



CITY COUNCIL

City Clerk's Office 7/15/2020 12:00:00 PM

Regular Meeting Agenda~

I hereby notify you that the following items of business have been filed with this office and can be acted upon at the meeting of the City Council **Monday July 20, 2020** at 06:30 PM.

City Clerk

Possible Public Speak-Out Time 6:30 PM

Call to Order

6:30 PM Meeting called to order on July 20, 2020. THE MEETING WILL BE HELD VIA ZOOM (utilizing remote collaboration technology).

Moment of Silence - Pledge of Allegiance

Reports of Committee

Informational

Petitions

(1.) Wilbraham Ave. Pet. 10,291

ATTACHMENTS:

- Wilbraham Ave. Report (PDF)
- Letter Capital Asset (PDF)
- 18-12019--Surv-ANR Plan11-07-19 (PDF)

(2.) Verizon- Lombard St.

ATTACHMENTS:

- Report Lombard Street (PDF)
- Petition-Lombard St.Verizon (PDF)
- plan Lombard St. Verizon (PDF)

(3.) Verizon- Washington St.

ATTACHMENTS:

- Report Washington Road (PDF)
- Plan Washington Rd. (PDF)
- Washigton Rd. Petition (PDF)

(4.) Verizon- Oakland St.

ATTACHMENTS:

- Report Oakland St, (PDF)
- plan Okland St (PDF)

- Oakland St. Petition Verizon (PDF)

(5.) CMA-Plainfield St.

ATTACHMENTS:

- Plainfield Petition CMA(PDF)
- Plan- Plainfield CMA (PDF)
- CMA-Plainfield Street Report (PDF)

(6.) Comcast- Madison St.

ATTACHMENTS:

- COMCAST REPORT -Madison Ave, (PDF)
- 38 Madison Ave - Petition Signed (PDF)
- 38 Madison Ave -Aerial View (PDF)
- 38 Madison Ave-Springfield (PDF)

(7.) CMA High Street

ATTACHMENTS:

- Petition High St (PDF)
- plan High St. (PDF)
- CMA-High Street Report (PDF)

(8.) CMA Rush St.

ATTACHMENTS:

- RUSH-DRAWING (Rev 2) (PDF)
- Petition Rush St. (PDF)

(9.) CMA- Fenwick Street

ATTACHMENTS:

- FENWICK ST.- Drawing REV1 (PDF)
- Petition Fenwick St. (PDF)
- CMA-Fenwick Street Report (PDF)

(10.) CMA-Florida Street

ATTACHMENTS:

- Petition Florida St. (PDF)
- PLAN Florida St (PDF)
- CMA-Florida Street Report (PDF)

Grants

(11.) Youth Homelessness Demonstration Program Grant - \$2,426,044 - No Match (Mayor Sarno)

ATTACHMENTS:

- Youth Homelessness Demonstration Program grant (PDF)

(12.) State 911 Support & Incentive Grant - No Match - \$963,535.00 (Mayor Sarno)

ATTACHMENTS:

- FY21 State 911 S&I Grant (PDF)

(13.) Community Mitigation Grant-\$250,000- No Match (Mayor Sarno)

ATTACHMENTS:

- Impact grant (PDF)

(14.) State 911 Training Grant - No Match - \$189,384.54 (Mayor Sarno)

ATTACHMENTS:

- FY21 State 911 Training Grant (PDF)

(15.) Springfield Library Foundation Trust & Endowments Grant - No Match Required \$180,000.00 (Mayor Sarno)

ATTACHMENTS:

- Library Foundation Trust & Endowments(PDF)
- SLF T & E (PDF)

(16.) FY21 Mason Square Library Grant - No Match Required - \$145,394.12 (Mayor Sarno)**ATTACHMENTS:**

- FY 21 Form Mason Square Libr Fnd (PDF)
- SLF - Mas Sq FY21 (PDF)

(17.) FY21 Local Consumer Aid Grant - No Match Required \$110,605.00 (Mayor Sarno)**ATTACHMENTS:**

- MOCI Grant Set Up Form Docs FY21 (PDF)
- MOCI grant award letter (PDF)

(18.) Community Mitigation Grant - No Match Required - \$110,000 (Mayor Sarno)**ATTACHMENTS:**

- PD Community Mitigation Funding (PDF)

(19.) Mass in Motion Grant Award - No Match Required \$100,000.00 (Mayor Sarno)**ATTACHMENTS:**

- HHS MIM PGCHW GRANT (PDF)

(20.) FY21 SHINE Grant - No Match Required \$99,996.00 (Mayor Sarno)**(21.) DPW Rideshare Funding - No Match - \$91,572.40 (Mayor Sarno)****ATTACHMENTS:**

- DPW Rideshare Funding (PDF)

(22.) FY21 Tobacco Control Grant - No Match Required \$70,000.00 (Mayor Sarno)**ATTACHMENTS:**

- TOBACCO CONTROL PROGRAM(PDF)

(23.) Mass Substance Abuse Collaborative Grant Award Increase- No Match Required-\$25,000.000 (Mayor Sarno)**ATTACHMENTS:**

- HHS SAPC GRANT (PDF)

(24.) FY21 PFS Grant - No Match Required \$21,250.00 (Mayor Sarno)**ATTACHMENTS:**

- HHS PFS GRANT (PDF)
- HHS -PFS Grant info (PDF)

(25.) Springfield Library Foundation Staff Development Grant - No Match Required \$10,000.00 (Mayor Sarno)**ATTACHMENTS:**

- Libraries SLF Staff Development 7 9 2020 (PDF)
- SLF - Staff Development1 (PDF)

(26.) Libraries Rose Smith Music Fund Grant - No Match Required \$7,500.00 (Mayor Sarno)**ATTACHMENTS:**

- Libraries Rose Smith Music Fund \$7500(PDF)
- SLF - Rose Smith (PDF)

(27.) Parks - Springfield Water & Sewer Grant - \$4,000 - No Match Required (Mayor Sarno)**ATTACHMENTS:**

- Parks- Spfld Water & Sewer Grant 7.20.2020 (PDF)

(28.) Libraries Lead with Digital Skills Grant - \$2,000.00 - No Match Required (Mayor Sarno)**ATTACHMENTS:**

- Libraries Lead Digital Skills 6 29 2020 (PDF)
- Awardee Toolkit - Libraries Lead with Digital Skills_Award Letter_Signed-LW (PDF)

Orders

- (29.) Bond Authorization - MSBA Construction - Homer-DeBerry - \$95,051,267.00 (Mayor Sarno)

ATTACHMENTS:

- CAFO Cert - Bond Order - Homer-DeBerry Construction (DOCX)

- (30.) Bond Authorization - MSBA ARP Projects - \$3,792,034.00 (Mayor Sarno)

ATTACHMENTS:

- CAFO Cert - Bond Order - FY21 MSBA ARPs (DOCX)

- (31.) Order Approving Increases in Community Preservation Fund Specific Reserve Accounts Totaling \$142,740, from FY 2020 Community Preservation Fund Actual Revenues (President Hurst)

- (32.) Community Preservation Committee FY21 Budget (Mayor Sarno)

- (33.) Order Approving Easement to Bay State Gas Company, Dba Columbia Gas of Massachusetts in Connection with the Construction and Operation of the New DeBerry Park On Wilbraham Avenue (Mayor Sarno)

ATTACHMENTS:

- Exhibit #1 Draft Gas Easement, and Exhibit A Easement Plan (PDF)

- (34.) Order Authorizing Transfer of the Care, Custody, Management and Control of WS Sylvester Street, Lot 197 (Parcel-ID # 11365-0004) and WS Sylvester Street, Lot 198 (Parcel-ID # 11365-0003) from the Tax Title Custodian to the Board of Park Commissioners (Mayor Sarno)

- (35.) From re:National Needle Building-Historic District-55 Emery Street – National Needle Building LHD (55 Emery Street)

Special Act

- (36.) Special Act Related to Outstanding Fines, Fees, Penalties Related to Fireworks

ATTACHMENTS:

- Draft Special Act (PDF)

Unfinished Business

- (37.) ORD-2020-2 - Limitations on Fireworks or Pyrotechnics
Chapter 178-Limitations on fireworks or pyrotechnics

- (38.) (ID # 5724) - Ordinance for Police Commissioner and Community Police Hearing Board

ATTACHMENTS:

- Ordinance for Police Commissioner and Community Police Hearing Board 6 17 2020 (PDF)

Resolutions

- (39.) Support of Holyoke Soldiers' Home

- (40.) Reform, Shift and Build Act

- (41.) Stop the Spread Program

Under Suspension

- (42.) For a Special Permit for the Reuse of an Existing Structure(S), Containing More Than Twenty Six (26) Units of Housing, at the Properties Known as 13-31 Elm Street (04570-

0062)(Book#17140/Page#232), 7 Elm Street (04570-0070)(Book#17140/Page#232), NS State Street (11110-0020)(Book#11230/Page#0181), NS State Street (11110-0021) (Book#17129/Page#298) and NS State Street (11110-0022)(Book#16992/Page#366), as Authorized by M.G.L. and the Springfield Zoning Ordinance, Article 4, Table 4-4, Section 2.3(2).

Request: See Above
Owner: Springfield Redevelopment Authority
By: Armando Feliciano, Chairman
Petitioner: 31 Elm, LLC
By: Lawrence H Curtis

ATTACHMENTS:

- Elm_St_13_31_Formal (PDF)
- Elm_St_13_31_2020 (PDF)

- (43.) For a Special Permit to Operate a Recycling Center at the Properties Known as 74 Randall Place (10060-0018) (Book#20032/Page#205), 76 Randall Place (10060-0022) (Book#21652/Page#79) and WS Randall Place (10060-0014) (Book#21652/Page#79),, as Authorized by M.G.L. and the Springfield Zoning Ordinance, Article 4, Table 4-4, Section 15.4.

Request: See Above
Owner: Randall Seventy Four, LLC
By: Armando Camerota
Petitioner: International Automotive Core Parts, Inc.
By: Armando Camerota

ATTACHMENTS:

- Randall_PL_74_Tax_Formal (PDF)
- Randall_PL_74_2020 (PDF)

- (44.) To Change the Zoning of the Properties Known as NS Buchholz (02030-0001, 0002, 0003, 0004, 0005, 0006 & 0007), SS Buchholz Street (02030-0010, 0011, 0012, 0013, 0014, 0015 & 0016), NS Providence Street (09965-0001, 0004, 0005 & 0006), 14 Providence Street (09965-0003), SS Providence Street (09965-0007 & 0009) and 17 Providence Street (09965-0008) from Residence B to Commercial P. NS Buchholz Street, Et.Al. - NS Providence Street, Et.Al. None Yet

PETITIONER:

Mass Mutual Life Insurance Company

ADDRESS:

NS Buchholz Street, et.al. - NS Providence Street, et. al.

CHANGE REQUESTED:

Res B to Com P

ATTACHMENTS:

- 3213_NS_Buchholz_St_Formal (PDF)
- 3123_3124_Buchholz_Clarence_2020 (PDF)

- (45.) To Change the Zoning of the Properties Known as ES Clarence Street (02810-0012, 0013, 0014, 0015, 0017 & 0019) from Residence a to Commercial P. ES Clarence Street None Yet

PETITIONER:

Mass Mutual Life Insurance Company

ADDRESS: ES Clarence Street, et.al.

CHANGE REQUESTED: Res A to Com P

ATTACHMENTS:

- 3214_ES_Clarence_St_Formal (PDF)
- 3123_3124_Buchholz_Clarence_2020 (PDF)

(46.) To Change the Zoning of a Portion of the Property Known as 11 Merwin Street (08580-0035) from Residence B to Business A. 11 Merwin Street None Yet

PETITIONER: Zahoor Haq

ADDRESS: 11 Merwin Street

CHANGE REQUESTED: Res B to Bus A

ATTACHMENTS:

- 3215_11_Merwin_St_2020 (PDF)



City Council
36 Court Street
Springfield, MA 01103

Meeting: 07/20/20 06:30 PM
Department: Department of Public Works
Category: General
Prepared By: Hector Velez
Initiator: Hector Velez
Sponsors:
DOC ID: 5773

ADOPTED

PETITION (ID # 5773)

Wilbraham Ave. Pet. 10,291

Order of Discontinuance of a Section of Public Way Known as Wilbraham Avenue from King Street, approximately 463' northerly.

WHEREAS, the City of Springfield is in receipt of a Petition to “discontinue and abandon a section of public way known as Wilbraham Avenue., approximate area of 24,408 square feet”, a copy of said petition dated January 30,2020 (#10,291) is attached here to; and

WHEREAS, said petition #10,291 was referred to the Board of Public Works and the Planning Board on January 30, 2020; and

WHEREAS, On June 20, 2020 a Notice of a Public Hearing on petition #10,291, to be held July 8, 2020, notice was published in a newspaper of general circulation in Springfield before the day of the hearing and posted in a conspicuous place in the office of the city clerk before the day of the hearing, a copy of the petition which is attached and a hearing of the Board of Public Works was held as scheduled on Zoom video and audio conferencing with the petitioner and interested parties; and

WHEREAS, on July 8, 2020 the Board of Public Works reported thereon that, after careful consideration of petition #10,291, the Board of Public Works is of the opinion common convenience and necessity recommends require that Wilbraham Avenue from King Street northerly approximately 463' feet to be discontinued of the public way as shown on plan entitled:

SPRINGFIELD, MA

KING STREET & WILBRAHAM AVENUE

DISCONTINUANCE NORTHERLY END (24,408 SF)

PREPARED FOR THE BOARD OF PUBLIC WORKS

SCALE: 1" = 40' DATE: November 7, 2019

BETA GROUP, INC, WARENT WAGNER

consisting of one (1) sheet, which plan is incorporated herein by reference and is on file in the office of the Engineering Division of the Department of Public Works, Springfield, Massachusetts and which is to be recorded in the Hampden County Registry of Deeds; and,

The Board further recommends that easements be granted so that the utility's companies for operate, maintain, repair and replace, be reserved within the discontinued area shown on the above mentioned plan.

The Board is further of the opinion that no damages be sustained by any person, firm, or corporation in their property by reason of the proposed discontinuance and street discontinued a small section of Wilbraham Avenue; and,

WHEREAS, petition #10,291 came before the City Council for a Public Hearing on this date,

NOW THEREFORE, BE IT ORDERED:

1. that the City Council of the City of Springfield with the approval of the Mayor, finds that the section of the public way of Wilbraham Avenue has become abandoned and unused for ordinary travel and that the common convenience and necessity no longer requires said way to be maintained in a condition reasonably safe and convenient for travel; and,
2. declares that the city shall no longer be bound to keep such way in repair; and,
3. upon filing of this Order with the city clerk, this Order shall take effect, provided that sufficient notice to warn the public that the way is no longer maintained is posted at both ends of such way or portions thereof; and,
4. this order is conditioned upon and subject to the rights of the Springfield Water and Sewer Commission, its employees and agents (collectively "The Commission) having continuing access to The Commission's water and sewer mains in the discontinued portion of Wilbraham Avenue, as shown on the plans attached hereto and made a part hereof, for the purposes of replacing, maintaining, operating, and repairing its water and sewer mains, including the operation of all valves and hydrants to the recording of the abandonment of Andover Road. Plans for the water and sewer to be part of the abandonment are attached herein; and
5. the petitioner must produce two (2) mylar plans showing the area to be discontinued. The plans must be stamped by a Professional Land Surveyor and one plan will be filed by the City Clerk in the Registry of Deeds and one plan will be filed in the Engineering Division of the Department of Public Works after the approval of this petition; and

CITY OF SPRINGFIELD, MASSACHUSETTS

July 8, 2020

TO THE MAYOR AND CITY COUNCIL OF THE CITY OF SPRINGFIELD:

The Board of Public Works, to which was referred the petition of Peter Garvey from Department of Capital Asset and others, praying:

“ To discontinue and abandon a portion of Public Way known as Wilbraham Avenue from King Street northerly approximately 463’ feet and area of 24,408 SF ”

reports thereon pursuant to Revised Ordinances of the City of Springfield, as follows:

The Board notified all known interested parties as well as posting notices in two (2) public places and publishing in a newspaper, all at least ten (10) days prior to said date of its intent to view the premises and hold a hearing set for June 17, 2020. In order to ensure that City officials can satisfy CDC social distancing guidelines to avoid exposure to contagions, the City of Springfield is providing public notice pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, that this meeting will be held utilizing remote participation technology via ZOOM. The meeting will be recorded and posted for viewing immediately after in CH 17 on Springfield's Comcast network or FOCUS Springfield Community TV Website -<http://focusspringfield.com/watch/government>.

Pursuant to said notices and all other statutory notice requirements the Board viewed plans of the premises and held a ZOOM meeting on June 17, 2020 at 3:00 P.M. On July 8 the Board of Public Works vote to discontinue a portion of Wilbraham Ave. three (3) members of the Board, and three (3) persons interested in the matter were present. Three (3) of the latter voted in favor of discontinuance a section of Wilbraham Ave. and no-one (0) voted or sent written comments in opposition.

After careful consideration of the above matter, the Board is of the opinion that common convenience and necessity require that Wilbraham Avenue from King Street northerly approximately 463’ feet to be discontinued of the public way , as set forth in the accompanying order and as shown on plan entitled,

Attachment: Wilbraham Ave. Report (5773 : Wilbraham Ave. Pet. 10,291)

SPRINGFIELD, MA
KING STREET & WILBRAHAM AVENUE
DISCONTINUANCE NORTHERLY END (24,408 SF)
PREPARED FOR THE BOARD OF PUBLIC WORKS
SCALE: 1" = 40' DATE: November 7, 2019
BETA GROUP, INC, WARENT WAGNER

PET. NO. 10,291

consisting of one (1) sheet, which plan is incorporated herein by reference and is on file in the office of the Engineering Division of the Department of Public Works, Springfield, Massachusetts and which is to be recorded in the Hampden County Registry of Deeds.

The Board further recommends that easements be granted so that the utility's companies for operate, maintain, repair and replace, be reserved within the discontinued area shown on the above mentioned plan.

The Board is further of the opinion that no damages be sustained by any person, firm, or corporation in their property by reason of the proposed discontinuance and street discontinued a small section of Wilbraham Avenue.

John J. Fitzgerald)
Ronald A. Bennett)
Melvin L. Briggs)

BOARD OF PUBLIC WORKS

Attachment: Wilbraham Ave. Report (5773 : Wilbraham Ave. Pet. 10,291)



**Department of Capital Asset Construction
City of Springfield
36 Court Street, Room 312
Springfield, MA 01103**

January 30, 2020

Andrew Krar, City Engineer
Springfield Department of Public Works
70 Tapley Street
Springfield, MA 01104

RE: Discontinuance of Wilbraham Avenue
New Deberry Park

Dear Mr. Krar:

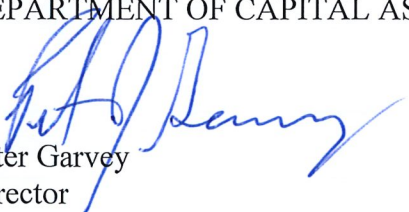
As part of the construction of the new Deberry School, the City has made a commitment to relocate the existing park to a new location next to Springfield College near the intersection of Wilbraham Avenue and King Street. As part of the New Deberry Park project, the City has acquired several parcels of land along the west side of Wilbraham Avenue. Reference is made to the enclosed site plan.

The purpose of this letter is to request that the portion of Wilbraham Avenue depicted on the attached site plan be discontinued. We recently met with you, Hector, Luca and BETA Group (our Consultant) to review the discontinuance process and this letter is the first step of that process.

Please call either Al Hanscom of BETA Group (617.699.1878) or Mark Caulton with any questions related to this request.

Regards,

DEPARTMENT OF CAPITAL ASSET CONSTRUCTION


Peter Garvey
Director

Attachment: Letter Capital Asset (5773 : Wilbraham Ave. Pet. 10,291)

PROJECT NOTES:

1. LOCATION:

WILBRAHAM AVENUE AND KING STREET
SPRINGFIELD MA
(PARCEL ID:122800084
SPRINGFIELD COLLEGE)
(PARCEL ID:12280034-CITY OF SPRINGFIELD)
2. PROPERTY REFERENCES:

HAMPDEN COUNTY REGISTRY OF DEEDS
SPRINGFIELD COLLEGE
BOOK 20175 PAGE 335 (2014)
12 PARCELS
CITY OF SPRINGFIELD
(REGISTERED LAND)
LAND COURT CERTIFICATE NO. 27011 (1995)
3. LAND SURVEYOR:

SEC & ASSOCIATES
PLAISTOW, NH 03865
TEL: (603) 382-5065
4. ALL INFORMATION AS SHOWN WAS PRODUCED FROM CITY OF SPRINGFIELD ASSESSORS INFORMATION, THE HAMPDEN COUNTY REGISTRY OF DEEDS OF DEEDS AND AN ON GROUND SURVEY BY SEC & ASSOCIATES OF PLAISTOW, NH IN OCTOBER & SEPTEMBER OF OF 2019.
5. PLAN BEARINGS ARE BASED UPON THE MASSACHUSETTS STATE PLANE COORDINATE SYSTEM (NAD83) - MAINLAND ZONE PER GPS OBSERVATIONS.

PROJECT NOTES (CONT.):

7. THIS PLAN HAS BEEN PREPARED TO SHOW THE CONSOLIDATION OF LAND INTO ONE PARCEL (LOT 1) TO BE OWNED BY THE CITY OF SPRINGFIELD FROM LAND OWNED BY SPRINGFIELD COLLEGE (PARCEL A), LAND OWNED BY THE CITY OF SPRINGFIELD (PARCEL B) AND THE DECOMMISSIONING OF A PORTION OF WILBRHAM ROAD (PARCEL C).
8. PROPERTY IS NOT LOCATED WITHIN A DESIGNATED FLOOD HAZARD AREA - AS SHOWN ON FLOOD INSURANCE RATE MAP NUMBER 25013C0406E DATED JULY 16, 2013.

REFERENCE PLANS:

(THE FOLLOWING PLANS WERE USED TO ESTABLISH THE PROPERTY LINES AND WERE PREVIOUSLY RECORDED IN THE HAMPDEN COUNTY REGISTRY OF DEEDS)

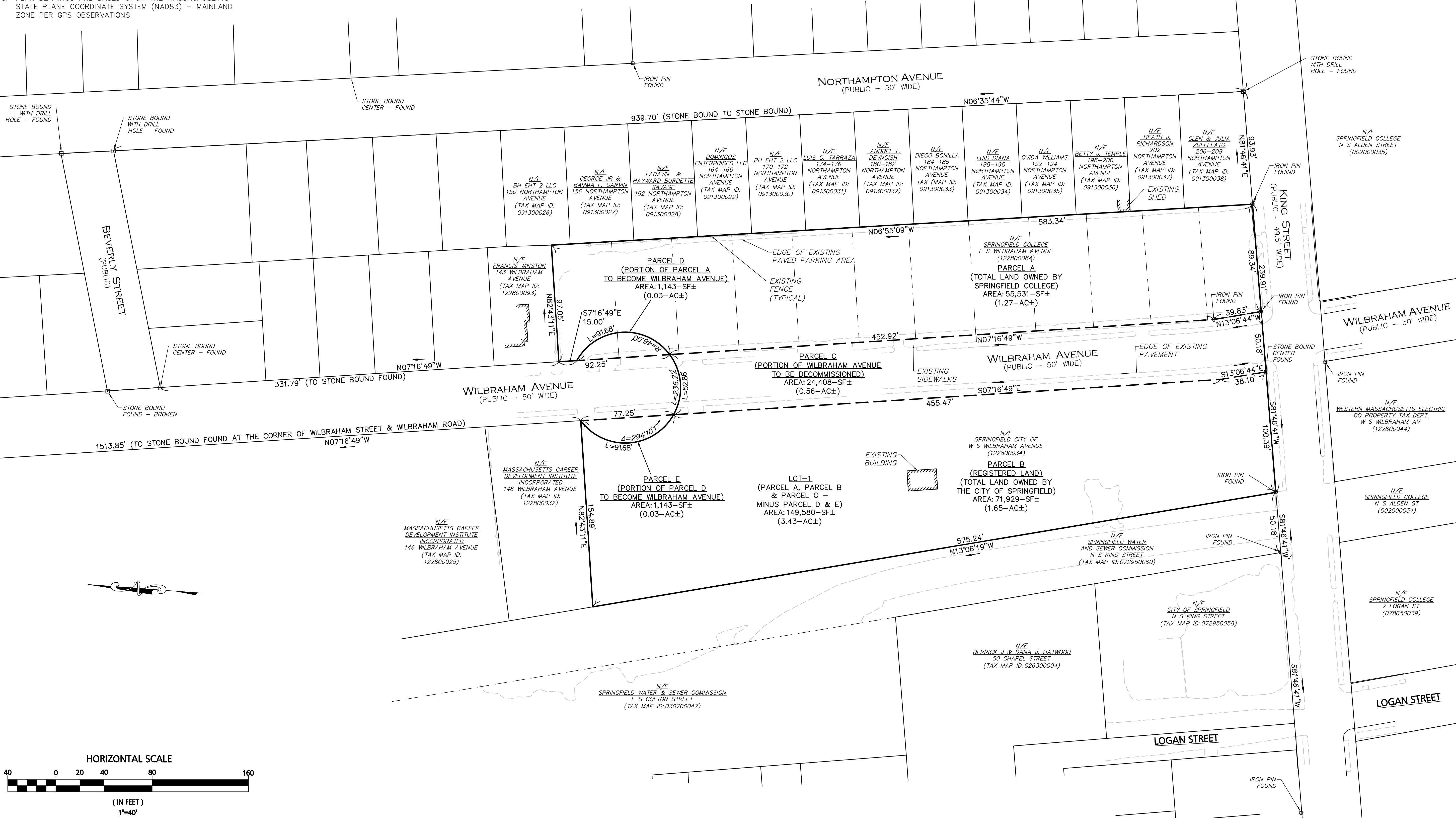
1. LAYOUT PLAN OF WESTFORD AVENUE, NORTHAMPTON AVENUE AND WILBRAHAM ROAD RECORDED AS FILE #131 DATED AUGUST 8, 1898.
2. LAYOUT PLAN OF BEACON STREET RECORDED AS FILE #108 DATED DECEMBER 1889.
3. LAYOUT PLAN OF GUNN SQUARE RECORDED AS FILE #40 DATED FEBRUARY 20, 1900.

REFERENCE DATA (CONT.):

4. LAYOUT PLAN OF NORTHAMPTON AVENUE, WILBRAHAM AVENUE BEVERLY STREET AND SOUTHAMPTON AVENUE RECORDED AS FILE #24 DATED 1900.
5. LAYOUT PLAN OF CHAPEL STREET RECORDED AS PLAN E - PLAN 13 DATED JANUARY 12, 1916.
6. LAYOUT OF KING STREET EXTENSION RECORDED AS PLAN 31-14 DATED DECEMBER 1901.
7. PLAN FOR BOSTON & MAINE CORP. RECORDED AS PLAN 292 PAGE 116 DATED FEBRUARY 10, 1995.
8. PLAN FOR SPRINGFIELD WATER & SEWER COMMISSION RECORDED AS PALN 345 PAGE 22 DATED FEBRUARY 21, 2007.
9. PLAN FOR SPRINGFEILD WATER & SEQWER COMMISSION RECORDED AS PLAN 368 PAGE 57 DATED NOVEMBER 22, 2013.
10. LAND COURT PLAN NO. 16234A - DATED SEPTEMBER 1936 - ALONG WITH LAND COURT CERTIFICATE NO. 27011 DATED JULY 12, 1995.

APPROVAL UNDER THE
SUBDIVISION CONTROL
LAW NOT REQUIRED
(CITY OF SPRINGFIELD MA
PLANNING BOARD)

DATE ENDORSED:



FOR REGISTRY USE ONLY

THIS PLAN WAS PREPARED IN ACCORDANCE WITH THE RULES AND REGULATIONS FOR RECORDING ADOPTED BY THE REGISTERS OF DEEDS IN 1978 AND AMENDED JANUARY 12, 1988.

SURVEYOR DATE

DATE	DESCRIPTION
REVISIONS	

PREPARED FOR:
BETA GROUP, INC.
315 NORWOOD PARK SOUTH
NORWOOD, MA 02062

PROJECT:
KING STREET & WILBRAHAM AVENUE
SPRINGFIELD, MA

DATE ISSUED:	NOVEMBER 7, 2019
PROJECT #:	18-12019
PREPARED BY:	WARREN A. WAGNER

DRAFT - ISSUED FOR REVIEW
11/06/19

PROFESSIONAL LAND SURVEYOR FOR CIVIL
DESIGN CONSULTANTS, INC.

CIVIL DESIGN
Consultants, Inc.
SURVEY • DESIGN • PERMITTING • CONSTRUCTION ADMINISTRATION

30 River Street
Methuen, MA 01844
Tel: (978) 416-0920
Fax: (978) 416-7865

DRAWING TITLE:

PLAN OF LAND

DRAWING #:

S-1



City Council
36 Court Street
Springfield, MA 01103

Meeting: 07/20/20 06:30 PM
Department: Department of Public Works
Category: General
Prepared By: Hector Velez
Initiator: Hector Velez
Sponsors:
DOC ID: 5774

ADOPTED

PETITION (ID # 5774)

Verizon- Lombard St.

ORDER FOR LOCATION OF UNDERGROUND CONDUIT

WHEREAS, The Board of Public Works, to which was referred the petition of Verizon New England dated April 23, 2020 to install 2-4 " inches conduit on Lombard Street for the distribution of intelligence and telecommunication services.

WHEREAS, said petition of Verizon Lombard Street was referred to the Board of Public Works on April 30, 2020; and

WHEREAS, On June 3, 2020 a Notice of a Public Hearing on Verizon Lombard Street, to be held June 17, 2020, was sent by email, to all property owners abutting an affected road, various Departments, Utility Companies, etc before the day of the hearing and posted on two public bulletin board a copy of which is attached a hearing of the Board of Public Works was held as scheduled on site with the petitioner and interested parties.

WHEREAS, on July 8, 2020 the Board of Public Works reported thereon that, after careful consideration of petition Verizon Lombard Street, to install two conduit (4") inches form existing manhole on the intersection of Main Street and Lombard Street, running westerly direction on Lombard Street for approximately ninety five (95') feet to existing Verizon pole located on the north side of Lombard Street, all as substantially shown on plan entitled:

VERIZON- Lombard Street

consisting of one (1) sheet, which plan is incorporated herein by reference and is on file in the office of the Engineering Division of the Department of Public Works, Springfield, Massachusetts.

WHEREAS, petition Verizon Lombard Street came before the City Council for a Public Hearing on this date,

NOW THEREFORE, BE IT ORDERED:

1. That due care for public safety is exercised during construction including but not limited to the use of a police officer(s) for traffic control if necessary.
2. That said construction would not unnecessarily interfere with the movement of vehicular or pedestrian traffic in the area.

3. That care be taken during said construction not to damage any underground services.
4. That the construction site be returned to the same condition as found or better.
5. Said company shall indemnify and save harmless against all damages, costs and expenses whatsoever to which the City may be subjected in consequence of the acts or neglect of said Company, its agents or servants, or in any manner arising from the rights and privileges granted it by the City.
6. In addition said company shall, before a public way is disturbed for the laying of its wire or conduit, execute its bond in the penal sum of Ten Thousand Dollars (\$10,000) conditioned for faithful performance of its duties under this permit.
7. Said company shall comply with the requirements of existing Ordinances and orders and comply with any changes in Ordinances and orders as may hereafter be adopted by the Mayor and Council governing the construction and maintenance of buried cable, conduits and wires.
8. That any sidewalks that are damaged or removed will be replaced in kind and in accordance with the City of Springfield's Standard Specifications.
9. That ramps for the handicapped will be provided if and where required by law and in conformance with the Rules and Regulations of the Massachusetts Architectural Barrier Board.
10. That any curbing that is disturbed during construction will be reset to the established street grade using proper construction procedures.
11. That all proposed silo, manhole and hexhole covers will conform to and be compatible with established street, treebelt or sidewalk grades with suitable non-skid covers when in the sidewalk area.
12. That the Springfield Water and Sewer Commission be notified before construction begins. All installations of adjacent utilities must be a minimum of 4 feet from the existing water and/or sewer main, edge to edge of pipe.
13. That asphalt trench restoration be done in accordance with the City of Springfield DPW requirements.
14. That all conditions set forth in the respective order are complied with.

CITY OF SPRINGFIELD, MASSACHUSETTS

Date: July 8, 2019

TO THE MAYOR AND CITY COUNCIL OF THE CITY OF SPRINGFIELD:

The Board of Public Works, to which was referred the petition of Verizon dated April 30, 2020 to install 2-4 “ inches conduit on Lombard Street for the distribution of intelligence and telecommunication services. The conduit of (4”) inches will start form existing manhole on the intersection of Main Street and Lombard Street, running westerly direction on Lombard Street for approximately ninety five (95’) feet to existing Verizon pole located on the north side of Lombard Street, all as substantially shown on a plan attached, referred to VERIZON Lombard Street., which is incorporated herein by reference and to lay and maintain underground laterals, cables and wires in the above public way for the purpose of making connections with the pole as it may desire for distributing purposes, reports thereon as follows:

By virtue of Chapter 708 of the Acts of 1977 the Board of Public Works held the hearing on the above matter provided for in Section 22 of Chapter 166 of the General Laws. The hearing was held on June 17, 2020 at 4:00 P.M. at Springfield City Hall room 205; Three (3) members of the Board and one (1) person interested in the matter were present. Of the latter, one (1) voted in favor of and no-one (0) voted against.

The Board finds the request necessary in order that the utility companies Verizon provide for the distribution of intelligence and telecommunication services in the area.

After careful consideration, the Board recommends the petition be granted provided:

That due care for public safety is exercised during construction including but not limited to the use of a police officer(s) for traffic control if necessary.

That said construction would not unnecessarily interfere with the movement of vehicular or pedestrian traffic in the area.

That care be taken during said construction not to damage any underground services.

That the construction site be returned to the same condition as found or better.

Said company shall indemnify and save harmless against all damages, costs and expenses whatsoever to which the City may be subjected in consequence of the acts or neglect of said Company, its agents or servants, or in any manner arising from the rights and privileges granted it by the City.

In addition said company shall, before a public way is disturbed for the laying of its wire or conduit, execute its bond in the penal sum of Ten Thousand Dollars (\$10,000) conditioned for faithful performance of its duties under this permit.

Attachment: Report Lombard Street (5774 : Verizon- Lombard St.)

Said company shall comply with the requirements of existing Ordinances and orders and comply with any changes in Ordinances and orders as may hereafter be adopted by the Mayor and Council governing the construction and maintenance of buried cable, conduits and wires.

That any sidewalks that are damaged or removed will be replaced in kind and in accordance with the City of Springfield's Standard Specifications.

That ramps for the handicapped will be provided if and where required by law and in conformance with the Rules and Regulations of the Massachusetts Architectural Barrier Board.

That any curbing that is disturbed during construction will be reset to the established street grade using proper construction procedures.

That due care be exercised not to unnecessarily damage any public shade trees located within the construction area.

That the Springfield Water and Sewer Commission be notified before construction begins. All installations of adjacent utilities must be a minimum of 4 feet from the existing water and/or sewer main, edge to edge of pipe.

That all conditions set forth in the respective order are complied with.

_____	)	
_____	)	BOARD OF PUBLIC WORKS
_____	)	

PETITION FOR CONDUIT LOCATION

Springfield, Massachusetts, dated April 23, 2020
To the City Council of the City of Springfield, Massachusetts

VERIZON NEW ENGLAND, INC. requests permission to lay and maintain underground conduits and manholes, with the wires and cables to be placed therein, under the surface of the following public way or ways:

LOMBARD STREET: Place two (2) four (4) inch conduits on Lombard Street beginning at manhole #5259C, located at the intersection of Lombard Street and Main Street, and running in a southwesterly direction a distance of approximately ninety-five (95) feet to pole T. 4, located on the northwesterly side Lombard Street.

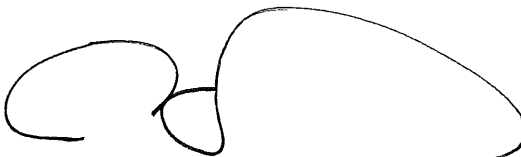
Reason: Place conduit to provide for the distribution of intelligence and telecommunications.

Also for permission to lay and maintain underground conduits, manholes, cables and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as it may desire for distributing purposes.

Plan marked - Verizon No. **1A4D1EJ**, dated April 9, 2020, showing location of conduit to be constructed is filed herewith.

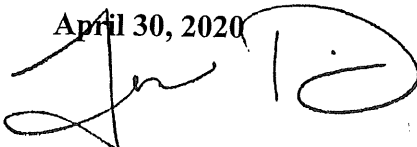
VERIZON NEW ENGLAND, INC.

By _____



Albert Bessette, Jr.
Manager-Right of Way

A true copy of a petition referred to the Board of Public Works on:

Attest: April 30, 2020  Tasheena M. Davis, Esquire

ORDER FOR CONDUIT LOCATION

By the City Council of the City of Springfield, Massachusetts
Notice having been given and a public hearing held, as provided by law, IT IS HEREBY ORDERED:

That permission be and hereby is granted to **VERIZON NEW ENGLAND, INC.**

to lay and maintain underground conduits and manholes, with the wires and cables to be placed therein, under the surface of the following public way or ways as requested in Petition of said Company dated the 23rd day of April 2020.

LOMBARD STREET: Place two (2) four (4) inch conduits on Lombard Street beginning at manhole #5259C, located at the intersection of Lombard Street and Main Street, and running in a southwesterly direction a distance of approximately ninety-five (95) feet to pole T. 4, located on the northwesterly side Lombard Street.

Reason: Place conduit to provide for the distribution of intelligence and telecommunications.

Substantially as shown on plan marked - Verizon No. **1A4D1EJ**, dated April 9, 2020, filed with said petition.

Also that permission be and hereby is granted said **VERIZON NEW ENGLAND INC.** to lay and maintain underground conduits, manholes, cables and wires in the above or intersecting public ways for the purpose of making connection with such poles and buildings as it may desire for distributing purposes.

The foregoing permission is subject to the following conditions:

1. The conduits and manholes shall be such material and construction and all work done in such manner as to be satisfactory to such municipal officers as may be appointed to the supervision of the work.
2. In every underground main line conduit constructed by said Company hereunder, one duct not less than three inches in diameter shall be reserved and maintained free of charge for the use of the fire and police telephone and telegraph signal wires belonging to the City and used by it exclusively for municipal purposes.
3. Said Company shall indemnify and save the Town harmless against all damages, costs and expense whatsoever to which it may be subjected in consequence of the acts or neglect of said Company, its agents or servants, or in any manner arising from the rights and privileges granted it by the City.
4. In addition said Company shall, before a public way is disturbed for the laying of its wire or conduits, execute its bond in a penal sum of Ten Thousand Dollars (\$10,000) (reference being had to the bond on file with said City) conditioned for the faithful performance of its duties under this permit.
5. Said Company shall comply with the requirements of existing ordinances and such as May hereafter be adopted governing the construction and maintenance of conduits and wires, so far as the same are not inconsistent with the laws of the Commonwealth.

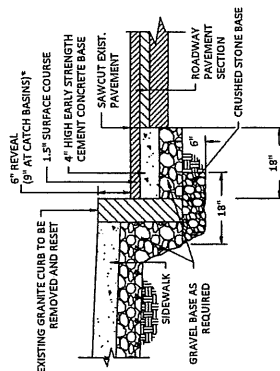
I hereby certify that the order was adopted at a meeting of the City Council of the City of Springfield, Massachusetts held on _____ day of _____ 2020.

City Clerk

Attachment: Petition-Lombard St.Verizon (5774 : Verizon- Lombard St.)

GENERAL NOTES

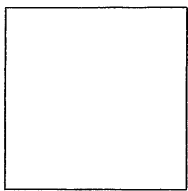
- [illegible]



6" REVEAL TYPICAL, REVEAL MAY VARY FROM 3" TO 9" WITH
 SLD APPROVAL.

Packet Pg. 19

FOR PERMITTING ONLY



LEGEND		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61	62	63	64	65	66	67	68	69	70	71	72	73	74	75	76	77	78	79	80	81	82	83	84	85	86	87	88	89	90	91	92	93	94	95	96	97	98	99	100
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NOTE:
EXISTING UTILITIES SHOWN ARE APPROXIMATE AND NOT
WARRANTED TO BE CORRECT. THE CONTRACTOR SHALL
VERIFY THE LOCATION OF ALL PUBLIC AND PRIVATE
UTILITIES PRIOR TO BEGINNING ANY EXCAVATION.



CALL BEFORE YOU DIG
UNDERGROUND SERVICE ALERT
72 HOURS NOTICE REQUIRED.
ENTER 1, 5, 8, DIGSAFE



PIKE

23 Oxford Rd
Mentford, MA 02188
Phone: 617 851-8100
Fax: 617 851-8101

(PACKED BY:)

[illegible]

ROW 1A4D1EJ - 10 LOMBARD ST
SPRINGFIELD, MA



City Council
36 Court Street
Springfield, MA 01103

Meeting: 07/20/20 06:30 PM
Department: Department of Public Works
Category: General
Prepared By: Hector Velez
Initiator: Hector Velez
Sponsors:
DOC ID: 5776

ADOPTED

PETITION (ID # 5776)

Verizon- Washington St.

ORDER FOR LOCATION OF UNDERGROUND CONDUIT

WHEREAS, The Board of Public Works, to which was referred the petition of Verizon New England dated April 23, 2020 to install 2-4 " inches conduit on Lombard Street for the distribution of intelligence and telecommunication services.

WHEREAS, said petition of Verizon Lombard Street was referred to the Board of Public Works on April 30, 2020; and

WHEREAS, On June 3, 2020 a Notice of a Public Hearing on Verizon Washington Road, to be held June 17, 2020, was sent by email, to all property owners abutting an affected road, various Departments, Utility Companies, etc before the day of the hearing and posted on two public bulletin board a copy of which is attached a hearing of the Board of Public Works was held as scheduled on site with the petitioner and interested parties.

WHEREAS, on July 8, 2020 the Board of Public Works reported thereon that, after careful consideration of petition Verizon Washington Road, to install 2-4 "inches conduit on Washington Road for the distribution of intelligence and telecommunication services. The conduit of (4") inches beginning at existing pole T.B11, located on the westerly side of Washington Road, and running in southerly direction a distance of approximately sixty-five feet (65') to appoint, with said conduit to intersect with conduit running along the northerly sideline of Sumner Ave, all as substantially shown on plan entitled:

VERIZON- Washington Road

consisting of one (1) sheet, which plan is incorporated herein by reference and is on file in the office of the Engineering Division of the Department of Public Works, Springfield, Massachusetts.

WHEREAS, petition Verizon Washington Road came before the City Council for a Public Hearing on this date,

NOW THEREFORE, BE IT ORDERED:

1. That due care for public safety is exercised during construction including but not limited to the use of a police officer(s) for traffic control if necessary.
2. That said construction would not unnecessarily interfere with the movement of vehicular or pedestrian traffic in the area.

3. That care be taken during said construction not to damage any underground services.
4. That the construction site be returned to the same condition as found or better.
5. Said company shall indemnify and save harmless against all damages, costs and expenses whatsoever to which the City may be subjected in consequence of the acts or neglect of said Company, its agents or servants, or in any manner arising from the rights and privileges granted it by the City.
6. In addition said company shall, before a public way is disturbed for the laying of its wire or conduit, execute its bond in the penal sum of Ten Thousand Dollars (\$10,000) conditioned for faithful performance of its duties under this permit.
7. Said company shall comply with the requirements of existing Ordinances and orders and comply with any changes in Ordinances and orders as may hereafter be adopted by the Mayor and Council governing the construction and maintenance of buried cable, conduits and wires.
8. That any sidewalks that are damaged or removed will be replaced in kind and in accordance with the City of Springfield's Standard Specifications.
9. That ramps for the handicapped will be provided if and where required by law and in conformance with the Rules and Regulations of the Massachusetts Architectural Barrier Board.
10. That any curbing that is disturbed during construction will be reset to the established street grade using proper construction procedures.
11. That all proposed silo, manhole and hexhole covers will conform to and be compatible with established street, treebelt or sidewalk grades with suitable non-skid covers when in the sidewalk area.
12. That the Springfield Water and Sewer Commission be notified before construction begins. All installations of adjacent utilities must be a minimum of 4 feet from the existing water and/or sewer main, edge to edge of pipe.
13. That asphalt trench restoration be done in accordance with the City of Springfield DPW requirements.
14. That all conditions set forth in the respective order are complied with.

CITY OF SPRINGFIELD, MASSACHUSETTS

Date: July 8, 2019

TO THE MAYOR AND CITY COUNCIL OF THE CITY OF SPRINGFIELD:

The Board of Public Works, to which was referred the petition of Verizon dated April 14, 2020 to install 2-4 “inches conduit on Washington Road for the distribution of intelligence and telecommunication services. The conduit of (4”) inches beginning at existing pole T.B11, located on the westerly side of Washington Road, and running in southerly direction a distance of approximately sixty-five feet (65’) to appoint, with said conduit to intersect with conduit running along the northerly sideline of Sumner Ave., all as substantially shown on a plan attached, referred to VERIZON Washington Road., which is incorporated herein by reference and to lay and maintain underground laterals, cables and wires in the above public way for the purpose of making connections with the pole as it may desire for distributing purposes, reports thereon as follows:

By virtue of Chapter 708 of the Acts of 1977 the Board of Public Works held the hearing on the above matter provided for in Section 22 of Chapter 166 of the General Laws. The hearing was held on June 17, 2020 at 3:00 P.M. at Springfield City Hall room 205; Three (3) members of the Board and one (1) person interested in the matter were present. Of the latter, one (1) voted in favor of and no-one (0) voted against.

The Board finds the request necessary in order that the utility companies Verizon provide for the distribution of intelligence and telecommunication services in the area.

After careful consideration, the Board recommends the petition be granted provided:

That due care for public safety is exercised during construction including but not limited to the use of a police officer(s) for traffic control if necessary.

That said construction would not unnecessarily interfere with the movement of vehicular or pedestrian traffic in the area.

That care be taken during said construction not to damage any underground services.

That the construction site be returned to the same condition as found or better.

Said company shall indemnify and save harmless against all damages, costs and expenses whatsoever to which the City may be subjected in consequence of the acts or neglect of said Company, its agents or servants, or in any manner arising from the rights and privileges granted it by the City.

Attachment: Report Washington Road (5776 : Verizon- Washington St.)

In addition said company shall, before a public way is disturbed for the laying of its wire or conduit, execute its bond in the penal sum of Ten Thousand Dollars (\$10,000) conditioned for faithful performance of its duties under this permit.

Said company shall comply with the requirements of existing Ordinances and orders and comply with any changes in Ordinances and orders as may hereafter be adopted by the Mayor and Council governing the construction and maintenance of buried cable, conduits and wires.

That any sidewalks that are damaged or removed will be replaced in kind and in accordance with the City of Springfield's Standard Specifications.

That ramps for the handicapped will be provided if and where required by law and in conformance with the Rules and Regulations of the Massachusetts Architectural Barrier Board.

That any curbing that is disturbed during construction will be reset to the established street grade using proper construction procedures.

That due care be exercised not to unnecessarily damage any public shade trees located within the construction area.

That the Springfield Water and Sewer Commission be notified before construction begins. All installations of adjacent utilities must be a minimum of 4 feet from the existing water and/or sewer main, edge to edge of pipe.

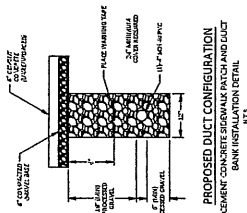
That all conditions set forth in the respective order are complied with.

_____	)	
_____	)	BOARD OF PUBLIC WORKS
_____	)	

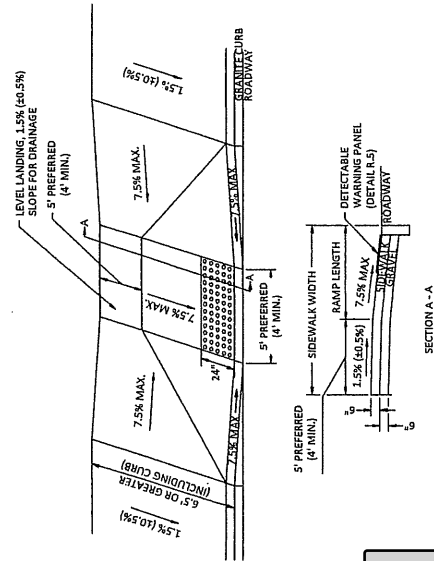
GENERAL NOTES

- [illegible]

GENERAL NOTES



PROPOSED DUCT CONFIGURATION



*6" REVEAL TYPICAL. REVEAL MAY VARY FROM 3" TO 5" WITH PWD APPROVAL.

FOR PERMITTING ONLY

[illegible]

NOTE:
EXISTING UTILITIES SHOWN ARE APPROXIMATE AND NOT
WARRANTED TO BE CORRECT. THE CONTRACTOR SHALL
VERIFY THE LOCATION OF ALL PUBLIC AND PRIVATE
UTILITIES PRIOR TO BEGINNING ANY EXCAVATION.

RECAP AND KEY:

PIKE

[illegible]

ROW 1A4D1UW - 2 WASHINGTON RD
SPRINGFIELD, MA
V01Z001 - PETITION/ FLAH

DATE: 04/01/2020	AS-BUILT
SCALE: AS NOTED	
DATE: 04/01/2020	AS-BUILT

PETITION FOR CONDUIT LOCATION

Springfield, Massachusetts, dated April 14, 2020
To the City Council of the City of Springfield, Massachusetts

VERIZON NEW ENGLAND, INC. requests permission to lay and maintain underground conduits and manholes, with the wires and cables to be placed therein, under the surface of the following public way or ways:

WASHINGTON ROAD: Place two (2) four (4) inch conduits on Washington Road beginning at pole T. B11, located on the westerly side of Washington Road, and running in a southerly direction a distance of approximately sixty-five (65) feet to a point, with said conduit to intersect with conduit running along the northerly sideline of Sumner Avenue.

Reason: Place conduit to provide for the distribution of intelligence and telecommunications.

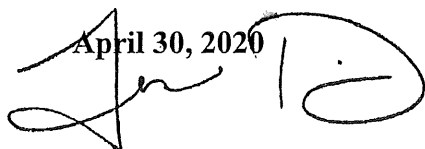
Also for permission to lay and maintain underground conduits, manholes, cables and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as it may desire for distributing purposes.

Plan marked - Verizon No. **1A4D1UW**, dated April 1, 2020, showing location of conduit to be constructed is filed herewith.

VERIZON NEW ENGLAND, INC.

By 
Albert Bessette, Jr.
Manager-Right of Way

A true copy of a petition referred to the Board of Public Works on:

Attest:  April 30, 2020 Tasheena M. Davis, Esquire

ORDER FOR CONDUIT LOCATION

By the City Council of the City of Springfield, Massachusetts

Notice having been given and a public hearing held, as provided by law, IT IS HEREBY ORDERED:

That permission be and hereby is granted to **VERIZON NEW ENGLAND, INC.** to lay and maintain underground conduits and manholes, with the wires and cables to be placed therein, under the surface of the following public way or ways as requested in Petition of said Company dated the 14th day of April 2020.

WASHINGTON ROAD: Place two (2) four (4) inch conduits on Washington Road beginning at pole T. B11, located on the westerly side of Washington Road, and running in a southerly direction a distance of approximately sixty-five (65) feet to a point, with said conduit to intersect with conduit running along the northerly sideline of Sumner Avenue.

Reason: Place conduit to provide for the distribution of intelligence and telecommunications.

Substantially as shown on plan marked - Verizon No. **1A4D1UW**, dated April 1, 2020, filed with said petition.

Also that permission be and hereby is granted said **VERIZON NEW ENGLAND INC.** to lay and maintain underground conduits, manholes, cables and wires in the above or intersecting public ways for the purpose of making connection with such poles and buildings as it may desire for distributing purposes.

The foregoing permission is subject to the following conditions:

1. The conduits and manholes shall be such material and construction and all work done in such manner as to be satisfactory to such municipal officers as may be appointed to the supervision of the work.
2. In every underground main line conduit constructed by said Company hereunder, one duct not less than three inches in diameter shall be reserved and maintained free of charge for the use of the fire and police telephone and telegraph signal wires belonging to the City and used by it exclusively for municipal purposes.
3. Said Company shall indemnify and save the Town harmless against all damages, costs and expense whatsoever to which it may be subjected in consequence of the acts or neglect of said Company, its agents or servants, or in any manner arising from the rights and privileges granted it by the City.
4. In addition said Company shall, before a public way is disturbed for the laying of its wire or conduits, execute its bond in a penal sum of Ten Thousand Dollars (\$10,000) (reference being had to the bond on file with said City) conditioned for the faithful performance of its duties under this permit.
5. Said Company shall comply with the requirements of existing ordinances and such as May hereafter be adopted governing the construction and maintenance of conduits and wires, so far as the same are not inconsistent with the laws of the Commonwealth.

I hereby certify that the order was adopted at a meeting of the City Council of the City of Springfield, Massachusetts held on _____ day of _____ 2020.

City Clerk

Attachment: Washington Rd. Petition (5776 : Verizon- Washington St.)



City Council
36 Court Street
Springfield, MA 01103

Meeting: 07/20/20 06:30 PM
Department: Department of Public Works
Category: General
Prepared By: Hector Velez
Initiator: Hector Velez
Sponsors:
DOC ID: 5777

ADOPTED

PETITION (ID # 5777)

Verizon- Oakland St.

ORDER FOR LOCATION OF UNDERGROUND CONDUIT

WHEREAS, The Board of Public Works, to which was referred the petition of Verizon New England dated April 14, 2020 to install 2-4 " inches conduit on Oakland Street for the distribution of intelligence and telecommunication services.

WHEREAS, said petition of Verizon Oakland Street was referred to the Board of Public Works on April 30, 2020; and

WHEREAS, On June 3, 2020 a Notice of a Public Hearing on Verizon Oakland Street, to be held June 17, 2020, was sent by email, to all property owners abutting an affected road, various Departments, Utility Companies, before the day of the hearing and posted on two public bulletin board a copy of which is attached a hearing of the Board of Public Works was held as scheduled on site with the petitioner and interested parties.

WHEREAS, on July 8, 2020 the Board of Public Works reported thereon that, after careful consideration of petition Verizon Oakland Street, to install 2-4 "inches conduit on Oakland Street for the distribution of intelligence and telecommunication services. The conduit of (4") inches beginning at existing manhole #5163A, located at the intersection of Oakland Street and Belmont Street, and running in northerly direction a distance of approximately fourteen feet (14") to pole T.6, located on the easterly side of Oakland Street; all as substantially shown on plan entitled:

VERIZON- Oakland Street

consisting of one (1) sheet, which plan is incorporated herein by reference and is on file in the office of the Engineering Division of the Department of Public Works, Springfield, Massachusetts.

WHEREAS, petition Verizon Oakland Street came before the City Council for a Public Hearing on this date,

NOW THEREFORE, BE IT ORDERED:

1. That due care for public safety is exercised during construction including but not limited to the use of a police officer(s) for traffic control if necessary.
2. That said construction would not unnecessarily interfere with the movement of vehicular or pedestrian traffic in the area.

3. That care be taken during said construction not to damage any underground services.
4. That the construction site be returned to the same condition as found or better.
5. Said company shall indemnify and save harmless against all damages, costs and expenses whatsoever to which the City may be subjected in consequence of the acts or neglect of said Company, its agents or servants, or in any manner arising from the rights and privileges granted it by the City.
6. In addition said company shall, before a public way is disturbed for the laying of its wire or conduit, execute its bond in the penal sum of Ten Thousand Dollars (\$10,000) conditioned for faithful performance of its duties under this permit.
7. Said company shall comply with the requirements of existing Ordinances and orders and comply with any changes in Ordinances and orders as may hereafter be adopted by the Mayor and Council governing the construction and maintenance of buried cable, conduits and wires.
8. That any sidewalks that are damaged or removed will be replaced in kind and in accordance with the City of Springfield's Standard Specifications.
9. That ramps for the handicapped will be provided if and where required by law and in conformance with the Rules and Regulations of the Massachusetts Architectural Barrier Board.
10. That any curbing that is disturbed during construction will be reset to the established street grade using proper construction procedures.
11. That all proposed silo, manhole and hexhole covers will conform to and be compatible with established street, treebelt or sidewalk grades with suitable non-skid covers when in the sidewalk area.
12. That the Springfield Water and Sewer Commission be notified before construction begins. All installations of adjacent utilities must be a minimum of 4 feet from the existing water and/or sewer main, edge to edge of pipe.
13. That asphalt trench restoration be done in accordance with the City of Springfield DPW requirements.
14. That all conditions set forth in the respective order are complied with.

CITY OF SPRINGFIELD, MASSACHUSETTS

Date: July 8, 2019

TO THE MAYOR AND CITY COUNCIL OF THE CITY OF SPRINGFIELD:

The Board of Public Works, to which was referred the petition of Verizon dated April 14, 2020 to install 2-4 “inches conduit on Washington Road for the distribution of intelligence and telecommunication services. The conduit of (4”) inches beginning at existing manhole #5163A, located at the intersection of Oakland Street and Belmont Street, and running in northerly direction a distance of approximately fourteen feet (14”) to pole T.6, located on the easterly side of Oakland Street., all as substantially shown on a plan attached, referred to VERIZON Oakland Street., which is incorporated herein by reference and to lay and maintain underground laterals, cables and wires in the above public way for the purpose of making connections with the pole as it may desire for distributing purposes, reports thereon as follows:

By virtue of Chapter 708 of the Acts of 1977 the Board of Public Works held the hearing on the above matter provided for in Section 22 of Chapter 166 of the General Laws. The hearing was held on June 17, 2020 at 3:00 P.M. at Springfield City Hall room 205; Three (3) members of the Board and one (1) person interested in the matter were present. Of the latter, one (1) voted in favor of and no-one (0) voted against.

The Board finds the request necessary in order that the utility companies Verizon provide for the distribution of intelligence and telecommunication services in the area.

After careful consideration, the Board recommends the petition be granted provided:

That due care for public safety is exercised during construction including but not limited to the use of a police officer(s) for traffic control if necessary.

That said construction would not unnecessarily interfere with the movement of vehicular or pedestrian traffic in the area.

That care be taken during said construction not to damage any underground services.

That the construction site be returned to the same condition as found or better.

Said company shall indemnify and save harmless against all damages, costs and expenses whatsoever to which the City may be subjected in consequence of the acts or neglect of said Company, its agents or servants, or in any manner arising from the rights and privileges granted it by the City.

In addition said company shall, before a public way is disturbed for the laying of its wire or conduit, execute its bond in the penal sum of Ten Thousand Dollars (\$10,000) conditioned for faithful performance of its duties under this permit.

Attachment: Report Oakland St, (5777 : Verizon- Oakland St.)

Said company shall comply with the requirements of existing Ordinances and orders and comply with any changes in Ordinances and orders as may hereafter be adopted by the Mayor and Council governing the construction and maintenance of buried cable, conduits and wires.

That any sidewalks that are damaged or removed will be replaced in kind and in accordance with the City of Springfield's Standard Specifications.

That ramps for the handicapped will be provided if and where required by law and in conformance with the Rules and Regulations of the Massachusetts Architectural Barrier Board.

That any curbing that is disturbed during construction will be reset to the established street grade using proper construction procedures.

That due care be exercised not to unnecessarily damage any public shade trees located within the construction area.

That the Springfield Water and Sewer Commission be notified before construction begins. All installations of adjacent utilities must be a minimum of 4 feet from the existing water and/or sewer main, edge to edge of pipe.

That all conditions set forth in the respective order are complied with.

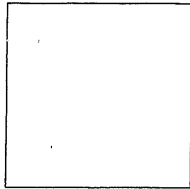
_____	)	
_____	)	BOARD OF PUBLIC WORKS
_____	)	

GENERAL NOTES

1. THE LOCATIONS OF EXISTING UNDERGROUND UTILITIES ARE SHOWN IN AN APPROXIMATE MANNER ONLY. THE OWNER OR ITS REPRESENTATIVE, THE CONTRACTOR SHALL DETERMINE THE EXACT LOCATION OF ALL EXISTING UTILITIES BY LOCATING MARKERS, AND SHALL BE RESPONSIBLE FOR ANY AND ALL DAMAGE TO EXISTING UTILITIES. THE CONTRACTOR SHALL BE RESPONSIBLE FOR ANY AND ALL DAMAGE TO EXISTING UTILITIES.
2. WHERE AN EXISTING UTILITY IS FOUND TO CONFLICT WITH THE PROPOSED WORK, THE LOCATION, ELEVATION AND SIZE OF THE UTILITY SHALL BE DETERMINED BY THE CONTRACTOR. THE CONTRACTOR SHALL BE RESPONSIBLE FOR ANY AND ALL DAMAGE TO EXISTING UTILITIES. THE CONTRACTOR SHALL BE RESPONSIBLE FOR ANY AND ALL DAMAGE TO EXISTING UTILITIES.
3. THE CONTRACTOR SHALL MAINTAIN A SEPARATION OF 18 INCHES MIN. WHEN CROSSING EXISTING WATER UTILITIES.
4. THE CONTRACTOR SHALL MAKE ALL ARRANGEMENTS FOR THE ALTERNATION AND ADJUSTMENT OF GAS, ELECTRIC, TELEPHONE AND ANY OTHER PRIVATE UTILITIES IN THE UTILITY COMPANY.
5. THE CONTRACTOR SHALL NOT DISTURB PUBLIC WATER AND SEWER.
6. THE CONTRACTOR SHALL BE RESPONSIBLE FOR ANY AND ALL DAMAGE TO EXISTING UTILITIES. THE CONTRACTOR SHALL BE RESPONSIBLE FOR ANY AND ALL DAMAGE TO EXISTING UTILITIES.
7. THE CONTRACTOR SHALL BE RESPONSIBLE FOR PLACING AND MAINTAINING TEMPORARY SIGNAGE AND/OR PLACING FOR ALL EXCAVATIONS IN PAVED STREETS AND SIDEWALKS UNTIL PERMANENT RESURFACING IS COMPLETE.
8. JOINTS BETWEEN NEW BITUMINOUS CONCRETE ROADWAY PAVEMENT AND EXISTING PAVED SURFACES SHALL BE SEALED WITH BITUMEN AND BACK SANDS.
9. THE CONTRACTOR SHALL PROTECT AND SUPPORT ALL EXISTING UTILITY LINES THAT BECOME EXPOSED DUE TO EXCAVATION REQUIRED TO INSTALL THE PROPOSED CONDUIT.
10. THE CONTRACTOR SHALL REPLACE ALL DISTURBED TRAFFIC SIGNAL LOOP AND ALL EXISTING TRAFFIC SIGNALS TO THE ORIGINAL CONDITION BY THE LATEST STANDARD OF THE ALABAMA DEPARTMENT OF TRANSPORTATION.
11. ALL EXISTING STATE, COUNTY, CITY, AND TOWN LOCATION LINES AND PRIVATE PROPERTY LINES HAVE BEEN ESTABLISHED FROM AVAILABLE INFORMATION AND THEIR EXACT LOCATION ARE NOT GUARANTEED.
12. THE CONTRACTOR SHALL REPLACE ALL PAVEMENT MARKINGS IN THEIR EXISTING LOCATION AND SHALL BE RESPONSIBLE FOR ANY AND ALL DAMAGE TO EXISTING UTILITIES. THE CONTRACTOR SHALL BE RESPONSIBLE FOR ANY AND ALL DAMAGE TO EXISTING UTILITIES.

* 6" REVEAL TYPICAL MAY VARY FROM 3" TO 9" WITH PWD APPROVAL

ALL FIELD DATA ACQUIRED USING TOTAL STATION SURVEY EQUIPMENT



PROFESSIONAL ENGINEER

1"= 20 FEET (PRINTED 22x24)



LEGEND	
X	EXISTING POLE
1	JOINT/FLUTTER POLE
2	LAMP POST
3	TRAFFIC LIGHT
4	CATCH BASIN
5	SKIN WAREHOUSE
6	SKIN WAREHOUSE
7	SKIN WAREHOUSE
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100	SKIN WAREHOUSE

NOTE:
EXISTING UTILITIES ARE SHOWN IN AN APPROXIMATE MANNER ONLY. THE CONTRACTOR SHALL VERIFY THE LOCATION OF ALL PUBLIC AND PRIVATE UTILITIES PRIOR TO BEGINNING ANY EXCAVATION.



VERIZON

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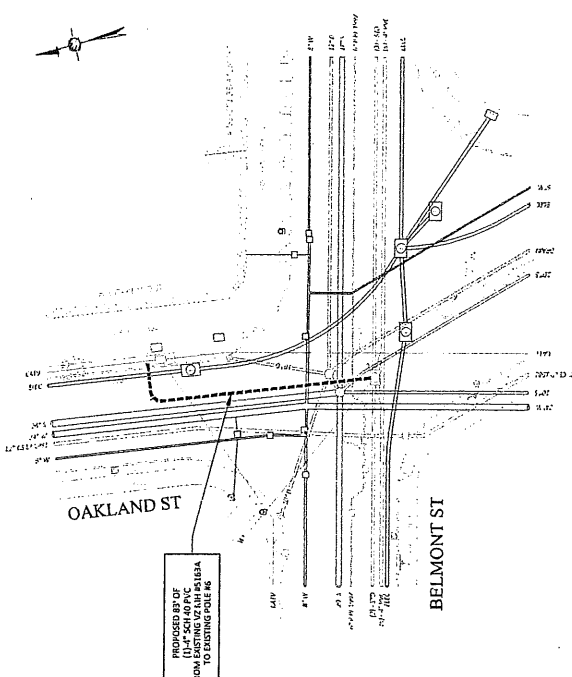
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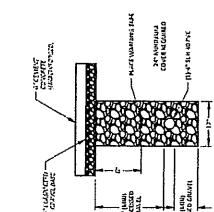
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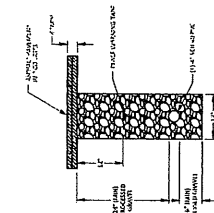
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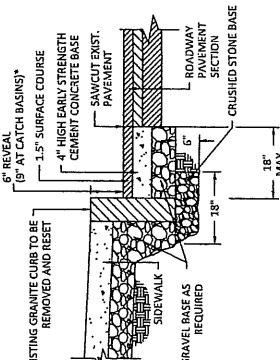
6" REVEAL



PROPOSED DUCT CONFIGURATION
CEMENT CONCRETE SIDEWALK PATCH AND DUCT
BANK INSTALLATION DETAIL



PROPOSED DUCT CONFIGURATION
CEMENT CONCRETE SIDEWALK PATCH AND DUCT
BANK INSTALLATION DETAIL



* 6" REVEAL TYPICAL MAY VARY FROM 3" TO 9" WITH PWD APPROVAL

FOR PERMITTING ONLY

PETITION FOR CONDUIT LOCATION

Springfield, Massachusetts, dated April 14, 2020
To the City Council of the City of Springfield, Massachusetts

VERIZON NEW ENGLAND, INC. requests permission to lay and maintain underground conduits and manholes, with the wires and cables to be placed therein, under the surface of the following public way or ways:

OAKLAND STREET: Place two (2) four (4) inch conduits on Oakland Street beginning at manhole #5163A, located at the intersection of Oakland Street and Belmont Street, and running in a northerly direction a distance of approximately sixty-nine (69) feet to a point, and then continuing easterly a distance of approximately fourteen (14) feet to pole T. 6, located on the easterly side Oakland Street.

Reason: Place conduit to provide for the distribution of intelligence and telecommunications.

Also for permission to lay and maintain underground conduits, manholes, cables and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as it may desire for distributing purposes.

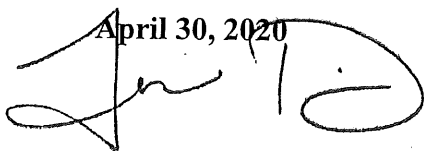
Plan marked - Verizon No. **1A4D1TS**, dated April 7, 2020, showing location of conduit to be constructed is filed herewith.

VERIZON NEW ENGLAND, INC.

By Albert E. Bessette
Albert Bessette, Jr.
Manager-Right of Way

A true copy of a petition referred to the Board of Public Works on:

Attest:

April 30, 2020


Tasheena M. Davis, Esquire

ORDER FOR CONDUIT LOCATION

By the City Council of the City of Springfield, Massachusetts

Notice having been given and a public hearing held, as provided by law, IT IS HEREBY ORDERED:

That permission be and hereby is granted to **VERIZON NEW ENGLAND, INC.** to lay and maintain underground conduits and manholes, with the wires and cables to be placed therein, under the surface of the following public way or ways as requested in Petition of said Company dated the 14th day of April 2020.

OAKLAND STREET: Place two (2) four (4) inch conduits on Oakland Street beginning at manhole #5163A, located at the intersection of Oakland Street and Belmont Street, and running in a northerly direction a distance of approximately sixty-nine (69) feet to a point, and then continuing easterly a distance of approximately fourteen (14) feet to pole T. 6, located on the easterly side Oakland Street.

Reason: Place conduit to provide for the distribution of intelligence and telecommunications.

Substantially as shown on plan marked - Verizon No. **1A4D1TS**, dated April 7, 2020, filed with said petition.

Also that permission be and hereby is granted said **VERIZON NEW ENGLAND INC.** to lay and maintain underground conduits, manholes, cables and wires in the above or intersecting public ways for the purpose of making connection with such poles and buildings as it may desire for distributing purposes.

The foregoing permission is subject to the following conditions:

1. The conduits and manholes shall be such material and construction and all work done in such manner as to be satisfactory to such municipal officers as may be appointed to the supervision of the work.
2. In every underground main line conduit constructed by said Company hereunder, one duct not less than three inches in diameter shall be reserved and maintained free of charge for the use of the fire and police telephone and telegraph signal wires belonging to the City and used by it exclusively for municipal purposes.
3. Said Company shall indemnify and save the Town harmless against all damages, costs and expense whatsoever to which it may be subjected in consequence of the acts or neglect of said Company, its agents or servants, or in any manner arising from the rights and privileges granted it by the City.
4. In addition said Company shall, before a public way is disturbed for the laying of its wire or conduits, execute its bond in a penal sum of Ten Thousand Dollars (\$10,000) (reference being had to the bond on file with said City) conditioned for the faithful performance of its duties under this permit.
5. Said Company shall comply with the requirements of existing ordinances and such as May hereafter be adopted governing the construction and maintenance of conduits and wires, so far as the same are not inconsistent with the laws of the Commonwealth.

I hereby certify that the order was adopted at a meeting of the City Council of the City of Springfield, Massachusetts held on _____ day of _____ 2020.

City Clerk

I hereby certify that on _____ 2020, at _____ o'clock ____ M., at _____ a public

Attachment: Oakland St. Petition Verizon (5777 : Verizon- Oakland St.)

hearing was held on the petition of

VERIZON NEW ENGLAND INC.

for permission to lay and maintain underground conduits, manholes and connections, with the wires and cables to be placed therein, described in the order herewith recorded, and that I mailed at least seven days before said hearing a written notice of the time and place of said hearing to each of the owners of real estate (as determined by the last preceding assessment for taxation) along the ways or parts of ways upon which the Company is permitted to construct the lines of said Company under said order. And that thereupon said order was duly adopted.

City Clerk

CERTIFICATE

I hereby certify that the foregoing is a true copy of a location order, and certificate of hearing with notice adopted by the City Council of the City of Springfield, Massachusetts on the _____ day of _____ 2020, and recorded with the records of location orders of said City, Book _____ Page _____. This certified copy is made under the provisions of Chapter 166 of General Laws and any additions thereto or amendments thereof.

Attest: _____
City Clerk



City Council
36 Court Street
Springfield, MA 01103

Meeting: 07/20/20 06:30 PM
Department: Department of Public Works
Category: General
Prepared By: Hector Velez
Initiator: Hector Velez
Sponsors:
DOC ID: 5778

ADOPTED

PETITION (ID # 5778)

CMA-Plainfield St.

ORDER FOR LOCATION OF UNDERGROUND CONDUIT

WHEREAS, The Board of Public Works, to which was referred the petition of Columbia Gas of Massachusetts to install underground gas main pipe to introduce medium pressure gas in order to provide service to the newly constructed Brightwood School.

WHEREAS, said petition Plainfield Street-Brightwood School was referred to the Board of Public Works on March 3, 2020; and

WHEREAS, On June 3, 2019 a Notice of a Public Hearing on Brightwood School petition, to be held on June 17, 2020, was sent by mail, to all property owners abutting an affected road, various Departments, Utility Companies, before the day of the hearing and posted on two public bulletin board a copy of which is attached a hearing of the Board of Public Works was held as scheduled on site with the petitioner and interested parties.

WHEREAS, on June 17, 2020 the Board of Public Works reported thereon that, after careful consideration of petition Plainfield Street to introduce medium pressure gas in order to provide service to the newly constructed Brightwood School. Starting on the intersection of Divison Street and Plainfield Street running southerly direction on the tree belt east side of Plainfield Street for eight hundred eighty fifteen (880') feet with a four (4") inches pipe to the intersection of Newland Street and Plainfield Street, all as substantially shown on a plan attached with project name:

Brightwood School - ID # 19-68622

Consisting of five (5) sheet, which plan is incorporated herein by reference and is on file in the office of the Engineering Division of the Department of Public Works, Springfield, Massachusetts.

WHEREAS, petition Plainfield Street- Brightwood School came before the City Council for a Public Hearing on this date,

NOW THEREFORE, BE IT ORDERED:

1. That due care for public safety is exercised during construction including but not limited to the use of a police officer(s) for traffic control if necessary.
2. That said construction would not unnecessarily interfere with the movement of vehicular or pedestrian traffic in the area.

3. That care be taken during said construction not to damage any underground services.
4. That the construction site be returned to the same condition as found or better.
5. Said company shall indemnify and save harmless against all damages, costs and expenses whatsoever to which the City may be subjected in consequence of the acts or neglect of said Company, its agents or servants, or in any manner arising from the rights and privileges granted it by the City.
6. In addition said company shall, before a public way is disturbed for the laying of its wire or conduit, execute its bond in the penal sum of Ten Thousand Dollars (\$10,000) conditioned for faithful performance of its duties under this permit.
7. Said company shall comply with the requirements of existing Ordinances and orders and comply with any changes in Ordinances and orders as may hereafter be adopted by the Mayor and Council governing the construction and maintenance of buried cable, conduits and wires.
8. That any sidewalks that are damaged or removed will be replaced in kind and in accordance with the City of Springfield's Standard Specifications.
9. That ramps for the handicapped will be provided if and where required by law and in conformance with the Rules and Regulations of the Massachusetts Architectural Barrier Board.
10. That any curbing that is disturbed during construction will be reset to the established street grade using proper construction procedures.
11. That all proposed silo, manhole and hexhole covers will conform to and be compatible with established street, treebelt or sidewalk grades with suitable non-skid covers when in the sidewalk area.
12. That the Springfield Water and Sewer Commission be notified before construction begins. All installations of adjacent utilities must be a minimum of 4 feet from the existing water and/or sewer main, edge to edge of pipe.
13. That asphalt trench restoration be done in accordance with the City of Springfield DPW requirements.
14. That all conditions set forth in the respective order are complied with.



3/3/2020

Honorable Mayor and City Council
City of Springfield
City Hall
Court Street
Springfield, MA 01103

CITY CLERK'S OFFICE
SPRINGFIELD, MASS.

2020 MAR 03 15:12

ATTN: Mr. Anthony Wilson, City Clerk

PROJECT NAME: Plainfield St – Brightwood School

Ladies & Gentlemen:

Columbia Gas of Massachusetts (CMA) hereby requests that it be granted a location for and permission to install underground gas facilities at the intersection of Plainfield and Division Street (as seen in the attached plan). Work will extend to the following streets in varying degrees/durations:

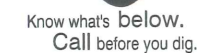
<u>Street Name</u>	<u>From</u>	<u>To</u>
Plainfield Street	Division St	Newland St

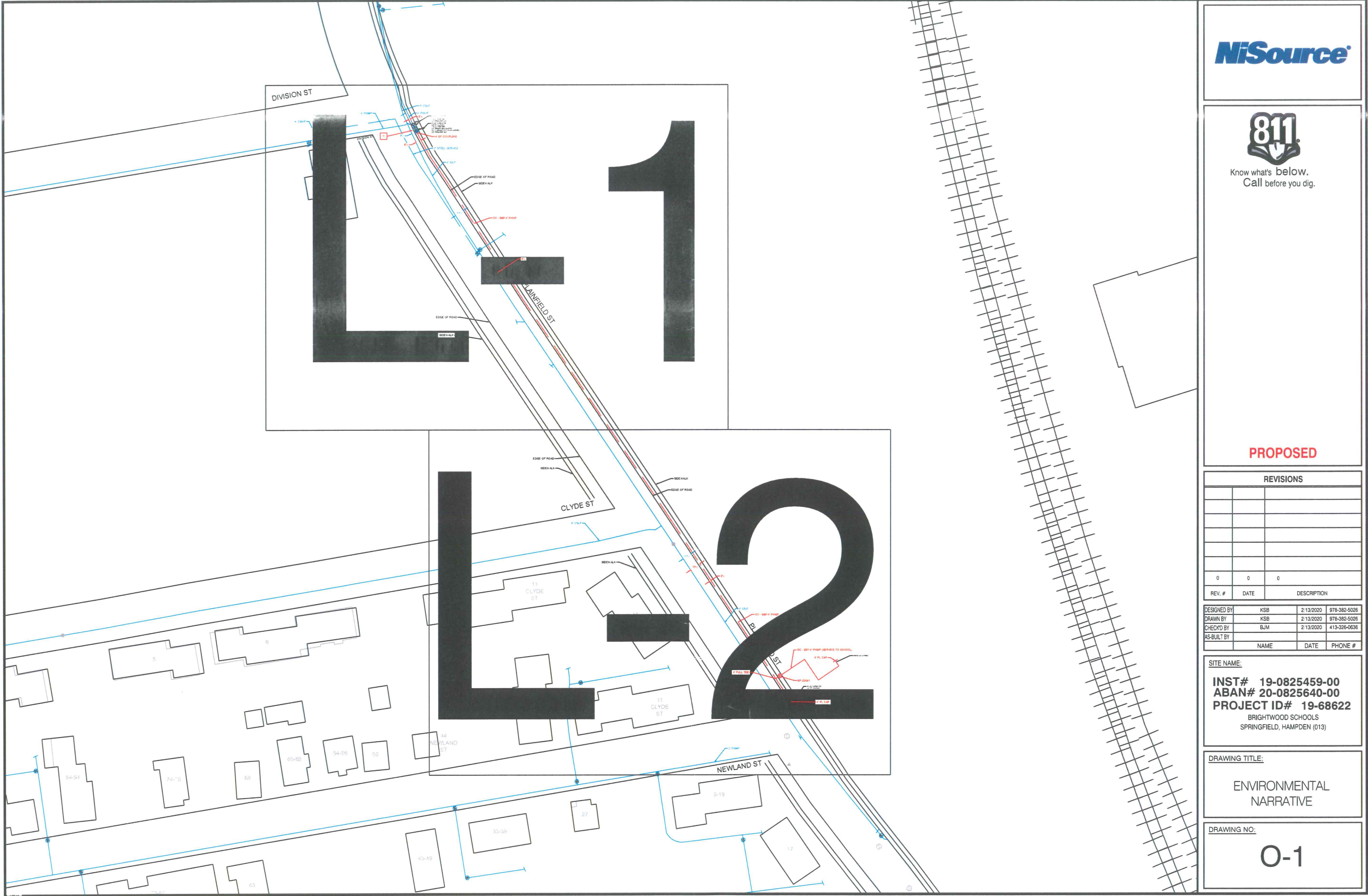
This project will introduce modernized natural gas facilities to the area in order to provide service to the newly constructed Brightwood School. All proposed work by CMA will include such laterals and service connections as it may now or subsequently find necessary.

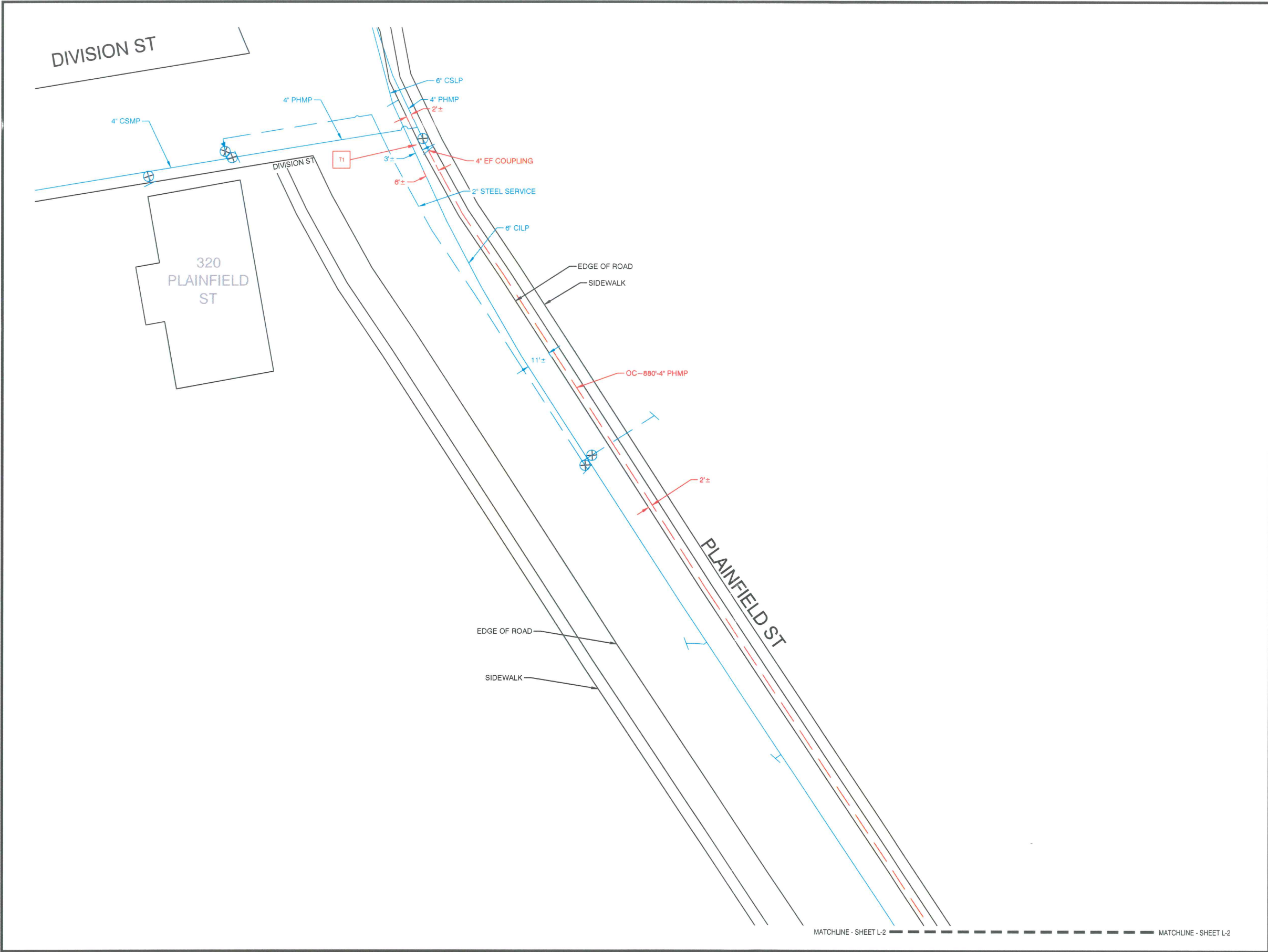
Sincerely,

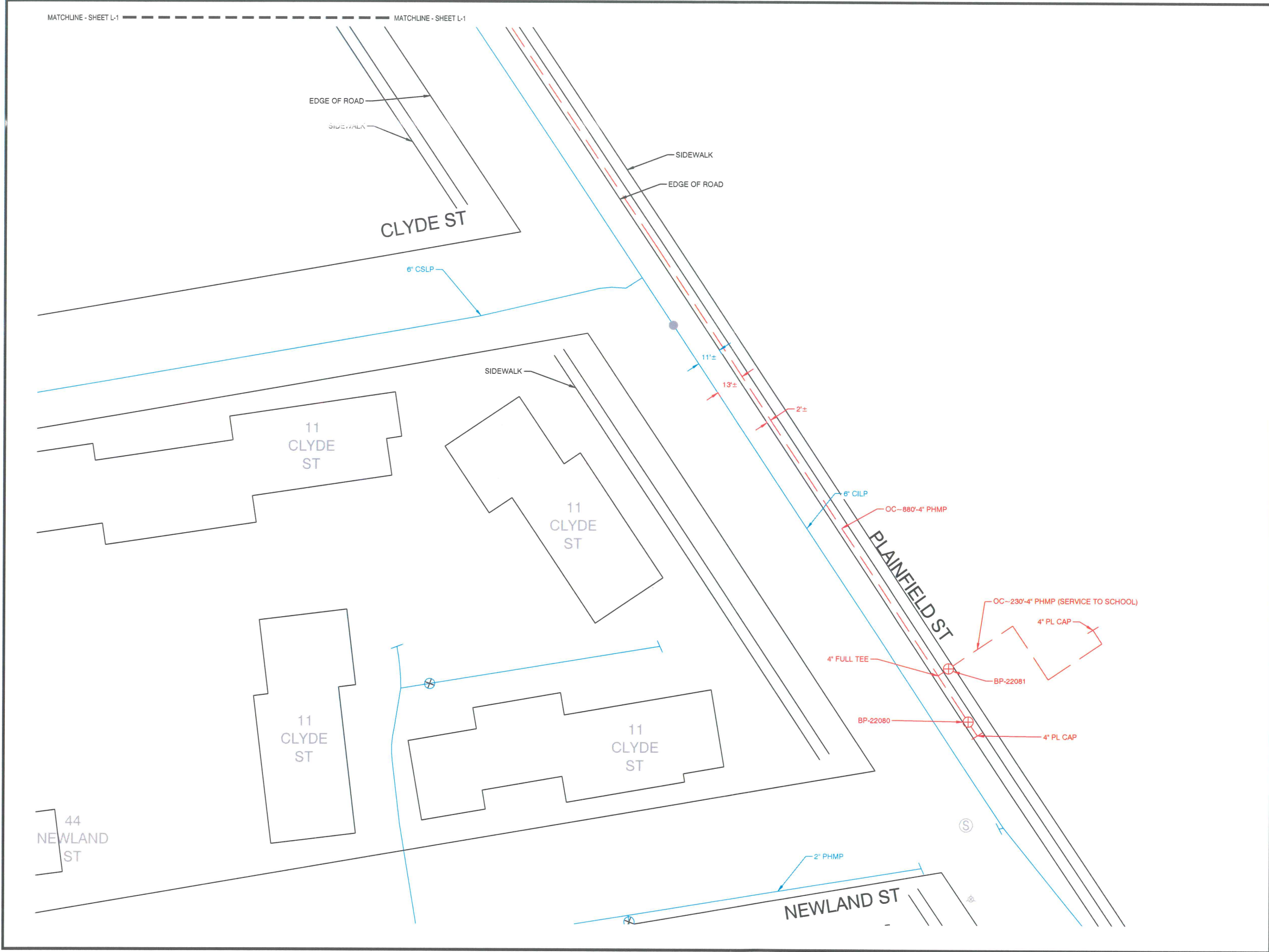
Kyle Benoit
Field Engineer
Columbia Gas of Massachusetts
2025 Roosevelt Avenue
Springfield, MA 01104

Attachment: Plainfield Petition CMA (5778 : CMA-Plainfield St.)

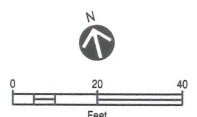








Know what's below.
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PROPOSED

REVISIONS

REV. #	DATE	DESCRIPTION

DESIGNED BY	KSB	2/13/2020	978-382-5026
DRAWN BY	KSB	2/13/2020	978-382-5026
CHECKED BY	BJM	2/13/2020	413-326-0636
AS-BUILT BY			
NAME	DATE	PHONE #	

SITE NAME:

INST# 19-0825459-00
ABAN# 20-0825640-00
PROJECT ID# 19-68622
BRIGHTWOOD SCHOOLS
SPRINGFIELD, HAMPDEN (013)

DRAWING TITLE:

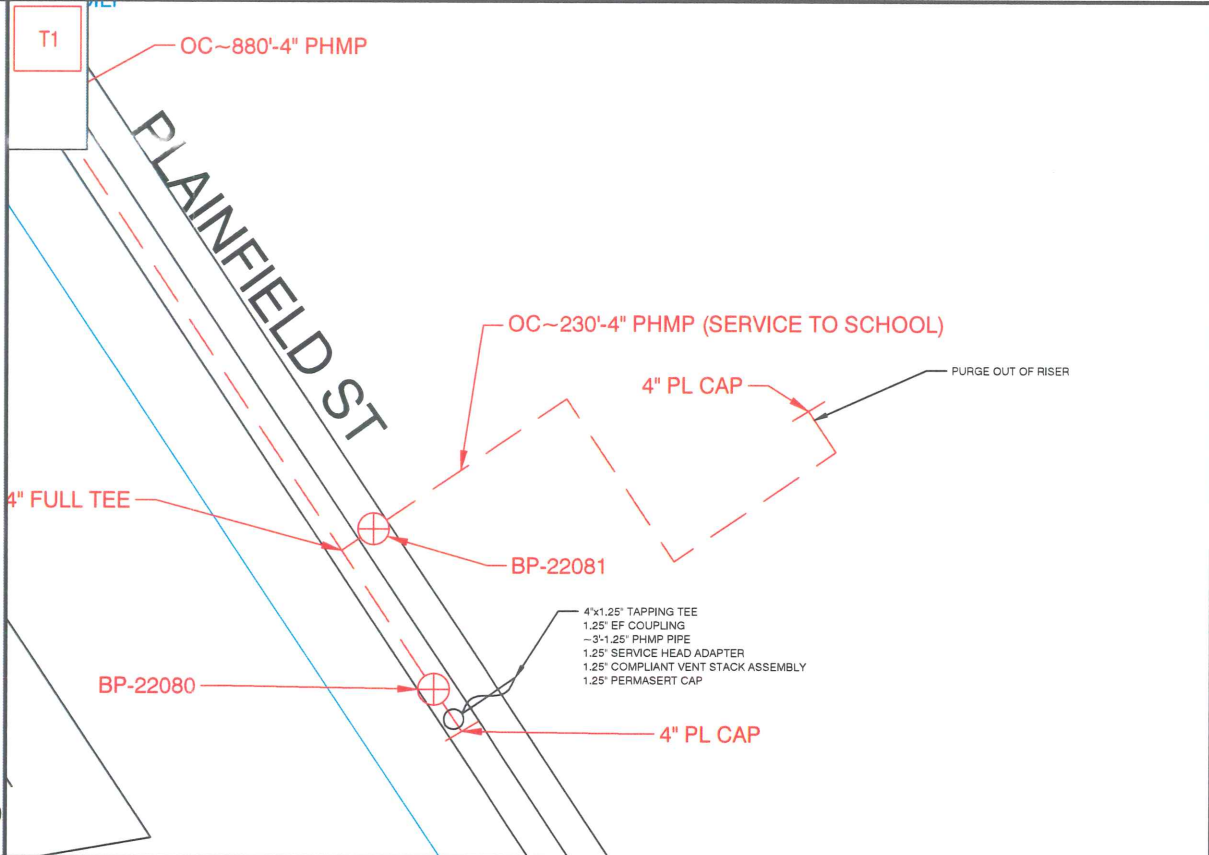
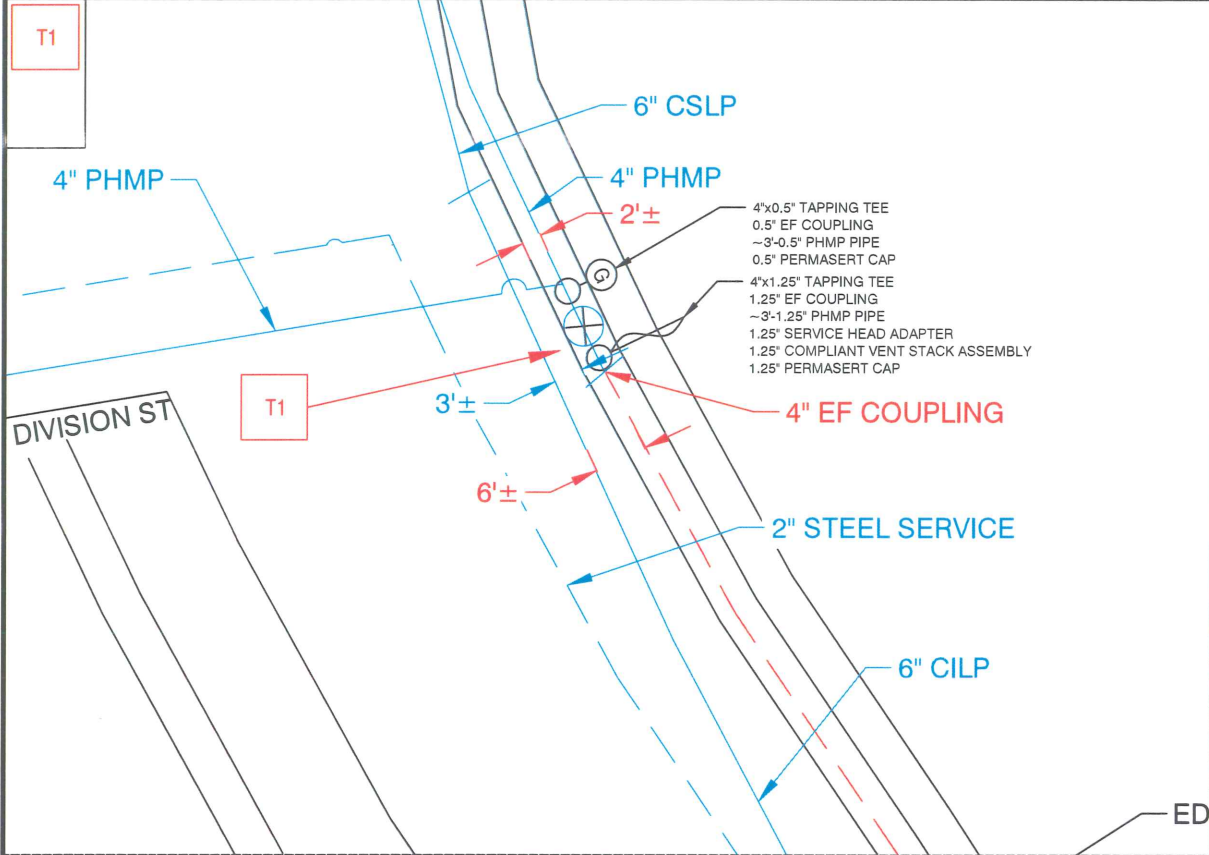
LAYOUT SHEET

DRAWING NO:

L-2

Attachment: Plan- Plainfield CMA (5778 : CMA-Plainfield St.)

CONSTRUCTION DETAILS



Know what's below.
Call before you dig.

PROPOSED

REVISIONS		
0	0	0
REV. #	DATE	DESCRIPTION

DESIGNED BY	KSB	2/13/2020	978-382-50
DRAWN BY	KSB	2/13/2020	978-382-50
CHECKD BY	BJM	2/13/2020	413-326-06
AS-BUILT BY			
	NAME	DATE	PHONE

SITE NAME:

INST# 19-0825459-00
ABAN# 20-0825640-00
PROJECT ID# 19-68622
 BRIGHTWOOD SCHOOLS
 SPRINGFIELD, HAMPDEN (013)

DRAWING TITLE:

CONSTRUCTION DETAILS

DRAWING NO:

D-1

CONSTRUCTION DETAILS

DRAWN BY: UNKNOWN
DATE: UNKNOWN

REVISED BY: MJN
DATE: 7/1/19

REVIEWED BY:
DATE:



Know what's below.
Call before you dig.

