



CITY COUNCIL

City Clerk's Office 1/3/2021 12:00:00 PM

Regular Meeting Agenda~

I hereby notify you that the following items of business have been filed with this office and can be acted upon at the meeting of the City Council **Monday February 8, 2021** at 06:30 PM.

City Clerk

COVID-19 Advisory:

In order to enable municipal government to continue its important work during the COVID-19 pandemic, and to ensure that elected officials can satisfy CDC social distancing guidelines to avoid exposure to contagions, the City of Springfield is providing public notice that it will conduct this meeting utilizing remote collaboration technology in accord with Governor Baker's Order concerning the Open Meeting Law. FOCUS Springfield Community TV will continue to broadcast meetings utilizing the technology listed below.

There are three (3) methods for City residents to be present during the meeting or, in the alternative, watch the meeting at a later date:

1. Viewers used to watching "live" or "on-demand" recordings via Livestream will continue to watch meetings using the same link: <https://livestream.com/focusspringfield/citycouncil>
2. Viewers used to watching "live" or recordings played back on Springfield's Comcast Channel 17 will continue to watch meetings on the same channel, and it is repeatedly aired several times a week until the next meeting
3. At any point, City Council meetings can be viewed at the FOCUS Springfield website <http://focusspringfield.com/>

Possible Public Speak-Out Time 6:30 PM

Call to Order

6:30 PM Meeting called to order on February 8, 2021. The meeting will be held via Zoom (Remote Collaboration Technology).

Moment of Silence - Pledge of Allegiance

Reports of Committee

General Business

- (1.) Resignation of Councilor Gomez

Informational

- (2.) December Revenue Vs. Expenditure Report (Mayor Sarno)

Special Permits

- (3.) For a Special Permit to Re-Establish a Pre-Existing, Non-Conforming Use (Motor Vehicle Service/Sales) at the Properties Known as 484 Boston Road (01655-0083), 472 Boston Road (01655-0081) and NS Boston Road (01655-0085 & 0086), as Allowed by M.G.L. and the Springfield Zoning Ordinance Article 10, Section 10.1.41.

Request: See Above
Owner: Sanjay Patel
By: Sanjay Patel
Petitioner: Ngoni Noble Makoni
By: Ngoni Noble Makoni

- (4.) For a Special Permit for the Re-Use of an Existing Structure(S) (More Than 26 Dwelling Units), at the Property Known as 53 Wilbraham Road (12282-1006)(Book#18064/Page#580), as Allowed by M.G.L. and the Springfield Zoning Ordinance Article 4, Table 4-4, Section 2.3(2).

Request: See Above
Owner: City of Springfield
By: Christopher Caputo, City Collector
- Treasurer
Petitioner: Knox Residences I, LLP
By: Gordon Pulsifer

- (5.) For a Special Permit for the Re-Use of an Existing Structure(S) (More Than 26 Dwelling Units), at the Property Known as 42 Waltham Avenue (11960-0010)(Book#12875/Page#0447), as Allowed by M.G.L. and the Springfield Zoning Ordinance Article 4, Table 4-4, Section 2.3(2).

Request: See Above
Owner: Knox Residences II, LLP
By: Gordon Pulsifer
Petitioner: Knox Residences II, LLP
By: Gordon Pulsifer

- (6.) To Allow for the Installation of a Wall Sign(S), Above the First Floor, at the Property Known as 151 Chestnut Street (02750-0523) (Book#22006/Page#242), as Allowed by M.G.L. and the Springfield Zoning Ordinance Article 9, Section 9.8.17.

Request: See Above
Owner: Chestnut Acquisitions, LLC
By: Juan Prieto, Manager
Petitioner: Chestnut Acquisitions, LLC
By: Juan Prieto, Manager

- (7.) To Amend an Existing Special Permit (Adult Use Marijuana Establishment - Storefront Retail), Granted October 2019, by the Transfer or Assignment of a Portion of the Rights Granted Under the Host Community Agreement Issued by the City of Springfield at the Property Known as 311 Page Boulevard (09440-1063))(Book#17740/Page#19), as Allowed by M.G.L. and the Springfield Zoning Ordinance, Article 4, Table 4-4, Section 20.1(1).

Request: See Above
Owner: 575 Union Street, LLC

By: Michael Vinick, Manager
Petitioner: 311 Page Boulevard, LLC
By: Timothy Rooke

Petitions

- (8.) Verizon-Wilcox Street
- (9.) Armory Street Pet 10,292
- (10.) Eversorce/Gas-Cottage St.
- (11.) Eversource/Gas- Industry Ave.

Grants

- (12.) FY21 Shannon CSI Grant - In-Kind Match Required - \$1,062,975.90 (Mayor Sarno)
- (13.) Senior Aide Grant Increase- \$275,104.00 - No Match (Mayor Sarno)
- (14.) EOHHS Youth Homelessness Grant Increase - \$160,000.00 - No Match (Mayor Sarno)
- (15.) Byrne JAG Grant - No Match - \$121,488 (Mayor Sarno)
- (16.) Police Department Donation - \$50,000 (Mayor Sarno)
- (17.) Good Neighbor Agreement Health Donation - \$2,500.00 (Mayor Sarno)
- (18.) Donation - Police/Fire/HHS/SPS - \$200.00 (Mayor Sarno)
- (19.) Donation of Goods - PPE Supplies (Mayor Sarno)

Orders

- (20.) Confirmation of the Appointment of Daniel Rodriguez to the Water and Sewer Commission (Mayor Sarno)
- (21.) Budget Transfer Across Departments - \$336,530.00 (Mayor Sarno)
Budget Transfer Across Departments - \$336,530.00
- (22.) Budget Transfer Across Departments - \$162,000.00 (Mayor Sarno)
Budget Transfer Across Departments - \$162,000.00
- (23.) Order Authorizing a Contract Over 3 Years for the School Food Service Program Management Request for Proposals (Mayor Sarno)
The Request for Proposals is expected to be issued on February 26, 2021.
- (24.) Five-Year Lease of DPW Solid Waste Vehicles (Mayor Sarno)

Ordinances

- (25.) (ID # 6006) - Regular Meetings

Resolutions

- (26.) Opposing Internet Data Caps



City Council
36 Court Street
Springfield, MA 01103

SCHEDULED

PROCLAMATION (ID # 6067)

Meeting: 02/08/21 06:30 PM
Department: City Clerk
Category: General
Prepared By: Tasheena Davis
Initiator: Tasheena Davis
Sponsors: President Marcus J Williams
DOC ID: 6067

Resignation of Councilor Gomez

Resignation of Councilor Gomez



City Council

SCHEDULED

Meeting: 02/08/21 06:30 PM
Initiator: Pat Burns
Sponsors: Mayor Domenic J. Sarno
DOC ID: 6049

2

December Revenue Vs. Expenditure Report (Mayor Sarno)

Statement of Revenues and Other Sources,
and Expenditures and Other Uses
Budget and Actual - General Fund

For the period ended
12/31/20

Revenues and Other Sources:	Revised Budget	Actual	Variance Over/(Under)	%
Real Estate & Personal Property Taxes	225,022,820	108,420,270	(116,602,550)	48'
Real Estate & Personal Property Taxes - Tax Liens	-	685,929	685,929	0'
Motor Vehicle Excise	10,656,424	2,588,903	(8,067,521)	24'
Penalties, interest and other taxes	18,362,475	4,182,122	(14,180,353)	23'
Charges for Services	11,539,651	5,808,728	(5,730,923)	50'
Intergovernmental	429,749,916	214,952,684	(214,797,232)	50'
Licenses and Permits	4,681,204	1,921,751	(2,759,452)	41'
Fines and Forfeits	492,233	192,273	(299,960)	39'
Interest earned on Investments	1,895,491	1,091,952	(803,539)	58'
Miscellaneous	5,377,000	3,960,758	(1,416,242)	74'
FY 2020 Net School Spending Shortfall (a.)	14,792,138	14,792,138	-	100'
Stabilization Reserves	6,809,000	6,809,000	-	100'
Other Financing Sources - Free Cash	4,287,161	4,519,786	232,625	105'
Total Revenues and Other Sources	733,665,513	369,926,294	(363,739,219)	50'
Expenditures and Other Uses:				
General government	30,054,162	20,309,404	9,744,758	68'
Public safety				
Police	50,327,774	27,038,008	23,289,767	54'
Fire	24,263,616	12,796,763	11,466,853	53'
Centralized Dispatch	1,917,404	1,088,382	829,021	57'
Other	4,424,926	2,380,543	2,044,383	54'
Health and Welfare	4,286,399	1,690,007	2,596,391	39'
Public works	11,213,846	7,814,430	3,399,416	70'
Education	476,863,847	208,532,829	268,331,017	44'
Culture and recreation	13,857,383	8,006,408	5,850,975	58'
Pension and fringe	77,400,208	38,993,307	38,406,901	50'
State and district assessments	3,801,277	1,906,678	1,894,599	50'
Debt Service	26,354,228	19,648,578	6,705,650	75'
Pay as you go Capital	3,210,267	1,294,039	1,916,228	40'
Other Financing Use - Trash Enterprise Supplement	5,690,177	5,690,177	-	100'
Total Expenditures and Other Uses	733,665,513	357,189,555	376,475,959	49'
Excess (deficiency) of revenues and other sources over expenditures and other uses	-	12,736,740	12,736,740	

(a.) The FY 2020 Net School Spending Requirement shortfall must be appropriated in the School Budget pursuant to Chapter 70. Section 11 of the Education Reform Act of 1993.

Attachment: December Revenue Vs. Expenditure Report (6049 : December Revenue Vs. Expenditure Report)

CITY OF SPRINGFIELD, MASSACHUSETTS

Budget and Actual - General Fund

Expenditures and Encumbrances

For the period ended
12/31/20

Expenditures and Other Uses:	Original Budget	Transfers In/(Out)	Revised Budget	Expenditure	Encumbrance	Variance Over/(Under)	%
General government	23,245,162	6,809,000	30,054,162	17,625,544	2,683,860	9,744,758	68%
Public safety							
Police	50,327,774	-	50,327,774	26,265,526	772,481	23,289,767	54%
Fire	24,263,616	-	24,263,616	12,525,200	271,564	11,466,853	53%
Centralized Dispatch	1,917,404	-	1,917,404	1,082,457	5,926	829,021	57%
Other	4,424,926	-	4,424,926	1,967,423	413,120	2,044,383	54%
Health and Welfare	4,036,399	250,000	4,286,399	1,566,382	123,626	2,596,391	39%
Public works	11,213,846	-	11,213,846	7,055,282	759,147	3,399,416	70%
Education	477,858,733	(994,886)	476,863,847	181,285,548	27,247,281	268,331,017	44%
Culture and recreation	13,857,383	-	13,857,383	6,923,562	1,082,846	5,850,975	58%
Pension and fringe	77,400,208	-	77,400,208	38,599,980	393,327	38,406,901	50%
State and district assessments	3,801,277	-	3,801,277	1,881,235	25,442	1,894,599	50%
Debt Service	26,354,228	-	26,354,228	19,648,578	-	6,705,650	75%
Pay as you go Capital	3,210,267	-	3,210,267	680,788	613,251	1,916,228	40%
Other Financing Use - Trash Enterprise Supplement	5,690,177	-	5,690,177	5,690,177	-	-	100%
Total Expenditures and Other Uses	727,601,399	6,064,114	733,665,513	322,797,683	34,391,871	376,475,959	49%

CITY OF SPRINGFIELD, MASSACHUSETTS

Yearly Comparision Revenue Vs. Expenditures
For the period ended
12/31/20 vs 12/31/19

Revenues and Other Sources:

	FY 2021 Actual	FY 2020 Actual	Increase/ (Decrease)	Comments
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Real Estate & Personal Property Taxes	\$ 108,420,270	\$ 101,476,405	\$ 6,943,865	Increase in Tax Levy
Tax Liens	685,929	1,298,109	(612,180)	Delay of Tax Taking
Motor Vehicle Excise	2,588,903	2,387,164	201,739	
Penalties, interest and other taxes	4,182,122	2,828,842	1,353,280	MGM Payment \$2.3M 11/2/20
Charges for Services	5,808,728	5,268,877	539,851	
Intergovernmental	214,952,684	212,113,198	2,839,486	
Licenses and Permits	1,921,751	2,817,415	(895,664)	
Fines and Forfeits	192,273	220,767	(28,495)	
Interest earned on Investments	1,091,952	1,487,403	(395,450)	Reduction in Interest Rates
Miscellaneous	3,960,758	3,044,614	916,144	
Net School Spending Shortfall	14,792,138	6,081,535	8,710,603	Increase in School Carryforward
Stabilization Reserves	6,809,000	24,961	6,784,039	Large Legal Settlements
Other Financing Sources	4,519,786	232,125	4,287,661	Use of Free Cash in FY 21 Budget

Total Revenues and Other Sources	369,926,294	339,281,415	30,644,879	
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Expenditures and Other Uses:

General government	20,309,404	13,928,152	6,381,252	Large Legal Settlements
Public safety				
Police	27,038,008	26,337,521	700,487	
Fire	12,796,763	12,037,174	759,590	
Centralized Dispatch	1,088,382	833,242	255,140	Grant Expenses in FY 20
Other	2,380,543	2,343,512	37,031	
Health and Welfare	1,690,007	1,899,447	(209,439)	
Public works	7,814,430	8,162,918	(348,488)	
Education	208,532,829	235,944,648	(27,411,819)	Pension Payment/School Transportation
Culture and recreation	8,006,408	8,350,973	(344,565)	
Pension and fringe	38,993,307	58,121,155	(19,127,848)	Pension Payment
State and district assessments	1,906,678	1,842,594	64,084	
Debt Service	19,648,578	20,265,947	(617,369)	
Pay as you go Capital	1,294,039	879,975	414,064	
Trash Enterprise Supplement	5,690,177	4,837,619	852,558	

Total Expenditures and Other Uses	357,189,555	395,784,877	(38,595,322)	
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Totals	\$ 12,736,740	\$ (56,503,462)	\$ 69,240,201	
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Attachment: December Revenue Vs. Expenditure Report (6049 : December Revenue Vs. Expenditure Report)



City Council
36 Court Street
Springfield, MA 01103

Meeting: 02/08/21 06:30 PM
Department: Economic Development
Category: Special Permit
Prepared By: Phil Dromey
Initiator: Phil Dromey
Sponsors:
DOC ID: 6001

TABLED

PETITION (ID # 6001)

For a Special Permit to Re-Establish a Pre-Existing, Non-Conforming Use (Motor Vehicle Service/Sales) at the Properties Known as 484 Boston Road (01655-0083), 472 Boston Road (01655-0081) and NS Boston Road (01655-0085 & 0086), as Allowed by M.G.L. and the Springfield Zoning Ordinance Article 10, Section 10.1.41.

Request:	See Above
Owner:	Sanjay Patel
By:	Sanjay Patel
Petitioner:	Ngoni Noble Makoni
By:	Ngoni Noble Makoni

HISTORY:

01/25/21 City Council

CONTINUE

Next: 02/08/21

Sanjay Patel addressed the Council. He stated that he is working with a property neighbor to utilize the property. He explained he will be doing used car sales.

Councilor Lederman asked if they have spoken with any neighborhood Councils.

Mr. Patel stated the council visited the property and are in favor of the re-use of the run-down property.

Councilor Davila asked how many cars they will sell.

Mr. Patel stated they are parking for 200 cars but will start small with only 10 cars for sale. The focus will also be on mechanical work. They will invest as they grow.

Councilor Davila asked if there is a restriction on the number of cars.

Philip Dromey, Deputy Director of Planning, stated there was more than enough space for car sales, so there is no restriction on the number in the conditions.

To The City Council of the City of Springfield:
The undersigned respectfully petition your honorable body

for a special permit to re-establish a pre-existing, non-conforming use (motor vehicle service/sales) at the properties known as 484 Boston Road (01655-0083), 472 Boston Road (01655-0081) and NS Boston Road (01655-0085 & 0086), as allowed by M.G.L. and the Springfield Zoning Ordinance Article 10, Section 10.1.41.

Mailing Address:

592 Birnie Avenue
 West Springfield, MA 01089

Owner:

Sanjay Patel

I hereby certify that I am the owner or acting on behalf of the owner.

By: 
Sanjay Patel

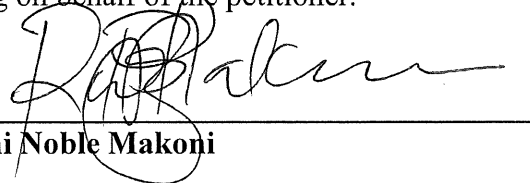
Mailing Address:

68 Burbank Street
 Pittsfield, MA 01201

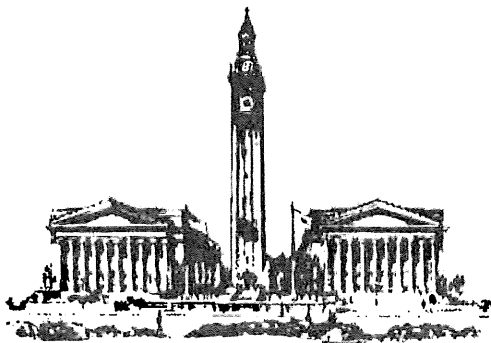
Petitioner:

Ngoni Noble Makoni

I hereby certify that I am the petitioner or acting on behalf of the petitioner.

By: 
Ngoni Noble Makoni

Attachment: Boston_Rd_484_Tax_Formal_Jan_2021 (6001 : 484 Boston Road)



THE CITY OF
SPRINGFIELD, MASSACHUSETTS

11/25/2020

Special Permit Tax Certification

I certify that all identifiable real estate, personal property and excise taxes have been paid by the petitioner and/or landlord associated with the special permit request shown below:

Special Permit : 484 Boston Road, 472 Boston Road, & NS Boston Road

Petitioner : Ngoni Noble Makoni

Landlord : Sanjay Patel

Christopher A. Caputo: Treasurer Collector

**OFFICE OF PLANNING & ECONOMIC DEVELOPMENT
ANALYSIS FOR A SPECIAL PERMIT**

**484 BOSTON ROAD, 472 BOSTON ROAD AND NS BOSTON ROAD
PRE-EXISTING, NON-CONFORMING USE (MOTOR VEHICLE REPAIRS/SALES)**

General Information

Petitioner:	Ngoni Noble Makoni
Request:	To re-establish a pre-existing, non-conforming use (motor vehicle service/sales)
Proposed use of the property:	Motor vehicle repairs/sales
Parcel Size:	73,780 s.f.
Compatibility with current planning documents:	The Pine Point Neighborhood Plan shows no changes to this area.
Neighborhood council notification:	Pine Point Neighborhood Council: 1-11-21
Tax Status:	SEE ATTACHED
Site Visit:	1-5-21
Hearing Date:	1-25-21/2-8-21

Staff Analysis

Neighborhood characteristics:

The parcels are currently zoned Business A and are located along the commercial corridor of Boston Road. The surrounding land uses include:

- To the north is a motor vehicle sales and service operation zoned Business A.
- To the south is a vacant motor vehicle sales and service operation zoned Business A.
- To the east are a small commercial shopping plaza and single family homes zoned Business A and Residence A.
- To the west is vacant wetlands zoned Business A.

Site plan review:

The petitioner has requested a special permit to re-open a pre-existing, non-conforming use (motor vehicle sales/service) at the properties known as 484 Boston Road, 475 Boston Road and NS Boston Road. These site were the location of Metro Jeep but has been vacant for several years. Due to the fact that the properties are zoned Business A, a special permit is required to re-establish this use.

After reviewing the site plan and visiting the site, the staff does not object to the proposed request. As noted above, this site had been the location of a similar use for many years. Also as noted above, a number of the surrounding properties are also being used for motor vehicle sales and service operations.

In reviewing the previous special permit, issued back in 2008, it was noted that there was a condition requiring the petitioner to formally request the discountenance of Hobson Street, which is currently an undeveloped street. After speaking with the staff at the Board of Public Works, the staff has confirmed that this step was completed however, while it appears an Approval Not Required (ANR) plan was created (see attached), it does not appear that the ANR plan was approved by the Springfield Planning Board and/or recorded at the Hampden County Registry of Deeds. If approved, the staff would strongly suggest that this condition be placed on this special permit to ensure this process is completed and the portion of Hobson Street that was discontinued is formally incorporated into the larger parcel.



Recommendation

Approve, with conditions.

Recommended Conditions

1. This special permit is granted solely for the re-establishment of a pre-existing, non-conforming use (motor vehicle sales/service) at the properties known as 484 Boston Road (01655-0083), 472 Boston Road (01655-0081) and NS Boston Road (01655-0085 & 0086).
2. The use shall be developed according to the attached site plan, with the addition of conditions #3 through #15.
3. All parking for display, customers and employees shall be clearly marked.
4. There shall be no storage of junk or inoperable vehicles at this location.
5. The building shall be maintained graffiti free.
6. There shall be no elevated car displays allowed.
7. The site shall be maintained free of all overgrown vegetation, weeds, trash and debris.
8. There shall be no auto body work or painting done at this location.
9. There shall be no banners, streamers or other promotional materials located on the vehicles or building.
10. The public sidewalk along Boston Road shall be maintained, including snow removal.
11. An Approval Not Required Plan (ANR) combining all the parcels, including the discontinued portion of Hobson Street shall be filed with the Springfield Planning Board for approval and then recorded at the Hampden County Registry of Deeds.
12. Compliance with these conditions, as well as any and all zoning regulations, is required. Failure to comply may result in denial of the issuance of a Building Permit and/or Occupancy Permit, revocation of any permits issued and/or enforcement by the Code Enforcement Department punishable by fines of up to \$200 per day for each day a violation exists.



THE CITY OF
SPRINGFIELD, MASSACHUSETTS

11/25/2020

**Special Permit
Tax Certification**

I certify that all identifiable real estate, personal property and excise taxes have been paid by the petitioner and/or landlord associated with the special permit request shown below:

Special Permit : 484 Boston Road, 472 Boston Road, & NS Boston Road
Petitioner : Ngoni Noble Makoni
Landlord : Sanjay Patel

A handwritten signature in black ink, reading "Christopher A. Caputo", is positioned above the printed name of the Treasurer Collector.

Christopher A. Caputo: Treasurer Collector

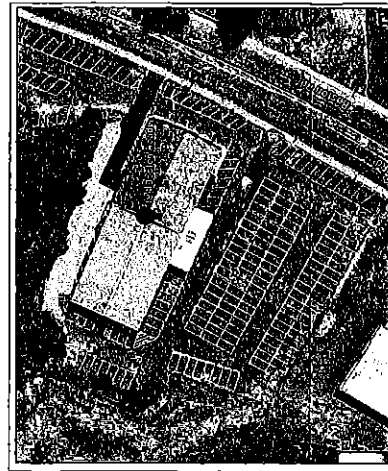
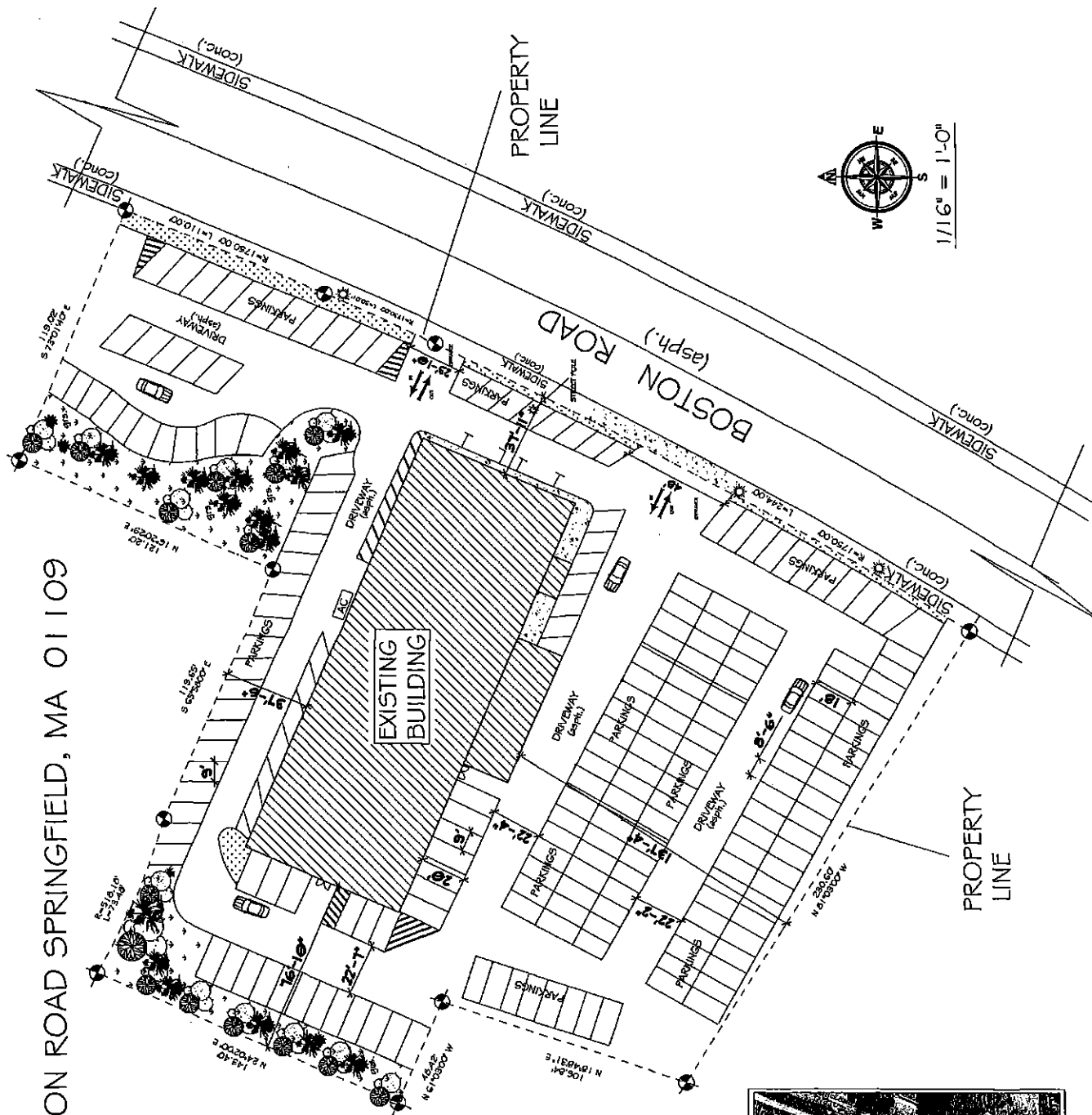
SITE PLAN
LOCATION : 484 BOSTON ROAD SPRINGFIELD, MA 01109

AC

Conc.	CONCRETE FLOOR
asph.	ASPHALT FLOOR
grs.	GRASS

LEGEND

- | | | |
|---|----|-----------------|
|  | == | property corner |
|  | == | street light |
|  | == | Buildings |
|  | == | Grass |
|  | == | concrete Floor |
|  | == | asphalt Floor |



LOCATION MAP

NOTE						

ARCHITECT
Jordan Arce

DESIGNED

CHECKED :

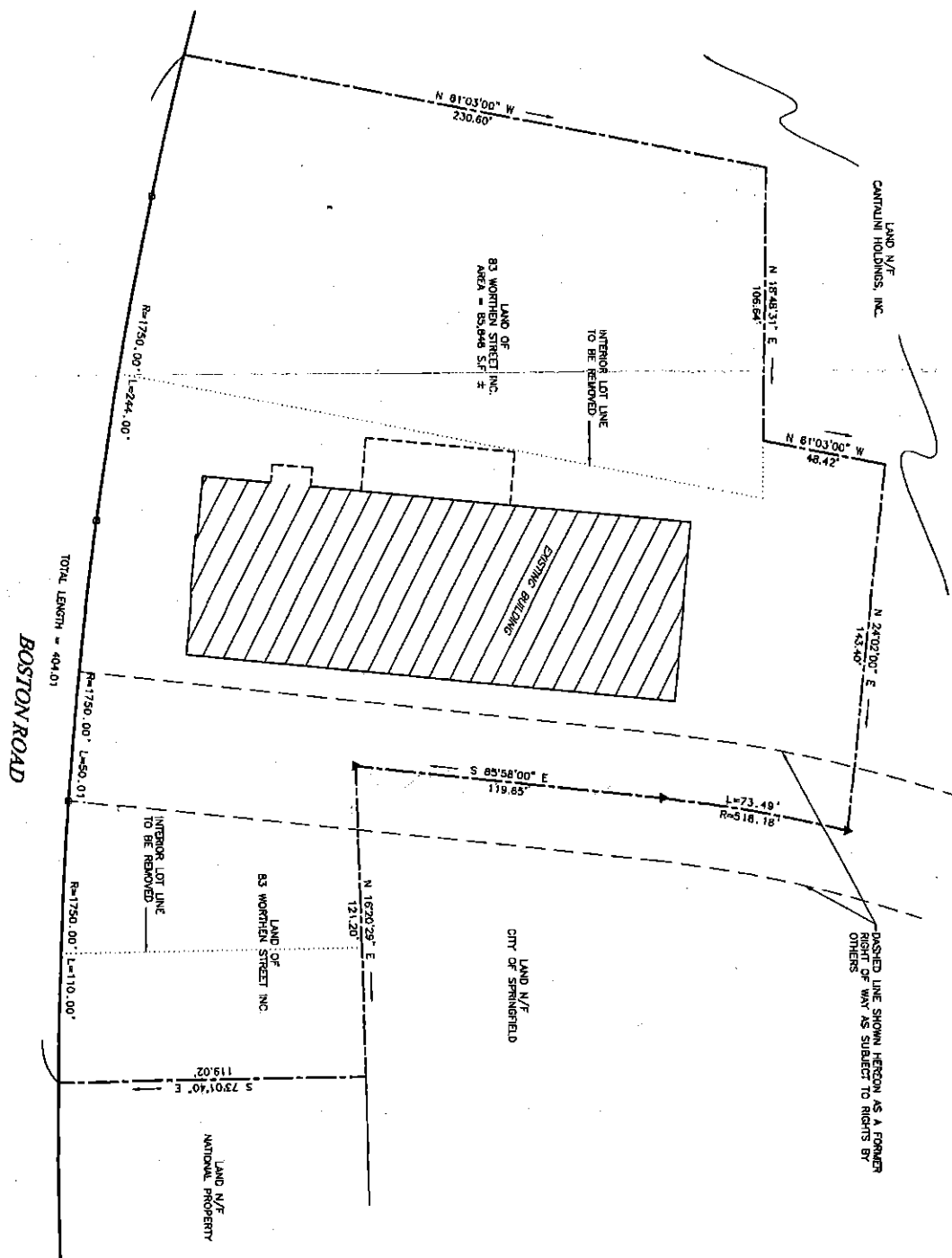
DATE :

CLIENT:

PROJECT

LOCATION
484 BOSTON ROAD
MA 01109H

3.b



PLAN REFERENCES:
 LAND IN SPRINGFIELD MASSACHUSETTS, PREPARED FOR ALBERT R. WES. DATED: MAY 1983, RECORDED IN H.C.R.D. PLAN BOOK 212 PAGE 128.
 PLAN OF LAND BOSTON ROAD AND WORTHEN STREET SPRINGFIELD, MA, PREPARED FOR CHESTER REALTY CORP. DATED: FEB. 1987, RECORDED IN H.C.R.D. PLAN BOOK 245 PAGE 120.

I certify that this plan has been prepared in accordance with the Rules and Regulations of the Registrars of Deeds.

Professional Land Surveyor



SYMBOL & LINE LEGEND

- IRON PIPE FOUND
- ◐ BOUND FOUND
- ▲ COMPUTED POINT

Springfield Planning Board

Date:

Approval Under Subdivision
 Control Law Not Required:
 This Planning Board Endorsement
 does not imply compliance with
 the Massachusetts Wetlands
 Protection Act or Zoning By-law.

Plan Of Land In

Springfield, Massachusetts
 Surveyed And Mapped For

83 Worthen Street Inc.

Date: 10-10-2017 Scale: 1" = 30'

Prepared By

RLA

R LIVESQUITE ASSOCIATES, INC.
 40 School Street
 P.O. Box 646
 Westfield, MA 01086



RLA Job No. 170819

Proposed Location

Hobson St

Boston Rd

Gresham St

Fargo St

Morton St



SPRINGFIELD
GIS

City of Springfield, Massachusetts

DATA SOURCE:



484 Boston Road



City Council
36 Court Street
Springfield, MA 01103

Meeting: 02/08/21 06:30 PM
Department: Economic Development
Category: Special Permit
Prepared By: Phil Dromey
Initiator: Phil Dromey
Sponsors:
DOC ID: 6002

TABLED

PETITION (ID # 6002)

For a Special Permit for the Re-Use of an Existing Structure(S) (More Than 26 Dwelling Units), at the Property Known as 53 Wilbraham Road (12282-1006)(Book#18064/Page#580), as Allowed by M.G.L. and the Springfield Zoning Ordinance Article 4, Table 4-4, Section 2.3(2).

Request:	See Above
Owner:	City of Springfield
By:	Christopher Caputo, City Collector - Treasurer
Petitioner:	Knox Residences I, LLP
By:	Gordon Pulsifer

HISTORY:

01/25/21 City Council

CONTINUE

Next: 02/08/21

Gordon Pulsifer spoke about items 4 and 5 together. He explained the Knox Building is a historical property that was slated to come down. He stated fire trucks were made here. The site has its own book and this is the first time he has dealt with a property that has its own book of history. A park is being built at the end of the street, making this a great site for renovation.

Councilor Lederman stated this is a continuation of investment in the Mason Square area which is long overdue.

Councilor Whitfield stated she is appreciative of the work done by Mr. Pulsifer. She explained she got the same feedback that the neighborhood councils were not informed. She stated one flaw with written testimony is that there is no rebuttal period for those in opposition. She stated the gesture of reaching out to the neighborhood is important. She asked Attorney Moore if they can meet with the Neighborhood Council if the hearing has already been opened.

Attorney Moore stated that this has happened before and has been done. He stated the second part of the hearing can take place after

Mr. Pulsifer stated he has spoke with the Old Hill Neighborhood Council and discussed the project at great length. He has tried to contact Upper Hill Neighborhood Council and they hope to have a zoom call. He is more than happy to meet with either of them.

Councilor Whitfield asked about the parcels obtained for the parking lot.

Mr Pulsifer explained that 42 Wilbraham Ave is across the street and there is parking at the end of Waltham Ave.

Councilor Brown stated there has been concern from the Neighborhood Council. State Rep Williams and Mr. Gordon Pulsifer have spoke about meeting. He stated it is difficult with

some Councils as they do not meet regularly. He asked Mr. Pulsifer if there are minority owned contractors and local contractors being utilized.

Mr. Pulsifer stated he is more than willing to hold this meeting. He also stated the Fire Dept. project had a 42% minority owned business use with the use of local contractors.

To The City Council of the City of Springfield:
The undersigned respectfully petition your honorable body

for a special permit for the re-use of an existing structure(s) (more than 26 dwelling units), at the property known as 53 Wilbraham Road (12282-1006)(Book#18064/Page#580), as allowed by M.G.L. and the Springfield Zoning Ordinance Article 4, Table 4-4, Section 2.3(2).

Mailing Address:

36 Court Street
 Springfield, MA 01103

Owner:

City of Springfield

By: 

Christopher Caputo, City Collector – Treasurer

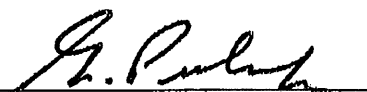
Mailing Address:

2001 Washington Street
 Hanover, MA 02339

Petitioner:

Knox Residences I, LP

I hereby certify that I am the petitioner or acting on behalf of the petitioner.

By: 

Gordon Pulsifer

Christopher A. Caputo
Collector/Treasurer



THE CITY OF
SPRINGFIELD, MASSACHUSETTS

November 30, 2020

Special Permit Tax Certification

I certify that the property below is a tax-foreclosed City-owned parcel. Parcel will be sold to the petitioner "free and clear" of all outstanding taxes and code violations:

Special Permit: 53 Wilbraham Rd – (12282-1006)

Petitioner: Knox Residences II. LP.
2001 Washington Street
Hanover, MA 02339

Owner: City of Springfield

A handwritten signature in cursive script, reading "Christopher A. Caputo", is written over a horizontal line.

Christopher A. Caputo: Treasurer/Collector

Attachment: Wilbraham_Rd_53_Tax_Formal_Jan_2021 (6002 : 53 Wilbraham Road)

**OFFICE OF PLANNING & ECONOMIC DEVELOPMENT
ANALYSIS FOR A SPECIAL PERMIT**

**53 WILBRAHAM ROAD (12282-1006) & 42 WALTHAM AVENUE (11960-0010)
RE-USE OF AN EXISTING STRUCTURE(S) (MORE THAN 26 DWELLING UNITS)**

General Information

Petitioner:	Knox Residence I, LP and Knox Residence II, LP
Request:	Re-use of two (2) existing structures for the creation of new residential units and accessory parking.
Proposed use of the property:	Residential units and accessory parking.
Parcel Size:	53 Wilbraham Road: 39,890 s.f. 42 Waltham Avenue: 24,562 s.f.
Compatibility with current planning documents:	The Upper Hill Neighborhood Plans show no changes to this area.
Neighborhood council notification:	Upper Hill Residents Council: 1-11-21
Tax Status:	SEE ATTACHED
Site Visit:	1-5-21
Hearing Date:	1-25-21/2-8/21

Staff Analysis

Neighborhood characteristics:

The parcels are currently zoned Business B and Industrial A and are located within an area with a mix of commercial and residential uses.

Site plan review:

The petitioner has requested two (2) special permits for the re-use of two (2) existing structures for new housing units (more than 24 units) at the properties known as 53 Wilbraham Road and 42 Waltham Avenue. In addition to the housing units accessory parking will also be developed.

As noted, this project relates to the redevelopment of the former "Knox" building located at 53 Wilbraham Road and an adjacent building located at 42 Waltham Avenue. The "Knox" building is one of the oldest buildings within the City and has been vacant for several years. This structure is also currently listed as one of the most endangered historic buildings in the state. The property at 53 Wilbraham Road was taken by the City for non-payment of taxes and put out for Request for Proposal (RFP) a number of times. The last round of RFP's was issued in November 2019 and the petitioner was selected as the preferred developer.

The first phase of the development will be the redevelopment of 53 Wilbraham Road for new housing units, consisting of a total of fifty five (55) units. These units will be a combination of thirty six (36), one (1) bedroom units and nineteen (19), two (2) bedroom units. Seventy five (75) new parking spaces will also be created as part of this new development. In addition to the housing units, the building will also contain offices and maintenance space for the new units. It should be noted that this building is located directly across the street from the Indian Motorcycle Buildings, which were also recently redeveloped by the petitioner.



The second phase of the development includes the redevelopment of the adjacent building, known as 42 Waltham Avenue. This property is proposed to be redeveloped into forty one (41) new housing units. These new units will consist of twenty six (26), one (1) bedroom units and fifteen (15) two (2) bedroom units. In addition, there will be an additional fifty six (56) new parking spaces created as part of this development.



With regards to the new parking, as per the attached plans, a number of spaces will be created on-site; however, a number of parcels located across the street from this development will also be utilized for additional parking. These parcels are situated between Wilbraham Avenue and Waltham Avenue and currently have structures on the property. The intent is to demolish the existing structures and create additional off-street parking. It should be noted that a number of these structures are over one hundred (100) years old and will fall under the City's demolition delay ordinance. A full review by the Department of Public Works (DPW) will also be required. Additionally, the petitioner needs to ensure that these new parking lots are adequately buffered as they will directly abut existing residences.

The intent is to demolish the existing structures and create additional off-street parking. It should be noted that a number of these structures are over one hundred (100) years old and will fall under the City's demolition delay ordinance. A full review by the Department of Public Works (DPW) will also be required. Additionally, the petitioner needs to ensure that these new parking lots are adequately buffered as they will directly abut existing residences.

Overall, the staff is very pleased with the proposed development. As noted above, 53 Wilbraham Road is a very historic building and the staff is very pleased to see that it will be redeveloped rather than demolished. The petitioner also has a long history of very successful redevelopment projects within the City including the adjacent Indian Motorcycle buildings. The staff firmly believes that the redevelopment of these properties will have a beneficial impact on the surrounding properties as well as the entire Mason Square area as a whole.

Recommendation

Approve, with conditions.

Recommended Conditions: (53 Wilbraham Road)

1. This special permit is granted to this petitioner only.
2. This special permit is granted solely for the re-use of an existing structure(s) and accessory parking, for a new residential development, at the property known as 53 Wilbraham Road (12282-1006).
3. The use shall be developed as per that attached site plans and elevations, with the addition of conditions #4 through #7.
4. All landscaping shall be installed as per the attached plans.
5. All landscaped areas shall be maintained and kept free of all overgrown vegetation, litter and debris.
6. The public treebelt and sidewalks shall be maintained by the petitioner, including snow removal.
7. In addition to the special permit approval, a full review by the Department of Public Works, as per the provisions of City Ordinance, Chapter 27, Article VIII, § 27-58 through 27-63, will be required. This approval must be obtained prior to the issuance of a Building Permit.
8. Compliance with these conditions, as well as any and all zoning regulations, is required. Failure to comply may result in denial of the issuance of a Building Permit and/or Occupancy Permit, revocation of any permits issued and/or enforcement by the Code Enforcement Department punishable by fines of up to \$200 per day for each day a violation exists.

Recommended Conditions: (42 Waltham Avenue)

1. This special permit is granted to this petitioner only.
2. This special permit is granted solely for the re-use of an existing structure(s) and accessory parking, for a new residential development, at the property known as 42 Waltham Avenue (11960-0010).
3. The use shall be developed as per that attached site plans and elevations, with the addition of conditions #4 through #7.
4. All landscaping shall be installed as per the attached plans.
5. All landscaped areas shall be maintained and kept free of all overgrown vegetation, litter and debris.
6. The public treebelt and sidewalks shall be maintained by the petitioner, including snow removal.
7. In addition to the special permit approval, a full review by the Department of Public Works, as per the provisions of City Ordinance, Chapter 27, Article VIII, § 27-58 through 27-63, will be required. This approval must be obtained prior to the issuance of a Building Permit.
8. Compliance with these conditions, as well as any and all zoning regulations, is required. Failure to comply may result in denial of the issuance of a Building Permit and/or Occupancy Permit, revocation of any permits issued and/or enforcement by the Code Enforcement Department punishable by fines of up to \$200 per day for each day a violation exists.

Christopher A. Caputo
Collector/Treasurer



THE CITY OF
SPRINGFIELD, MASSACHUSETTS



November 30, 2020

Special Permit Tax Certification

I certify that the property below is a tax-foreclosed City-owned parcel. Parcel will be sold to the petitioner "free and clear" of all outstanding taxes and code violations:

Special Permit: 53 Wilbraham Rd – (12282-1006)

Petitioner: Knox Residences II, LP.
2001 Washington Street
Hanover, MA 02339

Owner: City of Springfield

A handwritten signature in cursive script, reading "Christopher A. Caputo", is written over a horizontal line.

Christopher A. Caputo: Treasurer/Collector

Attachment: Wilbraham Rd 53 Waltham Ave 42 Jan 2021 (6002 : 53 Wilbraham Road)

Christopher A. Caputo
Collector/Treasurer



THE CITY OF
SPRINGFIELD, MASSACHUSETTS



November 30, 2020

Special Permit Tax Certification

I certify that all identifiable real estate, personal property and excise taxes have been paid by the petitioner and/or landlord associated with the special permit request shown below:

Special Permit: 42 Waltham Avenue – (11960-0010)

Petitioner: Knox Residences II. LP.
2001 Washington Street
Hanover, MA 02339

Property Owner: James C Hwang
5 Jonquil Lane
Longmeadow, MA 01106

A handwritten signature in cursive script, reading "Christopher A. Caputo". The signature is written in dark ink and is positioned above a horizontal line.

Christopher A. Caputo: Treasurer/Collector

Attachment: Wilbraham Rd 53 Waltham Ave 42 Jan 2021 (6002 : 53 Wilbraham Road)

**Section 1 – Preliminary Application Form
Proposed Use Attachment
Knox Residences, I**

53 Wilbraham Rd., Parcel ID # 12282-1006

We are proposing to renovate the building at 53 Wilbraham Road, Springfield Massachusetts. The renovation plan will result in the addition of 55 new apartments (36 1-bedroom and 19 2-bedroom). In addition, we will be building a separate building labeled “Office and Maintenance” approximately 2000 square feet plus or minus. Also on this parcel we will be creating 37 parking spaces.

