



City of Springfield

Regular Meeting

~ Final ~

36 Court Street
Springfield, MA 01103
<http://www.springfieldcityhall.com>

Linda Fitzpatrick
413-787-6559

Monday, March 7, 2016

7:00 PM

Springfield City Hall -- Council Chambers

I. Possible Public Speak-Out Time 6:30 PM

The following individual(s) signed up for public speak-out:

1. Brian Collins spoke relative to American Legion Post 21 regard raising fund for the team to go to Gastonia, NC. Train ticket are \$200.00 round trip per person we have two team a total of 45 player we are asking city mother and father each person to sponsor one player Councilor Williams I will reach out to the business community Councilor Walsh I think this is a great project am happy to work with Councilor Williams I asked that the Council act favorable on this Program.
2. Frank Cincotta spoke relative to Springfield Climate coalition in 2014 we work with you in supporting the passage of climate action resolution plan. In 2015 no fund was provided by the City Early this year the City was award a \$17,000,000.00 grant for resilience we congratulate you and asked that the Council would make good and the plan we presented to you a few year ago act favorable on this Program.
3. Marty Nathan spoke relative to Springfield Climate Change. I congratulate the City in receiving the National Resilience grant. Every day I treat people with Asthma and Chronic respiratory. We also request that you fulfill your promise to the Springfield Climate Resolution with this grant and with other grant to serve the population who are in poor and at risk community and hire from that community we asked that the Council act favorable on this Program.
4. Evette Hernandez spoke relative to Springfield Climate change stating that two out of three child suffer from asthma in the North end. I urge you the Councilor to work together for the Springfield Climate Justice Coalition
5. Michaelann Bewsee spoke relative to Springfield Climate change please raised the issued of having a climate justice coordinator to oversee the Climate in City of Springfield Pat Sullivan has been doing a great job I ask you to work with the Mayor to get this done.
6. Vern MacAuthor spoke relative to Springfield Climate change that this is the moment we are to keep in mind the next generation we need to make the right decision for our grand children and keep this issue active
7. Kathleen Murphy spoke relative to senior center am upset that Mayor Sarno refuse to see us and Brian Santinello from the Park Department would not return my phone call. We just want the senior center to be name Springfield Senior Center.
8. Ann Marie Pajer, President of the Golden Age Club spoke relative to senior center I

have sign petition to name the senior center Springfield Senior Center not after a politician, we were never consulted when you look around other cities they don't have any Politician name. They are call Holyoke Senior Center, Chicopee Senior Center dead or alive we just want it to be call Springfield Senior Center. The Mayor would not accept ours but he accept another.

9. Russell Seelig spoke relative to Billboards and cell tower in the City and that it's costing our tax payer Million of dollar.

Call to Order

7:00 PM Meeting called to order on March 7, 2016 at Springfield City Hall -- Council Chambers, 36 Court Street, Springfield, MA.

Attendee Name	Title	Status	Arrived
Justin Hurst	At Large Councilor	Present	
Kenneth E. Shea	Ward 6 Councilor	Absent	
E. Henry Twiggs	Ward 4 Councilor	Present	
Timothy C. Allen	Ward 7 Councilor	Present	
Timothy J. Rooke	At-Large Councilor	Present	
Orlando Ramos	Vice President- Ward 8 Councilor	Present	
Bud L. Williams	At-Large Councilor	Present	
Marcus J Williams	Ward 5 Councilor	Present	
Adam Gomez	Ward 1 Councilor	Present	
Thomas M. Ashe	At-Large Councilor	Present	
Melvin A. Edwards	Ward 3 Councilor	Present	
Kateri B. Walsh	At-Large Councilor	Present	
Michael A. Fenton	President - Ward 2 Councilor	Present	

Moment of Silence - Pledge of Allegiance

Hearing

1. Petition (ID # 3385)

For a Special Permit a Motor Vehicle Repair & Maintenance Operation (Heavy) at the Property Known as 419 Taylor Street (11430-0111) as Allowed by M.G.L. and the Springfield Zoning Ordinance, Article 4, Table 4-4, Section 12.3.4 and M.G.L.

Request: See Above
 Owner: Argo Automotive Inc.
 By: Vadim Romanchenko
 Petitioner: Reinaldo Torres

By: Reinaldo Torres

HISTORY:

02/22/16 City Council LAY ON TABLE
Next: 03/28/16

COMMENTS - Current Meeting:

Hearing held at which Petitioner 's Reinaldo Torres request to operate an Motor Vehicle Repair & Maintenance Operation at the property known as 419 Taylor St Council Gomez said Aqua contact Phil Dromey and the no issue and no one appeared in opposition and the hearing was closed and with no debate the Special Permit with conditions was granted by the following roll call vote.

ATTACHMENTS:

- Taylor_St_419_Formal_Tax (PDF)
- Taylor_St_419_2016 (PDF)
- AQCA (PDF)

RESULT:	ADOPTED [12 TO 0]
MOVER:	Adam Gomez, Ward 1 Councilor
SECONDER:	Marcus J Williams, Ward 5 Councilor
AYES:	Hurst, Twiggs, Allen, Rooke, Ramos, Williams, Williams, Gomez, Ashe, Edwards, Walsh, Fenton
ABSENT:	Kenneth E. Shea

A.Reports of Committee

A.City Council Finance Committee

1. From the City Council Finance Committee Read and explanation given by Councilor Timothy C Allen , Chair of the Finance Committee (Councilors Twiggs, Edward) meet on March 7, 2016 and Chair Allen stated that the Committee met with Finance with Department to discuss the order and grant and that he still have question. The Council received the Report by a majority voice vote with Councilor Shea absent.

B. General Government Committeee

2. From the City Council General Government Committee Read and explanation given by Councilor Justin Hurst, Chair of the General Government Committee (Councilors Bud L William, Twiggs, Edward, Walsh, Rooke, Allen) meet on March 7, 2016 and Chair Hurst stated the Committee met to and discuss the Distressed Properties Identification and Revitalization (DPIR) grant of \$95,000.00 that was award to the City . The Council received the Report by a majority voice vote with Councilor Shea absent. .

C. General Government Committee

3. From the City Council General Government Committee Read and explanation given by Councilor Justin Hurst, Chair of the General Government Committee (Councilors Bud L William, Twiggs, Edward, Walsh, Rooke, Allen) meet on March 7, 2016. Chair Hurst stated that the Committee met to discuss Ronald G Senez appointment to the License Commission. The Council received the Report by a majority voice vote with Councilor Shea absent.

2. Order (ID # 3415)

January Revenue Vs. Expenditure Report

COMMENTS - Current Meeting:

Read and Patrick Burns, City Comptroller made presentation to the City Council relative to the period ending 1-31-2016. Stating it represent 7 month of the fiscal year. And our revenue are out pasting our expenditures little over \$4 Million Dollar. Councilor Williams ask what out pasting. Patrick Burns respond we have a surplus of 4 Million and Council received the Report by a majority voice vote with Councilor Shea absent.

ATTACHMENTS:

- January Revenue Vs. Expenditure Report (PDF)

RESULT:	RECEIVE REPORT
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3. Committe Report (ID # 3398)

Confirmation of Col. Ronald G. Senez to the License Commission

HISTORY:

02/22/16

City Council

REFERRED TO COMMITTEE

COMMENTS - Current Meeting:

From the City Council General Government Committee - Confirmation of Ronald G. Senez to the License Commission - The City Council General Government Committee meet on March 7, 2016. Chair person Councilor Justin Hurst gave a verbal report stating that the Committee had met with Mr. Ronald Senez and reviewed his resume and the Committee is recommending the confirmation of Mr. Senez. Mr. Senez was confirmed by the following roll call vote with Councilor Shea absent. .

ATTACHMENTS:

- Resume (PDF)
- Mayor's Letter of Appointment (PDF)
- Lic Comm appt of Ronald Senez \$95,000 DPIR Grant (PDF)

RESULT:	ADOPTED [12 TO 0]
MOVER:	Justin Hurst, At Large Councilor
SECONDER:	Bud L. Williams, At-Large Councilor
AYES:	Hurst, Twiggs, Allen, Rooke, Ramos, Williams, Williams, Gomez, Ashe, Edwards, Walsh, Fenton
ABSENT:	Kenneth E. Shea

Petitions**4. Petition (ID # 3407)**

Private #10,273

COMMENTS - Current Meeting:

Read and the Council received the Report and Passed the Order by a majority voice vote with Councilor Shea absent

ATTACHMENTS:

- bellamy road (PDF)
- bellamy road-1 (PDF)
- celia street (PDF)
- clydesdale lane (PDF)
- emeline court (PDF)
- katie way (PDF)
- queensbury drive (PDF)
- shepherd drive (PDF)
- sunbrier road (PDF)
- woodcrest road (PDF)

RESULT: RECEIVED PASSED**5. Petition (ID # 3424)**

Forest Park CMA Project

COMMENTS - Current Meeting:

Read and the Council received the Report and Passed the Order by a majority voice vote with Councilor Shea absent

ATTACHMENTS:

- East Forest Park Petition (PDF)
- 2-10-2016 notice of meeting CMA(PDF)
- 12-16-2015 notice of meeting CMA (PDF)
- Dorset Phase I,II Project Drawing REV0 (PDF)
- Phase 1 & 2 CMA Forest Park & East Forest Park (PDF)

RESULT: RECEIVED PASSED**Grants****6. Order (ID # 3408)**

NDRC Grant - Match Required - \$17,056,880

COMMENTS - Current Meeting:

Read and an explanation was given by Tina Quagliato stated that the grant was from the National Disaster Resilience Competition that was awarded to Springfield in the amount of \$17,056,880.00. The Department of Housing and Urban Development (HUD) choose to fund four area Clean Redundant Enery, Safe & Health Rental Homes, Business & Job Opportunities and Community Engagement. Councilor Edward ask about fund for hiring a climate justice coordinator. Ms Quaglito said climate change action plan is a part of this grant and the City apply for a grant through Rockefeller Foundation to fund a chief Resilience officer the Mayor created a Resilience Committee that made up of various Department Head that would focus on climate change and Resilience issued in the city and the Order passed by a majority voice vote with Councilor Shea absent.

ATTACHMENTS:

- NDRC Resiliency Grant (PDF)
- CAFO Certification - NDRC Grant (PDF)

RESULT: PASSED BY VOICE VOTE**7. Order (ID # 3410)**

Van Horn Dam Grant - No Match - \$1,000,000

COMMENTS - Current Meeting:

Read and an explanation was given by Councilor Allen stated that the grant was from the State of Massachusetts in the amount \$1,000,000.00 to Van Horn Dam upgrades and repairs. T J Plante, CAFO this is a \$2.4 Million Dolloar project the City only have to fund \$400,000. Councilor Fenton ask when do they expect to start T J Plante said soon and the Order passed by a majority voice vote with Councilor Shea absent.

ATTACHMENTS:

- Van Horn Dam Grant (PDF)

RESULT: PASSED BY VOICE VOTE**8. Order (ID # 3411)**

MassMutual NDRC Grant - No Match - \$1,000,000

COMMENTS - Current Meeting:

Read and an explanation was given by Councilor Allen stated that the grant was from MassMutal in the amount \$1,000,000.00 to Van Horn Dam upgrades and the Order passed by a majority voice vote with Councilor Shea absent.

ATTACHMENTS:

- MassMutual Grant (NDRC) (PDF)

RESULT: PASSED BY VOICE VOTE**9. Order (ID # 3405)**

FY16 Shannon CSI Grant - No Match Required \$717,569.13

COMMENTS - Current Meeting:

Read and an explanation was given by Jennifer Winkler, Police Department stated that the grant is a collabortion between Department and local non profit in the amount \$717,569.13 to prevent gang related activities in the City. Councilor Allen ask what agency will received the grant. John Lewis Adminitrator of the Grant said nine agency will receive the grant. The name and Amount are as followed Milk \$49,000.00, GNLCC \$47,000.00, Sal Army \$65,244.00, SECC \$46,000.00, SBGC \$46,000.00, YWCA S32,000.00, Dunbar-YMCA \$51,000.00 this year we are not funding ROCCA, NCC \$37,000.00 and COS-Afterschool \$36,500.25 Councilor Hurst ask what age and what school for the city .Mr Lewis said age

10 and up and the school are Ballet, Forest Park, Zanetti and Milton Bradley And the Order passed by a majority voice vote with Councilor Shea absent and Councilors Marcus Wiliam, Ashe and Fenton Abstained.

ATTACHMENTS:

- FY16 Shannon (PDF)

RESULT: PASSED BY VOICE VOTE

10. Order (ID # 3426)

Health Services for the Homeless Grant Increase - No Match Required \$606,761

COMMENTS - Current Meeting:

Read and an explanation was given by Helen Caulton-Harris, Commissioner of the Department of Health and Human Services stated that the Order is to accept a grant from US Department of Health & Human Services, Health Resources and Services Administration for budget period November 1, 2014 to May 31, 2016, "Health Center Cluster Grant" increase in the amount of \$606,761 to provide health care services for the homeless to provide medical, dental services and the Order passed by an majority voice vote with Councilor Shea absent .

ATTACHMENTS:

- Health Services for the Homless Grant Increase (PDF)

RESULT: PASSED BY VOICE VOTE

11. Order (ID # 3429)

FY16 State Aid to Public Library- No Match Required \$281,078

COMMENTS - Current Meeting:

Read and an explanation was given by Molly Fogarty, Director of the Library Department stated that the grant was from Massachusetts Board of Libraries Commission in the amount of \$281,078 we received all our funding because we met all out requirement and the Order passed by a majority voice vote with Councilor Shea absent.

ATTACHMENTS:

- MBLC FY16 State Aid (PDF)

RESULT: PASSED BY VOICE VOTE

12. Order (ID # 3374)

DPIR Grant - No Match - \$95,000

HISTORY:

02/01/16

Next: 03/07/16

City Council

REFER COMMITTEE VOTE

COMMENTS - Current Meeting:

Read and an explanation was given by Gerry McCafferty, Director of the Office of Housing stated that the grant was from the Massachusetts Attorney General Office in the amount \$95,000.00 to Distressed Properties Identification and Revitalization for staffing to track vacant and abundant property. Councilor Williams ask who enforce the residency compliance. Ms McCafferty said Human resource and the Order passed by a majority voice vote with Councilor Shea absent.