PROPOSED

REVISIONS

REV. #	DATE	DESCRIPTION

DESIGNED BY	KSB	2/13/2020	978-382-5026
DRAWN BY	KSB	2/13/2020	978-382-5026
CHECKED BY	BJM	2/13/2020	413-326-0636
AS-BUILT BY			
NAME	DATE	PHONE #	

SITE NAME:
INST# 19-0825459-00
ABAN# 20-0825640-00
PROJECT ID# 19-68622
BRIGHTWOOD SCHOOLS
SPRINGFIELD, HAMPDEN (013)

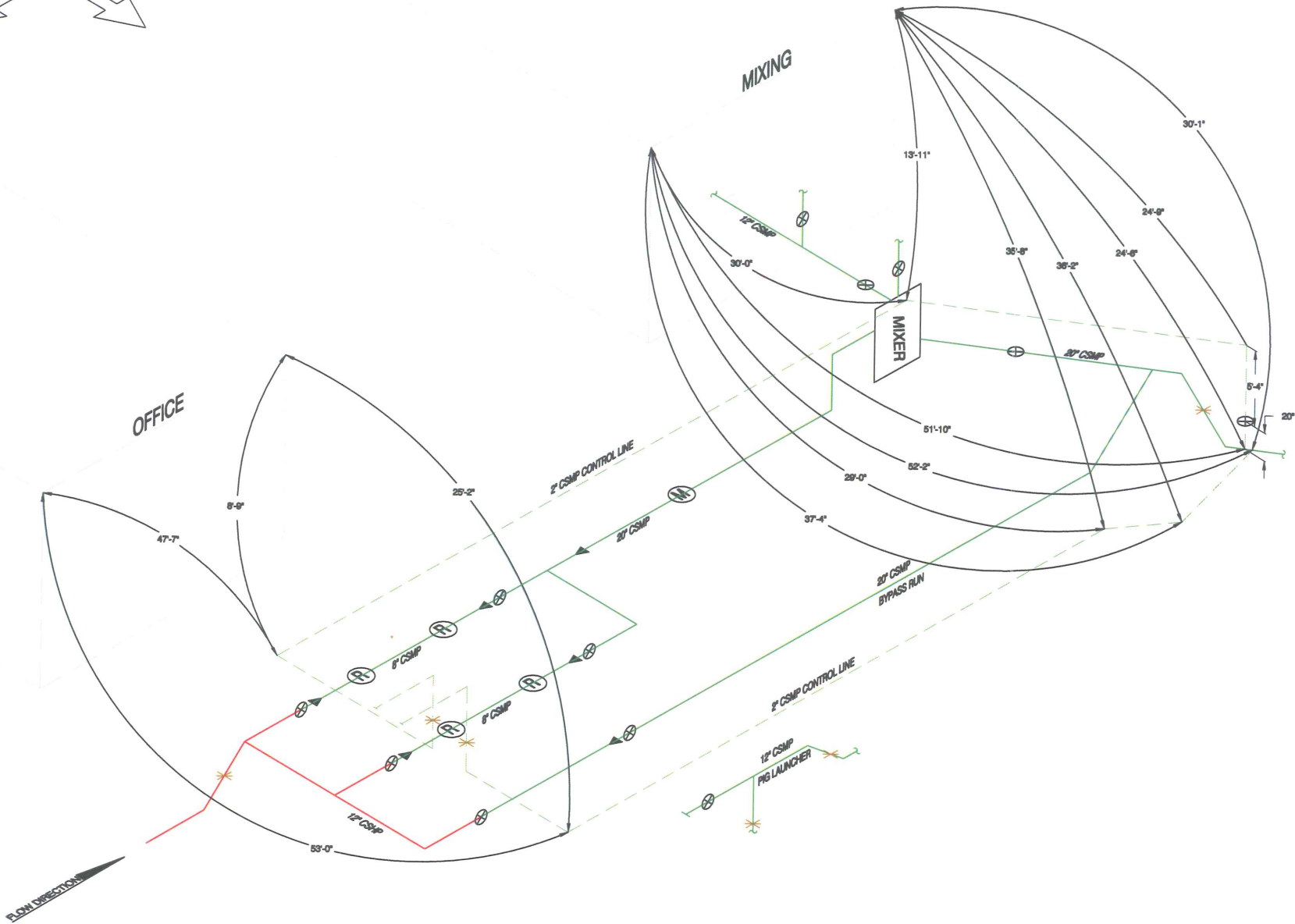
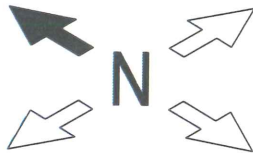
DRAWING TITLE:
**ISOMETRIC STATION
DRAWING**

DRAWING NO:
I-1

DRAWING SYMBOLS		
COH	POINT OF DEMARCATION	2" NRV OR 2" PRV (NON)PRIMARY RELIEF VALVE
CPG	REDUCER	4" BO BLOWOFF VALVE
	TICK MARK	4" BV SETTING VALVE
	PRESSURE CONTROL FITTINGS	4" BV-XXXX LINE VALVE (INCLUDE NUMBER)
	TEST POINT	4" BV-CXXXX CRITICAL LINE VALVE (INCLUDE "C" AND NUMBER)
	STRAINER	
	4" MON	REGULATOR WITH HEATER
	4" MON	REGULATOR
	4" ULTRASONIC	METER
	4"	ACTUATED VALVE
	LAUNCHER/RECEIVER	PIG LAUNCHER/RECEIVER/TRAP
	ODORIZER	LINE ODORIZER
		FILTER/SEPARATOR
		HEATER
		LINE HEATER

ISOMETRIC DRAWING LEGEND	
	GRADE BREAK
	HIGH PRESSURE (HP)
	HP CONTROL LINE
	MEDIUM PRESSURE (MP)
	MP CONTROL LINE
	INTERMEDIATE PRESSURE (IP)
	IP CONTROL LINE
	LOW PRESSURE (LP)
	LP CONTROL LINE
	FOREIGN-OWNED FACILITY

STATION INFORMATION	
NiSource Station Name	Union Street
Measurement/Reg. Station #	
Drawing Last Updated:	7/1/19
Location/TCC	8200
Premise ID	0011524
Address	Union Street WEST SPRINGFIELD, MA
Latitude/Longitude	
FOR POINTS OF DELIVERY	
Supplier Station Name	
Supplier Station Number	
Name of Supply Company	



CITY OF SPRINGFIELD, MASSACHUSETTS

Date: July 8, 2020

TO THE MAYOR AND CITY COUNCIL OF THE CITY OF SPRINGFIELD:

The Board of Public Works, to which was referred the petition of the Columbia Gas of Massachusetts, dated March 3, 2020, to install underground gas main pipe to introduce medium pressure gas in order to provide service to the newly constructed Brightwood School. Starting on the intersection of Divison Street and Plainfield Street running southerly direction on the tree belt east side of Plainfield Street for eight hundred eighty fifteen (880') feet with a four (4") inches pipe to the intersection of Newland Street and Plainfield Street, all shown on a plan attached with project name, Brightwood School - ID # 19-68622 which is incorporated herein by reference and to lay and maintain underground gas main pipes for the purpose of improvements of the system, reports thereon as follows:

By virtue of Chapter 708 of the Acts of 1977 the Board of Public Works held the hearing on the above matter provided for in Section 22 of Chapter 166 of the General Laws. The hearing was held on June 17 at 3:00 P.M. at Springfield City Hall room 205, after due notice from the office of the City Clerk. Three (3) members of the Board and one (1) person interested in the matter were present. Of the latter, one (1) voted in favor of and no-one (0) voted against.

The Board finds the request necessary in order that the utility company can upgrade existing underground facilities in order to provide service to Brightwood School.

After careful consideration, the Board recommends the petition be granted provided:

That due care for public safety is exercised during construction including but not limited to the use of a police officer(s) for traffic control if necessary.

That said construction would not unnecessarily interfere with the movement of vehicular or pedestrian traffic in the area.

That care be taken during said construction not to damage any underground services.

That the construction site be returned to the same condition as found or better.

Said company shall indemnify and save harmless against all damages, costs and expenses whatsoever to which the City may be subjected in consequence of the acts or neglect of said Company, its agents or servants, or in any manner arising from the rights and privileges granted it by the City.

Attachment: CMA-Plainfield Street Report (5778 : CMA-Plainfield St.)

In addition said company shall, before a public way is disturbed for the laying of its wire or conduit, execute its bond in the penal sum of Ten Thousand Dollars (\$10,000) conditioned for faithful performance of its duties under this permit.

Said company shall comply with the requirements of existing Ordinances and orders and comply with any changes in Ordinances and orders as may hereafter be adopted by the Mayor and Council governing the construction and maintenance of buried cable, conduits and wires.

That any sidewalks that are damaged or removed will be replaced in kind and in accordance with the City of Springfield's Standard Specifications.

That ramps for the handicapped will be provided if and where required by law and in conformance with the Rules and Regulations of the Massachusetts Architectural Barrier Board.

That any curbing that is disturbed during construction will be reset to the established street grade using proper construction procedures.

That due care be exercised not to unnecessarily damage any public shade trees located within the construction area.

That the Springfield Water and Sewer Commission be notified before construction begins. All installations of adjacent utilities must be a minimum of 4 feet from the existing water and/or sewer main, edge to edge of pipe.

That all conditions set forth in the respective order are complied with.

_____	)	
_____	)	BOARD OF PUBLIC WORKS
_____	)	



City Council
36 Court Street
Springfield, MA 01103

Meeting: 07/20/20 06:30 PM
Department: Department of Public Works
Category: General
Prepared By: Hector Velez
Initiator: Hector Velez
Sponsors:
DOC ID: 5779

ADOPTED

PETITION (ID # 5779)

Comcast- Madison St.

ORDER FOR LOCATION OF UNDERGROUND CONDUIT

WHEREAS, The Board of Public Works to which was referred the petition of Comcast of Massachusetts LL to install and maintain 328' feet of 4" inches PVC conduit with Fiber Optic & Coax Cable line on Madison Avenue from Comcast vault to service on 83 Madison Ave.

WHEREAS, said petition Madison Avenue was referred to the Board of Public Works on March 12, 2020 and

WHEREAS, On June 3, 2020 a Notice of a Public Hearing on Madison Avenue., to be held on June 17, 2020, was sent by mail, to all property owners abutting an affected road, various Departments, Utility Companies, before the day of the hearing and posted on two public bulletin board a copy of which is attached a hearing of the Board of Public Works was held as scheduled on site with the petitioner and interested parties.

WHEREAS, on July 8, 2020 the Board of Public Works reported thereon that, after careful consideration of petition from COMCAST Madison Avenue to install and maintain 328' feet of 4" inches PVC conduit with Fiber Optic & Coax Cable line on Madison Avenue from Comcast vault in front of 5 Madison Avenue running with 4" inches pipe northerly direction on Madison Ave. approximately 328 feet to the property line of a house located on 38 Madison Ave, all as substantially shown on a plan attached with project name:

COMCAST - Madison Ave.

Consisting of two (2) sheets, which plan is incorporated herein by reference and is on file in the office of the Engineering Division of the Department of Public Works, Springfield, Massachusetts.

WHEREAS, petition Madison Ave came before the City Council for a Public Hearing on this date,

NOW THEREFORE, BE IT ORDERED:

1. That due care for public safety is exercised during construction including but not limited to the use of a police officer(s) for traffic control if necessary.

2. That said construction would not unnecessarily interfere with the movement of vehicular or pedestrian traffic in the area.
3. That care be taken during said construction not to damage any underground services.
4. That the construction site be returned to the same condition as found or better.
5. Said company shall indemnify and save harmless against all damages, costs and expenses whatsoever to which the City may be subjected in consequence of the acts or neglect of said Company, its agents or servants, or in any manner arising from the rights and privileges granted it by the City.
6. In addition said company shall, before a public way is disturbed for the laying of its wire or conduit, execute its bond in the penal sum of Ten Thousand Dollars (\$10,000) conditioned for faithful performance of its duties under this permit.
7. Said company shall comply with the requirements of existing Ordinances and orders and comply with any changes in Ordinances and orders as may hereafter be adopted by the Mayor and Council governing the construction and maintenance of buried cable, conduits and wires.
8. That any sidewalks that are damaged or removed will be replaced in kind and in accordance with the City of Springfield's Standard Specifications.
9. That ramps for the handicapped will be provided if and where required by law and in conformance with the Rules and Regulations of the Massachusetts Architectural Barrier Board.
10. That any curbing that is disturbed during construction will be reset to the established street grade using proper construction procedures.
11. That all proposed silo, manhole and hexhole covers will conform to and be compatible with established street, treebelt or sidewalk grades with suitable non-skid covers when in the sidewalk area.
12. That the Springfield Water and Sewer Commission be notified before construction begins. All installations of adjacent utilities must be a minimum of 4 feet from the existing water and/or sewer main, edge to edge of pipe.
13. That asphalt trench restoration be done in accordance with the City of Springfield DPW requirements.

14. That all conditions set forth in the respective order are complied with.

CITY OF SPRINGFIELD, MASSACHUSETTS

Date: July 8, 2020

TO THE MAYOR AND CITY COUNCIL OF THE CITY OF SPRINGFIELD:

The Board of Public Works, to which was referred the petition of Comcast of Massachusetts LL dated March 12, 2020 to install and maintain 328' feet of 4" inches PVC conduit with Fiber Optic & Coax Cable line on Madison Avenue to service house located on 38 Madison Avenue., Beginning at existing Comcast vault located on the east sidewalk in front of the property 5 Madison Ave. running with 4" inches pipe northerly direction on Madison Ave. approximately 328 feet to the property line of a house located on 38 Madison Ave., all as substantially shown on a plan attached, COMCAST Madison Ave., which is incorporated herein by reference and to lay and maintain underground cables and Fiber Optic lines in public ways for the purpose to provide service to the area, reports thereon as follows:

By virtue of Chapter 708 of the Acts of 1977 the Board of Public Works held the hearing on the above matter provided for in Section 22 of Chapter 166 of the General Laws. The hearing was held on June 17, 2020 at 3:00 P.M. at room 205 in Springfield City Hall, MA after due notice from the office of the City Clerk. Three (3) members of the Board and one (1) person interested in the matter were present. Of the latter, one (1) voted in favor of and no-one (0) voted against.

The Board finds the request necessary in order that the company can provide service to building located on 38 Madison.

After careful consideration, the Board recommends the petition be granted provided:

That due care for public safety is exercised during construction including but not limited to the use of a police officer(s) for traffic control if necessary.

That said construction would not unnecessarily interfere with the movement of vehicular or pedestrian traffic in the area.

That care be taken during said construction not to damage any underground services.

That the construction site be returned to the same condition as found or better.
Said company shall indemnify and save harmless against all damages, costs and expenses whatsoever to which the City may be subjected in consequence of the acts or neglect of said Company, its agents or servants, or in any manner arising from the rights and privileges granted it by the City.

Attachment: COMCAST REPORT -Madison Ave, (5779 : Comcast- Madison St.)

In addition said company shall, before a public way is disturbed for the laying of its wire or conduit, execute its bond in the penal sum of Ten Thousand Dollars (\$10,000) conditioned for faithful performance of its duties under this permit.

Said company shall comply with the requirements of existing Ordinances and orders and comply with any changes in Ordinances and orders as may hereafter be adopted by the Mayor and Council governing the construction and maintenance of buried cable, conduits and wires.

That any sidewalks that are damaged or removed will be replaced in kind and in accordance with the City of Springfield's Standard Specifications.

That ramps for the handicapped will be provided if and where required by law and in conformance with the Rules and Regulations of the Massachusetts Architectural Barrier Board.

That any curbing that is disturbed during construction will be reset to the established street grade using proper construction procedures.

That all proposed silo, manhole and hexhole covers will conform to and be compatible with established street, treebelt or sidewalk grades with suitable non-skid covers when in the sidewalk area.

That the Springfield Water and Sewer Commission be notified before construction begins. All installations of adjacent utilities must be a minimum of 4 feet from the existing water and/or sewer main, edge to edge of pipe.

That asphalt trench restoration be done in accordance with the City of Springfield DPW requirements.

That all conditions set forth in the respective order are complied with.

_____))
 _____)) BOARD OF PUBLIC WORKS
 _____))

March 12, 2020

Honorable Mayor and City Council
City of Springfield
City Hall
Court Street
Springfield, MA 01103

ATTN: Mr. Pasheena Davis, Esq, City Clerk

Gentlemen:

Comcast of Massachusetts II, Inc. hereby requests that it be granted a location for and permission to run and maintain **328' of 4" PVC conduit with Fiber Optic & Coax Cable line on Madison Ave.** (from the Comcast vault located on the Eastern side of Madison Ave just before house #19., to service 38 Madison Ave.) together with such connections as it may now or subsequently find necessary.

Said plant installation is to be installed in accordance with the enclosed plan.

Thank you for your attention to this matter.

Sincerely,



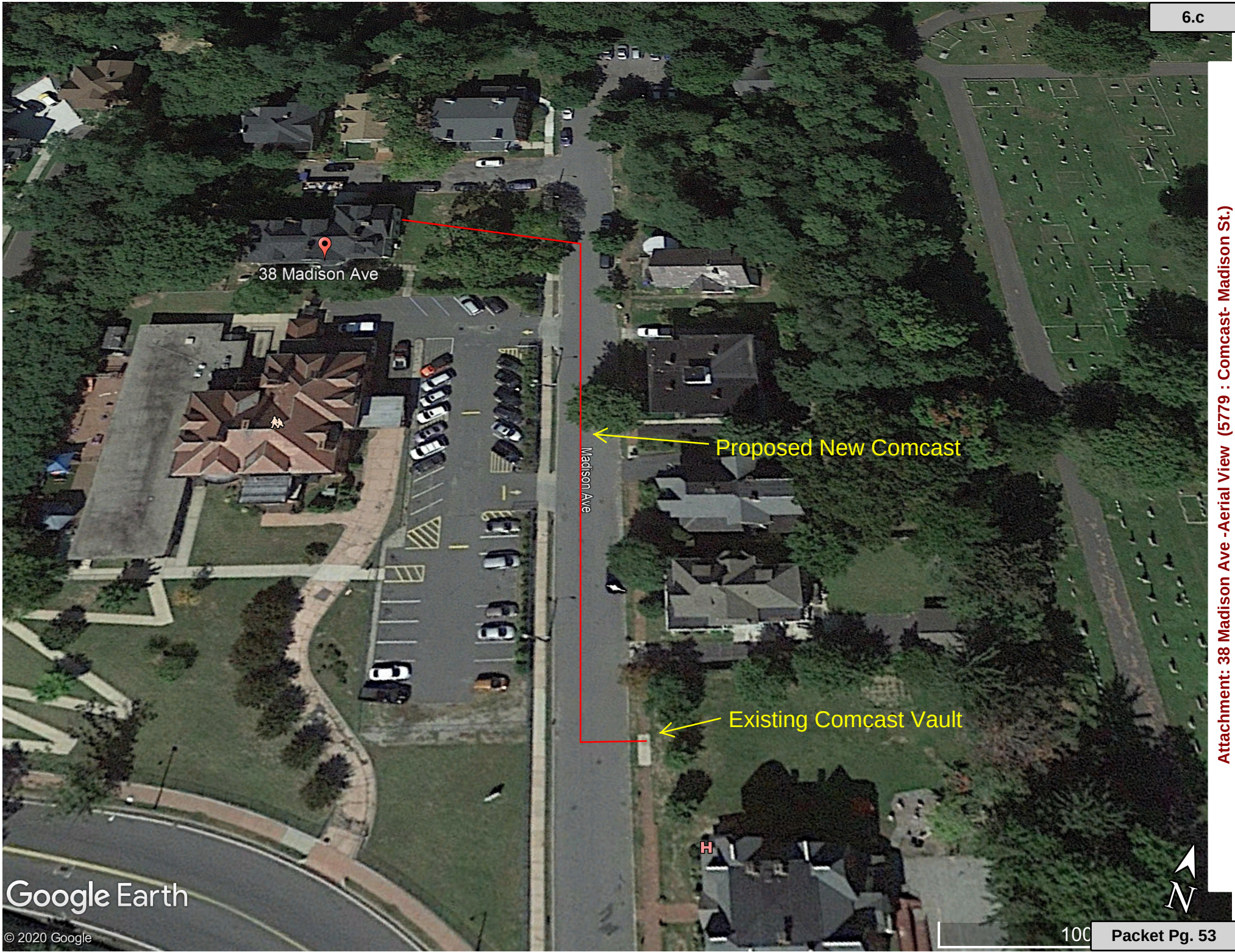
Christopher A Thompson
Comcast
Construction Specialist 2

Enc.

Attachment: 38 Madison Ave - Petition Signed (5779 : Comcast- Madison St.)

Construction Details:

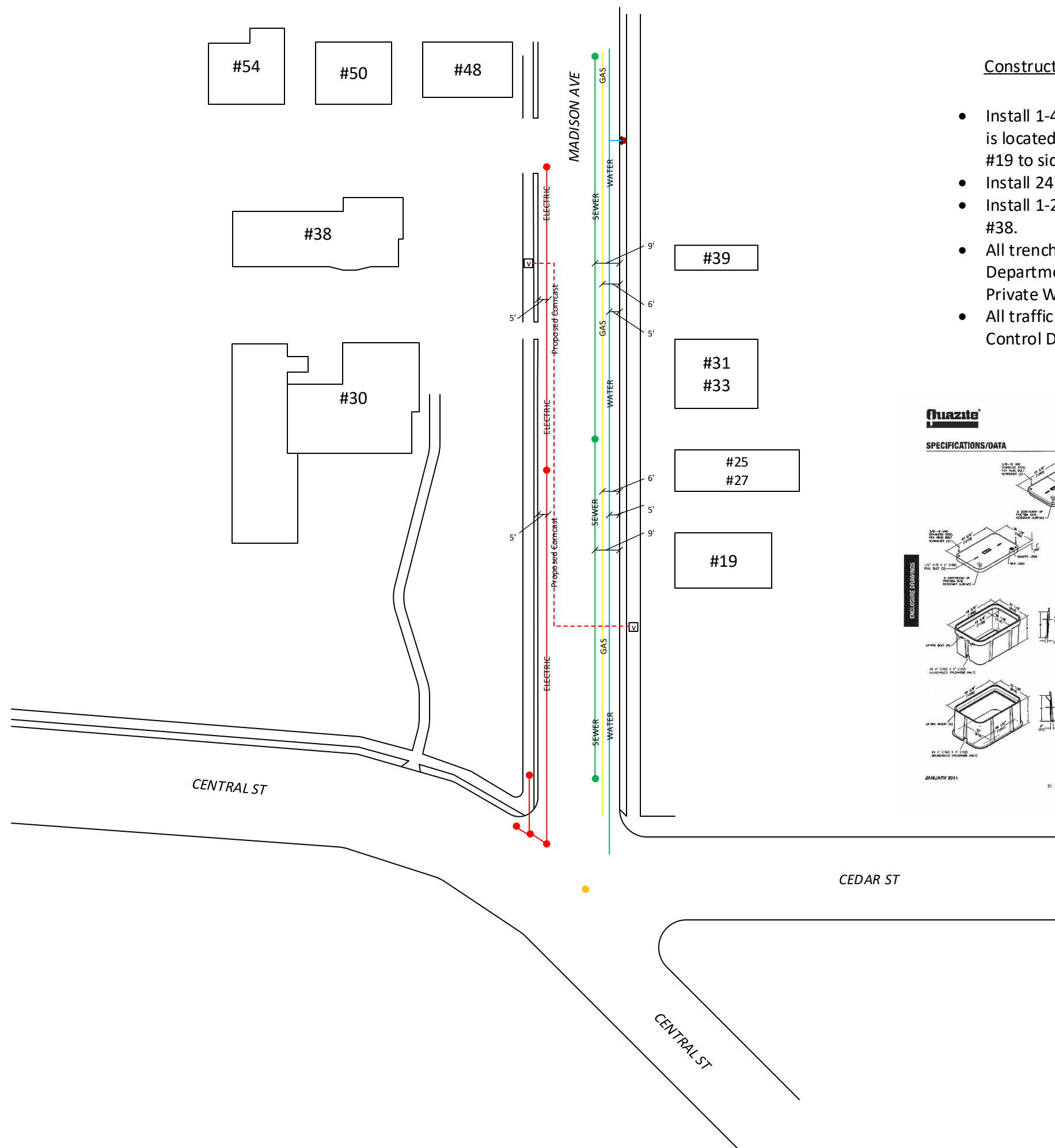
- Install 1-4" Sch.40 PVC conduit approx. 328' from existing vault that is located on the Easterly side of Madison Ave. just before house #19 to sidewalk in front of house #38.
- Install 24"x36"x28" Quazite vault in sidewalk.
- Install 1-2" conduit from new vault to right front corner of house #38.
- All trenching will be done in accordance with the City of Springfield Department of Public Works Manual for Occupancy of Public and Private Ways.
- All traffic control will comply with the Manual on Uniform Traffic Control Devices issued by the Federal Highway Administration.



Google Earth

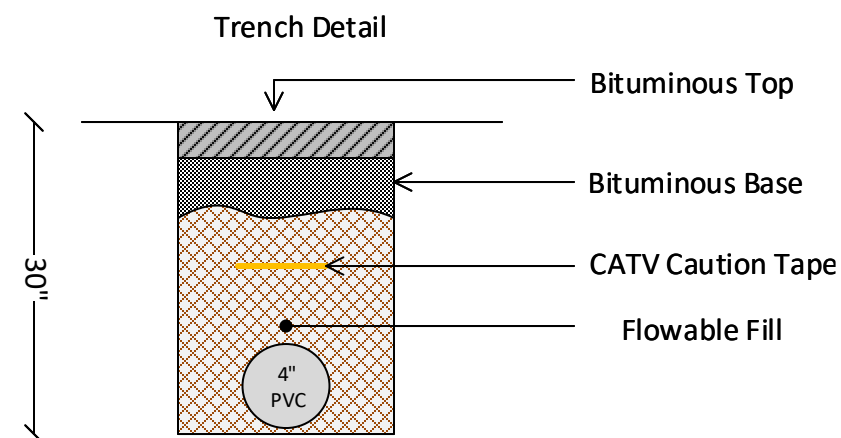
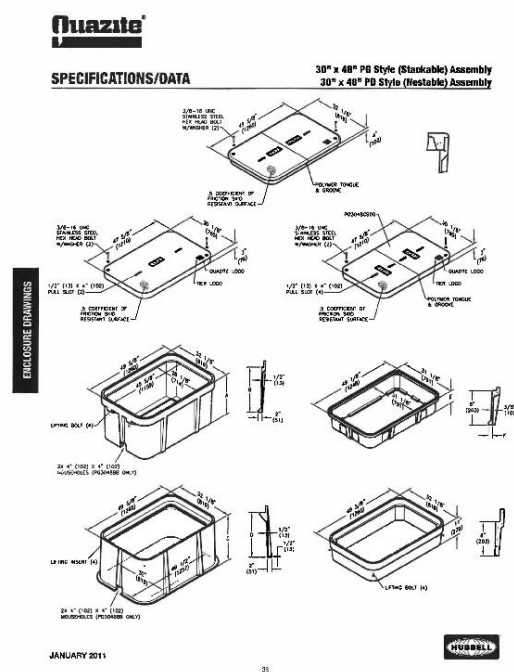
© 2020 Google

100



Construction Details:

- Install 1-4" Sch.40 PVC conduit approx. 328' from existing vault that is located on the Easterly side of Madison Ave. just before house #19 to sidewalk in front of house #38.
- Install 24"x36"x28" Quazite vault in sidewalk.
- Install 1-2" conduit from new vault to right front corner of house #38.
- All trenching will be done in accordance with the City of Springfield Department of Public Works Manual for Occupancy of Public and Private Ways.
- All traffic control will comply with the Manual on Uniform Traffic Control Devices issued by the Federal Highway Administration.





City Council
36 Court Street
Springfield, MA 01103

Meeting: 07/20/20 06:30 PM
Department: Department of Public Works
Category: General
Prepared By: Hector Velez
Initiator: Hector Velez
Sponsors:
DOC ID: 5782

ADOPTED

PETITION (ID # 5782)

CMA High Street

ORDER FOR LOCATION OF UNDERGROUND CONDUIT

WHEREAS, The Board of Public Works, to which was referred the petition of Columbia Gas of Massachusetts to install underground gas facilities at the intersection of High Street and School Street in order to provide service to a commercial customer at 304-306 Union Street, all shown on a plan attached with project name, 304-306 Union Street.

WHEREAS, said petition HighSt. & School St. was referred to the Board of Public Works on February 19, 2020; and

WHEREAS, On June 3, 2019 a Notice of a Public Hearing on High St. & School St. petition, to be held on June 17, 2020, was sent by mail, to all property owners abutting an affected road, various Departments, Utility Companies, before the day of the hearing and posted on two public bulletin board a copy of which is attached a hearing of the Board of Public Works was held as scheduled on site with the petitioner and interested parties.

WHEREAS, on June 17, 2020 the Board of Public Works reported thereon that, after careful consideration of petition HighSt. & School St to provide service to a commercial customer at 304-306 Union Street., all as substantially shown on a plan attached with project name:

304-306 Union Street.

Consisting of three (3) sheet, which plan is incorporated herein by reference and is on file in the office of the Engineering Division of the Department of Public Works, Springfield, Massachusetts.

WHEREAS, petition High St. & School St. came before the City Council for a Public Hearing on this date,

NOW THEREFORE, BE IT ORDERED:

1. That due care for public safety is exercised during construction including but not limited to the use of a police officer(s) for traffic control if necessary.
2. That said construction would not unnecessarily interfere with the movement of vehicular or pedestrian traffic in the area.

3. That care be taken during said construction not to damage any underground services.
4. That the construction site be returned to the same condition as found or better.
5. Said company shall indemnify and save harmless against all damages, costs and expenses whatsoever to which the City may be subjected in consequence of the acts or neglect of said Company, its agents or servants, or in any manner arising from the rights and privileges granted it by the City.
6. In addition said company shall, before a public way is disturbed for the laying of its wire or conduit, execute its bond in the penal sum of Ten Thousand Dollars (\$10,000) conditioned for faithful performance of its duties under this permit.
7. Said company shall comply with the requirements of existing Ordinances and orders and comply with any changes in Ordinances and orders as may hereafter be adopted by the Mayor and Council governing the construction and maintenance of buried cable, conduits and wires.
8. That any sidewalks that are damaged or removed will be replaced in kind and in accordance with the City of Springfield's Standard Specifications.
9. That ramps for the handicapped will be provided if and where required by law and in conformance with the Rules and Regulations of the Massachusetts Architectural Barrier Board.
10. That any curbing that is disturbed during construction will be reset to the established street grade using proper construction procedures.
11. That all proposed silo, manhole and hexhole covers will conform to and be compatible with established street, treebelt or sidewalk grades with suitable non-skid covers when in the sidewalk area.
12. That the Springfield Water and Sewer Commission be notified before construction begins. All installations of adjacent utilities must be a minimum of 4 feet from the existing water and/or sewer main, edge to edge of pipe.
13. That asphalt trench restoration be done in accordance with the City of Springfield DPW requirements.
14. That all conditions set forth in the respective order are complied with.

**Columbia Gas[®]
of Massachusetts**
A NiSource Company

2/19/2020

2020 FEB 19 11:55

Honorable Mayor and City Council
City of Springfield
City Hall
Court Street
Springfield, MA 01103

ATTN: Mr. Anthony Wilson, City Clerk

PROJECT NAME: High@School Street

Ladies & Gentlemen:

Columbia Gas of Massachusetts (CMA) hereby requests that it be granted a location for and permission to install underground gas facilities at the intersection of High and School Street (as seen in the attached plan). Work will extend to the following streets in varying degrees/durations:

<u>Street Name</u>	<u>From</u>	<u>To</u>
High Street	Intersection of School St	
School Street	Intersection of High St	

This project will introduce modernized natural gas facilities to the area in order to provide service to a commercial customer at 304-306 Union Street. All proposed work by CMA will include such laterals and service connections as it may now or subsequently find necessary.

Sincerely,



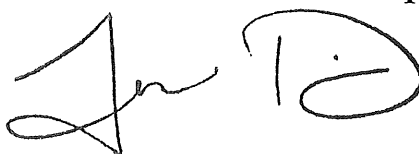
Kyle Benoit
Field Engineer
Columbia Gas of Massachusetts
2025 Roosevelt Avenue
Springfield, MA 01104
Cell: 978-382-5026
Office: 413-784-2210

A true copy of a petition referred to the Board of Public Works on:

February 19, 2020

Attest:

Tasheena M. Davis, Esquire



Attachment: Petition High St (5782 : CMA High Street)



INSTALLATION ORDER NUMBER 19-0825082-00
ABANDONMENT ORDER NUMBER 19-0825115-00
PROJECT ID 19-63673
304-306 UNION ST. APARTMENTS
JOB TYPE: POOR PRESSURE (555)

PROJECT INFORMATION

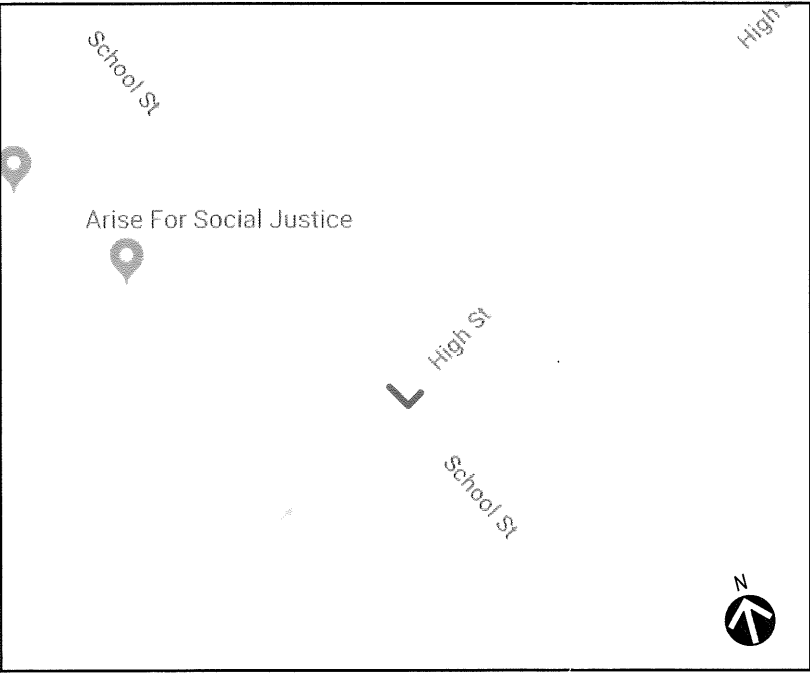
FIELD ENGINEER/TECHNICIAN: MJN
CONSTRUCTION FLL: LANCE HEDGE / MARK BRONNER /
DAVID BAYEUR / RICHARD ROSS

PERMITS: CITY PERMIT

TCC/LOA: 8200
COUNTY: HAMPDEN (013)
TAX DISTRICT/TOWNSHIP ID: 0000244
MAP/GRID NUMBER: 23
SYSTEM NUMBER(S): 80003054
24 HR. EMERGENCY LINE: COLUMBIA GAS OF MASSACHUSETTS
1-800-525-8222

VICINITY MAP

SCALE: N.T.S.



PROJECT DESCRIPTION

CONNECT MAIN DUE TO POOR PRESSURE IN ORDER TO ADD LOAD AT 304-306 UNION ST, SPRINGFIELD.

SHEET INDEX

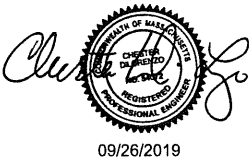
DWG.	DESCRIPTION
T-1	TITLE SHEET
GN-1	GENERAL NOTES
ENV-1	ENVIRONMENTAL PLAN NARRATIVE
L-1 - L-1 MI	LAYOUT PLANS
D-1	CONSTRUCTION DETAILS
I-1	ISOMETRIC STATION DRAWINGS

PROJECT SUMMARY TABLE

PROPOSED INSTALLATION			PROPOSED ABANDONMENT		
LENGTH (FT)	SIZE (IN)	TYPE	LENGTH (FT)	SIZE (IN)	TYPE
5'	6"	CSLP	1'	4"	CI
10'	6"	PHLP			
5'	4"	PHLP			
20	TOTAL INSTALLATION (FEET)		1	TOTAL ABANDONMENT (FEET)	
PROPOSED GAS SERVICES					
	REPLACEMENTS	TIE OVERS	TOTAL SERVICES	METER OUTS	
ESTIMATED GAS SERVICES	0	0	0	0	



Know what's below.
Call before you dig.



09/26/2019

PROPOSED

REVISIONS

REV. #	DATE	DESCRIPTION
0		

DESIGNED BY	MJN	9/24/2019	413-262-5608
DRAWN BY	MJN	9/24/2019	413-262-5608
CHECKED BY	KSB	9/24/2019	978-382-5026
AS-BUILT BY			
	NAME	DATE	PHONE #

SITE NAME:

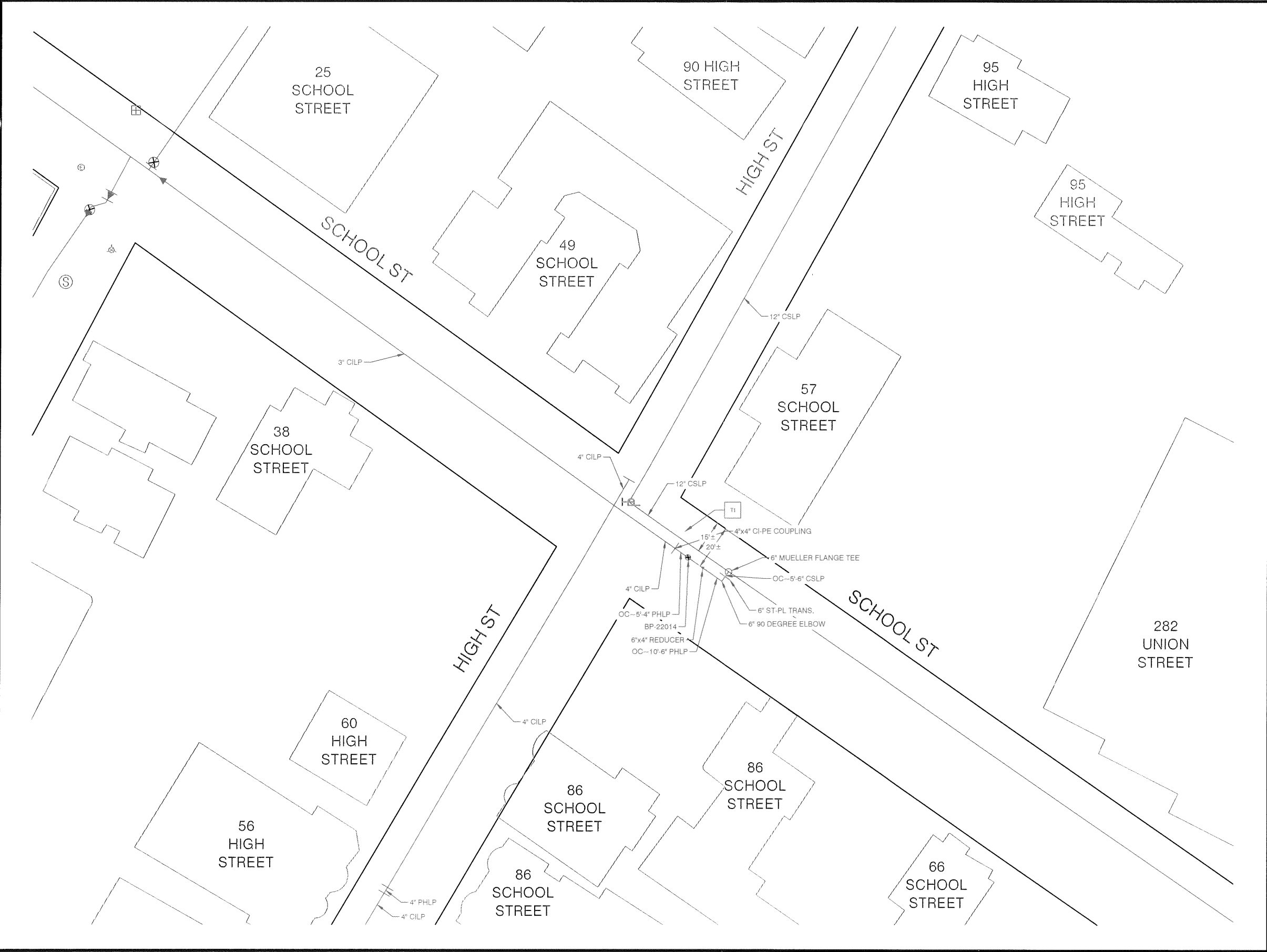
INST# 19-0825082-00
ABAN# 19-0825115-00
PROJECT ID# 19-63673
304-306 UNION ST. APARTMENTS
SPRINGFIELD, MA (013)

DRAWING TITLE:

TITLE SHEET

DRAWING NO:

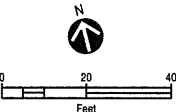
T-1



NiSource



Know what's below.
Call before you dig.



PROPOSED

REVISIONS

REV. #	DATE	DESCRIPTION

DESIGNED BY	MJN	9/24/2019	413-282-5508
DRAWN BY	MJN	9/24/2019	413-282-5508
CHECKED BY	KSB	9/24/2019	978-382-5508
AS-BUILT BY			
	NAME	DATE	PHONE #

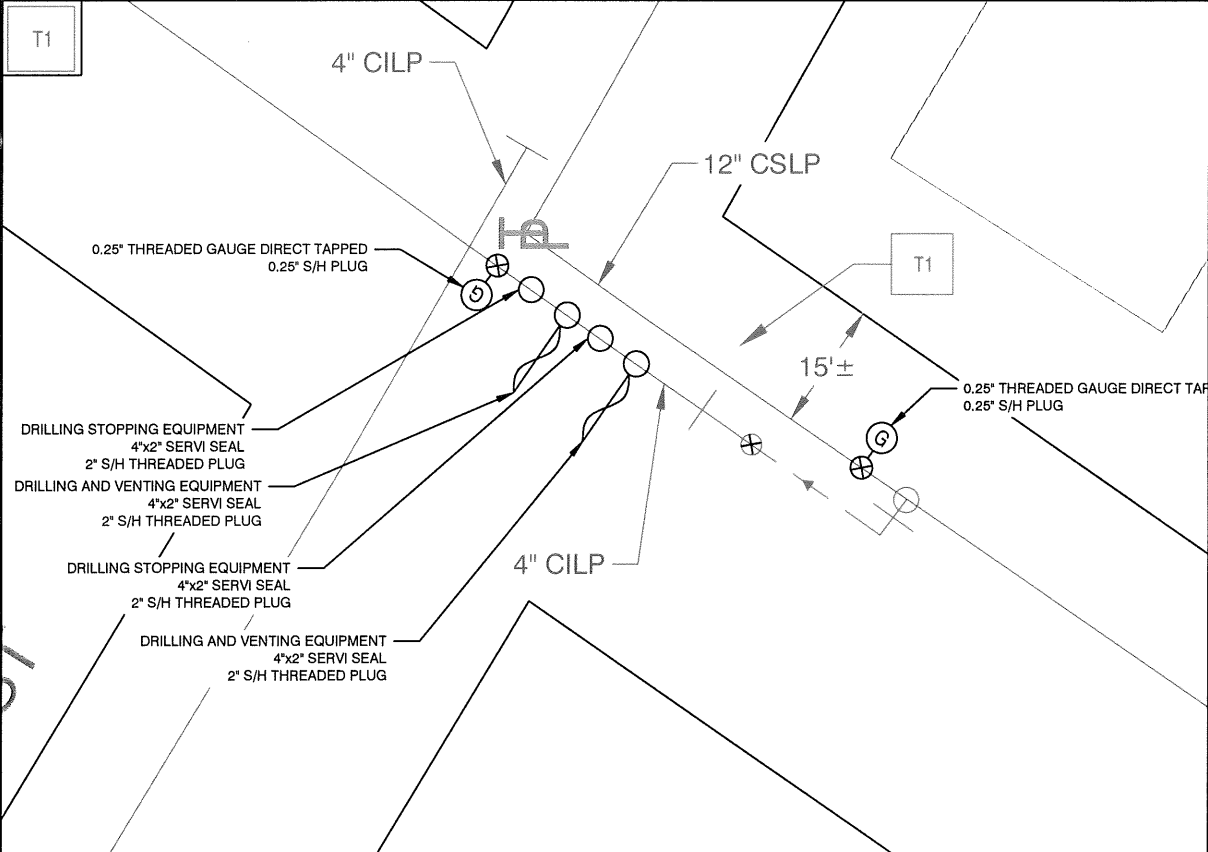
SITE NAME:
INST# 19-0825082-00
ABAN# 19-0825115-00
PROJECT ID# 19-63673
304-306 UNION ST. APARTMENTS
SPRINGFIELD, MA (013)

DRAWING TITLE:
LAYOUT SHEET

DRAWING NO:
L-1

Attachment: plan High St. (5782 : CMA High Street)

<u>CONSTRUCTION DETAILS</u>	
-----------------------------	--



Know what's below.
Call before you dig.



09/26/201

PROPOSED

REVISIONS		
0		
REV. #	DATE	DESCRIPTION

DESIGNED BY	MJN	9/24/2019	413-262-5
DRAWN BY	MJN	9/24/2019	413-262-5
CHECKED BY	KSB	9/24/2019	978-382-5
AS-BUILT BY			
	NAME	DATE	PHONE

SITE NAME:

INST# 19-0825082-00
ABAN# 19-0825115-00
PROJECT ID# 19-63673
 304-306 UNION ST. APARTMENTS
 SPRINGFIELD, MA (013)

DRAWING TITLE:

CONSTRUCTION DETAILS

DRAWING NO:

D-1

CONSTRUCTION DETAILS

NiSource



Know what's below.
Call before you dig.



09/26/2019

PROPOSED

REVISIONS

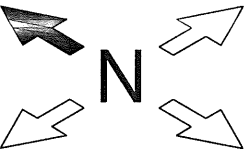
REV. #	DATE	DESCRIPTION

DESIGNED BY	MJN	9/24/2019	413-282-5608
DRAWN BY	MJN	9/24/2019	413-282-5608
CHECKED BY	KSB	9/24/2019	978-382-5026
AS-BUILT BY			

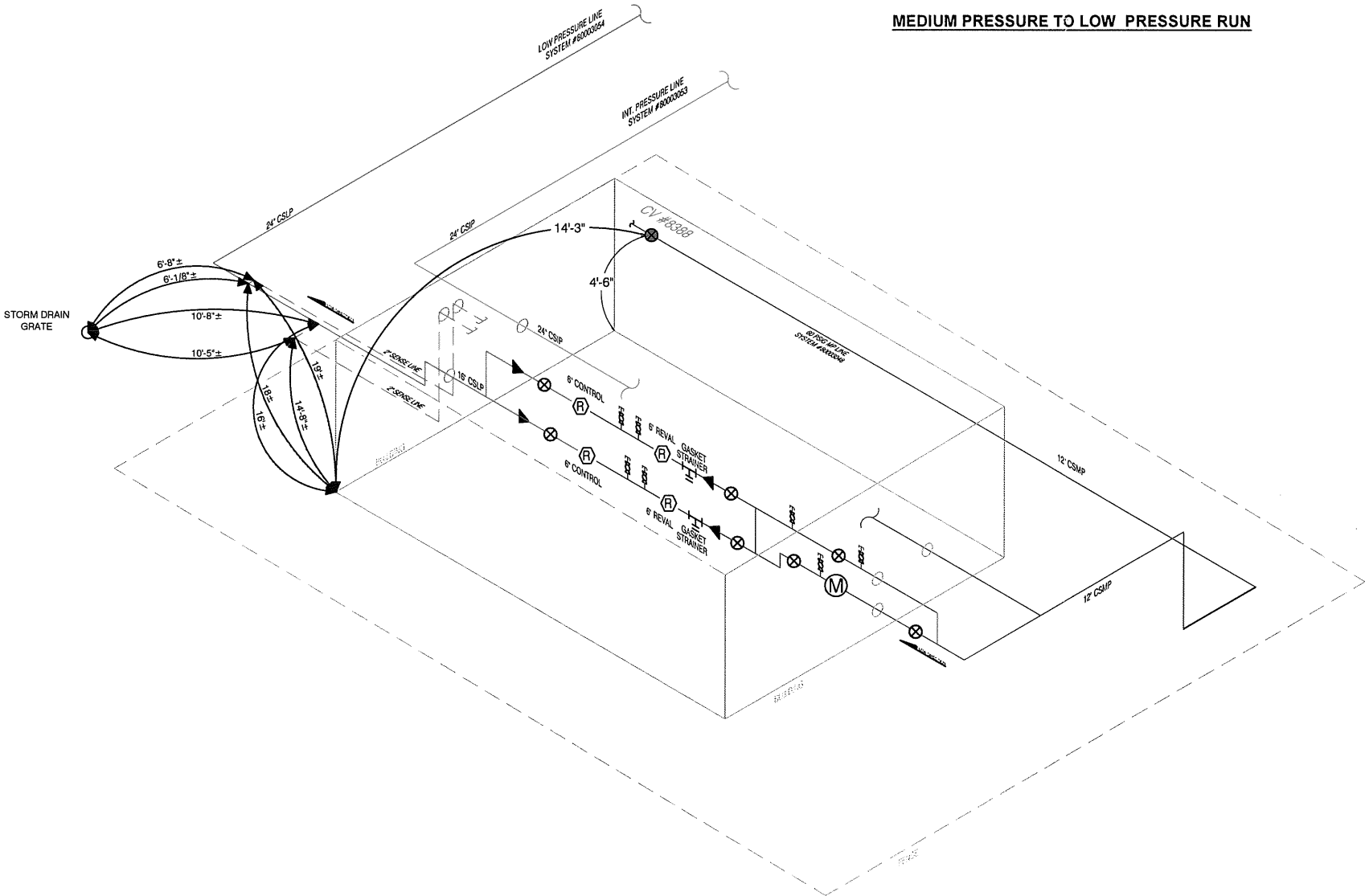
SITE NAME:
INST# 19-0825082-00
ABAN# 19-0825115-00
PROJECT ID# 19-63673
304-306 UNION ST. APARTMENTS
SPRINGFIELD, MA (013)

DRAWING TITLE:
**ISOMETRIC STATION
DRAWING**

DRAWING NO:
1-1



MEDIUM PRESSURE TO LOW PRESSURE RUN



ISOMETRIC DRAWING LEGEND

- GRADE BREAK
- HIGH PRESSURE (HP)
- HP CONTROL LINE
- MEDIUM PRESSURE (MP)
- MP CONTROL LINE
- INTERMEDIATE PRESSURE (IP)
- IP CONTROL LINE
- LOW PRESSURE (LP)
- LP CONTROL LINE
- FOREIGN-OWNED FACILITY

STATION INFORMATION

NiSource Station Name	W. COLUMBUS @ BLISS
Measurement/Reg. Station	
Drawing Last Updated:	8/28/19
Location/TCC	8200
Premise ID	11673
Address	W. COLUMBUS @ BLISS SPRINGFIELD, MA
Latitude/Longitude	LAT 42.0978 LON -72.5894
FOR POINTS OF DELIVERY	
Supplier Station Name	
Supplier Station Number	
Name of Supply Company	

Attachment: plan High St. (5782 : CMA High Street)

CITY OF SPRINGFIELD, MASSACHUSETTS

Date: July 8, 2020

TO THE MAYOR AND CITY COUNCIL OF THE CITY OF SPRINGFIELD:

The Board of Public Works, to which was referred the petition of the Columbia Gas of Massachusetts, dated February 19, 2020, to install underground gas facilities at the intersection of High Street and School Street in order to provide service to a commercial customer at 304-306 Union Street, all shown on a plan attached with project name, 304-306 Union Street which is incorporated herein by reference and to lay and maintain underground gas main pipes for the purpose of improvements of the system, reports thereon as follows:

By virtue of Chapter 708 of the Acts of 1977 the Board of Public Works held the hearing on the above matter provided for in Section 22 of Chapter 166 of the General Laws. The hearing was held on June 17 at 3:00 P.M. at Springfield City Hall room 205, after due notice from the office of the City Clerk. Three (3) members of the Board and one (1) person interested in the matter were present. Of the latter, one (1) voted in favor of and no-one (0) voted against.

The Board finds the request necessary in order that the utility company can upgrade existing underground facilities in order to provide service to 304-306 Union Street

After careful consideration, the Board recommends the petition be granted provided:

That due care for public safety is exercised during construction including but not limited to the use of a police officer(s) for traffic control if necessary.

That said construction would not unnecessarily interfere with the movement of vehicular or pedestrian traffic in the area.

That care be taken during said construction not to damage any underground services.

That the construction site be returned to the same condition as found or better.

Said company shall indemnify and save harmless against all damages, costs and expenses whatsoever to which the City may be subjected in consequence of the acts or neglect of said Company, its agents or servants, or in any manner arising from the rights and privileges granted it by the City.

In addition said company shall, before a public way is disturbed for the laying of its wire or conduit, execute its bond in the penal sum of Ten Thousand Dollars (\$10,000) conditioned for faithful performance of its duties under this permit.

Attachment: CMA-High Street Report (5782 : CMA High Street)

Said company shall comply with the requirements of existing Ordinances and orders and comply with any changes in Ordinances and orders as may hereafter be adopted by the Mayor and Council governing the construction and maintenance of buried cable, conduits and wires.

That any sidewalks that are damaged or removed will be replaced in kind and in accordance with the City of Springfield's Standard Specifications.

That ramps for the handicapped will be provided if and where required by law and in conformance with the Rules and Regulations of the Massachusetts Architectural Barrier Board.

That any curbing that is disturbed during construction will be reset to the established street grade using proper construction procedures.

That due care be exercised not to unnecessarily damage any public shade trees located within the construction area.

That the Springfield Water and Sewer Commission be notified before construction begins. All installations of adjacent utilities must be a minimum of 4 feet from the existing water and/or sewer main, edge to edge of pipe.

That all conditions set forth in the respective order are complied with.

_____	)	
_____	)	BOARD OF PUBLIC WORKS
_____	)	



City Council
36 Court Street
Springfield, MA 01103

Meeting: 07/20/20 06:30 PM
Department: Department of Public Works
Category: General
Prepared By: Hector Velez
Initiator: Hector Velez
Sponsors:
DOC ID: 5783

ADOPTED

PETITION (ID # 5783)

CMA Rush St.

ORDER FOR LOCATION OF UNDERGROUND CONDUIT

WHEREAS, The Board of Public Works, to which was referred the petition of Columbia Gas of Massachusetts to install underground gas main pipe to introduce medium pressure to the area and retire the aged low pressure cast iron main on Rush Street.

WHEREAS, said petition Mill Street was referred to the Board of Public Works on March 5, 2019; and

WHEREAS, On June 3, 2020 a Notice of a Public Hearing on Rush Street, to be held on June 17, 2020, was sent by mail, to all property owners abutting an affected road, various Departments, Utility Companies, etc before the day of the hearing and posted on two public bulletin board a copy of which is attached a hearing of the Board of Public Works was held as scheduled on site with the petitioner and interested parties.

WHEREAS, on June 17, 2020 the Board of Public Works reported thereon that, after careful consideration of petition Rush Street to install new plastic underground gas main pipe to introduce medium pressure to the area and retire the aged low pressure cast iron main on Rush Street and Berkshire Street, Starting on Harvey Street running westerly direction with eight (8") inches pipe westerly direction for one thousand seven hundred thirteen (1,730) feet to Berkshire Street, all as substantially shown on a plan attached with project name:

Rush Street -Paving

consisting of twenty ten (10) sheet, which plan is incorporated herein by reference and is on file in the office of the Engineering Division of the Department of Public Works, Springfield, Massachusetts.

WHEREAS, petition RUSH STREET came before the City Council for a Public Hearing on this date,

NOW THEREFORE, BE IT ORDERED:

1. That due care for public safety is exercised during construction including but not limited to the use of a police officer(s) for traffic control if necessary.
2. That said construction would not unnecessarily interfere with the movement of vehicular or pedestrian traffic in the area.

3. That care be taken during said construction not to damage any underground services.
4. That the construction site be returned to the same condition as found or better.
5. Said company shall indemnify and save harmless against all damages, costs and expenses whatsoever to which the City may be subjected in consequence of the acts or neglect of said Company, its agents or servants, or in any manner arising from the rights and privileges granted it by the City.
6. In addition said company shall, before a public way is disturbed for the laying of its wire or conduit, execute its bond in the penal sum of Ten Thousand Dollars (\$10,000) conditioned for faithful performance of its duties under this permit.
7. Said company shall comply with the requirements of existing Ordinances and orders and comply with any changes in Ordinances and orders as may hereafter be adopted by the Mayor and Council governing the construction and maintenance of buried cable, conduits and wires.
8. That any sidewalks that are damaged or removed will be replaced in kind and in accordance with the City of Springfield's Standard Specifications.
9. That ramps for the handicapped will be provided if and where required by law and in conformance with the Rules and Regulations of the Massachusetts Architectural Barrier Board.
10. That any curbing that is disturbed during construction will be reset to the established street grade using proper construction procedures.
11. That all proposed silo, manhole and hexhole covers will conform to and be compatible with established street, treebelt or sidewalk grades with suitable non-skid covers when in the sidewalk area.
12. That the Springfield Water and Sewer Commission be notified before construction begins. All installations of adjacent utilities must be a minimum of 4 feet from the existing water and/or sewer main, edge to edge of pipe.
13. That asphalt trench restoration be done in accordance with the City of Springfield DPW requirements.
14. That all conditions set forth in the respective order are complied with.



(MP) INSTALLATION ORDER NUMBER20-0825590-00

(LP) INSTALLATION ORDER NUMBER19-0824186-00

ABANDONMENT ORDER NUMBER19-0824187-00

PROJECT ID19-61542

RUSH ST - PAVING

JOB TYPE: REPLACEMENT (557/558)



Know what's below.
Call before you dig.

PROPOSED

PROJECT INFORMATION

FIELD ENGINEER/TECHNICIAN: PATRICK VINCENTI

CONSTRUCTION FLL: LANCE HEDGE / MARK BRONNER / DAVID BAYEUR/ RICK ROSS

PERMITS: CITY PERMIT

TCC/LOA: 8200

COUNTY: HAMPDEN (013)

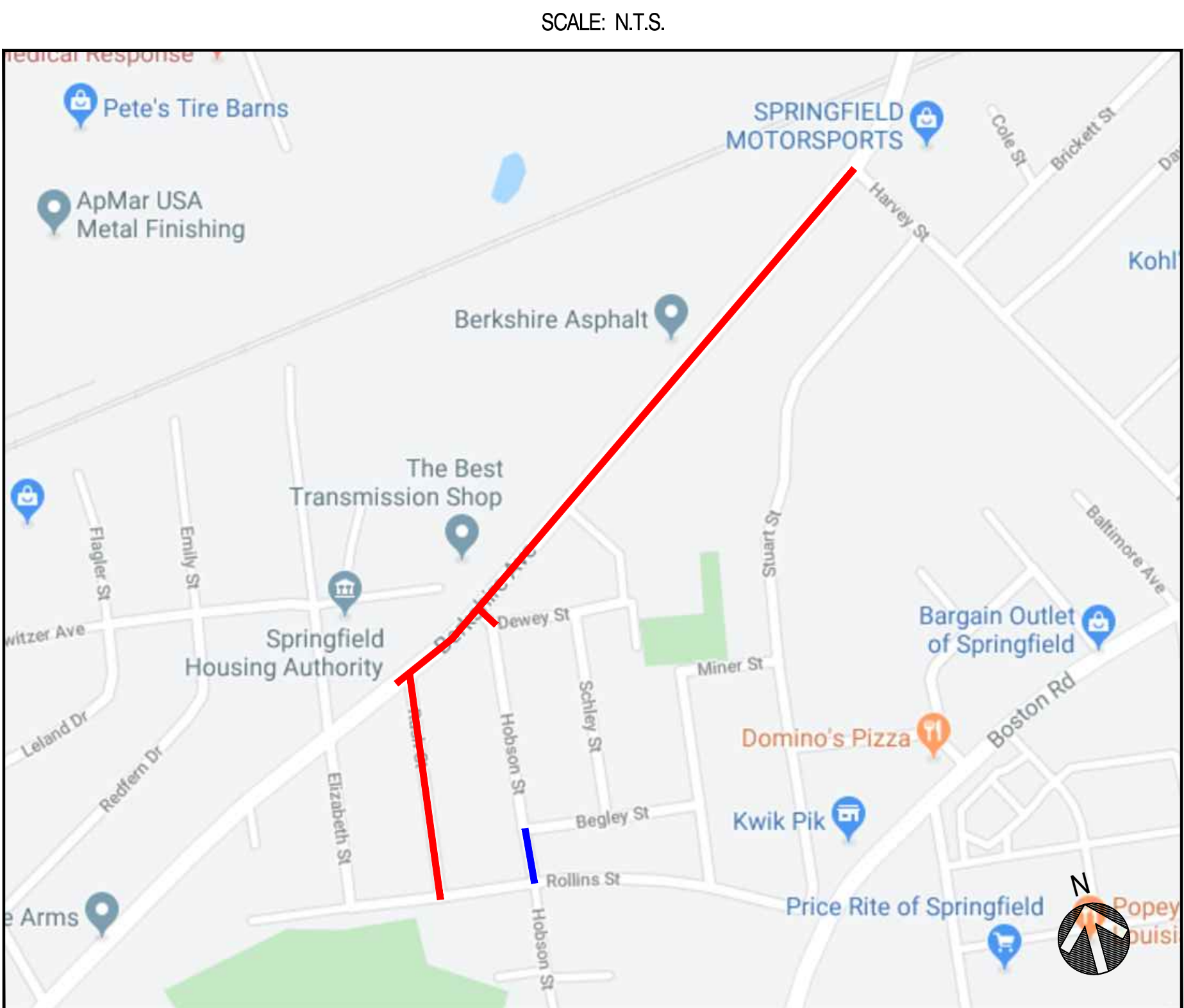
TAX DISTRICT/TOWNSHIP ID: SPRINGFIELD (0000244)

MAP/GRID NUMBER: 42

SYSTEM NUMBER(S): 80003048 (60 PSIG) / 80003054 (LP - 14" wc)

24 HR. EMERGENCY LINE: COLUMBIA GAS OF MASSACHUSETTS 1-800-525-8222

VICINITY MAP



SHEET INDEX

DWG.	DESCRIPTION
T-1	TITLE SHEET
GN-1	GENERAL NOTES
ENV-1	ENVIRONMENTAL PLAN NARRATIVE
O-1	OVERVIEW SHEET
L-1 - L-4 MI	LAYOUT PLANS
D-1 - D-2	CONSTRUCTION DETAILS
I-1 - I-2	LP FEED STATION ISOMETRIC

PROJECT SUMMARY TABLE

20-0825591-00 PROPOSED INSTALLATION			19-0824187-00 PROPOSED ABANDONMENT		
LENGTH (FT)	SIZE (IN)	TYPE	LENGTH (FT)	SIZE (IN)	TYPE
1,723'	8"	PHMP	1,430'	10"	CILP
40'	2"	PHMP	630'	6"	CILP
620'	2"	PHMP			
19-0824186-00 PROPOSED INSTALLATION					
LENGTH (FT)	SIZE (IN)	TYPE			
120'	6"	CILP			
2,503'	TOTAL INSTALLATION (FEET)		2,060'	TOTAL ABANDONMENT (FEET)	
PROPOSED GAS SERVICES					
	REPLACEMENTS	TIE OVERS	TOTAL SERVICES	METER OUTS	
ESTIMATED GAS SERVICES	22	10	32	20	

PROJECT DESCRIPTION

1. INSTALL 6" PHLP CONNECTOR ON HOBSON ST
2. INSTALL 8" PHMP ON BERKSHIRE AV AND 2" PHMP ON RUSH ST
3. ABANDON 10" CILP ON BERKSHIRE AV
4. ABANDON 6" CILP ON RUSH ST

VALVES PLANNED FOR ABANDONMENT								
VALVE NO.	FACILITY ID	LOCATION DESCRIPTION	ABANDONED VALVE INSERTED?		DISPOSITION			
			YES*	NO	VALVE REMOVED (NO BOX ABOVE GROUND VALVE)	VALVE, VALVE BOX & LID REMOVED	VALVE REMAINS IN PLACE; BOX & LID REMOVED	VALVE REMAINS IN PLACE; BOX FILLED W/ CONCRETE
-	-	NO KNOWN VALVES PLANNED FOR ABANDONMENT	-	-	-	-	-	-
* - IF "YES" APPROVAL AND REASON ARE REQUIRED AND SHALL BE DOCUMENTED. NOTE: IF VALVE COULD NOT BE LOCATED, MAKE APPLICABLE COMMENT IN ABOVE TABLE.								

REVISIONS			
0	01/02/2020	DRAWING CREATED	
REV. #	DATE	DESCRIPTION	
DESIGNED BY	PATRICK VINCENTI	01/02/2020	(413) 717- 2158
DRAWN BY	PATRICK VINCENTI	01/02/2020	(413) 717- 2158
CHECKED BY	BJM	02/13/2020	(413) 326- 0636
AS-BUILT BY			
	NAME	DATE	PHONE #

SITE NAME:

INST# 20-0825590-00

ABAN# 19-0824187-00

PROJECT ID# 19-61542

RUSH ST - PAVING

SPRINGFIELD, HAMPDEN (013)

DRAWING TITLE:

TITLE SHEET

DRAWING NO:

T-1

General Notes

1. The proposed gas main location shown is approximate and is subject to change.
2. Property lines, structures, street lines, etc. were compiled using the NiSource GIS and are to be considered approximate.
3. Existing utilities, where shown, have been compiled from above ground evidence only and are to be considered approximate. NiSource does not guarantee the location of the underground utilities shown or that all existing utilities and/or subsurface structures are shown.
4. This project will adhere to all applicable federal, state or local permitting requirements for abandonment and installation of natural gas pipelines. All Federal, State, and Local codes and standards will be adhered including, but not limited to, the following:

Code of Federal Regulations (CFR)

- 49 CFR 192 Pipeline Safety Regulations
- 29 CFR 1910 Occupational Safety and Health Administration (OSHA)

American Society of Mechanical Engineers (ASME)

- ASME B31.8 Gas Transmission and Distribution Piping Systems

5. All NiSource design codes and standards will be adhered to as applicable. These standards include but are not limited to the following (note state-specific designations where applicable):
- GS 1100.010(IN, KY, MA, MD, OH, PA, VA) Locating Gas Facilities
- GS 1100.040(MA and VA only) Damage Prevention When Using Conventional Excavation Technologies
- GS 1100.050(IN, OH, VA) Damage Prevention - Using Trenchless Technology
- GS 1170.010(IN) Gas Control Room Management
- GS 1210.010(MA) Nondestructive Testing And Visual Inspection
- GS 1300.010 Fusion And Mechanical Joining
- GS 1301.010 Plastic Pipe Fusion And Mechanical Joining Qualification Of Personnel
- GS 1302.010(VA) Butt Fusion Joining
- GS 1304.010 Electrofusion Joining
- GS 1320.010 Mechanical Coupling Connections
- GS 1323.010 Flange Connections
- GS 1400.010 Corrosion Control - General
- GS 1410.010(VA) Metallic Pipeline Exposures
- GS 1420.035 Coating Repair Methods For Mill Applied Coatings
- GS 1420.040 Coating Methods For Girth Welds, Fittings, Risers & Other Below Grade Appurtenances
- GS 1420.410 Corrosion Control - Inspection Of Steel Pipe Coating
- GS 1420.510 Installation Of Galvanic Anodes
- GS 1420.520 Installation Of Test Stations
- GS 1430.320 Ultrasonic Thickness Gauge
- GS 1500.010(MA, OH) Pressure Testing
- GS 1670.020(IN, KY, MA, MD) Odor Level Monitoring
- GS 1670.040 Pipeline Conditioning New Pipelines
- GS 1680.010 Tie-Ins And Tapping Pressurized Pipelines
- GS 1680.020 Plastic To Steel Transition Connections
- GS 1680.040 Squeeze Off Procedure For Plastic Pipe
- GS 1680.050 Squeeze Off Guidelines For Steel Pipe
- GS 1690.010 Purging
- GS 1708.020(IN, KY, MA, MD, PA) Leakage Surveys
- GS 1740.010(MA, OH, PA, VA) Abandonment Of Facilities
- GS 1740.012(MA, PA) Abandoning Facilities - Service Tee Removal
- GS 1742.010(VA) Discontinuing Gas Service
- GS 1754.010(KY, OH) Operation And Maintenance Of Pressure Gauges
- GS 1770.010 Prevention Of Accidental Ignition
- GS 1782.010(MA) Protecting Cast Iron Pipelines
- GS 3000.020(VA) Inspection Of Materials
- GS 3000.900 Work Site Restoration
- GS 3010.030 Bends And Elbows
- GS 3010.050(IN, MA) Installation Of Pipe In A Ditch
- GS 3010.060(IN) Installation Of Plastic Pipe
- GS 3010.080(MA, OH, VA) Underground Clearance
- GS 3010.090(IN, MA, PA, VA) Cover
- GS 3010.100(VA) Transmission Lines And Distribution Mains - Trenchless Technology
- GS 3010.102(VA) Directional Boring
- GS 3010.210(MA only) Use Of End Caps On Steel Pipe
- GS 3020.030 Service Line Connections To Main Piping
- HSE 4100.010 Hazardous Atmosphere Considerations
- HSE 4100.020 Work Zone Traffic Protection
- HSE 4100.040 Excavation (Trenching) Safety
- HSE 4120.010 Welding And Cutting
- HSE 4200.020 Protective Footwear
- HSE 4200.030 Eye And Face Protection
- HSE 4200.040 Hand Protection
- HSE 4200.050 Head Protection
- HSE 4440.030(KY, MA, MD, OH, PA, VA) Spoil Handling During Excavations
- ON 18-09 Additional Requirements For Tie-Ins Involving Low Pressure Facilities
- WM Columbia Gas Welding Manual

6. Prior to beginning any excavation on site, the person responsible for earth moving shall notify utility owners of their intent to excavate and to have the exact locations of the utility lines marked by contacting the one call center in their state subject to any applicable state advance notification requirements.
7. Proposed or completed gas facility installation location references may be indicated by a combination of the following codes:

- F - FRONT
- BK - BACK
- L - LEFT
- R - RIGHT
- B - BUILDING EDGE
- CLP - CENTER OF PAVEMENT
- CLR - CENTER OF RIGHT-OF-WAY
- CEL - CENTER OF EASTBOUND LANE
- CWL - CENTER OF WESTBOUND LANE
- CNL - CENTER OF NORTHBOUND LANE
- CSL - CENTER OF SOUTHBOUND LANE
- CU - CURB
- D - DRIVEWAY EDGE
- EP - EDGE OF PAVEMENT
- ES - EDGE OF SIDEWALK
- PL - PROPERTY LINE

DRAWING LEGEND

Gas Main Symbolology

- Existing Gas Main
- Existing Gas Main to Be Abandoned
- Proposed Gas Main
- Proposed Gas Main Uprate

Gas Main Material/Pressure Label References

MATERIAL CODES

- CS* Coated Steel Gas Main
- CI* Cast Iron Gas Main
- BS* Bare Steel Gas Main
- WI* Wrought Iron Gas Main
- PH* High Density Polyethylene Gas Main
- PM* Medium Density Polyethylene Gas Main

PRESSURE CODES

- *LP Low Pressure
- *IP Intermediate Pressure
- *MP Medium Pressure
- *HP High Pressure

MISCELLANEOUS CODES

- *.SER Service
- *.R Riser
- (TC) Transmission Class

Gas Main Installation Method Label References

- AT Attached
- BH Bridge Hanger
- BLGH Building Hanger
- DB Directional Bore
- IS Inserted
- OC Open Cut
- PB Pneumatic Bore
- PL Plowed
- RT Roof Top
- (E) Existing
- (P) Proposed

W1

Weld Location

T1

Gas Main Tie-in Location

A1

Gas Main Abandonment Location

Gas Facility Symbolology

- ⊗4"GV Gas Valve (Gate - GV, Plug - PV, PE Ball - BP, ST Ball - BV)
- 4"PV Critical Gas Valve
- 2"HVTT High Volume Tapping Tee
- 2"SST Pressure Control Fitting - ShortStopp Tee
- 4"SPH Pressure Control Fitting - Spherical Tee
- 6"MF-BO Pressure Control Fitting - Mueller Bottom-out
- 6"MF-SO Pressure Control Fitting - Mueller Side-out
- 4"MF-FT Pressure Control Fitting - Mueller Flange Tee
- ⊗4"SS Pressure Control Fitting - ShortStopp
- ⊗4"MF Pressure Control Fitting - Mueller Stopper
- ×6x4 POLYTAP Polytapp Side Saddle Fitting
- ┆ Transition
- End Cap
- Riser
- ◄ Reducer
- EM Electronic Marker
- TWS Flush-mounted Tracer Wire Station
- ┆ Post Pipeline Marker with Tracer Wire
- MM Gas Main Marker without Tracer Wire
- W Test Well
- Ⓡ Regulator Station
- Ⓡ Single Customer Regulator
- Ⓢ Meter
- Ⓢ Meter with Regulator
- Ⓢ Test Point (Station)
- Ⓢ Gas Service Tie-over
- Ⓢ Gas Service Replacement
- MMO Meter Move Out
- Swing Tie Symbolology
- Ⓢ Telephone Manhole

Ⓢ Drain Manhole

Ⓢ Electric Manhole

Ⓢ Catch Basis

Ⓢ Sewer Manhole

Ⓢ Fire Hydrant

Ⓢ Utility Pole

Ⓢ Property Marker

Ⓢ Telephone Pedestal

Ⓢ Television Pedestal

Ⓢ Unknown Manhole

Ⓢ Water Box

Ⓢ Water Gate

Ⓢ Electric Pedestal

Ⓢ Iron Pin

Ⓢ Light Pole



Know what's below.
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PROPOSED

REVISIONS

REV. #	DATE	DESCRIPTION
0	01/02/2020	DRAWING CREATED

DESIGNED BY	PATRICK VINCENTI	01/02/2020	(413) 717- 2158
DRAWN BY	PATRICK VINCENTI	01/02/2020	(413) 717- 2158
CHECKD BY	BJM	02/13/2020	(413) 326- 0636
AS-BUILT BY			
	NAME	DATE	PHONE #

SITE NAME:

INST# 20-0825590-00
ABAN# 19-0824187-00
PROJECT ID# 19-61542
RUSH ST - PAVING
SPRINGFIELD, HAMPDEN (013)

DRAWING TITLE:

GENERAL NOTES

DRAWING NO:

GN-1

Environmental Plan Narrative

- There is no Site-Specific Erosion Control plan requirement for this project. This plan narrative, with the project Environmental Compliance Plan (ECP), provide information regarding all environmental requirements. All NiSource construction activities must be performed in accordance with the NiSource Environmental Construction Standards (ECS) and the project ECP.
- The project ECP must be reviewed with construction and contractor personnel prior to the start of construction activities. This includes any tree clearing activities required prior to the start of pipeline construction.
- All NiSource construction projects must have a clearly defined work area or limits of disturbance (LOD). The LOD includes the permitted project area and any additional work space needed for laydown yards, soil stockpiling areas, access routes, etc. Notify NRP of any additional work space that may be needed outside of what is shown on this job order sketch.

Description and Minimum Requirements for Erosion and Sediment Control Measures

The information provided below outlines the purpose of common measures and how and when they shall be applied to the site. Figures showing installation details are provided in the NiSource ECS manual.

Perimeter Barriers: Perimeter barriers, such as silt fence and compost filter sock may be installed along the outside of the project area or around sensitive areas to slow and filter sediment laden runoff before it leaves the work area.

These measures are required in the following areas:

- When work is occurring adjacent to streams, wetlands or other sensitive areas.
- Around HDD bore pits adjacent to streams, wetlands or other sensitive areas.
- Around soil stockpiles that will remain uncovered for greater than one working day.
- Where any work areas or excavations will remain disturbed (unstabilized) for longer than one working day.

Inlet Protection: Storm drain inlet protection, both curb and drop inlets, are required in active work areas where there is functioning storm sewer to slow and filter water draining into the system. In areas where the work area is adjacent to, or water from the site flows onto a paved roadway, inlet protection will be placed in all functioning outlets.

Check dams: Rock check dams may be installed in areas of concentrated flow in a ditch line to slow runoff and allow sediment to settle prior to discharge. Check dams may also be used as a break in a perimeter barriers where runoff is concentrated and perimeter barriers are insufficient to detain runoff. Check dams are required when working in ditch lines where work will remain active for more than 1 day and as a supplementary measure determined to be needed during construction.

Dewatering Devices: A filter bag, or other approved dewatering device, must be used during all dewatering activities to remove suspended sediment from the water prior to discharge into the environment. Dewatering devices must be used in areas including, but not limited, to trench or pit dewatering and treatment of excess HDD mud.

Construction Entrances: In cases where vehicular access from the work area occurs at a single point for multiple days, a rock construction entrance must be installed. A stabilized construction entrance may not be feasible during construction within or immediately adjacent to a roadway as the construction project moves linearly along the road. In these cases, care should be taken to minimize vehicular access and the roadway shall be regularly cleaned of tracked sediment throughout the work day. Alternatives to rock entrances include the placement of timber mats or similar non erodible materials. Use of these alternatives must be approved by the NRP group or environmental inspector.

Trench Plugs/Breakers: Trench breakers consist of sand or earth filled sacks placed at intervals along the pipeline trench. Trench breakers may be installed at intervals within the trench to reduce water velocity along the pipeline bedding that can result in erosion during construction and after backfilling. Trench plugs consist of clay, bentonite or other impermeable material and are required adjacent to stream and wetland crossings to ensure that the flow of water along the trench line does not impact the waterbody.

Temporary Stabilization: Temporary stabilization includes the placement of an annual or cover crop and a straw or other mulch covering to protect disturbed areas from precipitation. In certain cases where redistribution will occur prior to a normal germination period, temporary stabilization with mulch or other covering may be completed without the application of seed.

Temporary stabilization will be completed on the following areas to reduce erosion from bare ground during rainfall events:

- Any areas, including stockpiles or tie-in pits, which will remain open overnight without perimeter controls.
- Any work area that will remain bare/disturbed longer than 7 days (4 in PA) without being actively worked within that time. Seeding must be completed within this time window.

Permanent Stabilization: Includes the placement of a permanent seed mix and a straw or other mulch covering to permanently stabilize the disturbed areas. Proper ground/ seed bed preparation (e.g. topsoiling, raking, decompaction) shall be completed as appropriate to the existing site area to provide a sufficient surface for seed germination.

Permanent seeding shall be completed immediately after work completion in all work areas without structural controls; regardless of whether the surrounding area is vegetated. Permanent seeding shall be applied within 7 days (4 days in PA) of work completion in areas all other areas; with the exception of work area protected by adequate structural controls where the surrounding area is an active construction site and was not vegetated prior to the start of work.

Erosion Control Blanket/Matting: Erosion control blanket is a straw matting that can be rolled out over a disturbed area and secured using pins or stakes. This blanket may be required on steeper sloped areas to hold seed and mulch in place. Erosion control blanket can also be useful in protecting the seed and holding moisture in dry, windy areas. Erosion control blanket must be used in restoration adjacent to streams or wetlands. It should also be used in areas with high erosion potential (e.g. steep slopes, embankments, ditch lines).

Maintenance: The job site shall be inspected by construction personnel at the end of each day to ensure that any controls are functioning and that the work area is sufficiently contained. Required maintenance of NiSource installed controls or corrective actions shall be performed immediately or within the time frames noted by an Environmental Inspector.

Measures previously installed by third parties shall be maintained by NiSource under the following circumstances:

- The control is not properly functioning and is being used to contain sediment and prevent erosion immediately adjacent to NiSource work.
- Damage to the control is the result of work performed by NiSource.

Projects Within Third Party Construction Sites:

In situations where NiSource projects are being completed within a larger project or development area, NiSource is still responsible for ensuring our work is in compliance with all laws and regulations. This must be documented under one of the following scenarios:

- Prior to the start of construction activities, a qualified NiSource representative will verify that all NiSource work activities will be covered under the third party's approved site plan and/or SWPPP and that the appropriate EC measures are installed and functioning. This review will be documented and retained in the project records.
- If the EC measures required by the third party's approved site plan are not present or functioning, NiSource construction activities may commence under the following conditions:
 - All disturbed NiSource work areas are stabilized at the end of the work day.
 - Any NiSource work areas requiring disturbance over one working day (e.g. stockpiles, tie-in pits) will require perimeter controls or temporary mulching or covering on a daily basis.
 - The overall project SWPPP is present/available and all NiSource activities remain within compliance of all outlined requirements.
 - Any additional permits required for the NiSource work are obtained.
 - The third party permit holder is informed of the site deficiencies and NiSource's plan to complete the work.

Final stabilization measures shall be completed as described in the applicable Temporary or Permanent Stabilization sections above to match the adjacent conditions of the third party project.

In addition to the preceding methods, the following erosion control measures will be used on a daily basis regardless of whether the work area is inside third party controls:

- Perimeter barriers around bore pits at wetland/ stream bores
- Dewatering activities using a filter bag or other approved method
- Roadway cleaning daily for sediment tracked onto paved surfaces

Wetland and Stream Crossings, Sensitive Areas:

All wetlands, stream crossings and other sensitive areas (e.g. managed lands, parks, and endangered species habitat areas) must be marked in the field with caution flagging prior to the start of clearing activities and/or land disturbing activities.

Any requirements for construction within these areas will be outlined within the ECP and the attached permit documents. These permits must also be reviewed prior to the start of construction.

ENVIRONMENTAL EROSION AND SEDIMENT CONTROL SYMBOLOGY

ENVIRONMENTAL EROSION CONTROL BLOCKS
(on Env-ErosionControl layer)

Inlet Protection
Straw Wattle
Check Dam
Dewatering Device
Check Dam
Sediment Trap
Trench Breaker

IP
SW
CD
DW
CD
ST
TB

Silt Fence

Environmental Impacted Area
(on Env-Impact layer)
Wetlands Area
(on Env-Wetlands layer)
Stream Line
(on Env-StreamLine layer)

Environmental Impacted Area
(on Env-Impact layer)
Wetlands Area
(on Env-Wetlands layer)
Stream Line
(on Env-StreamLine layer)

Temporary Stabilization
Permanent Stabilization
Erosion Control Matting
Construction Entrance
Filter Sock (12")
Filter Sock (18")
Filter Sock (24")

Tree Protection
(on Env-TreeProtection layer)
Tree Line
(on Env-TreeLine layer)
Limits of Disturbance
(on Env-DisturbanceLimit layer)

TS
PS
12"
18"
24"
TP
LOD



Know what's below.
Call before you dig.

PROPOSED

REVISIONS

REV. #	DATE	DESCRIPTION
0	01/02/2020	DRAWING CREATED

DESIGNED BY	PATRICK VINCENTI	01/02/2020	(413) 717- 2158
DRAWN BY	PATRICK VINCENTI	01/02/2020	(413) 717- 2158
CHECKED BY	BJM	02/13/2020	(413) 326- 0636
AS-BUILT BY			
	NAME	DATE	PHONE #

SITE NAME:

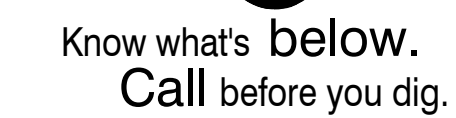
INST# 20-0825590-00
ABAN# 19-0824187-00
PROJECT ID# 19-61542
RUSH ST - PAVING
SPRINGFIELD, HAMPDEN (013)

DRAWING TITLE:

ENVIRONMENTAL
NARRATIVE

DRAWING NO:

ENV-1

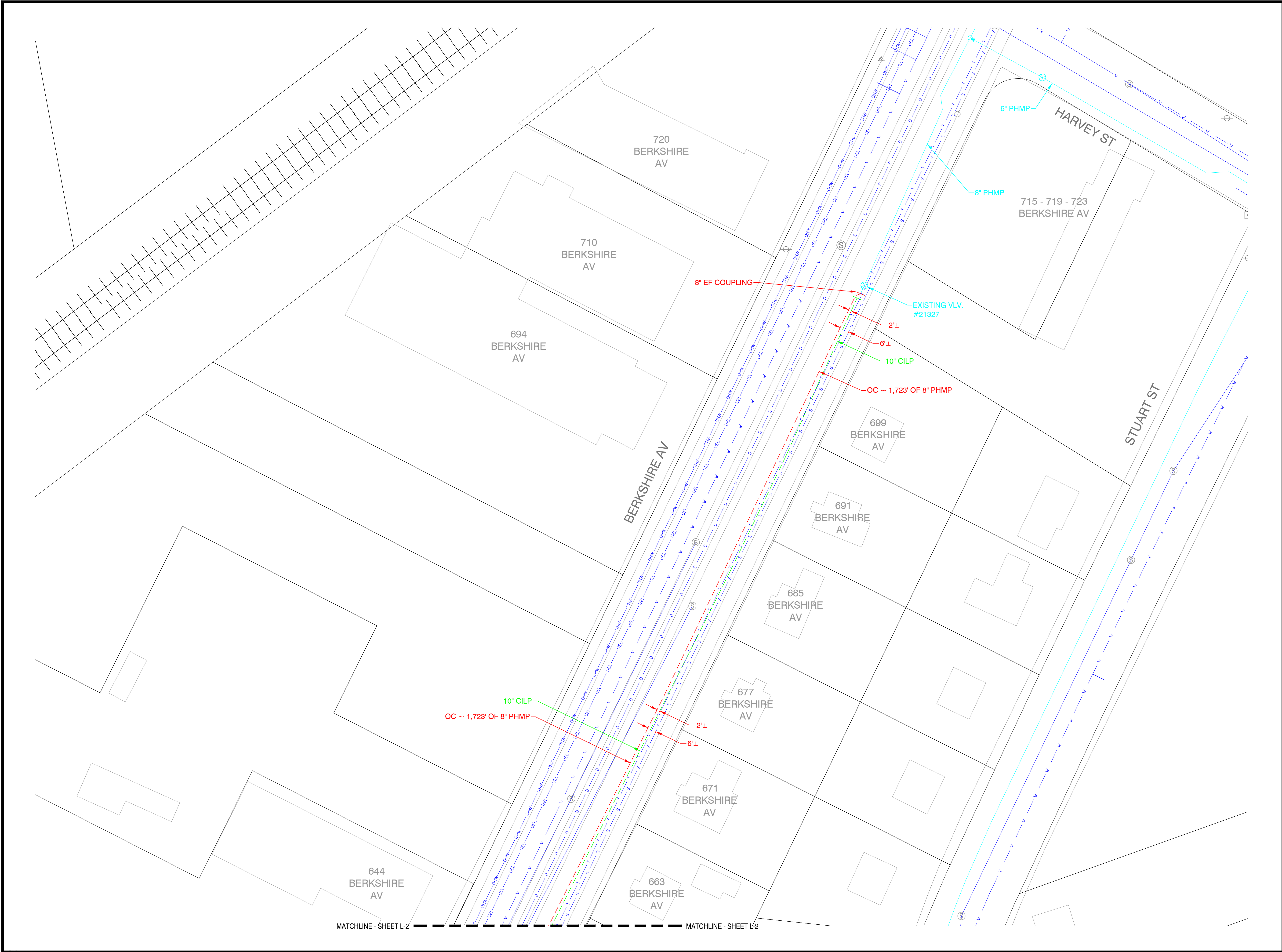


DESIGNED BY	PATRICK VINCENTI	01/02/2020	(413) 717- 2
DRAWN BY	PATRICK VINCENTI	01/02/2020	(413) 717- 2
CHECK'D BY	BJM	02/13/2020	(413) 326- 0
AS-BUILT BY			
	NAME	DATE	PHONE

INST# 20-0825590-00
ABAN# 19-0824187-00
PROJECT ID# 19-61542
 RUSH ST - PAVING
 SPRINGFIELD, HAMPDEN (013)

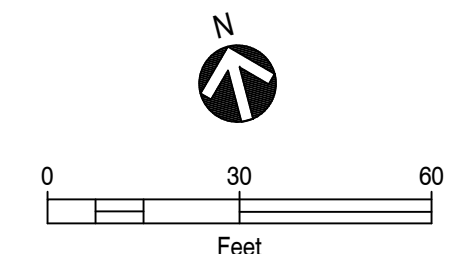
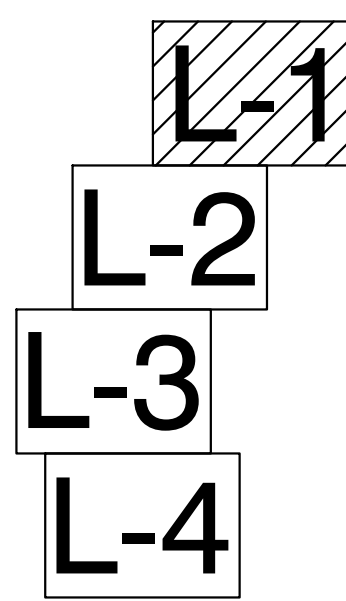
OVERVIEW SHEET

0-1



Know what's below.
Call before you dig.

KEY PLAN



PROPOSED

REVISIONS

REV. #	DATE	DESCRIPTION
0	01/02/2020	DRAWING CREATED

DESIGNED BY	PATRICK VINCENTI	01/02/2020	(413) 717- 2158
DRAWN BY	PATRICK VINCENTI	01/02/2020	(413) 717- 2158
CHECKED BY	BJM	02/13/2020	(413) 326- 0636
AS-BUILT BY			
	NAME	DATE	PHONE #

SITE NAME:
INST# 20-0825590-00
ABAN# 19-0824187-00
PROJECT ID# 19-61542
RUSH ST - PAVING
SPRINGFIELD, HAMPDEN (013)

DRAWING TITLE:
LAYOUT SHEET

DRAWING NO:
L-1

(TO BE COMPLETED DURING CONSTRUCTION)

VALVE INSTALLATION DATA												
VALVE	TYPE	SIZE (IN)	STORES ITEM NUMBER (PO NUMBER IF NON-STOCK)	MATERIAL (MDPE, HDPE, STEEL)	MANUFACTURER	CLOCKWISE TO CLOSE?	TURNS TO CLOSE	PRESSURE RATING	DEPTH TO NUT	LOCATION 1	LOCATION 2	COMMENTS
						Y or N						

FITTING LEGEND		
CONTROLLABLE FITTINGS		
FITTING TYPE	LABEL	SYMBOL
BOTTOM OUT MUELLER FITTING	4" MF-BO	
HIGH VOLUME TEE	4x2 HVT	
SHORTSTOPP	4" SS	
FULL ENCIrcLEMENT SHORTSTOPP	4" SS-FE	
FULL ENCIrcLEMENT SHORTSTOPP TEE	4" SST-FE	
SIDE OUT MUELLER FITTING	4" MF-SO	
SPHERICAL TEE	4" SPH	
MUELLER STOPPER	4" MF-ST	
SHORTSTOPP TEE	4" SST	
NONCONTROLLABLE FITTINGS		
FITTING TYPE	LABEL	SYMBOL
BLOW-DOWN	BLOW-DOWN	N/A ^
BLOW-OFF	BLOW-OFF	N/A ^
CHECK VALVE	4" CHECK VALVE	
COUPLING	4" COUPLING	
ELL	4" 90° ELL/45° ELL	N/A *
END CAP	4" DE CAP	N/A ^
LAUNCHER-RECEIVER	LAUNCHER-RECEIVER	N/A ^
PUMPKIN	PUMPKIN	
REDUCER	4x2 REDUCER	
RELIEF	RELIEF	N/A ^
SADDLE	8x4 BRANCH SADDLE	N/A *
TEE	4" INLINE TEE	N/A *
TRANSITION	4" TRANSITION	
WELD INSULATOR	4" WELD INSULATOR	
RISER	4" PMMP-R/CSMP-R	

^ - "FITTING" TO BE REPRESENTED WITH DETAILED SKETCH OF FACILITY

* - FITTING INDICATED BY CHANGE IN DIRECTION (ELBOW) OR INTERSECTION OF FACILITIES (INLINE TEE, BRANCH SADDLE)



PROPOSED

0	01/02/2020	DRAWING CREATED
REV. #	DATE	DESCRIPTION

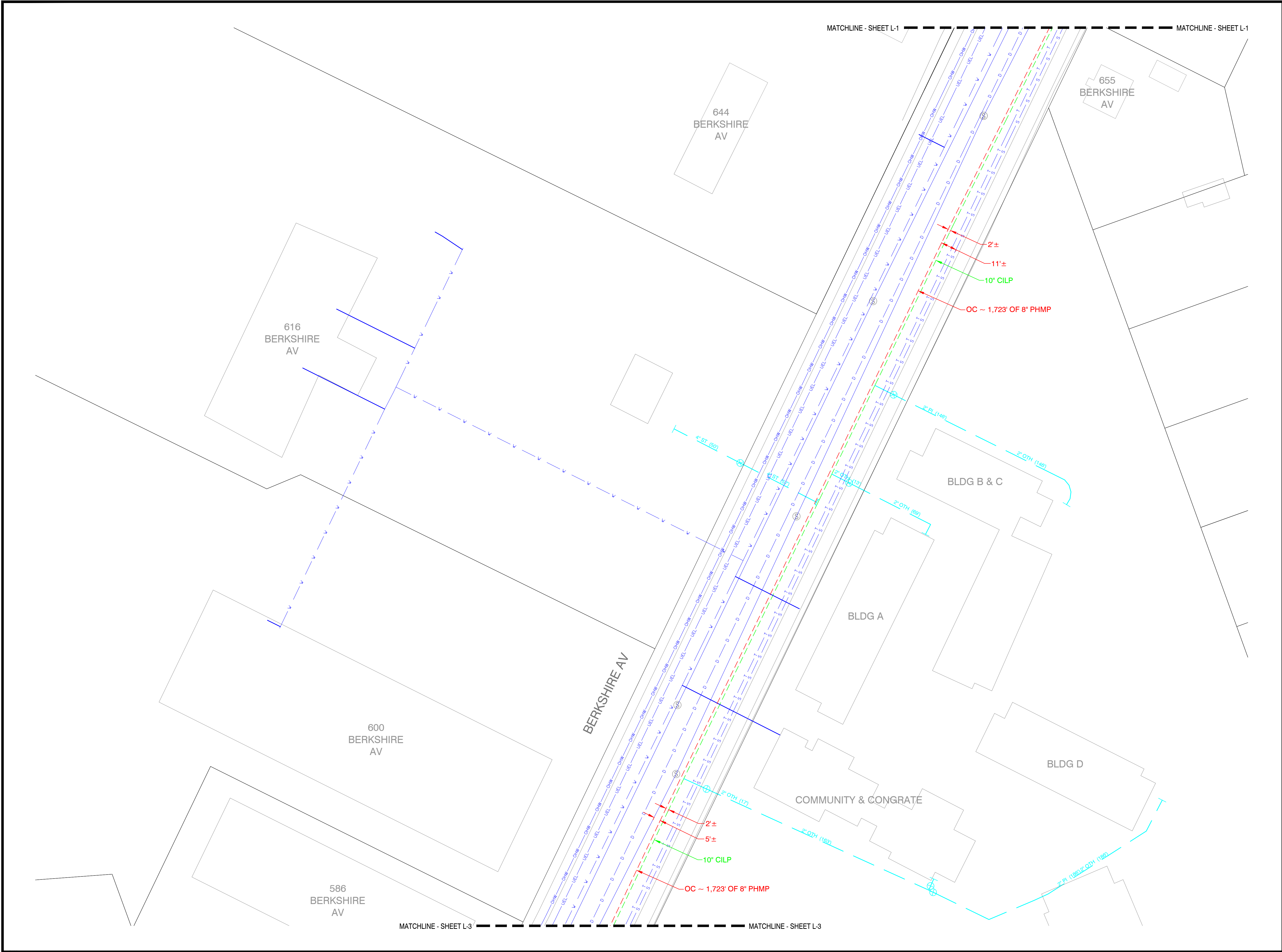
SITE NAME:

INST# 20-0825590-00
ABAN# 19-0824187-00
PROJECT ID# 19-61542

RUSH ST - PAVING
SPRINGFIELD, HAMPDEN (013)

MATERIAL INFORMATION

L-1 MI



Know what's below.
Call before you dig.

