CITY COUNCIL

City Clerk's Office 6/2/2021 12:00:00 PM

Regular Meeting Agenda~

I hereby notify you that the following items of business have been filed with this office and can be acted upon at the meeting of the City Council **Monday June 7, 2021** at 07:00 PM.

City Clerk

Possible Public Speak-Out Time 6:30 PM

Call to Order

7:00 PM Meeting called to order on June 7, 2021 at Virtual Meeting (Zoom) , Virtual Meeting, N/A, NA.

Moment of Silence - Pledge of Allegiance

Public Participation

City Council president Marcus Williams will also be extending resident participation for hearings meetings. The City Council office will manage a sign-up sheet for both proponents and opponents who wish to participate in providing live testimony via Zoom. The City Clerk will provide instructions on how to sign up on each agenda (that can be accessed through the City's webpage) that includes special permit and/or zone change requests. For any hearings item, there will be a limit of five residents, with each having two minutes to speak. The City Council will also continue to accept testimony via email, letter or voice recording which will be circulated to all Council members prior the hearings.

Reports of Committee

Special Permits-Continued

(1.) For a Special Permit to Operate a Medical Treatment Facility, with No Overnight Stay, at the Property Known as 281 Cottage Street (03310-0301) (Book #221/Page#594), as Allowed by M.G.L. and the Springfield Zoning Ordinance, Article 4, Table 4-4, Section 10.3.

Request:	See Above
Owner:	1626 Bay Street, LLC
By:	Michael Martone
Petitioner:	Recovery Connection Centers of America, Inc.
By:	Michael Brier

(2.) For a Special Permit to Operate a Trash Hauling Service Facility at the Property Known as 4 Birnie Avenue (01480-0006)(Book#23369/Page#527), as Allowed by M.G.L. and the Springfield Zoning Ordinance, Article 4, Table 4-4, Section 15.3.

Request:	See Above
Owner:	Hann Realty Berkshire, LLC
By:	Daniel Hannoush
Petitioner:	Hann Realty Berkshire, LLC
By:	Daniel Hannoush

(3.) For a Special Permit to Operate a Pet Funeral Operation (Crematorium) at the Properties Known as 142 Hancock Street (06250-0029)(Book#20904/Page#511), WS Hancock Street (06250-0028 & 0030)(Book#20904/Page#511) and NS Pendleton Avenue (09630-0022) (Book#20904/Page#511), as Allowed by M.G.L. and the Springfield Zoning Ordinance, Article 4, Table 4-4, Section 8.5.

Request:	See Above
Owner:	Living Water Church of God, Inc.
By:	Tania Barber
Petitioner:	Elizabeth Lauren Atkins
By:	Elizabeth Lauren Atkins

(4.) To Amend an Existing Special Permit (Motor Vehicle Sales, Motor Vehicle Painting And/Or Body Work, Motor Vehicle Repair & Maintenance and Mechanical Public Car Wash), Granted May 2014, by Allowing a Change to the Approved Site Plan, at the Properties Known as 603 East Columbus Avenue (04303-0595), 683 East Columbus Avenue (04303-0588), 322 Main Street (08130-0028), WS Main Street (08130-0020), SS Main Street (08130-0031) and SS York Street (12605-0036, 0043 & 0044) (Book#/Page# 21213, 342/13269, 366/20430. 398), as Allowed by M.G.L. and the Springfield Zoning Ordinance, Article 4, Table 4-4, Section 12.1, 12.3(2), and 12.3(5).

Request:	See Above
Owner:	Bar South Land Holdings LLC & Columbus Avenue Realty, LLC
By:	James E Balise, Jr.
Petitioner:	Columbus Avenue Realty, LLC
By:	James E Balise, Jr.

Informational

(5.) April Revenue Vs. Expenditure Report (Mayor Sarno)

Petitions

(6.) Amending Rules of the Road (At-Large Councilor Lederman, Ward 4 Councilor Brown)
(7.) Barnum St.-Water &Sewer
(8.) Crown Castle- 2100 Roosevelt Ave
(9.) Verizon- Ranney & Johnson Street

Grants

(10.) HOME - ARP Funds - No Match - $6,066,102.00 (Mayor Sarno)
(11.) HUD Continuum of Care Grant - No Match - $4,405,674.00 (Mayor Sarno)
(12.) CDBG Entitlement Grant - No Match - $3,954,556.00 (Mayor Sarno)
(13.) HOME Entitlement Grant - No Match - $1,673,733.00 (Mayor Sarno)
(14.) HOPWA Entitlement Grant - No Match - $726,899.00 (Mayor Sarno)
(15.) Community Mitigation - Specific Impact Grant - $400,000 - No Match (Mayor Sarno)

(16.) ESG Entitlement Grant - No Match Required - $333,698.00 (Mayor Sarno)
(17.) MassCall3 Grant - No Match Required- $250,000 (Mayor Sarno)
(18.) Problem Gambling Grant - $160,000 - No Match (Mayor Sarno)
(19.) Byrne JAG Grant - No Match - $83,952 (Mayor Sarno)
(20.) FY21 SHINE Grant - No Match Required $79,163.73 (Mayor Sarno)
(21.) Mass in Motion Grant Award - No Match Required $60,000.00 (Mayor Sarno)
(22.) MassHeal Grant - No Match Required $37,311.50 (Mayor Sarno)
(23.) Young Adults Empowerment Collaborative Grant - No Match Required - $28,794.00 (Mayor Sarno)
(24.) Community Mitigation Grant - No Match Required - $22,500.00 (Mayor Sarno)
(25.) Community Mitigation Specific Impact Grant - No Match Required - $22,000 (Mayor Sarno)
(26.) Free Library Box Grant - No Match Required - $2,000.00 (Mayor Sarno)
(27.) Donation - Police K-9 Unit (Mayor Sarno)

Orders

(28.) Confirmation of John Ramirez to the License Commission (Mayor Sarno)
(29.) Order Approving Amendments to the Towing Management Agreement and Lease Agreement with the Springfield Parking Authority (Mayor Sarno)
Please see attached
(30.) Springfield Community Preservation Committee FY2022 Budget Approved by SCPC 4 May 2021 (President Williams)
(31.) Bond Authorization - Police Department Vehicles - $1,000,000.00 (Mayor Sarno)
(32.) Free Cash to OPEB Trust - $734,699 (Mayor Sarno)
(33.) Budget Transfer Across Departments - $20,000 (Mayor Sarno)
Budget Transfer Across Departments - $20,000

Ordinances

(34.) Solid Waste Appeal Process

Zoning Ordinances

(35.) To Change the Zoning of the Properties Known as 1021 Boston Road (01655-0570), SS Boston Road (01655-0578), ES Wollaston Street (12440-0120 & 0115) and 20 Shumway Street (01850-0010) from Residence a and Business a to Business B. 1021 Boston Road. Et.Al. None Yet

PETITIONER: **Mark F & Bonnie, Trustees**

ADDRESS: **1021 Boston Road. et.al.**

CHANGE REQUESTED: **Res A & Bus A to Bus B**

Unfinished Business

(36.) (ID # 6061) - Amending Chapter 385 by Inserting Article XI Speed Hump Petitions

(37.) ORD-2021-7 - Amended City Ordinance Chapter 73 Sec 40 Paid Legal Holidays

(38.) (ID # 6137) - Gasoline Stations-Amending Chapter 178
Please see attached

Executive Session

The Council will enter executive session to discuss strategy with respect to litigating position. It has been declared that conducting the discussion in an open meeting may have a detrimental effect on the litigating position of the public body. The Council will not reconvene in open session.

City Council
36 Court Street
Springfield, MA 01103

TABLED

PETITION (ID # 6110)

Meeting: 06/07/21 07:00 PM
Department: Economic Development
Category: Special Permit
Prepared By: Phil Dromey
Initiator: Phil Dromey
Sponsors:
DOC ID: 6110

For a Special Permit to Operate a Medical Treatment Facility, with No Overnight Stay, at the Property Known as 281 Cottage Street (03310-0301) (Book #221/Page#594), as Allowed by M.G.L. and the Springfield Zoning Ordinance, Article 4, Table 4-4, Section 10.3.

Request:	See Above
Owner:	1626 Bay Street, LLC
By:	Michael Martone
Petitioner:	Recovery Connection Centers of America, Inc.
By:	Michael Brier

HISTORY:

04/26/21 City Council CONTINUE Next: 05/17/21

Representative of Recovery Centers of America, Susan Leach Deblasio, addressed the Council. She explained they have recently been made aware that comments have been submitted and they would like to address some of them. They would like a continuance as the zoning expert had a reaction to the second COVID-19 vaccination so could not be present at the current hearing.

Councilor Fenton noted that the hearing is bifurcated and the Petitioner would be allowed to present at the second part of the hearing. He explained he does not want to allow the continuance as there are members of the public present to speak on the item.

Ms. Deblasio stated they would like a continuance but could move forward if that is the will of the Council.

Councilor Hurst explained Petitioners have asked to continue and it was granted and he sees no reason to part from that in this instance.

Councilor Hurst made a motion to continue the hearing to May 17, 2021, seconded by Councilor Gomez. The motion passed 10-3 with Councilors Allen, Davila and Fenton voting against the motion.

05/17/21 City Council CONTINUE VOTE Next: 06/07/21

In opposition

Written Letters submissions

Bill Spirer, Founder and Executive Director of Springfield Prep Charter School. He explained in his letter that he urge the council to reject the special permit.

Kency Gilet, licensed mental health counselor. Her written letter of opposition states her many concerns of Gregory D Graustein license to practice has been expired since 10/1 2012 and as of 4/19 2021 remains expired, the treatment required at the facility, the increase foot traffic/loitering in the immediate and surrounding area, the impact it would

have on the neighborhood and those impacted would better served by spreading out these treatment facilities to a wider geographic area. Concentrating them in a single city is NOT best practice.

Jeff Chandler, Pastor of Cottage Hill Church. In his written statement, he stated that having Suboxone Clinic wil have a negative impact on young families, having this facility next door to Cottage Hill Church is not the best interest of the church.

Timothy J. Ryan, Representing Tinkham Management Company and Raymond Fontaine family entities. Explained in his letter of opposition, Tinkham is concerned that Suboxone clinic will create negative issues for he tenants, or their employees or the individual seeking assistance or service at these office buildings. Tinkham is concerned as recent history has shown that out-of town providers develop these sites and appear before the Permit granting authority with all types of pious platitudes an d promises, once the permit is granted the developers provide little follow through or response to the city, its residents, and businesses that are required to deal with any negative conditions that arise.

Audios submissions

Jeff Chandler, Pastor of Cottage Hill Church. He explained

In favour

To The City Council of the City of Springfield:

The undersigned respectfully petition your honorable body

for a special permit to operate a medical treatment facility, with no overnight stay, at the property known as 281 Cottage Street (03310-0301) (Book #221/Page#594), as allowed by M.G.L. and the Springfield Zoning Ordinance, Article 4, Table 4-4, Section 10.3.

Mailing Address:

1626 Bay Street
Springfield, MA 01109

Owner:

1626 Bay Street, LLC

I hereby certify that I am the owner or acting on behalf of the owner.

By:
Micheal Martone

Mailing Address:

381 Wickenden Street
Providence, RI 02903

Petitioner:

Recovery Connection Centers of America, Inc.

I hereby certify that I am the petitioner or acting on behalf of the petitioner.

By:
Micheal Brier

Attachment: Cottage_St_281_Tax_Formal (6110 : 281 Cottage Street)

THE CITY OF
SPRINGFIELD, MASSACHUSETTS

3/11/2021

Special Permit
Tax Certification

I certify that all identifiable real estate, personal property and excise taxes have been paid by the petitioner and/or landlord associated with the special permit request shown below:

Special Permit : 1626 Bay Street
Petitioner : Recovery Connection Centers of America, Inc.
Landlord : 1626 Bay Street, LLC

Attachment: Cottage_St_281_Tax_Formal (6110 : 281 Cottage Street)

OFFICE OF PLANNING & ECONOMIC DEVELOPMENT
ANALYSIS FOR A SPECIAL PERMIT

281 COTTAGE STREET (03310-0301)
MEDICAL TREATMENT FACILITY, NO OVERNIGHT STAY

General Information

Petitioner:	Recovery Connection Centers of America, Inc.
Request:	To operate a medical treatment facility, with no overnight stay.
Proposed use of the property:	Medical Treatment Facility
Size:	35,650 s.f.
Compatibility with current planning documents:	The East Springfield Neighborhood Plan shows no changes to this area.
Neighborhood council notification:	East Springfield Neighborhood Council: 4-12-21
Tax Status:	**SEE ATTACHED**
Site Visit:	4-15-21
Hearing Date:	4-26-21/5-3-21

Staff Analysis

Neighborhood characteristics:

The property is zoned Industrial Park located is located within the Cottage Street Industrial Park. The surrounding land uses include:

To the north is a cemetery zoned Industrial A.
To the south is a large solar field zoned Industrial Park.
To the east is a church zoned Industrial Park.
To the west is a an ATM zoned Industrial Park.

Site plan review:

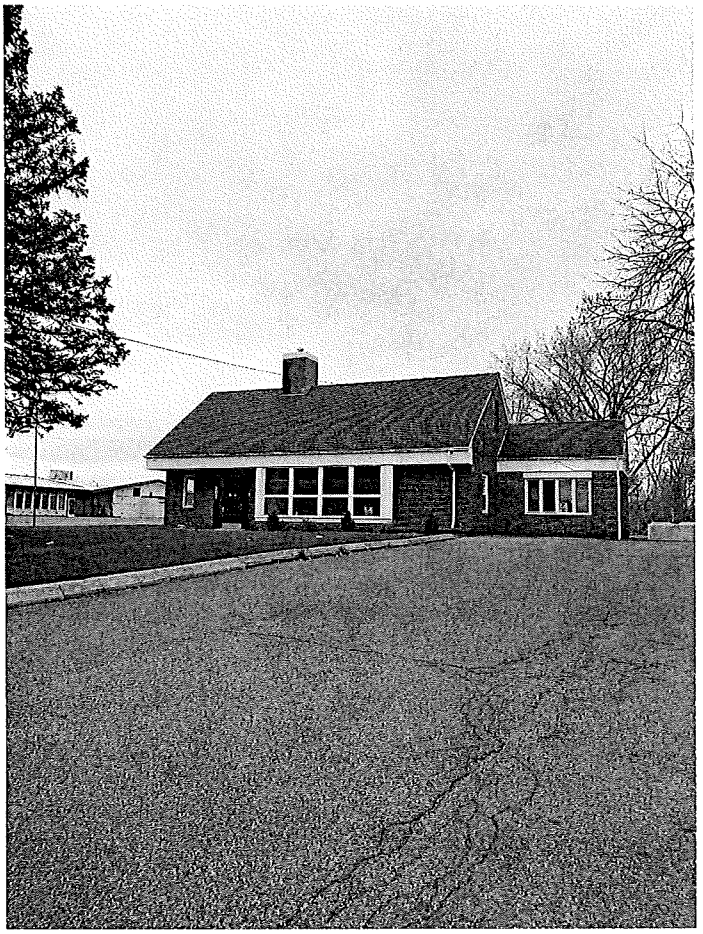
The petitioner has requested a special permit to operate a medical clinic, with no overnight stay, at the property known as 281 Cottage Street. This site is currently vacant and was formerly used as the offices for the International Brotherhood of Electrical Workers, Local 2324.

After reviewing the submitted site plans and information, the staff does not object to the proposed use. As noted above, the petitioner intends to operate medical clinic at this location known as Recovery Connection. The information submitted indicates that this company provides "…medication for addiction treatment". They indicate that in combination with medication they provide "…counselling and behavioral therapies to

Attachment: Cottage_St_281_2021 (6110 : 281 Cottage Street)

provide a whole-patient approach to the treatment of substance abuse disorders". The information submitted indicates they operate similar uses in a number of other cities in Massachusetts.

Overall, while the staff would prefer to see more "industrial" type uses located within this area, as noted above, this building is currently set up for an office use. Additionally, the staff does believe that this type of use is better located in areas like this, which do not directly abut residential uses or neighborhoods.



Recommendation

Approve, with conditions.

Recommended Conditions

1. This special permit is granted to this petitioner only.
2. This special permit is granted solely to operate a medical facility, with no overnight stay, at the property known as 281 Cottage Street (03310-0301).
3. The use shall be developed as per the attached site plans and elevations, dated November 4, 2020, with the addition of conditions #4 and #5.
4. There shall be no loitering allowed at this property.
5. Any and all permits required by the Springfield Health Department shall be obtained, prior to the issuance of a Certificate of Occupancy.
6. Management information of this facility shall be supplied to the Springfield Police Department.
7. Compliance with these conditions, as well as any and all zoning regulations, is required. Failure to comply may result in denial of the issuance of a Building Permit and/or Occupancy Permit, revocation of any permits issued and/or enforcement by the Code Enforcement Department punishable by fines of up to $200 per day for each day a violation exists.

Attachment: Cottage_St_281_2021 (6110 : 281 Cottage Street)

RECOVERY CONNECTION CENTERS OF AMERICA, INC.
281 Cottage Street
Springfield, MA 01105

CITY COUNCIL
SPECIAL PERMIT

EXHIBIT A

Recovery Connection Centers of America, Inc. d/b/a Recovery Connection, a Rhode Island professional corporation authorized to transact business in Massachusetts (the "Applicant") operates substance use disorder treatment centers in Rhode Island and Massachusetts. The Applicant offers, among other services, substance abuse diagnostics, treatment plans and recovery support, and counseling. The Applicant only prescribes and does not dispense medication. In addition, those who seek services from the Applicant are those who wish to maintain a productive and healthy lifestyle. A copy of the Applicant's brochure detailing its mission statement and operations is attached hereto as ***Exhibit 1***.

The Applicant now seeks to provide its services to residents of the City of Springfield (the "City"). The Applicant has identified the property located at 281 Cottage Street (the "Property") as the ideal location for its operation as it offers the appropriate sized space and is located in a secluded area surrounded by commercial uses. The Applicant has leased the Property from the current property owner.

The existing structure on the Property is a one story commercial building with a basement and is located within the Industrial Park zoning district. Pursuant to the Zoning Ordinance, the Industrial Park district's general purpose is to provide light industrial, research and development, and smaller flexible buildings that include office and light industrial uses. The Applicant proposes to use the Property as a medical office to treat patients on an outpatient basis only. A "medical office, clinic, or treatment facility, no overnight" is a permitted use with a special permit in the Industrial Park district. The Applicant is not proposing any exterior changes or construction to the existing building whatsoever.

Pursuant to Table 7-1 of the Zoning Ordinance, medical offices require three spaces per 1,000 square feet of Net Floor Area. The Applicant's space is 1,515 square feet thereby requiring five parking spaces. The Property has at least thirteen paved parking spaces and therefore the Applicant's proposed use complies with the parking requirements under the Zoning Ordinance.

Pursuant to Section 12.4.60, special permits shall be granted only upon a written determination that the site is suitable for the proposed use, the application satisfies any specific requirements set forth in the Zoning Ordinance in relation to the particular use, and the proposed use is in harmony with the general purpose and intent of the Ordinance and will not have a material adverse impact on the City or the neighborhood. The determination of potential adverse impact shall include the consideration of the following:

Attachment: Cottage_St_281_2021 (6110 : 281 Cottage Street)

1. Traffic flow and safety, including parking and loading, both on-site and off-site;
2. Adequacy of utilities and other public services;
3. Character and intensity of surrounding land uses;
4. Impacts on the health, safety and welfare of the surrounding area;
5. Impacts on the natural environment;
6. Minimize impacts on historic resources; and
7. Potential fiscal impact, including impact on city services, tax base, and employment.

The Applicant submits that the proposed use is suitable for the area and complies with all other provisions of the Zoning Ordinance. The Applicant's proposed use is also in harmony with the general purpose and intent of the Ordinance and will not have a material adverse impact on the City or the neighborhood, which shall be demonstrated as follows:

(1) Traffic flow and safety, including parking and loading: The Applicant will be providing an abundance of off street parking. Moreover, the Applicant's typical patient utilizes public transit. In fact, approximately 80% of the Applicant's clients utilize safe easy access by public bus, train, or other forms of public transmit. Therefore, the amount of traffic will be minimal. The Applicant does not anticipate that safety and traffic concerns will be an issue at this location.

(2) Adequacy of utility and other public services: The Applicant will be utilizing existing utilities and public services connected to the existing structure. The Applicant will not be increasing the demand for any public utility services nor is it reconstructing, redeveloping, or altering the existing structure that would require a change to the existing utilities.

(3) Character and intensity of surrounding land uses: The Applicant's proposed use as a medical office compliments the Industrial Park's general purpose for light industrial and office uses. Additionally, the Property directly abuts commercial uses therefore the Applicant's proposed use is in conformance with the surrounding area.

(4) Impacts on the health, safety and welfare of the surrounding area: Assisted recovery is considered the gold standard for recovery treatment as it provides a path back to employment and will stabilize current jobs. Given the existing COVID-19 crisis, there is an even greater need for behavioral health services. Accordingly, the Applicant will be providing the City residents with access to an established reputable substance use disorder treatment center, which will greatly benefit the City's most vulnerable community members. Additionally, the Applicant will benefit the

Attachment: Cottage_St_281_2021 (6110 : 281 Cottage Street)

community as a whole by helping residents become productive, healthy, and tax paying neighbors.

(5) Impact on natural environment: The Applicant's use will have no impact on the natural environment. The Applicant is not altering the existing structure whatsoever.

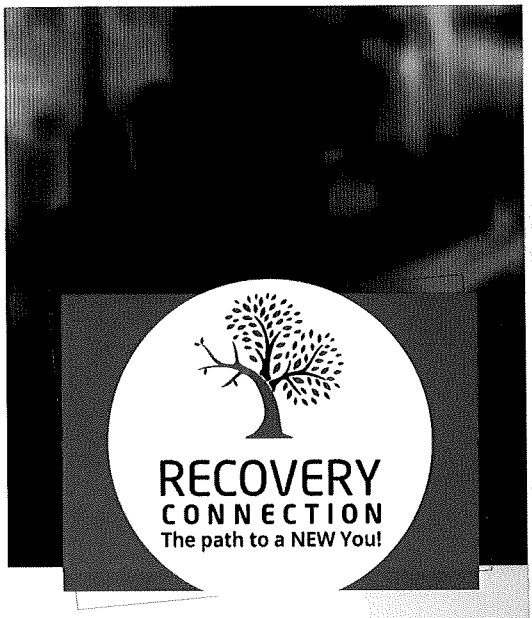
(6) Minimize impacts on historical resources: The Property is not a Historic Resource Property as defined in the Zoning Ordinance nor is the Applicant proposing to demolish or rehabilitate the existing structure on the Property. The Applicant does not intend the proposed use to impact any historical resources.

(7) Potential fiscal impact, including impact on City services, tax base, and employment: The potential fiscal impact on the City is great as the Applicant will be offering new positions for employment and will be contributing to the City's commercial tax base. The Applicant will also be assisting community members in combating substance use disorder issues, which will ultimately have an up-stream fiscal benefit to the City. Importantly, medicated assisted treatment has helped decrease the accidental overdose rates in many communities. Those once considered in the shadows now have a safe and comprehensive treatment thereby decreasing community stigma.

Attachment: Cottage_St_281_2021 (6110 : 281 Cottage Street)

EXHIBIT 1

Attachment: Cottage_St_281_2021 (6110 : 281 Cottage Street)



RECOVERY
CONNECTION
The path to a NEW You!

(877) 557-3155
www.drughelp.info

OUR LOCATIONS:

381 Wickenden St.
Providence, RI

59 Broadway
Taunton, MA

7 North Main Street
Attleboro, MA

365 Westgate Drive
Brockton, MA

281 Cottage Street
Springfield, MA

222 North Main Street
Natick, MA

560 Lincoln Street
Worcester, MA

54 Middlesex Turnpike
Burlington, MA

145 Faunce Corner Mall Rd.
Dartmouth, MA

CONTACT US:

Recovery Connection
(877) 557-3155
michael@drughelp.info
www.drughelp.info

OUR MISSION:

The mission of Recovery Connection Centers of America is to provide the highest quality medical and behavioral health treatment to those afflicted by substance abuse dependency within the various communities in which we treat. We will assist our clients suffering from this terrible affliction through the latest advances in medication for addiction treatment (MAT) as a complementary, innovative practice to be utilized alongside proven therapeutic modalities. In order to achieve this goal, we have designed our offices to provide eligible clients comprehensive pharmacologic and behavioral interventions. We assist each client to abstain from illicit substances, improve their mental health and physical wellbeing and reintegrate themselves as productive members in our communities.

WHAT WE DO

Medication Assisted Treatment

Medication for addiction treatment (MAT) is the use of medications, in combination with counseling and behavioral therapies, to provide a "whole-client" approach to the treatment of substance use disorders. Medications used in MAT are approved by the Food and Drug Administration (FDA) and MAT programs are clinically driven and tailored to meet each patient's needs. Research shows that a combination of medication and therapy can successfully treat these disorders, and for some people struggling with addiction, MAT can help sustain recovery. MAT is also used to prevent or reduce opioid overdose.

LEARN MORE

MAT is primarily used for the treatment of addiction to opioids such as heroin and prescription pain relievers that contain opiates. The prescribed medication operates to normalize brain chemistry, block the euphoric effects of alcohol and opioids, relieve physiological cravings, and normalize body functions without the negative and euphoric effects of the substance used.

MAT EFFECTIVENESS

In 2018, an estimated **2 million** people had an opioid use disorder which includes prescription pain medication containing opiates and heroin. MAT has proved to be clinically effective and to significantly reduce the need for inpatient detoxificatio services for these individuals. MAT provide a more comprehensive, individually tailore program of medication and behavioral therapy that address the needs of most patients. The ultimate goal of MAT is full recovery, including the ability to live a **self-directed life.**

MAT OUTCOMES

- **Improve client survival**
- **Increase retention in treatment**
- **Decrease illicit opiate use and other criminal activity among people with substance use disorders**
- **Increase clients' ability to gain and maintain employment**

WHO WE ARE

Recovery Connection Centers of America

(RCCA) is physician owned medical practice that provides addiction medicin and counseling services to individuals seeking assistance with their recovery. Our practice focuses on opioid dependency. RCCA has practiced robust and comprehensive opioid dependency care to our clients since 2016, starting in Rhode Island and currently throughou Massachusetts.

"Recovery is something that you have to work on every single day and it's something that doesn't get a day off."
– **Demi Lovato**

"Our greatest glory is not in never failin but in rising up every time we fail."
– **Ralph Waldo Emerson**

Attachment: Cottage_St_281_2021 (6110 : 281 Cottage Street)

EXHIBIT B

Attachment: Cottage_St_281_2021 (6110 : 281 Cottage Street)

Doc:221,594 04-17-2020 9:45
Ctf#:38780

MASSACHUSETTS STATE EXCISE TAX
HAMPDEN COUNTY LAND REGISTRATION
Date: 04-17-2020 @ 09:45am
Ctl#: 68
Fee: $1,048.80 Cons: $230,000.00

KNOW ALL MEN BY THESE PRESENTS THAT, **LOCAL UNION 2324, INTERNATIONAL BROTHERHOOD OF ELECTRICAL WORKERS BUILDING CORPORATION**, a Massachusetts corporation, with a business address of 281 Cottage Street, Springfield, Hampden County, Massachusetts

In consideration of the amount of $230,000.00

Grants to **1626 BAY STREET L.L.C.** a Massachusetts limited liability company, with a principal address of 1626 Bay Street, Springfield, Massachusetts,

with **WARRANTY COVENANTS**

The land in Springfield, Hampden County, Massachusetts, with the buildings thereon bounded and described in a document attached hereto and incorporated herein and marked as "Exhibit A".

Being the same premises conveyed to the grantor herein by deed dated March 30, 1983 and recorded in the Hampden County Land Registry as Document #66577, being Certificate of Title #20733.

Being the premises more commonly known as 281 Cottage Street, Springfield Massachusetts.

Attachment: Cottage_St_281_2021 (6110 : 281 Cottage Street)

Executed as a sealed instrument this 14th day of March, 2020

Gerard B. Matthews, Witness

By: Brian Stanton, President

By: Jeremy Dillensneider, Treasurer

Commonwealth of Massachusetts
Hampden County

On this 23rd day of March, 2020 before me, the undersigned notary public, personally appeared Brian Stanton and Jeremy Dillensneider,, each of whom proved to me by satisfactory evidence of identification, which was driver's license, to be the person whose name is signed on the preceding or attached document, and acknowledged to me that they signed it voluntarily for its stated purpose on behalf of Local Union 2324, International Brotherhood of Electrical Workers Building Corporation.

Gerard B. Matthews
Notary Public
My Commission Expires: 12-17-21

GERARD B. MATTHEWS
Notary Public
Commonwealth of Massachusetts
My Comm. Expires December 17, 2021

Attachment: Cottage_St_281_2021 (6110 : 281 Cottage Street)

"Exhibit A"

The land in Springfield, Hampden County, Massachusetts, bounded and described as follows:

NORTHERLY	by Cottage Street, one hundred fifty-five (155) feet.
EASTERLY	by Lot #9 (nine) as shown on Plan No. 31465-D filed with Certificate of Title No. 14548, two hundred (200) feet.
SOUTHERLY	by Lot #9 (nine) on said Plan, two hundred twenty and 71//100 (220.71) feet.
WESTERLY	by land of Memorial Industrial Park, Inc., seventy-four and 54/100 (74.54) feet.
NORTHERLY	by Lot #30 (thirty) as shown on plan hereinafter mentioned, sixty-one and 36/100 (61.36) feet.
WESTERLY	by said Lot #30 (thirty), one hundred thirteen and 35/100 (113.35) feet.

Said land is shown as Lot #29 (twenty-nine) on Plan hereinafter mentioned.

All of said boundaries are determined by the Court to be located as shown upon subdivision plan numbered 30350-W, drawn by Smith Associates,, Surveyors dated March 1983, as modified and approved by the Court, a copy of a portion of which is filed with Certificate of Title No. 20733.

Subject to a Right of Way, a distance of 200 feet along the Easterly line of said premises and being 20 feet in width, for the benefit of Mario P. Cantalini, his heirs or assigns, the owner of Lot #9 (nine) on plan No. 31465-D, filed with Certificate of Title No. 14548.

Subject to easement rights as reserved in the deed of John Marron dated March 30, 1983 recorded in the Land Registration Office as Instrument #66577, being 60 feet along the Westerly line of Lot #29 and being 30 feet in width, extending from Cottage Street, Southerly.

Subject to drain easement to the City of Springfield as recited in Document No. 33977 and being shown on Plan numbered 30350-W.

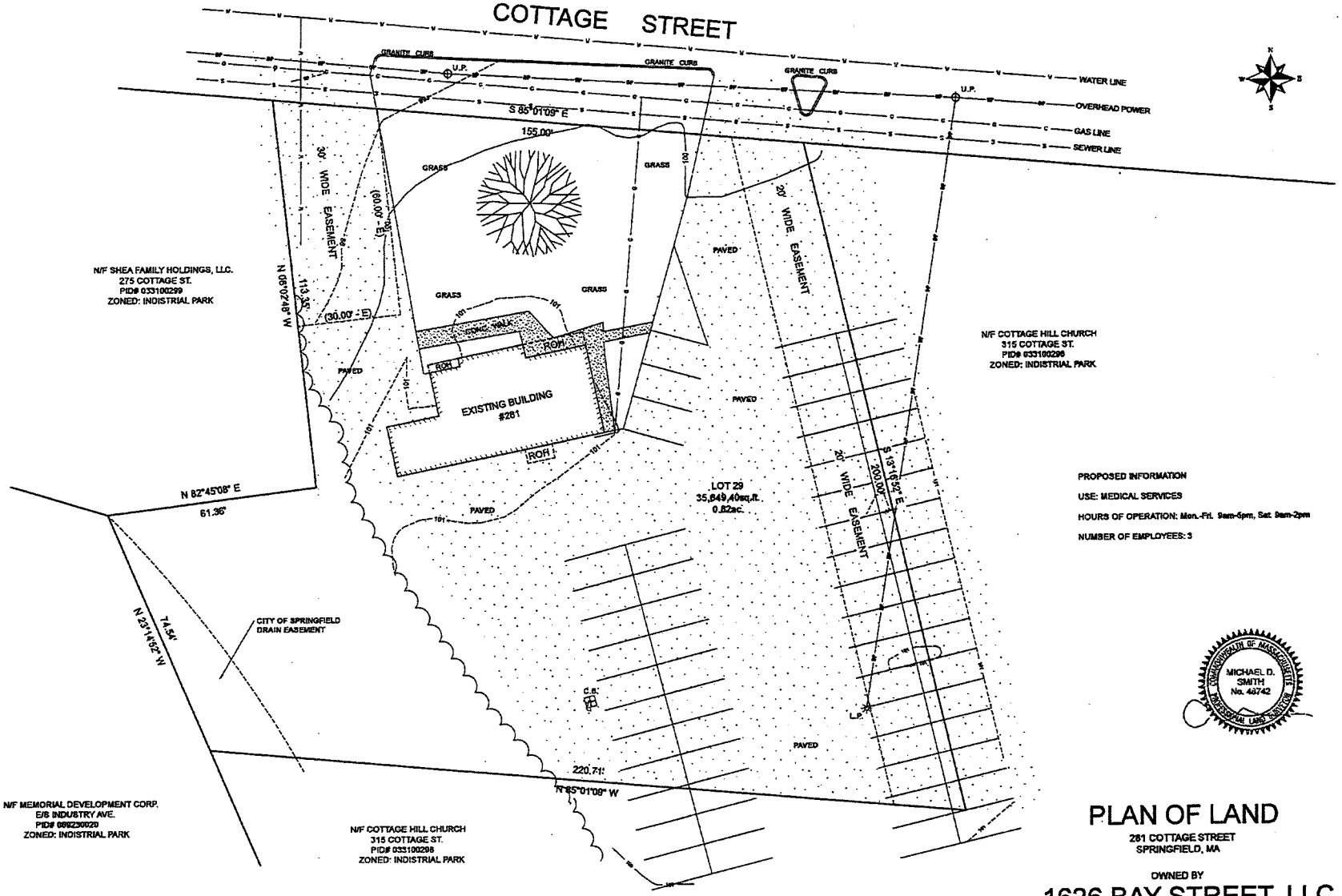
Together with a right of passage over the private way as set forth in Document No. 35643.

Attachment: Cottage_St_281_2021 (6110 : 281 Cottage Street)

Subject to the reservations, easements and encumbrances as recited in Certificate of Title No. 20733.

Attachment: Cottage_St_281_2021 (6110 : 281 Cottage Street)

CHERYL A. COAKLEY-RIVERA, REGISTER
HAMPDEN COUNTY REGISTRY OF DEEDS
E-RECORDED



NOTES:

1) LOCUS DEED REFERENCE = LC CTF.# 35750

2) LOCUS PLAN REFERENCE = LC#30350-W

3) TOPOGRAPHIC INFORMATION BASED ON AN ASSUMED DATUM.

4) PROPERTY LOCATED IN THE INDUSTRIAL PARK ZONE PER THE SPRINFIELD GIS.

5) SPRINGFIELD GIS PARCEL NUMBER PID#0331100301.

6) UTILITY LOCATIONS SHOWN HEREON ARE BASED IN INFORMATION FROM DEEDS AND PLANS OF RECORD, INFORMATION PROVIDED BY THE SPRINGFIELD ENGINEERING DEPARTMENT, DIG-SAFE MARKINGS AND SURFACE FEATURES LOCATED BY SURVEY. THEIR LOCATIONS ARE APPROXIMATE AND DIG-SAFE SHOULD BE NOTIFIED PRIOR TO ANY EXCAVATION.

PLAN OF LAND

281 COTTAGE STREET
SPRINGFIELD, MA

OWNED BY

1626 BAY STREET, LLC.

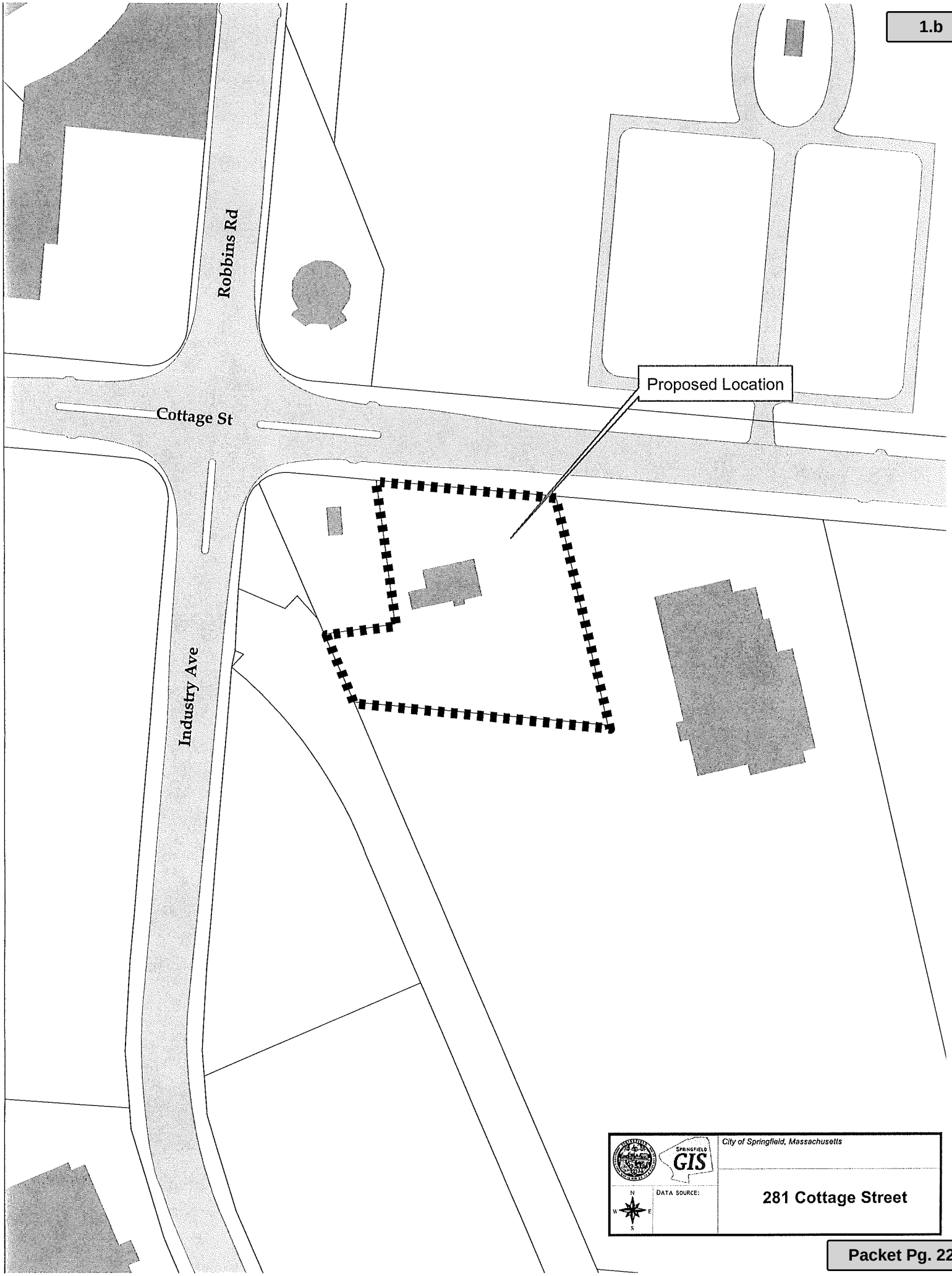
PREPARED FOR

RECOVERY CONNECTION CENTERS OF AMERICA

DATE: 3/1/2021 SCALE: 1" = 20'

SMITH ASSOCIATES
SURVEYORS, INC.
46 S BALDWIN STREET - EAST LONGMEADOW, MA. 01028 P: (413) 525-9901 F: (413) 525-9941
SMITHASSOCIATESSURVEYORS@HOTMAIL.COM WWW.SMITHASSOCIATESSURVEYORS.COM

Attachment: Cottage_St_281_2021 (6110 : 281 Cottage Street)



Attachment: Cottage_St_281_2021 (6110 : 281 Cottage Street)

Stuart Gitlow, M.D., M.P.H., M.B.A., DFAPA, DFASAM
465 W 23 Street, Apt 18D 153 Gaskill Street
New York, NY 10011 Woonsocket, R.I. 02895
(212) 731-0755; (401) 338-0493
Fax (775) 429-6295
drgitlow@aol.com

EDUCATION

1980-1983	Massachusetts Institute of Technology	B.S. Life Sciences; Minor in Psychology, 1/84
1984-1988	Mount Sinai School of Medicine, New York	M.D., 5/88
1988-1991	University of Pittsburgh School of Public Health	M.P.H. Epidemiology, 12/91
2004-2006	University of Rhode Island	M.B.A. 8/06; Beta Gamma Sigma

MEDICAL TRAINING

6/88-6/89	University of Pittsburgh Medical Center	Medical/General Psychiatry Internship
1/90-12/92	Western Psychiatric Institute & Clinic	General Psychiatry Residency Geriatric Chief Resident
1/93-12/93	Massachusetts General Hospital	Addiction Psychiatry Program
8/94-7/95	Harvard Medical School	Law & Psychiatry Fellowship

FACULTY POSITIONS

2014-present	University of Florida	Associate Professor, Psychiatry
2007-2014	Dartmouth Medical School	Adjunct Instructor in Psychiatry
2008-2015	Mount Sinai School of Medicine	Associate Clinical Professor, Psychiatry
2005-2007	Mount Sinai School of Medicine	Assistant Clinical Professor, Psychiatry
1993-1998	Harvard Medical School	Instructor in Psychiatry
	Massachusetts General Hospital	Assistant in Psychiatry

CURRENT ACTIVITIES

2020-present	Journal of Addictive Diseases	Editorial Board
2018-present	New York County Medical Society	Board of Directors, (Delegate to MSSNY for 2019-2020)
2017-present	Oxford House, Inc.	Board of Directors
2017-2020	American Board of Psychiatry & Neurology	Addiction Psychiatry Examination Committee
2012-2020	Woonsocket Senior Center	Vice-Chair, Board of Directors
2016-present	The Recovery Research Network	Medical Director, Co-Owner
2015-present	Kaplan Medical	Faculty, Psychiatry
2011-present	Federal Aviation Administration	Aviation Medical Examiner - Employee Examiner
2011-present	Journal of the American Medical Association	Reviewer
2008-present	Federal Aviation Administration	Federal Air Surgeon Consultant
2008-present	NY State Board for Professional Medical Conduct	Expert Consultant
2008-present	Medical Advisory Group LLC	Addiction Psychiatrist Peer Reviewer
2006-present	Federal Aviation Administration	Aviation Medical Examiner
2006-present	UpToDate	Peer Reviewer, Primary Care
2005-present	Annenberg Training Program in Addictions	Founder & Executive Director
2005-present	Massachusetts Board of Registration in Medicine	Medical Expert - Psychiatry & Addiction Medicine
2004-present	Medical Evaluation Specialists	Addiction Psychiatrist Peer Reviewer
2001-present	Rhode Island Workers' Compensation Court	Impartial Medical Examiner, Medical Advisory Board
1995-present	MCMC, LLC - Peer Review Analysis	Addiction Psychiatrist Peer Reviewer
1984-present	Massachusetts Institute of Technology	Educational Counselor

PAST ACTIVITIES

2017-2018	National Institute on Drug Abuse	National Advisory Council Workgroup on Marijuana Policy
2015-2017	American Society of Addiction Medicine	Immediate Past President
2006-2018	Journal of Addictive Diseases	Editorial Board
2013-2018	Smart Approaches to Marijuana	Board of Directors
2012-2018	Optum	Behavioral Health Advisory Committee

Attachment: Petitioner-Gitlow Resume (6110 : 281 Cottage Street)

2009-2016	Behavioral Medical Interventions	Psychiatric Consultant
2004-2015	ReliableRS LLC	Addiction Psychiatrist Peer Reviewer
2013-2015	American Society of Addiction Medicine	President / Chairman of the Board
2013-2014	Orexo AB	US Medical Director
2014-2015	American Medical Association	Chair, Council on Science & Public Health
2011-2013	American Society of Addiction Medicine	Acting President
2008-2018	ReachMD XM 160	Host, Clinicians Roundtable
2007-2015	*Counselor*	Medical Editor; Chair, Medical Board
2006-2013	New York County Medical Society	Chair, Public Health Committee
2006-2013	New York County Medical Society	Board of Directors
2011	ABAM Foundation	PAAF Reviewer Panel
2007-2018	Unum	Designated Medical Officer
2007-2011	American Society of Addiction Medicine	Treasurer
1993-2010	Nantucket Behavioral Services	Medical Director
2009-2010	Coalition to Protect Patients' Rights	Steering Committee
2009-2010	National Association of Medical Communicators	Board of Trustees
2008-2010	Freddie Int'l Health & Medical Media Awards	Academy of Judges
2007-2015	American Medical Association	Council on Science & Public Health
2006-2007	National Quality Forum	Technical Advisory Panel (TAP), Substance Use Disorders
2004-2005	Center for Living, Inc.	Founder/CEO
2003-2005	Beacon Health Strategies, LLC	Medical Director for Blue Cross Blue Shield of RI
2003-2004	Brown University	Course Director, Intro to Medicine
2001-2018	Rhode Island Disability Determination Services	Psychiatric Consultant
1999-2018	US Social Security Administration OHA/ODAR	Medical Expert - Psychiatry & Addiction Medicine
1999-2002	JACS (Jewish Board of Family & Children's Services)	Board of Directors
1998-2001	The Pennsylvania Medical Society Foundation	Faculty
	Certificate Program in Medical Leadership and Management	
1996-2001	Healant, Inc.	Founder and Chief Medical Officer
1998-1999	JACS	Advisor to Council
1993-1996	New England Telephone/NYNEX/Bell Atlantic	Psychiatric Consultant
1995-1997	America Online, Inc.	Coordinator, Mac Computing Forums
1995-1996	Noddle's Island Multi-Service Agency	Psychiatric Consultant
1993-2018	Massachusetts Disability Determination Services	Psychiatric Consultant
1993-1995	MGH Acute Psychiatry & Addiction Services	Attending Psychiatrist
1992-2005	Psychiatric Services	Reviewer
1991-1992	Whale's Tale Youth & Family Counseling Center	Medical Director
1989-1995	America Online, Inc.	Mac Forum Publisher
1988-1992	Pennsylvania Bureau of Disability Determination	Psychiatric Consultant
1988-1992	Symposia, Inc.	Vice-President
1988-1990	MacGuide	Medical Editor
1985-1988	Apple Computer, Inc.	Apple Support Coordinator

ONLINE POSITIONS

2004-2010	macintouch.com	Book Review Editor
1996-2001	Healant, Inc. (AOL, Inc. Partner)	Founder & Chief Medical Officer
1995-1997	America Online, Inc.	Coordinator, Mac Computing Forums
1994-1997	ABC (American Broadcasting Company)	Online Manager
1989-1994	America Online (Quantum Computer)	Forum Leader, Mac Hardware Forum
1987-1997	Connect Business Information Network	COO, Mac Symposium
1986-1989	LaserBoard	Founder & CEO

LICENSURE & CERTIFICATION

2006-present	Federal Aviation Administration Aviation Medical Examiner	02073
1999-2021	ABPN Certified - Forensic Psychiatry	986
1994-2024	ABPN Certified - Addiction Psychiatry	575
1993	American Board of Psychiatry & Neurology Certification	38149

2020 - 1/6/21	Maine License	EL201758
2020	New Jersey Medical Doctor	NJDCATEMP-007376 (4/14/20-2/28/21)
2020	Massachusetts Emergency Temporary License	4384
2017-1/31/23	Florida Physician Licensure	ME131519
2005-present	National Provider Identifier	1376535468

Attachment: Petitioner-Gitlow Resume (6110 : 281 Cottage Street)

1992-2020	Massachusetts Controlled Substances Registration (2-6)	MG1088548A (5/11/17 - 90 days after emergency)
1992-present	DEA Schedule 2, 2N, 3, 3N, 4	BG3091422/XG3091422
1997-present	Rhode Island Licensure	CMD09366
1992-2019	Massachusetts Physician	76784
1991-present	Pennsylvania Medical Physician & Surgeon	MD-043683L. (Inactive)
1991-present	New York Physician	185308-1
1989-present	Colorado Medical License	29812. (Inactive)

PUBLICATIONS and PRESENTATIONS

Carnevale J, Mackie K, Pacula RL, Caulkins J, Ware M, Gitlow S, Hasin D, Terrillion A. NIDA National Advisory Council on Drug Abuse. Cannabis Policy Research Workgroup, *Recommendations for NIDA's Cannabis Policy Research Agenda*, Report from the Cannabis Policy Research Workgroup, Feb. 6, 2018.

Passik SD, Trigeiro A, Kirsh KL, Gitlow S. Commonly Used Interventions Intended to Limit Diversion and Abuse in Patients Receiving Opioid Therapy for Chronic Pain: Clinical Utility and Empirical Support. In: Matthews AM, Fellers JC (Eds) *Treating Comorbid Opioid Disorder in Chronic Pain*. Springer 2016.

Gitlow, S. An Understanding of Addictive Disease and Drug Testing: Implications and Recommendations. *Journal of Nursing Regulation*. 6:2, 2015

Gitlow, S. Abstracts SY06-1, SY13-1-4, SY14-3. Alcohol and Alcoholism 49 (Suppl 1); September 2014.

Jones HE, Friedman CJ, Starer JJ, Terplan M, Gitlow S. Opioid Use during Pregnancy: An International Roadmap for Future Research and Clinical Practice. *Addictive Disorders & Their Treatment*. March 2014 13(1) 8-15.

Gitlow, S. 2013. Addictions. Wiley Encyclopedia of Forensic Science. Published 3/15/13.

Gitlow, S., Psychiatry; Addiction Medicine. In: Rayman's Clinical Aviation Medicine, 5th Ed., Professional Publishing Group Ltd. 2013.

Gitlow, S., Webster, L. Addictive Disorders and Pain. In: Comprehensive Treatment of Chronic Pain by Medical, Interventional, and Integrative Approaches. Springer. 2013.

Barron R, Frank E, Gitlow S. Evaluation of an Experiential Curriculum for Addiction Education among Medical Students. *J Addict Med* 2012;6:131-136.

Diamond R, Curtis L, Gitlow S, Warren B. "Decision Making and Behavioral Health Medications." 2011. Invited paper from "Dialogue on Psychopharmacology," US Substance Abuse and Mental Health Services Administration.

Gitlow, S., Disability, Impairment, & Addiction. In: Lowinson, Ruiz Substance Abuse: A Comprehensive Textbook, 5th Edition. LWW. 2011.

Dickinson B, Head A, Osbahr A, Gitlow S., Maldynia: Pathophysiology and Management of Neuropathic and Maladaptive Pain - A Report of the AMA Council on Science and Public Health. Pain Medicine 2010, 11: 1635-1653.

Lippe PM, Brock C, David JJ, Crossno R, Gitlow S., The First National Pain Medicine Summit–Final Summary Report. Pain Medicine 2010; 11: 1447-1468.

Gitlow, S., Letter to the Editor, *JAAPL* 38:434, 2010.

Gitlow, S., Addictions. In: Wiley Encyclopedia of Forensic Science. John Wiley & Sons Ltd., Chichester, UK pp18-22. 2009.

Gitlow, S. Medical Service for Rural New England - 60 second TV commercial for General Aviation Serves America. 2009.

Gitlow, S., A Perspective on Alcoholism. US Psychiatric Congress Reporter. October 2008.

Gitlow, S., Transtornos Relacionados Ao Uso De Substâncias. Artmed, Brazil. Printed 2008.

Gitlow, S., Nicotine and Alcohol Dependence. Audio-Digest Psychiatry 37:10 May 21, 2008.

Gitlow, S., From the Addiction Doctor. Bimonthly column in Counselor magazine. January 2008-Present

Attachment: Petitioner-Gitlow Resume (6110 : 281 Cottage Street)

Gitlow, S., Willenbring ML. Are medications that reduce risk of drinking or heavy drinking, or that promote abstinence, of value on the treatment of alcohol dependence? Am J Addictions 17:1-5, 2008.

Gitlow, S. Recovery & Research: A Better Paradigm. J. Sub Abuse Treatment 2007 Oct;33(3):277-8.

Gitlow, S. Online Interaction with Psychiatric Patients. Behavioral Health Trends 19:May, 6-10, 2007.

Gitlow, S., Gold, MS. The Inadequacies of the Evidence. Addiction Professional. March/April 2007.

Gitlow, S. Practical Guides in Psychiatry: Substance Use Disorders, 2d Ed. Lippincott Williams & Wilkins. 2007.

Gitlow, S., Approve or Deny: A Medical Reviewer Shares His Insights. Behavioral Health Trends 17:June, 4-8, 2005.

Burglass, ME, Gitlow, S. Forensics. In: Lowinson, Ruiz, Millman, Langrod Substance Abuse, A Comprehensive Textbook, 4th Edition. Lippincott Williams & Wilkins. 2004.

Gitlow, S. Prevention. In: Johnson, Ruiz, & Galanter Alcoholism: A Practical Handbook, Lippincott Williams & Wilkins. 2003.

Gitlow, S., Holland PJ, Psychiatric Aspects of Occupational Medicine. In: McCunney RJ A Practical Approach to Occupational and Environmental Medicine, Third Edition, Lippincott Williams & Wilkins. 2003.

Gitlow, S. On the Web. Bimonthly column in Counselor magazine. June 2002-December 2007.

Vex, S.L., Blume, S.B. The JACS Study I: Characteristics of a Population of Chemically Dependent Jewish Men and Women. J Addict Dis 20(4) 2001, 71-89. Assisted in design of Research Instrument.

Gitlow, S. The Online Community as a Healthcare Resource. In: Nash D, Manfredi MP, Howell SL, Bozarth BL (Eds). Connecting with the new Healthcare Consumer. An Aspen Publication. 2001.

Gitlow, S. Practical Guides in Psychiatry: Substance Use Disorders. Lippincott Williams & Wilkins. 2001.

Council of Health and Social Services, The Netherlands. The Patient and the Internet. 3/00. (Participated in this Council publication as a foreign contributor).

Gitlow, S. The Online Community as a Healthcare Resource. In: Nash D, Manfredi MP, Howell SL, Bozarth BL (Eds). Connecting with the new Healthcare Consumer. McGraw-Hill. 2000.

Langer, M. Mac OS 8. Gitlow, S., Technical Editor. Peachpit Press. 1997.

Langer, M. America Online for Macintosh 3. Gitlow, S., Technical Editor. Peachpit Press. 1997.

Gitlow, S. Ambulatory Detoxification of the Alcoholic. Practical Reviews in Psychiatry. 20:1, 2/96

Gitlow, S., Gastfriend, D. Voice Interactive Computers for Attitudinal Interviewing. In: Miller, M.J., Hammond, K., Hile, M. (Eds). Mental Health Computing. Springer-Verlag. 1996.

Gastfriend, D.R., Gitlow, S., Hackney, J., Gerber E., Baer, L. (1996). A Voice-Based Computer Interview for Drug Dependence. Substance Abuse, Vol 17, No. 4, 1996.

Tanner, T.B., Gitlow, S., Ganguli, R., Kubacka, R., Mulsant, B.H., and Epstein, B.A. Developing a Medication Information Workstation for Patients. In: Morgan, K., Satava, R.M., Sieburg, H.B., Mattheus, R., and Christensen, J.P. (Eds.), Interactive Technology and the New Paradigm for Healthcare (pp. 380-388). IOS Press and Ohmsha. 1995.

Gitlow, S., Tanner, T.B. Psychopharmacology education software. The first of a series. Proc Annu Symp Comput Appl Med Care. (pp 945 - 946). 1991.

Tanner, T.B., Gitlow, S. A computer simulation of cardiac emergencies. Proc Annu Symp Comput Appl Med Care. (pp 894 - 896). 1991.

11/17/20 OpioidX: New Approaches to Addressing the Opioid Crisis (Online)
Massachusetts Institute of Technology Symposium

9/12/20 Federal Aviation Administration Medical Examiner Seminar (Online)
Psychiatry and Addictive Disease Review

Attachment: Petitioner-Gitlow Resume (6110 : 281 Cottage Street)

10/23/19	Federal Aviation Administration Aviation Medical Examiner Basic Course, Oklahoma City, OK Psychiatry and Addictive Disease Review
10/3/19	SAMHSA Training: Medication-Assisted Treatment Overview, Poughkeepsie NY Project Consultant and Faculty - OASAS
8/30-31/19	Annual Oxford House World Convention, Washington DC Keynote Address and Breakout Sessions
6/27/19	SAMHSA Training: Medication-Assisted Treatment Overview, Bronx NY Project Consultant and Faculty
5/4/19	North Carolina Oxford House State Convention, Raleigh NC Keynote Address: Addiction Overview
3/14/19	WNPN 89.3FM, Providence RI Marijuana and Rhode Island Law
12/7-8/18	Federal Aviation Administration Aviation Medical Examiner Review Course, Salt Lake City UT Psychiatry Review; Addictive Disease Review
11/7/18	UCLA Mental Health in the Workplace Symposium, Los Angeles CA "Medical" Marijuana - Is there such a thing?
10/5-6/18	Annual Oxford House World Convention, Kansas City MO Keynote Address and Breakout Sessions
8/15/18	SAMHSA Training: Medication-Assisted Treatment Overview, Blair County PA Project Consultant and Faculty
8/14/18	SAMHSA Training: Medication-Assisted Treatment Overview, Lycoming County PA Project Consultant and Faculty
8/2/18	SAMHSA Training: Medication-Assisted Treatment Overview, Poughkeepsie NY Project Consultant and Faculty
12/10/17	Northeastern University School of Pharmacy Professional Development Course, Norwood MA Addictive Disease: A Practical Guide
12/1-3/17	Federal Aviation Administration Aviation Medical Examiner Review Course, Portland OR Psychiatry Review; Addictive Disease Review
9/27/17	UCLA Mental Health in the Workplace Symposium, Los Angeles CA Alcoholism, Addiction, & Medical Marijuana in the Workplace
9/1/17	Annual Oxford House World Convention, Washington DC Keynote Address
8/3-4/17	Texas Behavioral Health Institute, Austin TX Opioids 101; Disability Impairment; Dual Diagnosis
12/6/16	NYC Citizen Review Panel Meeting, New York NY Impact of Opioid Epidemic on Child Welfare in NYC
10/14/16	Queens Hospital Center Psychiatry Grand Rounds, Queens NY Disability, Impairment, Limitations, and Restrictions
10/10/16	Berks County Community Foundation, Reading PA The Future of Marijuana in Pennsylvania
9/30/16	Annal Oxford House World Convention, Dallas TX Keynote and Breakout Sessions

Attachment: Petitioner-Gitlow Resume (6110 : 281 Cottage Street)

9/21/16	Heroin and Opioid Awareness Week, Woonsocket RI US Attorney General Panel Discussion
7/15/16	Texas Behavioral Health Institute, Austin TX Educate Prescribers of the Opioid Epidemic Closing Keynote: Breaking Down Barriers and Transforming Treatment
7/13/16	United States Senate Senate Judiciary Subcommittee Hearing Testimony - Potential Medical Benefits & Risks of Marjiuana
6/23/16	The Opioid Crisis, Pittsburgh PA What is Working in Treating Opioid Dependent Patients
6/20/16	RI Society of Addiction Medicine Annual Meeting, Cranston RI Marijuana: Friend or Foe
4/16/16	American Society of Addiction Medicine, Baltimore MD Naloxone - Policy and Implementation
4/12/16	National Press Foundation, Baltimore MD Confronting the Opioid Epidemic - What is Addiction?
3/10/16	Massachusetts College of Pharmacy & Health Sciences Annual Reed Conference, Foxborough MA Addiction Medicine & Pharmacy: Obstacles to Teamwork
11/5/15	Addiction Professional Summit, Warwick RI What is Working in Treating Opioid Dependent Patients
11/3/15	Western States Marijuana Conference, San Diego CA Marijuana Addiction: A Treatment Perspective
9/23/15	Bangor Region Substance Abuse Task Force, Bangor ME Marijuana in the New Millennium
9/8/15	Grand Rounds, Mount Sinai School of Medicine, New York NY Addictive Disease Overview
9/4-5/15	Annual Oxford House World Convention, Washington DC Keynote Lecture on Addiction
7/31/15	American Society of Addiction Medicine, Orlando FL History of Addiction Medicine
5/5/15	Join Together Nevada, Las Vegas NV ASAM Position on Legalization of Marijuana
4/26/15	American Society of Addiction Medicine, Austin TX Addictive Disease Definition Review
4/8/15	National RX Drug Abuse Summit, Atlanta GA The Evidence Base for Opioid Addiction Treatment and the ASAM Criteria
3/9/15	Massachusetts Association of Health Plans, Boston MA Opioid Addiction Treatment
1/29/15	Join Together Northern Nevada, Reno NV ASAM Position on Legalization of Marijuana
1/30-31/15	Federal Aviation Administration Aviation Medical Examiner Review Course, Salt Lake City UT Psychiatry Review; Addictive Disease Review
12/9/14	Heritage Foundation Marijuana Policy: Separating Scientific Facts from Popular Fiction, Washington DC

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12/5/14	Grand Rounds, Queens Hospital Center, Queens NY Substance Use Disorders: A Practical Guide
10/23/14	Public Health Grand Rounds, Rhode Island DOH, Providence RI Understanding Addiction
10/10/14	Pennsylvania Society of Addiction Medicine, Wernersville, PA ASAM Position on Legalization of Marijuana
10/2-6/14	International Society of Addiction Medicine, Yokohama Japan The Development and Implementation of the ASAM Definition Marijuana - The State of the United States ASAM - An Annual Review
9/13/14	Annual Oxford House World Convention, Portland OR Keynote Speech - Addiction
8/8-9/14	Federal Aviation Administration Aviation Medical Examiner Review Course, Bethesda MD Psychiatry Review; Addictive Disease Review
6/16-18/14	University of Utah School on Alcoholism and other Substance Use Disorders, Salt Lake City UT Substance Use Disorders Overview Marijuana Overview
6/5/14	National Council of State Boards of Nursing, Park City UT Substance Use Disorders & Drug Testing Overview
5/6/14	Mount Sinai School of Medicine, New York NY Grand Rounds - Substance Use Disorders: A Practical Guide
4/22/14	National RX Drug Abuse Summit, Atlanta GA Barriers to Access to Care; ER/LA Opioid REMS
2/9/14	Princeton House Grand Rounds, Princeton NJ Substance Use Disorders
11/21/13	International Society of Addiction Medicine, Kuala Lumpur Malaysia International Education and Training in Addiction Medicine The Definition of Addiction
11/11/13	American Association for the Treatment of Opioid Dependence, Phila. PA Opening Plenary Session
10/18/13	Mississippi Physician Training Program, Jackson MS Addiction: A Practical Guide
8/31/13	Annual Oxford House World Convention, Washington DC Why Behavioral Research & Data Collection Matter Implications of the New ACA and Parity Laws
8/9-10/13	Federal Aviation Administration Aviation Medical Examiner Review Course, Arlington VA Psychiatry Review; Addictive Disease Review
4/2/13	National RX Drug Abuse Summit, Orlando FL Access to Treatment Prescribing Practices
1/18/13	Woonsocket Prevention Coalition, Woonsocket RI Marijuana - Medicine, or Just Another Buzz?
11/8/12	US Psychiatric Congress, San Diego CA Social Security Disability - An Overview Addiction - A Practical Guide

Attachment: Petitioner-Gitlow Resume (6110 : 281 Cottage Street)

10/17/12	International Society of Addiction Medicine, Geneva Switzerland The Role of the American Society of Addiction Medicine
9/29/12	US Marine Corps Substance Abuse Counseling Center Directors Substance Use Disorders: Overview
9/29/12	National Conference on Addiction Disorders, Orlando FL Substance Use Disorders: A Practical Guide
9/20/12	US Journal Training, Inc. Las Vegas NV Substance Use Disorders: A Practical Guide Marijuana - Medicine, or Just Another Buzz?
9/17/12	The National Perspective on Concurrent Disorders, Dearborn MI Substance Use Disorders: A Practical Guide Disability, Impairment, Limitations, & Restrictions
7/9/12	Princeton HealthCare System, Princeton NJ Grand Rounds: Psychiatric Disability, Impairment, Limitations, & Restrictions
4/15/12	The Roy Green Show - Corus Radio Network Guest, "Should Marijuana be Decriminalized"
3/30-31/12	Federal Aviation Administration Aviation Medical Examiner Review Course, Albuquerque NM Psychiatry Review; Addictive Disease Review
3/6/12	Dr. Drew - HLN Guest, "Use of 'Medical' Marijuana"
11/18-19/11	Federal Aviation Administration Aviation Medical Examiner Review Course, Portland OR Psychiatry Review; Addictive Disease Review
11/8/11	US Psychiatric Congress, Las Vegas NV Psychiatric Disability, Impairment, Limitations, & Restrictions
10/20/11	Consensus Building Summit on Electronic Health Records for Behavioral Health SAMHSA Participant
10/17/11	KPCC NPR Radio Air Talk - Interview regarding CMA Position on Marijuana
10/11-12/11	A Dialogue on Psychopharmaceuticals in Behavioral Healthcare, Rockville MD SAMHSA - DHHS Participant
9/19/11	FAA HIMS Seminar Purpose of Psychiatric & Psychologic Examination
9/10/11	International Society of Addiction Medicine, Oslo Norway The Role of US Treatment in Opioid Management
9/7/11	International Society of Addiction Medicine, Oslo Norway The Role of the American Society of Addiction Medicine
8/10-11/11	Workforce Issues: Integrating Substance Use Services into Primary Care HRSA - ONDCP - SAMHSA Participant
6/13/11	Princeton HealthCare System, Princeton NJ Grand Rounds: Substance Use Disorders, A Practical Guide
5/10-11/11	Federal Aviation Administration Aviation Medical Examiner Review Course, Anchorage AK Psychiatry Review; Addictive Disease Review
4/5/11	Dartmouth Medical School - Psychiatry 606 (Global Perspectives on Alcohol and Substance Abuse) Substance Use Disorders

Attachment: Petitioner-Gitlow Resume (6110 : 281 Cottage Street)

3/25-26/11	Federal Aviation Administration Aviation Medical Examiner Review Course, Providence RI Psychiatry Review; Addictive Disease Review
1/22-23/11	Federal Aviation Administration Aviation Medical Examiner Review Course, Jacksonville FL Psychiatry Review; Addictive Disease Review
10/7/10	Supportive Oncology Conference, Chicago IL Approach to Pain Management in Patients with Substance Use Disorders
8/9/10	Princeton HealthCare System, Princeton NJ Grand Rounds: Medical Use of Cannabinoids
8/6-7/10	Federal Aviation Administration Aviation Medical Examiner Review Course, Pentagon City VA Psychiatry Review; Addictive Disease Review
7/27/10	Massachusetts Society of Addiction Medicine, Waltham MA Is There A Role for Benzodiazepines in Addictive Disease?
6/22/10	Health Recovery Services Lecture Series, Athens OH Addiction in Office Practice
5/26/10	Woonsocket Prevention Coalition Lecture Series, Woonsocket RI What's All the Fuss about Youth Alcohol Use?
4/23/10	Disability Management Employer Coalition, Minneapolis MN The Forgotten Link in Absence Management: Managing the Behavioral Health Provider
4/9-10/10	Federal Aviation Administration Aviation Medical Examiner Review Course, Salt Lake City UT Psychiatry Review; Addictive Disease Review
3/30/10	Dartmouth Medical School - Psychiatry 606 (Alcohol & Addiction Medicine) Substance Use Disorders
3/29/10	Beth Israel Deaconess Medical Center Pain Clinic, Brookline MA The Medical Aspects of Disability: An Overlooked Topic in Medical Training
2/8/10	Massachusetts General Hospital, Boston MA Grand Rounds, Medical Aspects of Disability
12/4/09	American Academy of Addiction Psychiatry Annual Meeting & Symposium, Century City CA Open Forum: Ethics & Conflict of Interest - Medical Marijuana
11/21-2/09	Federal Aviation Administration Aviation Medical Examiner Review Course, Seattle WA Psychiatry Review; Addictive Disease Review
10/15/09	NOSSCR Social Security Disability Law Conference, San Francisco CA Drugs & Alcohol: Medical and Legal Perspectives
8/7-8/09	Federal Aviation Administration Aviation Medical Examiner Review Course, Pentagon City VA Psychiatry Review; Addictive Disease Review
7/22/09	Federal Aviation Administration Aviation Medical Examiner Basic Course Psychiatry Review; Addictive Disease Review
6/19/09	Marthas Vineyard Hospital, Oak Bluffs MA Grand Rounds, Opioid Dependence Treatment Protocols
5/16/09	New Mexico Cancer Center, Albuerquque NM Pain & Addiction Review
5/5/09	Aerospace Medical Association Aviation Medical Examiner Theme Seminar, Los Angeles CA Aviation Psychiatry; Aviation Addictionology

