36 Court Street
Springfield, MA 01103
http://www.springfieldcityhall.com

Tasheena Davis
4137876589

City Council

Budget Meeting

~ Agenda ~

Wednesday, July 1, 2020 | 5:00 PM | Virtual Meeting (Zoom)

I. Call to Order

5:00 PM Meeting called to order on July 1, 2020. THIS MEETING WILL BE HELD VIA ZOOM (remote collaboration technology). This meeting will be a continuance from the Budget Meetings held on June 29th & June 30th, if required.

II. Orders

1. Order (ID # 5731)

FY21 Budget Order - FY19 Free Cash to FY21 Estimated Revenues

2. Order (ID # 5729)

FY21 Budget - General Fund

ATTACHMENTS:

- GF Appropriation Order (PDF)

3. Order (ID # 5730)

FY21 Budget Order - Enterprise Fund

ATTACHMENTS:

- EF Appropriation Order (PDF)

4. Order (ID # 5732)

FY21 Budget Order - Revolving Funds

5. Order (ID # 5739)

FY 21 Budget - Supplemental Budget Order - HHS - Office of Racial Equity - $250,000

City Council

SCHEDULED

Meeting: 07/01/20 05:00 PM
Initiator: Timothy Brown
Sponsors: Mayor Domenic J. Sarno
DOC ID: 5731 A

FY21 Budget Order - FY19 Free Cash to FY21 Estimated Revenues (Mayor Sarno)

Fiscal Year 2021 Budget Appropriations Order
July 1, 2020 to June 30, 2021
Date of Vote: 6/29/2020

WHEREAS, pursuant to the requirements of Chapter 59 Section 23, Chapter 40 Section 5B and Chapter 468 of the Acts of 2008, the Chief Administrative and Financial Officer and his Honor the Mayor have requested authorization from the City Council to transfer the sum of $3,287,160.80 from FY19 Certified Free Cash to the FY21 Estimated Revenues in accordance with the City of Springfield Financial Policies to meet the budgetary needs for the fiscal year beginning July 1, 2020.

WHEREAS, after reviewing this order, the Chief Administrative and Financial Officer has certified to the Mayor and City Council, that in his professional opinion, after an evaluation of all pertinent financial information reasonably available, the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the transfer, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, that the City Council approves the transfer of the sum of $3,287,161 from FY19 Certified Free Cash to the FY21 Estimated Revenues in accordance with the City of Springfield Financial Policies to meet the budgetary needs for the fiscal year beginning July 1, 2020.

From: Other Financing Use - FY19 Certified Free Cash

To: FY21 Estimated Revenues

FY21 Estimated Revenues	**$3,287,160.80**

City Council

SCHEDULED

Meeting: 07/01/20 05:00 PM
Initiator: Timothy Brown
Sponsors: Mayor Domenic J. Sarno
DOC ID: 5729 A

FY21 Budget - General Fund (Mayor Sarno)

Fiscal Year 2021 Budget Appropriations Order
July 1, 2020 to June 30, 2021
Date of Vote: 6/29/20

General Fund

WHEREAS, to meet the expenses of the City of Springfield, including the School Department, for the fiscal year commencing July 1, 2020 and ending June 30, 2021 (FY21), General Fund Appropriations in the amount of $722,911,222 as itemized on the attached Schedule of Appropriations and $5,690,177, in Other Financing Uses as hereby voted from the following sources, pursuant to Massachusetts General Laws Chapter 44, Section 32, and Chapter 468 of the Acts of 2008, and the recommendations of his Honor the Mayor.

WHEREAS, after reviewing this order, the Chief Administrative and Financial Officer has certified to the Mayor and City Council, that in his professional opinion, after an evaluation of all pertinent financial information reasonably available, the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the Order, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, that no departments incur liabilities against an appropriation in excess of the unencumbered balance thereof

IT IS FURTHER ORDERED, that the City Council approves the Appropriations as itemized in the attached Schedule of Appropriations to meet the expenses of the City of Springfield for Fiscal Year 2021.