ATTACHMENTS:

- DPIR Grant Set-Up Form & Award Letter (PDF)

RESULT: PASSED BY VOICE VOTE**13. Order (ID # 3427)**

FY16 MassCALL II Grant Increase- \$70,000.00

COMMENTS - Current Meeting:

Read and an explanation was given by Helen Caulton-Harris, Commissioner of the Department of Health and Human Services stated that the Order is to accept a grant from Massachusetts Department of Public Health, Bureau of Substance Abuse Services in the amount of \$70,000 this money is part of a grant from Governor Baker Officer to combat opioid overdose crisis and prescription drug with our young people in our public school and the Order passed by a majority voice vote with Councilor Shea absent

ATTACHMENTS:

- MassCall (PDF)

RESULT: PASSED BY VOICE VOTE**14. Order (ID # 3409)**

Mass Decontamination Unit (MDU) Grant - No Match Required - \$6,000.00

COMMENTS - Current Meeting:

Read and the Council accepted the donation in the amount of \$6,000.00 from Massachusetts Decontamination Unit on behalf of the Fire Department for deployment and training Decontamination Unit assign to fire Department programs as requested by the donor and the Order passed by a majority voice vote with Councilor Shea absent without discussions because it is less than \$50,000.

ATTACHMENTS:

- Fire MDU Grant Award Letter (PDF)
- Fire MDU Grant Set up Form (PDF)

RESULT: PASSED BY VOICE VOTE**15. Order (ID # 3428)**

Elders Donations- \$1,555.00

COMMENTS - Current Meeting:

Read and the Council accepted the donation in the amount of \$1,555.00 from various individuals to the Elder Affairs Donation Fund and the Order passed by a majority voice vote with Councilor Shea absent without discussions because it is less than \$50,000.

ATTACHMENTS:

- DEA Donations 030716 (CSV)

RESULT: PASSED BY VOICE VOTE**16. Order (ID # 3422)**

Artworks at Springfield City Library Grant - No Match Required \$1,000.00

COMMENTS - Current Meeting:

Read and the Council accepted the donation in the amount of \$1,000.00 from Massachusetts Cultural Council on behalf of the Library Department to support the art Department programs as requested by the donor and the Order passed by a majority voice vote with Councilor Shea absent without discussions because it is less than \$50,000.

ATTACHMENTS:

- Artworks at Springfield City Library (PDF)

RESULT: PASSED BY VOICE VOTE**17. Order (ID # 3420)**

Beantown Jumpers Double Dutch Event Grant Acceptance - No Match Required \$500

COMMENTS - Current Meeting:

Read and the Council accepted the donation in the amount of \$500.00 from Forest Park Civic Association behalf of the Springfield Library Department to support Educational and Fitness opportunities to Springfield' youth as requested by the donor and the Order passed by a majority voice vote with Councilor Shea absent without discussions because it is less than \$50,000.

ATTACHMENTS:

- Beantown Jumpers Double Dutch Event Grant (PDF)

RESULT: PASSED BY VOICE VOTE**18. Order (ID # 3421)**

Summer Concert Series- Forest Park Grant Acceptance - No Match Required \$300

COMMENTS - Current Meeting:

Read and the Council accepted the donation in the amount of \$300.00 from Massachusetts Cultural Council on behalf of the Springfield City Library Department to support Summer Concert Series at the Forest Park Library as requested by the donor and the Order passed by a majority voice vote with Councilor Shea absent without discussions because it is less than \$50,000.

ATTACHMENTS:

- Summer Concert Series Grant (PDF)

RESULT: PASSED BY VOICE VOTE**Orders****19. Order (ID # 3412)**

Order Authorizing Mayor to Execute Quitclaim Deed for Sale of SS Avon Pl. (00850-0020) to Catherine Z. Rossi

COMMENTS - Current Meeting:

Read and an explanation was given by Amber Gould from the Office of Housing that the property (SS Avon Pl, Lot 15) was being transferred to Catherine Z. Rossi under the abutter land sale program for use as a side lot for gardening and was sold for \$655.00 and the Order passed by the following roll call vote.

ATTACHMENTS:

- Deed SS Avon Pl. (Par.20) (DOC)

RESULT:	ADOPTED [12 TO 0]
MOVER:	Melvin A. Edwards, Ward 3 Councilor
SECONDER:	E. Henry Twiggs, Ward 4 Councilor
AYES:	Hurst, Twiggs, Allen, Rooke, Ramos, Williams, Williams, Gomez, Ashe, Edwards, Walsh, Fenton
ABSENT:	Kenneth E. Shea

20. Order (ID # 3413)

Order Authorizing Mayor to Execute Quitclaim Deed for Sale of ES Plainfield St. (09775-0072) to JMRE, LLC

COMMENTS - Current Meeting:

Read and an explanation was given by Amber Gould from the Office of Housing (ES Plainfield St, Lot 15) was being transferred to JMRE, LLC under the abutter land sale program for use as a side lot Councilor Fenton ask how was he enter his property. Mrs Gould said from this propety and was sold for \$2,500.00 and the Order passed by the following roll call vote.

ATTACHMENTS:

- Deed ES Plainfield St. (Par.72) (DOC)

RESULT:	ADOPTED [11 TO 1]
MOVER:	Adam Gomez, Ward 1 Councilor
SECONDER:	Orlando Ramos, Vice President- Ward 8 Councilor
AYES:	Hurst, Twiggs, Allen, Rooke, Ramos, Williams, Williams, Gomez, Ashe, Edwards, Walsh
NAYS:	Michael A. Fenton
ABSENT:	Kenneth E. Shea

21. Order (ID # 3425)

Order Approving a Contract in Excess of 3 Years for the School Foodservice RFP

A contract up to five (5) years is requested. The U.S. Dept. Of Agriculture's regulations allow for a one-year contract with up to four (4), one-year renewals.

COMMENTS - Current Meeting:

Read and an explanation was given by Patrick Roach, School Department stated the Order is to have a 5 year contract for our foodservice company . Councilor Marcus Williams ask what role does Sodexo play in it. Mr Roach said hopefully one of the vendor bidding on the contract. Councilor Twiggs I support this contract. Mr Roach said hopefull to build a central warehouse at no cost to the city and save money at the school. Councilor Williams ask if the RFP already done and Mr. Roach said yes. Councilor Allen ask what the time line. Mr. Plante said he see no problem with having more discussion. Motion to Committee by Councilor by Councilor Walsh.

RESULT:	REFERRED TO COMMITTEE	Next: 3/21/2016 7:00 PM
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Motion To: A. Motion to Refer to Committee

COMMENTS - Current Meeting:

Councilor Walsh made a motion to refer to the Finance Committee and was seconded by Councilor Williams and said motion failed by the following roll call vote with Councilor Shea absent.

RESULT:	DEFEATED [4 TO 8]
MOVER:	Kateri B. Walsh, At-Large Councilor
SECONDER:	Bud L. Williams, At-Large Councilor
AYES:	Justin Hurst, Bud L. Williams, Kateri B. Walsh, Michael A. Fenton
NAYS:	Twiggs, Allen, Rooke, Ramos, Williams, Gomez, Ashe, Edwards
ABSENT:	Kenneth E. Shea

Motion To: B. Motion to Reconsider Motion to Refer to Committee

COMMENTS - Current Meeting:

Councilor Williams made a motion to Reconsider to refer to Finance Committee and was seconded by Councilor Hurst and said motion passed by majority voice vote with Councilor Shea absent.

RESULT:	ADOPTED VOICE
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Motion To: C. Motion to Refer to Committee After Reconsideration

COMMENTS - Current Meeting:

Councilor Twiggs made a motion to refer to the Finance Committee and was seconded by Councilor Williams and said motion passed by the following roll call vote with Councilor Shea absent.

RESULT:	ADOPTED [10 TO 2]
MOVER:	Bud L. Williams, At-Large Councilor
SECONDER:	Kateri B. Walsh, At-Large Councilor
AYES:	Hurst, Twiggs, Allen, Ramos, Williams, Williams, Gomez, Edwards, Walsh, Fenton
NAYS:	Timothy J. Rooke, Thomas M. Ashe
ABSENT:	Kenneth E. Shea

22. Order (ID # 3419)

Bond Authorization - MSBA Projects (Brunton, STEM, Walsh, Public Day) - \$9,103,543

COMMENTS - Current Meeting:

Read and Councilor Twiggs made a motion to refer to the Finance Committee and was second by Councilor Bud Williams.

ATTACHMENTS:

- CAFO Cert - Bond Order - MSBA Projects (Brunton, STEM, Walsh, Public Day) (PDF)

RESULT:	REFERRED TO COMMITTEE	Next: 3/21/2016 7:00 PM
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Motion To: A.Motion to Finance Committee

COMMENTS - Current Meeting:

Motion by Councilor Twiggs to Finance Committee and second by Councilor Williams and said motion passed by majority voice vote with Councilor Shea absent.

RESULT:	ADOPTED VOICE
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23. Order (ID # 3418)

Bond Authorization - Police Vehicles - \$1,125,000

COMMENTS - Current Meeting:

Read and Councilor Twiggs made a motion to refer to the Finance Committee and was second by Councilor Ramos.

ATTACHMENTS:

- CAFO Cert - Bond Order - Police Vehicles (PDF)

RESULT:	REFERRED TO COMMITTEE	Next: 3/21/2016 7:00 PM
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Motion To: A.Motion Finance Committee

COMMENTS - Current Meeting:

Motion by Councilor Twiggs to Finance Committee and second by Councilor Ramos and said motion passed by majority voice vote with Councilor Shea absent.

RESULT:	ADOPTED VOICE
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24. Order (ID # 3417)

Bond Authorization - DPW Vehicles - \$923,925

COMMENTS - Current Meeting:

Read and Councilor Twiggs made a motion to refer to the Finance Committee and was second by Councilor Marcus Williams.

ATTACHMENTS:

- CAFO Cert - Bond Order - DPW Vehicles (PDF)

RESULT:	REFERRED TO COMMITTEE	Next: 3/21/2016 7:00 PM
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Motion To: A.Motion Finance Committee

COMMENTS - Current Meeting:

Motion by Councilor Twiggs to Finance Committee and second by Councilor Marcus Williams and said motion passed by majority voice vote with Councilor Shea absent.

RESULT:	ADOPTED VOICE
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25. Order (ID # 3416)

Bond Authorization - Food Service Building - \$7,000,000

COMMENTS - Current Meeting:

Read and Councilor Twiggs made a motion to refer to the Finance Committee and was second by Councilor Gomez.

ATTACHMENTS:

- CAFO Cert - Bond Order - Food Service Building (PDF)

RESULT:	REFERRED TO COMMITTEE	Next: 3/21/2016 7:00 PM
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Motion To: A.Motion to Finance Committee

COMMENTS - Current Meeting:

Motion by Councilor Twiggs to Finance Committee and second by Councilor Gomez and said motion passed by majority voice vote with Councilor Shea absent.

RESULT:	ADOPTED VOICE
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26. Order (ID # 3414)

Transfer of Unexpended Bond Proceeds from Putnam Vocational Technical Academy Construction Project

FINANCIAL IMPACT:

\$1,000,000

COMMENTS - Current Meeting:

Read and an explanation was given by TJ Plante, CAFO stated that the transfer is from a bond issued for Putnam about a year ago and the \$1,000,000 transfer is to Municipal City

hall account to fund City Hall Building. Councilor Hurst made a motion to refer to the Finance Committee and was second by Councilor Ramos.

ATTACHMENTS:

- Project Sign off - Putnam & White St. (PDF)
- CAFO Cert - Unexpended Bond Proceeds - Putnam to City Hall Repairs (PDF)

RESULT:	REFERRED TO COMMITTEE	Next: 3/21/2016 7:00 PM
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27. Motion To: A.Motion to Finance Committee

COMMENTS - Current Meeting:

Motion by Councilor Hurst to Finance Committee and second by Councilor Ramos and said motion passed by majority voice vote with Councilor Shea absent.

RESULT:	ADOPTED VOICE
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General Business

28. Special Act (ID # 3274)

An Act Filling Vacancies in Ward Seats of the City Council by Special Election

HISTORY:

12/07/15 Next: 12/21/15	City Council	REFERRED TO COMMITTEE
12/21/15 Next: 01/11/16	City Council	REFERRED TO COMMITTEE
01/11/16 Next: 02/01/16	City Council	REFERRED TO COMMITTEE
02/01/16 Next: 03/07/16	City Council	REFERRED TO COMMITTEE

COMMENTS - Current Meeting:

President Fenton stated that the Chair of General Government Committee would like to keep the matter in committee and was referred back to committee without a vote.

RESULT:	REFERRED TO COMMITTEE	Next: 3/21/2016 7:00 PM
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29. Resolution (ID # 3431)

Resolution Regarding Board and Committee Appointments

COMMENTS - Current Meeting:

Read and an explanation was given by Councilor Timothy C. Allen stated the Resolution is regarding Boards and Committees Councilor Williams made a motion to add Human Relations Committee after Residency Compliance Commission at the fourth WHEREAS and the Resolution passed by a majority voice vote with Councilor Shea Absent.

RESULT: PASSED BY VOICE VOTE

Motion To: A. Motion to Amend by Adding Human Relations Committee

COMMENTS - Current Meeting:

Motion to Amend by Council William by adding Human Relation Commission to the fourth WHEREAS, After Residency Compliance and second by Councilor Edward and said motion pass by majority voice vote with Councilor Shea absent

RESULT: ADOPTED VOICE

Motion To: B. Motion to Amend

COMMENTS - Current Meeting:

Motion to Amend by Council William and second by Councilor Edward and said motion passed by majority voice vote with Councilor Shea absent.

RESULT: ADOPTED VOICE

II. Ordinances

(30.) (ID # 3423) Amending Ordinance Chapter 73 Article II Section 13

Please see attached document

Please see attached document

RESULT: FIRST STEP

Next: 3/21/2016 7:00 PM

COMMENTS - Current Meeting:

Read for the 1st time on March 7, 2016 and an explanation was given by Attorney Thomas Moore stated that the amendment is to the residency compliance waiver and that as of April 1, 2016 promotion and hire for Department Head and Deputy would not be eligible for waivers. Councilor Williams said that Deputy and District Chief that not living in the City to move in the City. Council Gomez said that he would like a quote of how many of the waivers granted are minority. Councilor Hurst I agreed with Councilor Williams that District Chief and Deputy that was granted a year waiver still not living in the City we need to enforce the residency . Councilor Gomez said if we as ward Councilor have to live in our ward so does our people, we are not tell them where to live in the City. Councilor Allen this is a replica of what we voted on we pass it and the Mayor veto it and when it came back to the Council we needed 9 vote to override the Mayor veto and we only had 8 vote. Councilor Edward made a motion to amend January 1, 2014 April 1, 2016 second by Councilor Gomez And Council passed 1st step as amended and was referred to the Committee on Ordinances by an majority voice vote with Councilor Shea absent.