In addition, we will be creating 3 new parking lots:

34 Wilbraham Avenue (Parcel ID #12280-0009)
42 Wilbraham Avenue (Parcel ID # 12280-0011)
48 Wilbraham Avenue (Parcel ID # 12280-0012)

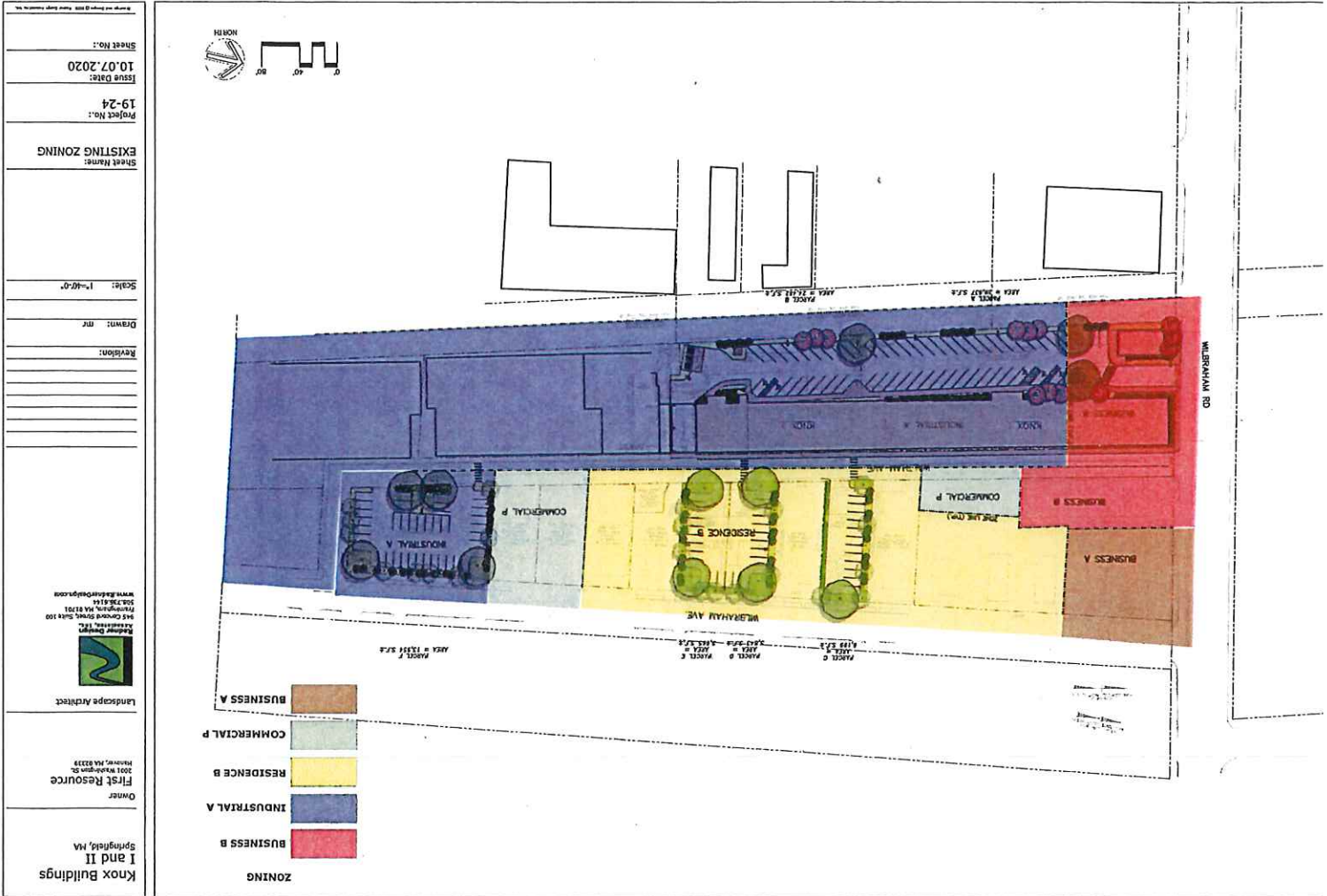
On these 3 parcels, our plan includes the addition of 38 new parking spaces and the demolition of 3 existing buildings and a garage as follows:

-34 Wilbraham Avenue (Parcel ID # 12280-0009) – 13 spaces
-42 & 48 Wilbraham Avenue (Parcel ID #'s 12280-0001
and 12280-0012) – 25 new parking spaces

There will be a total of 75 new parking spaces for the 55 new apartments.

SEE ATTACHED ZONING PARCEL MAP

ZONING PARCEL MAP



Attachment: Wilbraham Rd 53 Waltham Ave 42 Jan 2021 (6002 : 53 Wilbraham Road)

Knox Automobile Company Factory

53 Wilbraham Road/42 Waltham Avenue, Springfield MA

PROJECT SUMMARY

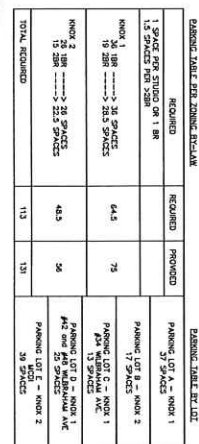
First Resource Development Company is planning to redevelop the original Knox Automobile Company factory. It has divided the project into two phases. The first phase is called Knox Residences, I, LP in which First Resource Development has been designated as the preferred developer by the City of Springfield. The second phase is called Knox Residences, II, LP, in which First Resource Development has gained site control through a Purchase and Sale Agreement.

Knox Residences, I, LP

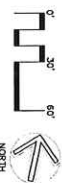
The Knox Automobile Company built this building in 1891 and is located at 53 Wilbraham Rd. in the Winchester Historic District. The building fronts Wilbraham Road and is a four-story brick building located directly across from the Indian Motorcycle Building. The redevelopment plan includes the addition of 55 residential affordable apartments. In addition to the apartments, the plan will include a new building to be used as office and maintenance for the property. This building will replicate the train depot station that was located nearby. A site plan has been attached which shows our parking and site layout.

Knox Residences, II, LP

This portion of The Knox Automobile Company was built in 1903 and is located at 42 Waltham Avenue in the Winchester Historic District. The side of this four-story brick building fronts Waltham Avenue and connects via a CMU wall to 53 Wilbraham Road. The redevelopment plan includes the addition of 41 residential affordable apartments. A site plan has been attached which shows our parking and site layout.



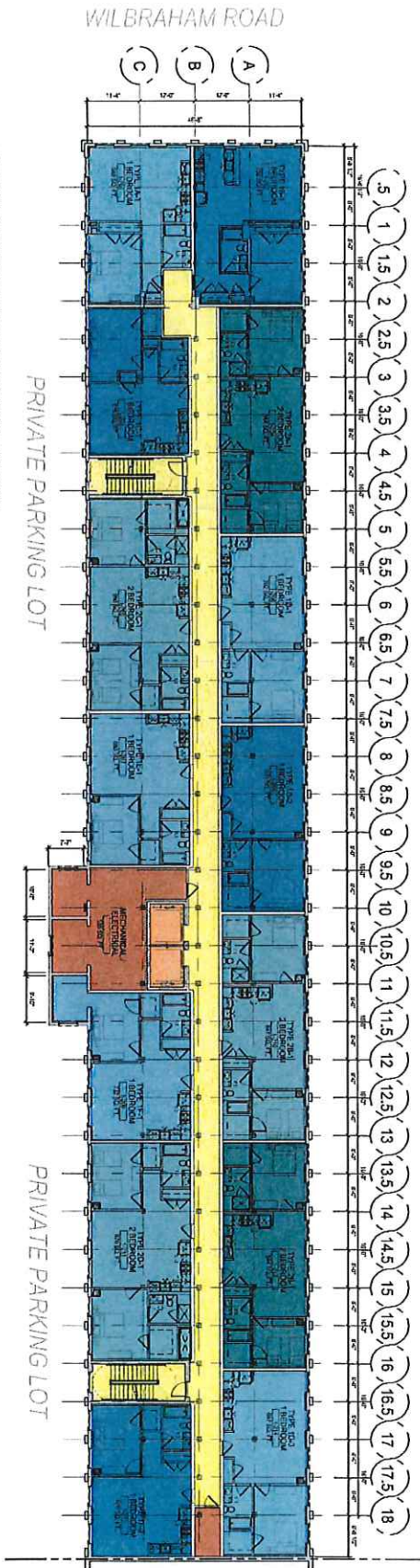
FABRICATION TABLE PER STUDENT		FABRICATION TABLE PER LOT	
REQUIRED	PROVIDED	REQUIRED	PROVIDED
1 SPACE PER STUDENT OR 1 BR 15 SPACES PER 30BR		PANOS LOT B = 1000 1 37 SPACES	
KNOW 1 10 2BR -----> 32 SPACES 10 2BR -----> 32 SPACES	64.5	PANOS LOT B = 1000 2 17 SPACES	
KNOW 2 10 2BR -----> 32 SPACES 10 2BR -----> 32 SPACES	75	PANOS LOT B = 1000 1 AND 10 13 SPACES	
KNOW 3 10 2BR -----> 32 SPACES 10 2BR -----> 32 SPACES	48.5	PANOS LOT B = 1000 1 AND 10 25 SPACES	
TOTAL REQUIRED	113	39 SPACES	KNOW 2



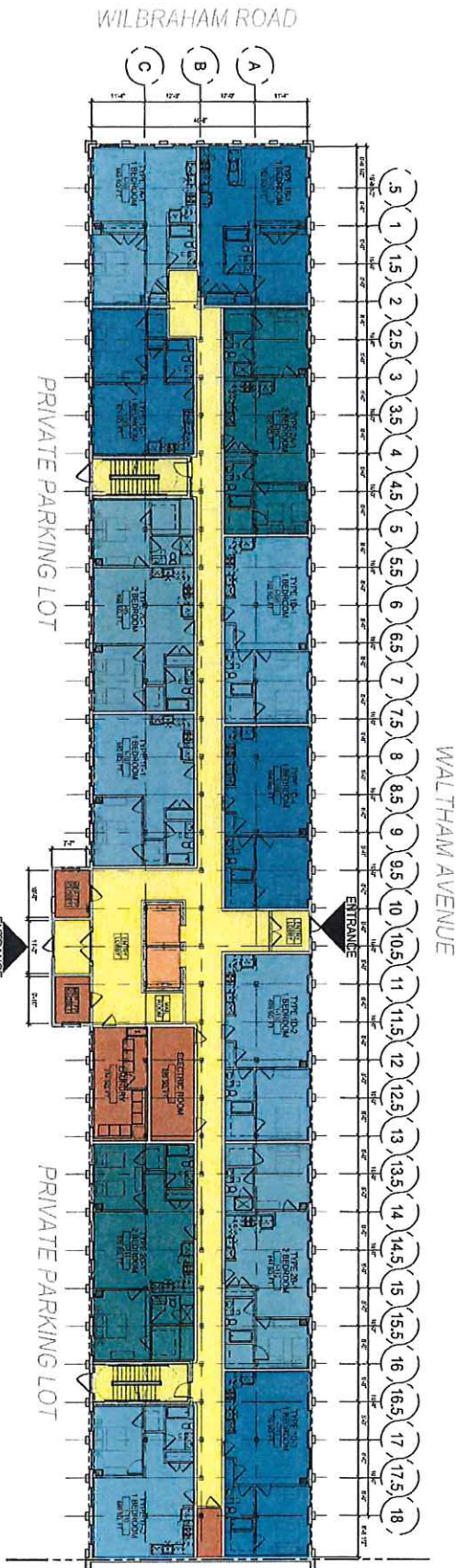
KNOX RESIDENCES I

53 Wilbraham Rd.

WALTHAM AVENUE



11 KNOX AUTOMOBILE (1891 BUILDING) PROPOSED SECOND FLOOR PLAN
SCALE 1/2\"/>



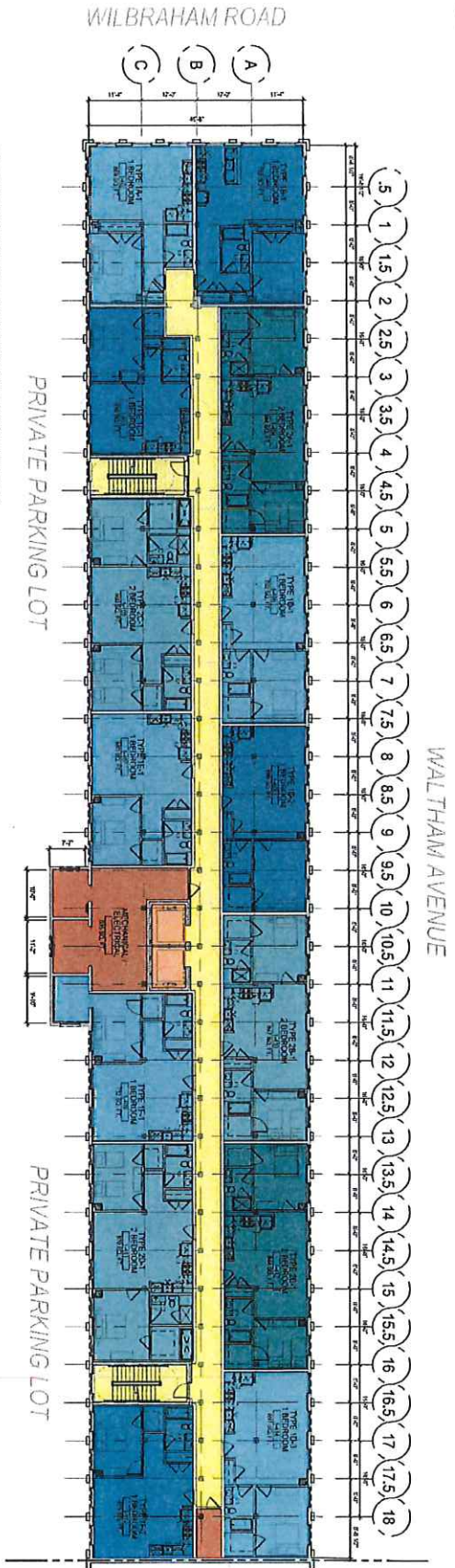
10 KNOX AUTOMOBILE (1891 BUILDING) PROPOSED FIRST FLOOR PLAN
SCALE 1/2\"/>

KNOX AUTOMOBILE - 1891 BUILDING
SPRINGFIELD, MA | SEPTEMBER 21, 2020 | FIRST RESOURCE DEVELOPMENT COMPANY | JOB #16111 | © THE ARCHITECTURAL TEAM, INC.

PROPOSED 1ST & 2ND FLOOR PLANS
NOT TO SCALE

KNOX RESIDENCES I

53 Wilbraham Rd.



13 KNOX AUTOMOBILE (1891 BUILDING) PROPOSED FOURTH FLOOR PLAN
SCALE: 3/8" = 1'-0"



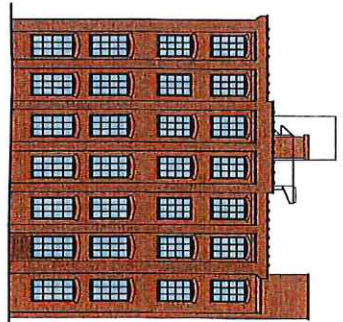
12 KNOX AUTOMOBILE (1891 BUILDING) PROPOSED THIRD FLOOR PLAN
SCALE: 3/8" = 1'-0"

KNOX AUTOMOBILE - 1891 BUILDING
SPRINGFIELD, MA | SEPTEMBER 21, 2020 | FIRST RESOURCE DEVELOPMENT COMPANY | JOB #181711 | © THE ARCHITECTURAL TEAM, INC.

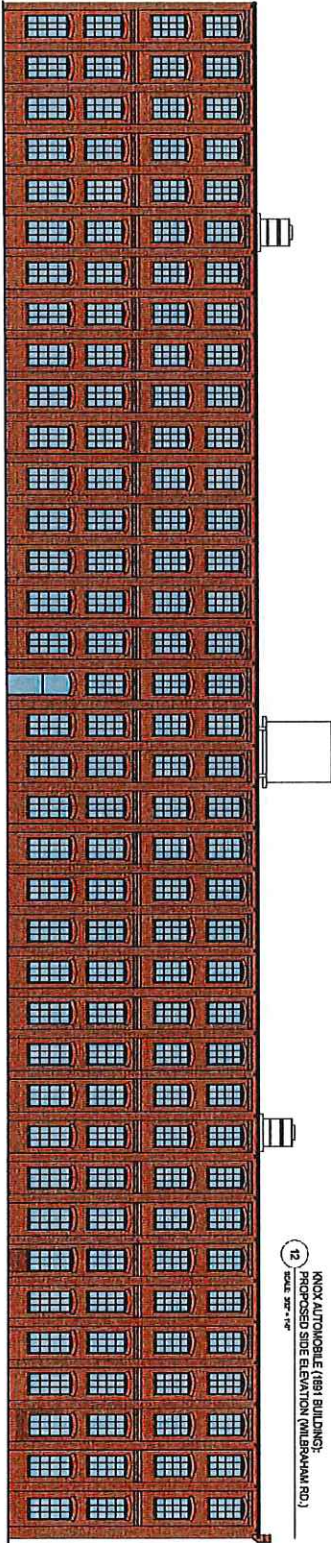
PROPOSED 3RD & 4TH FLOOR PLANS
NOT TO SCALE

KNOX RESIDENCES I

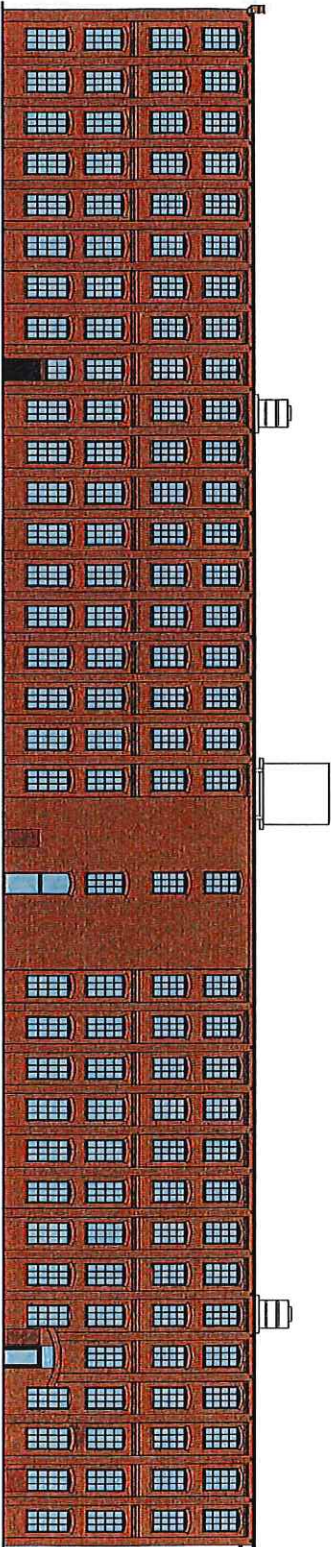
53 Wilbraham Rd.



12 KNOX AUTOMOBILE (1891 BUILDING):
PROPOSED SIDE ELEVATION (WALTHAM RD.)
SCALE: 3/8" = 1'-0"



11 KNOX AUTOMOBILE (1891 BUILDING): PROPOSED FRONT ELEVATION (WALTHAM AVE.)
SCALE: 3/8" = 1'-0"



10 KNOX AUTOMOBILE (1891 BUILDING): PROPOSED REAR ELEVATION (PARKING LOT)
SCALE: 3/8" = 1'-0"

KNOX AUTOMOBILE - 1891 Building

Schematic I/A | September 21, 2020 | Final Finance Development Company | 10179 | © The Architectural Firm, Inc.

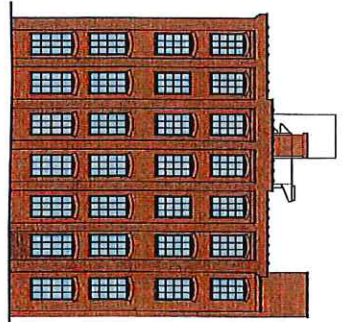
Proposed Elevations

Not to Scale

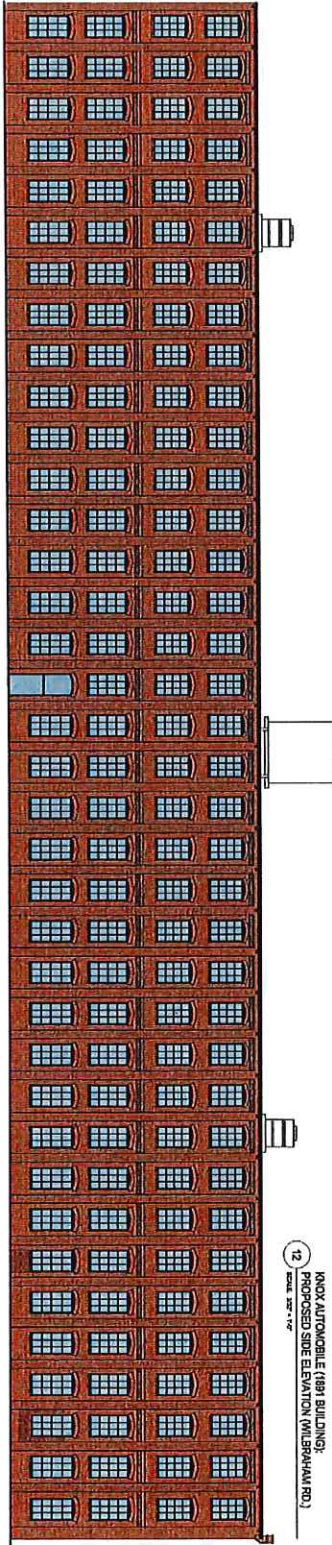
KNOX RESIDENCES I

53 Wilbraham Rd.

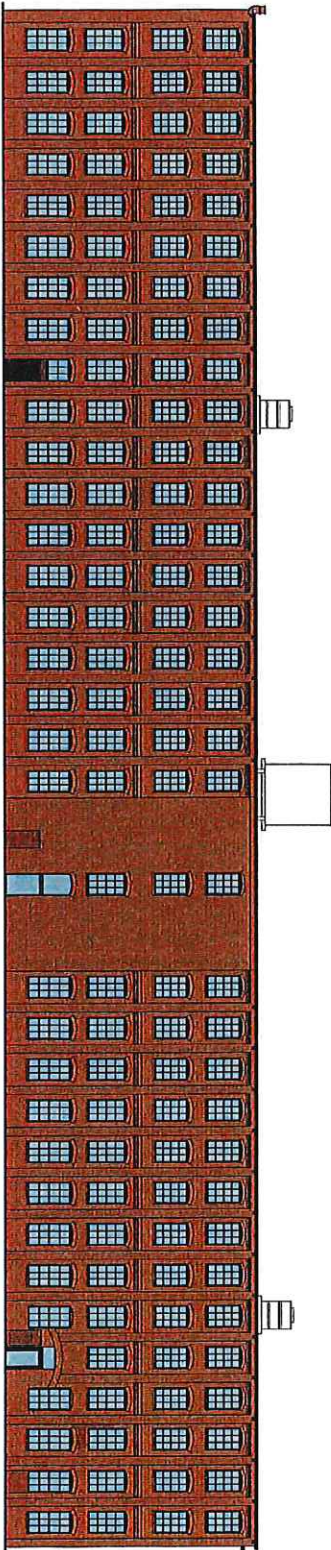
Attachment: Wilbraham_Rd_53_Waltham_Ave_42_Jan_2021 (6002 : 53 Wilbraham Road)



12 KNOX AUTOMOBILE (1891 BUILDING)
PROPOSED SIDE ELEVATION (WILBRAHAM RD.)
SCALE: 3/8" = 1'-0"



11 KNOX AUTOMOBILE (1891 BUILDING) PROPOSED FRONT ELEVATION (WALTHAM AVE.)
SCALE: 3/8" = 1'-0"



10 KNOX AUTOMOBILE (1891 BUILDING) PROPOSED REAR ELEVATION (PARKING LOT)
SCALE: 3/8" = 1'-0"

KNOX AUTOMOBILE - 1891 Building

Cambridge, MA | September 21, 2020 | First Future Development Company | 18176 | © The Architectural Team, Inc.

Proposed Elevations

Not to Scale

**Section 1 – Preliminary Application Form
Proposed Use Attachment
Knox Residences, II**

42 Waltham Avenue, Parcel ID # 11960-0010)

We are proposing to renovate the building at 42 Wilbraham Road, Springfield Massachusetts. The renovation plan will result in the addition of 41 new apartments (26 1-bedroom and 15 2-bedroom). Also on this parcel we will be creating 17 parking spaces.

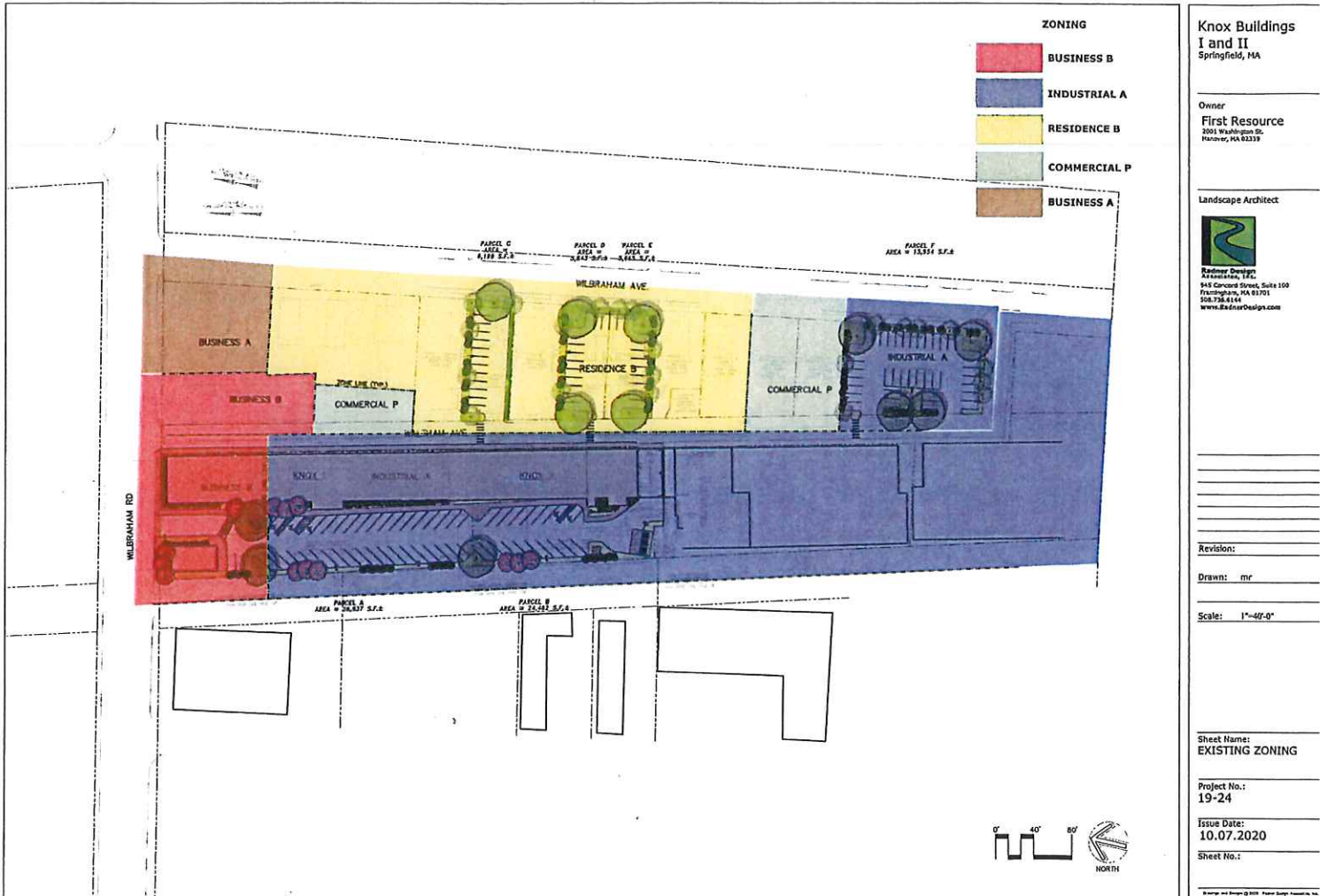
-WS Wilbraham Avenue (Parcel ID # 12280-0017) – 39 spaces

There will be a total of 56 new parking spaces for the 41 new apartments.

SEE ATTACHED ZONING PARCEL MAP

Attachment: Wilbraham Rd 53 Waltham Ave 42 Jan 2021 (6002 : 53 Wilbraham Road)

ZONING PARCEL MAP



Attachment: Wilbraham Rd 53 Waltham Ave 42 Jan 2021 (6002 : 53 Wilbraham Road)

Knox Automobile Company Factory

53 Wilbraham Road/42 Waltham Avenue, Springfield MA

PROJECT SUMMARY

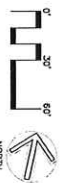
First Resource Development Company is planning to redevelop the original Knox Automobile Company factory. It has divided the project into two phases. The first phase is called Knox Residences, I, LP in which First Resource Development has been designated as the preferred developer by the City of Springfield. The second phase is called Knox Residences, II, LP, in which First Resource Development has gained site control through a Purchase and Sale Agreement.

Knox Residences, I, LP

The Knox Automobile Company built this building in 1891 and is located at 53 Wilbraham Rd. in the Winchester Historic District. The building fronts Wilbraham Road and is a four-story brick building located directly across from the Indian Motorcycle Building. The redevelopment plan includes the addition of 55 residential affordable apartments. In addition to the apartments, the plan will include a new building to be used as office and maintenance for the property. This building will replicate the train depot station that was located nearby. A site plan has been attached which shows our parking and site layout.

Knox Residences, II, LP

This portion of The Knox Automobile Company was built in 1903 and is located at 42 Waltham Avenue in the Winchester Historic District. The side of this four-story brick building fronts Waltham Avenue and connects via a CMU wall to 53 Wilbraham Road. The redevelopment plan includes the addition of 41 residential affordable apartments. A site plan has been attached which shows our parking and site layout.



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	RECORDED	PROCESSED		RECORDED	PROCESSED
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2. 31242 PAGES PH 3038			37242 PAGES		
JONES 1			PHONING LEFT 2 - JONES 2		
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10 2181 ----- 10 37242			PHONING LEFT 2 - JONES 1		
26 1181 ----- 26 37242			PHONING LEFT 2 - JONES 1		
JONES 2			PHONING LEFT 2 - JONES 1		
26 1181 ----- 26 37242	46.5	56	PHONING LEFT 2 - JONES 1		
10 2181 ----- 10 37242			PHONING LEFT 2 - JONES 1		
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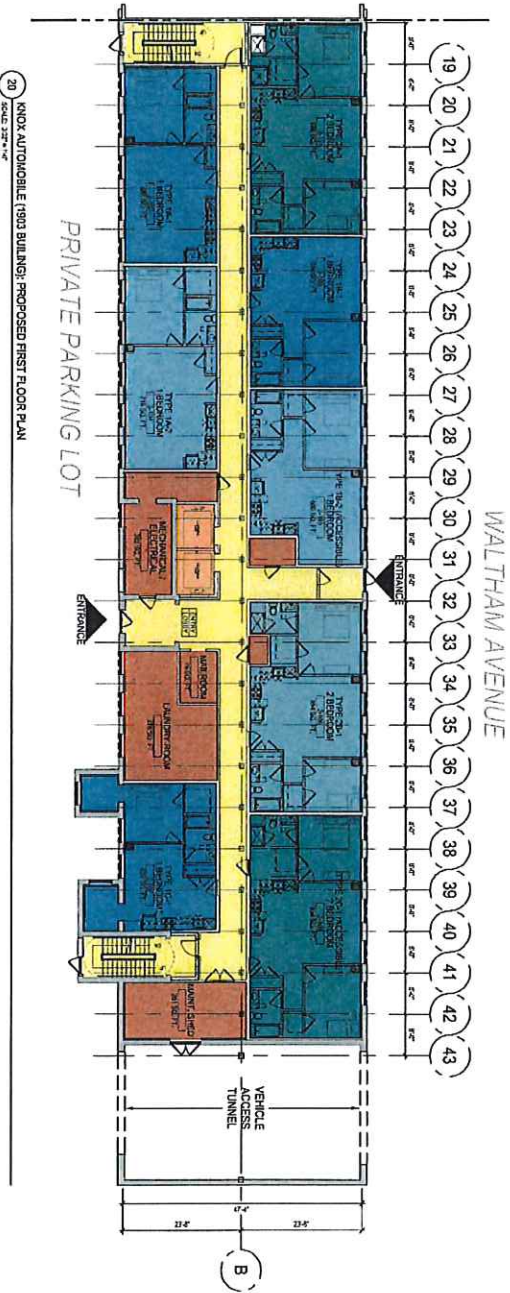
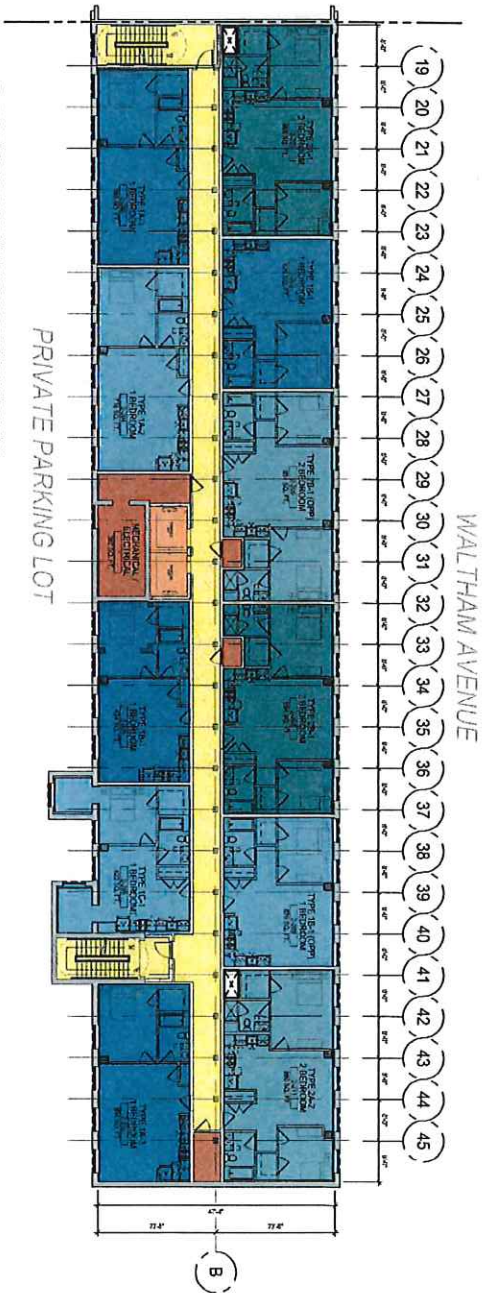


**Radner Design
Associates, Inc.**
3 Allied Drive, Suite 303
Dedham, MA 02026
508.736.6144
www.RadnerDesign.com

Direct Inv.:
L100

KNOX RESIDENCES II

42 Waltham Ave.



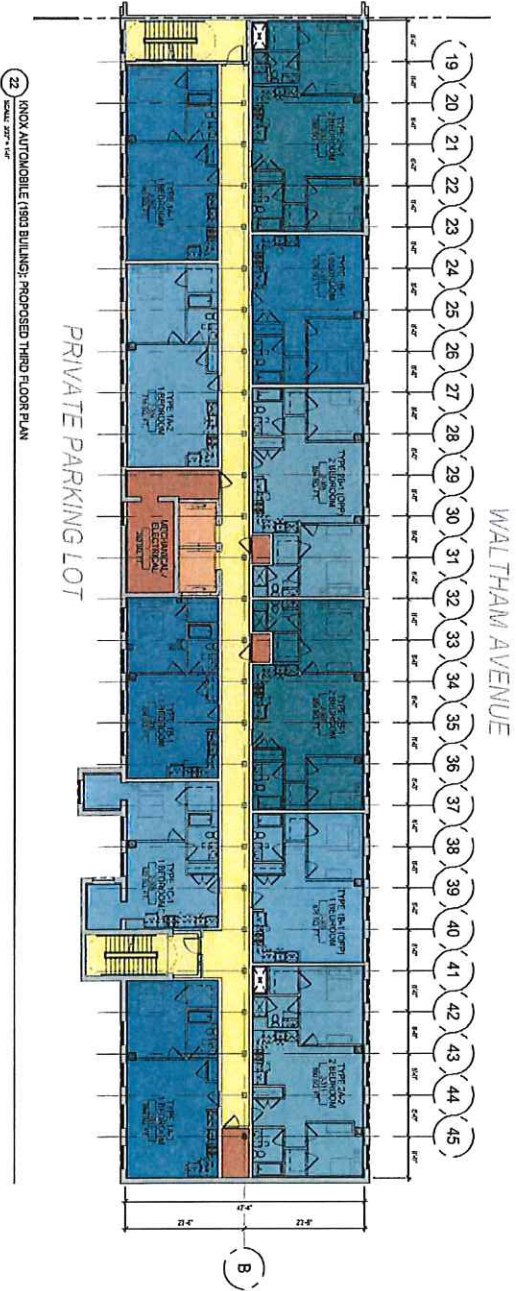
KNOX AUTOMOBILE - 1903 BUILDING

SPRINGFIELD, MA, SEPTEMBER 21, 2009 | FIRST RESOURCE DEVELOPMENT COMPANY | JOB #181116 | © THE ARCHITECTURAL FIRM, INC.

PROPOSED 1ST & 2ND FLOOR PLANS

NOT TO SCALE

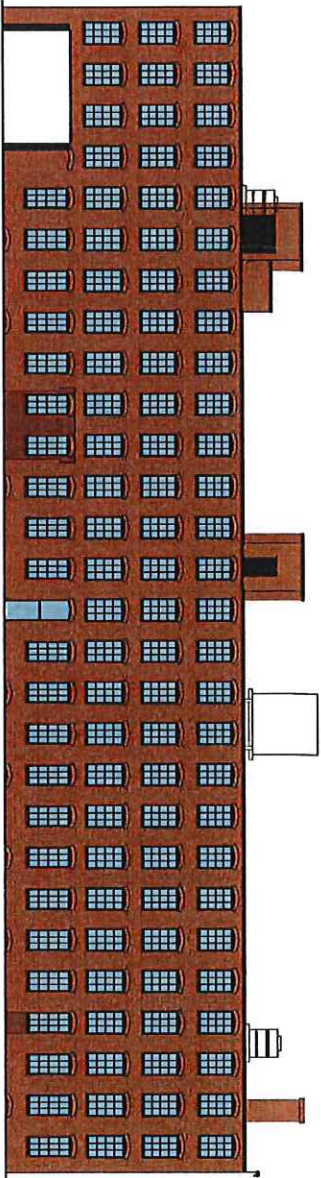
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Packet Pg. 40

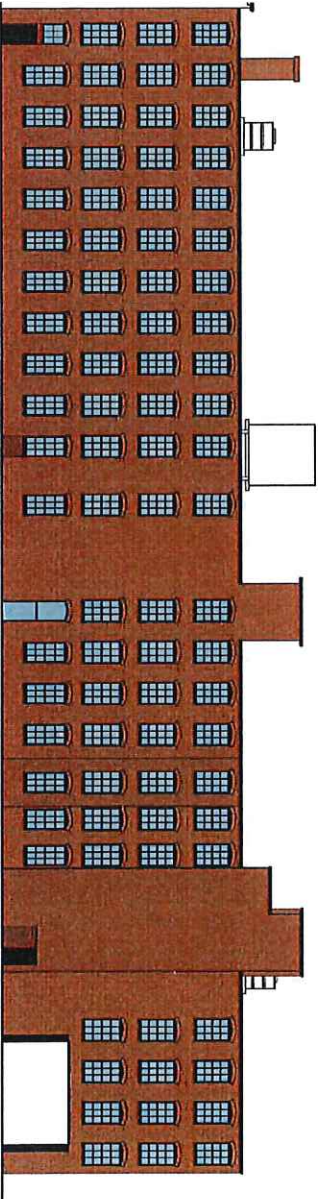
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KNOX RESIDENCES II

42 Waltham Ave.



11 KNOX AUTOMOBILE (1903 BUILDING) PROPOSED FRONT ELEVATION (WALTHAM AVE.)
SCALE: 3/32" = 1'-0"



10 KNOX AUTOMOBILE (1903 BUILDING) PROPOSED REAR ELEVATION (PARKING LOT)
SCALE: 3/32" = 1'-0"

KNOX AUTOMOBILE - 1903 Building

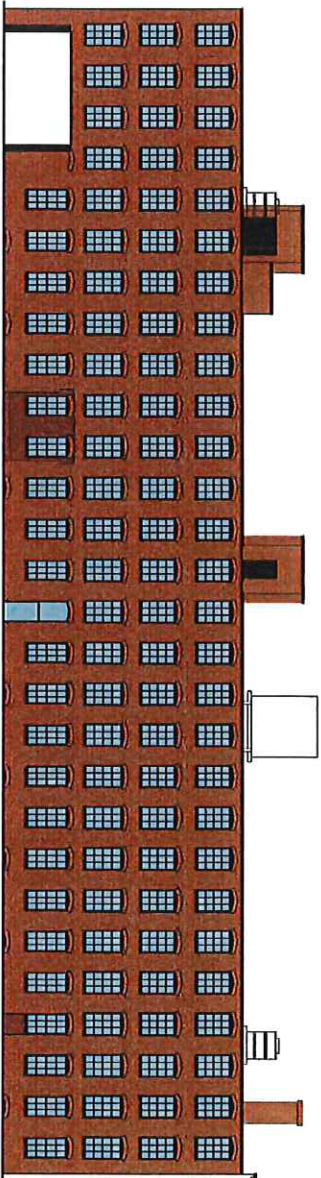
Cambridge, MA | September 21, 2020 | First Resource Development Company | 15176 | © The Architectural Firm, Inc.

Proposed Elevations

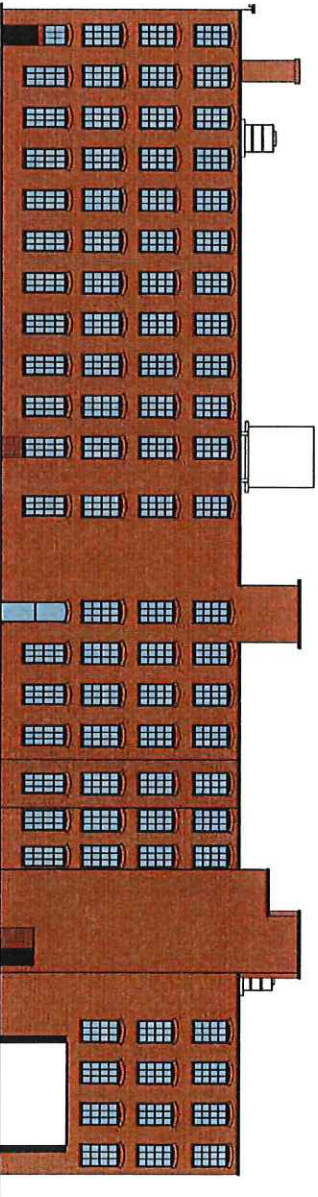
Not to Scale

KNOX RESIDENCES II

42 Waltham Ave.



11 KNOX AUTOMOBILE (1903 BUILDING) PROPOSED FRONT ELEVATION (WALTHAM AVE)
SCALE: 3/8" = 1'-0"



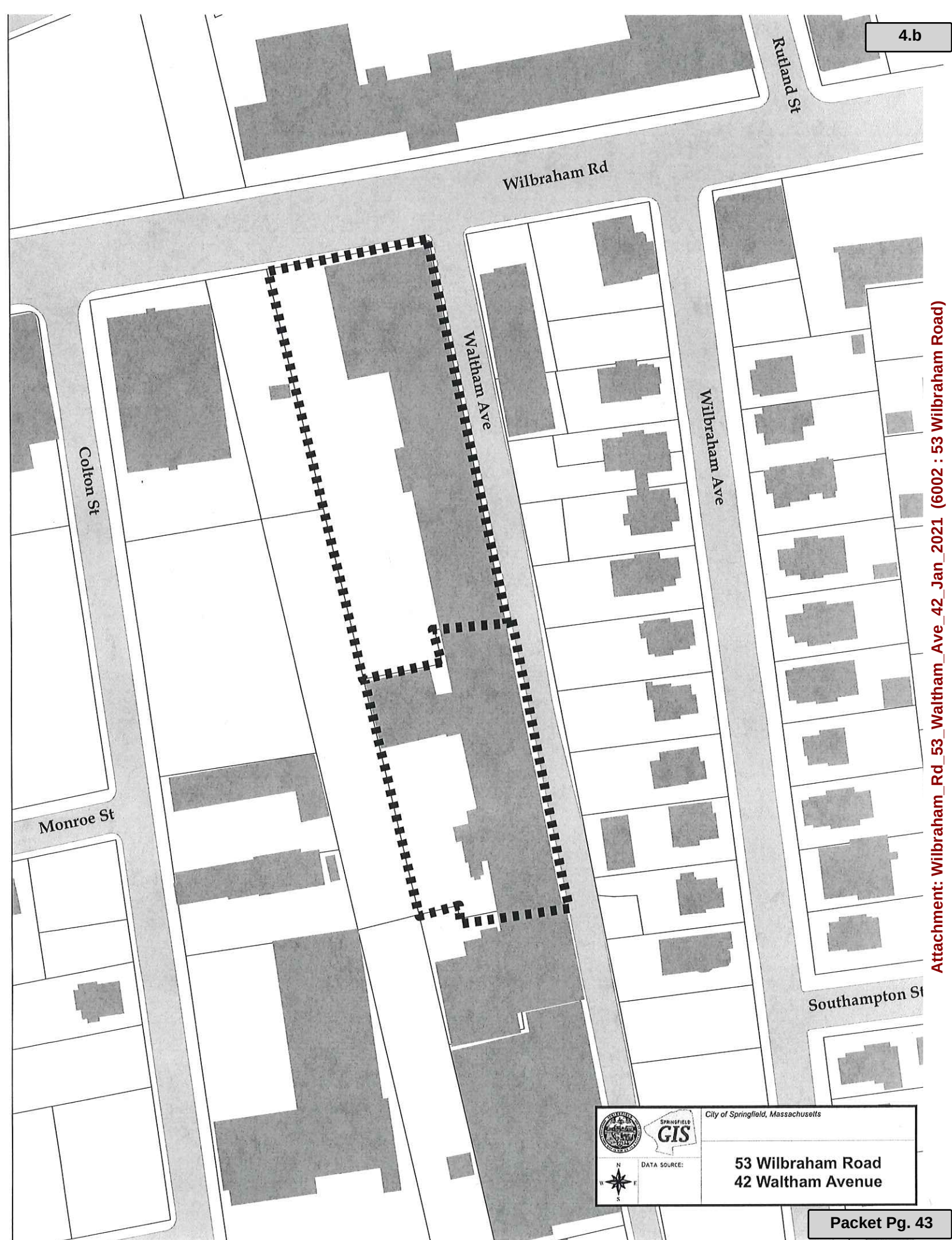
10 KNOX AUTOMOBILE (1903 BUILDING) PROPOSED REAR ELEVATION (PARKING LOT)
SCALE: 3/8" = 1'-0"

KNOX AUTOMOBILE - 1903 Building

Southfield, MI | September 21, 2020 | First Resource Development Company | 161776 | © The Architectural Firm, Inc.

Proposed Elevations

Not to Scale





City Council
36 Court Street
Springfield, MA 01103

Meeting: 02/08/21 06:30 PM
Department: Economic Development
Category: Special Permit
Prepared By: Phil Dromey
Initiator: Phil Dromey
Sponsors:
DOC ID: 6003

TABLED

PETITION (ID # 6003)

For a Special Permit for the Re-Use of an Existing Structure(S) (More Than 26 Dwelling Units), at the Property Known as 42 Waltham Avenue (11960-0010)(Book#12875/Page#0447), as Allowed by M.G.L. and the Springfield Zoning Ordinance Article 4, Table 4-4, Section 2.3(2).

