CITY COUNCIL

City Clerk's Office 5/27/2020 12:00:00 PM

Regular Meeting Agenda~

I hereby notify you that the following items of business have been filed with this office and can be acted upon at the meeting of the City Council **Monday June 1, 2020** at 05:00 PM.

City Clerk

COVID-19 Advisory:

In order to enable municipal government to continue its important work during the COVID-19 pandemic, and to ensure that elected officials can satisfy CDC social distancing guidelines to avoid exposure to contagions, the City of Springfield is providing public notice that it will conduct this meeting utilizing remote collaboration technology in accord with Governor Baker's Order concerning the Open Meeting Law. FOCUS Springfield Community TV will continue to broadcast meetings utilizing the technology listed below.

There are three (3) methods for City residents to be present during the meeting or, in the alternative, watch the meeting at a later date:

1. Viewers used to watching "live" or "on-demand" recordings via Livestream will continue to watch meetings using the same link: https://livestream.com/focusspringfield/citycouncil

2. Viewers used to watching "live" or recordings played back on Springfield's Comcast Channel 17 will continue to watch meetings on the same channel, and it is repeatedly aired several times a week until the next meeting

3. At any point, City Council meetings can be viewed at the FOCUS Springfield website http://focusspringfield.com/

Possible Public Speak-Out Time 5:00 PM

Call to Order

5:00 PM Meeting called to order on June 1, 2020 THIS MEETING WILL BE HELD VIA ZOOM (remote collaboration technology).

Moment of Silence - Pledge of Allegiance

Reports of Committee

General Business

1. **Monday, March 09, 2020**

2. **Monday, March 16, 2020**
3. **Monday, May 11, 2020**

Informational

(1.) April Revenue Vs. Expenditure Report (Mayor Sarno)
ATTACHMENTS:

- April Revenue Vs. Expenditure Report-1 (PDF)

Grants

(2.) Tobacco Control Grant Increase- No Match Required $30,000.00 (Mayor Sarno)
ATTACHMENTS:

- $30000 TOBACCO GRANT INCREASE (PDF)

(3.) Springfield City Library Donations - $21,974.01 (Mayor Sarno)
ATTACHMENTS:

- Libraries Donations (DOCX)

(4.) Health and Human Services Donation - $8,794.57 (Mayor Sarno)
ATTACHMENTS:

- HHS Donations (DOCX)

(5.) FFY20 Pedestrian & Bicyclist Safety Grant - No Match - $6,000 (Mayor Sarno)
ATTACHMENTS:

- PD Pedestrian-Bicyclist Grant Docs (PDF)

(6.) TJO Donations- $1,997.00 (Mayor Sarno)
ATTACHMENTS:

- TJO FY20 Donations (DOCX)

(7.) Donation - Police & Fire - $200.00 (Mayor Sarno)
ATTACHMENTS:

- PD-Fire Donation $200 (L&C Staples) (PDF)

Orders

(8.) ValleyBike Share-Memorandum of Understanding
ATTACHMENTS:

- Exhibit A-ValleyBike Share-MOU-June 1 (PDF)

(9.) Order Authorizing Transfer of the Care, Custody, Management and Control of NS Walnut St. (Parcel-ID # 11952-0120) from the Tax Title Custodian to the School Committee (Mayor Sarno)

(10.) Order Authorizing Transfer of the Care, Custody, Management and Control of Rear Union St. F/K/A Rear 656 Union Street (Parcel-ID # 11750-0151) from the Tax Title Custodian to the School Committee (Mayor Sarno)

(11.) Budget Transfer Across Departments - $90,000 (Mayor Sarno)
Budget Transfer Across Departments - $90,000

ATTACHMENTS:

- CAFO Cert - SEC Overtime Transfer (PDF)

(12.) Five-Year Lease - IT Department (Mayor Sarno)

Resolutions

(13.) 2020 Census

(14.) Proposed Water and Sewer Bill Rate Increase of 16.9%

Unfinished Business

(15.) For a Special Permit to Operate a Drive-Up Service Window at the Properties Known as 705 Liberty Street (07770-0525), SS Liberty Street (07770-0526), 695-697 Liberty Street (07770-0527) and NS Passageway (09547-0004), as Allowed by M.G.L. and the Springfield Zoning Ordinance, Article 4, Table 4-4, Section 19.1(2).

Request:	See Above
Owner:	Salmar Realty, LLC
By:	Peter Martins
Petitioner:	Salmar Realty, LLC
By:	Peter Martins

ATTACHMENTS:

- Liberty_St_705_Tax_Formal (PDF)
- Liberty_St_705_2020 (PDF)

(16.) For a Special Permit Motor Vehicle Sales, as an Accessory Use, at the Property Known as 1103-1107 State Street (11110-0429)(Book#21733/Page#251), as Allowed by M.G.L. and the Springfield Zoning Ordinance, Article 4, Table 4-4, Section 19.5.

Request:	See Above
Owner:	Amjad Hussain
By:	Amjad Hussain
Petitioner:	Amjad Hussain
By:	Amjad Hussain

ATTACHMENTS:

- State_St_1103_Tax_Formal (PDF)
- State_St_1103_1107_2020 (PDF)

City Council

Regular Meeting

~ Minutes ~

36 Court Street
Springfield, MA 01103
http://www.springfieldcityhall.com

Tasheena Davis
4137876589

Monday, March 9, 2020 | 6:30 PM | City Hall -- Room 200

Possible Public Speak-Out Time 6:30 PM

Call to Order

6:30 PM Meeting called to order on March 9, 2020 at City Hall -- Room 200, 36 Court Street, Springfield, MA.

Attendee Name	Title	Status	Arrived
Adam Gomez	Ward 1 Councilor	Present	
Tracye Whitfield	Councilwoman	Present	
Victor Davila	Councilman	Present	
Michael A. Fenton	Ward 2 Councilor	Present	
Sean Curran	Councilman	Present	
Orlando Ramos	Vice President - Ward 8 Councilor	Present	
Kateri B. Walsh	At-Large Councilor	Absent	
Marcus J Williams	Vice-President	Absent	
Timothy C. Allen	Ward 7 Councilor	Present	
Jesse Lederman		Present	
Melvin A. Edwards	Ward 3 Councilor	Present	
Malo Brown	Councilman	Present	
Justin Hurst	President	Present	

Moment of Silence - Pledge of Allegiance

Reports of Committee

Councilor Melvin Edwards , Chair of the General Government committee gave a report. He explained that during the meeting they discussed the Short Term Rental ordinance and the Brave Act Military Leave. The Council received the report by a majority voice vote with Councilor Walsh and Councilor Williams absent.

Councilor Victor Davila, Chair of the Workforce Issues Ad Hoc committee gave a report. He stated that he was joined by local unions and they discussed hiring of local people. The Council received the Report by a majority voice vote with Councilor Walsh and Councilor Williams absent.

Councilor Trayce Whitfield, Chair of the Finance committee gave a report. She explained that they discussed the construction of the new park, money for DeBerry and Homer street school, Three Million Dollars ($3,000,000.00) for the demolition of Massachusetts Career Development Institute (MCDI) and Two Million Five Hundred Thousand Dollars ($2,500,000.00) for the construction of the park. The park is scheduled to be completed

April of 2021. The Council received the report by a majority voice vote with Councilor Walsh and Councilor Williams absent.

Councilor Trayce Whitfield, Chair of the Finance committee gave a report. She explained that they discussed the Body Worn Cameras. Two million four hundred thousand dollar is the cost for the implementation of the new program for this year. The Council received the report by a majority voice vote with Councilor Walsh and Councilor Williams absent.

Council Adam Gomez, Chair of the Economic Development committee gave a report. He explained that they discussed the Outdoor Seating ordinance. The Council received the report by a majority voice vote with Councilor Walsh and Councilor Williams absent.

Council Adam Gomez, Chair of the Economic Development committee gave a report. He explained that they had discussions with members of Wellspring and Neighbor to Neighbor about cooperative on how they operate. The Council received the report by a majority voice vote with Councilor Walsh and Councilor Williams absent.

Councilor Victor Davila, Chair of the Audit committee gave a report. He explained that the committee discussed the cyber security audit and they also discussed auditing the cash receipts of the local cafeteria and the yellow bulk stickers. The Council received the report by a majority voice vote with Councilor Walsh and Councilor Williams absent.

Minutes

1. Monday, February 24, 2020

2. Monday, February 03, 2020

3. Monday, February 24, 2020

Informational

4. Order (ID # 5571)

January Revenue Vs. Expenditure Report

COMMENTS - Current Meeting:

Read and Patrick Burns, City Comptroller, made a presentation to the City Council for the January revenue and expenditure reports stating that on February 18th Massachusetts Department of Revenue certified Three Million One Hundred Thirty Five Thousand Five Hundred and Eighty Seven Dollars ($3,135,087.00) in free cash as of June 30, 2019.

Councilor Allen asked if there are any major concerns at the seventh month mark of the year.

Comptroller Burns said no, they didn't have to do a transfer for now.

Councilor Allen asked what will happen to the free cash. He asked if it gets put aside and then the Council votes on putting it somewhere else.

Comptroller Burns said its available until June 30th for appropriation and then it will move to stabilization. If its not appropriated, then it goes to next year's calculation.

The Council received the report by a majority voice vote with Councilor Walsh and Councilor Williams absent.

ATTACHMENTS:

- January Revenue Vs. Expenditure Report (PDF)

RESULT:	**PASSED BY VOICE VOTE**

Petitions

5. Order (ID # 5500)

Oxford Street

HISTORY:

01/27/20	**City Council**	**REPORT**
02/03/20 Next: 03/09/20	**City Council**	**REFERRED TO COMMITEE**

Read and Councilor Whitfield made a motion to committee, seconded by Councilor Fenton.

COMMENTS - Current Meeting:

Read and Councilor Lederman made a motion to committee, seconded by Councilor Fenton.

ATTACHMENTS:

- 1-13-2020 Agenda (PDF)

RESULT:	**REFERRED TO COMMITEE**	**Next: 3/16/2020 6:30 PM**

Motion To: Motion

COMMENTS - Current Meeting:

Motion to committee passed by majority voice vote with Councilor Walsh and Councilor Williams absent.

RESULT:	**ADOPTED VOICE**

6. Order (ID # 5501)

Connecticut Ave

HISTORY:

01/27/20	**City Council**	**REPORT**
02/03/20	**City Council**	**REFERRED TO COMMITEE**

Next: 03/09/20

Read and Councilor Whitfield made a motion to committee, seconded by Councilor Fenton.

COMMENTS - Current Meeting:

Read and Councilor Whitfield asked Councilor Fenton what he knows about the petition.

Councilor Fenton stated the teachers, the principal and the staff asked for maintenance of the no parking restriction.

The Council received the petition by a majority voice vote with Councilor Walsh and Councilor Williams absent.

ATTACHMENTS:

- 1-13-2020 Agenda (PDF)

RESULT:	**PASSED BY VOICE VOTE**

7. Order (ID # 5502)

Carew Street

HISTORY:

01/27/20	**City Council**	**REPORT**
02/03/20	**City Council**	**REFERRED TO COMMITEE**

Next: 03/09/20

Read and Councilor Whitfield made a motion to committee, seconded by Councilor Fenton.

COMMENTS - Current Meeting:

Read and Councilor Fenton stated that this is to maintain a no parking restriction.

The Council accepted the petition by a majority voice vote with Councilor Walsh and Councilor Williams absent.

ATTACHMENTS:

- 1-13-2020 Agenda (PDF)

RESULT:	**PASSED BY VOICE VOTE**

8. Order (ID # 5503)

Fountain Street

HISTORY:

01/27/20	**City Council**	**REPORT**
02/03/20	**City Council**	**REFERRED TO COMMITEE**

Next: 03/09/20

Read and Councilor Whitfield made a motion to committee, seconded by Councilor Fenton.

COMMENTS - Current Meeting:

Read and Councilor Lederman stated that this is to add a stop sign.

The Council accepted the petition by a majority voice vote with Councilor Walsh and Councilor Williams absent.

ATTACHMENTS:

- 1-13-2020 Agenda (PDF)

RESULT: PASSED BY VOICE VOTE

9. Order (ID # 5518)

CMA-Pembroke Circle

HISTORY:

02/03/20	**City Council**	**REFERRED TO COMMITEE**

Next: 03/09/20

Read and Councilor Whitfield made a motion to committee, seconded by Councilor Fenton.

COMMENTS - Current Meeting:

Read and Councilor Lederman made a motion to committee, seconded by Councilor Fenton.

ATTACHMENTS:

- CMA- Report Pembroke Circle (PDF)
- Petition CMA Pembroke Cir (PDF)
- Plan Pembroke Cir. (PDF)

RESULT: MEETING CANCELLED **Next: 3/16/2020 6:30 PM**

Motion To: Motion

COMMENTS - Current Meeting:

Motion to committee passed by majority voice vote with Councilor Walsh and Councilor Williams absent.

RESULT: ADOPTED VOICE

10. Order (ID # 5517)

Eversource- Dwight St. #6309

HISTORY:

02/03/20 **City Council** **REFERRED TO COMMITEE**
Next: 03/09/20

Read and Councilor Whitfield made a motion to committee, seconded by Councilor Fenton.

COMMENTS - Current Meeting:

Read and Councilor Lederman made a motion to committee, seconded by Councilor Fenton.

ATTACHMENTS:

- Petition #6309 Dwight St. (PDF)
- plan #6309 Dwight St. (PDF)
- Dwight St. #6309 Report (PDF)

RESULT:	**REFERRED TO COMMITEE**	**Next: 3/16/2020 6:30 PM**

Motion To: Motion

COMMENTS - Current Meeting:

Motion to committee passed by majority voice vote with Councilor Walsh and Councilor Williams absent.

RESULT:	**ADOPTED VOICE**

11. Order (ID # 5516)

Eversource- Liberty St #6308

HISTORY:

02/03/20 **City Council** **REFERRED TO COMMITEE**
Next: 03/09/20

Read and Councilor Whitfield made a motion to committee, seconded by Councilor Fenton.

COMMENTS - Current Meeting:

Read and Councilor Fenton made a motion to committee, seconded by Councilor Whitfield.

ATTACHMENTS:

- Liberty #6308 Report (PDF)
- Petition #6308 Boyliston &Liberty St. (PDF)
- Plan #6308 (PDF)

RESULT:	**REFERRED TO COMMITEE**	**Next: 3/16/2020 6:30 PM**

Motion To: Motion

COMMENTS - Current Meeting:

Motion to committee passed by majority voice vote with Councilor Walsh and Councilor Williams absent.

RESULT: ADOPTED VOICE

Grants

12. Order (ID # 5557)

Libraries MA Census Division's Complete Count Grant - No Match Required $90,000.00

HISTORY:

03/09/20 City Council

COMMENTS - Current Meeting:

Read and Molly Fogarty, Library Director, stated that this grant is from the Secretary of State special grant program called the Complete Count Grant. It will be used to increase participation in the Census account throughout the City.

Councilor Whitfield asked if there will be a Census event on April 1st.

Director Fogarty said yes. April 1st is National Census Day. There is funding in the grant to keep all the locations open until 8PM. There's funding to hire translators and for parents to get assistance in filling out the forms. There is also funding for promotion through print, media, television (tv), radio and social media. They have funding to purchase prizes for the raffle. The whole point is to get as many people to get their Census done.

Councilor Whitfield thanked her for the legislative breakfast.

Council accepted the grant. Order passed by majority voice vote with Councilor Walsh and Councilor Williams absent.

ATTACHMENTS:

- Request for Grant Set-Up Form MA Census Grant 2 19 2020 (DOC)
- Libraries Census Grant (PDF)

RESULT: PASSED BY VOICE VOTE

13. Order (ID # 5565)

Sustained Traffic Enforcement Program (STEP) Grant - No Match - $97,709

HISTORY:

03/09/20 City Council

COMMENTS - Current Meeting:

Read and Mel Kwatowski, Sergeant of the Springfield Police Department, stated that this is to sustain the traffic enforcement program. In 2018 they had sixteen (16) fatal crashes that resulted in seventeen (17) deaths in the City and in 2019 they had seven (7) fatalities. They have over fifty four hundred (5400) collisions in the City a year, and a thousand of that is hit on runs. This grant will allowed over two hundred officer to go out on four hour deployments, in addition to the regular patrol, that they specifically do speed enforcement.

Councilor Ramos asked how it is determined where the speed enforcement will be done.

Sergeant Kwatowski said it is based on high incident intersections, where there is past fatalities or a lot of collisions. In general, all the corridors where the enforcement is done. If the officer sees another infraction, felony or crime they can act on it. The corridors that lead to high crash intersections are Parker Street, Summer Avenue, Boston Road, Page Boulevard, High speed on Bernie Avenue, East and West Columbus and State Street.

Councilor Ramos thanked Sergeant Kwatowksi for mentioning those areas in the City.

Councilor Davila stated that he has gotten many complaints of speeding on side streets, specifically Trafton Road, Somerset, Bronson Terrace and East Alvord. He urged Sergeant Kwatowski to look at Summer Avenue.

Councilor Brown thanked Sergeant Kwatowski for the work he does.

Councilor Gomez asked what was the increase in the grant.

Sergeant Kwatowski said he is not sure what the increase is.

Budget Director Jennifer Leydon said this is a new grant for the new federal fiscal year.

Councilor Gomez asked if this money is for the new law having to do with hands free.

Sergeant Kwatowski said they can only give warnings until April 1st. As of April 1st, they can give monetary citations. The traffic enforcement grant has the whole month dedicated specifically for that enforcement through that grant which is called distracted driving.

Council accepted the grant. Order passed by majority voice vote with Councilor Walsh and Councilor Williams absent.

ATTACHMENTS:

- FFY20 STEP Grant (PDF)

RESULT:	**PASSED BY VOICE VOTE**

14. Order (ID # 5542)

Massachusetts Substance Abuse Collaborative Grant Increase-No Match Required- $75,000

HISTORY:

03/09/20 **City Council**

COMMENTS - Current Meeting:

Read and Lindsay Hackett, Deputy CAFO, stated the grant is awarded to Health and Human Services from the Department of Health Bureau of Substance Abuse Services. She explained it would be used to fund the SCOOP program, which is Springfield Coalition for Opioid Overdose Prevention.

Councilor Lederman asked who are the members of the SCOOP program.

Deputy Hackett said she doesn't have that information.

Council accepted the grant. Order passed by majority voice vote with Councilor Walsh and Councilor Williams absent.

ATTACHMENTS:

- Mass Substance Abuse Collaborative (PDF)

RESULT:	**PASSED BY VOICE VOTE**

15. Order (ID # 5567)

Libraries Children's Materials Grant - No Match Required $20,000.00

HISTORY:

03/09/20 **City Council**

COMMENTS - Current Meeting:

Read and items 15 through 21 were taken together. Council accepted the grant without discussion because it is less than Fifty Thousand Dollars ($50,000.00).

Order passed by majority voice vote with Councilor Walsh and Councilor Williams absent.

ATTACHMENTS:

- LIBRARIES CHILDRENS MATERIALS GRANT (PDF)

RESULT:	**PASSED BY VOICE VOTE**

16. Order (ID # 5569)

Libraries Staff Development Grant - No Match Required $15,000.00

HISTORY:

03/09/20 **City Council**

COMMENTS - Current Meeting:

Read and items 15 through 21 were taken together. Council accepted the grant without discussion because it is less than Fifty Thousand Dollars ($50,000.00).

Order passed by majority voice vote with Councilor Walsh and Councilor Williams absent.

ATTACHMENTS:

- LIBRARIES STAFF DEVELOPMENT GRANT (PDF)

RESULT:	**PASSED BY VOICE VOTE**

17. Order (ID # 5564)

Fire Ride to Remember Donation - $10,000

HISTORY:

03/09/20 City Council

COMMENTS - Current Meeting:

Read and items 15 through 21 were taken together. Council accepted the grant without discussion because it is less than Fifty Thousand Dollars ($50,000.00).

Order passed by majority voice vote with Councilor Walsh and Councilor Williams absent.

ATTACHMENTS:

- Fire Donation - Ride to Remember (PDF)

RESULT: PASSED BY VOICE VOTE

18. Order (ID # 5568)

Libraries Rose Sm8ith Music Fund Grant - No Match Required $7,500.00

HISTORY:

03/09/20 City Council

COMMENTS - Current Meeting:

Read and items 15 through 21 were taken together. Council accepted the grant without discussion because it is less than Fifty Thousand Dollars ($50,000.00).

Order passed by majority voice vote with Councilor Walsh and Councilor Williams absent.

ATTACHMENTS:

- LIBRARIES ROSE SMITH MUSIC FUND GRANT (PDF)

RESULT: PASSED BY VOICE VOTE

19. Order (ID # 5570)

Elders Donations- $1,850.00

HISTORY:

03/09/20 City Council

COMMENTS - Current Meeting:

Read and item 15 through 21 was taken together. Council accepted the grant without discussion because it is less than $50.00.

Order passed by majority voice vote with Councilor Walsh and Councilor Williams absent.

ATTACHMENTS:

- Donation to DEA for Cafe' and Low Income-Homeless (PDF)
- SKM_C55820030908270 (PDF)

RESULT: PASSED BY VOICE VOTE

20. Order (ID # 5566)

Increase in Funding - State 911 Training Grant - No Match - $6,417.86

HISTORY:

03/09/20 City Council

COMMENTS - Current Meeting:

Read and items 15 through 21 were taken together. Council accepted the grant without discussion because it is less than Fifty Thousand Dollars ($50,000.00).

Order passed by majority voice vote with Councilor Walsh and Councilor Williams absent.

ATTACHMENTS:

- SEC Training Grant Increase #2 (PDF)

RESULT: PASSED BY VOICE VOTE

21. Order (ID # 5563)

Fire Department Donation - $500.00

HISTORY:

03/09/20 City Council

COMMENTS - Current Meeting:

Read and items 15 through 21 were taken together. Council accepted the grant without discussion because it is less than Fifty Thousand Dollars ($50,000.00).

Order passed by majority voice vote with Councilor Walsh and Councilor Williams absent.

ATTACHMENTS:

- Fire - Silverbrick Donation (PDF)

RESULT: PASSED BY VOICE VOTE

Orders

22. Order (ID # 5581)

Bond Authorization - Body Worn Cameras - $1,700,000.00

HISTORY:

03/09/20 City Council

COMMENTS - Current Meeting:

Read and Jennifer Leydon, Budget Director of the Springfield Police Department, stated the total project for the five years will be about Five Million Six Hundred Thousand Dollars($5,600,000.00).They received a grant from the Department of Justice (DOJ) for One Million Two Hundred Thousand Dollars ($1,200,000.00) as the Department's written policies approved by the DOJ. The rest of the money will go into the general fund for One Million

Thirty Five Hundred Thousand Dollars ($1,350,000.00) over five years for the cloud and One Million Thirty Seven Thousand Dollars ($1,370,000.00) for personnel services. The remaining money is for the equipment, facility costs, IT, and infrastructure costs and to match the 50% grant is One Million Seven Hundred Thousand Dollars ($1,700,000.00).

Councilor Ramos stated that over the period of 2016 and 2017 the City of Springfield paid out over Four Million Dollars ($4,000,000.00) relative to police misconduct. There was sixty one (61) lawsuits filed that against the City of Springfield for police misconduct with that number since increasing. A lot of the law suits were proven to be false claims. Police body worn cameras are intended to protect both the officers from false allegations and to protect the public from police misconduct.

Councilor Whitfield stated that it's a great tool for the constituents and asked if she can explain the added staff and units.

Budget Director Leydon said the unit will be under the command of the Captain of the records unit and the video is essential for the record. Lieutenant Randolph will be in charge and there will be three civilians who are responsible for redactions. There is one more civilian who is responsible for the whole software program, because it is so technical with the cloud and reductions. The video will go to the District Attorney's office on a daily basis.

Councilor Whitfield asked if its the lieutenant now.

Budget Director Leydon said yes.

Councilor Whitfield asked if they monitor the video footage when something happens or on an ongoing basis.

Budget Director Leydon said it will be added to their daily requirements when they write the reports as it will supplement the report. When they go to a call and a report is needed for that particular type of call and they turn on the camera, they are going to put the camera in the docking station in the car and be able to tag it. Tagging means an ear mark on the video for it to say at 10:00 O'clock there was a domestic encounter with a civilian. They are going to have different tags that they will be able to easily do in the car and then upload to the cloud. They will do all work in the car, write the reports, they will have an area in the report software that said there was a camera used and here is the number. In the software system, the video system will have a please refer to report number so they can be reviewed.

Councilor Whitfield asked if that is the only time the cameras should be turned off when they are uploading it in the car. She asked if it will always be on, how they will monitor that its on and in use, how they know they didn't turn it off or shut it off or its down and will there be some type of monitoring.

Budget Director Leydon said they have quality assurance staff already in place who will be looking all the time and within their policy they are mandating sergeant to review two clips on a daily basis of their police officers that are under their command to make sure they are tagging everything and uploading it to the system. If they don't push start and if they don't tag it, it is going to get erased eventually so SPD is making sure they have people watching. In addition, the software will tell once the officers come from duty and put their cameras on the docking station as all the videos go to the cloud and are tagged. The software system tells them what's tagged. Everyone will have their own camera.

Councilor Whitfield stated that she thinks its a great program and it will be a win-win for the City of Springfield, the constituents and the officers. She said she would like to schedule some time for the Council to get some training.

Budget Director Leydon said she is hoping to have the Councilors updated at the end of April.

Councilor Gomez asked if she can send all the Councilors the policies and procedures they have created since it is nationally renowned. He said that if there is anything they missed and if there is anything they can be apart of to work collectively to make sure they have the best policy in place.

Councilor Edwards asked what are the regulations if an officer doesn't follow the procedures. He is concerned if they don't have it in their employment contract.

Councilor Davila asked if they can take the camera home or does it stay at the station.

Budget Director Leydon said it depends on what they want to do as there will be a docking station in the report room. The officers can keep it there or they can charge it in their detail cars and take it home and bring it in the next day. They are responsible for making sure that all videos are uploaded before they start their next shift and that is when the support vision comes in.

Councilor Davila asked if there are any concerns with the chain of custody of the evidence.

Budget Director Leydon said everything is encrypted on both ends so they have the ability to lock it down so nobody can access it.

Councilor Davila asked if they can take it home and mess with it while they are at home.

Budget Director Leydon said there are proper procedures to handle that in the Department.

Councilor Fenton asked if the Patrolmen Union approved the policy through the collective bargaining process.

Budget Director Leydon said it did not, but the policy is one the Commissioner has decided that she is going to go with. It is her own policy as an administrator.

Councilor Fenton stated that if they can avoid one case, it will pay for itself.

Councilor Fenton asked if the policy she's referring to expressed the reference of the ban of Facial Recognition that was passed by the City Councilors. He stated the IT company should be made aware of the Facial Recognition ban and its prohibition.

Order passed by roll call vote.

The Council voted to suspend Rule 19.

ATTACHMENTS:

- CAFO Cert - Bond Order - Body Worn Cameras (DOCX)

RESULT:	**ADOPTED [10 TO 0]**
AYES:	Gomez, Whitfield, Davila, Curran, Ramos, Allen, Lederman, Edwards, Brown, Hurst
ABSENT:	Kateri B. Walsh, Marcus J Williams
RECUSED:	Michael A. Fenton

23. Order (ID # 5559)

Bills of Prior Year - Various Departments- &1,747.54

HISTORY:

03/09/20 **City Council**

COMMENTS - Current Meeting:

Read and Lindsay Hackett, Deputy Budget Director, stated that this is a request to pay for two invoices for service rendered in fiscal year 2019.

Order passed by roll call vote.

The Council voted to suspend Rule 19.

ATTACHMENTS:

- BOPY CAFO Cert 3.9.20 (DOCX)
- VCA BOPY (PDF)
- City clerk BOPY (PDF)

RESULT:	**ADOPTED [11 TO 0]**
AYES:	Gomez, Whitfield, Davila, Fenton, Curran, Ramos, Allen, Lederman, Edwards, Brown, Hurst
ABSENT:	Kateri B. Walsh, Marcus J Williams

24. Order (ID # 5572)

HALL OF FAME AVE. 19-20A Order

HISTORY:

03/09/20 **City Council**

COMMENTS - Current Meeting:

Read and Councilor Gomez stated that this is to have two hour metered parking on Hall of Fame Ave.

Order passed by roll call vote.

ATTACHMENTS:

- City Council Order 19-20 A (PDF)

RESULT:	**ADOPTED [10 TO 0]**
AYES:	Gomez, Whitfield, Davila, Fenton, Curran, Ramos, Lederman, Edwards, Brown, Hurst
ABSENT:	Kateri B. Walsh, Marcus J Williams, Timothy C. Allen

25. Order (ID # 5573)

Lyman Street- Order 19-20B

HISTORY:

03/09/20 City Council

COMMENTS - Current Meeting:

Read and Councilor Gomez stated that this is to have two hour metered parking on Lyman Street.

Order passed by roll call vote.

ATTACHMENTS:

- City Council Order 19-20 B (PDF)

RESULT:	**ADOPTED [10 TO 0]**
AYES:	Gomez, Whitfield, Davila, Fenton, Curran, Ramos, Lederman, Edwards, Brown, Hurst
ABSENT:	Kateri B. Walsh, Marcus J Williams, Timothy C. Allen

26. Order (ID # 5579)

Order Authorizing Mayor to Execute Quitclaim Deed for Sale of SS Locust St. (07860-0038) & SS Locust St. (07860-0040) to City View Commons II Limited Partnership

COMMENTS - Current Meeting:

Read and Julisa Davila Ramos, Senior Program Manger for the Office of Housing stated this is a two lot parcel on Locust Street, Parcels 38 and 40. They're being combined, in the Forest Park neighborhood in the City. The abutter wants to combine the lots with their apartment building and use it as open green space for tenants.

Councilor Fenton asked if the RFP went out.

Program Manager Davila Ramos said it is not an RFP process as it's an abutter lot sale.

Councilor Davila stated that the Forest Park Civic Association is on board.

Order passed by roll call vote.

RESULT:	**ADOPTED [11 TO 0]**
AYES:	Gomez, Whitfield, Davila, Fenton, Curran, Ramos, Allen, Lederman, Edwards, Brown, Hurst
ABSENT:	Kateri B. Walsh, Marcus J Williams

27. Order (ID # 5580)

Order Authorizing Mayor to Execute Quitclaim Deed for Sale of SS Locust St. (07860-0053) & SS Locust St. (07860-0056) to City View Commons II Limited Partnership

COMMENTS - Current Meeting:

Read and Julisa Davila Ramos, Senior Program Manger for the Office of Housing stated this is a two parcel lot on Locust Street. The abutter wants to combine the lots with their apartment building and use it as open green space for tenants.

Councilor Fenton asked if the RFP went out.

Program Manager Davila Ramos said there was no RFP because it's an abutter lot sales.

Councilor Davila stated that the Forest Park Civic Association is on board.

Order passed by roll call vote.

RESULT:	**ADOPTED [11 TO 0]**
AYES:	Gomez, Whitfield, Davila, Fenton, Curran, Ramos, Allen, Lederman, Edwards, Brown, Hurst
ABSENT:	Kateri B. Walsh, Marcus J Williams

Unfinished Business

28. Ordinance 2018-5

Outdoor Seating Permit

Outdoor Seating Permit

HISTORY:

05/07/18 City Council FIRST STEP

A representative from the Department of Economic development spoke in favor of the ordinance.

Councilor Ryan expressed concern about the number of the departments that the applicant must visit.

Councilor Lederman moved to amend the last sentence of the first paragraph of section E to state: "Prior to approving the application, the Department of Public Works will transmit the application to the following departments for their approval:". Seconded by Councilor Edwards.

The amendment was unanimously approved.

Councilor Allen expressed concern about the insurance requirement.

Councilor Ryan made a motion to send the matter to the General Government subcommittee. Seconded by Councilor Edwards.

Councilor Ryan withdrew his motion.

Councilor Fenton explained that the council would be adding a fee by approving this ordinance.

05/10/18 **City Council**

05/14/18 **City Council** **SECOND & THIRD STEPS**

ryan made a motion to reduce 1million dollar in $250000

section 2g city council will receive notice of all approved applications. from councilor Fenton. seconded by edwards.

Brian Connors, from the Office of Planning and Economic development, spoke in favor of the ordinance.

Councilor made a motion to amend the $1 million insurance policy to $250,000. Seconded by Councilor Ashe. The motion was approved unanimously.

Councilor Fenton moved to add the following sentence to section G:"The city council will receive notice of all approved applications.". Seconded by Councilor Edwards. The motion was approved unanimously.

The Council invoked rule 22C without objection.

02/03/20 **City Council** **FIRST STEP**

Read and Councilor Gomez stated this allows small business restaurant to pull permit through the City, so they can dine out side. He is seeking to amend the day because it has a sunset on it. The amendment of Chapter 338-58J is change the expiration date to February 3 2020 until May 31 2022 this ordinance will be in effect.

Councilor Gomez made a to amend the order that should read as follows "February 3 2020 until May 31 2020", seconded by Councilor Walsh. All being in favor, the motion passed unanimously

COMMENTS - Current Meeting:

Read and Councilor Gomez stated that during the committee meeting they discussed not entering the sunset clause.

Councilor Fenton made a motion to amend Subsection J to reflect " This section shall be effective upon passage", seconded by Councilor Edwards. Order passed by roll call vote.

The Council voted to suspend rule 22c.

ATTACHMENTS:

- Outdoor Seating Permit Ordinance (DOCX)

RESULT:	**ADOPTED AS AMENDED [11 TO 0]**
AYES:	Gomez, Whitfield, Davila, Fenton, Curran, Ramos, Allen, Lederman, Edwards, Brown, Hurst
ABSENT:	Kateri B. Walsh, Marcus J Williams

Motion To: Motion

COMMENTS - Current Meeting:

Motion to amend passed by majority voice vote with Councilor Walsh and Councilor Williams absent.

RESULT:	**ADOPTED VOICE**

29. Order (ID # 5536)

Order Accepting MGL Ch. 64G, Sec. 3A - Local Excise Tax on Short Term Rentals

HISTORY:

02/03/20 City Council REFERRED TO COMMITEE
Next: 03/09/20

Read and Councilor Lederman stated the three (3) items before the Council are relatively to Short Term rental. The reason it's presented in three (3) separate orders is two (2) of the order are relatively to adoptions of the State statue that would eventually allows the City to impose local options taxes and community impact fees, if they so choose. Before they could ever adopt a tax rate relatively to short term rental or community impact fees, they must first pass these orders, meaning they intent to at some point in the future to leave that door open, then the next vote would be if they actually going to set those. The actual ordinance governing the operation of short term rental in the City of Springfield. There are concerns raised by the residents across the City relatively to gray area that exist for the regulations. They are seeking within this ordinance, essential to provide a path way to operators who want to operates respectfully within the confined of the laws. He not oppose to sending the ordinance to committee, he thinks they should consider passing the two (2) orders adopting the local statues.

Councilor Walsh made a motion to send #39,40 and 41 to committee, seconded by Councilor Curran.

Councilor Lederman stated he not opposed to sending all three (3) orders to the General Government committee. He stated the orders have to pass by the Council and sign by the Mayor before they can adopt the taxes essential before the final piece of the orders pass.

03/05/20 City Council

COMMENTS - Current Meeting:

Read and Councilor Lederman stated that the City of Springfield already adopted the taxes. Council Lederman made a motion to withdrawn, seconded by Councilor Gomez.

RESULT:	**WITHDRAWN**

Motion To: Withdrawn

COMMENTS - Current Meeting:

Motion to withdrawn passed by majority voice vote with Councilor Walsh and Councilor Williams absent.

RESULT:	**ADOPTED VOICE**

30. Order (ID # 5537)

Order Accepting MGL Ch. 64G, Sec. 3D -Short Term Rentals-Community Impact Fee

HISTORY:

02/03/20 **City Council** **REFERRED TO COMMITEE**
Next: 03/09/20

Read and Councilor Walsh made a motion to send #39,40 and 41 committee, seconded by Councilor Curran.

03/05/20 **City Council**

COMMENTS - Current Meeting:

Read and Councilor Lederman made a motion to withdrawn, seconded by Councilor Gomez.

RESULT:	**WITHDRAWN**

Motion To: Motion

COMMENTS - Current Meeting:

Motion to withdrawn passed by majority voice vote with Councilor Walsh and Councilor Williams absent.

RESULT:	**ADOPTED VOICE**

31. Ordinance (ID # 5522)

Ordinance Chapter 238 - Short-Term Rentals

HISTORY:

02/03/20 **City Council** **REFERRED TO COMMITTEE**
Next: 03/09/20

Read and Councilor Walsh made a motion to send #39,40 and 41 committee, seconded by Councilor Curran.

03/05/20 **City Council**

General discussion with regards to rules and regulations with short term rentals. City Councilors are working on legislation to present to the full city council for a vote.

COMMENTS - Current Meeting:

Read and Councilor Lederman stated that regulating short term rentals is very important. It was first brought to him by residents of the McKnight Neighborhood. He thanked Jim Boom who first began advocating with the McKnight Neighborhood. They have held several meetings. The key pieces of the ordinance is that the facilities will be owner occupied similar to how they have regulated bed and breakfasts, they are licensed and inspected annually to make sure they meet the minimum needs of human habitations, and a present plan for parking is created to ensure there is adequate parking. He thanked the Realtor Associations for their active participants. He thanked Attorney Tom Moore and Solicitor Edward Pikula for their help.

Amendments under Article II. Definitions.

Councilor Lederman made a motion to add *"for a fee"* at the end of Booking Agent.

Councilor Lederman made a motion to add the following as a new section under Article II:

"*Operator. Any natural person who:(I) is the owner a Residential Unit, (ii) is an owner of a corporations, limited liability company, partnership limited partnership, limited liability partnership, or any other entity that owns a Residential Unit, or (iii) is the beneficiary or trustee of a trust or similar instrument which owns a Residential Units and that seeks to offer said Residential Unit as a Short-Term Rental. Only one owner is allowed to register as an Operator under this Ordinance, and it shall be unlawful for any other person, even if that person is an owner and meets the qualifications of a Primary Resident, to offer a Residential Unit for Short Term Residential Rental"*..

Councilor Lederman made a motion to amend the definition of Short-Term Rentals under Article II by adding the following:

Placing *"thirty one (31)"* after for a period of fewer than and by amending it to add the following at the end of the definition:

"Such a rental not include or impact month-to-month leases or tenancies at will" at the end of the paragraph.

Councilor Lederman made a motion to add the following as a new section under Article II:

"*Owner Adjacent Unit. A Residential Unit offered as a Short Term Rental that is not the owner's primary residence, but that is located within the same dwelling as the Primary Residence of, and is owned by, said Owner; provided that, Owner Adjacent Units used as Short Term Rentals shall only be allowed in two-family or three-family dwellings, where all units are owned by the same unique owner-occupant, who serves as the Operator; provided further that, for the purposed of owner-occupied three-family residential dwellings, in addition to the unit in which they reside and use as a Home Share or Limited Share Unit, an Operator of an Owner of an Owner-Adjacent Unit may only register and use one owner-Adjacent Unit as a Short Term Rental.*

Councilor Lederman made a motion to add the following as a new section under Article II:

"Limited Share Unit. A Residential Unit that is the Operator's Primary Residence, a portion of which is offered as a Short-Term Rental while the Operator is present. One bedroom must be reserved for the Operator."

Councilor Lederman made a motion to add the following as a new section under Article II:

"Home Share Unit .A Residential Unit offered as a Short-Term Rental that is the Operator's Primary Residence."

Councilor Whitfield stated she would not feel comfortable voting on the ordinance until she understood each section thoroughly as she will be out in the near future.

Amendments under Article V. Requirements for the Operations of Short-Term Rentals.

Councilor Lederman made a motion to amend paragraph (A) under Article V as follows:

"Residential Units offered as a Short-Term Rental shall either be Home Share Units, Limited Share Unites, or Owner Adjacent Units, as defined in this Ordinance".

Councilor Lederman made a motion to amend paragraph (L) under Article V by adding paragraph (5) to state as follows:

"In each bedroom, the operator shall post a laminated egress plan showing a red lined path to locations of exist".

Amendments under Article VII. Penalties Enforcement

Councilor Lederman made a motion to amend paragraph (B) and (C) by changing *"one" to "three".*

Amendments under Article VI. Registration and Inspection.

Councilor Lederman made a motion to amend paragraph (A) by inserting the following:

"Contract dwelling floor plans showing, size of bed rooms, ceiling heights, location and sized of bedroom windows clear opening per emergency escape Building Code requirements, location and size of means of egress doors, bathroom locations size and fixtures, proposed number of Occupants/beds per room" after Local Contract Information, add "to the extent allowable by law, any personal information included in the City's database created

hereunder, which constitutes intimate details of a personal nature, shall be deemed confidential and exempt from public disclosure in accordance with Massachusetts Public Record Law".

Councilor Lederman made a motion to amend paragraph (B) by inserting the following:

"Such inspection shall ensure the unit meets minimum standards for human habitation" and "It shall be unlawful to operate a short-term rental without a functioning smoke detector, carbon monoxide detector, and fire extinguisher on the licensed premises, in each bedroom and common area."

Councilor Whitfield stated she has been researching short-term rentals and was doing so a month before the ordinance was placed onto the agenda. She asked about the fees included for things like fire inspection and plan review fees, business license fees. She asked if any of these fees have been included in the application fee.

Councilor Lederman stated the Fire Department was spoken to and Attorney Moore crafted the ordinance to meet the requirements stated by that Department. The fees include the inspections. The goal is to keep it owner-occupied so the permit fee was set accordingly.

<u>Amendments under Article IX. Effective Date</u>.

Councilor Lederman made a motion to amend Article X to read as follows:

"The provisions of this Chapter shall take effect nine months from date of passage."

Councilor Lederman thanked all for their patience. He asked all to consider passing it for first step this evening. He will be sure to speak with Councilor Edwards, chair of the General Government Committee, and there will be another meeting held to discuss questions.

Councilor Ramos commended Councilor Lederman and all sponsors on the legislation. He stated he attempted to pass an ordinance around rentals and so did a former colleague and it was unsuccessful. He is glad to regulate short-term rentals. He asked about the purpose of the ordinance. He asked if more should be added to show what the City is trying to avoid by regulating these rentals.

Councilor Lederman stated he has two goals in mind. He wants a clear set of rules and guidelines for those that want to operate a short-term rental. He stated the second goal is to regulate in line with the way transient vendors like hotels have been regulated. He stated the point is so the short-term rentals remain owner-occupied, as transient vendors have stringent rules and regulations such as zoning to abide by.

Councilor Ramos stated the timing for this is on point. When Councilors visited Denver, Colorado they were facing issues with short-term rentals. He explained in Denver people were renting hourly units to smoke recreational marijuana and return home. He stated this should be prevented and the ordinance does that.

Councilor Lederman stated he viewed Denver's regulations when crafting the ordinance.

Councilor Gomez stated his district has many owner-occupied units and he wants to ensure people can buy. He explained less than a year ago there was a housing crisis, so want to be sure home ownership is important. He explained there are only about five (5) code inspectors working at this time as turnover is high. He stated it may overwhelm the Building Code Enforcement and he would like to speak with Steve Desilets about implementation. Accountability is important. He stated he supports first step.

Councilor Whitfield stated that ten (10) hours may be too short and she prefers a full day. She recommended extending it to fifteen (15) hours.

Councilor Lederman stated he agrees as this will assist in preventing hourly rentals. He stated twenty-four (24) hours would be too long and would prevent renting. He stated he is willing to extend the hours and they can work together on that.

Councilor Allen stated he agrees with Councilor Gomez on getting Mr. Desilets to speak about this as he is responsible for enforcement.

RESULT:	**FIRST STEP**	**Next: 3/16/2020 6:30 PM**

Motion To: Motion

COMMENTS - Current Meeting:

Motion to amend passed by majority voice vote with Councilor Walsh and Councilor Williams absent.

RESULT:	**ADOPTED VOICE**

32. Order (ID # 5396)

Local Acceptance of G.L.C. 33 Section 59 Benefits for Military Leave

HISTORY:

10/21/19 City Council REFERRED TO COMMITEE
Next: 11/18/19

Councilor Whitfield requested this item be taken out of order. With no objection, it was taken first on the agenda.

Councilor Walsh explained she is the lead sponsor on this order. She stated the acceptance of the statute would allow deployed military service men and women stability and security for themselves and their families. She introduced Juan Barrera of the local Firefighters Union #648.

Juan Barrera of the local 648 spoke in favor of the order. He explained the Brave Act was amended at the push of Governor Baker. He explained it was to assist veterans and military personnel and their families by increasing the number of days from 17 to 40 for paid leave. He explained that the 40 days covers one weekend a month plus two weeks a year of training that is required of military members. He stated those performing military duties would not lose employment benefits and as it stands now, those in Springfield must take unpaid days from their civilian jobs to serve. Holyoke, Ludlow and Chicopee have already accepted the statute.

