Winter Rapid Recovery Road Funds - \$546,062.00 (Mayor Sarno)

ORDER AUTHORIZING EXPENDITURE OF WINTER RAPID RECOVERY ROAD FUNDS (\$546,062.00)

WHEREAS, the Commonwealth of Massachusetts has appropriated “Winter Rapid Recovery Road Program” funding for Fiscal Year 2014 in the amount of \$546,062.00, to be incorporated into the City of Springfield 10-year Chapter 90 Contract (City Contract #0615), see attached letter from Mass DOT Secretary and CEO (Exhibit A), and

WHEREAS, this appropriation provides for the payment of funds to the City of Springfield in order to continue efforts to maintain and upgrade the roadway systems of the City; and

WHEREAS, the Commonwealth of Massachusetts will reimburse the City of Springfield for costs associated with these roadway improvements through disbursements made pursuant to Mass. Gen. Laws Ch. 90, sec. 34(2)(a); and

WHEREAS, after reviewing this order, the Chief Administrative and Financial Officer certifies to the Mayor and City Council, that in his professional opinion, after an evaluation of all pertinent financial information reasonably available, the City’s financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the expenditure of these grant funds, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008;

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws ch. 44, sec. 53A, that the City Council approves the expenditure by the Department of Public Works of the Chapter 90 grant funds for the purposes listed below subject to the approval of the Mayor, and the grant funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for these purposes without further appropriation:

Winter Rapid Recovery Road Program Funds - \$546,062.00

For:

- Patching of potholes, cracking and other surface defects, including paving projects
- Repair and or replacement of signage, guardrail, storm grates, or road stripping and painting
- Projects identified through written agreement between the MassDOT Highway Division District office and the City.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Timothy J. Rooke, At-Large Councilor
SECONDER:	Clodo Concepcion, Ward 5 Councilor
AYES:	Luna, Allen, Twiggs, Shea, Walsh, Edwards, Williams, Ramos, Rooke, Concepcion, Hurst, Ashe, Fenton



RUSH

Contract #20141048

City of Springfield Contract Tracer Log

INSTRUCTIONS: Upon receipt, please initial and write in the date of receipt on this Tracer form. When your department has approved and signed the blanket contract, please initial and date in the forwarding section and deliver to the next department.

DEPARTMENT	DATE RECEIVED		DATE FORWARDED TO NEXT DEPT.	
	Initials	Date	Initials	Date
CAFO DPW/CAFO	<i>[Signature]</i>	4/25/14	<i>[Signature]</i>	4/25/14
City Comptroller	<i>[Signature]</i>	4/25/14		
Law				
Mayor				
City Comptroller				
CAFO/DPW			<i>[Signature]</i>	4/28
			<i>[Signature] stb overnight</i>	

Vendor No.: 6995

C# 20141048

Vendor Name: City of Springfield

Non-Monetary Contract Purpose: MassDOT Winter Rapid Recovery Road Program
\$546,062.00

Requesting Dept.: DPW/Finance

TYPE OF DOCUMENT (Please select at least one):

☒ New ☐ Amendment ☐ Extension



Deval L. Patrick, Governor
Richard A. Davey, Secretary & CEO

massDOT
Massachusetts Department of Transportation

5.17.b

April 9, 2014

Honorable Domenic Sarno, Mayor
City of Springfield
36 Court Street
Springfield, MA 01103

Dear Honorable Sarno:

Given the extraordinary winter season the Commonwealth faced this past year and the serious toll it took on our roads, we are pleased to announce a "Winter Rapid Recovery Road" program designed to benefit all 351 cities and town across the Commonwealth. Governor Patrick has approved \$40 million for a statewide program. We are designating \$30 million of that as direct aid, as apportioned via the Chapter 90 formula, for cities and towns and \$10 million for improvements to state roads.

MassDOT is issuing a one-time contract allowing the **City of Springfield** the draw down of **\$546,062** for the reimbursement of specific purpose road and road facility repairs resulting from this harsh winter. Eligible projects include (a) patching of potholes, cracking and other surface defects, including paving projects, (b) repair and or replacement of signage, guardrail, storm grates, or road striping or painting, or (c) projects identified through written agreement between the MassDOT Highway Division District Office and the **City of Springfield**.

The contract requires obligation of funds for specific projects no later than June 30, 2014 with the expectation that the projects and all related expenditures are completed by September 30, 2014. There will be no exceptions to the "use it or lose it" provisions of this agreement. The intent of the program is to help cities and towns make immediate and necessary repairs to your roadway network during this construction season.

Should you have any questions, please call Paul Jay at (857) 368-9150 or Maria Conti at (857) 368-9144

Richard A Davey
Secretary and Chief Executive Officer



Ten Park Plaza, Suite 4160, Boston, MA 02116
Tel: 857-368-4636, TTY: 857-368-0655
www.mass.gov/massdot



Winter Rapid Recovery Road Program (WRRRP)
Rules and Regulations
April 9, 2014

1. **Eligible projects** include (a) patching of potholes, cracking and other surface defects, including paving projects, (b) repair and or replacement of signage, guardrail, storm grates, or road striping or painting, or (c) projects identified through written agreement between the MassDOT Highway Division District Office and the specific city or town.
2. We have enclosed **A MassDOT Standard Contract Form**. The highlighted items must be completed, signed and **returned within one week of receipt**.
3. Under the WRRRP, determination of the amount of the funds **allocated** for each city and town is based upon the parameters of the Ch 90 program; Road Miles, Population, and Employment. Please note neither the WRRRP nor any expenses incurred to be reimbursed under the WRRRP fall under the Chapter 90 program.
4. Monies for each specific city or town will be encumbered by MassDOT. This results in the monies being **obligated** on The Commonwealth's accounting system for the purpose of effecting the reimbursement of bills paid by the cities and towns for projects as delineated above.
5. Projects must be **physically completed** by June 30, 2014.
6. Copies of invoices from the communities, along with evidence of payment to **contractors, must be received** by the respective District Office State Aid Engineers by August 1, 2014. District Offices will then process the reimbursement paperwork through MassDOT Headquarters. These invoices must be clearly marked as "WRRRP Eligible." Invoices received at the District Offices after August 1 will not be reimbursed.
7. If the total amount of invoices submitted to MassDOT for the WRRRP is less than the total funds allocated, the remainder of this funding is lost and will be de-obligated. This is the "Use it or Lose it" rule.
8. Cities and Towns will be **reimbursed by September 30th** for their expenditures pertaining to the WRRRP program up to the specified amount as per the Secretary's letter of April 9th.



Deval L. Patrick, Governor
Richard A. Davey, Secretary & CEO

massDOT
Massachusetts Department of Transportation

April 10, 2014

MEMORANDUM

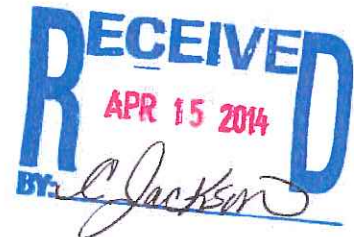
To: All City and Town Administrators
Commonwealth of Massachusetts

From: Dana R. Levenson
Chief Financial Officer, MassDOT

Re: Winter Rapid Recovery Road Program (WRRRB)
REVISED RULES & REGULATIONS

The attached Rules & Regulations have been revised for the purpose of clarifying reimbursements under this program. The apportionment amount noted in the letter dated April 9th from MassDOT Secretary Davey has not changed.

4/15/14
May 23
FYI
Chris Cignoli
called in this
so I sent him
a copy. CR





Deval L. Patrick, Governor
Richard A. Davey, Secretary & CEO

massDOT
Massachusetts Department of Transportation

Winter Rapid Recovery Road Program (WRRRP)
REVISED Rules and Regulations
April 10, 2014

1. **Eligible projects** include (a) patching of potholes, cracking and other surface defects, including paving projects, (b) repair and or replacement of signage, guardrail, storm grates, or road striping or painting, or (c) projects identified through written agreement between the MassDOT Highway Division District Office and the specific city or town.
2. We have enclosed a **revised MassDOT Standard Contract Form**. The highlighted items must be completed, signed and **returned to the respective MassDOT Highway Department District State Aid Engineer contact** (see attached list) **by April 30th**.
3. Under the WRRRP, determination of the amount of the funds **allocated** for each city and town is based upon the parameters of the Ch 90 program; Road Miles, Population, and Employment. Please note, however, that neither the WRRRP nor any expenses incurred to be reimbursed under the WRRRP fall under the Chapter 90 program.
4. Monies for each specific city or town will be encumbered by MassDOT. This results in the monies being **obligated** on the Commonwealth's accounting system for the purpose of effecting the reimbursement of bills paid by the cities and towns for projects as delineated above.
5. Each city and town must, by **June 30, 2014**, inform MassDOT via their respective Highway Department District State Aid Engineer contact of the specific project(s) that **each city and town obligate** themselves to complete by **September 30th, 2014**.
6. Copies of invoices from the cities and town, along with evidence of payment to contractors, must be received by the respective Highway District State Aid Engineer contact by **October 30, 2014**. District Offices will then process the reimbursement paperwork through MassDOT Headquarters. These invoices must be clearly marked as "WRRRP Eligible." Invoices received at the District Offices **after October 30th will not be reimbursed**.
7. If the total amount of invoices submitted to MassDOT for the WRRRP is less than the total funds originally allocated, the remainder of **this funding is lost** and will be de-obligated. This is the "Use it or Lose it" rule.
8. Cities and Towns will be **reimbursed by November 30th** for their expenditures pertaining to the WRRRP program up to the specified allocated amount as per the Secretary's letter of April 9th.

Ten Park Plaza, Suite 4160, Boston, MA 02116
Tel: 857-368-4636, TTY: 857-368-0655
www.mass.gov/massdot

C# 20141048



MASSDOT STANDARD CONTRACT FORM

This form is issued and published by the Massachusetts Department of Transportation (MassDOT or Department). Any changes to the official printed language of this form shall be void. Additional non-conflicting terms may be added by Attachment. Contractors may not require any additional agreements, engagement letters, contract forms or other additional terms as part of this Contract without prior Department approval.

CONTRACTOR LEGAL NAME: City of Springfield (and d/b/a):		DEPARTMENT NAME: Massachusetts Department of Transportation MMARS Department Code: DOT	
Legal Address: (W-9, W-4, T&C): 36 Court ST		Business Mailing Address: 10 Park Plaza, Boston, MA 02116	
Contract Manager: Christopher Cignoli		Billing Address (if different):	
E-Mail: ccignoli@springfieldcityhall.com		Contract Manager: Paul Jay	
Phone: 413-750-2808 Fax: 413-787-6029		E-Mail: Paul.Jay@state.ma.us	
Contractor Vendor Code: VC6000192140		Phone: (857) 368-9150 Fax:	
Vendor Code Address ID (e.g. "AD001"): AD001 (Note: The Address ID Must be set up for EFT payments.)		MMARS Doc ID(s):	
RFR/Procurement or Other ID Number:			
☒ NEW CONTRACT PROCUREMENT OR EXCEPTION TYPE: (Check one option only) ☐ Statewide Contract (OSD or an OSD-designated Department) ☐ Collective Purchase (Attach OSD approval, scope, budget) ☐ Department Procurement (includes State or Federal grants 815 CMR 2.00) (Attach RFR and Response or other procurement supporting documentation) ☐ Emergency Contract (Attach justification for emergency, scope, budget) ☐ Contract Employee (Attach Employment Status Form , scope, budget) ☒ Legislative/Legal Exemption or Other: (Attach authorizing language/justification, scope and budget)		☐ CONTRACT AMENDMENT Enter Current Contract End Date Prior to Amendment: ____, 20 ____ Enter Amendment Amount: \$ ____ (or "no change") AMENDMENT TYPE: (Check one option only. Attach details of Amendment changes.) ☐ Amendment to Scope or Budget (Attach updated scope and budget) ☐ Interim Contract (Attach justification for Interim Contract and updated scope/budget) ☐ Contract Employee (Attach any updates to scope or budget) ☐ Legislative/Legal Exemption or Other: (Attach authorizing language/justification and updated scope and budget)	
The MassDOT TERMS AND CONDITIONS form (T&C) has been executed, filed with CTR and is incorporated by reference into this Contract.			
COMPENSATION: (Check ONE option): The Department certifies that payments for authorized performance accepted in accordance with the terms of this Contract will be supported in the state accounting system by sufficient appropriations or other non-appropriated funds, subject to intercept for MassDOT/Commonwealth owed debts under 815 CMR 9.00. ☐ Rate Contract (No Maximum Obligation. Attach details of all rates, units, calculations, conditions or terms and any changes if rates or terms are being amended.) ☒ Maximum Obligation Contract Enter Total Maximum Obligation for total duration of this Contract (or new Total if Contract is being amended). \$546,062.			
PROMPT PAYMENT DISCOUNTS (PPD): Commonwealth payments are issued through EFT 45 days from invoice receipt. Contractors requesting accelerated payments must identify a PPD as follows: Payment issued within 10 days ____ % PPD; Payment issued within 15 days ____ % PPD; Payment issued within 20 days ____ % PPD; Payment issued within 30 days ____ % PPD. If PPD percentages are left blank, identify exemption: ____ statutory/legal or Ready Payments (G.L. c. 29, § 23A); ____ federal grant/trust; ☒ initial payment (subsequent payments must be scheduled to support payee cash flow needs and standard EFT 45 day payment cycle. See Prompt Pay Discounts Policy .)			
BRIEF DESCRIPTION OF CONTRACT PERFORMANCE or REASON FOR AMENDMENT: (Enter the Contract title, purpose and a detailed description of the scope of performance or what is being amended for a Contract Amendment. Attach all supporting documentation.) This agreement is for the Winter Rapid Recovery Road Program (WRRRP).			
ANTICIPATED START DATE: (Complete ONE option only) The Department and Contractor certify for this Contract, or Contract Amendment, that Contract obligations:			
☒ 1. may be incurred as of the Effective Date (latest signature date below subject to any required approvals) and no obligations have been incurred prior to the Effective Date . ☐ 2. may be incurred as of ____, 20 ____, a date LATER than the Effective Date below and no obligations have been incurred prior to the Effective Date . ☐ 3. were incurred as of ____, 20 ____, a date PRIOR to the Effective Date below, and the parties agree that payments for any obligations incurred prior to the Effective Date are authorized to be made either as settlement payments or as authorized reimbursement payments, and that the details and circumstances of all obligations under this Contract are attached and incorporated into this Contract. Acceptance of payments forever releases the Commonwealth and MassDOT from further claims related to these obligations.			
CONTRACT END DATE: Contract performance shall terminate as of September 30, 2014 , with no new obligations being incurred after this date unless the Contract is properly amended, provided that the terms of this Contract and performance expectations and obligations shall survive its termination for the purpose of resolving any claim or dispute, for completing any negotiated terms and warranties, to allow any close out or transition performance, reporting, invoicing or final payments, or during any lapse between amendments.			
CERTIFICATIONS: Notwithstanding verbal or other representations by the parties, the " Effective Date " of this Contract or Amendment shall be the latest date that this Contract or Amendment has been executed by an authorized signatory of the Contractor, the Department, or a later Contract or Amendment Start Date specified above, subject to any required approvals. The Contractor makes all certifications required under the attached Contractor Certifications (incorporated by reference if not attached hereto) under the pains and penalties of perjury, agrees to provide any required documentation upon request to support compliance, and agrees that all terms governing performance of this Contract and doing business in Massachusetts are attached or incorporated by reference herein according to the following hierarchy of document precedence, the MassDOT Terms and Conditions, this Standard Contract Form including the Instructions and Contractor Certifications , the Request for Response (RFR) or other solicitation, the Contractor's Response, and additional negotiated terms, provided that additional negotiated terms will take precedence over the relevant terms in the RFR and the Contractor's Response only if made using the process outlined in 801 CMR 21.07 , incorporated herein, provided that any amended RFR or Response terms result in best value, lower costs, or a more cost effective Contract.			
AUTHORIZING SIGNATORY FOR THE CONTRACTOR: X: <u>Domenic J. Savio</u> Date: <u>4/28/14</u> (Signature and Date Must Be Handwritten At Time of Signature) Print Name: <u>Domenic J. Savio</u> Print Title: <u>Mayor</u>		AUTHORIZING SIGNATORY FOR MassDOT: X: _____ Date: _____ (Signature and Date Must Be Handwritten At Time of Signature) Print Name: _____ Print Title: _____	

