



City of Springfield

Regular Meeting

~ Draft ~

36 Court Street
Springfield, MA 01103
<http://www.springfieldcityhall.com>

Linda Fitzpatrick
413-787-6559

Monday, May 4, 2015

7:00 PM

Springfield City Hall -- Council Chambers

I. Possible Public Speak-Out Time 6:30 PM

The following individual(s) spoke at public speak-out:

1. **Brian Dunn spoke relative to noise coming from ice cream trucks along Wait Street and Van Horn Park in the summer time and he wanted the driver to turn off the music when the truck stops so he and his neighbors could have piece and quiet and enjoy their back yards and patios.**

Call to Order

7:00 PM Meeting called to order on May 4, 2015 at Springfield City Hall -- Council Chambers, 36 Court Street, Springfield, MA.

Attendee Name	Title	Status	Arrived
Thomas M. Ashe	At-Large Councilor	Present	
Timothy C. Allen	Ward 7 Councilor	Present	
Clodo Concepcion	Ward 5 Councilor	Present	
Kenneth E. Shea	Ward 6 Councilor	Present	
Orlando Ramos	Vice President	Present	
Timothy J. Rooke	At-Large Councilor	Late	7:12 PM
Bud L. Williams	At-Large Councilor	Late	7:05 PM
E. Henry Twiggs	Ward 4 Councilor	Present	
Justin Hurst	At Large Councilor	Present	
Melvin A. Edwards	Ward 3 Councilor	Present	
Zaida Luna	Ward 1 Councilor	Absent	
Kateri B. Walsh	Vice President - At-Large Councilor	Present	
Michael A. Fenton	President - Ward 2 Councilor	Absent	

Moment of Silence - Pledge of Allegiance

Councilor Vice President Orlando Ramos in absent of President Fenton asked for a moment of silence in memory of the death of Frank Scala a family member of President Fenton.

A. Communications

1. Order (ID # 3036)

March Revenue Vs. Expenditure Report

COMMENTS - Current Meeting:

Read and Patrick Burns, City Comptroller made presentation to the City Council relative to the period ending 2-31-2015 and the Report shows that the City had spent 76% of the yearly budget and the deficit is because of a net school spending payment and large debt payment but was on track for the FY15 balance budget. Council received the Report by a majority voice vote with Councilors Luna and Fenton absent and the Report was put on file for the Finance Committee to discussion.

ATTACHMENTS:

- March Revenue Vs. Expenditure Report (PDF)

RESULT:	RECEIVE REPORT
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B. Reports of Committee**2. Committe Report (ID # 3051)**

Health & Human Services

COMMENTS - Current Meeting:

From the City Council Health and Humans Services Committee - Health Department Relocation. Read and explanation given by Councilor Bud L. Williams, Chair of the Health and Humans Services Committee (Councilors Williams, Luna, Twiggs) met on April 22, 2014 and Chair Williams stated that the Committee met with Pat Sullivan, Director of Parks, Building and Recreation Management, Helen Caulton-Harris, Commissioner Health and Human Services and Denise Jordan, Mayor' Chief of Staff to discuss the relocation of the Health Department from 95 State Street to 1145 Main Street due to building of MGM Casino and the steps taken and cost of new location. Councilor Williams asked what was the cost different and T J Plante, CAFO said that 95 State Street was about \$139 thousand per year and 1145 Main Street would be about \$177 thousands per year versus previous bids of \$257,000 and \$300,000 for other locations and the building is fully ADA compliance. The Council received the Report by a majority voice vote with Councilors Luna and Fenton absent.

RESULT:	RECEIVED REPORT
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A. Report from Maintenance and Development Committee

From the City Council Maintenance and Development Committee - Discontinuance of Everett Street - The City Council Maintenance and Development Committee met on May 4, 2015 (Councilors Edwards, Concepcion and Walsh) and Chairperson Edwards gave a verbal report stating that the Committee had with Chris Cignoli, Director of the DPW and he stated that the closing Everett Street a dead end street would not have any impact on the resident or the public as it is owned by Mercy Hospital. Council received the Report by a majority voice vote with Councilors Luna and Fenton absent.

B. Report from the Finance Committee

From the City Council Finance Committee - City Investment Policy. Councilor Kenneth E. Shea, Chair of the Fiance Committee (Councilors Shea, Rooke Concepcion) met on April

28, 2015 and Chair Shea gave a verbal report stating that the Committee met with Steven Lonergan, Treasurer/Collectors to discuss the adoption a written investment Policy in order to provide a clear understanding between the City and its Investment Managers, Financial Advisors, and Banking Institutions regarding the objectives, goals, risk tolerance, and investment guidelines established for the investment of City funds and to describe in writing the Office of Treasurer & Collector of Taxes, the public and the City staff the underlying logic and philosophy supporting this Statement and it's State law. The Finance Committee recommended approval of the Policy. The Council received the Report by a majority voice vote with Councilors Luna and Fenton absent.

C. Report from State and Fedearl Relations Committee

From the City Council State and Federal Relations Committee - Snow Removal from Bus Stops and State Funding Issues - Special Act - Snow and Ice Removal from Bus Stops. Councilor Bud L. Williams, Chair of the State and Federal Relations Committee (Councilors Williams, Edwards, Walsh) met on April 28, 2015 and Chair Williams gave a verbal report stating that the Committee met with Springfield Commission on Disability, Mayor's Office and PVTa and PVTa has agreed to clear 50 bus shelters in the City and the City and PVTa are still working on a plan for all bus stops and the meetings have been productive and the Special Act on Snow Removal should remain in Committee. Councilor Williams made a motion for Item #25 to remain in and was seconded by Councilor Twiggs. The Council received the Report by a majority voice vote with Councilors Luna and Fenton absent.

D. Report from the Special Committee on Workforec Development

From the City Council Special Committee on Workforce Development. Councilor Timothy C. Allen, Chair of the Special Committee on Workforce Development gave a verbal report updating the Council that the Committee has been meeting monthly to develop ways to increase employment in the City and the next meeting will be MGM and their head of workforce development for the casino. The Council received the Report by a majority voice vote with Councilors Luna and Fenton absent.

II. Informational

3. Informational (ID # 3012)

Everett Street- Discontinuance

HISTORY:

04/06/15

City Council

COMMITTEE

COMMENTS - Current Meeting:

Read and the Council received the Report and Passed the Order to discontinue Everett Street as a public ways by a majority voice vote with Councilors Luna and Fenton absent.

ATTACHMENTS:

- Final Street Dic. Plan (PDF)
- Everett Street Report & Order (PDF)

RESULT:	RECEIVED THE REPORT-PASSED
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4. Informational (ID # 3037)

3601 Main St - Order of Location for the Installation and Maintenance of Underground Utilities

<<Enter brief purpose>>

<<Insert proper utility template>>

COMMENTS - Current Meeting:

Read and the Council received the Report and Passed the Order by a majority voice vote with Councilors Luna and Fenton absent.

ATTACHMENTS:

- LIGHTOWER (New Route)_Prop_2-13-15 (PDF)
- 4-1-2015 notice of meeting Ligwtower (PDF)

RESULT: RECEIVED THE REPORT-PASSED

5. Informational (ID # 3038)

Alden St - Order of Location for the Installation and Maintenance of Underground Utilities

<<Enter brief purpose>>

<<Insert proper utility template>>

COMMENTS - Current Meeting:

Read and the Council received the Report and Passed the Order by a majority voice vote with Councilors Luna and Fenton absent.

ATTACHMENTS:

- DWG-Alden (PDF)
- 4-6-2015 notice of meeting CMA 500 (PDF)

RESULT: RECEIVED THE REPORT-PASSED

6. Informational (ID # 3039)

Ashmun - Order of Location for the Installation and Maintenance of Underground Utilities

<<Enter brief purpose>>

<<Insert proper utility template>>

COMMENTS - Current Meeting:

Read and the Council received the Report and Passed the Order by a majority voice vote with Councilors Luna and Fenton absent.

ATTACHMENTS:

- DWG- Ashmun (PDF)
- 4-6-2015 notice of meeting CMA 520 (PDF)

RESULT: RECEIVED THE REPORT-PASSED

7. Informational (ID # 3041)

Clifton Ave - Order of Location for the Installation and Maintenance of Underground Utilities

COMMENTS - Current Meeting:

Read and the Council received the Report and Passed the Order by a majority voice vote

with Councilors Luna and Fenton absent.

ATTACHMENTS:

- 4-13-2015 notice of meeting WMECO 500 (PDF)
- DWG-CLIFTON AVE. (PDF)

RESULT: RECEIVED THE REPORT-PASSED

8. Informational (ID # 3043)

Wilbraham Ave 6212 - Order of Location for the Installation and Maintenance of Underground Utilities

COMMENTS - Current Meeting:

Read and the Council received the Report and Passed the Order by a majority voice vote with Councilors Luna and Fenton absent.

ATTACHMENTS:

- #6212 Drawing Wilbraham Rd. (PDF)
- 4-8-2015 notice of meeting WMECO 520 (PDF)

RESULT: RECEIVED THE REPORT-PASSED

9. Informational (ID # 3044)

Wilbraham Rd 6213 - Order of Location for the Installation and Maintenance of Underground Utilities

COMMENTS - Current Meeting:

Read and the Council received the Report and Passed the Order by a majority voice vote with Councilors Luna and Fenton absent.

ATTACHMENTS:

- #6213 Drawing Wilbraham Rd. (PDF)
- 4-8-2015 notice of meeting WMECO 510 (DOCX)

RESULT: RECEIVED THE REPORT-PASSED

10. Informational (ID # 3045)

Wilbraham Rd 6214 - Order of Location for the Installation and Maintenance of Underground Utilities

COMMENTS - Current Meeting:

Read and the Council received the Report and Passed the Order by a majority voice vote with Councilors Luna and Fenton absent.

ATTACHMENTS:

- #6214 Drawing Wilbraham Rd. (PDF)
- 4-8-2015 notice of meeting WMECO 530 (DOCX)

RESULT: RECEIVED THE REPORT-PASSED

11. Informational (ID # 3046)

Wilbraham Rd 6216 - Order of Location for the Installation and Maintenance of Underground Utilities

<<Enter brief purpose>>

<<Insert proper utility template>>

COMMENTS - Current Meeting:

Read and the Council received the Report and Passed the Order by a majority voice vote with Councilors Luna and Fenton absent.

ATTACHMENTS:

- #6216 Drawing Wilbraham Rd. (PDF)
- 4-8-2015 notice of meeting WMECO 550 (PDF)

RESULT: RECEIVED THE REPORT-PASSED

12. Informational (ID # 3047)

Wilbraham Rd 6217 - Order of Location for the Installation and Maintenance of Underground Utilities

<<Enter brief purpose>>

<<Insert proper utility template>>

COMMENTS - Current Meeting:

Read and the Council received the Report and Passed the Order by a majority voice vote with Councilors Luna and Fenton absent.

ATTACHMENTS:

- 4-8-2015 notice of meeting WMECO 540 (PDF)
- #6217 Drawing Wilbraham Rd. (PDF)

RESULT: RECEIVED THE REPORT-PASSED

13. Informational (ID # 3048)

Wilbraham Rd 6218 - Order of Location for the Installation and Maintenance of Underground Utilities

<<Enter brief purpose>>

<<Insert proper utility template>>

COMMENTS - Current Meeting:

Read and the Council received the Report and Passed the Order by a majority voice vote with Councilors Luna and Fenton absent.

ATTACHMENTS:

- #6218 Drawing Wilbraham Rd. (PDF)
- 4-8-2015 notice of meeting WMECO 500 (PDF)

RESULT: RECEIVED THE REPORT-PASSED

14. Informational (ID # 3049)

Main St 6211 - Order of Location for the Installation and Maintenance of Underground Utilities

<<Enter brief purpose>>

<<Insert proper utility template>>

COMMENTS - Current Meeting:

Read and the Council received the Report and Passed the Order by a majority voice vote with Councilors Luna and Fenton absent.

ATTACHMENTS:

- Drawing #6211 (PDF)
- 4-15-2015 notice of meeting WMECO 500 (PDF)

RESULT: RECEIVED THE REPORT-PASSED
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III. Grants

15. Order (ID # 3031)

CDBG Grant - FY15 - No Match - \$3,554,172

COMMENTS - Current Meeting:

Read and an explanation was given by Cathy Buono, Director of Administration and Finance for Community Development Department that the grant was from the US Department of Housing and Urban Development (HUD) CDBG funding in the amount of \$3,554,172 to provide funding for local community development activities such as affordable housing, anti-poverty programs and infrastructure development, housing, community and economic development activities and assistance for low and moderate income persons in the City in community block grant. Councilors Allen, Walsh and Hurst asked about what projects would be funded and was the funded reduced and Ms. Buono said these funds are used for many programs such service organizations, community housing activities and anti-poverty programs and the recipients are chosen thru a competitive process but the funds were reduced by \$102,000 for this fiscal year and the Order passed by a majority voice vote with Councilors Rooke, Luna and Fenton absent.

ATTACHMENTS:

- CDBG Award Letter (PDF)
- CDBG Grant Set-Up Form (PDF)

RESULT: PASSED BY VOICE VOTE
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16. Order (ID # 3035)

HUD Continuum of Care Grant - No Match - \$2,896,534

COMMENTS - Current Meeting:

Read and an explanation was given by Cathy Buono, Director of Administration and Finance for Community Development Department that the grant was from the US Department of Housing and Urban Development (HUD) Continuum of Care Grant in the amount of \$2,896,534 to help improve the lives of homeless men, women, and children through local planning efforts and through direct housing and service programs and the Order passed by a majority voice vote with Councilors Rooke, Luna and Fenton absent.

ATTACHMENTS:

- CoC Award Letters (PDF)

- CoC Grant Set-Up Forms(PDF)

RESULT: PASSED BY VOICE VOTE

17. Order (ID # 3032)

HOME Grant FY15 - No Match - \$1,036,526

COMMENTS - Current Meeting:

Read and an explanation was given by Cathy Buono, Director of Administration and Finance for Community Development Department that the grant was from the US Department of Housing and Urban Development (HUD) Home Grant in the amount of \$1,1036,526 to provide affordable housing for 1st time homeowners, tenant-based rental assistance, project based home ownership and rehab owner and rental properties but the Grant has been reduced by \$97,000. Councilor Williams praised the 1st time homeowners programs as a great way to get people to live in the City and the Order passed by a majority voice vote with Councilors Rooke, Luna and Fenton absent.

ATTACHMENTS:

- HOME Grant Award Letter (PDF)
- HOME Grant Set-Up Form (PDF)

RESULT: PASSED BY VOICE VOTE

18. Order (ID # 3033)

HOPWA Grant FY15 - No Match - \$450,059

COMMENTS - Current Meeting:

Read and an explanation was given by Cathy Buono, Director of Administration and Finance for Community Development Department that the grant was from the US Department of Housing and Urban Development (HUD) "Housing Opportunities for Persons with Aids" (HOPWA) Grant in the amount of \$450,059 in to address the critical housing needs of low-income persons and families living with HIV/AIDS including homeless individuals and families but the grant has been reduced by \$92,000 and the Order passed by a majority voice vote with Councilors Luna and Fenton absent.

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ATTACHMENTS:

- HOPWA Grant Award Letter (PDF)
- HOPWA Grant Set-Up Form (PDF)

RESULT: PASSED BY VOICE VOTE

19. Order (ID # 3034)

ESG Grant FY15 - No Match - \$325,972

COMMENTS - Current Meeting:

Read and an explanation was given by Cathy Buono, Director of Administration and

Finance for Community Development Department that the grant was from the US Department of Housing and Urban Development (HUD) Emergency Solutions (ESP) Grant in the amount of \$325,972 to help improve the quality of emergency shelters and transitional housing for the homeless, to make available additional shelters, to meet the costs of operating shelters, to provide essential social services to homeless individuals and to help prevent homelessness and this Grant increased by \$20,000 for this fiscal year and the Order passed by a majority voice vote with Councilors Luna and Fenton absent.

ATTACHMENTS:

- ESG Grant Award Letter (PDF)
- ESG Grant Set-Up Form (PDF)

RESULT: PASSED BY VOICE VOTE**20. Order (ID # 3026)**

Donation of Funds - Emergency Preparedness - \$7,200

COMMENTS - Current Meeting:

Read and the Council accepted a donation on behalf of the Fire Department Emergency Preparedness Division in the amount of \$7,200.00 from the Western Regional Homeland Security Advisory Council in coordination with the TJO Animal Control Center to establish a cache of expendable items related to its Companion Animal Mobile Equipment Trailer affective by natural disasters and the Order passed by a majority voice vote with Councilors Luna and Fenton absent without discussions because it is less than \$20,000.

ATTACHMENTS:

- Springfield CAMET Cache Award Letter (PDF)
- Fire Homeland Security Grant Set-Up (PDF)

RESULT: PASSED BY VOICE VOTE**21. Order (ID # 3029)**

Donation - No Match Required - Moriarty Law Firm C/O Ann Shields

COMMENTS - Current Meeting:

Read and the Council accepted a donation on behalf of the Springfield Women's Commission in the amount of \$100.00 from the Moriarty Law Firm in care of Ann Shields to help defray the cost of the May 22, 2015 International Women's Day event and the Order passed by a majority voice vote with Councilors Luna and Fenton absent without discussions because it is less than \$20,000.

RESULT: PASSED BY VOICE VOTE**22. Order (ID # 3040)**

Donation - Women's Commission/Thea E. Katsounakis

COMMENTS - Current Meeting:

Read and the Council accepted a donation on behalf of the Springfield Women's Commission in the amount of \$50.00 from Thea Katsounakis to help defray the cost of the

May 22, 2015 International Women's Day event and the Order passed by a majority voice vote with Councilors Luna and Fenton absent without discussions because it is less than \$20,000.

RESULT: PASSED BY VOICE VOTE

IV. General Business

23. Order (ID # 3050)

Collective Bargaining Ratification - AFSCME 1596A

COMMENTS - Current Meeting:

Read and an explanation was given by Bill Mahoney, Director of Human Resources and Labor Relations that the Order is to approve the collective bargaining agreement between the City and American Federation of State, County and Municipal Employees (AFSCME) Local 1596-A that covers about 52 employees of the Library Department for the time period of July 1, 2014 through June 30, 2016 and includes a 2% increase effective July 1, 2014; and a 2% increase effective July 1, 2015; and a change from "forty (40) hours to thirty-seven and one-half (37.5) work week"; change to sick leave for employees hired after January 1, 2014 so that employees shall accrue sick leave at rate of 1 day per month or 12 sick days per year and part-time employees shall be pro rata; add a the requirement that all employees are subject to "disciplinary policy." Councilor Williams asked if there is residency in the contract and Mr. Mahoney said that yes because residency was negotiated in the last contract effective January 1, 2014 for all new hires and the Order passed by the following roll call vote.

ATTACHMENTS:

- AFSCME 1596A TA (PDF)
- AFSCME 1596A City Council Report Signed (PDF)
- CAFO Cert- Libraries Settlement (PDF)

RESULT:	ADOPTED [10 TO 0]
MOVER:	Bud L. Williams, At-Large Councilor
SECONDER:	Timothy C. Allen, Ward 7 Councilor
AYES:	Ashe, Allen, Concepcion, Shea, Ramos, Williams, Twiggs, Hurst, Edwards, Walsh
ABSENT:	Timothy J. Rooke, Zaida Luna, Michael A. Fenton

(24.) (ID # 3052) Ice Cream Trucks

AN ORDINANCE (A LOCAL LAW) TO AMEND the Code of the City of Springfield, Chapter 275 thereof, to include Section 11 entitled "Ice Cream Trucks".

Be it ordained (enacted) by the Council of the City of Springfield, as follows:

- A. While stationary, no Ice Cream Truck, as defined by G.L. c. 270 § 20, shall emit any artificially amplified sound for the purpose of advertising its products.

- B. The owner or operator of any Ice Cream Truck found to be in violation of this chapter shall be subject to a \$50 fine for each violation.

RESULT: REFERRED TO COMMITTEE

Next: 6/1/2015 7:00 PM

COMMENTS - Current Meeting:

Read and an explanation was given by Councilor Walsh that the Ordinance is to regulate any owner or operator of an ice cream truck from playing amplified sound music for the purpose of advertising while the truck is stationary and would be subjected to fine of \$50 for each violation. Councilor Walsh asked that matter be referred to committee for a discussion. Councilor Edwards made a motion to refer to Health and Human Service Committee and was second by Councilor Hurst and said motion passed by a majority voice vote with Councilor Ashe, Rooke, Luna and Fenton absent.

Motion To: A. Motion to Refer to Health and Human Service Committee

COMMENTS - Current Meeting:

Councilor Edwards made a motion to refer to Health and Human Service Committee and was second by Councilor Hurst and said motion passed by a majority voice vote with Councilor Ashe, Rooke, Luna and Fenton absent.

RESULT: REFER TO COMMITTEE

25. Special Act (ID # 2988)

An Act for the Removal of Snow and Ice from Bus Stops Within the City of Springfield

HISTORY:

03/23/15 City Council REFERRED TO COMMITTEE
Next: 04/06/15

04/06/15 City Council REFERRED TO COMMITTEE
Next: 05/04/15

COMMENTS - Current Meeting:

Read and explanation given by Councilor Bud L. Williams, Chair of the Health and Humans Services Committee (Councilors Williams, Luna, Twiggs) that the Special Act is asking the General Court to make the PVTa responsible for the snow removal from bus stops. Councilor Williams stated that he met with Police Department, DPW, Code Health, Disability Commission, PVTa and Law Department to discuss the maintenance of bus stops as the City ordinance is silent on who shall be responsible for the snow removal from bus stops as the Ordinance only speaks to sidewalks and fire hydrants. Councilor Williams also said that Mayor had put up \$150,000 and with the help with Sheriff Department and PVTa cleared snow for bus stops for 2 weeks. Councilor Walsh said she want to hear from the PVTa. Mary MacInnes, Administrator of the PVTa spoke stating that the PVTa does not own the bus stops and she is not aware of any other Authority that removes snow and that the PVTa does not have the money or manpower for snow removal from 700 bus stops and it would violates State laws to make the PVTa responsible for the removal. Ms. MacInnes also said that the PVTa and the City are working on a solution and asked for more time so that a solution could be found before next snow season. Associate City

Solicitor Anthony Wilson stated that current State laws only allows cities and towns to fine individual for failure to remove snow and ice from sidewalks and fire hydrants and if the General Court pass this Special Act it would make PVTa responsible for the removal. Councilor Walsh made a motion to refer to committee and was seconded by Councilor Edwards.

Read and explanation given by Councilor Bud L. Williams, Chair of the State and Federal Relations Committee (Councilors Williams, Edwards, Walsh) met on April 4, 2014 and Chair Williams stated that the Committee met with State Senator Eric Lesser to discuss school busing costs and lack of state funding or school busing that is costing the City about \$24 to \$25 million per year; changes to the local aid formula for providing local aid to the City; and snow removal from bus stops and Senator Lesser said that know one can tell if the General Court would pass the Special Act relative to snow and ice removal.

Councilor Williams requested that the matter stay in committee until the collaboration plan or we hear back from Senator Lesser and it was seconded by Councilor Edwards.

Councilor Bud L. Williams, Chair of the State and Federal Relations Committee (Councilors Williams, Edwards, Walsh) met on April 28, 2015 and Chair Williams stated that the Committee met with Springfield Commission on Disability, Mayor's Office and PVTa and PVTa has agreed to clear 50 bus shelters in the City and the City and PVTa are still working on a plan for all bus stops and the meetings have been productive and the Special Act on Snow Removal should remain in Committee. Councilor Williams made a motion for Item #25 to remain in Committee and was seconded by Councilor Twiggs and said motion passed by a majority voice vote with Councilors Luna and Fenton absent.

ATTACHMENTS:

- Memorandum for PVTa Special Act (DOC)

RESULT:	REFERRED TO COMMITTEE	Next: 6/1/2015 7:00 PM
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Motion To: A. Motion to Remain in the State and Federal Relations Committee

COMMENTS - Current Meeting:

Councilor Williams made a motion for Item #25 to remain in Committee and was seconded by Councilor Twiggs and said motion passed by a majority voice vote with Councilors Luna and Fenton absent.

RESULT:	TABLED
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26. Resolution (ID # 3021)

Resolution Approving a City Investment Policy

HISTORY:

04/06/15	City Council	REFERRED TO COMMITTEE
Next: 05/04/15		

COMMENTS - Current Meeting:

Read April 6, 2015 and an explanation was given by Steven Lonergan, Treasurer/Collectors stated that the Resolution is to adopt a written investment Policy in order to provide a clear understanding between the City and its Investment Managers, Financial Advisors, and Banking Institutions regarding the objectives, goals, risk tolerance,

and investment guidelines established for the investment of City funds and to describe in writing the Office of Treasurer & Collector of Taxes, the public and the City staff the underlying logic and philosophy supporting this Statement. Councilor Allen asked what was the reason for the policy now and was it a result of something happening and Mr. Lonergan said no that Investment Managers and banking institutions want a written policy and the policy follows State laws General Laws, Chapter 44, Section 55, 55A & 55B that has 3 core values such as: safety - mitigate risk to fund invested; liquidity - funds must be liquid so that the City can get the funds as needed; yield - best interest rate for the City. Councilor Allen also asked how much money does the City have invested in banks and Mr. Lonergan said the City has about \$150 to \$160 million spread out in all local banks. Councilor Ramos said he was not a finance wiz and said that the Council needed more information and requested that the Investment Policy be sent to committee.

From the City Council Finance Committee - City Investment Policy. Councilor Kenneth E. Shea, Chair of the Finance Committee (Councilors Shea, Rooke Concepcion) met on April 28, 2015 and Chair Shea gave a verbal report stating that the Committee met with Steven Lonergan, Treasurer/Collectors to discuss the adoption a written investment Policy in order to provide a clear understanding between the City and its Investment Managers, Financial Advisors, and Banking Institutions regarding the objectives, goals, risk tolerance, and investment guidelines established for the investment of City funds and to describe in writing the Office of Treasurer & Collector of Taxes, the public and the City staff the underlying logic and philosophy supporting this Statement and it's State law. The Finance Committee recommended approval of the Policy. The Council received the Report by a majority voice vote with Councilors Luna and Fenton absent.

The Resolution passed by a majority voice vote with Councilors Luna and Fenton absent

ATTACHMENTS:

- Exhibit a - City of Springfield Investment Policy (PDF)

RESULT:	PASSED BY VOICE VOTE
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27. Order (ID # 3019)

Budget Transfer W/In a Department - \$200,000

FINANCIAL IMPACT:

Budget Transfer W/In a Department \$200,000

COMMENTS - Current Meeting:

Read the first time and Rule 19 suspended and an explanation was given by Joseph Conant, Fire Commissioner stated that the Order is to transfer \$200,000 from Fire Operations - Salary & Wages to Fire - Machinery & Equipment for the purpose of replacement of essential safety supplies such as self contained breathing apparatus, voice communication system and fire tainting. Councilor Allen asked if taking money from salary would prevent the Fire Department from hiring staff and Commissioner Conant said no that there are 14 in the academy now and new class of 14 recruits ready to go but the department still has vacancies to cover the transfer and read for a second time and the Order passed by the following roll call vote.

ATTACHMENTS:

- CAFO Cert- Fire Capital Transfer (PDF)

RESULT:	ADOPTED [10 TO 0]
MOVER:	Kenneth E. Shea, Ward 6 Councilor
SECONDER:	Timothy C. Allen, Ward 7 Councilor
AYES:	Ashe, Allen, Concepcion, Shea, Ramos, Williams, Twiggs, Hurst, Edwards, Walsh
ABSENT:	Timothy J. Rooke, Zaida Luna, Michael A. Fenton

28. Order (ID # 3030)

Budget Transfer W/In a Department \$120,000

FINANCIAL IMPACT:

Budget Transfer W/In a Department \$120,000

COMMENTS - Current Meeting:

Read the first time and Rule 19 suspended and an explanation was given by John Barbieri, Commissioner Police Department and Edward Pikula, City Solicitor stated that the Order is to transfer \$120,000 from 1st Response - Salary & Wages to Commissioner's Office - Professional Services for the purpose of hiring a consultants to perform a forensic review of narcotic evidence for the Police Department. Councilors Allen and Hurst asked if there was a bid and how do we know we are getting the best price and Solicitor Pikula said that the services were not bided because they are exempt from General Laws Chapter 30B but the City did seek "requests for proposals" to get a idea of the cost and he expects the cost to be less than \$120,000 and read for a second time and the Order passed by the following roll call vote.

ATTACHMENTS:

- CAFO Cert- Police Transfer \$120,000 (PDF)

RESULT:	ADOPTED [10 TO 0]
MOVER:	Kenneth E. Shea, Ward 6 Councilor
SECONDER:	Justin Hurst, At Large Councilor
AYES:	Ashe, Allen, Concepcion, Shea, Ramos, Williams, Twiggs, Hurst, Edwards, Walsh
ABSENT:	Timothy J. Rooke, Zaida Luna, Michael A. Fenton

29. Order (ID # 3027)

Budget Transfer W/In a Department \$18,000

FINANCIAL IMPACT:

Budget Transfer W/In a Department \$18,000

COMMENTS - Current Meeting:

Read the first time and Rule 19 suspended and an explanation was given by Joseph Conant, Fire Commissioner and Erica Floyd, Finance Director for Fire Department stated that the Order is to transfer \$18,000 from Commissioner's Office - Hardware to Commissioner's Office - Software for the purpose of paying the cost associated with

upgrades being performed to the Telstaff software used payroll and scheduling and read for a second time and the Order passed by the following roll call vote.

ATTACHMENTS:

- CAFO Cert- Fire Transfer (Hardware to Software) (PDF)

RESULT:	ADOPTED [9 TO 0]
MOVER:	Kenneth E. Shea, Ward 6 Councilor
SECONDER:	Melvin A. Edwards, Ward 3 Councilor
AYES:	Allen, Concepcion, Shea, Ramos, Williams, Twiggs, Hurst, Edwards, Walsh
ABSENT:	Thomas M. Ashe, Timothy J. Rooke, Zaida Luna, Michael A. Fenton

30. Special Act (ID # 3053)

An Act Authorizing the Sale of Certain Real Property Known as 233 Quincy Street in Springfield, from the City of Springfield to Habitat for Humanity

Please see attached materials

COMMENTS - Current Meeting:

Read and an explanation was given by Thomas Moore, Associate City Solicitor, Timothy Ryan, Esquire on behalf of Habitat for Humanity, Gerry McCafferty, Director of the Office of Housing and Jennifer Schimmel, Executive Director of Habitat for Humanity. Associate City Solicitor Moore explained that Habitat for Humanity built a house at 233 Quincy Street on property not owned by them and was actually owned by the City and the special act is seeking to authorize the City to convey the property directly to Habitat for Humanity without complying with General Laws Chapter 30B section 16 which requires a bid or auction. Attorney Ryan said it was an honest mistake as Habitat for Humanity owned the propriety next door and has built 45 homes in the City and the mistake was not discovered until a year later and the home has been sold to homeowner who is living the house. Attorney Ryan also said the mistake was made in a rush to build 4 home after the June, 2011 tornado. Councilor Allen said he believes it was an honest mistake and asked how did the City arrives at cost for vacant lot. Associate Solicitor Moore said in trying to come up with a price he looked at sell vacant lots sold to Habitat for Humanity by the City and the average price was \$3000 so that's the price the City has agreed to sell the property to Habitat for Humanity. Councilor Williams asked how the mistake was made and Attorney Ryan said they had a building permit but the house was just built on the wrong lot and was not discovered until the closing a year later. Councilor Shea said that the special act is to do "equity" for both parties and the best thing to do is pass the special act and move it on the General Court and the Special Act passed by the following roll call vote.

ATTACHMENTS:

- Special Act Authorizing Direct Transfer of Quincy Street from City to Habitat - Final Draft (DOC)

RESULT:	ADOPTED [10 TO 0]
MOVER:	Kenneth E. Shea, Ward 6 Councilor
SECONDER:	Timothy J. Rooke, At-Large Councilor
AYES:	Ashe, Allen, Concepcion, Shea, Rooke, Williams, Twiggs, Hurst, Edwards, Walsh
ABSTAIN:	Orlando Ramos
ABSENT:	Zaida Luna, Michael A. Fenton

31. Order (ID # 3042)

Order Authorizing Mayor to Execute Quitclaim Deed for Sale of ES Cabinet St., Lot 123 (02190-0096), WS Jewett St., Lot 226 (07110-0012), and SS Jordan St., Lot 205 (07140-0041) to the Springfield Conservation Commission

COMMENTS - Current Meeting:

Read and an explanation was given by Kevin Chaffee, Natural Resources Manager Conservation Commission and Melvyn Altman, Associate City Solicitor that the properties (ES Cabinet St., Lot 123, WS Jewett St., Lot 226 and SS Jordan St., Lot 205) were being transferred to Springfield Conservation Commission as the parcels are not needed for general municipal purposes and are suitable for conservation purposes and were transferred for \$1.00 and the Order passed by the following roll call vote.

ATTACHMENTS:

- Deed ES Cabinet St. (Par.96) (DOC)

RESULT:	ADOPTED [9 TO 0]
MOVER:	Kateri B. Walsh, Vice President - At-Large Councilor
SECONDER:	E. Henry Twiggs, Ward 4 Councilor
AYES:	Allen, Concepcion, Shea, Ramos, Williams, Twiggs, Hurst, Edwards, Walsh
ABSENT:	Thomas M. Ashe, Timothy J. Rooke, Zaida Luna, Michael A. Fenton

V. Suspension of Rules - NONE



City of Springfield

ADOPTED

Meeting: 05/04/15 07:00 PM
Initiator: Pat Burns
Sponsors: Mayor Domenic J. Sarno
DOC ID: 3036

A.1

March Revenue Vs. Expenditure Report (Mayor Sarno)

RESULT: RECEIVE REPORT

Statement of Revenues and Other Sources,
and Expenditures and Other Uses
Budget and Actual - General Fund

For the period ended
03/31/15

Revenues and Other Sources:	Revised Budget	Actual	Variance Over/(Under)	%
Real Estate & Personal Property Taxes	\$ 171,580,896	\$ 129,119,764	\$ (42,461,132)	75%
Real Estate & Personal Property Taxes - Tax Liens	-	1,570,102	1,570,102	0%
Motor Vehicle Excise	9,600,000	7,608,586	(1,991,414)	79%
Penalties, interest and other taxes	5,072,427	3,425,112	(1,647,315)	68%
Charges for Services	12,467,836	7,976,933	(4,490,903)	64%
Intergovernmental	346,115,651	258,802,865	(87,312,786)	75%
MSBA Payments	14,560,053	10,003,165	(4,556,888)	69%
Licenses and Permits	6,009,143	3,845,860	(2,163,283)	64%
Fines and Forfeits	423,386	335,525	(87,861)	79%
Interest earned on Investments	1,196,859	780,474	(416,385)	65%
Miscellaneous	5,252,990	7,456,807	2,203,817	142%
FY 2014 Net School Spending Shortfall (a.)	18,172,074	18,172,074	-	100%
Stabilization Reserves	3,856,130	3,856,130	-	100%
Other Financing Sources	995,735	995,735	-	100%
Overlay Surplus	2,700,000	2,700,000	-	100%
Total Revenues and Other Sources	598,003,179	456,649,132	(141,354,047)	76%
Expenditures and Other Uses:				
General government	21,770,097	16,877,683	4,892,415	78%
Public safety				
Police	39,888,209	29,467,629	10,420,580	74%
Fire	20,493,920	13,897,761	6,596,159	68%
Centralized Dispatch	1,676,719	1,252,524	424,195	75%
Other	3,427,166	2,609,997	817,170	76%
Health and Welfare	4,908,005	3,388,904	1,519,101	69%
Public works	10,147,086	10,035,753	111,333	99%
Education	383,783,363	270,248,826	113,534,537	70%
Culture and recreation	12,369,128	9,452,133	2,916,995	76%
Pension and fringe	53,177,581	45,313,369	7,864,212	85%
State and district assessments	3,288,772	2,374,557	914,215	72%
Debt Service	38,090,246	36,115,759	1,974,487	95%
Pay as you go Capital	892,052	590,860	301,192	66%
Other Financing Use - Trash Enterprise Supplement	4,090,834	4,090,834	-	100%
Total Expenditures and Other Uses	598,003,179	445,716,588	152,286,591	75%
Excess (deficiency) of revenues and other sources over expenditures and other uses	<u>\$ -</u>	<u>\$ 10,932,544</u>	<u>\$ 10,932,544</u>	

(a.) The FY 2014 Net School Spending Requirement shortfall must be appropriated in the School Budget pursuant to Chapter 70 Section 11 of the Education Reform Act of 1993.

CITY OF SPRINGFIELD, MASSACHUSETTS
Budget and Actual - General Fund
Expenditures and Encumbrances
For the period ended
03/31/15

Expenditures and Other Uses:

	Original Budget	Transfers In/(Out)	Revised Budget	Expenditure	Encumbrance	Variance Over/(Under)	%
General government	19,817,650	1,952,447	21,770,097	15,012,145	1,865,537	4,892,415	78%
Public safety							
Police	40,386,314	(498,105)	39,888,209	28,861,285	606,344	10,420,580	74%
Fire	20,293,920	200,000	20,493,920	13,630,252	267,509	6,596,159	68%
Centralized Dispatch	1,676,719	-	1,676,719	1,251,365	1,159	424,195	75%
Other	3,430,409	(3,243)	3,427,166	2,358,885	251,111	817,170	76%
Health and Welfare	4,933,005	(25,000)	4,908,005	3,379,793	9,111	1,519,101	69%
Public works	10,115,556	31,530	10,147,086	9,624,030	411,723	111,333	99%
Education	369,413,118	14,370,245	383,783,363	249,167,116	21,081,710	113,534,537	70%
Culture and recreation	12,376,041	(6,913)	12,369,128	8,831,504	620,630	2,916,995	76%
Pension and fringe	53,177,581	-	53,177,581	46,303,369	(990,000)	7,864,212	85%
State and district assessments	3,288,772	-	3,288,772	2,374,557	-	914,215	72%
Debt Service	38,090,246	-	38,090,246	36,115,759	-	1,974,487	95%
Pay as you go Capital	892,052	-	892,052	284,431	306,430	301,192	66%
Other Financing Use - Trash Enterprise Supplement	4,031,454	59,380	4,090,834	4,090,834	-	-	100%
Total Expenditures and Other Uses	581,922,838	16,080,341	598,003,179	421,285,324	24,431,264	152,286,591	75%

**City of Springfield**

36 Court Street
Springfield, MA 01103

COMPLETED**COMMITTEE REPORT (ID # 3051)**

Meeting: 05/04/15 07:00 PM
Department: City Council
Category: General
Prepared By: Susan Kacoyannakis
Initiator: Bud L. Williams
Sponsors:
DOC ID: 3051

Health & Human Services

Committee: Health & Human Services**Date:** April 22, 2015**Time:** 1:00 P M**SUBJECT:** Health & Human Services Department relocation plan**Councilors in Attendance:** Williams, Edwards**Synopsis(include pros/cons):**

The Health & Human Services Committee of the City Council met on April 22, 2015 in Room 200 of City Hall. This meeting was held to discuss the new location for the Health & Human Services Department. Patrick Sullivan, Executive of Parks, Buildings, and Recreation Management; Helen Caulton, Director of Health & Human Services; Denise Jordan, Mayor's Chief of Staff attended the meeting and explained the evaluation process and the reason for choosing the 1145 Main Street location. Councilor Williams applauded the team for their due diligence in finding the right location. The team consisted of Pat Sullivan, Denise Jordan, Helen Caulton, TJ Plante, Peter Garvey, Andy Doty and Robert Maggi. .

RESULT: RECEIVED REPORT



City of Springfield

ADOPTED

Meeting: 05/04/15 07:00 PM
Initiator: Hector Velez
Sponsors: Mayor Domenic J. Sarno
DOC ID: 3012

2.3

Everett Street- Discontinuance

By the City Council of the City of Springfield, Massachusetts:
Notice having been given and a public hearing held, as provided by law,

IT IS HEREBY ORDERED:

That the , be and it is hereby granted a location for and permission to

Everett Street- Discontinuance

Also that permission be and hereby granted said {ResUserUserLookup1} to complete the above request.

I hereby certify that the foregoing order was adopted at a meeting of the City Council of the City of Springfield, Massachusetts held on May 4, 2015

City Clerk

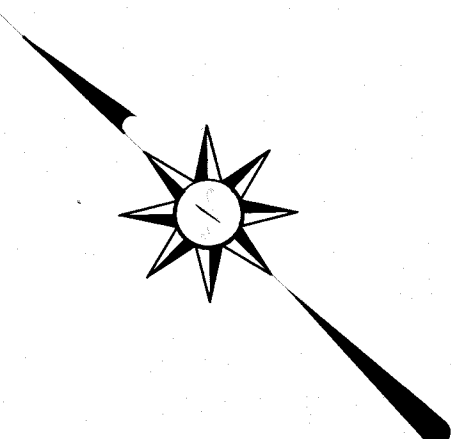
We hereby certify that on March 23, 2015, at 5:00 PM, at At the End of Everett Street a public hearing was held on the petition of the for permission to complete the above mentioned request.

City Clerk

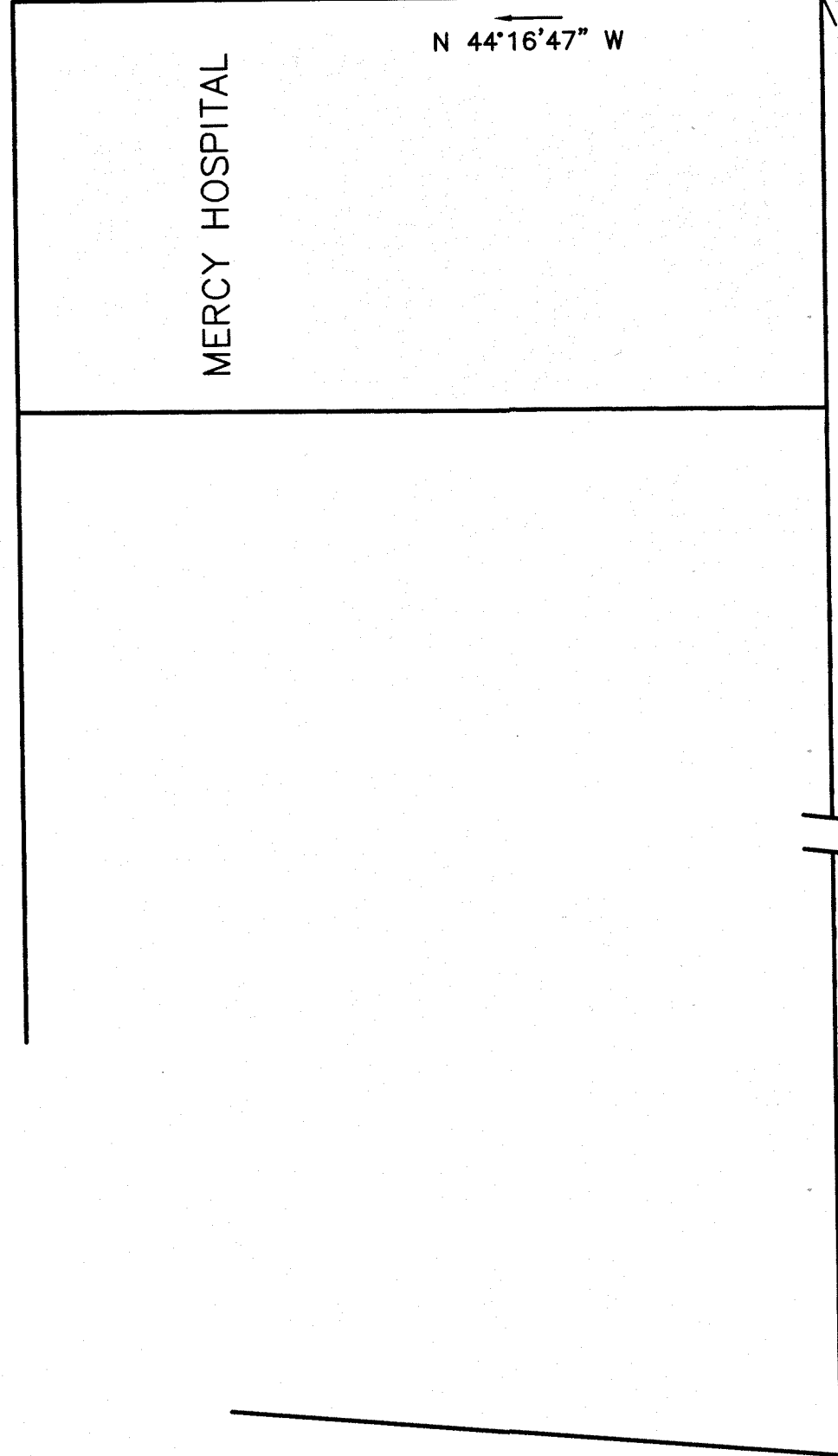
I hereby certify that the foregoing is a true copy of a location order and certificate of hearing with notice adopted by the City Council of the City of Springfield, Massachusetts, on the May 4, 2015, and recorded with the records of location orders of said city. This certified copy is made under the provision of Chapter 166 of the General Laws and any additions thereto or amendments thereof.