Councilor Fenton asked what the financial implications to the City would be by accepting this statute. He asked what would this cost be and can the City afford it.

Mr. Barrera explained that some of the money can be reimbursed by the state and smaller cities with less resources than Springfield have accepted the statute.

TJ Plante, Chief Administrative and Financial Officer, explained the Finance Department is currently working on an analysis to show what the costs would be. He explained there are at lease 60 Springfield Police Officers and 30 Firefighters that would fall under the statute. He would like the Springfield Fire and Police Commissioners to have input also. He stated the Commissioners have to backfill when an employee is out.

Councilor Gomez asked how long it would take to get the analysis.

Mr. Plante explained a week or two as he wanted the Fire and Police Departments involved also.

Councilor Gomez stated he fully supports our military but wants to ensure the City can afford this. He stated that we also need to know how many military service men and women this will impact outside of SPD and SFD.

Mr. Barrera stated that with SFD, there is no gap in overtime.

Councilor Shea explained he fully supports this as he is a veteran, however the Council has an obligation to figure out what this will cost the City. With such a large increase in expenditures, the City has to know where that money will come from. The Departments also need to have enough man power to cover positions.

Councilor Shea made a motion to send the item to committee, seconded by Councilor Whitfield.

Councilor Walsh expressed discontent that the Council is nickel and diming on such an important issue. She explained that freedom is not free.

Councilor Shea explained that this is an emotional issue but there is an obligation for the Council to have the facts first.

Councilor Whitfield stated it will cost the City over a half million dollars to implement the change and she would like to know if there are other costs associated with the mandate. She explained that sending it to committee doesn't mean the Council doesn't support it, but they are performing due diligence.

Councilor Lederman thanked the sponsors of the order. He explained the military men and women will need to be deployed either way so the City needs to figure out how to pay for this. He'd like an analysis for the next Council meeting and would like to be added as a co-sponsor.

Councilor Ryan made a motion to amend the motion to committee to add that the item come back onto the agenda for November 18th, seconded by Councilor Whitfield.

Councilor Ramos expressed that he is not certain that motion is necessary, but would like assurance from the committee chair that there would be a committee meeting held prior to November 18th.

Councilor Edwards, chair of the General Government committee, stated he would have a subcommittee meeting prior to that date. He explained his grandchildren's grandfather died in Afghanistan, so this issue is near and dear to him. The General Govt. committee will get this prepared.

The item was sent to the General Government subcommittee by motion of Councilor Shea, seconded by Councilor Whitfield.

11/14/19 **City Council**

TJ spoke on behalf of the city advising that this would cost the city lots of money and would like to do more research in reference to this and get back to the committee. Juan Barrera who has been affected by this would like to see something changed to help out future firefighters that are veterans in the military. More research will be done and will remain in committee.

11/18/19 **City Council** **REPORT**

Councilor Walsh asked that the item remain in committee. She wants to continue to discuss the financial impacts before passage.

12/16/19 **City Council** **REPORT**

Councilor Edwards stated he has asked the CAFO's office to crunch numbers and provide some information. He explained he is in support of veterans but they are not prepared to move forward this evening.

Councilor Edwards asked that the item remain in committee.

01/13/20 **City Council** **RECEIVE REPORT**

No action was taken on the item.

02/03/20 **City Council** **REFERRED TO COMMITEE**
Next: 03/09/20

Read and Councilor Walsh stated that the appropriate thing is to have a meeting.

Councilor Edward state he want to this to remain in General Government committee.

Order remained in committee.

03/05/20 **City Council**

COMMENTS - Current Meeting:

Councilor Hurst stated that this item will remain in committee.

RESULT:	**REFERRED TO COMMITEE**	**Next: 3/16/2020 6:30 PM**

Motion To: Motion

COMMENTS - Current Meeting:

Motion to remained committee passed by majority voice vote with Councilor Walsh and Councilor Williams absent.

RESULT:	**ADOPTED VOICE**

33. Ordinance (ID # 5471)

Parking Ban-Chapter 385

HISTORY:

12/16/19 **City Council** **REFERRED TO COMMITTEE**
Next: 01/13/20

Councilor Williams made a motion to send the item to committee, seconded by Councilor Lederman.

Councilor Ramos stated that four additional Councilors wanted to be added-Walsh, Shea, Williams and Gomez. He stated this is to show citizens that the Council is listening and he wanted to credit Councilor Shea with the idea of a 24 hour parking ban. He stated he wanted to move forward, but there is still work to be done.

Councilor Gomez stood up to give gratitude to the Councilors working on this ordinance. He stated they have been working on a solution for a couple years and he wanted to thank Councilors for letting him be a part of the ordinance.

Councilor Walsh stated she is a member of the subcommittee and there were several parts that could not be agreed upon. She explained she would have liked to take first step with regard to pre-treatment of the roads.

Councilor Williams stated he was sent amendments by SPD and DPW earlier in the morning and would like to gather more resident input. He stated for the amendment to be successful, buy in from the Mayor, DPW and SPD is required.

Councilor Whitfield stated she was glad to support the parking ban and would have liked to approve something during this meeting because she was disappointed with the clean up effort. She explained that she would like more effort around community centers, Orleans St., Mason Square, and Acorn St. by the Boys and Girls Club. Children and elderly utilize the community centers and she agrees with Councilor Williams that the City needs to put its best foot forward.

01/13/20 City Council REFERRED TO COMMITTEE
Next: 02/03/20

Councilor Williams stated that he spoke with Mr. Cignoli and he has something to add to the ordinance. Councilor Williams stated that he has a meeting at Tapley Street the following day to discuss this and other issues.

Councilor Williams made a motion for the item to be sent to committee, seconded by Councilor Whitfield. All being in favor, the item was sent to committee.

Mr. Cignoli stated that there will be a public meeting on Tapley Street at 5:30pm for a presentation regarding the snow map.

02/03/20 City Council REFERRED TO COMMITTEE
Next: 03/09/20

Read and Councilor Williams asked that this remain in the General Government committtee.

COMMENTS - Current Meeting:

Councilor Hurst stated that this item will remain in committee.

RESULT:	**COMMITTEE**	**Next: 3/16/2020 6:30 PM**

Motion To: Motion

COMMENTS - Current Meeting:

Motion to remained in committee passed by majority voice vote with Councilor Walsh and Councilor Williams absent.

RESULT:	**ADOPTED VOICE**

City Council

Regular Meeting

~ Minutes ~

36 Court Street
Springfield, MA 01103
http://www.springfieldcityhall.com

Tasheena Davis
4137876589

Monday, March 16, 2020 | 6:30 PM | City Hall -- Room 200

Possible Public Speak-Out Time 6:30 PM

Call to Order

6:30 PM Meeting called to order on March 16, 2020 at City Hall -- Room 200, 36 Court Street, Springfield, MA.

Attendee Name	Title	Status	Arrived
Adam Gomez	Ward 1 Councilor	Present	
Tracye Whitfield	Councilwoman	Absent	
Victor Davila	Councilman	Present	
Michael A. Fenton	Ward 2 Councilor	Present	
Sean Curran	Councilman	Present	
Orlando Ramos	Vice President - Ward 8 Councilor	Present	
Kateri B. Walsh	At-Large Councilor	Absent	
Marcus J Williams	Vice-President	Absent	
Timothy C. Allen	Ward 7 Councilor	Present	
Jesse Lederman		Present	
Melvin A. Edwards	Ward 3 Councilor	Absent	
Malo Brown	Councilman	Absent	
Justin Hurst	President	Present	

Moment of Silence - Pledge of Allegiance

Reports of Committee

Informational

Helen Caulton-Harris, Health and Human Services Commissioner, she addressed the Council on the COVID-19 pandemic.

Petitions

1. Petition (ID # 5585)

Horses Regulations-Article Viii-C

COMMENTS - Current Meeting:

Read and Councilor Hurst stated that this was started many years ago. They are asking the City Council to be the permit granting authority. Motion to committee by Councilor Gomez, seconded by Councilor Lederman.

ATTACHMENTS:

- Council Order for Approval of Amended Rules of the Road_3.16.20 (PDF)
- PERMIT APPLICATION TO RIDE EQUINES WITHIN THE CITY OF SPRINGFIELD draft #2 (PDF)

RESULT:	**REFER TO COMMITTEE**

Motion To: Motion

COMMENTS - Current Meeting:

Motion to committee passed by majority voice vote with Councilor Whitfield, Councilor Walsh, Councilor Williams, Councilor Edwards and Councilor Brown absent.

RESULT:	**ADOPTED VOICE**

2. Petition (ID # 5586)

Comcast- Bay Street

COMMENTS - Current Meeting:

Read and Council accepted the petition without discussion.

Order passed by majority voice vote with Councilor Whitfield, Councilor Walsh, Councilor Williams, Councilor Edwards and Councilor Brown absent.

ATTACHMENTS:

- COMCAST REPORT - Bay Street 3-4-2020 (PDF)
- 992 Bay St Aerial View (PDF)
- 992 Bay St Petiton Drawing (PDF)
- Petition Letter 992 Bay St (PDF)

RESULT:	**PASSED BY VOICE VOTE**

3. Petition (ID # 5588)

Comcast-Hall of Fame Ave.

COMMENTS - Current Meeting:

Read and Council accepted the petition without discussion.

Order passed by majority voice vote with Councilor Whitfield, Councilor Walsh, Councilor Williams, Councilor Edwards and Councilor Brown absent.

ATTACHMENTS:

- COMCAST REPORT - Hall of Fame 3-9-2020 (PDF)
- 720 Hall of Fame Ave Aerial View (PDF)
- 720 Hall of Fame Ave Petition Drawing (PDF)
- Petition Letter 720 Hall of Fame Ave (PDF)

RESULT:	**PASSED BY VOICE VOTE**

4. Petition (ID # 5591)

Eversource #6310

COMMENTS - Current Meeting:

Read and Council accepted the petition without discussion.

Order passed by majority voice vote with Councilor Whitfield, Councilor Walsh, Councilor Williams, Councilor Edwards and Councilor Brown absent.

ATTACHMENTS:

- Petition #6310 (PDF)
- Plan Page Blvd. #6310 (PDF)

RESULT:	**PASSED BY VOICE VOTE**

5. Petition (ID # 5592)

Comcast Williams St.

COMMENTS - Current Meeting:

Read and Council accepted the petition without discussion. Order passed by majority voice vote with Councilor Whitfield, Councilor Walsh, Councilor Williams, Councilor Edwards and Councilor Brown absent.

ATTACHMENTS:

- 899 Main St Aerial View (PDF)
- 899 Main St Petition Drawing (PDF)
- Petition Letter 899 Main St (PDF)

RESULT:	**PASSED BY VOICE VOTE**

Grants

6. Order (ID # 5584)

Increase in Funding - SSYI Grant - No Match - $240,000

COMMENTS - Current Meeting:

Read and TJ Plante, CAFO, stated the grant is for the Police Department for Youth Intervention programs. It will be used for community based organizations, education, training and workforce development for the youth and counseling service if necessary.

Council accepted the grant with Councilor Whitfield, Councilor Walsh, Councilor Williams, Councilor Edwards and Councilor Brown absent.

ATTACHMENTS:

- SSYI Grant Increase (PDF)

RESULT:	**PASSED BY VOICE VOTE**

7. Order (ID # 5583)

Parks - Kids & Cops Dream Court Grant - $8,500 - No Match Required

COMMENTS - Current Meeting:

Read and Council accepted the grant without discussion because it is less than $50,000.00.

Order passed by majority voice vote with Councilor Whitfield, Councilor Walsh, Councilor Williams, Councilor Edwards and Councilor Brown absent.

ATTACHMENTS:

- Parks - Kids & Cops Dream Court Grant - $8,500 (PDF)

RESULT:	**PASSED BY VOICE VOTE**

Orders

8. Order (ID # 5590)

Budget Transfer W/In a Department - $85,603.00

FINANCIAL IMPACT:

Budget Transfer W/In a Department - $85,603.00

COMMENTS - Current Meeting:

Read and TJ Plante, CAFO, stated the transfer is from the Personal Service account to clean the deficit for snow and ice removal in the Facilities Department.

Councilor Allen stated it was a light snow year. He asked what the explanation is for moving the money.

CAFO Plante stated they still needed to get the Schools and the Municipal buildings cleaned up and had to put down salt and sand.

Councilor Allen asked if they spend the One Million Six Hundred Thousand dollars ($1,600,000.00) they have budgeted for.

CAFO Plante said the One Million Six Hundred Thousand dollars ($1,600,000.00) is for the Department of Public Works, but this is the Facilities Department.

Order passed by roll call vote with Councilor Whitfield, Councilor Walsh, Councilor Williams, Councilor Edwards and Councilor Brown absent.

ATTACHMENTS:

- CAFO Certification - Facilties PS to OTPS Snow Removal 3.11.20 (PDF)

RESULT:	**ADOPTED [8 TO 0]**
AYES:	Gomez, Davila, Fenton, Curran, Ramos, Allen, Lederman, Hurst
ABSENT:	Whitfield, Walsh, Williams, Edwards, Brown

9. Order (ID # 5587)

Budget Transfer Across Departments - $47,703.00

FINANCIAL IMPACT:

Budget Transfer Across Departments - $47,703.00

COMMENTS - Current Meeting:

Councilor Hurst asked Solicitor Pikula if there are any way under the rules they can take item number nine (9), even though they don't have nine (9) members to vote in favor of the order.

Solicitor Pikula stated he suggests taking a vote on the condition that they review further to determine whether the most recent Executive Order waiving quorum rules will provide some relief for some financial aspects. The effective date of the matters he filed today are retroactive to March 10th. He said to vote subject to the condition that it meets the requirement of existing emergency orders or pending for things filed that the Legislation would cover.

Councilor Fenton made a motion to approve the item subject to the condition that it be pending legal review, seconded by Councilor Gomez.

Order passed by roll call vote with Councilor Whitfield, Councilor Walsh, Councilor Williams, Councilor Edwards and Councilor Brown absent.

ATTACHMENTS:

- CAFO Cert - Reserves to Schools (DOCX)

RESULT:	**ADOPTED [8 TO 0]**
AYES:	Gomez, Davila, Fenton, Curran, Ramos, Allen, Lederman, Hurst
ABSENT:	Whitfield, Walsh, Williams, Edwards, Brown

Ordinances

10. Ordinance (ID # 5589)

Revolving Fund Ordinance - HHS - Medical Services Revolving Fund

COMMENTS - Current Meeting:

Councilor Lederman made a motion to table items ten (10) through twelve (12) and seventeen (17) through nineteen (19), seconded by Councilor Fenton.

RESULT:	**LAY ONTABLE**

Motion To: Motion

COMMENTS - Current Meeting:

Motion to table passed by majority voice vote with Councilor Whitfield, Councilor Walsh, Councilor Williams, Councilor Edwards and Councilor Brown absent.

RESULT: ADOPTED VOICE

Zoning Ordinances

11. Zoning Ordinance (ID # 5560)

To Change the Zoning of the Properties Known as NS Buchholz (02030-0001, 0002, 0003, 0004, 0005, 0006 & 0007), SS Buchholz Street (02030-0010, 0011, 0012, 0013, 0014, 0015 & 0016), NS Providence Street (09965-0001, 0004, 0005 & 0006), 14 Providence Street (09965-0003), SS Providence Street (09965-0007 & 0009) and 17 Providence Street (09965-0008) from Residence B to Commercial P.

PETITIONER:	**Mass Mutual Life Insurance Company**
ADDRESS:	**NS Buchholz Street, et.al. - NS Providence Street, et. al.**
CHANGE REQUESTED:	**Res B to Com P**

COMMENTS - Current Meeting:

Councilor Lederman made a motion to table items ten (10) through twelve (12) and seventeen (17) through nineteen (19), seconded by Councilor Fenton.

ATTACHMENTS:

- 3213_NS_Buchholz_St_Formal (PDF)

RESULT: LAY ON THE TABLE

Motion To: Motion

COMMENTS - Current Meeting:

Motion to table passed by majority voice vote with Councilor Whitfield, Councilor Walsh, Councilor Williams, Councilor Edwards and Councilor Brown absent.

RESULT: ADOPTED VOICE

12. Zoning Ordinance (ID # 5561)

To Change the Zoning of the Properties Known as ES Clarence Street (02810-0012, 0013, 0014, 0015, 0017 & 0019) from Residence a to Commercial P.

PETITIONER:	**Mass Mutual Life Insurance Company**
ADDRESS:	**ES Clarence Street, et.al.**
CHANGE REQUESTED:	**Res A to Com P**

COMMENTS - Current Meeting:

Councilor Lederman made a motion to table items ten (10) through twelve (12) and seventeen (17) through nineteen (19), seconded by Councilor Fenton.

ATTACHMENTS:

- 3214_ES_Clarence_St_Formal (PDF)

RESULT:	**LAY ON THE TABLE**

Motion To: Motion

COMMENTS - Current Meeting:

Motion to table passed by majority voice vote with Councilor Whitfield, Councilor Walsh, Councilor Williams, Councilor Edwards and Councilor Brown absent.

RESULT:	**ADOPTED VOICE**

Unfinished Business

13. Order (ID # 5500)

Oxford Street

HISTORY:

01/27/20	**City Council**	**REPORT**
02/03/20 Next: 03/09/20	**City Council**	**REFERRED TO COMMITEE**

Read and Councilor Whitfield made a motion to committee, seconded by Councilor Fenton.

03/09/20 Next: 03/16/20	**City Council**	**REFERRED TO COMMITEE**

Read and Councilor Lederman made a motion to committee, seconded by Councilor Fenton.

COMMENTS - Current Meeting:

Read and Council accepted the petition without discussion.

Order passed by majority voice vote with Councilor Whitfield, Councilor Walsh, Councilor Williams, Councilor Edwards and Councilor Brown absent.

ATTACHMENTS:

- 1-13-2020 Agenda (PDF)

RESULT:	**PASSED BY VOICE VOTE**

14. Order (ID # 5516)

Eversource- Liberty St #6308

HISTORY:

02/03/20 Next: 03/09/20	**City Council**	**REFERRED TO COMMITEE**

Read and Councilor Whitfield made a motion to committee, seconded by Councilor Fenton.

03/09/20 **City Council** **REFERRED TO COMMITEE**
Next: 03/16/20

Read and Councilor Fenton made a motion to committee, seconded by Councilor Whitfield.

COMMENTS - Current Meeting:

Read and Council accepted the petition without discussion.

Order passed by majority voice vote with Councilor Whitfield, Councilor Walsh, Councilor Williams, Councilor Edwards and Councilor Brown absent.

ATTACHMENTS:

- Liberty #6308 Report (PDF)
- Petition #6308 Boyliston &Liberty St. (PDF)
- Plan #6308 (PDF)

RESULT:	**PASSED BY VOICE VOTE**

15. Order (ID # 5517)

Eversource- Dwight St. #6309

HISTORY:

02/03/20 **City Council** **REFERRED TO COMMITEE**
Next: 03/09/20

Read and Councilor Whitfield made a motion to committee, seconded by Councilor Fenton.

03/09/20 **City Council** **REFERRED TO COMMITEE**
Next: 03/16/20

Read and Councilor Lederman made a motion to committee, seconded by Councilor Fenton.

COMMENTS - Current Meeting:

Read and Council accepted the petition without discussion.

Order passed by majority voice vote with Councilor Whitfield, Councilor Walsh, Councilor Williams, Councilor Edwards and Councilor Brown absent.

ATTACHMENTS:

- Petition #6309 Dwight St. (PDF)
- plan #6309 Dwight St. (PDF)
- Dwight St. #6309 Report (PDF)

RESULT:	**PASSED BY VOICE VOTE**

16. Order (ID # 5518)

CMA-Pembroke Circle

HISTORY:

02/03/20 City Council REFERRED TO COMMITEE
Next: 03/09/20

Read and Councilor Whitfield made a motion to committee, seconded by Councilor Fenton.

03/09/20 City Council MEETING CANCELLED
Next: 03/16/20

Read and Councilor Lederman made a motion to committee, seconded by Councilor Fenton.

COMMENTS - Current Meeting:

Read and Council accepted the petition without discussion.

Order passed by majority voice vote with Councilor Whitfield, Councilor Walsh, Councilor Williams, Councilor Edwards and Councilor Brown absent.

ATTACHMENTS:

- CMA- Report Pembroke Circle (PDF)
- Petition CMA Pembroke Cir (PDF)
- Plan Pembroke Cir. (PDF)

RESULT:	**PASSED BY VOICE VOTE**

17. Ordinance (ID # 5522)

Ordinance Chapter 238 - Short-Term Rentals

HISTORY:

02/03/20 City Council REFERRED TO COMMITTEE
Next: 03/09/20

Read and Councilor Walsh made a motion to send #39,40 and 41 committee, seconded by Councilor Curran.

03/05/20 City Council

General discussion with regards to rules and regulations with short term rentals. City Councilors are working on legislation to present to the full city council for a vote.

03/09/20 City Council FIRST STEP

Read and Councilor Lederman stated that regulating short term rentals is very important. It was first brought to him by residents of the McKnight Neighborhood. He thanked Jim Boom who first began advocating with the McKnight Neighborhood. They have held several meetings. The key pieces of the ordinance is that the facilities will be owner-occupied. Similar to how they have regulated bed and breakfasts, they are licensed and inspected annually to make sure they meet the minimum needs of human habitations and a present plan for parking is created to ensure there is adequate parking. He thanked the Realtor Associations for their active participants. He thanked Attorney Tom Moore and Solicitor Edward Pikula for their help.

Amendments under Article II. Definitions.

Councilor Lederman made a motion to add *"for a fee"* at the end of Booking Agent.

Councilor Lederman made a motion to add the following as a new section under Article II:

"Operator. Any natural person who:(I) is the owner a Residential Unit, (ii) is an owner of a corporations, limited liability company, partnership limited partnership, limited liability partnership, or any other entity that owns a Residential Unit, or (iii) is the beneficiary or trustee of a trust or similar instrument which owns a Residential Units and that seeks to offer said Residential Unit as a Short-Term Rental. Only one owner is allowed to register as an Operator under this Ordinance, and it shall be unlawful for any other person, even if that person is an owner and meets the qualifications of a Primary Resident, to offer a Residential Unit for Short Term Residential Rental"..

Councilor Lederman made a motion to amend the definition of Short-Term Rentals under Article II by adding the following:

Placing *"thirty one (31)"* after for a period of fewer than and by amending it to add the following at the end of the definition:

"Such a rental not include or impact month-to-month leases or tenancies at will" at the end of the paragraph.

Councilor Lederman made a motion to add the following as a new section under Article II:

"*Owner Adjacent Unit. A Residential Unit offered as a Short Term Rental that is not the owner's primary residence, but that is located within the same dwelling as the Primary Residence of, and is owned by, said Owner; provided that, Owner Adjacent Units used as Short Term Rentals shall only be allowed in two-family or three-family dwellings, where all units are owned by the same unique owner-occupant, who serves as the Operator; provided further that, for the purposed of owner-occupied three-family residential dwellings, in addition to the unit in which they reside and use as a Home Share or Limited Share Unit, an Operator of an Owner of an Owner-Adjacent Unit may only register and use one owner-Adjacent Unit as a Short Term Rental.*

Councilor Lederman made a motion to add the following as a new section under Article II:

"Limited Share Unit. A Residential Unit that is the Operator's Primary Residence, a portion of which is offered as a Short-Term Rental while the Operator is present. One bedroom must be reserved for the Operator."

Councilor Lederman made a motion to add the following as a new section under Article II:

"Home Share Unit .A Residential Unit offered as a Short-Term Rental that is the Operator's Primary Residence."

Councilor Whitfield stated she would not feel comfortable voting on the ordinance until she understood each section thoroughly as she will be out in the near future.

<u>Amendments under Article V. Requirements for the Operations of Short-Term Rentals.</u>

Councilor Lederman made a motion to amend paragraph (A) under Article V as follows:

"Residential Units offered as a Short-Term Rental shall either be Home Share Units, Limited Share Unites, or Owner Adjacent Units, as defined in this Ordinance".

Councilor Lederman made a motion to amend paragraph (L) under Article V by adding paragraph (5) to state as follows:

"In each bedroom, the operator shall post a laminated egress plan showing a red lined path to locations of exist".

<u>Amendments under Article VII. Penalties Enforcement</u>

Councilor Lederman made a motion to amend paragraph (B) and (C) by changing *"one" to "three".*

<u>Amendments under Article VI. Registration and Inspection</u>.

Councilor Lederman made a motion to amend paragraph (A) by inserting the following:

"Contract dwelling floor plans showing, size of bed rooms, ceiling heights, location and sized of bedroom windows clear opening per emergency escape Building Code requirements, location and size of means of egress doors, bathroom locations size and fixtures, proposed number of Occupants/beds per room" after Local Contract Information, add "to the extent allowable by law, any personal information included in the City's database created hereunder, which constitutes intimate details of a personal nature, shall be deemed confidential and exempt from public disclosure in accordance with Massachusetts Public Record Law".

Councilor Lederman made a motion to amend paragraph (B) by inserting the following:

"Such inspection shall ensure the unit meets minimum standards for human habitation" and "It shall be unlawful to operate a short-term rental without a functioning smoke detector, carbon monoxide detector, and fire extinguisher on the licensed premises, in each bedroom and common area."

Councilor Whitfield stated she has been researching short-term rentals and was doing so a month before the ordinance was placed onto the agenda. She asked about the fees included for things like fire inspection and plan review fees, business license fees. She asked if any of these fees have been included in the application fee.

Councilor Lederman stated the Fire Department was spoken to and Attorney Moore crafted the ordinance to meet the requirements stated by that Department. The fees include the inspections. The goal is to keep it owner-occupied so the permit fee was set accordingly.

<u>Amendments under Article IX. Effective Date</u>.

Councilor Lederman made a motion to amend Article X to read as follows:

"The provisions of this Chapter shall take effect nine months from date of passage."

Councilor Lederman thanked all for their patience. He asked all to consider passing it for first step this evening. He will be sure to speak with Councilor Edwards, chair of the General Government Committee, and there will be another meeting held to discuss questions.

Councilor Ramos commended Councilor Lederman and all sponsors on the legislation. He stated he attempted to pass an ordinance around rentals and so did a former colleague and it was unsuccessful. He is glad to regulate short-term rentals. He asked about the purpose of the ordinance. He asked if more should be added to show what the City is trying to avoid by regulating these rentals.

Councilor Lederman stated he has two goals in mind. He wants a clear set of rules and guidelines for those that want to operate a short-term rental. He stated the second goal is to regulate in line with the way transient vendors like hotels have been regulated. He stated the point is so the short-term rentals remain owner-occupied, as transient vendors have stringent rules and regulations such as zoning to abide by.

Councilor Ramos stated the timing for this is on point. When Councilors visited Denver, Colorado they were facing issues with short-term rentals. He explained in Denver people were renting hourly units to smoke recreational marijuana and return home. He stated this should be prevented and the ordinance does that.

Councilor Lederman stated he viewed Denver's regulations when crafting the ordinance.

Councilor Gomez stated his district has many owner-occupied units and he wants to ensure people can buy. He explained less than a year ago there was a housing crisis, so want to be sure home ownership is important. He explained there are only about five (5) code inspectors working at this time as turnover is high. He stated it may overwhelm the Building Code Enforcement and he would like to speak with Steve Desilets about implementation. Accountability is important. He stated he supports first step.

Councilor Whitfield stated that ten (10) hours may be too short and she prefers a full day. She recommended extending it to fifteen (15) hours.

Councilor Lederman stated he agrees as this will assist in preventing hourly rentals. He stated twenty-four (24) hours would be too long and would prevent renting. He stated he is willing to extend the hours and they can work together on that.

Councilor Allen stated he agrees with Councilor Gomez on getting Mr. Desilets to speak about this as he is responsible for enforcement.

COMMENTS - Current Meeting:

Councilor Lederman made a motion to table items ten (10) through twelve (12) and seventeen (17) through nineteen (19), seconded by Councilor Fenton.

RESULT:	**REFERRED TO COMMITTEE**

Motion To: Motion

COMMENTS - Current Meeting:

Motion to table passed by majority voice vote with Councilor Whitfield, Councilor Walsh, Councilor Williams, Councilor Edwards and Councilor Brown absent.

RESULT:	**ADOPTED VOICE**

18. Order (ID # 5396)

Local Acceptance of G.L.C. 33 Section 59 Benefits for Military Leave

HISTORY:

10/21/19 **City Council** **REFERRED TO COMMITEE**
Next: 11/18/19

Councilor Whitfield requested this item be taken out of order. With no objection, it was taken first on the agenda.

Councilor Walsh explained she is the lead sponsor on this order. She stated the acceptance of the statute would allow deployed military service men and women stability and security for themselves and their families. She introduced Juan Barrera of the local Firefighters Union #648.

Juan Barrera of the local 648 spoke in favor of the order. He explained the Brave Act was amended at the push of Governor Baker. He explained it was to assist veterans and military personnel and their families by increasing the number of days from 17 to 40 for paid leave. He explained that the 40 days covers one weekend a month plus two weeks a year of training that is required of military members. He stated those performing military duties would not lose employment benefits and as it stands now, those in Springfield must take unpaid days from their civilian jobs to serve. Holyoke, Ludlow and Chicopee have already accepted the statute.

Councilor Fenton asked what the financial implications to the City would be by accepting this statute. He asked what would this cost be and can the City afford it.

Mr. Barrera explained that some of the money can be reimbursed by the state and smaller cities with less resources than Springfield have accepted the statute.

TJ Plante, Chief Administrative and Financial Officer, explained the Finance Department is currently working on an analysis to show what the costs would be. He explained there are at lease 60 Springfield Police Officers and 30 Firefighters that would fall under the statute. He would like the Springfield Fire and Police Commissioners to have input also. He stated the Commissioners have to backfill when an employee is out.

Councilor Gomez asked how long it would take to get the analysis.

Mr. Plante explained a week or two as he wanted the Fire and Police Departments involved also.

Councilor Gomez stated he fully supports our military but wants to ensure the City can afford this. He stated that we also need to know how many military service men and women this will impact outside of SPD and SFD.

Mr. Barrera stated that with SFD, there is no gap in overtime.

Councilor Shea explained he fully supports this as he is a veteran, however the Council has an obligation to figure out what this will cost the City. With such a large increase in expenditures, the City has to know where that money will come from. The Departments also need to have enough man power to cover positions.

Councilor Shea made a motion to send the item to committee, seconded by Councilor Whitfield.

Councilor Walsh expressed discontent that the Council is nickel and diming on such an important issue. She explained that freedom is not free.

Councilor Shea explained that this is an emotional issue but there is an obligation for the Council to have the facts first.

Councilor Whitfield stated it will cost the City over a half million dollars to implement the change and she would like to know if there are other costs associated with the mandate. She explained that sending it to committee doesn't mean the Council doesn't support it, but they are performing due diligence.

Councilor Lederman thanked the sponsors of the order. He explained the military men and women will need to be deployed either way so the City needs to figure out how to pay for this. He'd like an analysis for the next Council meeting and would like to be added as a co-sponsor.

Councilor Ryan made a motion to amend the motion to committee to add that the item come back onto the agenda for November 18th, seconded by Councilor Whitfield.

Councilor Ramos expressed that he is not certain that motion is necessary, but would like assurance from the committee chair that there would be a committee meeting held prior to November 18th.

Councilor Edwards, chair of the General Government committee, stated he would have a subcommittee meeting prior to that date. He explained his grandchildren's grandfather died in Afghanistan, so this issue is near and dear to him. The General Govt. committee will get this prepared.

The item was sent to the General Government subcommittee by motion of Councilor Shea, seconded by Councilor Whitfield.

11/14/19 **City Council**

TJ spoke on behalf of the city advising that this would cost the city lots of money and would like to do more research in reference to this and get back to the committee. Juan Barrera who has been affected by this would like to see something changed to help out future firefighters that are veterans in the military. More research will be done and will remain in committee.

11/18/19 **City Council** **REPORT**

Councilor Walsh asked that the item remain in committee. She wants to continue to discuss the financial impacts before passage.

12/16/19 **City Council** **REPORT**

Councilor Edwards stated he has asked the CAFO's office to crunch numbers and provide some information. He explained he is in support of veterans but they are not prepared to move forward this evening.

Councilor Edwards asked that the item remain in committee.

01/13/20 **City Council** **RECEIVE REPORT**

No action was taken on the item.

02/03/20 **City Council** **REFERRED TO COMMITEE**
Next: 03/09/20

Read and Councilor Walsh stated that the appropriate thing is to have a meeting.

Councilor Edward state he want to this to remain in General Government committee.

Order remained in committee.

03/05/20 **City Council**

03/09/20 **City Council** **REFERRED TO COMMITEE**
Next: 03/16/20

Councilor Hurst stated that this item will remain in committee.

COMMENTS - Current Meeting:

Councilor Lederman made a motion to table items ten (10) through twelve (12) and seventeen (17) through nineteen (19), seconded by Councilor Fenton.

RESULT:	**REFERRED TO COMMITEE**

Motion To: Motion

COMMENTS - Current Meeting:

Motion to table passed by majority voice vote with Councilor Whitfield, Councilor Walsh, Councilor Williams, Councilor Edwards and Councilor Brown absent.

RESULT:	**ADOPTED VOICE**

19. Ordinance (ID # 5471)

Parking Ban-Chapter 385

HISTORY:

12/16/19 **City Council** **REFERRED TO COMMITTEE**
Next: 01/13/20

Councilor Williams made a motion to send the item to committee, seconded by Councilor Lederman.

Councilor Ramos stated that four additional Councilors wanted to be added-Walsh, Shea, Williams and Gomez. He stated this is to show citizens that the Council is listening and he wanted to credit Councilor Shea with the idea of a 24 hour parking ban. He stated he wanted to move forward, but there is still work to be done.

Councilor Gomez stood up to give gratitude to the Councilors working on this ordinance. He stated they have been working on a solution for a couple years and he wanted to thank Councilors for letting him be a part of the ordinance.

Councilor Walsh stated she is a member of the subcommittee and there were several parts that could not be agreed upon. She explained she would have liked to take first step with regard to pre-treatment of the roads.

Councilor Williams stated he was sent amendments by SPD and DPW earlier in the morning and would like to gather more resident input. He stated for the amendment to be successful, buy in from the Mayor, DPW and SPD is required.

Councilor Whitfield stated she was glad to support the parking ban and would have liked to approve something during this meeting because she was disappointed with the clean up effort. She explained that she would like more effort around community centers, Orleans St., Mason Square, and Acorn St. by the Boys and Girls Club. Children and elderly utilize the community centers and she agrees with Councilor Williams that the City needs to put its best foot forward.

01/13/20 **City Council** **REFERRED TO COMMITTEE**
Next: 02/03/20

Councilor Williams stated that he spoke with Mr. Cignoli and he has something to add to the ordinance. Councilor Williams stated that he has a meeting at Tapley Street the following day to discuss this and other issues.

Councilor Williams made a motion for the item to be sent to committee, seconded by Councilor Whitfield. All being in favor, the item was sent to committee.

Mr. Cignoli stated that there will be a public meeting on Tapley Street at 5:30pm for a presentation regarding the snow map.

02/03/20 **City Council** **REFERRED TO COMMITTEE**
Next: 03/09/20

Read and Councilor Williams asked that this remain in the General Government committtee.

03/09/20 **City Council** **COMMITTEE**

Councilor Hurst stated that this item will remain in committee.

COMMENTS - Current Meeting:

Councilor Lederman made a motion to table items ten (10) through twelve (12) and seventeen (17) through nineteen (19), seconded by Councilor Fenton.

RESULT:	**REFERRED TO COMMITTEE**

Motion To: Motion

COMMENTS - Current Meeting:

Motion to table passed by majority voice vote with Councilor Whitfield, Councilor Walsh, Councilor Williams, Councilor Edwards and Councilor Brown absent.

RESULT:	**ADOPTED VOICE**

36 Court Street
Springfield, MA 01103
http://www.springfieldcityhall.com

Tasheena Davis
4137876589

City Council

Regular Meeting

~ Minutes ~

Monday, May 11, 2020 | 5:00 PM | City Hall -- Room 200

Possible Public Speak-Out is suspended until further notice.

Call to Order

5:00 PM Meeting called to order on May 11, 2020. THIS MEETING WILL BE HELD VIA ZOOM (remote collaboration technology).

Attendee Name	Title	Status	Arrived
Adam Gomez	Ward 1 Councilor	Present	
Tracye Whitfield	Councilwoman	Present	
Victor Davila	Councilman	Present	
Michael A. Fenton	Ward 2 Councilor	Present	
Sean Curran	Councilman	Present	
Orlando Ramos	Vice President - Ward 8 Councilor	Present	
Kateri B. Walsh	At-Large Councilor	Present	
Marcus J Williams	Vice-President	Present	
Timothy C. Allen	Ward 7 Councilor	Present	
Jesse Lederman		Present	
Melvin A. Edwards	Ward 3 Councilor	Present	
Malo Brown	Councilman	Present	
Justin Hurst	President	Present	

Moment of Silence - Pledge of Allegiance

Reports of Committee

Informational

1. Order (ID # 5640)

March Revenue Vs. Expenditure Report

COMMENTS - Current Meeting:

Discussed by Patrick Burns, City Comptroller.

Councilor Walsh asked if there was a difference in the deficit due to the impact of the virus.

Mr. Burns stated the virus is the driving force. He explained City Hall closed shortly after March 10th.

She asked if the City is concerned.

Mr. Burns stated the City has mitigating measures in effect like a spending and hiring freeze to reduce expenditures.

Councilor Allen asked if there is anything not related to the virus impacts.

Comptroller Burns stated that prior to the shutdown the City was ahead of FY19.

Accepted by roll call vote, per Open Meeting Law requirements.

ATTACHMENTS:

- March Revenue Vs. Expenditure Report (PDF)

RESULT:	**RECEIVE REPORT**

General Business

2. Order (ID # 5649)

Confirmation of Deputy Director of Veterans' Services

COMMENTS - Current Meeting:

Helen Caulton, Commissioner of Health & Human Services, stated that there was an interview committee that consisted of herself, Talia Gee, Caitlyn Julius, and Tom Belton. A large part of the requirements were that the candidate be familiar with Chapter 115 that governs the actions of Veterans' Services. Mr. Decaro's score reflected he was the best candidate and he was present to speak about himself.

Mr. Decaro, the candidate selected by the Committee, stated that he would like to thank the Board and Mayor Sarno.

Councilor Gomez asked if Mr. Decaro resided in Springfield.

Mr. Decaro stated he does. He has been in the Coastguard for six (6) years and he has been the Veterans' Services Office for two (2) years in May.

Councilor Gomez thanked Mr. Decaro for his service and wished him luck.

Councilor Ramos asked why the Deputy position was being confirmed by the Council because he doesn't remember doing it before.

Commissioner Caulton stated the job description and criteria said the Deputy has to be approved by the Council.

Councilor Ramos asked if other deputy position are approved by the Council?

Caitlyn Julius, Assistant Human Resources Director, stated this is the only Deputy position she is aware of needing approval of the confirmation by the Council.

Councilor Ramos stated he has gotten to know Mr. Decaro and he will do a great job.

Councilor Lederman asked Mr. Decaro what he hopes to accomplish in the position.

Mr. Decaro stated that he came out of the service in 2006 and he believes other Vets would agree that something is missing when you leave service. He was looking for the brotherhood again and this job has filled that void.

Councilor Lederman stated Mr. Decaro will serve the position well.

Councilor Gomez asked how many people applied for the position.

Commissioner Caulton stated that six (6) applied and that was narrowed down to three (3) who were interviewed. One withdrew.

Councilor Allen asked about the staffing of the Department.

Mr. Decaro explained Charlie previously filled this position. There is one (1) Administrative Assistant, three (3) investigators. Mr. Decaro is currently an investigator, which this position will be vacant upon him moving to Deputy.

Councilor Walsh asked who replaced Charlie on the Veterans' Activity Committee.

Mr. Decaro explained the City must have a representative and he has been on the Committee since last October.

The Council approved the order by unanimous roll call vote. The vote was unanimous.

RESULT:	**ADOPTED [12 TO 1]**
MOVER:	Adam Gomez, Ward 1 Councilor
SECONDER:	Kateri B. Walsh, At-Large Councilor
AYES:	Gomez, Whitfield, Davila, Fenton, Curran, Ramos, Walsh, Williams, Allen, Lederman, Edwards, Brown
NAYS:	Justin Hurst

Petitions

3. Petition (ID # 5633)

20-05 Long Terr.

COMMENTS - Current Meeting:

Chris Cignoli, Director of DPW, stated the request is for a stop sign on Long Terrace.

Councilor Walsh asked if this was on the Traffic Commission agenda.

Director Cignoli assured her that it was.

Councilor Whitfield asked the process for a stop sign and how many signatures are necessary.

Director Cignoli explained there is a petition signed by ten (10) citizens given to him that goes to the Traffic Commission where a one hundred and twenty day trial is performed.

Due to remote participation, the Council approved the order by roll call vote with Councilors Hurst, Gomez, Whitfield, Davila, Fenton , Curran, Ramos, Walsh, Williams, Allen, Lederman, Edwards and Brown present. The vote was unanimous.

ATTACHMENTS:

- 1-13-2020 Agenda (PDF)
- City Council Order stop -20-05 (PDF)

RESULT:	**PASSED BY VOICE VOTE**

4. Petition (ID # 5647)

20-15 Myrtle Street

COMMENTS - Current Meeting:

Due to remote participation, the Council approved the order by roll call vote with Councilors Hurst, Gomez, Whitfield, Davila, Fenton , Curran, Ramos, Walsh, Williams, Allen, Lederman, Edwards and Brown present. The vote was unanimous.

ATTACHMENTS:

- City Council Order -20-15 (PDF)
- 2-3-2020 Agenda (PDF)

RESULT:	**PASSED BY VOICE VOTE**

5. Petition (ID # 5648)

20-16 Myrtle Street

COMMENTS - Current Meeting:

Due to remote participation, the Council approved the order by roll call vote with Councilors Hurst, Gomez, Whitfield, Davila, Fenton , Curran, Ramos, Walsh, Williams, Allen, Lederman, Edwards and Brown present. The vote was unanimous.

ATTACHMENTS:

- City Council Order -20-16 (PDF)
- 2-3-2020 Agenda (PDF)

RESULT:	**PASSED BY VOICE VOTE**

Grants

6. Order (ID # 5620)

CDBG Entitlement Grant - No Match - $3,912,806.00

COMMENTS - Current Meeting:

Due to remote participation, the Council approved the order by roll call vote with Councilors Hurst, Gomez, Whitfield, Davila, Fenton , Curran, Ramos, Walsh, Williams, Allen, Lederman, Edwards and Brown present. The vote was unanimous.

ATTACHMENTS:

- SKM_C55820050611300 (PDF)

RESULT:	**PASSED BY VOICE VOTE**

7. Order (ID # 5621)

HOME Entitlement Grant - No Match - $1,678,324.00

COMMENTS - Current Meeting:

Due to remote participation, the Council approved the order by roll call vote with Councilors Hurst, Gomez, Whitfield, Davila, Fenton , Curran, Ramos, Walsh, Williams, Allen, Lederman, Edwards and Brown present. The vote was unanimous.

ATTACHMENTS:

- HOME ENTITLEMENT GRANT SETUP (PDF)

RESULT:	**PASSED BY VOICE VOTE**

8. Order (ID # 5646)

HOPWA Entitlement Grant - No Match - $694,040.00

COMMENTS - Current Meeting:

Tim Sheehan, Director of Economic Development, addressed the Council to explain.

Councilor Whitfield asked for a breakdown of spending.

Director Sheehan stated it is in the Action Plan.

Due to remote participation, the Council approved the order by roll call vote with Councilors Hurst, Gomez, Whitfield, Davila, Fenton , Curran, Ramos, Walsh, Williams, Allen, Lederman, Edwards and Brown present. The vote was unanimous.

ATTACHMENTS:

- SKM_C55820050611302 (PDF)

RESULT: PASSED BY VOICE VOTE

9. Order (ID # 5618)

HHS CARES Act Supplemental Funding - No Match Required - $568,340.0000

COMMENTS - Current Meeting:

Helen Caulton, Commissioner of Health & Human Services, stated the grant is for Health Services for the Homeless.

Due to remote participation, the Council approved the order by roll call vote with Councilors Hurst, Gomez, Whitfield, Davila, Fenton , Curran, Ramos, Walsh, Williams, Allen, Lederman, Edwards and Brown present. The vote was unanimous.

ATTACHMENTS:

- FY2020 CARES-COVID 19 CONTRACT (PDF)
- FY2020 CARES-COVID 19 GRANT (PDF)

RESULT: PASSED BY VOICE VOTE

10. Order (ID # 5622)

ESG Entitlement Grant - No Match Required - $336,498.00

COMMENTS - Current Meeting:

Tim Sheehan, Director of Economic Development, explained that priorities were identified for homeless and at risk households and HUD will approve expenditures.

