



City of Springfield

Regular Meeting

~ Final ~

36 Court Street
Springfield, MA 01103
<http://www.springfieldcityhall.com>

Linda Fitzpatrick
413-787-6559

Monday, July 20, 2015

7:00 PM

Springfield City Hall -- Council Chambers

I. Possible Public Speak-Out Time 6:30 PM

The following individual(s) spoke at public speak-out:

1. Bill Delvin spoke relative to creating a historic district called "Willys-Overland Local Historic District" to protect the first automobile factory in Springfield that build the first "Jeep" for military use in 1930's.
2. Ellen Wade spoke relative to the City having a non-binding question "Do you support Federal Government Common Core Standards?"
3. Richard Blodgett spoke relative to the City having a non-binding question "Do you support Federal Government Common Core Standards?"
4. Paige Freeman spoke relative to the City having a non-binding question "Do you support Federal Government Common Core Standards?"
5. Joe Almonte for Paige Hyland spoke relative to the City having a non-binding question "Do you support Federal Government Common Core Standards?"
6. Thomas LaFleur spoke relative to the closing of Worthington Street on Thursday Night Concert thereby preventing "biker" from parking on Worthington Street. He also said "biker" comes from all over the northeast and has never caused a problem at the Thursday Night Concert and provided a petition with over 200 signatures to the Council to reopen Worthington Street.
7. Maria Perez spoke in opposition of the Western Massachusetts Correctional Alcohol Center moving into the North End and their neighborhood and presented a petition with over 400 names against the Center said "We oppose this project due to residents and homeowners being totally ignorant of this plan since we were not approached."
8. Mike Rivas spoke in opposition of the Western Massachusetts Correctional Alcohol Center moving into the North End and their neighborhood and presented a petition with over 400 names against the Center.
9. Germaine Kennedy spoke in opposition of the Western Massachusetts Correctional Alcohol Center moving into the North End and their neighborhood and presented a petition with over 400 names against the Center.

10. **Iveliz Gonzalez spoke in opposition of the Western Massachusetts Correctional Alcohol Center moving into the North End and their neighborhood and presented a petition with over 400 names against the Center.**
11. **Jesus Matos spoke in opposition of the Western Massachusetts Correctional Alcohol Center moving into the North End and their neighborhood and presented a petition with over 400 names against the Center.**

Call to Order

7:00 PM Meeting called to order on July 20, 2015 at Springfield City Hall -- Council Chambers, 36 Court Street, Springfield, MA.

Attendee Name	Title	Status	Arrived
Thomas M. Ashe	At-Large Councilor	Present	
Timothy C. Allen	Ward 7 Councilor	Present	
Clodo Concepcion	Ward 5 Councilor	Present	
Kenneth E. Shea	Ward 6 Councilor	Present	
Orlando Ramos	Vice President	Present	
Timothy J. Rooke	At-Large Councilor	Late	7:24 PM
Bud L. Williams	At-Large Councilor	Present	
E. Henry Twiggs	Ward 4 Councilor	Present	
Justin Hurst	At Large Councilor	Present	
Melvin A. Edwards	Ward 3 Councilor	Present	
Zaida Luna	Ward 1 Councilor	Late	7:18 PM
Kateri B. Walsh	At-Large Councilor	Present	
Michael A. Fenton	President - Ward 2 Councilor	Present	

Moment of Silence - Pledge of Allegiance

The Moment of Silence was in memory of Gunnery Sgt. Thomas Sullivan of Springfield who died in the Chattanooga shooting.

A. Communications

1. Order (ID # 3152)

May Revenue Vs. Expenditure Statement

COMMENTS - Current Meeting:

Read and Patrick Burns, City Comptroller made presentation to the City Council relative to the period ending 5-31-15 and the Report shows that the City had spent 88% of the yearly budget and the final year end un-audited budget will be presented at the first meeting in September. Council received the Report by an unanimous voice vote and the Report was put on file for the Finance Committee to discussion.

ATTACHMENTS:

- May Revenue Vs. Expenditure Statement (PDF)

RESULT: RECEIVE REPORT**2. Informational (ID # 3149)**

Capital Improvement Plan (FY16-20)

COMMENTS - Current Meeting:

Read and an explanation was given by T J Plante, CAFO stating that the Capital Improvement Plan is a look at the City's list of capital improvement projects for the next 5 year and that City bonding in the amount of \$50 million has resulted in an investment of \$340 million from FEMA and HUD. Councilor Walsh who is a member of the Capital Improvement Committee said she would like to see the Campanile move up on the list and said she will be holding meeting in the future on the priorities. The Council received the Report by an unanimous voice vote.

ATTACHMENTS:

- FY16-20 Capital Plan - FINAL (PDF)

RESULT: RECEIVED THE REPORT - UNANIMOUS**B. Reports of Committee****A. Report from the Economic Development Committee**

From the City Council Economic Development Committee - TIFF Falvey Linen. Read and explanation given by Councilor Orlando Ramos, Chair of the Economic Development Committee (Councilors Ramos, Allen, Twiggs) met on July 15, 2015 and Chair Ramos stated that the Committee met with Falvey Linen, the Economic Development Team to discuss a TIF for 100 Brookdale Drive to bring Falvey Linen from Rhode Island to Springfield and create between 100 and 200 jobs and no vote was taken because the Economic Development team needed additional information and the TIF is expected to be back before the full Council at the September meeting. The Council received the Report by a unanimous voice vote.

II. Informational**3. Informational (ID # 3133)**

Frank B. Murray Street Line Relocation (Union Station)

<<Enter brief purpose>>

<<Insert proper utility template>>

COMMENTS - Current Meeting:

Read and the Council received the Report and Passed the Order to relocate the southeasterly street line of a public way known as Frank B. Murray Street and to extend the public way between Liberty Street and Frank B. Murray Street to support the Union Station Intermodal Transportation Center Project by an unanimous voice vote.

ATTACHMENTS:

- Plan Frank B. Murray Pet 10,268 (PDF)
- NOTICE OF MEETING FOR PET.10,268 (PDF)

RESULT: RECEIVED THE REPORT-PASSED

4. Informational (ID # 3129)

Order of Location for the Installation and Maintenance of Underground Utilities

<<Enter brief purpose>>

<<Insert proper utility template>>

COMMENTS - Current Meeting:

Read and the Council received the Report and Passed the Order by a majority voice vote with Councilors Shea and Luna absent or unanimous voice vote.

ATTACHMENTS:

- 6-17-15 abutter notice wmeco #6221 (PDF)
- Plan Mill street #6221 (PDF)

RESULT: RECEIVED THE REPORT-PASSED

5. Informational (ID # 3130)

Order of Location for the Installation and Maintenance of Underground Utilities

<<Enter brief purpose>>

<<Insert proper utility template>>

COMMENTS - Current Meeting:

Read and the Council received the Report and Passed the Order by an unanimous voice vote.

ATTACHMENTS:

- Plan Benton St. #6222 (PDF)
- 6-22-15 abutter notice wmeco #6222 (PDF)

RESULT: RECEIVED THE REPORT-PASSED

6. Informational (ID # 3131)

Order of Location for the Installation and Maintenance of Underground Utilities

<<Enter brief purpose>>

<<Insert proper utility template>>

COMMENTS - Current Meeting:

Read and the Council received the Report and Passed the Order by an unanimous voice vote.

ATTACHMENTS:

- Plan Benton St. #6224 (PDF)
- 6-22-15 abutter notice wmeco #6224 (PDF)

RESULT: RECEIVED THE REPORT-PASSED

7. Informational (ID # 3132)

Order of Location for the Installation and Maintenance of Underground Utilities

<<Enter brief purpose>>
<<Insert proper utility template>>

COMMENTS - Current Meeting:

Read and the Council received the Report and Passed the Order by an unanimous voice vote.

ATTACHMENTS:

- 6-15-2015 notice of meeting WMECO 500 (PDF)
- 20150710140710888_0001 (PDF)

RESULT: RECEIVED THE REPORT-PASSED

8. Informational (ID # 3144)

Order of Location for the Installation and Maintenance of Underground Utilities

<<Enter brief purpose>>
<<Insert proper utility template>>

COMMENTS - Current Meeting:

Read and the Council received the Report and Passed the Order by an unanimous voice vote.

ATTACHMENTS:

- Plan Frank B. Murray (PDF)
- 7-1-2015 notice of meeting CMA FBMurray(PDF)

RESULT: RECEIVED THE REPORT-PASSED

9. Informational (ID # 3148)

Order of Location for the Installation and Maintenance of Underground Utilities

<<Enter brief purpose>>
<<Insert proper utility template>>

COMMENTS - Current Meeting:

Read and the Council received the Report and Passed the Order by an unanimous voice vote.

ATTACHMENTS:

- 7-8-2015 Maple Street CMA (PDF)
- Plan Maple St CMA (PDF)

RESULT: RECEIVED THE REPORT-PASSED

10. Informational (ID # 3151)

Order of Location for the Installation and Maintenance of Underground Utilities

<<Enter brief purpose>>
<<Insert proper utility template>>

COMMENTS - Current Meeting:

Read and the Council received the Report and Passed the Order by an unanimous voice

vote.

ATTACHMENTS:

- Plan East St. CMA (PDF)
- 7-13-2015 notice of meeting East Street (PDF)

RESULT: RECEIVED THE REPORT-PASSED

11. Informational (ID # 3154)

Order of Location for the Installation and Maintenance of Underground Utilities

<<Enter brief purpose>>

<<Insert proper utility template>>

COMMENTS - Current Meeting:

Read and the Council received the Report and Passed the Order by an unanimous voice vote.

ATTACHMENTS:

- 7-6-2015 notice of meeting CMA Old Hill (PDF)
- Plan Old Hill Neighborhood (PDF)

RESULT: RECEIVED THE REPORT-PASSED

12. Order (ID # 3135)

Middlesex Street (Traffic Commission)

COMMENTS - Current Meeting:

Read and the Councilor Williams said he has some questions and asked if anyone from the Traffic Commission was present and no one responded and Councilor Williams made a motion to refer to Committee and was seconded by Councilor Allen.

RESULT: REFERRED TO COMMITTEE Next: 9/14/2015 7:00 PM

Motion To: A. Motion to Refer to Maintenance and Development Committee

COMMENTS - Current Meeting:

Councilor Williams made a motion to refer to Committee and was seconded by Councilor Allen and said motion passed by an unanimous voice vote and was referred to the Maintenance and Development Committee.

RESULT: ADOPTED VOICE

13. Order (ID # 3136)

15-05 Tremont Street (Traffic Commission)

COMMENTS - Current Meeting:

Read and the Councilor Williams said he has some questions and asked if anyone from the Traffic Commission was present and no one responded and Councilor Williams made a motion to refer to Committee and was seconded by Councilor Allen.

RESULT:	REFERRED TO COMMITTEE	Next: 9/14/2015 7:00 PM
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Motion To: A. Motion to Refer to Maintenance and Development Committee

COMMENTS - Current Meeting:

Councilor Williams made a motion to refer to Committee and was seconded by Councilor Allen and said motion passed by an unanimous voice vote and was referred to the Maintenance and Development Committee.

RESULT:	ADOPTED VOICE
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14. Order (ID # 3137)

15-06 Foster Street (Traffic Commission)

COMMENTS - Current Meeting:

Read and the Councilor Williams said he has some questions and asked if anyone from the Traffic Commission was present and no one responded and Councilor Williams made a motion to refer to Committee and was seconded by Councilor Allen.

RESULT:	REFERRED TO COMMITTEE	Next: 9/14/2015 7:00 PM
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Motion To: A. Motion to Refer to Maintenance and Development Committee

COMMENTS - Current Meeting:

Councilor Williams made a motion to refer to Committee and was seconded by Councilor Allen and said motion passed by an unanimous voice vote and was referred to the Maintenance and Development Committee.

RESULT:	ADOPTED VOICE
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15. Order (ID # 3138)

15-07 Pearl Street (Traffic Commission)

COMMENTS - Current Meeting:

Read and the Councilor Williams said he has some questions and asked if anyone from the Traffic Commission was present and no one responded and Councilor Williams made a motion to refer to Committee and was seconded by Councilor Allen.

RESULT:	REFERRED TO COMMITTEE	Next: 9/14/2015 7:00 PM
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Motion To: A. Motion to Refer to Maintenance and Development Committee

COMMENTS - Current Meeting:

Councilor Williams made a motion to refer to Committee and was seconded by Councilor Allen and said motion passed by an unanimous voice vote and was referred to the Maintenance and Development Committee.

RESULT: ADOPTED VOICE

16. Order (ID # 3139)

15-08 Oswego Street (Traffic Commission)

COMMENTS - Current Meeting:

Read and the Councilor Williams said he has some questions and asked if anyone from the Traffic Commission was present and no one responded and Councilor Williams made a motion to refer to Committee and was seconded by Councilor Allen.

RESULT: REFERRED TO COMMITTEE	Next: 9/14/2015 7:00 PM
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Motion To: A. Motion to Refer to Maintenance and Development Committee**COMMENTS - Current Meeting:**

Councilor Williams made a motion to refer to Committee and was seconded by Councilor Allen and said motion passed by an unanimous voice vote and was referred to the Maintenance and Development Committee.

RESULT: ADOPTED VOICE

17. Order (ID # 3140)

15-09

COMMENTS - Current Meeting:

Read and the Councilor Williams said he has some questions and asked if anyone from the Traffic Commission was present and no one responded and Councilor Williams made a motion to refer to Committee and was seconded by Councilor Allen.

RESULT: REFERRED TO COMMITTEE	Next: 9/14/2015 7:00 PM
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Motion To: A. Motion to Refer to Maintenance and Development Committee**COMMENTS - Current Meeting:**

Councilor Williams made a motion to refer to Committee and was seconded by Councilor Allen and said motion passed by an unanimous voice vote and was referred to the Maintenance and Development Committee.

RESULT: ADOPTED VOICE

18. Order (ID # 3141)

15-10 Pearl Street

COMMENTS - Current Meeting:

Read and the Councilor Williams said he has some questions and asked if anyone from the Traffic Commission was present and no one responded and Councilor Williams made a motion to refer to Committee and was seconded by Councilor Allen.

RESULT:	REFERRED TO COMMITTEE	Next: 9/14/2015 7:00 PM
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Motion To: A. Motion to Refer to Maintenance and Development Committee

COMMENTS - Current Meeting:

Councilor Williams made a motion to refer to Committee and was seconded by Councilor Allen and said motion passed by an unanimous voice vote and was referred to the Maintenance and Development Committee.

RESULT:	ADOPTED VOICE
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III. Grants

19. Order (ID # 3117)

Mass in Motion- 1422 Grant Increase - No Match Required \$351,200

COMMENTS - Current Meeting:

Read and an explanation was given by T J Plante, CAFO stated that the Order is to accept a grant from Mass Department of Public Health, Mass in Motion - 1422 Grant increase in the amount of \$351,200 to provide support the Mass in Motion Municipal Wellness and Leadership Initiative by implementing local policy, systems and environmental change strategies to prevent and reduce overweight/obesity, chronic disease and associated risk factors and to create healthier communities and the Order passed by an unanimous voice vote.

ATTACHMENTS:

- Mass in Motion 1422 Grant (PDF)

RESULT:	PASSED BY VOICE VOTE
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20. Order (ID # 3120)

HRSA Health Services for the Homeless FY16 Grant Acceptance - No Match Required \$333,353.00

COMMENTS - Current Meeting:

Read and an explanation was given by T J Plante, CAFO stated that the Order is to accept a grant from U S Department of Health and Human Services, Health Resources and Service Administration "Health Care Cluster" Grant for the homeless for the period November 1, 2015 to January 31, 2016 in the amount of \$333,353 to provide health care for the homeless through advocacy, accessibility, and cultural sensitivity provides medical, mental health, dental and case management services to homeless population in Berkshire, Hampshire and Hampden and the Order passed by an unanimous voice vote.

ATTACHMENTS:

- Health Services for the Homeless (PDF)

RESULT:	PASSED BY VOICE VOTE
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21. Order (ID # 3118)

FY16 Tobacco Control Program Grant Acceptance - No Match- \$60,832.00

COMMENTS - Current Meeting:

Read and an explanation was given by T J Plante, CAFO stated that the Order is to accept a grant from Mass, State Department of Public Health for the period July 1, 2015 through June 30, 2016 "Tobacco Control" Grant to increase the grant in the amount of \$60,832 to provide support tobacco relative programs and the Order passed by an unanimous voice vote.

ATTACHMENTS:

- Tobacco Control Program (PDF)

RESULT: PASSED BY VOICE VOTE

22. Order (ID # 3125)

Library Donation - \$134,413.00

COMMENTS - Current Meeting:

Read and an explanation was given by John Ramsay, Assistant Director Library Department stated that the Order is to accept a donation from Springfield Libraries Foundation, Inc in the amount of \$134,413.00 to provide support for the Mason Square Library operational and capital improvement expenses and the Order passed by an unanimous voice vote.

ATTACHMENTS:

- Mason Square Library Grant (PDF)

RESULT: PASSED BY VOICE VOTE

23. Order (ID # 3124)

Read/Write/Now - Adult Learning Center- No Match Required - \$21,253.00

COMMENTS - Current Meeting:

Read and an explanation was given by John Ramsay, Assistant Director Library Department stated that the Order is to accept a grant from Mass Department of Elementary and Secondary Education, "Adult and Community Learning Service" Grant in the amount of \$21,253.00 to provide support an adult basic education program at no cost to participants and the Order passed by an unanimous voice vote.

ATTACHMENTS:

- ReadWriteNow Grant Increase (PDF)
- ReadWriteNow Grant Set Up Form (DOC)

RESULT: PASSED BY VOICE VOTE

24. Order (ID # 3122)

TJO Veterinarian Additional Hours Grant Acceptance - No Match Required \$54,080.00

COMMENTS - Current Meeting:

Read and an explanation was given by Pam Peebles, Director of the TJO stated that the Order is to accept a grant from TJO Foundation, Inc dba Foundation for TJO, Animals Veterinarian Additional Hours Grant in the amount of \$54,080 to provide funding to double the working hours of the currently contracted veterinarian allowing the department to more adequately be able to handle the medical needs of the animals impounded at the Center and the Order passed by an unanimous voice vote.

ATTACHMENTS:

- TJO Veterinarian Addtl Hours (PDF)

RESULT: PASSED BY VOICE VOTE**25. Order (ID # 3121)**

TJO Training and Behavior Assessment Coordinator Grant Acceptance - No Match Required \$13,650.00

COMMENTS - Current Meeting:

Read and the Council accepted a grant on behalf of the TJO Animal Control and Adoption Center Department in the amount of \$13,650.000 from TJO Foundation, Inc dba Foundation for TJO to provide funding for a part-time animal trainer and behavior assessor to help ensure faster adoption of sheltered animals and that only safe animals are being made available to the public and the Order passed by an unanimous voice vote without discussions because it is less than \$20,000.

ATTACHMENTS:

- TJO Animal Training and Behavior Assessment Coordinator (PDF)

RESULT: PASSED BY VOICE VOTE**26. Order (ID # 3123)**

FY15 AHEC Model Grant Increase - No Match Required \$10,000.00

COMMENTS - Current Meeting:

Read and the Council accepted a grant on behalf of the Department and Human Services Department increase to the FY15 AHEC Model Grant the amount of \$10,000.00 from the University of Mass Worcester for the period September 1, 2015 to August 31, 2016 to provide support, enhance and promote the educational, professional, and personal development of 100+ coalition members and other interested community health/outreach workers in the tri-county area of Hampshire, Hampden and Franklin and the Order by an unanimous voice vote without discussions because it is less than \$20,000.

ATTACHMENTS:

- AHEC Grant Increase (PDF)

RESULT: PASSED BY VOICE VOTE**27. Order (ID # 3116)**

Latino Americans: 500 Years of History Grant Acceptance - No Match Required \$3,000

COMMENTS - Current Meeting:

Read and the Council accepted a grant on behalf of the Springfield Library Department in the amount of \$3,000.00 from the American Library Association to support a nationwide public programming initiative that explores the rich and varied history and experiences of Latino Americans and the Order by an unanimous voice vote without discussions because it is less than \$20,000.

ATTACHMENTS:

- Latino Americans Grant (PDF)

RESULT:	PASSED BY VOICE VOTE
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IV. General Business

28. Order (ID # 3153)

Polling Place - Preliminary Election

COMMENTS - Current Meeting:

Read and an explanation was given by Bud L. Williams in absent of Gladys Oyola, Election Commission stating that the Order was to set the polling places for the 2015 City's Preliminary and Municipal Elections to be held on Tuesday, September 15, 2015 and Tuesday, November 3, 2015. Councilors Williams said there was only 1 change from the building at 335 Berkshire Avenue to the Pine Point Library, 204 Boston Road because the Berkshire Avenue building was sold and could no longer be used as a polling place and new polling place is about a mile away from current location. Councilor Ramos said he agreed with the change and the Order passed by the following roll call vote.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Bud L. Williams, At-Large Councilor
SECONDER:	Orlando Ramos, Vice President
AYES:	Ashe, Allen, Concepcion, Shea, Ramos, Rooke, Williams, Twiggs, Hurst, Edwards, Luna, Walsh, Fenton

29. Resolution (ID # 3156)

Resolve to Fill Vacancies on the City of Springfield's Ethics Commission

COMMENTS - Current Meeting:

Read and an explanation was given by Councilor Timothy C. Allen that the Resolve is to request the Mayor and the School Committee appoint members to the City Ethics Commission so that the Commission could carry out its responsibilities as set forth in the Ordinance and the Resolve passed by a unanimous voice vote.

RESULT:	PASSED BY VOICE VOTE
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(30.) ORD-2015-4 Amending Ordinance Chapter 2.46 - Establishment of Willys-Overland Local Historic District

Willys-Overland Historic District

ORD. NO. _____

AN ORDINANCE TO AMEND the Code of the City of Springfield, Chapter 49 thereof, entitled Historic District, by adding a new section 49-13.

Be it ordained by the Council of the City of Springfield, as follows:

Section 1. Section 13 of Chapter 49 Historic District, of the Code of the City of Springfield, is hereby amended to read as follows:

Subsection "13"

There is established under the provisions of and in accordance with the Historic Districts Act, so-called, as mentioned in this chapter, the Willys-Overland Block District as shown on the map, labeled Exhibit 27-2I, entitled "Willys-Overland Block," said map to be considered part of this chapter.

Exemption from Controls:

1. Temporary structure or signs, subject to such conditions as to duration of use, location, lighting, removal and similar matters as the Commission may reasonably specify;
2. Terraces, walks, driveways, and sidewalks provided that any such structure is substantially at grade level;
3. Storm windows, screens, window air conditioners;
4. Color of paint;
5. Signs of not more than one (1) square foot in area in connection with use of a residence for a customary home occupation, or for professional purposes, provided only one (1) such sign is displayed in connection with each residence and, if illuminated, are illuminated only indirectly;
6. The reconstruction, substantially similar in exterior design, of a building, structure or exterior architectural feature damaged or destroyed by fire, storm or other disaster, provided such reconstruction is begun within one year thereafter and carried forward with due diligence.

Please see attached materials

RESULT:	SECOND & THIRD STEPS [12 TO 1]
MOVER:	Zaida Luna, Ward 1 Councilor
SECONDER:	E. Henry Twiggs, Ward 4 Councilor
AYES:	Ashe, Allen, Concepcion, Shea, Ramos, Williams, Twiggs, Hurst, Edwards, Luna, Walsh, Fenton
NAYS:	Timothy J. Rooke

COMMENTS - Current Meeting:

Read for 1st time on June 15, 2015 and an explanation was given by Robert McCarroll from Springfield Historical Commission that the Ordinance is to establish a historical district called "Willys-Overland Local Historic District" to protect the first automobile factory in Springfield. Councilors Ramos, Twiggs, Edwards, Williams, Walsh and Allen all spoke in support of the "District" saying among other things that it's a great site recognizing auto history of City; something that cannot be replicated; we are losing too

much of the history of City; we are proud of the history of City; we need to protect and preserve the history of the City. The Council passed 1st step and was referred to the Committee on Ordinances by an unanimous voice vote.

Read for the second time on July 20, 2015 and passed 2nd step by a unanimous voice vote and referred to the Committee on Enrollment by a unanimous voice vote.

The Committee on Enrollment met on July 20, 2015 and found the ordinance to be properly enrolled and referred the Ordinance passage to the full Council and the Council passed 3rd step to be ordained by the following roll call vote.

ATTACHMENTS:

- SHC Ordinance Willys-Overland District (PDF)

31. Order (ID # 3150)

Skill and Technical Training Facility Bond Authorization - \$1,725,250

COMMENTS - Current Meeting:

Read and Rule 19 suspended and an explanation was given by Patrick Sullivan, Director of Parks, Building and Recreation Management that the order is to appropriate \$1,725,250 to add to a grant from the U S Department of Commerce, Economic Development Administration in the amount of \$1,290,000 to build a technical skill training facility at Forest Park o support job creation and technical training in Springfield. Mr. Sullivan said most of the work would be done by Hampden County Sheriff Department and students from Putnam Vocational Academy to save costs and would be used to teach Springfield residents in the building trades and apprentice programs. Councilor Allen asked who would be in charge of the training program and Mr. Sullivan said the Park would be in charge of scheduling of the use of the building but the building trades would conduct the training programs. Councilor Shea said the Finance Committee had met on the program and was in full support and Councilor Williams said the program would be a "win-win" for City residents because the closest program now is location in Worcester and some of Springfield residents don't have the transportation to travel to Worcester and read for 2nd time and the Order passed by the following roll call vote.

ATTACHMENTS:

- CAFO Cert - Skill Tech Training (DOCX)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Timothy C. Allen, Ward 7 Councilor
SECONDER:	Justin Hurst, At Large Councilor
AYES:	Ashe, Allen, Concepcion, Shea, Ramos, Rooke, Williams, Twiggs, Hurst, Edwards, Luna, Walsh, Fenton

32. Order (ID # 3126)

Collective Bargaining Ratification - Springfield Public Health Nurses Association

COMMENTS - Current Meeting:

Read and an explanation was given by Bill Mahoney, Director of Human Resources and Labor Relations that the Order is to approve the collective bargaining agreement between the City and Springfield Public Health Nurses Association for the time period of July 1,

2012 through June 30, 2014 and includes a 0% increase effective July 1, 2012; and a 2% increase effective July 1, 2013; and change to sick leave for employees hired after January 1, 2012 so that employees shall accrue sick leave at 1 day per month or 12 sick days per year and part-time employees shall be pro rata; add a the requirement that all employees hired after July 1, 012 are subject to "Residency Ordinance" and the Order passed by the following roll call vote.

ATTACHMENTS:

- Public Health Nurses City Council Report SIGNED (PDF)
- PHN Package Proposal and TA (PDF)
- Ruling on Motion by City of Springfield for Certification of Collective Bargaining Process (PDF)
- CAFO Certification - Public Health Nurses (PDF)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Timothy C. Allen, Ward 7 Councilor
SECONDER:	Kenneth E. Shea, Ward 6 Councilor
AYES:	Ashe, Allen, Concepcion, Shea, Ramos, Rooke, Williams, Twiggs, Hurst, Edwards, Luna, Walsh, Fenton

33. Order (ID # 3134)

Order Authorizing Mayor to Execute Quitclaim Deed for Sale of SS Melrose St. (08520-0025) to Springfield Neighborhood Housing Services, Inc.

COMMENTS - Current Meeting:

Read and an explanation was given by Tina Quagliato from the Office of Housing and Melvyn Altman, Associate City Solicitor that the property (SS Melrose Street) was being transferred to Springfield Neighborhood Services, Inc under the Tax Title Foreclosure Program for use as a single family home and other restrictions and was sold for \$5,000.00 and the Order passed by the following roll call vote.

ATTACHMENTS:

- Deed SS Melrose St. (Par.25) (DOC)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	E. Henry Twiggs, Ward 4 Councilor
SECONDER:	Melvin A. Edwards, Ward 3 Councilor
AYES:	Ashe, Allen, Concepcion, Shea, Ramos, Rooke, Williams, Twiggs, Hurst, Edwards, Luna, Walsh, Fenton

34. Order (ID # 3142)

Order Authorizing Mayor to Execute Quitclaim Deed for Sale of NS Melrose St. (08520-0012) to Springfield Neighborhood Housing Services, Inc.

COMMENTS - Current Meeting:

Read and an explanation was given by Tina Quagliato from the Office of Housing and Melvyn Altman, Associate City Solicitor that the property (NS Melrose Street) was being transferred to Springfield Neighborhood Services, Inc under the Tax Title Foreclosure Program for use as a single family home and other restrictions and was sold for \$5,000.00 and the Order passed by the following roll call vote.

ATTACHMENTS:

- Deed NS Melrose St. (Par.12) (DOC)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	E. Henry Twiggs, Ward 4 Councilor
SECONDER:	Kateri B. Walsh, At-Large Councilor
AYES:	Ashe, Allen, Concepcion, Shea, Ramos, Rooke, Williams, Twiggs, Hurst, Edwards, Luna, Walsh, Fenton

35. Order (ID # 3143)

Order Authorizing Mayor to Execute Quitclaim Deed for Sale of NS Marshall St. (08305-0007) to Springfield Neighborhood Housing Services, Inc.

COMMENTS - Current Meeting:

Read and an explanation was given by Tina Quagliato from the Office of Housing and Melvyn Altman, Associate City Solicitor that the property (NS Marshall Street) was being transferred to Springfield Neighborhood Services, Inc under the Tax Title Foreclosure Program for use as a single family home and other restrictions and was sold for \$5,000.00 and the Order passed by the following roll call vote.

ATTACHMENTS:

- Deed NS Marshall St. (Par.7) (DOC)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Bud L. Williams, At-Large Councilor
SECONDER:	Melvin A. Edwards, Ward 3 Councilor
AYES:	Ashe, Allen, Concepcion, Shea, Ramos, Rooke, Williams, Twiggs, Hurst, Edwards, Luna, Walsh, Fenton

36. Order (ID # 3145)

Order Authorizing Mayor to Execute Quitclaim Deed for Sale of ES Inwood Pl. (06950-0015) to Donald R. McCarthy and Paula L. McCarthy

COMMENTS - Current Meeting:

Read and an explanation was given by Melvyn Altman, Associate City Solicitor that the property (ES Inwood Place) was being transferred to Donald R. McCarthy and Paula L. McCarthy under the abutter land sale program for use as a side lot and was sold for \$450.00 and the Order passed by the following roll call vote.

ATTACHMENTS:

- Deed ES Inwood Pl. (Par.15) (DOC)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Bud L. Williams, At-Large Councilor
SECONDER:	Kateri B. Walsh, At-Large Councilor
AYES:	Ashe, Allen, Concepcion, Shea, Ramos, Rooke, Williams, Twiggs, Hurst, Edwards, Luna, Walsh, Fenton

37. Order (ID # 3146)

Order Authorizing Mayor to Execute Quitclaim Deed for Sale of NS Central St. (02560-0008) to Edward E. Maddaloni

COMMENTS - Current Meeting:

Read and an explanation was given by Melvyn Altman, Associate City Solicitor that the property (NS Central Street) was being transferred to Edward E. Maddaloni under the abutter land sale program for use as a side lot and was sold for \$1,885.50 and the Order passed by the following roll call vote.

ATTACHMENTS:

- Deed NS Central St. (Par.8) (DOC)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Melvin A. Edwards, Ward 3 Councilor
SECONDER:	Bud L. Williams, At-Large Councilor
AYES:	Ashe, Allen, Concepcion, Shea, Ramos, Rooke, Williams, Twiggs, Hurst, Edwards, Luna, Walsh, Fenton

38. Order (ID # 3147)

Order Authorizing Mayor to Execute Quitclaim Deed for Transfer of 16 Foreclosed Tax Title Parcels to the Springfield Conservation Commission

COMMENTS - Current Meeting:

Read and an explanation was given by Melvyn Altman, Associate City Solicitor that the properties known as NS Allen St., Lot 7A (00280-0688), NS Allen St., Lot 1 (00280-0680), NS Allen St., Lot 2 (00280-0679), NS Allen St., Lot A (00280-0681), NS Andover Rd., Lots 55 through 88 inclusive & Lots 506-507 (00435-0032), Rear ES Berkshire Ave., I.O. (01340-0397), ES Burghardt St., Lots 310 through 313 inclusive (02080-0043), WS Drake St., Lots 24 through 27 inclusive (04070-0009), Rear ES Jamaica St. (07030-0048), WS Laurelwood Ln., Lot 67 (07562-0018), NS Laurelwood Ln., Lot 68 (07562-0015), WS Leavitt St., Lots 321 through 325 inclusive (07620-0006), WS Liberty St., Lot 3 (07770-0320), SS Pineneedle Ln., Lot 44A (09745-0015), ES Talmadge Dr., Lots 2 & 3 (11407-0125), and Rear NS Winterset Dr., Lot 14 (12397-0170) were being transferred to Springfield Conservation Commission as the parcels are not needed for general municipal purposes and are suitable for conservation purposes and were transferred for \$1.00 and the Order passed by the following roll call vote.

ATTACHMENTS:

- Deed-16 Parcels to SCC (DOC)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Clodo Concepcion, Ward 5 Councilor
SECONDER:	Thomas M. Ashe, At-Large Councilor
AYES:	Ashe, Allen, Concepcion, Shea, Ramos, Rooke, Williams, Twiggs, Hurst, Edwards, Luna, Walsh, Fenton

V. Suspension of Rules - NONE



City of Springfield

ADOPTED

Meeting: 07/20/15 07:00 PM
Initiator: Pat Burns
Sponsors: Mayor Domenic J. Sarno
DOC ID: 3152

A.1

May Revenue Vs. Expenditure Statement (Mayor Sarno)

RESULT: RECEIVE REPORT

Statement of Revenues and Other Sources,
and Expenditures and Other Uses
Budget and Actual - General Fund

For the period ended
05/31/15

Revenues and Other Sources:	Revised Budget	Actual	Variance Over/(Under)	%
Real Estate & Personal Property Taxes	\$ 171,580,896	\$ 168,897,347	\$ (2,683,549)	98%
Real Estate & Personal Property Taxes - Tax Liens	-	2,061,432	2,061,432	0%
Motor Vehicle Excise	9,600,000	9,428,223	(171,777)	98%
Penalties, interest and other taxes	5,072,427	3,789,446	(1,282,981)	75%
Charges for Services	12,467,836	9,630,272	(2,837,564)	77%
Intergovernmental	346,115,651	317,016,804	(29,098,847)	92%
MSBA Payments	14,560,053	10,003,165	(4,556,888)	69%
Licenses and Permits	6,009,143	4,661,272	(1,347,871)	78%
Fines and Forfeits	423,386	450,884	27,498	106%
Interest earned on Investments	1,196,859	1,248,033	51,174	104%
Miscellaneous	5,252,990	7,329,265	2,076,275	140%
FY 2014 Net School Spending Shortfall (a.)	18,571,226	18,571,226	-	100%
Stabilization Reserves	3,856,130	3,856,130	-	100%
Other Financing Sources	2,992,065	2,992,065	-	100%
Overlay Surplus	2,700,000	2,700,000	-	100%
Total Revenues and Other Sources	600,398,662	562,635,564	(37,763,098)	94%
Expenditures and Other Uses:				
General government	21,770,097	19,632,218	2,137,880	90%
Public safety				
Police	39,888,209	35,567,178	4,321,032	89%
Fire	20,293,920	18,139,442	2,154,478	89%
Centralized Dispatch	1,676,719	1,537,893	138,826	92%
Other	3,427,166	3,060,771	366,395	89%
Health and Welfare	4,908,005	4,134,720	773,285	84%
Public works	11,393,417	10,785,753	607,664	95%
Education	384,932,515	331,599,537	53,332,978	86%
Culture and recreation	12,369,128	11,403,597	965,531	92%
Pension and fringe	53,177,581	49,421,518	3,756,063	93%
State and district assessments	3,288,772	2,977,719	311,053	91%
Debt Service	38,090,246	36,118,759	1,971,487	95%
Pay as you go Capital	892,052	598,860	293,192	67%
Other Financing Use - Fire Capital	200,000	200,000	-	100%
Other Financing Use - Trash Enterprise Supplement	4,090,834	4,090,834	-	100%
Total Expenditures and Other Uses	600,398,662	529,268,799	71,129,863	88%
Excess (deficiency) of revenues and other sources over expenditures and other uses	\$ -	\$ 33,366,765	\$ 33,366,765	

(a.) The FY 2014 Net School Spending Requirement shortfall must be appropriated in the School Budget pursuant to Chapter 70 Section 11 of the Education Reform Act of 1993.

CITY OF SPRINGFIELD, MASSACHUSETTS

Budget and Actual - General Fund

Expenditures and Encumbrances

For the period ended

05/31/15

Expenditures and Other Uses:	Original Budget	Transfers In/(Out)	Revised Budget	Expenditure	Encumbrance	Variance Over/(Under)	%
General government	19,817,650	1,952,447	21,770,097	18,507,721	1,124,497	2,137,880	90%
Public safety	40,386,314	(498,105)	39,888,209	35,067,833	499,345	4,321,032	89%
Police	20,293,920	-	20,293,920	18,059,755	79,687	2,154,478	89%
Fire	1,676,719	-	1,676,719	1,535,213	2,680	138,826	92%
Centralized Dispatch	3,430,409	(3,243)	3,427,166	2,922,775	137,996	366,395	89%
Other	4,933,005	(25,000)	4,908,005	4,128,242	6,478	773,285	84%
Health and Welfare	10,115,556	1,277,861	11,393,417	10,633,550	152,204	607,664	95%
Public works	369,413,118	15,519,397	384,932,515	315,576,510	16,023,027	53,332,978	86%
Education	12,376,041	(6,913)	12,369,128	10,670,499	733,099	965,531	92%
Culture and recreation	53,177,581	-	53,177,581	50,741,518	(1,320,000)	3,756,063	93%
Pension and fringe	3,288,772	-	3,288,772	2,929,719	48,000	311,053	91%
State and district assessments	38,090,246	-	38,090,246	36,118,759	-	1,971,487	95%
Debt Service	892,052	-	892,052	354,160	244,701	293,192	67%
Pay as you go Capital	-	200,000	200,000	200,000	-	-	100%
Other Financing Use - Fire Capital	4,031,454	59,380	4,090,834	4,090,834	-	-	100%
Other Financing Use - Trash Enterprise Supplement							
Total Expenditures and Other Uses	581,922,838	18,475,824	600,398,662	511,537,087	17,731,712	71,129,863	88%



City of Springfield

ADOPTED

A.2

Meeting: 07/20/15 07:00 PM
Initiator: Lindsay B. Hackett
Sponsors: Mayor Domenic J. Sarno
DOC ID: 3149

Capital Improvement Plan (FY16-20)

By the City Council of the City of Springfield, Massachusetts:
Notice having been given and a public hearing held, as provided by law,

IT IS HEREBY ORDERED:

That the , be and it is hereby granted a location for and permission to

Capital Improvement Plan (FY16-20)

Also that permission be and hereby granted said {ResUserUserLookup1} to complete the above request.

I hereby certify that the foregoing order was adopted at a meeting of the City Council of the City of Springfield, Massachusetts held on July 20, 2015

City Clerk

We hereby certify that on , at , at a public hearing was held on the petition of the for permission to complete the above mentioned request.

City Clerk

I hereby certify that the foregoing is a true copy of a location order and certificate of hearing with notice adopted by the City Council of the City of Springfield, Massachusetts, on the July 20, 2015, and recorded with the records of location orders of said city. This certified copy is made under the provision of Chapter 166 of the General Laws and any additions thereto or amendments thereof.

Attest:

City Clerk



City of Springfield, Massachusetts

Fiscal Years 2016-2020 Capital Improvement Plan



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March 27, 2015

Honorable Mayor Domenic J. Sarno, Members of the City Council and Residents:

This transmittal letter provides an overview of planning and budgeting for the City's five year Capital Improvement Plan (CIP) for Fiscal Years 2016-2020. The CIP reflects a comprehensive process, builds upon priorities established by the current Administration and provides a detailed view of capital needs within the City of Springfield. The current amount of capital need is \$798.4 million. An increase of \$150 million over last year's plan is attributed to the addition of three major projects, new construction of three City facilities - two new schools and a new police department. The highest priority projects total \$181.4 million which support economic development, improvements to public safety facilities, and continued upgrades in our schools.

In recent years, the City has made a concerted effort to address its capital need by restructuring its debt for the purposes of increasing its capacity for future debt issuances. The City is finally reaping these benefits and has the ability to address many of the highest priority projects within the CIP. We have issued \$50.4 million of debt in FY15, for capital improvement projects within the City.

The City has been strategic in leveraging funds from Federal and State agencies. The City worked collaboratively with the Federal Emergency Management Agency (FEMA), the US Department of Housing and Urban Development (HUD), the Massachusetts Emergency Management Agency (MEMA), and the Massachusetts School Building Authority (MSBA) to maximize revenues for schools, facilities and infrastructure improvements. The \$50.4 million of debt issued in FY15 was the City share of projects costs totaling \$340.8 million, or about 15%. The additional 85% of project costs were paid for or reimbursed by the agencies listed above. The City will continue this strategic use of federal, state, private and City funding as we make decisions about capital improvement projects.

Through the Disaster Relief Appropriations Act of 2013 (Sandy Recovery Improvement Act), the City was awarded \$21.8 million from HUD through the Community Development Block Grant – Disaster Recover (CDBG-DR) program for natural disasters that the City endured in 2011. The City was also granted \$25.2 million of reimbursements from FEMA for damages to city owned property, specifically the South End Community Center, and the vacant Zanetti School on Howard Street. MSBA also invited the City to take part in the Accelerated Repairs program which MSBA will reimburse the City up to 80% of eligible costs up to \$11.3 million of repairs.

By leveraging Federal and State revenues through recent years, the City will fund projects that help promote economic development, revitalization, infrastructure improvements, and housing throughout Springfield. Some projects include a new Senior Center at Blunt Park, a new South End Community Center at Emerson Wight Park and renovations to the Environmental Center for Our Schools (ECOS), an environmental education program in which over 100,000 Springfield elementary and middle school students have attended. The City will also renovate 50 East Street, the former Arthur McCarthy Army Reserve Center. This renovation will not only create



additional space for the current Police Headquarters on Pearl Street, but will create an updated Juvenile Assessment Center, a Training Center, and an enhanced evidence storage facility among others. 50 East Street will provide the Police Department the opportunity to support the economic viability of the immediate neighborhood and City as a whole.

In February, Moody's Investor Services affirmed and elevated the City's bond rating as A2 with a positive outlook. This is an improvement from the City's previous rating of A2 with a stable outlook. This is in addition to the double bond upgrade from Standard and Poor's in January 2014. The City received a double upgrade of its credit rating to "AA-" from "A," which continues to be the highest rating in the City's recorded history. Recognitions like these are a testament to how well the City has navigated through the economic downturn and made appropriate decisions to keep the budget balanced. This rating puts the City in line with other communities such as Chicopee "AA-", Hartford CT, "AA-", and East Longmeadow "AA."

The City will continue to look for ways to leverage funding to maximize its use of tax payer dollars. I look forward to your feedback and to working with City Departments on these important projects.

Sincerely,

Timothy J Plante
Chief Administrative and Financial Officer



CAPITAL PLAN OVERVIEW

The City of Springfield's \$798.4 million five-year Capital Improvement Plan (CIP) is updated annually for the acquisition, renovation or construction of new or existing facilities and infrastructure. The Capital Plan is the City's investment roadmap for the next five years and is strategically implemented to address the Mayor's five essential priorities for sustaining a vibrant community; public safety, education, economic vitality, healthy neighborhoods, and fiscal and operational excellence. All of these efforts are directed toward achieving the City's mission: To provide a high quality of life for residents, businesses and visitors.

The CIP document details major spending for construction and equipment projects over the next five years, providing policymakers the opportunity to finance projects, coordinate City needs, and plan for future risks and needs. A capital project, according to the financial ordinances section 4.44.050 (A) of the City of Springfield, is *"...a facility, object or asset costing more than \$25,000 with an estimated useful life of ten years or more."*

The City develops and presents a Capital Improvement Plan. Projects in the capital plan are based on a quantitative analysis of project need and merit. The capital budget represents the funding for the first year of that plan each year. Projects in the annual budget represent the City's most immediate investment priorities and projects with the highest return on investment for the taxpayers of Springfield. The goal of the Capital Improvement Plan is to create a logical, data-driven, comprehensive, integrated, and transparent strategic capital investment strategy that addresses infrastructure, roads, sidewalks, parks, land, buildings, equipment, technology, fleet and other capital asset needs.

The administration oversees all aspects of the CIP with certain City departments playing an integral role for the City's Capital Improvement Plan. The Office of Management and Budget oversees the financial aspects of each capital project and maintains a record of expenses for each project. The City's Capital Asset Construction Department is responsible for management and oversight of construction, major renovation, and repair projects of existing City assets. The Planning and Economic Development Department manages new development or redevelopment projects. The City's Facilities Department also plays an integral role in capital projects by providing routine maintenance, repair and renovations to the City's facilities. Lastly, the Department of Public Works is responsible for the repair and maintenance of city roadways and sidewalks - a key piece to the City's infrastructure.

Projects that are included in the CIP are not guaranteed for funding as the Plan is a reflection of the need within the City. Since the scope of the capital plan is limited to affordability, the City continues to have a significant capital need. While financial shortcomings will always be an issue within city government, the CIP allows the City to better plan for when projects need to be completed or when replacement equipment needs to be purchased. In past years, many buildings and road projects were deferred due to budgetary constraints. The City has made a concerted effort to address its capital need by restructuring its debt for the purposes of increasing its capacity for future debt issuances. The City is finally reaping these benefits and has more ability to address high priority projects within the CIP.



In February, the City issued \$50.5 million of debt, based on the debt affordability analysis conducted in January 2014. In order to address high priority capital needs, Springfield issued short and long term debt, along with a combination of MSBA, FEMA, Pay-Go, unexpended bond proceeds and grant funding to finance over \$340.7 million of capital improvement projects. By capitalizing on its decreasing debt schedule, Springfield plans to sell debt again in 2016 alleviating more of its highest priority requests.

The strategic use of outside funding allows for the maximum impact, at a minimum price for the City. As illustrated in the February bond issuance, the City is left responsible for only 15% of the \$340.7 million project costs spent over FY14 and FY15. The City continues to employ this strategy of leveraging alternative funding sources, the following were used to help the City fund a portion of the CIP:

- Increased use of Federal and State funding – There continues to be an effort to seek federal and state funds for projects such as school rehabilitations, road and dam repairs, emergency mitigation plans, and economic development.
 - Federal Emergency Management Agency (FEMA)
 - Massachusetts School Building Authority (MSBA)
 - Housing and US Department of Urban Development (HUD)
 - Massachusetts Emergency Management Agency (MEMA)
 - Federal Transportation and Highway departments (FHWA)
- Increased use of grants – There continues to be an interest in seeking grants for projects such as park rehabilitation, fire engine replacements, repair of dams, the rehabilitation of roads, and energy efficiency. Gaining access to grant funds will require the City to maximize the use of its grants management capabilities.
- Strategic use of Pay-As-You-Go (Pay-Go) capital funds – The Pay-Go capital account was established in the financial ordinances in with a goal to fund smaller capital projects through the annual operating budget.
- Review use of bond funds – On an annual basis the City conducts a Debt Affordability Analysis to monitor factors that rating agencies and other stakeholders use to evaluate the amount of debt the City has and its ability to afford new debt. This will help City leaders make financially sound decisions in issuing new debt since debt service is a legal requirement that must be paid before all other City expenses.
- Use reserves or other one-time funds for certain one-time capital projects.
- Increase the frequency of asset inventory – By regularly taking inventory of City assets, the need for certain pieces of small equipment for replacement is being determined. It also ensures that departments are properly storing and maintaining the important tools that are integral for their operations.
- Use of unexpended bond proceeds – On an annual basis starting in Fiscal Year 2009, the Finance Department compiles a list of projects funded by bond proceeds in an effort to find if there were proceeds that were unexpended.



CAPITAL IMPROVEMENT COMMITTEE

The Capital Improvement Committee is responsible for identifying and prioritizing the City's capital needs. The FY16-20 Capital Improvement Committee is comprised of the following:

Chief Administrative and Financial Officer	Timothy J. Plante
Chief Development Officer	Kevin Kennedy
Director of Department of Public Works	Christopher Cignoli
Director of Parks, Building/Recreation	Patrick Sullivan
Director of Capital Asset and Construction	Peter Garvey
City Council CIP Chair	Councilor Kateri Walsh
Budget Director	Jennifer Winkler
Deputy Director of Economic Development	Brian Connors
Capital Improvement Analyst	Lindsay Hackett

In February, the committee met to evaluate the proposed \$798.4 million Capital Improvement Plan. Representatives from departments attended to discuss their capital needs and to answer any questions put forth by the Committee. After all departmental requests were reviewed, the committee established priorities based on need and a list of priority projects was developed and reviewed by the committee for approval. Some options for funding capital projects include General Obligation Bonds / Bond Anticipation Notes (BANs), Pay-As-You-Go capital, unexpended bond proceeds and federal and state grants. These funding options are looked at strategically to fully maximize available resources.

The capital plan is intended to be a fluid document that will be subject to change each year as priorities change and additional information becomes available. All final requests approved by the Capital Improvement Committee will be submitted for final review and approval to the Mayor and the City Council as required by law.

PROPOSED FY16 CAPITAL BUDGET AND PROJECTS

(HUD) CDBG-Disaster Recovery

The City of Springfield continues to rebuild after the devastating tornado in June 2011 and damaging snowstorm in October of 2012. \$21.8 million of CDBG-DR grant funding was awarded to the City that will be used for disaster related relief, long-term recovery, restoration of infrastructure, and housing and economic revitalization activities in the most impacted distressed areas resulting from the Presidentially Declared Disasters

The following chart illustrates proposed projects that will be funded with available CDBG-DR funds:



CDBG-DR Projects	HUD Share
Infrastructure	10,646,000
Road and Sidewalks	8,670,000
Demolitions	1,226,000
Parks	750,000
Housing	4,700,000
New Construction - Central Street	2,900,000
Housing Rehabilitation	300,000
Replacement Housing	1,500,000
Economic Development	2,000,000
Central Street	1,000,000
Workforce Training	250,000
Job Creation/Business Recovery	750,000
Administration	1,190,000
Administration Costs	1,190,000
Totals	18,536,000

Infrastructure

The City's infrastructure, particularly roads and sidewalks, was extensively damaged from the 2011 natural disasters. Roadways and sidewalks experienced damage from falling trees and debris, which made many roads impassable. DPW has repaired over 16.3 miles (91,200 linear feet) of road and side walk improvements within the City.

The tornado created public safety health issues, including mold infiltration, lead and asbestos hazards within destroyed buildings and storm debris. Properties were abandoned leaving vacant blighted buildings that created safety hazards throughout neighborhoods. The Office of Housing continues to oversee the demolition of blighted properties in tornado-impacted neighborhoods.

The tornado directly impacted seven parks, toppling mature trees, and destroying playground equipment, benches, lighting, fencing, and other park infrastructure. The City's Parks department coordinated debris removal and continues the repair of affected Parks with the use of CDBG-DR funds.

Housing

Springfield plans to use funds from the CDBG-DR grant to construct single-family homes on vacant lots owned by the City. The following are projects that will be considered for this initiative:

South End - acquisition and development of 10 single-family homes on Marble Street facing Emerson Wight Park, construction of homes on City-owned lots

Six Corners and Old Hill - construction of homes along the tornado corridor



Central Street Corridor – ten to fifteen single-family homes to be developed on Central Street as part of the realignment project and redevelopment project in the neighborhood, as well as potential of new commercial development

Economic Development

The City, through its Department of Planning and Economic Development, plans to use CDBG-DR funds for three projects. The following are projects that will be considered for this initiative:

Job Training - for a minimum of 100 Springfield residents

Recovery and Business Growth - Make funds available to a minimum of ten small businesses to assist in recovery and business growth

Redevelopment - of effected neighborhoods targeted for acquisition and redevelopment of slum or blight

Alternative and Improved (FEMA) Projects

FEMA granted the City a \$25.3 million settlement for damages to city-owned properties, primarily the destruction of the South End Community Center and the vacant Zanetti School on Howard Street. The City is able to use up to 75% of the settlement costs to fund FEMA approved Alternate and Improved projects Through FEMA's Alternative and Improved Project Programs, the City can take advantage of eligible FEMA funding to make additional improvements to the facilities while making disaster repairs. The facilities must have the same function and capacity as that of before the disaster. Funding is also available to provide additional services to the community and upgrades to public facilities in a strategic and practical method, when restoration of the original damaged facility is not in the best interest of the public.

This money will be used for major capital improvements, including a new senior center at Blunt Park, a new South End Community Center, the renovation and expansion of the Clifford Phaneuf environmental center at Forest Park and for major renovations to the former Arthur MacArthur Army Reserve Center at 50 East Street, for various Police Department uses.

Alternative/Improved (FEMA) Projects	FEMA Share	City Share	Total Cost
Senior Center	7,608,496	5,198,004	12,806,500
South End Community Center	6,000,000	2,000,000	8,000,000
ECOS	1,875,000	1,869,991	4,019,991
50 East Street	3,515,464	3,984,536	7,500,000
Totals	18,998,960	13,052,531	32,326,491

**The City's share is reduced by \$275,000 by grants and donations for the ECOS project.*

Senior Center

The City wants to build a new senior center to provide a welcoming place for all seniors, their families and caregivers, elder service providers, and the community at large. The new building will include wood and stone elements on the exterior and cupolas that will allow for natural light into the hallways, and vestibules. The schematic design includes rooms designed for activities



which include dancing, billiards, sewing, ceramics, carpentry, music and computers. The focal point is a banquet room that will be used for daily lunches, special events and a teaching kitchen for up to 300 visitors.

South End Community Center

The community center used the former state armory on Howard Street rent-free from the city to provide social and recreational programs for residents. The City will rebuild the South End Community Center to have a public location where members of the community can have a safe place to gather for group activities, social support, public information, and other purposes.

ECOS

The City in collaboration with the School Department would like to update its Environmental Center for our Schools (ECOS) building by completing a massive renovation including an energy-efficient structure, a model 'green' facility complete with solar panels and new technology. This project will provide both educational values to Springfield students, and be an important resource for the Greater Springfield community.

50 East Street

The Police department will use a portion of funds granted to renovate the old army building at 50 East Street to house police-based programs. With the renovation, space will be freed up at the current police headquarters and the East Street building will house a state-of-the-art evidence storage system built in the basement, a Juvenile Assessment Center, add a Training Center. This would consolidate several divisions into one building reducing lease payments and allowing the divisions to be more efficient.

Grant Matches

The City continues to actively pursue grant opportunities to offset funding costs for projects that may not otherwise have a chance of getting off the ground. Based on the competitive nature of some grant application processes, the City has worked hard to pursue grant opportunities for its Parks and Receptions divisions, as areas often fall under higher prioritized municipal buildings and infrastructure.

Grant Matches	Source	City's Share	Total Project Cost
Skill and Technical Training Facility	EDA/Donation	1,708,394	3,300,000
Mary Troy Park	PARC/CDBG-DR	100,000	600,000
Balliet Park	PARC/Our Common Backyards	200,000	600,000
North Riverfront Park	Gateway Cities	300,000	1,500,000
Kennedy Middle School	MSBA	525,467	2,627,333
Kensington International School	MSBA	223,707	1,118,534
Totals		3,057,567	9,745,867



Skill Technical Training Facility

The U.S. Economic Development Agency awarded the City of Springfield \$1.3 million for a Skill and Technical Training Facility, an 11,400-square-foot facility that will provide space to conduct work skills training in the precision manufacturing and construction trades industry. This new facility will house storage space for the Bright Nights holiday lighting display, replacing a deteriorating storage barn in Forest Park. Matches to fund the entirety of this project have been provided through a donation from the Spirit of Springfield, and pay-go funds.

City Parks

City Parks are considered a community-wide assets and the preservation and improvements to them are in line with the City's priorities to provide recreational opportunities for all of its residents. Mary Troy Park and Balliet Park have both been newly established, largely funded through competitive PARC grants offered by the State. The Mary Troy Park project will improve infrastructure with enhanced ADA accessibility, path systems, improved drainage, and universal playground equipment. Similarly, the Balliet Park project will include ADA accessibility, path systems, improved drainage, and a splash pad.

Improvements to North Riverfront Park are being made possible by a Gateways Cities grant, along with a match from pay-go funds. Enhancements include the elimination of an unused parking lot, increasing the green space in the park, fencing replacement, pavement repair and the installation of a "Fit Course." The Fit Trail is designed to span a ¼ to 1 mile in distance with 10 fitness stations to target major muscle groups and provide instruction for proper technique. The Fit Course would provide an open air gym in which people can participate by walking or jogging to each element and then performing the illustrated exercise.

MSBA Accelerated Repair Program

Most recently, the Massachusetts School Building Authority approved Kennedy Middle School and Kensington International School as recipients of their school construction grant. MSBA will reimburse costs up to 80% for window and door replacements at each of the schools, extending each school's useful life and preserving assets for the City's education programs.

The complete FY16 Proposed Capital Budget can be found in Appendix A of this document.

FY15 OVERVIEW

In FY15, a total of \$223.2 million from various funding sources was appropriated for capital projects. The majority of funding, \$196.2 million was designated for school projects, including a new Elias Brookings Elementary, the acquisition of a new Early Education Center, and MSBA-funded repairs on five City schools. A distant second was funding for City infrastructure projects, totaling \$16.9 million.