For the Sub-Grantee
City of Springfield, MA

W Approved to Appropriation: *N/A*

[Signature] *4/28/14*
Office of the Comptroller Date

Approved as to Form

Kathleen F. Bruch *4/28/14*
Law Department Date

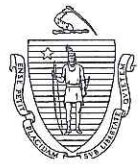
Approved:

[Signature] *4/28/14*
Chief Administrative & Finance Officer Date

COMMONWEALTH OF MASSACHUSETTS

CONTRACTOR AUTHORIZED SIGNATORY LISTING

2004



CONTRACTOR LEGAL NAME : *City of Springfield*
 CONTRACTOR VENDOR/CUSTOMER CODE: *VC6000192140*

INSTRUCTIONS: Any Contractor (other than a sole-proprietor or an individual contractor) must provide a listing of individuals who are authorized as legal representatives of the Contractor who can sign contracts and other legally binding documents related to the contract on the Contractor's behalf. In addition to this listing, any state department may require additional proof of authority to sign contracts on behalf of the Contractor, or proof of authenticity of signature (a notarized signature that the Department can use to verify that the signature and date that appear on the Contract or other legal document was actually made by the Contractor's authorized signatory, and not by a representative, designee or other individual.)

NOTICE: *Acceptance of any payment under a Contract or Grant shall operate as a waiver of any defense by the Contractor challenging the existence of a valid Contract due to an alleged lack of actual authority to execute the document by the signatory.*

For privacy purposes **DO NOT ATTACH** any documentation containing personal information, such as bank account numbers, social security numbers, driver's licenses, home addresses, social security cards or any other personally identifiable information that you do not want released as part of a public record. The Commonwealth reserves the right to publish the names and titles of authorized signatories of contractors.

AUTHORIZED SIGNATORY NAME	TITLE
Domenic J. Sarno	Mayor
Timothy J. Plante	Chief Administrative & Finance Officer
Patrick S. Burns	City Comptroller
Kathleen S. Breck	Deputy City Solicitor

I certify that I am the President, Chief Executive Officer, Chief Fiscal Officer, Corporate Clerk or Legal Counsel for the Contractor and as an authorized officer of the Contractor I certify that the names of the individuals identified on this listing are current as of the date of execution below and that these individuals are authorized to sign contracts and other legally binding documents related to contracts with the Commonwealth of Massachusetts on behalf of the Contractor. I understand and agree that the Contractor has a duty to ensure that this listing is immediately updated and communicated to any state department with which the Contractor does business whenever the authorized signatories above retire, are otherwise terminated from the Contractor's employ, have their responsibilities changed resulting in their no longer being authorized to sign contracts with the Commonwealth or whenever new signatories are designated. *collective ly*

Kathleen S. Breck
 Signature

Date:

4/28/14

Deputy City Solicitor
 Title: ~~Mayor~~

Telephone: 413-787-~~6100~~ *6179*Fax: 413-787-~~6104~~ *6173*Email: *kbreck*
~~djordan~~@springfieldcityhall.com

[Listing can not be accepted without all of this information completed.]

A copy of this listing must be attached to the "record copy" of a contract filed with the department.

SAMPLE COMMONWEALTH OF MASSACHUSETTS
CONTRACTOR AUTHORIZED SIGNATORY LISTING

Issued
 May
 2004



CONTRACTOR LEGAL NAME: City of Springfield
CONTRACTOR VENDOR/CUSTOMER CODE: VC60000192140

PROOF OF AUTHENTICATION OF SIGNATURE

This page is optional and is available for a department to authenticate contract signatures.
 It is recommended that Departments obtain authentication of signature for the signatory
 who submits the Contractor Authorized Listing.

This Section **MUST** be completed by the Contractor Authorized Signatory in presence of notary.

Signatory's full legal name (print or type): **Domenic J. Sarno**

Title: **Mayor**

X

Signature as it will appear on contract or other document (Complete only in presence of notary):

AUTHENTICATED BY NOTARY OR CORPORATE CLERK (PICK ONLY ONE) AS FOLLOWS:

I, Kathleen T. Breck (NOTARY) as a notary public certify that I
 witnessed the signature of the aforementioned signatory above and I verified the individual's identity on this date:

April 28, 2014

My commission expires on: 5/1/2015

Kathleen T. Breck

AFFIX NOTARY SEAL

I, _____ (CORPORATE CLERK) certify that I
 witnessed the signature of the aforementioned signatory above, that I verified the individual's identity and confirm
 the individual's authority as an authorized signatory for the Contractor on this date:

_____, 20 ____.

AFFIX CORPORATE SEAL

SAMPLE COMMONWEALTH OF MASSACHUSETTS
CONTRACTOR AUTHORIZED SIGNATORY LISTING

Issued
 May
 2004



CONTRACTOR LEGAL NAME: City of Springfield
CONTRACTOR VENDOR/CUSTOMER CODE: VC60000192140

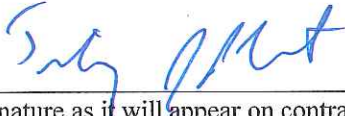
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 It is recommended that Departments obtain authentication of signature for the signatory
 who submits the Contractor Authorized Listing.

This Section **MUST** be completed by the Contractor Authorized Signatory in presence of notary.

Signatory's full legal name (print or type): _____

Title: Timothy J. Plante, Chief Administrative & Financial Officer

X 

Signature as it will appear on contract or other document (Complete only in presence of notary):

AUTHENTICATED BY NOTARY OR CORPORATE CLERK (PICK ONLY ONE) AS FOLLOWS:

I, Laithleen T. Breck (NOTARY) as a notary public certify that I
 witnessed the signature of the aforementioned signatory above and I verified the individual's identity on this date:

January 22, 2014 April 28, 2014.
5/7/2015 

My commission expires on: _____

AFFIX NOTARY SEAL

I, _____ (CORPORATE CLERK) certify that I
 witnessed the signature of the aforementioned signatory above, that I verified the individual's identity and confirm
 the individual's authority as an authorized signatory for the Contractor on this date:

_____, 20 ____.

AFFIX CORPORATE SEAL

SAMPLE COMMONWEALTH OF MASSACHUSETTS
CONTRACTOR AUTHORIZED SIGNATORY LISTING

Issued
 May
 2004



CONTRACTOR LEGAL NAME: City of Springfield
CONTRACTOR VENDOR/CUSTOMER CODE: VC60000192140

PROOF OF AUTHENTICATION OF SIGNATURE

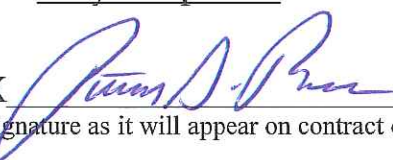
This page is optional and is available for a department to authenticate contract signatures.
 It is recommended that Departments obtain authentication of signature for the signatory
 who submits the Contractor Authorized Listing.

This Section **MUST** be completed by the Contractor Authorized Signatory in presence of notary.

Signatory's full legal name (print or type): Patrick S. Burns

Title: City Comptroller

X


 Signature as it will appear on contract or other document (Complete only in presence of notary):

AUTHENTICATED BY NOTARY OR CORPORATE CLERK (PICK ONLY ONE) AS FOLLOWS:

I, Kathleen T. Breck (NOTARY) as a notary public certify that I
 witnessed the signature of the aforementioned signatory above and I verified the individual's identity on this date:

April 28, 2014.

My commission expires on:

5/7/2015



AFFIX NOTARY SEAL

I, _____ (CORPORATE CLERK) certify that I
 witnessed the signature of the aforementioned signatory above, that I verified the individual's identity and confirm
 the individual's authority as an authorized signatory for the Contractor on this date:

_____, 20 ____.

AFFIX CORPORATE SEAL

Issued
May
2004

SAMPLE COMMONWEALTH OF MASSACHUSETTS

CONTRACTOR AUTHORIZED SIGNATORY LISTING

CONTRACTOR LEGAL NAME: City of Springfield
CONTRACTOR VENDOR/CUSTOMER CODE: VC60000192140

PROOF OF AUTHENTICATION OF SIGNATURE

This page is optional and is available for a department to authenticate contract signatures.
 It is recommended that Departments obtain authentication of signature for the signatory
 who submits the Contractor Authorized Listing.

This Section **MUST** be completed by the Contractor Authorized Signatory in presence of notary.

Signatory's full legal name (print or type): Kathleen T. Breck

Title: Deputy City Solicitor

X Kathleen T. Breck

Signature as it will appear on contract or other document (Complete only in presence of notary):

AUTHENTICATED BY NOTARY OR CORPORATE CLERK (PICK ONLY ONE) AS FOLLOWS:

I, Stephanie A. Liebl (NOTARY) as a notary public certify that I
 witnessed the signature of the aforementioned signatory above and I verified the individual's identity on this date:

April 28, 2014 **STEPHANIE A. LIEBL**
Notary Public

My commission expires on: My Commission Expires September 29, 2017

AFFIX NOTARY SEAL

I, _____ (CORPORATE CLERK) certify that I
 witnessed the signature of the aforementioned signatory above, that I verified the individual's identity and confirm
 the individual's authority as an authorized signatory for the Contractor on this date:

_____, 20 ____.

AFFIX CORPORATE SEAL

From: (413) 787-6215
Joan Saunders

Origin ID: FXMA



36 COURT ST RM 412

SPRINGFIELD, MA 01103



J14101402070326

SHIP TO: (413) 582-0548

BILL SENDER

Louis Misiun

811 North King St.

NORTHAMPTON, MA 01060

Ship Date: 28APR14
ActWgt: 1.0 LB
CAD: 7989820/INET3490

Delivery Address Bar Code



Ref #
Invoice #
PO #
Dept #

TUE - 29 APR AA
STANDARD OVERNIGHT

TRK# 7986 7905 8335

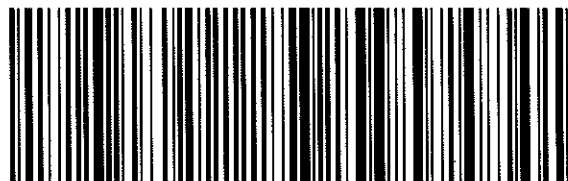
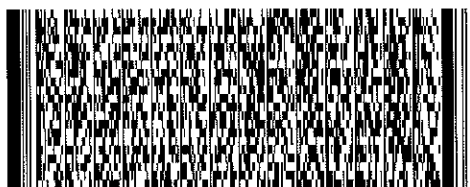
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After printing this label:

1. Use the 'Print' button on this page to print your label to your laser or inkjet printer.
2. Fold the printed page along the horizontal line
3. Place label in shipping pouch and affix it to your shipment so that the barcode portion of the label can be read and scanned.

Warning: Use only the printed original label for shipping. Using a photocopy of this label for shipping purposes is fraudulent and could result in additional billing charges, along with the cancellation of your FedEx account number.

Use of this system constitutes your agreement to the service conditions in the current FedEx Service Guide, available on fedex.com. FedEx will not be responsible for any claim in excess of \$100 per package, whether the result of loss, damage, delay, non-delivery, misdelivery or misinformation, unless you declare a higher value, pay an additional charge, document your actual loss and file a timely claim. Limitations found in the current FedEx Service Guide apply. Your right to recover from FedEx for any loss, including intrinsic value of the package, loss of sales, income interest, profit, attorney's fees, costs, and other forms of damage whether direct, incidental, consequential, or special is limited to the greater of \$100 or the authorized declared value. Recovery cannot exceed actual documented loss. Maximum for items of extraordinary value is \$1,000, e.g. jewelry, precious metals, negotiable instruments and other items listed in our Service Guide. Written claims must be filed within strict time limits, see current FedEx Service Guide.

MassDOT Highway Department District State Aid Engineers

DISTRICT 1

270 Pittsfield Road
Lenox, MA 01240

Kathy Stevens, Manager – Tel: (413) 637-5765/ Fax (413) 637-0309

DISTRICT 2

811 North King Street
Northampton, MA 01060

Louis Misiun, Manager – Tel: (413) 582-0548/ Fax (413) 582-0596

DISTRICT 3

403 Belmont Street
Worcester, MA 01604

Gary Warren – Tel: (508) 929-3926/ Fax (508) 799-9763

Linda Leighton – Tel: (508) 929-3830

Tara Connole – Tel: (508) 929-3869

DISTRICT 4

519 Appleton Street
Arlington, MA 02476

Walter Kubik, Manager – Tel: (781) 862-1640/ Fax (781) 862-1673

Al DeMatteis, Assistant – Tel: (781) 862-1560

DISTRICT 5

1000 County Street
Taunton, MA 02780

Liz Lapointe, Manager – Tel: (508) 884-4259/ Fax (508) 880-6102

DISTRICT 6

185 Kneeland Street, 9th Floor
Boston, MA 02111

Thom Keeley, Administrator – Tel: (857) 368-6153

Elie Roditi, Asst. Administrator – Tel: (857) 368-6155

Fiscal Contacts:

10 Park Plaza, Suite 5450
Boston, MA 02116

Paul Jay - Tel.: (857) 368-9150

Maria Conti - Tel.: (857) 368-9144

City of Springfield
36 Court Street
Springfield, MA 01103

Division of Administration
and Finance



To: Springfield City Council
From: Timothy J. Plante, Chief Administrative & Financial Officer
Date: May 5, 2014
Re: Order for Council Meeting – May 5, 2014
Cc: Mayor Sarno

Purpose: The purpose of this memo is to provide an explanation of the order sponsored by the Mayor for the May 5, 2014 City Council meeting regarding the award of “Winter Rapid Recovery Road” program funds totaling \$546,042.00.

Background: The Massachusetts Department of Transportation has apportioned an additional \$546,042.00 to the City’s Chapter 90 program, which is to be spent on eligible projects under a “use it or lose it” agreement. To retain the additional monies, the City must allocate funding by June 30, 2014 and complete all eligible projects (listed below) by September 30, 2014.