Councilor Williams asked what the breakdown was for household determinations.

Director Sheehan stated he was not sure.

Due to remote participation, the Council approved the order by roll call vote with Councilors Hurst, Gomez, Whitfield, Davila, Fenton , Curran, Ramos, Walsh, Williams, Allen, Lederman, Edwards and Brown present. The vote was unanimous.

ATTACHMENTS:

- ESG Grant Setup (PDF)

RESULT: PASSED BY VOICE VOTE

11. Order (ID # 5616)

Mass Substance Abuse Collaborative Grant Award- No Match Required- $150,000.00

COMMENTS - Current Meeting:

Helen Caulton, Commissioner of Health & Human Services, stated the grant is for community programs.

Due to remote participation, the Council approved the order by roll call vote with Councilors Hurst, Gomez, Whitfield, Davila, Fenton , Curran, Ramos, Walsh, Williams, Allen, Lederman, Edwards and Brown present. The vote was unanimous.

ATTACHMENTS:

- FY21 MSACP GRANT (PDF)
- FY21 MSACP GRANT CONTRACT (PDF)

RESULT:	**PASSED BY VOICE VOTE**

12. Order (ID # 5628)

Brownfields Assessment Grant - No Match Required - $98,990

COMMENTS - Current Meeting:

Due to remote participation, the Council approved the order by roll call vote with Councilors Hurst, Gomez, Whitfield, Davila, Fenton , Curran, Ramos, Walsh, Williams, Allen, Lederman, Edwards and Brown present. The vote was unanimous.

ATTACHMENTS:

- Brownfields Assessment (PDF)

RESULT:	**PASSED BY VOICE VOTE**

13. Order (ID # 5626)

Homeless Youth Grant Increase - No Match - $60,000

COMMENTS - Current Meeting:

Tim Sheehan, Director of Economic Development, stated the grant is for an increase for homeless youth housing.

Due to remote participation, the Council approved the order by roll call vote with Councilors Hurst, Gomez, Whitfield, Davila, Fenton , Curran, Ramos, Walsh, Williams, Allen, Lederman, Edwards and Brown present. The vote was unanimous.

ATTACHMENTS:

- Homeless Youth Grant Increase 60,000 (PDF)

RESULT:	**PASSED BY VOICE VOTE**

14. Order (ID # 5643)

Massachusetts Census Division 2020 Census Municipal Grant - $50,000

COMMENTS - Current Meeting:

Lindsay Hackett, Deputy Director of Finance, explained this is being awarded to Elections to aid with outreach efforts for the Census.

Councilor Hurst stated he would ask Ms. Gladys Oyola, Election Commissioner, to be present at the following City Council update meeting.

Due to remote participation, the Council approved the order by roll call vote with Councilors Hurst, Gomez, Whitfield, Davila, Fenton , Curran, Ramos, Walsh, Williams, Allen, Lederman, Edwards and Brown present. The vote was unanimous.

ATTACHMENTS:

- Grant Agreement (PDF)
- Grant Setup Form (DOC)

RESULT:	**PASSED BY VOICE VOTE**

15. Order (ID # 5632)

Police Department Donation - $50,000

COMMENTS - Current Meeting:

Due to remote participation, the Council approved the order by roll call vote with Councilors Hurst, Gomez, Whitfield, Davila, Fenton , Curran, Ramos, Walsh, Williams, Allen, Lederman, Edwards and Brown present. The vote was unanimous.

ATTACHMENTS:

- PD Donation - HCA with Hampden Care Facility (PDF)

RESULT:	**PASSED BY VOICE VOTE**

16. Order (ID # 5619)

Mass Development Grant - No Match Required - $49,973.00

COMMENTS - Current Meeting:

Due to remote participation, the Council approved the order by roll call vote with Councilors Hurst, Gomez, Whitfield, Davila, Fenton , Curran, Ramos, Walsh, Williams, Allen, Lederman, Edwards and Brown present. The vote was unanimous.

ATTACHMENTS:

- Mass Development Grant (PDF)

RESULT:	**PASSED BY VOICE VOTE**

17. Order (ID # 5651)

FY20 State Aid to Public Library Grant Increase- No Match Required $5,313

COMMENTS - Current Meeting:

Due to remote participation, the Council approved the order by roll call vote with Councilors Hurst, Gomez, Whitfield, Davila, Fenton , Curran, Ramos, Walsh, Williams, Allen, Lederman, Edwards and Brown present. The vote was unanimous.

ATTACHMENTS:

- State Aid (PDF)
- Request for Grant Set-Up Form FY 20 State Aid Payment #2 (PDF)

RESULT: PASSED BY VOICE VOTE

18. Order (ID # 5636)

Police Department Donations - K9 Unit -$2,650.00

COMMENTS - Current Meeting:

Due to remote participation, the Council approved the order by roll call vote with Councilors Hurst, Gomez, Whitfield, Davila, Fenton , Curran, Ramos, Walsh, Williams, Allen, Lederman, Edwards and Brown present. The vote was unanimous.

ATTACHMENTS:

- Donations - PD K9 Unit (PDF)
- PD K9 Donation - 2 Ballistic Vests (PDF)
- K9 Unit Misc Donations - Deposit Receipts (PDF)

RESULT: PASSED BY VOICE VOTE

19. Order (ID # 5650)

Massachusetts Cultural Council Grant - No Match Required $2,250.

COMMENTS - Current Meeting:

Due to remote participation, the Council approved the order by roll call vote with Councilors Hurst, Gomez, Whitfield, Davila, Fenton , Curran, Ramos, Walsh, Williams, Allen, Lederman, Edwards and Brown present. The vote was unanimous.

ATTACHMENTS:

- Request for Grant Set-Up Form MCC 9 10 19 amendment 4 29 20 (PDF)
- Springfield City Library (0417) (PDF)

RESULT: PASSED BY VOICE VOTE

20. Order (ID # 5639)

Donation - Police & Fire - $1,000.00

COMMENTS - Current Meeting:

Due to remote participation, the Council approved the order by roll call vote with Councilors Hurst, Gomez, Whitfield, Davila, Fenton , Curran, Ramos, Walsh, Williams, Allen, Lederman, Edwards and Brown present. The vote was unanimous.

ATTACHMENTS:

- PD-Fire Our Lady of Mount Carmel Donation (PDF)

RESULT: PASSED BY VOICE VOTE

21. Order (ID # 5634)

Police Silverbrick Donation - $500.00

COMMENTS - Current Meeting:

Due to remote participation, the Council approved the order by roll call vote with Councilors Hurst, Gomez, Whitfield, Davila, Fenton , Curran, Ramos, Walsh, Williams, Allen, Lederman, Edwards and Brown present. The vote was unanimous.

ATTACHMENTS:

- PD Silverbrick Donation (PDF)

RESULT:	**PASSED BY VOICE VOTE**

22. Order (ID # 5635)

Donation - Police/Fire/HHS - $300.00

COMMENTS - Current Meeting:

Due to remote participation, the Council approved the order by roll call vote with Councilors Hurst, Gomez, Whitfield, Davila, Fenton , Curran, Ramos, Walsh, Williams, Allen, Lederman, Edwards and Brown present. The vote was unanimous.

ATTACHMENTS:

- PD-Fire-HHS Donation $300 (P Laforte) (PDF)

RESULT:	**PASSED BY VOICE VOTE**

23. Order (ID # 5624)

Health and Human Services Donation - $200.00

COMMENTS - Current Meeting:

Due to remote participation, the Council approved the order by roll call vote with Councilors Hurst, Gomez, Whitfield, Davila, Fenton , Curran, Ramos, Walsh, Williams, Allen, Lederman, Edwards and Brown present. The vote was unanimous.

ATTACHMENTS:

- 200 Donation HHS (PDF)

RESULT:	**PASSED BY VOICE VOTE**

24. Order (ID # 5642)

Health and Human Services Donation - $200.00

COMMENTS - Current Meeting:

Due to remote participation, the Council approved the order by roll call vote with Councilors Hurst, Gomez, Whitfield, Davila, Fenton , Curran, Ramos, Walsh, Williams, Allen, Lederman, Edwards and Brown present. The vote was unanimous.

ATTACHMENTS:

- HHS $200 donation food medicine (PDF)

RESULT:	**PASSED BY VOICE VOTE**

25. Order (ID # 5637)

Police Department Donation - $50.00

COMMENTS - Current Meeting:

Due to remote participation, the Council approved the order by roll call vote with Councilors Hurst, Gomez, Whitfield, Davila, Fenton , Curran, Ramos, Walsh, Williams, Allen, Lederman, Edwards and Brown present. The vote was unanimous.

ATTACHMENTS:

- PD Donation - Sunshine Fund (PDF)

RESULT:	**PASSED BY VOICE VOTE**

Orders

26. Order (ID # 5627)

Budget Transfer Across Departments - $21,254.06

FINANCIAL IMPACT:

Budget Transfer Across Departments - $21,254.06

COMMENTS - Current Meeting:

Lindsay Hackett, Deputy Director of Finance, explained this is a reserve for contingency to sick and vacation pay outs when someone retires.

The Council voted to suspend Rule 19.

The Council approved the order by roll call vote unanimously.

ATTACHMENTS:

- CAFO Cert - Comptrollers to PS (DOCX)

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Adam Gomez, Ward 1 Councilor
SECONDER:	Kateri B. Walsh, At-Large Councilor
AYES:	Gomez, Whitfield, Davila, Fenton, Curran, Ramos, Walsh, Williams, Allen, Lederman, Edwards, Brown, Hurst

27. Order (ID # 5631)

Bill of Prior Year - DPW - $1,788.00

COMMENTS - Current Meeting:

Lindsay Hackett, Deputy Director of Finance, explained this is a request to pay for services rendered in FY19.

The Council voted to suspend Rule 19.

The Council approved the order by roll call vote unanimously.

ATTACHMENTS:

- DPW BOPY Applus Technologies (PDF)

- CAFO Certification - DPW BOPY (PDF)

RESULT:	**PASSED BY VOICE VOTE**

28. Order (ID # 5641)

Order Granting Permanent Easement to Verizon New England, Inc., For the Brightwood Lincoln School Project

COMMENTS - Current Meeting:

Lindsay Hackett, Deputy Director of Finance, explained this is an order for granting a permanent easement.

The Council voted to suspend Rule 19.

The Council approved the order by roll call vote unanimously.

ATTACHMENTS:

- Exhibit #1 - Draft Easement for Verizon New England, Inc., for the Brightwood School Project, and Exhibit A - Map of Easement Area (to be attached when completed) (PDF)

RESULT:	**PASSED BY VOICE VOTE**

29. Order (ID # 5630)

Order Authorizing Mayor to Execute Quitclaim Deed for Sale of WS College St. (03020-0021) to Thuy L. Seward

COMMENTS - Current Meeting:

The Council voted to suspend Rule 19.

The Council approved the order by roll call vote unanimously.

RESULT:	**PASSED BY VOICE VOTE**

Resolutions

30. Resolution 2020-1

Vote by Ballot

RESULT:	**PASSED BY VOICE VOTE**

Suspension of Rules

City Council

ADOPTED

Meeting: 06/01/20 05:00 PM
Initiator: Pat Burns
Sponsors: Mayor Domenic J. Sarno
DOC ID: 5687

April Revenue Vs. Expenditure Report (Mayor Sarno)

CITY OF SPRINGFIELD, MASSACHUSETTS

Statement of Revenues and Other Sources,
and Expenditures and Other Uses
Budget and Actual - General Fund

For the period ended
04/30/20

Revenues and Other Sources:	Revised Budget	Actual	Variance Over/(Under)	%
Real Estate & Personal Property Taxes	$ 214,906,563	$ 183,462,953	$ (31,443,610)	85%
Real Estate & Personal Property Taxes - Tax Liens	-	1,644,653	1,644,653	0%
Motor Vehicle Excise	12,281,263	10,770,996	(1,510,266)	88%
Penalties, interest and other taxes	19,533,375	9,668,042	(9,865,333)	49%
Charges for Services	12,908,113	8,914,518	(3,993,595)	69%
Intergovernmental	424,351,203	354,446,328	(69,904,875)	84%
Licenses and Permits	5,438,773	4,162,025	(1,276,748)	77%
Fines and Forfeits	536,733	386,246	(150,487)	72%
Interest earned on Investments	3,261,523	1,984,785	(1,276,738)	61%
Miscellaneous	6,064,000	4,833,894	(1,230,106)	80%
FY 2019 Net School Spending Shortfall (a.)	6,081,535	6,081,535	-	100%
Stabilization Reserves	24,961	24,961	-	100%
Other Financing Sources	-	232,125	232,125	0%
Total Revenues and Other Sources	705,388,042	586,613,061	(118,774,981)	83%
Expenditures and Other Uses:				
General government	24,004,503	18,672,853	5,331,649	78%
Public safety				
Police	50,898,906	40,706,226	10,192,680	80%
Fire	24,142,820	19,309,714	4,833,106	80%
Centralized Dispatch	2,051,953	1,565,828	486,126	76%
Other	4,383,957	3,484,677	899,279	79%
Health and Welfare	4,001,470	2,740,473	1,260,997	68%
Public works	11,001,053	9,677,554	1,323,499	88%
Education	458,596,457	357,184,324	101,412,133	78%
Culture and recreation	14,272,621	11,066,179	3,206,442	78%
Pension and fringe	72,296,935	66,562,229	5,734,706	92%
State and district assessments	3,660,361	3,073,278	587,084	84%
Debt Service	27,843,303	26,296,429	1,546,874	94%
Pay as you go Capital	3,396,084	1,405,470	1,990,614	41%
Other Financing Use - Trash Enterprise Supplement	4,837,619	4,837,619	-	100%
Total Expenditures and Other Uses	705,388,042	566,582,853	138,805,189	80%
Excess (deficiency) of revenues and other sources over expenditures and other uses	-	$ 20,030,208	$ 20,030,208	

(a.) The FY 2019 Net School Spending Requirement shortfall must be appropriated in the School Budget pursuant to Chapter 70. Section 11 of the Education Reform Act of 1993.

CITY OF SPRINGFIELD, MASSACHUSETTS
Budget and Actual - General Fund
Expenditures and Encumbrances
For the period ended
04/30/20

	Original Budget	Transfers In/(Out)	Revised Budget	Expenditure	Encumbrance	Variance Over/(Under)	%
Expenditures and Other Uses:							
General government	23,786,256	218,247	24,004,503	17,597,783	1,075,070	5,331,649	78%
Public safety							
Police	50,929,856	(30,950)	50,898,906	39,973,894	732,332	10,192,680	80%
Fire	24,142,820	-	24,142,820	19,218,109	91,605	4,833,106	80%
Centralized Dispatch	2,051,953	-	2,051,953	1,565,748	80	486,126	76%
Other	4,443,957	(60,000)	4,383,957	3,327,206	157,471	899,279	79%
Health and Welfare	4,076,470	(75,000)	4,001,470	2,732,559	7,914	1,260,997	68%
Public works	11,001,053	-	11,001,053	9,300,609	376,945	1,323,499	88%
Education	444,890,000	13,706,457	458,596,457	339,074,667	18,109,657	101,412,133	78%
Culture and recreation	14,352,621	(80,000)	14,272,621	10,736,307	329,873	3,206,442	78%
Pension and fringe	72,291,974	4,961	72,296,935	66,546,226	16,004	5,734,706	92%
State and district assessments	3,660,361	-	3,660,361	2,982,483	90,794	587,084	84%
Debt Service	27,843,303	-	27,843,303	26,296,429	-	1,546,874	94%
Pay as you go Capital	3,396,084	-	3,396,084	983,185	422,285	1,990,614	41%
Other Financing Use - Trash Enterprise Supplement	4,837,619	-	4,837,619	4,837,619	-	-	100%
Total Expenditures and Other Uses	691,704,327	13,683,715	705,388,042	545,172,824	21,410,030	138,805,189	80%

City Council

SCHEDULED

Meeting: 06/01/20 05:00 PM
Initiator: Hamediah Mohamed
Sponsors: Mayor Domenic J. Sarno
DOC ID: 5682

Tobacco Control Grant Increase- No Match Required $30,000.00 (Mayor Sarno)

WHEREAS, the Springfield Health and Human Services Department has been awarded a Tobacco Control grant increase award of $30,000.00 bringing the total to $100,000.00 from the Massachusetts, State Department of Public Health, for the period July 1, 2019 through June 30, 2020 and;

WHEREAS, the Department intends to use the grant funds for the Department's Tobacco Control Program; and

WHEREAS, the Department has accepted the grant funds and requests authorization from the City Council and the Mayor to expend the grant funds listed below for the purposes of such grants; and

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the grant funds listed herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws ch. 44, sec. 53A, that the City Council approves the expenditure by the Department of the grant funds listed below for the purposes of such grant, subject to the approval of the Mayor, and the grant funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the grant without further appropriation:

FY20 Tobacco Control Grant Increase - No Match Required $30,000.00

REQUEST FOR GRANT SETUP

This form and the required attachments are required by the Office of the City Comptrollers before a Grant Fund and related accounts will be created in MUNIS. Please do not use this form for requesting a non-grant related account to be created – use the Request for New Account form instead. Please return this form and the required attachments to the Office of the City Comptrollers.

All fields are mandatory.

Date of Request 5/21/2020

Department Requesting Grant Setup SHHS/Tobacco Control

Department Phone # (Please include extension) 6710

Name and Title of Person to Contact in Case of Questions Lorene/Fiscal Manager

Was this Grant previously setup for a prior fiscal year? YES
If yes, please indicate your previous project number: 84120

If this is a new Grant, have you filled out the "Approval to apply for a grant" Form?
(Y/N) If yes, please attach a copy of the Approved Form.

Grant Type:
State – Highway
Federal Pass-Through DOE– School
Federal Direct– School
Federal – City
State DOE– School
State Other – School
XX State – City
Private/Other

Grant Name: Tobacco Control Program

Total Grant Amount Awarded: $ 30,000. (Increase to FY 2020 Budget)

Is this a Reimbursable Grant? (Y/N) Yes

A Reimbursable Grant is defined as one that requires that you pay for expenses first and then you apply to the grantor for a reimbursement of the exact amount actually expended.

If it is a Reimbursable Grant, please enter Grantor contact information or the CID # if Grantor is already in the customer file:

Entity Name	Mass Dept of Public Health
Contact Person	Alex Gomez
Street Address	250 Washington Street
City, State, Zip Code	Boston, MA 02108
Telephone	
Fax	
E-Mail	

Actual Award Date	5/21/2020
Board Approval Date	
Start Date	3/1/2020
Expiration Date	6/30/2020
Renewal Action Date (optional)	

If there are any Matching Funds:

Type

Percent

Amount

Is there any Leverage? HUD FUNDING ONLY

Source

Amount

Comments re: Description/Purpose of Grant

Tobacco Control

Comments re: Conditions/Restrictions of Grant

See Budget

If this is a Federal Grant, enter CFDA#:

If applicable enter the State ID # :

What is the required drawdown frequency?

(Ex: Monthly, Quarterly) Quarterly

If payment is to be sent by Grantor as a Wire,

Please enter any wire reference/identification # that may be used (if known) YES

Please list all object codes needed for the grant.
(Attach additional sheets if additional orgs and roll-ups are needed):

Org Code: 28415205

Object Codes:
501000/506000/517010/517020/530105/535200/542010/548400/551700/569300/571100/578700

Budget Roll-Up Codes: Yes

I hereby attest that under the penalties of Chapter 656, I will adhere to all regulations in this grant agreement. I am responsible for timely and accurate reimbursements in the amounts listed above.

Signature   5/22/20
                                                 Date

Please attach the following documents:

- Signed Approval to Apply for a Grant Form
- Grant Award Letter
- City Council/Mayor Approval
- Any other relevant documentation

This Form and all relevant attachments will be scanned and attached in the Grant Maintenance module in MUNIS and can be viewed or printed at your convenience.

Leembruggen, Lorene

From:	Gomez, Alex (DPH) <alex.gomez@state.ma.us>
Sent:	Thursday, May 21, 2020 8:37 AM
To:	Leembruggen, Lorene
Subject:	[External] Springfield budget and payment voucher
Attachments:	Springfield FY20 PV3.doc; Springfield Budget FY20-FY21.xls

Good morning Lorene,

Attached please find the budget form to be filled out for FY20 amendment and FY21 renewal as well as the last payment voucher for this fiscal year, please sign, scan and e-mail back to me , at this time I do not require an original for the Payment voucher. However, remember that all the contracting forms DO require an original and they need to be mail per contract instructions on the package. Please let me know if you have any questions.

Thanks,

Alex

CAUTION: This email originated outside our organization; please use caution.

PAYMENT VOUCHER INPUT FORM

The Commonwealth of Massachusetts
Office of the Comptroller

Department / Organization Name
DPH / MTCP

Document ID

Trans	Dept	R/Org	Number	PV Date	Acctg Prd	BFY
PV	DPH	2903				20

Action: (E) (M)	Sch Pay Date	Off Liab Act
E		

Vendor's Certification
I certify that the goods were shipped or the service rendered as set forth below.

(Please Sign In Ink)

Vendor Name and Address

CITY OF SPRINGFIELD

36 Court Street

Springfield, MA 01103

Ref Doc ID

Document Total	Stxt	Payment Ref Number	Vendor Code	Emp
		Springfield FY20-PV3	VC6000192140	

Referenced Order	Line	Quantity	Description	Unit Price	Amount
INTF2903P01190128215		1	**Tobacco Control Program** **ACCT: 4590-0300 - $ 12,000.00** **4510-0100 - $ 18,000.00**		**$ 30,000.00**

Referenced Order

LN	Tran	Dept	R/Org	Number	Line	Dept	Approp	Sub	Org	S/Org	Obj	S/Obj	Prog	Ty
01	SC	DPH	2903			DPH	4590-0300 4510-0100	PP	2903		P01			

Proj/Cl/Grc	Actv	Rptg	Fund	BS Acct	Payment Reference Number	Description

MSA#	Line#	Disc	Date of Service	Quantity	Line Amount	I/D	P/F
			03/01/2020-06/30/2020	1	**$ 30,000.00**		

TO THE COMPTROLLER OF THE COMMONWEALTH OF MASSACHUSETTS
I hereby certify under penalties of perjury that all laws of the commonwealth governing disbursements of public funds and the regulations thereof have been complied with and observed

Prepared By: ______________________ Date: ____________.

Entered By: ______________________ Title: ______________ Date: __________ Page ____ Of____

Instructions To Vendor

- Fill in shaded areas
- Direct inquiries to state organizations

The undersigned authorized signatory approving this document certifies that this document and any attachments are accurate and complete and comply with all applicable general and special laws and regulations

Approved By: ______________________ Title: ______________ Date: ____________ Phone: ____________

Attachment: $30000 TOBACCO GRANT INCREASE (5682 : Tobacco Control Grant Increase- No Match Required $30,000.00)

City Council

SCHEDULED

Meeting: 06/01/20 05:00 PM
Initiator: Hamediah Mohamed
Sponsors: Mayor Domenic J. Sarno
DOC ID: 5684

Springfield City Library Donations - $21,974.01 (Mayor Sarno)

WHEREAS, the Library Department has been awarded donations totaling $21,974.01 from various individuals; and

WHEREAS, the funds provided by the donors were designated for the Springfield City Library Donation Fund; and

WHEREAS, the Department has accepted the donations and requests authorization from the City Council and the Mayor to expend the donation funds listed in the attachment; and

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the donation funds listed herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws Ch. 44, sec 53A, that the City Council approves the expenditure by the Department of the donation funds listed below for the purposes of such donation, subject to the approval of the Mayor, and the donation funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the donation without further appropriation:

Springfield City Library Donations - $21,974.01

Fund 2917 - Libraries Donations		
As of May 26, 2020		
Cash	Available	Required
Balance	Budget	Council Order
53,450.62	31,476.61	21,974.01

City Council

SCHEDULED

Meeting: 06/01/20 05:00 PM
Initiator: Hamediah Mohamed
Sponsors: Mayor Domenic J. Sarno
DOC ID: 5665

Health and Human Services Donation - $8,794.57 (Mayor Sarno)

WHEREAS, the Springfield Health and Human Services Department has been awarded donations totaling $8,794.57 from various individuals; and

WHEREAS, the funds provided by the donors were designated for the Health and Human Services donation fund; and

WHEREAS, the Department has accepted the donations and requests authorization from the City Council and the Mayor to expend the donation funds listed in the attachment titled "HHS Donations"; and

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the donation funds listed herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws Ch. 44, sec 53A, that the City Council approves the expenditure by the Department of the donation funds listed below for the purposes of such donations, subject to the approval of the Mayor, and the donation funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the donations without further appropriation:

FY20 Springfield Health and Human Services Donations - $8,794.57

FUND 2914 - HHS Donations		
As of May 26, 2020		
Cash Balance	Available Budget	Required Council Order
31,613.62	22,819.05	**8,794.57**

City Council

SCHEDULED

Meeting: 06/01/20 05:00 PM
Initiator: Christopher Fraser
Sponsors: Mayor Domenic J. Sarno
DOC ID: 5685

FFY20 Pedestrian & Bicyclist Safety Grant - No Match - $6,000 (Mayor Sarno)

WHEREAS, the Springfield Police Department ("Department") has been awarded an FFY20 Pedestrian & Bicyclist Safety Grant in the amount of $6,000 from the Massachusetts Executive Office of Public Safety and Security; and

WHEREAS, the grant funds will be used to conduct enhanced patrols in areas where serious injuries and fatalities of pedestrians and bicyclists have occurred as a result of motor vehicle operators who fail to adhere to traffic laws; and

WHEREAS, the Department has accepted the grant and requests authorization from the City Council and the Mayor to expend the grant funds listed below for the purposes of such grants; and

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the grant funds listed herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws ch. 44, sec. 53A, that the City Council approves the expenditure by the Department of the full amount of the grant funds listed below for the purposes of such grants, subject to the approval of the Mayor, and the grant funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the grant without further appropriation:

Pedestrian & Bicyclist Safety Grant - $6,000

REQUEST FOR GRANT SETUP

This form and the required attachments are required by the Office of the City Comptrollers before a Grant Fund and related accounts will be created in MUNIS. Please do not use this form for requesting a non-grant related account to be created – use the Request for New Account form instead. Please return this form and the required attachments to the Office of the City Comptrollers.

All fields are mandatory.

Date of Request	5-14-2020
Department Requesting Grant Setup	Police
Department Phone # (Please include extension)	787-6385
Name and Title of Person to Contact in Case of Questions	Lisa Willis

Was this Grant previously setup for a prior fiscal year? NO
If yes, please indicate your previous project number:

If this is a new Grant, have you filled out the "Approval to apply for a grant" Form?
(Y/N) If yes, please attach a copy of the Approved Form.

<u>Grant Type:</u>
State – Highway
Federal Pass-Through DOE– School
Federal Direct– School
Federal – City
State DOE– School
State Other – School
State – City
Private/Other

Grant Name: Pedestrian and Bicyclist Safety Grant Program

Total Grant Amount Awarded: $ 6,000.00

Is this a Reimbursable Grant? (Y/N) yes
A Reimbursable Grant is defined as one that requires that you pay for expenses first and then you apply to the grantor for a reimbursement of the exact amount actually expended.

If it is a Reimbursable Grant, please enter Grantor contact information or the CID # if Grantor is already in the customer file:

Entity Name	Executive Office of Public Safety and Security
Contact Person	Diane Perrier
Street Address	10 Park Plaza Suite 3720-A
City, State, Zip Code	Boston MA 02116
Telephone	6177253301
Fax	
E-Mail	Diane.Perrier@mass.gov

Actual Award Date	5/13/2020
Board Approval Date	
Start Date	
Expiration Date	9/15/2020
Renewal Action Date (optional)	

If there are any Matching Funds:

Type
Percent
Amount

Comments re: Description/Purpose of Grant

Comments re: Conditions/Restrictions of Grant

If this is a Federal Grant, enter CFDA#:

If applicable enter the State ID # :

What is the required drawdown frequency?
(Ex: Monthly, Quarterly)

If payment is to be sent by Grantor as a Wire,
Please enter any wire reference/identification # that may be used (if known)

Please list all object codes needed for the grant.
(Attach additional sheets if additional orgs and roll-ups are needed):

Org Code:

Object Codes: 506000 - $6,000.00

Budget Roll-Up Codes:

I hereby attest that under the penalties of Chapter 656, I will adhere to all regulations in this grant agreement. I am responsible for timely and accurate reimbursements in the amounts listed above.

Signature

5/14/2020
Date

Please attach the following documents:

- Signed Approval to Apply for a Grant Form
- Grant Award Letter
- City Council/Mayor Approval
- Any other relevant documentation

This Form and all relevant attachments will be scanned and attached in the Grant Maintenance module in MUNIS and can be viewed or printed at your convenience.

Office of the Governor

Commonwealth of Massachusetts

State House
Boston, Massachusetts 02133
Tel: (617) 725-4000

CHARLES D. BAKER
Governor

KARYN E. POLITO
Lieutenant Governor

May 13, 2020

Commissioner Cheryl C. Clapprood
Springfield Police Department
130 Pearl Street
Springfield, MA 01105-1223

Dear Commissioner Clapprood:

Congratulations! We are pleased to inform you that the **Springfield Police Department** has been awarded a FFY 2020 grant from the Executive Office of Public Safety and Security's **Office of Grants and Research (OGR)** to support the Pedestrian and Bicyclist Safety Grant Program.

Based on the expected federal funding from the National Highway Traffic Safety Administration, your maximum award amount is **$6,000.00**.

All documents necessary to make this award official will be provided to you by OGR. If you have any questions, please contact Christina Hernandez, OGR Program Coordinator, at Christina.hernandez@mass.gov or 617-725-3367.

We thank you for the work you do to keep Massachusetts roads safe for everyone.

Sincerely,

Charles D. Baker

Karyn E Polito

Governor Charles D. Baker

Lt. Governor Karyn E. Polito

COMMONWEALTH OF MASSACHUSETTS ~ STANDARD CONTRACT FORM

This form is jointly issued and published by the Office of the Comptroller (CTR), the Executive Office for Administration and Finance (ANF), and the Operational Services Division (OSD) as the default contract for all Commonwealth Departments when another form is not prescribed by regulation or policy. The Commonwealth deems void any changes made on or by attachment (in the form of addendum, engagement letters, contract forms or invoice terms) to the terms in this published form or to the **Standard Contract Form Instructions**, **Contractor Certifications** and **Commonwealth Terms and Conditions** which are incorporated by reference herein. Additional non-conflicting terms may be added by Attachment. Contractors are required to access published forms at CTR Forms: https://www.macomptroller.org/forms. Forms are also posted at OSD Forms: https://www.mass.gov/lists/osd-forms.

CONTRACTOR LEGAL NAME: City of Springfield, Police Department **(and d/b/a):**	**COMMONWEALTH DEPARTMENT NAME: Executive Office of Public Safety & Security** **MMARS Department Code: EPS**
Legal Address: (W-9, W-4): 36 Court Street, Springfield, MA 01108	**Business Mailing Address: 10 Park Plaza, Suite 3720-A, Boston, MA 02116**
Contract Manager: Vanessa Lima — **Phone: 413-333-6830**	**Billing Address (if different):**
E-Mail: vlima@springfieldpolice.net — **Fax:**	**Contract Manager: Diane Perrier** — **Phone: 617-725-3301**
Contractor Vendor Code: VC6000192140	**E-Mail: Diane.Perrier@mass.gov** — **Fax:**
Vendor Code Address ID (e.g. "AD001"): AD001___. **(Note: The Address ID must be set up for EFT payments.)**	**MMARS Doc ID(s): 2020SPRINGFIELDPEDBI** **RFR/Procurement or Other ID Number: Grant Application**

_X__ NEW CONTRACT

PROCUREMENT OR EXCEPTION TYPE: (Check one option only)

__ **Statewide Contract** (OSD or an OSD-designated Department)
__ **Collective Purchase** (Attach OSD approval, scope, budget)
_X_ **Department Procurement** (includes all Grants - 815 CMR 2.00) (Solicitation Notice or RFR, and Response or other procurement supporting documentation)
__ **Emergency Contract** (Attach justification for emergency, scope, budget)
__ **Contract Employee** (Attach Employment Status Form, scope, budget)
__ **Other Procurement Exception** (Attach authorizing language, legislation with specific exemption or earmark, and exception justification, scope and budget)

___ CONTRACT AMENDMENT

Enter **Current Contract End Date *Prior*** to Amendment: _____, **20___.**
Enter **Amendment Amount**: $ _______. (or "no change")
AMENDMENT TYPE: (Check one option only. Attach details of amendment changes.)
__ **Amendment to Date, Scope or Budget** (Attach updated scope and budget)
__ **Interim Contract** (Attach justification for Interim Contract and updated scope/budget)
__ **Contract Employee** (Attach any updates to scope or budget)
__ **Other Procurement Exception** (Attach authorizing language/justification and updated scope and budget)

The Standard Contract Form Instructions, Contractor Certifications and the following Commonwealth Terms and Conditions document is incorporated by reference into this Contract and are legally binding: (Check ONE option): _X Commonwealth Terms and Conditions __ Commonwealth Terms and Conditions For Human and Social Services

COMPENSATION: (Check ONE option): The Department certifies that payments for authorized performance accepted in accordance with the terms of this Contract will be supported in the state accounting system by sufficient appropriations or other non-appropriated funds, subject to intercept for Commonwealth owed debts under 815 CMR 9.00.
__ **Rate Contract.** (No Maximum Obligation) Attach details of all rates, units, calculations, conditions or terms and any changes if rates or terms are being amended.)
_X_ **Maximum Obligation Contract.** Enter total maximum obligation for total duration of this contract (or ***new*** total if Contract is being amended). **$ 6,000.00____.**

PROMPT PAYMENT DISCOUNTS (PPD): Commonwealth payments are issued through EFT 45 days from invoice receipt. Contractors requesting **accelerated** payments must identify a PPD as follows: Payment issued within 10 days __% PPD; Payment issued within 15 days __ % PPD; Payment issued within 20 days __ % PPD; Payment issued within 30 days __% PPD. If PPD percentages are left blank, identify reason: _X_agree to standard 45 day cycle __ statutory/legal or Ready Payments (M.G.L. c. 29, § 23A); __ only initial payment (subsequent payments scheduled to support standard EFT 45 day payment cycle. See Prompt Pay Discounts Policy.)

BRIEF DESCRIPTION OF CONTRACT PERFORMANCE or REASON FOR AMENDMENT: (Enter the Contract title, purpose, fiscal year(s) and a detailed description of the scope of performance or what is being amended for a Contract Amendment. Attach all supporting documentation and justifications.)
FFY2020 Targeted Enforcement for Pedestrian and Bicyclist Safety
PS-20-02-71/FASTACT405h - $6,000 Assistance Listings# 20.616

ANTICIPATED START DATE: (Complete ONE option only) The Department and Contractor certify for this Contract, or Contract Amendment, that Contract obligations:
_X_ 1. may be incurred as of the Effective Date (latest signature date below) and **no** obligations have been incurred **prior** to the Effective Date.
__ 2. may be incurred as of _____, **20___**, a date **LATER** than the Effective Date below and **no** obligations have been incurred **prior** to the Effective Date**.**
__ 3. were incurred as of ______, **20___** , a date **PRIOR** to the Effective Date below, and the parties agree that payments for any obligations incurred prior to the Effective Date are authorized to be made either as settlement payments or as authorized reimbursement payments, and that the details and circumstances of all obligations under this Contract are attached and incorporated into this Contract. Acceptance of payments forever releases the Commonwealth from further claims related to these obligations.

CONTRACT END DATE: Contract performance shall terminate as of **_09/15_, 2020__**, with no new obligations being incurred after this date unless the Contract is properly amended, provided that the terms of this Contract and performance expectations and obligations shall survive its termination for the purpose of resolving any claim or dispute, for completing any negotiated terms and warranties, to allow any close out or transition performance, reporting, invoicing or final payments, or during any lapse between amendments.

CERTIFICATIONS: Notwithstanding verbal or other representations by the parties, the **"Effective Date"** of this Contract or Amendment shall be the latest date that this Contract or Amendment has been executed by an authorized signatory of the Contractor, the Department, or a later Contract or Amendment Start Date specified above, subject to any required approvals. The Contractor certifies that they have accessed and reviewed all documents incorporated by reference as electronically published and the Contractor makes all certifications required under the Standard Contract Form Instructions and Contractor Certifications under the pains and penalties of perjury, and further agrees to provide any required documentation upon request to support compliance, and agrees that all terms governing performance of this Contract and doing business in Massachusetts are attached or incorporated by reference herein according to the following hierarchy of document precedence, this Standard Contract Form, the Standard Contract Form Instructions, Contractor Certifications, the applicable Commonwealth Terms and Conditions, the Request for Response (RFR) or other solicitation, the Contractor's Response, and additional negotiated terms, provided that additional negotiated terms will take precedence over the relevant terms in the RFR and the Contractor's Response only if made using the process outlined in 801 CMR 21.07, incorporated herein, provided that any amended RFR or Response terms result in best value, lower costs, or a more cost effective Contract.

AUTHORIZING SIGNATURE FOR THE CONTRACTOR:

X: __________________________________. Date: __________.
(Signature and Date Must Be Handwritten At Time of Signature)
Print Name: ______________________________.
Print Title: ______________________________.

AUTHORIZING SIGNATURE FOR THE COMMONWEALTH:

X: __________________________________. Date: ____________.
(Signature and Date Must Be Handwritten At Time of Signature)
Print Name: Kevin J. Stanton _____________________________.
Print Title: _Executive Director, Office of Grants & Research_________.

Attachment: PD Pedestrian-Bicyclist Grant Docs (5685 : FFY20 Pedestrian & Bicyclist Safety Grant - No Match - $6,000)

City Council

SCHEDULED

Meeting: 06/01/20 05:00 PM
Initiator: Hamediah Mohamed
Sponsors: Mayor Domenic J. Sarno
DOC ID: 5683

TJO Donations- $1,997.00 (Mayor Sarno)

WHEREAS, the Thomas J. O'Connor Animal Control and Adoption Center has been awarded donations totaling $1,997.00 from various individuals; and

WHEREAS, the funds provided by the donors were designated for the Thomas J. O'Connor Donation Fund; and

WHEREAS, the Department has accepted the donation and requests authorization from the City Council and the Mayor to expend the donation funds listed in "TJO Donations"; and

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the donation funds listed herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws Ch. 44, sec 53A, that the City Council approves the expenditure by the Department of the donation funds listed below for the purposes of such donations, subject to the approval of the Mayor, and the donation funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the donations without further appropriation:

TJO Donations- $1,997.00

FUND 2981 - TJO Donations		
As of May 26, 2020		
Cash	Available	Required
Balance	Budget	Council Order
39,953.81	37,956.81	1,997.00

City Council

SCHEDULED

Meeting: 06/01/20 05:00 PM
Initiator: Christopher Fraser
Sponsors: Mayor Domenic J. Sarno
DOC ID: 5680

Donation - Police & Fire - $200.00 (Mayor Sarno)

WHEREAS, the City of Springfield has been awarded a donation of $200.00 from Loring & Cynthia Staples, which will be split evenly amongst the Police and Fire Departments; and

WHEREAS, the funds provided by the donor shall be used for Personal Protective Equipment ("PPE") for police officers and firefighters during the ongoing COVID-19 pandemic; and

WHEREAS, the Department has accepted the donation and requests authorization from the City Council and the Mayor to expend the donation funds listed in the Attachment; and

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the donation funds listed herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws Ch. 44, sec 53A, that the City Council approves the expenditure by the Department of the donation funds listed below for the purposes of such donations, subject to the approval of the Mayor, and the donation funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the donation without further appropriation:

Donation - Police & Fire - $200.00

5/18 5/21/2020 Rec'd ck w/ my note to TJ at Pres. Steve L. for SPD/SFD Chapped Centers Thanks DJ

Loring J Staples

Hi Dom,

Enclosed is the Covid-19 donation we spoke about on the phone - for PPE'S - God Bless all of our front-line workers (including you).

Please give your angels a hug from us.

Thank you for all you do.

God Bless
&
Stay Safe!

L.J. &
Cindy

ML3680

HOME OF THE Free BECAUSE OF THE BRAVE

LORING J STAPLES
CYNTHIA M STAPLES
[redacted]

[redacted]

53-7177/2118
22501

May 12, 2020
Date

CHECK ARMOR FRAUD PROTECTION

Pay to the Order of City of Springfield $ 200.00

Two hundred and —— 00/100 Dollars

Photo Safe Deposit® Details on back

PeoplesBank
Holyoke, Massachusetts

For COVID-19 donation

Cynthia M. Staples MP

[redacted]

City Council
36 Court Street
Springfield, MA 01103

ADOPTED

RESOLUTION 2020-13

Meeting: 06/01/20 05:00 PM
Department: City Clerk
Category: General
Prepared By: Tasheena Davis
Initiator: Tasheena Davis
Sponsors:
DOC ID: 5691

ValleyBike Share-Memorandum of Understanding

Order Approving a Memorandum of Understanding Agreement for ValleyBike Share

WHEREAS, ValleyBike is an integrated bike share system that extends the public transit system, reduces single-occupancy vehicle trips, provides short-range commuting and travel alternatives, provides affordable mobility, provides opportunities for exercise and reduces vehicle miles traveled; and

WHEREAS, a collectively managed system reduces costs to all Parties; and

WHEREAS, ValleyBike, Springfield, Amherst, Chicopee, Easthampton, Holyoke, Northampton, South Hadley West Springfield, the Pioneer Valley Planning Commission, and the University of Massachusetts (Amherst) are parties agreeing to enter into a Memorandum Of Understanding (hereinafter "MOU") to implement the system; and

WHEREAS, Massachusetts General Laws chapter 40, section 4A requires that the City Council and the Mayor approve an intergovernmental agreement; and

WHEREAS, the City of Springfield Office of Planning and Economic Development presents this MOU to the Council for approval.

NOW THEREFORE, BE IT ORDERED, that the City Council, with approval of the Mayor and pursuant to Massachusetts General Laws chapter 40, section 4A, approves the Memorandum of Understanding by and between the City of Springfield, ValleyBike, the Pioneer Valley Planning Commission, the University of Massachusetts (Amherst) and the additional communities listed above in the same form as the contract attached hereto as Exhibit A.

Memorandum of Understanding for *ValleyBike* Share
By and between all participating Municipalities, UMass-Amherst, and PVPC

In accordance with M.G.L. c 40, Section 4A, this Memorandum of Understanding ("MOU") is agreed to by and among the municipalities of Amherst, Chicopee, Easthampton, Holyoke, Northampton, Springfield, South Hadley, West Springfield, and such other municipalities that join later, and the Pioneer Valley Planning Commission and the University of Massachusetts, Amherst, each a "Party" and, collectively, the "Parties." This MOU creates a shared regional collaboration for purposes of managing and operating a bike share system ("*ValleyBike*"), serving the member communities, as described more particularly herein.

WHEREAS, *ValleyBike* is an integrated bike share system that extends the public transit system, reduces single-occupancy vehicle trips, provides short-range commuting and travel alternatives, provides affordable mobility, provides opportunities for exercise, and reduces vehicle miles traveled and greenhouse gas emissions.

WHEREAS, as part of broader goals to create more sustainable communities and promote healthy non-motorized transportation alternatives, the Parties wish to implement and operate *ValleyBike*;

WHEREAS, the Parties have recognized the funding and sponsorship opportunities and the service and efficiency benefits from a collectively managed system reduce costs to all Parties;

WHEREAS, it is the intent of the Parties that this Memorandum of Understanding supersedes all prior MOUs pertaining to the operation of *ValleyBike.*

WHEREAS, the Parties have agreed to work together to seek grants, sponsorship, and other funding to implement and expand *ValleyBike*. The contracts between the City of Northampton, as the lead community for *ValleyBike* and the *ValleyBike* vendor or vendors, as may be amended from time to time, are available at www.northamptonma.gov/1599/ValleyBike, attached hereto by reference. The contracts are not binding on communities that are not signatories to those contracts. The contracts provide the background required to understand the obligations each community must make under this MOU to participate in *ValleyBike*, including obtaining the necessary local approvals, procuring and installing concrete pads and electrical supplies, describing the ownership of bike share equipment in each community, and commitments to *ValleyBike* through December 1, 2025. In addition, such documents designate Northampton as the lead community for *ValleyBike* by virtue of its contracts with the Vendor (as defined below) and its receipt of MassDOT Congestion Mitigation and Air Quality Bike Share funding ("CMAQ").

WHEREAS, it is the hope, but not the obligation, of the Parties that *ValleyBike* will continue for as long as there is a public need for services provided by the program, with maintenance, operations, and regular equipment replacement covered by the Vendor, funded by user fees and sponsorships, with no additional costs to local communities.