ATTACHMENTS:

- Amended Ordinance §73 (DOCX)

Motion To: A. Motion to Amend Date from January 1, 2014 to April 1, 2016

COMMENTS - Current Meeting:

Motion to Amend by Councilor Edwards by changing January 1, 2014 to April 1, 2016 and second by Councilor Gomez and said motion passed by majority voice vote with Councilor Shea absent

RESULT:	ADOPTED VOICE
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City of Springfield

36 Court Street
Springfield, MA 01103

ADOPTED
PETITION (ID # 3385)

Meeting: 03/07/16 07:00 PM
Department: Economic Development
Category: Special Permit
Prepared By: Phil Dromey
Initiator: Phil Dromey
Sponsors:
DOC ID: 3385

For a Special Permit a Motor Vehicle Repair & Maintenance Operation (Heavy) at the Property Known as 419 Taylor Street (11430-0111) as Allowed by M.G.L. and the Springfield Zoning Ordinance, Article 4, Table 4-4, Section 12.3.4 and M.G.L.

Request: See Above
Owner: Argo Automotive Inc.
By: Vadim Romanchenko
Petitioner: Reinaldo Torres
By: Reinaldo Torres

HISTORY:

02/22/16 City Council

LAY ON TABLE

Next: 03/28/16

RESULT: **ADOPTED [12 TO 0]**
MOVER: Adam Gomez, Ward 1 Councilor
SECONDER: Marcus J Williams, Ward 5 Councilor
AYES: Hurst, Twiggs, Allen, Rooke, Ramos, Williams, Williams, Gomez, Ashe, Edwards, Walsh, Fenton
ABSENT: Kenneth E. Shea

To The City Council of the City of Springfield:
The undersigned respectfully petition your honorable body

for a special permit a Motor Vehicle Repair & Maintenance operation (heavy) at the property known as 419 Taylor Street (11430-0111) as allowed by M.G.L. and the Springfield Zoning Ordinance, Article 4, Table 4-4, Section 12.3.4 and M.G.L.

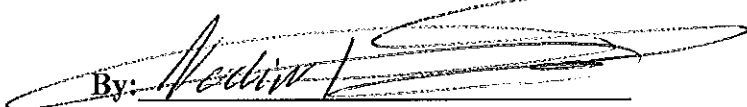
Mailing Address:

419 Taylor Street
 Springfield, MA 01105

Owner:

Argo Automotive Inc.

I hereby certify that I am the owner or acting on behalf of the owner.

By: 

Vadim Romanchenko

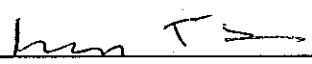
Mailing Address:

74 Hampden Street
 Chicopee, MA 01013

Petitioner:

Reinaldo Torres

I hereby certify that I am the petitioner or acting on behalf of the petitioner.

By: 

Reinaldo Torres

Attachment: Taylor_St_419_Formal_Tax (3385 : 419 Taylor Street)



THE CITY OF
SPRINGFIELD, MASSACHUSETTS

1/25/2016

Special Permit Tax Certification

I certify that all identifiable real estate, personal property and excise taxes have been paid by the petitioner and/or landlord associated with the special permit request shown below:

Special Permit: 419 Taylor Street (114300111)

Petitioner: Reinaldo Torres

Landlord: Agro Automotive, Inc.

Stephen J. Lonergan; Treasurer/Collector

**OFFICE OF PLANNING & ECONOMIC DEVELOPMENT
ANALYSIS FOR A SPECIAL PERMIT**

**419 TAYLOR STREET (11403-0111)
MOTOR VEHICLE REPAIRS**

General Information

Petitioner:	Reinaldo Torres
Request:	Motor vehicle repairs.
Proposed use of the property:	Motor vehicle repairs.
Size:	7,081 s.f.
Compatibility with current planning documents:	The Downtown Master Plan shows no changes to this area.
Neighborhood council notification:	McKnight Neighborhood Council: 1-29-16
Tax Status:	SEE ATTACHED
Site Visit:	2-3-16
Hearing Date:	2-22-16

Staff Analysis

Neighborhood characteristics:

The parcel is currently zoned Business B and is located in an area that has a mix of commercial and residential uses. The surrounding land uses include:

- To the north is a telecommunications operation zoned Industrial A.
- To the south is a two-family house zoned Business A and Residence C.
- To the east is a two-family house zoned Business B.
- To the west is an auto repair facility zoned Business B.

Site plan review:

The petitioner has requested a special permit for motor vehicle repairs at the property known as 419 Taylor Street. The site is currently being used for motor vehicles repairs and used car sales.

After reviewing the site plan and visiting the site, the staff does not object to the proposed request. As noted above, the site is currently being used for motor vehicle repairs and used car sales. After visiting the site, it was noted that the property is being maintained in good condition and does not appear to be a detriment to the surrounding properties.

The only concern the staff has is the limited parking at this location. As noted above, the site is only 7,081 square feet, so there is limited on-site parking. As such, the staff would strongly recommend that no additional

uses, including additional used car sales, be allowed at this property.

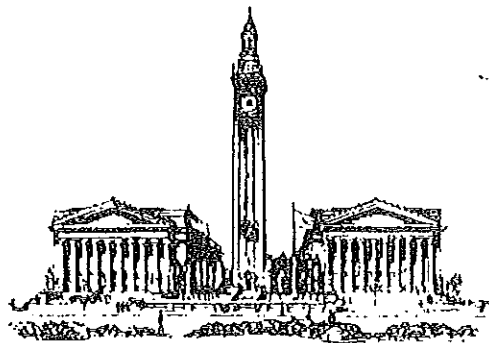


Recommendation

Approve, with conditions.

Recommended Conditions

1. This special permit is granted solely for motor vehicle repairs at the property known as 419 Taylor Street.
2. The use shall be developed according to the attached site plan with the addition of conditions #3 through #11.
3. There shall be no work to vehicles done outside of the building.
4. There shall be no used car sales associated with this use.
5. All parking for customer and employees shall be clearly marked.
6. There shall be no storage of junk or inoperable vehicles stored on the exterior of the building.
7. The building shall be maintained graffiti free.
8. The site shall be maintained free of all overgrown vegetation, weeds, trash and debris.
9. There shall be no auto body work or painting done at this location.
10. There shall be no banners, streamers or other promotional materials located on the property, without first obtaining the required sign permits.
11. The public sidewalk along Taylor Street shall be maintained, including
12. Compliance with these conditions, as well as any and all zoning regulations, is required. Failure to comply may result in enforcement by the Code Enforcement Department punishable by fine of up to \$200 per day for each day a violation exists.



THE CITY OF
SPRINGFIELD, MASSACHUSETTS

1/25/2016

Special Permit Tax Certification

I certify that all identifiable real estate, personal property and excise taxes have been paid by the petitioner and/or landlord associated with the special permit request shown below:

Special Permit: 419 Taylor Street (114300111)

Petitioner: Reinaldo Torres

Landlord: Agro Automotive, Inc.

Stephen J. Lonergan: Treasurer/Collector

RECEIVED
2016 JAN 29 A 10:27
CITY OF SPRINGFIELD, MA

Proposed Location

Taylor St

Kibbe Av



SPRINGFIELD
GIS

City of Springfield, Massachusetts



DATA SOURCE:

419 Taylor Street

Attachment: Taylor St 419 2016 (3385 : 419 Taylor Street)

Kacoyannakis, Susan

From: carolonmac <carolonmac@aol.com>
Sent: Tuesday, March 01, 2016 11:37 AM
To: Kacoyannakis, Susan
Subject: RE: Taylor Street

Yup, went by the site with board members.

Here's the statement. Maybe you can cut and paste?

From: AQCA board
To: City Council
Re: Special Permit, 419 Taylor Street

The Armoury-Quadrangle Civic Association has no objection to a new auto repair shop located at 419 Taylor Street. There is already an auto repair shop at that address. AQCA will support whatever conditions that Planning requests, if there are any.

For the record, we did note that the current auto repair shop is enclosed by a black chain link fence, which is fine, but we do not like the barbed wire at the top of the fence and would hope it could be removed in the future. There is also some disrepair along the left side of the fence, as it appears to be falling over and could use some attention.

Carol Costa, AQCA President

Sent from my Verizon Wireless 4G LTE smartphone

----- Original message -----

From: "Kacoyannakis, Susan" <skacoyannakis@springfieldcityhall.com>
Date: 03/01/2016 9:42 AM (GMT-05:00)
To: "Carol Costa (carolonmac@aol.com)" <carolonmac@aol.com>
Subject: Taylor Street

Hi Carol,

Just following up on 419 Taylor Street. Were you able to draft a quick statement saying you were okay with the Special Permit? I need to know either way so it can be put on the agenda for Monday, March 7th. Thank you so much.

Susan Kacoyannakis



City of Springfield

ADOPTED

Meeting: 03/07/16 07:00 PM
Initiator: Pat Burns
Sponsors: Mayor Domenic J. Sarno
DOC ID: 3415

January Revenue Vs. Expenditure Report (Mayor Sarno)

RESULT: RECEIVE REPORT

Statement of Revenues and Other Sources,
and Expenditures and Other Uses
Budget and Actual - General Fund

For the period ended
01/31/16

Revenues and Other Sources:	Revised Budget	Actual	Variance Over/(Under)	%
Real Estate & Personal Property Taxes	\$ 177,910,553	\$ 121,528,300	\$ (56,382,253)	68%
Real Estate & Personal Property Taxes - Tax Liens	-	1,543,764	1,543,764	0%
Motor Vehicle Excise	9,800,000	1,973,728	(7,826,272)	20%
Penalties, interest and other taxes	5,153,730	1,782,391	(3,371,339)	35%
Charges for Services	12,997,997	6,140,685	(6,857,312)	47%
Intergovernmental	356,522,088	206,197,590	(150,324,498)	58%
MSBA Payments	12,694,418	5,184,542	(7,509,876)	41%
Licenses and Permits	7,227,500	3,047,677	(4,179,823)	42%
Fines and Forfeits	450,180	267,807	(182,373)	59%
Interest earned on Investments	1,346,859	300,871	(1,045,988)	22%
Miscellaneous	10,730,568	10,082,647	(647,921)	94%
FY 2015 Net School Spending Shortfall (a.)	9,513,484	9,513,484	-	100%
Stabilization Reserves	350,184	350,184	-	100%
Other Financing Sources	239,518	239,518	-	100%
Total Revenues and Other Sources	604,937,079	\$ 368,153,188	\$ (236,783,891)	61%
Expenditures and Other Uses:				
General government	\$ 20,144,589	\$ 13,301,999	\$ 6,842,591	66%
Public safety				
Police	41,251,354	26,175,898	15,075,457	63%
Fire	21,413,297	12,170,559	9,242,739	57%
Centralized Dispatch	1,828,958	1,237,588	591,370	68%
Other	3,685,627	2,292,317	1,393,311	62%
Health and Welfare	4,845,997	2,639,855	2,206,142	54%
Public works	9,987,467	7,588,021	2,399,446	76%
Education	388,243,766	207,942,764	180,301,002	54%
Culture and recreation	12,133,809	8,001,077	4,132,732	66%
Pension and fringe	55,732,636	44,485,173	11,247,463	80%
State and district assessments	3,299,435	1,887,574	1,411,861	57%
Debt Service	36,395,462	31,883,248	4,512,214	88%
Pay as you go Capital	1,932,506	495,580	1,436,926	26%
Other Financing Use - Trash Enterprise Supplement	4,042,175	4,042,175	-	100%
Total Expenditures and Other Uses	604,937,079	364,143,826	240,793,253	60%
Excess (deficiency) of revenues and other sources over expenditures and other uses	<u>\$ -</u>	<u>\$ 4,009,362</u>	<u>\$ 4,009,362</u>	

(a.) The FY 2015 Net School Spending Requirement shortfall must be appropriated in the School Budget pursuant to Chapter 70. Section 11 of the Education Reform Act of 1993.

CITY OF SPRINGFIELD, MASSACHUSETTS
Budget and Actual - General Fund
Expenditures and Encumbrances
For the period ended
01/31/16

Expenditures and Other Uses:	Original Budget	Transfers In/(Out)	Revised Budget	Expenditure	Encumbrance	Variance Over/(Under)	%
General government	19,657,285	487,304	20,144,589	11,499,178	1,802,821	6,842,591	66%
Public safety							
Police	41,251,354	-	41,251,354	25,628,993	546,904	15,075,457	63%
Fire	21,413,297	-	21,413,297	11,935,027	235,532	9,242,739	57%
Centralized Dispatch	1,828,958	-	1,828,958	1,237,015	573	591,370	68%
Other	3,725,627	(40,000)	3,685,627	1,959,314	333,002	1,393,311	62%
Health and Welfare	4,845,997	-	4,845,997	2,559,978	79,877	2,206,142	54%
Public works	9,987,467	-	9,987,467	6,484,226	1,103,795	2,399,446	76%
Education	378,568,673	9,675,093	388,243,766	182,029,083	25,913,681	180,301,002	54%
Culture and recreation	12,030,929	102,880	12,133,809	7,246,740	754,336	4,132,732	66%
Pension and fringe	55,932,636	(200,000)	55,732,636	44,155,173	330,000	11,247,463	80%
State and district assessments	3,299,435	-	3,299,435	1,887,574	-	1,411,861	57%
Debt Service	36,395,462	-	36,395,462	31,883,248	-	4,512,214	88%
Pay as you go Capital	1,932,506	-	1,932,506	355,818	139,762	1,436,926	26%
Other Financing Use - Trash Enterprise Supplement	4,042,175	-	4,042,175	4,042,175	-	-	100%
Total Expenditures and Other Uses	594,911,802	10,025,277	604,937,079	332,903,542	31,240,283	240,793,253	60%


City of Springfield

36 Court Street
Springfield, MA 01103

ADOPTED
COMMITTEE REPORT (ID # 3398)

Meeting: 03/07/16 07:00 PM

Department: City Clerk

Category: General

Prepared By: Anthony I. Wilson

Initiator: Anthony I. Wilson

Sponsors: At Large Councilor Justin Hurst

DOC ID: 3398

Confirmation of Col. Ronald G. Senez to the License Commission

Dear Councilors,

This is to notify you of the appointment by the Mayor of: Col. Ronald G. Senez as a member of the License Commission. Said appointment shall not take effect until confirmed by the City Council. This matter has been referred to the Committee on General Government pursuant to rule 49 of the 2016 Rules and Orders of the City Council on February 16, 2016.