Request:	See Above
Owner:	Knox Residences II, LLP
By:	Gordon Pulsifer
Petitioner:	Knox Residences II, LLP
By:	Gordon Pulsifer

HISTORY:

01/25/21 City Council

CONTINUE

Next: 02/08/21

Mr. Gordon Pulsifer spoke about this item simultaneously with item #4 as it is one project.

To The City Council of the City of Springfield:
The undersigned respectfully petition your honorable body

for a special permit for the re-use of an existing structure(s) (more than 26 dwelling units), at the property known as 42 Waltham Avenue (11960-0010)(Book#12875/Page#0447), as allowed by M.G.L. and the Springfield Zoning Ordinance Article 4, Table 4-4, Section 2.3(2).

Mailing Address:

2001 Washington Street
Hanover, MA 02339

Owner & Petitioner:

Knox Residences II, LP

I hereby certify that I am the owner and petitioner or acting on behalf of the owner and petitioner.

By: _____

Gordon Pulsifer

Attachment: Waltham_Ave_42_Tax_Formal_Jan_2021 (6003 : 42 Waltham Avenue)

Christopher A. Caputo
Collector/Treasurer



THE CITY OF
SPRINGFIELD, MASSACHUSETTS

November 30, 2020

Special Permit Tax Certification

I certify that all identifiable real estate, personal property and excise taxes have been paid by the petitioner and/or landlord associated with the special permit request shown below:

Special Permit: 42 Waltham Avenue – (11960-0010)

Petitioner: Knox Residences II, LP.
2001 Washington Street
Hanover, MA 02339

Property Owner: James C Hwang
5 Jonquil Lane
Longmeadow, MA 01106

Christopher A. Caputo: Treasurer/Collector

Attachment: Waltham Ave 42 Tax Formal Jan 2021 (6003 : 42 Waltham Avenue)

**OFFICE OF PLANNING & ECONOMIC DEVELOPMENT
ANALYSIS FOR A SPECIAL PERMIT**

**53 WILBRAHAM ROAD (12282-1006) & 42 WALTHAM AVENUE (11960-0010)
RE-USE OF AN EXISTING STRUCTURE(S) (MORE THAN 26 DWELLING UNITS)**

General Information

Petitioner:	Knox Residence I, LP and Knox Residence II, LP
Request:	Re-use of two (2) existing structures for the creation of new residential units and accessory parking.
Proposed use of the property:	Residential units and accessory parking.
Parcel Size:	53 Wilbraham Road: 39,890 s.f. 42 Waltham Avenue: 24,562 s.f.
Compatibility with current planning documents:	The Upper Hill Neighborhood Plans show no changes to this area.
Neighborhood council notification:	Upper Hill Residents Council: 1-11-21
Tax Status:	SEE ATTACHED
Site Visit:	1-5-21
Hearing Date:	1-25-21/2-8/21

Staff Analysis

Neighborhood characteristics:

The parcels are currently zoned Business B and Industrial A and are located within an area with a mix of commercial and residential uses.

Site plan review:

The petitioner has requested two (2) special permits for the re-use of two (2) existing structures for new housing units (more than 24 units) at the properties known as 53 Wilbraham Road and 42 Waltham Avenue. In addition to the housing units accessory parking will also be developed.

As noted, this project relates to the redevelopment of the former "Knox" building located at 53 Wilbraham Road and an adjacent building located at 42 Waltham Avenue. The "Knox" building is one of the oldest buildings within the City and has been vacant for several years. This structure is also currently listed as one of the most endangered historic buildings in the state. The property at 53 Wilbraham Road was taken by the City for non-payment of taxes and put out for Request for Proposal (RFP) a number of times. The last round of RFP's was issued in November 2019 and the petitioner was selected as the preferred developer.

The first phase of the development will be the redevelopment of 53 Wilbraham Road for new housing units, consisting of a total of fifty five (55) units. These units will be a combination of thirty six (36), one (1) bedroom units and nineteen (19), two (2) bedroom units. Seventy five (75) new parking spaces will also be created as part of this new development. In addition to the housing units, the building will also contain offices and maintenance space for the new units. It should be noted that this building is located directly across the street from the Indian Motorcycle Buildings, which were also recently redeveloped by the petitioner.



The second phase of the development includes the redevelopment of the adjacent building, known as 42 Waltham Avenue. This property is proposed to be redeveloped into forty one (41) new housing units. These new units will consist of twenty six (26), one (1) bedroom units and fifteen (15) two (2) bedroom units. In addition, there will be an additional fifty six (56) new parking spaces created as part of this development.



With regards to the new parking, as per the attached plans, a number of spaces will be created on-site; however, a number of parcels located across the street from this development will also be utilized for additional parking. These parcels are situated between Wilbraham Avenue and Waltham Avenue and currently have structures on the property. The intent is to demolish the existing structures and create additional off-street parking. It should be noted that a number of these structures are over one hundred (100) years old and will fall under the City's demolition delay ordinance. A full review by the Department of Public Works (DPW) will also be required. Additionally, the petitioner needs to ensure that these new parking lots are adequately buffered as they will directly abut existing residences.

The intent is to demolish the existing structures and create additional off-street parking. It should be noted that a number of these structures are over one hundred (100) years old and will fall under the City's demolition delay ordinance. A full review by the Department of Public Works (DPW) will also be required. Additionally, the petitioner needs to ensure that these new parking lots are adequately buffered as they will directly abut existing residences.

Overall, the staff is very pleased with the proposed development. As noted above, 53 Wilbraham Road is a very historic building and the staff is very pleased to see that it will be redeveloped rather than demolished. The petitioner also has a long history of very successful redevelopment projects within the City including the adjacent Indian Motorcycle buildings. The staff firmly believes that the redevelopment of these properties will have a beneficial impact on the surrounding properties as well as the entire Mason Square area as a whole.

Recommendation

Approve, with conditions.

Recommended Conditions: (53 Wilbraham Road)

1. This special permit is granted to this petitioner only.
2. This special permit is granted solely for the re-use of an existing structure(s) and accessory parking, for a new residential development, at the property known as 53 Wilbraham Road (12282-1006).
3. The use shall be developed as per that attached site plans and elevations, with the addition of conditions #4 through #7.
4. All landscaping shall be installed as per the attached plans.
5. All landscaped areas shall be maintained and kept free of all overgrown vegetation, litter and debris.
6. The public treebelt and sidewalks shall be maintained by the petitioner, including snow removal.
7. In addition to the special permit approval, a full review by the Department of Public Works, as per the provisions of City Ordinance, Chapter 27, Article VIII, § 27-58 through 27-63, will be required. This approval must be obtained prior to the issuance of a Building Permit.
8. Compliance with these conditions, as well as any and all zoning regulations, is required. Failure to comply may result in denial of the issuance of a Building Permit and/or Occupancy Permit, revocation of any permits issued and/or enforcement by the Code Enforcement Department punishable by fines of up to \$200 per day for each day a violation exists.

Recommended Conditions: (42 Waltham Avenue)

1. This special permit is granted to this petitioner only.
2. This special permit is granted solely for the re-use of an existing structure(s) and accessory parking, for a new residential development, at the property known as 42 Waltham Avenue (11960-0010).
3. The use shall be developed as per that attached site plans and elevations, with the addition of conditions #4 through #7.
4. All landscaping shall be installed as per the attached plans.
5. All landscaped areas shall be maintained and kept free of all overgrown vegetation, litter and debris.
6. The public treebelt and sidewalks shall be maintained by the petitioner, including snow removal.
7. In addition to the special permit approval, a full review by the Department of Public Works, as per the provisions of City Ordinance, Chapter 27, Article VIII, § 27-58 through 27-63, will be required. This approval must be obtained prior to the issuance of a Building Permit.
8. Compliance with these conditions, as well as any and all zoning regulations, is required. Failure to comply may result in denial of the issuance of a Building Permit and/or Occupancy Permit, revocation of any permits issued and/or enforcement by the Code Enforcement Department punishable by fines of up to \$200 per day for each day a violation exists.

Christopher A. Caputo
Collector/Treasurer



THE CITY OF
SPRINGFIELD, MASSACHUSETTS



November 30, 2020

Special Permit Tax Certification

I certify that the property below is a tax-foreclosed City-owned parcel. Parcel will be sold to the petitioner "free and clear" of all outstanding taxes and code violations:

Special Permit: 53 Wilbraham Rd – (12282-1006)

Petitioner: Knox Residences II, LP.
2001 Washington Street
Hanover, MA 02339

Owner: City of Springfield

A handwritten signature in cursive script, reading "Christopher A. Caputo", is written over a horizontal line.

Christopher A. Caputo: Treasurer/Collector

Attachment: Wilbraham Rd 53 Waltham Ave 42 Jan 2021 (6003 : 42 Waltham Avenue)

Christopher A. Caputo
Collector/Treasurer



THE CITY OF
SPRINGFIELD, MASSACHUSETTS



November 30, 2020

Special Permit Tax Certification

I certify that all identifiable real estate, personal property and excise taxes have been paid by the petitioner and/or landlord associated with the special permit request shown below:

Special Permit: 42 Waltham Avenue – (11960-0010)

Petitioner: Knox Residences II. LP.
2001 Washington Street
Hanover, MA 02339

Property Owner: James C Hwang
5 Jonquil Lane
Longmeadow, MA 01106

A handwritten signature in cursive script, reading "Christopher A. Caputo". The signature is written in dark ink and is positioned above a horizontal line.

Christopher A. Caputo: Treasurer/Collector

Attachment: Wilbraham Rd 53 Waltham Ave 42 Jan 2021 (6003 : 42 Waltham Avenue)

**Section 1 – Preliminary Application Form
Proposed Use Attachment
Knox Residences, I**

53 Wilbraham Rd., Parcel ID # 12282-1006

We are proposing to renovate the building at 53 Wilbraham Road, Springfield Massachusetts. The renovation plan will result in the addition of 55 new apartments (36 1-bedroom and 19 2-bedroom). In addition, we will be building a separate building labeled “Office and Maintenance” approximately 2000 square feet plus or minus. Also on this parcel we will be creating 37 parking spaces.

In addition, we will be creating 3 new parking lots:

- 34 Wilbraham Avenue (Parcel ID #12280-0009)
- 42 Wilbraham Avenue (Parcel ID # 12280-0011)
- 48 Wilbraham Avenue (Parcel ID # 12280-0012)

On these 3 parcels, our plan includes the addition of 38 new parking spaces and the demolition of 3 existing buildings and a garage as follows:

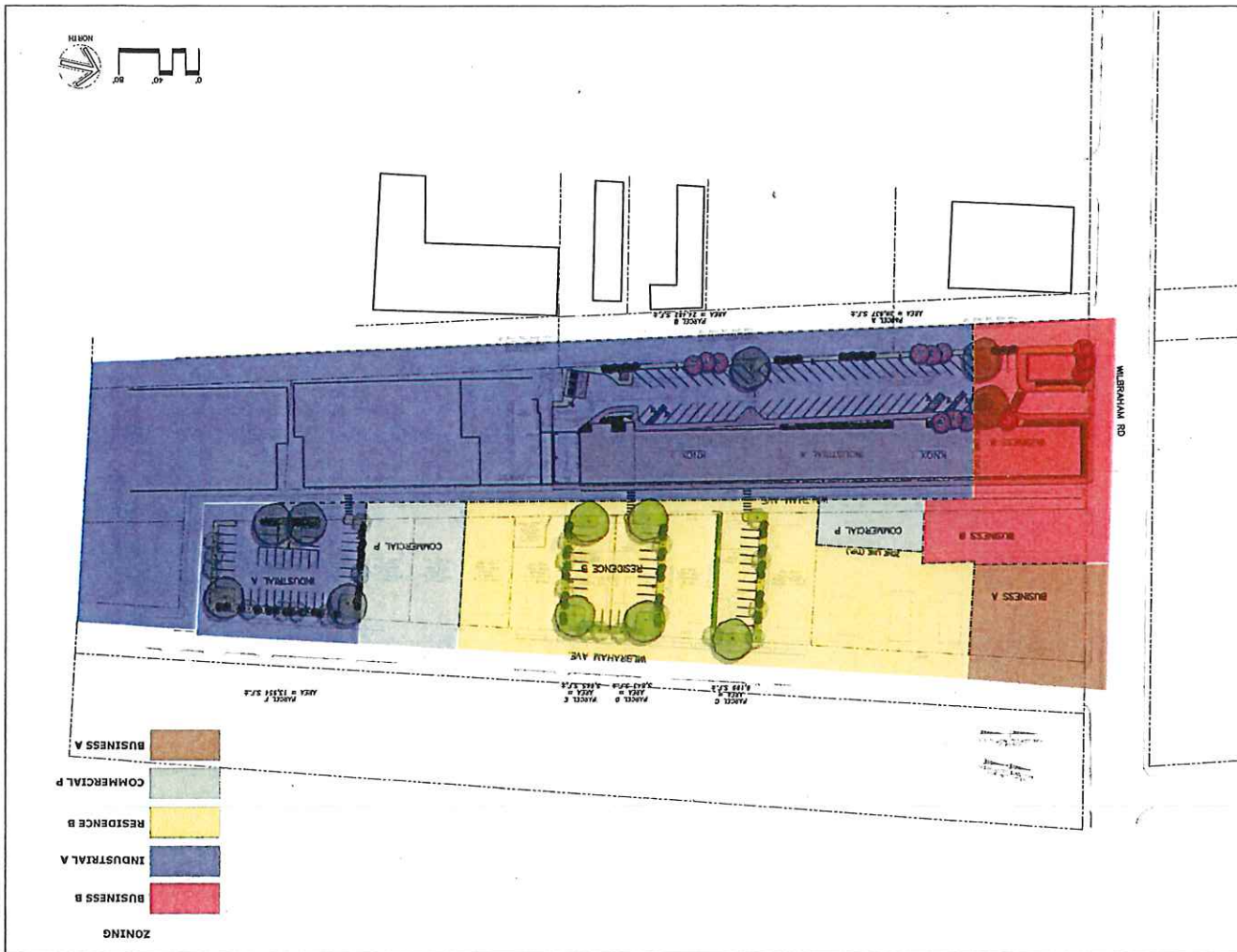
- 34 Wilbraham Avenue (Parcel ID # 12280-0009) – 13 spaces
- 42 & 48 Wilbraham Avenue (Parcel ID #'s 12280-0001 and 12280-0012) – 25 new parking spaces

There will be a total of 75 new parking spaces for the 55 new apartments.

SEE ATTACHED ZONING PARCEL MAP

Packet Pg. 53

Owner Knox Buildings I and II Springfield, MA	Project Resource 2001 Northampton St Haverhill, MA 02339	Landscape Architect  Redwood Design Associates, LLC 345 Oakwood Street, Suite 100 Provincetown, MA 02701 508.738.6144 www.RedwoodDesign.com	Revision: Drawn: MF Scale: 1"=40'-0"	Sheet Name: EXISTING ZONING Project No.: 19-24 Issue Date: 10.07.2020 Sheet No.:	© Redwood Design and Project II 2020. All rights reserved. No part may be reproduced without written permission.
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Knox Automobile Company Factory

53 Wilbraham Road/42 Waltham Avenue, Springfield MA

PROJECT SUMMARY

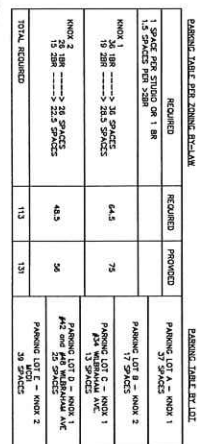
First Resource Development Company is planning to redevelop the original Knox Automobile Company factory. It has divided the project into two phases. The first phase is called Knox Residences, I, LP in which First Resource Development has been designated as the preferred developer by the City of Springfield. The second phase is called Knox Residences, II, LP, in which First Resource Development has gained site control through a Purchase and Sale Agreement.

Knox Residences, I, LP

The Knox Automobile Company built this building in 1891 and is located at 53 Wilbraham Rd. in the Winchester Historic District. The building fronts Wilbraham Road and is a four-story brick building located directly across from the Indian Motorcycle Building. The redevelopment plan includes the addition of 55 residential affordable apartments. In addition to the apartments, the plan will include a new building to be used as office and maintenance for the property. This building will replicate the train depot station that was located nearby. A site plan has been attached which shows our parking and site layout.

Knox Residences, II, LP

This portion of The Knox Automobile Company was built in 1903 and is located at 42 Waltham Avenue in the Winchester Historic District. The side of this four-story brick building fronts Waltham Avenue and connects via a CMU wall to 53 Wilbraham Road. The redevelopment plan includes the addition of 41 residential affordable apartments. A site plan has been attached which shows our parking and site layout.



PARKING TABLE BY LOT

PARKING LOT A - KNOX 1	37 SPACES
PARKING LOT B - KNOX 2	17 SPACES
PARKING LOT C - KNOX 1	43A WELBYMAN AVE 13 SPACES
PARKING LOT D - KNOX 1	43A WELBYMAN AVE 25 SPACES
PARKING LOT E - KNOX 2	39 SPACES



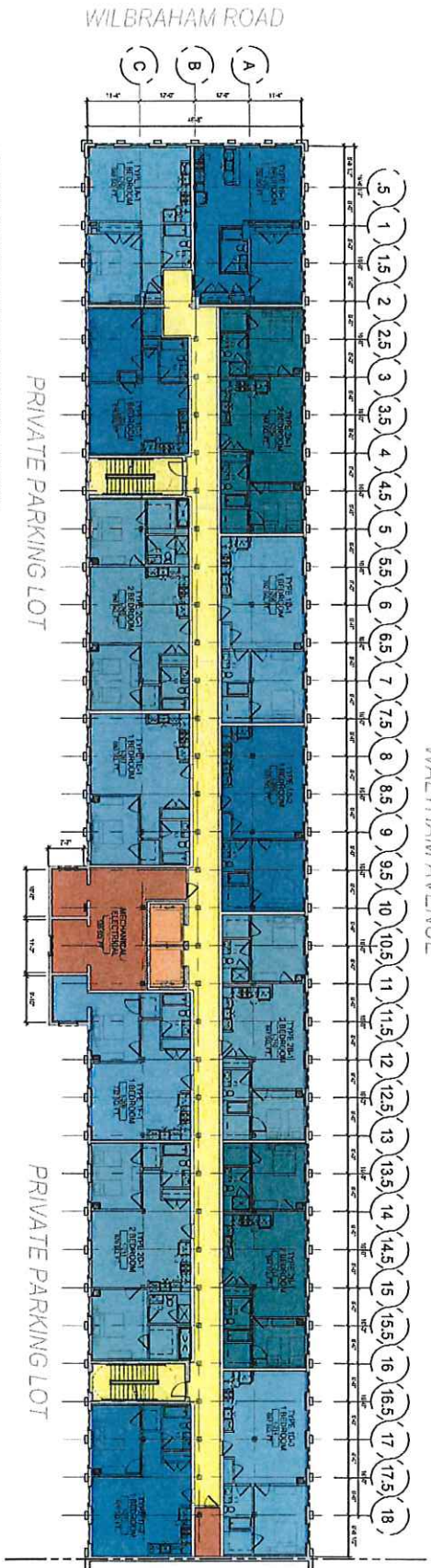
**Radnor Design
Associates, Inc.**
3 Allied Drive, Suite 303
Deerham, MA 02026
508.736.6144
www.RadnorDesign.com

L100

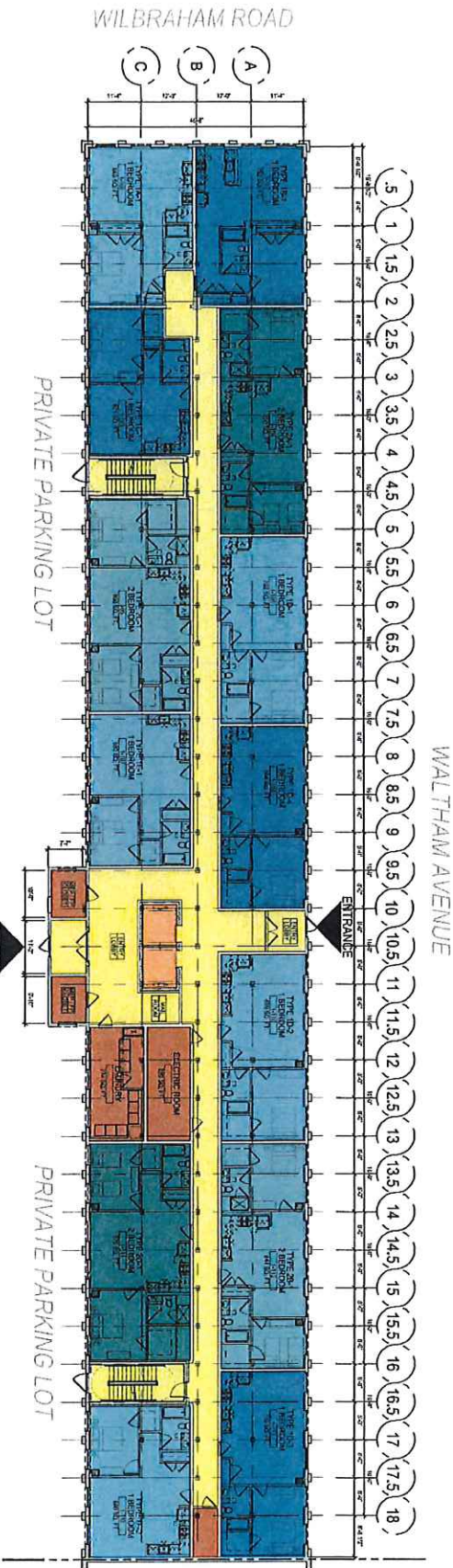
KNOX RESIDENCES I

53 Wilbraham Rd.

WALTHAM AVENUE



11 KNOX AUTOMOBILE (1891 BUILDING) PROPOSED SECOND FLOOR PLAN
SCALE 1/2\"/>



10 KNOX AUTOMOBILE (1891 BUILDING) PROPOSED FIRST FLOOR PLAN
SCALE 1/2\"/>

KNOX AUTOMOBILE - 1891 BUILDING
SPRINGFIELD, MA | SEPTEMBER 21, 2020 | FIRST RESOURCE DEVELOPMENT COMPANY | JOB #16111 | © THE ARCHITECTURAL TEAM, INC.

PROPOSED 1ST & 2ND FLOOR PLANS
NOT TO SCALE

WALTHAM AVENUE



13 KNOX AUTOMOBILE (1891 BUILDING); PROPOSED FOURTH FLOOR PLAN
SCALE: 3/2" = 1'-0"

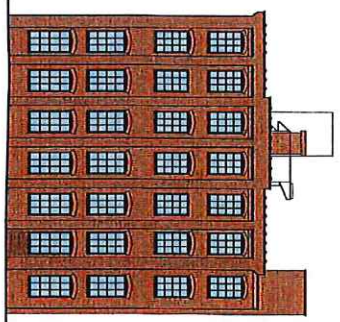


12 KNOX AUTOMOBILE (1991 BUILDING); PROPOSED THIRD FLOOR PLAN
SCALE 3/4" = 1'-0"

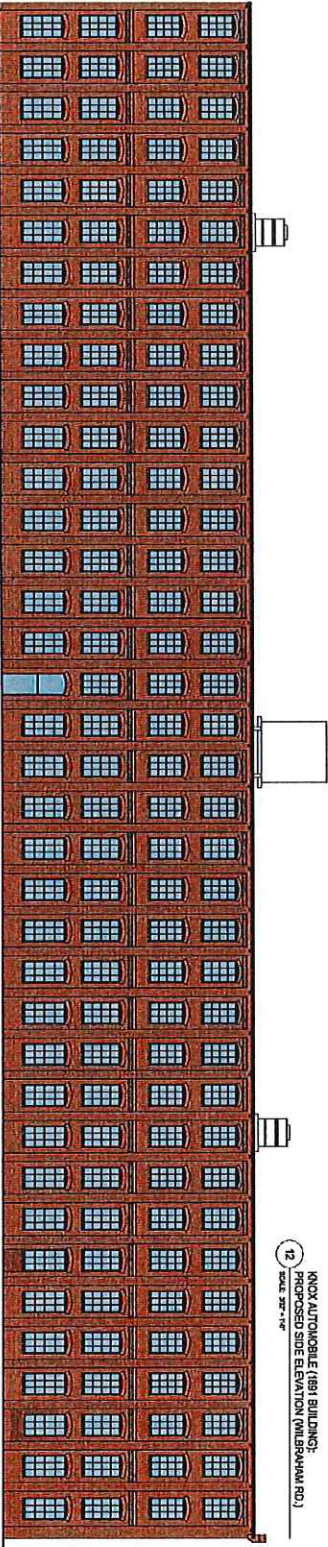
PROPOSED 3RD & 4TH FLOOR PLANS
NOT TO SCALE

KNOX RESIDENCES I

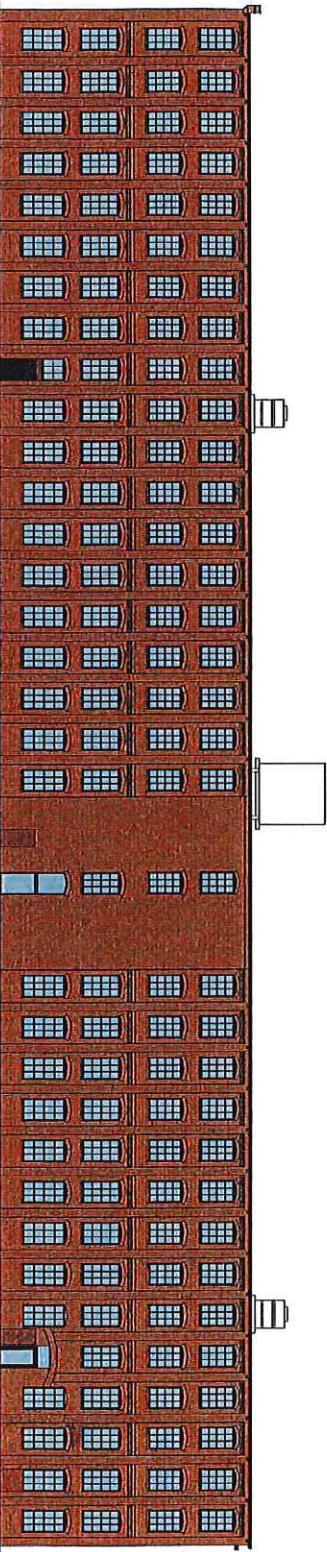
53 Wilbraham Rd.



12 KNOX AUTOMOBILE (1891 BUILDING):
PROPOSED SIDE ELEVATION (WILBRAHAM RD.)
SCALE: 3/8" = 1'-0"



11 KNOX AUTOMOBILE (1891 BUILDING): PROPOSED FRONT ELEVATION (WALTHAM AVE.)
SCALE: 3/8" = 1'-0"



10 KNOX AUTOMOBILE (1891 BUILDING): PROPOSED REAR ELEVATION (PARKING LOT)
SCALE: 3/8" = 1'-0"

KNOX AUTOMOBILE - 1891 Building

Schematic I/A | September 21, 2020 | Final Finance Development Company | 10.179 | © The Architectural Firm, Inc.

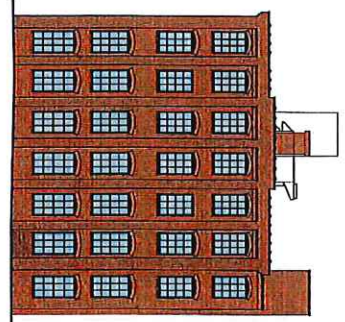
Proposed Elevations

Not to Scale

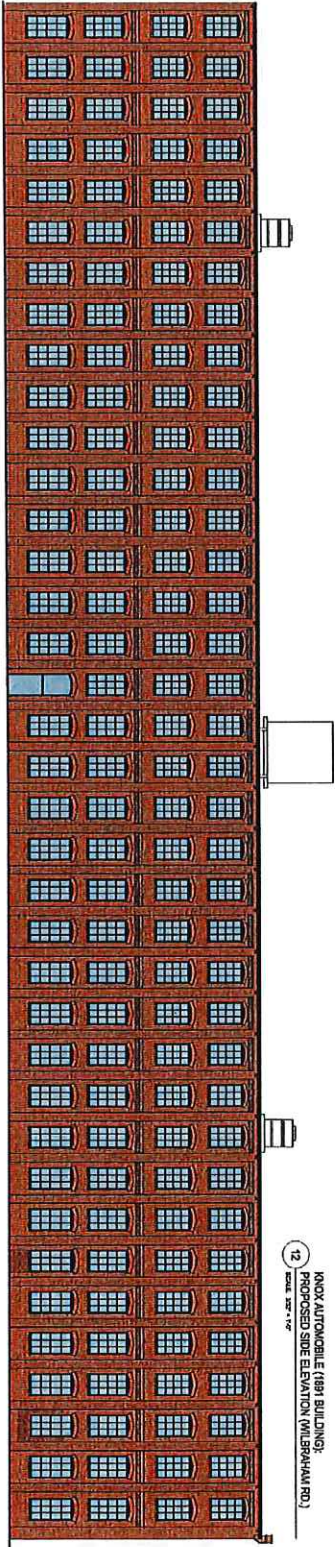
KNOX RESIDENCES I

53 Wilbraham Rd.

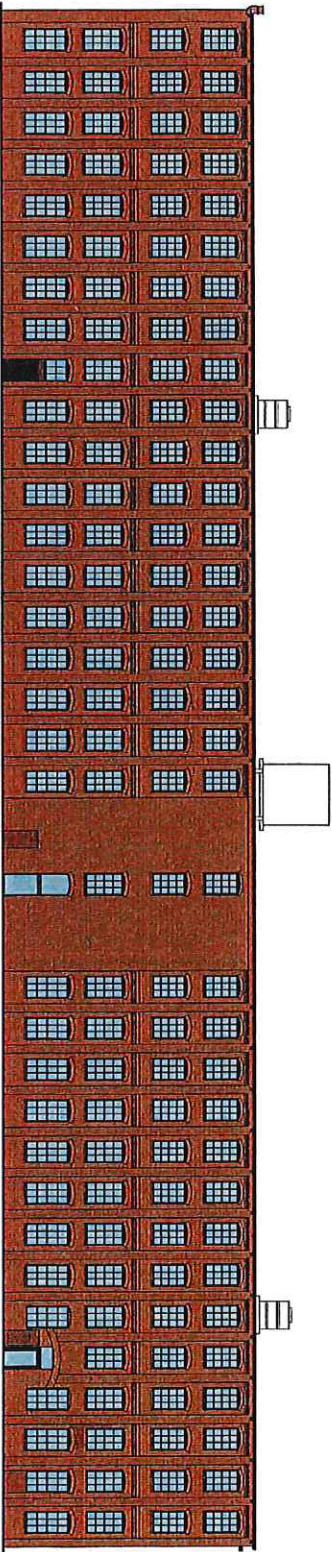
Attachment: Wilbraham Rd 53_Waltham_Ave_42_Jan_2021 (6003 : 42 Waltham Avenue)



12 KNOX AUTOMOBILE (1891 BUILDING)
PROPOSED SIDE ELEVATION (WILBRAHAM RD.)
SCALE: 3/8" = 1'-0"



11 KNOX AUTOMOBILE (1891 BUILDING) PROPOSED FRONT ELEVATION (WALTHAM AVE.)
SCALE: 3/8" = 1'-0"



10 KNOX AUTOMOBILE (1891 BUILDING) PROPOSED REAR ELEVATION (PARKING LOT)
SCALE: 3/8" = 1'-0"

KNOX AUTOMOBILE - 1891 Building

Scampland, USA | September 21, 2020 | First Future Development Company | 18176 | c/o The Architectural Firm, Inc.

Proposed Elevations

Not to Scale

**Section 1 – Preliminary Application Form
Proposed Use Attachment
Knox Residences, II**

42 Waltham Avenue, Parcel ID # 11960-0010)

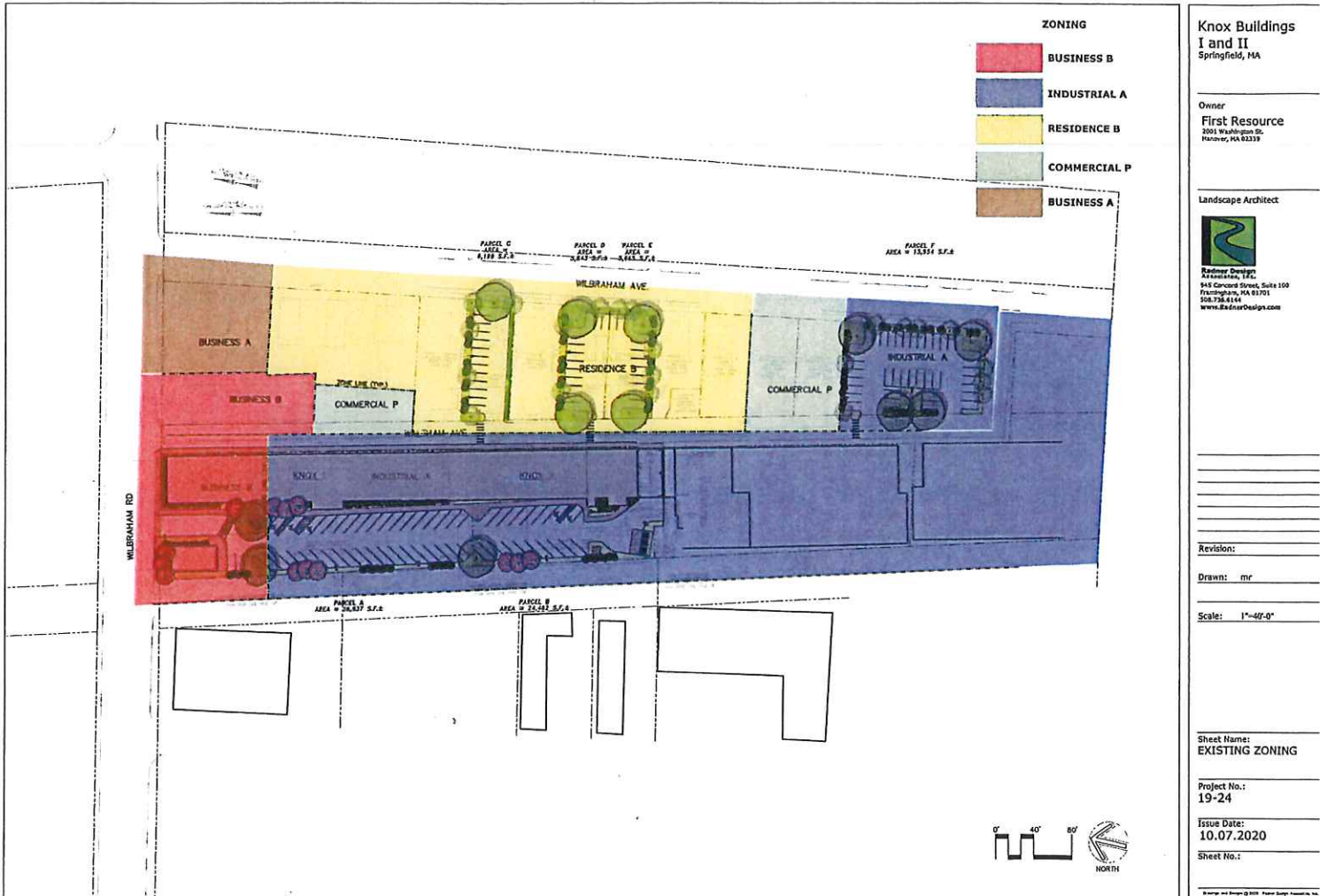
We are proposing to renovate the building at 42 Wilbraham Road, Springfield Massachusetts. The renovation plan will result in the addition of 41 new apartments (26 1-bedroom and 15 2-bedroom). Also on this parcel we will be creating 17 parking spaces.

-WS Wilbraham Avenue (Parcel ID # 12280-0017) – 39 spaces

There will be a total of 56 new parking spaces for the 41 new apartments.

SEE ATTACHED ZONING PARCEL MAP

ZONING PARCEL MAP



Attachment: Wilbraham Rd 53 Waltham Ave 42 Jan 2021 (6003 : 42 Waltham Avenue)

Knox Automobile Company Factory

53 Wilbraham Road/42 Waltham Avenue, Springfield MA

PROJECT SUMMARY

First Resource Development Company is planning to redevelop the original Knox Automobile Company factory. It has divided the project into two phases. The first phase is called Knox Residences, I, LP in which First Resource Development has been designated as the preferred developer by the City of Springfield. The second phase is called Knox Residences, II, LP, in which First Resource Development has gained site control through a Purchase and Sale Agreement.

Knox Residences, I, LP

The Knox Automobile Company built this building in 1891 and is located at 53 Wilbraham Rd. in the Winchester Historic District. The building fronts Wilbraham Road and is a four-story brick building located directly across from the Indian Motorcycle Building. The redevelopment plan includes the addition of 55 residential affordable apartments. In addition to the apartments, the plan will include a new building to be used as office and maintenance for the property. This building will replicate the train depot station that was located nearby. A site plan has been attached which shows our parking and site layout.

Knox Residences, II, LP

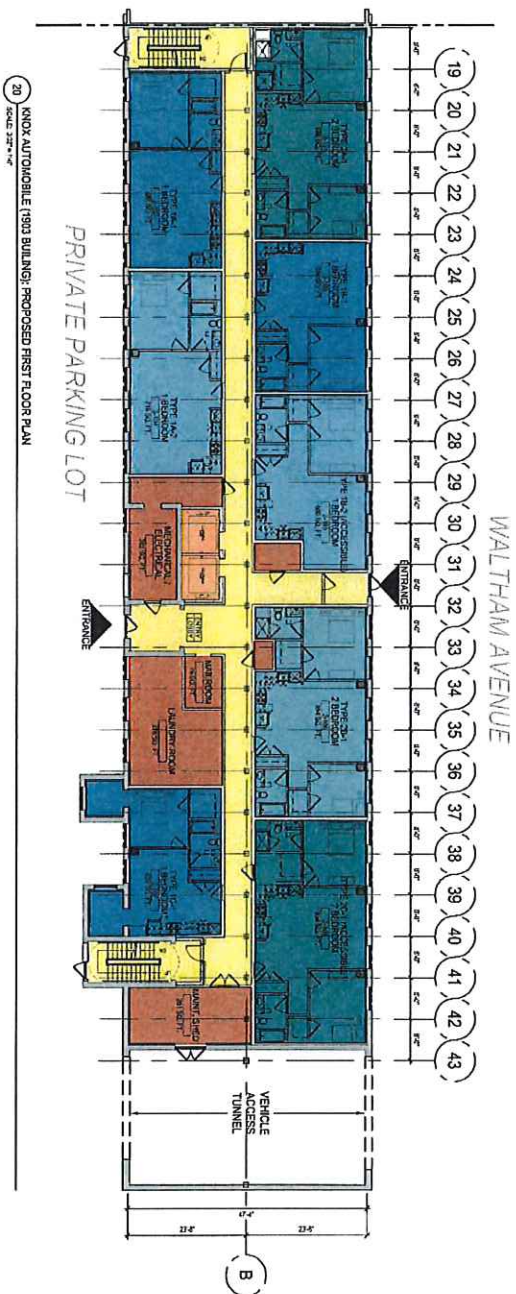
This portion of The Knox Automobile Company was built in 1903 and is located at 42 Waltham Avenue in the Winchester Historic District. The side of this four-story brick building fronts Waltham Avenue and connects via a CMU wall to 53 Wilbraham Road. The redevelopment plan includes the addition of 41 residential affordable apartments. A site plan has been attached which shows our parking and site layout.



KNOX RESIDENCES II

42 Waltham Ave.

(anuevA waltham 24 : 3009) 1202 ucJ 24 av waltham 35 Rd waltham



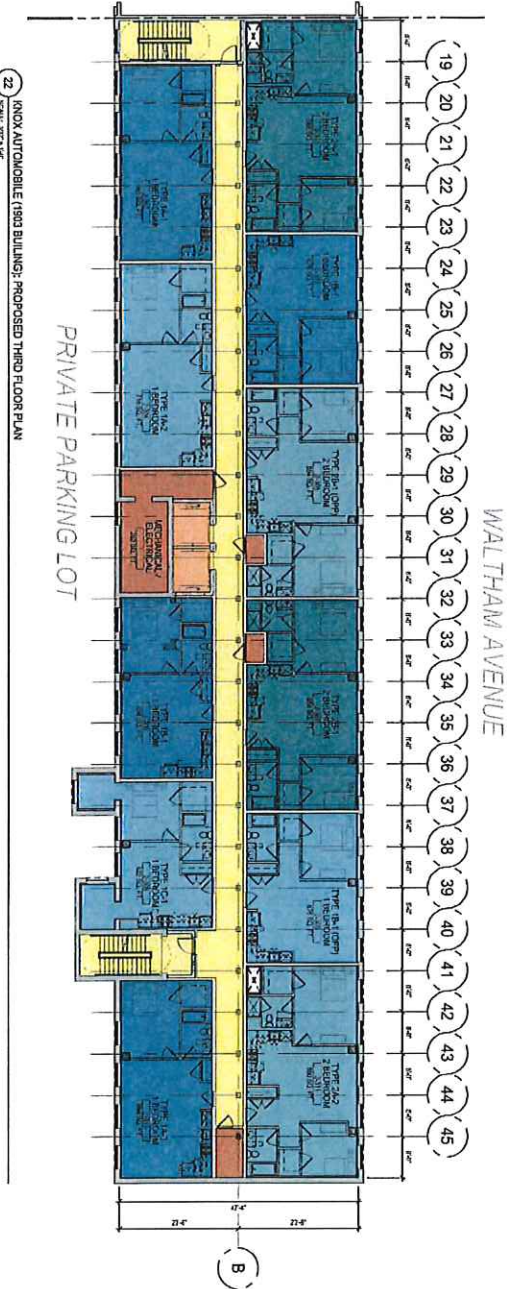
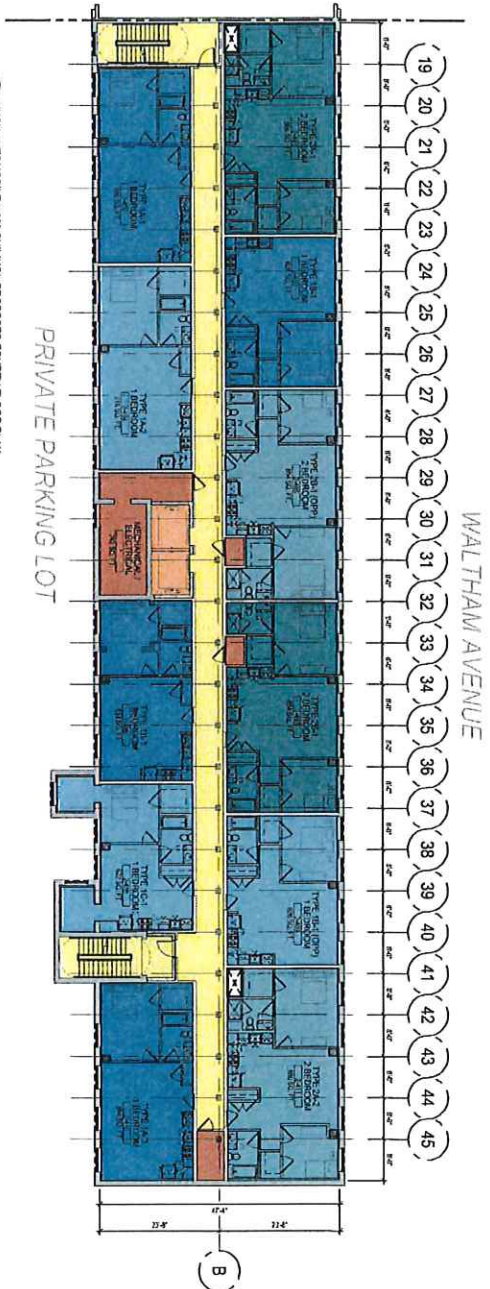
KNOX AUTOMOBILE - 1903 BUILDING
SPRINGFIELD, MA, SEPTEMBER 21, 2009 | FIRST RESOURCE DEVELOPMENT COMPANY | JOB #18116 | © THE ARCHITECTURAL FIRM, INC.

PROPOSED 1ST & 2ND FLOOR PLANS
NOT TO SCALE

tat

KNOX RESIDENCES II

42 Waltham Ave.

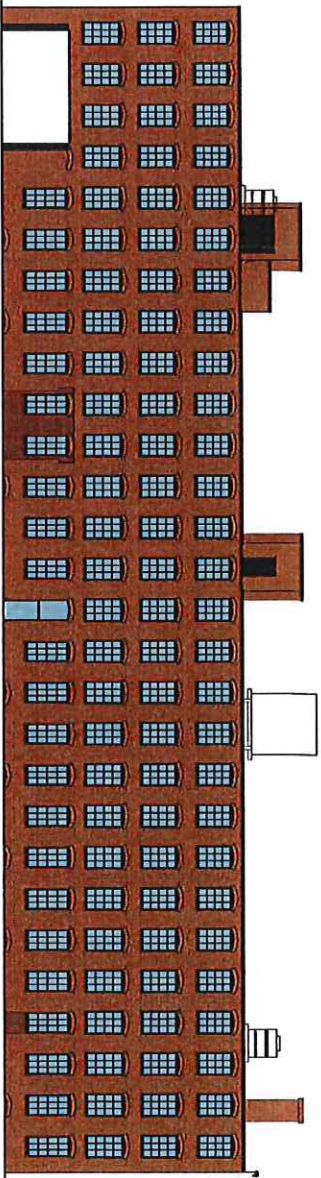


KNOX AUTOMOBILE - 1903 BUILDING
SPRINGFIELD, MA | SEPTEMBER 21, 2009 | FIRST RESOURCE DEVELOPMENT COMPANY | JES A18178 | © The Architectural Firm, Inc.