Attest:

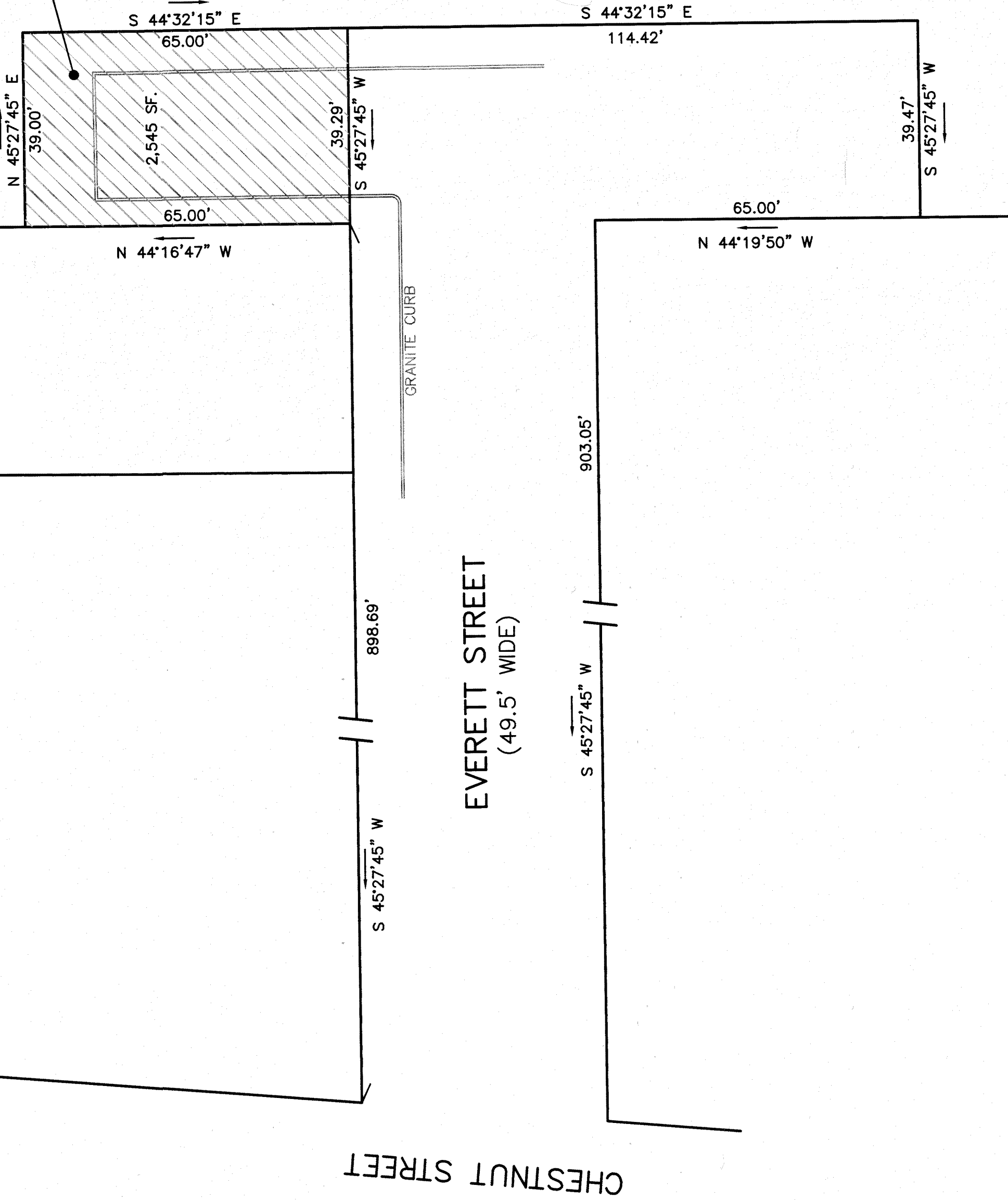
City Clerk



MERCY HOSPITAL



DISCONTINUED AREA



EVERETT STREET
(49.5' WIDE)

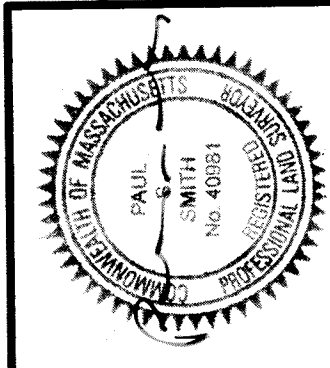
MERCY HOSPITAL

CHESTNUT STREET

SPRINGFIELD, MA
DEPARTMENT OF PUBLIC WORKS
EVERETT STREET
DISCONTINUANCE
NORTHERLY END (2,545 SF.)
PREPARED FOR
THE BOARD OF PUBLIC WORKS

I CERTIFY THAT THIS PLAN HAS BEEN PREPARED IN ACCORDANCE
WITH THE RULES AND REGULATIONS OF THE REGISTRY OF DEEDS

PAUL S. SMITH
JANUARY 17, 2014



1-17-14

DATE: JANUARY 17, 2014 SCALE: 1" = 20'
PAUL S. SMITH LAND SURVEYING
319 SHAKER ROAD EAST LONGMEADOW, MA
(413) 525-4700

CITY OF SPRINGFIELD, MASSACHUSETTS

March 27, 2015

TO THE MAYOR AND CITY COUNCIL OF THE CITY OF SPRINGFIELD:

The Board of Public Works, to which was referred the petition of Michael Pietras and others, praying:

"To discontinue a section of Everett Street, a public way in Springfield, Hampden County, Mass; from its northeasterly terminus. Said section is presently 2,545 square feet, and runs from said terminus a distance of sixty-five (65) lineal feet in a northwesterly direction"

reports thereon pursuant to Revised Ordinances of the City of Springfield, as follows:

The Board notified all known interested parties of its intent to view the premises and hold a hearing set for March 23, 2015 on the petition by mailing notices, postage prepaid, to their respective addresses of record as well as posting notices in two (2) public places and publishing in a newspaper, all at least ten (10) days prior to said date.

Pursuant to said notices and all other statutory notice requirements the Board viewed plans of the premises and held an open hearing on March 23, 2015 at 5:00 P.M., at the end of Everett Street. Three (3) members of the Board, and one (1) persons interested in the matter were present. One (1) of the latter voted in favor of the street discontinuance of the section of Everett Street and no-one (0) voted in opposition.

After careful consideration of the above matter, the Board is of the opinion that common convenience and necessity require that the northeasterly terminus of Everett Street easterly of Chestnut Street to be discontinued a small section of the public way be, as set forth in the accompanying order and as shown on plan entitled,

SPRINGFIELD, MA**EVERETT STREET DISCONTINUANCE NORTHERLY END (2,545 SF)****PREPARED FOR THE BOARD OF PUBLIC WORKS**

SCALE: 1" = 20'

DATE: January 17, 2014

PAUL S. SMITH LAND SURVEYING

Attachment: Everett Street Report & Order (3012 : Everett Street- Discontinuance)

consisting of one (1) sheet, which plan is incorporated herein by reference and is on file in the office of the Engineering Division of the Department of Public Works, Springfield, Massachusetts and which is to be recorded in the Hampden County Registry of Deeds.

The Board further recommends that easements be granted so that the rights of Columbia Gas of Massachusetts to operate, maintain, repair and replace an existing gas line, be reserved within the discontinued area shown on the above mentioned plan.

The Board is further of the opinion that no damages be sustained by any person, firm, or corporation in their property by reason of the proposed discontinuance and street discontinued a small section of Everett Street.

_____	)	
_____	)	BOARD OF PUBLIC WORKS
_____	)	

PET. NO. 10,266

CITY OF SPRINGFIELD, MASSACHUSETTS

In City Council, April 6, 2015

ORDERED, that common convenience and necessity require the highway now open and used and known as Everett Street be and hereby is discontinued and abandoned as a public way from its northeasterly terminus shown on a plan entitled,

**SPRINGFIELD, MA
EVERETT STREET
DISCONTINUANCE NORTHERLY END (2,545 SF)
PREPARED FOR THE BOARD OF PUBLIC WORKS
SCALE: 1" = 20' DATE: January 17, 2014
PAUL S. SMITH LAND SURVEYING**

consisting of one (1) sheet, which plan is incorporated herein by reference and is now on file in the office of the Engineering Division of the Department of Public Works, Springfield, Massachusetts;

that the northerly street line of Everett Street be discountenanced in a discontinued area in accordance with the following description and as shown on the aforementioned plan:

Beginning at the southerly corner of this discontinuance, said point being N 45° 27' 45" E a distance of eight hundred ninety-eight and 69/100 (898.69) feet from the intersection of the northerly street line of Everett Street with the easterly street line of Chestnut Street; thence, N 44° 16' 47" W a distance of sixty-five and 00/100 (65.00) feet to an angle point; thence, N 45° 27' 45" E, a distance of thirty-nine and 00/100 (39.00) feet to an angle point; thence, S 44° 32' 15" E a distance of sixty-five and 00/100 (65.00) feet to an angle point on the northerly street line of Everett Street; thence, S 45° 27' 45" W, a distance of thirty-nine and 29/100 (39.29) feet to the point of beginning, all as shown on above mentioned plan, and bearings referring to the true meridian;

that no damages be awarded, inasmuch as no damages will be sustained by any person, firm or corporation in their property by reason of the discontinuance or abandonment of a portion of EVERETT STREET as a public way;

that no assessments be levied;

Attachment: Everett Street Report & Order (3012 : Everett Street- Discontinuance)

PET. NO. 10,266

Sheet 2 of 2

that within thirty (30) days after the adoption of this order, the City Clerk is directed to give notice in compliance with Chapter 79 of the Massachusetts General Laws;

that within thirty (30) days after the adoption of this order, the City Clerk is hereby ordered to certify, and record a copy hereof, together with the aforementioned plan, in the Hampden County Registry of Deeds.

Attachment: Everett Street Report & Order (3012 : Everett Street- Discontinuance)



City of Springfield

ADOPTED

2.4

Meeting: 05/04/15 07:00 PM

Initiator: Hector Velez

Sponsors: Mayor Domenic J. Sarno

DOC ID: 3037 A

3601 Main St - Order of Location for the Installation and Maintenance of Underground Utilities

By the City Council of the City of Springfield, Massachusetts:
Notice having been given and a public hearing held, as provided by law,

IT IS HEREBY ORDERED:

That the LIGHTOWER FIBER NETWORK, be and it is hereby granted a location for and permission to
<<Insert proper utility template>>

3601 Main Street

<<Enter brief purpose>>

Also that permission be and hereby granted said {ResUserUserLookup1} to complete the above request.

I hereby certify that the foregoing order was adopted at a meeting of the City Council of the City of Springfield, Massachusetts held on May 4, 2015

City Clerk

We hereby certify that on April 1, 2015, at 5:00 PM, at 70 Tapley Street, Conference Center a public hearing was held on the petition of the LIGHTTOWER FIBER NETWORK for permission to complete the above mentioned request.

City Clerk

I hereby certify that the foregoing is a true copy of a location order and certificate of hearing with notice adopted by the City Council of the City of Springfield, Massachusetts, on the May 4, 2015, and recorded with the records of location orders of said city. This certified copy is made under the provision of Chapter 166 of the General Laws and any additions thereto or amendments thereof.

Attest:

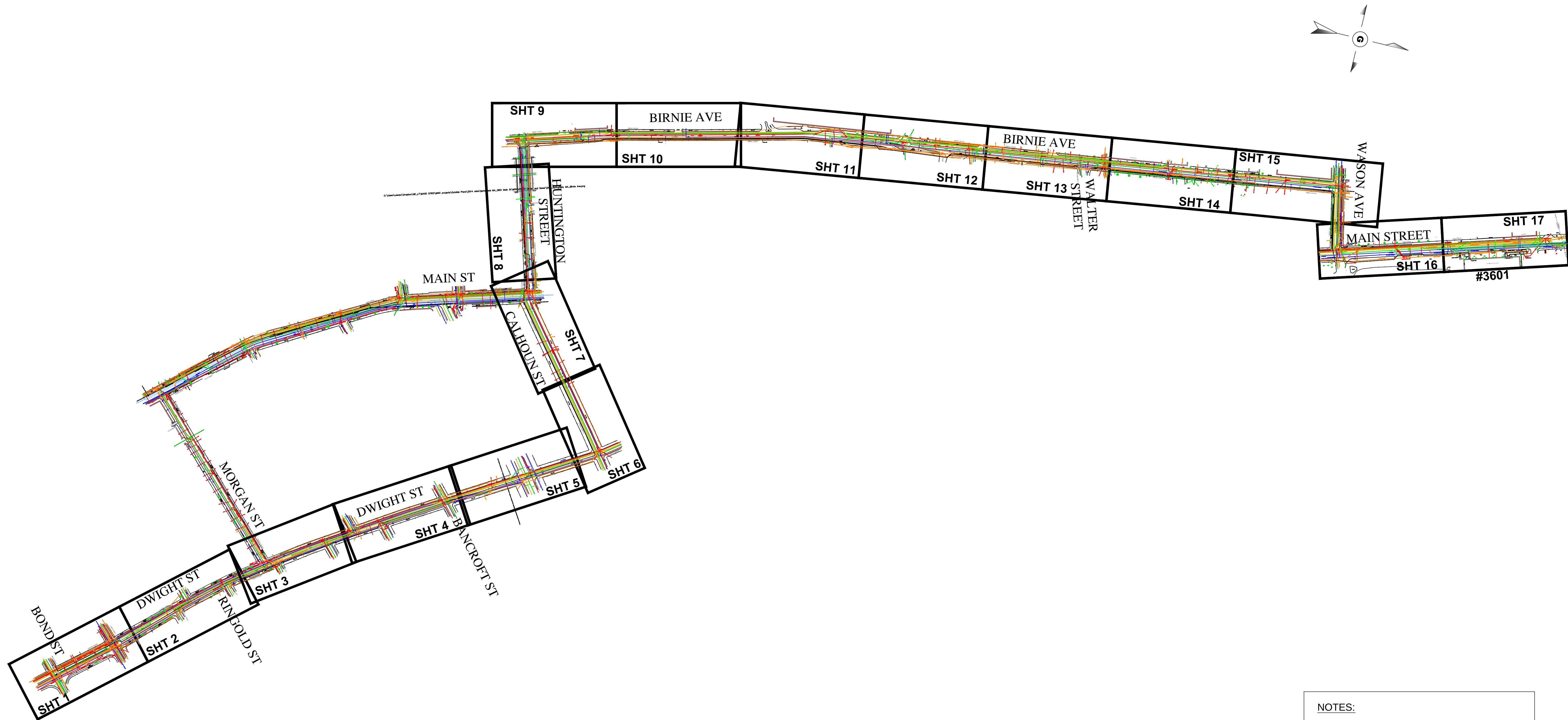
City Clerk



**PROPOSED CONDUIT INSTALLATION
AT
3601 MAIN ST
IN
SPRINGFIELD, MA**

INDEX OF DRAWING

SHT NO.	DESCRIPTION
KEY01	KEY MAP
01-17	PROPOSED PLAN



NOTES:

A) THE CONTRACTOR SHOULD MAINTAIN A SEPARATION OF 36 INCHES MIN. FROM DRAIN, SEWER AND WATER FACILITIES.

B) THE CONTRACTOR SHOULD MAINTAIN A SEPARATION OF 18 INCHES MIN. WHEN CROSSING EXISTING WATER FACILITIES.

1" = 20 FEET

0 20 40 60 80

UNDERGROUND SERVICE ALERT
1-888-DIG-SAFE (344-7233)
CALL BEFORE YOU DIG
72 HOURS NOTICE REQUIRED

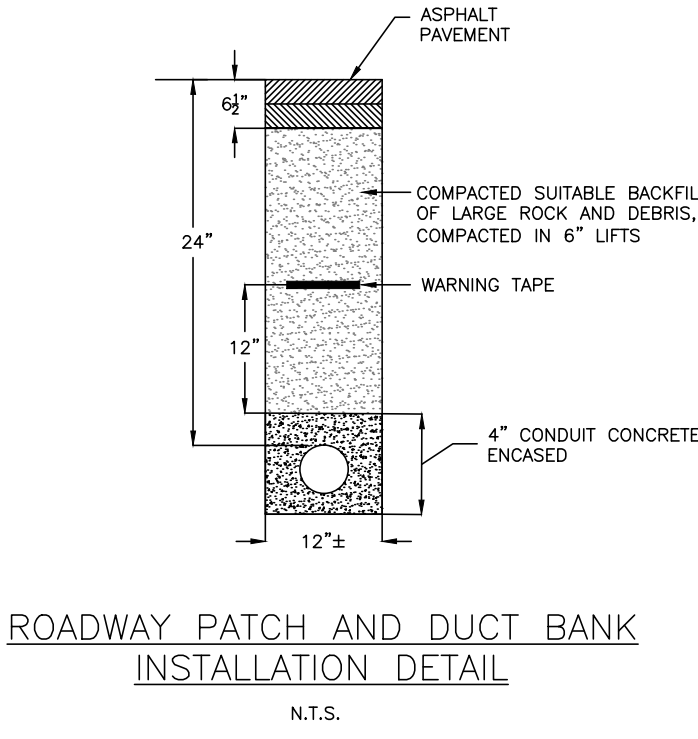
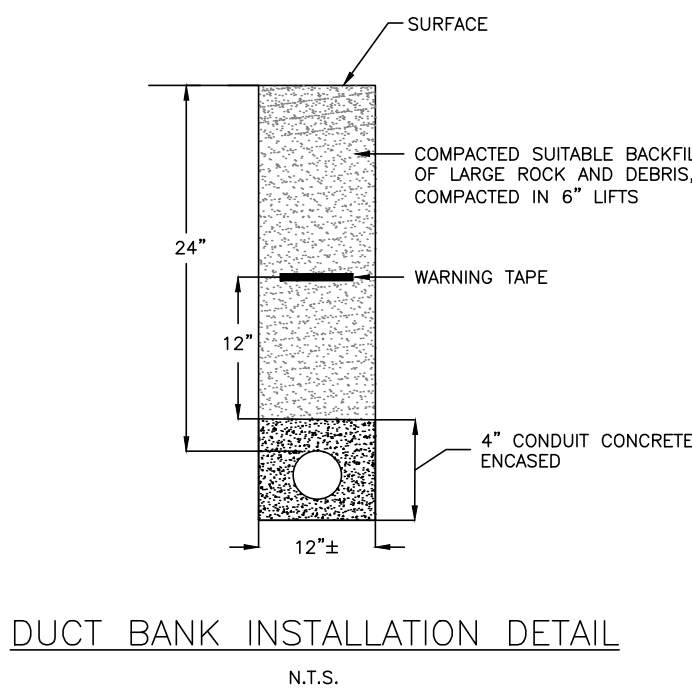
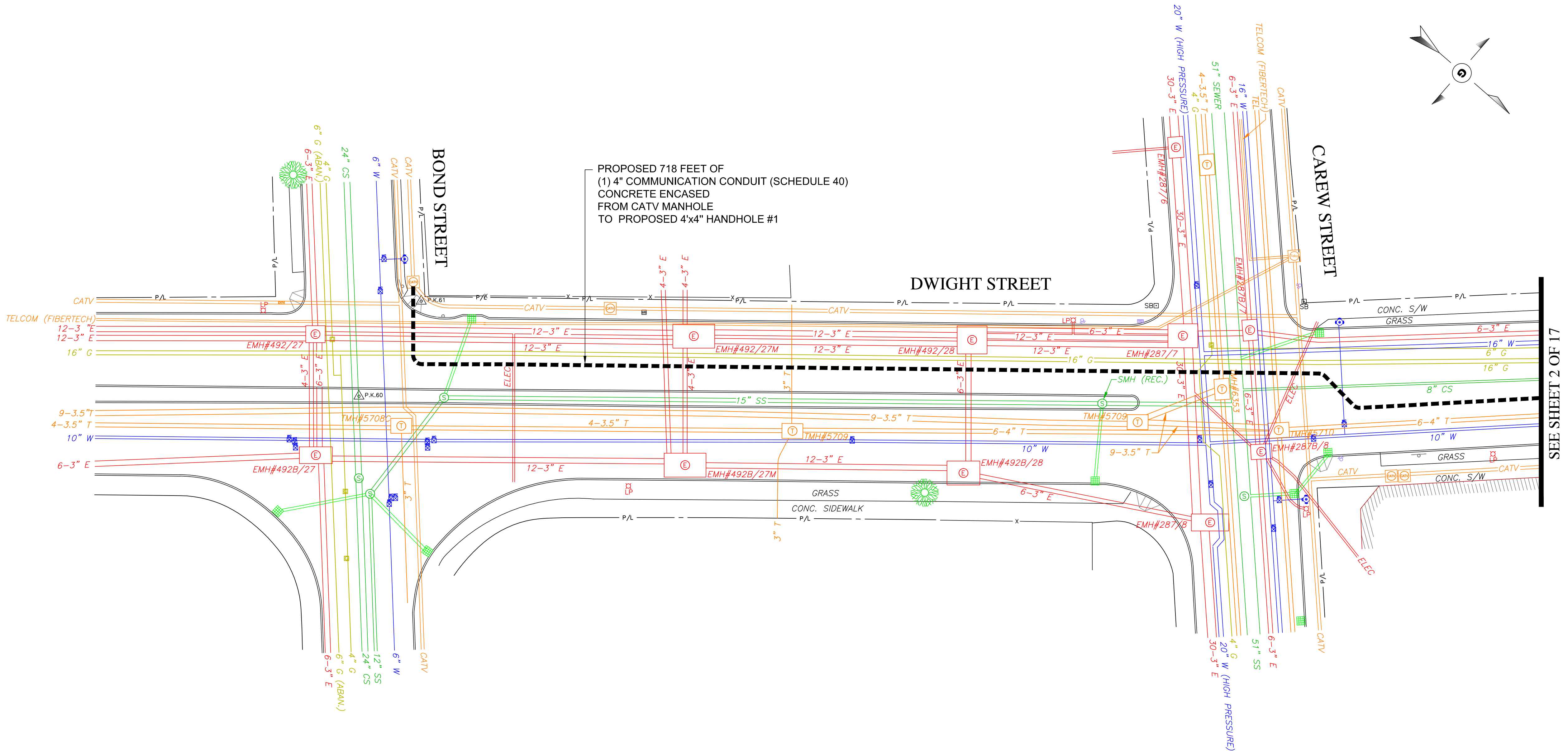


LEGEND											
P/L	PROPERTY LINE	PK NAIL	TRAFFIC SIGNAL	SEWER MH	MBTA MH	JOINT OWNED POLE		W	WATER PIPE	NOTE: THE LOCATION OF EXISTING UNDERGROUND UTILITIES ARE SHOWN BY APPROXIMATE WAY ONLY. THEY HAVE NOT BEEN INDEPENDENTLY VERIFIED BY THE OWNER OR THEIR REPRESENTATIVE. THE CONTRACTOR WILL DETERMINE THE EXACT LOCATION OF ALL EXISTING UTILITIES BEFORE COMMENCING WORK. THE CONTRACTOR WILL BE FULLY RESPONSIBLE FOR ALL DAMAGES WHICH MIGHT BE CAUSED BY THE CONTRACTOR'S FAILURE TO EXACTLY LOCATE ALL UNDERGROUND UTILITIES. CONTRACTOR BE AWARE THAT THE LOCATION OF UNDERGROUND STRUCTURES SHOWN ARE NOT GUARANTEED TO BE ACCURATE.	
EOP	EDGE OF PAVEMENT	PARKING METER	TRAFFIC BOX	DRAIN MH	MONITORING WELL	SOLE OWNED ELEC POLE		S	SEWER PIPE		
PROPOSED HAND HOLE	PROPOSED HAND HOLE	DOBLE PARKING METER	RCN MH	CATCH BASIN	HYDRANT	SOLE OWNED TEL POLE		D	DRAIN PIPE		
PROPOSED MANHOLE	PROPOSED MANHOLE	HANDICAP RAMP	UNKNOW MH	INLET CATCH BASIN	WATER VALVE	LIGHT POLE		T	TELEPHONE PIPE		
PROPOSED CONDUIT	PROPOSED CONDUIT	STONE BOUND	GAS GATE	TELEPHONE MH	WATER GATE	ELETRIC MH		E	ELECTRIC PIPE		
AS-BUILT CONDUIT	AS-BUILT CONDUIT	HANDHOLE	UNKNOW GATE	STEAM MH	WATER MH	TRANSFORMER		C	CATV PIPE		
		STUMP	TREE	CABLE MH	WATER METER	SIGN POLE		G	GAS PIPE		
			BUSH					STEAM	STEAM PIPE		

KEY MAP			
JOB LOCATION:		DRAWN BY:	ML
3601 MAIN ST SPRINGFIELD, MA 		CHECKED BY:	MS
		APPROVED:	MS
PREPARED FOR:		SCALE:	1" = 20'
		DATE:	FEB, 2015
		SHEET:	KEY01

GENERAL NOTES

1. THE LOCATION OF EXISTING UNDERGROUND UTILITIES ARE SHOWN BY AN APPROXIMATE WAY ONLY. THEY HAVE NOT BEEN INDEPENDENTLY VERIFIED BY THE OWNER OR THEIR REPRESENTATIVE. THE CONTRACTOR WILL DETERMINE THE EXACT LOCATION OF ALL EXISTING UTILITIES BEFORE COMMENCING WORK. THE CONTRACTOR WILL BE FULLY RESPONSIBLE FOR ALL DAMAGES WHICH MIGHT BE CAUSED BY THE CONTRACTOR'S FAILURE TO EXACTLY LOCATE ALL UNDERGROUND UTILITIES.
2. IF AN EXISTING UTILITY IS FOUND TO HAVE CAUSED A CONFLICT WITH THE PROPOSED WORK, AS IN THE LOCATION, ELEVATION AND SIZE OF THE UTILITY, IT SHOULD BE ACCURATELY DETERMINED WITHOUT DELAY BY THE CONTRACTOR. THE INFORMATION SHOULD THEN BE FORWARDED TO THE ENGINEER TO RESOLVE THE CONFLICT.
3. THE CONTRACTOR SHOULD MAINTAIN A SEPARATION OF 18 INCHES MIN. WHEN CROSSING EXISTING WATER FACILITIES.
4. THE CONTRACTOR WILL MAKE ALL OF THE ARRANGEMENTS FOR THE ADJUSTMENT OF ALL UTILITIES, PRIVATE AND PUBLIC.
5. THE CONTRACTOR SHOULD NOT DISTURB PUBLIC TREES AND SHRUBS.
6. AREAS OUTSIDE THE LIMITS OF PROPOSED WORK DISTURBED BY THE CONTRACTOR'S OPERATIONS WILL BE RESTORED BY THE CONTRACTOR TO THEIR ORIGINAL CONDITION AT NO EXPENSE TO THE OWNER.
7. THE CONTRACTOR WILL BE RESPONSIBLE FOR PLACING AND MAINTAINING TEMPORARY RESURFACING OR PLATING FOR ALL EXCAVATIONS ON PAVED STREETS AND SIDEWALKS UNTIL PERMANENT RESURFACING IS COMPLETE.
8. JOINTS BETWEEN NEW BITUMINOUS CONCRETE ROADWAY PAVEMENT AND SAW CUT EXISTING PAVEMENT SHOULD BE SEALED WITH BITUMEN AND PROPERLY BACK SANDED.
9. THE CONTRACTOR SHOULD PROTECT AND SUPPORT ALL EXISTING UTILITY LINES THAT BECOME EXPOSED DUE TO EXCAVATION.
10. THE CONTRACTOR WILL REPLACE ALL DISTURBED TRAFFIC SIGNAL LOOP DETECTORS TO A PROPER WORKING CONDITION AS REQUIRED BY THE MOST RECENT STANDARDS OF THE MUNICIPAL TRAFFIC DEPARTMENT.
11. ALL EXISTING STATE, COUNTY, CITY, TOWN LOCATION, AND PRIVATE PROPERTY LINES HAVE BEEN USED FROM AVAILABLE INFORMATION. THEIR EXACT LOCATIONS ARE NOT GUARANTEED.
12. THE CONTRACTOR WILL REPLACE ALL PAVEMENT MARKINGS IN THEIR ENTIRETY THAT HAS BEEN DAMAGED BY TRENCH EXCAVATION OR OPERATIONS USING SIMILAR COLOR AND SIZE THERMOPLASTIC MARKINGS.



TRENCH DETAIL NOTES:

1. 24" MAXIMUM FROM TOP OF CONDUIT TO SURFACE.
2. 12" FROM TOP OF CONDUIT TO METALLIC WARNING TAPE PLACED ABOVE.
3. REPAIR SIDEWALKS AND WALKWAYS WITH SAME MATERIALS AS EXISTING.

NOTES:

- A) THE CONTRACTOR SHOULD MAINTAIN A SEPARATION OF 36 INCHES MIN. FROM DRAIN, SEWER AND WATER FACILITIES.
- B) THE CONTRACTOR SHOULD MAINTAIN A SEPARATION OF 18 INCHES MIN. WHEN CROSSING EXISTING WATER FACILITIES.

1" = 20 FEET

0 20 40 60 80

UNDERGROUND SERVICE ALERT
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CALL BEFORE YOU DIG
72 HOURS NOTICE REQUIRED

LEGEND									
P/L	PROPERTY LINE	PK NAIL	TRAFFIC SIGNAL	SEWER MH	MBTA MH	JOINT OWNED POLE	8" W	WATER PIPE	
EOP	EDGE OF PAVEMENT	PARKING METER	TRAFFIC BOX	DRAIN MH	MONITORING WELL	SOLE OWNED ELEC POLE	8" S	SEWER PIPE	
	PROPOSED HAND HOLE	DOBLE PARKING METER	RCN MH	CATCH BASIN	HYDRANT	SOLE OWNED TEL POLE	8" D	DRAIN PIPE	
	PROPOSED MANHOLE		UNKNOWN MH	INLET CATCH BASIN	WATER VALVE		8" T	TELEPHONE PIPE	
		HANDICAP RAMP	GAS GATE	TELEPHONE MH	WATER GATE		8" E	ELECTRIC PIPE	
---	PROPOSED CONDUIT	STONE BOUND	UNKNOWN GATE	STEAM MH	WATER MH		8" CATV	CATV PIPE	
---	AS-BUILT CONDUIT	HANDHOLE	TREE	CABLE MH	WATER METER		8" G	GAS PIPE	
		STUMP	BUSH				8" STEAM	STEAM PIPE	

NOTE:
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TITLE: **PROPOSED PLAN**

JOB LOCATION: **3601 MAIN ST
SPRINGFIELD, MA**

PREPARED FOR:

DRAWN BY:	ML
CHECKED BY:	MS
APPROVED:	MS
SCALE:	1" = 20'
DATE:	FEB, 2015
SHEET:	1 OF 17

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PREPARED FOR:		APPROVED: MS	
		SCALE: 1" = 20'	DATE: FEB. 2015
		SHEET: 2 OF 17	



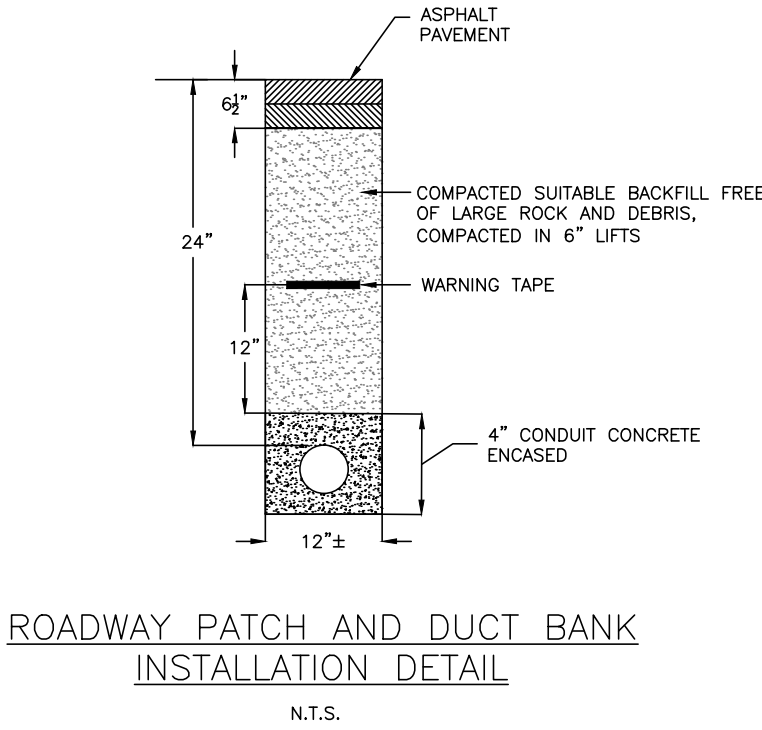
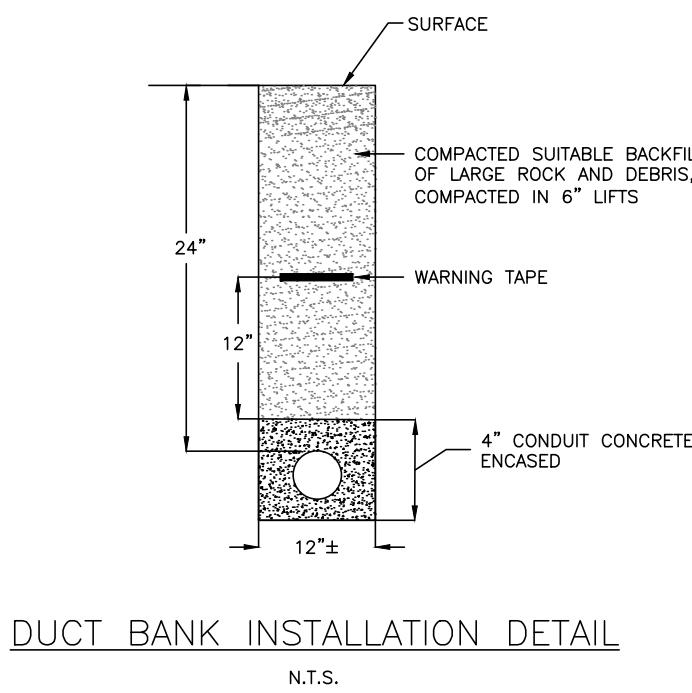
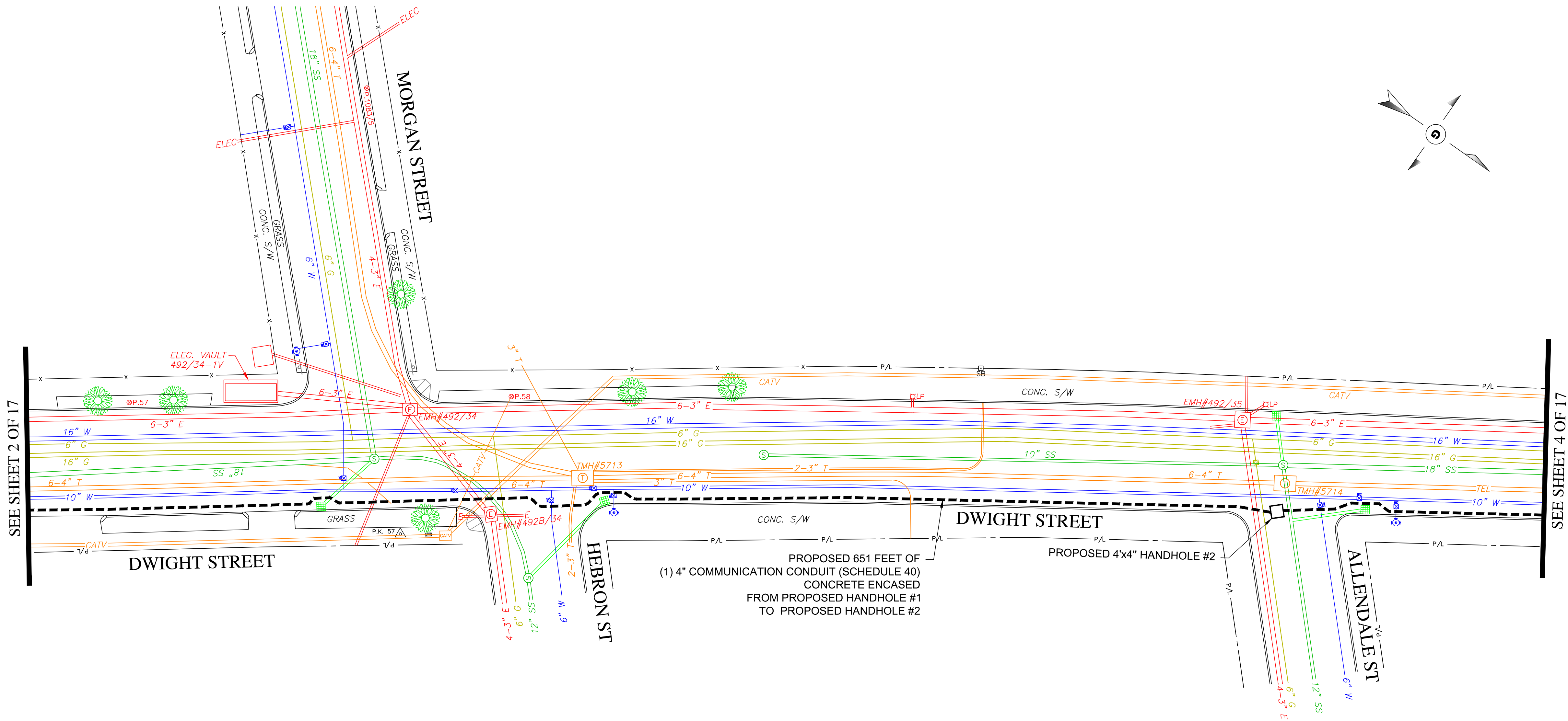
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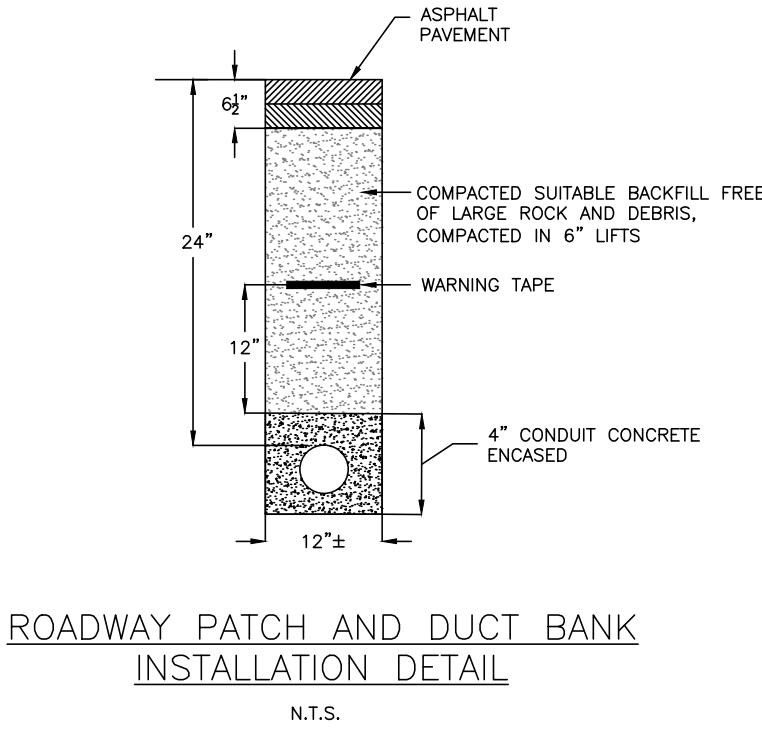
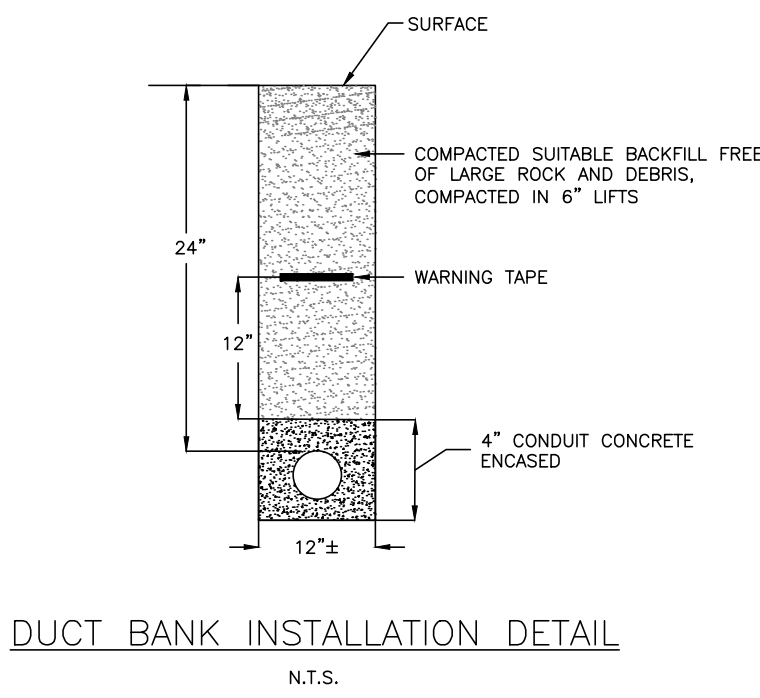
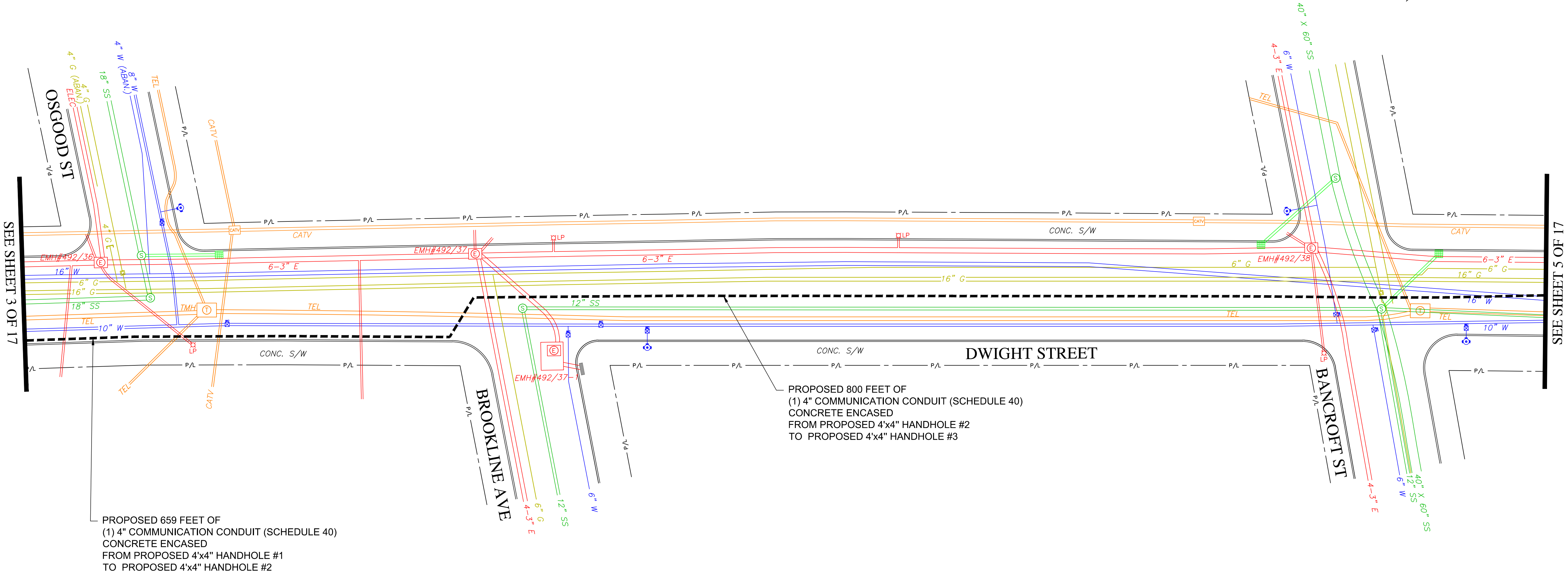
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PREPARED FOR:

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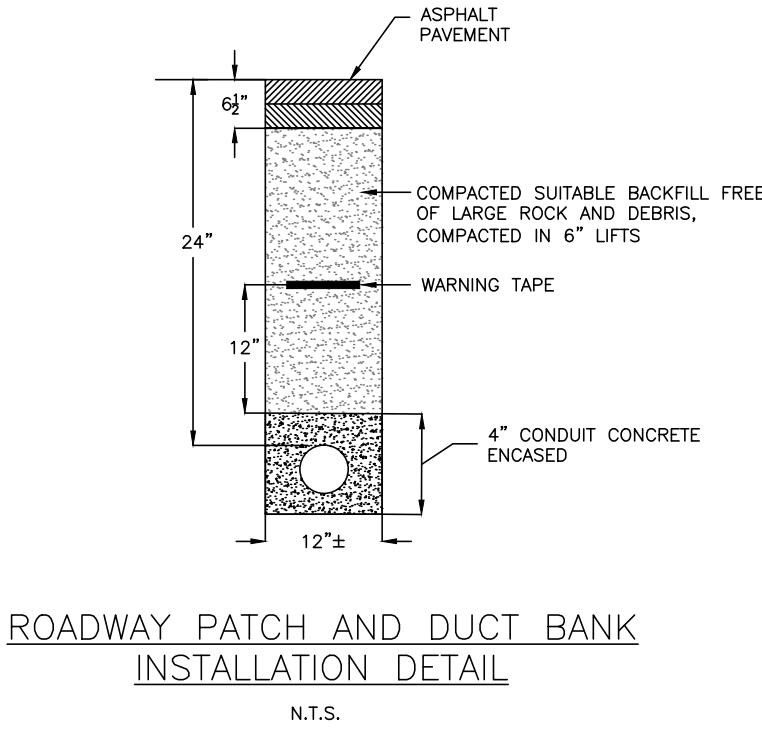
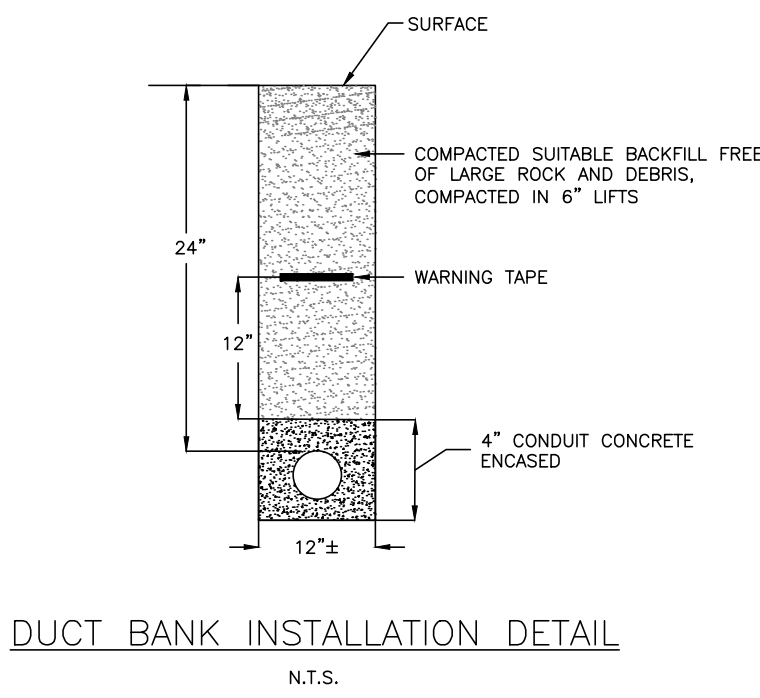
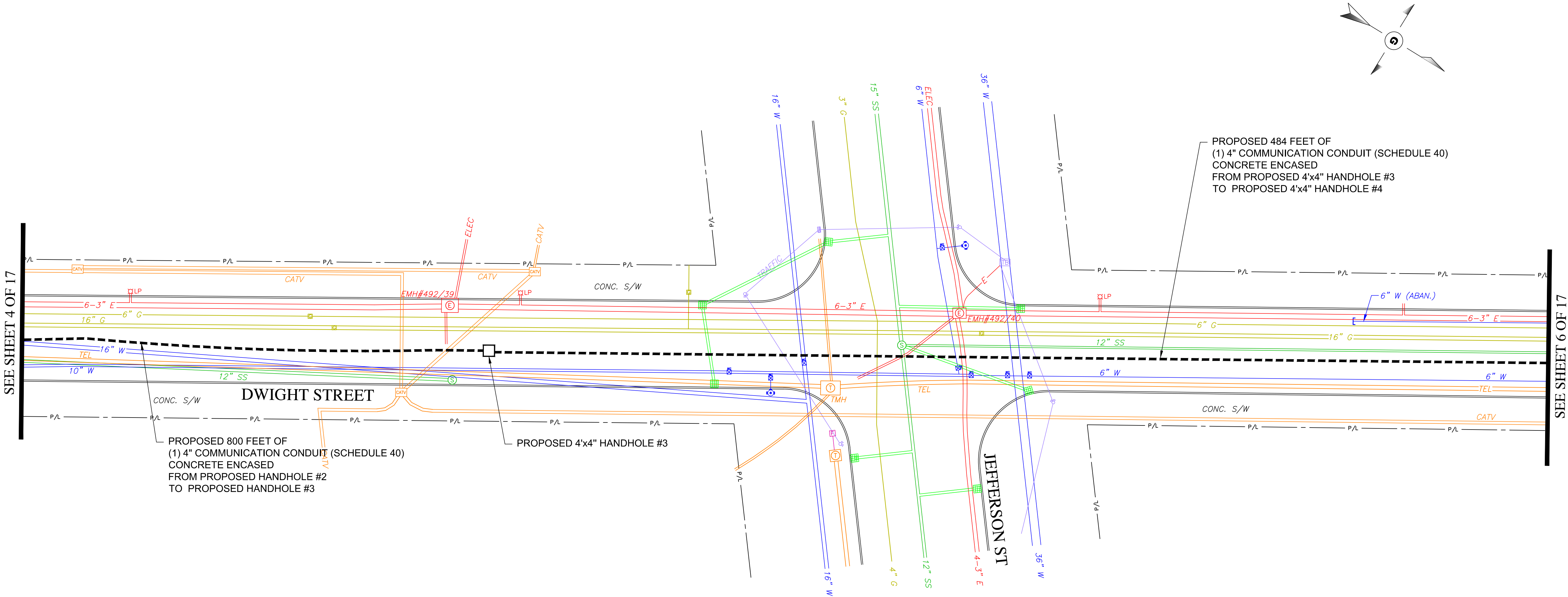
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PROPOSED PLAN			
TITLE:	3601 MAIN ST SPRINGFIELD, MA		
JOB LOCATION:			
DRAWN BY:	ML	CHECKED BY:	MS
APPROVED:	MS	SCALE:	1" = 20'
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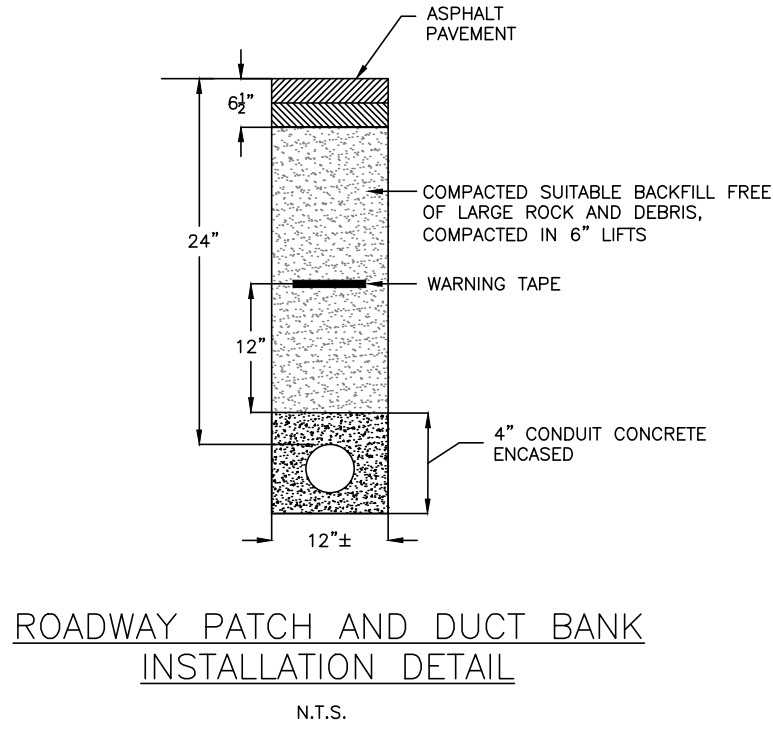
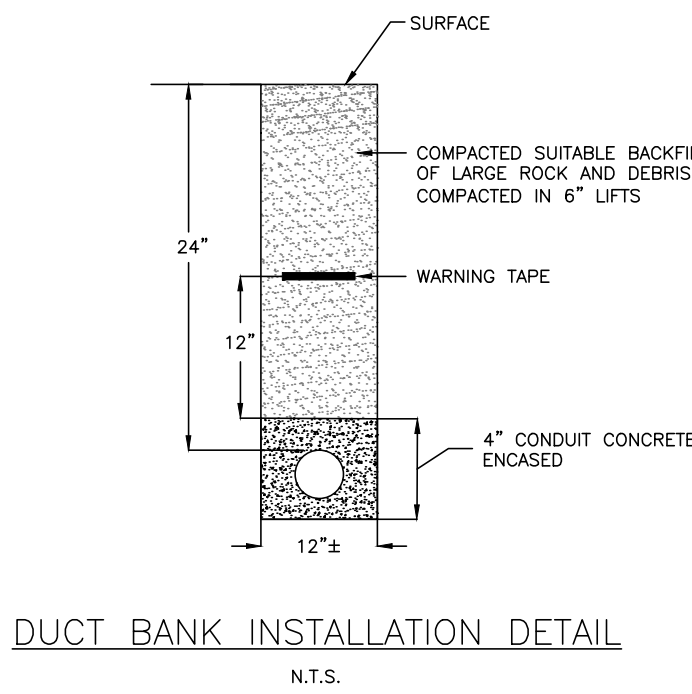
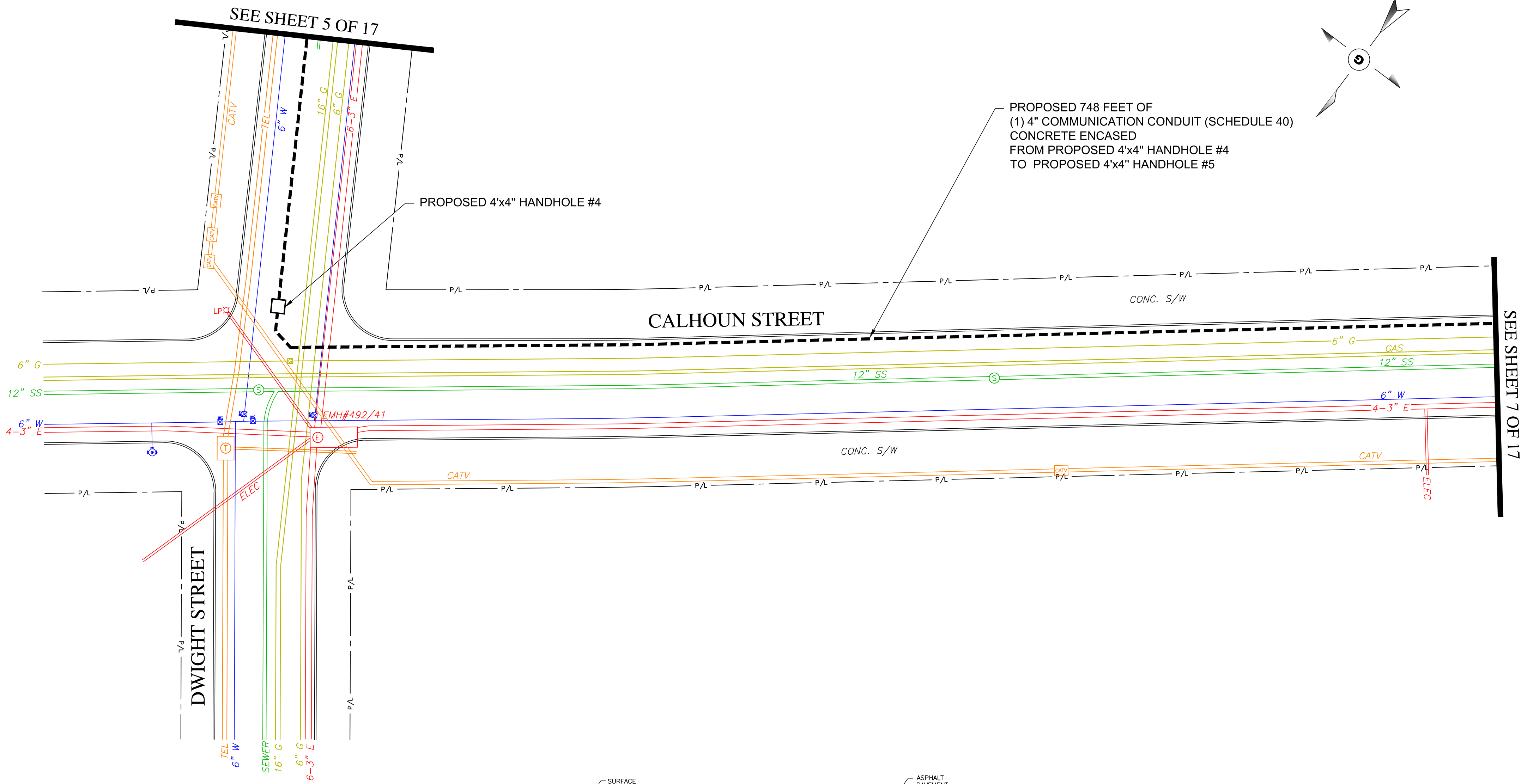
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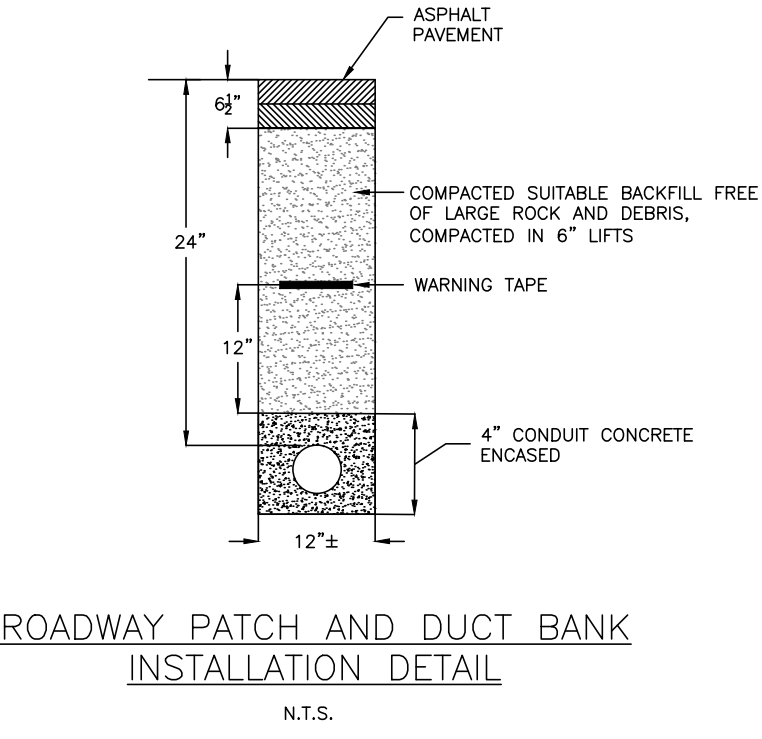
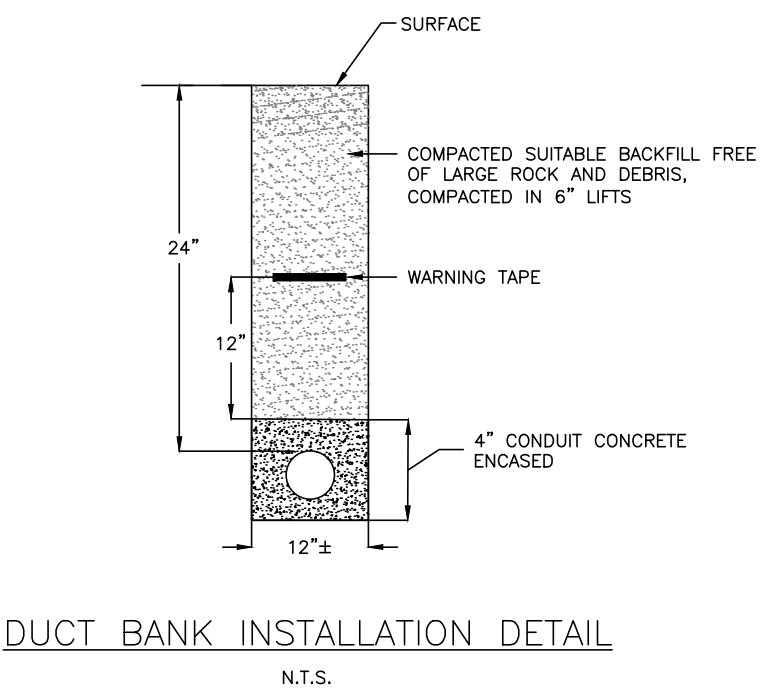
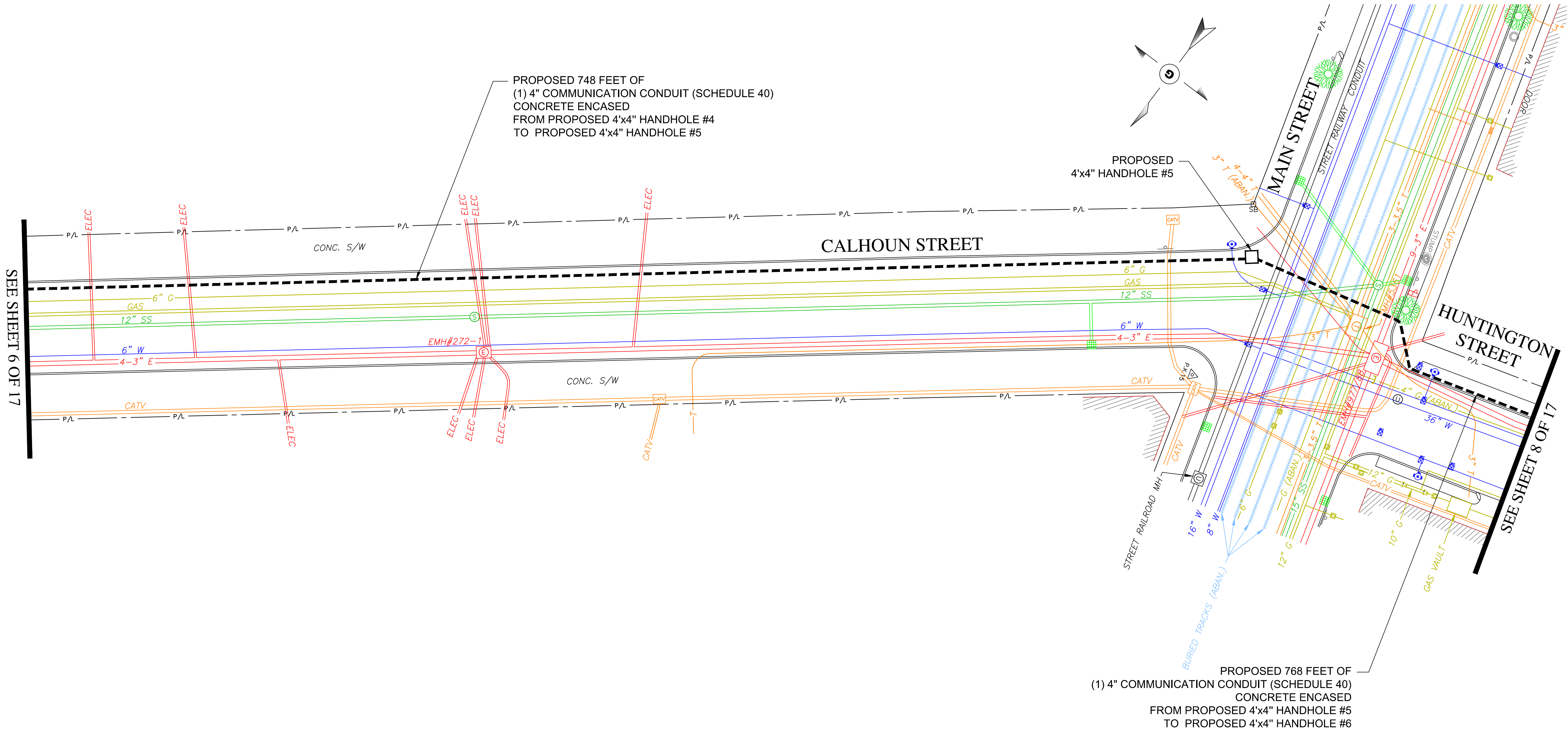
LEGEND											
P/L	PROPERTY LINE	PK NAIL	TRAFFIC SIGNAL	SEWER MH	MBTA MH	JOINT OWNED POLE	8" W	WATER PIPE			
EOP	EDGE OF PAVEMENT	PARKING METER	TRAFFIC BOX	DRAIN MH	MONITORING WELL	SOLE OWNED ELEC POLE	8" S	SEWER PIPE			
PROPOSED HAND HOLE		DOUBLE PARKING METER	RCN MH	CATCH BASIN	HYDRANT	SOLE OWNED TEL POLE	8" D	DRAIN PIPE			
PROPOSED MANHOLE			UNKNOW MH	INLET CATCH BASIN	WATER VALVE	LIGHT POLE	8" T	TELEPHONE PIPE			
PROPOSED CONDUIT		HANDICAP RAMP	GAS GATE	TELEPHONE MH	WATER GATE	ELETRIC MH	8" E	ELECTRIC PIPE			
AS-BUILT CONDUIT		STONE BOUND	UNKNOW GATE	STEAM MH	WATER MH	TRANSFORMER	8" CATV	CATV PIPE			
		HANDHOLE	TREE	CABLE MH	WATER METER	SIGN POLE	8" G	GAS PIPE			
		STUMP	BUSH				8" STEAM	STEAM PIPE			

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PROPOSED PLAN			
JOB LOCATION:		DRAWN BY:	ML
3601 MAIN ST SPRINGFIELD, MA		CHECKED BY:	MS
PREPARED FOR:		APPROVED:	MS
		SCALE:	1" = 20'
		DATE:	FEB, 2015
		SHEET:	6 OF 17

GENERAL NOTES

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3. THE CONTRACTOR SHOULD MAINTAIN A SEPARATION OF 18 INCHES MIN. WHEN CROSSING EXISTING WATER FACILITIES.
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5. THE CONTRACTOR SHOULD NOT DISTURB PUBLIC TREES AND SHRUBS.
6. AREAS OUTSIDE THE LIMITS OF PROPOSED WORK DISTURBED BY THE CONTRACTOR'S OPERATIONS WILL BE RESTORED BY THE CONTRACTOR TO THEIR ORIGINAL CONDITION AT NO EXPENSE TO THE OWNER.
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1. 24" MAXIMUM FROM TOP OF CONDUIT TO SURFACE.
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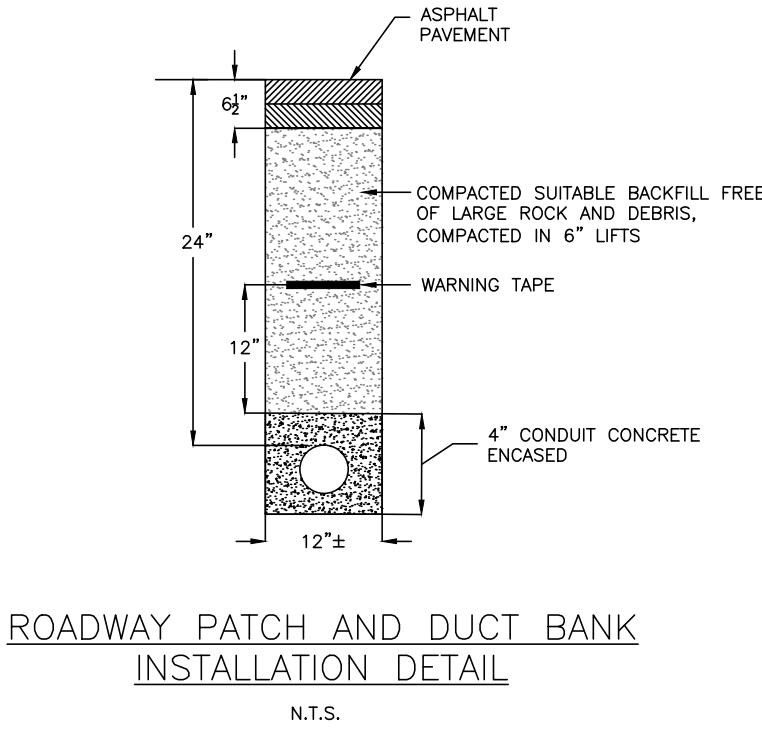
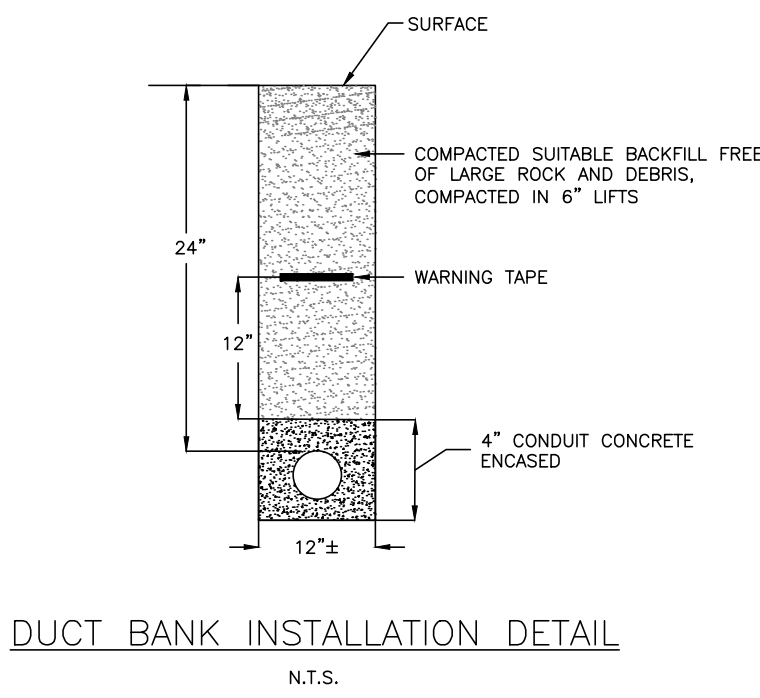
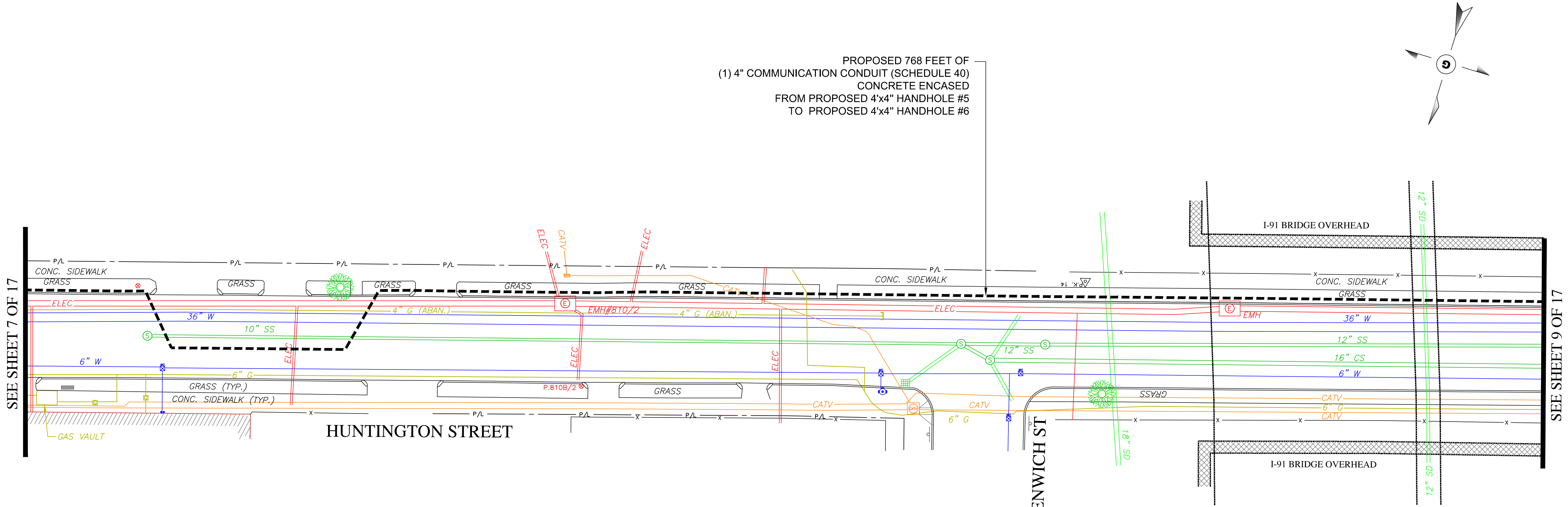
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	CHECKED BY:	MS	
	APPROVED:	MS	
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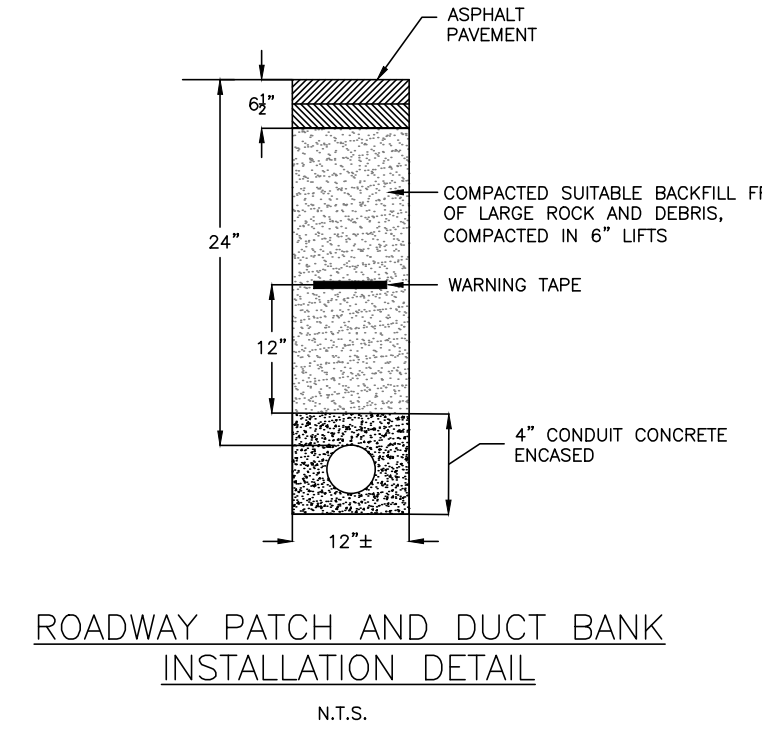
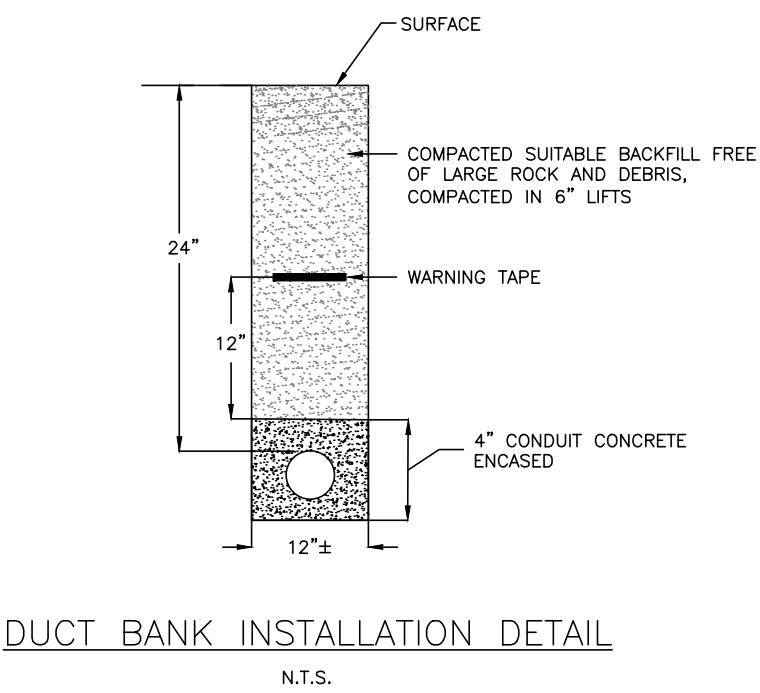
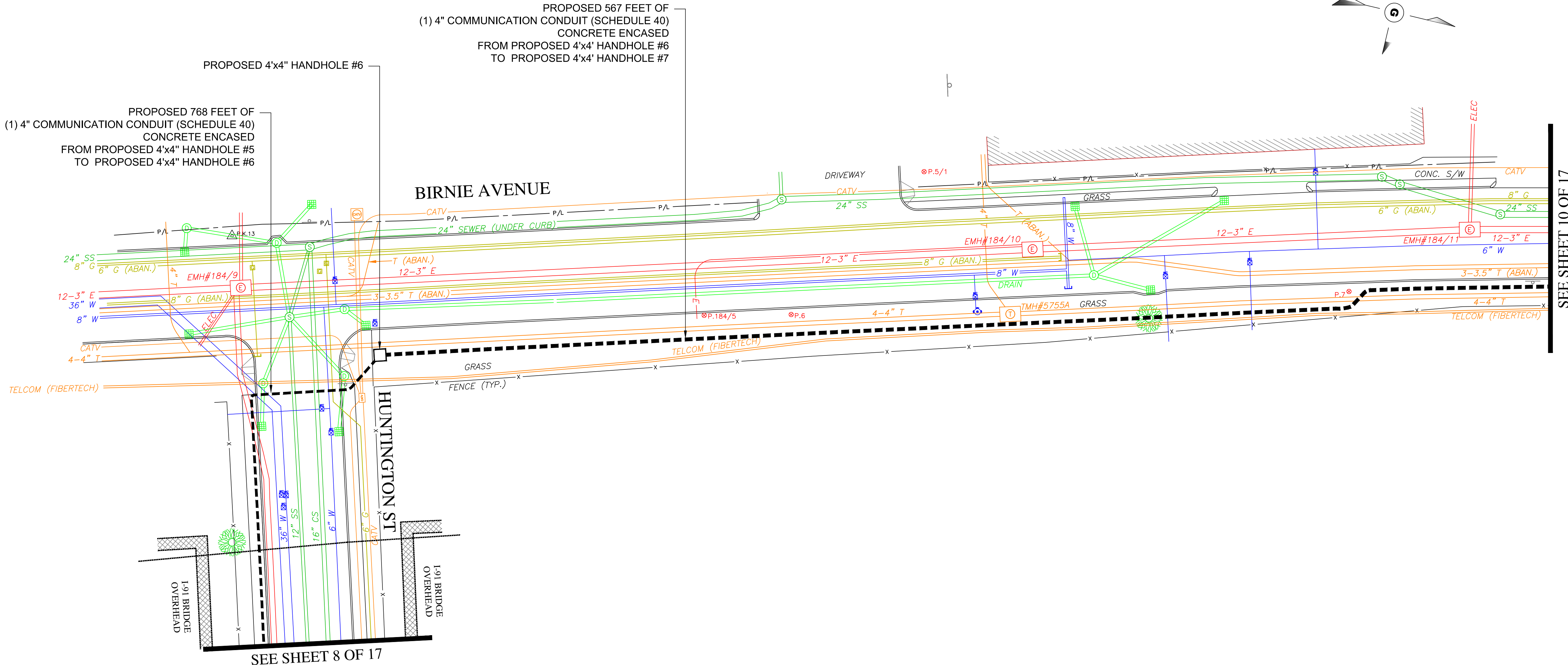
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		SCALE: 1" = 20'	
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JOB LOCATION:		CHECKED BY: MS
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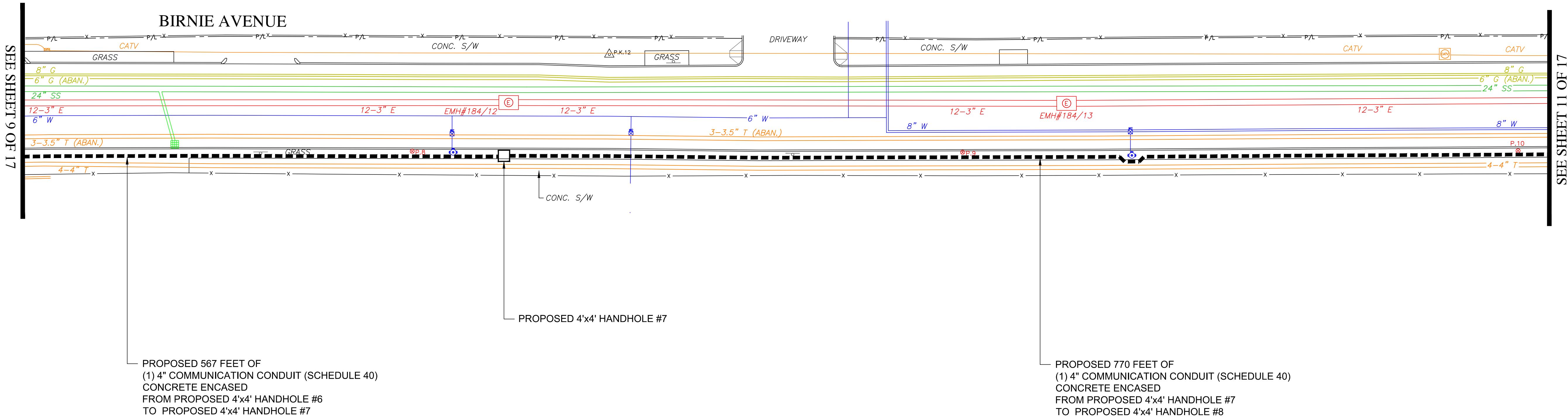
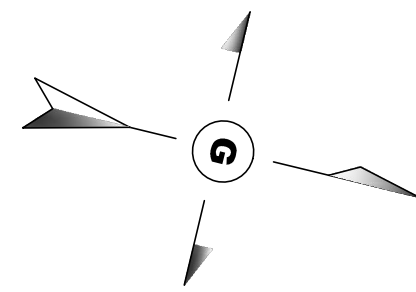
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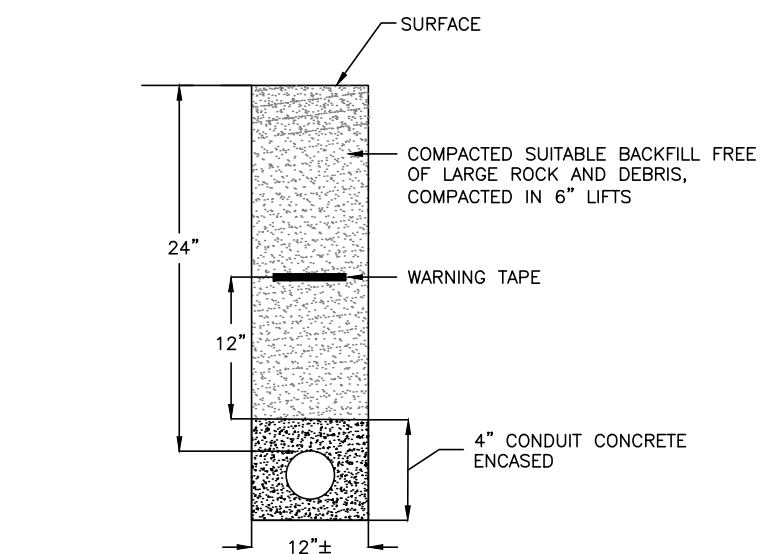
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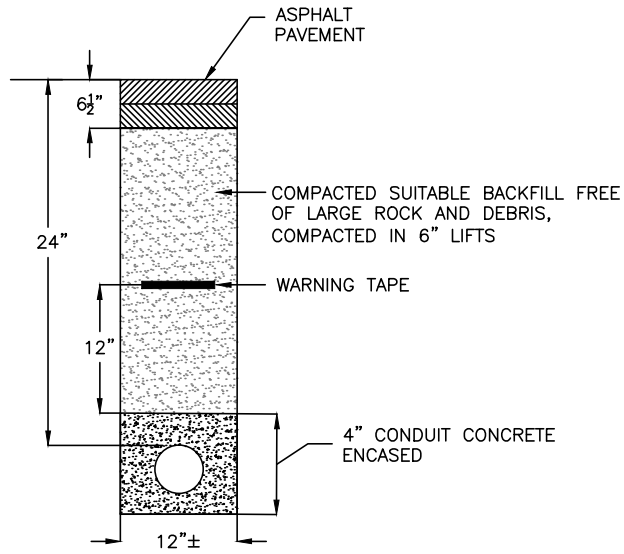


PROPOSED 567 FEET OF
(1) 4" COMMUNICATION CONDUIT (SCHEDULE 40)
CONCRETE ENCASED
FROM PROPOSED 4'x4' HANDHOLE #6
TO PROPOSED 4'x4' HANDHOLE #7

PROPOSED 770 FEET OF
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CONCRETE ENCASED
FROM PROPOSED 4'x4' HANDHOLE #7
TO PROPOSED 4'x4' HANDHOLE #8



DUCT BANK INSTALLATION DETAIL
N.T.S.



ROADWAY PATCH AND DUCT BANK
INSTALLATION DETAIL
N.T.S.