KEY PLAN

L-1

L-2

L-3

L-4

0 30 60
Feet

PROPOSED

REVISIONS

REV. #	DATE	DESCRIPTION
0	01/02/2020	DRAWING CREATED

DESIGNED BY	PATRICK VINCENTI	01/02/2020	(413) 717- 2158
DRAWN BY	PATRICK VINCENTI	01/02/2020	(413) 717- 2158
CHECKD BY	BJM	02/13/2020	(413) 326- 0636
AS-BUILT BY			

SITE NAME:

INST# 20-0825590-00
ABAN# 19-0824187-00
PROJECT ID# 19-61542

RUSH ST - PAVING
SPRINGFIELD, HAMPDEN (013)

DRAWING TITLE:

LAYOUT SHEET

DRAWING NO:

L-2

(TO BE COMPLETED DURING CONSTRUCTION)

VALVE INSTALLATION DATA												
VALVE	TYPE	SIZE (IN)	STORES ITEM NUMBER (PO NUMBER IF NON-STOCK)	MATERIAL (MDPE, HDPE, STEEL)	MANUFACTURER	CLOCKWISE TO CLOSE?	TURNS TO CLOSE	PRESSURE RATING	DEPTH TO NUT	LOCATION 1	LOCATION 2	COMMENTS
						Y or N						

CONTROLLABLE FITTINGS		
FITTING TYPE	LABEL	SYMBOL
BOTTOM OUT MUELLER FITTING	4" MF-BO	⊗
HIGH VOLUME TEE	4x2 HVT	○
SHORTSTOPP	4" SS	⊗
FULL ENCIRCLEMENT SHORTSTOPP	4" SS-FE	⊗
FULL ENCIRCLEMENT SHORTSTOPP TEE	4" SST-FE	⊗
SIDE OUT MUELLER FITTING	4" MF-SO	⊗
SPHERICAL TEE	4" SPH	⊗
MUELLER STOPPER	4" MF-ST	⊗
SHORTSTOPP TEE	4" SST	○
NONCONTROLLABLE FITTINGS		
FITTING TYPE	LABEL	SYMBOL
BLOW-DOWN	BLOW-DOWN	N/A ^
BLOW-OFF	BLOW-OFF	N/A ^
CHECK VALVE	4" CHECK VALVE	⊗
COUPLING	4" COUPLING	
ELL	4" 90° ELL/45° ELL	N/A *
END CAP	4" DE CAP	N/A ^
LAUNCHER-RECEIVER	LAUNCHER-RECEIVER	N/A ^
PUMPKIN	PUMPKIN	N/A ^
REDUCER	4x2 REDUCER	◄
RELIEF	RELIEF	N/A ^
SADDLE	8x4 BRANCH SADDLE	N/A *
TEE	4" INLINE TEE	N/A *
TRANSITION	4" TRANSITION	
WELD INSULATOR	4" WELD INSULATOR	⊗
RISER	4" PMMP-R/CSMP-R	⊗

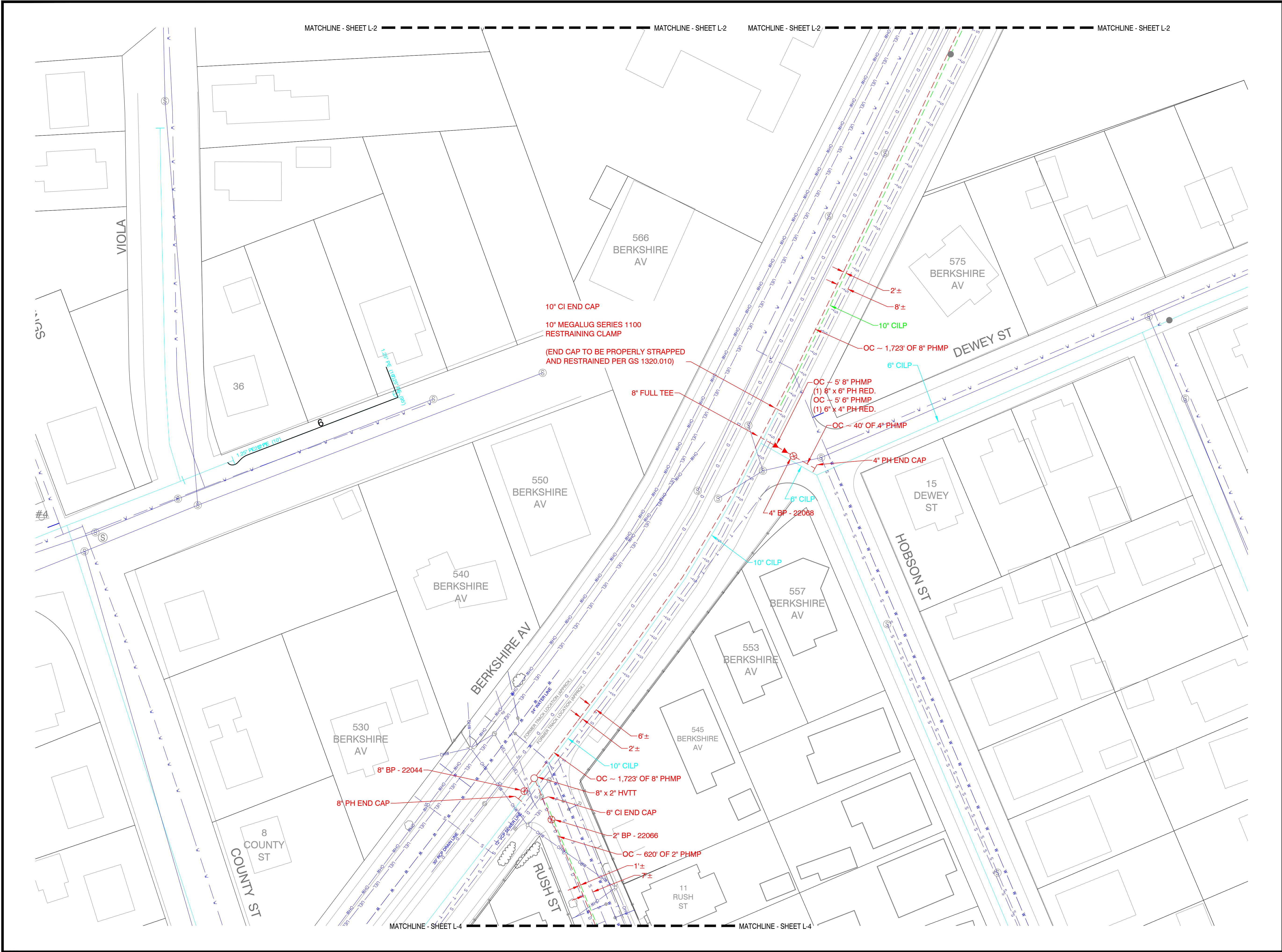
^ - 'FITTING' TO BE REPRESENTED WITH DETAILED SKETCH OF FACILITY

* - FITTING INDICATED BY CHANGE IN DIRECTION (ELBOW) OR INTERSECTION OF FACILITIES (INLINE TEE, BRANCH SADDLE)



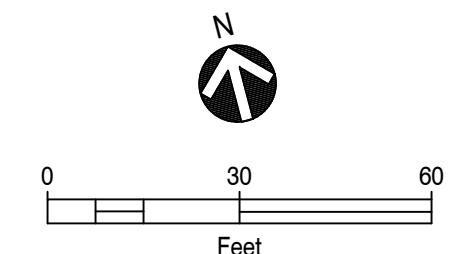
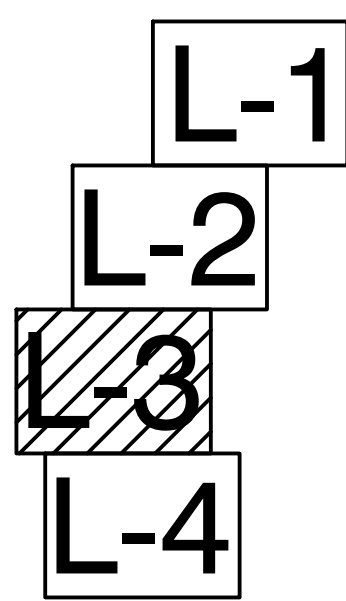
DRAWING NO:

L-2 MI



Know what's below.
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KEY PLAN



PROPOSED

REVISIONS

REV. #	DATE	DESCRIPTION
0	01/02/2020	DRAWING CREATED

DESIGNED BY	PATRICK VINCENTI	01/02/2020	(413) 717- 2158
DRAWN BY	PATRICK VINCENTI	01/02/2020	(413) 717- 2158
CHECKED BY	BJM	02/13/2020	(413) 326- 0636
AS-BUILT BY			
	NAME	DATE	PHONE #

SITE NAME:
INST# 20-0825590-00
ABAN# 19-0824187-00
PROJECT ID# 19-61542
RUSH ST - PAVING
SPRINGFIELD, HAMPTON (013)

DRAWING TITLE:
LAYOUT SHEET

DRAWING NO:
L-3

(TO BE COMPLETED DURING CONSTRUCTION)

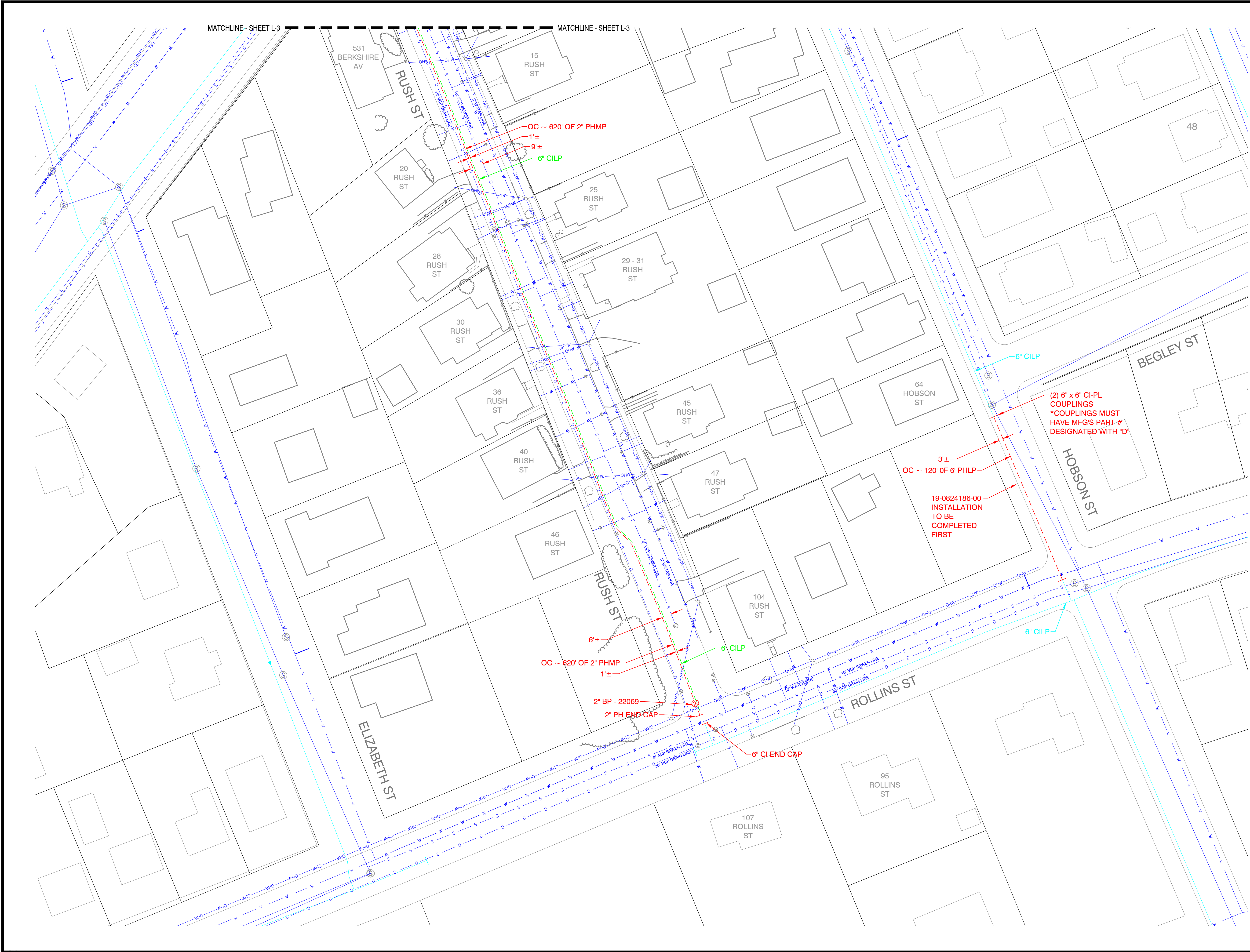
VALVE INSTALLATION DATA												
VALVE	TYPE	SIZE (IN)	STORES ITEM NUMBER (PO NUMBER IF NON-STOCK)	MATERIAL (MDPE, HDPE, STEEL)	MANUFACTURER	CLOCKWISE TO CLOSE?	TURNS TO CLOSE	PRESSURE RATING	DEPTH TO NUT	LOCATION 1	LOCATION 2	COMMENTS
						Y or N						

CONTROLLABLE FITTINGS		
FITTING TYPE	LABEL	SYMBOL
BOTTOM OUT MUELLER FITTING	4" MF-BO	⊗
HIGH VOLUME TEE	4x2 HVT	○
SHORTSTOPP	4" SS	⊗
FULL ENCIRCLEMENT SHORTSTOPP	4" SS-FE	⊗
FULL ENCIRCLEMENT SHORTSTOPP TEE	4" SST-FE	⊗
SIDE OUT MUELLER FITTING	4" MF-SO	⊗
SPHERICAL TEE	4" SPH	⊗
MUELLER STOPPER	4" MF-ST	⊗
SHORTSTOPP TEE	4" SST	○
NONCONTROLLABLE FITTINGS		
FITTING TYPE	LABEL	SYMBOL
BLOW-DOWN	BLOW-DOWN	N/A ^
BLOW-OFF	BLOW-OFF	N/A ^
CHECK VALVE	4" CHECK VALVE	⊗
COUPLING	4" COUPLING	
ELL	4" 90° ELL/45° ELL	N/A *
END CAP	4" DE CAP	N/A ^
LAUNCHER-RECEIVER	LAUNCHER-RECEIVER	N/A ^
PUMPKIN	PUMPKIN	N/A ^
REDUCER	4x2 REDUCER	◀
RELIEF	RELIEF	N/A ^
SADDLE	8x4 BRANCH SADDLE	N/A *
TEE	4" INLINE TEE	N/A *
TRANSITION	4" TRANSITION	
WELD INSULATOR	4" WELD INSULATOR	⊗
RISE	4" PMMP-R/CSMP-R	⊗

^ - 'FITTING' TO BE REPRESENTED WITH DETAILED SKETCH OF FACILITY
 * - FITTING INDICATED BY CHANGE IN DIRECTION (ELBOW) OR INTERSECTION OF FACILITIES (INLINE TEE, BRANCH SADDLE)

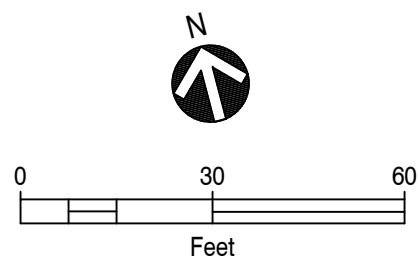
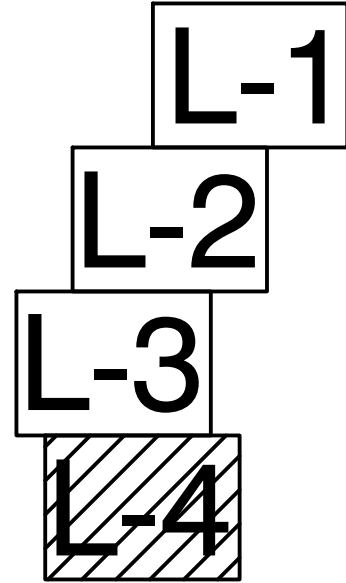


L-3 MI



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KEY PLAN



PROPOSED

REVISIONS

REV. #	DATE	DESCRIPTION
0	01/02/2020	DRAWING CREATED

DESIGNED BY	PATRICK VINCENTI	01/02/2020	(413) 717- 2158
DRAWN BY	PATRICK VINCENTI	01/02/2020	(413) 717- 2158
CHECKED BY	BJM	02/13/2020	(413) 326- 0636
AS-BUILT BY			
	NAME	DATE	PHONE #

SITE NAME:

INST# 20-0825590-00
ABAN# 19-0824187-00
PROJECT ID# 19-61542
RUSH ST - PAVING
SPRINGFIELD, HAMPDEN (013)

DRAWING TITLE:

LAYOUT SHEET

DRAWING NO:

L-4

(TO BE COMPLETED DURING CONSTRUCTION)

VALVE INSTALLATION DATA												
VALVE	TYPE	SIZE (IN)	STORES ITEM NUMBER (PO NUMBER IF NON-STOCK)	MATERIAL (MDPE, HDPE, STEEL)	MANUFACTURER	CLOCKWISE TO CLOSE?	TURNS TO CLOSE	PRESSURE RATING	DEPTH TO NUT	LOCATION 1	LOCATION 2	COMMENTS
						Y or N						

CONTROLLABLE FITTINGS		
FITTING TYPE	LABEL	SYMBOL
BOTTOM OUT MUELLER FITTING	4" MF-BO	⊗
HIGH VOLUME TEE	4x2 HVT	○
SHORTSTOPP	4" SS	⊗
FULL ENCIRCLEMENT SHORTSTOPP	4" SS-FE	⊗
FULL ENCIRCLEMENT SHORTSTOPP TEE	4" SST-FE	⊗
SIDE OUT MUELLER FITTING	4" MF-SO	⊗
SPHERICAL TEE	4" SPH	⊗
MUELLER STOPPER	4" MF-ST	⊗
SHORTSTOPP TEE	4" SST	○
NONCONTROLLABLE FITTINGS		
FITTING TYPE	LABEL	SYMBOL
BLOW-DOWN	BLOW-DOWN	N/A ^
BLOW-OFF	BLOW-OFF	N/A ^
CHECK VALVE	4" CHECK VALVE	⊗
COUPLING	4" COUPLING	
ELL	4" 90° ELL/45° ELL	N/A *
END CAP	4" DE CAP	N/A ^
LAUNCHER-RECEIVER	LAUNCHER-RECEIVER	N/A ^
PUMPKIN	PUMPKIN	N/A ^
REDUCER	4x2 REDUCER	◄
RELIEF	RELIEF	N/A ^
SADDLE	8x4 BRANCH SADDLE	N/A *
TEE	4" INLINE TEE	N/A *
TRANSITION	4" TRANSITION	
WELD INSULATOR	4" WELD INSULATOR	⊗
RISER	4" PMMP-R/CSMP-R	⊗

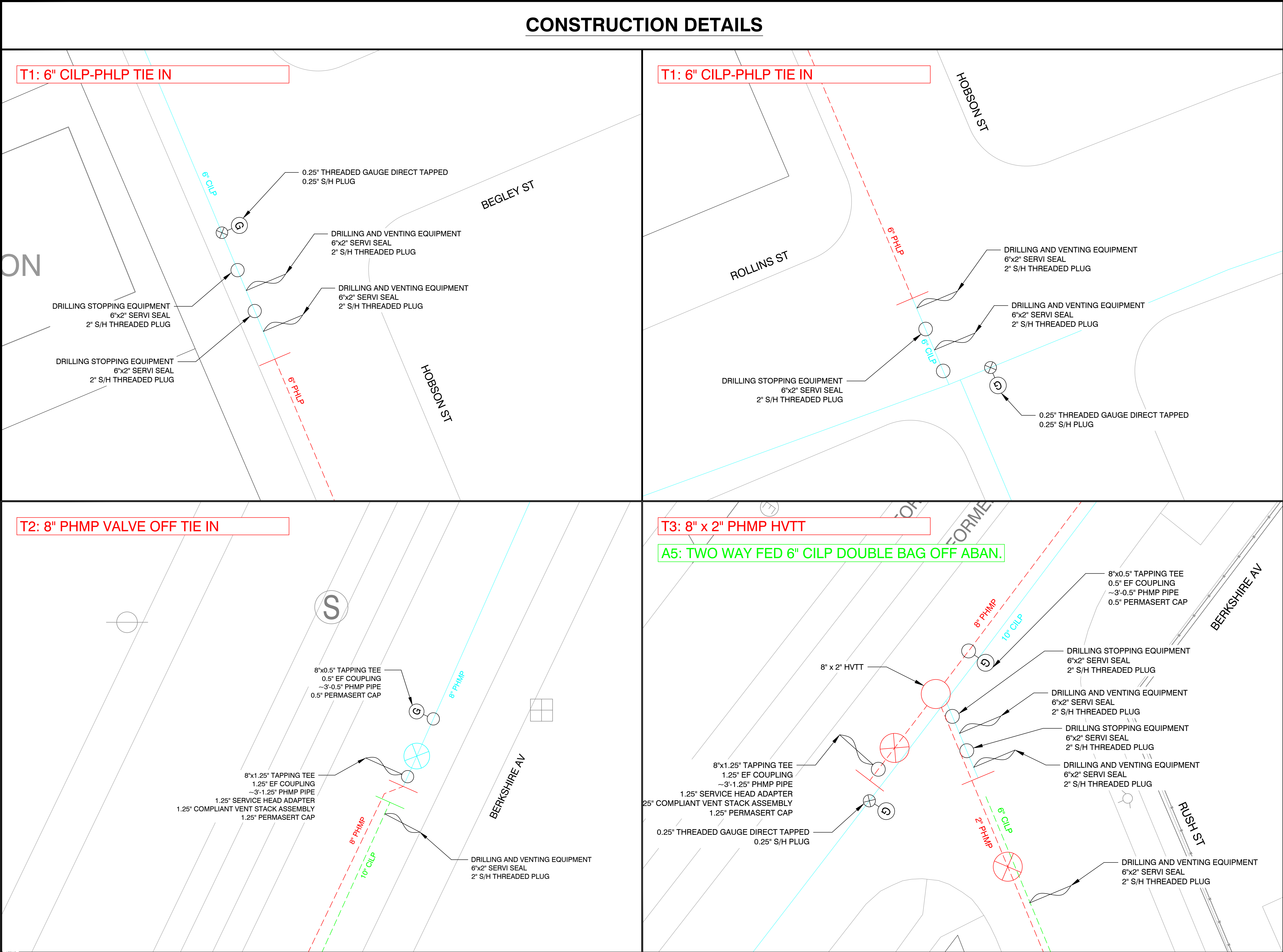
^ - 'FITTING' TO BE REPRESENTED WITH DETAILED SKETCH OF FACILITY

* - FITTING INDICATED BY CHANGE IN DIRECTION (ELBOW) OR INTERSECTION OF FACILITIES (INLINE TEE, BRANCH SADDLE)



DESIGNED BY	PATRICK VINCENTI	01/02/2020	(413) 717- 2158
DRAWN BY	PATRICK VINCENTI	01/02/2020	(413) 717- 2158
CHECK'D BY	BJM	02/13/2020	(413) 326- 0636
AS-BUILT BY			
	NAME	DATE	PHONE #

L-4 MI



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PROPOSED

REVISIONS			
0	01/02/2020	DRAWING CREATED	
REV. #	DATE	DESCRIPTION	
DESIGNED BY	PATRICK VINCENTI	01/02/2020	(413) 717- 2158
DRAWN BY	PATRICK VINCENTI	01/02/2020	(413) 717- 2158
CHECKED BY	BJM	02/13/2020	(413) 326- 0636
AS-BUILT BY			
	NAME	DATE	PHONE #

SITE NAME:

INST# 20-0825590-00
ABAN# 19-0824187-00
PROJECT ID# 19-61542

RUSH ST - PAVING
SPRINGFIELD, HAMPDEN (013)

DRAWING TITLE:

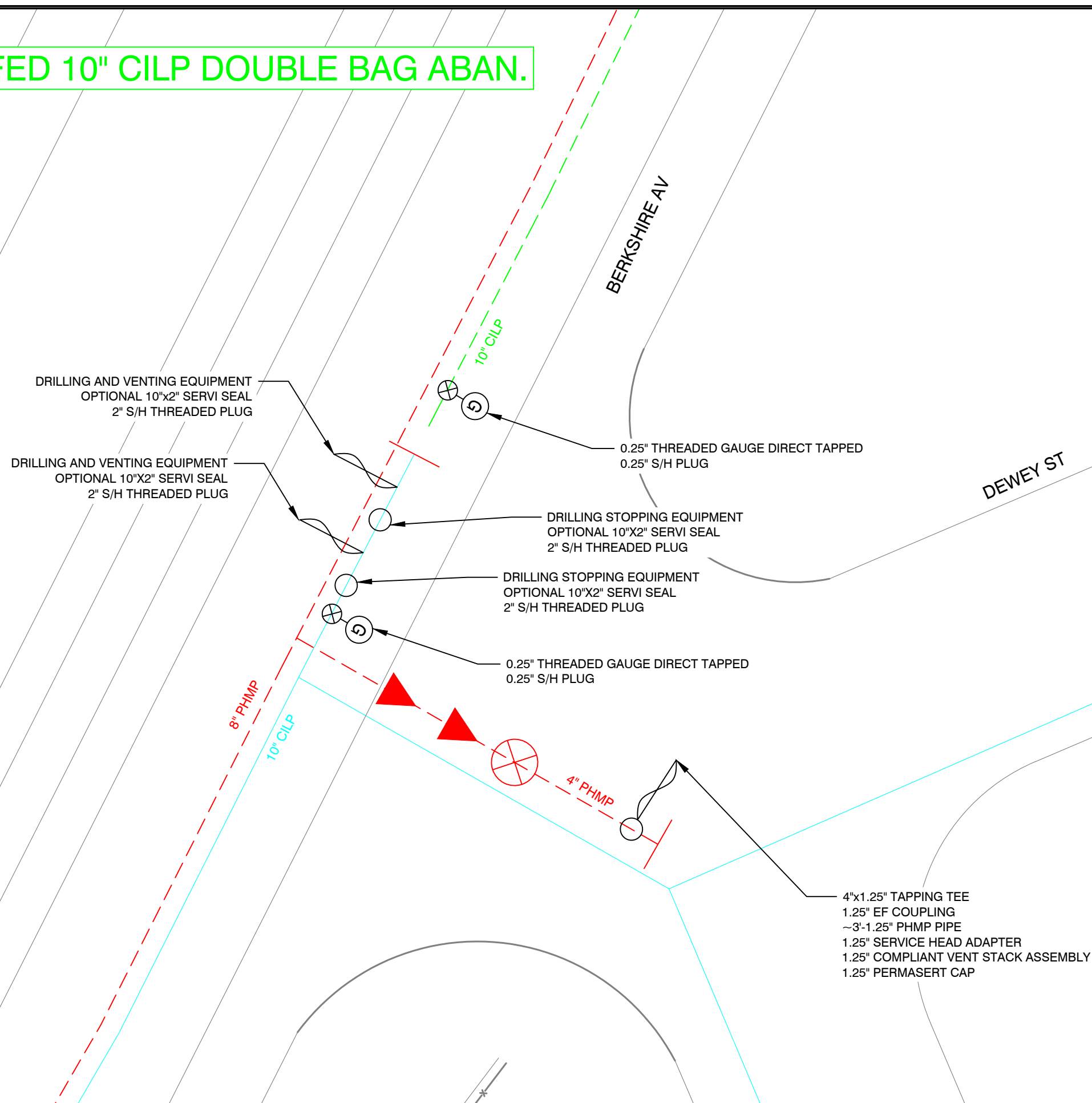
CONSTRUCTION
DETAILS

DRAWING NO:

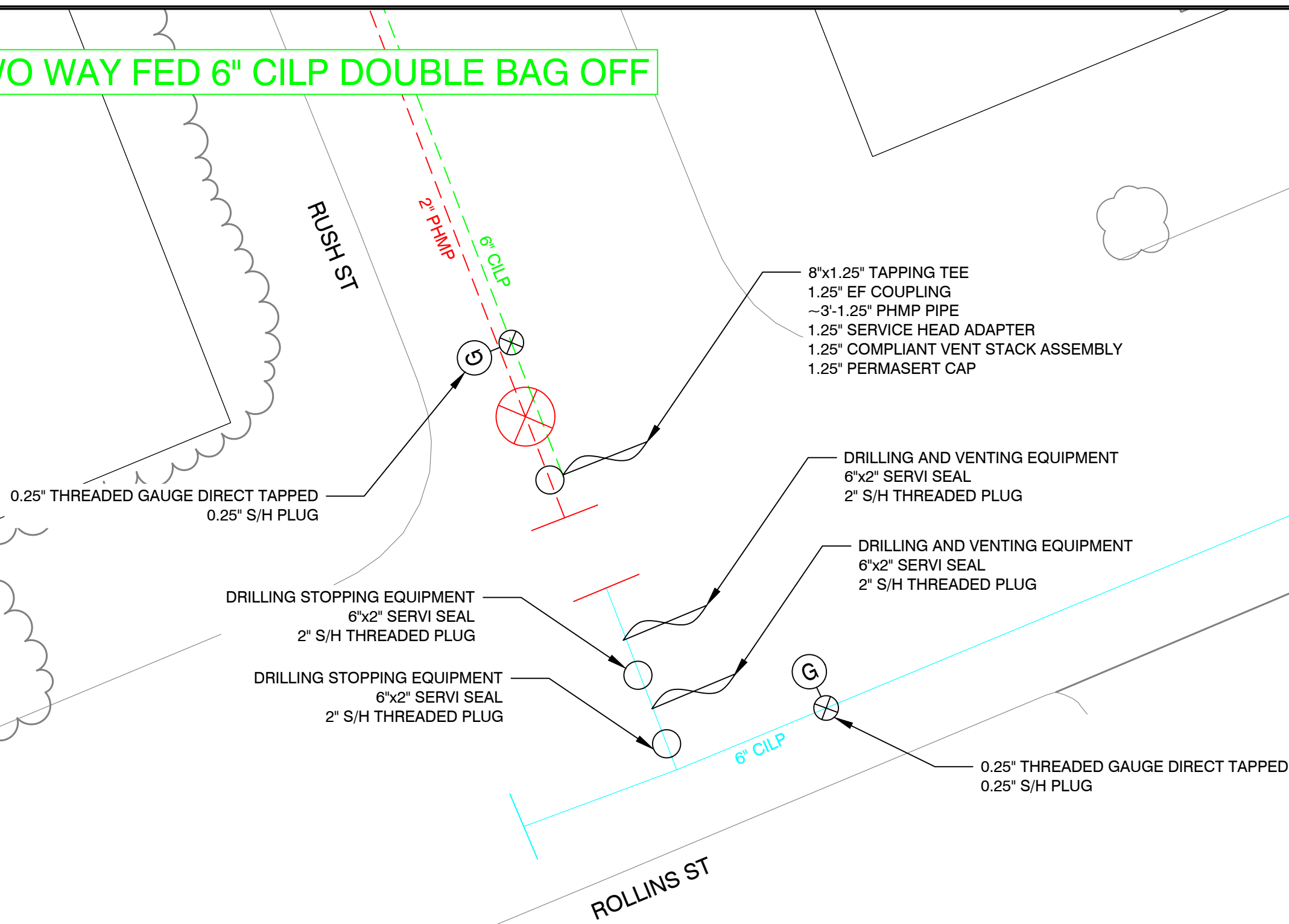
D-1

CONSTRUCTION DETAILS

A4: SNGL FED 10" CILP DOUBLE BAG ABAN.



A5" TWO WAY FED 6" CILP DOUBLE BAG OFF



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PROPOSED

REVISIONS

0	01/02/2020	DRAWING CREATED
REV. #	DATE	DESCRIPTION

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DRAWN BY	PATRICK VINCENTI	01/02/2020	(413) 717- 2158
CHECKD BY	BJM	02/13/2020	(413) 326- 0636
AS-BUILT BY			
	NAME	DATE	PHONE #

SITE NAME:

INST# 20-0825590-00
ABAN# 19-0824187-00
PROJECT ID# 19-61542
RUSH ST - PAVING
SPRINGFIELD, HAMPDEN (013)

DRAWING TITLE:

CONSTRUCTION
DETAILS

DRAWING NO:

D-2

LP FEED STATION - STATE ST @ INSURANCE RD



Know what's below.
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PROPOSED

REVISIONS

REV. #	DATE	DESCRIPTION
0	01/02/2020	DRAWING CREATED

DESIGNED BY	PATRICK VINCENTI	01/02/2020	(413) 717- 2158
DRAWN BY	PATRICK VINCENTI	01/02/2020	(413) 717- 2158
CHECKED BY	BJM	02/13/2020	(413) 326- 0636
AS-BUILT BY			
	NAME	DATE	PHONE #

SITE NAME:

INST# 20-0825590-00
ABAN# 19-0824187-00
PROJECT ID# 19-61542
RUSH ST - PAVING
SPRINGFIELD, HAMPDEN (013)

DRAWING TITLE:

LP FEED STATION -
ISOMETRIC

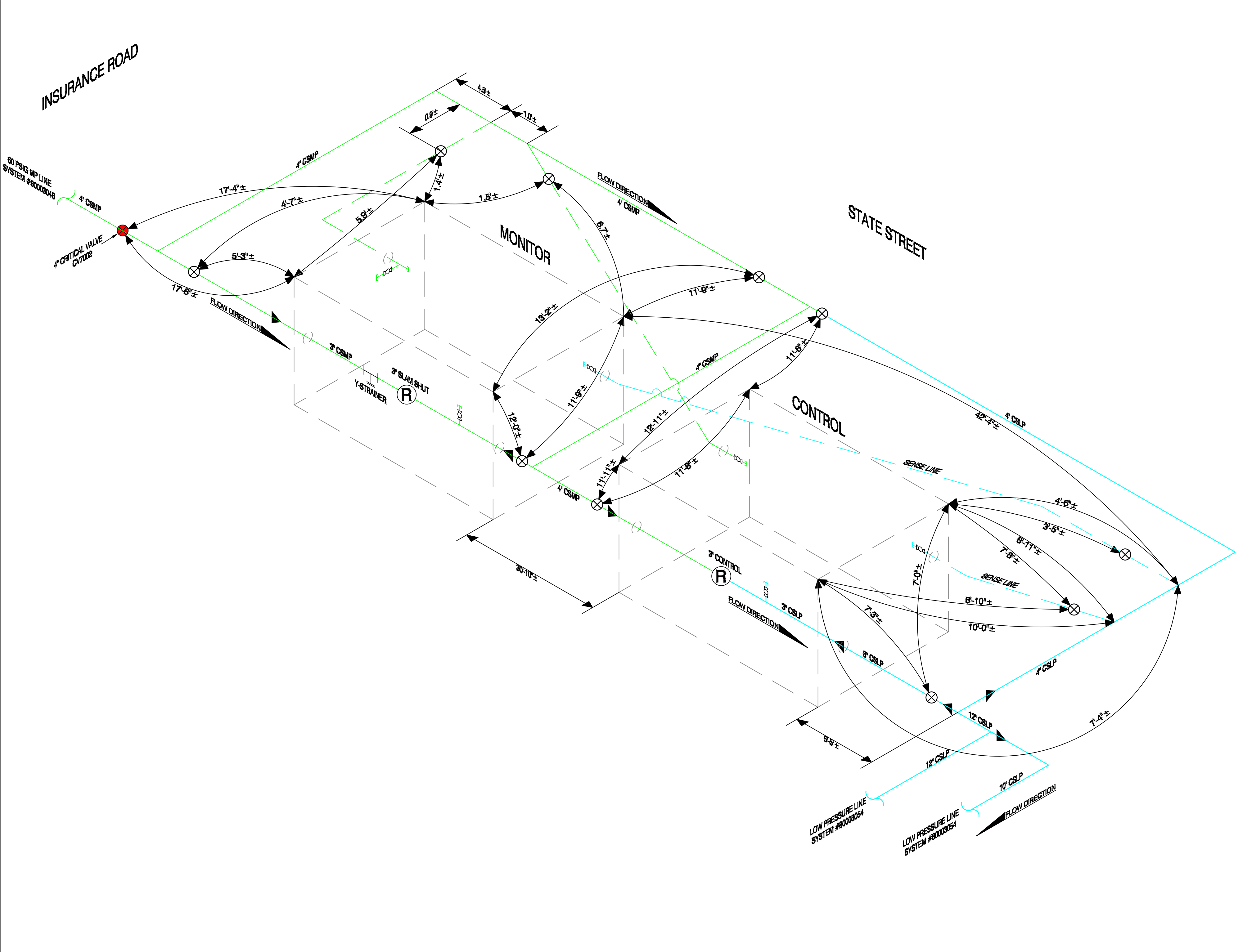
DRAWING NO:

I-1

DRAWN BY: UNKNOWN
DATE: UNKNOWN

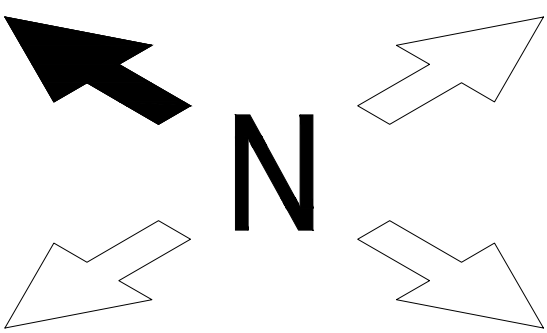
REVISED BY: MJN
DATE: 7/22/19

REVIEWED BY: GLG/RAS
DATE: 7/31/19



DRAWING SYMBOLS

COH	POINT OF DEMARCATION	VALVE
CPG	REDUCER	CRITICAL VALVE
END CAP	PRESSURE CONTROL	REGULATOR WITH HEATER
FITTINGS	TEST POINT	REGULATOR
STRAINER	SENSE LINE VALVE	METER
FINISH GRADE DEMARKATION/VAULT PENETRATION		ACTUATED VALVE
LAUNCHER/RECEIVER	PIG LAUNCHER/RECEIVER/TRAP	FILTER/SEPARATOR
ODORIZER	LINE ODORIZER	HEATER
		LINE HEATER



LINETYPE LEGEND - BY PRESSURE SYSTEM

HIGH PRESSURE
MEDIUM PRESSURE
INTERMEDIATE PRESSURE
LOW PRESSURE
FOREIGN-OWNED FACILITY

STATION INFORMATION

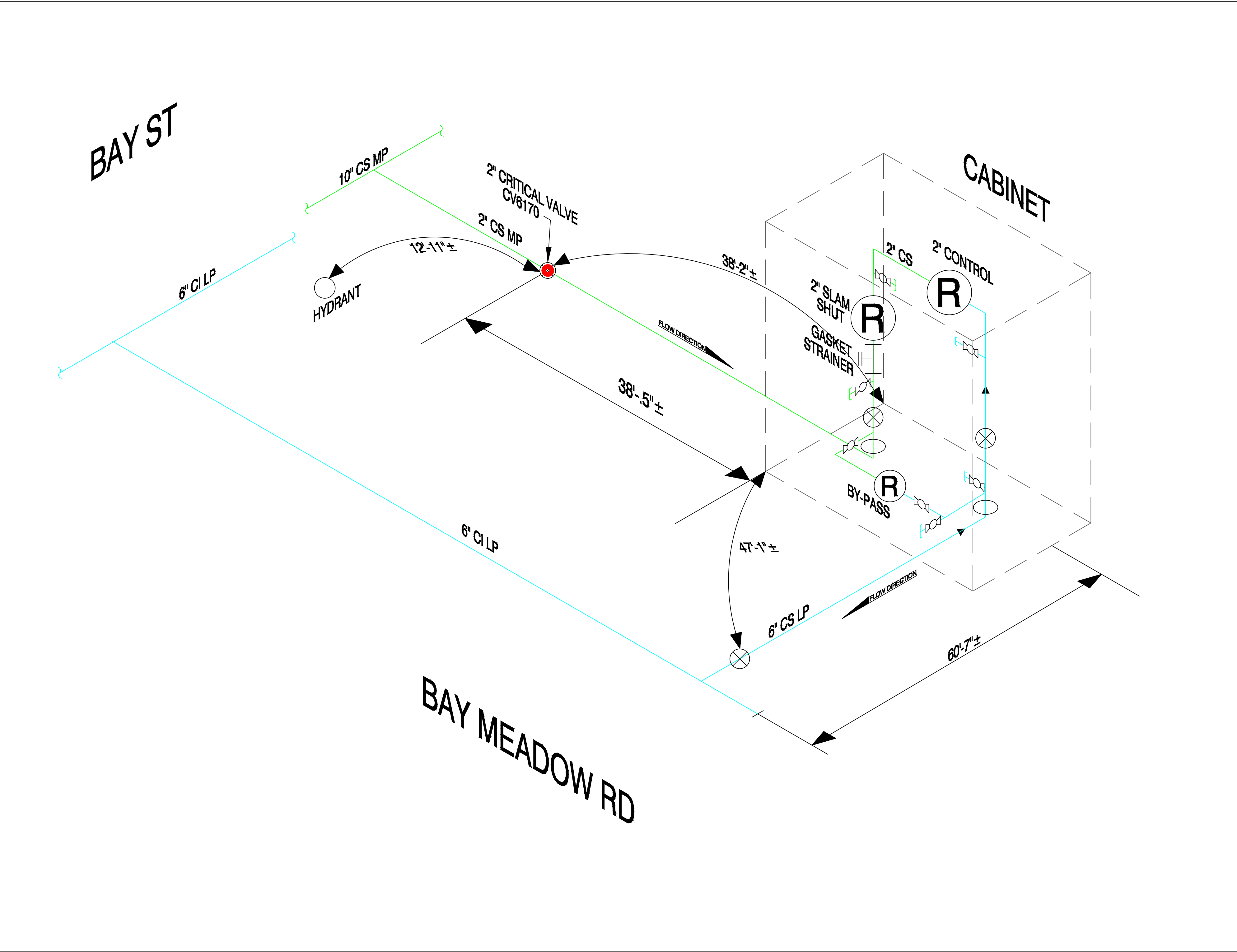
NiSource Station Name	STATE AT INSURNACE
Measurement/Reg. Station #	24449
Drawing Last Updated:	7/22/19
Location/TCC	8200
Premise ID	11501
Address	STATE ST AT INSURANCE RD SPRINGFIELD,MA
Latitude/Longitude	LAT 42.11837 LON -72.54723
FOR POINTS OF DELIVERY	
Supplier Station Name	
Supplier Station Number	
Name of Supply Company	

LP FEED STATION - BAY ST @ BAY MEADOW APTS.

DRAWN BY: UNKNOWN
DATE: UNKNOWN

REVISED BY: MJN
DATE: 7/23/19

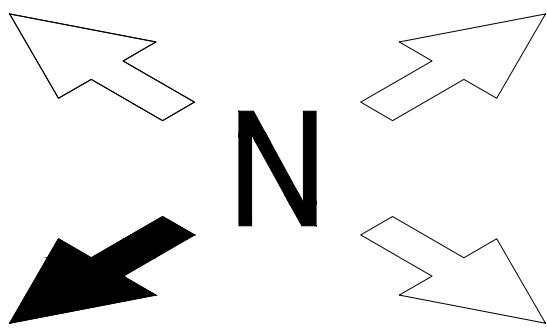
REVIEWED BY: GLG/RAS
DATE: 7/31/19



DRAWING SYMBOLS

COH	POINT OF DEMARCATION	⊗	VALVE
CPG	REDUCER	●	CRITICAL VALVE
▲	TICK MARK	Ⓡ	REGULATOR WITH HEATER
○	PRESSURE CONTROL	Ⓡ	REGULATOR
○	FITTINGS	Ⓜ	METER
Ⓜ	TEST POINT	Ⓜ	ACTUATED VALVE
Ⓜ	STRAINER	Ⓜ	
Ⓜ	SENSE LINE VALVE	Ⓜ	
○	FINISH GRADE DEMARCATION/VAULT PENETRATION		

LAUNCHER/RECEIVER	PIG LAUNCHER/RECEIVER/TRAP	FILTER/SEPARATOR	FILTER/SEPARATOR
ODORIZER	LINE ODORIZER	HEATER	LINE HEATER



LINETYPE LEGEND - BY PRESSURE SYSTEM

- HIGH PRESSURE
- MEDIUM PRESSURE
- INTERMEDIATE PRESSURE
- LOW PRESSURE
- FOREIGN-OWNED FACILITY

STATION INFORMATION

NiSource Station Name	BAY @ BAY MEADOW
Measurement/Reg. Station #	
Drawing Last Updated:	7/23/19
Location/TCC	8200
Premise ID	11472
Address	BAY ST @ BAY MEADOW RD SPRINGFIELD ,MA
Latitude/Longitude	LAT 42.13287 LON -72.54163
FOR POINTS OF DELIVERY	
Supplier Station Name	
Supplier Station Number	
Name of Supply Company	



Know what's below.
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PROPOSED

REVISIONS

REV. #	DATE	DESCRIPTION
0	01/02/2020	DRAWING CREATED

DESIGNED BY	PATRICK VINCENTI	01/02/2020	(413) 717- 2158
DRAWN BY	PATRICK VINCENTI	01/02/2020	(413) 717- 2158
CHECKED BY	BJM	02/13/2020	(413) 326- 0636
AS-BUILT BY			

SITE NAME:

INST# 20-0825590-00
ABAN# 19-0824187-00
PROJECT ID# 19-61542
RUSH ST - PAVING
SPRINGFIELD, HAMPDEN (013)

DRAWING TITLE:

LP FEED STATION -
ISOMETRIC

DRAWING NO:

I-2

**Columbia Gas[®]
of Massachusetts**
A NiSource Company

03/05/2020

Honorable Mayor and City Council
City of Springfield
City Hall
Court Street
Springfield, MA 01103

**CITY CLERK'S OFFICE
SPRINGFIELD, MASS.**

ATTN: Mr. Anthony Wilson, City Clerk

2020 MAR 05 15:55

PROJECT NAME: Rush St - Paving

Ladies & Gentlemen:

Columbia Gas of Massachusetts (CMA) hereby requests that it be granted a location for and permission to install and replace underground gas facilities within a section of the Rust St Neighborhoods (as seen in the attached plan). Work will extend to the following streets in varying degrees/durations:

<u>Street Name</u>	<u>From</u>	<u>To</u>
Berkshire Av	Harvey St	Rush St
Rush St	Berkshire Av	Rollins St

This Project will introduce modernized natural gas facilities to the area and retire the aged cast iron low pressure natural gas infrastructure. All proposed work by CMA will include such laterals and service connections as it may now or subsequently find necessary. This project is being done in order to eliminate cast iron mains within the limits of proposed Springfield DPW paving.

Sincerely,

Patrick Vincenti
(413) 717- 2158
Field Engineer Intern
Columbia Gas of Massachusetts
2025 Roosevelt Avenue
Springfield, MA 01104
Email: PVincenti@nisource.com

Attachment: Petition Rush St. (5783 : CMA Rush St.)



City Council
36 Court Street
Springfield, MA 01103

Meeting: 07/20/20 06:30 PM
Department: Department of Public Works
Category: General
Prepared By: Hector Velez
Initiator: Hector Velez
Sponsors:
DOC ID: 5785

ADOPTED

PETITION (ID # 5785)

CMA- Fenwick Street

ORDER FOR LOCATION OF UNDERGROUND CONDUIT

WHEREAS, The Board of Public Works, to which was referred the petition of Columbia Gas of Massachusetts to install underground gas main pipe to introduce medium pressure to Upper Hill Neighborhood and retire the aged low pressure cast iron main on Fenwick Street.

WHEREAS, said petition Fenwick Street was referred to the Board of Public Works on March 2, 2020; and

WHEREAS, On June 3, 2020 a Notice of a Public Hearing on Fenwick Street, to be held on June 17, 2020, was sent by mail, to all property owners abutting an affected road, various Departments, Utility Companies, before the day of the hearing and posted on two public bulletin board a copy of which is attached a hearing of the Board of Public Works was held as scheduled on site with the petitioner and interested parties.

WHEREAS, on June 17, 2020 the Board of Public Works reported thereon that, after careful consideration of petition Fenwick Street to install new plastic underground gas main pipe to introduce medium pressure to the area and retire the aged low pressure cast iron main on Upper Hill Neighborhood. The new plastic underground gas pipe will be on Fenwick Street, Bonnyview Street, Ina Street, Cres Street, Highland Street and Brooks Street., all as substantially shown on a plan attached with project name:

Fenwick Street -Paving

Consisting of twenty one (21) sheets, which plan is incorporated herein by reference and is on file in the office of the Engineering Division of the Department of Public Works, Springfield, Massachusetts.

WHEREAS, petition Fenwick Street came before the City Council for a Public Hearing on this date,

NOW THEREFORE, BE IT ORDERED:

1. That due care for public safety is exercised during construction including but not limited to the use of a police officer(s) for traffic control if necessary.
2. That said construction would not unnecessarily interfere with the movement of vehicular or pedestrian traffic in the area.

3. That care be taken during said construction not to damage any underground services.
4. That the construction site be returned to the same condition as found or better.
5. Said company shall indemnify and save harmless against all damages, costs and expenses whatsoever to which the City may be subjected in consequence of the acts or neglect of said Company, its agents or servants, or in any manner arising from the rights and privileges granted it by the City.
6. In addition said company shall, before a public way is disturbed for the laying of its wire or conduit, execute its bond in the penal sum of Ten Thousand Dollars (\$10,000) conditioned for faithful performance of its duties under this permit.
7. Said company shall comply with the requirements of existing Ordinances and orders and comply with any changes in Ordinances and orders as may hereafter be adopted by the Mayor and Council governing the construction and maintenance of buried cable, conduits and wires.
8. That any sidewalks that are damaged or removed will be replaced in kind and in accordance with the City of Springfield's Standard Specifications.
9. That ramps for the handicapped will be provided if and where required by law and in conformance with the Rules and Regulations of the Massachusetts Architectural Barrier Board.
10. That any curbing that is disturbed during construction will be reset to the established street grade using proper construction procedures.
11. That all proposed silo, manhole and hexhole covers will conform to and be compatible with established street, treebelt or sidewalk grades with suitable non-skid covers when in the sidewalk area.
12. That the Springfield Water and Sewer Commission be notified before construction begins. All installations of adjacent utilities must be a minimum of 4 feet from the existing water and/or sewer main, edge to edge of pipe.
13. That asphalt trench restoration be done in accordance with the City of Springfield DPW requirements.
14. That all conditions set forth in the respective order are complied with.



INSTALLATION ORDER NUMBER17-0821644-00

ABANDONMENT ORDER NUMBER17-0821645-00

PROJECT ID17-48138

FENWICK ST - PAVING

JOB TYPE: MAINS - LEAKAGE ELIMINATION (557 / 558)

PROJECT INFORMATION

FIELD ENGINEER/TECHNICIAN:RICHARD SALVAREZZA

CONSTRUCTION FLL:LANCE HEDGE, RICHARD ROSS, MARK BRONNER
DAVID BAYEUR

PERMITS:CITY PERMIT

TCC/LOA:8200 - SPRINGFIELD, MA

COUNTY:HAMPDEN (013)

TAX DISTRICT/TOWNSHIP ID:0000244

MAP/GRID NUMBER:33

24 HR. EMERGENCY LINE:1-800-525-8222

VICINITY MAP



SHEET INDEX

DWG.	DESCRIPTION
T-1	TITLE SHEET
GN-1	GENERAL NOTES
O-1	OVERVIEW SHEET
L-1 - L-6 MI	LAYOUT PLANS
D-1 - D-3	CONSTRUCTION DETAILS
I-1	ISOMETRIC DETAILS

PROJECT SUMMARY TABLE

PROPOSED INSTALLATION			PROPOSED ABANDONMENT		
LENGTH (FT)	SIZE (IN)	TYPE	LENGTH (FT)	SIZE (IN)	TYPE
2,364'	2"	PHMP	3,416'	6"	CILP
1,223'	4"	PHMP			
3,587'	TOTAL INSTALLATION (FEET)		3,416'	TOTAL ABANDONMENT (FEET)	
PROPOSED GAS SERVICES					
	REPLACEMENTS	TIE OVERS	TOTAL SERVICES	METER OUTS	
ESTIMATED GAS SERVICES	60	17	77	60	

VALVES PLANNED FOR ABANDONMENT							
VALVE NO.	FACILITY ID	LOCATION DESCRIPTION	ABANDONED VALVE INSERTED?		DISPOSITION		
			YES*	NO	VALVE REMOVED (NO BOX, ABOVE GROUND VALVE)	VALVE, VALVE BOX & LID REMOVED	VALVE REMAINS IN PLACE, BOX & LID REMOVED
#							
#							
#							
#							
#							
* - IF "YES," APPROVAL AND REASON ARE REQUIRED AND SHALL BE DOCUMENTED. NOTE: IF VALVE COULD NOT BE LOCATED, MAKE APPLICABLE COMMENT IN ABOVE TABLE.							

PROPOSED FACILITIES - SYSTEM MOP AND PRESSURE TEST DATA

SYSTEM NUMBER80003048

SYSTEM NAMESPRINGFIELD 60 PSIG

SYSTEM MOP (PSIG)60

SEGMENT MAOP (PSIG)99

MINIMUM TEST PRESSURE (PSIG)150

MAXIMUM TEST PRESSURE (PSIG)197

PROPOSED FACILITIES - SYSTEM MOP AND PRESSURE TEST DATA

SYSTEM NUMBER80003054

SYSTEM NAMESPRINGFIELD LP

SYSTEM MOP (PSIG)12"WC

SEGMENT MAOP (PSIG)14"WC

MINIMUM TEST PRESSURE (PSIG)N/A

MAXIMUM TEST PRESSURE (PSIG)N/A

PROJECT DESCRIPTION

REPLACE MAIN DUE TO PAVING.



Know what's below.
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PROPOSED

REVISIONS

1	02/19/2020	UPDATED FOR NEW TEMPLATE	
0	08/22/2018	ORIGINAL DRAWING CREATED	
REV. #	DATE	DESCRIPTION	
DESIGNED BY	RAS	08/22/2018413-302-5853	
DRAWN BY	RAS	02/19/2020413-302-5853	
CHECKED BY	BJM	02/24/2020413-326-0636	
AS-BUILT BY			
	NAME	DATE	PHONE #

SITE NAME:

INST#17-0821644-00

ABAN#17-0821645-00

PROJECT ID#17-48138

FENWICK ST - PAVING

SPRINGFIELD, HAMPDEN (013)

DRAWING TITLE:

TITLE SHEET

DRAWING NO:

T-1

General Notes

1. Deviation from NiSource CAD Standards is at discretion of reviewing Professional Engineer.
2. Refer to project documentation for the associated Environmental Compliance Plan (ECP) and any project-specific documentation.
3. The proposed gas facility locations shown are approximate and is subject to change.
4. Property lines, structures, street lines, etc. were compiled using the NiSource GIS and are to be considered approximate and not to scale.
5. Existing utilities, where shown, have been compiled from above ground evidence only and are to be considered approximate. NiSource does not guarantee the location of the underground utilities shown or that all existing utilities and/or subsurface structures are shown.
6. This project will adhere to all applicable federal, state or local permitting requirements for abandonment and installation of natural gas pipelines. All Federal, State, and Local codes and standards will be adhered including, but not limited to, the following:

Code of Federal Regulations (CFR)

49 CFR 192 Pipeline Safety Regulations

29 CFR 1910 Occupational Safety and Health Administration (OSHA)

American Society of Mechanical Engineers (ASME)

ASME B31.8 Gas Transmission and Distribution Piping Systems

All NiSource design codes and standards will be adhered to as applicable. These standards include but are not limited to the following (note state-specific designations where applicable):

- GS 1100.010(IN, KY, MA, MD, OH, PA, VA) Locating Gas Facilities
- GS 1100.040(MA and VA only) Damage Prevention When Using Conventional Excavation Technologies
- GS 1100.050(IN, OH, VA) Damage Prevention - Using Trenchless Technology
- GS 1170.010(IN) Gas Control Room Management
- GS 1210.010(MA) Nondestructive Testing And Visual Inspection
- GS 1300.010 Fusion And Mechanical Joining
- GS 1301.010 Plastic Pipe Fusion And Mechanical Joining Qualification Of Personnel
- GS 1302.010(VA) Butt Fusion Joining
- GS 1304.010 Electrofusion Joining
- GS 1320.010 Mechanical Coupling Connections
- GS 1323.010 Flange Connections
- GS 1400.010 Corrosion Control - General
- GS 1410.010(VA) Metallic Pipeline Exposures
- GS 1420.035 Coating Repair Methods For Mill Applied Coatings
- GS 1420.040 Coating Methods For Girth Welds, Fittings, Risers & Other Below Grade Appurtenances
- GS 1420.410 Corrosion Control - Inspection Of Steel Pipe Coating
- GS 1420.510 Installation Of Galvanic Anodes
- GS 1420.520 Installation Of Test Stations
- GS 1430.320 Ultrasonic Thickness Gauge
- GS 1500.010(MA, OH) Pressure Testing
- GS 1670.020(IN, KY, MA, MD) Odor Level Monitoring
- GS 1670.040 Pipeline Conditioning New Pipelines
- GS 1680.010 Tie-Ins And Tapping Pressurized Pipelines
- GS 1680.020 Plastic To Steel Transition Connections
- GS 1680.040 Squeeze Off Procedure For Plastic Pipe
- GS 1680.050 Squeeze Off Guidelines For Steel Pipe
- GS 1690.010 Purging
- GS 1708.020(IN, KY, MA, MD, PA) Leakage Surveys
- GS 1740.010(MA, OH, PA, VA) Abandonment Of Facilities
- GS 1740.012(MA, PA) Abandoning Facilities - Service Tee Removal
- GS 1742.010(VA) Discontinuing Gas Service
- GS 1754.010(KY, OH) Operation And Maintenance Of Pressure Gauges
- GS 1770.010 Prevention Of Accidental Ignition
- GS 1782.010(MA) Protecting Cast Iron Pipelines
- GS 2100.010 Design - General
- GS 3000.020(VA) Inspection Of Materials
- GS 3000.900 Work Site Restoration
- GS 3010.030 Bends And Elbows
- GS 3010.050(IN, MA) Installation Of Pipe In A Ditch
- GS 3010.060(IN) Installation Of Plastic Pipe
- GS 3010.080(MA, OH, VA) Underground Clearance
- GS 3010.090(IN, MA, PA, VA) Transmission Lines And Distribution Mains - Cover
- GS 3010.100(VA) Transmission Lines And Distribution Mains - Trenchless Technology
- GS 3010.102(VA) Directional Boring
- GS 3010.210(MA only) Use Of End Caps On Steel Pipe
- GS 3020.030 Service Line Connections To Main Piping
- HSE 4440.020 Environmental Construction Standards

7. Prior to beginning any excavation on site, the person responsible for earth moving shall notify utility owners of their intent to excavate and to have the exact locations of the utility lines marked by contacting the one call center in their state subject to any applicable state advance notification requirements.
8. Proposed or completed gas facility installation location references may be indicated by a combination of the following codes:

- F - FRONT

BK - BACK

L - LEFT

R - RIGHT

B - BUILDING EDGE

CU - CURB
- CLP - CENTER OF PAVEMENT

CLR - CENTER OF RIGHT-OF-WAY

CEL - CENTER OF EASTBOUND LANE

CWL - CENTER OF WESTBOUND LANE

CNL - CENTER OF NORTHBOUND LANE

CSL - CENTER OF SOUTHBOUND LANE
- D - DRIVEWAY EDGE

EP - EDGE OF PAVEMENT

ES - EDGE OF SIDEWALK

PL - PROPERTY LINE

DRAWING LEGEND

Gas Main Symbology

- Existing Gas Main
- Existing Gas Main to Be Abandoned
- Proposed Gas Main
- Proposed Gas Main Uprate

Gas Main Material/Pressure Label References

MATERIAL CODES

- CS*

Coated Steel Gas Main
- CI*

Cast Iron Gas Main
- BS*

Bare Steel Gas Main
- WI*

Wrought Iron Gas Main
- PH*

High Density Polyethylene Gas Main
- PM*

Medium Density Polyethylene Gas Main

PRESSURE CODES

- *LP

Low Pressure
- *IP

Intermediate Pressure
- *MP

Medium Pressure
- *HP

High Pressure

MISCELLANEOUS CODES

- *.SER

Service
- *.R

Riser
- (TC)

Transmission Class

Gas Main Installation Method Label References

- AT

Attached
- BH

Bridge Hanger
- BLGH

Building Hanger
- DB

Directional Bore
- IS

Inserted
- OC

Open Cut
- PB

Pneumatic Bore
- PL

Plowed
- RT

Roof Top
- (E)

Existing
- (P)

Proposed

W1

Weld Location

T1

Gas Main Tie-in Location

A1

Gas Main Abandonment Location

Gas Facility Symbology

- ⊗x"GV

Gas Valve (Gate - GV, Plug - PV, PE Ball - BP, ST Ball - BV)
- x"PV

Critical Gas Valve
- x"HVTT

High Volume Tapping Tee
- x"SST

Pressure Control Fitting - ShortStopp Tee
- x"SPH

Pressure Control Fitting - Spherical Tee
- x"MF-BO

Pressure Control Fitting - Mueller Bottom-out
- x"MF-SO

Pressure Control Fitting - Mueller Side-out
- x"MF-FT

Pressure Control Fitting - Mueller Flange Tee
- ⊗x"SS

Pressure Control Fitting - ShortStopp
- ⊗x"MF

Pressure Control Fitting - Mueller Stopper
- ⊗x"x x" POLYTAP

Polytapp Side Saddle Fitting
- I

Transition
- End Cap
- ⬮

Riser
- ◀

Reducer
- EM

Electronic Marker
- TWS

Flush-mounted Tracer Wire Station
- ↑

Post Pipeline Marker with Tracer Wire
- MM

Gas Main Marker without Tracer Wire
- W

Test Well
- R

Regulator Station
- H

Single Customer Regulator
- M

Meter
- MB

Meter with Regulator
- ⦿

Test Point (Station)
- Ⓢ

Gas Service Tie-over
- Ⓡ

Gas Service Replacement
- MMO

Meter Move Out

Swing Tie Symbology

- Ⓢ

Telephone Manhole
- Ⓡ

Drain Manhole
- Ⓡ

Electric Manhole
- Ⓢ

Catch Basis
- Ⓡ

Sewer Manhole
- Ⓡ

Fire Hydrant
- Ⓢ

Utility Pole
- Ⓢ

Property Marker
- Ⓢ

Telephone Pedestal
- Ⓢ

Television Pedestal
- Ⓢ

Unknown Manhole
- Ⓢ

Water Box
- Ⓢ

Water Gate
- Ⓢ

Electric Pedestal
- Ⓢ

Iron Pin
- Ⓢ

Light Pole



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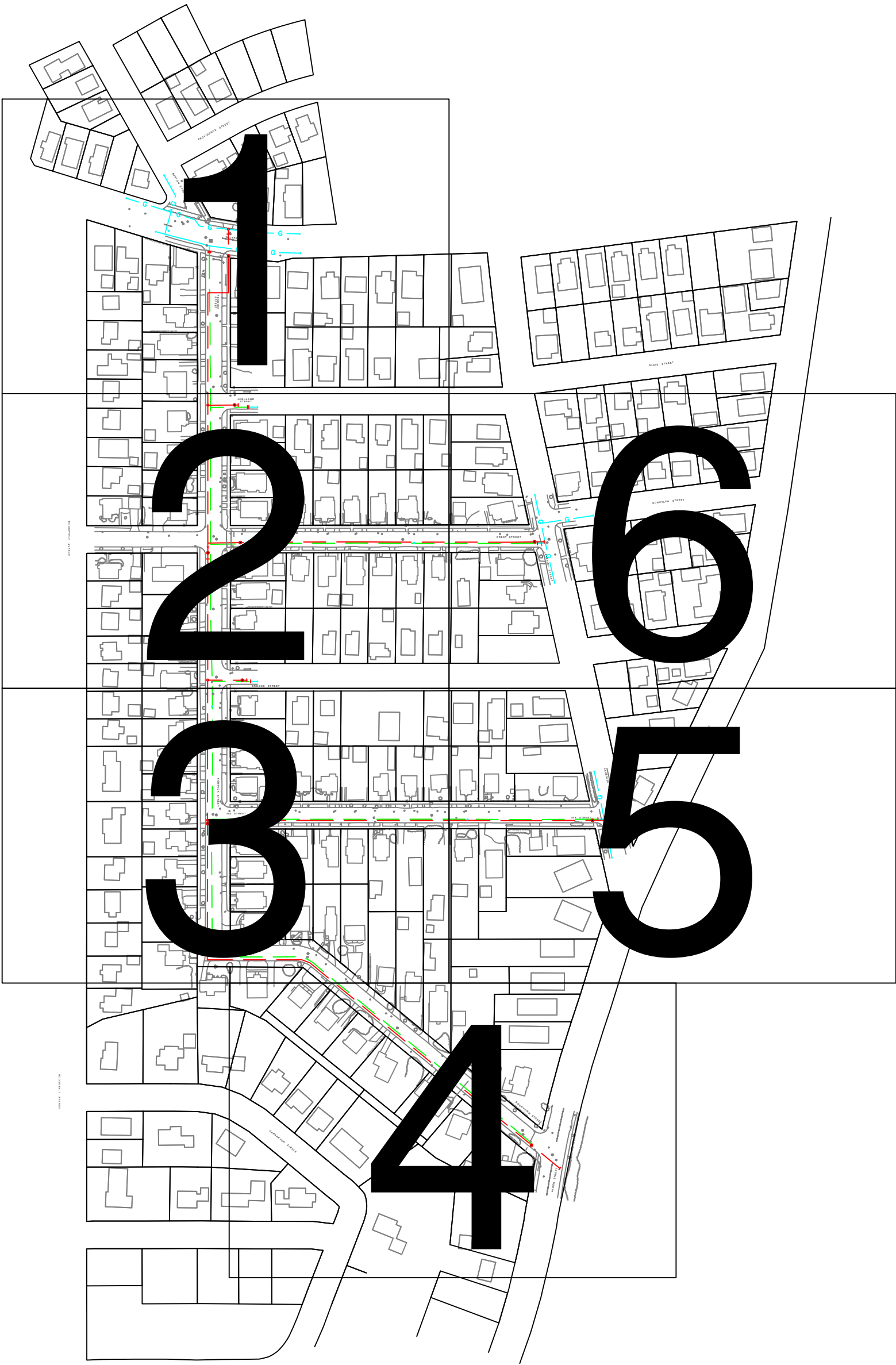
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DRAWN BY	RAS	02/19/2020	413-302-5853
CHECKED BY	BJM	02/24/2020	413-326-0636
AS-BUILT BY			
NAME		DATE	PHONE #

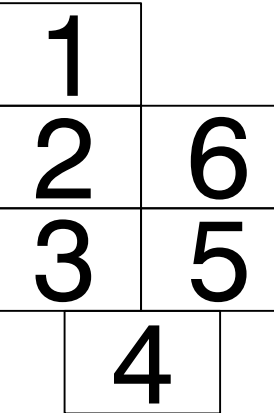
SITE NAME:
INST# 17-0821644-00
ABAN# 17-0821645-00
PROJECT ID# 17-48138
FENWICK ST - PAVING
SPRINGFIELD, HAMPDEN (013)

DRAWING TITLE:
GENERAL NOTES

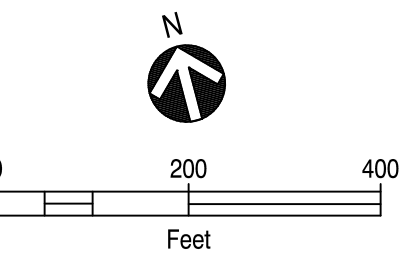
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GN-1



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KEY PLAN



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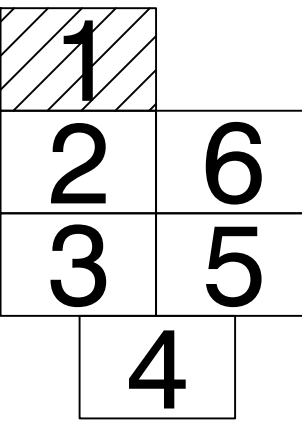
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PROJECT ID# 17-48138
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SPRINGFIELD, HAMPDEN (013)

DRAWING TITLE:
OVERVIEW SHEET

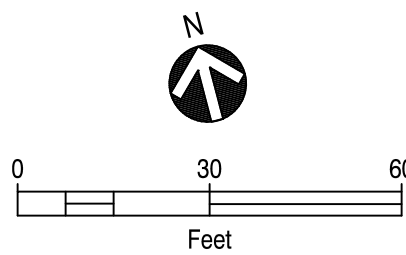
DRAWING NO:
O-1



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KEY PLAN



PROPOSED

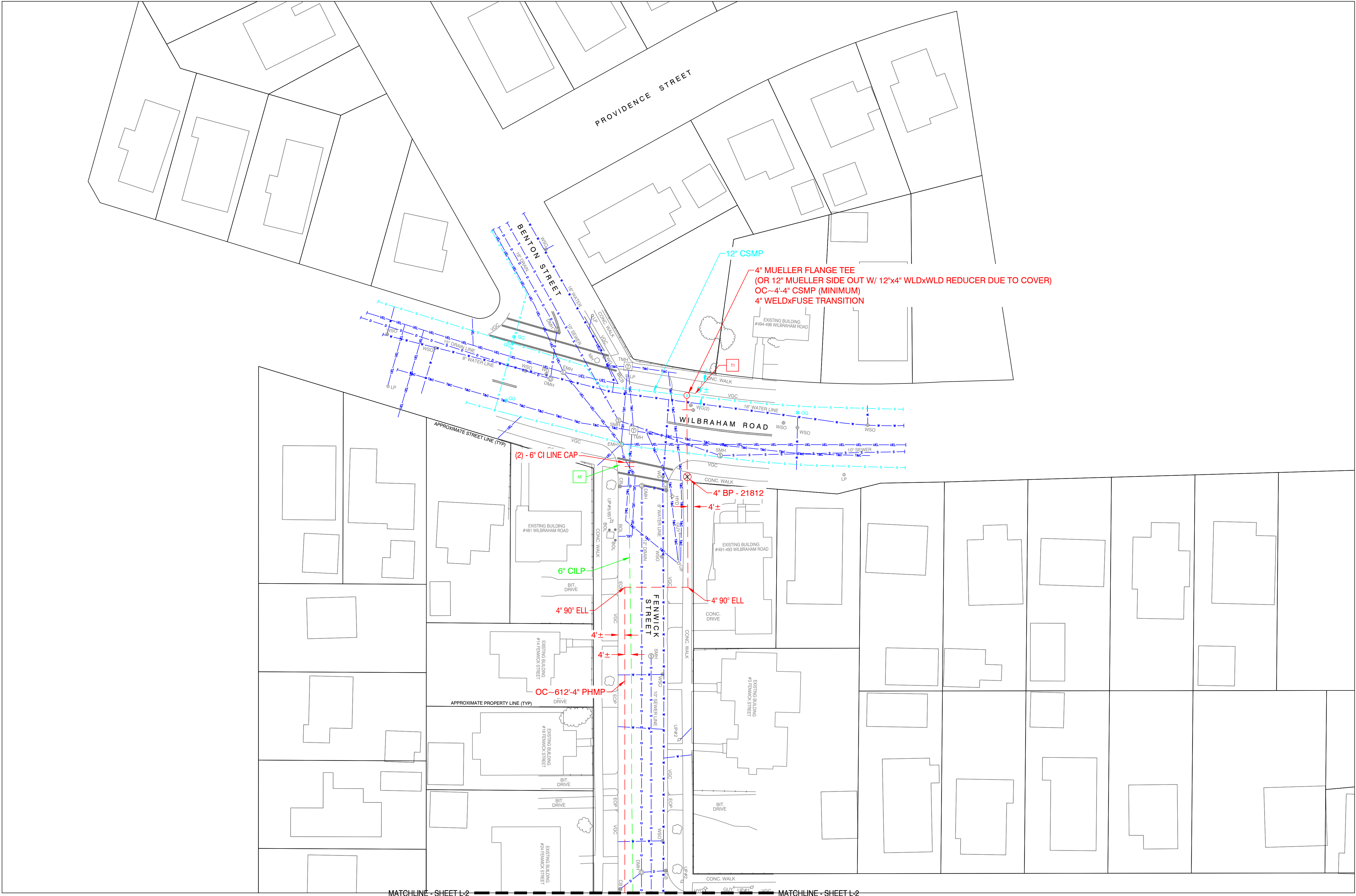
REVISIONS

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ABAN# 17-0821645-00
PROJECT ID# 17-48138
FENWICK ST - PAVING
SPRINGFIELD, HAMPDEN (013)

DRAWING TITLE:
LAYOUT SHEET

DRAWING NO:
L-1



MATERIAL INFORMATION -- (TO BE COMPLETED DURING CONSTRUCTION)

[illegible]

Valve Installation Data												
Valve	Type	Size (in)	Stores Item Number (PO Number if not stock)	Material (MCPE, HDPE, Steel)	Manufacturer	Clockwise to Close?	Turns to Close	Pressure Rating	Depth to Nut	Location 1	Location 2	Comments
						Y or N						

[illegible]

FITTING LEGEND

CONTROLLABLE FITTINGS		
FITTING TYPE	LABEL	SYMBOL
BOTTOM OUT MUELLER FITTING	4" MF-BO	
HIGH VOLUME TEE	4x2 HVT	
SHORTSTOPP	4" SS	
FULL ENCIRCLEMENT SHORTSTOPP	4" SS-FE	
FULL ENCIRCLEMENT SHORTSTOPP TEE	4" SST-FE	
SIDE OUT MUELLER FITTING	4" MF-SO	
SPHERICAL TEE	4" SPH	
MUELLER STOPPER	4" MF-ST	
SHORTSTOPP TEE	4" SST	
NONCONTROLLABLE FITTINGS		
FITTING TYPE	LABEL	SYMBOL
BLOW-DOWN	BLOW-DOWN	N/A ^
BLOW-OFF	BLOW-OFF	N/A ^
CHECK VALVE	4" CHECK VALVE	
COUPLING	4" COUPLING	
ELL	4" 90° ELL/45° ELL	N/A*
END CAP	4" DE CAP	
LAUNCHER-RECEIVER	LAUNCHER-RECEIVER	N/A ^
PUMPKIN	PUMPKIN	
REDUCER	4x2 REDUCER	
RELIEF	RELIEF	N/A ^
SADDLE	8x4 BRANCH SADDLE	N/A*
TEE	4" INLINE TEE	N/A*
TRANSITION	4" TRANSITION	
WELD INSULATOR	4" WELD INSULATOR	
RISER	4" PMMP-R/CSMP-R	

^ - "FITTING" TO BE REPRESENTED WITH DETAILED SKETCH OF FACILITY
* - FITTING INDICATED BY CHANGE IN DIRECTION (ELBOW) OR
INTERSECTION OF FACILITIES (INLINE TEE, BRANCH SADDLE)



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SPRINGFIELD, HAMPDEN (013)

DRAWING TITLE:

MATERIAL INFORMATION

DRAWING NO:

L-1 MI



1		
2		6
3		5
	4	



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AS-BUILT BY			
	NAME	DATE	PHONE #

DRAWING TITLE:

LAYOUT SHEET

DRAWING NO:

L-2

MATERIAL INFORMATION -- (TO BE COMPLETED DURING CONSTRUCTION)

[illegible]

VALVE INSTALLATION DATA												
VALVE	TYPE	SIZE (IN)	STORES ITEM NUMBER (PO NUMBER IF NON-STOCK)	MATERIAL (MCP, HDPE, STEEL)	MANUFACTURER	CLOCKWISE TO CLOSE?	TURNS TO CLOSE	PRESSURE RATING	DEPTH TO NUT	LOCATION 1	LOCATION 2	COMMENTS
						Y or N						

[illegible]

FITTING LEGEND

CONTROLLABLE FITTINGS

FITTING TYPE	LABEL	<u>SYMBOL</u>
BOTTOM OUT MUELLER FITTING	4" MF-BO	☒
HIGH VOLUME TEE	4x2 HVTT	○
SHORTSTOPP	4" SS	☒
FULL ENCIRCLEMENT SHORTSTOPP	4" SS-FE	☒
FULL ENCIRCLEMENT SHORTSTOPP TEE	4" SST-FE	☒
SIDE OUT MUELLER FITTING	4" MF-SO	☒
SPHERICAL TEE	4" SPH	○
MUELLER STOPPER	4" MF-ST	○
SHORTSTOPP TEE	4" SST	○

NONCONTROLLABLE FITTINGS

FITTING TYPE	LABEL	SYMBOL
BLOW-DOWN	BLOW-DOWN	N/A ^
BLOW-OFF	BLOW-OFF	N/A ^
CHECK VALVE	4" CHECK VALVE	⊗
COUPLING	4" COUPLING	
ELL	4" 90° ELL/45° ELL	N/A*
END CAP	4" DE CAP	
LAUNCHER-RECEIVER	LAUNCHER-RECEIVER	N/A ^
PUMPKIN	PUMPKIN	
REDUCER	4x2 REDUCER	◀
RELIEF	RELIEF	N/A ^
SADDLE	8x4 BRANCH SADDLE	N/A*
TEE	4" INLINE TEE	N/A*
TRANSITION	4" TRANSITION	
WELD INSULATOR	4" WELD INSULATOR	
RISER	4" PMMP-R/CSMP-R	⦿

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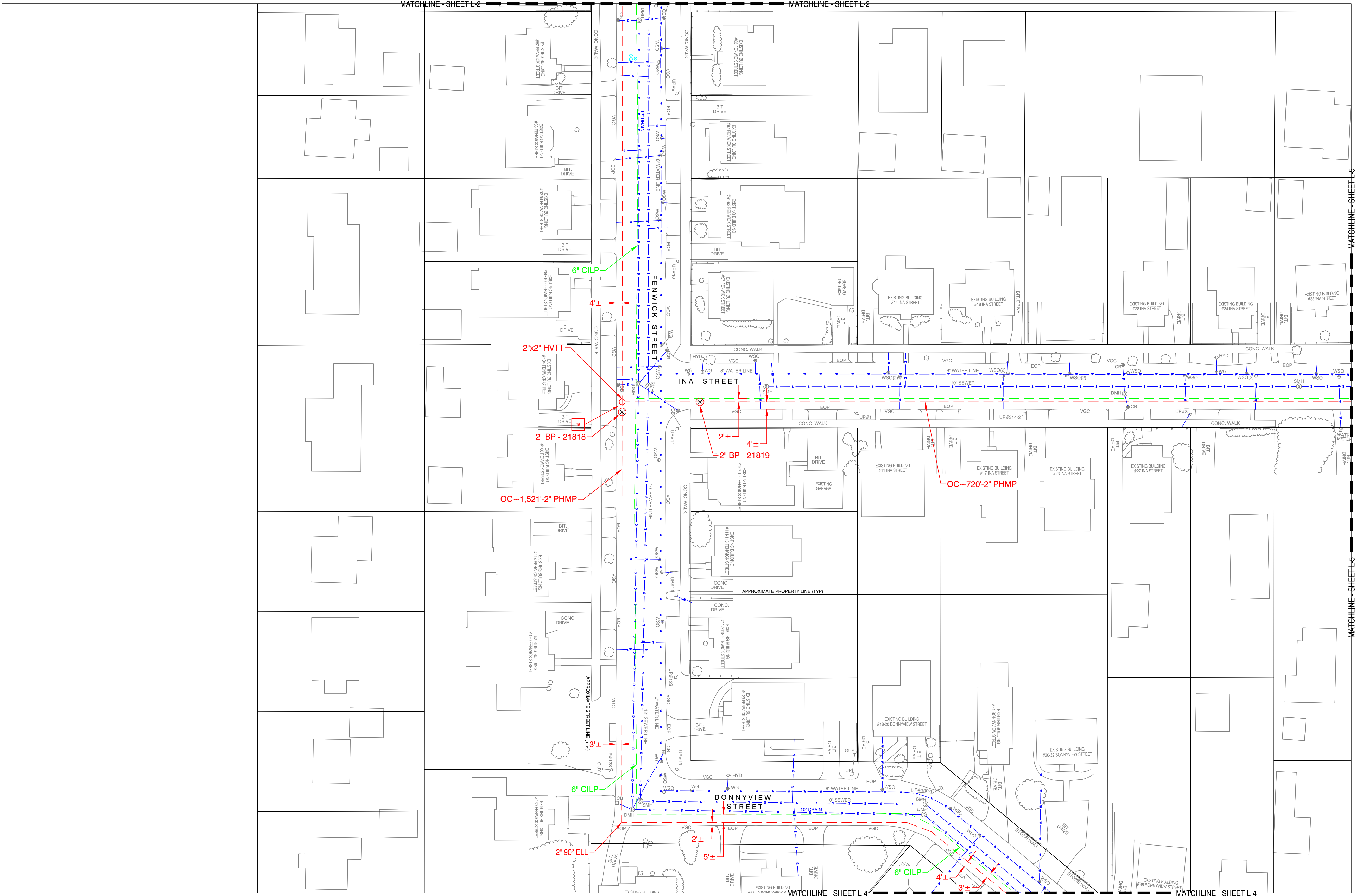
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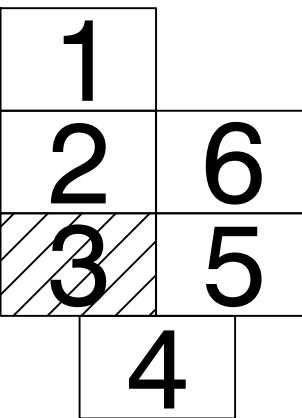
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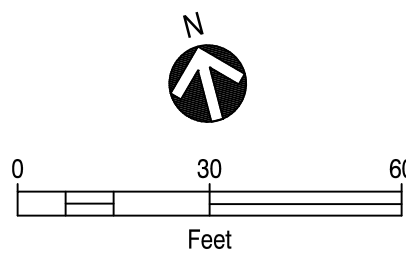
L-2 MI



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KEY PLAN



PROPOSED

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DRAWING TITLE:
LAYOUT SHEET

DRAWING NO:
L-3

MATERIAL INFORMATION

FITTING INSTALLATION DATA

[illegible]

VALVE INSTALLATION DATA

VALVE	TYPE	SIZE (IN)	STORES/ITEM NUMBER (PO NUMBER IF NONSTOCK)	MATERIAL (MCPPE, HDPE, STEEL)	MANUFACTURER	CLOCKWISE TO CLOSE?	TURNS TO CLOSE	PRESSURE RATING	DEPTH TO NUT	LOCATION 1	LOCATION 2	COMMENTS
						Y or N						

PIPELINE INSTALLATION DATA

[illegible]

FITTING LEGEND

CONTROLLABLE FITTINGS

FITTING TYPE	LABEL	<u>SYMBOL</u>
BOTTOM OUT MUELLER FITTING	4" MF-BO	⊗
HIGH VOLUME TEE	4x2 HVTT	⊗
SHORTSTOPP	4" SS	⊗
FULL ENCIRCLEMENT SHORTSTOPP	4" SS-FE	⊗
FULL ENCIRCLEMENT SHORTSTOPP TEE	4" SST-FE	⊗
SIDE OUT MUELLER FITTING	4" MF-SO	⊗
SPHERICAL TEE	4" SPH	⊗
MUELLER STOPPER	4" MF-ST	⊗
SHORTSTOPP TEE	4" SST	⊗

NONCONTROLLABLE FITTINGS

FITTING TYPE	LABEL	SYMBOL
BLOW-DOWN	BLOW-DOWN	N/A ^
BLOW-OFF	BLOW-OFF	N/A ^
CHECK VALVE	4" CHECK VALVE	⊗
COUPLING	4" COUPLING	
ELL	4" 90° ELL/45° ELL	N/A*
END CAP	4" DE CAP	
LAUNCHER-RECEIVER	LAUNCHER-RECEIVER	N/A ^
PUMPKIN	PUMPKIN	
REDUCER	4x2 REDUCER	◀
RELIEF	RELIEF	N/A ^
SADDLE	8x4 BRANCH SADDLE	N/A*
TEE	4" INLINE TEE	N/A*
TRANSITION	4" TRANSITION	
WELD INSULATOR	4" WELD INSULATOR	
RISER	4" PMMP-R/CSMP-R	⦿

^ - "FITTING" TO BE REPRESENTED WITH DETAILED SKETCH OF FACILITY
* - FITTING INDICATED BY CHANGE IN DIRECTION (ELBOW) OR
INTERSECTION OF FACILITIES (INLINE TEE, BRANCH SADDLE)



Know what's below.
Call before you dig.

PROPOSED

REVISIONS

1	02/19/2020	UPDATED FOR NEW TEMPLATE
0	08/22/2018	ORIGINAL DRAWING CREATED
REV. #	DATE	DESCRIPTION

DESIGNED BY	RAS	08/22/2018	413-302-5853
DRAWN BY	RAS	02/19/2020	413-302-5853
CHECKED BY	BJM	02/24/2020	413-326-0636
AS-BUILT BY			
	NAME	DATE	PHONE #

SITE NAME:

INST# 17-0821644-00
ABAN# 17-0821645-00
PROJECT ID# 17-48138

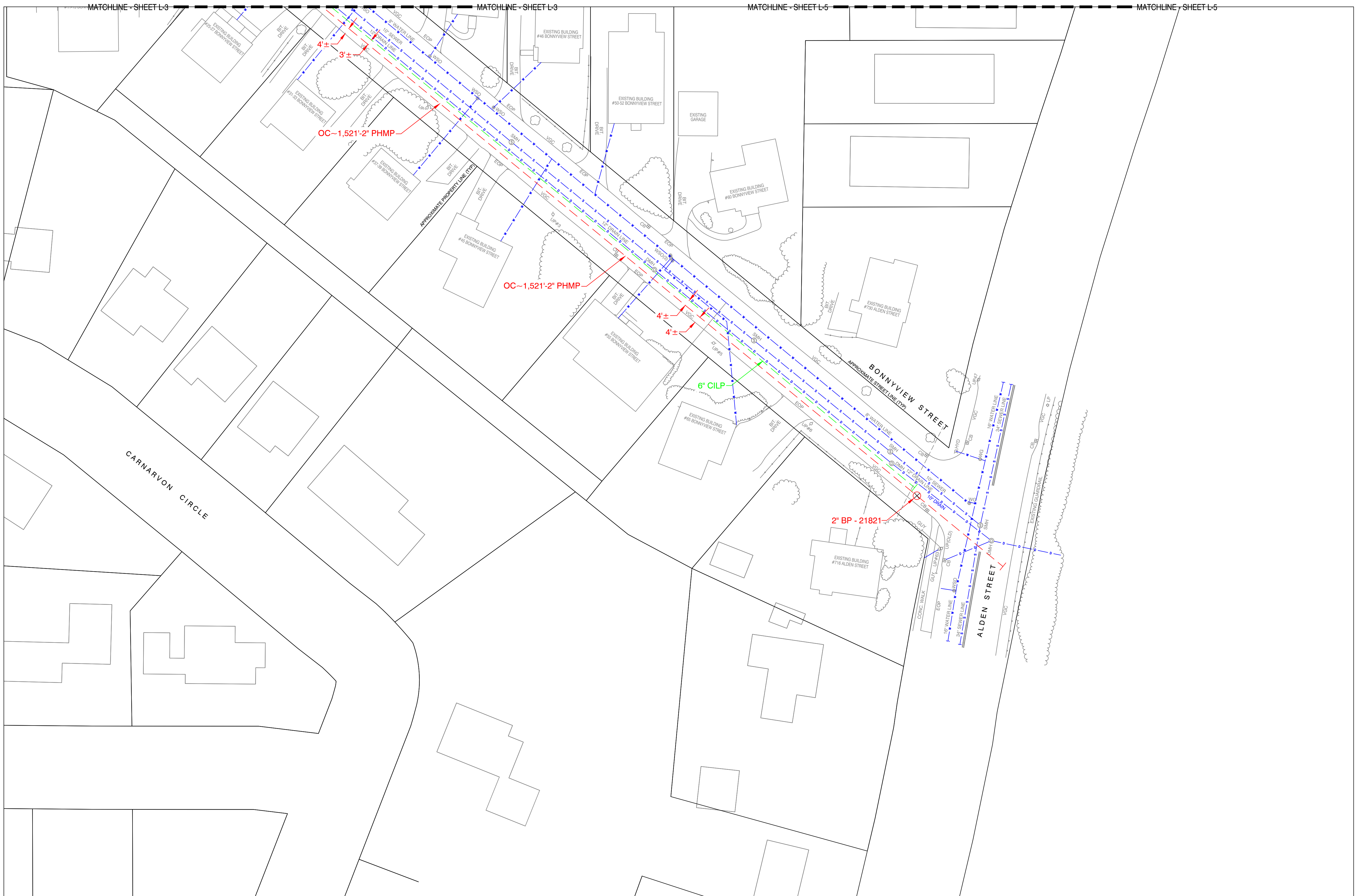
FENWICK ST - PAVING
SPRINGFIELD, HAMPDEN (013)

DRAWING TITLE:

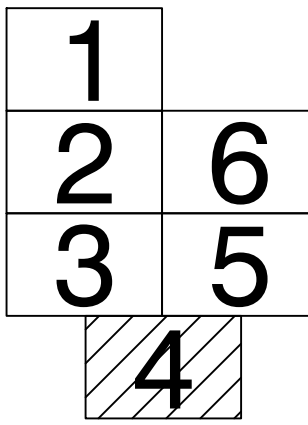
MATERIAL INFORMATION

DRAWING NO:

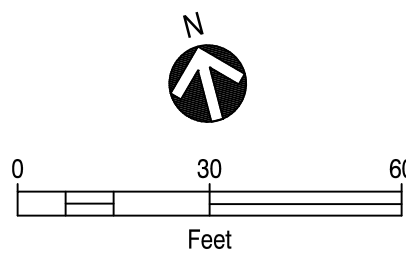
L-3 MI



Know what's below.
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KEY PLAN



PROPOSED

REVISIONS			
1	02/19/2020	UPDATED FOR NEW TEMPLATE	
0	08/22/2018	ORIGINAL DRAWING CREATED	
REV. #	DATE	DESCRIPTION	
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SITE NAME:
INST# 17-0821644-00
ABAN# 17-0821645-00
PROJECT ID# 17-48138
FENWICK ST - PAVING
SPRINGFIELD, HAMPDEN (013)

DRAWING TITLE:
LAYOUT SHEET

DRAWING NO:
L-4

MATERIAL INFORMATION -- (TO BE COMPLETED DURING CONSTRUCTION)

[illegible]

Valve Installation Data												
Valve	Type	Size (in)	Stores Item Number (PO Number if not stock)	Material (MCPE, HDPE, Steel)	Manufacturer	Clockwise to Close?	Turns to Close	Pressure Rating	Depth to Nut	Location 1	Location 2	Comments
						Y or N						

[illegible]

FITTING LEGEND

CONTROLLABLE FITTINGS

FITTING TYPE	LABEL	SYMBOL
BOTTOM OUT MUELLER FITTING	4" MF-BO	
HIGH VOLUME TEE	4x2 HVTT	
SHORTSTOPP	4" SS	
FULL ENCIRCLEMENT SHORTSTOPP	4" SS-FE	
FULL ENCIRCLEMENT SHORTSTOPP TEE	4" SST-FE	
SIDE OUT MUELLER FITTING	4" MF-SO	
SPHERICAL TEE	4" SPH	
MUELLER STOPPER	4" MF-ST	
SHORTSTOPP TEE	4" SST	

NONCONTROLLABLE FITTINGS

ATTACHING TYPE	LABEL	SYMBOL
BLOW-DOWN	BLOW-DOWN	N/A ^
BLOW-OFF	BLOW-OFF	N/A ^
CHECK VALVE	4" CHECK VALVE	⊗
COUPLING	4" COUPLING	
ELL	4" 90° ELL/45° ELL	N/A*
END CAP	4" DE CAP	N/A
LAUNCHER-RECEIVER	LAUNCHER-RECEIVER	N/A ^
PUMPKIN	PUMPKIN	
REDUCER	4x2 REDUCER	◀
RELIEF	RELIEF	N/A ^
SADDLE	8x4 BRANCH SADDLE	N/A*
TEE	4" INLINE TEE	N/A*
TRANSITION	4" TRANSITION	
WELD INSULATOR	4" WELD INSULATOR	
RISER	4" PMMP-R/CSMP-R	⦿

* - FITTING INDICATED BY CHANGE IN DIRECTION (ELBOW) OR
INTERSECTION OF FACILITIES (INLINE TEE, BRANCH SADDLE)



Know what's below.
Call before you dig.

PROPOSED

REVISIONS			
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CHECKED BY	BJM	02/24/2020 413-326-0636	
AS-BUILT BY			
	NAME	DATE	PHONE #

SITE NAME: _____

INST# 17-0821644-00
ABAN# 17-0821645-00
PROJECT ID# 17-48138

FENWICK ST - PAVING
SPRINGFIELD, HAMPDEN (013)

DRAWING TITLE:

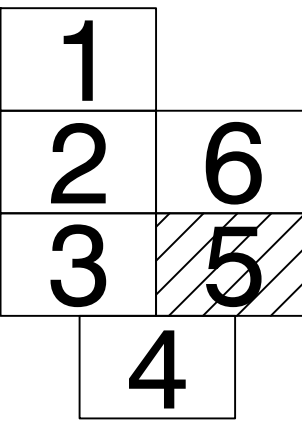
MATERIAL INFORMATION

DRAWING NO: _____

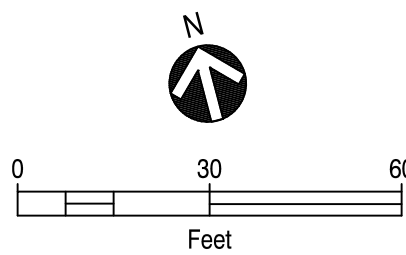
L-4 MI



Know what's below.
Call before you dig.