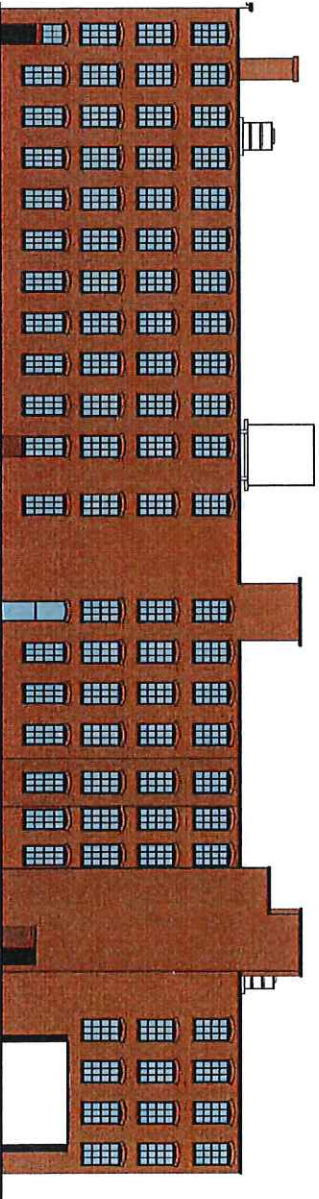
PROPOSED 3RD & 4TH FLOOR PLANS
NOT TO SCALE

KNOX RESIDENCES II

42 Waltham Ave.



11 KNOX AUTOMOBILE (1903 BUILDING) PROPOSED FRONT ELEVATION (WALTHAM AVE.)
SCALE: 3/32" = 1'-0"



10 KNOX AUTOMOBILE (1903 BUILDING) PROPOSED REAR ELEVATION (PARKING LOT)
SCALE: 3/32" = 1'-0"

KNOX AUTOMOBILE - 1903 Building

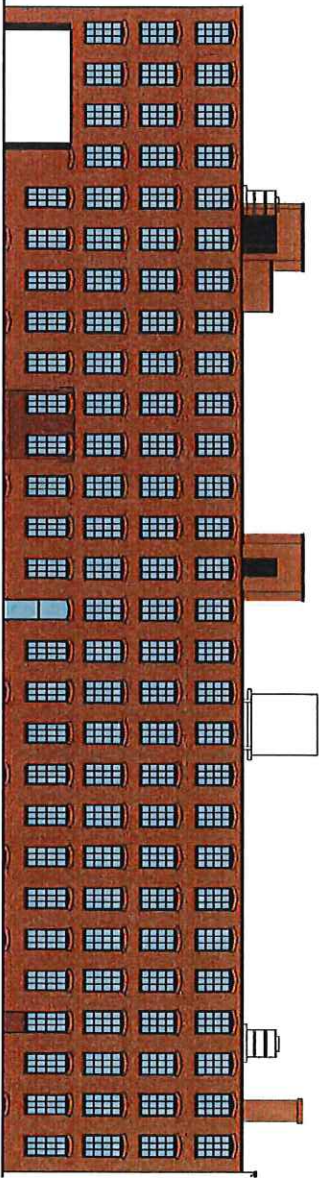
Cambridge, MA | September 21, 2020 | First Resource Development Company | 15176 | © The Architectural Firm, Inc.

Proposed Elevations

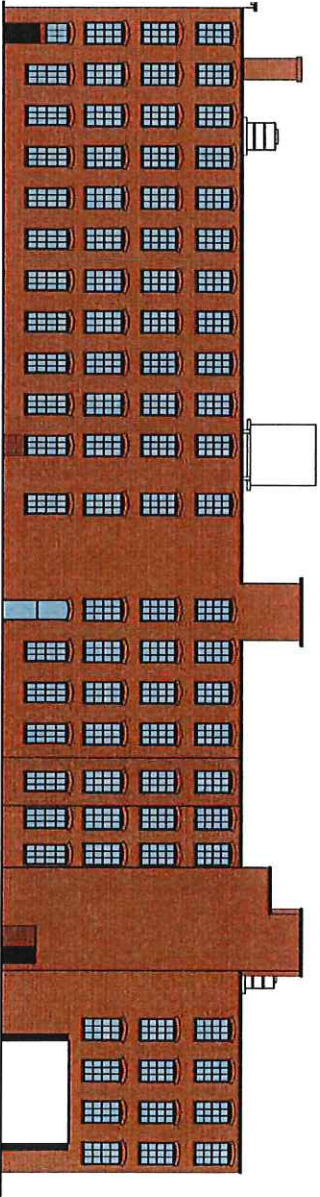
Not to Scale

KNOX RESIDENCES II

42 Waltham Ave.



11 KNOX AUTOMOBILE (1903 BUILDING) PROPOSED FRONT ELEVATION (WALTHAM AVE.)
SCALE: 3/8" = 1'-0"



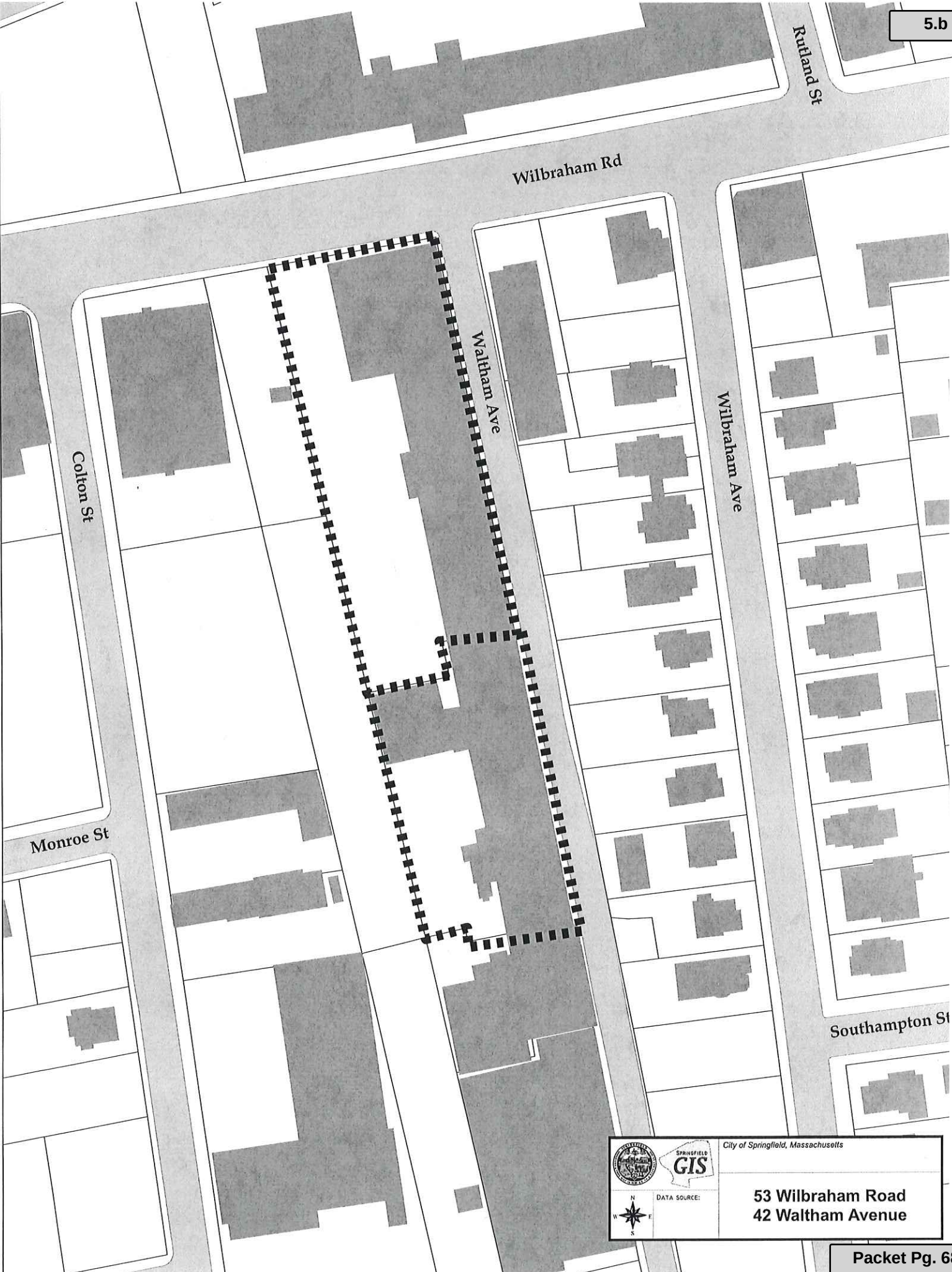
10 KNOX AUTOMOBILE (1903 BUILDING) PROPOSED REAR ELEVATION (PARKING LOT)
SCALE: 3/8" = 1'-0"

KNOX AUTOMOBILE - 1903 Building

Cambridge, MA | September 21, 2020 | First Resource Development Company | 161776 | © The Architectural Firm, Inc.

Proposed Elevations

Not to Scale



Attachment: Wilbraham Rd 53 Waltham Ave 42 Jan 2021 (6003 : 42 Waltham Avenue)



City of Springfield, Massachusetts

DATA SOURCE:

53 Wilbraham Road
42 Waltham Avenue



City Council
36 Court Street
Springfield, MA 01103

Meeting: 02/08/21 06:30 PM
Department: Economic Development
Category: Special Permit
Prepared By: Phil Dromey
Initiator: Phil Dromey
Sponsors:
DOC ID: 6004

TABLED

PETITION (ID # 6004)

To Allow for the Installation of a Wall Sign(S), Above the First Floor, at the Property Known as 151 Chestnut Street (02750-0523) (Book#22006/Page#242), as Allowed by M.G.L. and the Springfield Zoning Ordinance Article 9, Section 9.8.17.

Request:	See Above
Owner:	Chestnut Acquisitions, LLC
By:	Juan Prieto, Manager
Petitioner:	Chestnut Acquisitions, LLC
By:	Juan Prieto, Manager

HISTORY:

01/25/21 City Council

CONTINUE

Next: 02/08/21

Joy Martin of the Davenport Companies addressed the Council. She stated the signage is the last step to the historic preservation of the building as approved by the Mass Historic Commission and the Springfield Historic Commission.

Harry Auerbach of Agnoli Signs addressed the Council. The signs are above the first floor, illuminated and are vintage being re-purposed. He explained that the two signs will be perpendicular to Chestnut St on the south wall of the building.

Councilor Fenton asked if the sign will blink.

Mr. Auerbach stated it will not.

To The City Council of the City of Springfield:
The undersigned respectfully petition your honorable body

to allow for the installation of a wall sign(s), above the first floor, at the property known as 151 Chestnut Street (02750-0523) (Book#22006/Page#242), as allowed by M.G.L. and the Springfield Zoning Ordinance Article 9, Section 9.8.17.

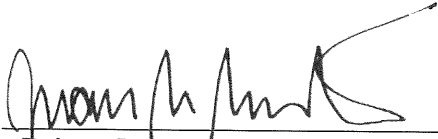
Mailing Address:

667 Boylston Street, 2nd Floor
Boston, MA 02116

Owner & Petitioner:

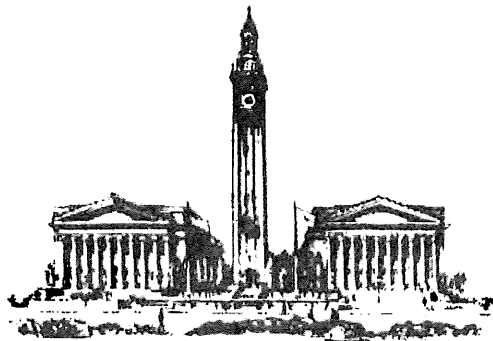
Chestnut Acquisitions, LLC

I hereby certify that I am the owner and petitioner or acting on behalf of the owner and petitioner.

BY: 

Juan Prieto, Manager

Attachment: Chestnut St 151 Tax Form (6004 : 151 Chestnut Street)



THE CITY OF
SPRINGFIELD, MASSACHUSETTS

12/09/2020

Special Permit Tax Certification

I certify that all identifiable real estate, personal property and excise taxes have been paid by the petitioner and/or landlord associated with the special permit request shown below:

Special Permit : 151 Chestnut Street
Petitioner : Chestnut Acquisitions, LLC
Landlord : Chestnut Acquisitions, LLC

A handwritten signature in cursive script, reading "Christopher A. Caputo".

Christopher A. Caputo: Treasurer Collector

**OFFICE OF PLANNING & ECONOMIC DEVELOPMENT
ANALYSIS FOR A SPECIAL PERMIT**

**151 CHESTNUT STREET (02750-0523)
WALL SIGN(S) (ABOVE THE FIRST FLOOR)**

General Information

Petitioner:	Davenport Advisors, LLC
Request:	Re-use of an existing structure(s) for the creation of new residential units and accessory parking.
Proposed use of the property:	Residential units and accessory parking.
Parcel Size:	32,451 s.f.
Compatibility with current planning documents:	The Downtown Master Plan shows no changes to this area.
Neighborhood council notification:	Armoury Quadrangle Civic Association: 2-25-19
Tax Status:	SEE ATTACHED
Site Visit:	1-4-21
Hearing Date:	1-25-21/2-8-21

Staff Analysis

Neighborhood characteristics:

The parcel is currently zoned Business C and is located within an area with a mix of commercial and residential uses. The surrounding land uses include:

To the north is an automotive repair facility zoned Business C.

To the south are a commercial parking lot and automotive repair facility zoned Business C and Business A.

To the east is a commercial parking lot zoned Industrial A.

To the west are the Macintosh Condominiums zoned Business C.

Site plan review:

The petitioner has requested a special permit for the installation of two (2) accessory wall signs, above the first floor, at the property known as 151 Chestnut Street. The proposed signs will be located on the façade facing Chestnut Street and will advertise the newly renovated Willy's Overland Lofts.

As per the attached plans, two (2) accessory signs are proposed to be installed. As noted, both signs will be located on the western façade, facing Chestnut Street. One of the signs will be a vintage neon sign

Attachment: Chestnut St 151 Jan 2021 (6004 : 151 Chestnut Street)

approximately seventy four (74) square feet. The second sign will be located directly below and will be approximately eight (8) square feet.

After visiting the site and reviewing the submitted plans, the staff does not object to the proposed request. As noted above, the larger neon sign is a vintage sign that was located by the developer. This sign had been used on a similar Willy's Overland building at another location. It should also be noted that the larger neon sign will be in the same location as the original sign for this building. The staff believes that this sign is a very significant feature and one that adds to the overall historic nature of this building.



Overall, the staff is very pleased with the proposed signage and believes the signs are in context and in scale with the architecture of the building. As such, the staff believes the signs will not have a negative impact on the surrounding businesses or on the overall neighborhood.

Recommendation

Approve, with conditions.

Recommended Conditions:

1. This special permit is granted to this petitioner only.
2. This special permit is granted solely for the installation of two (2) accessory wall signs, above the first floor, at the properties known as 151 Chestnut Street (02750-0523).
3. The use shall be developed as per the attached plans and elevations, with the addition of condition #4.
4. All signage shall be fully permitted through the Building Department, prior to installation.
5. Compliance with these conditions, as well as any and all zoning regulations, is required. Failure to comply may result in denial of the issuance of a Building Permit and/or Occupancy Permit, revocation of any permits issued and/or enforcement by the Code Enforcement Department punishable by fines of up to \$200 per day for each day a violation exists.



THE CITY OF
SPRINGFIELD, MASSACHUSETTS

12/09/2020

**Special Permit
Tax Certification**

I certify that all identifiable real estate, personal property and excise taxes have been paid by the petitioner and/or landlord associated with the special permit request shown below:

Special Permit : 151 Chestnut Street
Petitioner : Chestnut Acquisitions, LLC
Landlord : Chestnut Acquisitions, LLC

A handwritten signature in cursive script, reading "Christopher A. Caputo", is positioned above the printed name of the Treasurer Collector.

Christopher A. Caputo: Treasurer Collector

ARMOURY QUADRANGLE CIVIC ASSOCIATION**140 Chestnut Street, Springfield, Massachusetts 01103****aqca@aqca.org**

December 4, 2020

Philip Dromey

City of Springfield Planning

Delivered by email to: pdromey@springfieldcityhall.com

Dear Mr. Dromey:

I write as president of the Armoury Quadrangle Civic Association (AQCA), the Springfield neighborhood council for the Metro Center area including the newly renovated Willy's Overland building on Chestnut Street. The Association was asked by Mr. Auerbach of Agnoli Sign Co. to review the proposed installation of the historic neon sign at the Davenport apartments. The AQCA Board met by video conference on December 2, 2020 and was able to view the proposed installation.

The board voted its approval. However, we would prefer, if possible, that the "LOFTS" sign use the same font and yellow coloring as the "Overland" sign.

Sincerely,



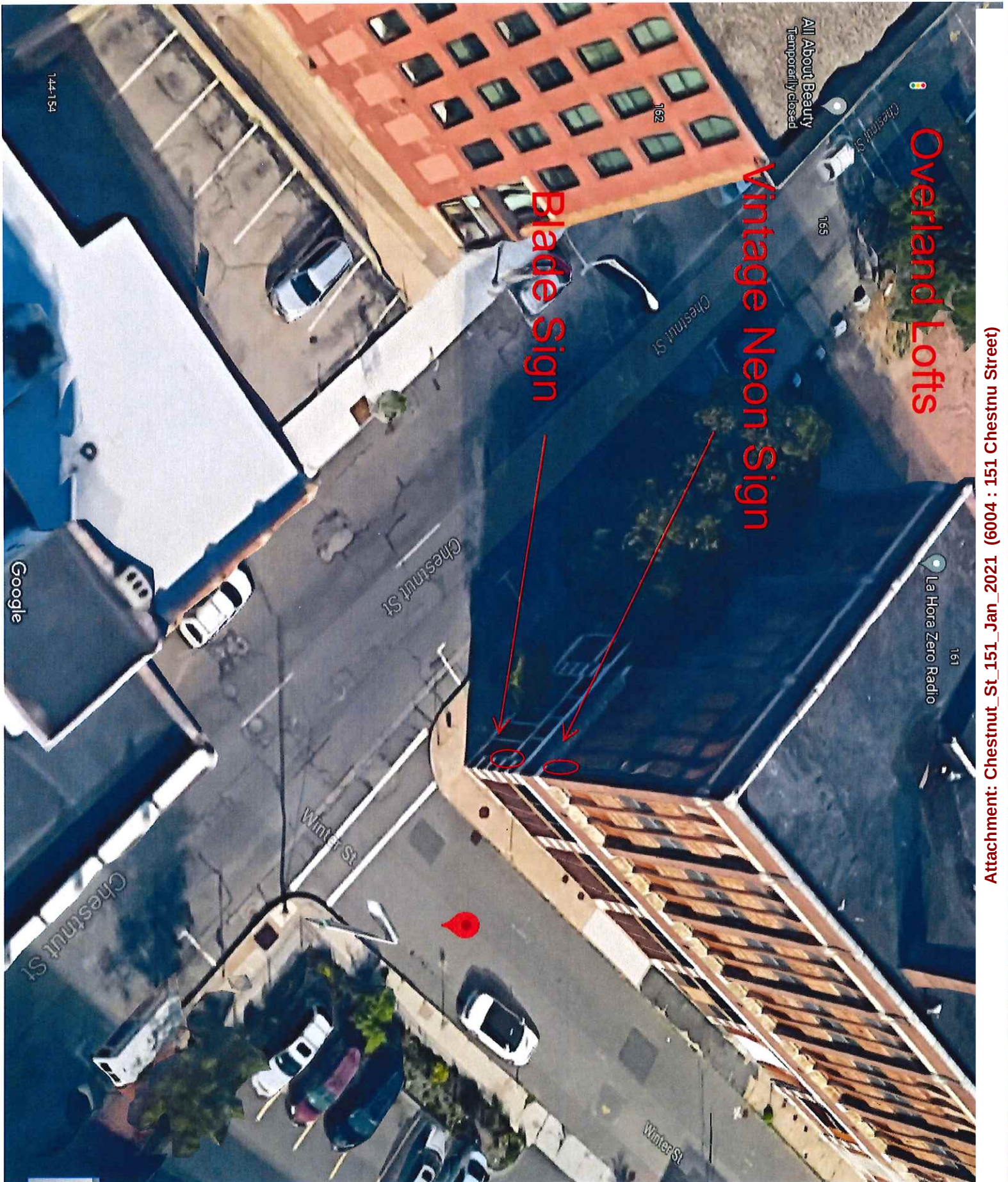
Betsy Johnson

President

Cc: Harry Auerbach harry@agnolisign.com

Joy Martin jmartin@dvnpnt.net

Attachment: Chestnut St 151 Jan 2021 (6004 : 151 Chestnut Street)



Attachment: Chestnut St 151 Jan 2021 (6004 : 151 Chestnut Street)

VINTAGE NEON SIGN

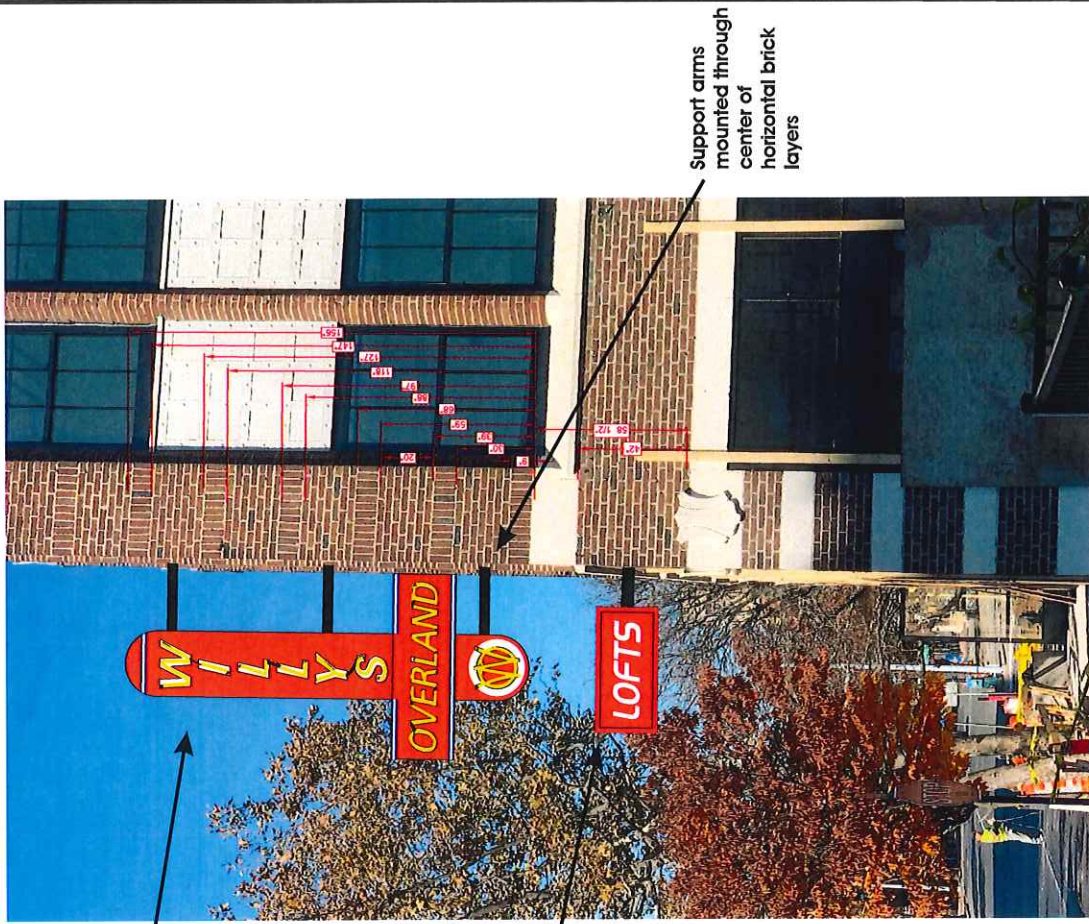
Double sided 154 x 70 1/2 x 15 1/4"

- Refurbish sign
- Neon - Color - TBD
- Steel Anchors set with epoxy into brick/concrete column
- Steel Tubing secured to sign

DOUBLE FACED BLADE SIGN

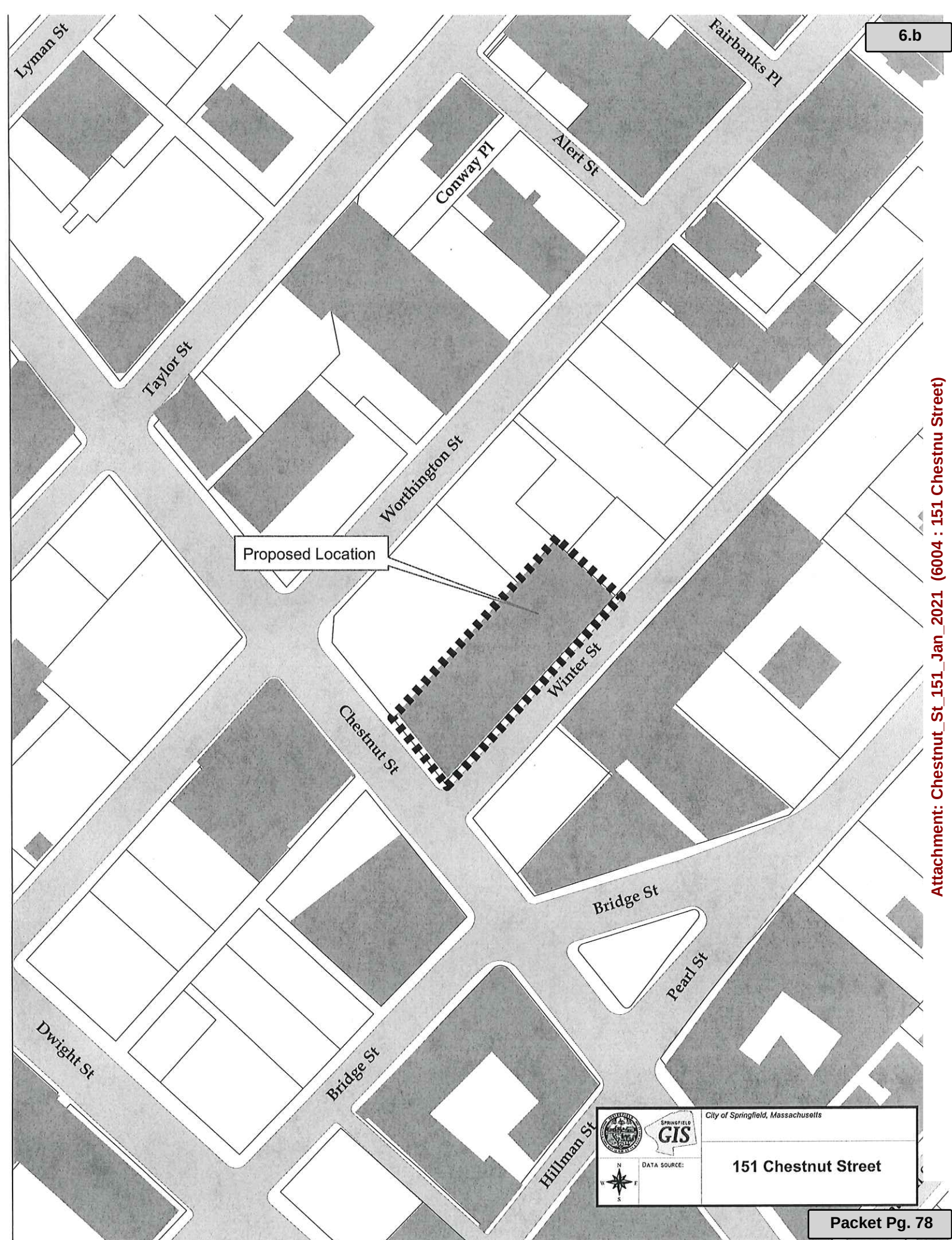
4'-0" x 2'-0"x 4"

- Background - Aluminum Face painted Metallic
- 3/4" Acrylic Push Through Letters (Black Trans Vinyl)
- Illuminated: LEDs



Support arms
mounted through
center of
horizontal brick
layers

CUSTOMER: Davenport Companies 667 Boylston Street Boston, MA 02116	LOCATION: 151 Chestnut Street Springfield, MA 01105	CONTACT: Joy Martin SALES PERSON: Harry DRAWN BY: Aaron	DRAWING CODE: D:\JOBS\WMISC\Willys\overlandsign.plt CDR\WILLYSOVERLANDSIGN.CDR	ORIG: 11-23-20 DRAWN BY: AARON REV: 12/7/20 DRAWN BY: jgm	SCALE: NTS THIS DRAWING IS THE PROPERTY OF AGNOLI SIGN COMPANY AND NO PART IS TO BE REPRODUCED OR TRANSMITTED IN ANY FORM OR BY ANY MEANS ELECTRONIC OR MECHANICAL, INCLUDING PHOTOCOPYING, RECORDING, OR BY ANY INFORMATION SYSTEMS.
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City Council
36 Court Street
Springfield, MA 01103

Meeting: 02/08/21 06:30 PM
Department: Economic Development
Category: Special Permit
Prepared By: Phil Dromey
Initiator: Phil Dromey
Sponsors:
DOC ID: 6005

TABLED

PETITION (ID # 6005)

To Amend an Existing Special Permit (Adult Use Marijuana Establishment - Storefront Retail), Granted October 2019, by the Transfer or Assignment of a Portion of the Rights Granted Under the Host Community Agreement Issued by the City of Springfield at the Property Known as 311 Page Boulevard (09440-1063))(Book#17740/Page#19), as Allowed by M.G.L. and the Springfield Zoning Ordinance, Article 4, Table 4-4, Section 20.1(1).

Request: See Above
Owner: 575 Union Street, LLC
By: Michael Vinick, Manager
Petitioner: 311 Page Boulevard, LLC
By: Timothy Rooke

HISTORY:

01/25/21 City Council

CONTINUE

Next: 02/08/21

Tim Rooke addressed the Council. He stated there are two amendments for a change of ownership with a new partner John Gallagher. Mr. Gallagher will own 51%.

Councilor Walsh asked if there is a better situation for the ownership change.

Mr. Rooke stated the change is vital for the project to move forward.

Councilor Davila asked when is the projected open date.

Councilor Rooke stated it is up to the Cannabis Control Commission, with the first step being a complete application. The provisional license phase is next and the company is 30 days into the 90 day period. The projected open date is July 2021.

Councilor Lederman made a motion to amend, seconded by Councilor Whitfield.

Tasheena Davis, City Clerk addressed the Council. She stated the Council needs a motion to continue as other special permits have been handled.

Attorney Thomas Moore addressed the Council. He stated his legal opinion is to continue the item as other items have been to prevent legal challenges.

Councilor Davila expressed his advice to hold a special meeting so as to not require the Petitioner to wait.

Councilor Walsh stated we should continue as we've done with all others.

Councilor Davila made a motion to reconsider the motion for a motion to continue, seconded by Councilor Whitfield. All being in favor, the hearing was continued.

To The City Council of the City of Springfield:
The undersigned respectfully petition your honorable body

to amend an existing special permit (Adult Use Marijuana Establishment - storefront retail), granted October 2019, by the transfer or assignment of a portion of the rights granted under the Host Community Agreement issued by the City of Springfield at the property known as 311 Page Boulevard (09440-1063)(Book#17740/Page#19), as allowed by M.G.L. and the Springfield Zoning Ordinance, Article 4, Table 4-4, Section 20.1(1).

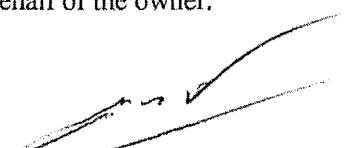
Mailing Address:

311 Page Boulevard
 Springfield, MA 01114

Owner:

575 Union Street, LLC

I hereby certify that I am the owner or acting on behalf of the owner.

BY: 

Michael Vinick *It's manager*

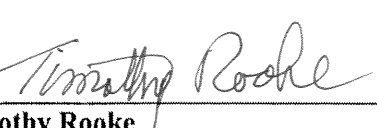
Mailing Address:

63 Woodcrest Road
 Springfield, MA 01129

Petitioner:

311 Page Boulevard, LLC

I hereby certify that I am the petitioner or acting on behalf of the petitioner.

BY: 

Timothy Rooke

Attachment: Page BI 311 Tax Form (6005 : 311 Page Boulevard)

\$250.⁰⁰

Christopher A. Caputo
Collector/Treasurer



THE CITY OF
SPRINGFIELD, MASSACHUSETTS

December 28, 2020

Special Permit Tax Certification

I certify that all identifiable real estate, personal property and excise taxes have been paid by the petitioner and/or landlord associated with the special permit request shown below:

Special Permit: 311 Page Boulevard – (09440-1063)

Petitioner: 311 Page Boulevard LLC
63 Woodcrest Road
Springfield, MA 01129

Property Owner: 575 Union Street, LLC
311 Page Boulevard
Springfield, MA 01114

Christopher A. Caputo: Treasurer/Collector

Attachment: Page BI 311 Tax Form (6005 : 311 Page Boulevard)

**OFFICE OF PLANNING & ECONOMIC DEVELOPMENT
ANALYSIS FOR A SPECIAL PERMIT**

**311 PAGE BOULEVARD (09440-1063)
ADULT USE MARIJUANA ESTABLISHMENT (STOREFRONT RETAIL)
AMEND (TRANSFER/REASSIGN)**

General Information

Petitioner:	311 Page Boulevard, LLC
Request:	Adult Use Marijuana Establishment
Proposed use of the property:	Adult Use Marijuana Establishment
Parcel Size:	64,469 s.f.
Compatibility with current planning documents:	The East Springfield Neighborhood Plan shows no changes to this area.
Neighborhood council notification:	East Springfield Neighborhood Council: 1-11-21
Tax Status:	SEE ATTACHED
Site Visit:	12-28-20
Hearing Date:	1-25-21/2/8/21

Staff Analysis

Neighborhood characteristics:

The parcel is currently zoned split zoned between Business B and Industrial A and is located in an area with a mix of residential, commercial and industrial uses. The surrounding land uses include:

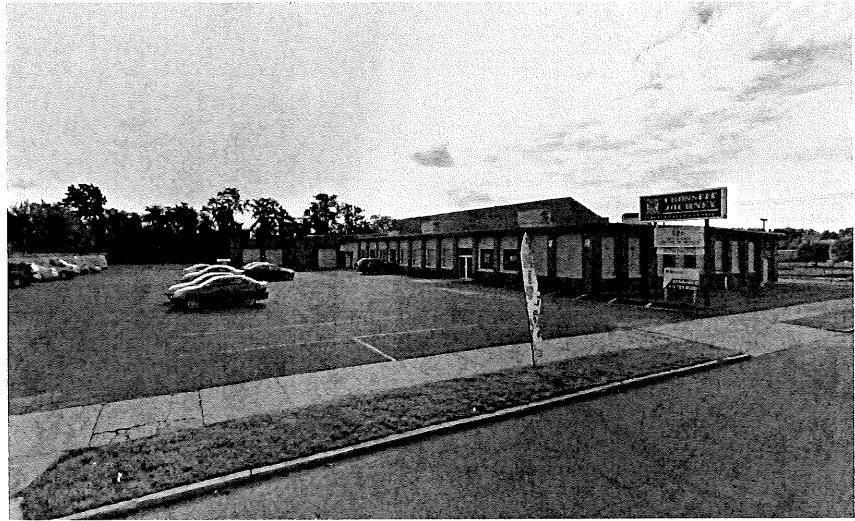
- To the north is a automotive repair facility zoned Business B and Industrial A.
- To the south is the former Smith & Wesson Sports Center zoned Business B and Industrial A.
- To the west are two-family homes zoned Residence B.
- To the east are an automotive repair facility and recycling center zoned Industrial A.

Site plan review:

As the Council is aware, back in 2019, the City conducted a phased Request for Qualifications/Proposals (RFQ/P) process to select qualified applicants to move forward with the negotiation of a Host Community Agreement (HCA) to allow for the operation of an Adult Use Marijuana Establishment (retail storefront)

within the City of Springfield. At that time, a total of a total of twenty seven (27) responses were submitted.

A selection committee was set up by the Mayor, in conjunction with the City Council, to review and rank the RFQ/P submissions. This selection committee was made up with representatives from the Springfield Department of Health & Human Services, Police Department, Fire Department, Department of Public Works, Building Department, Law



Department, Mayors Office, Office of Procurement, Division of Administration & Finance, a representative of the City Council and the Office of Planning & Economic Development. To ensure procedural fairness, the City again utilized the services of its outside expert legal consultant during the review process. It should also be noted that the RFQ/P process also included a number of public presentations by the proposers.

An initial review of each submission was completed for compliance with the underlying zoning requirements and then applications deemed eligible were fully reviewed and ranked by the selection committee. Per the RFQ/P, the top four (4) ranked proposals would be allowed to move forward with the negotiation of a Host Community Agreement (HCA).

One of the applicants selected to move forward was 311 Page Boulevard, LLC. At that time, they were proposing to open up an Adult Use Marijuana Establishment at property known as 311 Page Boulevard. A special permit was approved by the City Council for this location in October 2019 as well as a Host Community Agreement.

The petitioner has now provided information to the city indicating that there has been a change in original submission indicting a change in ownership/control of more than ten percent (10%). Due to this proposed change, the issue for consideration by the Council is an amendment to condition #1 of the approved special permit which states "...*This special permit is granted to this petitioner only and shall not be reassigned or transferred*" (see attached). In addition to the amendment to the special permit, the Host Community Agreement will need to be amended as well.

With regards to the specific request, the petitioner has indicated that issues have arising with regards to the original operations and retail partner TYCA Green, Inc. out of Boston, and that they have now partnered with a Mr. John Gallaher out of New York. The petitioner has indicated that all other aspects of the operation will remain as originally approved.

It should also be noted that the petitioner has indicated that they intend to conduct a Cannabis Academy at this location. This academy will be designed to promote cannabis education and establish a curriculum under Cannabis Control Commission regulations, including complete Certified Responsible Vendor Training programs covering the issues identified in 935 CMR 500.050(2)(b).

The following is an outline of the proposed operation as approved in the original special permit:

311 Page Boulevard:

As noted above, 311 Page Boulevard has been identified as the potential location for a proposed Adult Use Marijuana Establishment. This is a single-story, multi-tenant commercial building. This site is currently the location of a CrossFit gym and a duct cleaning operation.

The plans submitted show that the proposed use would be located within the existing building. With regards to parking, the existing commercial development has approximately fifty one (51) parking spaces, which would exceed the underlying Zoning requirement.

In addition to the site plan, a detailed floor plan has also been submitted. The area of this building totals 7,650 square feet, however, the petitioner has indicated that they only intend to use approximately 3,500 square feet for the retail establishment, however, as per the Zoning Ordinance, only 2,500 square feet can be open to the public. The interior of the building will house a number of different areas including a secure entry vestibule, queuing area, office space, vault, restrooms and retail sales floor. The remaining section of the building would contain a secured delivery area and storage.

A full security plan has also been submitted. As noted, the Springfield Police Department has been involved throughout this entire process and has reviewed 311 Page Boulevard's full security plans. The plan includes a number of security and safety measures including perimeter alarms, failure notification system, duress alarm, video cameras and 24-hour recordings. A full management and operations plan has also been submitted which includes details on the overall operations, inventory controls, patron education, revenue management, check-out policies and other operational details. Signage will also be posted stating that no one under the age of twenty one (21) will be allowed to enter.

Further, it should be noted that this will only be a retail operation. There will be no cultivation/ manufacturing done at this location. 311 Page Boulevard has indicated that the cultivation/ processing operation is located in Clinton, Massachusetts. A number of safe-guards have been identified for the transportation of the marijuana product between the cultivation operation in Clinton and Springfield. These safe-guards include using unmarked vehicles, two (2) agents in each vehicle, randomize routes, vehicle alarm systems, GPS, dash-cams and secured communication devices.

Lastly, as part of the submission, the petitioners were required to submit a traffic study. Those studies were then sent to the Department of Public Works (DPW) for a full review. In speaking with the Director of DPW, he had no major concerns. He indicated that he has also spoken directly to the petitioner. Further, he also indicated he made a site visit to the retail facility in Chicopee and it did not appear that there were any significant traffic related issues. The staff would recommend that if approved, the petitioner be required to work directly with DPW to review and approve all traffic mitigation issues, especially during the opening of the operation. As was seen when facilities first opened in both Northampton and Leicester earlier this year, there were significant traffic issues due to the amount of patrons visiting these locations. Due to the location of this facility, along the heavily traveled Page Boulevard, the petitioner needs to ensure that adequate steps will be taken to avoid a similar situation.

As noted above, in addition to the special permit, a Host Community Agreement is required. 311 Page Boulevard's Host Community Agreement for this location was approved by the City Council on September 17, 2019. Further, it needs to be stressed that along with the City of Springfield's approval, a full review, approval and licensing of this proposed use must be completed by the Massachusetts Cannabis Control Commission.

Overall, the staff has been very pleased with the professionalism shown by not only this company but by all the companies participating in the RFQ/P process. The staff firmly believes that 311 Page Boulevard has provided a detailed outline of its proposal and has addressed all the concerns outlined by the many city departments participating in the RFQ/P review. The staff does not oppose the proposed request and does not believe the proposed use will have a negative impact on the surrounding properties or on the neighborhood as a whole.

After a full review, the staff does not object to the proposed amendment. As noted above, the only significant

change in the approved plans is the change of ownership/control. The overall operation and layout will remain the same as was approved in 2019. As such, the staff does not believe the proposed amendment will have a negative on the surrounding properties or on the larger neighborhood as a whole.

Recommendation

Approve, with conditions.

Recommended Conditions:

1. This special permit is granted to this petitioner only and shall not be reassigned or transferred.
2. This special permit is granted solely for the operation of an Adult Use Marijuana Establishment (storefront retail) at the property known as 311 Page Boulevard (09440-1063).
3. The use shall be developed as per the attached site plans, elevations and submission requirements with the addition of conditions #4 through #27.
4. Prior to start of operations, the petitioner shall provide the Springfield Police Department, Department of Health & Human Services and the Building Department a copy of the license issued by the Massachusetts Cannabis Control Commission.
5. This special permit shall expire upon the expiration and/or termination of the license by the Massachusetts Cannabis Control Commission.
6. The petitioner shall be required to remove all materials, signage, inventory, equipment and other paraphernalia within sixty (60) days of ceasing operations or immediately following any revocation of its license issued by the Massachusetts Cannabis Control Commission.
7. There shall be no on-site consumption, including the parking area, of marijuana or marijuana related products.
8. There shall be no cultivation or manufacturing done at this location.
9. There shall be no outside storage of marijuana or marijuana related products.
10. No marijuana, marijuana related product or any accessory paraphernalia shall be visible to the general public from the exterior of the building or property line.
11. The facility shall fully comply with its odor control plan providing proper and adequate ventilation. All resulting odors, smoke, vapor, fumes, gases and/or particulate matter from the use shall be effectively confined to the premises or so disposed of to avoid any increased air pollution.
12. In addition to the special permit approval, a full review by the Department of Public Works, as per the provisions of City Ordinance, Chapter 27, Article VIII, § 27-58 through 27-63, will be required. This approval must be obtained prior to the issuance of a Building Permit.
13. The petitioner shall coordinate with DPW and the Springfield Police Department, and supply all requested information, to identify and address any and all potential traffic related issues, especially relating to opening activities.
14. If during the initial opening period, but no longer than six (6) months, the City determines that queuing of pedestrians on the public sidewalk or vehicles queuing on a public way have become a safety hazard or nuisance, the petitioner shall coordinate with DPW and the Springfield Police Department to identify and immediately implement methods to eliminate the queuing. Any and all costs related to these remedies shall be borne by the petitioner.
15. The petitioner shall coordinate with the Springfield Police Department on all security related matters and shall fully comply with the submitted Security Plan.
16. The use shall comply with all Zoning Regulations as outlined in Article 4, Section 4.7.110 and all other applicable sections of the ordinance.
17. The use shall comply with any and all regulations outlined by the Massachusetts Cannabis Control Commission and 935 CMR 500.

18. Any and all signage shall be properly permitted and comply with the Springfield Zoning Ordinance and regulations outlined by 935 CMR 500.
19. There shall be signage visible from outside of the building stating that only individuals twenty one (21) years and older are allowed inside the establishment.
20. The use shall comply with any and all stipulations outlined within the approved Host Community Agreement.
21. The site shall be maintained and kept free of all litter and debris.
22. All landscaped areas shall be maintained.
23. The public sidewalk along Page Boulevard shall be maintained, including snow removal.
24. All require permits from the Department of Health & Human Services shall be obtained prior to start of operations. A Certificate of Occupancy and operating permit shall also be issued by the Building Department, prior to opening.
25. Any and all required permits from the DPW and the Building Department shall be obtained prior to the start of any construction.
26. The hours of operation shall be set by the City Council but in no case shall this operation be open to the public and no sale or other distribution of marijuana shall occur upon the premises or via delivery from the premises between the hours of 9:00PM and 8:00AM.
27. Any and all dumpsters shall be completely enclosed.
28. Compliance with these conditions, as well as any and all zoning regulations, is required. Failure to comply may result in denial of the issuance of a Building Permit and/or Occupancy Permit, revocation of any permits issued and/or enforcement by the Code Enforcement Department punishable by fines of up to \$200 per day for each day a violation exists.

Christopher A. Caputo
Collector/Treasurer



THE CITY OF
SPRINGFIELD, MASSACHUSETTS



December 28, 2020

Special Permit Tax Certification

I certify that all identifiable real estate, personal property and excise taxes have been paid by the petitioner and/or landlord associated with the special permit request shown below:

Special Permit: 311 Page Boulevard – (09440-1063)

Petitioner: 311 Page Boulevard LLC
63 Woodcrest Road
Springfield, MA 01129

Property Owner: 575 Union Street, LLC
311 Page Boulevard
Springfield, MA 01114

A handwritten signature in cursive script, reading "Christopher A. Caputo", is written over a horizontal line.