Attachment: Petitioner-Gitlow Resume (6110 : 281 Cottage Street)

4/7/09	Dartmouth Medical School - Psychiatry 606 (Alcohol & Addiction Medicine) Substance Use Disorders
2/20/09	Federal Aviation Administration Aviation Medical Examiner Review Course, Orlando FL Psychiatry Review; Addictive Disease Review
11/14/08	The Washington Hospital: Diversity in Psychiatry 2008, Canonsburg PA Pharmacotherapy of Addictive Disorders
11/1/08	US Psychiatric & Mental Health Congress, San Diego CA Pharmacologic Treatment of Alcoholism Dual Disorders
10/7/08	National Council for Community Behavioral Healthcare Webinar: A Framework for Suboxone Use in Public Treatment Centers
9/12/08	WRCR AM 1300, Rockland NY; Health in 30 Teens and Prescription Drug Abuse
9/9/08	Columbia St. Mary's Fall Clinic, Milwaukee WI Alcohol & Other Substance Use Disorders
8/1/08	Federal Aviation Administration Aviation Medical Examiner Review Course, Washington DC Psychiatry Review; Addictive Disease Review
6/3/08	Touro College of Osteopathic Medicine, New York NY Introduction to Addictive Disease
5/21/08	National Association of Addiction Treatment Providers, Indian Wells CA Pharmacologic Treatment of Alcoholism
5/2/08	New Hampshire Public Defender Review Course, Concord NH Addiction: A Forensic Focus
4/5/08	Federal Aviation Administration Aviation Medical Examiner Review Course, Minneapolis MN Psychiatry Review; Addictive Disease Review
3/25/08	Dartmouth Medical School - Psychiatry 606 (Alcohol & Addiction Medicine) Substance Use Disorders
3/24/08	Dartmouth University Seminar on Substances and Addiction, Hanover NH Pharmacologic Treatment of Alcoholism? Ethical, Clinical, and Policy Failings in Alcohol Research
2/22/08	Nevada Psychiatric Association, Las Vegas NV Pharmacotherapy of Alcoholism Pharmacotherapy of Nicotine Dependence
1/18-19/08	Federal Aviation Administration Aviation Medical Examiner Review Course, Irvine CA Psychiatry Review; Addictive Disease Review
10/18/07	California Society of Addiction Medicine State-of-the-Art Meeting, Los Angeles CA Pharmacotherapy of Alcoholism: Are Research Guidelines Necessary?
9/17/07	CKNW NewsTalk 980, Vancouver; Interview on Afternoon Drive on Internet and Videogame Addiction
7/25/07	Association of Administrative Law Judges, Providence RI Evaluating Drug Addiction & Alcoholism Wellness & Addiction Disorders
7/6/07	WRCR AM 1300, Rockland NY; Health in 30 Videogame Addiction
7/13/07	Introduction to Addictive Diseases, Nantucket MA

Attachment: Petitioner-Gitlow Resume (6110 : 281 Cottage Street)

6/28/07	CKNW NewsTalk 980, Vancouver; Interview on Nightline BC
6/26/07	NBC Nightly News; Interview
5/11/07	PhRMA Law Section Annual Meeting, Boston MA Direct-to-Consumer Advertising
4/28-29/07	American Society of Addiction Medicine Medical-Scientific Conference, Miami FL The Nature of Recovery The Nature of Success in Addiction Treatment
4/18/07	Temple University Department of Psychiatry Grand Rounds, Philadelphia PA Alcoholism: A Practical Approach
4/3/07	Alcohol and Addiction Medicine; Dartmouth Medical School Substance Use Disorders: A Practical Approach
3/8/07	American Medical Student Association Annual Convention, Washington DC Addiction Medicine and Medical Students
11/16/06	US Psychiatric & Mental Health Congress, New Orleans LA Pharmaceutical Treatment of Addictive Disease Electronic Interaction with Psychiatric Patients
11/13/06	American Medical Association, Las Vegas NV Advocating for Policies to Reduce Binge Drinking: The AMA Experience
4/11/06	Alcohol and Addiction Medicine; Dartmouth Medical School Substance Use Disorders: A Practical Approach
10/26/05	Pharmaceutical Research and Manufacturers of America, Washington DC Direct To Consumer Advertising
9/27/05	US Social Security Administration Office of Hearings and Appeals, Dallas TX Training in Addiction Medicine for Administrative Law Judges
6/11/05	NADCP's 11th Annual Drug Court Training Conference, Orlando FL Partnering with the Medical Community
4/5/05	Alcohol and Addiction Medicine: Symbol and Substance; Dartmouth Medical School Substance Use Disorders: A Practical Approach
1/21/05	Roger Williams Hospital, Providence RI Substance Use Disorders: A Practical Approach
12/10/04	Blue Cross Blue Shield RI / Pfizer / Butler Hospital, Providence RI Substance Use Disorders: A Practical Approach
11/18/04	US Psychiatric & Mental Health Congress, San Diego CA Approve or Deny - My Job in Managed Care Online Practice of Psychiatry
6/5/04	NADCP's 10th Annual Drug Court Training Conference, Milwaukee WI Partnering with the Medical Community
5/10/04	NRI Community Mental Health Services, Woonsocket RI Novel Treatments for Adult ADHD
4/6/04	Alcohol and Addiction Medicine: Symbol and Substance; Dartmouth Medical School Substance Use Disorders: A Practical Approach
11/14/03	Woonsocket Task Force on Substance Abuse, Woonsocket RI The Effects of Alcohol Across the Lifecycle

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11/6/03	US Psychiatric & Mental Health Congress, Orlando FL Email and the Psychiatric Patient Addictive Disease: A Practical Guide
4/1/03	Alcohol, Addiction, & Health; Dartmouth College/Medical Schoool, Hanover NH Substance Use Disorders: A Practical Approach
10/22/02	Psychiatry Grand Rounds, Dartmouth Medical School, Hanover NH Online Issues relating to Substance Use Disorders
3/24/02	Practical Advances in the Recognition and Treatment of Addictive Disorders, Hilton Head Evidence-Based Techniques vs. Time-Honored Techniques in the Treatment of Substance Abuse Online Treatment of Addictive Disorders: What Works, What's Legal, What's Ethical?
12/3/01	The Forum for Medical Affairs, I-01 AMA Meeting, San Francisco CA Direct-to-Consumer Advertising
2/28/01	Southern Coastal International Conference Privacy & Confidentiality on the Internet
2/19/01	Rhode Island Psychiatric Society, Providence RI Debate - National Health Plan
10/18/00	eHealthCareWorld, Amsterdam The Impact of the Internet on Physician/Patient Relationships
9/30/00	Carolina Conference on Addiction 2000, Charlotte NC Dual Diagnosis and Mood Disorders
7/20/00	2000 Presidents' Forum, Washington DC How Physicians Effectively Use New Technologies
5/8/00	eHe@lth2000: How the Internet Changes Healthcare Physician Licensing and the Online Relationship
3/14/00	American Association for Geriatric Psychiatry Annual Meeting Telecommunications and Geriatric Mental Health Services in the 21st Century
3/5/00	Southern Coastal International Conference Detoxification and Treatment
10/13/99	Internet Healthcare Coalition: Quality Healthcare Information on the Net Healthcare Professionals and Licensure Online
9/15/99	Berks County Medical Society Confidentiality and the Internet
9/25/98	The Educational & Scientific Trust of the Pennsylvania Medical Society Faculty, Certificate in Medical Leadership & Management Program
9-11/98	Pennsylvania Medical Society Course Director, Computer Training for Physicians, Philadelphia
9/10-11/98	New Hampshire Public Defender Fall Retreat Mental Disorders and Their Behavioral Effects: Presentation of Mitigation Evidence Mental Disorders and Their Behavioral Effects: Depression, Drug Addiction, and Beyond
6/15-18/98	University of Utah School on Alcoholism & Other Substance Dependencies Faculty Member and Lecturer
6/4/98	Rutgers University Advanced School of Alcohol & Drug Studies Is Online Treatment Possible for the Alcoholic?
5/29/98	New Hampshire Public Defender Criminal Defense Training, Concord NH

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	Mental Disorders and Their Behavioral Effects in the Criminal Case
5/18/98	Bournewood Hospital Medical Staff Psychopharmacologic Treatment of Substance Abuse
4-5/98	Pennsylvania Medical Society Course Director, Computer Training for Physicians, Harrisburg
4/4/98	Mount Sinai School of Medicine Scientific Session Medical Treatment in the Online Environment
3/2/98	The CyberMedia Show with Kim Bayne - National Public Radio CyberAddiction
9-11/97	Pennsylvania Medical Society Course Director, Computer Training for Physicians
6/23-25/97	University of Utah School on Alcoholism & Other Substance Dependencies Faculty Member and Lecturer
6/4/97	Jewish Board of Family & Children's Services - JACS Jews and Substance Dependence
5/20/97	APA's 150th Annual Meeting, San Diego Technology in the Psychiatrist's Office
5/15/97	Massachusetts Medical Society Committee on Young Physicians Guest Speaker
4/17/97	ASAM's 28th Annual Medical-Scientific Conference, San Diego Course Director, ASAM Computer and Online Course
11/96	International Update, Drug & Alcohol Abuse, Stoke-On-Trent, England Dual Diagnosis in Drug Abuse
9/27/96	Kentucky Medical Association Young Physicians Section Guest Speaker
4/96	Arthritis Foundation Telethon PBS presentation discussing Depression in those with chronic medical illness
4/96	ASAM's 27th Annual Medical-Scientific Conference, Atlanta Organizer and Senior Faculty, ASAM Computer and Online Course
8/87-1/96	Macworld Expo - Biannual Lecture in San Francisco and Boston The Macintosh in Health Care
6/95	Grand Rounds, The Arbour Privacy and Confidentiality in the Psychiatric Workplace
4-6/95	Massachusetts Eye and Ear Infirmary, Boston, Mass. - Grand Rounds Series Alcoholism Introduction; Privacy and Confidentiality; Drug and Alcohol Legislation
11/94	Grand Rounds, The Arbour (11/16); Holy Family Hospital (11/17) Dual Diagnosis, A Novel Approach
5/94	APA 147th Annual Meeting - Session, Philadephia Drugs and other Online Services
2/94	VA, Togus, Maine Depression: Recognition and Treatment
10/93, 12/93, 12/94, 4/95	MGH-SmithKline Beecham Lecture Series Depression: Recognition and Treatment

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10/93, 10/94, 10/95 — CD-ROM Expo, Boston MA
Reaping the Benefits: CD-ROM and Health Care

6/93 — Brown University Center for Alcohol & Addiction Studies, Communications Retreat
Electronic Bulletin Board System Introduction

5/93 — APA 146th Annual Meeting - Component Workshop, San Francisco CA
New Developments in Psychiatric Computing - Speech Technology

5/92 — APA 145th Annual Meeting - New Research Poster Session, Washington DC
Medication: Educating the Psychiatric Patient; Tanner TB, Gitlow S

11/91 — SCAMC Annual Meeting - Table Top Demonstration, Washington DC
Proceedings of the Symposium on Computer Applications in Medical Care, AMIA
Psychopharmacology Education Software - The First of a Series; Gitlow S, Tanner TB

11/91 — SCAMC Annual Meeting - Table TopDemonstration, Washington DC
Proceedings of the Symposium on Computer Applications in Medical Care, AMIA
A Computer Simulation of Cardiac Emergencies; Tanner TB, Gitlow S

5/91 — APA 144th Annual Meeting - New Research Poster Session, New Orleans LA
A Basic Computer Curriculum for Psychiatry; Tanner TB, Gitlow S, Rancurello MD

1/91 — Symposium on Computers in Healthcare Education, Philadelphia PA
Self Evaluation Tool Applied to Basic Medical Sciences

1/91 — Health Sciences Library Consortium Proceedings
Multiple Choice: The Creation of Computer-Based Examinations; Gitlow S, Tanner TB

1/91 — Health Sciences Library Consortium Proceedings
Code Red!:A Computer Simulation of Cardiac Emergencies; Tanner TB, Gitlow S

4/89 — Soviet-American Conference on Alcoholism, Moscow, USSR
Panel Participant

6/82 — Univ. of Utah School on Alcoholism & Other Drug Dependencies
College Students and Drug Usage

PRODUCTIONS

6/08-present — Host, Clinician's Roundtable, ReachMD XM 160
9/1/08 — Addiction Medicine Board Certification: Shifting Practice?
7/7/08 — Addiction Research: Are Outcomes Relevant to Actual Goals?
6/16/08 — Addiction: A Lifestyle Choice or a Disease?

9/99-3/00 — Expert Psychiatrist, Lifescape.com
9/96 - 10/01 — Medical Director, Pain Relief Center, America Online
10/96 - 10/01 — Executive Producer, Alternative Medical Forum, America Online
1/97 - 10/01 — Medical Director, Addiction & Recovery Forum, America Online
7/97 - 10/01 — Medical Director, Depression Information Forum, America Online
6/98 - 6/02 — Executive Producer, Alternative Medical Forum, AOL Canada
9/98 - 6/02 — Medical Director, Addiction & Recovery Forum, AOL Canada
1994-1996 — Producer, ABC Network Forum, America Online

RESEARCH and GRANTS

8/12 — American Medical Association Foundation
Healthy Living Grant Program Selection Committee

8/05 — The Annenberg Foundation
Center for Living, Inc. Continuing Care Program
$10M Endowment Awarded to CFL, Inc.

Attachment: Petitioner-Gitlow Resume (6110 : 281 Cottage Street)

2/05	The Annenberg Foundation Center For Living, Inc. $40M Endowment Awarded to CFL, Inc.
2/05	The Annenberg Foundation Physician Training Program in Abstinence-Based Addiction Treatment Project Director (PI) $12.5M Endowment Awarded through Mount Sinai Medical Center - January 2005
9-10/93	SmithKline Beecham Pharmaceuticals Educational Grant Major Depression - Recognition and Treatment, S. Gitlow Lecture Series, Massachusetts General Hospital
10/91-3/92	National Institute of Mental Health, Dept. of Health and Human Services, PHS Medication: Educating the Psychiatric Patient - Associate Investigator SBIR Grant Awarded - August 1991, 1 R43 MH47615-01A1
5/90-4/91	Computer Assisted Instruction Supplemental Grant, Health Sciences Library Consortium Self-Evaluation Tool Applied to Psychopharmacology - Project Director (PI) Grant Awarded - April 1990, CAI0190-51
6-8/85	Smithers Alcoholism Treatment Center, Student Fellow Grant from NYS Dept. of Health and District Branch of APA

EXPERT WITNESS

2000-2018	Presented as Medical Expert for Social Security Office of Disability, Adjudication, and Review on approximately 3600 cases before an Administrative Law Judge.
1/21	International Brotherhood of Police Officers v. Town of Coventry, American Arbitration Association Case No. 01-19-0003-4871, Decided January 4, 2021
8/20	State of New Hampshire v Joshua Braz 217-19-CR-965
6/20	David Barkoe MD v Provident Insurance Co., US District Court Miami Division 1:19-CV-24046 (Deposition)
1/20	State of New Hampshire v John Hein 216-2017-CR-2150 (Testimony Hillsborough Superior Court North)
9/19	State of New Hampshire v Roger Dana 214-16-cr-135 (Testimony Coos Superior Court)
7/19	State of New Hampshire v Roger Dana (Deposition)
3/18	Kimberly Dupre v Seven Hills Rhode Island Inc, WCC 2017-4780 (Deposition)
2/18	State of New Hampshire v Jason Alleyne, 17-CR-852 (Deposition)
12/17	State of New Hampshire v Eduardo Lopez 93-S-621-24 (Deposition, Testimony Hillsborough Superior Court South)
9/17	(NDA) (Deposition)
8/17	State of New Hampshire v. Robert Brochu 219-2016-CR-01024
8/17	(NDA) Arbitration (Deposition)
10/16	Michael Cotta v Fox Enterprises, Workers Compensation Court WCC 2015-03750 (Deposition)
9/16	(NDA) Arbitration (Deposition)
7/16	US Senate Committee on the Judiciary Hearing "Researching the Potential Medical Benefits and Risks of Marijuana"
6/16	State of New Hampshire v John Rothwell 219-2015-CR-0232 (NH, Strafford Superior Court)
6/16	Landmeier v Narconon (Deposition, District Court of Pittsburg County, State of Oklahoma)
6/16	Hayden Barrett et al v G Grewal MD and S Grewal MD (Deposition)
3/15	State of New Hampshire v Eric Baker 226-14-CR-372
10/14	State of New Hampshire v James Bazinet 226-14-CR-34
3/14	State of New Hampshire v John Hogarty 216-13-CR-00450 (784394, 815751) (Deposition)
10/13	Anita Collazo v City of Providence (Deposition, WCC#2013-2746)
12/12	William D Johnson vs Paul Revere Life Insurance Co (Deposition, US District Court, New Jersey)
10/12	Administrator FAA v Roth, NTSB ALJ (testimony)
10/12	State of New Hampshire v Matthew Packer #226-2011-CR-770, 216-2013-CR-0008 (Deposition)
9/12	State of New Hampshire v Mark Cormier, #422-11-CR-1715
2/12	State of New Hampshire v JeRome Wilkins, #219-2010-CR-583 (NH, Strafford Superior Court)
8/11	Charlie Sheen v Warner Brothers
3/23/11	WP McGloin v Trammelcrow Services (Deposition)
1/24/11	Nancy Bruder v UNUM (Deposition)
11/09	Administrator FAA v Brothers, NTSB ALJ (testimony)
7/09-3/10	Administrator FAA v Richardson, NTSB ALJ (testimony)

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12/08 State of New Hampshire v Lori Dowse - #08-S-1064
8/08 State of New Hampshre v Dennis Freda, #06-S-162-165
8/08 State of New Hampshire v Darryll Bifano, #08-172-73
7/08 State of New Hampshire v Paul Richards, #08-S-144-148
3/08 Administrator FAA v Renaud, NTSB ALJ (testimony)
9/07 Allan Cole v. Donald T. Evans MD, Danbury Superior Court 11.03-0179 Deposition
1/07 State of New Hampshire v David Beauchemin
12/05 State of New Hampshire v William Hickman, #05-S-2219-29
9/05 Consultant, Mass. Board of Registration in Medicine for Case review of Dr. Claude Curran
7/05 Consultant, Getman, Stacey, Schulthess & Steere, Case of Eric Walters
6/05 Deposition, Ruth Valenti v Truman Cleaver MD, Superior Court Washington 04-2-02248-3
5/05 Consultant, Martin D. Harris in Re: Ranlec Javier, Providence Police 1-01-183908
12/04 Consultant, Roetzel & Andress for Mullins et al. File: 061739-0661
8/04 State of New Hampshire v Christopher Beltran #03-S-1137-8
4/04 State of New Hampshire v Gary Moriarty #04-S-178; 03-S-634,635
3/04 State of New Hampshire v Norbert Steiner #03-S-2486-9
1/04 Penny Orabona v Stop & Shop Companies, WC 03-02092
10/03 State of New Hampshire v Bruce Benjamin #03-1139-44
4/02 State of New Hampshire v Heather Wiltshire, #01-S-689
4/02 Elverta Adkins v Pikeville United Methodist Hospital, 00-CI00161 (Kentucky, Pike Circuit Court) (Deposition)
11/01 Heidy Jordan Rogers v Bruce Feldman MD & Cape Ann Medical Center
9/01 State of New Hampshire v Brian Patten #ST00-S-1232
5/01 State of New Hampshire v Patrick Orman
2/00 Commonwealth of Massachusetts v Thomas Farrington, #99-490 (001-003)
12/99 State of New Hampshire v Dennis Towle #99-CR-0371-373
9/99 State of New Hampshire v Tobey Ladd #99-S-167
8/99 State of New Hampshire v Stanley Fish #99-S-097
6/99 State of New Hampshire v Keith Benoit #99-S-053-56
2/99 State of New Hampshire v Lucille Mullen
7/97 State of New Hampshire v Jason Griffin #97-S-004-006, 053
5/97 State of New Hampshire v Lawrence Powell #95-S-0772
3/97 State of New Hampshire v Eric Bennett #96-S-1288
2/97 State of New Hampshire v James Brackett
10/96 Brian Carignan v Bruce Feldman MD & Cape Ann Medical Center
7/96 State of New Hampshire v Sidney Corey
6/96 State of New Hampshire v George Deveau #S-95-311-315
5/96 State of New Hampshire v Cinthia Burlock #95-S-573
11/95 State of New Hampshire v Bryan Colpitt
9/95 State of New Hampshire v Craig Speh #95-S-009
2/95 State of New Hampshire v Randy Franklin #93-S-2027F
9/94 State of New Hampshire v Richard Cormier #93-S-1938-39F

SERVICE

American Medical Association

2016-2019: AMA CPT Advisor
2014-2015: Chair, Council on Science and Public Health
2007-2015: Member, Council on Science and Public Health
2004-2008: Chair, Action Team on Alcohol and Health
2003: Member, Committee on Organization of Organizations
1/99-12/02: Vice-Chair, AMA Online Oversight Panel / eMedicine Advisory Committee
11/97-12/98: Editorial Board, AMA Corporate Web Site
2/97: AMPAC Campaign School Participant
House of Delegates
Delegate, ASAM, I-99, A-00, I-00, A-01, I-01, A-02, I-02, A-03, I-03, A-04, I-04, A-05, I-05, A-06, I-06, A-07, I-07, A-08, I-08, A-09, I-09, A-10, I-10, A-11, I-11, A-12, I-12, A-13, I-13, A-14, I-14, A-15, I-15, A-16, I-16, A-17, I-17, A-18, I-18, A-19, I-19
Chair, Reference Committee E, A-04
Reference Committee D, A-01
Alternate Delegate, ASAM, I-94, I-95, I-97, I-98, A-99
Section on Medical Schools
Delegate, Mount Sinai School of Medicine, A-06, I-06, A-07, I-07, A-08, I-08, A-09, I-09, A-10, I-10, A-11, I-11, A-12, I-12, A-13, I-13, A-14

Attachment: Petitioner-Gitlow Resume (6110 : 281 Cottage Street)

The Forum for Medical Affairs
- Immediate Past President, 2011-2012
- President, 2010
- President-Elect, 2009
- Secretary, 2008
- Executive Committee, 12/00-12/07

Young Physicians Section
- Past Chair, 6/00-6/01
- Chair, 6/99-6/00
- Chair-Elect, 6/98-6/99
- Governing Council, Member-At-Large, 6/96-6/98
- Chair, Late Resolution Committee, A-96
- Member, Late Resolution Committee, I-95
- Delegate, A-95, I-95, A-96

Resident Physician Section
- Delegate, I-92, A-93, I-93, A-94, I-94

Medical Student Section
- Member, Credentials Committee, I-86
- Delegate, I-85, A-86, I-86

American Psychiatric Association

- 2015: Distinguished Fellow status
- 2006: Fellow status
- 1996-2000: Corresponding Member, APA Telemedical Services Committee

American Society of Addiction Medicine

- 2018: ASAM Annual Award "for outstanding contributions to the growth and vitality of our Society, for thoughtful leadership in the field, and for deep understanding of the art and science of Addiction Medicine."
- 2017: Distinguished Fellow status
- 2015-2017: Immediate Past President
- 2013-2015: President
- 2011-2013: Acting President
- 2007-2010: Treasurer
- 2003-2007: Director-At-Large, ASAM Board of Directors
- 1999-present: ASAM Delegate to the AMA HOD
- 1998-1999: ASAM Alternate Delegate to the AMA HOD
- 1997-2003: Co-Chair, ASAM Public Policy Committee
- 1993-2003: Chair, ASAM Electronic Communications Committee
- 1995-6: ASAM Delegate to the AMA Young Physician Section
- 1993-6: Chair, ASAM Members-In-Training Committee
- 1993-4: ASAM Delegate to the AMA Resident Physician Section

Medical Society of the State of New York

- 2019-20: Delegate, NYCMS
- 2008: Delegate, NYCMS
- 1984-8: Delegate, Medical Student Section
- 1986: Member, Committee on Drug Abuse
- 1985: Member, Committee on Information Technology

New York City Medical Reserve Corps

- 2006: Member

New York County Medical Society

- 2018-present: Member, Board of Directors
- 2006-2012: Member, Board of Directors
- 2006-2012: Chair, Committee on Public Health

Pennsylvania Medical Society

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2000-1: Delegate, Young Physicians Section
1999-2001: Member, Commission on Communication Technology
1996-8: Member, Physicians Technology Education Committee
1998: Vice Chair, Young Physicians Section
1997: Member-At-Large, Young Physicians Section
1995-6: Alternate Delegate, Young Physicians Section
1994: Chairman, Resident Physician Section
1993-4: Vice-Chairman, Resident Physician Section
1993-4: Member, Reference Committee, Pennsylvania House of Delegates
1992: Member-At-Large, Resident Physician Section

US Coast Guard Auxiliary

2006: 1NR-07-08 (Providence Flotilla)
10/28/06; 10/27/07 - USCG ASCC Safety Workshop
11/21/06 - FEMA IS-00100; IS-00200; IS-00700; IS-00800.A
12/2/06 - Aux Air Observer Ground Training
12/2/06 - Air Pilot / Air Observer Exam A (94%)
12/2/06 - Pilot Test (90%)
12/4/06 - Instructor Training Exam (91%)
12/10/06 - Good Mate Test (100%)
12/11/06 - AuxAPC (93%)
12/11/06 - IMSEP (95%)
12/18/06 - Program Visitor (98%)
12/18/06 - Vessel Examiner (92%)
1/6/07 - AUXOP Communications (97%)
1/28/07 - SAR Training
9/28/07 - Fingerprint Tech (100%)
9/30/07 - IDC Exam (95%)
1/5/08 - AUXOP Patrols (93%)
1/5/08 - AUXOP Weather (77%)DV
1/6/08 - NASBLA Boating (97%)
3/11/08 - PA Policy (AUX-21) (94%)
3/12/08 - PA Introduction (AUX-20) (94%)
3/13/08 - PA USCG 2nd Class (AUX-22) (92%)
3/18/08 - IIMS Exam (86%)
3/21/08 - Enhanced Crew Resource Management, AUX-17, Pensacola NAS
3/21/08 - Aviation Spatial Disorientation Training, AUX-18, Pensacola NAS
4/19/08 - Aerial Reconnaissance Digital Photography Training
4/20/08 - Digital Photography (AUX-26) (96%)
4/26/08 - Journalism, Basic (AUX-24) (90%)
4/28/08 - Journalism, Advanced (AUX-25) (92%)
5/19/08 - Marine Safety Training Ribbon
6/10/08 - 1NR Division 7 Staff Officer - Public Affairs
7/1/08 - Air Crew - Operations Certification
12/8/08 - FEMA IS-00139, IS-00230, IS-00235, IS-00240, IS-00241, IS-00242, IS-00244
12/9/08 - FEMA Emergency Management Institute Professional Development Series Achievement
2009 1NR Division 7 Secretary - Records Staff Officer
1NR Division 7 Staff Officer - Public Affairs
Flotilla 07-08 Vice Commander
Flotilla Staff Officer - Aviation
1/3/09 - ICS 210 - Initial Incident Commander
1/4/09 - FEMA IS-250, IS-00702
2/8/09 - Public Affairs & Marketing Training, AUX-12, USCG ISC Miami
2/18/09 - Instructor Qualification
3/25/09 - Recreational Boating Safety Program Visitor Qualification
9/19/09 - Public Affairs Specialist 3 Qualification
11/21/10 - FEMA IS-200.b ICS
12/30/10 - Public Affairs Specialist 2 Qualification
2/16/11 - Flotilla Leadership Course
4/4/11 - Sustained Service Award
4/4/11 - Swim Test
5/2/11 - Technology School, AUX-04, USCG Academy
8/27/11 - Auxiliary Commandant's Letter of Commendation

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11/7/11 - Membership Service Award
12/31/11 - Recreational Boating Safety Program Specialist
2/8/12 - Coast Guard Meritorious Team Commendation
4/1/12 - Stephen J Sadowski Public Affairs Award
7/8/13 - Coast Guard Meritorious Unit Commendation
7/20/15 - FEMA - IS-00029 (PIO Awareness)
8/26/16 - Coast Guard Meritorious Team Commendation
5/16/19 - Coast Guard Unit Commendation
9/22/20 - AUXOP Seamanship (94%)
9/22/20 - AUXOP - Operational Auxiliarist Qualification

2010	National Staff - Branch Chief, Photography (BC-APP) Flotilla 07-08 Vice Commander Flotilla Staff Officer - Aviation
2011	National Staff - Division Chief, Creative Services (DVC-AS) Flotilla 07-08 Commander
2012-2020	National Staff - Branch Assistant, USCG Photo Corps (BA-ASPC)

US Public Health Service
1991, 1994: Delegate, Residency Reform Meeting

Revised: 1/4/21

Attachment: Petitioner-Gitlow Resume (6110 : 281 Cottage Street)

City Council
36 Court Street
Springfield, MA 01103

TABLED

PETITION (ID # 6171)

Meeting: 06/07/21 07:00 PM
Department: Economic Development
Category: Special Permit
Prepared By: Phil Dromey
Initiator: Phil Dromey
Sponsors:
DOC ID: 6171

For a Special Permit to Operate a Trash Hauling Service Facility at the Property Known as 4 Birnie Avenue (01480-0006)(Book#23369/Page#527), as Allowed by M.G.L. and the Springfield Zoning Ordinance, Article 4, Table 4-4, Section 15.3.

Request:	See Above
Owner:	Hann Realty Berkshire, LLC
By:	Daniel Hannoush
Petitioner:	Hann Realty Berkshire, LLC
By:	Daniel Hannoush

HISTORY:

05/17/21 City Council CONTINUE VOTE Next: 06/07/21

Danny Hannoush, Manager of Hann Realty Berkshire the Petitioner. Mr. Hannoush did a presentation of the site where he is seeking the special permit. He explained the use is specifically for storage of vehicles that will be used to pump septic tanks and grease traps for the local community. The location is not a processing facility, the company does not handle hazardous waste at this facility or any other facilities. There will be 2 above ground frac tanks on site. The name of the tenant is Wind River Environmental, their head quarters is in Marlborough, MA. The trucks are equipped with emergency spill pumps and vacuums.

Mr. Hannoush stated the neighborhood council gave him a letter of recommendation in favor of the special permit.

Councilor Davila asked how many truck will be stored on site.

Mr. Hannoush said they currently have two (2) and the maximum is four (4)

Councilor Davila asked how big are the trucks.

Mr. Hannoush said 35feet in length, they'll fit in the stand garage.

Councilor Davila asked if they removing none hazardous waste.

Mr. Hannoush said that is correct.

Councilor Davila asked if the waste will be stored at the location.

Mr. Hannoush explained there will be frac tanks that it will be empty into at the end of everyday then a large truck will come in and remove the liquid from the frac tanks and take it to treatment facility in another part of the State.

Councilor Davila asked how often will the frac be emptied.

Mr. Hannoush said once a day.

Councilor Davila asked if the frac tanks there now.

Mr. Hannoush said no, nothing is there now.

Councilor Davila stated with conditions #5 a detailed odor mitigation plan should be submitted before review prior to approval. He asked what the odor mitigation plan will look like.

Mr. Hannoush stated he has seen the condition Council Davila is referring to.

Mr. Dromey stated the conditions was emailed to their engineer as well as to Mr Hannoush for their analysis. He said he has no overall issue with the use itself. What type of odor it may produce, his concerns is if there's odor, how is it going to dealt with incase it arise.

Mr. Hannoush explained the only time it will give off cent is the 10-15 minutes that each trucks is emptying into the frac tanks and the 15-20 minutes the frac tanks being empty into the large truck trucks to be process off site. He is happy to discuss a odor mitigation plan.

Councilor Davila asked how often the tanks will be open to be empty waste in it.

Mr. Hannoush said once at the end of the day.

Councilor Davila asked if the tanks is going to open for 4 trucks, 15 minutes each.

Mr. Hannoush said that's correct.

Councilor Davila asked if that about an hour or potentially more.

Mr. Hannoush said correct.

Mr. Hannoush asked if the mitigation means, in terms of fans and odor eliminator.

Mr. Dromey said he would look to their engineer .

Mr. Hannoush said he will address it before the next meeting.

Councilor Lederman asked Mr. Hannoush how close is to the new tunnel to the his location? Will it be visible when existing? What type of landscaping will be there.

Mr. Hannoush explained you can see the top of the structure of the building and the top of the frac tanks from the opposite side of the fence. He is proposing to install a 10foot fence and arborvitae. Its abutting the tunnel.

Councilor Davila asked Mr. Hannoush once he install the 10 foot fence and the arborvitaes, will the top of the tank be visible.

Mr. Hannoush said he doesn't know the answer.

Councilor Lederman asked if possible for folks exciting that area to just see the landscapes and the fence, as oppose to any of the industrial aspects of the operation? He said he curious to hear about the odor mitigation. He asked if there's any human waste associate with this or is it all food and other organic waste.

Mr. Hannoush said it's septic, there's human waste also.

Councilor Lederman asked if they go around and pump all septic and grease trap and pump it all into one frac tank.

Mr. Hannoush said correct.

Councilor Lederman asked where do they take it.

Mr. Hannoush explained to a treatment facility that are license throughout the State.

Councilor Lederman states he would like to learn more.

Councilor Curran asked how close is it to the Jerena School and the new school that was built down there.

Mr. Dromey said the railroad track separate it directly to the west, the school is to the north.

Councilor Curran said the odor mitigation is spot on, if the plant is going to omit an odor where there's two school, he think that's the number one concern they should be looking at.

Councilor Curran asked where's the closes plant like this in New England.

Mr. Hannoush said he thinks there's one in Wilbraham.

Councilor Curran asked Mr. Hannoush if he storing waste in Wilbraham and Springfield.

Councilor Curran asked what's the level of odor at one of these facilities.

Mr. Hannoush said he just looked up the measure on the computer and it's about 400 feet from the edge of the school.

Councilor Ramos stated he is aware of one in Wilbraham and he says he is not as concern about it. He said that Mr Hannoush has actual tenant that are in the adjacent building. He will look for the odor mitigation plan.

Councilor Walsh made a motion to continue the item to June 7, 2021, seconded by Councilor Edwards. All being in favor, motion passed unanimously.

To The City Council of the City of Springfield:

The undersigned respectfully petition your honorable body

for a special permit to operate a Trash Hauling Service Facility at the property known as 4 Birnie Avenue (01480-0006)(Book#23369/Page#527), as allowed by M.G.L. and the Springfield Zoning Ordinance, Article 4, Table 4-4, Section 15.3.

Mailing Address:

425 Union Street
West Springfield, MA 01089

Owner & Petitioner:

Hann Realty Berkshire, LLC

I hereby certify that I am the owner and petitioner or acting on behalf of the owner and petitioner.

BY: _____
Daniel Hannoush

Attachment: Birnie_Ave_4_Tax_Formal (6171 : 4 Birnie Avenue)

THE CITY OF
SPRINGFIELD, MASSACHUSETTS

4/13/2021

Special Permit
Tax Certification

I certify that all identifiable real estate, personal property and excise taxes have been paid by the petitioner and/or landlord associated with the special permit request shown below:

Special Permit : 4 Birnie Avenue
Petitioner : Hann Realty Berkshire, LLC
LandLord : Hann Realty Berkshire, LLC

Christopher A.Caputo: Treasurer Collector

Attachment: Birnie_Ave_4_Tax_Formal (6171 : 4 Birnie Avenue)

OFFICE OF PLANNING & ECONOMIC DEVELOPMENT
ANALYSIS FOR A SPECIAL PERMIT

4 BIRNIE AVENUE (01480-0006)
TRASH HAULING SERVICE FACILITY

General Information

Petitioner:	Hann Realty Berkshire, LLC
Request:	To operate a trash hauling service facility.
Proposed use of the property:	Trash hauling service facility
Size:	21,444 s.f.
Compatibility with current planning documents:	The Memorial Square Neighborhood Plan shows no changes to this area.
Neighborhood council notification:	New North Citizens Council: 5-3-21
Tax Status:	**SEE ATTACHED**
Site Visit:	5-11-21
Hearing Date:	5-17-21/6-7-21

Staff Analysis

Neighborhood characteristics:

The property is zoned Industrial A and is located in an area with primarily other industrial uses. The surrounding land uses include:

To the north is a recycling facility zoned Industrial A.
To the south is a warehouse zoned Business B.
To the east is Interstate 91.
To the west are rail road tracks.

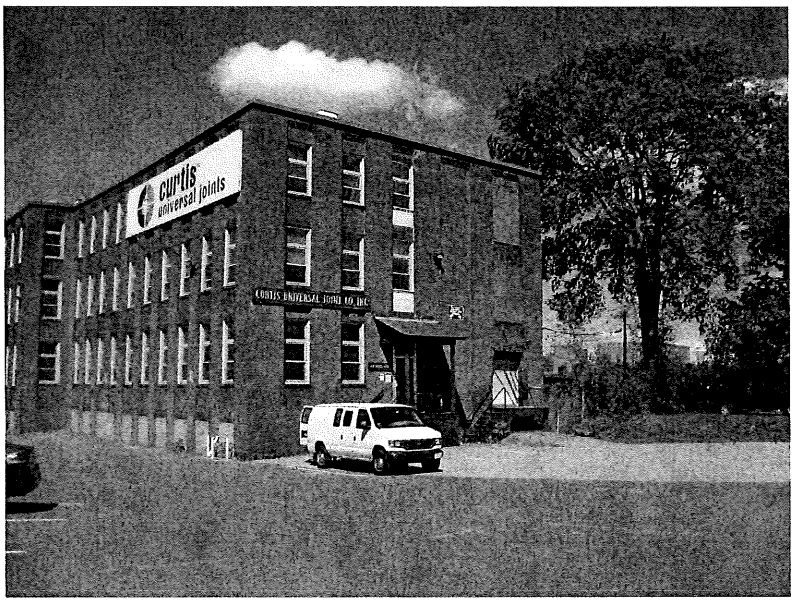
Site plan review:

The petitioner has requested a special permit to operate a trash hauling facility on a portion of the property known as 4 Birnie Avenue. This site is the current location of Curtis Universal Joint Company.

As per the submitted information, the petitioner intends to construct a new, 4,016± industrial building on a portion of the property, which is currently vacant. The proposed building will include four (4) overhead doors/bays and will be used for the storage of the vehicles and as a location for the technicians. The use will be for a non-hazardous liquid waste hauler. As noted in the application, the operations involves the pumping of septic/grease tanks and disposal of the material at approved treatment plants located around the state.

Attachment: Birnie_Ave_4_2021 (6171 : 4 Birnie Avenue)

After visiting the site and reviewing the submitted plans, the staff does not object to the proposed request. It should be noted that there is a significant elevation change between Birnie Avenue and where this use will be located at the site. There is also an existing vegetative buffer along. As such, this use will be well buffered from Birnie Avenue. The only concern the staff would have is with the possible odor that may arise from this use. If approved, the staff would recommend that a condition be placed on the special permit requiring the petitioner to submit a plan indicating how this issue will be dealt with, if it arises in the future.



Lastly, it should also be noted that a portion of this property had been taken as part of the pedestrian tunnel under the abutting rail road tracks. As such, the staff would want to ensure that a buffer be installed along the northern property line.

Recommendation

Approve, with conditions.

Recommended Conditions

1. This special permit is granted to this petitioner only.
2. This special permit is granted solely to operate a trash hauling service facility at the property known as 4 Birnie Avenue (01480-0006).
3. The use shall be developed as per the attached site plans, dated April 15, 2021, with the addition of conditions #4 and #8.
4. Any and all permits required by the Springfield Health Department and/or the Commonwealth of Massachusetts shall be obtained, prior to the issuance of a Certificate of Occupancy.
5. A detailed odor mitigation plan shall be submitted, for review and approval, prior to the issuance of a Building Permit.
6. In addition to the special permit approval, a full review by the Department of Public Works, as per the provisions of City Ordinance, Chapter 27, Article VIII, § 27-58 through 27-63, will be required. This approval must be obtained prior to the issuance of a Building Permit.
7. A landscape buffer shall be installed along the northern property line.
8. The site shall be maintained free of all litter, overgrown vegetation and debris.
9. Compliance with these conditions, as well as any and all zoning regulations, is required. Failure to comply may result in denial of the issuance of a Building Permit and/or Occupancy Permit, revocation of any permits issued and/or enforcement by the Code Enforcement Department punishable by fines of up to $200 per day for each day a violation exists.

Attachment: Birnie_Ave_4_2021 (6171 : 4 Birnie Avenue)

THE CITY OF
SPRINGFIELD, MASSACHUSETTS

4/13/2021

Special Permit
Tax Certification

I certify that all identifiable real estate, personal property and excise taxes have been paid by the petitioner and/or landlord associated with the special permit request shown below:

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Petitioner : Hann Realty Berkshire, LLC
LandLord : Hann Realty Berkshire, LLC

Christopher A.Caputo: Treasurer Collector

Attachment: Birnie_Ave_4_2021 (6171 : 4 Birnie Avenue)

NARRATIVE ADDENDUM TO CITY COUNCIL FOR SPECIAL PERMIT APPLICATION

for

Proposed Trash Hauling Service Facility
4 Birnie Avenue
Springfield, MA 01107
(Parcel ID: 014800006)
RLA Project No. 20 1212

Introduction

The applicant, Hann Realty Berkshire, LLC is herein submitting a Special Permit (Tier 3) application to the Springfield City Council. The subject property is located near the intersection of Birnie Avenue and Arch Street. The applicant proposes to construct a trash hauling service facility industrial building with associated site improvements, as shown in the attached project plan entitled "Site Plan – Proposed Trash Hauling Facility", dated April 15, 2021 prepared by R Levesque Associates, Inc. The property deed is recorded in the Hampden County registry of Deeds in Book 23369, Page 527. The property lies within the "Industrial A" Zoning District. A Locus Map is included in Section 5 of this application package.

Existing Conditions and Surrounding Land Uses

The site is currently paved and contains a 3-story industrial building that serves as warehouse/storage. The existing small brick building currently on the site will be razed to make way for the new industrial building. Currently, general access to the site is from the curb cut on Birnie Avenue. The site contains 4 parking spaces and has been sufficiently functioning with said amount.

Surrounding properties are zoned Business B and are utilized for business/industrial uses, as well as a telecommunication tower directly abutting the site.

Proposed Conditions

General

The applicant proposes to construct a 4,016+/- square foot industrial building with 4 overhead doors/bays and associated site improvements, including a retaining wall to the east. The main use of the property is for storage of trash hauling services trucks. The Tenant is a Non-Hazardous Liquid Waste hauler. The operation involves the pumping of septic/ grease tanks and disposal of the material at approved treatment plants around the state. The building will be used to keep the trucks inside during the winter and as a location for the technicians to work out of.

The site will be accessed via the existing curb cut on Birnie Avenue. The parking requirements for industrial use is 1 space per 1,000 sq. ft. of NET FLOOR AREA.

Attachment: Birnie_Ave_4_2021 (6171 : 4 Birnie Avenue)

The existing building requires 17.4 spaces and the new building will require an additional 4 spaces. Six (6) additional parking spaces will be provided along the northerly property line, including one (1) handicap accessible space, totaling 10 spaces, thereby requesting relief for a parking deficiency. Any increase in traffic on the surrounding roadways is expected to be de minimal.

Stormwater Management

The site is currently paved and therefore there are no stormwater management improvements proposed at this time.

Erosion and Sedimentation Control

The proposed erosion and sedimentation controls at the site will include silt fencing at down-gradient extents of construction and Best Management Practices.

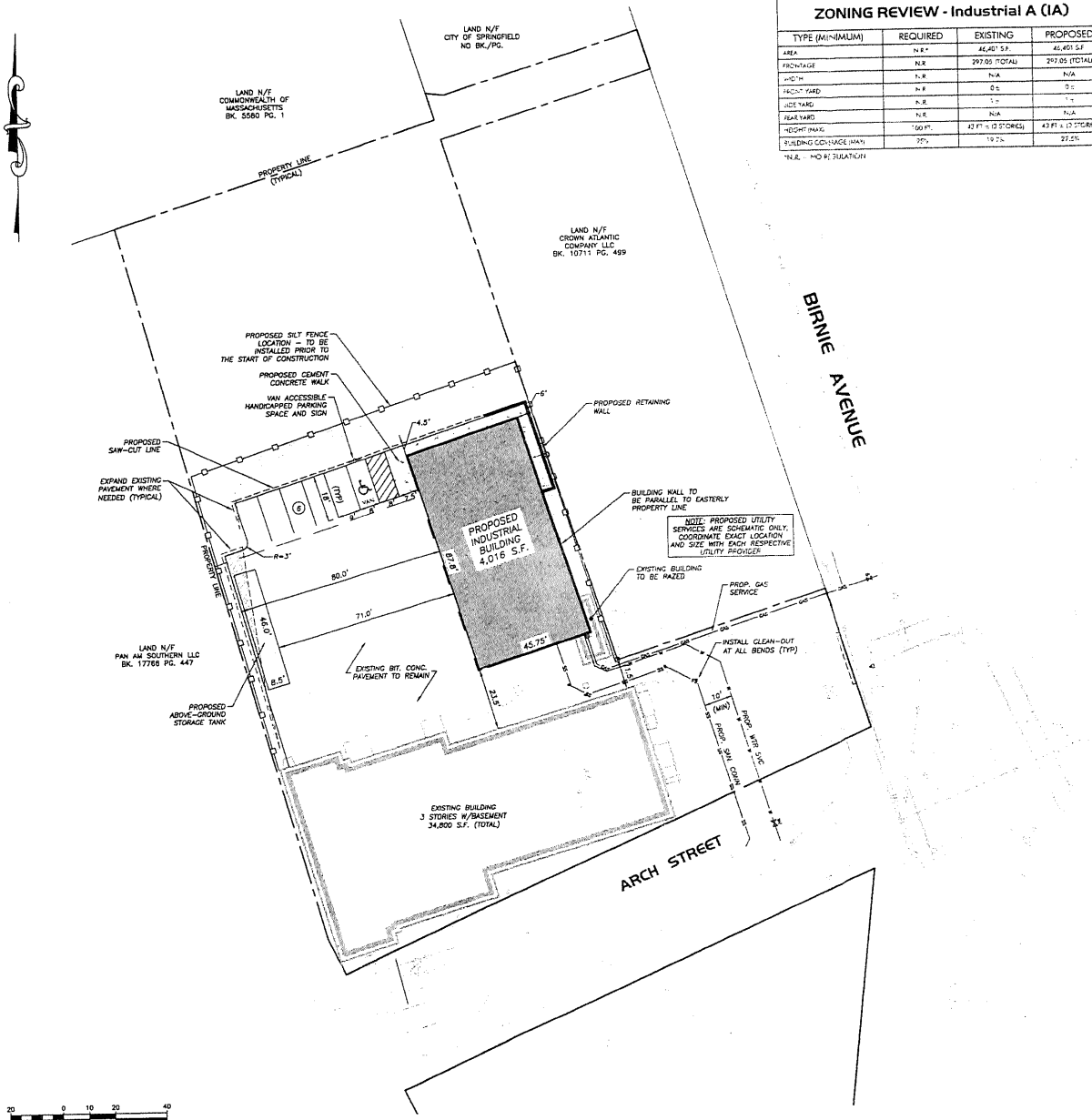
Lighting, & Signage

The lighting for the proposed building and parking will be provided via wall-mounted building light fixtures above the doors. All lighting will be LED and will be directed downward and shielded to prevent spillover to adjacent properties.

There is no proposed signage for the new building at this time.

END OF NARRATIVE ADDENDUM

Attachment: Birnie_Ave_4_2021 (6171 : 4 Birnie Avenue)



ZONING REVIEW - Industrial A (IA)

TYPE (MINIMUM)	REQUIRED	EXISTING	PROPOSED
AREA	N.R.*	46,401 S.F.	46,401 S.F.
FRONTAGE	N.R.	297.05 (TOTAL)	297.05 (TOTAL)
WIDTH	N.R.	N/A	N/A
FRONT YARD	N.R.	0±	0±
SIDE YARD	N.R.	1±	1±
REAR YARD	N.R.	N/A	N/A
HEIGHT (MAX)	100 FT.	42 FT ± (3 STORIES)	43 FT ± (3 STORIES)
BUILDING COVERAGE (MAX)	25%	19.2%	27.5%

*N.R. - NO REGULATION

NOTES

1. THE RECORD OWNER OF THE SUBJECT PARCEL IS HANN REALTY BERKSHIRE, LLC. SEE HAMPDEN COUNTY REGISTRY OF DEEDS BOOK 23369 PAGE 327.
2. THE PROPERTY LINES SHOWN HEREON ARE BASED UPON A PLAN TITLED, "ALTA/ACSM LAND TITLE SURVEY OF LAND IN SPRINGFIELD, MASSACHUSETTS SURVEYED FOR H & H REAL ESTATE HOLDINGS, LLC" PREPARED BY HERITAGE SURVEYS, INC., DATED MARCH 17, 2016; REVISED TO MAY 2, 2016. SEE HAMPDEN COUNTY REGISTRY OF DEEDS BOOK OF PLANS 376 PAGE 38.
3. THE EXISTING BUILDING(S) SHOWN HEREON ARE BASED ON AN APPROXIMATE MEASUREMENT OF THE OUTSIDE PERIMETER OF THE EXISTING STRUCTURES. THE ACTUAL LOCATION OF THE EXISTING BUILDING WALLS AND CORNERS SHOULD BE VERIFIED IN THE FIELD PRIOR TO ANY CONSTRUCTION WORK THAT WOULD ABUT OR TAKE PLACE ADJACENT TO THE EXISTING BUILDING(S). IF THE PLAN HEREON IS USED FOR CONSTRUCTION LAYOUT PURPOSES, THE PARTIES CONDUCTING LAYOUT SHALL CONTACT R. LEVESQUE ASSOCIATES INC. PRIOR TO SAID LAYOUT TO DETERMINE PROPER CONTROL. PLEASE NOTE WHILE THE BUILDING(S) ARE SHOWN TO BE SQUARE, IT SHOULD NOT BE ASSUMED THAT THE WALLS ARE SQUARE OR PLUMB. R. LEVESQUE ASSOCIATES TAKES NO RESPONSIBILITY FOR THIRD PARTY LAYOUT OF THE PLAN SHOWN HEREON.
4. THIS PLAN HAS BEEN PREPARED FOR SITE PLANNING PURPOSES AND SHALL NOT BE USED FOR THE CONVEYANCE OF LAND OR FOR ANY OTHER USE.
5. SUBJECT PARCEL CONTAINS 46,401 S.F. OR 1.065 ACRES.
6. THE SUBJECT PROPERTIES SHOWN HEREON MAY BE SUBJECT TO RIGHTS AND EASEMENTS AS CONTAINED IN THE VARIOUS DEEDS OF RECORD DESCRIBING SAID PROPERTIES. THE LOCATION AND EXTENT OF ANY SUCH RIGHTS AND EASEMENTS IS NOT THE SUBJECT OF THIS PLAN.
7. THE EXISTING CONDITIONS INFORMATION SHOWN IS BASED UPON A TOPOGRAPHIC SURVEY PERFORMED BY R LEVESQUE ASSOCIATES, INC. ON DECEMBER 29, 2020.
8. THE UNDERGROUND UTILITIES SHOWN HEREON HAVE BEEN LOCATED FROM FIELD SURVEY INFORMATION, DIGSAFE MARKINGS AND AVAILABLE RECORD DATA. R LEVESQUE ASSOCIATES, INC. MAKES NO GUARANTEE THAT THE UNDERGROUND UTILITIES SHOWN HEREON COMPRISE ALL SUCH UTILITIES IN THE AREA, EITHER IN SERVICE OR ABANDONED. R LEVESQUE ASSOCIATES, INC. FURTHER DOES NOT WARRANT THAT THE UNDERGROUND UTILITIES SHOWN HERE ARE IN THE EXACT LOCATION INDICATED, ALTHOUGH THEY ARE LOCATED AS ACCURATELY AS POSSIBLE FROM AVAILABLE INFORMATION.
9. ADJACENT PROPERTY LINES AND ABUTTERS SHOWN HEREON ARE REFERENCED FROM THE CITY OF SPRINGFIELD MUNICIPAL GIS WEBSITE.
10. SUBJECT PARCEL IS ZONED INDUSTRIAL A ACCORDING TO THE CITY OF SPRINGFIELD ZONING MAP.
11. THE SUBJECT PARCEL IS NOT LOCATED WITHIN A SPECIAL FLOOD ZONE AREA ACCORDING TO FLOOD INSURANCE RATE MAP NUMBER 25013C0401E - EFFECTIVE DATE: JULY 16, 2013.
12. THE SUBJECT PROPERTY IS NOT LOCATED WITHIN NATURAL HERITAGE & ENDANGERED SPECIES PROGRAM (NHESP) JURISDICTION.

ACCESSIBILITY NOTES

1. ALL ACCESSIBLE ROUTES, TRANSITIONS, AND ACCESSIBLE PARKING/LOADING AREAS, INCLUDING ALL ENTRANCES TO BUILDING, SHALL ADHERE TO 521 CMR.
2. SHOULD THE ARCHITECT PROVIDE ADDITIONAL ENTRANCES OR MEANS OF EGRESS, ADDITIONAL ACCESSIBLE ROUTES MAY BE REQUIRED.
3. IT IS THE RESPONSIBILITY OF THE ARCHITECT AND CONTRACTOR TO NOTIFY THE ENGINEER AND LANDSCAPE ARCHITECT OF ANY CHANGES TO THE PROPOSED BUILDING THAT WOULD AFFECT THE ACCESSIBILITY REQUIREMENTS OF THE PROPOSED SITE.
4. THE CONTRACTOR SHALL REVIEW IN DETAIL THE REQUIREMENTS OF 521 CMR AND SHALL BE RESPONSIBLE FOR CONFORMANCE WITH SAID REGULATIONS.

PERMITTING

RLA
R LEVESQUE ASSOCIATES INC
Landscape Architects
Civil Engineers - Land Surveyors
Environmental Consultants
ph. 413.568.0985 fax: 413.568.0986
40 School Street
Westfield, MA 01085
rlaland.com

SITE PLAN
PROPOSED TRASH HAULING FACILITY
4 Birnie Avenue
Assessor's parcel I.D. #014800006
Springfield, Mass.

4/15/21

PREPARED FOR:
HANN Realty Berkshire, LLC
425 Union Street
West Springfield, MA 01089

ISSUANCE DATE: April 15, 2021

REVISIONS:	DATE:

DRAFTED BY:

UNAUTHORIZED ALTERATION OF THIS DOCUMENT IS A VIOLATION OF MASSACHUSETTS STATE LAW

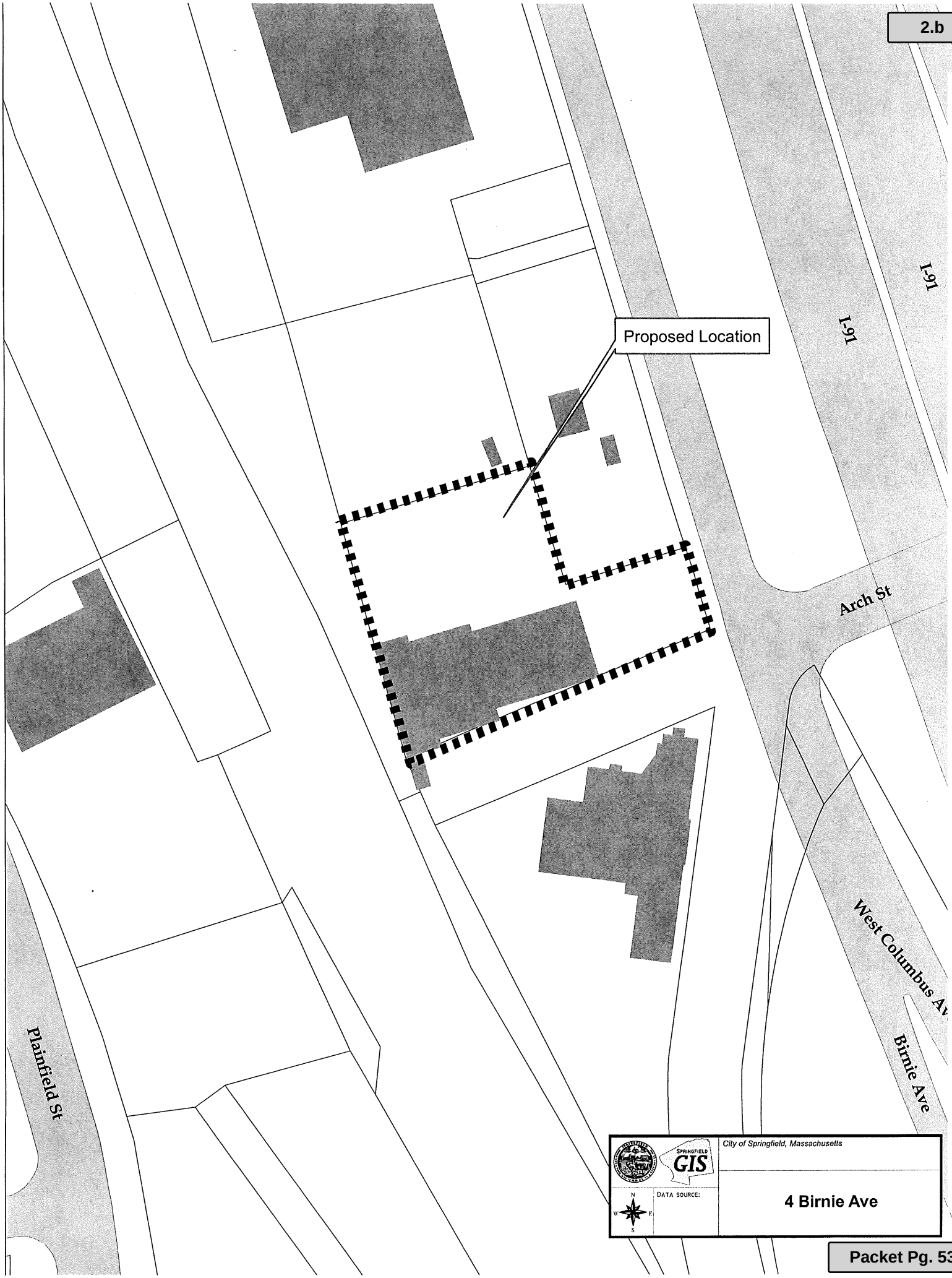
SCALE: 1" = 20'

RLA PROJ. NUMBER: 201212

DRAWING#	REV.
C-1	-

S:\Projects\2020\201212 - Hannoosh - 4 Birnie Ave, Springfield\Civil 3D\201212 - SITE.dwg

Attachment: Birnie_Ave_4_2021 (6171 : 4 Birnie Avenue)



Attachment: Birnie_Ave_4_2021 (6171 : 4 Birnie Avenue)

OFFICE OF PLANNING & ECONOMIC DEVELOPMENT
ANALYSIS FOR A SPECIAL PERMIT

4 BIRNIE AVENUE (01480-0006)
TRASH HAULING SERVICE FACILITY

General Information

Petitioner:	Hann Realty Berkshire, LLC
Request:	To operate a trash hauling service facility.
Proposed use of the property:	Trash hauling service facility
Size:	21,444 s.f.
Compatibility with current planning documents:	The Memorial Square Neighborhood Plan shows no changes to this area.
Neighborhood council notification:	New North Citizens Council: 5-3-21
Tax Status:	**SEE ATTACHED**
Site Visit:	5-11-21
Hearing Date:	5-17-21/6-7-21

Staff Analysis

Neighborhood characteristics:

The property is zoned Industrial A and is located in an area with primarily other industrial uses. The surrounding land uses include:

To the north is a recycling facility zoned Industrial A.
To the south is a warehouse zoned Business B.
To the east is Interstate 91.
To the west are rail road tracks.

Site plan review:

The petitioner has requested a special permit to operate a trash hauling facility on a portion of the property known as 4 Birnie Avenue. This site is the current location of Curtis Universal Joint Company.

As per the submitted information, the petitioner intends to construct a new, 4,016± industrial building on a portion of the property, which is currently vacant. The proposed building will include four (4) overhead doors/bays and will be used for the storage of the vehicles and as a location for the technicians. The use will be for a non-hazardous liquid waste hauler. As noted in the application, the operations involves the pumping of septic/grease tanks and disposal of the material at approved treatment plants located around the state.

Attachment: Birnie_Ave_4_2021 (6171 : 4 Birnie Avenue)

After visiting the site and reviewing the submitted plans, the staff does not object to the proposed request. It should be noted that there is a significant elevation change between Birnie Avenue and where this use will be located at the site. There is also an existing vegetative buffer along. As such, this use will be well buffered from Birnie Avenue. The only concern the staff would have is with the possible odor that may arise from this use. If approved, the staff would recommend that a condition be placed on the special permit requiring the petitioner to submit a plan indicating how this issue will be dealt with, if it arises in the future.

Lastly, it should also be noted that a portion of this property had been taken as part of the pedestrian tunnel under the abutting rail road tracks. As such, the staff would want to ensure that a buffer be installed along the northern property line.

Recommendation

Approve, with conditions.

Recommended Conditions

1. This special permit is granted to this petitioner only.
2. This special permit is granted solely to operate a trash hauling service facility at the property known as 4 Birnie Avenue (01480-0006).
3. The use shall be developed as per the attached site plans, dated April 15, 2021, with the addition of conditions #4 and #8.
4. Any and all permits required by the Springfield Health Department and/or the Commonwealth of Massachusetts shall be obtained, prior to the issuance of a Certificate of Occupancy.
5. A detailed odor mitigation plan shall be submitted, for review and approval, prior to the issuance of a Building Permit.
6. In addition to the special permit approval, a full review by the Department of Public Works, as per the provisions of City Ordinance, Chapter 27, Article VIII, § 27-58 through 27-63, will be required. This approval must be obtained prior to the issuance of a Building Permit.
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THE CITY OF
SPRINGFIELD, MASSACHUSETTS

4/13/2021

Special Permit
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Attachment: Birnie_Ave_4_2021 (6171 : 4 Birnie Avenue)

NARRATIVE ADDENDUM TO CITY COUNCIL FOR SPECIAL PERMIT APPLICATION

for

Proposed Trash Hauling Service Facility
4 Birnie Avenue
Springfield, MA 01107
(Parcel ID: 014800006)
RLA Project No. 20 1212

Introduction

The applicant, Hann Realty Berkshire, LLC is herein submitting a Special Permit (Tier 3) application to the Springfield City Council. The subject property is located near the intersection of Birnie Avenue and Arch Street. The applicant proposes to construct a trash hauling service facility industrial building with associated site improvements, as shown in the attached project plan entitled "Site Plan – Proposed Trash Hauling Facility", dated April 15, 2021 prepared by R Levesque Associates, Inc. The property deed is recorded in the Hampden County registry of Deeds in Book 23369, Page 527. The property lies within the "Industrial A" Zoning District. A Locus Map is included in Section 5 of this application package.

Existing Conditions and Surrounding Land Uses

The site is currently paved and contains a 3-story industrial building that serves as warehouse/storage. The existing small brick building currently on the site will be razed to make way for the new industrial building. Currently, general access to the site is from the curb cut on Birnie Avenue. The site contains 4 parking spaces and has been sufficiently functioning with said amount.

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Proposed Conditions

General

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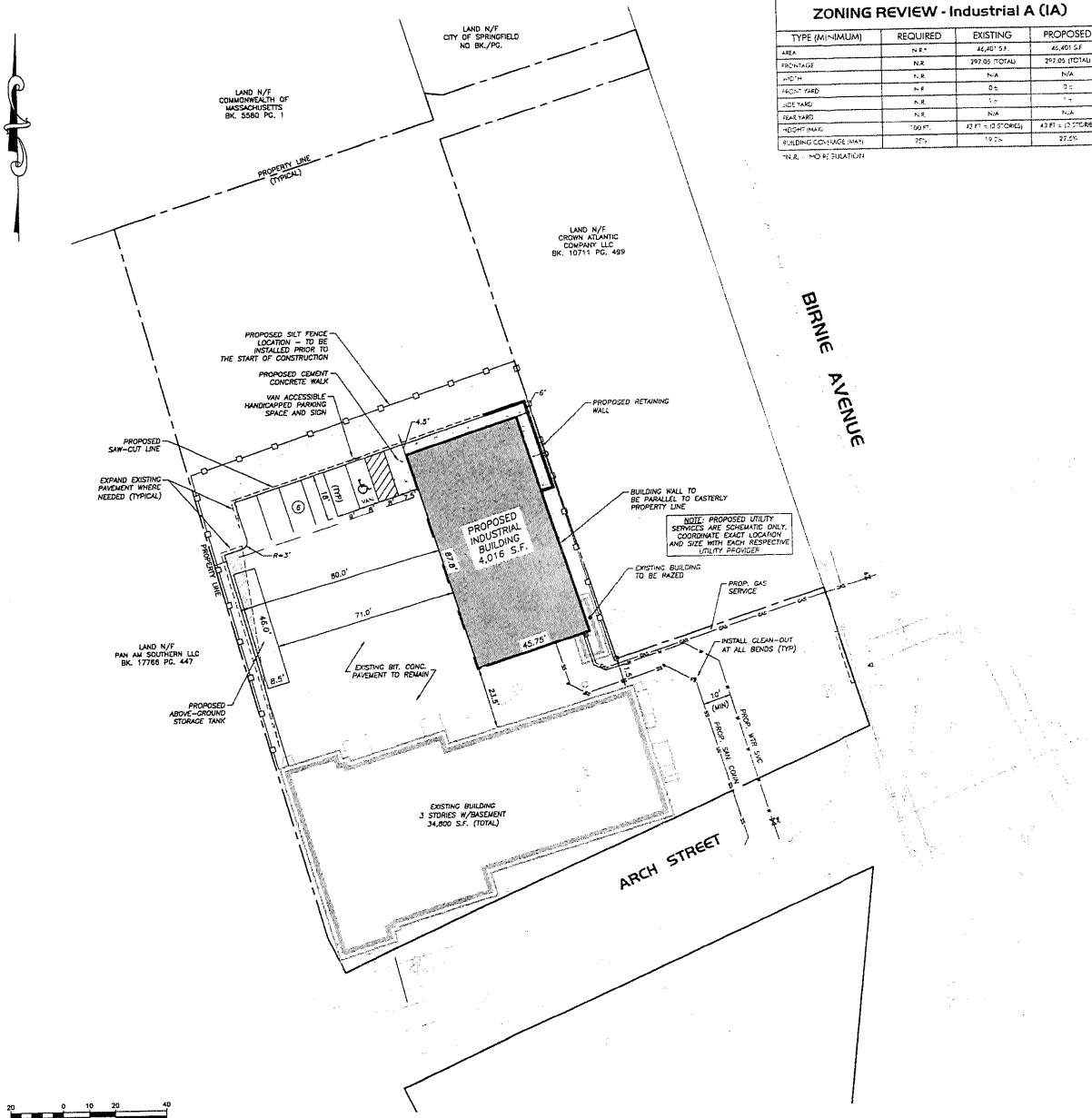

ZONING REVIEW - Industrial A (IA)

TYPE (MINIMUM)	REQUIRED	EXISTING	PROPOSED
AREA	N.R.*	46,401 S.F.	46,401 S.F.
FRONTAGE	N.R.	297.05 (TOTAL)	297.05 (TOTAL)
WIDTH	N.R.	N/A	N/A
FRONT YARD	N.R.	0±	0±
SIDE YARD	N.R.	1±	1±
REAR YARD	N.R.	N/A	N/A
HEIGHT (MAX)	100 FT.	42 FT ± (3 STORIES)	43 FT ± (3 STORIES)
BUILDING COVERAGE (MAX)	25%	19.2%	27.5%

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NOTES

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8. THE UNDERGROUND UTILITIES SHOWN HEREON HAVE BEEN LOCATED FROM FIELD SURVEY INFORMATION, DIGSAFE MARKINGS AND AVAILABLE RECORD DATA. R LEVESQUE ASSOCIATES, INC. MAKES NO GUARANTEE THAT THE UNDERGROUND UTILITIES SHOWN HEREON COMPRISE ALL SUCH UTILITIES IN THE AREA, EITHER IN SERVICE OR ABANDONED. R LEVESQUE ASSOCIATES, INC. FURTHER DOES NOT WARRANT THAT THE UNDERGROUND UTILITIES SHOWN HERE ARE IN THE EXACT LOCATION INDICATED, ALTHOUGH THEY ARE LOCATED AS ACCURATELY AS POSSIBLE FROM AVAILABLE INFORMATION.
9. ADJACENT PROPERTY LINES AND ABUTTERS SHOWN HEREON ARE REFERENCED FROM THE CITY OF SPRINGFIELD MUNICIPAL GIS WEBSITE.
10. SUBJECT PARCEL IS ZONED INDUSTRIAL A ACCORDING TO THE CITY OF SPRINGFIELD ZONING MAP.
11. THE SUBJECT PARCEL IS NOT LOCATED WITHIN A SPECIAL FLOOD ZONE AREA ACCORDING TO FLOOD INSURANCE RATE MAP NUMBER 25013C0401E - EFFECTIVE DATE: JULY 16, 2013.
12. THE SUBJECT PROPERTY IS NOT LOCATED WITHIN NATURAL HERITAGE & ENDANGERED SPECIES PROGRAM (NHESP) JURISDICTION.