Sincerely,

Anthony Ivan Wilson, Esq.
City Clerk

HISTORY:

02/22/16 **City Council** **REFERRED TO COMMITTEE**

RESULT:	ADOPTED [12 TO 0]
MOVER:	Justin Hurst, At Large Councilor
SECONDER:	Bud L. Williams, At-Large Councilor
AYES:	Hurst, Twiggs, Allen, Rooke, Ramos, Williams, Williams, Gomez, Ashe, Edwards, Walsh, Fenton
ABSENT:	Kenneth E. Shea

COLONEL (RET.) RONALD G. SENEZ

17 Garfield Street ■ Springfield, MA 01108 ■ 413 736-0189 ■ 413-265-3085 ■ Ron.Senez@mylan.com

EXECUTIVE PROFILE

Dynamic sales representative, successfully transitioning from distinguished military service, spanning 3 decades to a leading position with a major worldwide pharmaceutical company. Expert in building top-producing business relationships. Leading edge presentation skills. Previous career includes record of career advancement to national level Management and Command roles. Continuous progression ranging from service as a United States Marine Private in Viet Nam to active duty Army National Guard Colonel. Proven leader with ability to motivate others. Exceptional interface between management and labor as well as with individuals of diverse backgrounds, ages and cultures. Additional areas of strength:

- | | |
|--|--|
| ✓ <i>Client relationship development</i> | ✓ <i>Vigorous pursuit of established goals</i> |
| ✓ <i>Proven reliability, honesty and integrity</i> | ✓ <i>New market development & product launch</i> |
| ✓ <i>Competitive product positioning</i> | ✓ <i>Top-notch interpersonal skills; team player</i> |
| ✓ <i>Written and oral communications</i> | ✓ <i>Problem identification and resolution</i> |

EDUCATION

BACHELOR OF BUSINESS ADMINISTRATION, Anna Maria College, Paxton, MA
COURSE STUDIES, Springfield Technical Community College, Springfield, MA

PROFESSIONAL EXPERIENCE**MYLAN SPECIALTY LP****2009 – Present**

Senior Professional Sales Representative, for leading generic and specialty company with worldwide customers in more than 150 countries.

- Consistent top sales performer in Northeast Region for EpiPen and Performist.
- *President's Club*, 2009; *Regional Director's Award*, 2009.
- Built Worcester/Springfield, Mass. Area from a non-performing territory into a consistent growth territory.
- Selected to represent company at the following events:
 - New England Society of Allergy, 2009, 2010, 2011
 - Massachusetts School Nurse Conference, 2009, 2010, 2011
 - American Thoracic Society, Denver, 2011
 - Worcester Pulmonary Symposium, Worcester, 2011
 - CHEST Convention, San Diego, 2010
 - Family Physician Conference, Boston, 2009

SANOFI-AVENTIS (formerly Aventis Pharmaceutical)**2003 – 2009**

Sales Professional, for major worldwide pharmaceutical company. Fast-track transition from leadership career to multi-award-winning sales professional. Swiftly advanced to position among top producing sales representatives and given managerial responsibilities. Trained new sales representatives. Acted as Interim District Sales Manager, Nov.-Dec. 2005.

- Awards and recognition:
 - Rated among *top Sales Representative in Region* – Annual Review, 2005
 - *Nova Award, for Top New Representative in Northeast Region* – 2004
 - *Spirit Award* – 2004
 - Ranked *Number 1 in Regional Sales Performance* for Nasacort AQ – 2004
 - *11th in Nation and 2nd in Region for Respiratory Portfolio* – 2004
 - Increased Allegra Market Share from 55% to 61% during first six months (#1 share point change in region.)
 - Completed the Sanofi-Aventis Management Development Program – November 2006
 - Attended Field Sales Trainer Course – 2004; Completed Career Development Center management program – March 2006
 - Launched Ketek, Respiratory Antibiotic – 2004

MASSACHUSETTS ARMY NATIONAL GUARD **1978 – 2002****Assignment Overview****NATIONAL GUARD BUREAU**, Washington, D.C.**Team Chief, Combat Arms Assessment Team (CAAT)**, Fort Leavenworth, KS, 06/02 – 09/02

COLONEL (RET.) RONALD G SENEZ**Page 2 of 2**

Mobilization Process Assessment pertaining to Homeland Security and Global War on Terrorism. Supervisor for team of 9, visiting mobilized military units and evaluating all aspects of the mobilization process.

- Recommend changes and improvements directly to Director of the Army National Guard.
- Utilizing thorough information gathering and analytical techniques, areas in need of improvement were identified and specifics for streamlining the mobilization process were recommended.

National Guard Bureau Liaison Officer to the Joint Task Force Olympics, 09/01 – 05/02

Provided military support to the 2002 Winter Olympics, acting as Liaison Officer for both the Chief and the Director of the National Guard Bureau to the Joint Task Force Olympics. Coordinated all communications among Joint Task Force Olympics, Utah National Guard and Joint Forces Command.

- Led staff of 8 Liaison Team officers to smoothly and successfully furnish support to law enforcement agencies for the 2002 Games; furnished FBI and Secret Service with 100% of their requested support.
- Coordinated all travel, training, lodging and meal requirements of over 5,000 military personnel from 25 states into and out of the Salt Lake City support area.
- Contributed valuable input for improvement of planning, funding and other processes in support of future Homeland Security Missions.
- Recommended for the Legion of Merit and National Guard Bureau Eagle Award.

MASSACHUSETTS ARMY NATIONAL GUARD

Brigade Executive Officer, 26th Infantry Brigade, Milford, MA, 09/00 – 08/01

Supervised full-time staff of 70 persons tasked with all aspects of logistical, personnel and training support for a unit consisting of 2,500 personnel. Instrumental developing an outstanding working relationship between state and division headquarters staff.

- Developed and implemented a comprehensive staff training program, resulting in exceptional mission accomplishment during annual training.
- Acted as principal assistant and advisor to the Brigade Commander and as primary officer for 300-soldier deployment to Bosnia.
- Interacted with all levels of management and command, ensuring maximum operational efficiency.

Recruiting and Retention Commander, 08/98 – 02/00

Supervised and managed activities of over 100 full time Army National Guard recruiters.

- Established realistic, clearly defined recruiter goals and incentives; analyzed and meticulously followed recruiting progress, resulting in state ranking improving from 57th to 7th in an 18-month period, far exceeding Command expectations.
- Administered advertising budgets and monitored personnel hiring and training.

Infantry Battalion Commander, 01/97 – 08/98

Responsible for full command of 550-man Light Infantry Battalion, including readiness of personnel and equipment at required levels for successful mission deployment.

- Received *outstanding* evaluations from the 82nd Airborne Division Evaluation Team after leading the battalion through two notably successful training periods.
- Maintained exceptional staffing and retention levels through effective leadership and personnel motivation.

Previous Military Service

United States Marine Corps, Infantry (Enlisted), 1970 – 1978, Service in Viet Nam, 1969-1970

AWARDS & RECOGNITION

ARMED FORCES MERITORIOUS SERVICE MEDAL

NAMED 2002 VETERAN OF THE YEAR, Springfield, MA

CONTINUING PROFESSIONAL EDUCATION: *Infantry Battalion Pre-Command Course, 1996; Command and General Staff College, 1992; Recruiting and Retention Commanders Course, 1989; Infantry Officers Advanced Course, 1987; Officer-In-Charge Course, 1987; Staff Level Administrative Course, 1985; Sexual Harassment Training, 1985; Infantry Officer Basic Course, 1982; Officer Candidate School, 1978-1979*

BUSINESS/PROFESSIONAL MEMBERSHIPS: *National Guard Association of the United States; National Guard Association of Massachusetts; Veterans of Foreign Wars (VFW); American Legion; The Retired Officers Association (TROA)*

CIVIC ORGANIZATIONS/COMMUNITY INVOLVEMENT: *Springfield School Volunteers; Springfield Veterans Activities Committee; Spirit of Springfield Volunteer; Past Special Olympic Volunteer*

References furnished upon request



THE CITY OF SPRINGFIELD, MASSACHUSETTS

MAYOR DOMENIC J. SARNO

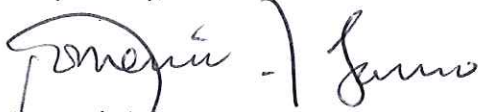
HOME OF THE BASKETBALL HALL OF FAME

February 16, 2016

Anthony Wilson, City Clerk
City of Springfield
36 Court Street
Springfield, MA 01103

I appoint Colonel (retired) Ronald G. Senez of 17 Garfield Street, Springfield, Massachusetts as a member of the License Commission, for an unexpired term until 1st Monday in January 2021 and certify that, in my opinion, Colonel Senez is a person qualified to hold this position based on his commitment to the city and experience to perform the duties of said office, and I make the appointment solely in the interest of the City. Colonel Senez will be replacing Denise Kelcey.

Respectfully,


Domenic J. Sarno
Mayor

Memo

To: Anthony Wilson
From: Justin Hurst, Chairman
CC:
Date: February 17, 2016
Re: General Government Committee

NOTICE OF MEETING

The General Government Committee of the City Council will meet on Monday, March 7, 2016 at 6:00 P M in Room 200 of City Hall. Your attendance is necessary to help expedite this matter. All interested parties are invited to attend. Thank you.

AGENDA

1. Discussion of: DPIR Grant – NO Match - \$95,000 (Mayor Sarno).
2. Discussion of: the appointment by the Mayor of Ronald G. Senez as a member of the License Commission until the first Monday in January 2021.
3. All other business brought properly before this Committee.

Susan Kacoyannakis
Administrative Aide


City of Springfield

 36 Court Street
 Springfield, MA 01103

ADOPTED
PETITION (ID # 3407)

 Meeting: 03/07/16 07:00 PM
 Department: Department of Public Works
 Category: Street Acceptance
 Prepared By: Hector Velez
 Initiator: Hector Velez
 Sponsors: Mayor Domenic J. Sarno
 DOC ID: 3407

Private #10,273

PET. NO. 10,273

CITY OF SPRINGFIELD, MASSACHUSETTS

March 7, 2016

TO THE MAYOR AND CITY COUNCIL OF THE CITY OF SPRINGFIELD:

The Board of Public Works, to which was referred the Petition of the Director of the Department of Public Works praying:

“To cause the following private ways in Springfield, Hampden County, Massachusetts to be laid out and established as public ways under the provisions of law” Also to laid out and establish the grade thereof.”

<u>Street</u>	<u>From</u>	<u>To</u>
Bellamy Road	Wilbraham Road	Fairlawn Street
Bellamy Road-1	Fairlawn Street	Bellwood Road
Celia Street	Carol Ann Street	Slumber Lane.
Clydesdale Lane	Scarsdale Lane	Easterly 1,225 feet
Emeline Court	Fair Oak Road	Northerly 560 feet
Katie Way	Emeline Court	Westerly 185 feet
Queensbury Drive	Sunbrier Road	Northerly 573 feet
Shepherd Drive	Sunbrier Road	Northerly 587 feet
Sunbrier Road	Scarsdale Lane	Easterly about 1,358 feet
Woodcrest Road	Acrebrook Road	South Branch Parkway

Reports thereon pursuant to the Revised Ordinances of the City of Springfield, as follows:

After careful consideration of the above matter, the Board is of the opinion that common convenience and necessity require that the new highways listed above should be established as public highways with said limits, in accordance with the description of location and grade as

shown in the accompanying orders and as shown on plans on file in the office of the Engineering Division of the Department of Public Works, Springfield, Massachusetts.

Said roadways have been laid out and easements acquired therein for general highway purposes.

It is further recommended that in connection with the laying out and construction of said roadways, a suitable roadway should be provided within the public highway, as laid out for vehicular traffic. Said roadways should be graded to the grade contained in said plans and be suitably paved with bituminous concrete or similar material of equal quality, in accordance with said plans.

The Board is further of the opinion that any person, firm or corporation in their land abutting the proposed public highways by reason of the laying out and construction of said roadways should sustain no damages.

It is further recommended that the order laying out said roadways should state that no betterments would be assessed.

Accompanying this report are orders implementing the above recommendation.

The Board recommends that no assessments be levied.

The Board is of the opinion that no damages should be sustained by any person, firm, or corporation in their property by reason of the construction or reconstruction of said roadways as above described.

_____)
 _____) BOARD OF PUBLIC WORKS
 _____)

RESULT: RECEIVED PASSED

PET. NO. 10,273

CITY OF SPRINGFIELD, MASSACHUSETTS

In City Council, March 7, 2016

ORDERED, that it being necessary for common convenience and necessity a way be laid out and established and known as Bellamy Road from Wilbraham Road northerly about 692 feet to Fairlawn Street with termini and boundaries as shown on plan entitled,

SPRINGFIELD, MA
DEPARTMENT OF PUBLIC WORKS
STREET ACCEPTANCE PLAN
BELLAMY ROAD
WILBRAHAM ROAD TO FAIRLAWN STREET
SCALE 1"= 30' DATE 07/22/2013

Consisting of one (1) sheet, which plan is incorporated herein by reference and is on file in the office of the Engineering Division of the Department of Public Works, Springfield, Massachusetts;

that said way is bounded as follows:

Beginning at a point of intersection of the easterly street line of Bellamy Road with the northerly street line of Wilbraham Road, said point being on a curve along said northerly street, whose radius is one thousand and 00/100 (1000.00) feet, an arc distance of two hundred seventy and 00/100 (270.00) feet from the intersection with the westerly street line of Bellwood Road; thence, westerly by a curve to the left whose radius is one thousand and 00/100 (1000.00) feet, an arc distance of fifty-one and 50/100 (51.50) feet to a point on the westerly street line of Bellamy Road; thence, N 6° 03' 10" W along said westerly street line a distance of seven hundred and 09/100 (700.09) feet to an intersection with the southerly street line of Fairlawn Street; thence, N 87° 13' 52" E along the northerly terminus of Bellamy Road a distance of fifty and 08/100 (50.08) feet to a point; thence, S 6° 03' 10" E along the easterly street line of Bellamy Road a distance of six hundred eighty-four and 92/100 (684.92) feet to the point of beginning, all as shown on the above mentioned plan, and bearings referring to the true meridian;

that appropriate street monuments shall be placed upon the lines above described at terminal points;

that said Bellamy Road shall be fifty (50) feet wide, and a roadway within said way be graded and paved for vehicular traffic with bituminous concrete or some other equally suitable material;

that an easement for highway purposes has been taken in the land included within the boundaries as above described pursuant to and by virtue of Chapter 79 of the Massachusetts General Laws;

that no damages be awarded, inasmuch as no damages will be sustained by any person, firm or corporation in their land abutting the public highway by reason of laying out or construction of said Bellamy Road;

that within thirty (30) days after the adoption of this order, the City Clerk is hereby directed to give notice in compliance with Chapter 79 of the Massachusetts General Laws;

that no betterments be assessed for said improvement.

