



CITY COUNCIL

City Clerk's Office 9/9/2020 12:00:00 PM

Regular Meeting Agenda~

I hereby notify you that the following items of business have been filed with this office and can be acted upon at the meeting of the City Council **Monday September 14, 2020** at 06:30 PM.

City Clerk

Call to Order

6:30 PM Meeting called to order on September 14, 2020. The meeting will be held via ZOOM (Remote Collaboration Technology).

Moment of Silence - Pledge of Allegiance

Reports of Committee

Special Permits

- (1.) For a Special Permit for a Temporary Truck or Truck Body Storage Lot at the Property Known as 158 Avocado Street 00845-0035) (Book#3441/Page#205), as Allowed by M.G.L. and the Springfield Zoning Ordinance Article 4, Table 4-4, Section 12.5(2).

Request:	See Above
Owner:	Springfield Cooperative Farmers Market Association, Inc.
By:	Richard A Skypek, Esquire
Petitioner:	Springfield Cooperative Farmers Market Association, Inc.
By:	Richard A Skypek, Esquire
- (2.) To Amend an Existing Special Permit (Motor Vehicle Service Station), Granted July 2007, by Allowing a Change in the Site Plan at the Property Known as 740 Boston Road (01655-0126)(Book#18106/Page#199), as Allowed by M.G.L. and the Springfield Zoning Ordinance Article 4, Table 4-4, Section 12.3(1).

Request:	See Above
Owner:	GOGRI, Inc.
By:	Hasmukh Gogri
Petitioner:	GOGRI, Inc.
By:	Hasmukh Gogri
- (3.) To Amend an Existing Special Permit (Drive-Up Service Window), Granted August 2006, by Allowing a Change to the Petitioner, at the Property Known as 381 Cooley Street (03170-0199) (Book#21176/Page#558), as Allowed by M.G.L. and the Springfield Zoning Ordinance Article 4, Table 4-4, Section 19.1(1).

Request:	See Above
Owner:	Jefferson Investors, LLC
By:	Andrew Cohen, President
Petitioner:	Walgreens S17787

By: Robert Lauzon

- (4.) For a Special Permit for a Motor Vehicle Service Station (Gas Station/No Repair Service) and a Drive-Up Service Window at the Properties Known as 3111 Main Street (08130-0397)(Book#22005/Page#37), ES Main Street (08130-0394)(Book#22929/Page#511) and 11 Merwin Street (08580-0035)(Book#22738/Page#566), as Authorized by M.G.L. and the Springfield Zoning Ordinance, Article 4, Table 4-4, Section 12.3(1) and 19.1(2).

Request: See Above

Owner: Zahoor UI Haq

By: Zahoor UI Haq

Petitioner: Zahoor UI Haq

By: Zahoor UI Haq

- (5.) For a Special Permit for the Expansion of a Non-Conforming Use (Used Car Sales) Located at the Property Known as 724 Page Boulevard (09440-0124) (Book#15109/Page#0177) to the Property Known as 734 Page Boulevard (09440-0127) (Book#22737/Page#187), as Allowed by M.G.L. and the Springfield Zoning Ordinance, Article 10, Section 10.1.30.

Request: See Above

Owner: Carlos G Dias

By: Carlos G Dias

Petitioner: Carlos G Dias

By: Carlos G Dias

- (6.) To Amend an Existing Special Permit (Motor Vehicle Sales), Granted May 2010, by Allowing a Change in the Petitioner, at the Property Known as 193 Taylor Street (11430 0163) (Book#14035/Page#172) as Allowed by M.G.L. and the Springfield Zoning Ordinance, Table 4-4, Section 12.1.

Request: See Above

Owner: Samuel Springer

By: Samuel Springer

Petitioner: Samuel Springer

By: Samuel Springer

- (7.) For a Special Permit for Motor Vehicle Sales at the Property Known as NS Worcester Street (A.K.A. 93 Grochmal Avenue)(12525-0150)(Book#11182/Page#387), as Allowed by M.G.L. and the Springfield Zoning Ordinance, Article 4, Table 4-4, Section 12.1.

Request: See Above

Owner: Hayastan Industries, Inc.

By: Stephen Shahabian

Petitioner: Stephen Shahabian

By: Stephen Shahabian

Informational

- (8.) July Revenue Vs. Expenditure Report (Mayor Sarno)

Petitions

- (9.) EVERSOURCE- #6313 Chestnut Street
(10.) EVERSOURCE- #6314 Plainfield St.
(11.) Verizon- Bay Street
(12.) CMA-Bloomfield St.
(13.) CROWN CASTLE – Liberty Street.

- (14.) Rules of the Road
- (15.) Berkshire Ave.- TRAFFIC CONTROL AGREEMENT
- (16.) Monroe St. One-Way

Grants

- (17.) ESG CV2 Grant - \$3,951,604 - No Match (Mayor Sarno)
- (18.) Order Accepting Mass Gaming Commission Grant Contract Amendment For \$1,187,896 to Reimburse Police Department FY21 Costs of Participation in the Gaming Enforcement Unit at MGM Springfield - No Match Required (Mayor Sarno)
- (19.) DPW Mitigation & Recovery Grant - Match Required - \$550,000.11 (Mayor Sarno)
- (20.) EOHHS Youth Homelessness Grant Increase - \$446,089.00 - No Match (Mayor Sarno)
- (21.) Assistance to Firefighters Grant - Match Required - \$330,470.09 (Mayor Sarno)
- (22.) New MassTrails Grant - Match Required - \$300,000 (Mayor Sarno)
- (23.) FY20 Assistance to Firefighters Grant (COVID) - Match Required - \$207,581.64 (Mayor Sarno)
- (24.) FY21 Senior Community Service Employment Grant - in Kind Match Required - \$183,401 (Mayor Sarno)
- (25.) Health Services for the Homeless Supplemental COVID Award Grant- No Match Required \$146,404.00 (Mayor Sarno)
- (26.) MassTrails Grant - Match Required - \$150,000 (Mayor Sarno)
- (27.) DPW Shared Streets & Spaces Program Grant - No Match Required - \$100,000 (Mayor Sarno)
- (28.) MassHeal Grant - No Match Required \$32,975.80 (Mayor Sarno)
- (29.) Cottage St./Robins Rd/Industry Ave Donation - \$20,000 (Mayor Sarno)
- (30.) Family Literacy Advocacy Grant - \$10,000.00 - No Match Required (Mayor Sarno)
- (31.) Increase in Funding - Chapter 90 - \$5,194 (Mayor Sarno)
- (32.) Virtual Programming for Distance Learning Grant - No Match Required \$3,500.00 (Mayor Sarno)
- (33.) Donation of Goods - Police K-9 Ballistic Vest (Mayor Sarno)
- (34.) Elders Donations- \$520.00 (Mayor Sarno)
- (35.) Donation of Goods - Hand Sanitizer & PPE (Mayor Sarno)
- (36.) Springfield City Library Donations - \$250.00 (Mayor Sarno)
- (37.) Springfield City Library Donations - \$15.00 (Mayor Sarno)

Orders

- (38.) Bills of Prior Year - Various Departments- \$5,570.59 (Mayor Sarno)
- (39.) Order Authorizing Mayor to Execute Quitclaim Deed for Sale of SS St. James Blvd. (11172-0088) to 90 Termar Property, LLC (Mayor Sarno)
- (40.) Order Authorizing the Transfer of City Land to the Board of Park Commissioners, to be Dedicated for Park Purposes for the New DeBerry Park (Mayor Sarno)
- (41.) Order Transferring Control of City Land to the Department of Public Works for the Berkshire Avenue at Cottage and Harvey Streets Intersection Improvement Project. (Mayor Sarno)
- (42.) Order Authorizing Expenditure of Mass. Gaming Commission Impact Mitigation Grant of \$300,000 And Approving an Agreement with the Springfield Parking Authority for Use of Grant Funds (Mayor Sarno)

Mass. Gaming Commission Grant amount is \$300,000.

- (43.) Order Authorizing Expenditure of Mass Gaming Commission Impact Mitigation Grant of \$100,000 and Approving Agreement with the Springfield Parking Authority for the Use of the Grant Funds for Parking Demand and Feasibility Studies in the South End (Mayor Sarno)

Amount of the Mass. Gaming Commission Grant is \$100,000.

- (44.) Order Approving Contract Over 3 Years for Lease Purchase Financing of School Department Computers (Mayor Sarno)
- (45.) Order Authorizing Contract Term Over 3 Years for a CMED System Upgrade Agreement with Motorola for the Emergency Medical Services Commission (Mayor Sarno)
- (46.) Order Approving a Contract Over 3 Years for Lease Purchase Financing Of a Pierce Enforcer 1500 GPM 750 Gallon Water Pumper Apparatus for the Springfield Fire Department (Mayor Sarno)
- (47.) Order Approving CPC Recommendation-Duggan Park - \$250,000 (President Hurst)
- (48.) Order Approving CPC Recommendation-Elias Brookings Apartments - \$250,000 (President Hurst)
- (49.) Order Approving CPC Recommendation-Historic Home Restoration Program - \$200,000 (President Hurst)
- (50.) Order Approving CPC Recommendation-Smith Art Museum Exterior Preservation Project - \$165,587 (President Hurst)
- (51.) Order Approving CPC Recommendation-Forest Park Aquatic Gardens - \$110,000 (President Hurst)
- (52.) Order Approving CPC Recommendation-Trinity House-51-53 Bay Street - \$106,800 (President Hurst)
- (53.) Order Approving CPC Recommendation-Marshall Roy Field Park Walking Path - \$101,550 (President Hurst)
- (54.) Order Approving CPC Recommendation- Kilroy House Exterior Restoration - \$92,755 (President Hurst)
- (55.) Order Approving CPC Recommendation-Springfield Bike Park Study - \$80,000 (President Hurst)
- (56.) Order Approving CPC Recommendation-Indian Orchard Ponds Feasibility Study - \$50,000 (President Hurst)
- (57.) Order Approving CPC Recommendation-Thompson Triangle Park Fountain - \$46,000 (President Hurst)
- (58.) Order Approving CPC Recommendation-Invasive Plant Program Phase II - \$40,635 (President Hurst)
- (59.) Order Approving CPC Recommendation- Rockrimmon Boathouse Adaptive Reuse Study - \$35,000 (President Hurst)
- (60.) Order Approving CPC Recommendation-57 School St. - \$33,600 (President Hurst)
- (61.) Order Approving CPC Recommendation-Spanish-American War Memorial - \$20,000 (President Hurst)

Ordinances

- (62.) (ID # 5862) - National Needle Building-Historic District-55 Emery Street
- (63.) (ID # 5863) - Quadrangle-Mattoon Street Historic District Amendment
Quadrangle-Mattoon Street Historic District Amendment

Zoning Ordinances

- (64.) To Change the Zoning of the Property Known as NS Boston Road (01655-0057) from Business a and Business B to Residence A. NS Boston Road

PETITIONER: **Grahams Construction, Inc.**

ADDRESS: **NS Boston Road**

CHANGE REQUESTED: **Bus A/B to Res A**

Resolutions

- (65.) Support of Holyoke Soldiers' Home

Unfinished Business

- (66.) (ID # 5724) - Ordinance for Police Commissioner and Community Police Hearing Board
(67.) Special Act Related to Outstanding Fines, Fees, Penalties Related to Fireworks



City Council
36 Court Street
Springfield, MA 01103

Meeting: 09/14/20 06:30 PM
Department: Economic Development
Category: Special Permit
Prepared By: Phil Dromey
Initiator: Phil Dromey
Sponsors:
DOC ID: 5657

TABLED

PETITION (ID # 5657)

For a Special Permit for a Temporary Truck or Truck Body Storage Lot at the Property Known as 158 Avocado Street 00845-0035) (Book#3441/Page#205), as Allowed by M.G.L. and the Springfield Zoning Ordinance Article 4, Table 4-4, Section 12.5(2).

Request:	See Above
Owner:	Springfield Cooperative Farmers Market Association, Inc.
By:	Richard A Skypek, Esquire
Petitioner:	Springfield Cooperative Farmers Market Association, Inc.
By:	Richard A Skypek, Esquire

HISTORY:

08/17/20 City Council

CONTINUE VOTE

Next: 09/14/20

To The City Council of the City of Springfield:
The undersigned respectfully petition your honorable body

for a special permit for a temporary truck or truck body storage lot at the property known as 158 Avocado Street 00845-0035) (Book#3441/Page#205), as allowed by M.G.L. and the Springfield Zoning Ordinance Article 4, Table 4-4, Section 12.5(2).

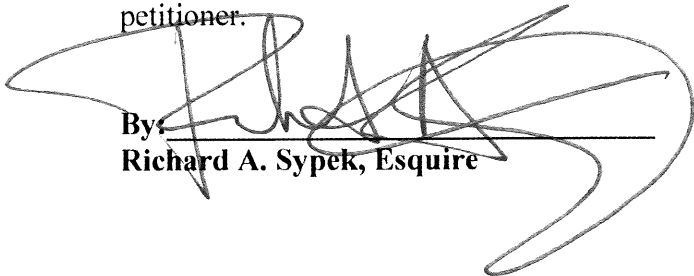
Mailing Address:

158 Avocado Street
Springfield, MA 01104

Owner & Petitioner:

**Springfield Cooperative Farmers Market
Association, Inc.**

I hereby certify that I am the owner and
petitioner or acting on behalf of the owner and
petitioner.

By: 

Richard A. Sypek, Esquire

Attachment: Avocado St 158 Tax Formal (5657 : 158 Avocado Street)

Stephen J. Lonergan
Collector/Treasurer



THE CITY OF
SPRINGFIELD, MASSACHUSETTS

May 13, 2020

Special Permit Tax Certification

I certify that all identifiable real estate, personal property and excise taxes have been paid by the petitioner and/or landlord associated with the special permit request shown below:

Special Permit: 158 Avocado St -- (00845-0035)

Petitioner and Property Owner: Springfield Cooperative Farmer's Market Association, Inc.
158 Avocado Street
Springfield, MA 01104

Representative: Richard A. Sypek, Esquire

A handwritten signature in cursive script, reading "Stephen J. Lonergan", is written over a horizontal line.

Stephen J. Lonergan: Treasurer/Collector

Attachment: Avocado St_158_Tax_Formal (5657 : 158 Avocado Street)

**OFFICE OF PLANNING & ECONOMIC DEVELOPMENT
ANALYSIS FOR A SPECIAL PERMIT**

**158 AVOCADO STREET (00845-0035)
TEMPORARY TRUCK/TRUCK BODY STORAGE**

General Information

Petitioner:	Springfield Cooperative Farmers Market Association, Inc.
Request:	Temporary truck/truck body storage
Proposed use of the property:	Temporary truck/truck body storage
Property Size:	87,120 s.f.
Compatibility with current planning documents:	The Brightwood Neighborhood Plan shows no changes to this area.
Neighborhood council notification:	New North Citizens Council: 7-14-20
Tax Status:	SEE ATTACHED
Site Visit:	7-29-20
Hearing Date:	8-17-20

Staff Analysis

Neighborhood characteristics:

The parcel is currently zoned Industrial A and located in an area consisting of primarily commercial/industrial uses. The surrounding land uses include:

- To the north is a warehouse operation zoned Industrial A.
- To the south is a warehouse operation zoned Industrial A.
- To the east is a truck terminal zoned Industrial A.
- To the west is the Connecticut River.

Site plan review:

The petitioner has requested a special permit for the temporary storage of truck and/or truck bodies at the property known as 158 Avocado Street. This is the current location of S.T.S Trucking Services.

After review of the plans and visiting the site, the staff does not object to the proposed request. As noted above, this site is located within an industrial area of the Brightwood neighborhood and is surrounded by other industrial uses including warehouse operations and a truck terminal located directly across the street. There are also no residential abutters within this area. As such, the staff believes that the proposed use is an

appropriate use for this area and will not have any adverse effects on the abutters or on the neighborhood as a whole.



Recommendation

Approve, with conditions.

Recommended Conditions

1. This special permit is granted to this petitioner only.
2. This special permit is granted solely for the operation of temporary truck and/or truck body storage at the property known as 158 Avocado Street (00845-0035).
3. The use shall be developed in accordance with the attached site plan, with the additions of conditions #4 through #8.
4. The site shall be maintained free of all weeds, trash and debris.
5. There shall be no storage of junk vehicles and/or parts at this location.
6. There shall be no dumping at this location.
7. The building shall be maintained graffiti free.
8. The existing landscaped area shall be maintained and kept free of litter, trash, debris and overgrown vegetation.
9. Compliance with these conditions, as well as any and all zoning regulations, is required. Failure to comply may result in denial of the issuance of a Building Permit and/or Occupancy Permit, revocation of any permits issued and/or enforcement by the Code Enforcement Department punishable by fines of up to \$200 per day for each day a violation exists.

Stephen J. Lonergan
Collector/Treasurer



THE CITY OF
SPRINGFIELD, MASSACHUSETTS

May 13, 2020

Special Permit Tax Certification

I certify that all identifiable real estate, personal property and excise taxes have been paid by the petitioner and/or landlord associated with the special permit request shown below:

Special Permit: 158 Avocado St – (00845-0035)

Petitioner and Property Owner: Springfield Cooperative Farmer's Market Association, Inc.
158 Avocado Street
Springfield, MA 01104

Representative: Richard A. Sypek, Esquire

A handwritten signature in black ink, appearing to read "Stephen J. Lonergan", is written over a horizontal line.

Stephen J. Lonergan: Treasurer/Collector

Attachment: Avocado St 158 2020 (5657 : 158 Avocado Street)



MODERN ASSOCIATES
LAND SURVEYOR, LAND
CONVEYANCE, ETC.

West Columbus Ave

Avocado St

Propsoed Location

Attachment: Avocado St 158 2020 (5657 : 158 Avocado Street)

 SPRINGFIELD GIS	City of Springfield, Massachusetts
	DATA SOURCE:
	158 Avocado Street



City Council
36 Court Street
Springfield, MA 01103

Meeting: 09/14/20 06:30 PM
Department: Economic Development
Category: Special Permit
Prepared By: Phil Dromey
Initiator: Phil Dromey
Sponsors:
DOC ID: 5788

TABLED

PETITION (ID # 5788)

To Amend an Existing Special Permit (Motor Vehicle Service Station), Granted July 2007, by Allowing a Change in the Site Plan at the Property Known as 740 Boston Road (01655-0126)(Book#18106/Page#199), as Allowed by M.G.L. and the Springfield Zoning Ordinance Article 4, Table 4-4, Section 12.3(1).

Request:	See Above
Owner:	GOGRI, Inc.
By:	Hasmukh Gogri
Petitioner:	GOGRI, Inc.
By:	Hasmukh Gogri

HISTORY:

08/17/20 **City Council**

CONTINUE VOTE

Next: 09/14/20

To The City Council of the City of Springfield:
The undersigned respectfully petition your honorable body

to amend an existing special permit (motor vehicle service station), granted July 2007, by allowing a change in the site plan at the property known as 740 Boston Road (01655-0126)(Book#18106/Page#199), as allowed by M.G.L. and the Springfield Zoning Ordinance Article 4, Table 4-4, Section 12.3(1).

Mailing Address:

61 Appaloosa Lane
West Springfield, MA 01119

Petitioner:

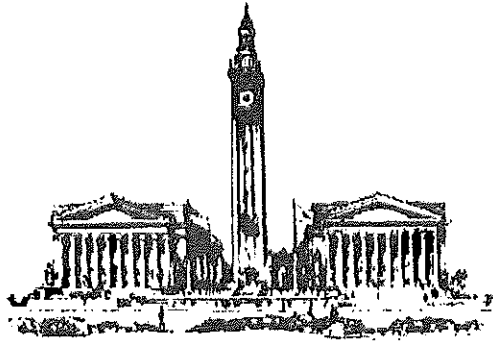
GOGRI, Inc.

I hereby certify that I am the owner and petitioner or acting on behalf of the owner and petitioner.

By: _____

Hasmukh Gogri

Attachment: Boston_Rd_740_Tax_Formal (5788 : 740 Boston Road)



THE CITY OF
SPRINGFIELD, MASSACHUSETTS

07/09/2020

Special Permit Tax Certification

I certify that all identifiable real estate, personal property and excise taxes have been paid by the petitioner and/or landlord associated with the special permit request shown below:

Special Permit : 740 Boston Road
Petitioner : GOGRI, INC.
Landlord : GOGRI, INC.

A handwritten signature in cursive script, reading "Christopher A. Caputo". The signature is written in dark ink and is positioned above a horizontal line.

Christopher A. Caputo: Treasurer Collector

**OFFICE OF PLANNING & ECONOMIC DEVELOPMENT
ANALYSIS FOR A SPECIAL PERMIT**

**740 BOSTON ROAD (01655-0126)
AMEND AN EXISTING SPECIAL PERMIT (MOTOR VEHICLE SERVICE STATION)**

General Information

Petitioner:	GOGRI, Inc.
Request:	To amend an existing special permit (motor vehicles service station/gas station), granted July 2007, by allowing a change in the approved site plan.
Proposed use of the property:	Gas station.
Size:	18,613 s.f.
Compatibility with current planning documents:	The Pine Point Neighborhood Plan shows no changes to this area.
Neighborhood council Notification:	Pine Point Community Council: 7-7-20
Tax Status:	SEE ATTACHED
Site Visit:	7-23-20
Hearing Date:	8-17-20

Staff Analysis

Neighborhood characteristics:

The parcel is currently zoned Business A. The area has a mix of commercial and residential uses. The surrounding land uses include:

- To the north is a vacant property zoned Business B.
- To the south are a car wash and fast food restaurant zoned Business A and Business B.
- To the east are a single-family house and restaurant zoned Residence B and Business A.
- To the west is a used car dealership zoned Business A.

Site plan review:

The petitioner has requested to amend an existing special permit, granted July 2007 for an existing Citgo gas station by allowing a change to the approved site plan at the property known as 740 Boston Road. The proposed change to the site plan is for a new 1,632 square foot addition to the rear of the existing building. It should be noted that this site also obtained a special permit for a drive-up service window in 2010, however, that project was never completed.

After visiting the site and reviewing the plans, the staff does not object to the proposed request. The only comment that staff has is that the existing landscaping along the side and rear of the property is in need of maintenance. The existing vegetation in these areas is minimal and in poor shape. As part of this approval, the staff would strongly recommend that new landscaping be installed along both the side and rear of the property. Lastly, the existing fencing along the side and rear property is in need of repair.



Recommendation

Approve, with conditions.

Recommended Conditions:

1. This special permit is granted to this petitioner only.
2. This special permit is granted solely to operate a motor vehicle service station (gas station) at the property known as 740 Boston Road (01655-0126).
3. The use shall be developed as per the attached site plans and elevations, with the addition of conditions #4 and #11.
4. All other conditions placed on the special permit, granted May 26, 2007, shall remain in effect.
5. The existing fence located along the side and rear property lines shall be repaired or replaced.
6. The proposed landscaping shall be completed as per the attached plans and new vegetation shall be installed.
7. All landscaped areas shall be maintained and kept free of all trash and debris.
8. There shall be no additional signage located on the property.
9. There shall be no non-accessory signs located on the parcel.
10. There shall be no banner, streamers or other promotional materials placed on the building or in outside areas.
11. In addition to the special permit approval, a full review by the Department of Public Works, as per the provisions of City Ordinance, Chapter 27, Article VIII, § 27-58 through 27-63, will be required. This approval must be obtained prior to the issuance of a Building Permit.
12. Compliance with these conditions, as well as any and all zoning regulations, is required. Failure to comply may result in denial of the issuance of a Building Permit and/or Occupancy Permit, revocation of any permits issued and/or enforcement by the Code Enforcement Department punishable by fines of up to \$200 per day for each day a violation exists.



THE CITY OF
SPRINGFIELD, MASSACHUSETTS

07/09/2020

Special Permit Tax Certification

I certify that all identifiable real estate, personal property and excise taxes have been paid by the petitioner and/or landlord associated with the special permit request shown below:

Special Permit : 740 Boston Road

Petitioner : GOGRI, INC.

Landlord : GOGRI, INC.

A handwritten signature in cursive script, reading "Christopher A. Caputo", is positioned above the printed name of the Treasurer Collector.

Christopher A. Caputo; Treasurer Collector

Attachment: Boston_Rd_740_2020 (5788 : 740 Boston Road)

DEPARTMENTAL AND INTERDEPARTMENTAL CORRESPONDENCE
CITY OF SPRINGFIELD
MASSACHUSETTS

1.2.b

2007-0725

TO: DATE : July 26, 2007
DEPARTMENT: FROM: Wayman Lee, Esq.
COPIES TO: DEPARTMENT: City Clerk
SUBJECT: 740 Boston Road

This is to inform you that at a meeting of the City Council held on Monday evening June 25, 2007, it was voted by the Council in accordance with law to grant a Special Permit on the petition of Owner: BDMG, LLC by: Michael McCarthy & Petitioner: Gogri Family Inc. By: Hasmukh Gogri to amend a special permit (gas station) granted on October 2, 1990, by allowing a change in the petitioner at the property known as **740 Boston Road** (01655-0126) (f/n/a 736-740 Boston Road) and ES Harvey Street (06385-0038) as allowed by Massachusetts General Laws and the Springfield Zoning Ordinance, Article X-D, Section 1001-D.10.a. with the following conditions:

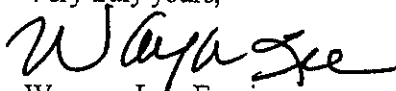
1. This special permit is granted to this petitioner only.
2. This special permit is granted solely to operate a gas station at the property known as 740 Boston Road (01655-0126) & ES Harvey Street (06385-0038).
3. All other conditions placed on the special permit, granted October 2, 1990, shall remain in effect.
4. The existing fence located along the northern property line shall be repaired or replaced.
5. All landscaped areas shall be maintained and kept free of all trash and debris.
6. There shall be no additional signage located on the property.
7. There shall be no non-accessory signs located on the parcel.
8. There shall be no banner, streamers or other promotional materials placed on the building or in outside areas.
9. The existing chain link fence shall be painted.
10. Compliance with these conditions, as well as any and all zoning regulations, is required. Failure to comply may result in enforcement by the Code Enforcement Department punishable by a fine of up to \$50 per day for each day a violation exists

A copy of this decision and all plans referred to in the decision have been filed with the Planning Board and City Clerk.

REASONS: (1) The specific site is an appropriate location for such a use, structure, or condition. (2) The use as developed will not adversely affect the neighborhood. (3) Adequate and appropriate facilities will be provided for the proper operation of the proposed use.

This permit becomes effective on July 26, 2007.

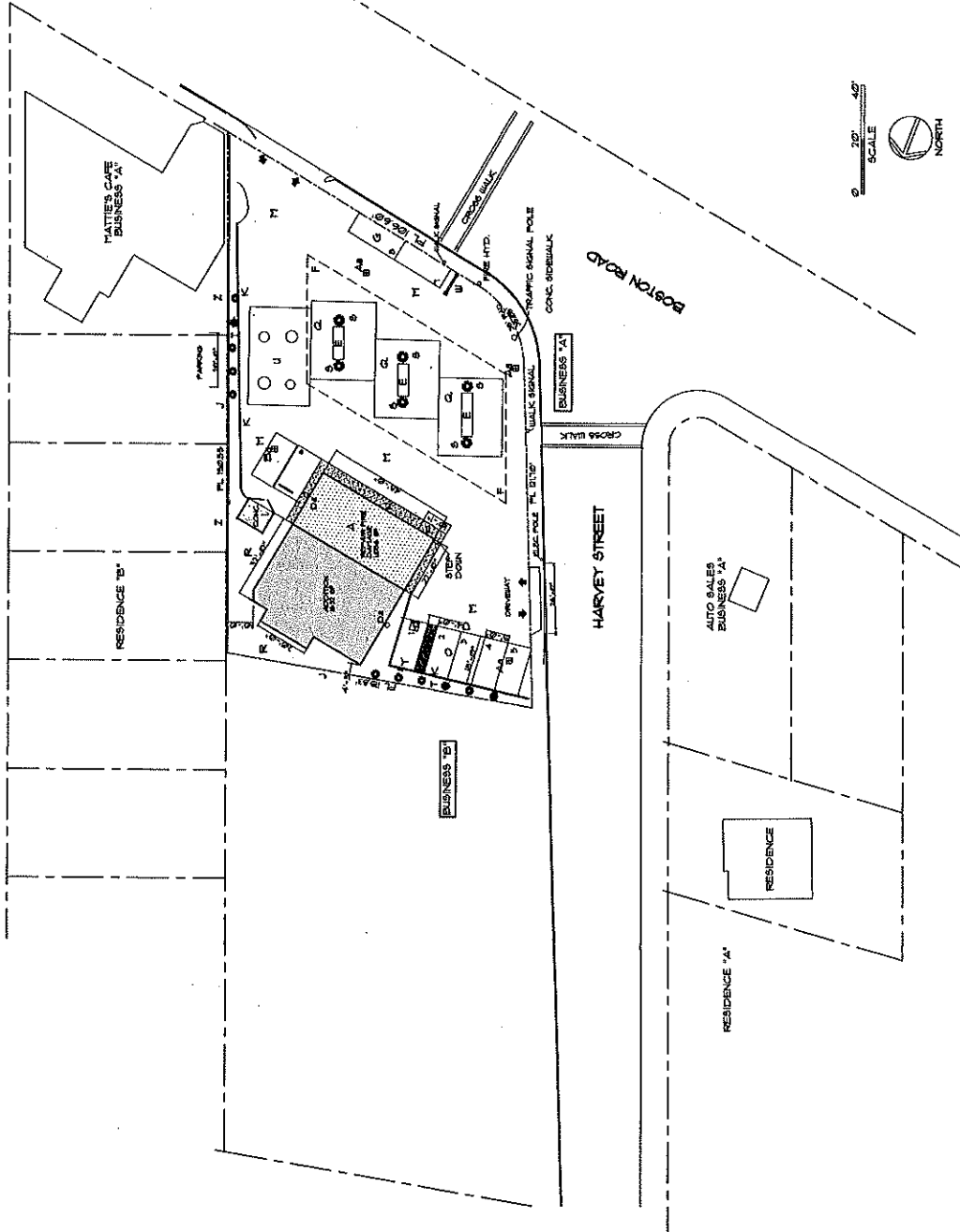
Very truly yours,


Wayman Lee, Esquire
City Clerk

WL/laf

Attachment: Boston_Rd_740_2020 (5788 : 740 Boston Road)

SEWELL STREET



- PLAN NOTES:**
- A. EXISTING GAS SERVICE AND CONVENIENCE STORE BUILDING 1096 SF.
 - B. ADDITION FOR CONVENIENCE STORE EXPANSION AND COFFEE SHOP TAKE OUT DRIVE THROUGH WINDOW 1950 SF, 27' X 48' (WINDOW PROJECTION 35 SF).
 - C. DRIVE THROUGH WINDOW.
 - D. PARKING SPACES.
 - E. GAS PUMP ISLAND.
 - F. ROOF CANOPY.
 - G. PARALLEL PARKING 3 CARS 20'-0" X 5'-0".
 - ITEM ELIMINATED
 - H. EXISTING DRIVEWAY ENCLOSURE.
 - I. EXISTING CHAIN LINK FENCE WITH VINYL SLATS 6' HIGH, PROVIDE NEW FENCE.
 - K. EXISTING BITUMINOUS CURB.
 - M. EXISTING BITUMINOUS CONCRETE, PROVIDE SEAL COAT.
 - N. 4'-0" WIDE CONCRETE WALK.
 - O. 4" WIDE PAINTED WHITE LINES.
 - P. HC RAP.
 - Q. ISLAND CONCRETE MAT.
 - R. GRASS.
 - S. FIRE CAST CONCRETE PLANTER BY WALSLEY TILE.
 - T. JUNCTION CHIMNEY'S COLUMNS AT 3'-0" O/C, NARROW AND COLUMNAR SPREAD 2'.
 - U. CONCRETE SLAB, FUEL TANKS BELOW.
 - ITEM ELIMINATED
 - W. EXISTING SIGN POLES.
 - X. ITEM ELIMINATED
 - Y. HANDICAPPED PARKING, PROVIDE POST SIGN 84" HIGH, AND GROUND ID.
 - Z. ENGLISH IVY, "N.A. BRIDGE", GROUND ON NEW FENCE.
 - AA. EXISTING CATCH BASIN.
 - BB. NEW CATCH BASIN IN ACCORDANCE WITH EPA AND CITY DRU STANDARDS.
 - ITEM ELIMINATED
 - CC. CUT OFF WALL PRIEST, 100 W HIGH PRESSURE SODIUM, ELIMINATES GLARE AND PREVENTS LIGHT SPILL LIGHTING EXISTS FOR FRONT SERVICE AREA.
- NOTE: PARKING SPACES REQUIRED FOR RETAIL - 300 SF BUILDING AREA PER CAR - 2650 SF / 300 - 8.83 SPACES, 9 SPACES PROVIDED.

24" x 36"

CHARTER ASSOCIATES
121 CHESTNUT STREET
SPRINGFIELD, MA 01103
(413) 733-1495

**ADDITION & FIRE DAMAGE REPAIR
H & M FOOD & FUEL GOGRI, INC.**
740 BOSTON ROAD, SPRINGFIELD, MASSACHUSETTS

SITE PLAN

DATE: 11/15/20
DRAWN BY: J. GOGRI
CHECKED BY: J. GOGRI
SCALE: AS SHOWN
PROJECT NO: 111520

Proposed Location

Joseph St

Sewell St

Harvey St

Boston Rd

Attachment: Boston_Rd_740_2020 (5788 : 740 Boston Road)

 SPRINGFIELD GIS	City of Springfield, Massachusetts
	740 Boston Road

DATA SOURCE:



City Council
36 Court Street
Springfield, MA 01103

Meeting: 09/14/20 06:30 PM
Department: Economic Development
Category: Special Permit
Prepared By: Phil Dromey
Initiator: Phil Dromey
Sponsors:
DOC ID: 5603

TABLED

PETITION (ID # 5603)

To Amend an Existing Special Permit (Drive-Up Service Window), Granted August 2006, by Allowing a Change to the Petitioner, at the Property Known as 381 Cooley Street (03170-0199) (Book#21176/Page#558), as Allowed by M.G.L. and the Springfield Zoning Ordinance Article 4, Table 4-4, Section 19.1(1).

Request:	See Above
Owner:	Jefferson Investors, LLC
By:	Andrew Cohen, President
Petitioner:	Walgreens S17787
By:	Robert Lauzon

HISTORY:

08/17/20 City Council

CONTINUE VOTE

Next: 09/14/20

To The City Council of the City of Springfield:
The undersigned respectfully petition your honorable body

to amend an existing special permit (drive-up service window), granted August 2006, by allowing a change to the petitioner, at the property known as 381 Cooley Street (03170-0199) (Book#21176/Page#558), as allowed by M.G.L. and the Springfield Zoning Ordinance Article 4, Table 4-4, Section 19.1(1).

Mailing Address:

18 Genevieve Place
 Great Neck, NY 11021

Owner:

Jefferson Investors, LLC

I hereby certify that I am the owner or acting on behalf of the owner.

By: 
 Andrew Cohen, President

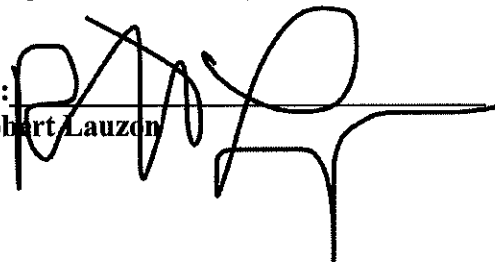
Mailing Address:

381 Cooley Street
 Springfield, MA 01128

Petitioner:

Walgreens S17787

I hereby certify that I am the petitioner or acting on behalf of the petitioner.

By: 
 Robert Lauzon

Attachment: Cooley_St_381_Tax_Formal (5603 : 381 Cooley Street)



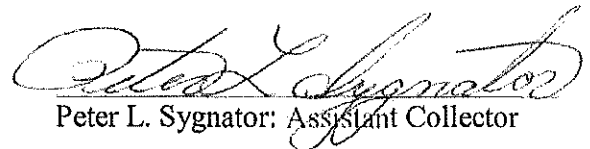
THE CITY OF
SPRINGFIELD, MASSACHUSETTS

03/26/2020

Special Permit Tax Certification

I certify that all identifiable real estate, personal property and excise taxes have been paid by the petitioner and/or landlord associated with the special permit request shown below:

Special Permit : 381 Cooley Street
Petitioner : Walgreens S17787
LandLord : Jefferson Investors, LLC



Peter L. Sygnator: Assistant Collector

**OFFICE OF PLANNING & ECONOMIC DEVELOPMENT
ANALYSIS FOR A SPECIAL PERMIT**

**381 Cooley Street (03170-0199)
AMEND AN EXISTING SPECIAL PERMIT (DRIVE-UP SERVICE WINDOW)**

General Information

Petitioner:	Walgreens S17787
Request:	To amend an existing special permit (drive-up service window), granted October 9, 2000 and amended August 2006 and November 2008, by allowing a change in the petitioner.
Proposed use of the property:	Walgreens
Size:	152,024 s.f.
Compatibility with current planning documents:	The Sixteen Acres Neighborhood Plan shows no changes to this area.
Neighborhood council Notification:	Outerbelt Civic Association: 4-16-20
Tax Status:	SEE ATTACHED
Site Visit:	7-23-20
Hearing Date:	8-17-20

Staff Analysis

Neighborhood characteristics:

The parcel is currently zoned Business A.

To the north are single family houses zoned Residence A.

To the south is a commercial shopping center zoned Business A.

To the west is a commercial shopping center zoned Residence A and Business A.

To the east is vacant land zoned Residence A1.

Site plan review:

The petitioner has requested to amend an existing special permit, granted October 9, 2000, by allowing a change in the petitioner at the property known as 381 Cooley Street. This was the former location of a Rite Aid Pharmacy and is now the location of a Walgreens.

After visiting the site, the staff does not object to the proposed request. As noted above, this has been an existing drive-up pharmacy for several years. The staff has also reviewed the conditions and although the staff is pleased with the overall condition of the property, it should be noted that condition #4 of the 2006 special

permit has not yet been completed. This condition requires that the tree belt along Cooley Street be loamed and seeded. The tree belt is currently mulched. As part of the approval of this amendment, completion of this condition should be required or the condition removed by the City Council.



Recommendation

Approve, with conditions.

Suggested Conditions:

1. This special permit is granted to this petitioner only.
2. This special permit is granted solely to operate a drive-up service window at the property known as 381 Cooley Street (03170-0199).
3. All conditions placed on the original special permits, granted October 9, 2000 and amended August 2006 and November 2008, shall remain in effect.
4. Compliance with these conditions, as well as any and all zoning regulations, is required. Failure to comply may result in denial of the issuance of a Building Permit and/or Occupancy Permit, revocation of any permits issued and/or enforcement by the Code Enforcement Department punishable by fines of up to \$200 per day for each day a violation exists.



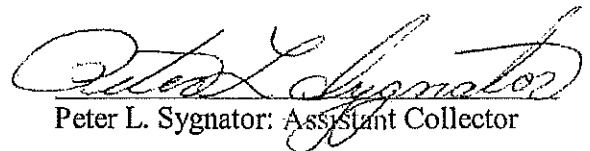
THE CITY OF
SPRINGFIELD, MASSACHUSETTS

03/26/2020

Special Permit Tax Certification

I certify that all identifiable real estate, personal property and excise taxes have been paid by the petitioner and/or landlord associated with the special permit request shown below:

Special Permit : 381 Cooley Street
Petitioner : Walgreens S17787
LandLord : Jefferson Investors, LLC



Peter L. Sygnator: Assistant Collector

DEPARTMENTAL AND INTERDEPARTMENTAL CORRESPONDENCE
CITY OF SPRINGFIELD
MASSACHUSETTS

2006-0624

TO:

DATE : August 10, 2006

DEPARTMENT:

FROM: Wayman Lee

COPIES TO:

DEPARTMENT: City Clerk

SUBJECT: Special Permit
381 Cooley Street

This is to inform you that at a meeting of the City Council held on Monday evening, July 17, 2006, it was voted by the Council in accordance with law to grant a Special Permit on the petition of Owner & Petitioner: P.J.C Realty Co., Inc, By: Howard Nobleman to amend an existing special permit, October 9, 2000 by allowing a change in the site plan, at the property known as 381 Cooley Street (03170-0199) (formally known as ES Cooley Street), as allowed by Massachusetts General Laws and the Springfield Zoning Ordinance, Article XI, Section 1101.11.d with the following conditions:

1. This special permit is granted to this petitioner only.
2. This special permit is granted solely for the operation of a Brooks drive-up service window at the property known as 381 Cooley Street (03170-0035)
3. The use shall be developed according to the attached site plans, dated May 19, 2006, with the addition of condition #4 through #10.
4. All previous special permit conditions granted on October 9, 2000 shall remain in effect.
5. The treebelt shall be loamed and seeded.
6. The sidewalks along Cooley Street shall remain at the same grade and the same materials as the adjacent sidewalks. The sidewalk shall not be depressed to accommodate the driveway.
7. All landscaped areas shall be maintained and kept free of all trash and debris.
8. There shall be no non-accessory signs on the premises.
9. There shall be no banners, streamers, pennants or additional signs located on the property.
10. Compliance with these conditions, as well as any and all zoning regulations, is required. Failure to comply may result in enforcement by the Code Enforcement Department punishable by fine of up to \$50.00 per day for each day a violation exists

REASONS: (1) The specific site in an appropriate location for such a use, structure, or condition. (2) The use as developed will not adversely affect the neighborhood. (3) Adequate and appropriate facilities will be provided for the proper operation of the proposed use.

This permit becomes effective on August 10, 2006.

Very truly yours,


Wayman Lee
City Clerk

WL/laf

Attachment: Cooley_Sy_381_2020 (5603 : 381 Cooley Street)

DEPARTMENTAL AND INTERDEPARTMENTAL CORRESPONDENCE
CITY OF SPRINGFIELD
MASSACHUSETTS

1.3.b

2008-0827

TO: DATE: Nov. 19, 2008
DEPARTMENT: FROM: Wayman Lee, Esq.
COPIES TO: DEPARTMENT: City Clerk
SUBJECT: 381 Cooley St

This is to inform you that at a meeting of the City Council held on Monday, October 27, 2008, it was voted by the Council in accordance with law to grant a Special Permit on the petition of Owner & Petitioner: Sovereign RA II, LLC By: Richard A. Sypek, Esquire, for a special permit to amend an existing special permit granted October 9, 2000 and amended August 10, 2006, by allowing a change in the petitioner at the property known as **381 Cooley Street** (03170-0199) as allowed by Massachusetts General Laws and the Springfield Zoning Ordinance, Article XI, Section 1001.11.d with the following conditions:

1. This special permit is granted to this petitioner only.
2. This special permit is granted solely to operate a drive-up service window at the property known as 381 Cooley Street (03170-0199).
3. All conditions placed on the original special permits, granted October 9, 2000 and amended August 10, 2006, shall remain in effect.
4. Compliance with these conditions, as well as any and all zoning regulations, is required. Failure to comply may result in enforcement by the Code Enforcement Department punishable by fine of up to \$50 per day for each day a violation exists.

.REASONS: (1) The specific site is an appropriate location for such a use, structure, or condition. (2) The use as developed will not adversely affect the neighborhood. (3) Adequate and appropriate facilities will be provided for the proper operation of the proposed use.

This permit becomes effective on November 19, 2008.

Very truly yours



Wayman Lee, Esquire
City Clerk

WL/laf

Attachment: Cooley_Sy_381_2020 (5603 : 381 Cooley Street)

Proposed Location

Cooley St

Catalina Dr

Malibu Dr

Devine St

Allen St

Attachment: Cooley Sy 381 2020 (5603 : 381 Cooley Street)

 Springfield City of Springfield, Massachusetts	DATA SOURCE:
	381 Cooley Street



City Council
36 Court Street
Springfield, MA 01103

Meeting: 09/14/20 06:30 PM
Department: Economic Development
Category: Special Permit
Prepared By: Phil Dromey
Initiator: Phil Dromey
Sponsors:
DOC ID: 5702

TABLED

PETITION (ID # 5702)

For a Special Permit for a Motor Vehicle Service Station (Gas Station/No Repair Service) and a Drive-Up Service Window at the Properties Known as 3111 Main Street (08130-0397)(Book#22005/Page#37), ES Main Street (08130-0394)(Book#22929/Page#511) and 11 Merwin Street (08580-0035)(Book#22738/Page#566), as Authorized by M.G.L. and the Springfield Zoning Ordinance, Article 4, Table 4-4, Section 12.3(1) and 19.1(2).

Request:	See Above
Owner:	Zahoor UI Haq
By:	Zahoor UI Haq
Petitioner:	Zahoor UI Haq
By:	Zahoor UI Haq

HISTORY:

08/17/20 City Council

CONTINUE VOTE

Next: 09/14/20

To The City Council of the City of Springfield:

The undersigned respectfully petition your honorable body

for a special permit for a motor vehicle service station (gas station/no repair service) and a drive-up service window at the properties known as 3111 Main Street (08130-0397)(Book#22005/Page#37), ES Main Street (08130-0394)(Book#22929/Page#511) and 11 Mcrwin Street (08580-0035)(Book#22738/Page#566), as authorized by M.G.L. and the Springfield Zoning Ordinance, Article 4, Table 4-4, Section 12.3(1) and 19.1(2).

Mailing Address

3111 Main Street
Springfield, MA 01107

Owner & Petitioner:

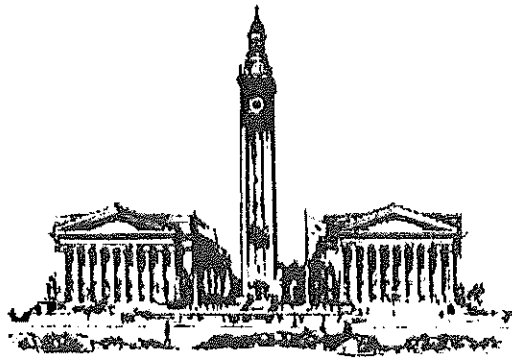
Zahoor UI Haq

I hereby certify that I am the owner and petitioner or that I am acting on behalf of the owner and petitioner.

BY: _____

Zahoor UI Haq

Attachment: Main_St_3111_Tax_Formal (5702 : 3111 Main Street)



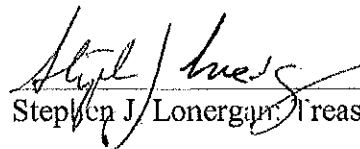
THE CITY OF
SPRINGFIELD, MASSACHUSETTS

06/12/2020

Special Permit Tax Certification

I certify that all identifiable real estate, personal property and excise taxes have been paid by the petitioner and/or landlord associated with the special permit request shown below:

Special Permit : 3111 Main Street
Petitioner : Zahoor UI Haq
Landlord : Zahoor UI Haq


Stephen J. Lonergan, Treasurer Collector

**OFFICE OF PLANNING & ECONOMIC DEVELOPMENT
ANALYSIS FOR A SPECIAL PERMIT**

**3111 MAIN STREET (08130-0397). ES MAIN STREET (08130-0394) &
11 MERWIN STREET (08580-0035)
GAS STATION/DRIVE-UP SERVICE WINDOW**

General Information

Petitioner:	Zahoor Haq
Request:	Gas station/drive-up service window.
Proposed use of the property:	Gas station/drive-up service window.
Parcel Size:	49,324 s.f.
Compatibility with current planning documents:	The Memorial Sqaure Neighborhood Plan shows no changes to this area.
Neighborhood council notification:	New North Citizens Council: 6-15-20
Tax Status:	SEE ATTACHED
Site Visit:	7-29-20
City Council Hearing:	8-17-20

Staff Analysis

Neighborhood characteristics:

The property is currently zoned Business A and is located in an area that has a mix of commercial and residential uses. The surrounding land uses include:

- To the north is three-family house zoned Residence B.
- To the south is an automotive sales/service operation zoned Business B.
- To the east are a two-family house and apartment building zoned Residence B and Residence C.
- To the west is Interstate 91.

Site plan review:

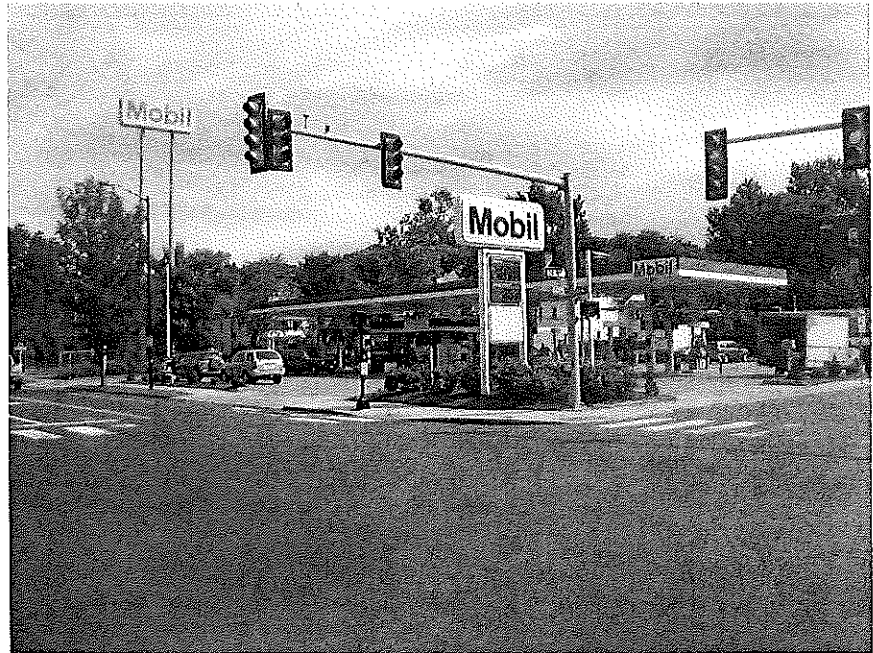
The petitioner has requested a special permit for the redevelopment of an existing site to include a new gas station/convenience store with a drive-up service window at the properties known as 3111 Main Street, ES Main Street and 11 Merwin Street. This site is located at the intersection of Main Street and Dover Street and is currently the location of a Mobile gas station. The petitioner intends to demolish the existing structures, including the car wash and construct a new 5,600±, square foot building with a new convenience store, gas pumps and a drive-up service window.

After reviewing the plans and visiting the site, the staff does not oppose the proposed request. As noted

above, there currently is a gas station as this location. With regards to the proposed development, the staff has the following comments.

First, as noted above, the development will include a number of parcels including a parcel on Merwin Street. As the Council is aware, this property was recently approved to be rezoned to Business A. The development will also include a vacant parcel along Main Street that was sold to the developer as part of an Request for Proposal (RFP) process.

As noted above, the existing structures will be demolished, including the car wash building located at the rear of the property, and a new building will be constructed. The new building will house a convenience store as well as a new, drive-up service window. The development also includes new gas pumps and canopy structure.



Currently there are a total of seven (7) existing curb cuts. Those include the curb cut which current access the vacant Main Street property and the Merwin Street property. The existing gas station has four (4) existing curb cuts; two (2) along Main Street and two (2) along Dover Street. As per the submitted plans, the new development will now only have a total of four (4) curb cuts to access the site. There will be one (1) curb cut on Main Street, two (2) remaining along Dover Street and one (1) to be located on Merwin Street. As with all new developments, a full review for traffic and drainage issues will be required from the Department of Public Works (DPW) prior to the issuance of a Building Permit. The staff has spoken with DPW and while a full review has not yet been completed, they do not have any issues with the overall site plan.

As with all new developments, the staff wants to ensure that in addition to vehicular traffic, pedestrian traffic is also taken into consideration. In reviewing the submitted plans, the staff did note that there are no pedestrian access point from either Main Street, Dover Street or Merwin Street. Due to the fact that this development directly abuts residences, pedestrian access from all the surrounding streets to the building, should be installed.

In reviewing the proposed landscaping plan, overall the staff is pleased with what is being proposed. It was noted that the required seven (7) foot buffer along the rear of the property is being installed, however, while plantings are being proposed, it was unclear to the staff if fencing was also being installed. It needs to be stressed to the petitioner that along with the proposed planting, a solid fence must also be installed. This is especially important as the rear of the property does abut residential uses. Lastly, the staff would also like to see additional shade trees planted, especially within the large grass area being proposed along the Main Street frontage. This will help provide much needed shade for the larger development site. The staff will also be recommending that all landscaped areas be irrigated.

Lastly, it should be noted that there is an existing billboard located on the vacant property on Main Street. In reviewing the proposed plans it was noted that it appears that this billboard was to be retained. However, as part of the RFP process that was completed by the City for the disposition of this property, a condition was

placed on the final disposition agreement (see attached) that the billboard was to be removed and could not be relocated elsewhere on the property. As such, the staff will be recommending a condition requiring the removal of this billboard.

Recommendation

Approve, with conditions.

Recommended Conditions

1. This special permit is granted to this petitioner only.
2. This special permit is granted solely for the redevelopment of an existing property, to include a new gas station/convenience store and drive-up service window, at the properties known as 3111 Main Street (08130-0397), ES Main Street (08130-0394) and 11 Merwin Street (08580-0035).
3. The use shall be developed as per the attached site plans and elevations, with the addition of conditions #4 and #23.
4. The drive-up window activity, including the ordering kiosk, shall not be audible from the residential abutters.
5. Any and all lighting shall be shielded from the residential abutters.
6. All landscaped areas shall be installed as per the attached plans.
7. Two (2) additional shade trees shall be installed along the Main Street frontage.
8. A six (6) foot, solid fence shall be installed along the full length of the rear property line.
9. All landscaped areas, as well as the entire site, shall be maintained and kept free of all overgrown vegetation, weeds, litter and/or debris.
10. The public sidewalks along Main Street, Dover Avenue and Merwin Street shall be maintained, including snow removal.
11. All landscaped areas shall be irrigated.
12. All signs shall be properly permitted prior to installation.
13. There shall be no banners, streamers or pennants located on the property, with the exception of a grand opening event. Any and all temporary signage shall be properly permitted.
14. No signs or banners shall be attached to the light poles or any utility poles.
15. Any and all dumpster(s) shall be completely enclosed.
16. Loitering to be addressed at all times.
17. The building shall be maintained graffiti free.
18. There shall be no outdoor storage of materials.
19. A pedestrian access to the site shall be provided.
20. The existing billboard located on the property known as ES Main Street shall be removed and shall not be located elsewhere on the property.
21. Any and all curb cuts to be closed shall be closed as per DPW standards and the treebels, if any, shall be re-established.
22. In addition to the special permit approval, a full review by the Department of Public Works, as per the provisions of City Ordinance, Chapter 27, Article VIII, § 27-58 through 27-63, will be required. This approval must be obtained prior to the issuance of a Building Permit.
23. An Approval Not Required (ANR) plan shall be completed to the Planning Board combining all the parcels. Once approved, a copy of the plan shall be recorded in the Hampden County Registry of Deeds.
24. Compliance with these conditions, as well as any and all zoning regulations, is required. Failure to comply may result in denial of the issuance of a Building Permit and/or Occupancy Permit, revocation of any permits issued and/or enforcement by the Code Enforcement Department punishable by fines of up to \$200 per day for each day a violation exists.



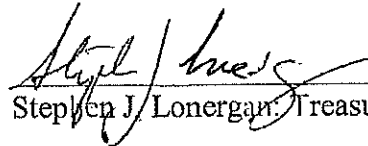
THE CITY OF
SPRINGFIELD, MASSACHUSETTS

06/12/2020

Special Permit Tax Certification

I certify that all identifiable real estate, personal property and excise taxes have been paid by the petitioner and/or landlord associated with the special permit request shown below:

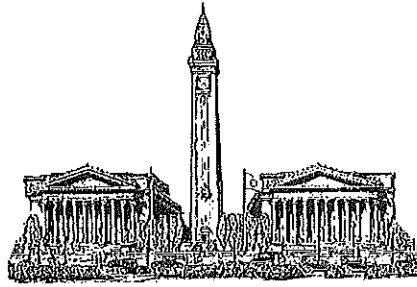
Special Permit : 3111 Main Street
Petitioner : Zahoor UI Haq
Landlord : Zahoor UI Haq


Stephen J. Lonergan, Treasurer Collector

**OFFICE OF PLANNING &
ECONOMIC DEVELOPMENT**

70 TAPLEY STREET
SPRINGFIELD, MA 01104

413-787-6020 413-787-6524 FAX



May 29, 2019

Zahoor Haq
3111 Main Street
Springfield, Ma 01107

RE: RFP 19– 121; Redevelopment of E S Main Street

Dear Mr. Haq:

This letter is to let you know that the review committee has reviewed your proposal and they would like to name you as the Preferred Developer for the Redevelopment of ES Main Street. There are still a few issues that need to be addressed prior transferring the parcels to.

The Committee recommends the project with the following conditions:

1. In accordance with the developers proposed project, a special permit (drive-thru) and zone change are required and shall be applied for through the Office of Planning and Economic Development.
2. A definitive/scaled site plan for this parcel must be submitted to the Office of Planning and Economic Development, which this plan should indicate the following:
 - Location of driveways, parking areas, sidewalks, and storage of garbage/refuse;
 - Location of fencing to be installed (following the aforementioned zone change, the Zoning Ordinance requires solid fencing be installed along any residential abutter); and
 - Landscaping, including the Zoning Ordinance requirement of a seven feet landscaped/screening buffer, for Business A, along adjacent residential lots.
3. In addition, a full review by the Department of Public Works, as per the provisions of City Ordinance, Chapter 27, Article VIII, § 27-58 through 27-63, will

be required. This approval must be obtained prior to the issuance of a Building Permit.

4. The developer shall submit an ANR plan to the Office of Planning & Economic Development to combine all acquired lots for the overall project.
5. As per submitted plans, the billboard shall be removed. It should be noted that once removed, the billboard cannot be relocated elsewhere on the site.
6. If the existing/vacant car wash structure is to remain, the developer shall submit elevation plans to the Office of Planning & Economic Development, displaying the structure in a revitalized state for it's new use and the new use shall be identified.
7. All exterior signage must be approved by the Building Department.
8. As the structure, located at 11 Merwin Street, is proposed to be demolished by the developer, it should be noted that the structure is over 100 years of age (built in 1911); as such, the Preservation of Historically Significant Buildings (Demo Delay) Ordinance is triggered. If it is the developer's intent to request a waiver of the Demo Delay Ordinance, an application for a waiver should be filed with the Springfield Historical Commission.
9. The property must be transferred from the City to Mr. Haq within 90 days of the City Council's approval.
10. The property will be conveyed with a reverter clause which will require completion of development within 12 months of conveyance of the deed.
11. The bank has to be more committed to the project and produce a Commitment Letter for the project.

The Review Committee is in full agreement and recommends your proposal with the above mentioned conditions.

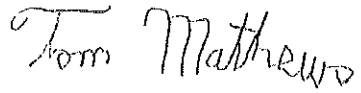
Congratulations and we wish you all the success on your project.

The next step is to go in front of the City Council and get their approval.

You can contact me at 413.787.6665 or by email at tmathews@springfieldcityhall.com.

We look forward to working with you on this important project!

Sincerely,

A handwritten signature in black ink that reads "Tom Mathews". The signature is written in a cursive, slightly slanted style.

Thomas Mathews
Project Manager

CC: The RFP 19 - 121 Review Committee

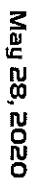
Attachment: Main_St_3111_2020 (5702 : 3111 Main Street)

Site Plans

AS PREPARED FOR

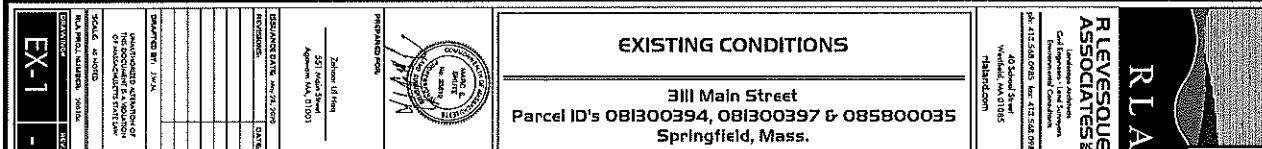
Zahoor U Haq

**551 Main Street
Agawam, MA 01001**

- ADULTOJO A ACCIDENTAL DISTROF/ADULTOJO A NON-ACCIDENTAL DISTROF

440 School Street • Westfield, MA • 01085
ph 413.568.0985 • fax 413.568.0986
www.mtaland.com

PERMITTING

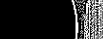


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19

**NOTES, SYMBOL & LINE
LEGEND AND ABBREVIATIONS**

3111 Main Street
Parcel ID's 081300394, 081300397 & 085800035
Springfield, Mass.



RLA

RELEVESQUE ASSOCIATES

Environmental Science
Civil Engineering • Land Surveying
Environmental Consulting

40 School Street
Wentfield, MA 01085
rla@rla.com

MA 01125 603-935-1100 Fax: 603-935-0188

[illegible]

1. ALL CONSTRUCTION IN CITY/TOWN RIGHT-OF-WAY AND EASEMENTS SHALL BE IN ACCORDANCE WITH THE CITY/TOWN SUBDIVISION SPECIFICATIONS.
2. THE OWNER OF THE PROJECT SHALL BE RESPONSIBLE FOR OBTAINING ALL CITY/TOWN PERMITS REQUIRED FOR THE PROJECT.
3. THE CONSTRUCTION SHALL PROTECT ALL UTILITIES AND PROPERTY ADJACENT TO THE PROJECT. THE CONSTRUCTION SHALL BE RESPONSIBLE FOR OBTAINING ALL CITY/TOWN PERMITS REQUIRED FOR THE PROJECT.
4. ALL UTILITIES, ADJACENT EASEMENTS, AND ADJACENT PROPERTIES SHALL BE PROTECTED AND MAINTAINED BY THE CONSTRUCTION. THE CONSTRUCTION SHALL BE RESPONSIBLE FOR OBTAINING ALL CITY/TOWN PERMITS REQUIRED FOR THE PROJECT.
5. THE CONSTRUCTION SHALL BE RESPONSIBLE FOR OBTAINING ALL CITY/TOWN PERMITS REQUIRED FOR THE PROJECT.
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15. THE CONSTRUCTION SHALL BE RESPONSIBLE FOR OBTAINING ALL CITY/TOWN PERMITS REQUIRED FOR THE PROJECT.

[illegible]

2. THE REQUIRED WATER MAIN SHALL BE INSTALLED EXTERIOR, ALONG AND C-161 OF 50' CITY/TOWN WATER DISTRIBUTION STANDARDS.
3. EXISTING EXISTING PIPES SHALL BE INSTALLED IN ACCORDANCE WITH AWWA C-160.
4. ALL UTILITY LINES ARE TO BE REINSTALLED. UTILITIES SHALL BE REINSTALLED IN ACCORDANCE WITH THE CITY/TOWN WATER DISTRIBUTION STANDARDS.
5. THE CONTRACTOR SHALL MAINTAIN THE LOCATION OF THE EXISTING WATER MAIN AT ALL TIMES.
6. THE CONTRACTOR SHALL MAINTAIN THE LOCATION OF THE EXISTING WATER MAIN AT ALL TIMES.
7. THE CONTRACTOR SHALL MAINTAIN THE LOCATION OF THE EXISTING WATER MAIN AT ALL TIMES.
8. THE CONTRACTOR SHALL MAINTAIN THE LOCATION OF THE EXISTING WATER MAIN AT ALL TIMES.
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12. THE CONTRACTOR SHALL MAINTAIN THE LOCATION OF THE EXISTING WATER MAIN AT ALL TIMES.
13. THE CONTRACTOR SHALL MAINTAIN THE LOCATION OF THE EXISTING WATER MAIN AT ALL TIMES.
14. THE CONTRACTOR SHALL MAINTAIN THE LOCATION OF THE EXISTING WATER MAIN AT ALL TIMES.
15. THE CONTRACTOR SHALL MAINTAIN THE LOCATION OF THE EXISTING WATER MAIN AT ALL TIMES.
16. THE CONTRACTOR SHALL MAINTAIN THE LOCATION OF THE EXISTING WATER MAIN AT ALL TIMES.
17. THE CONTRACTOR SHALL MAINTAIN THE LOCATION OF THE EXISTING WATER MAIN AT ALL TIMES.
18. THE CONTRACTOR SHALL MAINTAIN THE LOCATION OF THE EXISTING WATER MAIN AT ALL TIMES.
19. THE CONTRACTOR SHALL MAINTAIN THE LOCATION OF THE EXISTING WATER MAIN AT ALL TIMES.
20. THE CONTRACTOR SHALL MAINTAIN THE LOCATION OF THE EXISTING WATER MAIN AT ALL TIMES.

3111 Main Street
Parcel ID's 081300394, 081300397 & 085800035
Springfield, Mass.

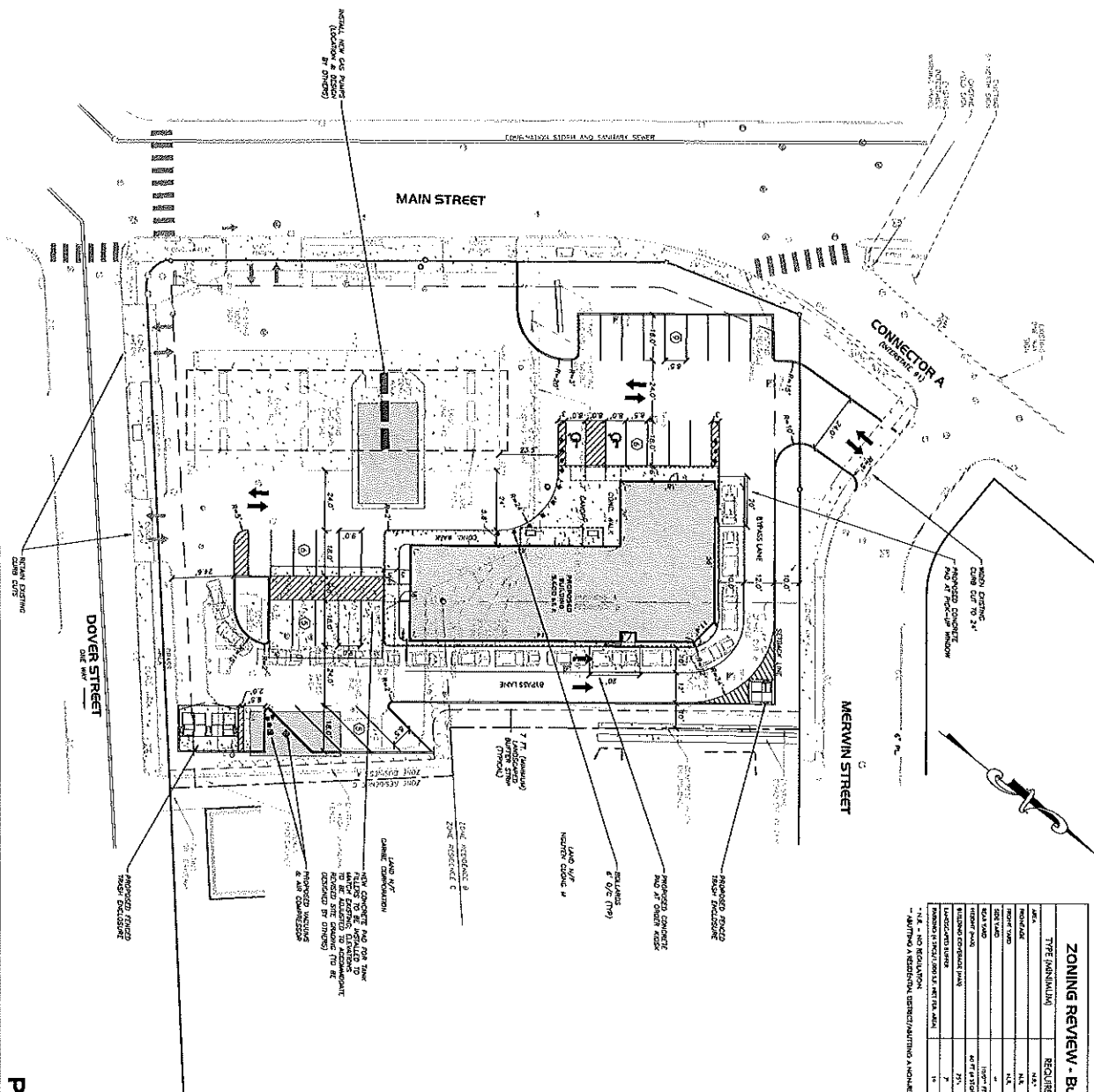
RI LEVESQUE ASSOCIATES
Landscape Architects
Civil Engineers • Land Scientists
Environmental Consultants
ph: 413.568.0935 fax: 413.568.0100
40 School Street
Wentfield, MA 01085

Packet Pg. 45

[illegible]

1. CONTRACT DOCUMENTS OF PUBLIC WORKS (DRAWN BY THE BOARD AND APPROVED BY THE CITY COUNCIL) SHALL BE REVIEWED BY THE BOARD OF PUBLIC WORKS BEFORE THE CITY COUNCIL. THE BOARD SHALL HAVE THE RIGHT TO VETO ANY CONTRACT DOCUMENTS OF THE BOARD'S OWN OR THAT IT WORKS WITH.
2. CONTRACT APPROVED BY BOARD & CITY COUNCIL (CITY) FOR THE BOARD AND APPROVED BY THE BOARD OF PUBLIC WORKS SHALL BE REVIEWED BY THE BOARD OF PUBLIC WORKS BEFORE THE CITY COUNCIL.
3. ANY WORK AND MATERIAL WHICH THE CITY BOARD-OF-WORK SHALL CONSIDER TO BE OF SUBSTANTIAL COST RECONSTRUCTION.
4. THE BOARD OF PUBLIC WORKS SHALL REVIEW AND APPROVE ALL CONTRACTS FOR THE CITY OF SHENANDOAH COUNTY RECONSTRUCTION.
5. THE BOARD OF PUBLIC WORKS SHALL REVIEW AND APPROVE ALL CONTRACTS FOR THE CITY OF SHENANDOAH COUNTY RECONSTRUCTION.
6. ALL WATER AND SEWER CONSTRUCTION SHALL BE MONITORED BY THE BOARD OF PUBLIC WORKS.
7. THE CITY OF SHENANDOAH COUNTY SHALL BE MONITORED AT LEAST 24 HOURS PER WEEK BY THE BOARD OF PUBLIC WORKS.

1. ACCESSIBLE ROUTES, TRANSITIONS, AND ACCESSIBLE PARKING/LOADING AREAS, INCLUDING ALL ENTRANCES TO BUILDING, SHALL ALLOW A 50% CARGO AND PASSENGER VEHICLE TO ENTER AND EXIT THE BUILDING WITHOUT NECESSARY ADJUNCT ACCESSIBLE ROUTES BEING REQUIRED.
2. IF THE RESPONSIBILITY OF THE ARCHITECT AND CONTRACTOR TO ADAPT THE EXISTING AND PROPOSED ARCHITECTURE OF ANY CHANGES TO THE PROPOSED BUILDING THAT WOULD AFFECT THE ACCESSIBILITY REQUIREMENTS OF THE PROPOSED SITE.
3. THE CONTRACTOR SHALL PROVIDE IN DETAIL THE REQUIREMENTS OF 201 C.M.A. AND SHALL BE RESPONSIBLE FOR COMPLIANCE WITH ALL REQUIREMENTS.



ZONING REVIEW - Business A (BA)			
TYPE (INDIVIDUAL)	REQUIRED	PROPOSED	COMMENTS
AREA	N/A	4,915 S.F.	
Permitted		4,915 Permitted	
Report Type	N/A	22.7	
OS/MS		"	
BA Area	100% PF	34.1"	
Permitted Area	60% PF (100%)	11.4"	
Maximum Permitted Area	75%	13.4"	
Permitted Area	7	11	

- NOT - NO REGULATION
- ABUTTING A RESIDENTIAL DISTRICT/ABUTTING A NON-RESIDENTIAL DISTRICT

3111 Main Street
Parcel ID's 081300394, 081300397 & 085800035
Springfield, Mass.

PREPARED FOR

Zachary J. Hogg
551 Main Street
Agawam MA, 01001

DRAFTED BY: J.W.M.

SCALE AS NOTED

01

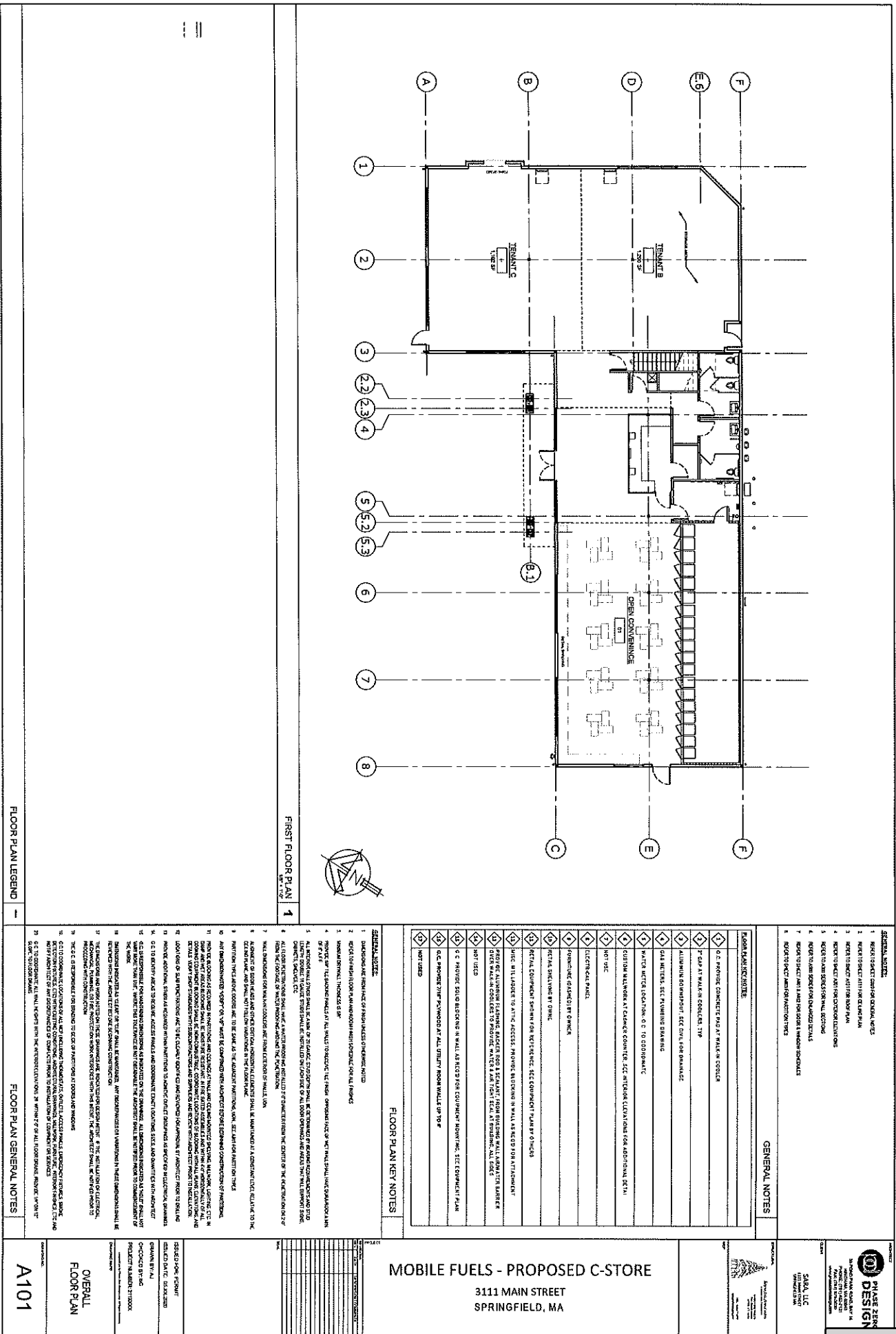
PERMITTING

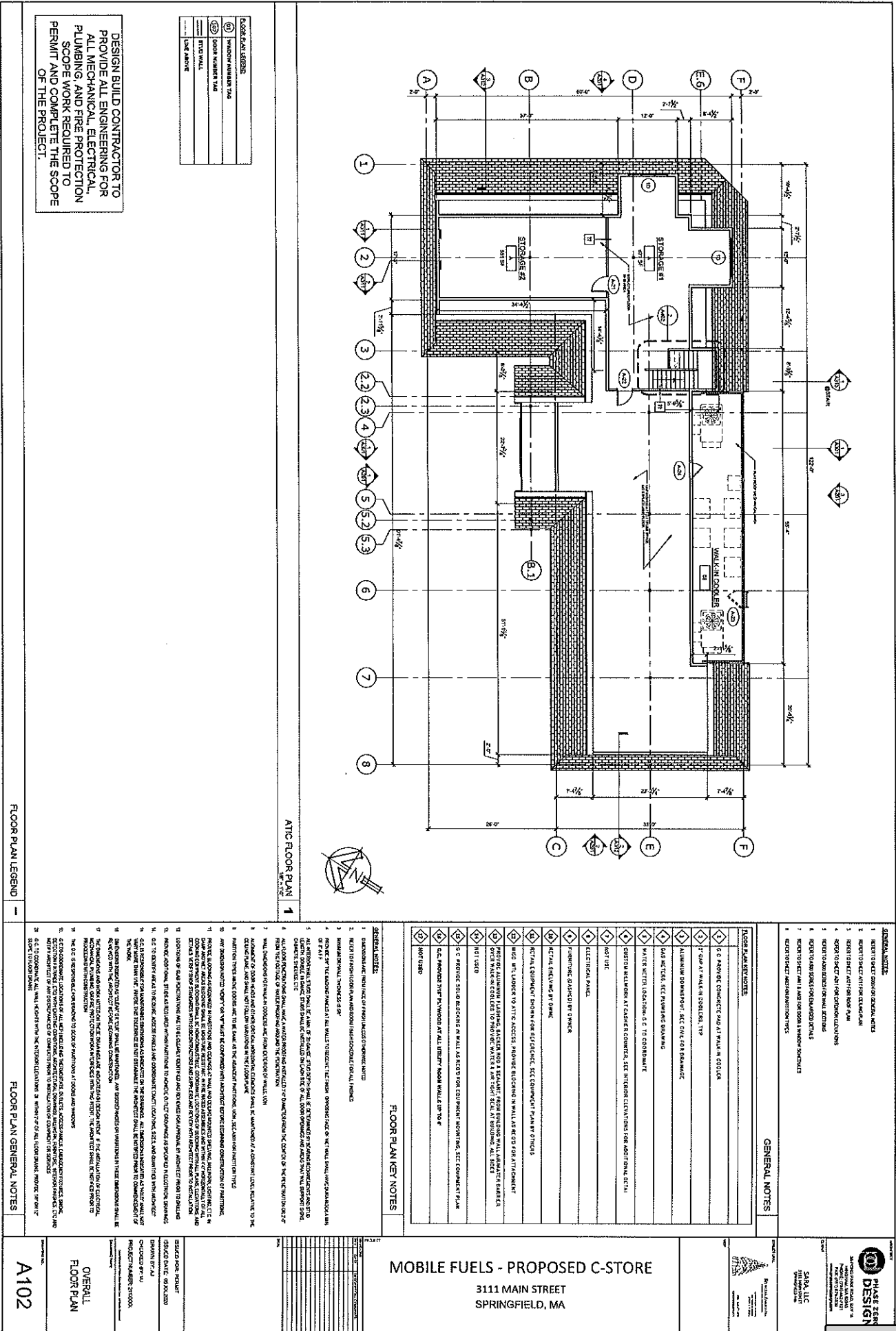
RLA

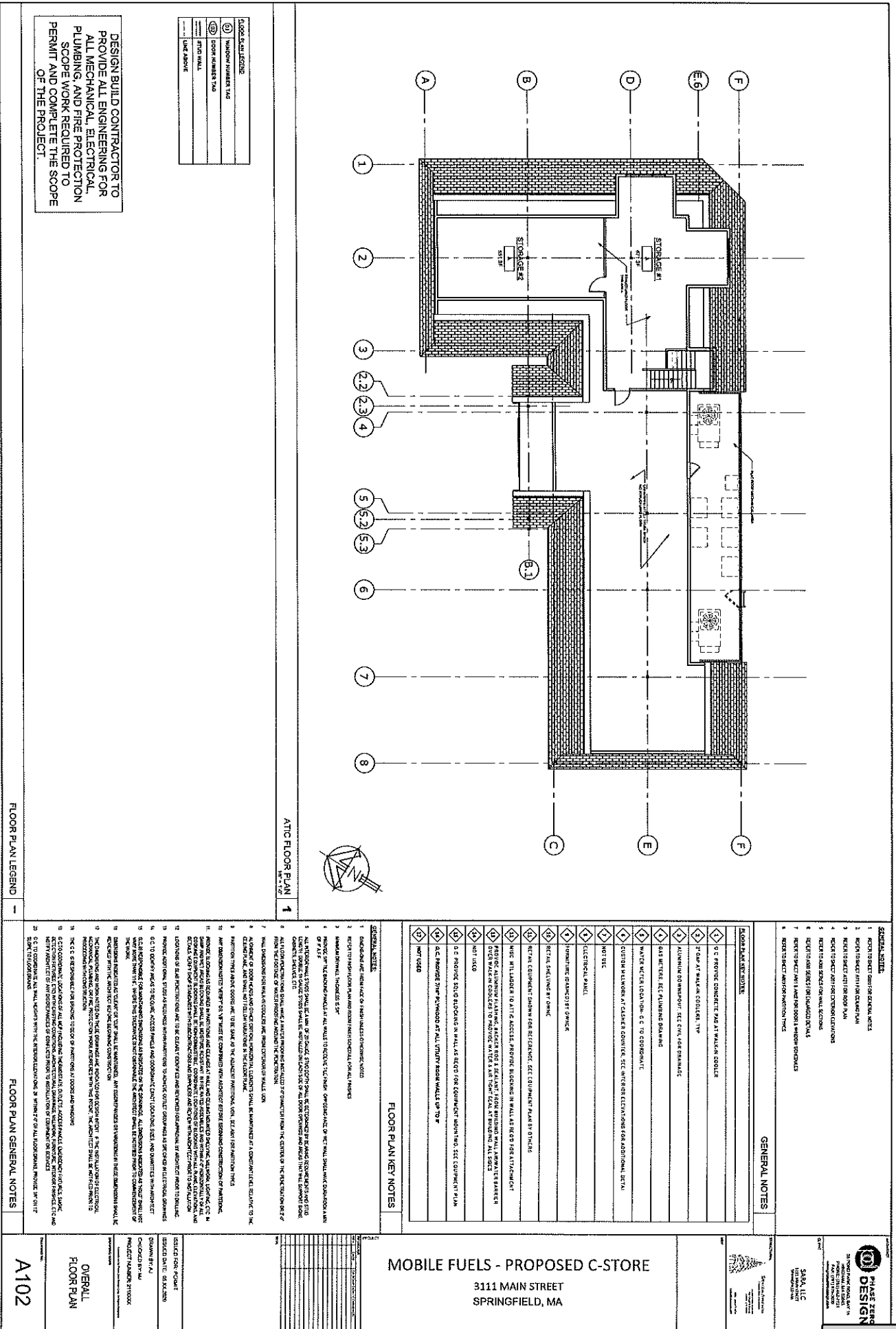
**RELEVESQUE
ASSOCIATES**

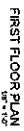
ph: 417.568.0925 fax: 417.568.07
40 School Street
Westfield, MA 01085
rtaland.com

rthband.com









DESIGN BUILD CONTRACTOR TO PROVIDE ALL ENGINEERING FOR ALL MECHANICAL, ELECTRICAL, PLUMBING, AND FIRE PROTECTION SCOPE WORK REQUIRED TO PERMIT AND COMPLETE THE SCOPE OF THE PROJECT.

FLOOR PLAN LEGEND

FLOOR PLAN GENERAL NOTES

A101

OVERALL FLOOR PLAN

MOBILE FUELS - PROPOSED C-STORE
3111 MAIN STREET
SPRINGFIELD, MA

Packet Pg. 51

1. Introduction

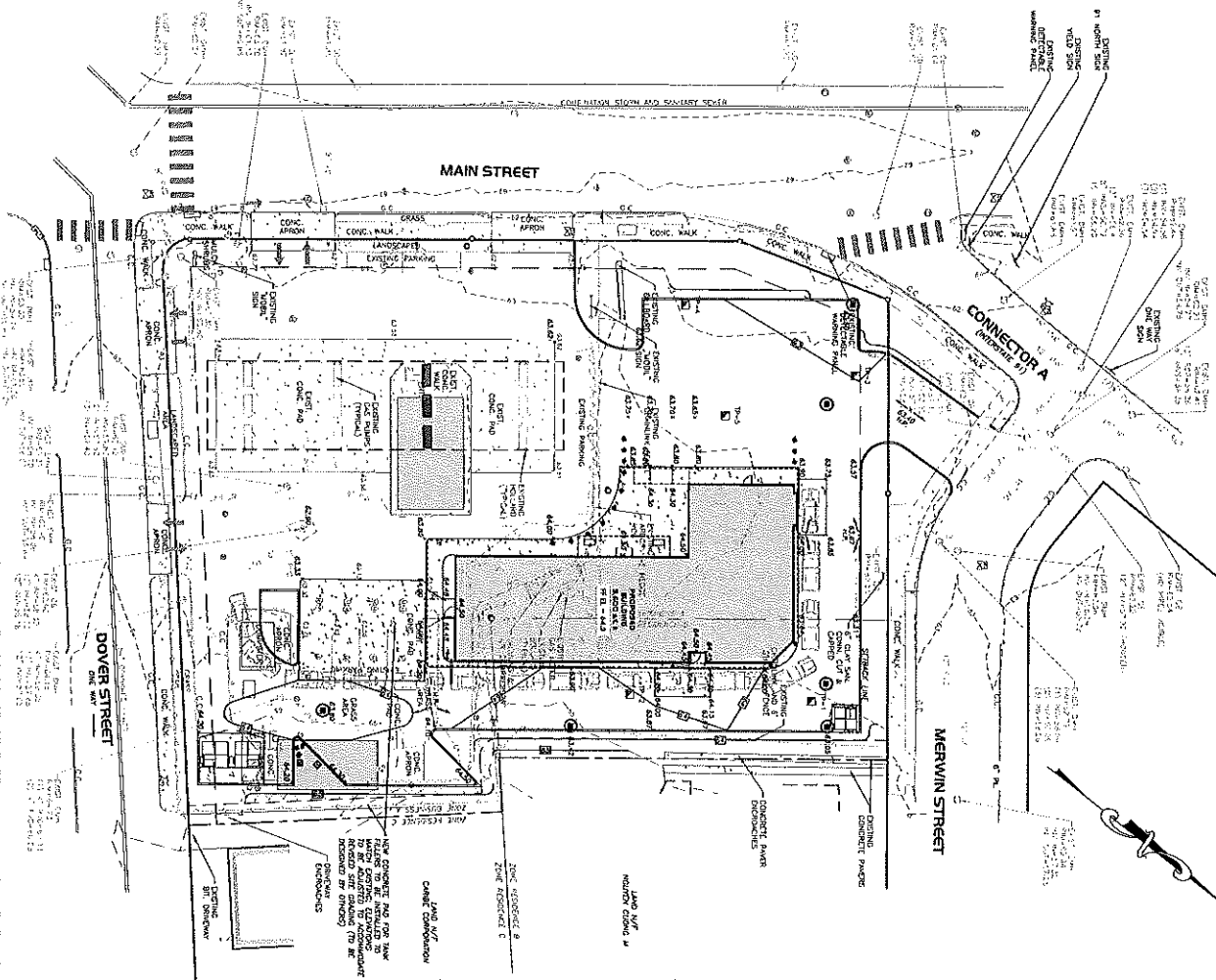
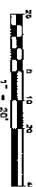
1. If you are the site contractor, responsible for cross street construction, you must refer to approved plan for intersection construction and construct in strict accordance with drainage and pavement instructions.
2. If you are the street contractor, responsible for cross street construction, you must refer to approved plan for intersection construction and construct in strict accordance with drainage and pavement instructions.
3. If you are the street contractor, responsible for cross street construction, you must refer to approved plan for intersection construction and construct in strict accordance with drainage and pavement instructions.
4. If you are the street contractor, responsible for cross street construction, you must refer to approved plan for intersection construction and construct in strict accordance with drainage and pavement instructions.
5. If you are the street contractor, responsible for cross street construction, you must refer to approved plan for intersection construction and construct in strict accordance with drainage and pavement instructions.

CONSTRUCTION NOTES

- [illegible]

ACCESSIBILITY NOTES

1. ALL ACCESSIBLE ROUTES, THROUGHWAYS, AND ACCESSIBLE PARKING/LOADING AREAS, INCLUDING ALL ENTRANCES TO BUILDING, SHALL ADHERE TO 231 CMR.
2. SHOULD THE IMPACT ASSESSOR APPROVAL DETERMINE ON BASIS OF EVIDENCE, APPROVAL ACCESSIBLE ROUTES MAY BE REQUIRED.
3. IF IT IS THE RESPONSIBILITY OF THE ARCHITECT AND CONTRACTOR TO ADAPT THE KNOWLEDGE AND JUDGMENT OF ARCHITECTS OF ACCESSIBLE DESIGN, THE ARCHITECT AND CONTRACTOR SHALL BE RESPONSIBLE FOR THE PROPOSED STATE AND SHALL ADHERE TO ACCESSIBILITY REQUIREMENTS OF THE PROPOSED STATE.
4. THE CONTRACTOR SHALL REVIEW IN DETAIL THE REQUIREMENTS OF 231 CMR AND SHALL BE RESPONSIBLE FOR COMPLIANCE WITH SMO REGULATIONS.



1 THE CONTRACTOR OR SUBCONTRACTOR WILL BE RESPONSIBLE FOR

1. **ALCOHOLISM, DRUGS AND THE DISORDERED MIND AND PERSONAL CONDUCT.** This is a book by a well-known author, who has written many books on the subject of alcoholism and drugs. It is a very good book, and one that should be read by all who are interested in the subject.
2. **THE DISORDERED MIND AND PERSONAL CONDUCT.** This is a book by a well-known author, who has written many books on the subject of alcoholism and drugs. It is a very good book, and one that should be read by all who are interested in the subject.
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10. **THE DISORDERED MIND AND PERSONAL CONDUCT.** This is a book by a well-known author, who has written many books on the subject of alcoholism and drugs. It is a very good book, and one that should be read by all who are interested in the subject.

G. ALL OFFICERS SHALL BE

- [illegible]

CONSTRUCTION NOTES

1. CONDUCT DESIGNER OF PUBLIC WORKS DURING THE REVIEW AND APPROVAL OF THE CONSTRUCTION PERMIT SHALL BE RESPONSIBLE FOR THE PROTECTION OF THE WORK AREAS OF THE APPLICANT FOR THE CONSTRUCTION PERMIT TO WORK PROTECT THE APPLICANT'S WORK AREAS.
2. DESIGNER PARTICIPATING WITH A STREET ADDRESS (RSCD) OR STREET ADDRESS OF THE APPLICANT SHALL BE RESPONSIBLE FOR THE PROTECTION OF THE APPLICANT'S WORK AREAS TO THE WORK AREAS PROVIDED.
3. ANY WORK AND MATERIAL, WITHIN THE CITY RIGHT-OF-WAY SHALL CONFORM TO THE CITY OF SAN DIEGO'S STREET CLOSURE ORDINANCE.
4. THE DESIGNER SHALL BE RESPONSIBLE FOR THE PROTECTION OF THE APPLICANT'S WORK AREAS OF THE STREET CLOSURE ORDINANCE.
5. ALL WORKERS, STREET LIGHTS, AND MATERIALS AND CONSTRUCTION SHALL CONFORM TO THE CITY OF SAN DIEGO'S STREET CLOSURE ORDINANCE.
6. ALL WATER AND STREET CONSTRUCTION SHALL BE NOTICED BY THE CITY'S STREET CLOSURE ORDINANCE.
7. THE CITY OF SAN DIEGO'S STREET CLOSURE ORDINANCE SHALL BE NOTICED BY AT LEAST 24 HOURS BEFORE THE CITY OF SAN DIEGO'S STREET CLOSURE ORDINANCE.

DRAINAGE NORTH

- DRAINAGE SHOWN ON THIS SHEET IS SHOWN SCHEDULED FOR RETROFITE PURPOSES ONLY. PLEASE REFER TO SHEET C-6, DETAILS AND DRAINAGE REPORT FOR DETAILS ON STORMWATER DRAINAGE SYSTEM.