NOW, THEREFORE, the parties agree to work together to advance *ValleyBike* as follows:

1. Purpose of Memorandum
The purpose of this MOU is to organize the implementation and operation of *ValleyBike* and provide for a mutual agreement on the operation of that system.

2. *ValleyBike* Vendor ("Vendor")

The Lead Community (as defined below) has a contract with the Vendor to operate *ValleyBike* in accordance with the scope of services approved by MassDOT and Federal Highway Administration (see above link for contacts). The contract provides the legal detail, but in summary the Vendor will deploy bike share bicycles at stations along rail and transit lines, and other areas of dense population or employment, and other key destinations located in its member municipalities and other entities. The Vendor will provide bicycles for use by program members (e.g. memberships may be daily, weekly, and annually) from unattended stations, incentivizing short-term use (e.g. up to 45 minutes). The bicycles will be tamper and vandalism resistant and will employ radio-frequency identification smartcards and wireless and internet technologies to coordinate and track bicycle pick-up, drop-off, and subscriber information. This advanced technology system will track user demand and provide a mechanism to maintain a balanced distribution of bikes within each host community, and the desirable number of bikes and spare parking within each station. The Vendor holds the naming rights to the system if they sign a non-partisan system-wide named sponsor.

3. *ValleyBike* Advisory Group ("advisory group")

a. The Parties agree to work together through a *ValleyBike* advisory group that will make recommendations including but not limited to *ValleyBike* policy decisions, CMAQ scope of services, Vendor Requests for Proposals, Vendor selection, Vendor contracts and contract amendments, the activities of the parties, and otherwise the implementation and operation of *ValleyBike* in coordination with the Lead Community.

b. The advisory group will have one designated representative and one alternate representative (who acts in the absence of the designated member) appointed by the Chief Executive or authorized officer from each Party.

c. Each Party will establish its own internal decision-making processes for managing its components of *ValleyBike* consistent with the approved contracts and scope of services (see above link for contracts and scope), and this MOU.

d. The advisory group shall hold such meetings as it deems necessary, with meetings coordinated by the Program Administrator (as defined below).

e. Notwithstanding the above, the advisory group shall make only non-binding recommendations to the Lead Community with the MassDOT CMAQ contract, the contract with the Vendor, and the fiduciary and legal responsibilities under those contracts (see above link for contracts).

f. The Parties understand that the advisory group has already approved the 2020 CMAQ scope of services, MassDOT/Northampton contract, and terms for the *ValleyBike* 2020 request for bids.

g. The advisory group shall use good faith efforts to reach consensus in resolving all matters. For matters involving contracts with the Lead Community, the Lead Community shall have final say, provided that the Lead Community may not make new financial and policy commitments beyond that included in this MOU without amending this MOU with approval of all of the Parties or other advance written agreement.

4. Responsibilities of Municipalities and Entities Hosting *ValleyBike* stations

a. Role of Lead Community and Program Administrator
Northampton is designated to serve as Lead Community, and the Program Administrator will be the Northampton Director of Planning & Sustainability or their designee. As Lead Community for *ValleyBike*, Northampton will oversee the CMAQ grant contract, the vendor contract, along with other contracts and vendors hired using CMAQ, the funding identified in this MOU, and other

potential funding sources. The Lead Community has the right to transfer its Lead Community to another municipal, Joint Powers Entity, or regional not-for profit entity, subject to input and majority vote from the MOU parties, if that entity agrees to take on all of its responsibilities and obligations under this MOU, with the sole reason for a no vote being that the criteria in this sentence are not met.

b. Role of all MOU parties and signatories
(1) Each Party agrees to commit to participating in *ValleyBike* as herein provided until December 1, 2025, to accepting ownership of bicycle share station and bicycle equipment designated for and agreed to by that community, to coordinating with other municipal or university agencies (including but not limited to building, public works, police, fire, and risk manager) with the understanding that the equipment is owned by that Party accepting the equipment, subject to the terms of this MOU and the contracts that it references.

(2) Subject to the annual appropriation of adequate funding, each party agrees to pay their respective share (see table below) of $70,750 in annual funding for each fiscal year 2020 to 2025 to the Lead Community to fund necessary Program Administrator staff time, direct costs, and consultants (but not to include member municipality/university direct costs of staff, station design, capital costs, electricity, etc.). Springfield, and any other Party with approval of the Lead Community, may make its payments in the following fiscal year of the table below, provided that all payments are due and paid on or before July 31st immediately following the fiscal year set forth in the table (below). Annual funding responsibilities for each municipality and funding entity is:

Municipality and UMass-Amherst	**Annual Amount Due FY2020 through FY2025**
Amherst	$ 7,295
Chicopee	$ 5,444
Easthampton	$ 6,370
Holyoke	$ 9,610
Northampton	$12,387
South Hadley	$ 5,444
Springfield	$12,387
West Springfield	$ 4,981
University of Massachusetts-Amherst	$ 6,833
TOTAL	$70,750

(3) Each party is responsible for the local coordination and implementation of bicycle share elements within its respective jurisdiction including:

- Choosing and/or advising the vendors on kiosk and bike share station sites. The Vendor, Program Administrator, and host municipality or other entity must agree to each bike share station site prior to locating any station or kiosk.
- For each new bike share station, the host municipality or entity shall ensure that:
    - The station is on public property, public ways, or other land controlled by a public use easement or right-of-way agreement extending at least to the end of this MOU.
    - The concrete station pad and electric supply, and all on-going electric costs are provided for and paid by that host, comply with the Vendor's specifications, are built in accordance with prevailing wage and public procurement and bidding requirements, and have all necessary permits.
- Engaging local stakeholders, promoting, and marketing *ValleyBike.*

- Assisting the Vendor and the Program Manager in identifying and soliciting local sponsors and grants to financially support and expand the system, promote and engage the community to promote *ValleyBike* membership.

c. Role of Pioneer Valley Planning Commission ("PVPC")

PVPC will serve the following roles:

(1) For as long as there is available funding in the Pioneer Valley Metropolitan Planning Organizations Unified Planning Works Program, PVPC will provide advice and recommendations and serve on the advisory committee and will provide the annual reports to MassDOT in compliance with CMAQ reporting requirements. The Lead Community/Program Administrator shall do this work if PVPC does not receive funding.

(2) The Lead Community may hire PVPC as a Vendor to *ValleyBike* when funding is available for that work. A separate scope of services shall be developed for any such work.

(3) PVPC may also serve as a vendor/consultant to help guide and manage *ValleyBike* if funding is available and it is formally requested by the lead community and the *ValleyBike* advisory group.

d. Role of Vendors

The Vendor and its sub-contractors, and other vendors hired by the Lead Community with CMAQ and other funding under this MOU will develop and implement *ValleyBike*, including hardware, software, operation, maintenance, marketing, sponsorship, advertising, and any other implementation steps. The Vendor(s) will sign a contract with the Lead Community on behalf of all Parties which delineates all responsibilities and obligations

5. Financial Management

The Lead Community will manage all funds from CMAQ funding, from contributions from the signatories to program administration expenses, and from other grants to the Lead Community on behalf of ValleyBike. The Lead Community will contract and select the primary and any other Vendors to assist it in the bike share implementation to the extent that Funding exists. The Lead Community shall maintain financial records and other required reports required under the terms of its MassDOT-CMAQ contract and its standard financial practices.

6. Implementation Policies

a. The parties agree that if any Party fails to sign this MOU, provide the station locations, station pads and electric supply, funding required under this MOU, or fails to exercise good faith efforts to make *ValleyBike* viable, the Lead Community and Program Administrator will not allocate that Party with bicycles or bicycle share stations. The advisory committee may suggest reallocating station and bicycle sharing to another host community, with such distribution being done, to the extent possible, to other remaining partners based on each party's existing and FY2020-FY2022 CMAQ funded bike share stations out of the overall *ValleyBike* System.

b. The parties agree that if a specific bicycle location/station does not generate use, the Vendor, after consultation with the host community and Lead Community, can reallocate the equipment to a higher demand area within that host community.

7. Withdrawal from MOU and/or Commitment to Participation

The Parties understand that ownership of bicycles and stations will be by the host community or institution. This ownership comes with responsibilities MassDOT, the Federal Highway Administration, and all the signatories to this MOU to maintain their system, as detailed in the following paragraph.

The parties acknowledge that in signing this MOU and accepting bicycles and bicycle share stations and commitments, they are obligated to the each other, to the Lead Community, to MassDOT and the Federal Highway Administration, and to the Vendor to remain part of ValleyBike to December 1, 2025. Early withdraw or lack of the annual payments set forth in Section 4 (above) will make communities solely responsible for the obligations to MassDOT, to Federal Highway Administration, and to the Vendor, as set forth in the MOU. The Parties acknowledge that under the CMAQ contracts, regardless of the Vendor contract, they are obligated to operate those bicycles and stations until December 1, 2023 and if they cease to so operate they shall be solely responsible for their share of any MassDOT or Federal Highway claw-back or value recapture and are vulnerable to penalties, damages, torts, or claims from the Lead Community as a result of leaving *ValleyBike* before the obligation outlined in this section. Liabilities under the contract with the Vendor shall not apply if a party ceases to operate the *ValleyBike* system due to the Vendor's failure to perform or comply with any material term of its contract with the Lead Community with respect to that party and such failure is not cured within a reasonable period of time after written notice thereof is provided to the Vendor. The three year liability under the MassDOT contract, however, shall remain even if the Vendor fails to perform.

8. *ValleyBike* Understanding

It is the signatories' expectations that all efforts will be made to achieve the following objectives to keep *ValleyBike* costs manageable:

- The parties, in their best judgement, will support the Vendor in its efforts to seek corporate sponsorships, advertising and grant funds to defray operating costs to the extent feasible. There is no obligation to allow the Vendor to use any Party's logos or marks;
- The parties will provide technical, staff, and leadership support to the Vendor in its effort to promote the system, safeguard equipment, and operate a successful bike share program.
- In signing this MOU, the signatories represent that they have funds for the 2020 calendar year. Any future obligations of the municipal parties shall be subject to appropriation of funds and compliance with any and all applicable laws, rules and regulations. The parties acknowledge that they will no longer be able to participate in ValleyBike if they do not provide the funding required under this agreement, but that a lack of funding does not in any way relieve Parties of their obligations to MassDOT, Federal Highway, or the Lead Community as a result of leaving *ValleyBike* before the obligation as outlined above.

9. Amendment of MOU

This MOU is a legal contract and may only be amended upon written agreement from all of the parties and upon approval by the authorized municipal or institutional signatory in accordance with M.G.L. c. 40 Section 4A.

In order to attract sponsors to ensure that *ValleyBike* remains financially viable with no new community obligations, it is the intention of the parties, subject to an annual written agreement, to extend this MOU for one year each year, so that at the beginning of each *ValleyBike* season the MOU will be valid for five years, so as to allow the Vendor contract to likewise be extended annually so it is valid for five years. This intention, however, creates no obligations on the signatories.

10. Authorization/Effective Date

This MOU has been authorized by approval of the Mayor or the Board of Selectmen, as applicable, in accordance with the MGL Chapter 40, Section 4A, and by vote of the Pioneer Valley Planning Commission and the University of Massachusetts. This MOU will become effective when it is signed by two or more participating parties.

11. Termination

This MOU, if not superseded by a subsequent agreement in writing, shall terminate on December 1, 2025.

This MOU may be executed in counterparts, each of which shall be deemed an original, and all of which together shall constitute the same instrument.

Signed:

Mayor, City of Northampton	Date
Town Manager, Town of Amherst	Date
Mayor, City of Chicopee	Date
Mayor, City of Easthampton	Date
Mayor, City of Holyoke	Date
Mayor, City of Springfield	Date
Town Administrator, Town of South Hadley	Date
Mayor, Town of West Springfield	Date
Executive Director, Pioneer Valley Planning Commission	Date
Chancellor, University of Massachusetts	Date

This MOU may be executed in counterparts, each of which shall be deemed an original, and all of which together shall constitute the same instrument.

Signed:

Feb 14, 2020

Mayor, City of Northampton	Date
Town Manager, Town of Amherst	Date
Mayor, City of Chicopee	Date
Mayor, City of Easthampton	Date
Mayor, City of Holyoke	Date
Mayor, City of Springfield	Date
Town Administrator, Town of South Hadley	Date
Mayor, Town of West Springfield	Date
Executive Director, Pioneer Valley Planning Commission	Date
Chancellor, University of Massachusetts	Date

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Signed:

Mayor, City of Northampton Date

Town Manager, Town of Amherst Date

Mayor, City of Chicopee Date

3/9/2020

Mayor, City of Easthampton Date

Mayor, City of Holyoke Date

Mayor, City of Springfield Date

Town Administrator, Town of South Hadley Date

Mayor, Town of West Springfield Date

Executive Director, Pioneer Valley Planning Commission Date

Chancellor, University of Massachusetts Date

11. Termination
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This MOU may be executed in counterparts, each of which shall be deemed an original, and all of which together shall constitute the same instrument.

Signed:

Mayor, City of Northampton Date

Town Manager, Town of Amherst Date

Mayor, City of Chicopee Date

Mayor, City of Easthampton Date

Mayor, City of Holyoke Date

Mayor, City of Springfield Date

Michael J. Sullivan 3-1-20
Town Administrator, Town of South Hadley Date

Mayor, Town of West Springfield Date

Executive Director, Pioneer Valley Planning Commission Date

Chancellor, University of Massachusetts Date

City Council

ADOPTED

Meeting: 06/01/20 05:00 PM
Initiator: Melvyn Altman
Sponsors: Mayor Domenic J. Sarno
DOC ID: 5668

Order Authorizing Transfer of the Care, Custody, Management and Control of NS Walnut St. (Parcel-ID # 11952-0120) from the Tax Title Custodian to the School Committee (Mayor Sarno)

WHEREAS, the City of Springfield acquired title to North Side Walnut Street, Springfield, Massachusetts (Parcel-ID # 11952-0120), containing about 3,591 square feet, through tax title foreclosure proceedings in Land Court; and

WHEREAS, said parcel is classified as saleable land and is under the care, custody, management and control of the Tax Title Custodian; and

WHEREAS, said parcel is part of the parking lot at Elias Brookings School located at 433 Walnut Street; and

WHEREAS, the School Department has requested that said parcel be transferred to its custody and control; and

WHEREAS, the Tax Title Custodian has determined that said parcel is not needed for any other municipal purpose and has no objection to the transfer; and

WHEREAS, the School Committee voted at a meeting held on April 30, 2020 to accept care, custody, management and control of said parcel from the Tax Title Custodian; and

WHEREAS, such a transfer requires a two-thirds vote of the City Council and the approval of the Mayor.

NOW THEREFORE BE IT ORDERED, pursuant to General Laws Chapter 40, Section 15A, that the care, custody, management and control of North Side Walnut Street (Parcel-ID # 11952-0120) be transferred from the Tax Title Custodian to the School Committee subject to the approval of the Mayor.

City Council

ADOPTED

Meeting: 06/01/20 05:00 PM
Initiator: Melvyn Altman
Sponsors: Mayor Domenic J. Sarno
DOC ID: 5669

Order Authorizing Transfer of the Care, Custody, Management and Control of Rear Union St. F/K/A Rear 656 Union Street (Parcel-ID # 11750-0151) from the Tax Title Custodian to the School Committee (Mayor Sarno)

WHEREAS, the City of Springfield acquired title to Rear Union Street f/k/a Rear 656 Union Street (Parcel-ID # 11750-0151), containing about 2,369 square feet, through tax title foreclosure proceedings in Land Court; and

WHEREAS, said parcel is classified as saleable land and is under the care, custody, management and control of the Tax Title Custodian; and

WHEREAS, said parcel abuts the William N. DeBerry School located at 670 Union Street; and

WHEREAS, the School Department has requested that said parcel be transferred to its custody and control; and

WHEREAS, the Tax Title Custodian has determined that said parcel is not needed for any other municipal purpose and has no objection to the transfer; and

WHEREAS, the School Committee voted at a meeting held on April 30, 2020 to accept care, custody, management and control of said parcel from the Tax Title Custodian; and

WHEREAS, such a transfer requires a two-thirds vote of the City Council and the approval of the Mayor.

NOW THEREFORE BE IT ORDERED, pursuant to General Laws Chapter 40, Section 15A, that the care, custody, management and control of Rear Union Street f/k/a Rear 656 Union Street (Parcel-ID # 11750-0151) be transferred from the Tax Title Custodian to the School Committee subject to the approval of the Mayor.

City Council

ADOPTED

Meeting: 06/01/20 05:00 PM
Initiator: Christopher Fraser
Sponsors: Mayor Domenic J. Sarno
DOC ID: 5679

Budget Transfer Across Departments - $90,000 (Mayor Sarno)

WHEREAS, to meet the expenses of the City of Springfield for the fiscal year commencing July 1, 2019 and ending June 30, 2020 (FY'20), pursuant to Mass. Gen. Laws ch. 44, Section 33B, and Chapter 468 of the Acts of 2008, the Chief Administrative and Financial Officer and his Honor the Mayor have requested authorization from the City Council to transfer the sum of $90,000 from the Comptroller's Office - Reserve for Contingency account to the Emergency Communications (Dispatch) Department - Overtime account to fund higher-than-anticipated overtime costs incurred throughout the fiscal year; and

WHEREAS, the City Comptroller, Patrick Burns, whose Department is in control of the appropriation from which the transfer is proposed to be made, has approved this transfer.

WHEREAS, after reviewing this order, the Chief Administrative and Financial Officer has certified to the Mayor and City Council that, in his professional opinion, after an evaluation of all pertinent financial information reasonably available, the City’s financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the transfer, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, that the City Council approves the transfer of the sum of $90,000 from the Comptroller's Office - Reserve for Contingency account to the Emergency Communications (Dispatch) Department - Overtime account to fund higher-than-anticipated overtime costs and meet the expenses of the City of Springfield for Fiscal Year 2020.

From: Comptroller - Reserve for Contingency

01135-578200- $90,000

To: Emergency Communications/Dispatch - Overtime

01250501-506000- $90,000

FINANCIAL IMPACT:

Budget Transfer Across Departments - $90,000

City of Springfield
36 Court Street
Springfield, MA 01103

Division of Administration
and Finance

To: **Springfield City Council**

From: **Timothy J. Plante, Chief Administrative & Financial Officer**

Date: **June 1, 2020**

Re: **Order for Council Meeting – June 1, 2020**

Cc: **Mayor Sarno**

Purpose: The purpose of this memo is to provide an explanation of the order sponsored by the Mayor for the June 1, 2020 City Council meeting. This order is needed to transfer the sum of $90,000 from the Comptroller's Office – Reserve for Contingency account to the Emergency Communications (Dispatch) Department – Overtime account.

Background: During the course of the fiscal year, the Emergency Communications Department has recognized higher-than-anticipated costs relating to overtime. Despite continued efforts, the department has faced significant challenges hiring and retaining 9-1-1 call takers, thus requiring existing staff to fill the void. In the majority of these instances shifts are backfilled on overtime, and the amount of overtime required this year ultimately created a deficit in the department's Personal Services budget.

CAFO Certification: This memorandum will confirm that in my professional opinion, as the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in this City Council Order, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

This certification is made in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

City Council

ADOPTED

Meeting: 06/01/20 05:00 PM
Initiator: Christopher Fraser
Sponsors: Mayor Domenic J. Sarno
DOC ID: 5681

Five-Year Lease - IT Department (Mayor Sarno)

WHEREAS, Massachusetts General Laws chapter 30B, section 12(b) provides that the Chief Procurement Officer may not award a contract for more than three (3) years without a majority vote of the governmental body; and

WHEREAS, the Information Technology (IT) Department is seeking to lease a new Storage Area Network ("SAN"), which enhances data storage capabilities and will improve the performance of the City's existing network; and

WHEREAS, the Department has recommended that a 5-year contract term is more beneficial and cost-effective than a standard 3-year contract term. This allows the City to budget payments at a lower cost through entering a longer agreement, providing increased financial flexibility; and

NOW THEREFORE BE IT ORDERED, pursuant to Mass. Gen. Laws ch. 30B, section 12(b), that the City Council approves the awarding of a contract of five (5) years for the lease of a new Storage Area Network ("SAN") for the IT Department.

City Council
36 Court Street
Springfield, MA 01103

ADOPTED

RESOLUTION 2020-12

Meeting: 06/01/20 05:00 PM
Department: City Council
Category: Council Request
Prepared By: Kelley Mickiewicz
Initiator: Adam Gomez
Sponsors: Vice President - Ward 8 Councilor Orlando Ramos
DOC ID: 5689

2020 Census

City of Springfield
In the City Council June 1, 2020

WHEREAS the U.S. Census Bureau is required by the U.S. Constitution to conduct a count of the population every ten years, and this count provides a historic opportunity to help shape the foundation of our society and play an active role in American democracy;

WHEREAS the city of Springfield is committed to ensuring every resident is counted;

WHEREAS the city of Springfield includes many hard to count communities, which are those that face barriers to full and equitable representation in the data collection process, and that traditionally have been undercounted,

WHEREAS census data plays an important role in the allocation of federal and state funding to state and local communities;

WHEREAS census data helps determine how many seats each state will have in the U.S. House of Representatives and is necessary for an accurate and fair redistricting of state legislative seats, county and city councils and voting districts;

WHEREAS information from the 2020 Census and American Community Survey are vital tools for economic development and increased employment;

WHEREAS the information collected by the census is confidential and protected by law;

WHEREAS a united voice from business, government, community-based and faith-based organizations, educators, media and others will enable the 2020 Census message to reach more of our residents

Now, therefore, **BE IT RESOLVED** that the city of Springfield:

1. Is committed to partnering with the U.S. Census Bureau and the Commonwealth of Massachusetts to achieve a complete and accurate count of all persons within our borders;
2. Supports the goals and ideals for the 2020 Census and will disseminate 2020 Census information;
3. Encourages all residents to fill out the 2020 census;
4. Encourages all residents to participate in events and initiatives that will raise the overall awareness of the 2020 Census and increase participation;
3. Supports Partnership Specialists, Census Takers and other U.S. Census Bureau staff as they help our community complete an accurate count.

City Council
36 Court Street
Springfield, MA 01103

ADOPTED

RESOLUTION (ID # 5690)

Meeting: 06/01/20 05:00 PM
Department: City Council
Category: General
Prepared By: Kelley Mickiewicz
Initiator: Victor Davila
Sponsors: Gomez, Lederman, Fenton
DOC ID: 5690

Proposed Water and Sewer Bill Rate Increase of 16.9%

CITY OF SPRINGFIELD

June 1, 2020

WHEREAS, the Springfield Water and Sewer Commission was established in 1996 and is an independent, public regional utility, and

WHEREAS, the Springfield Water and Sewer Commission mission is to provide high quality water to the residents in Springfield, and

WHEREAS, the Springfield Water and Sewer Commission serves 250,000 customers in the Pioneer Valley, and

WHEREAS, the Springfield Water and Sewer Commission also provides high quality water to Springfield, Ludlow, wholesale drinking water to Agawam, Longmeadow and East Longmeadow, and emergency peak water service to Westfield, Southwick, West Springfield, Chicopee and Wilbraham, and

WHEREAS, the Springfield Water and Sewer Commission Capital Improvement Plan was affected by the failure of a critical valve and pipeline connecting Cobble Mountain Reservoir to the West Parish Filters Water Treatment plan, and

WHEREAS, the Springfield Water and Sewer Commission Capital Improvement Plan was further affected by a 15-20% water use decrease due to the COVID-19 Pandemic, and

WHEREAS, the Springfield Water and Sewer Commission is proposing a 16.9% water and sewer rate increase for the residents of Springfield, and

WHEREAS, the average water and sewer bill increase is $140.88 per year starting August of 2020, and

WHEREAS, Springfield residents have been financially impacted by the COVID-19 Pandemic,

NOW, THEREFORE BE IT RESOLVED, that the Springfield City Council calls on Federal and State elected officials, state agencies, and the Mayor’s administration to provide financial support to the Springfield and Water and Sewer Commission to minimize any potential water and sewer bill increase and to aid in the recovery from the economic impact being experienced from the COVID-19 Pandemic.

City Council
36 Court Street
Springfield, MA 01103

COMPLETED

PETITION (ID # 5553)

Meeting: 06/01/20 05:00 PM
Department: Economic Development
Category: Special Permit
Prepared By: Phil Dromey
Initiator: Phil Dromey
Sponsors:
DOC ID: 5553

For a Special Permit to Operate a Drive-Up Service Window at the Properties Known as 705 Liberty Street (07770-0525), SS Liberty Street (07770-0526), 695-697 Liberty Street (07770-0527) and NS Passageway (09547-0004), as Allowed by M.G.L. and the Springfield Zoning Ordinance, Article 4, Table 4-4, Section 19.1(2).

Request:	See Above
Owner:	Salmar Realty, LLC
By:	Peter Martins
Petitioner:	Salmar Realty, LLC
By:	Peter Martins

HISTORY:

05/18/20 **City Council** **CONTINUE** **Next: 06/01/20**

Paul Caron representing the petitioner, Salmar Realty, LLC, a Dunkin Donuts franchise group. They have worked with the Hungry Hill Neighborhood Council. The petition was approved two (2) years ago, but due to unforeseen circumstances, the special permit expired. The old gas station was a blight on the neighborhood and they have worked with the neighborhood council and Councilor Fenton on the petition to bring a state of the art Dunkin Donuts.

Rob Levesque of R. Levesque Associates addressed the Council on behalf of Salmar Realty, LLC. Mr. Levesque shared his screen of the plans with the Council. The plan is oriented north with a polygon shape for a 2000 square foot Dunkin Donuts very similar to what was seen before. The curb cut would be on the south side with drive thru traffic being separated from the rest of the traffic. Mr. Levesque stated DPW did provide a conditional approval with a few housekeeping items to take care of.

Councilor Hurst asked if there was any communication from opposing parties.

Clerk Davis stated there was no opposition yet received.

Councilor Ramos asked about the timeline.

Mr. Levesque stated that Peter Martin would speak to that.

Peter Martins, the timeline is up in the air at the current time. They are ready to start but it depends on how construction may be set up based on safe distancing guidelines during the pandemic. The lease goes through the end of September and it is a relocation from the current Dunkin Donuts across the street.

Councilor Fenton stated it was approved last time but the hours of operation were not included previously. He stated the hours of operation should be 5am-10pm for lobby hours and 5am-12am for drive thru hours. He explained this was in the last special permit but he wanted to give the petitioner a chance to respond. Councilor Fenton stated he would make that motion at the conclusion of the hearing.

The petitioner had no objection.

Councilor Walsh asked about hiring and how many hired would be from the neighborhood.

Mr. Martins stated that they would need to hire eight (8) to ten (10) additional workers. He explained the goal is always to hire as close to the physical location as possible.

Councilor Gomez asked about the time frame as constituents have asked but he withdrew the question as others have asked already. He stated Dunkin Donuts is always great to work with.

Councilor Davila asked about the traffic flow going from Liberty Street and back onto Liberty Street. He stated he is concerned about a bottleneck due to the gas station.

Mr. Levesque stated that Liberty is an artillery street so they thought that was the best plan. The existing Dunkin Donuts would be closed so much of the traffic already exists. They viewed this closely with DPW and Mr. Chris Cignoli, DPW Director, asked specific questions about traffic flow.

Councilor Brown asked about going to the neighborhood council.

Mr. Caron stated he serves as the neighborhood liaison so he reached out to Councilor Fenton. There have been several meetings with the neighborhood council and everyone is in approval.

Mr. Phil Dromey stated the issue was brought up initially by DPW two years ago but it is his understanding that DPW has worked with Dunkin Donuts to make sure the traffic flow is alright.

Mr. Levesque stated that the first time they worked closely with DPW and did the same the second time around. He thanked Mr. Dromey and Mr. Cignoli for heir efforts and hard work.

Councilor Gomez made a motion to continue, seconded by Councilor Whitfield. All being in favor by roll call vote, the item was continued.

To The City Council of the City of Springfield:

The undersigned respectfully petition your honorable body

for a special permit to operate a drive-up service window at the properties known as 705 Liberty Street (07770-0525), SS Liberty Street (07770-0526), 695-697 Liberty Street (07770-0527) and NS Passageway (09547-0004), as allowed by M.G.L. and the Springfield Zoning Ordinance, Article 4, Table 4-4, Section 19.1(2).

Mailing Address:

350 Cottage Street
Springfield, MA 01104

Owner & Petitioner:

Salmar Realty, LLC.

I hereby certify that I am the owner and petitioner or acting on behalf of the owner and petitioner.

By: ______________________
Peter Martins

THE CITY OF
SPRINGFIELD, MASSACHUSETTS

02/18/2020

Special Permit
Tax Certification

I certify that all identifiable real estate, personal property and excise taxes have been paid by the petitioner and/or landlord associated with the special permit request shown below:

Special Permit : 705 Liberty Street, SS Liberty Street, & 695-697 Liberty Street
Petitioner : Salmar Realty , LLC
LandLord : Salmar Realty , LLC

Stephen J. Lonergan: Treasurer/Collector

Office of Planning & Economic Development
Analysis for a Special Permit

705 Liberty Street (07770-0525), SS Liberty Street (07770-0526), 695-697 Liberty Street (07770-0527) and NS Passageway (09547-0004)
Drive-Up Service Window

General Information

Petitioner:	Salmar Realty, LLC
Request:	Drive-up service window
Proposed use of the property:	Dunkin Donuts
Parcel Size:	21,117 s.f.
Compatibility with current planning documents:	The Liberty Heights Neighborhood Plan shows no changes to this area.
Neighborhood council notification:	Hungry Hill Civic Association: 3-9-20
Tax Status:	**SEE ATTACHED**
Site Visit:	3-4-20
City Council Hearing:	3-30-20

Staff Analysis

Neighborhood characteristics:

The property is currently zoned Business A and is located in an area that has a mix of commercial and residential uses. The surrounding land uses include:

To the north is an automotive repair/sales operation zoned Business A.
To the south is a commercial shopping plaza zoned Business A.
To the east is a two-family house zoned Residence B.
To the west is a funeral home zoned Business A.

Site plan review:

The petitioner has requested a special permit to operate a drive-up service window at the properties known as 705 Liberty Street, 695-697 Liberty Street, NS Liberty Street and NS Passageway. This site previously contained a vacant motor vehicle repair shop and a two (2) family house. Both structures have been demolished. The petitioner now intends to construct a new 2,280 square foot Dunkin Donuts, with a drive-up service window. It should be noted that this special permit was originally approved back in 2018; however, since the project was not started within two (2) years, a new special permit is required.

After reviewing the proposed plans and visiting the site, the staff does not object to the proposed request,

however, the staff does have the following comments.

First, in reviewing the proposed plans, the staff is very pleased to see that the proposed building will be located up to the street line with direct pedestrian access to the building. Many times in new designs, a pedestrian is required to either walk through a parking lot or across the drive-up lane. This will not be the case at this location. Pedestrians entering/exiting that site will have direct access to Liberty Street.

As shown on the attached plans, there will be two (2) curb cuts onto the property. One (1) curb cut would be located to the south of the new building and would be used to access the parking and the drive-up service window. The proposed drive-up service lane is located to the rear of the property and will wrap around the new building. This curb cut is proposed to allow both entering and exiting traffic. The second curb cut would be located to the north of the building and would allow for exiting traffic only. This curb cut would be primarily used for the drive-up service window; however, vehicles parking in the south parking lot could also use this to exit the site as well. It should be noted that there currently is a large curb cut along Phoenix Street, however, this curb cut will be closed and there will be no vehicle access to or from Phoenix Street. Lastly, the staff has also spoken to the Department of Public Works and confirmed that there are no issues with the proposed curb cuts and/or traffic at this location.

With regards to the proposed building design, the only other comment that the staff would have is the consideration of the petitioner to adding an outdoor seating area. This has been done to a number of other Dunkin Donuts locations throughout the City and the staff firmly believes that these add a significant amenity to these developments and are used frequently by the customers.

In addition to the site plans, a full landscaping plan was also submitted. The staff has reviewed the proposed plans and is pleased with what is being proposed.

Lastly, as noted above, this proposed use will directly abut a two (2) family home. As such, the staff wants to ensure that this residential structure is properly buffered. The plans indicate that there will be an arborvitae hedge installed along the rear property line. In addition to this hedge, the plans submitted indicate that an eight (8) foot stockade fence will be installed between this new use and the existing two (2) family home.

Recommendation

Approve, with conditions.

Recommended Conditions

1. This special permit is granted to this petitioner only.
2. This special permit is granted solely to operate a drive-up service window at the properties known as 705 Liberty Street (07770-0252), NS Liberty Street (07770-0526), 695-697 Liberty Street (07770-0527) and NS

Passageway (09547-0004).

3. The use shall be developed as per the attached site plans and elevations, dated December 7, 2017/revised February 18, 2020, with the addition of conditions #4 and #20.
4. All landscaped areas shall be installed as per the attached plans. This landscaping, as well as the entire site, shall be maintained and kept free of all overgrown vegetation, weeds, litter and/or debris.
5. In addition to the proposed arborvitae hedge, an eight (8) foot solid fence shall be installed along the rear property line, as shown on the attached plans. The "finished side" of the fencing shall face the residential abutter.
6. The public sidewalk(s) and tree belt(s) along Liberty Street and Phoenix Street shall be maintained, including snow removal.
7. All landscaped areas shall be irrigated.
8. Any and all un-used curb cuts shall be removed, as per DPW specifications, and the tree belt, if any, re-established.
9. All sidewalks shall remain at grade and shall not be depressed to accommodate the driveways.
10. All signs shall be properly permitted prior to installation.
11. There shall be no banners, streamers or pennants located on the property, with the exception of a grand opening event. Any and all temporary signage shall be properly permitted.
12. No signs or banners shall be attached to the light poles or any utility poles.
13. Any and all dumpsters shall be completely enclosed.
14. Loitering to be addressed at all times.
15. The building shall be maintained graffiti free.
16. There shall be no outdoor storage of materials.
17. The drive-up service ordering board/operation shall not be audible from the residential abutter.
18. All lighting shall be shielded from the residential abutter.
19. In addition to the special permit approval, a full review by the Department of Public Works, as per the provisions of City Ordinance, Chapter 27, Article VIII, § 27-58 through 27-63, will be required for the proposed paving.
20. An Approval Not Required Plan (ANR) plan shall be submitted to the Planning Board for approval and shall be recorded at the Hampden County Registry of Deeds combining all the existing parcels.
21. Compliance with these conditions, as well as any and all zoning regulations, is required. Failure to comply may result in denial of the issuance of a Building Permit and/or Occupancy Permit, revocation of any permits issued and/or enforcement by the Code Enforcement Department punishable by fines of up to $200 per day for each day a violation exists.

THE CITY OF
SPRINGFIELD, MASSACHUSETTS

02/18/2020

Special Permit
Tax Certification

I certify that all identifiable real estate, personal property and excise taxes have been paid by the petitioner and/or landlord associated with the special permit request shown below:

Special Permit : 705 Liberty Street, SS Liberty Street, & 695-697 Liberty Street
Petitioner : Salmar Realty , LLC
LandLord : Salmar Realty , LLC

Stephen J. Lonergan: Treasurer/Collector

Site Plans

Proposed Drive-Thru Restaurant

Assessors Parcels: 077700525, 077700526, 07770527 & 095470004
695, 697 & 705 Liberty Street
Springfield, MA

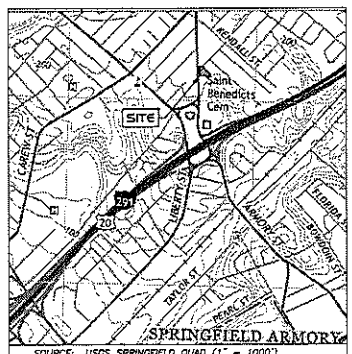
OWNED BY
Salmar Realty, LLC
4 Harding Ave
Ludlow, MA

AS PREPARED FOR
Mr. Peter Martins
350 Cottage Street
Springfield, MA 01056

ZONING REVIEW - Business A (BA)

TYPE (MINIMUM)	REQUIRED	PROPOSED
AREA	NO REQUIREMENT	21,117 FT²
FRONTAGE	NO REQUIREMENT	222 FT
WIDTH	NO REQUIREMENT	150 FT
FRONT YARD	10 FT	11 FT
SIDE YARD	10/0* FT	49 FT
REAR YARD	10/0* FT	29 FT
PARKING SETBACK	3 FT/10 FT **	4 FT/10 FT
HEIGHT (MAX)	60 FT (4 STORIES)	< 30 FT
BUILDING COVERAGE (MAX)	75%	11%
TOTAL PARKING (6 SPACES PER 1,000 S.F.)	18	19
HANDICAP	1	2
COMPACT	UP TO 9	5
SIZE (TYP.)	8.5 FT X 18 FT	8.5 FT X 18 FT

*ABUTTING A RESIDENTIAL DISTRICT/ABUTTING A NON-RESIDENTIAL DISTRICT
** ABUTTING STREET/ABUTTING RESIDENCE B DISTRICT



SOURCE: USGS SPRINGFIELD QUAD (1" = 1000')

NORTH

December 7, 2017
Revised: February 18, 2020

DRAWING INDEX

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C-5	GRADING, EROSION & SEDIMENTATION CONTROL PLAN	12/7/17	1/16/18
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D-4	DETAILS	12/7/17	1/16/18
D-5	DETAILS	12/7/17	

BY

R LEVESQUE ASSOCIATES INC
A LAND PLANNING SERVICES COMPANY
40 School Street · Westfield, MA · 01085
ph 413.568.0985 · fax 413.568.0986
www.rlaland.com

RLA Project Number: 161220

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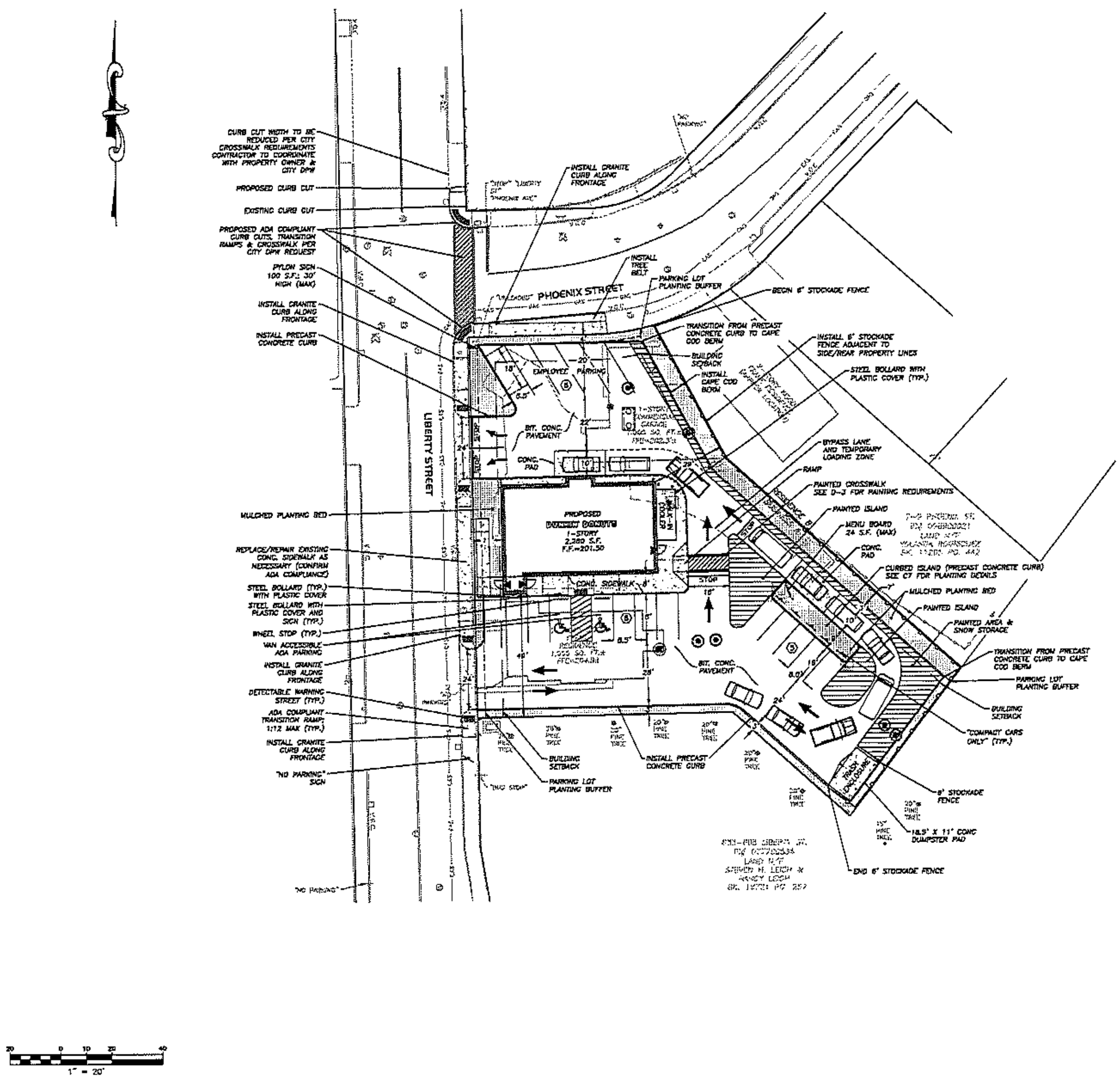

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LAYOUT NOTES

1. SITE CONTRACTOR SHALL REFER TO REMAINING PLAN SET FOR INFORMATION REGARDING SITE LAYOUT.
2. IT SHALL BE THE SITE CONTRACTORS RESPONSIBILITY TO CROSS REFERENCE INFORMATION CONTAINED IN OTHER SHEETS WITH SITE INFORMATION SHOWN HEREON.
3. PRIOR TO SUBMITTING THEIR BID FOR CONSTRUCTION, THE SITE CONTRACTOR SHALL COMMUNICATE ANY DISCREPANCIES BETWEEN THE PROPOSED DESIGN AND THE SAID SPECIFICATIONS WITH THE PROJECT PROPONENT AND LANDSCAPE ARCHITECT/ENGINEER. SHOULD THE SITE CONTRACTOR FAIL TO COMMUNICATE ANY DISCREPANCIES, HE/SHE SHALL BE RESPONSIBLE FOR ANY COSTS RESULTING FROM SAID DISCREPANCY.

SIGNAGE AND PAVEMENT MARKING NOTES

1. STRIPE ALL PARKING AREAS AS SHOWN, INCLUDING PARKING SPACES, STOP BARS, CROSSWALKS, AND ACCESSIBLE ROUTE MARKINGS AND SYMBOLS USING WHITE TRAFFIC PAINT. PAINTED ISLANDS, FIRE LANES, AND TRAVEL WAY CENTERLINES SHALL BE PAINTED USING YELLOW TRAFFIC PAINT. ALL TRAFFIC PAINT SHALL CONFORM TO AASHTO M248 TYPE "N".
2. ALL PARKING STALL LINES SHALL BE 4" WIDE (WHITE).
3. ALL PAVEMENT MARKINGS AND SIGNS SHALL CONFORM TO "MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES", "STANDARD ALPHABETS FOR HIGHWAY SIGNS AND PAVEMENT MARKINGS", MASSDOT, STATE BUILDING CODE AND ADA REQUIREMENTS, AND AS SHOWN ON THE PLANS & DETAILS.

ACCESSIBILITY NOTES

1. ALL ACCESSIBLE ROUTES, TRANSITIONS, CURB CUTS AND ACCESSIBLE PARKING/LOADING AREAS, INCLUDING ALL ENTRANCES TO BUILDING, SHALL ADHERE TO 521 CMR.
2. SHOULD THE ARCHITECT PROVIDE ADDITIONAL ENTRANCES OR MEANS OF EGRESS, ADDITIONAL ACCESSIBLE ROUTES MAY BE REQUIRED.
3. IT IS THE RESPONSIBILITY OF THE ARCHITECT AND CONTRACTOR TO NOTIFY THE ENGINEER AND LANDSCAPE ARCHITECT OF ANY CHANGES TO THE PROPOSED BUILDING THAT WOULD AFFECT THE ACCESSIBILITY REQUIREMENTS OF THE PROPOSED SITE.
4. THE CONTRACTOR SHALL REVIEW IN DETAIL THE REQUIREMENTS OF 521 CMR AND SHALL BE RESPONSIBLE FOR CONFORMANCE WITH SAID REGULATIONS.