Attachment: bellamy road (3407 : Private to Public #10,273)

PET. NO. 10,273

CITY OF SPRINGFIELD, MASSACHUSETTS

In City Council, March 7, 2016

ORDERED, that it being necessary for common convenience and necessity a way be laid out and established and known as Bellamy Road from Fairlawn Street northerly and easterly about 600 feet to Bellwood Road with termini and boundaries as shown on plan entitled,

SPRINGFIELD, MA
DEPARTMENT OF PUBLIC WORKS
STREET ACCEPTANCE PLAN
BELLAMY ROAD
FAIRLAWN STREET TO BELLWOOD ROAD
SCALE 1"= 30' DATE 07/25/2013

Consisting of one (1) sheet, which plan is incorporated herein by reference and is on file in the office of the Engineering Division of the Department of Public Works, Springfield, Massachusetts;

that said way is bounded as follows:

Beginning at a point of intersection of the easterly street line of Bellamy Road with the northerly street line of Fairlawn Street, said point also being S 87° 13' 52" W along said northerly street line a distance of one hundred eighty-one and 14/100 (181.14) feet from the intersection of the northerly street line of Fairlawn Street with the westerly street line of Bellwood Road; thence, S 87° 13' 52" W along the southerly terminus of Bellamy Road a distance of fifty and 06/100 (50.06) feet to a point; thence, N 5° 38' 03" W along the westerly street line of Bellamy Road a distance of four hundred eighty-two and 61/100 (482.61) feet to a point of curvature; thence, northerly and easterly by a curve to the right whose radius is one hundred four and 00/100 (104.00) feet, an arc distance of one hundred fifty-three and 39/100 (153.39) feet to a point; thence, S 11° 07' 43" E along the easterly terminus of Bellamy Road a distance of fifty and 00/100 (50.00) feet to a point of curvature on the easterly street line of Bellamy Road; thence, westerly and southerly by a curve to the left whose radius is fifty-four and 00/100 (54.00) feet, an arc distance of seventy-nine and 65/100 (79.65) feet to a point of tangency; thence, S 5° 38' 03" E along said easterly street line a distance of four hundred eighty-five and 11/100 (485.11) feet to the point of beginning, all as shown on the above mentioned plan, and bearings referring to the true meridian;

that appropriate street monuments shall be placed upon the lines above described at terminal points;

that said Bellamy Road shall be fifty (50) feet wide, and a roadway within said way be graded and paved for vehicular traffic with bituminous concrete or some other equally suitable material;

that an easement for highway purposes has been taken in the land included within the boundaries as above described pursuant to and by virtue of Chapter 79 of the Massachusetts General Laws;

that no damages be awarded, inasmuch as no damages will be sustained by any person, firm or corporation in their land abutting the public highway by reason of laying out or construction of said Bellamy Road;

Attachment: bellamy road-1 (3407 : Private to Public #10,273)

that within thirty (30) days after the adoption of this order, the City Clerk is hereby directed to give notice in compliance with Chapter 79 of the Massachusetts General Laws;

that no betterments be assessed for said improvement.

CITY OF SPRINGFIELD, MASSACHUSETTS

In City Council, March 7, 2016

ORDERED, that it being necessary for common convenience and necessity a way be laid out and established and known as Celia Street from Carol Ann Street easterly to Slumber Lane with termini and boundaries as shown on plan entitled,

SPRINGFIELD, MA
DEPARTMENT OF PUBLIC WORKS
STREET ACCEPTANCE PLAN
CELIA STREET
CAROL ANN STREET TO SLUMBER LANE
SCALE 1"= 20' DATE 12/15/2015

Consisting of one (1) sheet, which plan is incorporated herein by reference and is on file in the office of the Engineering Division of the Department of Public Works, Springfield, Massachusetts;

that said way is bounded as follows:

Beginning at a point of intersection of the northerly street line of Celia Street with the easterly street line of Carol Ann Street, said point also being S 17° 58' 00" E along said easterly street line a distance of one hundred ninety-six and 28/100 (196.28) feet from a point of curvature with the southerly street line of Slumber Lane; thence, southerly and easterly by a curve to the left, whose radius is twenty-five and 00/100 (25.00) feet, an arc distance of thirty-nine and 27/100 (39.27) feet to a point of reverse curvature; thence, easterly, along the northerly street line of Celia Street, by a curve to the right, whose radius is five hundred fifty-nine and 29/100 (559.29) feet, an arc distance of one hundred ninety and 72/100 (190.72) feet to a point of tangency; thence, S 88° 26' 00" E along said northerly street line a distance of twenty-three and 93/100 (23.93) feet to a point of curvature; thence, easterly and northerly by a curve to the left, whose radius is seventeen and 38/100 (17.38) feet, an arc distance of thirty-three and 48/100 (33.48) feet to a point of intersection with the westerly street line of Slumber Lane; thence, S 18° 49' 00" E along the easterly terminus of Celia Street a distance of forty-three and 55/100 (43.55) feet to an angle point; thence, S 14° 19' 00" E along said easterly terminus a distance of fifty-eight and 92/100 (58.92) feet to a point of curvature; thence northerly and westerly, along the southerly street line of Celia Street by a curve to the left, whose radius is thirty-three and 10/100 (33.10) feet, an arc distance of forty-two and 82/100 (42.82) feet to a point of tangency; thence, N 88° 26' 00" W along said southerly street line a distance of thirty-nine and 80/100 (39.80) feet to a point of curvature; thence, westerly along said southerly street line, by a curve to the left, whose radius is five hundred nine and 29/100 (509.29) feet, an arc distance of one hundred seventy-three and 60/100 (173.60) feet to a point of compound curvature; thence, westerly and southerly by a curve to the left, whose radius is twenty-five and 00/100 (25.00) feet, an arc distance of thirty-nine and 27/100 (39.27) feet to a point of intersection with the easterly street line of Carol Ann Street; thence, N 17° 58' 00" W along the westerly terminus of Celia Street a distance of one hundred and 00/100 (100.00) feet the point of beginning, all as shown on the above mentioned plan, and bearings referring to the true meridian;

that appropriate street monuments shall be placed upon the lines above described at terminal points;

that said Celia Street shall be fifty (50) feet wide, and a roadway within said way be graded and paved for vehicular traffic with bituminous concrete or some other equally suitable material;

that an easement for highway purposes has been taken in the land included within the boundaries as above described pursuant to and by virtue of Chapter 79 of the Massachusetts General Laws;

Attachment: celia street (3407 : Private to Public #10,273)

that no damages be awarded, inasmuch as no damages will be sustained by any person, firm or corporation in their land abutting the public highway by reason of laying out or construction of said Celia Street;

that within thirty (30) days after the adoption of this order, the City Clerk is hereby directed to give notice in compliance with Chapter 79 of the Massachusetts General Laws;

that no betterments be assessed for said improvement.

Attachment: celia street (3407 : Private to Public #10,273)

PET. NO. 10,273

CITY OF SPRINGFIELD, MASSACHUSETTS

In City Council, March 7, 2016

ORDERED, that it being necessary for common convenience and necessity a way be laid out and established and known as Clydesdale Lane from Scarsdale Lane easterly about 1225 feet with termini and boundaries as shown on plan entitled,

SPRINGFIELD, MA
DEPARTMENT OF PUBLIC WORKS
STREET ACCEPTANCE PLAN
CLYDESDALE LANE
SCARSDALE LANE E'ly 1225'
SCALE 1"= 50' DATE 11/25/2014

Consisting of one (1) sheet, which plan is incorporated herein by reference and is on file in the office of the Engineering Division of the Department of Public Works, Springfield, Massachusetts;

that said way is bounded as follows:

Beginning at a point of intersection of the southerly street line of Clydesdale Lane with the easterly street line of Scarsdale Lane, said point also being N 48° 37' 23" E along said easterly street line a distance of two hundred ninety-one and 56/100 (291.56) feet from a point of curvature with a radius of twenty-five and 00/100 (25.00) feet, an arc length of sixty and 05/100 (60.05) feet; thence, N 48° 37' 23" E along the westerly terminus of Clydesdale Lane a distance of one hundred thirty-eight and 66/100 (138.66) feet to a point of curvature; thence, southerly and easterly by a curve to the left with a radius of twenty-five and 00/100 (25.00) feet, an arc length of sixty and 05/100 (60.05) feet to a point of tangency; thence, N 88° 59' 41" E along the northerly street line of Clydesdale Lane a distance of one thousand one hundred thirty-three and 80/100 (1133.80) feet to a point; thence, S 1° 02' 30" W along the easterly terminus of Clydesdale Lane a distance of fifty and 00/100 (50.00) feet to a point; thence, S 88° 59' 41" W along the southerly street line of Clydesdale Lane a distance of one thousand two hundred fifty-three and 04/100 (1253.04) feet to the point of beginning, all as shown on the above mentioned plan, and bearings referring to the true meridian;

that appropriate street monuments shall be placed upon the lines above described at terminal points;

that said Clydesdale Lane shall be fifty (50) feet wide, and a roadway within said way be graded and paved for vehicular traffic with bituminous concrete or some other equally suitable material;

that an easement for highway purposes has been taken in the land included within the boundaries as above described pursuant to and by virtue of Chapter 79 of the Massachusetts General Laws;

that no damages be awarded, inasmuch as no damages will be sustained by any person, firm or corporation in their land abutting the public highway by reason of laying out or construction of said Clydesdale Lane;

that within thirty (30) days after the adoption of this order, the City Clerk is hereby directed to give notice in compliance with Chapter 79 of the Massachusetts General Laws; that no betterments be assessed for said improvement.

Attachment: clydesdale lane (3407 : Private to Public #10,273)

PET. NO. 10,273

CITY OF SPRINGFIELD, MASSACHUSETTS

In City Council, March 7, 2016

ORDERED, that it being necessary for common convenience and necessity a way be laid out and established and known as Emeline Court from Fair Oak Road northerly about 560 feet with termini and boundaries as shown on plan entitled,

SPRINGFIELD, MA

DEPARTMENT OF PUBLIC WORKS

EMELINE COURT

SANITARY SEWER FROM FAIR OAK RD N'ly ABOUT 560' +/-

STORM WATER DRAIN FROM FAIR OAK ROAD N'ly ABOUT 276' +/-

SCALE 1"= 40'

DATE OCT. 1998

Consisting of one (1) sheet, which plan is incorporated herein by reference and is on file in the office of the Engineering Division of the Department of Public Works, Springfield, Massachusetts;

that said way is bounded as follows:

Beginning at a point of intersection of the westerly street line of Emeline Court with the northerly street line of Fair Oak Road, said point also being N 81° 27' 35" E along said northerly street line a distance of four hundred seventy-five and 00/100 (475.00) feet from the intersection with the easterly street line of Matthew Street; thence, N 8° 33' 36" W along the westerly street line of Emeline Court a distance of one hundred twenty-five and 38/100 (125.38) feet to an angle point; thence, N 8° 47' 45" W along said westerly street line a distance of four hundred thirty-four and 90/100 (434.90) feet to a point; thence, N 81° 12' 15" E along the northerly street line of Emeline Court a distance of seventy-seven and 00/100 (77.00) feet to a point; thence, S 8° 47' 45" E along the easterly street line of Emeline Court a distance of thirty-five and 00/100 (35.00) feet to a point; thence, S 81° 12' 15" W along the southerly street line of Emeline Court a distance of twenty-seven and 00/100 (27.00) feet to a point; thence, S 8° 47' 45" E along the easterly street line of Emeline Court a distance of four hundred and 00/100 (400.00) feet to an angle point; thence, S 8° 33' 36" E along said easterly street line a distance of one hundred twenty-five and 50/100 (125.50) feet to a point of intersection with the northerly street line of Fair Oak Road; thence, S 81° 27' 35" W along the southerly terminus of Emeline Court a distance of fifty and 00/100 (50.00) feet to the point of beginning, all as shown on the above mentioned plan, and bearings referring to the true meridian;

that appropriate street monuments shall be placed upon the lines above described at terminal points;

that said Emeline Court shall be fifty (50) feet wide, and a roadway within said way be graded and paved for vehicular traffic with bituminous concrete or some other equally suitable material;

that an easement for highway purposes has been taken in the land included within the boundaries as above described pursuant to and by virtue of Chapter 79 of the Massachusetts General Laws;

that no damages be awarded, inasmuch as no damages will be sustained by any person, firm or corporation in their land abutting the public highway by reason of laying out or construction of said Emeline Court;

Attachment: emeline court (3407 : Private to Public #10,273)

Sheet 2 of 2

that within thirty (30) days after the adoption of this order, the City Clerk is hereby directed to give notice in compliance with Chapter 79 of the Massachusetts General Laws;

that no betterments be assessed for said improvement.

Attachment: emeline court (3407 : Private to Public #10,273)

PET. NO. 10,273

CITY OF SPRINGFIELD, MASSACHUSETTS

In City Council, March 7, 2016

ORDERED, that it being necessary for common convenience and necessity a way be laid out and established and known as Katie way from Emeline Court westerly about 189 feet with termini and boundaries as shown on plan entitled,

SPRINGFIELD, MA
DEPARTMENT OF PUBLIC WORKS
KATIE WAY
SANITARY SEWER FROM EMELINE COURT WESTERLY
ABOUT 185' +/-
SCALE 1"= 40' DATE OCT. 1998

Consisting of one (1) sheet, which plan is incorporated herein by reference and is on file in the office of the Engineering Division of the Department of Public Works, Springfield, Massachusetts;

that said way is bounded as follows:

Beginning at a point of intersection of the southerly street line of Katie Way with the westerly street line of Emeline Court, said point also being two hundred twenty-six and 00/100 (226.00) feet along said westerly street line by two courses from the intersection with the northerly street line of Fair Oak Road; thence, S 81° 12' 15" W along the southerly street line of Katie Way a distance of one hundred eighty-nine and 59/100 (189.59) feet to a point; thence, N 8° 47' 45" W along the westerly street line of Katie Way a distance of seventy-seven and 00/100 (77.00) feet to a point; thence, N 81° 12' 15" E along the northerly street line of Katie Way a distance of thirty-five and 00/100 (35.00) feet to a point; thence, S 8° 47' 45" E along the easterly street line of Katie Way a distance of twenty-seven and 00/100 (27.00) feet to a point; thence, N 81° 12' 15" E along the northerly street line of KATIE WAY a distance of one hundred fifty-four and 59/100 (154.59) feet to a point of intersection with the westerly street line of Emeline Court; thence, S 8° 47' 45" E along the easterly terminus of Katie Way a distance of fifty and 00/100 (50.00) feet to the point of beginning, all as shown on the above mentioned plan, and bearings referring to the true meridian;

that appropriate street monuments shall be placed upon the lines above described at terminal points;

that said Katie Way shall be fifty (50) feet wide, and a roadway within said way be graded and paved for vehicular traffic with bituminous concrete or some other equally suitable material;

that an easement for highway purposes has been taken in the land included within the boundaries as above described pursuant to and by virtue of Chapter 79 of the Massachusetts General Laws;

that no damages be awarded, inasmuch as no damages will be sustained by any person, firm or corporation in their land abutting the public highway by reason of laying out or construction of said Katie Way;

that within thirty (30) days after the adoption of this order, the City Clerk is hereby directed to give notice in compliance with Chapter 79 of the Massachusetts General Laws;

that no betterments be assessed for said improvement.