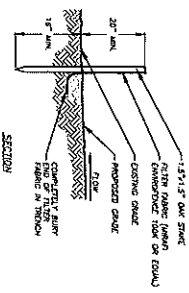
PERMITTING

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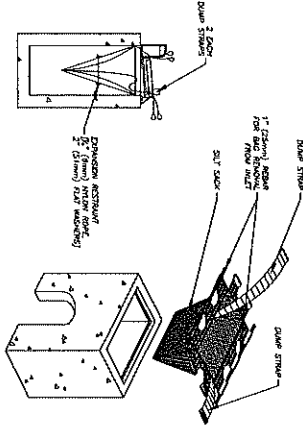
**GRADING, EROSION &
SEDIMENTATION CONTROL PLAN**

3111 Main Street
Parcel ID's 081300394, 081300397 & 085800035
Springfield, Mass.

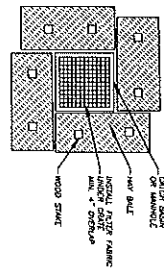
RLA
R L EVESQUE
ASSOCIATES
Industrial Buildings
Civil Engineers & Surveyors
Environmental Consultants
40 Second Street
Weybridge, MA 01985
rla@rla.com



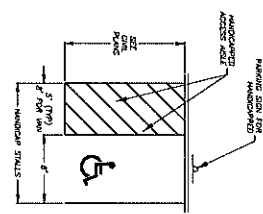
SILT FENCE DETAIL
NO SCALE



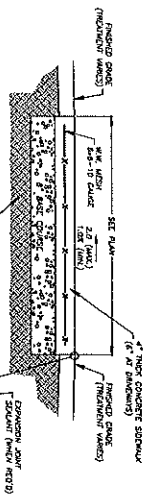
INLET PROTECTION - SEDIMENT FILTER SACK
NO SCALE



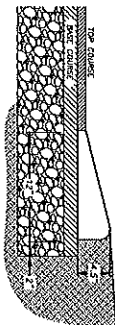
INLET PROTECTION - HAY BALES
NO SCALE



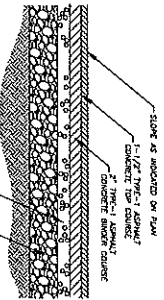
HANDICAP PARKING STALL
NO SCALE



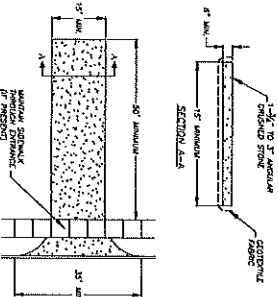
REINFORCED CONCRETE SIDEWALK SECTION
NO SCALE



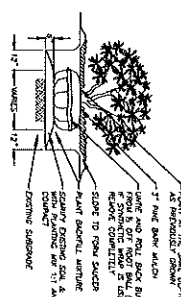
BITUMINOUS CONCRETE BERM (CAPE COD)
NO SCALE



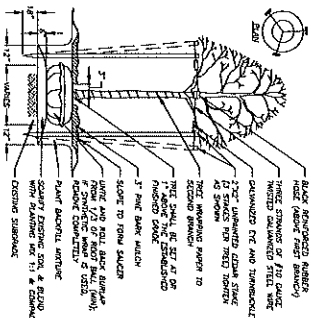
BITUMINOUS CONCRETE PAVING DETAIL
NO SCALE



ANTI-TRACKING APRON (AS REQ'D)
NO SCALE



SHRUB PLANTING DETAIL
NO SCALE



TREE PLANTING DETAIL
NO SCALE

PERMITTING

DATE	5/28/20
PROJECT	3111 Main Street
CLIENT	3111 Main Street
DESIGNER	RLA
SCALE	AS NOTED
DATE	5/28/20

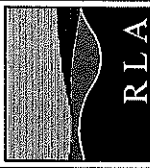
DETAILS

3111 Main Street
Parcel ID's 081300E94, 081300E97 & 0858000035
Springfield, Mass.

RLA

R. LEVESQUE ASSOCIATES

40 Second Street
Worcester, MA 01095
508.853.1234
www.rla.com



RLA
R LEVESQUE
ASSOCIATES
Landscape Architects
Civil Engineers
Environmental Consultants

133 SA 085, Tel: 415.548.0996
133 SA 085, Tel: 415.548.0996

3111 Main Street
Springfield, MA 01107
rlaand.com

LAYOUT & MATERIALS PLAN

3111 MAIN STREET
Parcel ID's 081300394, 085800035 and 081300397
Springfield MA

PREPARED FOR:

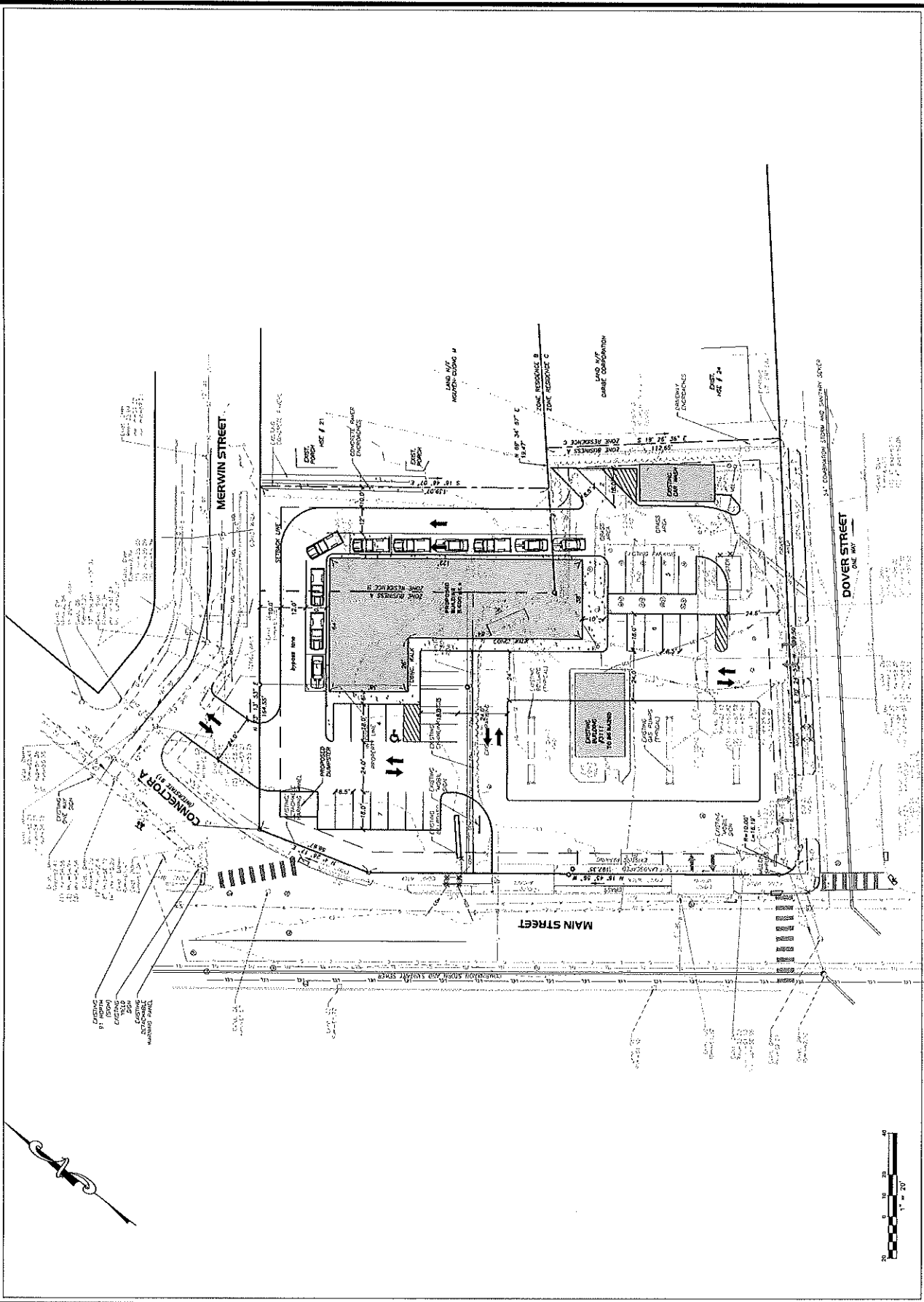
ZACHORUS HAG
3111 Main Street
Springfield, MA 01107

DATE: 11/17/2017

SCALE: AS NOTED

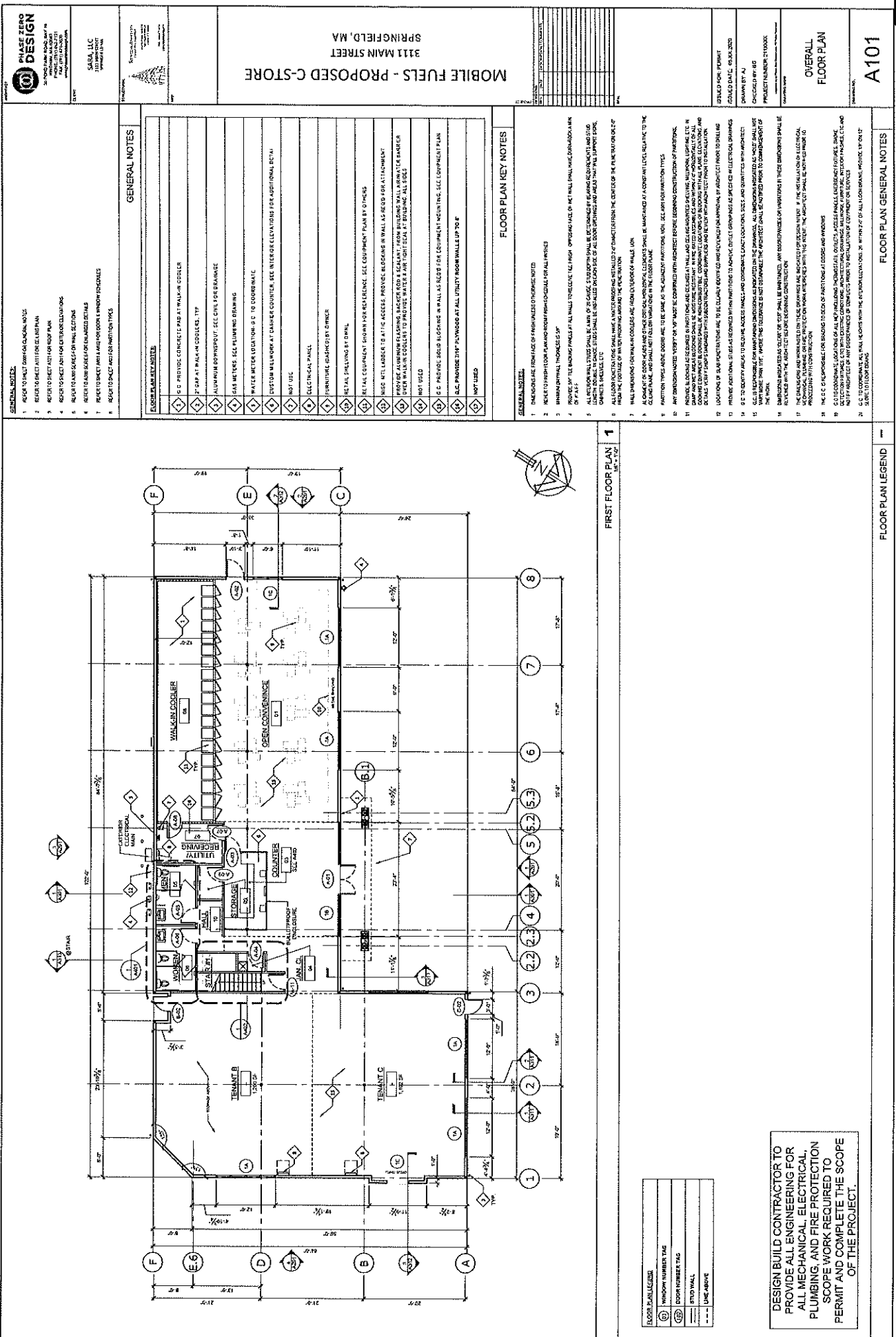
RLA PROJECT NUMBER: 2017015

REVISION: C-4



Attachment: Main St 3111 2020 (5702 : 3111 Main Street)





I-91

I-91

Main St

Proposed Location

Merwin St

Dover St

Attachment: Main St 3111 2020 (5702 : 3111 Main Street)

 	 City of Springfield, Massachusetts
	DATA SOURCE: 3111 Main Street



City Council
36 Court Street
Springfield, MA 01103

Meeting: 09/14/20 06:30 PM
Department: Economic Development
Category: Special Permit
Prepared By: Phil Dromey
Initiator: Phil Dromey
Sponsors:
DOC ID: 5693

TABLED

PETITION (ID # 5693)

For a Special Permit for the Expansion of a Non-Conforming Use (Used Car Sales) Located at the Property Known as 724 Page Boulevard (09440-0124) (Book#15109/Page#0177) to the Property Known as 734 Page Boulevard (09440-0127) (Book#22737/Page#187), as Allowed by M.G.L. and the Springfield Zoning Ordinance, Article 10, Section 10.1.30.

Request:	See Above
Owner:	Carlos G Dias
By:	Carlos G Dias
Petitioner:	Carlos G Dias
By:	Carlos G Dias

HISTORY:

08/17/20 City Council

CONTINUE VOTE

Next: 09/14/20

To The City Council of the City of Springfield:
The undersigned respectfully petition your honorable body

for a special permit for the expansion of a non-conforming use (used car sales) located at the property known as 724 Page Boulevard (09440-0124) (Book#15109/Page#0177) to the property known as 734 Page Boulevard (09440-0127) (Book#22737/Page#187), as allowed by M.G.L. and the Springfield Zoning Ordinance, Article 10, Section 10.1.30.

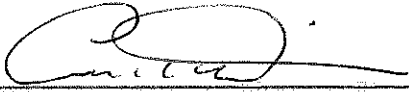
Mailing Address:

203 James Street
Ludlow, MA 01056

Owner & Petitioner:

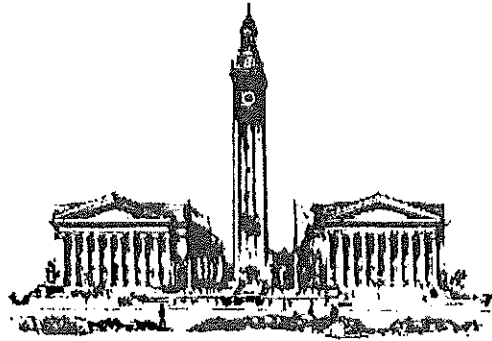
Carlos G. Dias

I hereby certify that I am the owner and petitioner or acting on behalf of the owner and petitioner.

BY: 

Carlos G. Dias

Attachment: Page BI_724_734_Tax_Formal (5693 : 724-734 Page Boulevard)



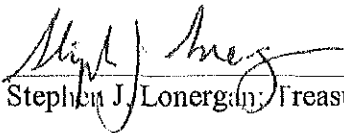
THE CITY OF
SPRINGFIELD, MASSACHUSETTS

06/01/2020

Special Permit Tax Certification

I certify that all identifiable real estate, personal property and excise taxes have been paid by the petitioner and/or landlord associated with the special permit request shown below:

Special Permit : 724 Page Boulevard & 734 Page Boulevard
Petitioner : Carlos G. Dias
Landlord : Carlos G. Dias


Stephen J. Lonergan, Treasurer Collector

**OFFICE OF PLANNING & ECONOMIC DEVELOPMENT
ANALYSIS FOR A SPECIAL PERMIT**

**734 PAGE BOULEVARD (09440-0127)
EXPANSION OF A NON-CONFORMING USE (MOTOR VEHICLE SALES)**

General Information

Petitioner:	Carlos G Dias
Request:	Expansion of a pre-existing, non-conforming use (motor vehicle sales).
Proposed use of the property:	Motor vehicle sales
Property Size:	13,428 s.f.
Compatibility with current planning documents:	The East Springfield Neighborhood Plan shows no changes to this area.
Neighborhood council notification:	East Springfield Neighborhood Council: 6-1-20
Tax Status:	SEE ATTACHED
Site Visit:	7-23-20
Hearing Date:	8-17-20

Staff Analysis

Neighborhood characteristics:

The parcel is currently zoned Business A and is located in an area that has primarily commercial uses.
The surrounding land uses include:

- To the north is an American Legion Post zoned Business A.
- To the south is a manufacturing operation zoned Industrial A.
- To the east is a retail operation zoned Business A.
- To the west is a used car sales operation zoned Business A.

Site plan review:

The petitioner has requested a special permit to allow for the expansion of a pre-existing, non-conforming use (used car sales) located at 724 Page Boulevard and expand it onto the adjacent property known as 724 Page Boulevard. This site at 724 Page Boulevard is the current location of New England Auto Wholesalers.

After review of the plans and visiting the site, the staff does not object to the proposed use, however, the staff does have the following concern with regards to the existing location at 724 Page Boulevard. Specially, it has been brought to the attention of the staff by the Department of Public Works (DPW) and the neighborhood council, that the petitioner has been parking vehicles for sale at 724 Page Boulevard within the public way and

across the existing sidewalk located along East Street.

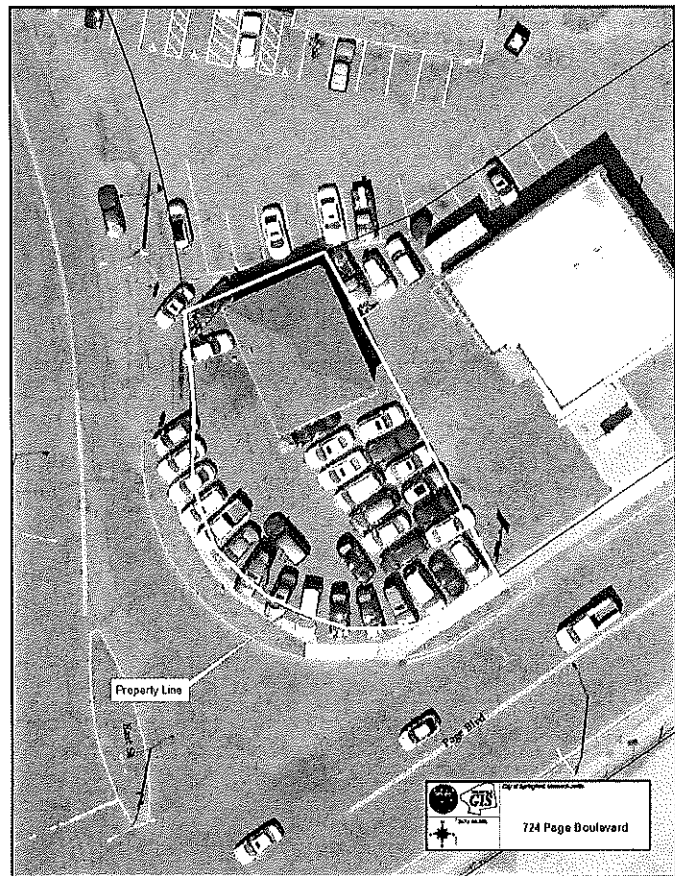
In speaking directly with the Director of DPW, the staff was informed that this has been an issue that he has been trying to resolve for some time. In fact, DPW indicated that the sidewalk along East Street has been painted black in order to make it appear part of the property. The owner of the property has indicated to DPW that they own this portion of the property but a property survey has never been provided which verifies this assertion. If a survey is provided to the DPW that shows ownership of this area, then the issue would be resolved.



As can be seen in the attached aerial photo, the vehicles can clearly be seen being parked into what appears to be the public way. Due to the fact that this special permit will be tied directly to this property at 724 Page Boulevard, the staff is recommending that this special permit not be approved until this issue is resolved.

Additionally, it was noted on the site plan submitted for 734 Page Boulevard it shows that some of the parking spaces located behind the building are partially located on the adjacent property known as 290 East Street. It needs to be stressed to the petitioner that this property is not part of the special permit and cannot be used to store or park vehicles.

Lastly, due to the number of vehicles currently being stored at 724 Page Boulevard it appears that customer and employee parking is limited. As such, it is essential that the area identified on the submitted site plan is left open for customer and employee parking and not used for the display or storage of vehicles for sale.



Recommendation

CONTINUE

Recommended Conditions (IF APPROVED)

1. This special permit is granted to this petitioner only.
2. This special permit is granted solely for the expansion of a pre-existing, non-conforming use (used car sales) at the property known as 724 Page Boulevard (09440-0124) onto the property known as 724 Page Boulevard (09440-0127).
3. The use shall be developed in accordance with the attached site plan, with the additions of conditions #4 through #11.
4. There shall be no display of vehicles parked within the public way or over the public sidewalks on either 724 or 734 Page Boulevard.
5. The vehicles currently being parked into the public way along East Street shall be relocated unless a legal property boundary survey is submitted to the Department of Public Works showing private ownership of this area.
6. The black paint used to cover the sidewalk along East Street shall be removed and the sidewalk re-established unless it is determined this area of the property is privately owned.
7. The site shall be maintained free of all weeds, trash and debris.
8. The building shall be maintained graffiti free.
9. The public sidewalks along Page Boulevard and East Street shall be maintained, including snow removal.
10. There shall be no vehicles parked and/or stored on the property known as 290 East Street.
11. There shall be no banners, streamer or other promotional materials located on the exterior of the building, fencing or property.
12. Compliance with these conditions, as well as any and all zoning regulations, is required. Failure to comply may result in denial of the issuance of a Building Permit and/or Occupancy Permit, revocation of any permits issued and/or enforcement by the Code Enforcement Department punishable by fines of up to \$200 per day for each day a violation exists.



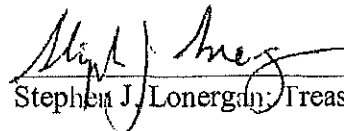
THE CITY OF
SPRINGFIELD, MASSACHUSETTS

06/01/2020

Special Permit Tax Certification

I certify that all identifiable real estate, personal property and excise taxes have been paid by the petitioner and/or landlord associated with the special permit request shown below:

Special Permit : 724 Page Boulevard & 734 Page Boulevard
Petitioner : Carlos G. Dias
Landlord : Carlos G. Dias


Stephen J. Lonergan, Treasurer Collector

Rathbun St

Sarge

Proposed Location

Page Blvd

East St

Prentice St



City of Springfield, Massachusetts

DATA SOURCE:

734 Page Boulevard



City Council
36 Court Street
Springfield, MA 01103

Meeting: 09/14/20 06:30 PM
Department: Economic Development
Category: Special Permit
Prepared By: Phil Dromey
Initiator: Phil Dromey
Sponsors:
DOC ID: 5692

TABLED

PETITION (ID # 5692)

**To Amend an Existing Special Permit (Motor Vehicle Sales),
Granted May 2010, by Allowing a Change in the Petitioner, at
the Property Known as 193 Taylor Street (11430 0163)
(Book#14035/Page#172) as Allowed by M.G.L. and the
Springfield Zoning Ordinance, Table 4-4, Section 12.1.**

Request:	See Above
Owner:	Samuel Springer
By:	Samuel Springer
Petitioner:	Samuel Springer
By:	Samuel Springer

HISTORY:

08/17/20 City Council

CONTINUE VOTE

Next: 09/14/20

To The City Council of the City of Springfield:
The undersigned respectfully petition your honorable body

to amend an existing special permit (motor vehicle sales), granted May 2010, by allowing a change in the petitioner, at the property known as 193 Taylor Street (11430 0163) (Book#14035/Page#172) as allowed by M.G.L. and the Springfield Zoning Ordinance, Table 4-4, Section 12.1.

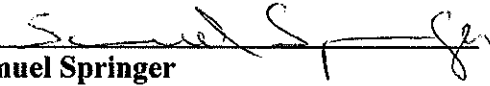
Mailing Address:

538 Page Boulevard
Springfield, MA 01104

Owner & Petitioner:

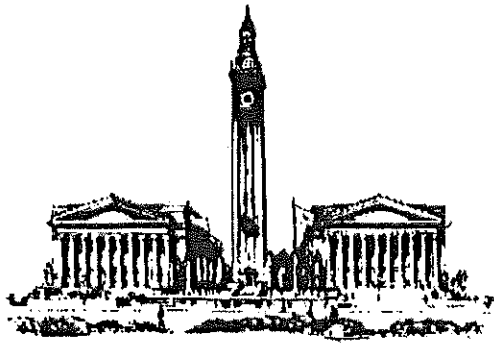
Samuel Springer

I hereby certify that I am the owner and petitioner or acting on behalf of the owner and petitioner.

By: 
Samuel Springer

Attachment: Taylor_St_193_Tax_Formal (5692 : 193 Taylor Street)

Stephen J. Lonergan
Collector/Treasurer



THE CITY OF
SPRINGFIELD, MASSACHUSETTS

May 13, 2020

Special Permit Tax Certification

I certify that all identifiable real estate, personal property and excise taxes have been paid by the petitioner and/or landlord associated with the special permit request shown below:

Special Permit: 158 Avocado St – (00845-0035)

Petitioner and Property Owner: Springfield Cooperative Farmer's Market Association, Inc.
158 Avocado Street
Springfield, MA 01104

Representative: Richard A. Sypek, Esquire

Stephen J. Lonergan: Treasurer/Collector

Attachment: Taylor_St_193_Tax_Formal (5692 : 193 Taylor Street)

**OFFICE OF PLANNING & ECONOMIC DEVELOPMENT
ANALYSIS FOR A SPECIAL PERMIT**

**193 TAYLOR STREET (11430-0163)
MOTOR VEHICLE SALES**

General Information

Petitioner:	Samuel Springer
Request:	To amend an existing special permit, granted May 2010 (used car sales) by allowing a change in the petitioner.
Proposed use of the property:	Used car sales.
Size:	9,241 s.f.
Compatibility with current planning documents:	The Downtown Master Plan shows no changes to this area.
Neighborhood council Notification:	Armoury Quadrangle Civic Association: 5-11-20
Tax Status:	SEE ATTACHED
Site Visit:	7-23-20
Hearing Date:	8-17-20

Staff Analysis

Neighborhood characteristics:

The parcel is zoned Business B. The area has a mix of commercial uses. The surrounding land uses include:

- To the north is an auto repair operation zoned Business B.
- To the south is a commercial parking lot zoned Business A.
- To the east is a used car dealership zoned Business B.
- To the west is a manufacturing operation zoned Business B.

Site plan review:

The petitioner has requested to amend an existing special permit for used car sales, granted May 2010, by allowing a change in the petitioner at the property known as 193 Taylor Street. This was the former location of an auto repair operation.

After reviewing the application and visiting the site, the staff does not object to the proposed request. As noted, this has been used for automotive sales for a number of years and the staff is not aware of any issues arising from this use. The only concern the staff does have is with the existing signage located on the side of the building. As can be seen by the attached photo, the existing wall sign has just been painted over. As part of this approval, the staff would strongly recommend that a condition be placed that requires the existing sign to be completely repainted or replaced as part of the new use and ownership. As with all signage, permits must be obtained by the Building Department before any new signage can be installed.

Lastly, as per the existing special permit, only seven (7) vehicles are allowed to be displayed on this site at any one time.



Attachment: Taylor St 193 2020 (5692 : 193 Taylor Street)

Recommendation

Approved, with conditions.

Recommended Conditions:

1. This special permit is granted to this petitioner only.
2. This special permit is granted solely for the operation of motor vehicle sales at the property known as 193 Taylor Street (11430-0163).
3. The use shall be developed according to the attached plan, with the addition of conditions #4 and #5.
4. All conditions placed on the May 28, 2010 special permit shall remain in effect.
5. The existing wall sign shall be completely repainted or replaced.

6. Compliance with these conditions, as well as any and all zoning regulations, is required. Failure to comply may result in denial of the issuance of a Building Permit and/or Occupancy Permit, revocation of any permits issued and/or enforcement by the Code Enforcement Department punishable by fines of up to \$200 per day for each day a violation exists.



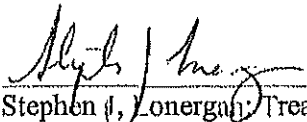
THE CITY OF
SPRINGFIELD, MASSACHUSETTS

05/26/2020

Special Permit Tax Certification

I certify that all identifiable real estate, personal property and excise taxes have been paid by the petitioner and/or landlord associated with the special permit request shown below:

Special Permit : 193 Taylor Street
Petitioner : Samuel Springer
Landlord : Samuel Springer


Stephen J. Lonergan, Treasurer Collector

DEPARTMENTAL AND INTERDEPARTMENTAL CORRESPONDENCE
CITY OF SPRINGFIELD
MASSACHUSETTS

1.6.b

2010-1016

TO:

DATE: May 28, 2010

DEPARTMENT:

FROM: Wayman Lee, Esq.

COPIES TO:

DEPARTMENT: City Clerk

SUBJECT: 193 Taylor Street

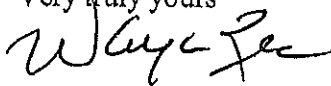
This is to inform you that at a meeting of the City Council held on Monday, April 26, 2010 it was voted by the City Council according to law to grant a special permit to Owner: Daigle Realty, LLC By: Diane Scavotto and Petitioner: Jimmy J. Moore to allow used car sales at the property known as 193 Taylor Street (11430-0163) as allowed by Massachusetts General Laws and the Springfield Zoning Ordinance, Article XI, Section 1101.11.d with the following conditions:

1. This special permit is granted to this petitioner only.
2. This special permit is granted solely for the operation of motor vehicle sales at the property known as 193 Taylor Street (11430-0163).
3. The use shall be developed according to the attached site plan and elevations, with the addition of conditions #4 through #10.
4. There shall be no more than seven (7) vehicles displayed or stored for sale at any one time.
5. The public sidewalk shall be maintained by petitioner including the removal of snow.
6. A full sign plan shall be submitted to the Office of Planning & Economic Development for review and approval prior to issuing a sign permit.
7. There shall be no outdoor storage of inoperable or junk vehicles or parts stored at this location.
8. There shall be no banners, streamers or additional signs located on the property or the vehicles.
9. There shall be no signs located on the public treebelt or public sidewalk.
10. The existing razor wire shall be removed.
11. Compliance with these conditions, as well as any and all zoning regulations, is required. Failure to comply may result in enforcement by the Code Enforcement Department punishable by fine of up to \$100 per day for each day a violation exists.

REASONS: (1) The specific site is an appropriate location for such a use, structure, or condition. (2) The use as developed will not adversely affect the neighborhood. (3) Adequate and appropriate facilities will be provided for the proper operation of the proposed use.

This permit becomes effective on May 28, 2010.

Very truly yours



Wayman Lee, Esq.
City Clerk

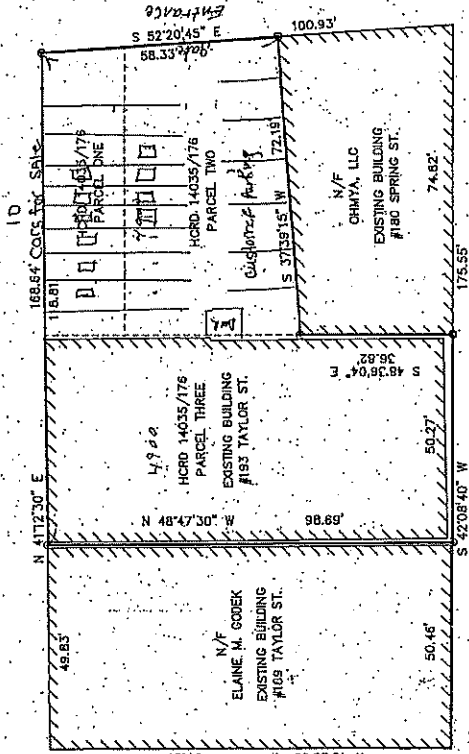
WL/laf

Attachment: Taylor St 193 2020 (5692 : 193 Taylor Street)

TAYLOR STREET

FAIRBANKS PLACE

SPRING STREET



- NOTES
1. THE PURPOSE OF THIS PLAN IS TO COMBINE SEVERAL PARCELS OF LAND AS DESCRIBED IN DEED RECORDED IN HORD BOOK 14035, PAGE 176 INTO A SINGLE TRACT HAVING A TOTAL AREA OF 9.241 SQUARE FEET OR 0.212 ACRES.
 2. THE PARCEL LINES SHOWN HEREON ARE BASED ON VARIOUS SOURCES OF INFORMATION INCLUDING CALLS IN THE VARIOUS DEEDS AND NOTES-ON-FILE WITH THE CITY OF SPRINGFIELD ENGINEERING DEPARTMENT. AN ATTEMPT HAS BEEN MADE TO BEST FIT THE AFOREMENTIONED CALLS ETC. AND THE EXISTING LOCATION OF LONG STANDING BUILDINGS ON THE SHOWN PARCELS. DUE TO THE LACK OF MONUMENTATION AND THE UNCERTAINTY OF THE VARIOUS CALLS ETC. IT IS RECOMMENDED THAT BOUNDARY LINE AGREEMENTS BE PURSUED WITH THE ADJUTING PROPERTY OWNERS.
 3. ALL OF THE PARCELS SHOWN HEREON ARE SUBJECT TO ALL ENCUMBRANCES AND RESTRICTIONS OF RECORD IF IN FORCE AND APPLICABLE.

I CERTIFY THAT I HAVE CONFORMED WITH THE RULES AND REGULATIONS OF THE REGISTRARS OF DEEDS IN PREPARING THIS PLAN.

DANIEL W. O'BRIEN
P.L.S. #26388

PLAN OF LAND
TAYLOR + SPRING STREETS
SPRINGFIELD, MA

OWNED BY

DAIGLE'S STEER-O-MASTER
REALTY, LLC

SCALE: 1" = 20' DATE: JULY 18, 2006

SMITH ASSOCIATES
SURVEYORS, INC.

165 SHAKER ROAD EAST LONGMEADOW, MA 01028

APPROVAL UNDER THE
SUBDIVISION CONTROL
LAW NOT REQUIRED
CITY OF SPRINGFIELD
PLANNING BOARD

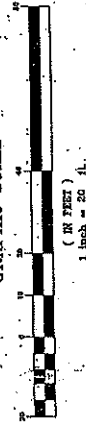
[Signature]
DATE: 7/20/06



REGISTRY USE ONLY

Recorded
Book: 542 Page: 49

GRAPHIC SCALE





City Council
36 Court Street
Springfield, MA 01103

Meeting: 09/14/20 06:30 PM
Department: Economic Development
Category: Special Permit
Prepared By: Phil Dromey
Initiator: Phil Dromey
Sponsors:
DOC ID: 5655

TABLED

PETITION (ID # 5655)

**For a Special Permit for Motor Vehicle Sales at the Property
Known as NS Worcester Street (A.K.A. 93 Grochmal
Avenue)(12525-0150)(Book#11182/Page#387), as Allowed by
M.G.L. and the Springfield Zoning Ordinance, Article 4, Table
4-4, Section 12.1.**

Request:	See Above
Owner:	Hayastan Industries, Inc.
By:	Stephen Shahabian
Petitioner:	Stephen Shahabian
By:	Stephen Shahabian

HISTORY:

08/17/20 **City Council**

CONTINUE VOTE

Next: 09/14/20

To The City Council of the City of Springfield:
The undersigned respectfully petition your honorable body

for a special permit for motor vehicle sales at the property known as NS Worcester Street (a.k.a. 93 Grochmal Avenue)(12525-0150)(Book#11182/Page#387), as allowed by M.G.L. and the Springfield Zoning Ordinance, Article 4, Table 4-4, Section 12.1.

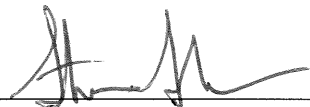
Mailing Address:

64 Cedar Street
 Foxboro, MA 02035

Owner:

Hayastan Industries, Inc.

I hereby certify that I am the owner or acting on behalf of the owner.

BY: 

Stephen Shahabian

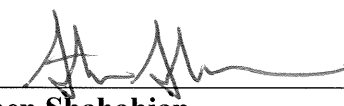
Mailing Address:

64 Cedar Street
 Foxboro, MA 02035

Petitioner:

Stephen Shahabian

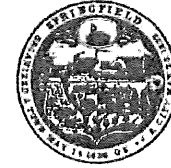
I hereby certify that I am the petitioner or acting on behalf of the petitioner.

BY: 

Stephen Shahabian

Attachment: Worcester_St_NS_Tax_Formal (5655 : NS Worcester Street (A.K.A. 93 Grochmal Avenue))

Stephen J. Loneragan
Collector/Treasurer



THE CITY OF
SPRINGFIELD, MASSACHUSETTS

May 12, 2020

Special Permit Tax Certification

I certify that all identifiable real estate, personal property and excise taxes have been paid by the petitioner and/or landlord associated with the special permit request shown below:

Special Permit: NS Worcester St (aka 93 Grochmal Ave) – (12525-0150)

Petitioner: Stephen Shahabian
64 Cedar Street
Foxboro, MA 02035

Property Owner: Hayastan Industries, Inc
64 Cedar Street
Foxboro, MA 02035

A handwritten signature in black ink, appearing to read "Stephen J. Loneragan", is written over a horizontal line.

Stephen J. Loneragan: Treasurer/Collector

Attachment: Worcester_St_NS_Tax_Formal (5655 : NS Worcester Street (A.K.A. 93 Grochmal Avenue))

**OFFICE OF PLANNING & ECONOMIC DEVELOPMENT
ANALYSIS FOR A SPECIAL PERMIT**

**NS WORCESTER STREET (A.K.A. 93 GROCHMAL AVENUE)(12525-0150)
MOTOR VEHICLE SALES**

General Information

Petitioner:	Stephen Shahabian
Request:	Motor vehicle sales
Proposed use of the property:	Motor vehicle sales
Parcel Size:	608,098 s.f.
Compatibility with current planning documents:	The Indian Orchard Neighborhood Plan shows no changes to this area.
Neighborhood council Notification:	Indian Orchard Citizens Council: 5-14-20
Tax Status:	SEE ATTACHED
Site Visit:	7-23-20
Hearing Date:	8-17-20

Staff Analysis

Neighborhood characteristics:

The property is split zoned Business A and Business B is located in an area that has a mix of both residential and commercial/industrial uses. The surrounding land uses include:

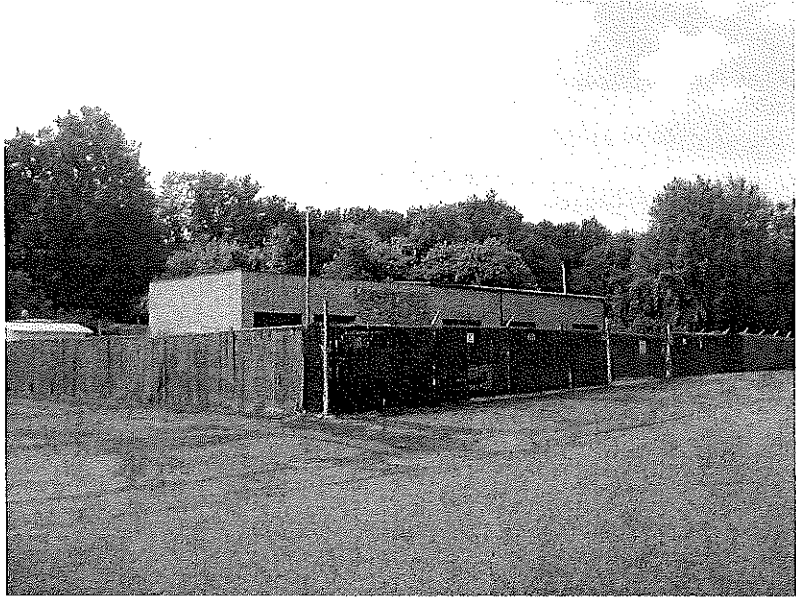
- To the north is the City's fire training operation zoned Residence B.
- To the south are single family homes zoned Residence A and Residence B.
- To the west are self-storage units zoned Business B.
- To the east are mobile homes zoned Business A.

Site plan review:

The petitioner has requested a special permit to allow for motor vehicles sales on a portion of the property known as NS Worcester Street (a.k.a. 93 Grochmal Avenue). This site is currently being used for a garage area for the adjacent mobile home park.

After reviewing the plans and visiting the site, the staff does not object to the proposed request. As noted above, this site is currently being used in conjunction with the adjacent mobile home park and is currently fenced. In speaking with the petitioner, he has indicated that he only sells a few cars a years and would agree

to limit the amount of vehicles to no more than five (5) at any one time. He has also indicated that no repair work to vehicles would be done at this location.



Recommendation

Approve, with conditions.

Recommended Conditions:

1. This special permit is granted to this petitioner only.
2. This special permit is granted solely for motor vehicle sales at the property known as NS Worcester Street (a.k.a. 93 Grochmal Avenue)(12525-0150).
3. The use shall be developed as per the attached site plan, with the addition of conditions #4 though #7.
4. There shall be no more than five (5) vehicles stored/displayed for sale at any one time.
5. There shall be no automotive repairs completed at this location.
6. There shall be no storage of junk vehicles and/or parts located at this location.
7. Any and all signage shall be permitted through the Building Department prior to installation.
8. Compliance with these conditions, as well as any and all zoning regulations, is required. Failure to comply may result in denial of the issuance of a Building Permit and/or Occupancy Permit, revocation of any permits issued and/or enforcement by the Code Enforcement Department punishable by fines of up to \$200 per day for each day a violation exists.

Stephen J. Lonergan
Collector/Treasurer



THE CITY OF
SPRINGFIELD, MASSACHUSETTS

May 12, 2020

Special Permit Tax Certification

I certify that all identifiable real estate, personal property and excise taxes have been paid by the petitioner and/or landlord associated with the special permit request shown below:

Special Permit: NS Worcester St (aka 93 Grochmal Ave) – (12525-0150)

Petitioner: Stephen Shahabian
64 Cedar Street
Foxboro, MA 02035

Property Owner: Hayastan Industries, Inc
64 Cedar Street
Foxboro, MA 02035

A handwritten signature in black ink, appearing to read "Stephen J. Lonergan", is written over a horizontal line.

Stephen J. Lonergan: Treasurer/Collector

Attachment: Worcester_St_NS_2020 (5655 : NS Worcester Street (A.K.A. 93 Grochmal Avenue))

INDIAN ORCHARD CITIZEN'S COUNCIL

March 30, 2020

To whom it may concern:

The Indian Orchard Citizens Council is in support of the request for Stephen Shahabian to have a used car lot at the Bircham Bend mobile home park.

Mr. Shahabian attended and presented at our council meeting on 3/11/2020. We had a site visit with neighbors at the park on 3/20/2020 at 5 Pm. There were about 10 residents who were able to ask questions and voice their opinions and concerns. The main concern was of the amount of cars that would be on the lot and if there was going to be any auto work being done. Mr. Shahabian agreed to no more than 5 cars at a time and no work would be done on the cars on the premises.

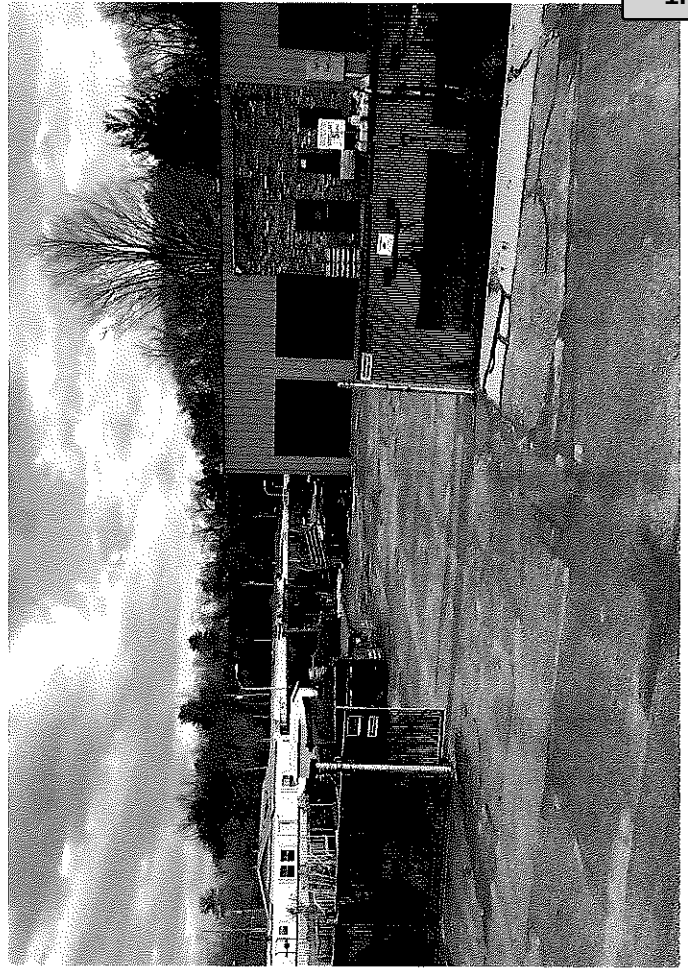
Should you need to follow up on my letter of support for this project please do not hesitate to contact me. Zaida.govan@yahoo.cm or 413-301-2533.

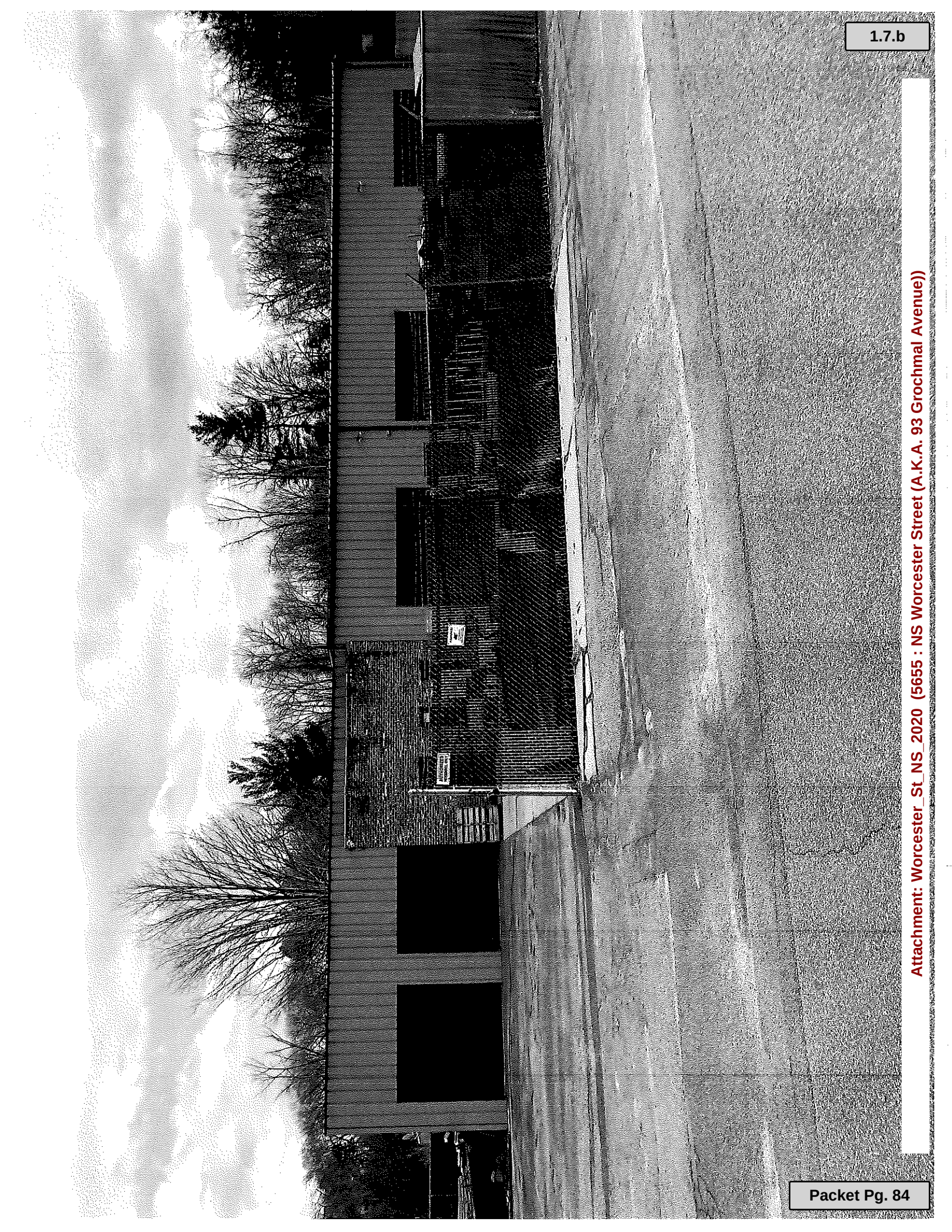
In Service,

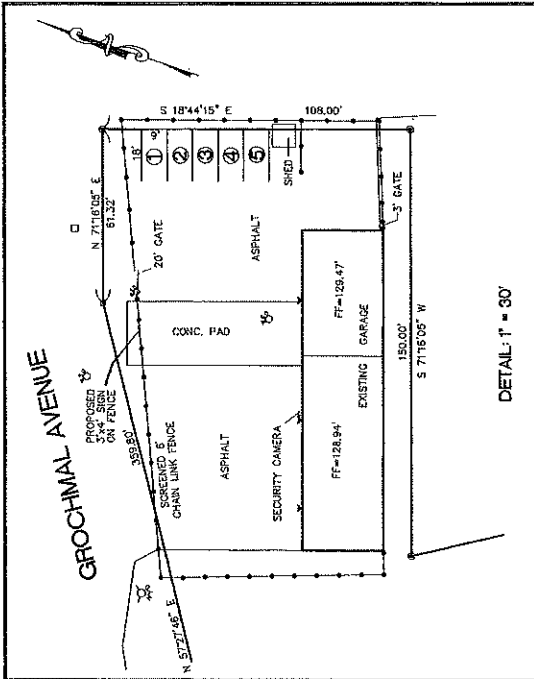
Zaida Govan, President

117 Main Street P. O. Box 51593 Indian Orchard, MA 01151 413-209-8240
iocc.council@gmail.com

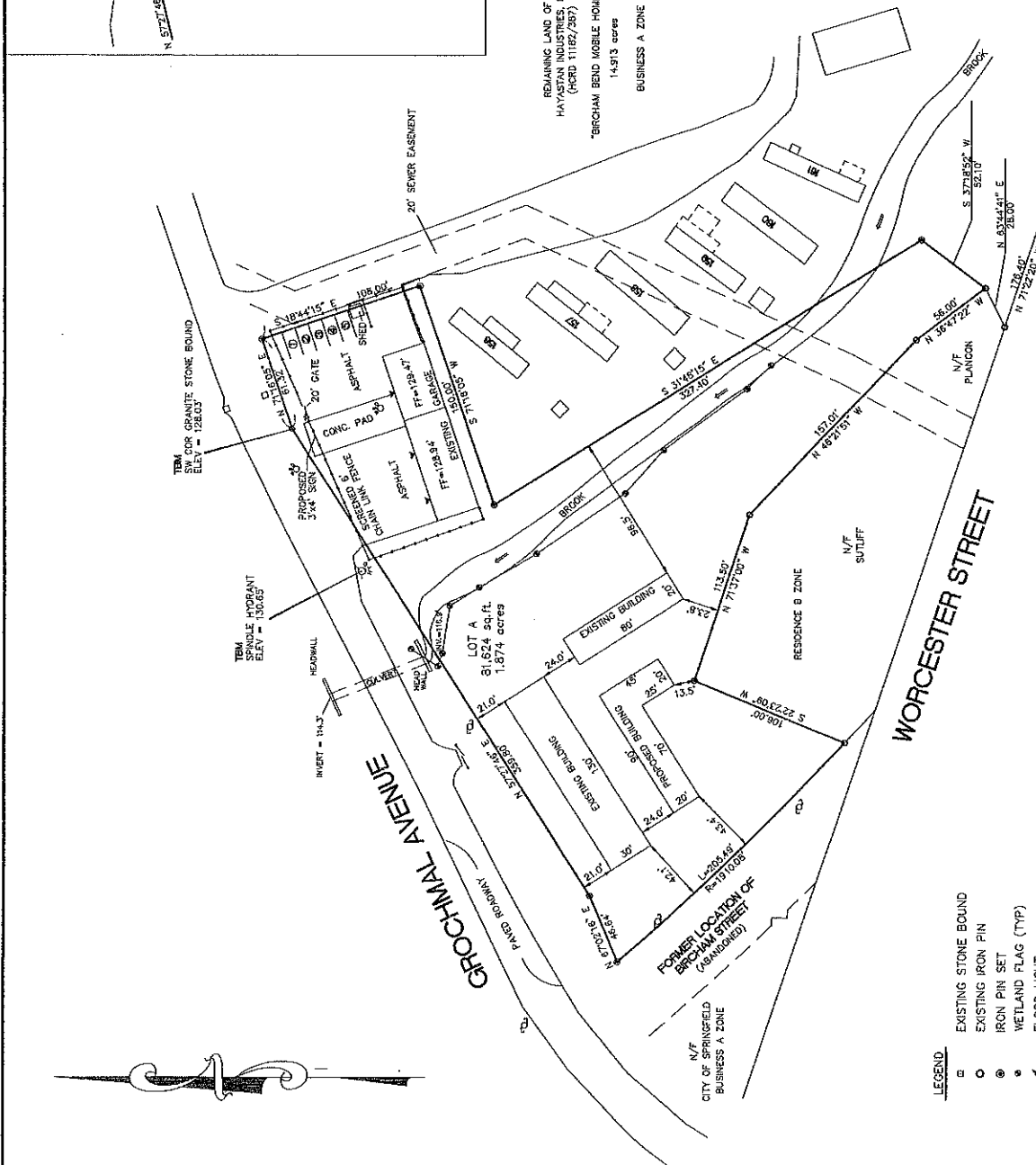
Attachment: Worcester_St_NS_2020 (5655 : NS Worcester Street (A.K.A. 93 Grochmal Avenue))







DETAIL: 1" = 30'



REMAINING LAND OF
HAYASTAN INDUSTRIES, INC.
(HOLD 11182/287)
"BIRCHAM BEND MOBILE HOME PARK"
14,913 acres
BUSINESS A ZONE

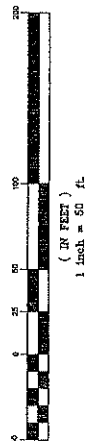
PLOT PLAN
FOR PROPOSED USED CAR LOT
GROCHMAL AVENUE
SPRINGFIELD, MASS.
OWNED BY
HAYASTAN INDUSTRIES, INC.

SCALE: 1" = 50' DATE: APRIL 13, 2020
SMITH ASSOCIATES
SURVEYORS, INC.
45B BALDWIN STREET EAST LONGMEADOW, MA 01028 (413)925-8901

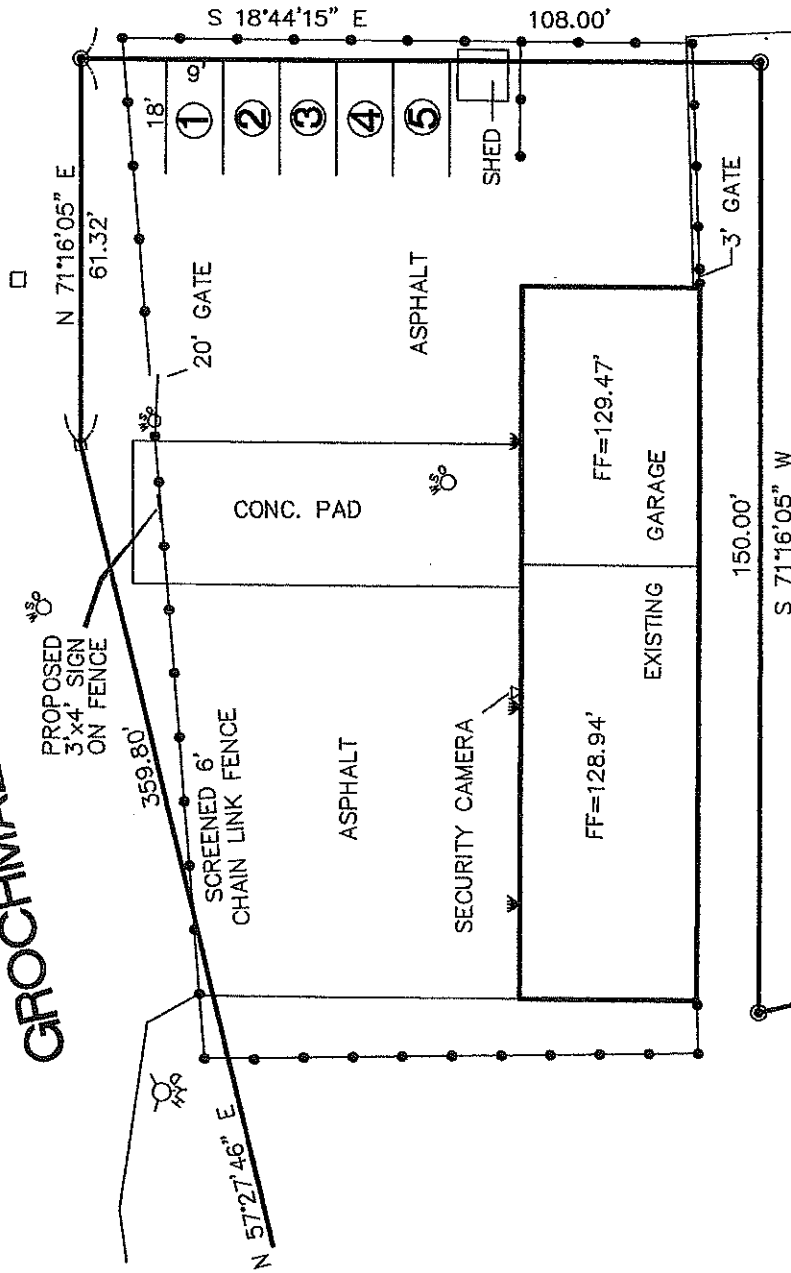
- NOTES:
- FOR TITLE TO THE PREMISES SHOWN HEREON SEE DEED FROM STANLEY B. GROCHMAL JR. AND MARK F. GROCHMAL TO HAYASTAN INDUSTRIES, INC. RECORDED IN HORD BOOK 1182, PAGE 387. SEE ALSO PLAN RECORDED IN HORD BOOK OF PLANS 318, PAGE 118. LOT "A" AS SHOWN IS ZONED BUSINESS B.
 - THE WETLAND PLACES SHOWN HEREON WERE PLACED BY BAYSTATE ENVIRONMENTAL CONSULTANTS AND FIELD LOCATED BY THIS OFFICE ON JUNE 28, 2016.
 - REFERENCE IS MADE TO A "SITE PLAN, PROPOSED SELF-STORAGE FACILITY, GROCHMAL AVENUE, SPRINGFIELD, MA, HAYASTAN INDUSTRIES, INC. - OWNER", DATED FEBRUARY 6, 2017, REVISED 7/14/17 BY GARY P. WEINER, P.E.

- LEGEND
- EXISTING STONE BOUND
 - EXISTING IRON PIN
 - IRON PIN SET
 - WETLAND FLAG (TYP)
 - FLOOD LIGHT

GRAPHIC SCALE



GROCHMAL AVENUE

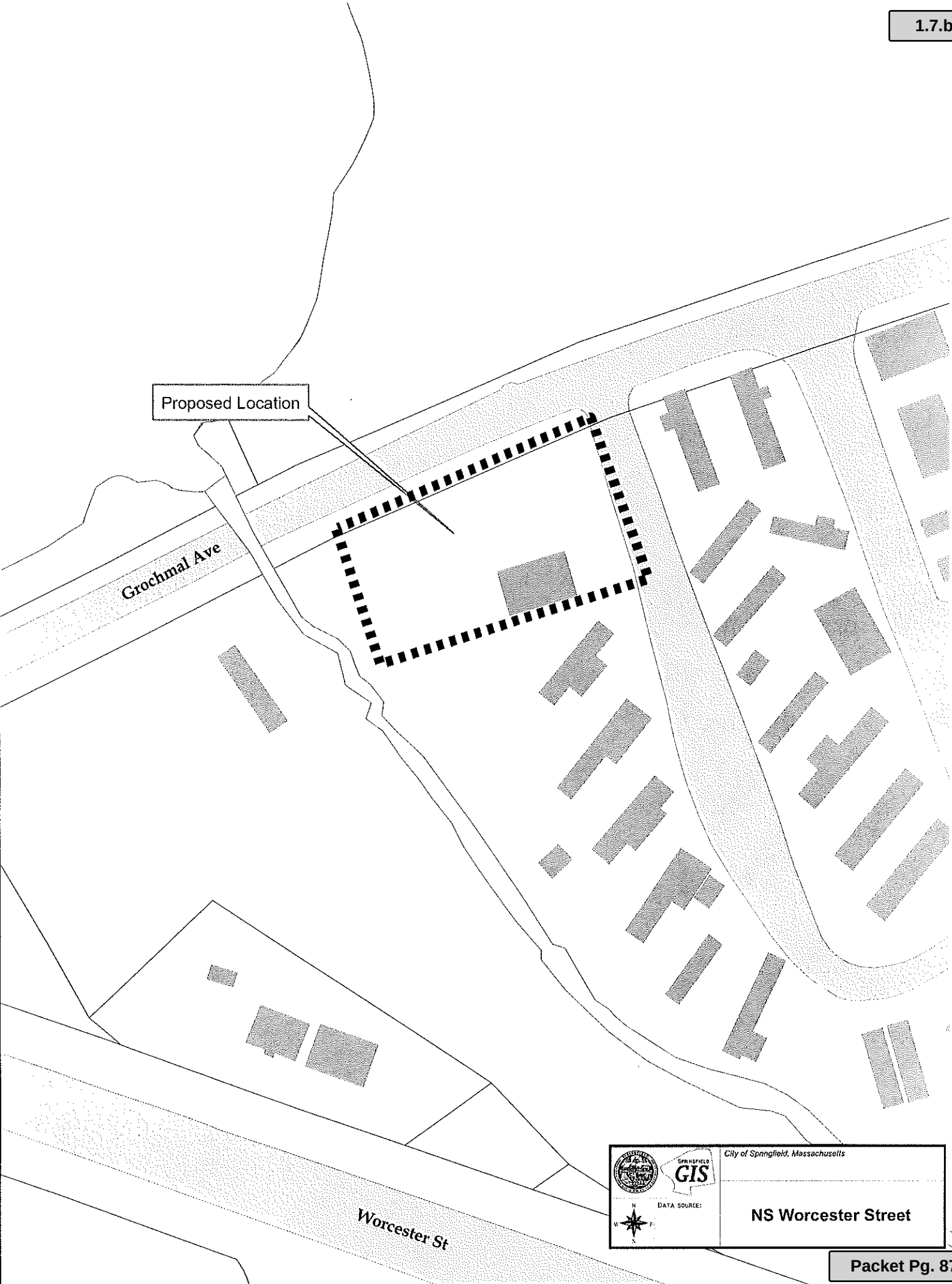


DETAIL: 1" = 30'

Inset

REMAINING LAND OF
HAYASTAN INDUSTRIES, INC.
(LDCN 11189 / 187)

Attachment: Worcester_St_NS_2020 (5655 : NS Worcester Street (A.K.A. 93 Grochmal Avenue))



Attachment: Worcester_St_NS_2020 (5655 : NS Worcester Street (A.K.A. 93 Grochmal Avenue))

 SPRINGFIELD GIS	City of Springfield, Massachusetts
	NS Worcester Street
DATA SOURCE: 	



City Council

SCHEDULED

8

Meeting: 09/14/20 06:30 PM

Initiator: Pat Burns

Sponsors: Mayor Domenic J. Sarno

DOC ID: 5849

July Revenue Vs. Expenditure Report (Mayor Sarno)

**Statement of Revenues and Other Sources,
and Expenditures and Other Uses
Budget and Actual - General Fund**

For the period ended
07/31/20

Revenues and Other Sources:	Revised Budget	Actual	Variance Over/(Under)	%
Real Estate & Personal Property Taxes	\$ 222,267,620	\$ 46,741,066	\$ (175,526,554)	21%
Real Estate & Personal Property Taxes - Tax Liens	-	137,294	137,294	0%
Motor Vehicle Excise	10,439,074	503,794	(9,935,280)	5%
Penalties, interest and other taxes	19,057,057	208,817	(18,848,240)	1%
Charges for Services	12,819,651	718,116	(12,101,536)	6%
Intergovernmental	446,056,109	35,059,622	(410,996,487)	8%
Licenses and Permits	5,555,904	255,138	(5,300,766)	5%
Fines and Forfeits	492,233	25,426	(466,807)	5%
Interest earned on Investments	2,331,523	551,282	(1,780,241)	24%
Miscellaneous	5,577,000	83,597	(5,493,403)	1%
FY 2020 Net School Spending Shortfall (a.)	-	-	-	0%
Other Financing Sources - FY 19 Certified Free Cash	3,255,229	3,255,229	-	100%
Total Revenues and Other Sources	727,851,399	87,539,380	(640,312,019)	12%
Expenditures and Other Uses:				
General government	23,245,162	4,691,940	18,553,222	20%
Public safety				
Police	50,327,774	4,216,672	46,111,102	8%
Fire	24,263,616	2,229,007	22,034,609	9%
Centralized Dispatch	1,917,404	175,401	1,742,003	9%
Other	4,424,926	811,337	3,613,590	18%
Health and Welfare	4,286,399	422,797	3,863,601	10%
Public works	11,213,846	4,872,932	6,340,914	43%
Education	477,858,733	49,214,994	428,643,738	10%
Culture and recreation	13,857,383	3,087,521	10,769,862	22%
Pension and fringe	77,400,208	7,522,683	69,877,525	10%
State and district assessments	3,801,277	327,608	3,473,669	9%
Debt Service	26,354,228	-	26,354,228	0%
Pay as you go Capital	3,210,267	(19,113)	3,229,380	-1%
Other Financing Use - Trash Enterprise Supplement	5,690,177	-	5,690,177	0%
Total Expenditures and Other Uses	727,851,399	77,553,779	650,297,620	11%
Excess (deficiency) of revenues and other sources over expenditures and other uses	-	\$ 9,985,601	\$ 9,985,601	

(a.) The FY 2020 Net School Spending Requirement shortfall must be appropriated in the School Budget pursuant to Chapter 70, Section 11 of the Education Reform Act of 1993.

Attachment: July Revenue Vs. Expenditure Report (5849 : July Revenue Vs. Expenditure Report)

CITY OF SPRINGFIELD, MASSACHUSETTS
Budget and Actual - General Fund
Expenditures and Encumbrances
For the period ended
07/31/20

Expenditures and Other Uses:	Original Budget	Transfers In/(Out)	Revised Budget	Expenditure	Encumbrance	Variance Over/(Under)	%
General government	23,245,162	-	23,245,162	2,839,589	1,852,352	18,553,222	20%
Public safety							
Police	50,327,774	-	50,327,774	3,265,398	951,274	46,111,102	8%
Fire	24,263,616	-	24,263,616	1,784,979	444,028	22,034,609	9%
Centralized Dispatch	1,917,404	-	1,917,404	175,401	-	1,742,003	9%
Other	4,424,926	-	4,424,926	275,920	535,417	3,613,590	18%
Health and Welfare	4,036,399	250,000	4,286,399	219,330	203,467	3,863,601	10%
Public works	11,213,846	-	11,213,846	4,270,862	602,070	6,340,914	43%
Education	477,858,733	-	477,858,733	18,236,860	30,978,134	428,643,738	10%
Culture and recreation	13,857,383	-	13,857,383	1,735,777	1,351,744	10,769,862	22%
Pension and fringe	77,400,208	-	77,400,208	6,436,054	1,086,629	69,877,525	10%
State and district assessments	3,801,277	-	3,801,277	327,608	-	3,473,669	9%
Debt Service	26,354,228	-	26,354,228	-	-	26,354,228	0%
Pay as you go Capital	3,210,267	-	3,210,267	(19,113)	-	3,229,380	-1%
Other Financing Use - Trash Enterprise Supplement	5,690,177	-	5,690,177	-	-	5,690,177	0%
Total Expenditures and Other Uses	727,601,399	250,000	727,851,399	39,548,664	38,005,116	650,297,620	11%



City Council
36 Court Street
Springfield, MA 01103

SCHEDULED

PETITION (ID # 5808)

Meeting: 09/14/20 06:30 PM
Department: Department of Public Works
Category: General
Prepared By: Hector Velez
Initiator: Hector Velez
Sponsors:
DOC ID: 5808

EVERSOURCE- #6313 Chestnut Street

ORDER FOR LOCATION OF UNDERGROUND CONDUIT

WHEREAS, The Board of Public Works, to which was referred the petition #6313 of Eversource Electric Company dated May 26, 2020, to install new manhole & conduits system on Chestnut Street for additional electric capacity for Baystate Medical Center.

WHEREAS, said petition #6313 Chestnut Street was referred to the Board of Public Works on May 28, 2020 ; and

WHEREAS, On June 5, 2020 a Notice of a Public Hearing on #6313 Chestnut Street, to be held July 8, 2020, was sent by email, various Departments, Utility Companies, etc before the day of the hearing and posted on two public bulletin board a copy of which is attached a hearing of the Board of Public Works was held as scheduled by Zoom virtual meeting with the petitioner and interested parties.

WHEREAS, on July 29, 2020 the Board of Public Works reported thereon that, after careful consideration of petition #6313 Chestnut Street to install 3,309 feet of 8-5 inches conduits encased along Chestnut Street and new manhole. The first section of 1886 feet conduit will be installed in the sidewalk from Carew Street to Montmorenci Street, the second section of 825 feet of conduit will be installed on the roadway from Montmorenci Street to Pratt Street and the third section of 598 feet on Pratt Street in the sidewalk to Baystate Medical property, shown on plan entitled:

EVERSOURCE, #6313 Chestnut Street

consisting of five (5) sheet, which plan is incorporated herein by reference and is on file in the office of the Engineering Division of the Department of Public Works, Springfield, Massachusetts.

WHEREAS, petition #6313 Chestnut Street came before the City Council for a Public Hearing on this date,

NOW THEREFORE, BE IT ORDERED:

1. That due care for public safety is exercised during construction including but not limited to the use of a police officer(s) for traffic control if necessary.
2. That said construction would not unnecessarily interfere with the movement of vehicular or pedestrian traffic in the area.

3. That care be taken during said construction not to damage any underground services.
4. That the construction site be returned to the same condition as found or better.
5. Said company shall indemnify and save harmless against all damages, costs and expenses whatsoever to which the City may be subjected in consequence of the acts or neglect of said Company, its agents or servants, or in any manner arising from the rights and privileges granted it by the City.
6. In addition said company shall, before a public way is disturbed for the laying of its wire or conduit, execute its bond in the penal sum of Ten Thousand Dollars (\$10,000) conditioned for faithful performance of its duties under this permit.
7. Said company shall comply with the requirements of existing Ordinances and orders and comply with any changes in Ordinances and orders as may hereafter be adopted by the Mayor and Council governing the construction and maintenance of buried cable, conduits and wires.
8. That any sidewalks that are damaged or removed will be replaced in kind and in accordance with the City of Springfield's Standard Specifications.
9. That ramps for the handicapped will be provided if and where required by law and in conformance with the Rules and Regulations of the Massachusetts Architectural Barrier Board.
10. That any curbing that is disturbed during construction will be reset to the established street grade using proper construction procedures.
11. That all proposed silo, manhole and hexhole covers will conform to and be compatible with established street, treebelt or sidewalk grades with suitable non-skid covers when in the sidewalk area.
12. That the Springfield Water and Sewer Commission be notified before construction begins. All installations of adjacent utilities must be a minimum of 4 feet from the existing water and/or sewer main, edge to edge of pipe.
13. That asphalt trench restoration be done in accordance with the City of Springfield DPW requirements.
14. That all conditions set forth in the respective order are complied with.

CITY OF SPRINGFIELD, MASSACHUSETTS

Date: July 29, 2020

TO THE MAYOR AND CITY COUNCIL OF THE CITY OF SPRINGFIELD:

The Board of Public Works, to which was referred the petition #6313 of Eversource Electric Company dated May 26, 2020, to install new manhole & conduits system on Chestnut Street for additional electric capacity for Baystate Medical Center. , The work consists of 3,309 feet of 8-5 inches conduits encased along Chestnut Street and new manhole. The first section of 1886 feet conduit will be installed in the sidewalk from Carew Street to Montmorency Street, the second section of 825 feet of conduit will be installed on the roadway from Montmorency Street to Pratt Street and the third section of 598 feet on Pratt Street in the sidewalk to Baystate Medical property, all as substantially shown on a plan attached referred to numbered #6313 Chestnut Street, which is incorporated herein by reference and to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for the purpose of making connections with the pole as it may desire for distributing purposes, reports thereon as follows:

By virtue of Chapter 708 of the Acts of 1977 the Board of Public Works held the hearing on the above matter provided for in Section 22 of Chapter 166 of the General Laws. The hearing was held on July 8, 2020 at 3:00 P.M. in City Hall, room 205 in Springfield, MA. Three (3) members of the Board and one (1) persons interested in the matter were present. Of the latter, one (1) voted in favor of and no-one (0) voted against.

The Board finds the request necessary for additional electric capacity for Baystate Medical Center After careful consideration, the Board recommends the petition be granted provided:

That due care for public safety is exercised during construction including but not limited to the use of a police officer(s) for traffic control if necessary.

That said construction would not unnecessarily interfere with the movement of vehicular or pedestrian traffic in the area.

That care be taken during said construction not to damage any underground services.

That the construction site be returned to the same condition as found or better.

Said company shall indemnify and save harmless against all damages, costs and expenses whatsoever to which the City may be subjected in consequence of the acts or neglect of said Company, its agents or servants, or in any manner arising from the rights and privileges granted it by the City.

Attachment: Chestnut St. #6313 Report (5808 : EVERSOURCE- #6313 Chestnut Street)

In addition said company shall, before a public way is disturbed for the laying of its wire or conduit, execute its bond in the penal sum of Ten Thousand Dollars (\$10,000) conditioned for faithful performance of its duties under this permit.

Said company shall comply with the requirements of existing Ordinances and orders and comply with any changes in Ordinances and orders as may hereafter be adopted by the Mayor and Council governing the construction and maintenance of buried cable, conduits and wires.

That any sidewalks that are damaged or removed will be replaced in kind and in accordance with the City of Springfield's Standard Specifications.

That ramps for the handicapped will be provided if and where required by law and in conformance with the Rules and Regulations of the Massachusetts Architectural Barrier Board.

That any curbing that is disturbed during construction will be reset to the established street grade using proper construction procedures.

That due care be exercised not to unnecessarily damage any public shade trees located within the construction area.

That the Springfield Water and Sewer Commission be notified before construction begins. All installations of adjacent utilities must be a minimum of 4 feet from the existing water and/or sewer main, edge to edge of pipe.

That all conditions set forth in the respective order are complied with.

_____	)	
_____	)	BOARD OF PUBLIC WORKS
_____	)	

PETITION TO INSTALL AND MAINTAIN UNDERGROUND
LINES
FOR THE TRANSMISSION OF ELECTRICITY

To the City Council of Springfield, Massachusetts:

EVERSOURCE prays that after due notice and a hearing as provided by the law it may be granted permission to install and maintain below the surface of the ground in the public way hereinafter named, a line or lines for the transmission of electricity consisting of conduits located as shown upon the plan filed herewith and made a part hereof together with the necessary wires, cables, transformers, switches, protective devices and other appurtenances, and likewise the manhole and vault construction connected with said lines as indicated by said plan marked:

The following is the public way above referred to:

CHESTNUT ST

INSTALL A NEW MANHOLE & CONDUIT SYSTEM TO BAYSTATE MEDICAL CENTER BECAUSE OF THEIR REQUEST FOR ADDITIONAL ELECTRIC CAPACITY. INSTALL 11 6' 0" x 14' 0" x 7' 2" PRECAST MANHOLES AND 8 5" CONDUITS ENCASED IN CONCRETE 3309'. MANHOLE AND CONDUIT WILL BE INSTALLED IN THE SIDEWALK FROM CAREW ST TO MONTMORENCI ST 1886' IN THE ROADWAY TO PRATT ST 825' AND IN THE SIDEWALK ON PRATT ST 598'. ALSO, AT THE SOUTHWEST CORNER OF CHESTNUT ST AND HEBRON ST INSTALL 4 4" CONDUITS ENCASED IN CONCRETE 15' TO PROPERTY LINE.

Drawing # 6313

Also, for permission to lay and maintain underground laterals, cables and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as it may desire for distributing purposes.

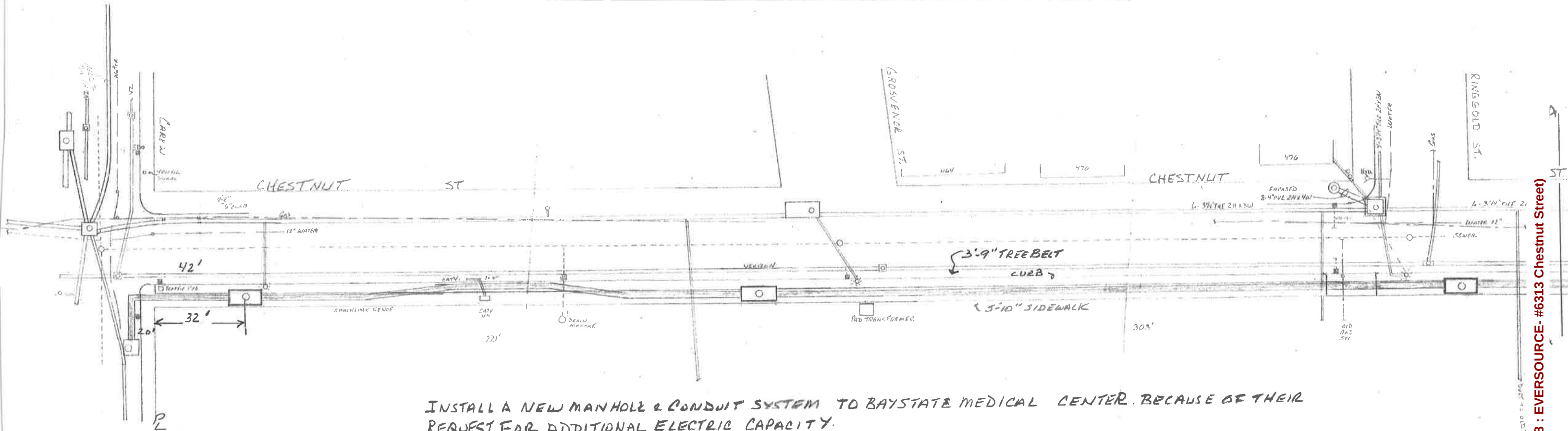
EVERSOURCE

By Michael Santos
Michael Santos
Phone # 413-214-9374

Dated this 26th day of May 2020.

Attachment: PET # 6313 CHESTNUT ST SPFLD.doc (5808 : EVERSOURCE- #6313 Chestnut Street)

EVERSOURCE	TOWN
NEW ENGLAND TELEPHONE & TELEGRAPH COMPANY	STREET
	SPRINGFIELD
	CHESTNUT ST



INSTALL A NEW MANHOLE & CONDUIT SYSTEM TO BAYSTATE MEDICAL CENTER BECAUSE OF THEIR REQUEST FOR ADDITIONAL ELECTRIC CAPACITY.

INSTALL - 11 - 6'-0" x 14'-0" x 7'-2" PRECAST MANHOLES AND 8-5" CONDUITS ENCASED IN CONCRETE 3309 FT. MANHOLE AND CONDUIT WILL BE INSTALLED IN THE SIDEWALK FROM CAREW ST TO MONTMORENCI ST. (1886 FT.), IN THE ROADWAY TO PRATT ST. (825 FT.) AND IN THE SIDEWALK ON PRATT ST. (598 FT.)

ALSO AT THE SOUTHWEST CORNER OF CHESTNUT ST AND HEBRON ST. INSTALL 4-4" CONDUITS ENCASED IN CONCRETE 15' TO PROPERTY LINE

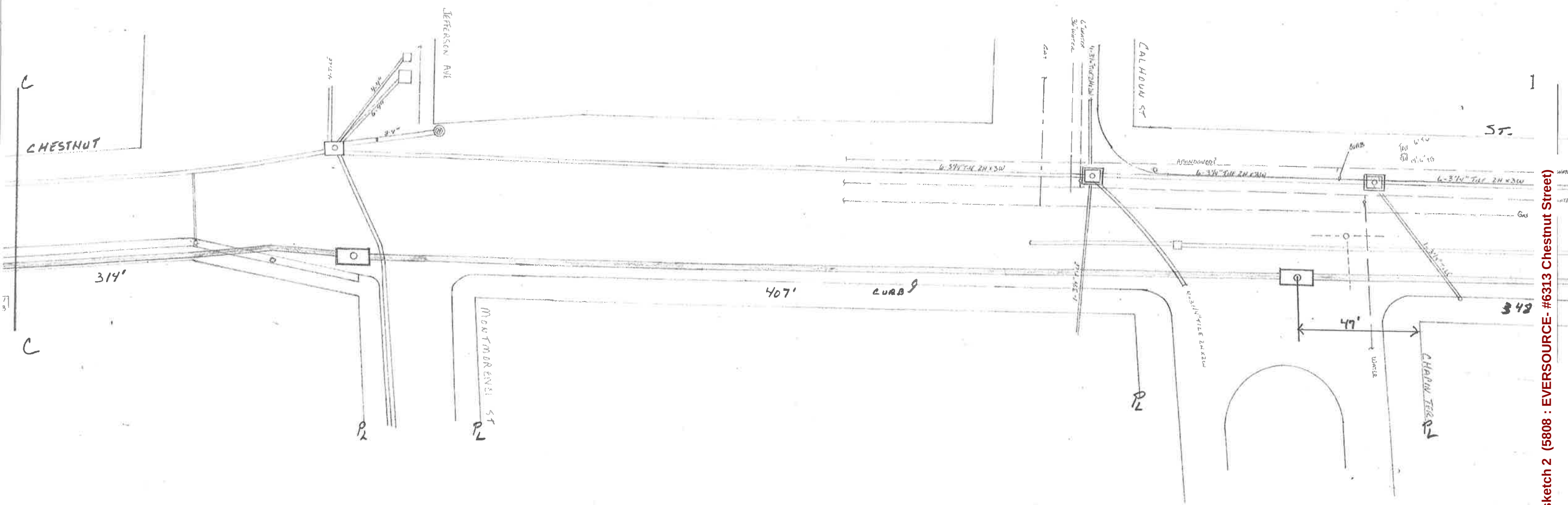
LEGEND					
	PROPOSED JOINT POLE		HANDHOLE		MANHOLE
	PROPOSED EVERSOURCE POLE		PAD MOUNT TRANSFORMER		HEXHOLE
	EXISTING JOINT POLE		UG. CONDUIT		
	EXISTING EVERSOURCE POLE		UG. PRIMARY CABLE		
	EXISTING EVERSOURCE POLE TO BE MADE JOINT		UG. SECONDARY CABLE		
	EXISTING FOREIGN POLE TO BE MADE JOINT				

DESIGNED BY	W.D.# 65030977	DISTANCES ARE APPROXIMATE	SECTION NO.
Michael Santos 5-26-20	WR# 3420204	1" = 40'	

SHT 10 FS

Attachment: sketch 1 (5808 : EVERSOURCE- #6313 Chestnut Street)

EVERSOURCE	TOWN SPRINGFIELD
NEW ENGLAND TELEPHONE & TELEGRAPH COMPANY	STREET CHESTNUT ST



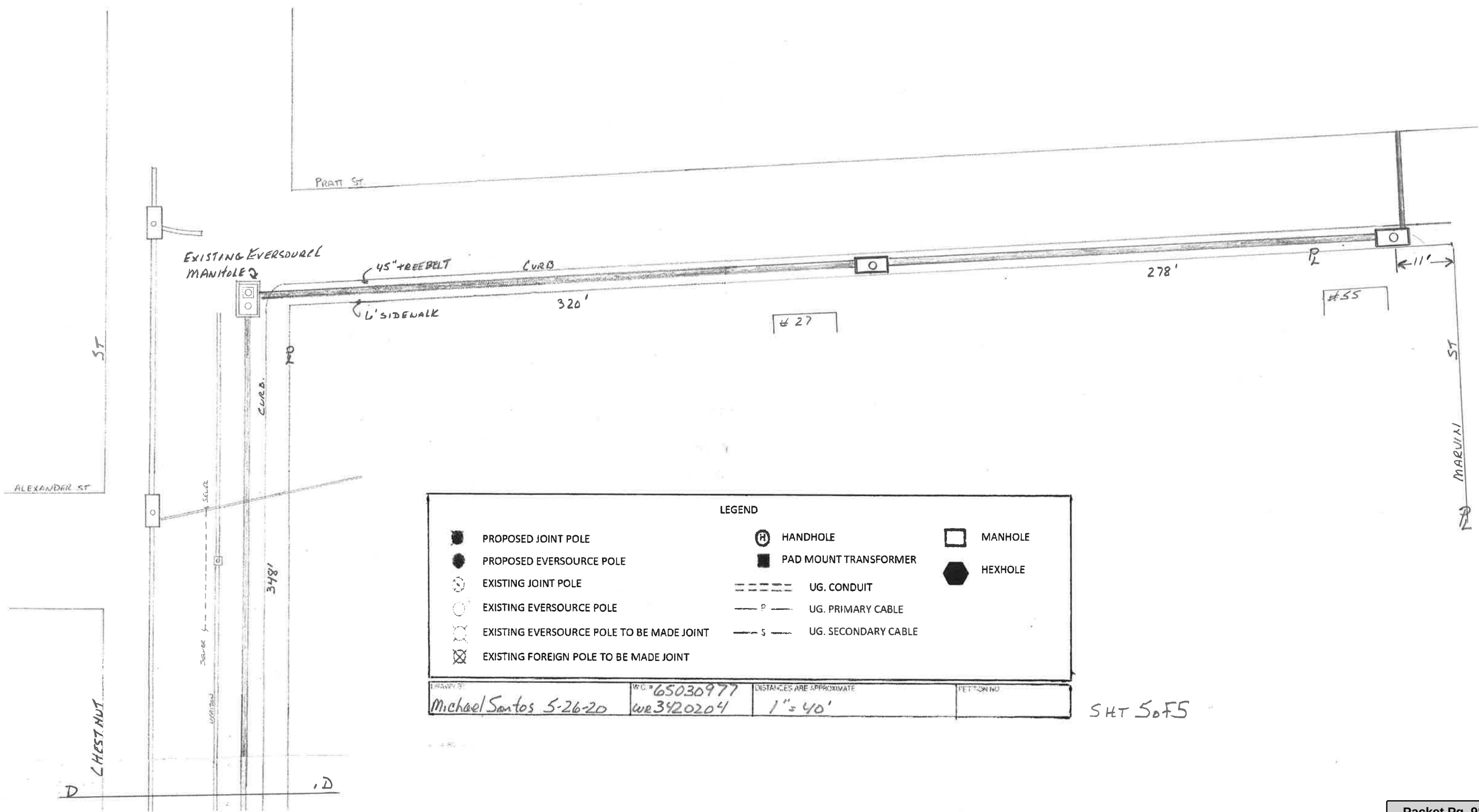
LEGEND			
PROPOSED JOINT POLE	HANDHOLE	MANHOLE	
PROPOSED EVERSOURCE POLE	PAD MOUNT TRANSFORMER	HEXHOLE	
EXISTING JOINT POLE	UG. CONDUIT		
EXISTING EVERSOURCE POLE	UG. PRIMARY CABLE		
EXISTING EVERSOURCE POLE TO BE MADE JOINT	UG. SECONDARY CABLE		
EXISTING FOREIGN POLE TO BE MADE JOINT			

DRAWN BY Michael Santos 5.26.20	W.C. # 65030977 WR# 3420204	DISTANCES ARE APPROXIMATE 1" = 40'	SECTION NO.
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SHT 40F5

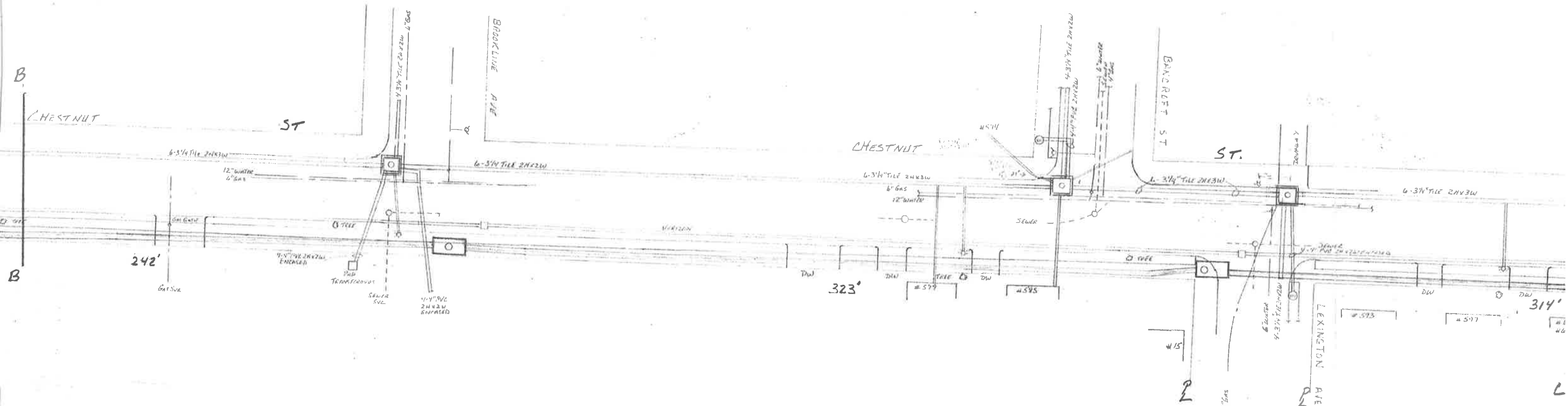
Attachment: sketch 2 (5808 : EVERSOURCE- #6313 Chestnut Street)

EVERSOURCE	TOWN SPRINGFIELD
NEW ENGLAND TELEPHONE & TELEGRAPH COMPANY	STREET CHESTNUT ST. / PRATT ST.



Attachment: sketch 3 (5808 : EVERSOURCE- #6313 Chestnut Street)

EVERSOURCE	TOWN SPRINGFIELD
NEW ENGLAND TELEPHONE & TELEGRAPH COMPANY	STREET CHESTNUT ST



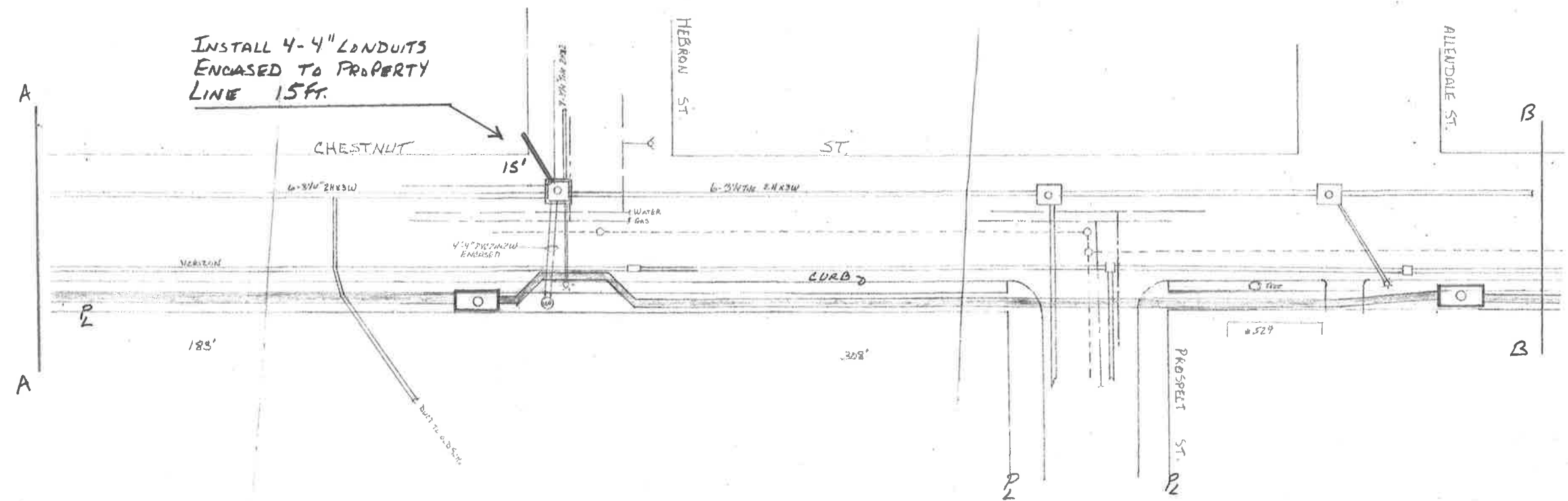
LEGEND			
	PROPOSED JOINT POLE		HANDHOLE
	PROPOSED EVERSOURCE POLE		PAD MOUNT TRANSFORMER
	EXISTING JOINT POLE		MANHOLE
	EXISTING EVERSOURCE POLE		HEXHOLE
	EXISTING EVERSOURCE POLE TO BE MADE JOINT		UG. CONDUIT
	EXISTING FOREIGN POLE TO BE MADE JOINT		UG. PRIMARY CABLE
			UG. SECONDARY CABLE

Michael Santos 5-20-20	W.C. # 65030977 WR# 3420204	DISTANCES ARE APPROXIMATE 1" = 40'	PETITION NO.
------------------------	--------------------------------	---------------------------------------	--------------

SHT 3 of 5

Attachment: sketch 4 (5808 : EVERSOURCE- #6313 Chestnut Street)

EVERSOURCE	TOWN SPRINGFIELD
NEW ENGLAND TELEPHONE & TELEGRAPH COMPANY	STREET CHESTNUT ST.

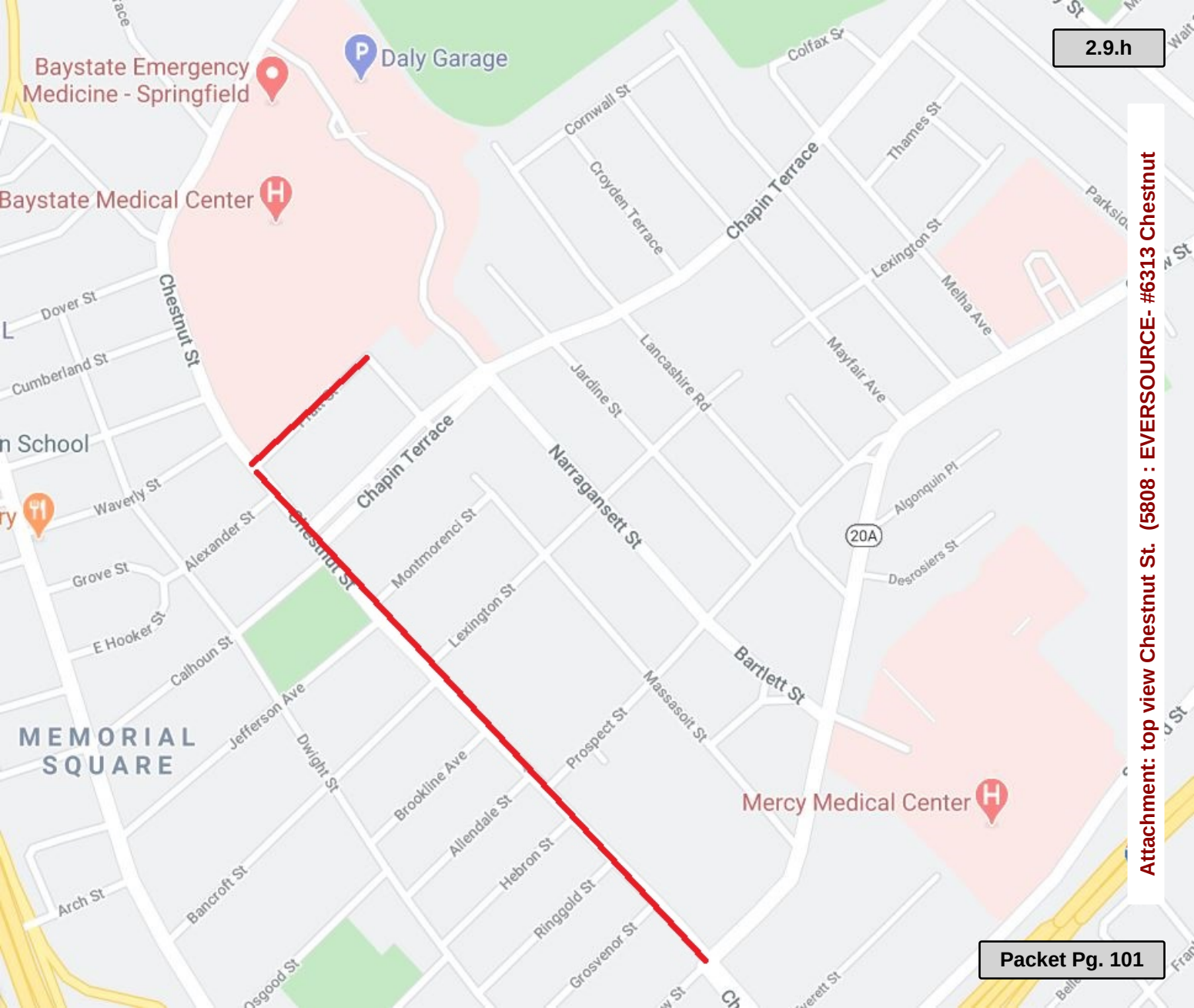


LEGEND			
	PROPOSED JOINT POLE		HANDHOLE
	PROPOSED EVERSOURCE POLE		PAD MOUNT TRANSFORMER
	EXISTING JOINT POLE		MANHOLE
	EXISTING EVERSOURCE POLE		HEXHOLE
	EXISTING EVERSOURCE POLE TO BE MADE JOINT		UG. CONDUIT
	EXISTING FOREIGN POLE TO BE MADE JOINT		UG. PRIMARY CABLE
			UG. SECONDARY CABLE

DRAWN BY Michael Santos 3-26-20	W.C. # 65030977 WR# 3420204	DISTANCES ARE APPROXIMATE 1" = 40'	PETITION NO.
------------------------------------	-----------------------------------	---------------------------------------	--------------

SHT 2 OF 5

Attachment: sketch 5 (5808 : EVERSOURCE- #6313 Chestnut Street)



2.9.h

Attachment: top view Chestnut St. (5808 : EVERSOURCE- #6313 Chestnut

Packet Pg. 101



City Council
36 Court Street
Springfield, MA 01103

Meeting: 09/14/20 06:30 PM
Department: Department of Public Works
Category: General
Prepared By: Hector Velez
Initiator: Hector Velez
Sponsors:
DOC ID: 5807

SCHEDULED

PETITION (ID # 5807)

EVERSOURCE- #6314 Plainfield St.

ORDER FOR LOCATION OF UNDERGROUND CONDUIT

WHEREAS, The Board of Public Works, to which was referred the petition #6314 of Eversource Electric Company dated May 28, 2020 a new padmount transformer on Plainfield Street for the new Brightwood-Lincoln School.

WHEREAS, said petition #6314 Plainfield Street was referred to the Board of Public Works on May 28, 2020 ; and

WHEREAS, On June 5, 2020 a Notice of a Public Hearing on #6314 Plainfield St., to be held July 8, 2020, was sent by email, to all property owners abutting an affected road, various Departments, Utility Companies, etc before the day of the hearing and posted on two public bulletin board a copy of which is attached a hearing of the Board of Public Works was held as scheduled by Zoom virtual meeting with the petitioner and interested parties.

WHEREAS, on July 29, 2020 the Board of Public Works reported thereon that, after careful consideration of petition #6314 Plainfield St. to install new padmount transformer located approximately 51' feet north of the centerline of Plainfield street and 36' feet west of the intersection of Plainfield and Newland Street, with 4 conduits installed from the existing manhole to Brightwood-Lincoln School, all as substantially shown on plan entitled:

EVERSOURCE, #6314 Plainfield.

consisting of one (1) sheet, which plan is incorporated herein by reference and is on file in the office of the Engineering Division of the Department of Public Works, Springfield, Massachusetts.

WHEREAS, petition #6314 Plainfield came before the City Council for a Public Hearing on this date,

NOW THEREFORE, BE IT ORDERED:

1. That due care for public safety is exercised during construction including but not limited to the use of a police officer(s) for traffic control if necessary.
2. That said construction would not unnecessarily interfere with the movement of vehicular or pedestrian traffic in the area.

3. That care be taken during said construction not to damage any underground services.
4. That the construction site be returned to the same condition as found or better.
5. Said company shall indemnify and save harmless against all damages, costs and expenses whatsoever to which the City may be subjected in consequence of the acts or neglect of said Company, its agents or servants, or in any manner arising from the rights and privileges granted it by the City.
6. In addition said company shall, before a public way is disturbed for the laying of its wire or conduit, execute its bond in the penal sum of Ten Thousand Dollars (\$10,000) conditioned for faithful performance of its duties under this permit.
7. Said company shall comply with the requirements of existing Ordinances and orders and comply with any changes in Ordinances and orders as may hereafter be adopted by the Mayor and Council governing the construction and maintenance of buried cable, conduits and wires.
8. That any sidewalks that are damaged or removed will be replaced in kind and in accordance with the City of Springfield's Standard Specifications.
9. That ramps for the handicapped will be provided if and where required by law and in conformance with the Rules and Regulations of the Massachusetts Architectural Barrier Board.
10. That any curbing that is disturbed during construction will be reset to the established street grade using proper construction procedures.
11. That all proposed silo, manhole and hexhole covers will conform to and be compatible with established street, treebelt or sidewalk grades with suitable non-skid covers when in the sidewalk area.
12. That the Springfield Water and Sewer Commission be notified before construction begins. All installations of adjacent utilities must be a minimum of 4 feet from the existing water and/or sewer main, edge to edge of pipe.
13. That asphalt trench restoration be done in accordance with the City of Springfield DPW requirements.

That all conditions set forth in the respective order are complied with.

PETITION TO INSTALL AND MAINTAIN UNDERGROUND
LINES
FOR THE TRANSMISSION OF ELECTRICITY

To the City Council of Springfield, Massachusetts:

EVERSOURCE prays that after due notice and a hearing as provided by the law it may be granted permission to install and maintain below the surface of the ground in the public way hereinafter named, a line or lines for the transmission of electricity consisting of conduits located as shown upon the plan filed herewith and made a part hereof together with the necessary wires, cables, transformers, switches, protective devices and other appurtenances, and likewise the manhole and vault construction connected with said lines as indicated by said plan marked:

The following is the public way above referred to

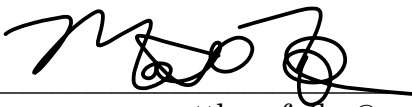
PLAINFIELD ST

EVERSOURCE IS REQUESTING PERMISSION TO INSTALL A NEW PADMOUNT TRANSFORMER (1265/11-1P) LOCATED APPROXIMATELY 51' NORTH OF THE CENTERLINE OF PLAINFIELD ST, AND 36' WEST OF THE INTERSECTION OF PLAINFIELD AND NEWLAND ST, WITH 4 CONDUITS INSTALLED FROM THE EXISTING ADJACENT MANHOLE (1265/11U). THIS TRANSFORMER WILL POWER THE NEW BRIGHTWOOD-LINCOLN SCHOOL AND THE SITES EV CHARGERS.

Drawing # 6314

Also, for permission to lay and maintain underground laterals, cables and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as it may desire for distributing purposes.

EVERSOURCE

By  _____
matthew.fuller@eversource.com
Phone # 413-787-9355

Dated this 28th day of May 2020.

Attachment: Petition 6314 PLAINFIELD ST (5807 : EVERSOURCE- #6314 Plainfield St.)

LEGEND

-  PROPOSED JOINT POLE
-  PROPOSED EVERSOURCE POLE
-  EXISTING JOINT POLE
-  EXISTING EVERSOURCE POLE
-  EXISTING EVERSOURCE POLE TO BE JOINT
-  EXISTING FOREIGN POLE TO BE JOINT
-  PROPOSED PAD MOUNT TRANSFORMER
-  EXISTING PAD MOUNT TRANSFORMER
-  EXISTING MANHOLE
-  UG EXISTING CONDUIT
-  UG PROPOSED CONDUIT
-  PROPOSED HANDHOLE
-  EXISTING HANDHOLE
-  ANCHOR
-  PROPOSED SILO
-  EXISTING SILO
-  HEXHOLE

PROPRIETARY INFORMATION:
THE INFORMATION ON THIS MAP SHALL BE CONSIDERED PROPRIETARY TO EVERSOURCE AND THE USER (WHICH SHALL BE DEFINED AS AN PERSON OR ENTITY WHO HAS RECEIVED THE MAP THROUGH SALE PURCHASE, EXCHANGE, GIFT OR OTHERWISE) SHALL KEEP IT IN CONFIDENCE AND SHALL NOT FURNISH OR DISCLOSE IT TO ANY THIR PARTY WITHOUT PRIOR WRITTEN PERMISSION OF EVERSOURCE UTILITIES.