ACCESSIBILITY NOTES

1. ALL ACCESSIBLE ROUTES, TRANSITIONS, AND ACCESSIBLE PARKING/LOADING AREAS, INCLUDING ALL ENTRANCES TO BUILDING, SHALL ADHERE TO 521 CMR.
2. SHOULD THE ARCHITECT PROVIDE ADDITIONAL ENTRANCES OR MEANS OF EGRESS, ADDITIONAL ACCESSIBLE ROUTES MAY BE REQUIRED.
3. IT IS THE RESPONSIBILITY OF THE ARCHITECT AND CONTRACTOR TO NOTIFY THE ENGINEER AND LANDSCAPE ARCHITECT OF ANY CHANGES TO THE PROPOSED BUILDING THAT WOULD AFFECT THE ACCESSIBILITY REQUIREMENTS OF THE PROPOSED SITE.
4. THE CONTRACTOR SHALL REVIEW IN DETAIL THE REQUIREMENTS OF 521 CMR AND SHALL BE RESPONSIBLE FOR CONFORMANCE WITH SAID REGULATIONS.

PERMITTING

RLA
R LEVESQUE ASSOCIATES INC
Landscape Architects
Civil Engineers - Land Surveyors
Environmental Consultants
ph. 413.568.0985 fax: 413.568.0986
40 School Street
Westfield, MA 01085
rlaland.com

SITE PLAN
PROPOSED TRASH HAULING FACILITY
4 Birnie Avenue
Assessor's parcel I.D. #014800006
Springfield, Mass.

4/15/21

PREPARED FOR:
HANN Realty Berkshire, LLC
425 Union Street
West Springfield, MA 01089

ISSUANCE DATE: April 15, 2021	
REVISIONS:	DATE:

DRAFTED BY:

UNAUTHORIZED ALTERATION OF THIS DOCUMENT IS A VIOLATION OF MASSACHUSETTS STATE LAW

SCALE: 1" = 20'

RLA PROJ. NUMBER: 201212

DRAWING#	REV.
C-1	-

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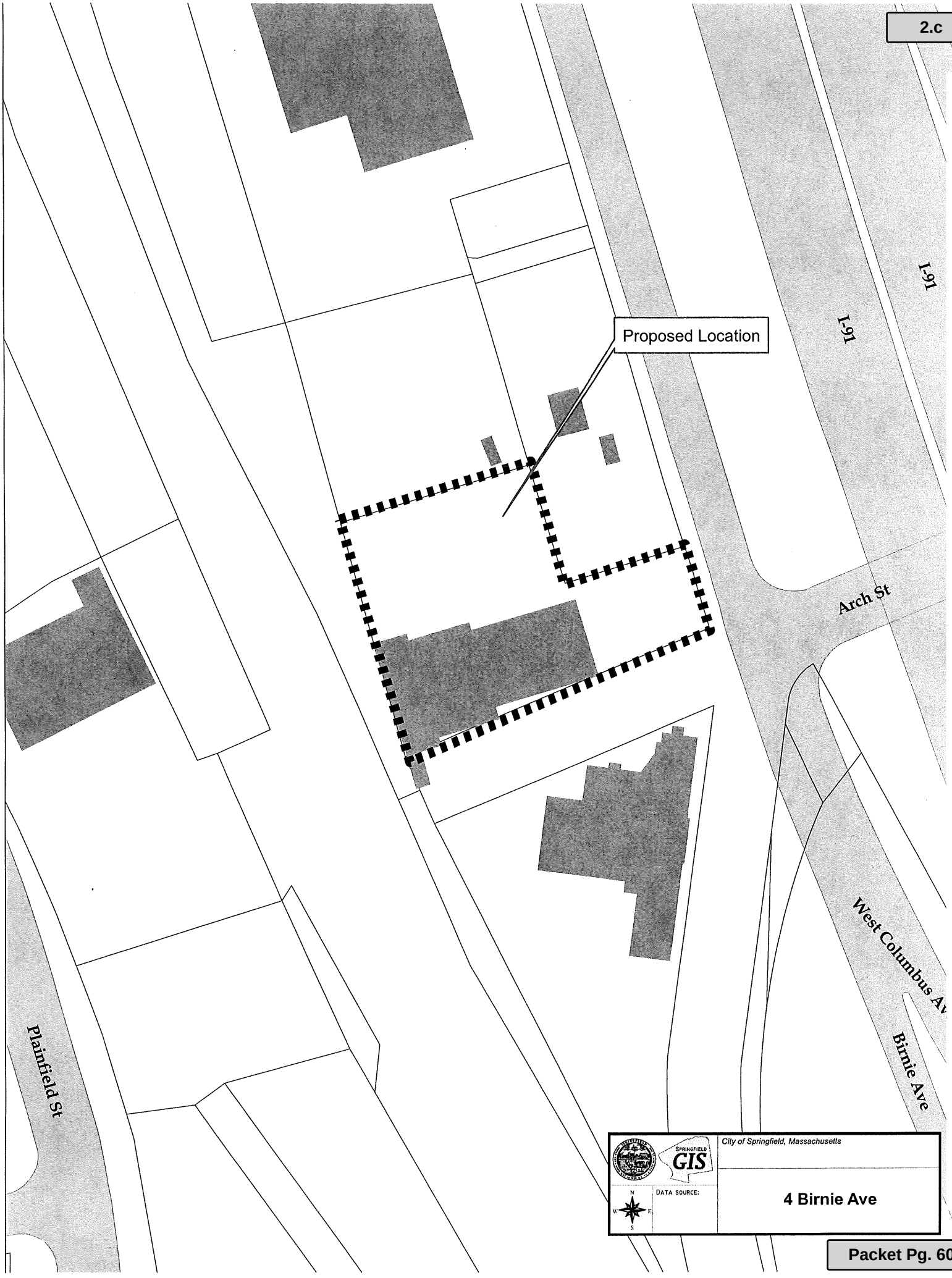
Attachment: Birnie_Ave_4_2021 (6171 : 4 Birnie Avenue)



Attachment: Birnie_Ave_4_2021 (6171 : 4 Birnie Avenue)

OFFICE OF PLANNING & ECONOMIC DEVELOPMENT
ANALYSIS FOR A SPECIAL PERMIT

4 BIRNIE AVENUE (01480-0006)
TRASH HAULING SERVICE FACILITY

General Information

Petitioner:	Hann Realty Berkshire, LLC
Request:	To operate a trash hauling service facility.
Proposed use of the property:	Trash hauling service facility
Size:	21,444 s.f.
Compatibility with current planning documents:	The Memorial Square Neighborhood Plan shows no changes to this area.
Neighborhood council notification:	New North Citizens Council: 5-3-21
Tax Status:	**SEE ATTACHED**
Site Visit:	5-11-21
Hearing Date:	5-17-21/6-7-21

Staff Analysis

Neighborhood characteristics:

The property is zoned Industrial A and is located in an area with primarily other industrial uses. The surrounding land uses include:

To the north is a recycling facility zoned Industrial A.
To the south is a warehouse zoned Business B.
To the east is Interstate 91.
To the west are rail road tracks.

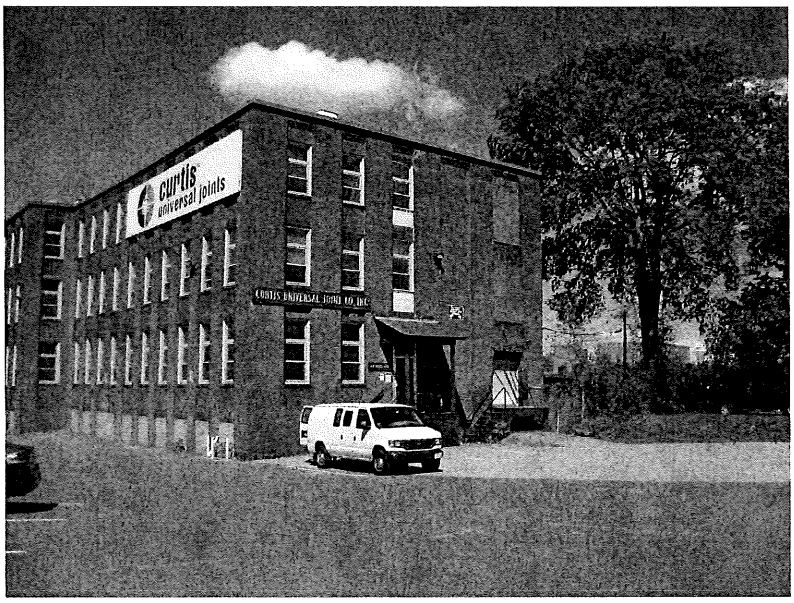
Site plan review:

The petitioner has requested a special permit to operate a trash hauling facility on a portion of the property known as 4 Birnie Avenue. This site is the current location of Curtis Universal Joint Company.

As per the submitted information, the petitioner intends to construct a new, 4,016± industrial building on a portion of the property, which is currently vacant. The proposed building will include four (4) overhead doors/bays and will be used for the storage of the vehicles and as a location for the technicians. The use will be for a non-hazardous liquid waste hauler. As noted in the application, the operations involves the pumping of septic/grease tanks and disposal of the material at approved treatment plants located around the state.

Attachment: Birnie_Ave_4_2021 (6171 : 4 Birnie Avenue)

After visiting the site and reviewing the submitted plans, the staff does not object to the proposed request. It should be noted that there is a significant elevation change between Birnie Avenue and where this use will be located at the site. There is also an existing vegetative buffer along. As such, this use will be well buffered from Birnie Avenue. The only concern the staff would have is with the possible odor that may arise from this use. If approved, the staff would recommend that a condition be placed on the special permit requiring the petitioner to submit a plan indicating how this issue will be dealt with, if it arises in the future.



Lastly, it should also be noted that a portion of this property had been taken as part of the pedestrian tunnel under the abutting rail road tracks. As such, the staff would want to ensure that a buffer be installed along the northern property line.

Recommendation

Approve, with conditions.

Recommended Conditions

1. This special permit is granted to this petitioner only.
2. This special permit is granted solely to operate a trash hauling service facility at the property known as 4 Birnie Avenue (01480-0006).
3. The use shall be developed as per the attached site plans, dated April 15, 2021, with the addition of conditions #4 and #8.
4. Any and all permits required by the Springfield Health Department and/or the Commonwealth of Massachusetts shall be obtained, prior to the issuance of a Certificate of Occupancy.
5. A detailed odor mitigation plan shall be submitted, for review and approval, prior to the issuance of a Building Permit.
6. In addition to the special permit approval, a full review by the Department of Public Works, as per the provisions of City Ordinance, Chapter 27, Article VIII, § 27-58 through 27-63, will be required. This approval must be obtained prior to the issuance of a Building Permit.
7. A landscape buffer shall be installed along the northern property line.
8. The site shall be maintained free of all litter, overgrown vegetation and debris.
9. Compliance with these conditions, as well as any and all zoning regulations, is required. Failure to comply may result in denial of the issuance of a Building Permit and/or Occupancy Permit, revocation of any permits issued and/or enforcement by the Code Enforcement Department punishable by fines of up to $200 per day for each day a violation exists.

Attachment: Birnie_Ave_4_2021 (6171 : 4 Birnie Avenue)

THE CITY OF
SPRINGFIELD, MASSACHUSETTS

4/13/2021

Special Permit
Tax Certification

I certify that all identifiable real estate, personal property and excise taxes have been paid by the petitioner and/or landlord associated with the special permit request shown below:

Special Permit : 4 Birnie Avenue
Petitioner : Hann Realty Berkshire, LLC
LandLord : Hann Realty Berkshire, LLC

Christopher A.Caputo: Treasurer Collector

Attachment: Birnie_Ave_4_2021 (6171 : 4 Birnie Avenue)

NARRATIVE ADDENDUM TO CITY COUNCIL FOR SPECIAL PERMIT APPLICATION

for

Proposed Trash Hauling Service Facility
4 Birnie Avenue
Springfield, MA 01107
(Parcel ID: 014800006)
RLA Project No. 20 1212

Introduction

The applicant, Hann Realty Berkshire, LLC is herein submitting a Special Permit (Tier 3) application to the Springfield City Council. The subject property is located near the intersection of Birnie Avenue and Arch Street. The applicant proposes to construct a trash hauling service facility industrial building with associated site improvements, as shown in the attached project plan entitled "Site Plan – Proposed Trash Hauling Facility", dated April 15, 2021 prepared by R Levesque Associates, Inc. The property deed is recorded in the Hampden County registry of Deeds in Book 23369, Page 527. The property lies within the "Industrial A" Zoning District. A Locus Map is included in Section 5 of this application package.

Existing Conditions and Surrounding Land Uses

The site is currently paved and contains a 3-story industrial building that serves as warehouse/storage. The existing small brick building currently on the site will be razed to make way for the new industrial building. Currently, general access to the site is from the curb cut on Birnie Avenue. The site contains 4 parking spaces and has been sufficiently functioning with said amount.

Surrounding properties are zoned Business B and are utilized for business/industrial uses, as well as a telecommunication tower directly abutting the site.

Proposed Conditions

General

The applicant proposes to construct a 4,016+/- square foot industrial building with 4 overhead doors/bays and associated site improvements, including a retaining wall to the east. The main use of the property is for storage of trash hauling services trucks. The Tenant is a Non-Hazardous Liquid Waste hauler. The operation involves the pumping of septic/ grease tanks and disposal of the material at approved treatment plants around the state. The building will be used to keep the trucks inside during the winter and as a location for the technicians to work out of.

The site will be accessed via the existing curb cut on Birnie Avenue. The parking requirements for industrial use is 1 space per 1,000 sq. ft. of NET FLOOR AREA.

Attachment: Birnie_Ave_4_2021 (6171 : 4 Birnie Avenue)

The existing building requires 17.4 spaces and the new building will require an additional 4 spaces. Six (6) additional parking spaces will be provided along the northerly property line, including one (1) handicap accessible space, totaling 10 spaces, thereby requesting relief for a parking deficiency. Any increase in traffic on the surrounding roadways is expected to be de minimal.

Stormwater Management

The site is currently paved and therefore there are no stormwater management improvements proposed at this time.

Erosion and Sedimentation Control

The proposed erosion and sedimentation controls at the site will include silt fencing at down-gradient extents of construction and Best Management Practices.

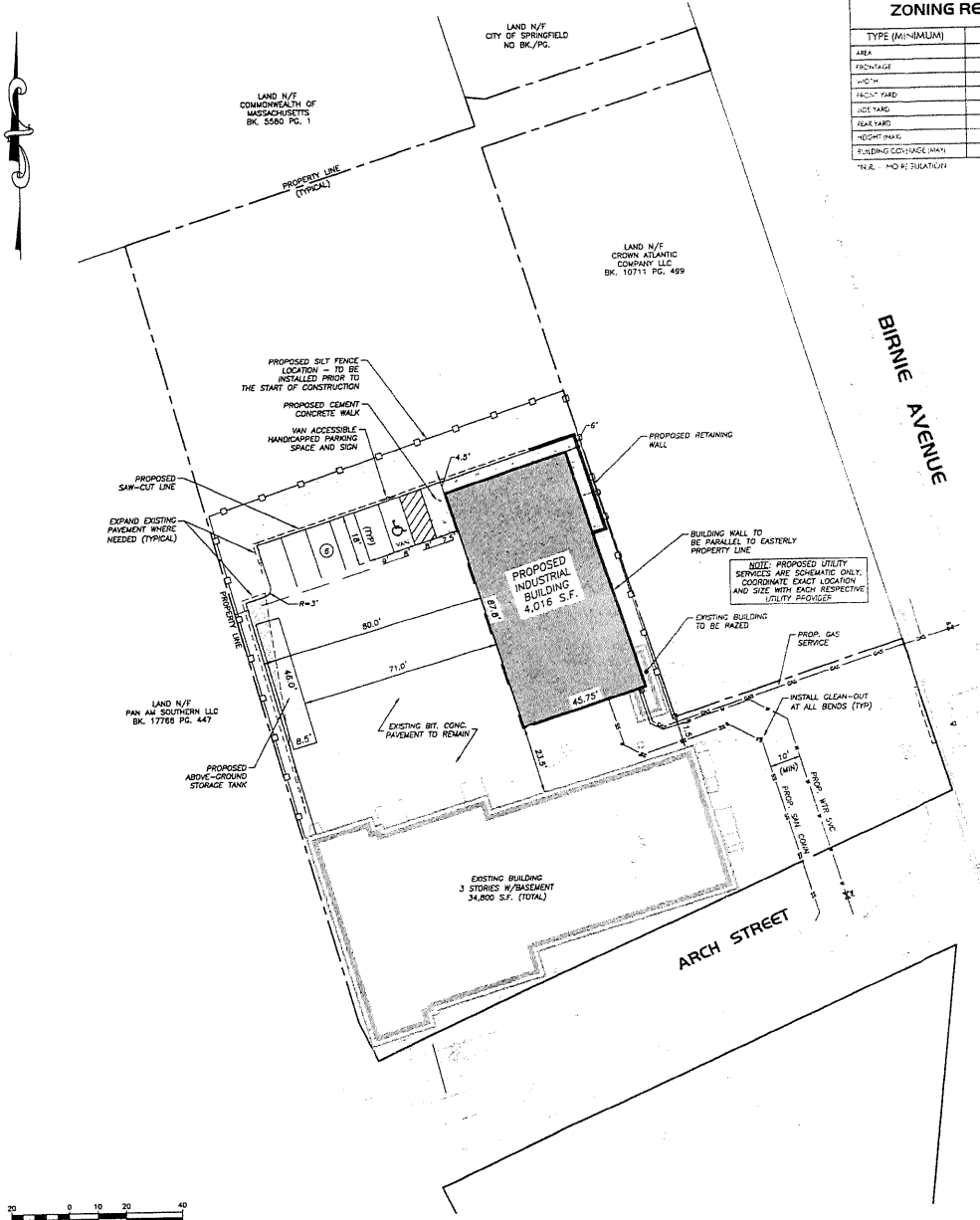
Lighting, & Signage

The lighting for the proposed building and parking will be provided via wall-mounted building light fixtures above the doors. All lighting will be LED and will be directed downward and shielded to prevent spillover to adjacent properties.

There is no proposed signage for the new building at this time.

END OF NARRATIVE ADDENDUM

Attachment: Birnie_Ave_4_2021 (6171 : 4 Birnie Avenue)



ZONING REVIEW - Industrial A (IA)

TYPE (MINIMUM)	REQUIRED	EXISTING	PROPOSED
AREA	N.R.*	46,401 S.F.	46,401 S.F.
FRONTAGE	N.R.	297.05 (TOTAL)	297.05 (TOTAL)
WIDTH	N.R.	N/A	N/A
FRONT YARD	N.R.	0±	0±
SIDE YARD	N.R.	1±	1±
REAR YARD	N.R.	N/A	N/A
HEIGHT (MAX)	100 FT.	42 FT ± (3 STORIES)	43 FT ± (3 STORIES)
BUILDING COVERAGE (MAX)	25%	19.2%	27.5%

*N.R. - NO REGULATION

NOTES

1. THE RECORD OWNER OF THE SUBJECT PARCEL IS HANN REALTY BERKSHIRE, LLC. SEE HAMPDEN COUNTY REGISTRY OF DEEDS BOOK 23369 PAGE 327.
2. THE PROPERTY LINES SHOWN HEREON ARE BASED UPON A PLAN TITLED, "ALTA/ACSM LAND TITLE SURVEY OF LAND IN SPRINGFIELD, MASSACHUSETTS SURVEYED FOR H & H REAL ESTATE HOLDINGS, LLC" PREPARED BY HERITAGE SURVEYS, INC., DATED MARCH 17, 2016; REVISED TO MAY 2, 2016. SEE HAMPDEN COUNTY REGISTRY OF DEEDS BOOK OF PLANS 376 PAGE 38.
3. THE EXISTING BUILDING(S) SHOWN HEREON ARE BASED ON AN APPROXIMATE MEASUREMENT OF THE OUTSIDE PERIMETER OF THE EXISTING STRUCTURES. THE ACTUAL LOCATION OF THE EXISTING BUILDING WALLS AND CORNERS SHOULD BE VERIFIED IN THE FIELD PRIOR TO ANY CONSTRUCTION WORK THAT WOULD ABUT OR TAKE PLACE ADJACENT TO THE EXISTING BUILDING(S). IF THE PLAN HEREON IS USED FOR CONSTRUCTION LAYOUT PURPOSES, THE PARTIES CONDUCTING LAYOUT SHALL CONTACT R. LEVESQUE ASSOCIATES INC. PRIOR TO SAID LAYOUT TO DETERMINE PROPER CONTROL. PLEASE NOTE WHILE THE BUILDING(S) ARE SHOWN TO BE SQUARE, IT SHOULD NOT BE ASSUMED THAT THE WALLS ARE SQUARE OR PLUMB. R. LEVESQUE ASSOCIATES TAKES NO RESPONSIBILITY FOR THIRD PARTY LAYOUT OF THE PLAN SHOWN HEREON.
4. THIS PLAN HAS BEEN PREPARED FOR SITE PLANNING PURPOSES AND SHALL NOT BE USED FOR THE CONVEYANCE OF LAND OR FOR ANY OTHER USE.
5. SUBJECT PARCEL CONTAINS 46,401 S.F. OR 1.065 ACRES.
6. THE SUBJECT PROPERTIES SHOWN HEREON MAY BE SUBJECT TO RIGHTS AND EASEMENTS AS CONTAINED IN THE VARIOUS DEEDS OF RECORD DESCRIBING SAID PROPERTIES. THE LOCATION AND EXTENT OF ANY SUCH RIGHTS AND EASEMENTS IS NOT THE SUBJECT OF THIS PLAN.
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ACCESSIBILITY NOTES

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2. SHOULD THE ARCHITECT PROVIDE ADDITIONAL ENTRANCES OR MEANS OF EGRESS, ADDITIONAL ACCESSIBLE ROUTES MAY BE REQUIRED.
3. IT IS THE RESPONSIBILITY OF THE ARCHITECT AND CONTRACTOR TO NOTIFY THE ENGINEER AND LANDSCAPE ARCHITECT OF ANY CHANGES TO THE PROPOSED BUILDING THAT WOULD AFFECT THE ACCESSIBILITY REQUIREMENTS OF THE PROPOSED SITE.
4. THE CONTRACTOR SHALL REVIEW IN DETAIL THE REQUIREMENTS OF 521 CMR AND SHALL BE RESPONSIBLE FOR CONFORMANCE WITH SAID REGULATIONS.

PERMITTING

RLA
R LEVESQUE ASSOCIATES INC
Landscape Architects
Civil Engineers - Land Surveyors
Environmental Consultants
ph. 413.568.0985 fax: 413.568.0986
40 School Street
Westfield, MA 01085
rlaland.com

SITE PLAN
PROPOSED TRASH HAULING FACILITY
4 Birnie Avenue
Assessor's parcel I.D. #014800006
Springfield, Mass.

4/15/21

PREPARED FOR:
HANN Realty Berkshire, LLC
425 Union Street
West Springfield, MA 01089

ISSUANCE DATE: April 15, 2021

REVISIONS:	DATE:

DRAFTED BY:

UNAUTHORIZED ALTERATION OF THIS DOCUMENT IS A VIOLATION OF MASSACHUSETTS STATE LAW

SCALE: 1" = 20'

RLA PROJ. NUMBER: 201212

DRAWING#	REV.
C-1	-

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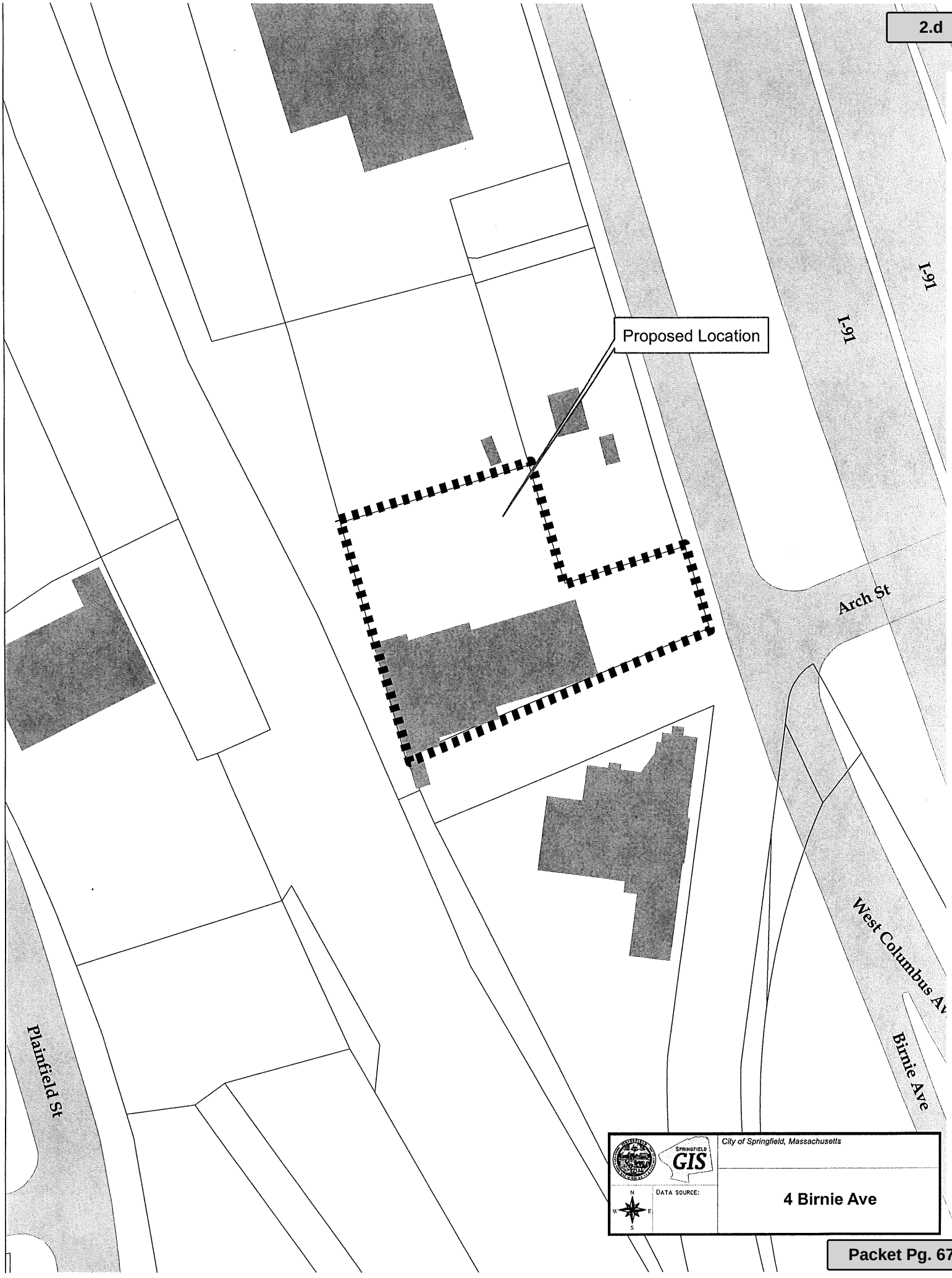
Attachment: Birnie_Ave_4_2021 (6171 : 4 Birnie Avenue)



Attachment: Birnie_Ave_4_2021 (6171 : 4 Birnie Avenue)

City Council
36 Court Street
Springfield, MA 01103

TABLED

PETITION (ID # 6177)

Meeting: 06/07/21 07:00 PM
Department: Economic Development
Category: Special Permit
Prepared By: Phil Dromey
Initiator: Phil Dromey
Sponsors:
DOC ID: 6177

For a Special Permit to Operate a Pet Funeral Operation (Crematorium) at the Properties Known as 142 Hancock Street (06250-0029)(Book#20904/Page#511), WS Hancock Street (06250-0028 & 0030)(Book#20904/Page#511) and NS Pendleton Avenue (09630-0022) (Book#20904/Page#511), as Allowed by M.G.L. and the Springfield Zoning Ordinance, Article 4, Table 4-4, Section 8.5.

Request:	See Above
Owner:	Living Water Church of God, Inc.
By:	Tania Barber
Petitioner:	Elizabeth Lauren Atkins
By:	Elizabeth Lauren Atkins

HISTORY:

05/17/21 City Council CONTINUE VOTE Next: 06/07/21

Elizabeth Lauren Atkins, petitioner. Explained

To The City Council of the City of Springfield:

The undersigned respectfully petition your honorable body

for a special permit to operate a pet funeral operation (Crematorium) at the properties known as 142 Hancock Street (06250-0029)(Book#20904/Page#511), WS Hancock Street (06250-0028 & 0030)(Book#20904/Page#511) and NS Pendleton Avenue (09630-0022) (Book#20904/Page#511), as allowed by M.G.L. and the Springfield Zoning Ordinance, Article 4, Table 4-4, Section 8.5.

Mailing Address:

571 Roosevelt Avenue
Springfield, MA 01118

1145 Main Street, Suite 301
Springfield, MA 01103

Owner:

Living Water Church of God, Inc.

I hereby certify that I am the owner or acting on behalf of the owner.

BY: Tania M. Barber 04 / 23 / 2021
Tania Barber

Mailing Address:

3 Hawthorne Lane
Holyoke, MA 01040

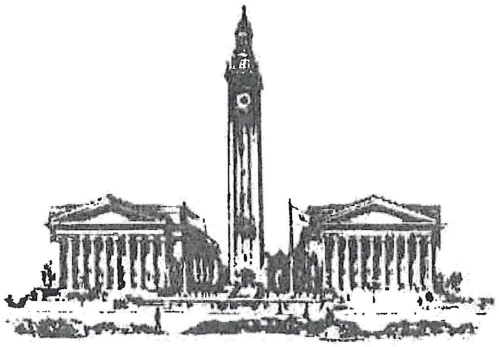
Petitioner:

Elizabeth Lauren Atkins

I hereby certify that I am the petitioner or acting on behalf of the petitioner.

BY: Elizabeth Lauren Atkins
Elizabeth Lauren Atkins

Attachment: Hancock_St_142_Tax_Formal (6177 : 142 Hancock Street)



THE CITY OF
SPRINGFIELD, MASSACHUSETTS

4/26/2021

Special Permit
Tax Certification

I certify that all identifiable real estate, personal property and excise taxes have been paid by the petitioner and/or landlord associated with the special permit request shown below:

Special Permit : 142 Hancock Street, WS Hancock Street, WS Hancock Street & NS Pendleton Street
Petitioner : Elizabeth Laruen Atkins
LandLord : Living Water Church of God, Inc.

Christopher A.Caputo: Treasurer Collector

Attachment: Hancock_St_142_Tax_Formal (6177 : 142 Hancock Street)

OFFICE OF PLANNING & ECONOMIC DEVELOPMENT
ANALYSIS FOR A SPECIAL PERMIT

142 HANCOCK STREET (06250-0028), ET.AL.
CREMATORIUM (PET FUNERAL OPERATION)

General Information

Petitioner:	Elizabeth Laruen Atkins
Request:	To operate a pet funeral operation (crematorium).
Proposed use of the property:	Crematorium
Size:	22,590 s.f.
Compatibility with current planning documents:	The Old Hill Neighborhood Plan shows no changes to this area.
Neighborhood council notification:	Old Hill Neighborhood Council: 5-3-21
Tax Status:	**SEE ATTACHED**
Site Visit:	5-11-21
Hearing Date:	5-17-21/6-7-21

Staff Analysis

Neighborhood characteristics:

The property is zoned Business B and Residence B and is located in an area with a mix of commercial and residential uses. The surrounding land uses include:

To the north is an automotive repair facility zoned Business B.
To the south are single-family homes zoned Residence B.
To the east is a church zoned Business A.
To the west is a vacant property zoned Residence B.

Site plan review:

The petitioner has requested a special permit to operate a pet funeral operation at the property known as 142 Hancock Street. This site is the current location of a church and has been used for automotive related uses in the past.

As per the petitioner, the proposed use will be in two (2) phases. The first phase would be the location/office for the petitioner's mobile euthanasia service. It should be noted that the petitioner is a licensed veterinarian. The use would include a third party crematorium picking up the deceased pets at this location two (2) to three (3) times a week and then dropping back off the ashes. Ashes will then be delivered to their homes or to other veterinarian clinics. In speaking with the petitioner, it was indicted that no flame-based cremations would be

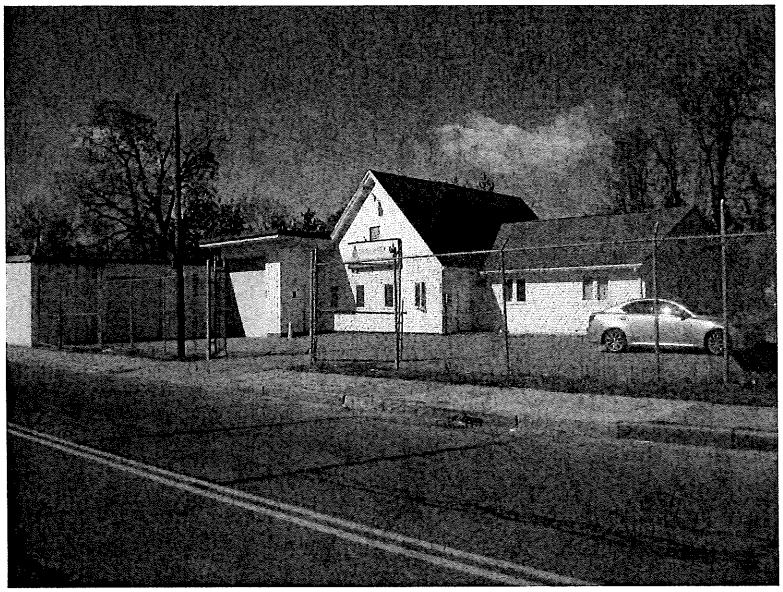
Attachment: Hancock_St_142_2021 (6177 : 142 Hancock Street)

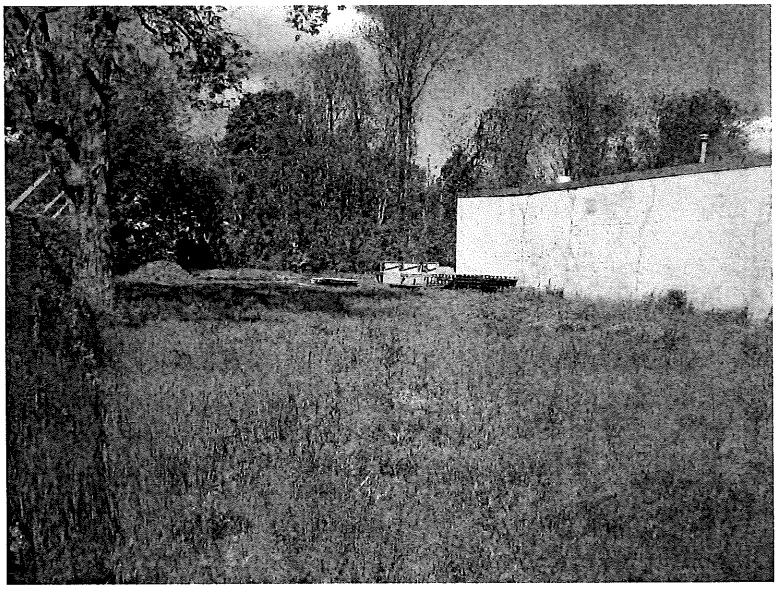
taking place at this location.

Phase 2 of the operation would be for a water-based crematorium (also referred as aquamation or alkaline hydrolysis) to be located at this site. The petitioner has indicated that this operation could take up to twelve (12) months to start as the machine has a six (6) month waiting list.

After reviewing the submitted site plans and information, as well as visiting the site, the staff does not object to the proposed use. The staff believes that this is a unique use of this property and a use that will not have any major impacts to the abutting properties or on the neighborhood as a whole.

The only issue the staff did note when visiting the site is that in addition to the building, the site also has some large grassed areas surrounding the building. There is also fencing that encloses the property. As can be seen from the attached photos, these areas are currently overgrown and debris has been piled up. The fencing along Pendleton Avenue is overgrown and there is trash along the sidewalks. If this special permit is approved, the petitioner should be required to address these issues and also repair/paint the existing fencing.





Recommendation

Approve, with conditions.

Recommended Conditions

1. This special permit is granted to this petitioner only.
2. This special permit is granted solely to operate a pet funeral service (crematorium), at the properties known as 142 Hancock Street (06250-0029), WS Hancock Street (06250-0028 & 0030) and NS Pendleton Avenue (09630-0022).
3. The use shall be developed as per the attached site plans with the addition of conditions #4 though #9.
4. There shall be no flame-based cremations done at this location.
5. The existing fencing shall be repaired and/or repainted.

Attachment: Hancock_St_142_2021 (6177 : 142 Hancock Street)

6. All overgrown vegetation within the fencing shall be removed.
7. Any and all debris located on the site shall be removed.
8. All landscaping areas shall be maintained free of all overgrown vegetation, trash and/or debris.
9. The public sidewalks along Hancock Street and Pendleton Avenue shall be maintained, including snow removal.
10. Compliance with these conditions, as well as any and all zoning regulations, is required. Failure to comply may result in denial of the issuance of a Building Permit and/or Occupancy Permit, revocation of any permits issued and/or enforcement by the Code Enforcement Department punishable by fines of up to $200 per day for each day a violation exists.

Attachment: Hancock_St_142_2021 (6177 : 142 Hancock Street)

THE CITY OF
SPRINGFIELD, MASSACHUSETTS

4/26/2021

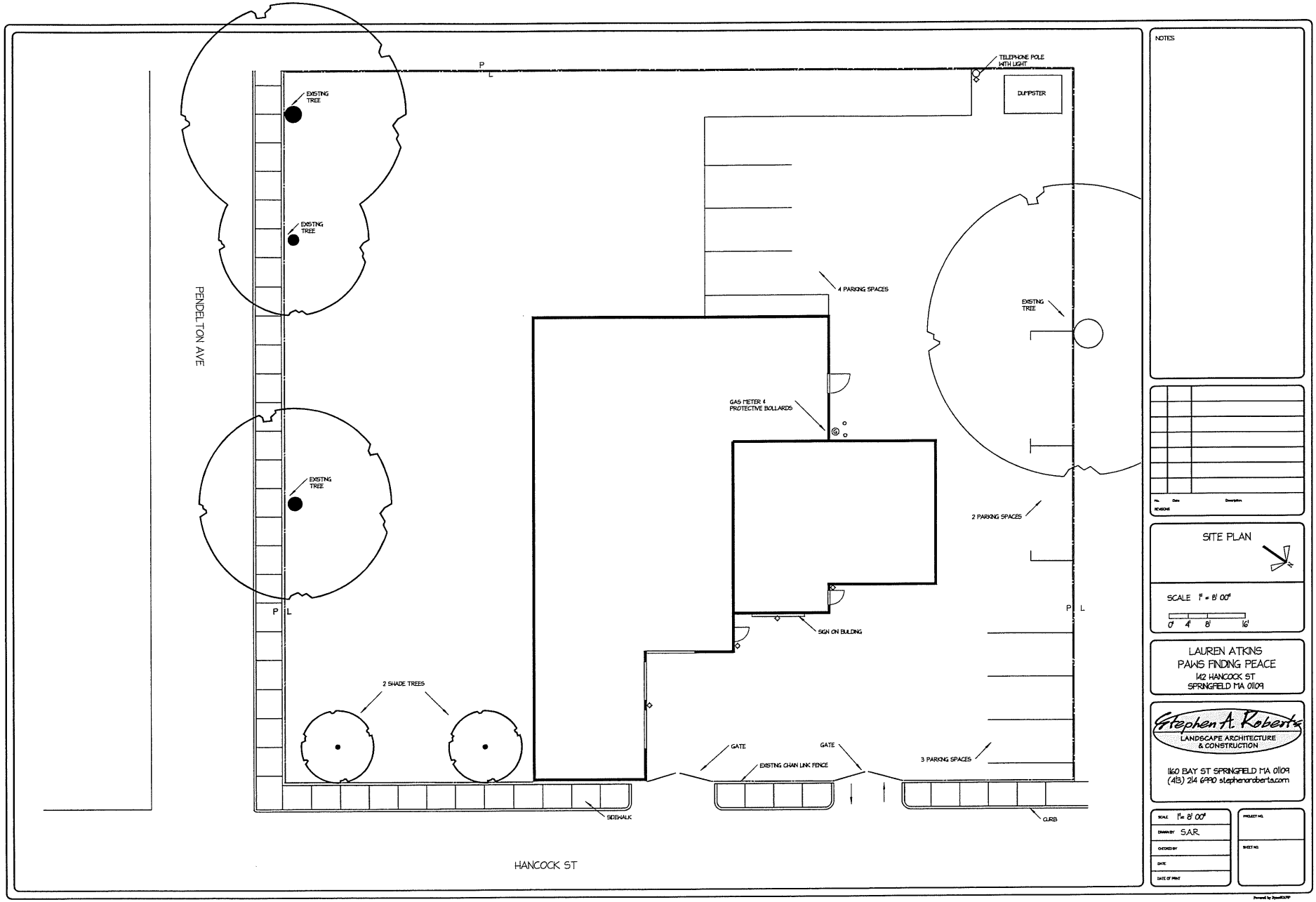
Special Permit
Tax Certification

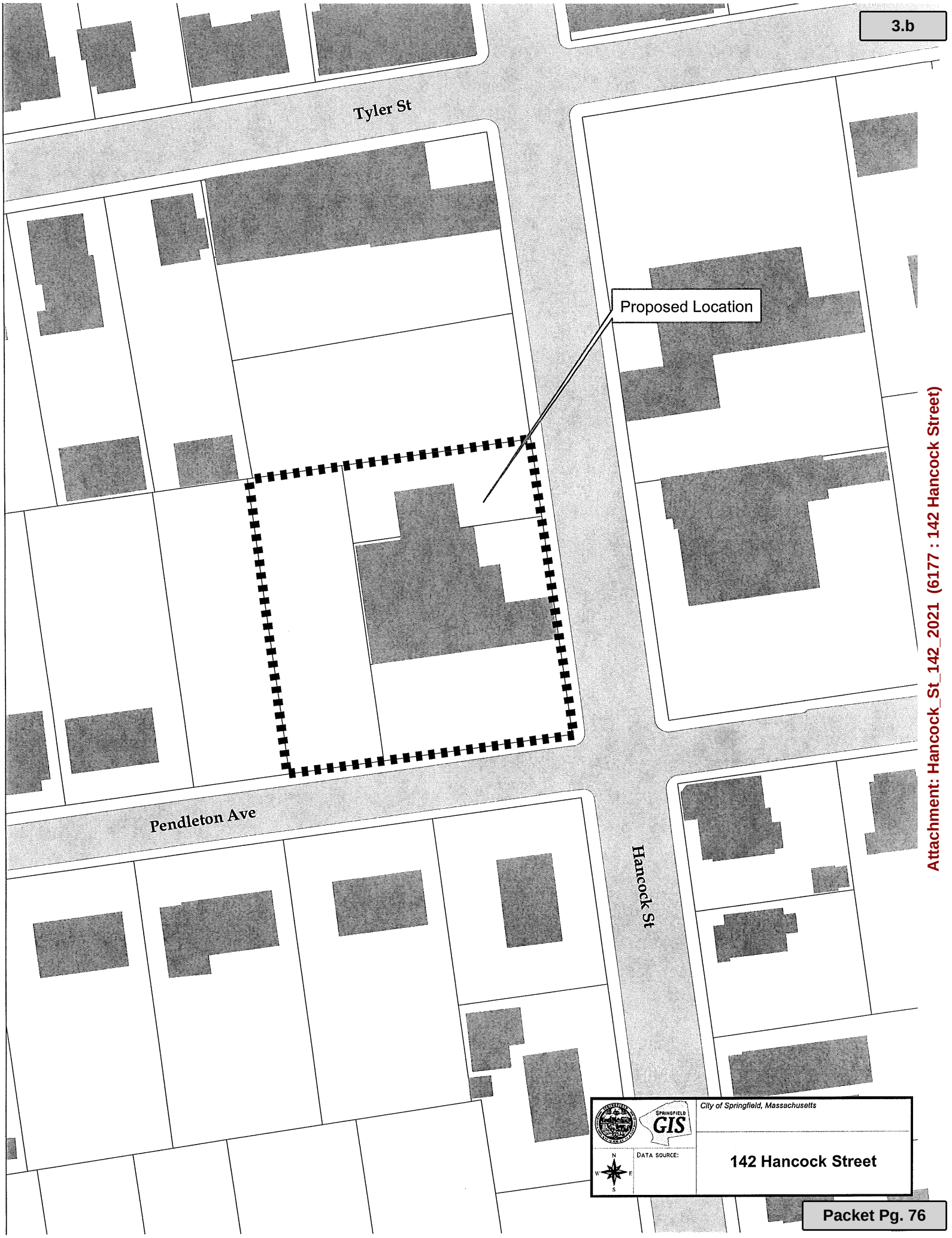
I certify that all identifiable real estate, personal property and excise taxes have been paid by the petitioner and/or landlord associated with the special permit request shown below:

Special Permit : 142 Hancock Street, WS Hancock Street, WS Hancock Street & NS Pendleton Street
Petitioner : Elizabeth Laruen Atkins
LandLord : Living Water Church of God, Inc.

Christopher A.Caputo: Treasurer Collector

Attachment: Hancock_St_142_2021 (6177 : 142 Hancock Street)


NOTES
TELEPHONE POLE WITH LIGHT
DUMPSTER
EXISTING TREE
EXISTING TREE
EXISTING TREE
EXISTING TREE
PENDELTON AVE
4 PARKING SPACES
GAS METER & PROTECTIVE BOLLARDS
2 PARKING SPACES
SIGN ON BUILDING
2 SHADE TREES
GATE
GATE
EXISTING CHAIN LINK FENCE
3 PARKING SPACES
SIDEWALK
CURB
HANCOCK ST
SITE PLAN
SCALE 1" = 8' 00"
0' 4' 8' 16'
LAUREN ATKINS
PAWS FINDING PEACE
142 HANCOCK ST
SPRINGFIELD MA 01109
Stephen A. Roberts
LANDSCAPE ARCHITECTURE & CONSTRUCTION
1160 BAY ST SPRINGFIELD MA 01109
(413) 214 6990 stephenaroberts.com
SCALE 1" = 8' 00"
DRAWN BY S.A.R.
CHECKED BY
DATE
DATE OF PRINT
PROJECT NO.
SHEET NO.



Attachment: Hancock_St_142_2021 (6177 : 142 Hancock Street)

City Council
36 Court Street
Springfield, MA 01103

TABLED

PETITION (ID # 6172)

Meeting: 06/07/21 07:00 PM
Department: Economic Development
Category: Special Permit
Prepared By: Phil Dromey
Initiator: Phil Dromey
Sponsors:
DOC ID: 6172

To Amend an Existing Special Permit (Motor Vehicle Sales, Motor Vehicle Painting And/Or Body Work, Motor Vehicle Repair & Maintenance and Mechanical Public Car Wash), Granted May 2014, by Allowing a Change to the Approved Site Plan, at the Properties Known as 603 East Columbus Avenue (04303-0595), 683 East Columbus Avenue (04303-0588), 322 Main Street (08130-0028), WS Main Street (08130-0020), SS Main Street (08130-0031) and SS York Street (12605-0036, 0043 & 0044) (Book#/Page# 21213, 342/13269, 366/20430. 398), as Allowed by M.G.L. and the Springfield Zoning Ordinance, Article 4, Table 4-4, Section 12.1, 12.3(2), and 12.3(5).

Request:	See Above
Owner:	Bar South Land Holdings LLC & Columbus Avenue Realty, LLC
By:	James E Balise, Jr.
Petitioner:	Columbus Avenue Realty, LLC
By:	James E Balise, Jr.

HISTORY:

05/17/21 City Council CONTINUE VOTE Next: 06/07/21

Jeb Balise, President of Balise Motor Sales. Explained they are continuing their improvement in the South End. He has been in contact with the South End Citizen Council as well as Phil Dromey from the Planning Department. The improvement will includes a laundry mat that will replace the old Saw Center Building, expand the free vac, the free vac that's in the plan is much safer, much more customer friendly and inline with current volume of car washes, it will also take care of parking needs that they need for Hyundai and their Collision Repair Center. Construction will begin officially in the summer, you see the improvement of the Bear Auto building in the 3rd or 4th quarter. When they are done everything will be much improved. Their new investment in the South End is over Five Million Dollars.

Jon Allard, Fuss & O'Neil Sight Engineer. Explained his graphic design presentation to the council of the existing site and what the new site will look like. The development includes, replacing the 10 existing vacuum off the main drive way of the car wash, it a little dangerous. The revising of the vacuum location and installing more vacuums for the capacity, secondly expanding parking area for the Collison Repair Center and Hyundai. The proposed vacuums will expand from 10 to 30. There will be fence, landscape, storm water detention on site with nice plants.

Councilor Walsh states she can relate to what Mr. Balise is saying about the vacuum because she uses the car wash. She think its important for Mr. Balise to restate that he is a family business. She asked if the business if over a hundred and fifty years old or a hundred.

Mr. Balise said just over a hundred.

Mr. Balise said they never got a letter from Leo, but the South End Citizen has been a part of it and they have endorse it. The laundry mat, there's a real need in the South End. They will be bringing children reading and really good grass route neighborhood things that really help the local neighbors and children. The vacuum are converted to green, they want as few option that will cause an accident or congestion.

Councilor Lederman asked Mr Balise if ever consider looking at offering recycling in addition to other waste disposal at the car wash.

Mr. Balise said they do recycle what come in.

Councilor Lederman asked if they sort the trash.

Mr. Balise said yes.

Councilor Ramos asked Mr Balise, how many additionally job will be created.

Mr. Balise said they are putting new equipment. A neutral number of people, but it does change their job descriptions. He was able to eliminate two of the jobs and change what they do.

Councilor Ramos asked how may people are currently employed.

Mr. Balise said 17.

Councilor Ramos asked what is the timeline look like.

Mr. Balise said he's hoping based on approval to start right away in the summer.

Councilor Davila asked if Mr. Balise is going to expand more vacuum.

Mr. Balise said yes, its going from 12 to 30.

Councilor Gomez made a motion to continue, seconded by Councilor Edwards. All being in favor, the motion passed unanimously.

To The City Council of the City of Springfield:

The undersigned respectfully petition your honorable body

to amend an existing special permit (motor vehicle sales, motor vehicle painting and/or body work, motor vehicle repair & maintenance and mechanical public car wash), granted May 2014, by allowing a change to the approved site plan, at the properties known as 603 East Columbus Avenue (04303-0595), 683 East Columbus Avenue (04303-0588), 322 Main Street (08130-0028), WS Main Street (08130-0020), SS Main Street (08130-0031) and SS York Street (12605-0036, 0043 & 0044) (Book#/Page# 21213, 342/13269, 366/20430. 398), as allowed by M.G.L. and the Springfield Zoning Ordinance, Article 4, Table 4-4, Section 12.1, 12.3(2), and 12.3(5).

Mailing Address:

122 Doty Circle
West Springfield, MA 01089

Owner:

Bar South Land Holdings LLC & Columbus Avenue Realty, LLC

I hereby certify that I am the owner or acting on behalf of the owner.

BY: _____
James E. Balise, Jr.

Mailing Address:

122 Doty Circle
West Springfield, MA 01089

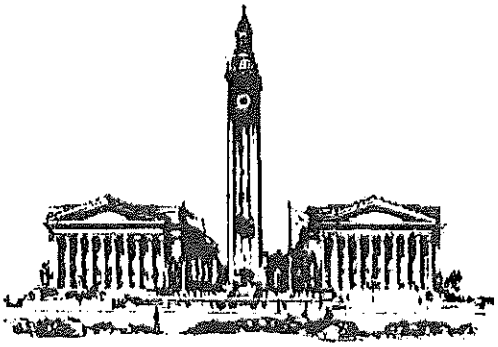
Petitioner:

Columbus Avenue Realty, LLC

I hereby certify that I am the petitioner or acting on behalf of the petitioner.

By: _____
James E. Balise, Jr.

Attachment: 603_E_Columbus_Ave_Tax_Formal (6172 : 603 East Columbus Avenue)



THE CITY OF
SPRINGFIELD, MASSACHUSETTS

4/5/2021

Special Permit
Tax Certification

I certify that all identifiable real estate, personal property and excise taxes have been paid by the petitioner and/or landlord associated with the special permit request shown below:

Special Permit : 603 East Columbus Avenue
Petitioner : Columbus Avenue Realty, LLC
LandLord : Bar South Land Holdings LLC & Columbus Avenue Realty, LLC

Christopher A.Caputo: Treasurer Collector

Attachment: 603_E_Columbus_Ave_Tax_Formal (6172 : 603 East Columbus Avenue)

OFFICE OF PLANNING & ECONOMIC DEVELOPMENT
ANALYSIS FOR A SPECIAL PERMIT

603 EAST COLUMBUS AVENUE (04303-0595), ET. AL.

AMEND AN EXISTING SPECIAL PERMIT (MOTOR VEHICLE SALES, MOTOR VEHICLE PAINTING AND/OR BODY WORK, MOTOR VEHICLE REPAIR & MAINTENANCE AND A MECHANICAL PUBLIC CAR WASH)

General Information

Petitioner:	Columbus Avenue Realty, LLC
Request:	To amend an existing special permit (motor vehicle sales, motor vehicle painting and/or body work, motor vehicle repair & maintenance and mechanical public car wash), granted May 2014, by allowing a change to the approved site plan.
Proposed use of the property:	See above.
Parcel Size:	313,864 s.f. (7.2 acres)
Compatibility with current planning documents:	The South End Neighborhood Plan shows no changes to this area.
Neighborhood council notification:	South End Citizens Council: 5-3-21
Tax Status:	**SEE ATTACHED**
Site Visit:	5-11-21
Hearing Date:	5-17-21/6-7-21

Neighborhood characteristics:

This site is located in an area with a mix of commercial and industrial uses. The surrounding land uses include:

To the north is a gas station zoned Business B.
To the south is an office plaza zoned Industrial A.
To the east are McDonalds, office buildings and a vacant car dealership zoned Industrial A and Business B.
To the west is Interstate 91.

Site plan review:

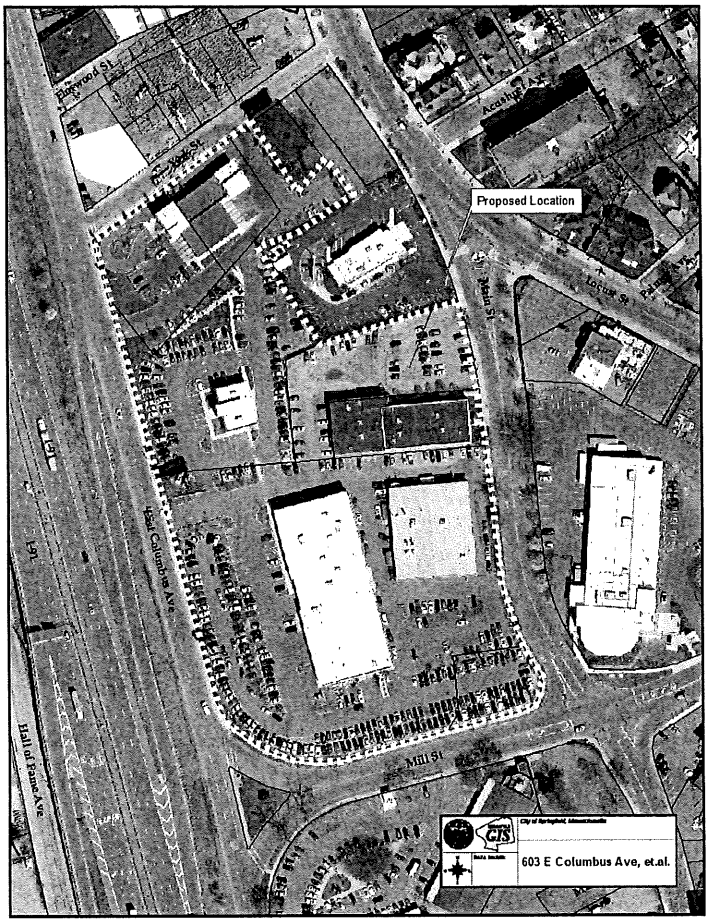
The petitioner has requested to amend an existing special permit, granted in May 2014, for a number of automotive related uses at the property known as 603 East Columbus Avenue. The existing special permits include motor vehicle sales, motor vehicle repair, motor vehicle painting and/or body work and a mechanical public car wash. The proposed amendment would allow a change in the approved plans. Specifically, the petitioner is requesting to amend the site plan to reconfigure the interior layout and add additional vacuum

Attachment: E_Columbus_Ave_603_2021 (6172 : 603 East Columbus Avenue)

stations and also expanding the parking to include two (2) properties along Main Street. This includes the property known as SS Main Street and 322 Main Street. Both buildings will be demolished.

After visiting the site and reviewing the proposed plans, the staff does not object to the proposed request. As with all new paving, in addition to the special permit approval, a full review will need to be completed by the Department of Public Works.

Further, the only issue the staff has is that a detailed landscaping plan was not including with the application. The staff would like to see landscaping along the Main Street frontage to help buffer this new parking. The staff would recommend that this area include a mix of shrubs as well as trees. A fencing plan should also be submitted. If approved, the staff would recommend that a condition be placed on the special permit requiring that a full detailed landscaping plan, indicating variety and sizes of the proposed plantings, be submitted to the Office of Planning & Economic Development for review and approval.



Recommendation

Approve, with conditions.

Recommended Conditions:

1. This special permit is granted to this petitioner only.
2. This special permit is to amend an existing special permit, granted in May 2014, by allowing a change to the approved plans at the properties known as 603 East Columbus Avenue (04303-0595), 683 East Columbus Avenue (04303-0588), 322 Main Street (08130-0028), WS Main Street (08130-0020), SS Main Street (08130-0031) and SS York Street (12605-0036, 0043 & 0044).
3. The use shall be developed as per the attached plans and elevations, with the addition of conditions #4 through #6.
4. All conditions placed on the May 2014 special permit shall remain in effect.
5. In addition to the special permit approval, a full review by the Department of Public Works, as per the provisions of City Ordinance, Chapter 27, Article VIII, § 27-58 through 27-63, will be required. This approval must be obtained prior to the issuance of a Building Permit.
6. A detailed landscaping plan, indicting size and variety of plant materials, shall be submitted to the Office of Planning & Economic Development for review and approval.
7. Compliance with these conditions, as well as any and all zoning regulations, is required. Failure to comply

Attachment: E_Columbus_Ave_603_2021 (6172 : 603 East Columbus Avenue)

may result in denial of the issuance of a Building Permit and/or Occupancy Permit, revocation of any permits issued and/or enforcement by the Code Enforcement Department punishable by fines of up to $200 per day for each day a violation exists.

Attachment: E_Columbus_Ave_603_2021 (6172 : 603 East Columbus Avenue)

THE CITY OF
SPRINGFIELD, MASSACHUSETTS

4/5/2021

Special Permit
Tax Certification

I certify that all identifiable real estate, personal property and excise taxes have been paid by the petitioner and/or landlord associated with the special permit request shown below:

Special Permit : 603 East Columbus Avenue
Petitioner : Columbus Avenue Realty, LLC
LandLord : Bar South Land Holdings LLC & Columbus Avenue Realty, LLC

Christopher A.Caputo: Treasurer Collector

Attachment: E_Columbus_Ave_603_2021 (6172 : 603 East Columbus Avenue)

DEPARTMENTAL AND INTERDEPARTMENTAL CORRESPONDENCE
CITY OF SPRINGFIELD
MASSACHUSETTS

TO: DATE: May 21, 2014

DEPARTMENT: FROM: Wayman Lee, Esq.

COPIES TO: DEPARTMENT: City Clerk

SUBJECT: 603 East Columbus

This is to inform you that at a meeting of the City Council held on Monday, April 28, 2014 it was voted by the City Council according to law to grant a special permit to Owner: Balise Automotive Realty LP & Columbus Avenue Realty, LLC By: James E, Balise Jr and Petitioner: Columbus Avenue Realty, LLC By: James E. Balise Jr. to operate a Motor vehicle Sales (new and used) Motor Vehicle Painting and/or Body Work, Motor Vehicle Repair & Maintenance (Light & Heavy) and a Mechanical Public Car Wash at the property known as **603 East Columbus Avenue (04303-0595), 683 East Columbus Avenue (04303-0588), WS Main Street (08130-0020) and SS York Street (12605-0036, 0043 & 0044)** to operate Motor Vehicle Sales (new and used), Motor Vehicle Painting and/or Body Work, Motor Vehicle Repair & Maintenance (Light & Heavy) and Mechanical Public Car Wash), as allowed by Article 4, Table 4-4, Section 12.1,12.3(2, and 12.3(5) with the following conditions:

1. This special permit is granted to this petitioner only.
2. This special permit is granted for motor vehicle sales (new & used), motor vehicle repair and maintenance (light & heavy), motor vehicle painting and/or body work and a mechanical public car wash at the properties known as 603 East Columbus Avenue (04303-0595), 683 East Columbus Avenue (04303-0588), WS Main Street (08130-0020) and SS York Street (12605-0036, 0043 & 0044).
3. The use shall be developed as per the attached plans and elevations, with the addition of conditions #4 through #15.
4. A detailed landscaping plan, including size and variety of plant materials, shall be submitted to the Office of Planning & Economic Development for review and approval.
5. There shall be no storage of automotive parts outside the building.
6. there shall be no storage of junk vehicles located on the site.
7. There shall be no work completed to any vehicle outside the building.
8. any and all dumpsters shall be completely enclosed.
9. All parking spaces shall be clearly Marked.
10. the building shall be maintained free of all graffiti.
11. the site, including landscaped areas, shall be maintained free of all weeds, trash and debris.
12. The public sidewalk shall be maintained, including snow removal.
13. There shall be no banners, streamers, pennants located on the property or on the display vehicles.
14. A full site plan review shall be completed by the Department of Public Works prior to issuing a Building Permit.
15. Any and all unused curb cuts, including the curb cuts along Mill Street, shall be legally closed and the tree belt re-established.
16. Compliance with these conditions, as well as any and all zoning regulations, is required. Failure to comply may result in enforcement by the Code Enforcement Department punishable by a fine of up to $50 per day for each day a violation exists

REASONS: (1) The specific site is an appropriate location for such a use, structure, or condition. (2) The use as developed will not adversely affect the neighborhood. (3) Adequate and appropriate facilities will be provided for the proper operation of the proposed use. (4.) To incorporate the Planning Staff Analysis into the decision at the basis of the findings.

This permit becomes effective on May 21, 2014

Very truly yours

Wayman Lee

Wayman Lee, Esq.
City Clerk

Attachment: E_Columbus_Ave_603_2021 (6172 : 603 East Columbus Avenue)

PLAN OF LAND IN
SPRINGFIELD, MASSACHUSETTS
SURVEYED FOR
BALISE AUTOMOTIVE REALTY

SCALE: 1" = 30'
DATE: JULY 15, 2016

HERITAGE SURVEYS, INC.
REGISTERED PROFESSIONAL LAND SURVEYORS
COLLEGE HIGHWAY & CLARK STREET
POST OFFICE BOX 1
SOUTHAMPTON, MASSACHUSETTS
(413) 527-3600

JOB #	DWG #	SURV #
6792-160624	6792esbl2	6792-160715

NOTES:

1. ELEVATIONS ARE BASED ON A FINISHED FLOOR ELEVATION (62.46') AT THE SALES RECEPTION ENTRANCE AS SHOWN ON A SITE PLAN BY TESSIER ASSOCIATES, INC., FOR BALISE SATURN, DATED 6/19/92, SHEET L-1.
2. UNDERGROUND UTILITY LOCATIONS SHOWN HEREON ARE BASED UPON SURFACE FEATURES, SURVEYABLE EVIDENCE, RECORD DATA, AND ARE APPROXIMATE. ACTUAL LOCATIONS SHOULD BE VERIFIED WITH THE APPROPRIATE UTILITY COMPANY AND/OR MUNICIPAL DEPARTMENT PRIOR TO FINAL DESIGN AND/OR CONSTRUCTION.

LEGEND

BOUND SET	■	UTILITY POLE	
IRON PIPE FOUND	○	LIGHT POLE	
IRON ROD FOUND	○	HYDRANT	
IRON PIPE SET	●	WATER GATE	
CATCH BASIN	●	GAS GATE	
DRAINAGE MANHOLE	●	UTILITY ACCESS	
SANITARY MANHOLE	●	GAS METER	
ELECTRIC MANHOLE	●	ELECTRIC METER	
BOLLARD	●	ROOF DRAIN	
METAL POST	●	CONTROL VALVE	
SPOTGRADE	1245	TRANSFORMER	
		CONTOUR	

CHAIN LINK FENCE	
GAS LINE	G
WATER LINE	W
OVERHEAD WIRES	OHW
BURIED ELEC.-TEL	UG
STORM DRAIN	D
STORM WATER	SD
SANITARY SEWER	S
VERIZON, COMCAST, FIBER OPTIC	VERIZON

PARCEL D
AREA =
4.111 ACRES
BALISE AUTOMOTIVE REALTY
BOOK 13548 PAGE 321
PLAN BOOK 369 PAGE 121

PARCEL E
AREA =
29,341 S.F.
BAR SOUTH
LAND TRUST
BOOK 21213 PAGE 364

PARCEL A
AREA =
4.074
ACRES

MAIN STREET
EAST COLUMBUS AVENUE
MILL STREET
YORK STREET

HYUNDAI DEALERSHIP
693 E. COLUMBUS AVE.