FY15 School Projects

Springfield has worked closely with MSBA over the last few years leveraging reimbursements for school improvements. The City was invited to participate in MSBA's Accelerated Repair



Program initiative, an innovative competitive grant program which represents a unique opportunity for the City.

The Accelerated Repair Program's main goal is to improve learning environments for children and teachers, reduce energy use while generating cost savings for the City. This program will repair or replace roofs at Springfield High School of Science and Technology, Margaret C. Ells School, South End Middle School, Springfield Public Day High School and Chestnut Accelerated Middle Schools. The roof projects will cost approximately \$11.3 million with MSBA reimbursing up to \$9.0 million (80%) of eligible costs. The City will pay approximately \$2.3 million (20%).

MSBA's Accelerated Roof Repair Program	MSBA's Share	City's Share	Total Project Cost
High School of Science and Technology	2,810,726	702,681	3,513,407
Margaret C. Ells School	1,313,154	328,288	1,641,442
South End Middle School	616,922	154,231	771,153
Springfield Public Day High School	736,426	184,106	920,532
Chestnut Accelerated Middle School	3,575,418	893,855	4,469,273
Total	9,052,646	2,263,161	11,315,807

FY15 City Projects

Union Station

The Planning & Economic Development department is overseeing revitalization efforts of the Union Station project, a crucial project for the continued revitalization of the City of Springfield. The goal is to transform the long-vacant property into a sustainable transportation facility bolstering downtown redevelopment efforts. When completed, the historic downtown station will be transformed into the region's main transportation hub. It will provide connections for the continuation and expansion of services, including local, regional and intercity buses; Amtrak, commuter and high-speed passenger rail; and other ground-transportation services.

The long vacant historic Union Station train station began a renovation project in November, 2012 that will encompass \$48 million to renovate the main terminal building and create parking and bus berths for both city and intercity bus transit. The project coincides with the introduction of commuter rail that will connect Springfield with frequent service to Hartford-New Haven and ultimately New York, NY. This \$83 million project integrates multiple transit modes (local and intercity bus; Amtrak intercity and planned New Haven-Hartford-Springfield commuter rail; and taxi, bicycle and pedestrian travel in one state-of-the-art transportation complex. A \$51 million phase I component offers a program of independent utility to position the project to take advantage of early funding availability. The redevelopment of Union Station will be a major catalyst for the redevelopment of the North Block of the City's downtown. ???

Boston Road Corridor



Work continues on Boston Road corridor, one of the busiest in the city, aimed at improving the roadway in terms of traffic flow and safety. The project scope covers the section from Pasco Road to the Wilbraham Line, resulting in a better alignment of Boston Road and five key intersections: Pasco Road, Parker Street, the Eastfield Mall, Springdale Mall and Kent Road. In addition, the project is expected to generate a return on investment by attracting national chain stores to the neighborhood. The project cost totals \$7.4 million, made up of \$1.4 million from MassDOT and \$6.0 million from the City's FY15 bond sale.

Chestnut High School Demolition

In September 2013, there was a fire at the former Chestnut Junior High School. The building had been unoccupied for several years and had subsequent interior deterioration. The Building Commissioner deemed the building unstable and had ordered it to be demolished. Clean up of the demolition had to be delayed until funding was established. In February 2015, the City was able to bond for the \$2.1 million costs of razing and clearing the City-owned property.

City Hall Boiler Plant

The existing towers at the Columbus Avenue boiler plant which services City Hall and Symphony Hall were at the end of their expected useful lifecycles. The Department of Capital Asset and Construction recommended the replacement of the two Symphony Hall cooling towers, the condenser water basins in each of these towers, interconnection of piping between the cooling loops for Symphony Hall and City Hall and install new piping and manual valves between the two systems. In February 2015, the City was able to bond for the \$1.7 million costs relating to the project.

Old First Church Renovations

Old First Church, built in 1819, is one of the oldest churches in Western Massachusetts, and an important part of Springfield history. Purchased by the City in 2008, the meeting house often serves as a venue for special events. Work to repair damage caused by the June 2011 tornado was finally completed, totaling almost \$100,000. The City is pursuing FEMA for a partial reimbursement of the repair costs.

Vehicles and Equipment

Each year, the City sets aside funding to cover costs of its vehicle replacement schedule. In past years, funding only allowed for the most critical fleet needs to be considered for replacement, including public safety vehicles. In FY15, through the use of pay-go and the general fund, the City was able to set aside \$975,000 to fund the replacements of public safety, and DPW vehicles, along with much needed upgrades to golf course and Parks equipment.

FISCAL YEARS 2009-2014 OVERVIEW

In FY14, the City completed capital projects totaling \$73.4 million. Twenty new vehicle purchases were made by the DPW in an effort to update the City's aging fleet and realize savings



in maintenance costs purchased, while the Police Department purchased sixteen new vehicles as part of an initiative to improve its aging fleet with more energy efficient cruisers with all-wheel drive capabilities. The City's IT department has implemented a carrier grade metropolitan area fiber optic network (Metro Ethernet). This network has allowed the IT department to deliver services to remote sites for a decreased cost at a much higher bandwidth.

Also in FY14, the Library Commission commissioned a study that supported a system wide re-organization that would increase branch hours and close and re-use of two branch libraries, Liberty Street and Pine Point. The Pine Point branch has been renovated to now serve a dual role as an express library and as an adult education hub. The Liberty branch library will close as a library but remain open as a community building and be used to enhance services to area seniors as well as increase recreational space for neighborhood use.

In FY13, a total of \$81.9 million was appropriated for three capital school improvement projects and an additional \$43.4 million for the New Forest Park Middle School in FY12. The projects include rebuilding of Brookings and Dryden Schools and construction of 12 science labs at Central High.

The City was selected by MSBA to partake in their High School Science Lab Initiative. The Springfield Central High school science lab project will include construction of a three-story science wing that consists of 12 new science laboratories and preparation rooms. In addition, the project will include renovation of six existing science labs on the third floor of the high school, installation of a new roof for the entire school and a new sprinkler system. MSBA has approved up to \$25.6 million in reimbursements for the project, representing up to 80% of eligible costs.

In FY12, the renovated and expanded Forest Park Middle School reopened in September 2013. The overall \$43.4 million project qualified for 90% reimbursement from the MSBA. The total MSBA grant for the project was up to \$39 million (90%) with a City contribution of \$4.3 million for an efficient, sustainable, affordable and much improved Forest Park Middle School.

In FY11, through the Capital Asset and Construction Department the new Putnam Vocational high school opened in Sept 2012. The \$114 million project provided a state-of-the-art vocational school for Springfield students. MSBA granted 90% reimbursement of costs to build this state of the art vocational school.

In FY10 the City took advantage of the Qualified School Construction Bonds (QSCB) program which was part of the Federal Government's economic recovery program. QSCB's allows local educational agencies or school systems to issue taxable bonds and use 100% of the proceeds for specified purposes which include renovations or construction of a school building. Through this method the investor receives 100% of the tax credit associated with this issuance.

In FY09 the City produced its first comprehensive Capital Improvement Plan. City Departments were asked for a comprehensive list of capital needs, those needs were organized in a database managed by the Finance Department and a panel of City departments evaluated the submissions



based upon a set of criteria. The major benefit of the capital process is to evaluate all department requests and analyze projects based on the benefit to the City rather than funding projects on an ad-hoc basis. The projects funded during the first year of implementing this process included large equipment and vehicle purchases, park projects, road and sidewalk projects, and ensured locations within the City are compliant with the Americans with Disabilities Act.

CONCLUSION

This plan is intended to provide a detailed view of the capital needs within the City of Springfield. The total amount of capital requests for FY16 through FY20 is \$798.4 million. The highest priority projects total \$192.9 million. The City continues to leverage funds from outside agencies to fund high priority projects that were identified within the CIP. Subsequently, Springfield's recent double upgrade of its credit rating to 'AA-' from 'A', and increased debt capacity will offer available funding for these projects at a much lower interest rate than in previous years.

This plan was created with the underlying themes of upgrading and modernizing the City's aging infrastructure and facilities, expanding the City's economic base, and helping improve the City's diverse and important neighborhoods. This Capital Improvement Plan is the City's investment roadmap for the next five years and should be strategically implemented to provide Springfield's residents with an improved quality of life along with a more efficient and effective government.

APPENDIX A: FY16 PROPOSED CAPITAL PROJECTS

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Capital Improvement Plan: Fiscal Years 2016 - 2020											
Priority	Department	Project Summary	Partial/ Funded	Total Rating	Total Cost FY16-FY20	Funding Sources	2016	2017	2018	2019	2020
Priority A											
A	ECO DEV	UNION STATION	P	81	76,370,463	GRANTS, BONDS	76,370,463				
A	DCAC	SKYWALK	P	80	150,000	PAY-GO FY13	150,000	-	-	-	
A	ECO DEV	COURT SQUARE REDEVELOPMENT -SHEAN BLOCK AQUISITION	P	76	23,859,417	STATE GRANT	1,559,417	22,300,000	-	-	
A	LIBRARY	CENTRAL LIBRARY - ADA HANDICAP RAMP TEMPORARY SUPPORTS		75	26,852		-	26,852		-	-
A	LIBRARY	CENTRAL LIBRARY - ADA HANDICAP RAMP PERMANENT SUPPORT		75	500,000		-	500,000		-	-
A	FACILITIES	ESCO PHASE 3		75	7,500,000		-	7,500,000	-		
A	DPW	VEHICLE AND EQUIPMENT STORAGE		75	5,500,000		5,500,000				
A	DCAC	BUSINESS CONTINUITY PLAN - PHASE 1- DPW GEN UPGRAD	P	74	1,400,000	SNOW AND ICE FUND	1,400,000	-	-	-	
A	ECO DEV	DEMOLITION OF ABANDONED RESIDENTIAL BUILDINGS	P	74	13,500,000	UNEXPENDED BONDS	3,500,000	3,000,000	3,000,000	2,000,000	2,000,000
A	DPW	ROAD RESURFACING AND SIDEWALK CONSTRUCTION	P	74	12,000,000	PAY-GO FY13/Ch90	4,500,000	4,000,000	3,500,000	-	
A	DPW	BOND'S ISLAND LANDFILL CLOSURE	P	73	2,500,000	FY15 BOND	500,000	500,000	500,000	500,000	500,000
A	DPW	PRIVATE WAYS - RESURFACING	P	73	1,346,811	PAY-GO FY14	300,000	446,811	300,000	300,000	
A	ECO DEV	ROOFS FOR SOLAR PANELS		73	1,200,000		1,200,000				
A	FACILITIES	SCHOOLS - SAFETY CAMERAS	P	73	1,100,000	SCHOOL BUDGET	1,100,000	-	-	-	
A	DCAC	SENIOR CENTER	P	72	8,000,000	FEMA, FY16 BOND	8,000,000	-	-	-	
A	DPW	FLOOD CONTROL SYSTEM - ANNUAL INSPECTIONS	P	72	330,000	DPW GF	160,000	170,000	-	-	
A	DPW	CITYWIDE VEHICLES REPLACEMENT PROJECT - NON-PUBLIC SAFETY (ONGOING)	P	72	525,000	PAY-GO FY15	525,000	-	-	-	
A	DCAC	50 EAST STREET	P	70	7,500,000	FEMA, FY16 BOND	7,500,000		-		
A	DCAC	SOUTH END COMMUNITY CENTER (SECC)	P	70	8,000,000	FEMA, FY16 BOND	8000000				
A	FACILITIES	KILEY - ELECTRICAL FPE PANEL REPLACEMENT		70	600,000		600,000	-	-	-	
A	FACILITIES	WALSH - ELECTRICAL FPE PANEL REPLACEMENT		70	150,000		150,000	-	-	-	
A	FACILITIES	KENNEDY - HAZS MAT ABATEMENT & CEILING TILES		70	2,700,000		900,000	600,000	600,000	600,000	
A	FACILITIES	KENSINGTON - ELECTRICAL FPE PANEL REPLACEMENT		70	120,000		120,000	-	-	-	
A	FACILITIES	LINCOLN - ELECTRICAL FPE PANEL REPLACEMENT		70	650,000		650,000	-	-	-	
A	PARKS	LOWER VAN HORN RESERVOIR DAM		70	2,000,000		375,000	1,625,000			
A	FIRE	SCBA (SELF CONTAINED BREATHING APPARATUS) ENSEMBLE REPLACEMENT		70	350,000		350,000				
A	DCAC	ENVIRONMENTAL CENTER FOR OUR SCHOOLS (ECOS)	P	70	4,019,991	FEMA, GRANTS, FY16 BOND	4,019,991				
A	FACILITIES	SCHOOLS - OIL TANK REMOVAL	P	70	1,486,554	MSBA 80%	684,552	802,002	-	-	
A	FACILITIES	BRIGHTWOOD - BASEMENT VENTILATION		70	250,000		250,000	-	-	-	
A	SCHOOL	DENSE WIRELESS NETWORK - TECHNOLOGY UPGRADE		70	2,300,000		2,000,000	300,000			

Capital Improvement Plan: Fiscal Years 2016 - 2020

Priority	Department	Project Summary	Partial/ Funded	Total Estimate	Total Cost FY16-FY20	Funding Sources	2016	2017	2018	2019	2020
A	FIRE	DIGITAL FIRE GROUND COMMUNICATIONS		70	205,000		205,000		-		
A	SCHOOL	FOOD SERVICE - WAREHOUSE PURCHASE		70	4,000,000		1,500,000	2,500,000			
A	FACILITIES	CELL BLOCK RENOVATIONS		70	500,000		500,000		-		
A	FACILITIES	BALLUET - ELECTRICAL FPE PANEL REPLACEMENT		70	120,000		70,000	50,000	-	-	
A	FACILITIES	BOWLES - ELECTRICAL FPE PANEL REPLACEMENT		70	125,000		70,000	55,000	-	-	
A	FACILITIES	BRUNTON - ELECTRICAL FPE PANEL REPLACEMENT		70	125,000		30,000	95,000	-	-	
A	DISPATCH	CONSOLIDATED DISPATCH BUILDING, BUILDING USE STUDY		70	80,000		80,000		-		
A	FACILITIES	CENTRAL HIGH - INTERIOR CLASSROOM DOORS		70	200,000		66,000	134,000	-	-	
A	FACILITIES	BOOKING AREA RENOVATIONS		70	600,000		600,000				
A	PARKS	COURT SQUARE - SIDEWALK UPGRADES/REPAIRS		70	1,000,000		1,000,000				
Total Priority A					192,890,088	-	134,485,423	44,604,665	7,900,000	3,400,000	2,500,000
Priority B											
B	PARKS	BRECKWOOD POND DAM - REPAIR		68	350,000		350,000				
B	PARKS	FOUNTAIN LAKE DAM - REPAIR		68	1,000,000	POTENTIAL CDBG-DR	500,000	500,000			
B	PARKS	PORTER LAKE DAM - REPAIR		68	1,000,000	POTENTIAL CDBG-DR	380,000	620,000			
B	DPW	FLOOD CONTROL PLAN		67	785,515		85,515	300,000	400,000	-	
B	FACILITIES	GERENA SCHOOL - RECONSTRUCT BIRNIE AVENUE		67	3,000,000	POTENTIAL STATE FUNDING	250,000	1,250,000	1,500,000		
B	FACILITIES	SCHOOLS - ELECTRICAL WORK TO SUPPORT ERATE	P	67	1,375,000	MSBA 80%	1,375,000	-	-	-	
B	FACILITIES	SCHOOL-WIDE MATERIAL REPLACEMENT POST-ABATEMENT	P	67	4,100,000	SCHOOL DEPT	1,500,000	2,600,000			
B	FACILITIES	CITY HALL COMPLEX - EMERGENCY GENERATOR		66	500,000		500,000		-		
B	FACILITIES	SYMPHONY HALL - EMERGENCY GENERATOR		66	500,000		500,000		-		
B	DPW	CITY OWNED BRIDGE MAINTENANCE AND REPAIRS		66	800,000		200,000	200,000	200,000	200,000	
B	PARKS	FOREST PARK NEIGHBORHOOD EROSION		66	1,200,000		1,200,000				
B	DPW	NPDES PHASE II PERMIT COMPLIANCE - STORM DRAIN OUTLET TESTING		66	6,000,000		2,000,000	1,000,000	1,000,000	1,000,000	1,000,000
B	FACILITIES	SCHOOL-WIDE ABATEMENT OF HAZARDOUS MATERIALS		66	5,000,000		5,000,000				
B	FACILITIES	HOMER - BATHROOM REPLACEMENT		65	650,000		650,000	-	-	-	
B	FACILITIES	SCHOOL FIRE ALARM SYSTEM UPDATES		65	3,150,000		3,150,000				
B	FACILITIES	BRIDGE - ADA REQUIREMENTS 1ST FLOOR		64	80,000		80,000	-	-	-	
B	SCHOOL	DUGGAN SCIENCE LABS		64	2,000,000	SCHOOL PAYGO	2,000,000		-		
B	FACILITIES	REPLACE POOL FILTER SYSTEM - MILTON BRADLEY SCHOOL	P	64	130,000	FACILITIES GF	130,000				
B	IT	VOIP/PBX PLATFORM FOR CITY TELECOMMUNICATIONS	P	64	1,200,000	PAY-GO FY13, PROD BANK	240,000	240,000	240,000	240,000	240,000

Capital Improvement Plan: Fiscal Years 2016 - 2020

Priority	Department	Project Summary	Partial/ Funded	Total Estimate	Total Cost FY16-FY20	Funding Sources	2016	2017	2018	2019	2020
B	PARKS	FOREST PARK DUCK POND OUTLETS IMPROVEMENTS		63	650,000		650,000		-		
B	PARKS	FOREST PARK MAGAWISKA RD STABILITY AND DRAINAGE		63	750,000		750,000		-		
B	FACILITIES	BALLIET ELEMENTARY - ROOF REPLACEMENT		62	840,000	MSBA SOI FY15	840,000				
B	FACILITIES	BALLIET MIDDLE - WINDOW & DOORS		62	800,000	MSBA SOI FY16	800,000				
B	FACILITIES	BRIGHTWOOD - RESTROOM REPLACEMENT		62	350,000		350,000	-	-	-	
B	FACILITIES	BRUNTON ELEMENTARY - ROOF		62	1,200,000	MSBA SOI FY15	1,200,000				
B	FACILITIES	CHESTNUT ACCELERATED - HEATING SYSTEM		62	TBD						
B	FACILITIES	DORMAN - ROOF REPLACEMENT		62	840,000	MSBA SOI FY15	840,000				
B	DPW	DRAIN REPAIRS IDENTIFIED WITH THE FLOOD CONTROL SYSTEM		62	5,000,000		2,500,000	2,500,000			
B	PARKS	FOREST PARK - ZOO DRAINAGE REPAIR		62	450,000		450,000	-	-	-	
B	PARKS	FOREST PARK - SWAN POND DAM		62	400,000		400,000	-	-	-	
B	PARKS	FOREST PARK MAIN GREETING ROAD CULVERT IMPROVEMENT		62	1,200,000		1,200,000				
B	FACILITIES	GLENWOOD - HEATING SYSTEM (HVAC)	P	62	130,000	STATE GRANT	130,000				
B	FACILITIES	GLENWOOD - ROOF REPLACEMENT		62	840,000	MSBA SOI FY16	-	525,000	315,000		
B	FACILITIES	GLICKMAN - EXTERIOR PARKING LOT REPAIRS		62	225,000		-	225,000	-		
B	FACILITIES	GLICKMAN - WINDOWS DESIGN AND REPLACEMENT		62	950,000		-	950,000	-	-	
B	FACILITIES	HOMER - ELECTRICAL PANEL		62	100,000		100,000	-	-	-	
B	FACILITIES	HOMER - SPRINKLER (CODE)		62	25,000		25,000	-	-	-	
B	CLERK	INCREASE OFFICE VAULT SPACE FOR VITAL RECORDS		62	130,550		65,275	65,275	-	-	
B	FACILITIES	KENNEDY - SPRINKLER (CODE)		62	30,000		30,000	-	-	-	
B	FACILITIES	KENNEDY - WINDOWS & DOORS	P	62	3,595,703	MSBA, PAY-GO	3,595,703				
B	FACILITIES	KENSINGTON - BATHROOM REPLACEMENT		62	145,000		145,000	-	-	-	
B	FACILITIES	KENSINGTON - WINDOW, DOORS	P	62	1,222,828	MSBA, PAY-GO	1,222,828				
B	FACILITIES	KENSINGTON - ROOF		62	800,000		800,000				
B	FACILITIES	LIBERTY - BATHROOM REPLACEMENT		62	240,000		240,000	-	-	-	
B	FACILITIES	LINCOLN - ROOF REPLACEMENT		62	750,000	MSBA SOI FY16	750,000		-		
B	FACILITIES	LINCOLN - SPRINKLER (CODE)		62	30,000		30,000	-	-	-	
B	FACILITIES	LYNCH - ROOF REPLACEMENT		62	1,200,000	MSBA SOI FY15	1,200,000				
B	FACILITIES	SCHOOL BUILDINGS-FIRE DEPARTMENT CODE COMPLIANCE		62	250,000		250,000				
B	PARKS	SOUTH BRANCH PKWY CULVERT IMPROVEMENTS		62	200,000	CITY MATCH, GRANT	200,000				
B	FACILITIES	STEM - ROOF REPLACEMENT		62	650,000	MSBA SOI FY15	650,000				

Capital Improvement Plan: Fiscal Years 2016 - 2020

Priority	Department	Project Summary	Partial/ Funded	Total Estimate	Total Cost FY16-FY20	Funding Sources	2016	2017	2018	2019	2020
B	FACILITIES	TALMADGE - REPLACE EXTERIOR DOORS	P	62	70,000	SCHOOL GF	70,000	-	-	-	-
B	FACILITIES	VAN SICKLE - ROOF REPLACEMENT		62	3,200,000	MSBA SOI FY17	3,200,000	-	-	-	-
B	FACILITIES	WALSH - WINDOWS AND DOORS		62	2,200,000	MSBA SOI FY15	2,200,000	-	-	-	-
B	FACILITIES	WARNER - REPLACE BATHROOM PARTITIONS		62	35,000		35,000	-	-	-	-
B	FACILITIES	WHITE - BATHROOM REPLACEMENT		62	600,000		600,000	-	-	-	-
B	FACILITIES	WHITE - SPRINKLER (CODE)		62	25,000		25,000	-	-	-	-
B	FACILITIES	ZANETTI - WINDOWS & DOORS		62	1,500,000	MSBA SOI FY16	1,500,000	-	-	-	-
B	IT	BUSINESS CONTINUITY PLAN - PHASE 2- CITY HALL/TAPLEY ST UPGRADE	P	61	2,500,000	IT GF	2,500,000	-	-	-	-
B	FACILITIES	DORMAN - BATHROOM RENOVATIONS		61	600,000		-	600,000	-	-	-
B	FACILITIES	HOMER - BASEMENT VENTILATION		61	35,000		35,000	-	-	-	-
B	FACILITIES	KENNEDY - POOL REPLACEMENT AND BUILDING REPAIRS		61	2,500,000		2,500,000	-	-	-	-
B	FACILITIES	KENSINGTON - REPLACE STAIRCASE TREADS (CODE)		61	30,000		30,000	-	-	-	-
B	FACILITIES	LIBERTY - REDESIGN ADA ENTRANCES		61	150,000		150,000	-	-	-	-
B	PARKS	SPLASH PAD REPLACEMENT (CITY UPGRADES)		61	750,000		750,000	-	-	-	-
B	FACILITIES	BRIDGE - INTERIOR RENOVATIONS		60	700,000		-	700,000	-	-	-
B	FACILITIES	BRIDGE - WINDOWS AND DOORS REPLACEMENT		60	650,000		650,000	-	-	-	-
B	DCAC	CAMPANILE AND PLAZA RESTORATION		*	20,000,000		850,000	8,150,000	7,000,000	4,000,000	-
B	FACILITIES	DEBERRY - REBUILDING FLOOR		60	5,000,000		5,000,000	-	-	-	-
B	FACILITIES	DUGGAN - INTERIOR RENOVATION		60	2,300,000		2,300,000	-	-	-	-
B	PARKS	FOREST PARK AMPHITHEATER		60	300,000		-	300,000	-	-	-
B	FACILITIES	LINCOLN - PARKING LOT & GROUNDS REPAIRS		60	275,000		-	275,000	-	-	-
B	FACILITIES	MILTON BRADLEY - INTERIOR & BATHROOM UPGRADES	P	60	200,000		200,000	-	-	-	-
B	FACILITIES	GLICKMAN - BATHROOM PARTITIONS		59	25,000		25,000	-	-	-	-
B	FACILITIES	HARRIS - BATHROOM PARTITIONS		59	20,000		20,000	-	-	-	-
B	FACILITIES	HOMER ST SCHOOL - "NEW" BUILDING REPLACEMENT		59	30,000,000		30,000,000	-	-	-	-
B	FACILITIES	KENNEDY - BATHROOM REPLACEMENT		59	600,000		600,000	-	-	-	-
B	FACILITIES	MILTON BRADLEY - WINDOWS & DOORS		59	2,700,000	FUTURE MSBA COI	-	2,700,000	-	-	-
B	PARKS	NORTH RIVERFRONT PARK BOAT HOUSE		59	1,000,000		1,000,000	-	-	-	-
B	FACILITIES	SCI-TECH - BATHROOM PARTITIONS		59	25,000		25,000	-	-	-	-
B	FACILITIES	SPS BERKSHIRE - BATHROOM PARTITION		59	90,000		90,000	-	-	-	-
B	FACILITIES	VAN SICKLE - REPLACE BATHROOM PARTITIONS		59	35,000		35,000	-	-	-	-

Capital Improvement Plan: Fiscal Years 2016 - 2020

Priority	Department	Project Summary	Partial/ Funded	Total Estimate	Total Cost FY16-FY20	Funding Sources	2016	2017	2018	2019	2020
B	FACILITIES	BEAL - REPLACE PORTABLE CR'S		58	1,500,000		1,500,000	-	-	-	-
B	FACILITIES	BRIGHTWOOD - ELECTRICAL SERVICE		58	120,000		-	120,000	-	-	-
B	FACILITIES	BRIGHTWOOD SCHOOL REPLACEMENT		58	35,000,000		20,000,000	15,000,000	-	-	-
B	FACILITIES	CHESTNUT - UPGRADE FIRE DOORS		58	50,000		-	50,000	-	-	-
B	DCAC	CITY HALL - WINDOW RESTORATION		58	1,500,000		1,500,000	-	-	-	-
B	DPW	MILL RIVER CONDUIT REPAIRS		58	310,500		310,500	-	-	-	-
B	FACILITIES	MILTON BRADLEY - PIPING REPAIRS	P	58	100,000		-	100,000	-	-	-
B	DPW	PURCHASE OF VEHICLES	P	58	4,483,972	PAY-GO FY14	1,940,982	1,509,330	1,033,660	-	-
B	DPW	STORMWATER IMPROVEMENTS		58	200,000		50,000	50,000	100,000	-	-
B	PARKS	TECHNICAL TRAINING FACILITY & BN STORAGE AT FOREST PARK	P	58	3,298,250	GRANT, PAYGO	3,298,250	-	-	-	-
B	PARKS	TORNADO TREE REPLACEMENT	P	58	850,000		250,000	200,000	200,000	200,000	-
B	PARKS	ALDEN STREET PARK		57	500,000		275,000	125,000	100,000	-	-
B	LIBRARY	CENTRAL LIBRARY EXTERIOR DOORS		57	50,000		-	50,000	-	-	-
B	LIBRARY	CENTRAL LIBRARY FRONT STEPS		57	500,000		-	500,000	-	-	-
B	PARKS	CITY-WIDE LIGHTING AND SECURITY CAMERA		57	2,500,000		1,000,000	1,000,000	500,000	-	-
B	LIBRARY	DECORATIVE MASONRY TRIM REPAIR/REPLACEMENT		57	4,000,000		-	4,000,000	-	-	-
B	IT	DESKTOP/LAPTOP REPLACEMENT (ONGOING)	P	57	100,000	PAY-GO FY15	20,000	20,000	20,000	20,000	20,000
B	PARKS	FOREST PARK COMFORT SHELTER/DROP-IN CENTER		57	1,200,000		1,200,000	-	-	-	-
B	FACILITIES	GERENA SCHOOL - 'C' TUNNEL AND RAILROAD BRIDGE		57	2,500,000		1,000,000	1,500,000	-	-	-
B	PARKS	GREENLEAF PARK TRAFFIC SIGNAL		57	120,000		120,000	-	-	-	-
B	FACILITIES	KENSINGTON - SPRINKLER (CODE)		57	10,000		10,000	-	-	-	-
B	PARKS	LOON POND BEACH		57	500,000		300,000	100,000	100,000	-	-
B	FACILITIES	POTTENGER - REPLACE HALLWAY & CLASSROOM CEILING		57	125,000		125,000	-	-	-	-
B	DPW	REPLACEMENT OF VEHICLES/EQUIP. - ENTERPRISE FUND		57	2,730,911		944,440	770,996	1,015,475	-	-
B	LIBRARY	TERRACOTTA ROOF AND GUTTER SYSTEM REPLACEMENT		57	1,500,000		1,500,000	-	-	-	-
B	DISPATCH	CONSOLIDATED DISPATCH BUILDING W/EQUIPMENT		56	10,000,000		10,000,000	-	-	-	-
B	FACILITIES	DORMAN - ELECTRICAL UPGRADES		56	225,000		-	225,000	-	-	-
B	DCAC	FOREST PARK - AQUATIC GARDENS AND FERN GROVE RESTORATION		56	1,200,000		1,000,000	200,000	-	-	-
B	DCAC	FREEDMAN SCHOOL - PARK DESIGN AND CONSTRUCTION		56	750,000		100,000	650,000	-	-	-
B	FACILITIES	MILTON BRADLEY - OUTDOOR PARK AREA		56	1,000,000		-	1,000,000	-	-	-
B	FACILITIES	MAGAWISKA GROVE		56	1,000,000		250,000	750,000	-	-	-

Capital Improvement Plan: Fiscal Years 2016 - 2020

Priority	Department	Project Summary	Partial/ Funded	Total Estimate	Total Cost FY16-FY20	Funding Sources	2016	2017	2018	2019	2020
B	FACILITIES	MUNICIPAL GROUP BRICK REGROUT		55	1,000,000		-	1,000,000	-		
B	FACILITIES	SCHOOL-WIDE PROPERTY CONDITION ASSESSMENTS		55	150,000		50,000	100,000			
B	FACILITIES	SPS BERKSHIRE - WINDOWS AND DOORS REPLACEMENT		55	750,000	MSBA SOI FY15	650,000	100,000	-	-	
B	PARKS	TENNIS COURTS - CITYWIDE		55	1,500,000		1,500,000				
B	FACILITIES	WASHINGTON - FLOOR TILE REPLACEMENT		55	500,000		500,000	-	-	-	
B	PARKS	SOUTH BRANCH PARK		55	750,000	POTENTIAL PARC GRANT	-		750,000		
B	PARKS	WATERSHOPS POND		55	1,500,000		1,500,000	-	-	-	
B	LIBRARY	CENTRAL LIBRARY - WINDOW REPLACEMENT		55	1,500,000		1,500,000	-	-	-	
B	POLICE	POLICE CRUISERS		55	525,000		525,000		-		
B	LIBRARY	FOREST PARK - EXTERIOR SECURITY SYSTEM WITH CAMERAS		55	13,000		13,000	-	-	-	
B	PARKS	RUTH ELIZABETH PARK		55	1,200,000	FUNDING FROM FEMA	1,200,000				
B	PARKS	GREENLEAF PARK		55	1,500,000		1,500,000				
B	PARKS	EMERSON WIGHT PARK - SITEWORK FOR SECC		55	500,000		500,000				
B	PARKS	CAMP STAR ANGELINA LODGE		55	1,500,000		1,500,000				
B	PARKS	CITY CEMETARIES		55	500,000		500,000				
B	PARKS	POND DREDGING - CITYWIDE		55	5,000,000		5,000,000				
Total Priority B					231,241,229		157,026,493	52,820,601	14,474,135	5,660,000	1,260,000
Priority C											
C	FACILITIES	BEAL - ELECTRICAL PANELS		54	125,000		125,000	-	-	-	
C	FACILITIES	BRUNTON - WINDOW AND DOOR REPLACEMENT		54	1,200,000	MSBA SOI FY15	1,200,000	-	-	-	
C	FACILITIES	COMMERCE - BATHROOM/WATER-FOUNTAINS		54	300,000		150,000	150,000	-	-	
C	DISPATCH	COMP AIDED DISPATCH SOFTWARE MIGRATION		54	250,000		250,000		-		
C	PARKS	CYR ARENA EQUIPMENT AND REPAIRS		54	500,000		100,000	100,000	100,000	100,000	100,000
C	FACILITIES	DEBERRY - DROP CEILING INSTALLATION PROGRAM		54	60,000		60,000	-	-	-	
C	FACILITIES	ELLS - REPLACE TILE		54	100,000		100,000	-	-	-	
C	FACILITIES	FREEDMAN - FLOOR TILE REPLACEMENT		54	125,000		125,000	-	-	-	
C	FACILITIES	GERENA SCHOOL - NEW HVAC, WATER PUMPS & SEAL WALLS		54	15,000,000	MSBA SOI FY15	15,000,000				
C	FACILITIES	GLENWOOD - BATHROOM RENOVATIONS		54	600,000		300,000	300,000	-	-	
C	FACILITIES	UPDATE SCHOOL THEATRES		54	750,000		750,000				
C	PARKS	CARRIAGE HOUSE - MAJOR REPAIRS		53	500,000		500,000		-		
C	PARKS	FRANCONIA PAVILLION	P	53	500,000		500,000		-		

Capital Improvement Plan: Fiscal Years 2016 - 2020

Priority	Department	Project Summary	Partial/ Funded	Total Estimate	Total Cost FY16-FY20	Funding Sources	2016	2017	2018	2019	2020
C	FACILITIES	KENNEDY - FLOOR TILE REPLACEMENT VCT		53	650,000		650,000	-	-	-	-
C	FACILITIES	ADDITIONAL POLICE HEADQUARTERS RENOVATIONS		53	45,000,000		45,000,000	-	-	-	-
C	PARKS	FRANCONIA EQUIPMENT STORAGE BARN		53	700,000		350,000	350,000	-	-	-
C	PARKS	VETERANS EQUIPMENT STORAGE BARN		53	700,000		700,000	-	-	-	-
C	ELECTIONS	NEW VOTING MACHINES		52	384,000		384,000	-	-	-	-
C	FACILITIES	RELOCATE DEPT. OF HEALTH AND HUMAN SERVICES TO 1600 MAIN ST		52	1,430,000		180,000	1,250,000	-	-	-
C	FIRE	RIVER RESCUE BOAT PURCHASE		52	125,000		125,000	-	-	-	-
C	SCHOOL	TECHNOLOGY UPGRADE - DUGGAN BANDWIDTH INCREASE	P	52	877,900	SCHOOL BUDGET	583,800	294,100	-	-	-
C	SCHOOL	TECHNOLOGY UPGRADE - SECOND DATA CENTER		52	TBD		-	-	-	-	-
C	DPW	UPGRADING BONDI ISLAND LEACHATE SYSTEM		52	50,000		50,000	-	-	-	-
C	PARKS	ADVANCED ENTRY SYSTEM		51	1,000,000		1,000,000	-	-	-	-
C	FACILITIES	BEAL - BATHROOM RENOVATION		51	120,000		120,000	-	-	-	-
C	FACILITIES	ELLS - BATHROOM UPGRADE		51	30,000		30,000	-	-	-	-
C	PARKS	FIVE MILE POND BATH HOUSE		51	250,000		250,000	-	-	-	-
C	FACILITIES	FREEDMAN - BATHROOM RENOVATION		51	20,000		20,000	-	-	-	-
C	PARKS	KENEFICK PARK		51	2,500,000		700,000	650,000	650,000	500,000	-
C	PARKS	WESSON PARK		51	350,000		175,000	175,000	-	-	-
C	PARKS	CAMEROTA PROPERTY (FIVE MILE POND) PURCHASE		50	750,000		750,000	-	-	-	-
C	ECO DEV	CHAPMAN VALVE INDUSTRIAL PROJECT	P	50	4,500,000	BOND	1,500,000	1,500,000	1,500,000	-	-
C	PARKS	FORESTRY - UPDATE STREET TREE INVENTORY		50	300,000		300,000	-	-	-	-
C	FACILITIES	BRUNTON - DROP CEILING INSTALLATION PROGRAM		49	45,000		45,000	-	-	-	-
C	SCHOOL	APPLIANCES		48	25,000		-	25,000	-	-	-
C	FACILITIES	CENTRAL HIGH - MASONARY REPAIRS (EARTHQUAKE)		48	2,000,000		2,000,000	-	-	-	-
C	DCAC	CITY HALL - REMOVE STAINING		48	30,000		30,000	-	-	-	-
C	DCAC	CITY HALL - RESTORE SCANCES ON CITY HALL AND THE CAMPANILE		48	100,000		100,000	-	-	-	-
C	FACILITIES	CITY-WIDE HAZARDOUS WASTE SITE CLEANUPS		48	275,000		-	150,000	125,000	-	-
C	SCHOOL	CONSERVATORY OF THE ARTS SCHOOL		48	40,000,000	SCHOOL	40,000,000	-	-	-	-
C	POLICE	EVIDENCE RELOCATION		48	1,000,000		1,000,000	-	-	-	-
C	FACILITIES	INDIAN ORCHARD - BATHROOM TILE		48	15,000		15,000	-	-	-	-
C	FACILITIES	SCHOOLS - PAINTING PROJECTS		48	1,386,000		462,000	462,000	462,000	-	-
C	SCHOOL	WALSH BUILDING REPAIRS - REMOVE OIL TANK FROM PARKING LOT		48	15,850		15,850	-	-	-	-

Capital Improvement Plan: Fiscal Years 2016 - 2020

Priority	Department	Project Summary	Partial/ Funded	Total Estimate	Total Cost FY16-FY20	Funding Sources	2016	2017	2018	2019	2020
C	PARKS	BLUNT PARK MAINTENANCE BUILDING		47	750,000		750,000		-		
C	PARKS	BLUNT PARK ROADWAY IMPROVEMENTS		47	1,500,000			1,500,000			
C	FACILITIES	SCHOOLS - CLOCKS		47	120,000		120,000	-	-	-	
C	FIRE	16 ACRES FIRE STATION REPLACEMENT		46	5,000,000		5,000,000	-	-	-	
C	PARKS	EMILY BILL BUILDING		46	150,000		-	150,000	-		
C	PARKS	GREENLEAF MAINTENANCE BARN		46	200,000		50,000	150,000	-		
C	FACILITIES	JOHNSON - SINK HOLES, PARK LOT AND GROUND REPAIRS		46	300,000		300,000	-	-	-	
C	FACILITIES	SCI-TECH - FLOOR TILE REPLACEMENT PROGRAM		46	120,000		120,000	-	-	-	
C	FACILITIES	VAN SICKLE - REPLACE FLOOR AND CARPET		46	90,000		-	90,000	-	-	
C	DCAC	WALSH - PLAYGROUND		46	130,000		130,000	-	-	-	
C	PARKS	BLUNT PARK BIKEWAY/WALKWAY		45	1,500,000		-	1,500,000	-	-	
C	PARKS	MCKNIGHT TRAIL		45	5,000,000		2,000,000	1,500,000	750,000	750,000	
C	ECO DEV	PYCHON PARK RESTORATION		45	2,000,000		1,500,000	500,000	-	-	
C	PARKS	REPLACEMENT OF CITY-WIDE PLAYGROUND EQUIPMENT		45	1,200,000		1,200,000			-	
C	FACILITIES	KILEY - FLOOR TILE REPLACEMENT		44	200,000		200,000	-	-	-	
C	IT	CORE COMMUNICATION - NETWORK SWITCH AND ROUTER REPLACEMENT		45	162,000		162,000			-	
C	DISPATCH	REPLACEMENT COMPUTER WORKSTATIONS		44	25,000		-	25,000	-		
C	DPW	TRASH BARREL REPLACEMENTS (ONGOING)	P	44	1,200,000	DPW GF	300,000	300,000	300,000	300,000	
C	PARKS	UPGRADE SCHOOL ATHLETIC FIELDS		44	1,860,000		620,000	620,000	620,000	-	
C	FACILITIES	WHITE - INSTALL DROP CEILING		44	60,000		60,000	-	-	-	
C	PARKS	ZOO IMPROVEMENTS		43	2,000,000	MATCH FOR FUTURE GRANTS	1,400,000	600,000	-	-	
C	FIRE	ENGINE REPLACEMENT, ENGINE 1		42	670,000		670,000	-	-	-	
C	FIRE	ENGINE REPLACEMENT, ENGINE 8		42	650,000		650,000	-	-	-	
C	FACILITIES	GERENA SCHOOL - 'A' TUNNEL & RAMP RENOVATIONS		42	2,250,000		250,000	1,500,000	500,000		
C	FACILITIES	POLICE HEADQUARTERS		42	157,000,000		157,000,000		-		
C	PARKS	TREE NURSERY		42	750,000		-		-	750,000	
C	PARKS	MILL POND		41	2,000,000		2,000,000	-	-	-	
C	PARKS	OPEN SPACE - CHICOPEE/SPRINGFIELD LINE		41	600,000		600,000	-	-	-	
C	PARKS	VETERAN'S GOLF COURSE IMPROVEMENTS		41	3,600,000		3,600,000	-	-	-	
C	PARKS	FRANCONIA GOLF COURSE IMPROVEMENTS		41	750,000		750,000				
C	LIBRARY	CENTRAL LIBRARY - OUTDOOR LIFT		40	25,000		25,000	-	-	-	

Capital Improvement Plan: Fiscal Years 2016 - 2020

Priority	Department	Project Summary	Partial/ Funded	Total Estimate	Total Cost FY16-FY20	Funding Sources	2016	2017	2018	2019	2020
C	FIRE	ENGINE REPLACEMENT, ENGINE 3		40	610,000		-	610,000	-	-	
C	SCHOOL	WAREHOUSE - NEW EQUIPMENT		40	66,572		66,572				
C	FACILITIES	BRIDGE - FLOOR TILE REPLACEMENT		39	50,000		50,000	-	-	-	
C	IT	BUSINESS CONTINUITY PLAN - PHASE 3 - REGIONALIZATION		39	1,000,000		1,000,000	-	-	-	
C	PARKS	JAIME ULLOA PARK IMPROVEMENTS		39	300,000		300,000	-	-	-	
C	FACILITIES	JOHNSON - WINDOW HARDWARE		39	25,000		25,000	-	-	-	
C	PARKS	MERRICK PARK PEDESTRIAN WALKWAYS		39	275,000		275,000	-	-	-	
C	POLICE	PLANNED OBSOLESCENCE EQUIPMENT		39	185,000		185,000		-		
C	PARKS	PYNCHON PARK RENOVATIONS		39	5,000,000		3,000,000	2,000,000			
C	PARKS	WALSH PARK		39	1,300,000		1,300,000				
C	PARKS	BASKETBALL COURT IMPROVEMENTS - CITYWIDE		38	1,500,000		300,000	300,000	300,000	300,000	300,000
C	PARKS	RIVERFRONT PARK MASTER PLAN	P	38	3,000,000	PAYGO, MGM	3,000,000	-	-	-	
C	FACILITIES	WARNER - DRYWELLS BY FRONT AND BACK		38	50,000		50,000	-	-	-	
C	FACILITIES	CITY HALL - WINDOW REPLACEMENT AND CC REPAIRS TO LEADED WINDOWS		38	1,500,000		1,500,000	-	-	-	
C	PARKS	CAMP WILDER		38	300,000		300,000				
C	PARKS	HUBBARD PARK		38	500,000		500,000				
C	PARKS	FOREST PARK MUSEUM AND COMMUNITY SPACE		38	1,500,000		1,500,000				
C	PARKS	FOREST PARK TROLLEY PAVILION		38	500,000		500,000				
C	PARKS	STONE HOUSE		38	250,000		250,000				
C	PARKS	BLUNT PARK PAVILION		38	250,000		250,000				
Total Priority C					334,662,322		309,504,222	16,751,100	5,307,000	2,700,000	400,000
Priority D											
D	LIBRARY	CENTRAL LIBRARY - REPLACE LIGHTING IN ROTUNDA		37	50,000		50,000	-	-	-	
D	PARKS	COTTAGE HILL PARK		37	1,500,000		1,500,000	-	-	-	
D	LIBRARY	EAST SPFLD - EXTERIOR SECURITY SYSTEM WITH CAMERAS		37	13,000		13,000	-	-	-	
D	IT	FIBER NETWORK EXPANSION		37	1,000,000		1,000,000				
D	PARKS	FIVE MILE POND PARK COVE DREDGING		37	1,500,000		1,500,000	-	-	-	
D	LIBRARY	LIBERTY- EXTERIOR SECURITY SYSTEM WITH CAMERAS		37	13,000		13,000	-	-	-	
D	LIBRARY	PINE POINT - EXTERIOR SECURITY SYSTEM WITH CAMERAS		37	13,000		13,000	-	-	-	
D	LIBRARY	CENTRAL LIBRARY - AIR CONDITIONING		36	1,200,000		1,200,000	-	-	-	
D	LIBRARY	CENTRAL LIBRARY - PAVE ADJACENT PARKING LOT		36	150,000		150,000	-	-	-	

Capital Improvement Plan: Fiscal Years 2016 - 2020

Priority	Department	Project Summary	Partial/ Funded	Total Estimate	Total Cost FY16-FY20	Funding Sources	2016	2017	2018	2019	2020
D	FACILITIES	DUGGAN - REPAVE PARKING LOT		36	200,000		200,000	-	-	-	-
D	LIBRARY	EAST SPFLD - WINDOW REPLACEMENT		36	65,000		65,000	-	-	-	-
D	LIBRARY	FOREST PARK - WINDOW REPLACEMENT		36	150,000		150,000	-	-	-	-
D	LIBRARY	LIBERTY - NEW PARKING LOT		36	50,000		50,000	-	-	-	-
D	LIBRARY	LIBERTY - WINDOW REPLACEMENT		36	45,000		45,000	-	-	-	-
D	POLICE	MAJOR CRIMES TRANSPORTATION (CRIME SCENE VAN)		36	100,000		100,000	-	-	-	-
D	FACILITIES	POTTENGER - REPAVE PARKING LOT/SIDEWALK		36	150,000		150,000	-	-	-	-
D	IT	SCANNING ARCHIVAL DOCUMENTS FOR ELECTRONIC STORAGE		36	475,000		225,000	250,000	-	-	-
D	POLICE	POLICE - SHOT SPOTTER EXPANSION		35	1,092,000		764,000	164,000	164,000	-	-
D	PARKS	NEAL PARK (SOLUTIA)		35	1,200,000		-	1,200,000	-	-	-
D	FACILITIES	TALMADGE - REPAVE PARKING LOT		35	80,000		80,000	-	-	-	-
D	PARKS	VAN HORN PARK		35	3,000,000		-	-	3,000,000	-	-
D	LIBRARY	EAST SPFLD - REPLACE PHONE SYSTEM		34	5,000		5,000	-	-	-	-
D	LIBRARY	FOREST PARK - REPLACE PHONE SYSTEM		34	5,000		5,000	-	-	-	-
D	PARKS	FOREST PARK BIKE PATH		34	500,000		-	500,000	-	-	-
D	FACILITIES	HARRIS - ADD ADDITIONAL PARKING		34	100,000		-	-	100,000	-	-
D	LIBRARY	INDIAN ORCHARD - REPLACE PHONE SYSTEM		34	5,000		5,000	-	-	-	-
D	LIBRARY	LIBERTY - REPLACE PHONE SYSTEM		34	5,000		5,000	-	-	-	-
D	LIBRARY	PINE POINT - REPLACE PHONE SYSTEM		34	5,000		5,000	-	-	-	-
D	LIBRARY	SIXTEEN ACRES - REPLACE PHONE SYSTEM		34	5,000		5,000	-	-	-	-
D	FACILITIES	BOLAND - HVAC SYSTEM	P	33	18,000		18,000	-	-	-	-
D	FACILITIES	BOWLES - ADD ADDITIONAL PARKING		33	85,000		85,000	-	-	-	-
D	POLICE	COMM 1		33	300,000		300,000	-	-	-	-
D	FACILITIES	DORMAN - REPAVE PARKING LOT		33	TBD		-	-	-	-	-
D	FACILITIES	DRYDEN - PARKING LOT PAVING/EXTENSION		33	85,000		-	85,000	-	-	-
D	FACILITIES	PERIMETER SECURITY		33	300,000		300,000	-	-	-	-
D	LIBRARY	ALL BRANCHES - MEDIA MANAGER MACHINES		32	195,000		45,000	150,000	-	-	-
D	LIBRARY	ALL BRANCHES - RFID		32	801,000		65,110	735,890	-	-	-
D	FACILITIES	BALLUET MIDDLE - ROOF REPLACEMENT		32	TBD		-	-	-	-	-
D	LIBRARY	EAST SPFLD - BUILDING ACCESSIBILITY		32	875,000		-	875,000	-	-	-
D	FACILITIES	BEAL - DESIGN AND INSTALL BUS DROP ACCESS ROAD		31	100,000		100,000	-	-	-	-

Capital Improvement Plan: Fiscal Years 2016 - 2020

Priority	Department	Project Summary	Partial/ Funded	Total Estimate	Total Cost FY16-FY20	Funding Sources	2016	2017	2018	2019	2020
D	PARKS	HORTICULTURAL CENTER/BOTANICAL GARDEN		31	2,000,000		-	2,000,000	-	-	-
D	LIBRARY	ALL BRANCHES - COMPUTER UPGRADES	P	30	80,000	FY15 GF	-	40,000	40,000	-	-
D	LIBRARY	ALL BRANCHES - ELECTRICAL OUTLETS ACCOMMODATE LAPTOPS		30	60,000		60,000	-	-	-	-
D	LIBRARY	CENTRAL LIBRARY - 3M INTELLIGENT RETURN/SORTER SYSTEM		30	232,000		232,000	-	-	-	-
D	LIBRARY	EAST SPFLD - CENTRAL AIR CONDITIONING		30	75,000		75,000	-	-	-	-
D	LIBRARY	FOREST PARK - CENTRAL AIR CONDITIONING		30	120,000		120,000	-	-	-	-
D	LIBRARY	LIBERTY - CENTRAL AIR CONDITIONING		30	30,000		30,000	-	-	-	-
D	FACILITIES	BEAL - REPAVE PARKING LOT		28	100,000		100,000	-	-	-	-
D	FACILITIES	HOMER - REPAVE DRIVEWAY		28	80,000		80,000	-	-	-	-
D	PARKS	STEARNS SQUARE RENOVATION		28	1,200,000		1,200,000	-	-	-	-
D	PARKS	TRAIL RENOVATIONS		28	300,000		100,000	100,000	100,000	-	-
D	PARKS	WALKER GRANDSTAND RENOVATION		28	1,000,000		1,000,000	-	-	-	-
D	FACILITIES	BRIDGE - REPAVE PARKING LOT		27	180,000		180,000	-	-	-	-
D	LIBRARY	MASON SQUARE - REPAVE PARKING LOT		27	62,000		-	62,000	-	-	-
D	LIBRARY	PINE POINT - REPAVE PARKING LOT		27	35,000		-	35,000	-	-	-
D	FIRE	REPAVING CRUMBLING APPARATUS BAY APRONS		27	230,000		-	230,000	-	-	-
D	PARKS	MEADOW BROOK RAVINE RESTORATION		26	1,500,000		-	1,500,000	-	-	-
D	PARKS	FOREST PARK SIGN REPLACEMENT PROJECT		25	100,000		50,000	50,000	-	-	-
D	FACILITIES	BEAL - CLASSROOM CABINETRY		23	25,000		25,000	-	-	-	-
D	FACILITIES	CHESTNUT - INTERIOR COURTYARD REPAIRS		23	45,000		45,000	-	-	-	-
D	LIBRARY	EAST FOREST PARK - NEW LIBRARY	P	23	5,000,000	PAY-GO FY14	-	5,000,000	-	-	-
D	LIBRARY	FOREST PARK - CIRCULATION DESK		23	45,000		45,000	-	-	-	-
D	PARKS	MCKNIGHT GLEN IMPROVEMENTS		23	500,000		500,000	-	-	-	-
D	PARKS	CLODD CONCEPCION COMMUNITY CENTER WATER SPRAY PARK		22	1,200,000		1,200,000	-	-	-	-
D	LIBRARY	INDIAN ORCHARD - RENOVATE BASEMENT AREA		20	75,000		-	75,000	-	-	-
D	PARKS	TREE REPLACEMENT PROGRAM		20	1,800,000		600,000	600,000	600,000	-	-
D	PARKS	TRIANGLE/TERRACE RESTORATIONS		20	1,500,000		1,500,000	-	-	-	-
D	PARKS	CONSTRUCTION OF A NEW DRIVING RANGE		18	3,000,000		-	-	3,000,000	-	-
D	FACILITIES	CITY HALL, SYMPHONY HALL BRONZE DOORS RESTORATION		18	500,000		-	500,000	-	-	-
D	FACILITIES	PUTNAM FOOTFIELD FIELD REPLACEMENT		18	800,000		800,000	-	-	-	-
D	FACILITIES	SMALL EQUIPMENT REPLACEMENT SCHEDULE		18	500,000		100,000	100,000	100,000	100,000	100,000

Capital Improvement Plan: Fiscal Years 2016 - 2020

Priority	Department	Project Summary	Partial/ Funded	Total Estimate	Total Cost FY16-FY20	Funding Sources	2016	2017	2018	2019	2020
D	FACILITIES	SYMPHONY HALL HVAC		18	1,000,000		1,000,000				
D	FIRE	FIRE EQUIPMENT STORAGE FACILITY		18	TBD						
D	PARKS	CRAFTSMEN CORNER AND IQE JONES REALTY (FIVE MILE POND) PURCHASE		18	750,000		-	750,000	-	-	
Total Priority D					39,559,000		17,253,110	15,001,890	7,104,000	100,000	100,000
Total Cost of FY16 CAPITAL IMPROVEMENT NEEDS					798,352,639		618,269,248	129,178,256	34,785,135	11,860,000	4,260,000

APPENDIX B: CAPITAL IMPROVEMENT PROCESS

Capital Improvement Process

Departments submit capital requests to the Finance Department electronically along with necessary supporting documentation (See Appendix A for a summary of requested projects). Requests are captured in a database maintained by the Finance Department and are reviewed by the Capital Improvement Committee. This process is required by City ordinance and is consistent with best practices regarding capital investment.

Database Requirements - All capital requests are submitted in electronic format and include the following information:

- | | |
|----------------------------|--------------------------|
| • Project Category | • Project Urgency |
| • Project Type | • Project Benefits |
| • Department Priority | • Fiscal Impact |
| • Estimated Project Cost | • Legal Obligations |
| • Proposed Funding Sources | • Public Service Impact |
| • Project Description | • Completed Prior Phases |

Categories - Capital projects are categorized into one of seven categories:

- Building – This includes acquisition, replacement, renovation, and addition to, construction or long-term lease of a building or a major component thereof.
- Infrastructure – This category includes roadwork, sidewalks, traffic signals, drainage systems and other improvements of a lasting nature that are not building structures.
- Equipment (Vehicular) – This includes equipment capable of self-propulsion from one location to another.
- Equipment (Other) – This includes all other equipment that meets the definition of a capital project item but is not capable of self-propulsion.
- Land/Parks/Fields - This category includes the acquisition, replacement, renovation, addition to, construction or long-term lease of parks and playing fields. If the acquisition of land is associated with the acquisition of a building or an infrastructure project, the project would be categorized in those respective categories.
- Technology – This category includes all purchases that meet the definition of a capital item in the area of technology such as computers, digital copiers, printers, telephone systems and software programs.
- Salary – This category includes salary for staff associated with a specific project and helps to determine what, if any, operating costs are included in the project plan.

Types - Each project is further classified into one of five different types of projects:

- New – The purchase, acquisition or construction of new capital, as distinct from the purchase of new capital items to replace existing capital.
- Reconstruction/Replacement – The substantial reconstruction or replacement of a capital asset, such as a street, building or a piece of capital equipment. This may entail the demolition of an existing asset or the abandonment of an asset and the construction or acquisition of a new asset to replace it.

- Demolition – This includes commercial and residential building demolition.
- Major Repair/Renovation – Large-scale renovations and repairs to capital assets, such as building system replacements, equipment overhauls and other items intended to extend the useful life of an existing capital asset.
- Repair – Smaller scale capital repairs that extend the useful life of a capital asset.

Capital Improvement Committee - The Capital Improvement Committee is responsible for identifying and prioritizing the City's needs and coordinating them with the operating budget. The Committee is comprised of the Chief Administrative and Finance Officer, the Director of Finance, the Director of Public Works, the Director of Parks, Buildings and Recreation, the Director of the City's Capital Asset Construction Department and the Director of Economic Development and Planning for the City and a representative of the City Council. Any member who has an interest in any item before the committee must recuse him or herself from deliberations on that item. For the FY16 planning process the Committee members included:

- Chief Administrative and Financial Officer – Timothy J Plante
- Budget Director – Jennifer Winkler
- Director of Department of Public Works – Christopher Cignoli
- Director of Parks, Building/Recreation – Patrick Sullivan
- Director of Capital Asset and Construction – Peter Garvey
- Chief Development Officer – Kevin Kennedy
- City Council Representative – Kateri Walsh
- Deputy Director of Economic Development – Brian Connors
- Capital Improvement Analyst – Lindsay Hackett

The Capital Improvement Committee reviews each submission. After appropriate review and consideration, the committee establishes project priorities given quantitative measures of need and justification as established by the rating department and reviewed by the committee.