EVERSOURCE
ENERGY

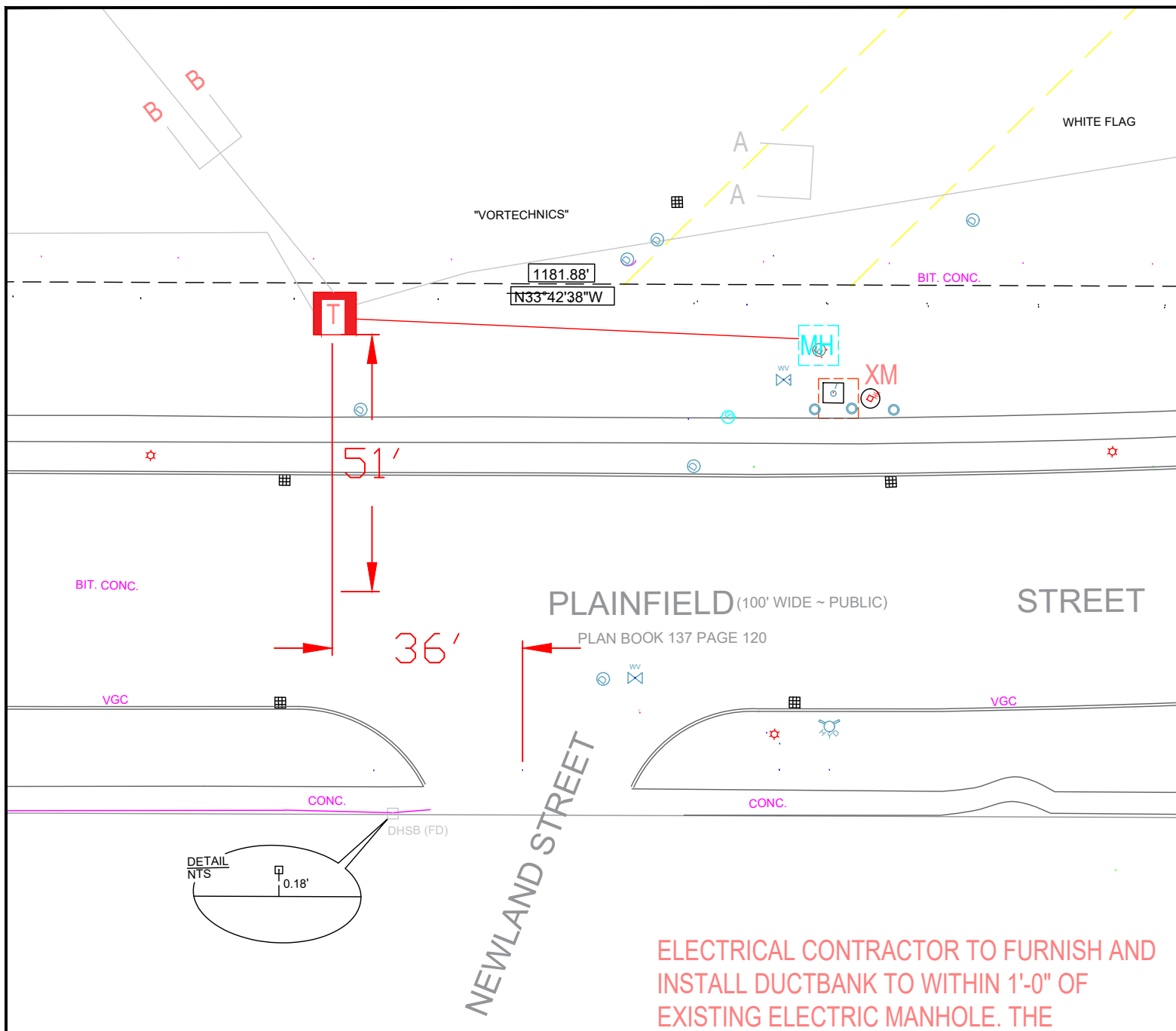
PETITION MAP
PLAINFIELD ST
SPRINGFIELD

DATE	CIRCUIT	VOLTAGE
05/18/20	21S6	13.8kV

SCALE	NTS	DRAWN BY
		M. FULLER

Packet Pg. 105

Attachment: 3230883 - Brightwood Petition SKETCH (5807 : EVERSOURCE - #6314 Plainfield St.)



PURPOSE AND DESCRIPTION:

EVERSOURCE IS REQUESTING PERMISSION TO INSTALL A NEW PADMOUNT TRANSFORMER (1265/II-IP) LOCATED APPROXIMATELY 51' NORTH OF THE CENTERLINE OF PLAINFIELD ST, AND 36' WEST OF THE INTERSECTION OF PLAINFIELD AND NEWLAND ST, WITH 4 CONDUITS INSTALLED FROM THE EXISTING ADJACENT MANHOLE (1265/IIU). THIS TRANSFORMER WILL POWER THE NEW BRIGHTWOOD-LINCOLN SCHOOL AND THE SITES EV CHARGERS

ORDER OF LOCATION FOR UNDERGROUND LINES FOR THE TRANSMISSION OF ELECTRICITY

By the City Council of the City of Springfield, Massachusetts:
Notice having been given and a public hearing held, as provided by law,

IT IS HEREBY ORDERED:

That Eversource, be and it is hereby granted a location for and permission to install and maintain below the surface of the ground in the public way hereinafter named, a line or lines for the transmission of electricity consisting of conduits located as shown upon the plan hereinafter referred to, together with the necessary wires, cables, transformers, switches, protective devices and other appurtenances, and likewise the manhole and vault construction connected with said lines as requested in petition of said Company dated the 28th day of May , 2020.

All construction under this order shall be substantial, with due regard for public safety, and shall be placed substantially at the points indicated upon the plan marked Drawing # 6314 filed with and made a part of said petition. The conduits to be installed shall not exceed 6 ducts and all of said ducts shall be placed at a depth of 2.5 feet under the surface of public way, depending upon trench conditions.

The public way beneath which the construction above referred to may be installed, the distance of such construction along each such way and the plan showing the proposed installation are as follows namely:

PLAINFIELD ST

EVERSOURCE IS REQUESTING PERMISSION TO INSTALL A NEW PADMOUNT TRANSFORMER (1265/11-1P) LOCATED APPROXIMATELY 51' NORTH OF THE CENTERLINE OF PLAINFIELD ST, AND 36' WEST OF THE INTERSECTION OF PLAINFIELD AND NEWLAND ST, WITH 4 CONDUITS INSTALLED FROM THE EXISTING ADJACENT MANHOLE (1265/11U). THIS TRANSFORMER WILL POWER THE NEW BRIGHTWOOD-LINCOLN SCHOOL AND THE SITES EV CHARGERS.

Drawing # 6314

Also, that permission be and hereby is granted said Eversource to lay and maintain underground laterals, cables and wires in the above or intersecting

Attachment: ORD # 6314 PLAINFIELD ST (5807 : EVERSOURCE- #6314 Plainfield St.)

public ways for the purpose of making connections with such poles and buildings as it may desire for distributing purposes.

I hereby certify that the foregoing order was adopted at a meeting of the City Council of the City of Springfield, Massachusetts held on the _____ day of _____, 2020.

City Clerk

We hereby certify that on _____ 2020, at _____ o'clock ____ M, at _____ a public hearing was held on the petition of Eversource for permission to install underground lines for the transmission of electricity as described in the order herewith recorded, and that we mailed at least seven days before said hearing a written notice of the time and place of said hearing to each of the owners of real estate (as determined by the last preceding assessment for taxation) along the way upon which the Company is permitted to install said lines under said order; and that thereupon said order was duly adopted.

City Clerk

I hereby certify that the foregoing is a true copy of a location order and certificate of hearing with notice adopted by the City Council of the City of Springfield, Massachusetts, on the _____ day of _____ 2020, and recorded with the records of location orders of said city, Book _____, Page _____. This certified copy is made under the provisions of Chapter 166 of General Laws and any additions thereto or amendments thereof.

Attest:

City Clerk

Attachment: ORD # 6314 PLAINFIELD ST (5807 : EVERSOURCE- #6314 Plainfield St.)

CITY OF SPRINGFIELD, MASSACHUSETTS

Date: July 29, 2020

TO THE MAYOR AND CITY COUNCIL OF THE CITY OF SPRINGFIELD:

The Board of Public Works, to which was referred the petition #6314 Plainfield St. of Eversource Electric Company dated May 28, 2020, to install new pad mount transformer. The new padmount transformer located approximately 51' feet north of the centerline of Plainfield street and 36' feet west of the intersection of Plainfield and Newland Street, with 4 conduits installed from the existing manhole to Brightwood-Lincoln School., all as substantially shown on a plan attached referred to numbered #6314 Plainfield St, which is incorporated herein by reference and to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for the purpose of making connections with the pole as it may desire for distributing purposes, reports thereon as follows:

By virtue of Chapter 708 of the Acts of 1977 the Board of Public Works held the hearing on the above matter provided for in Section 22 of Chapter 166 of the General Laws. The hearing was held on July 8, 2020 at 3:00 P.M. in City Hall, room 205 in Springfield, MA. Three (3) members of the Board and one (1) persons interested in the matter were present. Of the latter on July 29, 2020 one (1) voted in favor of and no-one (0) voted against.

The Board finds the request necessary to provide service to Brightwood-Lincoln School.

After careful consideration, the Board recommends the petition be granted provided:

That due care for public safety is exercised during construction including but not limited to the use of a police officer(s) for traffic control if necessary.

That said construction would not unnecessarily interfere with the movement of vehicular or pedestrian traffic in the area.

That care be taken during said construction not to damage any underground services.

That the construction site be returned to the same condition as found or better.

Said company shall indemnify and save harmless against all damages, costs and expenses whatsoever to which the City may be subjected in consequence of the acts or neglect of said Company, its agents or servants, or in any manner arising from the rights and privileges granted it by the City.

In addition said company shall, before a public way is disturbed for the laying of its wire or conduit, execute its bond in the penal sum of Ten Thousand Dollars (\$10,000) conditioned for faithful performance of its duties under this permit.

Attachment: Plainfield. #6314 Report (5807 : EVERSOURCE- #6314 Plainfield St.)

Said company shall comply with the requirements of existing Ordinances and orders and comply with any changes in Ordinances and orders as may hereafter be adopted by the Mayor and Council governing the construction and maintenance of buried cable, conduits and wires.

That any sidewalks that are damaged or removed will be replaced in kind and in accordance with the City of Springfield's Standard Specifications.

That ramps for the handicapped will be provided if and where required by law and in conformance with the Rules and Regulations of the Massachusetts Architectural Barrier Board.

That any curbing that is disturbed during construction will be reset to the established street grade using proper construction procedures.

That due care be exercised not to unnecessarily damage any public shade trees located within the construction area.

That the Springfield Water and Sewer Commission be notified before construction begins. All installations of adjacent utilities must be a minimum of 4 feet from the existing water and/or sewer main, edge to edge of pipe.

That all conditions set forth in the respective order are complied with.

_____	)	
_____	)	BOARD OF PUBLIC WORKS
_____	)	



City Council
36 Court Street
Springfield, MA 01103

SCHEDULED

PETITION (ID # 5805)

Meeting: 09/14/20 06:30 PM
Department: Department of Public Works
Category: General
Prepared By: Hector Velez
Initiator: Hector Velez
Sponsors:
DOC ID: 5805

Verizon- Bay Street

ORDER FOR LOCATION OF UNDERGROUND CONDUIT

WHEREAS, The Board of Public Works, to which was referred the petition of Verizon New England dated May 4, 2020 to install 2-4 " inches conduit on Bay Street for the distribution of intelligence and telecommunication services.

WHEREAS, said petition of Verizon Bay Street was referred to the Board of Public Works on May 18, 2020; and

WHEREAS, On June 22, 2020 a Notice of a Public Hearing on Verizon Bay Street, to be held July 8, 2020, was sent by email, to all various Departments, Utility Companies, etc before the day of the hearing and posted on two public bulletin board a copy of which is attached a hearing of the Board of Public Works was held as scheduled on site with the petitioner and interested parties.

WHEREAS, on July 29, 2020 the Board of Public Works reported thereon that, after careful consideration of petition Verizon Bay Street, to install two conduit (4") inches form existing manhole near the intersection of Bay Street and St James Street, running northerly direction on approximately thirty (30') feet to existing Verizon pole located on the northwesterly side of Bay Street, all as substantially shown on plan entitled:

VERIZON- Bay Street

consisting of one (1) sheet, which plan is incorporated herein by reference and is on file in the office of the Engineering Division of the Department of Public Works, Springfield, Massachusetts.

WHEREAS, petition Verizon Bay Street came before the City Council for a Public Hearing on this date,

NOW THEREFORE, BE IT ORDERED:

1. That due care for public safety is exercised during construction including but not limited to the use of a police officer(s) for traffic control if necessary.
2. That said construction would not unnecessarily interfere with the movement of vehicular or pedestrian traffic in the area.
3. That care be taken during said construction not to damage any underground services.

4. That the construction site be returned to the same condition as found or better.
5. Said company shall indemnify and save harmless against all damages, costs and expenses whatsoever to which the City may be subjected in consequence of the acts or neglect of said Company, its agents or servants, or in any manner arising from the rights and privileges granted it by the City.
6. In addition said company shall, before a public way is disturbed for the laying of its wire or conduit, execute its bond in the penal sum of Ten Thousand Dollars (\$10,000) conditioned for faithful performance of its duties under this permit.
7. Said company shall comply with the requirements of existing Ordinances and orders and comply with any changes in Ordinances and orders as may hereafter be adopted by the Mayor and Council governing the construction and maintenance of buried cable, conduits and wires.
8. That any sidewalks that are damaged or removed will be replaced in kind and in accordance with the City of Springfield's Standard Specifications.
9. That ramps for the handicapped will be provided if and where required by law and in conformance with the Rules and Regulations of the Massachusetts Architectural Barrier Board.
10. That any curbing that is disturbed during construction will be reset to the established street grade using proper construction procedures.
11. That all proposed silo, manhole and hexhole covers will conform to and be compatible with established street, treebelt or sidewalk grades with suitable non-skid covers when in the sidewalk area.
12. That the Springfield Water and Sewer Commission be notified before construction begins. All installations of adjacent utilities must be a minimum of 4 feet from the existing water and/or sewer main, edge to edge of pipe.
13. That asphalt trench restoration be done in accordance with the City of Springfield DPW requirements.
14. That all conditions set forth in the respective order are complied with.

PETITION FOR CONDUIT LOCATION

Springfield, Massachusetts, dated May 4, 2020
To the City Council of the City of Springfield, Massachusetts

VERIZON NEW ENGLAND, INC. requests permission to lay and maintain underground conduits and manholes, with the wires and cables to be placed therein, under the surface of the following public way or ways:

BAY STREET: Place two (2) four (4) inch conduits on Bay Street beginning at manhole #5326, located near the intersection of Bay Street and St. James Avenue, and running in a northeasterly direction a distance of approximately thirty (30) feet to Pole T.130B/1, located on the northwesterly side of Bay Street.

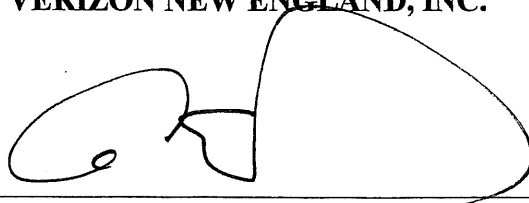
Reason: Place conduit to provide for the distribution of intelligence and telecommunications.

Also for permission to lay and maintain underground conduits, manholes, cables and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as it may desire for distributing purposes.

Plan marked - Verizon No. **1A4D1YS**, dated April 10, 2020, showing location of conduit to be constructed is filed herewith.

VERIZON NEW ENGLAND, INC.

By

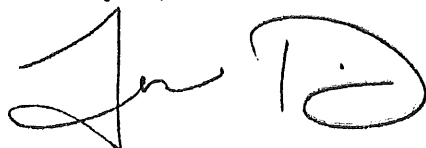


Albert Bessette, Jr.
Manager-Right of Way

A true copy of a petition referred to the Board of Public Works on:

May 18, 2020

Attest:



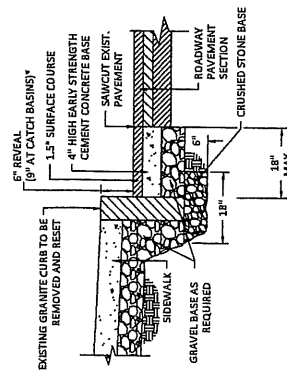
Tasheena M. Davis, Esquire

Attachment: petition Bay St. (5805 : Verizon- Bay Street)

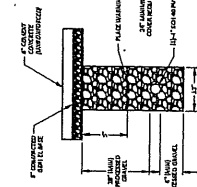
GENERAL NOTES

- [illegible]

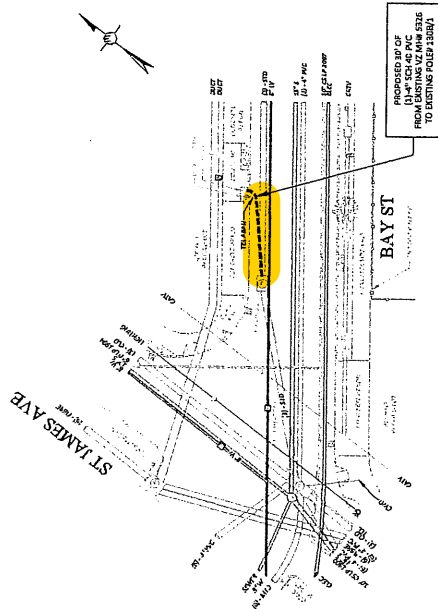
*6" REVEAL TYPICAL. REVEAL MAY VARY FROM 3" TO 9" WITH PWD APPROVAL.



PROPOSED DUCT CONFIGURATION



PROPOSED DUCT CONFIGURATION



PROPOSED 30' OF
(1)-4" SCH 40 PVC
FROM EXISTING VZ MHW 5326
TO EXISTING POLE# 130B/1

[illegible]

NOTE:
EXISTING UTILITIES SHOWN ARE APPROXIMATE AND NOT
WARRANTED TO BE CORRECT. THE CONTRACTOR SHALL
VERIFY THE LOCATION OF ALL PUBLIC AND PRIVATE
UTILITIES PRIOR TO BEGINNING ANY EXCAVATION



CALL BEFORE YOU DIG
UNDERGROUND SERVICE ALERT
72 HOURS NOTICE REQUIRED.
CLINICAL - 408-251-1111



PREPARED BY:

[illegible]

ROW 1A4D1YS - 19 ST JAMES AVE
SPRINGFIELD, MA
VERIZON - PETITION PLAN

CLASSIFIED BY: FIVE TELCOM	PRINTNO: 1 OF 1
----------------------------	-----------------

DRAWN BY: SWL	SCALE: AS NOTED
DATE: 06/10/2020	EXP: N/A

FOR PERMITTING ONLY

CITY OF SPRINGFIELD, MASSACHUSETTS

Date: July 29, 2020

TO THE MAYOR AND CITY COUNCIL OF THE CITY OF SPRINGFIELD:

The Board of Public Works, to which was referred the petition of Verizon dated May 4, 2020 to install 2-4 “ inches conduit on Bay Street for the distribution of intelligence and telecommunication services. The conduit of (4”) inches will start form existing manhole near the intersection of Bay Street and St James Street, running northerly direction on approximately thirty (30’) feet to existing Verizon pole located on the northwesterly side of Bay Street, all as substantially shown on a plan attached, referred to VERIZON Bay Street., which is incorporated herein by reference and to lay and maintain underground laterals, cables and wires in the above public way for the purpose of making connections with the pole as it may desire for distributing purposes, reports thereon as follows:

By virtue of Chapter 708 of the Acts of 1977 the Board of Public Works held the hearing on the above matter provided for in Section 22 of Chapter 166 of the General Laws. The hearing was held on July 8, 2020 at 3:00 P.M. at Springfield City Hall room 205; Three (3) members of the Board and one (1) person interested in the matter were present. Of the latter, on August 29, 2020 one (1) voted in favor of and no-one (0) voted against.

The Board finds the request necessary in order that the utility companies Verizon provide for the distribution of intelligence and telecommunication services in the area.

After careful consideration, the Board recommends the petition be granted provided:

That due care for public safety is exercised during construction including but not limited to the use of a police officer(s) for traffic control if necessary.

That said construction would not unnecessarily interfere with the movement of vehicular or pedestrian traffic in the area.

That care be taken during said construction not to damage any underground services.

That the construction site be returned to the same condition as found or better.

Said company shall indemnify and save harmless against all damages, costs and expenses whatsoever to which the City may be subjected in consequence of the acts or neglect of said Company, its agents or servants, or in any manner arising from the rights and privileges granted it by the City.

Attachment: Report Bay Street (5805 : Verizon- Bay Street)

In addition said company shall, before a public way is disturbed for the laying of its wire or conduit, execute its bond in the penal sum of Ten Thousand Dollars (\$10,000) conditioned for faithful performance of its duties under this permit.

Said company shall comply with the requirements of existing Ordinances and orders and comply with any changes in Ordinances and orders as may hereafter be adopted by the Mayor and Council governing the construction and maintenance of buried cable, conduits and wires.

That any sidewalks that are damaged or removed will be replaced in kind and in accordance with the City of Springfield's Standard Specifications.

That ramps for the handicapped will be provided if and where required by law and in conformance with the Rules and Regulations of the Massachusetts Architectural Barrier Board.

That any curbing that is disturbed during construction will be reset to the established street grade using proper construction procedures.

That due care be exercised not to unnecessarily damage any public shade trees located within the construction area.

That the Springfield Water and Sewer Commission be notified before construction begins. All installations of adjacent utilities must be a minimum of 4 feet from the existing water and/or sewer main, edge to edge of pipe.

That all conditions set forth in the respective order are complied with.

_____	)	
_____	)	BOARD OF PUBLIC WORKS
_____	)	



City Council
36 Court Street
Springfield, MA 01103

SCHEDULED

PETITION (ID # 5804)

Meeting: 09/14/20 06:30 PM
Department: Department of Public Works
Category: Grants
Prepared By: Hector Velez
Initiator: Hector Velez
Sponsors:
DOC ID: 5804

CMA-Bloomfield St.

ORDER FOR LOCATION OF UNDERGROUND CONDUIT

WHEREAS, The Board of Public Works, to which was referred the petition of Columbia Gas of Massachusetts to install underground gas main pipe to introduce medium pressure to the area and retire the aged low pressure cast iron main on Bloomfield Street, Johnson Street, Earl Street and Ranney Street.

WHEREAS, said petition Bloomfield Street was referred to the Board of Public Works on July 15, 2020; and

WHEREAS, On July 17, 2020 a Notice of a Public Hearing on Bloomfield Street, to be held on July 29, 2020, was sent by mail, to all property owners abutting an affected road, various Departments, Utility Companies, before the day of the hearing and posted on two public bulletin board a copy of which is attached a hearing of the Board of Public Works was held as scheduled by Zoom Virtual Meeting with the petitioner and interested parties.

WHEREAS, on August 10, 2020 the Board of Public Works reported thereon that, after careful consideration of petition Bloomfield Street to install new plastic underground gas main pipe to introduce medium pressure to the area and retire the aged low pressure cast iron main on Forest Park Neighborhoods, the new main pipe whit medium pressure will be install on Bloomfield Street, Johnson Street, Earl Street and Ranney Street., all as substantially shown on a plan attached with project name:

Bloomfield Street -Poor Pressure

Consisting of nine (9) sheets, which plan is incorporated herein by reference and is on file in the office of the Engineering Division of the Department of Public Works, Springfield, Massachusetts.

WHEREAS, petition Bloomfield Street came before the City Council for a Public Hearing on this date,

NOW THEREFORE, BE IT ORDERED:

1. That due care for public safety is exercised during construction including but not limited to the use of a police officer(s) for traffic control if necessary.
2. That said construction would not unnecessarily interfere with the movement of vehicular or pedestrian traffic in the area.

3. That care be taken during said construction not to damage any underground services.
4. That the construction site be returned to the same condition as found or better.
5. Said company shall indemnify and save harmless against all damages, costs and expenses whatsoever to which the City may be subjected in consequence of the acts or neglect of said Company, its agents or servants, or in any manner arising from the rights and privileges granted it by the City.
6. In addition said company shall, before a public way is disturbed for the laying of its wire or conduit, execute its bond in the penal sum of Ten Thousand Dollars (\$10,000) conditioned for faithful performance of its duties under this permit.
7. Said company shall comply with the requirements of existing Ordinances and orders and comply with any changes in Ordinances and orders as may hereafter be adopted by the Mayor and Council governing the construction and maintenance of buried cable, conduits and wires.
8. That any sidewalks that are damaged or removed will be replaced in kind and in accordance with the City of Springfield's Standard Specifications.
9. That ramps for the handicapped will be provided if and where required by law and in conformance with the Rules and Regulations of the Massachusetts Architectural Barrier Board.
10. That any curbing that is disturbed during construction will be reset to the established street grade using proper construction procedures.
11. That all proposed silo, manhole and hexhole covers will conform to and be compatible with established street, treebelt or sidewalk grades with suitable non-skid covers when in the sidewalk area.
12. That the Springfield Water and Sewer Commission be notified before construction begins. All installations of adjacent utilities must be a minimum of 4 feet from the existing water and/or sewer main, edge to edge of pipe.
13. That asphalt trench restoration be done in accordance with the City of Springfield DPW requirements.
14. That all conditions set forth in the respective order are complied with.



INSTALLATION ORDER NUMBER20-0825586-0020-0825588-00

ABANDONMENT ORDER NUMBER20-0825587-0020-0825589-00

PROJECT ID20-69789

BLOOMFIELD ST - POOR PRESSURE

JOB TYPE: LEAKAGE ELIMINATION (557/558)

PROJECT INFORMATION

FIELD ENGINEER/TECHNICIAN:JOCELYN FORCIER

CONSTRUCTION FLL:LANCE HEDGE, RICHARD ROSS, MARK BRONNER
DAVID BAYEUR

PERMITS:CITY PERMIT

TCC/LOA:8200 - SPRINGFIELD, MA

COUNTY:HAMPDEN (013)

TAX DISTRICT/TOWNSHIP ID:0000244

MAP/GRID NUMBER:23/24

24 HR. EMERGENCY LINE:1-800-525-8222

VICINITY MAP



SHEET INDEX

DWG.	DESCRIPTION
T-1	TITLE SHEET
GN-1	GENERAL NOTES
O-1	OVERVIEW SHEET
L-1 - L-3 MI	LAYOUT PLANS
D-1 - D-4	CONSTRUCTION DETAILS
I-1	ISOMETRIC DETAILS

PROJECT SUMMARY TABLE

PROPOSED INSTALLATION			PROPOSED ABANDONMENT		
LENGTH (FT)	SIZE (IN)	TYPE	LENGTH (FT)	SIZE (IN)	TYPE
430'	2"	PHMP	2,880'	6"	CILP
1,925'	4"	PHMP	10'	6"	PHLP
535'	6"	PHMP	1,233'	4"	CILP
1,875'	4"	PHMP	992'	6"	CILP
350'	6"	PHMP			
5,115'	TOTAL INSTALLATION (FEET)		5,115'	TOTAL ABANDONMENT (FEET)	
PROPOSED GAS SERVICES					
	REPLACEMENTS	TIE OVERS	TOTAL SERVICES	METER OUTS	
ESTIMATED GAS SERVICES	51	15	66	106	
ESTIMATED GAS SERVICES	44	21	65	84	

PROJECT DESCRIPTION

REPLACE CILP MAIN WITH PHMP ON BLOOMFIELD AND JOHNSON ST DUE TO POOR PRESSURE IN THIS AREA. BEFORE ANY LP PIPE IS CUT OFF A CAMERA WILL BE USED TO DETERMINE IF ANY OF THESE MAINS ARE BLOCKED. ENGINEERING WILL NEED ALL CAMERA DATA BEFORE MAKING THE CALL TO ABANDON ANY LP MAIN IN THIS AREA.



Know what's below.
Call before you dig.

PROPOSED

REVISIONS

0	5/6/2020	DESIGNED PROPOSED DRAWING
REV. #	DATE	DESCRIPTION
DESIGNED BY	JTF	5/6/2020 413-310-4264
DRAWN BY	JTF	5/6/2020 413-310-4264
CHECKED BY	RPB	5/13/2020 X
AS-BUILT BY		
	NAME	DATE PHONE #

SITE NAME:
INST# 20-0825586-00
ABAN# 20-0825587-00
PROJECT ID# 20-69789
BLOOMFIELD ST - POOR PRESSURE
SPRINGFIELD, HAMPDEN (013)

DRAWING TITLE:
TITLE SHEET

DRAWING NO:
T-1



J.O. 20-0825586-00 6/25/2020

General Notes

1. Deviation from NiSource CAD Standards is at discretion of reviewing Professional Engineer.
2. Refer to project documentation for the associated Environmental Compliance Plan (ECP) and any project-specific documentation.
3. The proposed gas facility locations shown are approximate and is subject to change.
4. Property lines, structures, street lines, etc. were compiled using the NiSource GIS and are to be considered approximate and not to scale.
5. Existing utilities, where shown, have been compiled from above ground evidence only and are to be considered approximate. NiSource does not guarantee the location of the underground utilities shown or that all existing utilities and/or subsurface structures are shown.
6. This project will adhere to all applicable federal, state or local permitting requirements for abandonment and installation of natural gas pipelines. All Federal, State, and Local codes and standards will be adhered including, but not limited to, the following:

Code of Federal Regulations (CFR)
49 CFR 192 Pipeline Safety Regulations
29 CFR 1910 Occupational Safety and Health Administration (OSHA)
American Society of Mechanical Engineers (ASME)
ASME B31.8 Gas Transmission and Distribution Piping Systems

All NiSource design codes and standards will be adhered to as applicable. These standards include but are not limited to the following (note state-specific designations where applicable):

- GS 1100.010(IN, KY, MA, MD, OH, PA, VA) Locating Gas Facilities
- GS 1100.040(MA and VA only) Damage Prevention When Using Conventional Excavation Technologies
- GS 1100.050(IN, OH, VA) Damage Prevention - Using Trenchless Technology
- GS 1170.010(IN) Gas Control Room Management
- GS 1210.010(MA) Nondestructive Testing And Visual Inspection
- GS 1300.010 Fusion And Mechanical Joining
- GS 1301.010 Plastic Pipe Fusion And Mechanical Joining Qualification Of Personnel
- GS 1302.010(VA) Butt Fusion Joining
- GS 1304.010 Electrofusion Joining
- GS 1320.010 Mechanical Coupling Connections
- GS 1323.010 Flange Connections
- GS 1400.010 Corrosion Control - General
- GS 1410.010(VA) Metallic Pipeline Exposures
- GS 1420.035 Coating Repair Methods For Mill Applied Coatings
- GS 1420.040 Coating Methods For Girth Welds, Fittings, Risers & Other Below Grade Appurtenances
- GS 1420.410 Corrosion Control - Inspection Of Steel Pipe Coating
- GS 1420.510 Installation Of Galvanic Anodes
- GS 1420.520 Installation Of Test Stations
- GS 1430.320 Ultrasonic Thickness Gauge
- GS 1500.010(MA, OH) Pressure Testing
- GS 1670.020(IN, KY, MA, MD) Odor Level Monitoring
- GS 1670.040 Pipeline Conditioning New Pipelines
- GS 1680.010 Tie-Ins And Tapping Pressurized Pipelines
- GS 1680.020 Plastic To Steel Transition Connections
- GS 1680.040 Squeeze Off Procedure For Plastic Pipe
- GS 1680.050 Squeeze Off Guidelines For Steel Pipe
- GS 1690.010 Purging
- GS 1708.020(IN, KY, MA, MD, PA) Leakage Surveys
- GS 1740.010(MA, OH, PA, VA) Abandonment Of Facilities
- GS 1740.012(MA, PA) Abandoning Facilities - Service Tee Removal
- GS 1742.010(VA) Discontinuing Gas Service
- GS 1754.010(KY, OH) Operation And Maintenance Of Pressure Gauges
- GS 1770.010 Prevention Of Accidental Ignition
- GS 1782.010(MA) Protecting Cast Iron Pipelines
- GS 2100.010 Design - General
- GS 3000.020(VA) Inspection Of Materials
- GS 3000.900 Work Site Restoration
- GS 3010.030 Bends And Elbows
- GS 3010.050(IN, MA) Installation Of Pipe In A Ditch
- GS 3010.060(IN) Installation Of Plastic Pipe
- GS 3010.080(MA, OH, VA) Underground Clearance
- GS 3010.090(IN, MA, PA, VA) Transmission Lines And Distribution Mains - Cover
- GS 3010.100(VA) Transmission Lines And Distribution Mains - Trenchless Technology
- GS 3010.102(VA) Directional Boring
- GS 3010.210(MA only) Use Of End Caps On Steel Pipe
- GS 3020.030 Service Line Connections To Main Piping
- HSE 4440.020 Environmental Construction Standards

7. Prior to beginning any excavation on site, the person responsible for earth moving shall notify utility owners of their intent to excavate and to have the exact locations of the utility lines marked by contacting the one call center in their state subject to any applicable state advance notification requirements.
8. Proposed or completed gas facility installation location references may be indicated by a combination of the following codes:

F - FRONT
BK - BACK
L - LEFT
R - RIGHT
B - BUILDING EDGE
CU - CURB

CLP - CENTER OF PAVEMENT
CLR - CENTER OF RIGHT-OF-WAY
CEL - CENTER OF EASTBOUND LANE
CWL - CENTER OF WESTBOUND LANE
CNL - CENTER OF NORTHBOUND LANE
CSL - CENTER OF SOUTHBOUND LANE

D - DRIVEWAY EDGE
EP - EDGE OF PAVEMENT
ES - EDGE OF SIDEWALK
PL - PROPERTY LINE

DRAWING LEGEND

Gas Main Symbology

Existing Gas Main

Existing Gas Main to Be Abandoned

Proposed Gas Main

Proposed Gas Main Uprate

Gas Main Material/Pressure Label References

MATERIAL CODES

CS*

Coated Steel Gas Main

CI*

Cast Iron Gas Main

BS*

Bare Steel Gas Main

WI*

Wrought Iron Gas Main

PH*

High Density Polyethylene Gas Main

PM*

Medium Density Polyethylene Gas Main

*LP

Low Pressure

*IP

Intermediate Pressure

*MP

Medium Pressure

*HP

High Pressure

*.SER

Service

*.R

Riser

(TC)

Transmission Class

AT

Attached

BH

Bridge Hanger

BLGH

Building Hanger

DB

Directional Bore

IS

Inserted

OC

Open Cut

PB

Pneumatic Bore

PL

Plowed

RT

Roof Top

(E)

Existing

(P)

Proposed

W1

Weld Location

T1

Gas Main Tie-in Location

A1

Gas Main Abandonment Location

Gas Facility Symbology

⊗x"GV

Gas Valve (Gate - GV, Plug - PV, PE Ball - BP, ST Ball - BV)

●x"Pv

Critical Gas Valve

○x"HVTT

High Volume Tapping Tee

○x"SST

Pressure Control Fitting - ShortStopp Tee

○x"SPH

Pressure Control Fitting - Spherical Tee

○x"MF-BO

Pressure Control Fitting - Mueller Bottom-out

○x"MF-SO

Pressure Control Fitting - Mueller Side-out

○x"MF-FT

Pressure Control Fitting - Mueller Flange Tee

⊗x"SS

Pressure Control Fitting - ShortStopp

⊗x"MF

Pressure Control Fitting - Mueller Stopper

⊗x"x"x" POLYTAP

Polytapp Side Saddle Fitting

┆

Transition

—

End Cap

⬇

Riser

◄

Reducer

EM

Electronic Marker

TWS

Flush-mounted Tracer Wire Station

↑

Post Pipeline Marker with Tracer Wire

⬇

Gas Main Marker without Tracer Wire

⊗

Test Well

⊗

Regulator Station

⊗

Single Customer Regulator

⊗

Meter

⊗

Meter with Regulator

⊗

Test Point (Station)

⊗

Gas Service Tie-over

⊗

Gas Service Replacement

MMO

Meter Move Out

⊗

Telephone Manhole

⊗

Drain Manhole

⊗

Electric Manhole

⊗

Catch Basis

⊗

Sewer Manhole

⊗

Fire Hydrant

⊗

Utility Pole

⊗

Property Marker

⊗

Telephone Pedestal

⊗

Television Pedestal

⊗

Unknown Manhole

⊗

Water Box

⊗

Water Gate

⊗

Electric Pedestal

⊗

Iron Pin

⊗

Light Pole

Know what's below.
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PROPOSED

REVISIONS			
0	5/6/2020	DESIGNED PROPOSED DRAWING	
REV. #	DATE	DESCRIPTION	
DESIGNED BY	JTF	5/6/2020	413-310-4264
DRAWN BY	JTF	5/6/2020	413-310-4264
CHECKED BY	RPB	5/13/2020	X
AS-BUILT BY			
	NAME	DATE	PHONE #

SITE NAME:

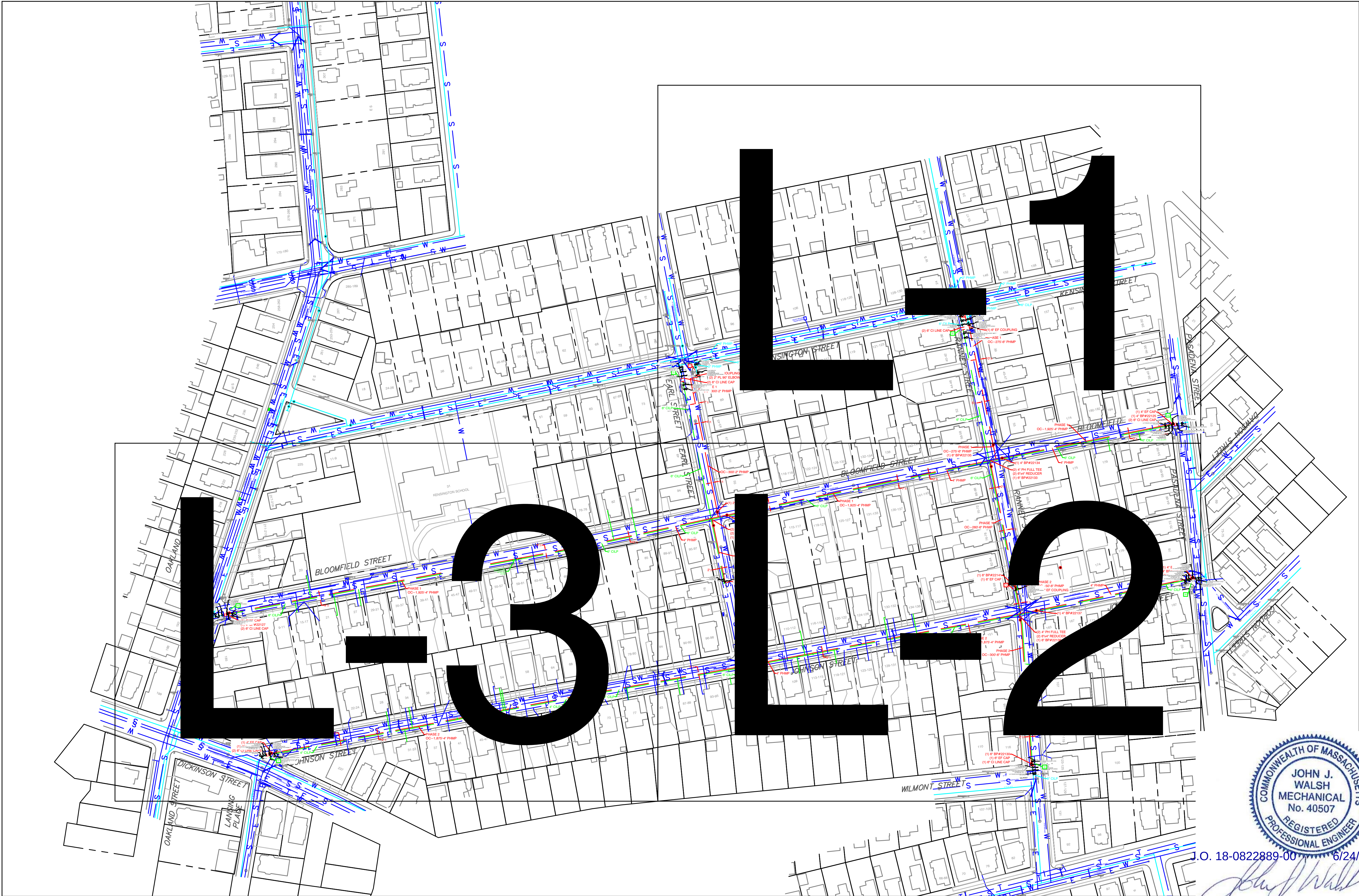
INST# 20-0825586-00
ABAN# 20-0825587-00
PROJECT ID# 20-69789
BLOOMFIELD ST - POOR PRESSURE
SPRINGFIELD, HAMPDEN (013)

DRAWING TITLE:

GENERAL NOTES

DRAWING NO:

GN-1



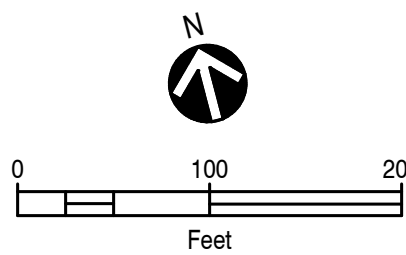
COMMONWEALTH OF MASSACHUSETTS
JOHN J. WALSH
MECHANICAL
No. 40507
REGISTERED
PROFESSIONAL ENGINEER
J.O. 18-0822889-00 6/24/2020

NiSource



Know what's below.
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	L-1
L-3	L-2



PROPOSED

REVISIONS			
0	5/6/2020	DESIGNED PROPOSED DRAWING	
REV. #	DATE	DESCRIPTION	
DESIGNED BY	JTF	5/6/2020	413-310-4264
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CHECKED BY	RPB	5/13/2020	X
AS-BUILT BY			
	NAME	DATE	PHONE #

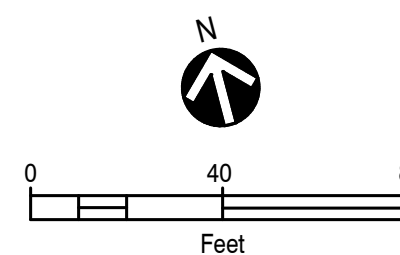
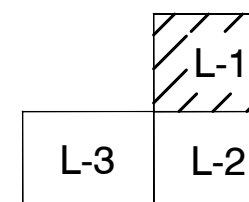
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INST# 20-0825586-00
ABAN# 20-0825587-00
PROJECT ID# 20-69789
BLOOMFIELD ST - POOR PRESSURE
SPRINGFIELD, HAMPDEN (013)

DRAWING TITLE:
OVERVIEW SHEET

DRAWING NO:
O-1



Know what's **below**.
Call before you dig.



PROPOSED

REVISIONS

0	5/6/2020	DESIGNED PROPOSED DRAWING
REV. #	DATE	DESCRIPTION
DESIGNED BY	JTF	5/6/2020 413-310-426
DRAWN BY	JTF	5/6/2020 413-310-426
CHECKED BY	RPB	5/13/2020 X
AS-BUILT BY		
	NAME	DATE PHONE #

SITE NAME:

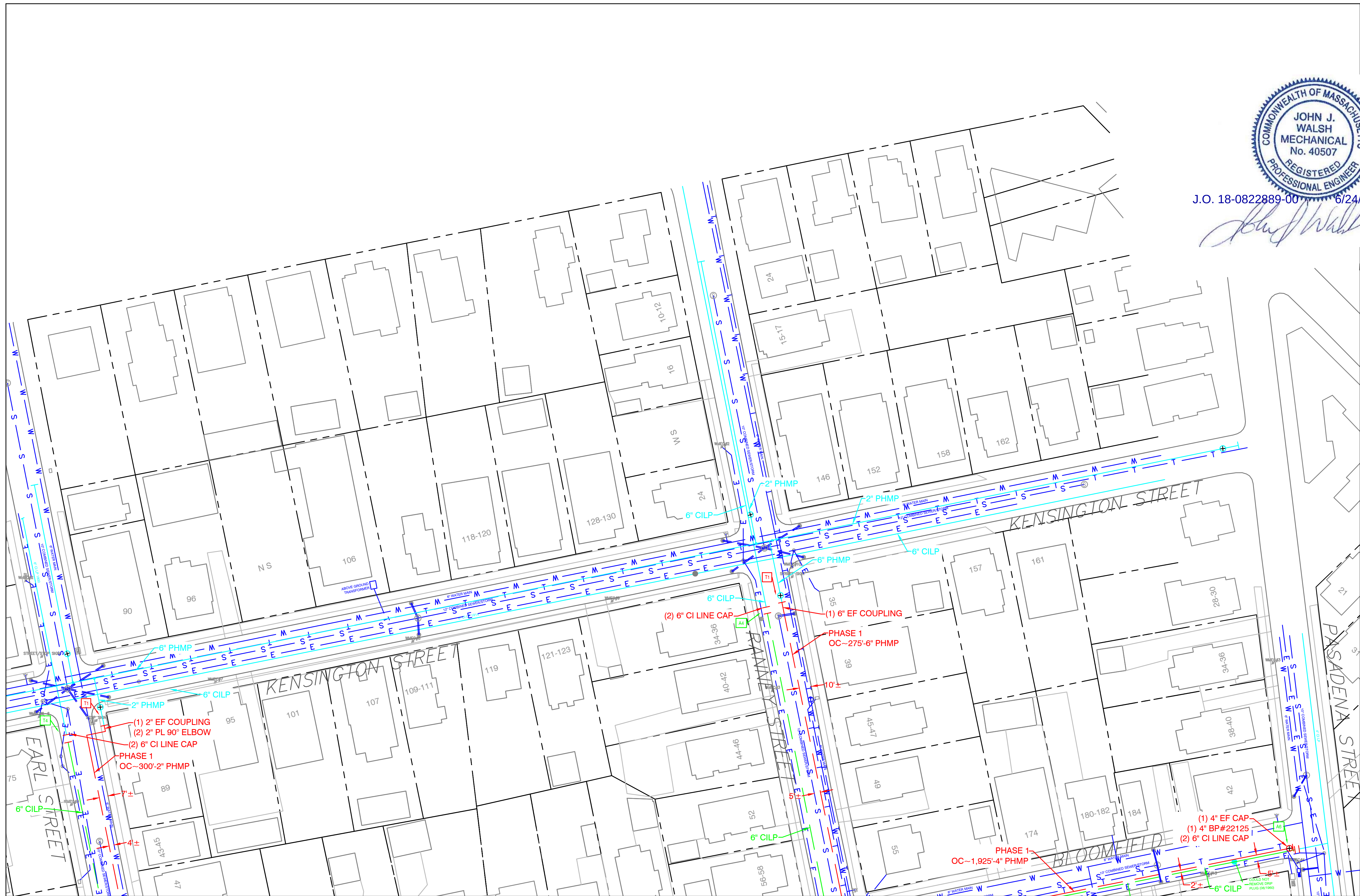
INST# 20-0825586-00
ABAN# 20-0825587-00
PROJECT ID# 20-69789
 BLOOMFIELD ST - POOR PRESSURE
 SPRINGFIELD, HAMPDEN (013)

DRAWING TITLE:

LAYOUT SHEET

DRAWING NO:

L-1



MATERIAL INFORMATION -- (TO BE COMPLETED DURING CONSTRUCTION)

[illegible]

VALVE INSTALLATION DATA												
VALVE	TYPE	SIZE (IN)	STORES ITEM NUMBER (PO NUMBER IF NOW STOCK)	MATERIAL (MDPE, HDPE, STEEL)	MANUFACTURER	CLOCKWISE TO CLOSE?	TURNS TO CLOSE	PRESSURE RATING	DEPTH TO NUT	LOCATION 1	LOCATION 2	COMMENTS
						Y or N						

[illegible]

FITTING LEGEND

CONTROLLABLE FITTINGS

FITTING TYPE	LABEL	SYMBOL
BOTTOM OUT MUELLER FITTING	4" MF-BO	
HIGH VOLUME TEE	4x2 HVTT	
SHORTSTOPP	4" SS	
FULL ENCIRCLEMENT SHORTSTOPP	4" SS-FE	
FULL ENCIRCLEMENT SHORTSTOPP TEE	4" SST-FE	
SIDE OUT MUELLER FITTING	4" MF-SO	
SPHERICAL TEE	4" SPH	
MUELLER STOPPER	4" MF-ST	
SHORTSTOPP TEE	4" SST	

NONCONTROLLABLE FITTINGS

FITTING TYPE	LABEL	SYMBOL
BLOW-DOWN	BLOW-DOWN	N/A ^
BLOW-OFF	BLOW-OFF	N/A ^
CHECK VALVE	4" CHECK VALVE	⊗
COUPLING	4" COUPLING	
ELL	4" 90° ELL/45° ELL	N/A*
END CAP	4" DE CAP	N/A
LAUNCHER-RECEIVER	LAUNCHER-RECEIVER	N/A ^
PUMPKIN	PUMPKIN	
REDUCER	4x2 REDUCER	◀
RELIEF	RELIEF	N/A ^
SADDLE	8x4 BRANCH SADDLE	N/A*
TEE	4" INLINE TEE	N/A*
TRANSITION	4" TRANSITION	
WELD INSULATOR	4" WELD INSULATOR	
RISER	4" PMMP-R/CSMP-R	⦿

* - FITTING INDICATED BY CHANGE IN DIRECTION (ELBOW) OR
INTERSECTION OF FACILITIES (INLINE TEE, BRANCH SADDLE)



Know what's **below**.
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PROPOSED

REVISIONS			
0	5/6/2020	DESIGNED PROPOSED DRAWING	
REV. #	DATE	DESCRIPTION	
DESIGNED BY	JTF	5/6/2020	413-310-4264
DRAWN BY	JTF	5/6/2020	413-310-4264
CHECKED BY	RPB	5/13/2020	X
AS-BUILT BY			
	NAME	DATE	PHONE #

SITE NAME:

INST# 20-0825586-00
ABAN# 20-0825587-00
PROJECT ID# 20-69789

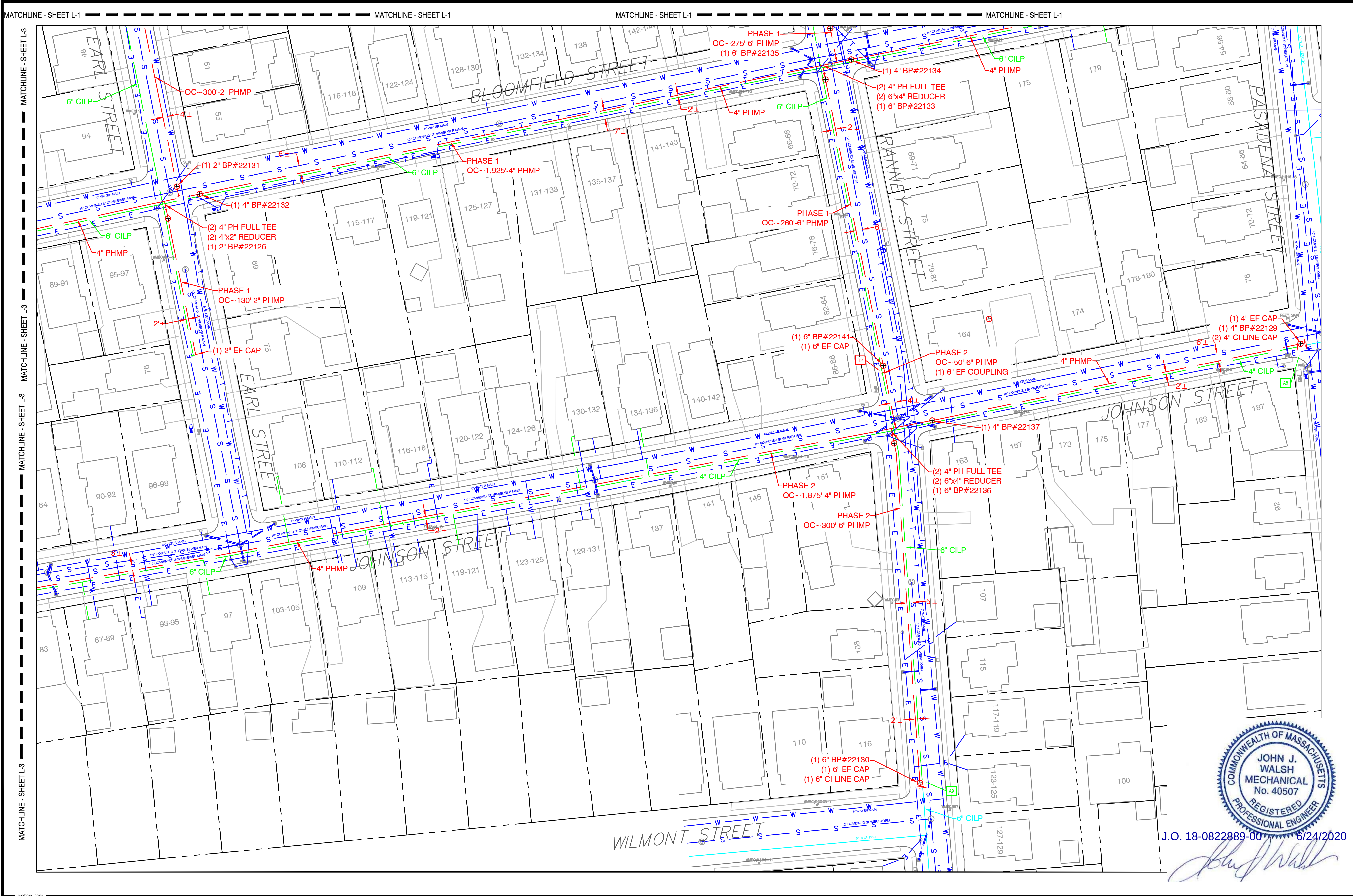
BLOOMFIELD ST - POOR PRESSURE
SPRINGFIELD, HAMPDEN (013)

DRAWING TITLE:

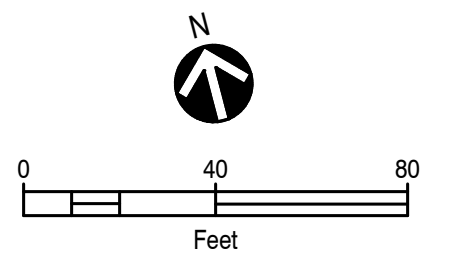
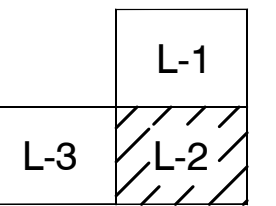
MATERIAL INFORMATION

DRAWING NO:

L-1 MI



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0	5/6/2020	DESIGNED PROPOSED DRAWING	
REV. #	DATE	DESCRIPTION	
DESIGNED BY	JTF	5/6/2020	413-310-4264
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AS-BUILT BY			
	NAME	DATE	PHONE #

SITE NAME:

INST# 20-0825586-00
ABAN# 20-0825587-00
PROJECT ID# 20-69789
 BLOOMFIELD ST - POOR PRESSURE
 SPRINGFIELD HAMPDEN (013)

DRAWING TITLE:

LAYOUT SHEET

DRAWING NO:

L-2

MATERIAL INFORMATION -- (TO BE COMPLETED DURING CONSTRUCTION)

[illegible]

VALVE INSTALLATION DATA												
VALVE	TYPE	SIZE (IN)	STORES ITEM NUMBER (PO NUMBER IF NOW STOCK)	MATERIAL (MOPE, HDPE, STEEL)	MANUFACTURER	CLOCKWISE TO CLOSE?	TURNS TO CLOSE	PRESSURE RATING	DEPTH TO NUT	LOCATION 1	LOCATION 2	COMMENTS
						Y or N						

[illegible]

FITTING LEGEND

CONTROLLABLE FITTINGS

FITTING TYPE	LABEL	SYMBOL
BOTTOM OUT MUELLER FITTING	4" MF-BO	
HIGH VOLUME TEE	4x2 HVTT	
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SHORTSTOPP TEE	4" SST	

NONCONTROLLABLE FITTINGS

FITTING TYPE	LABEL	SYMBOL
BLOW-DOWN	BLOW-DOWN	N/A ^
BLOW-OFF	BLOW-OFF	N/A ^
CHECK VALVE	4" CHECK VALVE	⊗
COUPLING	4" COUPLING	
ELL	4" 90° ELL/45° ELL	N/A*
END CAP	4" DE CAP	N/A
LAUNCHER-RECEIVER	LAUNCHER-RECEIVER	N/A ^
PUMPKIN	PUMPKIN	
REDUCER	4x2 REDUCER	◀
RELIEF	RELIEF	N/A ^
SADDLE	8x4 BRANCH SADDLE	N/A*
TEE	4" INLINE TEE	N/A*
TRANSITION	4" TRANSITION	
WELD INSULATOR	4" WELD INSULATOR	
RISER	4" PMMP-R/CSMP-R	⦿

* - FITTING INDICATED BY CHANGE IN DIRECTION (ELBOW) OR INTERSECTION OF FACILITIES (INLINE TEE, BRANCH SADDLE)



Know what's **below**.
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PROPOSED

REVISIONS			
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REV. #	DATE	DESCRIPTION	
DESIGNED BY	JTF	5/6/2020	413-310-4264
DRAWN BY	JTF	5/6/2020	413-310-4264
CHECKED BY	RPB	5/13/2020	X
AS-BUILT BY			
	NAME	DATE	PHONE #

SITE NAME: _____

INST# 20-0825586-00
ABAN# 20-0825587-00
PROJECT ID# 20-69789

BLOOMFIELD ST - POOR PRESSURE
SPRINGFIELD, HAMPDEN (013)

DRAWING TITLE:

MATERIAL INFORMATION

DRAWING NO: _____

L-2 MI

MATERIAL INFORMATION -- (TO BE COMPLETED DURING CONSTRUCTION)

[illegible]

VALVE INSTALLATION DATA												
VALVE	TYPE	SIZE (IN)	STORES ITEM NUMBER (PO NUMBER IF NOW STOCK)	MATERIAL (MOPE, HDPE, STEEL)	MANUFACTURER	CLOCKWISE TO CLOSE?	TURNS TO CLOSE	PRESSURE RATING	DEPTH TO NUT	LOCATION 1	LOCATION 2	COMMENTS
						Y or N						

[illegible]

FITTING LEGEND

CONTROLLABLE FITTINGS

FITTING TYPE	LABEL	SYMBOL
BOTTOM OUT MUELLER FITTING	4" MF-BO	
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SPHERICAL TEE	4" SPH	
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NONCONTROLLABLE FITTINGS

FITTING TYPE	LABEL	SYMBOL
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BLOW-OFF	BLOW-OFF	N/A ^
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END CAP	4" DE CAP	N/A
LAUNCHER-RECEIVER	LAUNCHER-RECEIVER	N/A ^
PUMPKIN	PUMPKIN	
REDUCER	4x2 REDUCER	◀
RELIEF	RELIEF	N/A ^
SADDLE	8x4 BRANCH SADDLE	N/A*
TEE	4" INLINE TEE	N/A*
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* - FITTING INDICATED BY CHANGE IN DIRECTION (ELBOW) OR
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Know what's **below**.
Call before you dig

PROPOSED

REVISIONS			
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REV. #	DATE	DESCRIPTION	
DESIGNED BY	JTF	5/6/2020	413-310-4264
DRAWN BY	JTF	5/6/2020	413-310-4264
CHECKED BY	RPB	5/13/2020	X
AS-BUILT BY			
	NAME	DATE	PHONE #

SITE NAME:

INST# 20-0825586-00
ABAN# 20-0825587-00
PROJECT ID# 20-69789

BLOOMFIELD ST - POOR PRESSURE
SPRINGFIELD, HAMPDEN (013)

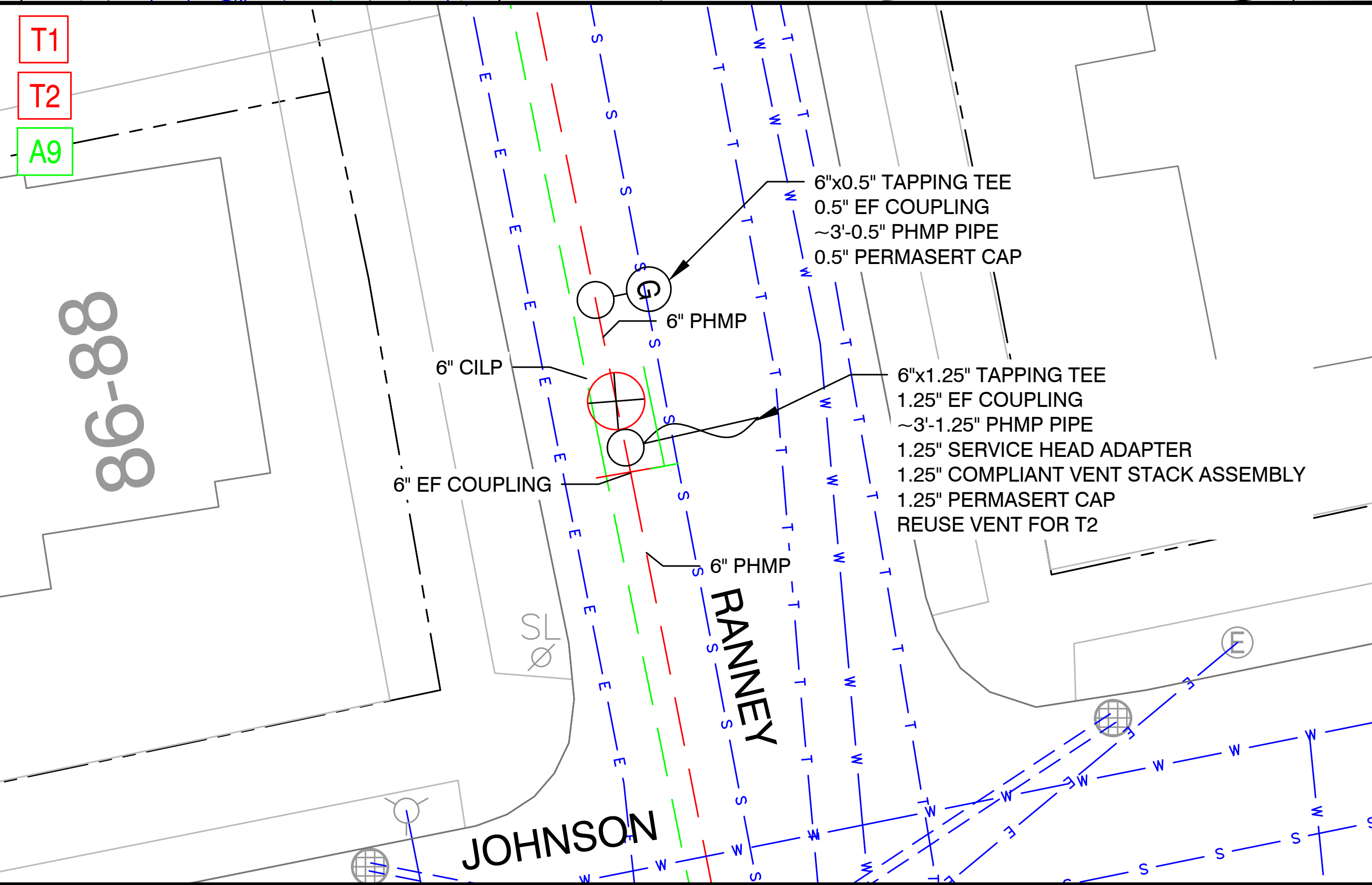
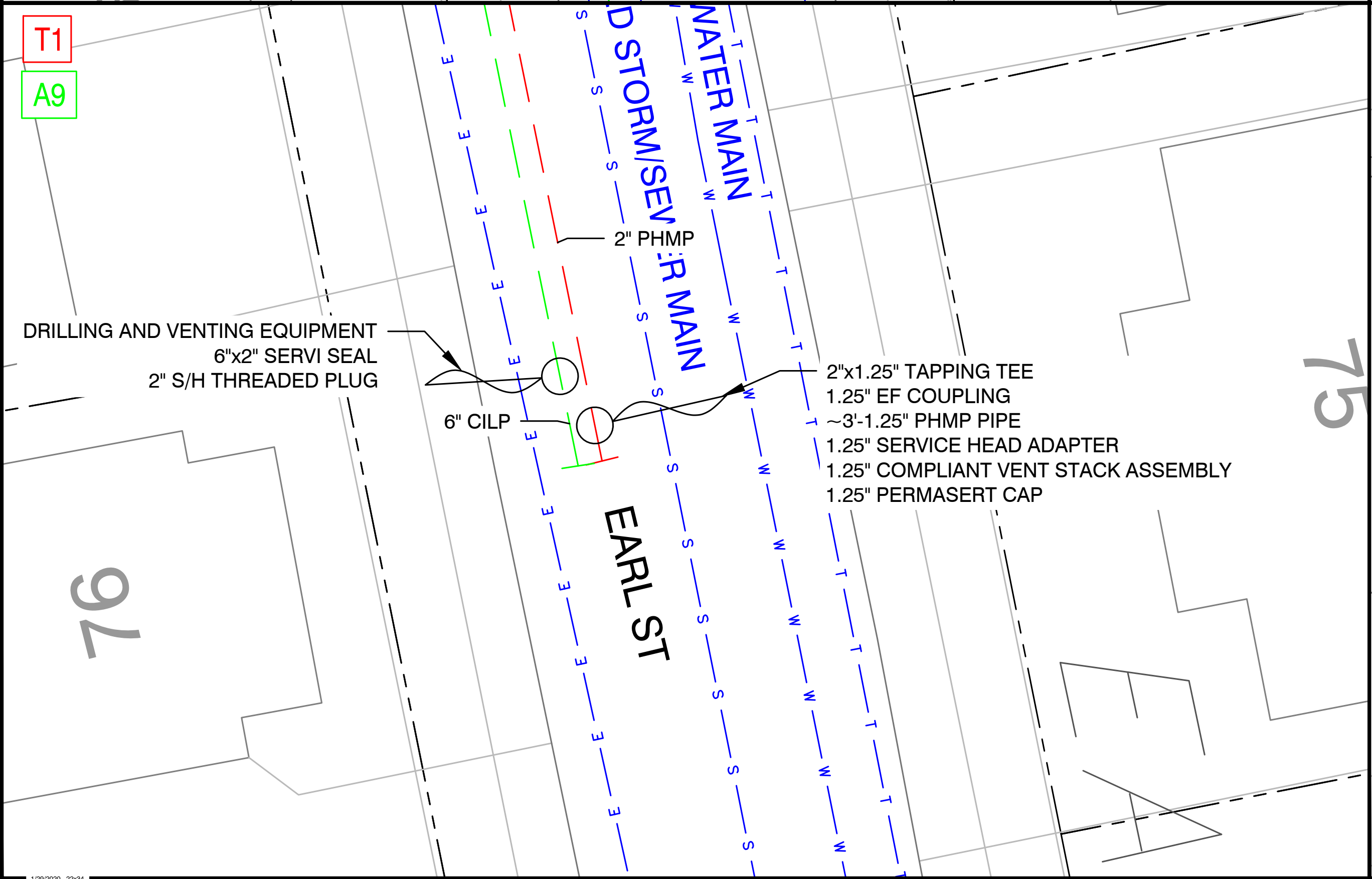
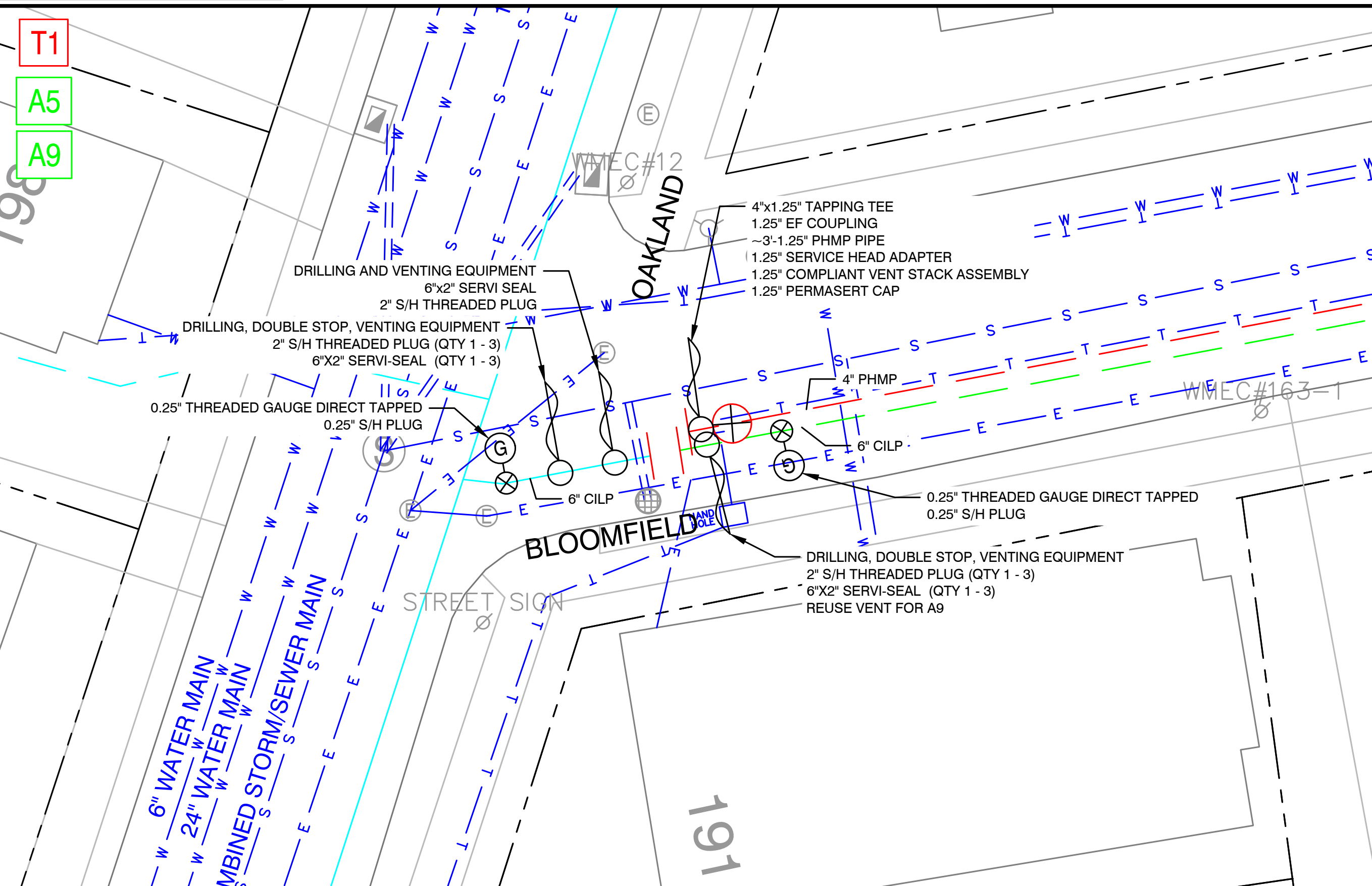
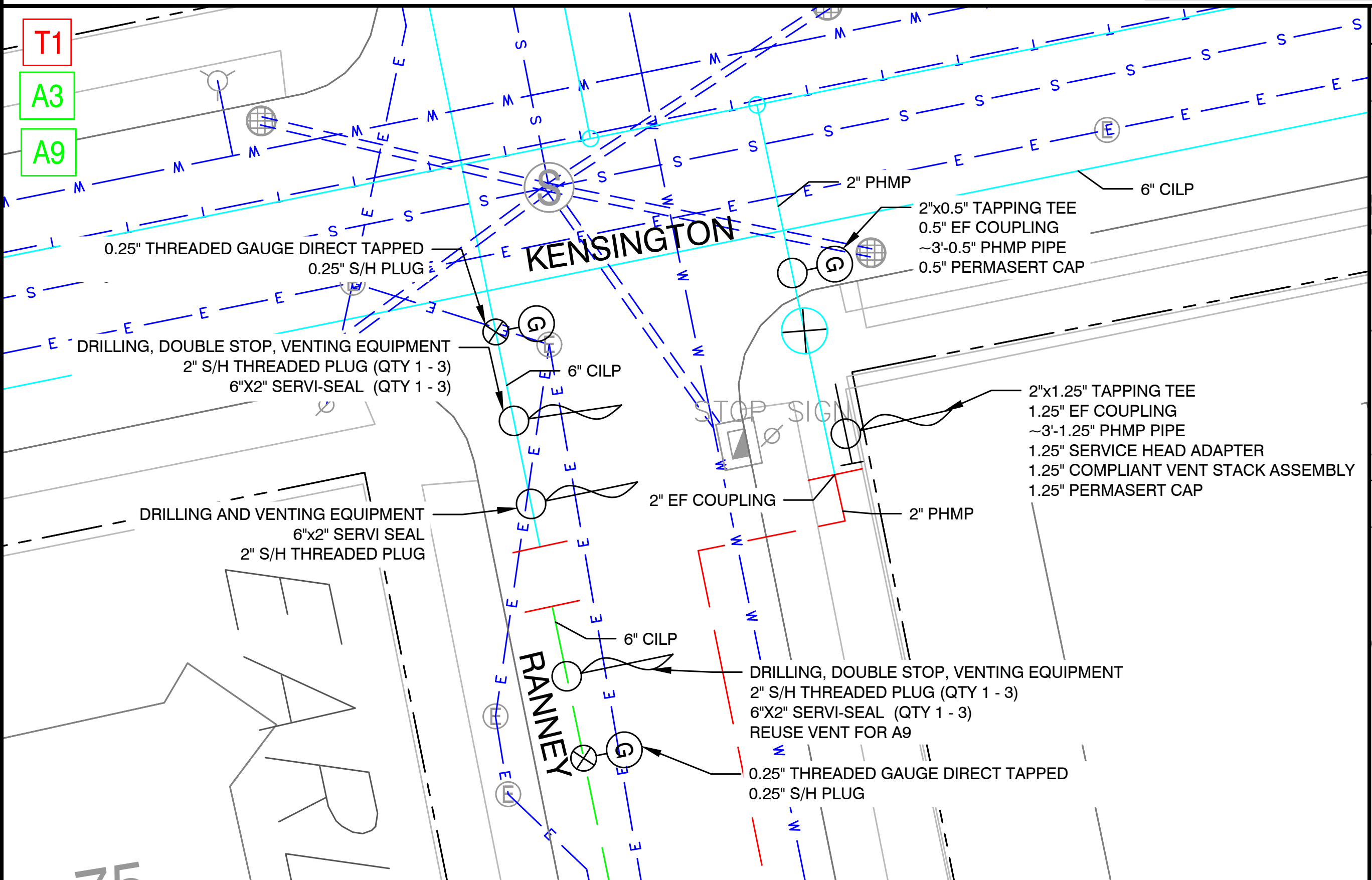
DRAWING TITLE:

MATERIAL INFORMATION

DRAWING NO:

L-3 MI

CONSTRUCTION DETAILS



NiSource



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J.O. 18-0822889-00 6/24/2020

John J. Walsh

PROPOSED

REVISIONS			
0	5/6/2020	DESIGNED PROPOSED DRAWING	
REV. #	DATE	DESCRIPTION	
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DRAWN BY	JTF	5/6/2020	413-310-4264
CHECKED BY	RPB	5/13/2020	X
AS-BUILT BY			
NAME		DATE	PHONE #

SITE NAME:
INST# 20-0825586-00
ABAN# 20-0825587-00
PROJECT ID# 20-69789
BLOOMFIELD ST - POOR PRESSURE
SPRINGFIELD, HAMPDEN (013)

DRAWING TITLE:
CONSTRUCTION
DETAILS

DRAWING NO:
D-1

CONSTRUCTION DETAILS

T1
A6
A9

BLOOMFIELD

0.25" THREADED GAUGE DIRECT TAPPED
0.25" S/H PLUG

4" PHMP

6" CILP

4"x1.25" TAPPING TEE
1.25" EF COUPLING
~3'-1.25" PHMP PIPE
1.25" SERVICE HEAD ADAPTER
1.25" COMPLIANT VENT STACK ASSEMBLY
1.25" PERMASERT CAP

DRILLING, DOUBLE STOP, VENTING EQUIPMENT
2" S/H THREADED PLUG (QTY 1 - 3)
6"x2" SERVI-SEAL (QTY 1 - 3)

DRILLING AND VENTING EQUIPMENT
6"x2" SERVI SEAL
2" S/H THREADED PLUG
REUSE VENT FOR A9

PASADENA

10" COMBI

0.25" THREADED GAUGE DIRECT TAPPED
0.25" S/H PLUG

DRILLING, DOUBLE STOP, VENTING EQUIPMENT
2" S/H THREADED PLUG (QTY 1 - 3)
6"x2" SERVI-SEAL (QTY 1 - 3)

T2
A7
A9

JOHNSON

DRILLING AND VENTING EQUIPMENT
6"x2" SERVI SEAL
2" S/H THREADED PLUG

DRILLING, DOUBLE STOP, VENTING EQUIPMENT
2" S/H THREADED PLUG (QTY 1 - 3)
6"x2" SERVI-SEAL (QTY 1 - 3)

0.25" THREADED GAUGE DIRECT TAPPED
0.25" S/H PLUG

4" PHMP

4" CILP

4"x1.25" TAPPING TEE
1.25" EF COUPLING
~3'-1.25" PHMP PIPE
1.25" SERVICE HEAD ADAPTER
1.25" COMPLIANT VENT STACK ASSEMBLY
1.25" PERMASERT CAP

DRILLING, DOUBLE STOP, VENTING EQUIPMENT
2" S/H THREADED PLUG (QTY 1 - 3)
4"x2" SERVI-SEAL (QTY 1 - 3)
REUSE VENT FOR A9

0.25" THREADED GAUGE DIRECT TAPPED
0.25" S/H PLUG

6" CILP

20" W.A.

T1
A4
A9

KENSINGTON

0.25" THREADED GAUGE DIRECT TAPPED
0.25" S/H PLUG

DRILLING, DOUBLE STOP, VENTING EQUIPMENT
2" S/H THREADED PLUG (QTY 1 - 3)
6"x2" SERVI-SEAL (QTY 1 - 3)

DRILLING AND VENTING EQUIPMENT
6"x2" SERVI SEAL
2" S/H THREADED PLUG

2" PHMP

2"x0.5" TAPPING TEE
0.5" EF COUPLING
~3'-0.5" PHMP PIPE
0.5" PERMASERT CAP

6" CILP

2"x1.25" TAPPING TEE
1.25" EF COUPLING
~3'-1.25" PHMP PIPE
1.25" SERVICE HEAD ADAPTER
1.25" COMPLIANT VENT STACK ASSEMBLY
1.25" PERMASERT CAP

2" PHMP

2" EF COUPLING

DRILLING, DOUBLE STOP, VENTING EQUIPMENT
2" S/H THREADED PLUG (QTY 1 - 3)
6"x2" SERVI-SEAL (QTY 1 - 3)
REUSE VENT FOR A9

0.25" THREADED GAUGE DIRECT TAPPED
0.25" S/H PLUG

T2
A9

116

DRILLING AND VENTING EQUIPMENT
6"x2" SERVI SEAL
2" S/H THREADED PLUG

DRILLING, DOUBLE STOP, VENTING EQUIPMENT
2" S/H THREADED PLUG (QTY 1 - 3)
6"x2" SERVI-SEAL (QTY 1 - 3)

0.25" THREADED GAUGE DIRECT TAPPED
0.25" S/H PLUG

6" PHMP

6" CILP

6"x1.25" TAPPING TEE
1.25" EF COUPLING
~3'-1.25" PHMP PIPE
1.25" SERVICE HEAD ADAPTER
1.25" COMPLIANT VENT STACK ASSEMBLY
1.25" PERMASERT CAP

123-125

WILMONT

12" COMBINED SEWER/STORM

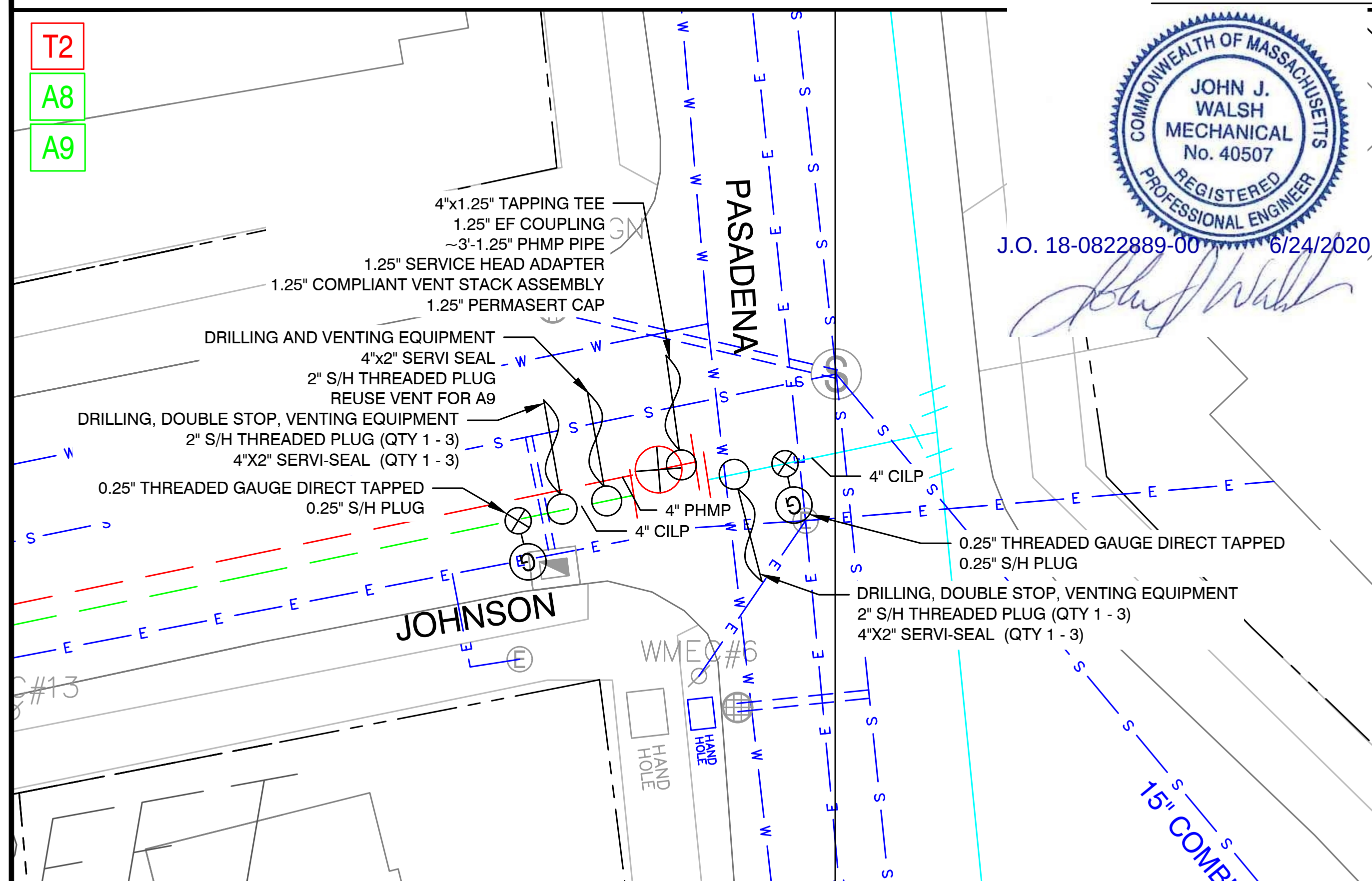
RANNEY

6" CILP

WMEC#B7

DRAWING NO: **D-2**

A9



J.O. 18-0822889-00 6/24/2020



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REVISIONS			
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REV. #	DATE	DESCRIPTION	
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DRAWN BY	JTF	5/6/2020	413-310-426
CHECKED BY	RPB	5/13/2020	X
AS-BUILT BY			
	NAME	DATE	PHONE #

SITE NAME:

INST# 20-0825586-00
ABAN# 20-0825587-00
PROJECT ID# 20-69789
 BLOOMFIELD ST - POOR PRESSURE
 SPRINGFIELD, HAMPDEN (013)

DRAWING TITLE:

CONSTRUCTION DETAILS

DRAWING NO:

D-3

CONSTRUCTION DETAILS



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PROPOSED

REVISIONS			
0	5/6/2020	DESIGNED PROPOSED DRAWING	
REV. #	DATE	DESCRIPTION	
DESIGNED BY	JTF	5/6/2020	413-310-4264
DRAWN BY	JTF	5/6/2020	413-310-4264
CHECKED BY	RPB	5/13/2020	X
AS-BUILT BY			
	NAME	DATE	PHONE #

SITE NAME:

INST# 20-0825586-00

ABAN# 20-0825587-00

PROJECT ID# 20-69789

BLOOMFIELD ST - POOR PRESSURE

SPRINGFIELD, HAMPDEN (013)

DRAWING TITLE:

CONSTRUCTION
DETAILS

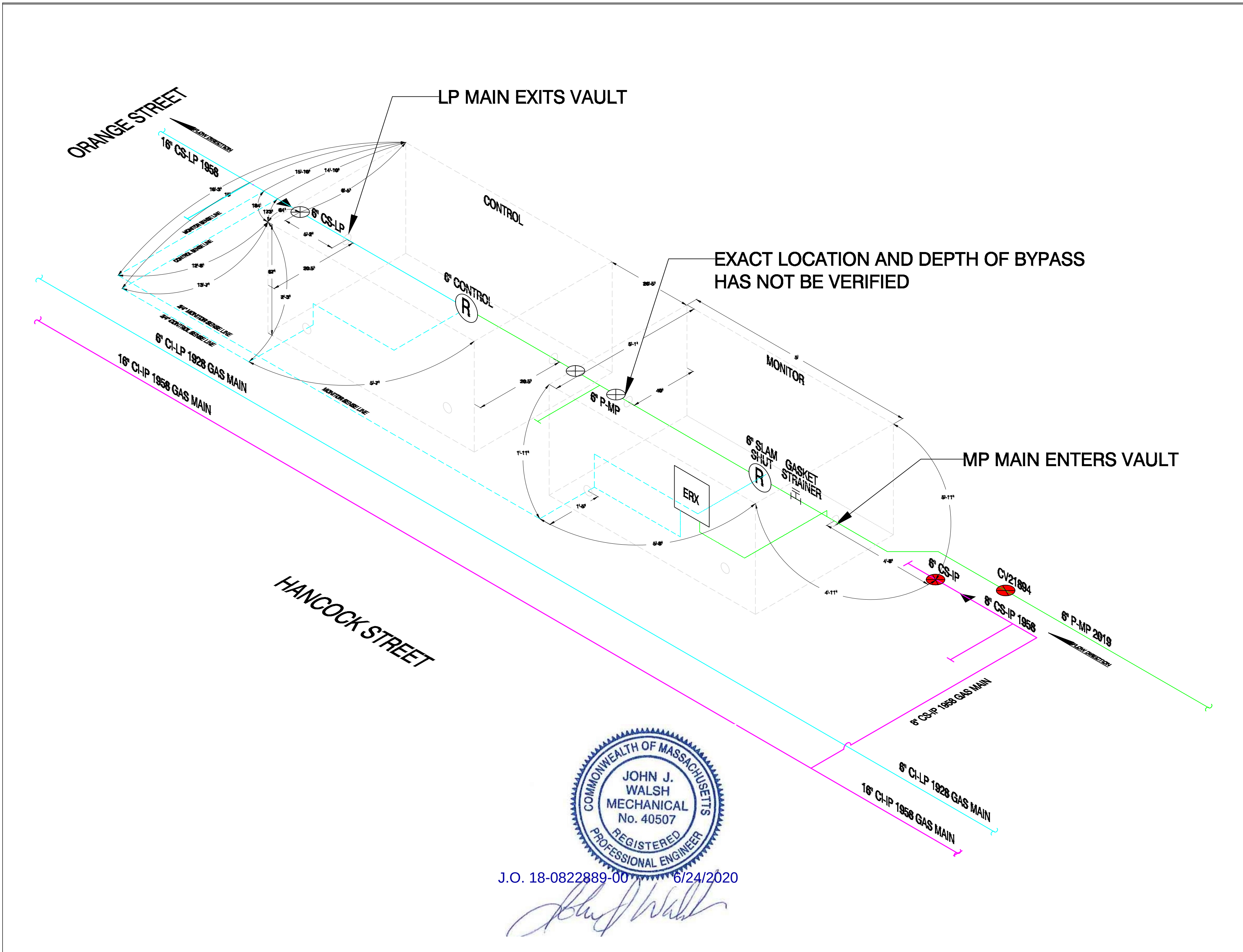
DRAWING NO:

D-4

DRAWN BY: UNKNOWN
DATE: UNKNOWN

REVISED BY: MJN
DATE: 09/11/2019

REVIEWED BY: RAS
DATE: 09/06/2019



DRAWING SYMBOLS

COH	POINT OF DEMARCATION	VALVE
CPG	REDUCER	CRITICAL VALVE
TICK MARK	PRESSURE CONTROL FITTINGS	REGULATOR WITH HEATER
TEST POINT	STRAINER	REGULATOR
SENSE LINE VALVE	FINISH GRADE DEMARKATION/VAULT PENETRATION	METER
		ACTUATED VALVE

ERX ELECTRONIC PRESSURE RECORDER
LAUNCHER/RECEIVER PIG LAUNCHER/RECEIVER/TRAP
ODORIZER LINE ODORIZER
FILTER/SEPARATOR FILTER/SEPARATOR
HEATER LINE HEATER

LINETYPE LEGEND - BY PRESSURE SYSTEM

Red line	HIGH PRESSURE
Green line	MEDIUM PRESSURE
Purple line	INTERMEDIATE PRESSURE
Blue line	LOW PRESSURE
Orange line	FOREIGN-OWNED FACILITY

STATION INFORMATION

NiSource Station Name	Hancock St at Mill St
Measurement/Reg. Station #	SPR LP Hancock RegVault
Drawing Last Updated:	09/11/2019
Location/TCC	8200
Premise ID	0011482
Address	24 Orange Street Springfield, MA 01108
Latitude/Longitude	42.093442N 72.568509W

FOR POINTS OF DELIVERY

Supplier Station Name	
Supplier Station Number	
Name of Supply Company	

REVISIONS			
REV. #	DATE	DESCRIPTION	
0	5/6/2020	DESIGNED PROPOSED DRAWING	
DESIGNED BY	JTF	5/6/2020	413-310-4264
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CHECKED BY	RPB	5/13/2020	X
AS-BUILT BY			
NAME	DATE	PHONE #	

SITE NAME:
INST# 20-0825586-00
ABAN# 20-0825587-00
PROJECT ID# 20-69789
BLOOMFIELD ST - POOR PRESSURE
SPRINGFIELD, HAMPDEN (013)

DRAWING TITLE:
ISOMETRIC DETAILS

DRAWING NO:
I-1

Attachment: 20-0825586-00 Pro Drawing REV0 JW Stamp (5804 : CMA-Bloomfield St.)

Packet Pg. 132



7/15/2020

Honorable Mayor and City Council
City of Springfield
City Hall
Court Street
Springfield, MA 01103

ATTN: Ms. Tasheena Davis, City Clerk

PROJECT NAME: Bloomfield St – Poor Pressure

Ladies & Gentlemen:

Columbia Gas of Massachusetts (CMA) hereby requests that it be granted a location for and permission to install and replace underground gas facilities within a section of the Forest Park Neighborhoods(as seen in the attached plan). Work will extend to the following streets in varying degrees/durations:

<u>Street Name</u>	<u>From</u>	<u>To</u>
Bloomfield St	Oakland St	Pasadena St
Johnson St	Dickinson St	Pasadena St
Earl St	Kensington St	Johnson St
Ranney St	Kensington St	Wilmont St

This Project will introduce modernized natural gas facilities to the area and retire the aged cast iron low pressure natural gas infrastructure. All proposed work by CMA will include such laterals and service connections as it may now or subsequently find necessary.

Sincerely,

Jocelyn Forcier
(413) 310-4264
Columbia Gas of Massachusetts
2025 Roosevelt Avenue
Springfield, MA 01104
Email: jforcier@nisource.com

Attachment: Springfield City Council Letter Bloomfield (5804 : CMA-Bloomfield St.)

CITY OF SPRINGFIELD, MASSACHUSETTS

Date: August 10, 2020

TO THE MAYOR AND CITY COUNCIL OF THE CITY OF SPRINGFIELD:

The Board of Public Works, to which was referred the petition of the Columbia Gas of Massachusetts, dated July 17, 2020, to install underground gas main pipe to introduce medium pressure to the area and retire the aged low pressure cast iron main on Forest Park Neighborhoods. The new main pipe with medium pressure will be install on Bloomfield Street, Johnson Street, Earl Street and Ranney Street., all shown on a plan attached with project name, Bloomfield Street – Poor Pressure which is incorporated herein by reference and to lay and maintain underground gas main pipes for the purpose of improvements of the system, reports thereon as follows:

By virtue of Chapter 708 of the Acts of 1977 the Board of Public Works held the hearing on the above matter provided for in Section 22 of Chapter 166 of the General Laws. The hearing was held on July 29 at 3:00 P.M. at Springfield City Hall room 205, after due notice from the office of the City Clerk. Three (3) members of the Board and one (1) person interested in the matter were present. Of the latter on August 10, 2020 one (1) voted in favor of and no-one (0) voted against.

The Board finds the request necessary in order that the utility company can upgrade existing underground facilities.

After careful consideration, the Board recommends the petition be granted provided:

That due care for public safety is exercised during construction including but not limited to the use of a police officer(s) for traffic control if necessary.

That said construction would not unnecessarily interfere with the movement of vehicular or pedestrian traffic in the area.

That care be taken during said construction not to damage any underground services.

That the construction site be returned to the same condition as found or better.

Said company shall indemnify and save harmless against all damages, costs and expenses whatsoever to which the City may be subjected in consequence of the acts or neglect of said Company, its agents or servants, or in any manner arising from the rights and privileges granted it by the City.

In addition said company shall, before a public way is disturbed for the laying of its wire or conduit, execute its bond in the penal sum of Ten Thousand Dollars (\$10,000) conditioned for faithful performance of its duties under this permit.

Attachment: CMA-Bloomfield Street Report (5804 : CMA-Bloomfield St.)

Said company shall comply with the requirements of existing Ordinances and orders and comply with any changes in Ordinances and orders as may hereafter be adopted by the Mayor and Council governing the construction and maintenance of buried cable, conduits and wires.

That any sidewalks that are damaged or removed will be replaced in kind and in accordance with the City of Springfield's Standard Specifications.

That ramps for the handicapped will be provided if and where required by law and in conformance with the Rules and Regulations of the Massachusetts Architectural Barrier Board.

That any curbing that is disturbed during construction will be reset to the established street grade using proper construction procedures.

That due care be exercised not to unnecessarily damage any public shade trees located within the construction area.

That the Springfield Water and Sewer Commission be notified before construction begins. All installations of adjacent utilities must be a minimum of 4 feet from the existing water and/or sewer main, edge to edge of pipe.

That all conditions set forth in the respective order are complied with.

_____	)	
_____	)	BOARD OF PUBLIC WORKS
_____	)	



City Council
36 Court Street
Springfield, MA 01103

SCHEDULED

PETITION (ID # 5803)

Meeting: 09/14/20 06:30 PM
Department: Department of Public Works
Category: General
Prepared By: Hector Velez
Initiator: Hector Velez
Sponsors:
DOC ID: 5803

CROWN CASTLE – Liberty Street.

ORDER FOR LOCATION OF UNDERGROUND CONDUIT

WHEREAS, The Board of Public Works to which was referred the petition of Crown Castle of Massachusetts LL dated to install to install one hundred twelve (112') feet of 1-4" PVC conduit with fiber optic on Liberty Street.

WHEREAS, said petition 1342 Liberty Street was referred to the Board of Public Works on July 13, 2020 and

WHEREAS, On July 17, 2020 a Notice of a Public Hearing on Sorrento Street, to be held on July 29, 2020, was sent by e-mail, *to all property owners abutting an affected road, various Departments, Utility Companies, etc.* before the day of the hearing and posted on two public bulletin board a copy of which is attached a hearing of the Board of Public Works was held as scheduled by Zoom Virtual Meeting, with the petitioner and interested parties.

WHEREAS, on August 10, 2020 the Board of Public Works reported thereon that, after careful consideration of petition from Crown Castle 1342 Liberty Street to install one hundred twelve (112') feet of 4" PVC conduit with fiber optic on Liberty Street., Beginning at existing pole #109 located on the island in front of 1342 Liberty Street running westerly direction for approximately hundred twelve (112') feet to building located on 1342 Liberty Street., all as substantially shown on a plan attached with project name:

Crown Castle- 1342 Liberty Street

Consisting of one (1) sheet, which plan is incorporated herein by reference and is on file in the office of the Engineering Division of the Department of Public Works, Springfield, Massachusetts.

WHEREAS, petition 1342 Liberty Street came before the City Council for a Public Hearing on this date,

NOW THEREFORE, BE IT ORDERED:

1. That due care for public safety is exercised during construction including but not limited to the use of a police officer(s) for traffic control if necessary.

2. That said construction would not unnecessarily interfere with the movement of vehicular or pedestrian traffic in the area.
3. That care be taken during said construction not to damage any underground services.
4. That the construction site be returned to the same condition as found or better.
5. Said company shall indemnify and save harmless against all damages, costs and expenses whatsoever to which the City may be subjected in consequence of the acts or neglect of said Company, its agents or servants, or in any manner arising from the rights and privileges granted it by the City.
6. In addition said company shall, before a public way is disturbed for the laying of its wire or conduit, execute its bond in the penal sum of Ten Thousand Dollars (\$10,000) conditioned for faithful performance of its duties under this permit.
7. Said company shall comply with the requirements of existing Ordinances and orders and comply with any changes in Ordinances and orders as may hereafter be adopted by the Mayor and Council governing the construction and maintenance of buried cable, conduits and wires.
8. That any sidewalks that are damaged or removed will be replaced in kind and in accordance with the City of Springfield's Standard Specifications.
9. That ramps for the handicapped will be provided if and where required by law and in conformance with the Rules and Regulations of the Massachusetts Architectural Barrier Board.
10. That any curbing that is disturbed during construction will be reset to the established street grade using proper construction procedures.
11. That all proposed silo, manhole and hexhole covers will conform to and be compatible with established street, treebelt or sidewalk grades with suitable non-skid covers when in the sidewalk area.
12. That the Springfield Water and Sewer Commission be notified before construction begins. All installations of adjacent utilities must be a minimum of 4 feet from the existing water and/or sewer main, edge to edge of pipe.
13. That asphalt trench restoration be done in accordance with the City of Springfield DPW requirements.