Eligible Projects:

- Patching of potholes, cracking and other surface defects, including paving projects.
- Repair and or replacement of signage, guardrail, storm grates, or road stripping and painting.
- Projects identified through written agreement between the MassDOT Highway Division District office and the City.

Due to increased snowfall and sustained near-record low temperatures during the winter months, City road maintenance will require additional funding, and this award will alleviate the financial burden of funding needed repairs with City general funds.

CAFO Certification: This memorandum will confirm that in my professional opinion, as the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in this City Council Order, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

This certification is made in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

**REPORT OF
COMMITTEE**

Committee: Finance Committee

Date: May 5, 2014

Time: 11:30 am

SUBJECT: Pothole Funding from the State \$546,000

Councilors in Attendance: Rooke, Concepcion, and Shea

Synopsis(include pros/cons):

The Finance Committee met to discuss the \$546,000 Pothole Funding from the State. Chris Cignoli from the Department of Public Works explained that this money will be used to pave the larger areas. Jennifer Winkler from the Finance Department explained the budget transfers for tonight's meeting.

MOTIONS/RECOMMENDATIONS:

Made By: Councilor Ken Shea

Seconded: Councilor Clodo Concepcion

Vote: Councilor Shea, Concepcion and Rooke all in favor



Collective Bargaining Agreement Ratification (Mayor Sarno)

WHEREAS, the City's Labor Relations Director has received confirmation from a representative of the American Federation of State, County and Municipal Employees - **AFSCME Local 3065** - that this bargaining unit has ratified a new collective bargaining agreement for the time period of July 1, 2012 through June 30, 2014; and

WHEREAS, the Labor Relations Department is requesting that the City Council approve the terms of the Collective Bargaining Agreement, which are described in a letter from the Labor Relations Director and Memorandum from the Chief Administrative and Financial Officer, which are attached hereto; and

WHEREAS, the Agreement includes wage increases effective July 1, 2012 of zero per cent (0%), and effective July 1, 2013 of two per cent (2%), and includes a requirement that all employees hired after January 1, 2014 are subject to the City ordinances regarding residency, as revised and amended; and

WHEREAS, the City's Office of Management and Budget has determined that the funds necessary for the wage increase in Fiscal Year 2014 are included in the adopted departmental budgets for Police, Parks, Facilities, DPW-General Fund, and DPW-Solid Waste Enterprise Fund, and no additional funds are needed; and

WHEREAS, the Chief Administrative and Financial Officer has certified that after an evaluation of all pertinent financial information reasonably available, that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in this City Council Order, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as amended by Section 1 of Chapter 468 of the Acts of 2008;

NOW THEREFORE, the City Council hereby approves the report of the Labor Relations Director regarding the ratification of the collective bargaining agreement between the City of Springfield and the American Federation of State, County and Municipal Employees - **AFSCME Local 3065**, and the terms thereof, as described in the attached documents, for the time period of July 1, 2012 through June 30, 2014.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Bud L. Williams, At-Large Councilor
SECONDER:	Melvin A. Edwards, Ward 3 Councilor
AYES:	Luna, Allen, Twiggs, Shea, Walsh, Edwards, Williams, Ramos, Rooke, Concepcion, Hurst, Ashe, Fenton



CITY OF SPRINGFIELD, MASSACHUSETTS
HUMAN RESOURCES AND LABOR RELATIONS
36 Court Street, Room 005
Springfield, MA 01103
413-787-6068

April 23, 2014

To the Springfield City Council

Please be advised that this department has received confirmation from the representative of American Federation of State, County and Municipal Employees – **AFSCME Local 3065 Foreman's Union**, that this bargaining unit has ratified new collective bargaining agreements for the time periods of July 1, 2012 to June 30, 2014 and July 1, 2014 to June 30, 2016 with the City of Springfield.

We hereby submit to you this report for approval by the City Council which would reflect the following wage increases in **Local 3065's wage scale**.

Contract 1

Wages Increases: Effective July 1, 2012 Zero percent (0%)
Effective July 1, 2013 Two percent (2%)

Contract 2

Wage Increases: Effective July 1, 2014 Two percent (2%)
Effective July 1, 2015 Two percent (2%)

Please note that the parties also agreed on the following language.

Article 37.05 - "Residency- The parties agree that all employees hired by the City after January 1, 2014 are subject to the City ordinances regarding residency as revised and amended."

A financial order reflecting the cost of the of the wage increase for this fiscal year FY-2014 is attached.

In accordance with the Acts of 656 of 1989, the Chief Financial Officer must give in writing his opinion relative to the financial impact of the agreement on the existing level of municipal services.

If any other questions exist please feel free to contact this office.

Sincerely,

William E. Mahoney
Director of Human Resources & Labor Relations
cc: Mayor Domenic J. Sarno
cc: T.J. Plante - CAFO
cc: Allan Chwalek, DPW Director
cc: Patrick Sullivan, PBRM Director

cc: File

Attachment: afscme 3065 report_201404240919 (2586 : Collective Bargaining Agreement Ratification

City of Springfield, MA
And
AFSCME Local 3065
City's Package Proposal for Settlement
March 26, 2014

TENTATIVE AGREEMENT

The parties agree that the below is a tentative agreement on the entire successor agreements.

Contract 1

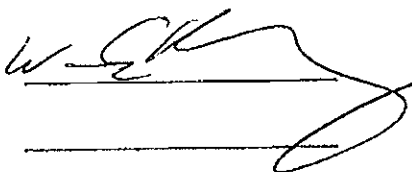
1. The previous tentative agreements signed by the parties on Nov. 29, 2012, May 10, 2013 and June 4, 2013.
2. Duration-Contract 1 July 1, 2012 - June 30, 2014
3. Wages-Contract 1 - 2% general wage increase year effective July 1, 2013. In order to be eligible for retroactive payment an employee must be employed by the City on the effective date of the wage increase and on the ratification date by the Springfield City Council.
4. Art. 19.07 Increase sick leave conversion at retirement to \$30 per day
5. Art.19.03 add "not" after "shall" in first instance
6. Art. 19.03 add "Employees hired after July 1, 2014 shall accrue sick leave at the rate of one (1) day per month of completed service."
7. Art. 19.04 add "Employees hired after July 1, 2014 shall accrue sick leave at the rate of one (1) day per month of completed service."
8. Art. 19.05 delete "Personnel Policy Board" and replace with "Human Resources and Labor Relations Director"
9. Art. 19.06 add after "month of service" in first sentence "(Employees hired after July 1, 2014 shall accrue sick leave at the rate of one day per month of completed service.)"
10. Art. 37.05 add "Residency-The parties agree that all employees hired by the City after July 1, 2014 are subject to the City ordinances regarding residency as revised and amended."
11. Art.37.10 Re-title "Identification Cards" delete existing language and replace with "If employees are issued identification cards and/or name tags they will be required to wear same while at work. Employees will be issued their first card and first replacement card at no cost. If a second or subsequent replacement card needs to be issued to an employee within a calendar year, the employee will pay a \$10 fee for each card."
12. Art. 37.15 add "Evaluations. Employees shall be given a copy of their evaluation form at the time they are required to sign it."

Page 2
Tentative Agreement
City of Springfield
And
AFSCME 3065

Contract 2

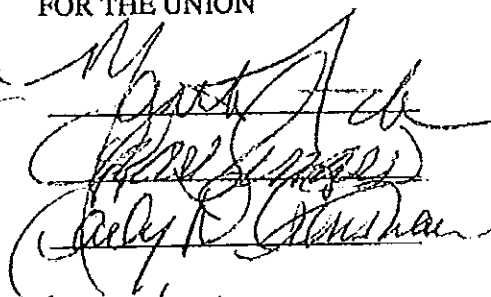
1. Duration- Contract 2 - July 1, 2014 - June 30, 2016
2. Wages- Contract 2 - 2% general wage increase effective July 1, 2014, 2% general wage increase effective July 1, 2015.
3. Art. 19.13 add "Sick Leave Abuse. Both the City and the Union agree that sick leave abuse will not be tolerated. Sick leave is not to be used for, or to extend, vacations; it is not to be taken in patterns of time off nor is it to be used when an employee is not ill. The City shall initiate disciplinary action for employees engaged in sick leave abuse. If an employee uses sick leave for purposes other than legitimate illness or injury, the employee may, at the City's discretion, be subject to discipline up to and including discharge."
4. Art. 11.13 add "Effective on December 31, 2014, employees in the position of Traffic Signal Technician who hold IMSA certification on December 31 of a given year will receive a stipend of \$150 in the month of January. The parties to this agreement will meet on four occasions to discuss the compensation and job description for the Traffic Signal Technician classification."

FOR THE CITY



4-1-14
DATE

FOR THE UNION



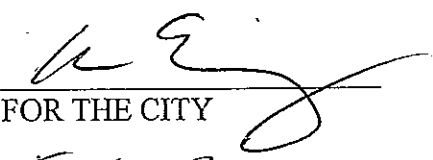
3/30/2014
DATE

City of Springfield, MA
And
AFSCME 3065

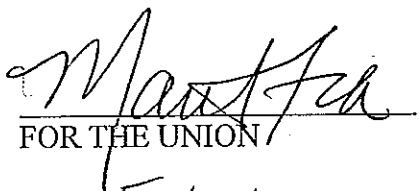
TENTATIVE AGREEMENTS

The parties agree that these tentative agreements have been reached by the parties,
subject to completed negotiations.

1. Art. 19.05 delete "Personnel Policy Board" and replace with "Human Resources and Labor Relations Director"
2. Art. 31.01 add "Traffic Signal repairmen will be issued a pair of high voltage electrical gloves."


FOR THE CITY

5-10-13
DATE


FOR THE UNION

5-10-13
DATE

City of Springfield, MA

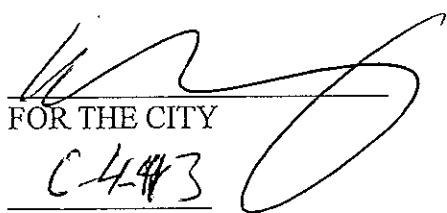
And

AFSCME 3065

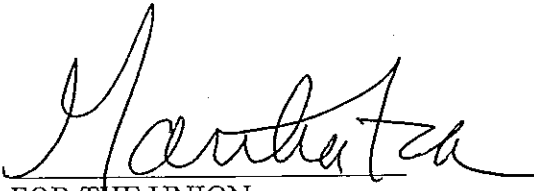
TENTATIVE AGREEMENTS

The parties agree that these tentative agreements have been reached by the parties, subject to completed negotiations.

1. Art.3.03 delete "Of Public Works previously reserved to AFSCME Local 3065 and United Steelworkers of America #2936-58 respectively."
2. Art.4.04 delete


FOR THE CITY

C-443
DATE


FOR THE UNION

June 4, 2013
DATE

AFSCME 3065

CBA Cost-out

	FY13	FY14	FY15	FY16	Total
COLA Cost	\$ -	\$ 30,851.14	\$ 31,468.17	\$ 32,097.53	\$ 94,416.84
Traffic Stipends	\$ -	\$ -	\$ 600.00	\$ 600.00	\$ 1,200.00
Total:	\$ -	\$ 30,851.14	\$ 32,068.17	\$ 32,697.53	\$ 95,616.84

Cost per Dept:						
	FTEs	FY13	FY14	FY15	FY16	Total
POLICE	1.0	\$ -	\$ 786.24	\$ 801.96	\$ 818.00	\$ 2,406.21
FACILITIES	1.0	\$ -	\$ 993.02	\$ 1,012.88	\$ 1,033.14	\$ 3,039.05
PARKS	18.0	\$ -	\$ 16,502.51	\$ 16,832.56	\$ 17,169.21	\$ 50,504.29
DPW-EF	4.0	\$ -	\$ 3,765.31	\$ 3,840.62	\$ 3,917.43	\$ 11,523.35
DPW	10.0	\$ -	\$ 8,804.06	\$ 9,580.14	\$ 9,759.74	\$ 28,143.94
	34.0	\$ -	\$ 30,851.14	\$ 32,068.17	\$ 32,697.53	\$ 95,616.84

City of Springfield
36 Court Street
Springfield, MA 01103



Division of Administration
and Finance

To: Springfield City Council
From: Timothy J. Plante, Chief Administrative & Financial Officer
Date: May 5, 2014
Re: Order for Council Meeting – May 5, 2014
Cc: Mayor Sarno

Purpose: The purpose of this memo is to provide an explanation of the order sponsored by the Mayor for the May 5, 2014 City Council meeting regarding the Collective Bargaining Agreement for AFSCME Local 3065.

Background: After multiple bargaining sessions, the American Federation of State, County and Municipal Employees (AFSCME) Local 3065 bargaining unit has ratified a new collective bargaining agreement for the time period July 1, 2012 – June 30, 2014 with the City of Springfield. The parties agreed on a 0.0% wage increase in FY13 (7/1/12 – 6/30/13) and a 2.0% wage increase in FY14 (7/1/13 – 6/30/14). The wage increase for FY14 is estimated to cost \$30,851 and is included in the FY14 adopted budgets for the following departments: Police, Parks, Facilities, DPW-General Fund, and DPW-Enterprise Fund.

CAFO Certification: This memorandum will confirm that in my professional opinion, as the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in this City Council Order, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

This certification is made in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.



Collective Bargaining Agreement Ratification AFSCME3065 Contract 2 (Mayor Sarno)

WHEREAS, the City's Labor Relations Director has received confirmation from a representative of the American Federation of State, County and Municipal Employees - **AFSCME Local 3065** - that this bargaining unit has ratified a new collective bargaining agreement for the time period of July 1, 2014 through June 30, 2016; and

WHEREAS, the Labor Relations Department is requesting that the City Council approve the terms of the Collective Bargaining Agreement, which are described in a letter from the Labor Relations Director and Memorandum from the Chief Administrative and Financial Officer, which are attached hereto; and

WHEREAS, the Agreement includes wage increases effective July 1, 2014 of two per cent (2%), and effective July 1, 2015 of two per cent (2%), and includes a requirement that all employees hired after January 1, 2014 are subject to the City ordinances regarding residency, as revised and amended; and

WHEREAS, the City's Office of Management and Budget has determined that the funds necessary for the wage increases in Fiscal Years 2015 and 2016 will be included in the departmental budget requests for Police, Parks, Facilities, DPW-General Fund, and DPW-Solid Waste Enterprise Fund; and

WHEREAS, the Chief Administrative and Financial Officer has certified that after an evaluation of all pertinent financial information reasonably available, that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in this City Council Order, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as amended by Section 1 of Chapter 468 of the Acts of 2008;

NOW THEREFORE, the City Council hereby approves the report of the Labor Relations Director regarding the ratification of the collective bargaining agreement between the City of Springfield and the American Federation of State, County and Municipal Employees - **AFSCME Local 3065**, and the terms thereof, as described in the attached documents, for the time period of July 1, 2014 through June 30, 2016.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Bud L. Williams, At-Large Councilor
SECONDER:	Melvin A. Edwards, Ward 3 Councilor
AYES:	Luna, Allen, Twiggs, Shea, Walsh, Edwards, Williams, Ramos, Rooke, Concepcion, Hurst, Ashe, Fenton



CITY OF SPRINGFIELD, MASSACHUSETTS
HUMAN RESOURCES AND LABOR RELATIONS
36 Court Street, Room 005
Springfield, MA 01103
413-787-6068

April 23, 2014

To the Springfield City Council

Please be advised that this department has received confirmation from the representative of American Federation of State, County and Municipal Employees – **AFSCME Local 3065 Foreman's Union**, that this bargaining unit has ratified new collective bargaining agreements for the time periods of July 1, 2012 to June 30, 2014 and July 1, 2014 to June 30, 2016 with the City of Springfield.