Christopher A. Caputo: Treasurer/Collector

Attachment: Page BI 311 Jan 2021 (6005 : 311 Page Boulevard)

**DEPARTMENTAL AND INTERDEPARTMENTAL CORRESPONDENCE
CITY OF SPRINGFIELD, MASSACHUSETTS**

TO: **DATE:** October 29, 2019
DEPARTMENT: **FROM:** Tasheena M. Davis, Esq.
COPIES TO: **DEPARTMENT:** City Clerk
SUBJECT: 311 Page Blvd (09440-1063)

This is to inform you that at a meeting held on Tuesday, September 24, 2019, and continued to Monday, October 28, 2019 it was voted by the City Council according to law to grant a request for a special permit to operate a marijuana establishment at the property known as **311 Page Boulevard** (09440-1063) (Book#12282/Page#0165), as allowed by M.G.L and the Springfield Zoning Ordinance Article 4, Table 4-4, Section 12.1 and 12.4 to:

Owner: 575 Union Street, LLC **By:** Michael Vinick &
Petitioner: 311 Page Boulevard, LLC **By:** Timothy Rooke

The special permit is granted with the following conditions:

1. This special permit is granted to this Petitioner only and shall not be reassigned or transferred.
2. This special permit is granted solely for the operation of an Adult Use Marijuana Establishment (storefront retail) at the property known as 311 Page Boulevard (09440-1063).
3. The use shall be developed as per the attached site plans, elevations and submission requirements with the addition of conditions #4 through #27.
4. Prior to start of operations, the Petitioner shall provide the Springfield Police Department, Department of Health & Human Services and the Building Department a copy of the license issued by the Massachusetts Cannabis Control Commission.
5. This special permit shall expire upon the expiration and/or termination of the license by the Massachusetts Cannabis Control Commission.
6. The Petitioner shall be required to remove all materials, signage, inventory, equipment and other paraphernalia within sixty (60) days of ceasing operations or immediately following any revocation of its license issued by the Massachusetts Cannabis Control Commission.
7. There shall be no on-site consumption, including the parking area, of marijuana or marijuana related products.
8. There shall be no cultivation or manufacturing done at this location.
9. There shall be no outside storage of marijuana or marijuana related products.
10. No marijuana, marijuana related product or any accessory paraphernalia shall be visible to the general public from the exterior of the building or property line.
11. The facility shall fully comply with its odor control plan providing proper and adequate ventilation. All resulting odors, smoke, vapor, fumes, gases and/or particulate matter from the use shall be effectively confined to the premises or so disposed of to avoid any increased air pollution.
12. In addition to the special permit approval, a full review by the Department of Public Works (DPW), as per the provisions of City Ordinance, Chapter 27, Article VIII, § 27-58 through 27-63, will be required. This approval must be obtained prior to the issuance of a Building Permit.
13. The Petitioner shall coordinate with DPW and the Springfield Police Department, and supply all requested information, to identify and address any and all potential traffic related issues, especially relating to opening activities.

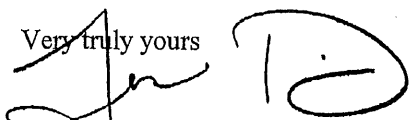
Attachment: Page BI 311 Jan 2021 (6005 : 311 Page Boulevard)

14. If during the initial opening period, but no longer than six (6) months, the City determines that queuing of pedestrians on the public sidewalk or vehicles queuing on a public way have become a safety hazard or nuisance, the Petitioner shall coordinate with DPW and the Springfield Police Department to identify and immediately implement methods to eliminate the queuing. Any and all costs related to these remedies shall be borne by the Petitioner.
15. The Petitioner shall coordinate with the Springfield Police Department on all security related matters and shall fully comply with the submitted Security Plan.
16. The use shall comply with all Zoning Regulations as outlined in Article 4, Section 4.7.110 and all other applicable sections of the ordinance.
17. The use shall comply with any and all regulations outlined by the Massachusetts Cannabis Control Commission and 935 CMR 500.
18. Any and all signage shall be properly permitted and comply with the Springfield Zoning Ordinance and regulations outlined by 935 CMR 500.
19. There shall be signage visible from outside of the building stating that only individuals twenty one (21) years and older are allowed inside the establishment.
20. The use shall comply with any and all stipulations outlined within the approved Host Community Agreement.
21. The site shall be maintained and kept free of all litter and debris.
22. All landscaped areas shall be maintained.
23. The public sidewalk along Page Boulevard shall be maintained, including snow removal.
24. All require permits from the Department of Health & Human Services shall be obtained prior to start of operations. A Certificate of Occupancy shall also be issued by the Building Department, prior to opening.
25. Any and all required permits from the DPW and the Building Department shall be obtained prior to the start of any construction.
26. The hours of operation shall be set by the City Council but in no case shall this operation be open to the public and no sale or other distribution of marijuana shall occur upon the premises or via delivery from the premises between the hours of 9:00PM and 8:00AM.
27. Any and all dumpsters shall be completely enclosed.
28. Compliance with these conditions, as well as any and all zoning regulations, is required. Failure to comply may result in denial of the issuance of a Building Permit and/or Occupancy Permit, revocation of any permits issued and/or enforcement by the Code Enforcement Department punishable by fines of up to \$200 per day for each day a violation exists.

REASONS: (1) The specific site is an appropriate location for such a use, structure, or condition. (2) The use as developed will not adversely affect the neighborhood. (3) Adequate and appropriate facilities will be provided for the proper operation of the proposed use. (4.) To incorporate the Planning Staff Analysis/Findings of Fact into the decision at the basis of the findings attached hereto as Exhibit A.

This permit becomes effective on November 18, 2019.

Very truly yours



Tasheena M. Davis, Esq.
City Clerk

TMD/rmc

311 Page Blvd, LLC
Standard Operating Procedures

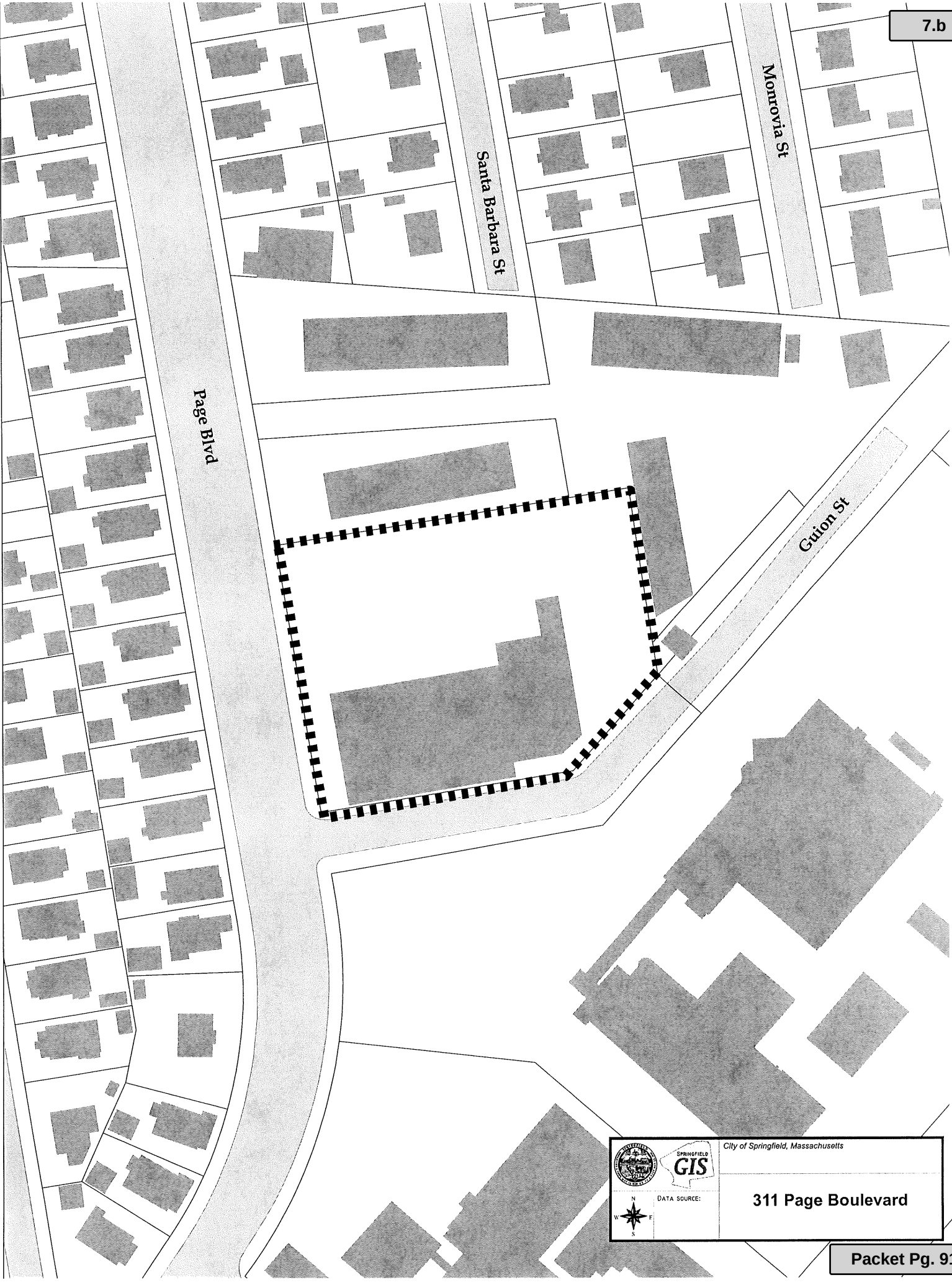
Qualifications and Training

Pursuant to 935 CMR 500.105(2)(a) 311 Page Blvd, LLC (“311 PAGE”) will ensure all dispensary agents complete training prior to performing job functions. Training will be tailored to the role and responsibilities of the job function. Dispensary agents will be trained for one week before acting as a dispensary agent. At a minimum, staff shall receive eight hours of on-going training annually. New dispensary agents will receive employee orientation prior to beginning work with 311 PAGE. Each department managed will provide orientation for dispensary agents assigned to their department. Orientation will include a summary overview of all the training modules.

In accordance with 935 CMR 500.105(2), all current owners, managers and employees of 311 PAGE that are involved in the handling and sale of marijuana will successfully complete Responsible Vendor Training Program, and once designated a “responsible vendor” require all new employees involved in handling and sale of marijuana to complete this program within 90 days of hire. This program shall then be completed annually and those not selling or handling marijuana may participate voluntarily. 311 PAGE will maintain records of responsible vendor training compliance, pursuant to 935 CMR 500.105(2)(b). Responsible vendor training shall include: discussion concerning marijuana effect on the human body; diversion prevention; compliance with tracking requirements; identifying acceptable forms of ID, including medical patient cards; and key state and local laws.

All employees will be registered as agents, in accordance with 935 CMR 500.030. All 311 PAGE employees will be duly registered as marijuana establishment agents and have to complete a background check in accordance with 935 CMR 500.030(1). All registered agents of 311 PAGE shall meet suitability standards of 935 CMR 500.800. Pursuant to 935 CMR 500.105(2) 311 PAGE will ensure that employees are trained on job specific duties prior to performing job functions.

Training will be recorded and retained in dispensary agents file. In accordance with 935 CMR 500.105(2) Responsible Vendor Program documentation must be retained for four (4) years. Training records will be retrained by 311 PAGE for at least one year after agents’ termination. Dispensary agents will have continuous quality training and a minimum of 8 hours annual on-going training.



Attachment: Page BI 311 Jan 2021 (6005 : 311 Page Boulevard)

 SPRINGFIELD City of Springfield, Massachusetts		City of Springfield, Massachusetts	
		311 Page Boulevard	
DATA SOURCE:			



City Council
36 Court Street
Springfield, MA 01103

SCHEDULED

PETITION (ID # 6051)

Meeting: 02/08/21 06:30 PM
Department: Department of Public Works
Category: General
Prepared By: Hector Velez
Initiator: Hector Velez
Sponsors:
DOC ID: 6051

Verizon-Wilcox Street

ORDER FOR LOCATION OF UNDERGROUND CONDUIT

WHEREAS, The Board of Public Works, to which was referred the petition of Verizon New England to install one (1) new pole to provide for the distribution of intelligence and telecommunications for the distribution of high and low voltage electric current.

WHEREAS, said petition of Verizon Wilcox Street was referred to the Board of Public Works on November 3, 2020 ; and

WHEREAS, On November 6, 2020 a Notice of a Public Hearing on Verizon Wilcox Street, to be held November 18, 2020, was sent by mail, to all property owners abutting an affected road, various Departments, Utility Companies, etc before the day of the hearing and posted on two public bulletin board a copy of which is attached a hearing of the Board of Public Works was held as scheduled on site with the petitioner and interested parties.

WHEREAS, on November 18, 2020 the Board of Public Works reported thereon that, after careful consideration of petition Verizon Wilcox Street, to install one (1) new pole to be located on the northwesterly side of Wilcox Street approximately five hundred fifty (550) feet northeasterly from the centerline of East Columbus Avenue, all as substantially shown on plan entitled:

VERIZON Proposed pole on Wilcox St.

consisting of one (1) sheet, which plan is incorporated herein by reference and is on file in the office of the Engineering Division of the Department of Public Works, Springfield, Massachusetts.

WHEREAS, petition Verizon Wilcox Street came before the City Council for a Public Hearing on this date,

NOW THEREFORE, BE IT ORDERED:

1. That due care for public safety is exercised during construction including but not limited to the use of a police officer(s) for traffic control if necessary.
2. That said construction would not unnecessarily interfere with the movement of vehicular or pedestrian traffic in the area.

3. That care be taken during said construction not to damage any underground services.
4. That the construction site be returned to the same condition as found or better.
5. Said company shall indemnify and save harmless against all damages, costs and expenses whatsoever to which the City may be subjected in consequence of the acts or neglect of said Company, its agents or servants, or in any manner arising from the rights and privileges granted it by the City.
6. In addition said company shall, before a public way is disturbed for the laying of its wire or conduit, execute its bond in the penal sum of Ten Thousand Dollars (\$10,000) conditioned for faithful performance of its duties under this permit.
7. Said company shall comply with the requirements of existing Ordinances and orders and comply with any changes in Ordinances and orders as may hereafter be adopted by the Mayor and Council governing the construction and maintenance of buried cable, conduits and wires.
8. That any sidewalks that are damaged or removed will be replaced in kind and in accordance with the City of Springfield's Standard Specifications.
9. That ramps for the handicapped will be provided if and where required by law and in conformance with the Rules and Regulations of the Massachusetts Architectural Barrier Board.
10. That any curbing that is disturbed during construction will be reset to the established street grade using proper construction procedures.
11. That all proposed silo, manhole and hexhole covers will conform to and be compatible with established street, treebelt or sidewalk grades with suitable non-skid covers when in the sidewalk area.
12. That the Springfield Water and Sewer Commission be notified before construction begins. All installations of adjacent utilities must be a minimum of 4 feet from the existing water and/or sewer main, edge to edge of pipe.
13. That asphalt trench restoration be done in accordance with the City of Springfield DPW requirements.
14. That all conditions set forth in the respective order are complied with.

CITY OF SPRINGFIELD, MASSACHUSETTS

Date: November 18, 2020

TO THE MAYOR AND CITY COUNCIL OF THE CITY OF SPRINGFIELD:

The Board of Public Works, to which was referred the petition of Verizon dated October 6, 2020 To install one (1) new pole to provide for the distribution of intelligence and telecommunications for the distribution of high and low voltage electric current. One (1) pole will be located on the northwesterly side of Wilcox approximately five hundred fifty (550) feet northeasterly from the centerline of East Columbus Avenue, all as substantially shown on a plan attached, referred to VERIZON Proposed pole on Wilcox Street, which is incorporated herein by reference and to lay and maintain underground laterals, cables and wires in the above public way for the purpose of making connections with the pole as it may desire for distributing purposes, reports thereon as follows:

By virtue of Chapter 708 of the Acts of 1977 the Board of Public Works held the hearing on the above matter provided for in Section 22 of Chapter 166 of the General Laws. The hearing was held on November 18, 2020 at 4:00 P.M. in front of 42 Wilcox Street in Springfield, MA. Two (2) members of the Board and two (2) person interested in the matter were present. Of the latter, two (2) voted in favor of and no-one (0) voted against.

The Board finds the request necessary in order that the utility companies Verizon provide for the distribution of intelligence and telecommunication services to the area.

After careful consideration, the Board recommends the petition be granted provided:

That due care for public safety is exercised during construction including but not limited to the use of a police officer(s) for traffic control if necessary.

That said construction would not unnecessarily interfere with the movement of vehicular or pedestrian traffic in the area.

That care be taken during said construction not to damage any underground services.

That the construction site be returned to the same condition as found or better.

Said company shall indemnify and save harmless against all damages, costs and expenses whatsoever to which the City may be subjected in consequence of the acts or neglect of said Company, its agents or servants, or in any manner arising from the rights and privileges granted it by the City.

Attachment: Report Wilcox St. (6051 : Verizon-Wilcox Street)

In addition said company shall, before a public way is disturbed for the laying of its wire or conduit, execute its bond in the penal sum of Ten Thousand Dollars (\$10,000) conditioned for faithful performance of its duties under this permit.

Said company shall comply with the requirements of existing Ordinances and orders and comply with any changes in Ordinances and orders as may hereafter be adopted by the Mayor and Council governing the construction and maintenance of buried cable, conduits and wires.

That any sidewalks that are damaged or removed will be replaced in kind and in accordance with the City of Springfield's Standard Specifications.

That ramps for the handicapped will be provided if and where required by law and in conformance with the Rules and Regulations of the Massachusetts Architectural Barrier Board.

That any curbing that is disturbed during construction will be reset to the established street grade using proper construction procedures.

That due care be exercised not to unnecessarily damage any public shade trees located within the construction area.

That the Springfield Water and Sewer Commission be notified before construction begins. All installations of adjacent utilities must be a minimum of 4 feet from the existing water and/or sewer main, edge to edge of pipe.

That all conditions set forth in the respective order are complied with.

_____	)	
_____	)	BOARD OF PUBLIC WORKS
_____	)	

PETITION FOR SOLELY OWNED POLE LOCATION

Springfield Massachusetts, dated October 6, 2020
To the City of Springfield, Massachusetts

VERIZON NEW ENGLAND INC.

requests permission to locate poles, wires, cables and fixtures, including the necessary anchors, guys and other such sustaining and protecting fixtures to be owned and used in common by your petitioner, along and across the following public way or ways:

WILCOX STREET: Place one (1) solely owned pole numbered T.3½ on the northwesterly side of Wilcox Street at a point approximately five hundred fifty (550) feet northeasterly from the centerline of East Columbus Avenue.

Reason: Place one (1) solely owned pole on Wilcox Street to provide for the distribution of intelligence and telecommunications and for distribution of high and low voltage electric current.

Wherefore they pray that after due notice and hearing as provided by law, they be granted solely owned or identical location for and permission to erect and maintain poles, wires, and cables, together with anchors, guys and other such sustaining and protecting fixtures as said petitioner may find necessary, said pole to be erected substantially in accordance with the plan filed herewith marked-Verizon No. **1A4RH2T**, dated October 5, 2020.

Also for permission to lay and maintain underground laterals, cables and wires in the above or intersecting public ways for the purpose of making connections with such pole and buildings as said petitioner may desire for distributing purposes.

VERIZON NEW ENGLAND INC.

By _____

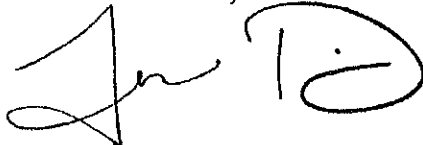


Albert Bessette, Jr.
Manager-Right of Way

A true copy of a petition referred to the Board of Public Works on:

November 3, 2020

Attest:



Tasheena M. Davis, Esquire

ORDER FOR SOLE OWNED POLE LOCATION

By the City Council of the City of Springfield, Massachusetts notice having been given and a public hearing held, as provided by law, **IT IS HEREBY ORDERED that**

VERIZON NEW ENGLAND INC.

be and is hereby granted sole location for and permission to erect and maintain the pole and its respective wires and cables to be placed thereon, together with anchors, guys and other such sustaining and protecting fixtures as said Company may deem necessary, in the public way or ways hereinafter referred to as requested in petition of said Company dated the 6th day of October, 2020.

All construction under this order shall be in accordance with the following conditions:

Poles shall be of sound timber, and reasonably straight and shall be set substantially at the points indicated upon the plan marked -Verizon No. **1A4RH2T**, dated October 5, 2020, filed with said petition. There may be attached to said poles by said **VERIZON NEW ENGLAND INC.** not to exceed 40 wires and 4 cables and all of said wires and cables shall be placed at a height of not less than 18 feet from the ground at highway crossings, and not less than 8 feet from the ground elsewhere.

The following are the public ways or parts of ways along which the pole above referred to may be erected, and the number of poles, which may be erected thereon under this order:

WILCOX STREET: Place one (1) solely owned pole numbered T.3½ on the northwesterly side of Wilcox Street at a point approximately five hundred fifty (550) feet northeasterly from the centerline of East Columbus Avenue.

Reason: Place one (1) solely owned pole on Wilcox Street to provide for the distribution of intelligence and telecommunications and for distribution of high and low voltage electric current.

Also that permission be and hereby is granted to the said Company to lay and maintain underground laterals, cables and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as may be desired for distributing purposes.

I hereby certify that the foregoing order was adopted at a meeting of the City Council of the City of Springfield, Massachusetts held on the ____ day of _____ 2020.

City Clerk

Attachment: Wilcox petition (6051 : Verizon-Wilcox Street)

ORDER FOR SOLE OWNED POLE LOCATION

By the City Council of the City of Springfield, Massachusetts notice having been given and a public hearing held, as provided by law, **IT IS HEREBY ORDERED that**

VERIZON NEW ENGLAND INC.

be and is hereby granted sole location for and permission to erect and maintain the pole and its respective wires and cables to be placed thereon, together with anchors, guys and other such sustaining and protecting fixtures as said Company may deem necessary, in the public way or ways hereinafter referred to as requested in petition of said Company dated the 6th day of October, 2020.

All construction under this order shall be in accordance with the following conditions:

Poles shall be of sound timber, and reasonably straight and shall be set substantially at the points indicated upon the plan marked -Verizon No. **1A4RH2T**, dated October 5, 2020, filed with said petition. There may be attached to said poles by said **VERIZON NEW ENGLAND INC.** not to exceed 40 wires and 4 cables and all of said wires and cables shall be placed at a height of not less than 18 feet from the ground at highway crossings, and not less than 8 feet from the ground elsewhere.

The following are the public ways or parts of ways along which the pole above referred to may be erected, and the number of poles, which may be erected thereon under this order:

WILCOX STREET: Place one (1) solely owned pole numbered T.3½ on the northwesterly side of Wilcox Street at a point approximately five hundred fifty (550) feet northeasterly from the centerline of East Columbus Avenue.

Reason: Place one (1) solely owned pole on Wilcox Street to provide for the distribution of intelligence and telecommunications and for distribution of high and low voltage electric current.

Also that permission be and hereby is granted to the said Company to lay and maintain underground laterals, cables and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as may be desired for distributing purposes.

I hereby certify that the foregoing order was adopted at a meeting of the City Council of the City of Springfield, Massachusetts held on the ____ day of _____ 2020.

City Clerk

Attachment: Wilcox petition (6051 : Verizon-Wilcox Street)



PETITION PLAN

MUNICIPALITY

SPRINGFIELD

VZ N.E. Inc. No.

1A4RH2T

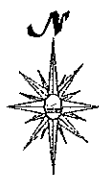
VERIZON NEW ENGLAND INC.

DATE :

OCTOBER 5, 2020

SHOWING

PROPOSED POLE ON WILCOX STREET



#42 WILCOX STREET
PARCEL ID: 122850012

New Pole
T.3 ½
To be Placed

PARCEL INFO NOT
AVAILABLE

SS WILCOX STREET
PARCEL ID: 122850077

#37 WILCOX STREET
PARCEL ID: 122850076

#39-41 WILCOX STREET
PARCEL ID: 122850075

550' to CL of East Columbus Avenue

WILCOX STREET

LEGEND

NOT TO SCALE



JOINTLY OWNED POLE TO REMAIN IN
PLACE



PROPOSED NEW VERIZON OWNED POLE
TO BE INSTALLED



EDGE OF PAVEMENT



PROPERTY LINE

Attachment: Wilcox Plan (6051 : Verizon-Wilcox Street)



City Council
36 Court Street
Springfield, MA 01103

Meeting: 02/08/21 06:30 PM
Department: Department of Public Works
Category: General
Prepared By: Hector Velez
Initiator: Hector Velez
Sponsors:
DOC ID: 6057

SCHEDULED

PETITION (ID # 6057)

Armory Street Pet 10,292

Order of Discontinuance of a Section of Private Way Known as Armory Street Between Atwater Road and Weaver Road and Conditions.

WHEREAS, the City of Springfield is in receipt of a Petition to “discontinue and abandon a section of private way known as Armory Street between Atwater Road and Weaver Road, approximate area of 15,750 square feet”, a copy of said petition dated September 30, 2020 (#10,292); and

WHEREAS, said petition #10,279 was referred to the Board of Public Works and the Planning Board on October 10, 2020; and

WHEREAS, On October 30, 2020 a Notice of a Public Hearing on petition #10,292, to be held November 23, 2020, was sent by registered mail, return receipt requested, to all property owners abutting an affected road, various Departments, Utility Companies, etc before the day of the hearing and posted on two public bulletin board a copy of which is attached a hearing of the Board of Public Works was held as scheduled on site with the petitioner and interested parties.

WHEREAS, on November 23, 2020 the Board of Public Works reported thereon that, after careful consideration of petition #10,292, the Board of Public Works is of the opinion common convenience and necessity recommends that the small section of private way known as Armory Street between Atwater Road and Weaver Road abandoned as shown on plan entitled:

Springfield, MA

Section of Armory Street Discontinuance

Between Atwater Road and Weaver Road (15,750 SF)

Prepared for the Board of Public Works

Scale: 1”-20’

Date October 11. 2020

consisting of one (1) sheet, which plan is incorporated herein by reference and is on file in the office of the Engineering Division of the Department of Public Works, Springfield, Massachusetts and which is to be recorded in the Hampden County Registry of Deeds; and,

The Board further recommended that easements be granted so that the rights of the Springfield Water and Sewer Commission, its employees and agents (collectively "The Commission") having continuing access to The Commission's water and sewer mains in the discontinued portion of Armory Street, as shown on the plans attached hereto and made a part hereof, for the purposes of replacing, maintaining, operating, and repairing its water and sewer mains, including the operation of all valves and hydrants, be reserved within the discontinued area shown on the above mentioned plan.

The Board further opined that no damages would be sustained by any person, firm, or corporation in their property by reason of the proposed abandon a section of Armory Street; and,

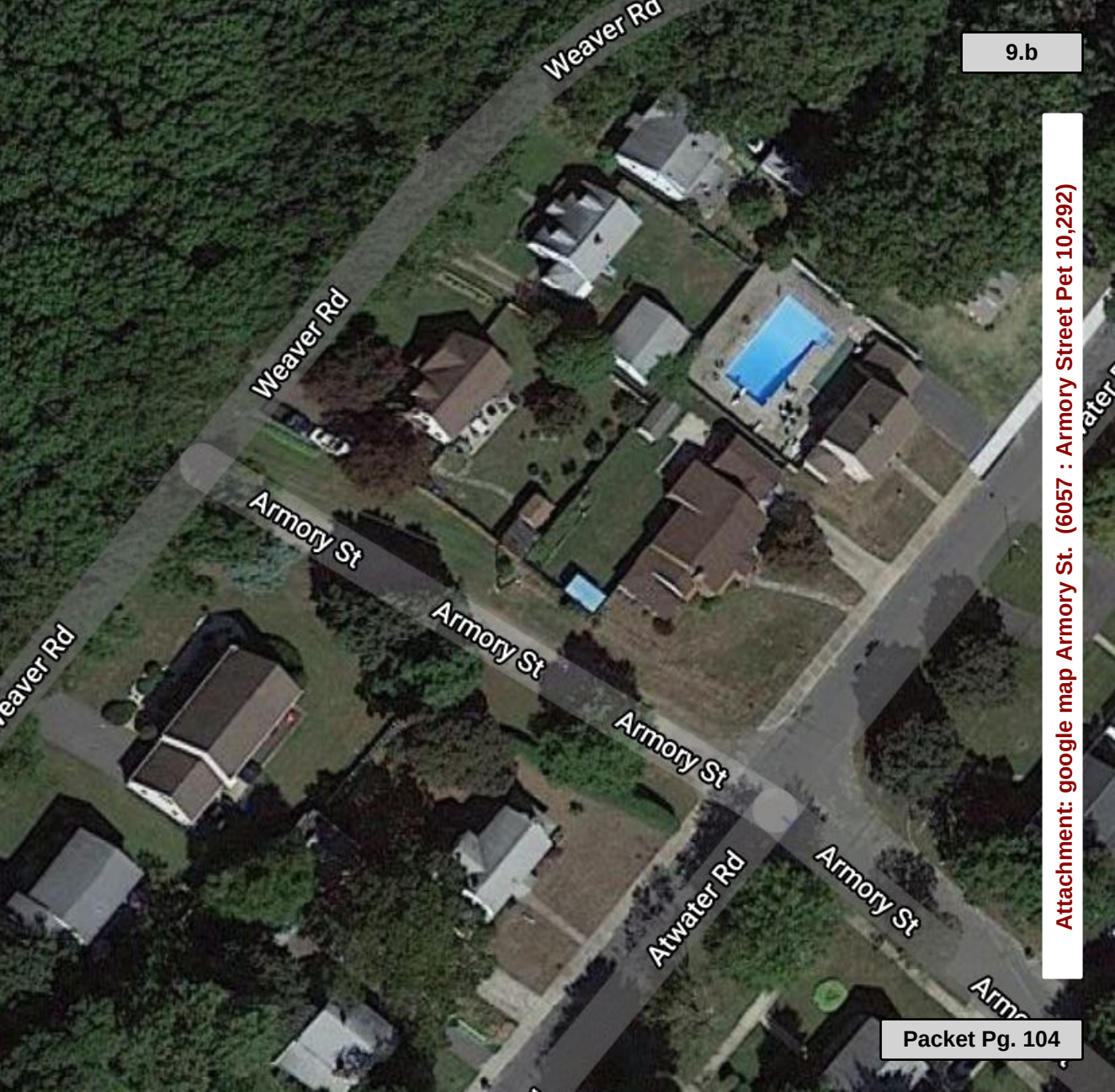
WHEREAS, petition #10,2792 came before the City Council for a Public Hearing on this date,

NOW THEREFORE, BE IT ORDERED:

1. that the City Council of the City of Springfield with the approval of the Mayor, finds that the section of the private way of Armory Street between Atwater Road and Weaver Road has become abandoned and unused for ordinary travel and that the common convenience and necessity no longer requires said way to be maintained in a condition reasonably safe and convenient for travel; and,
2. declares that the city shall no longer be bound to keep such way in repair; and,
3. upon filing of this Order with the city clerk, this Order shall take effect, provided that sufficient notice to warn the public that the way is no longer maintained is posted at both ends of such way or portions thereof; and,
4. this order is conditioned upon and subject to the rights of the Springfield Water and Sewer Commission, its employees and agents (collectively "The Commission") having continuing access to The Commission's water and sewer mains in the discontinued portion of Armory Street, as shown on the plans attached hereto and made a part hereof, for the purposes of replacing, maintaining, operating, and repairing its water and sewer mains, including the operation of all valves and hydrants to the recording of the abandonment of Armory Street. Plans for the water and sewer to be part of the abandonment are attached herein; and
5. The petitioner must produce two (2) mylar plans showing the area to be discontinued. The plans must be stamped by a Professional Land Surveyor and one plan will be filed by the City Clerk in the Registry of Deeds and one

plan will be filed in the Engineering Division of the Department of Public Works after the approval of this petition; and





9.b

Attachment: google map Armory St. (6057 : Armory Street Pet 10,292)

NOTICE OF MEETING

CITY OF

SPRINGFIELD, MASSACHUSETTS

PET. NO. 10,292

October 30, 2020

The Board of Public Works, to which was referred the petition of Denise Toledo and others, praying:

- To discontinue and abandon a section of private way known as Armory Street between Atwater Road and Weaver Road, approximate area of 15,750 square feet.”

hereby gives notices that said Board will meet at the corner of Weaver Road and Armory Road Springfield, MA on **Monday, November 23, 2020**, at one (1:00 P.M.) o’clock in the evening.

View the premises.

View the plan.

Hear all persons interested therein.

Determine whether the Board shall recommend the proposed private way abandon in said petition.

Estimate any damages resulting from the action of the Board.

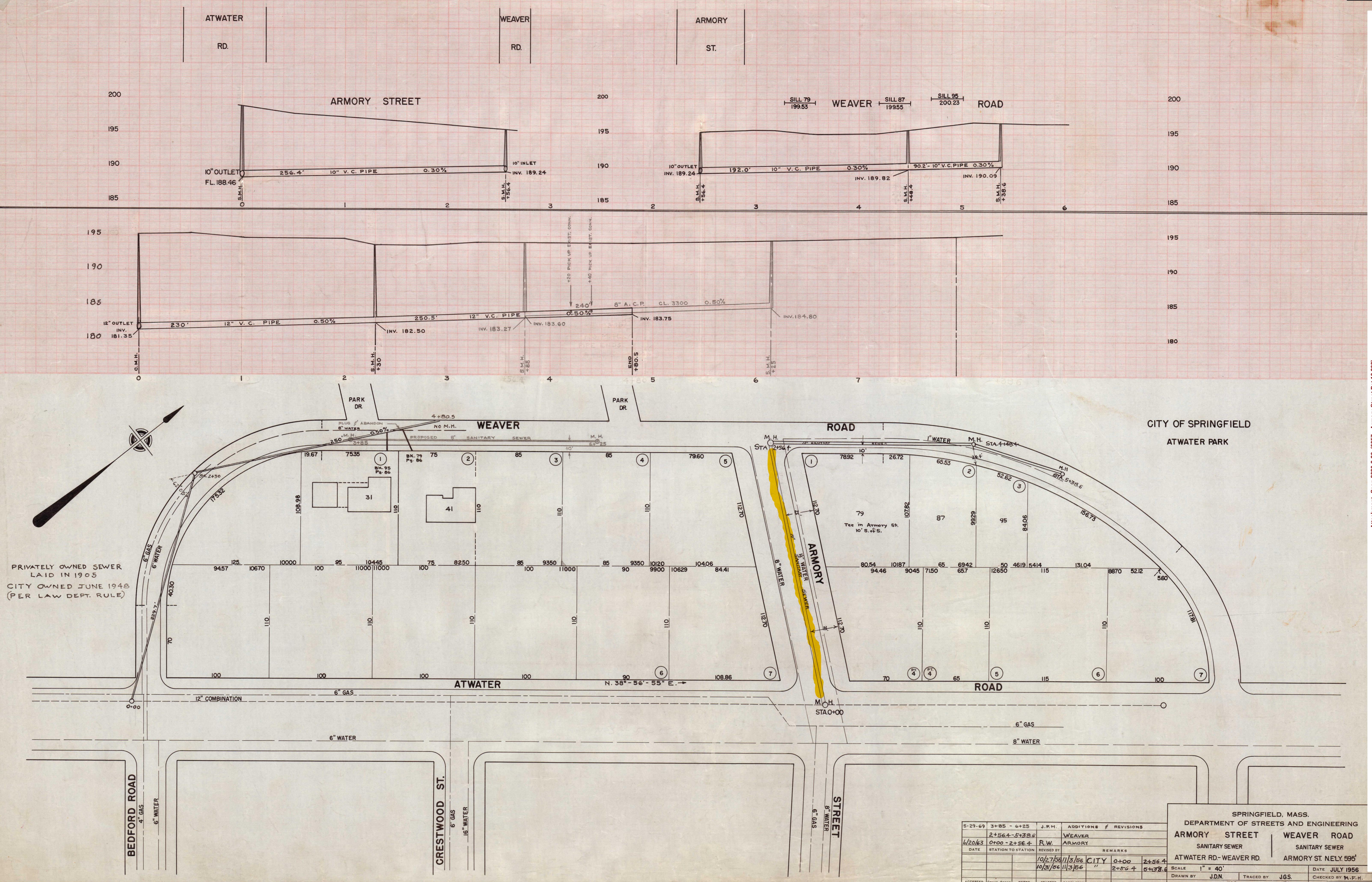
JOHN J. FITZGERALD)

MICHAEL TRIGGS)

RAYMOND A. AVEZZIE)

BOARD OF PUBLIC WORKS

Attachment: NOTICE OF MEETING FOR PET.10,292 (6057 : Armory Street Pet 10,292)



Attachment: GIS (6057 : Armory Street Pet 10,292)

To whom it may concern:

I am writing on behalf of the owners and abutters a request to discontinue and abandon a private way known as Armory Street Extension, between Atwater Road and Weaver Road an approximate area of 16,200 square feet.

The owners, neighbors, and abutters on Armory Street Extension want to discontinue this unpaved private way between Atwater Road and Weaver Road due to overnight parking, drug use and a number of quality of life issues that have increased over the past few years. Increased traffic on the dirt road contributes to potholes and damage to the road.

There have been multiple incidents of cars parking very late at night/overnight with engines and music impacting quality of life to the neighbors and tying up Springfield Police Department resources, unnecessarily. There have been several incidents of drug use in cars in the neighborhood. This dirt road is a prime location for 'parking' due to its secluded and unlit nature, with easy access to multiple exits.

Armory Street Extension is a private way which only has one legitimate use- when it is used as a cut through between Weaver Road and Atwater Road by individuals seeking to access the few homes on Weaver Road. If Armory Street Extension is closed, there will still be two access points to Weaver Road from the public way on Atwater Road, which are only a few hundred feet apart. If approved, Armory Street Extension would be closed and the road would be divided down the middle into the control of the four abutter properties.

For questions, please reach out to Denise Toledo or Julio Toledo, of 67 Weaver Road, Springfield, MA.

Sincerely,

The Neighbors and Owners of Armory Street Extension

Julio Toledo
67 Weaver Road

Lisa Jarvis
79 Weaver Road

Daniel D'Alma
222 Atwater Road

Jonathan Berthiaume
210 Atwater Road

Denise 100@hotmail.com
413-885-7395

PET. NO 10,292

The undersigned respectfully petition your honorable body

"To discontinue and abandon a section of private way known as Armory Street Extension Road between Weaver Road and Atwater Road, approximate area of 16,200 square feet."

Springfield, Massachusetts

Name:

Address:

	67 Weaver Rd
Denise Toledo	67 Weaver Rd
Anthony Blinn	210 Atwater Rd
Linda Jarvis	79 Weaver Road
John B. Carroty	87 Weaver Rd.
Deborah Omer	95 Weaver Rd
Karen Calogore	163 Weaver Rd.
MARILYN DILLON	57 Weaver Rd

Attachment: Petition Armory St. 10,292 (6057 : Armory Street Pet 10,292)



City Council
36 Court Street
Springfield, MA 01103

Meeting: 02/08/21 06:30 PM
Department: Department of Public Works
Category: General
Prepared By: Hector Velez
Initiator: Hector Velez
Sponsors:
DOC ID: 6053

SCHEDULED

PETITION (ID # 6053)

Eversorce/Gas-Cottage St.

ORDER FOR LOCATION OF UNDERGROUND CONDUIT

WHEREAS, The Board of Public Works, to which was referred the petition of Eversource Energy to relocate 400 feet of steel and plastic underground medium pressure gas facilities on Cottage Street between Brookdale Dr. and Berkshire Ave.

WHEREAS, said petition Plainfield Cottage Street was referred to the Board of Public Works on November 12, 2020; and

WHEREAS, On November 16, 2020 a Notice of a Public Hearing on Cottage Street petition, to be held on November 30, 2020, was sent by mail, to all property owners abutting an affected road, various Departments, Utility Companies, before the day of the hearing and posted on two public bulletin board a copy of which is attached a hearing of the Board of Public Works was held as scheduled on site with the petitioner and interested parties.

WHEREAS, on November 30, 2020 the Board of Public Works reported thereon that, after careful consideration of petition Cottage Street to relocate 400 feet of steel and plastic underground medium pressure gas facilities on Cottage Street. Starting on the intersection of Brookdale Dr. and Cottage Street running easterly direction on Cottage Street for four hundred seventeen (417') feet with an eight (8") inches pipe to Berkshire Ave., all as substantially shown on a plan attached with project name:

Cottage @ Berkshire- MASSDOT RELOCATE - ID # 19-68707

Consisting of five (5) sheets, which plan is incorporated herein by reference and is on file in the office of the Engineering Division of the Department of Public Works, Springfield, Massachusetts.

WHEREAS, petition Cottage Street/ MassDot relocation came before the City Council for a Public Hearing on this date,

NOW THEREFORE, BE IT ORDERED:

1. That due care for public safety is exercised during construction including but not limited to the use of a police officer(s) for traffic control if necessary.
2. That said construction would not unnecessarily interfere with the movement of vehicular or pedestrian traffic in the area.

3. That care be taken during said construction not to damage any underground services.
4. That the construction site be returned to the same condition as found or better.
5. Said company shall indemnify and save harmless against all damages, costs and expenses whatsoever to which the City may be subjected in consequence of the acts or neglect of said Company, its agents or servants, or in any manner arising from the rights and privileges granted it by the City.
6. In addition said company shall, before a public way is disturbed for the laying of its wire or conduit, execute its bond in the penal sum of Ten Thousand Dollars (\$10,000) conditioned for faithful performance of its duties under this permit.
7. Said company shall comply with the requirements of existing Ordinances and orders and comply with any changes in Ordinances and orders as may hereafter be adopted by the Mayor and Council governing the construction and maintenance of buried cable, conduits and wires.
8. That any sidewalks that are damaged or removed will be replaced in kind and in accordance with the City of Springfield's Standard Specifications.
9. That ramps for the handicapped will be provided if and where required by law and in conformance with the Rules and Regulations of the Massachusetts Architectural Barrier Board.
10. That any curbing that is disturbed during construction will be reset to the established street grade using proper construction procedures.
11. That all proposed silo, manhole and hexhole covers will conform to and be compatible with established street, treebelt or sidewalk grades with suitable non-skid covers when in the sidewalk area.
12. That the Springfield Water and Sewer Commission be notified before construction begins. All installations of adjacent utilities must be a minimum of 4 feet from the existing water and/or sewer main, edge to edge of pipe.
13. That asphalt trench restoration be done in accordance with the City of Springfield DPW requirements.
14. That all conditions set forth in the respective order are complied with.

CITY OF SPRINGFIELD, MASSACHUSETTS

Date: November 30, 2020

TO THE MAYOR AND CITY COUNCIL OF THE CITY OF SPRINGFIELD:

The Board of Public Works, to which was referred the petition of the Eversource Energy of Massachusetts, dated November 12, 2020, to relocate 400 feet of steel and plastic underground medium pressure gas facilities on Cottage Street between Brookdale Dr. and Berkshire Ave. Starting on the intersection of Brookdale Dr. and Cottage Street running easterly direction on Cottage Street for four hundred seventeen (417') feet with an eight (8") inches pipe to Berkshire Ave., all shown on a plan attached with project name, Cottage @ Berkshire- MASSDOT RELOCATE - ID # 19-68707 which is incorporated herein by reference and to lay and maintain underground gas main pipes for the purpose of improvements of the system, reports thereon as follows:

By virtue of Chapter 708 of the Acts of 1977 the Board of Public Works held the hearing on the above matter provided for in Section 22 of Chapter 166 of the General Laws. The hearing was held on November 30, 2020 at 4:00 P.M. at the corner of Cottage Street and Brookdale Dr., after due notice from the office of the City Clerk. Two (2) members of the Board and one (1) person interested in the matter were present. Of the latter, one (1) voted in favor of and no-one (0) voted against.

The Board finds the request necessary in order that the utility company can relocate existing underground facilities in order to meet the requirements of MassDot project on Cottage Street.

After careful consideration, the Board recommends the petition be granted provided:

That due care for public safety is exercised during construction including but not limited to the use of a police officer(s) for traffic control if necessary.

That said construction would not unnecessarily interfere with the movement of vehicular or pedestrian traffic in the area.

That care be taken during said construction not to damage any underground services.

That the construction site be returned to the same condition as found or better.

Said company shall indemnify and save harmless against all damages, costs and expenses whatsoever to which the City may be subjected in consequence of the acts

Attachment: CMA-Cottage Street Report (6053 : Eversource/Gas-Cottage St.)

or neglect of said Company, its agents or servants, or in any manner arising from the rights and privileges granted it by the City.

In addition said company shall, before a public way is disturbed for the laying of its wire or conduit, execute its bond in the penal sum of Ten Thousand Dollars (\$10,000) conditioned for faithful performance of its duties under this permit.

Said company shall comply with the requirements of existing Ordinances and orders and comply with any changes in Ordinances and orders as may hereafter be adopted by the Mayor and Council governing the construction and maintenance of buried cable, conduits and wires.

That any sidewalks that are damaged or removed will be replaced in kind and in accordance with the City of Springfield's Standard Specifications.

That ramps for the handicapped will be provided if and where required by law and in conformance with the Rules and Regulations of the Massachusetts Architectural Barrier Board.

That any curbing that is disturbed during construction will be reset to the established street grade using proper construction procedures.

That due care be exercised not to unnecessarily damage any public shade trees located within the construction area.

That the Springfield Water and Sewer Commission be notified before construction begins. All installations of adjacent utilities must be a minimum of 4 feet from the existing water and/or sewer main, edge to edge of pipe.

That all conditions set forth in the respective order are complied with.

John J. Fitzgerald
Ronald A. Briggs
Michael J. Briggs

)
)
)

BOARD OF PUBLIC WORKS

EVERSOURCE ENERGY

11/12/2020

Honorable Mayor and City Council
City of Springfield
City Hall
Court Street
Springfield, MA 01103

ATTN: Mr. Anthony Wilson, City Clerk

PROJECT NAME: Cottage @ Berkshire – MASSDOT Relocate

Ladies & Gentlemen:

Columbia Gas of Massachusetts (CMA) hereby requests that it be granted a location for and permission to install and replace underground gas facilities on Cottage Street between Brookdale Dr and Berkshire Ave (as seen in the attached plan). Work will extend to the following streets in varying degrees/durations:

<u>Street Name</u>	<u>From</u>	<u>To</u>
Cottage Street	Brookdale Drive	Berkshire Ave

This Project will replace approximately 400' of coated steel and plastic medium pressure main with new plastic medium pressure main. All proposed work by Eversource will include such laterals and service connections as it may now or subsequently find necessary. **This project is being completed due to a MASSDOT Relocation request.**

Sincerely,

Matthew Nichols
Associate Field Engineer
Eversource Energy (Springfield, MA)
2025 Roosevelt Ave.
Springfield MA 01104
Office: (413) 784-2221
Cell: (413) 262-5608
Email: Matthew.Nichols@eversource.com

Attachment: Petition Cottage St. (6053 : Eversource/Gas-Cottage St.)