14. That all conditions set forth in the respective order are complied with.



**PROPOSED CONDUIT INSTALLATION
AT
1342 LIBERTY ST
IN
SPRINGFIELD, MA**

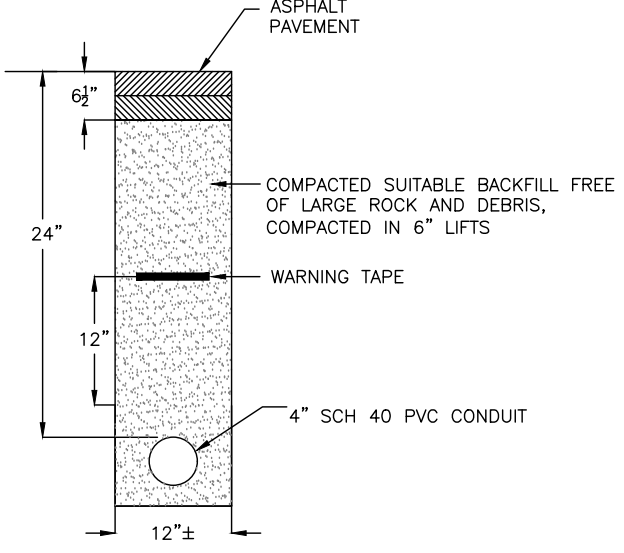
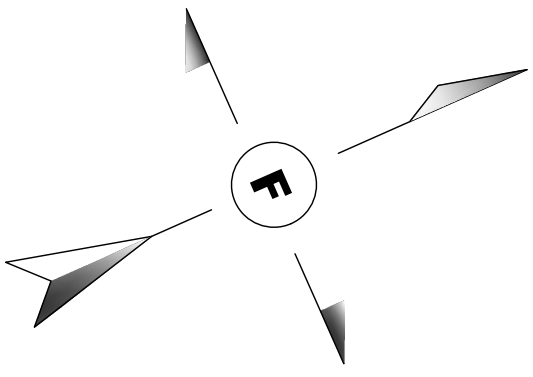
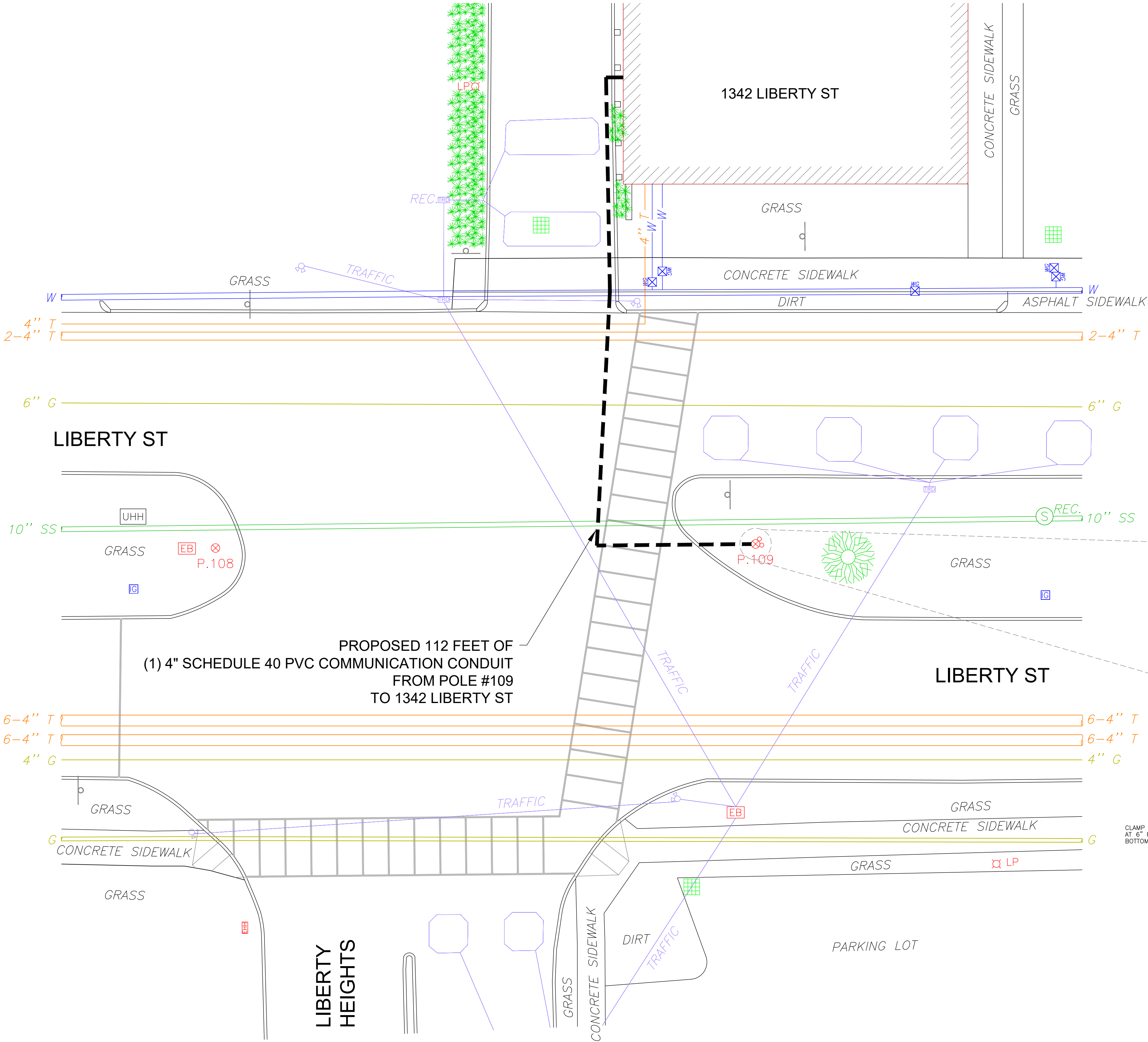
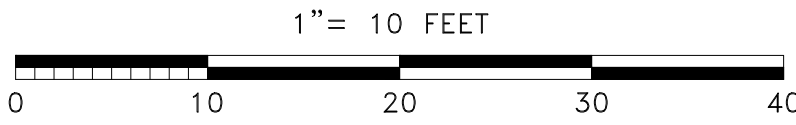
INDEX OF DRAWING

SHT NO.	DESCRIPTION
01	PROPOSED PLAN

PREPARED BY:
FAYNET
ENGINEERING GROUP

GENERAL NOTES

1. THE LOCATION OF EXISTING UNDERGROUND UTILITIES ARE SHOWN BY AN APPROXIMATE WAY ONLY. THEY HAVE NOT BEEN INDEPENDENTLY VERIFIED BY THE OWNER OR THEIR REPRESENTATIVE. THE CONTRACTOR WILL DETERMINE THE EXACT LOCATION OF ALL EXISTING UTILITIES BEFORE COMMENCING WORK. THE CONTRACTOR WILL BE FULLY RESPONSIBLE FOR ALL DAMAGES WHICH MIGHT BE CAUSED BY THE CONTRACTOR'S FAILURE TO EXACTLY LOCATE ALL UNDERGROUND UTILITIES.
2. IF AN EXISTING UTILITY IS FOUND TO HAVE CAUSED A CONFLICT WITH THE PROPOSED WORK, AS IN THE LOCATION, ELEVATION AND SIZE OF THE UTILITY, IT SHOULD BE ACCURATELY DETERMINED WITHOUT DELAY BY THE CONTRACTOR. THE INFORMATION SHOULD THEN BE FORWARDED TO THE ENGINEER TO RESOLVE THE CONFLICT.
3. THE CONTRACTOR SHOULD MAINTAIN A SEPARATION OF 18 INCHES MIN. WHEN CROSSING EXISTING WATER FACILITIES.
4. THE CONTRACTOR WILL MAKE ALL OF THE ARRANGEMENTS FOR THE ADJUSTMENT OF ALL UTILITIES, PRIVATE AND PUBLIC.
5. THE CONTRACTOR SHOULD NOT DISTURB PUBLIC TREES AND SHRUBS.
6. AREAS OUTSIDE THE LIMITS OF PROPOSED WORK DISTURBED BY THE CONTRACTOR'S OPERATIONS WILL BE RESTORED BY THE CONTRACTOR TO THEIR ORIGINAL CONDITION AT NO EXPENSE TO THE OWNER.
7. THE CONTRACTOR WILL BE RESPONSIBLE FOR PLACING AND MAINTAINING TEMPORARY RESURFACING OR PLATING FOR ALL EXCAVATIONS ON PAVED STREETS AND SIDEWALKS UNTIL PERMANENT RESURFACING IS COMPLETE.
8. JOINTS BETWEEN NEW BITUMINOUS CONCRETE ROADWAY PAVEMENT AND SAW CUT EXISTING PAVEMENT SHOULD BE SEALED WITH BITUMEN AND PROPERLY BACK SANDED.
9. THE CONTRACTOR SHOULD PROTECT AND SUPPORT ALL EXISTING UTILITY LINES THAT BECOME EXPOSED DUE TO EXCAVATION.
10. THE CONTRACTOR WILL REPLACE ALL DISTURBED TRAFFIC SIGNAL LOOP DETECTORS TO A PROPER WORKING CONDITION AS REQUIRED BY THE MOST RECENT STANDARDS OF THE MUNICIPAL TRAFFIC DEPARTMENT.
11. ALL EXISTING STATE, COUNTY, CITY, TOWN LOCATION, AND PRIVATE PROPERTY LINES HAVE BEEN USED FROM AVAILABLE INFORMATION. THEIR EXACT LOCATIONS ARE NOT GUARANTEED.
12. THE CONTRACTOR WILL REPLACE ALL PAVEMENT MARKINGS IN THEIR ENTIRETY THAT HAS BEEN DAMAGED BY TRENCH EXCAVATION OR OPERATIONS USING SIMILAR COLOR AND SIZE THERMOPLASTIC MARKINGS.

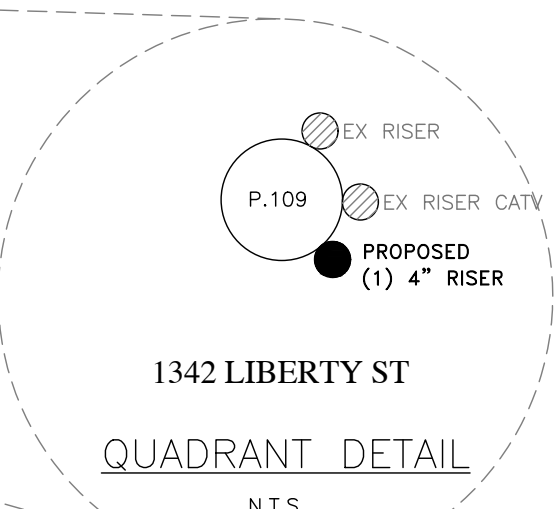


ROADWAY PATCH AND DUCT BANK
INSTALLATION DETAIL

N.T.S.

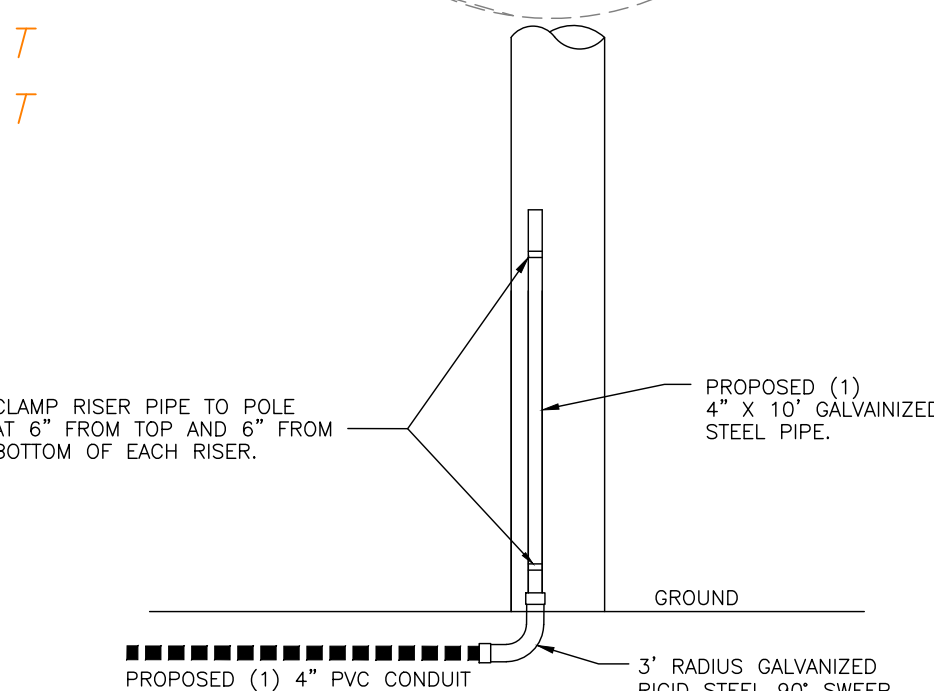
TRENCH DETAIL NOTES:

1. 24" MAXIMUM FROM TOP OF CONDUIT TO SURFACE.
2. 12" FROM TOP OF CONDUIT TO METALLIC WARNING TAPE PLACED ABOVE.
3. REPAIR SIDEWALKS AND WALKWAYS WITH SAME MATERIALS AS EXISTING.



QUADRANT DETAIL

N.T.S.



RISER DETAIL

N.T.S.

LEGEND

P/L	PROPERTY LINE	PK NAIL	TRAFFIC SIGNAL	SEWER MH	MBTA MH	JOINT OWNED POLE	8" W	WATER PIPE
EOP	EDGE OF PAVEMENT	PARKING METER	TRAFFIC BOX	DRAIN MH	MONITORING WELL	SOLE OWNED ELEC POLE	8" S	SEWER PIPE
PROPOSED HAND HOLE		DOBLE PARKING METER	RCN MH	CATCH BASIN	HYDRANT	SOLE OWNED TEL POLE	8" D	DRAIN PIPE
PROPOSED MANHOLE		HANDICAP RAMP	UNKNOW MH	INLET CATCH BASIN	WATER VALVE	LIGHT POLE	8" T	TELEPHONE PIPE
PROPOSED CONDUIT		STONE BOUND	GAS GATE	TELEPHONE MH	WATER GATE	ELETRIC MH	8" E	ELECTRIC PIPE
AS-BUILT CONDUIT		HANDHOLE	UNKNOW GATE	STEAM MH	WATER MH	TRANSFORMER	8" CATV	CATV PIPE
		STUMP	TREE	CABLE TV MH	WATER METER	SIGN POLE	8" G	GAS PIPE
			BUSH				8" STEAM	STEAM PIPE

NOTE:
THE LOCATIONS OF EXISTING UNDERGROUND UTILITIES ARE SHOWN IN AN APPROXIMATE WAY ONLY AND HAVE NOT BEEN INDEPENDENTLY VERIFIED BY THE OWNER OR ITS REPRESENTATIVE. THE CONTRACTOR SHALL DETERMINE THE EXACT LOCATION OF ALL EXISTING UTILITIES BEFORE BEGINNING WORK, AND AGREES TO BE FULLY RESPONSIBLE FOR ANY AND ALL DAMAGES WHICH MIGHT BE OCCASIONED BY THE CONTRACTOR'S FAILURE TO EXACTLY LOCATE AND PRESERVE ANY AND ALL UNDERGROUND UTILITIES. ALL REPAIRS SHALL BE MADE AT THE CONTRACTOR'S EXPENSE. THE CONTRACTOR IS TO CONTACT "DIG SAFE" 72 HOURS PRIOR TO ANY EXCAVATION.

PREPARED FOR:



PREPARED BY:



TITLE:

PROPOSED PLAN

LOCATION:

1342 LIBERTY ST

CHECKED BY:

RM

APPROVED:

BV

DRAWN BY:

DS

DATE:

JUNE, 2020

SCALE:

1" = 10'

SHEET:

1 OF 1

UNDERGROUND SERVICE ALERT
1-888-DIG-SAFE (344-7233)
CALL BEFORE YOU DIG
72 HOURS NOTICE REQUIRED



CITY OF SPRINGFIELD, MASSACHUSETTS

Date: August 10, 2020

TO THE MAYOR AND CITY COUNCIL OF THE CITY OF SPRINGFIELD:

The Board of Public Works, to which was referred the petition of Crown Castle Fiber dated June 30, 2020 to install to install one hundred twelve (112') feet of 1-4" PVC conduit with fiber optic on Liberty Street. Beginning at existing pole #109 located on the island in front of 1342 Liberty Street running westerly direction for approximately hundred twelve (112') feet to building located on 1342 Liberty Street., all as substantially shown on a plan attached, Crown Castle- 1342 Liberty Street, which is incorporated herein by reference and to lay and maintain underground cables and Fiber Optic lines in public ways for the purpose to provide service to the area, reports thereon as follows:

By virtue of Chapter 708 of the Acts of 1977 the Board of Public Works held the hearing on the above matter provided for in Section 22 of Chapter 166 of the General Laws. The hearing was held on July 29, 2020 at 3:00 P.M. at 36 Court Street Room 205 City Hall. Springfield, MA after due notice from the office of the City Clerk. Three (3) members of the Board and one (1) person interested in the matter were present. Of the latter on August 10, 2020 one (1) voted in favor of and no-one (0) voted against.

The Board finds the request necessary in order that the company can provide service to building located on 1342 Liberty Street.

After careful consideration, the Board recommends the petition be granted provided:

That due care for public safety is exercised during construction including but not limited to the use of a police officer(s) for traffic control if necessary.

That said construction would not unnecessarily interfere with the movement of vehicular or pedestrian traffic in the area.

That care be taken during said construction not to damage any underground services.

That the construction site be returned to the same condition as found or better.

Said company shall indemnify and save harmless against all damages, costs and expenses whatsoever to which the City may be subjected in consequence of the acts or neglect of said Company, its agents or servants, or in any manner arising from the rights and privileges granted it by the City.

In addition said company shall, before a public way is disturbed for the laying of its wire or conduit, execute its bond in the penal sum of Ten Thousand Dollars (\$10,000) conditioned for faithful performance of its duties under this permit.

Attachment: Crown Castle REPORT - 1342 Liberty Street (5803 : CROWN CASTLE - Liberty Street.)

Said company shall comply with the requirements of existing Ordinances and orders and comply with any changes in Ordinances and orders as may hereafter be adopted by the Mayor and Council governing the construction and maintenance of buried cable, conduits and wires.

That any sidewalks that are damaged or removed will be replaced in kind and in accordance with the City of Springfield's Standard Specifications.

That ramps for the handicapped will be provided if and where required by law and in conformance with the Rules and Regulations of the Massachusetts Architectural Barrier Board.

That any curbing that is disturbed during construction will be reset to the established street grade using proper construction procedures.

That all proposed silo, manhole and hexhole covers will conform to and be compatible with established street, treebelt or sidewalk grades with suitable non-skid covers when in the sidewalk area.

That the Springfield Water and Sewer Commission be notified before construction begins. All installations of adjacent utilities must be a minimum of 4 feet from the existing water and/or sewer main, edge to edge of pipe.

That asphalt trench restoration be done in accordance with the City of Springfield DPW requirements.

That all conditions set forth in the respective order are complied with.

_____	)	
_____	)	BOARD OF PUBLIC WORKS
_____	)	



City Council
36 Court Street
Springfield, MA 01103

SCHEDULED

PETITION (ID # 5856)

Meeting: 09/14/20 06:30 PM
Department: Department of Public Works
Category: General
Prepared By: Hector Velez
Initiator: Hector Velez
Sponsors:
DOC ID: 5856

Rules of the Road

CITY OF SPRINGFIELD

In City Council (September 14, 2020)

WHEREAS, on November 19, 2018 the Traffic Commission, in coordination with the City Council, the Department of Public Works, the Law Department, the Springfield Police Department, the Springfield Fire Department and the Springfield Parking Authority, has conducted a full review of the Rules of the Road, and has made edits and updates to modernize said Rules and provide for increased public safety as well as greater consistency in enforcement; and

WHEREAS, on June 22, 2020 the City amended its Rules of the Road by approving a permit application process in order to safely ride horses in the City of Springfield; and

WHEREAS, the City of Springfield desires to further update and modernize its Rules of the Road regulations, so as to provide for increased public safety and to ensure consistency in enforcement; and

NOW BE IT ORDERED, that the Rules of the Road of the City of Springfield approved September 8, 1936, as amended on November 19, 2018, and June 22, 2020 be further amended in the following manner:

1.) By striking out in its entirety the Section 3. of ARTICLE IX and inserting in its place the following new Section 3. of ARTICLE IX as follows:

ARTICLE IX

ACCIDENT REPORTS, RESPONSIBILITY AND PENALTIES

SECTION 3. SECTION 3: METRO BUSINESS DISTRICT "C.B.D." PARKING ZONE

Shall include that territory in the City of Springfield, bounded on the south by Union Street; on the West by Connecticut River; on the North by Liberty Street; and to the east by Chestnut Street, Lyman Street, Spring Street, and School Street.

2.) By amending the **PERMIT APPLICATION TO RIDE EQUINES WITHIN THE CITY OF SPRINGFIELD** to reflect such change to the Metro Business District, and

3.) By approving the **RULES FOR SAFELY RIDING EQUINES WITHIN THE CITY OF SPRINGFIELD**

PERMIT APPLICATION TO RIDE EQUINES WITHIN THE CITY OF SPRINGFIELD**Rider information**

Name: _____

Age (rider must be over the age of 18): _____

Telephone Number: _____

Home Address: _____

Emergency Contact*: _____

Emergency contact telephone _____

**Emergency contact must be available to transport horse back to stable if Rider becomes incapacitated for any reason.*

Equine Information

Each equine must be individually identified by name, tattoo, color, markings, scars, brands, hair whorls, or other unique identification.

Equine's Name: _____

Breed: _____

Name of Stable: _____

Address of Stable: _____

City, State: _____

Stable's Telephone Number _____

Equine Riding Information

Please provide the following information:

Date of planned ride?

Route(s) of planned ride?

[Attach additional sheets if necessary]

Please note under no circumstances, other than for a parade are equines allowed in the Metro Business District. The Metro Business District is defined as the territory in the City of Springfield bounded on the South by Union Street; **West by Connecticut River**; North by Liberty Street; and East by Chestnut, Lyme, Spring and School Streets.*

*To gain a parade permit you must: 1. fill out the "Request to Conduct Event" form from the police Department; 2. Obtain Police, Fire, Health or any other Department approvals on the form; 3. Fill out the DPW application; 4. Produce a certificate of liability; and 4. Pay all fees at the time the permit is requested.

Allow 48 to 72 hours for permitting process.

Vehicle/Trailer Information

Please provide copies of the following:

- Registration of vehicle used to transport equine; and
- Registration of trailer used to transport equine.

Veterinarian Information

Name of Vet: _____

Vet's Telephone Number _____

Please provide copies of the following vaccinations:

- **Rabies**
- **Eastern/Western Equine Encephalitis**
- **West Nile Virus**
- **Tetanus**

Please note the above referenced vaccinations must be administered to the horse YEARLY and updated copies must be received on a yearly basis.

In addition, a health certificate must declare the animal or animals free from all contagious or infectious diseases and must state that equines are negative to a USDA approved test for Equine Infectious Anemia (Coggins or Elisa). This test must be done at an approved laboratory within the previous twelve (12) months. The certificate must state that these equines do not originate from a quarantined area, or an area where a contagious or infectious disease has been officially diagnosed. No pending Equine Infectious Anemia (EIA) tests are accepted.

The Health Certificate must show a temperature recording of the animal that is within the normal range. The Health Certificate must also identify the lab performing the EIA test, the accession number of the test, the test results, and the date of the test.

The health certificate is void after thirty (30) days.

CITY OF SPRINGFIELD

"RULES OF THE ROAD"

ARTICLE VIII-C**HORSES, PONIES, MULES, ETC. REGULATIONS**

SECTION 1: No person shall, without first obtaining a special permit from the City Council, ride, drive or lead any horse, pony, mule, donkey, llama, cow, or other cattle, or to drive carriages or wagons drawn by such animals, upon any public property, public or private way, street, sidewalk or alleyway located within the City of Springfield.

SECTION 2: The Springfield Traffic Commission shall be authorized to receive applications for special permits under this Article VIII-C, charge a fee therefore, and recommend actions to the City Council. The City Council shall be the City's permit granting authority under this Article, and is authorized to grant and condition permits, either individually or to groups, for parade purposes, or for other purposes which benefit the general public.

SECTION 3: A rider of any horse, pony, mules. etc., when directed the stop by an officer, either in uniform or with his or her badge conspicuously displayed on the outside of his or her clothing, must pull their horse, mule, pony. etc. over and provide the officer with their permit to ride an equine within the City of Springfield. Failure to obey the officer's request to stop, or failure to produce a rider's permit shall result in a fine as described in Section 4 below.

SECTION 4: The rider(s) of any animal(s) in violation of this Article shall be subject to a civil fine of \$300 per occurrence.

SECTION 5: If any portion of this Article is found to be unenforceable or unconstitutional for any reason, the remainder of this Article shall remain in full force and effect.

SECTION 6: This ordinance shall be in full force and effect immediately after its passage and publication as provided by Massachusetts law.

City of Springfield, MA / The Code / Part II: General Legislation

Chapter 110 Animals

§ 110-11 Animal Waste

A. The owner or person in possession of any animal shall be responsible for the removal of any fecal matter deposited by such animal(s) on public walks, recreation areas or private property.

B. The owner or person in possession of any animal on any public walk, street, recreation area or private property shall possess the means of removal of any fecal matter left by such animal.

C. For the purpose of this section, the means of removal shall include any tool, implement or other device carried for the purpose of picking up or containing such fecal matter.

D. Any owner or person in possession of an animal who fails to comply with the provisions of this section shall be subject to a fine in the amount of \$50 for the first offense, \$100 for the second offense, and \$300 for the third and subsequent offenses.

RULES FOR SAFELY RIDING EQUINES WITHIN THE CITY OF SPRINGFIELD

Follow all rules of the road.

All riders must wear a helmet.

Appropriate saddle, reins & halter are required.

Waste removal is required by rider.

Keep a minimum of one hand on the reins.

Keep both feet in the stirrups.

Not carry another person.

Not carry anything which might affect your balance or get tangled up with reins.

Move in the direction of the traffic flow in a one-way street.

Never ride more than two abreast, and ride in single file on narrow or busy roads and when riding round bends.

Tricks, rearing-up and other show behaviors are not permitted.

Horses may not be ridden on streets with speed limits posted over 40 MPH, and/or on heavily trafficked streets during peak hours.

Horses may not be ridden in Springfield during extreme weather, including but not limited to extreme heat, cold, wind, snow or hail which pose an adverse risk to the health and safety of the animal based on the breed, age or physical condition, and times when a weather advisory, warning or watch is issued by a local, state or federal authority.

Horses shall not be tethered to movable objects i.e. cars, park benches, mailboxes, parking meters, etc.

Follow all local and state animal care laws.

I, _____ (name of applicant) have read and understand the above Rules FOR SAFELY RIDING EQUINES and by submitting this application for a permit to ride an equine within the City of Springfield do agree to abide by the RULES FOR SAFELY RIDING EQUINES WITHIN THE CITY OF SPRINGFIELD.



City Council
36 Court Street
Springfield, MA 01103

SCHEDULED

PETITION (ID # 5820)

Meeting: 09/14/20 06:30 PM
Department: Department of Public Works
Category: General
Prepared By: Hector Velez
Initiator: Hector Velez
Sponsors:
DOC ID: 5820

Berkshire Ave.- TRAFFIC CONTROL AGREEMENT

C I T Y O F S P R I N G F I E L D

In City Council September 14, 2020

FEDERAL CONTROL AGREEMENT
FEDERAL AID PROJECT NO. **HIP(NI)-0032(008)X**

ORDERED, AND, further amending by inserting under Section 11(c) of Article VIII, "Right Lane Must Turn Right", the following:

STA 01+71 ± LT Harvey St- Westbound Approach at Berkshire Ave.

AND, further amending by inserting under Section 11(b) of Article VIII, "Left Lane Must Turn Left", the following:

STA 02+97 ± LT Cottage St- Eastbound Approach at Berkshire Avenue.

AND, by inserting "BIKE LANE" (R3-17)

STA 00+79 ± RT Cottage St. -Westbound

AND, by inserting "BIKE LANE BEGINS" (R3-17-WITH MA-14)

STA 00+17 ± RT Berkshire Ave - Northbound
STA 01+92 ± LT Harvey St - Westbound
STA 14+04 ± LT Berkshire Ave - Southbound
STA 04+43 ± LT Cottage St - Eastbound

AND, by inserting "BIKE LANE END" (R3-17 WITH R3-17bP)

STA 00+63 ± LT Berkshire Ave - Southbound
STA 02+34 ± RT Harvey St - Eastbound
STA 13+32 ± RT Berkshire Ave - Northbound
STA 03+74 ± RT Cottage St - Westbound

AND, by inserting BICYCLES USE PEDESTRIAN SIGNAL (R9-5)

STA 02+43 ± LT Berkshire Ave - Southbound Approach at Harvey St

STA 11+38 ± RT Berkshire Ave - Northbound Approach at Cottage St

AND, by inserting NO TURN ON RED (R10-11)

STA 02+06 ± RT Berkshire Ave - Northbound Approach at Harvey St
 STA 03+02 ± LT Berkshire Ave - Harvey St Westbound Approach at Berkshire Ave
 STA 10+64 ± LT Berkshire Ave - Southbound Approach at Cottage St
 STA 11+07 ± RT Berkshire Ave - Northbound Approach at Cottage St
 STA 11+15 ± RT Berkshire Ave - Cottage St Eastbound Approach at Berkshire Ave

AND, by inserting under Section 6 of Article VII LEFT TURN YIELD ON GREEN (R10-12)

STA 02+22 ± LT Berkshire Ave - Southbound Approach at Harvey St
 STA 11+73 ± RT Berkshire Ave - Northbound Approach at Cottage St

AND, by inserting WARNING CURVE AHEAD - LEFT (W1-2 WITH W16-9P)

STA 00+00 ± RT Berkshire Ave - Northbound

AND, by inserting WARNING RED SIGNAL AHEAD, ILLUMINATED (W3-3 Modified)

STA 09+13 ± LT Berkshire Ave - Southbound

BICYCLES ON ROADWAY (W11-1 WITH MA-W16-9P)

STA 00+29 ± LT Berkshire Ave - Southbound
 STA 14+50 ± LT Berkshire Ave - Northbound
 STA 06+00 ± RT Cottage St - Westbound

NO OUTLET (W14-2)

STA 12+52 ± RT Berkshire Ave - At Babbin St.

WHEREAS, the Massachusetts Department of Transportation and the City of Springfield have agreed that BERKSHIRE AVENUE, being in whole or in part a town way, has qualified to participate in the Federal Aid Program with the work being financed in part by the Federal Government; and

WHEREAS, The United State Government, through its Department of Transportation, Federal Highway Administration, requires that the project area upon completion will be operated and maintained in an adequate manner; and

WHEREAS, the purpose of this agreement is to insure that the ways within and adjacent to the so-called Federal Aid Projects areas will be operated and maintained as planned: and

WHEREAS, the City of Springfield approves the proposed plans for the improvements and upon completion of the project will be the responsibility of the CITY.

NOW THEREFORE BE ORDERED, in consideration thereof, the City of Springfield hereby agrees to conform to the following provisions:

A. All information, regulatory or warning signs, all traffic control signals, flashing beacons, traffic islands or other traffic control devices and all pavement or other markings within the ways located in the project area shall be designed, located and operated in accordance with the STANDARDS of MASSDOT for such devices.

B. The Police Department of the City of Springfield shall be the enforcement agency for traffic regulations established in accordance with this AGREEMENT and the traffic devices installed in connection therewith.

C. Signed, dated and attested copies of amendments to the City of Springfield traffic ordinances necessary for the enforcement of any specific provisions will be forwarded forthwith by the City of Springfield to MASSDOT.



MASSACHUSETTS DEPARTMENT OF TRANSPORTATION

TRAFFIC ENGINEERING

TRAFFIC CONTROL AGREEMENT

AGREEMENT BETWEEN THE
MASSACHUSETTS DEPARTMENT OF TRANSPORTATION AND THE
CITY OF SPRINGFIELD

FEDERAL AID PROJECT NO. HIP(ND)-0032(008)X

AGREEMENT NO. Pending

AGREEMENT, made this ____ day of _____, 2020 by and between the Massachusetts Department of Transportation, hereinafter called "**MASSDOT**," and the CITY of SPRINGFIELD, hereinafter called the "**CITY**," pursuant to the provisions of 23 U. S. C. §§ 109(d) & 116, and in accordance with the official standards of MASSDOT, which have been adopted in conformity with the provisions and recommendations of the Manual on Uniform Traffic Control Devices for Streets and Highways published by the Department of Transportation, Federal Highway Administration, hereinafter called "**STANDARDS**."

WHEREAS, MASSDOT and the CITY have agreed that BERKSHIRE AVENUE, being in whole or in part a CITY way, has qualified to participate in the Federal Aid Program with the work being financed in part by the Federal Government; and

WHEREAS, the United States Government, through its Department of Transportation, Federal Highway Administration, requires that the project area upon completion will be operated and maintained in an adequate manner; and

WHEREAS, the CITY approves the proposed plans for the improvements and upon completion of the project will be the responsibility of the CITY.

NOW, THEREFORE, in consideration thereof, the CITY hereby agrees to conform to the following provisions:

I. General Provisions

- A. All information, regulatory or warning signs, all traffic control signals, flashing beacons, traffic islands or other traffic control devices and all pavement or other markings within the ways located in the project area shall be designed, located and operated in accordance with the STANDARDS of MASSDOT for such devices.

- B. The Police Department of the CITY shall be the enforcement agency for traffic regulations established in accordance with this AGREEMENT and the traffic devices installed in connection therewith.
- C. Signed, dated and attested copies of amendments to the CITY traffic ordinances necessary for the enforcement of any specific provisions will be forwarded forthwith by the CITY to MASSDOT.

II. Special Provisions

A. RIGHT LANE MUST TURN RIGHT (R3-7R)

STA 01+71 ± LT Harvey St – Westbound Approach at Berkshire Ave

B. ADVANCE INTERSECTION LANE CONTROL – LEFT ONLY, THROUGH/RIGHT (R3-8)

STA 02+97 ± LT Cottage St – Eastbound Approach at Berkshire Ave

C. BIKE LANE (R3-17)

STA 00+79 ± RT Cottage St - Westbound

D. BIKE LANE BEGINS (R3-17 WITH M4-14)

STA 00+17 ± RT Berkshire Ave – Northbound
 STA 01+92 ± LT Harvey St – Westbound
 STA 14+04 ± LT Berkshire Ave – Southbound
 STA 04+43 ± LT Cottage St – Eastbound

E. BIKE LANE ENDS (R3-17 WITH R3-17bP)

STA 00+63 ± LT Berkshire Ave – Southbound
 STA 02+34 ± RT Harvey St – Eastbound
 STA 13+32 ± RT Berkshire Ave – Northbound
 STA 03+74 ± RT Cottage St – Westbound

F. BICYCLES USE PEDESTRIAN SIGNAL (R9-5)

STA 02+43 ± LT Berkshire Ave – Southbound Approach at Harvey St
 STA 11+38 ± RT Berkshire Ave – Northbound Approach at Cottage St

G. NO TURN ON RED (R10-11)

STA 02+06 ± RT Berkshire Ave – Northbound Approach at Harvey St
 STA 03+02 ± LT Berkshire Ave – Harvey St Westbound Approach at Berkshire Ave
 STA 10+64 ± LT Berkshire Ave – Southbound Approach at Cottage St
 STA 11+07 ± RT Berkshire Ave – Northbound Approach at Cottage St
 STA 11+15 ± RT Berkshire Ave – Cottage St Eastbound Approach at Berkshire Ave

H. LEFT TURN YIELD ON GREEN (R10-12)

STA 02+22 ± LT Berkshire Ave – Southbound Approach at Harvey St
 STA 11+73 ± RT Berkshire Ave – Northbound Approach at Cottage St

I. WARNING CURVE AHEAD – LEFT (W1-2 WITH W16-9P)

STA 00+00 ± RT Berkshire Ave – Northbound

J. WARNING RED SIGNAL AHEAD, ILLUMINATED (W3-3 Modified)

STA 09+13 ± LT Berkshire Ave – Southbound

K. BICYCLES ON ROADWAY (W11-1 WITH MA-W16-9P)

STA 00+29 ± LT Berkshire Ave – Southbound
 STA 14+50 ± LT Berkshire Ave – Northbound
 STA 06+00 ± RT Cottage St – Westbound

L. NO OUTLET (W14-2)

STA 12+52 ± RT Berkshire Ave – At Babbin St

III. Access and Egress

Within the limits of the Federal Aid Project, neither additional driveways (residential or commercial) nor relocation or alteration of existing driveways shall be permitted unless they are in conformance with MASSDOT STANDARDS and receive prior written approval from MASSDOT.

IV. Traffic Islands

Traffic islands or median islands and traffic devices thereon are not to be installed, altered or removed without the prior written approval of MASSDOT. Parking is prohibited on and adjacent to all traffic islands and median islands within the Federal Aid Project area.

V. Traffic Control Signals

- A. Traffic Control Signals shall be operated in strict accordance with the requirements of the applicable permit.
- B. Changes in the operation of the traffic control signals located in the Federal Aid Project area are not to be made without the prior written approval of MASSDOT.
- C. Traffic Control Signals, the operation of which is pertinent to the Federal Aid Project area covered by this AGREEMENT, will be installed to control traffic as shown on the plans for this Federal Aid Project. All power charges for the operation of the installation will be the responsibility of the CITY as well as charges for maintenance and control. The traffic control signals listed below will be under the ownership

and control of the CITY.

- a. **Berkshire Avenue at Harvey Street**
- b. **Berkshire Avenue at Cottage Street**

VI. Miscellaneous

Traffic Controls or regulations instituted whether by the MASSDOT or the CITY on ways or parts thereof within the Federal Aid Project are to remain in force and effect until proposed future changes have been approved in writing by MASSDOT.

MASSDOT will not approve any future proposed traffic control changes within the Federal Aid Project, which will in the opinion of MASSDOT, lessen to any degree the efficient utilization of the highway for traffic purposes.

VII. Maintenance

The CITY, in accordance with the provisions of 23 U.S.C. §§ 109(d) & 116, will properly maintain the way and all traffic control devices and pavement markings under the control of the CITY within the project area. This obligation includes features of facilities and equipment that are required to be readily accessible to and usable by persons with disabilities. This requirement does not prohibit isolated or temporary interruptions in service or access due to maintenance or repairs.

VIII. Penalty

Continued and willful failure on the part of the CITY to fulfill its responsibility in the proper maintenance and operation and the enforcement of the traffic regulations of the completed project may disqualify the CITY from participation in future Federal Aid Projects in which the CITY has maintenance responsibility, as provided in Title 23 USC.

Such failure may result in the withholding or withdrawal of the unexpended balance of any funds assigned to the CITY, under the provisions of MASS. GEN. LAWS ch. 90, § 34.

IN WITNESS WHEREOF, the Parties hereto have executed this AGREEMENT on the day and year first written.

CITY OF SPRINGFIELD

**MASSACHUSETTS DEPARTMENT OF
TRANSPORTATION**

MAYOR

HIGHWAY ADMINISTRATOR

LEGAL CERTIFICATION

This will certify that the CITY has complied with all applicable State Laws and its By-Laws and Ordinances as they apply to this AGREEMENT and that this AGREEMENT is a valid, binding Agreement with the CITY.

DATE

CITY SOLICITOR

CERTIFICATE OF SIGNATORY

This will certify that the below named individuals are duly authorized and empowered to execute and deliver this Agreement on behalf of the CITY.

DOMENIC J. SARNO

MAYOR

NAME

TITLE

NAME

TITLE

DATE

ATTEST (SIGNATURE)

Tasheena Davis

CITY CLERK

Attachment: Berkshire, Cottage,Harvey Traffic Agreement (5820 : Berkshire Ave.- TRAFFIC CONTROL AGREEMENT)



City Council
36 Court Street
Springfield, MA 01103

SCHEDULED

PETITION (ID # 5860)

Meeting: 09/14/20 06:30 PM
Department: Department of Public Works
Category: General
Prepared By: Hector Velez
Initiator: Hector Velez
Sponsors:
DOC ID: 5860

Monroe St. One-Way

20-28

CITY OF SPRINGFIELD

In City Council September 14, 2020

ORDERED, that the Rules of the Road approved September 8, 1936, as amended be further amended by striking out under Sections 2 through 13 of Article V, the following:

MONROE ST. Two way Traffic Pattern between Hancock Street and Eastern Ave.

AND, further amending by inserting under Section 1(b) of Article V "One Way Easterly", as follows:

MONROE ST. From Hancock Street to Eastern Avenue.

Velez, Hector

From: Caulton, Mark
Sent: Thursday, July 23, 2020 3:13 PM
To: Velez, Hector
Cc: Garvey, Peter J.
Subject: DeBerry/Homer Elementary School

Follow Up Flag: Follow up
Flag Status: Completed

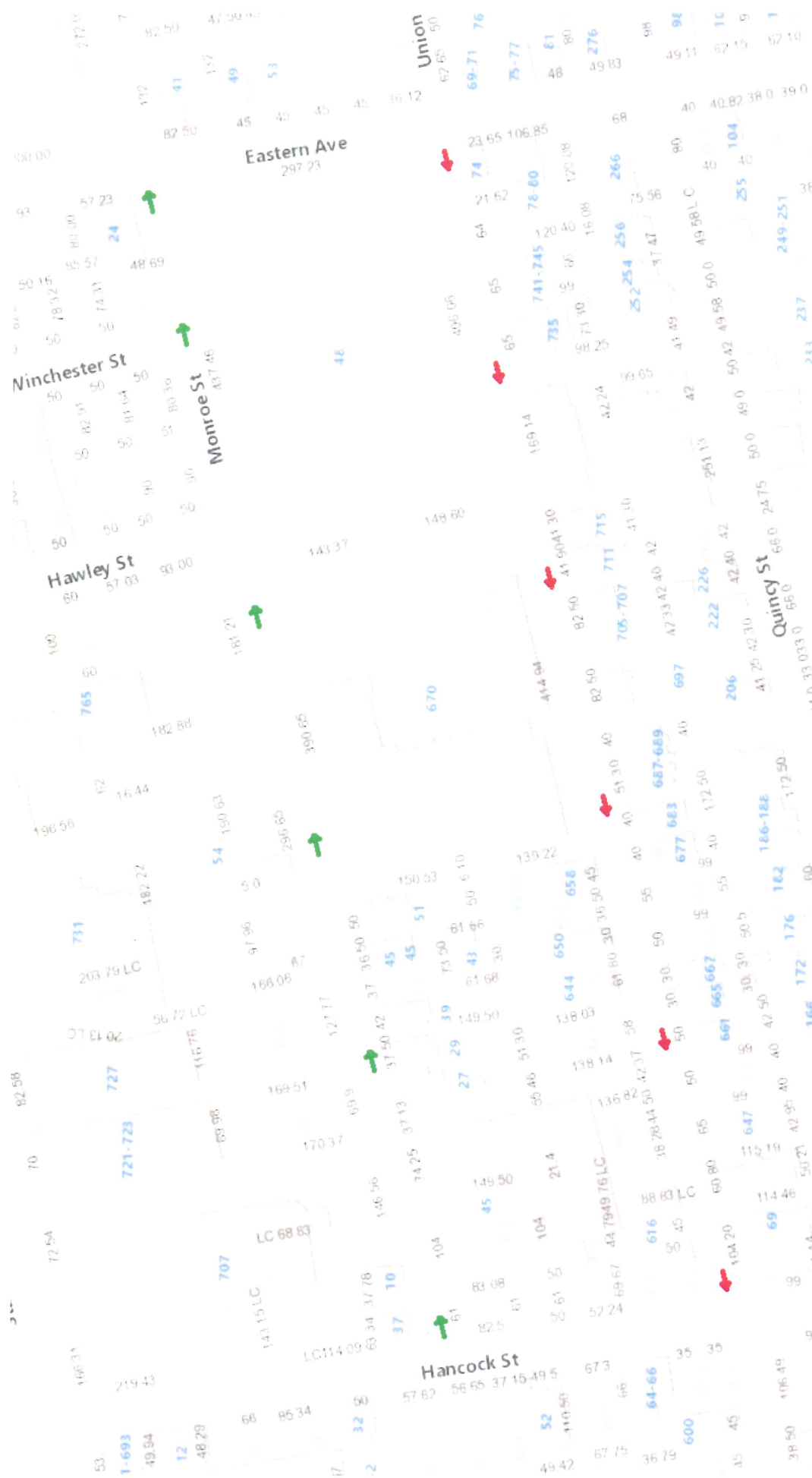
Hector,

As part of the traffic study for the new DeBerry/Homer Elementary School, the project team is recommending that Monroe Street be changed from two-way traffic to one-way. The team has had ongoing conversations with DPW over the past several months about changing the Monroe Street traffic pattern. We would like to officially begin the process. Please let me know how we should proceed. Thanks.

Mark

Mark H. Caulton
Senior Project Manager
Department of Capital Asset Construction
36 Court Street, Rm 312
City of Springfield, 01103
mcaulton@springfieldcityhall.com
O: 413-784-4747
M: 413-265-0070
F: 413-787-6770

Attachment: 20-28 Monroe St. Changing two-way traffic to one-way traffic. (5860 : Monroe St. One-Way)





Traffic Commission Meeting

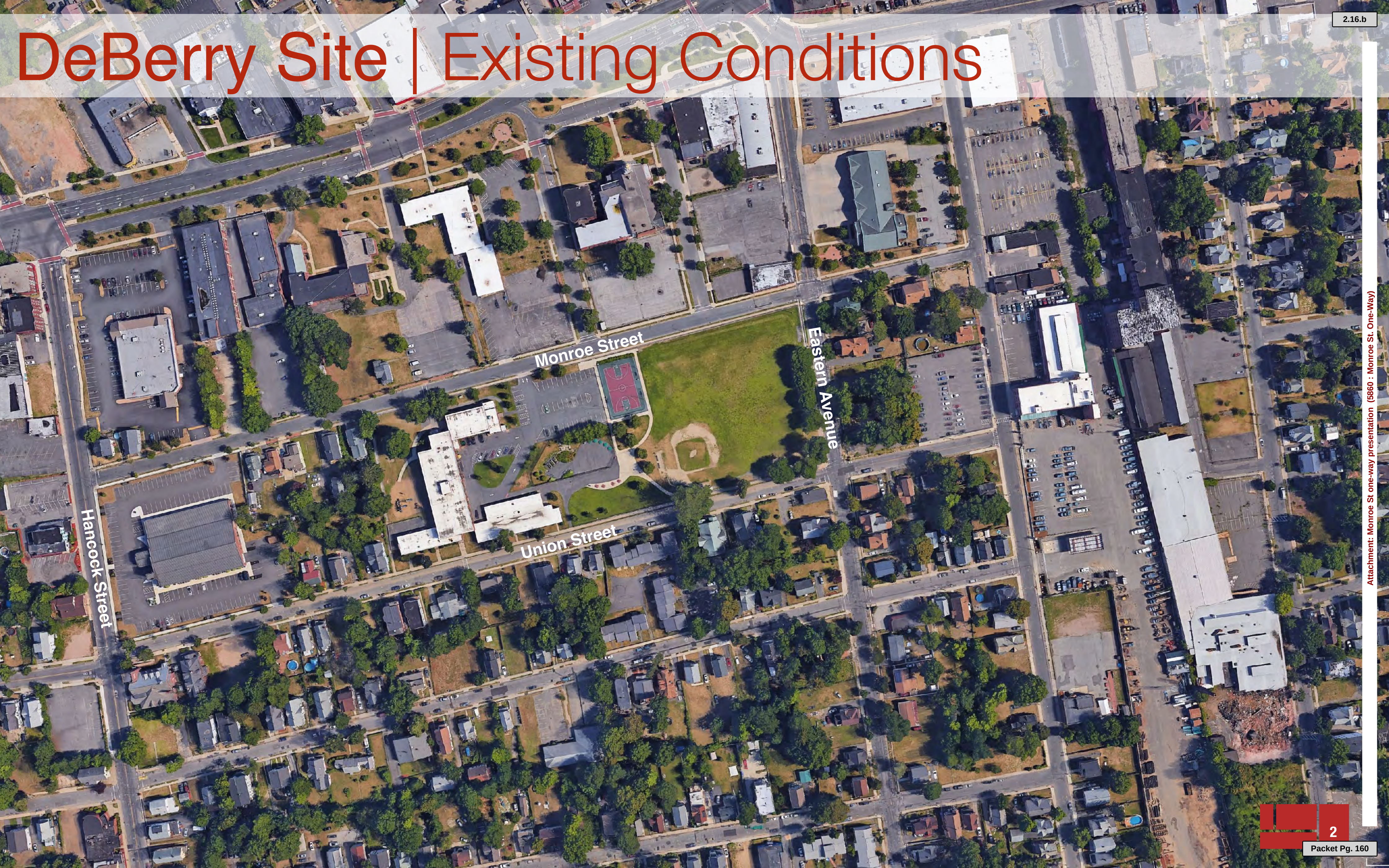
August 31, 2020



DeBerry & Homer Elementary School

 **DINISCO DESIGN**
architects + planner

DeBerry Site | Existing Conditions



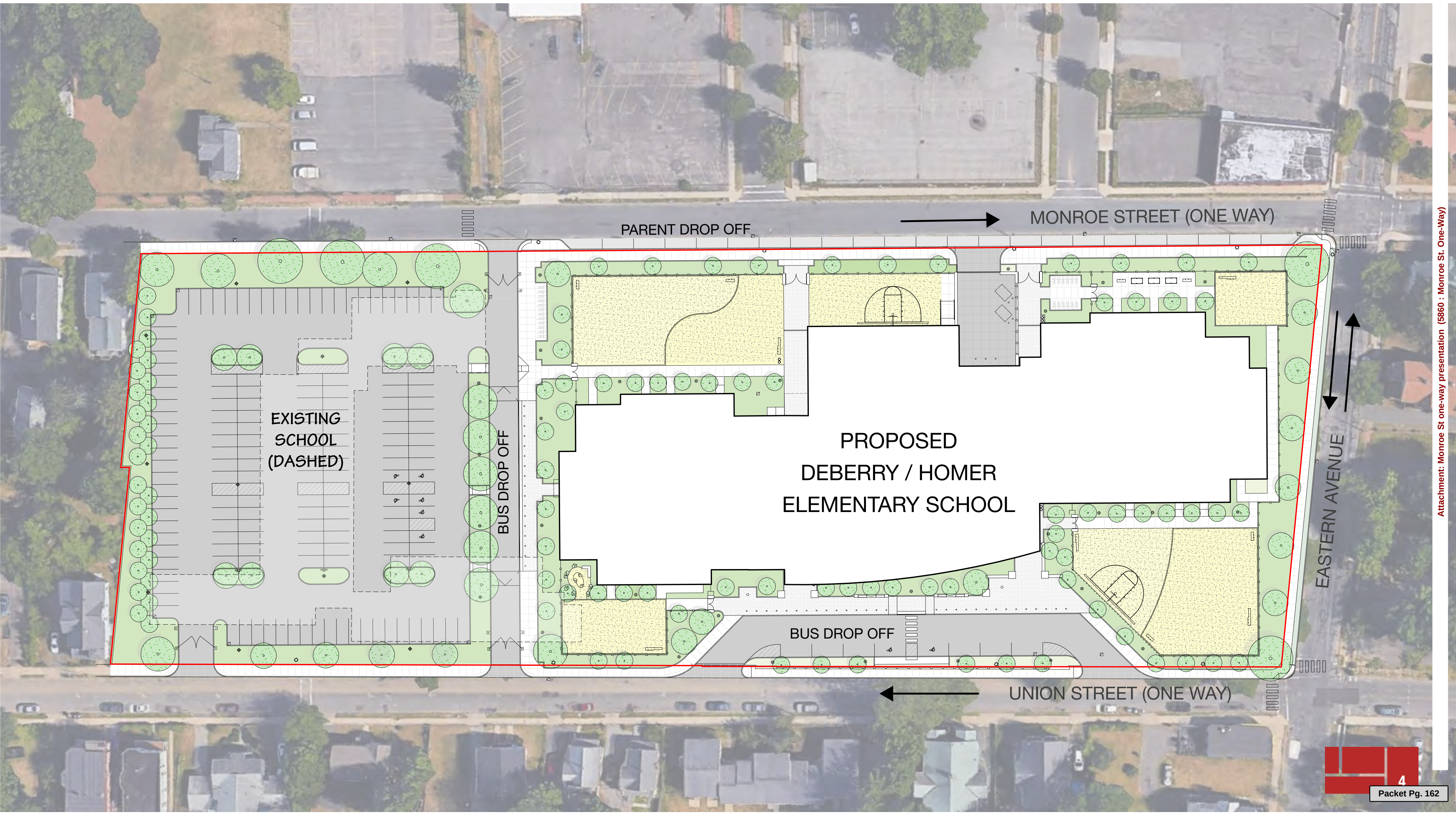
Attachment: Monroe St one-way presentation (5860 - Monroe St. One-Way)

DeBerry Site | Existing Conditions



Attachment: Monroe St one-way presentation (5860 : Monroe St. One-Way)

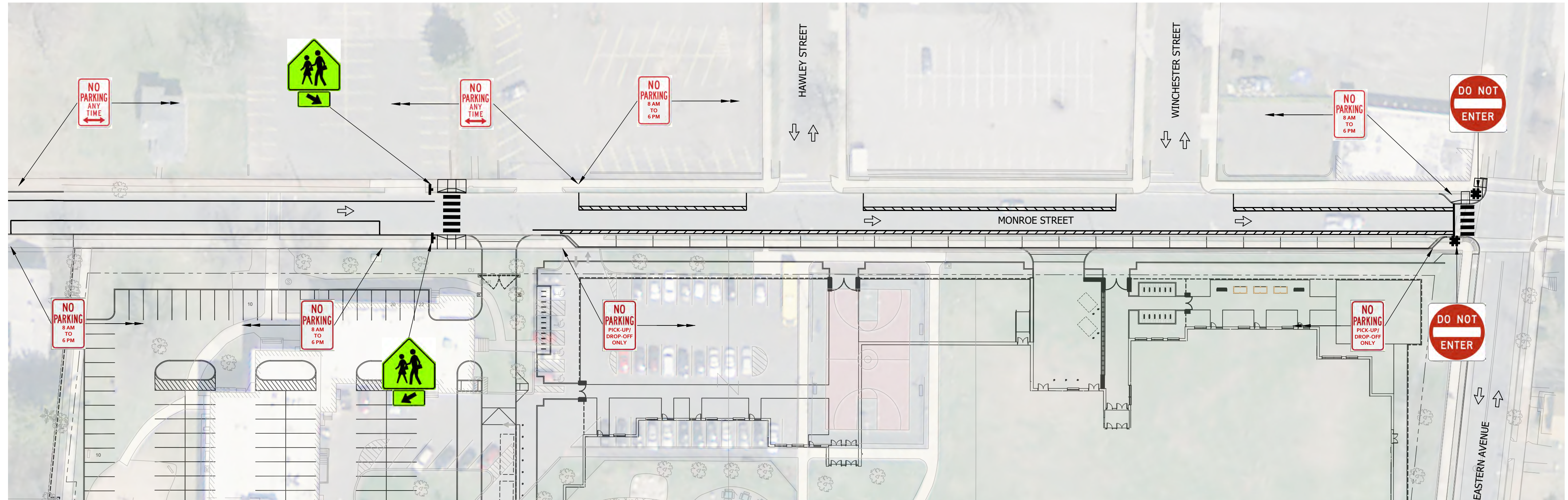
Proposed | Site Plan



Proposed Changes

- Conversion of Monroe Street to one-way Eastbound 24/7
- Widening of Monroe Street
- Revisions to Parking Restrictions on Monroe Street
 - Maintain 8am-6pm restrictions on south side, west of the school building
 - Add no parking restrictions on north side, west of the school building
 - Maintain 8am-6pm restrictions on north side in front of school building
 - “No parking - Pick-up/Drop-off only” on south side, in front of the school building
- Relocation of Monroe Street mid block crosswalk
- Revisions to Signal Timing

Proposed Revisions to Monroe Street

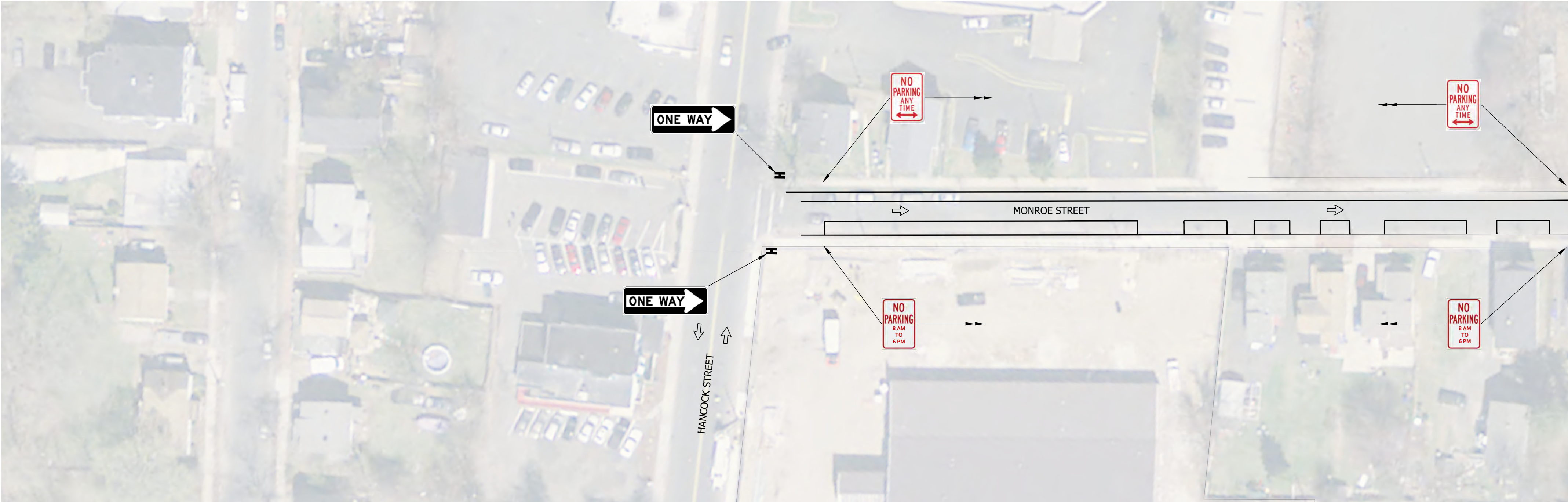


Scale: 1"=30'

0 15' 30' 60'

Attachment: Monroe St one-way presentation (5860 : Monroe St. One-Way)

Proposed Revisions to Monroe Street



Attachment: Monroe St one-way presentation (5860 : Monroe St. One-Way)

Why Changes are Needed

- One way traffic on Monroe improves Student Safety during drop-off and pick-up, eliminating student crossing traffic.
- Widening Monroe pulls parent queue out of the travel lanes.
- Implementing one way traffic on Monroe during construction will improve construction access and safety
- Monroe intersection rework improves sightlines at Eastern Ave.



City Council

SCHEDULED

Meeting: 09/14/20 06:30 PM
Initiator: Hamediah Mohamed
Sponsors: Mayor Domenic J. Sarno
DOC ID: 5840

17

ESG CV2 Grant - \$3,951,604 - No Match (Mayor Sarno)

WHEREAS, the Office of Housing ("Department") has been awarded an "ESG CV2 Grant" of \$3,951,604 from the U.S. Office of Housing and Urban Development; and

WHEREAS, the purpose of the grant is to provide funding to prevent, prepare for, and respond to the Corona Virus among individuals and families who are homeless; and

WHEREAS, the Department intends to use the grant funds for the above purpose; and

WHEREAS, the Department has accepted the grant and requests authorization from the City Council and the Mayor to expend the grant funds listed below for the purposes of such grants; and

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the grant funds listed herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws Ch. 44, Sec. 53A, that the City Council approves the expenditure by the Department of the grant funds listed below for the purposes of such grant, subject to the approval of the Mayor, and the grant funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the grant without further appropriation:

ESG CV2 Grant - \$3,951,604 - No Match



REQUEST FOR GRANT SETUP

This form and the required attachments are required by the Office of the City Comptrollers before a Grant Fund and related accounts will be created in MUNIS. Please do not use this form for requesting a non-grant related account to be created – use the Request for New Account form instead. Please return this form and the required attachments to the Office of the City Comptrollers.

All fields are mandatory.

Date of Request	8/31/2020
Department Requesting Grant Setup	Housing
Department Phone # (Please include extension)	6082
Name and Title of Person to Contact in Case of Questions	Cathy Buono

Was this Grant previously setup for a prior fiscal year?
If yes, please indicate your previous project number: ESG-CV

If this is a new Grant, have you filled out the “Approval to apply for a grant” Form?
(Y/N) If yes, please attach a copy of the Approved Form.

Grant Type:

	State – Highway
	Federal Pass-Through DOE– School
	Federal Direct– School
X	Federal – City
	State DOE– School
	State Other – School
	State – City
	Private/Other

Grant Name: ESG-CV2

Total Grant Amount Awarded: \$3,951,604.00

Attachment: ESG CV2 grant-16 (5840 : ESG CV2 Grant - \$3,951,604 - No Match)

Is this a Reimbursable Grant?

(Y/N) yes

A Reimbursable Grant is defined as one that requires that you pay for expenses first and then you apply to the grantor for a reimbursement of the exact amount actually expended.

If it is a Reimbursable Grant, please enter Grantor contact information or the CID # if Grantor is already in the customer file:

Entity Name US Dept of HUD
 Contact Person Samantha Graves
 Street Address 10 Causeway Street
 City, State, Zip Code Boston, MA
 Telephone
 Fax
 E-Mail

Actual Award Date 6/9/2020

Board Approval Date

Start Date

Expiration Date 6/9/2025

Renewal Action Date (optional)

If there are any Matching Funds:

Type exempt

Percent

Amount

Is there any Leverage? HUD FUNDING ONLY

Source

Amount

Comments re: Description/Purpose of Grant

Funding to be used to prevent, prepare for, and respond to the coronavirus among individuals and families who are homeless or receiving homeless assistance.

Comments re: Conditions/Restrictions of Grant

If this is a Federal Grant, enter CFDA#: 14.231

If applicable enter the State ID # :

What is the required drawdown frequency?

(Ex: Monthly, Quarterly) monthly

If payment is to be sent by Grantor as a Wire,

Please enter any wire reference/identification # that may be used (if known)

Attachment: ESG CV2 grant-16 (5840 : ESG CV2 Grant - \$3,951,604 - No Match)

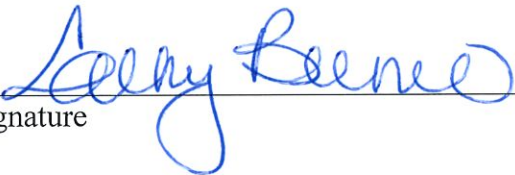
Please list all object codes needed for the grant.
(Attach additional sheets if additional orgs and roll-ups are needed):

Org Code:

Object Codes: set up same as project #644CV

Budget Roll-Up Codes:

I hereby attest that under the penalties of Chapter 656, I will adhere to all regulations in this grant agreement. I am responsible for timely and accurate reimbursements in the amounts listed above.


Signature


Date

Please attach the following documents:

- ☐ Signed Approval to Apply for a Grant Form
- ☐ Grant Award Letter
- ☐ City Council/Mayor Approval
- ☐ Any other relevant documentation

This Form and all relevant attachments will be scanned and attached in the Grant Maintenance module in MUNIS and can be viewed or printed at your convenience.

Attachment: ESG CV2 grant-16 (5840 : ESG CV2 Grant - \$3,951,604 - No Match)



ASSISTANT SECRETARY FOR
COMMUNITY PLANNING AND DEVELOPMENT

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
WASHINGTON, DC 20410-7000

June 9, 2020

The Honorable Domenic J. Sarno
Mayor of Springfield
36 Court Street
Springfield, MA 01103-1687

Dear Mayor Sarno:

I am pleased to inform you of the second allocation of Emergency Solutions Grants (ESG) Program funds HUD is awarding to your jurisdiction in the amount of \$3,951,604, as authorized by the Coronavirus Aid, Relief, and Economic Security Act (CARES Act), Public Law 116-136. These special ESG-CV funds are to be used to prevent, prepare for, and respond to the coronavirus pandemic (COVID-19) among individuals and families who are homeless or receiving homeless assistance; and to support additional homeless assistance and homelessness prevention activities to mitigate the impacts of COVID-19.

President Trump signed the CARES Act on March 27, 2020 to help the Nation respond to the coronavirus outbreak. The CARES Act made available an additional \$4 billion in ESG-CV funds to supplement the Fiscal Year (FY) 2020 ESG funding provided under the Further Consolidated Appropriations Act, 2020 (Public Law 116-94). Of this amount, the Department previously allocated \$1 billion for ESG-CV grants based on the FY 2020 ESG formula and set aside \$40 million for technical assistance.

An additional \$2.96 billion in funding for ESG-CV grants is now being allocated directly to States or units of local government by a separate formula developed by the Secretary. The formula approved by the Secretary includes variables that quantify the population currently experiencing and at risk of homelessness, including:

- Total Homeless Population
- Unsheltered Homeless Population
- Total Very Low Income (VLI) Renters
- VLI Renters that are Overcrowded or without a Kitchen or Plumbing

The variables were further weighted to adjust for fair market rents. HUD's formula methodology for this second allocation can be found at
https://www.hud.gov/sites/dfiles/CPD/documents/ESG_CARES_Act_Round_2_Allocation_Methodology_rev.pdf

Attachment: ESG CV2 grant-16 (5840 : ESG CV2 Grant - \$3,951,604 - No Match)

As with the first allocation, this second allocation of ESG-CV funds is subject to the following flexibilities and conditions provided by the CARES Act:

- The funds may be used to cover or reimburse allowable costs incurred by a State or locality before the award of funding (including prior to the signing of the CARES Act) to prevent, prepare for, and respond to COVID-19;
- The funds are not subject to the spending cap on emergency shelter and outreach under 24 CFR 576.100(b)(1);
- Up to 10 percent of funds may be used for administrative costs, as opposed to 7.5 percent as provided by 24 CFR 576.108(a);
- The funds are exempt from the ESG match requirements, including 24 CFR 576.201;
- The funds are not subject to the consultation and citizen participation requirements that otherwise apply to the Emergency Solutions Grants, however each recipient must publish how its allocation has and will be used, at a minimum, on the Internet at the appropriate Government web site or through other electronic media;
- The funds may be used to provide homelessness prevention assistance (as authorized under 24 CFR 576.103 or subsequent HUD notices) to any individual or family who does not have income higher than HUD's Very Low-Income Limit for the area and meets the criteria in paragraphs (1)(ii) and (1)(iii) of the "at risk of homelessness" definition in 24 CFR 576.3;
- That recipients may deviate from applicable procurement standards when using these funds to procure goods and services to prevent, prepare for, and respond to coronavirus, notwithstanding 24 CFR 576.407(f) and 2 CFR 200.317-200.326;
- While we encourage you to offer treatment and supportive services when necessary to assist vulnerable homeless populations, individuals and families experiencing homelessness must not be required to receive treatment or perform any other prerequisite activities as a condition for receiving shelter, housing, or other services for which these funds are used, notwithstanding 24 CFR 576.401(e).

In addition, the Act authorizes the Secretary to grant waivers of and specify alternative requirements for statutes and regulations the Secretary administers in connection with the use of ESG funds (except for requirements related to fair housing, nondiscrimination, labor standards, and the environment). These waivers and alternative requirements can be issued when necessary to expedite and facilitate the use of funds to prevent, prepare for, and respond to coronavirus. HUD has made available the following waivers that are applicable to ESG-CV funding:

- CPD Memo: Availability of Additional Waivers for CPD Grant Programs to Prevent the Spread of COVID-19 and Mitigate Economic Impacts Caused by COVID-19 (5/22/2020)
 - **Waiver Applicability to ESG-CV** - Made all ESG waivers provided in 3/31/2020 memo applicable to ESG-CV

- **Housing Stability Case Management** – Original waiver (see below) is extended an additional 3 months beginning on the date of the memorandum (5/22/2020)
- CPD Memo: Availability of Waivers of CPD Grant Program and Consolidated Plan Requirements to Prevent the Spread of COVID-19 and Mitigate Economic Impacts Caused by COVID-19 for CoC, ESG, and HOPWA (3/31/2020)
 - **HMIS Lead Activities** - Allows any recipient to use ESG funds to pay costs of upgrading or enhancing its local HMIS to incorporate data on ESG Program participants and ESG activities related to COVID-19
 - **Re-evaluations for Homelessness Prevention Assistance** - For up to the 2-year period beginning on the date of the waiver memorandum (3/31/2020), the required frequency of re-evaluations for homelessness prevention assistance under section 576.401(b) is waived
 - **Housing Stability Case Management** - For the 2-month period beginning on the date of the waiver memorandum (3/31/2020), the required frequency of housing stability case management for homelessness prevention and rapid re-housing assistance is waived
 - **Restriction of Rental Assistance to Units At or Below FMR** - For the 6-month period beginning on the date of the waiver memorandum (3/31/2020), the FMR restriction is waived for any individual or family receiving Rapid Re-housing or Homelessness Prevention assistance who executes a lease for a unit

The Department is developing a notice that will further lay out the CARES Act provisions and other waivers and requirements to enable swift implementation of ESG-CV grants. This notice and any subsequent notices of waivers and alternative requirements will be made available on HUD's website and distributed to recipients. The Department will also support recipients with technical assistance.

As your jurisdiction continues to develop its plan to use these grant funds, HUD encourages approaches that prioritize the unique needs of persons experiencing homelessness and the development of partnerships between all levels of government and the private for-profit and non-profit sectors. Your jurisdiction should coordinate with State and local health authorities as you support state or local pandemic response. HUD encourages you to share successes that may help other recipients. Like other supplemental funding, ESG-CV grants are subject to oversight and tracking. We look forward to working with you to achieve the best possible outcomes for people experiencing and at risk of homelessness and to prevent fraud, waste, and abuse.

Importantly, proper reporting in the Integrated Disbursement and Information System (IDIS) and Homeless Management Information Systems (HMIS) is critical to ensuring recipients are complying with program requirements and policies, providing demographic and income information about the persons who benefit from funded activities, and allowing HUD to monitor recipients. Your jurisdiction's ongoing attention is essential to ensuring complete and accurate reporting of performance measurement data.

All ESG recipients must ensure they maintain active Dun and Bradstreet Numbering System (DUNS) numbers in the System for Award Management (SAM) system. Entities must have an active and unexpired DUNS before execution of grant agreements to avoid delays in the obligation of funds which will delay your ability to drawdown funds in IDIS. Recipients are required to maintain an active SAMs registration by re-activating their DUNS number annually in the SAM system for the entire drawdown period of their grants. DUNS numbers can be registered and renewed each year at the following website: <https://www.sam.gov/SAM/>.

HUD's Office of Community Planning and Development (CPD) is looking forward to working with your jurisdiction to successfully meet the urgent and complex challenges faced by our communities. If you or your staff have questions, please contact your local CPD Field Office Director or CPDQuestionsAnswered@hud.gov.

Sincerely,



John Gibbs
Acting Assistant Secretary
for Community Planning and Development
U.S. Department of Housing and Urban Development

Attachment: ESG CV2 grant-16 (5840 : ESG CV2 Grant - \$3,951,604 - No Match)



City Council

SCHEDULED

18

Meeting: 09/14/20 06:30 PM
Initiator: Christopher Fraser
Sponsors: Mayor Domenic J. Sarno
DOC ID: 5835

Order Accepting Mass Gaming Commission Grant Contract Amendment For \$1,187,896 to Reimburse Police Department FY21 Costs of Participation in the Gaming Enforcement Unit at MGM Springfield - No Match Required (Mayor Sarno)

WHEREAS, the Springfield Police Department ("SPD") has assigned six (6) Police Officers and one (1) Lieutenant to the Mass. State Police Gaming Enforcement Unit ("GEU") at MGM Springfield, pursuant to a Memorandum of Understanding with the Mass. State Police effective in May, 2018; and

WHEREAS, the Mass Gaming Commission ("MGC") has amended its grant contract with the City to provide for up to \$1,187,896 to reimburse the SPD's costs of assigning its personnel to the GEU for FY21 (July 1, 2020 through June 30, 2021), including salaries, overtime, benefits, uniform costs and equipment, as described in the attachment labeled as "Exhibit A - GEU"; and

WHEREAS, the Department intends to use the grant funds from the MGC as reimbursement for such costs;

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the Grant funds listed herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE, BE IT ORDERED, pursuant to Mass. Gen. Laws ch. 44, sec. 53A, that the City Council, with the approval of the Mayor, hereby authorizes the expenditure of \$1,187,896 in grant funding from the Mass Gaming Commission, to reimburse the SPD for its FY21 costs of assigning personnel to the Gaming Enforcement Unit, and the grant funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the grant without further appropriation.

**Mass Gaming Commission Grant Contract Amendment
for FY21 Police Department GEU Costs - \$1,187,896**



REQUEST FOR GRANT SETUP

This form and the required attachments are required by the Office of the City Comptrollers before a Grant Fund and related accounts will be created in MUNIS. Please do not use this form for requesting a non-grant related account to be created – use the Request for New Account form instead. Please return this form and the required attachments to the Office of the City Comptrollers.

All fields are mandatory.

Date of Request 8/17/2020

Department Requesting Grant Setup Police

Department Phone # (Please include extension) 787-6385

Name and Title of Person to Contact in Case of Questions

Was this Grant previously setup for a prior fiscal year? YES

If yes, please indicate your previous project number: **GEU20**

If this is a new Grant, have you filled out the “Approval to apply for a grant” Form? (Y/N) If yes, please attach a copy of the Approved Form.

Grant Type:

State – Highway
 Federal Pass-Through DOE– School
 Federal Direct– School
 Federal – City
 State DOE– School
 State Other – School
 State – City
 Private/Other

Grant Name: Gaming Enforcement Unit Police Reimbursements Amendment #1

Total Grant Amount Awarded: \$ 1,187,896.00

Attachment: FY21 Police GEU Grant Set-Up Form (5835 : FY21 GEU Grant - No Match Required - \$1,187,896)

Is this a Reimbursable Grant?

(Y/N) Yes

A Reimbursable Grant is defined as one that requires that you pay for expenses first and then you apply to the grantor for a reimbursement of the exact amount actually expended.

If it is a Reimbursable Grant, please enter Grantor contact information or the CID # if Grantor is already in the customer file:

Entity Name	Massachusetts Gaming Commission
Contact Person	Derek Lennon
Street Address	101 Federal Street 12 th Floor
City, State, Zip Code	Boston, MA 02110
Telephone	617-979-8400
Fax	617-725-0258
E-Mail	derek.lennon@state.ma.us

Actual Award Date 7/15/2020

Board Approval Date

Start Date 7/1/2020

Expiration Date 6/30/2021

Renewal Action Date (optional)

If there are any Matching Funds:

Type

Percent

Amount

Comments re: Description/Purpose of Grant

Comments re: Conditions/Restrictions of Grant

If this is a Federal Grant, enter CFDA#:

If applicable enter the State ID # :

What is the required drawdown frequency?

(Ex: Monthly, Quarterly)

If payment is to be sent by Grantor as a Wire,

Please enter any wire reference/identification # that may be used (if known)

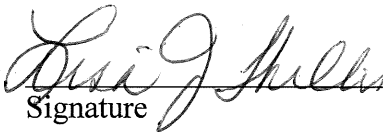
Please list all object codes needed for the grant.
(Attach additional sheets if additional orgs and roll-ups are needed):

Org Code:

Object Codes: 501000 - \$537,264
 501199 - \$134,316
 506000 - \$340,000
 517010 - \$134,316
 558200 - \$7,000
 580600 - \$35,000

Budget Roll-Up Codes: yes

I hereby attest that under the penalties of Chapter 656, I will adhere to all regulations in this grant agreement. I am responsible for timely and accurate reimbursements in the amounts listed above.


 Signature

8/17/20
 Date

Please attach the following documents:

- ☐ Signed Approval to Apply for a Grant Form
- ☐ Grant Award Letter
- ☐ City Council/Mayor Approval
- ☐ Any other relevant documentation

This Form and all relevant attachments will be scanned and attached in the Grant Maintenance module in MUNIS and can be viewed or printed at your convenience.

CONTRACTOR LEGAL NAME: City of Springfield Police Dept. (and d/b/a):		COMMONWEALTH DEPARTMENT NAME: Massachusetts Gaming Commission MMARS Department Code: MGC	
Legal Address: (W-9, W-4): 130 Pearl St. Springfield, MA 01105		Business Mailing Address: 101 Federal St. 12 th Floor Boston, MA 02110	
Contract Manager: Vanessa Lima	Phone: 413-787-7977	Billing Address (if different):	
E-Mail: vlima@springfieldpolice.net	Fax: 413-787-6800	Contract Manager: Derek Lennon	Phone: 617-979-8400
Contractor Vendor Code: VC6000192140		E-Mail: derek.lennon@state.ma.us	Fax: 617-725-0258
Vendor Code Address ID (e.g. "AD001"): AD_002 (Note: The Address ID must be set up for EFT payments.)		MMARS Doc ID(s): 2018SPRINGFIELDGEU01	
		RFR/Procurement or Other ID Number: Springfield MOU	
___ NEW CONTRACT PROCUREMENT OR EXCEPTION TYPE: (Check one option only) ☐ Statewide Contract (OSD or an OSD-designated Department) ☐ Collective Purchase (Attach OSD approval, scope, budget) ☐ Department Procurement (includes all Grants - 815 CMR 2.00) (Solicitation Notice or RFR, and Response or other procurement supporting documentation) ☐ Emergency Contract (Attach justification for emergency, scope, budget) ☐ Contract Employee (Attach Employment Status Form, scope, budget) ☐ Other Procurement Exception (Attach authorizing language, legislation with specific exemption or earmark, and exception justification, scope and budget)		<u>X</u> CONTRACT AMENDMENT Enter Current Contract End Date <i>Prior</i> to Amendment: <u>June 30, 2020</u> Enter Amendment Amount: \$ <u>1,187,896.00</u> (or "no change") AMENDMENT TYPE: (Check one option only. Attach details of amendment changes.) ☒ Amendment to Date, Scope or Budget (Attach updated scope and budget) ☐ Interim Contract (Attach justification for Interim Contract and updated scope/budget) ☐ Contract Employee (Attach any updates to scope or budget) ☐ Other Procurement Exception (Attach authorizing language/justification and updated scope and budget)	
The Standard Contract Form Instructions, Contractor Certifications and the following Commonwealth Terms and Conditions document is incorporated by reference into this Contract and are legally binding: (Check ONE option): ☒ Commonwealth Terms and Conditions ☐ Commonwealth Terms and Conditions For Human and Social Services			
COMPENSATION: (Check ONE option): The Department certifies that payments for authorized performance accepted in accordance with the terms of this Contract will be supported in the state accounting system by sufficient appropriations or other non-appropriated funds, subject to intercept for Commonwealth owed debts under 815 CMR 9.00 . ☐ Rate Contract. (No Maximum Obligation) Attach details of all rates, units, calculations, conditions or terms and any changes if rates or terms are being amended.) ☒ Maximum Obligation Contract. Enter total maximum obligation for total duration of this contract (or <i>new</i> total if Contract is being amended). \$ <u>3,436,535.82</u>			
PROMPT PAYMENT DISCOUNTS (PPD): Commonwealth payments are issued through EFT 45 days from invoice receipt. Contractors requesting accelerated payments must identify a PPD as follows: Payment issued within 10 days ___% PPD; Payment issued within 15 days ___% PPD; Payment issued within 20 days ___% PPD; Payment issued within 30 days ___% PPD. If PPD percentages are left blank, identify reason: ☒ agree to standard 45 day cycle ☐ statutory/legal or Ready Payments (M.G.L. c. 29, § 23A); ☐ only initial payment (subsequent payments scheduled to support standard EFT 45 day payment cycle. See Prompt Pay Discounts Policy.)			
BRIEF DESCRIPTION OF CONTRACT PERFORMANCE or REASON FOR AMENDMENT: (Enter the Contract title, purpose, fiscal year(s) and a detailed description of the scope of performance or what is being amended for a Contract Amendment. Attach all supporting documentation and justifications.) Springfield GEU Reimbursements. See attached MOU.			
ANTICIPATED START DATE: (Complete ONE option only) The Department and Contractor certify for this Contract, or Contract Amendment, that Contract obligations: ☒ 1. may be incurred as of the Effective Date (latest signature date below) and no obligations have been incurred prior to the Effective Date. ☐ 2. may be incurred as of <u> </u> , 20 <u> </u> , a date LATER than the Effective Date below and no obligations have been incurred prior to the Effective Date. ☐ 3. were incurred as of <u> </u> , 20 <u> </u> , a date PRIOR to the Effective Date below, and the parties agree that payments for any obligations incurred prior to the Effective Date are authorized to be made either as settlement payments or as authorized reimbursement payments, and that the details and circumstances of all obligations under this Contract are attached and incorporated into this Contract. Acceptance of payments forever releases the Commonwealth from further claims related to these obligations.			
CONTRACT END DATE: Contract performance shall terminate as of <u>June 30, 2021</u> , with no new obligations being incurred after this date unless the Contract is properly amended, provided that the terms of this Contract and performance expectations and obligations shall survive its termination for the purpose of resolving any claim or dispute, for completing any negotiated terms and warranties, to allow any close out or transition performance, reporting, invoicing or final payments, or during any lapse between amendments.			
CERTIFICATIONS: Notwithstanding verbal or other representations by the parties, the "Effective Date" of this Contract or Amendment shall be the latest date that this Contract or Amendment has been executed by an authorized signatory of the Contractor, the Department, or a later Contract or Amendment Start Date specified above, subject to any required approvals. The Contractor certifies that they have accessed and reviewed all documents incorporated by reference as electronically published and the Contractor makes all certifications required under the Standard Contract Form Instructions and Contractor Certifications under the pains and penalties of perjury, and further agrees to provide any required documentation upon request to support compliance, and agrees that all terms governing performance of this Contract and doing business in Massachusetts are attached or incorporated by reference herein according to the following hierarchy of document precedence, this Standard Contract Form, the Standard Contract Form Instructions, Contractor Certifications, the applicable Commonwealth Terms and Conditions, the Request for Response (RFR) or other solicitation, the Contractor's Response, and additional negotiated terms, provided that additional negotiated terms will take precedence over the relevant terms in the RFR and the Contractor's Response only if made using the process outlined in 801 CMR 21.07 , incorporated herein, provided that any amended RFR or Response terms result in best value, lower costs, or a more cost effective Contract.			
AUTHORIZING SIGNATURE FOR THE CONTRACTOR: X: <u>Cheryl C. Clapprood</u> Date: <u>7/15/20</u> (Signature and Date Must Be Handwritten At Time of Signature) Print Name: <u>Cheryl C. Clapprood</u> Print Title: <u>Police Commissioner</u>		AUTHORIZING SIGNATURE FOR THE COMMONWEALTH: X: _____ Date: _____ (Signature and Date Must Be Handwritten At Time of Signature) Print Name: <u>Derek Lennon</u> Print Title: <u>Chief Financial Officer</u>	

Scope of Services

See attached MOU

FY20 SPRINGFIELD POLICE GAMING ENFORCEMENT UNIT (GEU) ANNUAL COST				
	Position	LIEUTENANT	PER OFFICER	TOTAL
A	Number of Approved Positions	1	6	7
B	Annual Salary	\$104,832	\$432,432	\$537,264
C	Education Incentive Percentage	25%	25%	25%
D=B*C	Education Incentive Pay	\$26,208	\$108,108	\$134,316
E	Benefits Percentage	25%	25%	25%
F=B*E	Benefits Cost	\$26,208	\$108,108	\$134,316
G	Annual Uniform Cost	\$1,000	\$6,000	\$7,000
J	Overtime	\$30,000	\$310,000	\$340,000
K	Equipment	\$5,000	\$30,000	\$35,000
L=B+D+F+G+J+K	Total Annual Cost	\$193,248	\$994,648	\$1,187,896

Attachment: Exhibit A - GEU (5835 : FY21 GEU Grant - No Match Required - \$1,187,896)



City Council

SCHEDULED

Meeting: 09/14/20 06:30 PM
Initiator: Christopher Fraser
Sponsors: Mayor Domenic J. Sarno
DOC ID: 5848

19

DPW Mitigation & Recovery Grant - Match Required - \$550,000.11 (Mayor Sarno)

WHEREAS, the Springfield Department of Public Works ("Department") has been awarded a "Mitigation & Recovery Grant" from the Massachusetts Emergency Management Agency ("MEMA"); and

WHEREAS, the purpose of the grant program is to provide funds to states and local governments for hazard mitigation planning and the implementation of mitigation projects prior to a disaster event; and

WHEREAS, the Department intends to use the grant funds for much-needed storm drain improvements at the intersection of South Branch Parkway and Briarwood Avenue; and

WHEREAS, the total cost of all components that this funding will be used for is \$832,494.11; and

WHEREAS, the grant will pay \$550,000.11 toward the cost of the total expenses and requires the City to contribute \$282,494.00 in matching funds, which will be done through the use of Pay-Go; and

WHEREAS, the Department has accepted the grant and requests authorization from the City Council and the Mayor to expend the grant funds listed below for the purposes of such grants; and

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the grant funds and the required City Matching contribution described herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws ch. 44, sec. 53A, that the City Council approves the expenditure by the Department of the grant funds listed below for the purposes of such grants, subject to the approval of the Mayor, and the grant funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the grant without further appropriation.

DPW Mitigation & Recovery Grant - \$550,000.11



REQUEST FOR GRANT SETUP

This form and the required attachments are required by the Office of the City Comptrollers before a Grant Fund and related accounts will be created in MUNIS. Please do not use this form for requesting a non-grant related account to be created – use the Request for New Account form instead. Please return this form and the required attachments to the Office of the City Comptrollers.

All fields are mandatory.

Date of Request	8/28/2020
Department Requesting Grant Setup	Public Works
Department Phone # (Please include extension)	750-2728
Name and Title of Person to Contact in Case of Questions Contract Administrator	Peg Merrill

Was this Grant previously setup for a prior fiscal year? No
If yes, please indicate your previous project number:

If this is a new Grant, have you filled out the “Approval to apply for a grant” Form?
(Y/N) Y If yes, please attach a copy of the Approved Form.

Grant Type:

State – MEMA	
Federal Pass-Through DOE– School	
Federal Direct– School	
X Federal – City	
State DOE– School	
State Other – School	
State – City	
Private/Other	

Grant Name: Mitigation & Recovery Grant -- South Branch Parkway Drainage Improvements PDMC 18-03

Total Grant Amount Awarded: \$ 550,000.11

Is this a Reimbursable Grant? (Y/N) Y

A Reimbursable Grant is defined as one that requires that you pay for expenses first and then you apply to the grantor for a reimbursement of the exact amount actually expended.

If it is a Reimbursable Grant, please enter Grantor contact information or the CID # if Grantor is already in the customer file:

Entity Name	MEMA
Contact Person	Beth Dubrawski
Street Address	400 Worcester Road
City, State, Zip Code	Framingham, MA.01702-5399
Telephone	(508) 820-1425
Fax	
E-Mail	beth.dubrawski@mass.gov

Actual Award Date	07/21/2020
Board Approval Date	09/14/2020
Start Date	11/2020
Expiration Date	4/30/2022
Renewal Action Date (optional)	N/A

If there are any Matching Funds: Y

Type	City
Percent	33%
Amount	\$282,494.00

Is there any Leverage? HUD FUNDING ONLY

Source
Amount

Comments re: Description/Purpose of Grant
South Branch Parkway Drainage Improvements

Comments re: Conditions/Restrictions of Grant
N/A

If this is a Federal Grant, enter CFDA#: 97.047

If applicable enter the State ID # :

What is the required drawdown frequency?
(Ex: Monthly, Quarterly) Quarterly

If payment is to be sent by Grantor as a Wire,
Please enter any wire reference/identification # that may be used (if known)

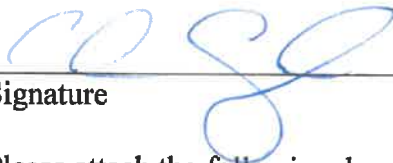
Please list all object codes needed for the grant.
(Attach additional sheets if additional orgs and roll-ups are needed):

Org Code:

Object Codes: 530600,580800

Budget Roll-Up Codes:

I hereby attest that under the penalties of Chapter 656, I will adhere to all regulations in this grant agreement. I am responsible for timely and accurate reimbursements in the amounts listed above.



Signature

8-28-20
Date

Please attach the following documents:

- ☐ Signed Approval to Apply for a Grant Form
- ☒ Grant Award Letter
- ☐ City Council/Mayor Approval
- ☐ Any other relevant documentation

This Form and all relevant attachments will be scanned and attached in the Grant Maintenance module in MUNIS and can be viewed or printed at your convenience.

U.S. Department of Homeland Security
FEMA Region I
99 High Street
Boston, MA 02110



FEMA

July 21, 2020

Samantha C. Phillips
Director
Massachusetts Emergency Management Agency
400 Worcester Road
Framingham, MA 01702-5399

Re: FY 2018 Pre-Disaster Mitigation Grant Program
Catalog of Federal Domestic Assistance No. 97.047
Award No. EMB-2019-PC-0006
Amendment 1

Dear Director Phillips:

The Federal Emergency Management Agency (“FEMA”) has approved one additional project in the Massachusetts Emergency Management Agency’s (“Recipient”) application for financial assistance under the FY 2018 Pre-Disaster Mitigation Grant Program. The Federal award, numbered EMB-2019-PC-0006, is now comprised of the five projects detailed below and further detailed in the grant agreement articles. The amount of the Federal award has been increased to \$1,008,496.52, and, as a condition of the Federal award, the Recipient is required to contribute a nonfederal match in the amount of \$435,325.46, or 25% of the total approved project cost of \$1,443,821.98.

Subject of this award notification:

Project Number: PDMC-PJ-01-MA-2018-003

Description: South Branch Parkway Drainage Improvements

Project Cost: \$832,494.11 (federal award \$550,000.11, nonfederal match \$282,494.00)

Subapplicant: City of Springfield, Department of Public Works

Award Date: July 21, 2020

Previously awarded:

Project Number: PDMC-PL-01-MA-2018-002

Description: Advance Assistance: Moon Island/Causeway: Developing a Mitigation Plan

Project Cost: \$100,000.00 (federal award \$75,000.00, nonfederal match \$25,000.00)

Subapplicant: City of Boston

Award Date: September 19, 2019

Project Number: PDMC-MC-01-MA-2018-006

Attachment: DPW Recovery & Mitigation Grant (5848 : DPW Mitigation & Recovery Grant - Match Required - \$550,000.11)

July 21, 2020

Description: Management Costs
Project Cost: \$53,313.87 (federal award \$39,985.41, nonfederal match \$13,328.46)
Subapplicant: Massachusetts Emergency Management Agency
Award Date: September 19, 2019

Project Number: PDMC-PL-01-MA-2018-009
Description: Local Multijurisdictional Planning Grant
Project Cost: \$324,774.00 (federal award \$243,581.00, nonfederal match \$81,193.00)
Subapplicant: Massachusetts Emergency Management Agency
Award Date: September 19, 2019

Project Number: PDMC-PL-01-MA-2018-010
Description: Town of Clinton FMA Advance Assistance Project
Project Cost: \$133,240.00 (federal award \$99,930.00, nonfederal match \$33,310.00)
Subapplicant: Town of Clinton
Award Date: September 19, 2019

By accepting this award, you acknowledge that the terms of the following documents are incorporated into the terms of this award:

- Grant agreement articles (attached to this award letter)
- Obligating document, FEMA Form 76-10A (attached to this award letter)
- Record of Environmental Consideration
- FY 2018 Pre-Disaster Mitigation Grant Program Notice of Funding Opportunity

Please contact Jason Kennedy, Grants Management Specialist, at (617) 956-7678, if you have any questions.

Sincerely,

**PAUL F
FORD**

Digitally signed by
PAUL F FORD
Date: 2020.07.21
13:05:56 -04'00'

Paul F. Ford
Deputy Regional Administrator
FEMA Region I

cc: Sarah White, State Hazard Mitigation Officer, Massachusetts Emergency Management Agency

Enclosures

Attachment: DPW Recovery & Mitigation Grant (5848 : DPW Mitigation & Recovery Grant - Match Required - \$550,000.11)



THE COMMONWEALTH OF MASSACHUSETTS
EXECUTIVE OFFICE OF PUBLIC SAFETY AND SECURITY

MASSACHUSETTS EMERGENCY MANAGEMENT AGENCY

400 Worcester Road Framingham, MA 01702-5399

Tel: 508-820-2000 Fax: 508-820-2030

Website: www.mass.gov/mema



Charles D. Baker
Governor

Samantha C. Phillij
Director

Karyn E. Polito
Lieutenant Governor

Thomas A. Turco, III
Secretary

August 26, 2020

Domenic J. Sarno, Mayor
City of Springfield
36 Court Street
Springfield, MA 01103

Re: Pre-Disaster Mitigation Competitive Grant Program
PDMC 18-03 / South Branch Parkway Drainage Improvements

Dear Mr. Sarno,

The Federal Emergency Management Agency (FEMA) has approved Pre-Disaster Mitigation (PDM) funding for the City of Springfield **South Branch Parkway Drainage Improvements** project.

The City of Springfield has received a FEMA award of \$550,000.11 and will be reimbursed up to 75% of approved, allowable, and eligible costs, up to the award, as stipulated by the grant agreement and 2 CFR Part 200. This is a reimbursable grant program and expenses must be incurred and paid, prior to being reimbursed. Please note that any project revisions, changes or deviations from the FEMA-approved grant application must be approved in writing by both MEMA and FEMA in order to be eligible for grant reimbursement.

Please Note: work cannot begin on this project until the contract is executed by all parties and a Notice to Proceed is issued.

In order to execute this agreement, the following forms relative to the attached grant agreement must be reviewed, completed, signed and returned to MEMA.

- 1) **Contractor Authorized Signatory Listing:** The Authorized Signatory must sign and execute the CASL according to instructions provided.
- 2) **Standard Contract Form and Commonwealth Terms and Conditions:** The Authorized Signatory must complete, sign and hand date the form as the Contractor, on page 1 of this document.
- 3) **Scope of Work:** The approved Scope of Work is included for reference.
- 4) **Record of Environmental Considerations:** The FEMA REC is included for reference.

Region I
P.O. Box 116
365 East Street
Tewksbury, MA 01876
Tel: 978-328-1500 Fax: 978-851-8218

Region II
1213 Purchase Street
3rd Floor
New Bedford, MA 02740
Tel: 508-427-0400 Fax: 508-820-2030

Region III / IV
1002 Suffield Street
Agawam, MA 01001
Tel: 413-750-1400 Fax: 413-821-1599

- 5) **Budget Information:** The budget has been completed according to the approved budget included in your application, with the funds allocated through the appropriate fiscal years. A budget key has also been included to show the detail budget line items and the category to which they are assigned.
- 6) **Work Schedule:** The work schedule has been prepared to coincide with the contract start and end dates.
- 7) **Designation of Project Manager Form:** The Authorized Signatory must appoint a local Project Manager for this Agreement; please complete and sign the form provided.
- 8) **MEMA Terms and Conditions:** These are conditions set forth by MEMA. Please review and sign this document. These conditions/requirements must be satisfied to be eligible for reimbursement.
- 9) **2019 DHS Standard Terms and Conditions:** Please review this document; these conditions/requirements must be satisfied to be eligible for funding.
- 10) **Federal Funding Accountability and Transparency Act (FFATA):** This form must be filled out and signed in blue ink.
- 11) **MEMA Sub-recipient Pre-Award Risk Assessment Questionnaire:** This form should be completed and signed by either the Authorized Signatory or CFO.

Documents requiring signature must be returned as single-sided, hard copy forms with original signatures. Scanned and emailed documents are not acceptable for contracts.

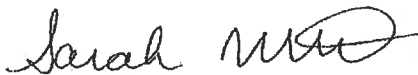
Please return this fully executed contract package, by mail, within 30 days to:

**Massachusetts Emergency Management Agency
Attn: Beth Dubrawski
Mitigation and Recovery Grants Support Coordinator
400 Worcester Road
Framingham, MA 01702**

Once the Authorized Signatory has signed all required forms, MEMA will approve the contract and return an executed copy to you. Please carefully review all provisions of the attached grant agreement prior to execution.

Please do not hesitate to contact Beth Dubrawski at (508) 820-1425, or by email at beth.dubrawski@mass.gov, with any questions or concerns regarding these documents.

Sincerely,



Sarah White
State Hazard Mitigation Officer

Enclosures
Cc: File

Region I
P.O. Box 116
365 East Street
Tewksbury, MA 01876
Tel: 978-328-1500 Fax: 978-851-8218

Region II
1213 Purchase Street
3rd Floor
New Bedford, MA 02740
Tel: 508-427-0400 Fax: 508-820-2030

Region III / IV
1002 Suffield Street
Agawam, MA 01001
Tel: 413-750-1400 Fax: 413-821-1599

COMMONWEALTH OF MASSACHUSETTS ~ STANDARD CONTRACT FORM



19.a

This form is jointly issued and published by the Office of the Comptroller (CTR), the Executive Office for Administration and Finance (ANF), and the Operational Services Division (OSD) as the default contract for all Commonwealth Departments when another form is not prescribed by regulation or policy. The Commonwealth deems void any changes made on or by attachment (in the form of addendum, engagement letters, contract forms or invoice terms) to the terms in this published form or to the [Standard Contract Form Instructions](#) and [Contractor Certifications](#), the [Commonwealth Terms and Conditions](#), the [Commonwealth Terms and Conditions for Human and Social Services](#) or the [Commonwealth IT Terms and Conditions](#) which are incorporated by reference herein. Additional non-conflicting terms may be added by Attachment. Contractors are required to access published forms at CTR Forms: <https://www.macomptroller.org/forms>. Forms are also posted at OSD Forms: <https://www.mass.gov/lists/osd-forms>.