BALISE
SATURN
COLUMBUS AVENUE
592 MAIN STREET

READY CREDIT
693 COLUMBUS AVE.
SUITE

701 E. COLUMBUS AVE.
(under construction)

LUMAN PROPERTIES, LLC
BOOK 13210 PAGE 241

COLUMBUS AVENUE
REALTY, LLC
BOOK 13548 PAGE 321
PLAN BOOK 369 PAGE 121

MCDONALD'S CORPORATION
BOOK 4171 PAGE 256
PLAN BOOK 277 PAGE 56

592 MAIN STREET
SPRINGFIELD, MA
01103-1003

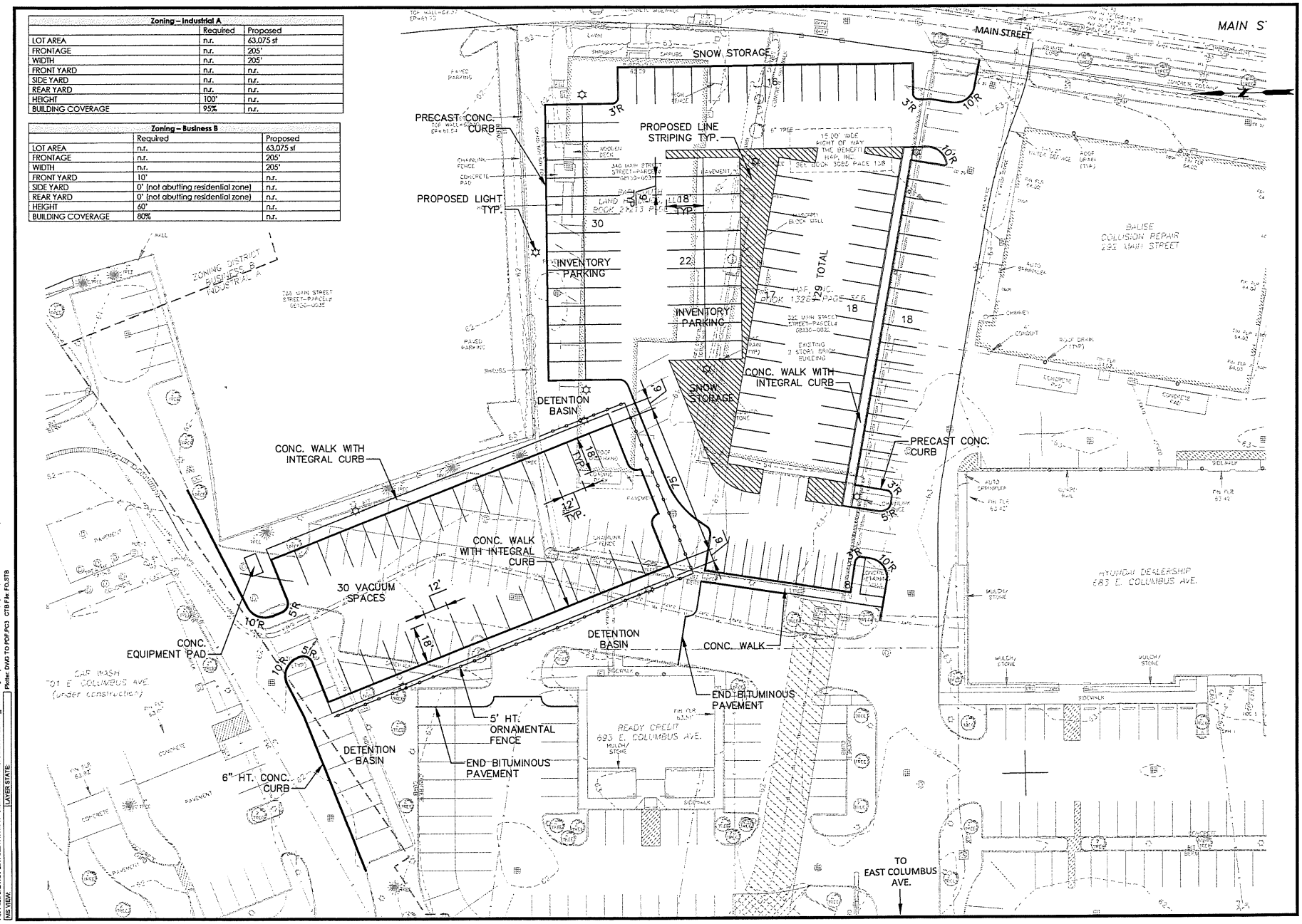
BAR SOUTH
LAND TRUST
BOOK 21213 PAGE 364

ZONING DISTRICT
BOUNDARY

SEE BOOK 20208 PAGE 364
FOR RESTRICTIONS TO
HORIZON DEVELOPMENT, INC.

Zoning – Industrial A		
	Required	Proposed
LOT AREA	n.r.	63,075 sf
FRONTAGE	n.r.	205'
WIDTH	n.r.	205'
FRONT YARD	n.r.	n.r.
SIDE YARD	n.r.	n.r.
REAR YARD	n.r.	n.r.
HEIGHT	100'	n.r.
BUILDING COVERAGE	95%	n.r.

Zoning – Business B		
	Required	Proposed
LOT AREA	n.r.	63,075 sf
FRONTAGE	n.r.	205'
WIDTH	n.r.	205'
FRONT YARD	10'	n.r.
SIDE YARD	0' (not abutting residential zone)	n.r.
REAR YARD	0' (not abutting residential zone)	n.r.
HEIGHT	60'	n.r.
BUILDING COVERAGE	80%	n.r.



BAR SOUTHLAND HOLDINGS LLC.

SITE LAYOUT

701 E. COLUMBUS & 340 MAIN STREET

SPRINGFIELD MASSACHUSETTS

FUSS & O'NEILL

1550 MAIN STREET, SUITE 400
SPRINGFIELD, MA 01103
413.452.0445
www.fando.com

SCALE HORZ.: 1" = 20'
VERT.:
DATUM HORZ.:
VERT.:
20 10 0 20
GRAPHIC SCALE

No.	DATE	DESCRIPTION	DESIGNER REVIEWER

PROJ. No.: 20170224.A50
DATE: MARCH 2021

CS-120

File Path: J:\DWG\P2017\0224\A50\EPR - Balise Vacuum\Civil\Plan\20170224A50_SITE01.dwg Layout: CS-120 Plotted: Fri, April 02, 2021 - 1:23 PM User: jalland
XR VIEW: LAYER STATE: Plotter: DWG TO PDF.PC3 CTB File: FD.STB

Attachment: E_Columbus_Ave_603_2021 (6172 : 603 East Columbus Avenue)

File Path: J:\DWG\P20170224\A50\SPR - Balise Vacuum\Civil\Plan\20170224A50_GRD01.dwg Layout: CG-120 Plotted: Fri, April 02, 2021 - 2:00 PM User: jallard
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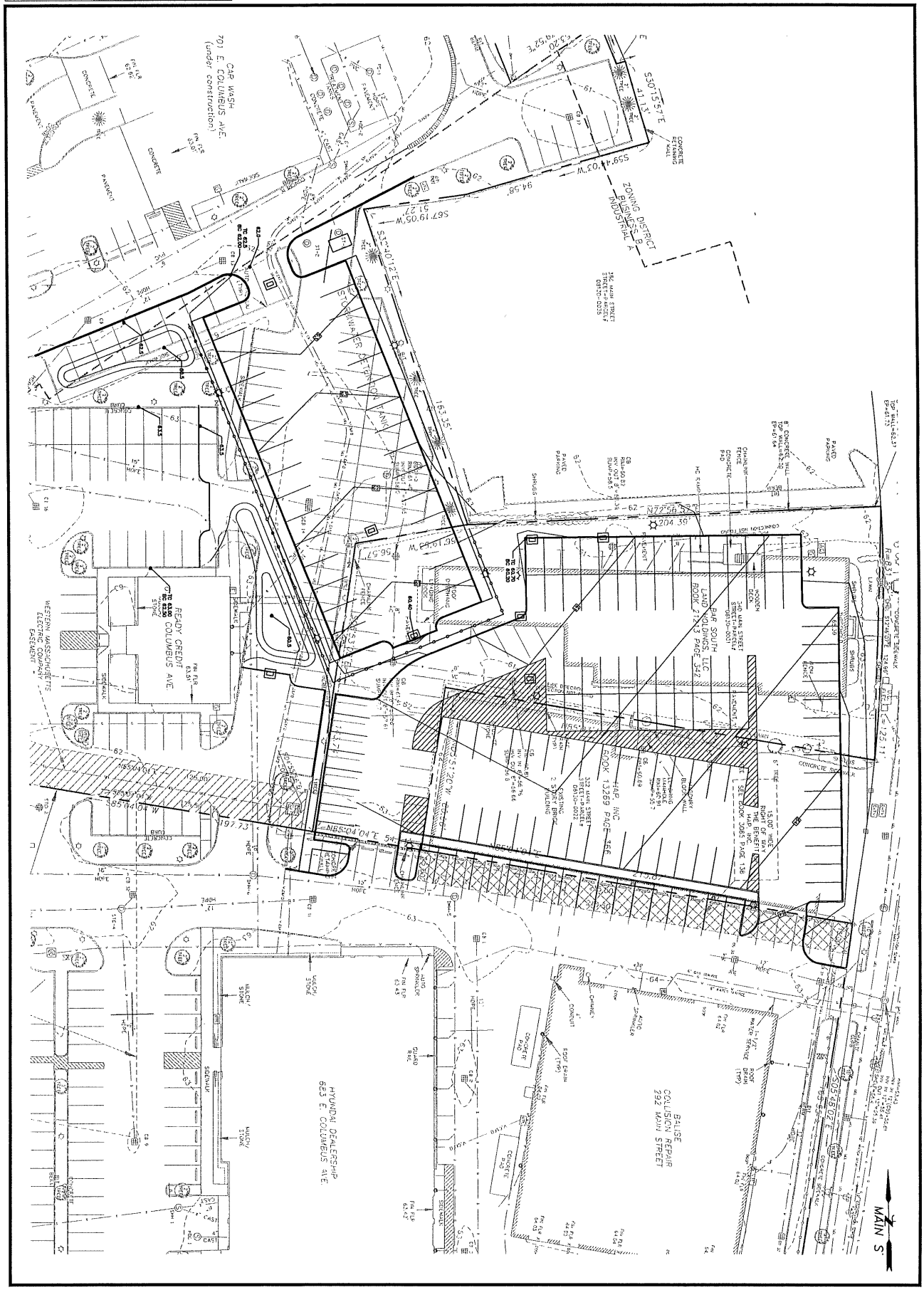


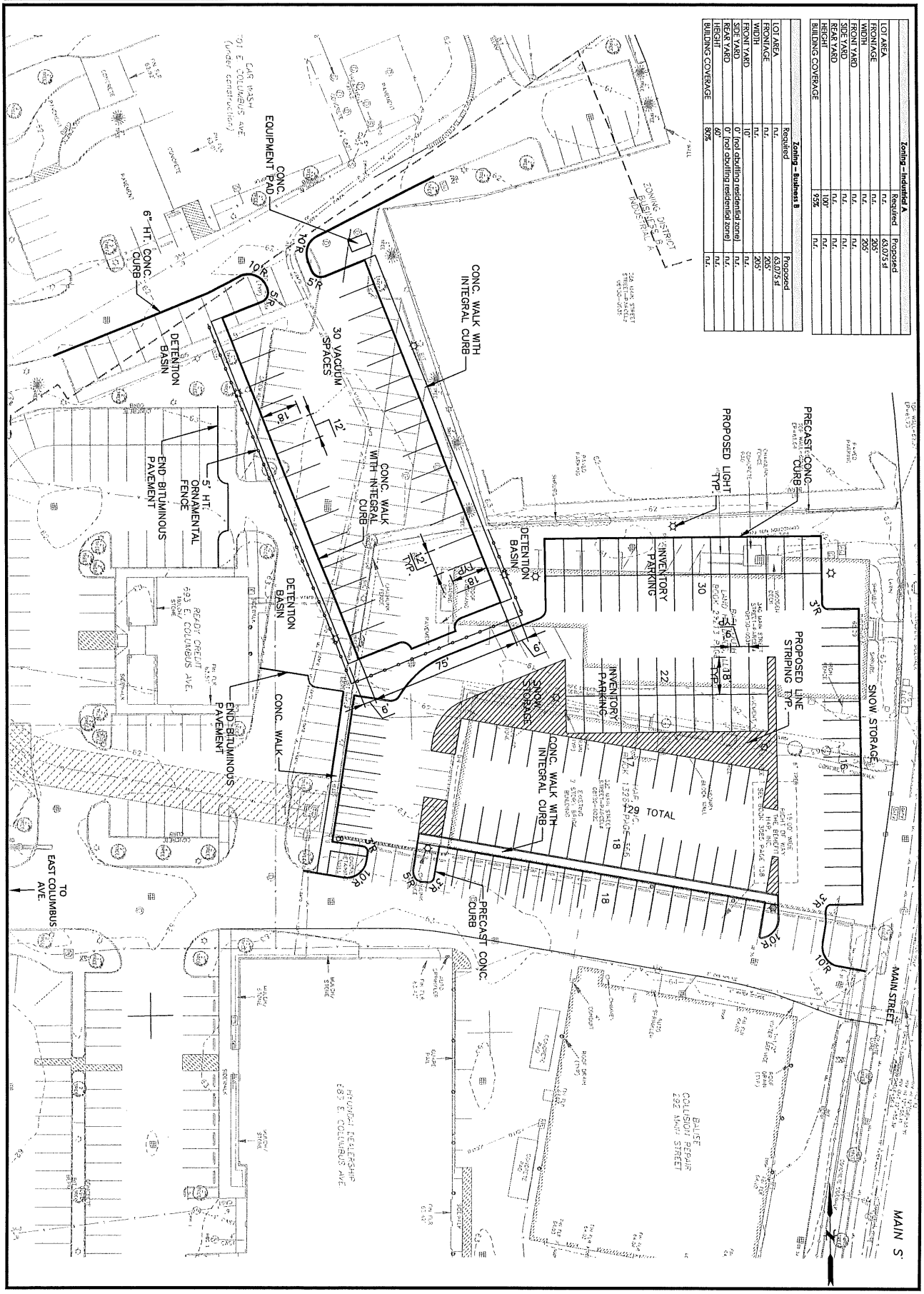
CS-120	BAR SOUTHLAND HOLDINGS LLC. GRADING AND DRAINAGE PLAN 701 E. COLUMBUS & 340 MAIN STREET SPRINFIELD MASSACHUSETTS	FUSS & O'NEILL 1550 MAIN STREET, SUITE 400 SPRINGFIELD, MA 01103 413-452-0445 www.fando.com	SCALE: HORZ.: 1" = 20' VERT.: DATUM HORZ.: VERT.: 20 10 0 20 GRAPHIC SCALE	No. DATE DESCRIPTION DESIGNER REVIEWER	PROJ. No.: 20170224.A50 DATE: APRIL 2021

Attachment: E_Columbus_Ave_603_2021 (6172 : 603 East Columbus Avenue)

File Path: J:\DWG\P2017\0224\A50\SPR - Balise VacuumCivil\Plan\20170224A50_STP01.dwg Layout: CS-120 Plotted: Fri, April 02, 2021 - 1:23 PM User: jallard
MS VIEW: LAYER STATE: Plotter: DWG TO PDF.PC3 CTB File: FO.STB

Zoning – Industrial A	Required	Proposed
LOT AREA	n.r.	63,075 sf
FRONTAGE	n.r.	205'
WIDTH	n.r.	205'
FRONT YARD	n.r.	n.r.
SIDE YARD	n.r.	n.r.
REAR YARD	n.r.	n.r.
HEIGHT	100'	n.r.
BUILDING COVERAGE	95%	n.r.

Zoning – Business B	Required	Proposed
LOT AREA	n.r.	63,075 sf
FRONTAGE	n.r.	205'
WIDTH	n.r.	205'
FRONT YARD	10'	n.r.
SIDE YARD	0' (not abutting residential zone)	n.r.
REAR YARD	0' (not abutting residential zone)	n.r.
HEIGHT	60'	n.r.
BUILDING COVERAGE	80%	n.r.



CS-120	PROJ. No.: 20170224.A50 DATE: MARCH 2021

BAR SOUTHLAND HOLDINGS LLC.

SITE LAYOUT

701 E. COLUMBUS & 340 MAIN STREET

SPRINFIELD MASSACHUSETTS

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SCALE: HORZ.: 1" = 20'
VERT.:
DATUM
HORZ.:
VERT.:
20 10 0 20
GRAPHIC SCALE

No.	DATE	DESCRIPTION	DESIGNER	REVIEWER

Attachment: E_Columbus_Ave_603_2021 (6172 : 603 East Columbus Avenue)

Elmwood St
York St
Acushnet Ave
Proposed Location
Main St
Locust St
Palmer Av
I-91
I-91
East Columbus Ave
Hall of Fame Ave
Mill St

City of Springfield, Massachusetts
SPRINGFIELD GIS
DATA SOURCE:
603 E Columbus Ave, et.al.

Attachment: E_Columbus_Ave_603_2021 (6172 : 603 East Columbus Avenue)

City Council

SCHEDULED

Meeting: 06/07/21 07:00 PM
Initiator: Pat Burns
Sponsors: Mayor Domenic J. Sarno
DOC ID: 6263

April Revenue Vs. Expenditure Report (Mayor Sarno)

CITY OF SPRINGFIELD, MASSACHUSETTS

Statement of Revenues and Other Sources,
and Expenditures and Other Uses
Budget and Actual - General Fund

For the period ended
04/30/21

Revenues and Other Sources:	Revised Budget	Actual	Variance Over/(Under)	%
Real Estate & Personal Property Taxes	225,022,820	213,966,883	(11,055,937)	95%
Real Estate & Personal Property Taxes - Tax Liens	-	1,015,307	1,015,307	0%
Motor Vehicle Excise	10,656,424	10,978,994	322,570	103%
Penalties, interest and other taxes	18,362,475	12,393,916	(5,968,559)	67%
Charges for Services	11,539,651	8,929,398	(2,610,254)	77%
Intergovernmental	429,749,916	359,184,858	(70,565,058)	84%
Licenses and Permits	4,681,204	3,445,827	(1,235,376)	74%
Fines and Forfeits	492,233	331,830	(160,403)	67%
Interest earned on Investments	1,895,491	1,965,325	69,834	104%
Miscellaneous	5,377,000	4,744,722	(632,278)	88%
FY 2020 Net School Spending Shortfall (a.)	14,792,138	14,792,138	-	100%
Stabilization Reserves	6,809,000	6,809,000	-	100%
Other Financing Sources - Free Cash	4,287,161	4,519,786	232,625	105%
Total Revenues and Other Sources	733,665,513	643,077,984	(90,587,529)	88%
Expenditures and Other Uses:				
General government	30,228,315	25,866,856	4,361,459	86%
Public safety				
Police	50,327,774	41,438,302	8,889,472	82%
Fire	24,263,616	20,110,855	4,152,761	83%
Centralized Dispatch	1,917,404	1,371,572	545,832	72%
Other	4,299,926	3,492,090	807,836	81%
Health and Welfare	4,045,716	2,749,965	1,295,751	68%
Public works	11,213,846	10,160,007	1,053,839	91%
Education	476,863,847	353,778,578	123,085,268	74%
Culture and recreation	14,048,913	11,513,277	2,535,636	82%
Pension and fringe	77,400,208	71,524,529	5,875,679	92%
State and district assessments	3,801,277	3,175,956	625,320	84%
Debt Service	26,354,228	24,422,760	1,931,468	93%
Pay as you go Capital	3,210,267	1,849,136	1,361,131	58%
Other Financing Use - Trash Enterprise Supplement	5,690,177	5,690,177	-	100%
Total Expenditures and Other Uses	733,665,513	577,144,060	156,521,453	79%
Excess (deficiency) of revenues and other sources over expenditures and other uses	-	65,933,925	65,933,925	

(a.) The FY 2020 Net School Spending Requirement shortfall must be appropriated in the School Budget pursuant to Chapter 70. Section 11 of the Education Reform Act of 1993.

Attachment: April Revenue Vs. Expenditure Report (6263 : April Revenue Vs. Expenditure Report)

CITY OF SPRINGFIELD, MASSACHUSETTS
Budget and Actual - General Fund
Expenditures and Encumbrances
For the period ended
04/30/21

Expenditures and Other Uses:	Original Budget	Transfers In/(Out)	Revised Budget	Expenditure	Encumbrance	Variance Over/(Under)	%
General government	23,245,162	6,983,153	30,228,315	24,390,076	1,476,780	4,361,459	86%
Public safety							
Police	50,327,774	-	50,327,774	40,983,778	454,524	8,889,472	82%
Fire	24,263,616	-	24,263,616	20,011,332	99,523	4,152,761	83%
Centralized Dispatch	1,917,404	-	1,917,404	1,357,194	14,378	545,832	72%
Other	4,424,926	(125,000)	4,299,926	3,269,553	222,537	807,836	81%
Health and Welfare	4,036,399	9,317	4,045,716	2,682,973	66,991	1,295,751	68%
Public works	11,213,846	-	11,213,846	9,464,565	695,442	1,053,839	91%
Education	477,858,733	(994,886)	476,863,847	334,741,284	19,037,295	123,085,268	74%
Culture and recreation	13,857,383	191,530	14,048,913	10,660,338	852,939	2,535,636	82%
Pension and fringe	77,400,208	-	77,400,208	71,514,296	10,234	5,875,679	92%
State and district assessments	3,801,277	-	3,801,277	3,125,956	50,000	625,320	84%
Debt Service	26,354,228	-	26,354,228	24,422,760	-	1,931,468	93%
Pay as you go Capital	3,210,267	-	3,210,267	1,164,958	684,178	1,361,131	58%
Other Financing Use - Trash Enterprise Supplement	5,690,177	-	5,690,177	5,690,177	-	-	100%
Total Expenditures and Other Uses	727,601,399	6,064,114	733,665,513	553,479,240	23,664,820	156,521,453	79%

Attachment: April Revenue Vs. Expenditure Report (6263 : April Revenue Vs. Expenditure Report)

CITY OF SPRINGFIELD, MASSACHUSETTS

Yearly Comparision Revenue Vs. Expenditures
For the period ended
04/30/21 vs 04/30/20

Revenues and Other Sources:	FY 2021 Actual	FY 2020 Actual	Increase/ (Decrease)	Comments
Real Estate & Personal Property Taxes	$ 213,966,883	$ 183,462,953	$ 30,503,931	*Increase in Tax Levy, PY Collections, Due Date extended in FY 20*
Tax Liens	1,015,307	1,644,653	(629,346)	*Delay of Tax Taking*
Motor Vehicle Excise	10,978,994	10,770,996	207,998	*FY 21 Commitment Two mailed on 5/20/2021*
Penalties, interest and other taxes	12,393,916	9,668,042	2,725,874	*MGM Section 10 Payment $7.1M rec'd 3/31/21*
Charges for Services	8,929,398	8,914,518	14,880	
Intergovernmental	359,184,858	354,446,328	4,738,530	
Licenses and Permits	3,445,827	4,162,025	(716,197)	
Fines and Forfeits	331,830	386,246	(54,416)	
Interest earned on Investments	1,965,325	1,984,785	(19,460)	
Miscellaneous	4,744,722	4,833,894	(89,171)	
Net School Spending Shortfall	14,792,138	6,081,535	8,710,603	*Increase in School Carryforward*
Stabilization Reserves	6,809,000	24,961	6,784,039	*Large Legal Settlements*
Other Financing Sources	4,519,786	232,125	4,287,661	*Use of Free Cash in FY 21 Budget*
Total Revenues and Other Sources	643,077,984	586,613,061	56,464,923	

Expenditures and Other Uses:

General government	25,866,856	18,672,853	7,194,003	*Large Legal Settlements*
Public safety				
Police	41,438,302	40,706,226	732,076	
Fire	20,110,855	19,309,714	801,141	
Centralized Dispatch	1,371,572	1,565,828	(194,256)	
Other	3,492,090	3,484,677	7,413	
Health and Welfare	2,749,965	2,740,473	9,492	
Public works	10,160,007	9,677,554	482,452	
Education	353,778,578	357,184,324	(3,405,746)	*FY 2021 School Transportation Surplus - Est $13.5M*
Culture and recreation	11,513,277	11,066,179	447,097	
Pension and fringe	71,524,529	66,562,229	4,962,300	
State and district assessments	3,175,956	3,073,278	102,679	
Debt Service	24,422,760	26,296,429	(1,873,669)	
Pay as you go Capital	1,849,136	1,405,470	443,666	
Trash Enterprise Supplement	5,690,177	4,837,619	852,558	
Total Expenditures and Other Uses	577,144,060	566,582,853	10,561,207	
Totals	$ 65,933,925	$ 20,030,208	$ 45,903,717	

Attachment: April Revenue Vs. Expenditure Report (6263 : April Revenue Vs. Expenditure Report)

City Council

Meeting: 06/07/21 07:00 PM
Initiator: Susan Kacoyannakis
SCHEDULEDSponsors: At-Large Councilor Lederman, Ward 4 Councilor Brown
DOC ID: 6268

Amending Rules of the Road (At-Large Councilor Lederman, Ward 4 Councilor Brown)

NOW BE IT ORDERED, that the Rules of the Road approved September 8, 1936, as amended be further amended by striking out the following streets from the Parking Prohibitions set forth in the Rule of the Road, Article V-A Attachment A, Section 6d and Attachment B, Section 6e:

DUNMORELAND STREET
CAMBRIDGE STREET
OAK GROVE AVENUE
KENYON STREET
SHATTUCK STREET
CORTLAND STREET
SYCAMORE STREET
REED STREET
DRESDEN STREET
COLONIAL AVENUE
MASSACHUSETTS AVENUE
WESTFORD AVENUE
WILBRAHAM AVENUE

City Council
36 Court Street
Springfield, MA 01103

SCHEDULED

PETITION (ID # 6236)

Meeting: 06/07/21 07:00 PM
Department: Department of Public Works
Category: General
Prepared By: Hector Velez
Initiator: Hector Velez
Sponsors:
DOC ID: 6236

Barnum St.-Water &Sewer

ORDER FOR LOCATION OF UNDERGROUND UTILITIES

WHEREAS, The Board of Public Works, to which was referred the petition of Springfield Water & Sewer dated March 7, 2021 to extend 155 feet of 8" sewer main PVC pipe and 135 feet 8" water main to service singe family houses on 78 Barnum Street.

WHEREAS, said petition 78 Barnum Street was referred to the Board of Public Works on March 23, 2021; and

WHEREAS, On March 23, 2021 a Notice of a Public Hearing on Industry Ave. petition to be held on April 28, 2021, was sent by mail, to all property owners abutting an affected road, various Departments, Utility Companies, before the day of the hearing and posted on two public bulletin board a copy of which is attached a hearing of the Board of Public Works was held as scheduled on site with the petitioner and interested parties.

WHEREAS, on April 28, 2021 the Board of Public Works reported thereon that, after careful consideration of petition 78 Barnum Street to extend water and sewer main from existing interceptor sewer located (75') feet from Dorset Street to extend southerly direction with (8") main sewer (155') feet to a propose S.M.H. The existing (8") inches water main will be extend beginning (95') feet from Dorset Street southerly direction (135') feet to service house located 78 Barnum Street and a new hydrant to be located east side of Barnum Street., all as substantially shown on a plan attached with project name:

Sewer and Water Main Extension for Govanni Montesino.

Consisting of one (1) sheet, which plan is incorporated herein by reference and is on file in the office of the Engineering Division of the Department of Public Works, Springfield, Massachusetts.

WHEREAS, petition 78 Barnum Street came before the City Council for a Public Hearing on this date,

NOW THEREFORE, BE IT ORDERED:

1. That due care for public safety is exercised during construction including but not limited to the use of a police officer(s) for traffic control if necessary.

2. That said construction would not unnecessarily interfere with the movement of vehicular or pedestrian traffic in the area.

3. That care be taken during said construction not to damage any underground services.

4. That the construction site be returned to the same condition as found or better.

5. Said company shall indemnify and save harmless against all damages, costs and expenses whatsoever to which the City may be subjected in consequence of the acts or neglect of said Company, its agents or servants, or in any manner arising from the rights and privileges granted it by the City.

6. In addition said company shall, before a public way is disturbed for the laying of its wire or conduit, execute its bond in the penal sum of Ten Thousand Dollars ($10,000) conditioned for faithful performance of its duties under this permit.

7. Said company shall comply with the requirements of existing Ordinances and orders and comply with any changes in Ordinances and orders as may hereafter be adopted by the Mayor and Council governing the construction and maintenance of buried cable, conduits and wires.

8. That any sidewalks that are damaged or removed will be replaced in kind and in accordance with the City of Springfield's Standard Specifications.

9. That ramps for the handicapped will be provided if and where required by law and in conformance with the Rules and Regulations of the Massachusetts Architectural Barrier Board.

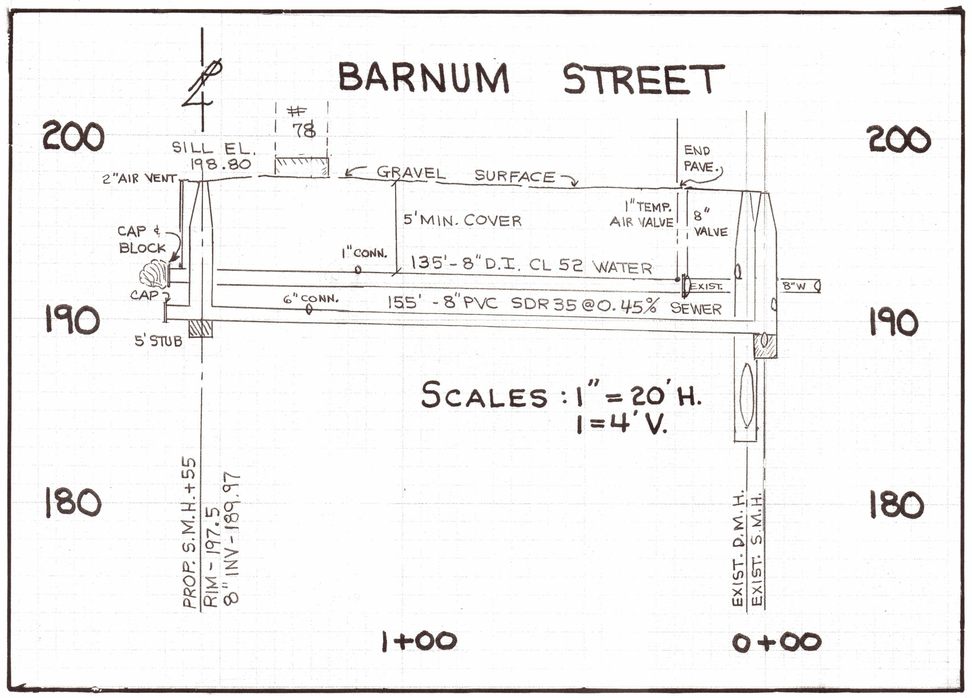
10. That any curbing that is disturbed during construction will be reset to the established street grade using proper construction procedures.

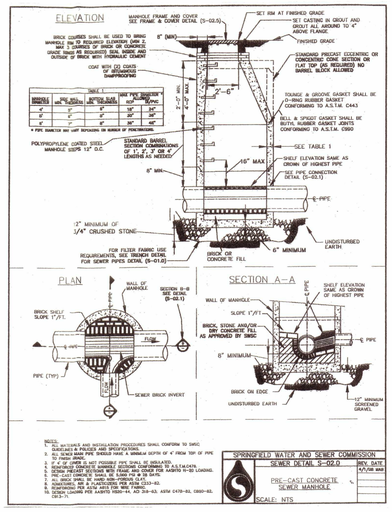
11. That all proposed silo, manhole and hexhole covers will conform to and be compatible with established street, treebelt or sidewalk grades with suitable non-skid covers when in the sidewalk area.

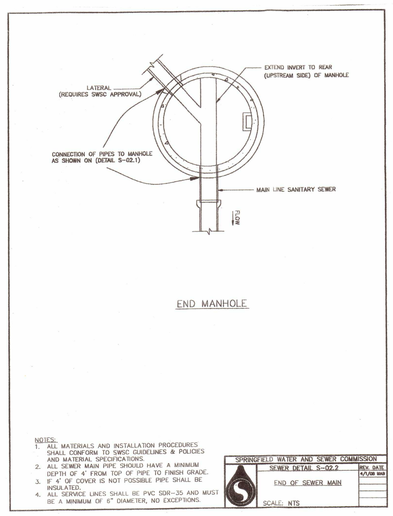
12. That the Springfield Water and Sewer Commission be notified before construction begins. All installations of adjacent utilities must be a minimum of 4 feet from the existing water and/or sewer main, edge to edge of pipe.

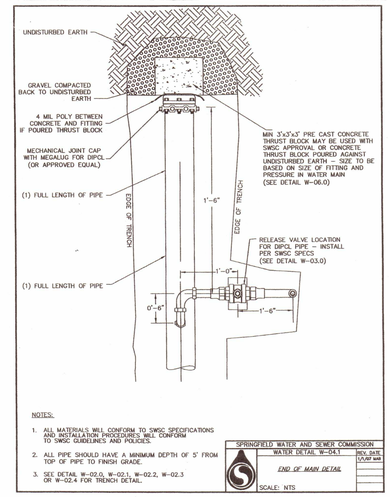
13. That asphalt trench restoration be done in accordance with the City of Springfield DPW requirements.

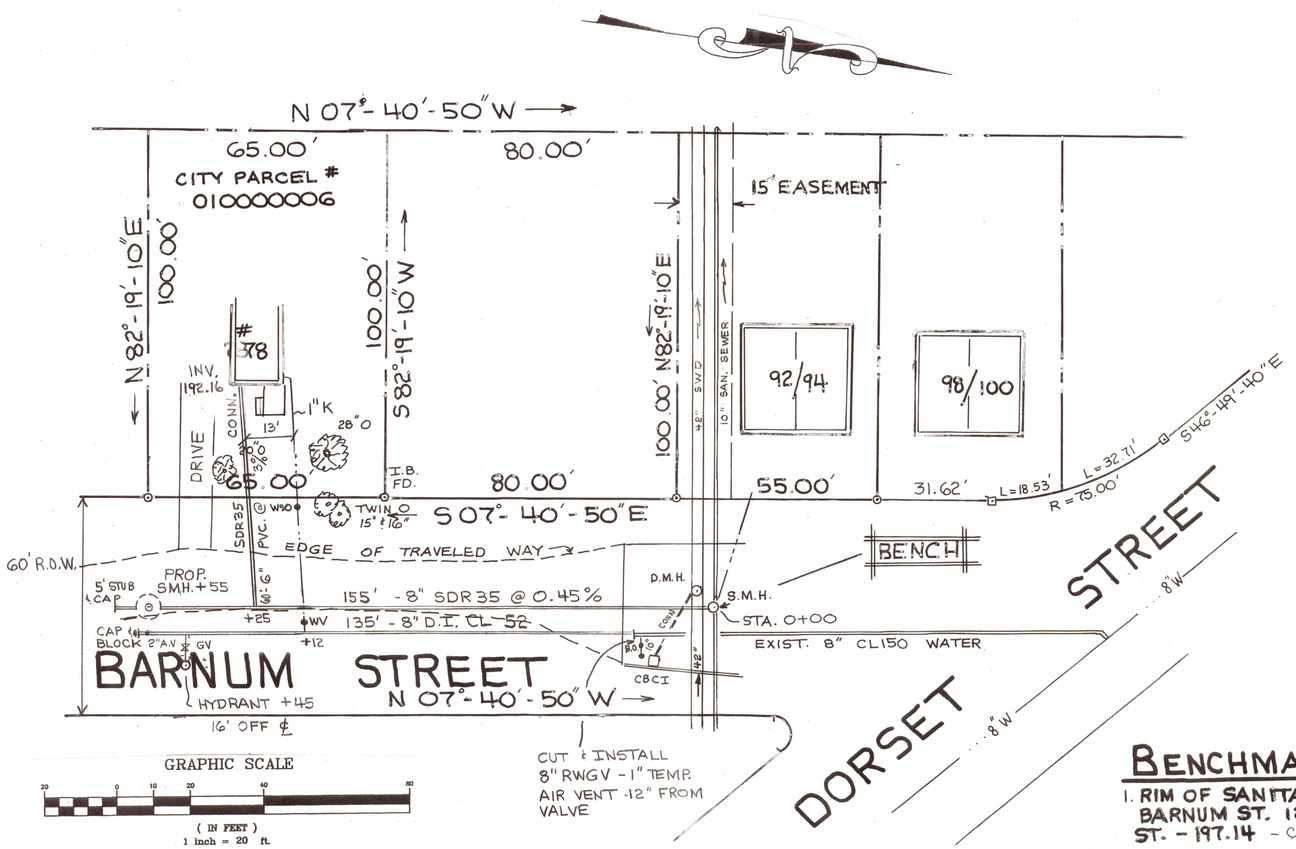
14. That all conditions set forth in the respective order are complied with.











NOTES

1. Contractor to notify the Engineering Division of the Department of Public Works in order to establish possible bonding requirements.
2. Existing roadway topography varies less than 1 foot in elevation as per topographic survey conducted by Louis DiCarlo, P.L.S.

WATER NOTES

1. All new water main piping shall be D.I. Class 52, cement lined, zinc coated, V-Biopolyethylene encased.
2. New water main shall be flushed, pressure tested, disinfected and bacteriologically tested.

SEWER NOTES

1. All new sewer main piping shall be PVC SDR-35 and shall be air pressure tested.
2. Manholes shall be vacuum tested.

"CONSTRUCTION NOTES

1. UNDERGROUND UTILITIES SHOWN HEREON ARE BASED UPON SURFACE FEATURES AS LOCATED BY SURVEY AND AVAILABLE RECORD DATA AND ARE APPROXIMATE. ACTUAL FIELD LOCATIONS SHOULD BE VERIFIED WITH THE APPROPRIATE UTILITY COMPANY AND/OR MUNICIPAL DEPARTMENT PRIOR TO CONSTRUCTION.
2. CONTRACTOR TO NOTIFY DIG SAFE A MINIMUM OF 72 HOURS PRIOR TO START OF CONSTRUCTION ACCORDING TO MASSACHUSETTS GENERAL LAWS.
3. APPROVED PLANS TO BE ON SITE AT ALL TIMES.
4. CHANGES TO THIS PLAN MAY OCCUR AS UNFORSEEN CONDITIONS ARISE. ALL CHANGES TO BE APPROVED BY DESIGN ENGINEER, FIELD INSPECTOR AND CITY ENGINEER.
5. CONTRACTOR SHALL BE RESPONSIBLE FOR THE MAINTENANCE AND SAFETY OF TRAFFIC ON THE PUBLIC AND PRIVATE WAYS AFFECTED BY THE CONSTRUCTION OF THIS PROJECT.
6. CONTRACTOR SHALL PROTECT ALL SLOPES, VEGETATION, PAVING, WALKS, AND IMPROVEMENTS OUTSIDE THE AREAS TO BE AFFECTED BY THE CONSTRUCTION OF THIS PROJECT.
7. TREES, BURSH AND STUMPS REMOVED BY CLEARING AND GRUBBING OPERATIONS SHALL BE TRANSPORTED OFF THE PROJECT SITE TO AN APPROVED DISPOSAS LOCATION.
8. CALCIUM CHLORIDE/WATER FOR DUST CONTROL TO BE AVAILABLE AT ALL TIMES.
9. ALL PAVEMENT MARKINGS CHANGED, ALTERED OR REMOVED SHALL BE REAPPLIED.
10. ALL CONSTRUCTION METHODS TO CONFORM TO SPRINGFIELD WATER AND SEWER REGULATIONS AND DEPARTMENT OF PUBLIC WORKS SPECIFICATIONS.
11. SPRINGFIELD WATER AND SEWER COMMISSION APPROVAL IS NOT TO BE CONSTRUED AS AN ALL INCLUSIVE APPROVAL, AS OTHER APPROVALS MAY BE NECESSARY I.E. CITY ENGINEER, CONSERVATION, FIRE DEPARTMENT, DEPARTMENT OF PUBLIC WORKS, ETC.
12. EROSION CONTROL MEASURES TO BE IN PLACE PRIOR TO START OF CONSTRUCTION.

UTILITIES INFORMATION

Sanitary Manhole
Rim – 197.14
6" inv. – 190.64
10" inv. – 188.64
Shelf elev. – 189.27

Drain Manhole
Rim – 197.23
10" inv. – 192.48
42" inv. – 184.23

Catch Basin
Rim – 196.94
10" inv. 192.69

NOTES:

A preconstruction meeting shall be arranged by the developer prior commencement of work. Attendees at minimum shall include the contractor, City Engineer, site design engineer, and project applicant/owner.

After construction is substantially complete, the project work will require a final site inspection by the City Engineer.

Applicant shall notify the City Engineer of any modifications made to the plans, and of any site work changes that deviate from the approved plans.

Contractor shall safely maintain all vehicular and pedestrian traffic flow on the site, and on all streets affected by construction activities.

All erosion control devices shall be installed prior to beginning construction and remain in place until sufficient vegetation has been established.

All erosion and sediment control measures shall be inspected and repaired if necessary after every rain event.

BENCHMARKS

1. RIM OF SANITARY MANHOLE IN BARNUM ST. 125' S'LY OF DORSET ST. - 197.14 - CITY DATUM (ENG. DIV.-FILE #381-53)

REVISED: 3/7/21 - SWSC COMMENTS

SHEET 1 OF 2

SEWER and WATER MAIN EXTENSION
Barnum Street
Springfield, Massachusetts
for
Geovanni Montesino

GARY P. WEINER, P.E.
53 Mill Road • Hampden, MA 01036
Phone: 413 · 374 · 4467
Email: m53hamp@gmail.com

SCALE: 1" = 20' PLAN ; PROFILE : AS NOTED		DATE: FEB. 202
DESIGN BY: G.W.	DRAWN BY:	CHECKED BY: G.W.
SURVEY BOOK:	PROJECT NUMBER:	

Attachment: Scan 2021-3-22 (10.57.46) (6236 : Barnum St.-Water &Sewer)

CITY OF SPRINGFIELD, MASSACHUSETTS

Date: April 28, 2021

TO THE MAYOR AND CITY COUNCIL OF THE CITY OF SPRINGFIELD:

The Board of Public Works, to which was referred the petition of Springfield Water & Sewer dated March 7, 2021 to extend 155 feet of 8" sewer main PVC pipe and 135 feet 8" water main to service singe family houses on 78 Barnum Street. Beginning from existing interceptor sewer located (75') feet from Dorset Street to extend southerly direction with (8") inches main sewer (155') feet to a propose S.M.H. The existing (8") inches water main will be extend beginning (95') feet from Dorset Street southerly direction (135') feet to service house located at 78 Barnum Street and a new hydrant to be located east side of Barnum Street., all as substantially shown on a plan attached with project name, Sewer and Water Main Extension for Govanni Montesino, which is incorporated herein by reference and to lay and maintain main water & sewer for the purpose to provide service to 78 Barnum Street, reports thereon as follows:

By virtue of Chapter 708 of the Acts of 1977 the Board of Public Works held the hearing on the above matter provided for in Section 22 of Chapter 166 of the General Laws. The hearing was held on April 28, 2021 at 4:00 P.M. in front of 78 Barnum Street in Springfield, MA after due notice from the office of the City Clerk. Two (2) members of the Board and three (3) person interested in the matter were present. Of the latter, three (3) voted in favor of and no-one (0) voted against.

The Board finds the request necessary in order that the company can provide service to 78 Barnum Street.

After careful consideration, the Board recommends the petition be granted provided:

That due care for public safety is exercised during construction including but not limited to the use of a police officer(s) for traffic control if necessary.

That said construction would not unnecessarily interfere with the movement of vehicular or pedestrian traffic in the area.

That care be taken during said construction not to damage any underground services.

That the construction site be returned to the same condition as found or better.
Said company shall indemnify and save harmless against all damages, costs and expenses whatsoever to which the City may be subjected in consequence of the acts or neglect of said Company, its agents or servants, or in any manner arising from the rights and privileges granted it by the City.

Attachment: Springfield Water & Sewer REPORT - Barnum Street 4-28-2021 (6236 : Barnum St.-Water &Sewer)

In addition said company shall, before a public way is disturbed for the laying of its wire or conduit, execute its bond in the penal sum of Ten Thousand Dollars ($10,000) conditioned for faithful performance of its duties under this permit.

Said company shall comply with the requirements of existing Ordinances and orders and comply with any changes in Ordinances and orders as may hereafter be adopted by the Mayor and Council governing the construction and maintenance of buried cable, conduits and wires.

That any sidewalks that are damaged or removed will be replaced in kind and in accordance with the City of Springfield's Standard Specifications.

That ramps for the handicapped will be provided if and where required by law and in conformance with the Rules and Regulations of the Massachusetts Architectural Barrier Board.

That any curbing that is disturbed during construction will be reset to the established street grade using proper construction procedures.

That all proposed silo, manhole and hexhole covers will conform to and be compatible with established street, treebelt or sidewalk grades with suitable non-skid covers when in the sidewalk area.

That the Springfield Water and Sewer Commission be notified before construction begins. All installations of adjacent utilities must be a minimum of 4 feet from the existing water and/or sewer main, edge to edge of pipe.

That asphalt trench restoration be done in accordance with the City of Springfield DPW requirements.

That all conditions set forth in the respective order are complied with.

John J. Fitzgerald)
Board Member)
Michael Driggs) BOARD OF PUBLIC WORKS

Attachment: Springfield Water & Sewer REPORT - Barnum Street 4-28-2021 (6236 : Barnum St.-Water &Sewer)

City Council
36 Court Street
Springfield, MA 01103

SCHEDULED

PETITION (ID # 6237)

Meeting: 06/07/21 07:00 PM
Department: Department of Public Works
Category: General
Prepared By: Hector Velez
Initiator: Hector Velez
Sponsors:
DOC ID: 6237

Crown Castle- 2100 Roosevelt Ave

ORDER FOR LOCATION OF UNDERGROUND CONDUIT

WHEREAS, The Board of Public Works to which was referred the petition of Crown Castle of Massachusetts LL dated April 13, 2021 to install forty (40') feet of 1-2" inches underground conduit with fiber optic on Roosevelt Avenue.

WHEREAS, said petition 2100 Roosevelt Ave. was referred to the Board of Public Works on May 3, 2021 and

WHEREAS, On May 3, 2021 a Notice of a Public Hearing on Sorrento Street, to be held on May 17, 2021 was sent by e-mail*, to all property owners abutting an affected road, various Departments, Utility Com*panies, etc. before the day of the hearing and posted on two public bulletin board a copy of which is attached a hearing of the Board of Public Works was held as scheduled on site with the petitioner and interested parties.
with the petitioner and interested parties.

WHEREAS, on May 17, 2021 the Board of Public Works reported thereon that, after careful consideration of petition from Crown Castle 2100 Roosevelt Ave. to install forty (40') feet of 1-2" inches underground conduit Beginning at existing manhole located on Roosevelt Avenue approximately 100 feet from Performance Blvd. running with 1-2" inches conduit westerly direction approximately forty (40') feet to property line of 2100 Roosevelt Ave. (Smith & Wesson Inc.)., all as substantially shown on a plan attached with project name:

Crown Castle- 2100 Roosevelt Ave.

Consisting of one (1) sheet, which plan is incorporated herein by reference and is on file in the office of the Engineering Division of the Department of Public Works, Springfield, Massachusetts.

WHEREAS, petition 2100 Roosevelt Ave. came before the City Council for a Public Hearing on this date,

NOW THEREFORE, BE IT ORDERED:

1. That due care for public safety is exercised during construction including but not limited to the use of a police officer(s) for traffic control if necessary.

2. That said construction would not unnecessarily interfere with the movement of vehicular or pedestrian traffic in the area.

3. That care be taken during said construction not to damage any underground services.

4. That the construction site be returned to the same condition as found or better.

5. Said company shall indemnify and save harmless against all damages, costs and expenses whatsoever to which the City may be subjected in consequence of the acts or neglect of said Company, its agents or servants, or in any manner arising from the rights and privileges granted it by the City.

6. In addition said company shall, before a public way is disturbed for the laying of its wire or conduit, execute its bond in the penal sum of Ten Thousand Dollars ($10,000) conditioned for faithful performance of its duties under this permit.

7. Said company shall comply with the requirements of existing Ordinances and orders and comply with any changes in Ordinances and orders as may hereafter be adopted by the Mayor and Council governing the construction and maintenance of buried cable, conduits and wires.

8. That any sidewalks that are damaged or removed will be replaced in kind and in accordance with the City of Springfield's Standard Specifications.

9. That ramps for the handicapped will be provided if and where required by law and in conformance with the Rules and Regulations of the Massachusetts Architectural Barrier Board.

10. That any curbing that is disturbed during construction will be reset to the established street grade using proper construction procedures.

11. That all proposed silo, manhole and hexhole covers will conform to and be compatible with established street, treebelt or sidewalk grades with suitable non-skid covers when in the sidewalk area.

12. That the Springfield Water and Sewer Commission be notified before construction begins. All installations of adjacent utilities must be a minimum of 4 feet from the existing water and/or sewer main, edge to edge of pipe.

13. That asphalt trench restoration be done in accordance with the City of Springfield DPW requirements.

14. That all conditions set forth in the respective order are complied with.

PETITION TO INSTALL AND MAINTAIN FIBER OPTIC FACILITIES

To The City of Springfield, Massachusetts:

Crown Castle NG East, LLC, anticipates that, as provided by law, it may be granted permission to install and maintain fiber optic telecommunication facilities in the public way, hereinafter named, consisting of underground facilities substantially as shown upon the plan foiled herewith and made a part hereof, together with all necessary wires, cables, devices, equipment, and other items relating thereto, and likewise the manhole and vault construction connected with said fiber optic facilities, as indicated by said plan marked "Proposed Conduit Installation at 2100 Roosevelt Ave, Springfield, MA" subject to such deviations that may be required for technical, engineering, or other purpose. The following is the public way above referred to:

Roosevelt Ave: Starting at Electric MH #1359/74, trench and install (1) 2" conduit 40' +/- westerly to Proposed 17"x30" Crown Castle Handhole #2. From Handhole #2 continue 300' +/ northerly to Proposed 17"x30" Crown Castle Handhole #1. From Handhole #1, continue 180' +/- northwesterly to the building located at 2100 Roosevelt Ave.

Please see the attached plan.

If you should have any questions or need additional information in order to process this petition, please contact me.

Steve Crescimanno

Steve Crescimanno
Network Construction Manager
Crown Castle Fiber
Mobile: 860-576-0742
Steven.Crescimanno @crowncastle.com

Dated this 13th day of April 2021

Attachment: Petition.2100 Roosevelt Ave (6237 : Crown Castle- 2100 Roosevelt Ave)

CROWN CASTLE

PROPOSED CONDUIT INSTALLATION
AT
2100 ROOSEVELT AVE
SPRINGFIELD, MA

LOCUS
N.T.S

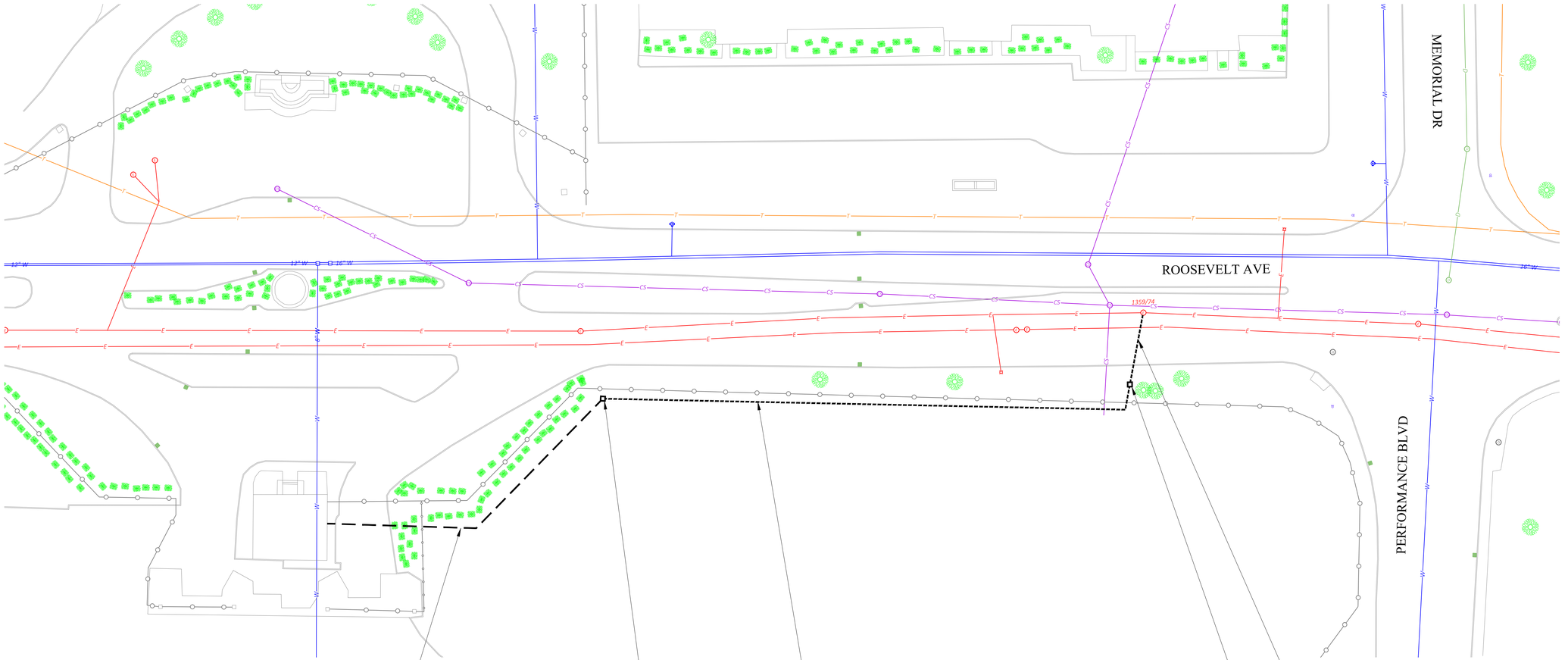
INDEX OF DRAWING

SHEET NO.	DESCRIPTION
--	COVER SHEET
01	PROPOSED CONDUIT INSTALLATION
02	GENERAL NOTES AND DETAILS

AXIS ENGINEERING GROUP
201 Boston Post Rd West – Suite 100
Marlborough, MA 01752
(774) 556-2924 www.axisegroup.com

April 13, 2021

Attachment: Springfield MA_2100 Roosevelt Ave_Civil_4-8-21 (6237 : Crown Castle- 2100 Roosevelt Ave)



1"= 30 FEET

0 30 60 90

LEGEND

	ELECTRIC POLE		STREET LIGHT
	JOINT UTILITY POLE	E	ELECTRIC HH
	LAMP POST	T	TEL HH
	TRAFFIC LIGHT	C	CATV HH
S	SEWER MH		COMM PEDESTAL
D	DRAIN MH	IRR	IRRIGATION VALVE
T	TELEPHONE MH	WM	WATER METER
E	ELECTRIC MH	GM	GAS METER
CATV	CATV MH	SG	SEWER GATE
W	WATER MH	G	GAS GATE
	PAG	WG	WATER GATE
	BUSH/SHRUB		HYDRANT
R/W	RIGHT OF WAY		MAIL BOX
	CULVERT		STONE BOUND
	GUARD RAIL		PARKING METER(S)
	FENCE		STEEL POST
ELEC VAULT	ELECTRIC VAULT		SIGN POLE
TRAF HH	TRAFFIC HH		UG CABLE MARKER
	PROPOSED HH		TRANSFORMER
	PROPOSED CONDUIT		CATCH BASIN

NOTE:
EXISTING UTILITIES SHOWN ARE APPROXIMATE AND NOT WARRANTED TO BE CORRECT. THE CONTRACTOR SHALL VERIFY THE LOCATION OF ALL PUBLIC AND PRIVATE UTILITIES PRIOR TO BEGINNING ANY EXCAVATION.

CALL BEFORE YOU DIG
UNDERGROUND SERVICE ALERT
72 HOURS NOTICE REQUIRED.
ENTER 1-888-DIG-SAFE

PREPARED BY:
AXIS ENGINEERING GROUP

PREPARED FOR:
CROWN CASTLE

REV #	DESCRIPTION	DATE

TITLE:

PROPOSED CONDUIT INSTALLATION

2100 ROOSEVELT AVE
SPRINGFIELD, MA

SURVEYED BY: AXIS ENGINEERING	PRINT NO: 1 OF 2
DRAWN BY: MB	SCALE: 1" = 30'
DATE: 4/8/2021	AS-BUILT:

04/8/2021 Z:\AutoCAD Work\2021\Crown Castle\MA\Springfield\2100 Roosevelt Ave\CAD\Springfield_MA_2100 Roosevelt Ave_Civil_3-10-21.dwg

Attachment: Springfield MA_2100 Roosevelt Ave_Civil_4-8-21 (6237 : Crown Castle- 2100 Roosevelt Ave)

GENERAL NOTES

1. THE LOCATIONS OF EXISTING UNDERGROUND UTILITIES ARE SHOWN IN AN APPROXIMATE WAY ONLY AND HAVE NOT BEEN INDEPENDENTLY VERIFIED BY THE OWNER OR ITS REPRESENTATIVE. THE CONTRACTOR SHALL DETERMINE THE EXACT LOCATION OF ALL EXISTING UTILITIES BEFORE COMMENCING WORK, AND SHALL BE FULLY RESPONSIBLE FOR ANY AND ALL DAMAGES WHICH MIGHT BE OCCASIONED BY THE CONTRACTOR'S FAILURE TO EXACTLY LOCATE AND PRESERVE ANY AND ALL UNDERGROUND UTILITIES.

2. WHERE AN EXISTING UTILITY IS FOUND TO CONFLICT WITH THE PROPOSED WORK, THE LOCATION, ELEVATION AND SIZE OF THE UTILITY SHALL BE ACCURATELY DETERMINED WITHOUT DELAY BY THE CONTRACTOR, AND THE INFORMATION FURNISHED TO THE ENGINEER FOR RESOLUTION OF
THE CONFLICT.

3. THE CONTRACTOR SHOULD MAINTAIN A SEPARATION OF 18 INCHES MIN. WHEN CROSSING EXISTING WATER FACILITIES.

4. THE CONTRACTOR SHALL MAKE ALL ARRANGEMENTS FOR THE ALTERATION AND ADJUSTMENT OF GAS, ELECTRIC, TELEPHONE AND ANY OTHER PRIVATE UTILITIES BY THE UTILITY COMPANY.

5. THE CONTRACTOR SHALL NOT DISTURB PUBLIC
TREES AND SHRUBS.

6. AREAS OUTSIDE THE LIMITS OF PROPOSED WORK DISTURBED BY THE CONTRACTOR'S OPERATIONS SHALL BE RESTORED BY THE CONTRACTOR TO THEIR ORIGINAL CONDITION AT NO EXPENSE TO THE OWNER.

7. THE CONTRACTOR SHALL BE RESPONSIBLE FOR PLACING AND MAINTAINING TEMPORARY RESURFACING AND/OR PLATING FOR ALL EXCAVATIONS IN PAVED STREETS AND SIDEWALKS UNTIL PERMANENT RESURFACING IS COMPLETE.

8. JOINTS BETWEEN NEW BITUMINOUS CONCRETE ROADWAY PAVEMENT AND SAW CUT EXISTING PAVEMENT SHALL BE SEALED WITH BITUMEN AND BACK SANDED.

9. THE CONTRACTOR SHALL PROTECT AND SUPPORT ALL EXISTING UTILITY LINES THAT BECOME EXPOSED DUE TO EXCAVATION REQUIRED TO INSTALL THE PROPOSED CONDUIT.

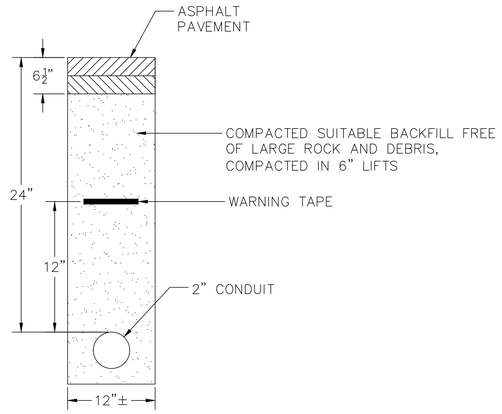
10. THE CONTRACTOR SHALL REPLACE ALL DISTURBED TRAFFIC SIGNAL LOOP DETECTORS TO GOOD WORKING CONDITION AS REQUIRED BY THE LATEST STANDARDS OF THE MUNICIPAL TRAFFIC DEPARTMENT.

11. ALL EXISTING STATE, COUNTY, CITY, AND TOWN LOCATION LINES AND PRIVATE PROPERTY LINES HAVE BEEN ESTABLISHED FROM AVAILABLE INFORMATION AND THEIR EXACT LOCATION ARE NOT GUARANTEED.

12. THE CONTRACTOR SHALL REPLACE ALL PAVEMENT MARKINGS IN THEIR ENTIRETY THAT HAVE BEEN DAMAGED BY TRENCH EXCAVATION OR OPERATIONS OF THE CONTRACTOR WITH SIMILAR COLOR AND SIZE THERMOPLASTIC MARKINGS.

* - ITEM SHOWN ON UTILITY RECORDS,
BUT NOT FOUND IN FIELD.

~ - ITEM FOUND IN FIELD,
BUT NOT IN UTILITY RECORDS.

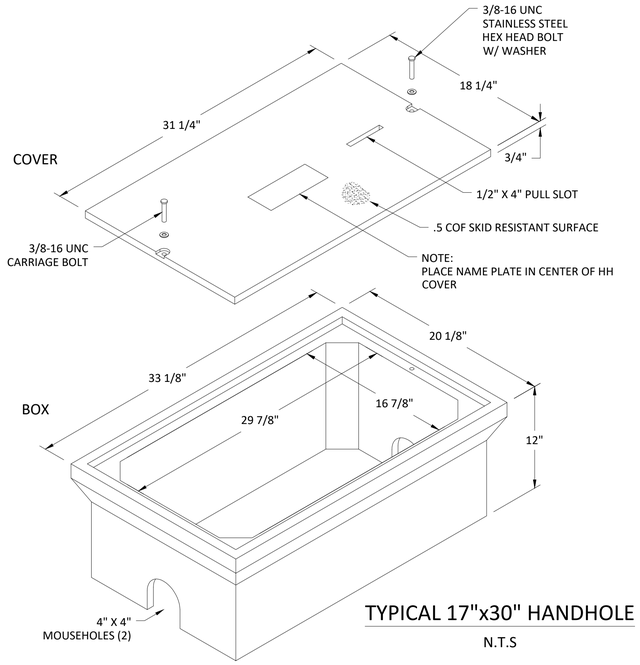


ROADWAY PATCH AND DUCT BANK INSTALLATION DETAIL

N.T.S.

TRENCH DETAIL NOTES:

1. 24" MAXIMUM FROM TOP OF CONDUIT TO SURFACE.
2. 12" FROM TOP OF CONDUIT TO METALLIC
   WARNING TAPE PLACED ABOVE.
3. REPAIR SIDEWALKS AND WALKWAYS WITH SAME
   MATERIALS AS EXISTING.



TYPICAL 17"x30" HANDHOLE

N.T.S

LEGEND

	ELECTRIC POLE		STREET LIGHT
	JOINT UTILITY POLE	E	ELECTRIC HH
	LAMP POST	T	TEL HH
	TRAFFIC LIGHT	C	CATV HH
S	SEWER MH		COMM PEDESTAL
D	DRAIN MH	IRR	IRRIGATION VALVE
T	TELEPHONE MH	WM	WATER METER
E	ELECTRIC MH	GM	GAS METER
CATV	CATV MH	SG	SEWER GATE
W	WATER MH	G	GAS GATE
PAG	PAG	WG	WATER GATE
	BUSH/SHRUB		HYDRANT
R/W	RIGHT OF WAY		MAIL BOX
	CULVERT		STONE BOUND
	GUARD RAIL		PARKING METER(S)
	FENCE		STEEL POST
ELEC VAULT	ELECTRIC VAULT		SIGN POLE
TRAF HH	TRAFFIC HH		UG CABLE MARKER
	PROPOSED HH		TRANSFORMER
	PROPOSED CONDUIT		CATCH BASIN

NOTE:
EXISTING UTILITIES SHOWN ARE APPROXIMATE AND NOT WARRANTED TO BE CORRECT. THE CONTRACTOR SHALL VERIFY THE LOCATION OF ALL PUBLIC AND PRIVATE UTILITIES PRIOR TO BEGINNING ANY EXCAVATION.

CALL BEFORE YOU DIG
UNDERGROUND SERVICE ALERT
72 HOURS NOTICE REQUIRED.
ENTER 1-888-DIG-SAFE

PREPARED BY:
AXIS ENGINEERING GROUP

PREPARED FOR:
CROWN CASTLE

REV #	DESCRIPTION	DATE

TITLE:

GENERAL NOTES AND DETAILS

2100 ROOSEVELT AVE
SPRINGFIELD, MA

SURVEYED BY: AXIS ENGINEERING	PRINT NO: 2 OF 2
DRAWN BY: MB	SCALE: N. T. S.
DATE: 4/8/2021	AS-BUILT:

04/8/2021 Z:\AutoCAD Work\2021\Crown Castle\MA\Springfield\2100 Roosevelt Ave\CAD\Springfield\2100 Roosevelt Ave_Civil_4-8-21 (6237 : Crown Castle- 2100 Roosevelt Ave_Civil_3-10-21.dwg

Attachment: Springfield MA_2100 Roosevelt Ave_Civil_4-8-21 (6237 : Crown Castle- 2100 Roosevelt Ave)

CITY OF SPRINGFIELD, MASSACHUSETTS

Date: May 18, 2021

TO THE MAYOR AND CITY COUNCIL OF THE CITY OF SPRINGFIELD:

The Board of Public Works, to which was referred the petition of Crown Castle Fiber dated April 13, 2021 to install forty (40') feet of 1-2" inches underground conduit with fiber optic on Roosevelt Avenue. Beginning at existing manhole located on Roosevelt Avenue approximately 100 feet from Performance Blvd. running with 1-2" inches conduit westerly direction approximately forty (40') feet to property line of 2100 Roosevelt Ave. (Smith & Wesson Inc.), all as substantially shown on a plan attached, Crown Castle- 2100 Roosevelt Ave, which is incorporated herein by reference and to lay and maintain underground cables and Fiber Optic lines in public ways for the purpose to provide service to the area, reports thereon as follows:

By virtue of Chapter 708 of the Acts of 1977 the Board of Public Works held the hearing on the above matter provided for in Section 22 of Chapter 166 of the General Laws. The hearing was held on May 17, 2021 at 4:00 P.M. at the parking lot of 2077 Roosevelt Ave. in Springfield, MA after due notice from the office of the City Clerk. Two (2) members of the Board and two (2) person interested in the matter were present. Of the latter, two (2) voted in favor of and no-one (0) voted against.

The Board finds the request necessary in order that the company can provide service to building located on 2100 Roosevelt Ave

After careful consideration, the Board recommends the petition be granted provided:

That due care for public safety is exercised during construction including but not limited to the use of a police officer(s) for traffic control if necessary.

That said construction would not unnecessarily interfere with the movement of vehicular or pedestrian traffic in the area.

That care be taken during said construction not to damage any underground services.

That the construction site be returned to the same condition as found or better.
Said company shall indemnify and save harmless against all damages, costs and expenses whatsoever to which the City may be subjected in consequence of the acts or neglect of said Company, its agents or servants, or in any manner arising from the rights and privileges granted it by the City.

Attachment: Crown Castle REPORT - Roosevelt Ave. (6237 : Crown Castle- 2100 Roosevelt Ave)

In addition said company shall, before a public way is disturbed for the laying of its wire or conduit, execute its bond in the penal sum of Ten Thousand Dollars ($10,000) conditioned for faithful performance of its duties under this permit.

Said company shall comply with the requirements of existing Ordinances and orders and comply with any changes in Ordinances and orders as may hereafter be adopted by the Mayor and Council governing the construction and maintenance of buried cable, conduits and wires.

That any sidewalks that are damaged or removed will be replaced in kind and in accordance with the City of Springfield's Standard Specifications.

That ramps for the handicapped will be provided if and where required by law and in conformance with the Rules and Regulations of the Massachusetts Architectural Barrier Board.

That any curbing that is disturbed during construction will be reset to the established street grade using proper construction procedures.

That all proposed silo, manhole and hexhole covers will conform to and be compatible with established street, treebelt or sidewalk grades with suitable non-skid covers when in the sidewalk area.

That the Springfield Water and Sewer Commission be notified before construction begins. All installations of adjacent utilities must be a minimum of 4 feet from the existing water and/or sewer main, edge to edge of pipe.

That asphalt trench restoration be done in accordance with the City of Springfield DPW requirements.

That all conditions set forth in the respective order are complied with.

_____)

_____) BOARD OF PUBLIC WORKS

_____)

Attachment: Crown Castle REPORT - Roosevelt Ave. (6237 : Crown Castle- 2100 Roosevelt Ave)

City Council
36 Court Street
Springfield, MA 01103

SCHEDULED

PETITION (ID # 6264)

Meeting: 06/07/21 07:00 PM
Department: Department of Public Works
Category: General
Prepared By: Hector Velez
Initiator: Hector Velez
Sponsors:
DOC ID: 6264

Verizon- Ranney & Johnson Street

ORDER FOR LOCATION OF UNDERGROUND CONDUIT

WHEREAS, The Board of Public Works, to which was referred the petition of Verizon New England dated April 12, 2021 to install 2-4 “inches conduit on Ranney Street for the distribution of intelligence and telecommunication services.