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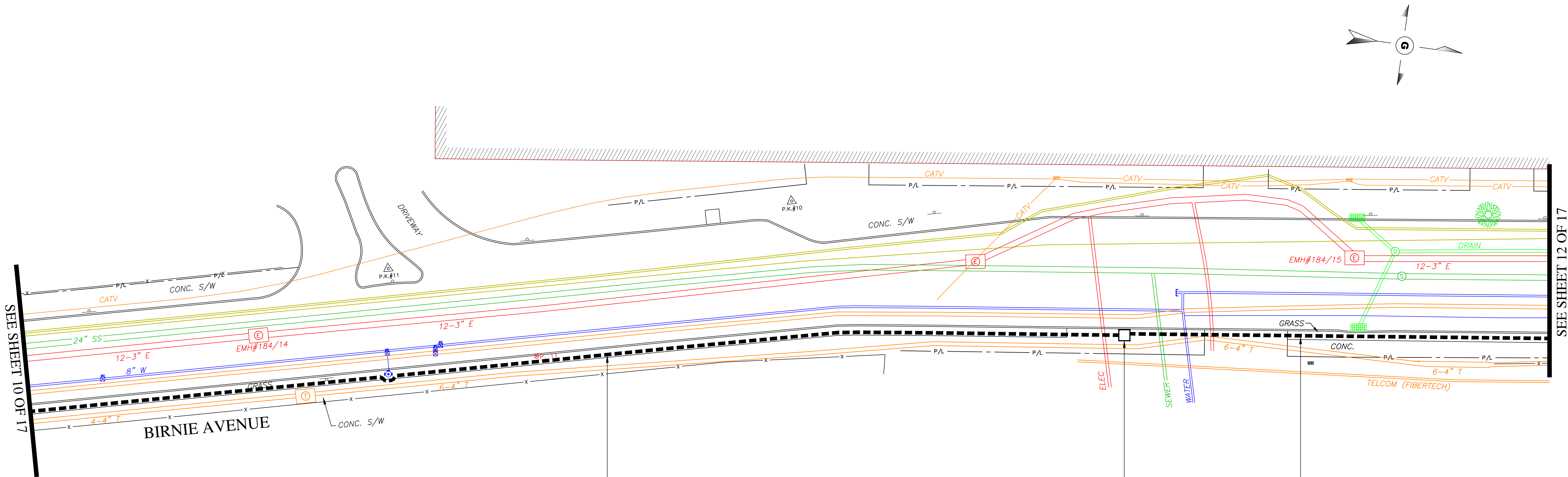
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		SHEET: 10 OF 17	

GENERAL NOTES

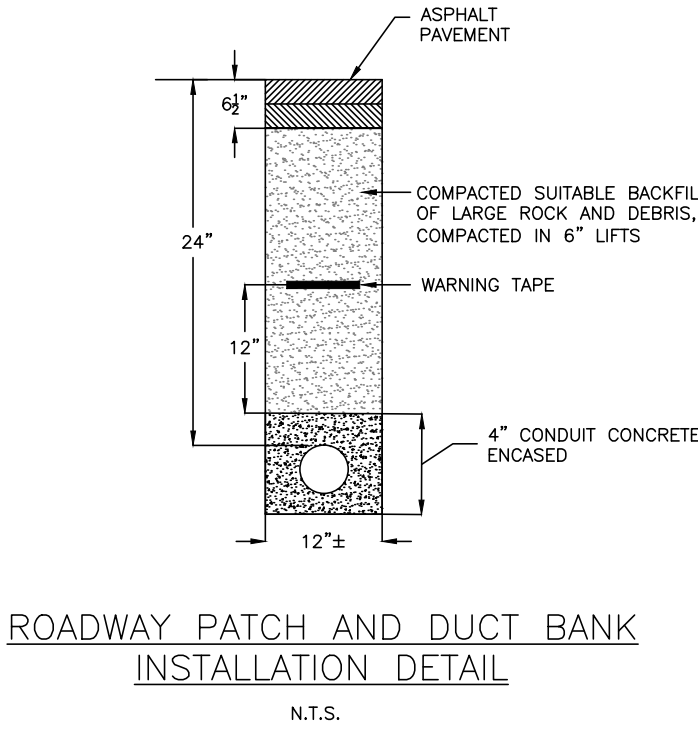
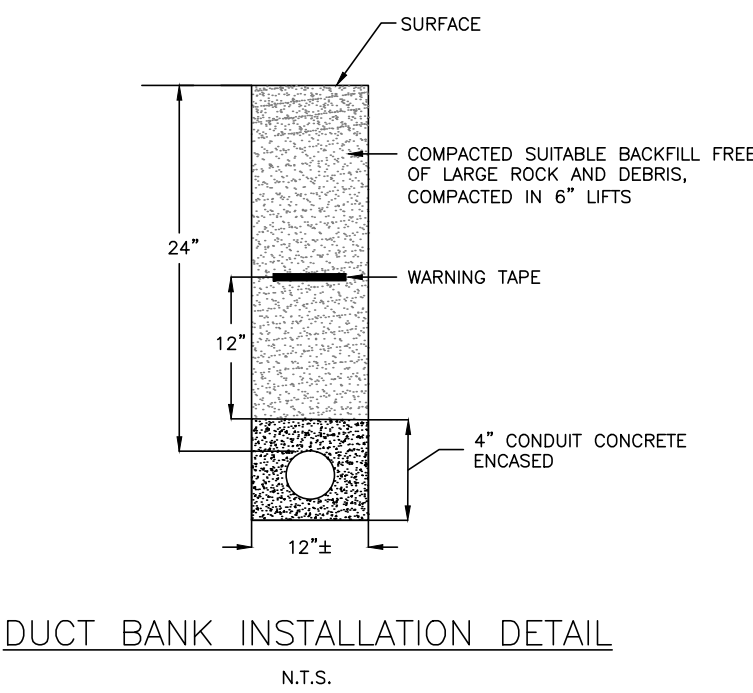
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PROPOSED 770 FEET OF
(1) 4" COMMUNICATION CONDUIT (SCHEDULE 40)
CONCRETE ENCASED
FROM PROPOSED 4'x4' HANDHOLE #7
TO PROPOSED 4'x4' HANDHOLE #8

PROPOSED 4'x4' HANDHOLE #8

PROPOSED 793 FEET OF
(1) 4" COMMUNICATION CONDUIT (SCHEDULE 40)
CONCRETE ENCASED
FROM PROPOSED 4'x4' HANDHOLE #8
TO PROPOSED 4'x4' HANDHOLE #9

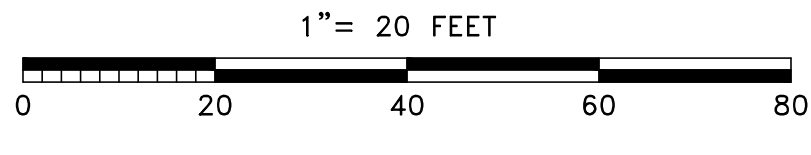


TRENCH DETAIL NOTES:

1. 24" MAXIMUM FROM TOP OF CONDUIT TO SURFACE.
2. 12" FROM TOP OF CONDUIT TO METALLIC WARNING TAPE PLACED ABOVE.
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UNDERGROUND SERVICE ALERT
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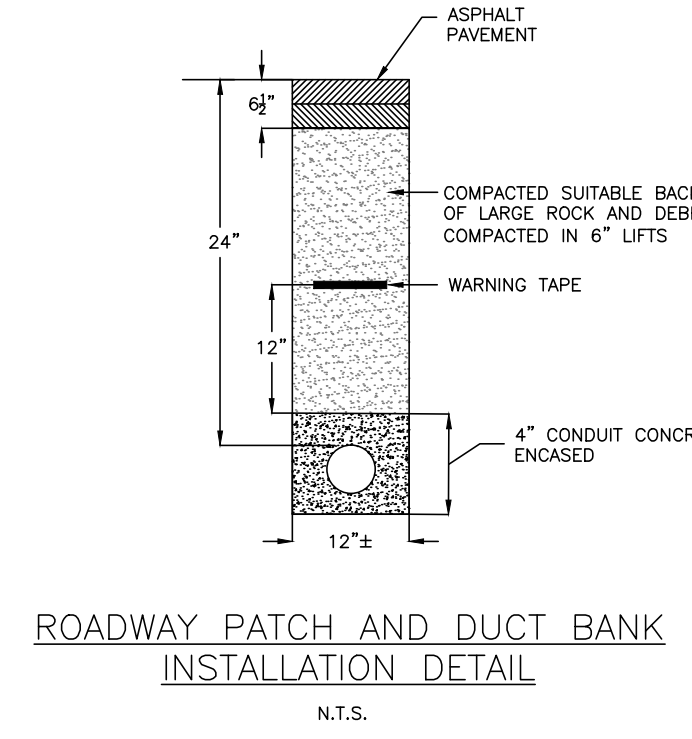
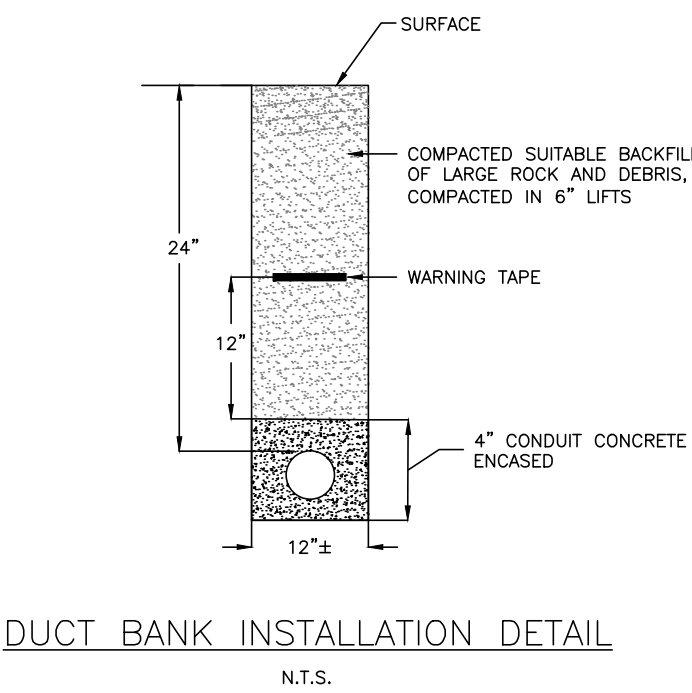
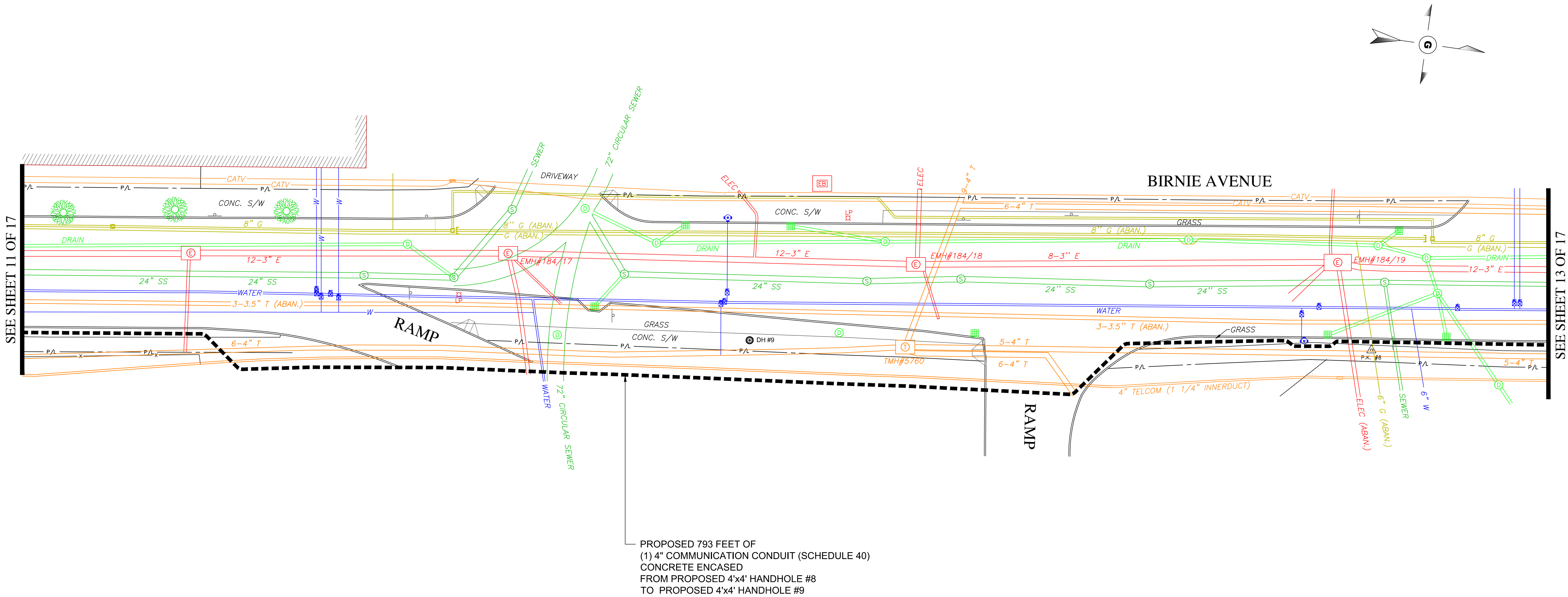
LEGEND									
P/L	PROPERTY LINE	PK NAIL	TRAFFIC SIGNAL	SEWER MH	MBTA MH	JOINT OWNED POLE	8" W	WATER PIPE	
EOP	EDGE OF PAVEMENT	PARKING METER	TRAFFIC BOX	DRAIN MH	MONITORING WELL	SOLE OWNED ELEC POLE	8" S	SEWER PIPE	
	PROPOSED HAND HOLE	DOBLE PARKING METER	RCN MH	CATCH BASIN	HYDRANT	SOLE OWNED TEL POLE	8" D	DRAIN PIPE	
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PROPOSED PLAN			
JOB LOCATION:		DRAWN BY:	ML
3601 MAIN ST SPRINGFIELD, MA		CHECKED BY:	MS
PREPARED FOR:		APPROVED:	MS
lighttower fiber networks		SCALE:	1" = 20'
		DATE:	FEB, 2015
		SHEET:	11 OF 17

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1" = 20 FEET

0 20 40 60 80

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LEGEND									
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EOP	EDGE OF PAVEMENT	PARKING METER	TRAFFIC BOX	DRAIN MH	MONITORING WELL	SOLE OWNED ELEC POLE	8" S	SEWER PIPE	
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JOB LOCATION:			
PREPARED FOR:			
DRAWN BY:	ML	CHECKED BY:	MS
APPROVED:	MS	SCALE:	1" = 20'
DATE:	FEB, 2015	SHEET:	12 OF 17

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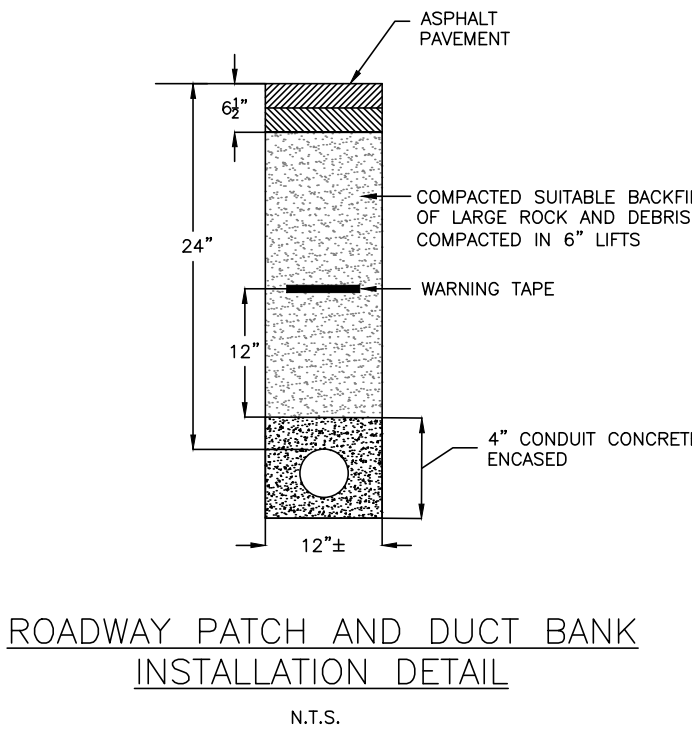
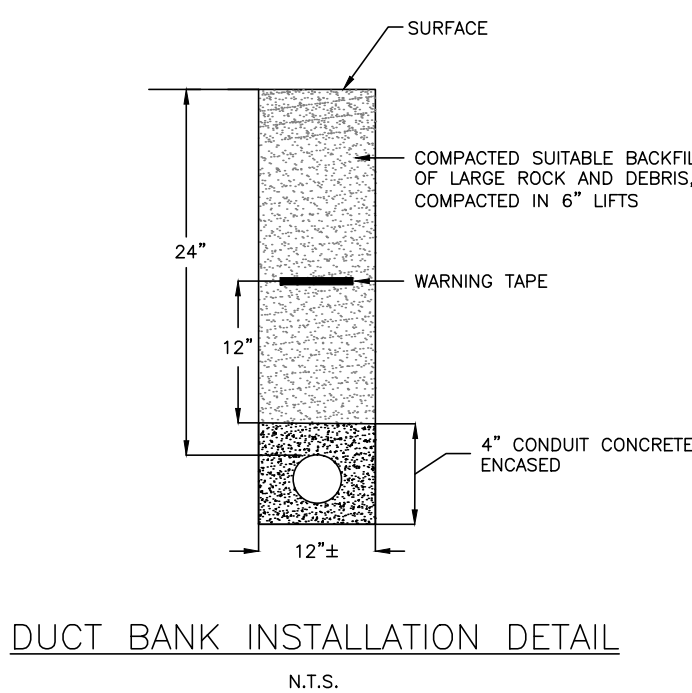
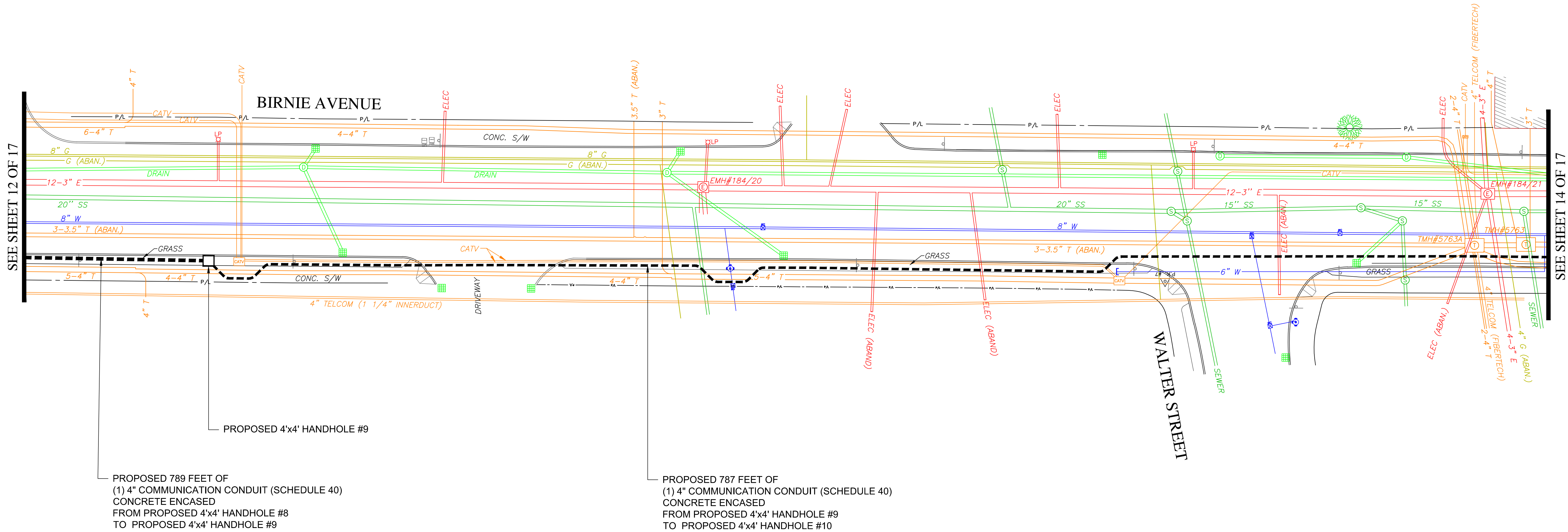
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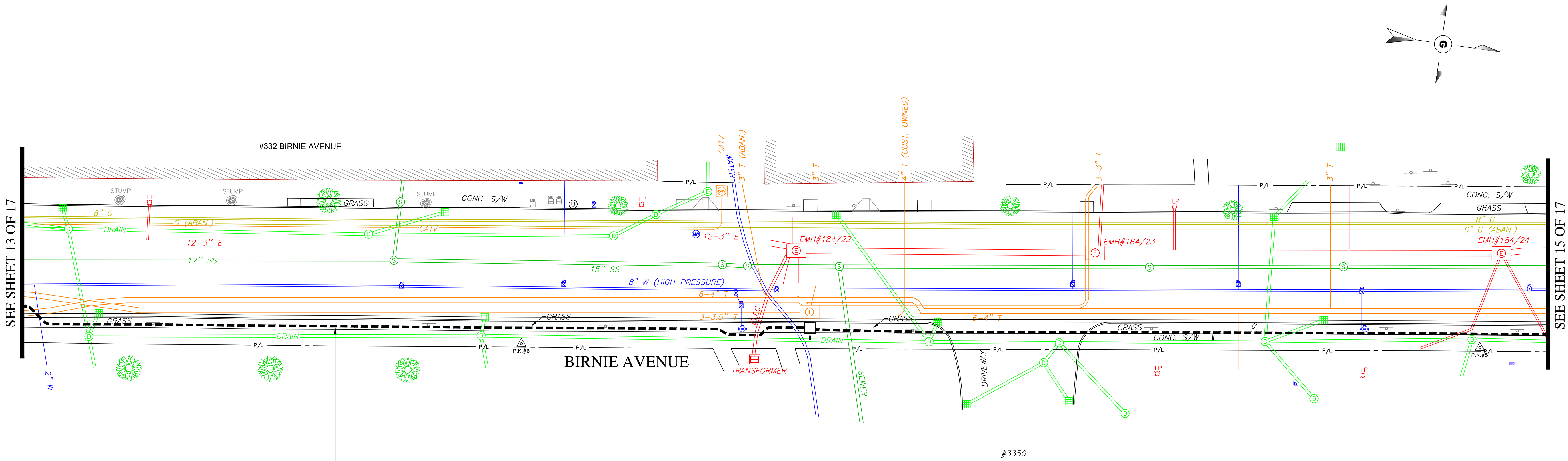
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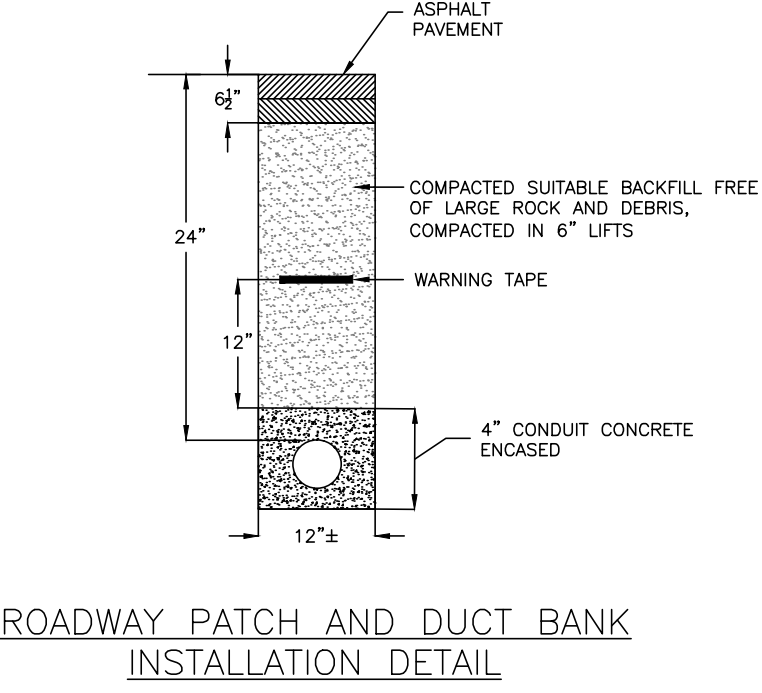
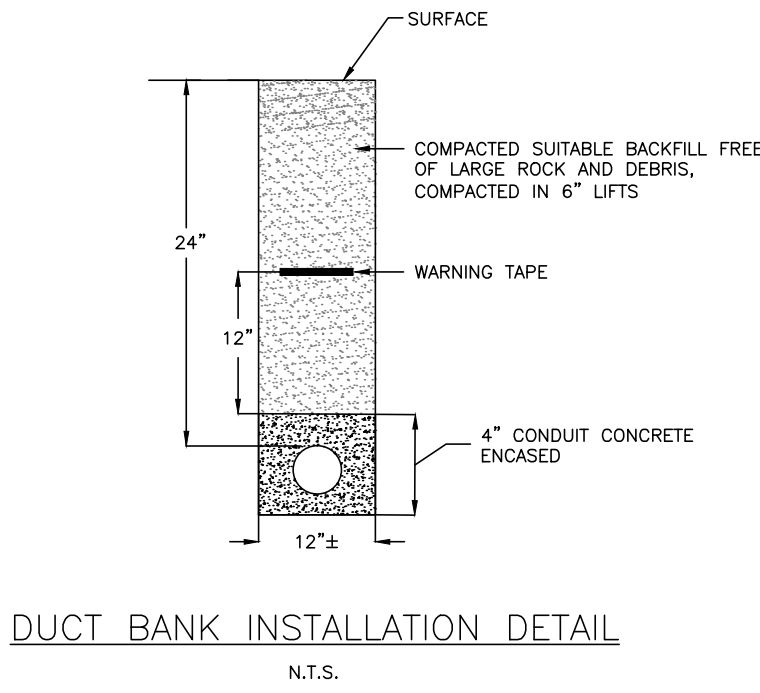
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TITLE: **PROPOSED PLAN**

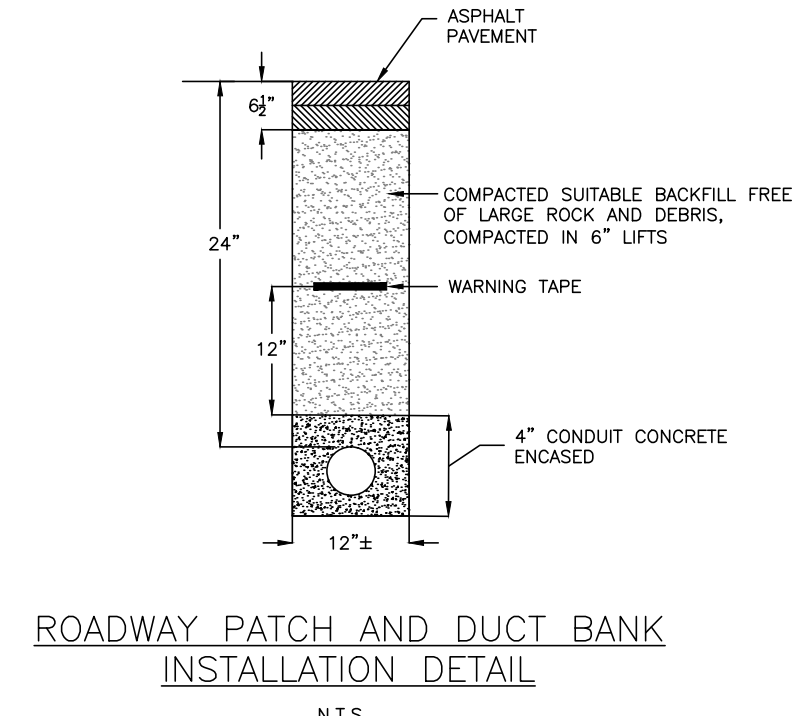
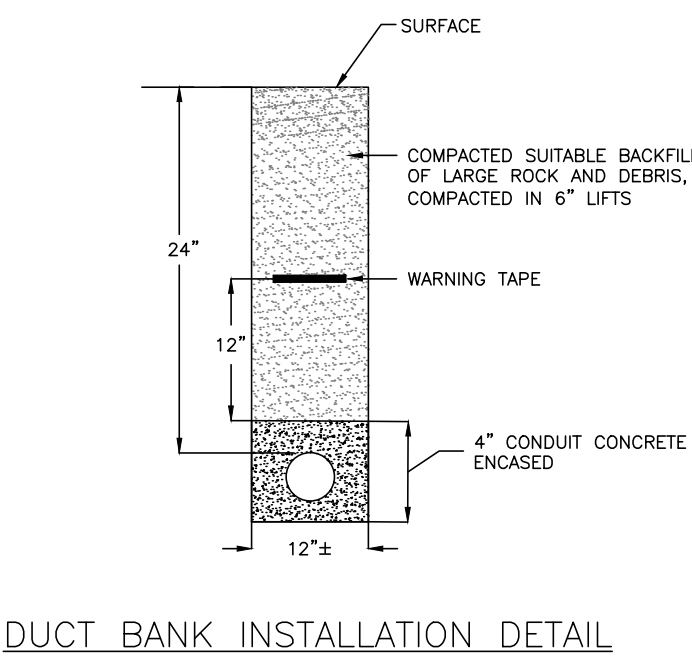
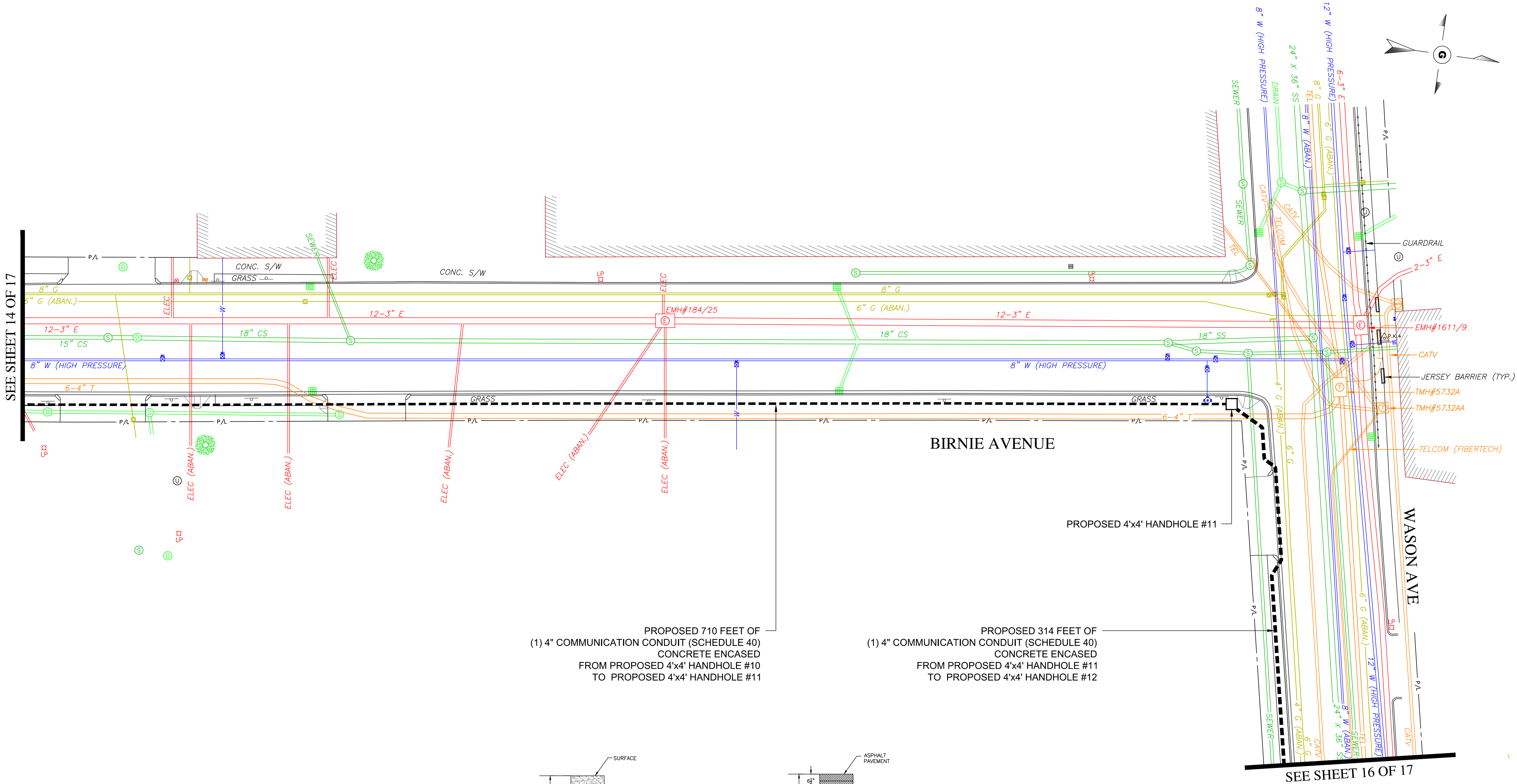
JOB LOCATION: **3601 MAIN ST
SPRINGFIELD, MA**

PREPARED FOR:

DRAWN BY:	ML
CHECKED BY:	MS
APPROVED:	MS
SCALE:	1" = 20'
DATE:	FEB, 2015
SHEET:	14 OF 17

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8. JOINTS BETWEEN NEW BITUMINOUS CONCRETE ROADWAY PAVEMENT AND SAW CUT EXISTING PAVEMENT SHOULD BE SEALED WITH BITUMEN AND PROPERLY BACK SANDED.
9. THE CONTRACTOR SHOULD PROTECT AND SUPPORT ALL EXISTING UTILITY LINES THAT BECOME EXPOSED DUE TO EXCAVATION.
10. THE CONTRACTOR WILL REPLACE ALL DISTURBED TRAFFIC SIGNAL LOOP DETECTORS TO A PROPER WORKING CONDITION AS REQUIRED BY THE MOST RECENT STANDARDS OF THE MUNICIPAL TRAFFIC DEPARTMENT.
11. ALL EXISTING STATE, COUNTY, CITY, TOWN LOCATION, AND PRIVATE PROPERTY LINES HAVE BEEN USED FROM AVAILABLE INFORMATION. THEIR EXACT LOCATIONS ARE NOT GUARANTEED.
12. THE CONTRACTOR WILL REPLACE ALL PAVEMENT MARKINGS IN THEIR ENTIRETY THAT HAS BEEN DAMAGED BY TRENCH EXCAVATION OR OPERATIONS USING SIMILAR COLOR AND SIZE THERMOPLASTIC MARKINGS.



- TRENCH DETAIL NOTES:
1. 24" MAXIMUM FROM TOP OF CONDUIT TO SURFACE.
 2. 12" FROM TOP OF CONDUIT TO METALLIC WARNING TAPE PLACED ABOVE.
 3. REPAIR SIDEWALKS AND WALKWAYS WITH SAME MATERIALS AS EXISTING.

- NOTES:
- A) THE CONTRACTOR SHOULD MAINTAIN A SEPARATION OF 36 INCHES MIN. FROM DRAIN, SEWER AND WATER FACILITIES.
- B) THE CONTRACTOR SHOULD MAINTAIN A SEPARATION OF 18 INCHES MIN. WHEN CROSSING EXISTING WATER FACILITIES.

1" = 20 FEET

0 20 40 60 80

UNDERGROUND SERVICE ALERT
1-888-DIG-SAFE (344-7233)
CALL BEFORE YOU DIG
72 HOURS NOTICE REQUIRED

LEGEND									
P/L	PROPERTY LINE	PK NAIL	TRAFFIC SIGNAL	SEWER MH	MBTA MH	JOINT OWNED POLE	8" W	WATER PIPE	NOTE: THE LOCATION OF EXISTING UNDERGROUND UTILITIES ARE SHOWN BY APPROXIMATE WAY ONLY. THEY HAVE NOT BEEN INDEPENDENTLY VERIFIED BY THE OWNER OR THEIR REPRESENTATIVE. THE CONTRACTOR WILL DETERMINE THE EXACT LOCATION OF ALL EXISTING UTILITIES BEFORE COMMENCING WORK. THE CONTRACTOR WILL BE FULLY RESPONSIBLE FOR ALL DAMAGES WHICH MIGHT BE CAUSED BY THE CONTRACTOR'S FAILURE TO EXACTLY LOCATE ALL UNDERGROUND UTILITIES. CONTRACTOR BE WARE THAT THE LOCATION OF UNDERGROUND STRUCTURES SHOWN ARE NOT GUARANTEED TO BE ACCURATE.
EOP	EDGE OF PAVEMENT	PARKING METER	TRAFFIC BOX	DRAIN MH	MONITORING WELL	SOLE OWNED ELEC POLE	8" S	SEWER PIPE	
PROPOSED HAND HOLE		DOBLE PARKING METER	RCN MH	CATCH BASIN	HYDRANT	SOLE OWNED TEL POLE	8" D	DRAIN PIPE	
PROPOSED MANHOLE			UNKNOW MH	INLET CATCH BASIN	WATER VALVE	LIGHT POLE	8" T	TELEPHONE PIPE	
PROPOSED CONDUIT		HANDICAP RAMP	GAS GATE	TELEPHONE MH	WATER GATE	ELETRIC MH	8" E	ELECTRIC PIPE	
AS-BUILT CONDUIT		STONE BOUND	UNKNOW GATE	STEAM MH	WATER MH	TRANSFORMER	8" CATV	CATV PIPE	
		HANDHOLE	TREE	CABLE MH	WATER METER	SIGN POLE	8" G	GAS PIPE	
		STUMP	BUSH				8" X 36" SS	STEAM PIPE	
							8" W (HIGH PRESSURE)		
							12" W (HIGH PRESSURE)		

DATE	APPROVED	REVISION

TITLE: **PROPOSED PLAN**

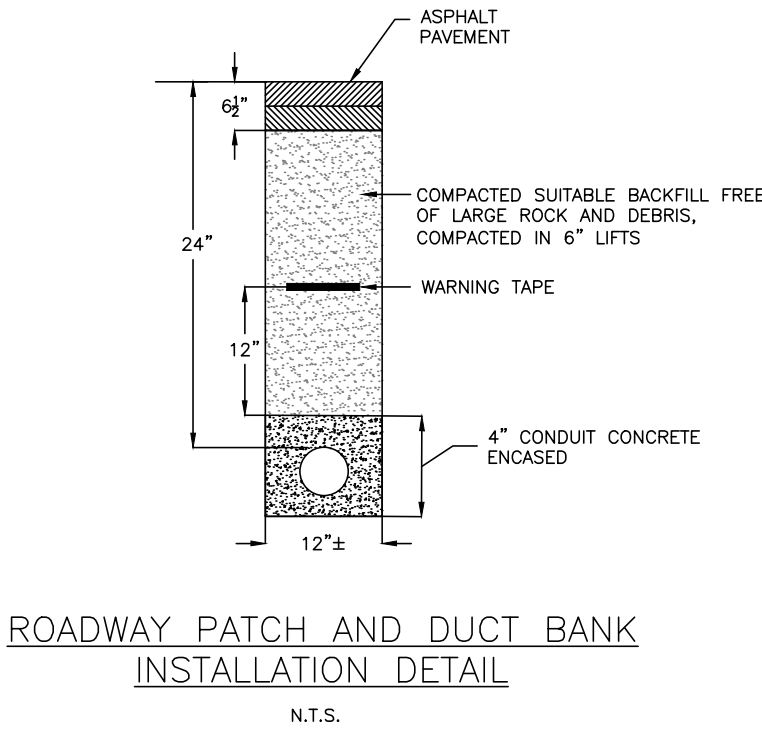
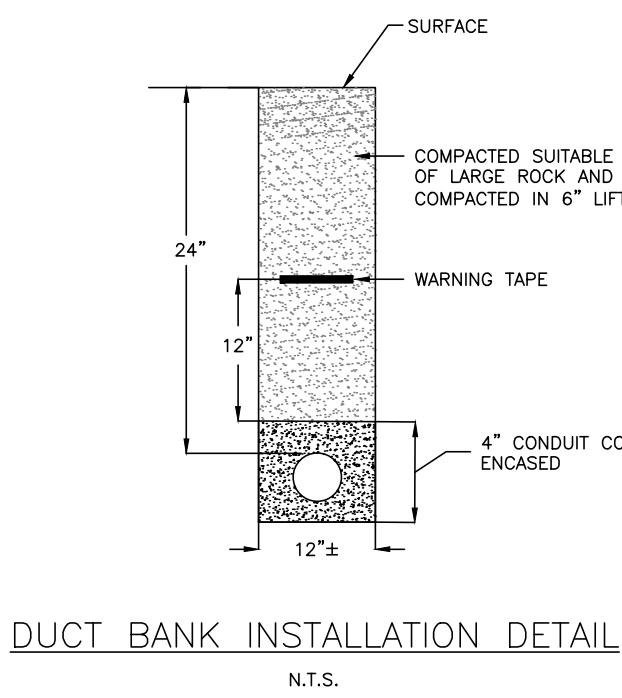
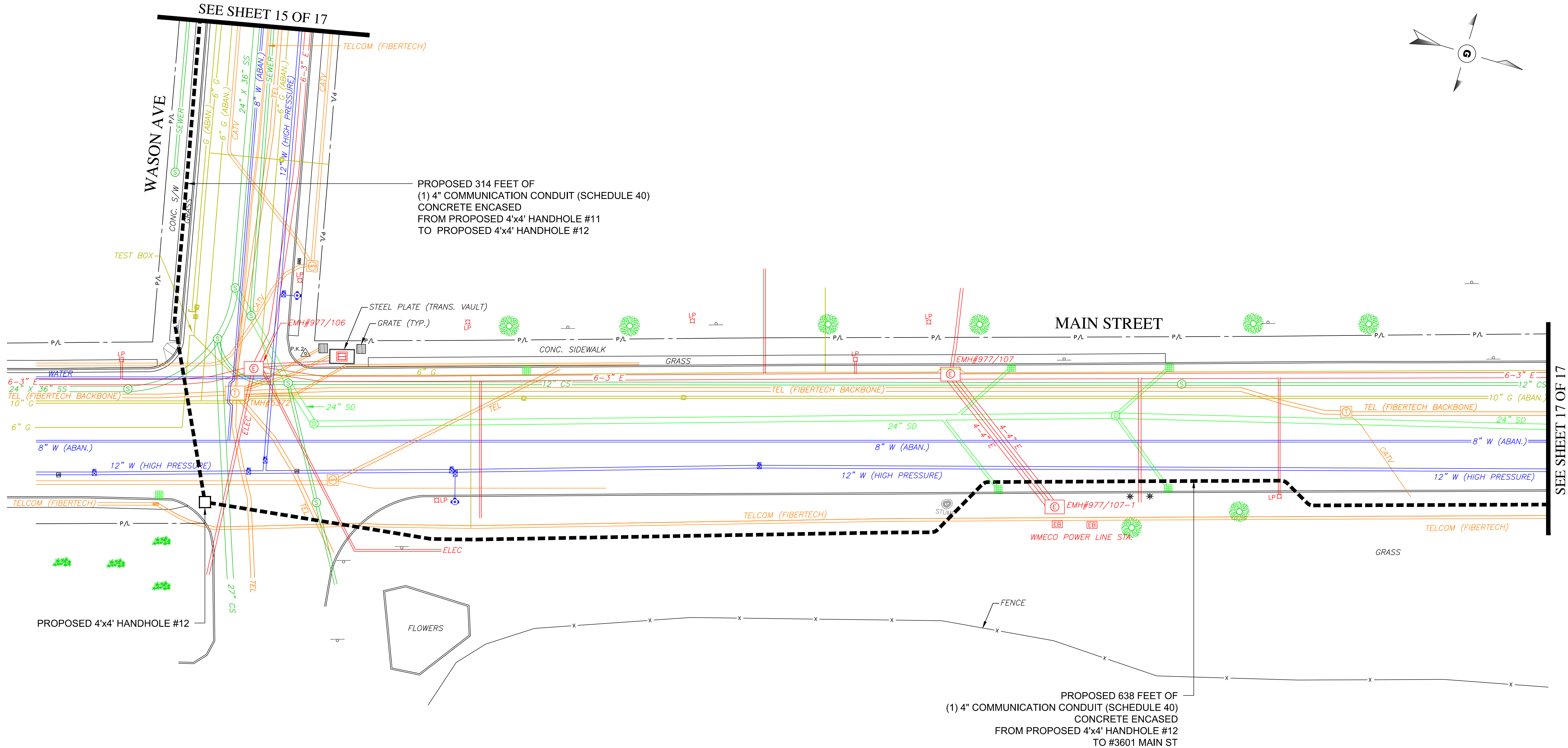
JOB LOCATION: **3601 MAIN ST
SPRINGFIELD, MA**

PREPARED FOR:

DRAWN BY:	ML
CHECKED BY:	MS
APPROVED:	MS
SCALE:	1" = 20'
DATE:	FEB, 2015
SHEET:	15 OF 17

GENERAL NOTES

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3. THE CONTRACTOR SHOULD MAINTAIN A SEPARATION OF 18 INCHES MIN. WHEN CROSSING EXISTING WATER FACILITIES.
4. THE CONTRACTOR WILL MAKE ALL OF THE ARRANGEMENTS FOR THE ADJUSTMENT OF ALL UTILITIES, PRIVATE AND PUBLIC.
5. THE CONTRACTOR SHOULD NOT DISTURB PUBLIC TREES AND SHRUBS.
6. AREAS OUTSIDE THE LIMITS OF PROPOSED WORK DISTURBED BY THE CONTRACTOR'S OPERATIONS WILL BE RESTORED BY THE CONTRACTOR TO THEIR ORIGINAL CONDITION AT NO EXPENSE TO THE OWNER.
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2. 12" FROM TOP OF CONDUIT TO METALLIC WARNING TAPE PLACED ABOVE.
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1" = 20 FEET

0 20 40 60 80

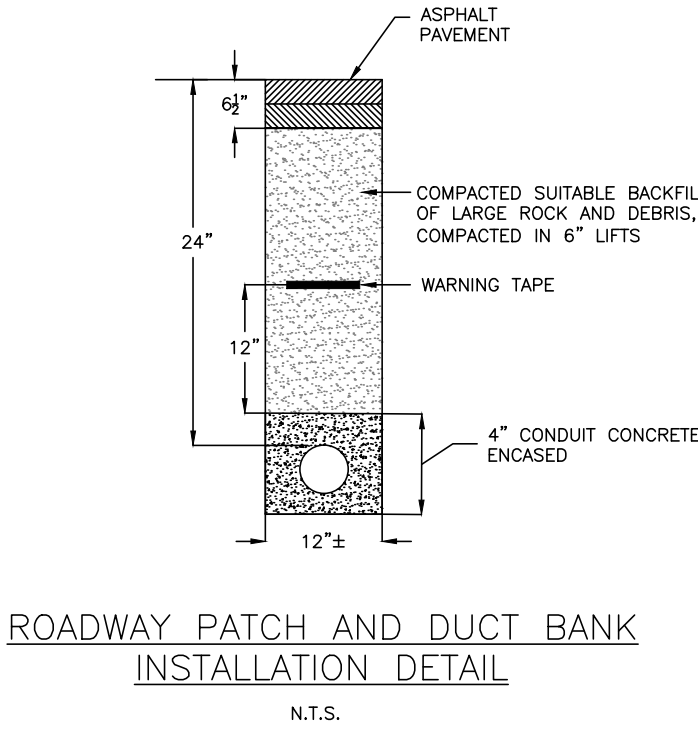
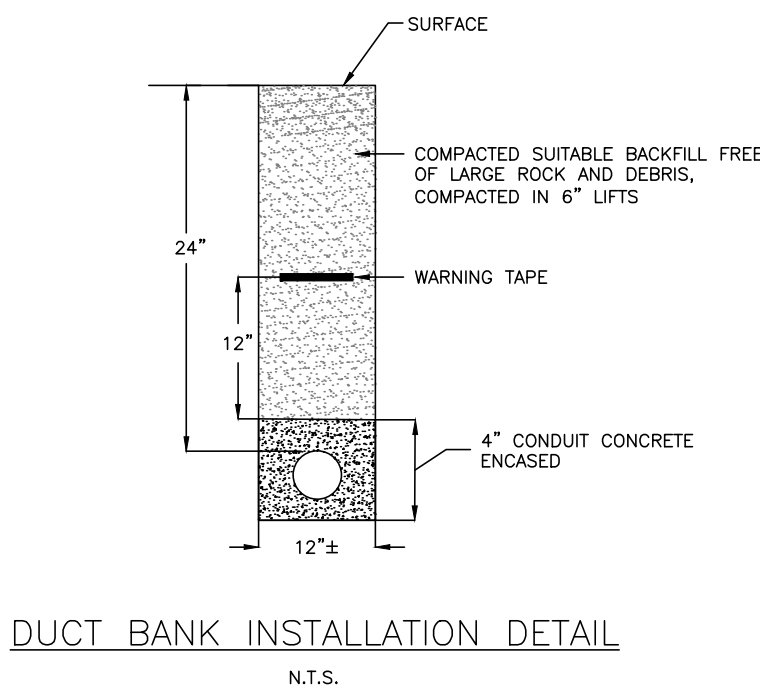
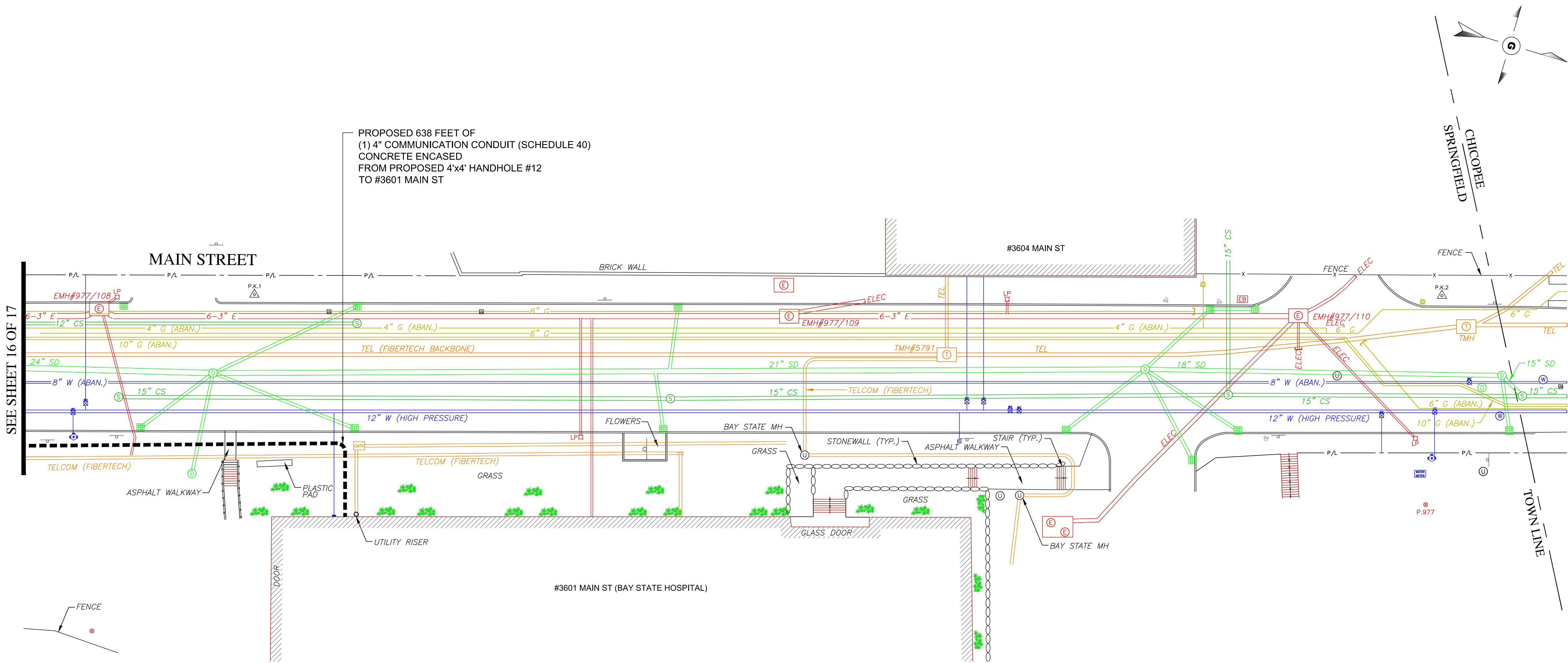
UNDERGROUND SERVICE ALERT
1-888-DIG-SAFE (344-7233)
CALL BEFORE YOU DIG
72 HOURS NOTICE REQUIRED

LEGEND											
P/L	PROPERTY LINE	PK NAIL	TRAFFIC SIGNAL	SEWER MH	MBTA MH	JOINT OWNED POLE	8" W	WATER PIPE	NOTE: THE LOCATION OF EXISTING UNDERGROUND UTILITIES ARE SHOWN BY APPROXIMATE WAY ONLY. THEY HAVE NOT BEEN INDEPENDENTLY VERIFIED BY THE OWNER OR THEIR REPRESENTATIVE. THE CONTRACTOR WILL DETERMINE THE EXACT LOCATION OF ALL EXISTING UTILITIES BEFORE COMMENCING WORK. THE CONTRACTOR WILL BE FULLY RESPONSIBLE FOR ALL DAMAGES WHICH MIGHT BE CAUSED BY THE CONTRACTOR'S FAILURE TO EXACTLY LOCATE ALL UNDERGROUND UTILITIES. CONTRACTOR BE AWARE THAT THE LOCATION OF UNDERGROUND STRUCTURES SHOWN ARE NOT GUARANTEED TO BE ACCURATE.		
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---	PROPOSED CONDUIT	STONE BOUND	GAS GATE	TELEPHONE MH	WATER GATE	ELETRIC MH	8" E	ELECTRIC PIPE			
---	AS-BUILT CONDUIT	HANDHOLE	UNKNOWN GATE	STEAM MH	WATER MH	TRANSFORMER	8" CATV	CATV PIPE			
		STUMP	TREE	CABLE MH	WATER METER	SIGN POLE	8" G	GAS PIPE			
			BUSH				8" STEAM	STEAM PIPE			

PROPOSED PLAN			
TITLE:		JOB LOCATION:	
		3601 MAIN ST SPRINGFIELD, MA	
PREPARED FOR:		DRAWN BY: ML	
		CHECKED BY: MS	
		APPROVED: MS	
		SCALE: 1" = 20'	
		DATE: FEB, 2015	
		SHEET: 16 OF 17	

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0 20 40 60 80

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1-888-DIG-SAFE (344-7233)
CALL BEFORE YOU DIG
72 HOURS NOTICE REQUIRED

LEGEND									
P/L	PROPERTY LINE	PK NAIL	TRAFFIC SIGNAL	SEWER MH	MBTA MH	JOINT OWNED POLE	8" W	WATER PIPE	
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PROPOSED PLAN			
JOB LOCATION:		DRAWN BY: ML	
3601 MAIN ST SPRINGFIELD, MA		CHECKED BY: MS	
PREPARED FOR:		APPROVED: MS	
		SCALE: 1" = 20'	
		DATE: FEB, 2015	
		SHEET: 17 OF 17	

**DEPARTMENTAL AND INTERDEPARTMENTAL CORRESPONDENCES
CITY OF SPRINGFIELD
MASSACHUSETTS**

DATE: March 17, 2015

TO: Wayman Lee, Esq.
City Clerk

FROM: Hector Velez, DPW Engineer.
on behalf of BPW

DEPARTMENT: City Clerk Office

SUBJECT: Board's agenda for:
April 1, 2015

NOTICE OF MEETINGS

Wednesday – April 1, 2015 – At 70 Tapley Street, Conference Center at 5:00 P.M.