We hereby submit to you this report for approval by the City Council which would reflect the following wage increases in **Local 3065's wage scale**.

Contract 1

Wages Increases: Effective July 1, 2012 Zero percent (0%)
Effective July 1, 2013 Two percent (2%)

Contract 2

Wage Increases: Effective July 1, 2014 Two percent (2%)
Effective July 1, 2015 Two percent (2%)

Please note that the parties also agreed on the following language.

Article 37.05 - "Residency- The parties agree that all employees hired by the City after January 1, 2014 are subject to the City ordinances regarding residency as revised and amended."

A financial order reflecting the cost of the of the wage increase for this fiscal year FY-2014 is attached.

In accordance with the Acts of 656 of 1989, the Chief Financial Officer must give in writing his opinion relative to the financial impact of the agreement on the existing level of municipal services.

If any other questions exist please feel free to contact this office.

Sincerely,

William E. Mahoney
Director of Human Resources & Labor Relations
cc: Mayor Domenic J. Sarno
cc: T.J. Plante - CAFO
cc: Allan Chwalek, DPW Director
cc: Patrick Sullivan, PBRM Director

cc: File

Attachment: afscme 3065 report_201404240919 (2587 : Collective Bargaining Agreement Ratification

City of Springfield, MA
And
AFSCME Local 3065
City's Package Proposal for Settlement
March 26, 2014

TENTATIVE AGREEMENT

The parties agree that the below is a tentative agreement on the entire successor agreements.

Contract 1

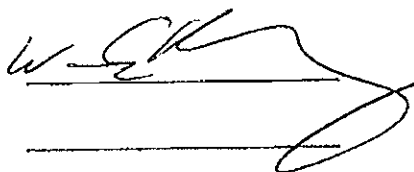
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11. Art.37.10 Re-title "Identification Cards" delete existing language and replace with "If employees are issued identification cards and/or name tags they will be required to wear same while at work. Employees will be issued their first card and first replacement card at no cost. If a second or subsequent replacement card needs to be issued to an employee within a calendar year, the employee will pay a \$10 fee for each card."
12. Art. 37.15 add "Evaluations. Employees shall be given a copy of their evaluation form at the time they are required to sign it."

Page 2
Tentative Agreement
City of Springfield
And
AFSCME 3065

Contract 2

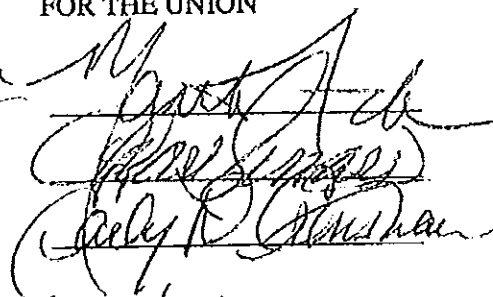
1. Duration- Contract 2 - July 1, 2014 - June 30, 2016
2. Wages- Contract 2 - 2% general wage increase effective July 1, 2014, 2% general wage increase effective July 1, 2015.
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FOR THE CITY



4-1-14
DATE

FOR THE UNION



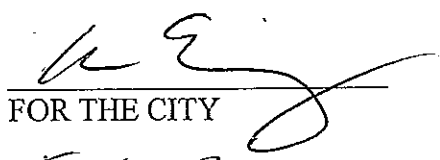
3/30/2014
DATE

City of Springfield, MA
And
AFSCME 3065

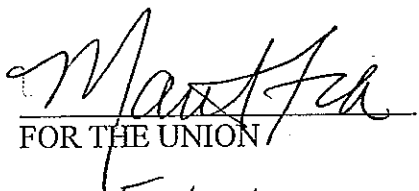
TENTATIVE AGREEMENTS

The parties agree that these tentative agreements have been reached by the parties,
subject to completed negotiations.

1. Art. 19.05 delete "Personnel Policy Board" and replace with "Human Resources and Labor Relations Director"
2. Art. 31.01 add "Traffic Signal repairmen will be issued a pair of high voltage electrical gloves."


FOR THE CITY

5-10-13
DATE


FOR THE UNION

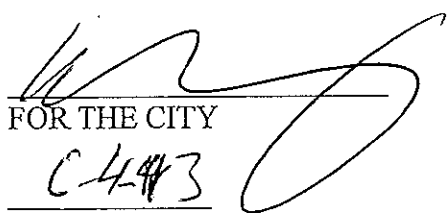
5-10-13
DATE

City of Springfield, MA
And
AFSCME 3065

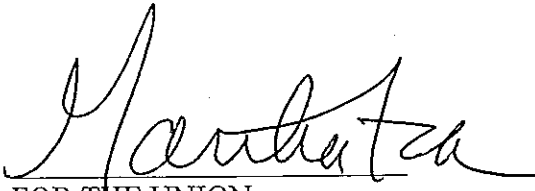
TENTATIVE AGREEMENTS

The parties agree that these tentative agreements have been reached by the parties,
subject to completed negotiations.

1. Art.3.03 delete "Of Public Works previously reserved to AFSCME Local 3065
and United Steelworkers of America #2936-58 respectively."
2. Art.4.04 delete


FOR THE CITY

C-443
DATE


FOR THE UNION

June 4, 2013
DATE

AFSCME 3065

CBA Cost-out

	FY13	FY14	FY15	FY16	Total
COLA Cost	\$ -	\$ 30,851.14	\$ 31,468.17	\$ 32,097.53	\$ 94,416.84
Traffic Stipends	\$ -	\$ -	\$ 600.00	\$ 600.00	\$ 1,200.00
Total:	\$ -	\$ 30,851.14	\$ 32,068.17	\$ 32,697.53	\$ 95,616.84

Cost per Dept:						
	FTEs	FY13	FY14	FY15	FY16	Total
POLICE	1.0	\$ -	\$ 786.24	\$ 801.96	\$ 818.00	\$ 2,406.21
FACILITIES	1.0	\$ -	\$ 993.02	\$ 1,012.88	\$ 1,033.14	\$ 3,039.05
PARKS	18.0	\$ -	\$ 16,502.51	\$ 16,832.56	\$ 17,169.21	\$ 50,504.29
DPW-EF	4.0	\$ -	\$ 3,765.31	\$ 3,840.62	\$ 3,917.43	\$ 11,523.35
DPW	10.0	\$ -	\$ 8,804.06	\$ 9,580.14	\$ 9,759.74	\$ 28,143.94
	34.0	\$ -	\$ 30,851.14	\$ 32,068.17	\$ 32,697.53	\$ 95,616.84

City of Springfield
36 Court Street
Springfield, MA 01103



Division of Administration
and Finance

To: Springfield City Council
From: Timothy J. Plante, Chief Administrative & Financial Officer
Date: May 5, 2014
Re: Order for Council Meeting – May 5, 2014
Cc: Mayor Sarno

Purpose: The purpose of this memo is to provide an explanation of the order sponsored by the Mayor for the May 5, 2014 City Council meeting regarding the Collective Bargaining Agreement for AFSCME Local 3065.

Background: After multiple bargaining sessions, the American Federation of State, County and Municipal Employees (AFSCME) Local 3065 bargaining unit has ratified a new collective bargaining agreement for the time period July 1, 2014 – June 30, 2016 with the City of Springfield. The parties agreed on a 2.0% wage increase in FY15 (7/1/14 – 6/30/15) and a 2.0% wage increase in FY16 (7/1/15 – 6/30/16). The wage increase for FY15 is estimated to cost \$32,068 and the wage increase for FY16 is estimated to cost \$32,698. These amounts will be included in the requested operating budgets for the following departments: Police, Parks, Facilities, DPW-General Fund, and DPW-Enterprise Fund.

CAFO Certification: This memorandum will confirm that in my professional opinion, as the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in this City Council Order, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

This certification is made in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.


City of Springfield

36 Court Street
Springfield, MA 01103

ADOPTED
PETITION (ID # 2276)

Meeting: 05/05/14 07:00 PM

Department: Planning and Economic Development

Category: Special Permit

Prepared By: Phil Dromey

Initiator: Phil Dromey

Sponsors:

DOC ID: 2276 B

**For a Special Permit to Operate Motor Vehicle Service Station
(Gas Station/Convenience Store) at the Properties Known as
612 Carew Street (02360-0092) and NS Carew Street (02360-
0094), as Allowed by M.G.L. and the Springfield Zoning
Ordinance, Article X-D, Section 1001-D.10.A.**

Request:	See Above
Owner:	Kayrouz Realty LLC
By:	Thomas Rooke, Esquire
Petitioner:	Kayrouz Realty LLC
By:	Thomas Rooke, Esquire

RESULT:	ADOPTED AS AMENDED [UNANIMOUS]
MOVER:	Thomas M. Ashe, At-Large Councilor
SECONDER:	Melvin A. Edwards, Ward 3 Councilor
AYES:	Luna, Allen, Twiggs, Shea, Walsh, Edwards, Williams, Ramos, Rooke, Concepcion, Hurst, Ashe, Fenton

To The City Council of the City of Springfield:
The undersigned respectfully petition your honorable body

for a special permit to operate motor vehicle service station (gas station/convenience store) at the properties known as 612 Carew Street (02360-0092) and NS Carew Street (02360-0094), as allowed by M.G.L. and the Springfield Zoning Ordinance, Article X-D, Section 1001-D.10.a.

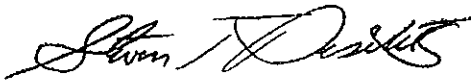
Mailing Address:

16 East Main Street
 Westborough, MA 01581

**IN VIOLATION
 OF ZONING ORDINANCE**

until approved by the City Council
 on accordance with the provisions of
 of the Zoning Ordinance

BUILDING COMMISSIONER



ZONED: BUS A

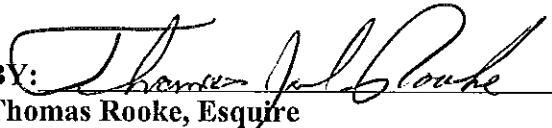
NEIGHBORHOOD: LIBERTY HEIGHTS

BLOCK PLAN: 149

Owner & Petitioner:

Kayrouz Realty, LLC.

I hereby certify that I am the owner and
 petitioner or acting on behalf of the owner and
 petitioner.

BY: 
 Thomas Rooke, Esquire

Stephen J. Lonergan
Collector/Treasurer



THE CITY OF
SPRINGFIELD, MASSACHUSETTS

6/6/2013

Special Permit Tax Certification

I certify that all identifiable real estate, personal property and excise taxes have been paid by the petitioner and/or landlord associated with the special permit request shown below:

Special Permit: 612 Carew Street: 02360-0092
N.S Carew Street: 02360-0094

Petitioner: Kayrouz Realty, LLC

Landlord: Kayrouz Realty, LLC

Stephen J. Lonergan: Treasurer/Collector

Attachment: Carew St 612 Tax Formal 2013 (2276 : Special Permit - 612 Carew Street)

**OFFICE OF PLANNING & ECONOMIC DEVELOPMENT
ANALYSIS FOR A SPECIAL PERMIT**

**612 CAREW STREET (02360-0092) & NS CAREW STREET (02360-0094)
MOTOR VEHICLE SERVICE (GAS STATION/NO REPAIR)**

General Information

Petitioner:	Kayrouz Realty, LLC
Request:	Motor vehicle Service Station (Gas Station)
Proposed use of the property:	Gas station/convenience store
Parcel Size:	22,425 s.f.
Compatibility with current planning documents:	The Liberty Heights Neighborhood Plan shows no changes to this area.
Neighborhood council notification:	Hungry Hill Neighborhood Council: August 2013
Tax Status:	SEE ATTACHED
Urban Renewal Status:	This parcel is not located within an urban renewal area.
Site Visit:	4-14-14
Hearing Date:	4-28-14

Neighborhood characteristics:

This site is zoned Business A and is located in an area with a mix of commercial and residential uses. The surrounding land uses include:

- To the north is a two-family house zoned Residence B.
- To the south is Walgreen's Pharmacy zoned Business A.
- To the east are a single family house and mixed use commercial/residential structure zoned Residence B.
- To the west are a three-family house and retail operation zoned Residence B and Business A.

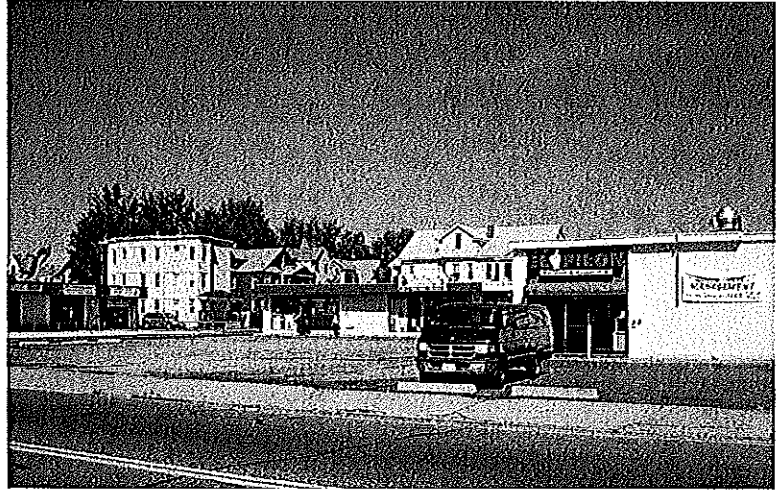
Site plan review:

The petitioner has requested a special permit to operate a gas station/convenience store at the property known as 612 Carew Street. This is currently the location of a small commercial shopping center which holds a convenience store, beauty salon and restaurant. The petitioner intends to demolish the existing buildings and construct a new 4,408 square foot convenience store with four (4), self-serve gas pumps.

After a review of the plans and elevations, the staff does not object to the proposed use but does have the following comments:

First, with regards to the location of the proposed building, the plans indicate that the western side of the

building, which runs along Armory Street, will be set back approximately twenty (20) feet. The plans show that this area will be landscaped but will also be the area where the dumpster is located. While the staff is always in favor of additional landscaping, since this will directly abut Armory Street, the staff does not believe this is an appropriate location of the dumpster. Further the staff feels that this area may become more of a “no-mans” land and may become an area where trash and debris may accumulate. If approved, the staff would strongly suggest that the building be moved closer to Armory Street and the dumpster be relocated and enclosed to the eastern side of the building.



Further, while the staff is pleased that significant upgrades to the site will be completed with regards to landscaping, specifically a landscaped buffer along Carew Street, most of the plantings being proposed are low growing shrubs. The staff would strongly recommend that in addition to these plantings, two (2) shade trees also be planted within the buffer along Carew Street. Shade trees will help buffer this use from the public sidewalk while also providing much needed shade for this development.