Criteria - Each project is ranked on six criteria:

- Overall fiscal impact - Will the project bring in additional revenue or will it cost additional money to operate? Are their funding sources other than the general fund for this project?
- Legal obligations – Does the project improve compliance with federal law, state law, or local ordinance?
- Impacts on service to the public - Will residents receive better service if the project is conducted? Will it address a public health, safety, accreditation or maintenance need?
- Urgency of maintenance needs - Is the asset currently broken and in need of immediate replacement?
- Prior phases - If the project is a multiyear project, have prior phases been previously conducted?
- Department priority – What priority does the department place on the projects based on the departmental mission, goals and objectives.

Each criterion above receives a different weight as seen in Appendix B. Each project is assigned to one of four priority levels based on the overall weighted score.

The capital plan is intended to be a fluid document that will be subject to change each year as priorities change and additional information becomes available. All final requests approved by the Capital Improvement Committee will be submitted for final review and approval to the Mayor and the City Council.

APPENDIX C: RATING CRITERIA

CRITERIA A- OVERALL FISCAL IMPACT

Weight: 4

Rationale: Limited resources exist for competing projects. This requires that each project's full impact on the City's budget be considered in rating and evaluating projects. Projects that are self-funded or have a large proportion of external funding will receive higher ratings than those that do not, as these projects have less impact on the funding portion of our capital budget.

Considerations: Ratings for this factor will consider these major points:

- A. Capital cost of the project relative to all other project requests.
- B. Impact of the project on City operating costs and personnel levels.
- C. Whether the project requires City appropriation or is funded from agency, grant funds, matching funds or generated revenue.
- D. Impact on the City's tax revenue or fee revenue.
- E. Will external funding be lost should the project be delayed?

Illustrative Ratings:

- 5 - Project requires less than 10% City funding.
- 4 - Project requires less than 50% City funding.
- 3 - Project requires more than 50% City funding, decreases operating costs and increases City revenues.
- 2 - Project requires more than 50% City funding, increases operating costs and increases City revenues.
- 1 - Project requires more than 50% City funding, decreases operating costs and decreases City revenues.
- 0 - Project requires more than 50% City funding, increases operating costs and decreases City revenues.

Note: Projects which do not impact either revenues or operating costs will receive the score of a project that is more favorable in the category (for revenue, the score will be the "increasing revenue" score and for costs, the "decreasing costs" score). This score will then be reduced by 0.5 to reflect the lack of actual increase in revenue or decrease in costs.

CRITERIA B- LEGAL OBLIGATIONS AND COMPLIANCE

Weight: 4

Rationale: Some projects are essentially mandatory due to court orders, federal mandates, or state laws that require their completion. These projects should receive higher consideration than those which are considered discretionary. Criteria B evaluates both the severity of the mandate and the degree of adherence to state and federal laws.

Considerations: Ratings for this factor will consider these major points:

- A. Whether the City is under direct court order to complete this project.
- B. Whether the project is needed to meet requirements of federal or state legislation.

Illustrative Ratings:

- 5 - City or Department is currently under court order to take action.
- 4 - Project is necessary to meet existing state and federal requirements.
- 3 - Legislation is under discussion that would require the project in future.
- 2 - There is no legal or court order or other requirement to conduct the project.
- 1 - Project requires change in state or law to proceed.
- 0 - Project requires change in federal or law to proceed.

CRITERIA C-IMPACT ON SERVICE TO THE PUBLIC**Weight: 3**

Rationale: Consideration will be given to capital projects that address health, safety, accreditation or maintenance issues as well as those that improve the services provided by a department. Service is broadly defined, as are the City's objectives in meeting the health, safety or accreditation needs of our residents and/or improved operations of an existing department.

Considerations: Ratings for this factor will consider these major points:

- A. Whether the service is already being provided by existing agencies.
- B. Whether the project has immediate impact on service, health, safety, accreditation or maintenance needs.
- C. Whether the project focuses on a service that is currently a "high priority" public need.

Illustrative Ratings:

- 5 - The service itself addresses an immediate public health, safety, accreditation, or maintenance need.
- 4 - Service is improved and addresses a public health, safety, accreditation, or maintenance need.
- 3 - Service is greatly improved.
- 2 - Service is improved.
- 1 - Service is minimally improved and addresses a public health, safety, accreditation, or maintenance need.
- 0 - Service is minimally improved.

CRITERIA D- URGENCY OF MAINTENANCE NEEDS**Weight: 3**

Rationale: The City's most immediate goal in both capital and operating finance is to maintain current service levels for our citizens, businesses and visitors. Capital projects that are essential to maintain services, protect investments, or restore service that have been interrupted due to failure of capital assets will receive the highest rating in this criterion.

Considerations: Ratings for this factor will consider these major points:

- A. Whether a service is currently interrupted.
- B. Whether the project as requested will result in full restoration of an interrupted service.

- C. Whether the project is the most cost-effective method of providing or maintaining a service.
- D. Where a service is not currently interrupted, the likelihood that it will be in the next five years if the project is not funded.
- E. Whether costs of the project will increase (beyond inflation) if the project is delayed.
- F. Whether the agency has prepared a comprehensive maintenance/rehabilitation/replacement schedule and the project is due under that schedule.

Illustrative Ratings:

- 5 - Service is currently interrupted and the project will restore service in the most cost-effective manner possible.
- 4 - Service is likely to be disrupted in a five-year horizon if the project is not funded.
- 3 - The project is necessary to maintain an orderly schedule for maintenance and replacement.
- 2 - The cost of the project will increase in future (beyond inflation) if it is delayed at this time.
- 1 - There is a minor risk that costs will rise or service will be interrupted if the project is not funded.
- 0 - There is no financial or service risk in delaying or not funding the project (e.g., the project is new and has no impact on current service).

CRITERIA E - PRIOR PHASES

Weight: 2

Rationale: Some projects are developed in phases due to their complexity or size. In such cases, the need has already been established by a prior commitment of funding. Therefore, continuation of the project will be given higher consideration.

Considerations: Ratings for this factor will consider these major points:

- A. Whether the project has received prior funds.
- B. Whether the project requires additional funding to be operational.

Illustrative Ratings:

- 5 - All but the final phase has been fully funded.
- 4 - Multiple phases have been fully funded.
- 3 - Multiple phases have been partially funded.
- 2 - The first phase has been fully funded.
- 1 - The first phase has been partially funded.
- 0 - No prior phases have been funded or partially funded.

CRITERIA F – DEPARTMENTAL PRIORITY

Weight: 2

Rationale: Departments are expected to provide an indication of which projects are most important to their mission.

Considerations: Ratings for this factor will consider these major points:

- A. Departmental ranking of each individual project.
- B. The total number of project requests that are submitted by a department.

Illustrative Ratings:

- 5 - The project is within the top 20% of departmentally ranked project requests (81% to 100%).
- 4 - The project is within the next 20% of projects (61% to 80%).
- 3 - The project is within the next 20% of projects (41% to 60%).
- 2 - The project is within the next 20% of projects (21% to 40%).
- 1 - The project is within the bottom 20% of ranked projects (0% to 20%).



City of Springfield

ADOPTED

2.3

Meeting: 07/20/15 07:00 PM

Initiator: Hector Velez

Sponsors: Mayor Domenic J. Sarno

DOC ID: 3133

Frank B. Murray Street Line Relocation (Union Station)

By the City Council of the City of Springfield, Massachusetts:
Notice having been given and a public hearing held, as provided by law,

IT IS HEREBY ORDERED:

That the , be and it is hereby granted a location for and permission to
<<Insert proper utility template>>

Petition #10,268 Union Station

<<Enter brief purpose>>

Also that permission be and hereby granted said {ResUserUserLookup1} to complete the
above request.

I hereby certify that the foregoing order was adopted at a meeting of the City Council of the City of Springfield, Massachusetts held on July 20, 2015

City Clerk

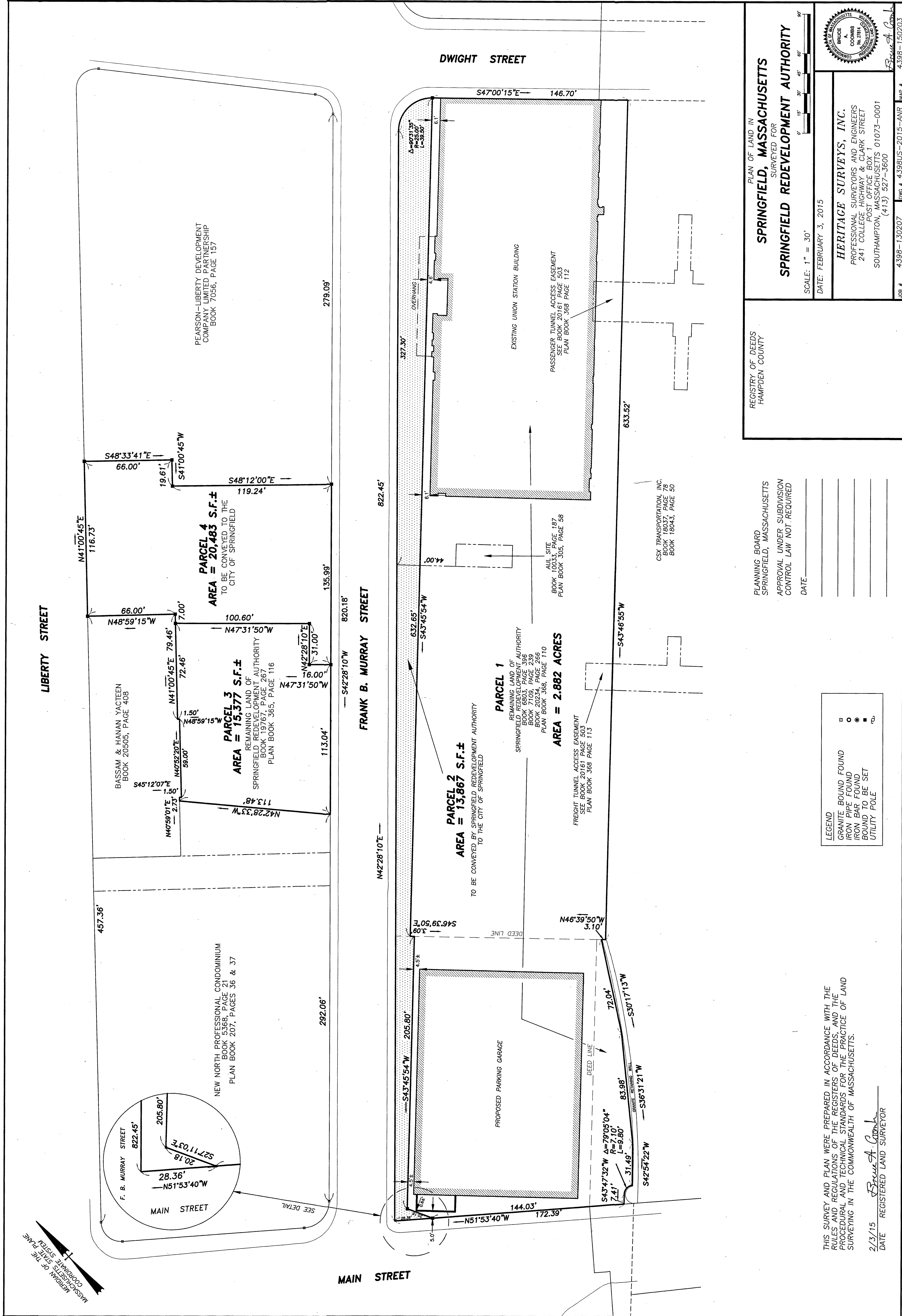
We hereby certify that on June 24, 2015, at 5:00 PM, at Frank B. Murray Street and Main Street Corner a public hearing was held on the petition of the for permission to complete the above mentioned request.

City Clerk

I hereby certify that the foregoing is a true copy of a location order and certificate of hearing with notice adopted by the City Council of the City of Springfield, Massachusetts, on the July 20, 2015, and recorded with the records of location orders of said city. This certified copy is made under the provision of Chapter 166 of the General Laws and any additions thereto or amendments thereof.

Attest:

City Clerk



NOTICE OF MEETING

CITY OF

SPRINGFIELD, MASSACHUSETTS

PET. NO. 10,268

June 15, 2015

The Board of Public Works, to which was referred the petition of the Springfield Redevelopment Authority and others, praying:

" To relocate the southeasterly street line of the public way known as Frank B. Murray Street and to extend the public way between Liberty Street and Frank B. Murray Street."

hereby gives notices that said Board will meet at the corner of Franck B. Murray and Main Street, Springfield, MA on Wednesday, the twenty-four (24) of June, 2015, at Five (5:00 P.M.) o'clock in the evening.

View the premises.

View the plan.

Hear all persons interested therein.

Determine whether the Board shall recommend the proposed street line relocation stated in said petition.

Estimate any damages resulting from the action of the Board.

JOHN J. FITZGERALD)

MICHAEL TRIGGS)

RAYMOND A. AVEZZIE)

BOARD OF PUBLIC WORKS

Attachment: NOTICE OF MEETING FOR PET.10,268 (3133 : Petition #10,268 Union Station)



City of Springfield

ADOPTED

2.4

Meeting: 07/20/15 07:00 PM

Initiator: Hector Velez

Sponsors: Mayor Domenic J. Sarno

DOC ID: 3129

Order of Location for the Installation and Maintenance of Underground Utilities

By the City Council of the City of Springfield, Massachusetts:
Notice having been given and a public hearing held, as provided by law,

IT IS HEREBY ORDERED:

That the EVERSOURCE ENERGY, be and it is hereby granted a location for and permission to
<<Insert proper utility template>>

Mill Street

<<Enter brief purpose>>

Also that permission be and hereby granted said {ResUserUserLookup1} to complete the
above request.

I hereby certify that the foregoing order was adopted at a meeting of the City Council of the City of Springfield, Massachusetts held on July 20, 2015

City Clerk

We hereby certify that on June 17, 2015, at 5:00 PM, at In Front of #10 Mill Street a public hearing was held on the petition of the EVERSOURCE ENERGY for permission to complete the above mentioned request.

City Clerk

I hereby certify that the foregoing is a true copy of a location order and certificate of hearing with notice adopted by the City Council of the City of Springfield, Massachusetts, on the July 20, 2015, and recorded with the records of location orders of said city. This certified copy is made under the provision of Chapter 166 of the General Laws and any additions thereto or amendments thereof.

Attest:

City Clerk

CITY OF SPRINGFIELD**CITY CLERK'S OFFICE**

June 4, 2015

Notice is hereby given that the Board of Public Works will give a hearing **In Front of 10 Mill Street Wednesday, June 17, 2015 at 5:00 P.M.** to all parties interested in the petition of **Eversource Energy Company** to feed a pad mounted transformer with six (6) PVC conduit four (4") inches from existing manhole on Mill Street.

By Order of the City Council

Wayman Lee, Esquire

City Clerk

FOR INFORMATION CALL:

BOARD OF PUBLIC WORKS
70 TAPLEY STREET
SPRINGFIELD, MA 01104
413-784-4891

Attachment: 6-17-15 abutter notice wmeco #6221 (3129 : Mill Street)

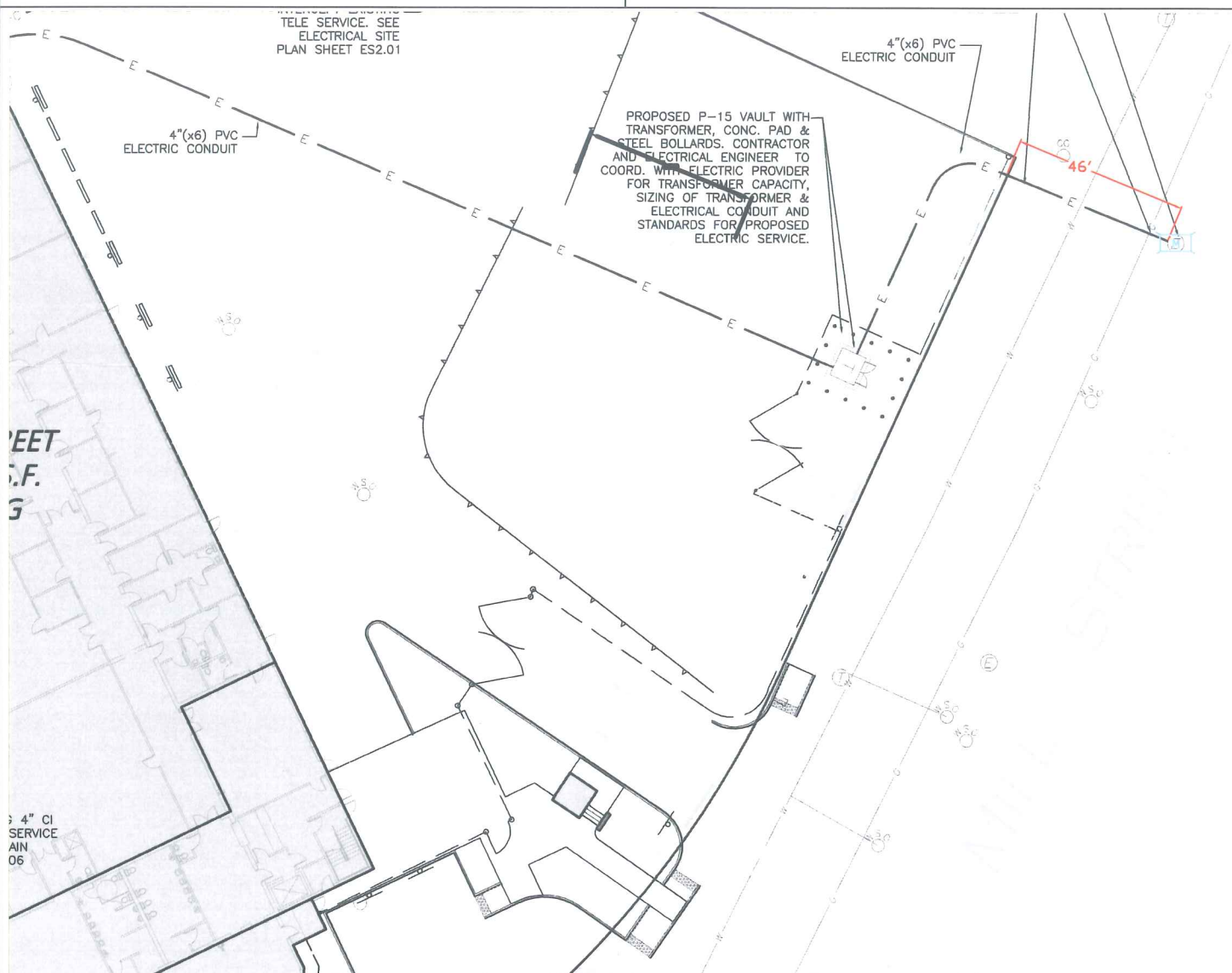
EVERSOURCE ENERGY

TOWN

SPRINGFIELD

STREET

10 MILL ST



PURPOSE AND DESCRIPTION

EVERSOURCE IS ADDING A NEW (6) 4" DUCT BANK TO FEED A PAD MOUNTED TRANSFORMER TO BE LOCATED AT 10 MILL STREET.

LEGEND

- | | | |
|---------------------------------------|----------------------------------|-----------------|
| ✗ PROPOSED JOINT POLE | ■ PROPOSED PAD MOUNT TRANSFORMER | |
| ● PROPOSED W.M.E.CO. POLE | ■ EXISTING PAD MOUNT TRANSFORMER | |
| ⊗ EXISTING JOINT POLE | ⊗ EXISTING MANHOLE | |
| ○ EXISTING W.M.E.CO. POLE | — UG EXISTING CONDUIT | — ANCHOR |
| ⊗ EXISTING W.M.E.CO. POLE TO BE JOINT | — UG PROPOSED CONDUIT | ⊗ PROPOSED SILO |
| ⊗ EXISTING FOREIGN POLE TO BE JOINT | ⊗ PROPOSED HANDHOLE | ⊗ EXISTING SILO |
| | ⊗ EXISTING HANDHOLE | ● HEXHOLE |

DRAWN BY
MICHAEL WILSON

W.R.#
2524579

DISTANCES ARE APPROXIMATE
1" = 35'

PETITION NO.

6221

W.O. 65521013



City of Springfield

ADOPTED

Meeting: 07/20/15 07:00 PM
Initiator: Hector Velez
Sponsors: Mayor Domenic J. Sarno
DOC ID: 3130

2.5

Order of Location for the Installation and Maintenance of Underground Utilities

By the City Council of the City of Springfield, Massachusetts:
Notice having been given and a public hearing held, as provided by law,

IT IS HEREBY ORDERED:

That the EVERSOURCE ENERGY, be and it is hereby granted a location for and permission to
<<Insert proper utility template>>

Benton Street #6222

<<Enter brief purpose>>

Also that permission be and hereby granted said {ResUserUserLookup1} to complete the
above request.

I hereby certify that the foregoing order was adopted at a meeting of the City Council of the City of Springfield, Massachusetts held on July 20, 2015

City Clerk

We hereby certify that on June 22, 2015, at 5:10 PM, at In Front of 27 Benton Street (Lawton Apartments) a public hearing was held on the petition of the EVERSOURCE ENERGY for permission to complete the above mentioned request.

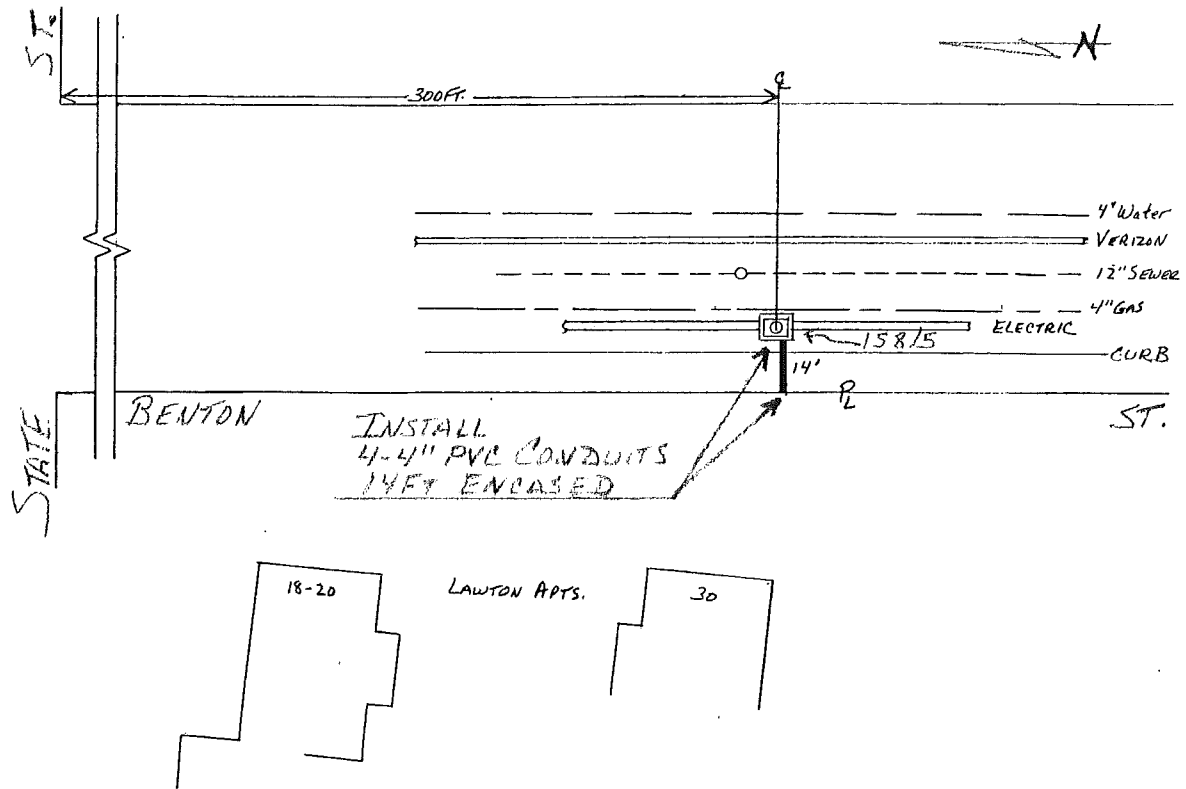
City Clerk

I hereby certify that the foregoing is a true copy of a location order and certificate of hearing with notice adopted by the City Council of the City of Springfield, Massachusetts, on the July 20, 2015, and recorded with the records of location orders of said city. This certified copy is made under the provision of Chapter 166 of the General Laws and any additions thereto or amendments thereof.

Attest:

City Clerk

EVERSOURCE	TOWN SPRINGFIELD
NEW ENGLAND TELEPHONE & TELEGRAPH COMPANY	STREET BENTON ST.



PURPOSE AND DESCRIPTION:

Upgrading electric system in this area to an automated loop feed system. This will improve the quality and reliability of electric service to the area.
Install 4-4" conduits 14 ft. west from existing electric manhole 158/5 to the property line of Lawton Apartments.

LEGEND			
	PROPOSED JOINT POLE		HANDHOLE
	PROPOSED EVERSOURCE POLE		PAD MOUNT TRANSFORMER
	EXISTING JOINT POLE		UG. CONDUIT
	EXISTING EVERSOURCE POLE		UG. PRIMARY CABLE
	EXISTING EVERSOURCE POLE TO BE MADE JOINT		UG. SECONDARY CABLE
	EXISTING FOREIGN POLE TO BE MADE JOINT		MANHOLE
			HEXHOLE

DRAWN BY MIKE SANTOS 787-9354	W.C. # 65520422	DISTANCES ARE APPROXIMATE 1" = 40'	PETITION NO. 6222
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WR# 2492133

CITY OF SPRINGFIELD**CITY CLERK'S OFFICE**

June 5, 2015

Notice is hereby given that the Board of Public Works will give a hearing **In Front of 27 Benton Street (Lawton Apartments) Monday, June 22, 2015 at 5:10 P.M.** to all parties interested in the petition of **Eversource Energy Company** to install 4-4" PVC conduits 14 feet.

By Order of the City Council

Wayman Lee, Esquire

City Clerk

FOR INFORMATION CALL:

BOARD OF PUBLIC WORKS
70 TAPLEY STREET
SPRINGFIELD, MA 01104
413-784-4891

Attachment: 6-22-15 abutter notice wmeco #6222 (3130 : Benton Street #6222)



City of Springfield

ADOPTED

Meeting: 07/20/15 07:00 PM
Initiator: Hector Velez
Sponsors: Mayor Domenic J. Sarno
DOC ID: 3131

2.6

Order of Location for the Installation and Maintenance of Underground Utilities

By the City Council of the City of Springfield, Massachusetts:
Notice having been given and a public hearing held, as provided by law,

IT IS HEREBY ORDERED:

That the EVERSOURCE ENERGY, be and it is hereby granted a location for and permission to
<<Insert proper utility template>>

Benton Street #6224

<<Enter brief purpose>>

Also that permission be and hereby granted said {ResUserUserLookup1} to complete the
above request.

I hereby certify that the foregoing order was adopted at a meeting of the City Council of the City of Springfield, Massachusetts held on July 20, 2015

City Clerk

We hereby certify that on June 22, 2015, at 5:00 PM, at In Front of #97 Benton Street a public hearing was held on the petition of the EVERSOURCE ENERGY for permission to complete the above mentioned request.

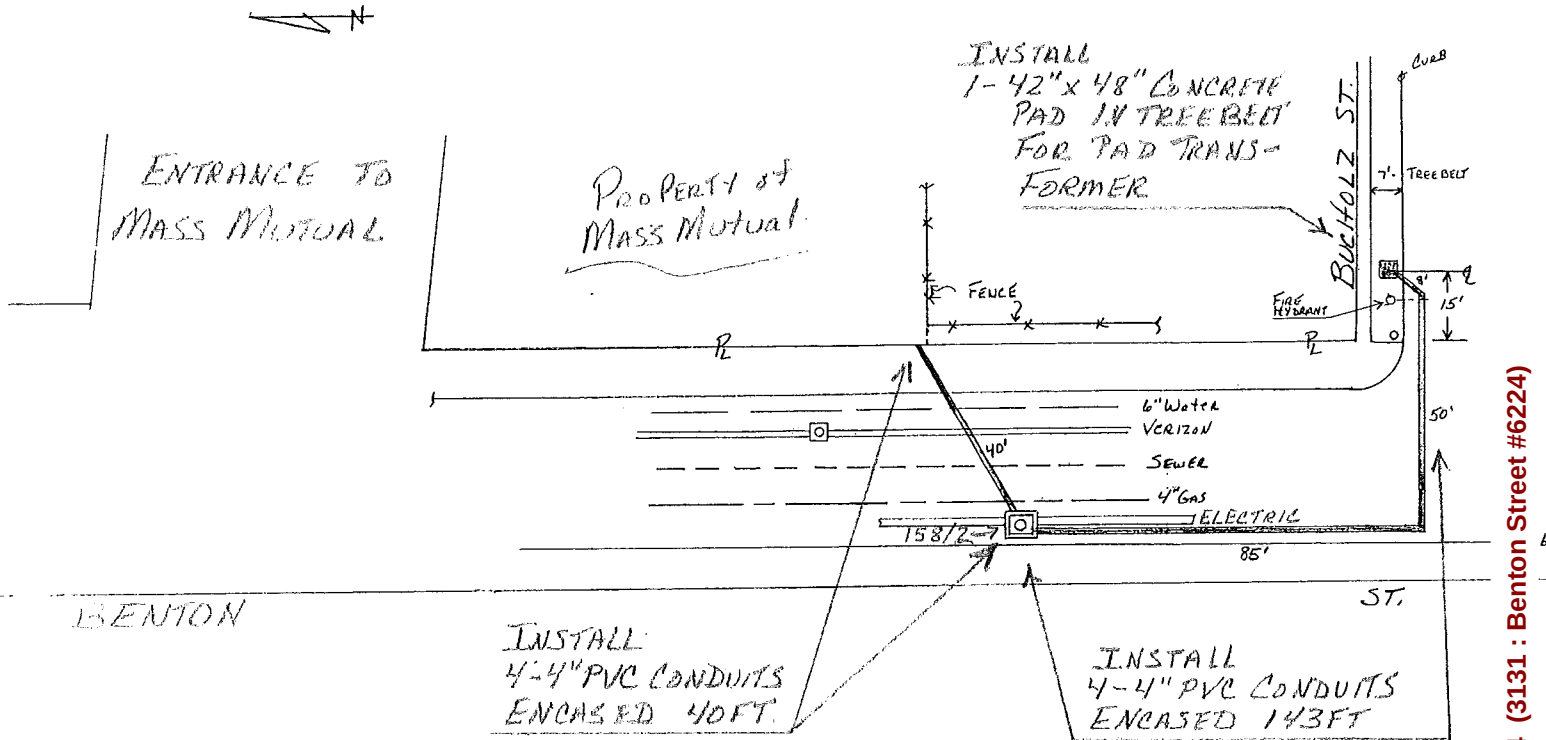
City Clerk

I hereby certify that the foregoing is a true copy of a location order and certificate of hearing with notice adopted by the City Council of the City of Springfield, Massachusetts, on the July 20, 2015, and recorded with the records of location orders of said city. This certified copy is made under the provision of Chapter 166 of the General Laws and any additions thereto or amendments thereof.

Attest:

City Clerk

EVERSOURCE	TOWN SPRINGFIELD
NEW ENGLAND TELEPHONE & TELEGRAPH COMPANY	STREET BENTON ST.



PURPOSE AND DESCRIPTION:

Upgrading electric system in this area to an automated loop feed system. This will improve the quality and reliability of electric service to the area.

Install 1-42" x 48" concrete pad and 4-4" conduits 143' to existing electric manhole 158/2.

Also, from existing electric manhole 158/2, install 4-4" conduits east to the property line of Mass Mutual.

LEGEND			
	PROPOSED JOINT POLE		HANDHOLE
	PROPOSED EVERSOURCE POLE		PAD MOUNT TRANSFORMER
	EXISTING JOINT POLE		MANHOLE
	EXISTING EVERSOURCE POLE		HEXHOLE
	EXISTING EVERSOURCE POLE TO BE MADE JOINT		UG. CONDUIT
	EXISTING FOREIGN POLE TO BE MADE JOINT		UG. PRIMARY CABLE
			UG. SECONDARY CABLE

DATE MAY 19 2022	DRAWN BY MIKE SAVIOS 7879354	W.C. # 65520422	DISTANCES ARE APPROXIMATE 1"=40'	FEEDING NO. 6224
---------------------	---------------------------------	--------------------	-------------------------------------	---------------------

WR#2492133

Attachment: Plan Benton St. #6224 (3131 : Benton Street #6224)

CITY OF SPRINGFIELD**CITY CLERK'S OFFICE**

June 5, 2015

Notice is hereby given that the Board of Public Works will give a hearing **In Front of 97 Benton Street (Entrance of MassMutual) Monday, June 22, 2015 at 5:00 P.M.** to all parties interested in the petition of **Eversource Energy Company** to install 4-4" PVC conduits 143 feet.

By Order of the City Council

Wayman Lee, Esquire

City Clerk

FOR INFORMATION CALL:

BOARD OF PUBLIC WORKS
70 TAPLEY STREET
SPRINGFIELD, MA 01104
413-784-4891

Attachment: 6-22-15 abutter notice wmeco #6224 (3131 : Benton Street #6224)



City of Springfield

ADOPTED

Meeting: 07/20/15 07:00 PM
Initiator: Hector Velez
Sponsors: Mayor Domenic J. Sarno
DOC ID: 3132

2.7

Order of Location for the Installation and Maintenance of Underground Utilities

By the City Council of the City of Springfield, Massachusetts:
Notice having been given and a public hearing held, as provided by law,

IT IS HEREBY ORDERED:

That the EVERSOURCE ENERGY, be and it is hereby granted a location for and permission to
<<Insert proper utility template>>

Hancock St. #6219

<<Enter brief purpose>>

Also that permission be and hereby granted said {ResUserUserLookup1} to complete the
above request.

I hereby certify that the foregoing order was adopted at a meeting of the City Council of the City of Springfield, Massachusetts held on July 20, 2015

City Clerk

We hereby certify that on June 15, 2015, at 5:00 PM, at Intersection Hancock with Rifle Street a public hearing was held on the petition of the EVERSOURCE ENERGY for permission to complete the above mentioned request.

City Clerk

I hereby certify that the foregoing is a true copy of a location order and certificate of hearing with notice adopted by the City Council of the City of Springfield, Massachusetts, on the July 20, 2015, and recorded with the records of location orders of said city. This certified copy is made under the provision of Chapter 166 of the General Laws and any additions thereto or amendments thereof.

Attest:

City Clerk

**DEPARTMENTAL AND INTERDEPARTMENTAL CORRESPONDENCES
CITY OF SPRINGFIELD
MASSACHUSETTS**

DATE: May 26, 2015

TO: Wayman Lee, Esq.
City Clerk

FROM: Hector Velez, DPW Engineer
on behalf of BPW

DEPARTMENT: City Clerk

SUBJECT: Board's agenda for:
June 15, 2015

NOTICE OF MEETING

Monday– June 15, 2015 – At the Intersection of Rifle St, with Hancock Street at 5:00 P.M

Minutes of Previous Meeting

Communications

Old Business

New Business: HANCOCK ST.

EVERESOURCE

HEARING RE: To move pole 17' northeast

Attachment: 6-15-2015 notice of meeting WMECO 500 (3132 : Hancock St. #6219)



City of Springfield

ADOPTED

Meeting: 07/20/15 07:00 PM
Initiator: Hector Velez
Sponsors: Mayor Domenic J. Sarno
DOC ID: 3144

2.8

Order of Location for the Installation and Maintenance of Underground Utilities

By the City Council of the City of Springfield, Massachusetts:
Notice having been given and a public hearing held, as provided by law,

IT IS HEREBY ORDERED:

That the COLUMBIA GAS OF MASSACHUSETTS, be and it is hereby granted a location for and permission to
<<Insert proper utility template>>

Frank B. Murray (CMA)

<<Enter brief purpose>>

Also that permission be and hereby granted said {ResUserUserLookup1} to complete the above request.

I hereby certify that the foregoing order was adopted at a meeting of the City Council of the City of Springfield, Massachusetts held on July 20, 2015

City Clerk

We hereby certify that on July 1, 2015, at 5:00 PM, at Intersection Dwight St. with Frank B. Murray St. a public hearing was held on the petition of the COLUMBIA GAS OF MASSACHUSETTS for permission to complete the above mentioned request.

City Clerk

I hereby certify that the foregoing is a true copy of a location order and certificate of hearing with notice adopted by the City Council of the City of Springfield, Massachusetts, on the July 20, 2015, and recorded with the records of location orders of said city. This certified copy is made under the provision of Chapter 166 of the General Laws and any additions thereto or amendments thereof.

Attest:

City Clerk

Columbia Gas[®] of Massachusetts

A NiSource Company

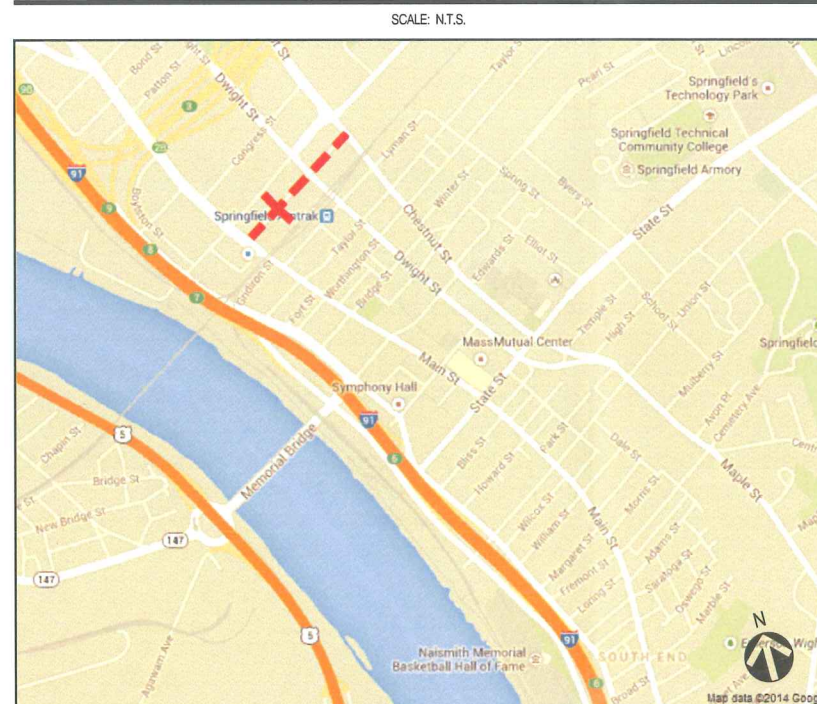
JOB ORDER NUMBER (MAIN) 14-0825231-00
JOB ORDER NUMBER (SERVICE) 15-0825256-00

PROJECT ID 14-27513
UNION STATION, SPRINGFIELD
JOB TYPE: BUDGET NAME (555/563)

PROJECT INFORMATION

FIELD ENGINEER/TECHNICIAN: TREVOR ORTOLANO
CONSTRUCTION FLL: MARK PARISEAU / KIRK GEDMAN
PERMITS: CITY OF SPRINGFIELD
TCC: 8200
COUNTY: HAMDEN
TAX DISTRICT: 0000244
MAP NUMBER: 34
SYSTEM NUMBER(S): 80003053
24 HR. EMERGENCY LINE: COLUMBIA GAS OF MASSACHUSETTS
1-800-525-9222

VICINITY MAP



SHEET INDEX

DWG.	DESCRIPTION
T-1	TITLE SHEET
L-1	LAYOUT SHEET
L-2	LAYOUT SHEET
D-1	CONSTRUCTION DETAILS

PROJECT SUMMARY TABLE

PROPOSED INSTALLATION			PROPOSED ABANDONMENT		
LENGTH (FT)	SIZE (IN)	TYPE	LENGTH (FT)	SIZE (IN)	TYPE
1,550'	4"	PH			
60'	4"	CS			
390'	2"	PH			
2,000'	TOTAL INSTALLATION (FEET)		TOTAL ABANDONMENT (FEET)		
PROPOSED GAS SERVICES					
	REPLACEMENTS	TIE OVERS	TOTAL SERVICES	METER OUTS	
ESTIMATED GAS SERVICES	-	-	-	-	

LEGEND

	EXISTING SERVICE		TEST WELL
	EXISTING 60 PSI GAS MAIN		REGULATOR STATION
	EXISTING 10 PSI GAS MAIN		SINGLE CUSTOMER REGULATOR
	EXISTING 14" W.C. GAS MAIN		METER
	PROPOSED 60 PSI GAS MAIN		METER WITH REGULATOR
	EXISTING GAS MAIN TO BE ABANDONED		TEST POINT (STATION)
	COATED STEEL GAS MAIN		GAS SERVICE TIE-OVER
	CAST IRON GAS MAIN		GAS SERVICE REPLACEMENT
	BARE STEEL GAS MAIN		METER MOVE OUT
	WROUGHT IRON GAS MAIN		TELEPHONE MANHOLE
	HIGH DENSITY POLYETHYLENE GAS MAIN		DRAIN MANHOLE
	MEDIUM DENSITY POLYETHYLENE GAS MAIN		ELECTRIC MANHOLE
	ELECTRONIC MARKER		CATCH DRAIN
	LOW PRESSURE		SEWER MANHOLE
	INTERMEDIATE PRESSURE		FIRE HYDRANT
	MEDIUM PRESSURE		UTILITY POLE
	HIGH PRESSURE		WETLAND
	ATTACHED		GAS VALVE
	BRIDGE HANGER		CRITICAL GAS VALVE
	BUILDING HANGER		PRESSURE CONTROL FITTING
	DIRECTIONAL BORE		TRANSITION
	INSERTED		END CAP
	OPEN CUT		REDUCER
	PNEUMATIC BORE		
	PL		
	RT		
	(E)		
	(P)		
	W1		
			GAS MAIN TIE IN LOCATION
			GAS MAIN ABANDONMENT LOCATION
			WELD LOCATION

PROJECT DESCRIPTION

CMA SHALL INSTALL APPROXIMATELY 2,000 LF OF PLASTIC MAIN TO SERVE THE RESTORED UNION STATION AND ALL SUPPORTED FACILITIES. IN ADDITION, MAIN WILL BE INSTALLED BEYOND THE METER FOR FUTURE TIE-INS TO PROMOTE SYSTEM RELIABILITY.

GENERAL NOTES

- THE PROPOSED GAS MAIN SHOWN IS APPROXIMATE AND SUBJECT TO CHANGE.
- PROPERTY LINE, STRUCTURES, STREET LINE, ETC. WAS COMPILED THE COLUMBIA GAS GIS DATA BASE AND ARE TO BE CONSIDERED APPROXIMATE.
- EXISTING UTILITIES, WHERE SHOWN, HAVE BEEN COMPILED FROM ABOVE GROUND EVIDENCE ONLY AND ARE TO BE CONSIDERED APPROXIMATE. COLUMBIA GAS DOES NOT GUARANTEE THE LOCATION OF THE UNDERGROUND UTILITIES SHOWN OR THAT ALL EXISTING UTILITIES AND/OR SUBSURFACE STRUCTURES ARE SHOWN.



Know what's below.
Call before you dig.

PROPOSED

REVISIONS

REV. #	DATE	DESCRIPTION
0	1/29/15	ISSUED FOR REVIEW

DESIGNED BY	TAO	1/28/15	
DRAWN BY	TAO	1/28/15	
CHECKED BY	RAS	1/28/15	
AS-BUILT BY			
	NAME	DATE	PHONE #

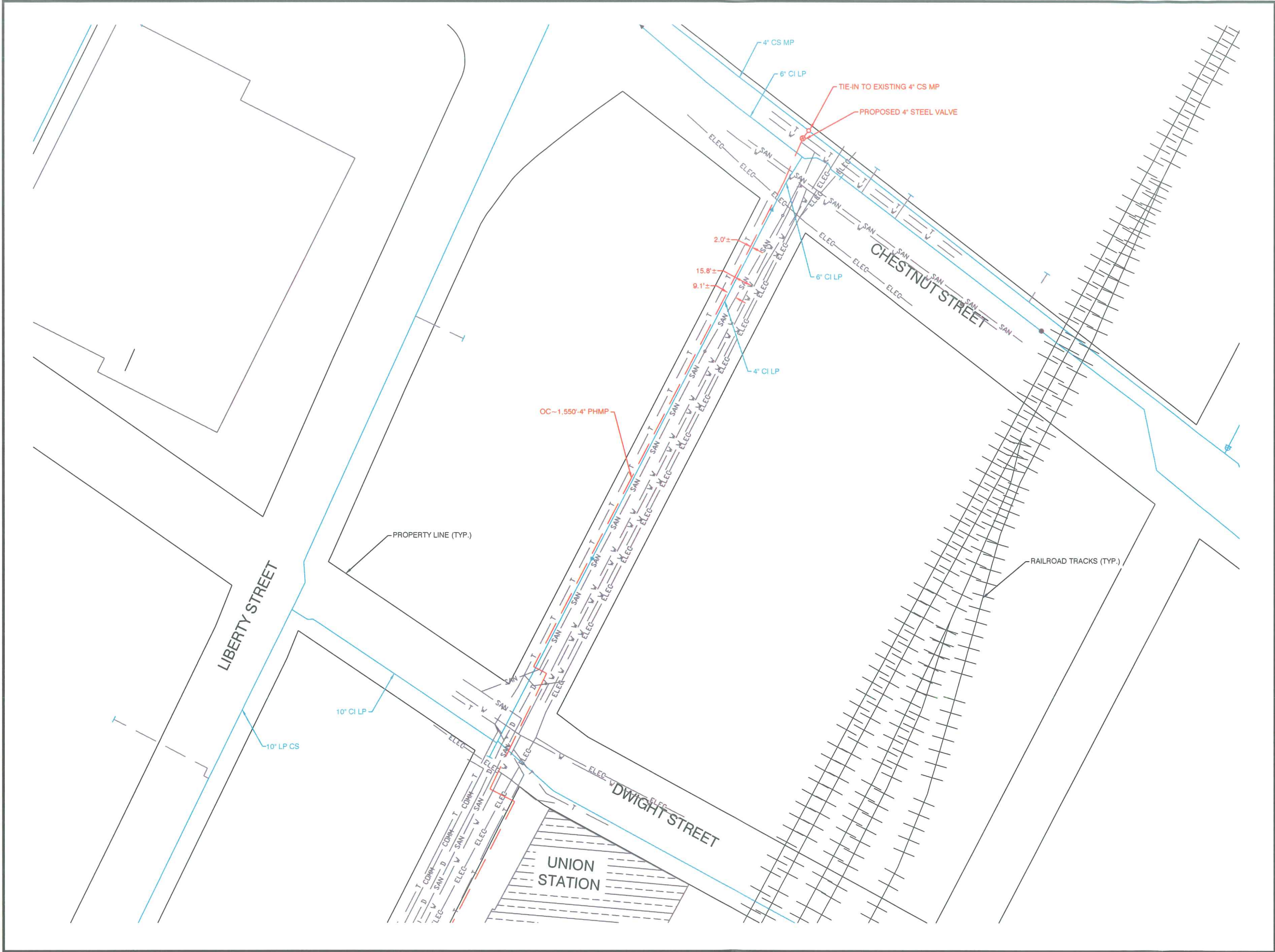
SITE NAME:
JO# 14-0825231-00
JO# 15-0825256-00
PROJECT ID# 14-27513
UNION STATION
SPRINGFIELD, MA

DRAWING TITLE:

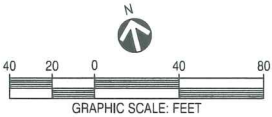
TITLE SHEET

DRAWING NO:

T-1



Know what's below.
Call before you dig.



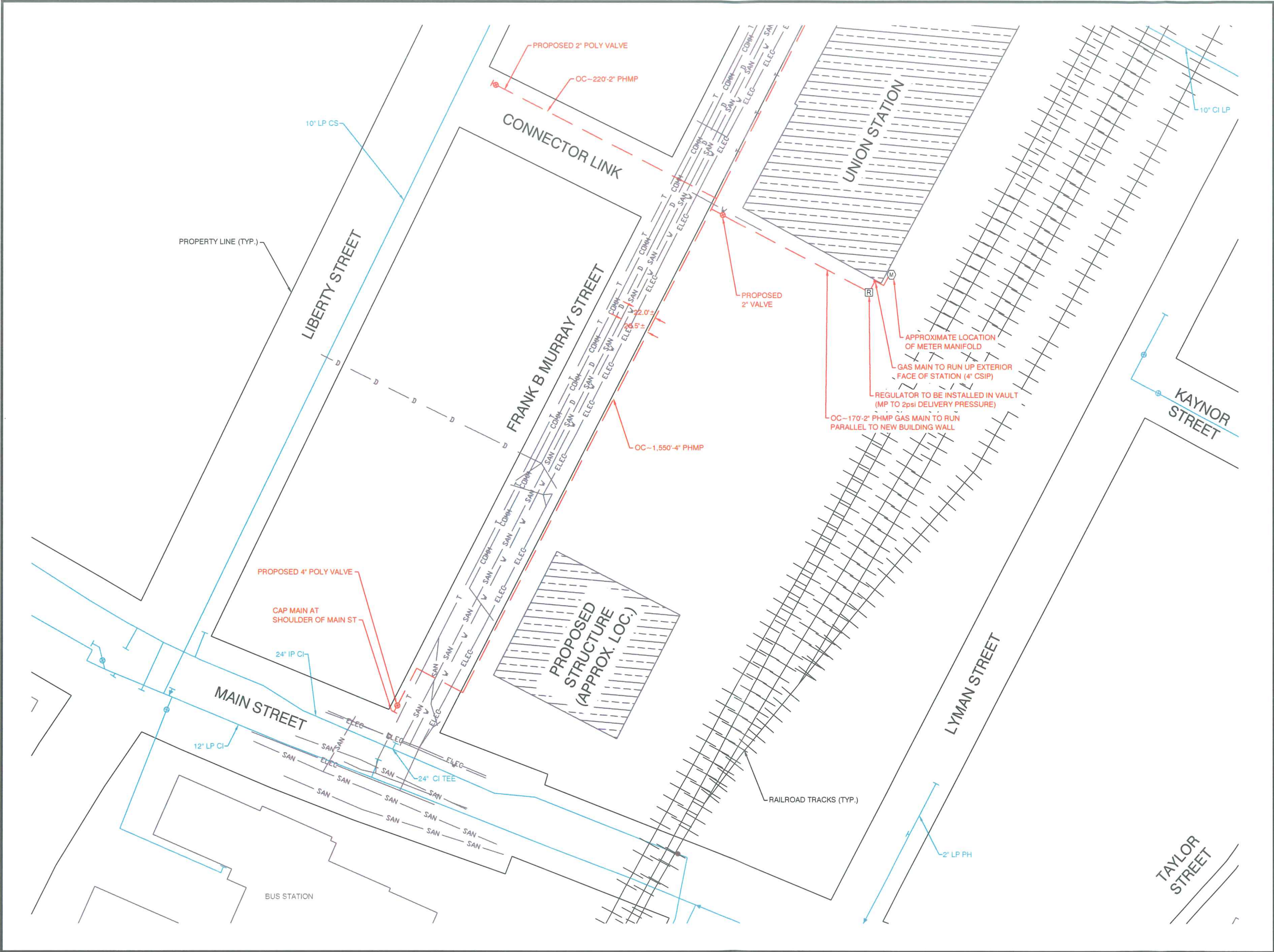
PROPOSED

REVISIONS			
0	1/28/15	ISSUED FOR REVIEW	
REV. #	DATE	DESCRIPTION	
DESIGNED BY	TAO	1/28/15	
DRAWN BY	TAO	1/28/15	
CHECKED BY	BJM	1/28/15	
AS-BUILT BY			
	NAME	DATE	PHONE #

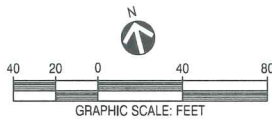
SITE NAME:
JO# 14-0825231-00
JO# 15-0825256-00
PROJECT ID# 14-27513
UNION STATION
SPRINGFIELD, MA

PROJECT TITLE:
LAYOUT SHEET

DRAWING NO:
L-1



Know what's below.
Call before you dig.



PROPOSED

REVISIONS

REV. #	DATE	DESCRIPTION
0	1/29/15	ISSUED FOR REVIEW

DESIGNED BY	TAO	1/28/15	
DRAWN BY	TAO	1/28/15	
CHECKED BY	BJM	1/28/15	
AS-BUILT BY			
	NAME	DATE	PHONE #

SITE NAME:

JO# 14-0825231-00
JO# 15-0825256-00
PROJECT ID# 14-27513
UNION STATION
SPRINGFIELD, MA

PROJECT TITLE:

LAYOUT SHEET

DRAWING NO:

L-2

Attachment: Plan Frank B. Murray (3144 : Frank B. Murray (CMA))

AS-BUILT NOTES

(TO BE COMPLETED DURING CONSTRUCTION)

INTERNAL PRESSURE TEST DATA ☐ CGV ☐ CKY ☐ CMA ☐ CMD ☐ COH ☐ CPA ☐ NIPSCO
 LOA/TCC: _____ PRESSURE SYSTEM NO: _____ TEST ACCEPTABLE ☐ YES
 RECORDING CHART ☐ YES ☐ NO RECORDER SERIAL NO: _____ REQUIRED MAOP: _____

STREET NAME	WO/JO NUMBER	LENGTH	SIZE	PE OR STEEL

TEST DATE: _____ TEST MEDIUM: _____ ACTUAL TEST PRESSURE: _____
 START TIME: _____ STOP TIME: _____ DURATION: _____
 PRINT NAME: _____ CONTRACTOR (IF APPLICABLE): _____
 REMARKS*: _____

* INDICATE SIGNIFICANT ELEVATION VARIATIONS ON WATER TESTS AND ANY LEAKAGE OF FAILURES FOUND DURING THE TEST AND THEIR DISPOSITION.



Know what's **below**.
Call before you dig.

PROPOSED

REVISIONS

0	1/29/15	ISSUED FOR REVIEW
REV. #	DATE	DESCRIPTION

DESIGNED BY	TAO	1/28/15	
DRAWN BY	TAO	1/28/15	
CHECKED BY	BJM	1/28/15	
AS-BUILT BY			
	NAME	DATE	PHONE

SITE NAME:

JO# 14-0825231-00
JO# 15-0825256-00
PROJECT ID# 14-27513
 UNION STATION
 SPRINGFIELD, MA

DRAWING TITLE:

CONSTRUCTION DETAILS

DRAWING NO:

D-1

**DEPARTMENTAL AND INTERDEPARTMENTAL CORRESPONDENCES
CITY OF SPRINGFIELD
MASSACHUSETTS**

DATE: June 18, 2015

TO: Wayman Lee, Esq.
City Clerk

FROM: Hector Velez, DPW Engineer.
on behalf of BPW

DEPARTMENT: City Clerk Office

SUBJECT: Board's agenda for:
July 01, 2015

NOTICE OF MEETINGS

Monday – July 1, 2015 – At the corner of Dwight Street and Frank B. Murray St. at 5:00 P.M.

Minutes of Previous Meeting
Communications
Old Business

Columbia Gas of Massachusetts

New Business – FRANK B. MURRAY ST:

HEARING RE: To install 1,000 feet of 4 inches gas main.

Attachment: 7-1-2015 notice of meeting CMA FBMurray (3144 : Frank B. Murray (CMA))



City of Springfield

ADOPTED

Meeting: 07/20/15 07:00 PM
Initiator: Hector Velez
Sponsors: Mayor Domenic J. Sarno
DOC ID: 3148

2.9

Order of Location for the Installation and Maintenance of Underground Utilities

By the City Council of the City of Springfield, Massachusetts:
Notice having been given and a public hearing held, as provided by law,

IT IS HEREBY ORDERED:

That the COLUMBIA GAS OF MASSACHUSETTS, be and it is hereby granted a location for and permission to
<<Insert proper utility template>>

Maple Street (CMA)

<<Enter brief purpose>>

Also that permission be and hereby granted said {ResUserUserLookup1} to complete the above request.

I hereby certify that the foregoing order was adopted at a meeting of the City Council of the City of Springfield, Massachusetts held on July 20, 2015

City Clerk

We hereby certify that on July 8, 2015, at 5:00 PM, at Intersection Maple Street with George Street a public hearing was held on the petition of the COLUMBIA GAS OF MASSACHUSETTS for permission to complete the above mentioned request.

City Clerk

I hereby certify that the foregoing is a true copy of a location order and certificate of hearing with notice adopted by the City Council of the City of Springfield, Massachusetts, on the July 20, 2015, and recorded with the records of location orders of said city. This certified copy is made under the provision of Chapter 166 of the General Laws and any additions thereto or amendments thereof.