Minutes of Previous Meeting
Communications
Old Business

Lighttower Fiber Network

New Business: 3601 MAIN STREET HEARING RE: To install 10,196 feet of 1-4" PVC conduit

Attachment: 4-1-2015 notice of meeting Lighttower (3037 : 3601 Main Street)



City of Springfield

ADOPTED

2.5

Meeting: 05/04/15 07:00 PM

Initiator: Hector Velez

Sponsors: Mayor Domenic J. Sarno

DOC ID: 3038 A

Alden St - Order of Location for the Installation and Maintenance of Underground Utilities

By the City Council of the City of Springfield, Massachusetts:
Notice having been given and a public hearing held, as provided by law,

IT IS HEREBY ORDERED:

That the COLUMBIA GAS OF MASSACHUSETTS, be and it is hereby granted a location for and permission to
<<Insert proper utility template>>

Alden Street

<<Enter brief purpose>>

Also that permission be and hereby granted said {ResUserUserLookup1} to complete the above request.

I hereby certify that the foregoing order was adopted at a meeting of the City Council of the City of Springfield, Massachusetts held on May 4, 2015

City Clerk

We hereby certify that on April 6, 2015, at 5:00 PM, at Eastern Ave. on Parking Lot of Springfield Public Middle School a public hearing was held on the petition of the COLUMBIA GAS OF MASSACHUSETTS for permission to complete the above mentioned request.

City Clerk

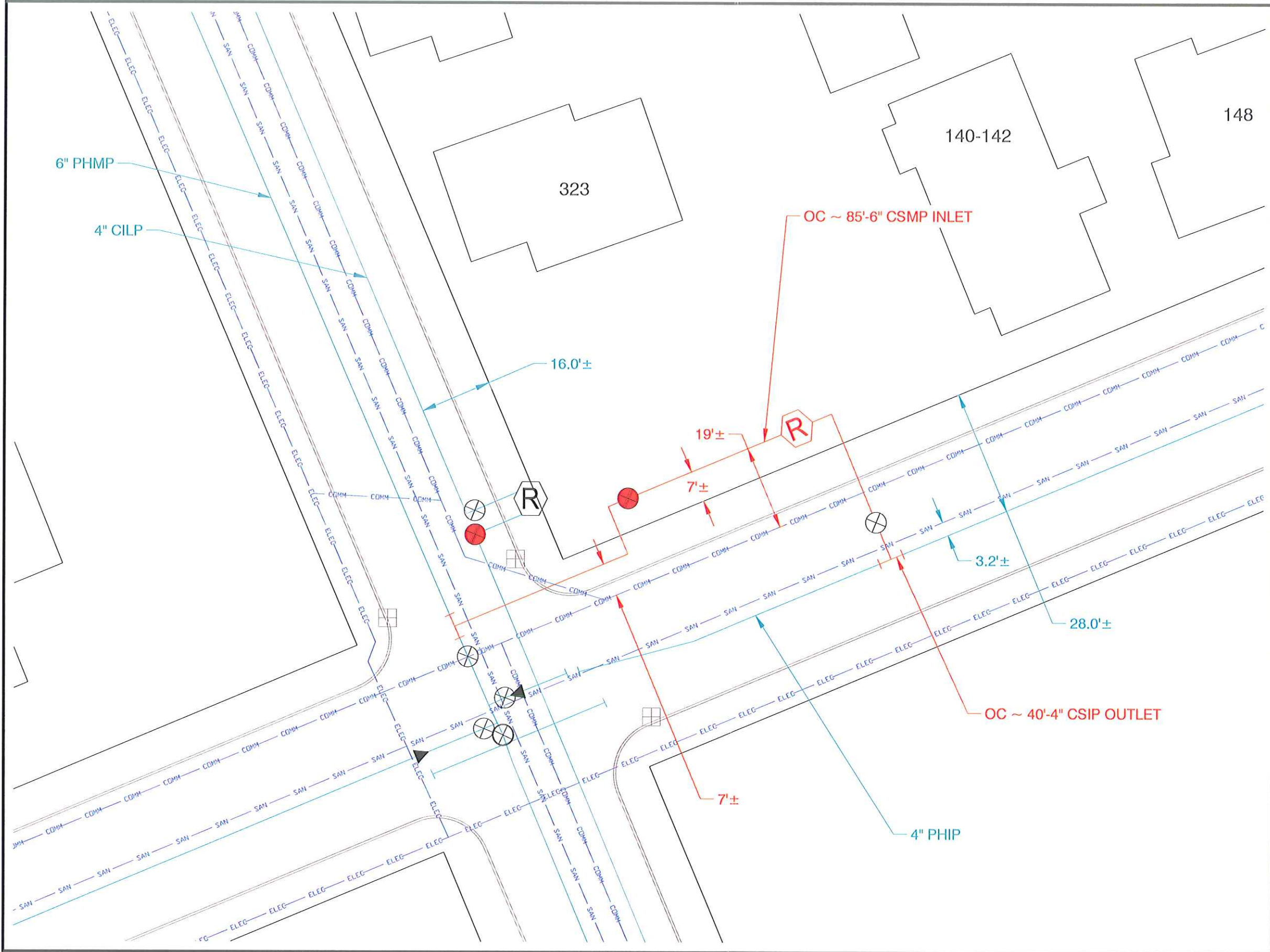
I hereby certify that the foregoing is a true copy of a location order and certificate of hearing with notice adopted by the City Council of the City of Springfield, Massachusetts, on the May 4, 2015, and recorded with the records of location orders of said city. This certified copy is made under the provision of Chapter 166 of the General Laws and any additions thereto or amendments thereof.

Attest:

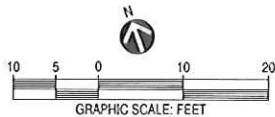
City Clerk

DRAWING NO:

T-1



Know what's below.
Call before you dig.



PROPOSED

REVISIONS

REV. #	DATE	DESCRIPTION
0	03/03/2015	DRAWING CREATED

DESIGNED BY	RAS	03/03/2015	413-302-5853
DRAWN BY	RAS	03/03/2015	413-302-5853
CHECKED BY	TAD	03/03/2015	413-265-9476
APPROVED BY			
	NAME	DATE	PHONE #

SITE NAME:

JO# 15-0825438-00
JO# 15-0825439-00
PROJECT ID# 15-28655
EASTERN @ ALDEN REG PIT, SPRINGFIELD
HAMPDEN, MA

PROJECT TITLE:

LAYOUT SHEET

DRAWING NO:

L-1

AS-BUILT NOTES

(TO BE COMPLETED DURING CONSTRUCTION)

PIPELINE PRESSURE TEST DATA ☐ CGV ☐ CKY ☐ CMA ☐ CMD ☐ COH ☐ CPA ☐ NIPSCO

LOA/TC: _____ PRESSURE SYSTEM NO: _____ TEST ACCEPTABLE ☐ YES

RECORDING CHART ☐ YES ☐ NO RECORDER SERIAL NO: _____ REQUIRED MAOP: _____

STREET NAME	WO/JO NUMBER	LENGTH	SIZE	PE OR STEEL

TEST DATE: _____ TEST MEDIUM: _____ ACTUAL TEST PRESSURE: _____

START TIME: _____ STOP TIME: _____ DURATION: _____

PRINT NAME: _____ CONTRACTOR (IF APPLICABLE): _____

REMARKS*: _____

* INDICATES SIGNIFICANT ELEVATION VARIATIONS ON WATER TESTS AND ANY LEAKAGE OF FAILURES FOUND DURING THE TEST AND THEIR DISPOSITION.

FORM GS 1500-010-1 (4-2014)



Know what's below.
Call before you dig.

PROPOSED

REVISIONS			
0	03/03/2015	DRAWING CREATED	
REV. #	DATE	DESCRIPTION	
DESIGNED BY	RAS	03/03/2015	413-302-5853
DRAWN BY	RAS	03/03/2015	413-302-5853
CHECKED BY	TAO	03/03/2015	413-265-6476
ASSEMBLY			
	NAME	DATE	PHONE #

SITE NAME:

JO# 15-0825438-00
JO# 15-0825439-00
PROJECT ID# 15-28655

EASTERN @ ALDEN REG PIT, SPRINGFIELD
HAWPDEN, MA

PROJECT TITLE:

CONSTRUCTION DETAILS

DRAWING NO:

D-1

**DEPARTMENTAL AND INTERDEPARTMENTAL CORRESPONDENCES
CITY OF SPRINGFIELD
MASSACHUSETTS**

DATE: March 23, 2015

TO: Wayman Lee, Esq.
City Clerk

FROM: Hector Velez, DPW Engineer.
on behalf of BPW

DEPARTMENT: City Clerk Office

SUBJECT: Board's agenda for:
April 6, 2015

NOTICE OF MEETINGS

Monday – April 6, 2015 - Eastern Ave. on Parking lot of Springfield Public Middle School at 5:00 PM

Minutes of Previous Meeting
Communications
Old Business

Columbia Gas of Massachusetts

New Business - ALDEN ST: HEARING RE: To install underground regulator station

Attachment: 4-6-2015 notice of meeting CMA 500 (3038 : Alden Street)



City of Springfield

ADOPTED

Meeting: 05/04/15 07:00 PM
Initiator: Hector Velez
Sponsors: Mayor Domenic J. Sarno
DOC ID: 3039

2.6

Ashmun - Order of Location for the Installation and Maintenance of Underground Utilities

By the City Council of the City of Springfield, Massachusetts:
Notice having been given and a public hearing held, as provided by law,

IT IS HEREBY ORDERED:

That the COLUMBIA GAS OF MASSACHUSETTS, be and it is hereby granted a location for and permission to
<<Insert proper utility template>>

Ashmun Street

<<Enter brief purpose>>

Also that permission be and hereby granted said {ResUserUserLookup1} to complete the above request.

I hereby certify that the foregoing order was adopted at a meeting of the City Council of the City of Springfield, Massachusetts held on May 4, 2015

City Clerk

We hereby certify that on April 6, 2015, at 5:20 PM, at At the Corner of Central Street and Morris a public hearing was held on the petition of the COLUMBIA GAS OF MASSACHUSETTS for permission to complete the above mentioned request.

City Clerk

I hereby certify that the foregoing is a true copy of a location order and certificate of hearing with notice adopted by the City Council of the City of Springfield, Massachusetts, on the May 4, 2015, and recorded with the records of location orders of said city. This certified copy is made under the provision of Chapter 166 of the General Laws and any additions thereto or amendments thereof.

Attest:

City Clerk

Columbia Gas[®] of Massachusetts

A NiSource Company

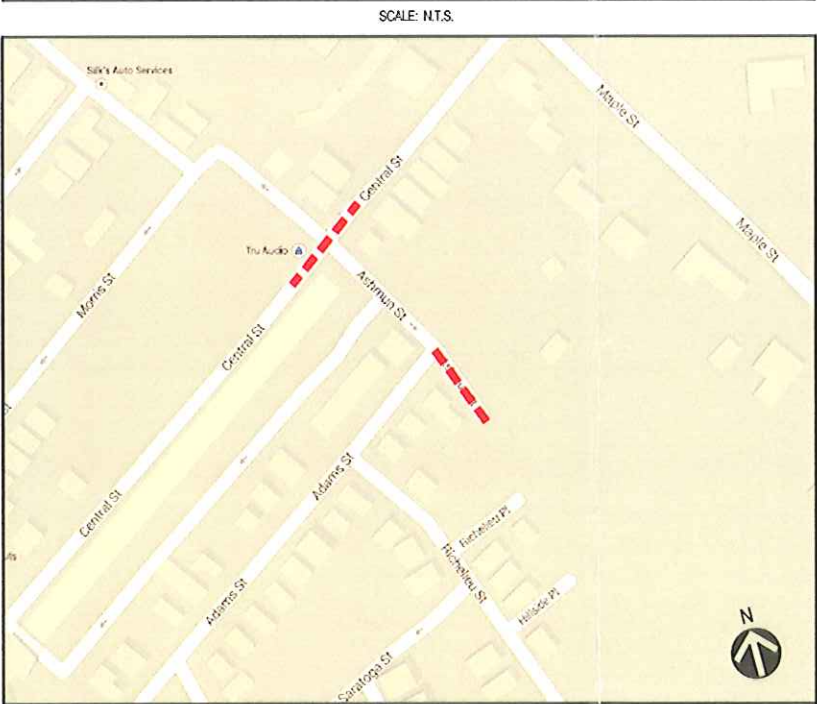
JOB ORDER NUMBER (INSTALL) XX-XXXXXXX-XX
JOB ORDER NUMBER (ABANDON) XX-XXXXXXX-XX

PROJECT ID xx-xxxxx
ASHMUN ST, SPRINGFIELD MA
JOB TYPE: BUDGET NAME (557 / 558)

PROJECT INFORMATION

FIELD ENGINEER/TECHNICIAN:	RICHARD SALVAREZZA
CONSTRUCTION FLL:	MARK CAPIELLO / KIRK GEDMAN
PERMITS:	CITY PERMIT STATE PERMIT ENVIRONMENTAL PERMIT
TCC:	8200
COUNTY:	HAMPDEN (013)
TAX DISTRICT:	0000244
MAP NUMBER:	23
SYSTEM NUMBER(S):	60003054
24 HR. EMERGENCY LINE:	COLUMBIA GAS OF MASSACHUSETTS 1-800-525-8222

VICINITY MAP



SHEET INDEX

DWG.	DESCRIPTION
T-1	TITLE SHEET
O-1	OVERVIEW SHEET
L-1	LAYOUT PLANS
D-1	CONSTRUCTION DETAILS

PROJECT SUMMARY TABLE

PROPOSED INSTALLATION			PROPOSED ABANDONMENT		
LENGTH (FT)	SIZE (IN)	TYPE	LENGTH (FT)	SIZE (IN)	TYPE
150'	8"	PHLP	255'	3"	CILP
			680'	6"	CILP
			140'	8"	CILP
150'	TOTAL INSTALLATION (FEET)		1,075'	TOTAL ABANDONMENT (FEET)	
PROPOSED GAS SERVICES					
	REPLACEMENTS	TIE OVERS	TOTAL SERVICES		METER OUTS
ESTIMATED GAS SERVICES					

LEGEND

CS	EXISTING GAS MAIN	○	TEST WELL
CI	EXISTING GAS MAIN TO BE ABANDONED	○	REGULATOR STATION
BS	PROPOSED GAS MAIN	○	SINGLE CUSTOMER REGULATOR
WI	PROPOSED GAS MAIN UPRATE	○	METER
PH	COATED STEEL GAS MAIN	○	METER WITH REGULATOR
PM	CAST IRON GAS MAIN	○	TEST POINT (STATION)
LP	BARE STEEL GAS MAIN	○	GAS SERVICE TIE-OVER
IP	WROUGHT IRON GAS MAIN	○	GAS SERVICE REPLACEMENT
MP	HIGH DENSITY POLYETHYLENE GAS MAIN	○	METER MOVE OUT
HP	MEDIUM DENSITY POLYETHYLENE GAS MAIN	○	TELEPHONE MANHOLE
AT	LOW PRESSURE	○	DRAIN MANHOLE
BH	INTERMEDIATE PRESSURE	○	ELECTRIC MANHOLE
BLGH	MEDIUM PRESSURE	○	CATCH DRAIN
DB	HIGH PRESSURE	○	SEWER MANHOLE
IS	ATTACHED	○	FIRE HYDRANT
OC	BRIDGE HANGER	○	UTILITY POLE
FB	BUILDING HANGER	○	WETLAND
FL	DIRECTIONAL BORE	○	GAS VALVE
RT	INSERTED	○	CRITICAL GAS VALVE
(E)	OPEN CUT	○	PRESSURE CONTROL FITTINGS
(P)	PNEUMATIC BORE	○	TRANSITION
	FLOWED	○	END CAP
	ROOF TOP	○	REDUCER
	EXISTING	○	ELECTRONIC MARKER
	PROPOSED	○	
W1	WELD LOCATION	○	GAS MAIN TIE IN LOCATION
		○	GAS MAIN ABANDONMENT LOCATION

PROJECT DESCRIPTION

THIS PROJECT IS PART OF THE 2015 SPRINGFIELD DPW ROADWAY IMPROVEMENTS ON ASHMUN ST. THIS JOB WILL INCLUDE THE INSTALLATION OF 150' OF 8" PHLP GAS MAIN ON CENTRAL ST AND WILL ABANDON 1075' OF CILP MAIN OF VARIOUS SIZES ON ASHMUN ST, CENTRAL ST AND MORRIS ST. THE GAS MAINS BELONGING TO THE BELT PRESSURE SYSTEM IN THIS AREA WILL BE UNAFFECTED.

GENERAL NOTES

- THE PROPOSED GAS MAIN SHOWN IS APPROXIMATE AND SUBJECT TO CHANGE.
- PROPERTY LINE, STRUCTURES, STREET LINE, ETC. WAS COMPILED THE COLUMBIA GAS G'S DATA BASE AND ARE TO BE CONSIDERED APPROXIMATE.
- EXISTING UTILITIES, WHERE SHOWN, HAVE BEEN COMPILED FROM ABOVE GROUND EVIDENCE ONLY AND ARE TO BE CONSIDERED APPROXIMATE. COLUMBIA GAS DOES NOT GUARANTEE THE LOCATION OF THE UNDERGROUND UTILITIES SHOWN OR THAT ALL EXISTING UTILITIES AND/OR SUBSURFACE STRUCTURES ARE SHOWN.



Know what's below.
Call before you dig.

PROPOSED

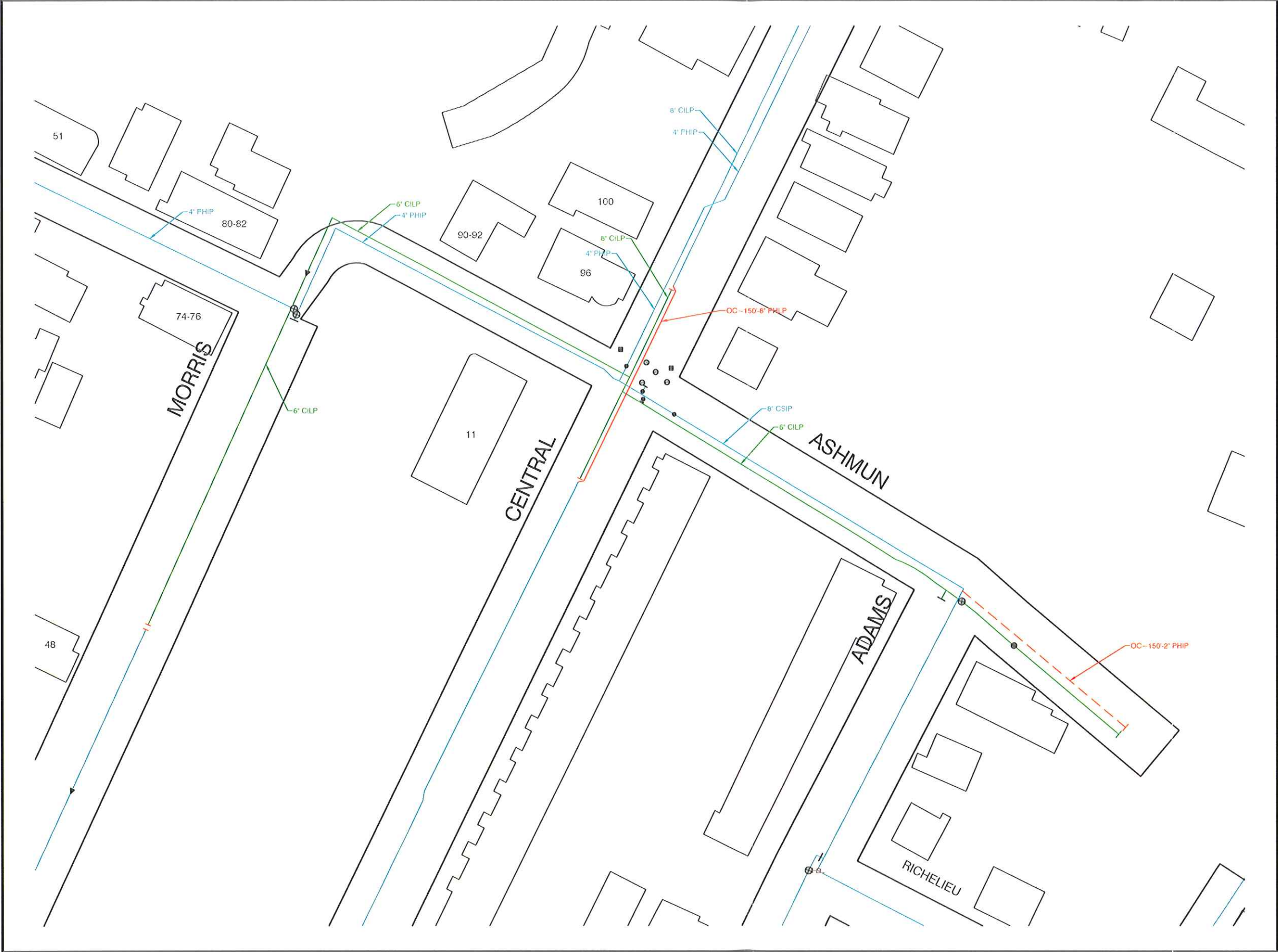
REVISIONS

REV. #	DATE	DESCRIPTION
0		
DESIGNED BY	RICHARD SALVAREZZA	02/19/2015 413-302-5853
DRAWN BY	RAS	02/19/2015 413-302-5853
CHECKED BY	BLM	2/20/2015 413-326-0636
ASSEMBLY	X	X X
	NAME	DATE PHONE #

SITE NAME:
JO# XX-XXXXXXX-XX
JO# XX-XXXXXXX-XX
PROJECT ID# XX-XXXXX
ASHMUN ST, SPRINGFIELD MA
SPRINGFIELD, HAMPDEN

DRAWING TITLE:
TITLE SHEET

DRAWING NO:
T-1





NISOURCE
GAS DISTRIBUTION



Know what's below.
Call before you dig.



0 30 60
Feet

PROPOSED

REVISIONS		
REV. #	DATE	DESCRIPTION

DESIGNED BY	RICHARD SALVAREZZA	02/19/2015	413-302-5853
DRAWN BY	RAS	02/19/2015	413-302-5853
CHECKED BY	BLM	02/20/2015	413-302-0636
AS-BUILT BY	X	X	X
	NAME	DATE	PHONE #

SITE NAME:

JO# XX-XXXXXXX-XX
JO# XX-XXXXXXX-XX
PROJECT ID# XX-XXXXXX
ASHMUN ST, SPRINGFIELD MA
SPRINGFIELD, HAMPDEN

PROJECT TITLE:

OVERVIEW SHEET

DRAWING NO:

L-1

AS-BUILT NOTES

(TO BE COMPLETED DURING CONSTRUCTION)

PIPELINE PRESSURE TEST DATA			
☐ CGV ☐ CKY ☐ CMA ☐ CMD ☐ COH ☐ CPA ☐ NIPSCO			
LOA/TCC: _____		WO/JO: _____	
RECORDING CHART: ☐ YES ☐ NO		RECORDER SERIAL NO: _____	
PRESSURE SYSTEM NO: _____		TEST ACCEPTABLE: ☐ YES ☐ NO	
PIPELINE LOCATION (STREET, CITY, TOWN OR COUNTY)	LENGTH	SIZE	PE/STEEL
TEST DATE: _____		TEST MEDIUM: _____	
START TIME: _____		STOP TIME: _____	
PRINT NAME: _____		DURATION: _____	
CONTRACTOR (IF APPLICABLE): _____			
REMARKS*: _____			
* DESCRIBE ANY LEAKAGE OR FAILURES FOUND DURING THE TEST AND THEIR DISPOSITION. NOTE SIGNIFICANT ELEVATION VARIATIONS ON WATER TESTS.			

FORM GS 1500.010-1 (5-2014)



Know what's below.
Call before you dig.

PROPOSED

REVISIONS		
0		
REV. #	DATE	DESCRIPTION

DESIGNED BY	RICHARD SALVAREZZA	02/19/2015	413-302-5853
DRAWN BY	RAS	02/19/2015	413-302-5853
CHECKED BY	BJM	2/20/2015	413-302-0636
AS-BUILT BY	X	X	X
	NAME	DATE	PHONE #

SITE NAME:
JO# XX-XXXXXXXX-XX
JO# XX-XXXXXXXX-XX
PROJECT ID# XX-XXXXXX
ASHMUN ST, SPRINGFIELD MA
SPRINGFIELD, HAMPDEN

DRAWING TITLE:

CONSTRUCTION
DETAILS

DRAWING NO:

D-1

**DEPARTMENTAL AND INTERDEPARTMENTAL CORRESPONDENCES
CITY OF SPRINGFIELD
MASSACHUSETTS**

DATE: March 23, 2015

TO: Wayman Lee, Esq.
City Clerk

FROM: Hector Velez, DPW Engineer.
on behalf of BPW

DEPARTMENT: City Clerk Office

SUBJECT: Board's agenda for:
March 23, 2015

NOTICE OF MEETINGS

Monday – April 6, 2015 – At the corner of Central Street and Morris at 5:20 P.M.

Minutes of Previous Meeting
Communications
Old Business

Columbia Gas of Massachusetts

New Business - ASHMUN ST: HEARING RE: To install 300 feet of 8 inches gas main.

Attachment: 4-6-2015 notice of meeting CMA 520 (3039 : Ashmun Street)



City of Springfield

ADOPTED

Meeting: 05/04/15 07:00 PM
Initiator: Hector Velez
Sponsors: Mayor Domenic J. Sarno
DOC ID: 3041 C

2.7

Clifton Ave - Order of Location for the Installation and Maintenance of Underground Utilities

By the City Council of the City of Springfield, Massachusetts:
Notice having been given and a public hearing held, as provided by law,

IT IS HEREBY ORDERED:

That the EVERSOURCE ENERGY, be and it is hereby granted a location for and permission to
Clifton Avenue

Also that permission be and hereby granted said {ResUserUserLookup1} to complete the
above request.

I hereby certify that the foregoing order was adopted at a meeting of the City Council of the City of Springfield, Massachusetts held on May 4, 2015

City Clerk

We hereby certify that on April 13, 2015, at 5:00 PM, at At the Corner of Central St. and Clifton Ave a public hearing was held on the petition of the EVERSOURCE ENERGY for permission to complete the above mentioned request.

City Clerk

I hereby certify that the foregoing is a true copy of a location order and certificate of hearing with notice adopted by the City Council of the City of Springfield, Massachusetts, on the May 4, 2015, and recorded with the records of location orders of said city. This certified copy is made under the provision of Chapter 166 of the General Laws and any additions thereto or amendments thereof.

Attest:

City Clerk

**DEPARTMENTAL AND INTERDEPARTMENTAL CORRESPONDENCES
CITY OF SPRINGFIELD
MASSACHUSETTS**

DATE: March 30, 2015

TO: Wayman Lee, Esq.
City Clerk

FROM: Hector Velez, DPW Engineer
on behalf of BPW

DEPARTMENT: City Clerk

SUBJECT: Board's agenda for:
April 13, 2015

NOTICE OF MEETING

Monday – April 13, 2015 – At the corner of Central St. and Clifton Ave. at 5:00 P.M.

Minutes of Previous Meeting

Communications

Old Business

New Business: CLIFTON ST.

EVERESOURCE

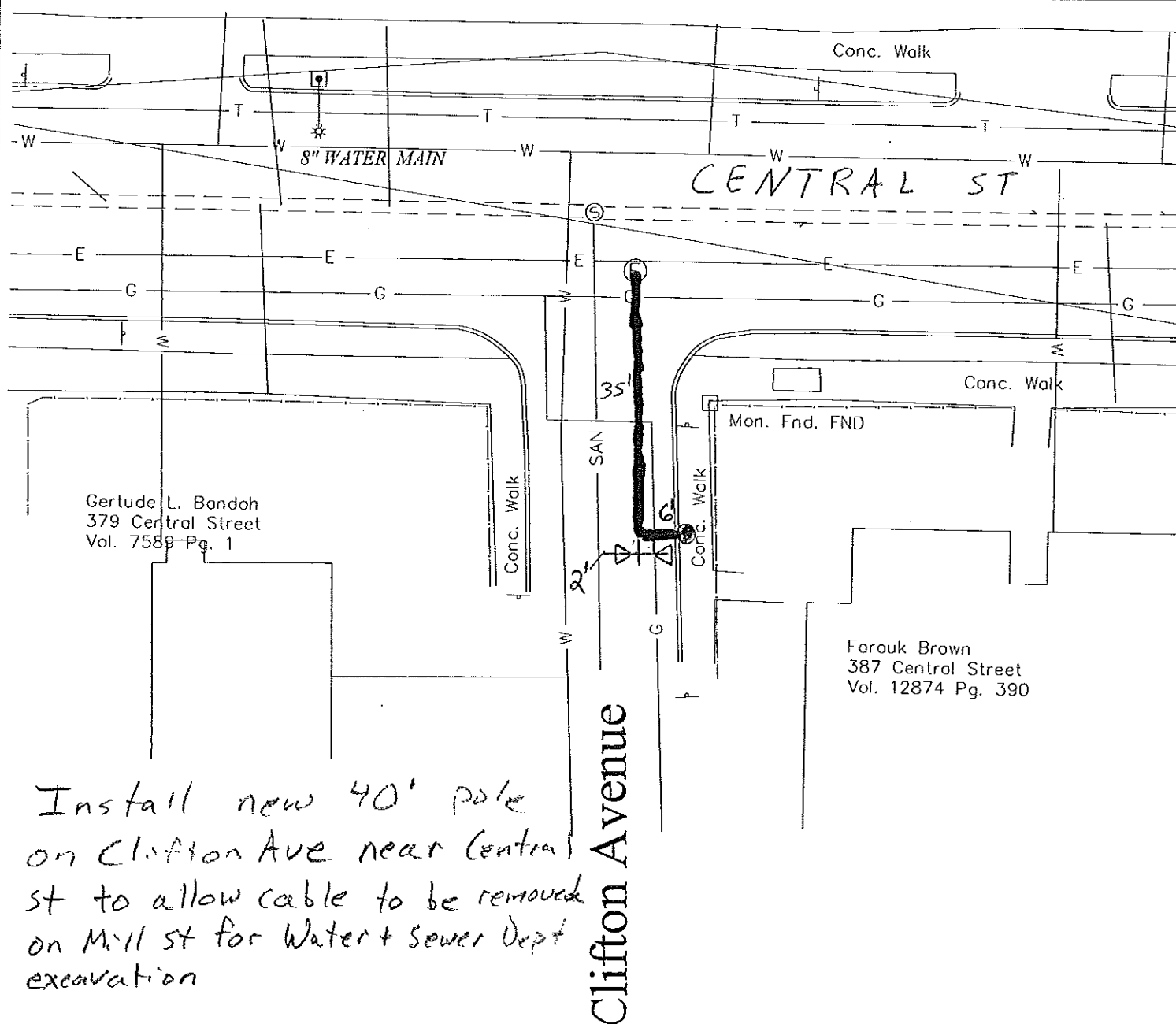
HEARING RE: To install 40' pole

Attachment: 4-13-2015 notice of meeting WMECO 500 (3041 : Clifton Avenue)

Springfield

STREET

Clifton Ave



Install new 40' pole
on Clifton Ave near Central
St to allow cable to be removed
on Mill St for Water + Sewer Dept
excavation

Clifton Avenue

Attachment: DWG-CLIFTON AVE. (3041 : Clifton Avenue)

LEGEND

- | | | | |
|---|-------------------------------------|---|--------------------------------|
|  | PROPOSED JOINT POLE |  | PROPOSED PAD MOUNT TRANSFORMER |
|  | PROPOSED W.M.E.CO. POLE |  | EXISTING PAD MOUNT TRANSFORMER |
|  | EXISTING JOINT POLE | | EXISTING MANHOLE |
|  | EXISTING W.M.E.CO. POLE | | UG EXISTING CONDUIT |
|  | EXISTING W.M.E.CO. POLE TO BE JOINT |  | UG PROPOSED CONDUIT |
|  | EXISTING FOREIGN POLE TO BE JOINT |  | PROPOSED HANDHOLE |
| | |  | EXISTING HANDHOLE |
| | |  | PROPOSED SILO |
| | |  | EXISTING SILO |
| | |  | HEXHOLE |

DRAWN BY Rob Davis

W.D.#
65520391

DISTANCES ARE APPROXIMATE

$$1^{16} = 20^1$$

PETITION NO.

6215

WR# 2447143



City of Springfield

ADOPTED

Meeting: 05/04/15 07:00 PM
Initiator: Hector Velez
Sponsors: Mayor Domenic J. Sarno
DOC ID: 3043 A

2.8

Wilbraham Ave 6212 - Order of Location for the Installation and Maintenance of Underground Utilities

By the City Council of the City of Springfield, Massachusetts:
Notice having been given and a public hearing held, as provided by law,

IT IS HEREBY ORDERED:

That the EVERSOURCE ENERGY, be and it is hereby granted a location for and permission to
Wilbraham Road 6212

Also that permission be and hereby granted said {ResUserUserLookup1} to complete the
above request.

I hereby certify that the foregoing order was adopted at a meeting of the City Council of the City of Springfield, Massachusetts held on May 4, 2015

City Clerk

We hereby certify that on April 8, 2015, at 5:20 PM, at At the Corner of Dearborn St. and Wilbraham Rd a public hearing was held on the petition of the EVERSOURCE ENERGY for permission to complete the above mentioned request.

City Clerk

I hereby certify that the foregoing is a true copy of a location order and certificate of hearing with notice adopted by the City Council of the City of Springfield, Massachusetts, on the May 4, 2015, and recorded with the records of location orders of said city. This certified copy is made under the provision of Chapter 166 of the General Laws and any additions thereto or amendments thereof.

Attest:

City Clerk

RESOURCE ENERGY

TOWN

2.8.a

VERIZON

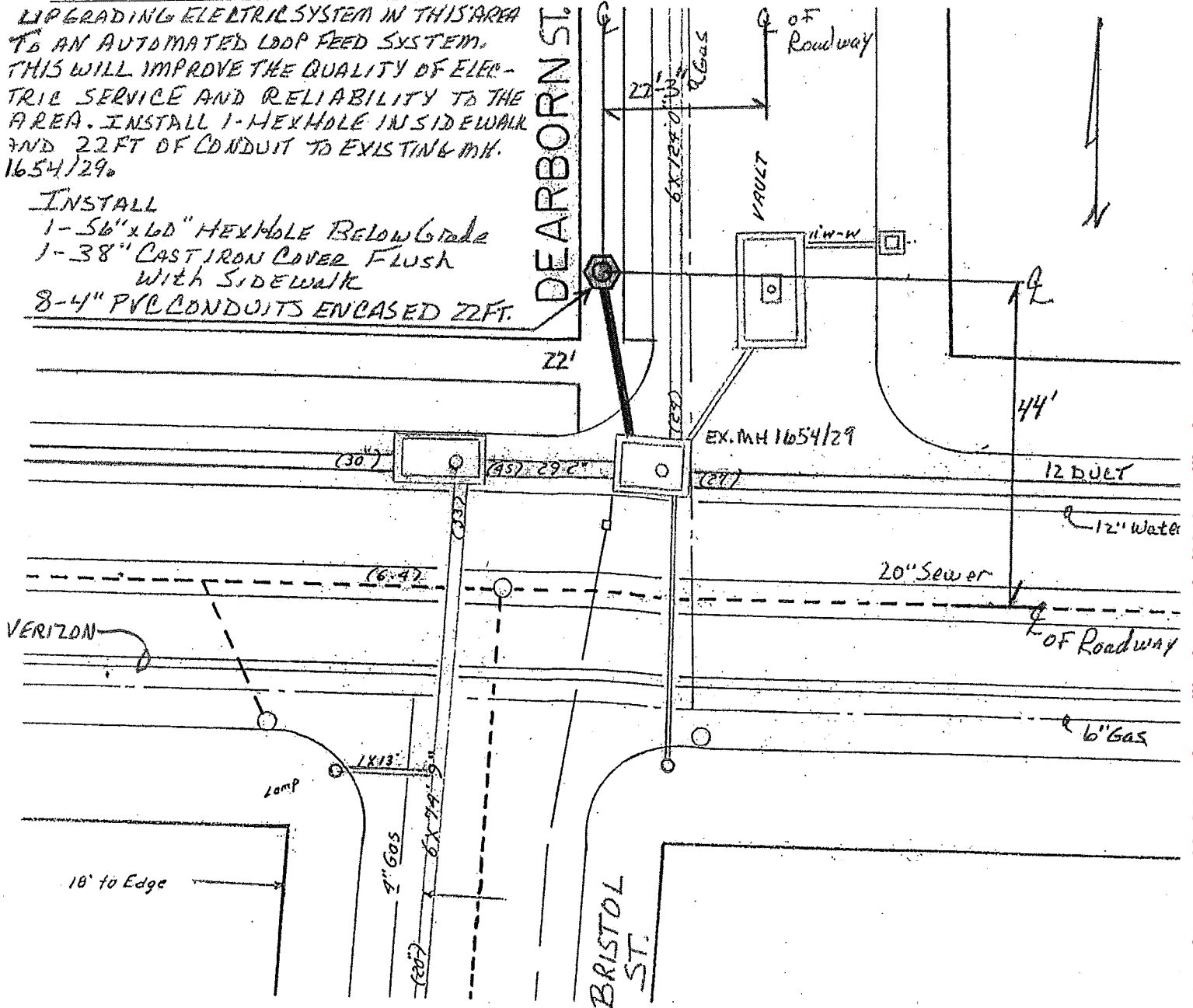
STREET

SPRINGFIELD

WILBRAHAM RD.

UPGRADING ELECTRIC SYSTEM IN THIS AREA
TO AN AUTOMATED LOOP FEED SYSTEM.
THIS WILL IMPROVE THE QUALITY OF ELECTRIC
SERVICE AND RELIABILITY TO THE
AREA. INSTALL 1-HEXHOLE INSIDEWALK
AND 22FT OF CONDUIT TO EXISTING MH.
1654/29.

INSTALL
1-56"x60" HEXHOLE BELOW GRADE
1-38" CAST IRON COVER FLUSH
WITH SIDEWALK
8-4" PVC CONDUITS ENCASED 22FT.



LEGEND

- | | |
|---------------------------------------|----------------------------------|
| ● PROPOSED JOINT POLE | ■ PROPOSED PAD MOUNT TRANSFORMER |
| ● PROPOSED W.M.E.CO. POLE | ■ EXISTING PAD MOUNT TRANSFORMER |
| ⊗ EXISTING JOINT POLE | ○ EXISTING MANHOLE |
| ○ EXISTING W.M.E.CO. POLE | — UG EXISTING CONDUIT |
| ⊗ EXISTING W.M.E.CO. POLE TO BE JOINT | — UG PROPOSED CONDUIT |
| ⊗ EXISTING FOREIGN POLE TO BE JOINT | ⊕ PROPOSED HANDHOLE |
| | ⊕ EXISTING HANDHOLE |
| | ⊙ PROPOSED SILO |
| | ⊙ EXISTING SILO |
| | ● HEXHOLE |

DRAWN BY MICHAEL SANTOS	W.D.# 65520121	DISTANCES ARE APPROXIMATE 1"=20'	PETITION NO. 6212
----------------------------	-------------------	-------------------------------------	----------------------

WR# 2471425

**DEPARTMENTAL AND INTERDEPARTMENTAL CORRESPONDENCES
CITY OF SPRINGFIELD
MASSACHUSETTS**

DATE: March 25, 2015

TO: Wayman Lee, Esq.
City Clerk

FROM: Hector Velez, DPW Engineer
on behalf of BPW

DEPARTMENT: City Clerk

SUBJECT: Board's agenda for:
April 8, 2015

NOTICE OF MEETING

Wednesday – April 8, 2015 – At the corner of Dearborn St. and Wilbraham Rd. at 5:20 P.M.

Minutes of Previous Meeting

Communications

Old Business

New Business: WILBRAHAM ROAD

EVERESOURCE

HEARING RE: To install 8 conduit of 4
Inches (22 feet) and hexhole below grade

Attachment: 4-8-2015 notice of meeting WMECO 520 (3043 : Wilbraham Road 6212)



City of Springfield

ADOPTED

Meeting: 05/04/15 07:00 PM
Initiator: Hector Velez
Sponsors: Mayor Domenic J. Sarno
DOC ID: 3044 A

2.9

Wilbraham Rd 6213 - Order of Location for the Installation and Maintenance of Underground Utilities

By the City Council of the City of Springfield, Massachusetts:
Notice having been given and a public hearing held, as provided by law,

IT IS HEREBY ORDERED:

That the EVERSOURCE ENERGY, be and it is hereby granted a location for and permission to
Wilbraham Road 6213

Also that permission be and hereby granted said {ResUserUserLookup1} to complete the
above request.

I hereby certify that the foregoing order was adopted at a meeting of the City Council of the City of Springfield, Massachusetts held on May 4, 2015

City Clerk

We hereby certify that on April 8, 2015, at 5:10 PM, at Front of #400 Wilbraham Rd. (Trinity Lutheran Church) a public hearing was held on the petition of the EVERSOURCE ENERGY for permission to complete the above mentioned request.

City Clerk

I hereby certify that the foregoing is a true copy of a location order and certificate of hearing with notice adopted by the City Council of the City of Springfield, Massachusetts, on the May 4, 2015, and recorded with the records of location orders of said city. This certified copy is made under the provision of Chapter 166 of the General Laws and any additions thereto or amendments thereof.