WHEREAS, said petition of Verizon Lombard Street was referred to the Board of Public Works on April 30, 2020; and

WHEREAS, On May 13, 2021 a Notice of a Public Hearing on Ranney Street and Johnson, to be held May 24, 2021, was sent by email, to all property owners abutting an affected road, various Departments, Utility Companies, etc before the day of the hearing and posted on two public bulletin board a copy of which is attached a hearing of the Board of Public Works was held as scheduled on site with the petitioner and interested parties.

WHEREAS, on May 24, 2021 the Board of Public Works reported thereon that, after careful consideration of petition Verizon Ranney Street, to install 2-4 “inches conduit on Ranney Street for the distribution of intelligence and telecommunication services. The conduit of (4”) inches beginning at manhole 5028B, located on the easterly side of Ranney Street, and running in southerly direction along the easterly side of Ranney Street distance of approximately one hundred forty one (141’) feet to a proposed handhole at the intersection of Ranney Street and Johnson Street., all as substantially shown on plan entitled:

VERIZON Ranney Street and Johnson

Consisting of one (1) sheet, which plan is incorporated herein by reference and is on file in the office of the Engineering Division of the Department of Public Works, Springfield, Massachusetts.

WHEREAS, petition Verizon Ranney Street and Johnson came before the City Council for a Public Hearing on this date,

NOW THEREFORE, BE IT ORDERED:

1. That due care for public safety is exercised during construction including but not limited to the use of a police officer(s) for traffic control if necessary.

2. That said construction would not unnecessarily interfere with the movement of vehicular or pedestrian traffic in the area.

3. That care be taken during said construction not to damage any underground services.

4. That the construction site be returned to the same condition as found or better.

`

5. Said company shall indemnify and save harmless against all damages, costs and expenses whatsoever to which the City may be subjected in consequence of the acts or neglect of said Company, its agents or servants, or in any manner arising from the rights and privileges granted it by the City.

6. In addition said company shall, before a public way is disturbed for the laying of its wire or conduit, execute its bond in the penal sum of Ten Thousand Dollars ($10,000) conditioned for faithful performance of its duties under this permit.

7. Said company shall comply with the requirements of existing Ordinances and orders and comply with any changes in Ordinances and orders as may hereafter be adopted by the Mayor and Council governing the construction and maintenance of buried cable, conduits and wires.

8. That any sidewalks that are damaged or removed will be replaced in kind and in accordance with the City of Springfield's Standard Specifications.

9. That ramps for the handicapped will be provided if and where required by law and in conformance with the Rules and Regulations of the Massachusetts Architectural Barrier Board.

10. That any curbing that is disturbed during construction will be reset to the established street grade using proper construction procedures.

11. That all proposed silo, manhole and hexhole covers will conform to and be compatible with established street, treebelt or sidewalk grades with suitable non-skid covers when in the sidewalk area.

12. That the Springfield Water and Sewer Commission be notified before construction begins. All installations of adjacent utilities must be a minimum of 4 feet from the existing water and/or sewer main, edge to edge of pipe.

13. That asphalt trench restoration be done in accordance with the City of Springfield DPW requirements.

14. That all conditions set forth in the respective order are complied with.

GENERAL NOTES

1. THE LOCATIONS OF EXISTING UNDERGROUND UTILITIES ARE SHOWN IN AN APPROXIMATE WAY ONLY AND HAVE NOT BEEN INDEPENDENTLY VERIFIED BY THE OWNER OR ITS REPRESENTATIVE. THE CONTRACTOR SHALL DETERMINE THE EXACT LOCATION OF ALL EXISTING UTILITIES BEFORE COMMENCING WORK, AND SHALL BE FULLY RESPONSIBLE FOR ANY AND ALL DAMAGES WHICH MIGHT BE OCCASIONED BY THE CONTRACTOR'S FAILURE TO EXACTLY LOCATE AND PRESERVE ANY AND ALL UNDERGROUND UTILITIES.

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4. THE CONTRACTOR SHALL MAKE ALL ARRANGEMENTS FOR THE ALTERATION AND ADJUSTMENT OF GAS, ELECTRIC, TELEPHONE AND ANY OTHER PRIVATE UTILITIES BY THE UTILITY COMPANY.

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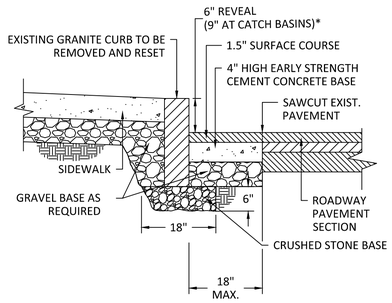
13. CITY SHADOW SHOULD BE BROUGHT INTO ALL PROPOSED AND EXISTING MANHOLES/HANDHOLES (I.E. NOT STUBBED SHORT OF ANY STRUCTURES. ALL CITY SHADOW DUCTS SHALL BE TAPED AND TAGGED AS SUCH.

* - ITEM SHOWN ON UTILITY RECORDS, BUT NOT FOUND IN FIELD.

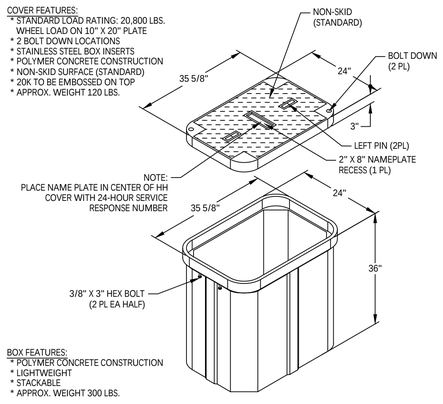
~ - ITEM FOUND IN FIELD, BUT NOT IN UTILITY RECORDS.

FOR PERMITTING ONLY

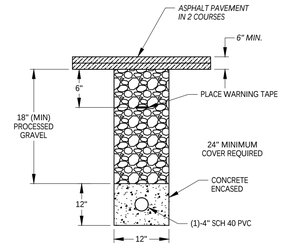
ALL FIELD DATA ACQUIRED USING TOTAL STATION SURVEY EQUIPMENT



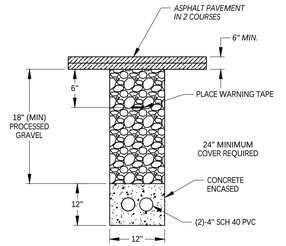
*6" REVEAL TYPICAL. REVEAL MAY VARY FROM 3" TO 9" WITH PWD APPROVAL.



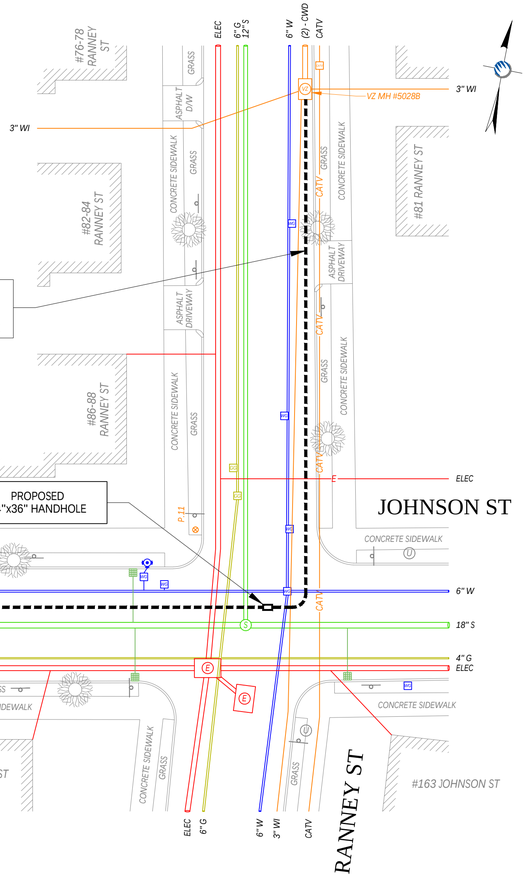
TYPICAL 2'X3' HANDHOLE
N.T.S



PROPOSED DUCT CONFIGURATION
ROADWAY PATCH AND DUCT BANK INSTALLATION DETAIL
N.T.S.



PROPOSED DUCT CONFIGURATION
ROADWAY PATCH AND DUCT BANK INSTALLATION DETAIL
N.T.S.



PROFESSIONAL ENGINEER

1"= 20 FEET (PRINTED 22X34)
1"= 40 FEET (PRINTED 11X17)

0 20 40 60 80

LEGEND

×	ELECTRIC POLE		CATCH BASIN
⊗	JOINT UTILITY POLE	C	CATV HANDHOLE
	LAMP POST		COMM PEDESTAL
	TRAFFIC LIGHT	E	ELECTRIC HANDHOLE
CATV	CATV MANHOLE		FIRE HYDRANT
D	DRAIN MANHOLE	G	GAS GATE
E	ELECTRIC MANHOLE	GM	GAS METER
S	SEWER MANHOLE	IRR	IRRIGATION VALVE
T	TELEPHONE MANHOLE	MB	MAIL BOX
W	WATER MANHOLE		PARKING METER(S)
	POLE ANCHOR GUY	SG	SEWER GATE
	BUSH/SHRUB		SIGN POLE
R/W	RIGHT OF WAY		STEEL POST
	CULVERT		STONE BOUND
	FENCE		STREET LIGHT
	GUARD RAIL	T	TEL HANDHOLE
ELEC VAULT	ELECTRIC VAULT		TRANSFORMER
TRAF HH	TRAFFIC HANDHOLE		UG CABLE MARKER
	PROPOSED HANDHOLE	WG	WATER GATE
	PROPOSED CONDUIT	WM	WATER METER

NOTE:
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CALL BEFORE YOU DIG
UNDERGROUND SERVICE ALERT
72 HOURS NOTICE REQUIRED.
ENTER 1-888-DIG-SAFE

PREPARED BY:
PIKE TELECOM
21 Oxford Rd
Mansfield, MA 02048
www.piketelecom.org
1-508-337-7600

PREPARED FOR:
verizon

REV #	DESCRIPTION	DATE

TITLE:
ROW 1A4SM0R - RANNEY ST AT JOHNSON ST
SPRINGFIELD, MA
VERIZON - PETITION PLAN

SURVEYED BY: PIKE TELCOM	PRINT NO: 1 OF 1
DRAWN BY: SHB	SCALE: AS NOTED
DATE: 04/01/21	AS-BUILT:

Attachment: PETITION PLAN - 1A4SM0R - RANNEY ST AT JOHNSON ST (6264 : Verizon- Ranney & Johnson Street)

03/8/2021 N:\CAD\VERIZON\MA\FOXMA\SPRINGFIELD\COMPLETE\ROW 1A4SM0R - RANNEY ST\1A4AUTOCAD\ROW 1A4SM0R - RANNEY ST AT JOHNSON ST - PP.dwg

PETITION FOR CONDUIT LOCATION

Springfield, Massachusetts, dated April 12, 2021
To the City Council of the City of Springfield, Massachusetts

VERIZON NEW ENGLAND, INC. requests permission to lay and maintain underground conduits, with the wires and cables to be placed therein, under the surface of the following public way or ways:

> **JOHNSON STREET**: Place two (2) four (4) inch conduits on Johnson Street beginning at a handhole at the intersection of Ranney Street and Johnson Street and running in a westerly direction down Johnson Street a distance of approximately four hundred twenty-five (425) feet to pole T.8, located on the southerly side of Johnson Street.
>
> **Reason**: Place conduit to provide for the distribution of intelligence and telecommunications.

Also for permission to lay and maintain underground conduits, manholes, cables and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as it may desire for distributing purposes.

Plan marked - Verizon No. **1A4SM0R**, dated April 1, 2021, showing location of conduit to be constructed is filed herewith.

VERIZON NEW ENGLAND, INC.

By: *Albert E Bessette*
Albert Bessette, Jr.
Manager-Right of Way

Attachment: PETITION - Johnson Street (6264 : Verizon- Ranney & Johnson Street)

PETITION FOR CONDUIT LOCATION

Springfield, Massachusetts, dated April 12, 2021
To the City Council of the City of Springfield, Massachusetts

VERIZON NEW ENGLAND, INC. requests permission to lay and maintain underground conduits, with the wires and cables to be placed therein, under the surface of the following public way or ways:

> **RANNEY STREET**: Place two (2) four (4) inch conduits on Ranney Street beginning at manhole #5028B, located at on the easterly side of Ranney Street, and running in a southerly direction along the easterly side of Ranney Street a distance of approximately one hundred forty-one (141) feet to a handhole at the intersection of Ranney Street and Johnson Street.
>
> **Reason**: Place conduit to provide for the distribution of intelligence and telecommunications.

Also for permission to lay and maintain underground conduits, manholes, cables and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as it may desire for distributing purposes.

Plan marked - Verizon No. **1A4SM0R**, dated April 1, 2021, showing location of conduit to be constructed is filed herewith.

VERIZON NEW ENGLAND, INC.

By: *Albert E Bessette*
Albert Bessette, Jr.
Manager-Right of Way

Attachment: PETITION - Ranney Street (6264 : Verizon- Ranney & Johnson Street)

CITY OF SPRINGFIELD, MASSACHUSETTS

Date: May 24, 2021

TO THE MAYOR AND CITY COUNCIL OF THE CITY OF SPRINGFIELD:

The Board of Public Works, to which was referred the petition of Verizon dated April 12, 2021 to install 2-4 "inches conduit on Ranney Street for the distribution of intelligence and telecommunication services. The conduit of (4") inches beginning at manhole 5028B, located on the easterly side of Ranney Street, and running in southerly direction along the easterly side of Ranney Street distance of approximately one hundred forty one (141') feet to a proposed handhole at the intersection of Ranney Street and Johnson Street., all as substantially shown on a plan attached, referred to VERIZON Ranney Street and Johnson Street., which is incorporated herein by reference and to lay and maintain underground laterals, cables and wires in the above public way for the purpose of making connections with the pole as it may desire for distributing purposes, reports thereon as follows:

By virtue of Chapter 708 of the Acts of 1977 the Board of Public Works held the hearing on the above matter provided for in Section 22 of Chapter 166 of the General Laws. The hearing was held on May 24, 2020 at 4:00 P.M. at the corner of Ranney Street and Johnson Street; Two (2) members of the Board and one (1) person interested in the matter were present. Of the latter, one (1) voted in favor of and no-one (0) voted against.

The Board finds the request necessary in order that the utility companies Verizon provide for the distribution of intelligence and telecommunication services in the area.

After careful consideration, the Board recommends the petition be granted provided:

That due care for public safety is exercised during construction including but not limited to the use of a police officer(s) for traffic control if necessary.

That said construction would not unnecessarily interfere with the movement of vehicular or pedestrian traffic in the area.

That care be taken during said construction not to damage any underground services.

That the construction site be returned to the same condition as found or better.

Said company shall indemnify and save harmless against all damages, costs and expenses whatsoever to which the City may be subjected in consequence of the acts or neglect of said Company, its agents or servants, or in any manner arising from the rights and privileges granted it by the City.

Attachment: Report Ranney St. (6264 : Verizon- Ranney & Johnson Street)

In addition said company shall, before a public way is disturbed for the laying of its wire or conduit, execute its bond in the penal sum of Ten Thousand Dollars ($10,000) conditioned for faithful performance of its duties under this permit.

Said company shall comply with the requirements of existing Ordinances and orders and comply with any changes in Ordinances and orders as may hereafter be adopted by the Mayor and Council governing the construction and maintenance of buried cable, conduits and wires.

That any sidewalks that are damaged or removed will be replaced in kind and in accordance with the City of Springfield's Standard Specifications.

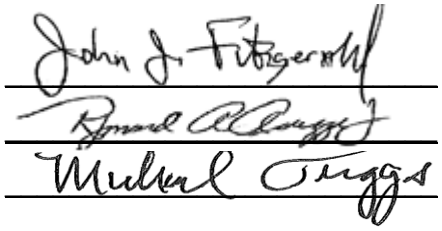
That ramps for the handicapped will be provided if and where required by law and in conformance with the Rules and Regulations of the Massachusetts Architectural Barrier Board.

That any curbing that is disturbed during construction will be reset to the established street grade using proper construction procedures.

That due care be exercised not to unnecessarily damage any public shade trees located within the construction area.

That the Springfield Water and Sewer Commission be notified before construction begins. All installations of adjacent utilities must be a minimum of 4 feet from the existing water and/or sewer main, edge to edge of pipe.

That all conditions set forth in the respective order are complied with.



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)
)

BOARD OF PUBLIC WORKS

Attachment: Report Ranney St. (6264 : Verizon- Ranney & Johnson Street)

City Council

SCHEDULED

Meeting: 06/07/21 07:00 PM
Initiator: Sean Pham
Sponsors: Mayor Domenic J. Sarno
DOC ID: 6247

HOME - ARP Funds - No Match - $6,066,102.00 (Mayor Sarno)

WHEREAS, the Office of Community Development ("Department") has been awarded "HOME - American Rescue Plan (HOME - ARP) Funds" of $6,066,102.00 from the U.S. Office of Housing and Urban Development; and

WHEREAS, the purpose of the grant program is to meet the housing and service needs of low/mod income individuals and families; and

WHEREAS, the Department intends to use the grant funds as requested by the grantor; and

WHEREAS, the Department has accepted the grant and requests authorization from the City Council and the Mayor to expend the grant funds listed below for the purposes of such grants; and

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the grant funds listed herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws Ch. 44, Sec. 53A, that the City Council approves the expenditure by the Department of the grant funds listed below for the purposes of such grants, subject to the approval of the Mayor, and the grant funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the grant without further appropriation:

HOME - ARP Funds - $6,066,102.00

REQUEST FOR GRANT SETUP

This form and the required attachments are required by the Office of the City Comptrollers before a Grant Fund and related accounts will be created in MUNIS. Please do not use this form for requesting a non-grant related account to be created – use the Request for New Account form instead. Please return this form and the required attachments to the Office of the City Comptrollers.

All fields are mandatory.

Date of Request	5/12/2021
Department Requesting Grant Setup	Comm Dev
Department Phone # (Please include extension)	6082
Name and Title of Person to Contact in Case of Questions	Cathy Buono

Was this Grant previously setup for a prior fiscal year?
If yes, please indicate your previous project number: 630__

If this is a new Grant, have you filled out the "Approval to apply for a grant" Form?
(Y/N) If yes, please attach a copy of the Approved Form.

	Grant Type:
	State – Highway
	Federal Pass-Through DOE– School
	Federal Direct– School
X	Federal – City
	State DOE– School
	State Other – School
	State – City
	Private/Other

Grant Name: HOME-ARP

Total Grant Amount Awarded: $ 6,066,102.00

Attachment: HOME_ARP (6247 : HOME - ARP Funds - No Match - $6,066,102.00)

Is this a Reimbursable Grant? (Y/N) yes
A Reimbursable Grant is defined as one that requires that you pay for expenses first and then you apply to the grantor for a reimbursement of the exact amount actually expended.

If it is a Reimbursable Grant, please enter Grantor contact information or the CID # if Grantor is already in the customer file:

Entity Name	US Dept of HUD
Contact Person	Samantha Graves
Street Address	10 Causeway Street
City, State, Zip Code	Boston, MA
Telephone	617-994-8353
Fax	
E-Mail	samanthagraves@hud.com

Actual Award Date	4/28/2021
Board Approval Date	
Start Date	4/28/2021
Expiration Date	03/31/2023

Renewal Action Date (optional)
If there are any Matching Funds:
Type
Percent
Amount
Is there any Leverage? HUD FUNDING ONLY
Source
Amount

Comments re: Description/Purpose of Grant
American Rescue Plan HOME funding to meet the housing and service needs of low/mod individuals and families

Comments re: Conditions/Restrictions of Grant

If this is a Federal Grant, enter CFDA#: 14.239

If applicable enter the State ID # :

What is the required drawdown frequency?
(Ex: Monthly, Quarterly) monthly

If payment is to be sent by Grantor as a Wire,
Please enter any wire reference/identification # that may be used (if known)

Attachment: HOME_ARP (6247 : HOME - ARP Funds - No Match - $6,066,102.00)

Please list all object codes needed for the grant.
(Attach additional sheets if additional orgs and roll-ups are needed):

Org Code:

Object Codes: same object codes as #63021

Budget Roll-Up Codes: all rolled up

I hereby attest that under the penalties of Chapter 656, I will adhere to all regulations in this grant agreement. I am responsible for timely and accurate reimbursements in the amounts listed above.

Signature

5-12-2021
Date

Please attach the following documents:

- Signed Approval to Apply for a Grant Form
- Grant Award Letter
- City Council/Mayor Approval
- Any other relevant documentation

This Form and all relevant attachments will be scanned and attached in the Grant Maintenance module in MUNIS and can be viewed or printed at your convenience.

Attachment: HOME_ARP (6247 : HOME - ARP Funds - No Match - $6,066,102.00)

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
WASHINGTON, DC 20410-7000

OFFICE OF COMMUNITY PLANNING
AND DEVELOPMENT

April 28, 2021

The Honorable Domenic J. Sarno
Mayor of Springfield
36 Court Street
Springfield, MA 01103-1687

Dear Mayor Sarno:

I am pleased to inform you of your jurisdiction's Fiscal Year (FY) 2021 allocation for HUD's HOME Investment Partnerships Program – American Rescue Plan (HOME-ARP) funding. The American Rescue Plan appropriated $5 billion to help communities provide housing, shelter, and services for people experiencing and other qualifying populations. These HOME-ARP funds are in addition to your regular FY 2021 HOME formula allocation. This one-time funding creates a significant opportunity for you to meet the housing and service needs of your community's most vulnerable populations.

Your jurisdiction's FY 2021 HOME-ARP allocation is $6,066,102.

HOME-ARP funding gives jurisdictions significant new resources to address their homeless assistance needs by creating affordable housing or non-congregate shelter units and providing tenant-based rental assistance or supportive services. Later this year, the Department will issue an implementing notice providing guidance on HOME-ARP, including instructions and requirements for developing a substantial amendment to your jurisdiction's FY 2021 Annual Action Plan describing your proposed use of the funds. HOME-ARP funds are available for expenditure until September, 2030.

HOME-ARP funds are allocated through the HOME formula to all participating jurisdictions that qualified for an annual HOME Program allocation for FY 2021. HOME-ARP funds must be used for individuals or families from the following qualifying populations: homeless; at-risk of homelessness; fleeing or attempting to flee domestic violence, dating violence, sexual assault, stalking, or human trafficking; other populations where providing assistance would prevent the family's homelessness or would serve those with the greatest risk of housing instability; and veterans and families that include a veteran family member that meet one of the preceding criteria.

HOME-ARP funds can be used for four eligible activities including the production or preservation of affordable housing; tenant-based rental assistance; supportive services, including homeless prevention services and housing counseling; and the purchase or development of non-congregate shelter for individuals and families experiencing homelessness. Additionally, HOME-ARP provides up to 15 percent of the allocation for administrative and planning costs of the participating jurisdiction and for subrecipients administering all or a portion of the grant. HOME-ARP can provide up to 5 percent of the grant for operating costs of Community Housing

Attachment: HOME_ARP (6247 : HOME - ARP Funds - No Match - $6,066,102.00)

Development Organizations (CHDOs) and other non-profit organizations, including homeless providers. Additional funding is available to these organizations for capacity building. Like other formula grant funds, HOME-ARP funds will be administered in the Integrated Disbursement and Information System (IDIS).

While your jurisdiction will not have access to HOME-ARP funds until HUD has issued an implementing notice and subsequently reviewed and accepted a substantial amendment to your FY 2021 Annual Action Plan, I urge you to begin consulting with homeless service providers, domestic violence service organizations, public housing agencies, and other organizations and agencies that assist qualifying populations in your area. Early identification of the unmet needs among these populations and consideration of potential uses of HOME-ARP funds will position your jurisdiction to design and implement its HOME-ARP Program expeditiously.

The Office of Community Planning and Development looks forward to working with you to ensure the success of this critical program. If you or any member of your staff have questions, please contact your local CPD Office Director.

Sincerely,

James Arthur Jemison II
Principal Deputy Assistant Secretary
for Community Planning and Development

Attachment: HOME_ARP (6247 : HOME - ARP Funds - No Match - $6,066,102.00)

HUD Continuum of Care Grant - No Match - $4,405,674.00 (Mayor Sarno)

WHEREAS, the Office of Housing ("Department") has been awarded a Continuum of Care (CoC) grant in the amount of $4,405,674.00 from the US Department of Housing and Urban Development; and

WHEREAS, the funds provided are intended to be used to promote the goal of ending homelessness; provide funding to quickly rehouse homeless individuals and families while minimizing the trauma and dislocation caused to homeless individuals, families, and communities by homelessness; promote access to and effect utilization of mainstream programs by homeless individuals and families; and optimize self-sufficiency among individuals and families experiencing homelessness; and

WHEREAS, the Department intends to use the grant funds for the purposes as requested by the grantor; and

WHEREAS, the Department has accepted the grant and requests authorization from the City Council and the Mayor to expend the grant funds listed below for the purposes of such grants; and

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the donation funds listed herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws Ch. 44, sec. 53A, that the City Council approves the expenditure by the Department of the grant funds listed below for the purposes of such grant, subject to the approval of the Mayor, and the grant funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the grant without further appropriation:

HUD Continuum of Care Grant - $4,405,674.00

REQUEST FOR GRANT SETUP

This form and the required attachments are required by the Office of the City Comptrollers before a Grant Fund and related accounts will be created in MUNIS. Please do not use this form for requesting a non-grant related account to be created – use the Request for New Account form instead. Please return this form and the required attachments to the Office of the City Comptrollers.

All fields are mandatory.

Date of Request	5/12/2021
Department Requesting Grant Setup	Comm Dev
Department Phone # (Please include extension)	6082
Name and Title of Person to Contact in Case of Questions	Cathy Buono

Was this Grant previously setup for a prior fiscal year?
If yes, please indicate your previous project number: 630__

If this is a new Grant, have you filled out the "Approval to apply for a grant" Form?
(Y/N) If yes, please attach a copy of the Approved Form.

	Grant Type:
	State – Highway
	Federal Pass-Through DOE– School
	Federal Direct– School
X	Federal – City
	State DOE– School
	State Other – School
	State – City
	Private/Other

Grant Name: CoC Grant

Total Grant Amount Awarded: $ 4,405,674.00

Attachment: CoC_Grant (6244 : HUD Continuum of Care Grant - No Match - $4,405,674.00)

Is this a Reimbursable Grant? (Y/N) yes
A Reimbursable Grant is defined as one that requires that you pay for expenses first and then you apply to the grantor for a reimbursement of the exact amount actually expended.

If it is a Reimbursable Grant, please enter Grantor contact information or the CID # if Grantor is already in the customer file:

Entity Name	US Dept of HUD
Contact Person	Samantha Graves
Street Address	10 Causeway Street
City, State, Zip Code	Boston, MA
Telephone	617-994-8353
Fax	
E-Mail	samanthagraves@hud.com

Actual Award Date	1/29/2021
Board Approval Date	
Start Date	7/1/2021
Expiration Date	06/30/2022

Renewal Action Date (optional)
If there are any Matching Funds:
Type
Percent
Amount
Is there any Leverage? HUD FUNDING ONLY
Source
Amount

Comments re: Description/Purpose of Grant
The Continuum of Care (CoC) Program is designed to promote the goal of ending homelessness; provide funding to quickly rehouse homeless individuals and families while minimizing the trauma and dislocation caused to homeless individuals, families, and communities by homelessness; promote access to and effect utilization of mainstream programs by homeless individuals and families; and optimize self-sufficiency among individuals and families experiencing homelessness.

Comments re: Conditions/Restrictions of Grant

If this is a Federal Grant, enter CFDA#: 14.267

If applicable enter the State ID # :

What is the required drawdown frequency?
(Ex: Monthly, Quarterly) monthly

Attachment: CoC_Grant (6244 : HUD Continuum of Care Grant - No Match - $4,405,674.00)

If payment is to be sent by Grantor as a Wire,
Please enter any wire reference/identification # that may be used (if known)

Please list all object codes needed for the grant.
(Attach additional sheets if additional orgs and roll-ups are needed):

Org Code:

Object Codes: same object codes as #66521

Budget Roll-Up Codes: all rolled up

I hereby attest that under the penalties of Chapter 656, I will adhere to all regulations in this grant agreement. I am responsible for timely and accurate reimbursements in the amounts listed above.

Signature

5-12-2021
Date

Please attach the following documents:

- Signed Approval to Apply for a Grant Form
- Grant Award Letter
- City Council/Mayor Approval
- Any other relevant documentation

This Form and all relevant attachments will be scanned and attached in the Grant Maintenance module in MUNIS and can be viewed or printed at your convenience.

Attachment: CoC_Grant (6244 : HUD Continuum of Care Grant - No Match - $4,405,674.00)

CoC Name	Organization Name	Grant Number	Project or Award Name	FY2020 Amount
Springfield/Hampden County CoC	City of Springfield	MA0102U1T042013	RVCC CoC Program	$324,797
Springfield/Hampden County CoC	City of Springfield	MA0105U1T042013	Viability Next Step	$539,633
Springfield/Hampden County CoC	City of Springfield	MA0108U1T042013	MHA Consolidated S+C Expansion	$778,027
Springfield/Hampden County CoC	City of Springfield	MA0334U1T042009	SMOC Bowdoin Tranquility	$62,792
Springfield/Hampden County CoC	City of Springfield	MA0431U1T042007	HMIS	$61,992
Springfield/Hampden County CoC	City of Springfield	MA0432U1T042007	VOC Scattered Site Family Supportive Housing	$133,367
Springfield/Hampden County CoC	City of Springfield	MA0459U1T042007	Way Finders Turning Point	$67,809
Springfield/Hampden County CoC	City of Springfield	MA0490U1T042004	CHD Family PSH (Expanded)	$594,035
Springfield/Hampden County CoC	City of Springfield	MA0514U1T042005	CSO-FOH Coordinated Assessment	$243,000
Springfield/Hampden County CoC	City of Springfield	MA0536U1T042005	Gandara SHINE RRH	$385,828
Springfield/Hampden County CoC	City of Springfield	MA0538U1T042005	Catholic Charities RRH3	$465,128
Springfield/Hampden County CoC	City of Springfield	MA0561U1T042004	CSO-FOH PSH	$251,329
Springfield/Hampden County CoC	City of Springfield	MA0628U1T042002	DV Coordinated Entry	$230,263
Springfield/Hampden County CoC	City of Springfield	MA0698U1T042000	MA-504 CoC Planning Project Application 2020	$133,837
Springfield/Hampden County CoC	City of Springfield	MA0699U1T042000	MA-504 CoC UFA Cost Project Application 2020	$133,837
				$4,405,674

Attachment: CoC_Grant (6244 : HUD Continuum of Care Grant - No Match - $4,405,674.00)

Buono, Cathy

Subject: FW: [External] HUD Renews Funding for Thousands of Local Homeless Programs
Attachments: Fiscal Year 2020 Continuum of Care Competition Non-competitive Awarded Projects Report.pdf

From: HUD Exchange Mailing List [mailto:news@hudexchange.info]
Sent: Friday, January 29, 2021 12:44 PM
To: McCafferty, Geraldine <GMcCafferty@springfieldcityhall.com>
Subject: [External] HUD Renews Funding for Thousands of Local Homeless Programs

Is this email not displaying correctly? View it in your browser.

HUD EXCHANGE

Resources and assistance to support HUD's community partners

Home | Programs | Resources | Training

HUD Renews Funding for Thousands of Local Homeless Programs

On January 29, 2021, HUD awarded $2.5 billion to renew support to thousands of local homeless assistance programs across the nation. HUD's Continuum of Care (CoC) grants will provide critically needed support to 6,597 local programs on the front lines of serving individuals and families experiencing homelessness.

Due to the pandemic, the funding announced today renews grants for existing programs. This process was dramatically streamlined because communities have been and will continue to be consumed with COVID-19 response and have limited capacity to participate in the traditional CoC competition.

View a complete list of all the state and local homeless projects awarded funding on HUD's website.

Read HUD's press release announcing these awards.

Visit the HUD Exchange at https://www.hudexchange.info

Attachment: CoC_Grant (6244 : HUD Continuum of Care Grant - No Match - $4,405,674.00)

City Council

SCHEDULED

Meeting: 06/07/21 07:00 PM
Initiator: Sean Pham
Sponsors: Mayor Domenic J. Sarno
DOC ID: 6239

CDBG Entitlement Grant - No Match - $3,954,556.00 (Mayor Sarno)

WHEREAS, the Office of Community Development ("Department") has been awarded a "Community Development Block Grant (CDBG) Entitlement Grant" of $3,954,556.00 from the U.S. Office of Housing and Urban Development; and

WHEREAS, the purpose of the grant program is to develop viable urban communities by providing decent housing and suitable living environments and by expanding economic opportunities, principally for low and moderate-income person; and

WHEREAS, the Department intends to use the grant funds to provide funds to first-time homeowners, tenant-based rental assistance, project based homeownership and rehab owner and rental properties; and

WHEREAS, the Department has accepted the grant and requests authorization from the City Council and the Mayor to expend the grant funds listed below for the purposes of such grants; and

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the grant funds listed herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws Ch. 44, Sec. 53A, that the City Council approves the expenditure by the Department of the grant funds listed below for the purposes of such grants, subject to the approval of the Mayor, and the grant funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the grant without further appropriation:

HOME Grant Program - $3,954,556.00

REQUEST FOR GRANT SETUP

This form and the required attachments are required by the Office of the City Comptrollers before a Grant Fund and related accounts will be created in MUNIS. Please do not use this form for requesting a non-grant related account to be created – use the Request for New Account form instead. Please return this form and the required attachments to the Office of the City Comptrollers.

All fields are mandatory.

Date of Request	5/19/2021
Department Requesting Grant Setup	Comm Dev
Department Phone # (Please include extension)	6082
Name and Title of Person to Contact in Case of Questions	Cathy Buono

Was this Grant previously setup for a prior fiscal year?
If yes, please indicate your previous project number: 63121

If this is a new Grant, have you filled out the "Approval to apply for a grant" Form?
(Y/N) If yes, please attach a copy of the Approved Form.

Grant Type:

	State – Highway
	Federal Pass-Through DOE– School
	Federal Direct– School
x	Federal – City
	State DOE– School
	State Other – School
	State – City
	Private/Other

Grant Name: CDBG Entitlement

Total Grant Amount Awarded: $3,954,556.00

Attachment: CDBG_Entitlement (6239 : CDBG Entitlement Grant - No Match - $3,954,556.00)

Is this a Reimbursable Grant? (Y/N) yes
A Reimbursable Grant is defined as one that requires that you pay for expenses first and then you apply to the grantor for a reimbursement of the exact amount actually expended.

If it is a Reimbursable Grant, please enter Grantor contact information or the CID # if Grantor is already in the customer file:

Entity Name	US Dept of HUD
Contact Person	Samantha Graves
Street Address	10 Causeway Street
City, State, Zip Code	Boston, MA
Telephone	617-994-8353
Fax	
E-Mail	samanthagraves@hud.gov

Actual Award Date	5/13/2021
Board Approval Date	
Start Date	07/01/2021
Expiration Date	06/30/2024
Renewal Action Date (optional)	

If there are any Matching Funds:
Type
Percent
Amount

Is there any Leverage? HUD FUNDING ONLY
Source
Amount

Comments re: Description/Purpose of Grant
Annual grant to develop viable urban communities by providing decent housing and suitable living environment and by expanding economic opportunities, principally for low and moderate-income persons, The grant funds public services, infrastructure, business assistance, housing and neighborhood improvements.

Comments re: Conditions/Restrictions of Grant

If this is a Federal Grant, enter CFDA#: 14.218

If applicable enter the State ID # :

What is the required drawdown frequency?
(Ex: Monthly, Quarterly) monthly

If payment is to be sent by Grantor as a Wire,

Attachment: CDBG_Entitlement (6239 : CDBG Entitlement Grant - No Match - $3,954,556.00)

Please enter any wire reference/identification # that may be used (if known)

Please list all object codes needed for the grant.
(Attach additional sheets if additional orgs and roll-ups are needed):

Org Code:

Object Codes: same as object codes for #63121

Budget Roll-Up Codes:

I hereby attest that under the penalties of Chapter 656, I will adhere to all regulations in this grant agreement. I am responsible for timely and accurate reimbursements in the amounts listed above.

Signature

5-19-21
Date

Please attach the following documents:

- Signed Approval to Apply for a Grant Form
- Grant Award Letter
- City Council/Mayor Approval
- Any other relevant documentation

This Form and all relevant attachments will be scanned and attached in the Grant Maintenance module in MUNIS and can be viewed or printed at your convenience.

Attachment: CDBG_Entitlement (6239 : CDBG Entitlement Grant - No Match - $3,954,556.00)

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
WASHINGTON, DC 20410-7000

OFFICE OF COMMUNITY PLANNING
AND DEVELOPMENT

May 13, 2021

The Honorable Domenic J. Sarno
Mayor of Springfield
36 Court Street
Springfield, MA 01103-1687

Dear Mayor Sarno:

I am pleased to inform you of your jurisdiction's Fiscal Year (FY) 2021 allocations for the Office of Community Planning and Development's (CPD) formula programs, which provide funding for housing, community and economic development activities, and assistance for low- and moderate-income persons and special needs populations across the country. Public Law 116-260 includes FY 2021 funding for these programs. Please note that this letter reflects a revised amount for the Community Development Block Grant and Section 108 borrowing authority. Your jurisdiction's FY 2021 available amounts are as follows:

Community Development Block Grant (CDBG)	$3,954,556
Recovery Housing Program (RHP)	$0
HOME Investment Partnerships (HOME)	$1,673,733
Housing Opportunities for Persons With AIDS (HOPWA)	$726,899
Emergency Solutions Grant (ESG)	$333,698

Individuals and families across the country are struggling in the face of four converging crises: the COVID-19 pandemic, the resulting economic crisis, climate change, and racial inequity. Through these bedrock programs, CPD seeks to develop strong communities by promoting integrated approaches that provide decent housing and suitable living environments while expanding economic opportunities for low- and moderate-income and special needs populations, including people living with HIV/AIDS. We urge grantees to strategically plan the disbursement of grant funds to provide relief for those affected by these converging crises and help move our country toward a robust recovery.

Based on your jurisdiction's CDBG allocation for this year, you also have $9,022,780 in available Section 108 borrowing authority. Since Section 108 loans are federally guaranteed, this program can leverage your jurisdiction's existing CDBG funding to access low-interest, long-term financing to invest in Opportunity Zones or other target areas in your jurisdiction.

HUD continues to emphasize the importance of effective performance measurements in all its formula grant programs. Proper reporting in the Integrated Disbursement and Information System (IDIS) is critical to ensure grantees comply with program requirements and policies, provide demographic and income information about the persons that benefited from a community's activities, and participate in HUD-directed grantee monitoring. Your ongoing attention to ensuring

Attachment: CDBG_Entitlement (6239 : CDBG Entitlement Grant - No Match - $3,954,556.00)

complete and accurate reporting of performance measurement data continues to be an invaluable resource with regard to the impact of these formula grant programs.

The Office of Community Planning and Development is looking forward to working with you to promote simple steps that will enhance the performance of these critical programs and successfully meet the challenges that our communities face. If you or any member of your staff have questions, please contact your local CPD Office Director.

Sincerely,

James Arthur Jemison II
Principal Deputy Assistant Secretary
for Community Planning and Development

Attachment: CDBG_Entitlement (6239 : CDBG Entitlement Grant - No Match - $3,954,556.00)

City Council

SCHEDULED

Meeting: 06/07/21 07:00 PM
Initiator: Sean Pham
Sponsors: Mayor Domenic J. Sarno
DOC ID: 6240

HOME Entitlement Grant - No Match - $1,673,733.00 (Mayor Sarno)

WHEREAS, the Office of Community Development ("Department") has been awarded a "HOME Investment Partnerships Program (HOME) Entitlement Grant" of $1,673,733.00 from the U.S. Office of Housing and Urban Development; and

WHEREAS, the purpose of the grant program is to assist states and local governments to fund a wide range of activities including building, buying and/or rehabilitating affordable housing for rent or homeownership or providing direct assistance to individuals who were homeless; and

WHEREAS, the Department intends to use the grant funds to provide funds to first-time homeowners (down payment assistance), tenant-based rental assistance, project based homeownership and rehab owner and rental properties; and

WHEREAS, the Department has accepted the grant and requests authorization from the City Council and the Mayor to expend the grant funds listed below for the purposes of such grants; and

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the grant funds listed herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws Ch. 44, Sec. 53A, that the City Council approves the expenditure by the Department of the grant funds listed below for the purposes of such grants, subject to the approval of the Mayor, and the grant funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the grant without further appropriation:

HOME Grant Program - $1,673,733.00

REQUEST FOR GRANT SETUP

This form and the required attachments are required by the Office of the City Comptrollers before a Grant Fund and related accounts will be created in MUNIS. Please do not use this form for requesting a non-grant related account to be created – use the Request for New Account form instead. Please return this form and the required attachments to the Office of the City Comptrollers.

All fields are mandatory.

Date of Request	5/12/2021
Department Requesting Grant Setup	Comm Dev
Department Phone # (Please include extension)	6082
Name and Title of Person to Contact in Case of Questions	Cathy Buono

Was this Grant previously setup for a prior fiscal year?
If yes, please indicate your previous project number: 630__

If this is a new Grant, have you filled out the "Approval to apply for a grant" Form?
(Y/N) If yes, please attach a copy of the Approved Form.

	Grant Type:
	State – Highway
	Federal Pass-Through DOE– School
	Federal Direct– School
X	Federal – City
	State DOE– School
	State Other – School
	State – City
	Private/Other

Grant Name: HOME-Entitlement

Total Grant Amount Awarded: $ 1,673,733.00

Attachment: HOME_Entitlement (6240 : HOME Entitlement Grant - No Match - $1,673,733.00)

Is this a Reimbursable Grant? (Y/N) yes
A Reimbursable Grant is defined as one that requires that you pay for expenses first and then you apply to the grantor for a reimbursement of the exact amount actually expended.

If it is a Reimbursable Grant, please enter Grantor contact information or the CID # if Grantor is already in the customer file:

Entity Name	US Dept of HUD
Contact Person	Samantha Graves
Street Address	10 Causeway Street
City, State, Zip Code	Boston, MA
Telephone	617-994-8353
Fax	
E-Mail	samanthagraves@hud.com

Actual Award Date 2/25/2021
Board Approval Date
Start Date 7/1/2021
Expiration Date 06/30/2024
Renewal Action Date (optional)
If there are any Matching Funds:
Type
Percent
Amount
Is there any Leverage? HUD FUNDING ONLY
Source
Amount

Comments re: Description/Purpose of Grant
Federal Program designed to assist states and local governments to fund a wide range of activities including building, buying, and/or rehabilitating affordable housing for rent or homeownership or providing direct assistance to individuals who were homeless.

Comments re: Conditions/Restrictions of Grant

If this is a Federal Grant, enter CFDA#: 14.239

If applicable enter the State ID # :

What is the required drawdown frequency?
(Ex: Monthly, Quarterly) monthly

If payment is to be sent by Grantor as a Wire,
Please enter any wire reference/identification # that may be used (if known)

Attachment: HOME_Entitlement (6240 : HOME Entitlement Grant - No Match - $1,673,733.00)

Please list all object codes needed for the grant.
(Attach additional sheets if additional orgs and roll-ups are needed):

Org Code:

Object Codes: same object codes as #63021

Budget Roll-Up Codes: all rolled up

I hereby attest that under the penalties of Chapter 656, I will adhere to all regulations in this grant agreement. I am responsible for timely and accurate reimbursements in the amounts listed above.

Cathy Boone 5-12-2024

Signature Date

Please attach the following documents:

- Signed Approval to Apply for a Grant Form
- Grant Award Letter
- City Council/Mayor Approval
- Any other relevant documentation

This Form and all relevant attachments will be scanned and attached in the Grant Maintenance module in MUNIS and can be viewed or printed at your convenience.

Attachment: HOME_Entitlement (6240 : HOME Entitlement Grant - No Match - $1,673,733.00)

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
WASHINGTON, DC 20410-7000

ASSISTANT SECRETARY FOR
COMMUNITY PLANNING AND DEVELOPMENT

February 25, 2021

The Honorable Domenic J. Sarno
Mayor of Springfield
36 Court Street
Springfield, MA 01103-1687

Dear Mayor Sarno:

I am pleased to inform you of your jurisdiction's Fiscal Year (FY) 2021 allocations for the Office of Community Planning and Development's (CPD) formula programs, which provide funding for housing, community and economic development activities, and assistance for low- and moderate-income persons and special needs populations across the country. Public Law 116-260 includes FY 2021 funding for these programs. Your jurisdiction's FY 2021 available amounts are as follows:

Community Development Block Grant (CDBG)	$3,897,127
Recover Housing Program (RHP)	$ 0
HOME Investment Partnerships (HOME)	$1,673,733
Housing Opportunities for Persons With AIDS (HOPWA)	$726,899
Emergency Solutions Grant (ESG)	$333,698

Individuals and families across the country are struggling in the face of four converging crises: the COVID-19 pandemic, the resulting economic crisis, climate change, and racial inequity. Through these bedrock programs, CPD seeks to develop strong communities by promoting integrated approaches that provide decent housing and suitable living environments while expanding economic opportunities for low- and moderate-income and special needs populations, including people living with HIV/AIDS. We urge grantees to strategically plan the disbursement of grant funds to provide relief for those affected by these converging crises and help move our country toward a robust recovery.

Based on your jurisdiction's CDBG allocation for this year, you also have $8,735,635 in available Section 108 borrowing authority. Since Section 108 loans are federally guaranteed, this program can leverage your jurisdiction's existing CDBG funding to access low-interest, long-term financing to invest in Opportunity Zones or other target areas in your jurisdiction.

Because the funds are not appropriated by Congress, Housing Trust Fund (HTF) formula allocations will be announced at a later date under separate cover.

Attachment: HOME_Entitlement (6240 : HOME Entitlement Grant - No Match - $1,673,733.00)

HUD continues to emphasize the importance of effective performance measurements in all its formula grant programs. Proper reporting in the Integrated Disbursement and Information System (IDIS) is critical to ensure grantees comply with program requirements and policies, provide demographic and income information about the persons that benefited from a community's activities, and participate in HUD-directed grantee monitoring. Your ongoing attention to ensuring complete and accurate reporting of performance measurement data continues to be an invaluable resource with regard to the impact of these formula grant programs.

The Office of Community Planning and Development is looking forward to working with you to promote simple steps that will enhance the performance of these critical programs and successfully meet the challenges that our communities face. If you or any member of your staff have questions, please contact your local CPD Office Director.

Sincerely,

James Arthur Jemison II
Principal Deputy Assistant Secretary
for Community Planning and Development

Attachment: HOME_Entitlement (6240 : HOME Entitlement Grant - No Match - $1,673,733.00)

City Council

SCHEDULED

Meeting: 06/07/21 07:00 PM
Initiator: Sean Pham
Sponsors: Mayor Domenic J. Sarno
DOC ID: 6238

HOPWA Entitlement Grant - No Match - $726,899.00 (Mayor Sarno)

WHEREAS, the Office of Community Development ("Department") has been awarded a "Housing Opportunities for Persons With Aids (HOPWA) Entitlement Grant" of $726,899.00 from the U.S. Office of Housing and Urban Development; and

WHEREAS, the purpose of the grant program is to meet the housing needs of persons living with HIV/AIDS and families of such persons. The grant funds supportive services and rental payments for these individuals and families; and

WHEREAS, the Department intends to use the grant funds for the above purpose; and

WHEREAS, the Department has accepted the grant and requests authorization from the City Council and the Mayor to expend the grant funds listed below for the purposes of such grants; and

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the grant funds listed herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws Ch. 44, Sec. 53A, that the City Council approves the expenditure by the Department of the grant funds listed below for the purposes of such grants, subject to the approval of the Mayor, and the grant funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the grant without further appropriation:

HOPWA Entitlement Grant - No Match - $726,899.00

REQUEST FOR GRANT SETUP

This form and the required attachments are required by the Office of the City Comptrollers before a Grant Fund and related accounts will be created in MUNIS. Please do not use this form for requesting a non-grant related account to be created – use the Request for New Account form instead. Please return this form and the required attachments to the Office of the City Comptrollers.

All fields are mandatory.

Date of Request	5/12/2021
Department Requesting Grant Setup	Comm Dev
Department Phone # (Please include extension)	6082
Name and Title of Person to Contact in Case of Questions	Cathy Buono

Was this Grant previously setup for a prior fiscal year?
If yes, please indicate your previous project number: 630__

If this is a new Grant, have you filled out the "Approval to apply for a grant" Form?
(Y/N) If yes, please attach a copy of the Approved Form.

	Grant Type:
	State – Highway
	Federal Pass-Through DOE– School
	Federal Direct– School
X	Federal – City
	State DOE– School
	State Other – School
	State – City
	Private/Other

Grant Name: HOPWA-Entitlement

Total Grant Amount Awarded: $ 726,899.00

Attachment: CDBG_HOPWA_Entitlement (6238 : HOPWA Entitlement Grant - No Match - $726,899.00)

Is this a Reimbursable Grant? (Y/N) yes
A Reimbursable Grant is defined as one that requires that you pay for expenses first and then you apply to the grantor for a reimbursement of the exact amount actually expended.

If it is a Reimbursable Grant, please enter Grantor contact information or the CID # if Grantor is already in the customer file:

Entity Name	US Dept of HUD
Contact Person	Samantha Graves
Street Address	10 Causeway Street
City, State, Zip Code	Boston, MA
Telephone	617-994-8353
Fax	
E-Mail	samanthagraves@hud.com

Actual Award Date	2/25/2021
Board Approval Date	
Start Date	7/1/2021
Expiration Date	06/30/2024

Renewal Action Date (optional)
If there are any Matching Funds:
Type
Percent
Amount
Is there any Leverage? HUD FUNDING ONLY
Source
Amount

Comments re: Description/Purpose of Grant
The purpose is to meet the housing needs of persons living with HIV/AIDS and families of such persons. The grant funds supportive services and rental payments for these individuals and families.
Comments re: Conditions/Restrictions of Grant

If this is a Federal Grant, enter CFDA#: 14.241

If applicable enter the State ID # :

What is the required drawdown frequency?
(Ex: Monthly, Quarterly) monthly

If payment is to be sent by Grantor as a Wire,
Please enter any wire reference/identification # that may be used (if known)

Attachment: CDBG_HOPWA_Entitlement (6238 : HOPWA Entitlement Grant - No Match - $726,899.00)

Please list all object codes needed for the grant.
(Attach additional sheets if additional orgs and roll-ups are needed):

Org Code:

Object Codes: same object codes as #66621

Budget Roll-Up Codes: all rolled up

I hereby attest that under the penalties of Chapter 656, I will adhere to all regulations in this grant agreement. I am responsible for timely and accurate reimbursements in the amounts listed above.

Signature

3-12-2021
Date

Please attach the following documents:

- Signed Approval to Apply for a Grant Form
- Grant Award Letter
- City Council/Mayor Approval
- Any other relevant documentation

This Form and all relevant attachments will be scanned and attached in the Grant Maintenance module in MUNIS and can be viewed or printed at your convenience.

Attachment: CDBG_HOPWA_Entitlement (6238 : HOPWA Entitlement Grant - No Match - $726,899.00)

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
WASHINGTON, DC 20410-7000

ASSISTANT SECRETARY FOR
COMMUNITY PLANNING AND DEVELOPMENT

February 25, 2021

The Honorable Domenic J. Sarno
Mayor of Springfield
36 Court Street
Springfield, MA 01103-1687

Dear Mayor Sarno:

I am pleased to inform you of your jurisdiction's Fiscal Year (FY) 2021 allocations for the Office of Community Planning and Development's (CPD) formula programs, which provide funding for housing, community and economic development activities, and assistance for low- and moderate-income persons and special needs populations across the country. Public Law 116-260 includes FY 2021 funding for these programs. Your jurisdiction's FY 2021 available amounts are as follows:

Community Development Block Grant (CDBG)	$3,897,127
Recover Housing Program (RHP)	$ 0
HOME Investment Partnerships (HOME)	$1,673,733
Housing Opportunities for Persons With AIDS (HOPWA)	$726,899
Emergency Solutions Grant (ESG)	$333,698

Individuals and families across the country are struggling in the face of four converging crises: the COVID-19 pandemic, the resulting economic crisis, climate change, and racial inequity. Through these bedrock programs, CPD seeks to develop strong communities by promoting integrated approaches that provide decent housing and suitable living environments while expanding economic opportunities for low- and moderate-income and special needs populations, including people living with HIV/AIDS. We urge grantees to strategically plan the disbursement of grant funds to provide relief for those affected by these converging crises and help move our country toward a robust recovery.

Based on your jurisdiction's CDBG allocation for this year, you also have $8,735,635 in available Section 108 borrowing authority. Since Section 108 loans are federally guaranteed, this program can leverage your jurisdiction's existing CDBG funding to access low-interest, long-term financing to invest in Opportunity Zones or other target areas in your jurisdiction.

Because the funds are not appropriated by Congress, Housing Trust Fund (HTF) formula allocations will be announced at a later date under separate cover.

Attachment: CDBG_HOPWA_Entitlement (6238 : HOPWA Entitlement Grant - No Match - $726,899.00)

HUD continues to emphasize the importance of effective performance measurements in all its formula grant programs. Proper reporting in the Integrated Disbursement and Information System (IDIS) is critical to ensure grantees comply with program requirements and policies, provide demographic and income information about the persons that benefited from a community's activities, and participate in HUD-directed grantee monitoring. Your ongoing attention to ensuring complete and accurate reporting of performance measurement data continues to be an invaluable resource with regard to the impact of these formula grant programs.

The Office of Community Planning and Development is looking forward to working with you to promote simple steps that will enhance the performance of these critical programs and successfully meet the challenges that our communities face. If you or any member of your staff have questions, please contact your local CPD Office Director.

Sincerely,

James Arthur Jemison II
Principal Deputy Assistant Secretary
for Community Planning and Development

Attachment: CDBG_HOPWA_Entitlement (6238 : HOPWA Entitlement Grant - No Match - $726,899.00)

City Council

SCHEDULED

Meeting: 06/07/21 07:00 PM
Initiator: Sean Pham
Sponsors: Mayor Domenic J. Sarno
DOC ID: 6246

Community Mitigation - Specific Impact Grant - $400,000 - No Match (Mayor Sarno)

WHEREAS, the Department of Planning and Economic Development ("Department") has been awarded a Community Mitigation - Specific Impact Grant of $400,000 from the Massachusetts Gaming Commission ; and

WHEREAS, the Department intends to use the grant funds to mitigate the lack of new private investment due to the unexpected inflation, speculation, and degradation of real estate in downtown Springfield surrounding the MGM casino; and

WHEREAS, the Department has accepted the grant funds and requests authorization from the City Council and the Mayor to expend the grant funds listed below for the purposes of such grants; and

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the grant funds listed herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws ch. 44, sec. 53A, that the City Council approves the expenditure by the Department of the grant funds listed below for the purposes of such grant, subject to the approval of the Mayor, and the grant funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the grant without further appropriation:

Community Mitigation - Specific Impact Grant - $400,000 - No Match

REQUEST FOR GRANT SETUP

This form and the required attachments are required by the Office of the City Comptrollers before a Grant Fund and related accounts will be created in MUNIS. Please do not use this form for requesting a non-grant related account to be created – use the Request for New Account form instead. Please return this form and the required attachments to the Office of the City Comptrollers.

All fields are mandatory.

Date of Request	5/19/2021
Department Requesting Grant Setup	OPED
Department Phone # (Please include extension)	6082
Name and Title of Person to Contact in Case of Questions	Cathy Buono

Was this Grant previously setup for a prior fiscal year?
If yes, please indicate your previous project number: SIG21

If this is a new Grant, have you filled out the "Approval to apply for a grant" Form?
(Y/N) If yes, please attach a copy of the Approved Form.

Grant Type:

	State – Highway
	Federal Pass-Through DOE– School
	Federal Direct– School
	Federal – City
	State DOE– School
	State Other – School
X	State – City
	Private/Other

Grant Name: SIG-Bluepring

Total Grant Amount Awarded: $400,000.00

Attachment: OPED_FY21_Specific_Impact_Grant (6246 : OPED Community Mitigation Specific Impact Grant- $400,000 - No Match)

Is this a Reimbursable Grant? (Y/N) yes
A Reimbursable Grant is defined as one that requires that you pay for expenses first and then you apply to the grantor for a reimbursement of the exact amount actually expended.

If it is a Reimbursable Grant, please enter Grantor contact information or the CID # if Grantor is already in the customer file:

Entity Name	Mass Gaming Commission
Contact Person	Karen Wells
Street Address	101 Federal Street
City, State, Zip Code	Boston, MA
Telephone	617-979-8400
Fax	617-725-0258
E-Mail	

Actual Award Date 5/7/2021
Board Approval Date
Start Date
Expiration Date
Renewal Action Date (optional)
If there are any Matching Funds:
Type
Percent
Amount
Is there any Leverage? HUD FUNDING ONLY
Source
Amount

Comments re: Description/Purpose of Grant
Implementation Blueprint 2021

Comments re: Conditions/Restrictions of Grant

If this is a Federal Grant, enter CFDA#:

If applicable enter the State ID # :

What is the required drawdown frequency?
(Ex: Monthly, Quarterly) quarterly

If payment is to be sent by Grantor as a Wire,
Please enter any wire reference/identification # that may be used (if known)

Attachment: OPED_FY21_Specific_Impact_Grant (6246 : OPED Community Mitigation Specific Impact Grant- $400,000 - No Match)

Please list all object codes needed for the grant.
(Attach additional sheets if additional orgs and roll-ups are needed):

Org Code:

Object Codes: same as project #SIG21

Budget Roll-Up Codes:

I hereby attest that under the penalties of Chapter 656, I will adhere to all regulations in this grant agreement. I am responsible for timely and accurate reimbursements in the amounts listed above.

Signature

5-19-21
Date

Please attach the following documents:

- Signed Approval to Apply for a Grant Form
- Grant Award Letter
- City Council/Mayor Approval
- Any other relevant documentation

This Form and all relevant attachments will be scanned and attached in the Grant Maintenance module in MUNIS and can be viewed or printed at your convenience.

Attachment: OPED_FY21_Specific_Impact_Grant (6246 : OPED Community Mitigation Specific Impact Grant- $400,000 - No Match)

May 7, 2021

Via Email

Cathy Buono, Director of Admin. & Finance
Office of Community Development
City of Springfield
1600 East Columbus Avenue
Springfield, MA 01103

Re: 2021 Specific Impact Grant Award – Implementation of Blueprint

Dear Ms. Buono:

On behalf of the Massachusetts Gaming Commission ("Commission"), I am pleased to notify you that, at the May 6, 2021 Commission meeting, the Commission authorized the award of Four Hundred Thousand Dollars ($400,000) to the City of Springfield for Implementation Blueprint 2021 as outlined in Springfield's Specific Impact Grant application. Please note that any and all conditions set by the Commission will be included in the grant contract.

In a few weeks you will receive the grant award package that includes the grant instrument and state contract that will need to be executed by the city of Springfield.

If you or your staff have any questions, please do not hesitate to contact us at 617-721-9198 or via e-mail at Joseph.Delaney@massgaming.gov.

Very truly yours,

Karen Wells

Karen Wells, Executive Director

cc: Melanie Acobe, Grants Director
MGC Commissioners
CMF Review Team

Attachment: OPED_FY21_Specific_Impact_Grant (6246 : OPED Community Mitigation Specific Impact Grant- $400,000 - No Match)

City Council

SCHEDULED

Meeting: 06/07/21 07:00 PM
Initiator: Sean Pham
Sponsors: Mayor Domenic J. Sarno
DOC ID: 6241

ESG Entitlement Grant - No Match Required - $333,698.00 (Mayor Sarno)

WHEREAS, the Office of Community Development ("Department") has been awarded a "Emergency Solutions Grant (ESG) Entitlement Grant" of $333,698.00 from the U.S. Office of Housing and Urban Development; and

WHEREAS, the purpose of the grant program is to assist individuals and families to quickly regain stability in permanent housing after experiencing a housing crisis or homelessness; and

WHEREAS, the Department intends to use the grant funds for shelter operations, homeless prevention services and rapid rehousing rental payments; and

WHEREAS, the Department has accepted the grant and requests authorization from the City Council and the Mayor to expend the grant funds listed below for the purposes of such grants; and

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the grant funds listed herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws Ch. 44, Sec. 53A, that the City Council approves the expenditure by the Department of the grant funds listed below for the purposes of such grant, subject to the approval of the Mayor, and the grant funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the grant without further appropriation:

ESG Entitlement Grant - No Match Required - $333,698.00

REQUEST FOR GRANT SETUP

This form and the required attachments are required by the Office of the City Comptrollers before a Grant Fund and related accounts will be created in MUNIS. Please do not use this form for requesting a non-grant related account to be created – use the Request for New Account form instead. Please return this form and the required attachments to the Office of the City Comptrollers.

All fields are mandatory.

Date of Request	5/12/2021
Department Requesting Grant Setup	Comm Dev
Department Phone # (Please include extension)	6082
Name and Title of Person to Contact in Case of Questions	Cathy Buono

Was this Grant previously setup for a prior fiscal year?
If yes, please indicate your previous project number: 630__

If this is a new Grant, have you filled out the "Approval to apply for a grant" Form?
(Y/N) If yes, please attach a copy of the Approved Form.

	Grant Type:
	State – Highway
	Federal Pass-Through DOE– School
	Federal Direct– School
X	Federal – City
	State DOE– School
	State Other – School
	State – City
	Private/Other

Grant Name: ESG-Entitlement

Total Grant Amount Awarded: $ 333,698.00

Attachment: ESG_Entitlement (6241 : ESG Entitlement Grant - No Match Required- $333,698.00)

Is this a Reimbursable Grant? (Y/N) yes
A Reimbursable Grant is defined as one that requires that you pay for expenses first and then you apply to the grantor for a reimbursement of the exact amount actually expended.

If it is a Reimbursable Grant, please enter Grantor contact information or the CID # if Grantor is already in the customer file:

Entity Name	US Dept of HUD
Contact Person	Samantha Graves
Street Address	10 Causeway Street
City, State, Zip Code	Boston, MA
Telephone	617-994-8353
Fax	
E-Mail	samanthagraves@hud.com

Actual Award Date	2/25/2021
Board Approval Date	
Start Date	7/1/2021
Expiration Date	06/30/2024
Renewal Action Date (optional)	

If there are any Matching Funds:
- Type
- Percent
- Amount

Is there any Leverage? HUD FUNDING ONLY
- Source
- Amount

Comments re: Description/Purpose of Grant
The purpose is to assist individuals and families to quickly regain stability in permanent housing after experiencing a housing crises or homelessness. The grant funds shelter operations, homeless prevention services, and rapid rehousing rental payments.

Comments re: Conditions/Restrictions of Grant

If this is a Federal Grant, enter CFDA#: 14.231

If applicable enter the State ID # :

What is the required drawdown frequency?
(Ex: Monthly, Quarterly) monthly

If payment is to be sent by Grantor as a Wire,
Please enter any wire reference/identification # that may be used (if known)

Attachment: ESG_Entitlement (6241 : ESG Entitlement Grant - No Match Required- $333,698.00)

Please list all object codes needed for the grant.
(Attach additional sheets if additional orgs and roll-ups are needed):

Org Code:

Object Codes: same object codes as #64421

Budget Roll-Up Codes: all rolled up

I hereby attest that under the penalties of Chapter 656, I will adhere to all regulations in this grant agreement. I am responsible for timely and accurate reimbursements in the amounts listed above.

Signature

5-12-2024
Date

Please attach the following documents:

- Signed Approval to Apply for a Grant Form
- Grant Award Letter
- City Council/Mayor Approval
- Any other relevant documentation

This Form and all relevant attachments will be scanned and attached in the Grant Maintenance module in MUNIS and can be viewed or printed at your convenience.

Attachment: ESG_Entitlement (6241 : ESG Entitlement Grant - No Match Required- $333,698.00)

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
WASHINGTON, DC 20410-7000

ASSISTANT SECRETARY FOR
COMMUNITY PLANNING AND DEVELOPMENT

February 25, 2021

The Honorable Domenic J. Sarno
Mayor of Springfield
36 Court Street
Springfield, MA 01103-1687

Dear Mayor Sarno:

I am pleased to inform you of your jurisdiction's Fiscal Year (FY) 2021 allocations for the Office of Community Planning and Development's (CPD) formula programs, which provide funding for housing, community and economic development activities, and assistance for low- and moderate-income persons and special needs populations across the country. Public Law 116-260 includes FY 2021 funding for these programs. Your jurisdiction's FY 2021 available amounts are as follows:

Community Development Block Grant (CDBG)	$3,897,127
Recover Housing Program (RHP)	$ 0
HOME Investment Partnerships (HOME)	$1,673,733
Housing Opportunities for Persons With AIDS (HOPWA)	$726,899
Emergency Solutions Grant (ESG)	$333,698

Individuals and families across the country are struggling in the face of four converging crises: the COVID-19 pandemic, the resulting economic crisis, climate change, and racial inequity. Through these bedrock programs, CPD seeks to develop strong communities by promoting integrated approaches that provide decent housing and suitable living environments while expanding economic opportunities for low- and moderate-income and special needs populations, including people living with HIV/AIDS. We urge grantees to strategically plan the disbursement of grant funds to provide relief for those affected by these converging crises and help move our country toward a robust recovery.

Based on your jurisdiction's CDBG allocation for this year, you also have $8,735,635 in available Section 108 borrowing authority. Since Section 108 loans are federally guaranteed, this program can leverage your jurisdiction's existing CDBG funding to access low-interest, long-term financing to invest in Opportunity Zones or other target areas in your jurisdiction.

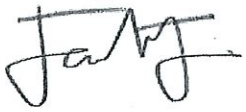
Because the funds are not appropriated by Congress, Housing Trust Fund (HTF) formula allocations will be announced at a later date under separate cover.

Attachment: ESG_Entitlement (6241 : ESG Entitlement Grant - No Match Required- $333,698.00)

HUD continues to emphasize the importance of effective performance measurements in all its formula grant programs. Proper reporting in the Integrated Disbursement and Information System (IDIS) is critical to ensure grantees comply with program requirements and policies, provide demographic and income information about the persons that benefited from a community's activities, and participate in HUD-directed grantee monitoring. Your ongoing attention to ensuring complete and accurate reporting of performance measurement data continues to be an invaluable resource with regard to the impact of these formula grant programs.

The Office of Community Planning and Development is looking forward to working with you to promote simple steps that will enhance the performance of these critical programs and successfully meet the challenges that our communities face. If you or any member of your staff have questions, please contact your local CPD Office Director.

Sincerely,



James Arthur Jemison II
Principal Deputy Assistant Secretary
for Community Planning and Development

Attachment: ESG_Entitlement (6241 : ESG Entitlement Grant - No Match Required- $333,698.00)

City Council

SCHEDULED

Meeting: 06/07/21 07:00 PM
Initiator: Hamediah Mohamed
Sponsors: Mayor Domenic J. Sarno
DOC ID: 6225

MassCall3 Grant - No Match Required- $250,000 (Mayor Sarno)

WHEREAS, the Springfield Health and Human Services Department ("Department") has been awarded a MassCall3 Grant $250,000.00 from the MA Department of Public Health; and

WHEREAS, the opioid related overdoses was selected among substance abuse issues of greatest concern in the Commonwealth, and MassCall is an initiative to reduce opioid overdoses; and

WHEREAS, the Department intends to use the grant funds to fulfill the requirements specified by the grant; and

WHEREAS, the Department has accepted the grant and requests authorization from the City Council and the Mayor to expend the grant funds listed below for the purposes of such grants; and

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the grant funds listed herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws ch. 44, sec. 53A, that the City Council approves the expenditure by the Department of the grant funds listed below for the purposes of such grant, subject to the approval of the Mayor, and the grant funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the grant without further appropriation:

MassCall3 Grant - No Match Required- $250,000

REQUEST FOR GRANT SETUP

This form and the required attachments are required by the Office of the City Comptrollers before a Grant Fund and related accounts will be created in MUNIS. Please do not use this form for requesting a non-grant related account to be created – use the Request for New Account form instead. Please return this form and the required attachments to the Office of the City Comptrollers.

All fields are mandatory.