Lastly it should be noted that while the petitioner has met with the Department of Public Works (DPW) to review the proposed development, after speaking with the City Engineer, a formal submission of the plans has never been received. Due to the potential traffic impacts that this development may pose, the staff is recommending that this hearing be continued until the formal review is completed by DPW.

Recommendation

Continue. The staff believes that the proposed special permit should not be approved until a full review has been completed by the Department of Public Works.

IF APPROVED**Recommended Conditions:**

1. This special permit is granted to this petitioner only.
2. This special permit is granted solely for a motor vehicle service station (gas station/no repair) at the properties known as 612 Carew Street (02360-0092) and NS Carew Street (02360-0094).
3. The use shall be developed as per the attached plans and elevations, with the addition of conditions #4 through #17.
4. A revised site plan shall be submitted to the Office of Planning & Economic Development indicating the relocation of the building along Armory Street and the relocation of the dumpster to the eastern side of the building.
5. There shall be two (2), 2.5"-3" caliper shade trees, planted along the Carew Street frontage.
6. In addition to the proposed landscaping, six (6) foot high opaque fencing shall be installed along the eastern and northern property lines. The finished side of the fencing shall face the residential abutters.
7. An ANR plan shall be submitted to the Planning Board for approval and shall be recorded at the Hampden County Registry of Deeds combining the two (2) existing parcels.
8. The dumpster shall be completely enclosed with opaque fencing.
9. There shall be no outdoor storage of materials.
10. All parking spaces shall be clearly marked.
11. The building shall be maintained free of all graffiti.
12. The site, including all landscaped areas, shall be maintained free of all weeds, trash and debris.
13. The public sidewalk shall be maintained, including snow removal.
14. There shall be no banners, streamers, pennants located on the property.
15. A full site plan review shall be completed by the Department of Public Works prior to issuing a Building Permit.
16. All sidewalks shall remain at grade and shall not be depressed to accommodate the driveways.
17. All signage shall be fully permitted through the Building Department prior to installation.
18. Compliance with these conditions, as well as any and all zoning regulations, is required. Failure to comply may result in enforcement by the Code Enforcement Department punishable by fine of up to \$50 per day for each day a violation exists.

Stephen J. Loneragan
Collector/Treasurer



THE CITY OF
SPRINGFIELD, MASSACHUSETTS

6/6/2013

Special Permit Tax Certification

I certify that all identifiable real estate, personal property and excise taxes have been paid by the petitioner and/or landlord associated with the special permit request shown below:

Special Permit: 612 Carew Street: 02360-0092
N.S Carew Street: 02360-0094

Petitioner: Kayrouz Realty, LLC

Landlord: Kayrouz Realty, LLC

Stephen J. Loneragan: Treasurer/Collector

Attachment: Carew St 612 2014 (2276 : Special Permit - 612 Carew Street)

1.	COVER SHEET
2.	GENERAL NOTES & LEGEND
3.	EXISTING CONDITIONS & DEMOLITION PLAN
4.	PROPOSED SITE LAYOUT
5.	PROPOSED DRAINAGE, GRADING & UTILITY PLAN
6.	PROPOSED LANDSCAPE LAYOUT PLAN
7.	SITE DETAILS #1
8.	SITE DETAILS #2
9.	SITE DETAILS #3
10.	SITE DETAILS #4
11.	PROPOSED TANK SECTIONS
12.	PROPOSED TANK DETAILS
13.	PROPOSED FOUNDATION LAYOUT, DETAILS & NOTES
14.	PROPOSED FLOOR LAYOUTS
15.	PROPOSED BUILDING ELEVATIONS & DETAILS
16.	PROPOSED BUILDING SECTIONS AND DETAILS
17.	PROPOSED EQUIPMENT LAYOUT PLAN & INTERIOR ELEVATIONS
18.	PROPOSED SCHEMATIC LIGHTING & REFLECTIVE CEILING PLAN
19.	PROPOSED SCHEMATIC ELECTRICAL & FIRE ALARM LAYOUT
20.	PROPOSED SCHEMATIC PLUMBING LAYOUTS
21.	PROPOSED PLUMBING DETAILS & NOTES
22.	PROPOSED SCHEMATIC HVAC LAYOUT
23.	PROPOSED ROOF FRAMING, ROOF LAYOUT & DETAILS
24.	PROPOSED CANOPY ELEVATIONS & DETAILS

RAYMOND PL
GREEN STREET
AMORY STREET
PROJECT LOCATION

LOCUS MAP
LOCAL 17 MAP

PREPARED BY:

CEEG
CHOWDAH ENGINEERING GROUP, P.C.
CONSULTING PROFESSIONAL ENGINEERS

112 STATE ROAD, NORTH DARTMOUTH, MA 02747
TEL: (508) 858-5040 FAX: (508) 858-5041 www.choubahgroup.com

MAY 15, 2013
PROJECT N° 13-363



DESIGN ENGINEERING GROUP, P.C.
CONSTRUCTIVE PROFESSIONAL ENGINEERS
10 EVANS ROAD (ROUTE 1A)
N. DARTMOUTH, MA 02747
TEL: (508) 858-0000 FAX: (508) 858-0001
WWW.DESIGN-ENG.COM

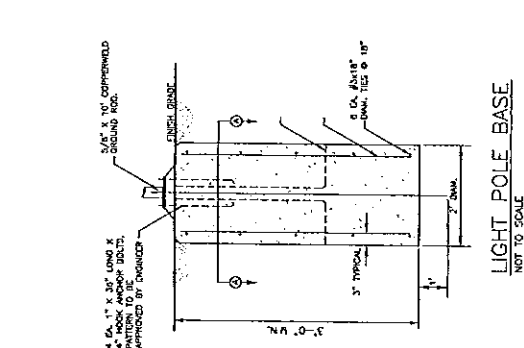
Project:
PROPOSED GASOLINE
FILLING STATION
612-622 CAREW STREET,
SPRINGFIELD, MA 01104

Prepared For:
KAYROUZ REALTY, LLC
16 E. MAIN STREET
WESTBOROUGH, MA 01581

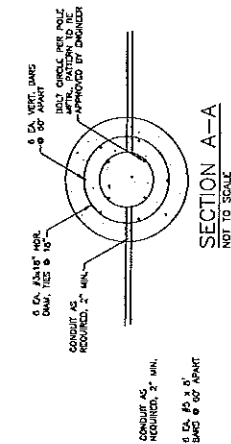


Sheet Title	
Drawn By: JES	Checked By: MC
SITE DETAILS #2	
Project Number: 15-363	
Scale: AS SHOWN	
Drawn Date: 05/09/11	
NO.	DESCRIPTION
1	ENCLOSURE
2	ENCLOSURE
3	ENCLOSURE
4	ENCLOSURE
5	ENCLOSURE
6	ENCLOSURE
7	ENCLOSURE
8	ENCLOSURE
9	ENCLOSURE
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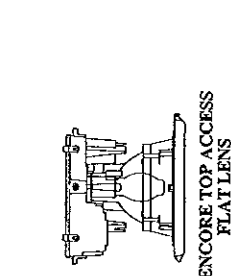
Sheet Number: 8 OF 24



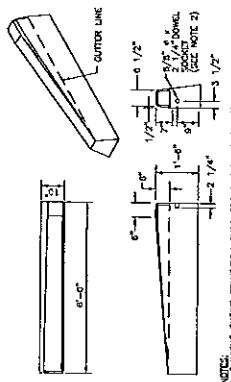
LIGHT POLE BASE
NOT TO SCALE



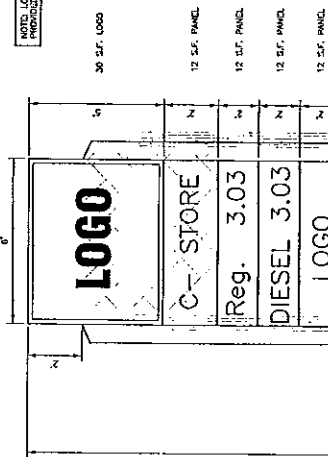
SECTION A-A
NOT TO SCALE



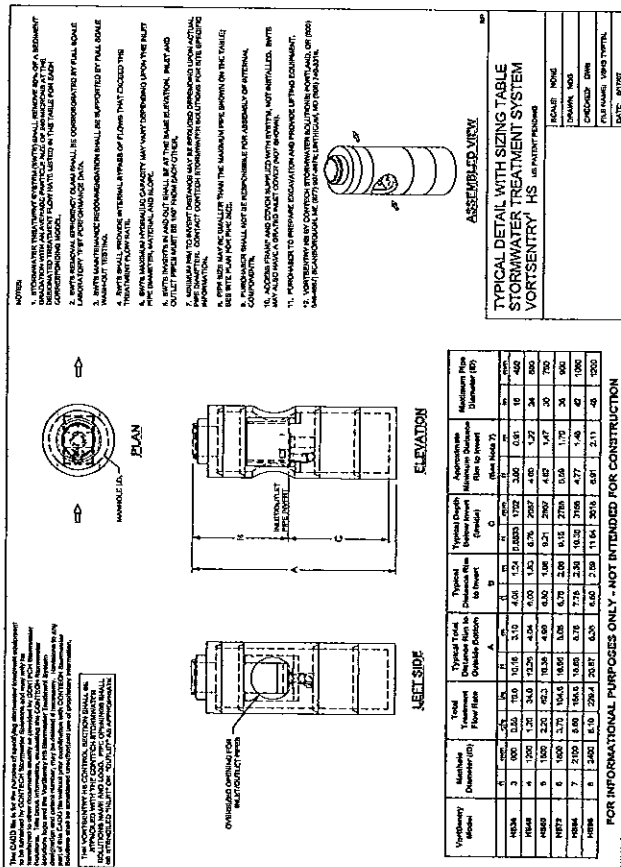
ENCLOSURE TOP ACCESS
FLAY LENS
ENCLOSURE TOP ACCESS
ENCLOSURE TOP ACCESS



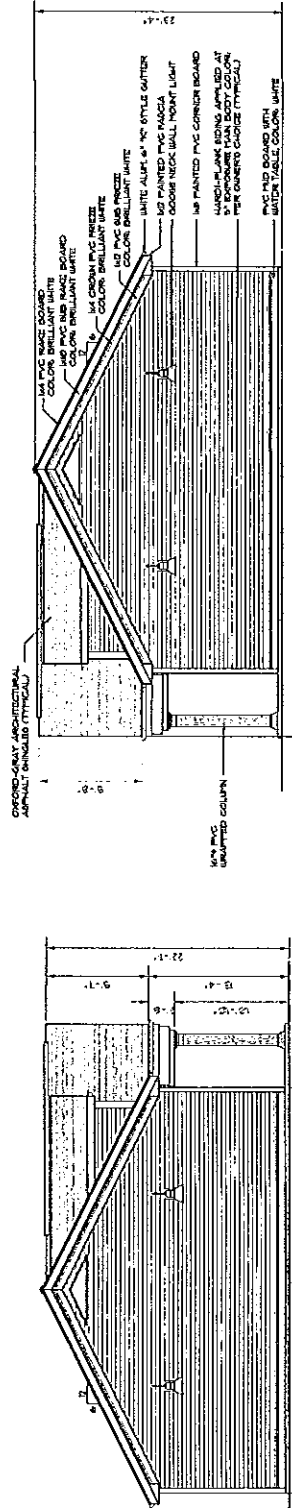
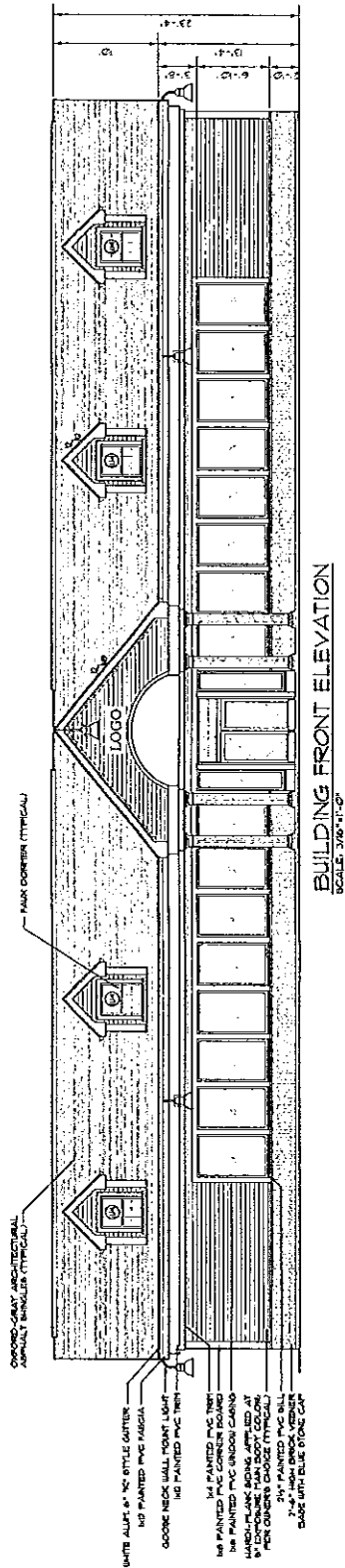
6'-0" PRECAST GRANITE
TRANSITION CURB (TYP)
NOT TO SCALE



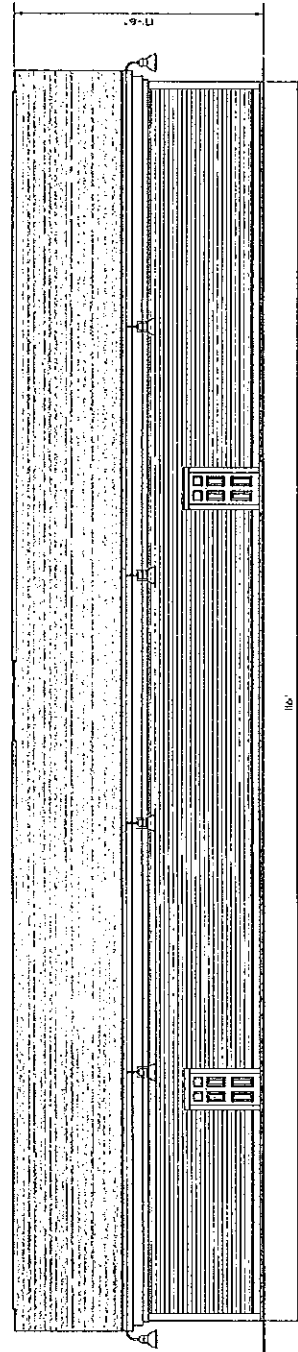
PROPOSED PYLON SIGN WITH
DIGITAL PRICE MARKERS
NOT TO SCALE



TYPICAL DETAIL WITH SIZING TABLE
STORMWATER TREATMENT SYSTEM
VORTSENTRY HS
NOT TO SCALE



BUILDING RIGHT SIDE ELEVATION
SCALE: 1/4"=1'-0"



ORFORD-JAY ARCHITECTURAL
ARCHITECT BURLINGTON, VT

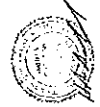
Project:
PROPOSED CASOLINE
STATION
612-22 CAREW STREET
SPRINGFIELD, MA 01104