Attachment: katie way (3407 : Private to Public #10,273)

PET. NO. 10,273

CITY OF SPRINGFIELD, MASSACHUSETTS

In City Council, March 7, 2016

ORDERED, that it being necessary for common convenience and necessity a way be laid out and established and known as Queensbury Drive from Sunbrier Road northerly about 566 feet with termini and boundaries as shown on plan entitled,

SPRINGFIELD, MA
DEPARTMENT OF PUBLIC WORKS
STREET ACCEPTANCE PLAN
QUEENSBURY DRIVE
SUNBRIER ROAD N'ly 573'
SCALE 1"= 30' DATE 01/28/2015

Consisting of one (1) sheet, which plan is incorporated herein by reference and is on file in the office of the Engineering Division of the Department of Public Works, Springfield, Massachusetts;

that said way is bounded as follows:

Beginning at a point of intersection of the westerly street line of Queensbury Drive with the northerly street line of Sunbrier Road, said point also being N 89° 51' 56" E along said northerly street line a distance of ninety-four and 50/100 (94.50) feet from an angle point in Sunbrier Road; thence, easterly and northerly by a curve to the left with a radius of twenty-four and 86/100 (24.86) feet, an arc length of thirty-nine and 19/100 (39.19) feet to a point of tangency; thence, N 00° 11' 10" E along the westerly street line of Queensbury Drive a distance of five hundred forty-eight and 54/100 (548.54) feet to a point; thence, S 89° 48' 50" E along the northerly terminus of Queensbury Drive a distance of fifty and 00/100 (50.00) feet to a point; thence, S 00° 11' 10" W along the easterly street line of Queensbury Drive a distance of five hundred forty-eight and 26/100 (548.26) feet to a point of curvature; thence, southerly and easterly by a curve to the left with a radius of twenty-five and 14/100 (25.14) feet, an arc distance of thirty-nine and 35/100 (39.35) feet to a point of intersection with the northerly street line of Sunbrier Drive; thence, S 89° 51' 56" W along the southerly terminus of Queensbury Drive a distance of one hundred and 00/100 (100.00) feet to the point of beginning, all as shown on the above mentioned plan, and bearings referring to the true meridian;

that appropriate street monuments shall be placed upon the lines above described at terminal points;

that said Queensbury Drive shall be fifty (50) feet wide, and a roadway within said way be graded and paved for vehicular traffic with bituminous concrete or some other equally suitable material;

that an easement for highway purposes has been taken in the land included within the boundaries as above described pursuant to and by virtue of Chapter 79 of the Massachusetts General Laws;

that no damages be awarded, inasmuch as no damages will be sustained by any person, firm or corporation in their land abutting the public highway by reason of laying out or construction of said Queensbury Drive;

Attachment: queensbury drive (3407 : Private to Public #10,273)

that within thirty (30) days after the adoption of this order, the City Clerk is hereby directed to give notice in compliance with Chapter 79 of the Massachusetts General Laws;

that no betterments be assessed for said improvement.

PET. NO. 10,273

CITY OF SPRINGFIELD, MASSACHUSETTS

In City Council, March 7, 2016

ORDERED, that it being necessary for common convenience and necessity a way be laid out and established and known as Shepherd Drive from Sunbrier Road northerly about 587 feet with termini and boundaries as shown on plan entitled,

SPRINGFIELD, MA
DEPARTMENT OF PUBLIC WORKS
STREET ACCEPTANCE PLAN
SHEPHERD DRIVE
SUNBRIER ROAD N'ly 587'
SCALE 1"= 30' DATE 01/28/2015

Consisting of one (1) sheet, which plan is incorporated herein by reference and is on file in the office of the Engineering Division of the Department of Public Works, Springfield, Massachusetts;

that said way is bounded as follows:

Beginning at a point of intersection of the easterly street line of Shepherd Drive with the northerly street line of Sunbrier Road, said point also being S 89° 51' 56" W along said northerly street line a distance of fifty-eight and 59/100 (58.59) feet from a concrete bound in Sunbrier Road; thence, S 89° 51' 56" W along the southerly terminus of Shepherd Drive a distance of one hundred and 00/100 (100.00) feet to a point; thence, easterly and northerly by a curve to the left with a radius of twenty-four and 86/100 (24.86) feet, an arc length of thirty-nine and 19/100 (39.19) feet to a point of tangency; thence, N 00° 11' 10" E along the westerly street line of Shepherd Drive a distance of five hundred sixty-two and 64/100 (562.64) feet to a point; thence, S 89° 48' 50" E along the northerly terminus of Shepherd Drive a distance of fifty and 00/100 (50.00) feet to a point; thence, S 00° 11' 10" W along the easterly street line of Queensbury Drive a distance of five hundred sixty-two and 36/100 (562.36) feet to a point of curvature; thence, southerly and easterly by a curve to the left with a radius of twenty-five and 14/100 (25.14) feet, an arc distance of thirty-nine and 35/100 (39.35) feet to the point of beginning, all as shown on the above mentioned plan, and bearings referring to the true meridian;

that appropriate street monuments shall be placed upon the lines above described at terminal points;

that said Shepherd Drive shall be fifty (50) feet wide, and a roadway within said way be graded and paved for vehicular traffic with bituminous concrete or some other equally suitable material;

that an easement for highway purposes has been taken in the land included within the boundaries as above described pursuant to and by virtue of Chapter 79 of the Massachusetts General Laws;

that no damages be awarded, inasmuch as no damages will be sustained by any person, firm or corporation in their land abutting the public highway by reason of laying out or construction of said Shepherd Drive;

Attachment: shepherd drive (3407 : Private to Public #10,273)

that within thirty (30) days after the adoption of this order, the City Clerk is hereby directed to give notice in compliance with Chapter 79 of the Massachusetts General Laws;

that no betterments be assessed for said improvement.

Attachment: shepherd drive (3407 : Private to Public #10,273)

PET. NO. 10,273

CITY OF SPRINGFIELD, MASSACHUSETTS

In City Council, March 7, 2016

ORDERED, that it being necessary for common convenience and necessity a way be laid out and established and known as Sunbrier Road from Scarsdale Lane easterly about 1358 feet with termini and boundaries as shown on plan entitled,

SPRINGFIELD, MA
DEPARTMENT OF PUBLIC WORKS
STREET ACCEPTANCE PLAN
SUNBRIER ROAD
SCARSDALE LANE E'ly 1358'
SCALE 1"= 50' DATE 12/11/2014

Consisting of one (1) sheet, which plan is incorporated herein by reference and is on file in the office of the Engineering Division of the Department of Public Works, Springfield, Massachusetts;

that said way is bounded as follows:

Beginning at a point of intersection of the southerly street line of Sunbrier Road with the easterly street line of Scarsdale Lane, said point also being N 48° 37' 23" E along said easterly street line a distance of three hundred ninety and 04/100 (390.04) feet from a point of curvature with a radius of twenty-five and 00/100 (25.00) feet, an arc length of sixty and 05/100 (60.05) feet; thence, N 48° 37' 23" E along the westerly terminus of Sunbrier Road a distance of one hundred thirty-six and 74/100 (136.74) feet to a point of curvature; thence, southerly and easterly by a curve to the left with a radius of sixteen and 99/100 (16.99) feet, an arc length of forty and 00/100 (40.00) feet to a point of tangency; thence, S 86° 24' 46" E along the northerly street line of Sunbrier Road a distance of seven hundred forty-eight and 73/100 (748.73) feet to a point; thence, N 89° 51' 56" E along said northerly street line a distance of five hundred forty-three and 09/100 (543.09) feet to a point; thence, S 2° 03' 10" W along the easterly terminus of Sunbrier Road a distance of fifty and 01/100 (50.01) feet to a point; thence, S 89° 51' 56" W along the southerly street line of Sunbrier Road a distance of five hundred forty-two and 69/100 (542.69) feet to a point; thence, N 86° 24' 46" W along said southerly street line a distance of eight hundred sixteen and 55/100 (816.55) feet to a point of curvature; thence, westerly and southerly by a curve to the left with a radius of sixty and 41/100 (60.41) feet, an arc distance of forty-seven and 71/100 (47.71) feet to the point of beginning, all as shown on the above mentioned plan, and bearings referring to the true meridian;

that appropriate street monuments shall be placed upon the lines above described at terminal points;

that said Sunbrier Road shall be fifty (50) feet wide, and a roadway within said way be graded and paved for vehicular traffic with bituminous concrete or some other equally suitable material;

that an easement for highway purposes has been taken in the land included within the boundaries as above described pursuant to and by virtue of Chapter 79 of the Massachusetts General Laws;

that no damages be awarded, inasmuch as no damages will be sustained by any person, firm or corporation in their land abutting the public highway by reason of laying out or construction of said Sunbrier Road;

Attachment: sunbrier road (3407 : Private to Public #10,273)

that within thirty (30) days after the adoption of this order, the City Clerk is hereby directed to give notice in compliance with Chapter 79 of the Massachusetts General Laws;

that no betterments be assessed for said improvement.

CITY OF SPRINGFIELD, MASSACHUSETTS

In City Council, March 7, 2016

ORDERED, that it being necessary for common convenience and necessity a way be laid out and established and known as Woodcrest Road from Acrebrook Road southerly and easterly to South Branch Parkway with termini and boundaries as shown on plan entitled,

SPRINGFIELD, MA
DEPARTMENT OF PUBLIC WORKS
STREET ACCEPTANCE PLAN
WOODCREST ROAD
ACREBROOK ROAD TO SOUTH BRANCH PARKWAY
SCALE 1"= 40' DATE 03/03/2015

Consisting of two (2) sheets, which plans are incorporated herein by reference and are on file in the office of the Engineering Division of the Department of Public Works, Springfield, Massachusetts;

that said way is bounded as follows:

Beginning at a point of intersection of the westerly street line of Woodcrest Road with the southerly street line of Acrebrook Road, said point also being N 81° 20' 41" E along said southerly street line a distance of sixty-six and 37/100 (66.37) feet from a point of curvature with a radius of one thousand sixty-nine and 05/100 (1069.05) feet; thence, N 81° 20' 41" E along the northerly terminus of Woodcrest Road a distance of two hundred four and 69/100 (204.69) feet to a point of curvature; thence, westerly and southerly by a curve to the left, whose radius is fifty and 00/100 (50.00) feet, an arc distance of eighty-six and 35/100 (86.35) feet to a point of tangency; thence, S 17° 36' 26" E along the easterly street line of Woodcrest Road a distance of two hundred eleven and 15/100 (211.15) feet to a point of curvature; thence, southerly and easterly by a curve to the left, whose radius is forty and 00/100 (40.00) feet, an arc distance of fifty-six and 58/100 (56.58) feet to a point of tangency; thence, N 81° 20' 41" E along the northerly street line of Woodcrest Road a distance of one thousand four hundred eighty-seven and 03/100 (1,487.03) feet to a point intersection with the westerly street line of South Branch Parkway; thence, southeasterly by a curve to the left along the easterly terminus of Woodcrest Road, whose radius is one thousand two hundred and 00/100 (1200.00) feet, an arc distance of seventy-nine and 78/100 (79.78) feet to a point on the southerly street line of Woodcrest Road; thence, S 81° 20' 41" W along said southerly street line a distance of one thousand five hundred thirty-nine and 58/100 (1,539.58) feet to a point of curvature; thence, westerly and northerly by a curve to the right whose radius is one hundred and 00/100 (100.00) feet, an arc distance of one hundred forty-one and 46/100 (141.46) feet to a point of tangency; thence, N 17° 36' 26" W along the westerly street line of Woodcrest Road a distance of one hundred ninety-three and 47/100 (193.47) feet to a point of curvature; thence, northerly and westerly by a curve to the left, whose radius is one hundred and 00/100 (100.00) feet, an arc distance of one hundred forty-one and 46/100 (141.46) feet to the point of beginning, all as shown on the above mentioned plan, and bearings referring to the true meridian;

that appropriate street monuments shall be placed upon the lines above described at terminal points;

that said Woodcrest Road shall be sixty (60) feet wide, and a roadway within said way be graded and paved for vehicular traffic with bituminous concrete or some other equally suitable material;

that an easement for highway purposes has been taken in the land included within the boundaries as above described pursuant to and by virtue of Chapter 79 of the Massachusetts General Laws;

Attachment: woodcrest road (3407 : Private to Public #10,273)

that no damages be awarded, inasmuch as no damages will be sustained by any person, firm or corporation in their land abutting the public highway by reason of laying out or construction of said Woodcrest Road;

that within thirty (30) days after the adoption of this order, the City Clerk is hereby directed to give notice in compliance with Chapter 79 of the Massachusetts General Laws;

that no betterments be assessed for said improvement.