KEY PLAN



PROPOSED

REVISIONS			
1	02/19/2020	UPDATED FOR NEW TEMPLATE	
0	08/22/2018	ORIGINAL DRAWING CREATED	
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SITE NAME:
INST# 17-0821644-00
ABAN# 17-0821645-00
PROJECT ID# 17-48138
FENWICK ST - PAVING
SPRINGFIELD, HAMPDEN (013)

DRAWING TITLE:
LAYOUT SHEET

DRAWING NO:
L-5

MATERIAL INFORMATION -- (TO BE COMPLETED DURING CONSTRUCTION)

[illegible]

Valve Installation Data												
Valve	Type	Size (in)	Stores Item Number (PO Number if not stock)	Material (MCPE, HDPE, Steel)	Manufacturer	Clockwise to Close?	Turns to Close	Pressure Rating	Depth to Nut	Location 1	Location 2	Comments
						Y or N						

[illegible]

FITTING LEGEND

CONTROLLABLE FITTINGS

FITTING TYPE	LABEL	SYMBOL
BOTTOM OUT MUELLER FITTING	4" MF-BO	
HIGH VOLUME TEE	4x2 HVTT	
SHORTSTOPP	4" SS	
FULL ENCIRCLEMENT SHORTSTOPP	4" SS-FE	
FULL ENCIRCLEMENT SHORTSTOPP TEE	4" SST-FE	
SIDE OUT MUELLER FITTING	4" MF-SO	
SPHERICAL TEE	4" SPH	
MUELLER STOPPER	4" MF-ST	
SHORTSTOPP TEE	4" SST	

NONCONTROLLABLE FITTINGS

ATTACHING TYPE	LABEL	SYMBOL
BLOW-DOWN	BLOW-DOWN	N/A ^
BLOW-OFF	BLOW-OFF	N/A ^
CHECK VALVE	4" CHECK VALVE	⊗
COUPLING	4" COUPLING	
ELL	4" 90° ELL/45° ELL	N/A*
END CAP	4" DE CAP	
LAUNCHER-RECEIVER	LAUNCHER-RECEIVER	N/A ^
PUMPKIN	PUMPKIN	
REDUCER	4x2 REDUCER	◀
RELIEF	RELIEF	N/A ^
SADDLE	8x4 BRANCH SADDLE	N/A*
TEE	4" INLINE TEE	N/A*
TRANSITION	4" TRANSITION	
WELD INSULATOR	4" WELD INSULATOR	
RISER	4" PMMP-R/CSMP-R	⤿

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INTERSECTION OF FACILITIES (INLINE TEE, BRANCH SADDLE)



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INST# 17-0821644-00
ABAN# 17-0821645-00
PROJECT ID# 17-48138
FENWICK ST - PAVING
SPRINGFIELD, HAMPDEN (013)

DRAWING TITLE:

MATERIAL INFORMATION

DRAWING NO:

L-5 MI



1	
2	6
3	5
	4



1	02/19/2020	UPDATED FOR NEW TEMPLATE
0	08/22/2018	ORIGINAL DRAWING CREATED
REV. #	DATE	DESCRIPTION

SITE NAME:

DRAWING TITLE:

DRAWING NO:

L-6

MATERIAL INFORMATION -- (TO BE COMPLETED DURING CONSTRUCTION)

[illegible]

Valve Installation Data												
Valve	Type	Size (in)	Stores Item Number (PO Number if not stock)	Material (MCPE, HDPE, Steel)	Manufacturer	Clockwise to Close?	Turns to Close	Pressure Rating	Depth to Nut	Location 1	Location 2	Comments
						Y or N						

[illegible]

FITTING LEGEND

CONTROLLABLE FITTINGS

FITTING TYPE	LABEL	SYMBOL
BOTTOM OUT MUELLER FITTING	4" MF-BO	
HIGH VOLUME TEE	4x2 HVTT	
SHORTSTOPP	4" SS	
FULL ENCIRCLEMENT SHORTSTOPP	4" SS-FE	
FULL ENCIRCLEMENT SHORTSTOPP TEE	4" SST-FE	
SIDE OUT MUELLER FITTING	4" MF-SO	
SPHERICAL TEE	4" SPH	
MUELLER STOPPER	4" MF-ST	
SHORTSTOPP TEE	4" SST	

NONCONTROLLABLE FITTINGS

FITTING TYPE	LABEL	SYMBOL
BLOW-DOWN	BLOW-DOWN	N/A ^
BLOW-OFF	BLOW-OFF	N/A ^
CHECK VALVE	4" CHECK VALVE	⊗
COUPLING	4" COUPLING	
ELL	4" 90° ELL/45° ELL	N/A*
END CAP	4" DE CAP	N/A
LAUNCHER-RECEIVER	LAUNCHER-RECEIVER	N/A ^
PUMPKIN	PUMPKIN	
REDUCER	4x2 REDUCER	◀
RELIEF	RELIEF	N/A ^
SADDLE	8x4 BRANCH SADDLE	N/A*
TEE	4" INLINE TEE	N/A*
TRANSITION	4" TRANSITION	
WELD INSULATOR	4" WELD INSULATOR	
RISER	4" PMMP-R/CSMP-R	⦿

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INTERSECTION OF FACILITIES (INLINE TEE, BRANCH SADDLE)



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PROPOSED

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AS-BUILT BY			
	NAME	DATE	PHONE #

SITE NAME:

INST# 17-0821644-00
ABAN# 17-0821645-00
PROJECT ID# 17-48138

FENWICK ST - PAVING
SPRINGFIELD, HAMPDEN (013)

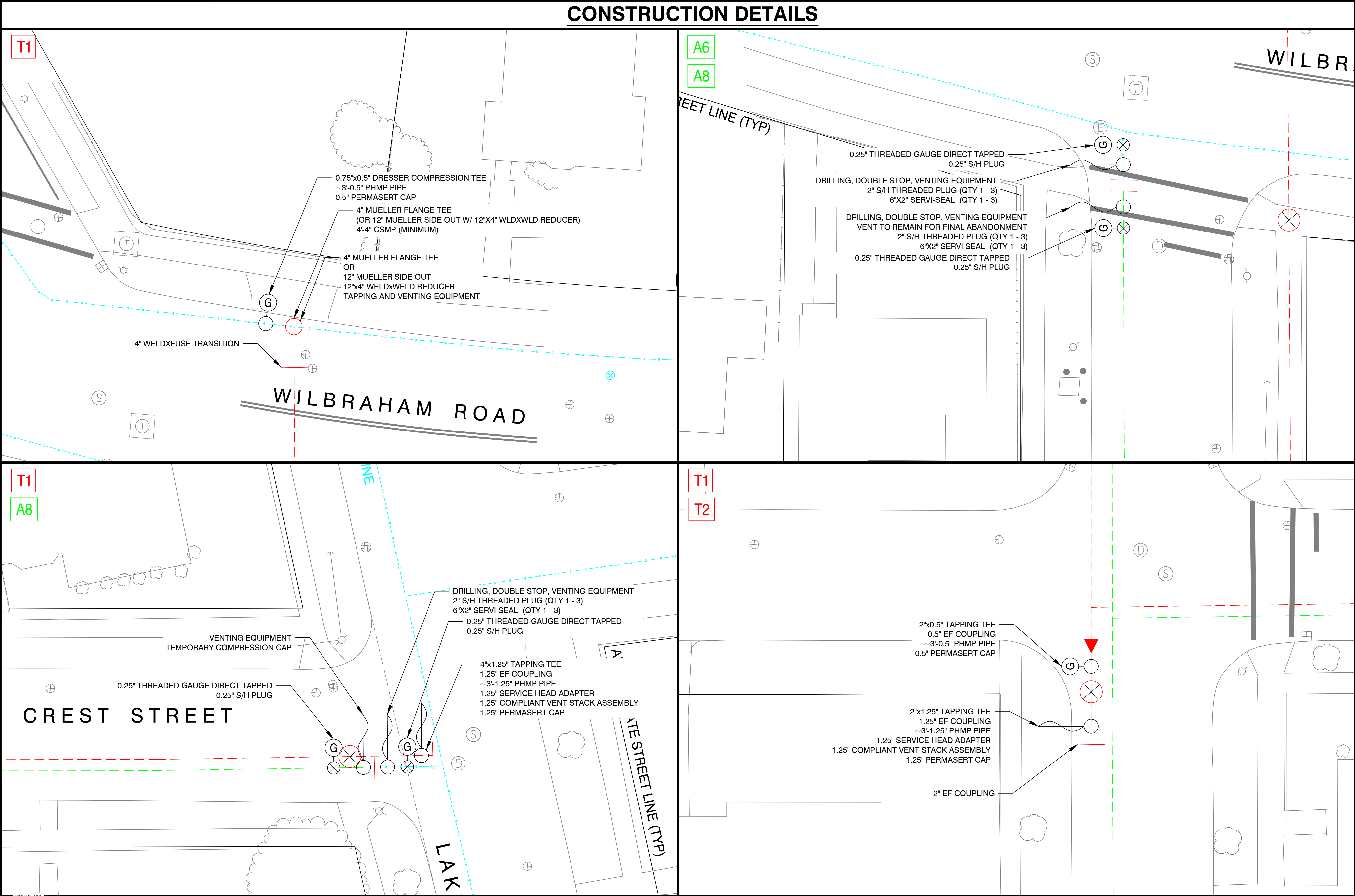
DRAWING TITLE:

MATERIAL INFORMATION

DRAWING NO:

L-6 MI

CONSTRUCTION DETAILS



Know what's below.
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PROPOSED

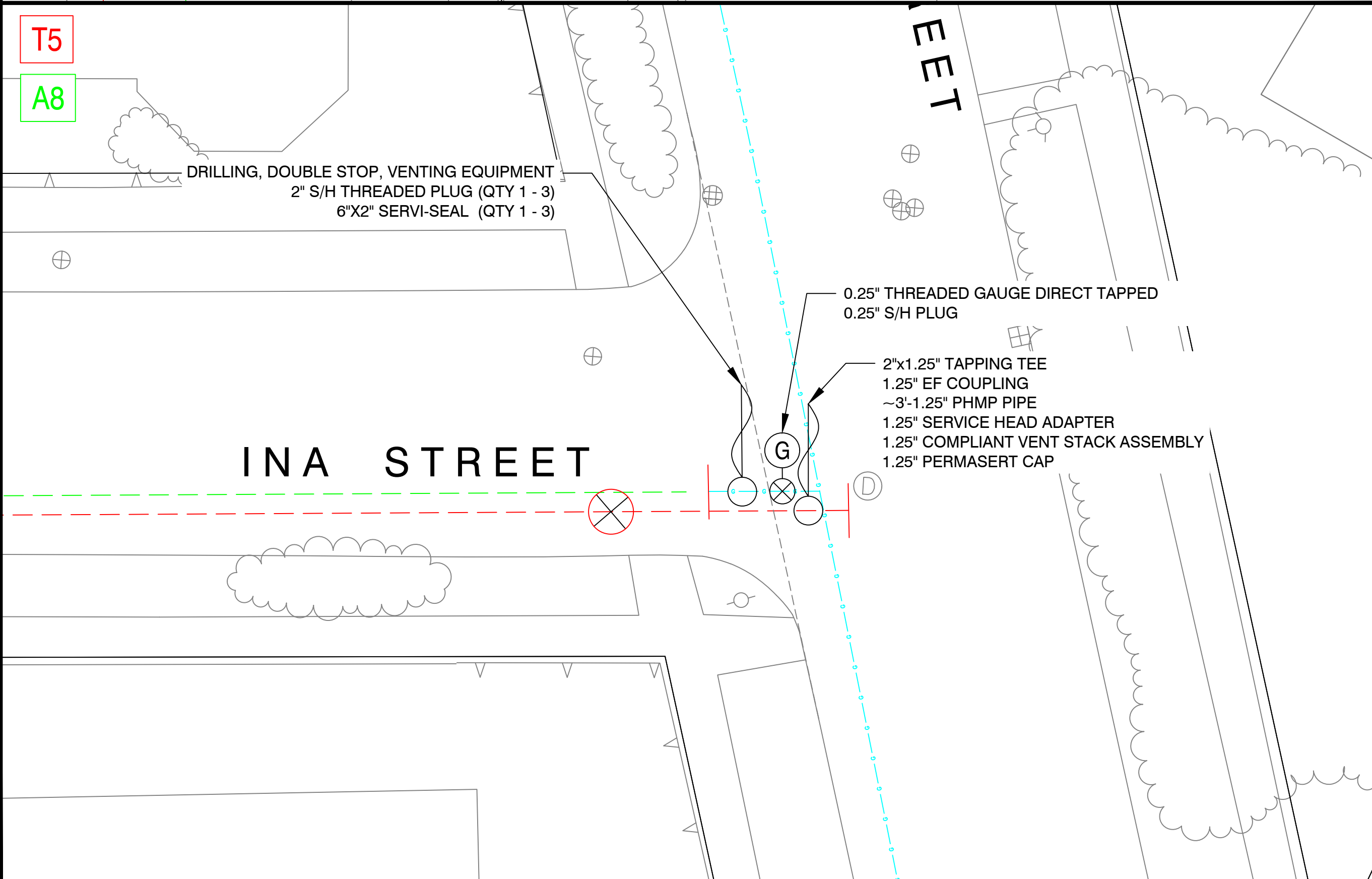
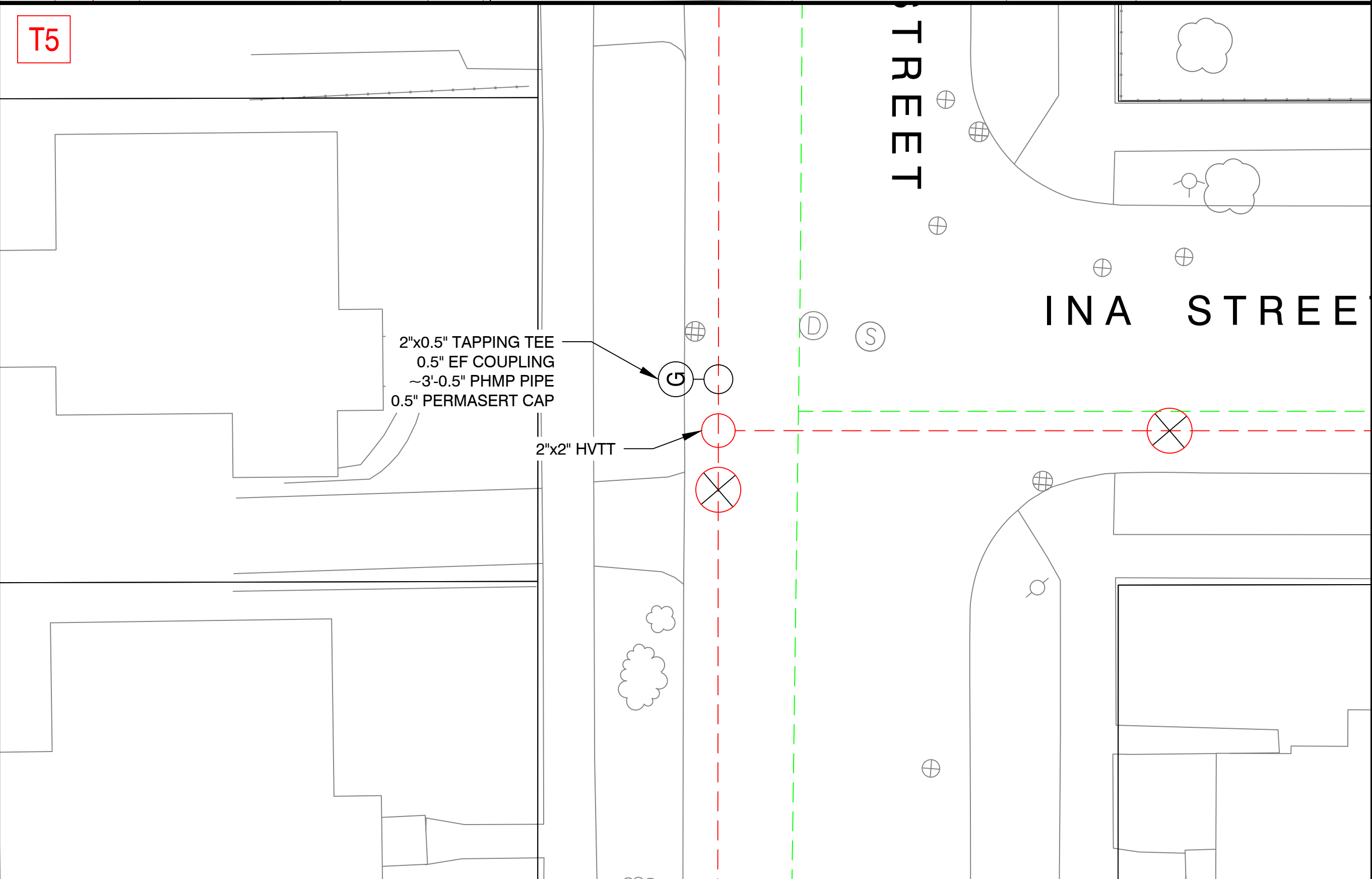
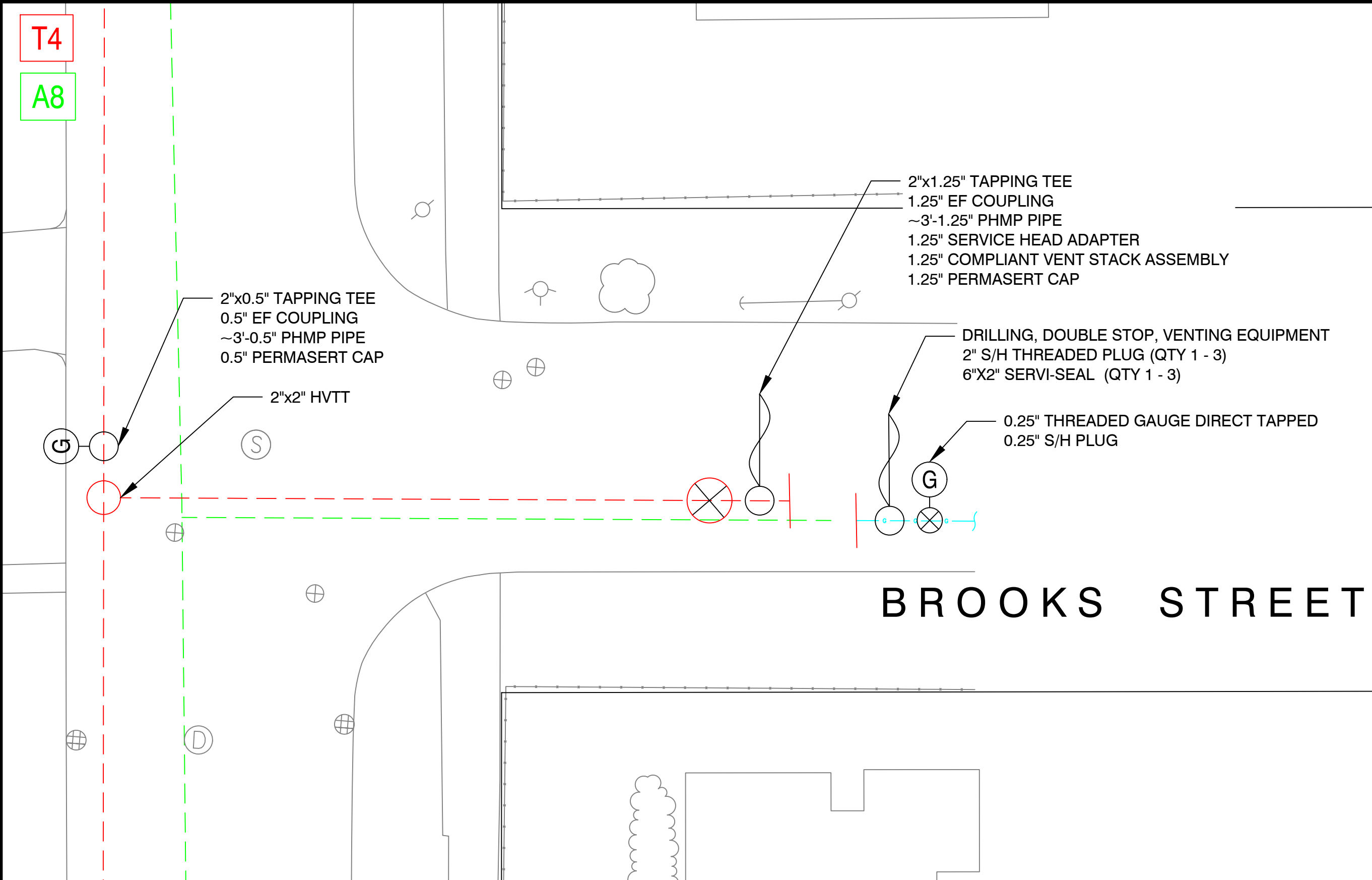
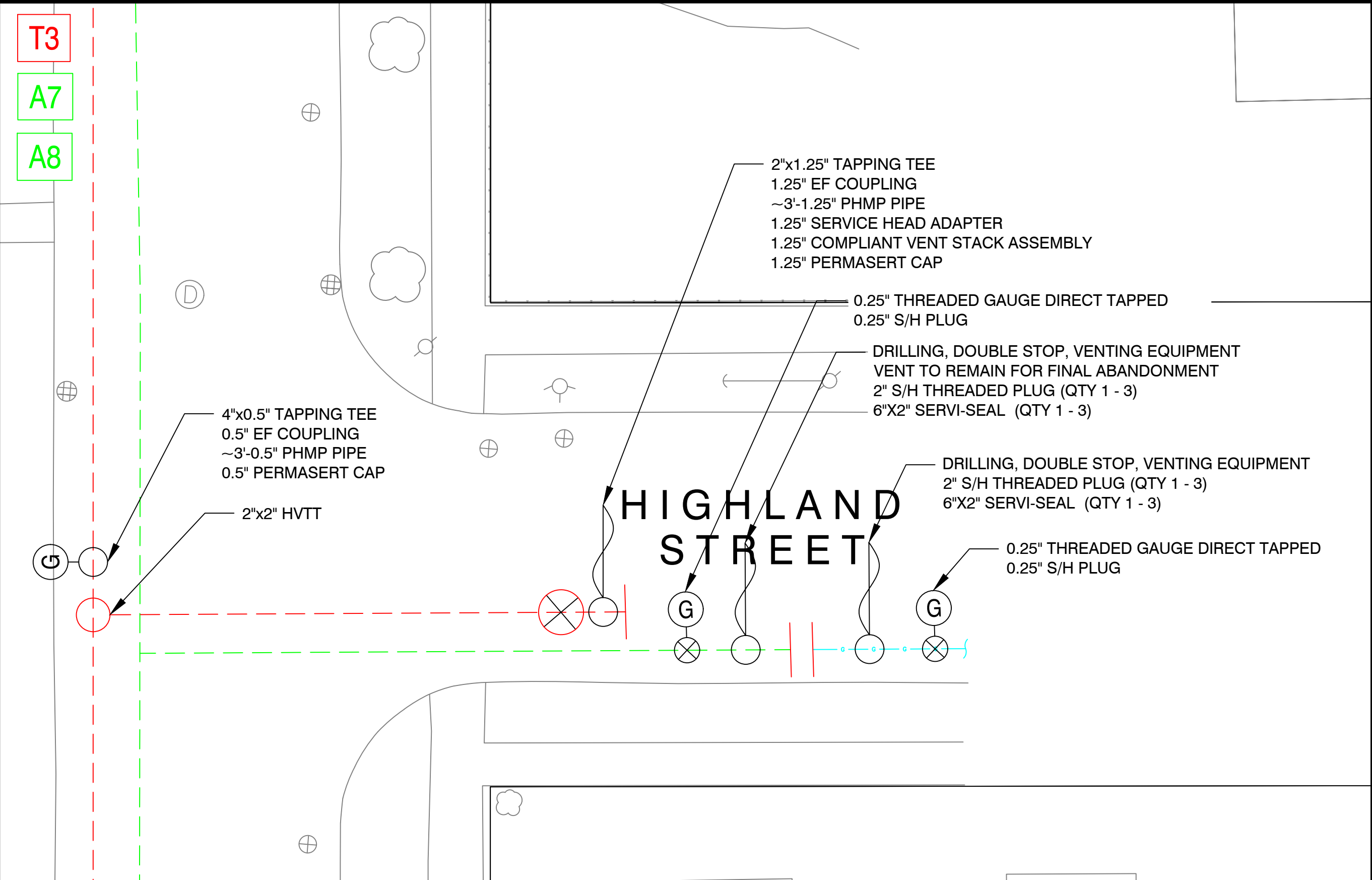
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AS-BUILT BY			
NAME		DATE	PHONE #

SITE NAME:
INST# 17-0821644-00
ABAN# 17-0821645-00
PROJECT ID# 17-48138
FENWICK ST - PAVING
SPRINGFIELD, HAMPDEN (013)

DRAWING TITLE:
**CONSTRUCTION
DETAILS**

DRAWING NO:
D-1

CONSTRUCTION DETAILS



NiSource



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PROPOSED

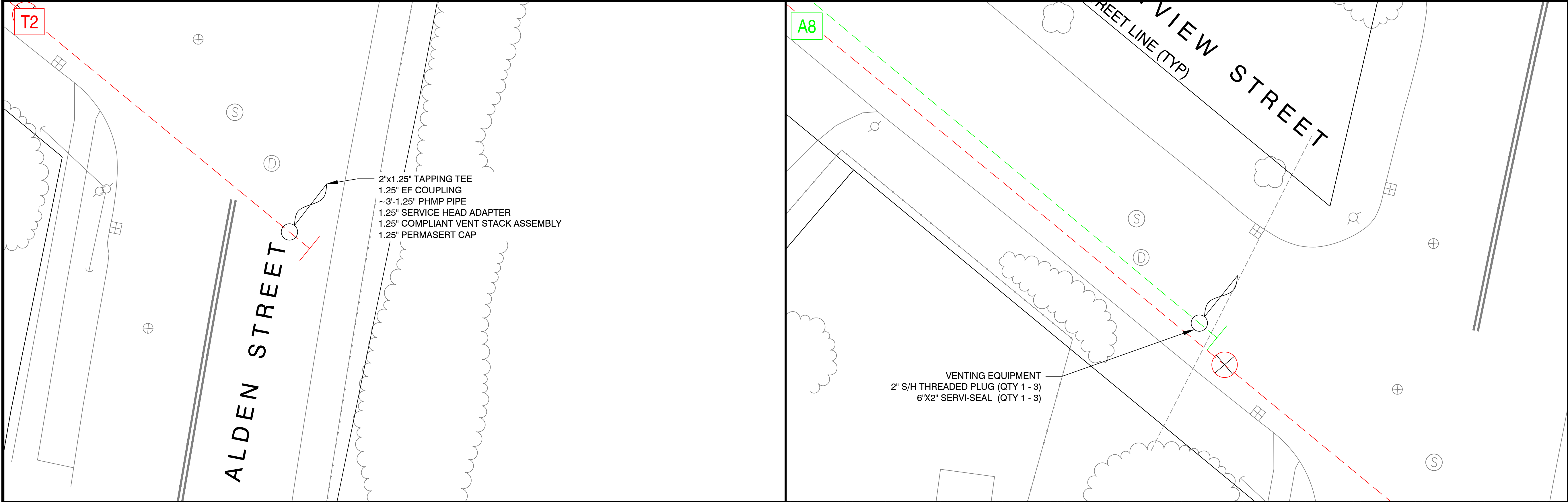
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DRAWN BY	RAS	02/19/2020	413-302-5853
CHECKED BY	BJM	02/24/2020	413-326-0636
AS-BUILT BY			
NAME		DATE	PHONE #

SITE NAME:
INST# 17-0821644-00
ABAN# 17-0821645-00
PROJECT ID# 17-48138
FENWICK ST - PAVING
SPRINGFIELD, HAMPDEN (013)

DRAWING TITLE:
**CONSTRUCTION
DETAILS**

DRAWING NO:
D-2

CONSTRUCTION DETAILS



Know what's below.
Call before you dig.

PROPOSED

REVISIONS			
1	02/19/2020	UPDATED FOR NEW TEMPLATE	
0	08/22/2018	ORIGINAL DRAWING CREATED	
REV. #	DATE	DESCRIPTION	
DESIGNED BY	RAS	08/22/2018	413-302-5853
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AS-BUILT BY			
		NAME	PHONE #

SITE NAME:
INST# 17-0821644-00
ABAN# 17-0821645-00
PROJECT ID# 17-48138
FENWICK ST - PAVING
SPRINGFIELD, HAMPDEN (013)

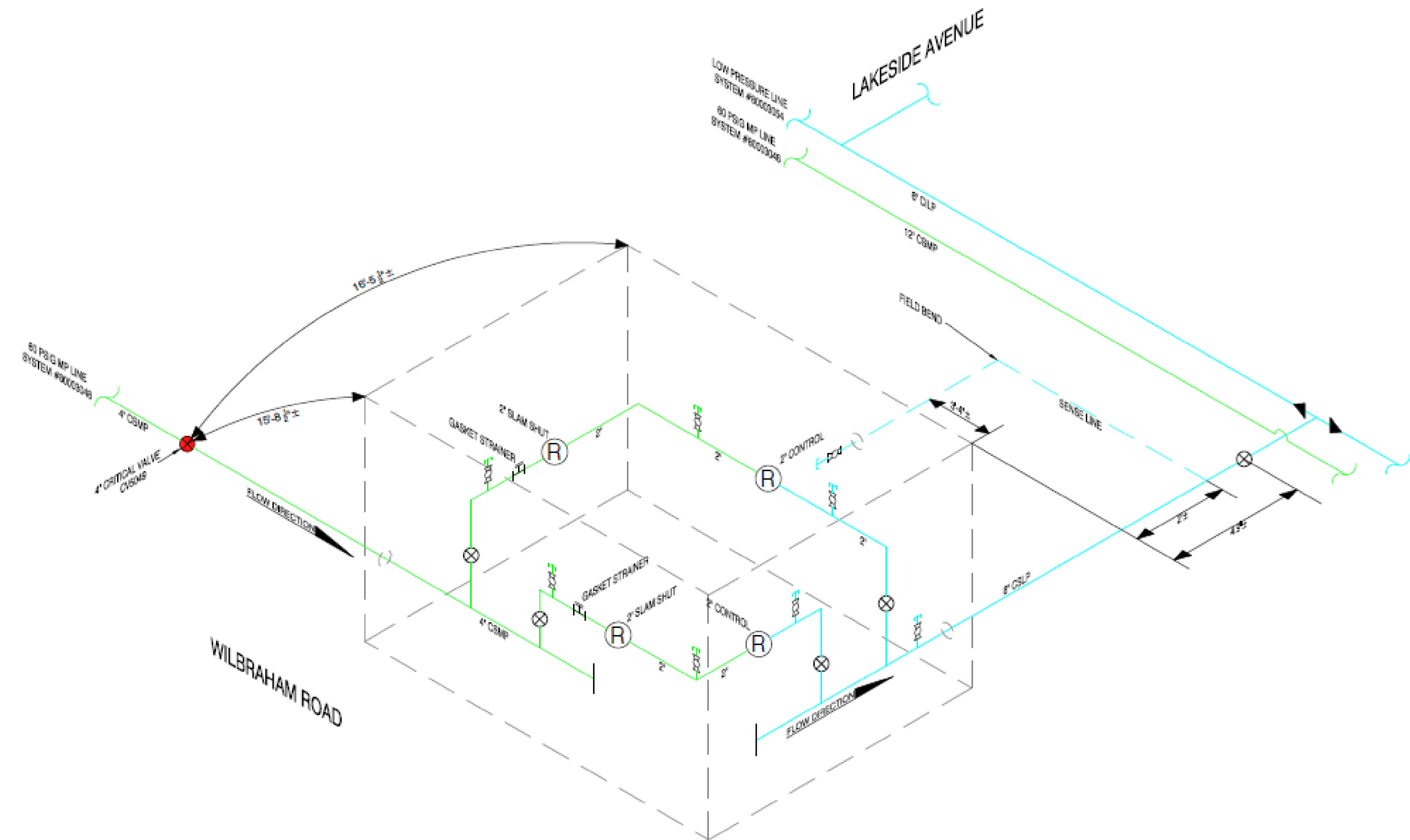
DRAWING TITLE:
**CONSTRUCTION
DETAILS**

DRAWING NO:
D-3

DRAWN BY: UNKNOWN
DATE: UNKNOWN

REVISED BY: MJN
DATE: 7/17/19

REVIEWED BY: GLG/RAS
DATE: 7/11/19



DRAWING SYMBOLS

POINT OF DEMARCATION

REDUCER

END CAP

PRESSURE CONTROL FITTINGS

TEST POINT

STRAINER

SENSE LINE VALVE

FINISH GRADE DEMARKATION/VAULT PENETRATION

VALVE

CRITICAL VALVE

REGULATOR WITH HEATER

REGULATOR

METER

ACTUATED VALVE

LAUNCHER/RECEIVER

PIG LAUNCHER/RECEIVER/TRAP

FILTER/SEPARATOR

LINE ODORIZER

HEATER

LINE HEATER



LINETYPE LEGEND - BY PRESSURE SYSTEM

	HIGH PRESSURE
	MEDIUM PRESSURE
	INTERMEDIATE PRESSURE
	LOW PRESSURE
	FOREIGN-OWNED FACILITY

STATION INFORMATION

NiSource Station Name	WILBRAHAM AT LAKESIDE
Measurement/Reg. Station #	244237
Drawing Last Updated:	7/17/19
Location/TCC	8200
Premise ID	11509
Address	WILBRAHAM RD AT LAKESIDE AVE SPRINGFIELD, MA
Latitude/Longitude	LAT 42.11292 LON -72.54469
FOR POINTS OF DELIVERY	
Supplier Station Name	
Supplier Station Number	
Name of Supply Company	



REVISIONS			
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NAME		DATE	PHONE #

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INST# 17-0821644-00
ABAN# 17-0821645-00
PROJECT ID# 17-48138
FENWICK ST - PAVING
SPRINGFIELD, HAMPDEN (013)

DRAWING TITLE:
ISOMETRIC DETAILS

DRAWING NO:
I-1

Columbia Gas[®] of Massachusetts

A NiSource Company

03/02/2020

Honorable Mayor and City Council
City of Springfield
City Hall
Court Street
Springfield, MA 01103

CITY CLERK'S OFFICE
SPRINGFIELD, MASS.

ATTN: Mr. Anthony Wilson, City Clerk

2020 MAR 02 13:23

PROJECT NAME: Fenwick St - Paving

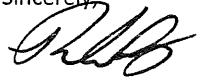
Ladies & Gentlemen:

Columbia Gas of Massachusetts (CMA) hereby requests that it be granted a location for and permission to install and replace underground gas facilities within a section of the Upper Hill Neighborhood (as seen in the attached plan). Work will extend to the following streets in varying degrees/durations:

<u>Street Name</u>	<u>From</u>	<u>To</u>
Fenwick St	Wilbraham Rd	Bonnyview St
Bonnyview St	Fenwick St	Alden St
Ina St	Fenwick St	Lakeside St
Crest St	Fenwick St	Lakeside St
Highland St	Fenwick St	Easterly ~50'
Brooks St	Fenwick St	Easterly ~50'

This Project will introduce modernized natural gas facilities to the area and retire the aged cast iron low pressure natural gas infrastructure. All proposed work by CMA will include such laterals and service connections as it may now or subsequently find necessary. This project is being done in order to eliminate cast iron mains within the limits of proposed Springfield DPW paving.

Sincerely,



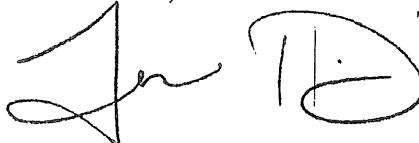
Richard Salvarezza
Field Engineer

Columbia Gas of Massachusetts

A true copy of a petition referred to the Board of Public Works on:

March 2, 2020

Attest:



Tasheena M. Davis, Esquire

Attachment: Petition Fenwick St. (5785 : CMA- Fenwick Street)

CITY OF SPRINGFIELD, MASSACHUSETTS

Date: July 8, 2020

TO THE MAYOR AND CITY COUNCIL OF THE CITY OF SPRINGFIELD:

The Board of Public Works, to which was referred the petition of the Columbia Gas of Massachusetts, dated March 2, 2020, to install underground gas main pipe to introduce medium pressure to Upper Hill Neighborhood and retire the aged low pressure cast iron main. The new plastic underground gas pipe will be on Fenwick Street, Bonnyview Street, Ina Street, Cres Street, Highland Street and Brooks Street., all as substantially shown on a plan attached with project name., Fenwick Street -Paving which is incorporated herein by reference and to lay and maintain underground gas main pipes for the purpose of improvements of the system, reports thereon as follows:

By virtue of Chapter 708 of the Acts of 1977 the Board of Public Works held the hearing on the above matter provided for in Section 22 of Chapter 166 of the General Laws. The hearing was held on June 17 at 3:00 P.M. at Springfield City Hall room 205, after due notice from the office of the City Clerk. Three (3) members of the Board and one (1) person interested in the matter were present. Of the latter, one (1) voted in favor of and no-one (0) voted against.

The Board finds the request necessary in order that the utility company can upgrade existing underground facilities.

After careful consideration, the Board recommends the petition be granted provided:

That due care for public safety is exercised during construction including but not limited to the use of a police officer(s) for traffic control if necessary.

That said construction would not unnecessarily interfere with the movement of vehicular or pedestrian traffic in the area.

That care be taken during said construction not to damage any underground services.

That the construction site be returned to the same condition as found or better.

Said company shall indemnify and save harmless against all damages, costs and expenses whatsoever to which the City may be subjected in consequence of the acts or neglect of said Company, its agents or servants, or in any manner arising from the rights and privileges granted it by the City.

Attachment: CMA-Fenwick Street Report (5785 : CMA- Fenwick Street)

In addition said company shall, before a public way is disturbed for the laying of its wire or conduit, execute its bond in the penal sum of Ten Thousand Dollars (\$10,000) conditioned for faithful performance of its duties under this permit.

Said company shall comply with the requirements of existing Ordinances and orders and comply with any changes in Ordinances and orders as may hereafter be adopted by the Mayor and Council governing the construction and maintenance of buried cable, conduits and wires.

That any sidewalks that are damaged or removed will be replaced in kind and in accordance with the City of Springfield's Standard Specifications.

That ramps for the handicapped will be provided if and where required by law and in conformance with the Rules and Regulations of the Massachusetts Architectural Barrier Board.

That any curbing that is disturbed during construction will be reset to the established street grade using proper construction procedures.

That due care be exercised not to unnecessarily damage any public shade trees located within the construction area.

That the Springfield Water and Sewer Commission be notified before construction begins. All installations of adjacent utilities must be a minimum of 4 feet from the existing water and/or sewer main, edge to edge of pipe.

That all conditions set forth in the respective order are complied with.

_____	)	
_____	)	BOARD OF PUBLIC WORKS
_____	)	



City Council
36 Court Street
Springfield, MA 01103

Meeting: 07/20/20 06:30 PM
Department: Department of Public Works
Category: General
Prepared By: Hector Velez
Initiator: Hector Velez
Sponsors:
DOC ID: 5784

ADOPTED

PETITION (ID # 5784)

CMA-Florida Street

ORDER FOR LOCATION OF UNDERGROUND CONDUIT

WHEREAS, The Board of Public Works, to which was referred the petition of Columbia Gas of Massachusetts to install underground gas main pipe to introduce medium pressure to the area and retire the aged low pressure cast iron main on Florida Street.

WHEREAS, said petition Florida Street was referred to the Board of Public Works on February 4, 2020; and

WHEREAS, On June 3, 2020 a Notice of a Public Hearing on Florida Street, to be held on June 17, 2020, was sent by mail, to all property owners abutting an affected road, various Departments, Utility Companies, before the day of the hearing and posted on two public bulletin board a copy of which is attached a hearing of the Board of Public Works was held as scheduled on site with the petitioner and interested parties.

WHEREAS, on June 17, 2020 the Board of Public Works reported thereon that, after careful consideration of petition Florida Street to install new plastic underground gas main pipe to introduce medium pressure to the area and retire the aged low pressure cast iron main on Florida Street and Bay Street, Starting on Ingersoll GV running southerly direction with two (2") inches pipe on Florida Street for eight hundred feet (800') to the intersection of Worthington Street and continue six hundred forty five feet (645') to the intersection of ST James Ave. and continue with two inches (2") pipe southerly direction for five hundred ninety four feet (594') to Bay Street and turning northerly direction on Bay Street running six inches pipe (6") for three hundred eighty three (383') to the intersection of Thompson Street., all as substantially shown on a plan attached with project name:

Florida Street -Paving

Consisting of eleven (11) sheets, which plan is incorporated herein by reference and is on file in the office of the Engineering Division of the Department of Public Works, Springfield, Massachusetts.

WHEREAS, petition Florida Street came before the City Council for a Public Hearing on this date,

NOW THEREFORE, BE IT ORDERED:

1. That due care for public safety is exercised during construction including but not limited to the use of a police officer(s) for traffic control if necessary.

2. That said construction would not unnecessarily interfere with the movement of vehicular or pedestrian traffic in the area.
3. That care be taken during said construction not to damage any underground services.
4. That the construction site be returned to the same condition as found or better.
5. Said company shall indemnify and save harmless against all damages, costs and expenses whatsoever to which the City may be subjected in consequence of the acts or neglect of said Company, its agents or servants, or in any manner arising from the rights and privileges granted it by the City.
6. In addition said company shall, before a public way is disturbed for the laying of its wire or conduit, execute its bond in the penal sum of Ten Thousand Dollars (\$10,000) conditioned for faithful performance of its duties under this permit.
7. Said company shall comply with the requirements of existing Ordinances and orders and comply with any changes in Ordinances and orders as may hereafter be adopted by the Mayor and Council governing the construction and maintenance of buried cable, conduits and wires.
8. That any sidewalks that are damaged or removed will be replaced in kind and in accordance with the City of Springfield's Standard Specifications.
9. That ramps for the handicapped will be provided if and where required by law and in conformance with the Rules and Regulations of the Massachusetts Architectural Barrier Board.
10. That any curbing that is disturbed during construction will be reset to the established street grade using proper construction procedures.
11. That all proposed silo, manhole and hexhole covers will conform to and be compatible with established street, treebelt or sidewalk grades with suitable non-skid covers when in the sidewalk area.
12. That the Springfield Water and Sewer Commission be notified before construction begins. All installations of adjacent utilities must be a minimum of 4 feet from the existing water and/or sewer main, edge to edge of pipe.
13. That asphalt trench restoration be done in accordance with the City of Springfield DPW requirements.

14. That all conditions set forth in the respective order are complied with.



A NiSource Company

02/04/2020

Honorable Mayor and City Council
City of Springfield
City Hall
Court Street
Springfield, MA 01103

ATTN: Mr. Anthony Wilson, City Clerk

PROJECT NAME: Florida St - Paving

Ladies & Gentlemen:

Columbia Gas of Massachusetts (CMA) hereby requests that it be granted a location for and permission to install and replace underground gas facilities within a section of the Florida St Neighborhoods (as seen in the attached plan). Work will extend to the following streets in varying degrees/durations:

<u>Street Name</u>	<u>From</u>	<u>To</u>
Bay St	Thompson St	Florida St
Florida St	Bay St	Ingersoll Gv
Saint James Av	N of Florida St	S of Florida St
Worthington St	N of Florida St	S of Florida St

This Project will introduce modernized natural gas facilities to the area and retire the aged cast iron low pressure natural gas infrastructure. All proposed work by CMA will include such laterals and service connections as it may now or subsequently find necessary. This project is being done in order to eliminate cast iron mains within the limits of proposed Springfield DPW paving.

Sincerely,

Patrick Vincenti
(413) 717- 2158
Field Engineer Intern
Columbia Gas of Massachusetts
2025 Roosevelt Avenue
Springfield, MA 01104
Email: PVincenti@nisource.com

CITY CLERK'S OFFICE
SPRINGFIELD, MASS.

2020 FEB 04 10:25

Attachment: Petition Florida St. (5784 : CMA-Florida Street)



INSTALLATION ORDER NUMBER 17-0821646-00
ABANDONMENT ORDER NUMBER 17-0821647-00
PROJECT ID 17-48139
FLORIDA ST - PAVING
JOB TYPE: REPLACEMENT (557/558)



Know what's below.
Call before you dig.



01/27/2020

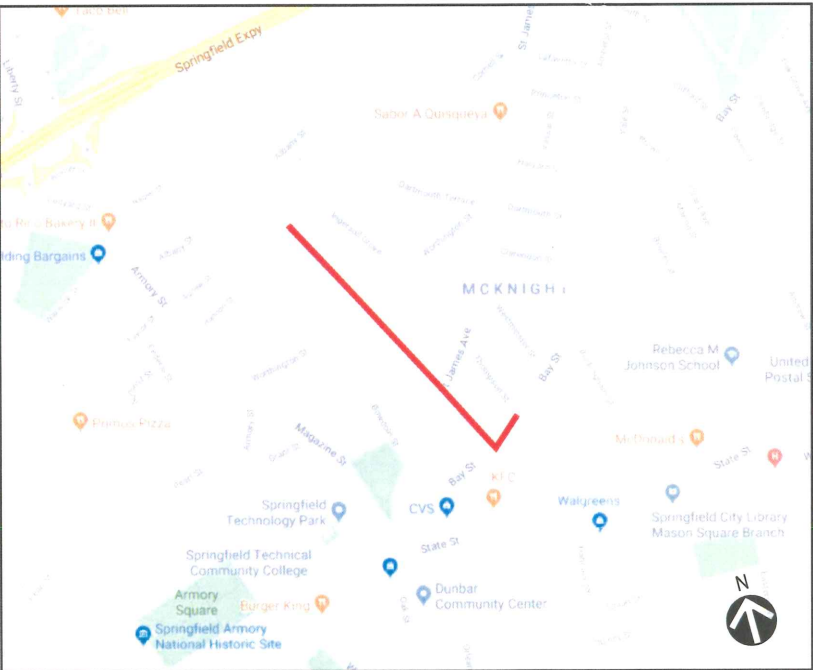
PROJECT INFORMATION

FIELD ENGINEER/TECHNICIAN: PATRICK VINCENTI
CONSTRUCTION FLL: LANCE HEDGE / MARK BRONNER / DAVID BAYEUR/
RICK ROSS
PERMITS: CITY PERMIT

TCC/LOA: 8200
COUNTY: HAMPDEN (013)
TAX DISTRICT/TOWNSHIP ID: SPRINGFIELD (0000244)
MAP/GRID NUMBER: 34
SYSTEM NUMBER(S): 80003054 (LP- 14" wc) / 80003048 (MP- 60 PSIG)
24 HR. EMERGENCY LINE: COLUMBIA GAS OF MASSACHUSETTS
1-800-525-8222

VICINITY MAP

SCALE: N.T.S.



PROJECT DESCRIPTION

REPLACE CILP MAIN ON FLORIDA ST WITH 2" PHMP MAIN DUE TO SPRINGFIELD DPW PLANNED PAVING.

SHEET INDEX

DWG.	DESCRIPTION
T-1	TITLE SHEET
GN-1	GENERAL NOTES
ENV-1	ENVIRONMENTAL PLAN NARRATIVE
O-1	OVERVIEW SHEET
L-1 - L-5 MI	LAYOUT PLANS
D-1 - D-2	CONSTRUCTION DETAILS
I-1 - I-2	LP FEED STATION ISOMETRIC

PROJECT SUMMARY TABLE

PROPOSED INSTALLATION			PROPOSED ABANDONMENT		
LENGTH (FT)	SIZE (IN)	TYPE	LENGTH (FT)	SIZE (IN)	TYPE
27'	2"	PHMP	543'	10"	P-CSLP
383'	6"	PHMP	91'	6"	PHLP
594'	2"	PHMP	40'	4"	PHLP
100'	6"	PHMP	226'	3"	CILP
645'	2"	PHMP	632'	4"	CILP
100'	6"	PHMP	47'	6"	PHLP
813'	2"	PHMP	77'	6"	PHLP
			736'	3"	CILP
2,079'	TOTAL 2" PHMP INSTALLATION				
583'	TOTAL 6" PHMP INSTALLATION				
2,662'	TOTAL INSTALLATION (FEET)		2,392'	TOTAL ABANDONMENT (FEET)	
PROPOSED GAS SERVICES					
	REPLACEMENTS	TIE OVERS	TOTAL SERVICES	METER OUTS	
ESTIMATED GAS SERVICES	42	17	59	67	

PROPOSED

REVISIONS

REV. #	DATE	DESCRIPTION
0	12/17/2019	DRAWING CREATED

DESIGNED BY	PATRICK VINCENTI	12/17/2019	(413) 717-2158
DRAWN BY	PATRICK VINCENTI	12/17/2019	(413) 717-2158
CHECKED BY	BJM	01/21/2020	(413) 328-0636
AS-BUILT BY			
	NAME	DATE	PHONE #

SITE NAME:

INST# 17-0821646-00
ABAN# 17-0821647-00
PROJECT ID# 17-48139
FLORIDA ST - PAVING
SPRINGFIELD, HAMPDEN (013)

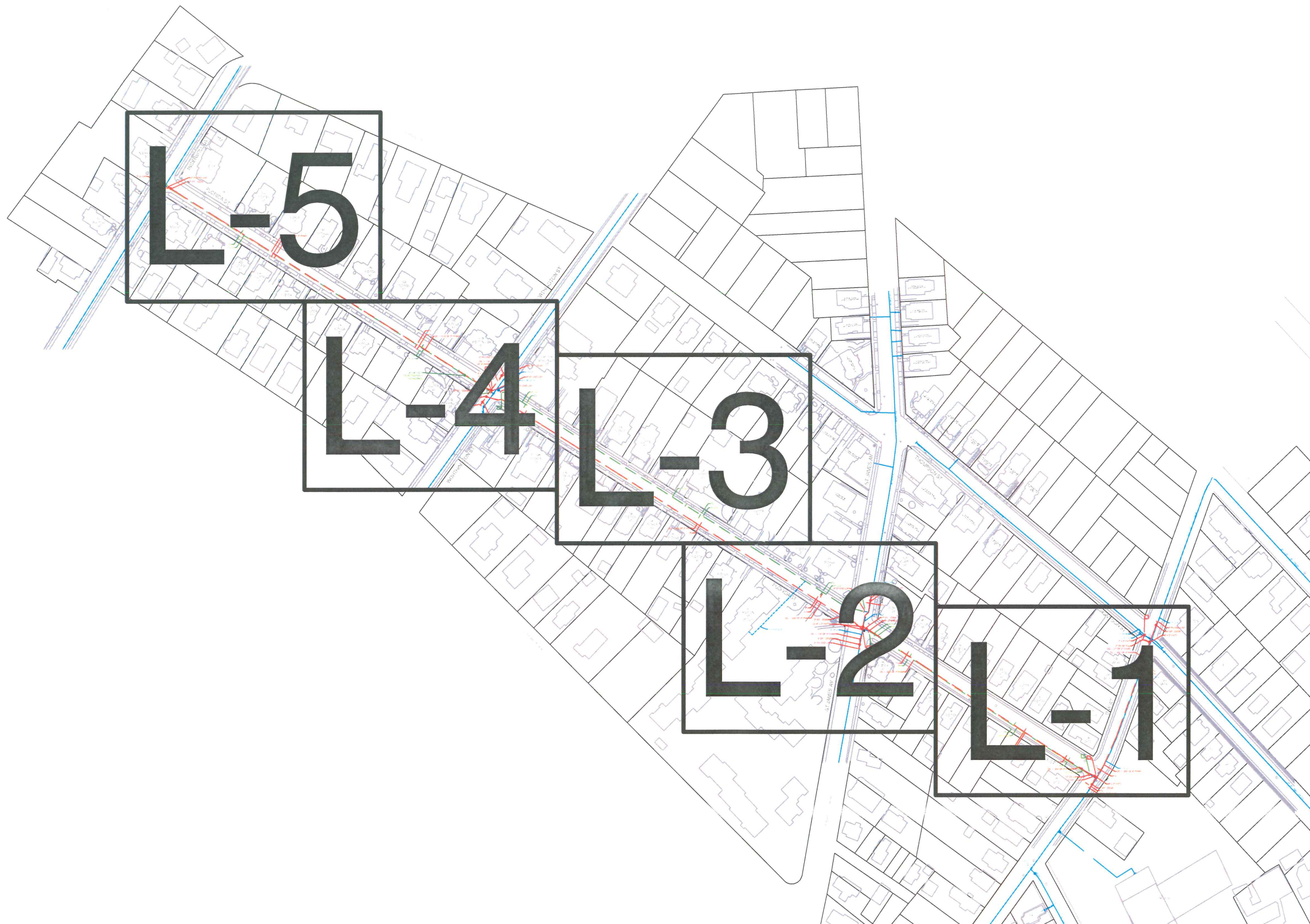
DRAWING TITLE:

TITLE SHEET

DRAWING NO:

T-1

Attachment: PLAN Florida St (5784 : CMA-Florida Street)



Know what's below.
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01/27/2020

**PROPOSED**

REVISIONS			
REV. #	DATE	DESCRIPTION	
0	12/17/2019	DRAWING CREATED	
DESIGNED BY	PATRICK VINCENTI	12/17/2019	(413) 717- 2111
DRAWN BY	PATRICK VINCENTI	12/17/2019	(413) 717- 2111
CHECKD BY	SJM	01/21/2020	(413) 326- 0650
AS-BUILT BY			
	NAME	DATE	PHONE #

SITE NAME

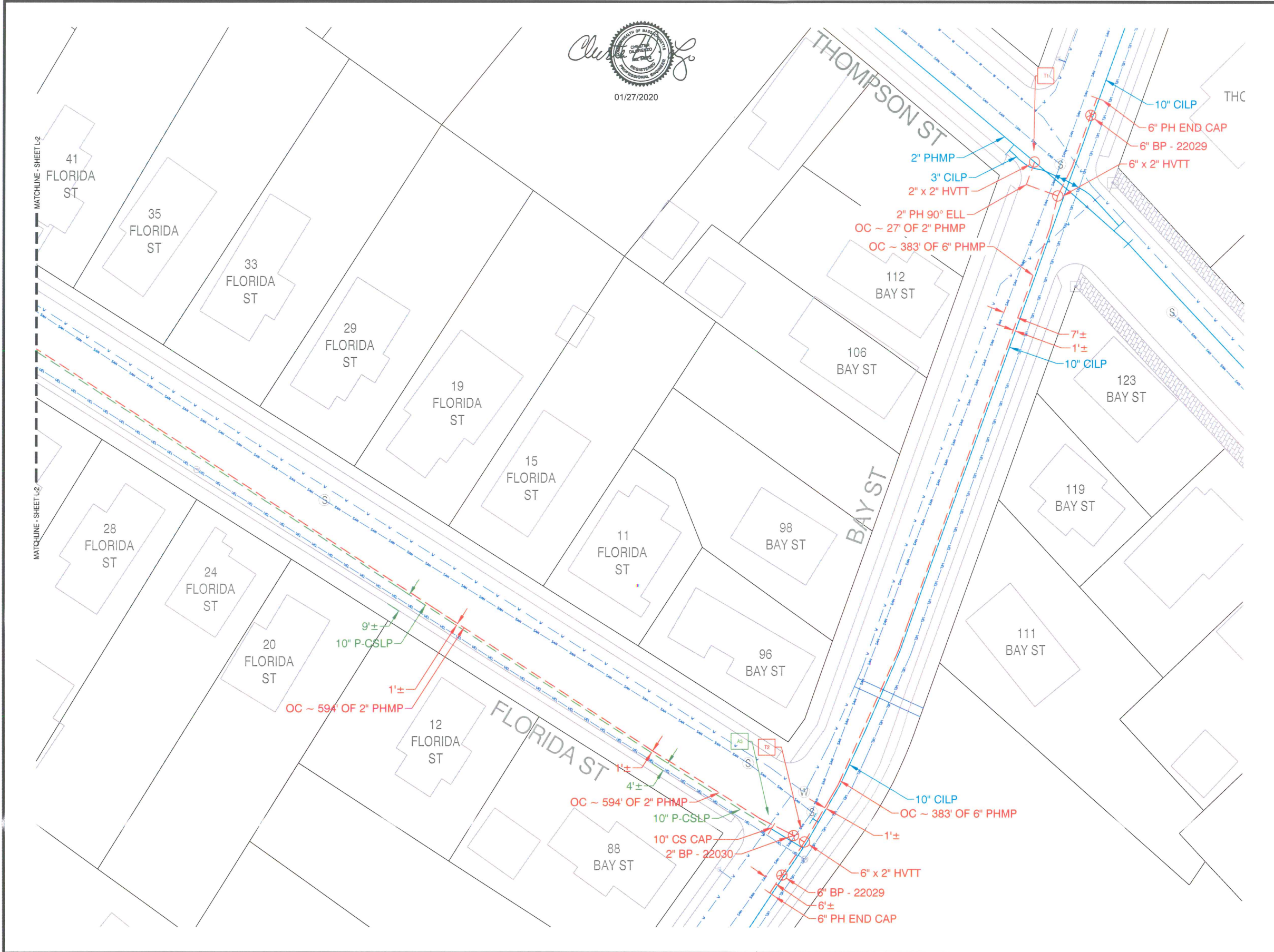
INST# 17-0821646-00
ABAN# 17-0821647-00
PROJECT ID# 17-48139
 FLORIDA ST - PAVING
 SPRINGFIELD, HAMPDEN (013)

DRAWING TITLE

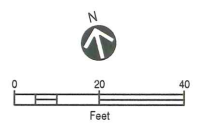
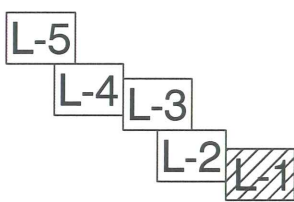
OVERVIEW SHEET

DRAWING N

O-1



Know what's below.
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PROPOSED

REVISIONS

REV. #	DATE	DESCRIPTION
0	12/17/2019	DRAWING CREATED

DESIGNED BY	PATRICK VINCENTI	12/17/2019	(413) 717-2158
DRAWN BY	PATRICK VINCENTI	12/17/2019	(413) 717-2158
CHECKED BY	BJM	01/21/2020	(413) 328-0636
AS-BUILT BY			

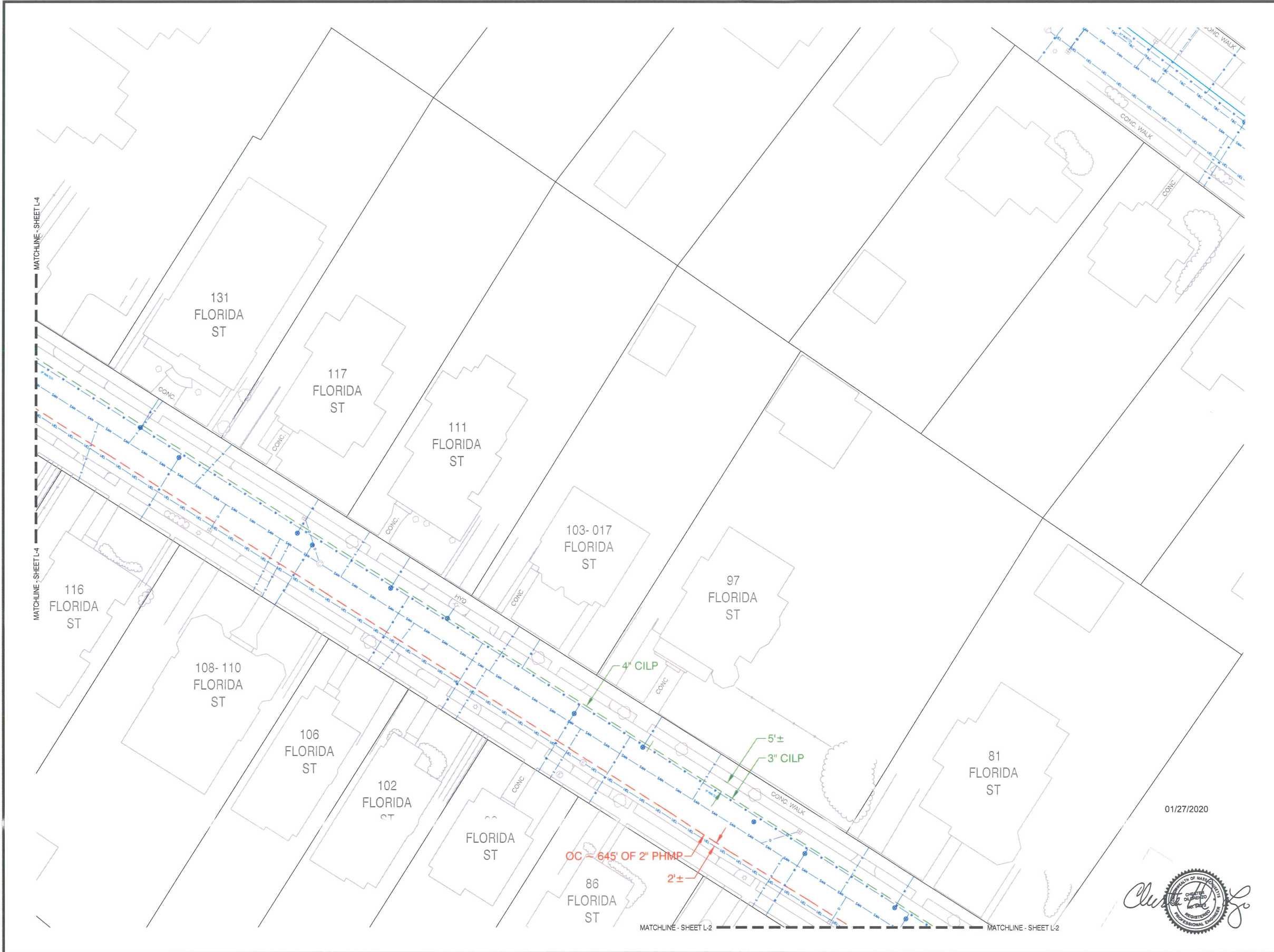
SITE NAME:
INST# 17-0821646-00
ABAN# 17-0821647-00
PROJECT ID# 17-48139
 FLORIDA ST - PAVING
 SPRINGFIELD, HAMPODEN (013)

DRAWING TITLE:
 LAYOUT SHEET

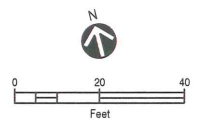
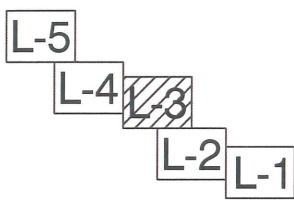
DRAWING NO:
L-1

Attachment: PLAN Florida St (5784 : CMA-Florida Street)





Know what's below.
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PROPOSED

REVISIONS

REV. #	DATE	DESCRIPTION
0	12/17/2019	DRAWING CREATED

DESIGNED BY	PATRICK VINCENTI	12/17/2019	(413) 717-2158
DRAWN BY	PATRICK VINCENTI	12/17/2019	(413) 717-2158
CHECKED BY	BJM	01/21/2020	(413) 328-0630
AS-BUILT BY			
	NAME	DATE	PHONE #

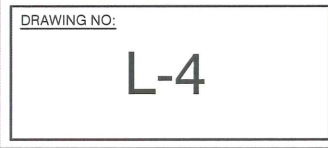
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INST# 17-0821646-00
ABAN# 17-0821647-00
PROJECT ID# 17-48139
FLORIDA ST - PAVING
SPRINGFIELD, HAMPOEN (013)

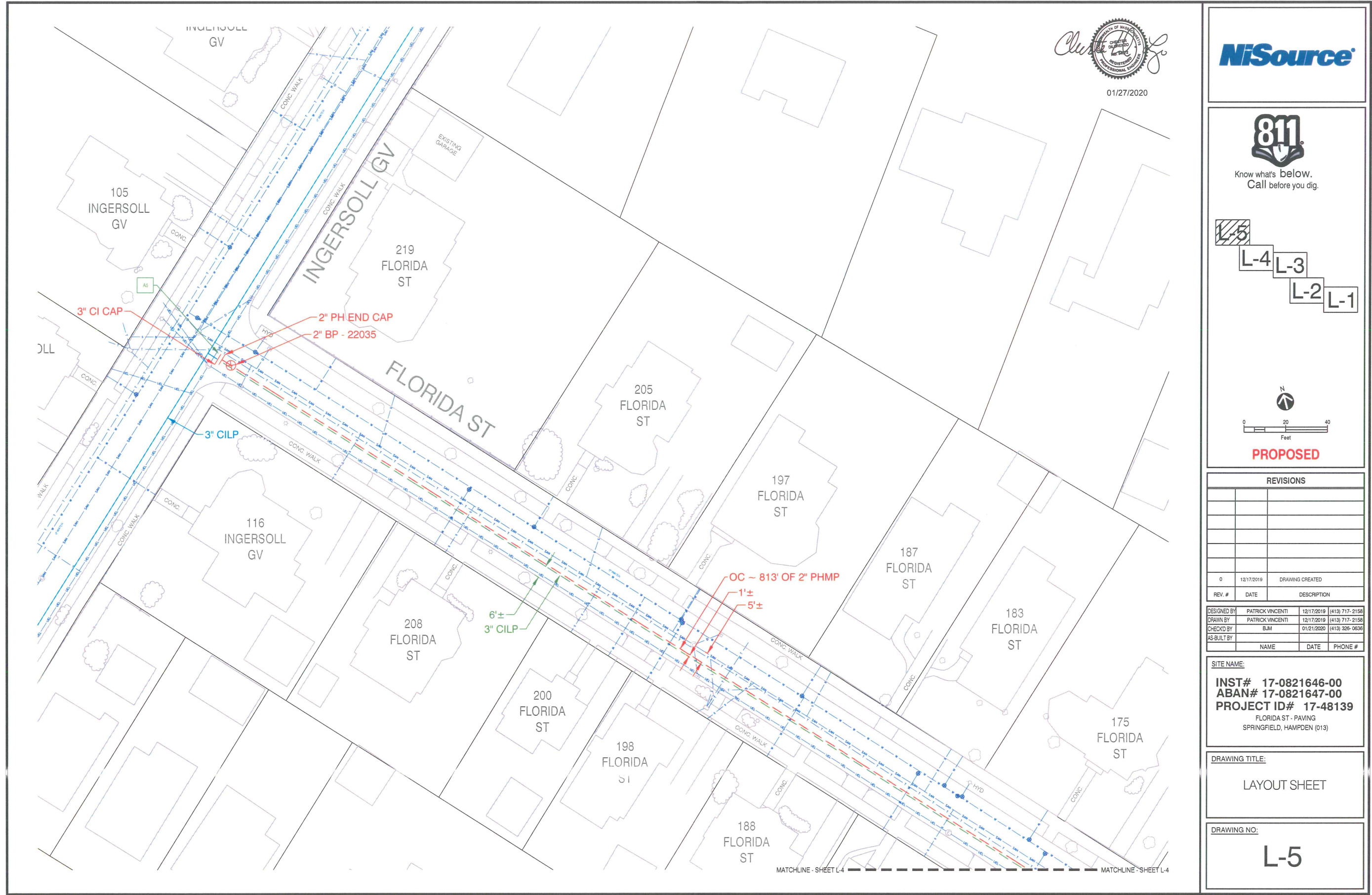
DRAWING TITLE:
LAYOUT SHEET

DRAWING NO:
L-3



Attachment: PLAN Florida St (5784 : CMA-Florida Street)





Attachment: PLAN Florida St (5784 : CMA-Florida Street)

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01/27/2020

PROPOSED

REVISIONS					
0	12/17/2019	DRAWING CREATED			
REV. #	DATE	DESCRIPTION			
DESIGNED BY	PATRICK VINCENTI	12/17/2019	(413) 717-		
DRAWN BY	PATRICK VINCENTI	12/17/2019	(413) 717-		
CHECKED BY	BJM	01/21/2020	(413) 328-		
AS BUILT BY					
	NAME	DATE	PHONE		

SITE NAME:

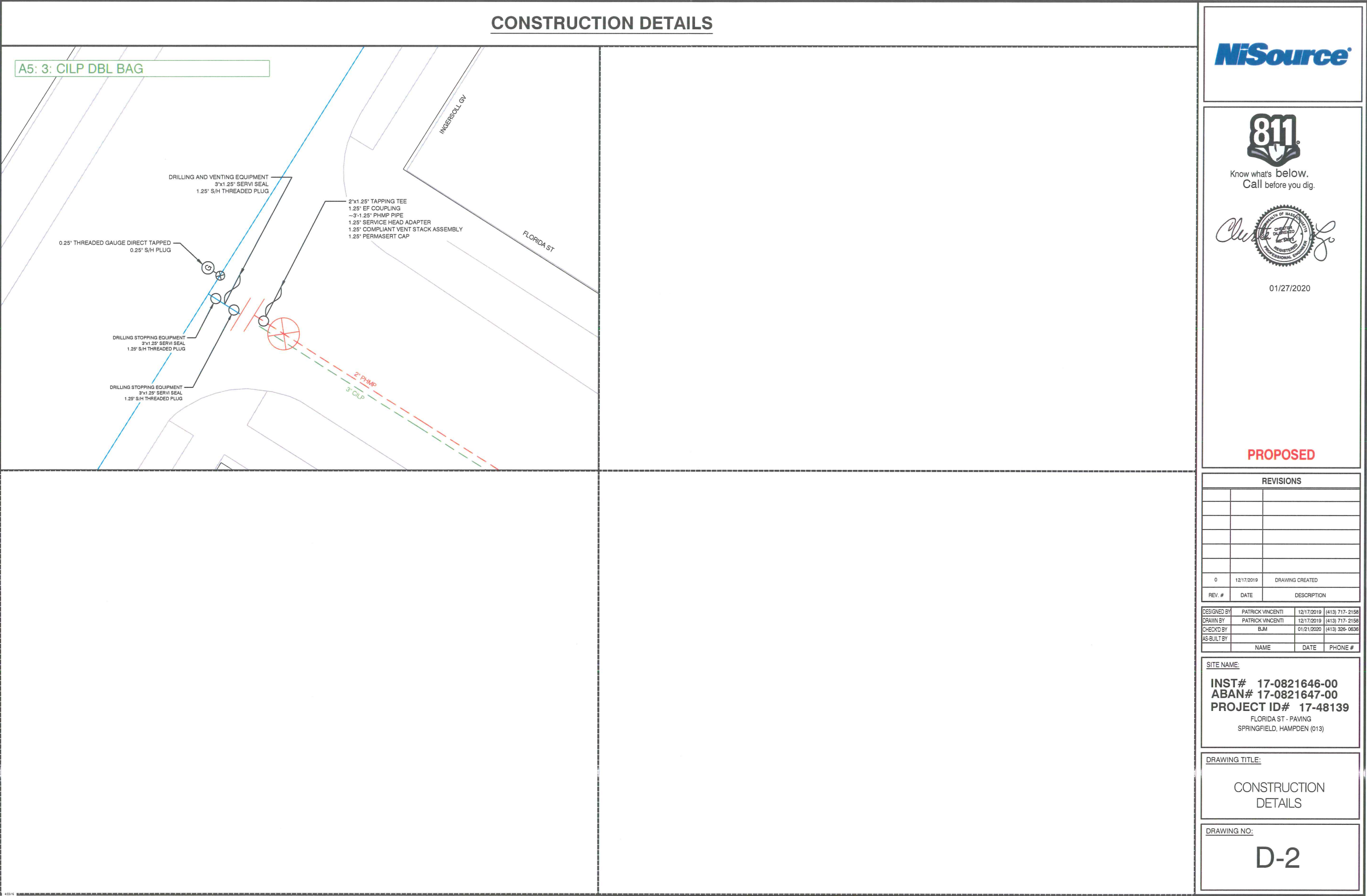
INST# 17-0821646-00
ABAN# 17-0821647-00
PROJECT ID# 17-48139
 FLORIDA ST - PAVING
 SPRINGFIELD, HAMPDEN (013)

DRAWING TITLE:

CONSTRUCTION DETAILS

DRAWING NO:

D-1



Attachment: PLAN Florida St (5784 : CMA-Florida Street)

LOW PRESSURE FEED STATION - SAINT JAMES AV @ ALBANY ST (STATION ISOMETRIC)



Know what's below.
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01/27/2020

PROPOSED

REVISIONS

REV. #	DATE	DESCRIPTION
0	12/17/2019	DRAWING CREATED
1	12/17/2019	12/17/2019 (413) 717-2158
2	12/17/2019	12/17/2019 (413) 717-2158
3	12/17/2019	12/17/2019 (413) 717-2158
4	12/17/2019	12/17/2019 (413) 717-2158
5	12/17/2019	12/17/2019 (413) 717-2158
6	12/17/2019	12/17/2019 (413) 717-2158
7	12/17/2019	12/17/2019 (413) 717-2158
8	12/17/2019	12/17/2019 (413) 717-2158
9	12/17/2019	12/17/2019 (413) 717-2158

DESIGNED BY	PATRICK VINCENTI	12/17/2019	(413) 717-2158
DRAWN BY	PATRICK VINCENTI	12/17/2019	(413) 717-2158
CHECKED BY	BJM	01/21/2020	(413) 328-0630
AS-BUILT BY			
NAME	DATE	PHONE #	

SITE NAME:

INST# 17-0821646-00
ABAN# 17-0821647-00
PROJECT ID# 17-48139
FLORIDA ST - PAVING
SPRINGFIELD, HAMPDEN (013)

DRAWING TITLE:

LP FEED STATION -
ISOMETRIC

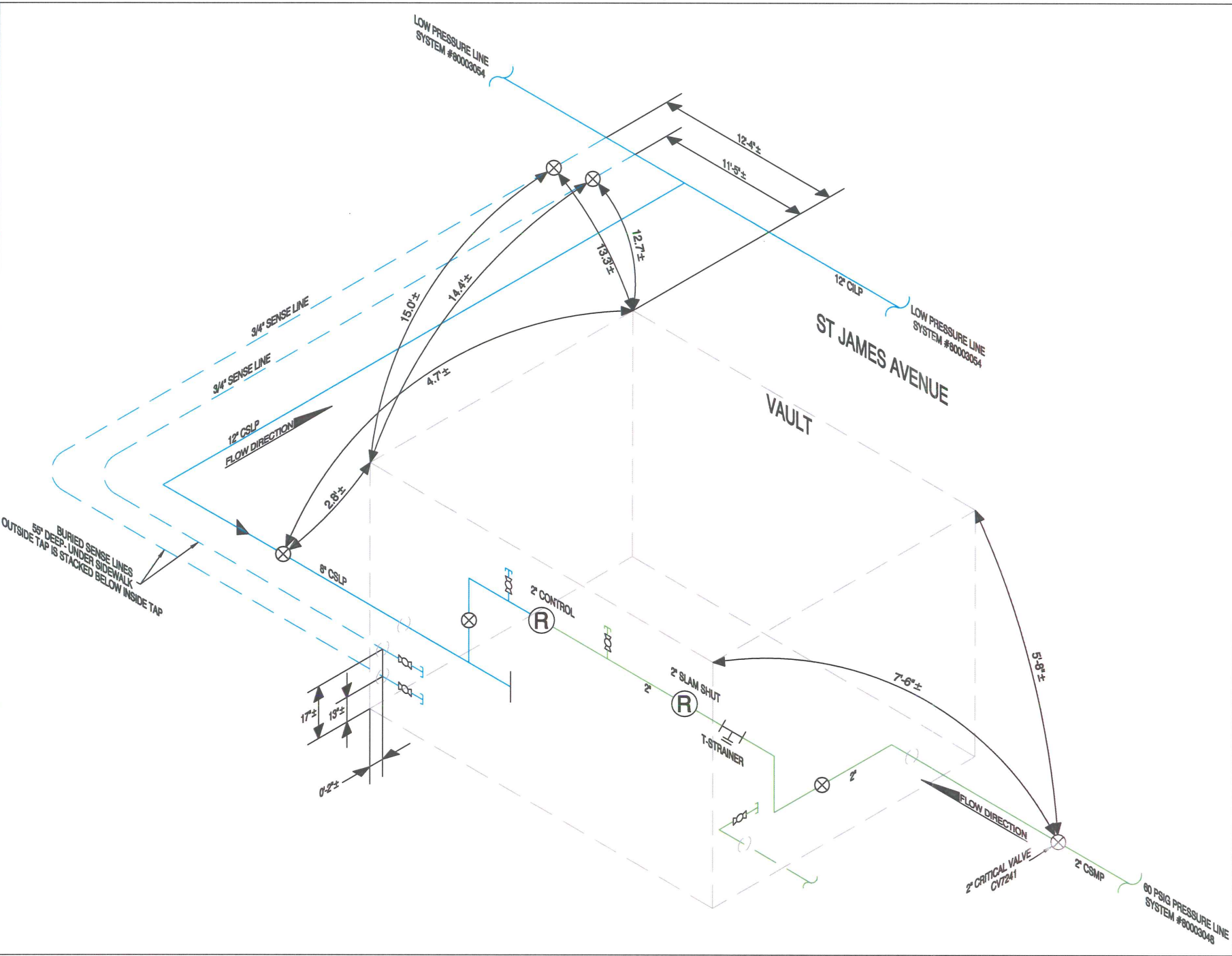
DRAWING NO:

I-1

DRAWN BY: UNKNOWN
DATE: UNKNOWN

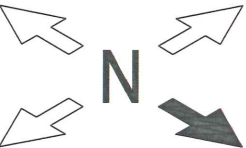
REVISED BY: MJN
DATE: 7/22/19

REVIEWED BY: GLG/RAS
DATE: 7/31/19



DRAWING SYMBOLS

COH	POINT OF DEMARCATION	⊗	VALVE
CPG	REDUCER	⊙	CRITICAL VALVE
END CAP	REGULATOR WITH HEATER	Ⓡ	
PRESSURE CONTROL FITTINGS	REGULATOR	Ⓡ	
TEST POINT	METER	Ⓜ	
STRAINER	ACTUATED VALVE	Ⓜ	
SENSE LINE VALVE		Ⓜ	
FINISH GRADE DEMARCATION/VAULT PENETRATION		Ⓜ	
LAUNCHER/RECEIVER	PIG LAUNCHER/RECEIVER/TRAP	Ⓜ	FILTER/SEPARATOR
ODORIZER	LINE ODORIZER	Ⓜ	HEATER
		Ⓜ	LINE HEATER



LINETYPE LEGEND - BY PRESSURE SYSTEM

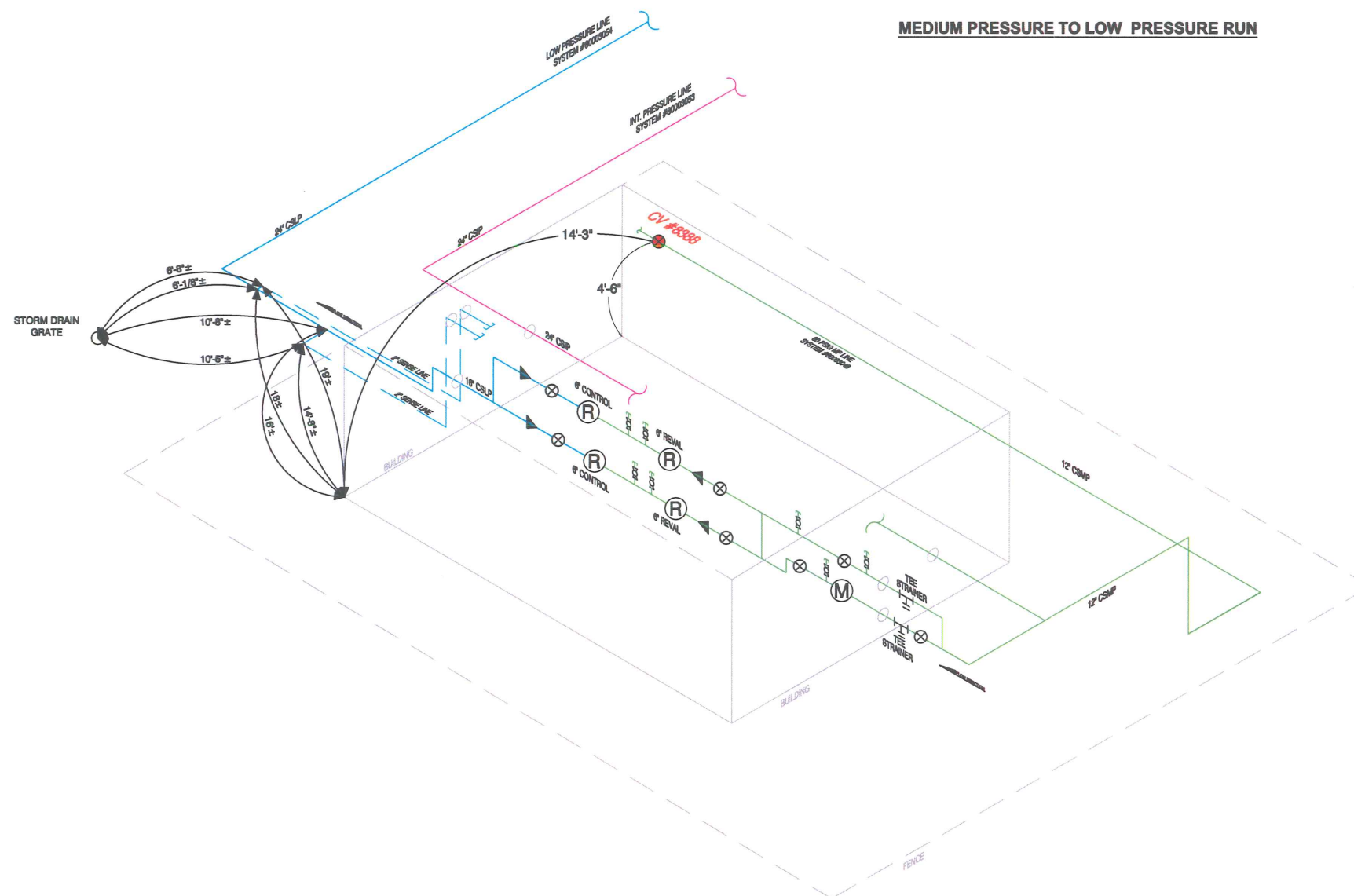
—	HIGH PRESSURE
—	MEDIUM PRESSURE
—	INTERMEDIATE PRESSURE
—	LOW PRESSURE
—	FOREIGN-OWNED FACILITY

STATION INFORMATION

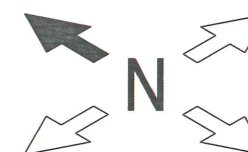
NiSource Station Name	ST JAMES AT ALBANY
Measurement/Reg. Station #	200532862
Drawing Last Updated:	7/22/19
Location/TCC	8200
Premise ID	11499
Address	ST JAMES AVE AT ALBANY ST SPRINGFIELD, MA
Latitude/Longitude	LAT 42.122376 LON -72.5698
FOR POINTS OF DELIVERY	
Supplier Station Name	
Supplier Station Number	
Name of Supply Company	

NiSource®

REVIEWED BY: RAS
DATE: 9/27/19



COH CPG	POINT OF DEMARCATION		VALVE
	REDUCER		CRITICAL VALVE
	END CAP		REGULATOR WITH HEATER
	PRESSURE CONTROL FITTINGS		REGULATOR
	TEST POINT		METER
	STRAINER		ACTUATED VALVE
	SENSE LINE VALVE		
	FINISH GRADE DEMARCATION/VAULT PENETRATION		
	PIG LAUNCHER/RECEIVER/TRAP		FILTER/SEPARATOR
	LINE ODORIZER		LINE HEATER



HIGH PRESSURE
 MEDIUM PRESSURE
 INTERMEDIATE PRESSURE
 LOW PRESSURE
 FOREIGN-OWNED FACILITY

NiSource Station Name	W. COLUMBUS AT BLISS
Measurement/Reg. Station #	
Drawing Last Updated:	9/30/19
Location/TCC	8200
Premise ID	11673
Address	W. COLUMBUS AT BLISS SPRINGFIELD, MA
Latitude/Longitude	LAT 42.09779 LON -72.58937
FOR POINTS OF DELIVERY	
Supplier Station Name	
Supplier Station Number	
Name of Supply Company	



Know what's below.
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01/27/2020

PROPOSED

REVISIONS

0	12/17/2019	DRAWING CREATED	
REV. #	DATE	DESCRIPTION	
DESIGNED BY	PATRICK VINCENTI	12/17/2019	(413) 717-
DRAWN BY	PATRICK VINCENTI	12/17/2019	(413) 717-
CHECK'D BY	BJM	01/21/2020	(413) 326-
AS-BUILT BY			
	NAME	DATE	PHONE

SITE NAME:

INST# 17-0821646-00
ABAN# 17-0821647-00
PROJECT ID# 17-48139
 FLORIDA ST - PAVING
 SPRINGFIELD, HAMPDEN (013)

DRAWING TITLE:

LP FEED STATION -
ISOMETRIC

DRAWING NO:

1-2

CITY OF SPRINGFIELD, MASSACHUSETTS

Date: July 8, 2020

TO THE MAYOR AND CITY COUNCIL OF THE CITY OF SPRINGFIELD:

The Board of Public Works, to which was referred the petition of the Columbia Gas of Massachusetts, dated February 4, 2020, to install underground gas main pipe to introduce medium pressure to the area and retire the aged low pressure cast iron main on Florida Street. Starting on Ingersoll GV running southerly direction with two (2") inches pipe on Florida Street for eight hundred feet (800') to the intersection of Worthington Street and continue six hundred forty five feet (645') to the intersection of ST James Ave. and continue with two inches (2") pipe southerly direction for five hundred ninety four feet (594') to Bay Street and turning northerly direction on Bay Street running six inches pipe (6") for three hundred eighty three (383') to the intersection of Thompson Street., all shown on a plan attached with project name, Florida Street- Paving which is incorporated herein by reference and to lay and maintain underground gas main pipes for the purpose of improvements of the system, reports thereon as follows:

By virtue of Chapter 708 of the Acts of 1977 the Board of Public Works held the hearing on the above matter provided for in Section 22 of Chapter 166 of the General Laws. The hearing was held on June 17 at 3:00 P.M. at Springfield City Hall room 205, after due notice from the office of the City Clerk. Three (3) members of the Board and one (1) person interested in the matter were present. Of the latter, one (1) voted in favor of and no-one (0) voted against.

The Board finds the request necessary in order that the utility company can upgrade existing underground facilities.

After careful consideration, the Board recommends the petition be granted provided:

That due care for public safety is exercised during construction including but not limited to the use of a police officer(s) for traffic control if necessary.

That said construction would not unnecessarily interfere with the movement of vehicular or pedestrian traffic in the area.

That care be taken during said construction not to damage any underground services.

That the construction site be returned to the same condition as found or better.

Said company shall indemnify and save harmless against all damages, costs and expenses whatsoever to which the City may be subjected in consequence of the acts

Attachment: CMA-Florida Street Report (5784 : CMA-Florida Street)

or neglect of said Company, its agents or servants, or in any manner arising from the rights and privileges granted it by the City.

In addition said company shall, before a public way is disturbed for the laying of its wire or conduit, execute its bond in the penal sum of Ten Thousand Dollars (\$10,000) conditioned for faithful performance of its duties under this permit.

Said company shall comply with the requirements of existing Ordinances and orders and comply with any changes in Ordinances and orders as may hereafter be adopted by the Mayor and Council governing the construction and maintenance of buried cable, conduits and wires.

That any sidewalks that are damaged or removed will be replaced in kind and in accordance with the City of Springfield's Standard Specifications.

That ramps for the handicapped will be provided if and where required by law and in conformance with the Rules and Regulations of the Massachusetts Architectural Barrier Board.

That any curbing that is disturbed during construction will be reset to the established street grade using proper construction procedures.

That due care be exercised not to unnecessarily damage any public shade trees located within the construction area.

That the Springfield Water and Sewer Commission be notified before construction begins. All installations of adjacent utilities must be a minimum of 4 feet from the existing water and/or sewer main, edge to edge of pipe.

That all conditions set forth in the respective order are complied with.

_____)
 _____) BOARD OF PUBLIC WORKS
 _____)



City Council

ADOPTED

Meeting: 07/20/20 06:30 PM
Initiator: Hamediah Mohamed
Sponsors: Mayor Domenic J. Sarno
DOC ID: 5740

11

Youth Homelessness Demonstration Program Grant - \$2,426,044 - No Match (Mayor Sarno)

WHEREAS, the Office of Housing ("Department") has been awarded a Youth Homelessness Demonstration Program (YHDP) grant in the amount of \$2,426,044 from the U.S. Department of Housing and Urban Development (HUD); and

WHEREAS, the Department intends to develop and implement a coordinated community plan on youth homelessness; and

WHEREAS, the Department has accepted the grant and requests authorization from the City Council and the Mayor to expend the grant funds listed below for the purposes of such grants; and

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the grant funds and the required City matching contribution described herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws Ch. 44, Sec 53A, that the City Council approves the expenditure by the Department of the grant funds listed below for the purposes of such grant, subject to the approval of the Mayor, and the grant funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the grant without further appropriation:

Youth Homelessness Demonstration Program Grant - \$2,426,044 - No Match



REQUEST FOR GRANT SETUP

This form and the required attachments are required by the Office of the City Comptrollers before a Grant Fund and related accounts will be created in MUNIS. Please do not use this form for requesting a non-grant related account to be created – use the Request for New Account form instead. Please return this form and the required attachments to the Office of the City Comptrollers.

All fields are mandatory.

Date of Request 6/22/2020

Department Requesting Grant Setup Housing

Department Phone # (Please include extension) 6082

Name and Title of Person to Contact in Case of Questions Cathy Buono

Was this Grant previously setup for a prior fiscal year?
If yes, please indicate your previous project number: no

If this is a new Grant, have you filled out the “Approval to apply for a grant” Form?
(Y/N) If yes, please attach a copy of the Approved Form.

Grant Type:

State – Highway

Federal Pass-Through DOE– School

Federal Direct– School

X Federal – City

State DOE– School

State Other – School

State – City

Private/Other

Grant Name: YHDP

Total Grant Amount Awarded: \$ 2,426,044.00

Is this a Reimbursable Grant?

(Y/N) yes

A Reimbursable Grant is defined as one that requires that you pay for expenses first and then you apply to the grantor for a reimbursement of the exact amount actually expended.

If it is a Reimbursable Grant, please enter Grantor contact information or the CID # if Grantor is already in the customer file:

Entity Name	US Dept of HUD
Contact Person	Samantha Graves
Street Address	10 Causeway Street
City, State, Zip Code	Boston, MA
Telephone	413-994-8353
Fax	
E-Mail	

Actual Award Date 9/6/2019

Board Approval Date

Start Date 7-1-2020

Expiration Date 6-30-2022

Renewal Action Date (optional)

If there are any Matching Funds:

Type

Percent

Amount

Is there any Leverage? HUD FUNDING ONLY

Source

Amount

Comments re: Description/Purpose of Grant

Youth Homeless Demonstration Project

Comments re: Conditions/Restrictions of Grant

If this is a Federal Grant, enter CFDA#: 14.276

If applicable enter the State ID # :

What is the required drawdown frequency?

(Ex: Monthly, Quarterly) monthly

If payment is to be sent by Grantor as a Wire,

Please enter any wire reference/identification # that may be used (if known)

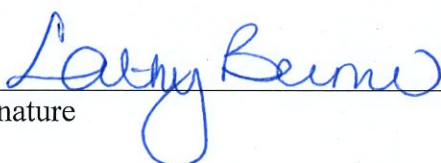
Please list all object codes needed for the grant.
(Attach additional sheets if additional orgs and roll-ups are needed):

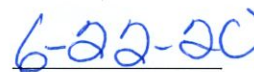
Org Code:

Object Codes: 501000;530105;542010;571100;572100;569300;517010;517020

Budget Roll-Up Codes:

I hereby attest that under the penalties of Chapter 656, I will adhere to all regulations in this grant agreement. I am responsible for timely and accurate reimbursements in the amounts listed above.


Signature


Date

Please attach the following documents:

- ☐ Signed Approval to Apply for a Grant Form
- ☐ Grant Award Letter
- ☐ City Council/Mayor Approval
- ☐ Any other relevant documentation

This Form and all relevant attachments will be scanned and attached in the Grant Maintenance module in MUNIS and can be viewed or printed at your convenience.



U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
WASHINGTON, DC 20410-7000

PRINCIPAL DEPUTY ASSISTANT SECRETARY
FOR COMMUNITY PLANNING AND DEVELOPMENT

SEP 6 2019

Ms. Geraldine McCafferty
Director of Housing
City of Springfield
36 Court Street
Springfield, MA 01103-1687

Dear Ms. McCafferty:

Congratulations! On August 29, 2019, HUD announced that it selected MA-504-Springfield/Hampden County CoC to participate in the Youth Homelessness Demonstration Program (YHDP) with a total award of \$2,426,044. Your CoC is one of 23 selected out of 91 communities that applied for funding under the Fiscal Year 2018 YHDP Competition.

HUD commends your community's willingness to innovate and partner to end youth homelessness. HUD's Office of Special Needs Assistance Programs looks forward to working with your community to develop a Coordinated Community Plan on youth homelessness and approve projects to implement the plan.

HUD appreciates your efforts to prevent and end youth homelessness in your community.

Sincerely,

David C. Woll, Jr.
Principal Deputy Assistant Secretary for
Community Planning and Development



City Council

ADOPTED

12

Meeting: 07/20/20 06:30 PM
Initiator: Christopher Fraser
Sponsors: Mayor Domenic J. Sarno
DOC ID: 5750

State 911 Support & Incentive Grant - No Match - \$963,535.00 (Mayor Sarno)

WHEREAS, the Springfield Emergency Communications (Dispatch) Department ("Department") anticipates being awarded an "FY21 State 911 Department Support & Incentive Grant" of \$963,535.00 from the Massachusetts Executive Office of Safety and Security; and

WHEREAS, the grant is awarded to the Department annually and is intended to support the City's emergency communications center; and

WHEREAS, the Department intends to use the grant funds to pay for dispatcher salaries and overtime expenses; and

WHEREAS, the Department will accept the grant upon receiving the award letter and requests authorization from the City Council and the Mayor to expend the grant funds listed below for the purposes of such grants; and

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the grant funds listed herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws Ch. 44, sec. 53A, that the City Council approves the expenditure by the Department of the grant funds listed below for the purposes of such grants, subject to the approval of the Mayor, and the grant funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the grant without further appropriation:

State 911 Support & Incentive Grant - \$963,535.00



REQUEST FOR GRANT SETUP

This form and the required attachments are required by the Office of the City Comptrollers before a Grant Fund and related accounts will be created in MUNIS. Please do not use this form for requesting a non-grant related account to be created – use the Request for New Account form instead. Please return this form and the required attachments to the Office of the City Comptrollers.

All fields are mandatory.

Date of Request

Department Requesting Grant Setup

SEC (Dispatch)

Department Phone # (Please include extension)

(413)787-6409

Name and Title of Person to Contact in Case of Questions

David A. Wells

Was this Grant previously setup for a prior fiscal year?

If yes, please indicate your previous project number:

87520
20895

If this is a new Grant, have you filled out the "Approval to apply for a grant" Form?
(Y/N) Y If yes, please attach a copy of the Approved Form.

Grant Type:

State – Highway

Federal Pass-Through DOE– School

Federal Direct– School

Federal – City

State DOE– School

State Other – School

X State – City

Private/Other

Grant Name: FY21 State 911 Support and Incentive Grant

Total Grant Amount Awarded: \$963,535

Is this a Reimbursable Grant?

(Y/N) Y

A Reimbursable Grant is defined as one that requires that you pay for expenses first and then you apply to the grantor for a reimbursement of the exact amount actually expended.

If it is a Reimbursable Grant, please enter Grantor contact information or the CID # if Grantor is already in the customer file:

Entity Name	State 911 Department
Contact Person	Cindy Reynolds
Street Address	151 Campanelli Dr, Suite A
City, State, Zip Code	Middleborough, MA 02346
Telephone	508-821-7299
Fax	508-828-2585
E-Mail	911deptgrants@state.ma.us

Actual Award Date

Board Approval Date

Start Date

Expiration Date 6/30/21

Renewal Action Date (optional) N/A

If there are any Matching Funds:

Type

Percent

Amount

Comments re: Description/Purpose of Grant

Costs supporting the function of the 911 service in the City

Comments re: Conditions/Restrictions of Grant

If this is a Federal Grant, enter CFDA#:

If applicable enter the State ID # :

What is the required drawdown frequency?

(Ex: Monthly, Quarterly) Monthly (**Recommended**)

If payment is to be sent by Grantor as a Wire,

Please enter any wire reference/identification # that may be used (if known)

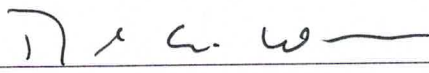
Please list all object codes needed for the grant.
(Attach additional sheets if additional orgs and roll-ups are needed):

Org Code: 28952500

Object Codes: 501000 (\$750,000)
506000 (\$195,000)
508000 (\$3,535)
505000 (\$15,000)

Budget Roll-Up Codes: **ALL**

I hereby attest that under the penalties of Chapter 656, I will adhere to all regulations in this grant agreement. I am responsible for timely and accurate reimbursements in the amounts listed above.