Prepared For:
KATROVITZ REALTY, LLC
16 E MAIN STREET
WESTBOROUGH, MA 01581

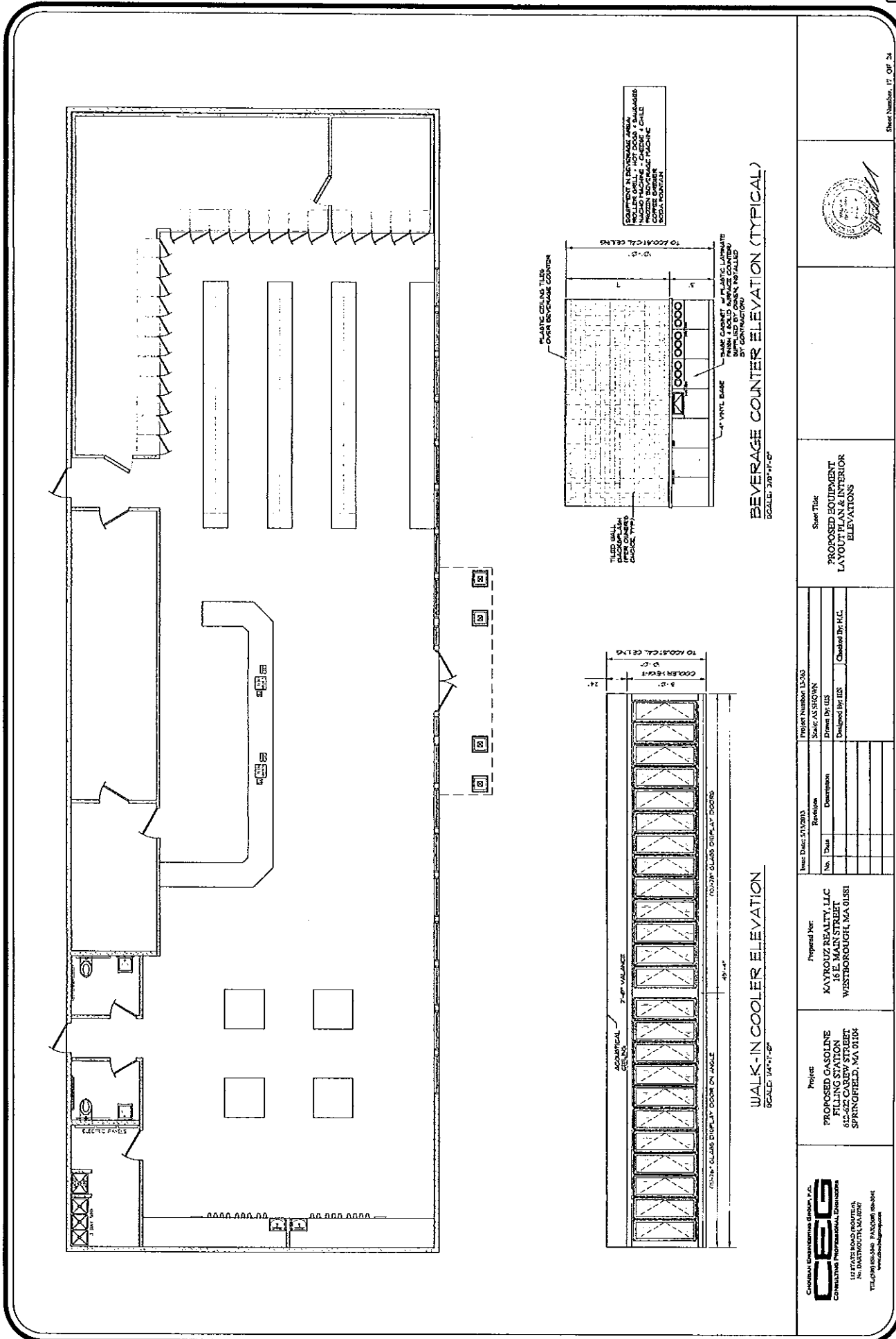
No.	Date	Description	Designed By: JES	Checked By: JLC

Drawn: JES
Checked: JLC
Project Number: 13-03
Scale: AS SHOWN

State Title:
PROPOSED BUILDING
ELEVATIONS



Sheet Number: 15 OF 24



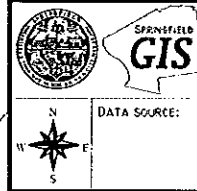
Attachment: Carew_St_612_2014 (2276 : Special Permit - 612 Carew Street)

Proposed Location

Armory St

Carew St

Lyndon Pl



City of Springfield, Massachusetts

612 Carew Street


City of Springfield

36 Court Street
Springfield, MA 01103

Meeting: 05/05/14 07:00 PM

Department: City Clerk

Category: Local Law

Prepared By: Wayman Lee

Initiator: Wayman Lee

Sponsors: President - Ward 2 Councilor Michael A. Fenton

DOC ID: 2604 A

TABLED

ORDINANCE (ID # 2604)

Ordinance - Clerk Fees

ORD. NO _____

AN ORDINANCE TO AMEND the Code of the City of Springfield, Chapter 67 thereof, entitled City Clerk, to change the fee for the certain copies.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SPRINGFIELD AS FOLLOWS:

Section 1. Section 67-3 of Chapter 110, City Clerk, of the Code of the City of Springfield, is hereby amended to change the fee of fifteen dollars (\$15) to twenty dollars (\$20), to read as follows:

§ 67-3(66). Enumeration of fees.

- | | | |
|------|---|---------|
| (66) | For examining searching, or preparing records or papers relating to birth, marriage or deaths upon application of any person, the actual expense thereof, but not less than | \$20.00 |
|------|---|---------|

Section 2. Section 67-3 of Chapter 110, City Clerk, of the Code of the City of Springfield, is hereby amended to change the fee of fifteen dollars (\$15) to twenty dollars (\$20), to read as follows:

§ 67-3(67). Enumeration of fees.

- | | | |
|------|---|---------|
| (67) | For copying or receiving any manuscript or record pertaining to a birth, marriage or death per page | \$20.00 |
|------|---|---------|

Section 3. Section 67-3 of Chapter 110, City Clerk, of the Code of the City of Springfield, is hereby amended to change the fee of fifteen dollars (\$15) to twenty dollars (\$20), to read as follows:

§ 67-3(80). Enumeration of fees.

- | | | |
|------|---|---------|
| (80) | The fee for certification of any document no previous enumerated therefor | \$20.00 |
|------|---|---------|

Section 4. Effective date:

This ordinance shall become effective on July 1, 2014.

Approved as to form:

Associate City Solicitor


City of Springfield

36 Court Street
Springfield, MA 01103

Meeting: 05/05/14 07:00 PM

Department: City Council

Category: General

Prepared By: Kelley Mickiewicz

Initiator: Justin Hurst

Sponsors: At Large Councilor Hurst, At-Large Councilor Williams

DOC ID: 2567 E

ADOPTED
RESOLUTION (ID # 2567)

City Council Facebook Page

WHEREAS, Facebook is fast becoming a way in which many people get their news and stay connected and current on events and happenings locally and globally, and

WHEREAS, keeping up with the changing times of 2014, the Springfield City Council has many reasons to have their own official Facebook page, and

WHEREAS, the Springfield City Council being the duly elected legislative branch should be open and transparent and create yet another venue to share information and also allow for public feedback, and

WHEREAS, the creation of an official Springfield City Council Facebook page would open up communication between the City Council and the public regarding meetings, pending legislation, roll call votes and even videos of previous meetings, and

WHEREAS, a City Council Facebook page would also allow for information outside of City Council business to be shared such as public safety announcements, school and business closings, City sponsored events, information from the County and State and positive profiles of Springfield citizens, etc.

NOW, THEREFORE, BE IT RESOLVED that the Springfield City Council supports the creation of a Springfield City Council Official Facebook page.

HISTORY:

03/24/14 City Council
Next: **04/07/14**

REFERRED TO COMMITTEE

04/07/14 City Council

TABLED

Next: **05/05/14**

RESULT: PASSED BY VOICE VOTE



City of Springfield

36 Court Street
Springfield, MA 01103

Meeting: 05/05/14 07:00 PM

Department: City Clerk

Category: Council Request

Prepared By: Wayman Lee

Initiator: Wayman Lee

Sponsors: President - Ward 2 Councilor Michael A. Fenton

ADOPTED

RESOLUTION (ID # 2606)

DOC ID: 2606

Resolve Changchun Railway Vehicles Company

- WHEREAS, Changchun Railway Vehicles Company ("CNR MA") is a Chinese passenger railcar manufacturer seeking to be awarded the Massachusetts Bay Transit Authority (MBTA) contract to complete the final assembly of MBTA passenger railcars; and
- WHEREAS, the MBTA plans to spend hundreds of millions of dollars for at least 226 passenger railcars; and
- WHEREAS, CNR MA is the largest passenger railcar manufacturer in the world; and
- WHEREAS, CNR MA has selected the 40-acre former Westinghouse site on Page Boulevard in the City of Springfield to be the potential hub for its North American manufacturing operations; and
- WHEREAS, CNR MA would employ approximately 150 workers for at least ten (10) years and beyond if it is successful in obtaining the MBTA contract; and
- WHEREAS, CNR MA would spend an estimated \$50 million on its Page Boulevard facility and test track, which could potentially include a Research and Development Campus to localize advances in railcar technology and manufacturing; and
- WHEREAS, CNR MA selected the City of Springfield because of its rich industrial history, advanced learning institutions, strategic location to rail and major interstates, and the Page Boulevard site's open space for expansion; and
- WHEREAS, if CNR MA is awarded the MBTA contract it would result in a return of good paying manufacturing jobs to Springfield, which would help foster growth of a sustained middle class; and
- NOW, THEREFORE, BE IT RESOLVED that, without expressing favoritism for one proposal over another, the Springfield City Council supports the proposal of CNR MA to locate a passenger railcar manufacturing facility on Page Boulevard.

RESULT: PASSED BY VOICE VOTE



City of Springfield

ADOPTED

Meeting: 05/05/14 07:00 PM

Initiator: Wayman Lee

Sponsors: Mayor Domenic J. Sarno

DOC ID: 2609 A

North Riverfront Park Grant \$1,300,00 (Mayor Sarno)

WHEREAS, the Parks Department ("Department") has been awarded a Gateway Cities Park Program Grant ("grant") in the amount of \$1,300,000.00 from the Executive Office of Energy and Environmental Affairs ("EEA"); and

WHEREAS, the purpose of the grant is to improve park quality and advance park equity in urban communities by making targeted investments to provide park and recreational opportunities; and

WHEREAS, the Department intends to use the grant funds to make upgrades to North Riverfront Park that include additional parks amenities, landscaping, and the installation of a "Fit Course"; and

WHEREAS, the total cost of the improvements is \$1,600,000.00; and

WHEREAS, the grant will pay for 81.25% of the cost of the improvements, which is \$1,300,000.00, and requires the City to pay 18.75%, which is \$300,000.00, which will be brought before the City Council in Fiscal Year 2015 through a separate appropriation order; and

WHEREAS, the Department is seeking authorization to spend up to \$200,000.00 which will be distributed to the City in Fiscal Year 2014, with authorization to spend the remaining \$1,100,000.00 to be brought before the City Council in Fiscal Year 2015 through a separate appropriation order; and

WHEREAS, the Department has accepted the grant and requests authorization from the City Council and the Mayor to expend the grant funds listed below for the purposes of such grants; and

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the grant funds and the required City matching contribution described herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws Ch. 44, Sec. 53A, that the City Council approves the expenditure by the Department of the grant funds listed below for the purposes of such grant, subject to the approval of the Mayor, and the grant funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the grant without further appropriation:

**Fiscal Year 2014 Appropriation
Executive Office of Energy and Environmental Affairs**

Gateway Cities Park Program Grant - \$200,000.00

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kateri B. Walsh, Vice President - At-Large Councilor
SECONDER:	Timothy J. Rooke, At-Large Councilor
AYES:	Luna, Allen, Twiggs, Shea, Walsh, Edwards, Williams, Ramos, Rooke, Concepcion, Hurst, Ashe, Fenton

City of Springfield
36 Court Street
Springfield, MA 01103



Division of Administration
and Finance

To: Springfield City Council
From: Timothy J. Plante, Chief Administrative & Financial Officer
Date: May 5, 2014
Re: Order for Council Meeting – May 5, 2014
Cc: Mayor Sarno

Purpose: The purpose of this memo is to provide an explanation of the order sponsored by the Mayor for the May 5, 2014 City Council meeting regarding a State grant for improvements to North Riverfront Park.

Background: The Parks Department has been awarded a Gateway Cities Parks Program grant from the Executive Office of Energy and Environmental Affairs (EEA). The grant award is for \$1.3 million and requires a City match of \$300,000. The total project amount is \$1.6 million and will fund site improvements to North Riverfront Park including additional landscaping and plantings to increase the green space in the park, fencing replacement, pavement repair and replacement and the installation of a Fit Course (see attachment).

The EEA will be providing \$200,000 in funding in FY14, with the remaining \$1.1 million and the \$300,000 City match to be appropriated under a separate order in FY15. The Parks Department is seeking authorization to spend up to \$200,000 in order to begin the planning and design phase of this project.