CONSTRUCTION NOTES

1. CONTACT DEPARTMENT OF PUBLIC WORKS (DPW) FOR REVIEW AND APPROVAL OF ANY MODIFICATIONS OF THE APPROVED SITE PLANS PRIOR TO WORK BEING PERFORMED.
2. CONTACT SPRINGFIELD WATER & SEWER COMMISSION (SWSC) FOR REVIEW AND APPROVAL OF ANY MODIFICATIONS OF THE APPROVED PLAN PRIOR TO THE WORK BEING PERFORMED.
3. ANY WORK AND MATERIAL WITHIN THE CITY RIGHT-OF-WAY SHALL CONFORM TO THE CITY OF SPRINGFIELD/SWSC REQUIREMENTS.
4. THE CONTRACTOR MUST OBTAIN DPW STREET OPENING & TRENCH PERMITS BEFORE CONSTRUCTION.
5. ALL WATER, SEWER, DRAIN AND PAVEMENT MATERIAL AND CONSTRUCTION SHALL CONFORM TO THE CITY OF SPRINGFIELD/SWSC REQUIREMENTS.
6. ALL WATER AND SEWER CONSTRUCTION SHALL BE INSPECTED BY THE SWSC BEFORE BEING BACKFILLED.
7. THE CITY OF SPRINGFIELD/SWSC SHALL BE NOTIFIED AT LEAST 24 HOURS PRIOR TO THE REQUIRED INSPECTIONS.

ZONING REVIEW - Business A (BA)

TYPE (MINIMUM)	REQUIRED	PROPOSED
AREA	NO REQUIREMENT	21,117 FT²
FRONTAGE	NO REQUIREMENT	220 FT
WIDTH	NO REQUIREMENT	150 FT
FRONT YARD	10 FT	11 FT
SIDE YARD	10/0* FT	49 FT
REAR YARD	10/0* FT	29 FT
PARKING SETBACK	3 FT/10 FT **	4 FT/10 FT
HEIGHT (MAX)	60 FT (4 STORIES)	< 30 FT
BUILDING COVERAGE (MAX)	75%	11%
TOTAL PARKING (8 SPACES PER 1,000 S.F.)	18	19
HANDICAP	1	2
COMPACT	UP TO 9	5
SIZE (TYP.)	8.5 FT X 18 FT	8.5 FT X 18 FT

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RLA
R LEVESQUE ASSOCIATES INC
Landscape Architects
Civil Engineers · Land Surveyors
Environmental Consultants
ph: 413.568.0985 fax: 413.568.0986
40 School Street
Westfield, MA 01085
rlaland.com

LAYOUT & MATERIALS PLAN
Assessors Parcels: 077700525, 077700526, 077700527 & 095470004
695, 697 & 705 Liberty Street

PREPARED FOR:
Mr. Peter Martins
Salmar Realty, LLC
350 Cottage Street
Springfield, MA 01104

ISSUANCE DATE:	December 7, 2017
REVISIONS:	DATE:
A. DPW/PLANNING COMMENTS	1/16/18

SCALE: SEE PLAN
RLA PROJ. NUMBER: 161220
DRAWING: C-4 REV: A

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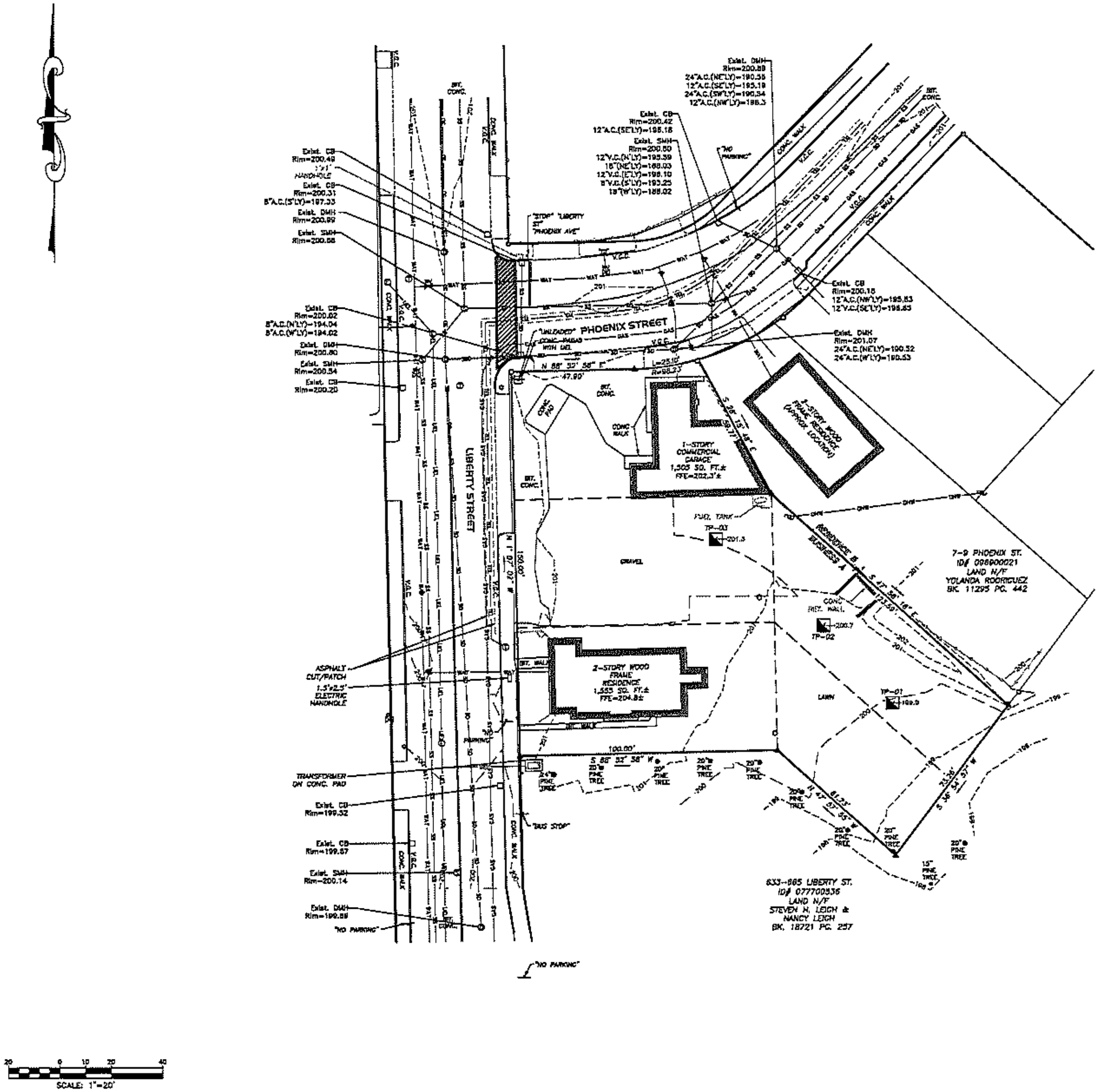

NOTES

1. THE RECORD OWNER OF THE SUBJECT PARCEL IS SALMAR REALTY, LLC OF 4 HARDING AVENUE, LUDLOW, MA. SEE HAMPDEN COUNTY REGISTRY OF DEEDS BOOK 22100 PAGE 87.
2. THE PROPERTY LINES SHOWN HEREON ARE BASED UPON RECORD PLAN DATA. SPECIFIC REFERENCE IS MADE TO HAMPDEN COUNTY REGISTRY OF DEEDS PLAN BOOK 1 PAGE 70–71, PLAN BOOK 8 PAGE 1, PLAN BOOK 62 PAGE 62, AND PLAN BOOK 179 PAGE 88.
3. THE EXISTING BUILDING(S) SHOWN HEREON ARE BASED ON AN APPROXIMATE MEASUREMENT OF THE OUTSIDE PERIMETER OF THE EXISTING STRUCTURES. THE ACTUAL LOCATION OF THE EXISTING BUILDING WALLS AND CORNERS SHOULD BE VERIFIED IN THE FIELD PRIOR TO ANY CONSTRUCTION WORK THAT WOULD ABUT OR TAKE PLACE ADJACENT TO THE EXISTING BUILDING(S). IF THE PLAN HEREON IS USED FOR CONSTRUCTION LAYOUT PURPOSES, THE PARTIES CONDUCTING LAYOUT SHALL CONTACT R. LEVESQUE ASSOCIATES INC. PRIOR TO SAID LAYOUT TO DETERMINE PROPER CONTROL. PLEASE NOTE WHILE THE BUILDING(S) ARE SHOWN TO BE SQUARE, IT SHOULD NOT BE ASSUMED THAT THE WALLS ARE SQUARE OR PLUMB. R. LEVESQUE ASSOCIATES TAKES NO RESPONSIBILITY FOR THIRD PARTY LAYOUT OF THE PLAN SHOWN HEREON.
4. THIS PLAN HAS BEEN PREPARED FOR SITE PLANNING PURPOSES AND SHALL NOT BE USED FOR THE CONVEYANCE OF LAND OR FOR ANY OTHER USE.
5. SUBJECT PARCEL CONTAINS APPROXIMATELY 21,117± SQUARE FEET.
6. THE SUBJECT PROPERTIES SHOWN HEREON MAY BE SUBJECT TO RIGHTS AND EASEMENTS AS CONTAINED IN THE VARIOUS DEEDS OF RECORD DESCRIBING SAID PROPERTIES. THE LOCATION AND EXTENT OF ANY SUCH RIGHTS AND EASEMENTS IS NOT THE SUBJECT OF THIS PLAN.
7. MASS GIS DATA SHOWS NO WETLANDS WITH 500' OF THE SUBJECT PARCEL.
8. THE EXISTING CONDITIONS INFORMATION SHOWN IS BASED UPON A TOPOGRAPHIC SURVEY PERFORMED BY R LEVESQUE ASSOCIATES, INC. ON APRIL 11, 2017.
9. THE MERIDIAN (NAD 83) AND DATUM (NVD88) OF THIS PLAN IS BASED UPON RTK GPS OBSERVATIONS PERFORMED BY R. LEVESQUE ASSOCIATES, INC. ON APRIL 7, 2017.
10. THE UNDERGROUND UTILITIES SHOWN HEREON HAVE BEEN LOCATED FROM FIELD SURVEY INFORMATION, AVAILABLE RECORD DATA, AND SPRINGFIELD GIS. THE SURVEYOR MAKES NO GUARANTEE THAT THE UNDERGROUND UTILITIES SHOWN HEREON COMPRISE ALL SUCH UTILITIES IN THE AREA, EITHER IN SERVICE OR ABANDONED. THE SURVEYOR FURTHER DOES NOT WARRANT THAT THE UNDERGROUND UTILITIES SHOWN HERE ARE IN THE EXACT LOCATION INDICATED, ALTHOUGH THEY ARE LOCATED AS ACCURATELY AS POSSIBLE FROM AVAILABLE INFORMATION.
11. ABUTTERS SHOWN HEREON ARE REFERENCED FROM SPRINGFIELD GIS AND THE SPRINGFIELD ASSESSORS DATABASE. ADJACENT PROPERTY LINES ARE COMPILED FROM RECORD DATA AND ARE APPROXIMATE.
12. PROPERTY LINE MONUMENTS HAVE BEEN SET IN ACCORDANCE WITH 250 C.M.R. 6.0.
13. SUBJECT PARCEL IS ZONED BUSINESS A ACCORDING TO THE CITY OF SPRINGFIELD ZONING MAP.
14. THE SUBJECT PARCEL IS NOT LOCATED WITHIN A SPECIAL FLOOD ZONE AREA ACCORDING TO FLOOD INSURANCE RATE MAP NUMBER 25013C0402E, EFFECTIVE ON 07/16/2013.
15. THE SUBJECT PROPERTY IS NOT LOCATED WITHIN NATURAL HERITAGE & ENDANGERED SPECIES PROGRAM (NHESP) JURISDICTION.

LEGEND

- ○ IRON PIPE FOUND
- ▫ GRANITE BOUND FOUND
- ▲ CALCULATED POINT

PERMITTING

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EXISTING CONDITIONS PLAN

Assessors Parcels: 077700525, 077700526, 077700527 & 095470004
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PREPARED FOR:
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ISSUANCE DATE: December 7, 2017

REVISIONS	DATE

UNAUTHORIZED ALTERATION OF THIS DOCUMENT IS A VIOLATION OF MASSACHUSETTS STATE LAW

SCALE: SEE PLAN
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DRAWING# EX-1 REV. -

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Attachment: Liberty_St_705_2020 (5553 : 705 Liberty Street, Et.Al.)

SYMBOL & LINE LEGEND

- IRON PIPE FOUND
- IRON PIPE TO BE SET
- CONCRETE BOUND FOUND
- CONCRETE BOUND TO BE SET
- COMPUTED POINT
- EXISTING SIGN
- EXISTING MONITORING WELL
- EXISTING LIGHT POLE
- UTILITY POLE
- GUY ANCHOR
- EXISTING ELECTRIC MANHOLE
- EXISTING TELEPHONE MANHOLE
- EXISTING WELL LOCATION
- EXISTING WATER VALVE
- EXISTING WATER SHUT-OFF
- EXISTING HYDRANT
- PROPOSED WATER VAVLE
- PROPOSED HYDRANT
- EXISTING GAS VALVE
- EXISTING SANITARY SEWER MANHOLE
- EXISTING CATCH BASIN
- EXISTING DRAIN MANHOLE
- PROPOSED CATCH BASIN
- PROPOSED MANHOLE
- SOIL BORING LOCATION
- OBSERVATION HOLE LOCATION
- PERC TEST LOCATION
- WETLAND FLAG LOCATION
- M.A.H.W. FLAG LOCATION
- WETLAND
- EXISTING STONE WALL
- TREE LINE
- 102.4 EXISTING SPOT GRADE
- 219 EXISTING CONTOUR
- 102.4 PROPOSED SPOT GRADE
- PROPOSED CONTOUR
- EDGE OF FLAGGED WETLANDS
- OHW EXISTING OVERHEAD WIRES
- UGL EXISTING UNDERGROUND ELECTRIC
- TEL EXISTING TELEPHONE LINE
- GAS EXISTING GAS LINE
- WAT EXISTING WATER LINE
- SD EXISTING STORM DRAIN
- SS EXISTING SANITARY SEWER
- LOW LIMIT OF WORK LINE
- EROSION CONTROL BARRIER

ABBREVIATIONS

A.F.F.	ABOVE FINISHED FLOOR
A.F.S.	ABOVE FINISHED SLAB
APPROX.	APPROXIMATE
A.T.F.	ABOVE TOP OF FOUNDATION
BC.	BOTTOM OF CURB
BLDG.	BUILDING
BLK.	BLOCK
BOT.	BOTTOM
B.O.W.	BOTTOM OF WALL
BRG.	BEARING
CB.	CATCH BASIN
CL	CENTERLINE
C.I.	CAST IRON
CLR.	CLEAR
CONC.	CONCRETE
CONT.	CONTINUOUS
CONTR.	CONTRACTOR
DBL.	DOUBLE
DET.	DETAIL
D.I.	DUCTILE IRON
DIA.	DIAMETER
DIM.	DIMENSION
DT'L.	DETAIL
DWG.	DRAWING
EA.	EACH
ELEC.	ELECTRIC
ELEV.	ELEVATION
EXIST.	EXISTING
EXT.	EXTERIOR
FFE	FINISH FLOOR ELEVATION
FIN.	FINISH
FLR.	FLOOR
FOUND.	FOUNDATION
FT.	FOOT OR FEET
INSTL.	INSTALLED
LT.	LIGHT
MAX.	MAXIMUM
M.A.H.W.	MEAN ANNUAL HIGH WATER
MH.	MANHOLE
MIN.	MINIMUM
MISC.	MISCELLANEOUS
N.T.S.	NOT TO SCALE
O.A.	OVERALL
O.C.	ON CENTER
PCB	PROPOSED CATCH BASIN
PDMH	PROPOSED DRAIN MANHOLE
PFES	PROP. FLARED END SECTION
POCS	PROP. OUTLET CONTROL STRUCT.
PSMH	PROP. SANITARY SEWER MANHOLE
PWQU	PROP. WATER QUALITY UNIT
P.S.I.	POUNDS PER SQUARE INCH
REINF.	REINFORCING
R.H.	RIGHT HAND
SPEC.	SPECIAL OR SPECIFICATIONS
SQ.	SQUARE
ST.	STEEL
STA.	STATION
TC	TOP OF CURB
T.O.F.	TOP OF FOUNDATION
T.O.W.	TOP OF WALL
T.S.	TOP OF STEEL
TYP.	TYPICAL
V.G.C.	VERTICAL GRANITE CURB
W/	WITH
WTR.	WATER
W.W.M.	WELDED WIRE MESH

EROSION & SEDIMENT CONTROL NOTES

MANAGEMENT STRATEGIES

1. CONSTRUCTION TRAFFIC SHALL BE LIMITED TO THE CONSTRUCTION ENTRANCE.
2. CONSTRUCTION SEQUENCE SHALL BE PHASED TO AVOID LEAVING LARGE AREAS EXPOSED FOR LONG PERIODS OF TIME.
3. TEMPORARY SEED AND MULCH SHALL BE APPLIED IMMEDIATELY FOLLOWING ROUGH GRADING.
4. SEDIMENTATION CONTROL MEASURES SHALL BE INSPECTED CONTINUOUSLY, ESPECIALLY FOLLOWING STORM EVENTS TO LOCATE FAILING CONTROL MEASURES AND CONDUCT ROUTINE MAINTENANCE OPERATIONS.
5. THE CONSTRUCTION SUPERINTENDENT SHALL INFORM ALL ON-SITE WORKERS OF THE SEDIMENTATION CONTROL PROGRAM.

VEGETATIVE CONTROL PRACTICES

1. TOPSOIL STOCKPILING: TOPSOIL SHALL BE STRIPPED FROM AREAS TO BE DISTURBED AND STOCKPILED FOR LATER USE. STOCKPILE LOCATION SHALL BE APPROVED BY THE OWNER AND ENGINEER AND BE WITHIN LIMIT OF WORK.
2. TEMPORARY SEEDING: THE TEMPORARY SEDIMENT BASIN, TOPSOIL STOCKPILE AND ROUGH GRADED AREAS SHALL BE SEEDED WITH WINTER RYE AT A RATE OF 30 LBS. PER ACRE ANY SOILS THAT ARE LEFT EXPOSED AND UNDISTURBED FOR MORE THAN 30 DAYS SHALL BE TEMPORARILY SEEDED.

A. SITE PREPARATION
- COMPLETE ALL ROUGH GRADING ACTIVITIES
- REMOVE ALL ROCKS AND DEBRIS LARGER THAN 3" IN DIAMETER FROM AREAS TO BE TEMPORARILY SEEDED. -EVENLY APPLY LIME TO ACHIEVE A PH VALUE OF 6.0.
- EVENLY APPLY 14 LBS. OF 5-10-10 ANALYSIS FERTILIZER TO A DEPTH OF 4" USING SUITABLE EQUIPMENT.
- SEEDBED IS TO BE LEFT IN FIRM AND SMOOTH CONDITION.
- THE LAST TILLAGE OPERATION SHALL BE PERFORMED ACROSS THE SLOPE.

B. ESTABLISHMENT
- EVENLY APPLY SEED IN ACCORDANCE WITH THE SPECIES AND RATE INDICATED ABOVE BY MEANS OF BROADCASTING OR HYDROSEEDING.
- UNLESS HYDROSEEDED, COVER SEED WITH 1/4" TO 1/2" OF TOPSOIL
- APPLY MULCH OR EROSION CONTROL BLANKET IMMEDIATELY FOLLOWING SEEDING.
- VERIFY SEEDING DATES WITH ENGINEER/LANDSCAPE ARCHITECT. IF ENGINEER/LANDSCAPE ARCHITECT DETERMINES THAT SEED CANNOT BE APPLIED DUE TO CLIMATE, TOPSOIL SHALL NOT BE SPREAD AND MULCHING SHALL BE APPLIED TO THE EXPOSED SURFACE TO STABILIZE SOILS UNTIL THE NEXT RECOMMENDED SEEDING PERIOD.
- PERMANENT SEEDING SHALL BE APPLIED BETWEEN APRIL 15 AND SEPTEMBER 30. TEMPORARY SEEDING SHALL BE APPLIED TO ALL DISTURBED AREAS OUTSIDE THIS TIME FRAME, UPON APPROVAL BY THE ENGINEER/LANDSCAPE ARCHITECT.

C. MAINTENANCE
- ALL SEEDED/MULCHED AREAS SHALL BE INSPECTED REGULARLY TO SEE THAT A GOOD STAND IS MAINTAINED. AREAS SHALL BE REPAIRED AS NECESSARY.

NONSTRUCTURAL CONTROL PRACTICES

1. SCARIFICATION: EXPOSED SLOPES EXCEEDING 4:1 SHALL BE SCARIFIED AT RIGHT ANGLES TO THE SLOPE. PROVIDE PERIODIC UPGRADING OF SERRATIONS DURING EXPOSED PERIOD UNTIL VEGETATION IS ESTABLISHED. PROVIDE VEGETATIVE COVER AS SOON AS POSSIBLE.
2. STRAW MULCH: STRAW MULCH SHALL BE APPLIED IN CONJUNCTION WITH TEMPORARY/PERMANENT SEEDING AND TO GRADED AREAS WHICH REMAIN EXPOSED OUTSIDE OF RECOMMENDED SEEDING DATES. MULCH SHALL BE APPLIED AT 90 LBS. PER 1000 S.F. CONTRACTOR SHALL PERIODICALLY INSPECT AND REAPPLY AS NECESSARY, PARTICULARLY FOLLOWING SIGNIFICANT STORM EVENTS.
3. TOPSOIL: DISTURBED AREAS SHALL BE TOPSOILED PRIOR TO SEED APPLICATION. APPLICATION STANDARDS:
   - REMOVE ALL ROCKS AND DEBRIS OVER 1"-1 1/2" IN DIAMETER.
   - SCARIFY SURFACE PRIOR TO SEED APPLICATION.
   - APPLY 6" DEPTH OF TOPSOIL.
4. SILT FENCE: SILT FENCE SHALL BE INSTALLED AROUND THE PERIMETER OF THE SITE, AT CULVERT OUTLET LOCATIONS, OR AS INDICATED ON THE DRAWINGS. SILT FENCE SHALL BE INSPECTED AND REPAIRED ROUTINELY, ESPECIALLY FOLLOWING STORM EVENTS UNTIL THE SITE HAS BEEN STABILIZED (COVER > 70%) BY VEGETATION.

STRUCTURAL CONTROL PRACTICES

1. RIP-RAP OUTLET PROTECTION: RIP-RAP SHALL BE PROVIDED AT ALL PIPE OUTLETS. MATERIAL SHALL BE HARD, DURABLE FIELD OR QUARRY STONE WHICH IS ANGULAR AND RESISTS BREAKING DOWN WHEN EXPOSED TO WATER OR WEATHERING.
2. CONSTRUCTION ENTRANCE: CONSTRUCTION ENTRANCE SHALL BE CONSTRUCTED IN ACCORDANCE WITH THE DRAWINGS.
3. DUST CONTROL: A WATER TRUCK SHOULD BE LOCATED ON-SITE FOR DUST CONTROL WHILE WORK IS PROCEEDING. MAINTENANCE SEDIMENTATION CONTROL MEASURES SHALL BE CHECKED WEEKLY AND AFTER EACH SIGNIFICANT RAINFALL EVENT. THE FOLLOWING ITEMS SHALL BE CHECKED IN PARTICULAR:
   A. RIP-RAP OUTLET PROTECTION SHALL BE CHECKED REGULARLY FOR SEDIMENT ACCUMULATION. IF SIGNIFICANT AMOUNTS OF SEDIMENT ACCUMULATE, RIP-RAP SHALL BE REMOVED AND REPLACED.
   B. SILT FENCING SHALL BE INSPECTED REGULARLY FOR UNDERMINING AND DETERIORATION. REMOVE SEDIMENT FROM BEHIND FENCE WHEN IT BECOMES 6 INCHES DEEP.
   C. SEEDED/MULCHED AREAS SHALL BE INSPECTED REGULARLY TO SEE THAT A GOOD STAND IS MAINTAINED. AREAS SHALL BE REPAIRED AS NECESSARY.

SILT FENCE INSTALLATION NOTES

1. THIS SEDIMENT BARRIER UTILIZES MIRAFI ENVIROFENCE (100X) OR EQUAL. IT IS DESIGNED FOR SITUATIONS IN WHICH ONLY SHEET OR OVERLAND FLOWS ARE EXPECTED.
2. THE HEIGHT OF THE BARRIER SHALL NOT EXCEED 36 INCHES (HIGHER BARRIERS MAY IMPOUND VOLUMES OF WATER SUFFICIENT TO CAUSE FAILURE OF THE STRUCTURE). IDEALLY THE FILTER FENCE SHALL BE PLACED 10 FEET AWAY FROM THE TOE OF SLOPE.
3. WHEN JOINTS ARE NECESSARY, FILTER FABRICS SHALL BE SPLICED TOGETHER ONLY AT A SUPPORT STAKES WITH A MINIMUM 6-INCH OVERLAP, AND SECURELY SEALED. SEE MANUFACTURER'S RECOMMENDATION.
4. STAKES SHALL BE SPACED A MAXIMUM OF 10 FEET APART AT THE BARRIER LOCATION AND DRIVEN SECURELY INTO THE GROUND (MINIMUM OF 12 INCHES). IN APPLICATIONS WHERE HEAVY FLOWS ARE EXPECTED SUCH AS IN-STREAM INSTALLATIONS STAKE SPACING SHALL BE PER MANUFACTURER'S RECOMMENDATIONS AND/OR THE ENGINEERS RECOMMENDATIONS.
5. A TRENCH SHALL BE EXCAVATED APPROXIMATELY 6 INCHES WIDE AND 6 INCHES DEEP ALONG THE LINE OF STAKES AND UPSLOPE FROM THE BARRIER IN ACCORDANCE WITH MANUFACTURER'S RECOMMENDATIONS.
6. THE PRE ASSEMBLED SILT FENCE SYSTEM SHALL BE UNROLLED, POSITION THE STAKES ON THE DOWNHILL SIDE OF THE TRENCH AND HAMMER THE STAKES AT LEAST 12 INCHES INTO THE GROUND.
7. THE BOTTOM SIX (6) INCHES OF THE FABRIC SHALL BE LAID INTO THE TRENCH TO PREVENT UNDERMINING BY STORM WATER RUNOFF.
8. BACKFILL THE TRENCH OVER THE FILTER FABRIC AND COMPACT SUFFICIENTLY TO PREVENT THE RUNOFF FROM ERODING THE BACKFILL.
9. THE FABRIC SHALL NOT EXTEND MORE THAT 36 INCHES ABOVE THE ORIGINAL GROUND SURFACE. FILTER FABRIC SHALL NOT BE STAPLED TO EXISTING TREES OR SUPPORTS OTHER THAN THE STANDARD STAKES.
10. INSTALLED SILT FENCE BARRIERS SHALL BE MAINTAINED ON A REGULAR SCHEDULE WHICH MAY BE PRESCRIBED BY THE LOCAL, STATE OF FEDERAL REGULATORY AUTHORITY; BUT, AT MINIMUM SHALL BE CHECKED WEEKLY AS WELL AS AFTER EACH STORM EVENT. MAINTENANCE SHALL CONSIST OF AN INSPECTION OF THE ENTIRE LENGTH OF THE BARRIER TO DETERMINE IF IT IS FUNCTIONING AS INTENDED. ALL BREAKS, DETACHED FABRIC, SLUMPED FABRIC, CLOGGED FABRIC, AND UNDERMINED AREAS SHALL BE FIXED THE DAY THAT THEY ARE DISCOVERED.
11. WHEN A MAXIMUM OF SIX (6) INCHES OF SEDIMENT HAS ACCUMULATED BEHIND THE SILT FENCE THIS SEDIMENT SHALL BE REMOVED AND THE FENCE SHALL BE INSPECTED FOR TEARS, CLOGGING OF BREAKS. ALL DEFICIENCIES SHALL BE CORRECTED IMMEDIATELY EITHER BY REPAIR OF REPLACEMENT OF THE SILT FENCE BARRIER AND/OR STAKES AS NEEDED.
12. SILT FENCE BARRIERS SHALL BE REMOVED WHEN THEY HAVE SERVED THEIR USEFUL PURPOSE, BUT NOT BEFORE THE UPSLOPE AREA HAS BEEN CLEANED OF SILT AND PERMANENTLY STABILIZED.

HAY BALE INSTALLATION & MAINTENANCE (AS REQ'D)

1. HAY BALES SHALL BE PLACED IN A SINGLE ROW, LENGTHWISE ON THE CONTOUR, WITH ENDS OF ADJACENT BALES TIGHTLY ABUTTING ONE ANOTHER.
2. ALL BALES SHALL BE EITHER WIRE BOUND OR STRING TIED. BALES SHALL BE INSTALLED SO THAT BINDINGS ARE ORIENTED AROUND THE SIDES RATHER THAN ALONG THE TOPS AND BOTTOMS OF THE BALES TO PREVENT DETERIORATION OF THE BINDINGS.
3. THE BARRIER SHALL BE ENTRENCHED AND BACKFILLED. A TRENCH SHALL BE EXCAVATED THE WIDTH OF A BALE AND THE LENGTH OF THE PROPOSED BARRIER TO A MINIMUM DEPTH OF FOUR (4) INCHES AND A MAXIMUM DEPTH OF SIX (6) INCHES. AFTER THE BALES ARE STAKED AND CHINKED, THE EXCAVATED SOIL SHALL BE BACKFILLED AGAINST THE BARRIER. BACKFILL SOIL SHALL CONFORM TO THE GROUND LEVEL ON THE DOWNHILL SIDE AND SHALL BE BUILT UP TO FOUR (4) INCHES AGAINST THE UPHILL SIDE OF THE BARRIER.
4. EACH BALE SHALL BE SECURELY ANCHORED BY AT LEAST TWO (2) STAKES OR REBARS DRIVEN THROUGH THE BALE. THE FIRST STAKE IN EACH BALE SHALL BE DRIVEN TOWARD THE PREVIOUSLY LAID BALE TO FORCE THE BALES TOGETHER. STAKES OR REBARS SHALL BE DRIVEN DEEP ENOUGH INTO THE GROUND TO SECURELY ANCHOR THE BALES.
5. THE GAPS BETWEEN BALES SHALL BE CHINKED (FILLED BY WEDGING) WITH STRAW TO PREVENT WATER FROM ESCAPING BETWEEN THE BALES. LOOSE STRAW SCATTERED OVER THE AREA IMMEDIATELY UPHILL FROM A STRAW BALE BARRIER TENDS TO INCREASE BARRIER EFFICIENCY.
6. HAY BALES GENERALLY DETERIORATE IN 2-6 MONTHS AND THUS NEED REPLACEMENT.
7. INSPECTION SHALL BE FREQUENT AND REPAIR OR REPLACEMENT SHALL BE MADE PROMPTLY AS NEEDED.
8. BALE BARRIERS SHALL BE REMOVED WHEN THEY HAVE SERVED THEIR USEFULNESS, BUT NOT BEFORE THE UPSLOPE AREAS HAVE BEEN PERMANENTLY STABILIZED.

SITE PREP

1. CONTRACTOR SHALL BE RESPONSIBLE FOR ALL RELOCATION, INCLUDING BUT NOT LIMITED TO, ALL UTILITIES, STORM DRAINAGE, SIGNS, TRAFFIC SIGNALS & POLES, ETC. AS REQUIRED. ALL WORK SHALL BE IN ACCORDANCE WITH GOVERNING AUTHORITIES SPECIFICATIONS AND SHALL BE APPROVED BY SUCH.
2. CONTRACTOR SHALL ERECT AND MAINTAIN SAFETY BARRICADES AND POST PROPER NOTICES PRIOR TO THE COMMENCEMENT OF WORK.
3. CONTRACTOR SHALL PROTECT EXISTING SITE IMPROVEMENTS, APPURTENANCES, AND LANDSCAPING TO REMAIN.
4. CONTRACTOR SHALL MAINTAIN EXISTING UTILITIES TO REMAIN IN SERVICE AND PROTECT THEM FROM DAMAGE DURING DEMOLITION OPERATIONS.
5. DO NOT DAMAGE EXISTING UTILITIES TO REMAIN WITHIN PROJECT AREA. ALL DAMAGE TO EXISTING UTILITIES TO REMAIN SHALL BE REPAIRED AT THE CONTRACTOR'S EXPENSE TO THE SATISFACTION OF THE UTILITY OWNER.
6. THERE SHALL BE NO BURNING OF DEMOLISHED MATERIAL ALLOWED ON SITE.
7. CONTRACTOR SHALL COORDINATE WITH OWNER FOR ANY ITEMS TO BE TURNED OVER TO OWNER.
8. DEMOLISH AND REMOVE ALL PAVEMENT, SLABS, FOOTINGS, SUBSURFACE ELEMENTS, MISCELLANEOUS DEBRIS, ETC. WITHIN PROPERTY LINES UNLESS NOTED OTHERWISE.
9. CONTRACTOR IS RESPONSIBLE FOR CONTROLLING DUST SO THAT DUST DOES NOT CREATE A NUISANCE ON ADJACENT ROADS OR PROPERTIES. SITE CONTRACTOR SHALL BE RESPONSIBLE FOR STREET SWEEPING AND CATCH BASIN CLEANING AFTER EACH PHASE OF CONSTRUCTION AND AS NEED IS DETERMINED BY THE ENGINEER.
10. CONTRACTOR SHALL REMOVE AND DISPOSE OF ANY ABANDONED SUBSURFACE SOIL ABSORPTION SYSTEM (SAS) AND MISCELLANEOUS DEBRIS.
11. NO ACTIVITY OTHER THAN NORMAL MAINTENANCE SHALL OCCUR OUTSIDE OF LIMIT OF WORK LINES AS SHOWN ON PLAN WITHOUT THE APPROVAL OF THE ENGINEER.
12. THE CONTRACTOR SHALL NOTIFY DIG SAFE @ 1-888-344-7233 PRIOR TO COMMENCEMENT OF ANY DEMOLITION/CONSTRUCTION ACTIVITY.

LANDSCAPE NOTES

1. THE CONTRACTOR SHALL VERIFY FINAL SELECTION OF PLANT MATERIALS WITH THE LANDSCAPE ARCHITECT AND OWNER PRIOR TO INSTALLATION.
2. NO PLANT MATERIAL WILL BE ACCEPTED WHICH DISPLAYS MAJOR IRREGULARITIES OR DAMAGE. THE OWNER/LANDSCAPE ARCHITECT RETAINS THE RIGHT TO REJECT ANY PLANT MATERIAL DEEMED UNFIT.
3. WARRANTEE: FOR A PERIOD OF TWO GROWING SEASONS FROM THE DATE THAT THE WORK UNDER THIS CONTRACT IS CERTIFIED AS SUBSTANTIALLY COMPLETE, THE CONTRACTOR SHALL: 1) WARRANTEE ALL PLANTS AND SEEDED AREAS UNDER THIS CONTRACT; 2)REMOVE AND REPLACE DURING THIS GUARANTEE PERIOD PLANTS WHICH DIE OR ARE IN POOR CONDITION AS DETERMINED BY THE OWNER; 3) REPLANT WITH STOCK OF SAME SIZE AND QUALITY AS ORIGINALLY SPECIFIED; 4) GUY AND MAINTAIN AS SPECIFIED HEREIN AT NO ADDITIONAL COST TO THE OWNER.
4. ALL NEW LAWN AREAS SHALL RECEIVE A MINIMUM OF 4 INCHES TOPSOIL OF THE PROPER pH AND ORGANIC CONTENT SUITABLE FOR THE HEALTHY GROWTH OF LAWNS. THESE AREAS SHALL BE SEEDED WITH A FINE BLADE LAWN GRASS SEED OR SODDED. ADDITIONAL OFF-SITE TOPSOIL MAY BE REQUIRED.
5. ALL AREAS TO BE MULCHED SHALL RECEIVE 4 INCHES MINIMUM 100% SHREDDED BARK MULCH WITHIN 48 HOURS OF PLANTING UNLESS OTHERWISE NOTED IN PLANTING DETAILS.
6. ALL TREE AND SHRUB PITS SHALL BE AT LEAST 2 FEET WIDER AND 1 FOOT DEEPER THAN THE TREE OR SHRUB ROOT BALL TO BE PLANTED IN IT. BACKFILL SHALL BE HIGH QUALITY LOAM OF THE PROPER pH AND ORGANIC CONTENT SUITABLE FOR THE HEALTHY GROWTH OF PLANT MATERIALS.
7. ALL PLANTS SHALL BE NURSERY GROWN AND CONFORM TO THE LATEST EDITION OF "ANSI Z60.1, AMERICAN STANDARD FOR NURSERY STOCK".
8. EACH PLANT TO BE FREE FROM DISEASE, INSECT INFESTATION, MECHANICAL INJURIES, AND IN ALL RESPECTS BE SUITABLE FOR FIELD PLANTING.
9. EACH PLANT TO BE IN THE TOP OF ITS SIZE CLASS AFTER SHEARING AND PRUNING.
10. ADJACENT TO THE TOP OF ANY WALLS OVER 30" A FENCE OR WALL SHALL BE CONSTRUCTED PER PLAN THAT MEETS LOCAL BUILDING CODE AND ALL OTHER APPLICABLE STATE AND FEDERAL LAWS.
11. SEE DETAIL SHEETS FOR ADDITIONAL DETAILS & SPECIFICATIONS.
12. SHOULD GC OR ANY SUBCONTRACTOR ENCOUNTER A DISCREPANCY/CONFLICT IN THE PLAN AN THE ACTUAL LOCATION OF A SITE FEATURE, THE CONTRACTOR SHALL CONTACT THE LANDSCAPE ARCHITECT/ENGINEER AND OWNER IMMEDIATELY.
13. ALL AREAS DISTURBED DURING CONSTRUCTION NOT DESIGNATED TO RECEIVE OTHER TREATMENT SHALL BE LOAMED TO A MINIMUM DEPTH OF 4" AND SEEDED IN ACCORDANCE WITH THE FOLLOWING:
   A. INCORPORATE GROUND LIMESTONE INTO ALL AREAS TO BE SEEDED AT A RAT OF 50 LBS/1,000 S.F.
   B. APPLY 10-6-4 FERTILIZER TO ALL AREAS TO BE SEEDED AT A RATE OF 2 LBS/1,000 S.F.
   C. THOROUGHLY INCORPORATE LIME AND FERTILIZER INTO SEED BED TO DEPTH OF 3" BY DISCING OR OTHER APPROVED METHOD.
   D. SEED WITH THE FOLLOWING MIXTURE, APPLIED AT A RATE OF 10 LBS/1,000 S.F. SEED MIX:

NAME OF SEED	% BY WEIGHT IN MIXTURE	MIN. % PURITY	MIN. GERMINATION
POS PRETENSES "BARON" BARON BLUEGRASS	50	90	75
FESTUCA RUBRA "PENNLAWN" PENNLAWN FESCUE	25	95	85
LOLIUM PERENNE "PENNFINE" PENNFINE	25	98	95

   E. MULCH ALL SEEDED AREAS WITH STRAW AT A RATE OF 3 LBS/1,000 S.F.UNLESS HYDROSEEDING WAS USED.
   F. ALL SLOPES OF 3:1 OR GREATER AFTER BEING LOAMED, SEEDED AND MULCHED IN ACCORDANCE WITH THE ABOVE SHALL SECURED WITH EROSION CONTROL BLANKETS (NO. AMERICAN GREEN S150 OR EQUAL). OVERLAP ALL NETTING JOINTS A MINIMUM OF 6" AND SECURE WITH DOUBLE ROW OF STAPLES.