Signature

7/13/2020
Date

Please attach the following documents:

- ☐ Signed Approval to Apply for a Grant Form
- ☐ Grant Award Letter
- ☐ City Council/Mayor Approval
- ☐ Any other relevant documentation

This Form and all relevant attachments will be scanned and attached in the Grant Maintenance module in MUNIS and can be viewed or printed at your convenience.



City Council

ADOPTED

Meeting: 07/20/20 06:30 PM
Initiator: Hamediah Mohamed
Sponsors: Mayor Domenic J. Sarno
DOC ID: 5768

13

Community Mitigation Grant-\$250,000- No Match (Mayor Sarno)

WHEREAS, the Department of Planning and ECO-DEV ("Department") has been awarded an Community Mitigation Grant of \$250,000 from the MA Gaming Commission ; and

WHEREAS, the Department intends to use the grant funds to mitigate the lack of new private investment due to the unexpected inflation, speculation, and degradation of real estate in downtown surrounding MGM Springfield; and

WHEREAS, the Department has accepted the grant funds and requests authorization from the City Council and the Mayor to expend the grant funds listed below for the purposes of such grants; and

WHEREAS, the Acting Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the grant funds listed herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws ch. 44, sec. 53A, that the City Council approves the expenditure by the Department of the grant funds listed below for the purposes of such grant, subject to the approval of the Mayor, and the grant funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the grant without further appropriation:

Community Mitigation Grant-\$250,000- No Match



REQUEST FOR GRANT SETUP

This form and the required attachments are required by the Office of the City Comptrollers before a Grant Fund and related accounts will be created in MUNIS. Please do not use this form for requesting a non-grant related account to be created – use the Request for New Account form instead. Please return this form and the required attachments to the Office of the City Comptrollers.

All fields are mandatory.

Date of Request 7/13/2020

Department Requesting Grant Setup OPED

Department Phone # (Please include extension) 6082

Name and Title of Person to Contact in Case of Questions Cathy Buono

Was this Grant previously setup for a prior fiscal year?
If yes, please indicate your previous project number: no

If this is a new Grant, have you filled out the "Approval to apply for a grant" Form?
(Y/N) If yes, please attach a copy of the Approved Form.

Grant Type:

State – Highway
Federal Pass-Through DOE– School
Federal Direct– School
Federal – City
State DOE– School
State Other – School
X State – City
Private/Other

Grant Name: Impact Grant

Total Grant Amount Awarded: \$ 250,000.00

Attachment: Impact grant (5768 : Community Mitigation Grant-\$250,000- No Match)

Is this a Reimbursable Grant? (Y/N) yes

A Reimbursable Grant is defined as one that requires that you pay for expenses first and then you apply to the grantor for a reimbursement of the exact amount actually expended.

If it is a Reimbursable Grant, please enter Grantor contact information or the CID # if Grantor is already in the customer file:

Entity Name	MA Gaming Commission
Contact Person	Karen Wells
Street Address	101 Federal Street
City, State, Zip Code	Boston, MA
Telephone	617-979-8400
Fax	617-725-0258
E-Mail	

Actual Award Date 7/9/2020

Board Approval Date

Start Date

Expiration Date

Renewal Action Date (optional)

If there are any Matching Funds:

Type

Percent

Amount

Is there any Leverage? HUD FUNDING ONLY

Source

Amount

Comments re: Description/Purpose of Grant
Impact Grant – Implementation of Blueprint

Comments re: Conditions/Restrictions of Grant

If this is a Federal Grant, enter CFDA#:

If applicable enter the State ID # :

What is the required drawdown frequency?
(Ex: Monthly, Quarterly)

If payment is to be sent by Grantor as a Wire,
Please enter any wire reference/identification # that may be used (if known)

Attachment: Impact grant (5768 : Community Mitigation Grant-\$250,000- No Match)

Please list all object codes needed for the grant.
(Attach additional sheets if additional orgs and roll-ups are needed):

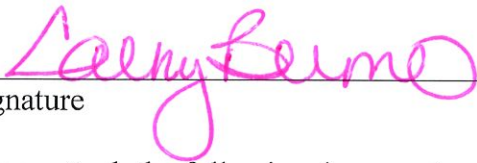
Org Code:

Object Codes: 530105

Budget Roll-Up Codes:

I hereby attest that under the penalties of Chapter 656, I will adhere to all regulations in this grant agreement. I am responsible for timely and accurate reimbursements in the amounts listed above.

Signature



Date



Please attach the following documents:

- ☐ Signed Approval to Apply for a Grant Form
- ☐ Grant Award Letter
- ☐ City Council/Mayor Approval
- ☐ Any other relevant documentation

This Form and all relevant attachments will be scanned and attached in the Grant Maintenance module in MUNIS and can be viewed or printed at your convenience.

Attachment: Impact grant (5768 : Community Mitigation Grant-\$250,000- No Match)



July 9, 2020

Via Email

Cathy Buono, Director of Admin. & Finance
Community Development
City of Springfield
36 Court Street
Springfield, MA 01103

Re: 2020 Specific Impact Grant Application – Implementation of Blueprint

Dear Ms. Buono:

On behalf of the Massachusetts Gaming Commission (“Commission”), I am writing regarding the City of Springfield’s 2020 Specific Impact Grant (“Grant”) application. I am pleased to notify you that, at the June 25, 2020 Commission meeting, the Commission authorized Two Hundred Fifty Thousand (\$250,000.00) for the Blueprint Implementation portion of the project. Please note that any and all conditions set by the Commission will be included in the Grant Contract.

Next Steps:

1. Please review your applications and let us know if there are any changes to Page 1 of your application (attached). This information is critical to insure consistency in the drafting of the Grant and State Contract which will be signed by the individual authorized to commit funds on behalf of your community. It is important that we also have the correct information regarding the person who will be managing the grant funding and will be providing the quarterly statements. Once we receive a response, the Commission staff will finalize the Grant and State Contract.
2. The grant and state contract will be sent to your community for signature. Once an originally signed copy is received by the Commission, it will be signed by a representative of the Commission. The Commission will date the grant which will be designated as the Commencement Date.
3. Please note that no disbursements will be made until the scope, budget and timeline has been approved by the Commission staff.



Massachusetts Gaming Commission

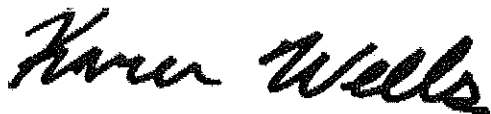
101 Federal Street, 12th Floor, Boston, Massachusetts 02110 | TEL 617.979.8400 | FAX 617.725.0258 | www.massgaming.com

Attachment: Impact grant (5768 : Community Mitigation Grant-\$250,000- No Match)

Cathy Buono, Director of Admin. & Finance
Community Development
Page 2
July 9, 2020

If you or your staff have any questions, please do not hesitate to contact Joseph Delaney at 617-721-9198 or via e-mail at Joseph.Delaney@massgaming.gov.

Very truly yours,



Karen Wells, Interim Executive Director,

cc: The Honorable Mayor Domenic J. Sarno
Melanie Acobe, Grants Director
MGC Commissioners
2020 CMF Review Team

Attachment: Impact grant (5768 : Community Mitigation Grant-\$250,000- No Match)



Massachusetts Gaming Commission

101 Federal Street, 12th Floor, Boston, Massachusetts 02110 | TEL 617.979,8400 | FAX 617.725,0258 | www.massgaming.com

Cathy Buono, Director of Admin. & Finance
 Community Development
 Page 3
 July 9, 2020

APPENDIX C

Specific Impact Grant Application BD-20-1068-1068C-1068L-46130

COMMUNITY MITIGATION FUND

	The City of Springfield, MA
1.	NAME OF MUNICIPALITY/GOVERNMENT ENTITY/DISTRICT The Implementation Blueprint 2020 Priority Initiatives Advancement
2.	PROJECT NAME (LIMIT 10 WORDS) Building on initial efforts from 2019, the project will focus on advancing the most critical and pressing catalytic economic development initiatives in downtown to mitigate the lack of new private investment due to the unexpected inflation, speculation, and degradation of real estate in downtown surrounding MGM Springfield.
3.	BRIEF PROJECT DESCRIPTION (LIMIT 50 WORDS) Ms. Cathy Buono Director of Administration and Finance, Community Development, City of Springfield MA
4.	NAME AND TITLE OF INDIVIDUAL AUTHORIZED TO COMMIT FUNDS ON BEHALF OF MUNICIPALITY /GOVERNMENTAL ENTITY 36 Court Street, Springfield, MA 01103
5.	ADDRESS OF INDIVIDUAL AUTHORIZED TO COMMIT FUNDS ON BEHALF OF MUNICIPALITY/ GOVERNMENTAL ENTITY 413-787-6082; cbuono@springfieldcityhall.com
6.	PHONE# AND EMAIL ADDRESS OF INDIVIDUAL AUTHORIZED TO COMMIT FUNDS ON BEHALF OF MUNICIPALITY/GOVERNMENTAL ENTITY Ms. Cathy Buono Director of Administration and Finance, Community Development City of Springfield MA
7.	NAME AND TITLE OF CONTRACT MANAGER RESPONSIBLE FOR HANDLING OF FUNDS ON BEHALF OF MUNICIPALITY/GOVERNMENTAL ENTITY
8.	ADDRESS OF CONTRACT MANAGER RESPONSIBLE FOR HANDLING OF FUNDS ON BEHALF OF MUNICIPALITY/GOVERNMENTAL ENTITY 413-787-6082; cbuono@springfieldcityhall.com MGM Springfield
10.	NAME OF GAMING LICENSEE

Attachment: Impact grant (5768 : Community Mitigation Grant-\$250,000- No Match)



Massachusetts Gaming Commission

101 Federal Street, 12th Floor, Boston, Massachusetts 02110 | TEL 617.979.8400 | FAX 617.725.0258 | www.massgaming.com



City Council

ADOPTED

Meeting: 07/20/20 06:30 PM
Initiator: Christopher Fraser
Sponsors: Mayor Domenic J. Sarno
DOC ID: 5751

14

State 911 Training Grant - No Match - \$189,384.54 (Mayor Sarno)

WHEREAS, the Springfield Emergency Communications (Dispatch) Department ("Department") anticipates being awarded an "FY21 State 911 Department Training Grant" of \$189,384.54 from the Executive Office of Public Safety and Security; and

WHEREAS, the grant is intended to reimburse for training-related costs associated with the 9-1-1 system; and

WHEREAS, the Department will use the grant funds for training and membership fees along with software and other relevant expenses related to training; and

WHEREAS, the Department will accept the grant upon receiving the award letter and requests authorization from the City Council and the Mayor to expend the grant funds listed below for the purposes of such grants; and

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the grant funds listed herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws Ch. 44, sec. 53A, that the City Council approves the expenditure by the Department of the grant funds listed below for the purposes of such grants, subject to the approval of the Mayor, and the grant funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the grant without further appropriation:

State 911 Training Grant - \$189,384.54



REQUEST FOR GRANT SETUP

This form and the required attachments are required by the Office of the City Comptrollers before a Grant Fund and related accounts will be created in MUNIS. Please do not use this form for requesting a non-grant related account to be created – use the Request for New Account form instead. Please return this form and the required attachments to the Office of the City Comptrollers.

All fields are mandatory.

Date of Request July 13, 2020

Department Requesting Grant Setup SEC (Emergency Communications)

Department Phone # (Please include extension) 413-787-6409

Name and Title of Person to Contact in Case of Questions David Wells

Was this Grant previously setup for a prior fiscal year? 20895

If yes, please indicate your previous project number:

If this is a new Grant, have you filled out the “Approval to apply for a grant” Form?
(Y/N) If yes, please attach a copy of the Approved Form.

Grant Type:

State – Highway

Federal Pass-Through DOE– School

Federal Direct– School

Federal – City

State DOE– School

State Other – School

X State – City

Private/Other

Grant Name: FY21 State 911 Department Training Grant

Total Grant Amount Awarded: \$189,384.54

Attachment: FY21 State 911 Training Grant (5751 : State 911 Training Grant - No Match - \$189,384.54)

Is this a Reimbursable Grant?

(Y/N) Y

A Reimbursable Grant is defined as one that requires that you pay for expenses first and then you apply to the grantor for a reimbursement of the exact amount actually expended.

If it is a Reimbursable Grant, please enter Grantor contact information or the CID # if Grantor is already in the customer file:

Entity Name	State 911 Department
Contact Person	Cindy Reynolds
Street Address	151 Campanelli Dr, Suite A
City, State, Zip Code	Middleborough, MA 02346
Telephone	508-821-7299
Fax	508-828-2585
E-Mail	911deptgrants@state.ma.us

Actual Award Date

Board Approval Date

Start Date

Expiration Date 6/30/21

Renewal Action Date (optional) N/A

If there are any Matching Funds:

Type

Percent

Amount

Comments re: Description/Purpose of Grant

Costs supporting function of the 911 service in the City

Comments re: Conditions/Restrictions of Grant

If this is a Federal Grant, enter CFDA#:

If applicable enter the State ID # :

What is the required drawdown frequency?

(Ex: Monthly, Quarterly) Monthly (**Recommended**)

If payment is to be sent by Grantor as a Wire,

Please enter any wire reference/identification # that may be used (if known)

Attachment: FY21 State 911 Training Grant (5751 : State 911 Training Grant - No Match - \$189,384.54)

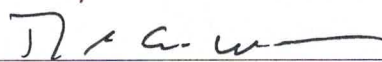
Please list all object codes needed for the grant.
(Attach additional sheets if additional orgs and roll-ups are needed):

Org Code: 28952500

Object Codes: 501000 (\$35,542.39)
 506000 (\$71,084.78)
 531020 (\$62,571.00)
 531040 (\$5,484)
 542300 (\$15,002.37)
 571100

Budget Roll-Up Codes: **ALL**

I hereby attest that under the penalties of Chapter 656, I will adhere to all regulations in this grant agreement. I am responsible for timely and accurate reimbursements in the amounts listed above.



 Signature

7/13/2020
 Date

Please attach the following documents:

- ☐ Signed Approval to Apply for a Grant Form
- ☐ Grant Award Letter
- ☐ City Council/Mayor Approval
- ☐ Any other relevant documentation

This Form and all relevant attachments will be scanned and attached in the Grant Maintenance module in MUNIS and can be viewed or printed at your convenience.



City Council

ADOPTED

Meeting: 07/20/20 06:30 PM
Initiator: Hamediah Mohamed
Sponsors: Mayor Domenic J. Sarno
DOC ID: 5766

15

Springfield Library Foundation Trust & Endowments Grant - No Match Required \$180,000.00 (Mayor Sarno)

WHEREAS, the Springfield City Libraries Department has been awarded a Springfield Library Foundation Trust & Endowments - Grant - in the amount of \$180,000.00 from the Springfield Libraries Foundation; and

WHEREAS, the Department intends to use the grant for the purchase of library materials; and

WHEREAS, the Department has accepted the grant funds and requests authorization from the City Council and the Mayor to expend the grant funds listed below for the purposes of such grants; and

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the grant funds listed herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws ch. 44, sec. 53A, that the City Council approves the expenditure by the Department of the grant funds listed below for the purposes of such grant, subject to the approval of the Mayor, and the grant funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the grant without further appropriation:

**Springfield Library Foundation Trust & Endowments Grant - No Match Required
\$180,000.00**



REQUEST FOR GRANT SETUP

This form and the required attachments are required by the Office of the City Comptrollers before a Grant Fund and related accounts will be created in MUNIS. Please do not use this form for requesting a non-grant related account to be created – use the Request for New Account form instead. Please return this form and the required attachments to the Office of the City Comptrollers.

All fields are mandatory.

Date of Request 7/9/2020

Department Requesting Grant Setup Library

Department Phone # (Please include extension) 263-6828 x290

Name and Title of Person to Contact in Case of Questions Carol Leaders, Bus Mgr

Was this Grant previously setup for a prior fiscal year? Yes

If yes, please indicate your previous project number: Fund # 8233; 8232; 8229; 8228; 8234

If this is a new Grant, have you filled out the “Approval to apply for a grant” Form? (Y/N) If yes, please attach a copy of the Approved Form.

Grant Type:

State – Highway

Federal Pass-Through DOE– School

Federal Direct– School

Federal – City

State DOE– School

State Other – School

State – City

X Private/Other Springfield Library Foundation

Grant Name: Trusts & Endowments

Total Grant Amount Awarded: \$180,000.00

Is this a Reimbursable Grant? (Y/N) N

A Reimbursable Grant is defined as one that requires that you pay for expenses first and then you apply to the grantor for a reimbursement of the exact amount actually expended.

If it is a Reimbursable Grant, please enter Grantor contact information or the CID # if Grantor is already in the customer file:

Entity Name

Contact Person

Street Address

City, State, Zip Code

Telephone

Fax

E-Mail

Actual Award Date 7/7/20

Board Approval Date

Start Date n/a

Expiration Date n/a

Renewal Action Date (optional)

If there are any Matching Funds:

Type

Percent

Amount

Comments re: Description/Purpose of Grant

Comments re: Conditions/Restrictions of Grant

If this is a Federal Grant, enter CFDA#:

If applicable enter the State ID # :

What is the required drawdown frequency?

(Ex: Monthly, Quarterly)

If payment is to be sent by Grantor as a Wire,

Please enter any wire reference/identification # that may be used (if known)

Please list all object codes needed for the grant.
(Attach additional sheets if additional orgs and roll-ups are needed):

Org Code: 8233; 8232; 8229; 8228, 8234

Object Codes: 551300

Budget Roll-Up Codes: Yes

I hereby attest that under the penalties of Chapter 656, I will adhere to all regulations in this grant agreement. I am responsible for timely and accurate reimbursements in the amounts listed above.

Molly Fogarty _____ 7/7/20 _____
Signature Date

Please attach the following documents:

- ☐ Signed Approval to Apply for a Grant Form
- ☐ Grant Award Letter
- ☐ City Council/Mayor Approval
- ☐ Any other relevant documentation

This Form and all relevant attachments will be scanned and attached in the Grant Maintenance module in MUNIS and can be viewed or printed at your convenience.

SPRINGFIELD LIBRARY FOUNDATION, INC.

220 State Street
Springfield, MA 01103

July 11, 2020

Molly Fogarty, Director
Springfield City Library
220 State Street
Springfield, MA 01103

Dear Lee:

The Springfield library Foundation forwarded to the Springfield Library Department for Fiscal Year 2019 a total of \$126,223.07 for the purchase of library materials from the following four trusts, administered by the Bank of America, The William B. Walker Trust, the James B Corcoran Trust, the James J. Garvey Trust, and the Horace Moses Trust.

The Springfield Library Foundation intends to provide \$180,000 in support of the City Library's materials budget in Fiscal Year 2021.

We estimate that during Fiscal Year 2021 the Foundation will render to the City of Springfield quarterly payments from the following sources. \$110,833 from – Corcoran, Garvey, Moses, Smith & Meekins Trusts, plus \$69,167 from various named funds held by the Foundation. Please see the attached spreadsheet for the complete breakdown of sources.

Sincerely,



Matthew Blumenfeld
Executive Director

Enc.

Attachment: SLF T & E (5766 : Springfield Library Foundation Trust & Endowments - No Match Required \$180,000.00)

Sources of Funds and Where they will go - Matt B Worksheet
The Springfield Library Foundation grants the following to the Springfield City Library

A total of \$145,393.12 for Mason Square

Fund Type	Fund Name	Amount	Trust	Schwab
Restricted - Mason	Curran	\$ 85,000.00		\$ 85,000.00
Endowment - Unre: Wells	David 2	\$ 27,692.82		\$ 27,692.82
Restricted - Grounc	Kirkham 2, Charles	\$ 880.51		\$ 880.51
Unrestricted	Phillips Margorie	\$ 24,894.74		\$ 24,894.74
Endowment - Unre: Chapin,	Chester	\$ 6,925.05		\$ 6,925.05
		\$ 145,393.12		\$ 145,393.12

A total of \$180,000 for books and materials

Fund	Amount		
BOA Trust Corcoran, Garvey & Moses Trusts	\$ 79,833.00	General Materials	\$ 79,833.00
BOA Trust Cooper & Meekins Trusts	\$ 14,000.00	General Materials	\$ 14,000.00
BOA Trust Smith, Rose	\$ 17,000.00	Music Materials	\$ 17,000.00
Restricted - Music Rumrill, Grace	\$ 8,000.00	Music Materials	\$ 8,000.00
Temp Restricted Nason, Albert D	\$ 2,367.00	Materials - History, Science & Useful Arts	\$ 2,367.00
Endowment Wells, David 1	\$ 27,000.00	Social Sciences, Finance, Econ	\$ 27,000.00
Restricted - Materi: Woolf, Henry Bosley	\$ 2,500.00	Materials - Humanities	\$ 2,500.00
Restricted - Materi: King, Effalene	\$ 3,000.00	Materials - Art	\$ 3,000.00
Restricted - Branch Caswell, Edith	\$ 4,000.00	Materials - 16 Acres	\$ 4,000.00
Endowment Bianciardi, Elizabeth Rice	\$ 3,000.00	General Materials	\$ 3,000.00
Endowment Brown, Elizabeth	\$ 3,500.00	Materials - English	\$ 3,500.00
Endowment Bryant, John Memorial Fund	\$ 500.00	General Materials	\$ 500.00
Endowment Facchini, Diana Martinelli	\$ 500.00	Materials - Italian	\$ 500.00
Endowment Gillett, Frederick H	\$ 500.00	Materials - Americanization / Citizenship	\$ 500.00
Endowment Haskins, Anna Matowski	\$ 100.00	Materials - Young Adult	\$ 100.00
Endowment King, John	\$ 3,500.00	General Materials	\$ 3,500.00
Endowment Merriam, Edward & Edith	\$ 1,000.00	General Materials	\$ 1,000.00
Endowment Packard, Azel (Westfall)	\$ 300.00	General Materials	\$ 300.00
Endowment Remington, Portia	\$ 1,250.00	Materials - Music, Arts & Humanities	\$ 1,250.00
Endowment Shipley, Joseph & Margaret	\$ 400.00	General Materials	\$ 400.00
Endowment Stebbins, Winthrop	\$ 500.00	Materials - Literature & Science	\$ 500.00
Endowment Thompson, Colonel	\$ 800.00	Materials - English	\$ 800.00
Endowment Wellman, Hiller	\$ 300.00	General Materials	\$ 300.00
Endowment Contant, Robert & Catherine	\$ 950.00	Materials - Forest Park	\$ 950.00
Endowment Magiera, Thadeus Martowski 1	\$ 550.00	Materials - Children	\$ 550.00
Endowment Magiera, Thadeus Martowski 2	\$ 150.00	General Materials	\$ 150.00
Endowment Skinner, Gertrude	\$ 4,500.00	Materials - Children	\$ 4,500.00
	\$ 180,000.00		\$ 110,833.00 \$ 69,167.00

Attachment: SLF T & E (5766 : Springfield Library Foundation Trust & Endowments - No Match Required \$180,000.00)



City Council

ADOPTED

Meeting: 07/20/20 06:30 PM
Initiator: Hamediah Mohamed
Sponsors: Mayor Domenic J. Sarno
DOC ID: 5763

16

FY21 Mason Square Library Grant - No Match Required - \$145,394.12 (Mayor Sarno)

WHEREAS, the Library Department has been awarded a FY21 Mason Square Library Grant of \$145,394.12 from the Springfield Library Foundation; and

WHEREAS, the income represents the annual payment to be delivered quarterly to the Library for FY21; and

WHEREAS, the Department intends to use the trust funds to purchase library materials; and

WHEREAS, the Department has accepted the trust funds and requests authorization from the City Council and the Mayor to expend the trust funds listed below for the purposes stated above; and

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the endowment funds listed herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws ch. 44, sec. 53A, that the City Council approves the expenditure by the Department of the endowment funds listed below for the purposes of such endowment, subject to the approval of the Mayor, and the endowment funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the endowment without further appropriation:

FY21 Mason Square Library Grant - No Match Required- \$145,394.12



REQUEST FOR GRANT SETUP

This form and the required attachments are required by the Office of the City Comptrollers before a Grant Fund and related accounts will be created in MUNIS. Please do not use this form for requesting a non-grant related account to be created – use the Request for New Account form instead. Please return this form and the required attachments to the Office of the City Comptrollers.

All fields are mandatory.

Date of Request 7/9/2020

Department Requesting Grant Setup Library

Department Phone # (Please include extension) 263-6828 x290

Name and Title of Person to Contact in Case of Questions Carol Leaders, Bus Mgr

Was this Grant previously setup for a prior fiscal year? Y

If yes, please indicate your previous project number: MSL20

If this is a new Grant, have you filled out the “Approval to apply for a grant” Form? (Y/N) If yes, please attach a copy of the Approved Form.

Grant Type:

State – Highway

Federal Pass-Through DOE– School

Federal Direct– School

Federal – City -

State DOE– School

State Other – School

State – City

X Private/Other – Springfield Library Foundation

Grant Name: Mason Square Library

Total Grant Amount Awarded: \$145,394.12

Is this a Reimbursable Grant?

(Y/N) N

A Reimbursable Grant is defined as one that requires that you pay for expenses first and then you apply to the grantor for a reimbursement of the exact amount actually expended.

If it is a Reimbursable Grant, please enter Grantor contact information or the CID # if Grantor is already in the customer file:

Entity Name

Contact Person

Street Address

City, State, Zip Code

Telephone

Fax

E-Mail

Actual Award Date 7/9/2020

Board Approval Date

Start Date n/a

Expiration Date n/a

Renewal Action Date (optional)

If there are any Matching Funds:

Type

Percent

Amount

Comments re: Description/Purpose of Grant

Comments re: Conditions/Restrictions of Grant

If this is a Federal Grant, enter CFDA#:

If applicable enter the State ID # :

What is the required drawdown frequency?

(Ex: Monthly, Quarterly)

If payment is to be sent by Grantor as a Wire,

Please enter any wire reference/identification # that may be used (if known)

Please list all object codes needed for the grant.
(Attach additional sheets if additional orgs and roll-ups are needed):

Org Code: 2917610

Object Codes: 501000; 506000; 530105; 580400; 531010; 534050; 542300; 551700;
580600; 542010

Budget Roll-Up Codes: YES

I hereby attest that under the penalties of Chapter 656, I will adhere to all regulations in this grant agreement. I am responsible for timely and accurate reimbursements in the amounts listed above.

Molly Fogarty
Signature

7/9/2020
Date

Please attach the following documents:

- ☐ Signed Approval to Apply for a Grant Form
- ☐ Grant Award Letter
- ☐ City Council/Mayor Approval
- ☐ Any other relevant documentation

This Form and all relevant attachments will be scanned and attached in the Grant Maintenance module in MUNIS and can be viewed or printed at your convenience.

SPRINGFIELD LIBRARY FOUNDATION, INC.
220 STATE STREET
SPRINGFIELD, MA 01103

July 7, 2020

T. J. Plante, CAFO
City of Springfield
36 Court Street
Springfield, MA 01103

Dear Mr. Plante:

The members of the Foundation are pleased to be acting in conformance to the wishes of Annie Curran whose generosity has resulted in the abundance of financial support, which she donated so many years ago. This year the Curran Fund will provide \$85,000 in support to the Mason Square branch. In addition, the Foundation will support the Mason Square branch through funds provided by:

The Wells Fund \$27,692.82
The Charles Kirkham Fund \$880.51
The Marjorie Phillips Fund \$24,894.74
The Chester Chapin Fund \$6,925.05

The Foundation shall render to the City of Springfield quarterly payments on the 30th of July, October 2020 and January and April 2021. The first Quarter payment shall be in the amount of \$36,348.53. The Foundation agrees to pay a total of \$145,394.12 in support of the FY '21 Mason Square Branch Library operating expenses.

Sincerely,



Matthew Blumenfeld
Executive Director

Attachment: SLF - Mas Sq FY21 (5763 : FY21 Mason Square Library Grant - No Match Required - \$145,394.12)



City Council

ADOPTED

Meeting: 07/20/20 06:30 PM
Initiator: Kaiya Hill-Thomas
Sponsors: Mayor Domenic J. Sarno
DOC ID: 5767

17

FY21 Local Consumer Aid Grant - No Match Required \$110,605.00 (Mayor Sarno)

WHEREAS, the Mayor, on behalf of the *Mayor's Office of Consumer Information*, ("Department") has been awarded a "Local Consumer Aid Fund Grant" of \$110,605.00 from the Commonwealth of Massachusetts Office of the Attorney General; and

WHEREAS, the purpose of the grant program is to assist in the resolution of consumer complaints; and

WHEREAS, the Department intends to use the grant funds for the operation of a Local Consumer Program, whose purpose is to educate consumers on their consumer protection rights and to mediate consumer complaints; and

WHEREAS, these grant funds will pay for staff salaries and for those expenses associated with the processing and handling of consumer complaints (e.g. supplies, postage, copier, travel); and

WHEREAS, the Department has accepted the grant and requests authorization from the City Council and the Mayor to expend the grant funds listed below for the purposes of such grants; and

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the grant funds listed herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws ch. 44, sec. 53A, that the City Council approves the expenditure by the Department of the grant funds listed below for the purposes of such grant, subject to the approval of the Mayor, and the grant funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the grant without further appropriation:

FY21 Local Consumer Aid Grant- No Match Required \$110,605



REQUEST FOR GRANT SETUP

This form and the required attachments are required by the Office of the City Comptrollers before a Grant Fund and related accounts will be created in MUNIS. Please do not use this form for requesting a non-grant related account to be created – use the Request for New Account form instead. Please return this form and the required attachments to the Office of the City Comptrollers.

All fields are mandatory.

Date of Request

7/1/20

Department Requesting Grant Setup

Mayor's Office of
Consumer
Information

Department Phone # (Please include extension)

750-2890

Name and Title of Person to Contact in Case of Questions

Milagros S. Johnson

Was this Grant previously setup for a prior fiscal year?

If yes, please indicate your previous project number:

87521

If this is a new Grant, have you filled out the "Approval to apply for a grant" Form?

(Y/N) N/A

If yes, please attach a copy of the Approved Form.

Grant Type:

State – Highway

Federal Pass-Through DOE– School

Federal Direct– School

Federal – City

State DOE– School

State Other – School

State – City

Private/Other

Grant Name:

Total Grant Amount Awarded:

\$ 110,605.00

Is this a Reimbursable Grant?

(Y/N) NO

A Reimbursable Grant is defined as one that requires that you pay for expenses first and then you apply to the grantor for a reimbursement of the exact amount actually expended.

If it is a Reimbursable Grant, please enter Grantor contact information or the CID # if Grantor is already in the customer file:

Entity Name

Contact Person

Street Address

City, State, Zip Code

Telephone

Fax

E-Mail

Actual Award Date 7/1/20

Board Approval Date

Start Date 7/1/20

Expiration Date 6/30/21

Renewal Action Date (optional)

If there are any Matching Funds:

Type

Percent

Amount

Is there any Leverage? HUD FUNDING ONLY

Source

Amount

Comments re: Description/Purpose of Grant

Local Consumer Program (LCP) working in cooperation with the Massachusetts Attorney General's Office providing services in Hampden County and one-third of Worcester County

Comments re: Conditions/Restrictions of Grant

If this is a Federal Grant, enter CFDA#:

If applicable enter the State ID # :

What is the required drawdown frequency?

(Ex: Monthly, Quarterly)

If payment is to be sent by Grantor as a Wire,
Please enter any wire reference/identification # that may be used (if known)
CTAGO01022013LCAFSPRINGFIELD

Please list all object codes needed for the grant.
(Attach additional sheets if additional orgs and roll-ups are needed):

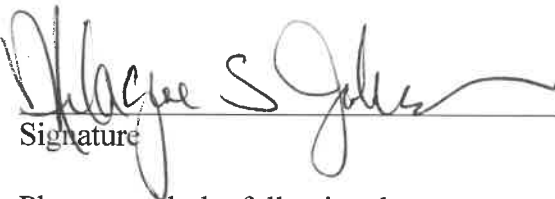
Org Code: 28751201-87521

Object Codes:

461000	GRANT REVENUE STATE -	\$110,605.00
501000	SALARIES & WAGES -	\$106,050.69
527020	RENTAL – OFFICE EQUIPMENT -	\$ 1,411.20
534100	POSTAGE AND DELIVERY -	1,000.00
542010	OFFICE SUPPLIES	1,800.00
57110	IN-STATE TRAVEL	750.00

Budget Roll-Up Codes:

I hereby attest that under the penalties of Chapter 656, I will adhere to all regulations in this grant agreement. I am responsible for timely and accurate reimbursements in the amounts listed above.


Signature

7/1/2020
Date

Please attach the following documents:

- ☐ Signed Approval to Apply for a Grant Form
- ☒ Grant Award Letter
- ☐ City Council/Mayor Approval
- ☐ Any other relevant documentation

This Form and all relevant attachments will be scanned and attached in the Grant Maintenance module in MUNIS and can be viewed or printed at your convenience.



MAURA HEALEY
ATTORNEY GENERAL

THE COMMONWEALTH OF MASSACHUSETTS
OFFICE OF THE ATTORNEY GENERAL
ONE ASHBURTON PLACE
BOSTON, MASSACHUSETTS 02108

(617) 727-2200
(617) 727-4765 TTY
www.mass.gov/ago

June 22, 2020

Via E-MAIL ONLY

Milagros S. Johnson
mjohnson@springfieldcityhall.com
City of Springfield, Mayor's Office of Consumer Information
36 Court Street, Room 315
Springfield, MA 001103-1699

RE: Fiscal Year 2021 Local Consumer Aid Fund Grant Award

Dear Milagros Johnson:

Congratulations! I am pleased to award the **City of Springfield, Mayor's Office of Consumer Information** with a Fiscal Year 2021 (July 1, 2020 - June 30, 2021) Local Consumer Aid Fund (LCAF) grant of **\$110,605** for the operation of a Local Consumer Program.

This award is made, subject to the conditions detailed on the FY2021 LCAF Local Consumer Program Standards & Responsibilities and the forthcoming Scope of Services to ensure compliance with the terms of the grant.

The grant documents will be mailed subsequently; once you understand and accept the grant requirements, please sign and return all documents, each with original signatures, to Elhannah Burnett, LCP Program Manager, Consumer Advocacy & Response Division. She may be reached for questions at Elhannah.burnett@mass.gov.

Thank you for your continuing work to support consumers in our state. I look forward to a successful and productive joint effort in the coming year.

Very truly yours,

Maura Healey

Attachment: MOCI Grant Set Up Form Docs FY21 (5767 : FY21 Local Consumer Aid Grant - No Match Required \$110,605.00)

FY2021 LCP BUDGET		
Item	LCAF Funds	In Kind Contribution
Salary Expenses		
Employee Benefits	\$106,050.69	\$14,000.00
Fringe		
Payroll Taxes		
Unemployment Contributions		
Worker's Compensation Contributions		
Salary Expenses Sub-Total	\$106,050.69	\$14,000.00
Organizational Expenses		
Professional Fees		
Subscriptions		
Training		
Travel	\$750	
Organization Expenses Sub-Total	\$750.00	
Operational Expenses		
Rent/Office Space		\$15,000.00
Telephone and Voicemail Costs		\$3,000.00
Internet Costs		\$3,000.00
Equipment Purchases or Maintenance	1,411.20	\$2,000.00
IT Support Costs		\$5,000.00
Paper	\$800	
Postage	\$1,000	
Other Supplies	\$1,000	
Operational Expenses Sub-Total	\$4,211.20	\$28,000.00
Outreach Expenses		
Printing Fees for Materials		\$1,000.00
Advertising Costs		
Other Outreach Related Expenses		
Outreach Expenses Sub-Total		\$1,000.00
Other Expenses (Specific details must be provided)		
Expense A		
Expense B		
Expense C		
Other Expenses Sub-Total		
Budget Total	\$110,011.89	\$43,000.00

(\$406.89) remaining

Attachment: MOCI Grant Set Up Form Docs FY21 (5767 : FY21 Local Consumer Aid Grant - No Match Required \$110,605.00)



THE COMMONWEALTH OF MASSACHUSETTS
OFFICE OF THE ATTORNEY GENERAL
ONE ASHBURTON PLACE
BOSTON, MASSACHUSETTS 02108

MAURA HEALEY
ATTORNEY GENERAL

(617) 727-2200
(617) 727-4765 TTY
www.mass.gov/ago

June 22, 2020

Via E-MAIL ONLY

Milagros S. Johnson
mjohnson@springfieldcityhall.com
City of Springfield, Mayor's Office of Consumer Information
36 Court Street, Room 315
Springfield, MA 001103-1699

RE: Fiscal Year 2021 Local Consumer Aid Fund Grant Award

Dear Milagros Johnson:

Congratulations! I am pleased to award the **City of Springfield, Mayor's Office of Consumer Information** with a Fiscal Year 2021 (July 1, 2020 - June 30, 2021) Local Consumer Aid Fund (LCAF) grant of **\$110,605** for the operation of a Local Consumer Program.

This award is made, subject to the conditions detailed on the FY2021 LCAF Local Consumer Program Standards & Responsibilities and the forthcoming Scope of Services to ensure compliance with the terms of the grant.

The grant documents will be mailed subsequently; once you understand and accept the grant requirements, please sign and return all documents, each with original signatures, to Elhannah Burnett, LCP Program Manager, Consumer Advocacy & Response Division. She may be reached for questions at Elhannah.burnett@mass.gov.

Thank you for your continuing work to support consumers in our state. I look forward to a successful and productive joint effort in the coming year.

Very truly yours,

Maura Healey

Attachment: MOCI grant award letter (5767 : FY21 Local Consumer Aid Grant - No Match Required \$110,605.00)



City Council

ADOPTED

18

Meeting: 07/20/20 06:30 PM
Initiator: Christopher Fraser
Sponsors: Mayor Domenic J. Sarno
DOC ID: 5770

Community Mitigation Grant - No Match Required - \$110,000 (Mayor Sarno)

WHEREAS, the Springfield Police Department ("Department") has been awarded a Community Mitigation Grant of \$110,000 from the Massachusetts Gaming Commission; and

WHEREAS, the purpose of the grant funding is to help local communities offset costs related to the construction and operation of a gaming establishment; and

WHEREAS, the department will use the funds to purchase equipment necessary to maintain policing operations in the downtown Metro area and the MGM Springfield casino; and

WHEREAS, the Department has accepted the grant and requests authorization from the City Council and the Mayor to expend the grant funds listed below for the purposes of such grants; and

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the grant funds listed herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws ch. 44, sec. 53A, that the City Council approves the expenditure by the Department of the grant funds listed below for the purposes of such grants, subject to the approval of the Mayor, and the grant funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the grant without further appropriation:

Community Mitigation Fund Grant - No Match - \$110,000



REQUEST FOR GRANT SETUP

This form and the required attachments are required by the Office of the City Comptrollers before a Grant Fund and related accounts will be created in MUNIS. Please do not use this form for requesting a non-grant related account to be created – use the Request for New Account form instead. Please return this form and the required attachments to the Office of the City Comptrollers.

All fields are mandatory.

Date of Request	7/13/2020
Department Requesting Grant Setup	Police
Department Phone # (Please include extension)	787-6385
Name and Title of Person to Contact in Case of Questions	Lisa Willis

Was this Grant previously setup for a prior fiscal year? Yes
If yes, please indicate your previous project number: MIT20

If this is a new Grant, have you filled out the “Approval to apply for a grant” Form?
(Y/N) If yes, please attach a copy of the Approved Form.

Grant Type:

State – Highway
Federal Pass-Through DOE– School
Federal Direct– School
Federal – City
State DOE– School
State Other – School
State – City
Private/Other

Grant Name: MASSACHUSETTS GAMING COMMISSION 2020 SPRINGFIELD
POLICE MITIGATION FUND

Total Grant Amount Awarded: \$ 110,000.00

Attachment: PD Community Mitigation Funding (5770 : Community Mitigation Grant - No Match Required - \$110,000)

Is this a Reimbursable Grant?

(Y/N) YES

A Reimbursable Grant is defined as one that requires that you pay for expenses first and then you apply to the grantor for a reimbursement of the exact amount actually expended.

If it is a Reimbursable Grant, please enter Grantor contact information or the CID # if Grantor is already in the customer file:

Entity Name	MASS GAMING COMMISSION
Contact Person	EDWARD BEDROSIAN JR EXEC. DIR
Street Address	100 FEDERAL ST 12 FL
City, State, Zip Code	BOSTON MA 02110
Telephone	617.979.8400
Fax	617.725.0258
E-Mail	WWW.MASSGAMING.CO,

Actual Award Date 7/13/2010

Board Approval Date

Start Date

Expiration Date 6/30/2021

Renewal Action Date (optional)

If there are any Matching Funds:

Type

Percent

Amount

Comments re: Description/Purpose of Grant

Comments re: Conditions/Restrictions of Grant

If this is a Federal Grant, enter CFDA#:

If applicable enter the State ID # :

What is the required drawdown frequency?

(Ex: Monthly, Quarterly)

If payment is to be sent by Grantor as a Wire,

Please enter any wire reference/identification # that may be used (if known)

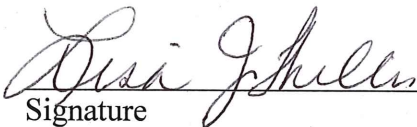
Please list all object codes needed for the grant.
(Attach additional sheets if additional orgs and roll-ups are needed):

Org Code: 558100 - \$48,875.00
 580600 - \$8,125.00
 580700 - \$53,000

Object Codes:

Budget Roll-Up Codes:

I hereby attest that under the penalties of Chapter 656, I will adhere to all regulations in this grant agreement. I am responsible for timely and accurate reimbursements in the amounts listed above.


Signature

7/13/2020
Date

Please attach the following documents:

- ☐ Signed Approval to Apply for a Grant Form
- ☐ Grant Award Letter
- ☐ City Council/Mayor Approval
- ☐ Any other relevant documentation

This Form and all relevant attachments will be scanned and attached in the Grant Maintenance module in MUNIS and can be viewed or printed at your convenience.



July 9, 2020

Via Email

The Honorable Mayor Domenic J. Sarno
City of Springfield
36 Court Street
Springfield, MA 01103

Timothy J. Plante, Chief Administrative &
Financial Officer
City of Springfield
36 Court Street, Room 412
Springfield, MA 01103

Re: 2020 Specific Impact Grant Application – Police Equipment

Dear Mayor Sarno and Mr. Plante:

On behalf of the Massachusetts Gaming Commission (“Commission”), I am writing regarding the City of Springfield’s 2020 Specific Impact Grant (“Grant”) application. I am pleased to notify you that, at the June 25, 2020 Commission meeting, the Commission authorized One Hundred Ten Thousand Dollars (\$110,000.00) for the requested police equipment with the exception of the Protective Shields. Please note that any and all conditions set by the Commission will be included in the Grant Contract.

Next Steps:

1. Please review your applications and let us know if there are any changes to Page 1 of your application (attached). This information is critical to ensure consistency in the drafting of the Grant and State Contract which will be signed by the individual authorized to commit funds on behalf of your community. It is important that we also have the correct information regarding the person who will be managing the grant funding and will be providing the quarterly statements. Once we receive a response, the Commission staff will finalize the Grant and State Contract.
2. The grant and state contract will be sent to your community for signature. Once an originally signed copy is received by the Commission, it will be signed by a representative of the Commission. The Commission will date the grant which will be designated as the Commencement Date.
3. Please note that no disbursements will be made until the scope, budget and timeline has been approved by the Commission staff.



Massachusetts Gaming Commission

101 Federal Street, 12th Floor, Boston, Massachusetts 02110 | TEL 617.979.8400 | FAX 617.725.0258 | www.massgaming.com

The Honorable Mayor Domenic J. Sarno
Timothy J. Plante, Chief Administrative & Financial Officer
Page 2
July 9, 2020

If you or your staff have any questions, please do not hesitate to contact Joseph Delaney at 617-721-9198 or via e-mail at Joseph.Delaney@massgaming.gov.

Very truly yours,



Karen Wells, Interim Executive Director,

cc: Melanie Acobe, Grants Director
MGC Commissioners
2020 CMF Review Team

Attachment: PD Community Mitigation Funding (5770 : Community Mitigation Grant - No Match Required - \$110,000)



Massachusetts Gaming Commission

101 Federal Street, 12th Floor, Boston, Massachusetts 02110 | TEL 617.979.8400 | FAX 617.725.0258 | www.massgaming.com



City Council

ADOPTED

19

Meeting: 07/20/20 06:30 PM
Initiator: Hamediah Mohamed
Sponsors: Mayor Domenic J. Sarno
DOC ID: 5744

Mass in Motion Grant Award - No Match Required \$100,000.00 (Mayor Sarno)

WHEREAS, the Department of Health and Human Services ("Department") has been awarded a "Mass in Motion " grant award of \$100,000.00 from the Commonwealth's Department of Public Health; and

WHEREAS, the funding is provided to improve policy, systems, and environmental conditions that impact the health of the community; and

WHEREAS, the Department intends to use the funds during the period of July 1, 2020 through June 30, 2021 to continue to support healthier eating and active living; and

WHEREAS, the Department has accepted the grant award and requests authorization from the City Council and the Mayor to expend the grant funds listed below for the purposes of such grants; and

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the grant funds listed herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws ch. 44, sec. 53A, that the City Council approves the expenditure by the Department of the grant funds listed below for the purposes of such grant, subject to the approval of the Mayor, and the grant funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the grant without further appropriation:

Mass in Motion Grant Award - No Match Required \$100,000.00



REQUEST FOR GRANT SETUP

This form and the required attachments are required by the Office of the City Comptrollers before a Grant Fund and related accounts will be created in MUNIS. Please do not use this form for requesting a non-grant related account to be created – use the Request for New Account form instead. Please return this form and the required attachments to the Office of the City Comptrollers.

All fields are mandatory.

Date of Request 6/12/2020

Department Requesting Grant Setup SHHS

Department Phone # (Please include extension) 6710

Name and Title of Person to Contact in Case of Questions Lorene L / Fiscal Manager

Was this Grant previously setup for a prior fiscal year? YES

If yes, please indicate your previous project number: 89720 / PGCHW

If this is a new Grant, have you filled out the “Approval to apply for a grant” Form?
(Y/N) If yes, please attach a copy of the Approved Form.

Grant Type:

State – Highway

Federal Pass-Through DOE– School

Federal Direct– School

Federal – City

State DOE– School

State Other – School

xx State – City

Private/Other

Grant Name: Mass in Motion / Problem Gambling Community Health Workers Prog

Attachment: HHS MIM PGCHW GRANT (5744 : Mass in Motion Grant Award - No Match Required \$100,000.00)

Total Grant Amount Awarded: \$100,000 (\$60,000 for 89720 / \$40,000 for PGCHW)

Is this a Reimbursable Grant? (Y/N) YES

A Reimbursable Grant is defined as one that requires that you pay for expenses first and then you apply to the grantor for a reimbursement of the exact amount actually expended.

If it is a Reimbursable Grant, please enter Grantor contact information or the CID # if Grantor is already in the customer file:

Entity Name	MA Dept.of Public Health
Contact Person	Jessica del Rosario
Street Address	250 Washington Street, 8 th Floor
City, State, Zip Code	Boston, MA 02108-4619
Telephone	617-624-5470
Fax	
E-Mail	Jessica.del.Rosario@state.ma.us

Actual Award Date 6/8/2020

Board Approval Date

Start Date 7/1/2020

Expiration Date 6/30/2020

Renewal Action Date (optional)

If there are any Matching Funds:

Type

Percent

Amount

Is there any Leverage? HUD FUNDING ONLY

Source

Amount

Comments re: Description/Purpose of Grant

Mass In Motion

Problem Gambling Community Health Workers Program

Comments re: Conditions/Restrictions of Grant

See Budget

If this is a Federal Grant, enter CFDA#:

If applicable enter the State ID # :

What is the required drawdown frequency?

(Ex: Monthly, Quarterly) Quarterly

If payment is to be sent by Grantor as a Wire,

Attachment: HHS MIM PGCHW GRANT (5744 : Mass in Motion Grant Award - No Match Required \$100,000.00)

Please enter any wire reference/identification # that may be used (if known)

Please list all object codes needed for the grant.

501000/517010/517020/530105/531020/535200/542010/551700/569300/571100/
578700

(Attach additional sheets if additional orgs and roll-ups are needed):

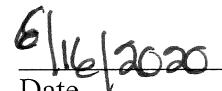
Org Code: 28975200

Object Codes: 501000/517010/517020/530105/531020/535200/
542010/551700/569300/571100/578700

Budget Roll-Up Codes: YES

I hereby attest that under the penalties of Chapter 656, I will adhere to all regulations in this grant agreement. I am responsible for timely and accurate reimbursements in the amounts listed above.


Signature


Date

Please attach the following documents:

- ☐ Signed Approval to Apply for a Grant Form
- ☐ Grant Award Letter
- ☐ City Council/Mayor Approval
- ☐ Any other relevant documentation

This Form and all relevant attachments will be scanned and attached in the Grant Maintenance module in MUNIS and can be viewed or printed at your convenience.



The Commonwealth of Massachusetts
 Executive Office of Health and Human Services
 Department of Public Health
 250 Washington Street, Boston, MA 02108-4619

CHARLES D. BAKER
 Governor

KARYNE E. POLITO
 Lieutenant Governor

MARYLOU SUDDERS
 Secretary

MONICA BHAREL, MD, MPH
 Commissioner

Tel: 617-624-6000
www.mass.gov/dph

Date: 06/10/2020

To: CITY OF SPRINGFIELD

Re: Contract # **INTF4200P01502925067**

Enclosed please find for your review and signature a Standard Contract package. This package is a result of recent negotiations with the Department of Public Health, as specified in the attached cover letter and includes the items noted below. Please take note of the following:

NEW STANDARD CONTRACT/AMENDMENT/RENEWAL FORM

Must be signed and dated (**Preferred BLUE INK**). Do not use correction fluid anywhere on the forms. If the provider information that is pre-filled in the upper left hand box is incorrect or missing, please contact me so that I can help you with the process to update. For instructions and hyperlinks, you can view this form at www.mass.gov/osc under Guidance for Vendors-Forms or at www.mass.gov/osd under OSD forms.

All attachments must be completed for your contract package to be processed.

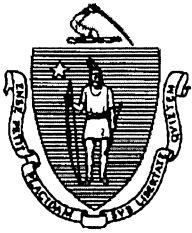
CONTRACTOR AUTHORIZED SIGNATORY LISTING AND AUTHENTICATION FORM

An original Contractor Authorized Signatory Listing (CASL) form must be submitted for each new contract package. Once an original is in the contract file, the provider/vendor can include a copy of the CASL with each subsequent contract amendment package, unless there is a change to the person who signed the Listing, or a name/s on the CASL changes.

If you have any questions, please contact **Pedro Valdez** at **617-624-6188**
 An original contract package must be completed by **06/17/2020** and mailed to:

Department of Public Health
 Purchase of Service Office
 250 Washington St., 8th Floor
 Boston, MA 02108-4619
 Attention: **Pedro Valdez**

Attachment: HHS MIM PGCHW GRANT (5744 : Mass in Motion Grant Award - No Match Required \$100,000.00)



The Commonwealth of Massachusetts
Executive Office of Health and Human Services
Department of Public Health
250 Washington Street, Boston, MA 02108-4619

CHARLES D. BAKER
Governor

KARYN E. POLITO
Lieutenant Governor

MARYLOU SUDDERS
Secretary

MONICA BHAREL, MD, MP
Commissioner

Tel: 617-624-6000
www.mass.gov/dph

June 8, 2020

Lorene Leembruggen
City of Springfield
113 State Street
Springfield MA 01105

Contract ID#: INTF4200P01502925067
RE: Mass in Motion

Dear Ms. Leembruggen,

The Massachusetts Department of Public Health, Bureau of Community Health and Prevention is pleased to inform you that we are utilizing our option to renew the Mass in Motion Program. The renewal amount will be applied to the current award as follows:

Current Amount – All Years (FY2015 – FY2020):	\$2,200,550.00
FY21- (July 1, 2020 – June 30, 2021)	\$ 100,000.00
New Total Maximum Obligation – (FY2015- FY2021)	\$2,300,550.00

Please read any attached conditions and respond within the timeframe specified. Complete and return the enclosed contract to the MDPH Purchase of Service (POS) Office by the required date. If you have any questions regarding this award, please contact the person indicated below:

Program Contact: Jessica del Rosario, 617-624-5470, Jessica.del.Rosario@state.ma.us

Attachment: HHS MIM PGCHW GRANT (5744 : Mass in Motion Grant Award - No Match Required \$100,000.00)

60,000 - MIM
40,000 - PGCHW

On behalf of the Department, I want to thank you for your commitment to improve the health of the people of the Commonwealth.

Sincerely,

Walter Gadecki
Director, Administration and Finance
Bureau of Community Health and Prevention (BCHAP)

Attachment: HHS MIM PGCHW GRANT (5744 : Mass in Motion Grant Award - No Match Required \$100,000.00)



COMMONWEALTH OF MASSACHUSETTS ~ STANDARD CONTRACT FORM

This form is jointly issued and published by the Office of the Comptroller (CTR), the Executive Office for Administration and Finance (ANF), and the Operational Services Division (OSD) as the default contract for all Commonwealth Departments when another form is not prescribed by regulation or policy. The Commonwealth deems void any changes made on or by attachment (in the form of addendum, engagement letters, contract forms or invoice terms) to the terms in this published form or to the Standard Contract Form Instructions, Contractor Certifications and Commonwealth Terms and Conditions which are incorporated by reference herein. Additional non-conflicting terms may be added by Attachment. Contractors are required to access published forms at CTR Forms: <https://www.macomptroller.org/forms>. Forms are also posted at OSD Forms: <https://www.mass.gov/lists/osd-forms>.

CONTRACTOR LEGAL NAME: CITY OF SPRINGFIELD		COMMONWEALTH DEPARTMENT NAME: Department of Public Health	
Legal Address: (W-9, W-4): 311 STATE ST SPRINGFIELD, MA 01105-1320		MMARS Department Code: DPH	
Contract Manager: Benjamin Bland		Business Mailing Address: 250 Washington Street, Boston MA 02108	
Phone: 413-750-2720	Billing Address (if different):		
E-Mail: BBland@springfieldcityhall.com	Fax: 413-787-6458	Contract Manager: Pedro Valdez	Phone: 617-624-6188
Contractor Vendor Code: VC6000192140		E-Mail: pedro.valdez1@massmail.state.ma.us	Fax: 617-624-5017
Vendor Code Address ID (e.g. "AD001"): AD 001		MMARS Doc ID(s): INTF4200P01502925067	
(Note: The Address Id Must be set up for EFT payments.)		RFR/Procurement or Other ID Number: 502925	
☐ NEW CONTRACT PROCUREMENT OR EXCEPTION TYPE: (Check one option only) ☐ Statewide Contract (OSD or an OSD-designated Department) ☐ Collective Purchase (Attach OSD approval, scope, budget) ☐ Department Procurement (includes all grants <u>815 CMR 2.00</u>) (Solicitation Notice or RFR, and Response or other procurement supporting documentation) ☐ Emergency Contract (Attach justification for emergency, scope, budget) ☐ Contract Employee (Attach <u>Employment Status Form</u> , scope, budget) ☐ Other Procurement Exception: (Attach authorizing language, legislation with specific exemption or earmark, and exception justification, scope and budget)		☒ CONTRACT AMENDMENT Enter Current Contract End Date Prior to <u>06/30, 20 20</u> Amendment: Enter Amendment Amount: \$ <u>100,000.00</u> (or "no change") AMENDMENT TYPE: (Check one option only. Attach details of Amendment changes.) ☒ Amendment to Scope or Budget (Attach updated scope and budget) ☐ Interim Contract (Attach justification for Interim Contract and updated scope/budget) ☐ Contract Employee (Attach any updates to scope or budget) ☐ Other Procurement Exception (Attach authorizing language/justification and updated scope and budget)	
The Standard Contract Form Instructions, Contractor Certifications and the following Commonwealth Terms and Conditions document is incorporated by reference into this Contract and are legally binding: (Check ONE option): ☒ Commonwealth Terms and Conditions ☐ Commonwealth Terms and Conditions For Human and Social Services			
COMPENSATION: (Check ONE option): The Department certifies that payments for authorized performance accepted in accordance with the terms of this Contract will be supported in the state accounting system by sufficient appropriations or other non-appropriated funds, subject to intercept for Commonwealth owed debts under 815 CMR 9.00. ☐ Rate Contract (No Maximum Obligation. Attach details of all rates, units, calculations, conditions or terms and any changes if rates or terms are being amended.) ☒ Maximum Obligation Contract Enter Total Maximum Obligation for total duration of this Contract (or new Total if Contract is being amended). \$ <u>2,300,550.00</u>			
PROMPT PAYMENT DISCOUNTS (PPD): Commonwealth payments are issued through EFT 45 days from invoice receipt. Contractors requesting accelerated payments must identify a PPD as follows: Payment issued within 10 days ___% PPD; Payment issued within 15 days ___% PPD; Payment issued within 20 days ___% PPD; Payment issued within 30 days ___% PPD. If PPD percentages are left blank, identify reason: ☐ agree to standard 45 day cycle ☐ statutory/legal or Ready Payments (G.L. c. 29, § 23A); ☒ only initial payment (subsequent payments scheduled to support standard EFT 45 day payment cycle. See Prompt Pay Discounts Policy.)			
BRIEF DESCRIPTION OF CONTRACT PERFORMANCE or REASON FOR AMENDMENT: (Enter the Contract title, purpose, fiscal year(s) and a detailed description of the scope of performance or what is being amended for a Contract Amendment. Attach all supporting documentation and justifications.) Renewal with Maximum Obligation Change			
ANTICIPATED START DATE: (Complete ONE option only) The Department and Contractor certify for this Contract, or Contract Amendment, that Contract obligations: ☐ 1. may be incurred as of the Effective Date (latest signature date below) and no obligations have been incurred prior to the Effective Date. ☒ 2. may be incurred as of <u>07/01, 20 20</u> , a date LATER than the Effective Date below and no obligations have been incurred prior to the Effective Date. ☐ 3. were incurred as of <u> </u> , 20 <u> </u> , a date PRIOR to the Effective Date below, and the parties agree that payments for any obligations incurred prior to the Effective Date are authorized to be made either as settlement payments or as authorized reimbursement payments, and that the details and circumstances of all obligations under this Contract are attached and incorporated into this Contract. Acceptance of payments forever releases the Commonwealth from further claims related to these obligations.			
CONTRACT END DATE: Contract performance shall terminate as of <u>06/30, 20 21</u> , with no new obligations being incurred after this date unless the Contract is properly amended, provided that the terms of this Contract and performance expectations and obligations shall survive its termination for the purpose of resolving any claim or dispute, for completing any negotiated terms and warranties, to allow any close out or transition performance, reporting, invoicing or final payments, or during any lapse between amendments.			
CERTIFICATIONS: Notwithstanding verbal or other representations by the parties, the "Effective Date" of this Contract or Amendment shall be the latest date that this Contract or Amendment has been executed by an authorized signatory of the Contractor, the Department, or a later Contract or Amendment Start Date specified above, subject to any required approvals. The Contractor certifies that they have accessed and reviewed all documents incorporated by reference as electronically published and the Contractor makes all certifications required under the Standard Contract Form Instructions and Contractor Certifications under the pains and penalties of perjury, and further agrees to provide any required documentation upon request to support compliance, and agrees that all terms governing performance of this Contract and doing business in Massachusetts are attached or incorporated by reference herein according to the following hierarchy of document precedence, this Standard Contract Form, the Standard Contract Form Instructions, Contractor Certifications, the applicable Commonwealth Terms and Conditions, the Request for Response (RFR) or other solicitation, the Contractor's Response, and additional negotiated terms, provided that additional negotiated terms will take precedence over the relevant terms in the RFR and the Contractor's Response only if made using the process outlined in 801 CMR 21.07, incorporated herein, provided that any amended RFR or Response terms result in best value, lower costs, or a more cost effective Contract.			
AUTHORIZING SIGNATURE FOR THE CONTRACTOR:		AUTHORIZING SIGNATURE FOR THE COMMONWEALTH:	
X: _____ Date: _____ (Signature and Date Must Be Handwritten At Time of Signature)		X: _____ Date: _____ (Signature and Date Must Be Handwritten At Time of Signature)	
Print Name: _____		Print Name: <u>Sharon Dyer</u>	
Print Title: _____		Print Title: <u>Director, Purchase of Service Office</u>	



City Council

ADOPTED

20

Meeting: 07/20/20 06:30 PM
Initiator: Hamediah Mohamed
Sponsors: Mayor Domenic J. Sarno
DOC ID: 5745

FY21 SHINE Grant - No Match Required \$99,996.00 (Mayor Sarno)

WHEREAS, the Department of Elder Affairs ("Department") has been awarded a Servicing the Health Information Needs of Elders (SHINE) Grant Award of \$99,996.00 from the Massachusetts Executive Office of Elder Affairs for the period starting July 1, 2020 and ending June 30, 2021; and

WHEREAS, the grant funds provide health insurance and medical information, screening and application assistance to low income seniors; and

WHEREAS, the Department intends to use the grant funds to provide information, screening and application assistance regarding Low Income subsidy (LIA), Medicare Savings Plans (MSP), Medicare Part D enrollment and State Pharmaceutical Assistance Program (prescription Advantage) to all Medicare beneficiaries who may qualify; and

WHEREAS, the Department has accepted the grant and requests authorization from the City Council and the Mayor to expend the grant funds listed below for the purposes of such grants; and

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the grant funds listed herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws ch. 44, sec. 53A, that the City Council approves the expenditure by the Department of the grant funds listed below for the purposes of such grant, subject to the approval of the Mayor, and the grant funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the grant without further appropriation:

FY21 SHINE Grant- \$99,996.00 No Match Required



City Council

ADOPTED

21

Meeting: 07/20/20 06:30 PM
Initiator: Christopher Fraser
Sponsors: Mayor Domenic J. Sarno
DOC ID: 5733

DPW Rideshare Funding - No Match - \$91,572.40 (Mayor Sarno)

WHEREAS, the Department of Public Works ("Department") has received \$91,572.40 in funding from the Massachusetts Department of Public Utilities ("DPU") Commonwealth Transportation Infrastructure Fund; and

WHEREAS, the funding, which will be appropriated to a Capital Project Fund, will be used to address the impact of Transportation Network Services (ridesharing services such as Uber and Lyft) on municipal roads, bridges, and other transportation infrastructure; and

WHEREAS, the Department intends to use the funds as part of the City's Complete Streets Program for projects to be determined; and

WHEREAS, the City has received this funding and requests an appropriation from the City Council and the Mayor to expend the funds listed below for the intended purposes of such funding; and

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the funds listed herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws ch. 44, sec. 53, and Chapter 187 of the acts of 2016 that the City Council authorizes the appropriation of the funds listed below to address the impact of transportation network services on municipal roads, bridges and other transportation infrastructure. An appropriation is required by the Mayor and City Council to use these funds for the specific statutory purpose.

DPW Rideshare Funding - \$91,572.40

Fraser, Christopher

Subject: FW: [External] 2019 Municipal Disbursements - TNC Per-Ride Assessment
Attachments: Muni Disbursement_Info_2019.pdf

From: DPUTNCRReports (DPU) [<mailto:DPUTNCDivision@mass.gov>]
Sent: Wednesday, June 24, 2020 12:02 PM
To: DPUTNCRReports (DPU)
Subject: [External] 2019 Municipal Disbursements - TNC Per-Ride Assessment

Dear Municipal Official:

I write in regards to trips conducted by Transportation Network Companies ("TNCs") in Massachusetts for the 2019 calendar year and the statutory requirement of a \$0.20 per-ride assessment. St. 2016, c. 187, § 8. The Transportation Network Company Division ("Division") of the Department of Public Utilities ("Department"), as the oversight authority for TNCs, has recently collected assessments from all TNCs and will be proportionately distributing the funds based on the number of rides that originated in each municipality. A spreadsheet of municipal disbursements is attached to this email. In addition, the Division has recently collected and analyzed 2019 TNC ride data across Massachusetts and has made this information publicly available, here: mass.gov/rideshare. The purpose of this communication is to provide information regarding acceptable municipal uses of funds received from the assessment.

Transportation Infrastructure Enhancement Trust Fund

Chapter 187 of the Acts of 2016 established the Transportation Infrastructure Enhancement Trust Fund ("Fund"). St. 2016, c. 187, § 8(a). As required, each TNC has submitted to the Division the number of rides from the previous calendar year that originated within each city or town and a per-ride assessment of \$0.20, which has been credited to the Fund. St. 2016, c. 187, § 8(a). One-half (½) of the amount received from the Fund will be distributed proportionately to each city and town based on the number of rides that originated in that city or town. St. 2016, c. 187, § 8(c)(i). In addition, one fourth (¼) will be distributed to the Massachusetts Development Finance Agency, established in G.L. c. 23G, § 2, in order to provide financial assistance to small businesses operating in the taxicab, livery, or hackney industries and to encourage the adoption of new technologies and advanced service, safety, and operational capabilities and to support workforce development; and one fourth (¼) will go to the Commonwealth Transportation Fund, established in G.L. c. 29, § 2ZZZ; St. 2016, c. 187, §§ 8(c)(ii) and (iii).

Disbursement

We have begun to distribute these funds and expect that the funds will be fully distributed before the end of this month. The funds have been or will be electronically transferred to the account that each municipality has set up for the purpose of accepting state funding. We will send an additional notification when the funds have been fully distributed.

Special Revenue & Appropriation

The distributed funds are special revenue and must be appropriated. The funds must be used "to address the impact of transportation network services on municipal roads, bridges and other transportation infrastructure or any other public purpose substantially related to the operation of transportation network services in the city or town including, but not limited to, the complete streets program established in [G.L. c. 90I, § 1] and

Attachment: DPW Rideshare Funding (5733 : DPW Rideshare Funding - No Match - \$91,572.40)

other programs that support alternative modes of transportation.” St. 2016, c. 187, § 8(c)(i). (For more information on the treatment of these funds, please see [Division of Local Services Local Finance Opinion 2018-1](#).) Each city or town receiving distribution from the Fund must submit a report to the Division not later than December 31, 2020, detailing the projects and the amount used or planned to be used for transportation-related projects, as described above. St. 2016, c. 187, § 8(d).

Reporting

Please see <https://www.mass.gov/forms/2019-municipal-assessment-reporting-form> for further information related to the disbursement of these funds and detailed instructions with respect to filing a report with the Division. Reports can be filed online. The Division is required to compile the municipal reports and post the projects and amounts of money used, or proposed to be used, on its website. St. 2016, c. 187, § 8(d). The reported municipal amounts and projects related to the 2018 funds can be found at <https://www.mass.gov/info-details/2018-municipal-rideshare-fund-report>.

Banking Funds

If a municipality has banked funds from previous years for future use, that municipality is not exempt from the reporting requirement related to those funds. If funds from prior years have now been spent by a municipality, or a plan has been developed related to how those funds will be spent, that municipality is required to report that spending or proposed spending to the Division. The municipality should include that information in the current year’s report.

I hope that you find this information beneficial. Again, we will send a follow up notice once the funds have been fully distributed. Please feel free to contact the Division by email at DPUTNCReports@mass.gov if you have any questions.

Sincerely,

Ryan Hawkins
Acting Director
Transportation Network Company Division
Massachusetts Department of Public Utilities
One South Station
Boston, Massachusetts 02110

CAUTION: This email originated outside our organization; please use caution.

Attachment: DPW Rideshare Funding (5733 : DPW Rideshare Funding - No Match - \$91,572.40)

2019 TNC Municipality Rides and Revenue Disbursement

ROCKLAND	59,924	\$5,992.40
ROCKPORT	3,591	\$359.10
ROWLEY	5,631	\$563.10
ROYALSTON	4	\$0.40
RUSSELL	124	\$12.40
RUTLAND	2,089	\$208.90
SALEM	484,216	\$48,421.60
SALISBURY	21,886	\$2,188.60
SANDWICH	13,660	\$1,366.00
SAUGUS	267,001	\$26,700.10
SCITUATE	16,117	\$1,611.70
SEEKONK	40,413	\$4,041.30
SHARON	38,192	\$3,819.20
SHEFFIELD	20	\$2.00
SHELBURNE	31	\$3.10
SHERBORN	6,905	\$690.50
SHIRLEY	3,265	\$326.50
SHREWSBURY	123,952	\$12,395.20
SHUTESBURY	132	\$13.20
SOMERSET	14,278	\$1,427.80
SOMERVILLE	3,463,968	\$346,396.80
SOUTH HADLEY	27,754	\$2,775.40
SOUTHAMPTON	2,183	\$218.30
SOUTHBOROUGH	30,365	\$3,036.50
SOUTHBRIDGE	7,281	\$728.10
SOUTHWICK	2,164	\$216.40
SPENCER	6,411	\$641.10
SPRINGFIELD	915,724	\$91,572.40
STERLING	4,069	\$406.90
STOCKBRIDGE	952	\$95.20
STONEHAM	133,128	\$13,312.80
STOUGHTON	143,853	\$14,385.30
STOW	5,622	\$562.20
STURBRIDGE	6,634	\$663.40
SUDBURY	32,114	\$3,211.40
SUNDERLAND	6,653	\$665.30
SUTTON	6,657	\$665.70
SWAMPSCOTT	88,523	\$8,852.30
SWANSEA	12,572	\$1,257.20
TAUNTON	118,760	\$11,876.00
TEMPLETON	474	\$47.40
TEWKSBURY	95,785	\$9,578.50
TISBURY	44,268	\$4,426.80
TOLLAND	2	\$0.20
TOPSFIELD	7,211	\$721.10
TOWNSEND	1,006	\$100.60
TRURO	5,608	\$560.80
TYNGSBOROUGH	20,438	\$2,043.80
TYRINGHAM	10	\$1.00

Attachment: DPW Rideshare Funding (5733 : DPW Rideshare Funding - No Match - \$91,572.40)



City Council

ADOPTED

22

Meeting: 07/20/20 06:30 PM
Initiator: Hamediah Mohamed
Sponsors: Mayor Domenic J. Sarno
DOC ID: 5743

FY21 Tobacco Control Grant - No Match Required \$70,000.00 (Mayor Sarno)

WHEREAS, the Springfield Health and Human Services Department has been awarded a grant award of \$70,000.00 from the Massachusetts, State Department of Public Health, for the period July 1, 2020 through June 30, 2021 and;

WHEREAS, the Department intends to use the grant funds for the Department's Tobacco Control Program; and

WHEREAS, the Department has accepted the grant funds and requests authorization from the City Council and the Mayor to expend the grant funds listed below for the purposes of such grants; and

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the grant funds listed herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws ch. 44, sec. 53A, that the City Council approves the expenditure by the Department of the grant funds listed below for the purposes of such grant, subject to the approval of the Mayor, and the grant funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the grant without further appropriation:

FY21 Tobacco Control Grant - No Match Required \$70,000.00



REQUEST FOR GRANT SETUP

This form and the required attachments are required by the Office of the City Comptrollers before a Grant Fund and related accounts will be created in MUNIS. Please do not use this form for requesting a non-grant related account to be created – use the Request for New Account form instead. Please return this form and the required attachments to the Office of the City Comptrollers.

All fields are mandatory.

Date of Request 6/12/2020

Department Requesting Grant Setup SHHS

Department Phone # (Please include extension) 6710

Name and Title of Person to Contact in Case of Questions Lorene / Fiscal Manager

Was this Grant previously setup for a prior fiscal year? YES
If yes, please indicate your previous project number: MSAC0

If this is a new Grant, have you filled out the “Approval to apply for a grant” Form?
(Y/N) If yes, please attach a copy of the Approved Form.

Grant Type:

State – Highway
Federal Pass-Through DOE– School
Federal Direct– School
Federal – City
State DOE– School
State Other – School
State – City
Private/Other

XX

Grant Name: Tobacco Control Program

Total Grant Amount Awarded: \$ \$70,000.00

Attachment: TOBACCO CONTROL PROGRAM (5743 : FY21 Tobacco Grant - No Match Required \$70,000.00)

Is this a Reimbursable Grant?

(Y/N) YES

A Reimbursable Grant is defined as one that requires that you pay for expenses first and then you apply to the grantor for a reimbursement of the exact amount actually expended.

If it is a Reimbursable Grant, please enter Grantor contact information or the CID # if Grantor is already in the customer file:

Entity Name	MA Department of Public Health
Contact Person	Jackie Doane
Street Address	250 Washington Street
City, State, Zip Code	Boston, MA 02108
Telephone	617-624-5473
Fax	
E-Mail	Jacqueline.Doane@massmail.state.ma.us

Actual Award Date 5/18/2020

Board Approval Date

Start Date 7/1/2020

Expiration Date 6/30/2020

Renewal Action Date (optional)

If there are any Matching Funds:

Type

Percent

Amount

Is there any Leverage? HUD FUNDING ONLY

Source

Amount

Comments re: Description/Purpose of Grant
Tobacco Control Program

Comments re: Conditions/Restrictions of Grant
See Budget

If this is a Federal Grant, enter CFDA#:

If applicable enter the State ID # :

What is the required drawdown frequency?
(Ex: Monthly, Quarterly) Quarterly

If payment is to be sent by Grantor as a Wire,
Please enter any wire reference/identification # that may be used (if known)

Attachment: TOBACCO CONTROL PROGRAM (5743 : FY21 Tobacco Grant - No Match Required \$70,000.00)

Please list all object codes needed for the grant.
(Attach additional sheets if additional orgs and roll-ups are needed):

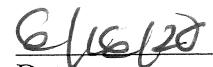
Org Code: 28415205

Object Codes:
501000/517010/517020/530105/531020/535200/542010/551700/569300/571100/578700

Budget Roll-Up Codes: YES

I hereby attest that under the penalties of Chapter 656, I will adhere to all regulations in this grant agreement. I am responsible for timely and accurate reimbursements in the amounts listed above.


Signature


Date

Please attach the following documents:

- ☐ Signed Approval to Apply for a Grant Form
- ☐ Grant Award Letter
- ☐ City Council/Mayor Approval
- ☐ Any other relevant documentation

This Form and all relevant attachments will be scanned and attached in the Grant Maintenance module in MUNIS and can be viewed or printed at your convenience.



The Commonwealth of Massachusetts
 Executive Office of Health and Human Services
 Department of Public Health
 250 Washington Street, Boston, MA 02108-4619

CHARLES D. BAKER
 Governor

KARYN E. POLITO
 Lieutenant Governor

MARYLOU SUDDERS
 Secretary

MONICA BHAREL, MD, MPH
 Commissioner

Tel: 617-624-6000
www.mass.gov/dph

Date: 05/20/2020

To: CITY OF SPRINGFIELD
 Re: Contract # **INTF2903P01190128215**

Enclosed please find for your review and signature a Standard Contract package. This package is a result of recent negotiations with the Department of Public Health, as specified in the attached cover letter and includes the items noted below. Please take note of the following:

NEW STANDARD CONTRACT/AMENDMENT/RENEWAL FORM

Must be signed and dated (**Preferred BLUE INK**). Do not use correction fluid anywhere on the forms. If the provider information that is pre-filled in the upper left hand box is incorrect or missing, please contact me so that I can help you with the process to update. For instructions and hyperlinks, you can view this form at www.mass.gov/osc under Guidance for Vendors-Forms or at www.mass.gov/osd under OSD forms.

All attachments must be completed for your contract package to be processed.

CONTRACTOR AUTHORIZED SIGNATORY LISTING AND AUTHENTICATION FORM

An original Contractor Authorized Signatory Listing (CASL) form must be submitted for each new contract package. Once an original is in the contract file, the provider/vendor can include a copy of the CASL with each subsequent contract amendment package, unless there is a change to the person who signed the Listing, or a name/s on the CASL changes.

If you have any questions, please contact **Pedro Valdez** at **617-624-6188**
 An original contract package must be completed by **05/27/2020** and mailed to:

Department of Public Health
 Purchase of Service Office
 250 Washington St., 8th Floor
 Boston, MA 02108-4619
 Attention: **Pedro Valdez**

Attachment: TOBACCO CONTROL PROGRAM (5743 : FY21 Tobacco Grant - No Match Required \$70,000.00)



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Tel: 617-624-6000
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May 18, 2020

Helen Caulton-Harris
 City of Springfield
 95 State Street
 Springfield, MA 01103

RE: MA Tobacco Cessation and Prevention Program
 Contract #: INTF2903P01190128215

Dear Ms. Caulton-Harris:

This letter is to inform you that the Massachusetts Department of Public Health, Bureau of Community Health and Prevention has amended your FY2020 contract and will be utilizing our option to renew for FY2021 to provide Tobacco related work through your organization. The start date of the contract will be the date it is executed by the Department. The award contract amounts are indicated below:

Current Contract Amount for all Years:	\$ 140,000.00
FY20 Current Amount	\$ 70,000.00
FY20 Increase Amount (TBD - June 30, 2020)	\$ <u>30,000.00</u>
FY20 New Amount	\$ 100,000.00
FY21 Renewal Amount (July 1, 2020 – June 30, 2021)	\$ <u>70,000.00</u>
New Total MO for all Years (FY2019-FY2021)	\$ 240,000.00

Please read the attached conditions and respond within the timeframes specified. Complete and return the enclosed contract to the MDPH Purchase of Service (POS) Office by the date specified in the cover letter. If you have any questions regarding this award, please contact the people indicated below:

Program Contact: Jackie Doane | 617-624-5473 | Jacqueline.Doane@massmail.state.ma.us

Attachment: TOBACCO CONTROL PROGRAM (5743 : FY21 Tobacco Grant - No Match Required \$70,000.00)

On behalf of the Department, I want to thank you for your commitment to improve the health of the people of the Commonwealth.

Sincerely,

Walter Gadecki
Director of Administration and Finance
Bureau of Community Health and Prevention (BCHAP)

Attachment: TOBACCO CONTROL PROGRAM (5743 : FY21 Tobacco Grant - No Match Required \$70,000.00)



COMMONWEALTH OF MASSACHUSETTS ~ STANDARD CONTRACT FORM

This form is jointly issued and published by the Office of the Comptroller (CTR), the Executive Office for Administration and Finance (ANF), and the Operational Services Division (OSD) as the default contract for all Commonwealth Departments when another form is not prescribed by regulation or policy. The Commonwealth deems void any changes made on or by attachment (in the form of addendum, engagement letters, contract forms or invoice terms) to the terms in this published form or to the **Standard Contract Form Instructions, Contractor Certifications and Commonwealth Terms and Conditions** which are incorporated by reference herein. Additional non-conflicting terms may be added by Attachment. Contractors are required to access published forms at CTR Forms: <https://www.macomptroller.org/forms>. Forms are also posted at OSD Forms: <https://www.mass.gov/lists/osd-forms>.

CONTRACTOR LEGAL NAME: CITY OF SPRINGFIELD		COMMONWEALTH DEPARTMENT NAME: Department of Public Health	
		MMARS Department Code: DPH	
Legal Address: (W-9, W-4): 311 STATE ST SPRINGFIELD, MA 01105-1320		Business Mailing Address: 250 Washington Street, Boston MA 02108	
Contract Manager: Helen Caulton-Harris	Phone: 413-750-2078	Billing Address (if different):	
E-Mail: hcaulton@springfieldcityhall.com	Fax:	Contract Manager: Pedro Valdez	Phone: 617-624-6188
Contractor Vendor Code: VC6000192140		E-Mail: pedro.valdez1@massmail.state.ma.us	Fax: 617-624-5017
Vendor Code Address ID (e.g. "AD001"): AD 001 (Note: The Address ID must be set up for EFT payments.)		MMARS Doc ID(s): INTF2903P01190128215	
		RFR/Procurement or Other ID Number: 190128	
☐ NEW CONTRACT PROCUREMENT OR EXCEPTION TYPE: (Check one option only) ☐ Statewide Contract (OSD or an OSD-designated Department) ☐ Collective Purchase (Attach OSD approval, scope, budget) ☐ Department Procurement (includes all grants 815 CMR 2.00) (Solicitation Notice or RFR, and Response or other procurement supporting documentation) ☐ Emergency Contract (Attach justification for emergency, scope, budget) ☐ Contract Employee (Attach <u>Employment Status Form</u> , scope, budget) ☐ Other Procurement Exception: (Attach authorizing language, legislation with specific exemption or earmark, and exception justification, scope and budget)		☒ CONTRACT AMENDMENT Enter Current Contract End Date <u>Prior</u> to <u>06/30, 2020</u> , Amendment: Enter Amendment Amount: \$ <u>100,000.00</u> (or "no change") AMENDMENT TYPE: (Check one option only. Attach details of Amendment changes.) ☒ Amendment to Scope or Budget (Attach updated scope and budget) ☐ Interim Contract (Attach justification for Interim Contract and updated scope/budget) ☐ Contract Employee (Attach any updates to scope or budget) ☐ Other Procurement Exception (Attach authorizing language/justification and updated scope and budget)	
The Standard Contract Form Instructions, Contractor Certifications and the following Commonwealth Terms and Conditions document is incorporated by reference into this Contract and are legally binding: (Check ONE option): ☒ Commonwealth Terms and Conditions ☐ Commonwealth Terms and Conditions For Human and Social Services			
COMPENSATION: (Check ONE option): The Department certifies that payments for authorized performance accepted in accordance with the terms of this Contract will be supported in the state accounting system by sufficient appropriations or other non-appropriated funds, subject to intercept for Commonwealth owed debts under 815 CMR 9.00. ☐ Rate Contract (No Maximum Obligation. Attach details of all rates, units, calculations, conditions or terms and any changes if rates or terms are being amended.) ☒ Maximum Obligation Contract Enter Total Maximum Obligation for total duration of this Contract (or <u>new</u> Total if Contract is being amended). \$ <u>240,000.00</u>			
PROMPT PAYMENT DISCOUNTS (PPD): Commonwealth payments are issued through EFT 45 days from invoice receipt. Contractors requesting accelerated payments must identify a PPD as follows: Payment issued within 10 days ____% PPD; Payment issued within 15 days ____% PPD; Payment issued within 20 days ____% PPD; Payment issued within 30 days ____% PPD. If PPD percentages are left blank, identify reason: ☐ agree to standard 45 day cycle ☐ statutory/legal or Ready Payments (G.L. c. 29, § 23A); ☒ only initial payment (subsequent payments scheduled to support standard EFT 45 day payment cycle. See Prompt Pay Discounts Policy.)			
BRIEF DESCRIPTION OF CONTRACT PERFORMANCE or REASON FOR AMENDMENT: (Enter the Contract title, purpose, fiscal year(s) and a detailed description of the scope of performance or what is being amended for a Contract Amendment. Attach all supporting documentation and justifications.) Maximum Obligation and Duration Change			
ANTICIPATED START DATE: (Complete ONE option only) The Department and Contractor certify for this Contract, or Contract Amendment, that Contract obligations: ☒ 1. may be incurred as of the Effective Date (latest signature date below) and <u>no</u> obligations have been incurred <u>prior</u> to the Effective Date. ☐ 2. may be incurred as of ____ , 20____ , a date <u>LATER</u> than the Effective Date below and <u>no</u> obligations have been incurred <u>prior</u> to the Effective Date. ☐ 3. were incurred as of ____ , 20____ , a date <u>PRIOR</u> to the Effective Date below, and the parties agree that payments for any obligations incurred prior to the Effective Date are authorized to be made either as settlement payments or as authorized reimbursement payments, and that the details and circumstances of all obligations under this Contract are attached and incorporated into this Contract. Acceptance of payments forever releases the Commonwealth from further claims related to these obligations.			
CONTRACT END DATE: Contract performance shall terminate as of <u>06/30, 2021</u> , with no new obligations being incurred after this date unless the Contract is properly amended, provided that the terms of this Contract and performance expectations and obligations shall survive its termination for the purpose of resolving any claim or dispute, for completing any negotiated terms and warranties, to allow any close out or transition performance, reporting, invoicing or final payments, or during any lapse between amendments.			
CERTIFICATIONS: Notwithstanding verbal or other representations by the parties, the "Effective Date" of this Contract or Amendment shall be the latest date that this Contract or Amendment has been executed by an authorized signatory of the Contractor, the Department, or a later Contract or Amendment Start Date specified above, subject to any required approvals. The Contractor certifies that they have accessed and reviewed all documents incorporated by reference as electronically published and the Contractor makes all certifications required under the Standard Contract Form Instructions and Contractor Certifications under the pains and penalties of perjury, and further agrees to provide any required documentation upon request to support compliance, and agrees that all terms governing performance of this Contract and doing business in Massachusetts are attached or incorporated by reference herein according to the following hierarchy of document precedence, this Standard Contract Form, the Standard Contract Form Instructions, Contractor Certifications, the applicable Commonwealth Terms and Conditions, the Request for Response (RFR) or other solicitation, the Contractor's Response, and additional negotiated terms, provided that additional negotiated terms will take precedence over the relevant terms in the RFR and the Contractor's Response only if made using the process outlined in 801 CMR 21.07, incorporated herein, provided that any amended RFR or Response terms result in best value, lower costs, or a more cost effective Contract.			
AUTHORIZING SIGNATURE FOR THE CONTRACTOR: X: <u>[Signature]</u> Date: <u>6/18/2020</u> (Signature and Date Must Be Handwritten At Time of Signature) Print Name: <u>Domenic J. Sarno</u> Print Title: <u>Mayor</u>		AUTHORIZING SIGNATURE FOR THE COMMONWEALTH: X: _____ Date: _____ (Signature and Date Must Be Handwritten At Time of Signature) Print Name: <u>Sharon Dyer</u> Print Title: <u>Director, Purchase of Service Office</u>	

Scope of Services

This Attachment Form must be used. Please check the appropriate box when processing a new contract or a contract amendment.

Contract ID #: **City of Springfield - INTF2903P01190128215**

Any funds designated in the budget that are unspent in any fiscal year will not be available for expenditure in the subsequent fiscal year without a formal contract amendment re-authorizing these funds. The maximum obligation of the contract will automatically be reduced by the amount of the unspent funds from a prior fiscal year.

New Contract This form will only be included with packages where a procurement exception (waiver) supports the contract. Identify in detail the scope of services in terms of performance for a new contract. Services provided must be in accordance with the budget and the terms and conditions of the federal grant (if applicable).

Contract Amendment

If choosing amendment you must check off one of the three types below and provide explanation

☒ Increase/Renewal

Include a clear explanation of what the funding change will support in terms of additional services.

Maximum Obligation increase with FY21 renewal.

BOH programs will be responsible for promoting health equity, addressing health inequities, and use a health equity lens while implementing this scope of service. Strategies carried out by BOH programs will also be consistent with best practices around tobacco prevention and control and should focus on policy, systems, and environmental change strategies to reduce the prevalence of tobacco use, prevent youth initiation of smoking, and reduce exposure to secondhand smoke

☐ Decrease

Include a clear explanation of what services are being reduced as a result of the funding decrease.

☐ Other

Identify the changes to the scope of services supported by the amendment (No change in Max Obligation).

Attachment: TOBACCO CONTROL PROGRAM (5743 : FY21 Tobacco Grant - No Match Required \$70,000.00)



City Council

ADOPTED

Meeting: 07/20/20 06:30 PM
Initiator: Hamediah Mohamed
Sponsors: Mayor Domenic J. Sarno
DOC ID: 5742

23

Mass Substance Abuse Collaborative Grant Award Increase- No Match Required- \$25,000.00 (Mayor Sarno)

WHEREAS, the Springfield Health and Human Services Department ("Department") has been awarded a multi-year Massachusetts Substance Abuse Collaborative Grant Increase of \$25,000.00 from the DPH Bureau of Substance Abuse Services which brings the new FY21 award total from \$75,000.00 to \$100,000.00; and

WHEREAS, the purpose of the grant is to develop local strategies for prevention of opioid abuse, underage drinking and other drug use; and

WHEREAS, the Department intends to use the grant funds to fulfill the requirements specified by the grant; and

WHEREAS, the Department has accepted the grant and requests authorization from the City Council and the Mayor to expend the grant funds listed below for the purposes of such grants; and

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the grant funds listed herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws ch. 44, sec. 53A, that the City Council approves the expenditure by the Department of the grant funds listed below for the purposes of such grant, subject to the approval of the Mayor, and the grant funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the grant without further appropriation:

**Mass Substance Abuse Collaborative Grant Award Increase- No Match Required-
\$25,000.00**



REQUEST FOR GRANT SETUP

This form and the required attachments are required by the Office of the City Comptrollers before a Grant Fund and related accounts will be created in MUNIS. Please do not use this form for requesting a non-grant related account to be created – use the Request for New Account form instead. Please return this form and the required attachments to the Office of the City Comptrollers.

All fields are mandatory.

Date of Request 6/12/2020

Department Requesting Grant Setup SHHS

Department Phone # (Please include extension) 6710

Name and Title of Person to Contact in Case of Questions Lorene / Fiscal Manager

Was this Grant previously setup for a prior fiscal year? YES
If yes, please indicate your previous project number: MSAC0

If this is a new Grant, have you filled out the “Approval to apply for a grant” Form?
(Y/N) If yes, please attach a copy of the Approved Form.

Grant Type:

State – Highway
Federal Pass-Through DOE– School
Federal Direct– School
Federal – City
State DOE– School
State Other – School
State – City
Private/Other

XX

Grant Name: SAPC (Project Code MSAC0)

Total Grant Amount Awarded: \$ 25,000.00 Increase

Attachment: HHS SAPC GRANT (5742 : Mass Substance Abuse Collaborative Grant Award Increase- No Match Required- \$25,000.00)

Is this a Reimbursable Grant? (Y/N) YES

A Reimbursable Grant is defined as one that requires that you pay for expenses first and then you apply to the grantor for a reimbursement of the exact amount actually expended.

If it is a Reimbursable Grant, please enter Grantor contact information or the CID # if Grantor is already in the customer file:

Entity Name	MA Department of Public Health
Contact Person	Andrew Robinson
Street Address	250 Washington Street
City, State, Zip Code	Boston, MA 02108
Telephone	617-624-5172
Fax	
E-Mail	Andrew.robinson.@state.ma.us

Actual Award Date 4/23/2020

Board Approval Date

Start Date 7/1/2020

Expiration Date 6/30/2020

Renewal Action Date (optional)

If there are any Matching Funds:

Type

Percent

Amount

Is there any Leverage? HUD FUNDING ONLY

Source

Amount

Comments re: Description/Purpose of Grant
SAPC

Comments re: Conditions/Restrictions of Grant
See Budget

If this is a Federal Grant, enter CFDA#:

If applicable enter the State ID # :

What is the required drawdown frequency?

(Ex: Monthly, Quarterly) Monthly

If payment is to be sent by Grantor as a Wire,

Please enter any wire reference/identification # that may be used (if known)

Please list all object codes needed for the grant.
(Attach additional sheets if additional orgs and roll-ups are needed):

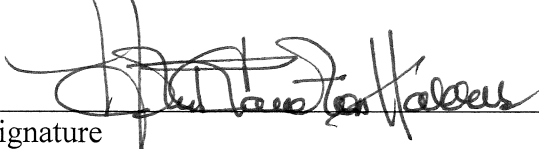
Org Code: 28975200501000

Object Codes:

501000/517010/517020/530105/531020/535200/542010/551700/569300/571100/578700

Budget Roll-Up Codes: YES

I hereby attest that under the penalties of Chapter 656, I will adhere to all regulations in this grant agreement. I am responsible for timely and accurate reimbursements in the amounts listed above.


Signature

6/16/20
Date

Please attach the following documents:

- ☐ Signed Approval to Apply for a Grant Form
- ☐ Grant Award Letter
- ☐ City Council/Mayor Approval
- ☐ Any other relevant documentation

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MARYLOU SUDDERS
 Secretary

MONICA BHAREL, MD, MPH
 Commissioner

Tel: 617-624-6000
www.mass.gov/dph

April 23, 2020

Helen Caulton-Harris
 City Of Springfield
 69 Court St
 Springfield Ma 01103

Dear Ms. Caulton-Harris:

This is to inform you that the Massachusetts Department of Public Health, Bureau of Substance Addiction Services has amended your contract to provide SAPC services. This contract, #INTF2354M04160222094 has been increased in the amount of \$25,000.00 for a revised contract amount of \$100,000.00 which will be in effect from July 1, 2020 through June 30, 2021.

The out year amount for FY'2022 is \$75,000.00

The total contract obligation for all years is \$750,000.00.

This award contains funds from the Substance Abuse and Mental Health Services Administration (SAMHSA) of the federal government, #4512-9069 (CFDA#93.959). Providers receiving federal grant funds will be considered sub-recipients for the federal grant purposes and will be required to comply with applicable federal requirements, including but not limited to sub-recipient audit requirements under OMB Circular A-133.

If you have any questions, please call Andrew Robinson at (617) 624-5172.