EVERSOURCE

INSTALLATION ORDER NUMBER 19-0825462-00
ABANDONMENT ORDER NUMBER 19-0825463-00

PROJECT ID 19-68707
COTTAGE @ BERKSHIRE - MASSDOT RELOCATE

JOB TYPE: MAINS - RELOCATION (561/562)

PROJECT INFORMATION

FIELD ENGINEER/TECHNICIAN: MJN
CONSTRUCTION FILL: LANCE HEDGE, MARK BRONNER, DAVID BAYELAR
PERMITS: CITY PERMIT
TCC/LOA: 8200 - SPRINGFIELD, MA
COUNTY: HAMPDEN (013)
TAX DISTRICT/TOWNSHIP ID: 0002644
MAP/GRID NUMBER: 42
24 HR. EMERGENCY LINE: 1-800-525-8222

VALVES PLANNED FOR ABANDONMENT				
VALVE NO.	LOCATION DESCRIPTION	ABANDONED VALVE INSERTED	EXPOSITION	REMARKS
2501	COTTAGE @ BERKSHIRE AVE	YES	NO	
2502				
2503				
2504				
2505				

*IF YES, APPROVAL AND REASON ARE REQUIRED AND SHALL BE DOCUMENTED
NOTE IF VALVE COULD NOT BE LOCATED, MAKE APPLICABLE COMMENT IN ABOVE TABLE

PROPOSED FACILITIES - SYSTEM MOP AND PRESSURE TEST DATA	
SYSTEM NUMBER	800008
SYSTEM MOP (PSIG)	60
SYSTEM MOP (PSIG)	60
MINIMUM TEST PRESSURE (PSIG)	98
MINIMUM TEST PRESSURE (PSIG)	150
MAXIMUM TEST PRESSURE (PSIG)	197

VICINITY MAP



PROJECT DESCRIPTION

RELOCATE MAIN DUE TO MASSDOT REQUEST

SHEET INDEX

DWG.	DESCRIPTION
T-1	TITLE SHEET
GN-1	GENERAL NOTES
L-1 - L-1 MI	LAYOUT PLANS
D-1	CONSTRUCTION DETAILS
I-1	ISOMETRIC DETAILS

PROJECT SUMMARY TABLE

PROPOSED INSTALLATION			PROPOSED ABANDONMENT		
LENGTH (FT)	SIZE (IN)	TYPE	LENGTH (FT)	SIZE (IN)	TYPE
417	8"	PHMP	128	8"	PHMP
			289	8"	CSMP
417	TOTAL INSTALLATION (FEET)		417	TOTAL ABANDONMENT (FEET)	
PROPOSED GAS SERVICES					
ESTIMATED GAS SERVICES		REPLACEMENTS	TIE OVERS	METER CUTS	
		2	1	3	
				1	



EVERSOURCE



PROPOSED

REVISIONS	
REV #	DATE
1	11/05/2019
2	11/05/2019
3	11/05/2019
4	11/05/2019
5	11/05/2019
6	11/05/2019
7	11/05/2019
8	11/05/2019
9	11/05/2019
10	11/05/2019
11	11/05/2019
12	11/05/2019
13	11/05/2019
14	11/05/2019
15	11/05/2019
16	11/05/2019
17	11/05/2019
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91	11/05/2019
92	11/05/2019
93	11/05/2019
94	11/05/2019
95	11/05/2019
96	11/05/2019
97	11/05/2019
98	11/05/2019
99	11/05/2019
100	11/05/2019

SITE NAME:
INST # 19-0825462-00
ABAN# 19-0825463-00
PROJECT ID# 19-68707
COTTAGE @ BERKSHIRE - MASSDOT RELOCATE
SPRINGFIELD, MA 01103

DRAWING TITLE:

TITLE SHEET

DRAWING NO:

T-1



Know what's below.
Call before you dig.



PROPOSED

REVISIONS		DWG CREATED		DESCRIPTION	
	0	11/2/2020			
REV.	#	DATE			
DESIGNED BY		M/JN	11/2/2020	415-252-5658	
DRAWN BY		M/JN	11/2/2020	415-252-5658	
CHECKED BY		X	X	X	X
DATE					
NAME					
DATE					
PHONE #					

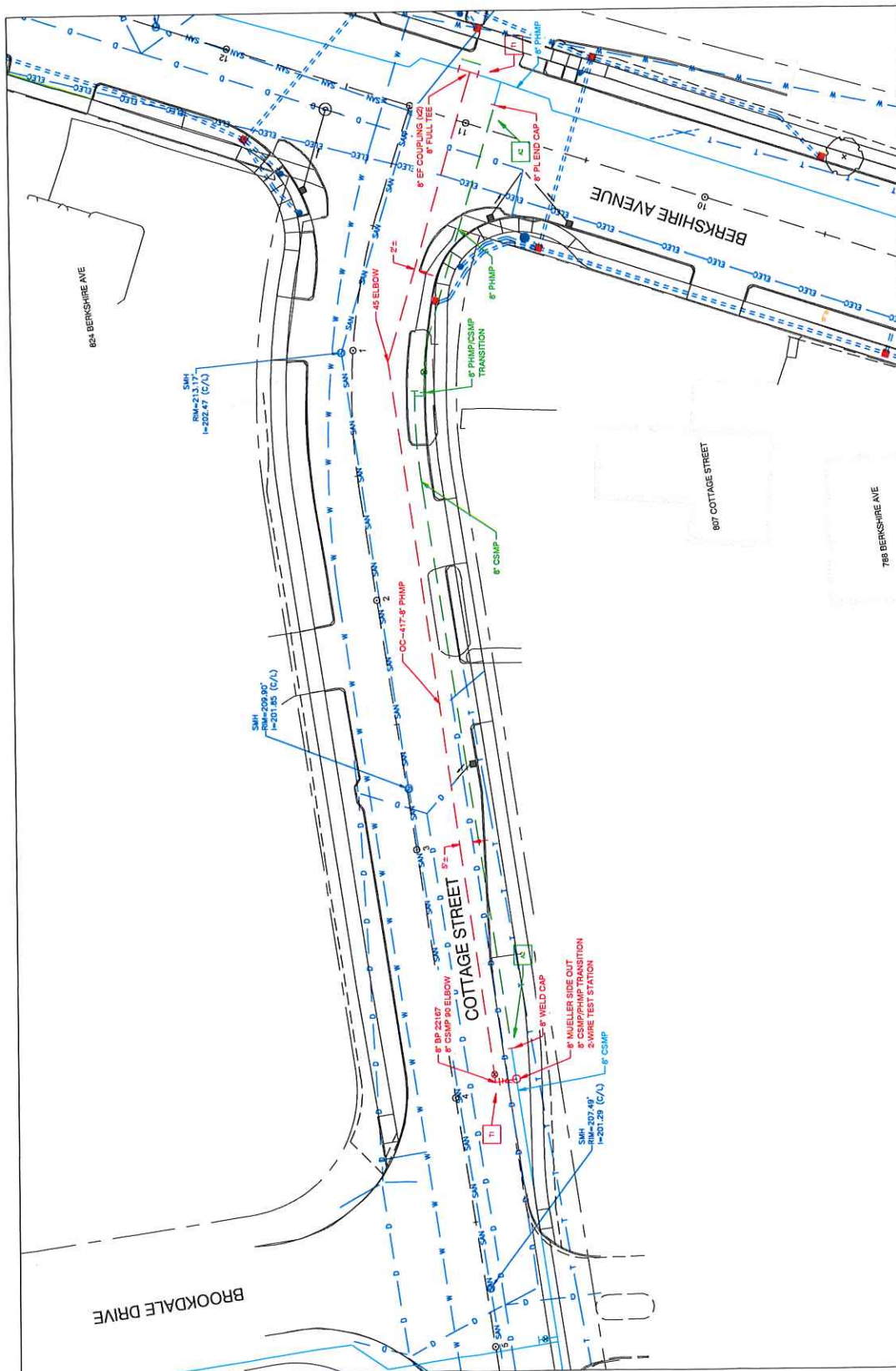
SITE NAME:
INST# 19-0825462-00
ABAN# 19-0825463-00
PROJECT ID# 19-68707
COTTAGE @ BEXPHSIRE - MASSDOT RELOCATE
SPRINGFIELD, MA (013)

DRAWING TITLE:

LAYOUT SHEET

DRAWING NO:

五





Know what's below.
Call before you dig.

PROPOSED

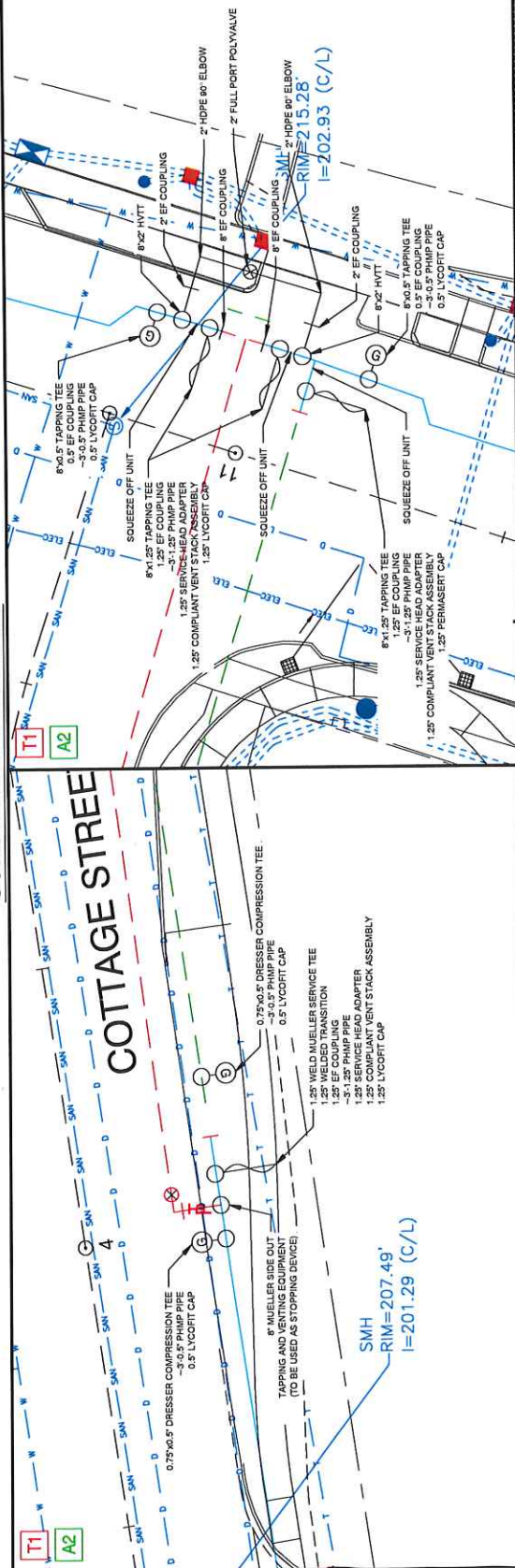
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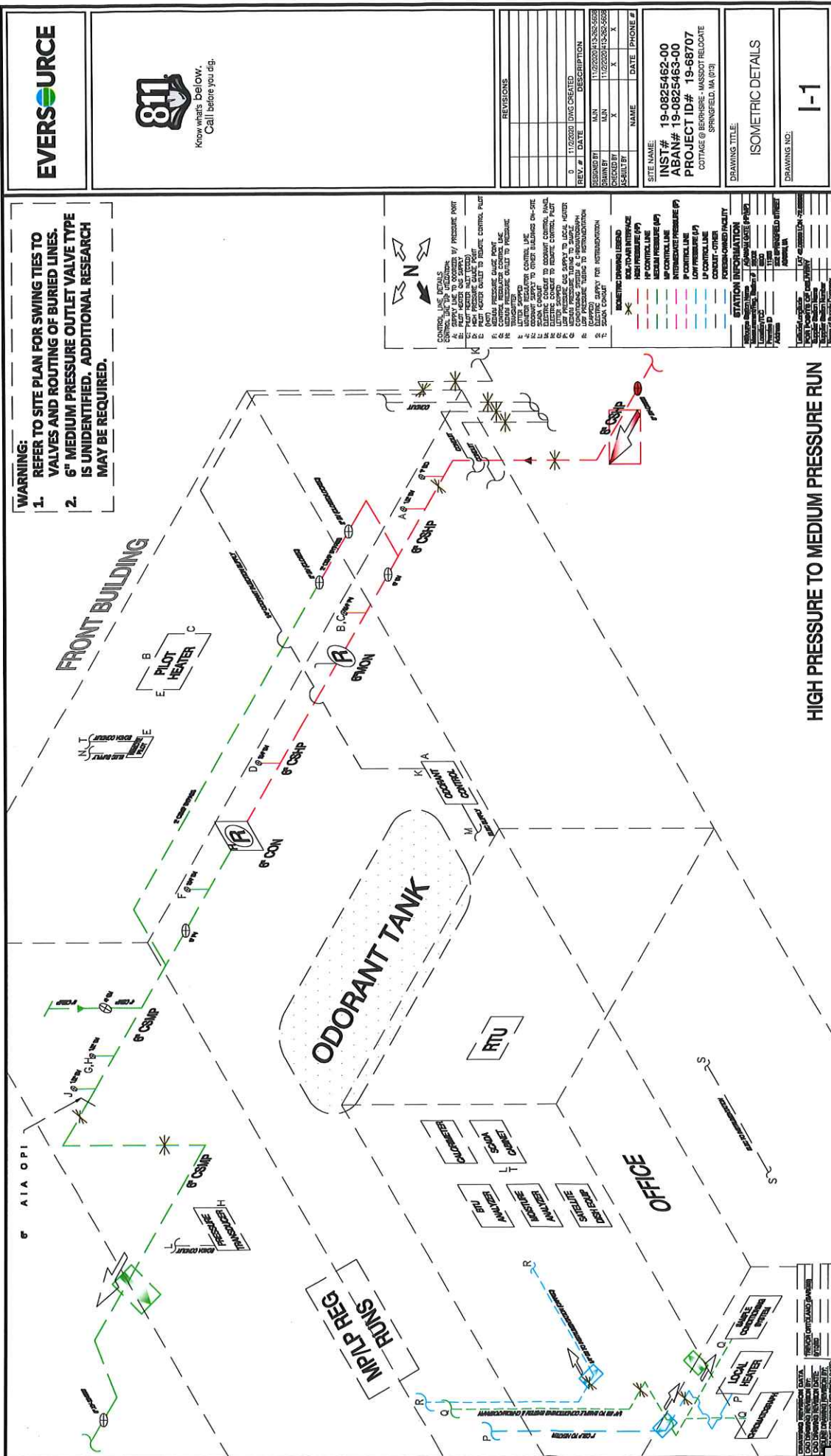
SITE NAME:
INST# 19-0825462-00
ABAN# 19-0825463-00
PROJECT ID# 19-68707
COTTAGE @ BEKHSIRE - MASSDOT RELOCATE
SPRINGFIELD, MA (013)

DRAWING TITLE:
CONSTRUCTION
DETAILS

D-1

CONSTRUCTION DETAILS





WARNING:
 1. REFER TO SITE PLAN FOR SWING TIES TO VALVES AND ROUTING OF BURIED LINES.
 2. 6" MEDIUM PRESSURE OUTLET VALVE TYPE IS UNIDENTIFIED. ADDITIONAL RESEARCH MAY BE REQUIRED.

EVERSOURCE



REVISIONS	
REV #	DESCRIPTION
1	ISSUE Dwg CHANGES
2	ISSUE Dwg CHANGES
3	ISSUE Dwg CHANGES
4	ISSUE Dwg CHANGES
5	ISSUE Dwg CHANGES
6	ISSUE Dwg CHANGES
7	ISSUE Dwg CHANGES
8	ISSUE Dwg CHANGES
9	ISSUE Dwg CHANGES
10	ISSUE Dwg CHANGES

DESIGNED BY	CHECKED BY	DATE	PHONE #
MM	MM	MM/YY	MM-YY
MM	MM	MM/YY	MM-YY
MM	MM	MM/YY	MM-YY
MM	MM	MM/YY	MM-YY

SITE NAME:
 INST# 19-0825462-00
 ABAN# 19-0825463-00
 PROJECT ID# 19-68707
 COTTAGE @ BECKHIRE - MASSDOT RELOCATE
 SPRINGFIELD, MA (011)

DRAWING TITLE:
 ISOMETRIC DETAILS

DRAWING NO.:
 I-1

HIGH PRESSURE TO MEDIUM PRESSURE RUN

1. DIMENSIONS PROVIDED TO LOCATE THE 12" CRITICAL VALVE (#20522) AND 12" HP VALVE UPSTREAM OF PIG LAUNCHER (#128690) WERE ASSIGNED PER HISTORICAL DOCUMENTATION.
2. TYPE OF (1) 2" CONTROL LINE VALVE IS UNIDENTIFIED. ADDITIONAL RESEARCH/EXCAVATION MAY BE REQUIRED. PIG LAUNCHER BELOW GRADE ROUTE NOT TRACED.
- 3.
4. MIXER LINES ROUTE NOT TRACED.



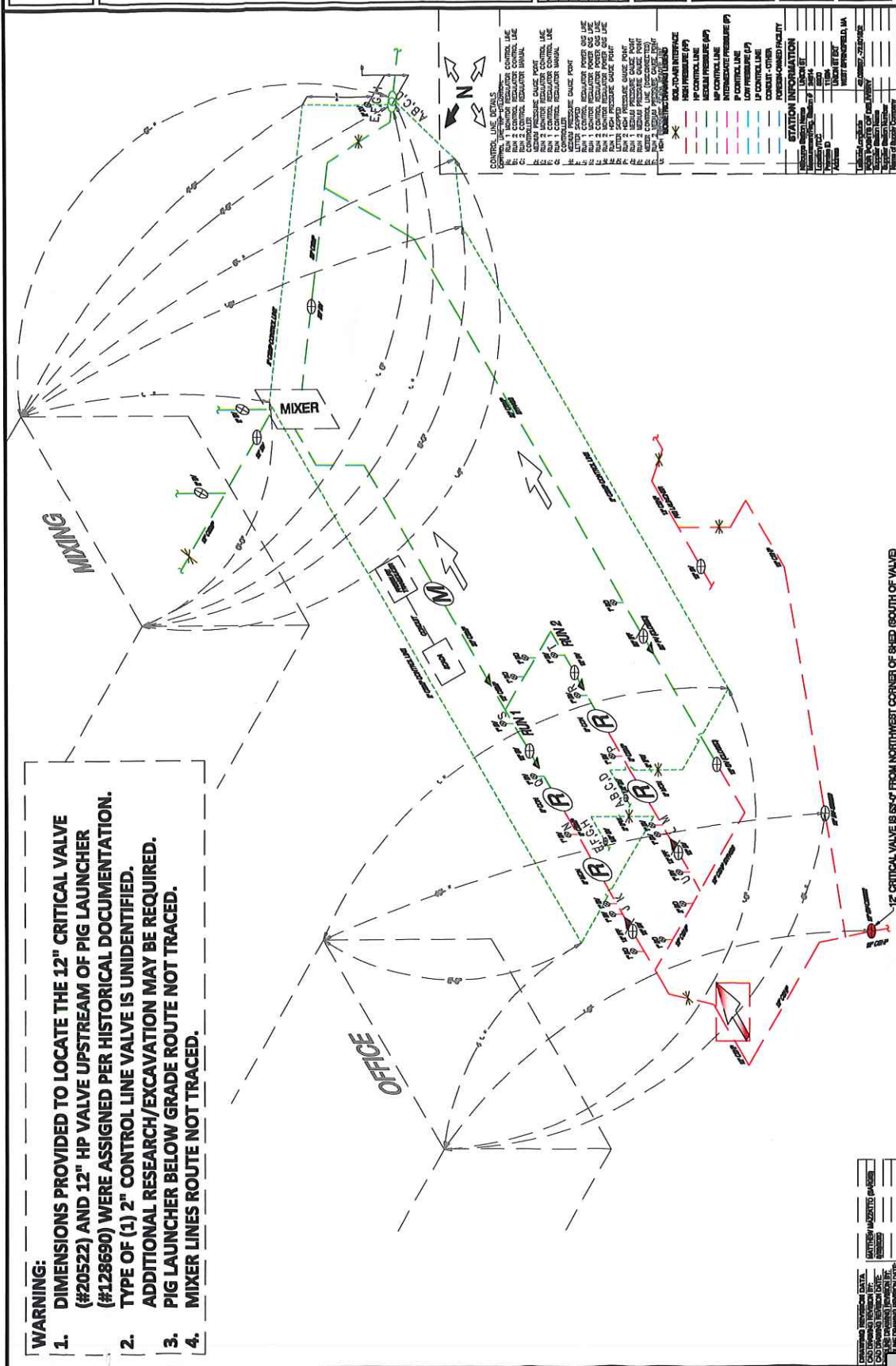
Know what's below.
Call before you dig.

[illegible]

SITE NAME:
INST# 19-0825462-00
ABAN# 19-0825463-00
PROJECT ID# 19-68707
COTTAGE • BEKSHIRE • MASSDOT RELOCATE
SPRINGFIELD, MA (0113)

DRAWING TITLE: ISOMETRIC DETAILS

DRAWING NO.: 1-2





City Council
36 Court Street
Springfield, MA 01103

Meeting: 02/08/21 06:30 PM
Department: Department of Public Works
Category: General
Prepared By: Hector Velez
Initiator: Hector Velez
Sponsors:
DOC ID: 6052

SCHEDULED

PETITION (ID # 6052)

Eversource/Gas- Industry Ave.

ORDER FOR LOCATION OF UNDERGROUND CONDUIT

WHEREAS, The Board of Public Works, to which was referred the petition of Eversource Energy to relocate 400 feet of underground gas facilities at the intersection of Cottage Street and Industry Ave.

WHEREAS, said petition Plainfield Industry Ave. was referred to the Board of Public Works on January 6, 2021; and

WHEREAS, On January 12, 2021 a Notice of a Public Hearing on Industry Ave. petition, to be held on January 25, 2021, was sent by mail, to all property owners abutting an affected road, various Departments, Utility Companies, before the day of the hearing and posted on two public bulletin board a copy of which is attached a hearing of the Board of Public Works was held as scheduled on site with the petitioner and interested parties.

WHEREAS, on January 25, 2021 the Board of Public Works reported thereon that, after careful consideration of petition Industry Ave to relocate 400 feet of underground gas facilities on Cottage and Industry Ave. Starting at the west corner of Industry Ave. south side of Cottage Street running easterly direction on Cottage Street four hundred (400') feet with an eight (8") inches pipe to connect with existing pipe on the tree bell., all as substantially shown on a plan attached with project name:

Cottage St.@Industry Ave. - MASSDOT RELOCATE - ID # 20-69927

Consisting of six (6) sheets, which plan is incorporated herein by reference and is on file in the office of the Engineering Division of the Department of Public Works, Springfield, Massachusetts.

WHEREAS, petition Industry Ave. came before the City Council for a Public Hearing on this date,

NOW THEREFORE, BE IT ORDERED:

1. That due care for public safety is exercised during construction including but not limited to the use of a police officer(s) for traffic control if necessary.
2. That said construction would not unnecessarily interfere with the movement of vehicular or pedestrian traffic in the area.

3. That care be taken during said construction not to damage any underground services.
4. That the construction site be returned to the same condition as found or better.
5. Said company shall indemnify and save harmless against all damages, costs and expenses whatsoever to which the City may be subjected in consequence of the acts or neglect of said Company, its agents or servants, or in any manner arising from the rights and privileges granted it by the City.
6. In addition said company shall, before a public way is disturbed for the laying of its wire or conduit, execute its bond in the penal sum of Ten Thousand Dollars (\$10,000) conditioned for faithful performance of its duties under this permit.
7. Said company shall comply with the requirements of existing Ordinances and orders and comply with any changes in Ordinances and orders as may hereafter be adopted by the Mayor and Council governing the construction and maintenance of buried cable, conduits and wires.
8. That any sidewalks that are damaged or removed will be replaced in kind and in accordance with the City of Springfield's Standard Specifications.
9. That ramps for the handicapped will be provided if and where required by law and in conformance with the Rules and Regulations of the Massachusetts Architectural Barrier Board.
10. That any curbing that is disturbed during construction will be reset to the established street grade using proper construction procedures.
11. That all proposed silo, manhole and hexhole covers will conform to and be compatible with established street, treebelt or sidewalk grades with suitable non-skid covers when in the sidewalk area.
12. That the Springfield Water and Sewer Commission be notified before construction begins. All installations of adjacent utilities must be a minimum of 4 feet from the existing water and/or sewer main, edge to edge of pipe.
13. That asphalt trench restoration be done in accordance with the City of Springfield DPW requirements.
14. That all conditions set forth in the respective order are complied with.

CITY OF SPRINGFIELD, MASSACHUSETTS

Date: January 25, 2021

TO THE MAYOR AND CITY COUNCIL OF THE CITY OF SPRINGFIELD:

The Board of Public Works, to which was referred the petition of the Eversource Energy of Massachusetts, dated January 6, 2021, to relocate 400 feet of underground gas facilities on Cottage and Industry Ave. Starting at the west corner of Industry Ave. south side of Cottage Street running easterly direction on Cottage Street four hundred (400') feet with an eight (8") inches pipe to connect with existing pipe on the tree bell., all shown on a plan attached with project name, Cottage St.@Industry Ave.- MASSDOT RELOCATE - ID # 20-69927 which is incorporated herein by reference and to lay and maintain underground gas main pipes for the purpose of improvements of the system, reports thereon as follows:

By virtue of Chapter 708 of the Acts of 1977 the Board of Public Works held the hearing on the above matter provided for in Section 22 of Chapter 166 of the General Laws. The hearing was held on January 6, 2021 at 4:00 P.M. at the corner of Cottage Street and Industry Ave., after due notice from the office of the City Clerk. Two (2) members of the Board and one (1) person interested in the matter were present. Of the latter, one (1) voted in favor of and no-one (0) voted against.

The Board finds the request necessary in order that the utility company can relocate existing underground facilities in order to mitigate conflicts between the Gas main and the proposed MassDot project on Cottage Street.

After careful consideration, the Board recommends the petition be granted provided:

That due care for public safety is exercised during construction including but not limited to the use of a police officer(s) for traffic control if necessary.

That said construction would not unnecessarily interfere with the movement of vehicular or pedestrian traffic in the area.

That care be taken during said construction not to damage any underground services.

That the construction site be returned to the same condition as found or better.

Said company shall indemnify and save harmless against all damages, costs and expenses whatsoever to which the City may be subjected in consequence of the acts or neglect of said Company, its agents or servants, or in any manner arising from the rights and privileges granted it by the City.

Attachment: CMA-Industry Ave. Street Report (6052 : Eversource/Gas- Industry Ave.)

In addition said company shall, before a public way is disturbed for the laying of its wire or conduit, execute its bond in the penal sum of Ten Thousand Dollars (\$10,000) conditioned for faithful performance of its duties under this permit.

Said company shall comply with the requirements of existing Ordinances and orders and comply with any changes in Ordinances and orders as may hereafter be adopted by the Mayor and Council governing the construction and maintenance of buried cable, conduits and wires.

That any sidewalks that are damaged or removed will be replaced in kind and in accordance with the City of Springfield's Standard Specifications.

That ramps for the handicapped will be provided if and where required by law and in conformance with the Rules and Regulations of the Massachusetts Architectural Barrier Board.

That any curbing that is disturbed during construction will be reset to the established street grade using proper construction procedures.

That due care be exercised not to unnecessarily damage any public shade trees located within the construction area.

That the Springfield Water and Sewer Commission be notified before construction begins. All installations of adjacent utilities must be a minimum of 4 feet from the existing water and/or sewer main, edge to edge of pipe.

That all conditions set forth in the respective order are complied with.

John J. Fitzgerald)
Ronald A. Borge)
Michael C. Jiggs)

BOARD OF PUBLIC WORKS



1/6/2021

Honorable Mayor and City Council
City of Springfield
City Hall
Court Street
Springfield, MA 01103

ATTN: Mr. Anthony Wilson, City Clerk

PROJECT NAME: Cottage St @ Industry Ave – MASSDOT Relocation Request

Ladies & Gentlemen:

Columbia Gas of Massachusetts (CMA) hereby requests that it be granted a location for and permission to install and replace underground gas facilities at the intersection of **Cottage Street & Industry Ave** (as seen in the attached plan). Work will extend to the following streets in varying degrees/durations:

<u>Street Name</u>	<u>From</u>	<u>To</u>
Cottage Street	Industry Ave	Industry Ave

This Project will serve to mitigate conflicts between our Gas main and the proposed MASSDOT work that is planned to take place this year. All proposed work by Eversource will include such laterals and service connections as it may now or subsequently find necessary. **This project is being completed due to a MASSDOT Relocation request.**

Sincerely,

Matthew Nichols
Associate Field Engineer
Eversource Energy (Springfield, MA)
2025 Roosevelt Ave.
Springfield MA 01104
Office: (413) 784-2221
Cell: (413) 262-5608
Email: Matthew.Nichols@eversource.com

Attachment: Petition Cottage @ Industry (6052 : Eversource/Gas- Industry Ave.)

EVERSOURCE

INSTALLATION ORDER NUMBER 20-0825606-00
ABANDONMENT ORDER NUMBER 20-0825607-00
PROJECT ID 20-69927
COTTAGE ST @ INDUSTRY AVE - MASSDOT RELOCATE
JOB TYPE: MAINS - RELOCATION (561/562)

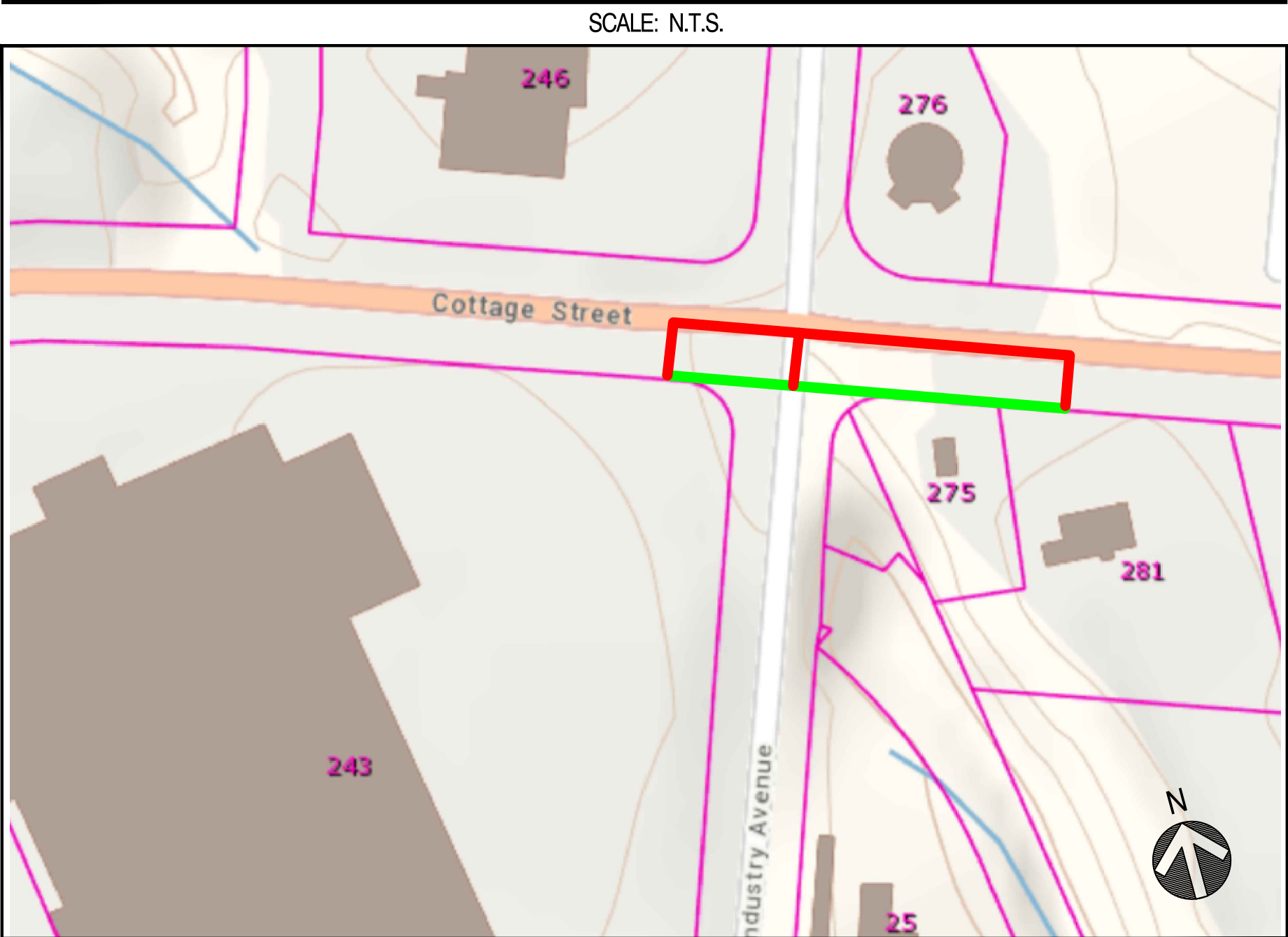
PROJECT INFORMATION

FIELD ENGINEER/TECHNICIAN: MATTHEW NICHOLS
CONSTRUCTION FLL: LANCE HEDGE, MARK BRONNER, DAVID BAYEUR

PERMITS: CITY PERMIT

TCC/LOA: 8200 - SPRINGFIELD, MA
COUNTY: HAMPDEN (013)
TAX DISTRICT/TOWNSHIP ID: 0000244
MAP/GRID NUMBER: 42
24 HR. EMERGENCY LINE: 1-800-525-8222

VICINITY MAP



SHEET INDEX

DWG.	DESCRIPTION
T-1	TITLE SHEET
GN-1	GENERAL NOTES
L-1 - L-1 MI	LAYOUT PLANS
D-1 - D-2	CONSTRUCTION DETAILS
I-1 - I-2	ISOMETRIC DETAILS

PROJECT SUMMARY TABLE

PROPOSED INSTALLATION			PROPOSED ABANDONMENT		
LENGTH (FT)	SIZE (IN)	TYPE	LENGTH (FT)	SIZE (IN)	TYPE
400'	8"	CSMP	310'	8"	CSMP
5'	6"	CSMP			
405'	TOTAL INSTALLATION (FEET)		310'	TOTAL ABANDONMENT (FEET)	
PROPOSED GAS SERVICES					
	REPLACEMENTS	TIE OVERS	TOTAL SERVICES	METER OUTS	
ESTIMATED GAS SERVICES	0	1	0	0	

PROJECT DESCRIPTION

RELOCATE MAIN DUE TO MASSDOT REQUEST.

EVERSOURCE



Know what's below.
Call before you dig.

PROPOSED

REVISIONS

0	12/30/2020	DWG CREATED	
REV. #	DATE	DESCRIPTION	
DESIGNED BY	MJN	1/4/2021 413-262-5608	
DRAWN BY	MJN	1/4/2021 413-262-5608	
CHECKED BY	RAS	1/5/2021 413-302-5853	
AS-BUILT BY			
	NAME	DATE	PHONE #

SITE NAME:
INST# 20-0825606-00
ABAN# 20-0825607-00
PROJECT ID# 20-69927
COTTAGE ST @ INDUSTRY AVE - MASSDOT RELOCATE
SPRINGFIELD, HAMPDEN (013)

DRAWING TITLE:

TITLE SHEET

DRAWING NO:

T-1

General Notes

1. Deviation from NiSource CAD Standards is at discretion of reviewing Professional Engineer.
2. Refer to project documentation for the associated Environmental Compliance Plan (ECP) and any project-specific documentation.
3. The proposed gas facility locations shown are approximate and is subject to change.
4. Property lines, structures, street lines, etc. were compiled using the NiSource GIS and are to be considered approximate and not to scale.
5. Existing utilities, where shown, have been compiled from above ground evidence only and are to be considered approximate. NiSource does not guarantee the location of the underground utilities shown or that all existing utilities and/or subsurface structures are shown.
6. This project will adhere to all applicable federal, state or local permitting requirements for abandonment and installation of natural gas pipelines. All Federal, State, and Local codes and standards will be adhered including, but not limited to, the following:

Code of Federal Regulations (CFR)

49 CFR 192 Pipeline Safety Regulations

29 CFR 1910 Occupational Safety and Health Administration (OSHA)

American Society of Mechanical Engineers (ASME)

ASME B31.8 Gas Transmission and Distribution Piping Systems

All NiSource design codes and standards will be adhered to as applicable. These standards include but are not limited to the following (note state-specific designations where applicable):

- GS 1100.010(IN, KY, MA, MD, OH, PA, VA) Locating Gas Facilities
- GS 1100.040(MA and VA only) Damage Prevention When Using Conventional Excavation Technologies
- GS 1100.050(IN, OH, VA) Damage Prevention - Using Trenchless Technology
- GS 1170.010(IN) Gas Control Room Management
- GS 1210.010(MA) Nondestructive Testing And Visual Inspection
- GS 1300.010 Fusion And Mechanical Joining
- GS 1301.010 Plastic Pipe Fusion And Mechanical Joining Qualification Of Personnel
- GS 1302.010(VA) Butt Fusion Joining
- GS 1304.010 Electrofusion Joining
- GS 1320.010 Mechanical Coupling Connections
- GS 1323.010 Flange Connections
- GS 1400.010 Corrosion Control - General
- GS 1410.010(VA) Metallic Pipeline Exposures
- GS 1420.035 Coating Repair Methods For Mill Applied Coatings
- GS 1420.040 Coating Methods For Girth Welds, Fittings, Risers & Other Below Grade Appurtenances
- GS 1420.410 Corrosion Control - Inspection Of Steel Pipe Coating
- GS 1420.510 Installation Of Galvanic Anodes
- GS 1420.520 Installation Of Test Stations
- GS 1430.320 Ultrasonic Thickness Gauge
- GS 1500.010(MA, OH) Pressure Testing
- GS 1670.020(IN, KY, MA, MD) Odor Level Monitoring
- GS 1670.040 Pipeline Conditioning New Pipelines
- GS 1680.010 Tie-Ins And Tapping Pressurized Pipelines
- GS 1680.020 Plastic To Steel Transition Connections
- GS 1680.040 Squeeze Off Procedure For Plastic Pipe
- GS 1680.050 Squeeze Off Guidelines For Steel Pipe
- GS 1690.010 Purging
- GS 1708.020(IN, KY, MA, MD, PA) Leakage Surveys
- GS 1740.010(MA, OH, PA, VA) Abandonment Of Facilities
- GS 1740.012(MA, PA) Abandoning Facilities - Service Tee Removal
- GS 1742.010(VA) Discontinuing Gas Service
- GS 1754.010(KY, OH) Operation And Maintenance Of Pressure Gauges
- GS 1770.010 Prevention Of Accidental Ignition
- GS 1782.010(MA) Protecting Cast Iron Pipelines
- GS 2100.010 Design - General
- GS 2810.050 Stakeholder Reviews of Design Capital Projects
- GS 3000.020(VA) Inspection Of Materials
- GS 3000.900 Work Site Restoration
- GS 3010.030 Bends And Elbows
- GS 3010.050(IN, MA) Installation Of Pipe In A Ditch
- GS 3010.060(IN) Installation Of Plastic Pipe
- GS 3010.080(MA, OH, VA) Underground Clearance
- GS 3010.090(IN, MA, PA, VA) Transmission Lines And Distribution Mains - Cover
- GS 3010.100(VA) Transmission Lines And Distribution Mains - Trenchless Technology
- GS 3010.102(VA) Directional Boring
- GS 3010.210(MA only) Use Of End Caps On Steel Pipe
- GS 3020.030 Service Line Connections To Main Piping
- HSE 4440.020 Environmental Construction Standards

7. Prior to beginning any excavation on site, the person responsible for earth moving shall notify utility owners of their intent to excavate and to have the exact locations of the utility lines marked by contacting the one call center in their state subject to any applicable state advance notification requirements.
8. Proposed or completed gas facility installation location references may be indicated by a combination of the following codes:

- F - FRONT

BK - BACK

L - LEFT

R - RIGHT

B - BUILDING EDGE

CU - CURB
- CLP - CENTER OF PAVEMENT

CLR - CENTER OF RIGHT-OF-WAY

CEL - CENTER OF EASTBOUND LANE

CWL - CENTER OF WESTBOUND LANE

CNL - CENTER OF NORTHBOUND LANE

CSL - CENTER OF SOUTHBOUND LANE
- D - DRIVEWAY EDGE

EP - EDGE OF PAVEMENT

ES - EDGE OF SIDEWALK

PL - PROPERTY LINE

Environmental Notes

1. All NiSource construction activities must be completed in accordance with the Environmental Construction Standards (HSE 4440.020) and the project Environmental Compliance Plan (ECP).
2. The project ECP and any site-specific erosion control drawings, must be provided to the contractor with the project drawings for review and planning prior to the start of construction activities. This includes any tree clearing activities required prior to the start of facility construction activities.
3. The project ECP and any associated drawings must be reviewed with construction, the contractor, and an environmental representative prior to the start of construction activities.
4. These documents must remain on site for the duration of the construction project, and any project scope changes, with the potential to impact the requirements of the ECP or environmental drawings, must be coordinated with an environmental representative prior to completion.

DRAWING LEGEND

Gas Main Symbology

- Existing Gas Main
- Existing Gas Main to Be Abandoned
- Proposed Gas Main
- Proposed Gas Main Uprate

Gas Main Material/Pressure Label References

MATERIAL CODES

- CS*

Coated Steel Gas Main
- CI*

Cast Iron Gas Main
- BS*

Bare Steel Gas Main
- WI*

Wrought Iron Gas Main
- PH*

High Density Polyethylene Gas Main
- PM*

Medium Density Polyethylene Gas Main

PRESSURE CODES

- *LP

Low Pressure
- *IP

Intermediate Pressure
- *MP

Medium Pressure
- *HP

High Pressure

MISCELLANEOUS CODES

- *-SER

Service
- *-R

Riser
- (TC)

Transmission Class

Gas Main Installation Method Label References

- AT

Attached
- BH

Bridge Hanger
- BLGH

Building Hanger
- DB

Directional Bore
- IS

Inserted
- OC

Open Cut
- PB

Pneumatic Bore
- PL

Plowed
- RT

Roof Top
- (E)

Existing
- (P)

Proposed

- W1

Weld Location
- T1

Gas Main Tie-in Location
- A1

Gas Main Abandonment Location

Gas Facility Symbology

- ⊗x"GV

Gas Valve
- x"Pv

Critical Gas Valve
- (Gate - GV, Plug - PV, PE Ball - BP, ST Ball - BV)
- x"HVTT

High Volume Tapping Tee
- x"SST

Pressure Control Fitting - ShortStopp Tee
- x"SPH

Pressure Control Fitting - Spherical Tee
- x"MF-BO

Pressure Control Fitting - Mueller Bottom-out
- x"MF-SO

Pressure Control Fitting - Mueller Side-out
- x"MF-FT

Pressure Control Fitting - Mueller Flange Tee
- ⊗x"SS

Pressure Control Fitting - ShortStopp
- ⊗x"MF

Pressure Control Fitting - Mueller Stopper
- ×x"x x" POLYTAP

Polytapp Side Saddle Fitting
- ┆

Transition
- ┆

End Cap
- ⬮

Riser
- ◄

Reducer
- EM

Electronic Marker
- TWS

Flush-mounted Tracer Wire Station
- ┆

Post Pipeline Marker with Tracer Wire
- MM

Gas Main Marker without Tracer Wire
- Ⓜ

Test Well
- Ⓡ

Regulator Station
- Ⓜ

Single Customer Regulator
- Ⓜ

Meter
- Ⓜ

Meter with Regulator
- Ⓜ

Test Point (Station)
- Ⓜ

Gas Service Tie-over
- Ⓜ

Gas Service Replacement
- MMO

Meter Move Out

Swing Tie Symbology

- Ⓜ

Telephone Manhole
- Ⓜ

Drain Manhole
- Ⓜ

Electric Manhole
- Ⓜ

Catch Basis
- Ⓜ

Sewer Manhole
- Ⓜ

Fire Hydrant
- Ⓜ

Utility Pole
- Ⓜ

Property Marker
- Ⓜ

Telephone Pedestal
- Ⓜ

Television Pedestal
- Ⓜ

Unknown Manhole
- Ⓜ

Water Box
- Ⓜ

Water Gate
- Ⓜ

Electric Pedestal
- Ⓜ

Iron Pin
- Ⓜ

Light Pole



PROPOSED

REVISIONS

REV. #	DATE	DESCRIPTION
0	12/30/2020	DWG CREATED
DESIGNED BY	MJN	1/4/2021 413-262-5608
DRAWN BY	MJN	1/4/2021 413-262-5608
CHECKED BY	RAS	1/5/2021 413-302-5853
AS-BUILT BY	X	X X
	NAME	DATE PHONE #

SITE NAME:

INST# 20-0825606-00
ABAN# 20-0825607-00
PROJECT ID# 20-69927
COTTAGE ST @ INDUSTRY AVE - MASSDOT RELOCATE
SPRINGFIELD, HAMPDEN (013)

DRAWING TITLE:

GENERAL NOTES

DRAWING NO:

GN-1



REVISIONS

SITE NAME:
INST# 20-0825606-00
ABAN# 20-0825607-00
PROJECT ID# 20-69927
COTTAGE ST @ INDUSTRY AVE - MASSDOT RELOCATE
SPRINGFIELD, HAMPDEN (013)

L-1

CONSTRUCTION DETAILS

Left Drawing Details:

- Manholes:** T1, A2
- Orange Circle:** OC~400'-8" CSMP
- Green Circle:** 8" CSMP
- Callouts:**
 - 1.25" WELD MUELLER SERVICE TEE
 - 1.25" WELDED TRANSITION
 - 1.25" EF COUPLING
 - ~3'-1.25" PHMP PIPE
 - 1.25" SERVICE HEAD ADAPTER
 - 1.25" COMPLIANT VENT STACK ASSEMBLY
 - 1.25" PERMASERT CAP
 - 0.75"x0.5" DRESSER COMPRESSION TEE
 - ~3'-0.5" PHMP PIPE
 - 0.5" LYCOFIT CAP
 - 8" MUELLER SIDE OUT TAPPING AND VENTING EQUIPMENT (TO BE USED AS STOPPING DEVICE)
 - 6" MUELLER SIDE OUT TAPPING AND VENTING EQUIPMENT (TO BE USED AS STOPPING DEVICE)
 - 4" CSMP
 - 6" CSMP
 - 8" CSMP
 - 8" CSMP

Right Drawing Details:

- Manholes:** T1, A2
- Orange Circle:** OC~400'-8" CSMP
- Green Circle:** 8" CSMP
- Callouts:**
 - 1.25" WELD MUELLER SERVICE TEE
 - 1.25" WELDED TRANSITION
 - 1.25" EF COUPLING
 - ~3'-1.25" PHMP PIPE
 - 1.25" SERVICE HEAD ADAPTER
 - 1.25" COMPLIANT VENT STACK ASSEMBLY
 - 1.25" PERMASERT CAP
 - 0.75"x0.5" DRESSER COMPRESSION TEE
 - ~3'-0.5" PHMP PIPE
 - 0.5" PERMASERT CAP
 - 8" MUELLER SIDE OUT TAPPING AND VENTING EQUIPMENT (TO BE USED AS STOPPING DEVICE)
 - 4" CSMP
 - 6" CSMP
 - 8" CSMP
 - 8" CSMP



Know what's **below**.
Call before you dig.