CONTRACTOR LEGAL NAME: City of Springfield (and d/b/a):		COMMONWEALTH DEPARTMENT NAME: MA Emergency Management Agency MMARS Department Code: CDA	
Legal Address: (W-9, W-4): 36 Court Street, Springfield, MA 01103		Business Mailing Address: 400 Worcester Road, Framingham, MA 01702	
Contract Manager: Domenic J. Sarno, Mayor	Phone: 413-736-3111	Billing Address (if different):	
E-Mail: ccignoli@springfieldcityhall.com	Fax:	Contract Manager: Sarah White, State Hazard Mitigation Officer	Phone: 508-820-2053
Contractor Vendor Code: VC6000192140		E-Mail: sarah.white@mass.gov	Fax: 508-820-1404
Vendor Code Address ID (e.g. "AD001"): AD001. (Note: The Address ID must be set up for EFT payments.)		MMARS Doc ID(s): PDMC1803SPRINGFIELD0	
		RFR/Procurement or Other ID Number: FY18PDMCPJ	
<u>X</u> NEW CONTRACT PROCUREMENT OR EXCEPTION TYPE: (Check one option only) ☐ Statewide Contract (OSD or an OSD-designated Department) ☐ Collective Purchase (Attach OSD approval, scope, budget) ☒ Department Procurement (includes all Grants - 815 CMR 2.00) (Solicitation Notice or RFR, and Response or other procurement supporting documentation) ☐ Emergency Contract (Attach justification for emergency, scope, budget) ☐ Contract Employee (Attach Employment Status Form, scope, budget) ☐ Other Procurement Exception (Attach authorizing language, legislation with specific exemption or earmark, and exception justification, scope and budget)		<u> </u> CONTRACT AMENDMENT Enter Current Contract End Date <u>Prior</u> to Amendment: <u> </u> , 20 <u> </u> . Enter Amendment Amount: \$ <u> </u> . (or "no change") AMENDMENT TYPE: (Check one option only. Attach details of amendment changes.) ☐ Amendment to Date, Scope or Budget (Attach updated scope and budget) ☐ Interim Contract (Attach justification for Interim Contract and updated scope/budget) ☐ Contract Employee (Attach any updates to scope or budget) ☐ Other Procurement Exception (Attach authorizing language/justification and updated scope and budget)	
The Standard Contract Form Instructions and Contractor Certifications and the following Commonwealth Terms and Conditions document are incorporated by reference into this Contract and are legally binding: (Check ONE option): <u>X</u> Commonwealth Terms and Conditions <u> </u> Commonwealth Terms and Conditions For Human and Social Services <u> </u> Commonwealth IT Terms and Conditions			
COMPENSATION: (Check ONE option): The Department certifies that payments for authorized performance accepted in accordance with the terms of this Contract will be supported in the state accounting system by sufficient appropriations or other non-appropriated funds, subject to intercept for Commonwealth owed debts under 815 CMR 9.00 . ☐ Rate Contract. (No Maximum Obligation) Attach details of all rates, units, calculations, conditions or terms and any changes if rates or terms are being amended.) ☒ Maximum Obligation Contract. Enter total maximum obligation for total duration of this contract (or <u>new</u> total if Contract is being amended). <u>\$550,000.11</u> .			
PROMPT PAYMENT DISCOUNTS (PPD): Commonwealth payments are issued through EFT 45 days from invoice receipt. Contractors requesting accelerated payments must identify a PPD as follows: Payment issued within 10 days <u> </u> % PPD; Payment issued within 15 days <u> </u> % PPD; Payment issued within 20 days <u> </u> % PPD; Payment issued within 30 days <u> </u> % PPD. If PPD percentages are left blank, identify reason: <u>X</u> agree to standard 45 day cycle <u> </u> statutory/legal or Ready Payments (M.G.L. c. 29, § 23A); <u> </u> only initial payment (subsequent payments scheduled to support standard EFT 45 day payment cycle. See Prompt Pay Discounts Policy.)			
BRIEF DESCRIPTION OF CONTRACT PERFORMANCE or REASON FOR AMENDMENT: (Enter the Contract title, purpose, fiscal year(s) and a detailed description of the scope of performance or what is being amended for a Contract Amendment. Attach all supporting documentation and justifications.) The purpose of this contract is to award funds granted under the FEMA PDMC 18 Pre-Disaster Mitigation Competitive, CFDA 97.047 for the South Branch Parkway Drainage Improvements. See attached, approved Scope of Work.			
ANTICIPATED START DATE: (Complete ONE option only) The Department and Contractor certify for this Contract, or Contract Amendment, that Contract obligations: ☒ 1. may be incurred as of the Effective Date (latest signature date below) and <u>no</u> obligations have been incurred <u>prior</u> to the Effective Date. ☐ 2. may be incurred as of <u> </u> , 20 <u> </u> , a date <u>LATER</u> than the Effective Date below and <u>no</u> obligations have been incurred <u>prior</u> to the Effective Date. ☐ 3. were incurred as of <u> </u> , 20 <u> </u> , a date <u>PRIOR</u> to the Effective Date below, and the parties agree that payments for any obligations incurred prior to the Effective Date are authorized to be made either as settlement payments or as authorized reimbursement payments, and that the details and circumstances of all obligations under this Contract are attached and incorporated into this Contract. Acceptance of payments forever releases the Commonwealth from further claims related to these obligations.			
CONTRACT END DATE: Contract performance shall terminate as of <u>April 1, 2022</u> with no new obligations being incurred after this date unless the Contract is properly amended, provided that the terms of this Contract and performance expectations and obligations shall survive its termination for the purpose of resolving any claim or dispute, for completing any negotiated terms and warranties, to allow any close out or transition performance, reporting, invoicing or final payments, or during any lapse between amendments.			
CERTIFICATIONS: Notwithstanding verbal or other representations by the parties, the "Effective Date" of this Contract or Amendment shall be the latest date that this Contract or Amendment has been executed by an authorized signatory of the Contractor, the Department, or a later Contract or Amendment Start Date specified above, subject to any required approvals. The Contractor certifies that they have accessed and reviewed all documents incorporated by reference as electronically published and the Contractor makes all certifications required under the Standard Contract Form Instructions and Contractor Certifications under the pains and penalties of perjury, and further agrees to provide any required documentation upon request to support compliance, and agrees that all terms governing performance of this Contract and doing business in Massachusetts are attached or incorporated by reference herein according to the following hierarchy of document precedence, the applicable Commonwealth Terms and Conditions, this Standard Contract Form, the Standard Contract Form Instructions and Contractor Certifications, the Request for Response (RFR) or other solicitation, the Contractor's Response (excluding any language stricken by a Department as unacceptable, and additional negotiated terms, provided that additional negotiated terms will take precedence over the relevant terms in the RFR and the Contractor's Response only if made using the process outlined in 801 CMR 21.07 , incorporated herein, provided that any amended RFR or Response terms result in best value, lower costs, or a more cost effective Contract.			
AUTHORIZING SIGNATURE FOR THE CONTRACTOR: X: <u> </u> , Date: <u> </u> (Signature and Date Must Be Handwritten At Time of Signature) Print Name: <u> </u> Print Title: <u> </u>		AUTHORIZING SIGNATURE FOR THE COMMONWEALTH: X: <u> </u> , Date: <u> </u> (Signature and Date Must Be Handwritten At Time of Signature) Print Name: <u>David B. Mahr</u> Print Title: <u>Chief Administrative Officer</u>	

City of Springfield
36 Court Street
Springfield, MA 01103



Division of Administration
and Finance

To: Springfield City Council
From: Timothy J. Plante, Chief Administrative & Financial Officer
Date: September 14, 2020
Re: Order for Council Meeting – September 14, 2020
Cc: Mayor Sarno

Purpose: The purpose of this memo is to provide an explanation of the order sponsored by the Mayor for the September 14, 2020 City Council meeting regarding a grant for storm drain improvements near the intersection of South Branch Parkway and Briarwood Avenue.

Background: The DPW has been awarded a “Mitigation & Recovery Grant” from the Federal Emergency Management Agency (“FEMA”) in the amount of \$550,000.11. In order to receive this funding, the City is required to provide a match of \$282,494.00, which will be paid using the “Pay-As-You-Go” Capital Fund (see table below).

The DPW will use the funds to upgrade inadequate storm water infrastructure along South Branch Parkway. This project, which was included as part of the City’s Hazard Mitigation Plan, is crucial to preventing further damage to deteriorating infrastructure such as manholes and pipes. If not addressed, this could result in flooding and destroy a portion of South Branch, a street with a very high volume of traffic. Furthermore, it would damage associated utilities, including a sewer interceptor that services large areas of Springfield and the neighboring town of Wilbraham, along with a critical water main.

South Branch Parkway Funding	
Federal Share	\$ 550,000.11
City Share (Pay-Go)	\$ 282,494.00
Total Funding	\$ 832,494.11

CAFO Certification: This memorandum will confirm that in my professional opinion, as the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in this City Council Order, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

This certification is made in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.



City Council

SCHEDULED

20

Meeting: 09/14/20 06:30 PM
Initiator: Hamediah Mohamed
Sponsors: Mayor Domenic J. Sarno
DOC ID: 5794

EOHHS Youth Homelessness Grant Increase - \$446,089.00 - No Match (Mayor Sarno)

WHEREAS, the Office of Housing ("Department") has been awarded a Executive Office of Health and Human Services (EOHHS) Youth Homelessness Grant Increase of \$446,089.00 bringing the total grant award to \$1,268,267.00 from the U.S. Department of Housing and Urban Development (HUD); and

WHEREAS, the Department intends to develop and implement a coordinated community plan on youth homelessness; and

WHEREAS, the Department has accepted the grant and requests authorization from the City Council and the Mayor to expend the grant funds listed below for the purposes of such grants; and

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the grant funds and the required City matching contribution described herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws Ch. 44, Sec 53A, that the City Council approves the expenditure by the Department of the grant funds listed below for the purposes of such grant, subject to the approval of the Mayor, and the grant funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the grant without further appropriation:

EOHHS Youth Homelessness Grant Increase - \$446,089.00 - No Match



REQUEST FOR GRANT SETUP

This form and the required attachments are required by the Office of the City Comptrollers before a Grant Fund and related accounts will be created in MUNIS. Please do not use this form for requesting a non-grant related account to be created – use the Request for New Account form instead. Please return this form and the required attachments to the Office of the City Comptrollers.

All fields are mandatory.

Date of Request	7/23/2020
Department Requesting Grant Setup	Housing
Department Phone # (Please include extension)	6082
Name and Title of Person to Contact in Case of Questions	Cathy Buono

Was this Grant previously setup for a prior fiscal year?
 If yes, please indicate your previous project number: 89299 and 89290

If this is a new Grant, have you filled out the “Approval to apply for a grant” Form?
 (Y/N) If yes, please attach a copy of the Approved Form.

Grant Type:

	State – Highway
	Federal Pass-Through DOE– School
	Federal Direct– School
X	Federal – City
	State DOE– School
	State Other – School
	State – City
	Private/Other

Grant Name: EOHHS
 Total Grant Amount Awarded: \$446,089.00

Original Grant \$632,178.00;increase #1-\$130,000.00;increase #2-\$60,000.00;increase #3-\$446,089.00 New total - \$1,268,267.00

Is this a Reimbursable Grant? (Y/N)

A Reimbursable Grant is defined as one that requires that you pay for expenses first and then you apply to the grantor for a reimbursement of the exact amount actually expended.

If it is a Reimbursable Grant, please enter Grantor contact information or the CID # if Grantor is already in the customer file:

Entity Name	Commonwealth of MA
Contact Person	Linn Torto
Street Address	One Ashburton Place
City, State, Zip Code	Boston, MA 02108
Telephone	617-573-1600
Fax	617-573-1891
E-Mail	

Actual Award Date 7/1/2020

Board Approval Date

Start Date 7/1/2020

Expiration Date 6/30/2021

Renewal Action Date (optional)

If there are any Matching Funds:

Type

Percent

Amount

Is there any Leverage? HUD FUNDING ONLY

Source

Amount

Comments re: Description/Purpose of Grant

Funding for Homeless Youth Programs for youth between the ages of 18-24 in Hampden County

Comments re: Conditions/Restrictions of Grant

If this is a Federal Grant, enter CFDA#:

If applicable enter the State ID # :

What is the required drawdown frequency?

(Ex: Monthly, Quarterly) quarterly

If payment is to be sent by Grantor as a Wire,
Please enter any wire reference/identification # that may be used (if known)

Please list all object codes needed for the grant.
(Attach additional sheets if additional orgs and roll-ups are needed):

Org Code:

Object Codes: set up same as project #89290

Budget Roll-Up Codes:

I hereby attest that under the penalties of Chapter 656, I will adhere to all regulations in this grant agreement. I am responsible for timely and accurate reimbursements in the amounts listed above.

Signature



Date



Please attach the following documents:

- ☐ Signed Approval to Apply for a Grant Form
- ☐ Grant Award Letter
- ☐ City Council/Mayor Approval
- ☐ Any other relevant documentation

This Form and all relevant attachments will be scanned and attached in the Grant Maintenance module in MUNIS and can be viewed or printed at your convenience.



COMMONWEALTH OF MASSACHUSETTS ~ STANDARD CONTRACT FORM

This form is jointly issued and published by the Executive Office for Administration and Finance (ANF), the Office of the Comptroller (CTR) and the Operational Services Division (OSD) as the default contract for all Commonwealth Departments when another form is not prescribed by regulation or policy. Any changes to the official printed language of this form shall be void. Additional non-conflicting terms may be added by Attachment. Contractors may not require any additional agreements, engagement letters, contract forms or other additional terms as part of this Contract without prior Department approval. Click on hyperlinks for definitions, instructions and legal requirements that are incorporated by reference into this Contract. An electronic copy of this form is available at www.mass.gov/osc under Guidance For Vendors - Forms or www.mass.gov/osc under OSD Forms.

CONTRACTOR LEGAL NAME: City of Springfield (and d/b/a):		COMMONWEALTH DEPARTMENT NAME: Executive Office of Health & Human Services MMARS Department Code: EHS	
Legal Address: (W-9, W-4,T&C):36 Court Street, Room 405, Springfield, MA 01103		Business Mailing Address: One Ashburton Place, 11th Floor, Boston, MA 02108	
Contract Manager: Geraldine McCafferty		Billing Address (if different):	
E-Mail: gmccafferty@springfieldcityhall.com		Contract Manager: Linn Torto	
Phone: 413-787-6500	Fax: 413-787-6515	E-Mail: Linn.torto@mass.gov	
Contractor Vendor Code: VC6000192140		Phone: 617-573-1600	Fax:
Vendor Code Address ID (e.g. "AD001"): AD_001 (Note: The Address Id Must be set up for EFT payments.)		MMARS Doc ID(s): CT EHS 19EHS247SPRINGFIELD	
		RFR/Procurement or Other ID Number: 19CBEHSHOMELESSYOUTHGRANT	
NEW CONTRACT PROCUREMENT OR EXCEPTION TYPE: (Check one option only) ☐ Statewide Contract (OSD or an OSD-designated Department) ☐ Collective Purchase (Attach OSD approval, scope, budget) ☐ Department Procurement (includes State or Federal grants 815 CMR 2.00) (Attach RFR and Response or other procurement supporting documentation) ☐ Emergency Contract (Attach justification for emergency, scope, budget) ☐ Contract Employee (Attach Employment Status Form, scope, budget) ☐ Legislative/Legal or Other: (Attach authorizing language/justification, scope and budget)		X CONTRACT AMENDMENT Enter Current Contract End Date <u>Prior</u> to Amendment: <u>June 30, 2021</u> Enter Amendment Amount: <u>\$446,089</u> , (or "no change") AMENDMENT TYPE: (Check one option only. Attach details of Amendment changes.) ☒ Amendment to Scope or Budget (Attach updated scope and budget) ☐ Interim Contract (Attach justification for Interim Contract and updated scope/budget) ☐ Contract Employee (Attach any updates to scope or budget) ☐ Legislative/Legal or Other: (Attach authorizing language/justification and updated scope and budget)	
The following COMMONWEALTH TERMS AND CONDITIONS (T&C) has been executed, filed with CTR and is incorporated by reference into this Contract. ☒ Commonwealth Terms and Conditions ☐ Commonwealth Terms and Conditions For Human and Social Services			
COMPENSATION: (Check ONE option): The Department certifies that payments for authorized performance accepted in accordance with the terms of this Contract will be supported in the state accounting system by sufficient appropriations or other non-appropriated funds, subject to intercept for Commonwealth owed debts under 815 CMR 9.00. ☐ Rate Contract (No Maximum Obligation. Attach details of all rates, units, calculations, conditions or terms and any changes if rates or terms are being amended.) ☒ Maximum Obligation Contract Enter Total Maximum Obligation for total duration of this Contract (or new Total If Contract is being amended). \$ <u>1,268,267.00</u>			
PROMPT PAYMENT DISCOUNTS (PPD): Commonwealth payments are issued through EFT 45 days from invoice receipt. Contractors requesting accelerated payments must identify a PPD as follows: Payment issued within 10 days ___ % PPD; Payment issued within 15 days ___ % PPD; Payment issued within 20 days ___ % PPD; Payment issued within 30 days ___ % PPD. If PPD percentages are left blank, identify reason: ☒ agree to standard 45 day cycle ___ statutory/legal or Ready Payments (G.L. c. 29, § 23A); ___ only initial payment (subsequent payments scheduled to support standard EFT 45 day payment cycle. See Prompt Pay Discounts Policy.)			
BRIEF DESCRIPTION OF CONTRACT PERFORMANCE or REASON FOR AMENDMENT: (Enter the Contract title, purpose, fiscal year(s) and a detailed description of the scope of performance or what is being amended for a Contract Amendment. Attach all supporting documentation and justifications.) The purpose of this Amendment 3 is to increase the maximum obligation of the contract to account for FY21 activities.			
ANTICIPATED START DATE: (Complete ONE option only) The Department and Contractor certify for this Contract, or Contract Amendment, that Contract obligations: ☒ 1. may be incurred as of the <u>Effective Date</u> (latest signature date below) and <u>no</u> obligations have been incurred <u>prior</u> to the <u>Effective Date</u> . ☐ 2. may be incurred as of ___, 20___, a date <u>LATER</u> than the <u>Effective Date</u> below and <u>no</u> obligations have been incurred <u>prior</u> to the <u>Effective Date</u> . ☐ 3. were incurred as of ___, 20___, a date <u>PRIOR</u> to the <u>Effective Date</u> below, and the parties agree that payments for any obligations incurred prior to the <u>Effective Date</u> are authorized to be made either as settlement payments or as authorized reimbursement payments, and that the details and circumstances of all obligations under this Contract are attached and incorporated into this Contract. Acceptance of payments forever releases the Commonwealth from further claims related to these obligations.			
CONTRACT END DATE: Contract performance shall terminate as of <u>June 30, 2021</u> , with no new obligations being incurred after this date unless the Contract is properly amended, provided that the terms of this Contract and performance expectations and obligations shall survive its termination for the purpose of resolving any claim or dispute, for completing any negotiated terms and warranties, to allow any close out or transition performance, reporting, invoicing or final payments, or during any lapse between amendments.			
CERTIFICATIONS: Notwithstanding verbal or other representations by the parties, the "Effective Date" of this Contract or Amendment shall be the latest date that this Contract or Amendment has been executed by an authorized signatory of the Contractor, the Department, or a later Contract or Amendment Start Date specified above, subject to any required approvals. The Contractor makes all certifications required under the attached <u>Contractor Certifications</u> (incorporated by reference if not attached hereto) under the pains and penalties of perjury, agrees to provide any required documentation upon request to support compliance, and agrees that all terms governing performance of this Contract and doing business in Massachusetts are attached or incorporated by reference herein according to the following hierarchy of document precedence, the applicable <u>Commonwealth Terms and Conditions</u> , this Standard Contract Form including the <u>Instructions and Contractor Certifications</u> , the Request for Response (RFR) or other solicitation, the Contractor's Response, and additional negotiated terms, provided that additional negotiated terms will take precedence over the relevant terms in the RFR and the Contractor's Response only if made using the process outlined in 801 CMR 21.07, incorporated herein, provided that any amended RFR or Response terms result in best value, lower costs, or a more cost effective Contract.			
AUTHORIZING SIGNATURE FOR THE CONTRACTOR: X: <u>[Signature]</u> , Date: <u>7/22/2021</u> (Signature and Date Must Be Handwritten At Time of Signature) Print Name: <u>Namene J. Sarno</u> Print Title: <u>Mayor</u>		AUTHORIZING SIGNATURE FOR THE COMMONWEALTH: X: _____, Date: _____ (Signature and Date Must Be Handwritten At Time of Signature) Print Name: <u>Katherine Harvell Haney</u> Print Title: <u>Chief Financial Officer</u>	

COMMONWEALTH OF MASSACHUSETTS ~ STANDARD CONTRACT FORM



INSTRUCTIONS AND CONTRACTOR CERTIFICATIONS

The following instructions and terms are incorporated by reference and apply to this Standard Contract Form. Text that appears underlined indicates a "hyperlink" to an Internet or bookmarked site and are unofficial versions of these documents and Departments and Contractors should consult with their legal counsel to ensure compliance with all legal requirements. Using the Web Toolbar will make navigation between the form and the hyperlinks easier. Please note that not all applicable laws have been cited.

CONTRACTOR LEGAL NAME (AND D/B/A): Enter the Full Legal Name of the Contractor's business as it appears on the Contractor's W-9 or W-4 Form (Contract Employees only) and the applicable Commonwealth Terms and Conditions If Contractor also has a "doing business as" (d/b/a) name, BOTH the legal name and the "d/b/a" name must appear in this section.

Contractor Legal Address: Enter the Legal Address of the Contractor as it appears on the Contractor's W-9 or W-4 Form (Contract Employees only) and the applicable Commonwealth Terms and Conditions, which must match the legal address on the 1099I table in MMARS (or the Legal Address in HR/CMS for Contract Employee).

Contractor Contract Manager: Enter the authorized Contract Manager who will be responsible for managing the Contract. The Contract Manager should be an Authorized Signatory or, at a minimum, a person designated by the Contractor to represent the Contractor, receive legal notices and negotiate ongoing Contract issues. The Contract Manager is considered "Key Personnel" and may not be changed without the prior written approval of the Department. If the Contract is posted on COMMBUYS, the name of the Contract Manager must be included in the Contract on COMMBUYS.

Contractor E-Mail Address/Phone/Fax: Enter the electronic mail (e-mail) address, phone and fax number of the Contractor Contract Manager. This information must be kept current by the Contractor to ensure that the Department can contact the Contractor and provide any required legal notices. Notice received by the Contract Manager (with confirmation of actual receipt) through the listed address, fax number(s) or electronic mail address will meet any written legal notice requirements.

Contractor Vendor Code: The Department must enter the MMARS Vendor Code assigned by the Commonwealth. If a Vendor Code has not yet been assigned, leave this space blank and the Department will complete this section when a Vendor Code has been assigned. The Department is responsible under the Vendor File and W-9s Policy for verifying with authorized signatories of the Contractor, as part of contract execution, that the legal name, address and Federal Tax Identification Number (TIN) in the Contract documents match the state accounting system.

Vendor Code Address ID: (e.g., "AD001") The Department must enter the MMARS Vendor Code Address ID identifying the payment remittance address for Contract payments, which **MUST** be set up for EFT payments PRIOR to the first payment under the Contract in accordance with the Bill Paying and Vendor File and W-9 policies.

COMMONWEALTH DEPARTMENT NAME: Enter the full Department name with the authority to obligate funds encumbered for the Contract.

Commonwealth MMARS Alpha Department Code: Enter the three (3) letter MMARS Code assigned to this Commonwealth Department in the state accounting system.

Department Business Mailing Address: Enter the address where all formal correspondence to the Department must be sent. Unless otherwise specified in the Contract, legal notice sent or received by the Department's Contract Manager (with confirmation of actual receipt) through the listed address, fax number(s) or electronic mail address for the Contract Manager will meet any requirements for legal notice.

Department Billing Address: Enter the Billing Address or email address if invoices must be sent to a different location. Billing or confirmation of delivery of performance issues should be resolved through the listed Contract Managers.

Department Contract Manager: Identify the authorized Contract Manager who will be responsible for managing the Contract, who should be an authorized signatory or an employee designated by the Department to represent the Department to receive legal notices and negotiate ongoing Contract issues.

Department E-Mail Address/Phone/Fax: Enter the electronic mail (e-mail) address, phone and fax number of the Department Contract Manager. Unless otherwise specified in the Contract, legal notice sent or received by the Contract Manager (with confirmation of actual receipt) through the listed address, fax number(s) or electronic mail address will meet any requirements for written notice under the Contract.

MMARS Document ID(s): Enter the MMARS 20 character encumbrance transaction number associated with this Contract which must remain the same for the life of the Contract. If multiple numbers exist for this Contract, identify all Doc IDs.

RFR/Procurement or Other ID Number or Name: Enter the Request for Response (RFR) or other Procurement Reference number, Contract ID Number or other reference/tracking number for this Contract or Amendment and will be entered into the Board Award Field in the MMARS encumbrance transaction for this Contract.

NEW CONTRACTS (left side of Form):

Complete this section **ONLY** if this Contract is brand new. (Complete the CONTRACT AMENDMENT section for any material changes to an existing or an expired Contract, and for exercising options to renew or annual contracts under a multi-year procurement or grant program.)

PROCUREMENT OR EXCEPTION TYPE: Check the appropriate type of procurement or exception for this Contract. Only one option can be selected. See State Finance Law and General Requirements, Acquisition Policy and Fixed Assets, the Commodities and Services Policy and the Procurement Information Center (Department Contract Guidance) for details.

Statewide Contract (OSD or an OSD-designated Department): Check this option for a Statewide Contract under OSD, or by an OSD-designated Department.

Collective Purchase approved by OSD: Check this option for Contracts approved by OSD for collective purchases through federal, state, local government or other entities.

Department Contract Procurement: Check this option for a Department procurement including state grants and federal sub-grants under 815 CMR 2.00 and State Grants and Federal Subgrants Policy, Departmental Master Agreements (MA). If multi-Department user Contract, identify multi-Department use is allowable in Brief Description.

Emergency Contract: Check this option when the Department has determined that an unforeseen crisis or incident has arisen which requires or mandates immediate purchases to avoid substantial harm to the functioning of government or the provision of necessary or mandated services or whenever the health, welfare or safety of clients or other persons or serious damage to property is threatened.

Contract Employee: Check this option when the Department requires the performance of an Individual Contractor, and when the planned Contract performance with an Individual has been classified using the Employment Status Form (prior to the Contractor's selection) as work of a Contract Employee and not that of an Independent Contractor.

Legislative/Legal or Other: Check this option when legislation, an existing legal obligation, prohibition or other circumstance exempts or prohibits a Contract from being competitively procured, or identify any other procurement exception not already listed. Legislative "earmarks" exempt the Contract solely from procurement requirements, and all other Contract and state finance laws and policies apply. Supporting documentation must be attached to explain and justify the exemption.

CONTRACT AMENDMENT (Right Side of Form)

Complete this section for any Contract being renewed, amended or to continue a lapsed Contract. All Contracts with available options to renew must be amended referencing the original procurement and Contract doc ids, since all continuing contracts must be maintained in the same Contract file (even if the underlying appropriation changes each fiscal year.) "See Amendments, Suspensions, and Termination Policy."

Enter Current Contract End Date: Enter the termination date of the Current Contract being amended, even if this date has already passed. (Note: Current Start Date is not requested since this date does not change and is already recorded in MMARS.)

Enter Amendment Amount: Enter the amount of the Amendment increase or decrease to a Maximum Obligation Contract. Enter "no change" for Rate Contracts or if no change.

AMENDMENT TYPE: Identify the type of Amendment being done. Documentation supporting the updates to performance and budget must be attached. **Amendment to Scope or Budget:** Check this option when renewing a Contract or executing any Amendment ("material change" in Contract terms) even if the Contract has lapsed. The parties may negotiate a change in any element of Contract performance or cost identified in the RFR or the Contractor's response which results in lower costs, or a more cost-effective or better value performance than was presented in the original selected response, provided the negotiation results in a better value within the scope of the RFR than what was proposed by the Contractor in the original selected response. Any "material" change in the Contract terms must be memorialized in a formal Amendment even if a corresponding MMARS transaction is not needed to support the change. Additional negotiated terms will take precedence over the relevant terms in the RFR and the Contractor's Response only if made using the process outlined in 801 CMR 21.07, incorporated herein, provided that any amended RFR or Response terms result in best value, lower costs, or a more cost effective Contract.

Interim Contracts: Check this option for an Interim Contract to prevent a lapse of Contract performance whenever an existing Contract is being re-procured but the new procurement has not been completed, to bridge the gap during implementation between an expiring and a new procurement, or to contract with an interim Contractor when a current Contractor is unable to complete full performance under a Contract.

Contract Employee: Check this option when the Department requires a renewal or other amendment to the performance of a Contract Employee.

Legislative/Legal or Other: Check this option when legislation, an existing legal obligation, prohibition or other circumstance exempts or prohibits a Contract from being competitively procured, or identify any other procurement exception not already listed. Legislative "earmarks" exempt the Contract solely from procurement requirements, and all other Contract and state finance laws and policies apply. Attach supporting documentation to explain and justify the exemption and whether Contractor selection has been publicly posted.

COMMONWEALTH OF MASSACHUSETTS ~ STANDARD CONTRACT FORM



COMMONWEALTH TERMS AND CONDITIONS

Identify which Commonwealth Terms and Conditions the Contractor has executed and is incorporated by reference into this Contract. This Form is signed only once and recorded on the Vendor Customer File (VCUST). See Vendor File and W-9s Policy.

COMPENSATION

Identify if the Contract is a Rate Contract (with no stated Maximum Obligation) or a Maximum Obligation Contract (with a stated Maximum Obligation) and identify the Maximum Obligation. If the Contract is being amended, enter the new Maximum Obligation based upon the increase or decreasing Amendment. The Total Maximum Obligation must reflect the total funding for the dates of service under the contract, including the Amendment amount if the Contract is being amended. The Maximum Obligation must match the MMARS encumbrance. Funding and allotments must be verified as available and encumbered prior to incurring obligations. If a Contract includes both a Maximum Obligation component and Rate Contract component, check off both, specific Maximum Obligation amounts or amended amounts and Attachments must clearly outline the Contract breakdown to match the encumbrance.

PAYMENTS AND PROMPT PAY DISCOUNTS

Payments are processed within a 45 day payment cycle through EFT in accordance with the Commonwealth Bill Paying Policy for investment and cash flow purposes. Departments may NOT negotiate accelerated payments and Payees are NOT entitled to accelerated payments UNLESS a prompt payment discount (PPD) is provided to support the Commonwealth's loss of investment earnings for this earlier payment, or unless a payments is legally mandated to be made in less than 45 days (e.g., construction contracts, Ready Payments under G.L. c. 29, s. 23A). See Prompt Pay Discounts Policy. PPD are identified as a percentage discount which will be automatically deducted when an accelerated payment is made. Reduced contracts rates may not be negotiated to replace a PPD. If PPD fields are left blank please identify that the Contractor agrees to the standard 45 day cycle; a statutory/legal exemption such as Ready Payments (G.L. c. 29, s. 23A); or only an initial accelerated payment for reimbursements or start up costs for a grant, with subsequent payments scheduled to support standard EFT 45 day payment cycle. Financial hardship is not a sufficient justification to accelerate cash flow for all payments under a Contract. Initial grant or contract payments may be accelerated for the first invoice or initial grant installment, but subsequent periodic installments or invoice payments should be scheduled to support the Payee cash flow needs and the standard 45 day EFT payment cycle in accordance with the Bill Paying Policy. Any accelerated payment that does not provide for a PPD must have a legal justification in Contract file for audit purposes explaining why accelerated payments were allowable without a PPD.

BRIEF DESCRIPTION OF CONTRACT PERFORMANCE

Enter a brief description of the Contract performance, project name and/or other identifying information for the Contract to specifically identify the Contract performance, match the Contract with attachments, determine the appropriate expenditure code (as listed in the Expenditure Classification Handbook) or to identify or clarify important information related to the Contract such as the Fiscal Year(s) of performance (ex. "FY2012" or "FY2012-14"). Identify settlements or other exceptions and attach more detailed justification and supporting documents. Enter "Multi-Department Use" if other Departments can access procurement. For Amendments, identify the purpose and what items are being amended. Merely stating "see attached" or referencing attachments without a narrative description of performance is insufficient.

ANTICIPATED START DATE

The Department and Contractor must certify WHEN obligations under this Contract/Amendment may be incurred. Option 1 is the default option when performance may begin as of the Effective Date (latest signature date and any required approvals). If the parties want a new Contract or renewal to begin as of the upcoming fiscal year then list the fiscal year(s) (ex. "FY2012" or "FY2012-14") in the Brief Description section. Performance starts and encumbrances reflect the default Effective Date (if no FY is listed) or the later FY start date (if a FY is listed). Use Option 2 only when the Contract will be signed well in advance of the start date and identify a specific future start date. Do not use Option 2 for a fiscal year start unless it is certain that the Contract will be signed prior to fiscal year. Option 3 is used in lieu of the Settlement and Release Form when the Contract/Amendment is signed late, and obligations have already been incurred by the Contractor prior to the Effective Date for which the Department has either requested, accepted or deemed legally eligible for reimbursement, and the Contract includes supporting documents justifying the performance or proof of eligibility, and approximate costs. Any obligations incurred outside the scope of the Effective Date under any Option listed, even if the incorrect Option is selected, shall be automatically deemed a settlement included under the terms of the Contract and upon payment to the Contractor will release the Commonwealth from further obligations for the identified performance. All settlement payments require justification and must be under same encumbrance and object codes as the Contract payments. Performance dates are subject to G.L. c.4, s.9.

CONTRACT END DATE

The Department must enter the date that Contract performance will terminate. If the Contract is being amended and the Contract End Date is not changing, this date must be re-entered again here. A Contract must be signed for at least the initial duration but not longer than the period of procurement listed in the RFR, or other solicitation document (if applicable). No new performance is allowable beyond the end date without an amendment, but the Department may allow a Contractor to complete minimal close out performance obligations if substantial performance has been made prior to the termination date of the Contract and prior to the end of the fiscal year in which payments are appropriated, provided that any close out performance is subject to appropriation and funding limits under state finance law, and CTR may adjust encumbrances and payments in the state accounting system to enable final close out payments. Performance dates are subject to G.L. c.4, s.9.

CERTIFICATIONS AND EXECUTION

See Department Head Signature Authorization Policy and the Contractor Authorized Signatory Listing for policies on Contractor and Department signatures.

Authorizing Signature for Contractor/Date: The Authorized Contractor Signatory must (in their own handwriting and in ink) sign AND enter the date the Contract is signed. See section above under "Anticipated Contract Start Date". Acceptance of payment by the Contractor shall waive any right of the Contractor to claim the Contract/Amendment is not valid and the Contractor may not void the Contract. Rubber stamps, typed or other images are not acceptable. Proof of Contractor signature authorization on a Contractor Authorized Signatory Listing may be required by the Department if not already on file.

Contractor Name /Title: The Contractor Authorized Signatory's name and title must appear legibly as it appears on the Contractor Authorized Signatory Listing.

Authorizing Signature For Commonwealth/Date: The Authorized Department Signatory must (in their own handwriting and in ink) sign AND enter the date the Contract is signed. See section above under "Anticipated Start Date". Rubber stamps, typed or other images are not accepted. The Authorized Signatory must be an employee within the Department legally responsible for the Contract. See Department Head Signature Authorization. The Department must have the legislative funding appropriated for all the costs of this Contract or funding allocated under an approved Interdepartmental Service Agreement (ISA). A Department may not contract for performance to be delivered to or by another state department without specific legislative authorization (unless this Contract is a Statewide Contract). For Contracts requiring Secretariat signoff, evidence of Secretariat signoff must be included in the Contract file.

Department Name /Title: Enter the Authorized Signatory's name and title legibly.

CONTRACTOR CERTIFICATIONS AND LEGAL REFERENCES

Notwithstanding verbal or other representations by the parties, the "Effective Date" of this Contract or Amendment shall be the latest date that this Contract or Amendment has been executed by an authorized signatory of the Contractor, the Department, or a later Contract or Amendment Start Date specified, subject to any required approvals. The Contractor makes all certifications required under this Contract under the pains and penalties of perjury, and agrees to provide any required documentation upon request to support compliance, and agrees that all terms governing performance of this Contract and doing business in Massachusetts are attached or incorporated by reference herein:

Commonwealth and Contractor Ownership Rights. The Contractor certifies and agrees that the Commonwealth is entitled to ownership and possession of all "deliverables" purchased or developed with Contract funds. A Department may not relinquish Commonwealth rights to deliverables nor may Contractors sell products developed with Commonwealth resources without just compensation. The Contract should detail all Commonwealth deliverables and ownership rights and any Contractor proprietary rights.

Qualifications. The Contractor certifies it is qualified and shall at all times remain qualified to perform this Contract; that performance shall be timely and meet or exceed industry standards for the performance required, including obtaining requisite licenses, registrations, permits, resources for performance, and sufficient professional, liability; and other appropriate insurance to cover the performance. If the Contractor is a business, the Contractor certifies that it is listed under the Secretary of State's website as licensed to do business in Massachusetts, as required by law.

Business Ethics and Fraud, Waste and Abuse Prevention. The Contractor certifies that performance under this Contract, in addition to meeting the terms of the Contract, will be made using ethical business standards and good stewardship of taxpayer and other public funding and resources to prevent fraud, waste and abuse.

Collusion. The Contractor certifies that this Contract has been offered in good faith and without collusion, fraud or unfair trade practices with any other person, that any actions to avoid or frustrate fair and open competition are prohibited by law, and shall be grounds for rejection or disqualification of a Response or termination of this Contract.

Public Records and Access The Contractor shall provide full access to records related to performance and compliance to the Department and officials listed under Executive Order 195 and G.L. c. 11, s.12 seven (7) years beginning on the first day after the final payment under this Contract or such longer period necessary for the resolution of any litigation, claim, negotiation, audit or other inquiry involving this Contract. Access to view Contractor



COMMONWEALTH OF MASSACHUSETTS ~ STANDARD CONTRACT FORM

records related to any breach or allegation of fraud, waste and/or abuse may not be denied and Contractor can not claim confidentiality or trade secret protections solely for viewing but not retaining documents. Routine Contract performance compliance reports or documents related to any alleged breach or allegation of non-compliance, fraud, waste, abuse or collusion may be provided electronically and shall be provided at Contractor's own expense. Reasonable costs for copies of non-routine Contract related records shall not exceed the rates for public records under 950 C.M.R. 32.00.

Debarment. The Contractor certifies that neither it nor any of its subcontractors are currently debarred or suspended by the federal or state government under any law or regulation including, Executive Order 147; G.L. c. 29, s. 29F; G.L. c. 30, § 39R; G.L. c. 149, § 27C; G.L. c. 149, § 44C; G.L. c. 149, § 148B and G.L. c. 152, s. 25C.

Applicable Laws. The Contractor shall comply with all applicable state laws and regulations including but not limited to the applicable Massachusetts General Laws; the Official Code of Massachusetts Regulations; Code of Massachusetts Regulations (unofficial); 801 CMR 21.00 (Procurement of Commodity and Service Procurements, including Human and Social Services); 815 CMR 2.00 (Grants and Subsidies); 808 CMR 1.00 (Compliance, Reporting and Auditing for Human And Social Services); ATCPA Standards; confidentiality of Department records under G.L. c. 66A; and the Massachusetts Constitution Article XVIII if applicable.

Invoices. The Contractor must submit invoices in accordance with the terms of the Contract and the Commonwealth Bill Paying Policy. Contractors must be able to reconcile and properly attribute concurrent payments from multiple Departments. Final invoices in any fiscal year must be submitted no later than August 15th for performance made and received (goods delivered, services completed) prior to June 30th, in order to make payment for that performance prior to the close of the fiscal year to prevent reversion of appropriated funds. Failure to submit timely invoices by August 15th or other date listed in the Contract shall authorize the Department to issue an estimated payment based upon the Department's determination of performance delivered and accepted. The Contractor's acceptance of this estimated payment releases the Commonwealth from further claims for these invoices. If budgetary funds revert due to the Contractor's failure to submit timely final invoices, or for disputing an estimated payment, the Department may deduct a penalty up to 10% from any final payment in the next fiscal year for failure to submit timely invoices.

Payments Subject To Appropriation. Pursuant to G.L. c. 29 § 26, § 27 and § 29, Departments are required to expend funds only for the purposes set forth by the Legislature and within the funding limits established through appropriation, allotment and subsidiary, including mandated allotment reductions triggered by G.L. c. 29, § 9C. A Department cannot authorize or accept performance in excess of an existing appropriation and allotment, or sufficient non-appropriated available funds. Any oral or written representations, commitments, or assurances made by the Department or any other Commonwealth representative are not binding. The Commonwealth has no legal obligation to compensate a Contractor for performance that is not requested and is intentionally delivered by a Contractor outside the scope of a Contract. Contractors should verify funding prior to beginning performance.

Intercept. Contractors may be registered as Customers in the Vendor file if the Contractor owes a Commonwealth debt. Unresolved and undisputed debts, and overpayments of Contract payments that are not reimbursed timely shall be subject to intercept pursuant to G.L. c. 7A, s. 3 and 815 CMR 9.00. Contract overpayments will be subject to immediate intercept or payment offset. The Contractor may not penalize any state Department or assess late fees, cancel a Contract or other services if amounts are intercepted or offset due to recoupment of an overpayment, outstanding taxes, child support, other overdue debts or Contract overpayments.

Tax Law Compliance. The Contractor certifies under the pains and penalties of perjury tax compliance with Federal tax laws; state tax laws including but not limited to G.L. c. 62C, G.L. c. 62C, s. 49A; compliance with all state tax laws, reporting of employees and contractors, withholding and remitting of tax withholdings and child support and is in good standing with respect to all state taxes and returns due; reporting of employees and contractors under G.L. c. 62E, withholding and remitting child support including G.L. c. 119A, s. 12; TIR 05-11; New Independent Contractor Provisions and applicable TIRs.

Bankruptcy, Judgments, Potential Structural Changes, Pending Legal Matters and Conflicts. The Contractor certifies it has not been in bankruptcy and/or receivership within the last three calendar years, and the Contractor certifies that it will immediately notify the Department in writing at least 45 days prior to filing for bankruptcy and/or receivership, any potential structural change in its organization, or if there is any risk to the solvency of the Contractor that may impact the Contractor's ability to timely fulfill the terms of this Contract or Amendment. The Contractor certifies that at any time during the period of the Contract the Contractor is required to affirmatively disclose in writing to the Department Contract Manager the details of any judgment, criminal conviction, investigation or litigation pending against the Contractor or any of its officers, directors, employees, agents, or subcontractors, including any potential conflicts of interest of which the Contractor has knowledge, or learns of during the Contract term. Law firms or Attorneys providing legal services are required to identify any potential conflict with representation of any Department client in accordance with Massachusetts Board of Bar Overseers (BBO) rules.

Federal Anti-Lobbying and Other Federal Requirements. If receiving federal funds, the

Contractor certifies compliance with federal anti-lobbying requirements including 31 USC 1352; other federal requirements; Executive Order 11246; Air Pollution Act; Federal Water Pollution Control Act and Federal Employment Laws.

Protection of Personal Data and Information. The Contractor certifies that all steps will be taken to ensure the security and confidentiality of all Commonwealth data for which the Contractor becomes a holder, either as part of performance or inadvertently during performance, with special attention to restricting access, use and disbursement of personal data and information under G.L. c. 93H and c. 66A and Executive Order 504. The Contractor is required to comply with G.L. c. 93I for the proper disposal of all paper and electronic media, backups or systems containing personal data and information, provided further that the Contractor is required to ensure that any personal data or information transmitted electronically or through a portable device be properly encrypted using (at a minimum) Information Technology Division (ITD) Protection of Sensitive Information, provided further that any Contractor having access to credit card or banking information of Commonwealth customers certifies that the Contractor is PCI compliant in accordance with the Payment Card Industry Council Standards and shall provide confirmation compliance during the Contract, provide further that the Contractor shall immediately notify the Department in the event of any security breach including the unauthorized access, disbursement, use or disposal of personal data or information, and in the event of a security breach, the Contractor shall cooperate fully with the Commonwealth and provide access to any information necessary for the Commonwealth to respond to the security breach and shall be fully responsible for any damages associated with the Contractor's breach including but not limited to G.L. c. 214, s. 3B.

Corporate and Business Filings and Reports. The Contractor certifies compliance with any certification, filing, reporting and service of process requirements of the Secretary of the Commonwealth, the Office of the Attorney General or other Departments as related to its conduct of business in the Commonwealth; and with its incorporating state (or foreign entity).

Employer Requirements. Contractors that are employers certify compliance with applicable state and federal employment laws or regulations, including but not limited to G.L. c. 5, s. 1 (Prevailing Wages for Printing and Distribution of Public Documents); G.L. c. 7, s. 22 (Prevailing Wages for Contracts for Meat Products and Clothing and Apparel); minimum wages and prevailing wage programs and payments; unemployment insurance and contributions; workers' compensation and insurance, child labor laws, AGO fair labor practices; G.L. c. 149 (Labor and Industries); G.L. c. 150A (Labor Relations); G.L. c. 151 and 455 CMR 2.00 (Minimum Fair Wages); G.L. c. 151A (Employment and Training); G.L. c. 151B (Unlawful Discrimination); G.L. c. 151E (Business Discrimination); G.L. c. 152 (Workers' Compensation); G.L. c. 153 (Liability for Injuries); 29 USC c. 8 (Federal Fair Labor Standards); 29 USC c. 28 and the Federal Family and Medical Leave Act.

Federal And State Laws And Regulations Prohibiting Discrimination including but not limited to the Federal Equal Employment Opportunity (EEO) Laws the Americans with Disabilities Act; 42 U.S.C. Sec. 12101, et seq., the Rehabilitation Act, 29 USC c. 16 s. 794; 29 USC c. 16, s. 701; 29 USC c. 14, 623; the 42 USC c. 45; (Federal Fair Housing Act); G.L. c. 151B (Unlawful Discrimination); G.L. c. 151E (Business Discrimination); the Public Accommodations Law G.L. c. 272, s. 92A; G.L. c. 272, s. 98 and 98A, Massachusetts Constitution Article CXIV and G.L. c. 93, s. 103; 47 USC c. 5, sc. II, Part II, s. 255 (Telecommunication Act); Chapter 149, Section 105D, G.L. c. 151C, G.L. c. 272, Section 92A, Section 98 and Section 98A, and G.L. c. 111, Section 199A, and Massachusetts Disability-Based Non-Discrimination Standards For Executive Branch Entities, and related Standards and Guidance, authorized under Massachusetts Executive Order or any disability-based protection arising from state or federal law or precedent. See also MCAD and MCAD links and Resources.

Small Business Purchasing Program (SBPP). A Contractor may be eligible to participate in the SBPP, created pursuant to Executive Order 523, if qualified through the SBPP COMMBUYS subscription process at www.commbuys.com and with acceptance of the terms of the SBPP participation agreement.

Limitation of Liability for Information Technology Contracts (and other Contracts as Authorized). The Information Technology Mandatory Specifications and the IT Acquisition Accessibility Contract Language are incorporated by reference into Information Technology Contracts. The following language will apply to Information Technology contracts in the U01, U02, U03, U04, U05, U06, U07, U08, U09, U10, U75, U98 object codes in the Expenditure Classification Handbook or other Contracts as approved by CTR or OSD. Pursuant to Section 11, Indemnification of the Commonwealth Terms and Conditions, the term "other damages" shall include, but shall not be limited to, the reasonable costs the Commonwealth incurs to repair, return, replace or seek cover (purchase of comparable substitute commodities and services) under a Contract. "Other damages" shall not include damages to the Commonwealth as a result of third party claims, provided, however, that the foregoing in no way limits the Commonwealth's right of recovery for personal injury or property damages or patent and copyright infringement under Section 11 nor the Commonwealth's ability to join the contractor as a third party defendant. Further, the term "other damages" shall not include, and in no event shall the contractor be liable for, damages for the Commonwealth's use of contractor provided products or services, loss of Commonwealth records, or data (or other intangible property), loss of use of equipment, lost revenue, lost savings or lost profits of the Commonwealth. In no event shall "other

COMMONWEALTH OF MASSACHUSETTS ~ STANDARD CONTRACT FORM



damages" exceed the greater of \$100,000, or two times the value of the product or service (as defined in the Contract scope of work) that is the subject of the claim. Section 11 sets forth the contractor's entire liability under a Contract. Nothing in this section shall limit the Commonwealth's ability to negotiate higher limitations of liability in a particular Contract, provided that any such limitation must specifically reference Section 11 of the Commonwealth Terms and Conditions. In the event the limitation of liability conflicts with accounting standards which mandate that there can be no cap of damages, the limitation shall be considered waived for that audit engagement. These terms may be applied to other Contracts only with prior written confirmation from the Operational Services Division or the Office of the Comptroller. The terms in this Clarification may not be modified.

Northern Ireland Certification. Pursuant to G.L. c. 7 s. 22C for state agencies, state authorities, the House of Representatives or the state Senate, by signing this Contract the Contractor certifies that it does not employ ten or more employees in an office or other facility in Northern Ireland and if the Contractor employs ten or more employees in an office or other facility located in Northern Ireland the Contractor certifies that it does not discriminate in employment, compensation, or the terms, conditions and privileges of employment on account of religious or political belief; and it promotes religious tolerance within the work place, and the eradication of any manifestations of religious and other illegal discrimination; and the Contractor is not engaged in the manufacture, distribution or sale of firearms, munitions, including rubber or plastic bullets, tear gas, armored vehicles or military aircraft for use or deployment in any activity in Northern Ireland.

Pandemic, Disaster or Emergency Performance. In the event of a serious emergency, pandemic or disaster outside the control of the Department, the Department may negotiate emergency performance from the Contractor to address the immediate needs of the Commonwealth even if not contemplated under the original Contract or procurement. Payments are subject to appropriation and other payment terms.

Consultant Contractor Certifications (For Consultant Contracts "HH" and "NN" and "U05" object codes subject to G.L. Chapter 29, s. 29A). Contractors must make required disclosures as part of the RFR Response or using the Consultant Contractor Mandatory Submission Form.

Attorneys. Attorneys or firms providing legal services or representing Commonwealth Departments may be subject to G.L. c. 30, s. 65, and if providing litigation services must be approved by the Office of the Attorney General to appear on behalf of a Department, and shall have a continuing obligation to notify the Commonwealth of any conflicts of interest arising under the Contract.

Subcontractor Performance. The Contractor certifies full responsibility for Contract performance, including subcontractors, and that comparable Contract terms will be included in subcontracts, and that the Department will not be required to directly or indirectly manage subcontractors or have any payment obligations to subcontractors.

EXECUTIVE ORDERS

For covered Executive state Departments, the Contractor certifies compliance with applicable Executive Orders (see also Massachusetts Executive Orders), including but not limited to the specific orders listed below. A breach during period of a Contract may be considered a material breach and subject Contractor to appropriate monetary or Contract sanctions.

Executive Order 461. Prohibiting the Use of Undocumented Workers on State Contracts. For all state agencies in the Executive Branch, including all executive offices, boards, commissions, agencies, Departments, divisions, councils, bureaus, and offices, now existing and hereafter established, by signing this Contract the Contractor certifies under the pains and penalties of perjury that they shall not knowingly use undocumented workers in connection with the performance of this Contract; that, pursuant to federal requirements, shall verify the immigration status of workers assigned to a Contract without engaging in unlawful discrimination; and shall not knowingly or recklessly alter, falsify, or accept altered or falsified documents from any such worker.

Executive Order 130. Anti-Boycott. The Contractor warrants, represents and agrees that during the time this Contract is in effect, neither it nor any affiliated company, as hereafter defined, participates in or cooperates with an international boycott (See IRC § 999(b)(3)-(4), and JRS Audit Guidelines Boycotts) or engages in conduct declared to be unlawful by G.L. c. 151E, s. 2. A breach in the warranty, representation, and agreement contained in this paragraph, without limiting such other rights as it may have, the Commonwealth shall be entitled to rescind this Contract. As used herein, an affiliated company shall be any business entity of which at least 51% of the ownership interests are directly or indirectly owned by the Contractor or by a person or persons or business entity or entities directly or indirectly owning at least 51% of the ownership interests of the Contractor, or which directly or indirectly owns at least 51% of the ownership interests of the Contractor.

Executive Order 346. Hiring of State Employees By State Contractors. Contractor certifies compliance with both the conflict of interest law G.L. c. 268A specifically s. 5 (f) and this order; and includes limitations regarding the hiring of state employees by private companies contracting with the Commonwealth. A privatization contract shall be deemed to include a specific prohibition against the hiring at any time during the term of Contract, and for any position in the Contractor's company, any state management employee who is, was, or will be involved in the preparation of the RFP, the negotiations leading to the awarding of the

Contract, the decision to award the Contract, and/or the supervision or oversight of performance under the Contract.

Executive Order 444. Disclosure of Family Relationships With Other State Employees. Each person applying for employment (including Contract work) within the Executive Branch under the Governor must disclose in writing the names of all immediate family related to immediate family by marriage who serve as employees or elected officials of the Commonwealth. All disclosures made by applicants hired by the Executive Branch under the Governor shall be made available for public inspection to the extent permissible by law by the official with whom such disclosure has been filed.

Executive Order 504. Regarding the Security and Confidentiality of Personal Information. For all Contracts involving the Contractor's access to personal information, as defined in G.L. c. 93H, and personal data, as defined in G.L. c. 66A, owned or controlled by Executive Department agencies, or access to agency systems containing such information or data (herein collectively "personal information"), Contractor certifies under the pains and penalties of perjury that the Contractor (1) has read Commonwealth of Massachusetts Executive Order 504 and agrees to protect any and all personal information; and (2) has reviewed all of the Commonwealth Information Technology Division's Security Policies. Notwithstanding any contractual provision to the contrary, in connection with the Contractor's performance under this Contract, for all state agencies in the Executive Department, including all executive offices, boards, commissions, agencies, departments, divisions, councils, bureaus, and offices, now existing and hereafter established, the Contractor shall: (1) obtain a copy, review, and comply with the contracting agency's Information Security Program (ISP) and any pertinent security guidelines, standards, and policies; (2) comply with all of the Commonwealth of Massachusetts Information Technology Division's "Security Policies" (3) communicate and enforce the contracting agency's ISP and such Security Policies against all employees (whether such employees are direct or contracted) and subcontractors; (4) implement and maintain any other reasonable appropriate security procedures and practices necessary to protect personal information to which the Contractor is given access by the contracting agency from the unauthorized access, destruction, use, modification, disclosure or loss; (5) be responsible for the full or partial breach of any of these terms by its employees (whether such employees are direct or contracted) or subcontractors during or after the term of this Contract, and any breach of these terms may be regarded as a material breach of this Contract; (6) in the event of any unauthorized access, destruction, use, modification, disclosure or loss of the personal information (collectively referred to as the "unauthorized use"): (a) Immediately notify the contracting agency if the Contractor becomes aware of the unauthorized use; (b) provide full cooperation and access to information necessary for the contracting agency to determine the scope of the unauthorized use; and (c) provide full cooperation and access to information necessary for the contracting agency and the Contractor to fulfill any notification requirements. Breach of these terms may be regarded as a material breach of this Contract, such that the Commonwealth may exercise any and all contractual rights and remedies, including without limitation indemnification under Section 11 of the Commonwealth's Terms and Conditions, withholding of payments, Contract suspension, or termination. In addition, the Contractor may be subject to applicable statutory or regulatory penalties, including and without limitation, those imposed pursuant to G.L. c. 93H and under G.L. c. 214, § 3B for violations under M.G.L. c. 66A.

Executive Orders 523, 524 and 526. Executive Order 526 (Order Regarding Non-Discrimination, Diversity, Equal Opportunity and Affirmative Action which supersedes Executive Order 478). Executive Order 524 (Establishing the Massachusetts Supplier Diversity Program which supersedes Executive Order 390). Executive Order 523 (Establishing the Massachusetts Small Business Purchasing Program.) All programs, activities, and services provided, performed, licensed, chartered, funded, regulated, or contracted for by the state shall be conducted without unlawful discrimination based on race, color, age, gender, ethnicity, sexual orientation, gender identity or expression, religion, creed, ancestry, national origin, disability, veteran's status (including Vietnam-era veterans), or background. The Contractor and any subcontractors may not engage in discriminatory employment practices; and the Contractor certifies compliance with applicable federal and state laws, rules, and regulations governing fair labor and employment practices; and the Contractor commits to purchase supplies and services from certified minority or women-owned businesses, small businesses, or businesses owned by socially or economically disadvantaged persons or persons with disabilities. These provisions shall be enforced through the contracting agency, OSD, and/or the Massachusetts Commission Against Discrimination. Any breach shall be regarded as a material breach of the contract that may subject the contractor to appropriate sanctions.



City Council

SCHEDULED

Meeting: 09/14/20 06:30 PM
Initiator: Christopher Fraser
Sponsors: Mayor Domenic J. Sarno
DOC ID: 5843

21

Assistance to Firefighters Grant - Match Required - \$330,470.09 (Mayor Sarno)

WHEREAS, the Springfield Fire Department ("Department") has been awarded an "Assistance to Firefighters Grant" from the Federal Emergency Management Agency ("FEMA"); and

WHEREAS, the purpose of the grant program is to provide financial assistance to ensure that the health and safety of the public and firefighting personnel are protected against fire-related hazards; and

WHEREAS, the Department intends to use the grant funds for costs associated with a comprehensive training program for its sworn officers, including course registration and certification costs, along with overtime expenses required to backfill the officers' shifts while they attend the trainings; and

WHEREAS, the total cost of all components that this funding will be used for is \$363,517.10; and

WHEREAS, the grant will pay \$330,470.09 toward the cost of the total expenses and requires the City to contribute \$33,047.01 (10% of the Federal contribution), which will be paid from the Fire Department's General Fund Operating budget; and

WHEREAS, the Department has accepted the grant and requests authorization from the City Council and the Mayor to expend the grant funds listed below for the purposes of such grants; and

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the grant funds and the required City matching contribution described herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws Ch. 44, sec. 53A, that the City Council approves the expenditure by the Department of the grant funds listed below for the purposes of such grants, subject to the approval of the Mayor, and the grant funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the grant without further appropriation:

Assistance to Firefighters Grant - \$330,470.09



REQUEST FOR GRANT SETUP

This form and the required attachments are required by the Office of the City Comptrollers before a Grant Fund and related accounts will be created in MUNIS. Please do not use this form for requesting a non-grant related account to be created – use the Request for New Account form instead. Please return this form and the required attachments to the Office of the City Comptrollers.

All fields are mandatory.

Date of Request 9/1/2020

Department Requesting Grant Setup Fire

Department Phone # (Please include extension) 750.2423

Name and Title of Person to Contact in Case of Questions Erica Floyd, Director of Finance and Admin

Was this Grant previously setup for a prior fiscal year? Yes
If yes, please indicate your previous project number: 693AF

If this is a new Grant, have you filled out the “Approval to apply for a grant” Form?
(Y/N) Yes If yes, please attach a copy of the Approved Form.

Grant Type:

X State – Highway
Federal Pass-Through DOE– School
Federal Direct– School
Federal – City
State DOE– School
State Other – School
State – City
Private/Other

Grant Name: FY 19 Assistance to Firefighters Grant Program (AFG)

Attachment: Fire AFG Training Grant (5843 : Assistance to Firefighters Grant - Match Required - \$330,470.09)

Total Grant Amount Awarded: \$ 363,517.10 (\$330,470.09 Federal Portion)

Is this a Reimbursable Grant? (Y/N) Y

A Reimbursable Grant is defined as one that requires that you pay for expenses first and then you apply to the grantor for a reimbursement of the exact amount actually expended.

If it is a Reimbursable Grant, please enter Grantor contact information or the CID # if Grantor is already in the customer file:

Entity Name
Contact Person
Street Address
City, State, Zip Code
Telephone
Fax
E-Mail

Actual Award Date 8.31.2020

Board Approval Date

Start Date 8.31.2020

Expiration Date 8.30.2021

Renewal Action Date (optional)

If there are any Matching Funds:

Type	Cash
Percent	10%
Amount	\$33,047.01

Comments re: Description/Purpose of Grant
Training

Comments re: Conditions/Restrictions of Grant
Must be used for that sole purpose (for the specific training in the grant application) and performed within one year (by 8.30.2021)

If this is a Federal Grant, enter CFDA#:

If applicable enter the State ID # :

What is the required drawdown frequency?
(Ex: Monthly, Quarterly) N/A

If payment is to be sent by Grantor as a Wire,
Please enter any wire reference/identification # that may be used (if known)
Award # EMW-2019-FG-01466

Please list all object codes needed for the grant.
(Attach additional sheets if additional orgs and roll-ups are needed):

Org Code: 26932200

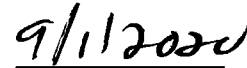
Object Codes: 506000 – 248,997.10
531020 - remainder

Budget Roll-Up Codes:

I hereby attest that under the penalties of Chapter 656, I will adhere to all regulations in this grant agreement. I am responsible for timely and accurate reimbursements in the amounts listed above.



Signature



Date

Please attach the following documents:

- ☐ Signed Approval to Apply for a Grant Form
- ☐ Grant Award Letter
- ☐ City Council/Mayor Approval
- ☐ Any other relevant documentation

This Form and all relevant attachments will be scanned and attached in the Grant Maintenance module in MUNIS and can be viewed or printed at your convenience.

Award Letter

U.S. Department of Homeland Security
Washington, D.C. 20472

ERICA FLOYD
SPRINGFIELD, CITY OF
36 COURT STREET FINANCE
SPRINGFIELD, MA 01103



EMW-2019-FG-01466

Dear ERICA FLOYD,

Congratulations on behalf of the Department of Homeland Security. Your application submitted for the Fiscal Year (FY) 2019 Assistance to Firefighters Grant (AFG) Grant funding opportunity has been approved in the amount of \$330,470.09 in Federal funding. As a condition of this grant, you are required to contribute non-Federal funds equal to or greater than 10.0% of the Federal funds awarded, or \$33,047.01 for a total approved budget of \$363,517.10. Please see the FY 2019 AFG Notice of Funding Opportunity for information on how to meet this cost share requirement.

Before you request and receive any of the Federal funds awarded to you, you must establish acceptance of the award through the FEMA Grants Outcomes (FEMA GO) system. By accepting this award, you acknowledge that the terms of the following documents are incorporated into the terms of your award:

- Summary Award Memo - included in this document
- Agreement Articles - included in this document
- Obligating Document - included in this document
- 2019 AFG Notice of Funding Opportunity (NOFO) - incorporated by reference

Please make sure you read, understand, and maintain a copy of these documents in your official file for this award.

Sincerely,

A handwritten signature in black ink, appearing to read "C Logan", with a stylized flourish at the end.

Christopher Logan
Acting Assistant Administrator
Grant Programs Directorate

Attachment: Fire AFG Training Grant (5843 : Assistance to Firefighters Grant - Match Required - \$330,470.09)

Summary Award Memo

Program: Fiscal Year 2019 Assistance to Firefighters Grant

Recipient: SPRINGFIELD, CITY OF

DUNS number: 066985920

Award number: EMW-2019-FG-01466

Summary description of award

The purpose of the Assistance to Firefighters Grant program is to protect the health and safety of the public and firefighting personnel against fire and fire-related hazards. After careful consideration, FEMA has determined that the recipient's project or projects submitted as part of the recipient's application and detailed in the project narrative as well as the request details section of the application - including budget information - was consistent with the Assistance to Firefighters Grant Program's purpose and was worthy of award.

Except as otherwise approved as noted in this award, the information you provided in your application for FY2019 Assistance to Firefighters Grants funding is incorporated into the terms and conditions of this award. This includes any documents submitted as part of the application.

Amount awarded

The amount of the award is detailed in the attached Obligating Document for Award.

The following are the budgeted estimates for object classes for this award (including Federal share plus your cost share, if applicable):

Attachment: Fire AFG Training Grant (5843 : Assistance to Firefighters Grant - Match Required - \$330,470.09)

Object Class	Total
Personnel	\$248,997.10
Fringe benefits	\$0.00
Travel	\$0.00
Equipment	\$0.00
Supplies	\$0.00
Contractual	\$112,000.00
Construction	\$0.00
Other	\$2,520.00
Indirect charges	\$0.00
Federal	\$330,470.09
Non-federal	\$33,047.01
Total	\$363,517.10
Program Income	\$0.00

Approved scope of work

After review of your application, FEMA has approved the below scope of work. Justifications are provided for any differences between the scope of work in the original application and the approved scope of work under this award. You must submit scope or budget revision requests for FEMA's prior approval, via an amendment request, as appropriate per 2 C.F.R. § 200.308 and the FY2019 AFG NOFO.

Approved request details:

Training

Classroom

DESCRIPTION

This is to cover the cost of the class and instructors through the MA Fire Academy to run the Safety Officer class.

QUANTITY	UNIT PRICE	TOTAL
1	\$28,000.00	\$28,000.00

BUDGET CLASS

Contractual

Specialized

DESCRIPTION

This is to cover backfilling positions to cover training for these officers

QUANTITY	UNIT PRICE	TOTAL
103	\$607.31	\$62,552.93

BUDGET CLASS

Personnel

Specialized

DESCRIPTION

The cost for certification for the officers for the Safety Officer course.

QUANTITY	UNIT PRICE	TOTAL
1	\$630.00	\$630.00

BUDGET CLASS

Other

Officer I-IV

DESCRIPTION

This is to cover backfilling positions to cover training for these officers

QUANTITY	UNIT PRICE	TOTAL
205	\$607.31	\$124,498.55

BUDGET CLASS

Personnel

Classroom

DESCRIPTION

This is the cost from the MA Fire Academy to run each course - the Fire Officer I and Fire Officer II

QUANTITY	UNIT PRICE	TOTAL
2	\$28,000.00	\$56,000.00

BUDGET CLASS

Contractual

Officer I-IV

DESCRIPTION

The cost for certification for the officers for the Fire Officer I and II courses.

QUANTITY	UNIT PRICE	TOTAL
1	\$1,260.00	\$1,260.00

BUDGET CLASS

Other

Specialized

DESCRIPTION

The cost for certification for the officers for the Fire Instructor course

QUANTITY	UNIT PRICE	TOTAL
1	\$630.00	\$630.00

BUDGET CLASS

Other

Classroom

DESCRIPTION

This is to cover the cost of the class and instructors through the MA Fire Academy to run the Fire Instructor Course

QUANTITY	UNIT PRICE	TOTAL
1	\$28,000.00	\$28,000.00

BUDGET CLASS

Contractual

Specialized

DESCRIPTION

This is to cover backfilling positions to cover training for these officers

QUANTITY	UNIT PRICE	TOTAL
102	\$607.31	\$61,945.62

BUDGET CLASS

Personnel

Equipment

Attachment: Fire AFG Training Grant (5843 : Assistance to Firefighters Grant - Match Required - \$330,470.09)

City of Springfield
36 Court Street
Springfield, MA 01103

Division of Administration
and Finance



To: Springfield City Council
From: Timothy J. Plante, Chief Administrative & Financial Officer
Date: September 14, 2020
Re: Order for Council Meeting – September 14, 2020
Cc: Mayor Sarno

Purpose: The purpose of this memo is to provide an explanation of the order sponsored by the Mayor for the September 14, 2020 Council meeting, which authorizes the City to appropriate \$33,047.01 as partial funding for the Fire Department's Assistance to Firefighters (AFG) Training Grant.

Background: The Fire Department (SFD) was recently awarded the AFG Grant in the total amount of \$363,517.10 from the Federal Emergency Management Agency (FEMA). In order to receive this funding, the City will be required to match 10% of the Federal contribution of \$330,470.09, which equates to \$33,047.01 and will be paid from the department's General Fund Operating Budget. The SFD will use the funds to conduct a comprehensive training program for its sworn officers (supervisors) that will enhance their leadership capabilities and decision-making skills across all aspects of firefighting and fire prevention operations.

CAFO Certification: This memorandum will confirm that in my professional opinion, as the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in this City Council Order, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

This certification is made in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

Attachment: CAFO Cert - Fire AFG Training Grant (5843 : Assistance to Firefighters Grant - Match Required - \$330,470.09)



City Council

SCHEDULED

Meeting: 09/14/20 06:30 PM
Initiator: Christopher Fraser
Sponsors: Mayor Domenic J. Sarno
DOC ID: 5844

22

New MassTrails Grant - Match Required - \$300,000 (Mayor Sarno)

WHEREAS, the Department of Public Works ("Department") has been awarded a MassTrails Grant of \$300,000 from the Massachusetts Department of Conservation & Recreation; and

WHEREAS, the Department intends to use the grant funds for design services and other related pre-construction costs for the McKnight Community Rail Trail Project; and

WHEREAS, the City is required to provide matching funds at a minimum of 20% of the total project cost. The proposed match for this project, as stated in the grant proposal, is \$75,000 which will be paid using funds generated from the City's Community Preservation Act; and

WHEREAS, the Department has accepted the grant and requests authorization from the City Council and the Mayor to expend the grant funds listed below for the purposes of such grants; and

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the grant funds and the required City matching contribution described herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws ch. 44, sec. 53A, that the City Council approves the expenditure by the Department of the grant funds listed below for the purposes of such grants, subject to the approval of the Mayor, and the grant funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the grant without further appropriation:

MassTrails Grant - \$300,000



REQUEST FOR GRANT SETUP

This form and the required attachments are required by the Office of the City Comptrollers before a Grant Fund and related accounts will be created in MUNIS. Please do not use this form for requesting a non-grant related account to be created – use the Request for New Account form instead. Please return this form and the required attachments to the Office of the City Comptrollers.

All fields are mandatory.

Date of Request	8/28/2020
Department Requesting Grant Setup	Public Works
Department Phone # (Please include extension)	750-2728
Name and Title of Person to Contact in Case of Questions Contract Administrator	Peg Merrill

Was this Grant previously setup for a prior fiscal year? Yes
If yes, please indicate your previous project number: 898200 City Contract 20200045

If this is a new Grant, have you filled out the “Approval to apply for a grant” Form?
(Y/N) N If yes, please attach a copy of the Approved Form.

Grant Type:
X State – Highway
Federal Pass-Through DOE– School
Federal Direct– School
Federal – City
State DOE– School
State Other – School
State – City
Private/Other

Grant Name: 2020 Mass Trails Grant – McKnight Community Trail

Attachment: DPW New Mass Trails Grant (5844 : New Mass Trails Grant - Match Required - \$300,000)

Total Grant Amount Awarded: \$ 300,000.00

Is this a Reimbursable Grant? (Y/N) Y

A Reimbursable Grant is defined as one that requires that you pay for expenses first and then you apply to the grantor for a reimbursement of the exact amount actually expended.

If it is a Reimbursable Grant, please enter Grantor contact information or the CID # if

Grantor is already in the customer file:

Entity Name	Mass. Dept. of Conservation & Recreation
Contact Person	Amanda Lewis
Street Address	251 Causeway St. STE 9
City, State, Zip Code	Boston, MA. 02114
Telephone	(413) 387-4333
Fax	
E-Mail	Amanda.lewis@mass.gov

Actual Award Date 06/30/2020

Board Approval Date 09/14/2020

Start Date 10/2020

Expiration Date 6/30/2022

Renewal Action Date (optional) N/A

If there are any Matching Funds: Yes

Type	Matching Funds
Percent	20%
Amount	\$75,000.00

Is there any Leverage? HUD FUNDING ONLY

Source

Amount

Comments re: Description/Purpose of Grant

Design Services for McKnight Community Trail Project

Comments re: Conditions/Restrictions of Grant

N/A

If this is a Federal Grant, enter CFDA#: N/A

If applicable enter the State ID # :

What is the required drawdown frequency?

(Ex: Monthly, Quarterly) Quarterly

If payment is to be sent by Grantor as a Wire,

Please enter any wire reference/identification # that may be used (if known)

Attachment: DPW New Mass Trails Grant (5844 : New Mass Trails Grant - Match Required - \$300,000)

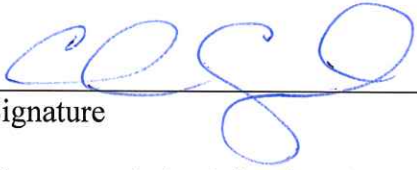
Please list all object codes needed for the grant.
(Attach additional sheets if additional orgs and roll-ups are needed):

Org Code:

Object Codes: 530600, 580800

Budget Roll-Up Codes:

I hereby attest that under the penalties of Chapter 656, I will adhere to all regulations in this grant agreement. I am responsible for timely and accurate reimbursements in the amounts listed above.


Signature

8-28-20
Date

Please attach the following documents:

- ☐ Signed Approval to Apply for a Grant Form
- ☒ Grant Award Letter
- ☐ City Council/Mayor Approval
- ☐ Any other relevant documentation

This Form and all relevant attachments will be scanned and attached in the Grant Maintenance module in MUNIS and can be viewed or printed at your convenience.



CHARLES D. BAKER
GOVERNOR

OFFICE OF THE GOVERNOR
COMMONWEALTH OF MASSACHUSETTS
STATE HOUSE BOSTON MA 02133
(617) 725-4000



KARYN E. POLITO
LIEUTENANT GOVERNOR

June 30, 2020

Andrew Krar
City of Springfield
70 Tapley Street
Springfield, MA 01104

Dear Mr. Krar,

Congratulations! I am pleased to notify you that the **McKnight Community Trail** project has been awarded a 2020 MassTrails Grant in the amount of **\$300,000**. Thank you for your commitment towards the enhancement of trails and trail access in your community. We look forward to working with you on this important project!

Your project was one of 94 proposals requesting over \$8.8 million submitted during the grant application period. This year, 54 projects will receive awards totaling \$4 million.

You will be receiving further instructions and information regarding your MassTrails Grant in the coming days. If you have any questions or would like to notify us of any changes to your grant project, please contact Amanda Lewis, MassTrails Program Manager, at 617-645-8314 or amanda.lewis@mass.gov.

Governor Charles D. Baker

Lt. Governor Karyn E. Polito

Attachment: DPW New MassTrails Grant (5844 : New MassTrails Grant - Match Required - \$300,000)

City of Springfield
36 Court Street
Springfield, MA 01103



Division of Administration
and Finance

To: Springfield City Council
From: Timothy J. Plante, Chief Administrative & Financial Officer
Date: September 14, 2020
Re: Order for Council Meeting – September 14, 2020
Cc: Mayor Sarno

Purpose: The purpose of this memo is to provide an explanation of the order sponsored by the Mayor for the September 14, 2020 City Council meeting regarding an additional grant for the McKnight Community Rail Trail Project.

Background: The DPW has received a second “MassTrails Grant” from the Massachusetts Department of Conservation & Recreation in the amount of \$300,000. This funding will be used for additional design services and other related preconstruction costs for the bike trail, which will extend from State St. to Armory St. Actual construction costs will be paid for by the Massachusetts Department of Transportation.

The City is required to provide \$75,000 in matching funds, equating to 20% of the total project cost. The match will be paid using funds generated from the City’s Community Preservation Act.

Total Funding	\$ 375,000
80% Reimbursement (Grant Award)	\$ 300,000
Required Match (20%)	\$ 75,000

CAFO Certification: This memorandum will confirm that in my professional opinion, as the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, that the City’s financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in this City Council Order, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

This certification is made in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

Attachment: CAFO Cert - New MassTrails Grant Match Funding (5844 : New MassTrails Grant - Match Required - \$300,000)



City Council

SCHEDULED

Meeting: 09/14/20 06:30 PM
Initiator: Christopher Fraser
Sponsors: Mayor Domenic J. Sarno
DOC ID: 5842

23

FY20 Assistance to Firefighters Grant (COVID) - Match Required - \$207,581.64 (Mayor Sarno)

WHEREAS, the Springfield Fire Department ("Department") has been awarded an "FY20 Assistance to Firefighters - COVID Supplemental Grant" from the Federal Emergency Management Agency ("FEMA"); and

WHEREAS, the purpose of the grant is to provide funds to acquire (or be reimbursed for) personal protective equipment ("PPE") and related supplies to prevent, prepare for, and respond to COVID-19; and

WHEREAS, the Department intends to use the grant funds to be reimbursed for costs associated with the purchase of critical PPE for firefighters including N/KN95 masks, surgical face masks and Tyvek suits, which are protective coveralls for the entire body; and

WHEREAS, the total cost of all components that this funding will be used for is \$228,339.80; and

WHEREAS, the grant will pay \$207,581.64 toward the cost of the total expenses and requires the City to contribute \$20,758.16 (10% of the Federal contribution), which will be paid through a special City fund used to allocate and track COVID-related expenditures; and

WHEREAS, the Department has accepted the grant and requests authorization from the City Council and the Mayor to expend the grant funds listed below for the purposes of such grants; and

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the grant funds and the required City matching contribution described herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws Ch. 44, sec. 53A, that the City Council approves the expenditure by the Department of the grant funds listed below for the purposes of such grants, subject to the approval of the Mayor, and the grant funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the grant without further appropriation:

Assistance to Firefighters Grant (COVID) - \$207,581.64



REQUEST FOR GRANT SETUP

This form and the required attachments are required by the Office of the City Comptrollers before a Grant Fund and related accounts will be created in MUNIS. Please do not use this form for requesting a non-grant related account to be created – use the Request for New Account form instead. Please return this form and the required attachments to the Office of the City Comptrollers.

All fields are mandatory.

Date of Request 9/1/2020

Department Requesting Grant Setup Fire

Department Phone # (Please include extension) 750.2423

Name and Title of Person to Contact in Case of Questions Erica Floyd, Director of Finance and Admin

Was this Grant previously setup for a prior fiscal year? Yes
If yes, please indicate your previous project number: 693AF

If this is a new Grant, have you filled out the “Approval to apply for a grant” Form?
(Y/N) Yes If yes, please attach a copy of the Approved Form.

Grant Type:

X State – Highway
Federal Pass-Through DOE– School
Federal Direct– School
Federal – City
State DOE– School
State Other – School
State – City
Private/Other

Grant Name: FY20Assistance to Firefighters Grant Program – COVID Supplemental (AFG)

Total Grant Amount Awarded: \$ 228,339.80 (\$207,581.64 Federal Portion)
 Is this a Reimbursable Grant? (Y/N) Y
 A Reimbursable Grant is defined as one that requires that you pay for expenses first and then you apply to the grantor for a reimbursement of the exact amount actually expended.

If it is a Reimbursable Grant, please enter Grantor contact information or the CID # if Grantor is already in the customer file:

Entity Name
 Contact Person
 Street Address
 City, State, Zip Code
 Telephone
 Fax
 E-Mail

Actual Award Date 8.14.2020
 Board Approval Date
 Start Date 8.14.2020
 Expiration Date 8.13.2021
 Renewal Action Date (optional)

If there are any Matching Funds:

Type	Cash
Percent	10%
Amount	\$20,758.16

Comments re: Description/Purpose of Grant
 COVID Supplies

Comments re: Conditions/Restrictions of Grant
 Must be used for that sole purpose and performed within one year (by 8.13.2021)

If this is a Federal Grant, enter CFDA#:

If applicable enter the State ID # :

What is the required drawdown frequency?
 (Ex: Monthly, Quarterly) N/A

If payment is to be sent by Grantor as a Wire,
 Please enter any wire reference/identification # that may be used (if known)
 Award # EMW-2020-FG-02317

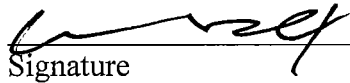
Please list all object codes needed for the grant.
(Attach additional sheets if additional orgs and roll-ups are needed):

Org Code: 26932200

Object Codes: 558400

Budget Roll-Up Codes:

I hereby attest that under the penalties of Chapter 656, I will adhere to all regulations in this grant agreement. I am responsible for timely and accurate reimbursements in the amounts listed above.


Signature

9/1/2020
Date

Please attach the following documents:

- ☐ Signed Approval to Apply for a Grant Form
- ☐ Grant Award Letter
- ☐ City Council/Mayor Approval
- ☐ Any other relevant documentation

This Form and all relevant attachments will be scanned and attached in the Grant Maintenance module in MUNIS and can be viewed or printed at your convenience.

Award Letter

U.S. Department of Homeland Security
Washington, D.C. 20472

ERICA FLOYD
SPRINGFIELD, CITY OF
36 COURT STREET FINANCE
SPRINGFIELD, MA 01103



EMW-2020-FG-02317

Dear ERICA FLOYD,

Congratulations on behalf of the Department of Homeland Security. Your application submitted for the Fiscal Year 2020 Assistance to Firefighters Grant Program - COVID-19 Supplemental (AFG-S) has been approved in the amount of \$207,581.64 in Federal funding. As a condition of this grant, you are required to contribute non-Federal funds equal to or greater than 10.0% of the Federal funds awarded, or \$20,758.16 for a total approved budget of \$228,339.80. Please see the FY 2020 AFG-S Notice of Funding Opportunity for information on how to meet this cost share requirement.

Before you request and receive any of the Federal funds awarded to you, you must establish acceptance of the award through the FEMA Grants Outcomes (FEMA GO) system. By accepting this award, you acknowledge that the terms of the following documents are incorporated into the terms of your award:

- Summary Award Memo - included in this document
- Agreement Articles - included in this document
- Obligating Document - included in this document
- FY 2020 AFG-S Notice of Funding Opportunity (NOFO) - incorporated by reference

Please make sure you read, understand, and maintain a copy of these documents in your official file for this award.

Sincerely,

A handwritten signature in black ink, appearing to read "C Logan", with a stylized flourish at the end.

Christopher Logan
Acting Assistant Administrator
Grant Programs Directorate

Attachment: Fire AFG COVID Grant (5842 : FY20 Assistance to Firefighters Grant (COVID) - Match Required - \$207,581.64)

Summary Award Memo

Program: Fiscal Year 2020 Assistance to Firefighters Grant Program - COVID-19 Supplemental

Recipient: SPRINGFIELD, CITY OF

DUNS number: 066985920

Award number: EMW-2020-FG-02317

Summary description of award

The purpose of the Assistance to Firefighters Grant Program - COVID-19 Supplemental (AFG-S) is to provide funds for the purchase of PPE and related supplies, including reimbursements, to prevent, prepare for, and respond to coronavirus. After careful consideration, FEMA has determined that the recipient's project or projects submitted as part of the recipient's application and detailed in the project narrative as well as the request details section of the application - including budget information - was consistent with the Assistance to Firefighters Grant Program - COVID-19 Supplemental (AFG-S)'s purpose and was worthy of award.

Except as otherwise approved as noted in this award, the information you provided in your application for FY 2020 Assistance to Firefighters Grant Program - COVID-19 Supplemental (AFG-S) funding is incorporated into the terms and conditions of this award. This includes any documents submitted as part of the application.

Amount awarded

The amount of the award is detailed in the attached Obligating Document for Award.

The following are the budgeted estimates for object classes for this award (including Federal share plus your cost share, if applicable):

Attachment: Fire AFG COVID Grant (5842 : FY20 Assistance to Firefighters Grant (COVID) - Match Required - \$207,581.64)

Object Class	Total
Personnel	\$0.00
Fringe benefits	\$0.00
Travel	\$0.00
Equipment	\$0.00
Supplies	\$228,339.80
Contractual	\$0.00
Construction	\$0.00
Other	\$0.00
Indirect charges	\$0.00
Federal	\$207,581.64
Non-federal	\$20,758.16
Total	\$228,339.80
Program Income	\$0.00

Approved scope of work

After review of your application, FEMA has approved the below scope of work. Justifications are provided for any differences between the scope of work in the original application and the approved scope of work under this award. You must submit scope or budget revision requests for FEMA's prior approval, via an amendment request, as appropriate per 2 C.F.R. § 200.308 and the AFG-S NOFO.

Approved request details:

Personal Protective Equipment (PPE)

Respirators

DESCRIPTION

NIOSH approved N95 respirators

	QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
Cost 1	18,440	\$3.42	\$63,064.80	Supplies

CHANGE FROM APPLICATION

Budget class from **Equipment** to **Supplies**

JUSTIFICATION

This award reflects a change in budget object class from Equipment to Supplies.

Surgical Type Face Masks

DESCRIPTION

Single use disposable face masks

	QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
Cost 1	32,500	\$4.07	\$132,275.00	Supplies

CHANGE FROM APPLICATION

Budget class from **Equipment** to **Supplies**

JUSTIFICATION

This award reflects a change in budget object class from Equipment to Supplies.

Respirators

DESCRIPTION

NIOSH Approved Respirators - N95 Masks

	QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
Cost 1	5,000	\$5.00	\$25,000.00	Supplies

CHANGE FROM APPLICATION

Budget class from **Equipment** to **Supplies**

JUSTIFICATION

This award reflects a change in budget object class from Equipment to Supplies.

Protective Coveralls

DESCRIPTION

Protective coveralls (tyvex suits) that allow for protection of whole body

	QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
Cost 1	2,000	\$4.00	\$8,000.00	Supplies

CHANGE FROM APPLICATION

Budget class from **Equipment** to **Supplies**

JUSTIFICATION

This award reflects a change in budget object class from Equipment to Supplies.

City of Springfield
36 Court Street
Springfield, MA 01103



Division of Administration
and Finance

To: Springfield City Council
From: Timothy J. Plante, Chief Administrative & Financial Officer
Date: September 14, 2020
Re: Order for Council Meeting – September 14, 2020
Cc: Mayor Sarno

Purpose: The purpose of this memo is to provide an explanation of the order sponsored by the Mayor for the September 14, 2020 Council meeting, which authorizes the City to appropriate \$20,758.16 as partial funding for the Fire Department's Assistance to Firefighters (AFG) – COVID Supplemental Grant.

Background: In response to the ongoing COVID-19 pandemic, FEMA, through its AFG program, released funds to purchase (or be reimbursed for) personal protective equipment (PPE) and related supplies in response to the novel coronavirus. The department will use the grant funds as reimbursement for purchases of N/KN95 masks, surgical masks, and full-body Tyvek suits. This equipment is critically important for the safety of firefighters responding to calls for service, along with the community they serve.

As a condition of the grant award, the City will be required to match 10% of the Federal contribution of \$207,581.64, which equates to \$20,758.16 and will be appropriated from a separate fund used to monitor citywide COVID expenditures.

CAFO Certification: This memorandum will confirm that in my professional opinion, as the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in this City Council Order, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

This certification is made in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

Attachment: CAFO Cert - Fire AFG COVID Grant (5842 : FY20 Assistance to Firefighters Grant (COVID)) - Match Required - \$207,581.64)



City Council

SCHEDULED

24

Meeting: 09/14/20 06:30 PM
Initiator: Hamediah Mohamed
Sponsors: Mayor Domenic J. Sarno
DOC ID: 5811

FY21 Senior Community Service Employment Grant - in Kind Match Required - \$183,401 (Mayor Sarno)

WHEREAS, the Department of Elder Affairs ("Department") has been awarded a Senior Community Service Employment Program (SCSEP) Grant of \$183,401 from Senior Service America, Inc. (SSAI) from July 1, 2020 to October 31, 2020; and

WHEREAS, the Senior Community Service Employment Program (SCSEP) offers low-income seniors paid community service and training as an entry into productive work; benefiting (1) eligible people who enroll and (2) the community in which the program is located; and

WHEREAS, the Department intends to use the grant funds to enroll eligible persons during the program period, assigning them to part-time community service positions, and transition a portion of such persons to unsubsidized employment during the program year; and

WHEREAS, the grant will pay \$183,401, and requires a match from the City of \$23,643 through in kind services or expenses; and

WHEREAS, the Department of Elder Affairs has accepted the grant and requests authorization from the City Council and the Mayor to expend the grant funds listed below for the purposes of such grants; and

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the grant funds and the required City matching contribution described herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws ch. 44, sec. 53A, that the City Council approves the expenditure by the Department of the grant funds listed below for the purposes of such grant, subject to the approval of the Mayor, and the grant funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the grant without further appropriation:

FY21 Senior Community Service Employment Grant - in Kind Match Required - \$183,401



REQUEST FOR GRANT SETUP

This form and the required attachments are required by the Office of the City Comptrollers before a Grant Fund and related accounts will be created in MUNIS. Please do not use this form for requesting a non-grant related account to be created – use the Request for New Account form instead. Please return this form and the required attachments to the Office of the City Comptrollers.

All fields are mandatory.

Date of Request

8/14/2020

Department Requesting Grant Setup

DEA

Department Phone # (Please include extension)

886-5223-5223

Name and Title of Person to Contact in Case of Questions

Carol Gasque

Was this Grant previously setup for a prior fiscal year? YES
If yes, please indicate your previous project number: 67320

If this is a new Grant, have you filled out the "Approval to apply for a grant" Form?
(Y/N) N If yes, please attach a copy of the Approved Form.

Grant Type:

State – Highway

Federal Pass-Through DOE– School

Federal Direct– School

Federal – City

State DOE– School

State Other – School

State – City

Private/Other

Grant Name: SCSEP

Total Grant Amount Awarded: \$183,401.00 - (FOUR MONTHS)

Is this a Reimbursable Grant?

(Y/N) YES

A Reimbursable Grant is defined as one that requires that you pay for expenses first and then you apply to the grantor for a reimbursement of the exact amount actually expended.

If it is a Reimbursable Grant, please enter Grantor contact information or the CID # if Grantor is already in the customer file:

Entity: Center for Workforce Inclusion, Inc.
Street Address : 8403 Colesville Road, Suite 200
City, State, Zip Code: Silver Spring, MD 20910

Telephone: 1-301-578-8469

Fax

E-Mail

Actual Award Date 7/23/2020

Board Approval Date

Start Date 7/1/2020

Expiration Date 10/31/2021

Renewal Action Date (optional)

If there are any Matching Funds:

Type

Percent

Amount 23,643.00

Is there any Leverage?

Source

Amount

Comments re: Description/Purpose of Grant

Comments re: Conditions/Restrictions of Grant
Per attachment to contract-Scope of Services

If this is a Federal Grant, enter CFDA#:

If applicable enter the State ID # :

What is the required drawdown frequency?

(Ex: Monthly, Quarterly)

If payment is to be sent by Grantor as a Wire,

Please enter any wire reference/identification # that may be used (if known)

Please list all object codes needed for the grant.

(Attach additional sheets if additional orgs and roll-ups are needed):

Org Code: 26735410

501000 - 67321 - Payroll -	\$176,068
551700 - 67321 - Incidentals	2,000
542010 - 67321 - Office Supplies	833
578700 - 67321 - Indirect cost	4,500
	<u>\$183,401</u>

I hereby attest that under the penalties of Chapter 656, I will adhere to all regulations in this grant agreement. I am responsible for timely and accurate reimbursements in the amounts listed above.

Carol K. Gasque
Signature

8/14/2020
Date

Please attach the following documents:

- ☐ Signed Approval to Apply for a Grant Form
- ☐ Grant Award Letter
- ☐ City Council/Mayor Approval
- ☐ Any other relevant documentation

This Form and all relevant attachments will be scanned and attached in the Grant Maintenance module in MUNIS and can be viewed or printed at your convenience.

Senior Service America, Inc. (SSAI)

SCSEP Sponsor Agreement

July 1, 2020 - October 31, 2020

Who we are – a National Grantee for Title V of the Older Americans Act

Senior Service America, Inc. (SSAI)
8403 Colesville Road, Suite 200
Silver Spring, Maryland 20910-6391

This agreement refers to Senior Service America, Inc. as *we* or *us*.

Who you are – a Subgrantee/Sponsor

Subgrantee Project Number: 103
City of Springfield Department of Elder Affairs
1476 Roosevelt Ave
Springfield, MA 01109

This agreement refers to City of Springfield Department of Elder Affairs as *you*.

Background

Senior Service America, Inc. has received a Senior Community Service Employment Program (SCSEP) grant award from the Employment and Training Administration Division of Older Worker Programs, U.S. Department of Labor (USDOL) dated July 14, 2020. This grant is authorized under Title V of the Older Americans Act of 1965 as amended (CFDA No.: 17.235) and the Federal Award Identification Number is AD-35223-20-60-A-24.

Our SCSEP Program offers low-income older people paid community service and training as an entry into productive work. The SCSEP Program is intended to benefit:

- eligible people who enroll, and
- the community in which the program is located.

To help us carry out our duties for this program, by signing this Agreement you have agreed to provide certain services and facilities described below.

Definitions

This agreement is subject to and incorporates the definitions of Title 20, Code of Federal Regulations, Part 641, or as amended.

Whenever *sponsor* is used, it means a subgrantee of SSAI.

Whenever *participant* is used, it means SCSEP participant. (The Federal government also uses the term *participants*.)

SCSEP Sponsor Agreement - PY2020 Four Month

page 1

Attachment: Senior Services SCSEP grant set up (5811 : FY21 Senior Community Service Employment Grant - in Kind Match Required -

Senior Service America, Inc. (SSAI)***The terms of this agreement*****I. Period of this Agreement:**

July 1, 2020 to October 31, 2020.

You must fulfill your duties within this time period unless we both agree in writing to extend the deadline.

Funding for this agreement:

\$183,401 Federal, that we provide.

23,643 Non-Federal, that you provide. (20 CFR 641.809)

\$207,044 Total funding.

Of the Federal funds that we provide, you must spend at least \$161,102 for SCSEP Participant Wages and Fringe Benefits. The maximum to be spent on Administrative Costs is \$14,966, of \$22,299 funds available for Administrative and Program/Other Costs. At your discretion, and in the best interests of the SCSEP Program, the balance of the Federal funds may be spent as follows:

1. on additional Participant Wages and Fringe Benefits; or
2. on Program/Other Costs (not Participant Wages and Fringe Benefits or on Administrative Costs); or
3. on a maximum of \$14,966 for Administrative Costs; or,
4. on any combination of the three (3) options above.

You agree to provide the non-Federal share in the amount of \$23,643 and you agree to use this amount to support the SCSEP Program. You have agreed to do this voluntarily and you acknowledge that this obligation is not a condition of entering into this subgrant.

Funding for this agreement may be changed by SSAI. SSAI may modify the budget with our Agreement Modification document. See *SSAI SCSEP Program Policy and Procedure Manual*.

What you agree to do:

According to Title 20 of the Code of Federal Regulations, Part 641, Subpart C-Grant Operations, as amended, you agree to enroll at least 46 eligible persons during the program period. You agree to assign these eligible, low-income persons 55 years of age and older into part-time community service positions at rates and hours set forth in the Older Americans Act and consistent with their assessments and individual employment plans.



City Council

SCHEDULED

Meeting: 09/14/20 06:30 PM
Initiator: Hamediah Mohamed
Sponsors: Mayor Domenic J. Sarno
DOC ID: 5801

25

Health Services for the Homeless Supplemental COVID Award Grant- No Match Required \$146,404.00 (Mayor Sarno)

WHEREAS, the Department of Health and Human Services, has been awarded a Health Services for the Homeless Supplemental COVID Award grant totaling \$146,404.00 from the U.S. Department of Health & Human Services, Health Resources and Services Administration for the budget period May 01, 2020 through April 30, 2021; and

WHEREAS, the Department intends to maintain and increase health center capacity and personnel levels to support Corona Virus testing and clinical and operational needs; and

WHEREAS, the Department has accepted the grant funds and requests authorization from the City Council and the Mayor to expend the grant funds listed below for the purposes of such grants; and

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the grant funds listed herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws ch. 44, sec. 53A, that the City Council approves the expenditure by the Department of the grant funds listed below for the purposes of such grant, subject to the approval of the Mayor, and the grant funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the grant without further appropriation.

**Health Services for the Homeless Supplemental COVID Award Grant - No Match
Required \$146,404.00**



REQUEST FOR GRANT SETUP

This form and the required attachments are required by the Office of the City Comptrollers before a Grant Fund and related accounts will be created in MUNIS. Please do not use this form for requesting a non-grant related account to be created – use the Request for New Account form instead. Please return this form and the required attachments to the Office of the City Comptrollers.

All fields are mandatory.

Date of Request **8.7.2020**

Department Requesting Grant Setup **SHHS - Homeless**

Department Phone # (Please include extension) **# 6822**

Name and Title of Person to Contact in Case of Questions **T. Dupre-Estline**
L. Leembroeghe

Was this Grant previously setup for a prior fiscal year?

If yes, please indicate your previous project number: **Fiscal Manager / Fiscal Analyst**

If this is a new Grant, have you filled out the "Approval to apply for a grant" Form?

☒ (Y) ☐ (N)

If yes, please attach a copy of the Approved Form.

Grant Type:

State – Highway

Federal Pass-Through DOE– School

Federal Direct– School

☒ Federal – City

State DOE– School

State Other – School

State – City

Private/Other

Grant Name: **Health Services for the Homeless**

Total Grant Amount Awarded: **\$146,404.00**

Is this a Reimbursable Grant? (Y)

A Reimbursable Grant is defined as one that requires that you pay for expenses first and then you apply to the grantor for a reimbursement of the exact amount actually expended.

If it is a Reimbursable Grant, please enter Grantor contact information or the CID # if Grantor is already in the customer file:

Entity Name HRSA
 Contact Person Andrew Westrum
 Street Address
 City, State, Zip Code
 Telephone 301-443-0418
 Fax
 E-Mail awestrum@hrsa.gov

Actual Award Date 05-04-2020

Board Approval Date

Start Date 05-01-2020

Expiration Date 04-30-2021

Renewal Action Date (optional)

If there are any Matching Funds:

Type

Percent

Amount

Is there any Leverage? HUD FUNDING ONLY

Source

Amount

Comments re: Description/Purpose of Grant

Expanding Capacity for Corona Virus

Comments re: Conditions/Restrictions of Grant

If this is a Federal Grant, enter CFDA#: 93.224

If applicable enter the State ID # :

What is the required drawdown frequency?

(Ex: Monthly Quarterly)

If payment is to be sent by Grantor as a Wire,

Please enter any wire reference/identification # that may be used (if known)

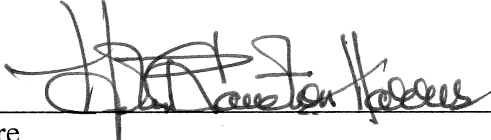
Please list all object codes needed for the grant.
(Attach additional sheets if additional orgs and roll-ups are needed):

Org Code: 26775205

Object Codes: 531020 - 530105 - 571100 - 542010 - 551700
535200 - 578700

Budget Roll-Up Codes:

I hereby attest that under the penalties of Chapter 656, I will adhere to all regulations in this grant agreement. I am responsible for timely and accurate reimbursements in the amounts listed above.


Signature

8/10/20
Date

Please attach the following documents:

- ☐ Signed Approval to Apply for a Grant Form
- ☐ Grant Award Letter
- ☐ City Council/Mayor Approval
- ☐ Any other relevant documentation

This Form and all relevant attachments will be scanned and attached in the Grant Maintenance module in MUNIS and can be viewed or printed at your convenience.