Attest:

City Clerk

**DEPARTMENTAL AND INTERDEPARTMENTAL CORRESPONDENCES
CITY OF SPRINGFIELD
MASSACHUSETTS**

DATE: June 24, 2015

TO: Wayman Lee, Esq.
City Clerk

FROM: Hector Velez, DPW Engineer.
on behalf of BPW

DEPARTMENT: City Clerk Office

SUBJECT: Board's agenda for:
July 08, 2015

NOTICE OF MEETINGS

Wednesday – July 08, 2015 – In the Intersection of Maple Street with George Street. at 5:00 P.M.

Minutes of Previous Meeting
Communications
Old Business

Columbia Gas of Massachusetts
New Business – MAPLE STREET

HEARING RE: To install 880' feet of 4 inches gas main.

Attachment: 7-8-2015 Maple Street CMA (3148 : Maple Street (CMA))

Columbia Gas[®] of Massachusetts

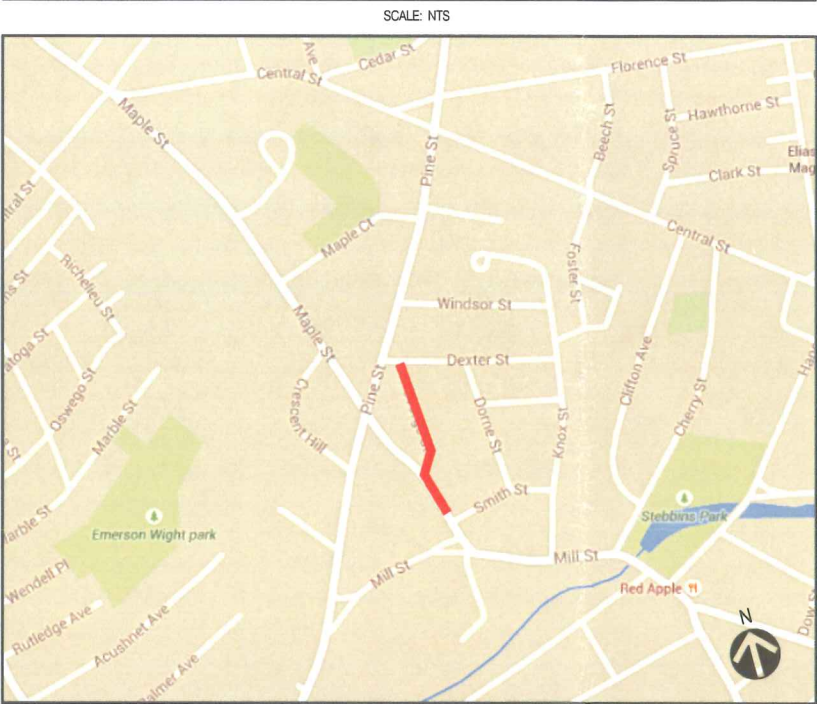
A NiSource Company

JOB ORDER NUMBER (INSTALL) 15-0825840-00
JOB ORDER NUMBER (ABANDON) 15-0825841-00
PROJECT ID 15-30716
MAPLE STREET, SPRINGFIELD
JOB TYPE: 557 / 558

PROJECT INFORMATION

FIELD ENGINEER/TECHNICIAN:	RYAN BARNES
CONSTRUCTION FLL:	MARK PARISEAU / KIRK GEDMAN
PERMITS:	CITY PERMIT
TCC:	8200
COUNTY:	HAMPDEN
TAX DISTRICT:	00000244
MAP NUMBER:	23
SYSTEM NUMBER(S):	80003053 & 80003054
24 HR. EMERGENCY LINE:	COLUMBIA GAS OF MASSACHUSETTS 1-800-525-8222

VICINITY MAP



SHEET INDEX

DWG.	DESCRIPTION
T-1	TITLE SHEET
L-1 - L-2	LAYOUT PLANS
D-1	CONSTRUCTION DETAILS

PROJECT SUMMARY TABLE

PROPOSED INSTALLATION			PROPOSED ABANDONMENT		
LENGTH (FT)	SIZE (IN)	TYPE	LENGTH (FT)	SIZE (IN)	TYPE
880'	4"	PH	880'	3" & 6"	CI
880'	TOTAL INSTALLATION (FEET)		880'	TOTAL ABANDONMENT (FEET)	
PROPOSED GAS SERVICES					
	REPLACEMENTS	TIE OVERS	TOTAL SERVICES	METER OUTS	
ESTIMATED GAS SERVICES	9	4	13	12	

LEGEND

EXISTING GAS MAIN	TEST WELL
EXISTING GAS MAIN TO BE ABANDONED	REGULATOR STATION
PROPOSED GAS MAIN	SINGLE CUSTOMER REGULATOR
PROPOSED GAS MAIN UPRATE	METER
COATED STEEL GAS MAIN	METER WITH REGULATOR
CAST IRON GAS MAIN	TEST POINT (STATION)
BARE STEEL GAS MAIN	GAS SERVICE TIE-OVER
WROUGHT IRON GAS MAIN	GAS SERVICE REPLACEMENT
HIGH DENSITY POLYETHYLENE GAS MAIN	METER MOVE OUT
MEDIUM DENSITY POLYETHYLENE GAS MAIN	TELEPHONE MANHOLE
LOW PRESSURE	DRAIN MANHOLE
INTERMEDIATE PRESSURE	ELECTRIC MANHOLE
MEDIUM PRESSURE	CATCH DRAIN
HIGH PRESSURE	SEWER MANHOLE
ATTACHED	FIRE HYDRANT
BRIDGE HANGER	UTILITY POLE
BUILDING HANGER	WETLAND
DIRECTIONAL BORE	GAS VALVE
INSERTED	CRITICAL GAS VALVE
OPEN CUT	PRESSURE CONTROL FITTINGS
PNEUMATIC BORE	TRANSITION
PLOWED	END CAP
ROOF TOP	REDUCER
EXISTING	ELECTRONIC MARKER
PROPOSED	
W1	GAS MAIN TIE IN LOCATION
	GAS MAIN ABANDONMENT LOCATION

PROJECT DESCRIPTION

REPLACE 880' OF 3" AND 6" LP (CI) GAS MAIN ON MAPLE STREET AND GEORGE STREET IN SPRINGFIELD WITH 880' OF 4" IP (PH) GAS MAIN. THIS JOB IS BEING COMPLETED DUE TO THE POOR CONDITION OF THE EXISTING GAS MAIN COMBINED WITH THE PAVING PLANS ON MAPLE STREET BY THE CITY OF SPRINGFIELD.

GENERAL NOTES

1. THE PROPOSED GAS MAIN SHOWN IS APPROXIMATE AND SUBJECT TO CHANGE.
2. PROPERTY LINE, STRUCTURES, STREET LINE, ETC. WAS COMPILED THE COLUMBIA GAS GIS DATA BASE AND ARE TO BE CONSIDERED APPROXIMATE.
3. EXISTING UTILITIES, WHERE SHOWN, HAVE BEEN COMPILED FROM ABOVE GROUND EVIDENCE ONLY AND ARE TO BE CONSIDERED APPROXIMATE. COLUMBIA GAS DOES NOT GUARANTEE THE LOCATION OF THE UNDERGROUND UTILITIES SHOWN OR THAT ALL EXISTING UTILITIES AND/OR SUBSURFACE STRUCTURES ARE SHOWN.



Know what's below.
Call before you dig.

PROPOSED

REVISIONS

REV. #	DATE	DESCRIPTION
1	6-22-15	REVISED FOR TREEBELT
0	6-16-15	PRELIM. DRAWING

DESIGNED BY	RPB	6-16-15	413-784-2490
DRAWN BY	RPB	6-16-15	413-784-2490
CHECKED BY	TAO	6-16-15	413-265-9476
AS-BUILT BY			
	NAME	DATE	PHONE #

SITE NAME:

JO# 15-0825840-00
JO# 15-0825841-00
PROJECT ID# 15-30716
MAPLE STREET
SPRINGFIELD, HAMPDEN

DRAWING TITLE:

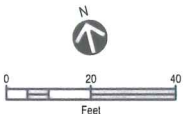
TITLE SHEET

DRAWING NO:

T-1



Know what's below.
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PROPOSED

REVISIONS

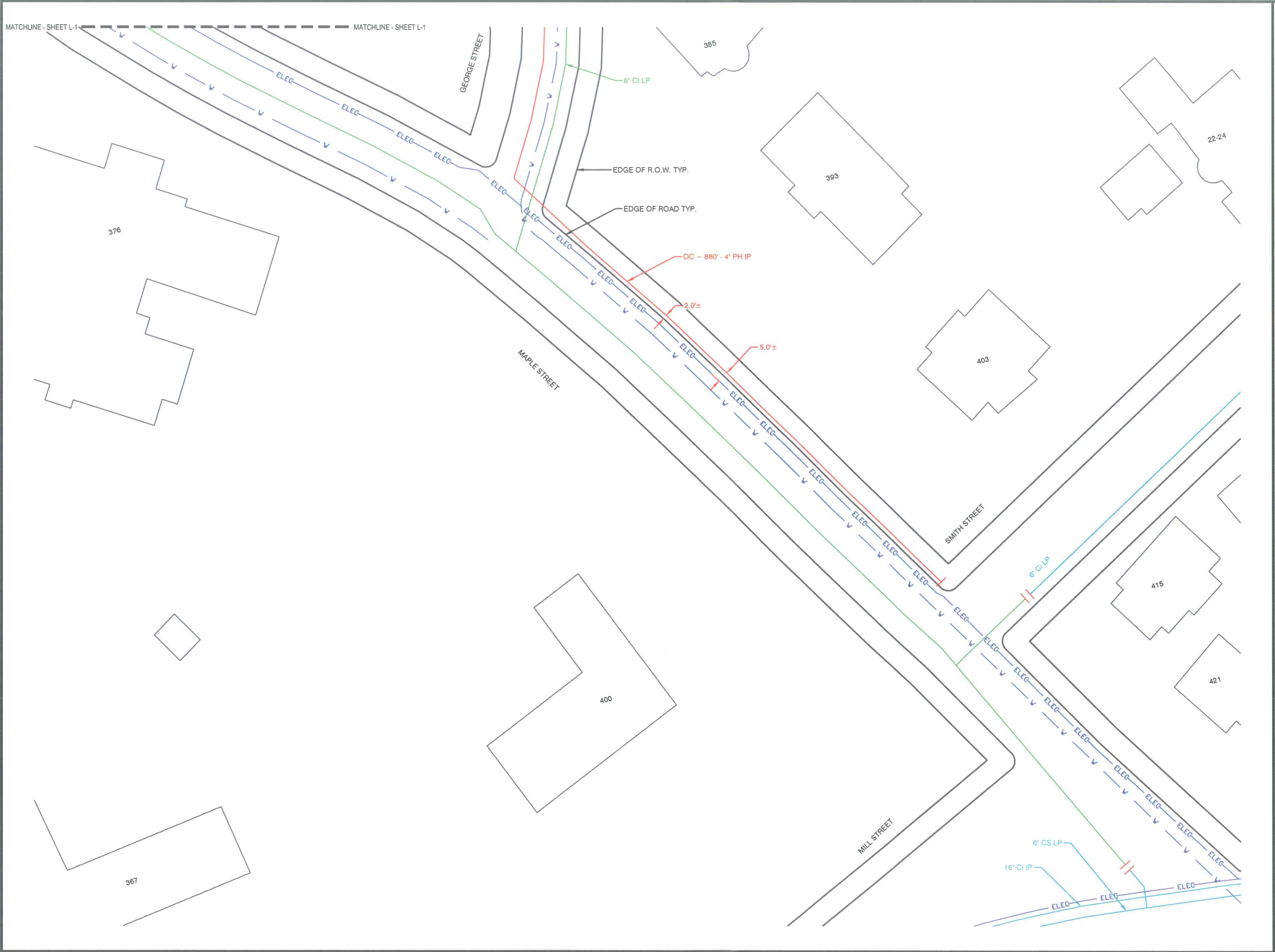
REV. #	DATE	DESCRIPTION
1	6-22-15	REVISED FOR TREEBELT
0	6-16-15	PRELIM. DRAWING

DESIGNED BY	RFB	6-16-15	413-784-2490
DRAWN BY	RFB	6-16-15	413-784-2490
CHECKED BY	TAC	6-16-15	413-265-9476
AS-BUILT BY			
	NAME	DATE	PHONE #

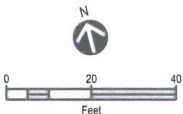
SITE NAME:
JO# 15-0825840-00
JO# 15-0825841-00
PROJECT ID# 15-30716
MAPLE STREET
SPRINGFIELD, HAMPDEN

PROJECT TITLE:
LAYOUT SHEET

DRAWING NO:
L-1



Know what's below.
Call before you dig.



PROPOSED

REVISIONS

REV. #	DATE	DESCRIPTION
1	6-22-15	REVISED FOR TREEBELT
0	6-16-15	PRELIM. DRAWING

DESIGNED BY	RPB	6-16-15	413-784-2490
DRAWN BY	RPB	6-16-15	413-784-2490
CHECKED BY	TAO	6-16-15	413-265-9476
AS-BUILT BY			
	NAME	DATE	PHONE #

SITE NAME:
JO# 15-0825840-00
JO# 15-0825841-00
PROJECT ID# 15-30716
MAPLE STREET
SPRINGFIELD, HAMPDEN

PROJECT TITLE:
LAYOUT SHEET

DRAWING NO:
L-2

AS-BUILTNOTES

(TO BE COMPLETED DURING CONSTRUCTION)

PIPELINE PRESSURE TEST DATA

☐ CGV ☐ CKY ☐ CMA ☐ CMD ☐ COH ☐ CPA ☐ NIPSCO

LOA/TCC: _____ WO/JC: _____

RECORDING CHART ☐ YES ☐ NO RECORDER SERIAL NO: _____ REQUIRED MAOP: _____

PRESSURE SYSTEM NO: _____ TEST ACCEPTABLE: ☐ YES ☐ NO

PIPELINE LOCATION (STREET, CITY, TOWN OR COUNTY)	LENGTH	SIZE	PE/STEEL

TEST DATE: _____ TEST MEDIUM: _____ TEST PRESSURE: _____

START TIME: _____ STOP TIME: _____ DURATION: _____

PRINT NAME: _____ CONTRACTOR (IF APPLICABLE): _____

REMARKS*: _____

* DESCRIBE ANY LEAKAGE OR FAILURES FOUND DURING THE TEST AND THEIR DISPOSITION.
NOTE SIGNIFICANT ELEVATION VARIATIONS ON WATER TESTS.

FORM GS 1500.010-1 (5-2014)

AS-BUILTNOTES

(TO BE COMPLETED DURING CONSTRUCTION)

PIPELINE PRESSURE TEST DATA

☐ CGV ☐ CKY ☐ CMA ☐ CMD ☐ COH ☐ CPA ☐ NIPSCO

LOA/TCC: _____ WO/JO: _____

RECORDING CHART ☐ YES ☐ NO RECORDER SERIAL NO: _____ REQUIRED MAOP: _____

PRESSURE SYSTEM NO: _____ TEST ACCEPTABLE: ☐ YES ☐ NO

PIPELINE LOCATION (STREET, CITY, TOWN OR COUNTY)	LENGTH	SIZE	PE/STEEL

TEST DATE: _____ TEST MEDIUM: _____ TEST PRESSURE: _____

START TIME: _____ STOP TIME: _____ DURATION: _____

PRINT NAME: _____ CONTRACTOR (IF APPLICABLE): _____

REMARKS*: _____

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NOTE SIGNIFICANT ELEVATION VARIATIONS ON WATER TESTS.

FORM GS 1500.010-1 (5-2014)

AS-BUILTNOTES

(TO BE COMPLETED DURING CONSTRUCTION)

PIPELINE PRESSURE TEST DATA

☐ CGV ☐ CKY ☐ CMA ☐ CMD ☐ COH ☐ CPA ☐ NIPSCO

LOA/TCC: _____ WO/JO: _____

RECORDING CHART ☐ YES ☐ NO RECORDER SERIAL NO: _____ REQUIRED MAOP: _____

PRESSURE SYSTEM NO: _____ TEST ACCEPTABLE: ☐ YES ☐ NO

PIPELINE LOCATION (STREET, CITY, TOWN OR COUNTY)	LENGTH	SIZE	PE/STEEL

TEST DATE: _____ TEST MEDIUM: _____ TEST PRESSURE: _____

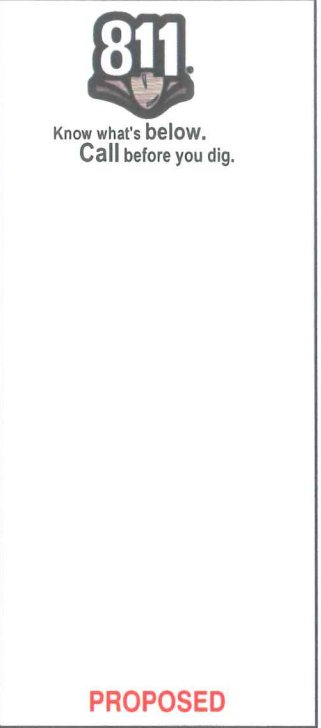
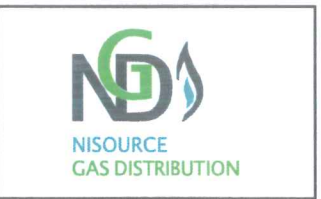
START TIME: _____ STOP TIME: _____ DURATION: _____

PRINT NAME: _____ CONTRACTOR (IF APPLICABLE): _____

REMARKS*: _____

* DESCRIBE ANY LEAKAGE OR FAILURES FOUND DURING THE TEST AND THEIR DISPOSITION.
NOTE SIGNIFICANT ELEVATION VARIATIONS ON WATER TESTS.

FORM GS 1500.010-1 (5-2014)



Know what's **below**.
Call before you dig.

PROPOSED

PROPOSED

REVISIONS

1	6-22-15	REVISED FOR TREEBELT
0	6-16-15	PRELIM. DRAWING
REV. #	DATE	DESCRIPTION

DESIGNED BY	RPB	6-16-15	413-784-2490
DRAWN BY	RPB	6-16-15	413-784-2490
CHECKED BY	TAO	6-16-15	413-265-9476
AS-BUILT BY			
	NAME	DATE	PHONE #

SITE NAME:

JO# 15-0825840-00
JO# 15-0825841-00
PROJECT ID# 15-30716

MAPLE STREET
SPRINGFIELD, HAMPDEN

JO# 15-0825840-00
JO# 15-0825841-00
PROJECT ID# 15-30716
 MAPLE STREET
 SPRINGFIELD, HAMPDEN

DRAWING TITLE:

CONSTRUCTION
DETAILS

CONSTRUCTION DETAILS

DRAWING NO:

D-1

D-1



City of Springfield

ADOPTED

2.10

Meeting: 07/20/15 07:00 PM
Initiator: Hector Velez
Sponsors: Mayor Domenic J. Sarno
DOC ID: 3151

Order of Location for the Installation and Maintenance of Underground Utilities

By the City Council of the City of Springfield, Massachusetts:
Notice having been given and a public hearing held, as provided by law,

IT IS HEREBY ORDERED:

That the COLUMBIA GAS OF MASSACHUSETTS, be and it is hereby granted a location for and permission to
<<Insert proper utility template>>

East Street (CMA)

<<Enter brief purpose>>

Also that permission be and hereby granted said {ResUserUserLookup1} to complete the above request.

I hereby certify that the foregoing order was adopted at a meeting of the City Council of the City of Springfield, Massachusetts held on July 20, 2015

City Clerk

We hereby certify that on July 13, 2015, at 5:00 PM, at Corner of Bessemer St. and East Street a public hearing was held on the petition of the COLUMBIA GAS OF MASSACHUSETTS for permission to complete the above mentioned request.

City Clerk

I hereby certify that the foregoing is a true copy of a location order and certificate of hearing with notice adopted by the City Council of the City of Springfield, Massachusetts, on the July 20, 2015, and recorded with the records of location orders of said city. This certified copy is made under the provision of Chapter 166 of the General Laws and any additions thereto or amendments thereof.

Attest:

City Clerk

Columbia Gas[®] of Massachusetts

A NiSource Company

JOB ORDER NUMBER (INSTALL) 15-0825896-00

JOB ORDER NUMBER (ABANDON) 15-0825897-00

PROJECT ID 15-30915

EAST STREET

JOB TYPE: BUDGET NAME (557/558)

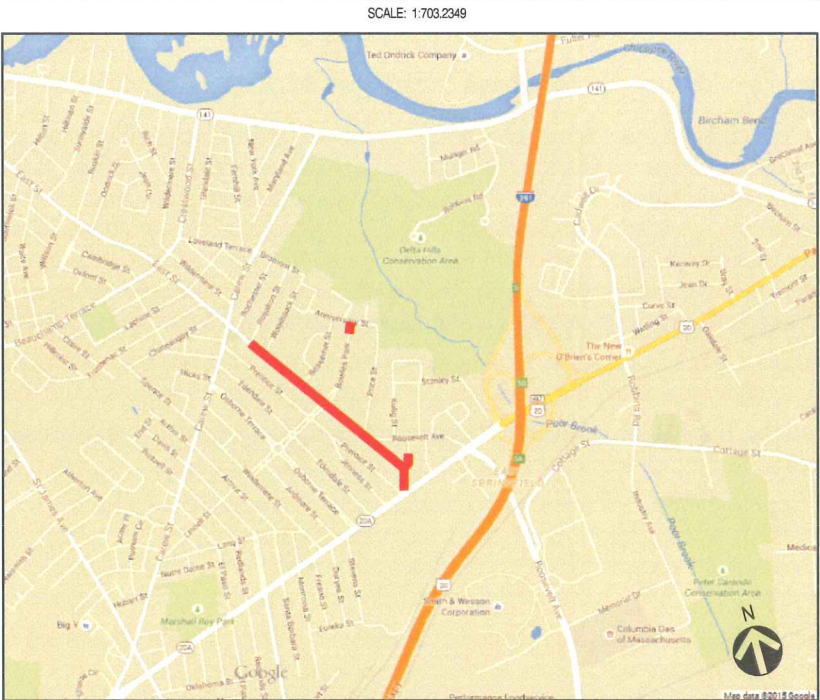
PROJECT INFORMATION

FIELD ENGINEER/TECHNICIAN:	TREVOR ORTOLANO
CONSTRUCTION FLL:	MARK PARISEAU / KIRK GEDMAN
PERMITS:	CITY PERMIT STATE PERMIT ENVIRONMENTAL PERMIT
TCC:	8200
COUNTY:	HAMPDEN (013)
TAX DISTRICT:	0000244
MAP NUMBER:	42
SYSTEM NUMBER(S):	80003048
24 HR. EMERGENCY LINE:	COLUMBIA GAS OF MASSACHUSETTS 1-800-525-8222

LEGEND

EXISTING GAS MAIN	TEST WELL
EXISTING GAS MAIN TO BE ABANDONED	REGULATOR STATION
PROPOSED GAS MAIN	SINGLE CUSTOMER REGULATOR
PROPOSED GAS MAIN UPRATE	METER
COATED STEEL GAS MAIN	METER WITH REGULATOR
CAST IRON GAS MAIN	TEST POINT (STATION)
BARE STEEL GAS MAIN	GAS SERVICE TIE-OVER
WROUGHT IRON GAS MAIN	GAS SERVICE REPLACEMENT
HIGH DENSITY POLYETHYLENE GAS MAIN	METER MOVE OUT
MEDIUM DENSITY POLYETHYLENE GAS MAIN	TELEPHONE MANHOLE
LOW PRESSURE	DRAIN MANHOLE
INTERMEDIATE PRESSURE	ELECTRIC MANHOLE
MEDIUM PRESSURE	CATCH DRAIN
HIGH PRESSURE	SEWER MANHOLE
ATTACHED	FIRE HYDRANT
BRIDGE HANGER	UTILITY POLE
BUILDING HANGER	WETLAND
DIRECTIONAL BORE	GAS VALVE
INSERTED	CRITICAL GAS VALVE
OPEN CUT	PRESSURE CONTROL FITTINGS
PNEUMATIC BORE	TRANSITION
PLOWED	END CAP
ROOF TOP	REDUCER
EXISTING	ELECTRONIC MARKER
PROPOSED	
W1	GAS MAIN TIE IN LOCATION
	GAS MAIN ABANDONMENT LOCATION

VICINITY MAP



PROJECT DESCRIPTION

PROVIDE BRIEF DESCRIPTION OF PROJECT XXXXXXXX

SHEET INDEX

DWG.	DESCRIPTION
T-1	TITLE SHEET
O-1	OVERVIEW SHEET
L-1 - L-4	LAYOUT PLANS
D-1	CONSTRUCTION DETAILS

PROJECT SUMMARY TABLE

PROPOSED INSTALLATION			PROPOSED ABANDONMENT		
LENGTH (FT)	SIZE (IN)	TYPE	LENGTH (FT)	SIZE (IN)	TYPE
3,060'	6"	PH	2,420'	6"	CI
340'	2"	PH	80'	6"	CS
			680'	6"	USJ
			75'	4"	CI
3,400'	TOTAL INSTALLATION (FEET)		3,255'	TOTAL ABANDONMENT (FEET)	
PROPOSED GAS SERVICES					
	REPLACEMENTS	TIE OVERS	TOTAL SERVICES	METER OUTS	
ESTIMATED GAS SERVICES	54	18	72	73	

GENERAL NOTES

- THE PROPOSED GAS MAIN SHOWN IS APPROXIMATE AND SUBJECT TO CHANGE.
- PROPERTY LINE, STRUCTURES, STREET LINE, ETC. WAS COMPILED THE COLUMBIA GAS GIS DATA BASE AND ARE TO BE CONSIDERED APPROXIMATE.
- EXISTING UTILITIES, WHERE SHOWN, HAVE BEEN COMPILED FROM ABOVE GROUND EVIDENCE ONLY AND ARE TO BE CONSIDERED APPROXIMATE. COLUMBIA GAS DOES NOT GUARANTEE THE LOCATION OF THE UNDERGROUND UTILITIES SHOWN OR THAT ALL EXISTING UTILITIES AND/OR SUBSURFACE STRUCTURES ARE SHOWN.



Know what's below.
Call before you dig.

PROPOSED

REVISIONS

REV. #	DATE	DESCRIPTION
0		

DESIGNED BY	TAO	6/22/15	-
DRAWN BY	TAO	6/22/15	-
CHECKED BY	BJM	6/23/15	-
AS-BUILT BY	-	-	-
	NAME	DATE	PHONE #

SITE NAME:
JO# 15-0825896-00
JO# 15-0825897-00
PROJECT ID# 15-30915
EAST STREET
SPRINGFIELD, HAMPDEN

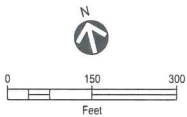
DRAWING TITLE:
TITLE SHEET

DRAWING NO:
T-1

Bessemer



Know what's below.
Call before you dig.



PROPOSED

REVISIONS

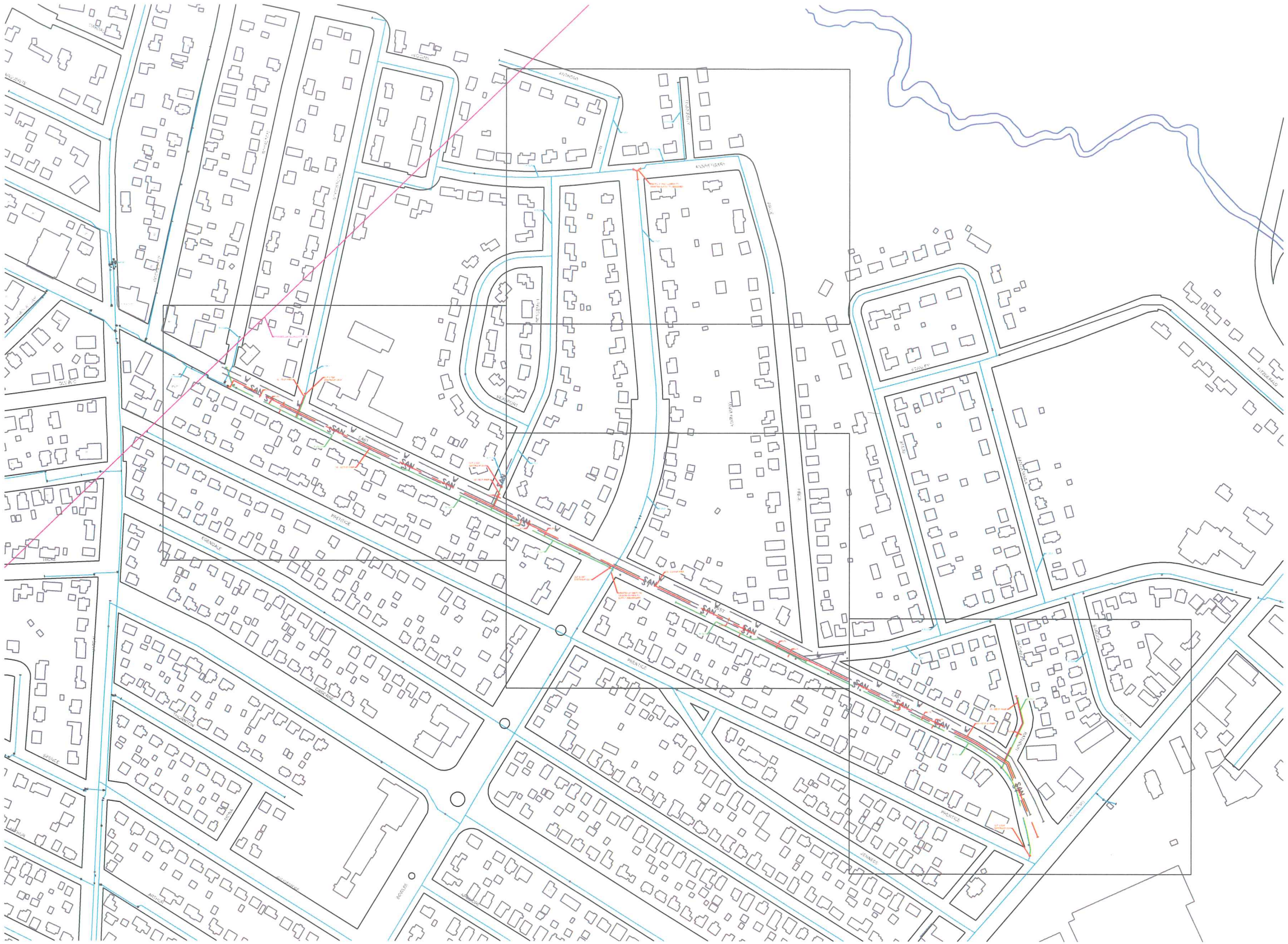
REV. #	DATE	DESCRIPTION
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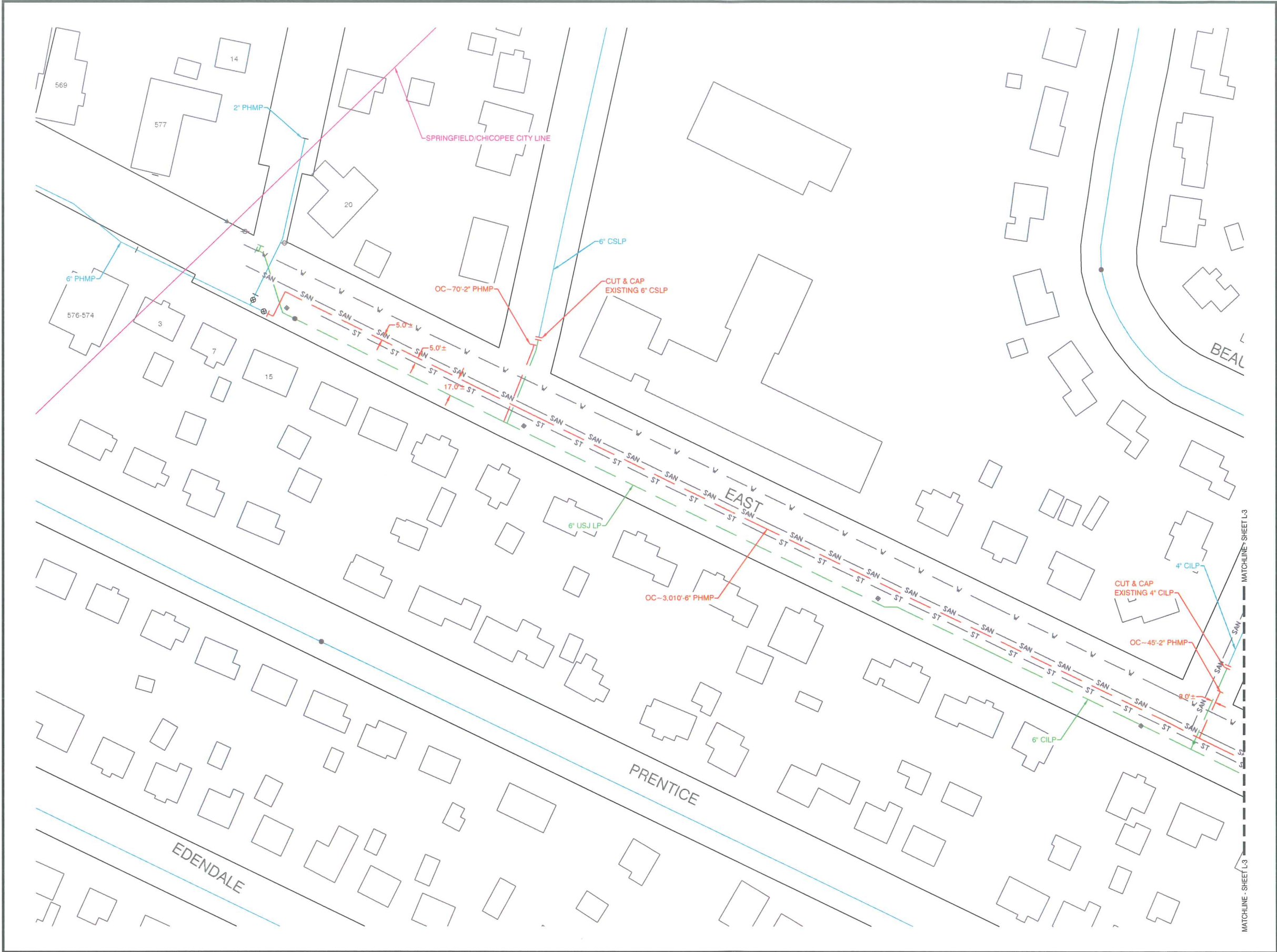
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DRAWN BY	TREVOR ORTOLANO	6/22/15	-
CHECKED BY	RYAN BARNES	6/23/15	-
AS-BUILT BY			
	NAME	DATE	PHONE #

SITE NAME:
JO# 15-0825896-00
JO# 15-0825897-00
PROJECT ID# 15-30915
EAST STREET
SPRINGFIELD, HAMPDEN

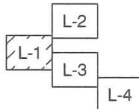
PROJECT TITLE:
OVERVIEW SHEET

DRAWING NO:
O-1





Know what's below.
Call before you dig.



KEY PLAN



PROPOSED

REVISIONS

REV. #	DATE	DESCRIPTION
0		

DESIGNED BY	TREVOR ORTOLANO	6/22/15	-
DRAWN BY	TREVOR ORTOLANO	6/22/15	-
CHECKED BY	RYAN BARNES	6/23/15	-
AS-BUILT BY	-	-	-
NAME	DATE	PHONE #	

SITE NAME:

JO# 15-0825896-00
JO# 15-0825897-00
PROJECT ID# 15-30915
EAST STREET
SPRINGFIELD, HAMPDEN

PROJECT TITLE:

LAYOUT SHEET

DRAWING NO:

L-1





NISOURCE
GAS DISTRIBUTION



Know what's below.
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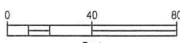
L-1

L-2

L-3

L-4

KEY PLAN



Feet

PROPOSED

REVISIONS			
REV. #	DATE	DESCRIPTION	

DESIGNED BY	TREVOR ORTOLANO	6/22/15	-
DRAWN BY	TREVOR ORTOLANO	6/22/15	-
CHECKED BY	RYAN BARNES	6/23/15	-
ASBUILT BY	-	-	-
NAME	DATE	PHONE #	

SITE NAME:

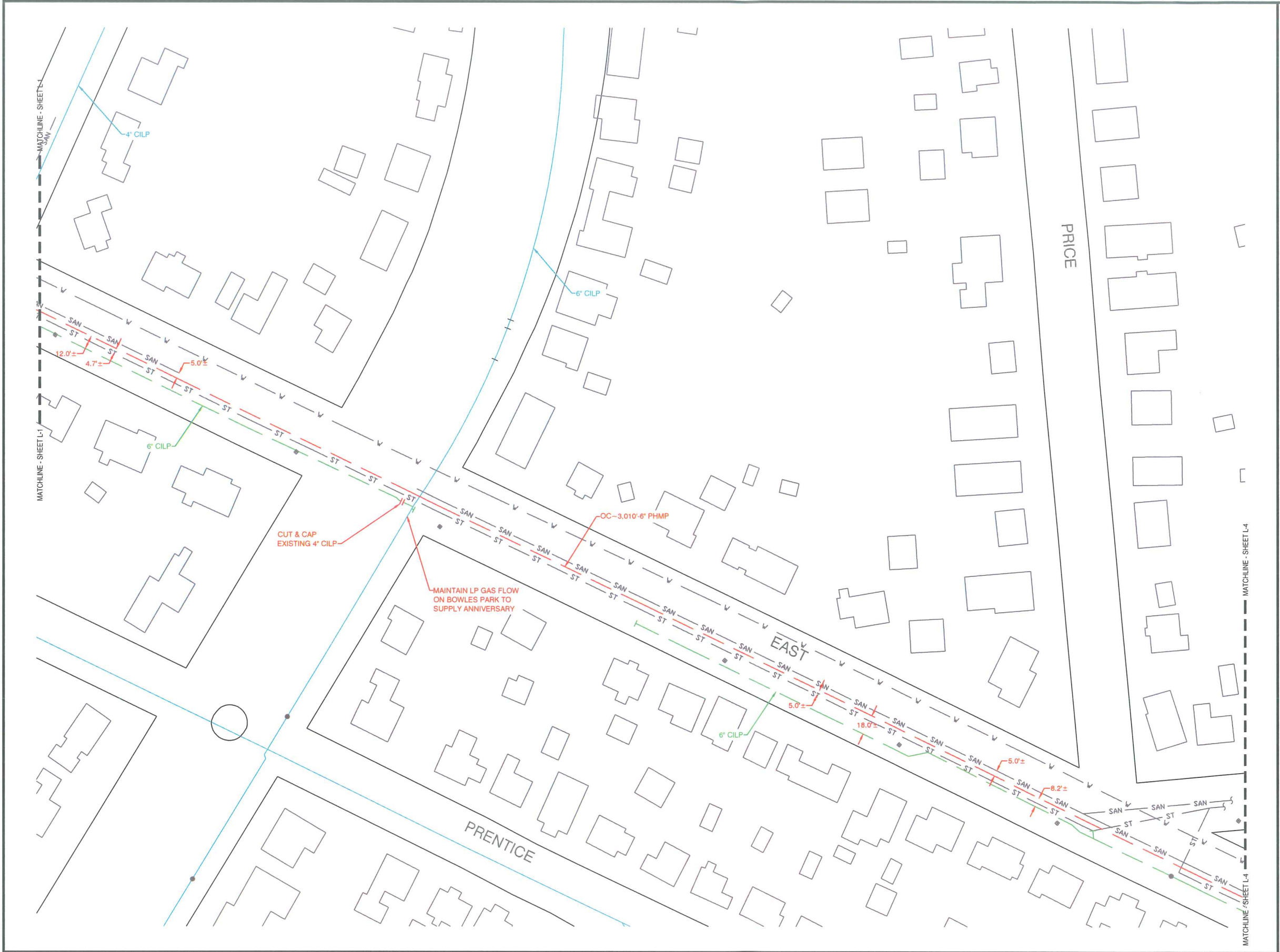
JO# 15-0825896-00
JO# 15-0825897-00
PROJECT ID# 15-30915
EAST STREET
SPRINGFIELD, HAMPDEN

PROJECT TITLE:

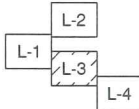
LAYOUT SHEET

DRAWING NO:

L-2



Know what's below.
Call before you dig.



KEY PLAN



PROPOSED

REVISIONS

REV. #	DATE	DESCRIPTION
0		

DESIGNED BY	TREVOR ORTOLANO	6/22/15	-
DRAWN BY	TREVOR ORTOLANO	6/22/15	-
CHECKED BY	RYAN BARNES	6/23/15	-
AS-BUILT BY			
	NAME	DATE	PHONE #

SITE NAME:

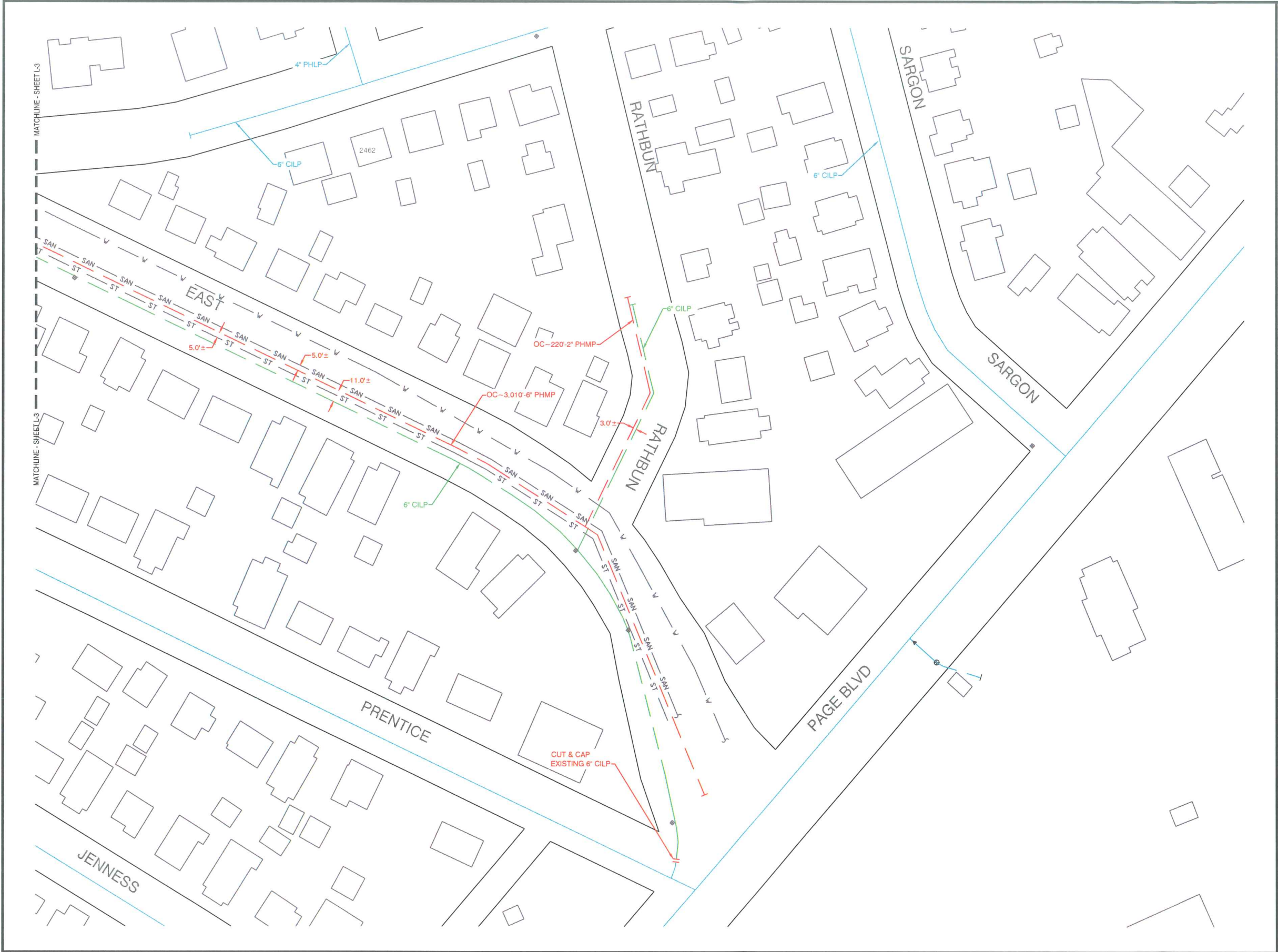
JO# 15-0825896-00
JO# 15-0825897-00
PROJECT ID# 15-30915
EAST STREET
SPRINGFIELD, HAMPDEN

PROJECT TITLE:

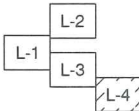
LAYOUT SHEET

DRAWING NO:

L-3



Know what's below.
Call before you dig.



KEY PLAN



PROPOSED

REVISIONS

REV. #	DATE	DESCRIPTION

DESIGNED BY	TREVOR ORTOLANO	6/22/15	-
DRAWN BY	TREVOR ORTOLANO	6/22/15	-
CHECKED BY	RYAN BARNES	6/23/15	-
ASBUILT BY	-	-	-
NAME	DATE	PHONE #	

SITE NAME:
JO# 15-0825896-00
JO# 15-0825897-00
PROJECT ID# 15-30915
EAST STREET
SPRINGFIELD, HAMPDEN

PROJECT TITLE:
LAYOUT SHEET

DRAWING NO:
L-4

AS-BUILT NOTES

(TO BE COMPLETED DURING CONSTRUCTION)

PIPELINE PRESSURE TEST DATA

☐ CGV ☐ CKY ☐ CMA ☐ CMD ☐ COH ☐ CPA ☐ NIPSCO

LOA/TCC: WO/JO: REQUIRED MAOP:

RECORDING CHART ☐ YES ☐ NO RECORDER SERIAL NO: TEST ACCEPTABLE: ☐ YES ☐ NO

PRESSURE SYSTEM NO:

PIPELINE LOCATION (STREET, CITY, TOWN OR COUNTY)

LENGTH

SIZE

PE/STEEL

TEST DATE: TEST MEDIUM: TEST PRESSURE:

START TIME: STOP TIME: DURATION:

PRINT NAME: CONTRACTOR (IF APPLICABLE):

REMARKS*:

* DESCRIBE ANY LEAKAGE OR FAILURES FOUND DURING THE TEST AND THEIR DISPOSITION.

NOTE SIGNIFICANT ELEVATION VARIATIONS ON WATER TESTS.

FORM GS 1500.010-1 (5-2014)

811

Know what's below.

Call before you dig.

PROPOSED

REVISIONS

0		
REV. #	DATE	DESCRIPTION

DESIGNED BY	TREVOR ORTOLANO	6/22/15	-
DRAWN BY	TREVOR ORTOLANO	6/22/15	-
CHECKED BY	RYAN BARNES	6/23/15	-
AS-BUILT BY	-	-	-
	NAME	DATE	PHONE #

SITE NAME:

JO# 15-0825896-00

JO# 15-0825897-00

PROJECT ID# 15-30915

EAST STREET

SPRINGFIELD, HAMPDEN

DRAWING TITLE:

CONSTRUCTION

DETAILS

DRAWING NO:

D-1

**DEPARTMENTAL AND INTERDEPARTMENTAL CORRESPONDENCES
CITY OF SPRINGFIELD
MASSACHUSETTS**

DATE: June 25, 2015

TO: Wayman Lee, Esq.
City Clerk

FROM: Hector Velez, DPW Engineer.
on behalf of BPW

DEPARTMENT: City Clerk Office

SUBJECT: Board's agenda for:
July 13, 2015

NOTICE OF MEETINGS

Monday– July 13, 2015 – At the corner of Bessemer Street and East Street at 5:00 P.M

Minutes of Previous Meeting
Communications
Old Business

Columbia Gas of Massachusetts
New Business – EAST STREET

HEARING RE: To install 4 inches gas main.

Attachment: 7-13-2015 notice of meeting East Street (3151 : East Street (CMA))



City of Springfield

ADOPTED

2.11

Meeting: 07/20/15 07:00 PM
Initiator: Hector Velez
Sponsors: Mayor Domenic J. Sarno
DOC ID: 3154

Order of Location for the Installation and Maintenance of Underground Utilities

By the City Council of the City of Springfield, Massachusetts:
Notice having been given and a public hearing held, as provided by law,

IT IS HEREBY ORDERED:

That the COLUMBIA GAS OF MASSACHUSETTS, be and it is hereby granted a location for and permission to
<<Insert proper utility template>>

Old Hill Neighborhood

<<Enter brief purpose>>

Also that permission be and hereby granted said {ResUserUserLookup1} to complete the above request.

I hereby certify that the foregoing order was adopted at a meeting of the City Council of the City of Springfield, Massachusetts held on July 20, 2015

City Clerk

We hereby certify that on July 6, 2015, at 12:00 AM, at At Monroe Street Walgreens Parking Lot a public hearing was held on the petition of the COLUMBIA GAS OF MASSACHUSETTS for permission to complete the above mentioned request.

City Clerk

I hereby certify that the foregoing is a true copy of a location order and certificate of hearing with notice adopted by the City Council of the City of Springfield, Massachusetts, on the July 20, 2015, and recorded with the records of location orders of said city. This certified copy is made under the provision of Chapter 166 of the General Laws and any additions thereto or amendments thereof.

Attest:

City Clerk

**DEPARTMENTAL AND INTERDEPARTMENTAL CORRESPONDENCES
CITY OF SPRINGFIELD
MASSACHUSETTS**

DATE: June 19, 2015

TO: Wayman Lee, Esq.
City Clerk

FROM: Hector Velez, DPW Engineer.
on behalf of BPW

DEPARTMENT: City Clerk Office

SUBJECT: Board's agenda for:
July 06, 2015

NOTICE OF MEETINGS

Monday – July 6, 2015 – At Monroe Street in the parking lot behind Walgreens at 5:00 P.M.

Minutes of Previous Meeting
Communications
Old Business

Columbia Gas of Massachusetts
New Business – Old Hill Neighborhood:

HEARING RE: To install 2.5 miles of gas main within a section of Old Hill Neighborhood.

Attachment: 7-6-2015 notice of meeting CMA Old Hill (3154 : Old Hill Neighborhood)

Columbia Gas[®] of Massachusetts

A NiSource Company

JOB ORDER NUMBER (INSTALL)

JOB ORDER NUMBER (ABANDON-TIRF)

JOB ORDER NUMBER (ABANDON-NON TIRF)

PROJECT ID 14-27019

2015 SWSC PLANNED IMPROVEMENTS

JOB TYPE: ENCROACHMENT (557/558)

14-0825122-00 / 15-0825801-00

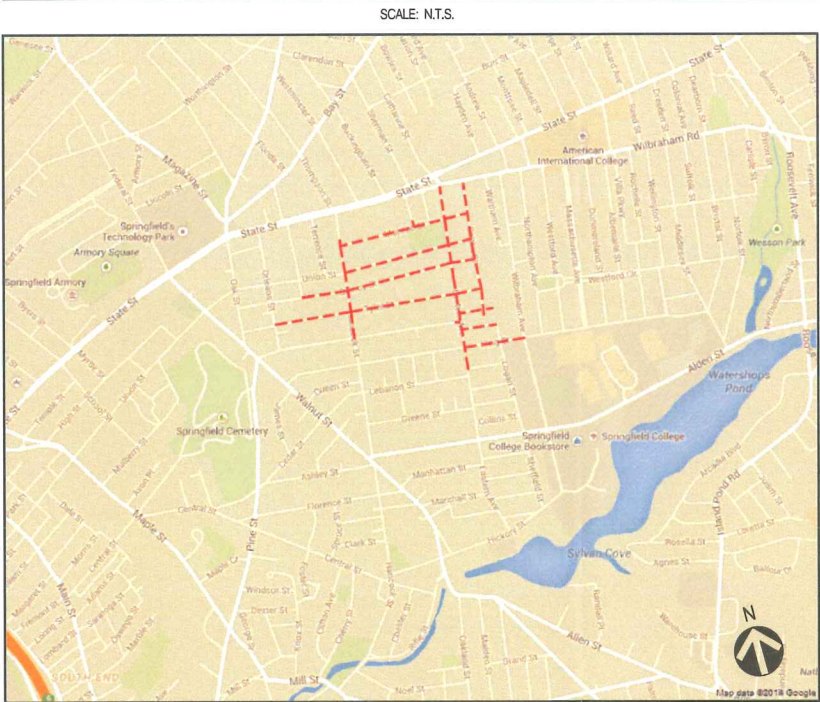
14-0825123-00 / 18-0825802-00

14-0825123-00

PROJECT INFORMATION

FIELD ENGINEER/TECHNICIAN:	TREVOR ORTOLANO
CONSTRUCTION FLL:	MARK PARISEAU / KIRK GEDMAN
PERMITS:	SPRINGFIELD DPW PERMIT
TCC:	8200
COUNTY:	HAMPDEN (013)
TAX DISTRICT:	0000244
MAP NUMBER:	33 & 34
SYSTEM NUMBER(S):	80003048 80003054
24 HR. EMERGENCY LINE:	COLUMBIA GAS OF MASSACHUSETTS 1-800-525-8222

VICINITY MAP



SHEET INDEX

DWG.	DESCRIPTION
T-1	TITLE SHEET
P-1	PHASING PLAN
O-1	OVERVIEW SHEET
L-1 - L-8	LAYOUT SHEETS
D-1	CONSTRUCTION DETAILS

PROJECT SUMMARY TABLE

PROPOSED INSTALLATION			PROPOSED ABANDONMENT		
LENGTH (FT)	SIZE (IN)	TYPE	LENGTH (FT)	SIZE (IN)	TYPE
9,120'	2"	PH	100'	2"	C I
4,260'	4"	PH	2,680'	3"	CI
			4,270'	4"	CI
			690'	4"	PH
			3,050'	6"	CI
			385'	6"	CS
			305'	10"	CI
			2,470'	16"	CI
13,380'	TOTAL INSTALLATION (FEET)		13,950'	TOTAL ABANDONMENT (FEET)	
PROPOSED GAS SERVICES					
	REPLACEMENTS	TIE OVERS	TOTAL SERVICES	METER OUTS	
ESTIMATED GAS SERVICES	140	135	275	306	

LEGEND

EXISTING GAS MAIN	TEST WELL
EXISTING GAS MAIN TO BE ABANDONED	REGULATOR STATION
PROPOSED GAS MAIN	SINGLE CUSTOMER REGULATOR
PROPOSED GAS MAIN UPRATE	METER
COATED STEEL GAS MAIN	METER WITH REGULATOR
CAST IRON GAS MAIN	TEST POINT (STATION)
BARE STEEL GAS MAIN	GAS SERVICE TIE-OVER
WROUGHT IRON GAS MAIN	GAS SERVICE REPLACEMENT
HIGH DENSITY POLYETHYLENE GAS MAIN	METER MOVE OUT
MEDIUM DENSITY POLYETHYLENE GAS MAIN	TELEPHONE MANHOLE
LOW PRESSURE	DRAIN MANHOLE
INTERMEDIATE PRESSURE	ELECTRIC MANHOLE
MEDIUM PRESSURE	CATCH DRAIN
HIGH PRESSURE	SEWER MANHOLE
ATTACHED	FIRE HYDRANT
BRIDGE HANGER	UTILITY POLE
BUILDING HANGER	WETLAND
DIRECTIONAL BORE	GAS VALVE
INSERTED	CRITICAL GAS VALVE
OPEN CUT	PRESSURE CONTROL FITTINGS
PNEUMATIC BORE	TRANSITION
FLOWED	END CAP
ROOF TOP	REDUCER
EXISTING	ELECTRONIC MARKER
PROPOSED	
W1	GAS MAIN TIE IN LOCATION
	GAS MAIN ABANDONMENT LOCATION

PROJECT DESCRIPTION

DUE TO THE PLANNED WATER AND SEWER REPLACEMENTS PROPOSED BY THE SWSC WE SHALL REPLACE APPROXIMATELY 13,950 LF OF LOW PRESSURE MAIN WITH MEDIUM PRESSURE (60 PSI) PLASTIC MAIN. ADDITIONAL TIE-IN AND SERVICE WORK WILL BE REQUIRED AND PORTIONS OF OUR WORK WILL EXTEND BEYOND THE SWSC PROJECT SCOPE.

GENERAL NOTES

- THE PROPOSED GAS MAIN SHOWN IS APPROXIMATE AND SUBJECT TO CHANGE.
- PROPERTY LINE, STRUCTURES, STREET LINE, ETC. WAS COMPILED THE COLUMBIA GAS GIS DATA BASE AND ARE TO BE CONSIDERED APPROXIMATE.
- EXISTING UTILITIES, WHERE SHOWN, HAVE BEEN COMPILED FROM ABOVE GROUND EVIDENCE ONLY AND ARE TO BE CONSIDERED APPROXIMATE. COLUMBIA GAS DOES NOT GUARANTEE THE LOCATION OF THE UNDERGROUND UTILITIES SHOWN OR THAT ALL EXISTING UTILITIES AND/OR SUBSURFACE STRUCTURES ARE SHOWN.



Know what's below.
Call before you dig.