SOURCES		
Estimated General Fund Revenue:	$728,601,399	
TOTAL:	$728,601,399	
USES		
Total General Fund Financing:		$722,911,222
Other Financing Uses - Trash Enterprise Fund:		$ 5,690,177
TOTAL:	$728,601,399	

City of Springfield -Fiscal Year 2021
Mayor's Recommended Budget
Schedule of Appropriations - General Fund

Fund	Func	Dept	Classification	FISCAL 2021 RECOMMENDED GENERAL FUND
0100	**10**	**111**	**CITY COUNCIL**	**447,631**
0100	10	111	Personal Services	436,143
0100	10	111	Expenses	11,488
0100	10	111	Capital	-
0100	**10**	**121**	**MAYOR**	**658,009**
0100	10	121	Personal Services	643,777
0100	10	121	Expenses	14,232
0100	10	121	Capital	-
0100	**10**	**133**	**FINANCE**	**2,201,153**
0100	10	133	Personal Services	-
0100	10	133	Expenses	2,201,153
0100	10	133	Capital	
0100	**10**	**129**	**OFFICE OF MANAGEMENT AND BUDGET**	**985,028**
0100	10	129	Personal Services	878,893
0100	10	129	Expenses	106,136
0100	10	129	Capital	-
0100	**10**	**132**	**DEPT 3-1-1**	**457,893**
0100	10	132	Personal Services	406,390
0100	10	132	Expenses	51,503
0100	10	132	Capital	-
0100	**10**	**135**	**COMPTROLLER**	**555,650**
0100	10	135	Personal Services	548,752
0100	10	135	Expenses	6,899
0100	10	135	Capital	-
0100	**10**	**136**	**INTERNAL AUDIT**	**478,218**
0100	10	136	Personal Services	286,942
0100	10	136	Expenses	191,276
0100	10	136	Capital	-
0100	**10**	**138**	**OFFICE OF PROCUREMENT**	**594,576**
0100	10	138	Personal Services	490,836
0100	10	138	Expenses	103,741
0100	10	138	Capital	-
0100	**10**	**141**	**BOARD OF ASSESSORS**	**908,151**
0100	10	141	Personal Services	780,646
0100	10	141	Expenses	127,505
0100	10	141	Capital	-
0100	**10**	**145**	**TREASURER**	**1,739,653**
0100	10	145	Personal Services	538,103
0100	10	145	Expenses	1,201,550
0100	10	145	Capital	-

Fund	Func	Dept	Classification	FISCAL 2021 RECOMMENDED GENERAL FUND
0100	**10**	**146**	**COLLECTOR**	**545,494**
0100	10	146	Personal Services	359,472
0100	10	146	Expenses	186,022
0100	10	146	Capital	-
0100	**10**	**151**	**LAW**	**2,605,002**
0100	10	151	Personal Services	2,156,588
0100	10	151	Expenses	448,414
0100	10	151	Capital	-
0100	**10**	**152**	**DEPARTMENT OF HUMAN RESOURCES & LABOR RELATIONS**	**1,226,764**
0100	10	152	Personal Services	756,131
0100	10	152	Expenses	470,634
0100	10	152	Capital	-
0100	**10**	**154**	**PAYROLL DEPARTMENT**	**178,965**
0100	10	154	Personal Services	-
0100	10	154	Expenses	178,965
0100	10	154	Capital	-
0100	**10**	**155**	**INFORMATION TECHNOLOGY DEPARTMENT**	**3,324,527**
0100	10	155	Personal Services	1,135,836
0100	10	155	Expenses	2,168,691
0100	10	155	Capital	20,000
0100	**10**	**161**	**CITY CLERK**	**652,016**
0100	10	161	Personal Services	596,731
0100	10	161	Expenses	55,285
0100	10	161	Capital	-
0100	**10**	**162**	**BOARD OF ELECTION COMMISSION**	**604,183**
0100	10	162	Personal Services	469,746
0100	10	162	Expenses	134,437
0100	10	162	Capital	-
0100	**10**	**175**	**PLANNING DEPARTMENT**	**1,446,871**
0100	10	175	Personal Services	982,998
0100	10	175	Expenses	463,873
0100	10	175	Capital	-
0100	**10**	**190**	**FACILITIES MANAGEMENT**	**3,840,217**
0100	10	190	Personal Services	1,363,987
0100	10	190	Expenses	2,476,230
0100	10	190	Capital	-
0100	**10**	**193**	**CAPITAL ASSET CONSTRUCTION**	**506,358**
0100	10	193	Personal Services	456,816
0100	10	193	Expenses	49,542
0100	10	193	Capital	-
0100	**20**	**210**	**POLICE**	**50,527,774**
0100	20	210	Personal Services	46,615,050