PERMITTING

RLA
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Civil Engineers · Land Surveyors
Environmental Consultants
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NOTES, SYMBOL & LINE LEGEND AND ABBREVIATIONS

Assessors Parcels: 077700525, 077700526, 077700527 & 095470004
695, 697 & 705 Liberty Street

ROBERT M. LEVESQUE
REGISTERED LANDSCAPE ARCHITECT
12/7/17

PREPARED FOR:
Mr. Peter Martins
Salmar Realty, LLC
350 Cottage Street
Springfield, MA 01104

ISSUANCE DATE: December 7, 2017

REVISIONS:	DATE:

SCALE: SEE PLAN
RLA PROJ. NUMBER: 161220
DRAWING: C-1 REV: -

GENERAL CONSTRUCTION NOTES

1. PRIOR TO BEGINNING CONSTRUCTION, THE CONTRACTOR OR HIS AUTHORIZED REPRESENTATIVE SHALL CONVENE A PRE-CONSTRUCTION CONFERENCE BETWEEN THE CITY/TOWN REPRESENTATIVES, CONSULTING ENGINEER/LANDSCAPE ARCHITECT, UTILITY COMPANY REPRESENTATIVES, AND ANY OTHER AFFECTED PARTIES.
2. THE OWNER, R LEVESQUE ASSOCIATES, INC., AND PAUL S. SMITH LAND SURVEYING AND/OR THEIR REPRESENTATIVES, IN PREPARING THESE PLANS HAVE ATTEMPTED TO LOCATE ALL EXISTING UTILITIES IN THE PROJECT AREA. HOWEVER, THERE MAY BE UTILITIES THAT WERE NOT OR COULD NOT BE LOCATED. UNDERGROUND UTILITIES SHOWN ON THE PLANS ARE IN APPROXIMATE LOCATIONS ONLY. THE CONTRACTOR SHALL DETERMINE THE EXACT LOCATIONS AND ELEVATIONS OF ALL EXISTING UTILITIES BEFORE COMMENCING WORK. THE CONTRACTOR SHALL CALL ALL APPROPRIATE UTILITY COMPANIES FOR LOCATIONS OF THEIR UTILITIES AT LEAST 48 HOURS BEFORE COMMENCING EXCAVATION. IN THE EVENT THAT A UTILITY IS SITUATED SUCH THAT CONSTRUCTION CANNOT PROCEED AS SHOWN ON THE PLANS, THE PROJECT ENGINEER/LANDSCAPE ARCHITECT AND OWNER SHALL BE NOTIFIED IMMEDIATELY.
3. THE SITE CONTRACTOR IS RESPONSIBLE FOR ANY AND ALL DAMAGES WHICH OCCUR DUE TO HIS FAILURE TO LOCATE AND PRESERVE ANY AND ALL UTILITIES.
4. ALL FILL WORK REQUIRED TO BRING THE PROPOSED ROADWAY UP TO SUB-GRADE LEVEL SHALL CONFORM TO MHD SPECIFICATIONS SECTION 150.
5. CONSTRUCTION SHALL COMPLY WITH ALL APPLICABLE GOVERNING CODES AND BE CONSTRUCTED TO SAME.
6. ALL WORK IN THE CITY/TOWN RIGHT-OF-WAY AND EASEMENTS SHALL BE IN ACCORDANCE WITH THE CITY/TOWN SPECIFICATIONS AND MASSACHUSETTS DEPARTMENT OF TRANSPORTATION STANDARD SPECIFICATIONS FOR ROAD AND BRIDGE CONSTRUCTION, LATEST EDITION.
7. THE CONTRACTOR SHALL GIVE THE CITY/TOWN A MINIMUM OF 48 HOURS NOTICE BEFORE BEGINNING EACH PHASE OF CONSTRUCTION.
8. CONTRACTOR IS RESPONSIBLE FOR REPAIRS OF DAMAGE TO ANY EXISTING IMPROVEMENTS DURING CONSTRUCTION, SUCH AS, BUT NOT LIMITED TO, DRAINAGE, UTILITIES, PAVEMENT, STRIPING, CURB, ETC. REPAIRS SHALL BE EQUAL TO OR BETTER THAN EXISTING CONDITIONS.
9. ALL WORK SHALL BE PERFORMED IN CONFORMANCE WITH THE CONDITIONS OF APPROVAL OUTLINED IN ALL STATE AND LOCAL PERMITS. COPIES OF THE CONDITIONS ARE INCLUDED WITHIN THE PROJECTS TECHNICAL SPECIFICATIONS. THE CONTRACTOR SHALL BE RESPONSIBLE FOR REVIEWING THIS INFORMATION PRIOR TO CONSTRUCTION AND CONFORMING TO THE CONDITIONS AS REQUIRED DURING CONSTRUCTION.
10. THE CONTRACTOR SHALL MAINTAIN THE JOB CLEAR OF TRASH AND DEBRIS. THE WORK AREAS ARE TO BE PICKED UP AT THE END OF EACH WORK DAY.
11. ANY TEMPORARY FACILITIES FOR THE STORAGE OR PROTECTION OF TOOLS, EQUIPMENT OR MATERIALS SHALL CONFORM TO LOCAL REGULATIONS AND SHALL BE THE GENERAL CONTRACTORS RESPONSIBILITY. THESE DOCUMENTS DO NOT INCLUDE THE NECESSARY COMPONENTS FOR CONSTRUCTION SAFETY. SAFETY, CARE OF ADJACENT PROPERTIES DURING CONSTRUCTION, AND COMPLIANCE WITH STATE AND FEDERAL REGULATIONS REGARDING SAFETY SHALL BE THE GENERAL CONTRACTORS RESPONSIBILITY.
12. THE GENERAL CONTRACTOR AND HIS SUBCONTRACTORS SHALL VISIT THE SITE AND BECOME FAMILIAR WITH ALL CONDITIONS PRIOR TO SUBMITTING HIS PROPOSAL. NO EXTRAS DUE TO UNFAMILIARITY WITH THE EXISTING SITE OR WORKING CONDITIONS WILL BE ALLOWED.
13. CONTRACTOR SHALL BE REQUIRED TO PERFORM FINAL CLEANUP CONSISTING OF CLEANING THE PROPOSED DRAINAGE AND SEWER SYSTEMS OF ALL DEBRIS PRIOR TO THE ACCEPTANCE BY THE OWNER. ADDITIONALLY, THE PROPOSED ROADWAY SHALL BE CLEANED AND SWEPT BY THE CONTRACTOR PRIOR TO ACCEPTANCE.
14. ALL EXCAVATION SHALL COMPLY WITH OSHA'S LATEST STANDARDS. ALL REQUIREMENTS OF OSHA'S EXCAVATION STANDARDS SHALL BE PROVIDED BY THE CONTRACTOR INCLUDING, BUT NOT LIMITED TO, THE PROVISION FOR A COMPETENT PERSON ON SITE MANAGER AND ANY REQUIRED DOCUMENTATION THAT MAY REQUIRE CERTIFICATION BY A PROFESSIONAL ENGINEER. THE OWNER, THROUGH ITS ENGINEER, SHALL EXPRESSLY NOT PROVIDE ANY OF THE ABOVE REQUIREMENTS DESIGNATED BY OSHA'S EXCAVATION STANDARD.
15. THE CONTRACTOR SHALL BE SOLELY RESPONSIBLE FOR THE COST OF LAYING OUT ALL ITEMS OF THE WORK BASED ON CERTAIN HORIZONTAL CONTROL AND BENCHMARK SUPPLIED BY THE SURVEYOR OF RECORD. ANY DISCREPANCIES SHALL BE IMMEDIATELY REPORTED TO THE ENGINEER.
16. THE CONTRACTOR SHALL PROVIDE ALL MATERIALS, LABOR, EQUIPMENT, PERMITS AND APPURTENANCES NECESSARY TO PROVIDE A COMPLETE PROJECT AS INDICATED ON THE PLANS AND IN THESE SPECIFICATIONS.
17. THE CONTRACTOR SHALL BE RESPONSIBLE FOR A THOROUGH SITE EXAMINATION IN ORDER TO PREPARE SITE FOR CONSTRUCTION.
18. ANY AND ALL DEMOLISHED TREES, STRUCTURES AND OTHER RUBBLE MATERIAL PERTAINING TO THIS PROJECT SHALL BE DISPOSED OF BY THE CONTRACTOR OFF-SITE AT HIS EXPENSE IN ACCORDANCE WITH ALL OF THE CITY/TOWN ORDINANCES AND ALL APPLICABLE STATE AND FEDERAL ENVIRONMENTAL REGULATIONS.
19. ALL PAVEMENT DISTURBED BY THE CONTRACTOR'S OPERATIONS SHALL BE REPLACED IN ACCORDANCE WITH THE SPECIFICATIONS AND AS SHOWN ON THE DRAWINGS.
20. ALL STREET EXCAVATIONS SHALL BE COMPLETELY CLOSED AT THE END OF EACH WORKING DAY BY BACKFILLING OR COVERING WITH STEEL PLATES.
21. ALL MATERIALS AND METHODS ARE TO COMPLY WITH THE CITY/TOWN DPW STANDARDS OR MASSACHUSETTS DEPARTMENT OF TRANSPORTATION (MASSDOT) (WHERE APPLICABLE), UNLESS OTHERWISE DIRECTED BY THE ENGINEER.
22. PERMITS WILL BE REQUIRED BY CONTRACTOR WHEN WORKING WITHIN OR OCCUPYING PUBLIC WAY. CONTRACTOR IS RESPONSIBLE FOR OBTAINING ALL REQUIRED WORK PERMITS AND MAINTAINING A COPY OF ALL PERMITS IN A THREE RING BINDER OR PROJECT BOOK AND ON-SITE AT ALL TIMES.
23. BACKFILL WILL BE PLACED IN SUCCESSIVE LAYERS NOT MORE THAN TWELVE INCHES IN THICKNESS AND SHALL BE COMPACTED TO 95% OF MAXIMUM DRY DENSITY DETERMINED BY STANDARD PROCTOR TEST (ASTM 698) FOR ALL APPLICABLE TYPES OF BACKFILL MATERIAL. NO FROZEN MATERIAL SHALL BE USED AS BACKFILL. IF, IN THE OPINION OF THE ENGINEER OR THE DPW, THE EXCAVATED MATERIAL IS UNSUITABLE, THE ENTIRE MATERIAL FOR BACKFILLING SHALL CONSIST OF APPROVED GRAVEL OR APPROVED BORROW, AS DIRECTED. AFTER THOROUGH TAMPING AROUND AND BENEATH THE UTILITY, A SIX-INCH LAYER OF BACKFILL WILL BE THOROUGHLY COMPACTED AS FOLLOWS: IF DRY, SHALL BE MOISTENED AND THEN COMPACTED WITH MECHANICAL TAMPERS OR BY HAND TAMPERS HAVING A TAMPING FACE NOT EXCEEDING 25 SQUARE INCHES IN AREA. THE FINAL TWELVE INCHES OF FILLING WILL, IN ALL CASES, CONSIST OF APPROVED GRAVEL THOROUGHLY TAMPED.
24. CONTRACTOR SHALL PROVIDE FIELD COMPACTION VERIFICATION UTILIZING ASTM D5195-02, STANDARD TEST METHOD FOR DENSITY OF SOIL & ROCK IN-PLACE AT DEPTHS BELOW THE SURFACE BY NUCLEAR METHODS.
25. CONTRACTOR SHALL PROVIDE FIELD COMPACTION RESULTS TO ENGINEER WITHIN 24-HOURS PRIOR TO PLACEMENT OF INFRASTRUCTURE OR BITUMINOUS BINDER.
26. ALL FILL TO BRING PROPOSED ROADWAY UP TO THE SUB-GRADE LEVEL SHALL EXTEND PAST THE EDGE OF THE RIGHT-OF-WAY AT A 2:1 SLOPE. THIS IS TO PROVIDE ADEQUATE SUPPORT FOR THE RIGHT-OF-WAY.

LAYOUT NOTES

1. ALL CONSTRUCTION IN CITY/TOWN RIGHT-OF-WAYS AND/OR EASEMENTS SHALL BE IN ACCORDANCE WITH THE CITY/TOWN STANDARD SPECIFICATIONS.
2. IN THE EVENT OF DISCREPANCIES BETWEEN LOCAL SPECIFICATIONS AND SITE SPECIFICATIONS, THE MORE STRINGENT REQUIREMENT SHALL GOVERN.
3. SITE CONTRACTOR SHALL PROTECT ALL BENCHMARKS AND PROPERTY MONUMENTATION AND SHALL REPLACE OR REPAIR, AT HIS OWN EXPENSE, BENCHMARKS AND MONUMENTATION DISTURBED DURING CONSTRUCTION.
4. ALL STRIPING, PAVEMENT MARKINGS, AND TRAFFIC SIGNAGE SHALL BE IN ACCORDANCE WITH THE MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES, LATEST EDITION, UNLESS OTHERWISE NOTED ON THE PLANS.
5. ALL WORK SHALL COMPLY WITH FEDERAL, STATE AND LOCAL CODES AND ORDINANCES INCLUDING BUT NOT LIMITED TO: AASHTO, OSHA, EPA, DEP, MASSDOT, ETC. THE GENERAL CONTRACTOR SHALL APPLY FOR ALL PERMITS AND SHALL PAY ALL PERMIT RELATED FEES. ALL NECESSARY PERMITS SHALL BE OBTAINED PRIOR TO THE START OF WORK.
6. ALL DIMENSIONS AND CONDITIONS SHOWN ON THE DRAWINGS ARE TO BE VERIFIED BY THE CONTRACTOR. IF FIELD CONDITIONS VARY SIGNIFICANTLY ENOUGH TO REQUIRE A CHANGE TO THE CONTRACT DOCUMENTS, THE PROJECT PROPONENT AND ENGINEER SHALL BE NOTIFIED IMMEDIATELY.
7. THE SITE/GENERAL CONTRACTOR AND SUBCONTRACTORS SHALL CONTACT THE OWNER AND ENGINEER SHOULD HE FIND ANY CONFLICT OR INCONSISTENCY BETWEEN THE WORK SHOWN ON THE DRAWINGS AND NORMAL ACCEPTED CONSTRUCTION PRACTICES, OR HE SHALL ASSUME RESPONSIBILITY FOR ALL CORRECTIONS.
8. ANY CORRECTIONS REQUIRED FOR REVISIONS TO THE CONTRACT DRAWINGS INITIATED BY THE GENERAL CONTRACTOR OR SUBCONTRACTORS WITHOUT PRIOR APPROVAL OF THE OWNER AND OR THE ENGINEER SHALL BE ACCOMPLISHED AT THE CONTRACTORS RISK.
9. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE REMOVAL & LEGAL DISPOSAL OF ALL MATERIAL NECESSARY TO PREPARE THE SITE FOR THE NEW CONSTRUCTION AS SHOWN ON THE SITE DRAWINGS.
10. REPAIR DAMAGED CITY/TOWN ROADS AND CURBS IN ACCORDANCE WITH MASSDOT AND/OR THE CITY/TOWN REGULATIONS.
11. CONTRACTOR SHALL SAWCUT PAVEMENT EDGE WHERE PAVEMENT TO REMAIN IS ADJACENT TO PAVEMENT TO BE REMOVED.
12. CONTRACTOR SHALL PREPARE SITE AS NECESSARY FOR CONSTRUCTION SHOWN ON THE PLANS.

EARTHWORK NOTES

1. THE CONTRACTOR IS SPECIFICALLY CAUTIONED THAT THE LOCATION AND/OR ELEVATION OF EXISTING UTILITIES AS SHOWN ON THESE PLANS IS BASED ON RECORDS OF THE VARIOUS UTILITY COMPANIES, AND WHERE POSSIBLE, MEASUREMENTS TAKEN IN THE FIELD. THE INFORMATION IS NOT TO BE RELIED ON AS BEING EXACT OR COMPLETE. THE CONTRACTOR MUST CALL THE APPROPRIATE UTILITY COMPANIES AT LEAST 72 HOURS BEFORE ANY EXCAVATION TO REQUEST EXACT FIELD LOCATION OF UTILITIES. IT SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR TO RELOCATE ALL EXISTING UTILITIES WHICH CONFLICT WITH THE PROPOSED IMPROVEMENTS SHOWN ON THE PLANS.
2. ALL CUT OR FILL SLOPES SHALL BE 3:1 OR FLATTER UNLESS OTHERWISE NOTED.
3. STORM PIPE SHALL BE AS NOTED ON PLANS.
4. EXISTING DRAINAGE STRUCTURES TO BE INSPECTED AND REPAIRED AS NEEDED, AND EXISTING PIPES TO BE CLEANED OUT TO REMOVE ALL SILT AND DEBRIS.
5. EXISTING GRADE CONTOUR INTERVALS SHOWN AT 1 FOOT INTERVALS.
6. PROPOSED GRADE CONTOUR INTERVALS SHOWN AT 1 FOOT INTERVALS.
7. IF ANY EXISTING STRUCTURES TO REMAIN ARE DAMAGED DURING CONSTRUCTION IT SHALL BE THE CONTRACTORS RESPONSIBILITY TO REPAIR AND/OR REPLACE THE EXISTING STRUCTURE AS NECESSARY TO RETURN IT TO EXISTING CONDITIONS OR BETTER.
8. ALL STORM PIPE ENTERING STRUCTURES SHALL BE SEALED TO ASSURE CONNECTION AT STRUCTURE IS WATERTIGHT.
9. ALL STORM SEWER MANHOLES FRAMES AND GRATES ARE TO BE SET EQUAL TO FINISH GRADES, AND SHALL HAVE TRAFFIC BEARING RING & COVERS (H20).
10. CONTRACTOR SHALL ADJUST AND/OR CUT EXISTING PAVEMENT AS NECESSARY TO ASSURE A SMOOTH FIT AND CONTINUOUS GRADE.
11. CONTRACTOR SHALL ASSURE POSITIVE DRAINAGE AWAY FROM BUILDINGS FOR ALL NATURAL AND PAVED AREAS.
12. ALL UNSURFACED AREAS DISTURBED BY GRADING OPERATION SHALL RECEIVE 4 INCHES OF TOPSOIL. CONTRACTOR SHALL APPLY STABILIZATION FABRIC TO ALL SLOPES 3H:1V OR STEEPER. CONTRACTOR SHALL GRASS DISTURBED AREAS IN ACCORDANCE WITH THE SPECIFICATIONS UNTIL A HEALTHY STAND OF GRASS IS OBTAINED.
13. CONSTRUCTION SHALL COMPLY WITH ALL APPLICABLE GOVERNING CODES AND BE CONSTRUCTED TO SAME.
14. IF CONTRACTOR RELOCATES OR SETS NEW BENCHMARKS, THE VERTICAL ELEVATIONS OF THE BENCHMARKS SHALL BE SET WITHIN A TOLERANCE OF 0.010 FT.
15. CONTRACTOR SHALL LEAVE GRADE BEHIND CURB IN ALL PLANTER AREAS A MINIMUM OF 4" LOW FOR THE PLACEMENT OF SUITABLE TOPSOIL OR PLANTING MIX.

SITE UTILITY NOTES

GENERAL:
1. ALL FILL MATERIAL IS TO BE IN PLACE, AND COMPACTED BEFORE INSTALLATION OF PROPOSED UTILITIES.
2. TOPS OF EXISTING MANHOLES SHALL BE SET EQUAL TO FINISH GRADE. IN GRASSED LANDSCAPED AREAS WITH WATER TIGHT LIDS.
3. ALL CONCRETE FOR ENCASEMENTS SHALL HAVE A MINIMUM 28 DAY COMPRESSION STRENGTH AT 3000 P.S.I.
4. DRAWINGS DO NOT PURPORT TO SHOW ALL EXISTING UTILITIES.
5. EXISTING UTILITIES SHALL BE VERIFIED IN FIELD PRIOR TO INSTALLATION OF ANY NEW LINES.
6. SITE/GENERAL CONTRACTOR IS RESPONSIBLE FOR COMPLYING TO THE SPECIFICATIONS OF THE LOCAL AUTHORITIES AT THE CITY WITH REGARD TO MATERIALS AND INSTALLATION OF THE WATER AND SEWER LINES.
7. THE CONTRACTOR IS SPECIFICALLY CAUTIONED THAT THE LOCATION AND/OR ELEVATION OF EXISTING UTILITIES AS SHOWN ON THESE PLANS IS BASED ON RECORDS OF THE VARIOUS UTILITY COMPANIES, AND WHERE POSSIBLE MEASUREMENTS TAKEN IN THE FIELD. THE INFORMATION IS NOT TO BE RELIED ON AS BEING EXACT OR COMPLETE. THE CONTRACTOR MUST CALL THE APPROPRIATE UTILITY COMPANIES AT LEAST 72 HOURS BEFORE ANY EXCAVATION TO REQUEST EXACT FIELD LOCATION OF UTILITIES. IT SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR TO RELOCATE ALL EXISTING UTILITIES WHICH CONFLICT WITH THE PROPOSED IMPROVEMENTS SHOWN ON THE PLANS.
8. CONTRACTOR SHALL COORDINATE WITH ALL UTILITY COMPANIES FOR INSTALLATION REQUIREMENTS AND SPECIFICATIONS.
9. CONTRACTOR SHALL COORDINATE INSPECTION OF UTILITY LINES WITH APPROPRIATE AUTHORITIES PRIOR TO BACKFILLING TRENCHES.
10. CONTRACTOR SHALL COMPLY WITH THE LATEST OSHA STANDARDS OR DIRECTIVES OR ANY OTHER AGENCY HAVING JURISDICTION FOR EXCAVATION AND TRENCHING PROCEDURES. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE DESIGN AND MAINTENANCE OF ALL SUPPORT SYSTEMS, SLOPING, BENCHING, AND OTHER MEANS OF PROTECTION.
11. CONTRACTOR SHALL COORDINATE INSTALLATION OF UTILITIES WITH LOCAL COMPANIES TO AVOID CONFLICTS AND TO ASSURE THAT PROPER DEPTHS ARE ACHIEVED. CONTRACTOR SHALL COORDINATE WITH LOCAL UTILITY COMPANIES FOR EXACT LOCATION AND SCHEDULING OF CONNECTIONS TO THEIR FACILITIES.
12. THE LOCATION OF EXISTING UNDERGROUND UTILITIES ARE SHOWN IN AN APPROXIMATE WAY ONLY, DUE TO THE LACK OF AVAILABLE DOCUMENTATION. ALL UTILITIES, INCLUDING CURB BOXES, MAY NOT BE SHOWN ON THESE DRAWINGS. THE CONTRACTOR SHALL CALL THE "DIG SAFE CENTER" TO HAVE ALL UTILITIES MARKED ON THE GROUND PRIOR TO THE START OF CONSTRUCTION.
13. THE CONTRACTOR SHALL BE RESPONSIBLE FOR DETERMINING THE EXACT LOCATION OF ALL EXISTING UTILITIES. THE CONTRACTOR SHALL BE FULLY RESPONSIBLE FOR ANY AND ALL DAMAGES WHICH OCCUR DUE TO HIS FAILURE TO LOCATE AND PRESERVE ANY AND ALL UNDERGROUND UTILITIES.
14. DO NOT INTERRUPT EXISTING UTILITIES WITHOUT AUTHORIZATION FROM THE OWNER, OWNERS OF ADJACENT PROPERTIES, AND THE CORRESPONDING UTILITY OWNER. CONTRACTOR SHALL ARRANGE TO SHUT OFF UTILITIES, AS REQUIRED, WITH THE UTILITY OWNERS.
15. COORDINATE UTILITY TERMINATION WITH UTILITY OWNERS.

SEWER:
1. SANITARY SEWER MAINS AND LATERALS SHALL BE PVC PIPE CONFORMING TO ASTM D 3034-SDR35. THE MINIMUM SIZE FOR SEWER MAINS SHAL BE 8"; SEWER LATERALS SHALL BE 4" MIN.
2. ALL SANITARY SEWERS, SEWER FORCE MAINS, AND SEWER LATERALS SHALL BE INSTALLED IN FIRST-CLASS BEDDING AND IN ACCORDANCE WITH THE DEPARTMENT OF PUBLIC WORKS SPECIFICATIONS. SEWERS SHALL BE INSTALLED TO THE LINE AND GRADE INDICATED ON THE PLANS.
3. ONLY PRECAST CONCRETE MANHOLES OF A DESIGN APPROVED BY THE CITY ENGINEER SHALL BE INSTALLED ON A SANITARY SEWER MAIN.
4. NO GROUNDWATER OR SURFACE WATER SHALL BE DISCHARGED INTO THE SANITARY SEWER.
5. WHERE ROCK IS ENCOUNTERED, IT SHALL BE REMOVED TO A DEPTH OF ONE FOOT BELOW THE FLOWLINE OF THE SEWER AND THE PIPE LAID IN A PROPERLY COMPACTED GRANULAR MATERIAL APPROVED BY THE CITY ENGINEER.
6. ONLY GRANULAR MATERIAL APPROVED BY THE CITY ENGINEER SHALL BE USED AS BACKFILL IN ANY TRENCH EXCAVATION.

WATER:
1. CONTRACTOR SHALL CONTACT THE CITY/TOWN WATER DEPARTMENT FOR SPECIFICATIONS AND MAKE OF VALVES, VALVE BOXES, FIRE HYDRANTS AND ALL OTHER WATER LINE APPURTENANCES.
2. WATER LINE TESTING AND STERILIZATION SHALL BE PERFORMED IN ACCORDANCE WITH LOCAL DPW SPECIFICATIONS AND WATER DISTRIBUTION SYSTEM. CONTRACTOR SHALL COORDINATE TESTING WITH THE CITY WATER DEPARTMENT.
3. ALL WATER MAIN SHALL BE DUCTILE IRON (D.I.), CLASS 52, AWWA C-151 (ANSI A21.40). D.I. PIPE SHALL BE DOUBLE CEMENT LINED WITH A SEAL COAT CONFORMING TO AWWA C-104 (ANSI A-21.4).
4. JOINTS FOR D.I. PIPE SHALL BE PUSH-ON OR OTHERWISE APPROVED, AWWA C151(ANSI A-21.51) WITH GASKETS CONFORMING TO AWWA C-111 (ANSI A-21.11) MAXIMUM LENGTH OF PIPE TO BE 20 L.F.
5. ALL FITTINGS SHALL BE DUCTILE IRON CLASS 53 WITH PRESSURE RATING OF 350 PSI AND MECHANICAL JOINTS CONFORMING TO AWWA C-151 (ANSI A21.51).
6. RETAINER GLANDS: RETAINER GLANDS SHALL BE DESIGNED TO IMPART MULTIPLE WEDGING ACTION AGAINST THE PIPE, INCREASE ITS RESISTANCE AS THE PRESSURE INCREASES. GLANDS SHALL BE MANUFACTURED OF DUCTILE IRON CONFORMING TO ASTM A536-80. RESTRAINING DEVICES SHALL BE DUCTILE IRON HEAT-TREATED TO A MINIMUM HARDNESS OF 370 BHN. TWIST-OFF NUTS SHALL BE USED TO INSURE PROPER ACTUATING OF THE RETAINER GLAND. DIMENSIONS OF THE GLAND SHALL BE SUCH THAT IT CAN BE USED WITH THE STANDARD MECHANICAL JOINT BELL AND TEE-HEADED BOLTS CONFORMING TO ANSI/AWWA A21.1 AND ANSI/WWA 153/A21.5. THE RETAINER GLAND SHALL HAVE A WORKING PRESSURE OF 250 PSI WITH A MINIMUM SAFETY FACTOR OF 2:1 AND SHALL BE CERTIFIED BY THE MANUFACTURER TO BE COMPATIBLE WITH THE PIPE CLASS AND PIPE MANUFACTURER FOR ALL SIZES PROVIDED ON THE JOB. THE RETAINER GLAND SHALL BE MEGA-LUG AS MANUFACTURED EBAA IRON, INC., OR APPROVED EQUAL.
7. ALL WATER MAINS, UNLESS OTHERWISE NOTED, SHALL BE INSTALLED WITH A MINIMUM FIVE FEET OF COVER. WHEN CROSSING ABOVE OR BELOW WATER PIPELINES, A MINIMUM VERTICAL SEPARATION OF SIX INCHES SHALL BE PROVIDED. WHEN CROSSING SANITARY SEWERS, A MINIMUM OF 18" SHALL BE PROVIDED.

SITE UTILITY NOTES (CONTINUED)

8. THE INSTALLED WATER MAIN SHALL BE PRESSURE TESTED, FLUSHED AND DISINFECTED BY CONTRACTOR IN ACCORDANCE WITH AWWA C-600 AND AWWA C-651 OR PER CITY/TOWN WATER DEPARTMENT STANDARDS.
9. DUCTILE IRON PIPES SHALL BE INSTALLED IN ACCORDANCE WITH AWWA C-600.
10. ALL MECHANICAL JOINTS ARE TO BE RESTRAINED. FITTINGS SHALL BE RESTRAINED BY MECHANICAL JOINT RESTRAINTS. THE PIPE CONNECTED TO THE FITTING SHALL BE RESTRAINED PER THE MANUFACTURER'S SCHEDULE.
11. THE CONTRACTOR SHALL MARK THE LOCATION OF THE PROPOSED WATER MAIN AT LEAST 48 HOURS PRIOR TO EXCAVATING. EXCAVATION SHALL NOT PROCEED WITHOUT AUTHORIZATION BY THE ENGINEER.
12. ALL WATER MAINS, HYDRANT BRANCHES, AND SERVICES SHALL HAVE UTILITY WARNING TAPE. THE TAPE SHALL BE BURIED APPROXIMATELY 2 FEET BELOW FINISHED GRADE.
13. BACKFILL SHALL BE COMPACTED TO 95 PERCENT OF THE STANDARD PROCTOR DENSITY AS DETERMINED BY ASTM D698. COMPACTION EQUIPMENT USED MUST BE SPECIFICALLY DESIGNED FOR COMPACTION. TAMPING WITH THE BACK OF THE BACK HOE BUCKET IS UNACCEPTABLE COMPACTION.
14. ALL WATER SERVICES SHALL BE 1" DIA. COPPER TUBING TYPE K, SOFT TEMPER CONFORMING TO ASTM B88 UNLESS OTHERWISE NOTED.
15. DEPRESS WATER MAIN UNDER EXISTING SERVICES AND HYDRANT BRANCHES TO MAINTAIN 5'-0" OF COVER.
16. ALL WATER MAINS SHALL BE LAID PER THE PLANS TO MAINTAIN THE MAXIMUM SEPARATION FROM EXISTING OR PROPOSED SANITARY SEWER. DISTANCE SHALL BE MEASURED EDGE TO EDGE.
17. IDENTIFY EACH PIPE LENGTH & FITTING CLEARLY WITH MANUFACTURE'S NAME & TRADEMARK, NOMINAL PIPE SIZE & MATERIAL DESIGNATION.
18. ALL WATER MAINS & SERVICE PIPES SHALL BE LAID IN A TRENCH SEPARATE FROM ANY OTHER UTILITY (GAS, ELECTRIC, TELEPHONE, ETC.) SHALL BE A MINIMUM NO LESS THAN FIVE (5) FEET FROM ANOTHER UTILITY.
19. ALL MATERIAL SHALL BE IN ACCORDANCE WITH CITY/TOWN WATER DEPARTMENT "RULES & REGULATIONS". ALL WORK TO BE PERFORMED IN ACCORDANCE WITH CITY/TOWN WATER DEPARTMENT "SPECIFICATIONS". CITY/TOWN WATER DEPARTMENT STANDARDS SHALL TAKE PRECEDENCE OVER ANY REQUIREMENTS LISTED ABOVE.

PERMITTING

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CONSTRUCTION NOTES

Assessors Parcels: 077700525, 077700526, 077700527 & 095470004
695, 697 & 705 Liberty Street

PREPARED FOR:

Mr. Peter Martins
Solmar Realty, LLC
350 Cottage Street
Springfield, MA 01104

ISSUANCE DATE: December 7, 2017

REVISIONS:	DATE:

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SCALE: SEE PLAN
RLA PROJ. NUMBER: 161320
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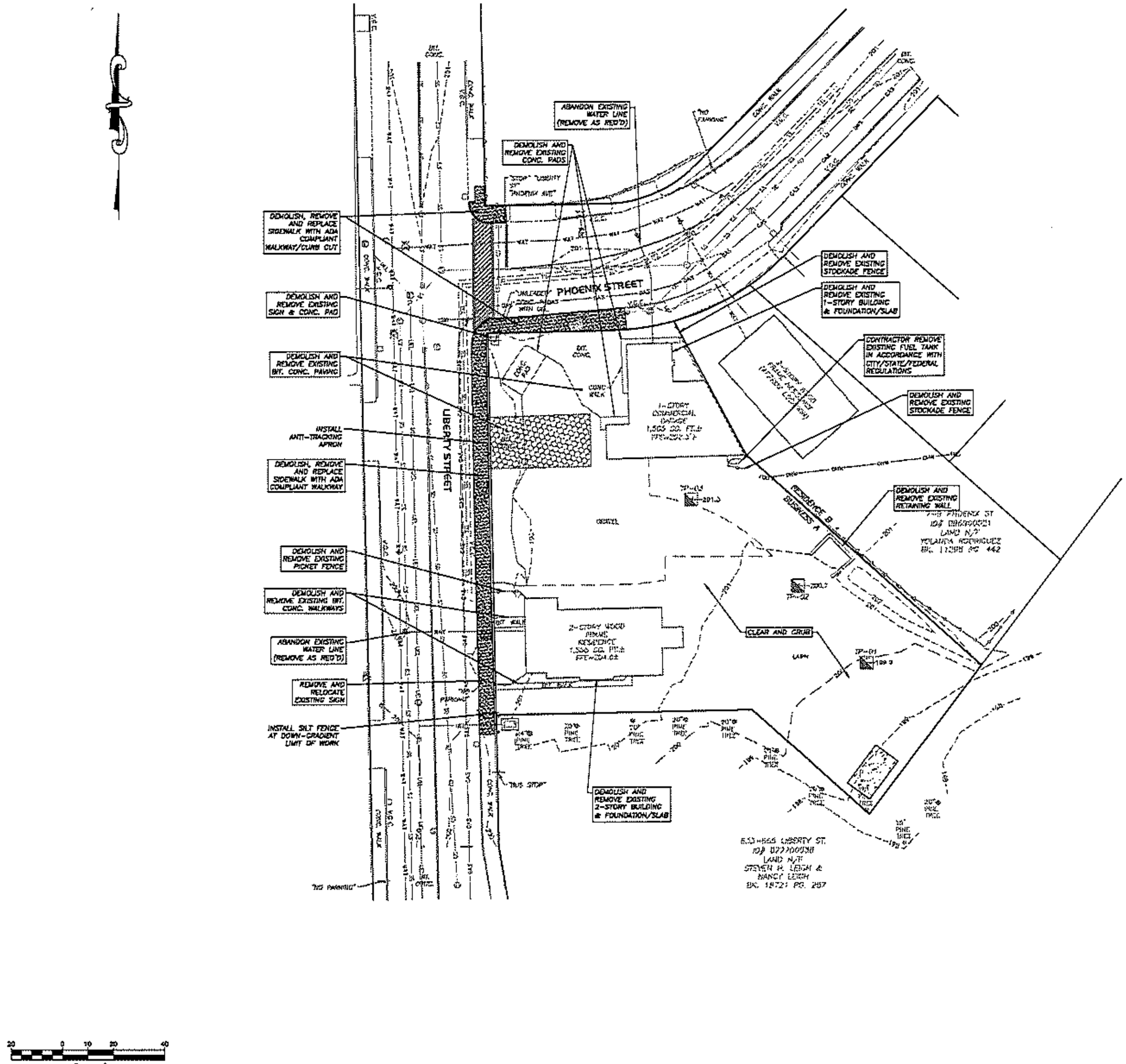
REV: -



DEMOLITION NOTES

1. THE INFORMATION SHOWN HEREON IS NOT INTENDED TO BE AN EXHAUSTIVE SURVEY OF ALL APPURTENANCES THAT MAY OR MAY NOT BE IN PLACE TO SERVE THE EXISTING ON-SITE STRUCTURES AND USE. SEPTIC SYSTEM COMPONENTS, UNDERGROUND TANKS, AND OTHER SUB-SURFACE STRUCTURES MAY BE IN PLACE AND MAY REQUIRE ATTENTION BEFORE CONSTRUCTION MAY PROCEED.
2. CONTRACTOR SHALL CONDUCT A PRE-DEMOLITION SURVEY TO IDENTIFY ANY AND ALL UTILITIES AND UTILITY COMPONENTS TO BE DISCONTINUED, REMOVED, OR DEMOLISHED IN PLACE AND THE PRESENCE OR ABSENCE OF ANY HAZARDOUS MATERIALS.
3. CONTRACTOR SHALL BE RESPONSIBLE FOR ALL DEMOLITION, REMOVAL OR RELOCATION, INCLUDING BUT NOT LIMITED TO: ALL UTILITIES, STORM DRAINAGE, SIGNS, TRAFFIC SIGNALS & POLES, ETC. AS REQUIRED. ALL WORK SHALL BE IN ACCORDANCE WITH GOVERNING AUTHORITIES' SPECIFICATIONS AND SHALL BE APPROVED BY SUCH. ALL COSTS SHALL BE INCLUDED IN BASE BID.
4. CONTRACTOR SHALL ERECT AND MAINTAIN SAFETY BARRICADES AND POST PROPER NOTICES PRIOR TO THE COMMENCEMENT OF WORK.
5. CONTRACTOR SHALL PROTECT EXISTING SITE IMPROVEMENTS, APPURTENANCES AND LANDSCAPING TO REMAIN.
6. CONTRACTOR SHALL MAINTAIN EXISTING UTILITIES TO REMAIN IN SERVICE AND PROTECT THEM FROM DAMAGE DURING DEMOLITION OPERATIONS. ANY DAMAGE TO EXISTING UTILITIES TO REMAIN SHALL BE REPAIRED AT THE CONTRACTOR'S EXPENSE TO THE SATISFACTION OF THE UTILITY OWNER.
7. ALL UTILITY DISCONNECTION SHALL BE PERFORMED TO THE SATISFACTION OF THE RELEVANT UTILITY COMPANY AND COMPLY WITH ANY LOCAL, STATE AND/OR FEDERAL REGULATORY AGENCIES.
8. CONTRACTOR SHALL PROMPTLY TRANSPORT AND LEGALLY DISPOSE OF DEMOLISHED MATERIALS OFF OWNERS PROPERTY. DO NOT ALLOW DEMOLISHED MATERIAL TO COLLECT ON SITE. CONTRACTOR SHALL BE RESPONSIBLE FOR ALL DISPOSAL.
9. THERE SHALL BE NO BURNING OF DEMOLISHED MATERIAL ALLOWED ON SITE.
10. CONTRACTOR SHALL COORDINATE WITH OWNER FOR ANY ITEMS TO BE TURNED OVER TO OWNER.
11. CONTRACTOR IS RESPONSIBLE FOR CONTROLLING DUST SO THAT DUST DOES NOT CREATE A NUISANCE ON ADJACENT ROADS OR PROPERTIES. SITE CONTRACTOR SHALL BE RESPONSIBLE FOR STREET SWEEPING AND CATCH BASIN CLEANING AFTER EACH PHASE OF CONSTRUCTION AND AS NEED IS DETERMINED BY THE LANDSCAPE ARCHITECT/ENGINEER.
12. NO ACTIVITY SHALL OCCUR OUTSIDE OF LIMIT OF WORK LINE AS SHOWN ON PLAN WITHOUT THE APPROVAL OF THE LANDSCAPE ARCHITECT/ENGINEER AND LANDOWNER.
13. THE CONTRACTOR SHALL NOTIFY DIG SAFE @ 1-888-344-7233 A MINIMUM OF 72 HOURS (M-F) PRIOR TO COMMENCEMENT OF ANY DEMOLITION/CONSTRUCTION ACTIVITY.
14. THE LANDSCAPE ARCHITECT/ENGINEER IS NOT RESPONSIBLE FOR ANY ITEMS THAT MAY BE DISCOVERED ON-SITE DURING DEMOLITION OR CONSTRUCTION THAT WAS NOT PREVIOUSLY INDICATED ON THE SURVEYS OR INFORMATION PROVIDED.
15. PAVEMENT SHALL BE SAWCUT AT THE LIMIT OF WORK. ALL PAVING, FOOTINGS, UTILITIES, CURBING AND OTHER EXISTING IMPROVEMENTS SHALL BE REMOVED OR SUITABLY MILLED TO THE SATISFACTION OF THE OWNER AND GENERAL CONTRACTOR.

CONSTRUCTION SEQUENCE

1. CONTACT THE CITY OF SPRINGFIELD AT LEAST FORTY-EIGHT HOURS PRIOR TO COMMENCEMENT OF ANY DEMOLITION, CONSTRUCTION, OR EARTHWORK ACTIVITY ON THIS PROJECT.
2. CONSTRUCT ANTI-TRACKING PAD AT ENTRANCE AND INSTALL ANY REQUIRED INLET PROTECTION AS DEPICTED ON THE PLAN.
3. INSTALL SILT FENCE AS SHOWN ON THE PLANS.
4. UPON COMPLETION OF EROSION CONTROL MEASURES, CLEARING AND GRUBBING AND EARTHWORK MAY COMMENCE.
5. CLEAR AND GRUB SITE. STOCKPILE ANY CHIPPING OR TOPSOIL MATERIAL TO REMAIN ON SITE FOR LONGER THAN 14 DAYS AND INSTALL SILT FENCE AROUND THE PERIMETER OF THE STOCKPILE.
6. COMMENCE EARTHWORK BY EXCAVATING FOR THE CUT/FILL SLOPES AS SHOWN ON THE PLANS. STABILIZE/SEED ANY SLOPES THAT HAVE ACHIEVED FINAL GRADE.
7. INSTALL UTILITIES AS SHOWN ON PLANS INCLUDING WATER SERVICE, SEWER SERVICE, GAS SERVICE, ELECTRICAL SERVICE AND STORMWATER MANAGEMENT SYSTEM.
8. GRADE THE SITE TO ACCEPT PAVEMENT SECTION MATERIALS.
9. INSTALL PAVEMENT AS SPECIFIED ON THE PLANS.
10. UPON INSTALLATION OF PAVEMENT SURFACE, INSTALL INLET PROTECTION AS REQUIRED ON ANY NEW INLET STRUCTURES.
11. FINAL GRADING AND STABILIZATION OF ANY REMAINING EXPOSED AREAS.
12. AT THE DIRECTION OF THE CITY OF SPRINGFIELD, EROSION AND SEDIMENT CONTROL MEASURES SHALL BE REMOVED.

PERMITTING

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DEMOLITION & EROSION CONTROL PLAN

Assessors Parcels: 077700525, 077700526, 077700527 & 095470004
695, 697 & 705 Liberty Street

PREPARED FOR:

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Solmar Realty, LLC
350 Cottage Street
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ISSUANCE DATE: December 7, 2017	
REVISIONS:	DATE:
A. DPW/PLANNING COMMENTS	1/16/18

SCALE: SEE PLAN
RLA PROJ. NUMBER: 161220
DRAWING: C-3 REV: A

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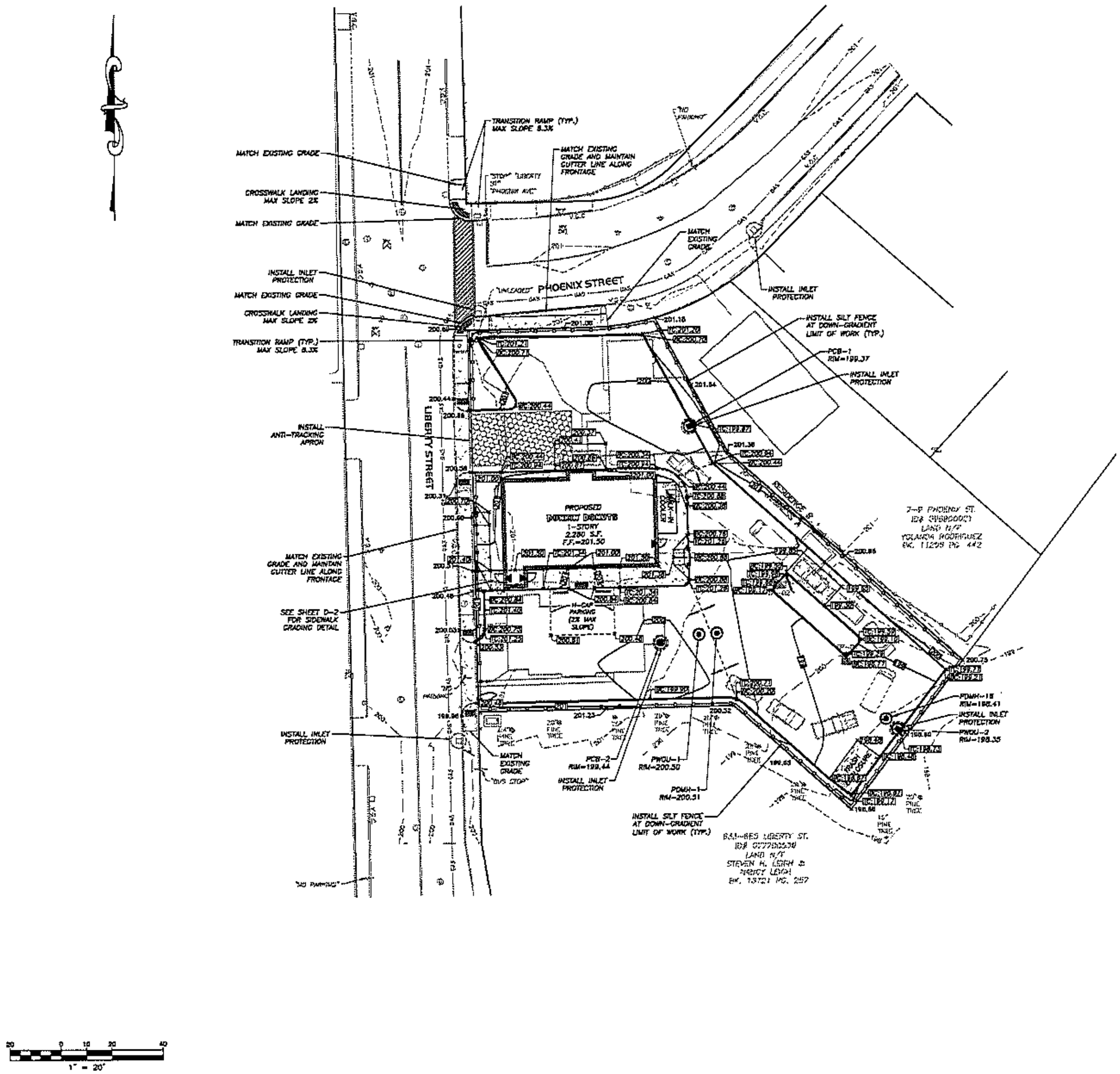
Attachment: Liberty_St_705_2020 (5553 : 705 Liberty Street, Et.Al.)



GRADING & DRAINAGE NOTES

1. SITE CONTRACTOR SHALL REFER TO REMAINING PLAN SET FOR INFORMATION REGARDING GRADING AND DRAINAGE.
2. IT SHALL BE THE SITE CONTRACTORS RESPONSIBILITY TO CROSS REFERENCE INFORMATION CONTAINED IN OTHER SHEETS WITH GRADING AND DRAINAGE INFORMATION SHOWN HEREON.
3. PRIOR TO SUBMITTING A BID FOR CONSTRUCTION, THE SITE CONTRACTOR SHALL COMMUNICATE ANY DISCREPANCIES BETWEEN THE PROPOSED DESIGN AND THE SPECIFICATIONS WITH THE PROJECT PROPONENT AND LANDSCAPE ARCHITECT/ENGINEER. SHOULD THE SITE CONTRACTOR FAIL TO COMMUNICATE ANY DISCREPANCIES, HE/SHE SHALL BE RESPONSIBLE FOR ANY COSTS RESULTING FROM SAID DISCREPANCY.
4. CONTRACTOR SHALL NOTIFY LANDSCAPE ARCHITECT/ENGINEER OF ANY UNEXPECTED CONDITIONS THAT ARE ENCOUNTERED DURING CONSTRUCTION.
5. ONCE DRAINAGE SYSTEM IS INSTALLED AND FUNCTIONING, THE OWNER/SITE CONTRACTOR SHALL COORDINATE WITH R LEVESQUE ASSOCIATES, INC. (RLA) TO CONDUCT A POST-CONSTRUCTION ANALYSIS OF THE DRAINAGE SYSTEM DURING ACTUAL STORM EVENTS TO DETERMINE THE FUNCTIONALITY OF THE INSTALLED DRAINAGE SYSTEM DURING SAID EVENTS. SHOULD THE DRAINAGE SYSTEM NOT FUNCTION AS DESIGNED UNDER REAL WORLD CONDITIONS, RLA WILL RECOMMEND ADJUSTMENTS TO THE DRAINAGE SYSTEM TO BE IMPLEMENTED BY THE OWNER/SITE CONTRACTOR.
6. ALL UTILITY CONSTRUCTION SHALL CONFORM TO THEIR RESPECTIVE CITY DEPARTMENT SPECIFICATIONS.