PROPOSED

REVISIONS			
0	12/30/2020	DWG CREATED	
REV. #	DATE	DESCRIPTION	
DESIGNED BY	MJN	1/4/2021	413-262-5608
DRAWN BY	MJN	1/4/2021	413-262-5608
CHECKED BY	RAS	1/5/2021	413-302-5853
AS-BUILT BY			
	NAME	DATE	PHONE #

SITE NAME:
INST# 20-0825606-00
ABAN# 20-0825607-00
PROJECT ID# 20-69927
 COTTAGE ST @ INDUSTRY AVE - MASSDOT RELOCATE
 SPRINGFIELD, HAMPDEN (013)

DRAWING TITLE:

CONSTRUCTION
DETAILS

DRAWING NO:

D-1

CONSTRUCTION DETAILS



Know what's below.
Call before you dig.

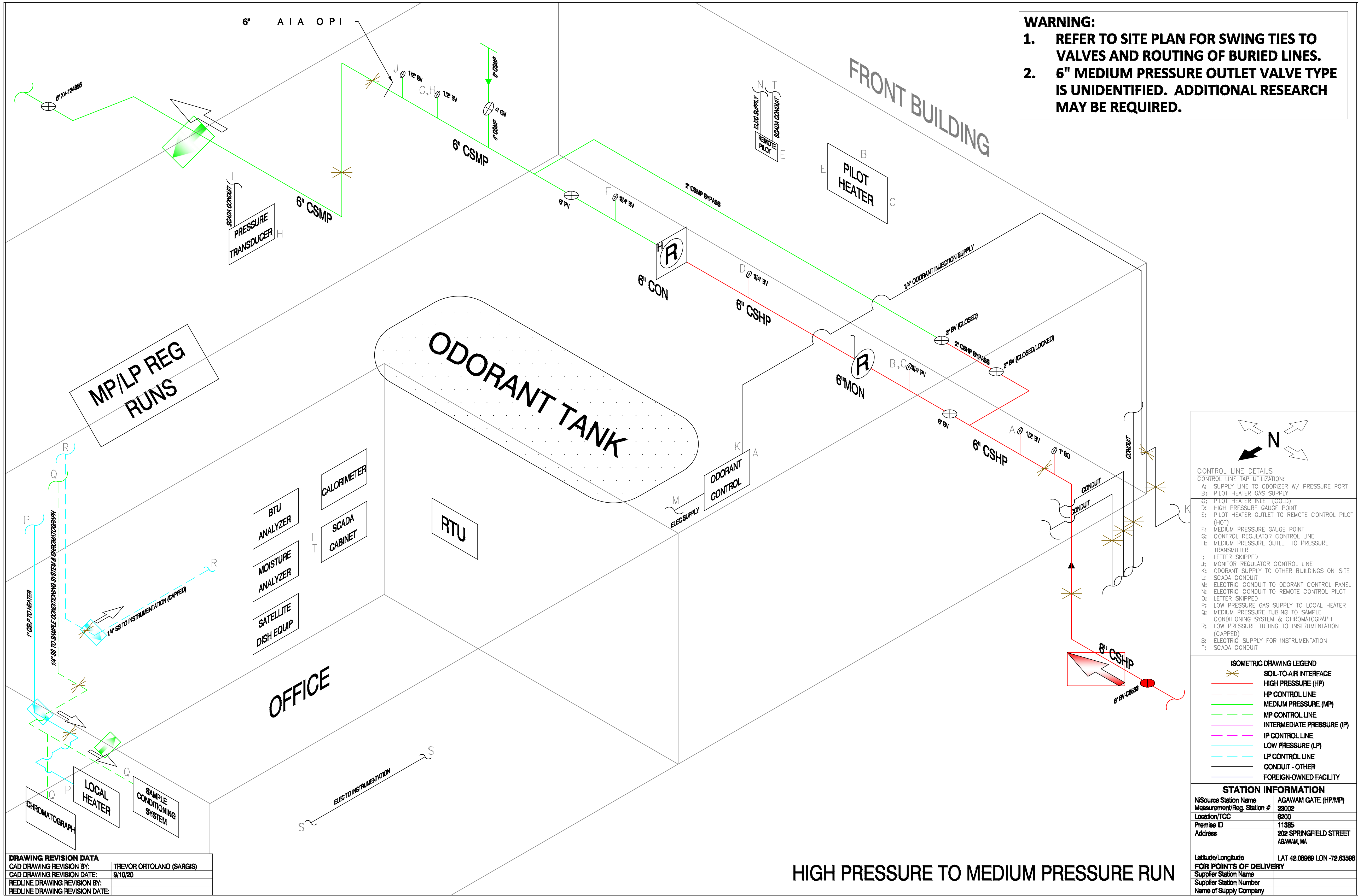
PROPOSED

REVISIONS			
0	12/30/2020	DWG CREATED	
REV. #	DATE	DESCRIPTION	
DESIGNED BY	MJN	1/4/2021	413-262-5608
DRAWN BY	MJN	1/4/2021	413-262-5608
CHECKED BY	RAS	1/5/2021	413-302-5853
AS-BUILT BY			
	NAME	DATE	PHONE #

SITE NAME:
INST# 20-0825606-00
ABAN# 20-0825607-00
PROJECT ID# 20-69927
COTTAGE ST @ INDUSTRY AVE - MASSDOT RELOCATE
SPRINGFIELD, HAMPDEN (013)

DRAWING TITLE:
CONSTRUCTION
DETAILS

DRAWING NO:
D-2



EVERSOURCE



Know what's below.
Call before you dig.

REVISIONS

REV. #	DATE	DESCRIPTION
0	12/30/2020	DWG CREATED

DESIGNED BY	MJN	1/4/2021	413-262-5608
DRAWN BY	MJN	1/4/2021	413-262-5608
CHECKED BY	RAS	1/5/2021	413-302-5853
AS-BUILT BY			
NAME	DATE	PHONE #	

SITE NAME:

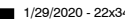
INST# 20-0825606-00
ABAN# 20-0825607-00
PROJECT ID# 20-69927
COTTAGE ST @ INDUSTRY AVE - MASSDOT RELOCATE
SPRINGFIELD, HAMPDEN (013)

DRAWING TITLE:

ISOMETRIC DETAILS

DRAWING NO:

I-1





City Council

SCHEDULED

12

Meeting: 02/08/21 06:30 PM
Initiator: Christopher Fraser
Sponsors: Mayor Domenic J. Sarno
DOC ID: 6039

FY21 Shannon CSI Grant - In-Kind Match Required - \$1,062,975.90 (Mayor Sarno)

WHEREAS, the Springfield Police Department ("Department") has been awarded an FY21 Shannon Community Safety Initiative ("CSI") Grant in the amount of \$1,062,975.90 from the Massachusetts Executive Office of Public Safety and Security; and

WHEREAS, the purpose of the grant is to help the Police Department identify and work directly with gang members and youth at risk of becoming involved with gang activity to promote prevention, intervention, and suppression which will reduce gang-related crime and youth violence; and

WHEREAS, the Department intends to use the grant funds to pay for police overtime, program supplies, salary expenses associated with a coordinator, and vendor contracts; and

WHEREAS, the grant will pay \$1,062,975.90, and requires a match of \$697,748.14 through in-kind services or expenses; and

WHEREAS, the Department has accepted the grant and requests authorization from the City Council and the Mayor to expend the grant funds listed below for the purposes of such grants; and

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the grant funds listed herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws ch. 44, sec. 53A, that the City Council approves the expenditure by the Department of the grant funds listed below for the purposes of such grants, subject to the approval of the Mayor, and the grant funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the grant without further appropriation:

FY21 Shannon CSI Grant - \$1,062,975.90



REQUEST FOR GRANT SETUP

This form and the required attachments are required by the Office of the City Comptrollers before a Grant Fund and related accounts will be created in MUNIS. Please do not use this form for requesting a non-grant related account to be created – use the Request for New Account form instead. Please return this form and the required attachments to the Office of the City Comptrollers.

All fields are mandatory.

Date of Request	1-25-2021
Department Requesting Grant Setup	Police
Department Phone # (Please include extension)	787-6385
Name and Title of Person to Contact in Case of Questions	Lisa Willis

Was this Grant previously setup for a prior fiscal year?

If yes, please indicate your previous project number: Yes 88820

If this is a new Grant, have you filled out the “Approval to apply for a grant” Form?
(Y/N) N If yes, please attach a copy of the Approved Form.

Grant Type:

	State – Highway
	Federal Pass-Through DOE– School
	Federal Direct– School
	Federal – City
	State DOE– School
	State Other – School
X	State – City
	Private/Other

Grant Name: Shannon Community Safety Initiative (CSI) Grant

Total Grant Amount Awarded: \$ 1,062,975.90

Attachment: FY21 Shannon Grant (6039 : FY21 Shannon CSI Grant - In-Kind Match Required - \$1,062,975.90)

Is this a Reimbursable Grant?

(Y/N) Y

A Reimbursable Grant is defined as one that requires that you pay for expenses first and then you apply to the grantor for a reimbursement of the exact amount actually expended.

If it is a Reimbursable Grant, please enter Grantor contact information or the CID # if Grantor is already in the customer file:

Entity Name	Executive Office of Public Safety and Security
Contact Person	Corine Pryme
Street Address	10 Park Plaza Suite 3720 A
City, State, Zip Code	Boston MA 02116
Telephone	617-725-3322
Fax	617-725-0260
E-Mail	Corine.a.pryme@mass.gov

Actual Award Date 1/15/2021

Board Approval Date

Start Date 1/15/2021

Expiration Date 12/31/2021

Renewal Action Date (optional)

If there are any Matching Funds:

Type	In-Kind Match
Percent	
Amount	\$697,748.14

Comments re: Description/Purpose of Grant

Identify and reduce gang-related crime and youth violence

Comments re: Conditions/Restrictions of Grant

If this is a Federal Grant, enter CFDA#:

If applicable enter the State ID # :

What is the required drawdown frequency?

(Ex: Monthly, Quarterly) Two payments

If payment is to be sent by Grantor as a Wire,

Please enter any wire reference/identification # that may be used (if known)

Please list all object codes needed for the grant.
(Attach additional sheets if additional orgs and roll-ups are needed):

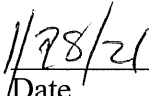
Org Code: 2882100

Object Codes: 501000 \$36,720.00
506000 \$223,788.80
530105 \$802,467.10

Once the final Parks Department Budget for this grant is decided, we will request additional line items as we did for project code 88820.

Budget Roll-Up Codes: Yes, please allow roll up codes

I hereby attest that under the penalties of Chapter 656, I will adhere to all regulations in this grant agreement. I am responsible for timely and accurate reimbursements in the amounts listed above.

Signature   
Date

Please attach the following documents:

- Signed Approval to Apply for a Grant Form
- Grant Award Letter
- City Council/Mayor Approval
- Any other relevant documentation

This Form and all relevant attachments will be scanned and attached in the Grant Maintenance module in MUNIS and can be viewed or printed at your convenience.



COMMONWEALTH OF MASSACHUSETTS ~ STANDARD CONTRACT FORM

This form is jointly issued and published by the Office of the Comptroller (CTR), the Executive Office for Administration and Finance (ANF), and the Operational Services Division (OSD) as the default contract for all Commonwealth Departments when another form is not prescribed by regulation or policy. The Commonwealth deems void any changes made on or by attachment (in the form of addendum, engagement letters, contract forms or invoice terms) to the terms in this published form or to the [Standard Contract Form Instructions and Contractor Certifications](#), the [Commonwealth Terms and Conditions for Human and Social Services](#) or the [Commonwealth IT Terms and Conditions](#) which are incorporated by reference herein. Additional non-conflicting terms may be added by Attachment. Contractors are required to access published forms at CTR Forms: <https://www.macomptroller.org/forms>. Forms are also posted at OSD Forms: <https://www.mass.gov/lists/osd-forms>.

CONTRACTOR LEGAL NAME: City of Springfield (and d/b/a):		COMMONWEALTH DEPARTMENT NAME: Executive Office of Public Safety and Security MMARS Department Code: EPS	
Legal Address: (W-9, W-4): 311 State St, Springfield, MA, 01105-1320		Business Mailing Address: 10 Park Plaza, Suite 3720A, Boston, MA, 02116	
Contract Manager: Vanessa Lima	Phone: (413) 328-1971	Billing Address (if different):	
E-Mail: VLima@springfieldpolice.net	Fax:	Contract Manager: Corine Pryme	Phone: (617) 725-3322
Contractor Vendor Code: VC6000192140		E-Mail: corine.a.pryme@mass.gov	Fax: (617) 725-0260
Vendor Code Address ID (e.g. "AD001"): AD001. (Note: The Address ID must be set up for EFT payments.)		MMARS Doc ID(s): SCEPSFY21SHANNONSPRI	
		RFR/Procurement or Other ID Number: Grant Application	
☒ NEW CONTRACT PROCUREMENT OR EXCEPTION TYPE: (Check one option only) ☐ Statewide Contract (OSD or an OSD-designated Department) ☐ Collective Purchase (Attach OSD approval, scope, budget) ☒ Department Procurement (includes all Grants - 815 CMR 2.00) (Solicitation Notice or RFR, and Response or other procurement supporting documentation) ☐ Emergency Contract (Attach justification for emergency, scope, budget) ☐ Contract Employee (Attach Employment Status Form, scope, budget) ☐ Other Procurement Exception (Attach authorizing language, legislation with specific exemption or earmark, and exception justification, scope and budget)		☐ CONTRACT AMENDMENT Enter Current Contract End Date <u>Prior</u> to Amendment: ____, 20 ____. Enter Amendment Amount: \$ _____. (or "no change") AMENDMENT TYPE: (Check one option only. Attach details of amendment changes.) ☐ Amendment to Date, Scope or Budget (Attach updated scope and budget) ☐ Interim Contract (Attach justification for Interim Contract and updated scope/budget) ☐ Contract Employee (Attach any updates to scope or budget) ☐ Other Procurement Exception (Attach authorizing language/justification and updated scope and budget)	
The Standard Contract Form Instructions and Contractor Certifications and the following Commonwealth Terms and Conditions document are incorporated by reference into this Contract and are legally binding: (Check ONE option): ☒ Commonwealth Terms and Conditions ☐ Commonwealth Terms and Conditions For Human and Social Services ☐ Commonwealth IT Terms and Conditions			
COMPENSATION: (Check ONE option): The Department certifies that payments for authorized performance accepted in accordance with the terms of this Contract will be supported in the state accounting system by sufficient appropriations or other non-appropriated funds, subject to intercept for Commonwealth owed debts under 815 CMR 9.00 . ☐ Rate Contract. (No Maximum Obligation) Attach details of all rates, units, calculations, conditions or terms and any changes if rates or terms are being amended.) ☒ Maximum Obligation Contract. Enter total maximum obligation for total duration of this contract (or <i>new</i> total if Contract is being amended). \$1,062,975.90			
PROMPT PAYMENT DISCOUNTS (PPD): Commonwealth payments are issued through EFT 45 days from invoice receipt. Contractors requesting accelerated payments must identify a PPD as follows: Payment issued within 10 days __% PPD; Payment issued within 15 days __% PPD; Payment issued within 20 days __% PPD; Payment issued within 30 days __% PPD. If PPD percentages are left blank, identify reason: ☒ agree to standard 45 day cycle ☐ statutory/legal or Ready Payments (M.G.L. c. 29, § 23A); ☐ only initial payment (subsequent payments scheduled to support standard EFT 45 day payment cycle. See Prompt Pay Discounts Policy.)			
BRIEF DESCRIPTION OF CONTRACT PERFORMANCE or REASON FOR AMENDMENT: (Enter the Contract title, purpose, fiscal year(s) and a detailed description of the scope of performance or what is being amended for a Contract Amendment. Attach all supporting documentation and justifications.)			
Senator Charles E. Shannon Jr., Community Safety Initiative Funding ; 2021 Shannon Anti-Gang Grant ; 8100-0111 ; \$1,062,975.90			
ANTICIPATED START DATE: (Complete ONE option only) The Department and Contractor certify for this Contract, or Contract Amendment, that Contract obligations: ☒ 1. may be incurred as of the Effective Date (latest signature date below) and no obligations have been incurred prior to the Effective Date. ☐ 2. may be incurred as of ____, 20 ____, a date LATER than the Effective Date below and no obligations have been incurred prior to the Effective Date. ☐ 3. were incurred as of ____, 20 ____, a date PRIOR to the Effective Date below, and the parties agree that payments for any obligations incurred prior to the Effective Date are authorized to be made either as settlement payments or as authorized reimbursement payments, and that the details and circumstances of all obligations under this Contract are attached and incorporated into this Contract. Acceptance of payments forever releases the Commonwealth from further claims related to these obligations.			
CONTRACT END DATE: Contract performance shall terminate as of <u>12/31/2021</u> , with no new obligations being incurred after this date unless the Contract is properly amended, provided that the terms of this Contract and performance expectations and obligations shall survive its termination for the purpose of resolving any claim or dispute, for completing any negotiated terms and warranties, to allow any close out or transition performance, reporting, invoicing or final payments, or during any lapse between amendments.			
CERTIFICATIONS: Notwithstanding verbal or other representations by the parties, the "Effective Date" of this Contract or Amendment shall be the latest date that this Contract or Amendment has been executed by an authorized signatory of the Contractor, the Department, or a later Contract or Amendment Start Date specified above, subject to any required approvals. The Contractor certifies that they have accessed and reviewed all documents incorporated by reference as electronically published and the Contractor makes all certifications required under the Standard Contract Form Instructions and Contractor Certifications under the pains and penalties of perjury, and further agrees to provide any required documentation upon request to support compliance, and agrees that all terms governing performance of this Contract and doing business in Massachusetts are attached or incorporated by reference herein according to the following hierarchy of document precedence, the applicable Commonwealth Terms and Conditions, this Standard Contract Form, the Standard Contract Form Instructions and Contractor Certifications, the Request for Response (RFR) or other solicitation, the Contractor's Response (excluding any language stricken by a Department as unacceptable, and additional negotiated terms, provided that additional negotiated terms will take precedence over the relevant terms in the RFR and the Contractor's Response only if made using the process outlined in 801 CMR 21.07 , incorporated herein, provided that any amended RFR or Response terms result in best value, lower costs, or a more cost effective Contract.			
AUTHORIZING SIGNATURE FOR THE CONTRACTOR: X: <u><i>Domenic J. Samo</i></u> Date: <u>1/7/21</u> (Signature and Date Must Be Handwritten At Time of Signature) Print Name: <u>Domenic J. Samo</u> Print Title: <u>Mayor, City of Springfield</u>		AUTHORIZING SIGNATURE FOR THE COMMONWEALTH: X: <u><i>Kevin J. Stanton</i></u> Date: <u>1/15/21</u> (Signature and Date Must Be Handwritten At Time of Signature) Print Name: <u>Kevin J. Stanton</u> Print Title: <u>Executive Director</u>	

RECEIVED JAN 15 2021



City Council

SCHEDULED

13

Meeting: 02/08/21 06:30 PM
Initiator: Hamediah Mohamed
Sponsors: Mayor Domenic J. Sarno
DOC ID: 6038

Senior Aide Grant Increase- \$275,104.00 - No Match (Mayor Sarno)

WHEREAS, the Department of Elder Affairs ("Department") has been awarded a Senior Aide Program Grant Increase of \$275,104.00 bringing the total grant award to \$550,206.00 from Senior Service America, Inc. (SSAI) from July 1, 2020 to June 30, 2021; and

WHEREAS, the Senior Community Service Employment Program (SCSEP) offers low-income older people paid community service and training as an entry into productive work; benefiting (1) eligible people who enroll and (2) the community in which the program is located; and

WHEREAS, the Department intends to use the grant funds to enroll eligible persons during the program period, assigning them to part-time community service positions, and transition a portion of such persons to unsubsidized employment during the program year; and

WHEREAS, the Department of Elder Affairs has accepted the grant and requests authorization from the City Council and the Mayor to expend the grant funds listed below for the purposes of such grants; and

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the grant funds and the required City matching contribution described herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws ch. 44, sec. 53A, that the City Council approves the expenditure by the Department of the grant funds listed below for the purposes of such grant, subject to the approval of the Mayor, and the grant funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the grant without further appropriation:

Senior Aide Grant Increase- \$275,104.00 - No Match



REQUEST FOR GRANT SETUP

This form and the required attachments are required by the Office of the City Comptrollers before a Grant Fund and related accounts will be created in MUNIS. Please do not use this form for requesting a non-grant related account to be created – use the Request for New Account form instead. Please return this form and the required attachments to the Office of the City Comptrollers.

All fields are mandatory.

Date of Request 1/22/2021

Department Requesting Grant Setup DEA

Department Phone # (Please include extension) 886-5223-5223

Name and Title of Person to Contact in Case of Questions Carol Gasque

Was this Grant previously setup for a prior fiscal year? YES
If yes, please indicate your previous project number: 67321

If this is a new Grant, have you filled out the "Approval to apply for a grant" Form?
(Y/N) N If yes, please attach a copy of the Approved Form.

Grant Type:

State – Highway
Federal Pass-Through DOE– School
Federal Direct– School
Federal – City
State DOE– School
State Other – School
State – City
Private/Other

Grant Name: **SCSEP**

Total Grant Amount Awarded: **\$275,102**
AMENDMENT **275,104**
\$550,206

Attachment: Amendment FY 21 SCSEP (6038 : Senior Aide Grant Increase- \$275,104.00 - No Match)

Is this a Reimbursable Grant?

(Y/N) YES

A Reimbursable Grant is defined as one that requires that you pay for expenses first and then you apply to the grantor for a reimbursement of the exact amount actually expended.

If it is a Reimbursable Grant, please enter Grantor contact information or the CID # if Grantor is already in the customer file:

Entity: Ctr. for Workforce Inclusion, Inc.

Street Address : 8403 Colesville Road, Suite 200

City, State, Zip Code: Silver Spring, MD 20910

Telephone: 1-301-578-8932

Fax

E-Mail cgarland@powerinopportunity.org

Actual Award Date 7/1/2020

Board Approval Date

Start Date 7/1/2020

Expiration Date 6/30/2021

Renewal Action Date (optional)

If there are any Matching Funds: YES

Type

Percent

Amount 70,907

Is there any Leverage?

Source

Amount

Comments re: Description/Purpose of Grant

Comments re: Conditions/Restrictions of Grant
Per attachment to contract-Scope of Services

If this is a Federal Grant, enter CFDA#:

If applicable enter the State ID # :

What is the required drawdown frequency?

(Ex: Monthly, Quarterly)

If payment is to be sent by Grantor as a Wire,

Please enter any wire reference/identification # that may be used (if known)

Please list all object codes needed for the grant.

(Attach additional sheets if additional orgs and roll-ups are needed):

Attachment: Amendment FY 21 SCSEP (6038 : Senior Aide Grant Increase- \$275,104.00 - No Match)

Org Code: 26735410

Payroll -501000 participants & employees	\$514,892
Fringe- employees	10,482
Other Supplies -	3,000
Office Supplies -	3,832
<u>Indirect -578700</u>	<u>18,000</u>
	\$550,206

I hereby attest that under the penalties of Chapter 656, I will adhere to all regulations in this grant agreement. I am responsible for timely and accurate reimbursements in the amounts listed above.

Carol K. Gasque
Signature

1/26/2021
Date

Please attach the following documents:

- Signed Approval to Apply for a Grant Form
- Grant Award Letter
- City Council/Mayor Approval
- Any other relevant documentation

This Form and all relevant attachments will be scanned and attached in the Grant Maintenance module in MUNIS and can be viewed or printed at your convenience.

Center for Workforce Inclusion, Inc. (the Center)
SCSEP Sponsor Agreement Amendment
July 1, 2020 to June 30, 2021

Federal Award ID Number: AD-35223-20-60-A-24	Effective Date of this Amendment:
Sponsor Number: 103	01-01-2021
Original Agreement Date: 07-01-2020	Modification No: 002
To: City of Springfield Department of Elder Affairs 1476 Roosevelt Ave Springfield, MA 01109	From: Center for Workforce Inclusion, Inc. 8403 Colesville Road, Suite 200 Silver Spring, MD, 20910-6931

This Amendment refers to the Center for Workforce Inclusion, Inc. as *we* or *us*, and this Amendment refers to Sponsor or Subgrantee as *you*.

1. Section 1, *The Period of this Agreement*, is now July 1, 2020 to June 30, 2021.
2. The Federal budget amount is increased by \$275,104 for a new federal budget of \$550,206. The additional funding is categorized as follows:

a. PWFB	\$241,655
b. Admin	\$22,449
c. OPC	\$11,000
3. The Non-federal budget amount is increased by \$35,443 for a new nonfederal budget amount of \$70,907.

This additional funding is SCSEP operations for January 1 through June 30, 2021.

4. A blank budget revision spreadsheet is attached. Complete as needed and return the spreadsheet with the signed modification form. Electronic signatures from an individual listed on your previously submitted *Sponsor Signature Delegation Form* are acceptable.

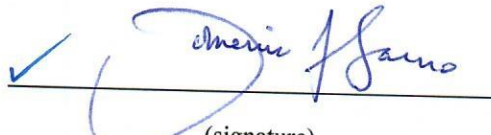
These budget changes will be reflected on your next SA1 Report of Costs.

(End of Modification)

Sent
1/26/21

Attachment: Amendment FY 21 SCSEP (6038 : Senior Aide Grant Increase- \$275,104.00 - No Match)

Except as hereby modified, all terms and conditions of said Agreement shall remain unchanged and in full effect.

ACKNOWLEDGEMENT BY SUBGRANTEE <i>Authorized Signature for Sponsor</i>  (signature) Name (print): <u>Domenic J. Sarno</u> Job Title: <u>MAYOR</u> DATE: <u>1/22/2025</u>	CENTER FOR WORKFORCE INCLUSION, INC. <i>Authorized Signature for the Center</i> _____ (signature) Gary A. Officer President and CEO DATE: _____
--	---

Attachment: Amendment FY 21 SCSEP (6038 : Senior Aide Grant Increase- \$275,104.00 - No Match)



City Council

SCHEDULED

Meeting: 02/08/21 06:30 PM
Initiator: Hamediah Mohamed
Sponsors: Mayor Domenic J. Sarno
DOC ID: 6030

14

EOHHS Youth Homelessness Grant Increase - \$160,000.00 - No Match (Mayor Sarno)

WHEREAS, the Office of Housing ("Department") has been awarded a Executive Office of Health and Human Services (EOHHS) Youth Homelessness Grant Increase of \$160,000.00 bringing the total grant award to \$606,089.00 from the Commonwealth of Massachusetts; and

WHEREAS, the Department intends to fund homelessness youth programs for youth between the ages of 18-24 in Hampden County; and

WHEREAS, the Department has accepted the grant and requests authorization from the City Council and the Mayor to expend the grant funds listed below for the purposes of such grants; and

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the grant funds and the required City matching contribution described herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws Ch. 44, Sec 53A, that the City Council approves the expenditure by the Department of the grant funds listed below for the purposes of such grant, subject to the approval of the Mayor, and the grant funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the grant without further appropriation:

EOHHS Youth Homelessness Grant Increase - \$160,000.00 - No Match



REQUEST FOR GRANT SETUP

This form and the required attachments are required by the Office of the City Comptrollers before a Grant Fund and related accounts will be created in MUNIS. Please do not use this form for requesting a non-grant related account to be created – use the Request for New Account form instead. Please return this form and the required attachments to the Office of the City Comptrollers.

All fields are mandatory.

Date of Request 7/23/2020

Department Requesting Grant Setup Housing

Department Phone # (Please include extension) 6082

Name and Title of Person to Contact in Case of Questions Cathy Buono

Was this Grant previously setup for a prior fiscal year?
If yes, please indicate your previous project number: 89299 and 89290

If this is a new Grant, have you filled out the “Approval to apply for a grant” Form?
(Y/N) If yes, please attach a copy of the Approved Form.

Grant Type:

State – Highway

Federal Pass-Through DOE– School

Federal Direct– School

X Federal – City

State DOE– School

State Other – School

State – City

Private/Other

Grant Name: EOHHS

Total Grant Amount Awarded: \$446,089.00

increase award by \$160,000.00

New total Award: \$ 606,089.00

Attachment: Housing - EOHHS Grant (6030 : EOHHS Youth Homelessness Grant Increase - \$160,000.00 - No Match)

Original Grant \$632,178.00;increase #1-\$130,000.00;increase #2-\$60,000.00;increase #3-\$446,089.00 New total - \$1,268,267.00

Is this a Reimbursable Grant? (Y/N)

A Reimbursable Grant is defined as one that requires that you pay for expenses first and then you apply to the grantor for a reimbursement of the exact amount actually expended.

If it is a Reimbursable Grant, please enter Grantor contact information or the CID # if Grantor is already in the customer file:

Entity Name	Commonwealth of MA
Contact Person	Linn Torto
Street Address	One Ashburton Place
City, State, Zip Code	Boston, MA 02108
Telephone	617-573-1600
Fax	617-573-1891
E-Mail	

Actual Award Date 7/1/2020

Board Approval Date

Start Date 7/1/2020

Expiration Date 6/30/2021

Renewal Action Date (optional)

If there are any Matching Funds:

Type

Percent

Amount

Is there any Leverage? HUD FUNDING ONLY

Source

Amount

Comments re: Description/Purpose of Grant

Funding for Homeless Youth Programs for youth between the ages of 18-24 in Hampden County

Comments re: Conditions/Restrictions of Grant

If this is a Federal Grant, enter CFDA#:

If applicable enter the State ID # :

What is the required drawdown frequency?

(Ex: Monthly, Quarterly) quarterly

If payment is to be sent by Grantor as a Wire,
Please enter any wire reference/identification # that may be used (if known)

Please list all object codes needed for the grant.
(Attach additional sheets if additional orgs and roll-ups are needed):

Org Code:

Object Codes: set up same as project #89290

Budget Roll-Up Codes:

I hereby attest that under the penalties of Chapter 656, I will adhere to all regulations in this grant agreement. I am responsible for timely and accurate reimbursements in the amounts listed above.

Signature 


7-23-20
Date
1-14-2021

Please attach the following documents:

- ☐ Signed Approval to Apply for a Grant Form
- ☐ Grant Award Letter
- ☐ City Council/Mayor Approval
- ☐ Any other relevant documentation

This Form and all relevant attachments will be scanned and attached in the Grant Maintenance module in MUNIS and can be viewed or printed at your convenience.

Buono, Cathy

From: McCafferty, Geraldine
Sent: Thursday, January 14, 2021 10:42 AM
To: Buono, Cathy
Subject: FW: [External] Fw: Forms and follow up from yesterday's EOHHS grantee meeting
Attachments: 1_6_21 Statewide Grantee meeting_ Amendments to FY21 budget & program plans.pdf; Dec updated FY21 framework for an equity-based COVID housing response (2).docx; Homeless Youth Program Plan FINAL FY21 revised Dec 2020 (1).docx; Homeless Youth Services Budget Form FINAL (1).xlsx

From: Colegrove, Alice (EHS) <alice.colegrove@state.ma.us>
Sent: Thursday, January 7, 2021 11:52 AM
To: Grants@LUK.org; Maurie Bergeron <MBergeron@luk.org>; McCafferty, Geraldine <GMcCafferty@springfieldcityhall.com>; Ortiz, Lizzy <LOrtiz@springfieldcityhall.com>
Cc: Ayala Livny <ayala.livny.consulting@gmail.com>; Torto, Linn (EHS) <linn.torto@state.ma.us>
Subject: [External] Fw: Forms and follow up from yesterday's EOHHS grantee meeting

Hi Worcester and Springfield-

A reminder to add an additional 10K for the college pilot and 20K for the TAY pilot into your budget. (in addition to up to 130K for the COVID/emergency & housing response)

-Alice $130,000.00 + 20,000.00 + 10,000.00 = \$160,000.00$

From: Colegrove, Alice (EHS)
Sent: Thursday, January 7, 2021 10:27 AM
To: lgoldsmith@communityaction.us; kpereira@communityaction.us; MBergeron@luk.org; pstolz@luk.org; SHoy@luk.org; grants@luk.org; RRosa@cssdioc.org; Smazzarella@cssdioc.org; Reed, Martha (SNAP Provider); balbert@barnstablecounty.org; daniel.gray@barnstablecounty.org; vharik@barnstablecounty.org; lmcCarthy@helpfbms.org; ceverett@helpfbms.org; hshruhan@oldcolonyymca.org; jnutting@helpfbms.org; tdesanty@helpfbms.org; swalker@helpfbms.org; hmaccabe@lhand.org; sbartley@supportunitedway.org; drossewey@lhand.org; SJohnson@lhand.org; chowell@commteam.org; Amallardo@commteam.org; MCollins@commteam.org; sgentili@smoc.org; mallen@smoc.org; troy_fernandes@waysideyouth.org; LLee@smoc.org; asnyder@bridgeotw.org; cmorton@bridgeotw.org; SHarvey@bridgeotw.org; krbyron@byrongrantconsulting.com; gmccafferty@springfieldcityhall.com; LOrtiz@springfieldcityhall.com; shall-smith@gandaracenter.org; ryoung@chd.org; TTillman@chd.org; mmarseille@lhand.org; eenglish@gandaracenter.org; Gini Mazman
Cc: Torto, Linn (EHS); Ayala Livny; Lauren Leonardis
Subject: Forms and follow up from yesterday's EOHHS grantee meeting

Thanks everyone for a productive and interesting grantee meeting yesterday!

As a reminder: FY21 amended program budgets, budget narrative, and program plans are due 1/15/2021. The framework should be included in the revised program plan as a part of the same document. We have attached a revised version of the program plan to this email where that is reflected.(as well as the full version of the framework for reference).

Attachment: Housing - EOHHS Grant (6030 : EOHHS Youth Homelessness Grant Increase - \$160,000.00 - No Match)

Buono, Cathy

From: McCafferty, Geraldine
Sent: Thursday, January 14, 2021 10:44 AM
To: Buono, Cathy
Subject: FW: [External] EOHHS Homeless Youth FY21 program plans and budget forms-ammendments!
Attachments: Dec updated FY21 framework for an equity-based COVID housing response (1).docx; Homeless Youth Services Budget Form FINAL.xlsx; Homeless Youth Program Plan FINAL FY21 revised Dec 2020.docx; Master Leasing one pager (1).docx

From: Colegrove, Alice (EHS) <alice.colegrove@state.ma.us>
Sent: Monday, December 21, 2020 3:02 PM
To: lgoldsmith@communityaction.us; kpereira@communityaction.us; MBergeron@luk.org; pstolz@luk.org; SHoy@luk.org; grants@luk.org; RRosa@cssdioc.org; Smazzarella@cssdioc.org; Reed, Martha (SNAP Provider) <martha@cssdioc.org>; balbert@barnstablecounty.org; daniel.gray@barnstablecounty.org; vharik@barnstablecounty.org; lmccarthy@helpfbms.org; ceverett@helpfbms.org; hshruhan@oldcolonyymca.org; jnutting@helpfbms.org; tdesanty@helpfbms.org; swalker@helpfbms.org; hmaccabe@lhand.org; sbartley@supportunitedway.org; drossewey@lhand.org; SJohnson@lhand.org; chowell@commteam.org; Amallardo@commteam.org; MCollins@commteam.org; sgentili@smoc.org; mallen@smoc.org; troy_fernandes@waysideyouth.org; LLee@smoc.org; asnyder@bridgeotw.org; cmorton@bridgeotw.org; SHarvey@bridgeotw.org; krbyron@byrongrantconsulting.com; McCafferty, Geraldine <GMcCafferty@springfieldcityhall.com>; Ortiz, Lizzy <LOrtiz@springfieldcityhall.com>; shall-smith@gandaracenter.org; ryoung@chd.org; TTillman@chd.org; mmarseille@lhand.org; eenglish@gandaracenter.org; szito@supportunitedway.org; Christi Staples <cstaples@supportunitedway.org>
Cc: Ayala Livny <ayala.livny.consulting@gmail.com>; Torto, Linn (EHS) <linn.torto@state.ma.us>; Lauren Leonardis <leonardislauren@gmail.com>; Matthew Aronson <aronson.matthew@gmail.com>
Subject: [External] EOHHS Homeless Youth FY21 program plans and budget forms- ammendments!

Dear EOHHS Homeless Youth Regional Leads,

On 12/11/2020, Governor Baker signed a \$45.9 billion Fiscal Year 2021 State Budget, and with that, the EOHHS 4000-0007 homeless youth line item received *an additional* \$3mil. In order to mobilize these funds, **regions need to submit amended FY21 program plans and budget forms by 1/15/21**. As we have discussed with all of you, regions can add up to **\$130,000** into their budget for an emergency and housing response based on the "framework." This additional amount will be added to your Q3 and Q4 payments.

Regions must submit by 1/15/2020 :

- Narrative answers to the Framework questions - approximately 5 pages
- Budget narrative for the additional funds (up to \$130 K)
- Updated FY 21 program plan
- Updated FY21 budget amendment

We will be convening a statewide grantee meeting on Wednesday, 1/6, 9:30-11 to both answer questions as well as present some creative proposals for these increased funds. Additionally, **there will be a Youth Count in late Spring 2021**, and regions will be expected to use their budget to support the count. More details to

Attachment: Housing - EOHHS Grant (6030 : EOHHS Youth Homelessness Grant Increase - \$160,000.00 - No Match)



City Council

SCHEDULED

15

Meeting: 02/08/21 06:30 PM
Initiator: Christopher Fraser
Sponsors: Mayor Domenic J. Sarno
DOC ID: 6037

Byrne JAG Grant - No Match - \$121,488 (Mayor Sarno)

WHEREAS, the Springfield Police Department has been awarded an Edward Byrne Memorial Justice Assistance ("JAG") Grant in the amount of \$121,488 from the U.S. Department of Justice; and

WHEREAS, the grant program is intended to support a broad range of activities to prevent and control crime; and

WHEREAS, the Department intends to use the grant funds for new equipment that is essential for the continued operations of modern day policing; and

WHEREAS, the Department has accepted the grant and requests authorization from the City Council and the Mayor to expend the grant funds listed below for the purposes of such grants; and

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the grant funds listed herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws Ch. 44, sec. 53A, that the City Council approves the expenditure by the Department of the grant funds listed below for the purposes of such grants, subject to the approval of the Mayor, and the grant funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the grant without further appropriation:

Edward Byrne Memorial Justice Assistance Grant - \$121,488



REQUEST FOR GRANT SETUP

This form and the required attachments are required by the Office of the City Comptrollers before a Grant Fund and related accounts will be created in MUNIS. Please do not use this form for requesting a non-grant related account to be created – use the Request for New Account form instead. Please return this form and the required attachments to the Office of the City Comptrollers.

All fields are mandatory.

Date of Request	1/26/2019
Department Requesting Grant Setup	Police
Department Phone # (Please include extension)	787-6385
Name and Title of Person to Contact in Case of Questions	Lisa Willis

Was this Grant previously setup for a prior fiscal year? YES
 If yes, please indicate your previous project number: 62420 – Requesting this be 62421

If this is a new Grant, have you filled out the “Approval to apply for a grant” Form?
 (Y/N) If yes, please attach a copy of the Approved Form.

Grant Type:
 State – Highway
 Federal Pass-Through DOE– School
 Federal Direct– School
 XX Federal – City
 State DOE– School
 State Other – School
 State – City
 Private/Other

Grant Name: JAG Equipment and Technology Grant 2020 DJ BX 0338

Total Grant Amount Awarded: \$ 121,488
 Is this a Reimbursable Grant? (Y/N) Y

Attachment: PD JAG Grant (6037 : Byrne JAG Grant - No Match - \$121,488)

A Reimbursable Grant is defined as one that requires that you pay for expenses first and then you apply to the grantor for a reimbursement of the exact amount actually expended.

If it is a Reimbursable Grant, please enter Grantor contact information or the CID # if Grantor is already in the customer file:

Entity Name Department of Justice
 Contact Person
 Street Address
 City, State, Zip Code
 Telephone (
 Fax
 E-Mail

Actual Award Date 9/19/2020
 Board Approval Date
 Start Date
 Expiration Date 12/31/2021
 Renewal Action Date (optional)
 If there are any Matching Funds:
 Type
 Percent
 Amount \$697,748.14

Comments re: Description/Purpose of Grant
 Grant is for Police Department Technology

Comments re: Conditions/Restrictions of Grant

If this is a Federal Grant, enter CFDA#: 16.738
 If applicable enter the State ID #

What is the required drawdown frequency?GPRS
 (Ex: Monthly, Quarterly) Quarterly

If payment is to be sent by Grantor as a Wire,
 Please enter any wire reference/identification # that may be used (if known)

Please list all object codes needed for the grant.
 (Attach additional sheets if additional orgs and roll-ups are needed):

Attachment: PD JAG Grant (6037 : Byrne JAG Grant - No Match - \$121,488)

Org Code: 26242100

Object Codes: 580600 -\$121,488

Budget Roll-Up Codes: Yes

I hereby attest that under the penalties of Chapter 656, I will adhere to all regulations in this grant agreement. I am responsible for timely and accurate reimbursements in the amounts listed above.

Signature 

Date 11/26/21

Please attach the following documents:

- ☐ Signed Approval to Apply for a Grant Form
- ☐ Grant Award Letter
- ☐ City Council/Mayor Approval
- ☐ Any other relevant documentation

This Form and all relevant attachments will be scanned and attached in the Grant Maintenance module in MUNIS and can be viewed or printed at your convenience.

Attachment: PD JAG Grant (6037 : Byrne JAG Grant - No Match - \$121,488)



Department of Justice (DOJ)

Office of Justice Programs

Office of the Assistant Attorney General

Washington, D.C. 20531

September 19, 2020

The Honorable Domenic Sarno
City of Springfield, Incorporated
130 Pearl Street
Springfield, MA 01105-1223

Dear Mayor Sarno:

On behalf of Attorney General William P. Barr, it is my pleasure to inform you that the Office of Justice Programs (OJP), U.S. Department of Justice (DOJ), has approved the application by City of Springfield, Incorporated for an award under the OJP funding opportunity entitled "JAG Local: Eligible Allocation Amounts \$25,000 or More." The approved award amount is \$121,488. These funds are for the project entitled Springfield Police Department's Safety Equipment Upgrade.

The award document, including award conditions, is enclosed. The entire document is to be reviewed carefully before any decision to accept the award. Also, the webpage entitled "Legal Notices: Special circumstances as to particular award conditions" (ojp.gov/funding/Explore/LegalNotices-AwardReqs.htm) is to be consulted prior to an acceptance. Through that "Legal Notices" webpage, OJP sets out -- by funding opportunity -- certain special circumstances that may or will affect the applicability of one or more award requirements. Any such legal notice pertaining to award requirements that is posted through that webpage is incorporated by reference into the award.

Please note that award requirements include not only award conditions, but also compliance with assurances and certifications that relate to conduct during the period of performance for the award. Because these requirements encompass financial, administrative, and programmatic matters, as well as other important matters (e.g., specific restrictions on use of funds), it is vital that all key staff know the award requirements, and receive the award conditions and the assurances and certifications, as well as the application as approved by OJP. (Information on all pertinent award requirements also must be provided to any subrecipient of the award.)

Should City of Springfield, Incorporated accept the award and then fail to comply with an award requirement, DOJ will pursue appropriate remedies for non-compliance, which may include termination of the award and/or a requirement to repay award funds.

Please direct questions regarding this award as follows:

- For program questions, contact Zafra Stork, Program Manager at (202) 598-1483; and
- For financial questions, contact the Customer Service Center of OJP's Office of the Chief Financial Officer at (800) 458-0786, or at ask.ocfo@usdoj.gov.

We look forward to working with you.

Sincerely,

Katharine T. Sullivan
Principal Deputy Assistant Attorney General

Encl.

Attachment: PD JAG Grant (6037 : Byrne JAG Grant - No Match - \$121,488)



Washington, DC 20531

September 19, 2020

The Honorable Domenic J. Sarno
City of Springfield, Incorporated
130 Pearl Street
Springfield, MA 01105-1223

Dear Mayor Sarno:

Congratulations on your recent award. The Office for Civil Rights (OCR), Office of Justice Programs (OJP), U.S. Department of Justice (DOJ) has been delegated the responsibility for ensuring that recipients of federal financial assistance from the OJP, the Office of Community Oriented Policing Services (COPS), and the Office on Violence Against Women (OVW) are not engaged in discrimination prohibited by law. Several federal civil rights laws, such as Title VI of the Civil Rights Act of 1964 and Title IX of the Education Amendments of 1972, require recipients of federal financial assistance to give assurances that they will comply with those laws. In addition to those civil rights laws, many grant program statutes contain nondiscrimination provisions that require compliance with them as a condition of receiving federal financial assistance. For a complete review of these civil rights laws and nondiscrimination requirements, in connection with OJP and other DOJ awards, see <https://ojp.gov/funding/Explore/LegalOverview/CivilRightsRequirements.htm>

Under the delegation of authority, the OCR investigates allegations of discrimination against recipients from individuals, entities, or groups. In addition, the OCR conducts limited compliance reviews and audits based on regulatory criteria. These reviews and audits permit the OCR to evaluate whether recipients of financial assistance from the Department are providing services in a non-discriminatory manner to their service population or have employment practices that meet equal-opportunity standards.