Fund	Func	Dept	Classification	FISCAL 2021 RECOMMENDED GENERAL FUND
0100	20	210	Expenses	3,683,963
0100	20	210	Capital	228,761
0100	**20**	**220**	**FIRE**	**24,263,616**
0100	20	220	Personal Services	22,173,625
0100	20	220	Expenses	2,082,492
0100	20	220	Capital	7,500
0100	**20**	**241**	**BUILDING - CODE ENFORCEMENT**	**1,898,201**
0100	20	241	Personal Services	1,850,657
0100	20	241	Expenses	47,544
0100	20	241	Capital	-
0100	**20**	**242**	**HOUSING - CODE ENFORCEMENT**	**971,061**
0100	20	242	Personal Services	788,904
0100	20	242	Expenses	182,158
0100	20	242	Capital	-
0100	**20**	**250**	**CENTRALIZED DISPATCH**	**1,917,404**
0100	20	250	Personal Services	1,802,972
0100	20	250	Expenses	114,432
0100	20	250	Capital	-
0100	**20**	**292**	**TJ O'CONNOR ANIMAL CONTROL**	**1,555,664**
0100	20	292	Personal Services	709,977
0100	20	292	Expenses	845,687
0100	20	292	Capital	-
0100	**30**	**300**	**SCHOOL DEPARTMENT**	**477,858,733**
0100	30	**300**	SCHOOL DEPARTMENT	444,151,890
0100	30	**300**	SCHOOL TRANSPORTATION	33,706,842
0100	**40**	**400**	**DEPARTMENT OF PUBLIC WORKS**	**11,213,846**
0100	40	400	Personal Services	4,463,782
0100	40	400	Expenses	6,750,064
0100	40	400	Capital	-
0100	**50**	**520**	**HEALTH & HUMAN SERVICES**	**1,769,926**
0100	50	520	Personal Services	1,522,418
0100	50	520	Expenses	247,508
0100	50	520	Capital	-
0100	**50**	**541**	**DEPARTMENT OF ELDER AFFAIRS**	**535,217**
0100	50	541	Personal Services	413,985
0100	50	541	Expenses	121,232
0100	50	541	Capital	-
0100	**50**	**543**	**VETERANS SERVICES**	**1,731,256**
0100	50	543	Personal Services	360,994
0100	50	543	Expenses	1,370,262
0100	50	543	Capital	-
0100	**60**	**610**	**LIBRARY**	**4,967,255**

Attachment: GF Appropriation Order (5729 : FY 21 Budget - GF Order)

