October 12, 2018
School Building Commission
Location: Springfield City Hall, Springfield, MA

Members Present: Norman Roldan, Ken Shea, Daniel Warwick, TJ Plante, Chris Collins, Patrick Sullivan, Steve Desilets, Lydia Martinez and Mayor Domenic J. Sarno

Members Absent: Collin McQuade, Superintendent Daniel J. Warwick and Jennifer Leydon

Also Present: Peter Garvey –Director of Capital Asset Construction, My–Ron Hatchett, Senior Project Manager for Dept., of Capital Asset Construction, Mark Caulton – Senior Project Manager for Dept., of Capital Asset Construction, Rick Rice – DiNisco Design, Ben Murphy – Skanska USA Building, Tim Cooper – Skanska USA Building, Kim Wells – Springfield City Dept., Thomas Ashe – Mayor's Chief of Staff, Johnathan Carignan – Assistant Director Facilities Management Division, David Rivera – City Fire Dept., Lt Richard Martin – City's Fire Dept., Jose Escribano – Principal of Brightwood Elem., School, Mark McCann – Principal of Lincoln Elem., School and Maria Perez

SBC Counsel Present: Kathy Breck, City's Law

Norman Roldan called the meeting to order at 9:08AM.

1. Administrative update

   A motion to approve the Meeting Minutes of September 20, 2018, was made by TJ Plante. Chris Collins seconded the motion and it was unanimously approved. All members were in favor and none oppose and none abstained.

2. William N. DeBerry Elementary School

   Peter Garvey presented to the School Building Commission Members (SBC) the required approval and vote authorization for the City to award Skanska USA Building an Owner's Project Managers (OPM) contract of the William N. DeBerry Elementary School. This contract will provide OPM services for the feasibility study (F/S) and Schematic Design (SD) phase of DeBerry School. The scope of work for the F/S and SD phase will include managing a study to identify the school's current conditions and prepare a possible alternative solution(s). The contract price for Skanska USA Building FS/SD basic services fee is for $265,415.

   TJ Plante asked Skanska if their other projects workload will have any impact with the DeBerry project. Ben Murphy– Skanska stated the other projects they are working on will have no impact with DeBerry.

TJ Plante made a Motion to approve a Contract with Skanska USA Building, Inc., for Owner's Project Manager (OPM) Services for the DeBerry School Project, with a not to exceed fee of $265,415 for the Feasibility Study and Schematic Design Phases, in substantially the same form as the Contract attached hereto as Exhibit A. Chris Collins seconded the motion and it was unanimously approved. All members were in favor, none opposed and none abstained.

3. Brightwood /Lincoln Elementary School

Rick Rice from DiNisco Design presented a PowerPoint presentation for the design development phase of Brightwood/Lincoln Elementary School. The design is a proposing a 155,500SF three stories building school for 800 students K-5th grade. DiNisco Design shown the following project schedule:
Design Development Phase July 2018 – November 2018
Construction Documents Phase December 2018 – July 2019
FSB /GMP – August 2019 – October 2019
Building Construction – October 2019 – May 2021
Building Completion- Cx, FFE – June – July 2021
Occupancy – August 2021
Peter advised DiNisco and Skanska to schedule a meeting with Springfield DPW, IT Dept., Dept of Code Enforcement and Springfield Water and Sewer Water Commission. He also instructed the designer and OPM to reach out to Eversouces and Columbia Gas for rebate incentives.

4. New Business:

Next Meeting: To be announced

Adjournment: A motion to adjourn was made by Norman Roldan and seconded by TJ Plante and it was unanimously approved at 9:32A.M.

Meeting minutes recorded by Jessica Lugo

A True Copy Attest: _____
Clerk School Building Commission