SHORT-TERM EROSION CONTROL MAINTENANCE

1. THE CONTRACTOR OR SUBCONTRACTOR WILL BE RESPONSIBLE FOR IMPLEMENTING EACH CONTROL SHOWN ON THE SEDIMENTATION AND EROSION CONTROL PLAN.
2. ALL EROSION AND SEDIMENT CONTROL DEVICES SHALL BE PROPERLY MAINTAINED DURING ALL PHASES OF CONSTRUCTION UNTIL THE COMPLETION OF ALL CONSTRUCTION ACTIVITIES AND ALL DISTURBED AREAS HAVE BEEN STABILIZED. ADDITIONAL CONTROL MEASURES WILL BE INSTALLED DURING CONSTRUCTION IN ORDER TO CONTROL EROSION AND/OR OFF-SITE SEDIMENTATION IF DEEMED NECESSARY BY ON-SITE INSPECTION.
3. EFFECTIVE EROSION CONTROL MEASURES SHALL BE INITIATED PRIOR TO THE COMMENCEMENT OF CLEARING, GRADING, EXCAVATION, OR OTHER OPERATIONS THAT WILL DISTURB THE NATURAL PROTECTION.
4. ALL SEDIMENT AND EROSION CONTROL DEVICES SHALL BE INSPECTED AT LEAST ONCE EVERY SEVEN (7) CALENDAR DAYS AND AFTER ANY STORM EVENT GREATER THAN 0.5 INCHES OF PRECIPITATION DURING ANY 24-HOUR PERIOD, AND THE INSPECTION SHALL BE DOCUMENTED IN WRITING. DAMAGED OR INEFFECTIVE DEVICES SHALL BE REPAIRED OR REPLACED, AS NECESSARY.
5. THE CONTRACTOR SHALL TAKE ALL REASONABLE PRECAUTIONS TO AVOID EXCESS EROSION OF THE SITE DUE TO THE CONSTRUCTION OF THIS PROJECT.
6. SILT SHALL BE REMOVED FROM BEHIND BARRIERS IF GREATER THAN 6-INCHES DEEP OR AS NEEDED. SEDIMENT THAT IS COLLECTED IN STRUCTURES SHALL BE DISPOSED OF PROPERLY AND COVERED IF STORED ON-SITE.
7. DAMAGED OR DETERIORATED ITEMS WILL BE REPAIRED IMMEDIATELY AFTER IDENTIFICATION.
8. ALL DITCHES SHALL BE STABILIZED AS SOON AS IS PRACTICABLE TO MINIMIZE EROSION.
9. THE CONTRACTOR SHALL MAINTAIN ALL EROSION CONTROL DEVICES IN A GOOD, WORKING STATE OF REPAIR UNTIL THEIR USE IS NO LONGER WARRANTED. AT THAT TIME, THE EROSION CONTROL DEVICES SHALL BE REMOVED AND DISPOSED OF SO AS TO CAUSE NO OFF-SITE SILTATION.
10. INSPECT AND MAINTAIN CONSTRUCTION ENTRANCE STONE SUCH THAT SEDIMENT DOES NOT TRACK ONTO THE STREET. ANY SEDIMENT TRACKED ONTO THE STREET SHALL BE CLEANED DAILY.
11. AFTER CATCH BASINS HAVE BEEN CONSTRUCTED AND THE SITE HAS BEEN PAVED, THE CONTRACTOR SHALL PROTECT THE INLETS BY CONSTRUCTING INLET PROTECTION AS SHOWN ON THE PLANS. INLET PROTECTION TO REMAIN IN PLACE AND MAINTAINED UNTIL DISTURBED AREAS HAVE BEEN STABILIZED, LOAMED AND SEEDED.
12. EROSION CONTROL MEASURES SHALL REMAIN IN PLACE UNTIL ALL DISTURBED EARTH HAS BEEN SUBSTANTIALLY STABILIZED. AFTER REMOVAL OF MEASURES, DISTURBED AREAS SHALL BE REGRADED AND STABILIZED AS NECESSARY.
13. THIS PLAN IS PROVIDED AS A BASIS FOR THE INITIAL SEDIMENTATION AND EROSION CONTROL MEASURES. IT SHALL BE THE CONTRACTOR'S RESPONSIBILITY TO UPDATE AND EXPAND THIS PLAN AS SITE CONDITIONS DICTATE. IT IS THE CONTRACTOR'S RESPONSIBILITY TO PREVENT THE OCCURRENCE OF SILTATION TO WETLAND RESOURCE AREAS AND THE MOVEMENT OF SEDIMENT BEYOND THE SITE BOUNDARIES.

ACCESSIBILITY NOTES

1. ALL ACCESSIBLE ROUTES, TRANSITIONS, CURB CUTS AND ACCESSIBLE PARKING/LOADING AREAS, INCLUDING ALL ENTRANCES TO BUILDING, SHALL ADHERE TO 521 CMR.
2. SHOULD THE ARCHITECT PROVIDE ADDITIONAL ENTRANCES OR MEANS OF EGRESS, ADDITIONAL ACCESSIBLE ROUTES MAY BE REQUIRED.
3. IT IS THE RESPONSIBILITY OF THE ARCHITECT AND CONTRACTOR TO NOTIFY THE ENGINEER AND LANDSCAPE ARCHITECT OF ANY CHANGES TO THE PROPOSED BUILDING THAT WOULD AFFECT THE ACCESSIBILITY REQUIREMENTS OF THE PROPOSED SITE.
4. THE CONTRACTOR SHALL REVIEW IN DETAIL THE REQUIREMENTS OF 521 CMR AND SHALL BE RESPONSIBLE FOR CONFORMANCE WITH SAID REGULATIONS.

CONSTRUCTION NOTES

1. CONTACT DEPARTMENT OF PUBLIC WORKS (DPW) FOR REVIEW AND APPROVAL OF ANY MODIFICATIONS OF THE APPROVED SITE PLANS PRIOR TO WORK BEING PERFORMED.
2. CONTACT SPRINGFIELD WATER & SEWER COMMISSION (SWSC) FOR REVIEW AND APPROVAL OF ANY MODIFICATIONS OF THE APPROVED PLAN PRIOR TO THE WORK BEING PERFORMED.
3. ANY WORK AND MATERIAL WITHIN THE CITY RIGHT-OF-WAY SHALL CONFORM TO THE CITY OF SPRINGFIELD/SWSC REQUIREMENTS.
4. THE CONTRACTOR MUST OBTAIN DPW STREET OPENING & TRENCH PERMITS BEFORE CONSTRUCTION.
5. ALL WATER, SEWER, DRAIN AND PAVEMENT MATERIAL AND CONSTRUCTION SHALL CONFORM TO THE CITY OF SPRINGFIELD/SWSC REQUIREMENTS.
6. ALL WATER AND SEWER CONSTRUCTION SHALL BE INSPECTED BY THE SWSC BEFORE BEING BACKFILLED.
7. THE CITY OF SPRINGFIELD/SWSC SHALL BE NOTIFIED AT LEAST 24 HOURS PRIOR TO THE REQUIRED INSPECTIONS.

PERMITTING

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GRADING, EROSION & SEDIMENTATION CONTROL PLAN

Assessors Parcels: 077700525, 077700526, 077700527 & 095470004
695, 697 & 705 Liberty Street

PREPARED FOR:

Mr. Peter Martins
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ISSUANCE DATE:	December 7, 2017
REVISIONS:	DATE:
A. DPW/PLANNING COMMENTS	1/10/18

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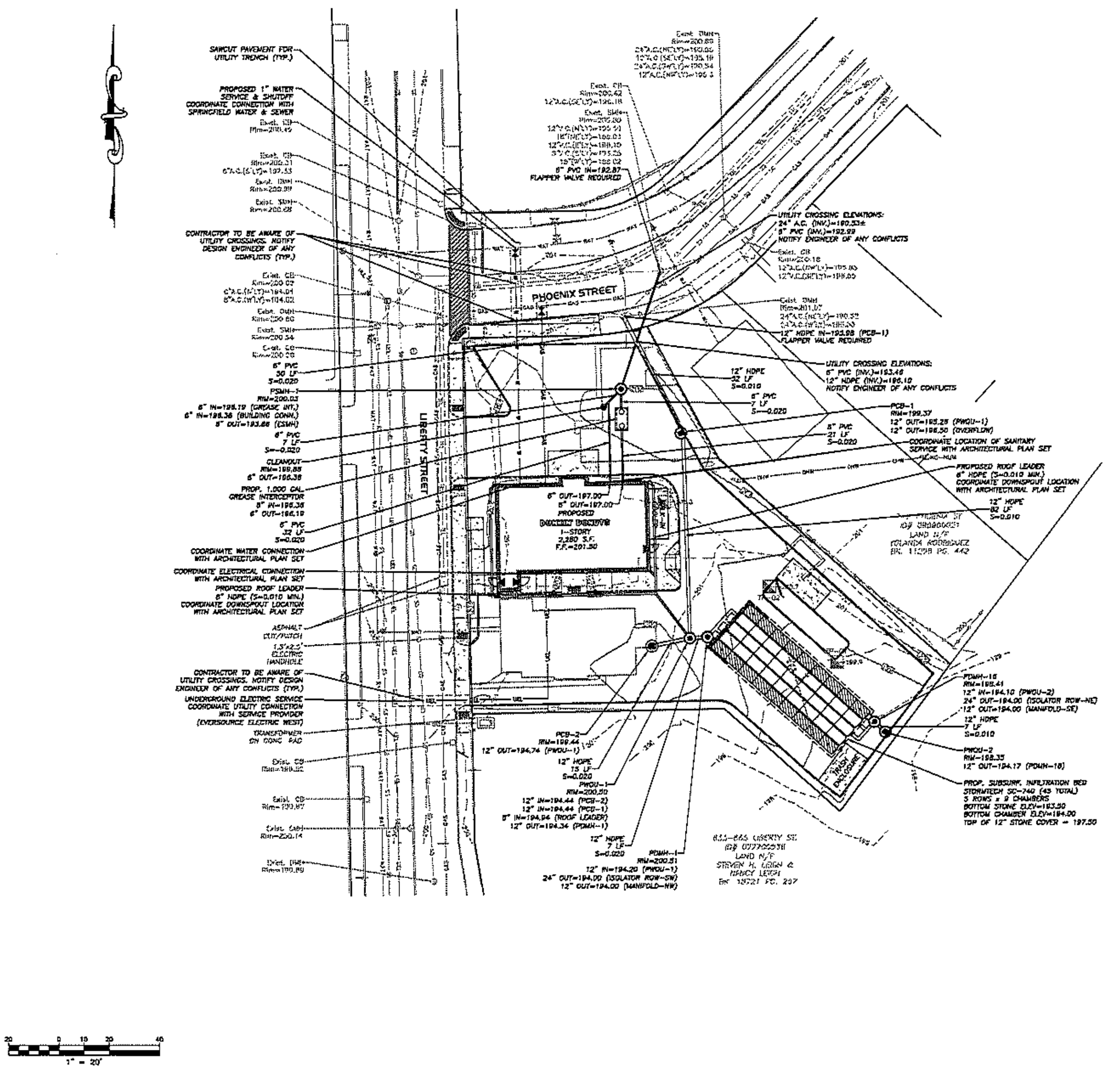

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7. THE CITY OF SPRINGFIELD/SWSC SHALL BE NOTIFIED AT LEAST 24 HOURS PRIOR TO THE REQUIRED INSPECTIONS.

NOTES

1. UNDERGROUND UTILITIES SHOWN HEREON ARE BASED UPON SURFACE FEATURES AS LOCATED BY SURVEY AND AVAILABLE RECORD DATA AND ARE APPROXIMATE. ACTUAL FIELD LOCATIONS SHOULD BE VERIFIED WITH THE APPROPRIATE UTILITY COMPANY AND/OR MUNICIPAL DEPARTMENT PRIOR TO CONSTRUCTION.
2. ALL LAYOUT WORK REQUIRED SHALL BE PERFORMED BY A LICENSED SURVEYOR OR ENGINEER EMPLOYED BY THE CONTRACTOR.
3. CONTRACTOR TO NOTIFY DIG SAFE A MINIMUM OF 72 HOURS PRIOR TO START OF CONSTRUCTION ACCORDING TO MA GENERAL LAWS.
4. APPROVED PLANS TO BE ON SITE AT ALL TIMES.
5. CHANGES TO THIS PLAN MAY OCCUR AS UNFORESEEN CONDITIONS ARISE. ALL CHANGES TO BE APPROVED BY DESIGN ENGINEER, FIELD INSPECTOR AND CITY/TOWN ENGINEER.
6. CONTRACTOR SHALL BE RESPONSIBLE FOR THE MAINTENANCE AND SAFETY OF TRAFFIC ON THE PUBLIC AND PRIVATE WAYS AFFECTED BY THE CONSTRUCTION OF THIS PROJECT.
7. CONTRACTOR SHALL PROTECT ALL SLOPES, VEGETATION, PAVING, WALKS, AND IMPROVEMENTS OUTSIDE THE AREAS TO BE AFFECTED BY THE CONSTRUCTION OF THIS PROJECT.
8. TREES, BRUSH AND STUMPS REMOVED BY CLEARING AND GRUBBING OPERATIONS SHALL BE TRANSPORTED OFF THE PROJECT SITE TO AN APPROVED DISPOSAL LOCATION.
9. CALCIUM CHLORIDE/WATER FOR DUST CONTROL TO BE AVAILABLE AT ALL TIMES.
10. ALL PAVEMENT MARKINGS CHANGED, ALTERED OR REMOVED SHALL BE REAPPLIED.
11. ALL CONSTRUCTION METHODS TO CONFORM TO SPRINGFIELD PLANNING BOARD REGULATIONS AND BOARD OF PUBLIC WORKS SPECIFICATIONS.
12. SPRINGFIELD DEPARTMENT OF PUBLIC WORKS APPROVAL IS NOT TO BE CONSTRUED AS AN ALL INCLUSIVE APPROVAL AS OTHER APPROVALS MAY BE NECESSARY, I.E. TOWN ENGINEER, CONSERVATION, FIRE DEPARTMENT, WATER DEPARTMENT, ETC.
13. ALL CATCH BASINS TO HAVE 48" SEALED SUMPS AND HOODS.
14. EROSION CONTROL MEASURES TO BE IN PLACE PRIOR TO START OF CONSTRUCTION.

GRADING & DRAINAGE NOTES

1. SITE CONTRACTOR SHALL REFER TO REMAINING PLAN SET FOR INFORMATION REGARDING GRADING AND DRAINAGE.
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4. CONTRACTOR SHALL NOTIFY DESIGNER/ENGINEER OF ANY UNEXPECTED CONDITIONS THAT ARE ENCOUNTERED DURING CONSTRUCTION.
5. ONCE DRAINAGE SYSTEM IS INSTALLED AND FUNCTIONING, THE OWNER/SITE CONTRACTOR SHALL COORDINATE WITH R LEVESQUE ASSOCIATES, INC. (RLA) TO CONDUCT A POST-CONSTRUCTION ANALYSIS OF THE DRAINAGE SYSTEM DURING ACTUAL STORM EVENTS TO DETERMINE THE FUNCTIONALITY OF THE INSTALLED DRAINAGE SYSTEM DURING SAID EVENTS. SHOULD THE DRAINAGE SYSTEM NOT FUNCTION AS DESIGNED UNDER REAL WORLD CONDITIONS, RLA WILL RECOMMEND ADJUSTMENTS TO THE DRAINAGE SYSTEM TO BE IMPLEMENTED BY THE OWNER/SITE CONTRACTOR.
6. ALL UTILITY CONSTRUCTION SHALL CONFORM TO THEIR RESPECTIVE CITY OF SPRINGFIELD DEPARTMENT SPECIFICATIONS.

UTILITY NOTES

1. CONTRACTOR TO VERIFY ALL UTILITY CONNECTIONS AND INVERTS FROM EXISTING/PROPOSED BUILDING TO SERVICES IN THE STREET. IF ANY DISCREPANCIES EXISTS BETWEEN PLAN AND INFORMATION FOUND IN THE FIELD, CONTACT ENGINEER AND LANDSCAPE ARCHITECT IMMEDIATELY.
2. SEE ARCHITECTURAL PLANS FOR BUILDING CONNECTIONS OF ALL UTILITIES.
3. UTILITY CONNECTIONS (NATURAL GAS, ELECTRICAL, TELECOMMUNICATIONS, ETC) SHOWN HEREON ARE SCHEMATIC IN NATURE TO DEPICT CONNECTION OF SAID UTILITIES TO THE SUBJECT BUILDING(S). THE RESPECTIVE UTILITY PROVIDER SHALL BE RESPONSIBLE FOR THE FINAL DESIGN OF THE RELEVANT UTILITY.

SUBSURFACE INFILTRATION BASIN CONSTRUCTION NOTE

AT A MINIMUM, ENGINEER SHALL INSPECT THE CONSTRUCTION OF THE SUBSURFACE BASIN AT THE FOLLOWING MILESTONES:

1. EXCAVATION OF THE INFILTRATION AREA
2. INSTALLATION OF THE STONE & CHAMBERS PRIOR TO BACKFILL
3. BACKFILL OF INFILTRATION SYSTEM PRIOR TO COVERING WITH FILL

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DRAINAGE & UTILITIES PLAN

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FILIPE J. CRAVO CIVIL No. 48276
1/16/18

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REVISIONS:	DATE:
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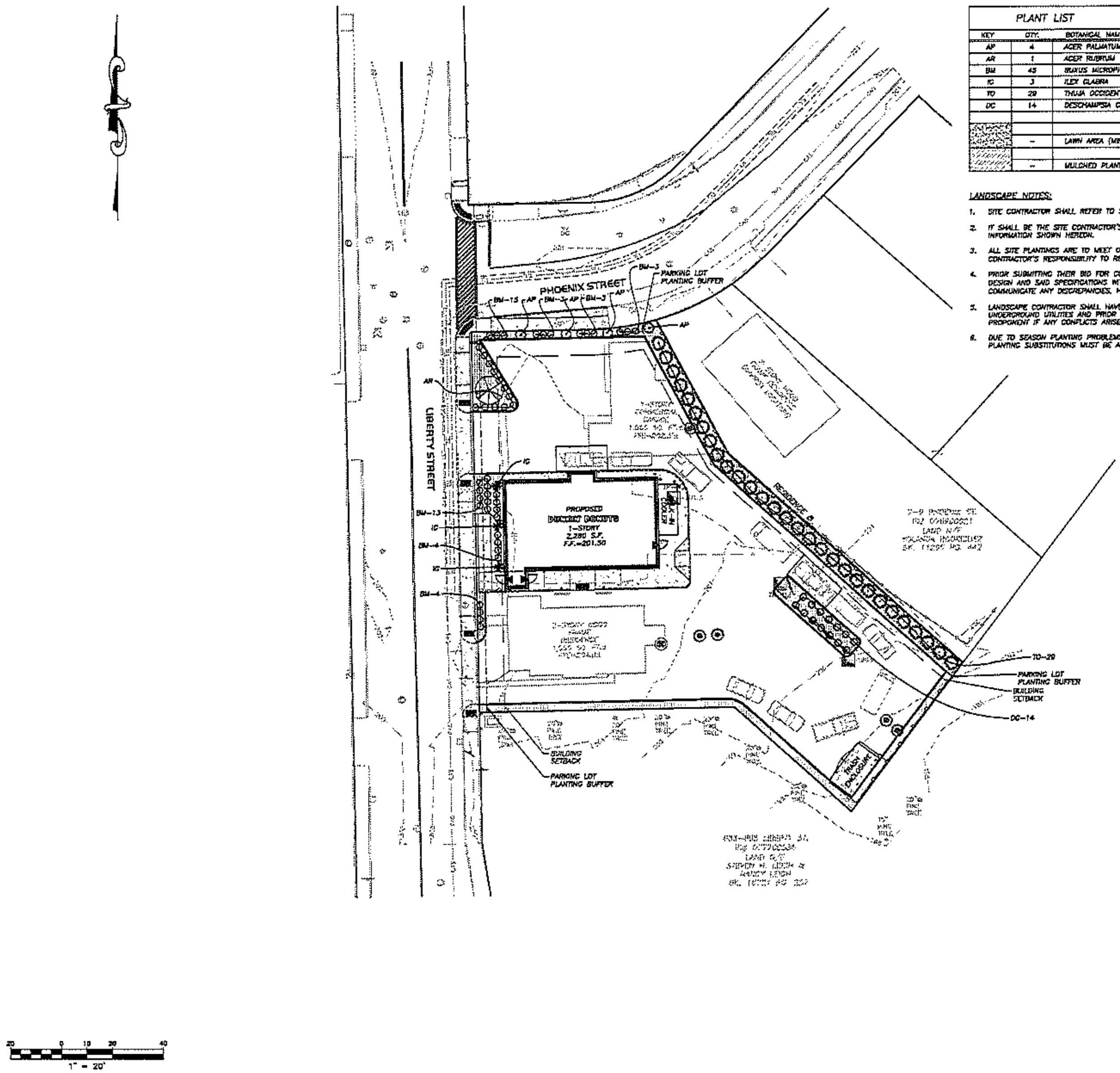


PLANT LIST

KEY	QTY.	BOTANICAL NAME	COMMON NAME	SIZE/SPACING
AP	4	ACER PALMATUM	JAPANESE MAPLE	2-2.5" CAL.
AR	1	ACER RUBRUM	RED MAPLE	2.5-3" CAL.
BM	45	BUXUS MICROPHYLLA 'COMPACTA'	COMPACT BOXWOOD	1'-2' HT. (> 5 GAL CONTAINER)
IC	3	ILEX GLABRA	INKBERRY	2.5-3' HT.
TO	29	THUJA OCCIDENTALIS	ARBORVITAE	4-6' HT.
DC	14	DESCHAMPSIA CESPITOSA 'PURE FOUNTAIN'	DWARF TUFTED HAIR GRASS	#2 POT
	--	LAWN AREA (MIN. 4" LOAM & SEED)		RATE PER SUPPLIER REC.
	--	MULCHED PLANTING BED		RATE PER SUPPLIER REC.

LANDSCAPE NOTES:

1. SITE CONTRACTOR SHALL REFER TO SHEET C-1, C-2, DETAIL SHEETS AND REMAINING PLAN SET FOR INFORMATION REGARDING LANDSCAPING.
2. IT SHALL BE THE SITE CONTRACTOR'S RESPONSIBILITY TO CROSS-REFERENCE INFORMATION CONTAINED IN OTHER SHEETS WITH THE LANDSCAPE INFORMATION SHOWN HEREON.
3. ALL SITE PLANTINGS ARE TO MEET OR EXCEED THE MINIMUM SPECIFICATIONS DETAILED IN THE AFOREMENTIONED NOTES. IT IS THE CONTRACTOR'S RESPONSIBILITY TO REVIEW THE SPECIFICATIONS FOR EACH INDIVIDUAL PLANTING AND SOURCE IT APPROPRIATELY.
4. PRIOR SUBMITTING THEIR BID FOR CONSTRUCTION, THE SITE CONTRACTOR SHALL COMMUNICATE ANY DISCREPANCIES BETWEEN THE PROPOSED DESIGN AND SAID SPECIFICATIONS WITH THE PROJECT PROPONENT, LANDSCAPE ARCHITECT/ENGINEER. SHOULD THE SITE CONTRACTOR FAIL TO COMMUNICATE ANY DISCREPANCIES, HE/SHE SHALL BE RESPONSIBLE FOR ANY COSTS RESULTING FROM SAID DISCREPANCY.
5. LANDSCAPE CONTRACTOR SHALL HAVE EXCAVATING CONTRACTOR, "DIGSAFE", AND ANY APPLICABLE NON-[DIGSAFE] MEMBER UTILITIES MARK ALL UNDERGROUND UTILITIES AND PRIOR TO ANY PLANTING. LANDSCAPE CONTRACTOR SHALL NOTIFY LANDSCAPE ARCHITECT AND PROJECT PROPONENT IF ANY CONFLICTS ARISE AND STOP ALL WORK UNTIL CONFLICT IS RESOLVED.
6. DUE TO SEASON PLANTING PROBLEMS AND LACK OF PLANT AVAILABILITY, APPROVED LANDSCAPE PLANS MAY REQUIRE MINOR REVISIONS. ALL PLANTING SUBSTITUTIONS MUST BE APPROVED BY THE CITY OF SPRINGFIELD PLANNING BOARD STAFF.

RLA
R LEVESQUE ASSOCIATES INC
Landscape Architects
Civil Engineers · Land Surveyors
Environmental Consultants
ph: 413.568.0985 fax: 413.568.0986
40 School Street
Westfield, MA 01085
rlaland.com

SITE LANDSCAPING PLAN

Assessors Parcels: 077700525, 077700526, 077705527 & 095470004
695, 697 & 705 Liberty Street

PREPARED FOR:
Mr. Peter Martins
Solmar Realty, LLC
350 Cottage Street
Springfield, MA 01104

ISSUANCE DATE: December 7, 2017

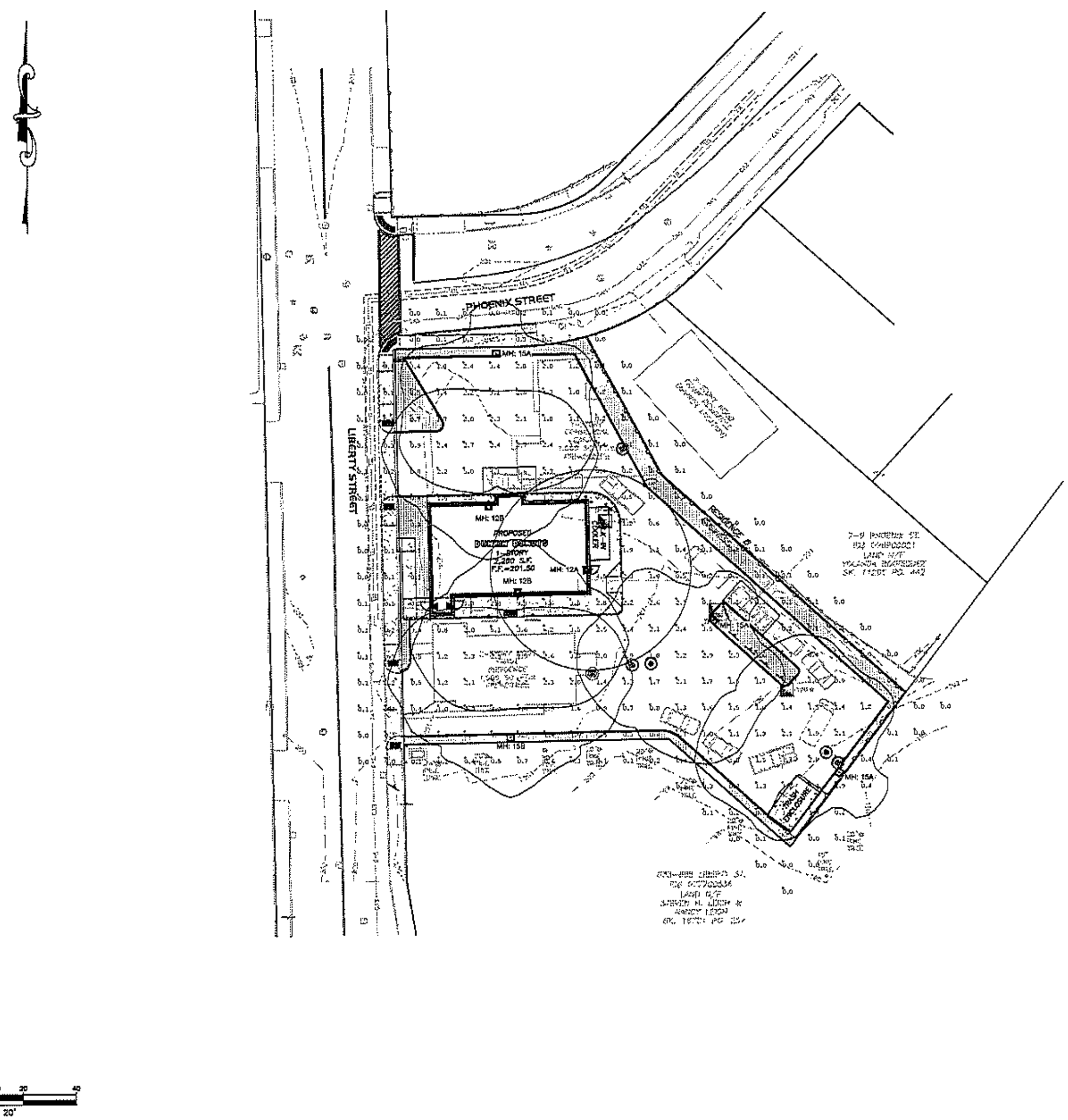
REVISIONS:	DATE:
4. DPW/PLANNING COMMENTS	1/16/18

SCALE: SEE PLAN
RLA PROJ. NUMBER: 161220
DRAWING: C-7 REV: A

PERMITTING

S:\Projects\2016\161220 - Martins - Dunkin - Liberty Street, Springfield\Civil 3D\161220 - SITE.dwg

Attachment: Liberty_St_705_2020 (5553 : 705 Liberty Street, Et.Al.)



Luminaire Schedule				
Symbol	Qty	Type	Lum. Watts	Label
	1	VPS-24L-35-3K7-4W	54	MH: 15A
	3	VPS-24L-35-3K7-4	54	MH: 15B
	1	TRV-24L-35-3K7-4	37.9	MH: 12A
	2	TRV-24L-35-3K7-4W	37.9	MH: 12B

Calculation Summary					
Label	CalcType	Units	Avg	Max	Min
CalcPts_1	Illuminance	Fc	1.07	9.3	0.0

LIGHTING NOTES

1. FOOT CANDLE VALUES SHOWN ON PLAN REFLECT LIGHT FROM POLE MOUNTED AND WALL MOUNTED FIXTURES.
2. PHOTOMETRIC CALCULATIONS PROVIDED BY:
   ILLUMINATE/VANGUARD
   333 PLEASANT VALLEY ROAD
   SOUTH WINDSOR, CT 06074
   IlluminateNE.com
   T. 860.282.0097

PERMITTING

RLA

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SITE PHOTOMETRIC PLAN

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695, 697 & 705 Liberty Street

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A. DPW/PLANNING COMMENTS	1/16/18

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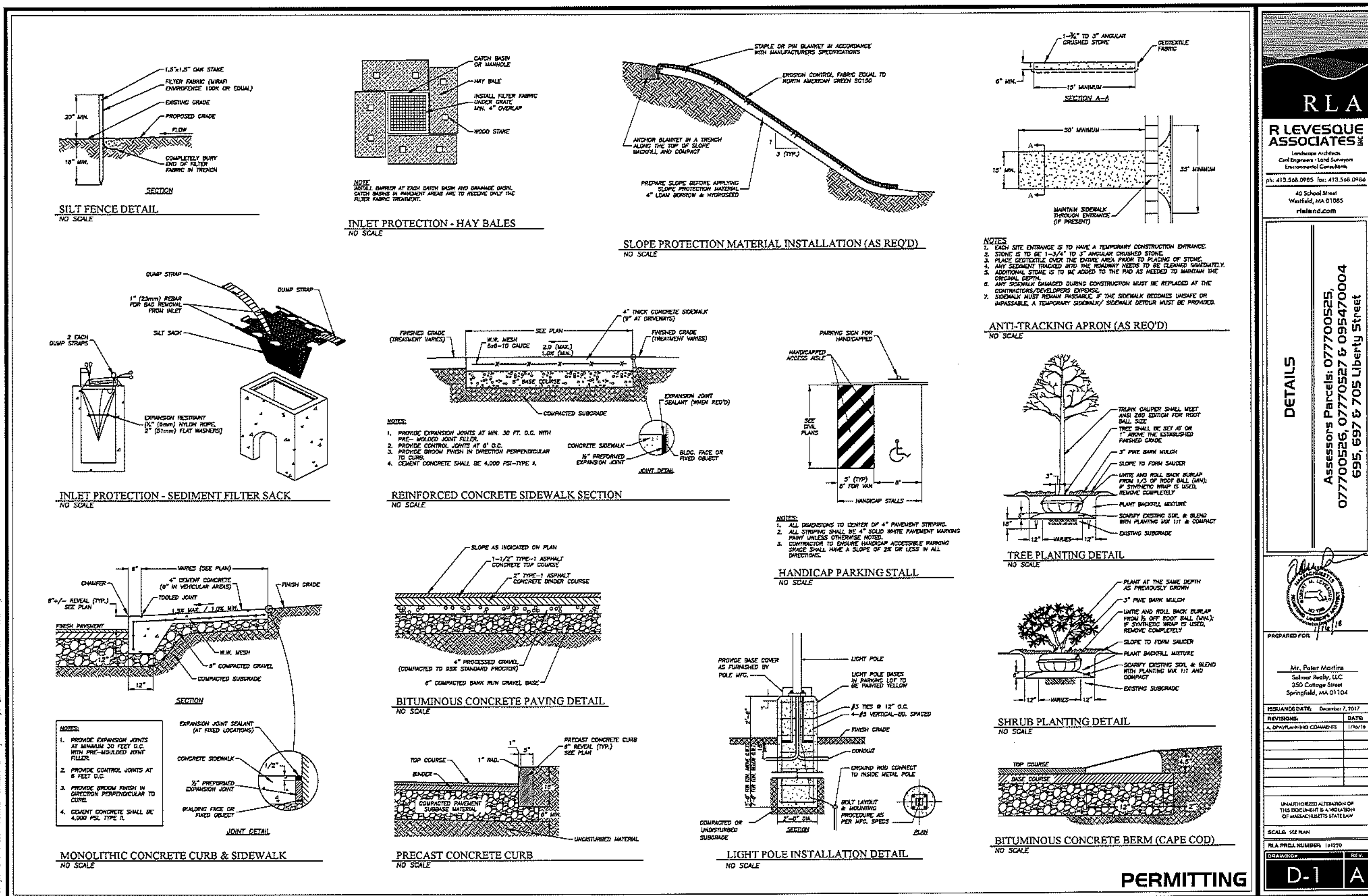
SCALE: SEE PLAN

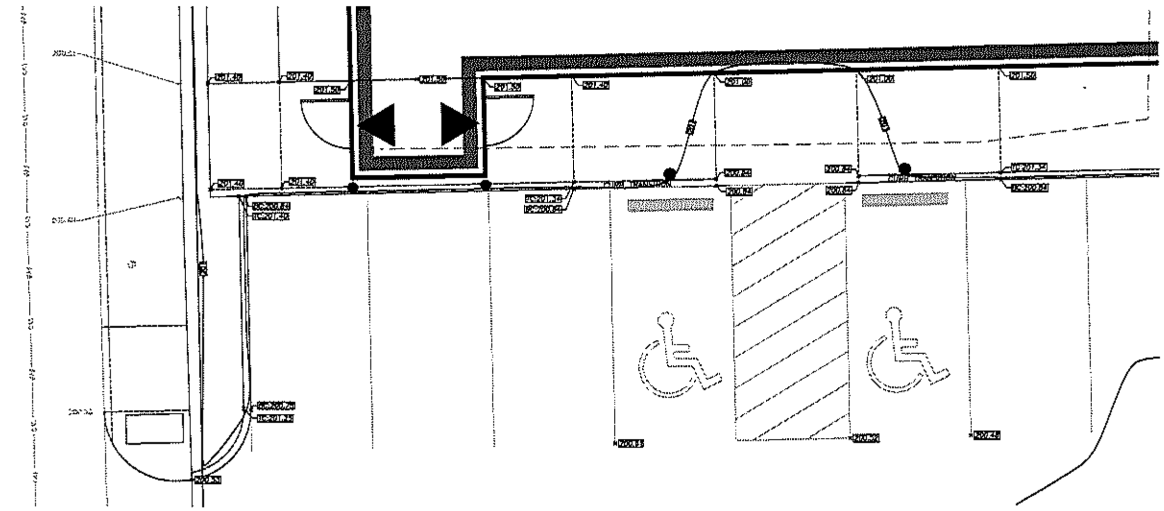
RLA PROJ. NUMBER: 161220

DRAWING: C-8 REV: A

S:\Projects\2016\161220 - Martins - Dunkin - Liberty Street, Springfield\Civil 3D\161220 - SITE.dwg

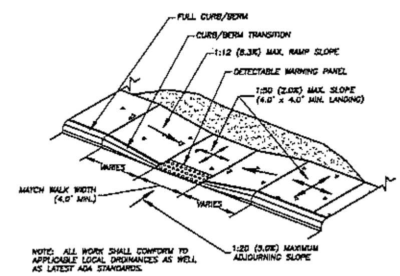


Attachment: Liberty_St_705_2020 (5553 : 705 Liberty Street, Et.Al.)



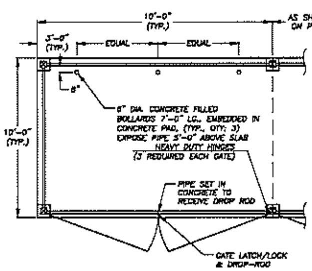
ACCESSIBLE ROUTE DETAIL
SCALE: 1" = 4'

NOTES:
1. ALL SIDEWALK SLOPES ARE MAXIMUMS.
2. ALL SIDEWALKS ARE TO BE CONSTRUCTED TO THE SAME SPECIFICATION FOUND IN MHD SUPPLEMENTAL SPECIFICATIONS TO THE 1988 STANDARD SPECIFICATIONS FOR HIGHWAYS AND BRIDGES. ENGLISH UNITS. JUNE 8, 2009 SECTIONS 701.00 TO 701.61 INCLUSIVE. AS AMENDED – UNLESS OTHERWISE SPECIFIED.
3. ALL SIDEWALKS ARE TO BE 4000 PSI (28 DAY) PORTLAND CEMENT CONCRETE, 6%±1% AIR ENTRAINED.
4. TOOL ALL JOINTS AND EDGES.
5. SIDEWALK IS TO BE POURED IN ALTERNATING 20' LENGTHS TO ACCOUNT FOR PANEL CONTRACTION DURING DRYING.
6. INSTALL 1/2" THICK PREFORMED EXPANSION JOINT FILLER (M.9.14.0) AT 20' INTERVALS
7. BROOM FINISH SIDEWALK OPPOSITE TO THE DIRECTION OF TRAVEL
8. SIDEWALK IS REQUIRED TO BE COVERED WITH PLASTIC AND KEPT MOIST FOR MINIMUM OF 72 HOURS AFTER IT HAS SET-UP.
9. DETECTABLE WARNING PANEL ARE TO COMPLY WITH ADA 4.29.2
10. DETECTABLE WARNING PANEL TO BE CAST IN PLACE DETECTABLE WARNING PANEL.

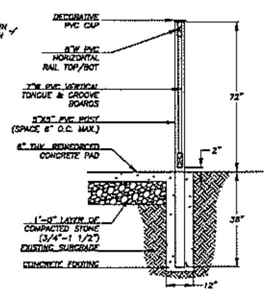


NOTE: ALL WORK SHALL CONFORM TO APPLICABLE LOCAL ORDINANCES AS WELL AS LATEST ADA STANDARDS.

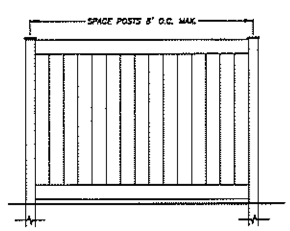
ACCESSIBLE RAMP - PARALLEL CURB CUT
NO SCALE



TYPICAL ENCLOSURE PLAN VIEW

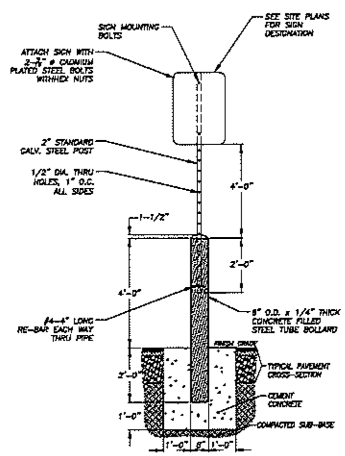


TYPICAL ENCLOSURE DUMPSTER SECTION

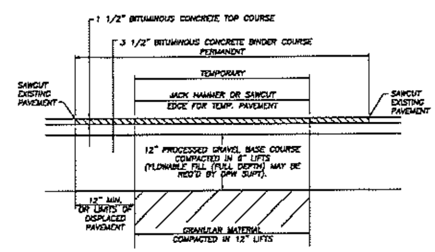


TYPICAL DUMPSTER ENCLOSURE ELEVATION

DUMPSTER ENCLOSURE
NO SCALE



STEEL BOLLARD WITH SIGN DETAIL
NO SCALE



NOTES:
1. TEMPORARY PAVEMENT OVER TRENCHES IN STREET TO REMAIN FOR A MINIMUM OF 60 DAYS. TEMPORARY PAVEMENT 3" BINDER COURSE IN ONE LIFT – COLD PATCH KNOWN AS "OPR" MAYBE USED WHEN TYPE I-1 IS UNAVAILABLE.
2. REMOVE TEMPORARY PAVEMENT AND REPLACE WITH PERMANENT PAVEMENT
3. PAVEMENT THICKNESS TO BE 5" MINIMUM, OR GREATER TO MATCH EXISTING CONDITIONS.
4. WHERE PAVEMENT IS CUT 2'-0" OR LESS FROM EDGE OF ROAD, REPAVING TO EXTEND TO EDGE OF ROAD.
5. EDGE OF EXISTING PAVEMENT SHALL BE TREATED WITH A TACK COAT PRIOR TO PLACEMENT OF THE PERMANENT PATCH.
6. EXCEPT AS OTHERWISE DIRECTED BY THE D.P.W. SUPT., THE EDGE OF PAVEMENT ADJACENT TO PATCH SHALL BE HEATED WITH INFRARED EQUIPMENT TO SEAL THE JOINTS.

PERMANENT PAVEMENT REPLACEMENT PLAN
NO SCALE

PERMITTING

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R LEVESQUE ASSOCIATES INC
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ph: 413.568.0985 fax: 413.568.0986
40 School Street
Westfield, MA 01085
rlaland.com

DETAILS

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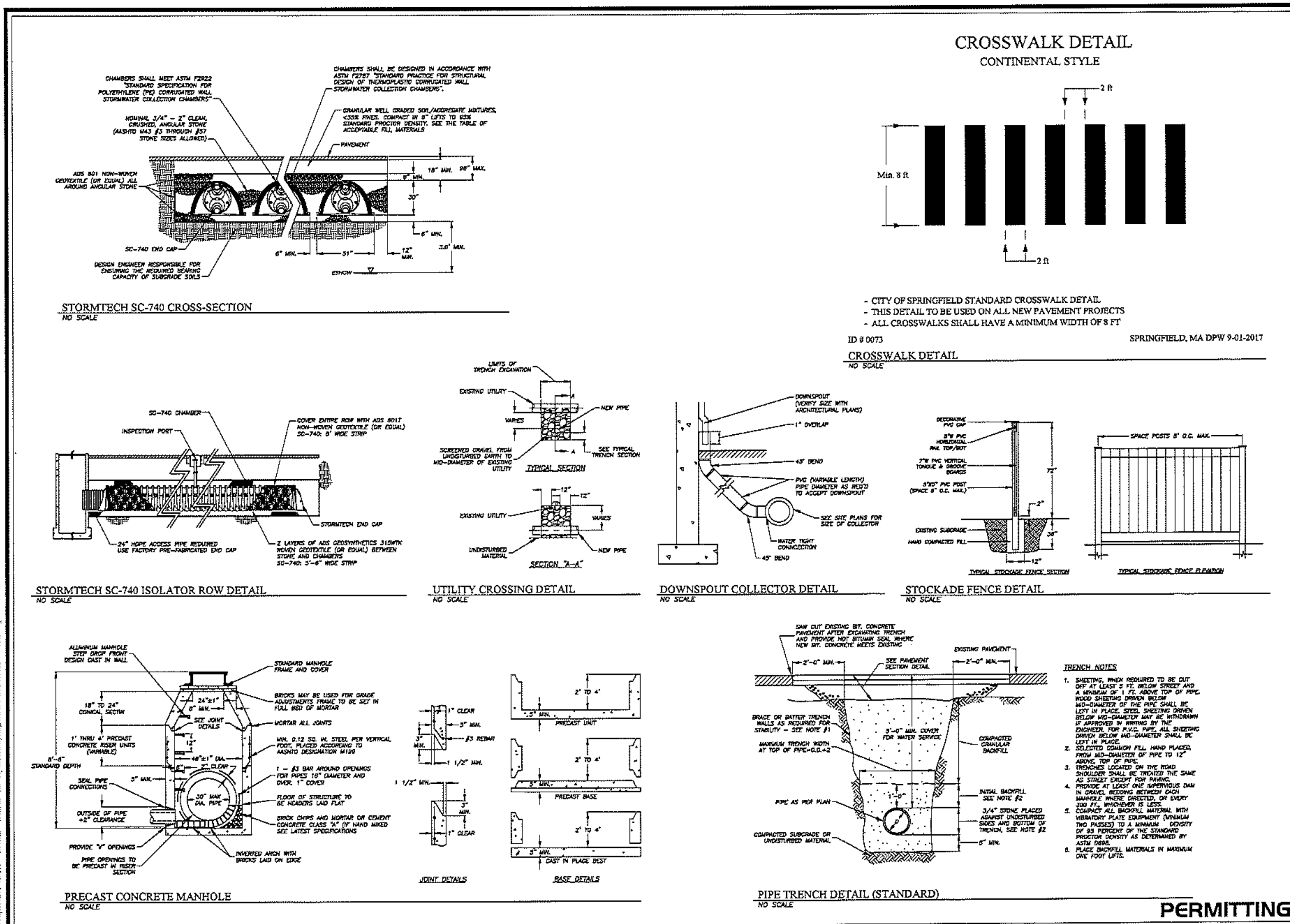
350 Cottage Street
Springfield, MA 01104

ISSUANCE DATE:	December 7, 2017
REVISIONS:	DATE:

SCALE: SEE PLAN
RLA PROJ. NUMBER: 161220
DRAWING: D-2 REV: -



PERMITTING

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ISSUANCE DATE:	December 7, 2017
REVISIONS:	DATE:
A DPW/PLANNING COMMENTS	1/16/18

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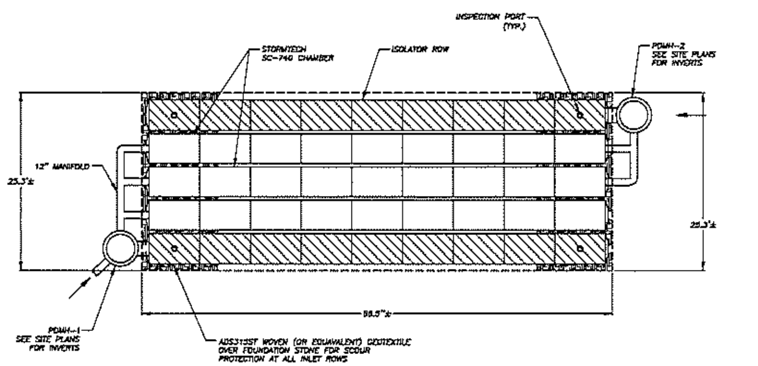
SCALE: SEE PLAN

RLA PROJ. NUMBER: 161320

DRAWING #	REV.
D-3	A

Attachment: Liberty_St_705_2020 (5553 : 705 Liberty Street, Et.Al.)