Fund	Func	Dept	Classification	FISCAL 2021 RECOMMENDED GENERAL FUND
0100	60	610	Personal Services	3,322,405
0100	60	610	Expenses	1,609,850
0100	60	610	Capital	35,000
0100	**90**	**613**	**MUSEUM**	**1,320,000**
0100	90	613	Personal Services	
0100	90	613	Expenses	1,320,000
0100	90	613	Capital	
0100	**60**	**630**	**PARKS DEPARTMENT**	**8,890,126**
0100	60	630	Personal Services	4,863,470
0100	60	630	Expenses	4,021,940
0100	60	630	Capital	4,716
0100	**70**	**145**	**DEBT SERVICE**	**23,108,848**
0100	70	145	Personal Services	-
0100	70	145	Expenses	-
0100	70	145	Capital	23,108,848
0100	**80**	**135**	**STATE ASSESSMENTS**	**3,801,277**
0100	80	135	Personal Services	
0100	80	135	Expenses	3,801,277
0100	80	135	Capital	
0100	**90**	**911**	**CONTRIBUTION RETIREMENT PENSION**	**47,299,307**
0100	90	911	Personal Services	
0100	90	911	Expenses	47,299,307
0100	90	911	Capital	
0100	**90**	**152**	**NON-CONTRIB. PENSIONS**	**73,110**
0100	90	152	Personal Services	
0100	90	152	Expenses	73,110
0100	90	152	Capital	
0100	**10**	**135**	**PROVISION FOR UNCOMPENSATED ABSENCES**	**(1,500,000)**
0100	10	135	Personal Services	(1,500,000)
0100	10	135	Expenses	
0100	10	135	Capital	
0100	**70**	**145**	**CAPITAL RESERVE FUND**	**3,245,380**
0100	70	145	Personal Services	
0100	70	145	Expenses	
0100	70	145	Capital	3,245,380
0100	**90**	**152**	**BENEFITS**	**28,345,981**
0100	90	152	Personal Services	
0100	90	152	Expenses	**28,345,981**
			Health Insurance	25,091,681
			Unemployment	117,713
			Workers Compensation Indemnity	517,750
			Workers Compensation Medical Claims	1,077,754
			Medicare - Employer Match	1,541,083
0100	90	152	Capital	

Fund	Func	Dept	Classification	FISCAL 2021 RECOMMENDED GENERAL FUND
		152	**EMPLOYEE BENEFITS DEPARTMENT**	**361,811**
		152	Personal Services	352,714
		152	Expenses	9,097
		152	Capital	-
0100	**10**	**135**	**RESERVE FOR CONTINGENCIES**	**500,000**
0100	10	135	Personal Services	
0100	10	135	Expenses	500,000
0100	10	135	Capital	
0100	**10**	**147**	**PARKING CONTRACT**	**1,088,801**
0100	10	147	Personal Services	
0100	10	147	Expenses	1,088,801
0100	10	147	Capital	
0100	**10**	**133**	**PAY-AS-YOU-GO CAPITAL**	**3,210,267**
0100	10	133	Personal Services	
0100	10	133	Expenses	
0100	10	133	Capital	3,210,267
0100			**ENTERPRISE FUND SUPPLEMENT**	**5,690,177**
0100			Personal Services	
0100			Expenses	5,690,177
0100			Capital	
			TOTAL	***728,601,399***

City Council

SCHEDULED

Meeting: 07/01/20 05:00 PM
Initiator: Timothy Brown
Sponsors: Mayor Domenic J. Sarno
DOC ID: 5730 A

FY21 Budget Order - Enterprise Fund (Mayor Sarno)

Fiscal Year 2021 Budget Appropriations Order
July 1, 2020 to June 30, 2021
Date of Vote: 6/29/20

Trash Enterprise Fund

WHEREAS, pursuant to the requirements of Section 53F ½ of Chapter 44 of Massachusetts General Law, the following Trash Enterprise Fund shall be authorized for the fiscal year commencing July 1, 2020 and ending June 30, 2021 (FY21), provided that expenditures shall not be made or liabilities incurred for the fund in excess of the balance of the fund, nor in excess of the total authorized expenditures of the fund.

WHEREAS, after reviewing this order, the Chief Administrative and Financial Officer has certified to the Mayor and City Council, that in his professional opinion, after an evaluation of all pertinent financial information reasonably available, the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the Order, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, that the City Council approves the Appropriations as itemized in the attached Schedule of Appropriations to meet the expenses of the Trash Enterprise Fund for Fiscal Year 2021.