Attest:

City Clerk

SOURCE ENERGY

TOWN

2.9.a

SPRINGFIELD

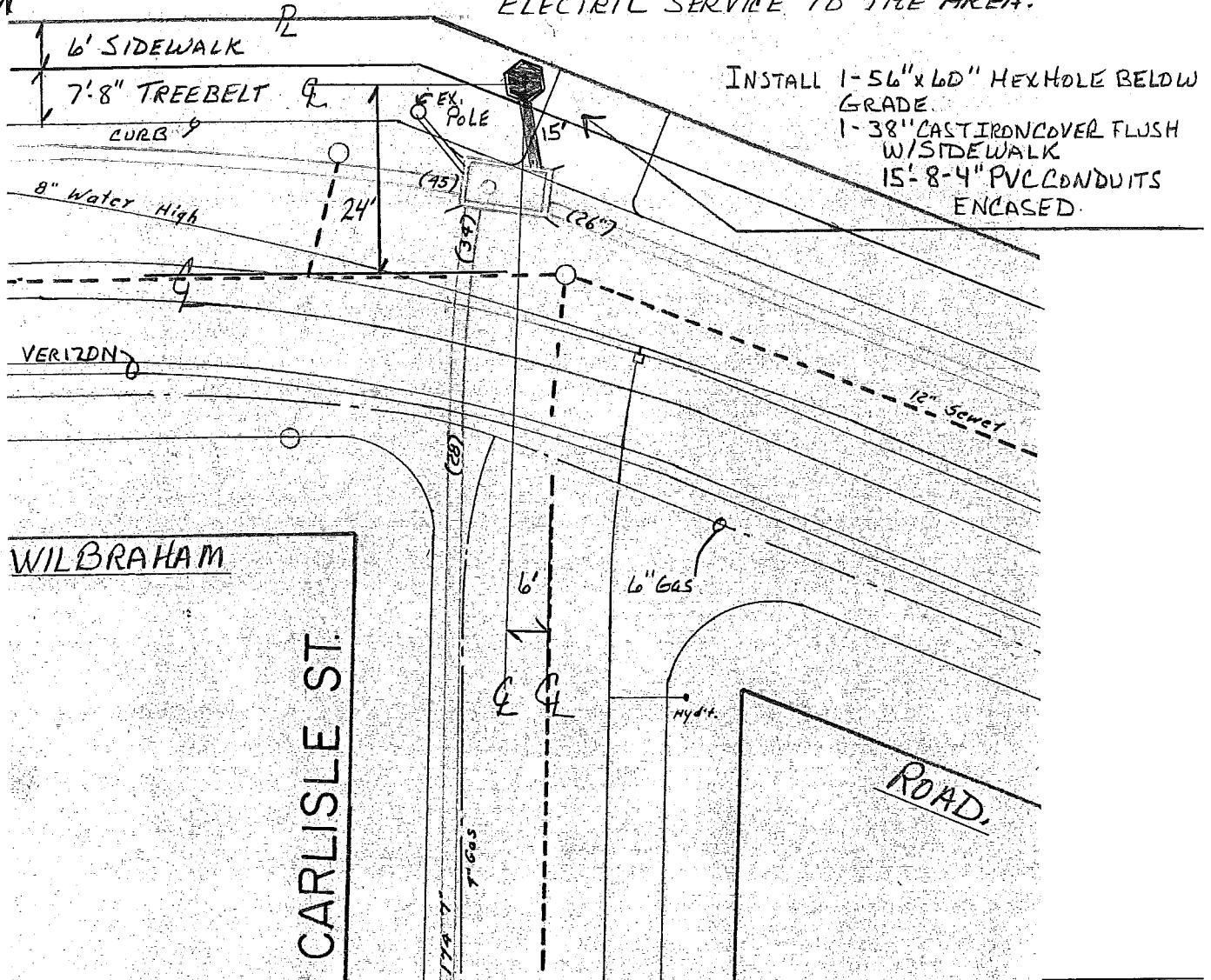
ARIZON

STREET

WILBRAHAM RD.

#400
TRINITY LUTHERAN
CHURCH.

UPGRADING ELECTRIC SYSTEM IN THIS AREA TO
AN AUTOMATED LOOP FED SYSTEM. THIS WILL
IMPROVE THE QUALITY AND RELIABILITY OF
ELECTRIC SERVICE TO THE AREA.



LEGEND

- | | |
|---------------------------------------|----------------------------------|
| ● PROPOSED JOINT POLE | ■ PROPOSED PAD MOUNT TRANSFORMER |
| ● PROPOSED W.M.E.CO. POLE | ■ EXISTING PAD MOUNT TRANSFORMER |
| ⊗ EXISTING JOINT POLE | □ EXISTING MANHOLE |
| ○ EXISTING W.M.E.CO. POLE | — UG EXISTING CONDUIT |
| ⊗ EXISTING W.M.E.CO. POLE TO BE JOINT | — UG PROPOSED CONDUIT |
| ⊗ EXISTING FOREIGN POLE TO BE JOINT | ⊕ PROPOSED HANDHOLE |
| | ⊕ EXISTING HANDHOLE |
| | ⊙ PROPOSED SILO |
| | ⊙ EXISTING SILO |
| | ● HEXHOLE |

DRAWN BY
MICHAEL SANTOS

W.D.#
65520388

DISTANCES ARE APPROXIMATE
1"=20'

PETITION NO.
6213

WR# 2490552

Attachment: #6213 Drawing Wilbraham Rd. (3044 : Wilbraham Road 6213)

**DEPARTMENTAL AND INTERDEPARTMENTAL CORRESPONDENCES
CITY OF SPRINGFIELD
MASSACHUSETTS**

TO: Wayman Lee, Esq.
City Clerk

DATE: March 25, 2015
FROM: Hector Velez, DPW Engineer
on behalf of BPW

DEPARTMENT: City Clerk

SUBJECT: Board's agenda for:
April 8, 2015

NOTICE OF MEETING

Wednesday, April 8, 2015 – On front of #400 Wilbraham Rd. (Trinity Lutheran Church). at 5:10 P.M.

Minutes of Previous Meeting

Communications

Old Business

New Business: WILBRAHAM ROAD

EVERESOURCE

HEARING RE: To install 8 conduit of 4
inches (15 feet) and hexhole below grade

Attachment: 4-8-2015 notice of meeting WMECO 510 (3044 : Wilbraham Road 6213)



City of Springfield

ADOPTED

2.10

Meeting: 05/04/15 07:00 PM

Initiator: Hector Velez

Sponsors: Mayor Domenic J. Sarno

DOC ID: 3045 A

Wilbraham Rd 6214 - Order of Location for the Installation and Maintenance of Underground Utilities

By the City Council of the City of Springfield, Massachusetts:
Notice having been given and a public hearing held, as provided by law,

IT IS HEREBY ORDERED:

That the EVERSOURCE ENERGY, be and it is hereby granted a location for and permission to
Wilbraham Road 6214

Also that permission be and hereby granted said {ResUserUserLookup1} to complete the
above request.

I hereby certify that the foregoing order was adopted at a meeting of the City Council of the City of Springfield, Massachusetts held on May 4, 2015

City Clerk

We hereby certify that on April 8, 2015, at 5:30 PM, at Front of #252 Wilbraham Road a public hearing was held on the petition of the EVERSOURCE ENERGY for permission to complete the above mentioned request.

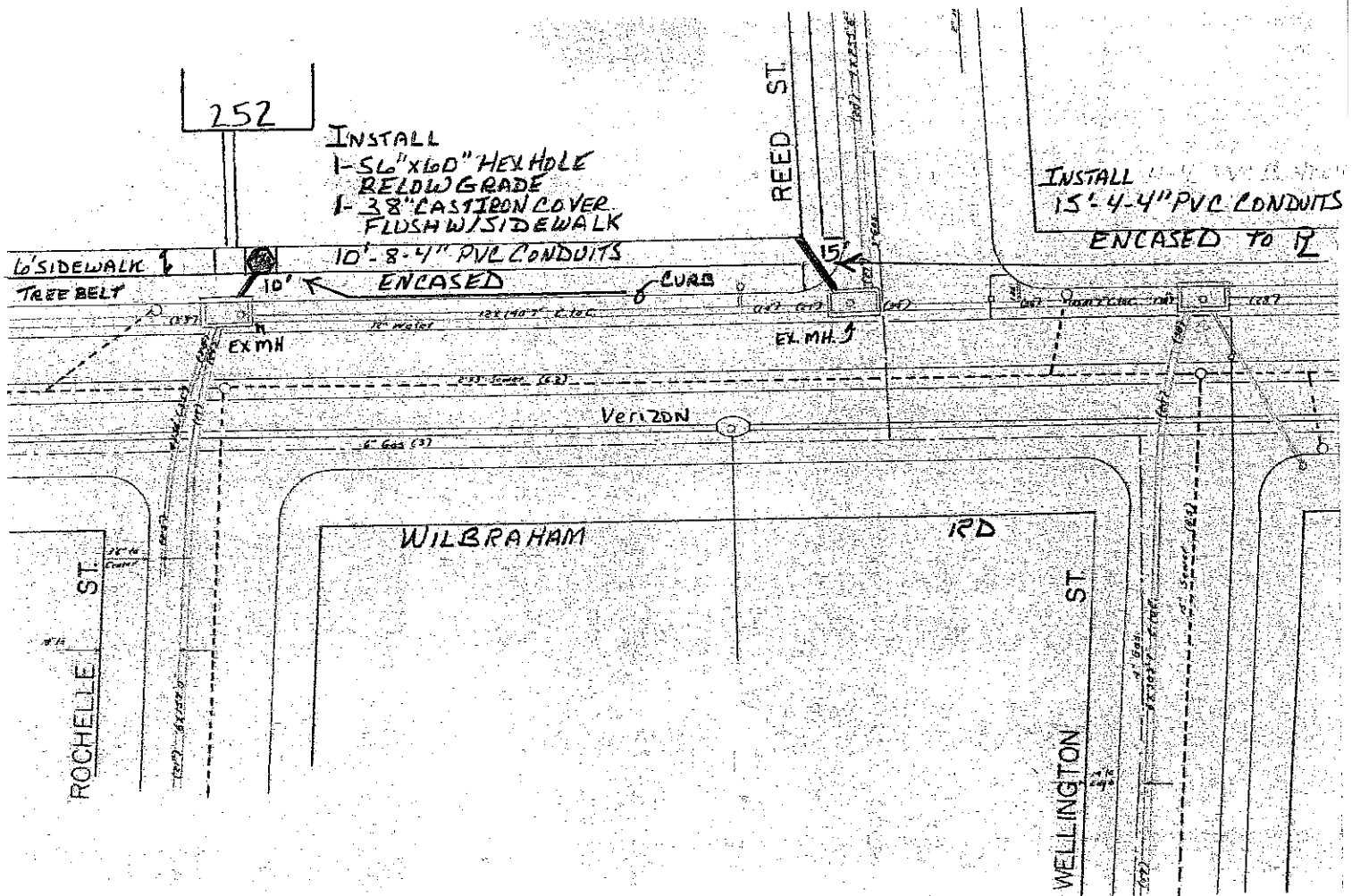
City Clerk

I hereby certify that the foregoing is a true copy of a location order and certificate of hearing with notice adopted by the City Council of the City of Springfield, Massachusetts, on the May 4, 2015, and recorded with the records of location orders of said city. This certified copy is made under the provision of Chapter 166 of the General Laws and any additions thereto or amendments thereof.

Attest:

City Clerk

Upgrading electric system in this area to an automated loop feed system. This will improve the quality and reliability of electric service to the area.



LEGEND

- ⊗ PROPOSED JOINT POLE
- PROPOSED W.M.E.CO. POLE
- ⊗ EXISTING JOINT POLE
- EXISTING W.M.E.CO. POLE
- ⊗ EXISTING W.M.E.CO. POLE TO BE JOINT
- ⊗ EXISTING FOREIGN POLE TO BE JOINT
- PROPOSED PAD MOUNT TRANSFORMER
- EXISTING PAD MOUNT TRANSFORMER
- EXISTING MANHOLE
- UG EXISTING CONDUIT
- UG PROPOSED CONDUIT
- ⊕ PROPOSED HANDHOLE
- ⊕ EXISTING HANDHOLE
- ⊕ PROPOSED SILO
- ⊕ EXISTING SILO
- HEXHOLE

DRAWN BY
MICHAEL SANTOS

W.O.#
65520389

DISTANCES ARE APPROXIMATE
1" = 20'

PETITION NO.
6214

WR# 2490607

Attachment: #6214 Drawing Wilbraham Rd. (3045 : Wilbraham Road 6214)

**DEPARTMENTAL AND INTERDEPARTMENTAL CORRESPONDENCES
CITY OF SPRINGFIELD
MASSACHUSETTS**

DATE: March 25, 2015

TO: Wayman Lee, Esq.
City Clerk

FROM: Hector Velez, DPW Engineer
on behalf of BPW

DEPARTMENT: City Clerk

SUBJECT: Board's agenda for:
April 8, 2015

NOTICE OF MEETING

Wednesday – April 8, 2015 – On front of #252 Wilbraham Rd. at 5:30 P.M.

Minutes of Previous Meeting

Communications

Old Business

New Business: WILBRAHAM ROAD

EVERESOURCE

HEARING RE: To install 8 conduit of 4
Inches (10 feet) and hexhole below grade

Attachment: 4-8-2015 notice of meeting WMECO 530 (3045 : Wilbraham Road 6214)



City of Springfield

ADOPTED

2.11

Meeting: 05/04/15 07:00 PM

Initiator: Hector Velez

Sponsors: Mayor Domenic J. Sarno

DOC ID: 3046 B

Wilbraham Rd 6216 - Order of Location for the Installation and Maintenance of Underground Utilities

By the City Council of the City of Springfield, Massachusetts:
Notice having been given and a public hearing held, as provided by law,

IT IS HEREBY ORDERED:

That the EVERSOURCE ENERGY, be and it is hereby granted a location for and permission to
<<Insert proper utility template>>

Wilbraham Road 6216

<<Enter brief purpose>>

Also that permission be and hereby granted said {ResUserUserLookup1} to complete the
above request.

I hereby certify that the foregoing order was adopted at a meeting of the City Council of the City of Springfield, Massachusetts held on May 4, 2015

City Clerk

We hereby certify that on April 8, 2015, at 5:50 PM, at At the Corner of Massachusetts Ave. and Wilbraham Rd a public hearing was held on the petition of the EVERSOURCE ENERGY for permission to complete the above mentioned request.

City Clerk

I hereby certify that the foregoing is a true copy of a location order and certificate of hearing with notice adopted by the City Council of the City of Springfield, Massachusetts, on the May 4, 2015, and recorded with the records of location orders of said city. This certified copy is made under the provision of Chapter 166 of the General Laws and any additions thereto or amendments thereof.

Attest:

City Clerk

SOURCE ENERGY

TOWN

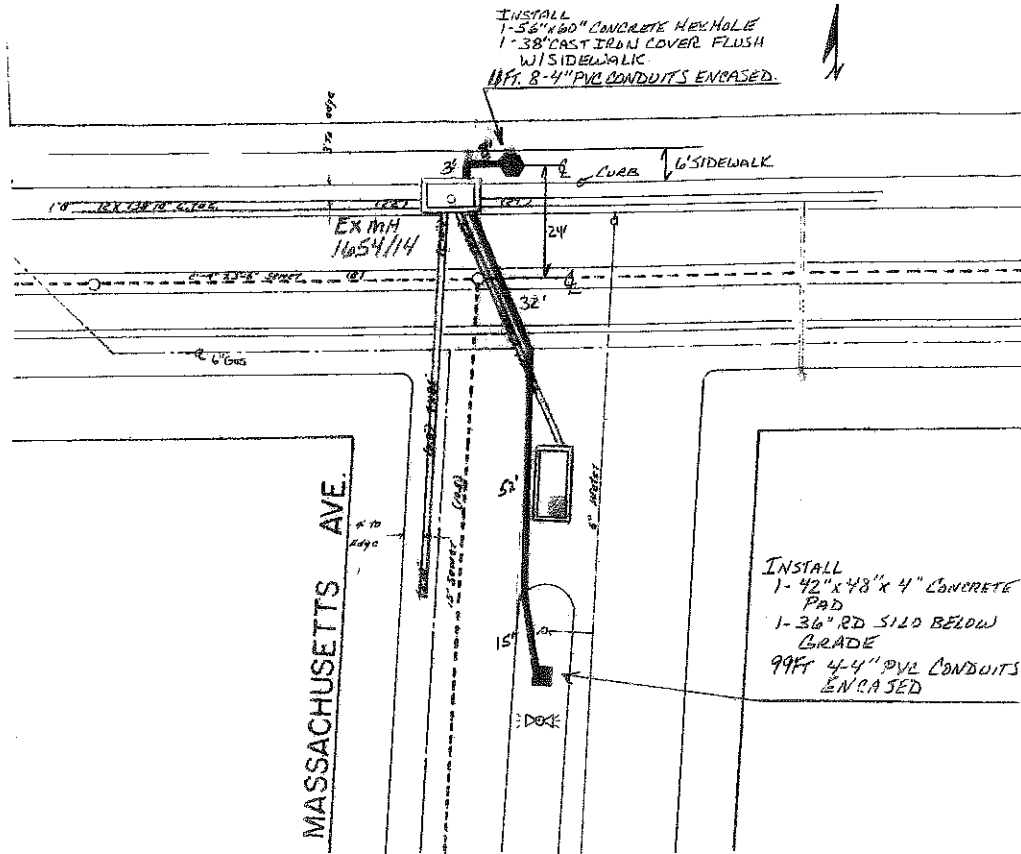
2.11.a

SPRINGFIELD

.RIZON

STREET

WILBRAHAM RD.



Upgrading electric system in this area to an automated loop feed system. This will improve the quality and reliability of electric service to the area.

Install 1 hexhole in sidewalk and 8-4" conduit to existing manhole 1654/14

Install 1-42" x 48" concrete pad and 4-4" conduits 99' to existing manhole 1654/14

LEGEND

- | | | |
|---------------------------------------|----------------------------------|-----------------|
| ⊗ PROPOSED JOINT POLE | ■ PROPOSED PAD MOUNT TRANSFORMER | |
| ● PROPOSED W.M.E.CO. POLE | ■ EXISTING PAD MOUNT TRANSFORMER | |
| ⊗ EXISTING JOINT POLE | ○ EXISTING MANHOLE | |
| ○ EXISTING W.M.E.CO. POLE | — UG EXISTING CONDUIT | |
| ⊗ EXISTING W.M.E.CO. POLE TO BE JOINT | — UG PROPOSED CONDUIT | ⊙ PROPOSED SILO |
| ⊗ EXISTING FOREIGN POLE TO BE JOINT | ⊙ PROPOSED HANDHOLE | ⊗ EXISTING SILO |
| | ⊗ EXISTING HANDHOLE | ● HEXHOLE |

DRAWN BY
MICHAEL SANTOS

W.D.#
65520411
WR# 2491410

DISTANCES ARE APPROXIMATE
1" = 40'

PETITION NO.
6216

**DEPARTMENTAL AND INTERDEPARTMENTAL CORRESPONDENCES
CITY OF SPRINGFIELD
MASSACHUSETTS**

DATE: March 25, 2015

TO: Wayman Lee, Esq.
City Clerk

FROM: Hector Velez, DPW Engineer
on behalf of BPW

DEPARTMENT: City Clerk

SUBJECT: Board's agenda for:
April 8, 2015

NOTICE OF MEETING

Wednesday – April 8, 2015 – At the corner of Massachusetts Ave. and Wilbraham Rd. at 5:50 P.M.

Minutes of Previous Meeting

Communications

Old Business

New Business: WILBRAHAM ROAD

EVERESOURCE

HEARING RE: To install 12 conduit of 4 inches (99 feet) and hexhole below grade

Attachment: 4-8-2015 notice of meeting WMECO 550 (3046 : Wilbraham Road 6216)



City of Springfield

ADOPTED

2.12

Meeting: 05/04/15 07:00 PM

Initiator: Hector Velez

Sponsors: Mayor Domenic J. Sarno

DOC ID: 3047 A

Wilbraham Rd 6217 - Order of Location for the Installation and Maintenance of Underground Utilities

By the City Council of the City of Springfield, Massachusetts:
Notice having been given and a public hearing held, as provided by law,

IT IS HEREBY ORDERED:

That the EVERSOURCE ENERGY, be and it is hereby granted a location for and permission to
<<Insert proper utility template>>

Wilbraham Road 6217

<<Enter brief purpose>>

Also that permission be and hereby granted said {ResUserUserLookup1} to complete the
above request.

I hereby certify that the foregoing order was adopted at a meeting of the City Council of the City of Springfield, Massachusetts held on May 4, 2015

City Clerk

We hereby certify that on April 8, 2015, at 5:40 PM, at Front of #187 Wilbraham Rd. (American International College) a public hearing was held on the petition of the EVERSOURCE ENERGY for permission to complete the above mentioned request.

City Clerk

I hereby certify that the foregoing is a true copy of a location order and certificate of hearing with notice adopted by the City Council of the City of Springfield, Massachusetts, on the May 4, 2015, and recorded with the records of location orders of said city. This certified copy is made under the provision of Chapter 166 of the General Laws and any additions thereto or amendments thereof.

Attest:

City Clerk

**DEPARTMENTAL AND INTERDEPARTMENTAL CORRESPONDENCES
CITY OF SPRINGFIELD
MASSACHUSETTS**

TO: Wayman Lee, Esq.
City Clerk

DATE: March 25, 2015
FROM: Hector Velez, DPW Engineer
on behalf of BPW

DEPARTMENT: City Clerk
SUBJECT: Board's agenda for:
April 8, 2015

NOTICE OF MEETING

Wednesday, April 8, 2015 – Front of #187 Wilbraham Rd. (American International College) at 5:40 P.M.

Minutes of Previous Meeting

Communications

Old Business

New Business: WILBRAHAM ROAD

EVERESOURCE

HEARING RE: To install 8 conduit of 4
Inches (14 feet) and hexhole below grade

Attachment: 4-8-2015 notice of meeting WMECO 540 (3047 : Wilbraham Road 6217)

SOURCE ENERGY

TOWN

SPRINGFIELD

2.12.b

STREET

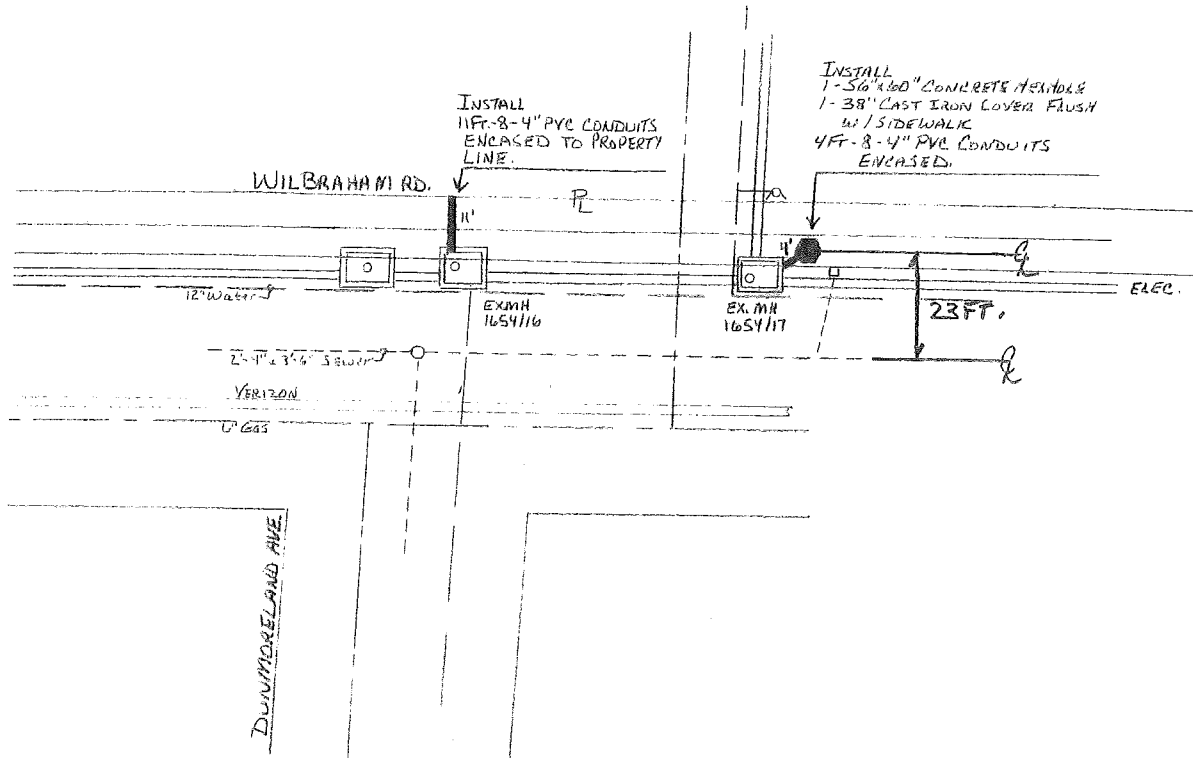
VERIZON

WILBRAHAM RD.

Upgrading electric system in this area to an automated loop feed system. This will improve the quality and reliability of electric service to the area.

Install 8-4" conduits 11ft. north to property line
From existing manhole 1654/16.

Install 1 hexhole in sidewalk and 8-4" conduit to existing manhole 1654/17



- ⊗ PROPOSED JOINT POLE
- PROPOSED W.M.E.CO. POLE
- ⊗ EXISTING JOINT POLE
- EXISTING W.M.E.CO. POLE
- ⊗ EXISTING W.M.E.CO. POLE TO BE JOINT
- ⊗ EXISTING FOREIGN POLE TO BE JOINT

LEGEND

- PROPOSED PAD MOUNT TRANSFORMER
- EXISTING PAD MOUNT TRANSFORMER
- EXISTING MANHOLE
- UG EXISTING CONDUIT
- UG PROPOSED CONDUIT
- ⊕ PROPOSED HANDHOLE
- ⊕ EXISTING HANDHOLE

- ⊙ PROPOSED SILO
- ⊙ EXISTING SILO
- HEXHOLE

DRAWN BY
MICHAEL SANTOS

W.D.# 65520420
2491559

DISTANCES ARE APPROXIMATE
1" = 40'

PETITION NO.
6217

Attachment: #6217 Drawing Wilbraham Rd. (3047 : Wilbraham Road 6217)



City of Springfield

ADOPTED

2.13

Meeting: 05/04/15 07:00 PM

Initiator: Hector Velez

Sponsors:

DOC ID: 3048 A

Wilbraham Rd 6218 - Order of Location for the Installation and Maintenance of Underground Utilities

By the City Council of the City of Springfield, Massachusetts:
Notice having been given and a public hearing held, as provided by law,

IT IS HEREBY ORDERED:

That the EVERSOURCE ENERGY, be and it is hereby granted a location for and permission to
<<Insert proper utility template>>

Wilbraham Road 6218

<<Enter brief purpose>>

Also that permission be and hereby granted said {ResUserUserLookup1} to complete the
above request.

I hereby certify that the foregoing order was adopted at a meeting of the City Council of the City of Springfield, Massachusetts held on May 4, 2015

City Clerk

We hereby certify that on April 8, 2015, at 5:00 PM, at At the Corner of Benton St. and Wilbraham Rd, a public hearing was held on the petition of the EVERSOURCE ENERGY for permission to complete the above mentioned request.

City Clerk

I hereby certify that the foregoing is a true copy of a location order and certificate of hearing with notice adopted by the City Council of the City of Springfield, Massachusetts, on the May 4, 2015, and recorded with the records of location orders of said city. This certified copy is made under the provision of Chapter 166 of the General Laws and any additions thereto or amendments thereof.

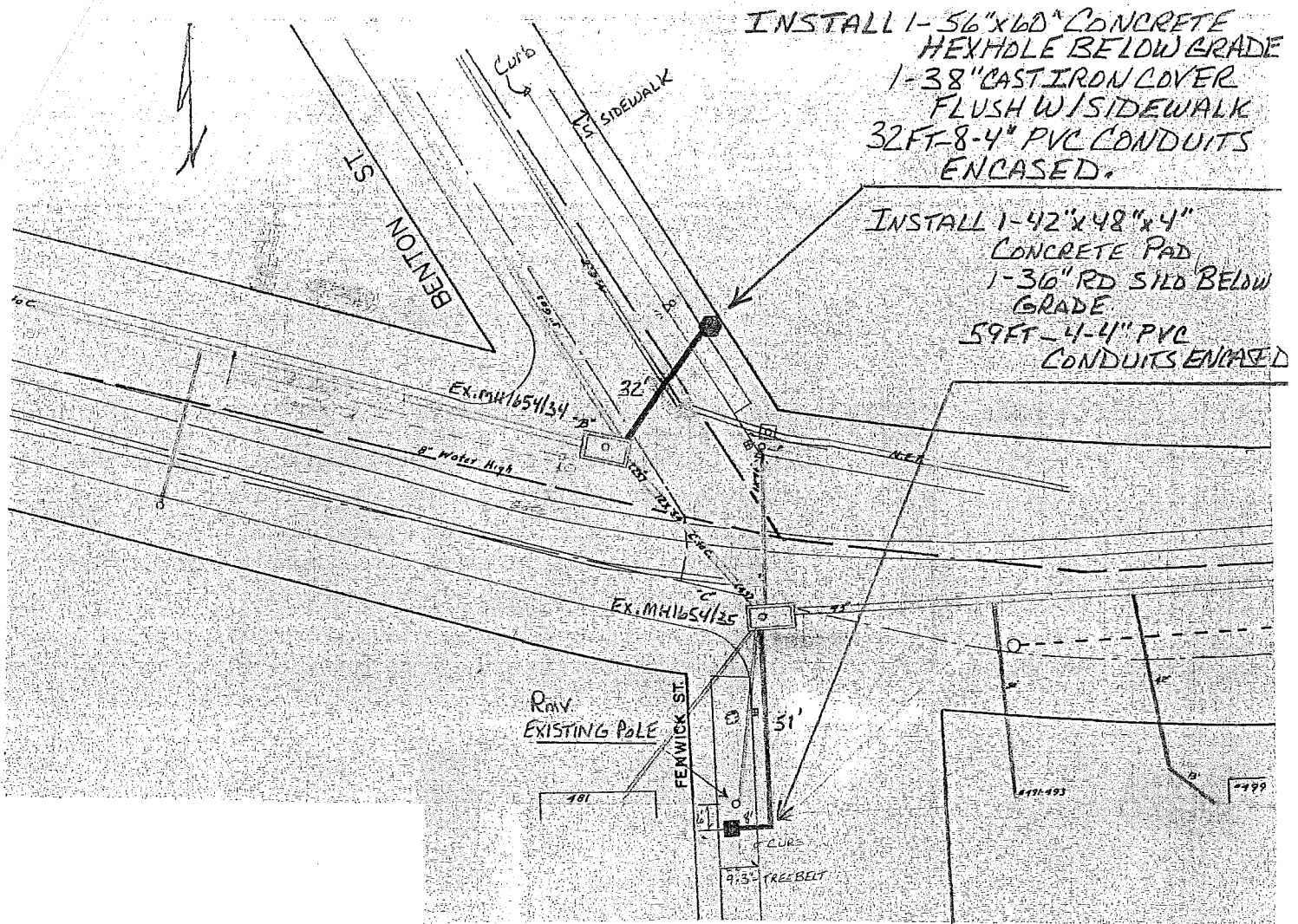
Attest:

City Clerk

SPRINGFIELD

STREET

WILBRAHAM RD.



Upgrading electric system in this area to an automated loop feed system. This will improve the quality and reliability of electric service to the area.

Install 1 hexhole in sidewalk and 8-4" conduit to existing manhole 1654/34

Install 1-42" x 48" concrete pad and 4-4" conduits 59' to existing manhole
1654/35

LEGEND



PROPOSED JOINT POLE

PROPOSED W.M.E.CO. POLE

⊗ EXISTING JOINT POLE

○ EXISTING W.M.E.CO. POLE

EXISTING W.M.E.CO. POLE TO BE JOINT

~~EXISTING FOREIGN POLE TO BE JOINT~~

PROPOSED PAD MOUNT TRANSFORMER

EXISTING PAD MOUNT TRANSFORMER

EXISTING MANHOLE

UG EXISTING CONDUIT

UG PROPOSED CONDUIT

(H) PROPOSED HANDHOLE

EXISTING HANDHOLE

⑤ PROPOSED SILO

EXISTING SILO

HEXHOLE

DRAWN BY
MICHAEL SANTOS

W.O.# 65520422
WR# 2492133

DISTANCES ARE APPROXIMATE

$$1'' = 40'$$

PETITION NO.

6218

**DEPARTMENTAL AND INTERDEPARTMENTAL CORRESPONDENCES
CITY OF SPRINGFIELD
MASSACHUSETTS**

DATE: March 25, 2015

TO: Wayman Lee, Esq.
City Clerk

FROM: Hector Velez, DPW Engineer
on behalf of BPW

DEPARTMENT: City Clerk

SUBJECT: Board's agenda for:
April 8, 2015

NOTICE OF MEETING

Wednesday – April 8, 2015 – At the corner of Benton St. and Wilbraham Rd. at 5:00P.M.

Minutes of Previous Meeting

Communications

Old Business

New Business: WILBRAHAM ROAD

EVERESOURCE

HEARING RE: To install 12 conduit of 4 “
Inches (91 feet) and concrete
hexhole below grade

Attachment: 4-8-2015 notice of meeting WMECO 500 (3048 : Wilbraham Road 6218)



City of Springfield

ADOPTED

2.14

Meeting: 05/04/15 07:00 PM

Initiator: Hector Velez

Sponsors:

DOC ID: 3049 A

Main St 6211 - Order of Location for the Installation and Maintenance of Underground Utilities

By the City Council of the City of Springfield, Massachusetts:
Notice having been given and a public hearing held, as provided by law,

IT IS HEREBY ORDERED:

That the EVERSOURCE ENERGY, be and it is hereby granted a location for and permission to
<<Insert proper utility template>>

Main Street 6211

<<Enter brief purpose>>

Also that permission be and hereby granted said {ResUserUserLookup1} to complete the
above request.

I hereby certify that the foregoing order was adopted at a meeting of the City Council of the City of Springfield, Massachusetts held on May 4, 2015

City Clerk

We hereby certify that on April 15, 2015, at 5:00 PM, at At the Corner of Frank B. Murray Street and Main St. a public hearing was held on the petition of the EVERSOURCE ENERGY for permission to complete the above mentioned request.

City Clerk

I hereby certify that the foregoing is a true copy of a location order and certificate of hearing with notice adopted by the City Council of the City of Springfield, Massachusetts, on the May 4, 2015, and recorded with the records of location orders of said city. This certified copy is made under the provision of Chapter 166 of the General Laws and any additions thereto or amendments thereof.

Attest:

City Clerk

EVERSOURCE	TOWN SPRINGFIELD
NEW ENGLAND TELEPHONE & TELEGRAPH COMPANY	STREET MAIN ST.

OP84 REV. 2-92

AS PART OF THE UNION STATION PROJECT WE MUST RELOCATE OUR EXISTING VAULT 977/B63-IV.

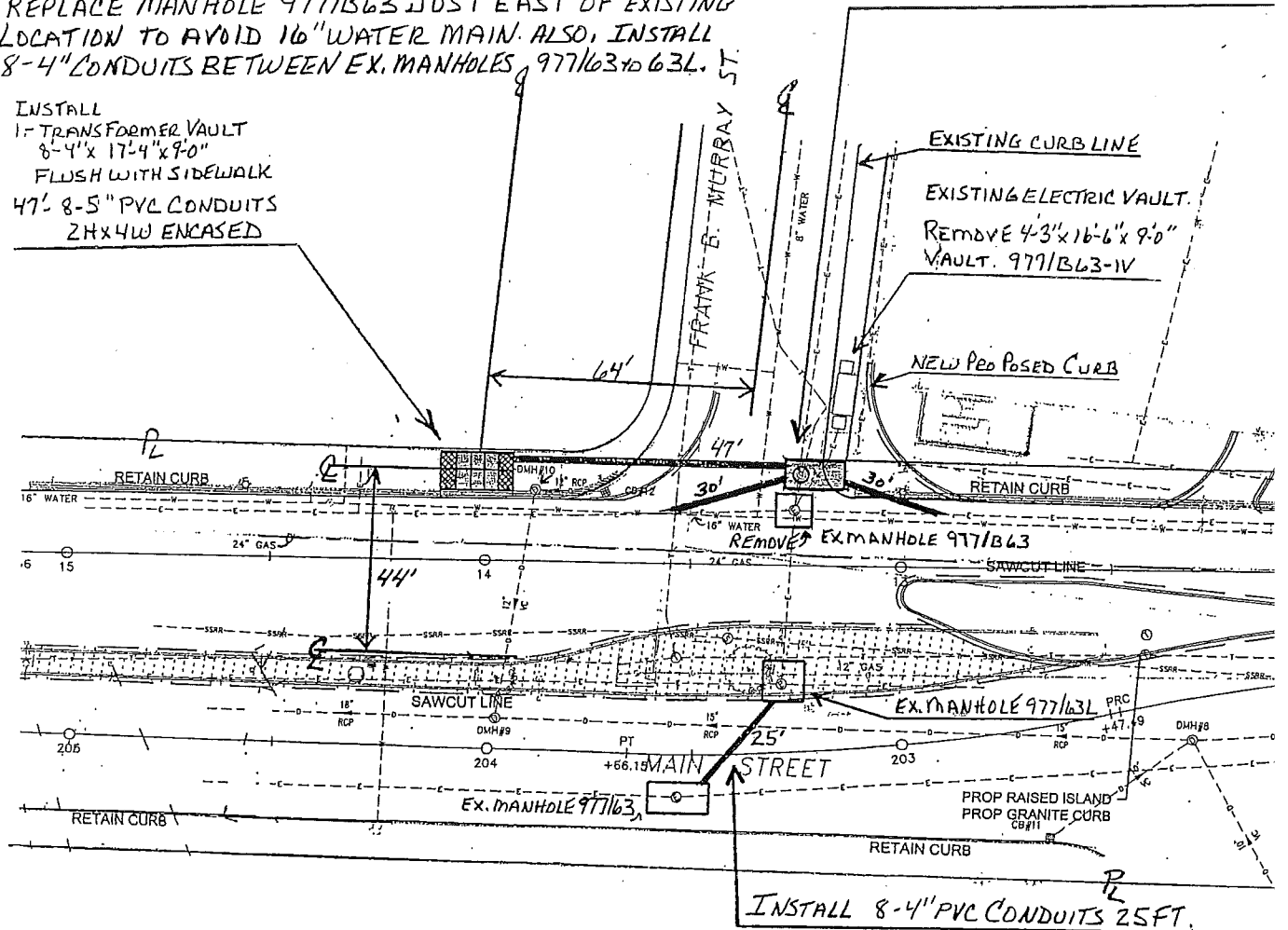
INSTALL NEW VAULT ON MAIN ST. 64 FT. NORTH OF THE CENTERLINE OF FRANK B. MURRAY ST. AND 44 FT. EAST OF THE CENTERLINE OF MAIN ST.

REPLACE MANHOLE 977/B63 JUST EAST OF EXISTING LOCATION TO AVOID 16" WATER MAIN. ALSO, INSTALL 8-4" CONDUITS BETWEEN EX. MANHOLES 977/B63 TO 63L.

INSTALL
1- TRANSFORMER VAULT
8'-4" X 17'-4" X 9'-0"
FLUSH WITH SIDEWALK
47'- 8-5" PVC CONDUITS
2HX4W ENCASED

INSTALL 1-6'-0" X 14'-6" X 7'-0" OVER
MANHOLE JUST EAST OF
EXISTING MANHOLE 977/B63
30'- 12-3" CONDUIT NORTH
TO TIE INTO EXISTING C

REMOVE 1-6'-0" X 8'-0" X 5'-0" BRICK
MANHOLE 977/B63



LEGEND

⊗	PROPOSED JOINT POLE	⊙	HANDHOLE	□	MANHOLE
●	PROPOSED W.M.E.CO. POLE	■	PAD MOUNT TRANSFORMER	⬢	HEXHOLE
⊗	EXISTING JOINT POLE	===	UG. CONDUIT		
○	EXISTING W.M.E.CO. POLE	— P —	UG. PRIMARY CABLE		
⊗	EXISTING W.M.E.CO. POLE TO BE MADE JOINT	— S —	UG. SECONDARY CABLE		
⊗	EXISTING FOREIGN POLE TO BE MADE JOINT				

DRAWN BY Michael Santos 2-12-15 787-9354	W.O.# WR# 2437857	DISTANCES ARE APPROXIMATE 1" = 40"	PETITION NO. 6211
--	----------------------	---------------------------------------	----------------------

Attachment: Drawing #6211 (3049 : Main Street 6211)

**DEPARTMENTAL AND INTERDEPARTMENTAL CORRESPONDENCES
CITY OF SPRINGFIELD
MASSACHUSETTS**

DATE: March 31, 2015

TO: Wayman Lee, Esq.
City Clerk

FROM: Hector Velez, DPW Engineer
on behalf of BPW

DEPARTMENT: City Clerk

SUBJECT: Board's agenda for:
April 15, 2015

NOTICE OF MEETING

Wednesday – April 15, 2015 – At the corner of Frank B. Murray St. and Main St. at 5:00 P.M.

Minutes of Previous Meeting

Communications

Old Business

New Business: MAIN STREET.

EVERESOURCE

HEARING RE: To install new vault.

Attachment: 4-15-2015 notice of meeting WMECO 500 (3049 : Main Street 6211)



City of Springfield

ADOPTED

Meeting: 05/04/15 07:00 PM
Initiator: Christopher Fraser
Sponsors: Mayor Domenic J. Sarno
DOC ID: 3031

3.15

CDBG Grant - FY15 - No Match - \$3,554,172 (Mayor Sarno)

WHEREAS, the Office of Community Development ("Department") has been awarded a "Community Development Block Grant" of \$3,554,172 from the U.S. Office of Housing and Urban Development; and

WHEREAS, the purpose of the grant program is to fund local community development activities such as affordable housing, anti-poverty programs, and infrastructure development; and

WHEREAS, the Department intends to use the grant funds to support the City's Community Development Block Grant Action Plan; and

WHEREAS, the Department has accepted the grant and requests authorization from the City Council and the Mayor to expend the grant funds listed below for the purposes of such grants; and

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the grant funds listed herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws Ch. 44, Sec. 53A, that the City Council approves the expenditure by the Department of the grant funds listed below for the purposes of such grant, subject to the approval of the Mayor, and the grant funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the grant without further appropriation:

2015 Community Development Block Grant - \$3,554,172.00

RESULT: PASSED BY VOICE VOTE



U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
WASHINGTON, DC 20410-7000

OFFICE OF THE ASSISTANT SECRETARY FOR
COMMUNITY PLANNING AND DEVELOPMENT

February 10, 2015

2/17/15, 12:06 pm
Joe Mayo
cc Kevin/Berry & Cathy B
GJ

The Honorable Domenic J. Sarno
Mayor of Springfield
36 Court St Rm 222
Springfield, MA 01103-1687

Dear Mayor Sarno,

I am pleased to inform you of your jurisdiction's Fiscal Year (FY) 2015, allocations for the Office of Community Planning and Development's (CPD) formula programs, which provide funding for housing, community and economic development activities, and assistance for low and moderate-income persons and special populations across the country. President Obama signed Public Law 113-235 on December 16, 2014, which includes FY 2015 funding for these programs. Your jurisdiction's FY 2015 available amounts are:

Community Development Block Grant (CDBG)	\$3,554,172
HOME Investment Partnerships (HOME)	\$1,036,526
Housing Opportunities for Persons with AIDS (HOPWA)	\$450,059
Emergency Solutions Grants (ESG)	\$325,972

This letter highlights several important points related to these programs. First, Secretary Julián Castro is committed to making HUD the "Department of Opportunity" and is establishing a number of initiatives intended to achieve that goal. In 2015, we are celebrating the 50th anniversary of the Department's establishment and these initiatives will build on HUD's mission to promote homeownership, support community development, and increase access to affordable housing free from discrimination. The Department looks forward to working with grantees on these key goals and urges you to review the entire plan at: <http://portal.hud.gov/hudportal/HUD?src=/hudvision>

Second, HUD recommends that grantees effectively plan and implement programs that leverage these critical Federal financial resources to achieve the greatest possible return for the communities and individuals they are intended to assist. If you would like assistance from CPD in redesigning, prioritizing or targeting your programs, either you or the head of the agency that administers your program may request technical assistance through your local CPD Director.

Third, HUD urges grantees to consider using CDBG funds, to the extent possible, to support investments in predevelopment activities for infrastructure and public facilities activities. A Presidential Memorandum (<http://www.whitehouse.gov/the-press-office/2015/01/16/presidential-memorandum-expanding-federal-support-predevelopment-activit>) issued January 16, 2015, instructed federal agencies to expand support for predevelopment activities and HUD will be sending CDBG grantees a separate letter detailing this initiative and outlining key predevelopment principles.

www.hud.gov

espanol.hud.gov

RECEIVED
FEB 17 2015
[Signature]

Attachment: CDBG Award Letter (3031 : CDBG Grant - FY15 - No Match - \$3,554,172)

Fourth, HUD encourages grantees to use funds from all CPD programs to work towards the goals of *Opening Doors: Federal Strategic Plan to Prevent and End Homelessness*. Specifically, with the increase in the FY 2015 ESG allocation nationally, HUD expects that communities will allocate as much of their ESG funds for Rapid Re-housing activities as possible, to end homelessness for more individuals and families living on the streets and in shelters.

Finally, the Integrated Disbursement and Information System (IDIS), which is HUD's financial and data system for managing these formula programs, will no longer commit and disburse grant funds on a first-in first-out (FIFO) basis beginning with the FY 2015 grants. Going forward, FY 2015 and future grants will be committed and disbursed on a grant specific basis and HUD will provide further guidance on this change in the near future.

The Office of Community Planning and Development looks forward to working with you in partnership to successfully meet the challenges we face. Please contact your local CPD office if you or your staff has any questions or comments.

Sincerely,



Cliff Taffet
General Deputy Assistant Secretary

Attachment: CDBG Award Letter (3031 : CDBG Grant - FY15 - No Match - \$3,554,172)



REQUEST FOR GRANT SETUP

This form and the required attachments are required by the Office of the City Comptrollers before a Grant Fund and related accounts will be created in MUNIS. Please do not use this form for requesting a non-grant related account to be created – use the Request for New Account form instead. Please return this form and the required attachments to the Office of the City Comptrollers.

All fields are mandatory.

Date of Request	4/22/2015
Department Requesting Grant Setup	Comm Dev
Department Phone # (Please include extension)	787-6082
Name and Title of Person to Contact in Case of Questions	Cathy Buono

Was this Grant previously setup for a prior fiscal year?
If yes, please indicate your previous project number: 63115

If this is a new Grant, have you filled out the “Approval to apply for a grant” Form?
(Y/N) If yes, please attach a copy of the Approved Form.