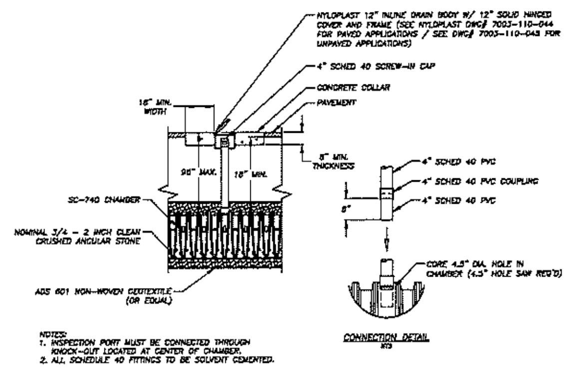
SUBSURFACE INFILTRATION BASIN

40 – STORMTECH SC-740 CHAMBERS
10 – STORMTECH SC-740 END CAPS
BOTTOM OF 6" STONE BASE = 193.50
BOTTOM OF STORMTECH CHAMBER = 194.00
TOP OF 12" STONE COVER = 197.50

CHAMBER SPECIFICATIONS

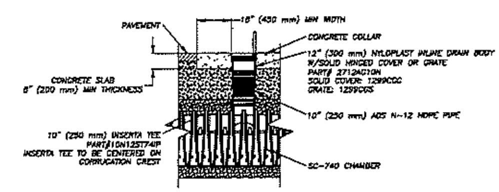
1. CHAMBERS SHALL BE STORMTECH SC-740, SC-310 OR APPROVED EQUAL.
2. CHAMBERS SHALL BE MANUFACTURED FROM VIRGIN POLYPROPYLENE OR POLYETHYLENE RESINS TESTED USING ASTM STANDARDS.
3. CHAMBERS SHALL BE DESIGNED IN ACCORDANCE WITH ASTM F2787, "STANDARD PRACTICE FOR STRUCTURAL DESIGN OF THERMOPLASTIC CORRUGATED WALL STORMWATER COLLECTION CHAMBERS".
4. CHAMBER ROWS SHALL PROVIDE CONTINUOUS, UNOBSTRUCTED INTERNAL SPACE WITH NO INTERNAL SUPPORT PANELS.
5. THE STRUCTURAL DESIGN OF THE CHAMBERS, THE STRUCTURAL BACKFILL AND THE INSTALLATION REQUIREMENTS SHALL ENSURE THAT THE LOAD FACTORS SPECIFIED IN THE AASHTO LRFD BRIDGE DESIGN SPECIFICATIONS, SECTION 12.12 ARE MET FOR: 1) LONG-DURATION DEAD LOADS AND 2) SHORT-DURATION LIVE LOADS, BASED ON THE AASHTO DESIGN TRUCK WITH CONSIDERATION FOR IMPACT AND MULTIPLE VEHICLE PRESENCE.
6. ONLY CHAMBERS THAT ARE APPROVED BY THE ENGINEER WILL BE ALLOWED. THE CONTRACTOR SHALL SUBMIT (3 SETS) OF THE FOLLOWING TO THE ENGINEER FOR APPROVAL BEFORE DELIVERING CHAMBERS TO THE PROJECT SITE:
   a. A STRUCTURAL EVALUATION BY A REGISTERED STRUCTURAL ENGINEER THAT DEMONSTRATES THAT THE LOAD FACTORS SPECIFIED IN THE AASHTO LRFD BRIDGE DESIGN SPECIFICATIONS, SECTION 12.12 ARE MET. THE 50-YEAR CREEP MODULUS DATA SPECIFIED IN ASTM F2922 MUST BE USED AS A PART OF THE AASHTO STRUCTURAL EVALUATION TO VERIFY LONG-TERM PERFORMANCE.
7. CHAMBERS SHALL BE PRODUCED AT AN ISO 9001 CERTIFIED MANUFACTURING FACILITY.
8. ALL DESIGN SPECIFICATIONS FOR CHAMBERS SHALL BE IN ACCORDANCE WITH THE MANUFACTURER'S LATEST DESIGN MANUAL.
9. THE INSTALLATION OF CHAMBERS SHALL BE IN ACCORDANCE WITH THE MANUFACTURER'S LATEST INSTALLATION INSTRUCTIONS.

SUBSURFACE INFILTRATION BED
NO SCALE

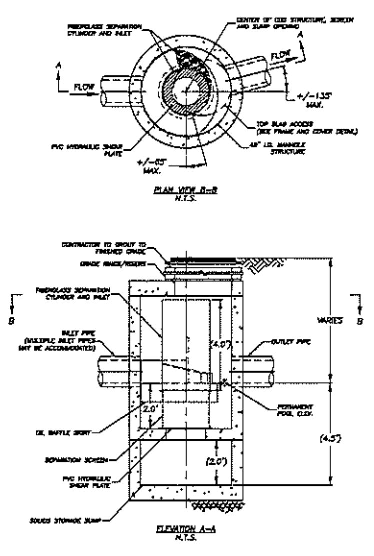


NOTES:
1. INSPECTION PORT MUST BE CONNECTED THROUGH KNOCK-OUT LOCATED AT CENTER OF CHAMBER.
2. ALL SCHEDULE 40 FITTINGS TO BE SOLVENT CEMENTED.

STORMTECH SC-740 INSPECTION PORT DETAIL
NO SCALE



SC-740 ISOLATOR ROW INSPECTION PORT DETAIL
NO SCALE



CDS2015-4-C DESIGN NOTES

- CDS2015-4-C RATED TREATMENT CAPACITY IS 1.4 CFS, OR PER LOCAL REGULATIONS.
- THE STANDARD CDS2015-4-C CONFIGURATION IS SHOWN. ALTERNATE CONFIGURATIONS ARE AVAILABLE. SOME CONFIGURATIONS MAY BE COMBINED TO SUIT SITE REQUIREMENTS.

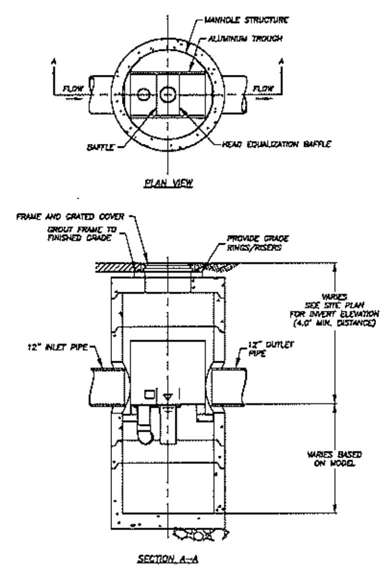
GENERAL NOTES

1. CONTECH TO PROVIDE ALL MATERIALS UNLESS NOTED OTHERWISE.
2. DIMENSIONS MARKED WITH ( ) ARE REFERENCE DIMENSIONS. ACTUAL DIMENSIONS MAY VARY.
3. FOR FABRICATION DRAWINGS WITH DETAILED STRUCTURE DIMENSIONS AND WEIGHTS, PLEASE CONTACT YOUR CONTECH CONSTRUCTION PRODUCTS REPRESENTATIVE. www.contech-cpi.com
4. CDS WATER QUALITY STRUCTURE SHALL BE IN ACCORDANCE WITH ALL DESIGN DATA AND INFORMATION CONTAINED IN THIS DRAWING. LOAD RATING, ASSUMING GROUNDWATER M306 AND CASTINGS SHALL MEET AASHTO HS20
5. STRUCTURE SHALL MEET AASHTO ELEVATION AT, OR BELOW, THE OUTLET PIPE INVERT ELEVATION. ENGINEER OF RECORD TO CONFIRM ACTUAL GROUNDWATER ELEVATION.
6. PVC HYDRAULIC SHEAR PLATE IS PLACED ON SHELF AT BOTTOM OF SCREEN CYLINDER. REMOVE AND REPLACE AS NECESSARY DURING MAINTENANCE CLEANING.

INSTALLATION NOTES

1. ANY SUB-BASE, BACKFILL DEPTH, AND/OR ANTI-FLOTATION PROVISIONS ARE SITE-SPECIFIC DESIGN CONSIDERATIONS AND SHALL BE SPECIFIED BY ENGINEER OF RECORD.
2. CONTRACTOR TO PROVIDE EQUIPMENT WITH SUFFICIENT LIFTING AND REACH CAPACITY TO LIFT AND SET THE CDS MANHOLE STRUCTURE (LIFTING CLUTCHES PROVIDED).
3. CONTRACTOR TO ADD JOINT SEALANT BETWEEN ALL STRUCTURE SECTIONS, AND ASSEMBLE STRUCTURE.
4. CONTRACTOR TO PROVIDE, INSTALL, AND GROUT PIPES. MATCH PIPE INVERTS WITH ELEVATIONS SHOWN.
5. CONTRACTOR TO TAKE APPROPRIATE MEASURES TO ASSURE UNIT IS WATER TIGHT, HOLDING WATER TO FLOWLINE INVERT MINIMUM. IT IS SUGGESTED THAT ALL JOINTS BELOW PIPE INVERTS ARE GROUTED.

CDS2015-4-C - CDS INLINE STANDARD DETAIL (PWQU-1)
NO SCALE



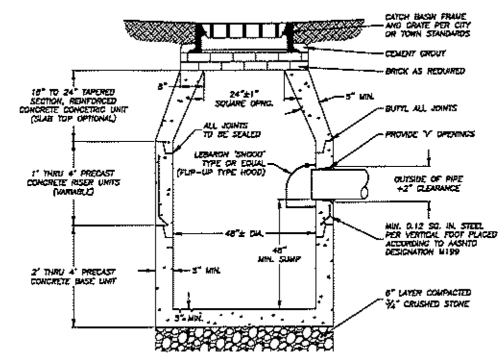
GENERAL NOTES

1. CONTECH TO PROVIDE ALL MATERIALS UNLESS NOTED OTHERWISE.
2. FOR FABRICATION DRAWINGS WITH DETAILED STRUCTURE DIMENSIONS AND WEIGHT, PLEASE CONTACT YOUR CONTECH CONSTRUCTION PRODUCTS REPRESENTATIVE.
3. VORTSENTRY HS WATER QUALITY STRUCTURE SHALL BE IN ACCORDANCE WITH ALL DESIGN DATA AND INFORMATION CONTAINED IN THIS DRAWING.
4. STRUCTURE SHALL MEET AASHTO H20 LOAD RATING. CASTINGS SHALL MEET AASHTO M306, CAST WITH THE CONTECH STORMWATER SOLUTIONS LOGO.

INSTALLATION NOTES

1. STRUCTURE TO BE CONSTRUCTED WITH ANTI-FLOTATION PROVISIONS PER MANUFACTURERS SPECIFICATIONS.
2. CONTRACTOR TO PROVIDE EQUIPMENT WITH SUFFICIENT LIFTING AND REACH CAPACITY TO LIFT AND SET THE VORTSENTRY HS MANHOLE STRUCTURE (LIFTING CLUTCHES PROVIDED).
3. CONTRACTOR TO INSTALL JOINT SEALANT BETWEEN ALL STRUCTURE SECTIONS AND ASSEMBLE STRUCTURE.
4. CONTRACTOR TO PROVIDE, INSTALL, AND GROUT PIPES. MATCH PIPE INVERTS WITH ELEVATIONS SHOWN.
5. CONTRACTOR TO TAKE APPROPRIATE MEASURES TO ASSURE UNIT IS WATER TIGHT, HOLDING WATER TO FLOWLINE INVERT MINIMUM. ALL JOINTS BELOW PIPE INVERTS ARE TO BE GROUTED.

VORTSENTRY HS FRAME & COVER DETAIL - MODEL HS36 (PWQU-2)
NO SCALE



STANDARD PRECAST CONCRETE CATCH BASIN
NO SCALE

PERMITTING

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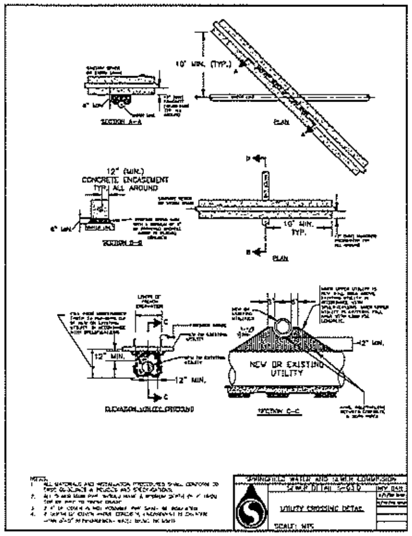
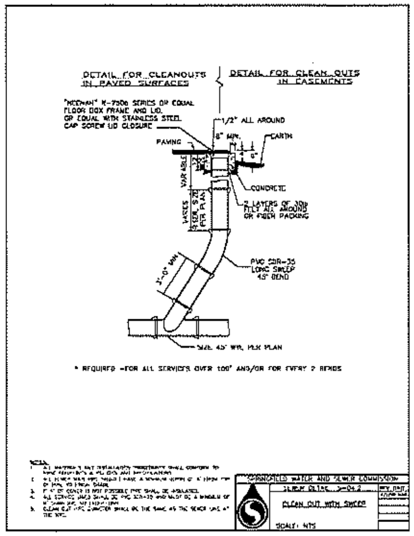
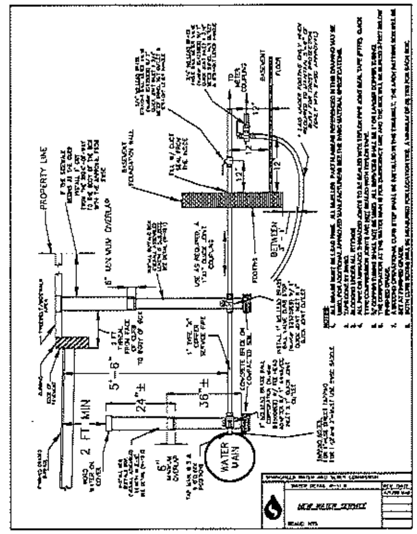
SCALE: SEE PLAN
RLA PROJ. NUMBER: 161229
DRAWING: D-4
REV: A



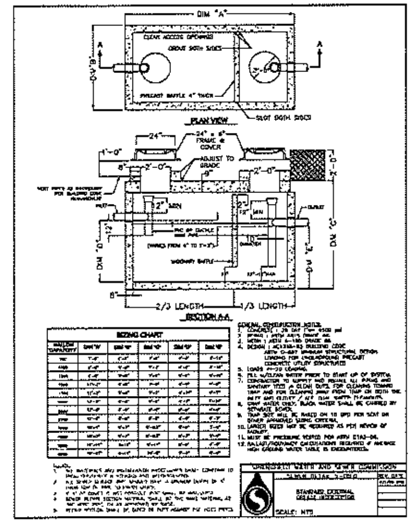
UTILITY CROSSING DETAIL (S-03.0)
NO SCALE



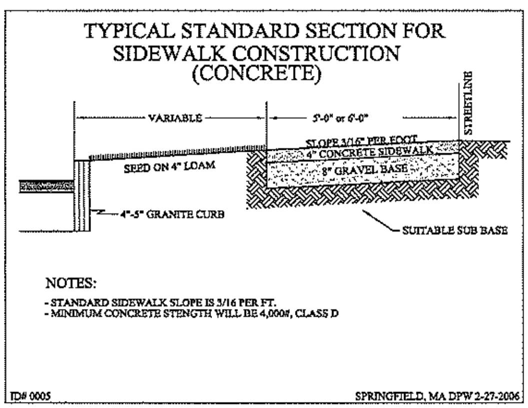
CLEAN OUT WITH SWEEP (S-04.2)
NO SCALE



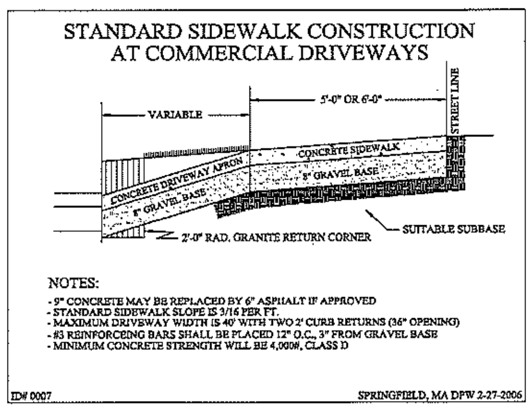
NEW WATER SERVICE (W-11.0)
NO SCALE



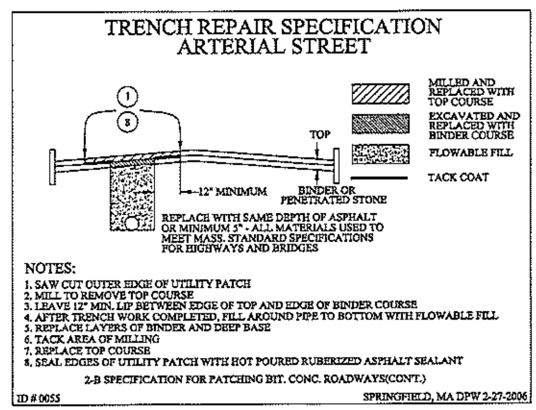
EXTERNAL GREASE INTERCEPTOR (S-08.0)
NO SCALE



TYPICAL SECTION FOR SIDEWALK CONSTRUCTION (AS NEEDED)
NO SCALE



SIDEWALK CONSTRUCTION AT COMMERCIAL DRIVEWAYS (AS NEEDED)
NO SCALE



TRENCH REPAIR SPECIFICATION - ARTERIAL STREET
NO SCALE

PERMITTING

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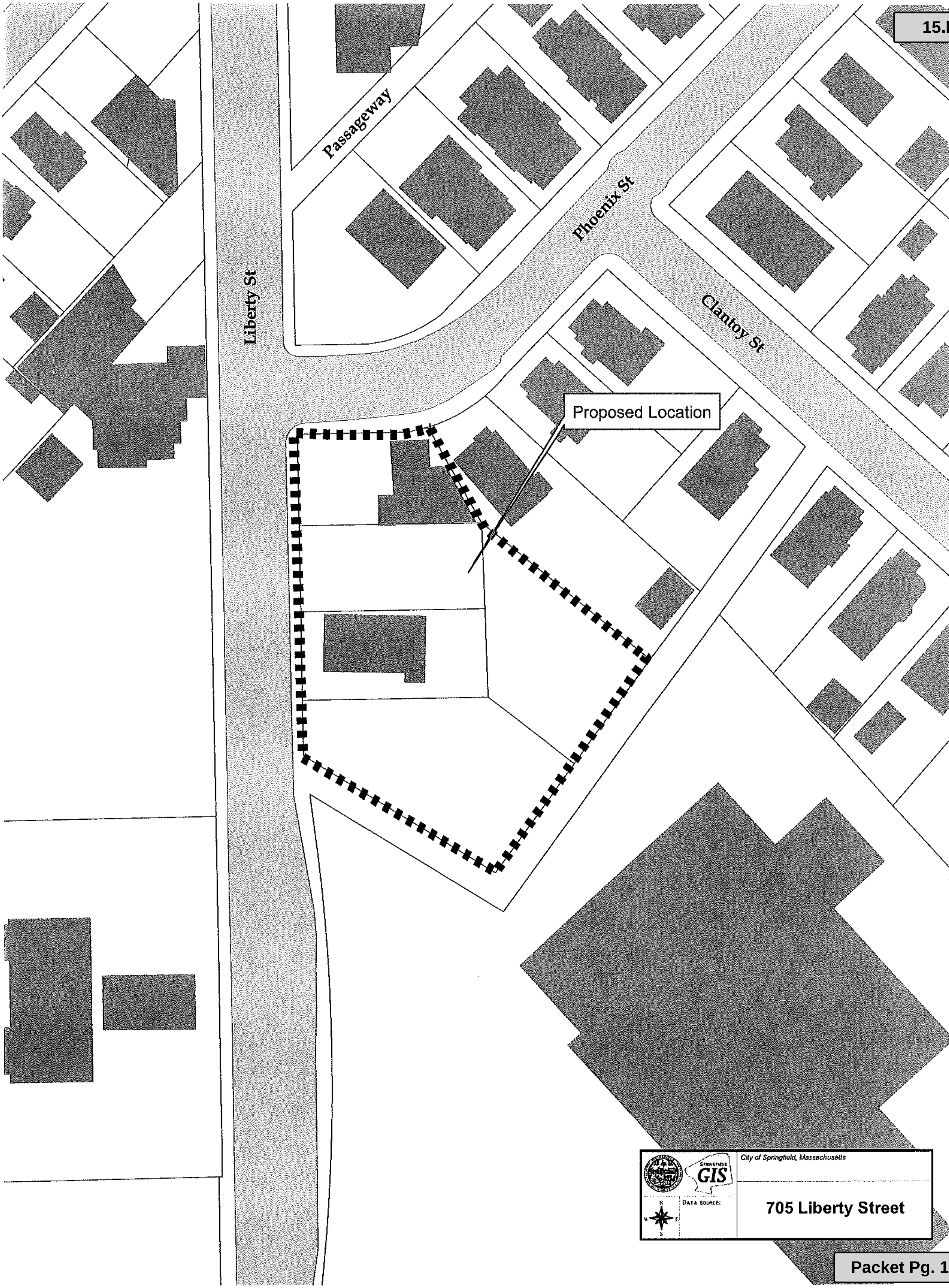
SCALE: SEE PLAN
RLA PROJ. NUMBER: 161220
DRAWING: D-5
REV: -


Passageway
Phoenix St
Liberty St
Clantoy St
Proposed Location
GIS
DATA SOURCE:
City of Springfield, Massachusetts
705 Liberty Street
N
W
E
S

City Council
36 Court Street
Springfield, MA 01103

COMPLETED

PETITION (ID # 5558)

Meeting: 06/01/20 05:00 PM
Department: Economic Development
Category: Special Permit
Prepared By: Phil Dromey
Initiator: Phil Dromey
Sponsors:
DOC ID: 5558

For a Special Permit Motor Vehicle Sales, as an Accessory Use, at the Property Known as 1103-1107 State Street (11110-0429)(Book#21733/Page#251), as Allowed by M.G.L. and the Springfield Zoning Ordinance, Article 4, Table 4-4, Section 19.5.

Request:	See Above
Owner:	Amjad Hussain
By:	Amjad Hussain
Petitioner:	Amjad Hussain
By:	Amjad Hussain

HISTORY:

05/18/20 City Council CONTINUE Next: 06/01/20

Mr. David Gaby spoke on behalf of the petitioner, Amjad Hussain. He stated he has been working with the petitioner for months to get the proposal ready. He stated there is a lot facing Dresden Street that was purchased by the petitioner and he would like to use it as a car lot. It will be a positive benefit to the neighborhood. The petitioner has run several businesses from that site including a gas station and a motor vehicle repair shop. He has kept the site clean and looks for the Council's support.

Councilor Brown stated litter is a concern. The petitioner has been instrumental in keeping the area clean by allowing for the disposal of things such as used tires. The petitioner has been a pillar and he wants to redesign the community on Dresden. He would like to do a litter campaign with the petitioner in the Mason Square area. He has done about one million dollars ($1,000,000) in redevelopment and looks to do another seventy thousand dollars($70,000) using his own resources. He asked the Council to support the petition.

Councilor Lederman asked why the petitioner was not present.

Councilor Brown stated that the petitioner did not receive proper notification. He doesn't know the petitioner personally but knows his work. He explained that minorities are not able to properly articulate what they need and may be scared to do it. Councilor Brown was chosen to speak on his behalf after speaking with him as the petitioner has helped the community.

Mr. Philip Dromey, Deputy Director of Planning, stated that notice was sent two (2) weeks ago as required but he has only been in contact with Mr. Gaby regarding the petition.

Councilor Davila asked about the deficiencies on the property that were sited.

Mr. Dromey stated that there is a tractor trailer parked on the site and under the current zoning ordinance the trailer is not allowed. He stated it does not prevent the Council from moving forward but the issue needs to resolved. It can be resolved with a zoning variance or he could find another storage unit. He will be required to pave and landscape the lot which is included in his site plan.

Councilor Davila asked if it was only for used car sales and not for car repairs.

Mr. Dromey stated that is correct.

Councilor Brown stated he is confident in the petitioner and he has been in the community for twenty (20) years.

Councilor Gomez asked if the property was zoned correctly.

Mr. Dromey stated it is zoned Business A which is proper zoning.

Councilor Fenton asked about the identity of the petitioner and why it seemed to be shrouded in secrecy. He stated that even with an agent, the petitioner should be present. He asked if Mr. Gaby was an agent of the petitioner or speaking on behalf of the petitioner.

Mr. Gaby stated he is speaking on behalf of the petitioner and they were being told the item would be tabled up until 4pm this afternoon and he would not need to be present.

Councilor Fenton asked if the petitioner could be present in June.

Clerk Davis stated that if the President would allow the petitioner to speak, he may.

Councilor Hurst stated the next hearing will be June 1st and the petitioner should be present.

Motion to continue made by Councilor Gomez, seconded by Councilor Williams.

Councilor Lederman stated he would like to discuss the motion to continue.

Councilor Gomez withdrew his motion.

Mr. Dromey stated he has only worked with Mr. Gaby.

Attorney Moore stated that he is glad the question was asked. He stated it is important that the Council is acting as a quasi-judicial body for land use issues as the Council takes in documents and evidence. Individuals that advocate for the petitioner or speak on their behalf are not allowed to vote on the petition. Councilor Brown must recuse himself from the vote and he should not be participating beyond a ward representative. With remote participation being used, if Councilor Brown is to recuse himself and the petitioner is present for the next hearing, the whole proceeding will not be tainted.

Councilor Whitfield stated she would like to speak with the petitioner directly. Testimony on what has been done in the neighborhood is important and she has grown up here. She would like information on what will be done with the tractor trailer on the property.

Councilor Williams made a motion to continue, seconded by Councilor Gomez. All being in favor by roll call vote, the item was continued.

To The City Council of the City of Springfield:

The undersigned respectfully petition your honorable body

for a special permit motor vehicle sales, as an accessory use, at the property known as 1103-1107 State Street (11110-0429)(Book#21733/Page#251), as allowed by M.G.L. and the Springfield Zoning Ordinance, Article 4, Table 4-4, Section 19.5.

Mailing Address:

37 Mohave Road
Worcester, MA 01606

Owner & Petitioner:

Amjad Hussain

I hereby certify that I am the owner and petitioner or acting on behalf of the owner and petitioner.

BY: ______________________________

Amjad Hussain

THE CITY OF
SPRINGFIELD, MASSACHUSETTS

02/24/2020

Special Permit
Tax Certification

I certify that all identifiable real estate, personal property and excise taxes have been paid by the petitioner and/or landlord associated with the special permit request shown below:

Special Permit : 1103-1107 State Street
Petitioner : Amjad Hussain
LandLord : Amjad Hussain

Asst. Treasurer

Amy C[illegible]ller: Assistant Treasurer Collector

OFFICE OF PLANNING & ECONOMIC DEVELOPMENT
ANALYSIS FOR A SPECIAL PERMIT

1103-1107 STATE STREET (11110-0429)
MOTOR VEHICLES SALES (ACCESSORY USE)

General Information

Petitioner:	Amjad Hussain
Request:	Motor vehicles sales – as an accessory use
Proposed use of the property:	Gas station/convenience store/automotive repair
Parcel Size:	20,548 s.f.
Compatibility with current planning documents:	The Upper Hill Neighborhood Plan shows no changes to this area.
Neighborhood council notification:	Upper Hill Residents Council: 3-9-20
Tax Status:	**SEE ATTACHED**
Site Visit:	3-4-20
City Council Hearing:	3-30-20

Staff Analysis

Neighborhood characteristics:

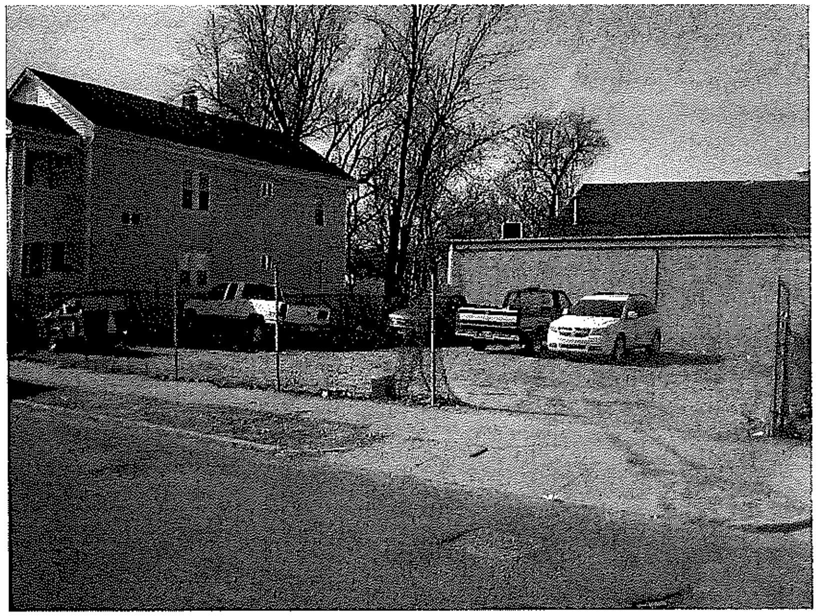
The property is currently zoned split zoned between Business A and Business B and is located in an area that has a mix of commercial and residential uses. The surrounding land uses include:

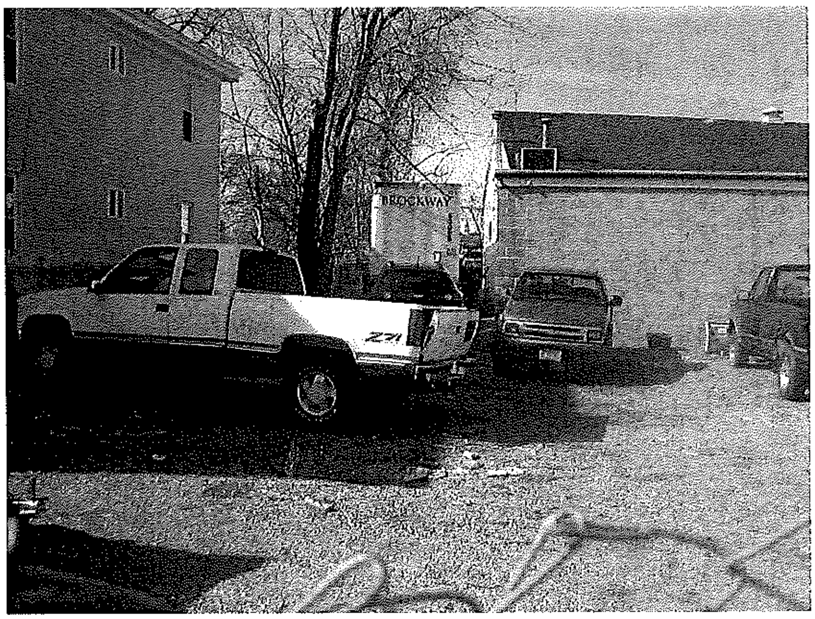
To the north are a number of mixed-use buildings zoned Business A.
To the south is a two-family dwelling zoned Residence B.
To the east are a retail operation and a single-family house zoned Business A and Residence B.
To the west is a commercial building zoned Business A.

Site plan review:

The petitioner has requested a special permit to sell used cars, as an accessory use, at the property known as 1103-1107 State Street. This is the current location of an Express Gas Station and convenience store and JST Automotive Center. The petitioner has submitted indicating the proposed sales of used cars on the area located behind the existing convenience store. The property is accessed off Dresden Street. Due to the fact that this property is zoned Business A, the petitioner is limited to no more than five (5) motor vehicles for sale at any one time.

After reviewing the proposed plans and visiting the site, the staff has very strong concerns about the proposed use. First and foremost, after visiting the site, it was noted that the area where the cars are to be located is in very poor condition. The existing fencing along Dresden Street is in falling over and the property itself is covered in trash and debris. There are also several vehicles being parked on this property that appear to have been there for a long period of time. It was also unclear to the staff, at the time of the visit, if these vehicles were all properly registered. It should also be noted that the property is not currently paved and, as such, should not be being used for parking until the proper paving has been installed. Additionally, it was noted that there is also a lot of trash and debris, including piles of tires, located behind the building. There is also a tractor trailer body being stored behind the building, which is in violation of the Zoning Ordinance.





After completing the site visit, the staff also conferred with the Code Enforcement Department and confirmed that this property has been cited in the past for zoning violations and specifically notified the owner back in October 2019 that the tractor trailer body had to be removed. As can be seen by the attached photo, the tractor trailer body has not yet been removed.

Due to the fact that this property directly abuts residential uses, the staff is very concerned with the overall condition of this property. While the petitioner has submitted a plan which shows that paving and landscaping will be installed, it would be the staff's strong recommendation that this item be continued until all code issues have been addressed. The staff also plans to re-inspect the property before the City Council meeting, scheduled for March 30th, and if no progress has been made to rectify these code issues, it would be the staff's recommendation that the special permit be denied.

Recommendation

<u>Continue.</u> Due to the overall condition of the property it would be the staff's recommendation that this special permit not be approved until all of the issues have been addressed. However, if no progress has been made to rectify the outstanding code violations by March 30th, it would be the staff's recommendation that this special permit not be approved.

IF APPROVED

Recommended Conditions

1. This special permit is granted to this petitioner only.
2. This special permit is granted solely for motor vehicle sales, as an accessory use, at the property known as 1103-1107 State Street (11110-0429).
3. The use shall be developed as per the attached site plan, with the addition of conditions #4 and #18.
4. There shall be no more than five (5) vehicles for sale parked and/or displayed at this property at any one time.
5. In addition to the special permit approval, a full review by the Department of Public Works, as per the provisions of City Ordinance, Chapter 27, Article VIII, § 27-58 through 27-63, will be required for the proposed paving. This approval shall be obtained prior to the start of any paving.
6. All landscaped areas shall be installed as per the attached plans. This landscaping, as well as the entire site, shall be maintained and kept free of all overgrown vegetation, weeds, litter and/or debris.
7. The tractor trailer body located behind the building shall be removed.
8. The existing fencing along Dresden Street shall be replaced with a new, black vinyl, chain link fence. New fencing shall be no higher than six (6) feet.
9. There shall be no barbed and/or razor wire located on the fencing,
10. There shall be no storage of junk vehicles located on the property.
11. The public sidewalk(s) and tree belt(s) along Dresden Street and State Street shall be maintained, including snow removal.
12. All signs shall be properly permitted prior to installation.
13. There shall be no banners, streamers or pennants located on the property. Any and all temporary signage shall be properly permitted.
14. Any and all dumpsters shall be completely enclosed.
15. The building shall be maintained graffiti free.
16. There shall be no outdoor storage of materials, including tires.
17. Any and all lighting shall be shielded from the residential abutter.
18. Any and all Code violations shall be rectified prior to the issuance of the vehicle sales license.
19. Compliance with these conditions, as well as any and all zoning regulations, is required. Failure to comply may result in denial of the issuance of a Building Permit and/or Occupancy Permit, revocation of any permits issued and/or enforcement by the Code Enforcement Department punishable by fines of up to $200 per day for each day a violation exists.

THE CITY OF
SPRINGFIELD, MASSACHUSETTS

02/24/2020

Special Permit
Tax Certification

I certify that all identifiable real estate, personal property and excise taxes have been paid by the petitioner and/or landlord associated with the special permit request shown below:

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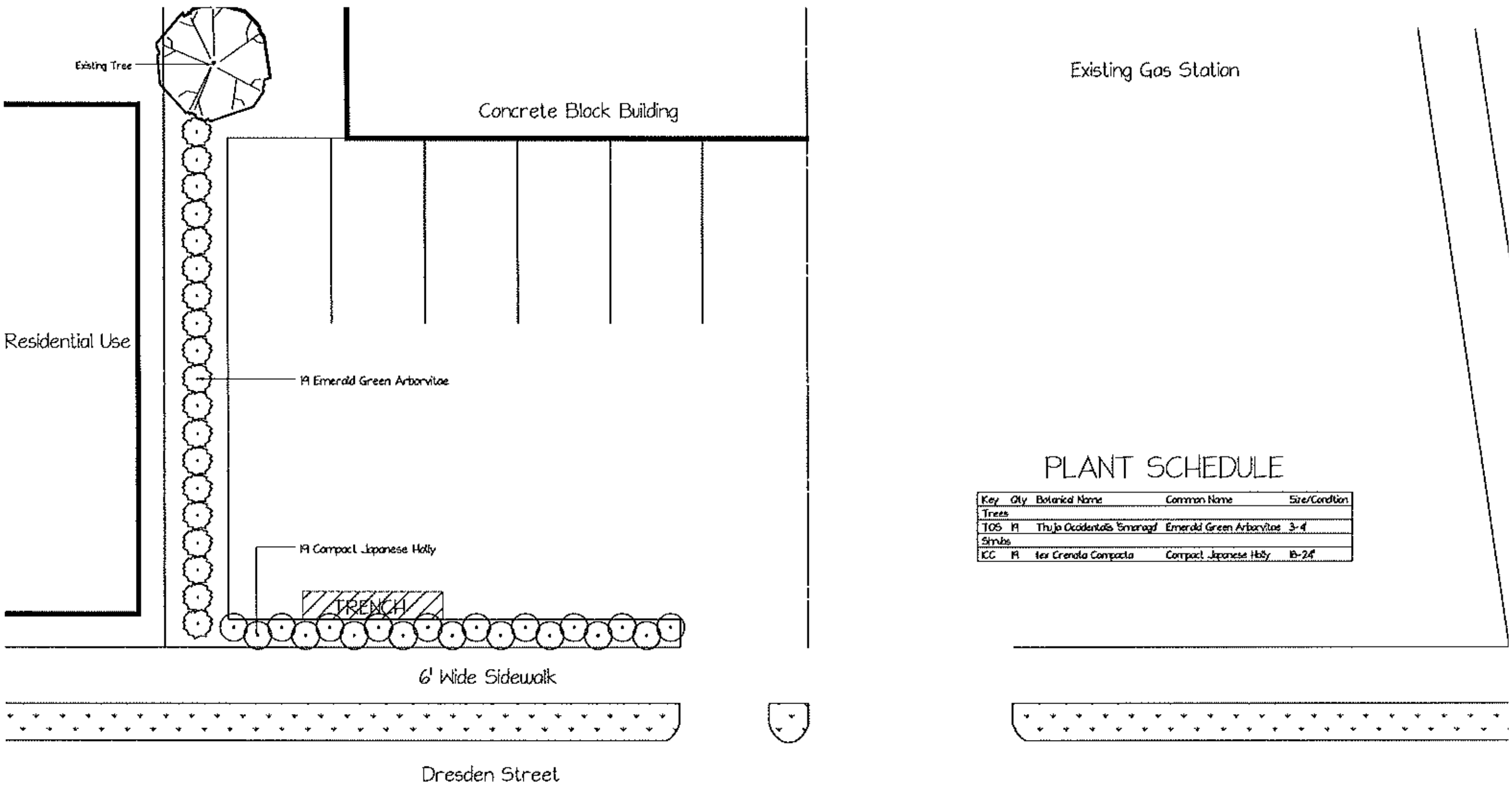


PLANT SCHEDULE

Key	Qty	Botanical Name	Common Name	Size/Condition
Trees				
TOS	19	Thuja Occidentalis 'Smaragd'	Emerald Green Arborvitae	3-4'
Shrubs				
ICC	19	Ilex Crenata Compacta	Compact Japanese Holly	18-24"

PLANTING PLAN

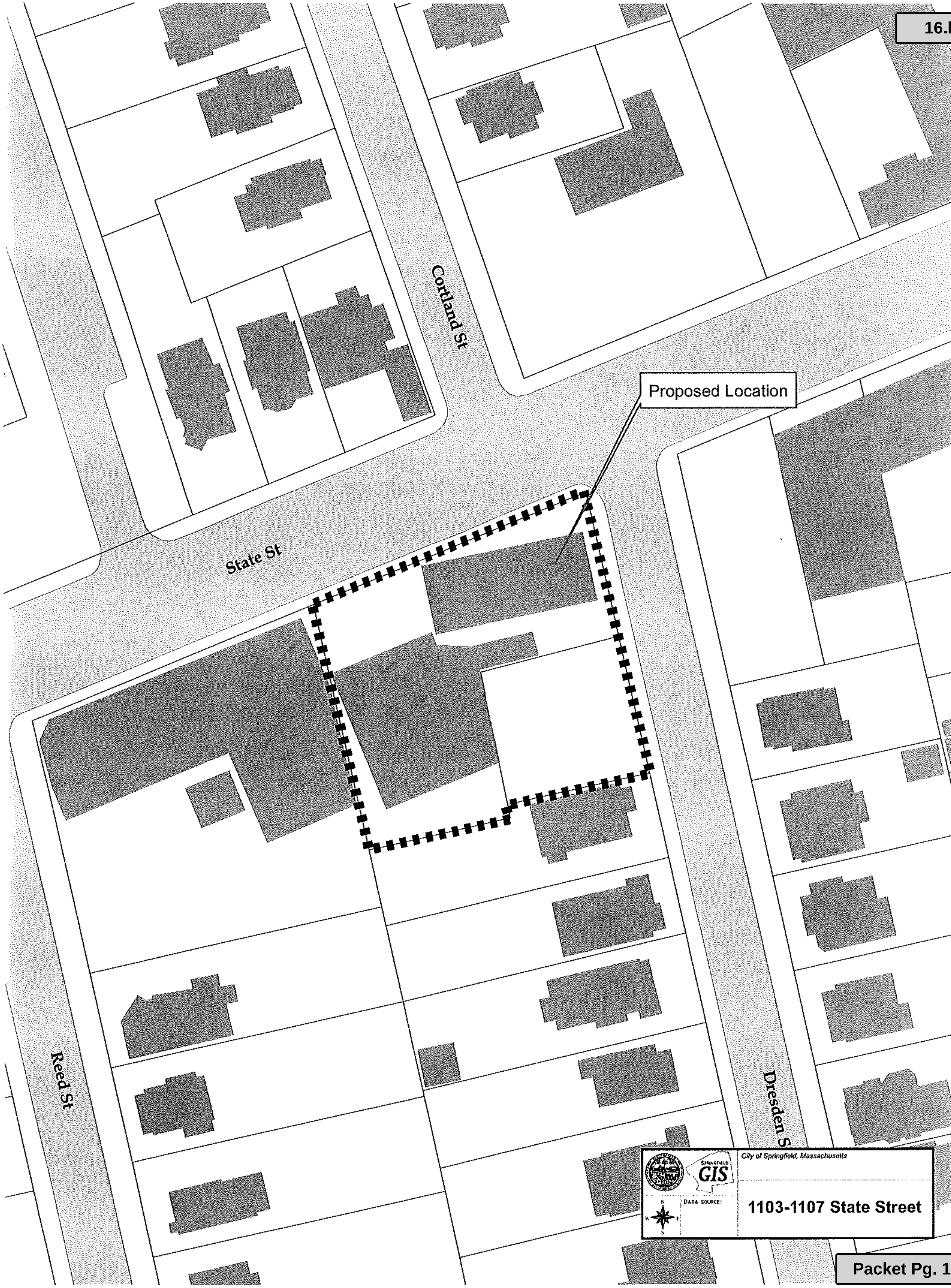
SCALE: 1" = 10'-00"

0 10' 20' 40' 60'

AMJAD HUSSAIN

1103-1107 STATE STREET
SPRINGFIELD, MA 01109

DESIGNED BY: Stephan A. Roberts
LANDSCAPE ARCHITECTURE & CONSTRUCTION
160 BAY ST. SPRINGFIELD, MA 01109
PHONE # 413-214-6990
EMAIL: stephen@stephenroberts.com
www.stephenroberts.com
DATE: 1/17/2020



Attachment: State_St_1103_1107_2020 (5558 : 1103-1107 State Street)