City of Springfield

36 Court Street
Springfield, MA 01103

ADOPTED

PETITION (ID # 3424)

Meeting: 03/07/16 07:00 PM
Department: Department of Public Works
Category: General
Prepared By: Hector Velez
Initiator: Hector Velez
Sponsors: Mayor Domenic J. Sarno
DOC ID: 3424

Forest Park CMA Project

CITY OF SPRINGFIELD, MASSACHUSETTS

Date: February 24, 2016

TO THE MAYOR AND CITY COUNCIL OF THE CITY OF SPRINGFIELD:

The Board of Public Works, to which was referred the petition of the Columbia Gas of Massachusetts, dated December 17 2015, to install two miles of underground gas main pipe within the Right of Way along various street on East Forest Park and Forest Park Neighborhood. **(Phase 1)** Starting at the interception of Allen Street and Perkins Street running southerly direction with a eight (8") inches PVC pipe along the west side of Perkins Street for one thousand two hundred (1,200') feet to Sumner Avenue and turn westerly direction and run on the south side of Sumner Avenue one hundred fifty (150') feet to Dorset Street to turn southeasterly direction with eight (8") inches PVC pipe to continue for approximately one thousand nine hundred (1,900') feet to Blaine Street and turn westerly direction for one hundred (100') feet to Audubon Street to bring eight 8" PVC pipe on the east side on Audubon Street for one thousand three hundred sixty-five (1,365') to White Street branching on Bentley Street with two (2") inches PVC pipe for three hundred (300') feet. **(Phase 2)** Starting at the interception of Larkspur Street and Greenbrier Street with six (6") inches PVC pipe in easterly direction for two hundred thirty (230') feet to Brunswick Street to run with 2" inches pipe on the westerly side of Brunswick Street northerly direction (720') feet and southerly direction five hundred (500') feet along Brunswick Street and branching off form Brunswick Street to Larkspur Street, Blodgett Street, Bethel Street and Blaine Street with two (2") inches PVC pipe and from Blaine Street branching off to Sunapee Street and Manitoba Street with two inches PVC pipe, all as substantially shown on a plan attached with Project ID 15-32988, which is incorporated herein by reference and to lay and maintain underground gas main pipes for the purpose of improvements of the system, reports thereon as follows:

By virtue of Chapter 708 of the Acts of 1977 the Board of Public Works held the hearing on the above matter provided for in Section 22 of Chapter 166 of the General Laws. The hearing was

held for **Phase 1** on December 16, 2015 at 5:00 P.M. and the hearing for **Phase 2** was held on February 10, 2016 at 70 Tapley Street (Conference Center), Springfield, MA at 5:00 P.M. after due notice from the office of the City Clerk. Two (3) members of the Board and three (3) persons interested in the matter were present. Of the latter, one (3) voted in favor of and no-one (0) voted against.

The Board finds the request necessary in order that the utility company can upgrade existing underground facilities in order to improve the quality of service in this area.

After careful consideration, the Board recommends the petition be granted provided:

That due care for public safety is exercised during construction including but not limited to the use of a police officer(s) for traffic control if necessary.

That said construction would not unnecessarily interfere with the movement of vehicular or pedestrian traffic in the area.

That care be taken during said construction not to damage any underground services.

That the construction site be returned to the same condition as found or better.

Said company shall indemnify and save harmless against all damages, costs and expenses whatsoever to which the City may be subjected in consequence of the acts or neglect of said Company, its agents or servants, or in any manner arising from the rights and privileges granted it by the City.

In addition said company shall, before a public way is disturbed for the laying of its wire or conduit, execute its bond in the penal sum of Ten Thousand Dollars (\$10,000) conditioned for faithful performance of its duties under this permit.

Said company shall comply with the requirements of existing Ordinances and orders and comply with any changes in Ordinances and orders as may hereafter be adopted by the Mayor and Council governing the construction and maintenance of buried cable, conduits and wires.

That any sidewalks that are damaged or removed will be replaced in kind and in accordance with the City of Springfield's Standard Specifications.

That ramps for the handicapped will be provided if and where required by law and in conformance with the Rules and Regulations of the Massachusetts Architectural Barrier Board.

That any curbing that is disturbed during construction will be reset to the established street grade using proper construction procedures.

That due care be exercised not to unnecessarily damage any public shade trees located within the construction area.

That the Springfield Water and Sewer Commission be notified before construction begins. All installations of adjacent utilities must be a minimum of 4 feet from the existing water and/or sewer main, edge to edge of pipe.

That all conditions set forth in the respective order are complied with.

_____))
_____)) BOARD OF PUBLIC WORKS

RESULT: RECEIVED PASSED



November 19th, 2015

Honorable Mayor and City Council
City of Springfield
City Hall
Court Street
Springfield, MA 01103

ATTN: Mr. Waymen Lee, City Clerk

Ladies & Gentlemen:

Columbia Gas of Massachusetts (CMA) hereby requests that it be granted a location for and permission to install underground gas main(s) within a section of the East Forest Park Neighborhood (as seen in the attached plan). Work will extend to the following streets in varying degrees/durations:

- | | |
|---------------|----------------|
| • Perkins St | • Brunswick St |
| • Sumner Ave | • Manitoba St |
| • Dorset St | • Winnipeg St |
| • Blaine St | • Sunapee St |
| • Audubon St | • Lawn St |
| • Bethel St | • Bentley St |
| • Larkspur St | • Rosemont St |
| • Blodgett St | |

This project will introduce medium pressure gas to the area and retire the aged low pressure cast iron mains and redundant infrastructure. All proposed work will include such laterals and service connections as it may now or subsequently find necessary.

Said gas main to be installed in accordance with the enclosed plan.

Sincerely,

A true copy of a petition referred to the Board of Public Works on:

November 19, 2015

Attest:

Wayman Lee, Esquire

Attachment: East Forest Park Petition (3424 : Forest Park CMA Project)

Dorset St 2016 Project -Springfield

Description:

Columbia Gas of Massachusetts (CMA) shall install gas main down the following City streets (as shown within the attached Plan Set):

Street running east to west

Sumner Ave (Perkin St to Dorset St)
 Bethel St (Dorset St to Brunswick St)
 Larkspur St (Dorset St to Greenbrier St)
 Blodgett St (Dorset St to Brunswick St)
 Blaine St (Dorset St to Brunswick St)
 Lawn St (Audubon St to end)
 Bentley St (Audubon to end)

Street running north to south

Perkin St (Allen St to Sumner Ave)
 Dorset St (Sumner Ave to Blaine St)
 Audubon St (Blaine St to White St)
 Sunapee St (Blaine St to White St)
 Winnipeg St (Sunapee St to White St)
 Brunswick St (Dorset St to Blaine St)

In total, approximately 12,108' of gas main is planned to be installed within the public right of way on the above mentioned streets. All pipe will either be 2" plastic (5,671'), 6" plastic (1,609') or 8" plastic (4,828'). This project will allow the abandonment of 16,641' of cast iron main and the removal of a buried vault regulator station at the intersection of Allen St and Perkins St.

**DEPARTMENTAL AND INTERDEPARTMENTAL CORRESPONDENCES
CITY OF SPRINGFIELD
MASSACHUSETTS**

DATE: January 27, 2016

TO: Wayman Lee, Esq.
City Clerk

FROM: Hector Velez, DPW Engineer.
on behalf of BPW

DEPARTMENT: City Clerk Office

SUBJECT: Board's agenda for:
February 10, 2016

NOTICE OF MEETINGS

Wednesday – February 10, 2016 At 70 Tapley Street, Conference Center, Springfield MA at 5:00 P.M.

Minutes of Previous Meeting

Communications

Old Business

New Business: COLUMBIA GAS

FOREST PARK (Dorset St. Project)

HEARING RE: To install medium pressure underground gas main on Forest Park Neighborhood.

Attachment: 2-10-2016 notice of meeting CMA (3424 : Forest Park CMA Project)

**DEPARTMENTAL AND INTERDEPARTMENTAL CORRESPONDENCES
CITY OF SPRINGFIELD
MASSACHUSETTS**

DATE: December 3, 2015

TO: Wayman Lee, Esq.
City Clerk

FROM: Hector Velez, DPW Engineer.
on behalf of BPW

DEPARTMENT: City Clerk Office

SUBJECT: Board's agenda for:
December 16, 2015

NOTICE OF MEETINGS

Wednesday – December 16, 2015 at 70 Tapley Street, Conference Center, Springfield MA at 5:00 P.M.

Minutes of Previous Meeting

Communications

Old Business

New Business: COLUMBIA GAS

EAST FOREST PARK (Dorset St. Project)

HEARING RE: To install medium pressure underground gas main on East Forest Park Neighborhood.

Attachment: 12-16-2015 notice of meeting CMA (3424 : Forest Park CMA Project)

Columbia Gas[®] of Massachusetts

A NiSource Company

PHASE I	JOB ORDER NUMBER (INSTALL)	15-0826390-00
	JOB ORDER NUMBER (ABANDON)	15-0826391-00
PHASE II	JOB ORDER NUMBER (INSTALL)	15-0826392-00
	JOB ORDER NUMBER (ABANDON)	15-0826393-00
REGULATOR STATION	JOB ORDER NUMBER (ABANDON)	15-0826628-00
	JOB ORDER NUMBER (ABANDON)	15-0826629-00

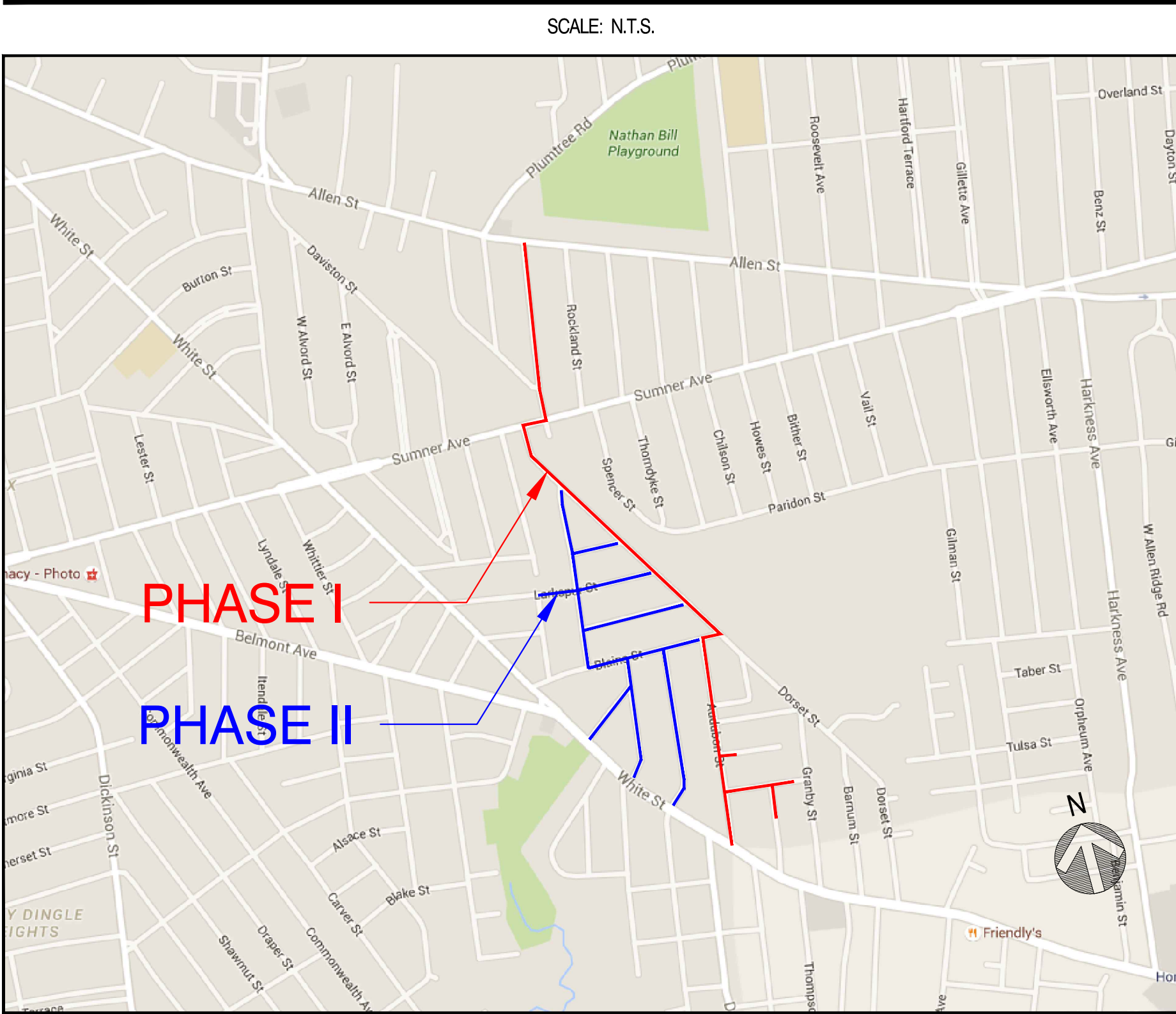
PROJECT INFORMATION

FIELD ENGINEER/TECHNICIAN:	RICHARD SALVAREZZA
CONSTRUCTION FLL:	MARK PARISEAU / KIRK GEDMAN / LAUREN ANDERSON
PERMITS:	1. BOARD OF PUBLIC WORKS HEARING 2. CITY COUNCIL NON-OCCUPANCY HEARING 3. SPRINGFIELD CITY PERMIT
TCC:	8200
COUNTY:	HAMPDEN (013)
TAX DISTRICT:	0000244
MAP NUMBER:	24
SYSTEM NUMBER(S):	80003048(MP) / 80003054(LP) / 80003052(IP)
24 HR. EMERGENCY LINE:	COLUMBIA GAS OF MASSACHUSETTS 1-800-525-8222

LEGEND

	EXISTING GAS MAIN		TEST WELL
	EXISTING GAS MAIN TO BE ABANDONED		REGULATOR STATION
	PROPOSED GAS MAIN		SINGLE CUSTOMER REGULATOR
	PROPOSED GAS MAIN UPRATE		METER
	COATED STEEL GAS MAIN		METER WITH REGULATOR
	CAST IRON GAS MAIN		TEST POINT (STATION)
	BARE STEEL GAS MAIN		GAS SERVICE TIE-OVER
	WROUGHT IRON GAS MAIN		GAS SERVICE REPLACEMENT
	HIGH DENSITY POLYETHYLENE GAS MAIN		METER MOVE OUT
	MEDIUM DENSITY POLYETHYLENE GAS MAIN		TELEPHONE MANHOLE
	LOW PRESSURE		DRAIN MANHOLE
	INTERMEDIATE PRESSURE		ELECTRIC MANHOLE
	MEDIUM PRESSURE		CATCH DRAIN
	HIGH PRESSURE		SEWER MANHOLE
	ATTACHED		FIRE HYDRANT
	BRIDGE HANGER		UTILITY POLE
	BUILDING HANGER		WETLAND
	DIRECTIONAL BORE		GAS VALVE
	INSERTED		CRITICAL GAS VALVE
	OPEN CUT		PRESSURE CONTROL FITTINGS
	PNEUMATIC BORE		TRANSITION
	PLOWED		END CAP
	ROOF TOP		REDUCER
	EXISTING		ELECTRONIC MARKER
	PROPOSED		
	WELD LOCATION		GAS MAIN TIE IN LOCATION
			GAS MAIN ABANDONMENT LOCATION

PROJECT ID 15-32988 DORSET ST 2016 PHASE I & II JOB TYPE: BUDGET NAME (557 / 558 / 557 / 558 / 584 / 586) VICINITY MAP



PROJECT DESCRIPTION

PHASE I OF THIS PROJECT WILL REPLACE LOW PRESSURE AND INTERMEDIATE PRESSURE ON PERKINS ST, DORSET ST, SUMNER AVE AND AUDUBON ST AS WELL AS THE ALLEN @ PERKINS REGULATOR STATION. PHASE II WILL REPLACE OTHER SIDE STREETS IN THE AREA.