PROPOSED

REVISIONS

REV. #	DATE	DESCRIPTION
0	06/03/15	ISSUED FOR PERMIT

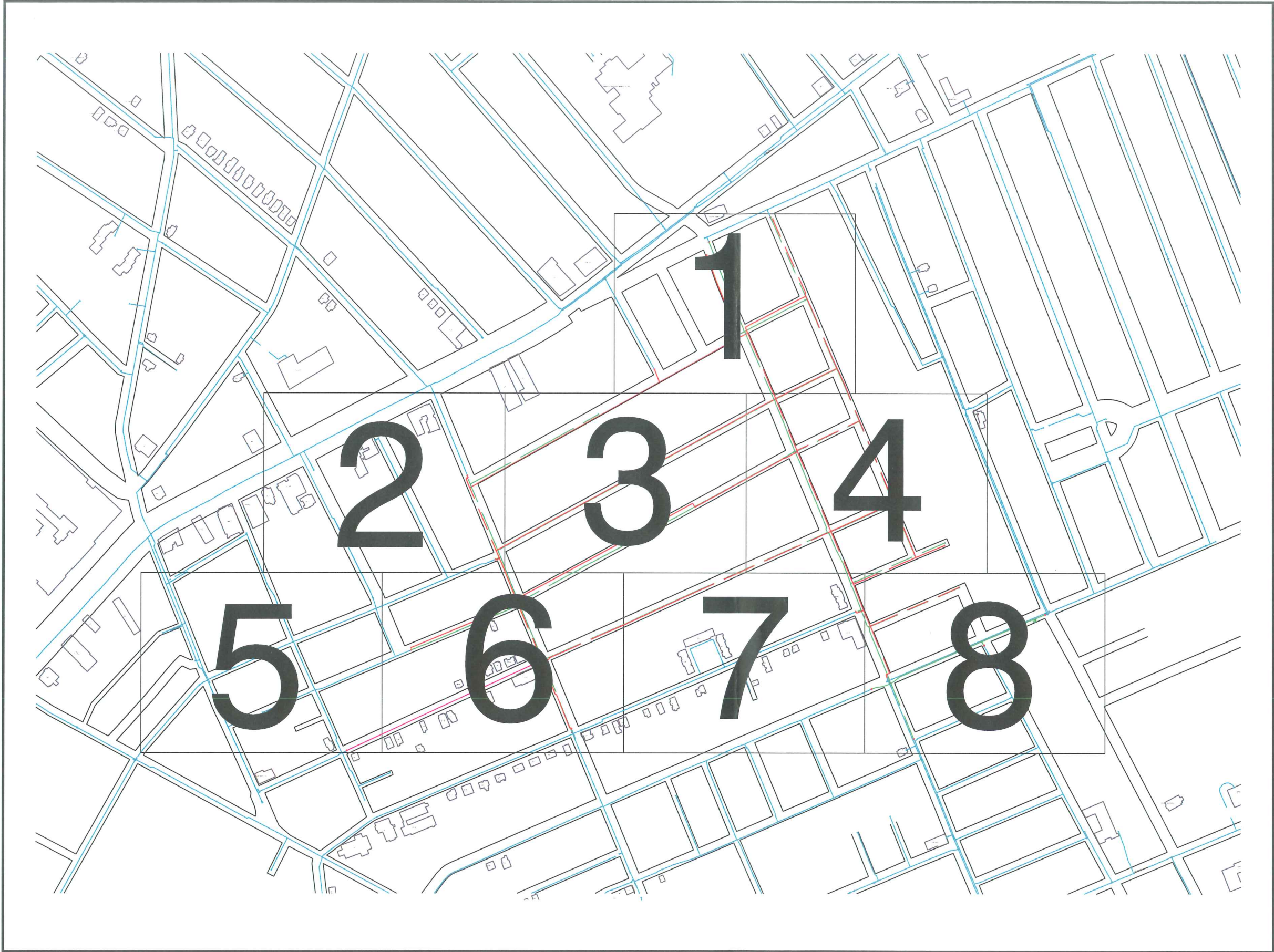
DESIGNED BY	TAO	06/03/15
DRAWN BY	TAO	06/03/15
CHECKED BY	RAS	06/03/15
AS-BUILT BY		
	NAME	DATE PHONE #

SITE NAME:
JO# 14-0825122-00
JO# 14-0825123-00
PROJECT ID# 14-27019
2015 SWSC PLANNED IMPROVEMENTS
SPRINGFIELD, HAMPDEN

DRAWING TITLE:
TITLE SHEET

DRAWING NO:
T-1











PROPOSED

REVISIONS			
REV. #	DATE	DESCRIPTION	
0	06/03/15	ISSUED FOR PERMIT	

DESIGNED BY	TAO	06/03/15	
DRAWN BY	TAO	06/03/15	
CHECKED BY	RAS	06/03/15	
AS-BUILT BY			
	NAME	DATE	PHONE #

SITE NAME:

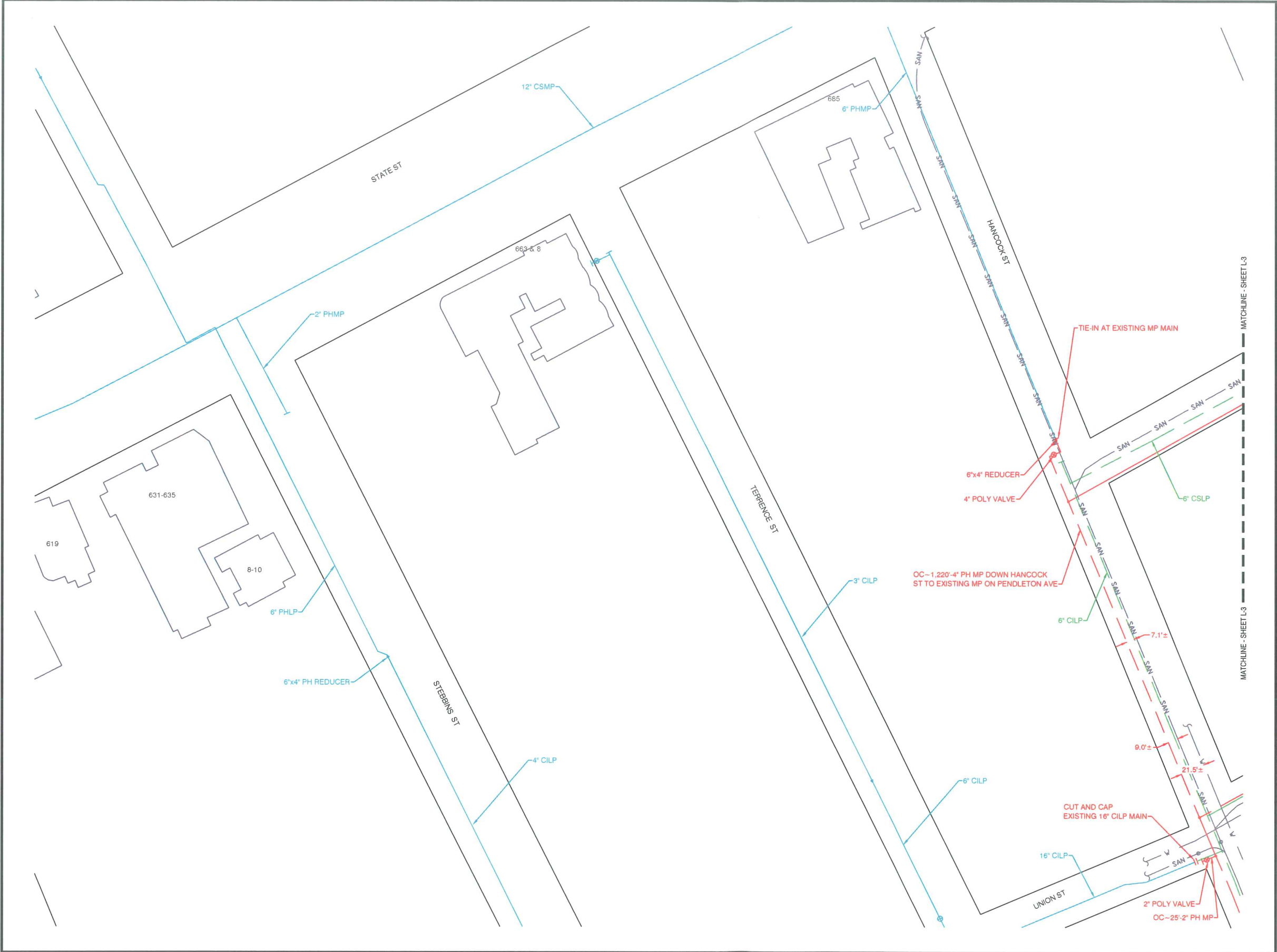
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JO# 14-0825123-00
PROJECT ID# 14-27019
2015 SWSC PLANNED IMPROVEMENTS
SPRINGFIELD, HAMPDEN

PROJECT TITLE:

OVERVIEW SHEET

DRAWING NO:

O-1



L-1			
L-2	L-3	L-4	
L-5	L-6	L-7	L-8
L-9			

KEY PLAN

PROPOSED

REVISIONS		
REV. #	DATE	DESCRIPTION
0	06/03/15	ISSUED FOR PERMIT

DESIGNED BY	TAO	06/03/15	
DRAWN BY	TAO	06/03/15	
CHECKED BY	RAS	06/03/15	
AS-BUILT BY			
	NAME	DATE	PHONE #

SITE NAME:

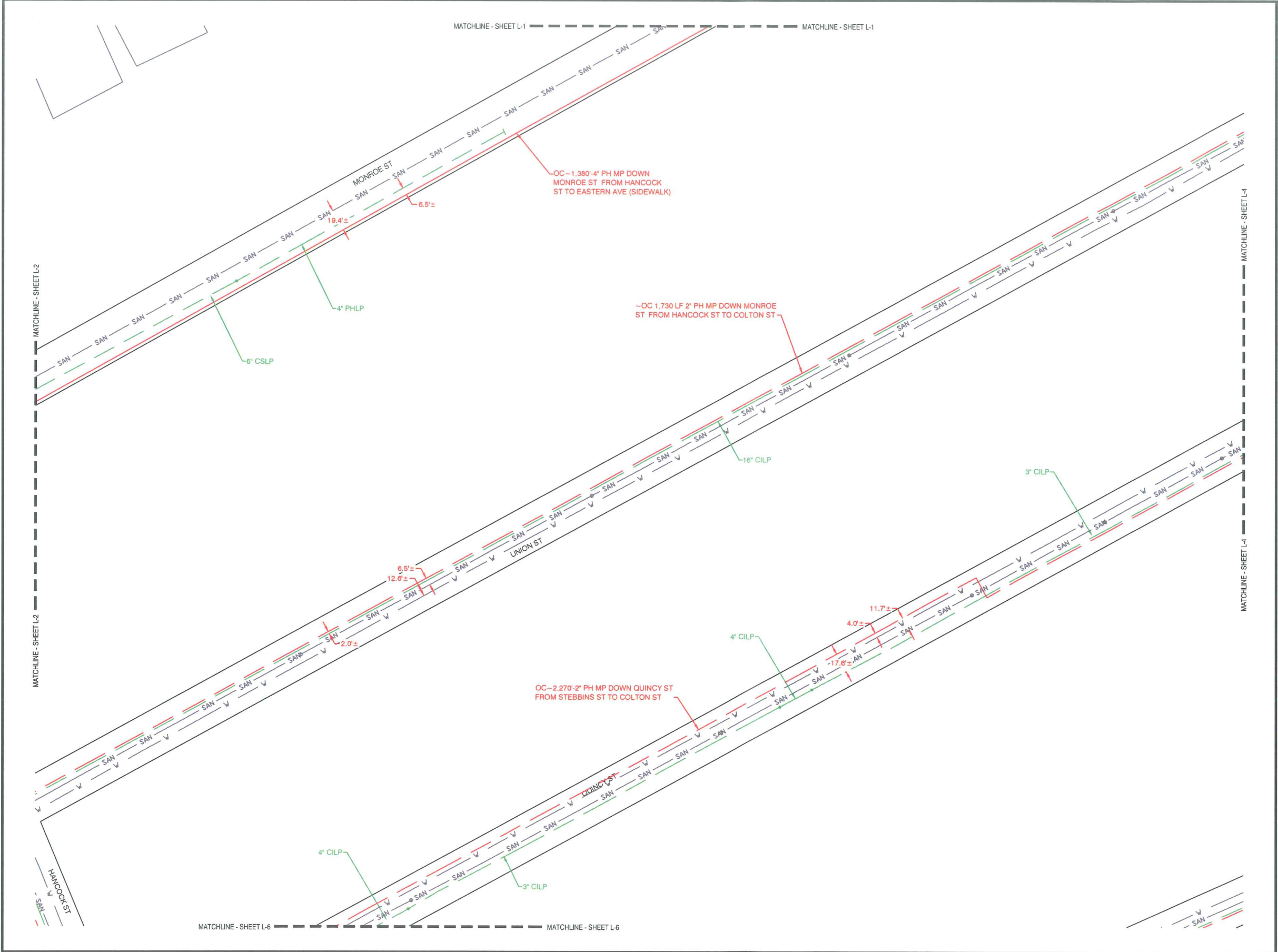
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JO# 14-0825123-00
PROJECT ID# 14-27019
2015 SWSC PLANNED IMPROVEMENTS
SPRINGFIELD, HAMPDEN

PROJECT TITLE:

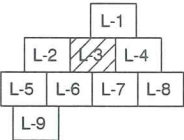
LAYOUT SHEET

DRAWING NO:

L-2



Know what's below.
Call before you dig.



KEY PLAN



PROPOSED

REVISIONS

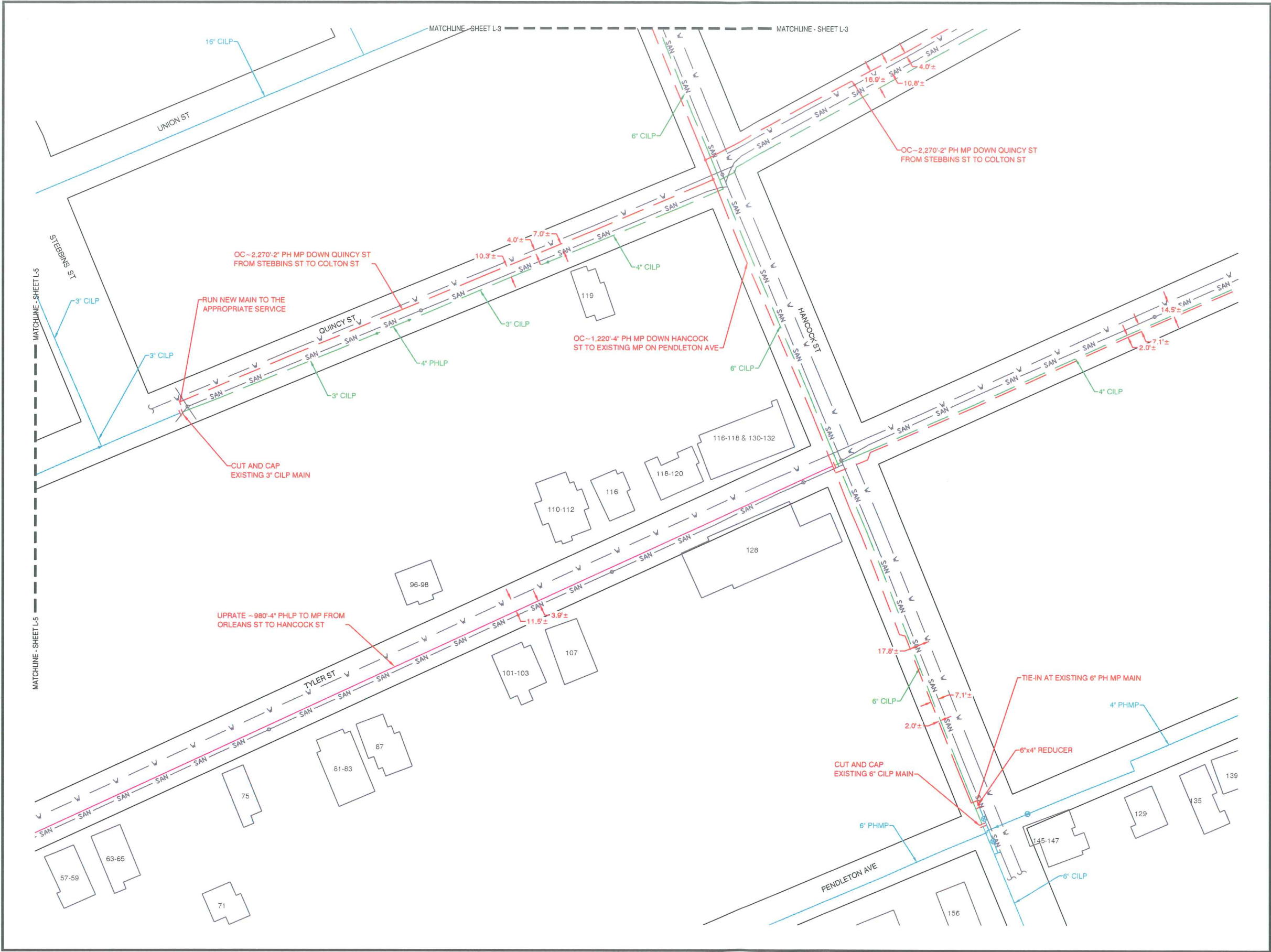
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0	06/03/15	ISSUED FOR PERMIT

DESIGNED BY	TAO	06/03/15	
DRAWN BY	TAO	06/03/15	
CHECKED BY	RAS	06/03/15	
AS-BUILT BY			

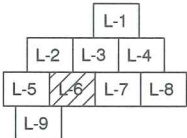
SITE NAME:
JO# 14-0825122-00
JO# 14-0825123-00
PROJECT ID# 14-27019
2015 SWSC PLANNED IMPROVEMENTS
SPRINGFIELD, HAMPDEN

PROJECT TITLE:
LAYOUT SHEET

DRAWING NO:
L-3



Know what's below.
Call before you dig.



REVISIONS		
0	06/03/15	ISSUED FOR PERMIT
REV. #	DATE	DESCRIPTION

DESIGNED BY	TAO	06/03/15	
DRAWN BY	TAO	06/03/15	
CHECK'D BY	RAS	06/03/15	
AS-BUILT BY			
	NAME	DATE	PHONE #

SITE NAME:

JO# 14-0825122-00
JO# 14-0825123-00
PROJECT ID# 14-27019

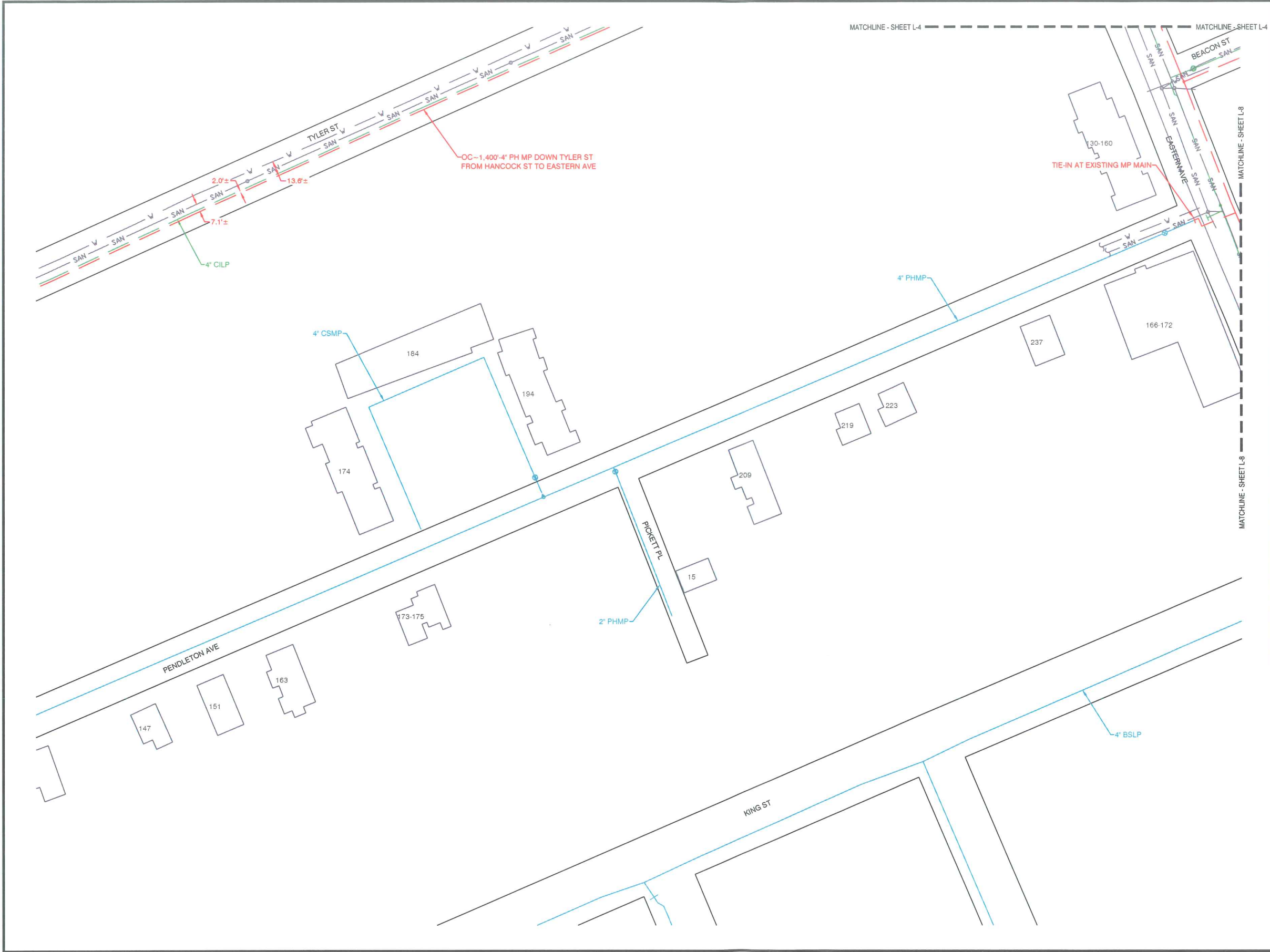
2015 SWSC PLANNED IMPROVEMENTS
SPRINGFIELD, HAMPDEN

PROJECT TITLE:

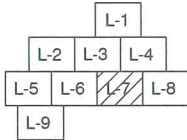
LAYOUT SHEET

DRAWING NO:

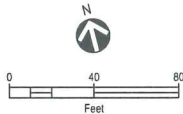
L-6



Know what's below.
Call before you dig.



KEY PLAN



PROPOSED

REVISIONS

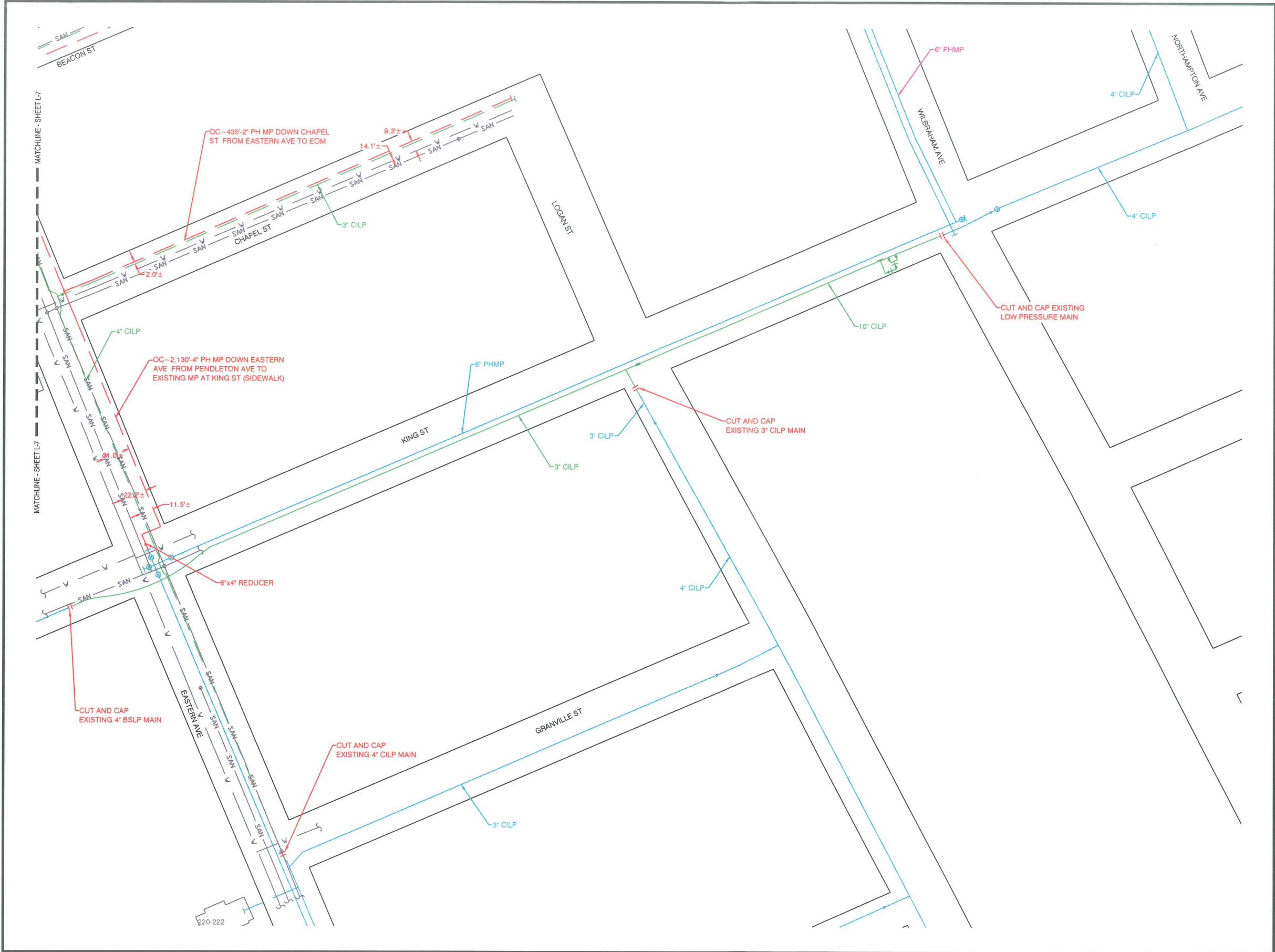
REV. #	DATE	DESCRIPTION
0	06/03/15	ISSUED FOR PERMIT

DESIGNED BY	TAO	06/03/15	
DRAWN BY	TAO	06/03/15	
CHECKED BY	RAS	06/03/15	
ASBUILT BY			
	NAME	DATE	PHONE #

SITE NAME:
JO# 14-0825122-00
JO# 14-0825123-00
PROJECT ID# 14-27019
2015 SWSC PLANNED IMPROVEMENTS
SPRINGFIELD, HAMPDEN

PROJECT TITLE:
LAYOUT SHEET

DRAWING NO:
L-7





NISOURCE
GAS DISTRIBUTION



Know what's below.
Call before you dig.

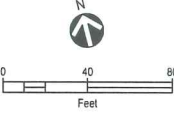
L-1

L-2L-3L-4

L-5L-6L-7L-8

L-9

KEY PLAN



0 40 80
Feet

PROPOSED

REVISIONS		
REV. #	DATE	DESCRIPTION
0	06/03/15	ISSUED FOR PERMIT

DESIGNED BY	TAO	06/03/15	
DRAWN BY	TAO	06/03/15	
CHECKED BY	RAS	06/03/15	
ASBUILT BY			
	NAME	DATE	PHONE #

SITE NAME:

JO# 14-0825122-00
JO# 14-0825123-00
PROJECT ID# 14-27019
2015 SWSC PLANNED IMPROVEMENTS
SPRINGFIELD, HAMPDEN

PROJECT TITLE:

LAYOUT SHEET

DRAWING NO:

L-8

AS-BUILT NOTES
(TO BE COMPLETED DURING CONSTRUCTION)

PIPELINE PRESSURE TEST DATA

☐ CGV ☐ CKY ☐ CMA ☐ CMD ☐ COH ☐ CPA ☐ NIPSCO

LOA/TCC: _____ WO/JO: _____

RECORDING CHART ☐ YES ☐ NO RECORDER SERIAL NO: _____ REQUIRED MAOP: _____

PRESSURE SYSTEM NO: _____ TEST ACCEPTABLE: ☐ YES ☐ NO

PIPELINE LOCATION (STREET, CITY, TOWN OR COUNTY)	LENGTH	SIZE	PE/STEEL

TEST DATE: _____ TEST MEDIUM: _____ TEST PRESSURE: _____

START TIME: _____ STOP TIME: _____ DURATION: _____

PRINT NAME: _____ CONTRACTOR (IF APPLICABLE): _____

REMARKS*: _____

* DESCRIBE ANY LEAKAGE OR FAILURES FOUND DURING THE TEST AND THEIR DISPOSITION.
NOTE SIGNIFICANT ELEVATION VARIATIONS ON WATER TESTS.

FORM GS 1500.010-1 (5-2014)

811
Know what's below.
Call before you dig.

PROPOSED

REVISIONS		
REV. #	DATE	DESCRIPTION
0	06/03/15	ISSUED FOR PERMIT

DESIGNED BY	TAO	06/03/15	
DRAWN BY	TAO	06/03/15	
CHECKED BY	RAS	06/03/15	
AS-BUILT BY			
	NAME	DATE	PHONE #

SITE NAME:

JO# 14-0825122-00
JO# 14-0825123-00
PROJECT ID# 14-27019
2015 SWSC PLANNED IMPROVEMENTS
SPRINGFIELD, HAMPDEN

DRAWING TITLE:

CONSTRUCTION
DETAILS

DRAWING NO:

D-1



City of Springfield

TABLED

Meeting: 07/20/15 07:00 PM
Initiator: Hector Velez
Sponsors: Mayor Domenic J. Sarno
DOC ID: 3135

2.12

Middlesex Street (Traffic Commission) (Mayor Sarno)

15-04

C I T Y O F S P R I N G F I E L D

In City Council, July 20, 2015

ORDERED, that the Rules of the Road approved September 8, 1936, as amended be further amended by striking out under Sections 2 through 13 of Article V, the following:

MIDDLESEX ST. South side- starting at curb line of King Street Southerly for two hundred twenty (220) feet southerly direction.

AND, further amending by inserting under Section 2(a) of Article V, “ No Parking Anytime”, as follows:

MIDDLESEX ST. South side- starting at curb line of King Street Southerly for two
hundred twenty
(220) feet southerly direction.

RESULT:**REFERRED TO COMMITTEE****Next: 9/14/2015 7:00 PM**



City of Springfield

TABLED

Meeting: 07/20/15 07:00 PM
Initiator: Hector Velez
Sponsors: Mayor Domenic J. Sarno
DOC ID: 3136

2.13

15-05 Tremont Street (Traffic Commission) (Mayor Sarno)

15-05

C I T Y O F S P R I N G F I E L D

In City Council, July 20, 2015

ORDERED, that in accordance with the provisions of Chapter 9.20, Section 9.20.180, of the

Revised ordinances of the City of Springfield, hereby, establishes "Stop Signs" on the following street(s) and in the direction(s) indicated.

TREMONT ST.
Street

Stop- Facing East and Westbound drivers on Tremont St. at Oakdale

Order (ID # 3136)

Meeting of July 20, 2015

TREMONT ST. Stop- Facing East and Westbound drivers on Tremont St. at Oakdale Street

RESULT: REFERRED TO COMMITTEE**Next: 9/14/2015 7:00 PM**



City of Springfield

TABLED

Meeting: 07/20/15 07:00 PM
Initiator: Hector Velez
Sponsors: Mayor Domenic J. Sarno
DOC ID: 3137

2.14

15-06 Foster Street (Traffic Commission) (Mayor Sarno)

15-06

C I T Y O F S P R I N G F I E L D

In City Council, July 20, 2015

ORDERED, that in accordance with the provisions of Chapter 9.20, Section 9.20.180, of the

Revised ordinances of the City of Springfield, hereby, establishes "Stop Signs" on the following street(s) and in the direction(s) indicated.

FOSTER ST.

Stop- Facing East and Westbound drivers on Foster St. at Knox Street

Order (ID # 3137)

Meeting of July 20, 2015

FOSTER ST.
Street

Stop- Facing East and Westbound drivers on Foster St. at Knox

RESULT:**REFERRED TO COMMITTEE****Next: 9/14/2015 7:00 PM**



City of Springfield

TABLED

Meeting: 07/20/15 07:00 PM
Initiator: Hector Velez
Sponsors: Mayor Domenic J. Sarno
DOC ID: 3138

2.15

15-07 Pearl Street (Traffic Commission) (Mayor Sarno)

15-07

CITY OF SPRINGFIELD

In City Council, July 20, 2015

ORDERED, that the Rules of the Road approved September 8, 1936, as amended be further amended by striking out under Section 3 of Article VA, the following:

PEARL ST. East side - from Byers Street northerly starting 680 feet for 60 feet
northerly direction

AND, further amending by inserting under Section 3 of Article VA, “No Parking Tow Way Zone”, as follows:

PEAREL ST. East side - from Byers Street northerly starting 680 feet for 60 feet
northerly direction

RESULT:**REFERRED TO COMMITTEE****Next: 9/14/2015 7:00 PM**



City of Springfield

TABLED

Meeting: 07/20/15 07:00 PM
Initiator: Hector Velez
Sponsors: Mayor Domenic J. Sarno
DOC ID: 3139

2.16

15-08 Oswego Street (Traffic Commission) (Mayor Sarno)

15-08

CITY OF SPRINGFIELD

In City Council, July 20, 2015

ORDERED, that the Rules of the Road approved September 8, 1936, as amended be further amended by striking out under Sections 2 through 13 of Article V, the following:

OSWEGO ST. East Side - For the entire length of Oswego Street

AND, further amending by inserting under Section 2(a) of Article V, “No Parking Anytime”, as follows:

15-08

CITY OF SPRINGFIELD**In City Council, July 20, 2015**

ORDERED, that the Rules of the Road approved September 8, 1936, as amended be further amended by striking out under Sections 2 through 13 of Article V, the following:

OSWEGO ST. East Side - For the entire length of Oswego Street

AND, further amending by inserting under Section 2(a) of Article V, “No Parking Anytime”, as follows:

OSWEGO ST. East Side - For the entire length of Oswego Street

Order (ID # 3139)

Meeting of July 20, 2015

RESULT: REFERRED TO COMMITTEE

Next: 9/14/2015 7:00 PM



City of Springfield

TABLED

Meeting: 07/20/15 07:00 PM
Initiator: Hector Velez
Sponsors: Mayor Domenic J. Sarno
DOC ID: 3140

2.17

15-09 (Mayor Sarno)

15-09

CITY OF SPRINGFIELD

In City Council, July 20, 2015

ORDERED, that the Rules of the Road approved September 8, 1936, as amended be further amended by striking out under Sections 2 through 13 of Article V, the following:

NIAGARA ST. West Side- No Parking from 8:00 am to 6:00 pm regulation

AND, further amending by inserting under Section 2(a) of Article V, “No Parking Anytime”, as follows:

NIAGARA ST. West Side - For the entire length of Niagara Street

Order (ID # 3140)

Meeting of July 20, 2015

RESULT:

REFERRED TO COMMITTEE

Next: 9/14/2015 7:00 PM



City of Springfield

TABLED

Meeting: 07/20/15 07:00 PM
Initiator: Hector Velez
Sponsors: Mayor Domenic J. Sarno
DOC ID: 3141

2.18

15-10 Pearl Street (Mayor Sarno)

15-10

CITY OF SPRINGFIELD

In City Council, July 20, 2015

ORDERED, that the Rules of the Road approved September 8, 1936, as amended be further amended by striking out under Section 3 of Article VA, the following:

PEARL ST. East side - from Byers Street northerly starting 1100 feet for 60 feet
northerly direction

AND, further amending by inserting under Section 3 of Article VA, “No Parking Tow Way Zone”, as follows:

PEAREL ST. East side - from Byers Street northerly starting 1100 feet for 60 feet
northerly direction

RESULT:

REFERRED TO COMMITTEE

Next: 9/14/2015 7:00 PM



City of Springfield

ADOPTED

Meeting: 07/20/15 07:00 PM
Initiator: Melanie Acobe
Sponsors: Mayor Domenic J. Sarno
DOC ID: 3117

3.19

Mass in Motion- 1422 Grant Increase - No Match Required \$351,200 (Mayor Sarno)

WHEREAS, the Springfield Health and Human Services Department has been awarded a Mass in Motion- 1422 Grant increase of \$351,200.00 from the Massachusetts Department of Public Health; and

WHEREAS, the purpose of the grant is to support the Mass in Motion Municipal Wellness and Leadership Initiative by implementing local policy, systems and environmental change strategies to prevent and reduce overweight/obesity, chronic disease and associated risk factors and to create healthier communities; and

WHEREAS, the Department intends to use the grant funds to create a multi-sector partnership to develop and implement community-level strategies that focus on reducing disparities and health inequities; and

WHEREAS, the Department has accepted the grant and requests authorization from the City Council and the Mayor to expend the grant funds listed below for the purposes of such grants; and

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the grant funds listed herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws ch. 44, sec. 53A, that the City Council approves the expenditure by the Department of the grant funds listed below for the purposes of such grant, subject to the approval of the Mayor, and the grant funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the grant without further appropriation:

Mass in Motion- 1422 Grant Increase - No Match Required \$351,200

RESULT: PASSED BY VOICE VOTE



REQUEST FOR GRANT SETUP

This form and the required attachments are required by the Office of the City Comptrollers before a Grant Fund and related accounts will be created in MUNIS. Please do not use this form for requesting a non-grant related account to be created – use the Request for New Account form instead. Please return this form and the required attachments to the Office of the City Comptrollers.

All fields are mandatory.

Date of Request 6/11/2015

Department Requesting Grant Setup SHHS

Department Phone # (Please include extension) 6710

Name and Title of Person to Contact in Case of Questions Helen Caulton-Harris

Was this Grant previously setup for a prior fiscal year? YES

If yes, please indicate your previous project number: 89715

(If possible, Please provide a separate project code – MIM 1422 grant)

If this is a new Grant, have you filled out the “Approval to apply for a grant” Form?
(Y/N) If yes, please attach a copy of the Approved Form.

Grant Type:

State – Highway

Federal Pass-Through DOE– School

Federal Direct– School

Federal – City

State DOE– School

State Other – School

Xx State – City

Private/Other

Grant Name: MASS IN MOTION – “1422 GRANT”

Total Grant Amount Awarded:	\$ 516,200.00	
	(Current Max Obligation	- \$60,000
	FY 2015 "1422 Grant"	- \$351,200
	New MO for 2016	- \$411,200
	Total Max Obl for 2015-2017	-\$516,200

Is this a Reimbursable Grant? (Y/N) YES

A Reimbursable Grant is defined as one that requires that you pay for expenses first and then you apply to the grantor for a reimbursement of the exact amount actually expended.

If it is a Reimbursable Grant, please enter Grantor contact information or the CID # if Grantor is already in the customer file:

Entity Name	MA DEPT OF PUBLIC HEALTH
Contact Person	Charlot Lucien
Street Address	250 Washington Street
City, State, Zip Code	Boston, MA 02108
Telephone	617-624-6062
Fax	
E-Mail	charlot.lucien@state.ma.us

Actual Award Date	6/11/2015
Board Approval Date	
Start Date	7/1/2015
Expiration Date	6/30/2015
Renewal Action Date (optional)	Yes
If there are any Matching Funds: NO	
Type	
Percent	
Amount	

Comments re: Description/Purpose of Grant:
To prevent obesity, Diabetes, Heart Disease and Stroke

Comments re: Conditions/Restrictions of Grant
See Budget

If this is a Federal Grant, enter CFDA#:

If applicable enter the State ID # :

What is the required drawdown frequency?
(Ex: Monthly, Quarterly) Quarterly

Attachment: Mass in Motion 1422 Grant (3117 : Mass in Motion Grant Increase - No Match Required \$351,200)

If payment is to be sent by Grantor as a Wire,
Please enter any wire reference/identification # that may be used (if known)
INTF4200PO1502925067

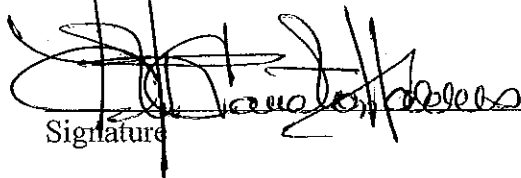
Please list all object codes needed for the grant.
(Attach additional sheets if additional orgs and roll-ups are needed):

Org Code: 28975200

Object Codes: 501000/517010/517020/530105/533100/542010/569300/571100

Budget Roll-Up Codes: YES

I hereby attest that under the penalties of Chapter 656, I will adhere to all regulations in this grant agreement. I am responsible for timely and accurate reimbursements in the amounts listed above.


Signature

6/15/2015
Date

Please attach the following documents:

- ☐ Signed Approval to Apply for a Grant Form
- ☐ Grant Award Letter
- ☐ City Council/Mayor Approval
- ☐ Any other relevant documentation

This Form and all relevant attachments will be scanned and attached in the Grant Maintenance module in MUNIS and can be viewed or printed at your convenience.

COMMONWEALTH OF MASSACHUSETTS ~ STANDARD CONTRACT FORM



3.19.a

This form is jointly issued and published by the Executive Office for Administration and Finance (ANF), the Office of the Comptroller (CTR) and the Operational Services Division (OSD) as the default contract for all Commonwealth Departments when another form is not prescribed by regulation or policy. Any changes to the official printed language of this form shall be void. Additional non-conflicting terms may be added by Attachment. Contractors may not require any additional agreements, engagement letters, contract forms or other additional terms as part of this Contract without prior Department approval. Click on hyperlinks for definitions, instructions and legal requirements that are incorporated by reference into this Contract. An electronic copy of this form is available at www.mass.gov/osc under Guidance For Vendors - Forms or www.mass.gov/osd under OSD Forms.

CONTRACTOR LEGAL NAME: City Of Springfield (and d/b/a):		COMMONWEALTH DEPARTMENT NAME: Department Of Public Health MMARS Department Code: DPH	
Legal Address: (W-9, W-4, T&C): 36 Court St, Springfield, MA 01103-1602		Business Mailing Address: 250 Washington Street, Boston, MA 02108	
Contract Manager: Nicole Bourdon		Billing Address (if different):	
E-Mail: nbourdon@springfieldcityhall.com		Contract Manager: Charlot Lucien	
Phone: 413-750-2065	Fax: 413-787-6456	E-Mail: charlot.lucien@state.ma.us	
Contractor Vendor Code: VC6000192140		Phone: 617-624-5552	Fax: 617-624-6062
Vendor Code Address ID (e.g. "AD001"): AD001 (Note: The Address ID must be set up for EFT payments.)		MMARS Doc ID(s): INTF4200P01502925067	
(Note: The Address ID must be set up for EFT payments.)		RFR/Procurement or Other ID Number: 502925	
NEW CONTRACT PROCUREMENT OR EXCEPTION TYPE: (Check one option only) ☐ <u>Statewide Contract</u> (OSD or an OSD-designated Department) ☐ <u>Collective Purchase</u> (Attach OSD approval, scope, budget) ☐ <u>Department Procurement</u> (Includes State or Federal grants 815 CMR 2.00) (Attach RFR and Response or other procurement supporting documentation) ☐ <u>Emergency Contract</u> (Attach justification for emergency, scope, budget) ☐ <u>Contract Employee</u> (Attach Employment Status Form, scope, budget) ☐ <u>Legislative/Legal or Other</u> (Attach authorizing language/justification, scope and budget)		X CONTRACT AMENDMENT Enter Current Contract End Date <u>Prior</u> to Amendment: <u>06/30, 20 17</u> Enter Amendment Amount: \$ <u>351,200.00</u> (or "no change") AMENDMENT TYPE: (Check one option only. Attach details of Amendment changes.) ☒ <u>Amendment to Scope or Budget</u> (Attach updated scope and budget) ☐ <u>Interim Contract</u> (Attach justification for Interim Contract and updated scope/budget) ☐ <u>Contract Employee</u> (Attach any updates to scope or budget) ☐ <u>Legislative/Legal or Other:</u> (Attach authorizing language/justification and updated scope and budget)	
The following COMMONWEALTH TERMS AND CONDITIONS (T&C) has been executed, filed with CTR and is incorporated by reference into this Contract. ☒ <u>Commonwealth Terms and Conditions</u> ☐ <u>Commonwealth Terms and Conditions For Human and Social Services</u>			
COMPENSATION: (Check ONE option): The Department certifies that payments for authorized performance accepted in accordance with the terms of this Contract will be supported in the state accounting system by sufficient appropriations or other non-appropriated funds, subject to intercept for Commonwealth owed debts under 815 CMR 9.00. ☐ <u>Rate Contract</u> (No Maximum Obligation. Attach details of all rates, units, calculations, conditions or terms and any changes if rates or terms are being amended.) ☒ <u>Maximum Obligation Contract</u> Enter Total Maximum Obligation for total duration of this Contract (or new Total if Contract is being amended). \$ <u>516,200.00</u>			
PROMPT PAYMENT DISCOUNTS (PPD): Commonwealth payments are issued through EFT 45 days from invoice receipt. Contractors requesting accelerated payments must identify a PPD as follows: Payment issued within 10 days <u> </u> % PPD; Payment issued within 15 days <u> </u> % PPD; Payment issued within 20 days <u> </u> % PPD; Payment issued within 30 days <u> </u> % PPD. If PPD percentages are left blank, identify reason: <u> </u> agree to standard 45 day cycle <u> </u> statutory/legal or Ready Payments (G.L.c. 29, § 23A); ☒ <u>only initial payment</u> (subsequent payments scheduled to support standard EFT 45 day payment cycle. See Prompt Pay Discounts Policy.)			
BRIEF DESCRIPTION OF CONTRACT PERFORMANCE or REASON FOR AMENDMENT: (Enter the Contract title, purpose, fiscal year(s) and a detailed description of the scope of performance or what is being amended for a Contract Amendment. Attach all supporting documentation and justifications.) <u>Maximum Obligation Change</u>			
ANTICIPATED START DATE: (Complete ONE option only) The Department and Contractor certify for this Contract, or Contract Amendment, that Contract obligations: ☒ 1. may be incurred as of the <u>Effective Date</u> (latest signature date below) and <u>no</u> obligations have been incurred <u>prior</u> to the <u>Effective Date</u> . ☐ 2. may be incurred as of <u> </u> , 20 <u> </u> , a date <u>LATER</u> than the <u>Effective Date</u> below and <u>no</u> obligations have been incurred <u>prior</u> to the <u>Effective Date</u> . ☐ 3. were incurred as of <u> </u> , 20 <u> </u> , a date <u>PRIOR</u> to the <u>Effective Date</u> below, and the parties agree that payments for any obligations incurred prior to the <u>Effective Date</u> are authorized to be made either as settlement payments or as authorized reimbursement payments, and that the details and circumstances of all obligations under this Contract are attached and incorporated into this Contract. Acceptance of payments forever releases the Commonwealth from further claims related to these obligations.			
CONTRACT END DATE: Contract performance shall terminate as of <u>06/30, 20 17</u> , with no new obligations being incurred after this date unless the Contract is properly amended, provided that the terms of this Contract and performance expectations and obligations shall survive its termination for the purpose of resolving any claim or dispute, for completing any negotiated terms and warranties, to allow any close out or transition performance, reporting, invoicing or final payments, or during any lapse between amendments.			
CERTIFICATIONS: Notwithstanding verbal or other representations by the parties, the "Effective Date" of this Contract or Amendment shall be the latest date that this Contract or Amendment has been executed by an authorized signatory of the Contractor, the Department, or a later Contract or Amendment Start Date specified above, subject to any required approvals. The Contractor makes all certifications required under the attached <u>Contractor Certifications</u> (incorporated by reference if not attached hereto) under the pains and penalties of perjury, agrees to provide any required documentation upon request to support compliance, and agrees that all terms governing performance of this Contract and doing business in Massachusetts are attached or incorporated by reference herein according to the following hierarchy of document precedence, the applicable <u>Commonwealth Terms and Conditions</u> , this Standard Contract Form including the <u>Instructions and Contractor Certifications</u> , the Request for Response (RFR) or other solicitation, the Contractor's Response, and additional negotiated terms, provided that additional negotiated terms will take precedence over the relevant terms in the RFR and the Contractor's Response only if made using the process outlined in <u>801 CMR 21.07</u> , incorporated herein, provided that any amended RFR or Response terms result in best value, lower costs, or a more cost effective Contract.			
AUTHORIZING SIGNATURE FOR THE CONTRACTOR: X: _____ Date: _____ (Signature and Date Must Be Handwritten At Time of Signature) Print Name: _____ Print Title: _____		AUTHORIZING SIGNATURE FOR THE COMMONWEALTH: X: _____ Date: _____ (Signature and Date Must Be Handwritten At Time of Signature) Print Name: <u>Sharon Dyer</u> Print Title: <u>Director, Purchase of Service Office</u>	

Attachment: Mass in Motion 1422 Grant (3117 : Mass in Motion Grant Increase - No Match Required \$351,200)



The Commonwealth of Massachusetts
 Executive Office of Health and Human Services
 Department of Public Health
 250 Washington Street, Boston, MA 02108-4619

CHARLES D. BAKER
 Governor

KARYN E. POLITO
 Lieutenant Governor

MARYLOU SUDDERS
 Secretary

MONICA BHAREL, MD, MPH
 Commissioner

Tel: 617-624-6000
www.mass.gov/dph

June 11, 2015

Helen Caulton-Harris
 City of Springfield
 95 State Street, Suite 201
 Springfield, MA 01103

Re: Mass in Motion
 Contract#: INTF4200P01502925067

Dear Ms. Caulton-Harris:

The Massachusetts Department of Public Health is pleased to inform you that we are increasing your Mass in Motion FY16 contract to work on the State and Local Public Health Actions to Prevent Obesity, Diabetes, Heart Disease and Stroke grant (1422 Grant).

The increase will be applied to the current award as follows:

Current Maximum Obligation FY2016:	\$ 60,000.00
FY2016 Increase :	\$351,200.00
New MO for FY2016:	\$411,200.00
Total Maximum Obligation for All Years (FY15-FY17):	\$516,200.00

Options to Renew: Yes
 Change of Scope Required: Yes
 Conditions Attached: Yes
 Federal Funds: Yes

This award is subject to funding by the legislature and/or federal grantor. Because this is a multi-year award, the funding specifications as defined within each fiscal year's award amount on the face page of the contract are specifically restricted to use during that fiscal year. Future year awards will be obligated separately prior to the beginning of each new fiscal year.

Attachment: Mass in Motion 1422 Grant (3117 : Mass in Motion Grant Increase - No Match Required \$351,200)

these funds. The maximum obligation of the contract will automatically be reduced by the amount of the unspent funds from a prior fiscal year and the Department may adjust the encumbrance in the accounting system to reflect the unspent funds for the prior fiscal year.

An annual contract performance review process will be conducted for this contract. The contract performance review will include the examination of the results and measures component of the contract as well as overall performance related to the Scope of Service and DPH Contracting Principles.

Program Contact: Melissa Lucien, 617-624-5539, melissa.lucien@state.ma.us

Purchase of Service Contact: Luz Bonano, 617-0624-5812, luz.bonano@state.ma.us

On behalf of the Department, I want to thank you for your continued commitment to improve the health of the people of the Commonwealth.

Sincerely,



Elizabeth Barry
Director of Administration and Finance
Bureau of Community Health and Prevention

Cc. Nicole Bourdon

Attachment: Mass in Motion 1422 Grant (3117 : Mass in Motion Grant Increase - No Match Required \$351,200)

Issued May
2004

COMMONWEALTH OF MASSACHUSETTS

CONTRACTOR AUTHORIZED SIGNATORY LISTING

CONTRACTOR LEGAL NAME:
 CONTRACTOR VENDOR/CUSTOMER CODE:
 CONTRACT #:

INSTRUCTIONS: Any Contractor (other than a sole-proprietor or an individual contractor) must provide a listing of individuals who are authorized as legal representatives of the Contractor who can sign contracts and other legally binding documents related to the contract on the Contractor's behalf. In addition to this listing, any state department may require additional proof of authority to sign contracts on behalf of the Contractor, or proof of authenticity of signature (a notarized signature that the Department can use to verify that the signature and date that appear on the Contract or other legal document was actually made by the Contractor's authorized signatory, and not by a representative, designee or other individual.)

NOTICE: *Acceptance of any payment under a Contract or Grant shall operate as a waiver of any defense by the Contractor challenging the existence of a valid Contract due to an alleged lack of actual authority to execute the document by the signatory.*

For privacy purposes **DO NOT ATTACH** any documentation containing personal information, such as bank account numbers, social security numbers, driver's licenses, home addresses, social security cards or any other personally identifiable information that you do not want released as part of a public record. The Commonwealth reserves the right to publish the names and titles of authorized signatories of contractors.

AUTHORIZED SIGNATORY NAME	TITLE

I certify that I am the President, Chief Executive Officer, Chief Fiscal Officer, Corporate Clerk or Legal Counsel for the Contractor and as an authorized officer of the Contractor I certify that the names of the individuals identified on this listing are current as of the date of execution below and that these individuals are authorized to sign contracts and other legally binding documents related to contracts with the Commonwealth of Massachusetts on behalf of the Contractor. I understand and agree that the Contractor has a duty to ensure that this listing is immediately updated and communicated to any state department with which the Contractor does business whenever the authorized signatories above retire, are otherwise terminated from the Contractor's employ, have their responsibilities changed resulting in their no longer being authorized to sign contracts with the Commonwealth or whenever new signatories are designated.

Date:

 Signature

Title:

Telephone:

Fax:

Email:

[Listing can not be accepted without all of this information completed.]

A copy of this listing must be attached to the "record copy" of a contract filed with the department.

Issued May
2004

COMMONWEALTH OF MASSACHUSETTS

CONTRACTOR AUTHORIZED SIGNATORY LISTING

CONTRACTOR LEGAL NAME:
CONTRACTOR VENDOR/CUSTOMER CODE:
CONTRACT #:

PROOF OF AUTHENTICATION OF SIGNATURE

It is required that Departments obtain authentication of signature for the signatory who submits the Contractor Authorized Listing.

This Section **MUST** be completed by the Contractor Authorized Signatory in presence of notary.

Signatory's full legal name (print or type):

Title:

X

Signature as it will appear on contract or other document (Complete only in presence of notary):

AUTHENTICATED BY NOTARY OR CORPORATE CLERK (PICK ONLY ONE) AS FOLLOWS:

I, _____ (NOTARY) as a notary public certify that I witnessed the signature of the aforementioned signatory above and I verified the individual's identity on this date:

_____, 20 ____.

My commission expires on:

AFFIX NOTARY SEAL

I, _____ (CORPORATE CLERK) certify that I witnessed the signature of the aforementioned signatory above, that I verified the individual's identity and confirm the individual's authority as an authorized signatory for the Contractor on this date:

_____, 20 ____.

AFFIX CORPORATE SEAL

Scope of Services

This Attachment Form must be used. Please check the appropriate box when processing a new contract or a contract amendment.

Contract ID #: **CITY OF SPRINGFIELD - INTF4200P01502925067**

Any funds designated in the budget that are unspent in any fiscal year will not be available for expenditure in the subsequent fiscal year without a formal contract amendment re-authorizing these funds. The maximum obligation of the contract will automatically be reduced by the amount of the unspent funds from a prior fiscal year.

New Contract This form will only be included with packages where a procurement exception (waiver) supports the contract. Identify in detail the scope of services in terms of performance for a new contract. Services provided must be in accordance with the budget and the terms and conditions of the federal grant (if applicable).

See award letter attached

Contract Amendment

If choosing amendment you must check off one of the three types below and provide explanation

X Increase

Include a clear explanation of what the funding change will support in terms of additional services.

The Massachusetts Department of Public Health is increasing your Mass in Motion FY16 contract by \$351,200.00 to work on the State and Local Public Health Actions to Prevent Obesity, Diabetes, Heart Disease and Stroke grant (1422 Grant).

Decrease

Include a clear explanation of what services are being reduced as a result of the funding decrease.

Other

Identify the changes to the scope of services supported by the amendment (No change in Max Obligation).