If you are a recipient of grant awards under the Omnibus Crime Control and Safe Streets Act or the Juvenile Justice and Delinquency Prevention Act and your agency is part of a criminal justice system, there are two additional obligations that may apply in connection with the awards: (1) complying with the regulation relating to Equal Employment Opportunity Programs (EEOs); and (2) submitting findings of discrimination to OCR. For additional information regarding the EEO requirement, see 28 CFR Part 42, subpart E, and for additional information regarding requirements when there is an adverse finding, see 28 C.F.R. §§ 42.204(c), .205(c)(5). Please submit information about any adverse finding to the OCR at the above address.

We at the OCR are available to help you and your organization meet the civil rights requirements that are associated with OJP and other DOJ grant funding. If you would like the OCR to assist you in fulfilling your organization's civil rights or nondiscrimination responsibilities as a recipient of federal financial assistance, please do not hesitate to let us know.

Sincerely,

Michael L. Alston
Director

cc: Grant Manager
Financial Analyst

Attachment: PD JAG Grant (6037 : Byrne JAG Grant - No Match - \$121,488)



Department of Justice (DOJ)
Office of Justice Programs
Bureau of Justice Assistance

Grant

PAGE 1 OF 31

1. RECIPIENT NAME AND ADDRESS (Including Zip Code) City of Springfield, Incorporated 130 Pearl Street Springfield, MA 01105-1223		4. AWARD NUMBER: 2020-DJ-BX-0338	
		5. PROJECT PERIOD: FROM 10/01/2019 TO 09/30/2023 BUDGET PERIOD: FROM 10/01/2019 TO 09/30/2023	
2a. GRANTEE IRS/VENDOR NO. 046001615		6. AWARD DATE 09/19/2020	7. ACTION Initial
2b. GRANTEE DUNS NO. 140727186		8. SUPPLEMENT NUMBER 00	
3. PROJECT TITLE Springfield Police Department's Safety Equipment Upgrade		9. PREVIOUS AWARD AMOUNT \$ 0	
		10. AMOUNT OF THIS AWARD \$ 121,488	
		11. TOTAL AWARD \$ 121,488	
12. SPECIAL CONDITIONS THE ABOVE GRANT PROJECT IS APPROVED SUBJECT TO SUCH CONDITIONS OR LIMITATIONS AS ARE SET FORTH ON THE ATTACHED PAGE(S).			
13. STATUTORY AUTHORITY FOR GRANT This project is supported under FY20(BJA - JAG State and JAG Local) Title I of Pub. L. No. 90-351 (generally codified at 34 U.S.C. 10101-10726), including subpart 1 of part E (codified at 34 U.S.C. 10151 - 10158); see also 28 U.S.C. 530C(a)			
14. CATALOG OF DOMESTIC FEDERAL ASSISTANCE (CFDA Number) 16.738 - Edward Byrne Memorial Justice Assistance Grant Program			
15. METHOD OF PAYMENT GPRS			
AGENCY APPROVAL		GRANTEE ACCEPTANCE	
16. TYPED NAME AND TITLE OF APPROVING OFFICIAL Katharine T. Sullivan Principal Deputy Assistant Attorney General		18. TYPED NAME AND TITLE OF AUTHORIZED GRANTEE OFFICIAL Domenic J. Sarno Mayor	
17. SIGNATURE OF APPROVING OFFICIAL 		19. SIGNATURE OF AUTHORIZED RECIPIENT OFFICIAL	19A. DATE
AGENCY USE ONLY			
20. ACCOUNTING CLASSIFICATION CODES FISCAL FUND BUD. DIV. YEAR CODE ACT. OFC. REG. SUB. POMS AMOUNT X B DJ 80 00 00 121488		21. VDJUGT3422	

Attachment: PD JAG Grant (6037 : Byrne JAG Grant - No Match - \$121,488)



City Council

SCHEDULED

16

Meeting: 02/08/21 06:30 PM
Initiator: Christopher Fraser
Sponsors: Mayor Domenic J. Sarno
DOC ID: 6050

Police Department Donation - \$50,000 (Mayor Sarno)

WHEREAS, the Springfield Police Department has been awarded a donation of \$50,000 from INSA, Inc., formerly known as Hampden Care Facilities, Inc.; and

WHEREAS, the funds provided by the donor shall be used for the purposes that best fit the Department's operational needs, and are being paid as part of the company's Host Community Agreement with the City of Springfield (attached herein); and

WHEREAS, the Department has accepted the donation and requests authorization from the City Council and the Mayor to expend the donation funds listed in the Attachment; and

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the donation funds listed herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws Ch. 44, sec 53A, that the City Council approves the expenditure by the Department of the donation funds listed below for the purposes of such donations, subject to the approval of the Mayor, and the donation funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the donation without further appropriation:

Police Department Donation - \$50,000



City Council

ADOPTED

Meeting: 11/14/16 07:00 PM
Initiator: Anthony I. Wilson
Sponsors: Mayor Domenic J. Sarno
DOC ID: 3730

16.a

Order to Approve Revised Host Community Agreement with Hampden Care Facilities, Inc. (Mayor Sarno)

HOST COMMUNITY AGREEMENT BETWEEN THE CITY OF SPRINGFIELD AND HAMPDEN CARE FACILITIES, INC.

This **HOST COMMUNITY AGREEMENT** made on this ____ day of ____, 2016 by and between the **City of Springfield**, a municipal corporation existing within the Commonwealth of Massachusetts, acting by and through its Chief Development Officer, with the approval of its Mayor, hereinafter referred to as the "**City**", and **Hampden Care Facilities, Inc.**, a Massachusetts non-profit corporation, with a usual place of business located at _____, Springfield, Massachusetts 01104, hereinafter referred to as "**Hampden Care**". The City and Hampden Care shall be collectively known herein as "the Parties".

Witnesseth That:

WHEREAS, in accordance with all applicable Massachusetts laws and regulations, the City has conducted a two-phased RFP/Q solicitation process for Medical Marijuana Treatment Center proposals in Springfield;

WHEREAS, Hampden Care has been incorporated under Chapter 180 of the Massachusetts General Laws to provide marijuana for medical use to patients of Hampden Care, and desires to establish and operate a marijuana for medical use retail dispensary in Springfield located at 506 Cottage Street (the "Dispensary"); and

WHEREAS, the Massachusetts Department of Public Health ("DPH") has informed Hampden Care that it is being reviewed as a provisional licensee to operate a Registered Marijuana Dispensary ("RMD") , and upon receipt of a final Certificate of Registration to operate an RMD from DPH, Hampden Care will have the legal authority to operate its Dispensary; and

WHEREAS, at the conclusion of Phase II (RFP/Q No. 16-090) of the City's solicitation process, the City selected Hampden Care as the highest ranked proposal; and

WHEREAS, Hampden Care desires to support community initiatives and interests in Springfield to express its appreciation for the community support it has received to operate an RMD in Springfield; and

WHEREAS, Hampden Care desires to mitigate any actual or potential adverse community impacts from dispensing medical marijuana and holding medical marijuana inventory in Springfield and to improve the security and health of the people of Springfield; and

WHEREAS, the City and Hampden Care enter into this Host Community Agreement to

memorialize the terms of Hampden Care's support of community initiatives and interest in Springfield and Hampden Care's commitment to mitigate actual or potential adverse community impacts from dispensing medical marijuana and holding medical marijuana inventory in Springfield; and

NOW, THEREFORE, for the consideration set forth herein, the Parties hereto mutually agree as follows:

1. The preamble set forth above, the City's Phase I and Phase II RFP/Q Solicitations, and Hampden Care's proposals in response to the City's Phase I and Phase II RFP/Q Solicitations are hereby incorporated and made part of this Agreement.

2. Host Community Donations: Based on Hampden Care receiving a final Certificate of Registration to operate an RMD in Springfield, during the term of this Agreement (as defined in Section 5), Hampden Care shall make the following Host Community Donations to the City as follows:

(a) **Calendar Year 2016 - 2017** - As Hampden Care will not be fully operational in 2016 or 2017 but, rather, will be involved in obtaining necessary licenses and permits and then completing the build-out; there will be nothing paid to the City of Springfield.

(b) **Calendar Year 2018** - Hampden Care shall donate to the City \$50,000 in two (2) installments, the first payment of \$25,000 due on 1/2/2018 and the second payment of \$25,000 due 180 days thereafter, as well as \$50,000 paid directly to the Springfield Police Department, due 12/31/2018. Additionally Hampden Care shall pay to the City 1.5% of gross sales revenue during the Calendar Year 2018, to be paid within 90 days of 12/31/2018.

(c) **Calendar Year 2019** - On or before February 1, 2019, Hampden Care shall donate to the City the sum of \$100,000 in two (2) installments, the first payment of \$50,000 due on 1/2/2019 and the second payment due on or before 12/31/2019, as well as \$50,000 paid directly to the Springfield Police Department on or before 12/31/2019. Additionally Hampden Care will pay 2% of the gross sales revenue during the Calendar Year 2019, to be paid within 90 days of 12/31/2019.

(d) **Calendar Year 2020** and succeeding years beginning on February 1, 2020, Hampden Care shall donate to the City the sum of \$150,000 in two (2) installments, the first payment of \$75,000 due on January 2nd of each year and the second payment due on or before December 31st of each successive year as well as \$50,000 paid directly to the Springfield Police Department. Additionally Hampden Care shall pay to the City 2.5% of the gross sales revenue for each year of operation to be paid on a quarterly basis within sixty (60) days from the end of each quarter.

(e) All payments described above are to be paid as long as this Agreement is in effect and Hampden Care is operating within the City of Springfield.

(f) The term "gross sales" shall mean the grand total of all sales transactions, without any deductions included in the figure. This definition shall include any retail sales occurring at the RMD including, but not limited to, medical marijuana and any other products that facilitate the use of marijuana for medical purposes, such as vaporizers, and as further defined in 105 CMR 725.004.

Attachment: INSA HCA (6050 : Police Department Donation - \$50,000)

Host Community Donations shall be made payable to the City as directed by the Mayor or his delegate.

3. **Fairness and Uniformity:** As it is possible that the City of Springfield will reach agreements with other vendors to operate medical marijuana facilities, the parties agree that fairness and uniformity with respect to the selection process and host agreements should govern all such facilities. Therefore, the parties agree that all other medical marijuana facilities shall follow the exact same practice and procedures that Hampden Care has been required to pursue. All other medical marijuana facilities shall enter into a Host Agreement with the City. In the event that any other medical marijuana facilities enter into a host agreement that has more advantageous terms than those contained in this agreement, all other medical marijuana facilities will have the option of adopting those terms. This paragraph is intended to provide for fairness and uniformity in the selection and negotiation process by the City and any other potential medical marijuana facilities.

4. **Cause for Reopening Host Community Agreement Negotiations:** In the event that either (1) the Mayor of Springfield determines that another municipality in the four Western Counties of the Commonwealth of Massachusetts (Berkshire, Franklin, Hampden and Hampshire) has entered into a host community agreement with an RMD developer that contains financial terms that are superior to what Hampden Care agrees to provide to the City pursuant to this Agreement (taking into consideration an RMD that is similar in size, scope, production and patient sales to the Dispensary), or (2) the sale of marijuana becomes legalized in the Commonwealth of Massachusetts for recreational sale and use and Springfield's zoning laws permit Hampden Care to sell marijuana for recreational use at its Springfield Dispensary location and Hampden Care obtains a special permit, if so required by Springfield's then current zoning ordinances, to sell marijuana for recreational use, or (3) the Mayor of Springfield determines the actual impacts of the Dispensary on the community are not adequately addressed through the terms of the HCA, or (4) If RMD gross sales are less than or equal to \$3 million in any fiscal year after December 31, 2019, then the Parties will immediately reopen negotiations and negotiate an amendment to this Agreement that fully addresses the underlying cause for renegotiation.

In the event that the parties reopen negotiations under this section and are unable to successfully negotiate an amendment within 90 days, the parties agree to immediately submit the matter to arbitration. The Parties further agree that if they cannot agree on an arbitrator within seven (7) days of the unsuccessful conclusion of reopened negotiations within this section, then each party provides the name of one arbitrator to the other party, and those two named arbitrators shall select an arbitrator to hear the matter. Additionally, either party shall be allowed to seek injunctive relief to maintain the status quo under the existing HCA during the amendment negotiation period or arbitration period.

5. **Real Estate Taxes:** At all times during the Term of this Agreement, real estate taxes for the property at which the Dispensary is operated will be paid either directly by Hampden Care or by its landlord, and Hampden Care will not seek a non-profit exemption from paying such taxes.

6. **Term and Termination:**

Attachment: INSA HCA (6050 : Police Department Donation - \$50,000)

- (a) The Term of this Agreement shall commence on the date DPH issues a final Certificate of Registration to Hampden Care to operate an RMD in Springfield and shall remain in effect until DPH revokes Hampden Care's Certificate of Registration to operate an RMD in Springfield, unless sooner terminated pursuant to section 5 (b) of this Agreement.
- (b) Hampden Care may terminate this Agreement upon the permanent cessation of all RMD business at the Dispensary and within the City of Springfield by Hampden Care and/or any of its heirs, successors, assigns, agents, affiliates or subsidiaries.

7. **Job Creation and Hiring:** Within eighteen months (18) of the execution of this Agreement, Hampden Care shall have created approximately 15 new full time jobs in the City of Springfield at the Dispensary, with competitive wages, benefits, and professional development opportunities. Failure of Hampden Care to substantially comply with this provision shall result in Hampden Care making an additional annual donation of one hundred thousand dollars (\$100,000) to the City of Springfield, payable on or before December 31 of each year of this Agreement, until such time as Hampden Care is in compliance with this provision. Additionally, Hampden Care shall make best efforts to hire and give preference in hiring to Springfield residents for full time employment at the Dispensary.

8. **Good Neighbor Agreement and Charitable Donations.** Hampden Care will be donating a total of \$5,000 to be distributed between the Springfield Public Schools and the City of Springfield Department of Health and Human Services to further opiate addiction awareness and education. This donation will be made on an annual basis and the distribution between the School Department and Dept. of Health and Human Services will be on an equal basis.

9. **Annual Meeting of the Parties.** The City of Springfield shall send a Notice no later than December 15th of each year of the proposed date and time of an annual meeting to the individual representing the City of Springfield and to that individual who is designated to receive Notices by Hampden Care.

Hampden Care:

With a copy to:

City:

Chief Development Officer
Office of Planning &
Economic Development
City of Springfield
70 Tapley Street
Springfield, MA 01104

Attachment: INSA HCA (6050 : Police Department Donation - \$50,000)

With a copy to:

Office of the City Solicitor
36 Court Street
Springfield, MA 01104

The Parties shall promptly notify each other of any change of their respective addresses set forth above, after which notification such new address shall become the notice address hereunder. Notice and other communications shall be deemed given when deposited in the United States mail and sent registered or certified, postage prepaid, to the last known address of the party concerned.

10. Entire Agreement. This Agreement supersedes any and all other agreements, either oral or in writing, between the Parties hereto with respect to the subject matter of this Agreement. This Agreement may not be changed verbally, and may only be amended by an agreement in writing signed by both Parties.
11. No Rights in Third Parties. This Agreement is not intended to, nor shall it be construed to, create any rights in any third parties.
12. Severability. If any provision of this Agreement shall be held by a court of competent jurisdiction to be contrary to law, that provision will be enforced to the maximum extent permissible and the remaining provisions of this Agreement shall remain in full force and effect, unless to do so would result in either party not receiving the benefit of its bargain.
13. Governing Law and Exclusive Venue. The Parties agree that this Agreement shall be governed by and construed in accordance with the laws of the Commonwealth of Massachusetts, and that a court of competent jurisdiction in Springfield, Hampden County shall be the exclusive venue for any legal proceedings that may arise from this Agreement.
14. Successors. This Agreement shall be binding upon and shall inure to the benefit of the Parties, their respective heirs, executors, administrators and assigns.
15. Prohibition Against Assignment. The Parties shall be prohibited at all times from Assigning, in whole or in part, any portion of this Agreement without the written consent of the other party.
16. Minority Hiring. Hampden Care agrees that thirty-eight (38%) percent of its full-time employees at the Dispensary will be minorities and women, as that term is defined in the Code of Massachusetts Regulations, 425 CMR 2.00.
17. Progress Report. In the first quarter of 2019, Hampden Care shall appear before the City Council to report on its compliance with the provisions of this Agreement.

In Witness Whereof, Hampden Care and the City have executed this Host Community Agreement as of the date the same is finally signed by all parties listed below.

HAMPDEN CARE FACILITIES, INC.**CITY OF SPRINGFIELD**

By: _____

By: _____

Title:

Director, Department of Health and
Human Services

Approved as to Appropriation:

Approved as to Form:

City Comptroller_____
City Solicitor

Approved:

Approved:

Chief Procurement Officer_____
Chief Administrative and Financial Officer**APPROVED:**_____
Domenic J. Sarno, Mayor
Date: _____

RESULT:	ADOPTED [12 TO 0]
AYES:	Hurst, Twiggs, Allen, Rooke, Williams, Ramos, Williams, Gomez, Ashe, Edwards, Walsh, Fenton
ABSENT:	Kenneth E. Shea

Attachment: INSA HCA (6050 : Police Department Donation - \$50,000)



City Council

SCHEDULED

Meeting: 02/08/21 06:30 PM
Initiator: Hamediah Mohamed
Sponsors: Mayor Domenic J. Sarno
DOC ID: 6044

17

Good Neighbor Agreement Health Donation - \$2,500.00 (Mayor Sarno)

WHEREAS, the Health and Human Services Department has been awarded a Good Neighbor Agreement Health (GNAHE) donation totaling \$2,500.00 from INSA, Inc.; and

WHEREAS, the funds provided by the donor are designated for the Springfield Health and Human Services donation Fund; and

WHEREAS, the Department has accepted the grant funds and requests authorization from the City Council and the Mayor to expend the donation funds listed in the attachment; and

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the donation funds listed herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws Ch. 44, sec 53A, that the City Council approves the expenditure by the Department of the donation funds listed below for the purposes of such donation, subject to the approval of the Mayor, and the donation funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the donation without further appropriation:

Good Neighbor Agreement Health donation - \$2,500.00



REQUEST FOR GRANT SETUP

This form and the required attachments are required by the Office of the City Comptrollers before a Grant Fund and related accounts will be created in MUNIS. Please do not use this form for requesting a non-grant related account to be created – use the Request for New Account form instead. Please return this form and the required attachments to the Office of the City Comptrollers.

All fields are mandatory.

Date of Request 1/21/2021

1
Department Requesting Grant Setup SHHS

Department Phone # (Please include extension) 6710

Name and Title of Person to Contact in Case of Questions Lorene / Fiscal Manager

Was this Grant previously setup for a prior fiscal year? YES

If yes, please indicate your previous project number: GNAHE

If this is a new Grant, have you filled out the “Approval to apply for a grant” Form?
(Y/N)

If yes, please attach a copy of the Approved Form.

Grant Type:

State – Highway
Federal Pass-Through DOE– School
Federal Direct– School
Federal – City
State DOE– School
State Other – School
State – City
Private/Other

XX

Grant Name: GHAHE

Attachment: HHS - INSA (6044 : Good Neighbor Agreement Health Donation - \$2,500.00)

Total Grant Amount Awarded: \$ 2500.00

Is this a Reimbursable Grant?

(Y/N) NO, Check INCLUDED

A Reimbursable Grant is defined as one that requires that you pay for expenses first and then you apply to the grantor for a reimbursement of the exact amount actually expended.

If it is a Reimbursable Grant, please enter Grantor contact information or the CID # if Grantor is already in the customer file:

Entity Name INSA
 Contact Person
 Street Address 122 PLEASANT STREET, SUITE 144
 City, State, Zip Code EASTHAMPTON, MA 01027
 Telephone 413-206-6339
 Fax
 E-Mail

Actual Award Date 12/30/2020

Board Approval Date

Start Date 12/30/2020

Expiration Date 06/30/2021

Renewal Action Date (optional)

If there are any Matching Funds:

Type

Percent

Amount

Is there any Leverage? HUD FUNDING ONLY

Source

Amount

Comments re: Description/Purpose of Grant

Donation- Good Neighbor Host Agreement

Comments re: Conditions/Restrictions of Grant

See budget

If this is a Federal Grant, enter CFDA#:

If applicable enter the State ID # :

What is the required drawdown frequency? N/A Check included

(Ex: Monthly, Quarterly)

If payment is to be sent by Grantor as a Wire,

Please enter any wire reference/identification # that may be used (if known)

Attachment: HHS - INSA (6044 : Good Neighbor Agreement Health Donation - \$2,500.00)

Please list all object codes needed for the grant.
(Attach additional sheets if additional orgs and roll-ups are needed):

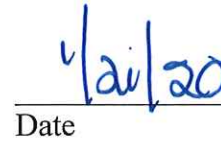
Org Code: 29145250

Object Codes: 530105/ 571100

Budget Roll-Up Codes: YES

I hereby attest that under the penalties of Chapter 656, I will adhere to all regulations in this grant agreement. I am responsible for timely and accurate reimbursements in the amounts listed above.


Signature


Date

Please attach the following documents:

- ☐ Signed Approval to Apply for a Grant Form
- ☐ Grant Award Letter
- ☐ City Council/Mayor Approval
- ☐ Any other relevant documentation

This Form and all relevant attachments will be scanned and attached in the Grant Maintenance module in MUNIS and can be viewed or printed at your convenience.

PAY TO THE
ORDER OF

City of Springfield (DHHS)

Two thousand five hundred and 00/100*****

\$ **2,500.00

12/30/2020

DOLLARS

City of Springfield - Health & Human Services
311 State Street
SPRINGFIELD, MA 01105

MEMO

[Signature]
AUTHORIZED SIGNATURE

Details on Back.

Photo Safe Deposit®

INSA, Inc.

12/30/2020

City of Springfield (DHHS)

Good Neighbor Host Agreement - 2020 Donation

2888

2,500.00

CVANE

Alden CU - Operating 4011

2,500.00



City Council

SCHEDULED

18

Meeting: 02/08/21 06:30 PM
Initiator: Christopher Fraser
Sponsors: Mayor Domenic J. Sarno
DOC ID: 6040

Donation - Police/Fire/HHS/SPS - \$200.00 (Mayor Sarno)

WHEREAS, the City of Springfield has been awarded a donation of \$200.00 from Ms. Pamela Laforte, which will be split evenly amongst the Police, Fire, Health and School Departments; and

WHEREAS, the funds provided by the donor shall be used for the purposes that best fit the Departments' operational needs related to the ongoing COVID-19 pandemic. Additionally, \$50 of the funds will be allocated towards school lunches per the donor's request; and

WHEREAS, the Department has accepted the donation and requests authorization from the City Council and the Mayor to expend the donation funds listed in the Attachment; and

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the donation funds listed herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws Ch. 44, sec 53A, that the City Council approves the expenditure by the Department of the donation funds listed below for the purposes of such donations, subject to the approval of the Mayor, and the donation funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the donation without further appropriation:

Donation - Police/Fire/HHS/SPS - \$200.00

JAN 22 2021

January 14, 2021

Mayor Sarno:

Enclosed is check # 143 Dated 1/15/2021 For \$200.00

As a donation towards the C-19 Fund.

\$50.00 each is to go to 1) The Medical Team 2) The Police Dept. 3) The Fire Dept. 4) The School Lunch Plan

Health Dept.

School Dept.

Respectfully;

Pamela G. Laforte
Pamela G. Laforte

Carolyn

Very kind of Mrs. Laforte

Please send to T.J.

I believe Mrs. has to go to the City Council to get added out to Fire Dept.

I'll send her a file you like too

1/30 1/22/21



PAMELA G LAFORTE

1/15 2021

City of Springfield

Two Hundred & 00/100

\$200.00

PEOPLE'S UNITED BANK

PEOPLES.COM

1-197-0000

Donation (attached)

Pamela G. Laforte

Attachment: PD-Fire-HHS-SPS Donation - Laforte (6040 : Donation - Police/Fire/HHS/SPS - \$200.00)



City Council

SCHEDULED

Meeting: 02/08/21 06:30 PM
Initiator: Christopher Fraser
Sponsors: Mayor Domenic J. Sarno
DOC ID: 6036

19

Donation of Goods - PPE Supplies (Mayor Sarno)

WHEREAS, Ocean State Job Lot, which operates stores on both Boston Road and Liberty Street in Springfield, has awarded a donation of hand sanitizer, disinfecting wipes and other various personal protective equipment ("PPE") items to the Springfield Police Department ("Department"), which has an estimated value of \$12,000.00; and

WHEREAS, the Department will use these supplies to protect the health & safety of it's personnel during the ongoing COVID-19 pandemic; and

WHEREAS, the Department has accepted the donation and requests authorization from the City Council and the Mayor to authorize acceptance of the hand sanitizer, disinfectant wipes and PPE; and

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the acceptance of the gift and use of the tangible personal property, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws Ch. 4410, Sec. 53A 1/2, that the City Council hereby accepts the donation of the hand sanitizer, disinfectant wipes and PPE, and authorizes the Police Department to use these supplies for the purposes stated in this order.

Fraser, Christopher

From: Walsh, Ryan <RWalsh@springfieldpolice.net>
Sent: Friday, January 29, 2021 11:23 AM
To: Fraser, Christopher
Cc: Willis, Lisa
Subject: RE: PPE Donation

Chris – today 1/29 Ocean State Job Lot on Liberty Street made a similar donation as last week's Job Lot on Boston Rd. Approx retail value \$6000. Info below is the same.

Thanks - Ryan

From: Walsh, Ryan
Sent: Thursday, January 21, 2021 11:07 AM
To: 'Fraser, Christopher (CFraser@springfieldcityhall.com)'
Cc: Willis, Lisa
Subject: PPE Donation

Ocean State Job Lot donated KN95 masks, face shields, hand sanitizer and disinfecting wipes to the SPD on January 21st, 2021. The approximate retail value is \$6000.

Ryan Walsh
 Public Information Officer
 Media Relations Specialist
 Springfield Police Department
 City of Springfield, Massachusetts
 Desk: 413.735.1571
 Cell: 413.426.6089
 Email: rwalsh@springfieldpolice.net
 Twitter: @PIO_SPD
 Facebook: @SpringfieldPoliceDeptMA

Attachment: Police PPE Donation - Ocean State Job Lot (6036 : Donation of Goods - PPE Supplies)



City Council

SCHEDULED

Meeting: 02/08/21 06:30 PM
Initiator: Tasheena Davis
Sponsors: Mayor Domenic J. Sarno
DOC ID: 6029

20

Confirmation of the Appointment of Daniel Rodriguez to the Water and Sewer Commission (Mayor Sarno)

The Springfield City Council hereby confirms the Mayor's appointment of Daniel Rodriguez to the Water and Sewer Commission.



THE CITY OF SPRINGFIELD, MASSACHUSETTS

MAYOR DOMENIC J. SARNO

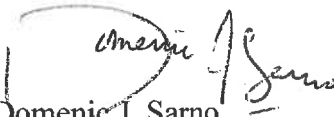
HOME OF THE BASKETBALL HALL OF FAME

November 16, 2020

Attorney Tasheena Davis, City Clerk
City of Springfield
36 Court Street
Springfield, MA 01103

I hereby reappoint Daniel Rodriguez of 96 Maplewood Terrace, Springfield, Massachusetts 01108 to serve as a member of the Springfield Water and Sewer Commission, for an unexpired term until June 30, 2023 and I certify that, in my opinion, Daniel Rodriguez is a person specially fitted by education, training or experience to perform the duties of said office, and that I make the appointment solely in the interest of the City.

Respectfully,


Domenic J. Sarno
Mayor

Attachment: Dan Rodriguez W&S Appointment Letter (6029 : Confirmation of the Appointment of Daniel Rodriguez to the Water and Sewer



City Council

SCHEDULED

Meeting: 02/08/21 06:30 PM
Initiator: Erin Hand
Sponsors: Mayor Domenic J. Sarno
DOC ID: 6062

21

Budget Transfer Across Departments - \$336,530.00 (Mayor Sarno)

WHEREAS, to meet the expenses of the City of Springfield for the fiscal year commencing July 1, 2020 and ending June 30, 2021 (FY'21), pursuant to Mass. Gen. Laws ch. 44, Section 33B, and Chapter 468 of the Acts of 2008, the Chief Administrative and Financial Officer and his Honor the Mayor have requested authorization from the City Council to transfer the sum of \$336,530.00 from the Comptroller's Office - Reserve for Contingency account to Parks- Water & Sewer and Parks- Forestry Professional Services accounts to fund higher-than-anticipated water & sewer and storm clean-up costs incurred throughout the fiscal year; and

WHEREAS, the City Comptroller, Patrick Burns, whose Department is in control of the appropriation from which the transfer is proposed to be made, has approved this transfer.

WHEREAS, after reviewing this order, the Chief Administrative and Financial Officer has certified to the Mayor and City Council that, in his professional opinion, after an evaluation of all pertinent financial information reasonably available, the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the transfer, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, that the City Council approves the transfer of the sum of \$336,530.00 from the Comptroller's Office - Reserve for Contingency account to Parks- Water & Sewer and Parks- Forestry Professional Services accounts to fund higher-than-anticipated water & sewer and storm clean-up costs and meet the expenses of the City of Springfield for Fiscal Year 2021.

From: Comptroller - Reserve for Contingency

01135-578200- \$ 336,530.00

To: Parks - Water & Sewer

016510-521030- \$ 134,000.00

To: Parks - Forestry Professional Services

016330-530105- \$ 202,530.00

FINANCIAL IMPACT:

Budget Transfer Across Departments - \$336,530.00



City Council

SCHEDULED

Meeting: 02/08/21 06:30 PM
Initiator: Erin Hand
Sponsors: Mayor Domenic J. Sarno
DOC ID: 6063

22

Budget Transfer Across Departments - \$162,000.00 (Mayor Sarno)

WHEREAS, to meet the expenses of the City of Springfield for the fiscal year commencing July 1, 2020 and ending June 30, 2021 (FY'21), pursuant to Mass. Gen. Laws ch. 44, Section 33B, and Chapter 468 of the Acts of 2008, the Chief Administrative and Financial Officer and his Honor the Mayor have requested authorization from the City Council to transfer the sum of \$162,000.00 from the Comptroller's Office - Reserve for Contingency account to Facilities- Water & Sewer and Facilities- Snow Removal accounts to fund higher-than-anticipated water & sewer and snow removal costs incurred throughout the fiscal year; and

WHEREAS, the City Comptroller, Patrick Burns, whose Department is in control of the appropriation from which the transfer is proposed to be made, has approved this transfer.

WHEREAS, after reviewing this order, the Chief Administrative and Financial Officer has certified to the Mayor and City Council that, in his professional opinion, after an evaluation of all pertinent financial information reasonably available, the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the transfer, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, that the City Council approves the transfer of the sum of \$162,000.00 from the Comptroller's Office - Reserve for Contingency account to Facilities- Water & Sewer and Facilities- Snow Removal accounts to fund higher-than-anticipated water & sewer and snow removal costs and meet the expenses of the City of Springfield for Fiscal Year 2021.

From: Comptroller - Reserve for Contingency

01135-578200- \$ 162,000.00

To: Facilities - Water & Sewer

01190350-521030- \$ 31,000.00

To: Facilities - Snow Removal

01190250-529400- \$ 131,000.00

FINANCIAL IMPACT:

Budget Transfer Across Departments - \$162,000.00



City Council

SCHEDULED

Meeting: 02/08/21 06:30 PM
Initiator: Kathy Breck
Sponsors: Mayor Domenic J. Sarno
DOC ID: 6058

23

Order Authorizing a Contract Over 3 Years for the School Food Service Program Management Request for Proposals (Mayor Sarno)

WHEREAS, Massachusetts General Laws chapter 30B, section 12(b) provides that the Chief Procurement Officer may not award a contract for more than three(3) years without a majority vote of the governmental body; and

WHEREAS, the current School Food Service Program Management contract for the Springfield Public Schools expires on June 30, 2021, and the School Department is preparing to issue a Request for Proposals later this month for a new contract for the Management of the School Food Service Program to begin July 1, 2021; and

WHEREAS, pursuant to Federal Regulations, School Food Service Program Management contracts are typically awarded as a one (1) year contract, with up to four one (1)year renewal terms, for a total maximum contract length of five (5) years, and the School Department requests authority to award such a contract of that length; and

WHEREAS, the School Department recommends that a 5-year maximum contract term would result in better pricing and would cause less disruption to the School Food Service Program than a standard 3-year maximum contract term, and that it would be in the City's best interests to award such a contract;

NOW THEREFORE BE IT ORDERED, pursuant to Mass. Gen. Laws ch. 30B, section 12(b), that the City Council approves the award of a contract for the Management of the School Food Service Program for a term of up to five (5)years.

The Request for Proposals is expected to be issued on February 26, 2021.



City Council

SCHEDULED

24

Meeting: 02/08/21 06:30 PM
Initiator: Christopher Fraser
Sponsors: Mayor Domenic J. Sarno
DOC ID: 6041

Five-Year Lease of DPW Solid Waste Vehicles (Mayor Sarno)

WHEREAS, Massachusetts General Laws chapter 30B, section 12(b) provides that the Chief Procurement Officer may not award a contract for more than three (3) years without a majority vote of the governmental body; and

WHEREAS, the City is seeking to upgrade its solid waste vehicles to replace aging units that are causing maintenance costs to rise annually; and

WHEREAS, the City will issue a bid for five (5) new vehicles and requests permission to award the contract as a five (5)-year lease/purchasing agreement; and

WHEREAS, the length of a lease/purchase agreement over five (5) years would cost approximately \$330,000 per year with the first payment due in Fiscal Year 2022. A lease of this term will have a lower annual cost to the City, however it would still fit within the useful life of the equipment which is estimated to be at least ten years; and

NOW THEREFORE BE IT ORDERED, pursuant to Mass. Gen. Laws ch. 30B, section 12(b), that the City Council approves the award of a five-year contract for the lease/purchase of five (5) new solid waste vehicles.



City Council
36 Court Street
Springfield, MA 01103

Meeting: 02/08/21 06:30 PM
Department: City Clerk
Category: General
Prepared By: Tasheena Davis
Initiator: Tasheena Davis
Sponsors:
DOC ID: 6006

TABLED

ORDINANCE (ID # 6006)

Regular Meetings

Chapter 61-2(A) Regular Meetings Proposed Ordinance

ORD. NO. ____61-2(A)

AN ORDINANCE (A LOCAL LAW) TO AMEND the Code of the City of Springfield, Section 2(A) of Chapter 61 thereof, entitled Regular Meetings, by repealing and amending the following sections:

"Regular meetings of the Council shall be held on the first and third Mondays of each month at 7:00 p.m. unless otherwise ordered from time to time by the City Council President."

HISTORY:

01/04/21 **City Council** **LAY ONTABLE** **Next: 01/11/21**

The Council took items 1 and 2 together. The Council voted unanimously to table each item.

01/11/21 **City Council** **FIRST STEP**



City Council
36 Court Street
Springfield, MA 01103

REVIEWED

RESOLUTION (ID # 6068)

Meeting: 02/08/21 06:30 PM
Department: City Council
Category: Council Request
Prepared By: Kelley Mickiewicz
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Opposing Internet Data Caps

A Resolution Opposing Internet Data Caps & Committing to Analyzing Internet Access and Affordability

WHEREAS, the internet has become an essential utility for individuals, families, and businesses, and

WHEREAS, during the COVID-19 pandemic internet access has become even more essential to safely access education, earn a living, access healthcare, connect with family, friends, and community, and participate in local government, and

WHEREAS, Springfield residents are primarily served by Comcast/Xfinity for their internet service, and

WHEREAS, Comcast/Xfinity has announced for the first time the imposition of a “data-cap” beginning in the Spring of 2021 that will place a limit on the amount of data that an internet consumer can utilize before facing additional charges for internet access, and

WHEREAS, Comcast/Xfinity has claimed the “data-cap” is to manage congestion on the internet, yet the imposition of the “data-cap” is based upon your total monthly usage, and fails to apply a real-time congestion management tool, and

WHEREAS, such data-caps have been called arbitrary and financially motivated by industry media reports including that of Ars Technica, a major tech publication owned by CondeNaste, citing the capacity of networks that have been built up overtime through the service fees paid by consumers and evident by the suspension of data-caps in other parts of the country during the COVID-19 pandemic as well as public statements by internet service providers, and

WHEREAS, the rising cost of internet access, driven by lack of market competition and necessity of the service, is of concern to residents across the City of Springfield, especially, but not only in light of the ongoing COVID-19 pandemic, and

WHEREAS, on December 31, 2020 a group of seventy one Massachusetts Legislators sent a letter to Comcast/Xfinity urging them to re-consider their decision to impose this data-cap, and

WHEREAS, as is the case with all essential utilities, the City of Springfield has a responsibility to ensure affordable access to all residents,

NOW, THEREFORE BE IT RESOLVED, that the City Council in the City of Springfield, Massachusetts urges Comcast/Xfinity to reverse their decision to impose a data-cap on customers, and

BE IT FURTHER RESOLVED, that the City Council in the City of Springfield, Massachusetts urges our state and federal legislative delegations to consider consumer protection legislation to regulate and end data-caps, and

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Federal Communications Commission upon passage, and

BE IT FINALLY RESOLVED, that the City Council in the City of Springfield, Massachusetts commits to evaluating internet access and affordability moving forward with the goal of ensuring all residents have equitable and affordable access to high quality internet services.



February 5, 2021

Marcus Williams, President
Springfield City Council
Springfield City Hall
36 Court Street
Springfield, MA 01103

Via E-Mail (skacovannakis@springfieldcityhall.com)

Re: *“A Resolution Opposing Internet Data Caps & Committing to Analyzing Internet Access and Affordability”*

Dear President Williams and Honorable Members of the Springfield City Council:

I am writing regarding the above-referenced Resolution that is on the agenda for the February 8th meeting of the Springfield City Council.

We agree that now, more than ever, it is critical that Americans are connected to reliable broadband Internet service to learn and work from home, access news and educational resources, and connect with loved ones. Since the start of the COVID-19 pandemic, we have dedicated extensive resources to these objectives with a particular focus on the challenges around digital equity and the needs of low-income consumers. Indeed, just this week, we announced that, effective March 2021, we plan to upgrade at *no cost* the speed of our Internet Essentials service to 50/5 Mbps. This will be the sixth time since the inception of the program in 2011, including in March 2020 at the onset of the pandemic, that we have increased speeds for these customers while keeping the price of Internet Essentials service at \$9.95/month. In addition, for the duration of 2021, we will not be imposing usage charges for our low-income customers who are part of either our Internet Essentials program or our Internet Essentials Partnership Program.

These are just some of many steps we have taken during the pandemic and otherwise to assist low-income individuals and families. For example, when the first real impacts of the pandemic were being felt back in March, we immediately moved to make it even easier for families to sign up for Internet Essentials by offering 60 days of free broadband service and waiving eligibility requirements (including the requirement that the customer not have an outstanding past due balance with Comcast). We have since extended that offer through the end of June 2021. We also created the “[Internet Essentials Partnership Program](#)” (“IEPP”), which is centered on partnerships between Comcast and cities, school districts, and community-based organizations to create funding for Internet Essentials services. To date, we have partnered with States, local communities, and schools in California, Colorado, Florida, Georgia, Illinois, Massachusetts, Oregon, Pennsylvania, Tennessee, Texas, Utah, Virginia, and Washington, DC, with more partnerships in the works.

We also recently [announced](#) a multiyear program to create more than 1,000 Wi-Fi-connected “Lift Zones” in community centers nationwide. These are safe spaces where Comcast is providing, at no charge, enterprise-grade, high-capacity Wi-Fi coverage, and where students can get online for distance learning, to do their homework, and to participate in other educational activities. Since announcing the program

last Fall, we have launched over 300 sites in community centers and similar locations in cities including Atlanta, Baltimore, Boston, Chicago, Denver, Detroit, Hartford, Miami, Nashville, Philadelphia, Pittsburgh, San Francisco, Seattle, Spokane, Trenton, Twin Cities, Washington, D.C., and Wilmington, DE.

These are just a few examples of actions that we have taken to serve our customers and the broader community during these challenging times, and of our dedication to helping students access the Internet and enabling families to participate more in the digital society and economy. Our website – <https://corporate.comcast.com/covid-19> – contains further details on our comprehensive pandemic response. In short, we have quickly implemented multiple solutions to help ease the burden of this unprecedented crisis.

With that background, I turn now to the specific concerns raised in the resolution regarding Comcast’s data plan changes:

Data Plans

Comcast has had a data plan in effect throughout most of our service footprint since 2016. It is not a “data cap” but rather a threshold over which the very small percentage of customers who use the most data pay more for that data usage. After observing customer usage during the pandemic between March and June 2020, we increased the data threshold to 1.2 Terabytes in all of our service areas in July 2020. In December 2020, we announced that we would finalize implementation of our data plan across our footprint by rolling it out in our Northeast Division (which includes Massachusetts), although it will not impact those customers until the summer of 2021. Indeed, the earliest a customer in the Northeast Division might be responsible for any overage charges for data usage exceeding 1.2 TB would be August 2021, for July usage. For these customers, the Plan is only relevant now because we are providing extensive, prominent notifications to all our customers in these states over half a year in advance, with additional notice for those likely to be affected (i.e., historically higher data users), as well as access to their own personalized usage histories. This long runway will give our customers time to assess their own usage histories, consider their options, and plan accordingly.

The 1.2 TB Data Plan is structured in a way that the very small percentage of our customers who use more than 1.2 TB of monthly data and generate the greatest demand for network development and capacity pay more for their increased usage. It reasonably and progressively charges more to the approximately 5 percent of customers who have accounted for more than 20 percent of our network usage and are the primary drivers of capacity upgrades – upgrades that drive significant network investment costs. Indeed, in March and April 2020 alone, Comcast more than tripled the number of network enhancements we made during the same period a year before, adding 1,700 new 100-gigabit links to our network to help ensure that our customers’ service stayed fast and stable throughout our footprint. This was on top of more than \$12 billion we have invested from 2017 to the beginning of 2020 to expand our network to more customers and strengthen it to provide faster speeds, more capacity, and greater resiliency to anticipate unexpected surges.

Our 1.2 TB Plan’s usage-based pricing structure is a common approach across multiple sectors of the economy. Not only do other Internet service providers, including wireless service providers, offer similar

plans,¹ we also see variations on usage-based pricing in many of the products and services we interact with on a daily basis. For example, ride-sharing companies charge a base fare, plus a rate that varies according to the distance of the rider's trip; and cloud storage offers a base level of storage and services for free, while access to higher capacity storage and upgraded services costs increasingly more. In each such case, the users generating the highest demand bear some additional responsibility for supporting the infrastructure that supports their higher demand.

What 1.2 TB Means. When it comes to the base level of data provided under Comcast's Data Plan, it is important to understand that 1.2 TB is a massive amount of data, and customers can do a lot with it in one month. For example, with 1.2 TB of data, a customer can video conference for 3,500 hours, watch 1,200 hours of distance learning videos, or stream 500 hours of high-definition video content a month. Indeed, even during this pandemic, only a small percentage of our customers are using more than 1.2 TB per month. Although usage fluctuates over time, the typical Xfinity Internet customer tends to use less than 400 GB per month (median usage as of January 2021 is 346 GB), which does not even come close to 1.2 TB of data. And it bears noting that working and learning from home are not the activities likely to bring users anywhere close to 1.2 TB of usage. We have observed that software downloads associated with gaming and video streaming are overwhelmingly the greatest drivers of higher data usage.

Data Options. For any customer whose usage trends higher and is concerned they will or might exceed the 1.2 TB data threshold, we offer options that include unlimited data. For example, our xFi Complete offering includes unlimited data as one of many features in the package. xFi Complete provides customers with a state-of-the-art gateway device, advanced security, a home connectivity assessment (and a Wi-Fi-enhancing Pod if needed), and unlimited data, all for \$25 per month. Existing xFi customers can add xFi Complete for just an additional \$11/month. Customers who have not signed up for xFi Complete or similar packages can choose to purchase an unlimited data plan on its own.² For the very small percentage of customers who exceed 1.2 TB of data in a month and do not choose unlimited data, they are provided additional buckets of 50 GB of data for \$10 each, with total overage charges capped at \$100 per month. And, as noted above, for the duration of 2021, we will not be imposing usage charges under the Plan for our low-income customers who are part of either our Internet Essentials program or our IEPP.

Internet service providers operate in a competitive environment where customers can, and do, choose among wireline, cable, wireless, and other providers. Competition, and the current regulatory model that encourages it, has driven significant private sector investment to deploy and continue to upgrade the networks that make up the Internet. Comcast alone has invested more than \$50 billion in the U.S. economy in the past five years, and since 1996, U.S. broadband providers have, in the aggregate, invested nearly \$2 trillion in private capital to build some of the world's fastest, most resilient, and most widely deployed networks – now available to approximately 95 percent of U.S. households. It is this robust investment that has produced the resilient networks that have excelled in the face of the sudden, unexpected increase in demand since the outset of the COVID-19 pandemic. It is also this environment

¹ For example, the Connecticut Office of Legislative Research's recent report discusses Internet data plans offered by a number of Connecticut Internet providers. See <https://www.cga.ct.gov/2021/rpt/pdf/2021-R-0030.pdf>.

² These offers are available to new and existing xFi customers and customers who use their own modems and routers. Northeast Division customers who sign up for either xFi Complete or the unlimited data plan will be charged for the first time on their July bills.

that allows Internet service providers like Comcast to rapidly respond to consumer demand in a way no utility can, without the need to seek regulatory approval for capital expenditures or reimbursement for new expenses or lost revenue.

We are proud that our substantial network investments and amazing technicians and other employees have helped to ensure that our customers remained connected, and connected so well, during this extraordinarily challenging time. We have designed a way to price and package our products that balances the needs and interests of the multiple constituencies our company services. Moving forward, we will continue to evaluate our approach to ensure that we are adapting to meet the needs of the customers and communities we serve.

Sincerely,

A handwritten signature in black ink, appearing to read 'E. Leahy', is positioned above the typed name.

Eileen B. Leahy
Senior Manager, Government & Regulatory Affairs

cc: Susan Kacoyannakis, City Council Clerk