



Community Preservation Committee

Regular

~ Minutes ~

36 Court Street
Springfield, MA 01103
<http://www.springfieldcityhall.com>

Kevin Chaffee

Tuesday, February 5, 2019

6:00 PM

City Hall -- Room 310

I. Call to Order

6:00 PM Meeting called to order on February 5, 2019 at City Hall -- Room 310, 36 Court Street, Springfield, MA.

Attendee Name	Title	Status	Arrived
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II. Public Portion

III. Minutes

Springfield Community Preservation Committee February 5, 2019 at 6:00 pm City Hall Room 310, 36 Court Street, Springfield

Present: Juanita Martinez, Robert McCarroll, Angela Robles, Steve Shultis, Ralph Slate

Absent: Lamar Cook, Gloria DeFillipo, Terry Mitchell, Terry Rodriguez

Mr. McCarroll began the meeting at 6:00 pm. Ms. Martinez moved to approve the January 14 minutes; Mr. Shultis seconded. The vote was unanimous except Ms. Robles abstained.

Mr. McCarroll addressed the 2018 Funding Recommendations. The Law Department is crafting contracts between the CPC and 11 recipients. Mr. McCarroll has received a draft and once Atty Breck gets the first one done she will do other municipal departments. She may want to discuss more issues to put on the two that are not municipal departments. Mr. McCarroll asked her to add nine lines to the first one so that CPC members could also sign it as well as the authorized chair. He will leave the document at the Law Department for about three days for the people that couldn't make the daytime press signing.

Mr. McCarroll mentioned there were two issues that the Law Department ruled on. They think a revolving fund that gives grants and loans is not allowed for Historic Preservation. Mr. McCarroll disagrees with that ruling. So it is a matter of if we can persuade them to reinterpret the law. The other concern is that they feel that a Revolving Fund needs to be established by the City. Mr. McCarroll wasn't sure that this was correct.

Mr. McCarroll stated the necessity of having a discussion. Mr. McCarroll did have a discussion with Stuart who felt that administration of a CPA program by a nonmunicipal department would be eligible for funding. Ms. Martinez asked that when the project is completed do they have to account where the revolving fund money was spent. Mr. McCarroll said that they indeed have to account where the money was spent. Mr. Carroll stated that when a project is done the CPC staff

will go to the site to examine the work that has been done and to be sure it was done according to the contract.

Mr. McCarroll stated that the Law Department doesn't have an issue with this under Housing because the CPA law says that you can have support of housing through grants and loans. It is not the housing component. Mr. McCarroll then stated let's just pretend that we give to private entity nonprofit money for loans and grants. If that money comes back we recognize that this money was CPA money to begin with. Does that money sit in their pot or does it come back to our pot? Mr. McCarroll stated that these are the issues we need to resolve.

Mr. McCarroll began a discussion on the Community Preservation Plan. He stated that at the last meeting we approved the revised introduction, revised preliminary application, and timeline. We also approved the Historic Resources section which wasn't changed very much. We need to approve Open Space and Housing components. Mr. McCarroll handed out the recommended wording for Open Space/Recreation goals, which Ms. Martinez edited. Ms. Martinez read them:

- Improving neighborhood playgrounds and small green spaces.

- Creating/ Improving Community Gardens

- Creating and enhancing opportunities for bikeways/walkways/trails on park and conservation land

- Improving access to the Connecticut River and other water bodies for water-based recreation and enjoyment

- Controlling invasive species on park and conservation land

Mr. Slate reported that Community Housing Goals are the same as last year.

Mr. McCarroll then asked for a motion to adopt these as part of 2019 updated plan.

Mr. Slate made the motion to adopt and Mr. Shultis second. A unanimous vote was taken.

Mr. McCarroll discussed the 2018 Application for Funding, which had been sent to CPC members. At the March meeting, we will determine eligibility of preliminary applications and will approve the full application. Most of the application does not have to be changed. However, under Community Preservation Committee Review and Public Input there is a statement that states: There will be an opportunity for public input after each presentation. Mr. McCarroll then asked those present if they want to keep that statement in the document. After much discussion it was determined that the wording would be changed. It would now read: There will be an opportunity for public input after the presentations. There was also another change in the sentence that states that the CPC will deliberate and adopt funding recommendations at the September meeting. There was also a change in stating that applicants will be notified of proposal recommendations. Mr. McCarroll stated that last year we stated that letters of support must be included. However, he felt it should read: Letters of support are encouraged. Mr. McCarroll will make the necessary changes and send them off and we will adopt on March 5. We can give an application to whoever made it through the preliminary cycle. Mr. McCarroll stated that he e-mailed all neighborhood groups on the city website saying preliminary applications are up and he emailed the city council. He sent press releases to the Republican and the Reminder and wants to place a display ad in the Republican to announce that the CPC is

accepting preliminary applications until March 1. Mr. Slate moved to spend up to \$500 on a display ad in the Republican. Mr. Shultis second. All present were in favor.

Mr. McCarroll discussed staffing. The request for proposal has been advertised with a response date of Friday the twelfth. We need to rate proposals. Mr. McCarroll suggested a subcommittee of three do it before March 5 meeting. Ms. Martinez suggested that Mr. Cook would be ideal as he does this for a living. Also suggested was Ms. DeFillipo. Mr. Slate volunteered to serve.

Mr. McCarroll stated that we need construction signs and members should go to the Coalition website to see what different communities have to allow us to have some ideas on signage. After we decide on wording, we would probably go through the Procurement Office for a sign company who can design, make, and deliver the signs. We also have to consider where these signs will be stored.

Mr. McCarroll will not be here for the March 5 meeting but will pick up preliminary applications on March 1, collate them, and deliver them to where the meeting will be held.

Next Meeting: Tuesday, March 5 at City Hall, 36 Court Street in Room 310 at 6 pm