Attachment: Mass in Motion 1422 Grant (3117 : Mass in Motion Grant Increase - No Match Required \$351,200)

Note: Please complete this entire form, including all line items.						
Program Component	FTE	Component 1 BUDGET (A)	Component 2 BUDGET (A)	Proposed Changes +/- (B)	Proposed New Budget (C)	Justification (D)
1. Direct Care/Prog. Support Staff		\$ -	\$ -	\$ -	\$ -	
		\$ -	\$ -	\$ -	\$ -	
		\$ -	\$ -	\$ -	\$ -	
		\$ -	\$ -	\$ -	\$ -	
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		\$ -	\$ -	\$ -	\$ -	
SUB TOTAL		\$ -	\$ -	\$ -	\$ -	
Fringe Benefits		\$ -	\$ -	\$ -	\$ -	
Payroll Taxes		\$ -	\$ -	\$ -	\$ -	
Refel		\$ -	\$ -	\$ -	\$ -	
1. Total Direct Care/ Program Staff		\$ -	\$ -	\$ -	\$ -	

BOH (City / Town / Lead Community)			Program Name MASS IN MOTION		
Vendor Code	Fiscal Year FY16	Fiscal Year FY16	Service Contract Number		Today's Date

[illegible]

Administrative Support
Applicable Policy Cap

4. AGENCY ADMIN. SUPPORT	\$	-	\$	-	\$	-	\$	-
5. CAPITAL BUDGET (Attach Schedule)	\$	-	\$	-	\$	-	\$	-
TOTAL 1+2+3+4+5	\$	-	\$	-	\$	-	\$	-

FOR DPH USE ONLY	FOR DPH USE ONLY	FOR DPH USE ONLY	Comments:	FOR DPH USE ONLY	FOR DPH USE ONLY
Reviewed by:					
Approved by:					
Date:					

City of Springfield
Contract # INTF4200P01502925067

Mass in Motion Scope of Work and Contract Conditions
MIM FY16 Max Obligation - \$60,000.00 (July 1, 2015 – June 30, 2016)

SCOPE OF WORK

The purpose of the Mass in Motion Municipal Wellness and Leadership Initiative is to implement local policy, systems and environmental change strategies to prevent and reduce overweight/obesity, chronic disease and associated risk factors and to create healthier communities. Interventions will focus on healthy eating, active living, and promotion of healthy and safe physical environments. The initiative is municipal led with the creation of a multi-sector partnership to develop and implement the community-level strategies. Grantees will use the funds to transform where their residents live, work, play and go to school so that they can lead healthier, more productive lives. Grantees should focus on reducing disparities and health inequities. Strategies must be consistent with best practices from the Centers for Disease Control and Prevention (CDC) and evidenced-based practice such as recommendations from the Institute of Medicine and Robert Wood Johnson Foundation. Mass in Motion is a multi-faceted initiative and all local strategies as part of the Municipal Wellness and Leadership program must be consistent with state-wide, MDPH lead Mass in Motion efforts.

Examples of comprehensive approaches to healthy eating and active living for community-level strategies include:

Increasing accessibility, availability, affordability and identification of healthful foods in communities by:

- Creating incentives to attract supermarkets or grocery stores to underserved neighborhoods or enabling current small stores in underserved areas to carry healthier, affordable and culturally appropriate food items
- Enhancing accessibility to grocery stores through public safety efforts such as better outdoor lighting and community policing or realigning bus routes or providing other transportation to ensure residents can access supermarkets and grocery stores easily and affordably through public transportation
- Requiring menu labeling in restaurants not covered by federal law
- Offering incentives for restaurants and convenience stores that promote healthier options and/or make healthier options more readily available
- Encouraging use of SNAP and WIC benefits at farmers' markets by obtaining equipment to allow for use of EBT cards and/or leveraging additional funds to match EBT purchases.
- Introducing or modifying land use policies/zoning regulations to promote, expand, and protect potential sites for community gardens and farmers' markets, such as vacant

- municipal-owned land or unused parking lots, particularly in underrepresented communities/neighborhoods
- Requiring that plain water be available in municipally operated and administered outdoor areas and facilities and/or adopt building codes to require access to and maintenance of fresh water drinking water foundations
- Establish nutritional standards and guidelines for use at food pantries and meal sites

Reducing access to and consumption of calorie-dense, nutrient poor foods by:

- Implementing zoning designed to limit the density of fast food establishments in residential communities and/or adopt land use and zoning policies that restrict fast food establishments near school grounds and public playgrounds
- Reducing advertising and marketing of calorie-dense, nutrient-poor foods and beverages near school grounds and public places frequently visited by youth
- Creating incentive or recognition programs to encourage grocery stores and convenience stores to reduce point-of-sale marketing of calorie-dense, nutrient-poor foods

Increasing opportunities for physical activity in communities by:

- Adopting joint use agreements to make facilities available for recreational use by children, adults and families
- Establishing a community-wide safe routes to school initiative to increase walking and bicycling to school on a daily basis
- Building and/or maintaining parks and playgrounds that are safe and attractive for playing and in close proximity to residential areas and/or adopt community policing strategies that improve safety and security for park and playground use

Improving the built environment to advance opportunities for healthy living by encouraging walking/bicycling (for transportation and recreation), increasing access to public transportation and improving access to healthy food for people of all and ages and abilities by:

- Incorporating health (with measurable goals and objectives) into municipal plans such as comprehensive/master plans, open space plans, etc.
- Conducting Health-Based zoning/ordinance/regulation reviews that assess barriers to active transportation, public transit access, access to healthy food and access to green/open space
- Adopting pedestrian, bicycle and public transit master plans to develop a long-term vision for walking, bicycling and access to public transit that include measurable goals and objectives
- Establishing active design standards/guidelines for use with all new development projects
- Establishing and implementing local "complete streets" policies that include measurable goals and objectives

- Establishing community protocols (including use of Health Impact Assessments) to assess impact of built environment related changes on community health and well being
- Developing healthy community design checklists and establishing cross-disciplinary teams (planning, health, public works, transportation, council on aging) to review and assess all proposed developments

CONTRACT CONDITIONS

Required program components include:

- Collaborate with other DPH funded programs and partners such as Massachusetts Tobacco Cessation and Prevention Program (MTCP), Bureau of Substance Abuse Services (BSAS), Violence and Injury Prevention, Prevention and Wellness Trust Fund (PWTF) and other initiatives to strengthen local policy promotion and creation of healthier communities.
- Apply a health equity lens to local efforts. Target populations and/ or areas at highest risk for overweight, obesity, chronic disease and related negative health outcomes when selecting strategies and engaging partners.
- Support youth development and engagement activities aimed at community improvements/change.
- Each program should have one individual Program Coordinator (at least .5 FTE) who is able to coordinate policy, systems and environmental strategies, multi-sector partnership and grant requirements. Depending on the size of the grant, additional staff or consultants can be funded to work on grant activities.
- Establish and coordinate of a multi-sector partnership to support community-level strategies. The partnership should:
 - Include municipal and community-based partners
 - Be reflective of stakeholders that can impact the selected strategies
 - Ensure inclusion of community members
- Implement a minimum of three community-level strategies that address healthy eating and active living. Grantees must implement strategies that are broad based policy, systems and environmental change strategies aimed at creating conditions to support and reinforce healthy behaviors for people of all ages and abilities and for populations experiencing disparities. Grantees are required to take a comprehensive approach and include both healthy eating and active living strategies in their annual work plan.

Cost categories

- Staff time
- Fringe
- Payroll taxes
- Program supplies
- Travel should primarily be in-state. Out -of-state travel will only be permissible when pre-approved by DPH

- Contractual costs
- Administrative/overhead/indirect costs of up to 15% for the lead municipality and/or regional agency
- Utilities

Allowable Expenses

To be considered an allowable expense, costs must meet the following general criteria:

- Be necessary and reasonable for proper and efficient operation of the program.
- Be permissible under applicable state and/or federal laws and regulations.
- Be the net amount after applying all applicable credits, such as purchase discounts, project-generated income, and adjustments of overpayments.
- Must not be included as a cost in any other project or grant.

Non-Allowable Expenses

- Supervisor and administrative time should be limited to .1 FTE unless DPH provides prior approval.
- Food expenses outside of food for meetings and trainings or food demos that support work plan strategies (ex. EBT matching dollars, purchase of produce, gift cards, vouchers, coupons etc.)
- Equipment (ex. computers, laptops, cell phones, furniture, construction equipment, playground equipment, gym equipment, etc.) unless DPH provides prior approval.
- Gift cards/coupons/vouchers
- Recipients may not use funds for litigation and/or for directly or indirectly participating in, or intervening in, any political campaign on behalf of (or in opposition to) any candidate for elective public office.

Fiscal Performance Requirements

- First quarter funds will be released to lead municipality upon 1) DPH receipt of a signed contract and initial FY15 budget and 2) signatures by authorized signatory and project manager accepting the terms of these contract conditions. Future payments will be issued to the lead municipality on a quarterly basis upon receipt of quarterly expenditure reports and approved workplan.
- Programs will be required to submit quarterly expenditure reports. Reports will be due at the end of each quarter on or before the 31st of the following month (ex. Jan 31st, Apr 30th, Jul 31st etc.). Failure to submit reports by required deadline may result in subsequent payments being withheld.
- Any unspent funds must be returned to DPH at the end of each fiscal year.

- Backup documentation on all expenses such as invoices, receipts and timesheets are required to be kept until end of grant and archived for seven years after contract ends.

Programmatic Performance Requirements

- Programs must complete a comprehensive annual work plan with target (objectives) and milestones using guidelines provided by MDPH. Programs must submit and receive DPH approval of their FY15 work plan with aligned budget before the end of the first quarter (December 31, 2014) in order to receive payment for the second quarter. Revised budgets with a change in key personnel, deviance of more than 15% or significant change of scope will require a budget change request.
- Programs will submit quarterly progress reports on work plan milestones and participate in Mass in Motion evaluation and data collection activities as requested. Reports are due at the end of each quarter on or before the 15th of the following month (ex. Jan 15th, Apr 15th, Jul 15th etc.). Failure to submit reports by required deadline may result in subsequent payments being withheld.
- Programs need to attend required meetings, trainings and webinars. An annual calendar of required meetings, trainings and webinars will be provided.
- Programs will be required to participate in site visits and fiscal audits as deemed necessary by DPH.
- Programs will be required to receive technical assistance deemed necessary by MDPH in order to successfully implement strategies.
- In order to ensure consistent Mass in Motion messaging, programs will be required to work with communications technical assistance providers when seeking earned media opportunities.
- Attribution for DPH funded activities on press releases, flyers etc. should include the Mass in Motion logo and the following language *"This program is funded by Mass in Motion, an initiative of the Massachusetts Department of Public Health."*
- Programs should adopt the MDPH Healthy Meetings and Events Guide for all grant funded meetings and activities. <http://www.mass.gov/eohhs/docs/dph/com-health/nutrition-phys-activity/healthy-meeting-event-guide.pdf>
- Programs will use the Massachusetts Healthy Community Design Toolkit to inform strategies aimed at improving the built environment to advance opportunities for healthy living by encouraging walking/bicycling (for transportation and recreation), increasing access to public transportation and improving access to healthy food for people of all and ages and abilities. http://www.pvpc.org/sites/default/files/files/HCDT_2ndEdition_140624_01.pdf

Addendum to Scope

State and Local Public Health Actions to Prevent Obesity, Diabetes, Heart Disease and Stroke grant (1422 Grant) Scope and Deliverables

1422 FY16 (July 1, 2015 – Sept 29, 2015) Max Obligation - \$351,200.00

Scope of Work

The purpose of this funding is to support implementation of population-wide and priority population approaches to prevent obesity, diabetes, and heart disease and stroke and reduce health disparities in these areas among adults. There are two components to this funding - Component 1 and Component 2.

Component 1 is to support environmental and system approaches to promote health, support and reinforce healthful behaviors, and build support for lifestyle improvements for the general population and particularly for those with uncontrolled high blood pressure and those at high risk for developing type 2 diabetes. Populations at high risk for type 2 diabetes include those with prediabetes or those who have a sufficient number of risk factors on evidence-based risk tests that put them in a high risk category. Component 1 Policy, Systems, Environmental (PSE) Change Strategies must be aligned with existing MIM PSE strategies.

Component 2 will support health system interventions and community-clinical linkages that focus on the general population and priority populations. Priority populations are those population subgroups with uncontrolled high blood pressure or at high risk for type 2 diabetes who experience racial/ethnic or socioeconomic disparities, including inadequate access to care, poor quality of care, or low income.

Specific grant deliverables include:

Partnership Building

- Develop local partnership to support implementation of grant deliverables

Healthy Eating

- Collaborate with one hospital in their community to support the implementation of the MA nutrition standards in vending machines and cafeteria.
- Participate in the larger regional HCWH Healthy Hospital Initiative (HHI) to align the Enhanced MIM community hospital work to the MA nutrition standards (healthy vending and cafeteria) and share best practices.
- Work with large grocers, small markets and food pantries to increase access to and to promote healthier foods.

Built Environment

- Work with local Councils on Aging and CBOs to implement Keep Moving walking clubs.

- Work with local schools and CBOs to draft and implement joint use agreements.
- Identify and develop maps of current walking trails, in combination with additional data such as Census data on neighborhood poverty and crime data.
- Sign and publicize additional walking routes with emphasis on connectivity between housing, goods and services, and natural resources and coordinate walking path efforts that cross jurisdictional lines.
- Develop and/or implement transportation and community plans that promote walking
- Coordinate Keep Moving Walking Clubs with walking route efforts

Diabetes/Worksites

- Offer at least two DPP sessions per year in the community.
- Send a representative to DPH's statewide network promoting insurance coverage of DPP.
- Recruit worksites to participate in DPH's "PWTF Worksite Wellness Program".

Healthy systems/Quality Improvement

- Identify a quality improvement team
- Team will attend QI training
- Will identify QI initiatives to improve identification and management of hypertension and diabetes
- Implementation of QI strategies to address gaps
- Provide aggregate data for QI work and grant reporting purposes
- Assess gaps in clinical support and identify roles for non-physician team member
- Assess and identify community resources that will assist with population health management
- Assess role of community health worker for patient education and community linkages in practice
- Initiate and implement a bi-directional e-referral systems to community resources
- Team must attend/participate in a monthly meeting/call
- Team must participate in learning sessions
- Team will identify hypertension and/or diabetes lead for grant
- Team must participate in BP train the trainer
- Team must participate in Hypertension CME

Community Health Workers

- Hire CHWs to support patients with HTN, who are at risk for Diabetes and who have Diabetes to improve and manage their health
- Engage CHWs to provide self-management support to patients with HTN
- Engage in appropriate training for CHWs and their supervisors
- Engage in quality improvement activities developed by clinical teams
- Promote the sustainability of CHWs

Pharmacy

- Conduct a pilot around community pharmacist intervention for HTN and diabetes

Evaluation

- Dedicate about 10-12% of their budget for evaluation needs
- Provide de-identified clinical data (EHR) to track QI outcomes/progress
- Work with clinical partner to establish an electronic system for physician referrals to lifestyle change programs in the community
- Report on the number of public institutions, worksites, & hospitals with formal nutrition and beverage standards
- Report the number of retail venues in the community that promote healthier food access through increased availability, and improved pricing, placement and promotion
- Report the number of schools, parks, community centers, trails, playgrounds, worksites, and other sites with shared-use/joint use agreements present in their jurisdiction
- Provide a list of all pharmacies in the grantee's jurisdiction

Fiscal Guidance

- Funds must be equally split 50/50 between Component 1 and Component 2
- 70% of Component 1 funds must be spent on Diabetes related activity
- 30% of Component 1 funds must be spent on HDSP related activity. CDC has directed that these funds go towards strategies to improve nutrition standards.
- 30% of Component 2 funds must be spent on Diabetes related activity
- 70% of Component 2 funds must be spent on HDSP related activity
- Food expenses outside of food for meetings and trainings are non-allowable
- Equipment (ex. computers, laptops, cell phones, furniture, construction equipment, playground equipment, gym equipment, etc.) unless DPH provides prior approval are non-allowable
- Gift cards/coupons/vouchers are non-allowable
- Recipients may not use funds for litigation and/or for directly or indirectly participating in, or intervene in, any political campaign on behalf of (or in opposition to) any candidate for elective public office.

Strategy Based Funding Guidance

Healthy Retail

- Grant funds cannot be used to purchase equipment or monetary incentives for retailers.

Built Environment

- Grant funds cannot be used to implement recreational programming resulting from joint use agreements.
- Need to coordinate funds for Walk Boston and RPAs that were included in community budget to ensure coordination with state identified funds for the same contractors
- Mode shift goal planning will be accomplished by contracting with the appropriate regional planning agency serving the funded communities. Physical activity targets will be led by DPH epi staff which will coordinate with the community and its contractors (e.g RPAs)

Diabetes Prevention and Worksite Wellness

- Communities cannot pay staff to run Diabetes Prevention Program (DPP) but can (through October 2016) cover or subsidize participant cost.
- DPH will provide course materials as long as we are able (many in stock).
- Funds cannot be used to support salary for registered dieticians to provide nutrition counseling, nor is nutrition counseling considered "lifestyle change".

Health Systems and Quality Improvement

- Cannot pay for Blood pressure monitors
- Cannot pay for gym membership

Community Health Workers

- CHW can be paid for linkages related efforts for both HTN, pre-diabetes and diabetes.
- Communities cannot pay for CHWs to conduct Diabetes or pre-Diabetes related self-management or health education related activities

Pharmacy Intervention

- Pharmacists cannot be paid to deliver the intervention. Community pharmacist is defined as one working in an independent or chain pharmacy. This does not include pharmacists working within a CHC, even if it is a retail 340b pharmacy within a CHC.

Evaluation

- Dedicate about 10-12% of budget for evaluation activities

SIGNATURES REQUIRED FOR CONTRACT EXECUTION

We have read and understand the scope of service and contract conditions for the Mass in Motion grant. We are aware that this grant will be reauthorized for a term of 2 years 9 months pending appropriation.

Municipality:

1. Authorized Signatory:

Print Name _____

Title _____

Sign: _____

Date _____

2. Mass in Motion Coordinator/Grant Manager:

Print Name _____

Title _____

Sign: _____

Date _____



City of Springfield

ADOPTED

Meeting: 07/20/15 07:00 PM
Initiator: Melanie Acobe
Sponsors: Mayor Domenic J. Sarno
DOC ID: 3120

3.20

HRSA Health Services for the Homeless FY16 Grant Acceptance - No Match Required \$333,353.00 (Mayor Sarno)

WHEREAS, the Department of Health and Human Services, Health Services for the Homeless (HSH) has been awarded a grant of \$333,353.00 For the "Health Center Cluster" grant from U.S. Department of Health & Human Services, Health Resources and Services Administration for the budget period November 01, 2014 through January 31, 2016; and

WHEREAS, the City of Springfield, Health & Humans Services Division, Health Services for the Homeless through advocacy, accessibility, and cultural sensitivity provides medical, mental health, dental and case management services to homeless population in the tri-county area of Berkshire, Hampshire and Hampden; and

WHEREAS, the Department intends to expand services at the adolescent clinic; and

WHEREAS, the Department has accepted the grant funds and requests authorization from the City Council and the Mayor to expend the grant funds listed below for the purposes of such grants; and

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the grant funds listed herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws ch. 44, sec. 53A, that the City Council approves the expenditure by the Department of the grant funds listed below for the purposes of such grant, subject to the approval of the Mayor, and the grant funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the grant without further appropriation:

HRSA Health Services for the Homeless - \$333,353.00

RESULT: PASSED BY VOICE VOTE



REQUEST FOR GRANT SETUP

This form and the required attachments are required by the Office of the City Comptrollers before a Grant Fund and related accounts will be created in MUNIS. Please do not use this form for requesting a non-grant related account to be created – use the Request for New Account form instead. Please return this form and the required attachments to the Office of the City Comptrollers.

All fields are mandatory.

Date of Request	15 June 2015
Department Requesting Grant Setup	SHHS
Department Phone # (Please include extension)	787-6454
Name and Title of Person to Contact in Case of Questions	Helen Caulton-Harris

Was this Grant previously setup for a prior fiscal year?
 If yes, please indicate your previous project number: 67715

If this is a new Grant, have you filled out the “Approval to apply for a grant” Form?
 (Y/N) If yes, please attach a copy of the Approved Form.

Grant Type:

	State – Highway
	Federal Pass-Through DOE– School
	Federal Direct– School
XX	Federal – City
	State DOE– School
	State Other – School
	State – City
	Private/Other

Grant Name: Health Services for the Homeless

Total Grant Amount Awarded: \$ 333,353.00

Is this a Reimbursable Grant?

(Y/N) Yes

A Reimbursable Grant is defined as one that requires that you pay for expenses first and then you apply to the grantor for a reimbursement of the exact amount actually expended.

If it is a Reimbursable Grant, please enter Grantor contact information or the CID # if Grantor is already in the customer file:

Entity Name	HRSA
Contact Person	Sheryl Alexander
Street Address	5600 Fishers Lane
City, State, Zip Code	Rockville, MD 20852-1750
Telephone	(301) 443-5630
Fax	(301) 480-7225
E-Mail	salexander1@hrsa.gov

Actual Award Date	22 May 2015
Board Approval Date	
Start Date	1 November 2014
Expiration Date	31 January 2016
Renewal Action Date (optional)	
If there are any Matching Funds:	
Type	
Percent	
Amount	

Comments re: Description/Purpose of Grant
To expand services at the adolescent clinic

Comments re: Conditions/Restrictions of Grant

If this is a Federal Grant, enter CFDA#:

If applicable enter the State ID # :

What is the required drawdown frequency?
(Ex: Monthly, Quarterly) Quarterly

If payment is to be sent by Grantor as a Wire,
Please enter any wire reference/identification # that may be used (if known)

H80CS00001-12-00

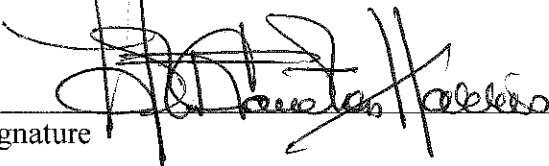
Please list all object codes needed for the grant.
(Attach additional sheets if additional orgs and roll-ups are needed):

Org Code: 26775205

Object Codes: 530105

Budget Roll-Up Codes: Yes

I hereby attest that under the penalties of Chapter 656, I will adhere to all regulations in this grant agreement. I am responsible for timely and accurate reimbursements in the amounts listed above.

Signature 

Date 6/15/2015

Please attach the following documents:

- ☐ Signed Approval to Apply for a Grant Form
- ☐ Grant Award Letter
- ☐ City Council/Mayor Approval
- ☐ Any other relevant documentation

This Form and all relevant attachments will be scanned and attached in the Grant Maintenance module in MUNIS and can be viewed or printed at your convenience.

1. DATE ISSUED: 05/22/2015		2. PROGRAM CFDA: 93.224		 U.S. Department of Health and Human Services HRSA Health Resources and Services Administration NOTICE OF AWARD AUTHORIZATION (Legislation/Regulation) Public Health Service Act, Title III, Section 330 Public Health Service Act, Section 330, 42 U.S.C. 254b Affordable Care Act, Section 10503						
3. SUPERSEDES AWARD NOTICE dated: 04/16/2015 except that any additions or restrictions previously imposed remain in effect unless specifically rescinded.										
4a. AWARD NO.: 4 H80CS00001-14-05		4b. GRANT NO.: H80CS00001					5. FORMER GRANT NO.: H66CS00329			
6. PROJECT PERIOD: FROM: 11/01/2001 THROUGH: 01/31/2016										
7. BUDGET PERIOD: FROM: 11/01/2014 THROUGH: 01/31/2016										
8. TITLE OF PROJECT (OR PROGRAM): HEALTH CENTER CLUSTER										
9. GRANTEE NAME AND ADDRESS: CITY OF SPRINGFIELD, MASSACHUSETTS 95 STATE STREET SPRINGFIELD, MA 01103-2073 DUNS NUMBER: 198910523 BHCMS # 010120				10. DIRECTOR: (PROGRAM DIRECTOR/PRINCIPAL INVESTIGATOR) HELEN R CAULTON-HARRIS CITY OF SPRINGFIELD, MASSACHUSETTS 95 State St Springfield, MA 01103-2073						
11. APPROVED BUDGET: (Excludes Direct Assistance) ☐ Grant Funds Only ☒ Total project costs including grant funds and all other financial participation				12. AWARD COMPUTATION FOR FINANCIAL ASSISTANCE:						
a. Salaries and Wages : \$944,754.00 b. Fringe Benefits : \$321,224.00 c. Total Personnel Costs : \$1,265,978.00 d. Consultant Costs : \$0.00 e. Equipment : \$47,900.00 f. Supplies : \$41,200.00 g. Travel : \$39,400.00 h. Construction/Alteration and Renovation : \$0.00 i. Other : \$400,121.00 j. Consortium/Contractual Costs : \$1,950,243.00 k. Trainee Related Expenses : \$0.00 l. Trainee Stipends : \$0.00 m. Trainee Tuition and Fees : \$0.00 n. Trainee Travel : \$0.00 o. TOTAL DIRECT COSTS : \$3,744,842.00 p. INDIRECT COSTS (Rate: % of S&W/TADC) : \$9,607.00 q. TOTAL APPROVED BUDGET : \$3,754,449.00 i. Less Non-Federal Share: \$1,813,626.00 ii. Federal Share: \$1,940,823.00				a. Authorized Financial Assistance This Period \$1,940,823.00 b. Less Unobligated Balance from Prior Budget Periods i. Additional Authority \$0.00 ii. Offset \$0.00 c. Unawarded Balance of Current Year's Funds \$0.00 d. Less Cumulative Prior Awards(s) This Budget Period \$1,051,881.00 e. AMOUNT OF FINANCIAL ASSISTANCE THIS ACTION \$888,942.00						
13. RECOMMENDED FUTURE SUPPORT: (Subject to the availability of funds and satisfactory progress of project)										
<table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th style="width:30%;">YEAR</th> <th>TOTAL COSTS</th> </tr> </thead> <tbody> <tr> <td colspan="2" style="text-align: center;">Not applicable</td> </tr> </tbody> </table>							YEAR	TOTAL COSTS	Not applicable	
YEAR	TOTAL COSTS									
Not applicable										
14. APPROVED DIRECT ASSISTANCE BUDGET: (In lieu of cash)										
a. Amount of Direct Assistance \$0.00 b. Less Unawarded Balance of Current Year's Funds \$0.00 c. Less Cumulative Prior Awards(s) This Budget Period \$0.00 d. AMOUNT OF DIRECT ASSISTANCE THIS ACTION \$0.00										
15. PROGRAM INCOME SUBJECT TO 45 CFR 75.307 SHALL BE USED IN ACCORD WITH ONE OF THE FOLLOWING ALTERNATIVES: A=Addition B=Deduction C=Cost Sharing or Matching D=Other [D] Estimated Program Income: \$810,000.00										
16. THIS AWARD IS BASED ON AN APPLICATION SUBMITTED TO, AND AS APPROVED BY HRSA, IS ON THE ABOVE TITLED PROJECT AND IS SUBJECT TO THE TERMS AND CONDITIONS INCORPORATED EITHER DIRECTLY OR BY REFERENCE IN THE FOLLOWING: a. The grant program legislation cited above. b. The grant program regulation cited above. c. This award notice including terms and conditions, if any, noted below under REMARKS. d. 45 CFR Part 75 as applicable. In the event there are conflicting or otherwise inconsistent policies applicable to the grant, the above order of precedence shall prevail. Acceptance of the grant terms and conditions is acknowledged by the grantee when funds are drawn or otherwise obtained from the grant payment system.										
REMARKS: (Other Terms and Conditions Attached [X]Yes []No)										
Electronically signed by Sheila Gale, Grants Management Officer on : 05/22/2015										
17. OBJ. CLASS: 41.51		18. CRS-EIN: 1046001415A2		19. FUTURE RECOMMENDED FUNDING: \$1,333,413.00						
FY-CAN	CFDA	DOCUMENT NO.	AMT. FIN. ASST.	AMT. DIR. ASST.	SUB PROGRAM CODE	SUB ACCOUNT CODE				
15 - 3980879	93.224	15H80CS00001	\$391,722.00	\$0.00	HCH	HealthCareCenters_15				
15 - 398879E	93.527	15H80CS00001	\$497,220.00	\$0.00	HCH	HealthCareCenters_15				

HRSA Electronic Handbooks (EHBs) Registration Requirements

The Project Director of the grant (listed on this NoA) and the Authorizing Official of the grantee organization are required to register (if not already registered) within HRSA's Electronic Handbooks (EHBs). Registration within HRSA EHBs is required only once for each user for each organization they represent. To complete the registration quickly and efficiently we recommend that you note the 10-digit grant number from box 4b of this NoA. After you have completed the initial registration steps (i.e., created an individual account and associated it with the correct grantee organization record), be sure to add this grant to your portfolio. This registration in HRSA EHBs is required for submission of noncompeting continuation applications. In addition, you can also use HRSA EHBs to perform other activities such as updating addresses, updating email addresses and submitting certain deliverables electronically. Visit <https://grants3.hrsa.gov/2010/WebEPSExternal/Interface/common/accesscontrol/login.aspx> to use the system. Additional help is available online and/or from the HRSA Call Center at 877-Go4-HRSA/877-464-4772.

Terms and Conditions

Failure to comply with the remarks, terms, conditions, or reporting requirements may result in a draw down restriction being placed on your Payment Management System account or denial of future funding.

Grant Specific Condition(s)

1. Due Date: Within 30 Days of Award Issue Date

Submit a revised SF 424A, Line Item Budget, and Budget Narrative Justification for the Federal award of \$333,353.00. The Federal amount refers to only the Federal section 330 Health Center Program grant funding for this award, not all Federal grant funding that an applicant receives. Also include the budget breakdown for non-Federal resources. (Refer to budget requirements in the Service Area Funding Opportunity Announcement or Budget Period Renewal Non-Competing Continuation guidance for budget format.)

The budget justification must detail the costs of each line item within each object class category. For the Personnel line item, you must include the following for each employee supported by funds from this award: name of employee; base salary; % FTE on the grant; and amount of Federal funds (wages and % of fringe benefits) to be paid for the budget year. This personnel information requirement also applies to subawards/subcontracts supported by Federal funds from this grant.

Federal grant funds may not be used to pay the salary of an individual at a rate in excess of Federal Executive Level II of the Federal Executive Pay scale (currently \$183,300). This amount reflects an individual's base salary **exclusive of fringe benefits** and income that an individual may be permitted to earn outside of the duties to the applicant organization (i.e., rate limitation only limits the amount that may be awarded and charged to HRSA grants.)

Please contact your Grants Management Specialist for specific submission instructions.

Failure to submit the Federal Budget within 30 days will result in denial of access to funds in the PMS account related to this Grant.

Grant Specific Term(s)

- This action completes funding of the FY 2015 budget period at the grantee's current target funding level.
- Starting in Fiscal Year 2016, to ensure that all health centers have sufficient opportunity to prepare and submit their Service Area Competition and Budget Period Progress Report applications, Health Center Program grants will no longer be assigned November 1 budget period start dates. To facilitate this transition, existing grants with a budget period end date of October 31, 2015 will receive budget period extensions for up to four months. With this notice of award, your budget start date is being changed to either January 1, February 1, or March 1. Consequently, this action includes prorated base continuation support at your current FY 2015 target. Direct any questions to the Grants Management Specialist assigned to your grant. The adjustment to November 1 budget period start dates will be announced publicly via Federal Register Notice.
- FY 2015 outreach and enrollment (O/E) funding has been included with the ongoing level of funding to support continued O/E assistance activities funded initially in FY 2013. The grantee will be required to continue to report on O/E progress via a quarterly progress report (QPR) to be submitted through the HRSA Electronic Handbook (EHB). HRSA will provide additional guidance regarding future funding and reporting requirements.

All prior terms and conditions remain in effect unless specifically removed.

Contacts

NoA Email Address(es):

Name	Role	Email
Christopher Caputo	Business Official	ccaputo@springfieldcityhall.com
Helen R Caulton-Harris	Authorizing Official, Program Director	hcaulton@springfieldcityhall.com

Note: NoA emailed to these address(es)

Program Contact:

For assistance on programmatic issues, please contact Sheryl Alexander at:
MailStop Code: 15-93
BPHC/NED
5600 Fishers Ln
Rockville, MD, 20852-1750
Email: salexander1@hrsa.gov
Phone: (301) 443-5630

Division of Grants Management Operations:

For assistance on grant administration issues, please contact Francesca Crawford at:
MailStop Code: MSC 10SWH03
OFAM/DGMO/HCB
5600 Fishers Lane, MSC 10SWH03
Rockville, MD, 20857-
Email: fcrawford@hrsa.gov
Phone: (301) 443-6363



City of Springfield

ADOPTED

Meeting: 07/20/15 07:00 PM
Initiator: Melanie Acobe
Sponsors: Mayor Domenic J. Sarno
DOC ID: 3118

3.21

FY16 Tobacco Control Program Grant Acceptance - No Match- \$60,832.00 (Mayor Sarno)

WHEREAS, the Springfield Health and Human Services Department has been awarded a grant increase of \$60,832.00 From the Massachusetts, State Department of Public Health, for the period July 1, 2015 through June 30, 2016 and;

WHEREAS, the Department intends to use the grant funds for the Department's Tobacco Control Program, and;

WHEREAS, the Department has accepted the grant funds and requests authorization from the City Council and the Mayor to expend the grant funds listed below for the purposes of such grants; and

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the grant funds listed herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws ch. 44, sec. 53A, that the City Council approves the expenditure by the Department of the grant funds listed below for the purposes of such grant, subject to the approval of the Mayor, and the grant funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the grant without further appropriation:

FY16-Tobacco Control Program - \$60,832.00

RESULT: PASSED BY VOICE VOTE



REQUEST FOR GRANT SETUP

This form and the required attachments are required by the Office of the City Comptrollers before a Grant Fund and related accounts will be created in MUNIS. Please do not use this form for requesting a non-grant related account to be created – use the Request for New Account form instead. Please return this form and the required attachments to the Office of the City Comptrollers.

All fields are mandatory.

Date of Request 6/11/2015

Department Requesting Grant Setup SHHS

Department Phone # (Please include extension) 6710

Name and Title of Person to Contact in Case of Questions Helen Caulton-Harris

Was this Grant previously setup for a prior fiscal year? YES

If yes, please indicate your previous project number: 84115

If this is a new Grant, have you filled out the "Approval to apply for a grant" Form?
(Y/N) If yes, please attach a copy of the Approved Form.

Grant Type:

State – Highway

Federal Pass-Through DOE– School

Federal Direct– School

Federal – City

State DOE– School

State Other – School

Xx State – City

Private/Other

Grant Name: TOBACCO CONTROL PROGRAM

Total Grant Amount Awarded: \$ 60,832.00

Attachment: Tobacco Control Program (3118 : FY16 Tobacco Grant Acceptance - No Match- \$60,832.00)

Is this a Reimbursable Grant?

(Y/N) YES

A Reimbursable Grant is defined as one that requires that you pay for expenses first and then you apply to the grantor for a reimbursement of the exact amount actually expended.

If it is a Reimbursable Grant, please enter Grantor contact information or the CID # if Grantor is already in the customer file:

Entity Name	MA DEPT OF PUBLIC HEALTH
Contact Person	Charlot Lucien
Street Address	250 Washington Street
City, State, Zip Code	Boston, MA 02108
Telephone	617-624-6062
Fax	
E-Mail	charlo.lucien@state.ma.us

Actual Award Date	5/5/2015
Board Approval Date	
Start Date	7/1/2015
Expiration Date	6/30/2015
Renewal Action Date (optional)	Yes
If there are any Matching Funds:	NO
Type	
Percent	
Amount	

Comments re: Description/Purpose of Grant
Tobacco Control and Education

Comments re: Conditions/Restrictions of Grant
See Budget

If this is a Federal Grant, enter CFDA#:

If applicable enter the State ID # :

What is the required drawdown frequency?
(Ex: Monthly, Quarterly) Quarterly

If payment is to be sent by Grantor as a Wire,
Please enter any wire reference/identification # that may be used (if known)
INTF2903PO1200218192

Attachment: Tobacco Control Program (3118 : FY16 Tobacco Grant Acceptance - No Match- \$60,832.00)

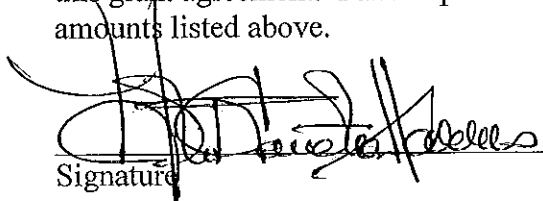
Please list all object codes needed for the grant.
(Attach additional sheets if additional orgs and roll-ups are needed):

Org Code: 28415205

Object Codes: 501000/517010/517020/530105/533100/542010/569300/571100

Budget Roll-Up Codes: YES

I hereby attest that under the penalties of Chapter 656, I will adhere to all regulations in this grant agreement. I am responsible for timely and accurate reimbursements in the amounts listed above.


Signature

8/15/2015
Date

Please attach the following documents:

- ☐ Signed Approval to Apply for a Grant Form
- ☐ Grant Award Letter
- ☐ City Council/Mayor Approval
- ☐ Any other relevant documentation

This Form and all relevant attachments will be scanned and attached in the Grant Maintenance module in MUNIS and can be viewed or printed at your convenience.

COMMONWEALTH OF MASSACHUSETTS ~ STANDARD CONTRACT FORM



This form is jointly issued and published by the Executive Office for Administration and Finance (ANF), the Office of the Comptroller (CTR) and the Operational Services Division (OSD) as the default contract for all Commonwealth Departments when another form is not prescribed by regulation or policy. Any changes to the official printed language of this form shall be void. Additional non-conflicting terms may be added by Attachment. Contractors may not require any additional agreements, engagement letters, contract forms or other additional terms as part of this Contract without prior Department approval. Click on hyperlinks for definitions, instructions and legal requirements that are incorporated by reference into this Contract. An electronic copy of this form is available at www.mass.gov/osc under Guidance For Vendors - Forms or www.mass.gov/osd under OSD Forms.

CONTRACTOR LEGAL NAME: CITY OF SPRINGFIELD (and d/b/a):		COMMONWEALTH DEPARTMENT NAME: Department Of Public Health MMARS Department Code: DPH	
Legal Address: (W-9, W-4, T&C): 36 COURT ST, SPRINGFIELD, MA 01103-1602		Business Mailing Address: 250 Washington Street, Boston, MA 02108	
Contract Manager: Helen Caulton-Harris		Billing Address (if different):	
E-Mail: hcaulton@springfieldcityhall.com		Contract Manager: Charlot Lucien	
Phone: 413787-6456 Fax: 4137876458		E-Mail: charlot.lucien@state.ma.us	
Contractor Vendor Code: VC6000192140		Phone: 617-624-5552 Fax: 617-624-8062	
Vendor Code Address ID (e.g. "AD001"): AD001 (Note: The Address ID Must be set up for EFT payments.)		MMARS Doc ID(s): INTF2903P01200218192	
		RFR/Procurement or Other ID Number: 200218	
NEW CONTRACT PROCUREMENT OR EXCEPTION TYPE: (Check one option only) ☐ <u>Statewide Contract</u> (OSD or an OSD-designated Department) ☐ <u>Collective Purchase</u> (Attach OSD approval, scope, budget) ☐ <u>Department Procurement</u> (includes State or Federal grants 815 CMR 2.00) (Attach RFR and Response or other procurement supporting documentation) ☐ <u>Emergency Contract</u> (Attach justification for emergency, scope, budget) ☐ <u>Contract Employee</u> (Attach <u>Employment Status Form</u> , scope, budget) ☐ <u>Legislative/Legal or Other:</u> (Attach authorizing language/justification, scope and budget)		X CONTRACT AMENDMENT Enter Current Contract End Date <u>Prior</u> to Amendment: <u>06/30, 2015</u> . Enter Amendment Amount: \$ <u>60,832.00</u> (or "no change") AMENDMENT TYPE: (Check one option only. Attach details of Amendment changes.) ☒ <u>Amendment to Scope or Budget</u> (Attach updated scope and budget) ☐ <u>Interim Contract</u> (Attach justification for Interim Contract and updated scope/budget) ☐ <u>Contract Employee</u> (Attach any updates to scope or budget) ☐ <u>Legislative/Legal or Other:</u> (Attach authorizing language/justification and updated scope and budget)	
The following COMMONWEALTH TERMS AND CONDITIONS (T&C) has been executed, filed with CTR and is incorporated by reference into this Contract.			
X <u>Commonwealth Terms and Conditions</u> ☐ <u>Commonwealth Terms and Conditions For Human and Social Services</u>			
COMPENSATION: (Check ONE option): The Department certifies that payments for authorized performance accepted in accordance with the terms of this Contract will be supported in the state accounting system by sufficient appropriations or other non-appropriated funds, subject to Intercept for Commonwealth owed debts under 815 CMR 9.00. ☐ <u>Rate Contract</u> (No Maximum Obligation. Attach details of all rates, units, calculations, conditions or terms and any changes if rates or terms are being amended.) ☒ <u>Maximum Obligation Contract</u> Enter Total Maximum Obligation for total duration of this Contract (or new Total if Contract is being amended). \$ <u>322,560.00</u>			
PROMPT PAYMENT DISCOUNTS (PPD): Commonwealth payments are issued through EFT 45 days from Invoice receipt. Contractors requesting accelerated payments must identify a PPD as follows: Payment issued within 10 days ☐ % PPD; Payment issued within 15 days ☐ % PPD; Payment issued within 20 days ☐ % PPD; Payment issued within 30 days ☐ % PPD. If PPD percentages are left blank, identify reason: ☐ agree to standard 45 day cycle ☐ statutory/legal or Ready Payments (G.L. c. 29, § 23A); ☒ <u>only initial payment (subsequent payments scheduled to support standard EFT 45 day payment cycle. See Prompt Pay Discounts Policy.)</u>			
BRIEF DESCRIPTION OF CONTRACT PERFORMANCE or REASON FOR AMENDMENT: (Enter the Contract title, purpose, fiscal year(s) and a detailed description of the scope of performance or what is being amended for a Contract Amendment. Attach all supporting documentation and justifications.) Renewal or Extension Only			
ANTICIPATED START DATE: (Complete ONE option only) The Department and Contractor certify for this Contract, or Contract Amendment, that Contract obligations: ☐ 1. may be incurred as of the <u>Effective Date</u> (latest signature date below) and <u>no</u> obligations have been incurred <u>prior</u> to the <u>Effective Date</u> . ☒ 2. may be incurred as of <u>07/01, 2015</u> , a date <u>LATER</u> than the <u>Effective Date</u> below and <u>no</u> obligations have been incurred <u>prior</u> to the <u>Effective Date</u> . ☐ 3. were incurred as of <u> </u> , <u>20 </u> , a date <u>PRIOR</u> to the <u>Effective Date</u> below, and the parties agree that payments for any obligations incurred prior to the <u>Effective Date</u> are authorized to be made either as settlement payments or as authorized reimbursement payments, and that the details and circumstances of all obligations under this Contract are attached and incorporated into this Contract. Acceptance of payments forever releases the Commonwealth from further claims related to these obligations.			
CONTRACT END DATE: Contract performance shall terminate as of <u>06/30, 2016</u> , with no new obligations being incurred after this date unless the Contract is properly amended, provided that the terms of this Contract and performance expectations and obligations shall survive its termination for the purpose of resolving any claim or dispute, for completing any negotiated terms and warranties, to allow any close out or transition performance, reporting, invoicing or final payments, or during any lapse between amendments.			
CERTIFICATIONS: Notwithstanding verbal or other representations by the parties, the "Effective Date" of this Contract or Amendment shall be the latest date that this Contract or Amendment has been executed by an authorized signatory of the Contractor, the Department, or a later Contract or Amendment Start Date specified above, subject to any required approvals. The Contractor makes all certifications required under the attached <u>Contractor Certifications</u> (incorporated by reference if not attached hereto) under the pains and penalties of perjury, agrees to provide any required documentation upon request to support compliance, and agrees that all terms governing performance of this Contract and doing business in Massachusetts are attached or incorporated by reference herein according to the following hierarchy of document precedence, the applicable <u>Commonwealth Terms and Conditions</u> , this Standard Contract Form including the <u>Instructions and Contractor Certifications</u> , the Request for Response (RFR) or other solicitation, the Contractor's Response, and additional negotiated terms, provided that additional negotiated terms will take precedence over the relevant terms in the RFR and the Contractor's Response only if made using the process outlined in <u>801 CMR 21.07</u> , incorporated herein, provided that any amended RFR or Response terms result in best value, lower costs, or a more cost effective Contract.			
AUTHORIZING SIGNATURE FOR THE CONTRACTOR: X: _____ Date: _____ (Signature and Date Must Be Handwritten At Time of Signature) Print Name: _____ Print Title: _____		AUTHORIZING SIGNATURE FOR THE COMMONWEALTH: X: _____ Date: _____ (Signature and Date Must Be Handwritten At Time of Signature) Print Name: <u>Sharon Dyer</u> Print Title: <u>Director, Purchase of Service Office</u>	



The Commonwealth of Massachusetts
 Executive Office of Health and Human Services
 Department of Public Health
 250 Washington Street, Boston, MA 02108-4619

CHARLES D. BAKER
 Governor

KARYN E. POLITO
 Lieutenant Governor

MARYLOU SUDDERS
 Secretary

MONICA BHAREL, MD, MPH
 Commissioner

Tel: 617-624-6000
www.mass.gov/dph

May 8, 2015

Helen Caulton-Harris
 Springfield Health & Human Services
 95 State St., Suite 201
 Springfield, MA 01103

RE: FY16 Board of Health Tobacco Contract No. INTF2903P01200218192

Dear Ms. Caulton-Harris:

The Department of Public Health is renewing your contract with the MA Tobacco Cessation and Prevention Program.
 Your new award is as follows:

Current Maximum Obligation	\$261,728.00
<u>FY16 Renewal:</u>	<u>\$ 60,832.00</u>
Revised Multi-Year Total (all fiscal years within this contract):	\$322,560.00
Contract Duration: (July 1, 2011 – June 30, 2016)	
Federal Funds: Yes	

Please note, these funding levels are subject to change pending the final appropriation of state/federal funds. Because this is a multi-year award, the funding specifications as defined within each fiscal year's award amount on the face page of the contract are specifically restricted to use during that fiscal year. Future year awards will be obligated separately prior to the beginning of each new fiscal year.

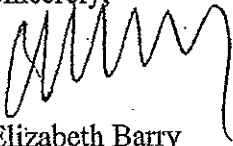
Any funds designated in the budget that are unspent in any fiscal year will not be available for expenditure in the subsequent fiscal year without a formal contract amendment re-authorizing these funds. The maximum obligation of the contract will automatically be reduced by the amount of the unspent funds from a prior fiscal year and the Department may adjust the encumbrance in the accounting system to reflect the unspent funds for the prior fiscal year.

Enclosed is your contract amendment package from our Purchase of Service Office. Please return it to POS as soon as possible and be sure to include a **photocopy of both pages of the "Contractor Authorized Signatory Listing."**

Attachment: Tobacco Control Program (3118 : FY16 Tobacco Grant Acceptance - No Match- \$60,832.00)

If you have questions regarding your program deliverables, please contact your MTCP Contract Manager, Christy Fedor, at (617) 624-5923. For questions regarding the contract package, please contact Melissa Lucien at (617) 624-5593.

Sincerely,



Elizabeth Barry
Director of Administration & Finance
Bureau of Community Health & Prevention

Scope of Services

This Attachment Form must be used. Please check the appropriate box when processing a new contract or a contract amendment.

Contract ID #: **City of Springfield - INTF2903P01200218192**

Any funds designated in the budget that are unspent in any fiscal year will not be available for expenditure in the subsequent fiscal year without a formal contract amendment re-authorizing these funds. The maximum obligation of the contract will automatically be reduced by the amount of the unspent funds from a prior fiscal year.

New Contract This form will only be included with packages where a procurement exception (waiver) supports the contract. Identify in detail the scope of services in terms of performance for a new contract. Services provided must be in accordance with the budget and the terms and conditions of the federal grant (if applicable).

Contract Amendment

If choosing amendment you must check off one of the three types below and provide explanation

☒ Increase

Include a clear explanation of what the funding change will support in terms of additional services.

-The MA Tobacco Cessation and Prevention Program is renewing this contract for \$60,832.00 for FY16 to work on Tobacco related projects.

☐ Decrease

Include a clear explanation of what services are being reduced as a result of the funding decrease.

☐ Other

Identify the changes to the scope of services supported by the amendment (No change in Max Obligation).

Attachment: Tobacco Control Program (3118 : FY16 Tobacco Grant Acceptance - No Match- \$60,832.00)

Board of Health Tobacco Control FY16 Scope of Service

BACKGROUND:

Tobacco Board of Health (BOH) programs were originally funded in 1994 and focused on raising awareness of tobacco as a public health issue; some programs did policy initiatives. Policy promotion and compliance checks were strongly encouraged in the late 1990's. After funds were severely reduced in 2002 and the smoke-free workplace law passed in 2004, programs began to focus primarily on enforcement and activities surrounding evidence-based policy and environmental change.

The workplace law has been in place for ten years and enforcement needs are usually minor. Secondhand smoke inspections should be institutionalized into board of health work and MTCP funds will focus on following-up on complaints and previous violations.

Beginning in 2010, MTCP has been awarded FDA enforcement funds which allow for 75% of all retailers to be checked for compliance checks and 25% for inspections annually. Youth access compliance checks and inspections are being funded at only a minimal level with state dollars so resources can be spent on comprehensive strategies.

Data indicates that youth who use tobacco at a young age are at risk for addiction and for using illegal drugs. By combining resources, local partners and local policy initiatives, tobacco use by minors can be reduced.

SCOPE OF SERVICE:

The purpose of the Board of Health Tobacco and Related Public Health Policy Programs is to implement local policy, systems and environmental change to reduce tobacco use and improve local public health. Interventions should be consistent with best practices from the Center for Disease Control and Prevention (CDC), the Substance Abuse and Mental Health Services Administration (SAMHSA) and the Institute of Medicine (IOM) recommendations.

COMPONENTS:

I. Retail Store Monitoring for Tobacco Promotion (*required*)

- Maintain an accurate list of local establishments that sell tobacco and flavored products in the web-based Retail Data Management System (RDMS). Establish a communication system with municipal government offices to receive regular updates of businesses that are closed and open as well as license renewals so an accurate list can be maintained. Responsiveness to MTCP requests related to RDMS updates is a priority; lists on RDMS are an important component of statewide tobacco surveillance and evaluation efforts.
- Maintain accurate Establishment Profiles in RDMS documenting the presence of specific products.
- Monitor industry promotions including price in a sample of retail stores each quarter. For FY16, it is expected that 25 percent of retailers will be monitored

each quarter. MTCP approved survey tools must be used and a sample will be provided by MTCP. Information must be entered and saved in RDMS within 3 business days of conducting a survey.

- Additional surveillance of retail environment as funding allows.

Retail Store Inspections and Compliance Checks for Tobacco and/or other Tobacco Products (OTP) *(required)*

- **Inspections:** Conduct 1 annual retail inspection at all establishments that sell tobacco and OTP; conduct education and enforcement activities if there are any violations of federal, state and local laws. Educate store owners and clerks of new local regulations enacted in their area.
- **Compliance Checks:** Compliance checks in FY16 must be completed as described below:
 - Conduct compliance checks with youth at 100 percent of tobacco retail stores for cigars or OTP products (i.e. electronic devices). These checks can be done at any time between July 1, 2015 and June 30, 2016. If a store does not sell cigars or OTP products please check them for cigarettes (any brand) so that each retailer receives a non-Synar check. Please refer to the FY16 MTCP Compliance Check Protocol for more information.
 - Conduct compliance checks at all assigned Synar retailers for Marlboro or Newport cigarettes using the Synar protocol. Synar checks must be completed between October 1, 2015 and June 30, 2016. Synar assignments will be provided to programs by September 15, 2015. Synar check assignments will be given for approximately 40-50% of stores in your catchment area.
- **Checks on Implemented Regulations:** Conduct store inspections or compliance checks as appropriate for newly implemented regulations to ensure enforcement and compliance.
- **Targeted Compliance Checks:** When an illegal sale to a minor occurs, ensure penalties in local youth access regulations are enforced. Document enforcement actions in RDMS following MTCP protocol on compliance checks.
 - Conduct follow-up compliance checks when illegal sales to minors or complaints about illegal sales occur. Follow up compliance checks should take place within 3-4 months of illegal sales to minors and following MTCP protocol on compliance checks. Record enforcement actions in RDMS.
 - Respond to complaints about illegal sales of tobacco by notifying establishments and providing employee education resources.

Enforcement data for inspections, compliance checks, and targeted compliance checks must be recorded on RDMS no later than the 10th of the following month. MTCP will be monitoring these activities each month.

II. Tobacco Policy Promotion in Selected Municipalities *(required)*

- Provide assistance to local boards of health, school committees, zoning boards, city councils, and other municipal boards to promote and enact evidence-based policies.
- Promote comprehensive tobacco sales regulations using model regulation language provided by MTCP.
- Provide resources to landlords, condo owners, public housing and tenants on voluntary policies for smoke-free multi-unit housing (if documented interest).
- Communicate with regional Community Partnership program and statewide TA providers on local policy happenings.
- Related activities approved by MTCP.

III. Community Education and Mobilization *(required)*

- Promote MTCP local evidence-based resources to the general public through municipal websites and other municipal communication channels.
- Educate municipal stakeholders about risks of new tobacco products and tobacco industry tactics that target young people.
- Related activities approved by MTCP.

IV. Promotion of Youth Program and Smoking Cessation Resources *(required)*

- Promote The 84 Chapters in local communities to reduce youth tobacco use.
- Coordinate with Community Partnership programs to mobilize youth around policy initiatives.
- Related activities approved by MTCP.

Consistent with the RFR, additional components or expanded components may be added when more funds are available. Interventions for related issues such as gambling, drug paraphernalia, opiate-use, illicit drug use, or wellness may be integrated into programs when funds are available. Additional options under components may also be added if funds are available and if approval is attained by MTCP.

ADDITIONAL REQUIREMENTS:

- Submit an annual workplan with metrics using the MTCP approved format with metrics and milestones within the time period required by MTCP.
- Participate in all MTCP data collection, evaluation and research activities as requested, including RDMS data being ready for review by the 10th of the following month and submission of quarterly reports on targets and milestones by:
October 10, January 10, April 10, July 10
- Submit a timely and accurate electronic Quarterly Expense Report to your MTCP contract manager by:
October 15, January 15, April 15, July 30
- Participate in statewide and/or local coalitions to reduce use of tobacco.
- New inspectors MUST be trained by MTCP prior to conducting inspections or compliance checks with youth.

- Youth inspectors MUST take the online youth training PRIOR to conducting compliance checks.
- Respond to complaints about violations of the Massachusetts Smoke-Free Workplace Law and local regulation within two weeks of the complaint made in writing to MTCP staff.
- Enforce state and local tobacco laws and conduct follow up inspections to ensure compliance.
- Collaborate with other MTCP funded programs to strengthen local policies and regulations and change social norms around tobacco use.
- Utilize the Retail Data Management System (RDMS) for retail inspections, compliance checks, pricing surveys and reporting and keep up to date store and establishment profile information for your collaborative.
- Comply with BOH Fiscal Manual, RDMS Protocols and Compliance Check Protocols.
- Programmatic site visits scheduled during this fiscal year can include a request for a field ride-along for inspections or compliance checks. Your contract manager will contact you about scheduling a visit.
- Attend and participate in all required events and meetings, including 4 statewide meetings, Kick Butts Day, and quarterly regional meetings with Community Partnership Programs.
- Attend required conference calls and required webinars.
- Attend required training sessions (no more than 2 per year).
- Utilize MTCP communication materials to increase impact of program messages.
- Paid media cannot be purchased by the program without prior approval in writing from MTCP.
- BOH program staff time and MTCP funds may not be used for lobbying purposes.
- Have access to a telephone and computer including e-mail, internet access, Microsoft Word, Excel and a scanner.
- Comply with the requirements of the Americans with Disabilities Act regarding access to program services.
- Be a smoke-free work environment.



City of Springfield

ADOPTED

Meeting: 07/20/15 07:00 PM
Initiator: Melanie Acobe
Sponsors: Mayor Domenic J. Sarno
DOC ID: 3125

3.22

Library Donation - \$134,413.00 (Mayor Sarno)

WHEREAS, the Library Department has been awarded a Donation in the amount of \$134,413.00 from the Springfield Libraries Foundation, Inc ; and

WHEREAS, will fund the operational and capital improvements expenses for the Mason Square Library

WHEREAS, the Department intends to use the grant funds for Mason Square operating expenses

WHEREAS, the Department has accepted the grant and requests authorization from the City Council and the Mayor to expend the grant funds listed below for the purposes of such grants; and

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the grant funds listed herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws ch. 44, sec. 53A, that the City Council approves the expenditure by the Department of the grant funds listed below for the purposes of such grant, subject to the approval of the Mayor, and the grant funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the grant without further appropriation:

SPRINGFIELD LIBRARY FOUNDATION - \$134,413.00

RESULT: PASSED BY VOICE VOTE

**SPRINGFIELD LIBRARY FOUNDATION, INC.
220 STATE STREET
SPRINGFIELD, MA 01103**

July 1, 2015

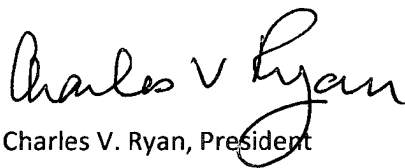
T. J. Plante, CAFO
City of Springfield
36 Court Street
Springfield, MA 01103

Dear Mr. Plante:

The members of the Foundation are pleased to be acting in conformance to the wishes of Annie Curran whose generosity has resulted in the abundance of financial support which she donated so many years ago for the purpose of supporting the Mason Square Library.

The Foundation shall render to the City of Springfield quarterly payments on the 30th of July, October 2015 and January and April 2016. The first Quarter payment shall be in the amount of \$33,603. The Foundation agrees to pay a total of \$134,413 in support of the FY '16 Mason Square Library operating expenses.

Sincerely,


Charles V. Ryan, President

Attachment: Mason Square Library Grant (3125 : Springfield Library Foundation - \$134,413.00)



REQUEST FOR GRANT SETUP

This form and the required attachments are required by the Office of the City Comptrollers before a Grant Fund and related accounts will be created in MUNIS. Please do not use this form for requesting a non-grant related account to be created – use the Request for New Account form instead. Please return this form and the required attachments to the Office of the City Comptrollers.

All fields are mandatory.