Grant Type:
 State – Highway
 Federal Pass-Through DOE– School
 Federal Direct– School
 X Federal – City
 State DOE– School
 State Other – School
 State – City
 Private/Other

Grant Name: CDBG Entitlement

Total Grant Amount Awarded: \$ 3,554,172

Attachment: CDBG Grant Set-Up Form (3031 : CDBG Grant - FY15 - No Match - \$3,554,172)

Is this a Reimbursable Grant?

(Y/N) Y

A Reimbursable Grant is defined as one that requires that you pay for expenses first and then you apply to the grantor for a reimbursement of the exact amount actually expended.

If it is a Reimbursable Grant, please enter Grantor contact information or the CID # if Grantor is already in the customer file:

Entity Name	US Dept of HUD
Contact Person	Paula Newcomb
Street Address	10 Causeway Street
City, State, Zip Code	Boston, MA 02222-1092
Telephone	617-994-8378
Fax	617-565-5442
E-Mail	<u>Paula_A_Newcomb@hud.gov</u>

Actual Award Date 2/10/2015

Board Approval Date

Start Date 7/1/2015

Expiration Date 6/30/2017

Renewal Action Date (optional)

If there are any Matching Funds:

Type

Percent

Amount

Comments re: Description/Purpose of Grant

Community Development Block Grant Entitlement funding for low and moderate income and areas. Funding will be used for public services, infrastructure, housing, economic development and neighborhood revitalization.

Comments re: Conditions/Restrictions of Grant

If this is a Federal Grant, enter CFDA#: 14.218

If applicable enter the State ID # :

What is the required drawdown frequency?

(Ex: Monthly, Quarterly) monthly

If payment is to be sent by Grantor as a Wire,

Please enter any wire reference/identification # that may be used (if known)

Attachment: CDBG Grant Set-Up Form (3031 : CDBG Grant - FY15 - No Match - \$3,554,172)

Please list all object codes needed for the grant.
(Attach additional sheets if additional orgs and roll-ups are needed):

Org Code: set up identical to project #63115

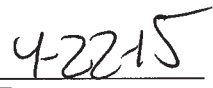
Object Codes:

Budget Roll-Up Codes:

I hereby attest that under the penalties of Chapter 656, I will adhere to all regulations in this grant agreement. I am responsible for timely and accurate reimbursements in the amounts listed above.



Signature



Date

Please attach the following documents:

- ☐ Signed Approval to Apply for a Grant Form
- ☐ Grant Award Letter
- ☐ City Council/Mayor Approval
- ☐ Any other relevant documentation

This Form and all relevant attachments will be scanned and attached in the Grant Maintenance module in MUNIS and can be viewed or printed at your convenience.



City of Springfield

ADOPTED

3.16

Meeting: 05/04/15 07:00 PM
Initiator: Christopher Fraser
Sponsors: Mayor Domenic J. Sarno
DOC ID: 3035 A

HUD Continuum of Care Grant - No Match - \$2,896,534 (Mayor Sarno)

WHEREAS, the Office of Housing (“Department”) has been awarded a grant in the amount of \$2,896,534 from the US Department of Housing and Urban Development; and

WHEREAS, the funds provided are intended to be used to improve the lives of homeless men, women, and children through local planning efforts and through direct housing and service programs; and

WHEREAS, the Department intends to use the grant funds for the purposes as requested by the donor; and

WHEREAS, the Department has accepted the donation and requests authorization from the City Council and the Mayor to expend the donation funds listed below for the purposes of such donation; and

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the donation funds listed herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws Ch. 44, sec. 53A, that the City Council approves the expenditure by the Department of the grant funds listed below for the purposes of such grant, subject to the approval of the Mayor, and the grant funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the grant without further appropriation:

HUD Continuum of Care Grant: \$2,896,534.00

RESULT: PASSED BY VOICE VOTE



U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
WASHINGTON, DC 20410-7000

OFFICE OF ASSISTANT SECRETARY
FOR COMMUNITY PLANNING AND DEVELOPMENT

January 26, 2015

Mayor Domenic Sarno
Mayor
City of Springfield
1600 E. Columbus Ave.
Springfield, MA 01103

Dear Mayor Sarno:

Congratulations! I am delighted to inform you that the Fiscal Year (FY) 2014 Continuum of Care (CoC) Program project application(s) your organization submitted was selected for funding in the total amount of \$998,097. The enclosure lists the name(s) of the individual project(s), the project number(s), and the maximum award amount(s) for each conditionally selected project application(s).

The CoC Program is an important part of HUD's mission. CoCs all over the country continue to improve the lives of homeless men, women, and children through their local planning efforts and through the direct housing and service programs funded under the FY 2014 CoC Program Competition. The programs and CoCs funded through the CoC Program continue to demonstrate their value by improving accountability and performance every year. HUD commends your organization for its work and encourages it to continue to strive for excellence in the fight against homelessness.

Your local HUD field office will be providing a letter to your organization with more information about finalizing its award(s), including finalizing the amount of the award(s). HUD is counting on your organization to use these important resources in a timely and effective manner.

Sincerely,

Clifford Taffet
Assistant Secretary (Acting)
for Community Planning and Development

Enclosure

MA0491L1T041400

Catholic Charities - RRH

\$47,148

MA0487L1T041400

MHA - Safe Havens

\$98,536

MA0492L1T041400

HRU - Next Step 2

\$103,843

MA0490L1T041400

CHD Family-Centered PSH

\$519,818

MA0488L1T041400

MHA - Annie's House

\$228,752

Total Awarded:

\$998,097

Attachment: CoC Award Letters (3035 : HUD Continuum of Care Grant - No Match - \$2,896,534)



U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
WASHINGTON, DC 20410-7000

OFFICE OF ASSISTANT SECRETARY
FOR COMMUNITY PLANNING AND DEVELOPMENT

January 26, 2015

Mayor Domenic Sarno
Mayor
City of Springfield
1600 E. Columbus Ave.
Springfield, MA 01103

Dear Mayor Sarno:

Congratulations! I am delighted to inform you that the Fiscal Year (FY) 2014 Continuum of Care (CoC) Program project application(s) your organization submitted was selected for funding in the total amount of \$1,898,437.

The CoC Program is an important part of HUD's mission. CoCs all over the country continue to improve the lives of homeless men, women, and children through their local planning efforts and through the direct housing and service programs funded under the FY 2014 CoC Program Competition. The programs and CoCs funded through the CoC Program continue to demonstrate their value by improving accountability and performance every year. HUD commends your organization for its work and encourages it to continue to strive for excellence in the fight against homelessness.

The conditionally obligated funds for your award(s) are detailed in the enclosure, which lists: the name(s) of the individual project(s); the project number(s); and the specific amount(s) of the obligation(s) for each conditionally selected application. Your local field office will be sending a letter to provide your organization with more information about finalizing your award(s), including execution of your grant agreement(s). Your organization will not have access to these funds until all conditions are satisfied and the grant agreement is fully executed.

Sincerely,

Clifford Taffet
General Deputy Assistant Secretary
for Community Planning and Development

Enclosure

Enclosure

MA0069L1T041407

MHA - Leahy House

\$97,847

MA0099L1T041404

FOH - Worthington House Campus

\$22,679

MA0102L1T041407

RVCC - HIV/AIDS Residential Support

\$173,654

MA0103L1T041407

HMIS

\$29,732

MA0105L1T041407

HRU - Next Step

\$281,784

MA0108L1T041407

MHA - S+C SRA 48

\$452,798

MA0109L1T041407

Open Pantry - Tranquility House

\$38,854

MA0332L1T041403

MLKFS - Project Permanence

\$142,431

MA0333L1T041401

RVCC - HIV/AIDS S+C TRA 7

\$66,551

MA0334L1T041403

SMOC - Bowdoin Street

\$21,594

Attachment: CoC Award Letters (3035 : HUD Continuum of Care Grant - No Match - \$2,896,534)

MA0368L1T041402

Gandara - SHINE Program

\$189,235

MA0431L1T041401

HMIS Expansion

\$32,260

MA0432L1T041401

VOC - Scattered Site Family Supportive Housing

\$120,567

MA0458L1T041401

HAP - Rapid Rehousing

\$31,713

MA0459L1T041401

HAP - Turning Point

\$57,270

MA0465L1T041401

HAP - Rapid Rehousing 2

\$103,516

MA0489L1T041401

WHA - Domus - Reed House

\$35,952

Total Amount:

\$1,898,437

Attachment: CoC Award Letters (3035 : HUD Continuum of Care Grant - No Match - \$2,896,534)



REQUEST FOR GRANT SETUP

This form and the required attachments are required by the Office of the City Comptrollers before a Grant Fund and related accounts will be created in MUNIS. Please do not use this form for requesting a non-grant related account to be created – use the Request for New Account form instead. Please return this form and the required attachments to the Office of the City Comptrollers.

All fields are mandatory.

Date of Request	4/22/2015
Department Requesting Grant Setup	Comm Dev
Department Phone # (Please include extension)	787-6082
Name and Title of Person to Contact in Case of Questions	Cathy Buono

Was this Grant previously setup for a prior fiscal year?
If yes, please indicate your previous project number: 66515

If this is a new Grant, have you filled out the “Approval to apply for a grant” Form?
(Y/N) If yes, please attach a copy of the Approved Form.

Grant Type:

	State – Highway
	Federal Pass-Through DOE– School
	Federal Direct– School
X	Federal – City
	State DOE– School
	State Other – School
	State – City
	Private/Other

Grant Name: CoC Program

Total Grant Amount Awarded: \$ 998,097

Is this a Reimbursable Grant?

(Y/N) Y

A Reimbursable Grant is defined as one that requires that you pay for expenses first and then you apply to the grantor for a reimbursement of the exact amount actually expended.

If it is a Reimbursable Grant, please enter Grantor contact information or the CID # if Grantor is already in the customer file:

Entity Name	US Dept of HUD
Contact Person	Paula Newcomb
Street Address	10 Causeway Street
City, State, Zip Code	Boston, MA 02222-1092
Telephone	617-994-8378
Fax	617-565-5442
E-Mail	<u>Paula A. Newcomb@hud.gov</u>

Actual Award Date 2/10/2015

Board Approval Date

Start Date 5/1/2015

Expiration Date 6/30/2017

Renewal Action Date (optional)

If there are any Matching Funds:

Type

Percent

Amount

Comments re: Description/Purpose of Grant

Funding used to improve the lives of homeless men, women, and children through local planning efforts and through the direct housing and service programs.

Comments re: Conditions/Restrictions of Grant

If this is a Federal Grant, enter CFDA#: 14.235

If applicable enter the State ID # :

What is the required drawdown frequency?

(Ex: Monthly, Quarterly) monthly

If payment is to be sent by Grantor as a Wire,

Please enter any wire reference/identification # that may be used (if known)

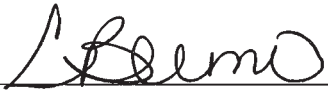
Please list all object codes needed for the grant.
(Attach additional sheets if additional orgs and roll-ups are needed):

Org Code: set up identical to project #66515

Object Codes:

Budget Roll-Up Codes:

I hereby attest that under the penalties of Chapter 656, I will adhere to all regulations in this grant agreement. I am responsible for timely and accurate reimbursements in the amounts listed above.


Signature

4-22-15
Date

Please attach the following documents:

- ☐ Signed Approval to Apply for a Grant Form
- ☐ Grant Award Letter
- ☐ City Council/Mayor Approval
- ☐ Any other relevant documentation

This Form and all relevant attachments will be scanned and attached in the Grant Maintenance module in MUNIS and can be viewed or printed at your convenience.



REQUEST FOR GRANT SETUP

This form and the required attachments are required by the Office of the City Comptrollers before a Grant Fund and related accounts will be created in MUNIS. Please do not use this form for requesting a non-grant related account to be created – use the Request for New Account form instead. Please return this form and the required attachments to the Office of the City Comptrollers.

All fields are mandatory.

Date of Request	4/22/2015
Department Requesting Grant Setup	Comm Dev
Department Phone # (Please include extension)	787-6082
Name and Title of Person to Contact in Case of Questions	Cathy Buono

Was this Grant previously setup for a prior fiscal year?
If yes, please indicate your previous project number: 66515

If this is a new Grant, have you filled out the “Approval to apply for a grant” Form?
(Y/N) If yes, please attach a copy of the Approved Form.

Grant Type:

	State – Highway
	Federal Pass-Through DOE– School
	Federal Direct– School
X	Federal – City
	State DOE– School
	State Other – School
	State – City
	Private/Other

Grant Name: CoC Program

Total Grant Amount Awarded: \$ 1,898,437

Is this a Reimbursable Grant? (Y/N) Y

A Reimbursable Grant is defined as one that requires that you pay for expenses first and then you apply to the grantor for a reimbursement of the exact amount actually expended.

If it is a Reimbursable Grant, please enter Grantor contact information or the CID # if Grantor is already in the customer file:

Entity Name	US Dept of HUD
Contact Person	Paula Newcomb
Street Address	10 Causeway Street
City, State, Zip Code	Boston, MA 02222-1092
Telephone	617-994-8378
Fax	617-565-5442
E-Mail	<u>Paula A. Newcomb@hud.gov</u>

Actual Award Date 2/10/2015

Board Approval Date

Start Date 5/1/2015

Expiration Date 6/30/2017

Renewal Action Date (optional)

If there are any Matching Funds:

Type

Percent

Amount

Comments re: Description/Purpose of Grant

Funding used to improve the lives of homeless men, women, and children through local planning efforts and through the direct housing and service programs.

Comments re: Conditions/Restrictions of Grant

If this is a Federal Grant, enter CFDA#: 14.235

If applicable enter the State ID # :

What is the required drawdown frequency?

(Ex: Monthly, Quarterly) monthly

If payment is to be sent by Grantor as a Wire,

Please enter any wire reference/identification # that may be used (if known)

Please list all object codes needed for the grant.
(Attach additional sheets if additional orgs and roll-ups are needed):

Org Code: set up identical to project #66515

Object Codes:

Budget Roll-Up Codes:

I hereby attest that under the penalties of Chapter 656, I will adhere to all regulations in this grant agreement. I am responsible for timely and accurate reimbursements in the amounts listed above.

C. Borne
Signature

4-22-15
Date

Please attach the following documents:

- Signed Approval to Apply for a Grant Form
- Grant Award Letter
- City Council/Mayor Approval
- Any other relevant documentation

This Form and all relevant attachments will be scanned and attached in the Grant Maintenance module in MUNIS and can be viewed or printed at your convenience.



City of Springfield

ADOPTED

Meeting: 05/04/15 07:00 PM
Initiator: Christopher Fraser
Sponsors: Mayor Domenic J. Sarno
DOC ID: 3032

3.17

HOME Grant FY15 - No Match - \$1,036,526 (Mayor Sarno)

WHEREAS, the Office of Community Development ("Department") has been awarded a "HOME Grant" of \$1,036,526 from the U.S. Office of Housing and Urban Development; and

WHEREAS, the purpose of the grant program is to provide affordable housing for low- income households; and

WHEREAS, the Department intends to use the grant funds to provide funds to first-time homeowners, tenant-based rental assistance, project based homeownership and rehab owner and rental properties; and

WHEREAS, the Department has accepted the grant and requests authorization from the City Council and the Mayor to expend the grant funds listed below for the purposes of such grants; and

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the grant funds listed herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws Ch. 44, Sec. 53A, that the City Council approves the expenditure by the Department of the grant funds listed below for the purposes of such grant, subject to the approval of the Mayor, and the grant funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the grant without further appropriation:

2015 HOME Grant Program - \$1,036,526.00

RESULT: PASSED BY VOICE VOTE



U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
WASHINGTON, DC 20410-7000

OFFICE OF THE ASSISTANT SECRETARY FOR
COMMUNITY PLANNING AND DEVELOPMENT

February 10, 2015

2/17/15, 12:06 PM
Joe Mayo
cc Kevin/Berry & Cathy B
GJ

The Honorable Domenic J. Sarno
Mayor of Springfield
36 Court St Rm 222
Springfield, MA 01103-1687

Dear Mayor Sarno,

I am pleased to inform you of your jurisdiction's Fiscal Year (FY) 2015, allocations for the Office of Community Planning and Development's (CPD) formula programs, which provide funding for housing, community and economic development activities, and assistance for low and moderate-income persons and special populations across the country. President Obama signed Public Law 113-235 on December 16, 2014, which includes FY 2015 funding for these programs. Your jurisdiction's FY 2015 available amounts are:

Community Development Block Grant (CDBG)	\$3,554,172
HOME Investment Partnerships (HOME)	\$1,036,526
Housing Opportunities for Persons with AIDS (HOPWA)	\$450,059
Emergency Solutions Grants (ESG)	\$325,972

This letter highlights several important points related to these programs. First, Secretary Julián Castro is committed to making HUD the "Department of Opportunity" and is establishing a number of initiatives intended to achieve that goal. In 2015, we are celebrating the 50th anniversary of the Department's establishment and these initiatives will build on HUD's mission to promote homeownership, support community development, and increase access to affordable housing free from discrimination. The Department looks forward to working with grantees on these key goals and urges you to review the entire plan at: <http://portal.hud.gov/hudportal/HUD?src=/hudvision>

Second, HUD recommends that grantees effectively plan and implement programs that leverage these critical Federal financial resources to achieve the greatest possible return for the communities and individuals they are intended to assist. If you would like assistance from CPD in redesigning, prioritizing or targeting your programs, either you or the head of the agency that administers your program may request technical assistance through your local CPD Director.

Third, HUD urges grantees to consider using CDBG funds, to the extent possible, to support investments in predevelopment activities for infrastructure and public facilities activities. A Presidential Memorandum (<http://www.whitehouse.gov/the-press-office/2015/01/16/presidential-memorandum-expanding-federal-support-predevelopment-activit>) issued January 16, 2015, instructed federal agencies to expand support for predevelopment activities and HUD will be sending CDBG grantees a separate letter detailing this initiative and outlining key predevelopment principles.

www.hud.gov

espanol.hud.gov

RECEIVED
FEB 17 2015
[Signature]

Attachment: HOME Grant Award Letter (3032 : HOME Grant FY15 - No Match - \$1,036,526)

Fourth, HUD encourages grantees to use funds from all CPD programs to work towards the goals of *Opening Doors: Federal Strategic Plan to Prevent and End Homelessness*. Specifically, with the increase in the FY 2015 ESG allocation nationally, HUD expects that communities will allocate as much of their ESG funds for Rapid Re-housing activities as possible, to end homelessness for more individuals and families living on the streets and in shelters.

Finally, the Integrated Disbursement and Information System (IDIS), which is HUD's financial and data system for managing these formula programs, will no longer commit and disburse grant funds on a first-in first-out (FIFO) basis beginning with the FY 2015 grants. Going forward, FY 2015 and future grants will be committed and disbursed on a grant specific basis and HUD will provide further guidance on this change in the near future.

The Office of Community Planning and Development looks forward to working with you in partnership to successfully meet the challenges we face. Please contact your local CPD office if you or your staff has any questions or comments.

Sincerely,



Cliff Taffet
General Deputy Assistant Secretary

Attachment: HOME Grant Award Letter (3032 : HOME Grant FY15 - No Match - \$1,036,526)



REQUEST FOR GRANT SETUP

This form and the required attachments are required by the Office of the City Comptrollers before a Grant Fund and related accounts will be created in MUNIS. Please do not use this form for requesting a non-grant related account to be created – use the Request for New Account form instead. Please return this form and the required attachments to the Office of the City Comptrollers.

All fields are mandatory.

Date of Request	4/22/2015
Department Requesting Grant Setup	Comm Dev
Department Phone # (Please include extension)	787-6082
Name and Title of Person to Contact in Case of Questions	Cathy Buono

Was this Grant previously setup for a prior fiscal year?
If yes, please indicate your previous project number: 63015

If this is a new Grant, have you filled out the “Approval to apply for a grant” Form?
(Y/N) If yes, please attach a copy of the Approved Form.

	<u>Grant Type:</u>
	State – Highway
	Federal Pass-Through DOE– School
	Federal Direct– School
X	Federal – City
	State DOE– School
	State Other – School
	State – City
	Private/Other

Grant Name: HOME Entitlement

Total Grant Amount Awarded: \$ 1,036,526

Is this a Reimbursable Grant?

(Y/N) Y

A Reimbursable Grant is defined as one that requires that you pay for expenses first and then you apply to the grantor for a reimbursement of the exact amount actually expended.

If it is a Reimbursable Grant, please enter Grantor contact information or the CID # if Grantor is already in the customer file:

Entity Name	US Dept of HUD
Contact Person	Paula Newcomb
Street Address	10 Causeway Street
City, State, Zip Code	Boston, MA 02222-1092
Telephone	617-994-8378
Fax	617-565-5442
E-Mail	<u>Paula_A_Newcomb@hud.gov</u>

Actual Award Date 2/10/2015

Board Approval Date

Start Date 7/1/2015

Expiration Date 6/30/2017

Renewal Action Date (optional)

If there are any Matching Funds:

Type

Percent

Amount

Comments re: Description/Purpose of Grant

HOME Entitlement funding will be used for first time homebuyer program, multi-family rehabilitation, project based homeownership, and tenant based rental assistance.

Comments re: Conditions/Restrictions of Grant

If this is a Federal Grant, enter CFDA#: 14.239

If applicable enter the State ID # :

What is the required drawdown frequency?

(Ex: Monthly, Quarterly) monthly

If payment is to be sent by Grantor as a Wire,

Please enter any wire reference/identification # that may be used (if known)

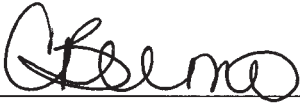
Please list all object codes needed for the grant.
(Attach additional sheets if additional orgs and roll-ups are needed):

Org Code: set up identical to project #63015

Object Codes:

Budget Roll-Up Codes:

I hereby attest that under the penalties of Chapter 656, I will adhere to all regulations in this grant agreement. I am responsible for timely and accurate reimbursements in the amounts listed above.



Signature

4/22/15
Date

Please attach the following documents:

- ☐ Signed Approval to Apply for a Grant Form
- ☐ Grant Award Letter
- ☐ City Council/Mayor Approval
- ☐ Any other relevant documentation

This Form and all relevant attachments will be scanned and attached in the Grant Maintenance module in MUNIS and can be viewed or printed at your convenience.



City of Springfield

ADOPTED

3.18

Meeting: 05/04/15 07:00 PM
Initiator: Christopher Fraser
Sponsors: Mayor Domenic J. Sarno
DOC ID: 3033

HOPWA Grant FY15 - No Match - \$450,059 (Mayor Sarno)

WHEREAS, the Office of Community Development ("Department") has been awarded a "Housing Opportunities for Persons with AIDS" Grant of \$450,059 From the U.S. Office of Housing and Urban Development; and

WHEREAS, the purpose of the grant program is to address the critical housing needs of low-income persons and families living with HIV/AIDS including homeless individuals and families; and

WHEREAS, the Department intends to use the grant funds to provide housing opportunities for people with AIDS; and

WHEREAS, the Department has accepted the grant and requests authorization from the City Council and the Mayor to expend the grant funds listed below for the purposes of such grants; and

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the grant funds listed herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws Ch. 44, Sec. 53A, that the City Council approves the expenditure by the Department of the grant funds listed below for the purposes of such grant, subject to the approval of the Mayor, and the grant funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the grant without further appropriation:

2015 Housing Opportunities for Persons with AIDS Grant - \$450,059.00

RESULT: PASSED BY VOICE VOTE



U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
WASHINGTON, DC 20410-7000

OFFICE OF THE ASSISTANT SECRETARY FOR
COMMUNITY PLANNING AND DEVELOPMENT

February 10, 2015

2/17/15, 12:06 PM
Joe Mayo
cc Kevin/Berry & Cathy B
GJ

The Honorable Domenic J. Sarno
Mayor of Springfield
36 Court St Rm 222
Springfield, MA 01103-1687

Dear Mayor Sarno,

I am pleased to inform you of your jurisdiction's Fiscal Year (FY) 2015, allocations for the Office of Community Planning and Development's (CPD) formula programs, which provide funding for housing, community and economic development activities, and assistance for low and moderate-income persons and special populations across the country. President Obama signed Public Law 113-235 on December 16, 2014, which includes FY 2015 funding for these programs. Your jurisdiction's FY 2015 available amounts are:

Community Development Block Grant (CDBG)	\$3,554,172
HOME Investment Partnerships (HOME)	\$1,036,526
Housing Opportunities for Persons with AIDS (HOPWA)	\$450,059
Emergency Solutions Grants (ESG)	\$325,972

This letter highlights several important points related to these programs. First, Secretary Julián Castro is committed to making HUD the "Department of Opportunity" and is establishing a number of initiatives intended to achieve that goal. In 2015, we are celebrating the 50th anniversary of the Department's establishment and these initiatives will build on HUD's mission to promote homeownership, support community development, and increase access to affordable housing free from discrimination. The Department looks forward to working with grantees on these key goals and urges you to review the entire plan at: <http://portal.hud.gov/hudportal/HUD?src=/hudvision>

Second, HUD recommends that grantees effectively plan and implement programs that leverage these critical Federal financial resources to achieve the greatest possible return for the communities and individuals they are intended to assist. If you would like assistance from CPD in redesigning, prioritizing or targeting your programs, either you or the head of the agency that administers your program may request technical assistance through your local CPD Director.

Third, HUD urges grantees to consider using CDBG funds, to the extent possible, to support investments in predevelopment activities for infrastructure and public facilities activities. A Presidential Memorandum (<http://www.whitehouse.gov/the-press-office/2015/01/16/presidential-memorandum-expanding-federal-support-predevelopment-activit>) issued January 16, 2015, instructed federal agencies to expand support for predevelopment activities and HUD will be sending CDBG grantees a separate letter detailing this initiative and outlining key predevelopment principles.

www.hud.gov

espanol.hud.gov

RECEIVED
FEB 17 2015
[Signature]

Attachment: HOPWA Grant Award Letter (3033 : HOPWA Grant FY15 - No Match - \$450,059)

Fourth, HUD encourages grantees to use funds from all CPD programs to work towards the goals of *Opening Doors: Federal Strategic Plan to Prevent and End Homelessness*. Specifically, with the increase in the FY 2015 ESG allocation nationally, HUD expects that communities will allocate as much of their ESG funds for Rapid Re-housing activities as possible, to end homelessness for more individuals and families living on the streets and in shelters.

Finally, the Integrated Disbursement and Information System (IDIS), which is HUD's financial and data system for managing these formula programs, will no longer commit and disburse grant funds on a first-in first-out (FIFO) basis beginning with the FY 2015 grants. Going forward, FY 2015 and future grants will be committed and disbursed on a grant specific basis and HUD will provide further guidance on this change in the near future.

The Office of Community Planning and Development looks forward to working with you in partnership to successfully meet the challenges we face. Please contact your local CPD office if you or your staff has any questions or comments.

Sincerely,



Cliff Taffet
General Deputy Assistant Secretary



REQUEST FOR GRANT SETUP

This form and the required attachments are required by the Office of the City Comptrollers before a Grant Fund and related accounts will be created in MUNIS. Please do not use this form for requesting a non-grant related account to be created – use the Request for New Account form instead. Please return this form and the required attachments to the Office of the City Comptrollers.

All fields are mandatory.

Date of Request	4/22/2015
Department Requesting Grant Setup	Comm Dev
Department Phone # (Please include extension)	787-6082
Name and Title of Person to Contact in Case of Questions	Cathy Buono

Was this Grant previously setup for a prior fiscal year?
If yes, please indicate your previous project number: 66615

If this is a new Grant, have you filled out the “Approval to apply for a grant” Form?
(Y/N) If yes, please attach a copy of the Approved Form.

	<u>Grant Type:</u>
	State – Highway
	Federal Pass-Through DOE– School
	Federal Direct– School
X	Federal – City
	State DOE– School
	State Other – School
	State – City
	Private/Other

Grant Name: HOPWA Entitlement

Total Grant Amount Awarded: \$ 450,059

Is this a Reimbursable Grant? (Y/N) Y

A Reimbursable Grant is defined as one that requires that you pay for expenses first and then you apply to the grantor for a reimbursement of the exact amount actually expended.

If it is a Reimbursable Grant, please enter Grantor contact information or the CID # if

Grantor is already in the customer file:

Entity Name	US Dept of HUD
Contact Person	Paula Newcomb
Street Address	10 Causeway Street
City, State, Zip Code	Boston, MA 02222-1092
Telephone	617-994-8378
Fax	617-565-5442
E-Mail	<u>Paula_A_Newcomb@hud.gov</u>

Actual Award Date 2/10/2015

Board Approval Date

Start Date 7/1/2015

Expiration Date 6/30/2017

Renewal Action Date (optional)

If there are any Matching Funds:

Type

Percent

Amount

Comments re: Description/Purpose of Grant

HOPWA Entitlement funding will be used for housing opportunities for persons with aids.

Comments re: Conditions/Restrictions of Grant

If this is a Federal Grant, enter CFDA#: 14.241

If applicable enter the State ID # :

What is the required drawdown frequency?

(Ex: Monthly, Quarterly) monthly

If payment is to be sent by Grantor as a Wire,

Please enter any wire reference/identification # that may be used (if known)

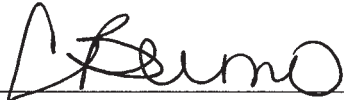
Please list all object codes needed for the grant.
(Attach additional sheets if additional orgs and roll-ups are needed):

Org Code: set up identical to project #66615

Object Codes:

Budget Roll-Up Codes:

I hereby attest that under the penalties of Chapter 656, I will adhere to all regulations in this grant agreement. I am responsible for timely and accurate reimbursements in the amounts listed above.



Signature



Date

Please attach the following documents:

- ☐ Signed Approval to Apply for a Grant Form
- ☐ Grant Award Letter
- ☐ City Council/Mayor Approval
- ☐ Any other relevant documentation

This Form and all relevant attachments will be scanned and attached in the Grant Maintenance module in MUNIS and can be viewed or printed at your convenience.



City of Springfield

ADOPTED

Meeting: 05/04/15 07:00 PM
Initiator: Christopher Fraser
Sponsors: Mayor Domenic J. Sarno
DOC ID: 3034

3.19

ESG Grant FY15 - No Match - \$325,972 (Mayor Sarno)

WHEREAS, the Office of Community Development ("Department") has been awarded a "Emergency Solutions Grant" of \$325,972 from the U.S. Office of Housing and Urban Development; and

WHEREAS, the purpose of the grant program is to help improve the quality of emergency shelters and transitional housing for the homeless, to make available additional shelters, to meet the costs of operating shelters, to provide essential social services to homeless individuals, and to help prevent homelessness; and

WHEREAS, the Department intends to use the grant funds to provide funding to emergency shelters and homelessness prevention and rapid re-housing programs; and

WHEREAS, the Department has accepted the grant and requests authorization from the City Council and the Mayor to expend the grant funds listed below for the purposes of such grants; and

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the grant funds listed herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws Ch. 44, Sec. 53A, that the City Council approves the expenditure by the Department of the grant funds listed below for the purposes of such grant, subject to the approval of the Mayor, and the grant funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the grant without further appropriation:

2015 Emergency Solutions Grant - \$325,972.00

RESULT: PASSED BY VOICE VOTE



U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
WASHINGTON, DC 20410-7000

OFFICE OF THE ASSISTANT SECRETARY FOR
COMMUNITY PLANNING AND DEVELOPMENT

February 10, 2015

2/17/15, 12:06 PM
Joe Mayo
cc Kevin/Berry & Cathy B
GJ

The Honorable Domenic J. Sarno
Mayor of Springfield
36 Court St Rm 222
Springfield, MA 01103-1687

Dear Mayor Sarno,

I am pleased to inform you of your jurisdiction's Fiscal Year (FY) 2015, allocations for the Office of Community Planning and Development's (CPD) formula programs, which provide funding for housing, community and economic development activities, and assistance for low and moderate-income persons and special populations across the country. President Obama signed Public Law 113-235 on December 16, 2014, which includes FY 2015 funding for these programs. Your jurisdiction's FY 2015 available amounts are:

Community Development Block Grant (CDBG)	\$3,554,172
HOME Investment Partnerships (HOME)	\$1,036,526
Housing Opportunities for Persons with AIDS (HOPWA)	\$450,059
Emergency Solutions Grants (ESG)	\$325,972

This letter highlights several important points related to these programs. First, Secretary Julián Castro is committed to making HUD the "Department of Opportunity" and is establishing a number of initiatives intended to achieve that goal. In 2015, we are celebrating the 50th anniversary of the Department's establishment and these initiatives will build on HUD's mission to promote homeownership, support community development, and increase access to affordable housing free from discrimination. The Department looks forward to working with grantees on these key goals and urges you to review the entire plan at: <http://portal.hud.gov/hudportal/HUD?src=/hudvision>

Second, HUD recommends that grantees effectively plan and implement programs that leverage these critical Federal financial resources to achieve the greatest possible return for the communities and individuals they are intended to assist. If you would like assistance from CPD in redesigning, prioritizing or targeting your programs, either you or the head of the agency that administers your program may request technical assistance through your local CPD Director.

Third, HUD urges grantees to consider using CDBG funds, to the extent possible, to support investments in predevelopment activities for infrastructure and public facilities activities. A Presidential Memorandum (<http://www.whitehouse.gov/the-press-office/2015/01/16/presidential-memorandum-expanding-federal-support-predevelopment-activit>) issued January 16, 2015, instructed federal agencies to expand support for predevelopment activities and HUD will be sending CDBG grantees a separate letter detailing this initiative and outlining key predevelopment principles.

www.hud.gov

espanol.hud.gov

RECEIVED
FEB 17 2015
[Signature]

Attachment: ESG Grant Award Letter (3034 : ESG Grant FY15 - No Match - \$325,972)

Fourth, HUD encourages grantees to use funds from all CPD programs to work towards the goals of *Opening Doors: Federal Strategic Plan to Prevent and End Homelessness*. Specifically, with the increase in the FY 2015 ESG allocation nationally, HUD expects that communities will allocate as much of their ESG funds for Rapid Re-housing activities as possible, to end homelessness for more individuals and families living on the streets and in shelters.

Finally, the Integrated Disbursement and Information System (IDIS), which is HUD's financial and data system for managing these formula programs, will no longer commit and disburse grant funds on a first-in first-out (FIFO) basis beginning with the FY 2015 grants. Going forward, FY 2015 and future grants will be committed and disbursed on a grant specific basis and HUD will provide further guidance on this change in the near future.

The Office of Community Planning and Development looks forward to working with you in partnership to successfully meet the challenges we face. Please contact your local CPD office if you or your staff has any questions or comments.

Sincerely,



Cliff Taffet
General Deputy Assistant Secretary

Attachment: ESG Grant Award Letter (3034 : ESG Grant FY15 - No Match - \$325,972)



REQUEST FOR GRANT SETUP

This form and the required attachments are required by the Office of the City Comptrollers before a Grant Fund and related accounts will be created in MUNIS. Please do not use this form for requesting a non-grant related account to be created – use the Request for New Account form instead. Please return this form and the required attachments to the Office of the City Comptrollers.

All fields are mandatory.

Date of Request	4/22/2015
Department Requesting Grant Setup	Comm Dev
Department Phone # (Please include extension)	787-6082
Name and Title of Person to Contact in Case of Questions	Cathy Buono

Was this Grant previously setup for a prior fiscal year?
If yes, please indicate your previous project number: 64415

If this is a new Grant, have you filled out the “Approval to apply for a grant” Form?
(Y/N) If yes, please attach a copy of the Approved Form.

Grant Type:

	State – Highway
	Federal Pass-Through DOE– School
	Federal Direct– School
X	Federal – City
	State DOE– School
	State Other – School
	State – City
	Private/Other

Grant Name: ESG Entitlement

Total Grant Amount Awarded: \$ 325,972

Attachment: ESG Grant Set-Up Form (3034 : ESG Grant FY15 - No Match - \$325,972)

Is this a Reimbursable Grant?

(Y/N) Y

A Reimbursable Grant is defined as one that requires that you pay for expenses first and then you apply to the grantor for a reimbursement of the exact amount actually expended.

If it is a Reimbursable Grant, please enter Grantor contact information or the CID # if Grantor is already in the customer file:

Entity Name	US Dept of HUD
Contact Person	Paula Newcomb
Street Address	10 Causeway Street
City, State, Zip Code	Boston, MA 02222-1092
Telephone	617-994-8378
Fax	617-565-5442
E-Mail	<u>Paula_A_Newcomb@hud.gov</u>

Actual Award Date 2/10/2015

Board Approval Date

Start Date 7/1/2015

Expiration Date 6/30/2017

Renewal Action Date (optional)

If there are any Matching Funds:

Type

Percent

Amount

Comments re: Description/Purpose of Grant

ESG Entitlement funding will be used shelter operations, rapid rehousing, and prevention services.

Comments re: Conditions/Restrictions of Grant

If this is a Federal Grant, enter CFDA#: 14.231

If applicable enter the State ID # :

What is the required drawdown frequency?

(Ex: Monthly, Quarterly) monthly

If payment is to be sent by Grantor as a Wire,

Please enter any wire reference/identification # that may be used (if known)

Please list all object codes needed for the grant.
(Attach additional sheets if additional orgs and roll-ups are needed):

Org Code: set up identical to project #64415

Object Codes:

Budget Roll-Up Codes:

I hereby attest that under the penalties of Chapter 656, I will adhere to all regulations in this grant agreement. I am responsible for timely and accurate reimbursements in the amounts listed above.


Signature

4-22-15
Date

Please attach the following documents:

- Signed Approval to Apply for a Grant Form
- Grant Award Letter
- City Council/Mayor Approval
- Any other relevant documentation

This Form and all relevant attachments will be scanned and attached in the Grant Maintenance module in MUNIS and can be viewed or printed at your convenience.



City of Springfield

ADOPTED

Meeting: 05/04/15 07:00 PM
Initiator: Christopher Fraser
Sponsors: Mayor Domenic J. Sarno
DOC ID: 3026

3.20

Donation of Funds - Emergency Preparedness - \$7,200 (Mayor Sarno)

WHEREAS, the Springfield Fire Department's Division of Emergency Preparedness (Department) has been awarded a donation of grant funds from the Western Regional Homeland Security Advisory Council; and

WHEREAS, the value of the funds is \$7,200, which will be used by the department, in coordination with the Thomas J. O'Connor Animal Control Center, To establish a cache of expendable items related to its Companion Animal Mobile Equipment Trailer and;

WHEREAS, the Department intends to use the donation for the purpose of funding the necessary supplies for Disaster Animal Response Teams to come to the aid of animals affected by a natural disaster; and

WHEREAS, Mayor Domenic J. Sarno supports and approves the acceptance of this donation from the Western Regional Homeland Security Advisory Council and

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the use of the donated funds, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws Ch. 44, sec 53A, that the City Council hereby accepts the donation of the grant funds from the Western Regional Homeland Security Advisory Council on behalf of the City, and authorizes the Department to use the donation, without specific appropriation.

Fire Department Donation - \$7,200.00

The Western Regional Homeland Security Advisory Council

RESULT: PASSED BY VOICE VOTE



March 31, 2015

Robert Hassett, Director
City of Springfield
Office of Emergency Preparedness
1212 Carew Street
Springfield, MA 01104

Re: Springfield CAMET Expendable Cache

Dear Mr. Hassett:

Congratulations! The Western Region Homeland Security Advisory Council has awarded you \$7,200 in State Homeland Security Grant funds to purchase items to establish a cache of expendable items related to your Companion Animal Mobile Equipment Trailer (CAMET).

It is understood that this cache will be maintained by the Thomas J. O'Connor Animal Control and Adoption Center. The items will also be considered a regional resource and will be available to other Disaster Animal Response Teams (DART) in the region, with the understanding that any items borrowed must be restocked by the borrower.

All procurement for this project will be coordinated through Raine Brown, Homeland Security Program Manager for WRHSAC. Ms. Brown will be in contact with you for coordination.

Thank you for your continued support to regional emergency preparedness efforts in western Massachusetts.

Sincerely,

Lt. Col. Thomas Grady, Chair
Western Region Homeland Security Advisory Council

Attachment: Springfield CAMET Cache Award Letter (3026 : Donation of Grant Funds - Emergency Preparedness - \$7,200)



REQUEST FOR GRANT SETUP

This form and the required attachments are required by the City Auditor's Office before a Grant Fund and related accounts will be created in MUNIS. Please do not use this form for requesting a non-grant related account to be created – use the Request for New Account form instead.

Please return this form and the required attachments to the City Auditor's Office.

All fields are mandatory.

Date of Request 4-29-2015

Department Requesting Grant Setup Emergency Preparedness

Department Phone # (Please include extension) 413-787-6720

Name and Title of Person to Contact in Case of Questions Robert Hassett, Director

Was this Grant previously setup for a prior fiscal year?
If yes, please indicate your previous project number:

If this is a new Grant, have you filled out the "Approval to Apply for a Grant" Form? (Y/N)

If yes, please attach a copy of the Approved Form.

Is this a Reimbursable Grant (Y/N) Y

A Reimbursable Grant is defined as one that requires that you pay for expenses first and then you apply to the grantor for a reimbursement of the exact amount actually expended.

Grant Type:

(X)

State – Highway
Federal Pass-Through DOE– School
Federal Direct– School
X Federal – City
State DOE– School
State Other – School
State – City
Private/Other

Grant Name Springfield Companion Animal Mobile Equipment Trailer (CAMET) Expendable Cache
(Limit is 30 characters in MUNIS – please choose a name that is descriptive and meaningful to you. Ex: you may want to incorporate an abbreviation for the relevant school location, etc.)

If it is a Reimbursable Grant, please enter Grantor contact information or the CID # if Grantor is already in the customer file:

Entity Name	Western Regional Homeland Security Advisory Council
Contact Person	Raine L. Brown
Street Address	12 Olive Street, Suite 2
City, State, Zip Code	Greenfield, MA 01301
Telephone	413-774-3167 x138
Fax	413-774-3169
E-Mail	rbrown@frcog.org

Total Grant Amount Awarded \$ 7,200.00

Actual Award Date 3-31-2015
 Board Approval Date
 Start Date 3-31-2015
 Expiration Date 6/30/2015
 Renewal Action Date (optional) N/A
 If there are any Matching Funds:
 Type
 Percent
 Amount

Comments re: Description/Purpose of Grant
 Springfield CAMET Expendable Cache

Comments re: Conditions/Restrictions of Grant
 To be maintained by Thomas J. O'Connor Animal Control & Adoption Center. Regional Resource. Any items borrowed must be restocked by the borrower.

If this is a Federal Grant, enter CFDA#

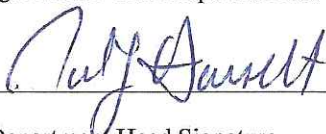
If this is a Reimbursable Grant, what is the required
 Drawdown Frequency? (Ex: Monthly, Quarterly) N/A

If payment is to be sent by Grantor as a Wire, please
 Enter any wire reference/identification # that may be used (if known)

Please list all object codes needed for the grant.. (attach additional sheets if additional orgs and roll-ups are needed):

580600

I hereby Attest that under the penalties of Chapter 656, I will adhere to all regulations in this grant agreement. I am responsible for timely and accurate reimbursements in the amounts listed above.



Department Head Signature

Please return this form and all attachments to the City Auditor's Office.
 Please attach the following documents:

- ☐ Signed Approval to Apply for a Grant Form
- ☐ Grant Award Letter
- ☐ Mayor/FCB Approval
- ☐ Any other relevant documentation

This Form and all relevant attachments will be scanned and attached in the Grant Maintenance module in MUNIS and can be viewed or printed at your convenience.

For Auditor's Use Only

Entered into Munis by	
Date	
Comments	



City of Springfield

ADOPTED

Meeting: 05/04/15 07:00 PM
Initiator: Pat Burns
Sponsors: Mayor Domenic J. Sarno
DOC ID: 3029

3.21

Donation - No Match Required - Moriarty Law Firm C/O Ann Shields (Mayor Sarno)

WHEREAS, the Springfield Women's Commission ("Commission"), an ad hoc committee of the City Council, has been awarded a donation of \$100.00 from Moriarty Law Firm care of Ann Shields

WHEREAS, the funds provided shall be used towards the cost of the Commission's International Women's Day event on Friday, May 22nd,

WHEREAS, the funds provided shall cover the cost of miscellaneous expenses totaling \$100.00,

WHEREAS, the Commission has accepted the donation and requests authorization from the City Council and the Mayor to expend the donation funds for the purposes of the International Women's Day event:

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the donation funds listed herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws Ch. 44, sec 53A, that the City Council approves the expenditure by the Department of the donation funds listed below for the purposes of such donation, subject to the approval of the Mayor, and the donation funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the donation without further appropriation:

Springfield Women's Commission Donation \$100.00

Moriarty Law Firm Inc.
C/O Ann Shields
34 Mulberry Street
Springfield, MA. 01105

RESULT: PASSED BY VOICE VOTE



City of Springfield

ADOPTED

Meeting: 05/04/15 07:00 PM
Initiator: Pat Burns
Sponsors: Mayor Domenic J. Sarno
DOC ID: 3040

3.22

Donation - Women's Commission/Thea E. Katsounakis (Mayor Sarno)

WHEREAS, the Springfield Women's Commission ("Commission"), an ad hoc committee of the City Council, has been awarded a donation of \$50.00 from Thea E. Katsounakis

WHEREAS, the funds provided shall be used towards the cost of the Commission's International Women's Day event on Friday, May 22nd,

WHEREAS, the funds provided shall cover the cost of miscellaneous expenses totaling \$100.00,

WHEREAS, the Commission has accepted the donation and requests authorization from the City Council and the Mayor to expend the donation funds for the purposes of the International Women's Day event:

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the donation funds listed herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws Ch. 44, sec 53A, that the City Council approves the expenditure by the Department of the donation funds listed below for the purposes of such donation, subject to the approval of the Mayor, and the donation funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the donation without further appropriation:

Springfield Women's Commission Donation \$50.00

Thea E. Katsounakis
582 Williams St.
Longmeadow, MA. 01106

RESULT: PASSED BY VOICE VOTE



City of Springfield

ADOPTED

Meeting: 05/04/15 07:00 PM
Initiator: Mitchell Doty
Sponsors: Mayor Domenic J. Sarno
DOC ID: 3050

4.23

Collective Bargaining Ratification - AFSCME 1596A (Mayor Sarno)

WHEREAS, the City's Labor Relations Director has received confirmation from the American Federation of State, County and Municipal Employees (AFSCME) Local 1596-A - that this bargaining unit has ratified a new collective bargaining agreement for the time period of July 1, 2014 through June 30, 2016; and

WHEREAS, the Labor Relations Department is requesting that the City Council approve the terms of the Collective Bargaining Agreement, which are described in a letter from the Labor Relations Director and Memorandum from the Chief Administrative and Financial Officer, which are attached hereto; and

WHEREAS, the Agreement includes wage increases effective July 1, 2014 of two per cent (2%); and

WHEREAS, the Agreement includes wage increases effective July 1, 2015 of two per cent (2%); and

WHEREAS, the Chief Administrative and Financial Officer has certified that after an evaluation of all pertinent financial information reasonably available, that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in this City Council Order, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as amended by Section 1 of Chapter 468 of the Acts of 2008;

NOW THEREFORE, the City Council hereby approves the report of the Labor Relations Director regarding the ratification of the collective bargaining agreement between the City of Springfield and the American Federation of State, County and Municipal Employees (AFSCME) Local 1596-A, and the terms thereof, as described in the attached documents, for the time period of July 1, 2014 through June 30, 2016.