Charles A. Whiteman, Director of Administration and Finance
 Bureau of Substance Addiction Services

Attachment: HHS SAPC GRANT (5742 : Mass Substance Abuse Collaborative Grant Award Increase- \$25,000.00)

COMMONWEALTH OF MASSACHUSETTS ~ STANDARD CONTRACT FORM



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CONTRACTOR LEGAL NAME: CITY OF SPRINGFIELD		COMMONWEALTH DEPARTMENT NAME: Department of Public Health MMARS Department Code: DPH	
Legal Address: (W-9, W-4): 36 COURT ST ROOM 405 SPRINGFIELD, MA 01103-1602		Business Mailing Address: 250 Washington Street, Boston MA 02108	
Contract Manager: Helen Caulton-Harris	Phone: 413-787-6456	Billing Address (if different):	
E-Mail: hcaulton@springfieldcityhall.com	Fax: 413-787-6458	Contract Manager: Michelle McHugh	Phone: 617-624-5289
Contractor Vendor Code: VC6000192140		E-Mail: michelle.e.mchugh@massmail.state.ma.us	Fax: 617-624-5017
Vendor Code Address ID (e.g. "AD001"): AD 001 (Note: The Address ID must be set up for EFT payments.)		MMARS Doc ID(s): INTF2354M04160222094 RFR/Procurement or Other ID Number: 160222	
☐ NEW CONTRACT PROCUREMENT OR EXCEPTION TYPE: (Check one option only) ☐ Statewide Contract (OSD or an OSD-designated Department) ☐ Collective Purchase (Attach OSD approval, scope, budget) ☐ Department Procurement (includes all grants 815 CMR 2.00) (Solicitation Notice or RFR, and Response or other procurement supporting documentation) ☐ Emergency Contract (Attach justification for emergency, scope, budget) ☐ Contract Employee (Attach Employment Status Form, scope, budget) ☐ Other Procurement Exception: (Attach authorizing language, legislation with specific exemption or earmark, and exception justification, scope and budget)		☒ CONTRACT AMENDMENT Enter Current Contract End Date <u>Prior</u> to <u>06/30, 20 22</u> . Amendment: Enter Amendment Amount: \$ <u>25,000.00</u> (or "no change") AMENDMENT TYPE: (Check one option only. Attach details of Amendment changes.) ☒ Amendment to Scope or Budget (Attach updated scope and budget) ☐ Interim Contract (Attach justification for Interim Contract and updated scope/budget) ☐ Contract Employee (Attach any updates to scope or budget) ☐ Other Procurement Exception (Attach authorizing language/justification and updated scope and budget)	
The Standard Contract Form Instructions, Contractor Certifications and the following Commonwealth Terms and Conditions document is incorporated by reference into this Contract and are legally binding: (Check ONE option): ☒ Commonwealth Terms and Conditions ☐ Commonwealth Terms and Conditions For Human and Social Services			
COMPENSATION: (Check ONE option): The Department certifies that payments for authorized performance accepted in accordance with the terms of this Contract will be supported in the state accounting system by sufficient appropriations or other non-appropriated funds, subject to intercept for Commonwealth owed debts under 815 CMR 9.00. ☐ Rate Contract (No Maximum Obligation. Attach details of all rates, units, calculations, conditions or terms and any changes if rates or terms are being amended.) ☒ Maximum Obligation Contract Enter Total Maximum Obligation for total duration of this Contract (or <i>new</i> Total if Contract is being amended). \$ <u>750,000.00</u>			
PROMPT PAYMENT DISCOUNTS (PPD): Commonwealth payments are issued through EFT 45 days from invoice receipt. Contractors requesting accelerated payments must identify a PPD as follows: Payment issued within 10 days ___% PPD; Payment issued within 15 days ___% PPD; Payment issued within 20 days ___% PPD; Payment issued within 30 days ___% PPD. If PPD percentages are left blank, identify reason: ☐ agree to standard 45 day cycle ☒ statutory/legal or Ready Payments (G.L. c. 29, § 23A); ☐ only initial payment (subsequent payments scheduled to support standard EFT 45 day payment cycle. See Prompt Pay Discounts Policy.)			
BRIEF DESCRIPTION OF CONTRACT PERFORMANCE or REASON FOR AMENDMENT: (Enter the Contract title, purpose, fiscal year(s) and a detailed description of the scope of performance or what is being amended for a Contract Amendment. Attach all supporting documentation and justifications.) Maximum Obligation Change			
ANTICIPATED START DATE: (Complete ONE option only) The Department and Contractor certify for this Contract, or Contract Amendment, that Contract obligations: ☒ 1. may be incurred as of the Effective Date (latest signature date below) and no obligations have been incurred <u>prior</u> to the Effective Date. ☐ 2. may be incurred as of <u>20</u> , a date <u>LATER</u> than the Effective Date below and no obligations have been incurred <u>prior</u> to the Effective Date. ☐ 3. were incurred as of <u>20</u> , a date <u>PRIOR</u> to the Effective Date below, and the parties agree that payments for any obligations incurred prior to the Effective Date are authorized to be made either as settlement payments or as authorized reimbursement payments, and that the details and circumstances of all obligations under this Contract are attached and incorporated into this Contract. Acceptance of payments forever releases the Commonwealth from further claims related to these obligations.			
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CERTIFICATIONS: Notwithstanding verbal or other representations by the parties, the "Effective Date" of this Contract or Amendment shall be the latest date that this Contract or Amendment has been executed by an authorized signatory of the Contractor, the Department, or a later Contract or Amendment Start Date specified above, subject to any required approvals. The Contractor certifies that they have accessed and reviewed all documents incorporated by reference as electronically published and the Contractor makes all certifications required under the Standard Contract Form Instructions and Contractor Certifications under the pains and penalties of perjury, and further agrees to provide any required documentation upon request to support compliance, and agrees that all terms governing performance of this Contract and doing business in Massachusetts are attached or incorporated by reference herein according to the following hierarchy of document precedence, this Standard Contract Form, the Standard Contract Form Instructions, Contractor Certifications, the applicable Commonwealth Terms and Conditions, the Request for Response (RFR) or other solicitation, the Contractor's Response, and additional negotiated terms, provided that additional negotiated terms will take precedence over the relevant terms in the RFR and the Contractor's Response only if made using the process outlined in 801 CMR 21.07, incorporated herein, provided that any amended RFR or Response terms result in best value, lower costs, or a more cost effective Contract.			
AUTHORIZING SIGNATURE FOR THE CONTRACTOR: X: <u>[Signature]</u> Date: <u>5/22/20</u> (Signature and Date Must Be Handwritten At Time of Signature) Print Name: <u>DOMENIC T. SARAO</u> Print Title: <u>MAYOR</u>		AUTHORIZING SIGNATURE FOR THE COMMONWEALTH: X: _____ Date: _____ (Signature and Date Must Be Handwritten At Time of Signature) Print Name: <u>Sharon Dyer</u> Print Title: <u>Director, Purchase of Service Office</u>	



The Commonwealth of Massachusetts
Executive Office of Health and Human Services
Department of Public Health
250 Washington Street, Boston, MA 02108-4619

CHARLES D. BAKER
Governor

KARYN E. POLITO
Lieutenant Governor

MARYLOU SUDDERS
Secretary

MONICA BHAREL, MD, MPH
Commissioner

Tel: 617-624-6000
www.mass.gov/dph

Date: 04/24/2020

To: CITY OF SPRINGFIELD
Re: Contract # **INTF2354M04160222094**

Enclosed please find for your review and signature a Standard Contract package. This package is a result of recent negotiations with the Department of Public Health, as specified in the attached cover letter and includes the items noted below. Please take note of the following:

NEW STANDARD CONTRACT/AMENDMENT/RENEWAL FORM

Must be signed and dated (**Preferred BLUE INK**). Do not use correction fluid anywhere on the forms. If the provider information that is pre-filled in the upper left hand box is incorrect or missing, please contact me so that I can help you with the process to update. For instructions and hyperlinks, you can view this form at www.mass.gov/osd under Guidance for Vendors-Forms or at www.mass.gov/osd under OSD forms.

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If you have any questions, please contact **Michelle McHugh** at **617-624-5289**
An original contract package must be completed by **05/08/2020** and mailed to:

Department of Public Health
Purchase of Service Office
250 Washington St., 8th Floor
Boston, MA 02108-4619
Attention: **Michelle McHugh**

Handwritten: Emailed Michelle McHugh 5/27/2020 5/27

Attachment: HHS SAPC GRANT (5742 : Mass Substance Abuse Collaborative Grant Award Increase- No Match Required- \$25,000.00)

FY: 2020

Amendment # (if Applicable): _____

If Federal Funds,
CFDA#93.959**PURCHASE OF SERVICE – ATTACHMENT 1: PROGRAM COVER PAGE****PROGRAM INFORMATION**

Contractor Name: CITY OF SPRINGFIELD	Department Name: Massachusetts Department of Public Health
Program Type: Substance Abuse Prevention Programs	Document ID #: INTF2354M04160222094
Program Name: prevention	UFR Program:
Program Address: 36 Court St	MMARS Program Code: 4941
City/State/Zip: Springfield MA 01103-1699	Other Reference Information (Information Purposes Only):
Contact Person: Helen Caulton-Harris Telephone: 413-787-6456	Contact Person: Michelle McHugh Telephone: 617-624-5289

RFR INFORMATION: ☐ Attached ☐ Legislative Exception ☐ Emergency ☐ Interim ☐ Amendment ☐ Collective Purchase

SCOPE OF SERVICES: ☒ Bidders Response Attached ☐ Description of Services Attached RFR Info CH257

TOTAL ANTICIPATED CONTRACT DURATION: 7/1/2015 to 6/30/2022

INITIAL DURATION: 7/1/2015 to 6/30/2022

OPTIONS TO RENEW: *****Refer to RFR for options to renew and for the years for each option*****

RFR Reference # 160222

FISCAL TERMS

Price is established through: (Check 1, 2, or 3)	FUNDING SUMMARY					
	Prior Years		Current Years		Future Years	
	FY	Amount	FY	Amount	FY	Amount
☐ OPTION 1: PRICE AGREEMENT (list price) \$ _____ Rate Regulation (if any) <u>N/A</u> ☐ OPTION 2: SUMMARY BUDGET ("T" Lines only) ☐ Unit Rate ☐ Cost Reimbursement ☐ Other _____ ☒ OPTION 3: COMPLETED BUDGET ☐ Unit Rate ☒ Cost Reimbursement ☐ Other _____	2016	\$100,000.00	2020	\$175,000.00	2021	\$100,000.00
	2017	\$100,000.00			2022	\$75,000.00
	2018	\$100,000.00				
	2019	\$100,000.00				
	Total:	\$400,000.00	Total:	\$175,000.00	Total:	\$175,000.00
Multi Years Total:					\$750,000.00	

Current Max Obligation: \$ _____ **Unit Rate:** \$ _____ per _____ **# Billable Units:** _____

Additional Payment or Price Specifications:

Attachment: HHS SAPC GRANT (5742 : Mass Substance Abuse Collaborative Grant Award Increase- No Match Required- \$25,000.00)

Scope of Services

This Attachment Form must be used. Please check the appropriate box when processing a new contract or a contract amendment.

Contract ID #: INTF2354M04160222094

Any funds designated in the budget that are unspent in any fiscal year will not be available for expenditure in the subsequent fiscal year without a formal contract amendment re-authorizing these funds.

☐ **New Contract** This form will only be included with packages where a procurement exception (waiver) supports the contract. Identify in detail the scope of services in terms of performance for a new contract. Services provided must be in accordance with the budget and the terms and conditions of the federal grant (if applicable).

☒ **Contract Amendment**

If choosing amendment you must check off one of the three types below and provide explanation

☒ **Increase**

Include a clear explanation of what the funding change will support in terms of additional services.
Cost renewal for 3 months. FY21 increase in the amount of \$25,000 to support SAPC.

☐ **Decrease**

Include a clear explanation of what the funding change will support in terms of additional services.

☐ **Other**

Include a clear explanation of what the funding change will support in terms of additional services.

Attachment: HHS SAPC GRANT (5742 : Mass Substance Abuse Collaborative Grant Award Increase- \$25,000.00)



City Council

ADOPTED

Meeting: 07/20/20 06:30 PM
Initiator: Hamediah Mohamed
Sponsors: Mayor Domenic J. Sarno
DOC ID: 5746

24

FY21 PFS Grant - No Match Required \$21,250.00 (Mayor Sarno)

WHEREAS, the Springfield Health and Human Services Department has been awarded a Partnership For Success (PFS) grant award of \$21,250.00 from the Massachusetts, State Department of Public Health, for the period July 1, 2020 through June 30, 2021 and;

WHEREAS, the Department intends to use the grant funds for the Department's Opioid Program; and

WHEREAS, the Department has accepted the grant funds and requests authorization from the City Council and the Mayor to expend the grant funds listed below for the purposes of such grants; and

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the grant funds listed herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws ch. 44, sec. 53A, that the City Council approves the expenditure by the Department of the grant funds listed below for the purposes of such grant, subject to the approval of the Mayor, and the grant funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the grant without further appropriation:

FY21 PFS Grant - No Match Required \$21,250.00



REQUEST FOR GRANT SETUP

This form and the required attachments are required by the Office of the City Comptrollers before a Grant Fund and related accounts will be created in MUNIS. Please do not use this form for requesting a non-grant related account to be created – use the Request for New Account form instead. Please return this form and the required attachments to the Office of the City Comptrollers.

All fields are mandatory.

Date of Request 6/30/2020

Department Requesting Grant Setup SHHS/PFS

Department Phone # (Please include extension) 6710

Name and Title of Person to Contact in Case of Questions Lorene/ Fiscal Manager

Was this Grant previously setup for a prior fiscal year? YES

If yes, please indicate your previous project number: 16940

If this is a new Grant, have you filled out the “Approval to apply for a grant” Form?
(Y/N) If yes, please attach a copy of the Approved Form.

Grant Type:

State – Highway

Federal Pass-Through DOE– School

Federal Direct– School

XX Federal – City

State DOE– School

State Other – School

State – City

Private/Other

Grant Name: PFS

Total Grant Amount Awarded: \$ 21,250.00

Attachment: HHS PFS GRANT (5746 : FY21 PFS Grant - No Match Required \$21,250.00)

Is this a Reimbursable Grant?

(Y/N) YES

A Reimbursable Grant is defined as one that requires that you pay for expenses first and then you apply to the grantor for a reimbursement of the exact amount actually expended.

If it is a Reimbursable Grant, please enter Grantor contact information or the CID # if Grantor is already in the customer file:

Entity Name	MA Dept. of Public Health
Contact Person	Tonya Fernades
Street Address	250 Washington Street
City, State, Zip Code	Boston, MA 02108
Telephone	1-617-624-5140
Fax	
E-Mail	tonya.fernandes@state.ma.us

Actual Award Date 6/22/2020

Board Approval Date

Start Date 7/1/2020

Expiration Date 9/30/2020

Renewal Action Date (optional)

If there are any Matching Funds:

Type

Percent

Amount

Is there any Leverage? HUD FUNDING ONLY

Source

Amount

Comments re: Description/Purpose of Grant

PFS: Partnerships for Success addresses the Non-medical Use of Prescription Drugs among Middle and High School Aged Youth in Springfield

Comments re: Conditions/Restrictions of Grant

See Budget

If this is a Federal Grant, enter CFDA#:

If applicable enter the State ID # :

What is the required drawdown frequency?

(Ex: Monthly, Quarterly) Monthly

If payment is to be sent by Grantor as a Wire,

Please enter any wire reference/identification # that may be used (if known)

Attachment: HHS PFS GRANT (5746 : FY21 PFS Grant - No Match Required \$21,250.00)

Please list all object codes needed for the grant.
(Attach additional sheets if additional orgs and roll-ups are needed):

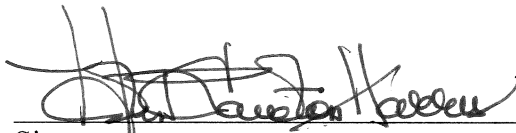
Org Code: 26965200

Object Codes:

501000/517010/517020/530105/531020/535200/542010/551700/569300/571100/578700

Budget Roll-Up Codes: Yes

I hereby attest that under the penalties of Chapter 656, I will adhere to all regulations in this grant agreement. I am responsible for timely and accurate reimbursements in the amounts listed above.


Signature

6/30/20
Date

Please attach the following documents:

- ☐ Signed Approval to Apply for a Grant Form
- ☐ Grant Award Letter
- ☐ City Council/Mayor Approval
- ☐ Any other relevant documentation

This Form and all relevant attachments will be scanned and attached in the Grant Maintenance module in MUNIS and can be viewed or printed at your convenience.

Attachment: HHS PFS GRANT (5746 : FY21 PFS Grant - No Match Required \$21,250.00)

Leembruggen, Lorene

From: Fernandes, Tonya (DPH) <tonya.fernandes@state.ma.us>
Sent: Monday, June 22, 2020 4:42 PM
To: Dennis, Soloe
Cc: Leembruggen, Lorene
Subject: [External] PFS 2015 Grant

Good Day Soloe,

I am following up on our conversation we had today on the PFS 2015 grant. As stated in the PFS 2015 Award Letter, the grant will end on September 29, 2020 of the federal FY 2021. The FY 2021 budget will be in the amount of \$21,250.00 for the months of July, August, and September. Please feel free to contact with any questions.

Thank you,
Tonya

CAUTION: This email originated outside our organization; please use caution.



City Council

ADOPTED

Meeting: 07/20/20 06:30 PM
Initiator: Hamediah Mohamed
Sponsors: Mayor Domenic J. Sarno
DOC ID: 5764

25

Springfield Library Foundation Staff Development Grant - No Match Required \$10,000.00 (Mayor Sarno)

WHEREAS, the Springfield City Libraries Department has been awarded a Springfield Library Foundation Staff Development Grant - No Match Required \$10,000.00 from the Springfield Library Foundation; and

WHEREAS, the Department intends to use the grant for the Springfield City Library staff development; and

WHEREAS, the Department has accepted the grant funds and requests authorization from the City Council and the Mayor to expend the grant funds listed below for the purposes of such grants; and

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the grant funds listed herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws ch. 44, sec. 53A, that the City Council approves the expenditure by the Department of the grant funds listed below for the purposes of such grant, subject to the approval of the Mayor, and the grant funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the grant without further appropriation:

Springfield Library Foundation Staff Development Grant - No Match Required \$10,000.00



REQUEST FOR GRANT SETUP

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All fields are mandatory.

Date of Request	7/7/2020
Department Requesting Grant Setup	Library
Department Phone # (Please include extension) x290	263-6828
Name and Title of Person to Contact in Case of Questions	C Leaders, Bus Mgr
Was this Grant previously setup for a prior fiscal year? Yes	
If yes, please indicate your previous project number: 19630	
If this is a new Grant, have you filled out the “Approval to apply for a grant” Form? (Y/N) If yes, please attach a copy of the Approved Form.	

Grant Type:

State – Highway
 Federal Pass-Through DOE– School
 Federal Direct– School
 Federal – City
 State DOE– School
 State Other – School
 State – City
 Private/Other

X

Grant Name: Springfield Library Foundation – Staff Development

Total Grant Amount Awarded: \$10,000

Is this a Reimbursable Grant? (Y/N) N

A Reimbursable Grant is defined as one that requires that you pay for expenses first and then you apply to the grantor for a reimbursement of the exact amount actually expended.

If it is a Reimbursable Grant, please enter Grantor contact information or the CID # if Grantor is already in the customer file:

Entity Name

Contact Person

Street Address

City, State, Zip Code

Telephone

Fax

E-Mail

Actual Award Date 7/9/2020

Board Approval Date

Start Date 5/23/19

Expiration Date

Renewal Action Date (optional)

If there are any Matching Funds:

Type

Percent

Amount

Comments re: Description/Purpose of Grant

Comments re: Conditions/Restrictions of Grant

If this is a Federal Grant, enter CFDA#:

If applicable enter the State ID # :

What is the required drawdown frequency?

(Ex: Monthly, Quarterly)

If payment is to be sent by Grantor as a Wire,

Please enter any wire reference/identification # that may be used (if known)

Please list all object codes needed for the grant.
(Attach additional sheets if additional orgs and roll-ups are needed):

Org Code:

Object Codes: 572100; 530105

Budget Roll-Up Codes: YES

I hereby attest that under the penalties of Chapter 656, I will adhere to all regulations in this grant agreement. I am responsible for timely and accurate reimbursements in the amounts listed above.

____Molly Fogarty____
Signature

__7/9/2020_____
Date

Please attach the following documents:

- ☐ Signed Approval to Apply for a Grant Form
- ☐ Grant Award Letter
- ☐ City Council/Mayor Approval
- ☐ Any other relevant documentation

This Form and all relevant attachments will be scanned and attached in the Grant Maintenance module in MUNIS and can be viewed or printed at your convenience.

SPRINGFIELD LIBRARY FOUNDATION, INC.

220 State Street
Springfield, MA 01103

July 7, 2020

Molly Fogarty, Director
Springfield City Library
220 State Street
Springfield, MA 01103

Dear Molly:

The Springfield Library Foundation approved a grant of \$10,000 to the City of Springfield/Springfield City Library to be used for Staff Development in Fiscal Year 2021. These funds are provided by the Lois E. Stebbins Fund.

Sincerely,



Matthew Blumenfeld, Executive Director
Springfield Library Foundation, Inc.



City Council

ADOPTED

Meeting: 07/20/20 06:30 PM
Initiator: Hamediah Mohamed
Sponsors: Mayor Domenic J. Sarno
DOC ID: 5765

26

Libraries Rose Smith Music Fund Grant - No Match Required \$7,500.00 (Mayor Sarno)

WHEREAS, the Springfield City Libraries Department has been awarded a Libraries Rose Smith Music Fund Grant - No Match Required \$7,500.00 from the Springfield Library Foundation; and

WHEREAS, the Department intends to use the grant for the Springfield City Library Music Programs; and

WHEREAS, the Department has accepted the grant funds and requests authorization from the City Council and the Mayor to expend the grant funds listed below for the purposes of such grants; and

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the grant funds listed herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws ch. 44, sec. 53A, that the City Council approves the expenditure by the Department of the grant funds listed below for the purposes of such grant, subject to the approval of the Mayor, and the grant funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the grant without further appropriation:

Libraries Children's Materials Grant - No Match Required \$7,500.00



REQUEST FOR GRANT SETUP

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All fields are mandatory.

Date of Request 7/9/2020

Department Requesting Grant Setup Library

Department Phone # (Please include extension) 263-6828 x290

Name and Title of Person to Contact in Case of Questions Carol Leaders, Bus Mgr

Was this Grant previously setup for a prior fiscal year? Yes

If yes, please indicate your previous project number: RSMFG

If this is a new Grant, have you filled out the “Approval to apply for a grant” Form? (Y/N) If yes, please attach a copy of the Approved Form.

Grant Type:

State – Highway

Federal Pass-Through DOE– School

Federal Direct– School

Federal – City

State DOE– School

State Other – School

State – City

X Private/Other Springfield Library Foundation

Grant Name: Rose Smith Music Fund

Total Grant Amount Awarded: \$7,500

Is this a Reimbursable Grant?

(Y/N) N

A Reimbursable Grant is defined as one that requires that you pay for expenses first and then you apply to the grantor for a reimbursement of the exact amount actually expended.

If it is a Reimbursable Grant, please enter Grantor contact information or the CID # if Grantor is already in the customer file:

Entity Name

Contact Person

Street Address

City, State, Zip Code

Telephone

Fax

E-Mail

Actual Award Date 7/9/2020

Board Approval Date

Start Date n/a

Expiration Date n/a

Renewal Action Date (optional)

If there are any Matching Funds:

Type

Percent

Amount

Comments re: Description/Purpose of Grant

Comments re: Conditions/Restrictions of Grant

If this is a Federal Grant, enter CFDA#:

If applicable enter the State ID # :

What is the required drawdown frequency?
(Ex: Monthly, Quarterly)

If payment is to be sent by Grantor as a Wire,
Please enter any wire reference/identification # that may be used (if known)

Please list all object codes needed for the grant.
(Attach additional sheets if additional orgs and roll-ups are needed):

Org Code: 29966100

Object Codes: 530105 551700

Budget Roll-Up Codes: Yes

I hereby attest that under the penalties of Chapter 656, I will adhere to all regulations in this grant agreement. I am responsible for timely and accurate reimbursements in the amounts listed above.

Molly Fogarty
Signature

7/9/2020
Date

Please attach the following documents:

- ☐ Signed Approval to Apply for a Grant Form
- ☐ Grant Award Letter
- ☐ City Council/Mayor Approval
- ☐ Any other relevant documentation

This Form and all relevant attachments will be scanned and attached in the Grant Maintenance module in MUNIS and can be viewed or printed at your convenience.

SPRINGFIELD LIBRARY FOUNDATION, INC.

220 State Street
Springfield, MA 01103

July 7, 2020

Molly Fogarty, Director
Springfield City Library
220 State Street
Springfield, MA 01103

Dear Molly:

The Springfield Library Foundation approved a grant of \$7,500 from the Rose Smith Trust to the City of Springfield/Springfield City Library to be used for Music Programs in Fiscal year 2021.

Sincerely,



Matthew Blumenfeld, Executive Director
Springfield Library Foundation, Inc.

Attachment: SLF - Rose Smith (5765 : Libraries Rose Smith Music Fund Grant - No Match Required \$7,500.00)



City Council

ADOPTED

Meeting: 07/20/20 06:30 PM
Initiator: Erin Hand
Sponsors: Mayor Domenic J. Sarno
DOC ID: 5771

27

Parks - Springfield Water & Sewer Grant - \$4,000 - No Match Required (Mayor Sarno)

WHEREAS, the Parks Department ("Department") has been awarded a Springfield Water and Sewer grant("grant") to fund signage for the CT River Walk ("project"), in the amount of \$4,000.00 from the Springfield Water & Sewer Commission ("SWSC"); and

WHEREAS, the purpose of the grant is to provide signage along the CT River Walk and Bikeway, which will highlight drinking water and wastewater infrastructure; and

WHEREAS, the Department has accepted the grant and requests authorization from the City Council and the Mayor to expend the grant funds listed below for the purposes of such grants; and

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the grant funds listed herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws Ch. 44, Sec. 53A, that the City Council approves the expenditure by the Department of the grant funds listed below for the purposes of such grant, subject to the approval of the Mayor, and the grant funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the grant without further appropriation:

Springfield Water and Sewer Commission- Springfield Water & Sewer Grant - \$4,000.00



REQUEST FOR GRANT SETUP

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All fields are mandatory.

Date of Request	7/10/2020
Department Requesting Grant Setup	PBRM
Department Phone # (Please include extension)	413-787-7772
Name and Title of Person to Contact in Case of Questions LANGEVIN	CAROL

Was this Grant previously setup for a prior fiscal year? NO
If yes, please indicate your previous project number:

If this is a new Grant, have you filled out the “Approval to apply for a grant” Form?
(Y/N) If yes, please attach a copy of the Approved Form.

Grant Type:

State – Highway
Federal Pass-Through DOE– School
Federal Direct– School
Federal – City
State DOE– School
State Other – School
State – City
XXXXXX Private/Other

Grant Name: Springfield Water and Sewer
Total Grant Amount Awarded: \$ 4000

Is this a Reimbursable Grant? (Y/N) N

A Reimbursable Grant is defined as one that requires that you pay for expenses first and then you apply to the grantor for a reimbursement of the exact amount actually expended.

If it is a Reimbursable Grant, please enter Grantor contact information or the CID # if Grantor is already in the customer file:

Entity Name SPRINGFIELD WATER AND SEWER
 Contact Person DOMENIC PELLIGRINO
 Street Address
 City, State, Zip Code
 Telephone
 Fax
 E-Mail

Actual Award Date 6/16/2020
 Board Approval Date
 Start Date 6/16/2020
 Expiration Date
 Renewal Action Date (optional)
 If there are any Matching Funds: NO
 Type
 Percent
 Amount

Comments re: Description/Purpose of Grant:
 EXPENSES FOR THE SIGNAGE FOR THE CT RIVERWALK

Comments re: Conditions/Restrictions of Grant
 SIGNS FOR THE CT RIVERWALK

If this is a Federal Grant, enter CFDA#:

If applicable enter the State ID # :

What is the required drawdown frequency?
 (Ex: Monthly, Quarterly)

If payment is to be sent by Grantor as a Wire,
 Please enter any wire reference/identification # that may be used (if known)

Please list all object codes needed for the grant.
(Attach additional sheets if additional orgs and roll-ups are needed):

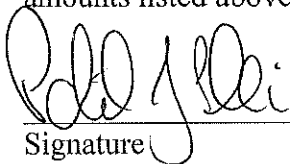
Org Code:

Object Codes:

551700 \$4000

Budget Roll-Up Codes:

I hereby attest that under the penalties of Chapter 656, I will adhere to all regulations in this grant agreement. I am responsible for timely and accurate reimbursements in the amounts listed above.


Signature

7/10/2020
Date

Please attach the following documents:

- ☐ Signed Approval to Apply for a Grant Form
- ☐ Grant Award Letter
- ☐ City Council/Mayor Approval
- ☐ Any other relevant documentation

This Form and all relevant attachments will be scanned and attached in the Grant Maintenance module in MUNIS and can be viewed or printed at your convenience.



Established
1996

SPRINGFIELD WATER AND SEWER COMMISSION

POST OFFICE BOX 995
SPRINGFIELD, MASSACHUSETTS 01101-0995
413-452-1300

February 28, 2020

City of Springfield
Department of Parks, Buildings and Recreation Management
Attn: Patrick Sullivan
200 Trafton Road
Springfield, MA 01108

RE: Connecticut River Walk & Bikeway Signage

Dear Mr. Sullivan:

The Springfield Water and Sewer Commission is pleased to contribute \$4,000 to the City of Springfield's Department of Parks, Building and Recreation Management for three interpretive signs to be designed and constructed along the Connecticut River Walk and Bikeway. The three signs will highlight drinking water and wastewater infrastructure located along the River Walk and the importance of water and wastewater to the City's history and future.

The final design of the signs must be approved by the Springfield Water and Sewer Commission before their construction and installation.

We appreciate the opportunity to be involved with this exciting project that will enhance a beautiful City asset and help educate users about the rich past and present through which the River Walk and Bikeway traverses.

Sincerely,



Joshua D. Schimmel
Executive Director

Attachment: Parks- Spfld Water & Sewer Grant 7.20.2020 (5771 : Parks - Springfield Water & Sewer Grant - \$4,000 - No Match Required)

SPRINGFIELD WATER AND SEWER COMMISSION

Minutes of Meeting

July 30, 2019

The following is a true excerpt from the Springfield Water and Sewer Commission minutes of the Commission meeting held on July 30, 2019, at the John J. Lyons Administration Building, 250 M Street Ext., Agawam, MA.

Chairwoman Vanessa Otero called the meeting to order at 9:00 a.m. and Commission Secretary Jaimye Bartak called the attendance roll:

William E. Leonard, Present
Daniel Rodriguez, Present
Vanessa Otero, Present

Also Present

Joshua Schimmel, Executive Director
Norman J. Guz, Commission Counsel
Anthony Basile, Comptroller
Domenic Pellegrino, Director of Finance
Bob Stoops, Chief Engineer
James Laurila, Director of Water Operations
Bill Fuqua, Director of Wastewater Services
Nicole Sanford, Water Resources Manager
James Richardson, Director of IT
Scott Loomis, Procurement Officer
Jaimye Bartak, Communications Manager/Secretary of the Commission
Dr. David Reckhow, University of Massachusetts at Amherst
Peter Karalekas, Consultant to the Commission
Sue Tower, Laboratory and Regulatory Manager
John Liebel, Attorney for the Commission

35. Consideration of Grant to Walk Bike Springfield for Connecticut River Walk Interpretive Signage:
Report by Communications Manager.

Communications Manager Jaimye Bartak reported on a request by Walk Bike Springfield to contribute funding for the development of three interpretive signs along the Riverwalk. The signs will highlight the water infrastructure present along the Riverfront as well as the history of the water/wastewater system in Springfield.

**UPON MOTION DULY MADE BY COMMISSIONER RODRIGUEZ AND SECONDED BY COMMISSIONER LEONARD
VOTED UNANIMOUSLY:**

to approve the Grant to Walk Bike Springfield for Connecticut River Walk Interpretive Signage.

Attest: Jaimye Bartak
Jaimye Bartak, Secretary of the Commission

Date: 2-28-20





City Council

ADOPTED

Meeting: 07/20/20 06:30 PM
Initiator: Hamediah Mohamed
Sponsors: Mayor Domenic J. Sarno
DOC ID: 5741

28

Libraries Lead with Digital Skills Grant - \$2,000.00 - No Match Required (Mayor Sarno)

WHEREAS, the Springfield City Libraries Department has been awarded a Libraries Lead with Digital Skills Grant in the amount of \$2,000.00 from the Public Library Association and American Library Association; and

WHEREAS, the Department intends to use the grant to support local businesses and job seekers with digital skills; and

WHEREAS, the Department has accepted the grant funds and requests authorization from the City Council and the Mayor to expend the grant funds listed below for the purposes of such grants; and

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the grant funds listed herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws ch. 44, sec. 53A, that the City Council approves the expenditure by the Department of the grant funds listed below for the purposes of such grant, subject to the approval of the Mayor, and the grant funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the grant without further appropriation:

Libraries Lead with Digital Skills Grant - \$2,000.00 - No Match Required



REQUEST FOR GRANT SETUP

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All fields are mandatory.

Date of Request 6/29/2020

Department Requesting Grant Setup Library

Department Phone # (Please include extension) 263-6828
x290

Name and Title of Person to Contact in Case of Questions C Leaders, Bus Mgr

Was this Grant previously setup for a prior fiscal year? NO

If yes, please indicate your previous project number:

If this is a new Grant, have you filled out the “Approval to apply for a grant” Form?
(Y/N) If yes, please attach a copy of the Approved Form.

Grant Type:

State – Highway

Federal Pass-Through DOE– School

Federal Direct– School

Federal – City

State DOE– School

State Other – School

State – City

X Private/Other Public Library Association

Grant Name: Libraries Lead with Digital Skills

Total Grant Amount Awarded: \$2,000

Is this a Reimbursable Grant?

(Y/N) N

A Reimbursable Grant is defined as one that requires that you pay for expenses first and then you apply to the grantor for a reimbursement of the exact amount actually expended.

If it is a Reimbursable Grant, please enter Grantor contact information or the CID # if Grantor is already in the customer file:

Entity Name

Contact Person

Street Address

City, State, Zip Code

Telephone

Fax

E-Mail

Actual Award Date 6/29/2020

Board Approval Date

Start Date 6/29/2020

Expiration Date 12/31/2020

Renewal Action Date (optional)

If there are any Matching Funds:

Type

Percent

Amount

Comments re: Description/Purpose of Grant

Comments re: Conditions/Restrictions of Grant

If this is a Federal Grant, enter CFDA#:

If applicable enter the State ID # :

What is the required drawdown frequency?

(Ex: Monthly, Quarterly)

If payment is to be sent by Grantor as a Wire,

Please enter any wire reference/identification # that may be used (if known)

Please list all object codes needed for the grant.
(Attach additional sheets if additional orgs and roll-ups are needed):

Org Code:

Object Codes: 530105; 551700;

Budget Roll-Up Codes: YES

I hereby attest that under the penalties of Chapter 656, I will adhere to all regulations in this grant agreement. I am responsible for timely and accurate reimbursements in the amounts listed above.

____Molly Fogarty____
Signature

____6/29/2020____
Date

Please attach the following documents:

- ☐ Signed Approval to Apply for a Grant Form
- ☐ Grant Award Letter
- ☐ City Council/Mayor Approval
- ☐ Any other relevant documentation

This Form and all relevant attachments will be scanned and attached in the Grant Maintenance module in MUNIS and can be viewed or printed at your convenience.

Libraries Lead with Digital Skills

A reference guide for awardees



Courtesy of the American Library Association and
the Public Library Association

In Collaboration with Grow With Google

Contents

Welcome to Libraries Lead with Digital Skills!

[Participating in the Initiative in 3 Steps](#)

[Program Requirements](#)

Sharing The Great News with Media

[Local Media](#)

[Social Media](#)

Get To Know The Resources

[Grow With Google Partner Program](#)

[Digitallearn.org](#)

[Your Library's Existing Resources](#)

Preparing For Your Program or Outreach

[Planning for Results](#)

[Community Partnership Ideas](#)

[Connecting Your Event to Local Government & Library Advocacy](#)

Marketing Your Event

[Using the Google Logo](#)

[Resources](#)

[Best Practice - Logo Usage](#)

[How NOT to use the logo:](#)

[Press Release Template](#)

[Sharing Your Event on Social Media](#)

[Email Marketing](#)

[Print Materials](#)

What's Next? Sustaining Your Efforts

Reporting on Your Event

[Recap Questions](#)

Spotlight Awards

Welcome to Libraries Lead with Digital Skills!

Congratulations on being selected to receive \$2,000 award funding from the Public Library Association and American Library Association, in partnership with Grow with Google, to support local businesses and job seekers with digital skills!

The Public Library Association (PLA) Libraries Lead with Digital Skills team is thrilled to be working with ALA, Google, and public libraries like yours to get people the skills they need to grow their careers and businesses. As library staff, we know you play a pivotal role in developing your community by providing key digital resources and guiding your patrons on how to maximize them.

In this document you will find resources, guides, and tips that we hope will help you plan, market, and execute your event; however, we encourage you to customize and tailor your event to your local community.

If you find that something is missing or not clear, or if you feel there is more we can do to support you, please don't hesitate to reach out to librarieslead@gmail.com.

Congratulations - we can't wait to learn from you!

Thank you for joining us,

Marijke, Scott, Leighann, Nicky, Larra and the Libraries Lead with Digital Skills team

Leighann Wood

STEP 1 – Plan for Your Virtual Programming

Congratulations! Your application to host a virtual program, event, or series hosted by your library focusing on *Assisting Job Seekers* or *Empowering Small Businesses* has been selected! Now it is time to plan. This guide and the team behind Libraries Lead with Digital Skills are here to help. The most important things for you to do are:

- Read through the [program requirements](#).
- Consider what immediate [outcomes](#) you'd like to create for your program participants.
- Select which of the required Grow With Google [resources](#) you are going to use.

STEP 2 – Advertise & Complete Your Virtual Program

The time has finally arrived! You've done the hard work of planning the program or event, now it is time to open your doors (virtual or otherwise) to the community and let the digital skills fun begin. Here are a few tips:

- Get the word out in your community to [announce](#) that you've been selected as well as [market](#) your event to the community members.
- Make sure you've reviewed the [recap requirements](#) and are collecting the information and stories in order to report back on the success of the day.

STEP 3 – Submit Your Recap

You did it... and we can't wait to hear about it! Here are important next steps:

- Submit your [recap](#) within one week upon completion. If your program is part of a series, please submit a recap upon completion of the first event of the series.
- If submitted on time, your recap will be reviewed for a [spotlight award](#) - an additional \$3,000.

Program Requirements

1. **Within 60 days** of receiving approval host a virtual workshop, event, or program via your library to assist job seekers or empower small businesses with digital skills.
2. Include one of [these](#) Grow With Google resources in your event.
3. Engage local media and post about your event on social media (before, during, and/or after) using the tags: #LibrariesLead, #GrowWithGoogle, @ALALibrary.
4. Submit your completed program recap one week after you complete your programming, otherwise, you will not be eligible for Spotlight Award consideration. If your event is part of a series, please submit a recap upon completion of the first of the series.

Sharing The Great News with Media

Local Media

If it is helpful, please customize the below press release template, or use these helpful guides from the ALA on [writing a letter to the editor](#) and using [traditional media](#).

-- LIBRARY MASTHEAD --	
FOR IMMEDIATE RELEASE Day of the Week, Date	Contact: Name Email Address, Phone number
[Library Name] Receives Funding to Provide Digital Skills Training	
[YOUR TOWN] – Today, the American Library Association (ALA) announced that [Library] is selected to participate in Libraries Lead with Digital Skills, an initiative of ALA and the Public Library Association (PLA), sponsored by Grow With Google, the tech company’s economic opportunity initiative. [Library] will use the funding to [finish sentence by briefly stating type of program].	

“[Quote from library program administrator],” said [Name, title of Library].

[Additional info and/or anticipated date of new program(s)]

“Libraries have long been America’s gathering place for learning. From learning new digital skills for the workplace, to creating a résumé or growing your business online, people are going to libraries as resources for professional growth now more than ever,” said Nicky Rigg, program manager for Digital Skills outreach at Google. “Grow with Google is excited to support library programs across the country to help ensure that economic opportunity exists for everyone.”

This program is funded by Libraries Lead with Digital Skills, which was created so that local libraries can combine their own program offerings with Grow with Google training materials to offer virtual community workshops or other activities aimed at empowering small businesses to grow online or assisting job seekers to prepare for and find work.

The Grow with Google initiative draws on Google’s 20-year history of building products, platforms, and services that help people and businesses grow. Through this initiative, we aim to help everyone across America – those who make up the workforce of today and those who will drive the workforce of tomorrow – access the best of Google’s training and tools to grow their skills, careers, and businesses. Learn more at grow.google.

###

Social Media

Once you’ve been selected to receive funding, a great way to spread the word and drum up excitement with your constituency is to post on social media platforms. To learn more about this you can read the ALA’s guidelines for using [social media](#).

Social media is also a great way to get in touch with leaders in your community and state. You can tag your Members of Congress or local elected officials in your social media posts to forge connections and spread awareness of your library’s resources.

You can even invite your elected officials to join you for your virtual event - building these connections can lead to increased funding and support in the future!

Below are some sample posts that you can use, but we also encourage you to customize them and create a post that will speak to your community.

Twitter:

- Big news: <insert library> awarded funding from #LibrariesLead with Digital Skills initiative of @ALALibrary, @ALA_PLA to host digital skills training for job seekers with #GrowWithGoogle. Stay tuned for dates!
- Big news: <insert library> awarded funding from #LibrariesLead with Digital Skills initiative of @ALALibrary, @ALA_PLA to host digital skills training for small businesses with #GrowWithGoogle. Stay tuned for dates!

Facebook:

- We applied, we won! <insert library> is thrilled to announce that we have been selected by the @AmericanLibraryAssociation and @pla.org to receive funding to empower <insert town's> small businesses with digital skills using #GrowWithGoogle. Watch this space for dates!
- We applied, we won! <insert library> is thrilled to announce that we have been selected by the @AmericanLibraryAssociation and @pla.org to receive funding to empower <insert town's> job seekers with digital skills using #GrowWithGoogle. Watch this space for dates!

Instagram:

- (share a photo or gif) Our faces when we found out we had been selected by the @AmericanLibraryAssociation & @ala_pla to receive #LibrariesLead with Digital Skills funding to empower <insert town's> job seekers with digital skills using #GrowWithGoogle. Watch this space for dates!
- (share a photo or gif) Our faces when we found out we had been selected by the @AmericanLibraryAssociation & @ala_pla to receive #LibrariesLead with Digital Skills funding to empower <insert town's> small businesses with digital skills using #GrowWithGoogle. Watch this space for dates!

Get To Know The Resources

In order to receive funding you must incorporate one of the following Grow with Google resources into your virtual event. Review the programs and determine which one best suits the needs of your service area.

Grow With Google Partner Program

Grow with Google's [Partner Program](#) offers free resources to effectively use Grow with Google tools and curriculum. Support includes get-started guides, presentation decks, outreach materials, and access to Google team members to answer questions. Programs that you can integrate into your library services include:

- [Applied Digital Skills](#). Applied Digital Skills is designed to help learners develop digital skills for the evolving workforce through free video-based curriculum. Learners watch videos that teach digital skills in the context of creating a project, such as [Start a Resume](#), [Edit Your Resume](#), [Prepare for Your Business Plan](#), and more. Learners can watch videos at their own pace and complete their projects independently, or library staff can answer questions and give individualized support based on each learner's needs. Review this [quick start](#) guide for setting up an account as a facilitator if you need guidance.
- [Primer](#). The Primer app delivers a fast, easy way to learn business and marketing skills. Its bite-sized, jargon-free lessons are designed for time-crunched business owners and ambitious professionals who want to stay competitive in today's ever-changing digital world. Content curators have partnered with top industry experts to bring users the latest and most relevant topics, tips, strategies, and tutorials. If you have any questions, suggestions, or comments, email Primer at hello@yourprimer.com
- [Get Your Business Online](#). Get Your Business Online provides online lessons to business start and/or grow their online presence. Business owners can learn how to create a website, get their business listed on Google, how to get found on Google Search and Maps, and many more digital skills that will increase online and foot traffic to their business.
- [Jobs on Google Search](#). Use Jobs on Google Search to help jobseekers more easily find, track and apply for local jobs. If you work with Veterans, you can help them find work that matches their military experience by simply adding

their military occupational specialty (MOS) code.

- Explore the full suite of programs and resources available for you to integrate into your library services on Grow with Google's [website](#) or in the [Partner Program](#).

Digitallearn.org

[Digitallearn.org](#) is an online learning platform from PLA that provides short lessons to help learners tackle technology at their own pace. Modules are video-based with narration, 6 to 22 minutes long, written at the fourth-grade reading level, and help learners practice skills ranging from getting started with email to avoiding online scams to applying for jobs online. Nearly all modules are available in Spanish, as well as English. The portal also links to tools and resources (e.g., slide templates, activity sheets, and other planning documents) for trainers.

Your Library's Existing Resources

Don't forget to share information about relevant library resources available through your website or mobile apps! Too often even frequent library patrons are not aware of all the digital resources available to them--from job or business-related e-books to online sample tests to company profiles or other databases offered through your state library. Remind everyone that the library is open online 24/7 with their library card!

Preparing For Your Program or Outreach

Planning for Results

The first step for any successful program is to think about your goals and desired outcomes as part of the planning process. Some examples of desired outcomes include increasing patrons' knowledge, boosting confidence, building skills and encouraging them to take action based on new skills. Spending time to plan for your desired outcomes can help you determine what tools will best support learners, how much time and interaction may be needed to reach those goals, and how to best measure your program impacts.

To make it even easier for you, PLA's [Project Outcome](#) toolkit is designed to help you identify those outcomes and how to measure them. We'll talk more about these resources later in this document.

IMPORTANT: You'll need to submit a [recap](#). Make sure you understand the questions that are asked so you track the proper information along the way, such as number of attendees, your Applied Digital Skills class code (if applicable), etc.

Community Partnership Ideas

Partnering with other organizations in your community can help you prepare, market, or facilitate the training. The list of possible partners below is not comprehensive and we encourage you to review the needs of your specific community members:

- [Chambers of Commerce](#). Chambers of Commerce are voluntary associations of businesses from different trades and industries. Their exact scope and responsibilities differ from place-to-place, but they are often good groups to partner with if you're thinking about supporting small businesses. They can be good partners to help you understand what local small businesses in your community need, market your course to their membership, co-facilitate an Applied Digital Skills training.
- [Workforce Development/Investment Boards](#). These groups link communities to the public workforce system through federal, state, and local funding, career development training opportunities, training, etc. They also offer training, so collaboration could drive patrons to your programs and vice versa.
- [Small Business Administration](#). Small Business Administrations are U.S. government agencies that support small businesses and entrepreneurs. They often provide training materials, classes and other forms of support to small businesses. They may be able to help advertise or even co-facilitate Applied Digital Skills content in your library.
- [SCORE.org](#). Score Is a resource partner of the U.S. Small Business Administration (SBA) and provides assistance to entrepreneurs through mentoring, workshops and educational resources.
- **Higher Education**. Community, technical and vocational colleges, and local universities, including their career counselors, can connect the skills you are able to provide with those in demand for incoming and graduating students.

- **Employers.** Consider bringing in local employers, employer Job Boards, executives or hiring managers at local companies that can provide insights into why these skills are necessary, what they are looking for in a new hire, etc. They can often conduct mock interviews to prepare job seekers as well.

Connecting Your Event to Local Government & Library Advocacy

The one thing that's better than telling your library story is showing it. Hosting a decision maker or their staff in person can show the impact your library is making on your community, school or campus.

- **Invite elected leaders to your library event.** Mayors, City Council members, City or County Managers, County executives, etc. are all invested in ensuring their local economies grow. Inviting them to have a role in the event may align with their public outreach goals and help draw attention to your amazing work. A personal visit also provides an opportunity for photos and positive media coverage as well as social media – for both the library and the legislator. Read the ALA's "[How to arrange a congressional tour](#)" for ideas.
- **Social Media.** Social media channels provide a place where libraries can share the work they are doing – and reinforce relationships with decision makers and the communities they represent. Facebook, Twitter, YouTube, and Instagram are perfectly designed for communicating creatively with our elected officials. Each platform serves a different audience and has its own strengths and weaknesses. It isn't necessary to be active on all of the major platforms; simply tailor your message to the platform that works best for you. Our [social media advocacy toolkit](#) includes best practices as well as step-by-step instructions for live streaming your event.
- **Use your event as an opportunity to advocate for library funding.** ALA works to preserve and increase funding for libraries across the country at the federal, state and local level. Review these [state one-pagers](#) highlighting use of federal resources at the state level, or contact your state library associations and ALA chapters for information about funding sources for libraries at the state and local level.

Marketing Your Event

As highly-regarded voices in your communities, librarians can speak with credibility in local media – which is where it counts the most if your goal is to draw the attention of your elected representatives. Here are a few places you can start:

- [How to reach out to your local media](#) (news)
- [How to write a letter to the editor](#) (opinion)

Using the Google Logo

Using Grow with Google's logo on your material and registration sites/forms is not mandatory, however if you decide to utilize Google's branding please keep these brand standards in mind:

Resources

- [Grow with Google Program Logos](#)
- [Promotional Materials](#)
- [Brand usage instructions](#)

Best Practice - Logo Usage

- The Grow with Google logo in full color should be used whenever possible and should only appear on a white background.
- You may use the white Grow with Google logo against a color background.
- High resolutions of the logo are available for your use. You can find them in the Partner Community under
- Resources > Welcome to the program > Program Logos.

How NOT to use the logo:

- Please do not crop the logo or alter the colors.
- Only use white logos on colored backgrounds, and full-color logos on white backgrounds.
- Do not place text or images over the logo.

Press Release Template

Sending a press release to local media outlets is one way to get the general information about your program out in your community. You can talk about the Libraries Lead with Digital Skills program and include specific information about the virtual event you plan to hold.

Sharing Your Event on Social Media

Sharing your event on social media can drum up excitement, increase attendance, and reach a diverse audience. Additionally, you can post more frequently on social media as you aren't sending posts directly to people's inboxes. In your post, includes links to information about your event, such as a post on the library website or a digital flyer.

Twitter

- Searching for a job? Join us on [DATE] for a free workshop on [creating a resume, etc] supported by #LibrariesLead with Digital Skills & #GrowWithGoogle! Register for the event here [Link to registration]
- Looking to grow your small business? Join us on [DATE] for a free workshop on [getting your business online, creating a resume, etc], supported by #LibrariesLead with Digital Skills & #GrowWithGoogle! Register for the event here [Link to registration]

Facebook

- Are you a small business owner that's looking to increase your online presence? We can help! Join us [DATE] for a free workshop about getting your business online. Learn more about the event or register to attend at our website (link to event page).
- Searching for a job? We can help! Join us [DATE] for a free workshop about creating your resume. Learn more about the event or register to attend at our website (link to event page).

Instagram

- (share a photo) Are you interested in learning skills to grow your small business? Then join us [DATE] for a free workshop about [topic], supported by

#LibrariesLead with Digital Skills and #GrowwithGoogle! Learn more about the event or register to attend at the link in our bio! #LibrariesLead #GrowWithGoogle

- (share a photo) Are you interested in learning skills to help your job search? Then join us [DATE] for a free workshop about [topic]. Learn more about the event or register to attend at the link in our bio! #LibrariesLead #GrowWithGoogle

Email Marketing

Email marketing can spread the word about your event and drive attendance. Historically, email marketing has the most success in the mornings and afternoons. It typically takes more than one email to reach your recipient, so we recommend sending follow-ups.

The following is an example email announcement for your event. Please feel free to customize this one or your own email templates.

To: Potential participants, such as library patrons
 From: Library
 Subject: You're Invited! [name/purpose of event]

[greeting],

[Searching for a job?/Looking to grow your business?] [Name of Library] will be holding a virtual workshop on [DATE] for [Job seekers or business owners] to learn key digital skills and we'd love for you to attend. This will be a great opportunity to learn how to [create a resume, edit a resume, get your business online, etc.] and meet other [business owners/job seekers]. We are hosting this event as part of the [Libraries Lead with Digital Skills](#) program in partnership with the American Library Association and Grow with Google.

If you are interested in attending, please register here [include link to registration form] and please feel free to extend this invite friends and colleagues.

We look forward to seeing you at the event!

Best,

[Library Name]

Print Materials

Here is some inspiration for [customizable printed flyers](#). Need something else? Just ask us and we can help create a template!

What's Next? Sustaining Your Efforts

Improve the advocacy knowledge and skills of your public library staff and partners by using PLA's [Turning the Page](#) advocacy curriculum. You'll learn how to:

- Have a good understanding of what advocacy is and why it is important for public libraries.
- Improve use of tools and strategies for conducting advocacy on behalf of your library.
- Feel more confident in your advocacy skills.
- Know how to develop and implement an Advocacy Action Plan.
- Be able to use your advocacy skills to improve other aspects of your work in your community.

Use these key lessons to develop your library's advocacy plan and sustain your efforts:

- [Creating Library Advocacy Messages](#) - Effective advocacy messages communicate the value and impact of the public library in the community and why it's important to support the library.
- [Creating A Library Story](#) - This session focuses on what makes a good story, how to use both facts and anecdotes to create a compelling story, and how different types of library stories will appeal to different audiences.
- [Telling Your Library Story](#) - Opportunities to talk about the library arise every day. It's important for library advocates to be ready to tell a short, compelling story about their library and capture their target audience's attention.

Reporting on Your Event

Within one week of completing your virtual event, please create a final recap report and submit it to ALA online [via this form](#). The questions are provided below for you to prepare ahead of time, and here are some tips:

- If using Applied Digital Skills, don't forget to include the class code(s)
- Evaluate the impact and success of your workshop along the way. Please follow the [PLA's Project Outcome format](#) to gather feedback from participants about the event. Evaluation is an important way to measure the success and impact of your program and will help you understand what worked and what didn't, so that you can keep improving upon your program.

Recap Questions

First, Let's confirm who you are. This information will be used to connect this recap with your application and confirm where we will send the funding.

1. Contact Information
 - a. First and Last Name (or that of the library staff person responsible for this grant application.)
 - b. Official Library Name (Branch Name, System Name if applicable)
 - c. Library address
 - d. City
 - e. State
 - f. ZIP/Postal Code
 - g. Email Address (Provide your official library email address, or that of the library staff person responsible for this grant application.)
2. If your library has social media accounts please include the handles so we can follow you and your programs online!
 - a. Twitter
 - b. Facebook
 - c. Instagram
 - d. Other:

About Your Program Design

Please provide us with details about the specific digital skills program you implemented.

3. Which of the following Grow with Google and PLA tools will you use in your program? (you can always change them later if needed) (select all that apply)
 - a. Grow with Google Partner Program
 - b. Jobs on Google Search
 - c. Digitallearn.org
 - d. Get Your Business Online
 - e. Primer
 - f. Applied Digital Skills
 - g. Other (please specify)
4. Did you use Applied Digital Skills? If so, please supply the class code.
5. How likely are you to recommend the Grow with Google resource(s) to a learner or instructor?
 - a. Extremely likely
 - b. Likely
 - c. Somewhat likely
 - d. Not at all likely
6. What is the primary reason for the answer above? If you used multiple resources, please be specific regarding the feedback you are providing for which resource.
7. Is there anything about the Grow with Google resource(s) you feel could be improved? If you used multiple resources, please be specific regarding the feedback you are providing for which resource.

Your Recap

This is where you tell us about the program or event you held. The information will be used to confirm you met the program requirements. We are eager to hear about your experience!

8. Please describe the Libraries Lead program you facilitated. We are interested in the details of what you did, the program outcomes and what people learned, who attended, where your activities were held, etc. Anything that will help us understand your activity since we were not able to be there!
9. What worked well? What will you keep doing? What are you most excited about?
10. What would you do differently? What can you improve on for the next time?
11. How many people attended your program? (Numerical value only)
12. Tell us your favorite story from your program?

13. How do you know if your program made a difference to your participants? If you used a Project Outcome survey, what did you hear back from people?
14. How easy was it for you to host this program or event?
 - a. Extremely easy
 - b. Easy
 - c. Somewhat easy
 - d. Not easy
15. How well did the workshop address your communities needs?
 - a. Very well
 - b. Well
 - c. Somewhat well
 - d. Not at all
 - e. Not sure
16. What is the primary reason for the answer above? How do you know?
17. What is next for your program? Please describe what services your library may offer that sustain or build off the program you implemented.
18. Please share any social media accounts from which you shared photos, videos, or other relevant media of your program using the tags #LibrariesLead and #GrowWithGoogle, @LibraryPolicy, and @ala_pla. If you would like to share photos please email them to librarieslead@gmail.com.

Spotlight Round

All recaps will be reviewed to be considered for a “Spotlight Award” (unless you opt-out). One or two libraries in your state will receive an additional \$3,000. Libraries will be selected based on their demonstration of exceptional program implementation in one or more of the following categories. Libraries must indicate which Public Library Association’s strategic goal(s) their program aligns with.

19. Please check which category or categories you wish to be considered for.
 - a. **Sustainability:** How the program will contribute to the sustainability of the library’s efforts (especially regarding community partnerships, staff capacity, outcomes measurement, and EDI)
 - b. **Reach:** The ability to reach large portions of your service area or serve new or underserved residents in your community
 - c. **Community partnerships:** How existing community partnerships helped reach and train job seekers, small business owners and entrepreneurs, and/or how new community partners were engaged to do so

- d. **Staff training & development:** How staff capacity to deliver training on digital skills was increased through staff education and professional development
 - e. **Outcomes:** How the library measured and will continue to measure short- and long-term outcomes related to the program
 - f. **EDI:** How the program advanced the library's efforts to address equity, diversity and inclusion
 - g. I do not wish to be considered for a Spotlight award
20. If you are selected for a Spotlight Award, tell us what we might highlight about your library in a spotlight story. For example, what is next for your library's workforce development services? Will you continue to implement the program you've just recapped for us?

Spotlight Awards

All completed recaps within the agreed timeframe will be considered for a secondary selection process to receive a Spotlight Award - an additional \$3,000. Priority will be given to those that have held their programs/events within the 60 day window. If your event was held outside of the 60 day window, you will not be considered for a Spotlight Award.

One or more libraries per state will be selected based on the success and reach of the projects, and alignment with PLA national priorities, which include:

- **Transformation:** PLA advances public libraries' transformation from a library focus to a community focus, to meet the specific needs of people and communities.
- **Leadership:** PLA builds and supports leadership for public libraries that is reflective of the needs of each community and the profession.
- **Advocacy and Awareness:** PLA leads in public library advocacy and influencing perceptions of public libraries.
- **Equity, Diversity, Inclusion and Social Justice:** PLA advocates for equity, diversity, inclusion and social justice in order to enable every member, library, and community group to fully and equally participate in a society mutually shaped to meet their needs.

PLA will notify you if you are selected to receive this additional award.



City Council

ADOPTED

Meeting: 07/20/20 06:30 PM
Initiator: Timothy Brown
Sponsors: Mayor Domenic J. Sarno
DOC ID: 5754

29

Bond Authorization - MSBA Construction - Homer-DeBerry - \$95,051,267.00 (Mayor Sarno)

BOND ORDER TO PAY FOR COSTS OF THE RECONSTRUCTION OF THE HOMER-DEBERRY ELEMENTARY SCHOOL

WHEREAS, the City of Springfield ("City") has applied for funding from the Massachusetts School Building Authority ("MSBA") for the purpose of paying the costs of the reconstruction of a new Homer-DeBerry Elementary School, to be located at 680 Union Street in Springfield, in the amount of ninety-five million fifty-one thousand two hundred sixty-seven dollars (\$95,051,267.00), and this school facility shall have an anticipated useful life as an educational facility for the instruction of school children of at least 50 years; and

WHEREAS, after reviewing this order, the Chief Administrative and Financial Officer has certified to the Mayor and City Council, that in his professional opinion, after an evaluation of all pertinent financial information reasonably available, the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the appropriation and borrowing, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

BE IT ORDERED THAT: That the City of Springfield appropriate the amount of ninety-five million fifty-one thousand two hundred sixty-seven dollars (\$95,051,267.00) for the purpose of paying the costs of the reconstruction of the Homer-DeBerry Elementary School, at 680 Union Street in Springfield, including the payment of all costs incidental or related thereto (the "Project"), and for which the City may be eligible for a grant from the Massachusetts School Building Authority ("MSBA"), said amount to be expended under the direction of the City's School Building Commission. To meet this appropriation, the Treasurer, with the approval of the Mayor, is authorized to borrow said amount under M.G.L. Chapter 44, or pursuant to any other enabling authority. The City acknowledges that the MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any project costs the City incurs in excess of any grant that may be approved by and received from the MSBA shall be the sole responsibility of the City; provided further that any grant that the City may receive from the MSBA for the Project shall not exceed (1) the lesser of eighty percent (80%) of eligible, approved project costs, as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA, and the amount of borrowing authorized pursuant to this vote shall be reduced by any grant amounts set forth in the Project Funding Agreement that may be executed between the City and the MSBA.

BE IT FURTHER ORDERED THAT: That any premium received by the City upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by

this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

BE IT FURTHER ORDERED THAT: The Treasurer is hereby authorized to file an application with the appropriate officials of the Commonwealth of Massachusetts' Municipal Finance Oversight Board to qualify under Chapter 44A of the General Laws any and all bonds or notes of the City authorized by this vote, and to provide such information and execute such documents as such Municipal Finance Oversight Board of the Commonwealth may require.

City of Springfield
36 Court Street
Springfield, MA 01103



Division of Administration
and Finance

To: Springfield City Council
From: TJ Plante, Chief Administrative & Financial Officer
Date: July 15, 2020
Re: Order for Council Meeting – July 20, 2020
Cc: Mayor Sarno

Purpose: The purpose of this memo is to provide an explanation of the order sponsored by the Mayor for the July 20, 2020 Council meeting, which authorizes the City to pay \$95,051,267 for the costs of the reconstruction of new Homer Street and William N. DeBerry elementary schools at a new collocated campus.

Background: The Massachusetts School Building Authority (MSBA) approved the reconstruction of the Homer Street and William N. DeBerry elementary schools at their June 24, 2020 board meeting.

School Project	MSBA Estimated Funding	City Contribution	Total Estimated Project Cost
Homer and DeBerry Schools	\$52,962,759	\$42,088,508	\$95,051,267

The City is required to authorize the total project budget of each MSBA project. This includes both the City's share of the project, and the MSBA's share (as shown above). If any project costs exceed this project's budget, as determined by the MSBA, the City will be required to pay the additional expenses, as the MSBA will not increase the amount to be reimbursed. An authorization of \$95,051,267 will allow the City to issue debt to cover all project expenses.

CAFO Certification: This memorandum will confirm that in my professional opinion, as the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in this City Council Order, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

This certification is made in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.



City Council

ADOPTED

Meeting: 07/20/20 06:30 PM

Initiator: Timothy Brown

Sponsors: Mayor Domenic J. Sarno

DOC ID: 5755

30

Bond Authorization - MSBA ARP Projects - \$3,792,034.00 (Mayor Sarno)

BOND ORDER TO PAY FOR THE COSTS OF A BOILER REPLACEMENT PROJECT AT THE SUMNER AVENUE ELEMENTARY SCHOOL, FREDERICK HARRIS ELEMENTARY SCHOOL AND THE INDIAN ORCHARD ELEMENTARY SCHOOL

WHEREAS, the City of Springfield ("City") has applied for funding from the Massachusetts School Building Authority ("MSBA") Accelerated Repair Program for the purpose of paying the costs of a boiler replacement projects at the Sumner Avenue Elementary School (partial replacement) (\$979,851), the Frederick Harris Elementary School (\$1,866,410), and the Indian Orchard Elementary School (partial replacement) (\$945,773), which proposed repair projects would materially extend the useful life of each school and preserve assets that otherwise are capable of supporting the required educational programs, and for which the City has applied for a grant from the Massachusetts School Building Authority; and

WHEREAS, after reviewing this order, the Chief Administrative and Financial Officer has certified to the Mayor and City Council, that in his professional opinion, after an evaluation of all pertinent financial information reasonably available, the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the appropriation and borrowing, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

BE IT ORDERED THAT, the City of Springfield hereby appropriates the amount of three million seven hundred ninety-two thousand thirty-four Dollars (\$3,792,034) for the purpose of paying the costs of boiler replacement projects or partial boiler replacement projects at the Sumner Avenue Elementary School (\$979,851), the Frederick Harris Elementary School (\$1,866,410), and the Indian Orchard Elementary School (\$945,773), including the payment of all costs incidental or related thereto (collectively, the "Projects"), provided that the sums appropriated above for each school may be reallocated among the Projects to reflect actual costs, so long as, in the opinion of the Mayor, all of the projects will be completed and the total sum appropriated will not exceed \$3,792,034, which proposed repair projects would materially extend the useful life of each respective school, and preserve assets that otherwise are capable of supporting the required educational program, and for which the City has applied for a grant from the Massachusetts School Building Authority ("MSBA"), said amount to be expended under the direction of the City's Department of Capital Asset Construction. To meet this appropriation, the Treasurer, with the approval of the Mayor, is authorized to borrow said amount under M.G.L. Chapter 44, or pursuant to any other enabling authority. The City acknowledges that the MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and if the MSBA's Board of Directors votes to invite the City to collaborate with the MSBA on this proposed repair projects, any project costs the City incurs

in excess of any grant that may be approved by and received from the MSBA shall be the sole responsibility of the City; and that, if invited to collaborate with the MSBA on the proposed repair projects, the amount of borrowing authorized pursuant to this vote shall be reduced by any grant amounts set forth in the Project Funding Agreement that may be executed between the City and the MSBA.

BE IT FURTHER ORDERED THAT: That any premium received by the City upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

BE IT FURTHER ORDERED THAT: The Treasurer is hereby authorized to file an application with the appropriate officials of the Commonwealth of Massachusetts' Municipal Finance Oversight Board to qualify under Chapter 44A of the General Laws any and all bonds or notes of the City authorized by this vote, and to provide such information and execute such documents as such Municipal Finance Oversight Board of the Commonwealth may require.

City of Springfield
36 Court Street
Springfield, MA 01103



Division of Administration
and Finance

To: Springfield City Council
From: TJ Plante, Chief Administrative & Financial Officer
Date: June 15, 2020
Re: Order for Council Meeting – 7/20/20
Cc: Mayor Sarno

Purpose: The purpose of this memo is to provide an explanation of the order sponsored by the Mayor for the June 20, 2020 City Council meeting. This order authorizes the City to pay \$3,792,034 for the replacement or partial replacement of boilers at three City elementary schools.

Background: Frederick Harris, Sumner Avenue, and Indian Orchard elementary schools have been invited into the MSBA Accelerated Repair Program. The main goals of the Accelerated Repair Program are to improve learning environments for children and teachers, reduce energy use, and generate cost savings for school districts.

School	Project	MSBA Estimated Funding	City Contribution	Total Estimated Project Cost
Frederick Harris Elementary School	Full boiler replacement	\$ 1,307,995	\$ 558,415	\$ 1,866,410
Sumner Avenue Elementary School	Partial boiler replacement	\$ 718,117	\$ 261,734	\$ 979,851
Indian Orchard Elementary School	Partial boiler replacement	\$ 693,102	\$ 252,671	\$ 945,773
Total		\$ 2,719,214	\$ 1,072,820	\$ 3,792,034

The City is required to authorize the total project budget for each Accelerated Repair Program project. This includes both the City's share of the project and the MSBA's share, as shown above.

If any project costs exceed these projects' budgets, as determined by the MSBA, the City will be required to pay the additional expenses, as the MSBA will not increase the amount to be reimbursed. An authorization of \$3,792,034 will allow the City to issue debt to cover all of the projects' expenses.

CAFO Certification: This memorandum will confirm that in my professional opinion, as the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in this City Council Order, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

This certification is made in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

Attachment: CAFO Cert - Bond Order - FY21 MSBA ARPs (5755 : Bond Authorization - MSBA ARP Projects - \$3,792,034.00)



Order Approving Increases in Community Preservation Fund Specific Reserve Accounts Totaling \$142,740, from FY 2020 Community Preservation Fund Actual Revenues (President Hurst)

Whereas, residents of the City of Springfield voted to accept the Community Preservation Act in November of 2016, in accordance with Chapter 267 of the Acts of 2000; and

Whereas, a Community Preservation Fund has been created using 1.5% of the City's property tax levy, excluding: (1) property owned and occupied as a domicile by a person who would qualify for low income housing or low or moderate income senior housing in the city or town; (2) \$100,000 of the value of each taxable parcel of residential real property; and (3) \$100,000 of the value of each taxable parcel of class three, commercial property, and class four, industrial property as defined in section 2A of said chapter 59; and

Whereas, a Community Preservation Committee was created by Ordinance of the City Council found in Chapter 16, Article XX; ("Ordinance"); and

Whereas, each fiscal year the Community Preservation Committee shall make recommendations to the City Council in accordance with the provisions of the Ordinance and General Laws of Massachusetts in the form of a budget for appropriations and/or reserves from the Community Preservation Fund; and

Whereas, based on the Community Preservation Committee's recommendation, the City Council shall make such appropriations or reserves from the Community Preservation Fund that spend or set aside not less than 10% of the annual revenues in the Community Preservation Fund for open space, not less than 10% of the annual revenues for historic resources, not less than 10% of the annual revenues for community housing, and any remaining amount into budgeted reserves; and

Whereas, the actual FY20 Community Preservation Fund revenues total \$1,926,202; and

Whereas, the Community Preservation Committee recommends an increase of \$47,580 from the Community Preservation Fund be placed into reserves for open space, to total \$192,621; and

Whereas, the Community Preservation Committee recommends an increase of \$47,580 from the Community Preservation Fund be placed into reserves for historic resources, to total \$192,621; and

Whereas, the Community Preservation Committee recommends an increase of \$47,580 from the Community Preservation Fund be placed into reserves for community housing, to total \$368,021; and

NOW THEREFORE BE IT ORDERED, the Springfield City Council hereby approves and authorizes the following new totals for the specific Reserve accounts, from the Community Preservation Fund for Fiscal Year 2020:

Reserve Accounts:

From FY 2020 actual revenues, for Historic Resources Reserve
From FY 2020 actual revenues, for Community Housing Reserve
From FY 2020 actual revenues, for Open Space Reserve

New Total:

\$192,621
\$368,021
\$192,621



City Council

ADOPTED

Meeting: 07/20/20 06:30 PM
Initiator: Timothy Brown
Sponsors: Mayor Domenic J. Sarno
DOC ID: 5757

32

Community Preservation Committee FY21 Budget (Mayor Sarno)

CITY OF SPRINGFIELD, MASSACHUSETTS

In the City Council June 20, 2020

Order Authorizing Appropriations and Reserves for Fiscal Year 2021 for the Community Preservation Fund

Whereas, residents of the City of Springfield voted to accept the Community Preservation Act in November of 2016 in accordance with Chapter 267 of the Acts of 2000; and

Whereas, a Community Preservation Fund has been created using 1.5% of the City's property tax levy excluding the first \$100,000 in property valuation for each property; and

Whereas, a Community Preservation Committee was created by the City Council to make recommendations for community preservation; and

Whereas, each fiscal year the Community Preservation Committee shall make recommendations to the City Council in the form of a budget for appropriations and/or reserves from the Community Preservation Fund; and

Whereas, based on the Community Preservation Committee's recommendation the City Council shall make such appropriations or reserves from the Community Preservation Fund that spend or set aside not less than 10% of the annual revenues in the Community Preservation Fund for open space and recreational uses, not less than 10% of the annual revenues for historic resources, not less than 10% of the annual revenues for community housing and any remaining amount into budgeted reserves; and

Whereas, such appropriations from the Community Preservation Fund may include up to 5% of the annual revenues for administrative and operating expenses for the Community Preservation Committee; and

Whereas, the City Budget Director has determined that the City's Community Preservation Fund is estimated to be around \$1,746,720.00; and

Whereas, the annual State distribution is estimated to be \$174,720.00; and

Whereas, the Community Preservation Committee recommends \$174,672.00 of the Community Preservation Fund be placed into reserves for open space and recreational use; and

Whereas, the Community Preservation Committee recommends \$174,672.00 of the Community Preservation Fund be placed into reserves for historic resources; and

Whereas, the Community Preservation Committee recommends \$174,672.00 of the Community Preservation Fund be placed into reserves for community housing; and

Whereas, the Community Preservation Committee recommends \$1,163,154.00 of the Community Preservation Fund be placed into reserves as budgeted reserves; and

Whereas, the Community Preservation Committee recommends \$59,550.00 of the Community Preservation Fund be appropriated for administrative expenses; and

NOW THEREFORE BE IT ORDERED, The Springfield City Council hereby approves and authorizes the following appropriations from the Community Preservation Fund for Fiscal Year 2021:

Appropriations:

Uses

\$1,000 office supplies
\$3,000 office equipment
\$2,000 additional pay (minute secretary)
\$1,500 advertising (annual plan/hearing ad)
\$4,350 dues and memberships (coalition dues)
\$1,500 other supplies (project banners)
\$31,200 professional services (part-time CPA consultant)
\$18,000 reserve for contingencies (unanticipated expenses)

\$59,550 total estimated revenues for Committee Administrative Expenses

Sources:

FY21 estimated revenues for Committee Administrative Expenses - \$ 59,550



City Council

ADOPTED

Meeting: 07/20/20 06:30 PM
Initiator: Kathy Breck
Sponsors: Mayor Domenic J. Sarno
DOC ID: 5780

33

Order Approving Easement to Bay State Gas Company, Db Columbia Gas of Massachusetts in Connection with the Construction and Operation of the New DeBerry Park On Wilbraham Avenue (Mayor Sarno)

WHEREAS, the City of Springfield, MA., is in the process of discontinuing a portion of Wilbraham Avenue, in Springfield, MA., in order to construct and operate the new DeBerry Park ("Project"); and

WHEREAS, it is necessary for the City of Springfield ("Grantor") to grant a **permanent easement to Bay State Gas Company, dba Columbia Gas of Massachusetts, its successors and assigns** (the "Grantee"), over that portion of Wilbraham Avenue, which Easement shall be independent of and shall survive the discontinuance of the public way; and

WHEREAS, the Gas Facilities are located within a fifty **(50) foot wide permanent right-of-way** as described in the draft Easement attached hereto as Exhibit #1, and a plan showing the Easement Area is attached as Exhibit A to the Easement; and

WHEREAS, the Easement is needed for the Grantee's continued access to its Gas Facilities following the discontinuance of the public way;

NOW THEREFORE BE IT ORDERED, that the Mayor be and is hereby authorized in the name of and on behalf of the City of Springfield, to take all steps necessary to execute, deliver and record an instrument granting a permanent easement for Gas Facilities over the Easement Area to **Bay State Gas Company, dba Columbia Gas of Massachusetts, its successors and assigns**, in substantially the same form as the draft Easement attached hereto as Exhibit #1, for consideration of Ten Dollars (\$10.00).

EXHIBIT #1**RECORDING REQUESTED BY AND
WHEN RECORDED MAIL TO:**

Columbia Gas – Survey & Land
1809 Coyote Drive
Chester, VA 23836

RW Num:

Job Order: 20-0825755-00

Tax Parcel I.D. # 122800034

EASEMENT

THIS EASEMENT FOR GAS FACILITIES (this “Easement”) is granted this _____, 2020, by **The City of Springfield**, whose address is 36 Court Street, Springfield, Massachusetts 01103 (“Grantor”), in favor of **Bay State Gas Company d/b/a Columbia Gas of Massachusetts**, a Massachusetts corporation, with a mailing address of 4 Technology Drive, Westborough, Massachusetts 01581, and its successors and assigns (“Grantee”).

WITNESSETH

In consideration of \$10.00, the receipt and sufficiency of which are hereby acknowledged, Grantor hereby grants to Grantee an easement, upon, on, over, across and through a portion of the Grantor’s property on Wilbraham Avenue, Springfield, Massachusetts 01109, a public way, which is in the process of being discontinued for the construction of a new public park known as DeBerry Park (“Park”). Once approved, the discontinuance will be filed in the Hampden County Registry of Deeds, and this Easement grant shall be independent of and survive the discontinuance of that portion of Wilbraham Avenue as public way.

The Grantee's Gas Facilities (described below) are to be located within a fifty (50) foot permanent right-of-way as shown as “Easement, Parcel C” (a portion of Wilbraham Avenue to be discontinued) to be retained as an easement for access by Columbia Gas” and others, with an area of approximately 24,408 square feet (0.56 acres +/-) on plan entitled “Plan of Land” prepared by Civil Design Consultants, Inc., dated _____, attached hereto as Exhibit A, and recorded in Hampden County Registry of Deeds in Plan Book _____, Page _____ (hereinafter the “Easement Area”).

This Easement gives the Grantee the right to perform the following under, upon, on, over, across and through the Easement Area:

1. construct, install, operate, maintain, replace, repair, renew, alter the size of, and remove or abandon (in place) one or more pipelines, gas mains, markers and other appurtenances and equipment, together with valves, service lines, service connections and lateral connections (within the Easement Area as defined herein), installed for transporting gas with associated fluids, or other substances that can be transported through pipelines, and appurtenant facilities including, but not limited to, cathodic protection

(collectively, the “Gas Facilities”);

2. perform pre-construction work;
3. ingress to and egress from the Easement Area by means of existing or future roads and other reasonable routes on the Premises and on Grantor’s adjoining lands;
4. exercise all other rights necessary or convenient for the full use and enjoyment of the rights herein granted, including the right from time to time to, with prior notice to the Grantor:: (a) clear the Easement Area of all obstructions not referenced herein and (b) clear, cut, trim and remove any and all vegetation, trees, undergrowth and brush and overhanging branches from the Easement Area by various means, including the use of herbicides approved by the Commonwealth of Massachusetts or the United States Environmental Protection Agency (or successor-in-duty) with prior notice to the Grantor.

The Grantee acknowledges that the Premises, including the Easement Area, will be a portion of the site of the new Park, to be developed and constructed by the City of Springfield. The Grantee agrees that its exercise of the rights granted pursuant to this Easement shall not interfere in any way with the Grantor's construction or operation of the Park on the Premises.

The Grantee further acknowledges that the Grantor will be using the Easement Area to construct and use playing fields, landscaping, parking areas, fencing and related amenities for the Park, and the Grantee agrees that the Grantor's use of the Easement Area for these and related purposes shall not constitute interference with the Grantee's rights under this Easement. Grantor may use and enjoy the Easement Area for other purposes related to the Park, to the extent such use and enjoyment does not interfere with Grantee’s rights under this Easement.

Grantor shall not construct or permit to be constructed or place any *other structures*, including but not limited to, mobile homes, unapproved fences, dwellings, garages, out- buildings, pools, decks, man-made bodies of water, trees, leach beds, septic tanks, on or over the Easement Area, or any other obstructions on or over Easement Area that will, in any way, interfere with the construction, maintenance, operation, replacement, or repair of the Gas Facilities or appurtenances described herein, constructed under this Easement.

After completion of construction of the Park, the Grantor will not: materially change the depth of cover or grading within the Easement Area without notice to the Grantee; engage in or permit the dumping of refuse or waste, or the long-term storage of any materials of any kind; or engage in or permit the operation of any heavy machinery or heavy equipment over the Easement Area, without notice to the Grantee. Grantor will not cause, and will not authorize any third parties to cause, the Easement Area to be covered by standing water, except in the course of normal seasonal irrigation.

The Grantee will replace and restore the area disturbed by the laying, construction, operation, replacement, and maintenance of any Gas Facilities to as near as practical to its condition immediately prior to these activities, except as provided herein.

With regard to the Easement Area, Grantor represents that, to the best of its knowledge:

1. No pollutants, contaminants, petroleum or hazardous substances above Reportable Concentrations (RCS-1) have been disposed or released on or under the Easement Area which would cause or threaten to cause an endangerment to human health or the environment or require clean up;

2. Neither the Easement Area, nor any portion thereof, is legally or contractually restricted as to its use (other than for dedicated park purposes) or is subject to special environmental protections that would affect the use of the Easement Area for Grantee's intended use; and,

3. The Easement Area is not currently and will not be used for industrial purposes. The Easement Area will be the site of the Park once construction is completed.

With regard to the Easement Area, and subject to applicable laws, Grantor will assume all risk, liability, loss, cost, damage, or expense for any and all pollutants, contaminants, petroleum, hazardous substances and endangerments on or under the Premises and/or Easement Area, except those which: (i) result from or arise out of Grantee's use of and activities on the Premises and Easement Area, and/or (ii) are the legal responsibility of the Grantee. Grantee will give Grantor written notice of any claim, demand, suit or action arising from any pollutants, contaminants, petroleum, hazardous substances and endangerments on or under the Premises or Easement Area within ten (10) business days from the date that Grantee becomes aware of such claim, demand, suit or action.

Grantor and Grantee agree that, except to the extent caused by or arising out of the acts or omissions of the Grantee, or its representatives and contractors, the Grantee shall not be liable for, and is hereby released from, any and all claims, damages, losses, judgments, suits, actions and liabilities, whether arising during, prior to or subsequent to the term of this Easement, related to the presence of pollutants, contaminants, petroleum, hazardous substances or endangerments in, beneath or along the Premises and/or Easement Area.

The rights, privileges and terms hereby shall extend to and be binding upon the Grantor and the Grantee and their representatives, heirs, successors and assigns.

IN WITNESS WHEREOF, the Grantor has duly executed this Easement for Gas Facilities this ____ day of _____, _____ as authorized by a vote of the Springfield City Council on _____, 2020.

BY THE GRANTOR:

City of Springfield, MA.

By: _____

Name: Domenic J. Sarno

Mayor of the City of Springfield

STATE OF _____)
COUNTY OF _____) SS.

On this ____ day of _____, _____, before me, a Notary Public, the undersigned personally appeared _____ of _____ known to me (or satisfactorily proven) to be the person whose name is ascribed to the within instrument, and acknowledged they executed the same for the purposes therein contained.

WITNESS my hand and notarial seal the day and year first above written.

_____(SEAL)
Notary Public Signature

Print Notary Public Name: _____

My Commission Expires: _____



City Council

ADOPTED

Meeting: 07/20/20 06:30 PM
Initiator: Melvyn Altman
Sponsors: Mayor Domenic J. Sarno
DOC ID: 5762

34

Order Authorizing Transfer of the Care, Custody, Management and Control of WS Sylvester Street, Lot 197 (Parcel-ID # 11365-0004) and WS Sylvester Street, Lot 198 (Parcel-ID # 11365-0003) from the Tax Title Custodian to the Board of Park Commissioners (Mayor Sarno)

WHEREAS, the City of Springfield acquired title to two vacant lots in Springfield, Massachusetts known as West Side Sylvester Street, Lot 197 (Parcel-ID # 11365-0004) containing 4,284 square feet and West Side Sylvester Street, Lot 198 (Parcel-ID # 11365-0003) containing 4,510 square feet through tax title foreclosure proceedings in Land Court; and;

WHEREAS, said parcels are classified as saleable land and are under the care, custody, management and control of the Tax Title Custodian; and

WHEREAS, said parcels are primarily wetlands which abut Blunt Park and are being maintained by the Park Department; and

WHEREAS, the Park Department has requested that said parcels be transferred to its custody and control; and

WHEREAS, the Tax Title Custodian has determined that said parcels are not needed for any other municipal purpose and has no objection to the transfer; and

WHEREAS, the Board of Park Commissioners voted at a meeting held on July 2, 2020 to accept care, custody, management and control of said parcels from the Tax Title Custodian; and

WHEREAS, such a transfer requires a two thirds vote of the City Council and the approval of the Mayor.

NOW THEREFORE BE IT ORDERED, pursuant to General Laws Chapter 40, Section 15A, that the care, custody, management and control of West Side Sylvester Street, Lot 197 (Parcel-ID # 11365-0004) and West Side Sylvester Street, Lot 198 (Parcel-ID # 11365-0003) be transferred from the Tax Title Custodian to the Board of Park Commissioners subject to the approval of the Mayor.



Historical Commission

SCHEDULED

Meeting: 07/20/20 06:30 PM

Initiator: Alvin Allen

Sponsors:

DOC ID: 5546

35

National Needle Building-Historic District-55 Emery Street

By the City Council of the City of Springfield, Massachusetts:
Notice having been given and a public hearing held, as provided by law,

IT IS HEREBY ORDERED:

That the , be and it is hereby granted a location for and permission to

National Needle Building-Historic District-55 Emery Street

National Needle Building LHD (55 Emery Street)

Also that permission be and hereby granted said {ResUserUserLookup1} to complete the above request.

I hereby certify that the foregoing order was adopted at a meeting of the City Council of the City of Springfield, Massachusetts held on July 20, 2020

City Clerk

We hereby certify that on , at , at a public hearing was held on the petition of the for permission to complete the above mentioned request.

City Clerk

I hereby certify that the foregoing is a true copy of a location order and certificate of hearing with notice adopted by the City Council of the City of Springfield, Massachusetts, on the July 20, 2020, and recorded with the records of location orders of said city. This certified copy is made under the provision of Chapter 166 of the General Laws and any additions thereto or amendments thereof.

Attest:

City Clerk



70 Tapley Street
Springfield
Massachusetts
01104

July 16, 2020

To the Honorable Members of the City Council:

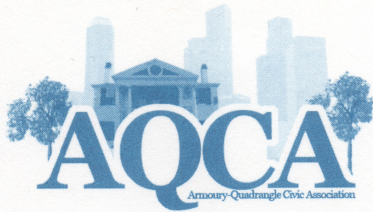
The Springfield Historical Commission is pleased to submit for your consideration the proposed National Needle Building Local Historic District.

This district is located at 55 Emery Street at the intersection of East Columbus Avenue and consists of a single late nineteenth-century commercial building of a Romanesque Revival architectural style. To protect the architectural integrity of this commercial building which is threatened with demolition, once the nine-month delay expires, we propose the National Needle Building Local Historic District be created.

The Armoury-Quadrangle Civic Association as well as the Springfield Preservation Trust supports the creation of this historic district. The Commission recommends that this property be permanently protected through the creation of a local historic district.

Thank you for your consideration.

Vincent Walsh
Chair



Armory-Quadrangle Civic Association
140 Chestnut Street #C • Springfield, MA 01103

(413) 747-1830 • aqca@kimballflowers.com • aqca.org • aqcaspringfield.org

July 16, 2020

Springfield City Council
Springfield City Hall
36 Court Street, Springfield MA 01103

Dear Council Members,

I write as president of Armoury Quadrangle Civic Association (AQCA), the Springfield neighborhood council for the Metro Central area including the National Needle Building at 55 Emery Street. AQCA supports the establishment of the proposed National Needle Building Local Historic District.

AQCA applauded the Springfield Historical Commission's demolition delay for this building that is over 100 years old. The historical assessments completed by the Pioneer Valley Planning Commission and the Springfield Office of Planning and Economic Development both recognize the historical significance of the building and recommend establishment of a National Needle Building Local Historic District. This would prevent demolition of the building, which AQCA supports.

We hope the Springfield City Council will approve this Local Historic District designation.

Sincerely,

Elizabeth Johnson
President



Catalyst for Regional Progress

PVPC

Kimberly H. Robinson, MUP
Executive Director

Vincent Walsh, Chair
Springfield Historical Commission
Office of Planning and Economic Development
70 Tapley Street
Springfield, MA 01104

November 27, 2019

Mr. Walsh,

As requested by the Springfield Office of Planning and Economic Development, I am submitting an analysis of the historic and architectural significance of the *National Needle Company Building* and later additions located at 55 Emery Street and 6 Liberty Street. This analysis is in response to an *Application for Exemption from the Preservation of Historically Significant Buildings (Demo Delay)* for this property and the provided information is based on the key points for consideration by the Commission when reviewing this type of application.

I have also included a listing of some potential city, state, and federal incentives for the preservation and adaptive reuse of this historic resource.

Sincerely,

Shannon Walsh

Historic Preservation Planner
Pioneer Valley Planning Commission

cc: Alvin Allen, Senior Planner
Office of Planning and Economic Development

CONSIDERATIONS

- *The building is importantly associated with one or more historic persons or events, or with the broad architectural, cultural, political, economic or social history of the City or the Commonwealth;*



The National Needle Building at 55 Emery Street is importantly associated with the broad architectural, cultural, economic, and social history of the City of Springfield.

The Emery Street section of this building complex was constructed during the late 1800s and relates to other National Register listed buildings in downtown Springfield. It was designed for use by the National Needle Company which was an important manufacturer and employer in Springfield during the late nineteenth to early twentieth century.¹

The National Needle Company was formed in 1873. It commenced with six workmen, but soon employed 110. In 1879 this plant made 6,000,000 needles, including needles for all kinds of sewing machines. This industry grew to become the largest needle factory in the world and strange to relate no traveling salesmen were employed by the company. The stock was chiefly held by Springfield men.

The National Needle Company had an exhibit at the Centennial International Exhibition, the first official World's Fair in the United States, held in Philadelphia in 1876. The company obtained a medal and diploma for the highest possible merits from the Centennial Commissioners for their display in Machinery Hall.²

The company had operations on this block by 1882 (Figure 2). The oldest and most significant section of the current structure, related to the origins of the company and constructed in 1886, was designed in the Renaissance Revival style by the Springfield-based architectural firm of Richmond and Seabury. (Figure 3, Photo 2)

This section was altered to its current configuration by ca. 1916 related to the expansion of Fulton Street (Figures 4, 5), today known as East Columbus Avenue. The building's alterations were done in a sensitive manner and exterior character defining architectural features remain in this four story section of the complex. (Photos 1-6)

The 6 Liberty Street section was a later addition to the building and was constructed less than 100 years ago. (Figure 5)

¹ Lockwood, John H. (ed). "Western Massachusetts A History (1636-1925). Volume II, New York: Lewis Historical Publishing Co., Inc. 1926. *Archive.org* (site). <https://archive.org/stream/westernmassachus02lock#page/868/mode/2up/search/National+Needle> , accessed on-line November 2019

² "Notable Centennial Exhibits, The National Needle Company's Display," *Daily Graphic* (New York), November 7, 1876. *Genealogybank.com*
Comments re: 6 Liberty Street, 55 Emery Street, November 2019

- The building is historically or architecturally important (in terms of period, style, method of building construction or association with a recognized architect or builder) either by itself or in the context of a group of buildings;

The building is historically and

architecturally important, on a local level, as an example of late nineteenth century Renaissance Revival style which retains exterior, character-defining architectural details and was designed by architects Francis R. Richmond (1851-1907) and B. Hammett Seabury (1856-1945). Richmond was a well-

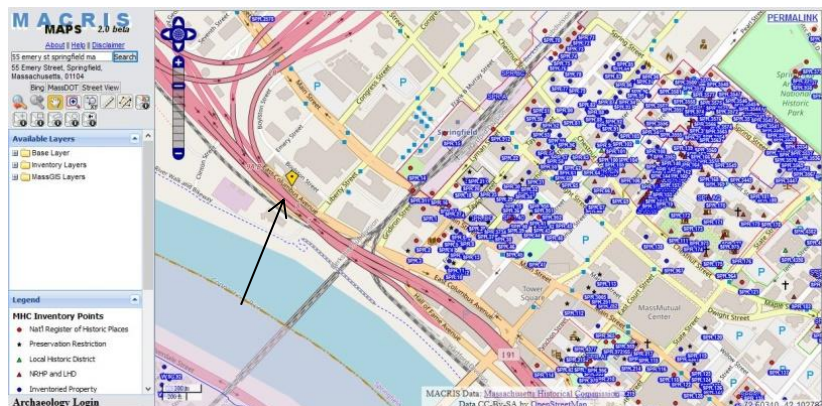
known architect who worked with architect E.C. Gardner around 1870 and entered into partnership with Seabury prior to the construction of the National Needle Building.³ Seabury, a Florida Street resident of the McKnight neighborhood, was remembered as a "prominent architect" in Springfield and New York City.⁴

- The building is listed on, or is within a district listed on, the National Register of Historic Places;

The building has not been inventoried in the Massachusetts Historical Commission (MHC) database (MACRIS) so it has not been individually listed or determined to be contributing within a district on the **National Register of Historic Places**. It is in close proximity to other buildings and areas currently listed on the National Register (see red points on below MHC MACRIS map). It is also in proximity to newer infill construction on parcels cleared related to Urban Renewal and highway construction and is one of the few historic resources remaining in that vicinity. This property would have to be inventoried to receive an eligibility determination from the MHC.

- The building has been found eligible for the National Register of Historic Places

The building has not been found eligible for the National Register of Historic Places as it would need to be inventoried before the MHC would make that determination.



³ "Architect Francis R. Richmond," *Springfield Republican*, October 19, 1895. *Genealogybank.com*

⁴ "B. Hammett Seabury Prominent Architect," *Springfield Republican*, April 22, 1945. *Genealogybank.com*
 Comments re: 6 Liberty Street, 55 Emery Street, November 2019



• Incentives for Preservation and Adaptive Reuse

The following City, State, and Federal incentives could potentially be available to support the adaptive reuse of this building:

MA Historic Rehabilitation Tax Credit

Federal Historic Preservation Tax Credit (if found eligible for the National Register)

Low-Income Housing Tax Credit

Housing Development Incentive Program (HDIP) for market rate housing

Opportunity Zone investment potential (federally-funded tax incentive)

New Market Tax Credit

Springfield Community Preservation Act funds for eligible historic preservation and/or affordable housing work

Tax Increment Financing (TIF) and District Improvement Financing (DIF)

MAPS



Figure 1: 1875 Map

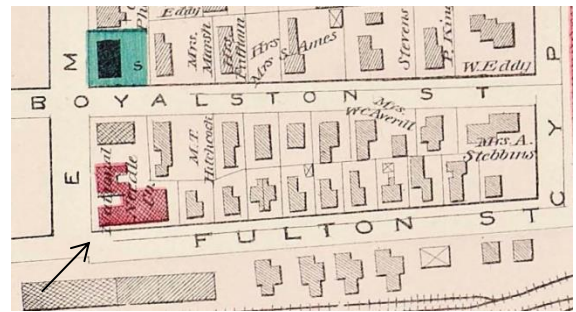


Figure 2: 1882 Map

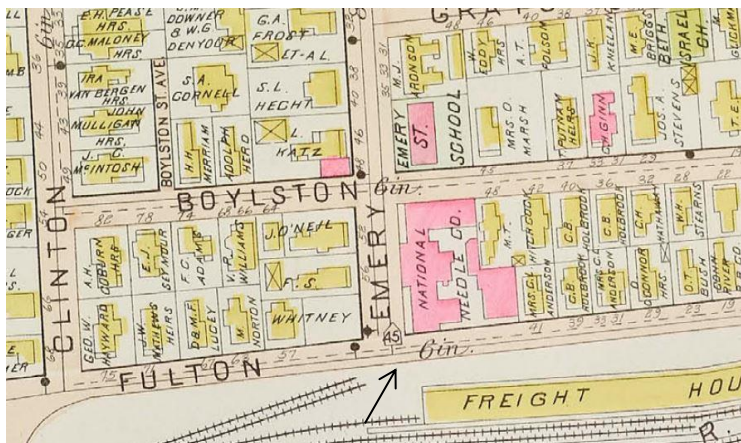


Figure 3: 1899 Map

Comments re: 6 Liberty Street, 55 Emery Street, November 2019

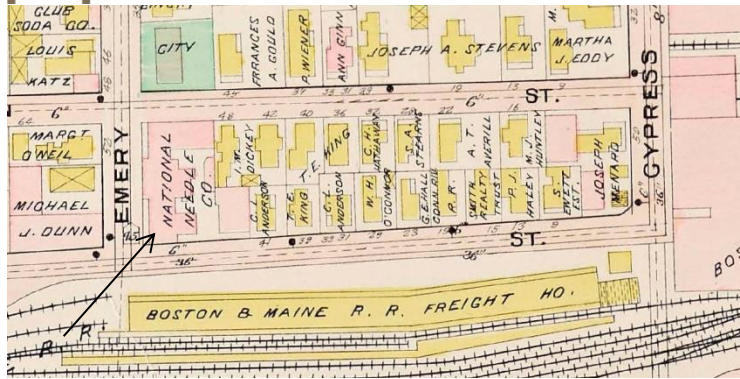


Figure 4: 1910 Map

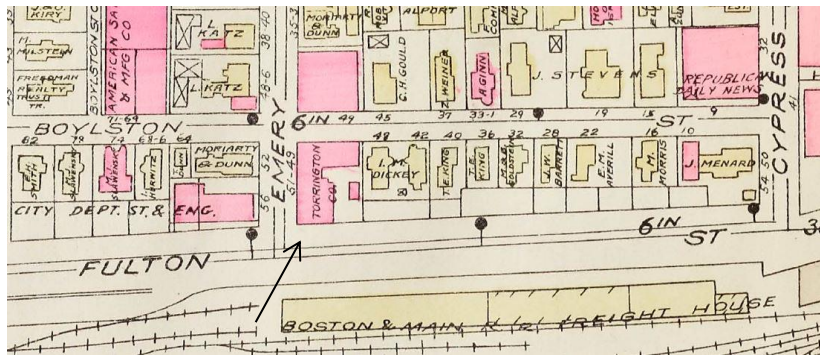


Figure 5: 1920 Map (showing alterations after Fulton Street was widened)

IMAGES

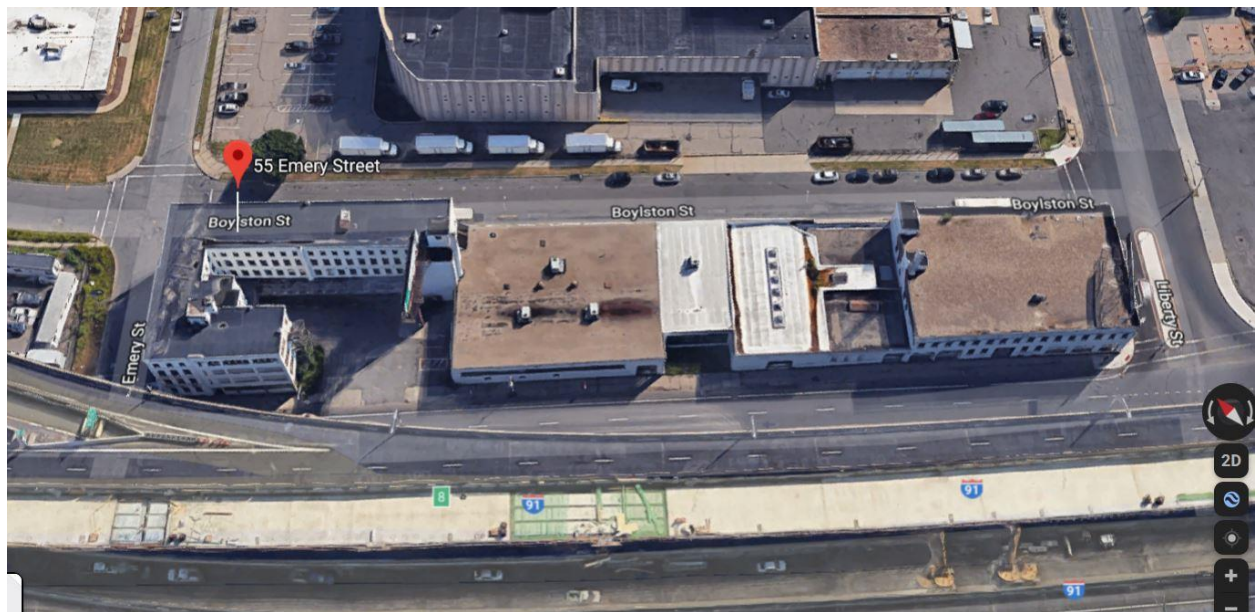


Figure 6: Aerial Perspective showing current configuration of complex
Comments re: 6 Liberty Street, 55 Emery Street, November 2019



Photo 1: Corner of Emery Street and Boylston Street



Photo 2: Emery Street entrance

Comments re: 6 Liberty Street, 55 Emery Street, November 2019



Photo 3: Elevation along East Columbus Ave near the corner of Emery Street



Photo 4: Corner of Emery Street and Boylston Street

Comments re: 6 Liberty Street, 55 Emery Street, November 2019



Photo 5: Emery Street Façade showing architectural details



Photo 6: Elevation along Boylston Street showing later addition

Comments re: 6 Liberty Street, 55 Emery Street, November 2019



Photo 7: Corner of Boylston Street and Liberty Street showing later addition

Figure 1: O.H. Bailey & Co. 1875 Springfield Atlas *Norman B. Leventhal Map Center at the Boston Public Library* (site). Accessed on-line February 2017, http://www.leventhalmap.org/zoomify?baseUrl=http://maps.bpl.org/&viewer=modern&id=06_01_001585

Figure 2: Atlas of Springfield, George H. Walker and Co., 1882. *Massachusetts Real Estate Atlas Digitization Project* (site), accessed on-line March 2017, <http://www.mass.gov/anf/research-and-tech/oversight-agencies/lib/massachusetts-real-estate-atlases.html>

Figure 3: Atlas of Springfield, L.J. Richards & Co. 1899, *Massachusetts Real Estate Atlas Digitization Project* (site), accessed on-line March 2017, <http://www.mass.gov/anf/research-and-tech/oversight-agencies/lib/massachusetts-real-estate-atlases.html>

Figure 4: Atlas of Springfield, L. J. Richards & Co., 1910. *Massachusetts Real Estate Atlas Digitization Project* (site), accessed on-line March 2017, <http://www.mass.gov/anf/research-and-tech/oversight-agencies/lib/massachusetts-real-estate-atlases.html>

Figure 5: Atlas of Springfield and the Town of Longmeadow, 1920. Richards Map Company, *Massachusetts Real Estate Atlas Digitization Project* (site), accessed on-line March 2017, <http://www.mass.gov/anf/research-and-tech/oversight-agencies/lib/massachusetts-real-estate-atlases.html>

Figure 6: 55 Emery Street, Google.com/maps , accessed November 2019

Photos taken by Shannon Walsh, PVPC, November 2019

Comments re: 6 Liberty Street, 55 Emery Street, November 2019



City Council
36 Court Street
Springfield, MA 01103

TABLED

SPECIAL ACT (ID # 5781)

Meeting: 07/20/20 06:30 PM
Department: Law
Category: General
Prepared By: Kathy Breck
Initiator: Thomas Moore
Sponsors: Mayor Domenic J. Sarno
DOC ID: 5781

Special Act Related to Outstanding Fines, Fees, Penalties Related to Fireworks

CITY OF SPRINGFIELD

In the City Council July 20, 2020

ORDERED, that the mayor be, and hereby is authorized on behalf of the City of Springfield, to take any and all steps necessary to secure the passage by the General Court of the special legislation entitled “**AN ACT RELATIVE TO OUTSTANDING FINES, FEES, PENALTIES, OR COSTS RELATED TO USE OF FIREWORKS OR PYROTECHNICS IN THE CITY OF SPRINGFIELD,**” in substantially the same form as a draft Act attached hereto, except for clerical or editorial errors.