Date of Request 7/2/15

Department Requesting Grant Setup Library

Department Phone # (Please include extension) 263-6828 x290

Name and Title of Person to Contact in Case of Questions Carol Leaders, Bus Mgr

Was this Grant previously setup for a prior fiscal year? Y

If yes, please indicate your previous project number: MSL15

If this is a new Grant, have you filled out the “Approval to apply for a grant” Form? (Y/N) If yes, please attach a copy of the Approved Form.

Grant Type:

State – Highway

Federal Pass-Through DOE– School

Federal Direct– School

Federal – City -

State DOE– School

State Other – School

State – City

X Private/Other – Springfield Library Foundation

Grant Name: Mason Square Library

Total Grant Amount Awarded: \$134,413.00

Is this a Reimbursable Grant? (Y/N) N

A Reimbursable Grant is defined as one that requires that you pay for expenses first and then you apply to the grantor for a reimbursement of the exact amount actually expended.

If it is a Reimbursable Grant, please enter Grantor contact information or the CID # if Grantor is already in the customer file:

Entity Name
Contact Person
Street Address
City, State, Zip Code
Telephone
Fax
E-Mail

Actual Award Date 7/1/2015

Board Approval Date

Start Date n/a

Expiration Date n/a

Renewal Action Date (optional)

If there are any Matching Funds:

Type
Percent
Amount

Comments re: Description/Purpose of Grant

Comments re: Conditions/Restrictions of Grant

If this is a Federal Grant, enter CFDA#:

If applicable enter the State ID # :

What is the required drawdown frequency?

(Ex: Monthly, Quarterly)

If payment is to be sent by Grantor as a Wire,

Please enter any wire reference/identification # that may be used (if known)

Please list all object codes needed for the grant.
(Attach additional sheets if additional orgs and roll-ups are needed):

Org Code: 2917610

Object Codes: 501000; 506000; 530105; 580400; 531010; 534050; 542300; 551700;
580600; 542010

Budget Roll-Up Codes: YES

I hereby attest that under the penalties of Chapter 656, I will adhere to all regulations in this grant agreement. I am responsible for timely and accurate reimbursements in the amounts listed above.

____Molly Fogarty Molly Fogarty
Signature

____7/2/15____
Date

Please attach the following documents:

- ☐ Signed Approval to Apply for a Grant Form
- ☐ Grant Award Letter
- ☐ City Council/Mayor Approval
- ☐ Any other relevant documentation

This Form and all relevant attachments will be scanned and attached in the Grant Maintenance module in MUNIS and can be viewed or printed at your convenience.



City of Springfield

ADOPTED

Meeting: 07/20/15 07:00 PM
Initiator: Melanie Acobe
Sponsors: Mayor Domenic J. Sarno
DOC ID: 3124

3.23

Read/Write/Now - Adult Learning Center- No Match Required - \$21,253.00 (Mayor Sarno)

WHEREAS, the Library Department has been awarded a \$21,253 increase to the Adult and Community Learning Services Grant of \$212,525.00 from the Massachusetts Department of Elementary and Secondary Education; and

WHEREAS, the grant will provide an adult basic education program at no cost to participants. The program promotes self-directed learning by recognizing and valuing the strengths and knowledge that adults bring to learning. The Department is committed to networking with agencies and resources in the larger community to assist learners and their families to meet their literacy goals; and

WHEREAS, the Department intends to use the grant funds to increase intensity, variety, and instructional time with 4 non-rates classes totaling 107.50 hours as well as increased hours for advising; and

WHEREAS, the Department has accepted the grant and requests authorization from the City Council and the Mayor to expend the grant funds listed below for the purposes of such grants; and

WHEREAS, the Acting Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the grant funds listed herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws ch. 44, sec. 53A, that the City Council approves the expenditure by the Department of the grant funds listed below for the purposes of such grant, subject to the approval of the Mayor, and the grant funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the grant without further appropriation:

Read/Write/Now - Adult Learning Center- No Match Required - \$21,253.00

RESULT: PASSED BY VOICE VOTE



REQUEST FOR GRANT SETUP

This form and the required attachments are required by the Office of the City Comptrollers before a Grant Fund and related accounts will be created in MUNIS. Please do not use this form for requesting a non-grant related account to be created – use the Request for New Account form instead. Please return this form and the required attachments to the Office of the City Comptrollers.

All fields are mandatory.

Date of Request 7/1/2015

Department Requesting Grant Setup Library

Department Phone # (Please include extension)
x290 263-6828

Name and Title of Person to Contact in Case of Questions C Leaders, Bus Mgr

Was this Grant previously setup for a prior fiscal year? Yes
If yes, please indicate your previous project number: 68715

If this is a new Grant, have you filled out the “Approval to apply for a grant” Form?
(Y/N) If yes, please attach a copy of the Approved Form.

Grant Type:

State – Highway

Federal Pass-Through DOE– School

Federal Direct– School

X Federal – City

State DOE– School

State Other – School

State – City

Private/Other

Grant Name: Adult and Community Learning Services

Total Grant Amount Awarded: \$233,778

Is this a Reimbursable Grant? (Y/N) N

A Reimbursable Grant is defined as one that requires that you pay for expenses first and then you apply to the grantor for a reimbursement of the exact amount actually expended.

If it is a Reimbursable Grant, please enter Grantor contact information or the CID # if Grantor is already in the customer file:

Entity Name
Contact Person
Street Address
City, State, Zip Code
Telephone
Fax
E-Mail

Actual Award Date 8/21/2014

Board Approval Date

Start Date 9/1/2014

Expiration Date 8/31/2015

Renewal Action Date (optional)

If there are any Matching Funds:

Type
Percent
Amount

Comments re: Description/Purpose of Grant

Comments re: Conditions/Restrictions of Grant

If this is a Federal Grant, enter CFDA#: 84.002

If applicable enter the State ID # :

What is the required drawdown frequency?
(Ex: Monthly, Quarterly)

If payment is to be sent by Grantor as a Wire,
Please enter any wire reference/identification # that may be used (if known)

Please list all object codes needed for the grant.
(Attach additional sheets if additional orgs and roll-ups are needed):

Org Code: 26876105

Object Codes: 501000; 506000; 530105; 551700; 571100; 551300; 524020; 531040;
531200; 517010; 517020

Budget Roll-Up Codes: YES

I hereby attest that under the penalties of Chapter 656, I will adhere to all regulations in this grant agreement. I am responsible for timely and accurate reimbursements in the amounts listed above.

____Molly Fogarty____
Signature

____7/1/2015_____
Date

Please attach the following documents:

- Signed Approval to Apply for a Grant Form
- Grant Award Letter
- City Council/Mayor Approval
- Any other relevant documentation

This Form and all relevant attachments will be scanned and attached in the Grant Maintenance module in MUNIS and can be viewed or printed at your convenience.



City of Springfield

ADOPTED

Meeting: 07/20/15 07:00 PM
Initiator: Melanie Acobe
Sponsors: Mayor Domenic J. Sarno
DOC ID: 3122

3.24

TJO Veterinarian Additional Hours Grant Acceptance - No Match Required \$54,080.00 (Mayor Sarno)

WHEREAS, the Thomas J. O'Connor Animal Control and Adoption Department has been awarded a Veterinarian Additional Hours Grant of \$54,080.00 from the Thomas J. O'Connor Animal Control and Adoption Center Foundation, Inc. d/b/a Foundation for TJO Animals; And

WHEREAS, the purpose of the grant is to provide funding to double the working hours of the currently contracted veterinarian allowing the department to be more adequately able to handle the medical needs of the animals impounded at the Center; and

WHEREAS, the Department intends to use the grant funds to increase the current veterinarians hours from 16 hours a week to 32 hours a week; and

WHEREAS, the Department has accepted the grant and requests authorization from the City Council and the Mayor to expend the grant funds listed below for the purposes of such grants; and

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the grant funds listed herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws ch. 44, sec. 53A, that the City Council approves the expenditure by the Department of the grant funds listed below for the purposes of such grant, subject to the approval of the Mayor, and the grant funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the grant without further appropriation:

**TJO Veterinarian Additional Hours Grant Acceptance - No Match Required
\$54,080.00**

RESULT: PASSED BY VOICE VOTE



REQUEST FOR GRANT SETUP

This form and the required attachments are required by the Office of the City Comptrollers before a Grant Fund and related accounts will be created in MUNIS. Please do not use this form for requesting a non-grant related account to be created – use the Request for New Account form instead. Please return this form and the required attachments to the Office of the City Comptrollers.

All fields are mandatory.

Date of Request 6/22/15

Department Requesting Grant Setup 292/Animal Control

Department Phone # (Please include extension) 781-1022

Name and Title of Person to Contact in Case of Questions Pam Peebles

Was this Grant previously setup for a prior fiscal year? NO

If yes, please indicate your previous project number:

If this is a new Grant, have you filled out the “Approval to apply for a grant” Form? (Y/N) (Yes, but advised it is unnecessary) If yes, please attach a copy of the Approved Form.

Grant Type:

State – Highway

Federal Pass-Through DOE– School

Federal Direct– School

Federal – City

State DOE– School

State Other – School

State – City

XX Private/Other

Grant Name: TJO-Veterinarian Additional Hours

Total Grant Amount Awarded: \$54,080.00

Is this a Reimbursable Grant? (Y/N) NO

A Reimbursable Grant is defined as one that requires that you pay for expenses first and then you apply to the grantor for a reimbursement of the exact amount actually expended.

If it is a Reimbursable Grant, please enter Grantor contact information or the CID # if Grantor is already in the customer file:

Entity Name
Contact Person
Street Address
City, State, Zip Code
Telephone
Fax
E-Mail

Actual Award Date 6/11/15

Board Approval Date

Start Date 7/1/15

Expiration Date 7/31/16

Renewal Action Date (optional)

If there are any Matching Funds:

Type
Percent
Amount

Comments re: Description/Purpose of Grant

Funds an additional two days/sixteen hours of veterinary time. Dr. Lauren Atkins is currently contracted by the City for two days/sixteen hours each week. The funding to cover an additional two days of vet time will allow us to more adequately handle the extraordinary amount of animal medical problems at TJO. Sixteen hours/week @ \$65.00/hour=\$54,080.00

Grant will be paid in two installments, June and December, 2014

Comments re: Conditions/Restrictions of Grant

If this is a Federal Grant, enter CFDA#:

If applicable enter the State ID # :

What is the required drawdown frequency?
(Ex: Monthly, Quarterly)

If payment is to be sent by Grantor as a Wire,
Please enter any wire reference/identification # that may be used (if known)

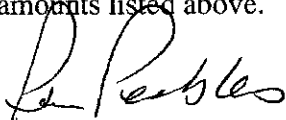
Please list all object codes needed for the grant.
(Attach additional sheets if additional orgs and roll-ups are needed):

Org Code: 0129235

Object Codes: 530105

Budget Roll-Up Codes:

I hereby attest that under the penalties of Chapter 656, I will adhere to all regulations in this grant agreement. I am responsible for timely and accurate reimbursements in the amounts listed above.



Signature



Date

Please attach the following documents:

- ☐ Signed Approval to Apply for a Grant Form
- ☐ Grant Award Letter
- ☐ City Council/Mayor Approval
- ☐ Any other relevant documentation

This Form and all relevant attachments will be scanned and attached in the Grant Maintenance module in MUNIS and can be viewed or printed at your convenience.



City of Springfield, Massachusetts

Form: Approval to Apply for a Grant

General Information			
Title of Grant	Additional veterinary hours		
Submission Due Date	not given, July 1 is anticipated start date		
Granting Agency	Foundation for TJO Animals		
Purpose/Summary of Grant:	Funds an additional 16 hours/two days each week for veterinary care at TJO. Currently, TJO veterinarian Dr. Lauren Atkins is contracted by the City for two days/16 hours each week. This grant would double her time allowing us to be more adequately able to handle the extraordinary medical needs of the animals impounded at the Center.		
Amount of Grant	\$54,080.00 (paid in two installments-June and December)	Department	Animal Control
Staff Contact Name	Pam Peebles	Contact Information	ppeebles@tjoconnoradoptioncenter.com 781-1022
Matching funds and/or support required			
Are matching funds required?	☐ Yes XX No	If yes, dollar amount, timing, and source:	
Are you hiring new staff under this grant? Note: the City's <u>Fiscal Policies and Procedures</u> require that the hiring department structure the hiring as grant funded and temporary.	☐ Yes XX No		
If hiring, list # of positions:			
Full time or part time?			
Fringe Benefits? (Y/N)			
Does work needed by the grant require staff hours from other departments?	☐ Yes XX No	If yes, describe whether that department or those departments have been notified, and whether those staff hours are covered under the grant:	
Are you purchasing IT equipment under this grant? Note: the City's <u>Fiscal Policies & Procedures</u> require that MTS be notified of all IT purchases.	☐ Yes XX No	If yes, describe equipment and software (include information on how upgrades for both hardware and software will be funded):	
Is IT equipment and software support covered under the grant?	☐ Yes XX No	If yes, describe costs covered and who will be providing the support:	
Are you requesting capital projects under this grant? Note: the City's <u>Fiscal Policies & Procedures</u> require capital project be approved in the City's centralized capital planning process.	☐ Yes XX No	If yes, describe who will be providing on-going maintenance and whether / how those cost are covered:	
Sign-off			
DEPARTMENT HEAD	<u>Pam Peebles</u>	Date	6/12/15
GRANTS DIRECTOR	_____	Date	



June 10, 2015

Pam Peebles
Executive Director
Thomas J. O'Connor Animal Control
and Adoption Center
627 Cottage Street
Springfield, MA 01104

Dear Pam:

We are pleased to inform you that the Thomas J. O'Connor Animal Control and Adoption Center Foundation, Inc. d/b/a Foundation for TJO Animals will grant \$54,080 for your request for partial funding of a part time veterinarian who is under contract by the City of Springfield and paid by the City as an Independent Contractor. Payment will be made in two equal amounts of \$27,040, in June and December, 2015. The grant period will run from July 1, 2015 through June 30, 2016.

As a condition of accepting these funds, you must agree to the following:

- * The City shall furnish its Independent Contractor, Dr. Lauren Atkins, for sixteen (16) additional hours per week at a rate of \$65.00 per hour, to work as a veterinarian at the Shelter, for the period from July 1, 2015 through June 30, 2016. The sixteen (16) hours under this contract are in addition to the two days per week the City is already paying Dr. Atkins to perform veterinarian duties at the shelter. Thus, she will be paid for a total of thirty-two (32) hours per week.

- * If Dr. Lauren Atkins ceases to be employed by the City, the City shall use its best efforts to attempt to retain another part-time veterinarian, comparable to Dr. Atkins, to perform the services of a veterinarian at the Shelter.

- * The Grant shall be used to reimburse the City for the cost of its veterinarian for 16 hours per week, for the Term. If the City does not provide a part-time veterinarian at the Shelter for any period of time during the Term (not including any period attributable to vacation or other time off consistent with the City's policies for similarly situated part-time independent contractors), the City shall repay the Foundation the pro-rata portion of the Grant attributable to any such period.

- * The City shall provide the Foundation with any documents it may reasonably request to demonstrate the purpose and use of the Grant funds.

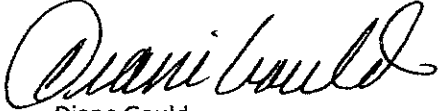
- * Neither party hereto shall be deemed to have waived any right hereunder unless such waiver is in writing, signed by an authorized official of such party and no delay or omission in exercising any right hereunder shall operate as a waiver of such right or other right. All the rights and remedies of the City or the Foundation hereunder shall be cumulative and not exclusive, and may be exercised singly or concurrently. The waiver or exercise of any remedy shall not be construed as a waiver of any other remedy available or under general principles of law or equity.

- * This grant letter constitutes the entire agreement between the parties pertaining to the subject matter hereof, and there are no other agreements or understandings, implied or expressed, written or oral relating to the grant funds.

* This Agreement shall be governed by the laws of the Commonwealth of Massachusetts.

Thank you for the work you do in caring for the many animals that arrive at your shelter.

Sincerely,
THOMAS J. O'CONNOR ANIMAL CONTROL
AND ADOPTION CENTER FOUNDATION, INC.
dba Foundation for TJO Animals



Diane Gould
President, Foundation for TJO Animals



Scott Renius
Executive Director, Foundation for TJO Animals

In order to acknowledge these terms and conditions, a signed copy of this letter should be returned within 15 days to: Foundation for TJO Animals, 66 Industry Avenue, Suite 3, Springfield, MA 01104.

Name: _____ (signature) _____ (printed)

Organization: _____



City of Springfield

ADOPTED

Meeting: 07/20/15 07:00 PM
Initiator: Melanie Acobe
Sponsors: Mayor Domenic J. Sarno
DOC ID: 3121

3.25

TJO Training and Behavior Assessment Coordinator Grant Acceptance - No Match Required \$13,650.00 (Mayor Sarno)

WHEREAS, the Thomas J. O'Connor Animal Control and Adoption Department has been awarded a Training and Behavior Assessment Coordinator Grant of \$13,650.00 from the Thomas J. O'Connor Animal Control and Adoption Center Foundation, Inc. d/b/a Foundation for TJO Animals; And

WHEREAS, the purpose of the grant is to provide funding for a part time animal trainer and behavior assessor to help ensure faster adoption of sheltered animals and that only safe animals are being made available; and

WHEREAS, the Department intends to use the grant funds to hire a part time trainer and behavior assessor as an Independent Contractor to work 17.5 hours per week at a rate of \$15.00 per hour from the period from July 1, 2015 through June,30 2016; and

WHEREAS, the Department has accepted the grant and requests authorization from the City Council and the Mayor to expend the grant funds listed below for the purposes of such grants; and

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the grant funds listed herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws ch. 44, sec. 53A, that the City Council approves the expenditure by the Department of the grant funds listed below for the purposes of such grant, subject to the approval of the Mayor, and the grant funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the grant without further appropriation:

TJO Training and Behavior Assessment Coordinator Grant Acceptance - No Match Required \$13,650.00

RESULT: PASSED BY VOICE VOTE



REQUEST FOR GRANT SETUP

This form and the required attachments are required by the Office of the City Comptrollers before a Grant Fund and related accounts will be created in MUNIS. Please do not use this form for requesting a non-grant related account to be created – use the Request for New Account form instead. Please return this form and the required attachments to the Office of the City Comptrollers.

All fields are mandatory.

Date of Request 6/22/15

Department Requesting Grant Setup 292/Animal
Control

Department Phone # (Please include extension) 781-1022

Name and Title of Person to Contact in Case of Questions Pam Peebles

Was this Grant previously setup for a prior fiscal year? NO

If yes, please indicate your previous project number:

If this is a new Grant, have you filled out the “Approval to apply for a grant” Form?
(Y/N) (Yes, but advised it is unnecessary) If yes, please attach a copy of the
Approved Form.

Grant Type:

State – Highway
Federal Pass-Through DOE– School
Federal Direct– School
Federal – City
State DOE– School
State Other – School
State – City

XX Private/Other

Grant Name: TJO-Training and Behavior Assessment Coordinator
Total Grant Amount Awarded: \$13,650.00

Is this a Reimbursable Grant?

(Y/N) NO

A Reimbursable Grant is defined as one that requires that you pay for expenses first and then you apply to the grantor for a reimbursement of the exact amount actually expended.

If it is a Reimbursable Grant, please enter Grantor contact information or the CID # if

Grantor is already in the customer file:

Entity Name

Contact Person

Street Address

City, State, Zip Code

Telephone

Fax

E-Mail

Award date: 6/12/15

Actual Award Date 6/11/15

Board Approval Date 6/30/15

Start Date 7/1/15

Expiration Date 7/31/16

Renewal Action Date (optional)

If there are any Matching Funds:

Type

Percent

Amount

Comments re: Conditions/Restrictions of Grant

Funds a Trainer/behavior professional to help ensure faster adoption of sheltered animals and help ensure that only safe animals are being placed for adoption. \$15/hour x 17.5 hours/week for a total of \$13

If this is a Federal Grant, enter CFDA#:

If applicable enter the State ID # :

What is the required drawdown frequency?

(Ex: Monthly, Quarterly)

If payment is to be sent by Grantor as a Wire,

Please enter any wire reference/identification # that may be used (if known)

Please list all object codes needed for the grant.
(Attach additional sheets if additional orgs and roll-ups are needed):

Org Code: 0129235

Object Codes: 530105

Budget Roll-Up Codes:

I hereby attest that under the penalties of Chapter 656, I will adhere to all regulations in this grant agreement. I am responsible for timely and accurate reimbursements in the amounts listed above.



Signature

6/22/15
Date

Please attach the following documents:

- ☐ Signed Approval to Apply for a Grant Form
- ☐ Grant Award Letter
- ☐ City Council/Mayor Approval
- ☐ Any other relevant documentation

This Form and all relevant attachments will be scanned and attached in the Grant Maintenance module in MUNIS and can be viewed or printed at your convenience.



Form: Approval to Apply for a Grant

General Information			
Title of Grant	Training and Behavior Assessment Coordinator		
Submission Due Date	not given		
Granting Agency	Foundation for TJO Animals		
Purpose/Summary of Grant:	Fund a part time animal trainer and behavior assessor to help ensure faster adoption of sheltered animals and that only safe animals are being made available. \$15/hour x 17.5 hours/week for a total of \$13,650.00		
Amount of Grant	\$13,650.00	Department	Animal Control
Staff Contact Name	Pam Peebles	Contact Information	ppeebles@tjoconnoradoptioncenter.com 781-1022
Matching funds and/or support required			
Are matching funds required?	☐ Yes XX No	If yes, dollar amount, timing, and source:	
Are you hiring new staff under this grant? Note: the City's <u>Fiscal Policies and Procedures</u> require that the hiring department structure the hiring as grant funded and temporary.	☐ Yes XX No	Unsure if No is the correct answer. This grant is for a person, but will be under contract, not an employee.	
If hiring, list # of positions:			
Full time or part time?			
Fringe Benefits? (Y/N)			
Does work needed by the grant require staff hours from other departments?	☐ Yes XX No	If yes, describe whether that department or those departments have been notified, and whether those staff hours are covered under the grant:	
Are you purchasing IT equipment under this grant? Note: the City's <u>Fiscal Policies & Procedures</u> require that MTS be notified of all IT purchases.	☐ Yes XX No	If yes, describe equipment and software (include information on how upgrades for both hardware and software will be funded):	
Is IT equipment and software support covered under the grant?	☐ Yes XX No	If yes, describe costs covered and who will be providing the support:	
Are you requesting capital projects under this grant? Note: the City's <u>Fiscal Policies & Procedures</u> require capital project be approved in the City's centralized capital planning process.	☐ Yes XX No	If yes, describe who will be providing on-going maintenance and whether / how those cost are covered:	
Sign-off			
DEPARTMENT HEAD	<u>Pam Peebles</u>	Date	6/12/15
GRANTS DIRECTOR	_____	Date	

Please Scan & E-mail this Form to Cheryn Wojcik at cwojcik@springfieldcityhall.com



June 10, 2015

Pam Peebles
Executive Director
Thomas J. O'Connor Animal Control
and Adoption Center
627 Cottage Street
Springfield, MA 01104

Dear Pam:

We are pleased to inform you that the Thomas J. O'Connor Animal Control and Adoption Center Foundation, Inc. d/b/a Foundation for TJO Animals will grant \$13,650 for your request for funding of a part time trainer who will be under contract by the City of Springfield and paid by the City as an Independent Contractor. The grant period will run from July 1, 2015 through June 30, 2016.

As a condition of accepting these funds, you must agree to the following:

- * The City shall furnish its Independent Contractor, Deb Soricelli, for seventeen and a half (17.5) hours per week at a rate of \$15.00 per hour, to work as a trainer at the Shelter, for the period from July 1, 2015 through June 30, 2016.
- * If Deb Soricelli ceases to be employed by the City, the City shall use its best efforts to attempt to retain another part-time trainer, comparable to Deb Soricelli, to perform the services of a trainer at the Shelter.
- * The Grant shall be used to reimburse the City for the cost of its trainer for 17.5 hours per week, for the Term. If the City does not provide a part-time trainer at the Shelter for any period of time during the Term (not including any period attributable to vacation or other time off consistent with the City's policies for similarly situated part-time independent contractors), the City shall repay the Foundation the pro-rata portion of the Grant attributable to any such period.
- * The City shall provide the Foundation with any documents it may reasonably request to demonstrate the purpose and use of the Grant funds.
- * Neither party hereto shall be deemed to have waived any right hereunder unless such waiver is in writing, signed by an authorized official of such party and no delay or omission in exercising any right hereunder shall operate as a waiver of such right or other right. All the rights and remedies of the City or the Foundation hereunder shall be cumulative and not exclusive, and may be exercised singly or concurrently. The waiver or exercise of any remedy shall not be construed as a waiver of any other remedy available or under general principles of law or equity.
- * This grant letter constitutes the entire agreement between the parties pertaining to the subject matter hereof, and there are no other agreements or understandings, implied or expressed, written or oral relating to the grant funds.

* This Agreement shall be governed by the laws of the Commonwealth of Massachusetts.

Thank you for the work you do in caring for the many animals that arrive at your shelter.

Sincerely,

THOMAS J. O'CONNOR ANIMAL CONTROL
AND ADOPTION CENTER FOUNDATION, INC.
dba Foundation for TJO Animals



Diane Gould
President, Foundation for TJO Animals



Scott Renius
Executive Director, Foundation for TJO Animals

In order to acknowledge these terms and conditions, a signed copy of this letter should be returned within 15 days
to: Foundation for TJO Animals, 66 Industry Avenue, Suite 3, Springfield, MA 01104.

Name: _____ (signature) _____ (printed)

Organization: _____



City of Springfield

ADOPTED

Meeting: 07/20/15 07:00 PM
Initiator: Melanie Acobe
Sponsors: Mayor Domenic J. Sarno
DOC ID: 3123

3.26

FY15 AHEC Model Grant Increase - No Match Required \$10,000.00 (Mayor Sarno)

WHEREAS, the Department of Health and Human Services Department has been awarded a \$10,000.00 increase to the FY15 AHEC Model Grant of \$72,398.00 From the University of Massachusetts, Worcester for the period of September 1, 2014 through August 31, 2015; and

WHEREAS, the Department intends to use the grant funds to continue to provide support, enhance, and promote the educational, professional, and personal development of 100+ coalition members and other interested community health /outreach workers in the counties of Hampden, Hampshire and Franklin.

WHEREAS, the Department intends to use the additional grant funds to pay for the salary of a current Program Director; and

WHEREAS, the Department has accepted the grant and requests authorization from the City Council and the Mayor to expend the grant funds listed below for the purposes of such grants; and

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the grant funds listed herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws ch. 44, sec. 53A, that the City Council approves the expenditure by the Department of the grant funds listed below for the purposes of such grant, subject to the approval of the Mayor, and the grant funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the grant without further appropriation:

AHEC Model Grant Increase - \$10,00.00

RESULT: PASSED BY VOICE VOTE

Research Subaward Amendment

Institution/Organization ("Prime Recipient") Name: University of Massachusetts, Worcester		Institution/Organization ("Subrecipient") Name: City of Springfield, Department of Health and Human Services	
Prime Award No.: 5U77HP03016-21-00	FAIN: U77HP03016	CFDA No.: 93.107	Subaward No.: WA00240388/RFS2015101
Awarding Agency: DHHS/HRSA		Amount Funded This Action: \$10,000	
Principal Investigator: Linda J. Cragin		Principal Investigator: Brenda Evans	
Date of Amendment: 06/18/15		Amendment Number: 1	

Project Title: Model State-Supported AHEC Program

Amendment(s) to Original Terms and Conditions

1. Period of performance remains 09/01/14 - 08/31/15.
2. Original amount of the subaward agreement is increased \$10,000 to reflect the approved budget through the above referenced period of performance, as shown in Attachment 2. Total consideration for the agreement under this purchase order is \$82,398.

All other terms and conditions remain unchanged.

By an Authorized Official of Prime Recipient:

Janice Lagacé
Associate Director

Date

By an Authorized Official of Subrecipient:

Helen R. Caulton-Harris
Executive Director

Date

By Principal Investigator of Prime Recipient:

Linda J. Cragin

Date

By Project Director of Subrecipient (if applicable):

Brenda Evans

Date

Attachment: AHEC Grant Increase (3123 : FY16 AHEC Model Grant Increase - No Match Required \$10,000.00)

**Attachment 1
Research Subaward Amendment
Contacts**

Prime Recipient Contacts		Subrecipient Contacts	
Institution/Organization ("Prime Recipient") Name: University of Massachusetts, Worcester Address: Research Funding Services 55 Lake Avenue North, S1-859 Worcester, MA 01655-0002 EIN No.: 04-3167352 Reg. in SAM? Yes ☒ No ☐		Institution/Organization ("Subrecipient") Name: City of Springfield/Department of Health & Human Services Address: 95 State Street, Suite 201 Springfield, MA 01103-2073 EIN No.: 04-6001415 Reg. in SAM? Yes ☒ No ☐	
DUNS No.: 603847393	Congressional District: MA-002	DUNS No.: 198910523	Congressional District: MA-002
Administrative Contact Name: Joanne Dombrowski, Project Coordinator Massachusetts AHEC Network Address: University of Massachusetts, Worcester 333 South Street Shrewsbury, MA 01545-4169 Telephone: 508-856-4305 Fax: 508-856-4850 Email: Joanne.Dombrowski@umassmed.edu		Administrative Contact Name: Lorene Leembruggen-Bakkar Address: City of Springfield/DHHS 95 State Street, Suite 201 Springfield, MA 01103 Telephone: 413-787-6710 Fax: 413-787-6458 Email: lleembruggen@springfieldcityhall.com	
Principal Investigator Name: Linda J. Cragin, Director Massachusetts AHEC Address: University of Massachusetts, Worcester 55 Lake Avenue North Worcester, MA 01655-0002 Telephone: 508-856-4303 Fax: 508-856-6128 Email: Linda.Cragin@umassmed.edu		Project Director Name: Brenda Evans Pioneer Valley AHEC Address: City of Springfield/DHHS 95 State Street, Suite 201 Springfield, MA 01103 Telephone: 413-787-6756 Fax: 413-787-6458 Email: bevans@springfieldcityhall.com	
Financial Contact (Remit invoices to) Name: Amy Miarecki, Senior Director or Melissa Gordon, Assistant Director Grant Accounting & Compliance Address: University of Massachusetts, Worcester 333 South Street Shrewsbury, MA 01545-4169 Telephone: 508-856-7566 Fax: 508-856-4260 Email: GrantAccounting@umassmed.edu		Financial Contact Name: Lorene Leembruggen-Bakkar Address: City of Springfield/DHHS 95 State Street, Suite 201 Springfield, MA 01103 Telephone: 413-787-6710 Fax: 413-787-6458 Email: lleembruggen@springfieldcityhall.com	
Authorized Official Name: Janice Lagacé Associate Director Address: University of Massachusetts, Worcester Research Funding Services 55 Lake Avenue North, S1-859 Worcester, MA 01655-0002 Telephone: 508-856-2119 Fax: 508-856-5004 Email: Research.Funding@umassmed.edu		Authorized Official Name: Helen R. Caulton-Harris Executive Director Address: City of Springfield/DHHS 95 State Street, Suite 201 Springfield, MA 01103 Telephone: 413-787-6456 Fax: 413-787-6458 Email: hcaulton@springfieldcityhall.com	

Attachment: AHEC Grant Increase (3123 : FY16 AHEC Model Grant Increase - No Match Required \$10,000.00)

**Attachment 2
Research Subaward Agreement
Budget
NIH**

Budget

**AHEC Federal Funds (Model State)
Subaward Budget Amendment**

To: University of Massachusetts Medical School
MassAHEC Network
333 South Street
Shrewsbury, MA 01545

Reference:

Subawardee Name: City of Springfield/DHHS/PVAHEC

Grant Number/PO Number: WA00240388/RFS2015103

FY: 15

Expenses	Original Budget	Proposed Changes +/-	Revision Detail	New Budget
Yth Coordinator	\$ 31,317.00	\$ -		\$ 31,317.00
Prog Dir	\$ -	\$ 10,000.00		\$ 10,000.00
				\$ -
				\$ -
				\$ -
Fringe	\$ 7,829.00	\$ -		\$ 7,829.00
Consultants (itemize)	\$ 7,020.00	\$ -		\$ 7,020.00
Equipment (itemize)				\$ -
Contracts				\$ -
Supplies	\$ 3,000.00	\$ -		\$ 3,000.00
Staff Travel	\$ 10,862.00	\$ -		\$ 10,862.00
Other Expenses	\$ 8,232.00	\$ -		\$ 8,232.00
				\$ -
				\$ -
Students/Preceptors				\$ -
Total Direct	\$ 68,260.00	\$ 10,000.00		\$ 78,260.00
Indirect	\$ 4,138.00	\$ -		\$ 4,138.00
Total	\$ 72,398.00	\$ 10,000.00		\$ 82,398.00

Helen Caulton-Harris
Subawardee Signature, Title

Commissioner
Date 5/15/2015

Approved by:

Linda J. Cragin, Director, MassAHEC Network

Date

Fund	53106	Dept. ID	W400800002	Project/Grant	S61120000023035
Program	B03	Class		Account/Amount:	757270



City of Springfield

ADOPTED

Meeting: 07/20/15 07:00 PM
Initiator: Melanie Acobe
Sponsors: Mayor Domenic J. Sarno
DOC ID: 3116

3.27

Latino Americans: 500 Years of History Grant Acceptance - No Match Required \$3,000 (Mayor Sarno)

WHEREAS, the Springfield City Library has been awarded a Latino Americans: 500 Years of History Grant of \$3,000.00 from the American Library Association; and

WHEREAS, the grant is to support a nationwide public programming initiative that explores the rich and varied history and experiences of Latino Americans.

WHEREAS, the Department intends to use the grant funds for programs that will support such initiative; and

WHEREAS, the Department has accepted the grant and requests authorization from the City Council and the Mayor to expend the grant funds listed below for the purposes of such grants; and

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the grant funds listed herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws ch. 44, sec. 53A, that the City Council approves the expenditure by the Department of the grant funds listed below for the purposes of such grant, subject to the approval of the Mayor, and the grant funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the grant without further appropriation:

**Latino Americans: 500 Years of History Grant Acceptance - No Match
Required \$3,000**

RESULT: PASSED BY VOICE VOTE



City of Springfield

ADOPTED

Meeting: 07/20/15 07:00 PM
Initiator: Camile Nelson Campbell
Sponsors: Mayor Domenic J. Sarno
DOC ID: 3153 B

4.28

Polling Place - Preliminary Election (Mayor Sarno)

ORDERED, that the polling places for the **CITY PRELIMINARY & MUNICIPAL ELECTION** to be held in the City of Springfield on **TUESDAY, September 15, 2015 and TUESDAY, November 3, 2015** be and they are hereby designated as follows:

WARD 1

- A. RIVERVIEW ADMINISTRATION BLDG..... 82 DIVISION STREET
- B. RIVERVIEW ADMINISTRATION BLDG.....82 DIVISION STREET
- C. NORTH END YOUTH CENTER1772 DWIGHT STREET
- D. BAY STATE PLACE414 CHESTNUT STREET
- E. BAY STATE PLACE414 CHESTNUT STREET
- F. HOBBY CLUB309 CHESTNUT STREET
- G. FIRE DEPT. HEADQUARTERS.....SPRING & WORTHINGTON STREETS
- H. THE GOOD LIFE CENTER.1600 E. COLUMBUS AVE

WARD 2

- A. SPRINGFIELD BOYS AND GIRLS CLUB481 CAREW STREET
- B. SPRINGFIELD BOYS AND GIRLS CLUB481 CAREW STREET
- C. SPRINGFIELD BOYS AND GIRLS CLUB481 CAREW STREET
- D. VAN SICKLE SCHOOL, GYM1170 CAREW STREET
- E. VAN SICKLE SCHOOL, GYM.....1170 CAREW STREET
- F. SAFETY COMPLEX.1212 CAREW STREET
- G. BOWLES SCHOOL24 BOWLES PARK
- H. VAN SICKLE SCHOOL, GYM1170 CAREW STREET

WARD 3

- A. EMERSON HALL (Next to Mason Wright Retirement Community) 439 UNION STREET

B.	GENTILE APARTMENTS, COMMUNITY RM.....	85 WILLIAM STREET
C.	GENTILE APARTMENTS, COMMUNITY RM.....	85 WILLIAM STREET
D.	JC WILLIAMS COMMUNITY CTR	116 FLORENCE
STREET		
E.	JC WILLIAMS COMMUNITY CTR	116 FLORENCE
STREET		
F.	HOLY NAME CHURCH/SOCIAL CENTER.....	323 DICKINSON
STREET		
G.	HOLY NAME CHURCH/SOCIAL CENTER.....	323 DICKINSON
STREET		
H.	HOLY NAME CHURCH/SOCIAL CENTER.....	323 DICKINSON
STREET		
STREET		

WARD 4

A.	REBECCA M. JOHNSON SCHOOL	55 CATHERINE
STREET		
B.	REBECCA M. JOHNSON SCHOOL	55 CATHERINE
STREET		
C.	MASON SQUARE LIBRARY.....	765 STATE STREET
D.	HIGHLAND HOUSE, INC.....	250 OAK GROVE
AVENUE		
E.	MASON SQUARE FIRE STATION	33 EASTERN AVENUE
F.	AIC CORNIOTES HALL.....	1053 STATE ST (Corner
of Homer)		
G.	INDEPENDENCE HOUSE. . .	1475 ROOSEVELT
AVENUE		
H.	AIC CORNIOTES HALL	1053 STATE ST (Corner
of Homer)		

WARD 5

A.	HIGH SCHOOL OF SCENCE & TECH.	1250 STATE & ALTON
STREET		
B.	HIGH SCHOOL OF SCIENCE & TECH	1250 STATE & ALTON
STREET		
C.	MARY LYNCH SCHOOL.....	315 NORTH BRANCH
PARKWAY		
D.	GREENLEAF COMMUNITY CENTER.....	1188 ½ PARKER

STREET

- E. PINE POINT LIBRARY 204 BOSTON ROAD
 F. DUGGAN SCHOOL.....1015 WILBRAHAM

ROAD

- G. GREENLEAF COMMUNITY CENTER.....1188 ½ PARKER

STREET

- H. CHURCH OF THE ACRES...1383 WILBRAHAM

ROAD

WARD 6

- A. FOREST PARK LIBRARY COMMUNITY ROOM380 BELMONT AVE
 B. FOREST PARK LIBRARY COMMUNITY ROOM380 BELMONT AVE
 C. FOREST PARK COMMUNITY ROOM.....25 BARNEY LANE
 D. ALICE BEAL SCHOOL285 TIFFANY STREET
 E. HOLY NAME CHURCH/SOCIAL CENTER.....323 DICKINSON

STREET

- F. ALICE BEAL SCHOOL285 TIFFANY STREET
 G. MLK CHARTER SCHOOL285 DORSET STREET
 H. MLK CHARTER SCHOOL285 DORSET STREET

WARD 7

- A. MARY DRYDEN SCHOOL.....190 SURREY ROAD
 B. FREDERICK HARRIS SCHOOL.....58 HARTFORD

TERRACE

- C. FREDERICK HARRIS SCHOOL.....58 HARTFORD

TERRACE

- D. TALMADGE SCHOOL1395 ALLEN STREET
 E. BRUNTON SCHOOL1801 PARKER STREET
 F. KILEY MIDDLE SCHOOL180 COOLEY

STREET

- G. BRUNTON SCHOOL1801 PARKER STREET
 H. GLICKMAN SCHOOL120 ASHLAND

AVENUE

WARD 8

- A. MARY MOTHER OF HOPE (ST. MARY'S) CHURCH 840 PAGE

BLVD

- B. MARY LYNCH SCHOOL.....315 NORTH BRANCH

PARKWAY

- C. CENTRAL HIGH SCHOOL1840 ROOSEVELT

AVENUE

- D. JOHN F. KENNEDY MIDDLE SCHOOL1385 BERKSHIRE

AVENUE

- E. INDIAN ORCHARD CITIZENS COUNCIL..... 117 MAIN STEET I.O
 F. JOHN F. KENNEDY MIDDLE SCHOOL1385 BERKSHIRE

AVENUE

- G. WARNER SCHOOL 493 PARKER STREET
 H. PINE POINT LIBRARY..... 204 BOSTON

ROAD

POLLING PLACES SHALL BE OPEN FROM 7:00 AM TO 8:00 PM

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Bud L. Williams, At-Large Councilor
SECONDER:	Orlando Ramos, Vice President
AYES:	Ashe, Allen, Concepcion, Shea, Ramos, Rooke, Williams, Twiggs, Hurst, Edwards, Luna, Walsh, Fenton


City of Springfield

36 Court Street
Springfield, MA 01103

ADOPTED
RESOLUTION (ID # 3156)

Meeting: 07/20/15 07:00 PM

Department: Law

Category: Council Request

Prepared By: Anthony I. Wilson

Initiator: Anthony I. Wilson

Sponsors: Ward 7 Councilor Timothy C. Allen

DOC ID: 3156

Resolve to Fill Vacancies on the City of Springfield's Ethics Commission

WHEREAS, it is the foremost responsibility of the City Council to protect the health and safety of the citizens of the City of Springfield, and to ensure that that all municipal officials discharge their duties in respectful and responsible manner.

WHEREAS, the Springfield City Council enacted Chapter 38 of Revised Ordinances of the City of Springfield which created an Ethics Commission for the City of Springfield.

WHEREAS, the Ethics Commission is composed of three (3) members; one appointed by the Mayor, one appointed by the City Council and one appointed by the School Committee.

WHEREAS, the Springfield City Council appointed Thomas Walsh to the Ethics Commission in 2013.

WHEREAS, the Mayor and the School Committee have not made any appointments to the Ethics Commission since 2009.

WHEREAS, the only active member of the Ethics Commission is the City Council's appointee.

WHEREAS, the Ethics Commission cannot exercise its power to ensure that the City's Ethics Ordinance is being followed with two vacant positions.

NOW, THEREFORE, BE IT RESOLVED, that the Springfield City Council urges the Mayor and the School Committee to each make an appointment the Ethics Commission as is required by Chapter 38 of Revised Ordinances of the City of Springfield.

RESULT:	PASSED BY VOICE VOTE
----------------	-----------------------------


City of Springfield

36 Court Street
Springfield, MA 01103

ADOPTED

ORDINANCE 2015-4

Meeting: 07/20/15 07:00 PM

Department: Law

Category: Local Law

Prepared By: Thomas Moore

Initiator: Thomas Moore

Sponsors: Ward 1 Councilor Zaida Luna

DOC ID: 3101 B

Amending Ordinance Chapter 2.46 - Establishment of Willys-Overland Local Historic District

Willys-Overland Historic District

ORD. NO. _____

AN ORDINANCE TO AMEND the Code of the City of Springfield, Chapter 49 thereof, entitled Historic District, by adding a new section 49-13.

Be it ordained by the Council of the City of Springfield, as follows:

Section 1. Section 13 of Chapter 49 Historic District, of the Code of the City of Springfield, is hereby amended to read as follows:

Subsection "13"

There is established under the provisions of and in accordance with the Historic Districts Act, so-called, as mentioned in this chapter, the Willys-Overland Block District as shown on the map, labeled Exhibit 27-2I, entitled "Willys-Overland Block," said map to be considered part of this chapter.

Exemption from Controls:

1. Temporary structure or signs, subject to such conditions as to duration of use, location, lighting, removal and similar matters as the Commission may reasonably specify;
2. Terraces, walks, driveways, and sidewalks provided that any such structure is substantially at grade level;
3. Storm windows, screens, window air conditioners;
4. Color of paint;
5. Signs of not more than one (1) square foot in area in connection with use of a residence for a customary home occupation, or for professional purposes, provided only one (1) such sign is displayed in connection with each residence and, if illuminated, are illuminated only indirectly;
6. The reconstruction, substantially similar in exterior design, of a building, structure or exterior architectural feature damaged or destroyed by fire, storm or other disaster, provided such reconstruction is begun within one year thereafter and carried forward with due diligence.

Please see attached materials

HISTORY:

06/15/15 City Council

FIRST STEP

RESULT:	SECOND & THIRD STEPS [12 TO 1]
MOVER:	Zaida Luna, Ward 1 Councilor
SECONDER:	E. Henry Twiggs, Ward 4 Councilor
AYES:	Ashe, Allen, Concepcion, Shea, Ramos, Williams, Twiggs, Hurst, Edwards, Luna, Walsh, Fenton
NAYS:	Timothy J. Rooke

Proposed Ordinance

TEXT:

AN ORDINANCE AMENDING THE REVISED ORDINANCES OF THE CITY OF SPRINGFIELD, 1986, AS AMENDED BY CHAPTER 2.46 ENTITLED "SPRINGFIELD HISTORICAL COMMISSION"

Be it ordained by the City Council of the City of Springfield, as follows:

"Chapter 2, section 2.46.030, of the Revised Ordinances of the City of Springfield, as amended, entitled "Historic district – Establishment" be amended by the addition of the following section:

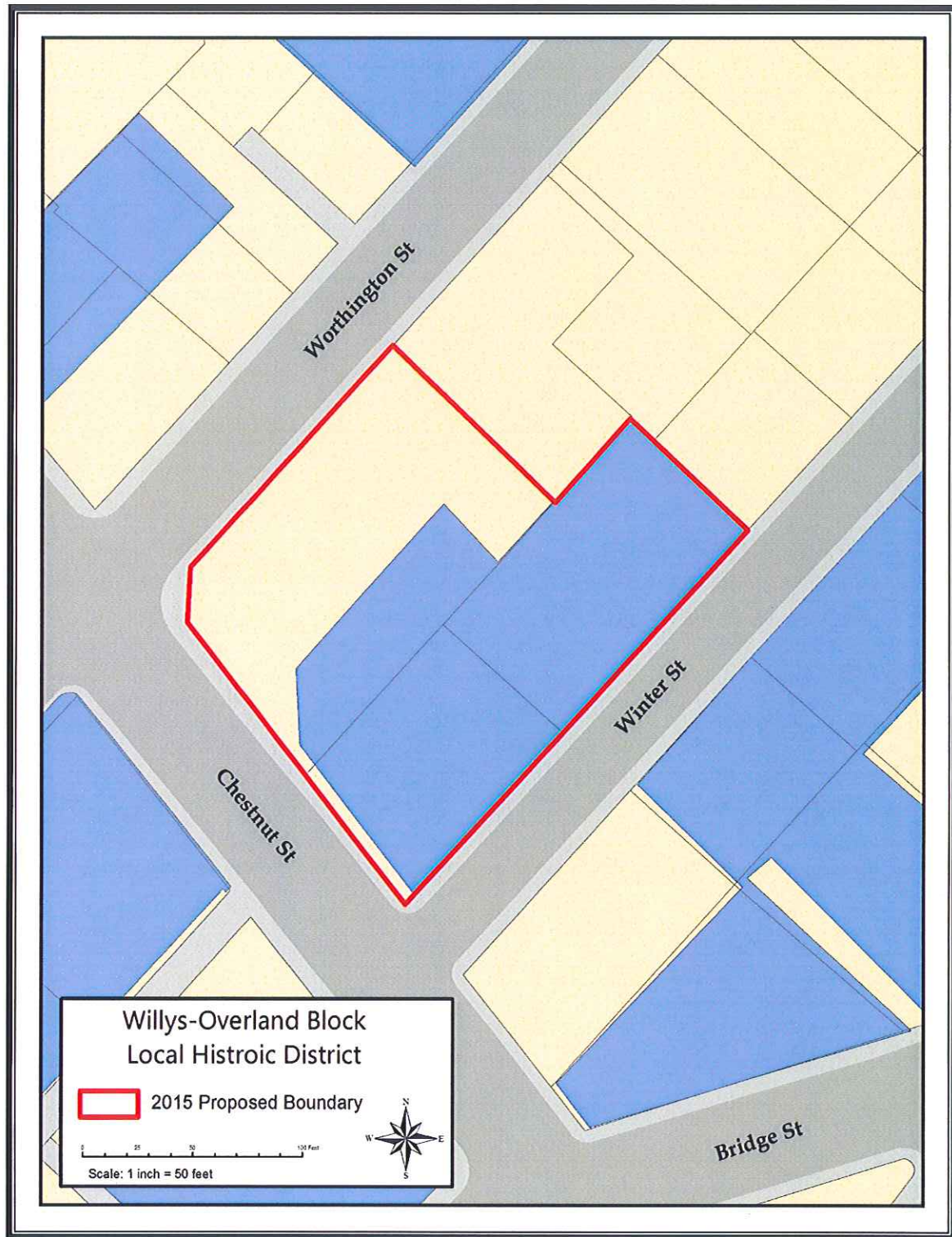
Subsection "I" :

"There is established under the provisions of and in accordance with the Historic Districts Act, so-called, as mentioned in this chapter, the Willys-Overland Block District as shown on the map, labeled Exhibit 27-2I, entitled "Willys-Overland Block," said map to be considered part of this chapter.

Exemption from Controls:

1. Temporary structure or signs, subject to such conditions as to duration of use, location, lighting, removal and similar matters as the Commission may reasonably specify;
2. Terraces, walks, driveways, and sidewalks provided that any such structure is substantially at grade level;
3. Storm windows, screens, window air conditioners;
4. Color of paint;
5. Signs of not more than one (1) square foot in area in connection with use of a residence for a customary home occupation, or for professional purposes, provided only one (1) such sign is displayed in connection with each residence and, if illuminated, are illuminated only indirectly;
6. The reconstruction, substantially similar in exterior design, of a building, structure or exterior architectural feature damaged or destroyed by fire, storm or other disaster, provided such reconstruction is begun within one year thereafter and carried forward with due diligence.

Map of Proposed Willys-Overland Local Historic District





City of Springfield

ADOPTED

4.31

Meeting: 07/20/15 07:00 PM
Initiator: Lindsay B. Hackett
Sponsors: Mayor Domenic J. Sarno
DOC ID: 3150

Skill and Technical Training Facility Bond Authorization - \$1,725,250 (Mayor Sarno)

WHEREAS, the City of Springfield wishes to build a technical skills training facility at Forest Park to support job creation and technical training in Springfield;

WHEREAS, the City has been awarded a Skill and Technical Training Facility Grant of \$1,290,000.00 from the United States Department of Commerce: Economic Development Administration; and

WHEREAS, construction bids on the project came back higher than expected; and

WHEREAS, in order to fund the cost of construction the City shall sell bonds in the amount of \$1,725,250

WHEREAS, after reviewing this order, the Chief Administrative and Financial Officer has certified to the Mayor and City Council, that in his professional opinion, after an evaluation of all pertinent financial information reasonably available, the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the appropriation and bonding, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008. The foregoing order requires a two-thirds vote of all members of the City Council, in accordance with Chapter 44 of the General Laws.

BE IT ORDERED THAT: the City hereby appropriates the sum of \$1,725,250 to pay costs for designing and constructing a new Technical Training Facility at Forest Park, including the payment of any and all other costs incidental or related thereto, and that to meet this appropriation, the City Treasurer, with the approval of the Mayor, is authorized to borrow said amount under and pursuant to Chapter 44 of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the City therefore; that the Mayor is authorized to contract for the project, and that the Mayor is authorized to take any other action necessary or convenient to carry out this project; and

FURTHER ORDERED: That the City Treasurer is authorized to file an application with The Commonwealth of Massachusetts' Municipal Finance Oversight Board to qualify under Chapter 44A of the General Laws any and all bonds or notes of the City authorized by this vote, and to provide such information and execute such documents as the Municipal Finance Oversight Board of The Commonwealth of Massachusetts may require.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Timothy C. Allen, Ward 7 Councilor
SECONDER:	Justin Hurst, At Large Councilor
AYES:	Ashe, Allen, Concepcion, Shea, Ramos, Rooke, Williams, Twiggs, Hurst, Edwards, Luna, Walsh, Fenton

City of Springfield
36 Court Street
Springfield, MA 01103

Division of Administration
and Finance



To: Springfield City Council
From: TJ Plante, Chief Administrative & Financial Officer
Date: 7/20/2015
Re: Order for Council Meeting – 7/20/2015
Cc: Mayor Sarno

Purpose: The purpose of this memo is to provide an explanation of the order sponsored by the Mayor for the July 20, 2015 Council meeting, which authorizes the City to pay \$1,725,250 for designing and constructing a new Skill and Technical Training Facility at Forest Park.

Background: The new Skill and Technical Training Facility at Forest Park will provide much needed job training and access to technical skills programs near neighborhoods impacted by natural disasters, poverty and high unemployment rates. This new facility will help increase employment opportunities and create more than 195 jobs in some of the most needy areas of the City.

In addition, the facility is vital to the continuation of the profitability of Bright Nights, in Springfield's economically distressed urban core, and will provide work space and storage for the famous lighting displays.

The bids on the construction of the 11,400 sq ft multi-purpose came back higher than expected, totaling \$3,015,250. The City has been awarded grant in support of this project from the EDA, in the amount of \$1,290,000, which has been previously approved by the City Council. The City will bond for the remaining \$1,725,250 needed to complete the project.

<i>Skill and Technical Training Facility at Forest Park</i>	
Grant awarded from EDA	1,290,000
City Match	1,725,250
Total Project Cost	3,015,250

CAFO Certification: This memorandum will confirm that in my professional opinion, as the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in this City Council Order, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with

Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

This certification is made in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.



Collective Bargaining Ratification - Springfield Public Health Nurses Association (Mayor Sarno)

WHEREAS, the City's Labor Relations Director has received confirmation from the Springfield Public Health Nurses Association that this bargaining unit has ratified a new collective bargaining agreement for the time period of July 1, 2012 through June 30, 2014; and

WHEREAS, the Labor Relations Department is requesting that the City Council approve the terms of the Collective Bargaining Agreement, which are described in a letter from the Labor Relations Director and Memorandum from the Chief Administrative and Financial Officer, which are attached hereto; and

WHEREAS, the Agreement includes wage increases effective July 1, 2012 of zero per cent (0%); and

WHEREAS, the Agreement includes wage increases effective July 1, 2013 of two per cent (2%); and

WHEREAS, the Chief Administrative and Financial Officer has certified that after an evaluation of all pertinent financial information reasonably available, that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in this City Council Order, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as amended by Section 1 of Chapter 468 of the Acts of 2008;

NOW THEREFORE, the City Council hereby approves the report of the Labor Relations Director regarding the ratification of the collective bargaining agreement between the City of Springfield and the Public Health Nurses Association, and the terms thereof, as described in the attached documents, for the time period of July 1, 2012 through June 30, 2014.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Timothy C. Allen, Ward 7 Councilor
SECONDER:	Kenneth E. Shea, Ward 6 Councilor
AYES:	Ashe, Allen, Concepcion, Shea, Ramos, Rooke, Williams, Twiggs, Hurst, Edwards, Luna, Walsh, Fenton



**CITY OF SPRINGFIELD, MASSACHUSETTS
HUMAN RESOURCES AND LABOR RELATIONS
36 Court Street, Room 005
Springfield, MA 01103
413-787-6068**

June 30, 2015

To the Springfield City Council

Please be advised that this department has reached the completion of the collective bargaining process with the **Springfield Public Health Nurses Association** pursuant to ruling of the Massachusetts Department of Labor Relations in PS-13-3078. Therefore, the City now has the ability to implement its last best offer of a new collective bargaining agreement between the City of Springfield and the **Springfield Public Health Nurses Association** for the time period of July 1, 2012 to June 30, 2014.

We hereby submit to you this report for approval by the City Council which would reflect the following wage increases in the **Public Health Nurse's wage scale**.

Wage Increases:	Effective July 1, 2012	Zero percent (0%)
	Effective July 1, 2013	Two percent (2%)

As part of the agreement, all unit members hired after July 1, 2012 will accrue sick leave at the rate of one (1) day per completed month of service.

The agreement also provides that all unit members hired after July 1, 2012 must be residents of the City within one year of hire and remain residents as a condition of employment.

A financial order reflecting the cost of the wage increase is attached.

In accordance with the Acts of 656 of 1989, the Chief Financial Officer must give in writing his opinion relative to the financial impact of the agreement on the existing level of municipal services.

If any other questions exist please feel free to contact this office.

Sincerely,

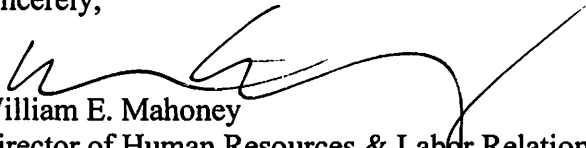

William E. Mahoney
Director of Human Resources & Labor Relations
cc: Mayor Domenic J. Sarno
cc: T.J. Plante - CAFO
cc: Helen Caulton-Harris, HHS Director
cc: Bettye Frederick, HHS Deputy Director

Exhibit A

City of Springfield, MA

And

Springfield Public Health Nurses Association

Package Proposal

6-27-13

1. Previous TA's presented to Union on 7-31-12.
2. Art. 11.03 delete
3. Art. 12.03 add "Employees hired after July 1, 2012 shall accrue sick leave at the rate of one (1) day per month of completed service."
4. Art. 12.04 add "Employees hired after July 1, 2012 shall accrue sick leave at the rate of one (1) day per month of completed service."
5. Art. 12.12 add "Sick Leave Abuse. Both the City and the Union agree that sick leave abuse will not be tolerated. Sick leave is not to be used for, or to extend, vacations; it is not to be taken in patterns of time off nor is it to be used when an employee (or family member as defined in section 2.c) is not ill. The City shall initiate disciplinary action for employees engaged in sick leave abuse. If an employee uses sick leave for purposes other than legitimate illness or injury, the employee may, at the City's discretion, be subject to discipline up to and including discharge."
6. Art. 21.20 add "**Direct Deposit**. The employer reserves the right to pay all members of the bargaining unit through direct deposit. If the employer exercises this right the employer will give the affected employees and the Union two (2) weeks notice. Employees will be required to complete documentation and provide the employer with necessary account information to arrange for direct deposit. In the event that an employee does not have a bank account the employer reserves the right to pay the employee by crediting a debit card with the employees pay earned during the pay period."
7. Art.21.24 Add "Residency-The parties agree that all employees hired after July 1, 2012 must be residents of the City within one year of hire and remain residents as a condition of employment."
8. Art. 22.02 delete
9. Art. 24.01 change "2011" to "2012" and change "2012" to "2014"
10. Art. 24.03 change "2012" to "2014" in both instances
11. Wages-increase current wages by 2% effective 7-1-13.