Date of Request	5/11/2021
Department Requesting Grant Setup	SHHS
Department Phone # (Please include extension)	6710
Name and Title of Person to Contact in Case of Questions	Lorene / Fiscal Manager

Was this Grant previously setup for a prior fiscal year? NO

If yes, please indicate your previous project number: N/A

If this is a new Grant, have you filled out the "Approval to apply for a grant" Form? (Y/N)
If yes, please attach a copy of the Approved Form.

	Grant Type:
	State – Highway
	Federal Pass-Through DOE– School
	Federal Direct– School
	Federal – City
	State DOE– School
	State Other – School
XX	State – City
	Private/Other

Grant Name: MassCall3

Attachment: MassCall3 Grant Award (6225 : MassCall3 Grant - No Match Required- $250,000)

Total Grant Amount Awarded: $ 250,000
FY 2022 - $125,000
FY 2023 - $125,000

Is this a Reimbursable Grant? (Y/N) Yes

A Reimbursable Grant is defined as one that requires that you pay for expenses first and then you apply to the grantor for a reimbursement of the exact amount actually expended.

If it is a Reimbursable Grant, please enter Grantor contact information or the CID # if Grantor is already in the customer file:

Entity Name	MA Department of Public Health
Contact Person	Andy Robinson
Street Address	250 Washington Street
City, State, Zip Code	Boston, MA 02108
Telephone	617.624.5094
Fax	
E-Mail	andrew.robinson@state.ma.us

Actual Award Date 4/13/2021

Board Approval Date
Start Date 7/1/2021
Expiration Date 6/30/2023
Renewal Action Date (optional) YES
If there are any Matching Funds
Type
Percent
Amount
Is there any Leverage? HUD FUNDING ONLY
Source
Amount

Comments re: Description/Purpose of Grant
MassCall3

Comments re: Conditions/Restrictions of Grant
See budget

If this is a Federal Grant, enter CFDA# CFDA# 93.959

If applicable enter the State ID # :

Attachment: MassCall3 Grant Award (6225 : MassCall3 Grant - No Match Required- $250,000)

What is the required drawdown frequency? (Ex: Monthly, Quarterly)
Monthly

If payment is to be sent by Grantor as a Wire,
Please enter any wire reference/identification # that may be used (if known)
INTF2354M78220129165

Please list all object codes needed for the grant.
(Attach additional sheets if additional orgs and roll-ups are needed):

Org Code:

Object Codes:
501000/517010/517020/530105/531020/535200/542010/551700/569300/571100/578700

Budget Roll-Up Codes: YES

I hereby attest that under the penalties of Chapter 656, I will adhere to all regulations in this grant agreement. I am responsible for timely and accurate reimbursements in the amounts listed above.

Signature _____ Date 5/4/23

Please attach the following documents:

- Signed Approval to Apply for a Grant Form
- Grant Award Letter
- City Council/Mayor Approval
- Any other relevant documentation

This Form and all relevant attachments will be scanned and attached in the Grant Maintenance module in MUNIS and can be viewed or printed at your convenience.

Attachment: MassCall3 Grant Award (6225 : MassCall3 Grant - No Match Required- $250,000)

COMMONWEALTH OF MASSACHUSETTS ~ STANDARD CONTRACT FORM

This form is jointly issued and published by the Office of the Comptroller (CTR), the Executive Office for Administration and Finance (ANF), and the Operational Services Division (OSD) as the default contract for all Commonwealth Departments when another form is not prescribed by regulation or policy. The Commonwealth deems void any changes made on or by attachment (in the form of addendum, engagement letters, contract forms or invoice terms) to the terms in this published form or to the Standard Contract Form Instructions and Contractor Certifications, the Commonwealth Terms and Conditions, the Commonwealth Terms and Conditions for Human and Social Services or the Commonwealth IT Terms and Conditions, which are incorporated by reference herein. Additional non-conflicting terms may be added by Attachment. Contractors are required to access published forms at CTR Forms: https://www.macomptroller.org/forms. Forms are also posted at OSD Forms: https://www.mass.gov/lists/osd-forms.

CONTRACTOR LEGAL NAME: CITY OF SPRINGFIELD	COMMONWEALTH DEPARTMENT NAME: Department of Public Health MMARS Department Code: DPH
Legal Address: (W-9, W-4): 36 COURT ST SPRINGFIELD, MA 01103-1602	Business Mailing Address: 250 Washington Street, Boston MA 02108
Contract Manager: Helen Caulton- Harris — Phone: 413-787-6456	Billing Address (if different):
E-Mail: hcaulton@springfieldcity.com — Fax:	Contract Manager: Sofia Brasileiro — Phone: 617-624-6180
Contractor Vendor Code: VC6000192140	E-Mail: Sofia.Brasileiro@mass.gov — Fax: 617-624-5017
Vendor Code Address ID (e.g. "AD001"): AD 003 . (Note: The Address Id Must be set up for EFT payments.)	MMARS Doc ID(s): INTF2354M78220129165 RFR/Procurement or Other ID Number: 220129

☑ NEW CONTRACT

PROCUREMENT OR EXCEPTION TYPE: (Check one option only)

- ☐ Statewide Contract (OSD or an OSD-designated Department)
- ☐ Collective Purchase (Attach OSD approval, scope, budget)
- ☑ Department Procurement (includes all grants 815 CMR 2.00) (Solicitation Notice or RFR, and Response or other procurement supporting documentation)
- ☐ Emergency Contract (Attach justification for emergency, scope, budget)
- ☐ Contract Employee (Attach Employment Status Form, scope, budget)
- ☐ Other Procurement Exception: (Attach authorizing language, legislation with specific exemption or earmark, and exception justification, scope and budget)

☐ CONTRACT AMENDMENT

Enter Current Contract End Date *Prior* to ____, 20___,
Amendment: Enter Amendment Amount: $_____. (or "no change")

AMENDMENT TYPE: (Check one option only. Attach details of Amendment changes.)

- ☐ Amendment to Scope or Budget (Attach updated scope and budget)
- ☐ Interim Contract (Attach justification for Interim Contract and updated scope/budget)
- ☐ Contract Employee (Attach any updates to scope or budget)
- ☐ Other Procurement Exception (Attach authorizing language/justification and updated scope and budget)

The Standard Contract Form Instructions, Contractor Certifications and the following Commonwealth Terms and Conditions document is incorporated by reference into this Contract and are legally binding: (Check ONE option): ☑ Commonwealth Terms and Conditions ☐ Commonwealth Terms and Conditions For Human and Social Services ☐ Commonwealth IT Terms and Conditions

COMPENSATION: (Check ONE option): The Department certifies that payments for authorized performance accepted in accordance with the terms of this Contract will be supported in the state accounting system by sufficient appropriations or other non-appropriated funds, subject to intercept for Commonwealth owed debts under 815 CMR 9.00

- ☐ Rate Contract (No Maximum Obligation. Attach details of all rates, units, calculations, conditions or terms and any changes if rates or terms are being amended.)
- ☑ Maximum Obligation Contract Enter Total Maximum Obligation for total duration of this Contract (or *new* Total if Contract is being amended). $ 250,000.00

PROMPT PAYMENT DISCOUNTS (PPD): Commonwealth payments are issued through EFT 45 days from invoice receipt. Contractors requesting accelerated payments must identify a PPD as follows: Payment issued within 10 days ___% PPD; Payment issued within 15 days ___% PPD; Payment issued within 20 days ___% PPD; Payment issued within 30 days ___% PPD. If PPD percentages are left blank, identify reason: ☐ agree to standard 45 day cycle ☑ statutory/legal or Ready Payments (G.L. c. 29, § 23A); ☐ only initial payment (subsequent payments scheduled to support standard EFT 45 day payment cycle. See Prompt Pay Discounts Policy.)

BRIEF DESCRIPTION OF CONTRACT PERFORMANCE or REASON FOR AMENDMENT: (Enter the Contract title, purpose, fiscal year(s) and a detailed description of the scope of performance or what is being amended for a Contract Amendment. Attach all supporting documentation and justifications.)
Serv. Purchased In Supp. Of Human & Social Serv.:Subrecipient Massachusetts Collaborative for Action, Leadership, and Learning 3 (MassCALL3) Substance Misuse Prevention Grant Program

ANTICIPATED START DATE: (Complete ONE option only) The Department and Contractor certify for this Contract, or Contract Amendment, that Contract obligations:

- ☐ 1. may be incurred as of the Effective Date (latest signature date below) and no obligations have been incurred prior to the Effective Date.
- ☑ 2. may be incurred as of 07/01, 20 21, a date LATER than the Effective Date below and no obligations have been incurred prior to the Effective Date.
- ☐ 3. were incurred as of _____, 20___, a date PRIOR to the Effective Date below, and the parties agree that payments for any obligations incurred prior to the Effective Date are authorized to be made either as settlement payments or as authorized reimbursement payments, and that the details and circumstances of all obligations under this Contract are attached and incorporated into this Contract. Acceptance of payments forever releases the Commonwealth from further claims related to these obligations.

CONTRACT END DATE: Contract performance shall terminate as of 06/30 , 2023 , with no new obligations being incurred after this date unless the Contract is properly amended, provided that the terms of this Contract and performance expectations and obligations shall survive its termination for the purpose of resolving any claim or dispute, for completing any negotiated terms and warranties, to allow any close out or transition performance, reporting, invoicing or final payments, or during any lapse between amendments

CERTIFICATIONS: Notwithstanding verbal or other representations by the parties, the "Effective Date" of this Contract or Amendment shall be the latest date that this Contract or Amendment has been executed by an authorized signatory of the Contractor, the Department, or a later Contract or Amendment Start Date specified above, subject to any required approvals. The Contractor certifies that they have accessed and reviewed all documents incorporated by reference as electronically published and the Contractor makes all certifications required under the Standard Contract Form Instructions and Contractor Certifications under the pains and penalties of perjury, and further agrees to provide any required documentation upon request to support compliance, and agrees that all terms governing performance of this Contract and doing business in Massachusetts are attached or incorporated by reference herein according to the following hierarchy of document precedence, this Standard Contract Form, the Standard Contract Form Instructions, Contractor Certifications, the applicable Commonwealth Terms and Conditions, the Request for Response (RFR) or other solicitation, the Contractor's Response, and additional negotiated terms, provided that additional negotiated terms will take precedence over the relevant terms in the RFR and the Contractor's Response only if made using the process outlined in 801 CMR 21.07, incorporated herein, provided that any amended RFR or Response terms result in best value, lower costs, or a more cost effective Contract.

AUTHORIZING SIGNATURE FOR THE CONTRACTOR:	AUTHORIZING SIGNATURE FOR THE COMMONWEALTH:
X: Domenic J. Sarno, Date: 4/22/2021 (Signature and Date Must Be Handwritten At Time of Signature)	X: _____, Date: _____ (Signature and Date Must Be Handwritten At Time of Signature)
Print Name: Domenic J. Sarno	Print Name: Sharon Dyer
Print Title: Mayor	Print Title: Director, Purchase of Service Office

Attachment: MassCall3 Grant Award (6225 : MassCall3 Grant - No Match Required- $250,000)

FY: 2021 Amendment # (if Applicable): _____ If Federal Funds, CFDA#93.959

PURCHASE OF SERVICE – ATTACHMENT 1: PROGRAM COVER PAGE

PROGRAM INFORMATION

Contractor Name: CITY OF SPRINGFIELD	**Department Name:** Massachusetts Department of Public Health
Program Type: Mass Collaborative for Action, Leadership and Learning 2	**Document ID #:** INTF2354M78220129165
Program Name: MASS CALL 3	**UFR Program:**
Program Address: 36 COURT ST	**MMARS Program Code:** 4940
City/State/Zip: SPRINGFIELD MA 01103-1602	**Other Reference Information (Information Purposes Only):**
Contact Person: Helen Caulton- Harris **Telephone:** 413-787-6456	**Contact Person:** Sofia Brasileiro **Telephone:** 617-624-6180

RFR INFORMATION: ☐ Attached ☐ Legislative Exception ☐ Emergency ☐ Interim ☐ Amendment **RFR Reference #** 220129 ☐ Collective Purchase

SCOPE OF SERVICES: ☑ Bidders Response Attached ☐ Description of Services Attached RFR Info CH257

TOTAL ANTICIPATED CONTRACT DURATION: 7/1/2021 to 6/30/2029

INITIAL DURATION: 7/1/2021 to 6/30/2023

OPTIONS TO RENEW: ******Refer to RFR for options to renew and for the years for each option*******

FISCAL TERMS

Price is established through: (Check 1, 2, or 3)

☐ OPTION 1: PRICE AGREEMENT (list price)

$_____

Rate Regulation (if any) N/A

[ ] OPTION 2: SUMMARY BUDGET ("T" Lines only)
- [ ] Unit Rate
- [ ] Cost Reimbursement
- [ ] Other _____

☑ OPTION 3: COMPLETED BUDGET
- ☐ Unit Rate
- ☑ Cost Reimbursement
- [ ] Other _____

FUNDING SUMMARY

Prior Years		Current Years		Future Years	
FY	Amount	FY	Amount	FY	Amount
				2022	$125,000.00
				2023	$125,000.00
Total:	$0.00	Total:		Total:	$250,000.00

Multi Years Total: $250,000.00

Current Max Obligation: $_____ **Unit Rate:** $_____ per _____ **# Billable Units:** _____

Additional Payment or Price Specifications:

Attachment: MassCall3 Grant Award (6225 : MassCall3 Grant - No Match Required- $250,000)

Issued May 2004

COMMONWEALTH OF MASSACHUSETTS
CONTRACTOR AUTHORIZED SIGNATORY LISTING

CONTRACTOR LEGAL NAME : City of Springfield Health & Human Services
CONTRACTOR VENDOR/CUSTOMER CODE:

INSTRUCTIONS: Any Contractor (other than a sole-proprietor or an individual contractor) must provide a listing of individuals who are authorized as legal representatives of the Contractor who can sign contracts and other legally binding documents related to the contract on the Contractor's behalf. In addition to this listing, any state department may require additional proof of authority to sign contracts on behalf of the Contractor, or proof of authenticity of signature (a notarized signature that the Department can use to verify that the signature and date that appear on the Contract or other legal document was actually made by the Contractor's authorized signatory, and not by a representative, designee or other individual.)

NOTICE: ***Acceptance of any payment under a Contract or Grant shall operate as a waiver of any defense by the Contractor challenging the existence of a valid Contract due to an alleged lack of actual authority to execute the document by the signatory.***

For privacy purposes **DO NOT ATTACH** any documentation containing personal information, such as bank account numbers, social security numbers, driver's licenses, home addresses, social security cards or any other personally identifiable information that you do not want released as part of a public record. The Commonwealth reserves the right to publish the names and titles of authorized signatories of contractors.

AUTHORIZED SIGNATORY NAME	TITLE
Helen R. Caulton-Harris	Commissioner of HHS
Patrick Burns or Joanne Raliegh	City Comptroller's Office
Kathleen T. Breck	Deputy City Solicitor
Timothy J. Plante or Lindsay Hackett	Chief Admin & Financial Officer
Domenic J. Sarno	Mayor

collectively

I certify that I am the President, Chief Executive Officer, Chief Fiscal Officer, Corporate Clerk or Legal Counsel for the Contractor and as an authorized officer of the Contractor I certify that the names of the individuals identified on this listing are current as of the date of execution below and that these individuals are authorized to sign contracts and other legally binding documents related to contracts with the Commonwealth of Massachusetts on behalf of the Contractor. I understand and agree that the Contractor has a duty to ensure that this listing is immediately updated and communicated to any state department with which the Contractor does business whenever the authorized signatories above retire, are otherwise terminated from the Contractor's employ, have their responsibilities changed resulting in their no longer being authorized to sign contracts with the Commonwealth or whenever new signatories are designated.

Kathleen T. Breck
Signature

Date: 4/22/21

Title: Kathleen Breck

Telephone: 413-787-6179

Fax: 413-787-6173

Email: kbreck@springfieldcityhall.com

[Listing can not be accepted without all of this information completed.]
A copy of this listing must be attached to the "record copy" of a contract filed with the department.

Attachment: MassCall3 Grant Award (6225 : MassCall3 Grant - No Match Required- $250,000)

Issued May 2004

COMMONWEALTH OF MASSACHUSETTS
CONTRACTOR AUTHORIZED SIGNATORY LISTING

CONTRACTOR LEGAL NAME : City of Springfield
CONTRACTOR VENDOR/CUSTOMER CODE: VC6000192140

PROOF OF AUTHENTICATION OF SIGNATURE

This page is optional and is available for a department to authenticate contract signatures. It is recommended that Departments obtain authentication of signature for the signatory who submits the Contractor Authorized Listing.

This Section MUST be completed by the Contractor Authorized Signatory in presence of notary.

Signatory's full legal name (print or type): Helen R. Caulton-Harris

Title: Commissioner

X _____
Signature as it will appear on contract or other document (**Complete only in presence of notary**):

AUTHENTICATED BY NOTARY OR CORPORATE CLERK (PICK ONLY ONE) AS FOLLOWS:

I, Kathleen T. Breck (NOTARY) as a notary public certify that I witnessed the signature of the aforementioned signatory above and I verified the individual's identity on this date:

April 20, 20 21.

My commission expires on: 5/13/22

AFFIX NOTARY SEAL

I, _____ (CORPORATE CLERK) certify that I witnessed the signature of the aforementioned signatory above, that I verified the individual's identity and confirm the individual's authority as an authorized signatory for the Contractor on this date:

_____, 20 _____.

AFFIX CORPORATE SEAL

Attachment: MassCall3 Grant Award (6225 : MassCall3 Grant - No Match Required- $250,000)

Issued May 2004

COMMONWEALTH OF MASSACHUSETTS
CONTRACTOR AUTHORIZED SIGNATORY LISTING

CONTRACTOR LEGAL NAME : CITY OF SPRINGFIELD
CONTRACTOR VENDOR/CUSTOMER CODE: VC600192140

PROOF OF AUTHENTICATION OF SIGNATURE

This page is optional and is available for a department to authenticate contract signatures. It is recommended that Departments obtain authentication of signature for the signatory who submits the Contractor Authorized Listing.

This Section MUST be completed by the Contractor Authorized Signatory in presence of notary.

Signatory's full legal name (print or type): Patrick Burns

Title: City Comptroller

X _____

Signature as it will appear on contract or other document (**Complete only in presence of notary**):

AUTHENTICATED BY NOTARY OR CORPORATE CLERK (PICK ONLY ONE) AS FOLLOWS:

I, Kathleen T. Breck (NOTARY) as a notary public certify that I witnessed the signature of the aforementioned signatory above and I verified the individual's identity on this date:

April 22, 20 21.

My commission expires on: 5/13/22

AFFIX NOTARY SEAL

I, _____ (CORPORATE CLERK) certify that I witnessed the signature of the aforementioned signatory above, that I verified the individual's identity and confirm the individual's authority as an authorized signatory for the Contractor on this date:

_____, 20 _____.

AFFIX CORPORATE SEAL

Sensitivity level - low

Attachment: MassCall3 Grant Award (6225 : MassCall3 Grant - No Match Required- $250,000)

Issued May 2004

COMMONWEALTH OF MASSACHUSETTS
CONTRACTOR AUTHORIZED SIGNATORY LISTING

CONTRACTOR LEGAL NAME : CITY OF SPRINGFIELD
CONTRACTOR VENDOR/CUSTOMER CODE: VC600192140

PROOF OF AUTHENTICATION OF SIGNATURE

This page is optional and is available for a department to authenticate contract signatures. It is recommended that Departments obtain authentication of signature for the signatory who submits the Contractor Authorized Listing.

This Section MUST be completed by the Contractor Authorized Signatory in presence of notary.

Signatory's full legal name (print or type): Kathleen T. Breck

Title: Deputy City Solicitor

X _____
Signature as it will appear on contract or other document (**Complete only in presence of notary**):

AUTHENTICATED BY NOTARY OR CORPORATE CLERK (PICK ONLY ONE) AS FOLLOWS:

I, Stephanie A Liebl (NOTARY) as a notary public certify that I witnessed the signature of the aforementioned signatory above and I verified the individual's identity on this date:

April 22, 20 21.

My commission expires on: STEPHANIE A. LIEBL Notary Public COMMONWEALTH OF MASSACHUSETTS My Commission Expires September 20, 2024

AFFIX NOTARY SEAL

I, _____ (CORPORATE CLERK) certify that I witnessed the signature of the aforementioned signatory above, that I verified the individual's identity and confirm the individual's authority as an authorized signatory for the Contractor on this date:

_____, 20 _____.

AFFIX CORPORATE SEAL

Attachment: MassCall3 Grant Award (6225 : MassCall3 Grant - No Match Required- $250,000)

Issued May 2004

COMMONWEALTH OF MASSACHUSETTS
CONTRACTOR AUTHORIZED SIGNATORY LISTING

CONTRACTOR LEGAL NAME : CITY OF SPRINGFIELD
CONTRACTOR VENDOR/CUSTOMER CODE: VC600192140

PROOF OF AUTHENTICATION OF SIGNATURE

This page is optional and is available for a department to authenticate contract signatures. It is recommended that Departments obtain authentication of signature for the signatory who submits the Contractor Authorized Listing.

This Section MUST be completed by the Contractor Authorized Signatory in presence of notary.

Signatory's full legal name (print or type): Lindsay Hackett

Title: Deputy CAFO

X LBHackett

Signature as it will appear on contract or other document (**Complete only in presence of notary**):

AUTHENTICATED BY NOTARY OR CORPORATE CLERK (PICK ONLY ONE) AS FOLLOWS:

I, Kathleen T. Breck (NOTARY) as a notary public certify that I witnessed the signature of the aforementioned signatory above and I verified the individual's identity on this date:

April 23, 20 21.

Kathleen T Breck

My commission expires on: 5/13/22

AFFIX NOTARY SEAL

I, _____ (CORPORATE CLERK) certify that I witnessed the signature of the aforementioned signatory above, that I verified the individual's identity and confirm the individual's authority as an authorized signatory for the Contractor on this date:

_____, 20 _____.

AFFIX CORPORATE SEAL

Attachment: MassCall3 Grant Award (6225 : MassCall3 Grant - No Match Required- $250,000)

Issued May 2004

COMMONWEALTH OF MASSACHUSETTS
CONTRACTOR AUTHORIZED SIGNATORY LISTING

CONTRACTOR LEGAL NAME : CITY OF SPRINGFIELD
CONTRACTOR VENDOR/CUSTOMER CODE: VC600192140

PROOF OF AUTHENTICATION OF SIGNATURE

This page is optional and is available for a department to authenticate contract signatures. It is recommended that Departments obtain authentication of signature for the signatory who submits the Contractor Authorized Listing.

This Section MUST be completed by the Contractor Authorized Signatory in presence of notary.

Signatory's full legal name (print or type): Domenic J. Sarno

Title: Mayor

X _____

Signature as it will appear on contract or other document (**Complete only in presence of notary**):

AUTHENTICATED BY NOTARY OR CORPORATE CLERK (PICK ONLY ONE) AS FOLLOWS:

I, Stephanie A Liebl (NOTARY) as a notary public certify that I witnessed the signature of the aforementioned signatory above and I verified the individual's identity on this date:

April 22, 20 21.

My commission expires on:

STEPHANIE A. LIEBL
Notary Public
COMMONWEALTH OF MASSACHUSETTS
My Commission Expires
September 20, 2024

AFFIX NOTARY SEAL

I, _____ (CORPORATE CLERK) certify that I witnessed the signature of the aforementioned signatory above, that I verified the individual's identity and confirm the individual's authority as an authorized signatory for the Contractor on this date:

_____, 20 _____.

AFFIX CORPORATE SEAL

Attachment: MassCall3 Grant Award (6225 : MassCall3 Grant - No Match Required- $250,000)

Scope of Services

This Attachment Form must be used. Please check the appropriate box when processing a new contract or a contract amendment.

Contract ID #: INTF2354M04160222165

Any funds designated in the budget that are unspent in any fiscal year will not be available for expenditure in the subsequent fiscal year without a formal contract amendment re-authorizing these funds.

☒ **New Contract** This form will only be included with packages where a procurement exception (waiver) supports the contract.
Identify in detail the scope of services in terms of performance for a new contract. Services provided must be in accordance with the budget and the terms and conditions of the federal grant (if applicable).

Mass CALL 3 utilizes components of the Strategic Prevention Framework (SPF) in the development of a comprehensive strategic plan that guides community based prevention initiatives, with the opportunity for lower capacity communities to build their collective knowledge and the necessary infrastructure for a more comprehensive evidence based approach, as well as the pursuit of innovative and promising practices in those communities where that capacuty already exists.

☐ **Contract Amendment**

If choosing amendment you must check off one of the three types below and provide explanation

☐ **Increase**
Include a clear explanation of what the funding change will support in terms of additional services.

☐ **Decrease**
Include a clear explanation of what the funding change will support in terms of additional services.

☐ **Other**
Include a clear explanation of what the funding change will support in terms of additional services.

Created 7/11/2011/Updated Oct 7, 2011

Attachment: MassCall3 Grant Award (6225 : MassCall3 Grant - No Match Required- $250,000)

FY: 2022 Contractor Name: City of Springfield Amendment #,if Applicable: If Federal Funds, CFDA #:

PURCHASE OF SERVICE - ATTACHMENT 3: FISCAL YEAR PROGRAM BUDGET

Program Name: MassCall3	Document ID#:	MMARS Activity Code:	Program Type:	UFR Prog. #:

		Current		Amend. Change		New		COST REIMBURSEMENT ONLY		
		FTE	Amount	FTE	Amount	FTE	Amount	Offset	Source	Reimbursable Cost
	Program Component									
UFR Title #	Direct Care/Program Support Staff/Overtime/ Shift Differential & Relief (Titles 101-141)									
	Program Project Manager	1.0	58,728			1.0	58,728			
	SUBTOTAL STAFF		58,728				58,728			
150	Payroll Taxes		2,936				2936			
151	Fringe Benefits		19,968				19,968			
T 100	**Total Direct Care/Program Staff**		**81,632**				**81632**			
Title	Occupancy									
301	Program Facilities									
* 390	Fac. Oper/Main/Furn									
T 300	**Total Occupancy**		**0**				**0**			
UFR Title	Other Direct Care/Program Support									
201	Direct Care Consultant		**27,243**							
202	Temporary Help									
203	Clients/Caregivers. Reimb/Stipends									
206	Subcontract Dir.Care									
204	Staff Training		**1,500**							
205	Staff Mileage/Travel		**1,000**							
207	Meals									
208	Contracted Client Trans.									
* 208	Vehicle Expenses									
* 208	Vehicle Depreciation									
209	Incid. Health/Med Care									
211	Client Per. Allowances									
212	Prov. of Material Good									
214	Direct Client Wages									
214	Other Commercial Prod. & Svs.									
* 215	Program Supplies/Mat		**2,500**							
T 200	**Total Other Direct Care/Program**		**32,243**							
Title	Direct Admin Expenses									
216	Program Support		**3,000**							
* 510 (410 & 390)	Other Direct Administrative Expenses									
T 500	**Total Direct Administrative Exp.**		**3,000**							
T	**SUBTOTAL PROGRAM COSTS**		**116,875**							
* 410	**Agency Admin. Support Allocation**		**% 8,125**							
T	**PROGRAM TOTAL**		**125,000**							

Commercial Fee, if applicable, for for-profit contractors only (for informational purposes only; not to be included in the price paid by the Commonwealth): %___ $___: N/A for Cost Reimbursement

A. $ _____ Subtotal of offsets which are for non-reimbursable costs.

Non-reimbursable costs must be shown in detail on Attachment 5 when the program is subject to the provisions of Federal OMB Circular A-122 and/or 808 CMR 1.00.

*** Contractor's Board approved capitalization level relative to any negotiated expense costs in lines 208, 215, 390 or 410 is $___**

Updated 6/19/07 Sensitivity level - low

Attachment: MassCall3 Grant Award (6225 : MassCall3 Grant - No Match Required- $250,000)

COMMONWEALTH OF MASSACHUSETTS
DEPARTMENT OF PUBLIC HEALTH

FY	22
Contract ID	INTF2354M78220129165

SUBCONTRACTOR IDENTIFICATION LIST FOR DIRECT CARE SERVICES

(206) Subcontracted Direct Care: Client care or other program services which are a primary and integral part of the total program but which are furnished to the program, under contract, by a separate program of another provider.

Provider Name: CITY OF SPRINGFIELD

DPH Program Name: MASS CALL 3

Submitted by: _____ Date: 4/20/22 Phone: _____
Provider/Vendor Authorized Signature
Helen R. Caulton Harris, Commissioner
Print Name

Approved by: _____ Date: _____ Phone: _____
DPH Program Manager

_____
Print Name

INSTRUCTIONS:
Providers/vendors must complete and submit to DPH at the time of **initial contract execution** for each fiscal year AND when **subcontract dollars and/or vendors/providers are added or deleted**. (Including line item adjustments).This form must be signed by the DPH program representative to indicate program approval PRIOR TO the execution of said subcontract(s).

- Providers are to complete this form for each fiscal year when subcontracted $ are budgeted in UFR Code 206.
- Providers are to complete this form with any amendments including line items that modify UFR Code 206.
- Identify the Subcontractor and Federal ID number along with $ amounts and description of service provided in less than 200 words (Individuals are not recorded on this form, they belong in UFR Code 201 consultants)
- $ identified as TBD will require status updates which POS will request quarterly

Subcontractor Name	FEIN	Subcontract Amount	Type of Service provided and number of service units, if applicable	TBD
		$		☐
		$		☐
		$		☐
		$		☐
		$		☐
		$		☐
	TOTAL:	$	This total # must = the total 206 amount on the PURCHASE OF SERVICE ATTACHMENT 3 budget sheet	

Subcontractors must agree to the Terms and Conditions set forth in the RFR, which is part of this contract. Subcontracts must be in writing, in accordance with Section 9 of the Commonwealth Terms and Conditions or the Commonwealth Terms and Conditions for Human and Social Services. All subcontracts must be available for review by authorized agents of the Commonwealth. DPH may require the submission of any subcontract at any time during the contract period.

Updated: 3/5/20

Attachment: MassCall3 Grant Award (6225 : MassCall3 Grant - No Match Required- $250,000)

FY: **2023** Contractor Name: **City of Springfield** Amendment #,if Applicable: If Federal Funds, CFDA #:

PURCHASE OF SERVICE - ATTACHMENT 3: FISCAL YEAR PROGRAM BUDGET

Program Name: MassCall3	Document ID#:	MMARS Activity Code:	Program Type:	UFR Prog. #:

		Current		Amend. Change		New				
		FTE	Amount	FTE	Amount	FTE	Amount	COST REIMBURSEMENT ONLY		
	Program Component							Offset	Source	Reimbursable Cost
UFR Title #	Direct Care/Program Support Staff/Overtime/ Shift Differential & Relief (Titles 101-141)									
	Program Project Manager	1.0	59,903			1.0	59,903			
	SUBTOTAL STAFF		59,903				59,903			
150	Payroll Taxes		2,995				2,995			
151	Fringe Benefits		20,367				20,367			
T 100	**Total Direct Care/Program Staff**		**83,265**				**83265**			
Title	Occupancy									
301	Program Facilities									
* 390	Fac. Oper/Main/Furn									
T 300	**Total Occupancy**		**0**				**0**			
UFR Title	Other Direct Care/Program Support									
201	Direct Care Consultant		**24,110**							
202	Temporary Help									
203	Clients/Caregivers. Reimb/Stipends									
206	Subcontract Dir.Care									
204	Staff Training		**2,000**							
205	Staff Mileage/Travel		**1,500**							
207	Meals									
208	Contracted Client Trans.									
* 208	Vehicle Expenses									
* 208	Vehicle Depreciation									
209	Incid. Health/Med Care									
211	Client Per. Allowances									
212	Prov. of Material Good									
214	Direct Client Wages									
214	Other Commercial Prod. & Svs.									
* 215	Program Supplies/Mat		**3,000**							
T 200	**Total Other Direct Care/Program**		**30,610**							
Title	Direct Admin Expenses									
216	Program Support		**3,000**							
* 510 (410 & 390)	Other Direct Administrative Expenses									
T 500	**Total Direct Administrative Exp.**		**3,000**							
T	**SUBTOTAL PROGRAM COSTS**		**116,875**							
* 410	**Agency Admin. Support Allocation**		**% 8,125**							
T	**PROGRAM TOTAL**		**125,000**							

Commercial Fee, if applicable, for for-profit contractors only (for informational purposes only; not to be included in the price paid by the Commonwealth): %___ $___: N/A for Cost Reimbursement

A. $ _____ Subtotal of offsets which are for non-reimbursable costs.

Non-reimbursable costs must be shown in detail on Attachment 5 when the program is subject to the provisions of Federal OMB Circular A-122 and/or 808 CMR 1.00.

*** Contractor's Board approved capitalization level relative to any negotiated expense costs in lines 208, 215, 390 or 410 is $____**

Attachment: MassCall3 Grant Award (6225 : MassCall3 Grant - No Match Required- $250,000)

Updated 6/19/07 Sensitivity level - low

COMMONWEALTH OF MASSACHUSETTS
DEPARTMENT OF PUBLIC HEALTH

FY	23
Contract ID	INTF2354M78220129165

SUBCONTRACTOR IDENTIFICATION LIST FOR DIRECT CARE SERVICES

(206) Subcontracted Direct Care: Client care or other program services which are a primary and integral part of the total program but which are furnished to the program, under contract, by a separate program of another provider.

Provider Name: CITY OF SPRINGFIELD

DPH Program Name: MASS CALL 3

Submitted by: _____ Date: 4/20/21 Phone: _____
Provider/Vendor Authorized Signature
Helen R. Caulton Harris, Commissioner
Print Name

Approved by: _____ Date: _____ Phone: 413-787-6456
DPH Program Manager

_____
Print Name

INSTRUCTIONS:
Providers/vendors must complete and submit to DPH at the time of **initial contract execution** for each fiscal year AND when **subcontract dollars and/or vendors/providers are added or deleted**. (Including line item adjustments).This form must be signed by the DPH program representative to indicate program approval PRIOR TO the execution of said subcontract(s).

- Providers are to complete this form for each fiscal year when subcontracted $ are budgeted in UFR Code 206.
- Providers are to complete this form with any amendments including line items that modify UFR Code 206.
- Identify the Subcontractor and Federal ID number along with $ amounts and description of service provided in less than 200 words (Individuals are not recorded on this form, they belong in UFR Code 201 consultants)
- $ identified as TBD will require status updates which POS will request quarterly

Subcontractor Name	FEIN	Subcontract Amount	Type of Service provided and number of service units, if applicable	TBD
		$		☐
		$		☐
		$		☐
		$		☐
		$		☐
		$		☐
	TOTAL:	$	This total # must = the total 206 amount on the PURCHASE OF SERVICE ATTACHMENT 3 budget sheet	

Subcontractors must agree to the Terms and Conditions set forth in the RFR, which is part of this contract. Subcontracts must be in writing, in accordance with Section 9 of the Commonwealth Terms and Conditions or the Commonwealth Terms and Conditions for Human and Social Services. All subcontracts must be available for review by authorized agents of the Commonwealth. DPH may require the submission of any subcontract at any time during the contract period.

Updated: 3/5/20

Attachment: MassCall3 Grant Award (6225 : MassCall3 Grant - No Match Required- $250,000)

MASSACHUSETTS DEPARTMENT OF PUBLIC HEALTH
CONFIDENTIALITY AGREEMENT
STANDARD TERMS AND CONDITIONS

Attachment # **INTF2354M78220129165** to RFR #**220129**

I. GENERAL PROVISIONS

Section 1. The Department of Public Health (Department) is a hybrid entity under the Health Insurance Portability and Accountability Act (HIPAA). The **MASS CALL 3** (Program) is a non-covered component and therefore not subject to the HIPAA Privacy or Security Rules. The Department is subject to the Fair Information Practices Act (FIPA) and since the Department is providing to the Vendor and/or the Vendor may receive or create Confidential Information on behalf of the Department, a confidentiality agreement is included as part of this contract. The CITY OF SPRINGFIELD in the performance of its duties under the contract(s) awarded pursuant to RFR #220129 (the RFR and all attachments to it are referred to collectively as the Contract) is a holder of Confidential Information.

Section 2. The Confidentiality Agreement terms and conditions are intended to protect the privacy and security of all Confidential Information that the Vendor may receive from and/or create on behalf of the Department in the performance of its duties and responsibilities under the contract, and to ensure that the Department through its Vendor complies with FIPA as well as all other applicable state or federal laws governing the privacy or security of any data received or created under the contract.

II. DEFINITIONS FOR USE IN THIS AGREEMENT

All terms used, but not otherwise defined herein, shall be construed in a manner consistent with FIPA and other applicable state or federal privacy or confidentiality laws.

"Confidential Information" (CI) includes:

- Personal Data
- Protected Health Information
- Security Information
- Other information that the data owner determines requires protection from unauthorized access.

Hereinafter, this agreement shall use "CI" to refer to all Confidential Information, unless only a subset is appropriate.

"Data Subject" means an individual to whom Personal Data or Protected Health Information refers.

"Electronic Media" means:

Attachment: MassCall3 Grant Award (6225 : MassCall3 Grant - No Match Required- $250,000)

- *Electronic storage media* including memory devices in computers (hard drives) and any removable/transportable digital memory medium, such as magnetic tape or disk, optical disk, or digital memory card; or
- *Transmission media* used to exchange information already in electronic storage media. Transmission media include, for example, the Internet (wide-open), extranet (using internet technology to link a business with information accessible only to collaborating parties), leased lines, dial-up lines, private networks, and the physical movement of removable/transportable electronic storage media. Faxes sent directly from one fax machine to another, person-to-person telephone calls, video teleconferencing, and messages left on voice-mail are not considered transmission media. However, any faxes sent from a computer, including those made by a fax-back system, are considered transmission media.

"Holder" (referenced herein as Vendor) means any person or entity which contracts or has an arrangement with an agency (DPH) whereby it holds Personal Data as part or as a result of performing a governmental or public function or purpose.

"Information system" means the interconnected set of information resources under the direct control of the Department, as well as those used by the Department under the control of other entities, including the Commonwealth's Information Technology Division, and the Executive Office of Health and Human Services. The information resources comprising an information system include any equipment, software, devices, or interconnected system or subsystems of software and equipment that are used in the automatic acquisition, storage, manipulation, management, movement, control, display, switching, interchange, transmission, or reception of data.

"Personal Data" (PD) means any information in any medium concerning an individual, which because of name, identifying number, mark or description can be associated with a particular individual, provided that the information is not contained in a public record and shall not include intelligence information, evaluative information or criminal offender record information as defined in G.L. c. 6, § 167. Protected Health Information, as defined below, constitutes a subset of Personal Data.

"Protected Health Information" (PHI) means information in any form or medium that relates to the past, present or future, physical or mental condition of an individual; the provision of health care to an individual; or the past, present or future payment for the provision of health care to an individual; and that identifies the individual or with respect to which there is a reasonable basis to believe can be used to identify the individual that the Vendor receives, creates or uses under the Agreement. The term PHI applies to the original data and to any data derived or extracted from the original data. PHI is a subset of PD.

Attachment: MassCall3 Grant Award (6225 : MassCall3 Grant - No Match Required- $250,000)

"Security Incident(s)" means the attempted or successful unauthorized access, use, disclosure, modification, or destruction of information or interference with system operations in an information system.

"Security Information" means information related to the Department's Information Systems, the disclosure of which would expose the information systems to external threats, and could lead to the unauthorized disclosure of personal data. Security Information includes, but is not limited to, network diagrams, system schematic drawings, security policies and procedures, user account information and passwords, threat or vulnerability assessments, or any other records relating to the security of the Department's information systems.

III. OBLIGATIONS OF THE VENDOR

Section 1. Compliance with State and Federal Law. The Vendor acknowledges that in the performance of this Contract, it may receive CI. The Vendor acknowledges that by accepting the CI, it becomes a "holder" of the "Confidential Information" within the meaning of M.G.L. c. 66A, FIPA, and will comply with the requirements of that law as well as all other applicable state or federal laws governing the privacy or security of any data received or created under the Contract.

Section 2. Ownership of CI. The Vendor shall at all times recognize the Department as sole owner of the CI. As owner of the CI, the Department shall at all times have complete control over the access, use, disclosure and disposition of the CI, including, if relevant, editorial control over the output.

Section 3. Agreements by Third Parties. If the Department authorizes the Vendor in advance to engage a subcontractor or an agent, and such subcontractor or agent receives CI from or creates or receives CI on behalf of the Vendor or Department, the Vendor shall obtain and maintain a written agreement with each agent or subcontractor. The agreement shall provide that such agent or subcontractor agrees to be bound by the same restrictions, terms and conditions that apply to the Vendor pursuant to this Contract with respect to such CI including, but not limited to, implementing reasonable safeguards to protect the information. All provisions of the Contract apply to all such CI, whether in the possession of the Vendor or any agent or subcontractor. The Vendor is responsible for ensuring each agent's and subcontractor's compliance with all applicable provisions of the Contract. Upon request, the Vendor shall provide the Department with a copy of the written terms between the Vendor and the subcontractor or agent.

Section 4. Security: Appropriate Safeguards. The Vendor agrees to implement administrative, physical and technical safeguards that reasonably and appropriately protect the confidentiality, integrity and availability of the CI. Such safeguards shall meet, at a minimum, industry best practices standards and specific standards for

Attachment: MassCall3 Grant Award (6225 : MassCall3 Grant - No Match Required- $250,000)

privacy and security established by the Department and the Commonwealth. Appropriate safeguards shall include, at a minimum:

- Providing appropriate privacy and security training for each of its employees, agents, or subcontractors who will have access to the Department's CI.
- Requiring each of its employees, agents, or subcontractors having any access to or use of CI to comply with applicable laws and regulations relating to confidentiality, privacy, and security of the CI.
- To the extent that the Vendor's employees physically work on site at the Department, they shall be subject to the Department's Confidentiality and Security Policies and Procedures.
- Not removing any CI from Commonwealth premises, unless authorized under the contract.
- Protecting the physical and electronic security of the CI, including any data created, accessed, stored, or transmitted by electronic media.
- Taking steps to prevent unauthorized access to the CI, including preventing unauthorized access through the use of individual user accounts which are password protected and can be audited.
- Laptop security – When a laptop maintaining CI is not in use, the CI must be secured as encrypted files, or in an encrypted volume on the hard drive or a CD. (Example: PGP Disk File and Disk Encryption). Laptops or CDs must not be left unattended and must be stored securely in locked cabinets or rooms.
- Portable electronic media, if authorized to be used to maintain CI, must include encryption functionality, and must be stored in locked cabinets or rooms.
    - *USB Thumb Drives* must have password or biometric protection to provide for encrypted file security. The encryption must be enabled whenever the CI is not being used. (Example: the *Lexar Jumpdrive Secure)*
    - CI stored on a *CD-Rom* must be maintained in an encrypted file. (Example: WinZip 9 with 256 bit AES encryption)
- Data Backup – The Vendor shall backup CI as is necessary to ensure the integrity and availability of all information required to perform vendor's obligations under the Contract. The Vendor shall provide for the security of all backup tapes and storage media.
- If the Department's CI is stored on backup tapes, which cannot be segregated from other data maintained by the Vendor due to the choice of backup media and system, the Vendor shall continue to ensure the privacy and security of the Department's CI so long as the backup media is needed. All protections pertaining to any CI covered by the Agreement shall remain in force for so long as the Vendor maintains such CI. To the extent feasible a separate back-up tape should be utilized for the CI under this contract.
- Media Sanitization - Unless otherwise authorized under the terms of the contract, all copies of any Department CI stored on electronic storage media, including thumb drives, controlled by the Vendor, must be destroyed upon termination of the Agreement. CI must be destroyed so that it cannot be

Attachment: MassCall3 Grant Award (6225 : MassCall3 Grant - No Match Required- $250,000)

recovered from the electronic storage media. Acceptable methods include the use of file wiping software implementing at a minimum DoD.5200.28-STD (7) disk wiping, and the degaussing of backup tapes. Electronic storage media such as floppy disks, CDs, and DVDs used to store data must be made unusable by physical destruction.

- Upon request, the Vendor will furnish the Department with a description of the steps it has taken to prevent use or disclosure of the CI not authorized by this Contract and agrees to allow authorized representatives of the Department access to premises where the CI is kept for the purpose of inspecting security (physical and electronic) arrangements.

Section 5. Non-Secure Transmissions Prohibited. The Vendor agrees that it will not transmit the CI over any unsecured network or over any wireless communication device.

- Transmissions of CI over the Internet are limited to secure transmission protocols approved in writing by the Department
- All CI hosted by the Vendor, and accessible remotely, including via the Internet, must be secured through the use of Firewalls and other perimeter security technologies and must be approved in writing by the Department.

Section 6. Reporting of Disclosures or Security Incidents. The Vendor agrees that it will notify the Department under this Contract both orally and in writing no later than (1) business day following discovery or notice of:

- any use or disclosure of CI not allowed by this Contract,
- any security incident involving or potentially involving the Department's CI

Section 7. Mitigation. The Vendor shall mitigate, to the extent practicable, any harmful effect that is known to the Vendor of its use or disclosure of CI in violation of the Contract or any security breach. The Vendor shall in consultation with the Department take measures that the Department deems appropriate to recover the CI and prevent a future breach of the confidentiality and security of the CI. The Vendor shall report to the Department the results of all mitigation actions taken. Nothing in this Section shall be deemed to waive any of the Department's legal rights or remedies that arise from the Vendor's unauthorized use or disclosure of the CI or security breach.

Section 8. Notice of Request for CI. The Vendor agrees to notify the Department prior to the return date or within five (5) days of the Vendor's receipt of any legal request, court order, or subpoena for CI, whichever is earlier. To the extent that the Department decides to assume responsibility for challenging the validity of such requests, the Vendor agrees to cooperate fully with the Department in such challenge.

Section 9. Access to CI or Personal Data.

A. The Vendor shall provide the Department with access to or copies of any CI that it maintains pursuant to the contract.

Attachment: MassCall3 Grant Award (6225 : MassCall3 Grant - No Match Required- $250,000)

B. The Vendor shall provide the data subject with access directly to the subject's PD, subject to restrictions, if the individual makes the request directly to the Vendor, as shall be necessary to meet its obligation under M.G.L. c. 66A.

C. Such access or copies shall be provided to the Department or individual within five (5) days of the request.

Section 10. Availability of PD for Amendment. The Vendor shall allow an individual to make requests to amend his or her PD that the Vendor maintains and for which the Vendor is the source, subject to restrictions. The Vendor shall also make any amendment(s) to PD that it received from or created or received on behalf of the Department that the Department directs, in order for the Department to meet its obligations under M.G.L. c. 66A. All such amendments shall be made within ten (10) days of receipt of the request from the Department.

Section 11. Accounting of Disclosures. The Vendor shall document PD disclosures and required information related to such disclosures, as is necessary for the Department to respond to an individual's request for accounting of disclosures in accordance with the Department's Confidentiality Policy and Procedures, Procedure # 12. The Vendor agrees to provide to the Department or the individual, within ten (10) days of the request an accounting of disclosures of PD. At a minimum, the Vendor will provide the following information: (i) the date of the disclosure, (ii) the name of the entity or person who received the PD, and if known, the address of such entity or person, (iii) a brief description of the PD disclosed, and (iv) a brief statement of the purpose of such disclosure which includes an explanation of the basis for such disclosure.

Section 12. Access to Records. The Vendor shall make available to the Department its internal practices, books, and records including policies and procedures relating to the use and disclosure of the CI received from the Department, or created or received by the Vendor on behalf of the Department as well as security procedures. The Department shall determine the time and manner for making such material available.

IV. PERMITTED USES AND DISCLOSURES BY THE VENDOR

Section 1. Uses and Disclosures of CI. The Vendor agrees to use or disclose CI that it receives from and/or creates or receives on behalf of the Department only as specified in this Section IV.

Attachment: MassCall3 Grant Award (6225 : MassCall3 Grant - No Match Required- $250,000)

A. To Perform the Contract (MDPH to check one)

☐ The Vendor's responsibilities under the contract require only the use of CI. Vendor is prohibited from disclosing any CI to any entity other than the Department. The Vendor shall give the Department full access to such CI for purposes of auditing the performance of the Vendor under the Contract and as the Department determines is otherwise necessary.

If the box above is checked, Sections 9 (B), 10, and 11 of Part III of this agreement do not apply.

☐ The Vendor may use or disclose CI, or create CI on behalf of the Department, as is necessary for the Vendor to administer or perform the functions, activities and services that are required to satisfy its obligations under the Contract. This shall include providing the Department with full access to such CI for purposes of auditing the performance of the Vendor under the Contract and as the Department determines is otherwise necessary for: (1) providing treatment to individuals receiving services under the contract; (2) the payment for or reimbursement of those services; and/or (3) health care operations. Operations shall include reporting to the Department to fulfill state or federal reporting requirements. If the Vendor concludes that a client authorization is required for the release of personal data to the Department as required in this section, the Vendor agrees to timely secure client authorizations.

Further Clarification (by MDPH if necessary):

B. For Publication or Presentation

No results or findings derived from the data provided or created pursuant to this contract may be published or publicly released without prior written approval by MDPH. All proposed publications or releases must be submitted for review and comment to MDPH at least thirty days prior to the date of the proposed release for the purpose of ensuring that at a minimum:

- No individual case level data are released;
- All aggregate data are in compliance with the MDPH aggregated data release standards;
- All materials developed with data provided or created pursuant to this contract shall clearly reflect the source of the data, and funding, if applicable, as the Massachusetts Department of Public Health;
- All MDPH recommendations are addressed prior to publication; in certain instances the inclusion of a disclaimer may be required.

The Vendor understands that Department approval pursuant to the conditions

Attachment: MassCall3 Grant Award (6225 : MassCall3 Grant - No Match Required- $250,000)

outlined in this subsection is required prior to any distribution by electronic media of data interpretation or findings derived from the data provided, and that any such distribution must be in read-only format. For purposes of this Agreement, publication by electronic media includes the Internet, the Vendor's extranet, electronic bulletin board or newsgroups, RSS or Atom-based syndication, or similar communication modes utilizing the electronic dissemination of information.

C. **For Research**: The Vendor agrees that it may not disclose CI received from or created or received pursuant to the contract with the Department for research purposes without the written approval of the MDPH Research and Data Access Review (RaDAR) Committee for the specific research.

Section 2. Minimum Necessary. The Vendor agrees to take reasonable steps to limit the amount of CI used and/or disclosed pursuant to Section 1 of this subsection to the minimum necessary to achieve the purpose of the use and disclosure.

V. **PLEDGE BY AUTHORIZED USERS:** The Vendor will limit access to the CI to only those individuals it has authorized to access the CI. All authorized users must sign the Confidentiality Pledge, attached to this agreement, prior to accessing the CI. Vendor shall hold a Confidentiality Pledge for each authorized user, and shall provide to the Department a copy of each pledge within ten (10) days of the signing of each pledge.

VI. **TERMINATION OR COMPLETION OF CONTRACT WITH THE VENDOR**

Section 1. Termination Upon Breach of Provisions Applicable to CI. The Department may terminate this Contract immediately upon written notice, as specified in section 5 of the Commonwealth Standard Terms and Conditions, if the Department determines, in its sole discretion, that the Vendor has materially breached any of its obligations regarding CI. Prior to terminating this Contract as permitted above, the Department, in its sole discretion and according to standards approved by the Department, may provide an opportunity for the Vendor to cure the breach or end the violation. If such an opportunity is provided, but cure is not feasible, or the Vendor fails to cure the breach or end the violations within a time period set by the Department, the Department may terminate the Contract immediately upon written notice.

Section 2. Effect of Termination or Completion:

A. The Vendor agrees that within 14 days of the termination or completion of this Contract, it will return, or destroy, at Department's direction and according to standards approved by the Department, any and all CI that it maintains in any form, including CI that is in the possession of its subcontractors or agents and will retain no copies of the CI.

B. Notwithstanding the foregoing, to the extent that the Department agrees that it is not feasible to return or destroy such CI, the Vendor shall continue to

Attachment: MassCall3 Grant Award (6225 : MassCall3 Grant - No Match Required- $250,000)

ensure the privacy and security of the Department's CI so long as it retains the CI. All protections pertaining to any CI covered by this Agreement shall remain in force for so long as the Vendor maintains the CI.

C. The Confidentiality Agreement is coterminous with the underlying contract. If a renewal contract is signed, a renewal confidentiality agreement is also required. To the extent that a contract agreement is amended, the confidentiality agreement shall be amended as needed.

Section 3. Survives the Termination of the Contract. Notwithstanding any other provisions concerning the term of the Contract, all obligations of the Vendor and protections pertaining to the privacy and security of CI under this Agreement shall continue so long as the Vendor retains any CI covered under this agreement.

VII. MISCELLANEOUS PROVISIONS

Section 1. Remedies. Nothing in this Agreement shall be construed to waive or limit any of the Department's legal rights or remedies that may arise from the Vendor's unauthorized use or disclosure or security breach. The Department's exercise or non-exercise of any authority under the Agreement including, for example, any rights of inspection or approval of privacy or security practices or approval of subcontractors, shall not relieve the Vendor of any obligations as set forth herein nor be construed as a waiver of any of the Vendor's obligations, or as an acceptance of any unsatisfactory practices, or privacy or security failures by the Vendor.

Section 2. Interpretation. Any ambiguity in this contract shall be resolved to permit the Department to comply with M.G.L. c. 66A, and any other law pertaining to the privacy or security of Confidential Information.

The Vendor has caused its duly authorized representative to execute this Agreement.

_____
(Insert Name of the Vendor)

By Helen R. Caulton Harris

Title Commissioner

Date 4/20/2021

Attachment: MassCall3 Grant Award (6225 : MassCall3 Grant - No Match Required- $250,000)

THE COMMONWEALTH OF MASSACHUSETTS
DEPARTMENT OF PUBLIC HEALTH

Pledge of Confidentiality

Agreement for the Use of Confidential Information
Department of Public Health

I, the undersigned, understand that in the course of my work for _____, (name or organization) relating to a contract with the Massachusetts Department of Public Health (MDPH), I may have access to confidential information--including personal data about individuals or security information--either provided by MDPH or created on its behalf. This information may be contained in paper forms, computerized data bases or other media.

I understand that access to this confidential information is provided for the sole purpose of the work covered by the MDPH contract. I understand that this confidential information is protected from unauthorized disclosure under state law and that its use for this contract is limited by law and MDPH Confidentiality Policy and Procedures.

I recognize that the unauthorized use or disclosure of any confidential information may cause serious harm to individuals and damage to the mission of the Massachusetts Department of Public Health. Such unauthorized use is inconsistent with the terms of the contract, is against the ethical standards of my profession, may be a violation of state and/or federal law, and may be sufficient cause for MDPH to terminate this contract, bar future participation in MDPH contracts or take other legal action.

In order to preserve the confidentiality of the MDPH confidential information and the integrity of the data systems to which I have access, I acknowledge and agree that:

DATA USER INITIALS BELOW:

1. _____Regardless of how obtained, I will respect the confidentiality of all MDPH confidential information to which I have access. I will not disclose any confidential information unless authorized to under the contract with the MDPH and I will not attempt to access confidential information to which I am not entitled.

2. _____I will conduct any related activities, including but not limited to: analysis, discussion with others authorized to access this confidential information, and report writing performed with computerized data/information or paper

Attachment: MassCall3 Grant Award (6225 : MassCall3 Grant - No Match Required- $250,000)

I have read the Confidentiality Agreement that is part of the contract with the Massachusetts Department of Public Health and I agree to abide by the conditions therein.

Confidential Information User's Signature

4/20/21
Date

Helen R. Caulton Harris, Commissioner
Confidential Information User's name (printed or typed)

Vendor

Attachment: MassCall3 Grant Award (6225 : MassCall3 Grant - No Match Required- $250,000)

City Council

SCHEDULED

Meeting: 06/07/21 07:00 PM
Initiator: Hamediah Mohamed
Sponsors: Mayor Domenic J. Sarno
DOC ID: 6253

Problem Gambling Grant - $160,000 - No Match (Mayor Sarno)

WHEREAS, the Department of Health and Human Services ("Department") has been awarded a Problem Gambling Grant in the amount of $160,000 from the Mass Department of Public Health for the grant period of July 1, 2021 through June 30, 2022 ; and

WHEREAS, the Department intends to use the grant funds to parlay their respective resources to prevent and/or mitigate the deleterious effects of problem gambling; and

WHEREAS, the Department has accepted the grant funds and requests authorization from the City Council and the Mayor to expend the grant funds listed below for the purposes of such grants; and

WHEREAS, the Acting Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the grant funds listed herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws ch. 44, sec. 53A, that the City Council approves the expenditure by the Department of the grant funds listed below for the purposes of such grant, subject to the approval of the Mayor, and the grant funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the grant without further appropriation:

Problem Gambling Grant - $160,000 - No Match

REQUEST FOR GRANT SETUP

This form and the required attachments are required by the Office of the City Comptrollers before a Grant Fund and related accounts will be created in MUNIS. Please do not use this form for requesting a non-grant related account to be created – use the Request for New Account form instead. Please return this form and the required attachments to the Office of the City Comptrollers.

All fields are mandatory.

Date of Request	5/13/2021
Department Requesting Grant Setup	SHHS
Department Phone # (Please include extension)	6710
Name and Title of Person to Contact in Case of Questions	Lorene / Fiscal Manager

Was this Grant previously setup for a prior fiscal year? YES

If yes, please indicate your previous project number: 89721

If this is a new Grant, have you filled out the "Approval to apply for a grant" Form? (Y/N)
If yes, please attach a copy of the Approved Form.

	Grant Type:
	State – Highway
	Federal Pass-Through DOE– School
	Federal Direct– School
	Federal – City
	State DOE– School
	State Other – School
XX	State – City
	Private/Other

Grant Name: Problem Gambling

Attachment: PROBLEM GAMBLING GRANT SET UP (6253 : Problem Gambling Grant - $160,000 - No Match)

Total Grant Amount Awarded: $ 160,000

Is this a Reimbursable Grant? (Y/N) Yes

A Reimbursable Grant is defined as one that requires that you pay for expenses first and then you apply to the grantor for a reimbursement of the exact amount actually expended.

If it is a Reimbursable Grant, please enter Grantor contact information or the CID # if Grantor is already in the customer file:

Entity Name	MA Dept. of Public Health
Contact Person	Jessica del Rosario
Street Address	250 Washington Street,
City, State, Zip Code	Boston, MA 01206-4619
Telephone	
Fax	
E-Mail	Jessica.delRosario@mass.gov

Actual Award Date	5/13/2021
Board Approval Date	
Start Date	7/1/2021
Expiration Date	06/30/2022
Renewal Action Date (optional)	
If there are any Matching Funds	
Type	
Percent	
Amount	
Is there any Leverage? HUD FUNDING ONLY	
Source	
Amount	

Comments re: Description/Purpose of Grant
Mass In Motion

Comments re: Conditions/Restrictions of Grant
See budget

If this is a Federal Grant, enter CFDA#:

If applicable enter the State ID # :

What is the required drawdown frequency?
(Ex: Monthly, Quarterly) Quarterly

Attachment: PROBLEM GAMBLING GRANT SET UP (6253 : Problem Gambling Grant - $160,000 - No Match)

If payment is to be sent by Grantor as a Wire,
Please enter any wire reference/identification # that may be used (if known)

Please list all object codes needed for the grant.
(Attach additional sheets if additional orgs and roll-ups are needed):

Org Code: 28975200

Object Codes:
501000/517010/517020/530105/531020/535200/542010/551700/569300/571100/578700

Budget Roll-Up Codes: YES

I hereby attest that under the penalties of Chapter 656, I will adhere to all regulations in this grant agreement. I am responsible for timely and accurate reimbursements in the amounts listed above.

Signature

5/21/24
Date

Please attach the following documents:

- Signed Approval to Apply for a Grant Form
- Grant Award Letter
- City Council/Mayor Approval
- Any other relevant documentation

This Form and all relevant attachments will be scanned and attached in the Grant Maintenance module in MUNIS and can be viewed or printed at your convenience.

Attachment: PROBLEM GAMBLING GRANT SET UP (6253 : Problem Gambling Grant - $160,000 - No Match)

Mohamed, Hamediah

From: Leembruggen, Lorene
Sent: Friday, May 28, 2021 7:30 AM
To: Mohamed, Hamediah
Subject: FW: [External] FY22 Budgets in SharePoint
Attachments: GRANT SET UP MIM signed.pdf; GRANT SET UP GAMBLING signed.pdf

Hi Hamediah
Happy Friday!,
Good morning, attached please find requests for grant set up for Mass In Motion and Office of Problem Gambling, included also with each are the talking points. The email below is in notification of continued award for these programs. I had one other to send, unfortunately Ms. Caulton hasn't signed it.
Please let me know if you need anything further.
Thanks
Lorene.

From: Leembruggen, Lorene <LLeembruggen@springfieldcityhall.com>
Sent: Thursday, May 27, 2021 2:55 PM
To: Leembruggen, Lorene <LLeembruggen@springfieldcityhall.com>
Subject: FW: [External] FY22 Budgets in SharePoint

From: Leembruggen, Lorene
Sent: Friday, May 14, 2021 12:02 PM
To: Glenn, Theresa <TGlenn@springfieldcityhall.com>; Dennis, Soloe <SDennis@springfieldcityhall.com>
Subject: FW: [External] FY22 Budgets in SharePoint

Hi, Can we meet early next week to work on this FY 22 budget?
Thanks
Sister

From: Evora, Maria (DPH) <Maria.Evora@mass.gov>
Sent: Friday, May 14, 2021 11:53 AM
To: Grants <Grants@bphc.onmicrosoft.com>; Jim Wilusz <jim@tritownhealth.org>; Jenna Melvin (jnewbegin@gloucester-ma.gov) <jnewbegin@gloucester-ma.gov>; McGaw, Elizabeth (emcgaw@challiance.org) <emcgaw@challiance.org>; Ryan.Smith@ci.everett.ma.us; 'Lara.Wehbe@ci.everett.ma.us' <Lara.Wehbe@ci.everett.ma.us>; tcurran@fallriverma.org; 'SLabossiere@fallriverma.org' <SLabossiere@fallriverma.org>; Claire McGinnis (CMcGinnis@frcog.org) <CMcGinnis@frcog.org>; Steve Curry (SCurry@fitchburgma.gov) <SCurry@fitchburgma.gov>; Bankert, Sarah (CSA) <sbankert@collaborative.org>; Vegaa@holyoke.org; Susan Fink (Sfink@cityoflawrence.com) <Sfink@cityoflawrence.com>; Kerry Alexander (kalexander@lowellma.gov) <kalexander@lowellma.gov>; Kristine Williams (kwilliams@ywcamalden.org) <kwilliams@ywcamalden.org>; Christopher J. Webb <cwebb@cityofmalden.org>; syrah9@gmail.com; Syrah McGivern <smcgivern@medford-ma.gov>; kshowers@cityofmelrose.org; Kelli Calo <kcalo@townofhudson.org>; 'kelcmosher@comcast.net' <kelcmosher@comcast.net>; Rachel Mulroy (Rachel.Mulroy@newbedford-ma.gov) <Rachel.Mulroy@newbedford-ma.gov>; Lisa Edinger (Ledinger@PVPC.org) <Ledinger@PVPC.org>; Leembruggen, Lorene <LLeembruggen@springfieldcityhall.com>; Rosanna Pelletier (rpelletier@taunton-ma.gov) <rpelletier@taunton-

Attachment: PROBLEM GAMBLING GRANT SET UP (6253 : Problem Gambling Grant - $160,000 - No Match)

ma.gov>; VSullivan@weymouth.ma.us; Michelle Duffy (duffym@worcesterma.gov) <duffym@worcesterma.gov>
Subject: [External] FY22 Budgets in SharePoint

Happy Friday everyone,

I hope that you are enjoying this beautiful weather. As a follow up to Jess's email from yesterday, you may feel free to go into Share Point and complete your FY22 master budget. You will find an FY22 folder, open and right click on the FY22 budget spreadsheet and "open in excel" and report your FY22 itemized budget in the "Master Budget" tab. This will be the same budget that POS will ask of you so if you want to get a head start, feel free to do so.

Any questions, please feel free to let me know.

Thanks,

Take care, stay safe and have a great weekend

-Maria

From: del Rosario, Jessica (DPH) <Jessica.delRosario@mass.gov>
Sent: Thursday, May 13, 2021 10:15 AM
To: movitsky@bhs1.org <movitsky@bhs1.org>; Olcott, Dawn (CSA) <dolcott@challiance.org>; jdonnelly@gloucester-ma.gov <jdonnelly@gloucester-ma.gov>; KDAWSEY@mgh.harvard.edu <KDAWSEY@mgh.harvard.edu>; aaltine@bidmc.harvard.edu <aaltine@bidmc.harvard.edu>; Rana.Wehbe@ci.everett.ma.us <Rana.Wehbe@ci.everett.ma.us>; slabossiere@fallriverma.org <slabossiere@fallriverma.org>; rconnerty@mocinc.org <rconnerty@mocinc.org>; rstoler@frcog.org <rstoler@frcog.org>; Bbasch@pvpc.org <Bbasch@pvpc.org>; Bankert, Sarah (CSA) <sbankert@collaborative.org>; Marguis, Caitlin (CSA) <cmarquis@collaborative.org>; kwhitmore@collaborative.org <kwhitmore@collaborative.org>; espinosac@holyoke.org <espinosac@holyoke.org>; emiller@cityoflawrence.com <emiller@cityoflawrence.com>; Liang, Sidney <SidneyLI@lchealth.org>; nguscott@lynnma.gov <nguscott@lynnma.gov>; cmurphy@YWCAMalden.org <cmurphy@YWCAMalden.org>; kglynn@ywcamalden.org <kglynn@ywcamalden.org>; SMcGivern@medford.org <SMcGivern@medford.org>; syrah9@gmail.com <syrah9@gmail.com>; kshowers@cityofmelrose.org <kshowers@cityofmelrose.org>; kcoughlan@townofhudson.org <kcoughlan@townofhudson.org>; mary.rapoza@newbedford-ma.gov <mary.rapoza@newbedford-ma.gov>; drana@revere.org <drana@revere.org>; SRCHIANG@mgh.harvard.edu <SRCHIANG@mgh.harvard.edu>; CLee-Pacheco@madison-park.org <CLee-Pacheco@madison-park.org>; MSabir@bphc.org <MSabir@bphc.org>; kmurphy@salem.com <kmurphy@salem.com>; bbland@springfieldcityhall.com <bbland@springfieldcityhall.com>; EAndrade@oldcolonyymca.org <EAndrade@oldcolonyymca.org>; vsullivan@weymouth.ma.us <vsullivan@weymouth.ma.us>; AndersenC@worcesterma.gov

Attachment: PROBLEM GAMBLING GRANT SET UP (6253 : Problem Gambling Grant - $160,000 - No Match)

<AndersenC@worcesterma.gov>; Jim@tritownhealth.org <Jim@tritownhealth.org>; jnewbegin@gloucester-ma.gov <jnewbegin@gloucester-ma.gov>; EMcGaw@challiance.org <EMcGaw@challiance.org>; Jnguyen@chelsea.ma.gov <Jnguyen@chelsea.ma.gov>; Ryan.Smith@ci.everett.ma.us <Ryan.Smith@ci.everett.ma.us>; Lara.Wehbe@ci.everett.ma.us <Lara.Wehbe@ci.everett.ma.us>; tcurran@fallriverma.org <tcurran@fallriverma.org>; cmcginnis@frcog.org <cmcginnis@frcog.org>; SCurry@fitchburgma.gov <SCurry@fitchburgma.gov>; Ledinger@PVPC.org <Ledinger@PVPC.org>; Vegaa@holyoke.org <Vegaa@holyoke.org>; Sfink@cityoflawrence.com <Sfink@cityoflawrence.com>; kalexander@lowellma.gov <kalexander@lowellma.gov>; mdesmarais@lynnma.gov <mdesmarais@lynnma.gov>; kwilliams@ywcamalden.org <kwilliams@ywcamalden.org>; cwebb@cityofmalden.org <cwebb@cityofmalden.org>; KCalo@townofhudson.org <KCalo@townofhudson.org>; kelcmosher@comcast.net <kelcmosher@comcast.net>; Rachel.Mulroy@newbedford-ma.gov <Rachel.Mulroy@newbedford-ma.gov>; LLeembruggen@springfieldcityhall.com <LLeembruggen@springfieldcityhall.com>; rpelletier@taunton-ma.gov <rpelletier@taunton-ma.gov>; ahaggerty@taunton-ma.gov <ahaggerty@taunton-ma.gov>; duffym@worcesterma.gov <duffym@worcesterma.gov>; Amber Besaw <abesaw@nbccoalition.org>; kkelly3@bhs1.org <kkelly3@bhs1.org>; jwendel@challiance.org <jwendel@challiance.org>; kcarroll@gloucester-ma.gov <kcarroll@gloucester-ma.gov>; lprado@chelseama.gov <lprado@chelseama.gov>; walker@frcog.org <walker@frcog.org>; cratte@pvpc.org <cratte@pvpc.org>; scairn@collaborative.org <scairn@collaborative.org>; vmartinezdominguez@cityoflawrence.com <vmartinezdominguez@cityoflawrence.com>; jkeegan@lowellma.gov <jkeegan@lowellma.gov>; BFlynn@lowellma.gov <BFlynn@lowellma.gov>; moconnor@medford-ma.gov <moconnor@medford-ma.gov>; rclay@cityofmelrose.org <rclay@cityofmelrose.org>; MBovenzi@bphc.org <MBovenzi@bphc.org>; dpangallo@salem.com <dpangallo@salem.com>; hcaulton@springfieldcityhall.com <hcaulton@springfieldcityhall.com>; lbartell@oldcolonyymca.org <lbartell@oldcolonyymca.org>; dmccormack@weymouth.ma.us <dmccormack@weymouth.ma.us>

Cc: Etingoff, Kim (DPH) <kim.etingoff@mass.gov>; Evora, Maria (DPH) <Maria.Evora@mass.gov>; Wood, Ben (DPH) <ben.wood@mass.gov>

Subject: FY22 Contract Renewal for Mass in Motion Community Grantees

External Email: Please treat any web links or attachments with caution.