CAFO Certification: This memorandum will confirm that in my professional opinion, as the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in this City Council Order, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

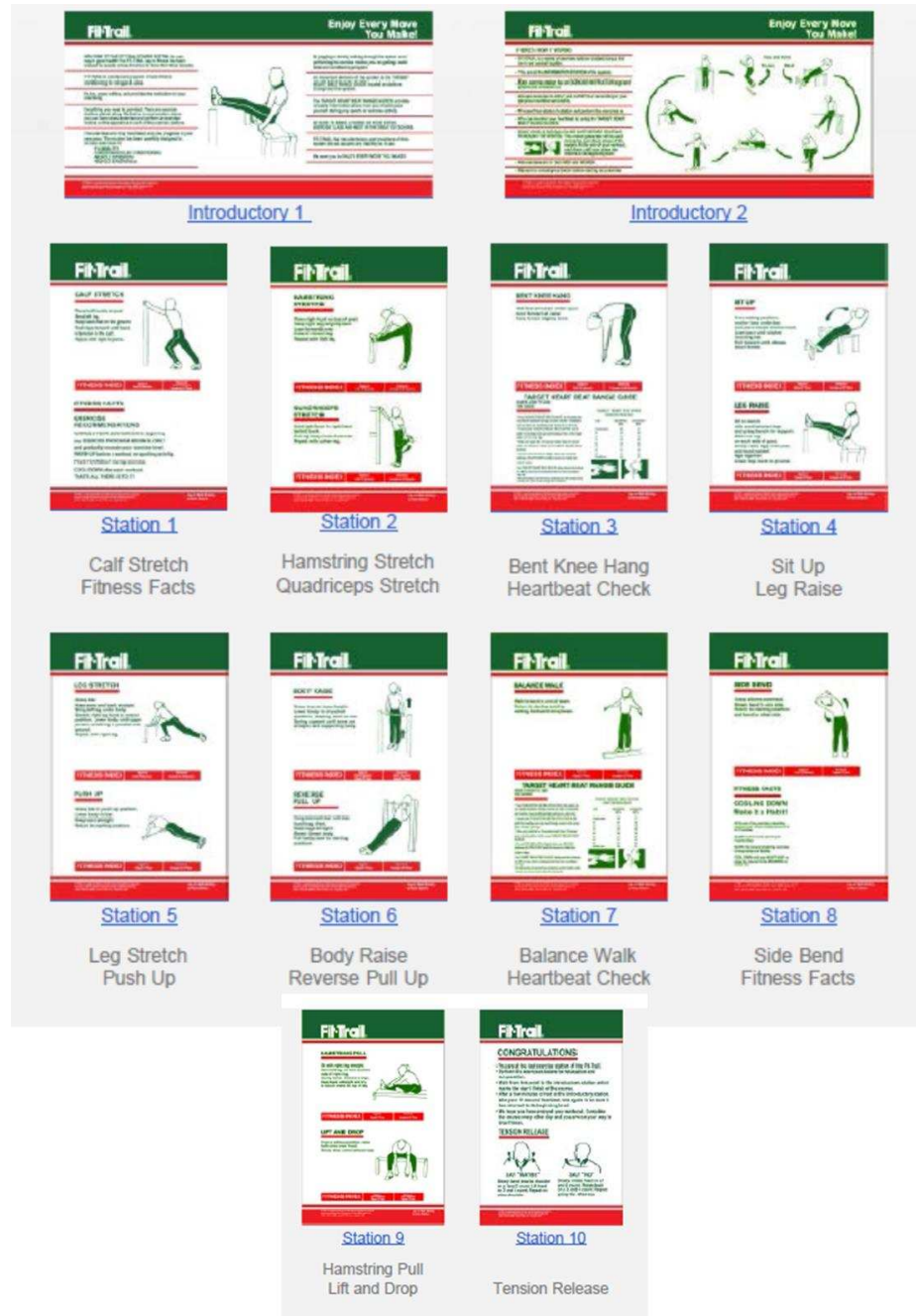
This certification is made in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

Attachment: CAFO Certification North Riverfront Park Grant Phase 1 (2609 : North Riverfront Park Grant \$1,300,000)

Connecticut River Bikeway Fit Course, Springfield MA

The Fit Trail is designed to span a ¼ to 1 mile in distance with 10 fitness stations to target major muscle groups and provide instruction for proper technique. The Fit Course would provide an open air gym in which people can participate individually or in groups by walking or jogging to each element and then performing the illustrated callisthenic. This trail will provide both cardiovascular and strengthening/flexibility activities.

The proposed location for the FIT Course is across West Street, just after North Riverfront to allow park patrons and Pioneer Valley Riverfront Club program participant's access to the course.



Attachment: Fit Course desc (2609 : North Riverfront Park Grant \$1,300,000)



Deval L. Patrick
GOVERNOR

Timothy P. Murray
LIEUTENANT GOVERNOR

Richard K. Sullivan, Jr.
SECRETARY

The Commonwealth of Massachusetts
Executive Office of Energy and Environmental Affairs
100 Cambridge Street, Suite 900
Boston, Ma 02114

Tel: (617) 626-1000
Fax: (617) 626-1181
<http://www.mass.gov/envir>

April 4, 2014

Mayor Domenic J. Sarno
City of Springfield
36 Court Street
Springfield, MA 01103

Dear Mayor Sarno:

The Executive Office of Energy and Environmental Affairs (EEA) is pleased to provide a grant of \$1,300,000 toward improvements to North Riverfront Park. This grant is part of a larger initiative to support parks and green spaces across the Commonwealth that serve urban neighborhoods and can transform whole communities. This grant will fund landscape improvements and the installation of park amenities that will make North Riverfront Park a vibrant green space along the Connecticut River Walk and Bikeway. In conjunction with the Pioneer Valley Riverfront Club, this park will provide outdoor recreation opportunities for Springfield residents of all ages. The City of Springfield has a wonderful opportunity to revitalize its riverfront and benefit the residents of the North End neighborhood, and EEA is proud to assist in this endeavor.

As with all grants from EEA for land conservation and park improvement purposes, the land must be permanently dedicated as a public park under Article 97 of the Massachusetts constitution, and open to the public.

Our next step is to draft a formal contract and agree on a project schedule. I am confident that we can attend to the details in a manner satisfactory to both parties. Sam Carson, who will be managing this effort on EEA's behalf, will be in touch. Sam can be reached at (617) 872-0046 or Sam.Carson@state.ma.us.

Sincerely,

Richard K. Sullivan, Jr.
Secretary

Cc: Sam Carson, EEA
Stephanie Cooper, EEA

Attachment: riverfront (2609 : North Riverfront Park Grant \$1,300,000)

Issued May
2004

COMMONWEALTH OF MASSACHUSETTS

CONTRACTOR AUTHORIZED SIGNATORY LISTING



CONTRACTOR LEGAL NAME :
CONTRACTOR VENDOR/CUSTOMER CODE:

INSTRUCTIONS: Any Contractor (other than a sole-proprietor or an individual contractor) must provide a listing of individuals who are authorized as legal representatives of the Contractor who can sign contracts and other legally binding documents related to the contract on the Contractor's behalf. In addition to this listing, any state department may require additional proof of authority to sign contracts on behalf of the Contractor, or proof of authenticity of signature (a notarized signature that the Department can use to verify that the signature and date that appear on the Contract or other legal document was actually made by the Contractor's authorized signatory, and not by a representative, designee or other individual.)

NOTICE: *Acceptance of any payment under a Contract or Grant shall operate as a waiver of any defense by the Contractor challenging the existence of a valid Contract due to an alleged lack of actual authority to execute the document by the signatory.*

For privacy purposes **DO NOT ATTACH** any documentation containing personal information, such as bank account numbers, social security numbers, driver's licenses, home addresses, social security cards or any other personally identifiable information that you do not want released as part of a public record. The Commonwealth reserves the right to publish the names and titles of authorized signatories of contractors.

AUTHORIZED SIGNATORY NAME	TITLE
Domenic J. Sarno	Mayor

I certify that I am the President, Chief Executive Officer, Chief Fiscal Officer, Corporate Clerk or Legal Counsel for the Contractor and as an authorized officer of the Contractor I certify that the names of the individuals identified on this listing are current as of the date of execution below and that these individuals are authorized to sign contracts and other legally binding documents related to contracts with the Commonwealth of Massachusetts on behalf of the Contractor. I understand and agree that the Contractor has a duty to ensure that this listing is immediately updated and communicated to any state department with which the Contractor does business whenever the authorized signatories above retire, are otherwise terminated from the Contractor's employ, have their responsibilities changed resulting in their no longer being authorized to sign contracts with the Commonwealth or whenever new signatories are designated.


Signature

Date: 4/30/2014

Title: Mayor, City of Springfield Telephone: (413)-787-6100

Fax: (413) 787-6104

Email: DSarno@springfieldcityhall.com

[Listing can not be accepted without all of this information completed.]

A copy of this listing must be attached to the "record copy" of a contract filed with the department.

COMMONWEALTH OF MASSACHUSETTS

CONTRACTOR AUTHORIZED SIGNATORY LISTING

Issued May

2004



CONTRACTOR LEGAL NAME :

CONTRACTOR VENDOR/CUSTOMER CODE:

PROOF OF AUTHENTICATION OF SIGNATURE

This page is optional and is available for a department to authenticate contract signatures.
It is recommended that Departments obtain authentication of signature for the signatory
who submits the Contractor Authorized Listing.

This Section MUST be completed by the Contractor Authorized Signatory in presence of notary.

Signatory's full legal name (print or type):

Title:

X

Signature as it will appear on contract or other document (Complete only in presence of notary):

AUTHENTICATED BY NOTARY OR CORPORATE CLERK (PICK ONLY ONE) AS FOLLOWS:

I, ALESIA HOWARD DAYS (NOTARY) as a notary public certify that I witnessed
the signature of the aforementioned signatory above and I verified the individual's identity on this date:

APRIL 30, 2014.

My commission expires on: 10/31/19

AFFIX NOTARY SEAL

I, _____ (CORPORATE CLERK) certify that I witnessed the
signature of the aforementioned signatory above, that I verified the individual's identity and confirm the individual's
authority as an authorized signatory for the Contractor on this date:

_____, 20 ____.

AFFIX CORPORATE SEAL



This form is jointly issued and published by the [Executive Office for Administration and Finance \(ANF\)](#), the [Office of the Comptroller \(CTR\)](#) and the [Operational Services Division \(OSD\)](#) is the default contract for all Commonwealth Departments when another form is not prescribed by regulation or policy. Any changes to the official printed language of this form shall be void. Additional non-conflicting terms may be added by Attachment. Contractors may not require any additional agreements, engagement letters, contract forms or other additional terms as part of this Contract without prior Department approval. Click on hyperlinks for definitions, instructions and legal requirements that are incorporated by reference into this Contract. An electronic copy of this form is available at www.mass.gov/osc under [Guidance For Vendors - Forms](#) or www.mass.gov/osc under [OSD Forms](#).

CONTRACTOR LEGAL NAME: City of Springfield (and d/b/a):	COMMONWEALTH DEPARTMENT NAME: Exec. Office of Energy and Environmental Affairs MMARS Department Code: ENV
Legal Address: (W-9, W-4, T&C): 36 Court Street, Springfield, MA 01103	Business Mailing Address: 100 Cambridge Street, 9 th Floor, Boston, MA 02114
Contract Manager: Patrick Sullivan	Billing Address (if different):
E-Mail: PSullivan@springfieldcityhall.com	Contract Manager: Sam Carson
Phone: 413-787-6440 Fax:	E-Mail: sam.carson@state.ma.us
Contractor Vendor Code: VC 6000 192140	Phone: 617-626-1142 Fax: 617-626-1181
Vendor Code Address ID (e.g. "AD001"): AD ____ (Note: The Address ID must be set up for EFT payments.)	MMARS Doc ID(s):
	RFR/Procurement or Other ID Number: EEA 09 GTA 04

☒ NEW CONTRACT PROCUREMENT OR EXCEPTION TYPE: (Check one option only) ☐ Statewide Contract (OSD or an OSD-designated Department) ☐ Collective Purchase (Attach OSD approval, scope, budget) ☒ Department Procurement (includes State or Federal grants 815 CMR 2.00) (Attach RFR and Response or other procurement supporting documentation) ☐ Emergency Contract (Attach justification for emergency, scope, budget) ☐ Contract Employee (Attach Employment Status Form , scope, budget) ☐ Legislative/Legal or Other: (Attach authorizing language/justification, scope and budget)	☐ CONTRACT AMENDMENT Enter Current Contract End Date Prior to Amendment: ____, 20 ____ Enter Amendment Amount: \$ _____. (or "no change") AMENDMENT TYPE: (Check one option only. Attach details of Amendment changes.) ☐ Amendment to Scope or Budget (Attach updated scope and budget) ☐ Interim Contract (Attach justification for Interim Contract and updated scope/budget) ☐ Contract Employee (Attach any updates to scope or budget) ☐ Legislative/Legal or Other: (Attach authorizing language/justification and updated scope and budget)
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The following **COMMONWEALTH TERMS AND CONDITIONS** (T&C) has been executed, filed with CTR and is incorporated by reference into this Contract.

☒ Commonwealth Terms and Conditions ☐ Commonwealth Terms and Conditions For Human and Social Services

COMPENSATION: (Check ONE option): The Department certifies that payments for authorized performance accepted in accordance with the terms of this Contract will be supported in the state accounting system by sufficient appropriations or other non-appropriated funds, subject to intercept for Commonwealth owed debts under 815 CMR 9.00.

☐ **Rate Contract** (No Maximum Obligation. Attach details of all rates, units, calculations, conditions or terms and any changes if rates or terms are being amended.)
☒ **Maximum Obligation Contract** Enter Total Maximum Obligation for total duration of this Contract (or **new** Total if Contract is being amended). \$ 1,300,000

PROMPT PAYMENT DISCOUNTS (PPD): Commonwealth payments are issued through [EFT](#) 45 days from invoice receipt. Contractors requesting accelerated payments must identify a PPD as follows: Payment issued within 10 days __% PPD; Payment issued within 15 days __% PPD; Payment issued within 20 days __% PPD; Payment issued within 30 days __% PPD. If PPD percentages are left blank, identify reason: ☒ agree to standard 45 day cycle __ statutory/legal or Ready Payments ([G.L. c. 29, § 23A](#)); __ only initial payment (subsequent payments scheduled to support standard EFT 45 day payment cycle. See [Prompt Pay Discounts Policy](#).)

BRIEF DESCRIPTION OF CONTRACT PERFORMANCE or REASON FOR AMENDMENT: (Enter the Contract title, purpose, fiscal year(s) and a detailed description of the scope of performance or what is being amended for a Contract Amendment. Attach all supporting documentation and justifications.) **North Riverfront Park and Riverside Road Fit Course**
 This project will include, but not be limited to, site improvements and the installation of new park amenities at North Riverfront Park in Springfield and the installation of a "Fit Course" along Riverside Road. Site improvements will include earthwork, landscaping, and planting to increase the amount of green space in the park; replacement of a barbed wire fence and replacement of impermeable pavement with permeable pavement. The City of Springfield will contribute an additional \$300,000 towards this project.

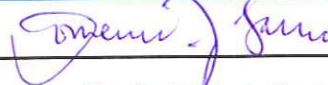
ANTICIPATED START DATE: (Complete ONE option only) The Department and Contractor certify for this Contract, or Contract Amendment, that Contract obligations:

- ☒ 1. may be incurred as of the **Effective Date** (latest signature date below) and **no** obligations have been incurred **prior** to the **Effective Date**.
☐ 2. may be incurred as of ____, 20 ____, a date **LATER** than the **Effective Date** below and **no** obligations have been incurred **prior** to the **Effective Date**.
☐ 3. were incurred as of ____, 20 ____, a date **PRIOR** to the **Effective Date** below, and the parties agree that payments for any obligations incurred prior to the **Effective Date** are authorized to be made either as settlement payments or as authorized reimbursement payments, and that the details and circumstances of all obligations under this Contract are attached and incorporated into this Contract. Acceptance of payments forever releases the Commonwealth from further claims related to these obligations.

CONTRACT END DATE: Contract performance shall terminate as of June 30, 2015, with no new obligations being incurred after this date unless the Contract is properly amended, provided that the terms of this Contract and performance expectations and obligations shall survive its termination for the purpose of resolving any claim or dispute, for completing any negotiated terms and warranties, to allow any close out or transition performance, reporting, invoicing or final payments, or during any lapse between amendments.

CERTIFICATIONS: Notwithstanding verbal or other representations by the parties, the "Effective Date" of this Contract or Amendment shall be the latest date that this Contract or Amendment has been executed by an authorized signatory of the Contractor, the Department, or a later Contract or Amendment Start Date specified above, subject to any required approvals. The Contractor makes all certifications required under the attached [Contractor Certifications](#) (incorporated by reference if not attached hereto) under the pains and penalties of perjury, agrees to provide any required documentation upon request to support compliance, and agrees that all terms governing performance of this Contract and doing business in Massachusetts are attached or incorporated by reference herein according to the following hierarchy of document precedence, the applicable [Commonwealth Terms and Conditions](#), this Standard Contract Form including the [Instructions and Contractor Certifications](#), the Request for Response (RFR) or other solicitation, the Contractor's Response, and additional negotiated terms, provided that additional negotiated terms will take precedence over the relevant terms in the RFR and the Contractor's Response only if made using the process outlined in [801 CMR 21.07](#), incorporated herein, provided that any amended RFR or Response terms result in best value, lower costs, or a more cost effective Contract.