The Commonwealth of Massachusetts

In the Year Two Thousand Twenty

AN ACT RELATIVE TO OUTSTANDING FINES, FEES, PENALTIES, OR COSTS RELATED TO USE OF FIREWORKS OR PYROTECHNICS IN THE CITY OF SPRINGFIELD

*Be it enacted by the Senate and House of Representatives in General Court assembled,
and by the authority of the same, as follows:*

SECTION 1. Notwithstanding any general or special law to the contrary, in the city of Springfield if an outstanding fine, fee, penalty or cost related to or assessed as a result of the violation of any ordinance of the City of Springfield relative to the use or possession of fireworks or pyrotechnics, collectively referred to hereafter as “outstanding fireworks related collections owed”, remains unpaid for fourteen (14) days after a demand therefor made more than 1 day after the outstanding fireworks related collections owed becomes due and payable, and if the tax collector of the city of Springfield elects to utilize the services of a deputy collector, then the deputy collector or the tax collector, as the case may be, shall send a notice of warrant to person owing the outstanding fireworks related collection in order to collect the delinquency. In the event that the delinquency is not paid within thirty (30) days to the notice of warrant, then a service warrant shall be made. If the delinquency remains unpaid after the service of warrant then the deputy collector may, at the discretion of the tax collector, return the uncollected warrants of those delinquencies to the tax collector. The tax collector or a designee, as the case may be, may at any time transmit, but at least on an annual basis, to the police commissioner of the police department of the city of Springfield, in a form approved by the police commissioner, notice of the nonpayment, specifying the name and address of the person to whom the delinquency is assessed, the amount due and all interest thereon and costs relative thereto and identifying information as to any motor vehicle, trailer owned in the name of the person owing the outstanding fireworks related collection assessed and remaining delinquent; provided, however, that no notice shall be transmitted to the police commissioner under this section at a time when there is pending before the local board of assessors or the appellate tax board, as the case may be, a duly filed application for the abatement of the assessment in whole or in part nor within thirty (30) days after action upon any such application by the local board of assessors or the appellate tax board, as the case may be.

Upon receipt of the notice of non-payment, the Springfield police department, or its designee, may remove the motor vehicle or trailer in the name of the of the person so assessed that is parked or standing in a public way within the city of Springfield to, and

store in, a convenient place in the city until all charges lawfully imposed for the removal and storage have been paid and due notice has been received that either the delinquency provided in the warrants has been paid or security for the payment thereof has been deposited. Notice shall be made to the registered owner of the vehicle at the time of the service of warrant. Vehicles shall be eligible for impoundment twenty two (22) days after the notice.

Under section 8 of chapter 135 of the General Laws, if the motor vehicle or trailer remains unclaimed in the possession of the police department of the city of Springfield, or its designee, for 1 month and the owner thereof or the owner's place of abode or business is unknown, or if the owner and the owner's place of abode or business are known and the owner, after receipt by registered mail of a written notice from the department or member to take possession of the property, refuses or fails to take possession for a period of 10 days following the receipt, the police department or its designee may sell the same, by public auction or any other licensed auction service, including sale over the internet, with notice of the time and place of sale and a description of the property to be sold, first being given by publishing the same once in each of three (3) successive weeks in a newspaper published in the city of Springfield.

SECTION 2. This act shall take effect upon its passage.

*To the Honorable Senate and House of Representatives of the Commonwealth of
Massachusetts In the General Court Assembled.*

The undersigned, Domenic J. Sarno, Mayor of the City of Springfield, in the name and on behalf of said City, and in the pursuance of an order, a duly attested copy of which is hereto annexed, petition the General Court for legislation entitled “**AN ACT
RELATIVE TO OUTSTANDING FINES, FEES, PENALTIES, OR
COSTS RELATED TO USE OF FIREWORKS OR PYROTECHNICS
IN THE CITY OF SPRINGFIELD,**” in substantially the same form as a draft Act attached hereto.

Respectfully submitted,

Domenic J. Sarno, Mayor
City of Springfield
36 Court Street
Springfield, MA 01103



City Council
36 Court Street
Springfield, MA 01103

Meeting: 07/20/20 06:30 PM
Department: City Clerk
Category: General
Prepared By: Tasheena Davis
Initiator: Tasheena Davis
Sponsors: Ward 2 Councilor Fenton, Councilman Davila
DOC ID: 5723

ADOPTED

ORDINANCE 2020-2

Limitations on Fireworks or Pyrotechnics

AMENDING CHAPTER 178 OF THE REVISED ORDINANCES OF THE CITY OF SPRINGFIELD, AS AMENDED, BY INSERTING NEW SECTION 13 F, AND AMENDING CHAPTER 1, ARTICLE V SECTION 1-25

Be it ordained by the City Council, in session assembled, that the following amendments to the Revised Ordinances of the City of Springfield, as amended, be enacted:

1. CHAPTER 178 § 13 of the Revised Ordinances of the City of Springfield, as amended, is hereby amended to include new Section 13 F, as follows:

“Chapter 178, § 13 - Limitations on Fireworks or Pyrotechnics

F. Use of fireworks or pyrotechnics in violation of this Section shall be punishable by the issuance of a non-criminal disposition fine of three hundred dollars (\$300.00) per violation, to be enforced by the Springfield Fire Department. Any person aggrieved by the unlawful use of fireworks or pyrotechnics resulting in unreasonable or excessive noise (as those terms are defined in City Ordinance Chapter 259 Section 1), may complain to the Springfield Police Department about such unreasonable or excessive noise constituting a disturbance of the peace. The Police Department shall verify the complaint and may thereupon arrest and/or make application in the appropriate court for issuance of a criminal complaint for violation of M.G.L. c. 272, § 53, which sets forth the penalties for disturbing the peace.

2. CHAPTER 1, Article V, § 1-25 of the Revised Ordinances of the City of Springfield as amended, is hereby amended to include the following new provision:

Offense	Fine	Enforcing Personnel
Unpermitted Use of Fireworks (Chapter 178 - Section 13 F)	\$300.00	Fire Department

3. The effective date for the amendments listed above shall be July 30, 2020.

Approved as to form,

Associate City Solicitor

Chapter 178-Limitations on fireworks or pyrotechnics

HISTORY:

06/22/20 **City Council**

FIRST STEP



City Council
36 Court Street
Springfield, MA 01103

TABLED

ORDINANCE (ID # 5724)

Meeting: 07/20/20 06:30 PM
Department: City Clerk
Category: General
Prepared By: Tasheena Davis
Initiator: Tasheena Davis
Sponsors: Mayor Domenic J. Sarno
DOC ID: 5724

Ordinance for Police Commissioner and Community Police Hearing Board

See Attachment

HISTORY:

06/22/20 City Council
Next: **07/20/20**

REFERRED TO COMMITTEE

AMENDING CHAPTER 67, OF THE REVISED ORDINANCES OF THE CITY OF SPRINGFIELD, AS AMENDED, HEREBY FURTHER AMENDED BY DELETING ARTICLE XVII AND REPLACING IT WITH THE FOLLOWING TO ADD THERETO: THE ESTABLISHMENT OF THE POSITION OF POLICE COMMISSIONER AS WELL AS A COMMUNITY POLICE HEARING BOARD FOR THE SPRINGFIELD POLICE DEPARTMENT.

Chapter 67. OFFICERS AND EMPLOYEES

Article XVII. Police Commissioner and Community Police Hearing Board.

Sections:

- § 67-84. Position of Police Commissioner established; appointment.**
- § 67-85. Term of office of Police Commissioner; vacancies; removal.**
- § 67-86. Qualifications for Police Commissioner.**
- § 67-87. Authority of Police Commissioner.**
- § 67-88. Acting Police Commissioner.**
- § 67-89. Establishment of Community Police Hearing Board.**
- § 67-90. Selection of Board Members.**
- § 67-91. Qualifications for Board.**
- § 67-92. Training for Board Members.**
- § 67-93. Submission of Complaint to Board.**
- § 67-94. Responsibility of Board Member for Review.**
- § 67-95. Submission of Complaint.**
- § 67-96. Standards of Adjudication.**
- § 67-97. Conduct of Hearings.**
- § 67-98. Determination of the Merit of Complaint.**
- § 67-99. Penalty Assessment.**
- § 67-100. Removal from the Board.**
- § 67-101. Public Outreach and Communication.**
- § 67-102. Miscellaneous.**
- § 67-103. Conflict with other laws; Severability.**
- § 67-104. Effective Date.**

§ 67-84. Position of Police Commissioner established; appointment.

The position of Police Commissioner is hereby established. The Mayor shall appoint a single Police Commissioner for the City of Springfield.

§ 67-85. Term of office of Police Commissioner; vacancies; removal.

The Police Commissioner shall be appointed for a term of not less than three years, and the term of said Commissioner shall not be coterminous with the Mayor. The Police Commissioner shall hold office until a successor is appointed and qualified, and any vacancy occurring shall be filled by the Mayor. Said Police Commissioner may be removed from office by the Mayor for cause.

§ 67-86. Qualifications for Police Commissioner.

At the time of appointment, such Police Commissioner shall have had at least seven years' experience as a captain, or equivalent rank, in a federal, state or local police force or law enforcement agency, or in any combination thereof. Such Police Commissioner shall not engage in any other business and shall be sworn to the faithful performance of the office before entering upon the same. At the time of appointment, the Police Commissioner shall possess a master's degree in a field related to his or her duties from an accredited institution of higher learning or an equivalent degree.

§ 67-87. Authority of Police Commissioner.

The Police Commissioner shall have the authority to appoint, establish and organize the Police Department of the City. The Police Commissioner shall have control of the government, administration, disposition and discipline of the Police Department, and of the police force of the Department and shall make all rules and regulations as are proper for the efficiency of the Department and its force. Except as otherwise provided herein, all the powers and duties of the Police Commission of the City of Springfield now or previously conferred or imposed by law or otherwise reflected in City ordinances are hereafter conferred and imposed upon said Police Commissioner, including but not limited to those otherwise vested in the Mayor and City Council by Chapter 244 of the Acts of 1909.

§ 67-88. Acting Police Commissioner.

In case of absence, disability or vacancy of office by the Police Commissioner, then the next highest-ranking officer in the Department shall serve as Acting Police Commissioner. If there are two such.

§ 67-89. Community Police Hearing Board Establishment.

The Community Police Hearing Board ("Board") for the City of Springfield Police Department is hereby established and shall operate as set forth in this Ordinance.

§ 67-90. Selection of Board Members.

- A. The Mayor shall appoint the members of the Board. The Board shall consist of 9 members who are residents of the City. Members shall participate in all training and preparatory meetings and act without conflict of interest on the part of any member thereof.
- B. The Board will be chaired by an attorney with experience in trials or administrative procedures. The chairperson will lead quarterly full Board meetings and work with the Board and the Police Commissioner to determine the full Board meeting schedules and agendas and administration of the Board.

- C. The term of appointment of members shall be three years; however, the initial appointments shall include 1 member who shall serve an initial one-year appointment, and two members who shall serve two years in order to stagger the terms for future appointments. Members shall serve until replaced.

§ 67-91. Qualifications for Board.

- A. The members of the Board do not need to have had investigatory experience. They must be persons of integrity with diverse backgrounds. Potential Board members should recognize the significant commitment of time that Board membership requires and be willing to commit sufficient time to the effort. In addition to bi-weekly Board meetings, Board members will be occasionally asked to participate in community outreach and education activities.
- B. The members of the Board must agree to keep information on specific complaints or investigations confidential as is the present practice with in the Springfield Police Department (“SPD”) Internal investigation Unit (“IIU”). This is a fundamental responsibility and failure to keep private information confidential will be grounds for removal from the Board.
 - a. Internal investigations should be closed to the subject officer and the public while they are pending. Nonetheless, the Police Commissioner should be fully informed of the progress of internal investigations and should regularly communicate the status of an investigation to the press and the general public to the full extent permitted by law while pending review or hearing before the Board.
 - b. In order for the disciplinary process to work effectively and efficiently in conjunction with the Boar, Witnesses and witness officers interviewed in an internal affairs investigation should be informed that the investigation is confidential in nature, and that they must not discuss the content of the investigation or interview with others. Witness officers should be required to sign a form agreeing to maintain confidentiality during the investigation. In addition, accused officers should be required to sign a confidentiality agreement to ensure they do not discuss the case with witness officers, ask witnesses about their statements to IIU, or contact any other individuals involved in the investigation.

§ 67-92. Training for Board Members.

- A. The Personnel, Police, and Law Departments shall develop a training program for all new Board members. This training shall include:
 - 1. The current procedures for filing and investigating a complaint.

2. The elements of a thorough investigation including a review of a number of actual case files from closed investigations.
 3. The Policies of the SPD regarding respectful treatment of civilians.
 4. The Policies of the SPD regarding appropriate use of force.
 5. The Role of civilian oversight boards in other jurisdictions.
 6. Legal Requirements for protection and confidentiality of private governmental documents.
 7. Hearing procedures and requirements under the provisions of Civil Service Laws and collective bargaining agreements for the conduct of administrative disciplinary hearings.
- B. As part of this training a set of reference materials should be provided to each Board member. These materials should include copies of all relevant Massachusetts statutes, all SPD policies and procedures regarding officer misconduct and use of force, and a copy of this ordinance. This training should be repeated annually or when new members are appointed to the Board.

§ 67-93. Submission of Complaints to the Board for Review.

- A. At the completion of the IIU investigation and prior to an initial review by the Board, the IIU, in conjunction with attorneys from the Labor Relations Department, shall prepare a cover memo on each complaint detailing the applicable charges based on the allegations and the investigation.
- B. The applicable charges and the investigative file should then be provided to the accused officer's command chain for review. The officer's chain of command should then make a preliminary determination and provide a written analysis in support of that determination. The investigative file, cover memo, and chain of command preliminary determination and analysis should then be provided to the Board for the initial review.

§ 67-94. Responsibility of Board Members.

It shall be the responsibility of the Board to:

- A. Accept and review civilian complaints filed with the SPD or any other city or state agency regarding the activities of the SPD. The Police Commissioner may take appropriate actions to maintain the security of police documents, reports or files examined by the Board.
- B. Review the sufficiency of internal investigations completed by the SPD, and to make recommendations to the Police Commissioner for further investigation or action.

- C. To preliminarily review complaints investigated by IIU and make a preliminary determination as to whether, based on the preliminary review to make a recommendation such that:
1. A charge letter be issued, and the Police Commissioner dispose of the complaint without the need for a hearing at this time.
 2. A charge letter be issued, and a hearing be held for consideration of the charges.
 3. The Police Commissioner dispose of the matter in the good exercise of his discretion.
- D. To act as hearing officers, designated by the Police Commissioner as the appointing authority pursuant to the Civil Service Law (Chapter 31 of the General Laws), in complaints under jurisdiction of the Board pursuant to this ordinance, taking into account the need for the training and qualifications required for a hearing officer and that a hearing officer who cannot consider a case in a fair and impartial manner because of personal prejudice or bias, shall not consider a particular case and shall so inform the Board. Examples of personal bias include, but are not limited to:
1. Familial relationship or friendship with parties to the complaint;
 2. Being a party to the complaint;
 3. Witnessing material events relevant to the complaint;
 4. Having a financial interest in the outcome of the case;
 5. Holding a bias for or against a party that is sufficient to impair the examiner's impartiality.
- E. Each member shall consider the complaint in a fair and impartial manner, ensure that facts are fully elicited, adjudicate all issues and avoid undue delay and shall be conducted in accordance with the applicable provisions of state and federal law, including but not limited to laws pertaining to Civil Service, or the Open Meeting Law, and provisions of a collective bargaining agreement applicable to the employment of a member of the Police Department.

§ 67-95. Subpoena Authority.

The Board is authorized in the case of any unresolved complaint submitted to them for the purpose of acting as a hearing officer, which would be aided thereby, to subpoena witnesses, compel their attendance, administer oaths, take the testimony of any person under oath and in connection therewith to require the production of any evidence relating to any matter in question before the Board for hearing. Any witness is expressly granted the right to be advised and represented by counsel present during any hearing.

§ 67-96. Standards for adjudication.

- A. The Open Meeting Law shall apply to the activities of the Board.
- B. The investigative file sent to the Board shall include specific charges listing the policy violations for consideration at hearing. As to the minimum standards for adjudicating disciplinary cases, the following shall apply:
 - 1. The burden of proof is on the department.
 - 2. The standard of proof is a preponderance of the evidence.
 - 3. The standards of evidence are those of administrative law, not criminal law.
 - 4. No presumptions of truth are made regarding facts in dispute.
 - 5. No presumptions are made regarding witness credibility: all persons are equally credible unless an objective, fact-based evaluation of the witness's capacities, testimonial coherence, and other relevant and demonstrable factors justify otherwise.
 - 6. Conclusions are logically deduced from the evidence.
- C. The services of the Labor Relations departments shall be available to provide legal services to the Police Commissioner before the Board and the services of the Law Department shall be available to provide legal services to the Board.

§ 67-97. Conduct of Hearing.

- A. The Board is required to adopt rules of procedure for the conduct of its hearings. The rules must ensure the due process rights of all persons involved in the hearings. Each person who appears before the Board and avails himself of constitutional guarantees shall not be punished in any way therefor.
- B. The board should sit in panels of at least three designated members, one of whom is a retired law enforcement officer, when reviewing the investigative file to consider whether to recommend disciplinary charges in the preliminary determination, or when sitting as hearing officers on applicable charges.
- C. The three-member panel should make a recommendation to the Commissioner regarding a determination for each applicable charge utilizing the same case dispositions as defined in this Ordinance. A formal charge letter should be provided to the accused officer after the Commissioner makes a final determination as to what charges will be included in the letter. If, after the charge letter has been issued to the accused officer, the officer does not dispute the charges, there is no reason to proceed with the full hearing. If the officer does not dispute the charges, the Board should make a recommendation regarding discipline, and then the case should go directly to the Commissioner to make a final decision regarding discipline.

§ 67-98. Determination of the merits of complaints.

- A. The Board shall make written findings of fact and a determination of the merits of the complaint considered in their capacity as Hearing Officers based on the relevant legal standards.
- B. If the Board determines that one or more allegations in the complaint are sustained, a recommendation for any discipline warranted, after providing the employee with an opportunity to speak personally or through a representative and after consideration of the employee's work history and guided by the Director of Human Relations as to appropriate discipline and penalties in similar circumstances in accord with the requirements of Civil Service and Labor Laws.
- C. After Hearing, the Board's determination along with the findings and recommendation for discipline, if any, shall be filed in a report to the Police Commissioner within 7 days of the end of the Hearing.
- D. In the merits determination, the Board in its hearing recommendation, and Police Commissioner, in the determination of the charges, shall make a determination of each allegation in the complaint, consistent with definitions in department policy and training, as to whether is should be sustained or not sustained.
- E. The Police Commissioner, pursuant to Civil Service law, shall give to such employee a written notice of the decision, which shall state fully and specifically the reasons therefore, including the reason for any deviation from the recommendation of the Board, which shall be subject to the present means of review by civil service appeal or arbitration as provided by the applicable collective bargaining agreement.
- F. After a complaint is closed the complainant shall be promptly notified of the findings and may provide copies of any portions of the internal affairs file which are a public record. Any actual order of disciplinary action addressed to an officer is not a public record and shall not be disclosed. For the complainant, correspondence shall be sent by certified mail to help ensure they receive notice of the outcome.
- G. The Board may send satisfaction surveys, similar to those used by the other Police Departments, to both complainant and officers when each complaint is closed.
- H. The Police Commissioner or the Board shall be authorized to attempt by voluntary non-binding mediation to resolve any complaint if deemed appropriate and the complainant and the subject officer agree to participate in such mediation. Mediation shall be conducted by a neutral facilitator, in lieu

of investigation and adjudication, to permit resolution of minor complaints that are usually not easily resolved through investigation.

§ 67-99. Penalty Assessment

In order to ensure that discipline is fair, consistent, and predictable, the Labor Relations Department shall develop guidelines in the form of a penalty matrix that lists penalties or ranges of discipline for various types of misconduct. The matrix should not be applied inflexibly, and the discipline should be based on the totality of the circumstances, including aggravating and mitigating factors.

§ 67-100. Removal from the Board.

The Mayor may remove a member from the Board, before his or her term expires.

§ 67-101. Public Outreach and Communication.

- A. To help increase the open access to the complaint process the department will need to educate the public about the complaint reporting process, including information about when and how to file a complaint. Presentations to community groups, schools, community organizations and religious groups about the complaint reporting process may be necessary as part of a broader effort to help people increase trust and confidence in the complaint investigation process. This communication process should involve both members of the IIU and members of the Board. Joint presentations will help reflect the openness of the department. Such presentations should be made in the neighborhoods of Springfield and should be done in conjunction with existing community organizations whenever possible.
- B. In addition, to general education and outreach, the Board shall, with the Assistance of the Law Department, communicate with complainants about the status of investigations, and (where appropriate) the public. With the assistance of the Police Department, the Board shall keep track of all Citizen Complaints, hearings, and findings, and identify each with an incident number, date of incident, location of incident, the nature of the misconduct, the name of the complainant and name of officer or officers alleged to have committed the misconduct and publicly disseminate notice of the review of any such incidents on a quarterly basis, but shall not disseminate the names of any participants or disciplinary action imposed in any incident without the consent of such party.
- C. The data gathered with regard to the Board's activities, as well as any reports or recommendations voted by the Board with regard to the interaction of police officers and members of the community, shall be reviewed by the Police Commissioner when considering disciplinary actions, promotions,

assignments, training or adoption or amendments of the policies and procedures of the Springfield Police Department.

§ 67-102. Miscellaneous.

- A. The Mayor shall designate a Civilian Oversight Coordinator (COC) who would be responsible for the day-to-day administration of the Board, such as scheduling board meetings, posting notices of meetings and hearings, and following up on board requests. The COC would serve as the liaison between the board and other officials, including the Mayor, the Law Department, and representatives from SPD. The Coordinator also would participate in the initial Board review.
- B. A three-member panel of board members, as well as the Civilian Oversight Coordinator should meet every two weeks to review new cases. Each of these panels should have at least one member with prior law enforcement experience.
- C. On a yearly basis, all members of the Board should meet to review SPD policy and procedures that may contribute to police misconduct and recommendations for improvement. The Board should be empowered to recommend changes in policy or training to reduce officer misconduct.
- D. The city of Springfield, with the Board, shall develop a clear mission statement for the Board and procedures to follow, and SPD should provide in-depth training for the Board on these protocols.

§ 67-103. Conflict with other laws; severability.

Nothing in this ordinance shall be interpreted to contravene the General Laws of this Commonwealth or the Charter of the City of Springfield. Any provision of this article that conflicts with applicable law or the City Charter shall be interpreted in such a manner and to such an extent as to be effective and valid under applicable law. If any provision of this article is prohibited by or invalid under applicable law or the City Charter, such provision shall be ineffective only to the extent of such prohibition or invalidity, thereby leaving the remainder of this article effective.

§ 67-104. Effective Date.

This ordinance shall take effect of 2020.

Approved as to form


City Solicitor



City Council
36 Court Street
Springfield, MA 01103

Meeting: 07/20/20 06:30 PM

Department: City Council

Category: General

Prepared By: Susan Kacoyannakis

Initiator: Adam Gomez

Sponsors: Ward 1 Councilor Adam Gomez

DOC ID: 5761

TABLED

RESOLUTION (ID # 5761)

Support of Holyoke Soldiers' Home

Whereas in 1952, the Soldiers' Home in Holyoke opened and has provided "Care With Honor and Dignity" to thousands of Massachusetts Veterans for over 68 years;

Whereas in 2010, Veteran rooms at the Holyoke Soldiers' Home were determined by the U.S. Department of Veteran Affairs to be non-compliant with the Uniform Federal Accessibility Standard;

Whereas in 2012, The Massachusetts Division of Capital Assets Management commissioned a Needs Assessment Study that determined that "of the 278 current beds, less than 5% meet VA Standards";

Whereas in 2013, a design to add 120 private rooms, as well as convert existing rooms thus creating 278 fully compliant beds, was approved by the U.S. Department of Veteran Affairs (VA) for 65% federal funding; however, the state has repeatedly failed to commit its 35% share of matching funds, required to allow for the start of construction;

Whereas in 2016, a project to create an Adult Day Health Care Program at the Soldiers' Home in Holyoke was also approved by the VA for 65% funding; however, it also has never received Massachusetts' commitment for the 35% matching funds;

Whereas in November 2017, with the support of Governor Baker and the Legislature, the state approved \$199 million to build a new 154-bed long-term care facility at the Soldiers' Home in Chelsea; while disregarding the long- documented deficiencies at the Holyoke Soldiers' Home;

Whereas the lack of sufficient space and staff were major contributing factors in the rapid spread of the Novel Coronavirus-19 at the Home which resulted in the deaths of 76 Veterans who tested positive for COVID-19. This atrocity is one of our country's worst Veteran tragedies and contradicts Massachusetts' claim of being the best in the nation for Veteran benefits;

Whereas all Veterans deserve equal treatment in Massachusetts state-funded Veteran Homes; to include the same living conditions as well as proportionate funding to provide for a safe and efficient level of staffing in all departments;

NOW, THEREFORE, **BE IT RESOLVED**, the Springfield City Council urges Governor Baker and the Legislature take immediate action to increase funding to ensure sufficient staff, equipment and supplies to provide safe care; and to expedite the design of the new Soldiers' Home in Holyoke to allow for the construction of fully compliant rooms for 250 Veterans, including a toilet and shower in each bedroom, and the establishment of an Adult Day Health Care Program to meet the VA project submission date of April 15, 2021; in order to provide the best in care for "those

who have borne the battle” and sacrificed their safety and well-being to preserve our nation’s freedom.



City Council
36 Court Street
Springfield, MA 01103

Meeting: 07/20/20 06:30 PM
Department: City Council
Category: Council Request
Prepared By: Kelley Mickiewicz
Initiator: Justin Hurst
Sponsors: Whitfield, Davila, Ramos, Edwards, Williams, Walsh, Lederman, Gomez
DOC ID: 5772

ADOPTED

RESOLUTION 2020-18

Reform, Shift and Build Act

CITY OF SPRINGFIELD IN THE CITY COUNCIL JULY 20, 2020

- WHEREAS,** In late spring 2020, people across the country took to the streets to honor and mourn the lives of George Floyd, Breonna Taylor, and too many other Black people killed by law enforcement and racist violence, and to demand immediate change and reform, and
- WHEREAS,** The members of the Springfield City Council support the Senate's Act to Reform Police Standards and Shift Resources to Build a More Equitable, Fair and Just Commonwealth that Values Black Lives and Communities of Color-the Reform, Shift + Build Act, and
- WHEREAS,** The Reform, Shift + Build Act strengthens use of force standards and limits qualified immunity for all law enforcement agents by: banning chokeholds; banning other deadly uses of force except in cases of imminent harm; requiring the use of de-escalation tactics; creating a duty to intervene for officers who witness abuse of force; and allowing police officers to be held civilly liable for excessive use of force, and
- WHEREAS,** This bill expands and strengthens police training in de-escalation, racism and intervention tactics, and
- WHEREAS,** It also creates a Police Officer Standards and Accreditation Committee (POSAC), includes reforms to the state police, bans the use of facial recognition, creates a task force to study and make recommendations for the use of body and dashboard cameras, redirects funding away from policing and corrections towards community investment, demilitarizing the police force, promoting student safety and wellbeing over criminalization, expands access to record expungement for young people, builds a more equitable, fair and just system by beginning to dismantle systemic racism, address the racial disparities in policing, and introduces police

training requirement on the history of slavery, lynching and racism. The bill also creates a permanent commission on the status of African Americans, and

WHEREAS, The Springfield City Council stands with the State Senate who promotes a number of reforms to, among other things, ban aggressive police tactics, significantly raise standards and accountability in law enforcement, and begins to reprioritize public safety resources,

NOW, THEREFORE, BE IT RESOLVED, that the Springfield City Council encourages the Members of the Massachusetts General Court and the Governor of Massachusetts, Charlie Baker, stand in solidarity with the Senate and the Springfield City Council and support the passing of the of the Reform, Shift + Build Act.

Sponsored by Councilors Tracye Whitfield, Justin Hurst, Marcus Williams, Adam Gomez, Orlando Ramos, Jesse Lederman, Melvin Edwards, Victor Davila, and Kateri



City Council
36 Court Street
Springfield, MA 01103

Meeting: 07/20/20 06:30 PM
Department: City Council
Category: Council Request
Prepared By: Kelley Mickiewicz
Initiator: Kelley Mickiewicz
Sponsors: Lederman, Edwards, Davila, Gomez
DOC ID: 5775

ADOPTED

RESOLUTION 2020-19

Stop the Spread Program

CITY OF SPRINGFIELD
IN THE CITY COUNCIL JULY 20, 2020

WHEREAS, the COVID-19 Pandemic represents an unprecedented public health crisis impacting communities across our Commonwealth and around the world, and

WHEREAS, the City of Springfield has seen a total of 2,683 individuals test positive for COVID-19 as of the writing of this resolution, and the recent 14-day positivity rate was 4.25%, and

WHEREAS, access to testing is a critical component to monitoring the status of COVID-19 in our community in order to prevent spread and stop a surge, and current testing options vary from location to location in terms of who is eligible to be tested and under what conditions, which can lead to concern and confusion especially for those who are uninsured or underinsured, and

WHEREAS, Springfield is home to over 153,000 individuals including a large percentage who are statistically at higher risk of being impacted by COVID-19, and where in 2019 there were over 6,000 uninsured individuals, and

WHEREAS, the Commonwealth's "Stop the Spread Program" has established free, no questions asked COVID-19 testing centers in 8 municipalities in the Eastern part of the state, with no similar facilities in Western Massachusetts, and

WHEREAS, residents of Springfield and Western Massachusetts deserve the same access to testing as residents in Eastern Massachusetts,

NOW, THEREFORE BE IT RESOLVED, that the City Council of Springfield, Massachusetts hereby urges the Governor of Massachusetts to expand the "Stop the Spread Program" to include sites in Springfield and Western Massachusetts to ensure that all residents regardless of their financial situation have access to COVID-19 testing, and

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to Governor Charles Baker, and the State and Federal Legislative Delegation of the City of Springfield and the Commonwealth of Massachusetts



City Council
36 Court Street
Springfield, MA 01103

COMPLETED

PETITION (ID # 5688)

Meeting: 07/20/20 06:30 PM
Department: Economic Development
Category: Special Permit
Prepared By: Phil Dromey
Initiator: Phil Dromey
Sponsors:
DOC ID: 5688

For a Special Permit for the Reuse of an Existing Structure(S), Containing More Than Twenty Six (26) Units of Housing, at the Properties Known as 13-31 Elm Street (04570-0062)(Book#17140/Page#232), 7 Elm Street (04570-0070)(Book#17140/Page#232), NS State Street (11110-0020)(Book#11230/Page#0181), NS State Street (11110-0021)(Book#17129/Page#298) and NS State Street (11110-0022)(Book#16992/Page#366), as Authorized by M.G.L. and the Springfield Zoning Ordinance, Article 4, Table 4-4, Section 2.3(2).

Request:	See Above
Owner:	Springfield Redevelopment Authority
By:	Armando Feliciano, Chairman
Petitioner:	31 Elm, LLC
By:	Lawrence H Curtis

HISTORY:

06/29/20 City Council

CONTINUE

Next: 07/20/20

To The City Council of the City of Springfield:

The undersigned respectfully petition your honorable body

for a special permit for the reuse of an existing structure(s), containing more than twenty six (26) units of housing, at the properties known as 13-31 Elm Street (04570-0062)(Book#17140/Page#232), 7 Elm Street (04570-0070)(Book#17140/Page#232), NS State Street (11110-0020)(Book#11230/Page#0181), NS State Street (11110-0021) (Book#17129/Page#298) and NS State Street (11110-0022)(Book#16992/Page#366), as authorized by M.G.L. and the Springfield Zoning Ordinance, Article 4, Table 4-4, Section 2.3(2).

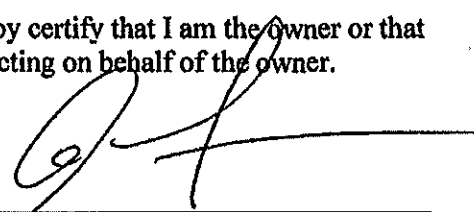
Mailing Address

70 Tapley Street
Springfield, MA 01104

Owner:

Springfield Redevelopment Authority

I hereby certify that I am the owner or that
I am acting on behalf of the owner.

BY: 

Armando Feliciano, Chairman

Petitioner:

31 Elm, LLC

I hereby certify that I am the petitioner or
that I am acting on behalf of the petitioner.

BY: 

Lawrence H. Curtis

Mailing Address

One Washington Street
Boston, MA 02108

**OFFICE OF PLANNING & ECONOMIC DEVELOPMENT
ANALYSIS FOR A SPECIAL PERMIT**

**3-7 ELM STREET (04570-0070) & 13-31 ELM STREET (04570-0062)
RESIDENTIAL DEVELOPMENT (MORE THAN TWENTY-SIX UNITS)**

General Information

Petitioner:	31 Elm, LLC
Request:	Re-use of an existing building(s) for the re-development of a mixed use building with a total of seventy four (74) units.
Proposed use of the property:	Mixed-use development
Parcel Size:	44,590 s.f.
Compatibility with current planning documents:	The Downtown Master Plan identifies this as a key redevelopment site. It was also identified as a key redevelopment site in the in the downtown study completed by the Urban Land Institute (ULI) in September 2006.
Neighborhood council notification:	Armoury Quadrangle Civic Association: 6-8-20
Tax Status:	SEE ATTACHED
Site Visit:	6-15-20
Hearing Date:	6-29-20

Neighborhood characteristics:

The property is located in the Metro Center Neighborhood and is located in an area that has primarily commercial uses. The surrounding land uses include:

- To the north is Court Square zoned Open Space.
- To the south is MGM Springfield zoned Business C.
- To the east are a number of commercial uses zoned Business C.
- To the west is the courthouse zoned Business C.

Site plan review:

The petitioner has requested a special permit to allow for the redevelopment of the properties known as 3-7 and 13-31 Elm Street. These are two (2) historic structures that have been vacant for several years and are now being proposed to be redeveloped into a new, mixed-use development. Due to the fact that the new development includes more than twenty six (26) residential units, a special permit is required.

As the Council is fully aware, these properties has been vacant for over twenty (20) years and are considered to be two (2) of Springfield's most historic structures. The properties also sit in a very prominent location; in the heart of the City's downtown and directly adjacent to Court Square. Due to the historic nature and location of these buildings, the redevelopment of these properties has been a priority and key redevelopment site of the City for several years. As noted above, these sites were also identified as key redevelopment sites in the Urban Land Institute (ULI) Report completed by the City back in September 2006.



As per the attached plans, the proposed development will include a mix of commercial and residential uses. Specifically, the first floor of the development will have a total of eight (8) commercial spaces located along the Elm Street frontage with an additional two (2) commercial spaces located along the State Street frontage. The remaining area within the first floor will be occupied with a number of residential related uses such as a community room, mail center and administrative offices. Floors two (2) through six (6) will be used for residential units. The proposed redevelopment will include a mix of single and two (2) bedroom units. Between 3-7 Elm Street and 13-31 Elm Street, there will be a total of seventy four (74) residential units.

The staff also reviewed the proposed site plan that was submitted. As per the attached plan, the petitioner intends to create forty three (43) on-site parking spaces which will be located in the rear of the building. These parking spaces would be accessed from State Street. In addition to this parking, the petitioner is also proposing to create an additional twenty one (21), on-street parking spaces along the Elm Street and Court Square Avenue frontage. Lastly, the petitioner has also been able to secure a long term parking agreement with MGM Springfield for an additional ninety one (91) spaces within the MGM Springfield garage. It should be noted that since all the required spaces cannot be accommodated on-site, in addition to the special permit, a variance from the Board of Appeals will also be required. This variance is scheduled to be heard by the Board of Appeals on June 24th, 2020.

After a full review of the plans submitted, the staff fully supports the issuance of the special permit. The redevelopment of these long vacant and historic structures will have an enormous impact on not only the surrounding properties but the entire downtown as a whole. Further, the addition on seventy four (74) new units will add to the much needed market rate housing stock with the Central Business District, while also offering a new range of residential options. Lastly, the creation of retail and/or restaurant spaces along both Elm Street and State Street will help add to the overall vibrancy of downtown by adding to the already growing pedestrian activity.

Recommendation

Approve, with conditions.

Recommended Conditions:

1. This special permit is granted to this petitioner only.
2. This special permit is granted solely for the re-use of an existing building(s) for a mixed-use development with a total of seventy four (74) residential units, at the properties 13-31 Elm Street (04570-0062), 3-7 Elm Street (04570-0070), NS State Street (11110-0020) and NS State Street (11110-0021).
3. The use shall be developed as per the attached plans and elevations, with the addition of condition #4 though #10.
4. In addition to the special permit approval, a full review by the Department of Public Works, as per the provisions of City Ordinance, Chapter 27, Article VIII, § 27-58 through 27-63, will be required. This approval must be obtained prior to the issuance of a Building Permit.
5. Any and all signage shall be fully permitted through the Building Department, prior to installation.
6. The site shall be maintained free of all liter, trash and overgrown vegetation.
7. The building shall be maintained free of all graffiti.
8. Any and all variances from the Board of Appeals shall be obtained, prior to the issuance of a Building Permit.
9. Any and all dumpster shall be completely enclosed.
10. The public sidewalks shall be maintained, including snow removal.
11. Compliance with these conditions, as well as any and all zoning regulations, is required. Failure to comply may result in denial of the issuance of a Building Permit and/or Occupancy Permit, revocation of any permits issued and/or enforcement by the Code Enforcement Department punishable by fines of up to \$200 per day for each day a violation exists.

**NARRATIVE ADDENDUM TO
CITY COUNCIL SPECIAL PERMIT APPLICATION**
for

13-31 Elm Street (04570-0062)
7 Elm Street (04570-0070)
NS State Street (11110-0020), NS State Street (11110-0021) &
NS State Street (11110-0022)
Springfield, MA 01104

RLA Project No. 191215

Introduction

The applicant, 31 Elm LLC is herein submitting a Special Permit (Tier 3) application to the Springfield City Council. The subject properties are located southeast side of Elm Street, portions extending to State Street. The applicant proposes to redevelop and renovate the existing buildings with associated site improvements, as shown on the attached project plans entitled "Court Square Redevelopment Project" dated May 26, 2020, prepared by R Levesque Associates, Inc., as well as the Architectural Plans, prepared by The Architectural Team, Inc. The properties are owned by the Springfield Redevelopment Authority by deed recorded in the Hampden County Registry of Deeds in Book 17140, Page 232. The properties lie within the "Business C" Zoning District. A Locus Map is included in Section 5 of this application package.

Existing Conditions and Surrounding Land Uses

Parcels 045700062 & 045700070 have existing vacant buildings, and the remaining parcels consist of a mix of paved or gravel areas. Access to the site is through an existing curb cut on State Street. There are also two (2) existing curb cuts on Elm Street through openings in the building. The topography within the subject site is generally flat.

Surrounding properties to southeast, south and southwest are also zoned Business C with the property directly across Elm Street to the northwest designated as Open Space. The abutting properties are utilized for retail, residential, and business uses.

Please refer to the project plans for more details regarding the existing site conditions.

Proposed Conditions

The applicant proposes to renovate the existing structures to include commercial space and tenant amenities on the first floor. A total of 70 apartments are being proposed for floors 2-6 of 13-31 Elm Street, and an additional 4 apartments in 3-

7 Elm Street, totaling 74 residential units. Along with the building renovations, the proponent will upgrade the site and parking. The building will be accessed via one (1) entrance/exit curb cut off of State Street. Said curb cut will be shifted slightly west of the existing curb cut. In addition to the State Street access, access will also be provided off of Elm Street/Court Square Avenue with a one-way clockwise traffic circulation. The Parking Commission is being petitioned to allow for said vehicular traffic and parking on Elm Street and Court Square Avenue.

Pursuant to Section 12.4.60 Special Permit Review Standards, Section 12.4.61 Special Permits shall be granted by the City Council only upon its written determination that the site is suitable for the proposed use, the application satisfies any specific requirements set forth in this Ordinance in relation to the particular use and the proposed use is in harmony with the general purpose and intent of the Ordinance and will not have a material adverse impact on the City or the neighborhood. The determination of potential adverse impact shall include consideration on each of the following:

A. Traffic flow and safety, including parking and loading, both on-site and off-site;

RLA Response: The proposed plan provides parking for vehicles in the courtyard area off State Street, as well as on-street parking along Elm Street and Court Square Avenue. The Courtyard Parking will provide 43 parking spaces and 3 motorcycle spaces, including 2 handicap accessible parking spaces. The Off-Street Parking Commission will be petitioned to allow for parking on Elm Street and Court Square Avenue. Said parking will include 11 angled parking spaces on Elm Street and 10 angled-parking spaces on Court Square Avenue, including 2 additional handicap accessible parking spaces.

B. Adequacy of utilities and other public services;

RLA Response: All the necessary utilities exist in the surrounding streets, however it has been determined that servicing the building off State Street will provide the most direct and efficient route for said services and will have help mitigate impacts to Elm Street and Court Square Avenue that would have been required to utilize the existing services.

Coordination with Springfield DPW, Engineering and the Water and Sewer Commission have commenced and will continue to work together to ensure that the utilities and public services are available and properly accommodating for the needs of this redevelopment.

C. Character and intensity of surrounding land uses;

RLA Response: The character and intensity of the surrounding land use is consistent with the proposed project. The development will include residential, retail and restaurant use that is in concert with the surrounding areas, including MGM Casino as a direct abutter to this project location.

D. Impacts on the health, safety and welfare of the surrounding area;

RLA Response: This project will have a positive effect on the health, safety and welfare of the surrounding area. Currently the buildings are vacant and in grave disrepair, and this project will re-vitalize the entire block to attract the citizens of Springfield and other areas to enjoy not only new residential living options, but also to enjoy new retail shops and restaurant. New lighting improvements will enhance the safety of pedestrian traffic in that area as well.

E. Impacts on the natural environment;

RLA Response: There are no natural resources at this project location, however the developer will work with the City on improvements that may be required.

F. Minimize impacts on historic resources as determined by Section 12.7.

RLA Response: A separate historic review is ongoing and being handled by the proponent and their architectural firm.

G. Potential fiscal impact, including impact on city services, tax base, and employment.

RLA Response: This project will have significant positive impacts to the City of Springfield. It will generate new real estate taxes, new residential living options as well as employment opportunity to attract people to the City's Downtown. Revenues from the restaurant and retail uses will also have a positive impact to the City's tax base.

In conclusion, the site is very suitable for the mixed-use being proposed. The mixed-use is in harmony with the general purpose and intent of the Zoning Ordinance and will have a very positive and much needed impact on the City and neighborhood.

END OF NARRATIVE ADDENDUM

Site Plans

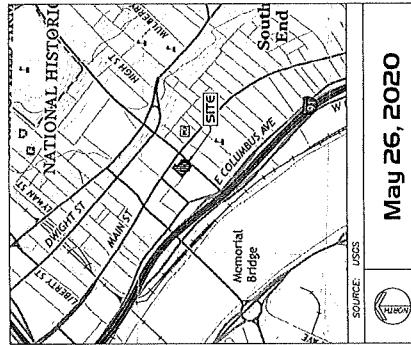
Court Square Redevelopment Project

Parcel ID: 0457000062
13-31 Elm Street
Springfield, Massachusetts

AS PREPARED FOR

31 Elm, LLC

One Washington Street
Boston, Massachusetts 02108



DRAWING INDEX			
SHEET NO.	TITLE SHEET	SHEET NAME	ISSUE DATE
T-1			5/26/20
D-1		EXISTING CONDITIONS PLAN	5/26/20
C-1		NOTES, SYMBOL & LINE LEGEND, AND ABBREVIATIONS	5/26/20
C-2		CONSTRUCTION NOTES	5/26/20
C-3		DEMOLITION AND REMOVALS PLAN	5/26/20
C-4		LAYOUT AND MATERIALS PLAN	5/26/20
C-5		GRADING, EROSION & SEDIMENTATION CONTROL PLAN	5/26/20
C-6		DRAINAGE AND UTILITIES PLAN	5/26/20
D-1		DETAILS	5/26/20
D-2		DETAILS	5/26/20
D-3		DETAILS	5/26/20
D-4		DETAILS	5/26/20
D-5		DETAILS	5/26/20
D-6		DETAILS	5/26/20

BY



R LEVESQUE ASSOCIATES
A LAND PLANNING SERVICES COMPANY

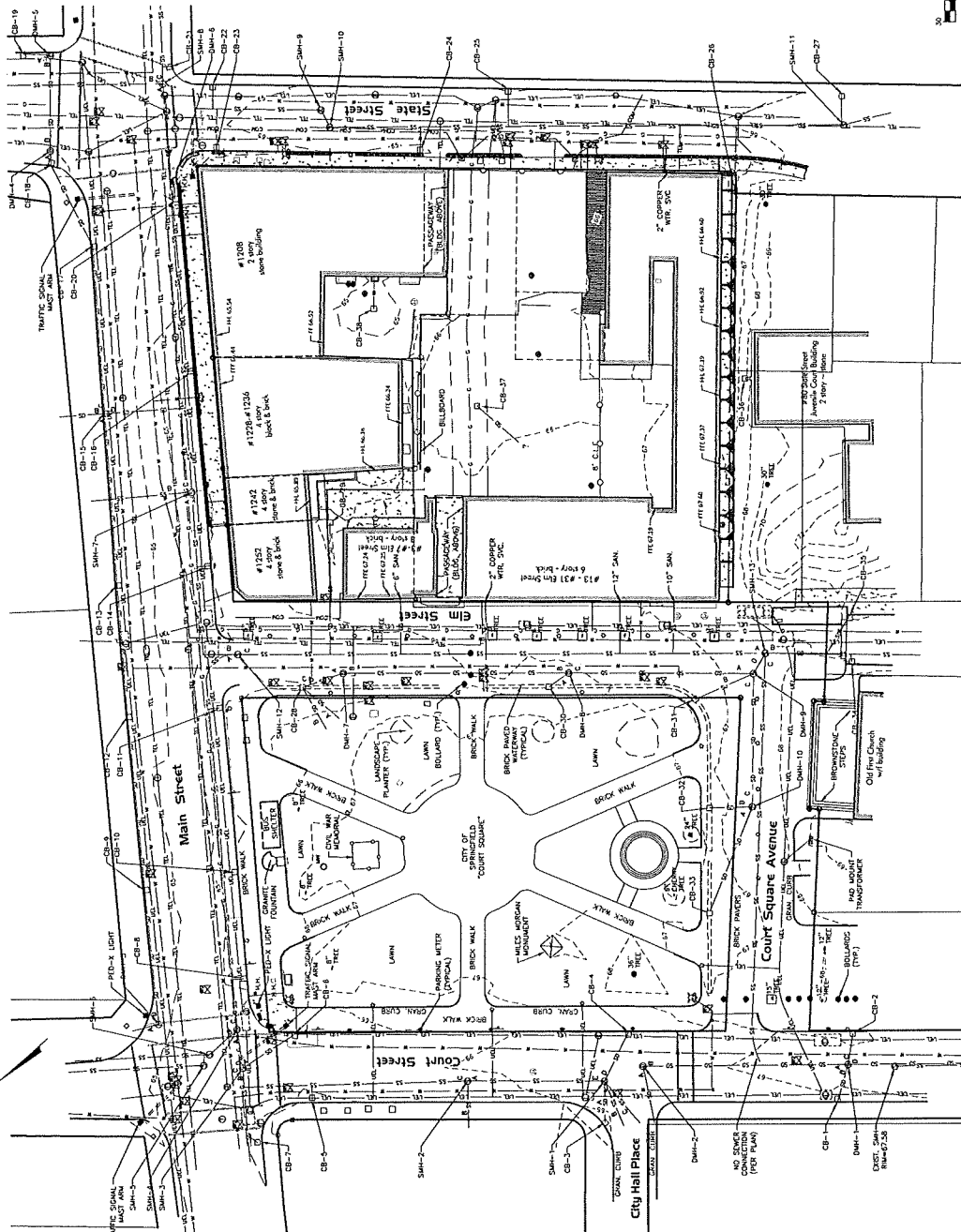
40 School Street • Westfield, MA • 01085
ph 413.568.0985 • fax 413.568.0986
www.rland.com

PERMITTING

RLA Project Number: 191215

NOTES

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PERMITTING

	RLA R LEVESQUE ASSOCIATES Landscape Architects Civil Engineers • Land Surveyors 45-1000 Highway 100, Suite 200 Westborough, MA 01581 Tel: 417-540-0785 Fax: 417-540-0784 www.rrland.com	EXISTING CONDITIONS PLAN 13-31 Elm Street Springfield, Massachusetts 
PREPARED FOR 31 Elm, LLC One Elm Street Boston, MA 02108		
EXPIRATION DATE: 04/24/2020		
REVISIONS:	DATE:	
DRAWN BY: J.M.A. UNAUTHORIZED ALTERATION OF THIS PLAN IS A VIOLATION OF THE PROFESSIONAL SEAL OF MASSACHUSETTS STATE LAW		
SCALE: AS SHOWN		
SHEET NO. 1 OF 1		

7. PRIOR TO BEGINNING CONSTRUCTION, THE CONTRACTOR OR HIS AUTHORIZED REPRESENTATIVE SHALL COMENE A PRE-CONSTRUCTION CONFERENCE BETWEEN THE CITY/TOWN REPRESENTATIVES, CONSULTING ENGINEER/LANDSCAPE ARCHITECT, UTILITY COMPANY REPRESENTATIVES, AND ANY OTHER AFFECTED PARTIES.

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GENERAL:
a/ Fill MATERIAL IS TO BE IN PLACE AND COMPACTED BEFORE INSTALLATION OF

- [illegible]

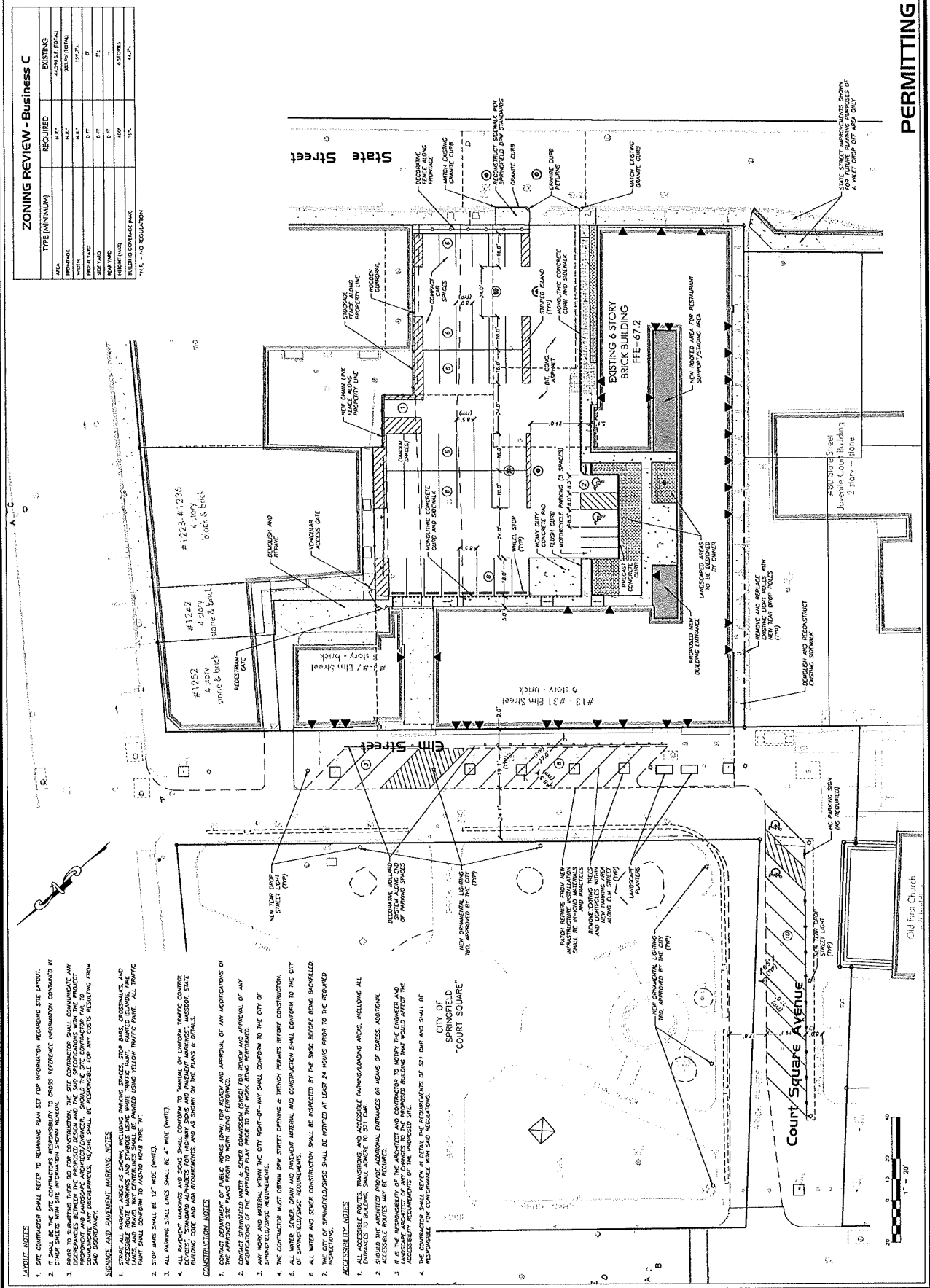
B. THE INSTALLED WATER MAIN SHALL BE PRESSURE TESTED, FLUSHED AND DISINFECTED BY CONTRACTOR IN ACCORDANCE WITH AWWA C-600 AND AWWA C-651 OR PER CITY/TOWN WATER DEPARTMENT STANDARDS.

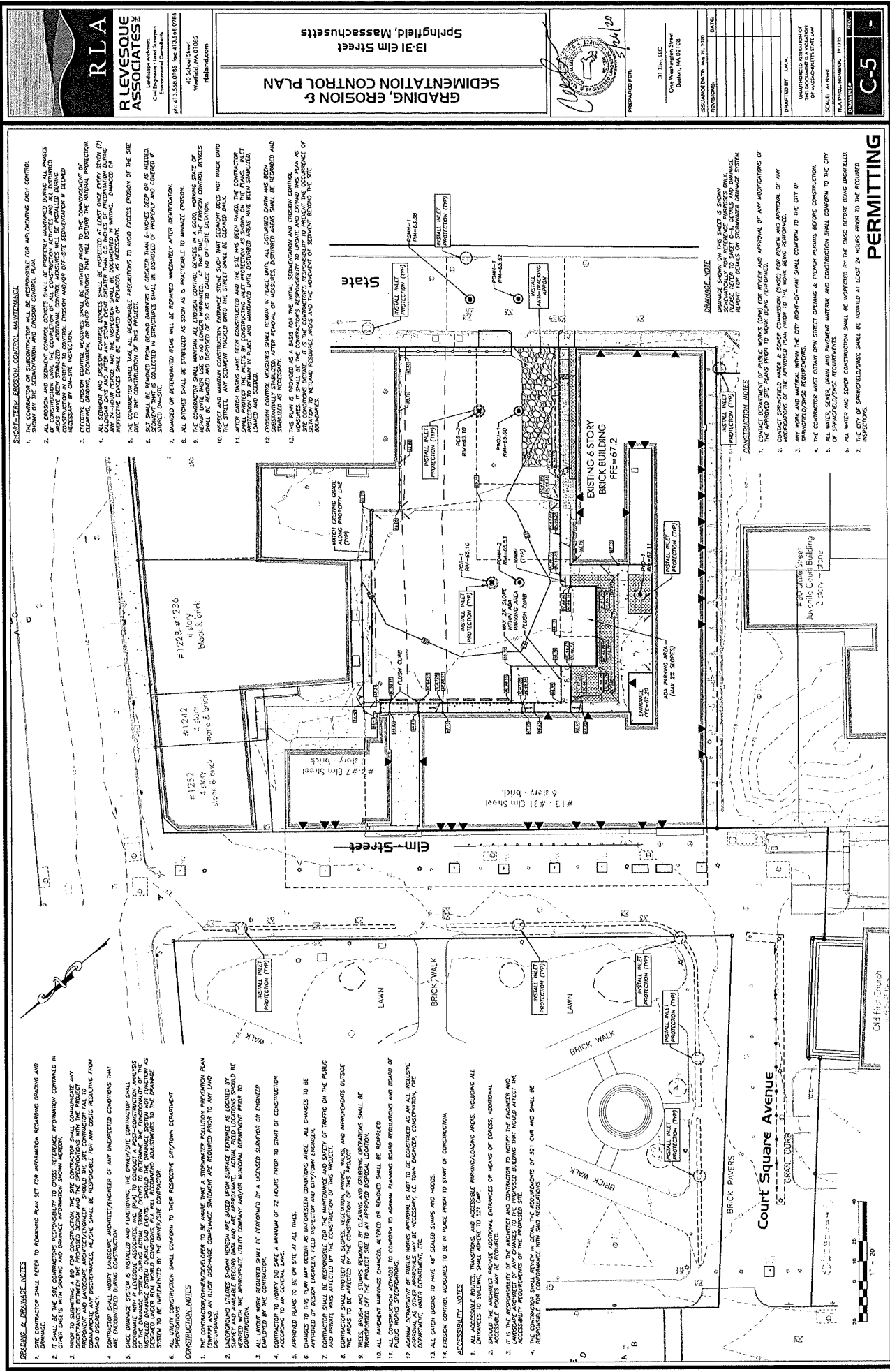
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CONSTRUCTION NOTES	13-31 Elm Street Springfield, Massachusetts
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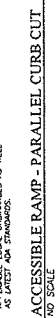




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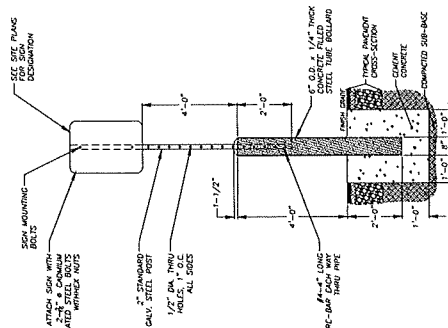
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HANDICAPED ACCESSIBLE
 SIDE CURB
 SLOPE OF 2% OR LESS
 HANDICAP STALL
 SLOPE OF 2% OR LESS
 HANDICAP PARKING STALL
 NO SCALE
 SLOPE AS NOTED ON PLAN
 CONCRETE TOP COURSE
 BITUMINOUS CONCRETE PAVEMENT
 NO SCALE
 TOP COURSE
 BINDER
 VERTICATE GRANITE CURB
 NO SCALE

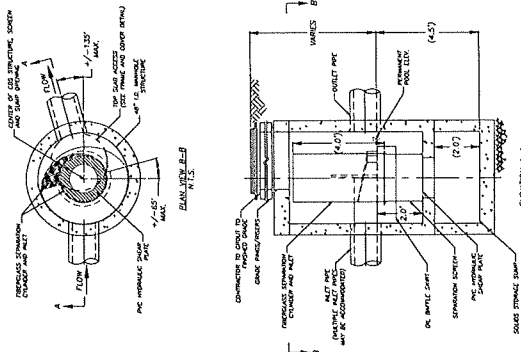


ACCESSIBLE RAMP - PARALLEL CURB CUT

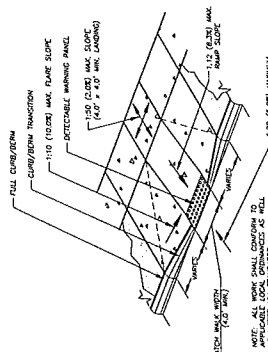
STEEL BOLLARD WITH SIGN DETAIL
NO SCALE



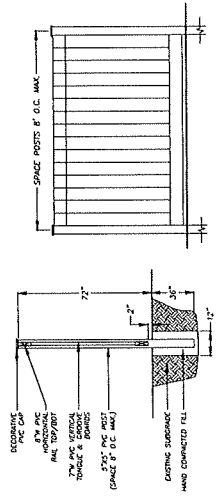
CDS2015-4-C - CDS INLINE STANDARD DETAIL (PWQU-I)



ACCESSIBLE CURB RAMP



STOCKADE FENCE DETAIL



STOCKADE FENCE DETAIL

CD52015-4-A-C-DESIGN NOTES

- * CD52015-4-C RATED TREATMENT CAPACITY IS 1.4 CFS, OR PER LOCAL REGULATIONS.
- * THE STANDARD CD52015-4-C CONFIGURATION IS SHOWN. ALTERNATE CONFIGURATIONS ARE AVAILABLE. SOME CONFIGURATIONS MAY BE COMBINED TO SUIT SITE REQUIREMENTS.

GENERAL NOTES

1. CONVENTION TO PROPOSE ALL MATERIALS UNLESS NOTED OTHERWISE.
2. DIMENSIONS MARKED WITH "A" ARE REFERENCE DIMENSIONS. ACTUAL DIMENSIONS MAY VARY.
3. FOR ERECTION DRAWINGS WITH DETAILED DIMENSIONS, DIMENSIONS AND WEIGHTS, PLEASE CONTACT YOUR DESIGNER/CONSTRUCTION SUPERVISOR.
4. CDS WATER QUALITY STRUCTURE SHALL BE IN ACCORDANCE WITH ALL DESIGN DATA AND SPECIFICATIONS FOR THE PROPOSED DRAINAGE LOAD RAINING, ASSUMING GROUNDWATER M300 AND CASTINGS SHALL MEET SHALL MEET A3070.
5. THE MINIMUM ELEVATION OF THE PUMP INVERT ELEVATION. ENGINEER OF RECORD SHALL PROVIDE ACTUAL MINIMUM ELEVATION.
6. PVC HYDRAULIC SHEAR PLATE IS PLACED ON SLOET AT BOTTOM OF SORENT. THE SHEAR PLATE SHALL BE AS NECESSARY DURING MAINTENANCE CLEANING.

INSTALLATION NOTES

1. ANY SUB-BASE BACKFILL, DENSITY, AND/OR PLACEMENT SHALL BE APPROVED BY THE SITE-SPECIFIC DESIGN CONSULTATIONS AND SHALL BE SPECIFIED BY THE OWNER.
2. CONTRACTOR TO PROVIDE EQUIPMENT WITH SUFFICIENT LIFTING AND REACH CAPACITY TO LIFT AND SET THE JOINT MANHOLE.
3. CONTRACTOR TO PROVIDE ALL NECESSARY CONTRACTOR TO AND JOINT MANHOLE BACKFILL.
4. ASSEMBLE STRUCTURE SECTIONS, AND CONNECT TO EXISTING STRUCTURE.
5. CONTRACTOR TO PROVIDE INSTALL AND GROUT PILES. MATCH PILE HEADS WITH ELEVATIONS SHOWN.
6. PROVIDE APPROPRIATE MEASURES TO ASSURE UNIT IS WATER TIGHT, HOLDING WATER TO FLOODLINE.
7. CONTRACTOR TO PROVIDE ALL SUGGESTED WHAT ARE REQUIRED BELOW PILE HEADS TO BE COMPLETED.

NOTES:

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9.	DC78
10.	DC78

1. ALL SOLIDUS ARE NOT MARKING.
2. ALL SOLIDUS ARE TO BE CONSTRUCTED TO THE SAME SPECIFICATIONS FOUND IN HAND SPECIMENS.
3. ALL SOLIDUS SPECIFICATIONS TO THE 1988 STANDARD SPECIFICATIONS FOR REINFORCING BARS SHALL BE USED UNLESS OTHERWISE SPECIFIED.
4. ALL SOLIDUS ARE TO BE 4000 PSI (28 MPa) PORTLAND CEMENT CONCRETE. EX-18
5. ALL SOLIDUS ARE TO BE 4000 PSI (28 MPa) PORTLAND CEMENT CONCRETE. EX-18
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9. ALL SOLIDUS ARE TO BE 4000 PSI (28 MPa) PORTLAND CEMENT CONCRETE. EX-18
10. ALL SOLIDUS ARE TO BE 4000 PSI (28 MPa) PORTLAND CEMENT CONCRETE. EX-18

ALL WORK SHALL CONFORM TO
LOCAL ORDINANCES AS WELL AS

[illegible]

Diagram illustrating the trench dimensions and backfill requirements for a PVC-SDR35 pipe:

- Initial backfill:** 6 to 12 inches above top of pipe.
- Backfill Material:** 2-1/2" Aggregate Clean Sand.
- Dimensions:**
 - 6" MIN.** (Trench width)
 - 6" MIN.** (Backfill layer thickness)
 - VAR.** (Variable trench depth)
 - 6" MIN.** (Minimum trench depth)
- Ground Surface:** Indicated by a hatched area.

Diagram illustrating the RCP Class IV Pipe Trench. The trench width is labeled as 6" MIN. The pipe diameter is labeled as 6" MIN. The trench is filled with bedding material, labeled as 1-1/2" Angular Gravel Bedding. The trench is shown with a cross-section of the pipe and the bedding layers. A note indicates: Initial backfill - 6 to 12 inches above top of pipe.

SPRINGFIELD, MA DPW 2-27-2006

2027

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CONSTRUCTION NOTES

1. CALL DIS-VALUE (1-800-325-2441) A MINIMUM OF 72 HOURS PRIOR TO CONSTRUCTION. CONTRACTOR IS RESPONSIBLE FOR STREET OCCUPANCY PERMITS FROM THE ENGINEERING DEPARTMENT.
2. NOTIFY FIELD INSPECTOR 48 HOURS PRIOR TO CONSTRUCTION.
3. APPROVED PLANS SHALL BE ON SITE AT ALL TIMES.
4. APPROVED FIELD INSPECTOR SHALL BE UNIMPEDED. CONDITIONS ARISE, ALL CHANGES SHALL BE APPROVED BY FIELD INSPECTOR.
5. CALCULUM CHDRED WATER FOR DUST CONTROL SHALL BE AVAILABLE AT ALL TIMES.
6. MAINTAIN ACCESS TO ALL ADJACENT COMMUNITY TO CITY OF SPRINGFIELD D.W. AND WATER AND SEWER COMMISSION STANDARDS.
7. THE CONTRACTOR SHALL ENSURE THE MAINTENANCE OF SAFETY AND TRAFFIC ON THE PUBLIC HIGHWAYS.
8. THE CONTRACTOR SHALL PROTECT ALL SLOPES, VEGETATION, PARKING, WALKWAYS AND IMPROVEMENTS OUTSIDE THE AREA(S) TO BE AFFECTED BY THE CONSTRUCTION OF THE PROJECT.
9. ALL EXISTING UTILITIES (DRAWINGS AND FIELD SURVEY) (INCLUDING DRAINAGE) IN THE AREA SHALL BE PROTECTED FROM RUIN/FOR.
10. ALL "AS-BUILT" UTILITY DRAWINGS ARE TO BE SUBMITTED TO THE ENGINEERING DIVISION UPON COMPLETION OF THE PROJECT.
11. ALL PERMITS/CHANGES CHANGED AFTER OR REMOVED SHALL BE RE-APPLIED.
12. ALL SPRINKLED WATER AND WATER INSPECTION SHALL BE COMPLETED BY CONSERVATION FIRE DEPT. AND WATER AND SEWER COMMISSION, ETC.
13. THE CONTRACTOR SHALL HAVE AN APPROVED S.W.P.P. ON SITE AS NEEDED.
14. LOTTERY (NOTHING AS SEEN)

DN 0015

SPRINGFIELD, MA DPW 2-27-2006

0007

DETAILS

13-31 Elm Street
Springfield, Massachusetts

RECEIVED FOR

31 Elm, LLC
One Washington Street
Boston, MA 02108

ANCE DATE: MAY 20, 2020	DATE
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UNAUTHORIZED ALTERATION OF
THIS DOCUMENT IS A VIOLATION
OF MASSACHUSETTS STATE LAW

6. As noted

REV.	2021
WINNER	2021

D-3



RLA
R LEVESQUE ASSOCIATES
Landscape Architects
Civil/Environmental Consultants
P.O. Box 413, 548 Old St., Springfield, MA 01105
Tel: 413.548.0885 Fax: 413.548.0866
www.rlaassociates.com

DETAILS

13-31 Elm Street
Springfield, Massachusetts



31 Elm, LLC
Civil/Environmental Engineer
Springfield, MA 01105

PREPARED FOR:

DATE:

REVISIONS:

REVISION DATE: May 15, 2019

DESIGNED BY: JWA

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SCALE: As Shown

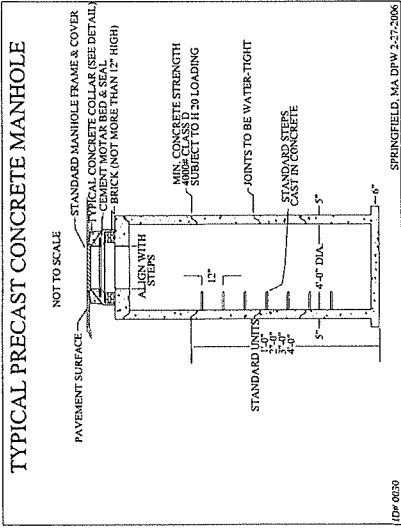
PLA PROJECT NUMBER: 191715

D-4

REVISED

TYPICAL PRECAST CONCRETE MANHOLE

NOT TO SCALE



PAVEMENT SURFACE

STANDARD MANHOLE FRAME & COVER

12" TYPICAL CONCRETE COLLAR (SEE DETAIL)

CEMENT MORTAR BED & SEAL

BRICK (NOT MORE THAN 12" HIGH)

MIN. CONCRETE STRENGTH SUBJECT TO H 20 LOADING

JOINTS TO BE WATER-TIGHT

STANDARD MANHOLE

4'-0" DIA.

6" MIN.

6" MIN.

4" OR 5" SLOPE PER 1' OF HEIGHT

6" MIN. REVEAL

APPLICATION OF 30 TO 50 MC. 70 PER SQ. YD. ON GRAVEL BASE OR AS DIRECTED

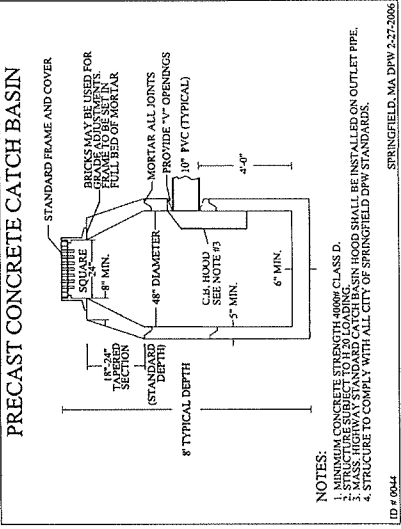
NOTES:

- * TYPE VB, 4" THICKNESS, MIN. OF 6' LENGTH GRANITE CURBING FOR RESIDENTIAL STREETS
- * TYPE VB, 5" THICKNESS, MIN. OF 6' LENGTH GRANITE CURBING FOR ALL OTHER TYPES OF STREETS
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SPRINGFIELD, MA DPW 2-27-2006

ID # 0030

PRECAST CONCRETE CATCH BASIN



STANDARD FRAME AND COVER

SQUARE SECTION

18" x 24" TAPERED SECTION

48" DIAMETER

8" TYPICAL DEPTH

4" x 4" OUTLET PIPE

6" MIN.

5" MIN.

4" MIN.

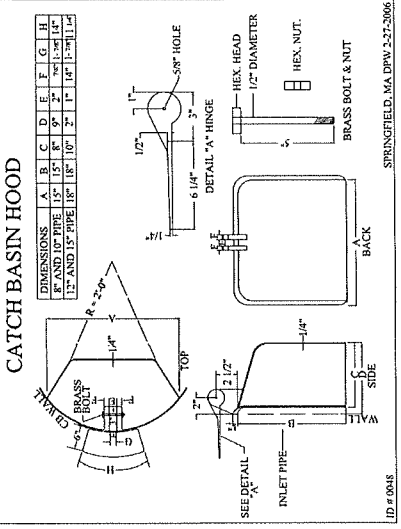
NOTES:

1. MINIMUM CONCRETE STRENGTH 4000 PSI CLASS D.
2. MINIMUM CONCRETE STRENGTH 4000 PSI CLASS D.
3. MINIMUM CONCRETE STRENGTH 4000 PSI CLASS D.
4. STRUCTURE TO COMPLY WITH ALL CITY OF SPRINGFIELD DPW STANDARDS.

SPRINGFIELD, MA DPW 2-27-2006

ID # 0044

CATCH BASIN HOOD



48" DIAMETER

8" TYPICAL DEPTH

18" x 24" TAPERED SECTION

4" x 4" OUTLET PIPE

6" MIN.

5" MIN.

4" MIN.

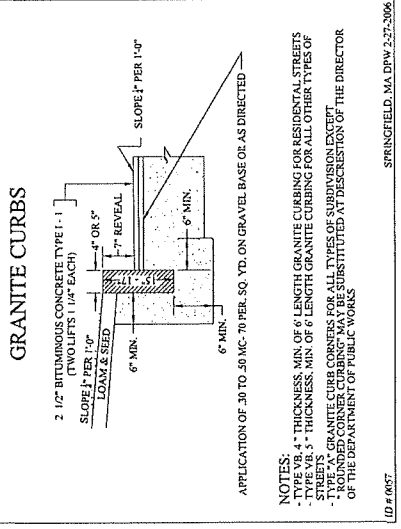
NOTES:

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2. MINIMUM CONCRETE STRENGTH 4000 PSI CLASS D.
3. MINIMUM CONCRETE STRENGTH 4000 PSI CLASS D.
4. STRUCTURE TO COMPLY WITH ALL CITY OF SPRINGFIELD DPW STANDARDS.

SPRINGFIELD, MA DPW 2-27-2006

ID # 0045

GRANITE CURBS



2' LENGTH

4" THICKNESS

1/2" BITUMINOUS CONCRETE TYPE I-1 (TWO LIFTS 1/4" EACH)

4" OR 5" SLOPE PER 1' OF HEIGHT

6" MIN. REVEAL

6" MIN.

6" MIN.

APPLICATION OF 30 TO 50 MC. 70 PER SQ. YD. ON GRAVEL BASE OR AS DIRECTED

NOTES:

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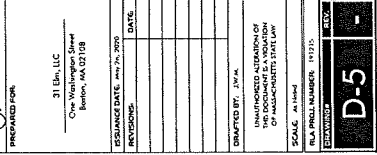
SPRINGFIELD, MA DPW 2-27-2006

ID # 0057

Packet Pg. 314

Attachment: Elm_St_13_31_2020 (5688 : 13-31 Elm Street, Et.Al.)

13-31 Elm Street
Springfield, Massachusetts



	STAMPED WATER AND S.W. CHAMBERS	NEW YORK
	MADE IN U.S.A. 91-073	MADE IN U.S.A. 91-073

TO BE USED ON ALL CABLE MANHOLES
TO BE USED ON ALL CABLE MANHOLES
TO BE USED ON ALL CABLE MANHOLES

TO BE USED ON ALL CABLE MANHOLES
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TO BE USED ON ALL CABLE MANHOLES

SECTIONS B-E

TO BE USED ON ALL CABLE MANHOLES
TO BE USED ON ALL CABLE MANHOLES
TO BE USED ON ALL CABLE MANHOLES

MANHOLE SIZE LENGTH	
18"	2'-0"
24"	2'-0"
30"	2'-0"
36"	2'-0"
42"	2'-0"
48"	2'-0"
54"	2'-0"
60"	2'-0"
66"	2'-0"
72"	2'-0"
78"	2'-0"
84"	2'-0"
90"	2'-0"
96"	2'-0"
102"	2'-0"
108"	2'-0"
114"	2'-0"
120"	2'-0"
126"	2'-0"
132"	2'-0"
138"	2'-0"
144"	2'-0"
150"	2'-0"
156"	2'-0"
162"	2'-0"
168"	2'-0"
174"	2'-0"
180"	2'-0"
186"	2'-0"
192"	2'-0"
198"	2'-0"
204"	2'-0"
210"	2'-0"
216"	2'-0"
222"	2'-0"
228"	2'-0"
234"	2'-0"
240"	2'-0"
246"	2'-0"
252"	2'-0"
258"	2'-0"
264"	2'-0"
270"	2'-0"
276"	2'-0"
282"	2'-0"
288"	2'-0"
294"	2'-0"
300"	2'-0"
306"	2'-0"
312"	2'-0"
318"	2'-0"
324"	2'-0"
330"	2'-0"
336"	2'-0"
342"	2'-0"
348"	2'-0"
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RLA
R LEVESQUE ASSOCIATES
Landscape Architects
Civil
Environmental Consultants
40 School Street
Weymouth, MA 01985
Tel: 781.348.0985 Fax: 781.348.0986
rla@rla.com

DETAILS
13-31 Elm Street
Springfield, Massachusetts



DESIGNED BY: J.P.L.
31 Elm, LLC
One Washington Street
Boston, MA 02108

PREPARED FOR:

DATE	DESCRIPTION
08/27/2020	ISSUED FOR PERMITTING

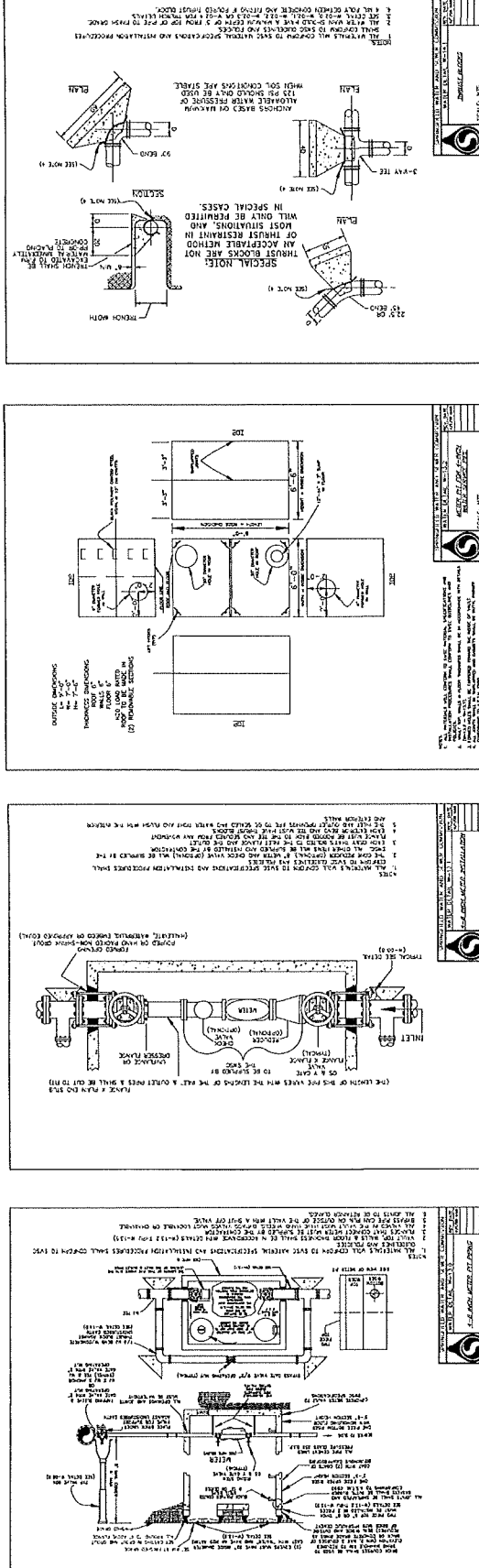
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THIS DOCUMENT IS PROHIBITED
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EXTENT OF THE LAW.

SCALE: As Shown
PLA PROJECT NUMBER: 191715
REVISIONS:
DATE: 08/27/2020
BY: J.P.L.

D-6

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PERMITTING



NOTES:

1. ALL MATERIALS SHALL BE COMPARED TO THE SPECIFICATIONS AND INSTALLATION PROCEDURES SHALL BE APPROVED BY THE ENGINEER.
2. THE DESIGNER SHALL BE RESPONSIBLE FOR THE DESIGN OF THE SYSTEM AND SHALL BE RESPONSIBLE FOR THE DESIGN OF THE SYSTEM.
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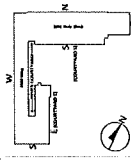
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- 584.

Consultant:

Revision:

Architect of Record:

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Checked: S.M.
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Key Plan:



Project Name:
Court Square Building

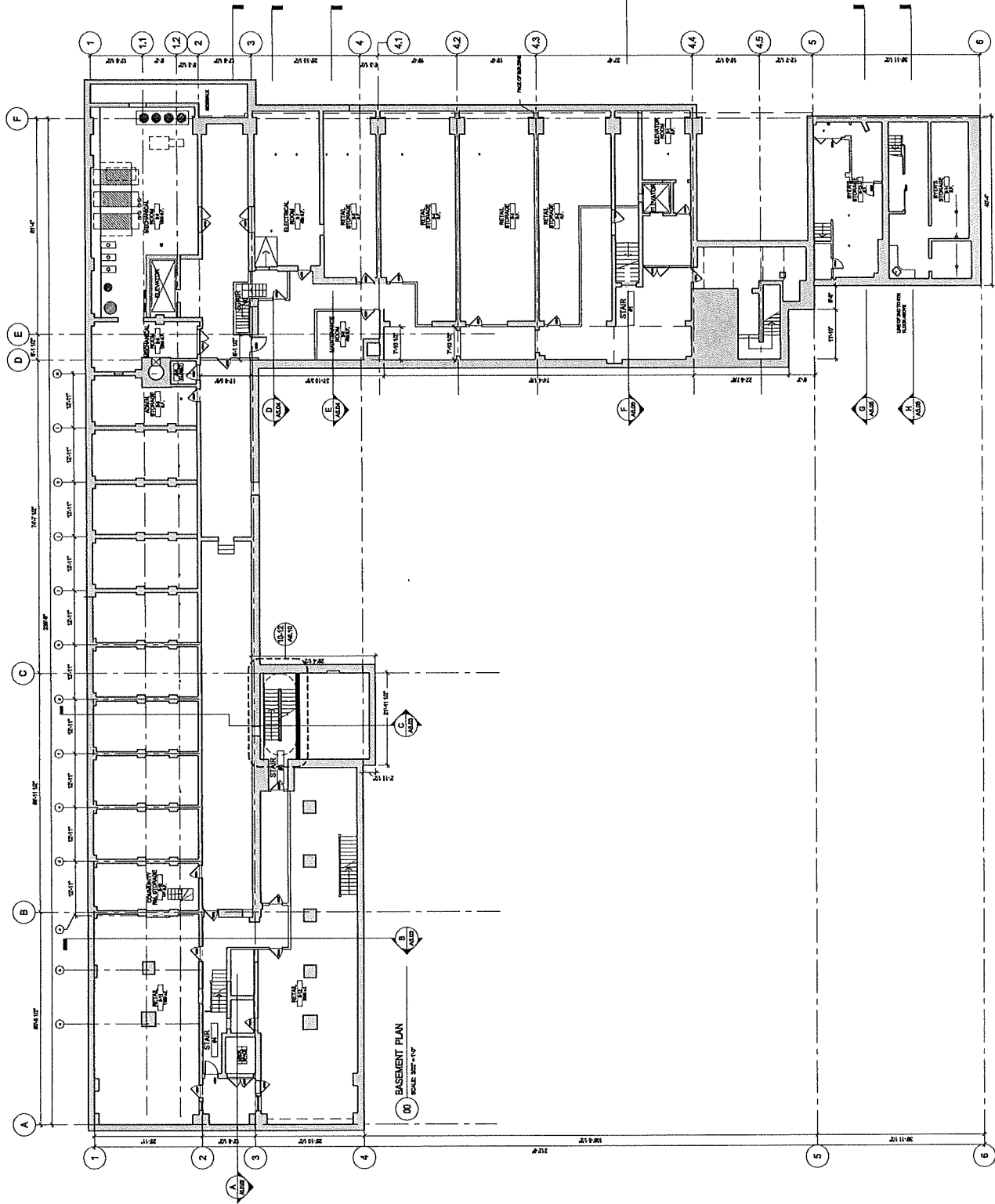
13 - 31 Elm Street
Springfield, MA

Sheet Name:
**Basement Floor
Proposed Plan**

Project Number:
15195

Issue Date:
December 6, 2019

Sheet Number:
A1.00



tat
the architectural team

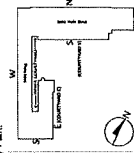
The Architectural Team, Inc.
50 Commandant's Way # Admin's Hill
Chelsea MA 02150
T 617 885-4402
F 617 884-4329
info@architecturalteam.com
©2021 The Architectural Team, Inc.