- Lowell CHC IT Help Desk

Hello Mass in Motion coordinators, supervisors, and fiscal contacts,

I hope this email finds you as well as can be. Thank you for all you do and have done to keep us safe and healthy.

At April's Mass in Motion statewide meeting we shared that MDPH intends to renew community contracts for Fiscal Year 2022, pending availability of funds. Contract renewal is based on past and continued compliance with contract conditions and scope of work. Unless you hear from us directly, your community can anticipate funding at the same level as fiscal year 2021. Paperwork will be sent via email from MDPH's Purchase of Service (POS) to the contract signatory on file.

As in past years, MDPH will release program guidance in June to inform and help focus community's work plan development for FY22. Though we have supported your community's need to respond to the pandemic this last year+, we anticipate all Mass in Motion communities will be solely focused on implementation of policy, systems, and environmental change strategies in FY22. We also anticipate that work plans will have a strong focus on how to sustain and make permanent the change efforts underway.

MDPH also still intends to release a Request for Response (RFR)/procurement for Mass in Motion. Due to the ongoing COVID-19 emergency, this process has been delayed though we intend to release the RFR this Fall

Attachment: PROBLEM GAMBLING GRANT SET UP (6253 : Problem Gambling Grant - $160,000 - No Match)

2021 and anticipate the process will lead to new award notices Spring of 2022 and new contracts starting Summer 2022. The RFR will include details about the process and timeline.

If you have concerns or questions, please be in touch with me at Jessica.delrosario@mass.gov

Thank you and take good care.

Jess

Jessica del Rosario

Director, Community Initiatives | Mass in Motion Municipal Wellness & Leadership Initiative

Division of Community Health Planning & Engagement | Bureau of Community Health & Prevention

Massachusetts Department of Public Health

CONFIDENTIALITY NOTICE This message and any included attachments are intended only for the use of the person or entity to whom it is addressed and may contain information that is privileged, confidential and protected from disclosure under applicable law. Any review, disclosure, transmission, dissemination, copying or other use of this information by persons or entities other than the intended recipient is strictly prohibited. If you have received this message in error, please immediately notify the sender and delete the related message. Thank you.
CAUTION: This email originated outside our organization; please use caution.

Attachment: PROBLEM GAMBLING GRANT SET UP (6253 : Problem Gambling Grant - $160,000 - No Match)

City Council

SCHEDULED

Meeting: 06/07/21 07:00 PM
Initiator: Lindsay B. Hackett
Sponsors: Mayor Domenic J. Sarno
DOC ID: 6269

Byrne JAG Grant - No Match - $83,952 (Mayor Sarno)

WHEREAS, the Springfield Police Department has been awarded an Edward Byrne Memorial Justice Assistance ("JAG") Grant in the amount of $83,952 from the U.S. Department of Justice; and

WHEREAS, the grant program is for purposes related to preventing, reducing, and sustaining reductions in community gang and gun violence; and

WHEREAS, the Department intends to use the grant funds in collaboration with the Massachusetts State Police for overtime costs incurred by the assignment of police officers working to prevent, reduce and sustain reductions in community grant and gun violence in the Commonwealth; and

WHEREAS, the Department has accepted the grant and requests authorization from the City Council and the Mayor to expend the grant funds listed below for the purposes of such grants; and

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the grant funds listed herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws Ch. 44, sec. 53A, that the City Council approves the expenditure by the Department of the grant funds listed below for the purposes of such grants, subject to the approval of the Mayor, and the grant funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the grant without further appropriation:

Edward Byrne Memorial Justice Assistance Grant - $83,952

COMMONWEALTH OF MASSACHUSETTS ~ STANDARD CONTRACT FORM

C#20210701

19.a

This form is jointly issued and published by the Office of the Comptroller (CTR), the Executive Office for Administration and Finance (ANF), and the Operational Services Division (OSD) as the default contract for all Commonwealth Departments when another form is not prescribed by regulation or policy. The Commonwealth deems void any changes made on or by attachment (in the form of addendum, engagement letters, contract forms or invoice terms) to the terms in this published form or to the Standard Contract Form Instructions and Contractor Certifications, the Commonwealth Terms and Conditions for Human and Social Services or the Commonwealth IT Terms and Conditions which are incorporated by reference herein. Additional non-conflicting terms may be added by Attachment. Contractors are required to access published forms at CTR Forms: https://www.macomptroller.org/forms. Forms are also posted at OSD Forms: https://www.mass.gov/lists/osd-forms.

CONTRACTOR LEGAL NAME: (and d/b/a): Springfield Police Department		**COMMONWEALTH DEPARTMENT NAME:** Department of State Police MMARS Department Code: POL	
Legal Address: (W-9, W-4): 130 Pearl Street, P.O. Box 308 Springfield, MA 01101		**Business Mailing Address:** 470 Worcester Road, Framingham, MA 01702	
Contract Manager:	**Phone:** 413-735-1505	**Billing Address (if different):** same	
E-Mail: skent@springfieldpolice.net	**Fax:**	**Contract Manager:** Pamela Biagi	**Phone:** 508-820-2126
Contractor Vendor Code: VC (leave blank)		**E-Mail:** pamela.biagi@pol.state.ma.us	**Fax:** 508-820-2165
Vendor Code Address ID (e.g. "AD001"): AD (leave blank). (Note: The Address ID must be set up for EFT payments.)		**MMARS Doc ID(s):** **RFR/Procurement or Other ID Number:** 2020-DJ-BX-0025	

_X_ NEW CONTRACT

PROCUREMENT OR EXCEPTION TYPE: (Check one option only)

__ **Statewide Contract** (OSD or an OSD-designated Department)
__ **Collective Purchase** (Attach OSD approval, scope, budget)
_X_ **Department Procurement** (includes all Grants - 815 CMR 2.00) (Solicitation Notice or RFR, and Response or other procurement supporting documentation)
__ **Emergency Contract** (Attach justification for emergency, scope, budget)
__ **Contract Employee** (Attach Employment Status Form, scope, budget)
__ **Other Procurement Exception** (Attach authorizing language, legislation with specific exemption or earmark, and exception justification, scope, and budget)

___ CONTRACT AMENDMENT

Enter **Current Contract End Date *Prior*** to Amendment: ____, 20___.
Enter **Amendment Amount**: $ _____. (or "no change")

AMENDMENT TYPE: (Check one option only. Attach details of amendment changes.)

__ **Amendment to Date, Scope or Budget** (Attach updated scope and budget)
__ **Interim Contract** (Attach justification for Interim Contract and updated scope/budget)
__ **Contract Employee** (Attach any updates to scope or budget)
__ **Other Procurement Exception** (Attach authorizing language/justification and updated scope and budget)

The Standard Contract Form Instructions and Contractor Certifications and the following Commonwealth Terms and Conditions document are incorporated by reference into this Contract and are legally binding: (Check ONE option): X Commonwealth Terms and Conditions __ Commonwealth Terms and Conditions For Human and Social Services __ Commonwealth IT Terms and Conditions

COMPENSATION: (Check ONE option): The Department certifies that payments for authorized performance accepted in accordance with the terms of this Contract will be supported in the state accounting system by sufficient appropriations or other non-appropriated funds, subject to intercept for Commonwealth owed debts under 815 CMR 9.00.
__ **Rate Contract.** (No Maximum Obligation) Attach details of all rates, units, calculations, conditions or terms and any changes if rates or terms are being amended.)
_X_ **Maximum Obligation Contract.** Enter total maximum obligation for total duration of this contract (or ***new*** total if Contract is being amended). **$83,952.00**

PROMPT PAYMENT DISCOUNTS (PPD): Commonwealth payments are issued through EFT 45 days from invoice receipt. Contractors requesting **accelerated** payments must identify a PPD as follows: Payment issued within 10 days __% PPD; Payment issued within 15 days __ % PPD; Payment issued within 20 days __ % PPD; Payment issued within 30 days __% PPD. If PPD percentages are left blank, identify reason: __agree to standard 45 day cycle __ statutory/legal or Ready Payments (M.G.L. c. 29, § 23A); __ only initial payment (subsequent payments scheduled to support standard EFT 45 day payment cycle. See Prompt Pay Discounts Policy.)

BRIEF DESCRIPTION OF CONTRACT PERFORMANCE or REASON FOR AMENDMENT: (Enter the Contract title, purpose, fiscal year(s), and a detailed description of the scope of performance or what is being amended for a Contract Amendment. Attach all supporting documentation and justifications.) Reimbursement of overtime costs associated with local police participation to address a rise in gang and gun violence in Western, MA. Mass State Police received federal funding for this project from federal JAG award 2020-DJ-BX-0025 – Overtime in Western, MA. **FY21 $16,790.40 FY 22 $67,161.60 =$83,952.00**

ANTICIPATED START DATE: (Complete ONE option only) The Department and Contractor certify for this Contract, or Contract Amendment, that Contract obligations:

X 1. may be incurred as of the Effective Date (latest signature date below) and no obligations have been incurred prior to the Effective Date.
__ 2. may be incurred as of ____, 20___, a date LATER than the Effective Date below and no obligations have been incurred prior to the Effective Date.
__ 3. were incurred as of _____, 20___, a date PRIOR to the Effective Date below, and the parties agree that payments for any obligations incurred prior to the Effective Date are authorized to be made either as settlement payments or as authorized reimbursement payments, and that the details and circumstances of all obligations under this Contract are attached and incorporated into this Contract. Acceptance of payments forever releases the Commonwealth from further claims related to these obligations.

CONTRACT END DATE: Contract performance shall terminate as of **May 31.2022,** with no new obligations being incurred after this date unless the Contract is properly amended, provided that the terms of this Contract and performance expectations and obligations shall survive its termination for the purpose of resolving any claim or dispute, for completing any negotiated terms and warranties, to allow any close out or transition performance, reporting, invoicing or final payments, or during any lapse between amendments.

CERTIFICATIONS: Notwithstanding verbal or other representations by the parties, the **"Effective Date"** of this Contract or Amendment shall be the latest date that this Contract or Amendment has been executed by an authorized signatory of the Contractor, the Department, or a later Contract or Amendment Start Date specified above, subject to any required approvals. The Contractor certifies that they have accessed and reviewed all documents incorporated by reference as electronically published and the Contractor makes all certifications required under the Standard Contract Form Instructions and Contractor Certifications under the pains and penalties of perjury, and further agrees to provide any required documentation upon request to support compliance, and agrees that all terms governing performance of this Contract and doing business in Massachusetts are attached or incorporated by reference herein according to the following hierarchy of document precedence, the applicable Commonwealth Terms and Conditions, this Standard Contract Form, the Standard Contract Form Instructions and Contractor Certifications, the Request for Response (RFR) or other solicitation, the Contractor's Response (excluding any language stricken by a Department as unacceptable, and additional negotiated terms, provided that additional negotiated terms will take precedence over the relevant terms in the RFR and the Contractor's Response only if made using the process outlined in 801 CMR 21.07, incorporated herein, provided that any amended RFR or Response terms result in best value, lower costs, or a more cost effective Contract.

AUTHORIZING SIGNATURE FOR THE CONTRACTOR:

X: _____ Date: 5/24/21
(Signature and Date Must Be Handwritten at Time of Signature)
Print Name: DOMENIC J. SARNO
Print Title: Mayor

AUTHORIZING SIGNATURE FOR THE COMMONWEALTH:

X: Michelle Small Date: 5/25/21
(Signature and Date Must Be Handwritten at Time of Signature)
Print Name: Michelle Small
Print Title: Chief Administrative Officer

Attachment: JAG Gun and Gang VIOLENCE GRANT (6269 : Byrne JAG Grant - No Match - $83,952.00)

Department of the State Police
Federal JAG Grant Subrecipient Agreement

Contractor's Signature page, continued

FOR THE CONTRACTOR,
CITY OF SPRINGFIELD, MA. ,
POLICE DEPARTMENT:

Cheryl C. Clapprood
Cheryl Clapprood
Police Commissioner
Date signed: 5/19/21

LKV Approved as to appropriation: N/A

City Comptroller
Date signed: 5-19-2021

Reviewed:

LBHadutt
Chief Admin. And Financial Officer
Date signed: 5/20/21

Approved as to form:

Kathleen A Brack
Deputy City Solicitor
Date signed: 5/19/21

Attachment: JAG Gun and Gang VIOLENCE GRANT (6269 : Byrne JAG Grant - No Match - $83,952.00)

MEMORANDUM OF UNDERSTANDING

Between the

MASSACHUSETTS DEPARTMENT OF STATE POLICE

and

Springfield **Police Department**

WHEREAS, the Massachusetts State Police has, pursuant to the Edward Byrne Memorial Justice Assistance Grant, been awarded the sum of $500,000 for purposes related to preventing, reducing, and sustaining reductions in community gang & gun violence;

WHEREAS, the Commonwealth of Massachusetts Department of State Police ("Massachusetts State Police") and the City of Springfield, a municipality chartered/incorporated under the laws of the Commonwealth, acting by and through its Police Department or a District Attorney enumerated in M.G.L. c. 12, §13 ("Local Agency") wish to cooperate to prevent, reduce, and sustain reductions in community gang & gun violence;

WHEREAS, the Massachusetts State Police has determined that appropriated funds shall be used over a one-year award period to reimburse the Massachusetts State Police and the Local Agency for authorized employee overtime costs incurred by the assignment of police officers working to prevent, reduce, and sustain reductions in community gang & gun violence in the Commonwealth; and

NOW THEREFORE, the Massachusetts State Police and the Local Agency hereby agree to the following:

1. The Massachusetts Department of State Police shall be solely responsible for the administration and distribution of the appropriated funds and no overtime reimbursement shall be made to a Local Agency unless approved by the Massachusetts State Police.

2. In order to be eligible for reimbursement of overtime costs pursuant to this Agreement, the Local Agency shall:

   (a) Execute and deliver to the Massachusetts State Police a signed copy of this Agreement and the following:
   - (i) Commonwealth Standard Contract
   - (ii) Risk Assessment Form
   - (iii) FFATA

Attachment: JAG Gun and Gang VIOLENCE GRANT (6269 : Byrne JAG Grant - No Match - $83,952.00)

(iv) DOJ EEOP
(v) Lobbying Debarment Form
(vi) Budget Detail Worksheet
(vii) OGR Subrecipient Conditions
(viii) Contractor Authorized Signatory Listing

(b) Receive approval from the Massachusetts State Police, acting through a designated Unit Supervisor(s), to incur law enforcement overtime pursuant to an approved target plan.

(c) Submit, by the first of every month, an invoice for overtime related to this program to the Massachusetts State Police Fiscal Section, 470 Worcester Road, Framingham, MA 01702. Such invoice must:

(ix) be submitted on Official Local Agency letterhead;

(x) include all overtime hours worked pursuant to an approved target plan;

(xi) include law enforcement officer's full name;

(xii) include the date(s) and corresponding number of all approved hours worked by the officer(s);

(xiii) the applicable overtime rate for each such officer; and

(xiv) total of all overtime hours approved and for which reimbursement is sought by the Local Agency.

(xv) The following program stats must be submitted with each monthly invoice:

Number of Firearm Arrests
Number of Shooting Arrests
Number of ShotSpotter Activations
Number of Shots Fired Calls for Service
Number of Shooting Victims

(xvi) BJA Performance Measurement Tool (PMT) Report information will be required on a quarterly basis.

(b) Each submitted invoice must be signed by a Contractor Authorized Signatory of the Local Department and contain the following or substantially similar attestation: ***"I***

Attachment: JAG Gun and Gang VIOLENCE GRANT (6269 : Byrne JAG Grant - No Match - $83,952.00)

attest that all information accompanying this invoice is true and accurate and that documentation supporting the same is maintained in municipal files, which shall be made available to the Massachusetts State Police upon request and/or in the event of an audit".

3. It is hereby acknowledged, understood, accepted, and agreed that reimbursement of Local Agency overtime incurred pursuant to this Agreement shall, at all times, be subject to:

(a) The terms and conditions of this Agreement;

(b) The availability of Massachusetts State Police approved funding;

(c) The Commonwealth's Terms and Conditions, which shall prevail over any conflicting terms or conditions in this Agreement; and

(d) The complete discretion and approval, supervisory and administrative, of the Massachusetts State Police;

4. The Massachusetts State Police and the Local Agency understand and agree that:

(a) This Agreement, the Commonwealth' Standard Contract, and the Commonwealth's Terms and Conditions constitute the entirety of their agreement in this matter;

(b) This Agreement, the Commonwealth' Standard Contract, and the Commonwealth's Terms and Conditions shall be interpreted in accordance with and governed by Massachusetts law; and

(c) Each signatory represents that he/she is an authorized representative of a party, possessing full legal authority to enter into this Agreement.

By: Cheryl C. Clapprood

Chief of Police

Name: Cheryl C. Clapprood

Title: Police Commissioner

Attachment: JAG Gun and Gang VIOLENCE GRANT (6269 : Byrne JAG Grant - No Match - $83,952.00)

Date: 5/17/21

By: _____

Massachusetts State Police

Name: CHRISTOPHER J. MAJOR

Title: COLONEL

Date: 5-25-21

Attachment: JAG Gun and Gang VIOLENCE GRANT (6269 : Byrne JAG Grant - No Match - $83,952.00)

City Council

SCHEDULED

Meeting: 06/07/21 07:00 PM
Initiator: Hamediah Mohamed
Sponsors: Mayor Domenic J. Sarno
DOC ID: 6255

FY21 SHINE Grant - No Match Required $79,163.73 (Mayor Sarno)

WHEREAS, the Department of Elder Affairs ("Department") has been awarded a Servicing the Health Information Needs of Elders (SHINE) Grant of $79,163.73 from the Massachusetts Executive Office of Elder Affairs for the period starting March 1, 2020 and ending June 30, 2021; and

WHEREAS, the grant funds provide health insurance and medical information, screening and application assistance to low income seniors; and

WHEREAS, the Department intends to use the grant funds to provide information, screening and application assistance regarding Low Income subsidy (LIA), Medicare Savings Plans (MSP), Medicare Part D enrollment and State Pharmaceutical Assistance Program (prescription Advantage) to all Medicare beneficiaries who may qualify; and

WHEREAS, the Department has accepted the grant and requests authorization from the City Council and the Mayor to expend the grant funds listed below for the purposes of such grants; and

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the grant funds listed herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws ch. 44, sec. 53A, that the City Council approves the expenditure by the Department of the grant funds listed below for the purposes of such grant, subject to the approval of the Mayor, and the grant funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the grant without further appropriation:

FY21 SHINE Grant - No Match Required $79,163.73

REQUEST FOR GRANT SETUP

This form and the required attachments are required by the Office of the City Comptrollers before a Grant Fund and related accounts will be created in MUNIS. Please do not use this form for requesting a non-grant related account to be created – use the Request for New Account form instead. Please return this form and the required attachments to the Office of the City Comptrollers.

All fields are mandatory.

Date of Request 5/28/2021

Department Requesting Grant Setup DEA

Department Phone # (Please include extension) 886-5223-5223

Name and Title of Person to Contact in Case of Questions Carol Gasque

Was this Grant previously setup for a prior fiscal year? YES
If yes, please indicate your previous project number: 82320

If this is a new Grant, have you filled out the "Approval to apply for a grant" Form?
(Y/N) N If yes, please attach a copy of the Approved Form.

Grant Type:
State – Highway
Federal Pass-Through DOE– School
Federal Direct– School
Federal – City
State DOE– School
State Other – School
State – City
Private/Other

Grant Name: **SHINE…Supplemental Funding (one time for FY21)**
Total Grant Amount Awarded: **$79,163.73**

Attachment: SHINE Supplemental Grant FY21 (6255 : FY21 SHINE Grant - No Match Required $79,163.73)

Is this a Reimbursable Grant? (Y/N) YES
A Reimbursable Grant is defined as one that requires that you pay for expenses first and then you apply to the grantor for a reimbursement of the exact amount actually expended.

If it is a Reimbursable Grant, please enter Grantor contact information or the CID # if Grantor is already in the customer file:

Entity: Executive Office of Elder Affairs.
Street Address: 1 Ashburton PL- Rm 517
City, State, Zip Code: Boston, MA 02108

Telephone: 1-617-222-7427
Fax
E-Mail neil.petrocelli@state.ma,us

Actual Award Date **3/1/2020**
Board Approval Date
Start Date **4/7/2020**
Expiration Date **6/30/2021**
Renewal Action Date (optional)
If there are any Matching Funds: NO
Type
Percent
Amount

Is there any Leverage?
Source
Amount

Comments re: Description/Purpose of Grant

Comments re: Conditions/Restrictions of Grant
Per attachment to contract-Scope of Services

If this is a Federal Grant, enter CFDA#:

If applicable enter the State ID # :

What is the required drawdown frequency?
(Ex: Monthly, Quarterly)
If payment is to be sent by Grantor as a Wire,
Please enter any wire reference/identification # that may be used (if known)
Please list all object codes needed for the grant.
(Attach additional sheets if additional orgs and roll-ups are needed):

Attachment: SHINE Supplemental Grant FY21 (6255 : FY21 SHINE Grant - No Match Required $79,163.73)

Org Code: 28235404

Professional Services-530105	4,216.73
Special Event -535200	12,518.00
Computer Hardware-580900	9,517.05
Computer Software- 542300	1,322.95
Other Supplies – 551700	27,877.37
Office Supplies - 542010	20,111.63
Advertising-534300	2,600.00
Postage-534100	1,000.00
	$ 79,163.73

I hereby attest that under the penalties of Chapter 656, I will adhere to all regulations in this grant agreement. I am responsible for timely and accurate reimbursements in the amounts listed above.

Carol K Gasque
Signature

5/28/2021
Date

Please attach the following documents:

- Signed Approval to Apply for a Grant Form
- Grant Award Letter
- City Council/Mayor Approval
- Any other relevant documentation

This Form and all relevant attachments will be scanned and attached in the Grant Maintenance module in MUNIS and can be viewed or printed at your convenience.

Attachment: SHINE Supplemental Grant FY21 (6255 : FY21 SHINE Grant - No Match Required $79,163.73)

COMMONWEALTH OF MASSACHUSETTS ~ STANDARD CONTRACT FORM

This form is jointly issued and published by the Office of the Comptroller (CTR), the Executive Office for Administration and Finance (ANF), and the Operational Services Division (OSD) as the default contract for all Commonwealth Departments when another form is not prescribed by regulation or policy. The Commonwealth deems void any changes made on or by attachment (in the form of addendum, engagement letters, contract forms or invoice terms) to the terms in this published form or to the **Standard Contract Form Instructions**, **Contractor Certifications** and **Commonwealth Terms and Conditions** which are incorporated by reference herein. Additional non-conflicting terms may be added by Attachment. Contractors are required to access published forms at CTR Forms: https://www.macomptroller.org/forms. Forms are also posted at OSD Forms: https://www.mass.gov/lists/osd-forms.

CONTRACTOR LEGAL NAME: : City of Springfield (Dept. of Elder Affairs (and d/b/a):	**COMMONWEALTH DEPARTMENT NAME: Executive Office of Elder Affairs** **MMARS Department Code: ELD**
Legal Address: (W-9, W-4): 36 Court St., Springfield, MA 01103-1699	**Business Mailing Address: 1 Ashburton Place Room 517, Boston, MA. 02108**
Contract Manager: Alicia Germain — **Phone: 1-413 750-2654**	**Billing Address (if different):**
E-Mail : agermain@springfieldcityhall.com — **Fax: 1-413-750-2694**	**Contract Manager: Neil Petrocelli** — **Phone: 1-617-222-7427**
Contractor Vendor Code: VC6000192140	**E-Mail: neil.petrocelli@state.ma.us** — **Fax: Fax: 1-617-727-9368**
Vendor Code Address ID (e.g. "AD001"): AD001 . **(Note: The Address ID must be set up for EFT payments.)**	**MMARS Doc ID(s): CT ELD 0364SHINEEARMARK21SPRING**
	RFR/Procurement or Other ID Number: LEGISLATIVE EXEMPT

___ NEW CONTRACT

PROCUREMENT OR EXCEPTION TYPE: (Check one option only)

- ___ **Statewide Contract** (OSD or an OSD-designated Department)
- ___ **Collective Purchase** (Attach OSD approval, scope, budget)
- ___ **Department Procurement** (includes all Grants - 815 CMR 2.00) (Solicitation Notice or RFR, and Response or other procurement supporting documentation)
- ___ **Emergency Contract** (Attach justification for emergency, scope, budget)
- ___ **Contract Employee** (Attach Employment Status Form, scope, budget)
- ___ **Other Procurement Exception** (Attach authorizing language, legislation with specific exemption or earmark, and exception justification, scope and budget)

_x_ CONTRACT AMENDMENT

Enter **Current Contract End Date *Prior*** to Amendment **June 30,2021.**

Enter **Amendment Amount: $ 4,166.73** . (or "no change")

AMENDMENT TYPE: (Check one option only. Attach details of amendment changes.)

- _x_ **Amendment to Date, Scope or Budget** (Attach updated scope and budget)
- ___ **Interim Contract** (Attach justification for Interim Contract and updated scope/budget)
- ___ **Contract Employee** (Attach any updates to scope or budget)
- ___ **Other Procurement Exception** (Attach authorizing language/justification and updated scope and budget)

The Standard Contract Form Instructions and Contractor Certifications and the following Commonwealth Terms and Conditions document are incorporated by reference into this Contract and are legally binding: (Check ONE option): ___ Commonwealth Terms and Conditions ___ Commonwealth Terms and Conditions For Human and Social Services ___ Commonwealth IT Terms and Conditions

COMPENSATION: (Check ONE option): The Department certifies that payments for authorized performance accepted in accordance with the terms of this Contract will be supported in the state accounting system by sufficient appropriations or other non-appropriated funds, subject to intercept for Commonwealth owed debts under 815 CMR 9.00.

___ **Rate Contract.** (No Maximum Obligation) Attach details of all rates, units, calculations, conditions or terms and any changes if rates or terms are being amended.)

_x_ **Maximum Obligation Contract.** Enter total maximum obligation for total duration of this contract (or ***new*** total if Contract is being amended). **$ 79,163.73**

PROMPT PAYMENT DISCOUNTS (PPD): Commonwealth payments are issued through EFT 45 days from invoice receipt. Contractors requesting **accelerated** payments must identify a PPD as follows: Payment issued within 10 days ___% PPD; Payment issued within 15 days ___ % PPD; Payment issued within 20 days ___ % PPD; Payment issued within 30 days ___% PPD. If PPD percentages are left blank, identify reason: _x_ agree to standard 45 day cycle ___ statutory/legal or Ready Payments (M.G.L. c. 29, § 23A); ___ only initial payment (subsequent payments scheduled to support standard EFT 45 day payment cycle. See Prompt Pay Discounts Policy.)

BRIEF DESCRIPTION OF CONTRACT PERFORMANCE or REASON FOR AMENDMENT: (Enter the Contract title, purpose, fiscal year(s) and a detailed description of the scope of performance or what is being amended for a Contract Amendment. Attach all supporting documentation and justifications.) **THIS AMENDMENT IS TO FUND THE SHINE RETIRED PHARMACIST OUTREACH PROJECT, AS DEFINED IN THE ATTACHED SCOPE OF WORK. SERVICES ARE TO BE PROVIDED IN COMPLIANCE WITH THE TERMS AND CONDITIONS SET FORTH IN THE ATTACHED SCOPE OF WORK.**

ANTICIPATED START DATE: (Complete ONE option only) The Department and Contractor certify for this Contract, or Contract Amendment, that Contract obligations:

_X_ 1. may be incurred as of the Effective Date (latest signature date below) and **no** obligations have been incurred **prior** to the Effective Date.

___ 2. may be incurred as of __, a date **LATER** than the Effective Date below and **no** obligations have been incurred **prior** to the Effective Date.

___ 3. were incurred as of _ , a date **PRIOR** to the Effective Date below, and the parties agree that payments for any obligations incurred prior to the Effective Date are authorized to be made either as settlement payments or as authorized reimbursement payments, and that the details and circumstances of all obligations under this Contract are attached and incorporated into this Contract. Acceptance of payments forever releases the Commonwealth from further claims related to these obligations.

CONTRACT END DATE: Contract performance shall terminate as of **June 30, 2021,** with no new obligations being incurred after this date unless the Contract is properly amended, provided that the terms of this Contract and performance expectations and obligations shall survive its termination for the purpose of resolving any claim or dispute, for completing any negotiated terms and warranties, to allow any close out or transition performance, reporting, invoicing or final payments, or during any lapse between amendments.

CERTIFICATIONS: Notwithstanding verbal or other representations by the parties, the **"Effective Date"** of this Contract or Amendment shall be the latest date that this Contract or Amendment has been executed by an authorized signatory of the Contractor, the Department, or a later Contract or Amendment Start Date specified above, subject to any required approvals. The Contractor certifies that they have accessed and reviewed all documents incorporated by reference as electronically published and the Contractor makes all certifications required under the Standard Contract Form Instructions and Contractor Certifications under the pains and penalties of perjury, and further agrees to provide any required documentation upon request to support compliance, and agrees that all terms governing performance of this Contract and doing business in Massachusetts are attached or incorporated by reference herein according to the following hierarchy of document precedence, this Standard Contract Form, the Standard Contract Form Instructions, Contractor Certifications, the applicable Commonwealth Terms and Conditions, the Request for Response (RFR) or other solicitation, the Contractor's Response, and additional negotiated terms, provided that additional negotiated terms will take precedence over the relevant terms in the RFR and the Contractor's Response only if made using the process outlined in 801 CMR 21.07, incorporated herein, provided that any amended RFR or Response terms result in best value, lower costs, or a more cost effective Contract.

AUTHORIZING SIGNATURE FOR THE CONTRACTOR:

X: _____. Date: 4/7/21

(Signature and Date Must Be Handwritten At Time of Signature)

Print Name: Domenic J. Sarno

Print Title: MAYOR

AUTHORIZING SIGNATURE FOR THE COMMONWEALTH:

X: _____. Date: _____.

(Signature and Date Must Be Handwritten At Time of Signature)

Print Name: RACHEL GOLDSTEIN

Print Title: CHIEF FINANCIAL OFFICER

Attachment: SHINE Supplemental Grant FY21 (6255 : FY21 SHINE Grant - No Match Required $79,163.73)

Attachment A: Scope of Work

EOEA received an earmark for the SHINE program in the FY21 General Appropriations Act (Chapter 227 of the Acts of 2020), which must be "expended for the additional funding for the Serving the Health Insurance Needs of Everyone, or SHINE program, so-called, administered by the executive office in partnership with local, community-based organizations, including but not limited to, councils on aging, aging service access points and others." This is one time supplemental funding, which will not recur in future fiscal years.

Scope of Services

SHINE contractors may use this earmark funding for necessary and appropriate expenses required to operate the program incurred from July 1, 2020 to June 30, 2021. EOEA strongly encourages SHINE contractors to use the funding for the following high-priority purposes:

- **Technology Needs**: laptops, iPads, tablets for staff or counselors or lending program, platform fees, hot spot.
- **Temporary Office Help** to conduct data entry, triage phone calls, assist with outreach, etc.
- **COVID Related Expenses**: PPE, hand sanitizer, gloves, shields and any other items that support social distancing during in-person counseling sessions as requested.
- **Outreach Campaign 64 Year Olds**: costs for targeting and reaching the 64 year old cohort. Expenses would include but are not limited to: postage, printing, advertising, etc..
- **One-Time Bonus**: At the discretion of the Regional Program a one-time bonus for Regional Directors, Assistant Directors and dedicated SHINE administrative staff
- **Recruitment Professional Retiree Counselors**: Outreach campaign for recruiting retirees from professional organizations, human resource departments, and employers targeting retired pharmacists, health care professionals and human service professionals. Expenses would include but are not limited to: postage, printing, advertising, one-time stipend for the counselor's organization.
- **Recruitment Bilingual Counselors:** Outreach campaign to diverse communities and cultural backgrounds, nonprofit organizations to recruit bilingual counselors who speak languages reflective of the region's population. Expenses would include but are not limited to: postage, printing, advertising, one-time stipend for the counselor's organization.

Reporting Requirements

SHINE Regional programs will provide a final report to EOEA by August 31, 2021 via email to Cynthia Phillips, Director of SHINE at Cynthia.phillips@mass.gov.

The report will summarize the actual expenses paid from this earmark, including:

- An updated "Purchase of Service - Attachment 3: Fiscal Year Program Budget" form and a budget narrative explaining the costs incurred in each category.

Attachment: SHINE Supplemental Grant FY21 (6255 : FY21 SHINE Grant - No Match Required $79,163.73)

- A summary and supporting documentation of work activities conducted through this funding period, including:
    - Number of new counselors recruited,
    - Campaign events/activities/services conducted,
    - New partnerships created as a result of the funding award, and
    - Best practices identified through campaign and outreach efforts.

Invoicing

The signed contract will serve as the invoice.

Attachment: SHINE Supplemental Grant FY21 (6255 : FY21 SHINE Grant - No Match Required $79,163.73)

Gasque, Carol

From: Germain, Alicia M.
Sent: Monday, March 01, 2021 12:11 PM
To: Federico, Sandy; Gasque, Carol
Cc: Kenison, Maria
Subject: FW: [External] springfield shine earmark contract
Attachments: Attachment A - Scope of Work.docx; springfield page 2.doc; springfield.docx

Importance: High

Happy March ladies! We have $75k!!!!!

From: Petrocelli, Neil (EHS) [mailto:neil.petrocelli@state.ma.us]
Sent: Monday, March 01, 2021 11:29 AM
To: Germain, Alicia M.
Cc: Phillips, Cynthia (EHS); Malone, Carole (ELD)
Subject: [External] springfield shine earmark contract
Importance: High

Good Morning,

Enclosed is your SHINE EARMARK CONTRACT. This is separate from your regular contract as this was a state legislative earmark specifically for the SHINE PROGRAM. Please review the ATTACHMENT A – SCOPE OF WORK, and note that you do not need to bill monthly for this program. It is described accordingly within the Scope of Work.

Please sign, and write in the date of the signature, scan and email back to me along with sending 2 sets of originals with wet signatures to my attention as soon as possible.

Thank you,
Neil Petrocelli

Neil J. Petrocelli
Program Coordinator III
Executive Office of Elder Affairs
1 Ashburton Place, Room 517
Boston, MA. 02108
Tel – 617-222-7427
Fax – 617-727-9368

CAUTION: This email originated outside our organization; please use caution.

Attachment: SHINE Supplemental Grant FY21 (6255 : FY21 SHINE Grant - No Match Required $79,163.73)

City Council

SCHEDULED

Meeting: 06/07/21 07:00 PM
Initiator: Hamediah Mohamed
Sponsors: Mayor Domenic J. Sarno
DOC ID: 6254

Mass in Motion Grant Award - No Match Required $60,000.00 (Mayor Sarno)

WHEREAS, the Department of Health and Human Services ("Department") has been awarded a "Mass in Motion " grant award of $60,000.00 from the Massachusetts Department of Public Health; and

WHEREAS, the funding is provided to improve policy, systems, and environmental conditions that impact the health of the community; and

WHEREAS, the Department intends to use the funds during the period of July 1, 2020 through June 30, 2021 to continue to support healthier eating and active living; and

WHEREAS, the Department has accepted the grant award and requests authorization from the City Council and the Mayor to expend the grant funds listed below for the purposes of such grants; and

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the grant funds listed herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws ch. 44, sec. 53A, that the City Council approves the expenditure by the Department of the grant funds listed below for the purposes of such grant, subject to the approval of the Mayor, and the grant funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the grant without further appropriation:

Mass in Motion Grant Award - No Match Required $60,000.00

REQUEST FOR GRANT SETUP

This form and the required attachments are required by the Office of the City Comptrollers before a Grant Fund and related accounts will be created in MUNIS. Please do not use this form for requesting a non-grant related account to be created – use the Request for New Account form instead. Please return this form and the required attachments to the Office of the City Comptrollers.

All fields are mandatory.

Date of Request	5/13/2021
Department Requesting Grant Setup	SHHS
Department Phone # (Please include extension)	6710
Name and Title of Person to Contact in Case of Questions	Lorene / Fiscal Manager

Was this Grant previously setup for a prior fiscal year? YES

If yes, please indicate your previous project number: 89721

If this is a new Grant, have you filled out the "Approval to apply for a grant" Form? (Y/N)
If yes, please attach a copy of the Approved Form.

	Grant Type:
	State – Highway
	Federal Pass-Through DOE– School
	Federal Direct– School
	Federal – City
	State DOE– School
	State Other – School
XX	State – City
	Private/Other

Grant Name: Mass In Motion

Attachment: Mass in Motion GRANT SET UP (6254 : Mass in Motion Grant Award - No Match Required $60,000.00)

Total Grant Amount Awarded: $ 60,000

Is this a Reimbursable Grant? (Y/N) Yes

A Reimbursable Grant is defined as one that requires that you pay for expenses first and then you apply to the grantor for a reimbursement of the exact amount actually expended.

If it is a Reimbursable Grant, please enter Grantor contact information or the CID # if Grantor is already in the customer file:

Entity Name	MA Dept. of Public Health
Contact Person	Jessica del Rosario
Street Address	250 Washington Street,
City, State, Zip Code	Boston, MA 01206-4619
Telephone	
Fax	
E-Mail	Jessica.delRosario@mass.gov

Actual Award Date	5/13/2021 (See copy of email)
Board Approval Date	
Start Date	7/1/2021
Expiration Date	06/30/2022
Renewal Action Date (optional)	

If there are any Matching Funds

- Type
- Percent
- Amount

Is there any Leverage? HUD FUNDING ONLY

- Source
- Amount

Comments re: Description/Purpose of Grant
Mass In Motion

Comments re: Conditions/Restrictions of Grant
See budget

If this is a Federal Grant, enter CFDA#:

If applicable enter the State ID # :

What is the required drawdown frequency?
(Ex: Monthly, Quarterly) Quarterly

Attachment: Mass in Motion GRANT SET UP (6254 : Mass in Motion Grant Award - No Match Required $60,000.00)

If payment is to be sent by Grantor as a Wire,
Please enter any wire reference/identification # that may be used (if known)

Please list all object codes needed for the grant.
(Attach additional sheets if additional orgs and roll-ups are needed):

Org Code: 28975200

Object Codes:
501000/517010/517020/530105/531020/535200/542010/551700/569300/571100/578700

Budget Roll-Up Codes: YES

I hereby attest that under the penalties of Chapter 656, I will adhere to all regulations in this grant agreement. I am responsible for timely and accurate reimbursements in the amounts listed above.

Signature

5/27/24
Date

Please attach the following documents:

- Signed Approval to Apply for a Grant Form
- Grant Award Letter
- City Council/Mayor Approval
- Any other relevant documentation

This Form and all relevant attachments will be scanned and attached in the Grant Maintenance module in MUNIS and can be viewed or printed at your convenience.

Attachment: Mass in Motion GRANT SET UP (6254 : Mass in Motion Grant Award - No Match Required $60,000.00)

Mohamed, Hamediah

From: Leembruggen, Lorene
Sent: Friday, May 28, 2021 7:30 AM
To: Mohamed, Hamediah
Subject: FW: [External] FY22 Budgets in SharePoint
Attachments: GRANT SET UP MIM signed.pdf; GRANT SET UP GAMBLING signed.pdf

Hi Hamediah
Happy Friday!,
Good morning, attached please find requests for grant set up for Mass In Motion and Office of Problem Gambling, included also with each are the talking points. The email below is in notification of continued award for these programs. I had one other to send, unfortunately Ms. Caulton hasn't signed it.
Please let me know if you need anything further.
Thanks
Lorene.

From: Leembruggen, Lorene <LLeembruggen@springfieldcityhall.com>
Sent: Thursday, May 27, 2021 2:55 PM
To: Leembruggen, Lorene <LLeembruggen@springfieldcityhall.com>
Subject: FW: [External] FY22 Budgets in SharePoint

From: Leembruggen, Lorene
Sent: Friday, May 14, 2021 12:02 PM
To: Glenn, Theresa <TGlenn@springfieldcityhall.com>; Dennis, Soloe <SDennis@springfieldcityhall.com>
Subject: FW: [External] FY22 Budgets in SharePoint

Hi, Can we meet early next week to work on this FY 22 budget?
Thanks
Sister

From: Evora, Maria (DPH) <Maria.Evora@mass.gov>
Sent: Friday, May 14, 2021 11:53 AM
To: Grants <Grants@bphc.onmicrosoft.com>; Jim Wilusz <jim@tritownhealth.org>; Jenna Melvin (jnewbegin@gloucester-ma.gov) <jnewbegin@gloucester-ma.gov>; McGaw, Elizabeth (emcgaw@challiance.org) <emcgaw@challiance.org>; Ryan.Smith@ci.everett.ma.us; 'Lara.Wehbe@ci.everett.ma.us' <Lara.Wehbe@ci.everett.ma.us>; tcurran@fallriverma.org; 'SLabossiere@fallriverma.org' <SLabossiere@fallriverma.org>; Claire McGinnis (CMcGinnis@frcog.org) <CMcGinnis@frcog.org>; Steve Curry (SCurry@fitchburgma.gov) <SCurry@fitchburgma.gov>; Bankert, Sarah (CSA) <sbankert@collaborative.org>; Vegaa@holyoke.org; Susan Fink (Sfink@cityoflawrence.com) <Sfink@cityoflawrence.com>; Kerry Alexander (kalexander@lowellma.gov) <kalexander@lowellma.gov>; Kristine Williams (kwilliams@ywcamalden.org) <kwilliams@ywcamalden.org>; Christopher J. Webb <cwebb@cityofmalden.org>; syrah9@gmail.com; Syrah McGivern <smcgivern@medford-ma.gov>; kshowers@cityofmelrose.org; Kelli Calo <kcalo@townofhudson.org>; 'kelcmosher@comcast.net' <kelcmosher@comcast.net>; Rachel Mulroy (Rachel.Mulroy@newbedford-ma.gov) <Rachel.Mulroy@newbedford-ma.gov>; Lisa Edinger (Ledinger@PVPC.org) <Ledinger@PVPC.org>; Leembruggen, Lorene <LLeembruggen@springfieldcityhall.com>; Rosanna Pelletier (rpelletier@taunton-ma.gov) <rpelletier@taunton-

Attachment: Mass in Motion GRANT SET UP (6254 : Mass in Motion Grant Award - No Match Required $60,000.00)

ma.gov>; VSullivan@weymouth.ma.us; Michelle Duffy (duffym@worcesterma.gov) <duffym@worcesterma.gov>
Subject: [External] FY22 Budgets in SharePoint

Happy Friday everyone,

I hope that you are enjoying this beautiful weather. As a follow up to Jess's email from yesterday, you may feel free to go into Share Point and complete your FY22 master budget. You will find an FY22 folder, open and right click on the FY22 budget spreadsheet and "open in excel" and report your FY22 itemized budget in the "Master Budget" tab. This will be the same budget that POS will ask of you so if you want to get a head start, feel free to do so.

Any questions, please feel free to let me know.

Thanks,

Take care, stay safe and have a great weekend

-Maria

From: del Rosario, Jessica (DPH) <Jessica.delRosario@mass.gov>
Sent: Thursday, May 13, 2021 10:15 AM
To: movitsky@bhs1.org <movitsky@bhs1.org>; Olcott, Dawn (CSA) <dolcott@challiance.org>; jdonnelly@gloucester-ma.gov <jdonnelly@gloucester-ma.gov>; KDAWSEY@mgh.harvard.edu <KDAWSEY@mgh.harvard.edu>; aaltine@bidmc.harvard.edu <aaltine@bidmc.harvard.edu>; Rana.Wehbe@ci.everett.ma.us <Rana.Wehbe@ci.everett.ma.us>; slabossiere@fallriverma.org <slabossiere@fallriverma.org>; rconnerty@mocinc.org <rconnerty@mocinc.org>; rstoler@frcog.org <rstoler@frcog.org>; Bbasch@pvpc.org <Bbasch@pvpc.org>; Bankert, Sarah (CSA) <sbankert@collaborative.org>; Marguis, Caitlin (CSA) <cmarquis@collaborative.org>; kwhitmore@collaborative.org <kwhitmore@collaborative.org>; espinosac@holyoke.org <espinosac@holyoke.org>; emiller@cityoflawrence.com <emiller@cityoflawrence.com>; Liang, Sidney <SidneyLI@lchealth.org>; nguscott@lynnma.gov <nguscott@lynnma.gov>; cmurphy@YWCAMalden.org <cmurphy@YWCAMalden.org>; kglynn@ywcamalden.org <kglynn@ywcamalden.org>; SMcGivern@medford.org <SMcGivern@medford.org>; syrah9@gmail.com <syrah9@gmail.com>; kshowers@cityofmelrose.org <kshowers@cityofmelrose.org>; kcoughlan@townofhudson.org <kcoughlan@townofhudson.org>; mary.rapoza@newbedford-ma.gov <mary.rapoza@newbedford-ma.gov>; drana@revere.org <drana@revere.org>; SRCHIANG@mgh.harvard.edu <SRCHIANG@mgh.harvard.edu>; CLee-Pacheco@madison-park.org <CLee-Pacheco@madison-park.org>; MSabir@bphc.org <MSabir@bphc.org>; kmurphy@salem.com <kmurphy@salem.com>; bbland@springfieldcityhall.com <bbland@springfieldcityhall.com>; EAndrade@oldcolonyymca.org <EAndrade@oldcolonyymca.org>; vsullivan@weymouth.ma.us <vsullivan@weymouth.ma.us>; AndersenC@worcesterma.gov

Attachment: Mass in Motion GRANT SET UP (6254 : Mass in Motion Grant Award - No Match Required $60,000.00)

<AndersenC@worcesterma.gov>; Jim@tritownhealth.org <Jim@tritownhealth.org>; jnewbegin@gloucester-ma.gov <jnewbegin@gloucester-ma.gov>; EMcGaw@challiance.org <EMcGaw@challiance.org>; Jnguyen@chelsea.ma.gov <Jnguyen@chelsea.ma.gov>; Ryan.Smith@ci.everett.ma.us <Ryan.Smith@ci.everett.ma.us>; Lara.Wehbe@ci.everett.ma.us <Lara.Wehbe@ci.everett.ma.us>; tcurran@fallriverma.org <tcurran@fallriverma.org>; cmcginnis@frcog.org <cmcginnis@frcog.org>; SCurry@fitchburgma.gov <SCurry@fitchburgma.gov>; Ledinger@PVPC.org <Ledinger@PVPC.org>; Vegaa@holyoke.org <Vegaa@holyoke.org>; Sfink@cityoflawrence.com <Sfink@cityoflawrence.com>; kalexander@lowellma.gov <kalexander@lowellma.gov>; mdesmarais@lynnma.gov <mdesmarais@lynnma.gov>; kwilliams@ywcamalden.org <kwilliams@ywcamalden.org>; cwebb@cityofmalden.org <cwebb@cityofmalden.org>; KCalo@townofhudson.org <KCalo@townofhudson.org>; kelcmosher@comcast.net <kelcmosher@comcast.net>; Rachel.Mulroy@newbedford-ma.gov <Rachel.Mulroy@newbedford-ma.gov>; LLeembruggen@springfieldcityhall.com <LLeembruggen@springfieldcityhall.com>; rpelletier@taunton-ma.gov <rpelletier@taunton-ma.gov>; ahaggerty@taunton-ma.gov <ahaggerty@taunton-ma.gov>; duffym@worcesterma.gov <duffym@worcesterma.gov>; Amber Besaw <abesaw@nbccoalition.org>; kkelly3@bhs1.org <kkelly3@bhs1.org>; jwendel@challiance.org <jwendel@challiance.org>; kcarroll@gloucester-ma.gov <kcarroll@gloucester-ma.gov>; lprado@chelseama.gov <lprado@chelseama.gov>; walker@frcog.org <walker@frcog.org>; cratte@pvpc.org <cratte@pvpc.org>; scairn@collaborative.org <scairn@collaborative.org>; vmartinezdominguez@cityoflawrence.com <vmartinezdominguez@cityoflawrence.com>; jkeegan@lowellma.gov <jkeegan@lowellma.gov>; BFlynn@lowellma.gov <BFlynn@lowellma.gov>; moconnor@medford-ma.gov <moconnor@medford-ma.gov>; rclay@cityofmelrose.org <rclay@cityofmelrose.org>; MBovenzi@bphc.org <MBovenzi@bphc.org>; dpangallo@salem.com <dpangallo@salem.com>; hcaulton@springfieldcityhall.com <hcaulton@springfieldcityhall.com>; lbartell@oldcolonyymca.org <lbartell@oldcolonyymca.org>; dmccormack@weymouth.ma.us <dmccormack@weymouth.ma.us>

Cc: Etingoff, Kim (DPH) <kim.etingoff@mass.gov>; Evora, Maria (DPH) <Maria.Evora@mass.gov>; Wood, Ben (DPH) <ben.wood@mass.gov>

Subject: FY22 Contract Renewal for Mass in Motion Community Grantees

External Email: Please treat any web links or attachments with caution.

- Lowell CHC IT Help Desk

Hello Mass in Motion coordinators, supervisors, and fiscal contacts,

I hope this email finds you as well as can be. Thank you for all you do and have done to keep us safe and healthy.

At April's Mass in Motion statewide meeting we shared that MDPH intends to renew community contracts for Fiscal Year 2022, pending availability of funds. Contract renewal is based on past and continued compliance with contract conditions and scope of work. Unless you hear from us directly, your community can anticipate funding at the same level as fiscal year 2021. Paperwork will be sent via email from MDPH's Purchase of Service (POS) to the contract signatory on file.

As in past years, MDPH will release program guidance in June to inform and help focus community's work plan development for FY22. Though we have supported your community's need to respond to the pandemic this last year+, we anticipate all Mass in Motion communities will be solely focused on implementation of policy, systems, and environmental change strategies in FY22. We also anticipate that work plans will have a strong focus on how to sustain and make permanent the change efforts underway.

MDPH also still intends to release a Request for Response (RFR)/procurement for Mass in Motion. Due to the ongoing COVID-19 emergency, this process has been delayed though we intend to release the RFR this Fall

Attachment: Mass in Motion GRANT SET UP (6254 : Mass in Motion Grant Award - No Match Required $60,000.00)

2021 and anticipate the process will lead to new award notices Spring of 2022 and new contracts starting Summer 2022. The RFR will include details about the process and timeline.

If you have concerns or questions, please be in touch with me at Jessica.delrosario@mass.gov

Thank you and take good care.

Jess

Jessica del Rosario

Director, Community Initiatives | Mass in Motion Municipal Wellness & Leadership Initiative

Division of Community Health Planning & Engagement | Bureau of Community Health & Prevention

Massachusetts Department of Public Health

CONFIDENTIALITY NOTICE This message and any included attachments are intended only for the use of the person or entity to whom it is addressed and may contain information that is privileged, confidential and protected from disclosure under applicable law. Any review, disclosure, transmission, dissemination, copying or other use of this information by persons or entities other than the intended recipient is strictly prohibited. If you have received this message in error, please immediately notify the sender and delete the related message. Thank you.
CAUTION: This email originated outside our organization; please use caution.

Attachment: Mass in Motion GRANT SET UP (6254 : Mass in Motion Grant Award - No Match Required $60,000.00)

City Council

SCHEDULED

Meeting: 06/07/21 07:00 PM
Initiator: Hamediah Mohamed
Sponsors: Mayor Domenic J. Sarno
DOC ID: 6256

MassHeal Grant - No Match Required $37,311.50 (Mayor Sarno)

WHEREAS, the Department of Health and Human Services, has been awarded a MassHeal Grant totaling $37,311.50 from Boston Medical Center for the budget period April 01, 2020 through March 31, 2021; and

WHEREAS, the Department intends to reduce overdose deaths by 40%; and

WHEREAS, the Department has accepted the grant funds and requests authorization from the City Council and the Mayor to expend the grant funds listed below for the purposes of such grants; and

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the grant funds listed herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws ch. 44, sec. 53A, that the City Council approves the expenditure by the Department of the grant funds listed below for the purposes of such grant, subject to the approval of the Mayor, and the grant funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the grant without further appropriation.

MassHeal Grant - No Match Required $37,311.50

REQUEST FOR GRANT SETUP

This form and the required attachments are required by the Office of the City Comptrollers before a Grant Fund and related accounts will be created in MUNIS. Please do not use this form for requesting a non-grant related account to be created – use the Request for New Account form instead. Please return this form and the required attachments to the Office of the City Comptrollers.

All fields are mandatory.

Date of Request	5/27/2021
Department Requesting Grant Setup	SHHS
Department Phone # (Please include extension)	6710
Name and Title of Person to Contact in Case of Questions	Lorene / Fiscal Manager

Was this Grant previously setup for a prior fiscal year? YES

If yes, please indicate your previous project number: HEAL1

If this is a new Grant, have you filled out the "Approval to apply for a grant" Form? (Y/N)
If yes, please attach a copy of the Approved Form.

	Grant Type:
	State – Highway
	Federal Pass-Through DOE– School
	Federal Direct– School
	Federal – City
	State DOE– School
	State Other – School
	State – City
XX	Private/Other

Grant Name: MassHeall

Attachment: MassHeal2 (6256 : MassHeal Grant - No Match Required $37,311.50)

Total Grant Amount Awarded: $37,311.50

Is this a Reimbursable Grant? (Y/N) Yes

A Reimbursable Grant is defined as one that requires that you pay for expenses first and then you apply to the grantor for a reimbursement of the exact amount actually expended.

If it is a Reimbursable Grant, please enter Grantor contact information or the CID # if Grantor is already in the customer file:

Entity Name Boston Medical Center
Contact Person Michael Hebert
Street Address
City, State, Zip Code
Telephone
Fax
E-Mail Michael.Hebert@bmc.org

Actual Award Date 4/09/2021
Board Approval Date
Start Date 4/01/2021
Expiration Date 3/31/2022
Renewal Action Date (optional)
If there are any Matching Funds
Type
Percent

Is there any Leverage? HUD FUNDING ONLY
Source
Amount

Comments re: Description/Purpose of Grant
The objective of this grant is to reduce opioid overdose by 40% using a community-engaged, phased intervention process referred to as Community That Heal (CTH).

Comments re: Conditions/Restrictions of Grant
See budget

If this is a Federal Grant, enter CFDA#: CFDA 93:279

If applicable enter the State ID # :

What is the required drawdown frequency?
(Ex: Monthly, Quarterly) Monthly

Attachment: MassHeal2 (6256 : MassHeal Grant - No Match Required $37,311.50)

If payment is to be sent by Grantor as a Wire,
Please enter any wire reference/identification # that may be used (if known)

Please list all object codes needed for the grant.
(Attach additional sheets if additional orgs and roll-ups are needed):

Org Code: 26965200

Object Codes: 530105/535200/542010/571100/578700

Budget Roll-Up Codes: YES

I hereby attest that under the penalties of Chapter 656, I will adhere to all regulations in this grant agreement. I am responsible for timely and accurate reimbursements in the amounts listed above.

Signature _____ Date 5/28/21

Please attach the following documents:

- Signed Approval to Apply for a Grant Form
- Grant Award Letter
- City Council/Mayor Approval
- Any other relevant documentation

This Form and all relevant attachments will be scanned and attached in the Grant Maintenance module in MUNIS and can be viewed or printed at your convenience.

Attachment: MassHeal2 (6256 : MassHeal Grant - No Match Required $37,311.50)

FDP Subaward Amendment

Amendment No: 2 | Subaward No: 7685

Pass-Through Entity (PTE)		Subrecipient
Boston Medical Center Corporation	Entity Name	City of Springfield
Grants.Admin@bmc.org	Contact Email	hcaulton@springfieldcityhall.com
Jeffrey Samet	Principal Investigator	Helen Caulton-Harris

Project Title: MassHEAL - Reducing overdose deaths by 40% (2019-2023)

PTE/Prime Award No.: 5UM1DA049412-03 | Awarding Agency: National Institutes of Health (NIH)

Cumulative Budget Period(s) (Agreement Start Date) Start Date: 04/01/2020 (End Date of Latest Budget Period) End Date: 03/31/2022	Amount Funded This Action	Total Amount of Funds Obligated to Date
	$ 37,311.50	$ 70,290.30

Subrecipient Cost Share ☐ | Subject to FFATA ■ | Subrecipient UEI (Unique Entity Identifier - May leave blank if unchanged from prior Agreement):

Amendment(s) to Original Terms and Conditions

This Amendment revises the above-referenced Subaward Agreement as follows:

■ **Additional Budget Period**

Additional budget period 04/01/2021 - 03/31/2022 is hereby added to this Subaward.

☐ **No Cost Extension**

■ **Additional Funding**

Additional funding in the amount of $ 37,311.50 is hereby obligated to this Subaward.

☐ **Deobligation**

Carryover is Not Automatic — Carryover across budget periods requires prior approval.

☐ **Carryover Authorized**

If carryover is not automatic, the "Total Amount of Funds Obligated to Date" stated above may not reflect the actual balance available. The Subrecipient is responsible for tracking unobligated balances and subsequent carryover approvals from prior budget periods. In the event that funding was not fully expended by the Subrecipient during the prior period, the Subrecipient is not authorized to use funds from any prior periods, unless approval is granted by the PTE.

☐ **Detailed Budget/Scope of Work/Notice of Award Attached** (Specify if the Budget and Scope of Work are "New", "Revised", or "Supplemental" in dropdown or "Other")

☐ **Other (See Below)**

All invoices from the City of Springfield shall include BMC's Agreement reference number: 38_COS_02054 and include current and cumulative costs and a certification as to truth and accuracy of the invoice signed by City of Springfield fiscal officer. BMC reserves the right to request all financial books, accounts, and records of funds received and costs and commitments incurred under this Subaward. Subrecipient shall retain all support documentation for a period of three (3) years after date of receipt of final payment.

Email all invoices to BMCsubinvoice@bmc.org and reference Project #4300004403

BMC internal ID: 38_COS_02054

For clarity: all amounts stated in this amendment are in United States Dollars.

All other terms and conditions of this Subaward Agreement remain in full force and effect.

By an Authorized Official of PTE:		By an Authorized Official of Subrecipient:	
_____	Date:	_____	Date:
Name: Stephanie Wasserman		Name:	
Title: Director - Grants and Contracts		Title:	

Attachment: MassHeal2 (6256 : MassHeal Grant - No Match Required $37,311.50)

Boston Medical Center - MassHEAL Community Subaward Budget Template

Organization	City of Springfield, Health & Human Services
Project Title	MassHEAL - Reducing overdose deaths by 40% (2019-2023)
PI(s)/PD(s)	Helen Caulton-Harris
Budget Period Start Date	4/1/2021
Budget Period End Date	3/31/2022
F&A Rate	10.0%
Total Budget	$ 37,311.50

YEAR 3

Personnel; Project Role	Base Salary	Months	FTE	CM	Salary Request	Fringe Rate	Fringe Request	Total
STUDY COORDINATOR	$ 64,979.00	12.00	0.50	6.00	$ 32,489.50		$ -	$ 32,489.50
				-	$ -		$ -	$ -
				-	$ -		$ -	$ -
Total Personnel Costs					**$ 32,489.50**		**$ -**	**$ 32,489.50**

Consultant Services		Unit Price		Units	Unit Type		Total
							$ -
							$ -
Total Consultant Services							**$ -**

Program Supplies		Unit Price		Units			Total
Program Supplies		$ 1,200.00		1.00			$ 1,200.00
							$ -
							$ -
Total Travel Costs							**$ 1,200.00**

Travel Costs		Unit Price		Units			Total
MILEAGE		$ 0.58		400.00			$ 230.00
							$ -
Total Travel Costs							**$ 230.00**

Other Direct Costs		Unit Price		Units			Total
							$ -
							$ -
Total Other Direct Costs							**$ -**

Total Direct Costs	**$ 33,919.50**
Indirect Costs	$ 3,392.00
Total Costs	**$ 37,311.50**

Attachment: MassHeal2 (6256 : MassHeal Grant - No Match Required $37,311.50)

City Council

SCHEDULED

Meeting: 06/07/21 07:00 PM
Initiator: Hamediah Mohamed
Sponsors: Mayor Domenic J. Sarno
DOC ID: 6227

Young Adults Empowerment Collaborative Grant - No Match Required - $28,794.00 (Mayor Sarno)

WHEREAS, the Springfield Health and Human Services Department ("Department") has been awarded a Young Adults Empowerment Collaborative Grant of $28,794.00 from the Franklin county Sheriff's Department; and

WHEREAS, the Department intends to use the grant funds to create a case management system with an Opioid database and dashboard; and

WHEREAS, the Department has accepted the grant and requests authorization from the City Council and the Mayor to expend the grant funds listed below for the purposes of such grants; and

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the grant funds listed herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws ch. 44, sec. 53A, that the City Council approves the expenditure by the Department of the grant funds listed below for the purposes of such grant, subject to the approval of the Mayor, and the grant funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the grant without further appropriation:

Young Adults Empowerment Collaborative Grant - No Match Required - $28,794.00

Attachment: HHS YOUTH ADULT EMPOWERMENT GRANT (6227 : Young Adults Empowerment Collaborative Grant - No Match Required -

REQUEST FOR GRANT SETUP

This form and the required attachments are required by the Office of the City Comptrollers before a Grant Fund and related accounts will be created in MUNIS. Please do not use this form for requesting a non-grant related account to be created – use the Request for New Account form instead. Please return this form and the required attachments to the Office of the City Comptrollers.

All fields are mandatory.

Date of Request	3/31/2021
Department Requesting Grant Setup	SHHS
Department Phone # (Please include extension)	6710
Name and Title of Person to Contact in Case of Questions	Lorene / Fiscal Manager

Was this Grant previously setup for a prior fiscal year? NO

If yes, please indicate your previous project number: N/A

If this is a new Grant, have you filled out the "Approval to apply for a grant" Form? (Y/N)
If yes, please attach a copy of the Approved Form.

	Grant Type:
	State – Highway
	Federal Pass-Through DOE– School
	Federal Direct– School
XX	Federal – City
	State DOE– School
	State Other – School
	State – City
	Private/Other

Grant Name: Young Adults Empowerment Collaborative Grant

Total Grant Amount Awarded: $28,794

Is this a Reimbursable Grant? (YIN) NO

A Reimbursable Grantis defined as one that requires that you pay for expenses first and then you apply to the grantor for a reimbursement of the exact amount actually expended.

If it is a Reimbursable Grant, please enter Grantor contact information or the CID# if Grantor is already in the customer file:

Entity Name	MA Dept. of Public Health
Contact Person	Lilia Laitouti
Street Address	250 Washington Street, 8[111] Floor
City, State, Zip Code	Boston, MA 01206-4619
Telephone	617-624-5781
Fax	617-624-5017
E-Mail	lilia.laitouti@mass.gov

Actual Award Date 03/29/2021
Board Approval Date
Start Date upon Execution ofContract
Expiration Date 06/30/2022
Renewal Action Date (optional)
If there are any Matching Funds
Type
Percent
Amount
Is there any Leverage? HUD FUNDING ONLY
Source
Amount

Comments re: Description/Purpose of Grant: To create case management system with Opioid database and dashboard

Comments re: Conditions/Restrictions of Grant
See budget

If this is a Federal Grant, enter CFDA#:

If applicable enter the State ID#

Attachment: HHS YOUTH ADULT EMPOWERMENT GRANT (6227 : Young Adults Empowerment Collaborative Grant - No Match Required -

What is the required drawdown frequency?
(Ex: Monthly, Quarterly) One-time payment

If payment is to be sent by Grantor as a Wire,
Please enter any wire reference/identification # that may be used (if known)

Please list all object codes needed for the grant.
(Attach additional sheets if additional orgs and roll-ups are needed):

Org Code:

Object Codes: 506000/530105/551700/535200551700/578700

Budget Roll-Up Codes: YES

I hereby attest that under the penalties of Chapter 656, I will adhere to all regulations in this grant agreement. I am responsible for timely and accurate reimbursements in the amounts listed above.

Signature

5/4/21
Date

Please attach the following documents:

- Signed Approval to Apply for a Grant Form
- Grant Award Letter
- City Council/Mayor Approval
- Any other relevant documentation

This Form and all relevant attachments will be scanned and attached in the Grant Maintenance module in MUNIS and can be viewed or printed at your convenience.

Attachment: HHS YOUTH ADULT EMPOWERMENT GRANT (6227 : Young Adults Empowerment Collaborative Grant - No Match Required -

COMMONWEALTH OF MASSACHUSETTS ~ STANDARD CONTRACT FORM

This form is jointly issued and published by the Office of the Comptroller (CTR), the Executive Office for Administration and Finance (ANF), and the Operational Services Division (OSD) as the default contract for all Commonwealth Departments when another form is not prescribed by regulation or policy. The Commonwealth deems void any changes made on or by attachment (in the form of addendum, engagement letters, contract forms or invoice terms) to the terms in this published form or to the Standard Contract Form Instructions and Contractor Certifications, the Commonwealth Terms and Conditions for Human and Social Services or the Commonwealth IT Terms and Conditions which are incorporated by reference herein. Additional non-conflicting terms may be added by Attachment. Contractors are required to access published forms at CTR Forms: https://www.macomptroller.org/forms. Forms are also posted at OSD Forms: https://www.mass.gov/lists/osd-forms.

CONTRACTOR LEGAL NAME: City of Springfield (and d/b/a):	**COMMONWEALTH DEPARTMENT NAME:** SHERIFF'S DEPARTMENT FRANKLIN **MMARS Department Code:** SDF
Legal Address: (W-9, W-4): 311 State Street, Springfield, MA 01105	**Business Mailing Address:** 160 Elm Street, Greenfield, MA 01301
Contract Manager: Lorene Leembruggen **Phone:** 413-787-6710	**Billing Address (if different):**
E-Mail: LLeembruggen@springfieldcityhall.com **Fax:** 413-787-6459	**Contract Manager:** Maureen Callahan-Egan **Phone:** 413-774-4014 Ext. 2102
Contractor Vendor Code: VC6000192140	**E-Mail:** mcallahan-egan@fcso-ma.us **Fax:** 413-774-3525
Vendor Code Address ID (e.g. "AD001"): AD___ (Note: The Address ID must be set up for EFT payments.)	**MMARS Doc ID(s):** **RFR/Procurement or Other ID Number:**

X NEW CONTRACT

PROCUREMENT OR EXCEPTION TYPE: (Check one option only)

- __ Statewide Contract (OSD or an OSD-designated Department)
- __ Collective Purchase (Attach OSD approval, scope, budget)
- __ Department Procurement (includes all Grants - 815 CMR 2.00) (Solicitation Notice or RFR, and Response or other procurement supporting documentation)
- __ Emergency Contract (Attach justification for emergency, scope, budget)
- __ Contract Employee (Attach Employment Status Form, scope, budget)
- __ Other Procurement Exception (Attach authorizing language, legislation with specific exemption or earmark, and exception justification, scope and budget)

___ CONTRACT AMENDMENT

Enter Current Contract End Date Prior to Amendment: _, 20___.