Exhibit B

City of Springfield, MA

And

Springfield Public Health Nurses Association

Tentative Agreement

1. Cover-change effective and expiration dates
2. Art.6.02 step 3 delete "Law" and replace with "Human Resources and Labor Relations Department"
3. Art. 6.02 step 4 delete "Law" and replace with "Human Resources and Labor Relations Department"
4. Art. 6.02. step 4 delete "after the expiration of the 15 day period" and replace with "from the date of the step three answer and if there is no step three answer, within 15 working days of the due date of the step three answer."
5. Art. 6.08 delete "and" after ",court of law" in 2d paragraph
6. Art.6.09 add "at" after "response" in first sentence.
7. Art. 8.03.c delete and replace with "All Nurses shall be subject to the flexible scheduling for up to 20 occasions per year."
8. Art.9.01 change "he" to "the" in the first sentence.
9. Art.9.03 change "he" to "the" in the second sentence.
10. Art. 9.05 delete "an" from first sentence.
11. Art. 9.05 add "s" to "decline"
12. Art. 10.03 change "compensating" to "compensatory"
13. Art. 12.05 delete "Personnel Policy Board" and replace with "Human Resources and Labor Relations Director" in both instances.
14. Art. 18.01 change "recognized" to "recognizes"
15. Art. 18.01 delete "and its department" after "...operations of the department"
16. Art.21.03 delete
17. Art. 21.09 delete
18. Art. 21.17 delete
19. Art.21.18 delete and replace with " This agreement is subject to ratification by the Union and the Springfield City Council."
20. Art. 21.21 add "The employer may elect to provide payroll advices to employees, on a voluntary basis, through email. The employer shall provide the Union with 30 days notice prior to making this change. All employees voluntarily opting for electronic payroll advices shall provide the Payroll Department with an email address to arrange for the transmission of this information."

21. Art. 21.22 add "**Identification cards.** The employer reserves the right to provide identification cards to employees. In the event that the employer provides identification cards the employees will be required to wear same during work hours."

22. Art. 22.02 delete

23. Art. 23.01 Replace with the following:" The compensation assigned to a class or position covered in this Agreement may be changed during the term of this Agreement only if:

The parties negotiate an agreement providing for a wage increase for a specific class or position. The agreement is submitted to the Personnel Review Committee and said Committee approves the wage increase. In the event that it is determined that City Council approval is required for said wage increase, said request will be submitted to the Council for their approval."

24. Signature page-update signatories

By their signatures below the parties acknowledge that these are tentative agreements subject to reaching a complete agreement.

FOR THE CITY

FOR THE ASSOCIATION

DATE

DATE

COMMONWEALTH OF MASSACHUSETTS
DEPARTMENT OF LABOR RELATIONS

In the Matter of

CITY OF SPRINGFIELD

and

SPRINGFIELD PUBLIC HEALTH NURSES
ASSOCIATION

*
*
*
*
*
*
*

Case No.: PS-13-3078

Date Issued: June 15, 2015

**RULING ON MOTION BY CITY OF SPRINGFIELD FOR CERTIFICATION OF
COLLECTIVE BARGAINING PROCESS**

On May 19, 2015, the City of Springfield (City) filed with the Department of Labor Relations (DLR) its Motion for Certification of Collective Bargaining Process (Motion). On June 3, 2015, the Springfield Public Health Nurses Association (Union) responded to the Motion (Response). For the reasons addressed below, I grant the Motion, as I find that the collective bargaining process, including mediation and fact-finding has been completed as required by Section 9 of Massachusetts General Laws, Chapter 150E (the Law).

Background¹

The City and the Union were parties to a collective bargaining agreement for the period July 1, 2011 to June 30, 2012 (2011-2012 Agreement).² The parties held

¹ I rely on the City's Motion and Arbitrator Bonnie J. McSpiritt's Fact-Finding Recommendations and Report to summarize the relevant facts here.

² The Springfield Finance Control Board (SFCB) took over in Springfield in 2004 and had to negotiate numerous agreements with a number of unions, including the Union. As a result of their negotiations, the SFCB signed three separate agreements with the Union, including the 2011-2012 Agreement.

successor negotiation sessions on April 30, 2012, July 30, 2012, October 22, 2012 and June 27, 2013. The City gave the Union proposals and the Union rejected proposals on April 30, 2012, October 22, 2012 and June 27, 2013.

The City's pre-DLR mediation and fact-finding petition (Petition) proposal was the City's June 27, 2013 package proposal, rejected by the Union. The package included numerous proposals on sick leave, direct deposit, residency, duration and wages. The proposal also included a 2% wage increase offer effective on July 1, 2013. As part of the package, the City proposed July 1, 2012 to June 30, 2014 for duration. Finally, the City included with the package proposal, a tentative agreement, which had not been signed by the parties. The package proposal and the tentative agreement are attached to the City's Motion as Exhibits A and B.

The Union filed its Petition on September 3, 2013, seeking DLR assistance to break the parties' impasse in bargaining. A DLR mediator met with the parties to assist them on resolving their impasse on October 7, 2013, October 22, 2013, November 18, 2013 and May 12, 2014. At the end of the May 12, 2014 mediation session, the DLR mediator informed the parties of her intent to recommend to the DLR Director that she invoke fact-finding to assist the parties in breaking their impasse.

In a letter dated June 26, 2014, I informed the parties that because mediation had failed to resolve their impasse, the DLR would institute fact-finding in accordance with M.G.L. c. 150E, Section 9 and the DLR rules and regulations. The DLR provided the parties a fact-finder list from which they chose Bonnie McSpiritt.

Fact-finder McSpiritt held a hearing on November 5, 2014, during which the parties were given the opportunity to identify the issues in dispute and present evidence

and arguments justifying their positions. At fact-finding the City modified its earlier positions to include a second contract. The first contract would be effective July 1, 2012 to June 30, 2013 with no wage increase. The second contract would be effective July 1, 2013 to June 30, 2016 with wage increases of 2% on July 1 of each year. At fact-finding the City agreed to a Union proposal on the IRS mileage reimbursement rate for business use of a personal vehicle. The City also amended its residency proposal to allow for a possible waiver under the provisions of the City ordinance.

McSpiritt issued her fact-finding report on January 31, 2015, but the impasse remained unresolved. Accordingly, the DLR assigned a mediator to assist the parties. The mediator met with the parties on March 4, 2015 and April 8, 2015, but the parties were still unable to break the impasse.

PARTIES' POSITIONS

The City asserts that the parties have completed the collective bargaining process, and, therefore, the DLR should certify that bargaining is now completed. The City points to the facts cited above as evidence that it engaged in bargaining, made proposals, offered package deals, moved on proposals, engaged in fact-finding and participated in post-fact-finding mediation. Despite attempting to break the impasse, the City asserts there continues to be one. The City wishes to implement its modified proposal to include a second contract as it proposed during fact-finding. The City also suggests that it would implement the Union's proposal on the IRS mileage reimbursement rate for business use of a personal vehicle and its amended residency

proposal to allow for a possible waiver under the provisions of the City ordinance as it described in its post-fact-finding brief.

The Union opposes the City's motion, objecting to the City's revision to its previous position, since it alleges there was some discussion and movement on matters not reflected in the City's motion. The Union does not point to specific areas of movement or specifically refute any of the City's facts. Rather, in a one paragraph response, the Union urges the DLR not to grant the City's motion.

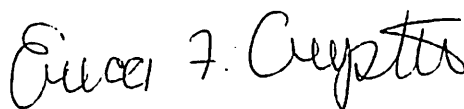
RULING

It is clear that the parties in this case have completed the collective bargaining process, including mediation and fact-finding. The parties began bargaining a successor contract on April 30, 2012. Since then, the parties held successor negotiations, met with a DLR mediator, participated in the fact-finding process, and engaged in post fact-finding mediation. Despite the passage of time, engaging in bargaining and participating in Section 9 procedures, the parties remain at impasse. Thus, I certify that the collective bargaining process is completed.

The Union objects to the City's Motion, but failed to identify any facts leading to a contrary conclusion. Instead, the Union appears to complain that in its Motion the City is reverting to its pre-Section 9 bargaining position. Yet, in declaring impasse the DLR will look to the City's last best final offer before the Union filed its Petition and it is that offer that the City is permitted to implement. Thus, despite the City's statement that it will implement the two contracts attached to its Motion, in fact its pre-Petition final offer was its June 27, 2013 package proposal with contract duration of July 1, 2012 to June

30, 2014. It is that package proposal which the City is free to implement now that the collective bargaining process is complete. If, however, the Union prefers that the City implement its modified two contract proposal attached to its Motion as Exhibits C and D, the City will do that. The Union has until close of business June 18, 2015 to notify the City and the DLR of its wishes.

COMMONWEALTH OF MASSACHUSETTS
DEPARTMENT OF LABOR RELATIONS



ERICA F. CRYSTAL, ESQ.
DIRECTOR

City of Springfield
36 Court Street
Springfield, MA 01103



Division of Administration
and Finance

To: Springfield City Council
From: Timothy J. Plante, Chief Administrative & Financial Officer
Date: July 6, 2015
Re: Order for Council Meeting – July 20, 2015
Cc: Mayor Sarno

Purpose: The purpose of this memo is to provide an explanation of the order sponsored by the Mayor for the July 20, 2015 Council meeting that requests ratification of the current agreement between the City of Springfield and the Springfield Public Health Nurses Association.

Background: The new agreement includes a 0% wage increase for FY13 and a 2% wage increase for FY14 for Springfield public health nurses. The City will need to fund \$4,281.28 in retroactive pay agreed upon under this new agreement and sufficient funds exist in the current year budget to absorb the increase.

CAFO Certification: This memorandum will confirm that in my professional opinion, as the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in this City Council Order, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

This certification is made in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.



City of Springfield

ADOPTED

Meeting: 07/20/15 07:00 PM
Initiator: Melvyn Altman
Sponsors: Mayor Domenic J. Sarno
DOC ID: 3134

4.33

Order Authorizing Mayor to Execute Quitclaim Deed for Sale of SS Melrose St. (08520-0025) to Springfield Neighborhood Housing Services, Inc. (Mayor Sarno)

WHEREAS, the City of Springfield acquired title to vacant land located in Springfield, Massachusetts known as South Side Melrose Street (Parcel-ID # 08520-0025), formerly with building thereon and formerly known as 77-79 Melrose Street, through tax title foreclosure proceedings in Land Court; and

WHEREAS, the Tax Title Custodian determined that said property is not needed for general municipal purposes; and

WHEREAS, the Office of Procurement solicited request for proposals for the purchase and redevelopment of said property pursuant to RFP (Bid) Number SPG-14-201; and

WHEREAS, the Mayor upon the recommendation of the City's RFP Review Committee has accepted the proposal submitted by Springfield Neighborhood Housing Services, Inc.

NOW THEREFORE BE IT ORDERED, that the Mayor be and is hereby authorized in the name of and on behalf of the City of Springfield to execute and deliver a quitclaim deed to Springfield Neighborhood Housing Services, Inc. for the transfer of title to South Side Melrose Street (Parcel-ID # 08520-0025) for consideration of Five Thousand and 00/100 Dollars (\$5,000.00) in substantially the same form as the draft deed attached hereto.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	E. Henry Twiggs, Ward 4 Councilor
SECONDER:	Melvin A. Edwards, Ward 3 Councilor
AYES:	Ashe, Allen, Concepcion, Shea, Ramos, Rooke, Williams, Twiggs, Hurst, Edwards, Luna, Walsh, Fenton

MASSACHUSETTS QUITCLAIM DEED BY CORPORATION (short form)

KNOW ALL PERSONS BY THESE PRESENTS that **CITY OF SPRINGFIELD** (“Grantor”), a municipal corporation duly established under the laws of the Commonwealth of Massachusetts and having its usual place of business at 36 Court Street, Springfield, Hampden County, Massachusetts, for consideration paid and in full consideration of **FIVE THOUSAND AND 00/100 DOLLARS (\$5,000.00)**, grants to **SPRINGFIELD NEIGHBORHOOD HOUSING SERVICES, INC.**, (“Grantee”), a corporation organized and existing under the laws of the Commonwealth of Massachusetts, having a usual place of business at 111 Wilbraham Road, Springfield, Massachusetts 01109, with **QUITCLAIM COVENANTS**, the land in said Springfield, described as follows:

Land known as **South Side Melrose Street (Parcel-ID # 08520-0025)**, formerly with building thereon and formerly known as 77-79 Melrose Street, and being the parcel described in a deed recorded February 26, 1963, in Hampden County Registry of Deeds, Book 2936, Page 264, and supposed to contain about 5000 square feet; and being the same parcel described in an Instrument of Taking dated June 28, 1966, and recorded in Hampden County Registry of Deeds, Book 3196, Page 549; and also being the same parcel foreclosed by Judgment of the Land Court entered June 24, 2008, in Case No.: 05 TL 132641, and recorded in Hampden County Registry of Deeds, Book 17390, Page 175; and being more particularly described in Exhibit A attached hereto and made a part hereof (hereinafter referred to as the “Property”).

The Property is sold pursuant to Chapter 30B of the Massachusetts General Laws and is conveyed subject to the following conditions, restrictions, or covenants (“hereinafter called Protective Restrictions”) which are to be taken and construed as running with the Property and are to be binding upon said Grantee, its successors, assigns, grantees, and lessees unless released by the Grantor:

(1) The Property should be used solely for the construction of a new single family home; (2) The Grantee agrees that all construction shall be undertaken to ensure the Property meets, in the sole discretion of the Grantor, Federal Housing Quality Standards; (3) All exterior changes to the landscape including site, elevation, floor, sidewalk, and landscaping plans must be approved by the Grantor’s Office of Planning and Economic Development prior to construction; (4) The Grantee agrees to sell the Property to an owner occupant who shall use the Property as a principal place of residence for a period of not less than three years; (5) New construction, including landscaping, fencing, and paving shall be completed no later than December 10, 2015; (6) The Grantee cannot sell the Property until all new construction is completed and approved by both the Grantor’s Office of Housing and its Office of Disaster Recovery & Compliance; and (7) All excess trash, brush, rubbish, and debris shall be cleared from the Property by the Grantee within one month from the date of transfer of title.

This deed shall also be subject to all easements and restrictions of record, if any, lawfully existing in, upon or over said Property or appurtenant thereto.

There has been full compliance with the provisions of Chapter 44, Section 63A of the Massachusetts General Laws.

The Mayor has received the appropriate affidavit as prescribed in Chapter 60, Section 77B of the Massachusetts General Laws.

IN WITNESS WHEREOF, the said **CITY OF SPRINGFIELD** has caused its corporate seal to be hereto affixed and these presents to be signed, acknowledged, and delivered in its name and behalf by Domenic J. Sarno, its Mayor, hereto duly authorized, this _____ day of _____, 2015, executing this instrument by authority granted by Chapter 40, Section 3 of the Massachusetts General Laws and by Order passed by its City Council on _____, and attached hereto as Exhibit B.

CITY OF SPRINGFIELD

By _____
Domenic J. Sarno, Mayor

COMMONWEALTH OF MASSACHUSETTS

HAMPDEN, ss.

Springfield, Massachusetts

On this _____ day of _____, 2015, before me, the undersigned Notary Public, personally appeared the above-named Domenic J. Sarno, Mayor, proved to me through satisfactory evidence of identification, which was personal knowledge, to be the person whose name is signed on the preceding or attached document, and acknowledged to me that he signed it voluntarily for its stated purpose, and acknowledged to me that he executed the same as his free act and deed, and as the free act and deed of the City of Springfield.

Melvyn W. Altman
Notary Public
My Commission Expires: 12/16/2016

Attachment: Deed SS Melrose St. (Par.25) (3134 : Sale SS Melrose St. (Par.25))

EXHIBIT A

A certain parcel of real estate situate in Springfield, Hampden County, Massachusetts on the southerly side of Melrose Street, and known and designated as Lot #28 (twenty-eight) on a plan of lots recorded in Hampden County Registry of Deeds, Book of Plans 516, Page 601.

Attachment: Deed SS Melrose St. (Par.25) (3134 : Sale SS Melrose St. (Par.25))



City of Springfield

ADOPTED

Meeting: 07/20/15 07:00 PM
Initiator: Melvyn Altman
Sponsors: Mayor Domenic J. Sarno
DOC ID: 3142

4.34

Order Authorizing Mayor to Execute Quitclaim Deed for Sale of NS Melrose St. (08520-0012) to Springfield Neighborhood Housing Services, Inc. (Mayor Sarno)

WHEREAS, the City of Springfield acquired title to vacant land located in Springfield, Massachusetts known as North Side Melrose Street (Parcel-ID # 08520-0012), formerly with building thereon and formerly known as 80 Melrose Street, through tax title foreclosure proceedings in Land Court; and

WHEREAS, the Tax Title Custodian determined that said property is not needed for general municipal purposes; and

WHEREAS, the Office of Procurement solicited request for proposals for the purchase and redevelopment of said property pursuant to RFP (Bid) Number SPG-14-201; and

WHEREAS, the Mayor upon the recommendation of the City's RFP Review Committee has accepted the proposal submitted by Springfield Neighborhood Housing Services, Inc.

NOW THEREFORE BE IT ORDERED, that the Mayor be and is hereby authorized in the name of and on behalf of the City of Springfield to execute and deliver a quitclaim deed to Springfield Neighborhood Housing Services, Inc. for the transfer of title to North Side Melrose Street (Parcel-ID # 08520-0012) for consideration of Five Thousand and 00/100 Dollars (\$5,000.00) in substantially the same form as the draft deed attached hereto.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	E. Henry Twiggs, Ward 4 Councilor
SECONDER:	Kateri B. Walsh, At-Large Councilor
AYES:	Ashe, Allen, Concepcion, Shea, Ramos, Rooke, Williams, Twiggs, Hurst, Edwards, Luna, Walsh, Fenton

MASSACHUSETTS QUITCLAIM DEED BY CORPORATION (short form)

KNOW ALL PERSONS BY THESE PRESENTS that **CITY OF SPRINGFIELD** (“Grantor”), a municipal corporation duly established under the laws of the Commonwealth of Massachusetts and having its usual place of business at 36 Court Street, Springfield, Hampden County, Massachusetts, for consideration paid and in full consideration of **FIVE THOUSAND AND 00/100 DOLLARS (\$5,000.00)**, grants to **SPRINGFIELD NEIGHBORHOOD HOUSING SERVICES, INC.**, (“Grantee”), a corporation organized and existing under the laws of the Commonwealth of Massachusetts, having a usual place of business at 111 Wilbraham Road, Springfield, Massachusetts 01109, with **QUITCLAIM COVENANTS**, the land in said Springfield, described as follows:

Land known as **North Side Melrose Street (Parcel-ID # 08520-0012)**, formerly with building thereon and formerly known as 80 Melrose Street, and being the parcel described in two deeds from the Springfield Redevelopment Authority to Samuel U. Reynolds and Pamela J. Reynolds recorded October 19, 1978, in Hampden County Registry of Deeds, Book 4676, Page 296 and recorded May 8, 1980, in Hampden County Registry of Deeds, Book 4939, Page 30, and supposed to contain about 7495 square feet; and being the same parcel described in an Instrument of Taking dated August 28, 1990, and recorded in Hampden County Registry of Deeds, Book 7553, Page 65; and also being the same parcel foreclosed by Judgment of the Land Court entered April 14, 2009, in Case No.: 92 TL 096392, and recorded in Hampden County Registry of Deeds, Book 17788, Page 405.

The Property is sold pursuant to Chapter 30B of the Massachusetts General Laws and is conveyed subject to the following conditions, restrictions, or covenants (“hereinafter called Protective Restrictions”) which are to be taken and construed as running with the Property and are to be binding upon said Grantee, its successors, assigns, grantees, and lessees unless released by the Grantor:

(1) The Property should be used solely for the construction of a new single family home; (2) The Grantee agrees that all construction shall be undertaken to ensure the Property meets, in the sole discretion of the Grantor, Federal Housing Quality Standards; (3) All exterior changes to the landscape including site, elevation, floor, sidewalk, and landscaping plans must be approved by the Grantor’s Office of Planning and Economic Development prior to construction; (4) The Grantee agrees to sell the Property to an owner occupant who shall use the Property as a principal place of residence for a period of not less than three years; (5) New construction, including landscaping, fencing, and paving shall be completed no later than December 10, 2015; (6) The Grantee cannot sell the Property until all new construction is completed and approved by both the Grantor’s Office of Housing and its Office of Disaster Recovery & Compliance; and (7) All excess trash, brush, rubbish, and debris shall be cleared from the Property by the Grantee within one month from the date of transfer of title.

Attachment: Deed NS Melrose St. (Par.12) (3142 : Sale NS Melrose St. (Par.12))

This deed shall also be subject to all easements and restrictions of record, if any, lawfully existing in, upon or over said Property or appurtenant thereto.

There has been full compliance with the provisions of Chapter 44, Section 63A of the Massachusetts General Laws.

The Mayor has received the appropriate affidavit as prescribed in Chapter 60, Section 77B of the Massachusetts General Laws.

IN WITNESS WHEREOF, the said **CITY OF SPRINGFIELD** has caused its corporate seal to be hereto affixed and these presents to be signed, acknowledged, and delivered in its name and behalf by Domenic J. Sarno, its Mayor, hereto duly authorized, this _____ day of _____, 2015, executing this instrument by authority granted by Chapter 40, Section 3 of the Massachusetts General Laws and by Order passed by its City Council on _____, and attached hereto as Exhibit B.

CITY OF SPRINGFIELD

By _____
Domenic J. Sarno, Mayor

COMMONWEALTH OF MASSACHUSETTS

HAMPDEN, ss.

Springfield, Massachusetts

On this _____ day of _____, 2015, before me, the undersigned Notary Public, personally appeared the above-named Domenic J. Sarno, Mayor, proved to me through satisfactory evidence of identification, which was personal knowledge, to be the person whose name is signed on the preceding or attached document, and acknowledged to me that he signed it voluntarily for its stated purpose, and acknowledged to me that he executed the same as his free act and deed, and as the free act and deed of the City of Springfield.

Melvyn W. Altman
Notary Public
My Commission Expires: 12/16/2016

Attachment: Deed NS Melrose St. (Par.12) (3142 : Sale NS Melrose St. (Par.12))



City of Springfield

ADOPTED

Meeting: 07/20/15 07:00 PM
Initiator: Melvyn Altman
Sponsors: Mayor Domenic J. Sarno
DOC ID: 3143

4.35

Order Authorizing Mayor to Execute Quitclaim Deed for Sale of NS Marshall St. (08305-0007) to Springfield Neighborhood Housing Services, Inc. (Mayor Sarno)

WHEREAS, the City of Springfield acquired title to vacant land located in Springfield, Massachusetts known as North Side Marshall Street (Parcel-ID # 08305-0007) through tax title foreclosure proceedings in Land Court; and

WHEREAS, the Tax Title Custodian determined that said property is not needed for general municipal purposes; and

WHEREAS, the Office of Procurement solicited request for proposals for the purchase and redevelopment of said property pursuant to RFP (Bid) Number SPG 14-201; and

WHEREAS, the Mayor upon the recommendation of the City's RFP Review Committee has accepted the proposal submitted by Springfield Neighborhood Housing Services, Inc.

NOW THEREFORE BE IT ORDERED, that the Mayor be and is hereby authorized in the name of and on behalf of the City of Springfield to execute and deliver a quitclaim deed to Springfield Neighborhood Housing Services, Inc. for the transfer of title to North Side Marshall Street (Parcel-ID # 08305-0007) for consideration of Five Thousand and 00/100 Dollars (\$5,000.00) in substantially the same form as the draft deed attached hereto.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Bud L. Williams, At-Large Councilor
SECONDER:	Melvin A. Edwards, Ward 3 Councilor
AYES:	Ashe, Allen, Concepcion, Shea, Ramos, Rooke, Williams, Twiggs, Hurst, Edwards, Luna, Walsh, Fenton

MASSACHUSETTS QUITCLAIM DEED BY CORPORATION (short form)

KNOW ALL PERSONS BY THESE PRESENTS that **CITY OF SPRINGFIELD** (“Grantor”), a municipal corporation duly established under the laws of the Commonwealth of Massachusetts and having its usual place of business at 36 Court Street, Springfield, Hampden County, Massachusetts, for consideration paid and in full consideration of **FIVE THOUSAND AND 00/100 DOLLARS (\$5,000.00)**, grants to **SPRINGFIELD NEIGHBORHOOD HOUSING SERVICES, INC.**, (“Grantee”), a corporation organized and existing under the laws of the Commonwealth of Massachusetts, having a usual place of business at 111 Wilbraham Road, Springfield, Massachusetts 01109, with **QUITCLAIM COVENANTS**, the land in said Springfield, described as follows:

Land known as **North Side Marshall Street (Parcel-ID # 08305-0007)**, and being the parcel described in a deed recorded April 6, 1972, in Hampden County Registry of Deeds, Book 3680, Page 73, and supposed to contain about 11,805 square feet situated on the northerly side of said street; and being the same parcel described in an Instrument of Taking dated April 29, 1975, and recorded in Hampden County Registry of Deeds, Book 4135, Page 250; and also being the same parcel foreclosed by Judgment of the Land Court entered April 14, 2009, in Case No.: 81 TL 062167, and recorded in Hampden County Registry of Deeds, Book 17788, Page 404; and being more particularly bounded and described in Exhibit A attached hereto and made a part hereof (hereinafter referred to as the “Property”).

The Property is sold pursuant to Chapter 30B of the Massachusetts General Laws and is conveyed subject to the following conditions, restrictions, or covenants (“hereinafter called Protective Restrictions”) which are to be taken and construed as running with the Property and are to be binding upon said Grantee, its successors, assigns, grantees, and lessees unless released by the Grantor:

(1) The Property should be used solely for the construction of a new single family home; (2) The Grantee agrees that all construction shall be undertaken to ensure the Property meets, in the sole discretion of the Grantor, Federal Housing Quality Standards; (3) All exterior changes to the landscape including site, elevation, floor, sidewalk, and landscaping plans must be approved by the Grantor’s Office of Planning and Economic Development prior to construction; (4) The Grantee agrees to sell the Property to an owner occupant who shall use the Property as a principal place of residence for a period of not less than three years; (5) New construction, including landscaping, fencing, and paving shall be completed no later than December 10, 2015; (6) The Grantee cannot sell the Property until all new construction is completed and approved by both the Grantor’s Office of Housing and its Office of Disaster Recovery & Compliance; and (7) All excess trash, brush, rubbish, and debris shall be cleared from the Property by the Grantee within one month from the date of transfer of title.

This deed shall also be subject to all easements and restrictions of record, if any, lawfully existing in, upon or over said Property or appurtenant thereto.

There has been full compliance with the provisions of Chapter 44, Section 63A of the Massachusetts General Laws.

The Mayor has received the appropriate affidavit as prescribed in Chapter 60, Section 77B of the Massachusetts General Laws.

IN WITNESS WHEREOF, the said **CITY OF SPRINGFIELD** has caused its corporate seal to be hereto affixed and these presents to be signed, acknowledged, and delivered in its name and behalf by Domenic J. Sarno, its Mayor, hereto duly authorized, this _____ day of _____, 2015, executing this instrument by authority granted by Chapter 40, Section 3 of the Massachusetts General Laws and by Order passed by its City Council on _____, and attached hereto as Exhibit B.

CITY OF SPRINGFIELD

By _____
Domenic J. Sarno, Mayor

COMMONWEALTH OF MASSACHUSETTS

HAMPDEN, ss.

Springfield, Massachusetts

On this _____ day of _____, 2015, before me, the undersigned Notary Public, personally appeared the above-named Domenic J. Sarno, Mayor, proved to me through satisfactory evidence of identification, which was personal knowledge, to be the person whose name is signed on the preceding or attached document, and acknowledged to me that he signed it voluntarily for its stated purpose, and acknowledged to me that he executed the same as his free act and deed, and as the free act and deed of the City of Springfield.

Melvyn W. Altman
Notary Public
My Commission Expires: 12/16/2016

EXHIBIT A

The land situated in Springfield, Hampden County, Massachusetts bounded and described as follows:

BEGINNING at a point on the Northerly side of Marshall Street, Three Hundred Sixty-three and 00/100 (363) feet Westerly from the intersection of said Northerly side of Marshall Street with the Westerly side of Eastern Avenue, and proceeding from said point as follows:

NORTHERLY One Hundred Seventy-three and 35/100 (173.35) feet;

WESTERLY Sixty-eight (68) feet by lands of Charles Fazio, and heirs of Teresa Mascaro;

SOUTHERLY One Hundred Seventy-three and 80/100 (173.80) feet by land of Emma Scagliarini;

EASTERLY Sixty-eight (68) feet by Marshall Street.

Attachment: Deed NS Marshall St. (Par.7) (3143 : Sale NS Marshall St. (Par.7))



City of Springfield

ADOPTED

Meeting: 07/20/15 07:00 PM
Initiator: Melvyn Altman
Sponsors: Mayor Domenic J. Sarno
DOC ID: 3145

4.36

Order Authorizing Mayor to Execute Quitclaim Deed for Sale of ES Inwood Pl. (06950-0015) to Donald R. McCarthy and Paula L. McCarthy (Mayor Sarno)

WHEREAS, the City of Springfield acquired title to vacant land located in Springfield, Massachusetts known as East Side Inwood Place (Parcel-ID # 06950-0015), formerly with building thereon and formerly known as 17 Inwood Place, through tax title foreclosure proceedings in Land Court; and

WHEREAS, the Tax Title Custodian determined that said property is not needed for general municipal purposes; and

WHEREAS, the Office of Housing solicited requests to abutters to submit applications for the purchase and redevelopment of said property pursuant to the Abutter Lots Sales Program of the City of Springfield; and

WHEREAS, the application submitted by Donald R. McCarthy and Paula L. McCarthy, owners of 15 Inwood Place, was accepted by the Abutter Lots Sales Program Committee.

NOW THEREFORE BE IT ORDERED, that the Mayor be and is hereby authorized in the name of and on behalf of the City of Springfield to execute and deliver a quitclaim deed to Donald R. McCarthy and Paula L. McCarthy for the transfer of title to East Side Inwood Place (Parcel-ID # 06950-0015) for consideration of Four Hundred Fifty and 00/100 Dollars (\$450.00) in substantially the same form as the draft deed attached hereto.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Bud L. Williams, At-Large Councilor
SECONDER:	Kateri B. Walsh, At-Large Councilor
AYES:	Ashe, Allen, Concepcion, Shea, Ramos, Rooke, Williams, Twiggs, Hurst, Edwards, Luna, Walsh, Fenton

MASSACHUSETTS QUITCLAIM DEED BY CORPORATION (short form)

KNOW ALL PERSONS BY THESE PRESENTS that **CITY OF SPRINGFIELD** (“Grantor”), a municipal corporation duly established under the laws of the Commonwealth of Massachusetts and having its usual place of business at 36 Court Street, Springfield, Hampden County, Massachusetts, for consideration paid and in full consideration of **FOUR HUNDRED FIFTY AND 00/100 DOLLARS (\$450.00)**, grants to **DONALD R. MCCARTHY and PAULA L. MCCARTHY** (“Grantees”), husband and wife, both of 15 Inwood Place, Springfield, Massachusetts 01119, as tenants by the entirety and not as tenants in common, with **QUITCLAIM COVENANTS**, the land in said Springfield, described as follows:

Land now known as **East Side Inwood Place (Parcel-ID # 06950-0015)**, formerly with building thereon and formerly known as 17 Inwood Place, and being the parcel described in a deed dated October 26, 1944, and recorded in Hampden County Registry of Deeds, Book 1791, Page 46, and supposed to contain about 4500 square feet; and being the same parcel described in an Instrument of Taking dated April 13, 1976, and recorded in Hampden County Registry of Deeds, Book 4257, Page 350; and also being the same parcel foreclosed by Judgment of the Land Court entered November 18, 2010, in Case No.: 95 TL 108003., and recorded in Hampden County Registry of Deeds, Book 18618, Page 169; and being more particularly bounded and described in Exhibit A attached hereto and made a part hereof (hereinafter referred to as the “Property”).

This conveyance is made pursuant to the Abutter Lots Sales Program of the City of Springfield and is sold “as is” and is conveyed subject to the following restrictions which shall run with the Property and which shall be enforceable by the City of Springfield:

- (1) The Property must be combined with the abutting parcel located at 15 Inwood Place, Springfield, Massachusetts owned by the Grantees within three months from the date of transfer of title; (2) The Property may be used solely as a side yard to an immediate adjacent parcel; and (3) All excess trash, brush, rubbish and debris shall be cleared from the Property within one month from the date of transfer of title.

This deed shall also be subject to all easements and restrictions of record, if any, lawfully existing in, upon or over said Property or appurtenant thereto.

There has been full compliance with the provisions of Chapter 44, Section 63A of the Massachusetts General Laws.

The Mayor has received the appropriate affidavit as prescribed in Chapter 60, Section 77B of the Massachusetts General Laws.

Attachment: Deed ES Inwood Pl. (Par.15) (3145 : Sale ES Inwood Pl. (Par.15))

IN WITNESS WHEREOF, the said **CITY OF SPRINGFIELD** has caused its corporate seal to be hereto affixed and these presents to be signed, acknowledged, and delivered in its name and behalf by Domenic J. Sarno, its Mayor, hereto duly authorized, this _____ day of _____, 2015, executing this instrument by authority granted by Chapter 40, Section 3 of the Massachusetts General Laws and by Order passed by its City Council on _____, 2015, and attached hereto as Exhibit B.

CITY OF SPRINGFIELD

By _____
Domenic J. Sarno, Mayor

COMMONWEALTH OF MASSACHUSETTS

HAMPDEN, ss.

Springfield, Massachusetts

On this _____ day of _____, 2015, before me, the undersigned Notary Public, personally appeared the above-named Domenic J. Sarno, Mayor, proved to me through satisfactory evidence of identification, which was personal knowledge, to be the person whose name is signed on the preceding or attached document, and acknowledged to me that he signed it voluntarily for its stated purpose, and acknowledged to me that he executed the same as his free act and deed, and as the free act and deed of the City of Springfield.

Melvyn W. Altman
Notary Public
My Commission Expires: 12/16/2016

Attachment: Deed ES Inwood Pl. (Par.15) (3145 : Sale ES Inwood Pl. (Par.15))

EXHIBIT A

A certain parcel of land situated in Springfield, Hampden County, Massachusetts known and designated as lot numbered forty-three (43) on the Plan of Broadacres made by Steele Brothers, C.E., dated June 1916, and recorded in Hampden County Registry of Deeds, Book of Plans F, Page 28.

Said lot is more particularly bounded and described as follows: Bounded Westerly by Inwood Place, forty (40) feet, more or less; Southerly by lot numbered forty-two (42) on said plan, one hundred (100) feet; Easterly by lot numbered thirty-six (36) on said plan, fifty (50) feet, more or less; Northerly by land of owner unknown, one hundred (100) feet, more or less.

Attachment: Deed ES Inwood Pl. (Par.15) (3145 : Sale ES Inwood Pl. (Par.15))



City of Springfield

ADOPTED

Meeting: 07/20/15 07:00 PM
Initiator: Melvyn Altman
Sponsors: Mayor Domenic J. Sarno
DOC ID: 3146

4.37

Order Authorizing Mayor to Execute Quitclaim Deed for Sale of NS Central St. (02560-0008) to Edward E. Maddaloni (Mayor Sarno)

WHEREAS, the City of Springfield acquired title to vacant land located in Springfield, Massachusetts known as North Side Central Street (Parcel-ID # 02560-0008) through tax title foreclosure proceedings in Land Court; and

WHEREAS, the Tax Title Custodian determined that said property is not needed for general municipal purposes; and

WHEREAS, the Office of Housing solicited requests to abutters to submit applications for the purchase and redevelopment of said property pursuant to the Abutter Lots Sales Program of the City of Springfield; and

WHEREAS, the application submitted by Edward E. Maddaloni, owner of 34 Central Street, was accepted by the Abutter Lots Sales Program Committee.

NOW THEREFORE BE IT ORDERED, that the Mayor be and is hereby authorized in the name of and on behalf of the City of Springfield to execute and deliver a quitclaim deed to Edward E. Maddaloni for the transfer of title to North Side Central Street (Parcel-ID # 02560-0008) for consideration of Three Hundred Eighteen and 20/100 Dollars (\$318.20) in substantially the same form as the draft deed attached hereto.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Melvin A. Edwards, Ward 3 Councilor
SECONDER:	Bud L. Williams, At-Large Councilor
AYES:	Ashe, Allen, Concepcion, Shea, Ramos, Rooke, Williams, Twiggs, Hurst, Edwards, Luna, Walsh, Fenton

MASSACHUSETTS QUITCLAIM DEED BY CORPORATION (short form)

KNOW ALL PERSONS BY THESE PRESENTS that **CITY OF SPRINGFIELD** (“Grantor”), a municipal corporation duly established under the laws of the Commonwealth of Massachusetts and having its usual place of business at 36 Court Street, Springfield, Hampden County, Massachusetts, for consideration paid and in full consideration of **THREE HUNDRED EIGHTEEN AND 20/100 DOLLARS (\$318.20)**, grants to **EDWARD E. MADDALONI** (“Grantee”), individually, of 34 Central Street, Springfield, Massachusetts 01105, with **QUITCLAIM COVENANTS**, the land in said Springfield, described as follows:

Land known as **North Side Central Street (Parcel-ID # 02560-0008)**, and being Parcel Nine described in a deed recorded September 25, 1986, in Hampden County Registry of Deeds, Book 6236, Page 435, and supposed to contain about 3182 square feet situated on the northerly side of said street; and being the same parcel described in an Instrument of Taking dated September 10, 1991, and recorded in Hampden County Registry of Deeds, Book 7810, Page 323; and also being the same parcel foreclosed by Final Judgment of the Land Court dated October 9, 1997, in Case No.: 110771 T.L., and recorded in Hampden County Registry of Deeds, Book 10057, Page 257; and being more particularly bounded and described in Exhibit A attached hereto and made a part hereof (hereinafter referred to as the “Property”).

This conveyance is made pursuant to the Abutter Lots Sales Program of the City of Springfield and is sold “as is” and is conveyed subject to the following restrictions which shall run with the Property and which shall be enforceable by the City of Springfield:

- (1) The Property must be combined with the abutting parcel located at 34 Central Street, Springfield, Massachusetts owned by the Grantee within three months from the date of transfer of title; (2) The Property may be used solely as a side yard to an immediate adjacent parcel; and (3) All excess trash, brush, rubbish and debris shall be cleared from the Property within one month from the date of transfer of title.

This deed shall also be subject to all easements and restrictions of record, if any, lawfully existing in, upon or over said Property or appurtenant thereto.

There has been full compliance with the provisions of Chapter 44, Section 63A of the Massachusetts General Laws.

The Mayor has received the appropriate affidavit as prescribed in Chapter 60, Section 77B of the Massachusetts General Laws.

Attachment: Deed NS Central St. (Par.8) (3146 : Sale NS Central St. (Par.8))

IN WITNESS WHEREOF, the said **CITY OF SPRINGFIELD** has caused its corporate seal to be hereto affixed and these presents to be signed, acknowledged, and delivered in its name and behalf by Domenic J. Sarno, its Mayor, hereto duly authorized, this _____ day of _____, 2015, executing this instrument by authority granted by Chapter 40, Section 3 of the Massachusetts General Laws and by Order passed by its City Council on _____, 2015, and attached hereto as Exhibit B.

CITY OF SPRINGFIELD

By _____
Domenic J. Sarno, Mayor

COMMONWEALTH OF MASSACHUSETTS

HAMPDEN, ss.

Springfield, Massachusetts

On this _____ day of _____, 2015, before me, the undersigned Notary Public, personally appeared the above-named Domenic J. Sarno, Mayor, proved to me through satisfactory evidence of identification, which was personal knowledge, to be the person whose name is signed on the preceding or attached document, and acknowledged to me that he signed it voluntarily for its stated purpose, and acknowledged to me that he executed the same as his free act and deed, and as the free act and deed of the City of Springfield.

Melvyn W. Altman
Notary Public
My Commission Expires: 12/16/2016

Attachment: Deed NS Central St. (Par.8) (3146 : Sale NS Central St. (Par.8))

EXHIBIT A

A certain parcel of land situated on the northerly side of Central Street in Springfield, Hampden County, Massachusetts, and bounded and described as follows:

Beginning at a point in said northerly line of Central Street at the southwesterly corner of land now or formerly of one Lull; thence Northerly on said last named land and at right angles to Central Street to land now or formerly of one Commette; thence Westerly by said last named land forty-two (42) feet; thence Southerly in a line parallel with the first mentioned course to the northerly line of Central Street; thence by said line of Central Street forty-two (42) feet to the place of beginning.

Attachment: Deed NS Central St. (Par.8) (3146 : Sale NS Central St. (Par.8))



City of Springfield

ADOPTED

Meeting: 07/20/15 07:00 PM
Initiator: Melvyn Altman
Sponsors: Mayor Domenic J. Sarno
DOC ID: 3147

4.38

Order Authorizing Mayor to Execute Quitclaim Deed for Transfer of 16 Foreclosed Tax Title Parcels to the Springfield Conservation Commission (Mayor Sarno)

WHEREAS, the City of Springfield acquired title to sixteen (16) parcels of vacant land in Springfield, Massachusetts through tax title foreclosure proceedings in Land Court known as NS Allen St., Lot 7A (00280-0688), NS Allen St., Lot 1 (00280-0680), NS Allen St., Lot 2 (00280-0679), NS Allen St., Lot A (00280-0681), NS Andover Rd., Lots 55 through 88 inclusive & Lots 506-507 (00435-0032), Rear ES Berkshire Ave., I.O. (01340-0397), ES Burghardt St., Lots 310 through 313 inclusive (02080-0043), WS Drake St., Lots 24 through 27 inclusive (04070-0009), Rear ES Jamaica St. (07030-0048), WS Laurelwood Ln., Lot 67 (07562-0018), NS Laurelwood Ln., Lot 68 (07562-0015), WS Leavitt St., Lots 321 through 325 inclusive (07620-0006), WS Liberty St., Lot 3 (07770-0320), SS Pineneedle Ln., Lot 44A (09745-0015), ES Talmadge Dr., Lots 2 & 3 (11407-0125), and Rear NS Winterset Dr., Lot 14 (12397-0170); and

WHEREAS, said parcels are classified as saleable land and are under the custody and control of the Tax Title Custodian; and

WHEREAS, the Tax Title Custodian determined that said parcels are not needed for general municipal purposes and are suitable for conservation purposes since they abut conservation land or are wooded and wetlands; and

WHEREAS, the Conservation Commission of the City of Springfield is interested in acquiring title to said parcels for use as conservation land and open space; and voted at a meeting held on March 10, 2015 to accept a quitclaim deed from the City of Springfield transferring title to same.

NOW THEREFORE BE IT ORDERED, that the Mayor be and is hereby authorized in the name of and on behalf of the City of Springfield to execute and deliver a quitclaim deed for the transfer of title to the aforementioned sixteen (16) parcels of vacant land to the Conservation Commission of the City of Springfield for consideration of One Dollar (\$1.00) in substantially the same form as the draft deed attached hereto.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Clodo Concepcion, Ward 5 Councilor
SECONDER:	Thomas M. Ashe, At-Large Councilor
AYES:	Ashe, Allen, Concepcion, Shea, Ramos, Rooke, Williams, Twiggs, Hurst, Edwards, Luna, Walsh, Fenton

MASSACHUSETTS QUITCLAIM DEED BY CORPORATION (short form)

KNOW ALL PERSONS BY THESE PRESENTS that **CITY OF SPRINGFIELD** (“Grantor”), a municipal corporation duly established under the laws of the Commonwealth of Massachusetts and having its usual place of business at 36 Court Street, Springfield, Hampden County, Massachusetts, for consideration paid and in full consideration of **ONE AND 00/100 DOLLARS (\$1.00)**, grants to the **CONSERVATION COMMISSION OF THE CITY OF SPRINGFIELD** (“Grantee”), having its usual place of business at 70 Tapley Street, Springfield, Massachusetts 01104, for administration, control, and maintenance under the provisions of General Laws Chapter 40, Section 8C, as amended, with **QUITCLAIM COVENANTS**, the land in said Springfield, described as follows:

PARCEL 1: Land known as **North Side Allen Street, Lot 7A (Parcel-ID # 00280-0688)**, and being a portion of the premises described in a deed recorded October 29, 1981, in Hampden County Registry of Deeds, Book 5182, Page 52, and supposed to contain about 9502 square feet situated on the northerly side of said street; and being the same parcel described in an Instrument of Taking dated March 12, 1985, and recorded in Hampden County Registry of Deeds, Book 5782, Page 84; and also being the same parcel foreclosed by Final Judgment of the Land Court dated June 5, 2003, in Tax Lien Case No. T.L. 77704, and recorded in Hampden County Registry of Deeds, Book 13471, Page 240.

PARCEL 2: Land known as **North Side Allen Street, Lot 1 (Parcel-ID # 00280-0680)**, and being a portion of the premises described in a deed recorded May 1, 2006, in Hampden County Registry of Deeds, Book 15864, Page 440, and supposed to contain about 29,927 square feet; and being the same parcel described in an Instrument of Taking dated December 29, 2008, and recorded in Hampden County Registry of Deeds, Book 17630, Page 585; and also being the same parcel foreclosed by Judgment of the Land Court entered March 22, 2012, in Tax Lien Case No. 10 TL 140454, and recorded in Hampden County Registry of Deeds, Book 19257, Page 182.

PARCEL 3: Land known as **North Side Allen Street, Lot 2 (Parcel-ID # 00280-0679)**, and being a portion of the premises described in a deed recorded May 1, 2006, in Hampden County Registry of Deeds, Book 15864, Page 440, and supposed to contain about 33,853 square feet; and being the same parcel described in an Instrument of Taking dated December 29, 2008, and recorded in Hampden County Registry of Deeds, Book 17630, Page 584; and also being the same parcel foreclosed by Judgment of the Land Court entered March 22, 2012, in Tax Lien Case No. 10 TL 140456, and recorded in Hampden County Registry of Deeds, Book 19257, Page 183.

Attachment: Deed-16 Parcels to SCC (3147 : Transfer to SCC (16 Parcels))

PARCEL 4: Land known as **North Side Allen Street, Lot A (Parcel-ID # 00280-0681)**, and being a portion of the premises described in a deed recorded May 1, 2006, in Hampden County Registry of Deeds, Book 15864, Page 440, and supposed to contain about 87,071 square feet; and being the same parcel described in an Instrument of Taking dated December 29, 2008, and recorded in Hampden County Registry of Deeds, Book 17630, Page 586; and also being the same parcel foreclosed by Judgment of the Land Court entered March 21, 2012, in Tax Lien Case No. 10 TL 140455, and recorded in Hampden County Registry of Deeds, Book 19214, Page 282.

PARCEL 5: Land known as **North Side Andover Road, Lots 55 through 88, inclusive, and Lots 506 and 507 (Parcel-ID # 00435-0032)**, and being the parcel described in a deed recorded July 18, 1991, in Hampden County Registry of Deeds, Book 7757, Page 36, and supposed to contain about 86,286 square feet; and being the same parcel described in an Instrument of Taking dated September 21, 1994, and recorded in Hampden County Registry of Deeds, Book 8952, Page 158; and also being the same parcel foreclosed by Judgment of the Land Court entered May 9, 2012, in Tax Lien Case No. 04 TL 130693, and recorded in Hampden County Registry of Deeds, Book 19259, Page 323.

PARCEL 6: Land known as **Rear East Side Berkshire Avenue, Indian Orchard (Parcel-ID # 01340-0397)**, and being parcel two described in a deed recorded April 5, 1982, in Hampden County Registry of Deeds, Book 5238, Page 195, and supposed to contain about 4132 square feet situated on the rear easterly side of said Berkshire Avenue; and being the same parcel described in an Instrument of Taking dated March 29, 1988, and recorded in Hampden County Registry of Deeds, Book 6811, Page 239; and also being the same parcel foreclosed by Judgment of the Land Court entered November 14, 2011, in Tax Lien Case No. 10 TL 141307, and recorded in Hampden County Registry of Deeds, Book 19004, Page 393.

PARCEL 7: Land known as **East Side Burghardt Street, Lots 310, 311, 312 and 313 (Parcel-ID # 02080-0043)**, and shown on a plan recorded in Hampden County Registry of Deeds, Book of Plans File, Page 147, and supposed to contain about 16,000 square feet situated on the easterly side of said street; and being the same parcel described in an Instrument of Taking dated April 1, 1980, and recorded in Hampden County Registry of Deeds, Book 4930, Page 298; and also being the same parcel foreclosed by Judgment of the Land Court entered February 3, 2012, in Tax Lien Case No. 84 TL 073235, and recorded in Hampden County Registry of Deeds, Book 19121, Page 564. For deed reference see Book 2247, Page 75.

PARCEL 8: Land known as **West Side Drake Street, Lots 24, 25, 26 and 27 (Parcel-ID # 04070-0009)**, and shown on a plan recorded in Hampden County Registry of Deeds, Book of Plans D, Page 79, and supposed to contain about 12,374; and being the same parcel described in an Instrument of Taking dated September 9, 1997, and recorded in Hampden County Registry of Deeds, Book 10044, Page 498; and also being the same parcel foreclosed by Judgment of the Land Court entered July 15, 2010, in Tax Lien Case No. 08 TL 136371, and recorded in Hampden County Registry of Deeds, Book 18407, Page 139. For deed reference see Book 2490, Page 365.

PARCEL 9: Land known as **Rear East Side Jamaica Street (Parcel-ID # 07030-0048)**, and shown on a plan recorded in Hampden County Registry of Deeds, Book of Plans 21, Page 61, and supposed to contain about 42,291 square feet situated in the rear easterly side of said street; and being the same parcel described in an Instrument of Taking dated February 13, 1979, and recorded in Hampden County Registry of Deeds, Book 4738, Page 143; and also being the same parcel foreclosed by Judgment of the Land Court entered March 31, 2011, in Tax Lien Case No. 04 TL 130681, and recorded in Hampden County Registry of Deeds, Book 18732, Page 507. For deed reference see Book 1081, Page 18.

PARCEL 10: Land known as **West Side Laurelwood Lane, Lot 67 (Parcel-ID # 07562-0018)**, and being a portion of the premises described in a deed recorded October 16, 1986, in Hampden County Registry of Deeds, Book 6259, Page 181, and supposed to contain about 10,846 square feet; and being the same parcel described in an Instrument of Taking dated September 14, 1993, and recorded in Hampden County Registry of Deeds, Book 8583, Page 151; and also being the same parcel foreclosed by Judgment of the Land Court entered February 1, 2012, in Tax Lien Case No. 01 TL 125872, and recorded in Hampden County Registry of Deeds, Book 19115, Page 405.

PARCEL 11: Land known as **North Side Laurelwood Lane, Lot 68 (Parcel-ID # 07562-0015)**, and being a portion of the premises described in a deed recorded October 16, 1986, in Hampden County Registry of Deeds, Book 6259, Page 181, and supposed to contain about 13,227 square feet; and being the same parcel described in an Instrument of Taking dated September 14, 1993, and recorded in Hampden County Registry of Deeds, Book 8583, Page 150; and also being the same parcel foreclosed by Judgment of the Land Court entered January 31, 2012, in Tax Lien Case No. 01 TL 125873, and recorded in Hampden County Registry of Deeds, Book 19112, Page 64.

PARCEL 12: Land known as **West Side Leavitt Street, Lots 321, 322, 323, 324 and 325 (Parcel-ID # 07620-0006)**, and shown on a plan recorded in Hampden County Registry of Deeds, Book of Plans File, Page 147, and supposed to contain about 16,000 square feet situated on the westerly side of said street; and being the same parcel described in an Instrument of Taking dated April 1, 1980, and recorded in Hampden County Registry of Deeds, Book 4930, Page 299; and also being the same parcel foreclosed by Judgment of the Land Court entered February 3, 2012, in Tax Lien Case No. 84 TL 073271, and recorded in Hampden County Registry of Deeds, Book 19121, Page 565. For deed reference see Book 2247, Page 75.

PARCEL 13: Land known as **West Side Liberty Street, Lot 3 (Parcel-ID # 07770-0320)**, and being the parcel described in a deed recorded April 25, 1963, in Hampden County Registry of Deeds, Book 2946, Page 274, and supposed to contain about 648,390 square feet; and being the same parcel described in an Instrument of Taking dated June 27, 1995, and recorded in Hampden County Registry of Deeds, Book 9221, Page 74; and described in an Affidavit dated May 24, 2010, and recorded in Hampden County Registry of Deeds, Book 18307, Page 22; and also being the same parcel foreclosed by Judgment of the Land Court entered September 21, 2010, in Tax Lien Case No. 01 TL 125886, and recorded in Hampden County Registry of Deeds, Book 18485, Page 9.

PARCEL 14: Land known as **South Side Pineneedle Lane, Lot 44A (Parcel-ID # 09745-0015)**, and being a portion of the premises described in a deed recorded October 16, 1986, in Hampden County Registry of Deeds, Book 6259, Page 181, and supposed to contain about 7500 square feet; and being the same parcel described in an Instrument of Taking dated September 21, 1994, and recorded in Hampden County Registry of Deeds, Book 8953, Page 557; and also being the same parcel foreclosed by Judgment of the Land Court entered April 3, 2013, in Tax Lien Case No. 12 TL 144278, and recorded in Hampden County Registry of Deeds, Book 19805, Page 525.

PARCEL 15: Land known as **East Side Talmadge Drive, Lots 2 and 3 (Parcel-ID # 11407-0125)**, and being a portion of the premises described in a deed recorded November 25, 1985, in Hampden County Registry of Deeds, Book 5951, Page 464, and supposed to contain about 2.561 acres (111,557 square feet) situated on the easterly side of said Talmadge Drive; and being the same parcel described in an Instrument of Taking dated September 10, 1991, and recorded in Hampden County Registry of Deeds, Book 7811, Page 128; and also being the same parcel foreclosed by Judgment of the Land Court entered September 26, 2006, in Tax Lien Case No. 05 TL 132480, and recorded in Hampden County Registry of Deeds, Book 16268, Page 84.

PARCEL 16: Land known as **Rear North Side Winterset Drive, Lot 14 (Parcel-ID # 12397-0170)**, and being a portion of the premises described in a deed recorded June 6, 1994, in Hampden County Registry of Deeds, Book 8851, Page 353, and supposed to contain about 98,445 square feet; and being the same parcel described in an Instrument of Taking dated November 19, 1996, and recorded in Hampden County Registry of Deeds, Book 9742, Page 468; and also being the same parcel foreclosed by Judgment of the Land Court entered June 24, 2009, in Tax Lien Case No. 08 TL 136932, and recorded in Hampden County Registry of Deeds, Book 17873, Page 554.

Subject to the terms of a Self-Help Program Project Agreement between the Commonwealth of Massachusetts and the City of Springfield dated October 4, 2001 and recorded with the Hampden County Registry of Deeds in Book 12401, Page 403.

Subject to the restriction that the land shall be used solely for undeveloped open space and for permanent conservation and public passive recreational purposes.

Subject to all easements and restrictions of record, if any, lawfully existing in, upon or over said land or appurtenant thereto.

IN WITNESS WHEREOF, the said **CITY OF SPRINGFIELD** has caused its corporate seal to be hereto affixed and these presents to be signed, acknowledged, and delivered in its name and behalf by Domenic J. Sarno, its Mayor, hereto duly authorized, this _____ day of _____, 2015, executing this instrument by authority granted by Chapter 40, Section 3 of the Massachusetts General Laws and by Order passed by its City Council on _____, and attached hereto as Exhibit A.

CITY OF SPRINGFIELD

By _____
Domenic J. Sarno, Mayor

COMMONWEALTH OF MASSACHUSETTS

HAMPDEN, ss.

Springfield, Massachusetts

On this _____ day of June, 2015, before me, the undersigned Notary Public, personally appeared the above-named Domenic J. Sarno, Mayor, proved to me through satisfactory evidence of identification, which was personal knowledge, to be the person whose name is signed on the preceding or attached document, and acknowledged to me that he signed it voluntarily for its stated purpose, and acknowledged to me that he executed the same as his free act and deed, and as the free act and deed of the City of Springfield.

Melvyn W. Altman

Notary Public

My Commission Expires: 12/16/2016

Attachment: Deed-16 Parcels to SCC (3147 : Transfer to SCC (16 Parcels))