SOURCES		
Estimated FY21 Trash Enterprise Fund Revenue:	$ 4,470,850	
Other Financing Source - General Fund:	$ 5,690,177	
TOTAL:	$ 10,161,027	
USES		
Total Trash Enterprise Fund Financing:		$ 10,161,027
TOTAL	$10,161,027	

City of Springfield - Fiscal Year 2021
Recommended Budget
Schedule of Appropriations - Trash Enterprise Fund

Fund	Func	Dept	Classification	FISCAL 2021 RECOMMENDED ENTERPRISE FUND
6500	**40**	**400**	**TRASH ENTERPRISE**	**10,161,027**
6500	40	400	Personal Services	3,252,328
6500	40	400	Expenses	6,908,699
6500	40	400	Capital	-
			TOTAL	***10,161,027***

FY21 Budget Order - Revolving Funds (Mayor Sarno)

Fiscal Year 2021 Budget Appropriations Order
July 1, 2020 to June 30, 2021
Date of Vote: 6/29/20

Revolving Fund

WHEREAS, pursuant to the requirements of Section 53A and 53E ½ of Chapter 44 of Massachusetts General Law, as amended by the Municipal Modernization Act, St. 2016, c. 218, section 86, the following Revolving Funds shall be reauthorized for the fiscal year commencing July 1, 2020 and ending June 30, 2021 (FY21), provided that expenditures shall not be made or liabilities incurred for any revolving fund in excess of the balance of the fund, nor in excess of the total authorized expenditures of said fund, listed below.

WHEREAS, after reviewing this order, the Chief Administrative and Financial Officer has certified to the Mayor and City Council, that in his professional opinion, after an evaluation of all pertinent financial information reasonably available, the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the Order, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, that the City Council approves the reauthorization of the following revolving funds for Fiscal Year 2021.

Annual Appropriation

<u>Handicapped Parking (2402-520)</u>
Program/Purpose: Handicapped parking receipts in accordance with Chapter 40 section 8J
Receipts Credited: $200,000
Authorization to Expend: $200,000
Limitation: not to exceed $500,000

<u>Mattoon Street Parking (2408-145)</u>
Program/Purpose: Parking violation enforcement
Receipts Credited: $50,000
Authorization to Expend: $50,000
Limitation: not to exceed $50,000

<u>Blight Removal (2409-241)</u>
Program/Purpose: Funding building demolition, enforcement, and related blight removal activities of all city departments

Receipts Credited: $200,000
Authorization to Expend: $200,000
Limitation: not to exceed $200,000

<u>Park - Banquet Facilities (2413-650)</u>
Program/Purpose: Operation of Barney Carriage House, King Phillip's Stockade, and Camp Wilder
Receipts Credited: $200,000
Authorization to Expend: $200,000
Limitation: not to exceed $200,000

<u>School Department - Student Technology (2465-300)</u>
Program/Purpose: Fees associated with the cost of providing students with take-home laptops.
Receipts Credited: $500,000
Authorization to Expend: $500,000
Limitation: not to exceed $500,000

City Council

SCHEDULED

Meeting: 07/01/20 05:00 PM
Initiator: Timothy Brown
Sponsors: Mayor Domenic J. Sarno
DOC ID: 5739 A

FY 21 Budget - Supplemental Budget Order - HHS - Office of Racial Equity - $250,000 (Mayor Sarno)

WHEREAS, to meet the expenses of the City of Springfield's FY21 General Fund budget, an appropriation increase in the amount of $250,000, as itemized below, is hereby voted from the following sources, pursuant to Massachusetts General Laws Chapter 44, Section 32, Chapter 44 Section 53 and Chapter 468 of the Acts of 2008, and at the recommendation of his Honor the Mayor; and

WHEREAS, the City will establish the Office of Racial Equity within the Springfield Department of Health and Human Services; and

WHEREAS, these funds will increase the Springfield Department of Health and Human Services general fund budget to fund the Office of Racial Equity; and

WHEREAS, after reviewing this order, the Chief Administrative and Financial Officer has certified to the Mayor and City Council, that in his professional opinion, after an evaluation of all pertinent financial information reasonably available, the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the Order, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

BE IT ORDERED THAT: that the City Council approves the increase in appropriations as itemized below to meet the expenses of the City of Springfield.

Sources

Fiscal Year 21 Estimated Revenues	$250,000.00

USES

01520-501000 Office of Racial Equity	$250,000.00
TOTAL SUPPLEMENT:	**$250,000.00**