RESULT:	ADOPTED [10 TO 0]
MOVER:	Bud L. Williams, At-Large Councilor
SECONDER:	Timothy C. Allen, Ward 7 Councilor
AYES:	Ashe, Allen, Concepcion, Shea, Ramos, Williams, Twiggs, Hurst, Edwards, Walsh
ABSENT:	Timothy J. Rooke, Zaida Luna, Michael A. Fenton

City of Springfield, MA
And
AFSCME Local 1596A
Tentative Agreement
February 12, 2015

The parties agree that the below is a tentative agreement on the entire successor agreement.

1. Art. 3 include proper union dues deduction card
2. Art.8.1 second sentence change "forty (40)" to "thirty seven and one-half (37.5)"
3. Art.8.2 second sentence change "forty (40)" to "thirty seven and one-half (37.5)"
4. Art. 8.5 Section 5. The City will endeavor to provide any affected employee with the earliest practicable notice of any change in his or her work schedule which the Director or his or her designee deems necessary due to illness, unanticipated absences or other cause. Acceptance of a change in schedule shall be voluntary on the part of the employee, except that the least senior qualified and available employee in the department may be required to accept such change. Except after discussion with the Union and by mutual agreement, an employee's schedule shall not be substantially changed to include more than two (2) evenings of work unless in accord with past practice."
5. Art. 20.2 delete-Employees Laura Normand and Lori Chasen will be grandfathered while they are employed in a part-time status.
6. Art. 24.1 Sick Leave-change to read "Full time employees hired before January 1, 2014 shall accrue sick leave at the rate one and one-quarter (1 ¼) days for each month of completed service. In total employees can earn up to 15 sick days per year. Part-time employees shall receive a pro rata share of sick leave.

Full time employees hired on or after January 1, 2014 shall accrue sick leave at the rate of one (1) day per month of completed service. In total employees can earn up to 12 sick days per year. Part-time employees hired on or after January 1, 2014 shall earn a pro rata share."

7. Art. 26.7 delete "60" and replace with "30".
8. Article 14.6 _add Disciplinary Policy. The parties agree that discipline should be corrective rather than punitive. In accordance with this philosophy, the Department adopts a progressive discipline policy as outlined herein.
 - i. An employee may be disciplined for performance or conduct issues including, but not limited to: incompetence, inefficiency, dishonesty, insubordination, unacceptable work performance, discourteous treatment of the public, convictions on a criminal charge, any unacceptable behavior or accumulation of minor infractions, other willful acts of misconduct, or for unauthorized borrowing or stealing of City tools, equipment, material and property, violence, threats, harassment, excessive absenteeism, conduct unbecoming a member of the Department or any action, whether on duty or off duty, that brings disrepute upon the City. This is meant to be a representative example of the kinds of behavior

and performance deficiencies that will lead to disciplinary action. It is by no means exhaustive.

- ii. The Steps of the Department's Progressive Discipline Policy are as follows:
 - 1. First Offense: Oral Warning/Counseling Session
 - 2. Second Offense: Written Warning
 - 3. Third Offense: One-Five Day Suspension
 - 4. Fourth Offense: Termination
 - iii. In cases where the conduct or performance so warrants, the Department may bypass any or all of the above steps regardless of whether previous infractions or performance issues exist.
9. Duration July 1, 2014-June 30, 2016
10. Wages-effective and retroactive to July 1, 2014 2% wage increase for all employees on payroll on the effective date and the date of ratification by the Springfield City Council. (The parties agree that Linda Lajoie will be entitled to retroactive monies)

Effective July 1, 2015 2% wage increase

Move Community Relations Coordinator to Grade 9 effective 7-1-15

Move Library Information Services Supervisor (LISS) position to Grade 10 upon retirement, resignation or separation of current LISS.

11. All previous tentative agreements.

FOR THE CITY

DATE

FOR THE UNION

March Filer

AFSCME Stop Rep

3-29-2015
DATE



**CITY OF SPRINGFIELD, MASSACHUSETTS
HUMAN RESOURCES AND LABOR RELATIONS
36 Court Street, Room 005
Springfield, MA 01103
413-787-6068**

April 13, 2015

To the Springfield City Council

Please be advised that this department has received confirmation from the representative of America Federation of State, County and Municipal Employees – **AFSCME Local 1596-A Library Professionals**, that this bargaining unit has ratified a new collective bargaining agreement for the time period of July 1, 2014 to June 30, 2016 with the City of Springfield.

We hereby submit to you this report for approval by the City Council which would reflect the following wage increases in **Wage Schedule - AFSCME 1596-A, Library Professionals**

Wages Increases: Effective July 1, 2014 Two percent (2%)
Effective July 1, 2015 Two percent (2%)

Additionally on July 1, 2015, the position of Community Relations Coordinator will be upgraded from a Grade 8 to a Grade 9 on the Wage Schedule.

Additionally, upon retirement, resignation or separation of the current Library Information Services Supervisor, the position will be downgraded from a Grade 11 to a Grade 10 on the Wage Schedule.

A financial order reflecting the cost of the of the wage increase for this fiscal year FY-2016 is attached.

In accordance with the Acts of 656 of 1989, the Chief Financial Officer must give in writing his opinion relative to the financial impact of the agreement on the existing level of municipal services.

If any other questions exist please feel free to contact this office.

Respectively

William E. Mahoney
Director of Human Resources & Labor Relations

cc: Mayor Domenic J. Sarno

cc: T.J. Plante - CAFO

cc: Molly Fogarty, Library Director

cc: File

City of Springfield
36 Court Street
Springfield, MA 01103



Division of Administration
and Finance

To: Springfield City Council
From: Timothy J. Plante, Chief Administrative & Financial Officer
Date: April 29, 2015
Re: Order for Council Meeting – May 4, 2015
Cc: Mayor Sarno

Purpose: The purpose of this memo is to provide an explanation of the order sponsored by the Mayor for the May 4, 2015 Council meeting that requests ratification of the current agreement between the City of Springfield and the American Federation of State, County and Municipal Employees (AFSCME) Local 1596-A.

Background: The new agreement includes a 2% wage increase for FY14 and FY15 for City Library employees. The City will need to fund \$28,152.95 in retroactive pay agreed upon under this new agreement, and sufficient funds exist in the current year budget to absorb the increase.

CAFO Certification: This memorandum will confirm that in my professional opinion, as the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in this City Council Order, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

This certification is made in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

**City of Springfield**

36 Court Street
Springfield, MA 01103

Meeting: 05/04/15 07:00 PM

Department: Law

Category: Local Law

Prepared By: Anthony I. Wilson

Initiator: Anthony I. Wilson

Sponsors: Vice President - At-Large Councilor Kateri B. Walsh

DOC ID: 3052 A

TABLED

ORDINANCE (ID # 3052)

Ice Cream Trucks

AN ORDINANCE (A LOCAL LAW) TO AMEND the Code of the City of Springfield, Chapter 275 thereof, to include Section 11 entitled "Ice Cream Trucks".

Be it ordained (enacted) by the Council of the City of Springfield, as follows:

- A. While stationary, no Ice Cream Truck, as defined by G.L. c. 270 § 20, shall emit any artificially amplified sound for the purpose of advertising its products.
- B. The owner or operator of any Ice Cream Truck found to be in violation of this chapter shall be subject to a \$50 fine for each violation.

RESULT:

REFERRED TO COMMITTEE

Next: 6/1/2015 7:00 PM



City of Springfield

36 Court Street
Springfield, MA 01103

TABLED

SPECIAL ACT (ID # 2988)

Meeting: 05/04/15 07:00 PM

Department: Law

Category: General

Prepared By: Anthony I. Wilson

Initiator: Anthony I. Wilson

Sponsors: At-Large Councilor Bud L. Williams

DOC ID: 2988

An Act for the Removal of Snow and Ice from Bus Stops Within the City of Springfield

The Commonwealth of Massachusetts

In the Year Two Thousand Fifteen

AN ACT FOR THE REMOVAL OF SNOW AND ICE FROM BUS STOPS WITHIN THE CITY OF SPRINGFIELD

Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same, as follows:

SECTION 1. Notwithstanding the provisions of Massachusetts General Laws chapter 161B or any General or Special law to the contrary, the Pioneer Valley Transit Authority shall clear any accumulation of snow or ice from its bus stops located in the City of Springfield, within twenty-four hours after any snow or ice ceases to fall thereon. For the purpose of the Act, clearance shall mean the removal of such snow and ice as to allow an individual safe ingress or egress from the bus stop to any means of public transportation.

SECTION 2. The City of Springfield shall by ordinances enforce the provision of Section One of this Act by municipal fines, not exceeding \$200, for each such violation.

SECTION 3. The provisions of said act shall take effect upon passage.

***To the Honorable Senate and House of Representatives of the Commonwealth of
Massachusetts In the General Court Assembled.***

The undersigned, Domenic J. Sarno, Mayor of the City of Springfield, in the name and on behalf of said City, and in the pursuance of an order, a duly attested copy of which is hereto annexed, petition the General Court for legislation entitled “**AN ACT FOR THE REMOVAL OF SNOW AND ICE FROM BUS STOPS WITHIN THE CITY OF SPRINGFIELD,**” in substantially the same form as a draft Act attached hereto.

Respectfully submitted,

Domenic J. Sarno, Mayor
City of Springfield
36 Court Street
Springfield, MA 01103

HISTORY:

03/23/15 City Council
Next: **04/06/15**

REFERRED TO COMMITTEE

04/06/15 City Council
Next: **05/04/15**

REFERRED TO COMMITTEE

RESULT: REFERRED TO COMMITTEE

Next: 6/1/2015 7:00 PM

INTER**OFFICE**

MEMO

To: Wayman Lee, Esquire
City Clerk

From: Anthony I. Wilson, Esquire
Associate City Solicitor

Subject: Special Act - **AN ACT FOR THE REMOVAL OF SNOW AND ICE FROM BUS STOPS WITHIN THE CITY OF SPRINGFIELD**

Date: March 18, 2015

In accordance with Rules and Orders of the Springfield City Council, 2015, as amended, Rule 16A, the City Solicitor on behalf of the sponsors (City Councilor Bud L. Williams) provides this report regarding the above Special Act ("Act") a copy is attached hereto. If the Act is approved by the City Council and signed by the Mayor, the Act would be sent the Massachusetts General Court for passage. If passed by the General Court the Governor must sign the Act.

The Act provides that notwithstanding Massachusetts General Laws chapter 161B of the General Laws or any other general or special law or rule or regulation to the contrary, that the PVTA be tasked with the removal of snow and ice from PVTA bus stops in the City of springfield

It is the recommendation of City Councilor Bud L. Williams that this Act should be passed by the City Council. If you have any questions regarding this report, please feel free to contact me or the sponsors.


City of Springfield

36 Court Street
Springfield, MA 01103

ADOPTED
RESOLUTION (ID # 3021)

Meeting: 05/04/15 07:00 PM

Department: Law

Category: General

Prepared By: Kathy Breck

Initiator: Kathy Breck

Sponsors: Mayor Domenic J. Sarno

DOC ID: 3021

Resolution Approving a City Investment Policy

WHEREAS, the City's Office of Management and Budget and the City Treasurer/Collector have requested that the City adopt an Investment Policy in order to: (a) provide a clear understanding between the City of Springfield and its Investment Managers, Financial Advisors, and Banking Institutions regarding the objectives, goals, risk tolerance, and investment guidelines established for the investment of City funds; and (b) to describe for the Office of Treasurer & Collector of Taxes, the public, and City staff the underlying logic and philosophy supporting this Statement; and

WHEREAS, the Investment Policy attached hereto as Exhibit A is recommended by the City's Chief Administrative and Financial Officer (CAFO) and Treasurer/Collector;

NOW THEREFORE, BE IT RESOLVED that the City Council hereby approves the Investment Policy attached hereto as Exhibit A, and incorporated herein by reference.

HISTORY:

04/06/15 City Council
Next: 05/04/15

REFERRED TO COMMITTEE

RESULT: PASSED BY VOICE VOTE

EXHIBIT A**CITY OF SPRINGFIELD
INVESTMENT POLICY STATEMENT**

The primary purpose of this Investment Policy Statement ("IPS") is to provide a clear understanding between the **City of Springfield, MA.** and its Investment Managers, Financial Advisors, and Banking Institutions regarding the objectives, goals, risk tolerance, and investment guidelines established for the investment of City funds. The secondary purpose is to describe for the Office of Treasurer & Collector of Taxes, the public, and City staff the underlying logic and philosophy supporting this Statement.

**I. The Investment of General Funds, Special Revenue Funds,
Enterprise Funds, and Capital Projects Funds****A. Scope**

This section of the IPS applies only to short term operating funds such as general funds, special revenue funds, enterprise funds, bond proceeds and capital project funds. Section II will deal with trust funds, and any other funds with special circumstances such as stabilization funds. A separate Contributory Retirement Board, either local or county, is responsible for the investment of the pension funds.

B. Investment Instruments

Note: Public investments in Massachusetts are not protected through provisions in State law. Therefore, they are largely uncollateralized. Many banking institutions are willing to put up collateral, albeit at a cost to the entity resulting in a lower interest rate. The Treasurer negotiates for the highest rates possible, consistent with safety principles.

The Treasurer may invest in the following instruments:

- Massachusetts State pooled fund: **Unlimited amounts** (Pool is liquid) The Massachusetts Municipal Depository Trust (MMDT), an investment pool for state, local, county and other independent governmental authorities, is under the auspices of the State Treasurer. It invests in Bankers Acceptances, Commercial Paper of high quality, Bank Certificates of Deposit, Repurchase agreements (Repos), and U. S. Treasury Obligations. It has Federal Deposit Insurance Corporation (F.D.I.C.) pass-through insurance on the CD's up to the standard limits and takes delivery on the Repos and Treasuries. Under Government Accounting Standards Board Regulation (GASB III), it is not considered an uncollateralized product.
- U. S. Treasuries that will be held to maturity: **Unlimited amounts** (Up to one year maturity from date of purchase)
- U.S. Agency obligations that will be held to maturity. **Unlimited amounts** (Up to one year maturity from date of purchase)
- Bank accounts or Certificates of Deposit ("CDs") (Up to one year) which are fully collateralized through a third party agreement: **Unlimited Amounts**
- Bank accounts and CDs (Up to one year) insured by F.D.I.C. up to the coverage limit. All bank accounts and CDs in one institution are considered in the aggregate for the insurance coverage limit. In some cases Banking Institutions carry additional insurance, Depository Insurance Fund (D.I.F.): Contact banking representative for amounts of coverage.

- **Unsecured bank deposits** of any kind such as other checking, savings, money market, or Certificates of Deposit accounts at Banks that do not fit the above categories. These investments are subject to the following limitations: **No more than 5% of an institution's assets and no more than 25% of a municipality's cash may be comprised of unsecured bank deposits.** This percentage may be increased for not more than 30 days during times of heavy collection or in anticipation of large payments that will be made by the Town in the near future. These payments may be for such items as debt service payment or regional school assessments. Their credit worthiness will be tracked by Veribanc, or other bank credit worthiness reporting systems. They will be diversified as much as possible. CDs will be purchased for no more than one year and will be reviewed frequently.
- **Money Market Mutual Funds** that are registered with the Securities and Exchange Commission that have received the highest possible rating from at least one nationally recognized statistical rating organization and as otherwise referenced in the Massachusetts General Law Chapter 44 Section 55.

C. Diversification

Diversification should be interpreted in two ways: in terms of maturity as well as instrument type and issuer. The diversification concept should include prohibition against over concentration of maturities, as well as concentration in a specific institution. With the exception of U.S. Treasury obligations or investments fully collateralized by U.S. Treasuries or agencies, and State pools (MMDT), no more than 10% of the City's investments shall be invested in a single financial institution.

D. Authorization

The Treasurer has authority to invest entity funds, subject to the statutes of the Commonwealth Massachusetts General Law Chapter 44, Sections 55, 55A, & 55B.

E. Restrictions

Chapter 44, Section 55 set forth several restrictions that the Treasurer must be aware of when making investment selections.

- A Treasurer shall not at any one time have on deposit in a bank or trust company an amount exceeding 60% of the capital and surplus of such bank or trust company, or banking company, unless satisfactory security is given to it by such bank or trust company, or banking company for such excess.
- The treasurer shall not make a deposit in any bank, trust company or banking company with which he is, or for any time during the three years immediately preceding the date of any such deposit was, associated as an officer or employee.
- All securities shall have a maturity from date of purchase of one year or less.
- Purchases under an agreement with a trust company, national bank or Banking Company to repurchase at not less than original purchase price of said securities on a fixed date shall not exceed ninety days.

F. Legal References

Massachusetts General Law Chapter 44, Section 55
 Massachusetts General Law Chapter 44, Section 55A
 Massachusetts General Law Chapter 44; Section 55B

II. The Investment of Long Term Funds

A. Scope

This section of the IPS applies only to funds that are designated as long term, i.e. trust funds, stabilization funds, cemetery perpetual care, community preservation act and other funds the town may have set aside for long term use.

All accounts will be maintained separately receiving their proportionate interest and any realized and unrealized gains or losses. The account will be established as a pooled investment portfolio unless otherwise stated. Any additional accounts will be maintained in this same manner.

B. Authority

Massachusetts General Law Chapter 44, section 54 pertains to the investment of Trust Funds. All trust funds shall fall under the control of the City Treasurer unless otherwise provided or directed by the donor.

C. Investment Instruments

M.G.L. Chapter 44, section 54 states that money should be deposited into savings bank, trust companies incorporated under the laws of the Commonwealth, banking companies incorporated under the laws of the Commonwealth which are members of the Federal Deposit Insurance Corporation, or national banks, or invested in participation units in a combined investment fund under section 38A of M.G.L.ch. 29, or in a paid-up shares and accounts of and in co-operative banks, or in shares of savings and loan associations or in share or savings deposits of federal savings and loan associations doing business in the Commonwealth.

Additionally the City may invest such funds in securities, other than mortgages or collateral loans, which are legal for the investment of funds of savings banks under the laws of the Commonwealth; provided, that not more than fifteen percent (15%) of any such trust funds shall be invested in bank stocks and insurance company stocks, nor shall more than one and one-half percent (1 ½%) of such funds be invested in the stock of any one bank or insurance company.

The Treasurer may invest in the following instruments:

- U. S. Treasuries that maybe sold prior to maturity: Unlimited amounts (With no limit to the length of maturity from date of purchase)
- U.S. Agency obligations that maybe sold prior to maturity. Unlimited amounts (With no limit to the length of maturity from date of purchase)
- Bank accounts or Certificates of Deposit ("CDs") Unlimited amounts (With no limit to the length of maturity from date of purchase), which is fully collateralized through a third party agreement:

- Bank accounts and CDs (With no limit to the length of maturity from date of purchase) fully insured by F.D.I.C. and in some cases also Depository Insurance Fund of Massachusetts (D.I.F.): All bank accounts and CDs in one institution are considered in the aggregate to receive the insurance coverage limit.
- Unsecured bank deposits of any kind such as other checking, savings, money market, or Certificates of Deposit accounts at Banks that do not fit the above categories. These investments are subject to the following limitations: These investments will be limited to no more than 5% of an institution's assets and no more than 25% of a municipality's cash. This percentage may be increase for not more than 30 days during times of heavy collection or in anticipation of large payments that will be made by the City in the near future. These payments maybe for such items as debt service payment or regional school assessments. Their credit worthiness will be tracked by Veribanc, or other bank credit worthiness reporting systems. They will be diversified as much as possible. CDs will be purchased with no limit to the length of maturity from the date of purchase and will be reviewed frequently.
- Common and preferred stock that are listed in the List of Legal Investments.
- Investment Funds that are listed in the List of Legal Investments.
- All other items not separately identified here that are listed in the List of Legal Investments.

D. Standards of Care

The standard of prudence to be used by the Treasurer shall be the "Prudent Person" standard and shall be applied in the context of managing an overall portfolio. The Treasurer acting in accordance with written procedures and this IPS, and exercising reasonable due diligence, shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided the purchases and sale of securities is carried out in accordance with the terms of this IPS.

Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion, and intelligence exercise in the management of their own affairs; not for speculation, but for investment considering the probable safety of their capital as well as the probable income to be derived.

In addition this section would also apply to M.G.L. Chapter 44, Section 55A which refers to the liability of the Treasurer for losses due to bankruptcy.

E. Diversification

Diversification should be interpreted in two ways: in terms of maturity as well as instrument type and issuer. The diversification concept should include prohibition against over concentration of maturities, as well as concentration in a specific institution, with the exception of U.S. Treasury obligations or investments fully collateralized by U.S. Treasuries or agencies.

F. Legal References

Massachusetts General Law Chapter 44, Section 54
 Massachusetts General Law Chapter 44, Section 55A
 Massachusetts General Law Chapter 44, Section 55B

Trust Funds may be co-mingled and invested in any instruments allowed by the Commonwealth of Massachusetts list of Legal Investments Legal issued by the Banking Commissioner each July. Each trust fund must be accounted

for separately. Chapter 44, Section 54 sets forth that Treasurers may invest in instruments that are legal for savings banks. This list of investments is included in the Commonwealth of Massachusetts List of Legal Investments, Chapter 167, Section 15A.

III. General Provisions

A. Objective

Massachusetts General Laws, Chapter 44, section 55B requires the City Treasurer to invest all public funds except those required to be kept uninvested for purposes of immediate distribution.

This section also requires that invested funds are to be placed at the highest possible rate of interest reasonably available, taking into account the acceptable levels of safety, liquidity and yield. Therefore, these guidelines are intended to further the objective of securing the highest reasonable return available that is consistent with safety of principal while meeting the daily cash requirements for the operation of the entity's business.

- **Safety** of principal is the foremost objective of the investment program. Investments shall be undertaken in a manner that seeks to preserve capital through the mitigation of credit risk and interest rate risk. These risks shall be mitigated by the diversification and prudent selection of investment instruments, and choice of depository. Credit risk is the risk of loss due to the failure of the security issuer or backer. Interest rate risk is the risk that the market value of the security will fall due to changes in general interest rates.
- **Liquidity** is the next most important objective. The overall investment portfolio shall remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated. Since all possible cash demands cannot be anticipated, the treasurer shall attempt to carry out investment activities in a manner that provides for meeting unusual or unexpected cash demands without requiring the liquidation of investments that could result in forfeiture of accrued interest earnings, and loss of principal in some cases.
- **Yield** is the third, and last, objective. Investments shall be undertaken so as to achieve a fair market average rate of return, taking into account safety and liquidity constraints as well as all legal requirements.

B. Risk Tolerance

- **Credit Risk**

"Credit risk" is the risk that an issuer or other counterparty to an investment will not fulfill its obligations.

The City will manage credit risk several ways. There will be no limit to the amount of United States Treasury and United States Government Agency obligations.

In regards to other investments, the City will only purchase investment grade securities with a high concentration in securities rated "A" or better. The City may invest in the Massachusetts Municipal Depository Trust (MMDT) with no limit to the amount of funds placed in the fund. The City may place funds in banking institutions as stated in Section C of this IPS.

- **Custodial Risk**

The “custodial credit risk” for deposits is the risk that, in the event of the failure of a depository financial institution, a municipality will not be able to recover deposits or will not be able to recover collateral securities that are in the possession of an outside party. The custodial credit risk for investments is the risk that, in the event of the failure of the counterparty to a transaction, a municipality will not be able to recover the value of investment or collateral securities that are in the possession of an outside party.

The City will review the financial institution’s financial statements and the background of the Advisor. The intent of this qualification is to limit the City’s exposure to only those institutions with a proven financial strength, Capital adequacy of the firm, and overall affirmative reputation in the municipal industry. Further, all securities not held directly by the City, will be held in the City’s name and tax identification number by a third-party custodian approved by the Treasurer and evidenced by safekeeping receipts showing individual CUSIP numbers for each security.

- **Concentration of Credit Risk**

“Concentration of credit risk” is the risk of loss attributed to the magnitude of a government’s investment in a single issuer.

The City will minimize concentration of credit risk by diversifying the investment portfolio so that the impact of potential losses from any one type of security or issuer will be minimized.

- **Interest Rate Risk**

“Interest rate risk” is the risk that changes in interest rates will adversely affect the fair value of an investment.

The City will manage interest rate risk by managing duration in the account.

- **Foreign Currency Risk**

“Foreign currency risk” is the risk that changes in foreign monetary exchange rates will adversely affect the fair value of an investment or a deposit.

The City will limit investment in any instrument exposed to foreign currency risk.

C. Ethics

The Treasurer (and Assistant Treasurer) shall refrain from any personal activity that may conflict with the proper execution of the investment program or which could impair or appear to impair ability to make impartial investment decisions. Said individuals shall disclose to the Chief Administrative and Financial Officer (CAFO) any material financial interest in financial institutions that do business with the City. They shall also disclose any large personal financial investment positions or loans that could be related to the performance of the City’s investments.

D. Relationship with Financial Institutions

Financial institutions should be selected first and foremost with regard to their financial soundness and stability. The City will subscribe to the Veribanc Rating Service to evaluate the banking institutions with which it chooses to

establish relationships. Brokers should be recognized, reputable dealers and members of the Financial Industry Regulatory Authority (FINRA).

In instances where the City does not purchase the Veribanc Rating Service, the Treasurer should request the banking institution's Veribanc rating from all of the banking institutions that are working with the City on a quarterly basis.

When using the Veribanc Rating Service the Treasurer may invest in such banks that show a green rating in a particular quarter. If a rating is yellow the Treasurer should contact the appropriate banking institution and request in writing an explanation of the change in rating and the expected time table for it to be changed to green. If for a second quarter such rating is not green, the Treasurer should consider removing all funds that are not collateralized, or carries some form of depositors insurance. If a rating moves to red all money should be immediately collateralized or covered by some form of depositors insurance or be removed from the banking institution.

The Treasurer shall require any brokerage houses and broker/dealers wishing to do business with the municipality to supply the following information to the Treasurer on an annual basis:

- Financial statements
- If acting as a Registered Investment Advisor, copy of their most recent Form ADV
- A statement that the Advisor has read the municipality's IPS and will comply with it on an annual basis

E. Reporting Requirements

On a quarterly basis, a report containing the following information will be prepared by the Treasurer and distributed to the Chief Administrative and Financial Officer (CAFO), and/or Investment Committee, as appropriate. The quarterly report will include the following information, as a minimum requirement:

- A listing of the individual accounts and individual securities held at the end of the reporting period.
- A listing of the short-term investment portfolio by security type and maturity to ensure compliance with the diversification and maturity guidelines established in the "Diversification" section of this IPS.
- A summary of the income earned on a monthly basis and year-to-date basis shall be reported.
- The report should demonstrate the degree of compliance with the tenets set forth in the IPS.

I _____, Treasurer of the City of Springfield have reviewed this IPS and will manage the City's funds under my control in accordance with this IPS.

I _____, as Representative of _____ have reviewed this IPS and will manage the City's funds under my control in accordance of this IPS.

Treasurer's Signature

Stephen J. Lonergan

Treasurer's Printed Name

Date

Advisor's Signature

Advisor's Printed Name

Date



City of Springfield

ADOPTED

Meeting: 05/04/15 07:00 PM
Initiator: Christopher Fraser
Sponsors: Mayor Domenic J. Sarno
DOC ID: 3019

4.27

Budget Transfer W/In a Department - \$200,000 (Mayor Sarno)

WHEREAS, to meet the expenses of the City of Springfield for the fiscal year commencing July 1, 2014 and ending June 30, 2015 (FY'15), pursuant to Mass. Gen. Laws ch. 44 , Section 33B, and Chapter 468 of the Acts of 2008, the Chief Administrative and Financial Officer and his Honor the Mayor have requested authorization from the City Council to transfer the sum of \$200,000 from Fire - Salary and Wages to Fire - Machinery & Equipment in order to address the need for the replacement of essential safety supplies

WHEREAS, the Fire Commissioner, Joseph Conant, Whose Department is in control of the appropriation from which the transfer is proposed to be made, has approved this transfer,

WHEREAS, after reviewing this order, the Chief Administrative and Financial Officer has certified to the Mayor and City Council, that in his professional opinion, after an evaluation of all pertinent financial information reasonably available, the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the transfer, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, that the City Council approves the transfer of the sum of \$200,000 from the Fire - Salary & Wages line to the Fire - Machinery & Equipment capital account in order to address needs for the replacement of essential safety supplies and meet the expenses of the City of Springfield for Fiscal Year 2015.

From: Fire Operations - Salary & Wages

0100-20-220-2200-2202-0900-000000-0000000-501000- \$200,000.00

To: Fire - Machinery & Equipment

3417-20-220-0000-0000-0820-000000-0000000-580600-FIREQ- \$200,000.00

FINANCIAL IMPACT:

Budget Transfer W/In a Department \$200,000

RESULT:	ADOPTED [10 TO 0]
MOVER:	Kenneth E. Shea, Ward 6 Councilor
SECONDER:	Timothy C. Allen, Ward 7 Councilor
AYES:	Ashe, Allen, Concepcion, Shea, Ramos, Williams, Twiggs, Hurst, Edwards, Walsh
ABSENT:	Timothy J. Rooke, Zaida Luna, Michael A. Fenton

City of Springfield
36 Court Street
Springfield, MA 01103



Division of Administration
and Finance

To: Springfield City Council
From: Timothy J. Plante, Chief Administrative & Financial Officer
Date: April 27, 2015
Re: Order for Council Meeting – 5/4/15
Cc: Mayor Sarno

Purpose: The purpose of this memo is to provide an explanation of the order sponsored by the Mayor for the May 4, 2015 Council meeting, which authorizes the Springfield Fire Department to transfer funds from its Salaries & Wages line item to the Machinery & Equipment capital account to address a need for the replacement of supplies essential to the Department's overall operations.

Background: The Fire Department has identified a need to replace numerous safety supplies, all of which are essential in the continued delivery of quality public safety services. Using the current surplus in Personal Services to offset the increasing cost of these supplies will allow the Department to purchase new gear which is critical for the safety of the firefighters by decreasing the risk of equipment malfunction during a fire. In addition, the Department will use the funds to replace its aging vehicles, some of which are requiring more expensive repairs due to their length in fleet.

CAFO Certification: This memorandum will confirm that in my professional opinion, as the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in this City Council Order, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

This certification is made in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

Attachment: CAFO Cert- Fire Capital Transfer (2019 : Budget Transfer W/in a Department - \$200,000)



City of Springfield

ADOPTED

4.28

Meeting: 05/04/15 07:00 PM
Initiator: Lindsay B. Hackett
Sponsors: Mayor Domenic J. Sarno
DOC ID: 3030

Budget Transfer W/In a Department \$120,000 (Mayor Sarno)

WHEREAS, to meet the expenses of the City of Springfield for the fiscal year commencing July 1, 2014 and ending June 30, 2015 (FY'15), pursuant to Mass. Gen. Laws ch. 44 , Section 33B, and Chapter 468 of the Acts of 2008, the Chief Administrative and Financial Officer and his Honor the Mayor have requested authorization from the City Council to transfer the sum of \$120,000 from the Police Department - Salary & Wages line to the Police Department - Professional Services line, in order to fund the cost of hiring consultants to perform a forensic review of narcotic evidence for the Department.

WHEREAS, after reviewing this order, the Chief Administrative and Financial Officer has certified to the Mayor and City Council, that in his professional opinion, after an evaluation of all pertinent financial information reasonably available, the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the transfer, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, that the City Council approves the transfer of the sum of \$120,000 from the Police Department - Salary & Wages line to the Police Department - Professional Services in order to meet the expenses of the City of Springfield for Fiscal Year 2015.

From: 1st Response - Salary & Wages

0100-20-210-2130-2131-0110-000000-0000000-501000- \$120,000.00

To: Commissioner's Office - Professional Services

0100-20-210-2110-2111-0110-000000-0000000-530105- \$120,000.00

FINANCIAL IMPACT:

Budget Transfer W/In a Department \$120,000

RESULT:	ADOPTED [10 TO 0]
MOVER:	Kenneth E. Shea, Ward 6 Councilor
SECONDER:	Justin Hurst, At Large Councilor
AYES:	Ashe, Allen, Concepcion, Shea, Ramos, Williams, Twiggs, Hurst, Edwards, Walsh
ABSENT:	Timothy J. Rooke, Zaida Luna, Michael A. Fenton

City of Springfield
36 Court Street
Springfield, MA 01103



Division of Administration
and Finance

To: Springfield City Council
From: Timothy J. Plante, Chief Administrative & Financial Officer
Date: May 4, 2015
Re: Order for Council Meeting – May 4, 2015
Cc: Mayor Sarno

Purpose: The purpose of this memo is to provide an explanation of the order sponsored by the Mayor for the May 4, 2015 City Council meeting, which authorizes the Springfield Police Department to transfer funds from Personal Services to Professional Services to hire a firm to conduct forensic review within the Department.

Background: The Police Department has a surplus in Personal Services due to the level of attrition the department has faced in FY15. The Department will use this transfer to fund a forensic review of all narcotic evidence. The review is being completed by the same firm that did the State Laboratory in recent years.

CAFO Certification: This memorandum will confirm that in my professional opinion, as the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in this City Council Order, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

This certification is made in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

Attachment: CAFO Cert- Police Transfer \$120,000 (3030 : Budget Transfer W/in a Department \$120,000)



City of Springfield

ADOPTED

Meeting: 05/04/15 07:00 PM
Initiator: Christopher Fraser
Sponsors: Mayor Domenic J. Sarno
DOC ID: 3027

4.29

Budget Transfer W/In a Department \$18,000 (Mayor Sarno)

WHEREAS, to meet the expenses of the City of Springfield for the fiscal year commencing July 1, 2014 and ending June 30, 2015 (FY'15), pursuant to Mass. Gen. Laws ch. 44 , Section 33B, and Chapter 468 of the Acts of 2008, the Chief Administrative and Financial Officer and his Honor the Mayor have requested authorization from the City Council to transfer the sum of \$18,000 from the Fire Department - hardware line to the Fire Department - software line, in order to fund costs associated with upgrades being performed to the Telestaff software program.

WHEREAS, after reviewing this order, the Chief Administrative and Financial Officer has certified to the Mayor and City Council, that in his professional opinion, after an evaluation of all pertinent financial information reasonably available, the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the transfer, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, that the City Council approves the transfer of the sum of \$21,000 from the Fire Department - Hardware line to the Fire Department - Software line in order to fund costs associated with upgrades being performed to the Telestaff software program and meet the expenses of the City of Springfield for Fiscal Year 2015.

From: Commissioner's Office - Hardware

0100-20-220-2200-2204-0800-000000-0000000-580900- \$18,000.00

To: Commissioner's Office - Software

0100-20-220-2200-2204-0800-000000-0000000-542300- \$18,000.00

FINANCIAL IMPACT:

Budget Transfer W/In a Department \$18,000

RESULT:	ADOPTED [9 TO 0]
MOVER:	Kenneth E. Shea, Ward 6 Councilor
SECONDER:	Melvin A. Edwards, Ward 3 Councilor
AYES:	Allen, Concepcion, Shea, Ramos, Williams, Twiggs, Hurst, Edwards, Walsh
ABSENT:	Thomas M. Ashe, Timothy J. Rooke, Zaida Luna, Michael A. Fenton

City of Springfield
36 Court Street
Springfield, MA 01103



Division of Administration
and Finance

To: Springfield City Council
From: Timothy J. Plante, Chief Administrative & Financial Officer
Date: April 7, 2015
Re: Order for Council Meeting – May 4, 2015
Cc: Mayor Sarno

Purpose: The purpose of this memo is to provide an explanation of the order sponsored by the Mayor for the May 4, 2015 Council meeting which authorizes the Fire Department to transfer funds from the hardware account to the software line item. This transfer is designed to cover expenses related to Telestaff software upgrades.

Background: The Department's original request for FY15 was to budget for these upgrades in hardware. As the project began, it became clear that the real need was in the software line item. This request is to move the funding to the appropriate account.

CAFO Certification: This memorandum will confirm that in my professional opinion, as the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in this City Council Order, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

This certification is made in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

Attachment: CAFO Cert- Fire Transfer (Hardware to Software) (3027 : Budget Transfer W/in a Department \$18,000)


City of Springfield

36 Court Street
Springfield, MA 01103

ADOPTED
SPECIAL ACT (ID # 3053)

Meeting: 05/04/15 07:00 PM

Department: Law

Category: General

Prepared By: Thomas Moore

Initiator: Thomas Moore

Sponsors: Mayor Sarno, Ward 7 Councilor Allen

DOC ID: 3053 A

An Act Authorizing the Sale of Certain Real Property Known as 233 Quincy Street in Springfield, from the City of Springfield to Habitat for Humanity

ORDERED, that the mayor be, and hereby is authorized on behalf of the City of Springfield, to take any and all steps necessary to secure the passage by the General Court of the special legislation entitled “**AN ACT AUTHORIZING THE SALE OF CERTAIN REAL PROPERTY KNOWN AS 233 QUINCY STREET IN SPRINGFIELD, FROM THE CITY OF SPRINGFIELD TO HABITAT FOR HUMANITY**,” in substantially the same form as a draft Act attached hereto, except for clerical or editorial errors.

Please see attached materials

Please see attached materials

Please see attached materials

RESULT:	ADOPTED [10 TO 0]
MOVER:	Kenneth E. Shea, Ward 6 Councilor
SECONDER:	Timothy J. Rooke, At-Large Councilor
AYES:	Ashe, Allen, Concepcion, Shea, Rooke, Williams, Twiggs, Hurst, Edwards, Walsh
ABSTAIN:	Orlando Ramos
ABSENT:	Zaida Luna, Michael A. Fenton



City of Springfield

ADOPTED

Meeting: 05/04/15 07:00 PM
Initiator: Melvyn Altman
Sponsors: Mayor Domenic J. Sarno
DOC ID: 3042

4.31

Order Authorizing Mayor to Execute Quitclaim Deed for Sale of ES Cabinet St., Lot 123 (02190-0096), WS Jewett St., Lot 226 (07110-0012), and SS Jordan St., Lot 205 (07140-0041) to the Springfield Conservation Commission (Mayor Sarno)

WHEREAS, the City of Springfield acquired title to three (3) vacant parcels of land in Springfield, Massachusetts through tax title foreclosure proceedings in Land Court known as ES Cabinet St., Lot 123 (02190-0096), WS Jewett St., Lot 226 (07110-0012), and SS Jordan St., Lot 205 (07140-0041); and

WHEREAS, said parcels are classified as saleable land and are under the custody and control of the Tax Title Custodian; and

WHEREAS, the Tax Title Custodian determined that said parcels are not needed for general municipal purposes and are suitable for conservation purposes since they are adjacent to or abut conservation land; and

WHEREAS, the Conservation Commission of the City of Springfield is interested in acquiring title to said properties for permanent conservation and public passive recreation purposes; and

WHEREAS, the Conservation Commission voted at a meeting held on March 10, 2015 to accept a quitclaim deed from the City of Springfield transferring title to WS Jewett St., Lot 226 (07110-0012) and SS Jordan St., Lot 205 (07140-0041); and

WHEREAS, the Conservation Commission voted at meeting held on April 28, 2015 to accept a quitclaim deed from the City of Springfield transferring title to ES Cabinet St., Lot 123 (02190-0096).

NOW THEREFORE BE IT ORDERED, that the Mayor be and is hereby authorized in the name of and behalf of the City of Springfield to execute and deliver a quitclaim deed for the transfer of title to ES Cabinet St., Lot 123 (02190-0096), WS Jewett St., Lot 226 (07110-0012), and SS Jordan St., Lot 205 (07140-0041) to the Conservation Commission of the City of Springfield for consideration of One Dollar (\$1.00) in substantially the same form as the draft deed attached hereto.

RESULT:	ADOPTED [9 TO 0]
MOVER:	Kateri B. Walsh, Vice President - At-Large Councilor
SECONDER:	E. Henry Twiggs, Ward 4 Councilor
AYES:	Allen, Concepcion, Shea, Ramos, Williams, Twiggs, Hurst, Edwards, Walsh
ABSENT:	Thomas M. Ashe, Timothy J. Rooke, Zaida Luna, Michael A. Fenton

MASSACHUSETTS QUITCLAIM DEED BY CORPORATION (short form)

KNOW ALL PERSONS BY THESE PRESENTS that **CITY OF SPRINGFIELD** (“Grantor”), a municipal corporation duly established under the laws of the Commonwealth of Massachusetts and having its usual place of business at 36 Court Street, Springfield, Hampden County, Massachusetts, for consideration paid and in full consideration of **ONE AND 00/100 DOLLARS (\$1.00)**, grants to the **CONSERVATION COMMISSION OF THE CITY OF SPRINGFIELD** (“Grantee”), having its usual place of business at 70 Tapley Street, Springfield, Massachusetts 01104, for administration, control, and maintenance under the provisions of General Laws Chapter 40, Section 8C, as amended, with **QUITCLAIM COVENANTS**, the land in said Springfield, described as follows:

PARCEL 1: Land known as **East Side Cabinet Street, Lot 123 (Parcel-ID # 02190-0096)**, and shown on a plan recorded in Hampden County Registry of Deeds, Book of Plans V, Page 34, and supposed to contain about 11,378 square feet situated on the easterly side of said street; and being the same parcel described in an Instrument of Taking dated July 30, 1974, and recorded in Hampden County Registry of Deeds, Book 4020, Page 254; and also being the same parcel foreclosed by Judgment of the Land Court entered November 14, 2014, in Tax Lien Case No. 00 TL 123883, and recorded in Hampden County Registry of Deeds, Book 20520, Page 468.

PARCEL 2: Land known as **West Side Jewett Street, Lot 226 (Parcel-ID # 07110-0012)**, and shown on a plan recorded in Hampden County Registry of Deeds, Book of Plans 5, Page 22, and supposed to contain about 7500 square feet situated on the westerly side of said street; and being the same parcel described in an Instrument of Taking dated May 8, 1973, and recorded in Hampden County Registry of Deeds, Book 3804, Page 62; and also being the same parcel foreclosed by Judgment of the Land Court entered June 17, 2014, in Tax Lien Case No. 00 TL 123869, and recorded in Hampden County Registry of Deeds, Book 20322, Page 546.

PARCEL 3: Land known as **South Side Jordan Street, Lot 205 (Parcel-ID # 07140-0041)**, and shown on a plan recorded in Hampden County Registry of Deeds, Book of Plans 5, Page 22, and supposed to contain about 7500 square feet situated on the southerly side of said street; and being the same parcel described in an Instrument of Taking dated May 8, 1973, and recorded in Hampden County Registry of Deeds, Book 3804, Page 56; and also being the same parcel foreclosed by Judgment of the Land Court entered June 18, 2014, in Tax Lien Case No. 00 TL 123894, and recorded in Hampden County Registry of Deeds, Book 20322, Page 545.

Subject to the terms of a Self-Help Program Project Agreement between the Commonwealth of Massachusetts and the City of Springfield dated October 4, 2001 and recorded with the Hampden County Registry of Deeds in Book 12401, Page 403.

Attachment: Deed ES Cabinet St. (Par.96) (3042 : Sale ES Cabinet St. (Par.96))

This deed is made subject to the following condition, restriction, or covenant which is to be taken and construed as running with the land and is to be binding upon said Grantee, its successors, assigns, grantees, and lessees unless released by the Grantor:

(1) The land shall be used solely for permanent conservation and public passive recreational purposes.

This deed shall also be subject to all easements and restrictions of record, if any, lawfully existing in, upon or over said Property or appurtenant thereto.

IN WITNESS WHEREOF, the said **CITY OF SPRINGFIELD** has caused its corporate seal to be hereto affixed and these presents to be signed, acknowledged, and delivered in its name and behalf by Domenic J. Sarno, its Mayor, hereto duly authorized, this _____ day of _____, 2015, executing this instrument by authority granted by Chapter 40, Section 3 of the Massachusetts General Laws and by Order passed by its City Council on _____, 2015, and attached hereto as Exhibit A.

CITY OF SPRINGFIELD

By _____
Domenic J. Sarno, Mayor

COMMONWEALTH OF MASSACHUSETTS

HAMPDEN, ss.

Springfield, Massachusetts

On this _____ day of _____ 2015, before me, the undersigned Notary Public, personally appeared the above-named Domenic J. Sarno, Mayor, proved to me through satisfactory evidence of identification, which was personal knowledge, to be the person whose name is signed on the preceding or attached document, and acknowledged to me that he signed it voluntarily for its stated purpose, and acknowledged to me that he executed the same as his free act and deed, and as the free act and deed of the City of Springfield.

Melvyn W. Altman
Notary Public
My Commission Expires: 12/16/2016