Consultant:

Revision:

Architect of Record:

Drawn: M.C. / D.G.
Checked: S.M.
Scale: 3/32" = 1'-0"
Key Plan:



Project Name:
Court Square Building

13 - 31 Elm Street
Springfield, MA

Sheet Name:

First Floor
Proposed Plan

Project Number:

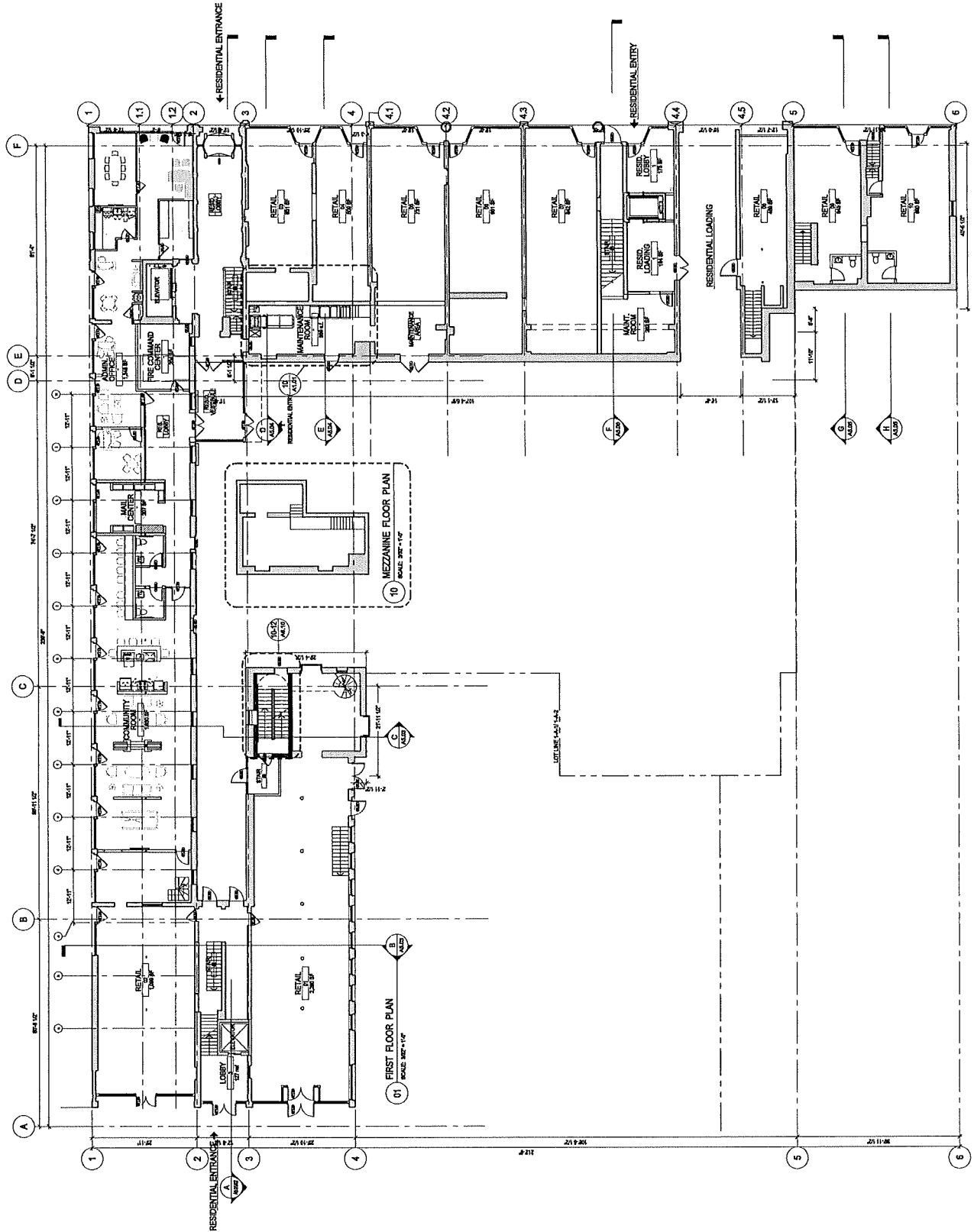
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Issue Date:

December 6, 2019

Sheet Number:

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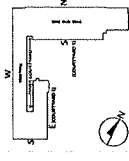
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Key Plan:



Project Name:
Court Square Building

13 - 31 Elm Street
Springfield, MA

Sheet Name:

Second Floor
Proposed Plan

Project Number:

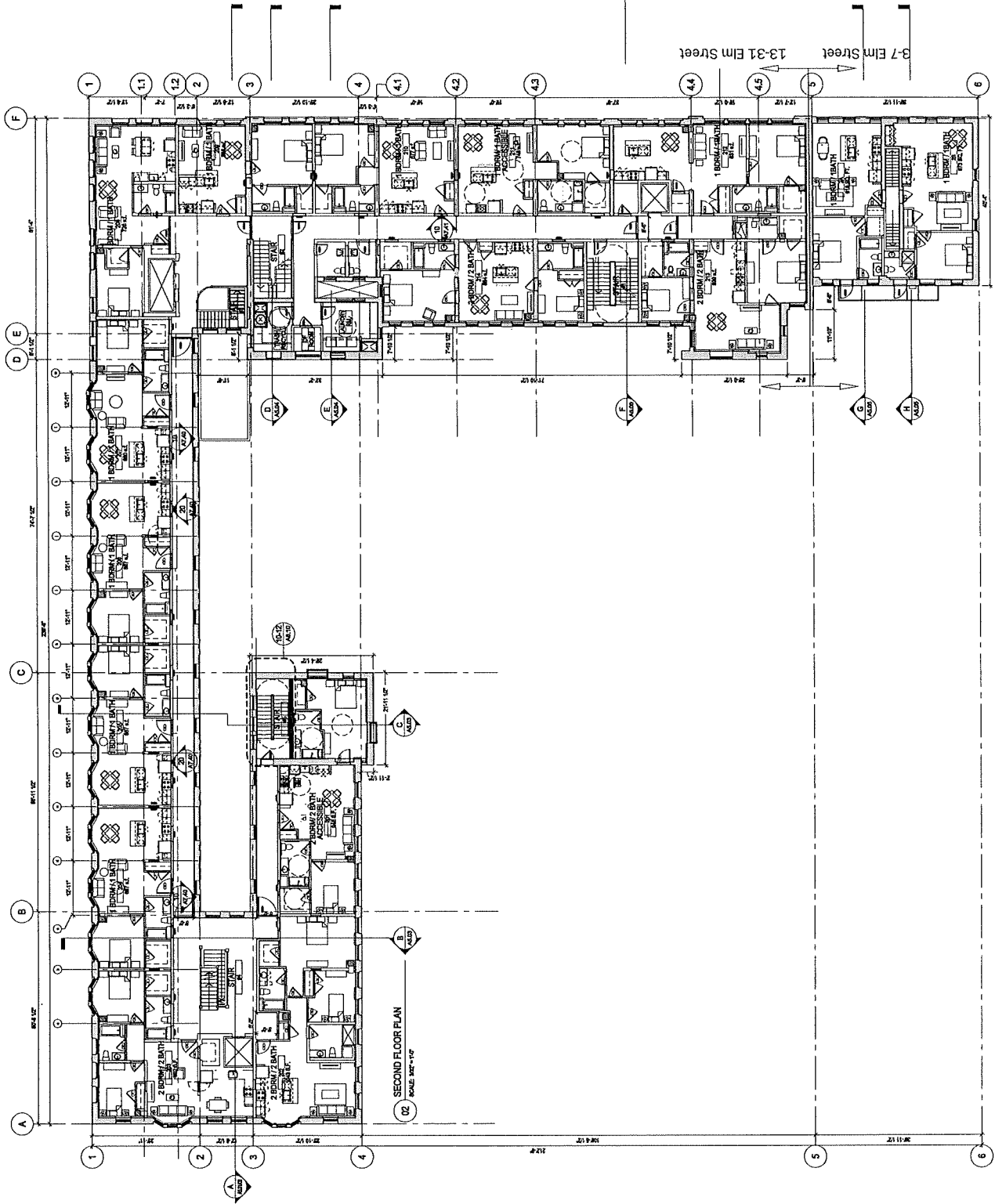
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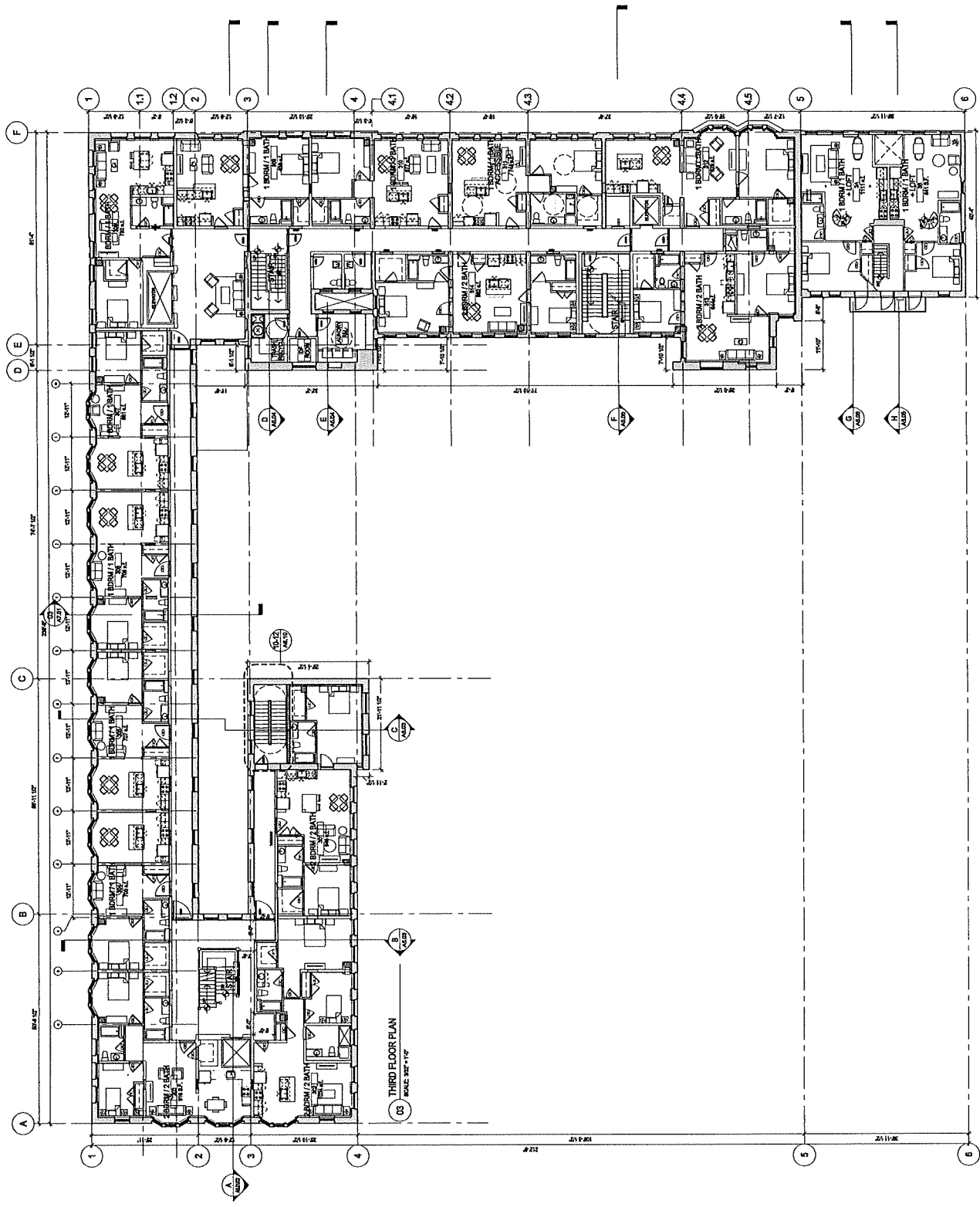
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December 6, 2019

Sheet Number:

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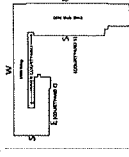


Consultant:

Revision:

Architect of Record:

Drawn: M.C. / D.G.
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Scale: 3/32" = 1'-0"
Key Plan:



Project Name:
Court Square Building

13 - 31 Elm Street
Springfield, MA

Sheet Name:

Fourth Floor
Proposed Plan

Project Number:

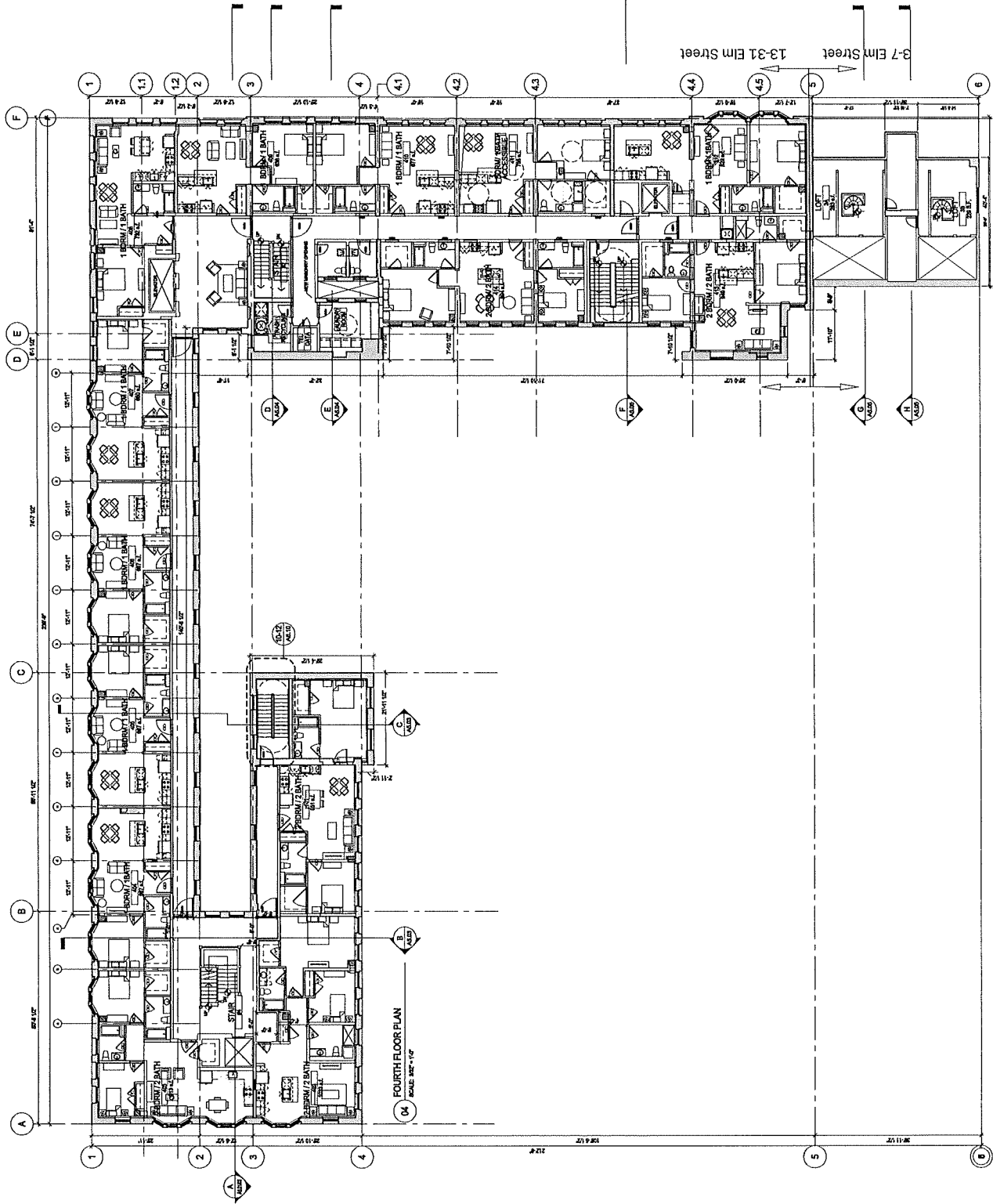
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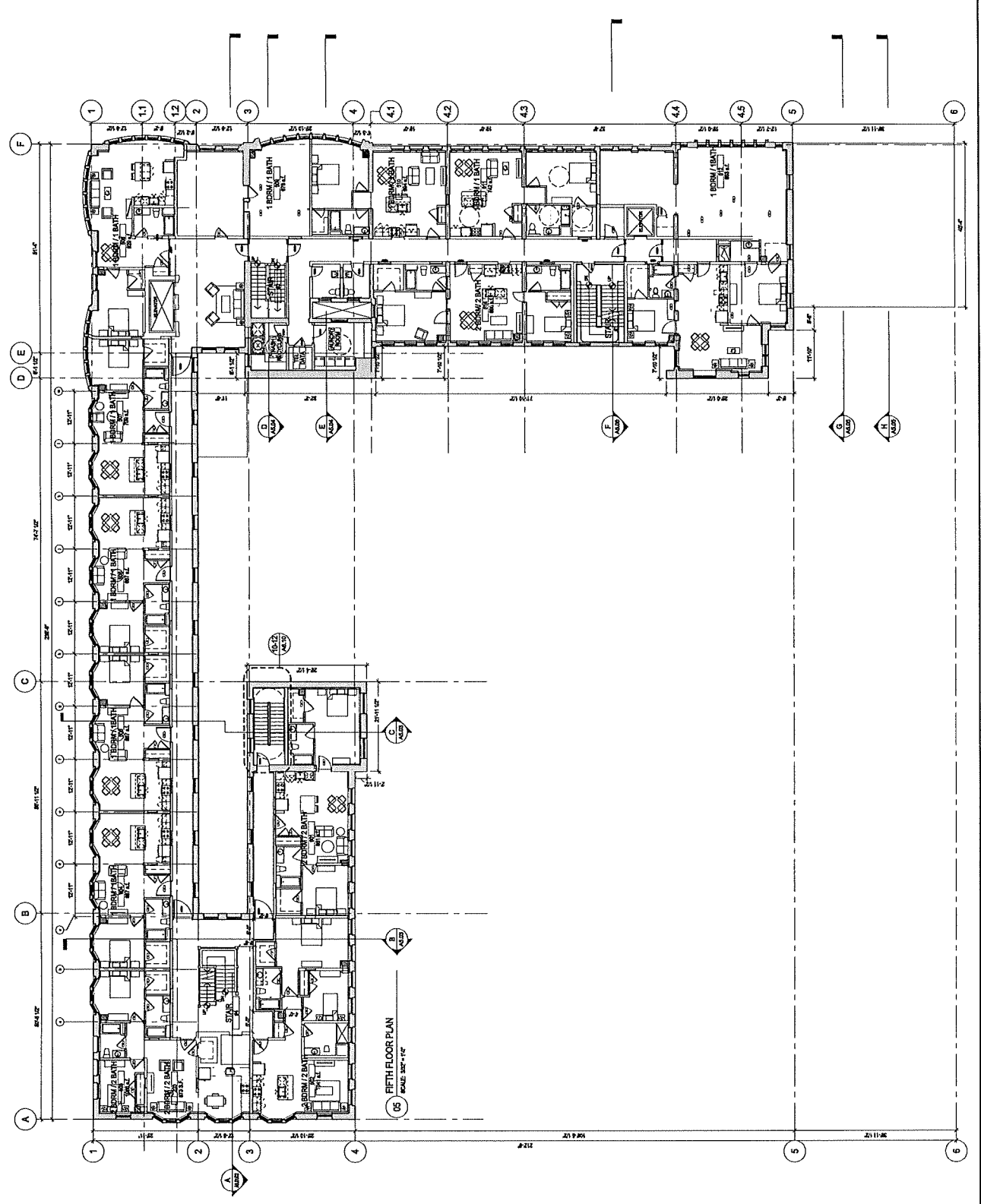
Issue Date:

May 07, 2019

Sheet Number:

A1.04



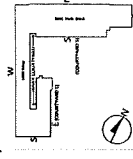


Consultant:

Revision:

Architect of Record:

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Key Plan:



Project Name:
Court Square Building

13 - 31 Elm Street
Springfield, MA

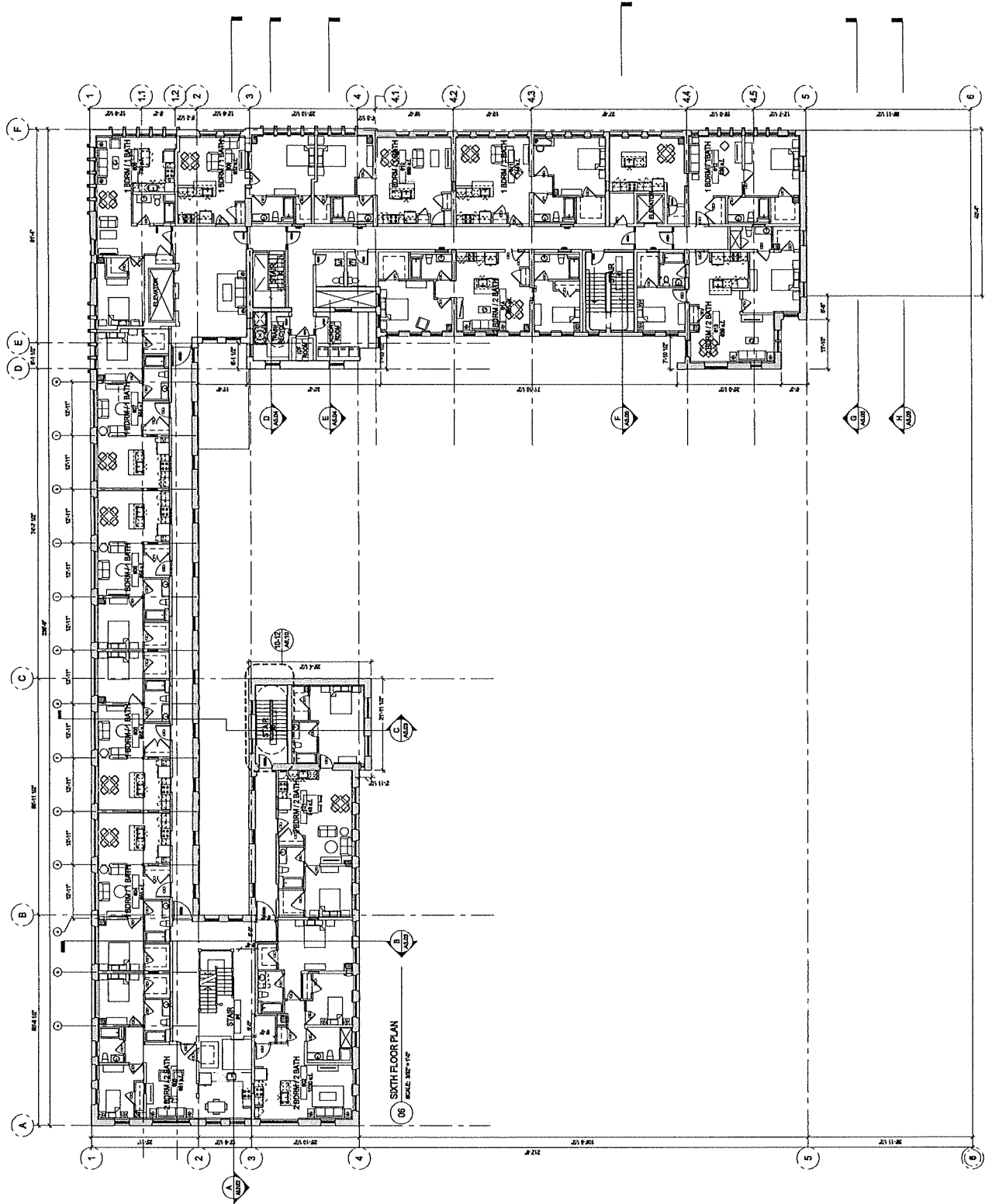
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**Sixth Floor
Proposed Plan**

Project Number:
15195

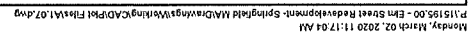
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Sheet Number:

A1.06



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Proposed Location

Attachment: Elm St 13 31 2020 (5688 : 13-31 Elm Street, Et.Al.)

	City of Springfield, Massachusetts
	3-7 & 13-31 Elm Street

DATA SOURCE:

N
W
E
S



City Council
36 Court Street
Springfield, MA 01103

COMPLETED

PETITION (ID # 5551)

Meeting: 07/20/20 06:30 PM
Department: Economic Development
Category: Special Permit
Prepared By: Phil Dromey
Initiator: Phil Dromey
Sponsors:
DOC ID: 5551

**For a Special Permit to Operate a Recycling Center at the
Properties Known as 74 Randall Place (10060-0018)
(Book#20032/Page#205), 76 Randall Place (10060-0022)
(Book#21652/Page#79) and WS Randall Place (10060-0014)
(Book#21652/Page#79),, as Authorized by M.G.L. and the
Springfield Zoning Ordinance, Article 4, Table 4-4, Section
15.4.**

Request: See Above
Owner: Randall Seventy Four, LLC
By: Armando Camerota
Petitioner: International Automotive Core
Parts, Inc.
By: Armando Camerota

HISTORY:

06/29/20 City Council

CONTINUE

Next: 07/20/20

To The City Council of the City of Springfield:

The undersigned respectfully petition your honorable body

for a special permit to operate a recycling center at the properties known as 74 Randall Place (10060-0018) (Book#20032/Page#205), 76 Randall Place (10060-0022) (Book#21652/Page#79) and WS Randall Place (10060-0014) (Book#21652/Page#79),, as authorized by M.G.L. and the Springfield Zoning Ordinance, Article 4, Table 4-4, Section 15.4.

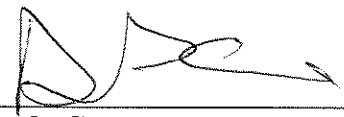
Mailing Address

74 Randall Place
Springfield, MA 01108

Owner:

Randall Seventy Four, LLC

I hereby certify that I am the owner or that I am acting on behalf of the owner.

BY: 

Armando Camerota

Mailing Address

74 Randall Place
Springfield, MA 01108

Petitioner:

International Automotive Core Parts, Inc.

I hereby certify that I am the petitioner or that I am acting on behalf of the petitioner.

BY: 

Armando Camerota

Attachment: Randall_PL_74_Tax_Formal (5551 : 74 Randall Place, Et.Al.)



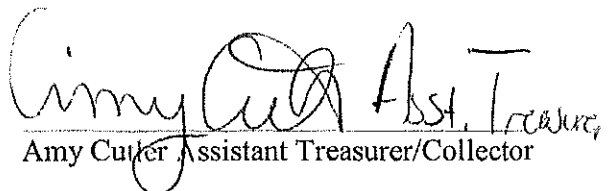
THE CITY OF
SPRINGFIELD, MASSACHUSETTS

02/10/2020

Special Permit Tax Certification

I certify that all identifiable real estate, personal property and excise taxes have been paid by the petitioner and/or landlord associated with the special permit request shown below:

Special Permit : 74 Randall Place, 76 Randall Place, & WS Randall Place
Petitioner : International Automotive Core Parts, Inc.
Landlord : Randall Seventy Four, LLC


Amy Cutler Assistant Treasurer/Collector

**OFFICE OF PLANNING & ECONOMIC DEVELOPMENT
ANALYSIS FOR A SPECIAL PERMIT**

**74 RANDALL PLACE (10060-0018), 76 RANDALL PLACE (10060-0022) &
WS RANDALL PLACE (10060-0014)
RECYCLING CENTER (METAL)**

General Information

Petitioner:	Randall Seventy Four, LLC
Request:	Recycling Center
Proposed use of the property:	Recycling Center
Property Size:	162,384 s.f. (3.7 acres)
Compatibility with current planning documents:	The Forest Park Neighborhood Plan shows no changes to this area.
Neighborhood council notification:	Forest Park Civic Association: 2-13-20
Tax Status:	SEE ATTACHED
Site Visit:	6-16-20
Hearing Date:	6-29-20

Staff Analysis

Neighborhood characteristics:

The parcel is currently zoned Industrial A and located in an area that has a mix of commercial/industrial and residential uses. The surrounding land uses include:

To the north is Watershops Pond.

To the south are a mix of single and two-family dwellings zoned Residence B.

To the east are a two-family dwelling, roofing company and manufacturing operation zoned Industrial A.

To the west are a mix of single and two-family dwellings zoned Residence B.

Site plan review:

The petitioner has requested a special permit for the operation of a metal recycling center at the property known as 74/76 Randall Place. This site is located in an industrial area of the Forest Park neighborhood and has been in operation at this location for a number of years.

After review of the plans and visiting the site, the staff does not object to the proposed use but does have the following comments. First, as described by the petitioner, the business revolves around the buying and selling of automotive cores, which involves recycling related activities. Automotive cores can include such items as

alternators. The petition also indicated that they also ~~do~~ deal with aluminum parts, such as car bumpers. One of the concerns the staff had when reviewing this use was that it might involve the dismantling of vehicles. However, after speaking with the petitioner it was made very clear that the dismantling of vehicles does not occur at this location. If this permit is approved, the staff would recommend that a condition be placed on the approval stating that vehicles are not allowed to be stored and/or dismantled at this location.

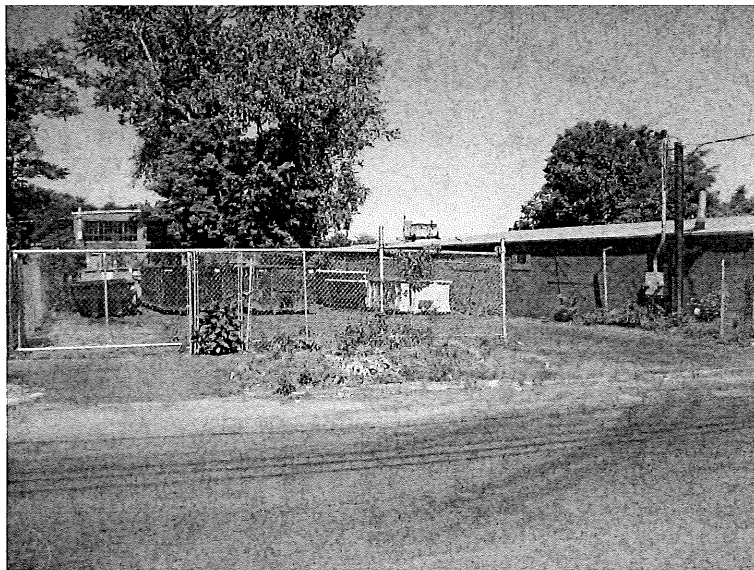
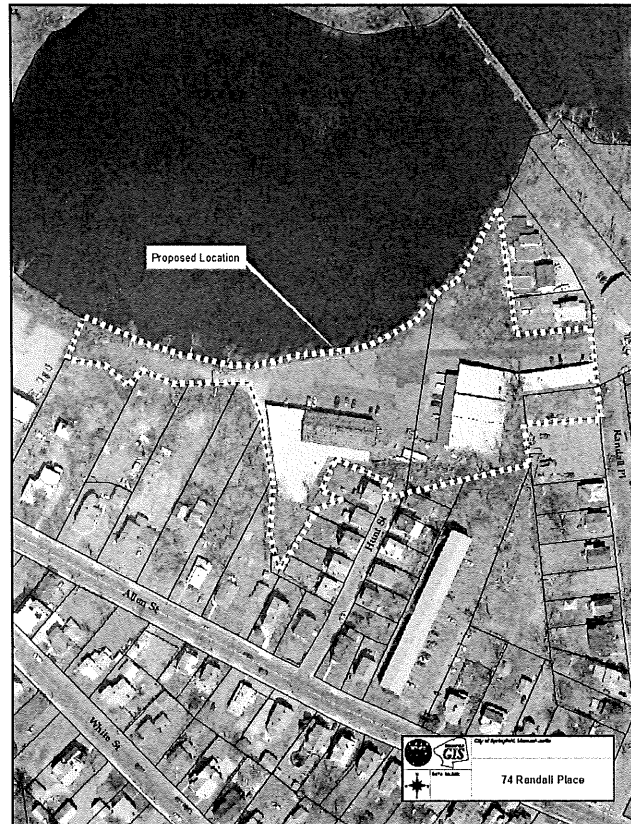
The main storage for the recycled materials is done in large metal containers. A number of the empty containers are currently being stored on the parcel known as WS Randall Place. This is part of the larger property but is access directly from Randall Place.

After visiting the site it was noted that while there are residential uses along Randall Place, the majority of the surrounding land uses, including the adjacent parcel, are currently being used for heavy duty industrial uses. As such, the staff does not object to this part of the property being used for the storage of these containers, however, the staff does have the following comments with regards to this parcel.

First, it was noted that this portion of the property is not currently paved. In order to use this parcel for the storage of these containers, the parcel will need to be paved. Additionally, while there is an existing curb cut at this location, it is not actively being used. As can be seen by the attached photo, a gate has been installed on the opposite side of the parcel from where the curb cut is located and vehicles are coming in and out of the site by driving over the tree belt and the existing curbing. This issue needs to be addressed by both closing this gate and directing traffic to use the existing curb cut or by requesting a permit from the Department of Public Works (DPW) for a new curb cut and installing it according to the DPW specifications. Finally, the staff would also recommend that “privacy slats” be installed within the existing fencing to help buffer these containers from the Randall Place.

Recommendation

Approve, with conditions.



Recommended Conditions

1. This special permit is granted to this petitioner only.
2. This special permit is granted solely for the operation of a metal recycling center at the properties known as 74 Randall Place (10060-0018), 76 Randall Place (10060-0022) and WS Randall Place (10060-0014).
3. The use shall be developed in accordance with the attached site plan, with the additions of conditions #4 through #14.
4. The area where the containers are being stored shall be paved, as per Article 7, Section 7.1.55 of the Springfield Zoning Ordinance.
5. In addition to the special permit approval, a full review by the Department of Public Works, as per the provisions of City Ordinance, Chapter 27, Article VIII, § 27-58 through 27-63, will be required for the proposed paving.
6. There shall be no storage and/or dismantling of vehicles at this location.
7. All materials being stored outside shall be stored within containers.
8. The petitioner shall be required to either close the second gate on the parcel known as WS Randall Place (10060-0014), re-establish the tree belt and direct any and all traffic to use the existing curb cut or a new curb cut shall be applied for through the DPW and installed as per their specifications.
9. The site shall be maintained free of all weeds, trash and debris.
10. There shall be no storage of junk and/or disabled vehicles at this location.
11. Privacy slats shall be installed within the fencing along the Randall Place frontage and along the full length of the southern property line of the parcel known as WS Randall Place (10060-0014).
12. The building shall be maintained graffiti free.
13. There shall be no banners, streamer or other promotional materials located on the exterior of the building, fencing or property.
14. Any and all noise generated from this activity shall comply with the City Noise Ordinance (Chapter 259). If noise is found to be an issue, the petitioner may be required, at its own expense, to hire a qualified consultant, acceptable to the Building Commissioner, to perform a sound study. The consultant shall then be required to submit documentation indicating that the noise levels do not exceed the underlying regulations. If it is found that the levels exceed the underlying regulations, the petitioner shall be required to provide a full sound mitigation plan to the Building Commissioner.
15. Compliance with these conditions, as well as any and all zoning regulations, is required. Failure to comply may result in denial of the issuance of a Building Permit and/or Occupancy Permit, revocation of any permits issued and/or enforcement by the Code Enforcement Department punishable by fines of up to \$200 per day for each day a violation exists.



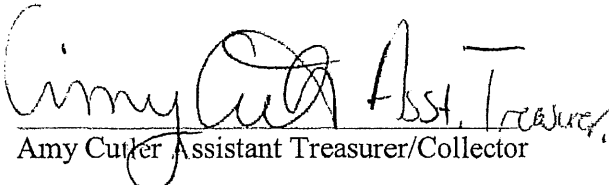
THE CITY OF
SPRINGFIELD, MASSACHUSETTS

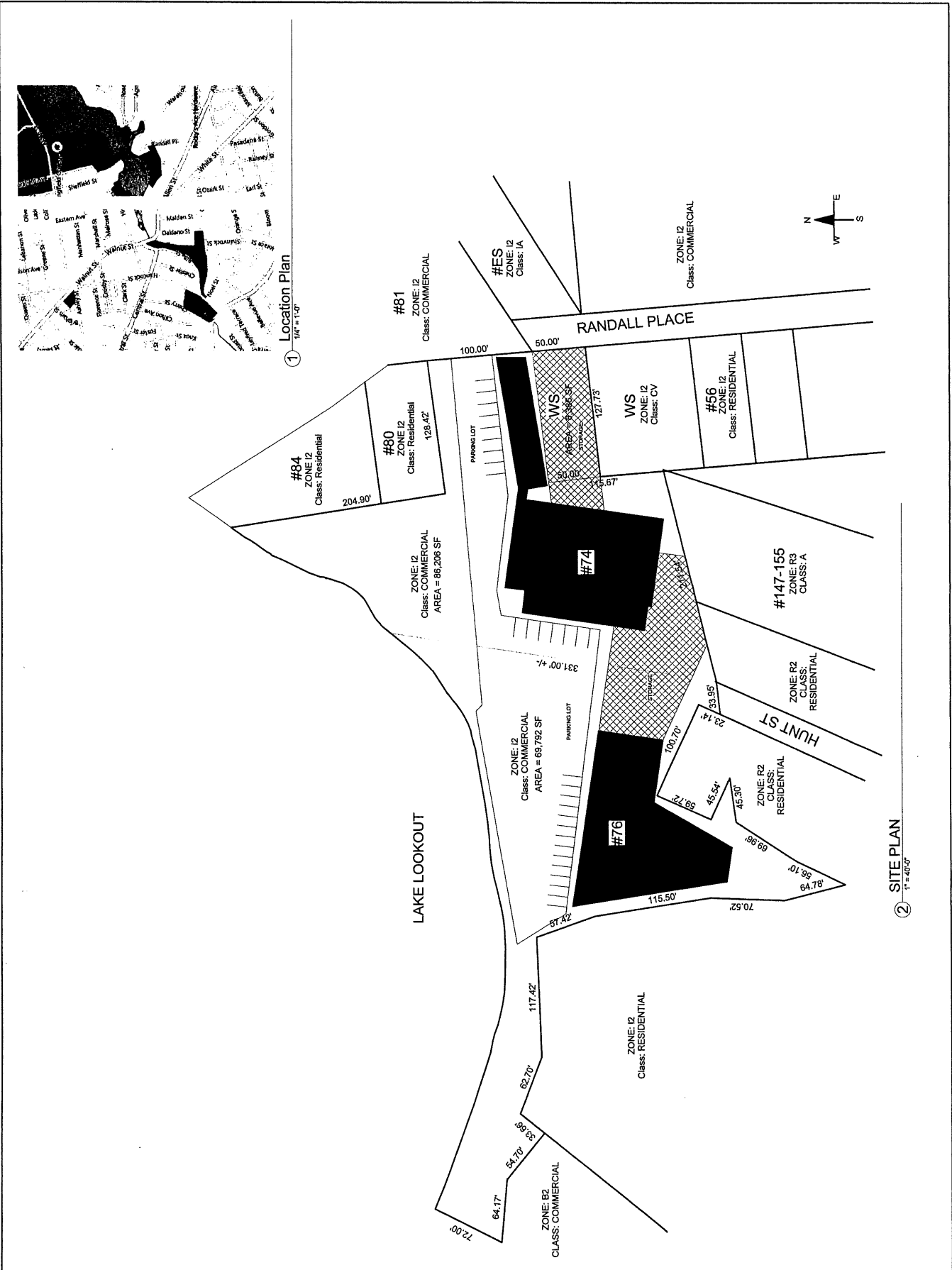
02/10/2020

Special Permit Tax Certification

I certify that all identifiable real estate, personal property and excise taxes have been paid by the petitioner and/or landlord associated with the special permit request shown below:

Special Permit : 74 Randall Place, 76 Randall Place, & WS Randall Place
Petitioner : International Automotive Core Parts, Inc.
Landlord : Randall Seventy Four, LLC


Amy Cutler Assistant Treasurer/Collector



Proposed Location

Allen St

Hunt St

White St



SPRINGFIELD
GIS

City of Springfield, Massachusetts



DATA SOURCE:

74 Randall Place

Attachment: Randall_PL_74_2020 (5551 : 74 Randall Place, Et.Al.)

 ORIGINAL

To The City Council of the City of Springfield:
The undersigned respectfully petition your honorable body

to change the zoning of the properties known as NS Buchholz (02030-0001, 0002, 0003, 0004, 0005, 0006 & 0007), SS Buchholz Street (02030-0010, 0011, 0012, 0013, 0014, 0015 & 0016), NS Providence Street (09965-0001, 0004, 0005 & 0006), 14 Providence Street (09965-0003), SS Providence Street (09965-0007 & 0009) and 17 Providence Street (09965-0008) from Residence B to Commercial P.

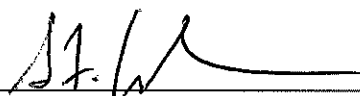
Mailing Address:

1295 State Street
Springfield, MA 01109

Owner & Petitioner:

Mass Mutual Life Insurance Company

I hereby certify that I am the owner and petitioner or acting on behalf of the owner and petitioner.

BY: 

Sean Anderson

Attachment: 3213_NS_Buchholz_St_Formal (5560 : NS Buchholz Street, Et.Al. - NS Providence Street, Et.Al.)

**OFFICE OF PLANNING & ECONOMIC DEVELOPMENT
ANALYSIS FOR A ZONE CHANGE**

**ES CLARENCE STREET ET.AL. & NS BUCHHOLZ STREET ET.AL.
RESIDENCE A/RESIDENCE B TO COMMERCIAL P**

GENERAL INFORMATION

Applicant:	Mass Mutual Life Insurance Company
Request:	Residence A & B to Commercial P
Location:	ES Clarence Street (02810-0012, 0013, 0014, 0015, 0017 & 0019) NS Buchholz (02030-0001, 0002, 0003, 0004, 0005, 0006 & 0007), SS Buchholz Street (02030-0010, 0011, 0012, 0013, 0014, 0015 & 0016), NS Providence Street (09965-0001, 0004, 0005 & 0006), 14 Providence Street (09965-0003), SS Providence Street (09965-0007 & 0009) and 17 Providence Street (09965-0008)
Parcel Size:	76, 570 s.f./119,841 s.f.
Purpose:	Commercial parking
Surrounding Land Use and Zoning:	The properties are located in the Pine Point Neighborhood and are located in areas with a mix of commercial and residential uses. The surrounding land uses include the larger Mass Mutual campus and other single and two-family homes.
Comprehensive/ Neighborhood Plan:	The Pine Point Neighborhood Plan shows no changes to this area.
Site Visit:	3-6-20
Neighborhood Council Notification:	Pine Point Neighborhood Council: 3-3-20
Planning Board Hearing Date:	3-18-20/6-3-20/6-17/20

SPECIAL INFORMATION

Traffic & Parking:	N/A
Physical Characteristics:	N/A
Other Notes:	N/A

ANALYSIS

The petitioner has requested to change the zoning of a number of properties along Buchholz Street and Providence Street from Residence B to Commercial P. In addition, a number of properties along Clarence Street will be changed from Residence A to Commercial P. It should be noted that both locations are directly adjacent to the larger Mass Mutual campus.

As noted above, the petitioner is requesting two (2) zone changes which will change the zoning of a number of properties buffering the larger Mass Mutual campus. The proposed zone change to the properties along Buchholz Street and Providence Street will be an extension of the existing surface parking lot. It should be noted, that a number of years ago, a similar zone change was approved which expanded the parking into properties located on the former street known as Pershing Street. As was done with that zone change, Pershing Street was discontinued and the parking lot was expanded. The proposed zone change for Buchholz Street and Providence Street also shows that those streets would be discontinued and the surface parking lot expanded. Currently, the majority of the existing structures on Buchholz Street have been demolished and the site has been enclosed with chain link fencing. Further, at the completion of the project, only two (2) structures would remain on Providence Street. This would be a two (2) family home known as 8-10 Providence Street and a single-family home known as 3 Providence Street.



In reviewing the proposed plans for the expansion along Buchholz Street and Providence Street, it has been noted that the remaining homes will have a twenty foot (20) landscaped buffer installed between the them and the expanded parking. There will also be an additional forty (40) foot buffer along the northern property line on the property known as 8-10 Providence Street. While the staff is pleased that these large buffers will be installed, the plans submitted do not show the proposed landscaping treatment. In order to fully protect these existing homes, these buffers need to be planted with dense evergreen shrubs. Further, while the staff does not object to the proposed iron fencing being proposed around the parking lot, the staff does believe that a solid fence should be installed around these existing homes. This is also a requirement of the Zoning Ordinance.

Lastly with regards to the proposed landscaping plan submitted for the Buchholz Street/Providence Street zone change, while there is a significant amount of landscaping being proposed on the perimeter of the parking lot, there is very little shown within the expanded parking lot. While the staff understands this is to make maintenance of the parking more manageable, including snow removal, the staff does believe there are opportunities for additional landscaping to be added within the interior islands.

In addition to the zone change approval, it should be noted that a full review will be required from the Department of Public Works as well as the Board of Public Works for the discontinuance of Buchholz Street and Providence Street. As per the attached plans, there are no new entrances/exists being proposed with this expansion.

With regards to the proposed zone change along Clarence Street, the plans submitted show that the majority of this work involves the reconfiguration of internal roadway system. Currently, the main entrance/exit off State Street is on Clarence Street. The new proposal will now shift this entrance/exist to Insurance Road. This is being

done to take advantage of the existing traffic signal at this location. There is currently no signal at Clarence Street and exiting and entering at this location can be difficult. In addition to the reconfiguration, there will be some limited expanded parking. Currently, there is only one (1) existing home on Clarence Street which will remain. As per the attached plans, there will be no changes to the parcels that directly abut this home.

As with the other zone change, a full review will be required from the Department of Public Works as well as the Board of Public Works for the partial discontinuance of Clarence Street.

With regards to the proposed zone changes to Commercial P, the staff does not oppose the proposed request. The proposed expansion of parking will help to accommodate the large number of new employees being shifted to Springfield from the Enfield location. The staff also does not feel that the proposed changes will have a negative effect on the abutters or on the neighborhood as a whole.

RECOMMENDATION

Approve.



One Federal Street
Building 103-3N
Springfield, MA 01105
413.747.7113

Mass Mutual Parking
Lot Improvement
Project (Phase 1)

1295 State Street
Springfield, Massachusetts

Rev: 1/19

February 26, 2

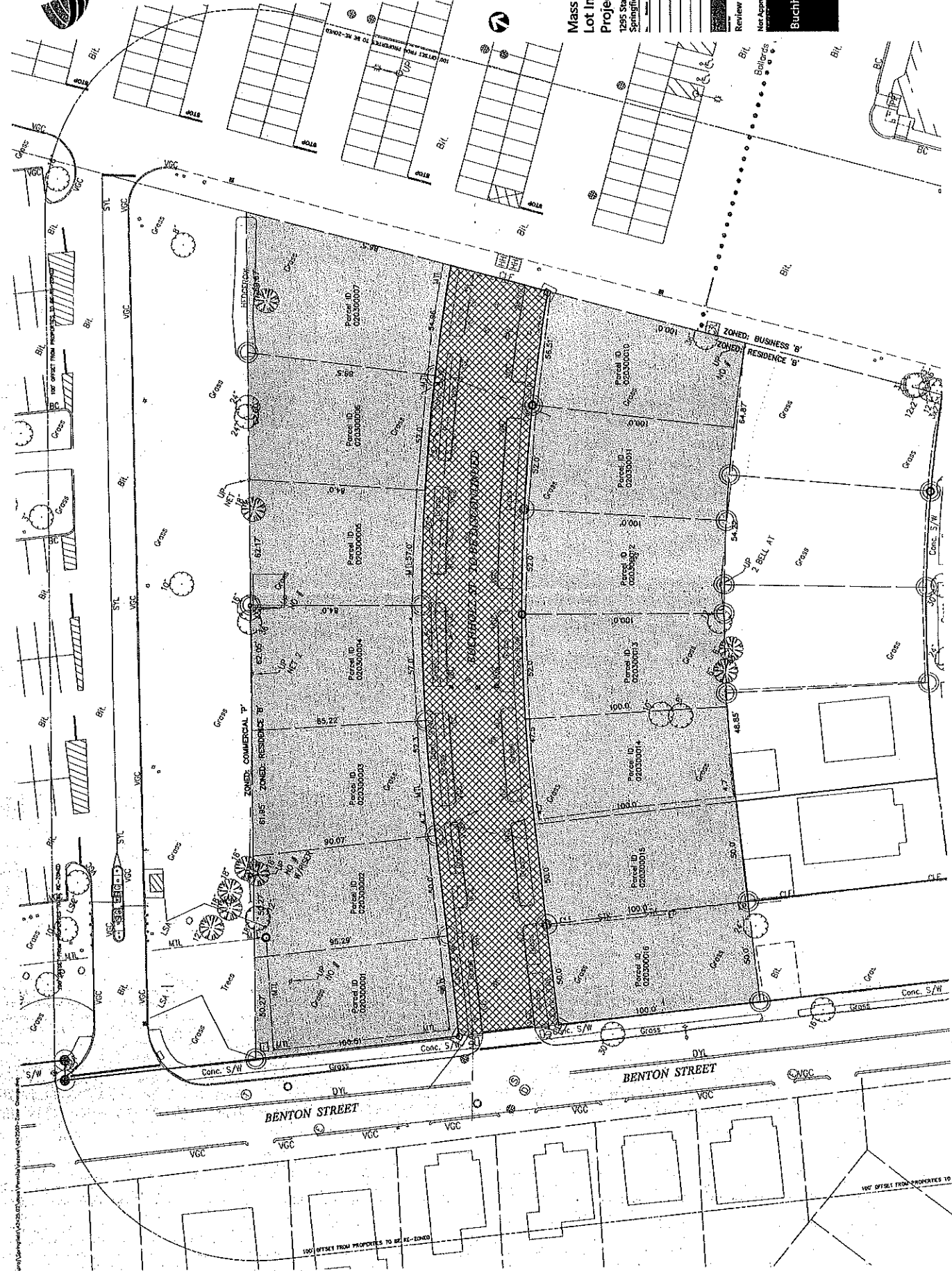
Not Approved for Construction

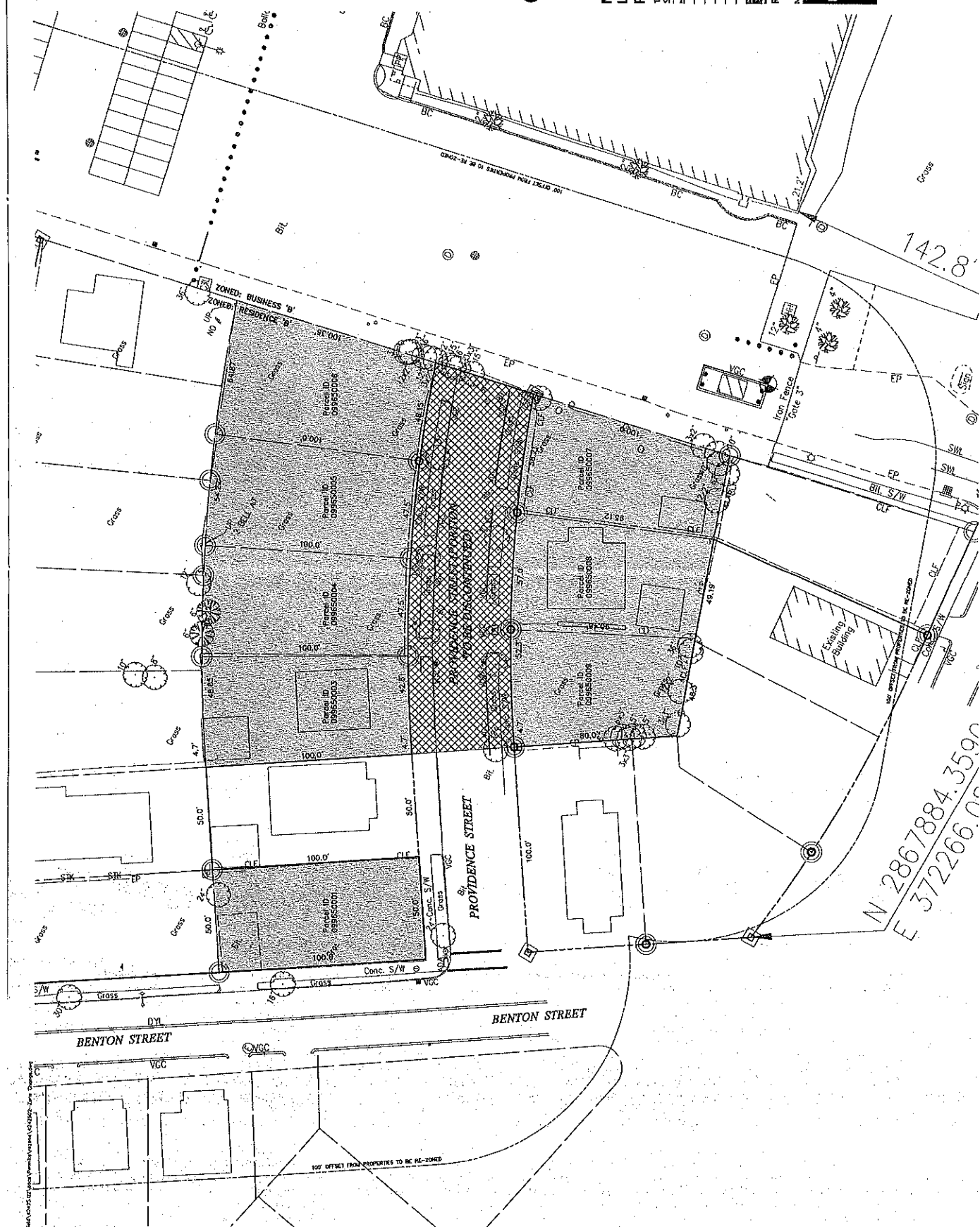
Buchholz Street

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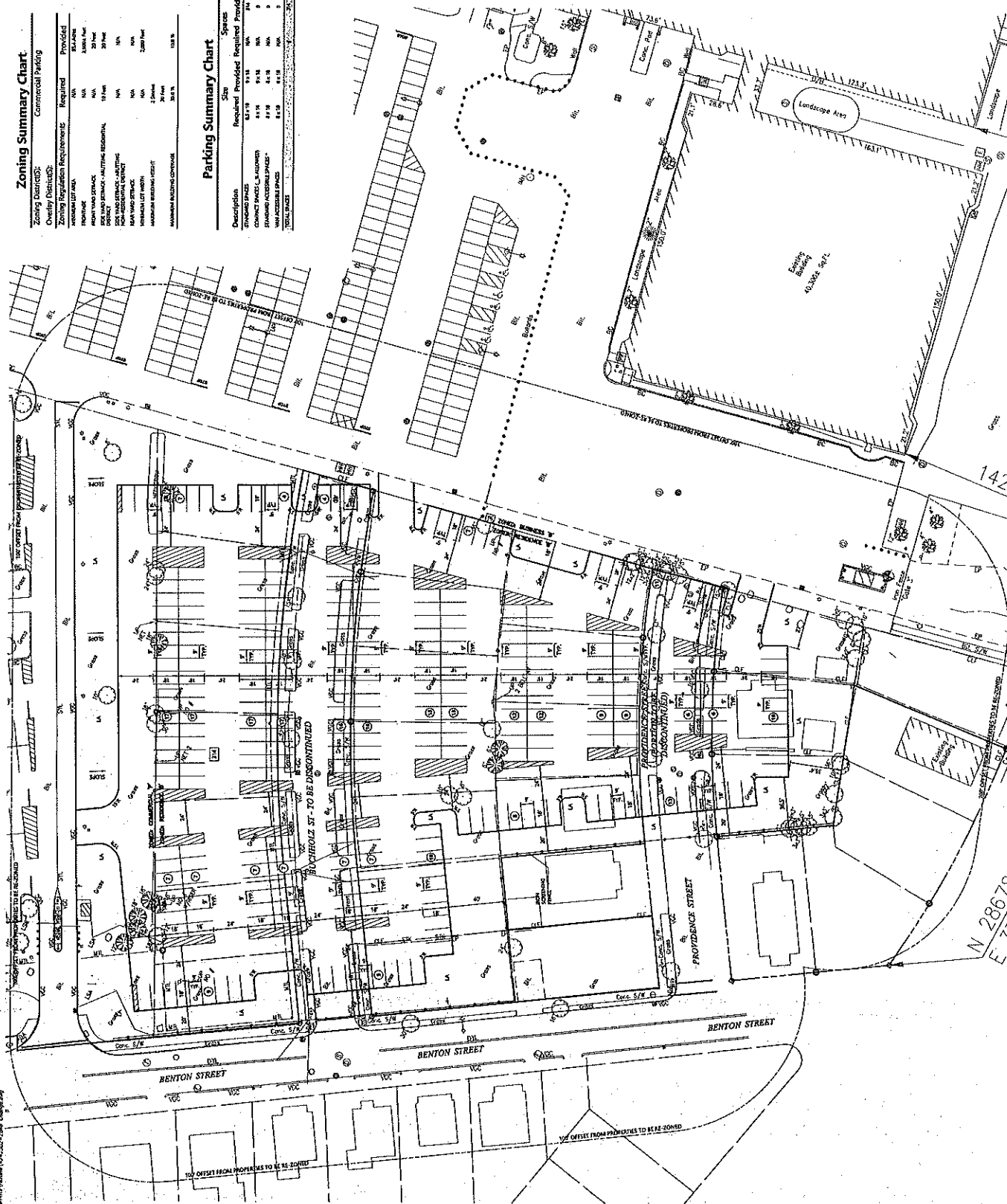
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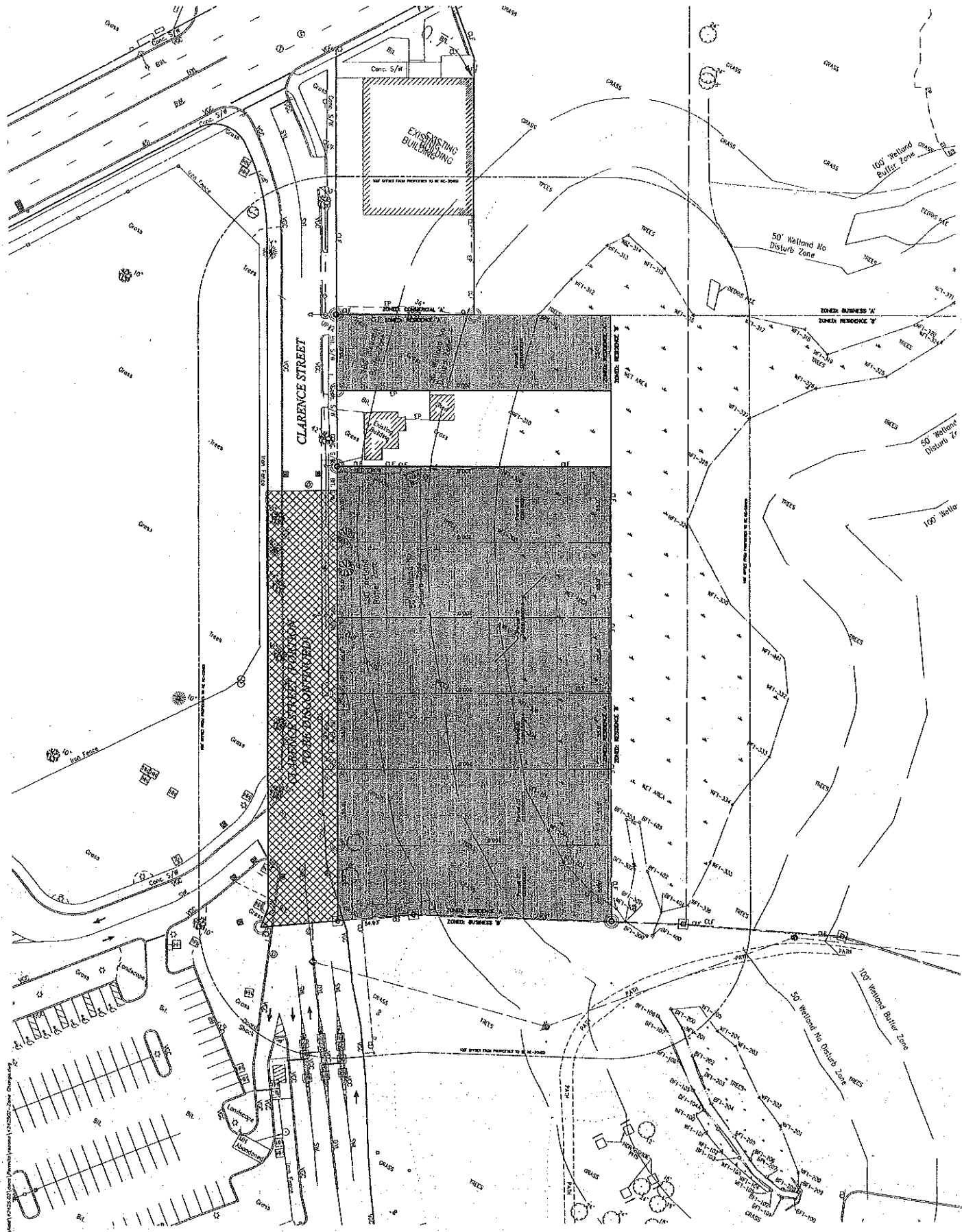




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Description	Size		Spaces	
	Required	Provided	Required	Provided
STANDARD SPACES	83 ± 18	9 ± 13	N/A	24
COUNCIL SPACES (W/ADJUTANT)	8 ± 16	9 ± 16	N/A	0
STANDARD ACCESSIBLE SPACES -	4 ± 16	4 ± 16	N/A	0
W/ADJUTANT	8 ± 16	8 ± 16	N/A	0
TOTAL SPACES				24





Mass Mutual P
 Lot Improve
 Project (Phase 1
 1295 State Street
 Springfield, Massachu

Review
 Not Approved for Construction
 Clarence Street

Mass Mutual Parking
Lot Improvement
Project (Phase 1)

1295 State Street
Springfield, Massachusetts

February 26, 2020

Review

Not Approved for Construction

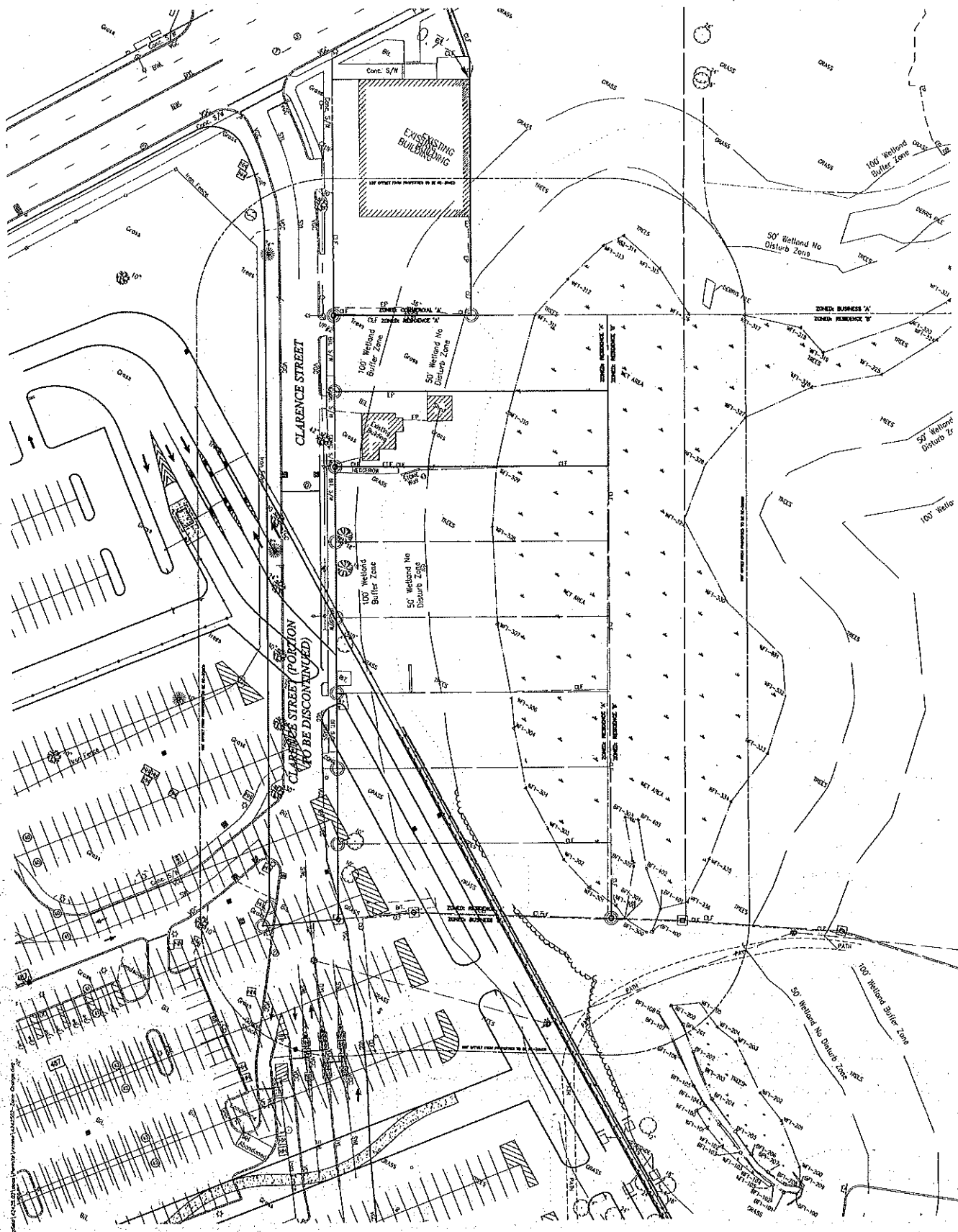
Clarence Street
Parking Concept

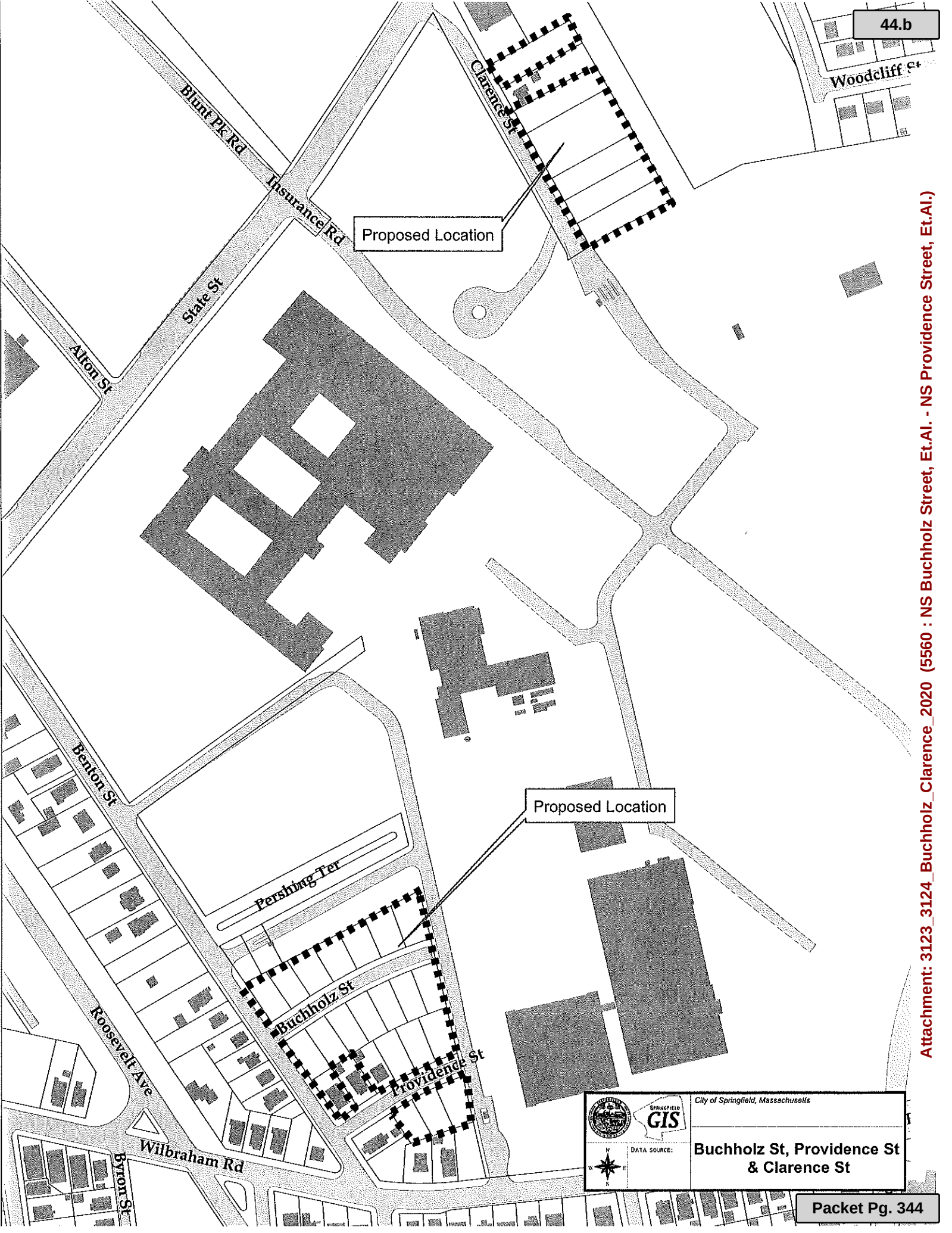
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42425.02

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	City of Springfield, Massachusetts
	Buchholz St, Providence St & Clarence St
DATA SOURCE:	

To The City Council of the City of Springfield:
The undersigned respectfully petition your honorable body

to change the zoning of the properties known as ES Clarence Street (02810-0012, 0013, 0014, 0015, 0017 & 0019) from Residence A to Commercial P.

Mailing Address:

1295 State Street
Springfield, MA 01109

Owner & Petitioner:

Mass Mutual Life Insurance Company

I hereby certify that I am the owner and petitioner or acting on behalf of the owner and petitioner.

BY: _____

Sean Anderson

Attachment: 3214_ES_Clarence_St_Formal (5561 : ES Clarence Street)

**OFFICE OF PLANNING & ECONOMIC DEVELOPMENT
ANALYSIS FOR A ZONE CHANGE**

**ES CLARENCE STREET ET.AL. & NS BUCHHOLZ STREET ET.AL.
RESIDENCE A/RESIDENCE B TO COMMERCIAL P**

GENERAL INFORMATION

Applicant:	Mass Mutual Life Insurance Company
Request:	Residence A & B to Commercial P
Location:	ES Clarence Street (02810-0012, 0013, 0014, 0015, 0017 & 0019) NS Buchholz (02030-0001, 0002, 0003, 0004, 0005, 0006 & 0007), SS Buchholz Street (02030-0010, 0011, 0012, 0013, 0014, 0015 & 0016), NS Providence Street (09965-0001, 0004, 0005 & 0006), 14 Providence Street (09965-0003), SS Providence Street (09965-0007 & 0009) and 17 Providence Street (09965-0008)
Parcel Size:	76, 570 s.f./119,841 s.f.
Purpose:	Commercial parking
Surrounding Land Use and Zoning:	The properties are located in the Pine Point Neighborhood and are located in areas with a mix of commercial and residential uses. The surrounding land uses include the larger Mass Mutual campus and other single and two-family homes.
Comprehensive/ Neighborhood Plan:	The Pine Point Neighborhood Plan shows no changes to this area.
Site Visit:	3-6-20
Neighborhood Council Notification:	Pine Point Neighborhood Council: 3-3-20
Planning Board Hearing Date:	3-18-20/6-3-20/6-17/20

SPECIAL INFORMATION

Traffic & Parking:	N/A
Physical Characteristics:	N/A
Other Notes:	N/A

ANALYSIS

The petitioner has requested to change the zoning of a number of properties along Buchholz Street and Providence Street from Residence B to Commercial P. In addition, a number of properties along Clarence Street will be changed from Residence A to Commercial P. It should be noted that both locations are directly adjacent to the larger Mass Mutual campus.

As noted above, the petitioner is requesting two (2) zone changes which will change the zoning of a number of properties buffering the larger Mass Mutual campus. The proposed zone change to the properties along Buchholz Street and Providence Street will be an extension of the existing surface parking lot. It should be noted, that a number of years ago, a similar zone change was approved which expanded the parking into properties located on the former street known as Pershing Street. As was done with that zone change, Pershing Street was discontinued and the parking lot was expanded. The proposed zone change for Buchholz Street and Providence Street also shows that those streets would be discontinued and the surface parking lot expanded. Currently, the majority of the existing structures on Buchholz Street have been demolished and the site has been enclosed with chain link fencing. Further, at the completion of the project, only two (2) structures would remain on Providence Street. This would be a two (2) family home known as 8-10 Providence Street and a single-family home known as 3 Providence Street.



In reviewing the proposed plans for the expansion along Buchholz Street and Providence Street, it has been noted that the remaining homes will have a twenty foot (20) landscaped buffer installed between the them and the expanded parking. There will also be an additional forty (40) foot buffer along the northern property line on the property known as 8-10 Providence Street. While the staff is pleased that these large buffers will be installed, the plans submitted do not show the proposed landscaping treatment. In order to fully protect these existing homes, these buffers need to be planted with dense evergreen shrubs. Further, while the staff does not object to the proposed iron fencing being proposed around the parking lot, the staff does believe that a solid fence should be installed around these existing homes. This is also a requirement of the Zoning Ordinance.

Lastly with regards to the proposed landscaping plan submitted for the Buchholz Street/Providence Street zone change, while there is a significant amount of landscaping being proposed on the perimeter of the parking lot, there is very little shown within the expanded parking lot. While the staff understands this is to make maintenance of the parking more manageable, including snow removal, the staff does believe there are opportunities for additional landscaping to be added within the interior islands.

In addition to the zone change approval, it should be noted that a full review will be required from the Department of Public Works as well as the Board of Public Works for the discontinuance of Buchholz Street and Providence Street. As per the attached plans, there are no new entrances/exists being proposed with this expansion.

With regards to the proposed zone change along Clarence Street, the plans submitted show that the majority of this work involves the reconfiguration of internal roadway system. Currently, the main entrance/exit off State Street is on Clarence Street. The new proposal will now shift this entrance/exist to Insurance Road. This is being

done to take advantage of the existing traffic signal at this location. There is currently no signal at Clarence Street and exiting and entering at this location can be difficult. In addition to the reconfiguration, there will be some limited expanded parking. Currently, there is only one (1) existing home on Clarence Street which will remain. As per the attached plans, there will be no changes to the parcels that directly abut this home.

As with the other zone change, a full review will be required from the Department of Public Works as well as the Board of Public Works for the partial discontinuance of Clarence Street.

With regards to the proposed zone changes to Commercial P, the staff does not oppose the proposed request. The proposed expansion of parking will help to accommodate the large number of new employees being shifted to Springfield from the Enfield location. The staff also does not feel that the proposed changes will have a negative effect on the abutters or on the neighborhood as a whole.

RECOMMENDATION

Approve.

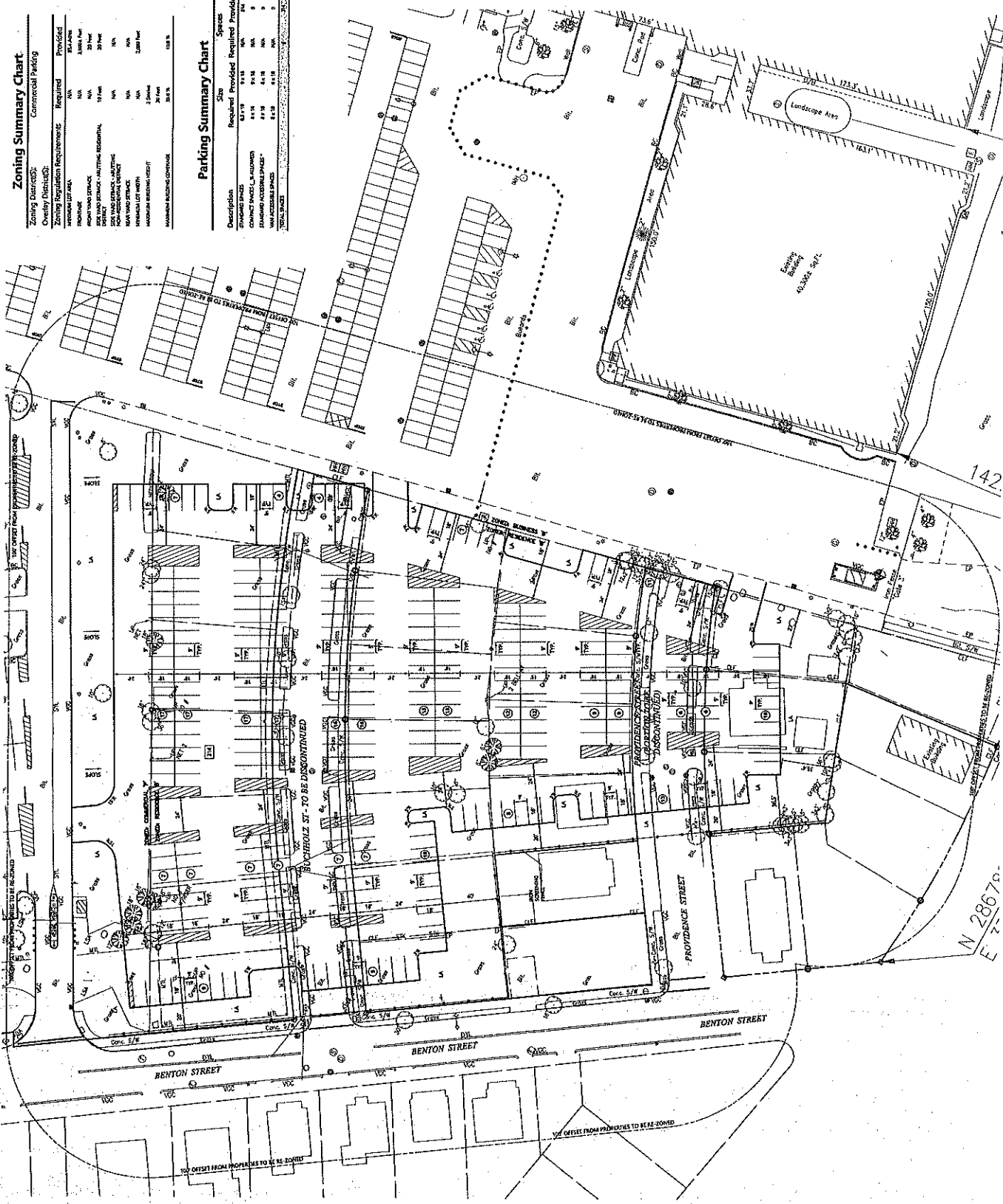
Zoning Summary Chart

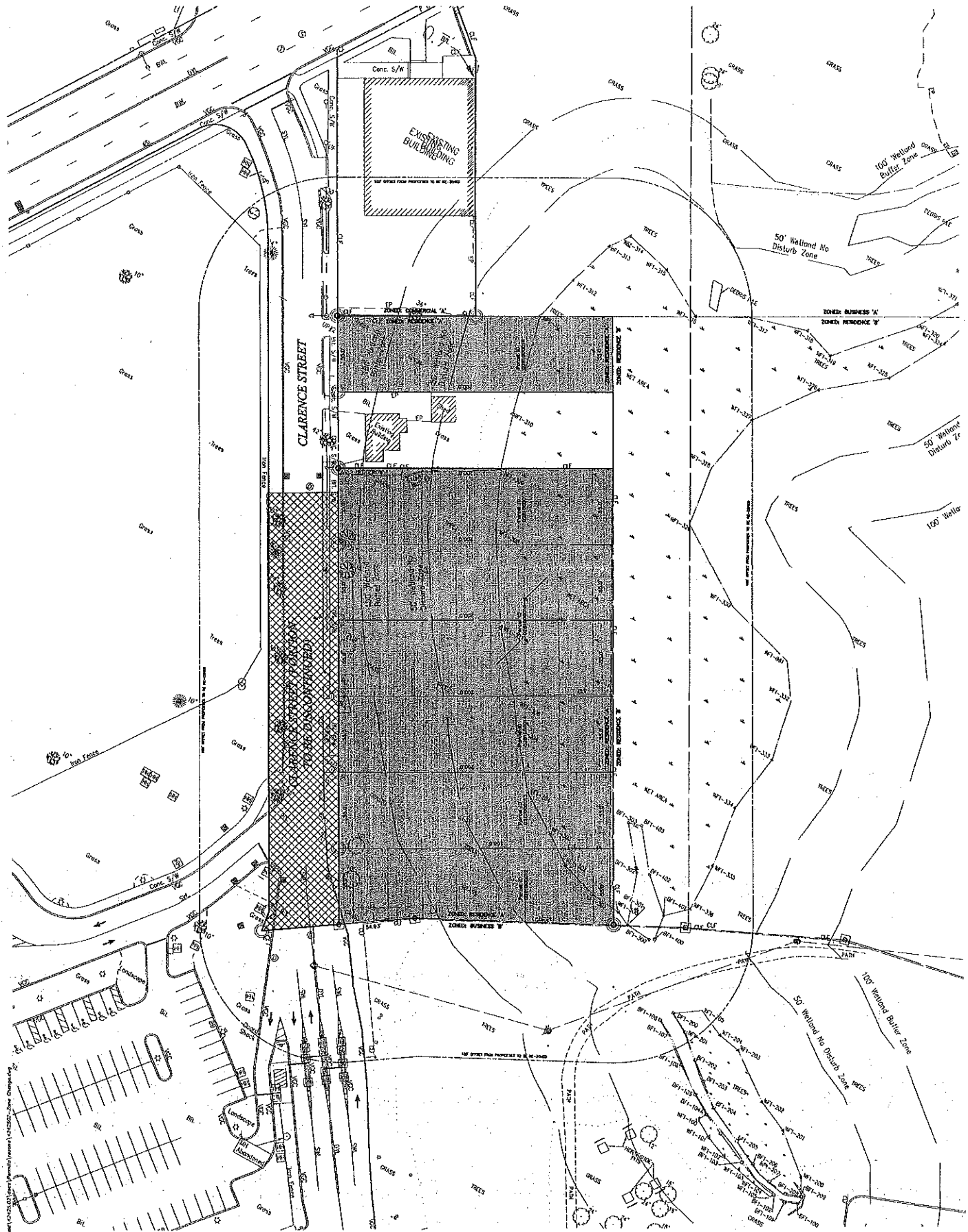
Zoning District(s):	Commercial Parking
Overlay District(s):	
Zoning Requirement	Required
Requirement	Provided

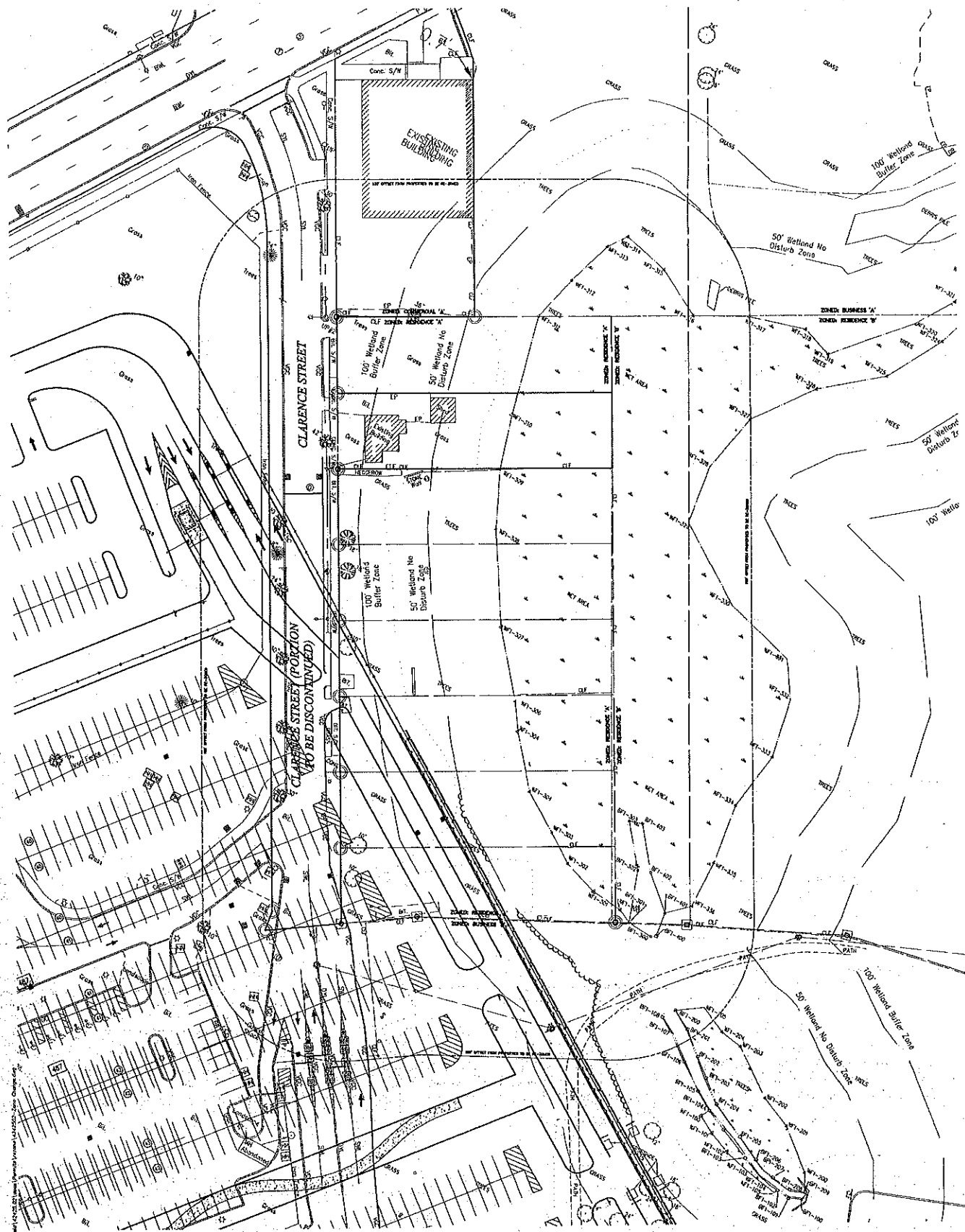
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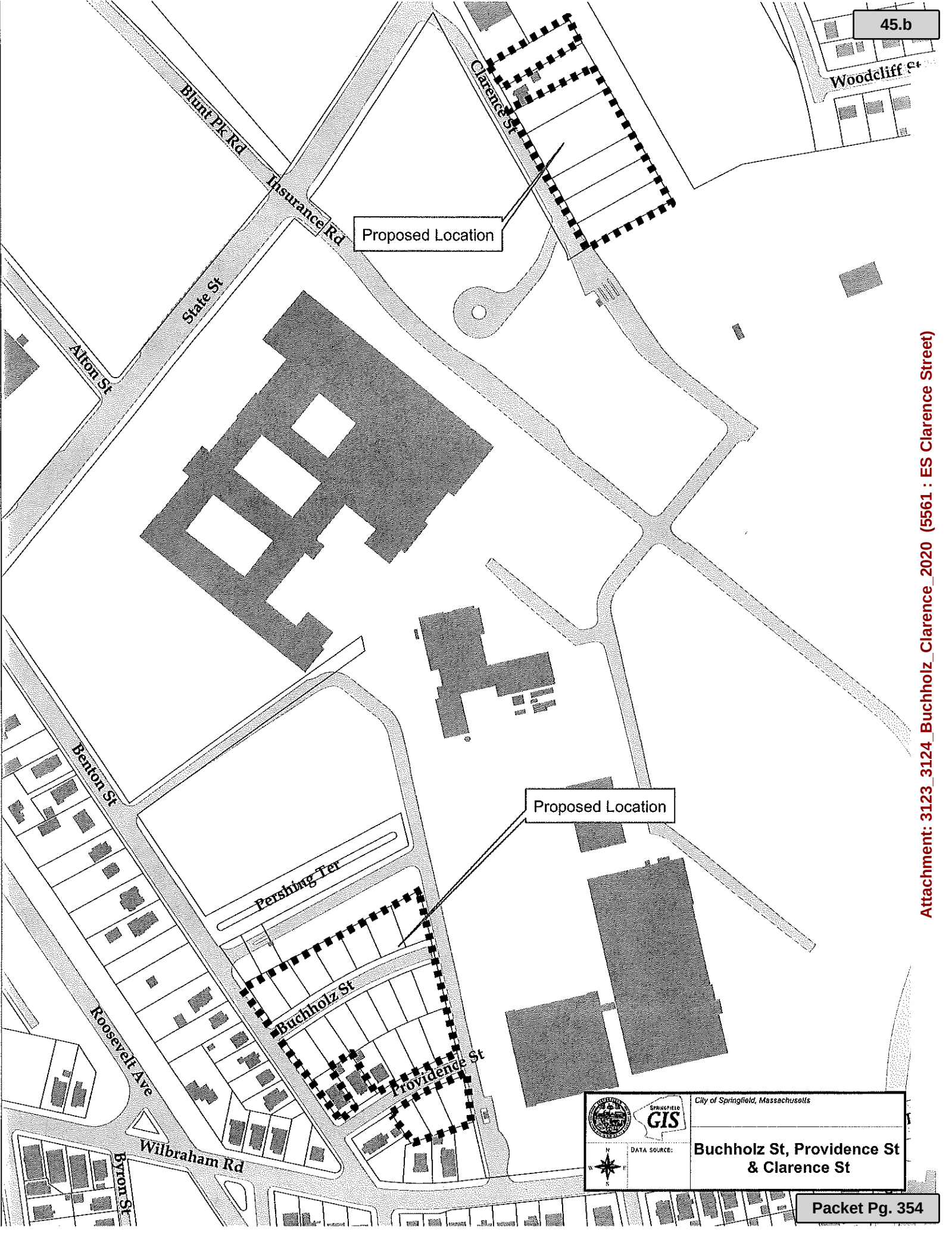
Parking Summary Chart

Description	Size		Spaces	
	Required	Provided	Required	Provided
STANDARD SPACES	63 ± 8	9 ± 18	N/A	34
COMPACT SPACES, L ₁ ALLOTTED	8 ± 16	9 ± 18	N/A	9
STANDARD ACCESSIBLE SPACES =	2 ± 18	4 ± 18	N/A	9
VAN ACCESSIBLE SPACES	8 ± 18	8 ± 18	N/A	0
TOTAL SPACES				52









Attachment: 3123_3124_Buchholz_Clarence_2020 (5561 : ES Clarence Street)



SPRINGFIELD
City of Springfield, Massachusetts

GIS

DATA SOURCE:

**Buchholz St, Providence St
& Clarence St**

**OFFICE OF PLANNING & ECONOMIC DEVELOPMENT
ANALYSIS FOR A ZONE CHANGE**

**11 MERWIN STREET (08580-0035)
RESIDENCE B TO BUSINESS A**

GENERAL INFORMATION

Applicant:	Zahoor Haq
Request:	Residence B to Business A
Location:	11 Merwin Street (08580-0035)
Parcel Size:	11,553 s.f.
Purpose:	Commercial development
Surrounding Land Use and Zoning:	The property is located in the Memorial Square Neighborhood and is located in areas with a mix of commercial and residential uses. The surrounding land uses include: To the north is three-family house zoned Residence B. To the south is an existing gas station zoned Business A. To the east is a two-family house zoned Residence B. To the west is a vacant parcel zoned Business A.
Comprehensive/ Neighborhood Plan:	The Memorial Square Neighborhood Plan shows no changes to this area.
Site Visit:	3-6-20
Neighborhood Council Notification:	New North Citizens Council: 3-3-20
Planning Board Hearing Date:	3-18-20/6-3-20/6-17/20

SPECIAL INFORMATION

Traffic & Parking:	N/A
Physical Characteristics:	N/A
Other Notes:	N/A

ANALYSIS

The petitioner has requested to change the zoning of a portion of the property known as 11 Merwin Street from Residence B to Business A. The property is currently split zoned with a portion zoned Business A and a portion zoned Residence B. The property is currently vacant and was the former location of a six (6) family dwelling. That building has been demolished.

As noted above, the property being proposed to be rezoned is adjacent to an existing gas station located at the corner of Main Street and Dover Street. The petitioner has indicated that the reason for the proposed change to Business A would be to allow them to expand this use onto this property. In addition, it should also be noted that this petitioner was also selected as the preferred developer for the city owned property known as ES Main Street. This is a vacant piece of land which directly abuts the existing gas station and 11 Merwin Street. Again, as noted, the petitioner plans to expand the existing gas station onto these abutting properties.

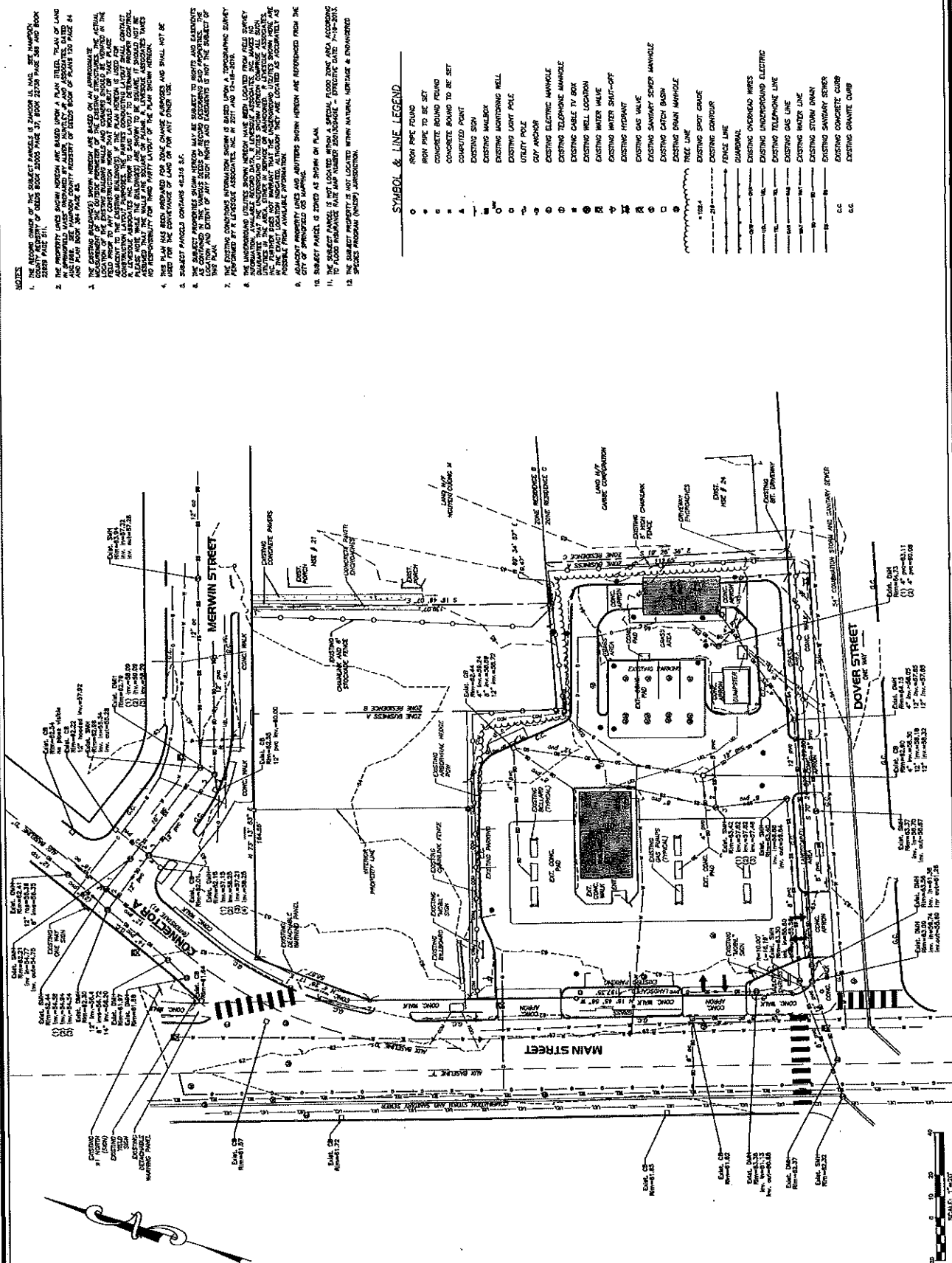


With regards to the proposed zone changes to Business A, the staff does not oppose the proposed request. As noted above, half of the property is already zoned Business A. As such, the staff does not feel that the proposed changes will have a negative effect on the abutters or on the neighborhood as a whole.

Further, while detailed plans have not yet been provided with the request to re-zone the property, the proposed expansion of the gas station will trigger the need for a special permit. At that time the petitioner will be required to submit full detailed plans that will need to be reviewed and approved. In addition, as part of their preferred developer status for the property known as WS Main Street, which will be part of the expansion, the City also requires that detailed plans be submitted for review and approval as well. Due to the number of reviews that this project will need to obtain, the staff feels confident that all site plan related issues will be addressed prior to final approval.

RECOMMENDATION

Approve.

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LE RESIDENCE B
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LAND M/V
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CORNER
STREET LIGHTS

DUMP
HOLE # 2A

EASTING
OFF ENTRYWAY

WATERMETER SEWER

[illegible]

This technical drawing is a site plan or map showing various features and dimensions. Key elements include:

- CONCRETE WALK**: A path or road section labeled at the top left.
- EXISTING BELLAND ROAD**: Labeled twice, indicating different sections or directions of the same road.
- Dimensions**: Numerous numerical values are provided, such as 12' 0", 12' 6", 12' 8", 12' 10", 12' 12", 12' 14", 12' 16", 12' 18", 12' 20", 12' 22", 12' 24", 12' 26", 12' 28", 12' 30", 12' 32", 12' 34", 12' 36", 12' 38", 12' 40", 12' 42", 12' 44", 12' 46", 12' 48", 12' 50", 12' 52", 12' 54", 12' 56", 12' 58", 12' 60", 12' 62", 12' 64", 12' 66", 12' 68", 12' 70", 12' 72", 12' 74", 12' 76", 12' 78", 12' 80", 12' 82", 12' 84", 12' 86", 12' 88", 12' 90", 12' 92", 12' 94", 12' 96", 12' 98", 12' 100".
- Points and Markers**: Various points are marked with letters (A, B, C, D, E, F, G, H, I, J, K, L, M, N, O, P, Q, R, S, T, U, V, W, X, Y, Z) and numbers (1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33, 34, 35, 36, 37, 38, 39, 40, 41, 42, 43, 44, 45, 46, 47, 48, 49, 50).
- Other Labels**: "EXISTING BELLAND ROAD" appears multiple times, suggesting different segments or directions. There are also some smaller, less legible labels.

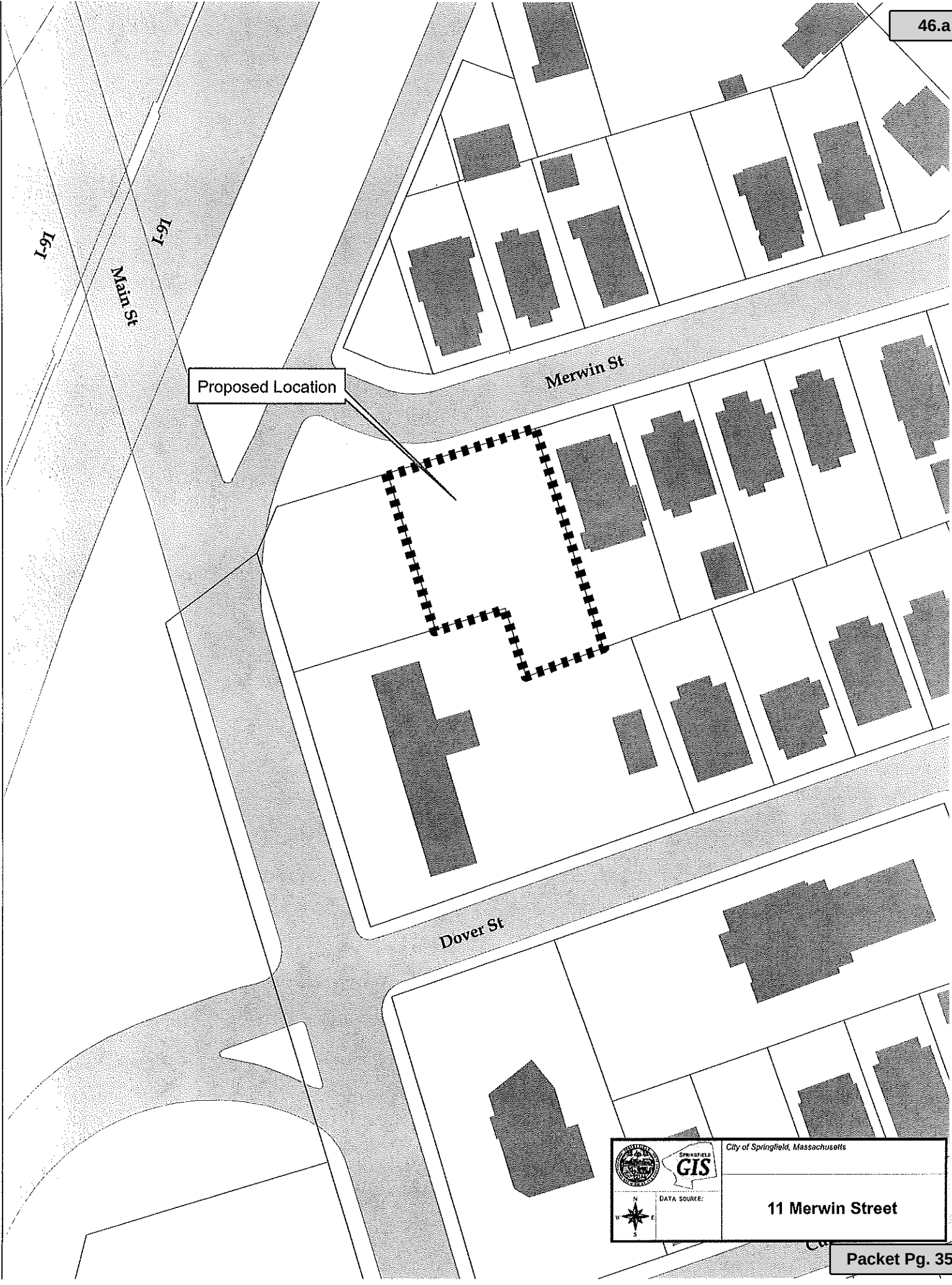
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Package

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Proposed Location

Merwin St

Dover St

 SPRINGFIELD GIS	City of Springfield, Massachusetts
	11 Merwin Street

DATA SOURCE:



Attachment: 3215 11 Merwin St 2020 (5653 : 11 Merwin Street)