1. DATE ISSUED: 05/04/2020		2. PROGRAM CFDA: 93.224		 U.S. Department of Health and Human Services HRSA Health Resources and Services Administration NOTICE OF AWARD AUTHORIZATION (Legislation/Regulation) H.R. 266, Paycheck Protection Program and Health Care Enhancement Act						
3. SUPERSEDES AWARD NOTICE dated: except that any additions or restrictions previously imposed remain in effect unless specifically rescinded.										
4a. AWARD NO.: 1 H8ECS37805-01-00		4b. GRANT NO.: H8ECS37805					5. FORMER GRANT NO.:			
6. PROJECT PERIOD: FROM: 05/01/2020 THROUGH: 04/30/2021										
7. BUDGET PERIOD: FROM: 05/01/2020 THROUGH: 04/30/2021										
8. TITLE OF PROJECT (OR PROGRAM): FY 2020 Expanding Capacity for Coronavirus Testing (ECT)										
9. GRANTEE NAME AND ADDRESS: Springfield, City Of (inc) 95 State St Springfield, MA 01103-2091 DUNS NUMBER: 198910523 BHCNIS # 010120				10. DIRECTOR: (PROGRAM DIRECTOR/PRINCIPAL INVESTIGATOR) HELEN R CAULTON-HARRIS Springfield, City Of (inc) 311 State St Springfield, MA 01105-1320						
11. APPROVED BUDGET: (Excludes Direct Assistance) ☒ Grant Funds Only ☐ Total project costs including grant funds and all other financial participation				12. AWARD COMPUTATION FOR FINANCIAL ASSISTANCE:						
a. Salaries and Wages : \$0.00				a. Authorized Financial Assistance This Period \$146,404.00						
b. Fringe Benefits : \$0.00				b. Less Unobligated Balance from Prior Budget Periods						
c. Total Personnel Costs : \$0.00				i. Additional Authority \$0.00						
d. Consultant Costs : \$0.00				ii. Offset \$0.00						
e. Equipment : \$0.00				c. Unawarded Balance of Current Year's Funds \$0.00						
f. Supplies : \$0.00				d. Less Cumulative Prior Awards(s) This Budget Period \$0.00						
g. Travel : \$0.00				e. AMOUNT OF FINANCIAL ASSISTANCE THIS ACTION \$146,404.00						
h. Construction/Alteration and Renovation : \$0.00				13. RECOMMENDED FUTURE SUPPORT: (Subject to the availability of funds and satisfactory progress of project)						
i. Other : \$146,404.00				<table border="1"> <thead> <tr> <th>YEAR</th> <th>TOTAL COSTS</th> </tr> </thead> <tbody> <tr> <td colspan="2">Not applicable</td> </tr> </tbody> </table>			YEAR	TOTAL COSTS	Not applicable	
YEAR	TOTAL COSTS									
Not applicable										
j. Consortium/Contractual Costs : \$0.00				14. APPROVED DIRECT ASSISTANCE BUDGET: (In lieu of cash)						
k. Trainee Related Expenses : \$0.00				a. Amount of Direct Assistance \$0.00						
l. Trainee Stipends : \$0.00				b. Less Unawarded Balance of Current Year's Funds \$0.00						
m. Trainee Tuition and Fees : \$0.00				c. Less Cumulative Prior Awards(s) This Budget Period \$0.00						
n. Trainee Travel : \$0.00				d. AMOUNT OF DIRECT ASSISTANCE THIS ACTION \$0.00						
o. TOTAL DIRECT COSTS : \$146,404.00										
p. INDIRECT COSTS (Rate: % of S&W/TADC) : \$0.00										
q. TOTAL APPROVED BUDGET : \$146,404.00										
i. Less Non-Federal Share: \$0.00										
ii. Federal Share: \$146,404.00										
15. PROGRAM INCOME SUBJECT TO 45 CFR 75.307 SHALL BE USED IN ACCORD WITH ONE OF THE FOLLOWING ALTERNATIVES: A=Addition B=Deduction C=Cost Sharing or Matching D=Other [A] Estimated Program Income: \$0.00										
16. THIS AWARD IS BASED ON AN APPLICATION SUBMITTED TO, AND AS APPROVED BY HRSA, IS ON THE ABOVE TITLED PROJECT AND IS SUBJECT TO THE TERMS AND CONDITIONS INCORPORATED EITHER DIRECTLY OR BY REFERENCE IN THE FOLLOWING: a. The grant program legislation cited above. b. The grant program regulation cited above. c. This award notice including terms and conditions, if any, noted below under REMARKS. d. 45 CFR Part 75 as applicable. In the event there are conflicting or otherwise inconsistent policies applicable to the grant, the above order of precedence shall prevail. Acceptance of the grant terms and conditions is acknowledged by the grantee when funds are drawn or otherwise obtained from the grant payment system.										
REMARKS: (Other Terms and Conditions Attached [X]Yes []No)										
Electronically signed by Elvera Messina , Grants Management Officer on : 05/04/2020										
17. OBJ. CLASS: 41.51		18. CRS-EIN: 1046001415A2		19. FUTURE RECOMMENDED FUNDING: \$0.00						
FY-CAN	CFDA	DOCUMENT NO.	AMT. FIN. ASST.	AMT. DIR. ASST.	SUB PROGRAM CODE	SUB ACCOUNT CODE				
20 - 398T879	93.224	20H8ECS37805C4	\$146,404.00	\$0.00	HCH	20-COVID19-BPHC-C4				

HRSA Electronic Handbooks (EHBs) Registration Requirements

The Project Director of the grant (listed on this NoA) and the Authorizing Official of the grantee organization are required to register (if not already registered) within HRSA's Electronic Handbooks (EHBs). Registration within HRSA EHBs is required only once for each user for each organization they represent. To complete the registration quickly and efficiently we recommend that you note the 10-digit grant number from box 4b of this NoA. After you have completed the initial registration steps (i.e., created an individual account and associated it with the correct grantee organization record), be sure to add this grant to your portfolio. This registration in HRSA EHBs is required for submission of noncompeting continuation applications. In addition, you can also use HRSA EHBs to perform other activities such as updating addresses, updating email addresses and submitting certain deliverables electronically. Visit <https://grants3.hrsa.gov/2010/WebEPSEExternal/Interface/common/accesscontrol/login.aspx> to use the system. Additional help is available online and/or from the HRSA Call Center at 877-Go4-HRSA/877-464-4772.

Terms and Conditions

Failure to comply with the remarks, terms, conditions, or reporting requirements may result in a draw down restriction being placed on your Payment Management System account or denial of future funding.

Grant Specific Term(s)

1. All post-award requests, such as significant budget revisions or a change in scope, must be submitted as a Prior Approval action via the Electronic Handbooks (EHBs) and approved by HRSA prior to implementation. Grantees under "Expanded Authority," as noted in the Remarks section of the Notice of Award, have different prior approval requirements. See "Prior-Approval Requirements" in the DHHS Grants Policy Statement: <http://www.hrsa.gov/grants/hhsgrantspolicy.pdf>
2. The funds for this award are sub-accounted in the Payment Management System (PMS) and will be in a P type (sub accounted) account. This type of account allows recipients to specifically identify the individual grant for which they are drawing funds and will assist HRSA in monitoring the award. If your organization previously received a grant under this program, it was in a G type (cash pooled) account designated by a PMS Account Number ending in G or G1. Now that this grant is sub accounted the PMS Account Number will be changed to reflect either P or P1. For example, if the prior year grant was in payee account number 2AAG it will now be in 2AAP. Similarly, if the prior year grant was in payee account 2AAG1, the grant will be in payee account 2AAP1. The P sub account number and the sub account code (provided on page 1 of this Notice of Award) are both needed when requesting grant funds.
You may use your existing PMS username and password to check your organizations P account access. If you do not have access, complete a PMS Access Form (PMS/FFR Form) found at: <https://pms.psc.gov/grant-recipients/access-newuser.html> and send it to the fax number indicated on the bottom of the form. If you have any questions about accessing PMS, contact the PMS Liaison Accountant as identified at: <https://pms.psc.gov/find-pms-liaison-accountant.html>.
3. As required by the Federal Funding Accountability and Transparency Act of 2006 (Pub. L. 109-282), as amended by section 6202 of Public Law 110-252, recipients must report information for each subaward of \$25,000 or more in Federal funds and executive total compensation, as outlined in Appendix A to 2 CFR Part 170. You are required to submit this information to the FFATA Subaward Reporting System (FSRS) at <https://www.fsrs.gov/> by the end of the month following the month in which you awarded any subaward. The FFATA reporting requirements apply for the duration of the project period and so include all subsequent award actions to aforementioned HRSA grants and cooperative agreement awards (e.g., Type 2 (competing continuation), Type 5 (non-competing continuation), etc.). Subawards to individuals are exempt from these requirements. For more information, visit: <https://www.hrsa.gov/grants/ffata.html>.

Program Specific Term(s)

1. You must update or request prior approval from HRSA as appropriate to ensure that your scope of project accurately reflects any changes needed to implement activities supported by this award. This includes: (1) Form 5A: Services Provided, (2) Form 5B: Service Sites, and (3) Form 5C: Other Activities/Locations. For additional information, see the scope of project resources available at <https://bphc.hrsa.gov/programrequirements/scope.html>, COVID-19 scope of project-related frequently asked questions at <https://bphc.hrsa.gov/emergency-response>, and consult your project officer as needed.
2. Up to \$150,000 of the funding included in this notice of award may be utilized for minor alteration and renovation (A/R) activities to support testing capacity. Minor A/R activities must occur at an in-scope service delivery site and the total project cost must be less than \$500,000. You must submit the required minor A/R information to HRSA before drawing down funds for minor A/R activities. See the ECT technical assistance webpage for details regarding required minor A/R project information.
3. You may not use this funding for: costs supported with H80, H8C, or H8D funding, as well as costs that are reimbursed or compensated by other federal or state programs that provide for such benefits; the purchase or upgrade of an electronic health record that is not certified by the Office of the National Coordinator for Health Information Technology; new construction activities, including additions or expansions; major alteration and renovation projects valued at \$500,000 or greater in total federal and non-federal costs (excluding the cost of allowable moveable equipment); installation of trailers and permanently affixed modular or prefabricated buildings; facility or land purchases; and significant exterior site work such as new parking lots or storm water structures.

4. New and/or improved space resulting from minor alteration and renovation activities may only be used for purposes consistent with Section 330 of the Public Health Service Act (42 U.S.C. § 254b) and the purposes of this award.
5. Under existing law, and consistent with Executive Order 13535 (75 FR 15599), awardees are prohibited from using federal funds to provide abortion services (except in cases of rape or incest, or when the life of the woman would be endangered).
6. You must use this funding to support activities to purchase, administer, and expand capacity for testing for COVID-19. Funding may support a wide-range of testing and testing related, in-scope activities that may change as COVID-19 needs evolve within your community, including but not limited to:
 - Maintain and increase health center capacity and personnel levels to support coronavirus testing and clinical and operational needs directly related to testing, including hiring and contracting with providers and other personnel
 - Development of testing plans for both active infection and prior exposure
 - Procurement and distribution of tests within the service area
 - Purchase of testing equipment and supplies
 - Temporary drive- or walk-up testing
 - Laboratory services
 - Patient and community education related to testing
 - Assessment of symptoms, delivering test results, and appropriate follow up assessment including by telephone, text monitoring systems, or videoconference
 - Testing personnel to support a safe workplace and facilitate timely return to work
 - Personnel training related to testing
 - Outreach to patients who may be at high risk or who have access barriers
 - In coordination with federal, state and local public health activities, notifying identified contacts of infected health center patients of their exposure to COVID-19, consistent with applicable law (including laws relating to communicable disease reporting and privacy)
 - Reporting information on COVID-19 infection to federal, state, and local public health agencies consistent with applicable law (including laws relating to communicable disease reporting and privacy)
 - Personal protective equipment
 - Equipment (e.g., telehealth equipment, temporary and non-fixed barriers to separate patients, vehicles to transport patients or health center personnel)
 - Health information technology (e.g., technology to support tracking, sharing, and reporting capacity)
 - Minor alteration or renovation projects directly supporting testing capacity expansion
 - Purchase or lease of mobile vans/units directly supporting testing capacity expansion

As provided for in OMB Memorandum M-20-11 - *Administrative Relief for Recipients and Applicants of Federal Financial Assistance Directly Impacted by the Novel Coronavirus (COVID-19)*, available at <https://www.whitehouse.gov/wp-content/uploads/2020/03/M-20-11.pdf>, HRSA may waive the procurement requirements contained in 45 CFR § 75.328(b) regarding geographical preferences and 45 CFR § 75.330 regarding contracting small and minority businesses, women's business enterprises, and labor surplus area firms. HRSA approved this waiver on March 24, 2020, which is valid until July 26, 2020. HRSA will issue public notices of extensions of such waivers to the extent that they are extended.

7. You must submit a progress report at least quarterly into the HRSA Electronic Handbooks. Reports will describe the status of the activities and use of funds to purchase, administer, and expand capacity for testing to monitor and suppress COVID-19. You will also submit information related to the use of this funding for minor alterations and renovations-related activities, if applicable. Details about reporting requirements will be posted to the ECT technical assistance webpage when available.
8. With receipt of this notice of award, you acknowledge that federal interest exists in real property and equipment which will be maintained in accordance with 45 CFR Part 75 Uniform Administrative Requirements, Cost Principles, and Audit Requirements for HHS Awards available at <http://www.ecfr.gov/cgi-bin/text-idx?node=pt45.1.75>. You must maintain adequate documentation to track and protect the federal interest. For real property, adequate documentation must include communications between the lessor and the lessee related to protecting such interest, in accordance with the standard award terms and conditions. Such documentation must be available for review by HRSA upon request.
9. You may rebudget these funds without prior approval except as noted below, and provided that the proposed use of funding aligns with the funding intent (purchase, administer, and expand capacity for testing to monitor and suppress COVID-19), avoids ineligible uses of funding as outlined in this notice of award, and complies with 45 CFR Part 75 Uniform Administrative Requirements, Cost Principles, and Audit Requirements for HHS Awards available at <http://www.ecfr.gov/cgi-bin/text-idx?node=pt45.1.75>. HRSA requires grantees to seek prior approval for significant rebudgeting of project costs. Significant rebudgeting occurs when under a grant where the federal share of the project exceeds the Simplified Acquisition Threshold and the cumulative transfers among direct cost budget categories for the current budget period exceed 25 percent of the total approved budget (inclusive of direct and indirect costs and

federal funds and required matching or cost sharing) for that budget period.

10. This notice of award provides one-time funding to support health centers funded under the Health Center Program to prevent, prepare for, and respond to coronavirus disease 2019 (COVID-19). Specifically funds may be used by health centers for necessary expenses to purchase, administer, and expand capacity for testing to monitor and suppress COVID-19. Funds have been made available for this purpose by the Paycheck Protection Program and Health Care Enhancement Act, available at <https://www.congress.gov/bill/116th-congress/house-bill/266/text>.

As provided for in Office of Management and Budget Memorandum M-20-11 - *Administrative Relief for Recipients and Applicants of Federal Financial Assistance Directly Impacted by the Novel Coronavirus (COVID-19)*, available at <https://www.whitehouse.gov/wp-content/uploads/2020/03/M-20-11.pdf>, HRSA authorizes you to charge allowable pre-award costs that were incurred before the effective date of this award, dating back to January 20, 2020.

HRSA determined your award amount using the following formula: (1) \$98,329, plus, (2) \$15.00 per patient reported in the 2019 Uniform Data System (UDS).

11. You are expected to monitor and use available resources, such as those available from local and state public health entities and the Centers for Disease Control and Prevention (CDC) available at <https://www.cdc.gov/coronavirus/2019-ncov/index.html>. Health center-specific resources and more information are available at Emergency Preparedness and Recovery Resources for Health Centers at <https://bphc.hrsa.gov/emergency-response> and through Health Center Program Strategic Partners at <https://bphc.hrsa.gov/qualityimprovement/strategicpartnerships/index.html>.

Standard Term(s)

- Recipients must comply with all terms and conditions outlined in their grant award, including grant policy terms and conditions outlined in applicable Department of Health and Human Services (HHS) Grants Policy Statements, and requirements imposed by program statutes and regulations and HHS grant administration regulations, as applicable; as well as any requirements or limitations in any applicable appropriations acts.
- All discretionary awards issued by HRSA on or after October 1, 2006, are subject to the HHS Grants Policy Statement (HHS GPS) unless otherwise noted in the Notice of Award (NoA). Parts I through III of the HHS GPS are currently available at <http://www.hrsa.gov/grants/hhsgrantspolicy.pdf>. Please note that the Terms and Conditions explicitly noted in the award and the HHS GPS are in effect.
- "This [project/publication/program/website] [is/was] supported by the Health Resources and Services Administration (HRSA) of the U.S. Department of Health and Human Services (HHS) as part of an award totaling \$XX with xx percentage financed with non-governmental sources. The contents are those of the author(s) and do not necessarily represent the official views of, nor an endorsement, by HRSA, HHS or the U.S. Government."
Recipients are required to use this language when issuing statements, press releases, requests for proposals, bid solicitations, and other HRSA-supported publications and forums describing projects or programs funded in whole or in part with HRSA funding. Examples of HRSA-supported publications include, but are not limited to, manuals, toolkits, resource guides, case studies and issues briefs.
- Recipients and sub-recipients of Federal funds are subject to the strictures of the Medicare and Medicaid anti-kickback statute (42 U.S.C. 1320a - 7b(b) and should be cognizant of the risk of criminal and administrative liability under this statute, specifically under 42 U.S.C. 1320 7b(b) Illegal remunerations which states, in part, that whoever knowingly and willfully: (A) Solicits or receives (or offers or pays) any remuneration (including kickback, bribe, or rebate) directly or indirectly, overtly or covertly, in cash or in kind, in return for referring (or to induce such person to refer) an individual to a person for the furnishing or arranging for the furnishing of any item or service, OR (B) In return for purchasing, leasing, ordering, or recommending purchasing, leasing, or ordering, or to purchase, lease, or order, any goods, facility, services, or itemFor which payment may be made in whole or in part under subchapter XIII of this chapter or a State health care program, shall be guilty of a felony and upon conviction thereof, shall be fined not more than \$25,000 or imprisoned for not more than five years, or both.
- Items that require prior approval from the awarding office as indicated in 45 CFR Part 75 [Note: 75 (d) HRSA has not waived cost-related or administrative prior approvals for recipients unless specifically stated on this Notice of Award] must be submitted as a Prior Approval action via Electronic Handbooks (EHBs). Only responses to prior approval requests signed by the GMO are considered valid. Grantees who take action on the basis of responses from other officials do so at their own risk. Such responses will not be considered binding by or upon the HRSA.
In addition to the prior approval requirements identified in 45 CFR Part 75, HRSA requires grantees to seek prior approval for significant rebudgeting of project costs. Significant rebudgeting occurs when, under a grant where the Federal share of the project exceeds the Simplified Acquisition Threshold and the cumulative transfers among direct cost budget categories for the current budget period exceed 25 percent of the total approved budget (inclusive of direct and indirect costs and Federal funds and required matching or cost sharing) for that budget period.
- Payments under this award will be made available through the DHHS Payment Management System (PMS). PMS is administered by the

Division of Payment Management, Financial Management Services, Program Support Center, which will forward instructions for obtaining payments. Inquiries regarding payments should be directed to: ONE-DHHS Help Desk for PMS Support at 1-877-614-5533 or PMSSupport@psc.hhs.gov. For additional information please visit the Division of Payment Management Website at <https://pms.psc.gov/>.

7. The DHHS Inspector General maintains a toll-free hotline for receiving information concerning fraud, waste, or abuse under grants and cooperative agreements. Such reports are kept confidential and callers may decline to give their names if they choose to remain anonymous. Contact: Office of Inspector General, Department of Health and Human Services, Attention: HOTLINE, 330 Independence Avenue Southwest, Cohen Building, Room 5140, Washington, D. C. 20201, Email: Htips@os.dhhs.gov or Telephone: 1-800-447-8477 (1-800-HHS-TIPS).
8. Submit audits, if required, in accordance with 45 CFR Part 75, to: Federal Audit Clearinghouse Bureau of the Census 1201 East 10th Street Jefferson, IN 47132 PHONE: (310) 457-1551, (800) 253-0696 toll free <https://harvester.census.gov/facweb/default.aspx/>.
9. EO 13166, August 11, 2000, requires recipients receiving Federal financial assistance to take steps to ensure that people with limited English proficiency can meaningfully access health and social services. A program of language assistance should provide for effective communication between the service provider and the person with limited English proficiency to facilitate participation in, and meaningful access to, services. The obligations of recipients are explained on the OCR website at HHS Limited English Proficiency (LEP).
10. This award is subject to the requirements of Section 106 (g) of the Trafficking Victims Protection Act of 2000, as amended (22 U.S.C. 7104). For the full text of the award term, go to: <https://www.hrsa.gov/sites/default/files/hrsa/grants/manage/trafficking-in-persons.pdf>. If you are unable to access this link, please contact the Grants Management Specialist identified in this Notice of Award to obtain a copy of the Term.
11. The Further Consolidated Appropriations Act, 2020, § 202, (P.L. 116-94), enacted December 20, 2019, restricts the amount of direct salary that may be paid to an individual under a HRSA grant or cooperative agreement to a rate no greater than Executive Level II of the Federal Executive Pay Scale. Effective January 2020, the Executive Level II salary level is \$197,300. This amount reflects an individual's base salary exclusive of fringe benefits. An individual's institutional base salary is the annual compensation that the recipient organization pays an individual and excludes any income an individual may be permitted to earn outside the applicant organization duties. HRSA funds may not be used to pay a salary in excess of this rate. This salary limitation also applies to sub-recipients under a HRSA grant or cooperative agreement. The salary limitation does not apply to payments made to consultants under this award although, as with all costs, those payments must meet the test of reasonableness and be consistent with recipient's institutional policy. None of the awarded funds may be used to pay an individual's salary at a rate in excess of the salary limitation. Note: an individual's base salary, per se, is NOT constrained by the legislative provision for a limitation of salary. The rate limitation simply limits the amount that may be awarded and charged to HRSA grants and cooperative agreements. For individuals whose salary rates are in excess of Executive Level II, the non-federal entity may pay the excess from non-federal funds.
12. To serve persons most in need and to comply with Federal law, services must be widely accessible. Services must not discriminate on the basis of age, disability, sex, race, color, national origin or religion. The HHS Office for Civil Rights provides guidance to grant and cooperative agreement recipients on complying with civil rights laws that prohibit discrimination on these bases. Please see <http://www.hhs.gov/civil-rights/for-individuals/index.html>. HHS also provides specific guidance for recipients on meeting their legal obligation under Title VI of the Civil Rights Act of 1964, which prohibits discrimination on the basis of race, color or national origin in programs and activities that receive Federal financial assistance (P. L. 88-352, as amended and 45 CFR Part 75). In some instances a recipient's failure to provide language assistance services may have the effect of discriminating against persons on the basis of their national origin. Please see <http://www.hhs.gov/civil-rights/for-individuals/special-topics/limited-english-proficiency/index.html> to learn more about the Title VI requirement for grant and cooperative agreement recipients to take reasonable steps to provide meaningful access to their programs and activities by persons with limited English proficiency.
13. Important Notice: The Central Contractor registry (CCR) has been replaced. The General Services Administration has moved the CCR to the System for Award Management (SAM) on July 30, 2012. To learn more about SAM please visit <https://www.sam.gov/SAM/>. It is incumbent that you, as the recipient, maintain the accuracy/currency of your information in the SAM at all times during which your entity has an active award or an application or plan under consideration by HRSA, unless your entity is exempt from this requirement under 2 CFR 25.110. Additionally, this term requires your entity to review and update the information at least annually after the initial registration, and more frequently if required by changes in your information. This requirement flows down to subrecipients. Note: SAM information must be updated at least every 12 months to remain active (for both grantees and sub-recipients). Grants.gov will reject submissions from applicants with expired registrations. It is advisable that you do not wait until the last minute to register in SAM or update your information. According to the SAM Quick Guide for Grantees (https://www.sam.gov/SAM/transcript/Quick_Guide_for_Grants_Registrations.pdf), an entity's registration will become active after 3-5 days. Therefore, check for active registration well before the application deadline.
14. In any grant-related activity in which family, marital, or household considerations are, by statute or regulation, relevant for purposes of determining beneficiary eligibility or participation, grantees must treat same-sex spouses, marriages, and households on the same terms as opposite-sex spouses, marriages, and households, respectively. By "same-sex spouses," HHS means individuals of the same sex who have entered into marriages that are valid in the jurisdiction where performed, including any of the 50 states, the District of Columbia, or a

U.S. territory or in a foreign country, regardless of whether or not the couple resides in a jurisdiction that recognizes same-sex marriage. By "same-sex marriages," HHS means marriages between two individuals validly entered into in the jurisdiction where performed, including any of the 50 states, the District of Columbia, or a U.S. territory or in a foreign country, regardless of whether or not the couple resides in a jurisdiction that recognizes same-sex marriage. By "marriage," HHS does not mean registered domestic partnerships, civil unions or similar formal relationships recognized under the law of the jurisdiction of celebration as something other than a marriage. This term applies to all grant programs except block grants governed by 45 CFR part 96 or 45 CFR Part 98, or grant awards made under titles IV-A, XIX, and XXI of the Social Security Act; and grant programs with approved deviations.

15. §75.113 Mandatory disclosures.

Consistent with 45 CFR 75.113, applicants and non-federal entities must disclose, in a timely manner, in writing to the HHS awarding agency, with a copy to the HHS Office of Inspector General (OIG), all information related to violations of federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the federal award. Sub recipients must disclose, in a timely manner, in writing to the prime recipient (pass through entity) and the HHS OIG, all information related to violations of federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the federal award. Disclosures must be sent in writing to the awarding agency and to the HHS OIG at the following address:

Department of Health and Human Services
Health Resources and Services Administration
Office of Federal Assistance Management
Division of Grants Management Operations
5600 Fishers Lane, Mailstop 10SWH-03
Rockville, MD 20879

AND

U.S. Department of Health and Human Services
Office of Inspector General
Attn: Mandatory Grant Disclosures, Intake Coordinator
330 Independence Avenue, SW, Cohen Building
Room 5527
Washington, DC 20201

Fax: (202)205-0604 (Include: "mandatory Grant Disclosures" in subject line) or Email: MandatoryGranteeDisclosures@oig.hhs.gov
Failure to make required disclosures can result in any of the remedies described in 45 CFR 75.371. Remedies for noncompliance, including suspension or debarment (See 2 CFR parts 180 & 376 and 31 U.S.C. 3321). The recipient must include this mandatory disclosure requirement in all sub-awards and contracts under this award.

Non-Federal entities that have received a Federal award including the term and condition outlined in Appendix XII are required to report certain civil, criminal, or administrative proceedings to www.sam.gov. Failure to make required disclosures can result in any of the remedies described in §75.371, including suspension or debarment. (See also 2 CFR parts 180 and 376, and 31 U.S.C. 3321).

Recipient integrity and performance matters. If the total Federal share of the Federal award is more than \$500,000 over the period of performance, Appendix XII to CFR Part 200 is applicable to this award.

Reporting Requirement(s)

1. Due Date: Within 90 Days of Project End Date

Within 90 days after the project end date, submit the SF-428 (Tangible Personal Property Report) with the SF-428B (Final Report Attachment) and, if applicable, the SF-428S (Supplemental Sheet). These documents must be completed using the HRSA Electronic Handbooks (EHBs). You must report federally-owned property, acquired equipment with an acquisition cost of \$5,000 or more for which HRSA has reserved the right to transfer title, and residual unused supplies with total aggregate fair market value exceeding \$5,000. Records for equipment acquired with federal funds shall be retained for three years after final disposal.

2. Due Date: Annually (Budget Period) Beginning: Budget Start Date Ending: Budget End Date, due Quarter End Date after 90 days of reporting period.

The grantee must submit an annual Federal Financial Report (FFR). The report should reflect cumulative reporting within the project period and must be submitted using the Electronic Handbooks (EHBs). The FFR due dates have been aligned with the Payment Management System quarterly report due dates, and will be due 90, 120, or 150 days after the budget period end date. Please refer to the chart below for the specific due date for your FFR:

- Budget Period ends August – October: FFR due January 30
- Budget Period ends November – January: FFR due April 30
- Budget Period ends February – April: FFR due July 30
- Budget Period ends May – July: FFR due October 30

3. Due Date: Within 30 Days of Award Release Date

Within 30 days of award release date, you must submit the following: (1) activity overview, (2) SF-424A Budget Information Form, 3) budget narrative, 4) Equipment List Form (if applicable), and (5) minor alteration and renovation project information (if applicable). Instructions to support your submission, as well as details for technical assistance calls to address your submission questions, are available at the ECT technical assistance webpage.

Failure to comply with these reporting requirements will result in deferral or additional restrictions of future funding decisions.

Contacts**NoA Email Address(es):**

Name	Role	Email
Helen R Caulton-Harris	Program Director, Point of Contact, Authorizing Official	hcaulton@springfieldcityhall.com

Note: NoA emailed to these address(es)

Program Contact:

For assistance on programmatic issues, please contact Sheryl Alexander at:
MailStop Code: 3M-90
BPHC/ONHS
61 Forsyth Street, SW
Atlanta, GA, 30303-
Email: salexander1@hrsa.gov
Phone: (404) 562-4128

Division of Grants Management Operations:

For assistance on grant administration issues, please contact Francesca Mack at:
MailStop Code: MSC 10SWH03
OFAM/DGMO/HCB
5600 Fishers Lane, MSC 10SWH03
Rockville, MD, 20857-
Email: fmack@hrsa.gov
Phone: (301) 443-6363



City Council

SCHEDULED

Meeting: 09/14/20 06:30 PM
Initiator: Christopher Fraser
Sponsors: Mayor Domenic J. Sarno
DOC ID: 5838

26

MassTrails Grant - Match Required - \$150,000 (Mayor Sarno)

WHEREAS, the Department of Public Works ("Department") has been awarded a MassTrails Grant of \$150,000 from the Massachusetts Department of Conservation & Recreation; and

WHEREAS, the Department intends to use the grant funds for design services for the McKnight Community Rail Trail Project; and

WHEREAS, the City is required to provide matching funds at a minimum of 20% of the total project cost. The proposed match for this project, as stated in the grant proposal, is \$37,500 which will be paid using funds generated from the City's Community Preservation Act; and

WHEREAS, the Department has accepted the grant and requests authorization from the City Council and the Mayor to expend the grant funds listed below for the purposes of such grants; and

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the grant funds and the required City matching contribution described herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws ch. 44, sec. 53A, that the City Council approves the expenditure by the Department of the grant funds listed below for the purposes of such grants, subject to the approval of the Mayor, and the grant funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the grant without further appropriation:

MassTrails Grant - \$150,000



REQUEST FOR GRANT SETUP

This form and the required attachments are required by the Office of the City Comptrollers before a Grant Fund and related accounts will be created in MUNIS. Please do not use this form for requesting a non-grant related account to be created – use the Request for New Account form instead. Please return this form and the required attachments to the Office of the City Comptrollers.

All fields are mandatory.

Date of Request

8/6/2020

Department Requesting Grant Setup

Public Works

Department Phone # (Please include extension)

750-2728

Name and Title of Person to Contact in Case of Questions
Contract Administrator

Peg Merrill

Was this Grant previously setup for a prior fiscal year? YES
If yes, please indicate your previous project number: 898200
and City Contract No. 20200045

If this is a new Grant, have you filled out the “Approval to apply for a grant” Form?
(Y/N) Y If yes, please attach a copy of the Approved Form.

Grant Type:

- X State – Highway
Federal Pass-Through DOE– School
Federal Direct– School
Federal – City
State DOE– School
State Other – School
State – City
Private/Other

Grant Name: 2019 Mass Trails Grant for State Fiscal Year 2021

Total Grant Amount Awarded: \$ 150,000.00

Is this a Reimbursable Grant? (Y/N) Y

A Reimbursable Grant is defined as one that requires that you pay for expenses first and then you apply to the grantor for a reimbursement of the exact amount actually expended.

If it is a Reimbursable Grant, please enter Grantor contact information or the CID # if Grantor is already in the customer file:

Entity Name	Mass. Dept. of Conservation & Recreation
Contact Person	Amanda Lewis
Street Address	251 Causeway St. STE 9
City, State, Zip Code	Boston, MA. 02114
Telephone	(413) 387-4333
Fax	
E-Mail	Amanda.lewis@mass.gov.

Actual Award Date 7/21/2020

Board Approval Date 9/8/2020

Start Date 9/21/2020

Expiration Date 6/30/2021

Renewal Action Date (optional) N/A

If there are any Matching Funds: Yes

Type	Matching Funds
------	----------------

Percent	20%
---------	-----

Amount	\$37,500.00
--------	-------------

Is there any Leverage? HUD FUNDING ONLY

Source	
--------	--

Amount	
--------	--

Comments re: Description/Purpose of Grant: Design Services for McKnight Community Trail Project.

Comments re: Conditions/Restrictions of Grant N/A

If this is a Federal Grant, enter CFDA#: N/A

If applicable enter the State ID # :

What is the required drawdown frequency?

(Ex: Monthly, Quarterly) Quarterly

If payment is to be sent by Grantor as a Wire,

Please enter any wire reference/identification # that may be used (if known)

Attachment: DPW MassTrails Grant (5838 : MassTrails Grant - Match Required - \$150,000)

Please list all object codes needed for the grant.
(Attach additional sheets if additional orgs and roll-ups are needed):

Org Code:

Object Codes: 530600, 580800

Budget Roll-Up Codes:

I hereby attest that under the penalties of Chapter 656, I will adhere to all regulations in this grant agreement. I am responsible for timely and accurate reimbursements in the amounts listed above.



Signature

8-6-20
Date

Please attach the following documents:

- ☐ Signed Approval to Apply for a Grant Form
- ☒ Grant Award Letter
- ☐ City Council/Mayor Approval
- ☐ Any other relevant documentation

This Form and all relevant attachments will be scanned and attached in the Grant Maintenance module in MUNIS and can be viewed or printed at your convenience.



CHARLES D. BAKER
GOVERNOR

OFFICE OF THE GOVERNOR
COMMONWEALTH OF MASSACHUSETTS
STATE HOUSE BOSTON MA 02133
(617) 725-4000



KARYN E. POLITO
LIEUTENANT GOVERNOR

July 21, 2020

Christopher Cignoli
City of Springfield
70 Tapley Street
Springfield, MA 01104

Dear Mr. Cignoli:

Congratulations! We are pleased to notify you that the **McKnight Community Trail Project** has been awarded a 2019 MassTrails Grant in the amount of **\$150,000 for state fiscal year 2021**. Thank you for your commitment towards the enhancement of trails and trail access in your community. We look forward to working with you on this important project!

Your project was one of 124 proposals requesting over \$12 million submitting during the grant application period. In 2019, 72 projects totaling \$5 million were awarded. The original award for this project was \$300,000, split over two state fiscal years. This letter serves as notification of the second fiscal year award.

You will be receiving further instructions and information regarding your MassTrails Grant in the coming days. If you have any questions or would like to notify us of any changes to your grant project, please contact Amanda Lewis, MassTrails Program Manager, at 413-387-4333 or amanda.lewis@mass.gov.

Governor Charles D. Baker

Lt. Governor Karyn E. Polito

Attachment: DPW MassTrails Grant (5838 : MassTrails Grant - Match Required - \$150,000)

City of Springfield
36 Court Street
Springfield, MA 01103



Division of Administration
and Finance

To: Springfield City Council
From: Timothy J. Plante, Chief Administrative & Financial Officer
Date: September 14, 2020
Re: Order for Council Meeting – September 14, 2020
Cc: Mayor Sarno

Purpose: The purpose of this memo is to provide an explanation of the order sponsored by the Mayor for the September 14, 2020 City Council meeting regarding a grant for the McKnight Community Rail Trail Project.

Background: In FY20, the DPW received a “MassTrails Grant” from the Massachusetts Department of Conservation & Recreation in the amount of \$300,000. Per the grantor, half of the funding was to be awarded immediately with the second half awarded in FY21. Similar to last year, this funding will be used for design services for the proposed 1.5 mile bike trail, which will extend from State St. to Armory St.

Identical to last year’s award, the City is required to provide matching funds equating to 20% of the total project cost. This amounts to \$37,500, as shown in the table below. The match will be paid using funds generated from the City’s Community Preservation Act.

Total Funding	\$ 187,500
80% Reimbursement (Grant Award)	\$ 150,000
Required Match (20%)	\$ 37,500

CAFO Certification: This memorandum will confirm that in my professional opinion, as the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, that the City’s financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in this City Council Order, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

This certification is made in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

Attachment: CAFO Cert - MassTrails Grant Match Funding (5838 : MassTrails Grant - Match Required - \$150,000)



City Council

SCHEDULED

27

Meeting: 09/14/20 06:30 PM
Initiator: Christopher Fraser
Sponsors: Mayor Domenic J. Sarno
DOC ID: 5846

DPW Shared Streets & Spaces Program Grant - No Match Required - \$100,000 (Mayor Sarno)

WHEREAS, the Department of Public Works ("Department") has been awarded a "Shared Streets & Spaces Program Grant" in the amount of \$100,000 from the Massachusetts Department of Transportation; and

WHEREAS, the purpose of the grant program is to support public projects that promote public health, safe mobility, and renewed commerce by providing new or repurposed space for physically-distanced walking, bicycling, dining, retail and bus travel; and

WHEREAS, the Department intends to use the grant funds for intersection improvements at St. James Avenue and Wellesley Street by adding a new crosswalk for pedestrian use; and

WHEREAS, the Department has accepted the grant and requests authorization from the City Council and the Mayor to expend the grant funds listed below for the purposes of such grants; and

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the grant funds listed herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws ch. 44, sec. 53A, that the City Council approves the expenditure by the Department of the grant funds listed below for the purposes of such grants, subject to the approval of the Mayor, and the grant funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the grant without further appropriation.

DPW Shared Streets & Spaces Grant - \$100,000



REQUEST FOR GRANT SETUP

This form and the required attachments are required by the Office of the City Comptrollers before a Grant Fund and related accounts will be created in MUNIS. Please do not use this form for requesting a non-grant related account to be created – use the Request for New Account form instead. Please return this form and the required attachments to the Office of the City Comptrollers.

All fields are mandatory.

Date of Request

9/9/2020

Department Requesting Grant Setup

Public Works

Department Phone # (Please include extension)

Name and Title of Person to Contact in Case of Questions
City Engineer

Andrew Krar-

Was this Grant previously setup for a prior fiscal year? No
If yes, please indicate your previous project number:

If this is a new Grant, have you filled out the “Approval to apply for a grant” Form?
(Y/N) NY If yes, please attach a copy of the Approved Form.

Grant Type:

- X State – Highway
Federal Pass-Through DOE– School
Federal Direct– School
Federal – City
State DOE– School
State Other – School
State – City
Private/Other

Grant Name: MassDOT Shared Streets & Spaces Program

Total Grant Amount Awarded: \$ 100,000.00

Is this a Reimbursable Grant? (Y/N) N

A Reimbursable Grant is defined as one that requires that you pay for expenses first and then you apply to the grantor for a reimbursement of the exact amount actually expended.

If it is a Reimbursable Grant, please enter Grantor contact information or the CID # if

Grantor is already in the customer file:

Entity Name	MassDOT
Contact Person	Cassandra Gascon Bligh
Street Address	10 Park Plaza Suite 4150
City, State, Zip Code	Boston, MA. 02116
Telephone	(617) 221-9111
Fax	
E-Mail	Cassandra.gascon@state.ma.us

Actual Award Date	08/28/2020
Board Approval Date	09/14/2020
Start Date	10/9/2020
Expiration Date	12/31/2020
Renewal Action Date (optional)	N/A

If there are any Matching Funds: No

Type
Percent
Amount

Is there any Leverage? HUD FUNDING ONLY

Source
Amount

Comments re: Description/Purpose of Grant: Intersection Improvements St. James Ave at Wellesley St.

Comments re: Conditions/Restrictions of Grant
N/A

If this is a Federal Grant, enter CFDA#: N/A

If applicable enter the State ID # :

What is the required drawdown frequency?
(Ex: Monthly, Quarterly)

If payment is to be sent by Grantor as a Wire,
Please enter any wire reference/identification # that may be used (if known)

Please list all object codes needed for the grant.
(Attach additional sheets if additional orgs and roll-ups are needed):

Org Code:

Object Codes: 580800, 530600

Budget Roll-Up Codes:

I hereby attest that under the penalties of Chapter 656, I will adhere to all regulations in this grant agreement. I am responsible for timely and accurate reimbursements in the amounts listed above.


Signature

9-9-20
Date

Please attach the following documents:

- ☒ X Signed Approval to Apply for a Grant Form
- ☒ X Grant Award Letter
- ☐ City Council/Mayor Approval
- ☐ Any other relevant documentation

This Form and all relevant attachments will be scanned and attached in the Grant Maintenance module in MUNIS and can be viewed or printed at your convenience.



Charles D. Baker, Governor
Karyn E. Polito, Lieutenant Governor
Stephanie Pollack, MassDOT Secretary & CEO



August 28, 2020

Andrew Krar, P.E., City Engineer
70 Tapley Street
Springfield, MA 01104

Dear Mr. Krar:

Thank you for submitting a project application to the MassDOT Shared Streets and Spaces Program. Your project application has been reviewed, and we are pleased to notify you that the Springfield intersection safety project has been approved for funding. We received many applications and had a competitive applicant pool from which to select, and your application stood out. The Springfield intersection safety project will be funded at \$100,000.00 under Chapter 90 Contract Number/ MMARS # 50984. Ongoing maintenance, operational, and enforcement costs associated with a project are not eligible uses of this funding.

The Shared Streets and Spaces Program is intended to support projects that promote public health, safe mobility, and renewed commerce by quickly providing new or repurposed space for socially-distanced walking, bicycling, dining, retail, and bus travel. Because of the urgency of this effort, the Springfield project will need to be fully implemented by Friday, October 9, 2020. Please note that any pavement markings or signage included in your project that are not compliant with the Manual on Uniform Traffic Control Devices should be used with caution, and only on a temporary basis. Please feel free to contact the Shared Streets Team to discuss this issue in more detail, if needed.

By December 31, 2020, a report detailing lessons learned from the project must be submitted to MassDOT. Grant recipients may also be invited to participate in a learning exchange with other municipalities to share experiences. MassDOT will work directly with you to determine the best evaluation process for your particular project.

We are excited to work with you and the full Springfield team as this project advances.

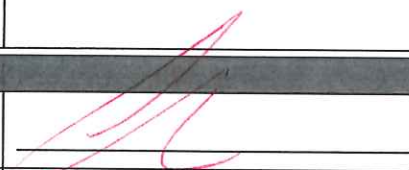
Sincerely,

Stephanie Pollack
Secretary and CEO



City of Springfield, Massachusetts

Form: Approval to Apply for a Grant

General Information			
Title of Grant	MassDOT Shared Streets & Spaces Grant Program		
Submission Due Date	July 1, 2020		
Granting Agency	MassDOT / Commonwealth of Massachusetts		
Purpose/Summary of Grant:	Shared Streets and Spaces Grant Program is available to all Massachusetts municipalities. Grant awards provide funding for projects that result in 'calmed roadways', and safer mobility for pedestrians, bicyclists, and bus riders. The DPW is applying for design/construction funding for improvements to two intersections: St. James Avenue with Wellesley Street, and Dwight Street with Bruce Landon Way.		
Amount of Grant	\$290,000 (request)	Department	Public Works (Engineering)
Staff Contact Name	Andrew Krar, P.E.	Contact Information	akrar@springfieldcityhall.com
Matching funds and/or support required			
Are matching funds required?	☐ Yes ☒ No	If yes, dollar amount, timing, and source:	
Are you hiring new staff under this grant? Note: the City's <u>Fiscal Policies and Procedures</u> require that the hiring department structure the hiring as grant funded and temporary.	☐ Yes ☒ No	If yes, describe how this will be done:	
If hiring, list # of positions:			
Full time or part time?			
Fringe Benefits? (Y/N)			
Does work needed by the grant require staff hours from other departments?	☐ Yes ☒ No	If yes, describe whether that department or those departments have been notified, and whether those staff hours are covered under the grant:	
Are you purchasing IT equipment under this grant? Note: the City's <u>Fiscal Policies & Procedures</u> require that MTS be notified of all IT purchases.	☐ Yes ☒ No	If yes, describe equipment and software (include information on how upgrades for both hardware and software will be funded):	
Is IT equipment and software support covered under the grant?	☐ Yes ☒ No	If yes, describe costs covered and who will be providing the support:	
Are you requesting capital projects under this grant? Note: the City's <u>Fiscal Policies & Procedures</u> require capital project be approved in the City's centralized capital planning process.	☐ Yes ☒ No	If yes, describe who will be providing on-going maintenance and whether / how those cost are covered:	
Sign-off			
DEPARTMENT HEAD			Date 7/1/20
GRANTS DIRECTOR			Date

Please Scan & E-mail this Form to [Melanie Acobe at macobe@springfieldcityhall.com](mailto:macobe@springfieldcityhall.com)

Attachment: DPW Shared Streets & Spaces Grant (5846 : DPW Shared Streets & Spaces Program Grant - No Match Required - \$100,000)



City Council

SCHEDULED

Meeting: 09/14/20 06:30 PM
Initiator: Hamediah Mohamed
Sponsors: Mayor Domenic J. Sarno
DOC ID: 5836

28

MassHeal Grant - No Match Required \$32,975.80 (Mayor Sarno)

WHEREAS, the Department of Health and Human Services, has been awarded a MassHeal Grant totaling \$32,975.80 from Boston Medical Center for the budget period April 01, 2020 through March 31, 2021; and

WHEREAS, the Department intends to reduce overdose deaths by 40%; and

WHEREAS, the Department has accepted the grant funds and requests authorization from the City Council and the Mayor to expend the grant funds listed below for the purposes of such grants; and

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the grant funds listed herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws ch. 44, sec. 53A, that the City Council approves the expenditure by the Department of the grant funds listed below for the purposes of such grant, subject to the approval of the Mayor, and the grant funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the grant without further appropriation.

MassHeal Grant - No Match Required \$32,975.80



REQUEST FOR GRANT SETUP

This form and the required attachments are required by the Office of the City Comptrollers before a Grant Fund and related accounts will be created in MUNIS. Please do not use this form for requesting a non-grant related account to be created – use the Request for New Account form instead. Please return this form and the required attachments to the Office of the City Comptrollers.

All fields are mandatory.

Date of Request 8/26/2020

Department Requesting Grant Setup SHHS

Department Phone # (Please include extension) 6710

Name and Title of Person to Contact in Case of Questions Lorene / Fiscal Manager

Was this Grant previously setup for a prior fiscal year? NO

If yes, please indicate your previous project number:

If this is a new Grant, have you filled out the “Approval to apply for a grant” Form? (Y/N) If yes, please attach a copy of the Approved Form.

Grant Type:

State – Highway
 Federal Pass-Through DOE– School
 Federal Direct– School
 Federal – City
 State DOE– School
 State Other – School
 State – City
 Private/Other

XX

Grant Name: MassHEAL

Total Grant Amount Awarded: \$ 32,975.80

Attachment: MassHEAL Grant Setup (5836 : MassHeal Grant - No Match Required \$32,975.80)

Is this a Reimbursable Grant?

(Y/N) YES

A Reimbursable Grant is defined as one that requires that you pay for expenses first and then you apply to the grantor for a reimbursement of the exact amount actually expended.

If it is a Reimbursable Grant, please enter Grantor contact information or the CID # if Grantor is already in the customer file:

Entity Name	Boston Medical Center
Contact Person	Michael Hebert
Street Address	1 Boston Medical Center Place
City, State, Zip Code	Boston, MA 02118
Telephone	617-414-6952
Fax	
E-Mail	Michael.Hebert@bmc.org

Actual Award Date 4/1/2020

Board Approval Date

Start Date 4/1/2020

Expiration Date 3/31/2021

Renewal Action Date (optional)

If there are any Matching Funds:

Type

Percent

Amount

Is there any Leverage? HUD FUNDING ONLY

Source

Amount

Comments re: Description/Purpose of Grant

Reducing overdose deaths by 40%

Comments re: Conditions/Restrictions of Grant

See Budget

If this is a Federal Grant, enter CFDA#:

If applicable enter the State ID # :

What is the required drawdown frequency?

(Ex: Monthly, Quarterly) Monthly

If payment is to be sent by Grantor as a Wire,

Please enter any wire reference/identification # that may be used (if known)

Attachment: MassHEAL Grant Setup (5836 : MassHeal Grant - No Match Required \$32,975.80)

Please list all object codes needed for the grant.
(Attach additional sheets if additional orgs and roll-ups are needed):

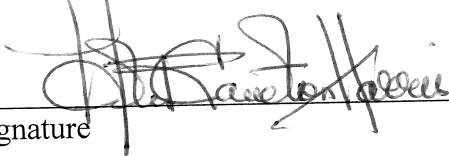
Org Code:

Object Codes: 530105/542010/571100/535200/578700

Budget Roll-Up Codes: yes

I hereby attest that under the penalties of Chapter 656, I will adhere to all regulations in this grant agreement. I am responsible for timely and accurate reimbursements in the amounts listed above.

Signature



Date

8/21/20

Please attach the following documents:

- ☐ Signed Approval to Apply for a Grant Form
- ☐ Grant Award Letter
- ☐ City Council/Mayor Approval
- ☐ Any other relevant documentation

This Form and all relevant attachments will be scanned and attached in the Grant Maintenance module in MUNIS and can be viewed or printed at your convenience.

FDP Cost Reimbursement Research Subaward Agreement

Federal Awarding Agency: National Institutes of Health (NIH)

Pass-Through Entity (PTE):

Subrecipient:

Boston Medical Center Corporation

City of Springfield

PTE PI: Jeffrey Samet

Sub PI: Helen Caulton-Harris

PTE Federal Award No: UM1DA049412

Subaward No: 7685

Project Title: MassHEAL - Reducing overdose deaths by 40% (2019-2023)

Subaward Period of Performance (Budget Period):

Start: 04/01/2020

End: 03/31/2021

Amount Funded This Action (USD): \$32,975.80

Estimated Project Period (if incrementally funded):

Start:

End:

Incrementally Estimated Total (USD): \$

Terms and Conditions

- PTE hereby awards a cost reimbursable subaward, as described above, to Subrecipient. The Statement of Work and budget for this Subaward are as shown in Attachment 5. In its performance of Subaward work, Subrecipient shall be an independent entity and not an employee or agent of PTE.
- Subrecipient shall submit invoices not more often than monthly and not less frequently than quarterly for allowable costs incurred. Upon the receipt of proper invoices, the PTE agrees to process payments in accordance with this Subaward and 2 CFR 200.305. All invoices shall be submitted using Subrecipient's standard invoice, but at a minimum shall include current and cumulative costs (including cost sharing), Subaward number, and certification, as required in 2 CFR 200.415 (a). Invoices that do not reference PTE Subaward number shall be returned to Subrecipient. Invoices and questions concerning invoice receipt or payments shall be directed to the party's Administrative Contact, shown in Attachment 3A.
- A final statement of cumulative costs incurred, including cost sharing, marked "FINAL" must be submitted to PTE's Administrative Contact, as shown in Attachment 3A, not later than 60 days after the Project Period end date. The final statement of costs shall constitute Subrecipient's final financial report.
- All payments shall be considered provisional and are subject to adjustment within the total estimated cost in the event such adjustment is necessary as a result of an adverse audit finding against the Subrecipient.
- Matters concerning the technical performance of this Subaward shall be directed to the appropriate party's Principal Investigator as shown in Attachments 3A and 3B. Technical reports are required as shown in Attachment 4.
- Matters concerning the request or negotiation of any changes in the terms, conditions, or amounts cited in this Subaward, and any changes requiring prior approval, shall be directed to each party's Authorized Official Contact, as shown in Attachments 3A and 3B. Any such change made to this Subaward requires the written approval of each party's Authorized Official, as shown in Attachments 3A and 3B.
- The PTE may issue non-substantive changes to the Period of Performance and budget Bilaterally. Unilateral modification shall be considered valid 14 days after receipt unless otherwise indicated by Subrecipient when sent to Subrecipient's Authorized Official Contact, as shown in Attachment 3B.
- Each party shall be responsible for its negligent acts or omissions and the negligent acts or omissions of its employees, officers, or directors, to the extent allowed by law.
- Either party may terminate this Subaward with 30 days written notice to the appropriate party's Authorized Official Contact, as shown in Attachments 3A and 3B. PTE shall pay Subrecipient for termination costs as allowable under Uniform Guidance, 2 CFR 200, or 45 CFR Part 75 Appendix IX, as applicable.
- By signing this Subaward, including the attachments hereto which are hereby incorporated by reference, Subrecipient certifies that it will perform the Statement of Work in accordance with the terms and conditions of this Subaward and the applicable terms of the Federal Award, including the appropriate Research Terms and Conditions ("RTCs") of the Federal Awarding Agency, as referenced in Attachment 2. The parties further agree that they intend this Subaward to comply with all applicable laws, regulations and requirements.

By an Authorized Official of Pass-through Entity:

Stephanie Wasserman

Digitally signed by Stephanie Wasserman
Date: 2020.08.19 16:10:50 -04'00'

Name: Stephanie Wasserman

Date

Title: Director, Grants and Contracts

By an Authorized Official of Subrecipient:

Helen R. Caulton-Harris

Date

Title: Commissioner

Attachment 1

Certifications and Assurances

Subaward Number:

7685

Certification Regarding Lobbying (2 CFR 200.450)

By signing this Subaward, the Subrecipient Authorized Official certifies, to the best of his/her knowledge and belief, that no Federal appropriated funds have been paid or will be paid, by or on behalf of the Subrecipient, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement in accordance with 2 CFR 200.450.

If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or intending to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the Subrecipient shall complete and submit Standard Form -LLL, "Disclosure Form to Report Lobbying," to the PTE.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31 U.S.C. 1352. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Debarment, Suspension, and Other Responsibility Matters (2 CFR 200.213 and 2 CFR 180)

By signing this Subaward, the Subrecipient Authorized Official certifies, to the best of his/her knowledge and belief that neither the Subrecipient nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation in this transaction by any federal department or agency, in accordance with 2 CFR 200.213 and 2 CFR 180.

Audit and Access to Records

Per 2 CFR 200.501- 200.521, Subrecipient certifies that it will provide notice of any adverse findings which impact this Subaward and will provide access to records as required by parts 2 CFR 200.336, 200.337, and 200.201 as applicable. If Subrecipient is not subject to the Single Audit Act, then Subrecipient will provide notice of the completion of any required audits and provide access to such audits upon request.

Program for Enhancement of Contractor Employee Protections (41 U.S.C 4712)

Subrecipient is hereby notified that they are required to: inform their employees working on any federal award that they are subject to the whistleblower rights and remedies of the pilot program; inform their employees in writing of employee whistleblower protections under 41 U.S.C §4712 in the predominant native language of the workforce; and include such requirements in any agreement made with a subcontractor or subgrantee.

The Subrecipient shall require that the language of the certifications above in this Attachment 1 be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Use of Name

Neither party shall use the other party's name, trademarks, or other logos in any publicity, advertising, or news release without the prior written approval of an authorized representative of that party. The parties agree that each party may use factual information regarding the existence and purpose of the relationship that is the subject of this Subaward for legitimate business purposes, to satisfy any reporting and funding obligations, or as required by applicable law or regulation without written permission from the other party. In any such statement, the relationship of the parties shall be accurately and appropriately described.

Attachment: MassHeal Grant Award Letter (5836 : MassHeal Grant - No Match Required \$32,975.80)

Attachment 2

Federal Award Terms and Conditions

Subaward Number

7685

Required Data Elements

The data elements required by Uniform
Guidance are incorporated

Federal Award Issue Date FAIN CFDA No.

04/16/20

UM1DA049412

93.279

This Subaward Is:

☐ Research & Development ☐ Subject to FFATA

CFDA Title

Drug Abuse and Addiction Research Programs

Key Personnel Per NOA

Samet, Bharel, Beletsky, Friedmann, Hodgkin, et.al

General Terms and Conditions

By signing this Subaward, Subrecipient agrees to the following:

1. To abide by the conditions on activities and restrictions on expenditure of federal funds in appropriations acts that are applicable to this Subaward to the extent those restrictions are pertinent. This includes any recent legislation noted on the Federal Awarding Agency's website:
2. 2 CFR 200
3. The Federal Awarding Agency's grants policy guidance, including addenda in effect as of the beginning date of the period of performance or as amended found at:
4. Research Terms and Conditions, including any Federal Awarding Agency's Specific Requirements found at:
 except for the following:
 - a. No-cost extensions require the written approval of the PTE. Any requests for a no-cost extension shall be directed to the Administrative Contact shown in Attachment 3A, not less than 30 days prior to the desired effective date of the requested change.
 - b. Any payment mechanisms and financial reporting requirements described in the applicable Federal Awarding Agency Terms and Conditions and Agency-Specific Requirements are replaced with Terms and Conditions (1) through (4) of this Subaward; and
 - c. Any prior approvals are to be sought from the PTE and not the Federal Awarding Agency.
 - d. Title to equipment as defined in 2 CFR 200.33 that is purchased or fabricated with research funds or Subrecipient cost sharing funds as direct costs of the project or program, shall vest in the Subrecipient subject to the conditions specified in 2 CFR 200.313.
 - e. Prior approval must be sought for a change in Subrecipient PI or change in Key Personnel (defined as listed on the NOA).
5. Treatment of program income:

This section intentionally left blank

Special Terms and Conditions:**Copyrights:**

to PTE an irrevocable, royalty-free, non-transferable, non-exclusive right and license to use, reproduce, make derivative works, display, and perform publicly any copyrights or copyrighted material (including any computer software and its documentation and/or databases) first developed and delivered under this Subaward solely for the purpose of and only to the extent required to meet PTE's obligations to the Federal Government under its PTE Federal Award.

Subrecipient grants to PTE the right to use any written progress reports and deliverables created under this Subaward solely for the purpose of and only to the extent required to meet PTE's obligations to the Federal Government under its Federal Award.

Data Rights:

Subrecipient grants to PTE the right to use data created in the performance of this Subaward solely for the purpose of and only to the extent required to meet PTE's obligations to the Federal Government under its PTE Federal Award.

Data Sharing and Access (Check if applicable):

☐ Subrecipient agrees to comply with the Federal Awarding Agency's data sharing and access requirements as reflected in the NOA (or in the special terms below) and the Data Management/Sharing Plan submitted to the Federal Awarding Agency and .

Promoting Objectivity in Research (COI):

Subrecipient must designate herein which entity's Financial Conflicts of Interest policy (COI) will apply:

If applying its own COI policy, by execution of this Subaward, Subrecipient certifies that its policy complies with the requirements of the relevant Federal Awarding Agency as identified herein:

Subrecipient shall report any financial conflict of interest to PTE's Administrative Representative or COI contact, as designated or Attachment 3A. Any financial conflicts of interest identified shall, when applicable, subsequently be reported to Federal Awarding Agency. Such report shall be made before expenditure of funds authorized in this Subaward and within 45 days of any subsequently identified COI.

Work Involving Human or Vertebrate Animals (Select Applicable Options)

☒ No Human or Vertebrate Animals

This section left intentionally blank.

Human Subjects Data (Select One)

This section left intentionally blank

Additional Terms

This Subaward contains grant-specific budget restrictions. These restrictions may only be lifted by an amendment to this Subaward Agreement.

INTERVENTION FUNDING RESTRICTED: Funds awarded for any costs associated with intervention activities are restricted and may not be used until further written notice is received from BMC. Additionally, these funds may not be used for any other purpose.

Attachment: MassHeal Grant Award Letter (5836 : MassHeal Grant - No Match Required \$32,975.80)

Attachment 3A

Pass-Through Entity (PTE) Contacts

Subaward Number:

7685

PTE Information

Entity Name: Boston Medical Center Corporation

Legal Address: One Boston Medical Center Place
Boston, MA 02118

Website: bmc.org/research

PTE Contacts

Central Email: grants.admin@bmc.org

Principal Investigator Name: Jeffrey Samet

Email: carly.briden@bmc.org

Telephone Number: 617-414-7444

Administrative Contact Name: Carly Briden

Email: carly.briden@bmc.org

Telephone Number: 617-414-5768

COI Contact email (if different to above): COI-Compliance (COI-Compliance@bmc.org)

Financial Contact Name: Joanna Senteno

Email: research.finance@bmc.org

Telephone Number: 617-414-3718

Email invoices? ☒ Yes ☐ No Invoice email (if different): BMCsubinvoice@bmc.org

Authorized Official Name: Grace Cashman

Email: grants.admin@bmc.org

Telephone Number: 617-414-3718

PI Address:801 Massachusetts Ave
Boston, MA 02118**Administrative Address:**801 Massachusetts Ave
Boston, MA 02118**Invoice Address:**Boston Medical Center
660 Harrison Ave., 2nd Floor
Boston, MA 02118

*All invoices should be mailed to BMCsubinvoice@bmc.org and reference Activity #0595802.

Attachment: MassHeal Grant Award Letter (5836 : MassHeal Grant - No Match Required \$32,975.80)

Attachment 3B

Subrecipient Contacts

Subaward Number:

7685

Subrecipient Information for FFATA reportingEntity's DUNS Name: EIN No.: Institution Type: DUNS: Currently registered in SAM.gov: ☐ Yes ☐ NoParent DUNS: Exempt from reporting executive compensation: ☐ Yes ☐ No (if no, complete 3Bpg2)Place of Performance Address: This section for U.S. Entities: Zip Code Look-up: Congressional District: Zip Code+4: **Subrecipient Contacts**Central Email: Website: Principal Investigator Name: Helen Caulton-HarrisEmail: Telephone Number: Administrative Contact Name: Email: Telephone Number: Financial Contact Name: Email: Telephone Number: Invoice/Payment Email: Authorized Official Name: Email: Telephone Number: **Legal Address:**

Administrative Address:

Payment Address:

Attachment: MassHeal Grant Award Letter (5836 : MassHeal Grant - No Match Required \$32,975.80)

Subaward Number:

7685

Attachment 3B-2
Highest Compensated Officers**Subrecipient:**

Institution Name: City of Springfield

PI Name: Helen Caulton-Harris

Highest Compensated Officers

The names and total compensation of the five most highly compensated officers of the entity(ies) must be listed if the entity in the preceding fiscal year received 80 percent or more of its annual gross revenues in Federal awards; and \$25,000,000 or more in annual gross revenues from Federal awards; and the public does not have access to this information about the compensation of the senior executives of the entity through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. §§ 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986. See FFATA § 2(b)(1) Internal Revenue Code of 1986.

Officer 1 Name:

Officer 1 Compensation:

Officer 2 Name:

Officer 2 Compensation:

Officer 3 Name:

Officer 3 Compensation:

Officer 4 Name:

Officer 4 Compensation:

Officer 5 Name:

Officer 5 Compensation:

Attachment: MassHeal Grant Award Letter (5836 : MassHeal Grant - No Match Required \$32,975.80)

Attachment 4

Reporting and Prior Approval Terms

Subaward Number:

7685

Subrecipient agrees to submit the following reports (PTE contacts are identified in Attachment 3A):

Technical Reports:

- ☐ Monthly technical/progress reports will be submitted to the PTE's Administrative Contact within 15 days of the end of the month.
- ☐ Quarterly technical/progress reports will be submitted within 30 days after the end of each project quarter to the PTE's Administrative Contact
- ☒ Annual technical / progress reports will be submitted within 60 days prior to the end of each budget period to the PTE's Administrative Contact. Such report shall also include a detailed budget for the next Budget Period, updated other support for key personnel, certification of appropriate education in the conduct of human subject research of any new key personnel, and annual IRB or IACUC approval, if applicable.
- ☐ A Final technical/progress report will be submitted to the PTE's Administrative Contact within 60 days of the end of the Project Period or after termination of this award, whichever comes first.
- ☐ Technical/progress reports on the project as may be required by PTE's Administrative Contact in order for the PTE to satisfy its reporting obligations to the Federal Awarding Agency.

Prior Approvals:

Carryover:

Carryover is restricted for this subaward by the: Federal Awarding Agency*Submit carryover requests to the Administrative Contact***Other Reports:**

- ☒ In accordance with 37 CFR 401.14, Subrecipient agrees to notify PTE's Financial Contact 60 days after Subrecipient's inventor discloses invention(s) in writing to Subrecipient's personnel responsible for patent matters. The Subrecipient will submit a final invention report using Federal Awarding Agency specific forms to the PTE's Principal Investigator within 60 days of the end of the Project Period to be included as part of the PTE's final invention report to the Federal Awarding Agency.

A negative report is required: No

- ☐ Property Inventory Report (only when required by Federal Awarding Agency), specific requirements below.

Other Special Reporting Requirements:

Subaward Number:

7685

Attachment 5

Statement of Work, Cost Sharing, Indirects & Budget

Statement of Work

☐ Below ☒ Attached, pages

If award is FFATA eligible and SOW exceeds 4000 characters, include a *Subrecipient Federal Award Project Description*

Budget Information

Indirect Information Indirect Cost Rate (IDC) Applied 10 % Rate Type: Modified Total Direct Costs	Cost Sharing No If Yes, include Amount: \$
--	--

Budget Details

☒ Below ☐ Attached, pages

Study Coordinator: \$29,748
 Laptop: \$1,200
 Mileage: \$230
 IDC: \$2,997.80
 Total: \$32,975.80

Budget Totals

Direct Costs	\$ 31,178.00
Indirect Costs	\$ 2,997.80
Total Costs	\$ 32,975.80

All amounts are in United States Dollars

Attachment: MassHeal Grant Award Letter (5836 : MassHeal Grant - No Match Required \$32,975.80)

HEALing Communities Study (HCS Massachusetts Site)

HCS Wave 2 Community Fiscal Agent Statement of Work

I. Background

The HEALing Communities Study (HCS) was launched by the National Institutes of Health (NIH), National Institute of Drug Abuse (NIDA), and the Substance Abuse Mental Health Services Administration (SAMHSA) in 67 communities across 4 states (KY, MA, NY, OH) in April 2019. In Massachusetts, the research study is being led by Boston Medical Center (BMC). The objective of HCS is to reduce opioid overdose deaths by 40% using a community-engaged, phased intervention process referred to as the Communities That HEAL (CTH) intervention. The CTH intervention is a coalition-led, data-driven process designed to guide the community toward a community action plan that will address their specific community needs. Specific goals of the HCS include: 1) increasing naloxone distribution and overdose prevention education; 2) increasing access to medication for opioid use disorder (MOUD); and 3) improving opioid prescribing safety. Wave 2 Communities continue services and care as usual through December 2021. Implementation of the CTH intervention will begin in Wave 2 Communities in January 2022.

Description of Work

The HCS Wave 2 Community Fiscal Agent is a municipality or other community partner designated to receive and administer HCS funds to hire a 0.5 FTE Study Coordinator. The Study Coordinator will facilitate the community's participation in the study prior to implementation of the CTH intervention (between January 2020 and December 2021), including coordinating communication with the HCS study team and supporting data collection efforts. A Community Data Manager (contracted by the HCS study team) will work with the community throughout the study to improve efficiency and quality of existing data collection and reporting efforts and to facilitate HCS data collection activities.

HCS Wave 2 Community Fiscal Agent expectations:

- Serve as a fiscal agent/subcontract recipient for HCS funds allocated for a 0.5 FTE Study Coordinator.
- Hire 0.5 FTE Study Coordinator with HCS funds.
- Collaborate with the Community Data Manager (CDM), contracted by the HCS study team, who will work with the community throughout the study to improve efficiency and quality of existing data collection and reporting efforts and facilitate HCS data collection activities.

HCS resources administered to the Wave 2 Community Fiscal Agent:

- Funds to hire a half-time Study Coordinator to facilitate participation in the study.
- A CDM, contracted by the HCS study team, to work with the community throughout the study on data collection and reporting efforts.

II. Statement of Practice – Study Coordinator

The Study Coordinator will be based in their community, while partnering closely with the HCS research team through December 2021, prior to implementation of the CTH intervention. The Study Coordinator will reduce the administrative burden on the community fiscal agent and other community partners and support data collection efforts.

Study Coordinator expectations:

- Serve as a liaison between the community and the HCS research team.
- Collaborate with HCS research team to facilitate the community's participation in the study, including coordinating meetings with the research team.
- Assist the HCS CDM to coordinate data collection activities, including surveys, focus groups, and key informant interviews as necessary.

Attachment 6

Notice of Award (NOA) and any additional documents

- ☐ The following pages include the NOA and if applicable any additional documentation referenced throughout this Subaward.
- ☒ Not incorporating the NOA or any additional documentation to this Subaward.

Attachment: MassHeal Grant Award Letter (5836 : MassHeal Grant - No Match Required \$32,975.80)



City Council

SCHEDULED

Meeting: 09/14/20 06:30 PM
Initiator: Christopher Fraser
Sponsors: Mayor Domenic J. Sarno
DOC ID: 5850

29

Cottage St./Robins Rd/Industry Ave Donation - \$20,000 (Mayor Sarno)

WHEREAS, the Department of Public Works ("DPW") has been awarded a donation of \$20,000 from the Pioneer Valley Transit Authority ("PVRTA"); and

WHEREAS, the funds provided by the donor are intended to reimburse the City of Springfield for land acquisition costs necessary to begin a roadway improvement project. This project will address increased traffic from the opening of PVRTA's new operations & maintenance center at 665 Cottage Street, with improvements being made to the intersection of Cottage Street, Robins Road and Industry Avenue; and

WHEREAS, the Department has accepted the donation and requests authorization from the City Council and the Mayor to expend the donation funds; and

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the donation funds listed herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws Ch. 44, sec 53A, that the City Council approves the expenditure by the Department of the donation funds listed below for the purposes of such donations, subject to the approval of the Mayor, and the donation funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the donation without further appropriation:

Cottage St./Robins Rd/Industry Ave Donation - \$20,000

S



3 Copies

Contract 202000

City of Springfield Contract Tracer Document

The purpose of this document is to provide continuous responsibility for the custody of **CONTRACTS** during the processing period.

INSTRUCTIONS: Upon receipt, please initial and write in the date of receipt. When your department has approved and signed the contract, please initial and date in the forwarding section and deliver to the next department.

DEPARTMENT	DATE RECEIVED		DATE FORWARDED TO NEXT DEPT.	
	Initials	Date	Initials	Date
Public Works, Dept.	CC	7/31/2019	CC	7/31/2019
City Comptroller	LKL	8.2.19	LKL	8.2.19
Law	MF	8.6.19	MF	8.6.19
CAFO	LKL	8.2.19	LKL	8.2.19
Mayor	MM	8/8/19	MM	8/9/19
City Comptroller			LKL	8.9.19
Public Works, Dept.				

Vendor No.: 71701 Contract No.: Contract Date:

20200058

Contract Amt.: \$0.00 Issue Date: Renewal Date:

Appropriation Code1: N/A

Appropriation Code2:

Appropriation Code3:

Appropriation Code4:

Description of Funding Source:

Bid No.:

Requisition No.:

PO No.:

Vendor Name: Pioneer Valley Transit Authority

Contract Type: Memorandum of Understanding

Contract Purpose: Intersection Improvement Project

Originating Dept.: Public Works

Expiration Date:

Amendment Date:

Extension Date:

TYPE OF DOCUMENT (Please select at least one):

☒ New

☐ Renewal

☐ Amendment

☐ Extension

Attachment: PVT A MOU (5850 : Cottage St./Robins Rd/Industry Ave Donation - \$20,000)

City Contract No. 20200058**MEMORANDUM OF UNDERSTANDING**

THIS MEMORANDUM OF UNDERSTANDING (this "Memorandum") shall be effective upon the date on which this Memorandum is signed (the "Effective Date") by the **Pioneer Valley Transit Authority** (the "PVTA"), a regional transit authority created pursuant to the provisions of G.L. c.161B, having an address of 2808 Main Street, Springfield, MA 01107, and the **City of Springfield** (the "City"), a Massachusetts municipal corporation, having an address of 36 Court Street, Springfield, MA 01103, acting by and through its Department of Public Works.

Recitals

WHEREAS, the PVTA acquired property located at 665 Cottage Street, Springfield, Massachusetts, on which the PVTA has constructed an operations and maintenance facility (the "PVTA Project");

WHEREAS, the PVTA Project is expected to cause additional traffic delays at the intersection of Cottage Street, Robins Road and Industry Avenue (the "Intersection");

WHEREAS, to ameliorate possible traffic conditions arising due to the PVTA Project at the Intersection, the PVTA has agreed to participate in a traffic improvement project with the City by paying for the design of the improvements, environmental permitting, and the acquisition of land and/or rights in land on parcels at or near the Intersection as necessary to undertake the traffic improvements and assisting the City in obtaining funding from federal and state transportation improvement programs to pay for off-site roadway improvements, namely, improvements to the Intersection, as shown on the Final Plans (defined below);

WHEREAS, the City has applied for funding to construct the improvements to the Intersection (the "Intersection Project"), including, without limitation, funding from federal and state sources;

WHEREAS, the Commonwealth of Massachusetts, through its Department of Transportation ("MassDOT"), has determined that the Intersection Project is eligible for construction funding, with an estimated construction budget based on a 25% preliminary engineering design in the amount of \$2.688 million (or such other sum as is necessary to construct the Intersection Project, the "Construction Funds");

WHEREAS, the Pioneer Valley Metropolitan Planning Organization and/or other applicable federal and/or state agencies will determine whether and when the Intersection Project can be funded under the Transportation Improvement Program;

WHEREAS, should the Intersection Project proceed, the City will acquire rights and easements in, on and under said parcels of land, and the PVTa will pay all acquisition costs through a donation to the City. These funds will be kept in a separate account requiring authorization to expend the funds by the City Council and the Mayor for this Intersection Project; and

WHEREAS, the City is amenable to acquiring and/or accepting rights in said properties with PVTa funding, and the parties agree that when the Intersection Project is fully funded, the PVTa and the City will perform their obligations hereunder.

NOW THEREFORE, for good and valuable consideration, the PVTa and the City agree as follows:

Agreement

1. Intersection Project. The “Intersection Project” consists of (a) the design and construction of improvements to the intersection of three (3) public ways in Springfield, Massachusetts, namely, Cottage Street, Robbins Road, and Industry Avenue, which improvements will be shown with particularity in the Final Plans (defined below) and are referred to herein as the “Project Improvements”, all in accordance with applicable MassDOT, federal, state and local laws, rules, regulations, codes, directives, policies and procedures (the “Applicable Laws”), and (b) the acquisition of land and/or interests in land necessary to undertake said Intersection Project in accordance with federal and state property acquisition and relocation procedures and guidelines, which may include, but are not limited to, the requirements set forth in Mass. Gen. Laws Ch. 79A and 49 CFR 24 et seq. (the “Acquisition Procedures”).

2. Acquisition Parcels. The parties anticipate that the Project will require the acquisition of fee in and/or permanent public way and/or utility easements and/or permanent and/or temporary construction easements (the “Property Interests”) for the purpose of undertaking the Project Improvements in, on and under all or portions of the following parcels of land in Springfield, located at: (a) 246 Cottage Street, (b) 276 Cottage Street, (c) 275 Cottage Street, (d) 243 Cottage Street, and/or (e) such other or additional parcels of land as are shown on the Final Design and Right-of-Way Plans Design and Right-of-Way (the “Acquisition Parcels”). The parties will agree as to the location and dimensions of the portions of the Acquisition Parcels required for the Project and the nature and extent of the specific Property Interests to be acquired in said portion or portions before any of the owners of the Acquisition Parcels (the “Property Owners”) are contacted. The parties will agree on the Property Interests to be acquired by the City prior to the City proceeding with the acquisition process. In the event that any Property Interests are not voluntarily granted, the City agrees that it will exercise its right of eminent domain to acquire such Property Interests as are sufficient to undertake the Project, subject to the provisions of Section 5(d) and other terms of this Agreement.

3. Acquisition of Property Interests. The parties acknowledge that the Property Interests are to be acquired in compliance with the Applicable Laws and the Acquisition Procedures, including MassDOT Right of Way guidelines on acquiring property interests, and, if the Intersection Project results in the displacement of any of the Property Owners, with applicable relocation assistance procedures.

4. City Responsibilities.

a) The City, will obtain appraisal and review appraisals with funds provided by the PVTa, will send notices to the Property Owners, offering to pay the Property Owners the damages set forth in the review appraisal as just compensation (the "Appraised Amount"), draft the necessary City Council Orders to acquire the Property Interests, present an Appropriation Order to pay the Offered Amount as the purchase price, and, in the event that the Property Interests are to be acquired by eminent domain, an Order of Taking, to the City and Mayor for approval, and record the deeds, easements and/or Order of Taking and the Final Plans to be recorded in the Registry of Deeds. In the event of an eminent domain taking, the City will comply with applicable notice requirements, pay the Appraised Amount as *pro tanto* damage awards to the Property Owners (with said funds to be provided by the PVTa) as required by law, prepare and submit necessary documents to MassDOT for Right of Way Certification, and take all other steps necessary to complete the acquisition process and services required to obtain right of way certification from MassDOT. The City will also provide any legally required relocation assistance with funds in amounts agreed to and provided by the PVTa. The PVTa will pay for any and all costs incurred by the City through a donation made to the City for the Property Acquisition process, by providing funding to the City "up front", through a donation to the City under G.L. c. 44, §53A in a separate gift account for the third-party costs enumerated herein. These funds will then require City Council approval to release said funds. See Section 5 below. "In-house" work conducted by the City is not eligible for reimbursement.

b) The City's obligations hereunder to acquire the Property Interests are contingent on: sufficient funds being made available by PVTa to pay for the Appraised Amount and other third-party costs associated with the acquisition process, the Springfield City Council and the Mayor approving an Appropriation Order (approving funding for payment of the Appraised Amount) and, if applicable, Order of Taking, with the understanding that the PVTa will pay for all costs related thereto, and, if the Property Interests are acquired by eminent domain, will defend, hold harmless and indemnify the City against any losses or claims or damages required or agreed to be paid for the eminent domain takings and relocation costs set forth in Section 5(d). The City agrees to seek approval of the Appropriation Order and, if applicable, an Order of Taking on such a schedule as to allow MassDOT to review and approve the takings process and issue a Right of Way Certificate prior to MassDOT's planned bid date, as it may be extended.

c) The City agrees that its obligations hereunder shall commence once the Intersection Project is ready to commence, as set forth in Section 5(e).

5. PVTa Responsibilities.

a) The PVTa agrees have a representative attend meetings where the Intersection Project is presented to the public or City officials, including but not limited to City Council, MassDOT Design Public Hearing, and neighborhood groups, provided the City gives the PVTa at least seven (7) days prior written notice thereof.

b) The PVTa will provide funding to the City so the City may obtain appraisals and review appraisals in accordance with the Acquisition Procedures and MassDOT Right of Way

Guidelines from appraisers acceptable to MassDOT, and will provide such appraised amounts to the PVTa upon request to the City.

c) The PVTa will obtain and pay for title examination reports from qualified title examiners for all the Acquisition Parcels, and will provide such reports to the City for determining all ownership interests in the affected parcels for purposes of acquisition.

d) The PVTa will provide funds through a donation to the City for the payment of any and all third-party costs incurred by the City related to the acquisition of the Property Interests, including but not limited to: costs of postage and certified mail for notices to the Property Owners and others required to be notified, the Appraised Amount to be paid to the Property Owners for the acquisition of the Property Interests, and, if applicable, any subsequent additional just compensation settlements or awards resulting from claims or judgments related thereto under subsection (d) hereof, any relocation costs agreed to be paid by the PVTa and incurred by the City, costs of recording plans, deeds, easements and/or Order of Taking and other necessary documents in the Registry of Deeds, and any and all other related third-party costs. The PVTa will pay the Appraised Amount and other known costs (that is, costs for which written estimates have been provided to the PVTa) in advance, subject to the ready availability of such funds. Other than the Appraised Amount to be paid to the Property Owners and, if applicable, any additional sums to be paid pursuant to judicial judgments or settlement agreements, as provided above, the City shall, on a monthly basis, provide the PVTa with invoices and such other records or information as the PVTa reasonably requests to establish or document that the costs are or were incurred solely for the purposes, and in accordance with the other terms, set forth in this Memorandum. In the event the PVTa determines that the City has used or expended PVTa funds in violation of the terms of this Memorandum, the PVTa may withhold payment of additional sums until the dispute has been settled by the parties.

e) The PVTa's obligations on the Intersection Project are to fund the Final Design and Right-of-Way Plans, the Appraised Amounts, litigation costs, the amounts to be paid as *pro tanto* damages to the Property Owners for the taking of the Property Interests, if applicable, the cost of appraisals and review appraisals, and any and all costs, expenses, damages, demands, and/or liabilities incidental or related to the Intersection Project and required to be paid by the PVTa hereunder. In no event will the PVTa be required to pay as damages for the Property Interests any sum in excess of the Appraised Amount unless PVTa consents to the same in writing, in its sole and absolute discretion, or such excess amounts are awarded to a Property Owner by a court of competent jurisdiction, as set forth below. MassDOT will provide the Construction Funds for the Project.

f) In the event that any Property Interests are acquired under GL c.79, the PVTa agrees that it will defend the City, with counsel reasonably acceptable to the City, from and against any claims or suits that are brought against the City in connection with the takings, including challenges to the amount of damages awarded for the takings (the "Litigation"), all at the PVTa's sole cost and expense, and the PVTa will hold harmless and indemnify the City from and against any losses or damages awarded to the Property Owners by a court of final jurisdiction, and/or any additional sums that the PVTa agrees are appropriate to be paid to the Property Owners in settlement of any such Litigation or claims (the "Damages"). It is acknowledged and agreed that the City shall have no obligation to pay for the costs of Litigation

or any such additional damages or settlement payments. All such costs will be borne by the PVTA.

6. Project Design. The PVTA has retained an engineer to prepare preliminary 25% construction design plans which shall be submitted to MassDOT for review, and, should MassDOT approve of such plans, the PVTA will retain an engineer to prepare 50%, 75%, and 100% design plans, such design costs to be at PVTA's sole expense. The Intersection Project shall be designed in conformance with applicable MassDOT design standards (acknowledging herein that such design standards may affect the extent and/or scope of the Property Rights to be acquired at the PVTA's cost), with such waivers as may be granted by MassDOT, and construed in accordance with the final design plans as approved by MassDOT, the City, and the PVTA (the "Final Plans"). In the event that the PVTA's designer fails to meet the schedules and deadlines established by the DOT, or if the Project is cancelled or funding is revoked by MassDOT, the PVTA will use good faith efforts to obtain additional funds from federal, state and other sources sufficient to complete the Intersection Project; in no event will the City be responsible for such costs. The PVTA will remain responsible for funding the construction of the Intersection Project if construction funding, which is to be provided by MassDOT under the 2021 TIP, is revoked by MassDOT for any reason that does not involve the City; the PVTA anticipates that such funding will require increase in user rates and/or reductions in or termination of transportation and other services offered by the PVTA. In the event of such revocation, the parties will meet in good faith to reassess the Improvements, seek other sources of funds, and/or alter the Final Plans, to the extent feasible and reasonably acceptable to the City, such that the costs thereof are in an amount for which the PVTA has available funds. If the City decides to acquire property interests other than those approved by MassDOT and the PVTA, or to design and/or construct improvements which MassDOT has determined are unnecessary or non-participating, the PVTA shall not be required to pay for those costs.

7. PVTA Project Site Plan Approval. DPW site plan approval for the PVTA Project is contingent on the PVTA's sole undertaking of the reconstruction of the intersection in conformance with MassDOT and City of Springfield design standards to accommodate the additional vehicle traffic to be generated by the PVTA Project. The PVTA has submitted design plans for approval by MassDOT and the DPW, has agreed, as stated in this MOU, to obtain the necessary funding to complete the work, and acknowledges that the facility will be opened only after the PVTA has executed this MOU and delivered the same to the City. PVTA shall hold the City harmless, to the extent permitted by law, if it fails to provide proper funding for the project.

8. Cooperation. The parties acknowledge that the funds available to the PVTA for the Intersection Project are limited and the parties agree to use good faith and diligent efforts to limit the total project cost to available funding, including, without limitation, the Improvements that need to be made to the Intersection and the Property Interests to be acquired therefor to those that are reasonably necessary for the Intersection Project. The City and PVTA agree to cooperate in undertaking and completing the Intersection Project and further agree that the appraisals and other reports and/or analysis prepared in connection with the Intersection Project shall remain confidential to the extent permitted by law. In the event that the cost of constructing the Intersection Project exceeds ten percent (10%) of the contracting bid, the PVTA shall use good faith efforts to obtain funds from federal, state and other sources for nonparticipating work or any amount over 110% of the total participating contract bid price unless the City and/or the

PVTA submits sufficient evidence to MassDOT that the work necessary was solely due to MassDOT's construction oversight as determined solely by MassDOT; the City will not be liable for such additional costs.

9. Notice. Any notice, request, or other communication that either party desires or is required to give to the other shall be in writing and sent by hand delivery, recognized overnight courier, or certified mail, return receipt request, addressed to the parties at the address set forth above, or to such other address as any of the above parties shall designate from time to time by written notice to the other.

10. Project Funding. The parties agree that, should the Intersection Project not be fully funded (including, without limitation, funds required to pay for the Property Interests) by 2025, and no construction has commenced, the parties shall meet in good faith to reassess the Improvements, seek other sources of funds, and/or alter the Final Plans to the extent feasible such that the costs thereof are in an amount for which the PVTA has available funds.

11. Miscellaneous.

(a) Except as provided herein, the PVTA is not authorized to, incur any liability for or on the part of the City, and the City is not authorized to incur any liability for or on the part of the PVTA.

(b) If any portion of this Memorandum is declared to be illegal, unenforceable or void, then all parties to this Memorandum shall be relieved of all obligations under that portion; provided, however, that the remainder of this Agreement shall be enforced to the fullest extent permitted by law.

(c) The captions in this Memorandum are inserted for convenience of reference only and in no way define, describe or limit the scope or intent of this Memorandum or any of the provisions thereof.

(d) This Memorandum shall be governed by and construed in accordance with the laws of the Commonwealth of Massachusetts.

(e) The recitals to this Memorandum are incorporated herein.

[signature page follows]

IN WITNESS WHEREOF, City of Springfield, with the approval of its Mayor, and the Pioneer Valley Transit Authority, have executed this Memorandum of Understanding as a sealed instrument as of the day and year the same is signed by all parties, on the last date noted below (the "Effective Date").

Pioneer Valley Transit Authority:

By: 
 Name: Sandra E. Sheehan
 Title: Administrator
 Date signed: July 26, 2019

City of Springfield:

By: N/A
 Lauren Stabilo
 Chief Procurement Officer
 Date signed: _____, 2019

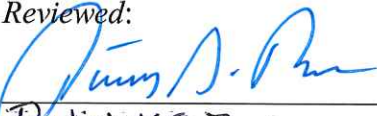

 Christopher Cignoli
 Director, Department of Public Works
 Date signed: 7-31-19, 2019

UCL Approved as to Appropriation *N/A*


 City Comptroller
 Date signed: 8/2, 2019

Approved as to Form:

 _____ City Solicitor
 Date signed: 8-5-19, 2019

Reviewed:

 Patrick S. Burns
 Acting Chief Administrative and Financial Officer
8/2/19, 2019

APPROVED:

 DOMENIC J. SARNO
 MAYOR
 Date signed: 8/8, 2019



City Council

ADOPTED

Meeting: 07/15/19 06:30 PM
Initiator: Kathy Breck
Sponsors: Mayor Domenic J. Sarno
DOC ID: 5229

29.a

Order Approving Intergovernmental Agreement with Pioneer Valley Transit Authority For Cottage Street and Robbins Road Traffic Improvement Project pursuant to Mass. Gen. Laws Ch. 40, Sec. 4A (Mayor Sarno)

WHEREAS, Mass. General Laws ch. 40, section 4A, allows the City of Springfield to enter into Intergovernmental Agreements, subject to the approval of the City Council and the Mayor, under certain terms and conditions set forth in the statute; and

WHEREAS, the Pioneer Valley Transit Authority (the "PVTa"), is a regional transit authority created pursuant the provisions of G.L. c. 161B, having a current address of 2808 Main Street, Springfield, MA 01107; and

WHEREAS, the PVTa, has acquired property located at 665 Cottage Street, Springfield, MA 01104 on which it constructed an operations and maintenance facility; and

WHEREAS, the City of Springfield determined that certain off-site roadway improvements, namely, improvements to the intersection of Cottage Street, Robbins Road, and Industry Avenue ("Intersection"), are required to accommodate the increased traffic from PVTa's new facility; and

WHEREAS, should the Intersection Project move forward, the City will be required to acquire property rights and easements in, on and under, certain parcels of land, in order for the Mass. Department of Transportation ("MassDOT") to construct the Project; and

WHEREAS, should the Intersection Project move forward, the attached Intergovernmental Agreement ("Agreement") between the City of Springfield and the PVTa, requires the PVTa to pay for the design of the improvements, environmental permitting, and to pay the City for the costs of acquisition of land and/or rights in land on parcels required for the Project, and other related costs as necessary to undertake the Intersection Project, which would be constructed by the Mass. Department of Transportation (MassDOT); and

WHEREAS, the parties agree that if the Intersection Project proceeds, the parties agree to act under the terms and conditions of the "MEMORANDUM OF UNDERSTANDING" which is attached hereto as Exhibit A; and

WHEREAS, the City hereby requests the City Council and the Mayor to approve this "MEMORANDUM OF UNDERSTANDING" in substantially the same form as the draft attached hereto as Exhibit A:

NOW THEREFORE, the City Council hereby approves the "MEMORANDUM OF UNDERSTANDING," in substantially the same form as the draft attached hereto as Exhibit A,

Attachment: PVTa MOU (5850 : Cottage St./Robbins Rd/Industry Ave Donation - \$20,000)

Under the Agreement, the City plans on acquiring property interests through eminent domain for public way purposes under certain terms and conditions, and the PVTA will pay for all acquisition costs to the Property Owners and defend the City against any litigation costs for any damages required or agreed to be paid for the eminent domain takings at the Intersection. The Agreement must be approved by the City Council and Mayor of Springfield, as well as, Pioneer Valley Transit Authority Administrator.

RESULT:	ADOPTED [10 TO 0]
AYES:	Whitfield, Gomez, Edwards, Twiggs, Shea, Ramos, Lederman, Williams, Allen, Hurst
ABSENT:	Timothy Ryan, Michael A. Fenton, Kateri B. Walsh



City Council

SCHEDULED

Meeting: 09/14/20 06:30 PM
Initiator: Hamediah Mohamed
Sponsors: Mayor Domenic J. Sarno
DOC ID: 5793

30

Family Literacy Advocacy Grant - \$10,000.00 - No Match Required (Mayor Sarno)

WHEREAS, the Springfield City Libraries Department has been awarded a Family Literacy Advocacy Grant in the amount of \$10,000.00 from the Massachusetts Board of Library Commissioners; and

WHEREAS, the Department intends to use the grant to support a network for caregivers looking for expertise from other families; and

WHEREAS, the Department has accepted the grant funds and requests authorization from the City Council and the Mayor to expend the grant funds listed below for the purposes of such grants; and

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the grant funds listed herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws ch. 44, sec. 53A, that the City Council approves the expenditure by the Department of the grant funds listed below for the purposes of such grant, subject to the approval of the Mayor, and the grant funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the grant without further appropriation:

Family Literacy Advocacy Grant - \$10,000.00 - No Match Required



REQUEST FOR GRANT SETUP

This form and the required attachments are required by the Office of the City Comptrollers before a Grant Fund and related accounts will be created in MUNIS. Please do not use this form for requesting a non-grant related account to be created – use the Request for New Account form instead. Please return this form and the required attachments to the Office of the City Comptrollers.

All fields are mandatory.

Date of Request 7/22/2020

Department Requesting Grant Setup Library

Department Phone # (Please include extension) 263-6828 x290

Name and Title of Person to Contact in Case of Questions Carol Leaders, Bus Mgr

Was this Grant previously setup for a prior fiscal year?

If yes, please indicate your previous project number:

If this is a new Grant, have you filled out the “Approval to apply for a grant” Form?
(Y/N) If yes, please attach a copy of the Approved Form.

Grant Type:

State – Highway

Federal Pass-Through DOE– School

Federal Direct– School

X Federal – City - LSTA Mass Board of Library Commissioners

State DOE– School

State Other – School

State – City

Private/Other

Grant Name: Family Literacy Advocates

Total Grant Amount Awarded: \$10,000

Is this a Reimbursable Grant? (Y/N)

A Reimbursable Grant is defined as one that requires that you pay for expenses first and then you apply to the grantor for a reimbursement of the exact amount actually expended.

If it is a Reimbursable Grant, please enter Grantor contact information or the CID # if Grantor is already in the customer file:

Entity Name
Contact Person
Street Address
City, State, Zip Code
Telephone
Fax
E-Mail

Actual Award Date 7/17/2020

Board Approval Date

Start Date 10/1/2020

Expiration Date 9/30/2021

Renewal Action Date (optional)

If there are any Matching Funds:

Type
Percent
Amount

Comments re: Description/Purpose of Grant

Comments re: Conditions/Restrictions of Grant

If this is a Federal Grant, enter CFDA#: 45.310

If applicable enter the State ID # :

What is the required drawdown frequency?
(Ex: Monthly, Quarterly)

If payment is to be sent by Grantor as a Wire,
Please enter any wire reference/identification # that may be used (if known)

Please list all object codes needed for the grant.
(Attach additional sheets if additional orgs and roll-ups are needed):

Org Code: 26256105

Object Codes: 501000 506000 530105 551700 571100 551300 524020 531040 531200
580600

Budget Roll-Up Codes: YES

I hereby attest that under the penalties of Chapter 656, I will adhere to all regulations in this grant agreement. I am responsible for timely and accurate reimbursements in the amounts listed above.

Molly Fogarty

Signature

7/22/2020_____
Date

Please attach the following documents:

- ☐ Signed Approval to Apply for a Grant Form
- ☐ Grant Award Letter
- ☐ City Council/Mayor Approval
- ☐ Any other relevant documentation

This Form and all relevant attachments will be scanned and attached in the Grant Maintenance module in MUNIS and can be viewed or printed at your convenience.



Massachusetts Libraries

BOARD OF LIBRARY COMMISSIONERS

July 17, 2020

Molly Fogarty, Director
Springfield City Library
220 State Street
Springfield, MA 01103

Dear Molly,

At its July 9th meeting, the Massachusetts Board of Library Commissioners approved a provisional Strength in Families grant in the amount of \$10,000 for your Library Services and Technology Act (LSTA) special project. The Board's approval is contingent on your return of the required contract and agreement to its conditions.

Your program is scheduled to begin no earlier than October 1, 2020. In early August you will receive the contract and further information about the management of your grant. Any public announcement of the grant prior to the return of a signed contract to us should include language that this grant is provisional. A press release form is attached that you are welcome to use for the announcement.

Your consultant, Shelley Quezada, will keep you informed of any updates, workshops or other news related to your project. Please feel free to discuss any questions you have about your project or the process with Shelley. You may also consult the [LSTA Grants Management Guide](#), which offers additional guidance for carrying out your grant.

We congratulate you on your successful grant proposal and are pleased that we can make LSTA funding available to assist you in providing improved library services to your community.

Sincerely yours,

James M. Lonergan
Director

Massachusetts Board of Library Commissioners
98 N. Washington Street, Suite 401, Boston, MA 02114
P: 800.952-7403 (toll-free only)
P: 617-725-1860
F: 617-725-0140

mass.gov/libraries
(community portal)

mass.gov/mblc
(agency site)

f wa@

@mb libraries

Attachment: Family Literacy Advocacy Award letter (5793 : Family Literacy Advocacy Grant - \$10,000.00 - No Match Required)

Attachment: Family Literacy Advocacy Award letter (5793 : Family Literacy Advocacy Grant - \$10,000.00 - No Match Required)



City Council

SCHEDULED

Meeting: 09/14/20 06:30 PM
Initiator: Christopher Fraser
Sponsors: Mayor Domenic J. Sarno
DOC ID: 5837

31

Increase in Funding - Chapter 90 - \$5,194 (Mayor Sarno)

WHEREAS, the Commonwealth of Massachusetts has appropriated an amount of Chapter 90 local transportation aid funding for Fiscal Year 2021 in the amount \$200 million statewide. Of this, \$3,681,737 was awarded to the City of Springfield. On July 8, 2020, the City was notified that Governor Baker had signed the Chapter 90 bill resulting in an award of \$3,686,931, representing an increase of \$5,194. This amount has been incorporated into the City's 10-year Chapter 90 Contract (Contract #20170622), and

WHEREAS, this appropriation provides for the payment of funds to the City of Springfield in order to continue efforts to maintain and upgrade the roadway systems of the City; and

WHEREAS, the Commonwealth of Massachusetts will reimburse the City of Springfield for costs associated with these roadway improvements through disbursements made pursuant to Mass Gen. Laws Ch. 90, sec. 34(2)(a); and

WHEREAS, after reviewing this order, the Chief Administrative and Financial Officer certifies to the Mayor and City Council that in his professional opinion, after an evaluation of all pertinent financial information reasonable available, the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the expenditure of these grant funds, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2 (f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008;

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws ch. 44, sec. 53A, that the City Council approves the expenditure by the Department of Public Works of the Chapter 90 grant funds listed below for the purposes of such grant, subject to the approval of the Mayor, and the grant funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for these purposes without further appropriation:

Increase in Funding - Chapter 90 - \$5,194



REQUEST FOR GRANT SETUP

This form and the required attachments are required by the Office of the City Comptrollers before a Grant Fund and related accounts will be created in MUNIS. Please do not use this form for requesting a non-grant related account to be created – use the Request for New Account form instead. Please return this form and the required attachments to the Office of the City Comptrollers.

All fields are mandatory.

Date of Request	8/18/2020
Department Requesting Grant Setup	Public Works
Department Phone # (Please include extension)	750-2728
Name and Title of Person to Contact in Case of Questions Contract Administrator	Peg Merrill

Was this Grant previously setup for a prior fiscal year? Yes

If yes, please indicate your previous project number: 32921 and City Contract #20170622

If this is a new Grant, have you filled out the “Approval to apply for a grant” Form?
(Y/N) N If yes, please attach a copy of the Approved Form.

Grant Type:

X State – Highway
Federal Pass-Through DOE– School
Federal Direct– School
Federal – City
State DOE– School
State Other – School
State – City
Private/Other

Grant Name: 2021 Chapter 90 Supplemental Funds

Total Grant Amount Awarded: \$ 5,194 in Supplemental Funds

Is this a Reimbursable Grant? (Y/N) Y

A Reimbursable Grant is defined as one that requires that you pay for expenses first and then you apply to the grantor for a reimbursement of the exact amount actually expended.