Enter Amendment Amount: $ _. (or "no change")

AMENDMENT TYPE: (Check one option only. Attach details of amendment changes.)

- __ Amendment to Date, Scope or Budget (Attach updated scope and budget)
- __ Interim Contract (Attach justification for Interim Contract and updated scope/budget)
- __ Contract Employee (Attach any updates to scope or budget)
- __ Other Procurement Exception (Attach authorizing language/justification and updated scope and budget)

The Standard Contract Form Instructions and Contractor Certifications and the following Commonwealth Terms and Conditions document are incorporated by reference into this Contract and are legally binding: (Check ONE option): XX Commonwealth Terms and Conditions __ Commonwealth Terms and Conditions For Human and Social Services __ Commonwealth IT Terms and Conditions

COMPENSATION: (Check ONE option): The Department certifies that payments for authorized performance accepted in accordance with the terms of this Contract will be supported in the state accounting system by sufficient appropriations or other non-appropriated funds, subject to intercept for Commonwealth owed debts under 815 CMR 9.00.

__ Rate Contract. (No Maximum Obligation) Attach details of all rates, units, calculations, conditions or terms and any changes if rates or terms are being amended.)

X Maximum Obligation Contract. Enter total maximum obligation for total duration of this contract (or new total if Contract is being amended). $ 28,794.

PROMPT PAYMENT DISCOUNTS (PPD): Commonwealth payments are issued through EFT 45 days from invoice receipt. Contractors requesting accelerated payments must identify a PPD as follows: Payment issued within 10 days __% PPD; Payment issued within 15 days __% PPD; Payment issued within 20 days __% PPD; Payment issued within 30 days __% PPD. If PPD percentages are left blank, identify reason: __agree to standard 45 day cycle __ statutory/legal or Ready Payments (M.G.L. c. 29, § 23A); __ only initial payment (subsequent payments scheduled to support standard EFT 45 day payment cycle. See Prompt Pay Discounts Policy.)

BRIEF DESCRIPTION OF CONTRACT PERFORMANCE or REASON FOR AMENDMENT: (Enter the Contract title, purpose, fiscal year(s) and a detailed description of the scope of performance or what is being amended for a Contract Amendment. Attach all supporting documentation and justifications.)

Support from the Springfield City Health Department for the Western Mass YAEC from 4/1/21-9/30/21 (HIE deliverables, outlined in the approved YAEC Strategic Plan)

ANTICIPATED START DATE: (Complete ONE option only) The Department and Contractor certify for this Contract, or Contract Amendment, that Contract obligations:

X 1. may be incurred as of the Effective Date (latest signature date below) and no obligations have been incurred prior to the Effective Date.

__ 2. may be incurred as of _____, 20___, a date LATER than the Effective Date below and no obligations have been incurred prior to the Effective Date.

__ 3. were incurred as of _____, 20___, a date PRIOR to the Effective Date below, and the parties agree that payments for any obligations incurred prior to the Effective Date are authorized to be made either as settlement payments or as authorized reimbursement payments, and that the details and circumstances of all obligations under this Contract are attached and incorporated into this Contract. Acceptance of payments forever releases the Commonwealth from further claims related to these obligations.

CONTRACT END DATE. Contract performance shall terminate as of 9/30, 20 21, with no new obligations being incurred after this date unless the Contract is properly amended, provided that the terms of this Contract and performance expectations and obligations shall survive its termination for the purpose of resolving any claim or dispute, for completing any negotiated terms and warranties, to allow any close out or transition performance, reporting, invoicing or final payments, or during any lapse between amendments.

CERTIFICATIONS: Notwithstanding verbal or other representations by the parties, the "Effective Date" of this Contract or Amendment shall be the latest date that this Contract or Amendment has been executed by an authorized signatory of the Contractor, the Department, or a later Contract or Amendment Start Date specified above, subject to any required approvals. The Contractor certifies that they have accessed and reviewed all documents incorporated by reference as electronically published and the Contractor makes all certifications required under the Standard Contract Form Instructions and Contractor Certifications under the pains and penalties of perjury, and further agrees to provide any required documentation upon request to support compliance, and agrees that all terms governing performance of this Contract and doing business in Massachusetts are attached or incorporated by reference herein according to the following hierarchy of document precedence, the applicable Commonwealth Terms and Conditions, this Standard Contract Form, the Standard Contract Form Instructions and Contractor Certifications, the Request for Response (RFR) or other solicitation, the Contractor's Response (excluding any language stricken by a Department as unacceptable, and additional negotiated terms, provided that additional negotiated terms will take precedence over the relevant terms in the RFR and the Contractor's Response only if made using the process outlined in 801 CMR 21.07, incorporated herein, provided that any amended RFR or Response terms result in best value, lower costs, or a more cost effective Contract.

AUTHORIZING SIGNATURE FOR THE CONTRACTOR:

X: _____ Date: 4/20/21

(Signature and Date Must Be Handwritten At Time of Signature)

Print Name: Helen R. Caulton Harris

Print Title: Commissioner

AUTHORIZING SIGNATURE FOR THE COMMONWEALTH:

X: Maureen Callahan Egan Date: 4/22/21

(Signature and Date Must Be Handwritten At Time of Signature)

Print Name: Maureen Callahan-Egan

Print Title: CFO

Attachment: HHS YOUTH ADULT EMPOWERMENT GRANT (6227 : Young Adults Empowerment Collaborative Grant - No Match Required -

City Council

SCHEDULED

Meeting: 06/07/21 07:00 PM
Initiator: Sean Pham
Sponsors: Mayor Domenic J. Sarno
DOC ID: 6245

Community Mitigation Grant - No Match Required - $22,500.00 (Mayor Sarno)

WHEREAS, the Springfield Police Department ("Department") has been awarded a Community Mitigation Grant of $22,500.00 from the Massachusetts Gaming Commission; and

WHEREAS, the purpose of the grant funding is to help local communities offset costs related to the construction and operation of a gaming establishment; and

WHEREAS, the department will use the funds to purchase equipment necessary to maintain policing operations in the downtown Metro area and the MGM Springfield casino; and

WHEREAS, the Department has accepted the grant and requests authorization from the City Council and the Mayor to expend the grant funds listed below for the purposes of such grants; and

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the grant funds listed herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws ch. 44, sec. 53A, that the City Council approves the expenditure by the Department of the grant funds listed below for the purposes of such grants, subject to the approval of the Mayor, and the grant funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the grant without further appropriation:

Community Mitigation Fund Grant - No Match - $22,500.00

REQUEST FOR GRANT SETUP

This form and the required attachments are required by the Office of the City Comptrollers before a Grant Fund and related accounts will be created in MUNIS. Please do not use this form for requesting a non-grant related account to be created – use the Request for New Account form instead. Please return this form and the required attachments to the Office of the City Comptrollers.

All fields are mandatory.

Date of Request
05/19/2021

Department Requesting Grant Setup
Office of Management and Budget

Department Phone # (Please include extension)
413-784-4883

Name and Title of Person to Contact in Case of Questions
Sean Pham; Senior Budget Analyst

Was this Grant previously setup for a prior fiscal year?
If yes, please indicate your previous project number:
MIT21

If this is a new Grant, have you filled out the "Approval to apply for a grant" Form?
(Y/N) N If yes, please attach a copy of the Approved Form.

	Grant Type:
	State – Highway
	Federal Pass-Through DOE– School
	Federal Direct– School
	Federal – City
	State DOE– School
	State Other – School
X	State – City

Attachment: Community Mitigation Grant PD (Signed) (6245 : SPD Community Mitigation Grant - No Match Required - $22,500.00)

Private/Other

Grant Name:
Community Mitigation Grant

Total Grant Amount Awarded:
$22,500

Is this a Reimbursable Grant? (Y/N)
A Reimbursable Grant is defined as one that requires that you pay for expenses first and then you apply to the grantor for a reimbursement of the exact amount actually expended.
YES

If it is a Reimbursable Grant, please enter Grantor contact information or the CID # if Grantor is already in the customer file:

Entity Name	**Mass Gaming Commission**
Contact Person	**Mary S. Thurlow**
Street Address	**101 Federal Street**
City, State, Zip Code	**Boston, MA 02110**
Telephone	**617-978-8420**
Fax	
E-Mail	**mary.thurlow@massgaming.gov**

Actual Award Date
05/06/2021
Board Approval Date
Start Date
Expiration Date
06/30/2022
Renewal Action Date (optional)
If there are any Matching Funds:
Type
Percent
Amount
Is there any Leverage? HUD FUNDING ONLY
Source
Amount

Comments re: Description/Purpose of Grant
Specific Impact Grant – Award to be used for the data connectivity improvements, the storage unit and the traffic cones pursuant to the grant application.

Comments re: Conditions/Restrictions of Grant

If this is a Federal Grant, enter CFDA#:

Attachment: Community Mitigation Grant PD (Signed) (6245 : SPD Community Mitigation Grant - No Match Required - $22,500.00)

If applicable enter the State ID # :

What is the required drawdown frequency?
(Ex: Monthly, Quarterly)

If payment is to be sent by Grantor as a Wire,
Please enter any wire reference/identification # that may be used (if known)

Please list all object codes needed for the grant.
(Attach additional sheets if additional orgs and roll-ups are needed):

Org Code:

Object Codes: **580800 - $8,000**
558100 - $14,250
Budget Roll-Up Codes:

I hereby attest that under the penalties of Chapter 656, I will adhere to all regulations in this grant agreement. I am responsible for timely and accurate reimbursements in the amounts listed above.

Cpt. Cheryl C. Clearwood
Signature

6/2/21
Date

Please attach the following documents:

- Signed Approval to Apply for a Grant Form
- Grant Award Letter
- City Council/Mayor Approval
- Any other relevant documentation

This Form and all relevant attachments will be scanned and attached in the Grant Maintenance module in MUNIS and can be viewed or printed at your convenience.

Attachment: Community Mitigation Grant PD (Signed) (6245 : SPD Community Mitigation Grant - No Match Required - $22,500.00)

May 7, 2021

Via Email

Sergeant Brian Elliott
Springfield Police Department
130 Pearl Street
Springfield, MA 01105

Melanie A. Acobe, Budget Director
City of Springfield
36 Court Street, Room 412
Springfield, MA 01103

Re: 2021 Specific Impact Grant Award – Police Equipment and Technology Project

Dear Sergeant Elliott and Ms. Acobe:

On behalf of the Massachusetts Gaming Commission ("Commission"), I am pleased to notify you that on May 6, 2021, the Commission authorized the award of Twenty-Two Thousand Five Hundred Dollars ($22,500) to the city of Springfield for the data connectivity improvements, the storage unit and the traffic cones pursuant to its Specific Impact Grant Application. Please note that any and all conditions set by the Commission will be included in the grant contract.

In a few weeks you will receive the grant award package that includes the grant instrument and state contract that will need to be executed by the City of Springfield.

If you or your staff have any questions, please do not hesitate to contact Joseph Delaney at 617-721-9198 or via e-mail at Joseph.Delaney@massgaming.gov.

Very truly yours,

Karen Wells

Karen Wells, Executive Director

cc: Jennifer Leydon, Director of Business and Technology, Springfield Police
MGC Commissioners
CMF Review Team

Attachment: Community Mitigation Grant PD (Signed) (6245 : SPD Community Mitigation Grant - No Match Required - $22,500.00)

City Council

SCHEDULED

Meeting: 06/07/21 07:00 PM
Initiator: Christopher Fraser
Sponsors: Mayor Domenic J. Sarno
DOC ID: 6251

Community Mitigation Specific Impact Grant - No Match Required - $22,000 (Mayor Sarno)

WHEREAS, the Springfield Fire Department ("Department") has been awarded a Community Mitigation Specific Impact Grant of $22,000 from the Massachusetts Gaming Commission; and

WHEREAS, the purpose of the grant program is to help local entities offset impact costs related to the construction and operation of a gaming establishment, in Springfield's case the MGM casino; and

WHEREAS, the department will use the grant funds for the purchase of defibrillator units that may be used during emergency medical calls; and

WHEREAS, the Department has accepted the grant and requests authorization from the City Council and the Mayor to expend the grant funds listed below for the purposes of such grants; and

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the grant funds listed herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws ch. 44, sec. 53A, that the City Council approves the expenditure by the Department of the grant funds listed below for the purposes of such grants, subject to the approval of the Mayor, and the grant funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the grant without further appropriation:

Community Mitigation Specific Impact Grant - No Match - $22,000

Attachment: Fire FY21 Specific Impact Grant (6251 : SFD Community Mitigation Specific Impact Grant - No Match Required - $22,000)

REQUEST FOR GRANT SETUP

This form and the required attachments are required by the Office of the City Comptrollers before a Grant Fund and related accounts will be created in MUNIS. Please do not use this form for requesting a non-grant related account to be created – use the Request for New Account form instead. Please return this form and the required attachments to the Office of the City Comptrollers.

All fields are mandatory.

Date of Request	5/10/2021
Department Requesting Grant Setup	Fire
Department Phone # (Please include extension)	413-750-2423
Name and Title of Person to Contact in Case of Questions	Erica Floyd
Was this Grant previously setup for a prior fiscal year?	NO

If yes, please indicate your previous project number:

If this is a new Grant, have you filled out the "Approval to apply for a grant" Form?

If yes, please attach a copy of the Approved Form.

Grant Type:

- State – Highway
- Federal Pass-Through DOE– School
- Federal Direct– School
- Federal – City
- State DOE– School
- State Other – School
- **X** State – City
- Private/Other

Grant Name: FY 2021 Specific Impact Grant

Total Grant Amount Awarded: $22,000.00

Is this a Reimbursable Grant? (Y/N)

A Reimbursable Grant is defined as one that requires that you pay for expenses first and then you apply to the grantor for a reimbursement of the exact amount actually expended.

If it is a Reimbursable Grant, please enter Grantor contact information or the CID # if Grantor is already in the customer file:

Entity Name:	Massachusetts Gaming Commission
Contact Person:	Joseph Delaney
Street Address:	101 Federal Street, 12th Floor
City, State, Zip Code:	Boston, Massachusetts 02110
Telephone:	617-721-9198
Fax:	617-725-0258
E-Mail:	joseph.delaney@massgaming.gov

Actual Award Date: 5/6/2021

Board Approval Date:

Start Date: 5/6/2021

Expiration Date:

Renewal Action Date (optional):

Are there are any Matching Funds? NO
Type:
Percent:
Amount:
Is there any Leverage? HUD FUNDING ONLY
Source :
Amount:

Comments re: Description/Purpose of Grant
This grant was approved to purchase 11 defibrillator units

Comments re: Conditions/Restrictions of Grant
Only the approved items can be purchased.

If this is a Federal Grant, enter CFDA#:

If applicable enter the State ID #:

Attachment: Fire FY21 Specific Impact Grant (6251 : SFD Community Mitigation Specific Impact Grant - No Match Required - $22,000)

What is the required drawdown frequency?
(Ex: Monthly, Quarterly)

If payment is to be sent by Grantor as a Wire,
Please enter any wire reference/identification # that may be used (if known)

Please list all object codes needed for the grant.
(Attach additional sheets if additional orgs and roll-ups are needed):

Org Code:

Object Codes: 558400 $22,000.00

Budget Roll-Up Codes:

I hereby attest that under the penalties of Chapter 656, I will adhere to all regulations in this grant agreement. I am responsible for timely and accurate reimbursements in the amounts listed above.

Signature

5/12/2021
Date

Please attach the following documents:

- o Signed Approval to Apply for a Grant Form
- X Grant Award Letter
- o City Council/Mayor Approval
- o Any other relevant documentation

This Form and all relevant attachments will be scanned and attached in the Grant Maintenance module in MUNIS and can be viewed or printed at your convenience.

Attachment: Fire FY21 Specific Impact Grant (6251 : SFD Community Mitigation Specific Impact Grant - No Match Required - $22,000)

May 7, 2021

Via Email

BJ Calvi, Fire Commissioner
Springfield Fire Department
605 Worthington Street
Springfield, MA 01105-1196

Re: 2021 Specific Impact Grant Award – Defibrillators

Dear Commissioner Calvi:

On behalf of the Massachusetts Gaming Commission ("Commission"), I am pleased to notify you that on May 6, 2021, the Commission authorized the award of Twenty-Two Thousand Dollars ($22,000) to the city of Springfield for the purchase of defibrillators for the Fire Department as outlined in Springfield's Specific Impact Grant application. Please note that any and all conditions set by the Commission will be included in the grant contract.

In a few weeks you will receive the grant award package that includes the grant instrument and the state contract that will need to be executed by the city of Springfield.

If you or your staff have any questions, please do not hesitate to contact Joseph Delaney at 617-721-9198 or via e-mail at Joseph.Delaney@massgaming.gov.

Very truly yours,

Karen Wells

Karen Wells, Executive Director

cc: Melanie Acobe, Grants Director
MGC Commissioners
CMF Review Team

Attachment: Fire FY21 Specific Impact Grant (6251 : SFD Community Mitigation Specific Impact Grant - No Match Required - $22,000)

City Council

SCHEDULED

Meeting: 06/07/21 07:00 PM
Initiator: Hamediah Mohamed
Sponsors: Mayor Domenic J. Sarno
DOC ID: 6226

Free Library Box Grant - No Match Required - $2,000.00 (Mayor Sarno)

WHEREAS, the Springfield City Libraries Department has been awarded a Free Library Box Grant of $2,000.00 from the Springfield Cultural council and the Mass Cultural Council; and

WHEREAS, the Department intends to use the grant toto improve access to books by creating and stocking two Free Library Boxes ; and

WHEREAS, the Department has accepted the grant funds and requests authorization from the City Council and the Mayor to expend the grant funds listed below for the purposes of such grants; and

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the grant funds listed herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws ch. 44, sec. 53A, that the City Council approves the expenditure by the Department of the grant funds listed below for the purposes of such grant, subject to the approval of the Mayor, and the grant funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the grant without further appropriation:

Free Library Box Grant - No Match Required - $2,000.00

REQUEST FOR GRANT SETUP

This form and the required attachments are required by the Office of the City Comptrollers before a Grant Fund and related accounts will be created in MUNIS. Please do not use this form for requesting a non-grant related account to be created – use the Request for New Account form instead. Please return this form and the required attachments to the Office of the City Comptrollers.

All fields are mandatory.

Date of Request 4/29/2021

Department Requesting Grant Setup Library

Department Phone # (Please include extension) 263-6828 x290

Name and Title of Person to Contact in Case of Questions Carol Leaders

Was this Grant previously setup for a prior fiscal year? Yes
If yes, please indicate your previous project number: 94129

If this is a new Grant, have you filled out the "Approval to apply for a grant" Form? (Y/N) If yes, please attach a copy of the Approved Form.

Grant Type:

	State – Highway
	Federal Pass-Through DOE– School
	Federal Direct– School
	Federal – City
	State DOE– School
	State Other – School
X	State – City
	Private/Other

Grant Name: Free Library Box

Total Grant Amount Awarded: $2,000

Attachment: Free Library box Grant setup (6226 : Free Library Box Grant - No Match Required - $2,000.00)

Please list all object codes needed for the grant.
(Attach additional sheets if additional orgs and roll-ups are needed):

Org Code:

Object Codes: 530105; 571100; 551700

Budget Roll-Up Codes: Yes

I hereby attest that under the penalties of Chapter 656, I will adhere to all regulations in this grant agreement. I am responsible for timely and accurate reimbursements in the amounts listed above.

_Molly Fogarty_____ __4/29/2021_____
Signature Date

Please attach the following documents:

- Signed Approval to Apply for a Grant Form
- Grant Award Letter
- City Council/Mayor Approval
- Any other relevant documentation

This Form and all relevant attachments will be scanned and attached in the Grant Maintenance module in MUNIS and can be viewed or printed at your convenience.

Attachment: Free Library box Grant setup (6226 : Free Library Box Grant - No Match Required - $2,000.00)

Leaders, Carol

From: Canosa, Jean
Sent: Thursday, April 29, 2021 9:24 AM
To: Leaders, Carol
Subject: FW: SCC Grant Award

1 of 2 emails

Jean M. Canosa Albano, Assistant Director for Public Services
Springfield City Library---All Yours, Just Ask
220 State Street
Springfield MA 01103
(413) 263-6828, ext. 291
jcanosa@springfieldlibrary.org
She/her/hers

Connect with us!
Facebook Twitter Instagram Website NEW!: Newsletter

From: Sulamita Pertaia [mailto:SPertaia@ulspringfield.org]
Sent: Thursday, April 1, 2021 11:42 AM
To: Canosa, Jean
Subject: SCC Grant Award

March 30, 2021

Dear Applicant:

The Springfield Cultural Council is pleased to inform you that your application for funding has received approval in the amount of **$2000.00** to support your project, **Free Library Box. Grant #: 41660**

All events and programs funded by the SCC must be accessible to persons with disabilities, including the facility or event location as well as the content of the program.

Grants are made on a reimbursement basis. Once your program has been completed, please send your completed form and documentations to: **EMAIL ADDRESS:** **Andrew6503@aol.com**

Please include the following information for reimbursement:

- **Invoices, receipts, or paid bills**
- **Reimbursement Form (signed and dated)**
- **Signed W-9 tax form**

Neglecting to include these items will delay your payment. Reimbursement will take approximately ***three to four weeks.***

You have until ***December 30, 2021*** to submit a request for reimbursement. Failure to meet that deadline will result in the loss of funds. Grant recipients need the Council's written permission to make changes to your

Attachment: Free Library box Grant setup (6226 : Free Library Box Grant - No Match Required - $2,000.00)

projects. Project modifications must be requested in writing, and the modification should not significantly alter the original purpose of the approved application. Extension and modification requests are reviewed on a case-by-case basis and are not automatically granted.

You are *required* to acknowledge the financial support of the ***Springfield Cultural Council*** and the ***Mass Cultural Council*** in published materials and announcements about your project. This credit is required by the Mass Cultural Council and failure to comply may jeopardize future funding. According to IRS guidelines, the grant money you receive is considered taxable income. Keep the award letter and check stub as a record of the award for your taxes.

There were many worthwhile applications for funding and only a select few were funded during this grant cycle. We wish you success and thank you for your efforts on behalf of our community.

For questions and/or comments don't hesitate to email me at Andrew6503@aol.com .

Sincerely,

Andrew R. Cade
President

Commissioners: *Waleska Lugo-DeJesus, Benjamin Smith, Yvette Frisby, Stephen Carey, Matthew Reilly, Rosemary Woods, Ed Cohen*

Attachment: Free Library box Grant setup (6226 : Free Library Box Grant - No Match Required - $2,000.00)

City Council

SCHEDULED

Meeting: 06/07/21 07:00 PM
Initiator: Sean Pham
Sponsors: Mayor Domenic J. Sarno
DOC ID: 6242

Donation - Police K-9 Unit (Mayor Sarno)

WHEREAS, the Springfield Police Department has been awarded a donation of $2,500.00 in honor of Janice Manson; and

WHEREAS, the funds provided by the donor are designated for the purpose of purchasing a new K-9 Vest, doghouse and putting any excess funds into the department's K-9 Budget; and

WHEREAS, the Department has accepted the donation and requests authorization from the City Council and the Mayor to expend the donation funds listed in the Attachment; and

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the donation funds listed herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws Ch. 44, sec 53A, that the City Council approves the expenditure by the Department of the donation funds listed below for the purposes of such donation, subject to the approval of the Mayor, and the donation funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the donation without further appropriation:

Police Department Donation - $2,500.00

Jon A. Reske
[redacted]

May 5, 2021

Springfield Police Department
Sergeant Richard Pelchar
Supervisor Ordinance Unit/K9 Unit
130 Pearl Street, Springfield, MA 01105

Dear Sergeant Pelchar

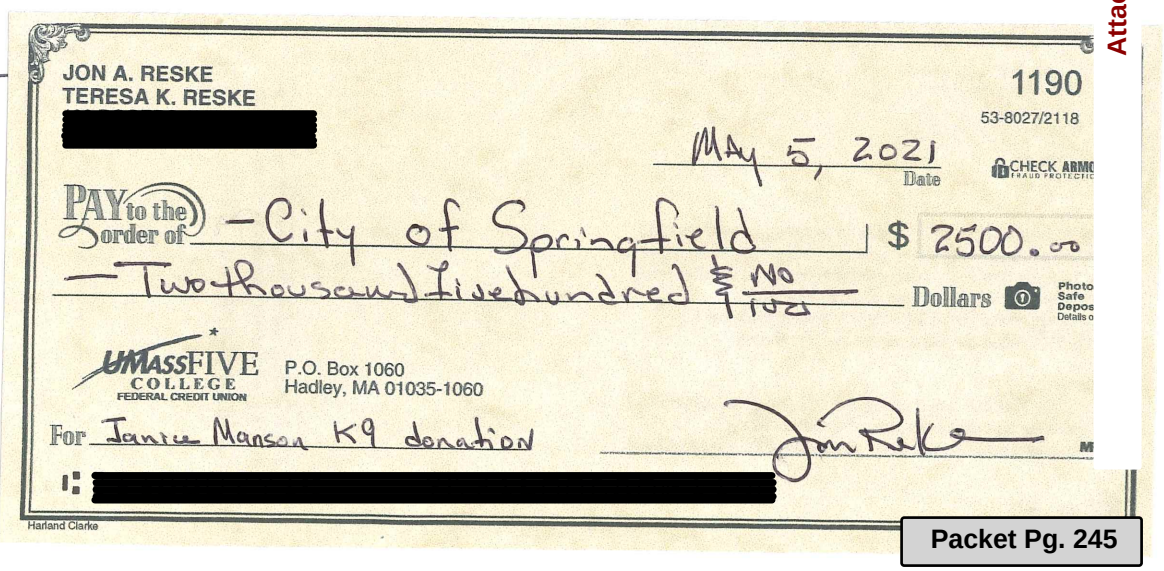
My sister Janice Manson, lived in Springfield for many decades, and was involved with animal rescue and a big supporter of law enforcement. In February she died unexpectedly from a massive stroke. It was her wish to support her local police department especially the K9 Unit.

As her brother and executor of her estate, I am respectfully submitting a donation in the amount of $2,500.00, in the memory of my sister, Janice, to the K9 Unit of the Springfield Police Department. I am requesting that the donation be used to purchase a vest for a K9 that needs one, as well as a doghouse with the remainder of any monies left over to remain in the K9 budget to be used at their discretion.

It is our hope this small gift from Janice will make a difference in the day-to-day activities of the K9 unit.

God Bless,

Jon A. Reske


JON A. RESKE
TERESA K. RESKE
[redacted]
1190
53-8027/2118
May 5, 2021
Date
PAY to the order of — City of Springfield
$ 2500.00
— Two thousand five hundred & NO/100
Dollars
UMassFIVE COLLEGE FEDERAL CREDIT UNION
P.O. Box 1060
Hadley, MA 01035-1060
For Janice Manson K9 donation
[redacted]
Harland Clarke

Attachment: K9 VEST DONATION Redacted (6242 : Donation - Police K-9 Unit)

City Council

TABLED

Meeting: 06/07/21 07:00 PM
Initiator: Tasheena Davis
Sponsors: Mayor Domenic J. Sarno
DOC ID: 6220

Confirmation of John Ramirez to the License Commission (Mayor Sarno)

The City Council hereby confirms the Appointment of John Ramirez to the Springfield License Commission.

THE CITY OF SPRINGFIELD, MASSACHUSETTS

MAYOR DOMENIC J. SARNO

HOME OF THE BASKETBALL HALL OF FAME

April 16, 2021

Attorney Tasheena Davis, City Clerk
City of Springfield
36 Court Street
Springfield, MA 01103

I appoint John A. Ramirez of 66 Second Street, Springfield, Massachusetts, as a member of the License Commission, for an unexpired term until April 16, 2025 and certify that, in my opinion, Mr. Ramirez is a person qualified to hold this position based on their education, training and experience to perform the duties of said office, and I make the appointment solely in the interest of the City. Mr. Ramirez will be replacing Colonel Ronald Senez.

Respectfully,

Domenic J. Sarno
Mayor

Attachment: John Ramirez License Commission Appointment Letter (6220 : Confirmation of John Ramirez to the License Commission)

City Council

TABLED

Meeting: 06/07/21 07:00 PM
Initiator: Thomas Moore
Sponsors: Mayor Domenic J. Sarno
DOC ID: 6136

Order Approving Amendments to the Towing Management Agreement and Lease Agreement with the Springfield Parking Authority (Mayor Sarno)

Please see attached

Please see attached

Order Approving Amendments to the Towing Management Agreement and Lease Agreement with the Springfield Parking Authority

CITY OF SPRINGFIELD

In the City Council April 5, 2021

WHEREAS, the City of Springfield ("City") and the Springfield Parking Authority ("SPA") previously entered into a Towing Management Agreement and a corresponding Lease Agreement (collectively "the Agreements") for the SPA to operate and perform all Towing Management duties for the City of Springfield, utilizing City owned property on Chandler Street as an optional overflow lot; and

WHEREAS, the City and SPA now desire to amend the Agreements to extend said terms until November 30, 2021, and to revise the rental amount set forth in the Lease; and

NOW THEREFORE, BE IT ORDERED, that the City Council of the City of Springfield with the approval of the Mayor hereby approves and authorizes the execution of amendments to the Towing Management Agreement and Lease Agreement between the City of Springfield and the Springfield Parking Authority for the purposes set forth herein, in substantially the same form as the attached amendment agreements.

Attachment: Order Approving SPA Towing Amendments (6136 : Approving Amendments to SPA Agreements)

DRAFT

CITY CONTRACT # 20100069

3rd AMENDMENT TO TOWING MANAGEMENT AGREEMENT

This 3rd Amendment Agreement to the existing Towing Management Agreement is made effective as of the 1st day of July 2019, by and between the CITY OF SPRINGFIELD, a Massachusetts Municipal Corporation with a usual address of 36 Court Street, Springfield Massachusetts, acting by and through its Parking Clerks and Mayor, (hereinafter the "City"), and the SPRINGFIELD PARKING AUTHORITY, a body politic and corporate and a political subdivision of the Commonwealth of Massachusetts, as set out in Chapter 674 of the Acts of 1981, as it may be amended, with a principle place of business at 150 Bridge Street, Springfield, Massachusetts 01103 (hereinafter the "SPA"); the City and the SPA shall be collectively known herein as "the Parties",

WHEREAS, on June 30th, 2009, the Parties entered into a Towing Management Agreement, City Contract No. 20100069 (hereinafter the "Contract" or the "Agreement") whereby the City agreed to grant to the SPA the right to operate and manage the City's towing services under the terms of the Contract; and

WHEREAS, the Parties wish to memorialize in this 3rd Amendment Agreement the revised terms and conditions of the Contract, which addresses issues that are of mutual interest and concern to the Parties and extends the term of the Agreement; and

NOW THEREFORE, for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties intending to be legally bound hereby agree as follows, where all terms and conditions of the original Contract agreement named herein remain unchanged with the exception of the following items:

1 ARTICLE 2 TERM

Section 2.1 shall be deleted in its entirety and replaced with the following language:

"The initial term of this Agreement shall begin upon the execution of this Agreement by all parties. The Services commencement date shall be the date on which the contract between the SPA and its private vendor begins. The Agreement shall continue in effect for five (5) years from the Services commencement date, subject to the termination provisions herein. The City reserves the right at its option to renew this Agreement for one (1) additional seven and a half (7.5) year period. The City and the SPA agree to meet at least 90 days prior to the end of the initial 5-years contract term to discuss issues of mutual interest and concern which may need to be addressed in an amendment to this Agreement. If the City does not wish to exercise its option to renew this Agreement for the extension period, the City agrees to give written notice of such intention to the SPA at least 60 days prior to the end of the initial contract term."

Attachment: Order Approving SPA Towing Amendments (6136 : Approving Amendments to SPA Agreements)

Nothing herein contained in any manner whatsoever shall alter, amend, modify, or change any other terms or conditions of the above-referenced Contract except as to the Amendments described above, nor shall any of the rights of the City or the SPA be specifically prejudiced by reason of this Amendment; all rights of the City and the SPA shall be and shall remain in full force as though the Amendments had been specified in the original Contract.

IN WITNESS WHEREOF, the parties hereto have caused this Amendment to be signed, sealed and delivered by their duly authorized officers or representatives, respectively.

SPRINGFIELD PARKING AUTHORITY

By:_____
Name:
Title: Chairperson
Date:

CITY OF SPRINGFIELD

_____
Name:
Its: Police Commissioner
Date:

Approved as to Appropriation

_____
Name:
Title: Chief Procurement Officer
Date:

Attachment: Order Approving SPA Towing Amendments (6136 : Approving Amendments to SPA Agreements)

Approved as to Appropriation

Approved:

_____

Name:
Title: City of Springfield Comptroller
Date:

_____

Name:
Title: Finance Department
Date:

Approved as to Form:

_____

Name:
Title: Assistant City Solicitor
Date:

APPROVED

_____

Domenic J. Sarno, Mayor

Attachment: Order Approving SPA Towing Amendments (6136 : Approving Amendments to SPA Agreements)

DRAFT

CITY CONTRACT # 20100886

FIRST AMENDMENT TO LEASE AGREEMENT

This First Amendment Agreement to the existing Lease Agreement shall be dated and made effective as of the 1st day of December 2017, by and between the CITY OF SPRINGFIELD, a Massachusetts Municipal Corporation with a usual address of 36 Court Street, Springfield Massachusetts, acting by and through its Parking Clerks and Mayor, (hereinafter the "City"), and the SPRINGFIELD PARKING AUTHORITY, a body politic and corporate and a political subdivision of the Commonwealth of Massachusetts, as set out in Chapter 674 of the Acts of 1981, as it may be amended, with a principle place of business at 150 Bridge Street, Springfield, Massachusetts 01103 (hereinafter the "SPA"); the City and the SPA shall be collectively known herein as "the Parties",

WHEREAS, on March 1st, 2010, the Parties entered into a Lease Agreement, City Contract No. 20100886 (hereinafter the "Lease" or the "Agreement") whereby the City agreed to grant to the SPA the right to occupy, operate and manage the City's overflow towing storage lot, known as the Chandler Street lot (hereinafter the "Property") in furtherance of its services to the City under an ongoing Towing Management Agreement between the Parties; and

WHEREAS, the Parties wish to memorialize in this Amendment Agreement the revised terms and conditions of the Lease, which formally extends the term of the Agreement and revises the rental amounts due thereunder as a result of the towing vendor offering a reduced rental rate for the Property during the most recent procurement for towing services performed by the SPA in accordance with all applicable laws, rules and regulations; and

NOW THEREFORE, for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties intending to be legally bound hereby agree as follows, where all terms and conditions of the original Lease agreement named herein remain unchanged with the exception of the following items:

1. ARTICLE 2 TERM

   Article 2 shall be deleted in its entirety and replaced with the following language:

   "This Agreement shall commence on the date on which the contract between the SPA and the Vendor begins, which is expected to occur in February, 2010. This Agreement shall continue in effect until November 30, 2021, or when terminated by one of the Parties in accordance with the terms hereunder, whichever is earlier."

2. ARTICLE 4 RENT

   Article 4 shall be deleted in its entirety and replaced with the following language:

Attachment: Order Approving SPA Towing Amendments (6136 : Approving Amendments to SPA Agreements)

"During the term of this Agreement from the time of execution of the Lease until October of 2017, the SPA shall pay monthly rent in the amount of Four Thousand Two Hundred dollars ($4,200.00) to the City on the 5th day of each month of the Lease. During the term of this Agreement from October 2017 until termination of the Lease, the SPA shall pay monthly rent in the amount of Two Thousand Two Hundred dollars ($2,200.00) to the City."

Nothing herein contained in any manner whatsoever shall alter, amend, modify, or change any other terms or conditions of the above-referenced Lease Agreement except as to the Amendments described above, nor shall any of the rights of the City or the SPA be specifically prejudiced by reason of this Amendment; all rights of the City and the SPA shall be and shall remain in full force as though the Amendments had been specified in the original Lease Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this Amendment to be signed, sealed and delivered by their duly authorized officers or representatives, respectively.

SPRINGFIELD PARKING AUTHORITY

By:_____
Name:
Title: Chairperson
Date:

CITY OF SPRINGFIELD

_____
Name:
Its: Treasurer/Collector and Tax Title Custodian
Date:

Approved

_____N/A_____
Name:
Title: Chief Procurement Officer
Date:

Attachment: Order Approving SPA Towing Amendments (6136 : Approving Amendments to SPA Agreements)

Approved as to Appropriation

Approved:

_____

Name:
Title: City Comptroller
Date:

_____

Name:
Title: Finance Department
Date:

Approved as to Form:

_____

Name:
Title: Assistant City Solicitor
Date:

APPROVED

_____

Domenic J. Sarno, Mayor

Attachment: Order Approving SPA Towing Amendments (6136 : Approving Amendments to SPA Agreements)

Springfield Community Preservation Committee FY2022 Budget Approved by SCPC 4 May 2021 (President Williams)

Springfield Community Preservation Committee
FY2022 Budget
Approved by SCPC 4 May 2021

$1,673,000 Local surcharge based on estimated FY21 revenue
$540,000 State distribution based on DOR's 32.3% advisory and estimated FY21 tax levy
$13,000 Interest
$2,226,000 Total CPA revenue

$222,600 Reserve for Community Housing
$222,600 Reserve for Historic Resources
$222,600 Reserve for Open Space/Recreation
$59,550 Administration
1,000 office supplies
3,000 office equipment
3,000 minute secretary
1,500 annual plan/hearing ad
4,350 coalition dues
1,500 project banners
31,200 part-time CPA consultant
14,000 unanticipated expenses
$1,498,650 Unallocated Reserves

City Council

SCHEDULED

Meeting: 06/07/21 07:00 PM
Initiator: Christopher Fraser
Sponsors: Mayor Domenic J. Sarno
DOC ID: 6243

Bond Authorization - Police Department Vehicles - $1,000,000.00 (Mayor Sarno)

A BOND ORDER TO PAY FOR COSTS ASSOCIATED WITH THE PURCHASE OF POLICE VEHICLES

WHEREAS, the City of Springfield ("the City") is requesting approval of an appropriation in the amount of $1,000,000.00 for the purchase of eighteen (18) new vehicles for the Springfield Police Department ("SPD"). The purchase of new vehicles is necessary to continue the provision of public safety and to improve, and contribute to, the quality of life for the citizens of the City of Springfield by protecting, serving, and working with the community; and

WHEREAS, the purchase of new police vehicles will replace a portion of the SPD's aging fleet, protect officer safety, save money on repair costs, and reduce the amount of time vehicles will spend out of service; and after reviewing this order, the Chief Administrative and Financial Officer has certified to the Mayor and City Council, that in his professional opinion, after an evaluation of all pertinent financial information reasonably available, the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the appropriation and borrowing, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED: That the City hereby appropriates the sum of $1,000,000.00 to pay costs of purchasing vehicles for the Springfield Police Department, including the payment of any and all other costs incidental or related thereto, and that to meet this appropriation, the City Treasurer, with the approval of the Mayor, is authorized to borrow said amount under and pursuant to G.L. c. 44, §7(1) , or pursuant to any other enabling authority, and to issue bonds or notes of the City therefor; that the Mayor is authorized to contract for and expend any federal or state aid available for the project, and that the Mayor is authorized to take any other action necessary or convenient to carry out this project; and any premium received by the City upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with G.L. c. 44, §20, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount; and the Treasurer is authorized to file an application with the appropriate officials of The Commonwealth of Massachusetts (the "Commonwealth") to qualify under G.L. c. 44A any and all bonds of the City authorized by this Order, and to provide such information and execute such documents as such officials of the Commonwealth may require in connection therewith.

City of Springfield
36 Court Street
Springfield, MA 01103

Division of Administration and Finance

To: **Springfield City Council**

From: **Timothy J. Plante, Chief Administrative & Financial Officer**

Date: **June 7, 2021**

Re: **Order for Council Meeting – June 7, 2021**

Cc: **Mayor Sarno**

Purpose: The purpose of this memo is to provide an explanation of the order sponsored by the Mayor for the June 7, 2021 City Council meeting, which authorizes the City to pay up to $1,000,000 for the purchase of vehicles for the Springfield Police Department ("SPD").

Background: The purchase of eighteen (18) new SPD vehicles is necessary to continue the provision of public safety, and to fulfill SPD's mission to improve, and contribute to the quality of life of the citizens of the City of Springfield by protecting, serving, and working with the community. The vehicles to be purchased will replace a portion of the SPD's aging fleet. These replacements will protect officers' safety, save money on repair costs, and reduce the amount of time vehicles will be out of service.

Item	Quanity	Price Per Unit	Total Price
Ford Interceptor SUV - Supervisor	2	$ 47,026	$ 94,053
Police Interceptor SUV - Marked	8	$ 48,186	$ 385,492
Police Interceptor SUV - Unmarked	8	$ 44,181	$ 353,452
Radio & Computer Equipment	18	$ 7,955	$ 143,184
Total Vehicles + Equipment	**18**		**$ 976,181**

CAFO Certification: This memorandum will confirm that in my professional opinion, as the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in this City Council Order, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

This certification is made in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

Attachment: CAFO Cert - Bond Order - PD Vehicles (6243 : Bond Authorization - Police Department Vehicles - $1,000,000.00)

City Council

SCHEDULED

Meeting: 06/07/21 07:00 PM
Initiator: Christopher Fraser
Sponsors: Mayor Domenic J. Sarno
DOC ID: 6265

Free Cash to OPEB Trust - $734,699 (Mayor Sarno)

WHEREAS, to meet the expenses of the City of Springfield, pursuant to Mass. Gen. Laws Ch. 44, Section 33B, Ch. 59, Section 23 and Chapter 468 of the Acts of 2008, the Chief Administrative and Financial Officer and his Honor the Mayor have requested authorization from the City Council to transfer the sum of $734,699 from Fiscal Year 2020 Certified Free Cash to the Other Post-Employment Benefits (OPEB) Trust to pre-fund obligations for OPEB.

WHEREAS, after reviewing this order, the Chief Administrative and Financial Officer has certified to the Mayor and City Council, that in his professional opinion, after an evaluation of all pertinent financial information reasonably available, the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the transfer, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, that the City Council approves the transfer of the sum of $734,699 from Fiscal Year 2020 Certified Free Cash to the OPEB Trust Account.

From:

FY20 Certified Free Cash - Other Financing Uses

0100-703000	**$734,699**

To:

OPEB Trust

8265-104000	**$734,699**

City of Springfield
36 Court Street
Springfield, MA 01103

Division of Administration
and Finance

To: **Springfield City Council**

From: **Timothy J. Plante, Chief Administrative & Financial Officer**

Date: **June 7, 2021**

Re: **Order for Council Meeting – June 7, 2021**

Cc: **Mayor Sarno**

Purpose: The purpose of this memo is to provide an explanation of the order sponsored by the Mayor for the June 7, 2021 City Council meeting requesting a transfer of 10% of the City's FY20 Certified Free Cash into the Other Post-Employment Benefits (OPEB) Trust.

Background: Other Post-Employment Benefits (OPEB) are benefits offered to a retiree other than their pension. The major benefit provided to City retirees is health insurance, but OPEB also includes life and dental insurance. Similar to an employee's pension benefits, OPEB are earned during the employee's active working career, but are not actually paid until retirement.

As of the end of Fiscal Year 2020, the City's total unfunded accrued liability was $1.5B. Currently, the City funds OPEB on a pay-as-you-go basis. In 2014, the City Council approved the creation of an OPEB Trust Fund, and the CAFO appointed an OPEB task force to discuss possible funding strategies.

Based on the recommendations of the OPEB task force, the City has begun depositing 10% of Free Cash each year in the OPEB Trust Fund. The City's FY20 Certified Free Cash totaled $7,346,990, which will make the Fiscal Year 2021 contribution $734,699. After this year's contribution, the balance of the OPEB Trust Fund will rise to $3.5M.

CAFO Certification: This memorandum will confirm that in my professional opinion, as the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in this City Council Order, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

This certification is made in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

Attachment: CAFO Cert - OPEB Transfer (6265 : Free Cash to OPEB Trust - $734,699)

City Council

SCHEDULED

Meeting: 06/07/21 07:00 PM
Initiator: Christopher Fraser
Sponsors: Mayor Domenic J. Sarno
DOC ID: 6252

Budget Transfer Across Departments - $20,000 (Mayor Sarno)

WHEREAS, to meet the expenses of the City of Springfield for the fiscal year commencing July 1, 2020 and ending June 30, 2021 (FY'21), pursuant to Mass. Gen. Laws ch. 44 , Section 33B, and Chapter 468 of the Acts of 2008, the Chief Administrative and Financial Officer and his Honor the Mayor have requested authorization from the City Council to transfer the sum of $20,000 From FY20 Certified Free Cash to the Office of Procurement - Advertising account to fund increased costs associated with legally-mandated advertising requirements; and

WHEREAS, after reviewing this order, the Chief Administrative and Financial Officer has certified to the Mayor and City Council, that in his professional opinion, after an evaluation of all pertinent financial information reasonably available, the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the transfer, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, that the City Council approves the transfer of the sum of $20,000 From FY20 Certified Free Cash to the Office of Procurement - Advertising account to fund increased costs associated with legally-mandated advertising requirements and meet the expenses of the City of Springfield for Fiscal Year 2021.

FY20 Certified Free Cash - Other Financing Uses
=0100-703000- **$20,000**

To: Office of Procurement - Advertising
01138-534300- **$20,000**

FINANCIAL IMPACT:

Budget Transfer Across Departments - $20,000

City of Springfield
36 Court Street
Springfield, MA 01103

Division of Administration
and Finance

To: **Springfield City Council**

From: **Timothy J. Plante, Chief Administrative & Financial Officer**

Date: **June 7, 2021**

Re: **Order for Council Meeting – June 7, 2021**

Cc: **Mayor Sarno**

Purpose: The purpose of this memo is to provide an explanation of the order sponsored by the Mayor for the June 7, 2021 City Council meeting, which requests a transfer of $20,000 from the City's FY20 Certified Free Cash to the Office of Procurement's advertising account.

Background: The Office of Procurement (OOP) is legally required to advertise bids for large-scale capital projects in a newspaper of general circulation. Due to a large influx of such projects in recent months, the OOP has paid for an increased number of advertisements as well as additional ad space due to the complexity of these projects. As such, the department has seen higher than expected expenses that require further appropriation through the end of the fiscal year.

CAFO Certification: This memorandum will confirm that in my professional opinion, as the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in this City Council Order, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

This certification is made in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

Attachment: CAFO Cert - Free Cash to Procurement (6252 : Budget Transfer Across Departments - $20,000)

City Council
36 Court Street
Springfield, MA 01103

SCHEDULED

PETITION (ID # 6267)

Meeting: 06/07/21 07:00 PM
Department: Department of Public Works
Category: General
Prepared By: Hector Velez
Initiator: Hector Velez
Sponsors:
DOC ID: 6267

Solid Waste Appeal Process

Be it ordained by the City Council of the City of Springfield, in session assembled, that the Code of Ordinances of the City of Springfield, is hereby amended by inserting the following new Article VI Section 32 within Chapter 327:

Chapter 327

ARTICLE Vi Appeal Process

§ 327-32 Appeals.

A. Any customer whose rubbish collection and/or recycling services have been revoked shall be notified in writing by the Department of Public Works (DPW). Such customer may appeal said revocation to the Solid Waste Exception Committee, herein established for the sole purpose of hearing appeals under this subsection, consisting of, the City Treasurer or his/her designee, the 311 Call Center Director or his/her designee, and a representative of the Law Department as the Director of DPW's designee. A written request for an appeal hearing shall be submitted to the Director of DPW within fifteen (15) days after receipt of notice of revocation of said services.

B. Within fifteen (15) days of the DPW Director's receipt of notice of said appeal, the Solid Waste Exception Committee shall schedule a date, time and place for an administrative appeals hearing, and provide notice to the petitioner of the appeal. At the conclusion of the appeals hearing, the Committee shall render a decision on the appeal, and shall have the authority to sustain, modify, or overturn the notice of revocation. The Committee's decision shall be in writing and shall be sent to the Director of Public Works and the appealing party, within thirty (30) days after the hearing is concluded. The administrative ruling of the Solid Waste Exception Committee shall be final.

Be it ordained by the City Council of the City of Springfield, in session assembled, that the Code of Ordinances of the City of Springfield, is hereby amended by inserting the following new Article VI Section 32 within Chapter 327:

Chapter 327

ARTICLE Vi Appeal Process

§ 327-32 Appeals.

A. Any customer whose rubbish collection and/or recycling services have been revoked shall be notified in writing by the Department of Public Works (DPW). Such customer may appeal said revocation to the Solid Waste Exception Committee, herein established for the sole purpose of hearing appeals under this subsection, consisting of, the City Treasurer or his/her designee, the 311 Call Center Director or his/her designee, and a representative of the Law Department as the Director of DPW's designee. A written request for an appeal hearing shall be submitted to the Director of DPW within fifteen (15) days after receipt of notice of revocation of said services.

B. Within fifteen (15) days of the DPW Director's receipt of notice of said appeal, the Solid Waste Exception Committee shall schedule a date, time and place for an administrative appeals hearing, and provide notice to the petitioner of the appeal. At the conclusion of the appeals hearing, the Committee shall render a decision on the appeal, and shall have the authority to sustain, modify, or overturn the notice of revocation. The Committee's decision shall be in writing and shall be sent to the Director of Public Works and the appealing party, within thirty (30) days after the hearing is concluded. The administrative ruling of the Solid Waste Exception Committee shall be final.

Attachment: Amended City Ordinance Chapter 327 Section 32 (6267 : Solid Waste Appeal Process)

NOTICE OF MEETING

SPRINGFIELD TRAFFIC COMMISSION

MEETING AGENDA

Monday, April 5, 2021

Meeting Hour:
10:15 A.M

LOCATION:

In order to ensure that City officials can satisfy CDC social distancing guidelines to avoid exposure to contagions, the City of Springfield is providing public notice pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, that this meeting will be held utilizing remote participation technology via ZOOM.

ACCEPT MINUTES OF THE MEETING OF March 1, 2021

New items:

21-05 City Ordinance. **Amendment of Chapter 327 Solid Waste.**

TRAFFIC REGULATIONS 90 days trail.

21-06 Steven Street. **No Parking 6AM to 6PM "starting 788 feet from Page Blvd southerly direction west side of Stevens Street for 382 Feet./ No Parking Any Time" starting 992 feet from Page Blvd southerly direction east side of Stevens Street for 121 Feet.**

21-10 Arvilla Street. STOP SIGN facing eastbound vehicles on Arvilla Street at Gillette Ave.

NOTE: If you are unable to attend this meeting, please notify Hector Velez at 784-4891 or hvelez@springfieldcityhall.com to ensure a quorum.

By: _____
Christopher M. Cignoli, Secretary
Springfield Traffic Commission

Copies of said petition, texts and maps may be requested by email or phone or viewed at Tapley Street by appointment. Emails should be directed to HVelez@springfieldcityhall.com or by calling the Traffic Commission at (413) 784-4891

The meeting will be recorded and posted for viewing immediately after.
To View Public Hearing:

- CH 17 on Springfield's Comcast network or;
- FOCUS Springfield Community TV Website:

http://focusspringfield.com/watch/government

To Provide for Public Comment on this petition in writing prior to or within five days after the hearing:
Mail: Department of Public Works, Attn: Board of Public Works, 70 Tapley Street, Springfield, MA 01104
or Email: HVelez@springfieldcityhall.com .

Attachment: TCM 4-5-21 (6267 : Solid Waste Appeal Process)

TRAFFIC ENGINEERING
Springfield, Ma. Dept. Public Works

DEPARTMENT OF PUBLIC WORKS
GENERAL WORK ORDER

20100728

Street Name: **ARVILLA ST.** Date: **12/14/2020**

Catagory **Traffic Maint.** Route To:: **Signs** Traffic Signal Number

Please install STOP SIGN facing eastbound vehicles on Arvilla St. at Gillette Ave.

(see attached sketch).

Sketch if Required

Reported By: Cignoli Authorized By: hvelez

Time Started: Time Arrived Time Completed Total Time:

Work Completed Date Completed Completed By:

Comment

Materials Used:	Part Number	Quantity	Unit Price	Cost

	Hours Used	O.T. Hours	Truck No	Truck Hours	Date
Technician(s)					
Helper(s)					

Attachment: TCM 4-5-21 (6267 : Solid Waste Appeal Process)

STOP
Aryilla St

TRAFFIC COMMISION MEETING MINUTES FOR APRIL 5TH, 2021

10:30 AM MEETING CALLED TO ORDER, QUOREM MET, ROLL CALL FOR MEETING, THOSE PRESENT:

Clodo Concepcion, Chairperson

Robert Shewchuk ESQ**.**

Fred Shurbrick, Member

Hector Velez, Secretary

Danny Baro, SRA

Others at Meeting**:**

Patrick Long- Law dept.

Luca Mineo

Past meeting minutes

Past meeting minutes will be voted on when completed.

RESOLUTIONS:

327-32 APPEALS FOR WASTE CONTAINERS TAKEN BY DPW FOR HOMEONWERS.

DISCUSSION- Atty. Shewchuk gave the overview of this resolution, stated if the resident loses their trash container due to placing improper items in them or some other violation, they need an appeals process to see if the container may be returned to the resident after the investigation.

MOTION**:** Robert Shewchuk Motion & Danny Baro 2nd

ROLL CALL VOTE: CLODO CONCEPCION YES, ROBERT SHEWCHUK YES, FRED SHUBRICK YES, HECTOR VELEZ YES, AND DANNY BARO YES**, RESOLUTION PASSES.**

21-06 STEVEN STREET, NO PARKING 6AM TO 6PM STARTING 788 FEET FROM PAGE BLVD SOUTHERLY DIRECTION WEST SIDE OF STEVENS ST FOR 382 FEET. "NO PARKING ANY TIME" STARTING 992 FEET FROM PAGE BLVD SOUTHERLY DIRECTION EASTSIDE OF STEVENS STREET.

No discussion as participants are familiar with the resolution.

MOTION: Robert Shewchuk Motion & Danny Baro 2nd

ROLL CALL VOTE: CLODO CONCEPCION YES, ROBERT SHEWCHUK YES, FRED SHUBRICK YES, HECTOR VELEZ YES, AND DANNY BARO YES, **RESOLUTION PASSES**.

21-10 ARVILLA ST. STOP SIGN FACING EASTBOUND VEHICLES ON ARVILLA ST. AT GILLETTE AVE.

No discussion as participants are familiar with the resolution.

MOTION**:** Robert Shewchuk Motion & Fred Shubrick 2ND

Attachment: TRAFFIC APRIL 5TH MINS (6267 : Solid Waste Appeal Process)

ROLL CALL VOTE: CLODO CONCEPCION YES, ROBERT SHEWCHUK YES, FRED SHUBRICK YES, HECTOR VELEZ YES, AND DANNY BARO YES, **RESOLUTION PASSES**.

ADJOURMENT MOTION**:** Robert Shewchuk Motion & Danny Baro 2nd

ROLL CALL VOTE: CLODO CONCEPCION YES, ROBERT SHEWCHUK YES, FRED SHUBRICK YES, HECTOR VELEZ YES, AND DANNY BARO YES, **RESOLUTION PASSES**.

10:54 MEETING ADJOURNS

D

Attachment: TRAFFIC APRIL 5TH MINS (6267 : Solid Waste Appeal Process)

To The City Council of the City of Springfield:

The undersigned respectfully petition your honorable body

to change the zoning of the properties known as 1021 Boston Road (01655-0570), SS Boston Road (01655-0578), ES Wollaston Street (12440-0120 & 0115) and 20 Shumway Street (01850-0010) from Residence A and Business A to Business B.

Mailing Address:

265 Michael Sears Road
Belchertown, MA 01007

Owner:

Mark F & Bonnie Bousquet, Trustees

I hereby certify that I am the owner or acting on behalf of the owner.

By: _____
Mark F Bousquet

Mailing Address:

880 Marietta Highway, Suite 630-243
Roswell, GA 30075

Petitioner:

Diamond Point Development, LLC

I hereby certify that I am the petitioner or acting on behalf of the petitioner.

By: _____
Jason Sommer

Attachment: 3221_1021_Boston_Rd_Formal (6224 : 1021 Boston Road. Et.Al.)

City Council
36 Court Street
Springfield, MA 01103

TABLED

ORDINANCE (ID # 6061)

Meeting: 06/07/21 07:00 PM
Department: City Council
Category: General
Prepared By: Susan Kacoyannakis
Initiator: Susan Kacoyannakis
Sponsors: Ward 2 Councilor Michael A. Fenton
DOC ID: 6061

Amending Chapter 385 by Inserting Article XI Speed Hump Petitions

Be it ordained by the City Council of the City of Springfield, in session assembled, that the Code of Ordinances of the City of Springfield, is hereby amended by inserting the following new Article XI within Chapter 385:

Chapter 385

ARTICLE XI Speed Hump Petitions

§385-53. Speed Hump Petition.

Petition to City Council required: No speed hump shall be installed or established within a public way, except upon petition to the City Council signed by at least two-thirds of the property owners (as listed with the Springfield Board of Assessors) or two-thirds of the registered voters (as listed with the Springfield Election Commission) within the impacted segment of a proposed speed hump street. When there are multiple property owners, the signature of one shall be sufficient to count that property towards the required two-thirds. Said petition shall be referred by the City Clerk to the Fire Department, the Police Department and the Department of Public Works Engineering division for review. Each request must provide the name of the street for which the speed hump(s) are requested and the boundaries of the intended street segment to be impacted. Each petition will be reviewed by the City Council based upon its own merits and taking into consideration the recommendations of the Police, Fire, and Public Works departments. For purposes of this section "impacted segment" shall mean three hundred (300) feet to either side of the zone proposed by the residents for the location of the hump(s), or to the nearest fully signalized intersection or end of the street in that direction, whichever comes first. All correspondence and communication with residents regarding the petition and process shall be through the City Council and its office.

§385-54. Reports upon petition of property owners.

The Engineering division of the Department of Public Works upon

receiving any such petition shall report to the City Council whether, in its judgement, the proposed speed hump location conforms to the Manual On Uniform Traffic Control Devices for Street and Highways (MUTCD) issued by the US Department of Transportation Federal Highway Administration, City of Springfield Ordinances, and good engineering practice. Within thirty (30) days of receipt of said petition, the police department, the fire department and the department of public works shall report to the City Council regarding the proposed speed hump, including potential impacts on the daily and emergency operations of those departments.

§385-55. Location Requirements.

In order to be eligible for speed humps pursuant to this Ordinance, a street must have a Roadway Functional Classification of "Local Road" as shown on the most recent "Roadway Functional Classification " map on file with the City of Springfield Department of Public Works and must have a posted or de facto speed limit of thirty (30) miles per hour or less.

§385-56. Hearing.

A. Before any order to install or establish a speed hump shall be passed, a written notice of the intention of the City Council to install or establish a speed hump shall be given by publication in a local newspaper of general circulation once in each of two successive weeks, the first publication to be not less than fourteen (14) days before the day of the hearing and sent by mail, postage prepaid to all property owners within a three hundred (300) foot radius of the impacted segment of the street under review for speed hump installation and such notice shall specify the time and place for such hearing before the City Council.

B. After the hearing has been held, the City Council may proceed to act upon an order for the installation or establishment of a speed hump.

§385-57. Specifications.

Speed humps and related signage and pavement marking will be installed in conformance with the applicable specifications in the most current editions of:

A. the Manual on Uniform Traffic Control Devices for Streets and Highways ("MUTCD") issued by the U.S. Department of Transportation Federal Highway Administration;
B. the Massachusetts Project Development and Design Guide issued by the Massachusetts Department of Transportation; and
C. any applicable standards on file with the Springfield Department of Public Works.

§385-58. Temporary Trial Period.

Residents submitting a petition pursuant to §385-53 may request that a temporary portable rubber speed hump with portable signs on stands and no pavement markings be installed anytime between May 1st and July 15 (to allow for removal by October 15th), before the installation of a permanent speed hump as a temporary trial period. The temporary humps will remain in place for a period of ninety (90) days. If, at the conclusion of the trial period, there are not written objections from more than one quarter (¼) of the property owners or registered voters within the impacted segment of the proposed speed hump, then the permanent speed humps shall be installed as weather and climate conditions permit. Any written objections from property owners must be filed in writing with the City Council.

§385-59. Removal of speed humps.

Speed humps may be ordered removed by majority vote of the City Council only after notice and public hearing in a manner consistent with section 385-56.

Approved as to form:

Associate City Solicitor

HISTORY:

03/08/21 City Council FIRST STEP

03/15/21 City Council REFERRED TO COMMITTEE
Next: 04/05/21

04/05/21 City Council REFERRED TO COMMITTEE
Next: 05/03/21

Councilor Fenton made a motion for the item to remain in committee, seconded by Councilor Whitfield. All being in favor the item remained in committee.

05/03/21 City Council LAY ONTABLE Next: 05/10/21

Councilor Fenton made a motion to continue the item, seconded by Councilor Whitfield. With all Councilors present in favor, the motion passed.

05/10/21 City Council COMMITTEE

The item remained in Committee.

Councilor Fenton made a motion to remain in committee, second by Councilor Whitfield. All being in favor, the motion passed unanimously.

City Council
36 Court Street
Springfield, MA 01103

TABLED

ORDINANCE 2021-7

Meeting: 06/07/21 07:00 PM
Department: City Council
Category: General
Prepared By: Kelley Mickiewicz
Initiator: Kelley Mickiewicz
Sponsors: At Large Councilor Hurst, Vice President Whitfield
DOC ID: 6182 A

Amended City Ordinance Chapter 73 Sec 40 Paid Legal Holidays

Be it ordained by the City Council of the City of Springfield, in session assembled, that the Code of Ordinances of the City of Springfield, is hereby amended by eliminating the existing Chapter 73 Section 40 A of Article VI in its entirety, and replacing it with the following:

Chapter 73

ARTICLE VI Holidays, Other Types of Leave

§ 73-40 Paid Legal Holidays

A. All City employees, except building tradesmen in any departments whose rate of pay is determined according to the wages being paid to non-municipal union building tradesmen in private industry in the City and members of the Police and Fire Departments for whom provision is made by other laws, shall be entitled to a holiday with pay on each of the 12 legal holidays enumerated in this section.

New Year's Day
Martin Luther King's Birthday
Washington's Birthday
Patriots' Day
Memorial Day
Juneteenth Independence Day
Independence Day
Labor Day
Columbus Day
Veterans' Day
Thanksgiving Day
Christmas Day

Approved as to Form

_____

Associate City Solicitor

HISTORY:

05/03/21 City Council FIRST STEP

Councilor Whitfield stated that the country was built on the backs of chattel slaves and July 4th 1776 is not independence day for all. We were still being whipped, beaten, killed and torn from our families and it would benefit the City of Springfield to recognize Juneteenth as a holiday following suit with the State. She has sent a request to Lindsay Hackett and Melanie Acobe to see how much it would cost to allow a paid legal holiday and she is awaiting a response.

TJ Plante, CAFO, stated they are still working on the amount. They are waiting for information from Human Resources for 24 hour shift employees. He wants the Council to be aware that after 3rd step, there has to be an agreement from all unions to allow this to be a holiday. They will require a memo of understanding or an amendment to the Agreements.

Atty. Moore stated there is a typographical error. It should be 12 holidays, not 11, so an amendment is needed. He explained the fiscal impact of recognizing a holiday that falls on a weekend.

Councilor Hurst addressed the Council and thanked Councilor Whitfield. He stated the cost should not matter much as observation days would be in accordance with all other holidays. He stated Holyoke has done it and the 4th of July should have the same treatment. People should be paid for the day off and he thanked the state delegation for recognizing the holiday.

Councilor Fenton stated the Secretary of State's guide for holidays which requires Sunday holidays be observed on a Monday and Saturday holidays being recognized on a Saturday. Councilor Fenton stated all municipal buildings must be closed as it is not optional.

Councilor Whitfield stated she has one question regarding the 4th of July. If the holiday is on Saturday, is it recognized on a Friday. If it is, Juneteenth should follow the same rules.

TJ Plante stated he will look into that.

Councilor Whitfield made a motion to amend the number 11 to the number 12, seconded by Councilor Hurst. All Councilors present being in favor, the motion passed.

Councilor Whitfield made a motion to pass first step, seconded by Councilor Hurst. All Councilors present being in favor, the motion passed.

05/10/21 City Council LAY ONTABLE Next: 06/07/21

Councilor Whitfield made a motion to continue, seconded by Councilor Allen. All being in favor, the motion passed unanimously.

City Council
36 Court Street
Springfield, MA 01103

TABLED

Meeting: 06/07/21 07:00 PM
Department: Law
Category: Local Law
Prepared By: Patrick Long
Initiator: Thomas Moore
Sponsors: Ward 8 Councilor Orlando Ramos
DOC ID: 6137 A

ORDINANCE (ID # 6137)

Gasoline Stations-Amending Chapter 178

Please see attached

Please see attached

HISTORY:

04/05/21 City Council REFERRED TO COMMITTEE
Next: 05/03/21

Atty. Moore stated this is an amendment regarding gasoline usage by Councilor Ramos.

Councilor Ramos asked that the item be sent to committee for discussion. He stated that the off rode vehicles are out of control and this amendment is to protect the public health and safety. There are several municipalities that have already approved this. He stated it makes it illegal to sell gasoline unless the vehicle is on a trailer.

Councilor Ramos made a motion to committee, seconded by Councilor Allen.

AMENDING CHAPTER 178 OF THE REVISED ORDINANCES OF THE CITY OF SPRINGFIELD, AS AMENDED, BY INSERTING NEW SECTION 178-4 I, AND AMENDING CHAPTER 1, ARTICLE V SECTION 1-25

Be it ordained by the City Council, in session assembled, that the following amendments to the Revised Ordinances of the City of Springfield, as amended, be enacted:

1. CHAPTER 178 § 4 of the Revised Ordinances of the City of Springfield, as amended, is hereby amended to include new Section 178-4 I, as follows:

"Chapter 178 § 178-4 – Gasoline Stations

I. Sale of Gasoline for Illegal Purposes

(a) No owner or employee of any retail dealer of gasoline shall sell, offer for sale, or attempt to sell any article or product represented as gasoline for use in any motorized recreational vehicle as defined in this ordinance, unless that vehicle is conveyed to and from the retailer's premises by a registered motor vehicle, as defined in under Massachusetts General Law Chapter 90 section 1, as may be amended, and no individual shall purchase or attempt to purchase gasoline for use in any motorized recreational vehicle as defined in this ordinance.

(b) Signs with the words "FUELING OF ALL TERRAIN VEHICLES, MINI CYCLES, DIRT BIKES, OR OTHER UNAUTHORIZED VEHICLES PROHIBITED" in English and "PROHIBIDO DESPACHAR GASOLINA A ALL TERRAIN VEHICLES, MINI CYCLES O DIRT BIKES O A OTROS VEHICULOS NO AUTORIZADOS" in Spanish at least one (1) inch in height with a contrasting margin shall be posted at all dispensing locations. The location of warning signs shall be based on local conditions but shall be visible and legible from all gas pumps.

(c) Any owner or employee of any retail dealer of gasoline who violates any provision of Subsections (a) or (b) of this section who owns or is employed by a retail dealer that has been previously issued one warning as the result of a previous violation of Subsections (a) or (b) of this section shall be fined one hundred dollars ($100.00) per occurrence. Each motorized recreational vehicle as to which an owner or employee of any retail dealer of gasoline sells, offers for sale, or attempts to sell gasoline shall be considered a separate violation of Subsection (a) above."

Attachment: Amended City Ordinances 178-4 I and 1-V-1-25 - DRAFT (6137 : Gasoline Stations-Amending Chapter 178)

2. CHAPTER 1, Article V, § 1-25 of the Revised Ordinances of the City of Springfield as amended, is hereby amended to include the following new provision:

Offense	**Fine**	**Enforcing Personnel**
Sale of Gasoline for Illegal Purposes (Chapter 178-4 I)	$100.00	Fire Department

3. The effective date for the amendments listed above shall be May 31, 2021.

Approved as to form,

Associate City Solicitor

Attachment: Amended City Ordinances 178-4 I and 1-V-1-25 - DRAFT (6137 : Gasoline Stations-Amending Chapter 178)