AUTHORIZING SIGNATURE FOR THE CONTRACTOR:

X:  Date: 4/30/14
 (Signature and Date Must Be Handwritten At Time of Signature)

Print Name: Domenic J. Sarno

Print Title: Mayor, City of Springfield

AUTHORIZING SIGNATURE FOR THE COMMONWEALTH:

X: _____ Date: _____
 (Signature and Date Must Be Handwritten At Time of Signature)

Print Name: Richard K. Sullivan Jr.

Print Title: Secretary, Office of Energy and Environmental Affairs



ATTACHMENT A – SCOPE OF SERVICES AND ADDITIONAL TERMS AND CONDITIONS

INSTRUCTIONS: In order to ensure that the Department and the Contractor have a clear understanding of their respective responsibilities and performance expectations, the Following attachment shall contain a specific detailed description of all obligations, responsibilities and additional terms and conditions between the Contractor and the Department which do not modify the Contract boilerplate language. *Attach as many additional pages as necessary.* (See INSTRUCTIONS sheet for more information and suggested provisions to include in ATTACHMENT A.)

North Riverfront Park and Riverside Road Fit Course: This project will include, but not be limited to, site improvements and the installation of new park amenities at North Riverfront Park in Springfield and the installation of a "Fit Course" along Riverside Road. Site improvements will include earthwork, landscaping, and planting to increase the amount of green space in the park; replacement of a barbed wire fence with a wrought iron fence and replacement of impermeable pavement with permeable pavement. The Pioneer Valley Riverfront Club may use North Riverfront Park and the "Fit Course" for its programming, but as a requirement of this contract, the City and the Club must ensure that the park remains open for use by the general public during daylight hours. The City will also be required to protect and preserve the land on which these improvements are made, based on the terms of Article 97 of the Article of Amendment to the Constitution of the Commonwealth of Massachusetts.

The City of Springfield will submit quarterly reports and invoices with the Office of Energy and Environmental Affairs, Division of Conservation Services. All forms must be submitted no later than June 30, 2015.

ATTACHMENT B – BUDGET AND APPROVED EXPENDITURES

{The Department and Contractor may complete this format or attach an approved alternative Budget format or invoice.}

Items identified below which are not part of the Contract should be left blank.

Attach as many additional copies of this format as necessary, Maximum obligation should appear as last entry.

Contract Expenditures	Unit Rate (per unit, hour, day)	Number of Units	Other Fees or Charges (specify)	TOTAL
FY14 Site Survey, Design and Construction ready documents for the accessible trail and amphitheater				\$130,000
FY 14 North Riverfront Park and Fit Course site improvement purchases				\$70,000
FY 15 North Riverfront Park and Fit Course construction				\$1,100,000
				\$
				\$
				\$
SUBTOTAL (this page)				\$1,300,000

MAXIMUM OBLIGATION

\$1,300,000

NORTH RIVERFRONT PARK AND RIVERSIDE ROAD FIT COURSE BUDGET PROJECTIONS

STATE AND CITY FUNDING BREAKDOWN			
ITEM	FY 2014	FY 2015	TOTAL
State Funding	\$200,000	\$1,100,000	\$1,300,000
City Funding		\$300,000	300,000
TOTAL			\$1,600,000

HIGH LEVEL BUDGET ESTIMATES**	
ITEM	TOTAL
Survey, Design and Permitting	\$140,000
North Riverfront Park Improvements	\$1,223,000
Fit Course sitework and installation	\$105,000
Contingency (approx. 10% of construction costs)	\$132,000
TOTAL	\$1,600,000

****More detailed budget provided by City is attached.**

**REDEVELOPMENT OF NORTH RIVERFRONT PARK AND
RIVERSIDE ROAD FIT COURSE
(BASED ON PRELIMINARY DESIGN, DATED MARCH 2014)**

DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	EXT.	TOTAL	July 1-June 30 FY 2014	July 1-June 30 FY 2015
MOBILIZATION / DEMOBILIZATION / ENG. LAYOUT							
SITE PREPARATION & SITE DEMOLITION							
SILT FENCE EROSION CONTROL	1	LS	\$10,000	\$10,000	\$10,000		\$10,000
CONSTRUCTION ENTRANCE	800	LF	\$10,000	\$8,000			\$67,930
R&D MISC ITEMS	1	LS	\$5,000	\$5,000			
R&D PAVEMENT	1	LS	\$3,500	\$3,500			
R&D FENCE	49,930	SF	\$1,000	\$49,930			
	1	LS	\$1,500	\$1,500			
EARTHWORK (Associated earthwork is included in cost of site improvements & utility work below)					\$48,420		\$48,420
TOPSOIL BORROW	300	CY	\$40,000	\$12,000			
STRIP GRAVEL FROM SLOPE AND REMOVE	80	CY	\$20,000	\$1,600			
PLANT BED SOIL AMENDMENTS	200	CY	\$40,000	\$8,000			
ROUGH GRADE SITE	44,700	SF	\$0.30	\$13,410			
FINE GRADE SITE	44,700	SF	\$0.30	\$13,410			
SITE UTILITIES					\$60,000		\$60,000
STORMWATER ALLOWANCE	1	LS	\$40,000	\$40,000			
WATER SERVICE ALLOWANCE	1	LS	\$20,000	\$20,000			
SITE IMPROVEMENTS					\$340,500		\$262,500
SIGNAGE ALLOWANCE	1	LS	\$20,000	\$20,000			
SITE LIGHTING	1	LS	\$40,000	\$40,000			
F&I PAVILION	1	LS	\$80,000	\$80,000		\$60,000	
PICNIC TABLES W/ CONC. PAD	10	EA	\$2,500	\$25,000		\$18,000	
TIMBER GUARDRAIL	485	LF	\$40	\$19,400			
DECORATIVE 6 FT HT WROUGHT IRON FENCE	650	LF	\$100	\$65,000			
VEHICULAR GATE	1	EA	\$2,500	\$2,500			
BLACK VINYL CHAIN LINK FENCE W/ GATE	225	LF	\$36	\$8,100			
CONCRETE STAIR CASE	250	SF	\$150	\$37,500			
F&I FIT COURSES (10-UNIT COURSES)	1	LS	\$35,000	\$35,000			
STAIR RAILING	4	EA	\$2,000	\$8,000			
PAVING					\$526,189		\$526,189
WALKWAYS- PAVERS	3,220	SF	\$20,000	\$64,400			
CONCRETE PAD FOR PAVILION	870	SF	\$15,000	\$13,050			
GRASS PAVERS	4,575	SF	\$20,000	\$91,500			
BITUMINOUS CONCRETE DRIVEWAY	12,375	SF	\$7,000	\$86,625			

4/11/2014

Page 1

**REDEVELOPMENT OF NORTH RIVERFRONT PARK AND
RIVERSIDE ROAD FIT COURSE
(BASED ON PRELIMINARY DESIGN, DATED MARCH 2014)**

DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	EXT.	TOTAL	July 1-June 30 FY 2014	July 1-June 30 FY 2015
POROUS ASPHALT DRIVEWAY	14,004	SF	\$16.00	\$228,864			
WHEEL STOPS	20	EA	\$150.00	\$3,000			
GRANITE CURB	750	LF	\$45.00	\$33,750			
PAVEMENT STRIPING	1	LS	\$5,000	\$5,000			
LANDSCAPE WORK					\$163,725		\$163,725
LAWNS- FINE GRADE, FERT., LIME, SEED	15,000	SF	\$0.25	\$3,750			
SEED MEADOW SLOPE AREA	8,700	SF	\$0.25	\$2,175			
SLOPE RESTORATION PERENNIALS- PLUGS	200	EA	\$20.00	\$4,000			
PERENNIALS- #2 GAL.	75	EA	\$40.00	\$3,000			
TREES	20	EA	\$750	\$15,000			
SHRUBS	600	EA	\$100	\$60,000			
EROSION CONTROL FABRIC	8,700	SF	\$7	\$60,900			
IRRIGATION	23,000	SF	\$0.50	\$11,500			
MULCH	85	CY	\$40	\$3,400			
					\$106,750		\$106,750
FIT COURSE							
MOBILIZATION, SITE PREP AND DEMO	1	LS	\$2,500	\$2,500			
P&I FIT COURSES (10-UNIT COURSES)	1	LS	\$35,000	\$35,000			
FINE GRADE SITE	20,000	SF	\$0.30	\$6,000			
ROUGH GRADE SITE	20,000	SF	\$0.25	\$5,000			
WALKWAYS	4,500	SF	\$10	\$45,000			
LAWNS- FINE GRADE, FERT., LIME, SEED	19,000	SF	\$0.25	\$4,750			
SHRUBS	20	EA	\$100.00	\$2,000			
SIGNAGE ALLOWANCE	1	LS	\$6,500	\$6,500			
			SUB-TOTAL =	\$1,323,514			
			CONTINGENCY 10%	\$132,351			\$132,351
			ENGINEERING/ DESIGN	\$120,000		\$120,000	
			SURVEY	\$7,500		\$7,500	
			PERMITTING (NOI, SWPPP, NHESP)	\$10,000		\$10,000	
			GRAND TOTAL (2014 DOLLARS) =	\$1,593,365		\$215,500	\$1,377,865
			SAY,	\$1,600,000		\$200,000	\$1,400,000

Addendum – Springfield North Riverfront Park Project

Background - Gateway City Parks Program:

The purpose of the Gateway City Parks Program (GCPP) is to improve park quality and advance park equity in urban communities by making targeted investments to provide park and recreational opportunities. Created in recognition of the fact that public parks are essential to the health and economic wellbeing of urban areas, but that cities often lack the resources to plan and develop them, the GCPP provides a flexible menu of funding options for all phases of park development. Funding can be used for activities and costs such as brownfield assessment and clean-up, park planning and recreational needs assessments – including the development of Open Space and Recreation Plans – activities not previously eligible for state parks funding.

Qualifying Springfield as a Gateway City:

Springfield qualified as a Gateway City pursuant to RFR EEA 09 GTA 04 in 2009. There are now 26 communities that meet the statutory definition of a Gateway City found in Chapter 240 of the Acts of 2010, and are eligible for Gateway City Parks funding. The criteria are a population greater than 35,000 and median annual household incomes and educational attainment levels below the state average.

Project Selection:

Once a community is qualified as a Gateway City, EEA works with it to evaluate potential projects for compatibility with Program objectives and available funding. In 2009, the City of Springfield requested funding through the Gateway City Parks Program for upgrades to Emerson Wight, a small park in Springfield's South End, an environmental justice neighborhood.

EEA assessed the proposal for Emerson Wight Park based on program objectives; Gateway City Parks targets projects that address critical park infrastructure needs; have strong support from city leaders; engage local businesses, neighbors and others in park financing, programming and stewardship; support broader urban revitalization efforts; or are accessible to environmental justice neighborhoods. In addition, EEA gives priority to parks projects of different types and scales that are not eligible for another funding source. In this case, the evaluation resulted in an initial investment in the design for Emerson Wight Park. Upgrades to Emerson Wight Park were subsequently made with funding from a separate EEA program, PARC, and from a Department of Housing and Community Development grant.

Turning to a second project, EEA and the City selected the renovation of Camp STAR Angelina as the project most in keeping with the Gateway Program's goals. This project will provide access to outdoor recreational opportunities for young people from across the City who have physical and mental disabilities and would not otherwise have access

to such opportunities. The City of Springfield is contributing \$600,000 in matching funds for the Camp STAR Angelina project.

In the spring of 2014, capital funding became available for another project in Springfield. The City of Springfield and its community partners; including Live Well Springfield, Bay State Medical Center, and the New North Citizens Council; have made it a priority to improve the condition of Springfield's riverfront in the North End neighborhood. The North End is one of Springfield's poorest neighborhoods, and has some of the lowest levels of educational attainment in the City. Although the North End is close to the Connecticut River Walk and Bikeway (a regional trail that runs through Agawam and West Springfield, and will be 21 miles long when complete) it is difficult to access the path due to the presence of a eight foot high flood wall, and most North End residents do not have easy access to outdoor recreation opportunities.

The Pioneer Valley Riverfront Club (PVRC), a 501c3 non-profit which operates out of the historic Rockrimmon Boathouse and North Riverfront Park, recently received a \$370,000 grant from the federal Center for Disease Control to develop programming that provides outdoor recreation opportunities to residents of Springfield's North End and encourages healthy living activities. PVRC operates a variety of youth and adult community rowing programs, including programs specifically designed to serve at-risk demographics. PVRC has partnered with the Springfield school system and Baystate Medical Center on these programs. While PVRC has made significant improvements to the boathouse, which had been owned by a private boat company until 2012, North Riverfront Park is in need of significant improvement. The site is covered with asphalt pavement and untreated stormwater run-off flows into the Connecticut River. There is no green space or shade in the park, and a barbed wire fence separates the park from the Connecticut River Walk and Bikeway. The City of Springfield and its coalition of non-profit, corporate and community partners aim to improve North Riverfront Park so that it is more inviting to North End residents and riverwalk users and becomes a public point of access along the Connecticut River for rowing and bicycling

Project Description:

This project will transform North Riverfront Park from an unattractive and unwelcoming site covered with asphalt, into a vibrant, green park that will provide outdoor recreation opportunities for residents of Springfield's North End and users of the Connecticut River Walk and Bikeway. The asphalt will be replaced with grass and trees, and permeable pavement that takes in stormwater will be installed where pavement is necessary (in the parking lot and on the path to the river). The barbed wire fence along the riverwalk will be replaced by a more appropriate fence, and park amenities, such as picnic tables and a shade structure will be added. Finally, a "Fit Course" will be installed along the riverwalk, to provide opportunities for North End residents to participate in free outdoor cardiovascular and strength training. The City will contribute a matching grant of \$300,000 towards the completion of the project.

Contract Stipulations:

As described in the Scope of Services the Executive Office of Energy and Environmental Affairs (EEA) hereby grants, on a reimbursement basis, the City of Springfield \$1,300,000 to make upgrades to North Riverfront Park and install a Fit Course along Riverside Road. The City will contribute an additional \$300,000 towards this project. In addition to construction costs the City of Springfield will be reimbursed for associated construction supervision and surveying costs. Pursuant to this contract the City, following state procurement and contracting statutes and regulations, is to hire engineering, surveying, and construction firms, to be approved by EEA, with appropriate expertise. EEA will reimburse the City of Springfield for \$1,300,000 in invoices from the retained firms for services rendered.

Specific provisions:

- Any significant variations from the design and specifications must be approved by EEA;
- As built plans and pictures of the park improvement and the Fit Course are to be provided with the final invoice;
- Announcement, ground breaking and ribbon cutting events are to be coordinated with EEA;
- Should bids vary significantly from the anticipated total cost of \$1,300,000 the City of Springfield and EEA will discuss the alternatives, which will include addition or deletion of alternatives and/or a corresponding change in contract value, and amend the contract accordingly; and
- Construction is to be completed by June 30, 2015.