If it is a Reimbursable Grant, please enter Grantor contact information or the CID # if Grantor is already in the customer file:

Entity Name	Mass. Highway Dept. District 2
Contact Person	Peter J. Cavicchi, P.E.
Street Address	811 North King Street
City, State, Zip Code	Northampton, MA.01060
Telephone	(413) 582-0599
Fax	(413) 582-0596
E-Mail	Pcavicchi@state.ma.us

Actual Award Date 02/28/2020

Board Approval Date 09/14/2020

Start Date 07/01/2020

Expiration Date 6/30/2027

Renewal Action Date (optional) N/A

If there are any Matching Funds: No

Type

Percent

Amount

Is there any Leverage? HUD FUNDING ONLY

Source

Amount

Comments re: Description/Purpose of Grant

MHD Chapter 90 local transportation aid to maintain and upgrade the City's roadway system.

Comments re: Conditions/Restrictions of Grant

N/A

If this is a Federal Grant, enter CFDA#: N/A

If applicable enter the State ID # :

What is the required drawdown frequency?

(Ex: Monthly, Quarterly) Quarterly

If payment is to be sent by Grantor as a Wire,

Please enter any wire reference/identification # that may be used (if known)

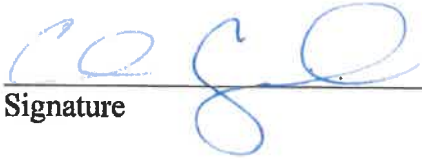
Please list all object codes needed for the grant.
(Attach additional sheets if additional orgs and roll-ups are needed):

Org Code:

Object Codes: 501000,506000,530600,531730,543200,576400,580600,580800

Budget Roll-Up Codes:

I hereby attest that under the penalties of Chapter 656, I will adhere to all regulations in this grant agreement. I am responsible for timely and accurate reimbursements in the amounts listed above.


Signature

8-20-20
Date

Please attach the following documents:

- ☐ Signed Approval to Apply for a Grant Form
- ☒ Grant Award Letter
- ☐ City Council/Mayor Approval
- ☐ Any other relevant documentation

This Form and all relevant attachments will be scanned and attached in the Grant Maintenance module in MUNIS and can be viewed or printed at your convenience.

	Item	Original Chapter 90 Appropriation	Additional Chapter 90 Appropriation	Total Chapter 90 Appropriation
1	Arterial and Residential Reconstruction	\$2,700,000	\$0	\$2,700,000
2	Design	\$781,737	\$5,194	\$786,931
3	In-house Staff Salaries	\$200,000	\$0	\$200,000
	Totals	\$3,681,737	\$5,194	\$3,686,931

City/Town	Highway District	Miles 2019	Population 2010	Employment 2019	Amount
SOUTHWICK	2	73.76	9,502	2,972	\$383,353
SPENCER	3	99.20	11,688	3,095	\$498,066
SPRINGFIELD	2	443.18	153,060	83,939	\$3,686,931
STERLING	3	84.61	7,808	2,593	\$410,493



City Council

SCHEDULED

Meeting: 09/14/20 06:30 PM
Initiator: Hamediah Mohamed
Sponsors: Mayor Domenic J. Sarno
DOC ID: 5795

32

Virtual Programming for Distance Learning Grant - No Match Required \$3,500.00 (Mayor Sarno)

WHEREAS, the Springfield City Libraries Department has been awarded a Virtual Programming for Distance Learning Grant of \$3,500.00 from the Massachusetts Board of Library Commissioners; and

WHEREAS, the Department intends to use the grant to improve the quantity and quality of the virtual programs being offered to residents of Springfield; and

WHEREAS, the Department has accepted the grant funds and requests authorization from the City Council and the Mayor to expend the grant funds listed below for the purposes of such grants; and

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the grant funds listed herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws ch. 44, sec. 53A, that the City Council approves the expenditure by the Department of the grant funds listed below for the purposes of such grant, subject to the approval of the Mayor, and the grant funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the grant without further appropriation:

Virtual Programming for Distance Learning Grant - No Match Required \$3,500.00



REQUEST FOR GRANT SETUP

This form and the required attachments are required by the Office of the City Comptrollers before a Grant Fund and related accounts will be created in MUNIS. Please do not use this form for requesting a non-grant related account to be created – use the Request for New Account form instead. Please return this form and the required attachments to the Office of the City Comptrollers.

All fields are mandatory.

Date of Request 7/23/2020

Department Requesting Grant Setup Library

Department Phone # (Please include extension) 263-6828 x290

Name and Title of Person to Contact in Case of Questions Carol Leaders, Bus Mgr

Was this Grant previously setup for a prior fiscal year? No

If yes, please indicate your previous project number:

If this is a new Grant, have you filled out the “Approval to apply for a grant” Form? (Y/N) If yes, please attach a copy of the Approved Form.

Grant Type:

State – Highway

Federal Pass-Through DOE– School

Federal Direct– School

X Federal – City - Mass Board of Library Commissioners

State DOE– School

State Other – School

State – City

Private/Other

Grant Name: Virtual Programming for Distance Learning

Total Grant Amount Awarded: \$3,500

Is this a Reimbursable Grant? (Y/N)

A Reimbursable Grant is defined as one that requires that you pay for expenses first and then you apply to the grantor for a reimbursement of the exact amount actually expended.

If it is a Reimbursable Grant, please enter Grantor contact information or the CID # if Grantor is already in the customer file:

Entity Name
Contact Person
Street Address
City, State, Zip Code
Telephone
Fax
E-Mail

Actual Award Date 7/23/2020

Board Approval Date

Start Date 7/1/2020

Expiration Date 9/30/2021

Renewal Action Date (optional)

If there are any Matching Funds:

Type
Percent
Amount

Comments re: Description/Purpose of Grant

Comments re: Conditions/Restrictions of Grant

If this is a Federal Grant, enter CFDA#: 45.310

If applicable enter the State ID # :

What is the required drawdown frequency?
(Ex: Monthly, Quarterly)

If payment is to be sent by Grantor as a Wire,
Please enter any wire reference/identification # that may be used (if known)

Please list all object codes needed for the grant.
(Attach additional sheets if additional orgs and roll-ups are needed):

Org Code:

Object Codes: 501000 506000 530105 551700 571100 551300 524020 531040 531200
580600

Budget Roll-Up Codes: YES

I hereby attest that under the penalties of Chapter 656, I will adhere to all regulations in this grant agreement. I am responsible for timely and accurate reimbursements in the amounts listed above.

Molly Fogarty

Signature

7/23/2020_____
Date

Please attach the following documents:

- ☐ Signed Approval to Apply for a Grant Form
- ☐ Grant Award Letter
- ☐ City Council/Mayor Approval
- ☐ Any other relevant documentation

This Form and all relevant attachments will be scanned and attached in the Grant Maintenance module in MUNIS and can be viewed or printed at your convenience.



Massachusetts Libraries

BOARD OF LIBRARY COMMISSIONERS

MBLC Agreement

The Springfield City Library, Hereinafter referred to as "The Library" agrees to accept the allocation of \$3,500.00 in Federal funds under the State Plan for the IMLS CARES Act Grant entitled "Virtual Programming for Distance Learning" for the fiscal year 2020. This grant is funded by Massachusetts Board of Library Commissioners {MBLC} award LS-2 46539-0 LS-20 . Such sum shall be disbursed within the period July 1, 2020 to September 30, 2021.

IT IS UNDERSTOOD THAT PARTICIPATION IN THIS PROGRAM INVOLVES AN AGREEMENT TO ACCEPT AND ADHERE TO THE FOLLOWING REGULATIONS AND CONDITIONS:

1. The Library will fulfill the program described in the application, which was approved by the MBLC. In fulfilling this program, the Library shall follow all state and local laws, rules, regulations, standards, and procedures required by the MBLC, subject to Federal statutes, codes, and regulations: <https://www.ecfr.gov/cgi-bin/ECFR?page=browse>.
2. The Library agrees that it will comply with all applicable IMLS regulations and certifications, this includes branding: <https://guides.mblc.state.ma.us/mblc-brand-guide/cobranding>
3. This Agreement may be suspended or terminated upon the recommendation of the Project Consultant and the approval of the Director of the MBLC if there is failure to comply materially with the terms of the grant. New obligations incurred during any period of suspension will not be allowed unless specifically authorized by the Project Consultant. New obligations shall not be incurred before the start date of this contract and after the date of termination.

By signing below, you are certifying that you will adhere to all applicable statutes, codes and regulations pertaining to this grant.

AUTHORIZING SIGNATURE FOR THE
CONTRACTOR:

Autho at

Date

7/23/2020

AUTHORIZING SIGNATURE FOR THE DEPARTMENT:

Director, Board of Library Commissioners

Date



City Council

SCHEDULED

Meeting: 09/14/20 06:30 PM
Initiator: Christopher Fraser
Sponsors: Mayor Domenic J. Sarno
DOC ID: 5834

33

Donation of Goods - Police K-9 Ballistic Vest (Mayor Sarno)

WHEREAS, Vested Interest in K9s, Inc., through sponsorship by Gregory Phillips of Andover, MA, has awarded a donation of a K-9 ballistic vest to the Springfield Police Department ("Department"), which has an estimated value of between \$1,744.00 and \$2,283.00; and

WHEREAS, the Department will provide the vest to "Walker", a dog within it's K-9 Unit; and

WHEREAS, the Department has accepted the donation and requests authorization from the City Council and the Mayor to authorize acceptance of the ballistic vest; and

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the acceptance of the gift and use of the tangible personal property, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws Ch. 4410, Sec. 53A 1/2, that the City Council hereby accepts the donation of the ballistic vest, and authorizes the Police Department to use the vest for the purposes stated in this order.

Fraser, Christopher

Subject: FW: 2 Donations

From: Walsh, Ryan <RWalsh@springfieldpolice.net>

Sent: Thursday, July 30, 2020 3:17 PM

To: Leydon, Jennifer <JLeydon@springfieldpolice.net>

Subject: 2 Donations

Springfield Police Department's K9 Walker has received a bullet and stab protective vest thanks to a charitable donation from non-profit organization Vested Interest in K9s, Inc. K9 Walker's vest was sponsored by Gregory Phillips of Andover, MA and embroidered with the sentiment "In memory of Gunner". Vested Interest in K9s, Inc. accepts tax-deductible contributions in any amount, while a single donation of \$960 will sponsor one vest. Each vest has a value of \$1,744-\$2,283, weighs an average of 4-5 lb., and comes with a five-year warranty.

Attachment: PD K9 Ballistic Vest Donation (5834 : Donation of Goods - Police K-9 Ballistic Vest)



City Council

SCHEDULED

Meeting: 09/14/20 06:30 PM
Initiator: Hamediah Mohamed
Sponsors: Mayor Domenic J. Sarno
DOC ID: 5812

34

Elders Donations- \$520.00 (Mayor Sarno)

WHEREAS, the Department of Elder Affairs has been awarded donations totaling \$520.00; and

WHEREAS, the funds provided by Kathleen Hudak were designated for the purchase of fans for the Elder Affairs department; and

WHEREAS, the Department has accepted the donation and requests authorization from the City Council and the Mayor to expend the donation funds listed in Attachment; and

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the donation funds listed herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws Ch. 44, sec 53A, that the City Council approves the expenditure by the Department of the donation funds listed below for the purposes of such donation, subject to the approval of the Mayor, and the donation funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the donation without further appropriation:

Elders Donations- \$520.00

KATHLEEN D. HUDAK
106
51-7218/2211
457
Aug 5, 2020 DATE
CHECK NUMBER
123456789
TO THE ORDER OF Ctr. for Elder Affairs/City of Malden, MA \$ 520.00
Five hundred twenty & 00/100 DOLLARS
People's United Bank
peoples.com
need fans for those who need them
Kathleen D. Hudak
51-7218/2211 457

Attachment: Elders \$520 doation (5812 : Elders Donations - \$520.00)

Thank You, Kerry (sp?) and Staff,
 you gave me the opportunity
 to put into action a "Godwink."

I truly believe that good
 thoughts come from God and
 when we put them into actions,
 they become "Godwinks."

I wanted to do something
 meaningful and the Heat Wave
 and the discomfort it caused
 and will continue to do so rang
 a bell (🔔) FANS!

I could not have done this
 without YOU. There's an extra 20.00
 from a friend.



Kathleen Hudak

God Bless
 All of You
 ~~~~~



## City Council

**SCHEDULED**

Meeting: 09/14/20 06:30 PM  
Initiator: Christopher Fraser  
Sponsors: Mayor Domenic J. Sarno  
DOC ID: 5841

35

### Donation of Goods - Hand Sanitizer & PPE (Mayor Sarno)

**WHEREAS**, Ocean State Job Lot, located on Boston Road in Springfield, has awarded a donation of hand sanitizer and personal protective equipment ("PPE") to the Springfield Police Department ("Department"), which has an estimated value of \$200.00; and

**WHEREAS**, the Department will use these supplies to protect the health & safety of its personnel during the ongoing COVID-19 pandemic; and

**WHEREAS**, the Department has accepted the donation and requests authorization from the City Council and the Mayor to authorize acceptance of the hand sanitizer and PPE; and

**WHEREAS**, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the acceptance of the gift and use of the tangible personal property, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

**NOW THEREFORE BE IT ORDERED**, acting pursuant to Mass. Gen. Laws Ch. 4410, Sec. 53A 1/2, that the City Council hereby accepts the donation of the hand sanitizer and PPE, and authorizes the Police Department to use these supplies for the purposes stated in this order.



**Fraser, Christopher**

---

**Subject:** FW: 2 Donations

**From:** Walsh, Ryan <[RWalsh@springfieldpolice.net](mailto:RWalsh@springfieldpolice.net)>  
**Sent:** Thursday, July 30, 2020 3:17 PM  
**To:** Leydon, Jennifer <[JLeydon@springfieldpolice.net](mailto:JLeydon@springfieldpolice.net)>  
**Subject:** 2 Donations

Ocean State Job Lot (Boston Rd) donated sanitizer and ppe equipment on Wednesday 7/29. Approximate value \$200

Attachment: PD Hand Sanitizer & PPE Donation (5841 : Donation of Goods - Hand Sanitizer & PPE)



## City Council

**SCHEDULED**

Meeting: 09/14/20 06:30 PM  
Initiator: Hamediah Mohamed  
Sponsors: Mayor Domenic J. Sarno  
DOC ID: 5818

36

### **Springfield City Library Donations - \$250.00 (Mayor Sarno)**

**WHEREAS**, the Library Department has been awarded donation totaling \$250.00 from United Personnel Services; and

**WHEREAS**, the funds provided by the donor was designated for the Springfield City Library Donation Fund; and

**WHEREAS**, the Department has accepted the donations and requests authorization from the City Council and the Mayor to expend the donation funds listed in the attachment; and

**WHEREAS**, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the donation funds listed herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

**NOW THEREFORE BE IT ORDERED**, acting pursuant to Mass. Gen. Laws Ch. 44, sec 53A, that the City Council approves the expenditure by the Department of the donation funds listed below for the purposes of such donation, subject to the approval of the Mayor, and the donation funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the donation without further appropriation:

**Springfield City Library Donations - \$250.00**

OPERATING ACCOUNT  
**UNITED PERSONNEL SERVICES, INC.**

**NEW VALLEY BANK & TRUST**  
53-724/118

**040945**

8/19/2020

PAY  
TO THE  
ORDER OF

Springfield City Library

\$ \*\*250.00

Two Hundred Fifty and 00/100\*\*\*\*\*

DOLLARS

Springfield City Library  
220 State Street  
Springfield, MA 01103  
Attn: Matthew Jaquith

MEMO

  
VOID AFTER 60 DAYS

**UNITED PERSONNEL SERVICES, INC.**

Springfield City Library

Date Type Reference  
8/14/2020 Bill Sponsorship

Original Amt.  
250.00

Balance Due  
250.00

8/19/2020 Discount  
Check Amount

**040945**  
Payment  
250.00  
250.00

New Valley Operating

250.00



## City Council

**SCHEDULED**

Meeting: 09/14/20 06:30 PM  
Initiator: Hamediah Mohamed  
Sponsors: Mayor Domenic J. Sarno  
DOC ID: 5792

37

### Springfield City Library Donations - \$15.00 (Mayor Sarno)

**WHEREAS**, the Library Department has been awarded donation totaling \$15.00 from Ronald St. Jean; and

**WHEREAS**, the funds provided by the donor was designated for the Springfield City Library Donation Fund; and

**WHEREAS**, the Department has accepted the donations and requests authorization from the City Council and the Mayor to expend the donation funds listed in the attachment; and

**WHEREAS**, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the donation funds listed herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

**NOW THEREFORE BE IT ORDERED**, acting pursuant to Mass. Gen. Laws Ch. 44, sec 53A, that the City Council approves the expenditure by the Department of the donation funds listed below for the purposes of such donation, subject to the approval of the Mayor, and the donation funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the donation without further appropriation:

**Springfield City Library Donations - \$15.00**



RONALD ST JEAN

1420

53-7189/2118  
1003

7-15-20

DATE

CHECK ARMOR

PAY TO THE  
ORDER OF

SPRINGFIELD LIBRARY'S

\$15.00

RONALD ST JEAN CO

DOLLARS



Photo  
Safe  
Deposit®  
Details on back

**X BerkshireBank**

FOR IN HONOR OF ANNUAL

[Redacted Signature]

[Redacted Signature]

Harland Clarke

Attachment: Library 15.00 Donation (5792 : Springfield City Library Donations - \$15.00)



## City Council

**SCHEDULED**

Meeting: 09/14/20 06:30 PM  
Initiator: Erin Hand  
Sponsors: Mayor Domenic J. Sarno  
DOC ID: 5859

38

### **Bills of Prior Year - Various Departments- \$5,570.59 (Mayor Sarno)**

**WHEREAS**, to meet expenses incurred by the City of Springfield, pursuant to Mass. Gen. Laws Ch. 44 Section 64 and Chapter 468 of the Acts of 2008, the Chief Administrative and Financial Officer ("CAFO") and his Honor the Mayor have requested authorization from the City Council that the Departments listed on the attached CAFO certification may pay bills from a previous fiscal year totaling \$5,570.59; and

**WHEREAS**, the departments listed will make payments for unpaid bills from a previous fiscal year out of their FY21 General Fund Operating Budgets; and

**WHEREAS**, the Chief Administrative and Financial Officer has provided a written certification to the Mayor and City Council, that in his professional opinion, after an evaluation of all pertinent financial information reasonably available, the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the payments, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008;

**NOW THEREFORE BE IT ORDERED**, that the City Council approves the payments of the bills listed on the attached CAFO certification from the FY21 General Fund Departmental Operating Budgets for the expenses incurred in a previous fiscal year.

# EVERSOURCE

Account Number: 5445 960 2041

Statement Date: 06/29/20

Service Provided To:  
CITY OF SPRINGFIELD ANIMAL CON

Total Amount Due  
by 08/23/20

\$8,308.13

38.a

|                                   |              |
|-----------------------------------|--------------|
| Amount Due On 06/23/20            | \$14,744.24  |
| Last Payment Received On 06/24/20 | -\$14,744.24 |
| Balance Forward                   | \$0.00       |
| Total Current Charges             | \$8,308.13   |

## Current Charges for Electricity

### Supply

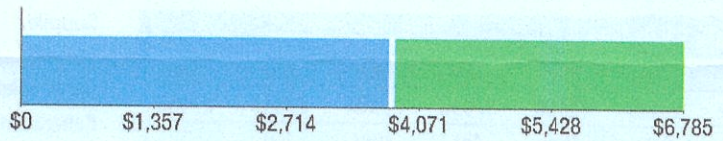
\$3,756.03

Cost of electricity from  
CONSTELLATION NEWENERGY  
C&I

### Delivery

\$3,019.89

Cost to deliver electricity  
from Eversource



### Your electric supplier is

CONSTELLATION NEWENERGY C&I  
1001 LOUISIANA ST  
STE 2300  
HOUSTON TX 77002-5089  
844-636-3749

Attachment: BOPYS 9-14-20 (5859 : Bills of Prior Year - Various Departments - \$5,570.59)

## News For You

Go paperless with E-Bill and receive an email reminder instead of a paper bill each month. It's easy, convenient and secure. Log into your account at Eversource.com and select My Profile to enroll in E-Bill today, and don't forget to download our free Eversource App for your phone to manage your account on-the-go!

Pam Peebles R 7/1/20 H 7/9/20

Remit Payment To: Eversource, PO Box 56005, Boston, MA 02205-6005

WM\_200629PROD.TXT-50895-000000738

# EVERSOURCE

Account Number: 5445 960 2041

Please make your check payable to Eversource and consider adding \$1 for Good Neighbor.  
Visit Eversource.com to make your payment today. If mailing payment, please allow up to 5 business days to post.

Total Amount Due  
by 08/23/20

\$8,308.13

Amount Enclosed

025448 000000738



CITY OF SPRINGFIELD ANIMAL CON  
C/O THOMAS J O'CONNOR A  
627 COTTAGE ST  
SPRINGFIELD MA 01104-3220



Eversource  
PO Box 56005  
Boston, MA 02205-6005

5445960204140 0008308133

Packet Pg. 313



23 5



MERCHANT SERVICES  
8500 GOVERNORS HILL DRIVE 1GH2X2  
CINCINNATI, OH 45249

ANIMAL CONTROL  
1 MGM WAY  
SPRINGFIELD, MA 01103-2134

023578

PO 20000354

PO Balance \$69.05

Final FY20 invoice DUE 764.12  
MERCHANT SERVICES Citizens Bank

PO Short \$695.07

| MERCHANT BILLING STATEMENT |                  |
|----------------------------|------------------|
| Statement Date             | July 6, 2020     |
| Statement Period           | 6/1/20 - 6/30/20 |
| Billing Account Number     | C 101284020      |
| Chain                      | 0H150Y           |

For Customer Service Please Call: 1-844-309-7609

Refer Billing Inquiries

To: Citizens Bank Merchant Services

MAIL DROP 1GH2X2

8500 GOVERNORS HILL DR

SYMME TOWNSHIP, OH 45249-1384

## Billing Payment Summary

Total Fees For Billing Period \$764.12  
Total Fees Due \$764.12  
Total Charge to Your Account \*\*\*\*\*3750 via ACH per the terms of the Agreement is (\$764.12)

## Card Fees

| Card Type       | Transaction Volume | Discount Rate | Discount Paid | Transaction Count | Per Item Rate | Item Fees Paid | Total Card Fees |
|-----------------|--------------------|---------------|---------------|-------------------|---------------|----------------|-----------------|
| Visa            |                    |               |               |                   |               |                |                 |
| Regulated Debit | \$ 5,625.00        | 2.09%         | \$ 117.56     | 30                | \$ 0.52       | \$ 15.60       | \$ 133.16       |
| Qualified       | \$ 7,975.00        | 2.64%         | \$ 210.54     | 46                | \$ 0.52       | \$ 23.92       | \$ 234.46       |
| Returns         | (\$ 20.00)         | -             | -             | (1)               | -             | -              | -               |
| Totals          | \$ 13,580.00       |               | \$ 328.10     | 75                |               | \$ 39.52       | \$ 367.62       |
| MasterCard      |                    |               |               |                   |               |                |                 |
| Regulated Debit | \$ 2,165.00        | 2.09%         | \$ 45.25      | 14                | \$ 0.52       | \$ 7.28        | \$ 52.53        |
| Qualified       | \$ 4,440.00        | 2.64%         | \$ 117.22     | 23                | \$ 0.52       | \$ 11.96       | \$ 129.18       |
| Mid-Qualified   | \$ 1,430.00        | 3.34%         | \$ 47.76      | 8                 | \$ 0.52       | \$ 4.16        | \$ 51.92        |
| Returns         | (\$ 80.00)         | -             | -             | (1)               | -             | -              | -               |
| Totals          | \$ 7,955.00        |               | \$ 210.23     | 44                |               | \$ 23.40       | \$ 233.63       |
| Card Totals     | \$ 21,535.00       |               | \$ 538.33     | 119               |               | \$ 62.92       | \$ 601.25       |
| Total Card Fees |                    |               |               |                   |               |                | \$ 601.25       |

## Hardware, Supplies and POS Services

| Equipment Fee                             | Transaction Count | Transaction Rate | Item Fees |
|-------------------------------------------|-------------------|------------------|-----------|
| Equipment Program Fee                     | 1                 | \$ 12.95         | \$ 12.95  |
| Totals                                    | 1                 |                  | \$ 12.95  |
| Total Hardware, Supplies and POS Services |                   |                  | \$ 12.95  |

## Products, Comm. Prog and Other Fees

| Other Fees             | Transaction Count | Transaction Rate | Item Fees |
|------------------------|-------------------|------------------|-----------|
| Monthly Service Fee    | 1                 | \$ 26.80         | \$ 26.80  |
| PCI Non Validation Fee | 1                 | \$ 65.00         | \$ 65.00  |
| Trustwave PCI Assist   | 1                 | \$ 16.99         | \$ 16.99  |

American Express does not charge "interchange." For Amex, this amount is the percentage fee applicable to your Amex card transactions.

Attachment: BOPYS 9-14-20 (5859 : Bills of Prior Year - Various Departments - \$5,570.59)



MERCHANT SERVICES  
8500 GOVERNORS HILL DRIVE 1G12X2  
CINCINNATI, OH 45249

MERCHANT SERVICES | **Citizens Bank**

023578

Page 2 of 3

| MERCHANT BILLING STATEMENT |                  |                          |
|----------------------------|------------------|--------------------------|
| Statement Date             | July 6, 2020     | Billing Account Number C |
| Statement Period           | 6/1/20 - 6/30/20 | 101284020                |

| Products, Comm, Prog and Other Fees (Continued) |   |  |           |
|-------------------------------------------------|---|--|-----------|
| Totals                                          | 3 |  | \$ 108.79 |

| Products                                  | Transaction Count | Transaction Rate | Item Fees |
|-------------------------------------------|-------------------|------------------|-----------|
| IQ - Workstation                          | 1                 | -                | -         |
| IQ Access                                 | 1                 | -                | -         |
| Totals                                    | 2                 |                  | -         |
| Total Products, Comm, Prog and Other Fees |                   |                  | \$ 108.79 |

| Third Party Credit Fees |  |  |  |
|-------------------------|--|--|--|
|-------------------------|--|--|--|

| Assessments             | Volume      | Rate   | Item Fees |
|-------------------------|-------------|--------|-----------|
| MasterCard Acquirer Fee | \$ 7,955.00 | 0.015% | \$ 1.19   |
| Visa FANF 1B T2         | -           | -      | \$ 2.00   |
| Visa FANF 2 T3          | -           | -      | \$ 7.00   |
| Totals                  | \$ 7,955.00 |        | \$ 10.19  |

| Network Fees                    | Transaction Count | Transaction Rate | Item Fees |
|---------------------------------|-------------------|------------------|-----------|
| MasterCard Settlement Fee       | 46                | \$ 0.0022        | \$ 0.10   |
| MC Address Verification CNP     | 2                 | \$ 0.01          | \$ 0.02   |
| MC CVC 2 Auth Fee               | 2                 | \$ 0.0025        | \$ 0.01   |
| MC Digital Enablement Fee       | \$ 340.00         | 0.01%            | \$ 0.03   |
| MC Monthly Location Fee         | 1                 | \$ 1.25          | \$ 1.25   |
| MC Netwk Access-Brand Usage Fee | 49                | \$ 0.0195        | \$ 0.96   |
| Visa APF Sig Credit             | 18                | \$ 0.0195        | \$ 0.35   |
| Visa APF Sig Debit              | 60                | \$ 0.0155        | \$ 0.93   |
| Visa APF Sig Debit Returns      | 1                 | \$ 0.0155        | \$ 0.02   |
| Visa Base II Fee                | 77                | \$ 0.002         | \$ 0.15   |
| Totals                          | \$ 340.00         |                  | \$ 3.82   |

Total Third Party Credit Fees \$ 14.01

| Transaction Fees |  |  |  |
|------------------|--|--|--|
|------------------|--|--|--|

| Credit Card Type                   | Transaction Count | Transaction Rate | Item Fees |
|------------------------------------|-------------------|------------------|-----------|
| MasterCard Authorizations (Apprvd) | 47                | \$ 0.04          | \$ 1.88   |
| MasterCard Authorizations (Other)  | 1                 | \$ 0.04          | \$ 0.04   |
| Visa Authorizations (Apprvd)       | 75                | \$ 0.04          | \$ 3.00   |
| Visa Authorizations (Other)        | 3                 | \$ 0.04          | \$ 0.12   |
| Totals                             | 126               |                  | \$ 5.04   |

| Chargeback and Adjustment Services | Transaction Count | Transaction Rate | Item Fees |
|------------------------------------|-------------------|------------------|-----------|
| Chargeback Service Fee T1          | 1                 | \$ 7.50          | \$ 7.50   |
| Totals                             | 1                 |                  | \$ 7.50   |

| Other Fees                    | Transaction Count | Transaction Rate | Item Fees |
|-------------------------------|-------------------|------------------|-----------|
| Point-to-Point(P2Pe) Tran Fee | 126               | -                | -         |
| Totals                        | 126               |                  | -         |

American Express does not charge "interchange." For Amex, this amount is the percentage fee applicable to your Amex card transactions.

Attachment: BOPYS 9-14-20 (5859 : Bills of Prior Year - Various Departments - \$5,570.59)

MERCHANT SERVICES  
8500 GOVERNORS HILL DRIVE 1GH2X2  
CINCINNATI, OH 45249

MERCHANT SERVICES  Citizens Bank

023578

Page 3 of 3

| MERCHANT BILLING STATEMENT |                  |                                       |
|----------------------------|------------------|---------------------------------------|
| Statement Date             | July 6, 2020     | Billing Account Number C<br>101284020 |
| Statement Period           | 6/1/20 - 6/30/20 |                                       |

| Transaction Fees (Continued)  |                   |                  |                 |
|-------------------------------|-------------------|------------------|-----------------|
| Other Services                | Transaction Count | Transaction Rate | Item Fees       |
| Batch Settlement              | 23                | \$ 0.20          | \$ 4.60         |
| Monthly Statement Fee         | 1                 | \$ 9.98          | \$ 9.98         |
| <b>Totals</b>                 | <b>24</b>         |                  | <b>\$ 14.58</b> |
| <b>Total Transaction Fees</b> |                   |                  | <b>\$ 27.12</b> |

| Position Detail Summary |                    |                     |          |                  |                 |            |                     |
|-------------------------|--------------------|---------------------|----------|------------------|-----------------|------------|---------------------|
| Credit Card Summary     |                    |                     |          |                  |                 |            |                     |
| Date                    | MasterCard         | Visa                | Discover | American Express | Other Card Type | Debit Card | Net Position        |
| 6/1/20                  | \$ 615.00          | \$ 985.00           | -        | -                | -               | -          | \$ 1,600.00         |
| 6/2/20                  | -                  | \$ 730.00           | -        | -                | -               | -          | \$ 730.00           |
| 6/4/20                  | \$ 65.00           | \$ 1,455.00         | -        | -                | -               | -          | \$ 1,520.00         |
| 6/5/20                  | -                  | \$ 250.00           | -        | -                | -               | -          | \$ 250.00           |
| 6/7/20                  | -                  | \$ 495.00           | -        | -                | -               | -          | \$ 495.00           |
| 6/8/20                  | \$ 230.00          | -                   | -        | -                | -               | -          | \$ 230.00           |
| 6/9/20                  | \$ 470.00          | \$ 1,460.00         | -        | -                | -               | -          | \$ 1,930.00         |
| 6/10/20                 | \$ 540.00          | \$ 380.00           | -        | -                | -               | -          | \$ 920.00           |
| 6/11/20                 | \$ 805.00          | \$ 580.00           | -        | -                | -               | -          | \$ 1,385.00         |
| 6/13/20                 | \$ 945.00          | \$ 1,750.00         | -        | -                | -               | -          | \$ 2,695.00         |
| 6/16/20                 | \$ 420.00          | \$ 720.00           | -        | -                | -               | -          | \$ 1,140.00         |
| 6/17/20                 | \$ 540.00          | \$ 770.00           | -        | -                | -               | -          | \$ 1,310.00         |
| 6/18/20                 | \$ 925.00          | \$ 335.00           | -        | -                | -               | -          | \$ 1,260.00         |
| 6/19/20                 | -                  | \$ 560.00           | -        | -                | -               | -          | \$ 560.00           |
| 6/20/20                 | -                  | \$ 50.00            | -        | -                | -               | -          | \$ 50.00            |
| 6/21/20                 | \$ 150.00          | -                   | -        | -                | -               | -          | \$ 150.00           |
| 6/22/20                 | \$ 145.00          | \$ 460.00           | -        | -                | -               | -          | \$ 605.00           |
| 6/23/20                 | \$ 335.00          | \$ 150.00           | -        | -                | -               | -          | \$ 485.00           |
| 6/24/20                 | \$ 400.00          | \$ 150.00           | -        | -                | -               | -          | \$ 550.00           |
| 6/26/20                 | \$ 805.00          | \$ 950.00           | -        | -                | -               | -          | \$ 1,755.00         |
| 6/28/20                 | -                  | \$ 270.00           | -        | -                | -               | -          | \$ 270.00           |
| 6/29/20                 | \$ 415.00          | \$ 555.00           | -        | -                | -               | -          | \$ 970.00           |
| 6/30/20                 | \$ 150.00          | \$ 525.00           | -        | -                | -               | -          | \$ 675.00           |
| <b>Totals</b>           | <b>\$ 7,955.00</b> | <b>\$ 13,580.00</b> | -        | -                | -               | -          | <b>\$ 21,535.00</b> |

American Express does not charge "interchange." For Amex, this amount is the percentage fee applicable to your Amex card transactions.

Attachment: BOPYS 9-14-20 (5859 : Bills of Prior Year - Various Departments - \$5,570.59)

Remit Payment To:

MWI ANIMAL HEALTH  
14659 COLLECTIONS CENTER DRIVE  
CHICAGO IL 60693

Order: (800) 824-3703  
Billing: (800) 896-8873  
Online: www.mwiah.com

|                  |                    |                 |
|------------------|--------------------|-----------------|
| DATE             | PO NUMBER          | INVOICE NUMBER  |
| 06/25/20         | 0420979558         | 25761256        |
| DUE DATE         | ORDER NUMBER       | DEA NUMBER      |
| 07/26/20         | 32638512           |                 |
| VENDOR REFERENCE | SOLD BY            | CUSTOMER NUMBER |
|                  | BRYANE WOLFGANG NE |                 |



Visit [www.mwiah.com](http://www.mwiah.com) to access SDS materials

**SOLD TO:**

CITY OF SPRINGFIELD TJOC  
KAREN BETH THORTON FOLLETT DVM  
627 COTTAGE ST  
SPRINGFIELD MA 01103-3220

**SHIP TO:**

THOMAS J OCONNOR ANIMAL CONTRL  
KAREN BETH THORNTON-FOLLETT DVM  
627 COTTAGE STREET  
SPRINGFIELD MA 01104-3220

| QTY SHIP                                                                                                                                     | ITEM NO | DESCRIPTION                                                                                 | PKG TYPE                              | VENDOR NAME | TAX | UNIT PRICE | EXTENDED AMOUNT |
|----------------------------------------------------------------------------------------------------------------------------------------------|---------|---------------------------------------------------------------------------------------------|---------------------------------------|-------------|-----|------------|-----------------|
| 6                                                                                                                                            | 046710  | WITNESS FELV<br><br>BACKORDER --- Order Number 32231371 Order Date 06/04/2020 PO 0420979558 | B10                                   | ZOET        |     | 93.60      | 561.60          |
| <p><i>PO 20000256</i><br/><i>PO depleted (Product was backordered)</i><br/><i>INVOICE DUE \$561.60</i></p> <p><i>Lan Peebles 7/10/20</i></p> |         |                                                                                             |                                       |             |     |            |                 |
| <b>SHIPPED FROM:</b>                                                                                                                         |         |                                                                                             | <b>SHIPPING TERMS:</b>                |             |     |            |                 |
| MWI Animal Health<br>1499 ZEAGER ROAD<br>SUITE 2<br>ELIZABETHTOWN PA 17022-8736                                                              |         |                                                                                             | Standard Delivery<br>FedEx Ground RPS |             |     | SUBTOTAL   | 561.60          |
|                                                                                                                                              |         |                                                                                             |                                       |             |     | SHIPPING   |                 |
|                                                                                                                                              |         |                                                                                             |                                       |             |     | TAX        |                 |
|                                                                                                                                              |         |                                                                                             |                                       |             |     | TOTAL      | 561.60          |

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Thank you, we appreciate your business! You'll receive a monthly statement listing this invoice. If paying by invoice, please reference invoice numbers and amounts on your remittance. Note that invoices left unpaid by the due date will accrue finance charges of 1.5% per month (annual percentage rate = 18%) or the maximum lawful rate of the governing state (whichever is less). Shipments will be considered correct and non-returnable unless you notify us within 3 days of delivery. ©2015 MWI Veterinary Supply Co. (DBA MWI Animal Health, AnimalRx, Ivesco, Securos Surgical, Micro Technologies)

Remit Payment To:

MWI ANIMAL HEALTH  
14659 COLLECTIONS CENTER DRIVE  
CHICAGO IL 60693

Order: (800) 824-3703  
Billing: (800) 896-8873  
Online: www.mwiah.com

|                  |                    |                                                                                     |
|------------------|--------------------|-------------------------------------------------------------------------------------|
| DATE             | PO NUMBER          | INVOICE NUMBER                                                                      |
| 06/25/20         | 1934831257         | 25778881                                                                            |
| DUE DATE         | ORDER NUMBER       | DEA NUMBER                                                                          |
| 07/26/20         | 32638510           |                                                                                     |
| VENDOR REFERENCE | SOLD BY            | CUSTOMER NUMBER                                                                     |
|                  | BRYANE WOLFGANG NE |  |

Visit [www.mwiah.com](http://www.mwiah.com) to access SDS materials

**SOLD TO:**

CITY OF SPRINGFIELD TJOC  
KAREN BETH THORTON FOLLETT DVM  
627 COTTAGE ST  
SPRINGFIELD MA 01103-3220

**SHIP TO:**

THOMAS J OCONNOR ANIMAL CONTRL  
KAREN BETH THORNTON-FOLLETT DVM  
627 COTTAGE STREET  
SPRINGFIELD MA 01104-3220

| QTY<br>SHIP | ITEM<br>NO | DESCRIPTION                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | PKG<br>TYPE | VENDOR<br>NAME | T<br>A<br>X | UNIT<br>PRICE | EXTENDED<br>AMOUNT |
|-------------|------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------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---|--------------------|
| 2           | 061889     | WITNESS HEARTWORM K9/FELINE<br><br>BACKORDER --- Order Number 32534737 Order Date 06/19/2020 PO 1934831257<br>Quantity of 2 from Lot 440702<br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><b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|             |                |             |               |                    |

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Thank you, we appreciate your business! You'll receive a monthly statement listing this invoice. If paying by invoice, please reference invoice numbers and amounts on your remittance. Note that invoices left unpaid by the due date will accrue finance charges of 1.5% per month (annual percentage rate = 18%) or the maximum lawful rate of the governing state (whichever is less). Shipments will be considered correct and non-returnable unless you notify us within 3 days of delivery. ©2015 MWI Veterinary Supply Co. (DBA MWI Animal Health, AnimalRx, Ivesco, Securos Surgical, Micro Technologies)

Attachment: BOPs 9-14-20 (5859 : Bills of Prior Year - Various Departments - \$5,570.59)



SPRINGFIELD DEPARTMENT OF HEALTH & HUMAN SERVICES  
95 STATE STREET, SUITE 201  
SPRINGFIELD, MA 01103

REQUEST TO PROCURE SERVICES

DATE: 7/24/20

VENDOR: Verizon Connect

PROJECT: Bill of Prior year

AMOUNT: \$45.06

SCOPE OF SERVICES: \_\_\_\_\_

PO 200000807 is short \$45.06 for FY20

PO is for Verizon Connect for Vehicle GPS units.

INVOICE 050000002158747: \$64.76

Available in PO: \$19.70

SHORT: \$45.06

0129225-530105

STAFF MAKING REQUEST: Pam Peebles

DIRECTOR'S SIGNATURE: \_\_\_\_\_

Attachment: BOPYS 9-14-20 (5859 : Bills of Prior Year - Various Departments - \$5,570.59)



VERIZON CONNECT ACCOUNTS RECEIVABLE  
6929 N LAKEWOOD AVE  
TULSA, OK 74117

|                |                 |
|----------------|-----------------|
| Customer Id    | CITY198-020     |
| Invoice Number | OSV000002158747 |
| Invoice Date   | 07/01/2020      |
| Total Due      | \$64.76         |
| Currency       | USD             |

00000276 01 MB 0.436 KQ070111 0002  
SPRINGFIELD HHS: HEALTH & HUMAN SERVICE  
36 COURT ST  
SPRINGFIELD MA 01103-1602

PLEASE REMIT TO:  
VERIZON CONNECT NWF, INC.  
PO BOX 975544  
DALLAS, TX 75397-5544  
(866) 227-7323



| Serial                                                                      | VIN               | Label | Description           | Billing Period      | PO      | Price   |
|-----------------------------------------------------------------------------|-------------------|-------|-----------------------|---------------------|---------|---------|
| Fleet : Springfield HHS: Health & Human Services - City ( Total Devices 4 ) |                   |       |                       |                     |         | \$64.76 |
| Device Type: H5200                                                          |                   |       |                       |                     |         |         |
| 5014598277                                                                  | NM0LS7BN8DT146074 | 16014 | Monthly Service - Jun | 06/01/20 - 06/30/20 |         | \$16.19 |
| 5014599168                                                                  | 5J6YH28347L015898 | 16013 | Monthly Service - Jun | 06/01/20 - 06/30/20 |         | \$16.19 |
| 5014600925                                                                  | NM0LS7BN6DT144999 | 16015 | Monthly Service - Jun | 06/01/20 - 06/30/20 |         | \$16.19 |
| 5015051221                                                                  | 3N63M0YN3HK700291 | 16016 | Monthly Service - Jun | 06/01/20 - 06/30/20 | 1700974 | \$16.19 |
| Subtotal                                                                    |                   |       |                       |                     |         | \$64.76 |
| Sales Tax                                                                   |                   |       |                       |                     |         | \$0.00  |
| Total Due                                                                   |                   |       |                       |                     |         | \$64.76 |

DM  
7/16/2020  
FY20

21000364

B - 269

Bill of PRIOR Year

PO 200000807 PO Balance \$19.70

SHORT \$45.06

Networkfleet is now Verizon Connect

Pam Peabes 7/24/20



Remit To:  
HILLYARD - NEW ENGLAND  
P.O Box: 801918  
KANSAS CITY, MO 64180-1918

Plant: 1470  
Phone: 800 832 1013  
Fax: 860 647 7057

Ship To THOMAS J O'CONNOR ANIMAL CONTROL  
AND ADOPTION CENTER  
627 Cottage St  
Springfield MA 01104-3220

Bill To THOMAS J O'CONNOR ANIMAL CONTROL  
AND ADOPTION CENTER  
627 Cottage St  
Springfield MA 01104-3220

www.hillyard.com

### Information

Customer Number: 288342  
Invoice Number 603909339  
Invoice Date 06/08/2020  
Purchase Order No. 20000259  
Packing List Number 842796108  
Sales Order Number 23434063  
Payment Terms Net due in 30 days

Page 1 of 1

Total Amount Due 570.60

Please Detach and Return Upper Portion with Payment

### Invoice Details

| ITEM        | MATERIAL DESCRIPTION                                                 | QUANTITY | UNIT PRICE | AMOUNT |
|-------------|----------------------------------------------------------------------|----------|------------|--------|
| 0010        | KIKBLEACH6<br>BLEACH 1 GALLON 6 CASE                                 | 30 GAL   | 2.63       | 78.90  |
| 0020        | LRV3860125K<br>LINER 60 GAL 38X60 BLK 100/CS VERDE                   | 8 CS     | 27.62      | 220.96 |
| 0030        | PAP303729<br>TOWEL KITCHEN ROLL 2 PLY 30CS 84SH RL                   | 5 CS     | 25.06      | 125.30 |
| 0040        | SOL21545<br>TISSUE BATH 2PLY 4.5X4 80 500CS WH VPG<br>Batch: 1075655 | 2 CS     | 48.04      | 96.08  |
| 0050        | HIL0040406<br>SOAP PINK LOTION HAND                                  | 4 GAL    | 12.34      | 49.36  |
| Subtotal    |                                                                      |          |            | 570.60 |
| Shipping    |                                                                      |          |            | 0.00   |
| Tax Amount  |                                                                      |          |            | 0.00   |
| Gross Price |                                                                      |          |            | 570.60 |

Pay invoices online with Hillyard ePay  
at <https://payments.hillyard.com>

Signed for By:

A+  
DOCK

Date Signed 06/05/2020 Time Signed 08:24:32 CDT



Plant: 1470  
HILLYARD - NEW ENGLAND  
P. O. Box: 801918  
KANSAS CITY, MO 64180-1918

Invoice Number 603909339 Date 06/08/2020 Purchase Order: 20000259  
Customer Number 288342 THOMAS J O'CONNOR ANIMAL CONTROL

CUSTOMER COPY

## Invoice



Please consider the environment before printing this invoice

Packet Pg. 321

Attachment: BOPYS 9-14-20 (5859 : Bills of Prior Year - Various Departments - \$5,570.59)

SPRINGFIELD DEPARTMENT OF HEALTH & HUMAN SERVICES  
95 STATE STREET, SUITE 201  
SPRINGFIELD, MA 01103

REQUEST TO PROCURE SERVICES

DATE: 9/4/20

VENDOR: mwI

PROJECT: BILLS OF PRIOR Year

AMOUNT: \$442.08

SCOPE OF SERVICES: \_\_\_\_\_

invoice was lost in storage & found this week. FY20 bill.  
Invoice - Pet Caddies - 23000111

0129235- 550300

STAFF MAKING REQUEST: Pam Peeble

DIRECTOR'S SIGNATURE: \_\_\_\_\_

Attachment: BOPYS 9-14-20 (5859 : Bills of Prior Year - Various Departments - \$5,570.59)



## SPRINGFIELD DEPARTMENT OF HEALTH &amp; HUMAN SERVICES

|                                                 |                                                          |                                          |
|-------------------------------------------------|----------------------------------------------------------|------------------------------------------|
| DATE <u>9/4/20</u>                              |                                                          | PERSON MAKING REQUEST: <u>Tom Ambler</u> |
| DIVISION <u>Mural Center</u>                    |                                                          |                                          |
| EMERGENCY:                                      | <input type="checkbox"/> YES <input type="checkbox"/> NO | CONFIRMED P.O. REQUESTED:                |
| SUGGESTED VENDOR NAME: <u>MUSE Mural Studio</u> |                                                          |                                          |
| ADDRESS:                                        |                                                          |                                          |
| APPROVED DIVISION HEAD:                         |                                                          | DATE:                                    |

[illegible]

|                         |             |                 |
|-------------------------|-------------|-----------------|
| ADMINISTRATIVE USE ONLY |             |                 |
| APPROVED BY:            | ACCOUNT NO: | REQUISITION NO: |

Remit Payment To:

 MWI ANIMAL HEALTH  
 14659 COLLECTIONS CENTER DRIVE  
 CHICAGO IL 60693

 Order: (800) 824-3703  
 Billing: (800) 896-8873  
 Online: www.mwiah.com

|                  |                    |                                                                                           |
|------------------|--------------------|-------------------------------------------------------------------------------------------|
| DATE             | PO NUMBER          | INVOICE NUMBER                                                                            |
| 02/24/20         | 2440004774         | 23000111                                                                                  |
| DUE DATE         | ORDER NUMBER       | DEA NUMBER                                                                                |
| 03/26/20         | 30325892           |                                                                                           |
| VENDOR REFERENCE | SOLD BY            | CUSTOMER NUMBER                                                                           |
|                  | BRYANE WOLFGANG NE |  91719 |

 Visit [www.mwiah.com](http://www.mwiah.com) to access SDS materials

**SOLD TO:**

 CITY OF SPRINGFIELD TJOC  
 KAREN BETH THORTON FOLLETT DVM  
 627 COTTAGE ST  
 SPRINGFIELD MA 01103-3220

**SHIP TO:**

 THOMAS J OCONNOR ANIMAL CONTRL  
 KAREN BETH THORNTON-FOLLETT DVM  
 627 COTTAGE STREET  
 SPRINGFIELD MA 01104-3220

| QTY SHIP                                                                                                | ITEM NO | DESCRIPTION | PKG TYPE | VENDOR NAME | TAX | UNIT PRICE | EXTENDED AMOUNT                                                 |
|---------------------------------------------------------------------------------------------------------|---------|-------------|----------|-------------|-----|------------|-----------------------------------------------------------------|
| 12                                                                                                      | 610014  | PET CADDIES | P12      | VT1         |     | 36.84      | 442.08                                                          |
| <b>SHIPPED FROM:</b><br>MWI Animal Health<br>1499 ZEAGER ROAD<br>SUITE 2<br>ELIZABETHTOWN PA 17022-8736 |         |             |          |             |     |            | <b>SHIPPING TERMS:</b><br>Standard Delivery<br>FedEx Ground RPS |
|                                                                                                         |         |             |          |             |     |            | SUBTOTAL 442.08<br>SHIPPING<br>TAX<br>TOTAL 442.08              |

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Attachment: BOPs 9-14-20 (5859 : Bills of Prior Year - Various Departments - \$5,570.59)

16792



3SI Security Systems Inc  
101 Lindenwood Dr.  
Suite 200  
Malvern PA 19355  
United States

# Invoice

#INV800866

Invoice Date: 04/03/2020  
Customer ID: G16556  
Parent Customer ID:

**Bill To:**

Sergeant Sean Sullivan  
SPRINGFIELD POLICE DEPARTMENT  
130 Pearl St  
Springfield MA 01105-1223  
United States

**TOTAL****\$432.00****Due Date: 05/03/2020**

Cycle Month: 04  
Currency: US Dollar  
Memo: 04-2020 Contract Renewal

| Terms  | PO/WO # | Sales Order Number | Shipping Method | Shipped Date |
|--------|---------|--------------------|-----------------|--------------|
| Net 30 |         | SO425696           | FedEx Ground®   | 03/23/2020   |

| Qty | Item                              | Term (Months) | List Rate | Amount   |
|-----|-----------------------------------|---------------|-----------|----------|
| 2   | Tracking Service - Other Tracking | 12            | 18.00     | \$432.00 |

Subtotal \$432.00

Shipping \$0.00

Sales Tax \$0.00

**Total \$432.00****Equipment Location:**

Sergeant Sean Sullivan  
SPRINGFIELD POLICE DEPARTMENT  
130 Pearl St  
Springfield MA 01105-1223  
United States

**Remittance Address:**

3SI Security Systems, Inc  
P.O. Box 5146  
New York, NY 10087-5146



INV800866

Financial Customers Call 800.523.1430  
LED Customers Call 888.374.8722  
Retail Customers Call 844.474.0374  
Email to Billing@3SI.com

1 of 1

This invoice is governed by the terms and conditions of the 3SI Security Systems Customer Agreement.

Attachment: BOPs 9-14-20 (5859 : Bills of Prior Year - Various Departments - \$5,570.59)



Remit Payment To:

 MWI ANIMAL HEALTH  
 14659 COLLECTIONS CENTER DRIVE  
 CHICAGO IL 60693

 Order: (800) 824-3703  
 Billing: (800) 896-8873  
 Online: www.mwiah.com

|                  |                    |                 |
|------------------|--------------------|-----------------|
| DATE             | PO NUMBER          | INVOICE NUMBER  |
| 04/20/20         | 1327541941         | 24262092        |
| DUE DATE         | ORDER NUMBER       | DEA NUMBER      |
| 05/21/20         | 31242529<br>COPY   |                 |
| VENDOR REFERENCE | SOLD BY            | CUSTOMER NUMBER |
| 12282047         | BRYANE WOLFGANG NE | 91719           |

Visit [www.mwiah.com](http://www.mwiah.com) to access SDS materials**SOLD TO:**
 CITY OF SPRINGFIELD TJOC  
 KAREN BETH THORTON FOLLETT DVM  
 627 COTTAGE ST  
 SPRINGFIELD MA 01103-3220
**SHIP TO:**
 THOMAS J OCONNOR ANIMAL CONTRL  
 KAREN BETH THORNTON-FOLLETT DVM  
 627 COTTAGE STREET  
 SPRINGFIELD MA 01104-3220

| QTY<br>SHIP                                             | ITEM<br>NO | DESCRIPTION                                                      | PKG<br>TYPE       | VENDOR<br>NAME | T<br>A<br>X | UNIT<br>PRICE | EXTENDED<br>AMOUNT |
|---------------------------------------------------------|------------|------------------------------------------------------------------|-------------------|----------------|-------------|---------------|--------------------|
| 2                                                       | 185456     | NEO DIAMOND BUR FOOTBALL MED<br><br>Product may not be returned. | P5                | DENTA          |             | 10.86         | 21.72              |
| <div>Pam Reibles R 9/4/20<br/>HM + HHS (e) 9/4/20</div> |            |                                                                  |                   |                |             |               |                    |
| SHIPPED FROM:                                           |            |                                                                  | SHIPPING TERMS:   |                |             |               |                    |
| Vendor Shipped                                          |            |                                                                  | Standard Delivery |                |             | SUBTOTAL      | 21.72              |
|                                                         |            |                                                                  | Direct Delivery   |                |             | SHIPPING      | 12.72              |
|                                                         |            |                                                                  |                   |                |             | TAX           |                    |
|                                                         |            |                                                                  |                   |                |             | TOTAL         | 34.44              |

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Attachment: BOPYS 9-14-20 (5859 : Bills of Prior Year - Various Departments - \$5,570.59)





Remit Payment To:

MWI ANIMAL HEALTH  
14659 COLLECTIONS CENTER DRIVE  
CHICAGO IL 60693

Order: (800) 824-3703  
Billing: (800) 896-8873  
Online: www.mwiah.com

**SOLD TO:**

CITY OF SPRINGFIELD TJOC  
KAREN BETH THORTON FOLLETT DVM  
627 COTTAGE ST  
SPRINGFIELD MA 01103-3220

|                  |                    |                 |
|------------------|--------------------|-----------------|
| DATE             | PO NUMBER          | INVOICE NUMBER  |
| 04/14/20         | 20000256 FY 2020   | 24136936        |
| DUE DATE         | ORDER NUMBER       | DEA NUMBER      |
| 05/15/20         | 31275057<br>COPY   |                 |
| VENDOR REFERENCE | SOLD BY            | CUSTOMER NUMBER |
|                  | BRYANE WOLFGANG NE |                 |
|                  |                    | 91719           |

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THOMAS J OCONNOR ANIMAL CONTRL  
KAREN BETH THORNTON-FOLLETT DVM  
627 COTTAGE STREET  
SPRINGFIELD MA 01104-3220

| QTY<br>SHIP                                                                                               | ITEM<br>NO | DESCRIPTION             | PKG<br>TYPE       | VENDOR<br>NAME | TAX | UNIT<br>PRICE | EXTENDED<br>AMOUNT |
|-----------------------------------------------------------------------------------------------------------|------------|-------------------------|-------------------|----------------|-----|---------------|--------------------|
| 1                                                                                                         | 063327     | GLV SURG 7.0 SENSITOUCH | B50               | ANSEL          |     | 32.77         | 32.77              |
| <p><i>Bill FY20</i></p> <p><i>Pam Peckles</i></p> <p><i>R 9/4/20</i></p> <p><i>HM + HHS(e) 9/4/20</i></p> |            |                         |                   |                |     |               |                    |
| SHIPPED FROM:                                                                                             |            |                         | SHIPPING TERMS:   |                |     | SUBTOTAL      | 32.77              |
| MWI Animal Health                                                                                         |            |                         | Standard Delivery |                |     | SHIPPING      |                    |
| 1499 ZEAGER ROAD                                                                                          |            |                         | FedEx Ground RPS  |                |     | TAX           |                    |
| SUITE 2                                                                                                   |            |                         |                   |                |     | TOTAL         | 32.77              |
| ELIZABETHTOWN PA 17022-8736                                                                               |            |                         |                   |                |     |               |                    |

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Attachment: BOPYS 9-14-20 (5859 : Bills of Prior Year - Various Departments - \$5,570.59)



Remit Payment To:

MWI ANIMAL HEALTH  
14659 COLLECTIONS CENTER DRIVE  
CHICAGO IL 60693

Order: (800) 824-3703  
Billing: (800) 896-8873  
Online: www.mwiah.com

|                  |                    |                                                                                              |
|------------------|--------------------|----------------------------------------------------------------------------------------------|
| DATE             | PO NUMBER          | PAGE: 1 of 1<br>INVOICE NUMBER                                                               |
| 03/16/20         | 1421350203         | 23470698                                                                                     |
| DUE DATE         | ORDER NUMBER       | DEA NUMBER                                                                                   |
| 04/16/20         | 30702451<br>COPY   |                                                                                              |
| VENDOR REFERENCE | SOLD BY            | CUSTOMER NUMBER                                                                              |
|                  | BRYANE WOLFGANG NE | <br>91719 |

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CITY OF SPRINGFIELD TJOC  
KAREN BETH THORTON FOLLETT DVM  
627 COTTAGE ST  
SPRINGFIELD MA 01103-3220

**SHIP TO:**

THOMAS J OCONNOR ANIMAL CONTRL  
KAREN BETH THORNTON-FOLLETT DVM  
627 COTTAGE STREET  
SPRINGFIELD MA 01104-3220

| QTY SHIP                                                                                                                                 | ITEM NO | DESCRIPTION                                 | PKG TYPE | VENDOR NAME | TAX                                  | UNIT PRICE | EXTENDED AMOUNT |
|------------------------------------------------------------------------------------------------------------------------------------------|---------|---------------------------------------------|----------|-------------|--------------------------------------|------------|-----------------|
| 2                                                                                                                                        | 063952  | GLV EXAM SM LATEX PF - <i>COVID expense</i> | B100     | ABCPL       |                                      | 5.50       | 11.00           |
| 10                                                                                                                                       | 014366  | TRIFECTANT DISINFECTANT                     | 10LB     | VETOQ       |                                      | 108.59     | 1,085.90        |
| Backorder                                                                                                                                |         |                                             |          |             |                                      |            |                 |
| Quantity                                                                                                                                 | Item    |                                             |          |             |                                      |            |                 |
| 2                                                                                                                                        | 052354  | GLV EXAM LG LATEX PF                        |          |             |                                      |            |                 |
| 2                                                                                                                                        | 063327  | GLV SURG 7.0 SENSI TOUCH                    |          |             |                                      |            |                 |
| 2                                                                                                                                        | 063953  | GLV EXAM MED LATEX PF                       |          |             |                                      |            |                 |
| 2                                                                                                                                        | 063954  | GLV EXAM LG LATEX PF                        |          |             |                                      |            |                 |
| Items shipping separately                                                                                                                |         |                                             |          |             |                                      |            |                 |
| Quantity                                                                                                                                 | Item    |                                             |          |             |                                      |            |                 |
| 2                                                                                                                                        | 095782  | COVERALL POLY WHT XXL                       | C25      |             |                                      |            |                 |
| 1                                                                                                                                        | 095781  | COVERALL POLY WHT XL                        | C25      |             |                                      |            |                 |
| 1                                                                                                                                        | 095780  | COVERALL POLY WHT LG                        | C25      |             |                                      |            |                 |
| 2                                                                                                                                        | 023916  | SHOE COVER DURA-FIT                         | BX100    |             |                                      |            |                 |
| <div><div><div>COVID \$11.00</div><div>sent to Pat Sullivan 9/4</div></div><div><div>Bill of Prior Year</div><div>FY20</div></div></div> |         |                                             |          |             |                                      |            |                 |
| <div><div>Pam Peebles R 9/4/20</div><div>Hm<br/>H(e) 9/4/20</div></div>                                                                  |         |                                             |          |             |                                      |            |                 |
| SHIPPED FROM:                                                                                                                            |         | SHIPPING TERMS:                             |          |             |                                      |            |                 |
| MWI Animal Health<br>1499 ZEAGER ROAD<br>SUITE 2<br>ELIZABETHTOWN PA 17022-8736                                                          |         | Standard Delivery<br>FedEx Ground RPS       |          |             | SUBTOTAL<br>SHIPPING<br>TAX<br>TOTAL |            |                 |
|                                                                                                                                          |         |                                             |          |             | 1,096.90<br><br><br>1,096.90         |            |                 |

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Attachment: BOPYS 9-14-20 (5859 : Bills of Prior Year - Various Departments - \$5,570.59)



Remit Payment To:

MWI ANIMAL HEALTH  
14659 COLLECTIONS CENTER DRIVE  
CHICAGO IL 60693

Order: (800) 824-3703  
Billing: (800) 896-8873  
Online: www.mwiah.com

|                  |                    |                                |
|------------------|--------------------|--------------------------------|
| DATE             | PO NUMBER          | PAGE: 1 of 1<br>INVOICE NUMBER |
| 04/21/20         | 3033606897         | 24281878                       |
| DUE DATE         | ORDER NUMBER       | DEA NUMBER                     |
| 05/22/20         | 31396511<br>COPY   |                                |
| VENDOR REFERENCE | SOLD BY            | CUSTOMER NUMBER                |
|                  | BRYANE WOLFGANG NE |                                |

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CITY OF SPRINGFIELD TJOC  
KAREN BETH THORTON FOLLETT DVM  
627 COTTAGE ST  
SPRINGFIELD MA 01103-3220

**SHIP TO:**

THOMAS J OCONNOR ANIMAL CONTRL  
KAREN BETH THORNTON-FOLLETT DVM  
627 COTTAGE STREET  
SPRINGFIELD MA 01104-3220

| QTY SHIP                                                                        | ITEM NO | DESCRIPTION                 | PKG TYPE                              | VENDOR NAME | T A X | UNIT PRICE     | EXTENDED AMOUNT |
|---------------------------------------------------------------------------------|---------|-----------------------------|---------------------------------------|-------------|-------|----------------|-----------------|
| 1                                                                               | 063327  | GLV SURG 7.0 SENS TOUCH     | B50                                   | ANSEL       |       | 38.95          | 38.95           |
| 2                                                                               | 034295  | GLV EXAM MED ESTEEM NITRILE | B100                                  | CARDL       |       | 8.72           | 17.44           |
| BACKORDER --- Order Number 30995605 Order Date 03/30/2020 PO 3033606897         |         |                             |                                       |             |       |                |                 |
| <p>COVID \$17.44<br/>Sent to Pat Sullivan 9/4/20</p>                            |         |                             |                                       |             |       |                |                 |
| SHIPPED FROM:                                                                   |         |                             | SHIPPING TERMS:                       |             |       |                |                 |
| MWI Animal Health<br>1499 ZEAGER ROAD<br>SUITE 2<br>ELIZABETHTOWN PA 17022-8736 |         |                             | Standard Delivery<br>FedEx Ground RPS |             |       | SUBTOTAL 56.39 |                 |
|                                                                                 |         |                             |                                       |             |       | SHIPPING       |                 |
|                                                                                 |         |                             |                                       |             |       | TAX            |                 |
|                                                                                 |         |                             |                                       |             |       | TOTAL 56.39    |                 |

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Attachment: BOPYS 9-14-20 (5859 : Bills of Prior Year - Various Departments - \$5,570.59)

# McNAIR BUSINESS MACHINES, Inc.

INVOICE

111210

**SALES • SERVICE • LEASING**

933 East Columbus Ave., Suite C

Springfield, MA 01105

Ph. 413 788 8371

Fax 413 788 7822

www.mcnairbusiness.com

Date AUGUST 13, 2012

**CITY OF SPRINGFIELD MANAGEMENT & BUDGET**  
**36 COURT STREET 4TH FLOOR**  
**SPRINGFIELD, MA 01103**  
**ATTN. ACCOUNTS PAYABLE**

**TERRI MAGGI**

**PLEASE PAY FROM  
 THIS INVOICE  
 NO STATEMENT WILL  
 BE MAILED**

**TERMS: NET 10 DAYS**

**INVOICE PAST DUE ARE SUBJECT TO FINANCE CHARGES EQUAL TO 1 1/2% PER MONTH**

**We Accept M/C, Visa, American Express, Discover Cards**

| QUANTITY | DESCRIPTION                                                                                                                                                                                                                                                                                                                                                        |
|----------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1        | <p>AMOUNT DUE FOR COST PER COPY PROGRAM ON THE FOLLOWING COPIER:</p> <p>KONICA MINOLTA COPIER MODEL#BHC 558 #A79K011026574</p> <p>FIRST COPY COUNT BLACK 5,778 X .0070 \$40.45</p> <p>FIRST COPY COUNT COLOR 5,490 X .0070 \$247.05</p> <p>FROM 01-02-2020 TO 06-30-2020</p> <p><b>TOTAL \$287.50</b></p> <p><b>LOCATION:MANAGEMENT &amp; BUDGET 4TH FLOOR</b></p> |

Attachment: BOPYS 9-14-20 (5859 : Bills of Prior Year - Various Departments - \$5,570.59)



City of Springfield  
36 Court Street  
Springfield, MA 01103

Division of Administration  
and Finance



To: Springfield City Council  
From: Timothy J. Plante, Chief Administrative & Financial Officer  
Date: September 14, 2020  
Re: Order for Council Meeting – September 14, 2020  
Cc: Mayor Sarno

**Purpose:** The purpose of this memo is to provide an explanation of the order sponsored by the Mayor for the September 14, 2020 Council meeting, which will pay prior year invoices from various departments totaling \$5,570.59. Pursuant to Mass. General Laws Ch. 44 Section 64 and Chapter 468 of the Acts of 2008, a two-thirds vote by the City Council is required to approve payment of all invoices from previous fiscal years.

**Background:** This is a request to allow the departments listed below to pay previous year's bills from the current year (FY21) budget. Listed below are the department invoices, due dates, reasons and amounts.

| Department   | Invoice #   | Vendor                        | Date      | Reason                 | Amount             |
|--------------|-------------|-------------------------------|-----------|------------------------|--------------------|
| TJO          | 54459602041 | Eversource                    | 6/29/2020 | FY20 Services Rendered | \$ 1,195.82        |
| TJO          | 101284020   | Merchant Services             | 6/30/2020 | FY20 Services Rendered | \$ 695.07          |
| TJO          | 25761256    | MWI Animal Health             | 6/25/2020 | FY20 Services Rendered | \$ 561.60          |
| TJO          | 25778881    | MWI Animal Health             | 7/24/2020 | FY20 Services Rendered | \$ 148.80          |
| TJO          | 158747      | Verizon                       | 7/1/2020  | FY20 Services Rendered | \$ 45.06           |
| TJO          | 603909339   | Hillyard                      | 6/8/2020  | FY20 Services Rendered | \$ 570.60          |
| TJO          | 23000111    | MWI Animal Health             | 2/24/2020 | FY20 Services Rendered | \$ 442.08          |
| Police       | INV800866   | 3SI Security Systems Inc      | 4/3/2020  | FY20 Services Rendered | \$ 432.00          |
| TJO          | 24262092    | MWI Animal Health             | 4/20/2020 | FY20 Services Rendered | \$ 34.44           |
| TJO          | 24136936    | MWI Animal Health             | 4/14/2020 | FY20 Services Rendered | \$ 32.77           |
| TJO          | 1421350203  | MWI Animal Health             | 3/16/2020 | FY20 Services Rendered | \$ 1,085.90        |
| TJO          | 24281878    | MWI Animal Health             | 4/21/2020 | FY20 Services Rendered | \$ 38.95           |
| OMB          | 111210      | McNair Business Machines Inc. | 8/13/2020 | FY20 Services Rendered | \$ 287.50          |
| <b>Total</b> |             |                               |           |                        | <b>\$ 5,570.59</b> |

**CAFO Certification:** This memorandum will confirm that in my professional opinion, as the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in this City Council Order, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

This certification is made in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

Attachment: CAFO Cert - BOPYS 9.14.20 (5859 : Bills of Prior Year - Various Departments - \$5,570.59)



## City Council

SCHEDULED

Meeting: 09/14/20 06:30 PM  
Initiator: Melvyn Altman  
Sponsors: Mayor Domenic J. Sarno  
DOC ID: 5845

39

### Order Authorizing Mayor to Execute Quitclaim Deed for Sale of SS St. James Blvd. (11172-0088) to 90 Termar Property, LLC (Mayor Sarno)

**WHEREAS**, the City of Springfield (the "City") acquired title to vacant land known as South Side St. James Boulevard, Springfield, Massachusetts (Parcel-ID # 11172-0088) containing about 9,484 square feet with an assessed value of \$41,600.00 and split zoned as Business A/Residential A (the "Property") through tax title foreclosure proceeding in Land Court; and

**WHEREAS**, the Tax Title Custodian determined that the Property is not needed for general municipal purposes; and

**WHEREAS**, the Office of Procurement solicited requests for proposals for the purchase and redevelopment of the Property pursuant to RFP (Bid) Number 19-122; and

**WHEREAS**, the Mayor upon the recommendation of the City's RFP Review Committee accepted the proposal and bid of \$2,000.00 submitted by 90 Termar Property, LLC, a Massachusetts limited liability company whose managers are Micheline Martin and Robert Martin (the "Developer"), and awarded preferred developer status; and

**WHEREAS**, the Developer intends to install a parking lot on the Property for use of their adjacent salon business at 23-29 St. James Boulevard (Parcel-ID # 11172-0089) which has only on-street parking availability at this time and will combine both parcels to from one larger one; and

**WHEREAS**, the Developer has submitted a proposed site plan to the Department of Public Works which was approved on July 22, 2020.

**NOW THEREFORE BE IT ORDERED**, that the Mayor be and is hereby authorized in the name of and on behalf of the City of Springfield to execute and deliver a quitclaim deed to 90 Termar Property, LLC for the transfer of title to South Side St. James Boulevard (Parcel-ID # 11172-0088) for consideration of Two Thousand and 00/100 Dollars (\$2,000.00).



## City Council

SCHEDULED

Meeting: 09/14/20 06:30 PM

Initiator: Kathy Breck

Sponsors: Mayor Domenic J. Sarno

DOC ID: 5855

40

### Order Authorizing the Transfer of City Land to the Board of Park Commissioners, to be Dedicated for Park Purposes for the New DeBerry Park (Mayor Sarno)

Whereas, in November, 2019, the City Council and the Mayor approved a special act ("Special Act") seeking authority from the General Court, pursuant to Article 97 of the Amendments to the Massachusetts Constitution, to change the use of the DeBerry Park property bordered by Monroe Street, Eastern Avenue and Union Street, from park use to school use, in order to construct the new combined DeBerry and Homer Elementary School at that location, and to further authorize the City to acquire land from Springfield College, along with other City-owned property, as replacement park land to construct a new DeBerry Park ("Project"), and to dedicate such parcels for public park purposes, under the care, custody and control of the Board of Park Commissioners, and on June 4, 2020, the Special Act was signed by the Governor and enacted into law as Chapter 89 of the Acts of 2020; and

Whereas, on June 22, 2020 and June 24, 2020, the City Council and the Mayor respectively, approved the eminent domain taking of the Springfield College parcels for the new DeBerry Park and dedicated those parcels for park purposes under the care, custody, management and control of the Board of Park Commissioners, and the taking was recorded on June 30, 2020; and

Whereas, on July 20, 2020, the City Council approved the discontinuance of approximately 463 feet of Wilbraham Avenue, with a total area consisting of approximately 24,408 sf, which is shown as Parcel C on the Plan attached hereto as Exhibit #1, so that such land could become part of the new DeBerry Park; and

Whereas the City's Tax Title Custodian has the care, custody, management and control of two parcels of City land shown as Parcel B (formerly WS Wilbraham Avenue - 71,929 sf), and Parcel F (146 Wilbraham Avenue - 12,310 sf) on Exhibit #1, which are slated to become part of the new DeBerry Park, and the Tax Title Custodian has no objection to the transfer of these parcels for that purpose; and

Whereas, pursuant to Mass. Gen. Laws ch. 40, section 15A, the City is requesting the City Council and the Mayor to approve the transfer of the two tax title properties - Parcel B and Parcel F, and the discontinued portion of Wilbraham Avenue shown as Parcel C, to the care, custody, management and control of the Board of Park Commissioners, to be dedicated for park purposes for the new DeBerry Park, and, with respect to Parcel C, for such utility and other easements as may be needed, which shall not interfere with or restrict the use of such land for park purposes, and the Board of Park Commissioners supports the transfers; and

Whereas, such transfers must be approved by a 2/3 vote;

THEREFORE, IT IS ORDERED THAT the City Council, acting pursuant to Mass. General Laws Chapter 40, section 15A, with the approval of the Mayor, hereby authorizes the transfer of the care, custody, management and control of Parcels B, F, and C to the care, custody, management and control of the Board of Park Commissioners, to be dedicated for park purposes under Mass. Gen. Laws ch. 45 for the new DeBerry Park, and with respect to Parcel C, for utility and other easements as may be needed, which shall not interfere with or restrict the use of such parcel for park purposes, as such parcels are shown on the Plan attached hereto as Exhibit #1.







## City Council

SCHEDULED

41

Meeting: 09/14/20 06:30 PM  
Initiator: Robert Shewchuk  
Sponsors: Mayor Domenic J. Sarno  
DOC ID: 5851

### **Order Transferring Control of City Land to the Department of Public Works for the Berkshire Avenue at Cottage and Harvey Streets Intersection Improvement Project. (Mayor Sarno)**

WHEREAS, the City of Springfield is the owner of land at SES Berkshire Avenue (City Parcel # 01340-0415) which is currently under the care, custody, management and control of the Department of Parks, Buildings and Recreation Management; and

WHEREAS, the City of Springfield, acting by through the Department of Public Works, has been acquiring property and access rights for the construction, realignment, and maintenance of the roadway and related improvements for the "*Berkshire Avenue at Cottage and Harvey Streets Intersection Improvement Project*" ("Project"); and

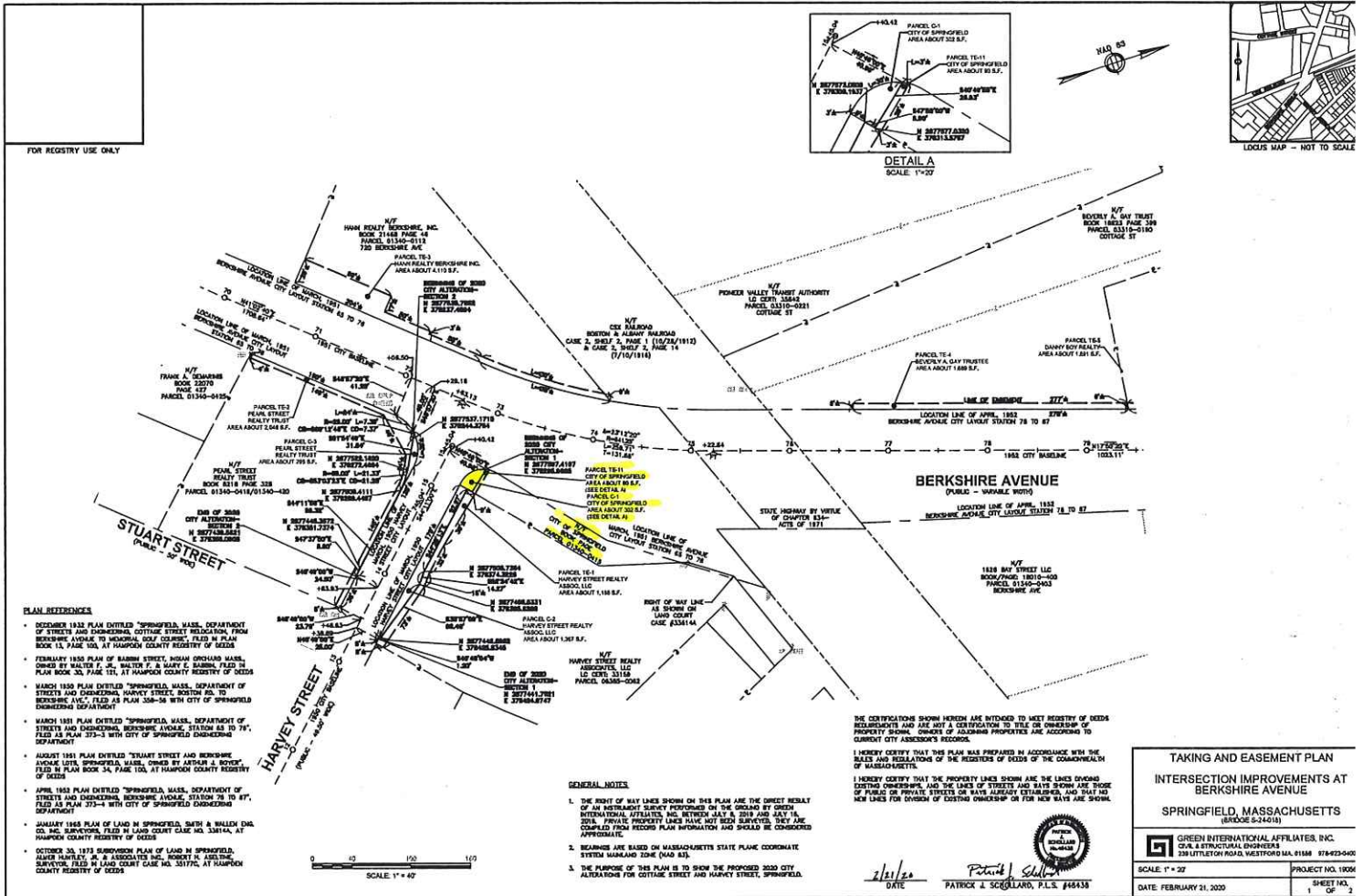
WHEREAS, as part of the Project, the City needs to convert two strips of land at SES Berkshire Avenue, identified as C-1 (302 sf) and TE-11 (90 sf) on the Plan attached hereto as EXHIBIT A, which is on file with Hampden Registry of Deeds at Book of Plans 389, Pages 27-28, from the care, custody, management and control of the Department of Parks, Buildings and Recreation Management, to the Department of Public Works, for the construction, realignment, and maintenance of the roadway and related improvements for the Project, as described in the Certificate of Donation attached hereto as EXHIBIT B, and the Right of Entry attached hereto as EXHIBIT C; and

WHEREAS, the Department of Parks, Buildings and Recreation Management has determined that the 302 square foot portion of land shown as C-1, and the 90 square foot portion of land shown as TE-11, are no longer needed for its purposes, and it has no objection to the transfer of the care, custody, management and control of these portions of the property to the Department of Public Works for the construction, realignment, and maintenance of the roadway and related improvements for the Project; and

WHEREAS, pursuant to Mass. Gen. Laws ch. 40 sec. 15A, the City is requesting that the City Council approve the transfer of the care, custody, management and control of the portions of land at SES Berkshire Avenue identified as C-1 and TE-11 on EXHIBIT A, from the Department of Parks, Buildings and Recreation Management, to the Department of Public Works, for the construction, realignment, and maintenance of the roadway and related improvements for the Project; and

WHEREAS, such transfer requires a 2/3 vote of the City Council, and the approval of the Mayor, pursuant to Mass. Gen. Laws ch. 40, sec. 15A;

NOW THEREFORE, BE IT ORDERED, pursuant to Mass. Gen. Laws ch. 40, sec. 15A, that the care, custody, management, and control of the parcels referred to herein as C-1 and TE-11 at SES Berkshire Avenue, as shown on the Plan attached hereto as EXHIBIT A and on file with the Hampden Registry of Deeds at Book of Plans 389, Pages 27-28, be transferred from the Department of Parks, Buildings and Recreation Management, to the Department of Public Works, for the construction, realignment, and maintenance of the roadway and related improvements for the "*Berkshire Avenue at Cottage and Harvey Streets Intersection Improvement Project*" ("Project"), subject to the approval of the Mayor.



# CERTIFICATE OF DONATION

Owner(s) of Record: City of Springfield

City/Town: Springfield Fed Aid Number: PENDING

Project: Berkshire Avenue at Cottage and Harvey Streets Intersection Improvement Project

Parcel Number (ROW Plans) & Square Footage(s): 13400415 *C-1 on file with Hampden County Registry of Deeds Book of Plans 389 Pages 27-28*

In Fee: \_\_\_\_\_ Permanent Easement(s): 302 S.F.

Temporary Easement(s): \_\_\_\_\_

Temporary Easement Term(s): (minimum of three years from recording  
At the Registry of Deeds): \_\_\_\_\_ Years

This is to certify that the above referenced parcel(s) were donated by the owner(s) as provided for in the provisions of Title III, Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended.

The conveyance of these parcels will be accomplished by deed or Order of Taking and recorded in the Registry of Deeds.

**This donation is made of my/our free will. I/we waive my/our right(s) to an appraisal and compensation. I/we have been given the Federal Aid Acquisition Guide for Property Owners and have reviewed it.**

\_\_\_\_\_  
  
 Owner(s)/ Authorized Representative  
**\*\*All Owners of Records must sign\*\***

\_\_\_\_\_  
7/22/2020  
 Date

\_\_\_\_\_  
 Authorized City/Town Official - Title

\_\_\_\_\_  
 Date

**Note:** If the subject parcel(s) is/are owned by a corporation, estate, trust, etc., then an appropriate document, authorizing this donation must be attached to this document.

**Note:** An executed Affidavit from the municipality must be attached for this document to be valid for ROW Certification.



CITY/TOWN  
MASSACHUSETTS

**RIGHT OF ENTRY - WITHOUT PREJUDICE**

Owner(s) of Record: City of Springfield

Address: S.E.S. BERKSHIRE AV

Stations: from approximately Station 0+51 to Station 0+78 on the  
Harvey Street Construction Baseline

Parcel Number (ROW Plans) & Square Footage(s): 13400415 & 90 S.F. TE-11 on file  
Berkshire Avenue at Cottage and Harvey Streets with Hampden  
Projects: Intersection Improvement Project County Registry  
of Deeds Book  
of Plan 389  
Pages 27-28

Permission is hereby given to the above municipality and the Massachusetts Department of Transportation, Highway Division or its duly authorized agents to enter upon my property in connection with the reconstruction of a roadway on the above named project. Plans for this project are located in the Municipal Offices. **A ROW Plans showing the impacts to my property are attached.** The purpose of this Right of Entry is to allow for changes and to carry out the work on my property as out lined below.

**This Right of Entry is made of my/our free will. I/we waive my/our right(s) to an appraisal and compensation. I/we have been advised of our rights for just compensation under the provisions of Uniform Act of 1970, as amended. This entry is to be made without prejudice to my rights in settlement of any claims for damages that may hereafter appear. I/we have been given the Federal Aid Acquisition Guide for Property Owners and have reviewed it.**

Granted by: Poll J. Illene - Exec Dir PBAM 7 122/2020  
Owner(s)/ Authorized Representative Date

**\*\*All Owners of Records must sign\*\***

Recommended by: \_\_\_\_\_ / \_\_\_\_\_  
Authorized City/Town Official - Title Date

Note: If the subject parcel(s) is/are owned by a corporation, estate, trust, etc., then an appropriate document, authorizing this donation must be attached to this document. Note: An executed Affidavit from the municipality must be attached for this document to be valid for ROW Certification.



## City Council

SCHEDULED

Meeting: 09/14/20 06:30 PM  
Initiator: Kathy Breck  
Sponsors: Mayor Domenic J. Sarno  
DOC ID: 5852

42

### **Order Authorizing Expenditure of Mass. Gaming Commission Impact Mitigation Grant of \$300,000 And Approving an Agreement with the Springfield Parking Authority for Use of Grant Funds (Mayor Sarno)**

**WHEREAS**, due to impacts from the construction and ongoing operation of the MGM Springfield facility, the City has received a 2020 Community Mitigation Specific Impact Grant from the Massachusetts Gaming Commission (“Commission”) in the amount of Three Hundred Thousand (\$300,000.00) Dollars (the “Grant”) for the purpose of funding certain capital improvement and system upgrades at the City Stage Unit located at One Columbus Center, owned by the Springfield Parking Authority (“SPA”); and

**WHEREAS**, the City and SPA desire to enter into an agreement whereby the City will provide said grant funding to the SPA, and the SPA will contract with a third-party for performance of the capital improvements and system upgrades contemplated at the Property, in accordance with the criteria stated in the Grant Application; and

**WHEREAS**, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the grant funds listed herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

**NOW THEREFORE, BE IT ORDERED**, that in accordance with M.G.L. c. 44 section 53A, the City Council of the City of Springfield with the approval of the Mayor hereby accepts the grant funding as set forth in this order from the Commission for the purposes set forth herein, and be it further ordered that the Mayor shall be authorized to execute all necessary documents and grant agreements in furtherance of this acceptance and authorization for expenditure.

**NOW THEREFORE, BE IT FURTHER ORDERED**, that the City Council of the City of Springfield, with the approval of the Mayor, hereby approves and authorizes the execution of a Memorandum of Understanding Agreement with the Springfield Parking Authority for the use of the aforementioned grant funds for the purposes set forth herein, in substantially the same form as the draft MOU Agreement attached hereto.

Attachment:

DRAFT

**MEMORANDUM OF UNDERSTANDING AGREEMENT  
BETWEEN  
THE CITY OF SPRINGFIELD  
AND  
THE SPRINGFIELD PARKING AUTHORITY**

**AGREEMENT** made as of the \_\_\_\_th day of September, 2020, by and between **the CITY OF SPRINGFIELD**, a municipal corporation existing within the Commonwealth of Massachusetts, acting by and through its Director of Planning and Economic Development, with the approval of its Mayor, hereinafter referred to as the "**CITY**" and **the SPRINGFIELD PARKING AUTHORITY**, a public body politic and corporate established pursuant to Chapter 674 of the Acts of 1981, as amended, with a usual place of business located at 150 Bridge Street, Springfield, Massachusetts, hereinafter referred to as the "**SPA**" or "**the Authority**". The City and the SPA shall herein collectively be known as "the Parties".

Witnesseth That:

**WHEREAS**, the City and SPA have a shared interest in developing increased economic development through the improvement of the City Stage Unit in Springfield ("the Property"); and

**WHEREAS**, in furtherance of the shared interests, the Parties desire to enter into this Agreement to memorialize the terms and conditions of the SPA's use of Massachusetts Gaming Commission Grant funds to conduct capital improvements and system upgrades at the Property in accordance with Massachusetts and Federal Law, by contracting with an appropriately qualified 3<sup>rd</sup> party firm; and

**NOW, THEREFORE**, in accordance with and consideration of all applicable federal, state and local laws, ordinances, rules or regulations, and in consideration of the benefits to accrue to the City and its citizens, and of the mutual promises and undertakings herein provided and for other good and valuable consideration, the City and the SPA hereby agree as follows:

1. The preamble set forth above is hereby incorporated and made part of this Agreement.
2. The purpose of this Agreement is to set forth the terms and conditions by which the Parties shall work cooperatively to procure and contract for capital improvements and system upgrades to the Property from an appropriately qualified 3<sup>rd</sup> party firm ("the Services").
3. The City of Springfield has been awarded a Massachusetts Gaming Commission Mitigation Specific Impact Grant in the amount of Three Hundred Thousand (\$300,000) Dollars, to be used for funding the Services. The SPA shall undertake a M.G.L. c. 149 Invitation for Bids process, to contract with a qualified third party vendor.
4. The City and the SPA agree to work cooperatively to accomplish the Services in a timely manner.
5. **Performance and Accounting:** The SPA, in compliance with all applicable federal, state and local laws, ordinances, rules and regulations, shall procure and contract with a 3<sup>rd</sup> party firm to perform the Services in a sound, economic, expeditious and efficient manner. In carrying out the Services, the 3<sup>rd</sup> party firm shall duly and faithfully (a) comply with all applicable federal, state and local laws, rules, regulations, ordinances and/or by-laws; (b) maintain separate, full and accurate books and records with respect to all matters pertaining to the Services and this

Agreement, including without limitation, complete data on all elements of the costs associated with the Services; (c) permit the City or the SPA's employees and representatives full and free access to the accounts, records and books of the 3<sup>rd</sup> party firm related to performance of the Services, including without limitation, the right to audit, examine and made excerpts and transcripts from such accounts, records, and books, and to review inspect and make audits of all work, contracts, invoices, and books of account related to the performance of the Services; and (d) as required by any one of the Parties, the 3<sup>rd</sup> party form shall furnish the Parties with such periodic reports, statements and information relative to the progress and status of the Services.

6. **Conflict of Interest:** No elected or appointed official or employee of the Parties who exercises any functions or responsibilities in connection with this Agreement or the Services and no member of such official or employee's immediate family, as defined in Massachusetts General Laws, Chapter 268A, Section 1, shall hereafter and prior to the completion of the Services, voluntarily, directly or indirectly, acquire any personal interest, direct or indirect, in any property affected by the Services, or in any proposed contract in connection with the undertaking of the Services.
7. **Compliance With Ethics Laws Requirements:** The Parties agree to comply with all applicable provisions of the recent amendments to Mass. Gen. Laws ch. 268A, as amended by Chapter 20 of the Acts of 2009 ("Act"), which took effect on September 29, 2009. To the extent that certain of its key employees providing services to the City may be considered "municipal employees" or "special municipal employees" under Mass. Gen. Laws ch. 268A, sec. 1(g) or 1(n), such employees of the Contractor may be required to complete and provide certification of compliance with the new State Ethics Commission online training requirements, on or before the deadlines set by the state, currently set for April 2, 2010. Information concerning these requirements is available on the State Ethics Commission website ([www.mass.gov/ethics](http://www.mass.gov/ethics)), or by calling the Commission's Legal Division at 617-371-9500.

IN WITNESS WHEREOF, on the \_\_\_\_ day of September, 2020, Springfield, Massachusetts, the parties hereto have caused this Memorandum of Understanding Agreement to be signed, sealed and delivered by their duly authorized officers or representatives, respectively.

#### SPRINGFIELD PARKING AUTHORITY

#### CITY OF SPRINGFIELD

By: \_\_\_\_\_,  
Chairperson

By: \_\_\_\_\_  
Director of Planning and Economic  
Development

Approved as to Appropriation:

Approved as to Form:

\_\_\_\_\_  
City Comptroller

\_\_\_\_\_  
City Solicitor



Order (ID # 5852)

Meeting of September 14, 2020

Approved:

\_\_\_\_\_  
Chief Administrative and Financial Officer

**APPROVED:**

\_\_\_\_\_  
Domenic J. Sarno, Mayor

Mass. Gaming Commission Grant amount is \$300,000.



## City Council

SCHEDULED

Meeting: 09/14/20 06:30 PM  
Initiator: Thomas Moore  
Sponsors: Mayor Domenic J. Sarno  
DOC ID: 5853

43

### **Order Authorizing Expenditure of Mass Gaming Commission Impact Mitigation Grant of \$100,000 and Approving Agreement with the Springfield Parking Authority for the Use of the Grant Funds for Parking Demand and Feasibility Studies in the South End (Mayor Sarno)**

**WHEREAS**, due to impacts from the construction and ongoing operation of the MGM Springfield facility, the City has received a 2020 Community Mitigation Specific Impact Grant from the Massachusetts Gaming Commission (“Commission”) in the amount of One Hundred Thousand (\$100,000.00) Dollars (the “Grant”) for the purpose of funding certain parking demand and feasibility studies in the South End of Springfield, to be undertaken by the Springfield Parking Authority (“SPA”); and

**WHEREAS**, the City and SPA desire to enter into an agreement whereby the City will provide said grant funding to the SPA, and the SPA will contract with a third-party for performance of the studies contemplated within the grant application filed with the Commission; and

**WHEREAS**, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the grant funds listed herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

**NOW THEREFORE, BE IT ORDERED**, that in accordance with M.G.L. c. 44 section 53A, the City Council of the City of Springfield with the approval of the Mayor hereby accepts the grant funding as set forth in this order from the Commission for the purposes set forth herein, and be it further ordered that the Mayor shall be authorized to execute all necessary documents and grant agreements in furtherance of this acceptance and authorization for expenditure.

**NOW THEREFORE, BE IT FURTHER ORDERED**, that the City Council of the City of Springfield with the approval of the Mayor hereby approves and authorizes the execution of a Memorandum of Understanding Agreement with the Springfield Parking Authority for the use of the aforementioned grant funds for the purposes set forth herein, in substantially the same form as the MOU Agreement attached hereto.

Attachment follows:

## DRAFT

**MEMORANDUM OF UNDERSTANDING AGREEMENT  
BETWEEN  
THE CITY OF SPRINGFIELD  
AND  
THE SPRINGFIELD PARKING AUTHORITY**

**AGREEMENT** made as of the \_\_\_\_th day of September, 2020, by and between **the CITY OF SPRINGFIELD**, a municipal corporation existing within the Commonwealth of Massachusetts, acting by and through its Director of Planning and Economic Development, with the approval of its Mayor, hereinafter referred to as the "**CITY**" and **the SPRINGFIELD PARKING AUTHORITY**, a public body politic and corporate established pursuant to Chapter 674 of the Acts of 1981, as amended, with a usual place of business located at 150 Bridge Street, Springfield, Massachusetts, hereinafter referred to as the "**SPA**" or "**the Authority**". The City and the SPA shall herein collectively be known as "the Parties".

Witnesseth That:

**WHEREAS**, the City and SPA have a shared interest in developing increased economic development in the South End of Springfield in the best interests of the public; and

**WHEREAS**, in furtherance of the shared parking interests, the Parties desire to enter into this Agreement to memorialize the terms and conditions of their cooperative commitment and obligation to, in accordance with Massachusetts and Federal Law, procure and contract for Parking Study services for the South End of Springfield (South of State Street), as more specifically set forth in the attached Exhibit A ("the Area"), with an appropriately qualified 3<sup>rd</sup> party firm; and

**NOW, THEREFORE**, in accordance with and consideration of all applicable federal, state and local laws, ordinances, rules or regulations, and in consideration of the benefits to accrue to the City and its citizens, and of the mutual promises and undertakings herein provided and for other good and valuable consideration, the City and the SPA hereby agree as follows:

1. The preamble set forth above is hereby incorporated and made part of this Agreement.
2. The purpose of this Agreement is to set forth the terms and conditions by which the Parties shall work cooperatively to procure and contract for Parking Study services from an appropriately qualified 3<sup>rd</sup> party firm in connection with the City and the SPA's desire to gain information about the potential for additional development opportunities and public parking within the Area ("the Services").
3. The City of Springfield has been awarded a Massachusetts Gaming Commission Mitigation Specific Impact Grant in the amount of One Hundred Thousand (\$100,000) Dollars, to be used for funding the Services. The SPA shall undertake a M.G.L. c. 30B Request for Proposals process, to contract with a qualified third party vendor.
4. The City and the SPA agree to work cooperatively to accomplish the Services in a timely manner.

5. **Performance and Accounting:** The SPA, in compliance with all applicable federal, state and local laws, ordinances, rules and regulations, shall procure and contract with a 3<sup>rd</sup> party firm to perform the Services in a sound, economic, expeditious and efficient manner. In carrying out the Services, the 3<sup>rd</sup> party firm shall duly and faithfully (a) comply with all applicable federal, state and local laws, rules, regulations, ordinances and/or by-laws; (b) maintain separate, full and accurate books and records with respect to all matters pertaining to the Services and this Agreement, including without limitation, complete data on all elements of the costs associated with the Services; (c) permit the City or the SPA's employees and representatives full and free access to the accounts, records and books of the 3<sup>rd</sup> party firm related to performance of the Services, including without limitation, the right to audit, examine and made excerpts and transcripts from such accounts, records, and books, and to review inspect and make audits of all work, contracts, invoices, and books of account related to the performance of the Services; and (d) as required by any one of the Parties, the 3<sup>rd</sup> party form shall furnish the Parties with such periodic reports, statements and information relative to the progress and status of the Services.
6. **Conflict of Interest:** No elected or appointed official or employee of the Parties who exercises any functions or responsibilities in connection with this Agreement or the Services and no member of such official or employee's immediate family, as defined in Massachusetts General Laws, Chapter 268A, Section 1, shall hereafter and prior to the completion of the Services, voluntarily, directly or indirectly, acquire any personal interest, direct or indirect, in any property affected by the Services, or in any proposed contract in connection with the undertaking of the Services.
7. **Compliance With Ethics Laws Requirements:** The Parties agree to comply with all applicable provisions of the recent amendments to Mass. Gen. Laws ch. 268A, as amended by Chapter 20 of the Acts of 2009 ("Act"), which took effect on September 29, 2009. To the extent that certain of its key employees providing services to the City may be considered "municipal employees" or "special municipal employees" under Mass. Gen. Laws ch. 268A, sec. 1(g) or 1(n), such employees of the Contractor may be required to complete and provide certification of compliance with the new State Ethics Commission online training requirements, on or before the deadlines set by the state, currently set for April 2, 2010. Information concerning these requirements is available on the State Ethics Commission website ([www.mass.gov/ethics](http://www.mass.gov/ethics)), or by calling the Commission's Legal Division at 617-371-9500.

IN WITNESS WHEREOF, on the \_\_\_\_ day of September, 2020, Springfield, Massachusetts, the parties hereto have caused this Memorandum of Understanding Agreement to be signed, sealed and delivered by their duly authorized officers or representatives, respectively.

**SPRINGFIELD PARKING AUTHORITY**

**CITY OF SPRINGFIELD**

By: \_\_\_\_\_,  
Chairperson

By: \_\_\_\_\_  
Director of Planning and Economic  
Development

Approved as to Appropriation:

Approved as to Form:



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City Comptroller

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City Solicitor

Approved:

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Chief Administrative and Financial Officer

**APPROVED:**

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Domenic J. Sarno, Mayor

Amount of the Mass. Gaming Commission Grant is \$100,000.



## City Council

**SCHEDULED**

Meeting: 09/14/20 06:30 PM  
Initiator: Kathy Breck  
Sponsors: Mayor Domenic J. Sarno  
DOC ID: 5854

44

### **Order Approving Contract Over 3 Years for Lease Purchase Financing of School Department Computers (Mayor Sarno)**

WHEREAS, Massachusetts General Laws chapter 30B, section 12(b) provides that the Chief Procurement Officer may not award a contract for more than three(3) years without a majority vote of the governmental body; and

WHEREAS, the Springfield Public Schools (SPS) has requested that the City award a 4-year Lease Purchase Agreement to Hewlett Packard Financial Services Company, using an MHEC Contract, for lease-purchase financing for up to 5760 laptop computers for students, and 900 teacher laptop computers with related accessories, at total lease purchase cost of \$4,352,267.38; and

WHEREAS, the lease purchase financing agreement calls for the SPS to make fixed annual payments of \$1,125,146.45 for 4-years, with the equipment owned by the SPS at the end of the 4-year term; and

WHEREAS, a 4-year term supports the implementation of student and staff computer replacement policies adopted by the Springfield School Committee in December, 2013 that ensure replacement of laptop computers every four years and desktop computers every five years; and

WHEREAS, entering a 4-year lease-purchase agreement spreads the cost of the equipment out over it's useful life, provides budget stability by scheduling annual costs over four years, supports the sustainability of school technology initiatives by committing to technology investments over time, and enables the SPS to retain the technology at the end of the lease term at no additional cost; and

WHEREAS, for the reasons set forth above, the SPS has recommended that a 4-year term is more beneficial and cost effective than a 3-year term;

NOW THEREFORE BE IT ORDERED, pursuant to Mass. Gen. Laws ch. 30B, section 12(b), that the City Council approves the awarding of a contract of four (4) years for the lease-purchase financing of computer equipment for SPS through Hewlett Packard Financial Services Company as described above.



## City Council

**SCHEDULED**

Meeting: 09/14/20 06:30 PM  
Initiator: Kathy Breck  
Sponsors: Mayor Domenic J. Sarno  
DOC ID: 5857 C

45

### **Order Authorizing Contract Term Over 3 Years for a CMED System Upgrade Agreement with Motorola for the Emergency Medical Services Commission (Mayor Sarno)**

WHEREAS, Massachusetts General Laws chapter 30B, section 12(b) provides that the Chief Procurement Officer may not award a contract for more than three(3) years without a majority vote of the governmental body; and

WHEREAS, the Springfield Emergency Medical Services Commission oversees the Coordinated Medical Emergency Direction ("CMED") system, which is required by the Mass. Department of Public Health, for Hampden County and a portion of Hampshire County; and

WHEREAS, the CMED system is a radio communication system used by ambulance crews (EMTs and Paramedics) to contact the City's CMED Hub - operated by the City's ambulance contractor (AMR), then the CMED Hub patches the ambulance crew through to the Control Physician at the inbound hospital's Emergency Room, to discuss the patient's condition, for authorization to administer medications, transport status and other critical information; and

WHEREAS, the EMTs and Paramedics on ambulance crews operate under the license of the Control Physician at the Emergency Room where they are transporting the patient; and

WHEREAS, the CMED system operates using Motorola equipment and software at a console staffed by the City's Ambulance Service provider on a 24/7 basis, at AMR Ambulance's location on Cottage Street in Springfield; and

WHEREAS, the Emergency Medical Services Commission is requesting authorization to enter into a 5-year Maintenance Support and Software Upgrade Agreement with Motorola in the total amount of \$217,992.35, to upgrade the hardware, software and support services to keep the CMED system operating efficiently for years; and

WHEREAS, this is a sole source procurement due to existing CMED System operating with Motorola hardware, software and service;

WHEREAS, the CMED System is supported by user fees, and there is sufficient funding in the CMED account to pay for the 5-year contract; and

WHEREAS, entering a 5-year agreement provides budget stability by updating the hardware, software, and ensuring service and support while the costs are spread out over a 5-year term, the upgraded hardware will be supported by newer system releases (the current Windows system is no longer supported and so critical updates and security patches are not available), the vendor will support the system throughout the contract term including repair and replacement, eligibility for up to 1 upgrade every 2nd year, and supports the continued operation and functionality of the CMED system at set rates;

WHEREAS, for the reasons set forth above, the EMS Commission is recommending that a 5-year contract term is more beneficial and cost effective than a 3-year term;

NOW THEREFORE BE IT ORDERED, pursuant to Mass. Gen. Laws ch. 30B, section 12(b), that the City Council approves the awarding of a contract of five (5) years for the Motorola Maintenance Support and Software Upgrade Agreement as described above.





## City Council

**SCHEDULED**

Meeting: 09/14/20 06:30 PM  
Initiator: Christopher Fraser  
Sponsors: Mayor Domenic J. Sarno  
DOC ID: 5839

46

### **Order Approving a Contract Over 3 Years for Lease Purchase Financing Of a Pierce Enforcer 1500 GPM 750 Gallon Water Pumper Apparatus for the Springfield Fire Department (Mayor Sarno)**

**WHEREAS**, Massachusetts General Laws chapter 30B, section 12(b) provides that the Chief Procurement Officer may not award a contract for more than three (3) years without a majority vote of the governmental body; and

**WHEREAS**, the Fire Department is purchasing a Pierce Enforcer 1500 GPM 750 Gallon Water Pumper Fire Apparatus ("Apparatus") at a cost of \$729,537.00, plus interest, and seeks approval to procure Lease Purchase Financing of the cost of the Apparatus over a 6-year contract term; and

**WHEREAS**, the City is requesting authorization to award a contract over 3 years for the lease financing of the Apparatus, because a 6-year contract will spread payments out over a reasonable period of time while still allowing financing companies to offer attractive and reasonable interest rates, and will provide budget sustainability by scheduling annual costs over time rather than making a large purchase in one lump sum. Lastly, it enables the Department to own the Apparatus at the end of the lease term at no additional cost; and

**WHEREAS**, for the reasons set forth above, the Fire Department has recommended that a 6-year term is more beneficial and cost effective than a 3-year term for the Lease Purchase Financing of the Apparatus; and

**NOW THEREFORE BE IT ORDERED**, pursuant to Mass. Gen. Laws ch. 30B, section 12(b), that the City Council hereby approves the awarding of a contract with a 6-year term for the lease-purchase financing of a Pierce Enforcer 1500 GPM 750 Gallon Water Pumper Fire Apparatus.



# City Council

SCHEDULED

Meeting: 09/14/20 06:30 PM  
Initiator: Tasheena Davis  
Sponsors: President Justin Hurst  
DOC ID: 5865

47

## Order Approving CPC Recommendation-Duggan Park - \$250,000 (President Hurst)

**Whereas**, residents of the City of Springfield voted to accept the Community Preservation Act in November of 2016 in accordance with Chapter 267 of the Acts of 2000; and

**Whereas**, a Community Preservation Fund has been created using 1.5% of the City's property tax levy, excluding: (1) property owned and occupied as a domicile by a person who would qualify for low income housing or low or moderate income senior housing in the city or town; (2) \$100,000 of the value of each taxable parcel of residential real property; and (3) \$100,000 of the value of each taxable parcel of class three, commercial property, and class four, industrial property as defined in section 2A of said chapter 59; and

**Whereas**, a Community Preservation Committee was created by Ordinance of the City Council found in Chapter 16, Article XX; ("Ordinance") and

**Whereas**, each fiscal year the Community Preservation Committee shall make recommendations to the City Council in accordance with the provisions of the Ordinance and General Laws of Massachusetts in the form of a budget for appropriations and/or reserves from the Community Preservation Fund; and

**Whereas**, based on the Community Preservation Committee's recommendation the City Council shall make such appropriations or reserves from the Community Preservation Fund that spend or set aside not less than 10% of the annual revenues in the Community Preservation Fund for open space, not less than 10% of the annual revenues for historic resources, not less than 10% of the annual revenues for community housing, and any remaining amount into budgeted reserves; and

**NOW THEREFORE BE IT ORDERED**, that, upon recommendation of the Springfield Community Preservation Committee, and in order to undertake community preservation projects with community preservation fund revenues for Fiscal Year 2021, the respective sums of money specified in the schedule hereinafter set out be, and the same hereby, are, appropriated for expenditure under the direction of the Community Preservation Committee in accordance with the terms of a grant agreement or memorandum of understanding in compliance with the Ordinance and General Laws of Massachusetts.

### Appropriation:

Project: Duggan Park

Recommended Amount: \$250,000.00

|              |                 |                     |                         |                      |
|--------------|-----------------|---------------------|-------------------------|----------------------|
| <b>From:</b> | <b>2100</b>     | <b>359000</b>       |                         | <b>\$ 250,000.00</b> |
| <b>To:</b>   | <b>21001720</b> | <b>584000 DUGPK</b> | <b>Site Improvement</b> | <b>\$ 250,000.00</b> |



# City Council

SCHEDULED

Meeting: 09/14/20 06:30 PM  
Initiator: Camile Nelson Campbell  
Sponsors: President Justin Hurst  
DOC ID: 5875

48

## Order Approving CPC Recommendation-Elias Brookings Apartments - \$250,000 (President Hurst)

**Whereas**, residents of the City of Springfield voted to accept the Community Preservation Act in November of 2016 in accordance with Chapter 267 of the Acts of 2000; and

**Whereas**, a Community Preservation Fund has been created using 1.5% of the City's property tax levy, excluding: (1) property owned and occupied as a domicile by a person who would qualify for low income housing or low or moderate income senior housing in the city or town; (2) \$100,000 of the value of each taxable parcel of residential real property; and (3) \$100,000 of the value of each taxable parcel of class three, commercial property, and class four, industrial property as defined in section 2A of said chapter 59; and

**Whereas**, a Community Preservation Committee was created by Ordinance of the City Council found in Chapter 16, Article XX; ("Ordinance") and

**Whereas**, each fiscal year the Community Preservation Committee shall make recommendations to the City Council in accordance with the provisions of the Ordinance and General Laws of Massachusetts in the form of a budget for appropriations and/or reserves from the Community Preservation Fund; and

**Whereas**, based on the Community Preservation Committee's recommendation the City Council shall make such appropriations or reserves from the Community Preservation Fund that spend or set aside not less than 10% of the annual revenues in the Community Preservation Fund for open space, not less than 10% of the annual revenues for historic resources, not less than 10% of the annual revenues for community housing, and any remaining amount into budgeted reserves; and

**NOW THEREFORE BE IT ORDERED**, that, upon recommendation of the Springfield Community Preservation Committee, and in order to undertake community preservation projects with community preservation fund revenues for Fiscal Year 2021, the respective sums of money specified in the schedule hereinafter set out be, and the same hereby, are, appropriated for expenditure under the direction of the Community Preservation Committee in accordance with the terms of a grant agreement or memorandum of understanding in compliance with the Ordinance and General Laws of Massachusetts.

### Appropriation:

Project: Elias Brookings Apartments

Recommended Amount: \$250,000.00

|              |              |                      |              |
|--------------|--------------|----------------------|--------------|
| From: 2100   | 324300       | Housing              | \$250,000.00 |
| To: 21001830 | 580400 BRAPT | Building Improvement | \$250,000.00 |



## City Council

SCHEDULED

Meeting: 09/14/20 06:30 PM  
Initiator: Tasheena Davis  
Sponsors: President Justin Hurst  
DOC ID: 5872

49

### Order Approving CPC Recommendation-Historic Home Restoration Program - \$200,000 (President Hurst)

**Whereas**, residents of the City of Springfield voted to accept the Community Preservation Act in November of 2016 in accordance with Chapter 267 of the Acts of 2000; and

**Whereas**, a Community Preservation Fund has been created using 1.5% of the City's property tax levy, excluding: (1) property owned and occupied as a domicile by a person who would qualify for low income housing or low or moderate income senior housing in the city or town; (2) \$100,000 of the value of each taxable parcel of residential real property; and (3) \$100,000 of the value of each taxable parcel of class three, commercial property, and class four, industrial property as defined in section 2A of said chapter 59; and

**Whereas**, a Community Preservation Committee was created by Ordinance of the City Council found in Chapter 16, Article XX; ("Ordinance") and

**Whereas**, each fiscal year the Community Preservation Committee shall make recommendations to the City Council in accordance with the provisions of the Ordinance and General Laws of Massachusetts in the form of a budget for appropriations and/or reserves from the Community Preservation Fund; and

**Whereas**, based on the Community Preservation Committee's recommendation the City Council shall make such appropriations or reserves from the Community Preservation Fund that spend or set aside not less than 10% of the annual revenues in the Community Preservation Fund for open space, not less than 10% of the annual revenues for historic resources, not less than 10% of the annual revenues for community housing, and any remaining amount into budgeted reserves; and

**NOW THEREFORE BE IT ORDERED**, that, upon recommendation of the Springfield Community Preservation Committee, and in order to undertake community preservation projects with community preservation fund revenues for Fiscal Year 2021, the respective sums of money specified in the schedule hereinafter set out be, and the same hereby, are, appropriated for expenditure under the direction of the Community Preservation Committee in accordance with the terms of a grant agreement or memorandum of understanding in compliance with the Ordinance and General Laws of Massachusetts.

#### Appropriation:

Project: Historic Home Restoration Program

Recommended Amount: \$200,000

|              |                 |                     |                              |                     |
|--------------|-----------------|---------------------|------------------------------|---------------------|
| <b>From:</b> | <b>2100</b>     | <b>359000</b>       | <b>Undesignated</b>          | <b>\$200,000.00</b> |
| <b>To:</b>   | <b>21001940</b> | <b>580400 HHRPR</b> | <b>Building Improvements</b> | <b>\$200,000.00</b> |





## City Council

SCHEDULED

Meeting: 09/14/20 06:30 PM  
Initiator: Tasheena Davis  
Sponsors: President Justin Hurst  
DOC ID: 5874

50

### Order Approving CPC Recommendation-Smith Art Museum Exterior Preservation Project - \$165,587 (President Hurst)

**Whereas**, residents of the City of Springfield voted to accept the Community Preservation Act in November of 2016 in accordance with Chapter 267 of the Acts of 2000; and

**Whereas**, a Community Preservation Fund has been created using 1.5% of the City's property tax levy, excluding: (1) property owned and occupied as a domicile by a person who would qualify for low income housing or low or moderate income senior housing in the city or town; (2) \$100,000 of the value of each taxable parcel of residential real property; and (3) \$100,000 of the value of each taxable parcel of class three, commercial property, and class four, industrial property as defined in section 2A of said chapter 59; and

**Whereas**, a Community Preservation Committee was created by Ordinance of the City Council found in Chapter 16, Article XX; ("Ordinance") and

**Whereas**, each fiscal year the Community Preservation Committee shall make recommendations to the City Council in accordance with the provisions of the Ordinance and General Laws of Massachusetts in the form of a budget for appropriations and/or reserves from the Community Preservation Fund; and

**Whereas**, based on the Community Preservation Committee's recommendation the City Council shall make such appropriations or reserves from the Community Preservation Fund that spend or set aside not less than 10% of the annual revenues in the Community Preservation Fund for open space, not less than 10% of the annual revenues for historic resources, not less than 10% of the annual revenues for community housing, and any remaining amount into budgeted reserves; and

**NOW THEREFORE BE IT ORDERED**, that, upon recommendation of the Springfield Community Preservation Committee, and in order to undertake community preservation projects with community preservation fund revenues for Fiscal Year 2021, the respective sums of money specified in the schedule hereinafter set out be, and the same hereby, are, appropriated for expenditure under the direction of the Community Preservation Committee in accordance with the terms of a grant agreement or memorandum of understanding in compliance with the Ordinance and General Laws of Massachusetts.

#### Appropriation:

Project: Smith Art Museum Exterior Preservation Project

Recommended Amount: \$46,000.00

|              |                 |                     |                         |                    |
|--------------|-----------------|---------------------|-------------------------|--------------------|
| <b>From:</b> | <b>2100</b>     | <b>324200</b>       | <b>Historic</b>         | <b>\$46,000.00</b> |
| <b>To:</b>   | <b>21001940</b> | <b>584000 TTRIP</b> | <b>Site Improvement</b> | <b>\$46,000.00</b> |



## City Council

SCHEDULED

51

Meeting: 09/14/20 06:30 PM  
Initiator: Tasheena Davis  
Sponsors: President Justin Hurst  
DOC ID: 5866

### Order Approving CPC Recommendation-Forest Park Aquatic Gardens - \$110,000 (President Hurst)

**Whereas**, residents of the City of Springfield voted to accept the Community Preservation Act in November of 2016 in accordance with Chapter 267 of the Acts of 2000; and

**Whereas**, a Community Preservation Fund has been created using 1.5% of the City's property tax levy, excluding: (1) property owned and occupied as a domicile by a person who would qualify for low income housing or low or moderate income senior housing in the city or town; (2) \$100,000 of the value of each taxable parcel of residential real property; and (3) \$100,000 of the value of each taxable parcel of class three, commercial property, and class four, industrial property as defined in section 2A of said chapter 59; and

**Whereas**, a Community Preservation Committee was created by Ordinance of the City Council found in Chapter 16, Article XX; ("Ordinance") and

**Whereas**, each fiscal year the Community Preservation Committee shall make recommendations to the City Council in accordance with the provisions of the Ordinance and General Laws of Massachusetts in the form of a budget for appropriations and/or reserves from the Community Preservation Fund; and

**Whereas**, based on the Community Preservation Committee's recommendation the City Council shall make such appropriations or reserves from the Community Preservation Fund that spend or set aside not less than 10% of the annual revenues in the Community Preservation Fund for open space, not less than 10% of the annual revenues for historic resources, not less than 10% of the annual revenues for community housing, and any remaining amount into budgeted reserves; and

**NOW THEREFORE BE IT ORDERED**, that, upon recommendation of the Springfield Community Preservation Committee, and in order to undertake community preservation projects with community preservation fund revenues for Fiscal Year 2021, the respective sums of money specified in the schedule hereinafter set out be, and the same hereby, are, appropriated for expenditure under the direction of the Community Preservation Committee in accordance with the terms of a grant agreement or memorandum of understanding in compliance with the Ordinance and General Laws of Massachusetts.

#### Appropriation:

Project: Forest Park Aquatic Gardens Gazebo

Recommended Amount: \$110,000.00

|                   |               |                     |                      |
|-------------------|---------------|---------------------|----------------------|
| <b>From: 2100</b> | <b>359000</b> | <b>Undesignated</b> | <b>\$ 105,564.00</b> |
| <b>2100</b>       | <b>324150</b> | <b>Open Space</b>   | <b>\$4,436.00</b>    |

Order (ID # 5866)

Meeting of September 14, 2020

**To:    21001720       584000 FPAQU       Site Improvement                    \$ 110,000.00**



# City Council

SCHEDULED

Meeting: 09/14/20 06:30 PM  
Initiator: Tasheena Davis  
Sponsors: President Justin Hurst  
DOC ID: 5878

52

## Order Approving CPC Recommendation-Trinity House-51-53 Bay Street - \$106,800 (President Hurst)

**Whereas**, residents of the City of Springfield voted to accept the Community Preservation Act in November of 2016 in accordance with Chapter 267 of the Acts of 2000; and

**Whereas**, a Community Preservation Fund has been created using 1.5% of the City's property tax levy, excluding: (1) property owned and occupied as a domicile by a person who would qualify for low income housing or low or moderate income senior housing in the city or town; (2) \$100,000 of the value of each taxable parcel of residential real property; and (3) \$100,000 of the value of each taxable parcel of class three, commercial property, and class four, industrial property as defined in section 2A of said chapter 59; and

**Whereas**, a Community Preservation Committee was created by Ordinance of the City Council found in Chapter 16, Article XX; ("Ordinance") and

**Whereas**, each fiscal year the Community Preservation Committee shall make recommendations to the City Council in accordance with the provisions of the Ordinance and General Laws of Massachusetts in the form of a budget for appropriations and/or reserves from the Community Preservation Fund; and

**Whereas**, based on the Community Preservation Committee's recommendation the City Council shall make such appropriations or reserves from the Community Preservation Fund that spend or set aside not less than 10% of the annual revenues in the Community Preservation Fund for open space, not less than 10% of the annual revenues for historic resources, not less than 10% of the annual revenues for community housing, and any remaining amount into budgeted reserves; and

**NOW THEREFORE BE IT ORDERED**, that, upon recommendation of the Springfield Community Preservation Committee, and in order to undertake community preservation projects with community preservation fund revenues for Fiscal Year 2021, the respective sums of money specified in the schedule hereinafter set out be, and the same hereby, are, appropriated for expenditure under the direction of the Community Preservation Committee in accordance with the terms of a grant agreement or memorandum of understanding in compliance with the Ordinance and General Laws of Massachusetts.

### Appropriation:

Project: Trinity House, 51-53 Bay Street  
Recommended Amount: \$106,800.00

|              |                 |                     |                             |                     |
|--------------|-----------------|---------------------|-----------------------------|---------------------|
| <b>From:</b> | <b>2100</b>     | <b>359000</b>       | <b>Undesignated</b>         | <b>\$106,800.00</b> |
| <b>To:</b>   | <b>21001940</b> | <b>580400 SCHST</b> | <b>Building Improvement</b> | <b>\$106,800.00</b> |





## City Council

SCHEDULED

Meeting: 09/14/20 06:30 PM  
Initiator: Tasheena Davis  
Sponsors: President Justin Hurst  
DOC ID: 5868

53

### Order Approving CPC Recommendation-Marshall Roy Field Park Walking Path - \$101,550 (President Hurst)

**Whereas**, residents of the City of Springfield voted to accept the Community Preservation Act in November of 2016 in accordance with Chapter 267 of the Acts of 2000; and

**Whereas**, a Community Preservation Fund has been created using 1.5% of the City's property tax levy, excluding: (1) property owned and occupied as a domicile by a person who would qualify for low income housing or low or moderate income senior housing in the city or town; (2) \$100,000 of the value of each taxable parcel of residential real property; and (3) \$100,000 of the value of each taxable parcel of class three, commercial property, and class four, industrial property as defined in section 2A of said chapter 59; and

**Whereas**, a Community Preservation Committee was created by Ordinance of the City Council found in Chapter 16, Article XX; ("Ordinance") and

**Whereas**, each fiscal year the Community Preservation Committee shall make recommendations to the City Council in accordance with the provisions of the Ordinance and General Laws of Massachusetts in the form of a budget for appropriations and/or reserves from the Community Preservation Fund; and

**Whereas**, based on the Community Preservation Committee's recommendation the City Council shall make such appropriations or reserves from the Community Preservation Fund that spend or set aside not less than 10% of the annual revenues in the Community Preservation Fund for open space, not less than 10% of the annual revenues for historic resources, not less than 10% of the annual revenues for community housing, and any remaining amount into budgeted reserves; and

**NOW THEREFORE BE IT ORDERED**, that, upon recommendation of the Springfield Community Preservation Committee, and in order to undertake community preservation projects with community preservation fund revenues for Fiscal Year 2021, the respective sums of money specified in the schedule hereinafter set out be, and the same hereby, are, appropriated for expenditure under the direction of the Community Preservation Committee in accordance with the terms of a grant agreement or memorandum of understanding in compliance with the Ordinance and General Laws of Massachusetts.

#### Appropriation:

Project: Marshall Roy Field Park Walking Path

Recommended Amount: \$101,550.00

|              |                 |                     |                              |                     |
|--------------|-----------------|---------------------|------------------------------|---------------------|
| <b>From:</b> | <b>2100</b>     | <b>324150</b>       | <b>Open Space</b>            | <b>\$101,550.00</b> |
| <b>To:</b>   | <b>21001720</b> | <b>530105 MRPWP</b> | <b>Professional Services</b> | <b>\$101,550.00</b> |



# City Council

SCHEDULED

Meeting: 09/14/20 06:30 PM  
Initiator: Tasheena Davis  
Sponsors: President Justin Hurst  
DOC ID: 5873

54

## Order Approving CPC Recommendation- Kilroy House Exterior Restoration - \$92,755 (President Hurst)

**Whereas**, residents of the City of Springfield voted to accept the Community Preservation Act in November of 2016 in accordance with Chapter 267 of the Acts of 2000; and

**Whereas**, a Community Preservation Fund has been created using 1.5% of the City's property tax levy, excluding: (1) property owned and occupied as a domicile by a person who would qualify for low income housing or low or moderate income senior housing in the city or town; (2) \$100,000 of the value of each taxable parcel of residential real property; and (3) \$100,000 of the value of each taxable parcel of class three, commercial property, and class four, industrial property as defined in section 2A of said chapter 59; and

**Whereas**, a Community Preservation Committee was created by Ordinance of the City Council found in Chapter 16, Article XX; ("Ordinance") and

**Whereas**, each fiscal year the Community Preservation Committee shall make recommendations to the City Council in accordance with the provisions of the Ordinance and General Laws of Massachusetts in the form of a budget for appropriations and/or reserves from the Community Preservation Fund; and

**Whereas**, based on the Community Preservation Committee's recommendation the City Council shall make such appropriations or reserves from the Community Preservation Fund that spend or set aside not less than 10% of the annual revenues in the Community Preservation Fund for open space, not less than 10% of the annual revenues for historic resources, not less than 10% of the annual revenues for community housing, and any remaining amount into budgeted reserves; and

**NOW THEREFORE BE IT ORDERED**, that, upon recommendation of the Springfield Community Preservation Committee, and in order to undertake community preservation projects with community preservation fund revenues for Fiscal Year 2021, the respective sums of money specified in the schedule hereinafter set out be, and the same hereby, are, appropriated for expenditure under the direction of the Community Preservation Committee in accordance with the terms of a grant agreement or memorandum of understanding in compliance with the Ordinance and General Laws of Massachusetts.

### Appropriation:

Project: Kilroy House Exterior Restoration

Recommended Amount: \$92,755.00

|              |                 |                     |                              |                    |
|--------------|-----------------|---------------------|------------------------------|--------------------|
| <b>From:</b> | <b>2100</b>     | <b>359000</b>       | <b>Undesignated</b>          | <b>\$92,755.00</b> |
| <b>To:</b>   | <b>21001940</b> | <b>580400 KHRES</b> | <b>Building Improvements</b> | <b>\$92,755.00</b> |



## City Council

SCHEDULED

Meeting: 09/14/20 06:30 PM  
Initiator: Tasheena Davis  
Sponsors: President Justin Hurst  
DOC ID: 5867

55

### Order Approving CPC Recommendation-Springfield Bike Park Study - \$80,000 (President Hurst)

**Whereas**, residents of the City of Springfield voted to accept the Community Preservation Act in November of 2016 in accordance with Chapter 267 of the Acts of 2000; and

**Whereas**, a Community Preservation Fund has been created using 1.5% of the City's property tax levy, excluding: (1) property owned and occupied as a domicile by a person who would qualify for low income housing or low or moderate income senior housing in the city or town; (2) \$100,000 of the value of each taxable parcel of residential real property; and (3) \$100,000 of the value of each taxable parcel of class three, commercial property, and class four, industrial property as defined in section 2A of said chapter 59; and

**Whereas**, a Community Preservation Committee was created by Ordinance of the City Council found in Chapter 16, Article XX; ("Ordinance") and

**Whereas**, each fiscal year the Community Preservation Committee shall make recommendations to the City Council in accordance with the provisions of the Ordinance and General Laws of Massachusetts in the form of a budget for appropriations and/or reserves from the Community Preservation Fund; and

**Whereas**, based on the Community Preservation Committee's recommendation the City Council shall make such appropriations or reserves from the Community Preservation Fund that spend or set aside not less than 10% of the annual revenues in the Community Preservation Fund for open space, not less than 10% of the annual revenues for historic resources, not less than 10% of the annual revenues for community housing, and any remaining amount into budgeted reserves; and

**NOW THEREFORE BE IT ORDERED**, that, upon recommendation of the Springfield Community Preservation Committee, and in order to undertake community preservation projects with community preservation fund revenues for Fiscal Year 2021, the respective sums of money specified in the schedule hereinafter set out be, and the same hereby, are, appropriated for expenditure under the direction of the Community Preservation Committee in accordance with the terms of a grant agreement or memorandum of understanding in compliance with the Ordinance and General Laws of Massachusetts.

#### Appropriation:

Project: Springfield Bike Park Study

Recommended Amount: \$80,000.00

|              |                 |                     |                                      |                     |
|--------------|-----------------|---------------------|--------------------------------------|---------------------|
| <b>From:</b> | <b>2100</b>     | <b>324150</b>       | <b>Open Space/Recreation Reserve</b> | <b>\$ 80,000.00</b> |
| <b>To:</b>   | <b>21001720</b> | <b>530105 SPBPS</b> | <b>Professional Services</b>         | <b>\$ 80,000.00</b> |



# City Council

SCHEDULED

Meeting: 09/14/20 06:30 PM  
Initiator: Tasheena Davis  
Sponsors: President Justin Hurst  
DOC ID: 5869

56

## Order Approving CPC Recommendation-Indian Orchard Ponds Feasibility Study - \$50,000 (President Hurst)

**Whereas**, residents of the City of Springfield voted to accept the Community Preservation Act in November of 2016 in accordance with Chapter 267 of the Acts of 2000; and

**Whereas**, a Community Preservation Fund has been created using 1.5% of the City's property tax levy, excluding: (1) property owned and occupied as a domicile by a person who would qualify for low income housing or low or moderate income senior housing in the city or town; (2) \$100,000 of the value of each taxable parcel of residential real property; and (3) \$100,000 of the value of each taxable parcel of class three, commercial property, and class four, industrial property as defined in section 2A of said chapter 59; and

**Whereas**, a Community Preservation Committee was created by Ordinance of the City Council found in Chapter 16, Article XX; ("Ordinance") and

**Whereas**, each fiscal year the Community Preservation Committee shall make recommendations to the City Council in accordance with the provisions of the Ordinance and General Laws of Massachusetts in the form of a budget for appropriations and/or reserves from the Community Preservation Fund; and

**Whereas**, based on the Community Preservation Committee's recommendation the City Council shall make such appropriations or reserves from the Community Preservation Fund that spend or set aside not less than 10% of the annual revenues in the Community Preservation Fund for open space, not less than 10% of the annual revenues for historic resources, not less than 10% of the annual revenues for community housing, and any remaining amount into budgeted reserves; and

**NOW THEREFORE BE IT ORDERED**, that, upon recommendation of the Springfield Community Preservation Committee, and in order to undertake community preservation projects with community preservation fund revenues for Fiscal Year 2021, the respective sums of money specified in the schedule hereinafter set out be, and the same hereby, are, appropriated for expenditure under the direction of the Community Preservation Committee in accordance with the terms of a grant agreement or memorandum of understanding in compliance with the Ordinance and General Laws of Massachusetts.

### Appropriation:

Project: Indian Orchard Ponds Feasibility Study

Recommended Amount: \$50,000.00

|              |                 |                     |                              |                    |
|--------------|-----------------|---------------------|------------------------------|--------------------|
| <b>From:</b> | <b>2100</b>     | <b>359000</b>       | <b>Undesignated</b>          | <b>\$50,000.00</b> |
| <b>To:</b>   | <b>21001720</b> | <b>530105 IOPFS</b> | <b>Professional Services</b> | <b>\$50,000.00</b> |





# City Council

SCHEDULED

Meeting: 09/14/20 06:30 PM  
Initiator: Tasheena Davis  
Sponsors: President Justin Hurst  
DOC ID: 5871

57

## Order Approving CPC Recommendation-Thompson Triangle Park Fountain - \$46,000 (President Hurst)

**Whereas**, residents of the City of Springfield voted to accept the Community Preservation Act in November of 2016 in accordance with Chapter 267 of the Acts of 2000; and

**Whereas**, a Community Preservation Fund has been created using 1.5% of the City's property tax levy, excluding: (1) property owned and occupied as a domicile by a person who would qualify for low income housing or low or moderate income senior housing in the city or town; (2) \$100,000 of the value of each taxable parcel of residential real property; and (3) \$100,000 of the value of each taxable parcel of class three, commercial property, and class four, industrial property as defined in section 2A of said chapter 59; and

**Whereas**, a Community Preservation Committee was created by Ordinance of the City Council found in Chapter 16, Article XX; ("Ordinance") and

**Whereas**, each fiscal year the Community Preservation Committee shall make recommendations to the City Council in accordance with the provisions of the Ordinance and General Laws of Massachusetts in the form of a budget for appropriations and/or reserves from the Community Preservation Fund; and

**Whereas**, based on the Community Preservation Committee's recommendation the City Council shall make such appropriations or reserves from the Community Preservation Fund that spend or set aside not less than 10% of the annual revenues in the Community Preservation Fund for open space, not less than 10% of the annual revenues for historic resources, not less than 10% of the annual revenues for community housing, and any remaining amount into budgeted reserves; and

**NOW THEREFORE BE IT ORDERED**, that, upon recommendation of the Springfield Community Preservation Committee, and in order to undertake community preservation projects with community preservation fund revenues for Fiscal Year 2021, the respective sums of money specified in the schedule hereinafter set out be, and the same hereby, are, appropriated for expenditure under the direction of the Community Preservation Committee in accordance with the terms of a grant agreement or memorandum of understanding in compliance with the Ordinance and General Laws of Massachusetts.

### Appropriation:

Project: Thompson Triangle Park Fountain

Recommended Amount: \$46,000.00

|              |                 |                     |                         |                    |
|--------------|-----------------|---------------------|-------------------------|--------------------|
| <b>From:</b> | <b>2100</b>     | <b>324200</b>       | <b>Historic</b>         | <b>\$46,000.00</b> |
| <b>To:</b>   | <b>21001940</b> | <b>584000 TTRIP</b> | <b>Site Improvement</b> | <b>\$46,000.00</b> |



## City Council

SCHEDULED

58

Meeting: 09/14/20 06:30 PM  
Initiator: Tasheena Davis  
Sponsors: President Justin Hurst  
DOC ID: 5877

### Order Approving CPC Recommendation-Invasive Plant Program Phase II - \$40,635 (President Hurst)

**Whereas**, residents of the City of Springfield voted to accept the Community Preservation Act in November of 2016 in accordance with Chapter 267 of the Acts of 2000; and

**Whereas**, a Community Preservation Fund has been created using 1.5% of the City's property tax levy, excluding: (1) property owned and occupied as a domicile by a person who would qualify for low income housing or low or moderate income senior housing in the city or town; (2) \$100,000 of the value of each taxable parcel of residential real property; and (3) \$100,000 of the value of each taxable parcel of class three, commercial property, and class four, industrial property as defined in section 2A of said chapter 59; and

**Whereas**, a Community Preservation Committee was created by Ordinance of the City Council found in Chapter 16, Article XX; ("Ordinance") and

**Whereas**, each fiscal year the Community Preservation Committee shall make recommendations to the City Council in accordance with the provisions of the Ordinance and General Laws of Massachusetts in the form of a budget for appropriations and/or reserves from the Community Preservation Fund; and

**Whereas**, based on the Community Preservation Committee's recommendation the City Council shall make such appropriations or reserves from the Community Preservation Fund that spend or set aside not less than 10% of the annual revenues in the Community Preservation Fund for open space, not less than 10% of the annual revenues for historic resources, not less than 10% of the annual revenues for community housing, and any remaining amount into budgeted reserves; and

**NOW THEREFORE BE IT ORDERED**, that, upon recommendation of the Springfield Community Preservation Committee, and in order to undertake community preservation projects with community preservation fund revenues for Fiscal Year 2021, the respective sums of money specified in the schedule hereinafter set out be, and the same hereby, are, appropriated for expenditure under the direction of the Community Preservation Committee in accordance with the terms of a grant agreement or memorandum of understanding in compliance with the Ordinance and General Laws of Massachusetts.

#### Appropriation:

Project: Invasive Plant Program, Phase II

Recommended Amount: \$40,635.00

|              |             |               |                   |                    |
|--------------|-------------|---------------|-------------------|--------------------|
| <b>From:</b> | <b>2100</b> | <b>324150</b> | <b>Open Space</b> | <b>\$40,635.00</b> |
|--------------|-------------|---------------|-------------------|--------------------|

Order (ID # 5877)

Meeting of September 14, 2020

**To:    21001720       530105 IPPP2       Professional Services       \$40,635.00**



## City Council

SCHEDULED

Meeting: 09/14/20 06:30 PM  
Initiator: Tasheena Davis  
Sponsors: President Justin Hurst  
DOC ID: 5876

59

### Order Approving CPC Recommendation- Rockrimmon Boathouse Adaptive Reuse Study - \$35,000 (President Hurst)

**Whereas,** residents of the City of Springfield voted to accept the Community Preservation Act in November of 2016 in accordance with Chapter 267 of the Acts of 2000; and

**Whereas,** a Community Preservation Fund has been created using 1.5% of the City's property tax levy, excluding: (1) property owned and occupied as a domicile by a person who would qualify for low income housing or low or moderate income senior housing in the city or town; (2) \$100,000 of the value of each taxable parcel of residential real property; and (3) \$100,000 of the value of each taxable parcel of class three, commercial property, and class four, industrial property as defined in section 2A of said chapter 59; and

**Whereas,** a Community Preservation Committee was created by Ordinance of the City Council found in Chapter 16, Article XX; ("Ordinance") and

**Whereas,** each fiscal year the Community Preservation Committee shall make recommendations to the City Council in accordance with the provisions of the Ordinance and General Laws of Massachusetts in the form of a budget for appropriations and/or reserves from the Community Preservation Fund; and

**Whereas,** based on the Community Preservation Committee's recommendation the City Council shall make such appropriations or reserves from the Community Preservation Fund that spend or set aside not less than 10% of the annual revenues in the Community Preservation Fund for open space, not less than 10% of the annual revenues for historic resources, not less than 10% of the annual revenues for community housing, and any remaining amount into budgeted reserves; and

**NOW THEREFORE BE IT ORDERED,** that, upon recommendation of the Springfield Community Preservation Committee, and in order to undertake community preservation projects with community preservation fund revenues for Fiscal Year 2021, the respective sums of money specified in the schedule hereinafter set out be, and the same hereby, are, appropriated for expenditure under the direction of the Community Preservation Committee in accordance with the terms of a grant agreement or memorandum of understanding in compliance with the Ordinance and General Laws of Massachusetts.

#### Appropriation:

Project: Rockrimmon Boathouse Adaptive Reuse Study

Recommended Amount: \$35,000.00

|                   |               |                     |                    |
|-------------------|---------------|---------------------|--------------------|
| <b>From: 2100</b> | <b>359000</b> | <b>Undesignated</b> | <b>\$35,000.00</b> |
|-------------------|---------------|---------------------|--------------------|



Order (ID # 5876)

Meeting of September 14, 2020

**To:    21001720      530105 RBARS      Site Improvement      \$35,000.00**



# City Council

SCHEDULED

Meeting: 09/14/20 06:30 PM  
Initiator: Tasheena Davis  
Sponsors: President Justin Hurst  
DOC ID: 5864

60

## Order Approving CPC Recommendation-57 School St. - \$33,600 (President Hurst)

**Whereas**, residents of the City of Springfield voted to accept the Community Preservation Act in November of 2016 in accordance with Chapter 267 of the Acts of 2000; and

**Whereas**, a Community Preservation Fund has been created using 1.5% of the City's property tax levy, excluding: (1) property owned and occupied as a domicile by a person who would qualify for low income housing or low or moderate income senior housing in the city or town; (2) \$100,000 of the value of each taxable parcel of residential real property; and (3) \$100,000 of the value of each taxable parcel of class three, commercial property, and class four, industrial property as defined in section 2A of said chapter 59; and

**Whereas**, a Community Preservation Committee was created by Ordinance of the City Council found in Chapter 16, Article XX; ("Ordinance") and

**Whereas**, each fiscal year the Community Preservation Committee shall make recommendations to the City Council in accordance with the provisions of the Ordinance and General Laws of Massachusetts in the form of a budget for appropriations and/or reserves from the Community Preservation Fund; and

**Whereas**, based on the Community Preservation Committee's recommendation the City Council shall make such appropriations or reserves from the Community Preservation Fund that spend or set aside not less than 10% of the annual revenues in the Community Preservation Fund for open space, not less than 10% of the annual revenues for historic resources, not less than 10% of the annual revenues for community housing, and any remaining amount into budgeted reserves; and

**NOW THEREFORE BE IT ORDERED**, that, upon recommendation of the Springfield Community Preservation Committee, and in order to undertake community preservation projects with community preservation fund revenues for Fiscal Year 2021, the respective sums of money specified in the schedule hereinafter set out be, and the same hereby, are, appropriated for expenditure under the direction of the Community Preservation Committee in accordance with the terms of a grant agreement or memorandum of understanding in compliance with the Ordinance and General Laws of Massachusetts.

### Appropriation:

Project: 57 School Street

Recommended Amount: \$33,600.00

|                   |               |                     |                    |
|-------------------|---------------|---------------------|--------------------|
| <b>From: 2100</b> | <b>324300</b> | <b>Historic</b>     | <b>\$27,034.00</b> |
| <b>2100</b>       | <b>359000</b> | <b>Undesignated</b> | <b>\$6,566.00</b>  |

Order (ID # 5864)

Meeting of September 14, 2020

**To:    21001940      580400 SCHST      Building Improvement      \$33,600.00**



# City Council

SCHEDULED

Meeting: 09/14/20 06:30 PM  
Initiator: Tasheena Davis  
Sponsors: President Justin Hurst  
DOC ID: 5870

61

## Order Approving CPC Recommendation-Spanish-American War Memorial - \$20,000 (President Hurst)

**Whereas**, residents of the City of Springfield voted to accept the Community Preservation Act in November of 2016 in accordance with Chapter 267 of the Acts of 2000; and

**Whereas**, a Community Preservation Fund has been created using 1.5% of the City's property tax levy, excluding: (1) property owned and occupied as a domicile by a person who would qualify for low income housing or low or moderate income senior housing in the city or town; (2) \$100,000 of the value of each taxable parcel of residential real property; and (3) \$100,000 of the value of each taxable parcel of class three, commercial property, and class four, industrial property as defined in section 2A of said chapter 59; and

**Whereas**, a Community Preservation Committee was created by Ordinance of the City Council found in Chapter 16, Article XX; ("Ordinance") and

**Whereas**, each fiscal year the Community Preservation Committee shall make recommendations to the City Council in accordance with the provisions of the Ordinance and General Laws of Massachusetts in the form of a budget for appropriations and/or reserves from the Community Preservation Fund; and

**Whereas**, based on the Community Preservation Committee's recommendation the City Council shall make such appropriations or reserves from the Community Preservation Fund that spend or set aside not less than 10% of the annual revenues in the Community Preservation Fund for open space, not less than 10% of the annual revenues for historic resources, not less than 10% of the annual revenues for community housing, and any remaining amount into budgeted reserves; and

**NOW THEREFORE BE IT ORDERED**, that, upon recommendation of the Springfield Community Preservation Committee, and in order to undertake community preservation projects with community preservation fund revenues for Fiscal Year 2021, the respective sums of money specified in the schedule hereinafter set out be, and the same hereby, are, appropriated for expenditure under the direction of the Community Preservation Committee in accordance with the terms of a grant agreement or memorandum of understanding in compliance with the Ordinance and General Laws of Massachusetts.

### Appropriation:

Project: Spanish-American War Memorial

Recommended Amount: \$20,000.00

|              |                 |                     |                         |                    |
|--------------|-----------------|---------------------|-------------------------|--------------------|
| <b>From:</b> | <b>2100</b>     | <b>359000</b>       | <b>Undesignated</b>     | <b>\$20,000.00</b> |
| <b>To:</b>   | <b>21001940</b> | <b>584000 SAWAR</b> | <b>Site Improvement</b> | <b>\$20,000.00</b> |





**City Council**  
36 Court Street  
Springfield, MA 01103

**SCHEDULED**

**ORDINANCE (ID # 5862)**

Meeting: 09/14/20 06:30 PM

Department: City Clerk

Category: General

Prepared By: Tasheena Davis

Initiator: Tasheena Davis

Sponsors: Ward 1 Councilor Adam Gomez

DOC ID: 5862

## **National Needle Building-Historic District-55 Emery Street**

AN ORDINANCE AMENDING THE REVISED ORDINANCES OF THE CITY OF SPRINGFIELD, 1986, AS AMENDED BY CHAPTER 49 ENTITLED "HISTORIC DISTRICTS"

***Be it ordained by the City Council of the City of Springfield, as follows:***

Chapter 49, Article II of the Revised Ordinances of the City of Springfield, as amended, entitled "Historic Districts" be amended by the addition of the following section:

Subsection "49-21":

49-21 National Needle Building Historic District-55 Emery Street

- A. There is further established under the provisions of and in accordance with the Historic Districts Act, so-called, as mentioned in this chapter, the National Needle Building Historic District as shown on the map labeled Exhibit 27-20, entitled "National Needle Building Historic District"; said map to be considered part of this chapter.
- B. Exemption from controls:
  - 1) Temporary structures or signs, subject to such conditions as to duration of use, location, lighting, removal and similar matters as the Commission may reasonably specify.
  - 2) Terraces, walks, driveways, and sidewalks, provided that any such structure is substantially at grade level.
  - 3) The reconstruction, substantially similar in exterior design, of a building, structure or exterior architectural feature damaged or destroyed by fire, storm or other disaster, provided such reconstruction is begun within one year thereafter and carried forward with due diligence.

## CONSIDERATIONS

- *The building is importantly associated with one or more historic persons or events, or with the broad architectural, cultural, political, economic or social history of the City or the Commonwealth;*



**The National Needle Building at 55 Emery Street is importantly associated with the broad architectural, cultural, economic, and social history of the City of Springfield.**

The Emery Street section of this building complex was constructed during the late 1800s and relates to other National Register listed buildings in downtown Springfield. It was designed for use by the National Needle Company which was an important manufacturer and employer in Springfield during the late nineteenth to early twentieth century.<sup>1</sup>

The National Needle Company was formed in 1873. It commenced with six workmen, but soon employed 110. In 1879 this plant made 6,000,000 needles, including needles for all kinds of sewing machines. This industry grew to become the largest needle factory in the world and strange to relate no traveling salesmen were employed by the company. The stock was chiefly held by Springfield men.

The National Needle Company had an exhibit at the Centennial International Exhibition, the first official World's Fair in the United States, held in Philadelphia in 1876. The company obtained a medal and diploma for the highest possible merits from the Centennial Commissioners for their display in Machinery Hall.<sup>2</sup>

The company had operations on this block by 1882 (Figure 2). The oldest and most significant section of the current structure, related to the origins of the company and constructed in 1886, was designed in the Renaissance Revival style by the Springfield-based architectural firm of Richmond and Seabury. (Figure 3, Photo 2)

This section was altered to its current configuration by ca. 1916 related to the expansion of Fulton Street (Figures 4, 5), today known as East Columbus Avenue. The building's alterations were done in a sensitive manner and exterior character defining architectural features remain in this four story section of the complex. (Photos 1-6)

The 6 Liberty Street section was a later addition to the building and was constructed less than 100 years ago. (Figure 5)

<sup>1</sup> Lockwood, John H. (ed). "Western Massachusetts A History (1636-1925). Volume II, New York: Lewis Historical Publishing Co., Inc. 1926. *Archive.org* (site). <https://archive.org/stream/westernmassachus02lock/page/868/mode/2up/search/National+Needle> , accessed on-line November 2019

<sup>2</sup> "Notable Centennial Exhibits, The National Needle Company's Display," *Daily Graphic* (New York), November 7, 1876. *Genealogybank.com*  
Comments re: 6 Liberty Street, 55 Emery Street, November 2019

- The building is historically or architecturally important (in terms of period, style, method of building construction or association with a recognized architect or builder) either by itself or in the context of a group of buildings;

The building is historically and

architecturally important, on a local level, as an example of late nineteenth century Renaissance Revival style which retains exterior, character-defining architectural details and was designed by architects Francis R. Richmond (1851-1907) and B. Hammett Seabury (1856-1945). Richmond was a well-

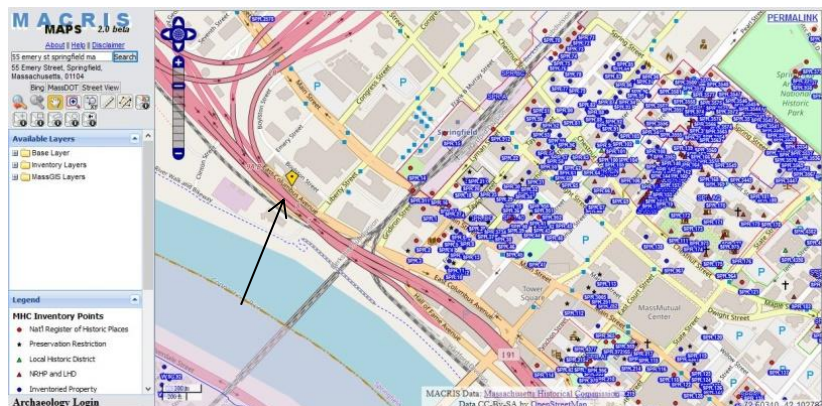
known architect who worked with architect E.C. Gardner around 1870 and entered into partnership with Seabury prior to the construction of the National Needle Building.<sup>3</sup> Seabury, a Florida Street resident of the McKnight neighborhood, was remembered as a "prominent architect" in Springfield and New York City.<sup>4</sup>

- The building is listed on, or is within a district listed on, the National Register of Historic Places;

The building has not been inventoried in the Massachusetts Historical Commission (MHC) database (MACRIS) so it has not been individually listed or determined to be contributing within a district on the **National Register of Historic Places**. It is in close proximity to other buildings and areas currently listed on the National Register (see red points on below MHC MACRIS map). It is also in proximity to newer infill construction on parcels cleared related to Urban Renewal and highway construction and is one of the few historic resources remaining in that vicinity. This property would have to be inventoried to receive an eligibility determination from the MHC.

- The building has been found eligible for the National Register of Historic Places

The building has not been found eligible for the National Register of Historic Places as it would need to be inventoried before the MHC would make that determination.



<sup>3</sup> "Architect Francis R. Richmond," *Springfield Republican*, October 19, 1895. *Genealogybank.com*

<sup>4</sup> "B. Hammett Seabury Prominent Architect," *Springfield Republican*, April 22, 1945. *Genealogybank.com*  
 Comments re: 6 Liberty Street, 55 Emery Street, November 2019



## • Incentives for Preservation and Adaptive Reuse

The following City, State, and Federal incentives could potentially be available to support the adaptive reuse of this building:

**MA Historic Rehabilitation Tax Credit**

**Federal Historic Preservation Tax Credit** (if found eligible for the National Register)

**Low-Income Housing Tax Credit**

**Housing Development Incentive Program (HDIP)** for market rate housing

**Opportunity Zone investment potential** (federally-funded tax incentive)

**New Market Tax Credit**

**Springfield Community Preservation Act funds** for eligible historic preservation and/or affordable housing work

**Tax Increment Financing (TIF) and District Improvement Financing (DIF)**

## MAPS



Figure 1: 1875 Map

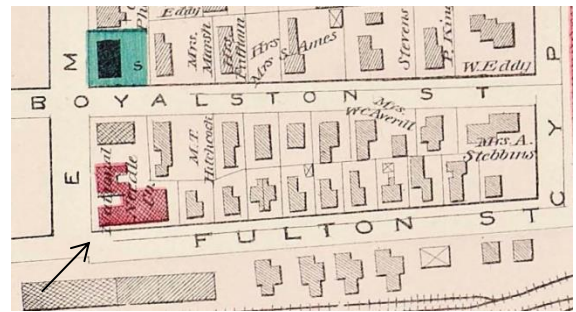


Figure 2: 1882 Map

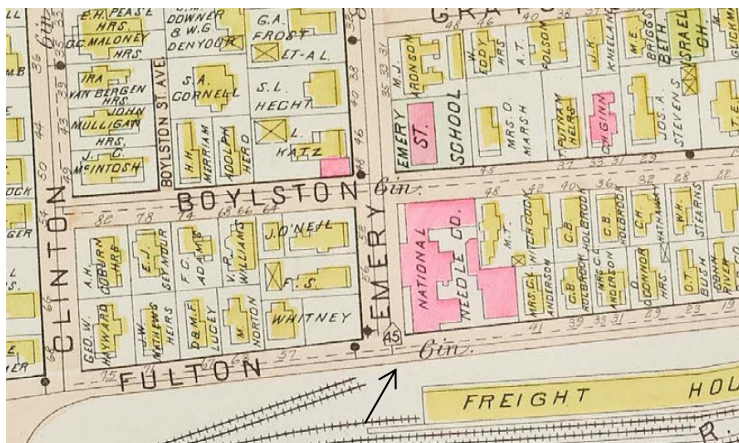


Figure 3: 1899 Map

Comments re: 6 Liberty Street, 55 Emery Street, November 2019



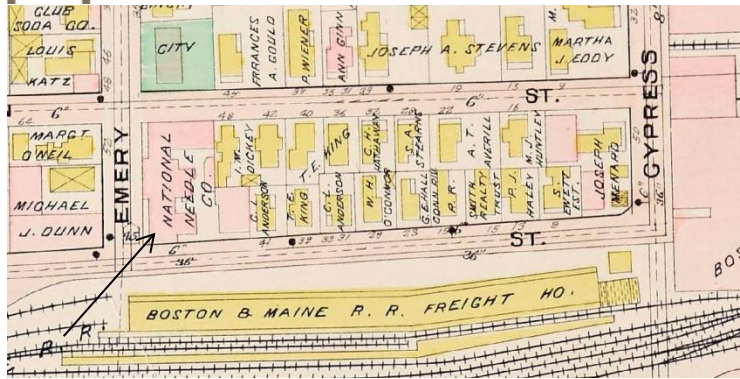


Figure 4: 1910 Map

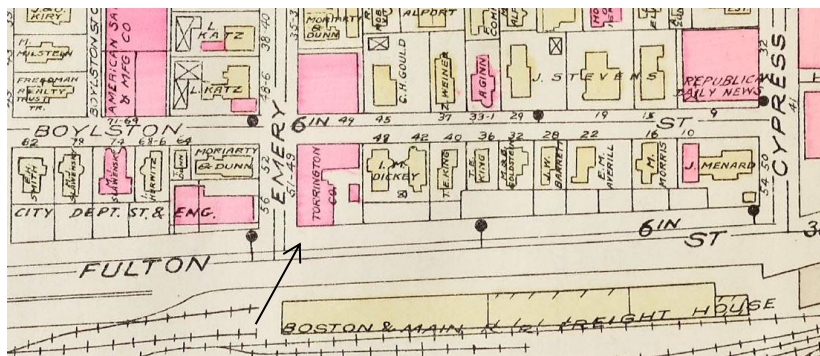


Figure 5: 1920 Map (showing alterations after Fulton Street was widened)

## IMAGES

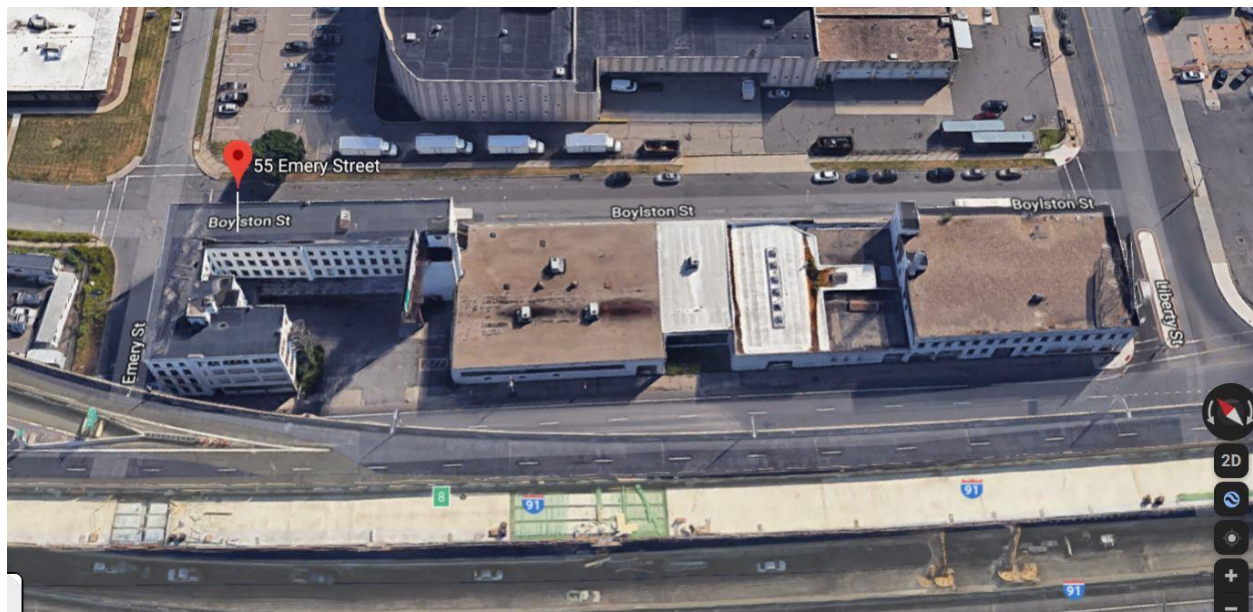


Figure 6: Aerial Perspective showing current configuration of complex  
Comments re: 6 Liberty Street, 55 Emery Street, November 2019



**Photo 1: Corner of Emery Street and Boylston Street**



**Photo 2: Emery Street entrance**

Comments re: 6 Liberty Street, 55 Emery Street, November 2019





**Photo 3: Elevation along East Columbus Ave near the corner of Emery Street**



**Photo 4: Corner of Emery Street and Boylston Street**

Comments re: 6 Liberty Street, 55 Emery Street, November 2019



**Photo 5: Emery Street Façade showing architectural details**



**Photo 6: Elevation along Boylston Street showing later addition**

Comments re: 6 Liberty Street, 55 Emery Street, November 2019





**Photo 7: Corner of Boylston Street and Liberty Street showing later addition**

Figure 1: O.H. Bailey & Co. 1875 Springfield Atlas *Norman B. Leventhal Map Center at the Boston Public Library* (site). Accessed on-line February 2017, [http://www.leventhalmap.org/zoomify?baseUrl=http://maps.bpl.org/&viewer=modern&id=06\\_01\\_001585](http://www.leventhalmap.org/zoomify?baseUrl=http://maps.bpl.org/&viewer=modern&id=06_01_001585)

Figure 2: Atlas of Springfield, George H. Walker and Co., 1882. *Massachusetts Real Estate Atlas Digitization Project* (site), accessed on-line March 2017, <http://www.mass.gov/anf/research-and-tech/oversight-agencies/lib/massachusetts-real-estate-atlases.html>

Figure 3: Atlas of Springfield, L.J. Richards & Co. 1899, *Massachusetts Real Estate Atlas Digitization Project* (site), accessed on-line March 2017, <http://www.mass.gov/anf/research-and-tech/oversight-agencies/lib/massachusetts-real-estate-atlases.html>

Figure 4: Atlas of Springfield, L. J. Richards & Co., 1910. *Massachusetts Real Estate Atlas Digitization Project* (site), accessed on-line March 2017, <http://www.mass.gov/anf/research-and-tech/oversight-agencies/lib/massachusetts-real-estate-atlases.html>

Figure 5: Atlas of Springfield and the Town of Longmeadow, 1920. Richards Map Company, *Massachusetts Real Estate Atlas Digitization Project* (site), accessed on-line March 2017, <http://www.mass.gov/anf/research-and-tech/oversight-agencies/lib/massachusetts-real-estate-atlases.html>

Figure 6: 55 Emery Street, Google.com/maps , accessed November 2019

Photos taken by Shannon Walsh, PVPC, November 2019

Comments re: 6 Liberty Street, 55 Emery Street, November 2019



Catalyst for Regional Progress

**PVPC**Kimberly H. Robinson, MUP  
Executive Director

Vincent Walsh, Chair  
Springfield Historical Commission  
Office of Planning and Economic Development  
70 Tapley Street  
Springfield, MA 01104

November 27, 2019

Mr. Walsh,

As requested by the Springfield Office of Planning and Economic Development, I am submitting an analysis of the historic and architectural significance of the *National Needle Company Building* and later additions located at 55 Emery Street and 6 Liberty Street. This analysis is in response to an *Application for Exemption from the Preservation of Historically Significant Buildings (Demo Delay)* for this property and the provided information is based on the key points for consideration by the Commission when reviewing this type of application.

I have also included a listing of some potential city, state, and federal incentives for the preservation and adaptive reuse of this historic resource.

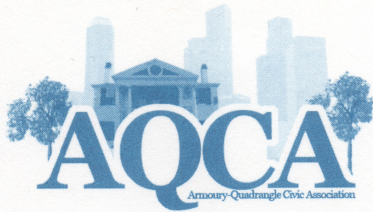
Sincerely,

Shannon Walsh

Historic Preservation Planner  
Pioneer Valley Planning Commission

cc: Alvin Allen, Senior Planner  
Office of Planning and Economic Development





Armory-Quadrangle Civic Association  
140 Chestnut Street #C • Springfield, MA 01103

(413) 747-1830 • [aqca@kimballflowers.com](mailto:aqca@kimballflowers.com) • [aqca.org](http://aqca.org) • [aqcaspringfield.org](http://aqcaspringfield.org)

July 16, 2020

Springfield City Council  
Springfield City Hall  
36 Court Street, Springfield MA 01103

Dear Council Members,

I write as president of Armoury Quadrangle Civic Association (AQCA), the Springfield neighborhood council for the Metro Central area including the National Needle Building at 55 Emery Street. AQCA supports the establishment of the proposed National Needle Building Local Historic District.

AQCA applauded the Springfield Historical Commission's demolition delay for this building that is over 100 years old. The historical assessments completed by the Pioneer Valley Planning Commission and the Springfield Office of Planning and Economic Development both recognize the historical significance of the building and recommend establishment of a National Needle Building Local Historic District. This would prevent demolition of the building, which AQCA supports.

We hope the Springfield City Council will approve this Local Historic District designation.

Sincerely,

Elizabeth Johnson  
President





70 Tapley Street  
Springfield  
Massachusetts  
01104

July 16, 2020

To the Honorable Members of the City Council:

The Springfield Historical Commission is pleased to submit for your consideration the proposed National Needle Building Local Historic District.

This district is located at 55 Emery Street at the intersection of East Columbus Avenue and consists of a single late nineteenth-century commercial building of a Romanesque Revival architectural style. To protect the architectural integrity of this commercial building which is threatened with demolition, once the nine-month delay expires, we propose the National Needle Building Local Historic District be created.

The Armoury-Quadrangle Civic Association as well as the Springfield Preservation Trust supports the creation of this historic district. The Commission recommends that this property be permanently protected through the creation of a local historic district.

Thank you for your consideration.

Vincent Walsh  
Chair





**City Council**  
36 Court Street  
Springfield, MA 01103

**SCHEDULED**

**ORDINANCE (ID # 5863)**

Meeting: 09/14/20 06:30 PM

Department: City Clerk

Category: General

Prepared By: Tasheena Davis

Initiator: Tasheena Davis

Sponsors: Ward 1 Councilor Adam Gomez

DOC ID: 5863

## Quadrangle-Mattoon Street Historic District Amendment

AMENDING CHAPTER 49 ARTICLE II, SECTION 49-5 OF THE REVISED ORDINANCES OF THE CITY OF SPRINGFIELD, AS AMENDED, BY INSERTING NEW LANGUAGE

1. CHAPTER 49 section 49-5 of the Revised Ordinances of the City of Springfield, as amended, is hereby deleted in its entirety and replaced with a new CHAPTER 45 section 49-5, hereto as follows:

"CHAPTER 49 section 49-5 - Quadrangle-Mattoon Street Historic District

There is established under the provisions of and in accordance with the Historic Districts Act, so-called, as mentioned in this chapter, the Quadrangle-Mattoon Street Historic District as shown on the map labeled Exhibit 27-2A, entitled 'Quadrangle-Mattoon Street Historic District'; said map to be considered a part of this chapter. In accordance with Section 8, Paragraph b of said Historic Districts Act, so-called, the authority of said Commission shall, however, be limited so as not to extend to any buildings, structures or properties however owned or controlled by the Springfield Library and Museum Association and Roman Catholic Bishop of the Diocese of Springfield. Notwithstanding the above, the limitation set forth herein shall not apply to 21 Edwards Street (also known as the Springfield Science Museum)."

2. The effective date for the amendments listed above shall be November 1, 2020.

Approved as to form,

Associate City Solicitor

Quadrangle-Mattoon Street Historic District Amendment

**OFFICE OF PLANNING & ECONOMIC DEVELOPMENT  
ANALYSIS FOR A ZONE CHANGE**

**NS BOSTON ROAD (01655-0057)  
BUSINESS A/B TO RESIDENCE A**

**GENERAL INFORMATION**

|                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
|-------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Applicant:</b>                         | Graham Construction, Inc.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| <b>Request:</b>                           | Business A/B to Residence A                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| <b>Location:</b>                          | NS Boston Road (01655-0057)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| <b>Parcel Size:</b>                       | 415,265 s.f. (approx. 9.5 acres)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| <b>Purpose:</b>                           | Single-family homes                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| <b>Surrounding Land Use and Zoning:</b>   | <p>The property is located in the Pine Point Neighborhood and is located in an area with a mix of commercial and residential uses. The surrounding land uses include:</p> <p>To the north is a new single family development zoned Residence A.<br/>         To the south is a combination of vacant land and single and two-family homes zoned Residence A.<br/>         To the east are single-family homes zoned Residence A.<br/>         To the west are an office and warehouse use zoned Business B.</p> |
| <b>Comprehensive/ Neighborhood Plan:</b>  | The Pine Point Neighborhood Plan shows no changes to this area.                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| <b>Site Visit:</b>                        | 7-23-20                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| <b>Neighborhood Council Notification:</b> | Pine Point Neighborhood Council: 8-4-20                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| <b>Planning Board Hearing Date:</b>       | 8-19-20                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |

**SPECIAL INFORMATION**

|                                  |     |
|----------------------------------|-----|
| <b>Traffic &amp; Parking:</b>    | N/A |
| <b>Physical Characteristics:</b> | N/A |
| <b>Other Notes:</b>              | N/A |

**ANALYSIS**

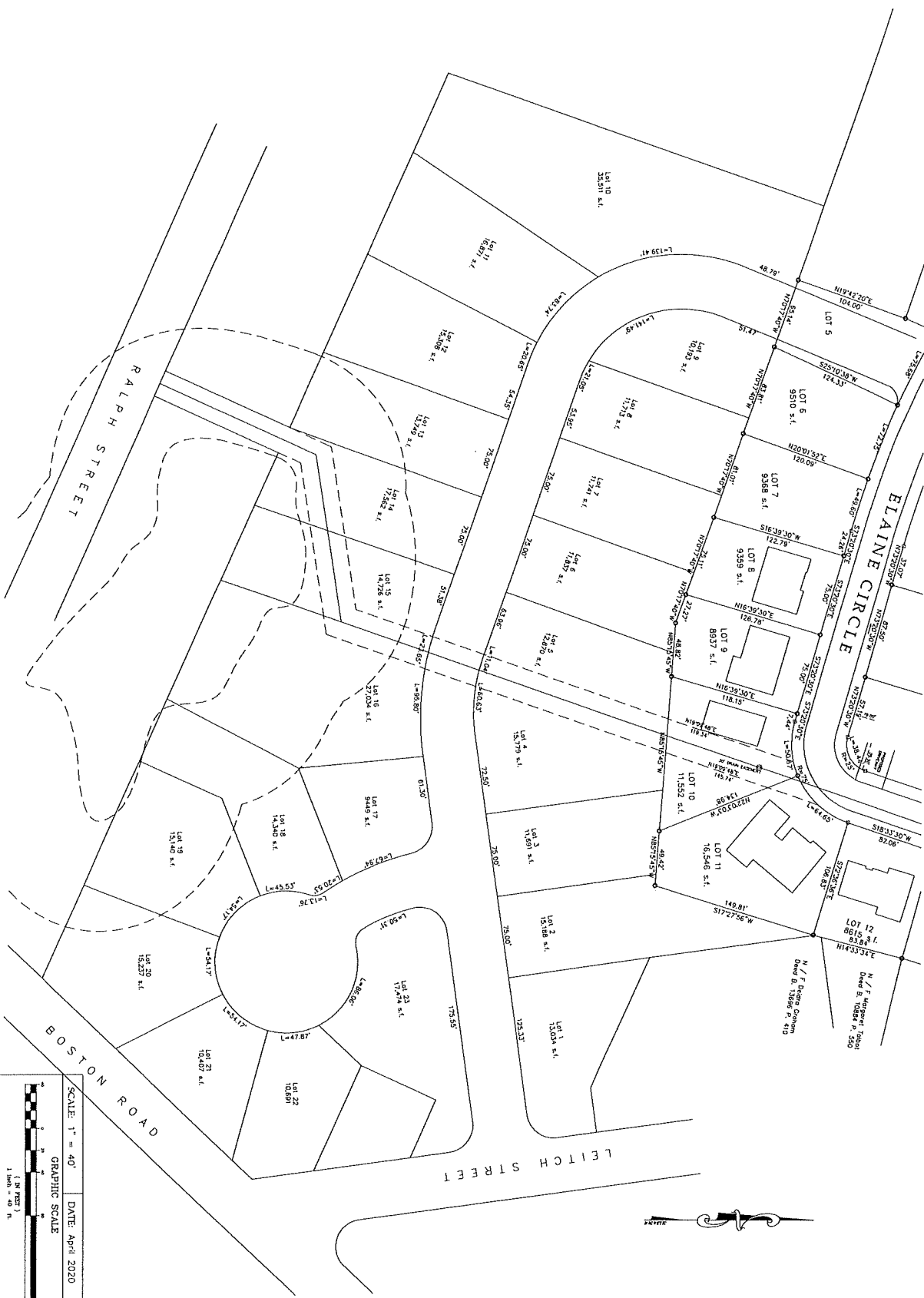
The petitioner has requested to change the zoning of the property known as NS Boston Road from Business A/B to Residence A. The site is currently vacant and was planned to be the location of a new church, however, that development was never completed.

The petitioner has submitted a preliminary plan indicating that they intend to construct twenty three (23) new, single-family homes. This is the same developer who is finishing up the new single family development on the adjacent parcel which fronts on Bay Street and was the former Mutual Ford location. A zone change to

After a full review, the staff does not object to the proposed request. Residence A is a predominant zoning district within this section of the Pine Point neighborhood. Further, this developer has also completed other residential developments within the City of Springfield, most recently the one directly adjacent to this property. As such, the staff does not believe a change to Residence A would have a negative effect on the surrounding properties or on the neighborhood as a whole.



Approve.



SCALE: 1" = 40'  
GRAPHIC SCALE  
DATE: April 2020

**AA**

ANDERSON ASSOCIATES  
LAND SURVEYORS & ENGINEERS  
PLANNING CONSULTANT  
SITE DESIGN

375 WALNUT STREET EXTENSION  
P.O. BOX 305  
ROCKFORD, MASSACHUSETTS 01067  
TEL: 413-525-4145  
FAX: 413-773-1776

PREPARED FOR:

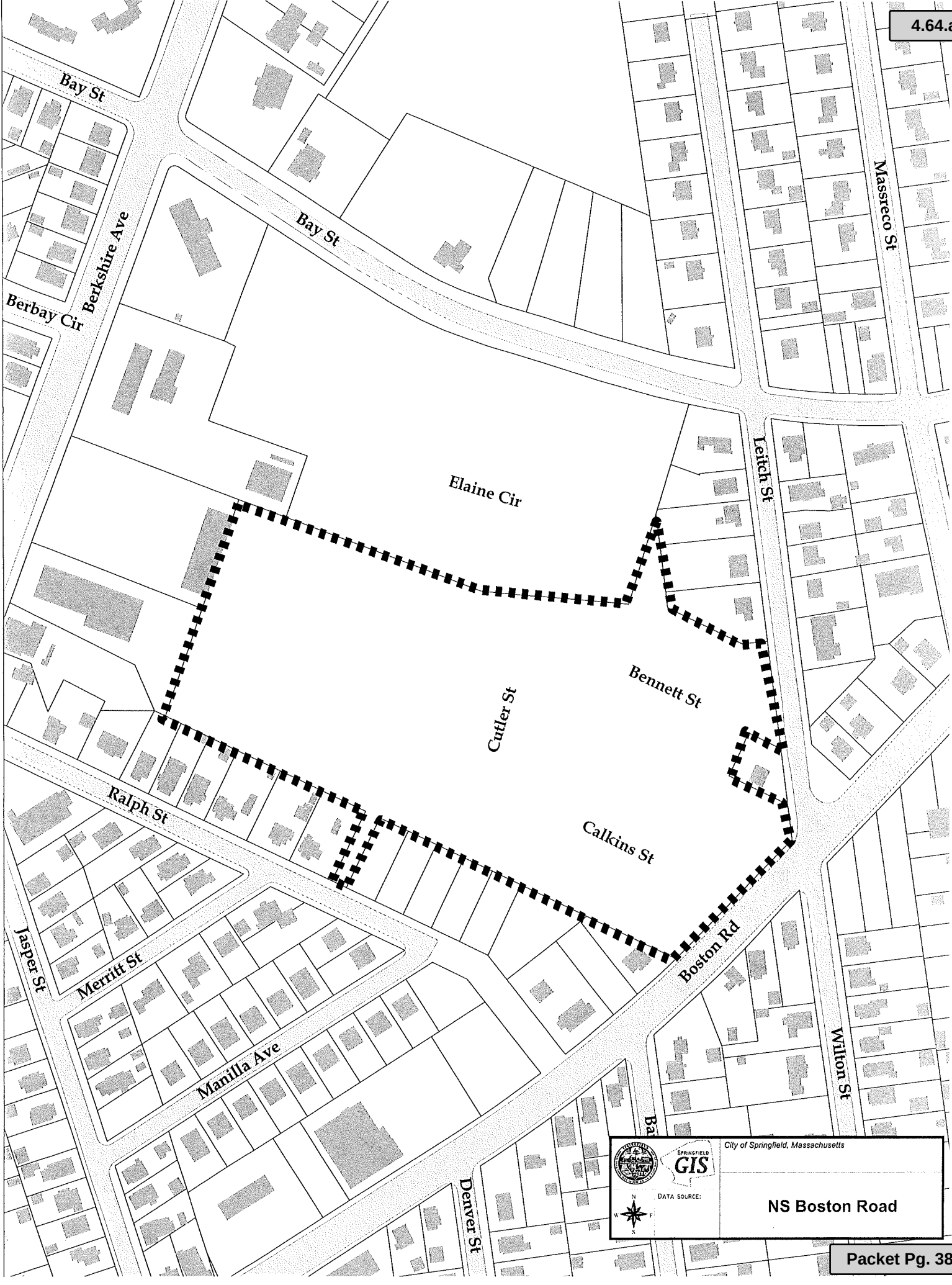
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THIS PLAN PREPARED IN ACCORDANCE WITH THE MASSACHUSETTS REGISTRY OF DEEDS

DATE: \_\_\_\_\_

DRAWING NO. \_\_\_\_\_





Attachment: 3216\_NS\_Boston\_Rd\_2020 (5752 : NS Boston Road)



SPRINGFIELD  
City of Springfield, Massachusetts



DATA SOURCE:

**NS Boston Road**



**City Council**  
36 Court Street  
Springfield, MA 01103

Meeting: 09/14/20 06:30 PM

Department: City Council

Category: General

Prepared By: Susan Kacoyannakis

Initiator: Adam Gomez

Sponsors: Ward 1 Councilor Adam Gomez

DOC ID: 5761

**TABLED**

## **RESOLUTION (ID # 5761)**

### **Support of Holyoke Soldiers' Home**

Whereas in 1952, the Soldiers' Home in Holyoke opened and has provided "Care With Honor and Dignity" to thousands of Massachusetts Veterans for over 68 years;

Whereas in 2010, Veteran rooms at the Holyoke Soldiers' Home were determined by the U.S. Department of Veteran Affairs to be non-compliant with the Uniform Federal Accessibility Standard;

Whereas in 2012, The Massachusetts Division of Capital Assets Management commissioned a Needs Assessment Study that determined that "of the 278 current beds, less than 5% meet VA Standards";

Whereas in 2013, a design to add 120 private rooms, as well as convert existing rooms thus creating 278 fully compliant beds, was approved by the U.S. Department of Veteran Affairs (VA) for 65% federal funding; however, the state has repeatedly failed to commit its 35% share of matching funds, required to allow for the start of construction;

Whereas in 2016, a project to create an Adult Day Health Care Program at the Soldiers' Home in Holyoke was also approved by the VA for 65% funding; however, it also has never received Massachusetts' commitment for the 35% matching funds;

Whereas in November 2017, with the support of Governor Baker and the Legislature, the state approved \$199 million to build a new 154-bed long-term care facility at the Soldiers' Home in Chelsea; while disregarding the long- documented deficiencies at the Holyoke Soldiers' Home;

Whereas the lack of sufficient space and staff were major contributing factors in the rapid spread of the Novel Coronavirus-19 at the Home which resulted in the deaths of 76 Veterans who tested positive for COVID-19. This atrocity is one of our country's worst Veteran tragedies and contradicts Massachusetts' claim of being the best in the nation for Veteran benefits;

Whereas all Veterans deserve equal treatment in Massachusetts state-funded Veteran Homes; to include the same living conditions as well as proportionate funding to provide for a safe and efficient level of staffing in all departments;

NOW, THEREFORE, **BE IT RESOLVED**, the Springfield City Council urges Governor Baker and the Legislature take immediate action to increase funding to ensure sufficient staff, equipment and supplies to provide safe care; and to expedite the design of the new Soldiers' Home in Holyoke to allow for the construction of fully compliant rooms for 250 Veterans, including a toilet and shower in each bedroom, and the establishment of an Adult Day Health Care Program to meet the VA project submission date of April 15, 2021; in order to provide the best in care for "those

who have borne the battle” and sacrificed their safety and well-being to preserve our nation’s freedom.

**HISTORY:****07/20/20     City Council****LAY ON TABLE****Next: 09/14/20**

Councilor Gomez made a motion to lay the item on the table, seconded by Councilor Whitfield. By unanimous roll call vote, the motion passed.



**City Council**  
36 Court Street  
Springfield, MA 01103

**TABLED**

**ORDINANCE (ID # 5724)**

Meeting: 09/14/20 06:30 PM  
Department: City Clerk  
Category: General  
Prepared By: Tasheena Davis  
Initiator: Tasheena Davis  
Sponsors: Mayor Domenic J. Sarno  
DOC ID: 5724

## **Ordinance for Police Commissioner and Community Police Hearing Board**

See Attachment

### **HISTORY:**

**06/22/20** City Council  
Next: **07/20/20**

**REFERRED TO COMMITTEE**

**07/20/20** City Council

**LAY ONTABLE**

**Next: 09/14/20**

The item was not taken out of committee.



AMENDING CHAPTER 67, OF THE REVISED ORDINANCES OF THE CITY OF SPRINGFIELD, AS AMENDED, HEREBY FURTHER AMENDED BY DELETING ARTICLE XVII AND REPLACING IT WITH THE FOLLOWING TO ADD THERETO: THE ESTABLISHMENT OF THE POSITION OF POLICE COMMISSIONER AS WELL AS A COMMUNITY POLICE HEARING BOARD FOR THE SPRINGFIELD POLICE DEPARTMENT.

## **Chapter 67. OFFICERS AND EMPLOYEES**

### **Article XVII. Police Commissioner and Community Police Hearing Board.**

#### **Sections:**

- § 67-84. Position of Police Commissioner established; appointment.**
- § 67-85. Term of office of Police Commissioner; vacancies; removal.**
- § 67-86. Qualifications for Police Commissioner.**
- § 67-87. Authority of Police Commissioner.**
- § 67-88. Acting Police Commissioner.**
- § 67-89. Establishment of Community Police Hearing Board.**
- § 67-90. Selection of Board Members.**
- § 67-91. Qualifications for Board.**
- § 67-92. Training for Board Members.**
- § 67-93. Submission of Complaint to Board.**
- § 67-94. Responsibility of Board Member for Review.**
- § 67-95. Submission of Complaint.**
- § 67-96. Standards of Adjudication.**
- § 67-97. Conduct of Hearings.**
- § 67-98. Determination of the Merit of Complaint.**
- § 67-99. Penalty Assessment.**
- § 67-100. Removal from the Board.**
- § 67-101. Public Outreach and Communication.**
- § 67-102. Miscellaneous.**
- § 67-103. Conflict with other laws; Severability.**
- § 67-104. Effective Date.**

#### **§ 67-84. Position of Police Commissioner established; appointment.**

The position of Police Commissioner is hereby established. The Mayor shall appoint a single Police Commissioner for the City of Springfield.

#### **§ 67-85. Term of office of Police Commissioner; vacancies; removal.**

The Police Commissioner shall be appointed for a term of not less than three years, and the term of said Commissioner shall not be coterminous with the Mayor. The Police Commissioner shall hold office until a successor is appointed and qualified, and any vacancy occurring shall be filled by the Mayor. Said Police Commissioner may be removed from office by the Mayor for cause.

**§ 67-86. Qualifications for Police Commissioner.**

At the time of appointment, such Police Commissioner shall have had at least seven years' experience as a captain, or equivalent rank, in a federal, state or local police force or law enforcement agency, or in any combination thereof. Such Police Commissioner shall not engage in any other business and shall be sworn to the faithful performance of the office before entering upon the same. At the time of appointment, the Police Commissioner shall possess a master's degree in a field related to his or her duties from an accredited institution of higher learning or an equivalent degree.

**§ 67-87. Authority of Police Commissioner.**

The Police Commissioner shall have the authority to appoint, establish and organize the Police Department of the City. The Police Commissioner shall have control of the government, administration, disposition and discipline of the Police Department, and of the police force of the Department and shall make all rules and regulations as are proper for the efficiency of the Department and its force. Except as otherwise provided herein, all the powers and duties of the Police Commission of the City of Springfield now or previously conferred or imposed by law or otherwise reflected in City ordinances are hereafter conferred and imposed upon said Police Commissioner, including but not limited to those otherwise vested in the Mayor and City Council by Chapter 244 of the Acts of 1909.

**§ 67-88. Acting Police Commissioner.**

In case of absence, disability or vacancy of office by the Police Commissioner, then the next highest-ranking officer in the Department shall serve as Acting Police Commissioner. If there are two such.

**§ 67-89. Community Police Hearing Board Establishment.**

The Community Police Hearing Board ("Board") for the City of Springfield Police Department is hereby established and shall operate as set forth in this Ordinance.

**§ 67-90. Selection of Board Members.**

- A. The Mayor shall appoint the members of the Board. The Board shall consist of 9 members who are residents of the City. Members shall participate in all training and preparatory meetings and act without conflict of interest on the part of any member thereof.
- B. The Board will be chaired by an attorney with experience in trials or administrative procedures. The chairperson will lead quarterly full Board meetings and work with the Board and the Police Commissioner to determine the full Board meeting schedules and agendas and administration of the Board.

- C. The term of appointment of members shall be three years; however, the initial appointments shall include 1 member who shall serve an initial one-year appointment, and two members who shall serve two years in order to stagger the terms for future appointments. Members shall serve until replaced.

**§ 67-91. Qualifications for Board.**

- A. The members of the Board do not need to have had investigatory experience. They must be persons of integrity with diverse backgrounds. Potential Board members should recognize the significant commitment of time that Board membership requires and be willing to commit sufficient time to the effort. In addition to bi-weekly Board meetings, Board members will be occasionally asked to participate in community outreach and education activities.
- B. The members of the Board must agree to keep information on specific complaints or investigations confidential as is the present practice with in the Springfield Police Department (“SPD”) Internal investigation Unit (“IIU”). This is a fundamental responsibility and failure to keep private information confidential will be grounds for removal from the Board.
  - a. Internal investigations should be closed to the subject officer and the public while they are pending. Nonetheless, the Police Commissioner should be fully informed of the progress of internal investigations and should regularly communicate the status of an investigation to the press and the general public to the full extent permitted by law while pending review or hearing before the Board.
  - b. In order for the disciplinary process to work effectively and efficiently in conjunction with the Boar, Witnesses and witness officers interviewed in an internal affairs investigation should be informed that the investigation is confidential in nature, and that they must not discuss the content of the investigation or interview with others. Witness officers should be required to sign a form agreeing to maintain confidentiality during the investigation. In addition, accused officers should be required to sign a confidentiality agreement to ensure they do not discuss the case with witness officers, ask witnesses about their statements to IIU, or contact any other individuals involved in the investigation.

**§ 67-92. Training for Board Members.**

- A. The Personnel, Police, and Law Departments shall develop a training program for all new Board members. This training shall include:
  - 1. The current procedures for filing and investigating a complaint.

2. The elements of a thorough investigation including a review of a number of actual case files from closed investigations.
  3. The Policies of the SPD regarding respectful treatment of civilians.
  4. The Policies of the SPD regarding appropriate use of force.
  5. The Role of civilian oversight boards in other jurisdictions.
  6. Legal Requirements for protection and confidentiality of private governmental documents.
  7. Hearing procedures and requirements under the provisions of Civil Service Laws and collective bargaining agreements for the conduct of administrative disciplinary hearings.
- B. As part of this training a set of reference materials should be provided to each Board member. These materials should include copies of all relevant Massachusetts statutes, all SPD policies and procedures regarding officer misconduct and use of force, and a copy of this ordinance. This training should be repeated annually or when new members are appointed to the Board.

**§ 67-93. Submission of Complaints to the Board for Review.**

- A. At the completion of the IIU investigation and prior to an initial review by the Board, the IIU, in conjunction with attorneys from the Labor Relations Department, shall prepare a cover memo on each complaint detailing the applicable charges based on the allegations and the investigation.
- B. The applicable charges and the investigative file should then be provided to the accused officer's command chain for review. The officer's chain of command should then make a preliminary determination and provide a written analysis in support of that determination. The investigative file, cover memo, and chain of command preliminary determination and analysis should then be provided to the Board for the initial review.

**§ 67-94. Responsibility of Board Members.**

It shall be the responsibility of the Board to:

- A. Accept and review civilian complaints filed with the SPD or any other city or state agency regarding the activities of the SPD. The Police Commissioner may take appropriate actions to maintain the security of police documents, reports or files examined by the Board.
- B. Review the sufficiency of internal investigations completed by the SPD, and to make recommendations to the Police Commissioner for further investigation or action.



- C. To preliminarily review complaints investigated by IIU and make a preliminary determination as to whether, based on the preliminary review to make a recommendation such that:
1. A charge letter be issued, and the Police Commissioner dispose of the complaint without the need for a hearing at this time.
  2. A charge letter be issued, and a hearing be held for consideration of the charges.
  3. The Police Commissioner dispose of the matter in the good exercise of his discretion.
- D. To act as hearing officers, designated by the Police Commissioner as the appointing authority pursuant to the Civil Service Law (Chapter 31 of the General Laws), in complaints under jurisdiction of the Board pursuant to this ordinance, taking into account the need for the training and qualifications required for a hearing officer and that a hearing officer who cannot consider a case in a fair and impartial manner because of personal prejudice or bias, shall not consider a particular case and shall so inform the Board. Examples of personal bias include, but are not limited to:
1. Familial relationship or friendship with parties to the complaint;
  2. Being a party to the complaint;
  3. Witnessing material events relevant to the complaint;
  4. Having a financial interest in the outcome of the case;
  5. Holding a bias for or against a party that is sufficient to impair the examiner's impartiality.
- E. Each member shall consider the complaint in a fair and impartial manner, ensure that facts are fully elicited, adjudicate all issues and avoid undue delay and shall be conducted in accordance with the applicable provisions of state and federal law, including but not limited to laws pertaining to Civil Service, or the Open Meeting Law, and provisions of a collective bargaining agreement applicable to the employment of a member of the Police Department.

#### **§ 67-95. Subpoena Authority.**

The Board is authorized in the case of any unresolved complaint submitted to them for the purpose of acting as a hearing officer, which would be aided thereby, to subpoena witnesses, compel their attendance, administer oaths, take the testimony of any person under oath and in connection therewith to require the production of any evidence relating to any matter in question before the Board for hearing. Any witness is expressly granted the right to be advised and represented by counsel present during any hearing.

### **§ 67-96. Standards for adjudication.**

- A. The Open Meeting Law shall apply to the activities of the Board.
- B. The investigative file sent to the Board shall include specific charges listing the policy violations for consideration at hearing. As to the minimum standards for adjudicating disciplinary cases, the following shall apply:
  - 1. The burden of proof is on the department.
  - 2. The standard of proof is a preponderance of the evidence.
  - 3. The standards of evidence are those of administrative law, not criminal law.
  - 4. No presumptions of truth are made regarding facts in dispute.
  - 5. No presumptions are made regarding witness credibility: all persons are equally credible unless an objective, fact-based evaluation of the witness's capacities, testimonial coherence, and other relevant and demonstrable factors justify otherwise.
  - 6. Conclusions are logically deduced from the evidence.
- C. The services of the Labor Relations departments shall be available to provide legal services to the Police Commissioner before the Board and the services of the Law Department shall be available to provide legal services to the Board.

### **§ 67-97. Conduct of Hearing.**

- A. The Board is required to adopt rules of procedure for the conduct of its hearings. The rules must ensure the due process rights of all persons involved in the hearings. Each person who appears before the Board and avails himself of constitutional guarantees shall not be punished in any way therefor.
- B. The board should sit in panels of at least three designated members, one of whom is a retired law enforcement officer, when reviewing the investigative file to consider whether to recommend disciplinary charges in the preliminary determination, or when sitting as hearing officers on applicable charges.
- C. The three-member panel should make a recommendation to the Commissioner regarding a determination for each applicable charge utilizing the same case dispositions as defined in this Ordinance. A formal charge letter should be provided to the accused officer after the Commissioner makes a final determination as to what charges will be included in the letter. If, after the charge letter has been issued to the accused officer, the officer does not dispute the charges, there is no reason to proceed with the full hearing. If the officer does not dispute the charges, the Board should make a recommendation regarding discipline, and then the case should go directly to the Commissioner to make a final decision regarding discipline.

**§ 67-98. Determination of the merits of complaints.**

- A. The Board shall make written findings of fact and a determination of the merits of the complaint considered in their capacity as Hearing Officers based on the relevant legal standards.
- B. If the Board determines that one or more allegations in the complaint are sustained, a recommendation for any discipline warranted, after providing the employee with an opportunity to speak personally or through a representative and after consideration of the employee's work history and guided by the Director of Human Relations as to appropriate discipline and penalties in similar circumstances in accord with the requirements of Civil Service and Labor Laws.
- C. After Hearing, the Board's determination along with the findings and recommendation for discipline, if any, shall be filed in a report to the Police Commissioner within 7 days of the end of the Hearing.
- D. In the merits determination, the Board in its hearing recommendation, and Police Commissioner, in the determination of the charges, shall make a determination of each allegation in the complaint, consistent with definitions in department policy and training, as to whether is should be sustained or not sustained.
- E. The Police Commissioner, pursuant to Civil Service law, shall give to such employee a written notice of the decision, which shall state fully and specifically the reasons therefore, including the reason for any deviation from the recommendation of the Board, which shall be subject to the present means of review by civil service appeal or arbitration as provided by the applicable collective bargaining agreement.
- F. After a complaint is closed the complainant shall be promptly notified of the findings and may provide copies of any portions of the internal affairs file which are a public record. Any actual order of disciplinary action addressed to an officer is not a public record and shall not be disclosed. For the complainant, correspondence shall be sent by certified mail to help ensure they receive notice of the outcome.
- G. The Board may send satisfaction surveys, similar to those used by the other Police Departments, to both complainant and officers when each complaint is closed.
- H. The Police Commissioner or the Board shall be authorized to attempt by voluntary non-binding mediation to resolve any complaint if deemed appropriate and the complainant and the subject officer agree to participate in such mediation. Mediation shall be conducted by a neutral facilitator, in lieu

of investigation and adjudication, to permit resolution of minor complaints that are usually not easily resolved through investigation.

#### **§ 67-99. Penalty Assessment**

In order to ensure that discipline is fair, consistent, and predictable, the Labor Relations Department shall develop guidelines in the form of a penalty matrix that lists penalties or ranges of discipline for various types of misconduct. The matrix should not be applied inflexibly, and the discipline should be based on the totality of the circumstances, including aggravating and mitigating factors.

#### **§ 67-100. Removal from the Board.**

The Mayor may remove a member from the Board, before his or her term expires.

#### **§ 67-101. Public Outreach and Communication.**

- A. To help increase the open access to the complaint process the department will need to educate the public about the complaint reporting process, including information about when and how to file a complaint. Presentations to community groups, schools, community organizations and religious groups about the complaint reporting process may be necessary as part of a broader effort to help people increase trust and confidence in the complaint investigation process. This communication process should involve both members of the IIU and members of the Board. Joint presentations will help reflect the openness of the department. Such presentations should be made in the neighborhoods of Springfield and should be done in conjunction with existing community organizations whenever possible.
- B. In addition, to general education and outreach, the Board shall, with the Assistance of the Law Department, communicate with complainants about the status of investigations, and (where appropriate) the public. With the assistance of the Police Department, the Board shall keep track of all Citizen Complaints, hearings, and findings, and identify each with an incident number, date of incident, location of incident, the nature of the misconduct, the name of the complainant and name of officer or officers alleged to have committed the misconduct and publicly disseminate notice of the review of any such incidents on a quarterly basis, but shall not disseminate the names of any participants or disciplinary action imposed in any incident without the consent of such party.
- C. The data gathered with regard to the Board's activities, as well as any reports or recommendations voted by the Board with regard to the interaction of police officers and members of the community, shall be reviewed by the Police Commissioner when considering disciplinary actions, promotions,



assignments, training or adoption or amendments of the policies and procedures of the Springfield Police Department.

**§ 67-102. Miscellaneous.**

- A. The Mayor shall designate a Civilian Oversight Coordinator (COC) who would be responsible for the day-to-day administration of the Board, such as scheduling board meetings, posting notices of meetings and hearings, and following up on board requests. The COC would serve as the liaison between the board and other officials, including the Mayor, the Law Department, and representatives from SPD. The Coordinator also would participate in the initial Board review.
- B. A three-member panel of board members, as well as the Civilian Oversight Coordinator should meet every two weeks to review new cases. Each of these panels should have at least one member with prior law enforcement experience.
- C. On a yearly basis, all members of the Board should meet to review SPD policy and procedures that may contribute to police misconduct and recommendations for improvement. The Board should be empowered to recommend changes in policy or training to reduce officer misconduct.
- D. The city of Springfield, with the Board, shall develop a clear mission statement for the Board and procedures to follow, and SPD should provide in-depth training for the Board on these protocols.

**§ 67-103. Conflict with other laws; severability.**

Nothing in this ordinance shall be interpreted to contravene the General Laws of this Commonwealth or the Charter of the City of Springfield. Any provision of this article that conflicts with applicable law or the City Charter shall be interpreted in such a manner and to such an extent as to be effective and valid under applicable law. If any provision of this article is prohibited by or invalid under applicable law or the City Charter, such provision shall be ineffective only to the extent of such prohibition or invalidity, thereby leaving the remainder of this article effective.

**§ 67-104. Effective Date.**

This ordinance shall take effect                      of 2020.

Approved as to form

  
City Solicitor



**City Council**  
36 Court Street  
Springfield, MA 01103

Meeting: 09/14/20 06:30 PM

Department: Law

Category: General

Prepared By: Kathy Breck

Initiator: Thomas Moore

Sponsors: Mayor Domenic J. Sarno

DOC ID: 5781

**TABLED**

**SPECIAL ACT (ID # 5781)**

## **Special Act Related to Outstanding Fines, Fees, Penalties Related to Fireworks**

### **CITY OF SPRINGFIELD**

In the City Council

July 20, 2020

**ORDERED**, that the mayor be, and hereby is authorized on behalf of the City of Springfield, to take any and all steps necessary to secure the passage by the General Court of the special legislation entitled “**AN ACT RELATIVE TO OUTSTANDING FINES, FEES, PENALTIES, OR COSTS RELATED TO USE OF FIREWORKS OR PYROTECHNICS IN THE CITY OF SPRINGFIELD,**” in substantially the same form as a draft Act attached hereto, except for clerical or editorial errors.

#### **HISTORY:**

**07/20/20 City Council**

**CONTINUED**

**Next: 09/14/20**

Motion to continue the item was made by Councilor Gomez, seconded by Councilor Whitfield. By roll call vote, the item was continued to September 14, 2020.

# The Commonwealth of Massachusetts

In the Year Two Thousand Twenty

## AN ACT RELATIVE TO OUTSTANDING FINES, FEES, PENALTIES, OR COSTS RELATED TO USE OF FIREWORKS OR PYROTECHNICS IN THE CITY OF SPRINGFIELD

*Be it enacted by the Senate and House of Representatives in General Court assembled,  
and by the authority of the same, as follows:*

**SECTION 1.** Notwithstanding any general or special law to the contrary, in the city of Springfield if an outstanding fine, fee, penalty or cost related to or assessed as a result of the violation of any ordinance of the City of Springfield relative to the use or possession of fireworks or pyrotechnics, collectively referred to hereafter as “outstanding fireworks related collections owed”, remains unpaid for fourteen (14) days after a demand therefor made more than 1 day after the outstanding fireworks related collections owed becomes due and payable, and if the tax collector of the city of Springfield elects to utilize the services of a deputy collector, then the deputy collector or the tax collector, as the case may be, shall send a notice of warrant to person owing the outstanding fireworks related collection in order to collect the delinquency. In the event that the delinquency is not paid within thirty (30) days to the notice of warrant, then a service warrant shall be made. If the delinquency remains unpaid after the service of warrant then the deputy collector may, at the discretion of the tax collector, return the uncollected warrants of those delinquencies to the tax collector. The tax collector or a designee, as the case may be, may at any time transmit, but at least on an annual basis, to the police commissioner of the police department of the city of Springfield, in a form approved by the police commissioner, notice of the nonpayment, specifying the name and address of the person to whom the delinquency is assessed, the amount due and all interest thereon and costs relative thereto and identifying information as to any motor vehicle, trailer owned in the name of the person owing the outstanding fireworks related collection assessed and remaining delinquent; provided, however, that no notice shall be transmitted to the police commissioner under this section at a time when there is pending before the local board of assessors or the appellate tax board, as the case may be, a duly filed application for the abatement of the assessment in whole or in part nor within thirty (30) days after action upon any such application by the local board of assessors or the appellate tax board, as the case may be.

Upon receipt of the notice of non-payment, the Springfield police department, or its designee, may remove the motor vehicle or trailer in the name of the of the person so assessed that is parked or standing in a public way within the city of Springfield to, and

store in, a convenient place in the city until all charges lawfully imposed for the removal and storage have been paid and due notice has been received that either the delinquency provided in the warrants has been paid or security for the payment thereof has been deposited. Notice shall be made to the registered owner of the vehicle at the time of the service of warrant. Vehicles shall be eligible for impoundment twenty two (22) days after the notice.

Under section 8 of chapter 135 of the General Laws, if the motor vehicle or trailer remains unclaimed in the possession of the police department of the city of Springfield, or its designee, for 1 month and the owner thereof or the owner's place of abode or business is unknown, or if the owner and the owner's place of abode or business are known and the owner, after receipt by registered mail of a written notice from the department or member to take possession of the property, refuses or fails to take possession for a period of 10 days following the receipt, the police department or its designee may sell the same, by public auction or any other licensed auction service, including sale over the internet, with notice of the time and place of sale and a description of the property to be sold, first being given by publishing the same once in each of three (3) successive weeks in a newspaper published in the city of Springfield.

**SECTION 2.** This act shall take effect upon its passage.



*To the Honorable Senate and House of Representatives of the Commonwealth of  
Massachusetts In the General Court Assembled.*

The undersigned, Domenic J. Sarno, Mayor of the City of Springfield, in the name and on behalf of said City, and in the pursuance of an order, a duly attested copy of which is hereto annexed, petition the General Court for legislation entitled “**AN ACT  
RELATIVE TO OUTSTANDING FINES, FEES, PENALTIES, OR  
COSTS RELATED TO USE OF FIREWORKS OR PYROTECHNICS  
IN THE CITY OF SPRINGFIELD,**” in substantially the same form as a draft Act attached hereto.

Respectfully submitted,

---

Domenic J. Sarno, Mayor  
City of Springfield  
36 Court Street  
Springfield, MA 01103