SHEET INDEX

DWG.	DESCRIPTION
T-1	TITLE SHEET
O-1	OVERVIEW SHEET
L-1 - L-13	LAYOUT PLANS
LD-1	LAYOUT PLAN DETAIL
D-1	CONSTRUCTION DETAILS

PROJECT SUMMARY TABLES

PHASE I	PROPOSED INSTALLATION			PROPOSED ABANDONMENT		
	LENGTH (FT)	SIZE (IN)	TYPE	LENGTH (FT)	SIZE (IN)	TYPE
	4,828'	8"	PHMP	9,843'	6"-12"	CI
	21'	6"	PHMP	562'	6"	PH
	1,108'	2"	PHMP	84'	12"	CS
	5,957'	TOTAL INSTALLATION (FEET)		10,489'	TOTAL ABANDONMENT (FEET)	
	PROPOSED GAS SERVICES					
	REPLACEMENTS	TIE OVERS	TOTAL SERVICES	METER OUTS		
ESTIMATED GAS SERVICES	110	44	154	124		

PHASE II	PROPOSED INSTALLATION			PROPOSED ABANDONMENT		
	LENGTH (FT)	SIZE (IN)	TYPE	LENGTH (FT)	SIZE (IN)	TYPE
	1,588'	6"	PHMP	5,922'	6"	CI
	4,563'	2"	PHMP	230'	6"	PH
	6,151'	TOTAL INSTALLATION (FEET)		6,152'	TOTAL ABANDONMENT (FEET)	
	PROPOSED GAS SERVICES					
		REPLACEMENTS	TIE OVERS	TOTAL SERVICES	METER OUTS	
ESTIMATED GAS SERVICES		123	37	160	169	

TOTALS	12,108'	TOTAL INSTALLATION (FEET)		16,641'	TOTAL ABANDONMENT (FEET)	
	PROPOSED GAS SERVICES					
		REPLACEMENTS	TIE OVERS	TOTAL SERVICES	METER OUTS	
	ESTIMATED GAS SERVICES	233	81	334	293	

GENERAL NOTES

- THE PROPOSED GAS MAIN SHOWN IS APPROXIMATE AND SUBJECT TO CHANGE.
- PROPERTY LINE, STRUCTURES, STREET LINE, ETC. WAS COMPILED THE COLUMBIA GAS GIS DATA BASE AND ARE TO BE CONSIDERED APPROXIMATE.
- EXISTING UTILITIES, WHERE SHOWN, HAVE BEEN COMPILED FROM ABOVE GROUND EVIDENCE ONLY AND ARE TO BE CONSIDERED APPROXIMATE. COLUMBIA GAS DOES NOT GUARANTEE THE LOCATION OF THE UNDERGROUND UTILITIES SHOWN OR THAT ALL EXISTING UTILITIES AND/OR SUBSURFACE STRUCTURES ARE SHOWN.



Know what's below.
Call before you dig.

PROPOSED

REVISIONS

REV. #	DATE	DESCRIPTION
0	11/19/2015	CITY COUNCIL APPROVAL

DESIGNED BY	RAS	11/19/2015	413-302-5853
DRAWN BY	RAS	11/19/2015	413-302-5853
CHECKED BY	TAO	11/19/2015	413-265-9476
AS-BUILT BY			
	NAME	DATE	PHONE #

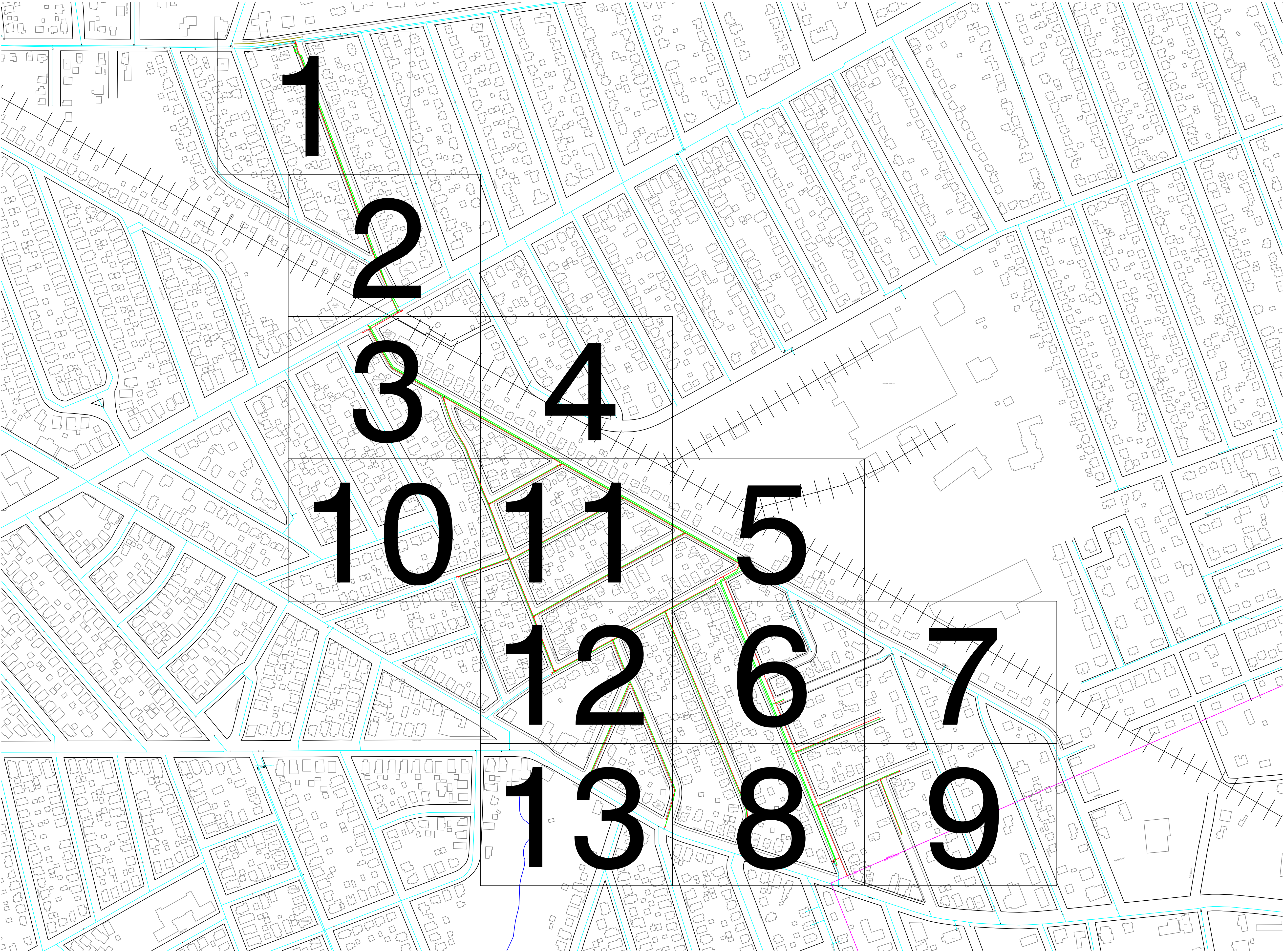
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PHASE II	JO#	15-0826392-00	
PHASE II	JO#	15-0826393-00	
PROJECT ID# 15-32988			
DORSET ST PHASE I & II SPRINGFIELD, HAMPDEN			

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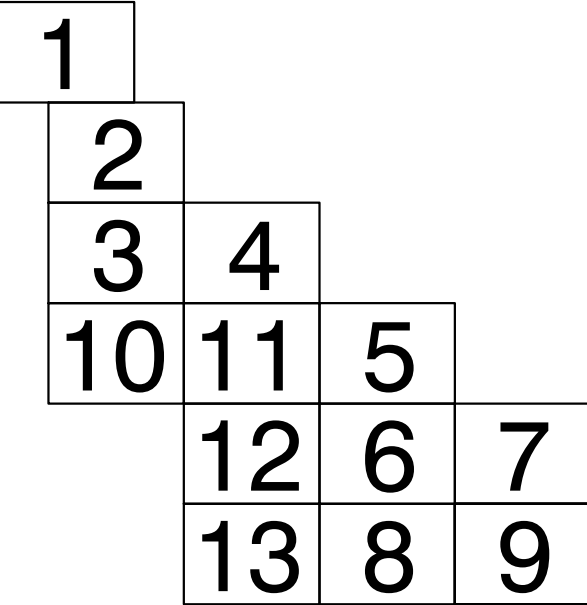
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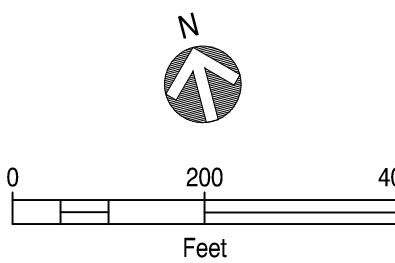
T-1



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REVISIONS

0	11/19/2015	CITY COUNCIL APPROVAL
REV. #	DATE	DESCRIPTION

DESIGNED BY	RAS	11/19/2015	413-302-5853
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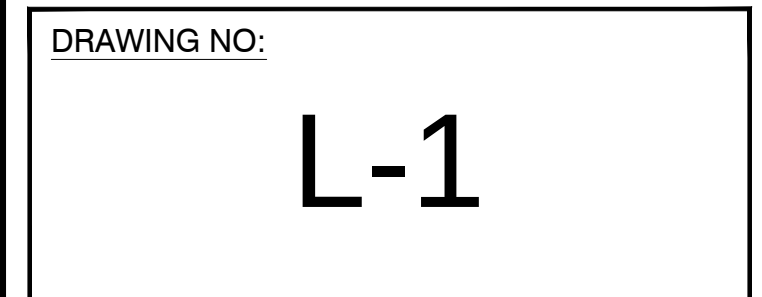
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PROJECT ID# 15-32988
DORSET ST PHASE I & II
SPRINGFIELD, HAMPDEN

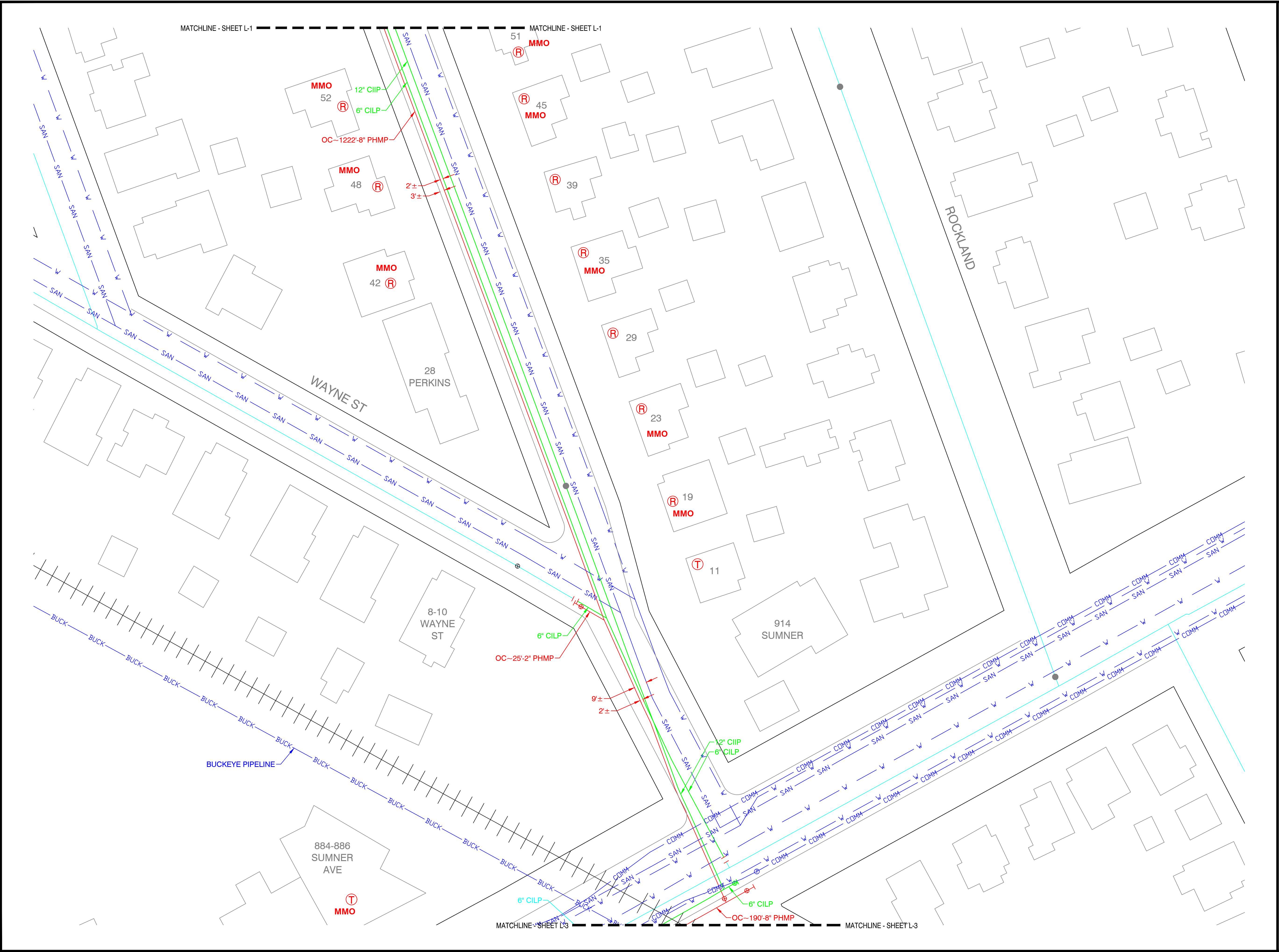
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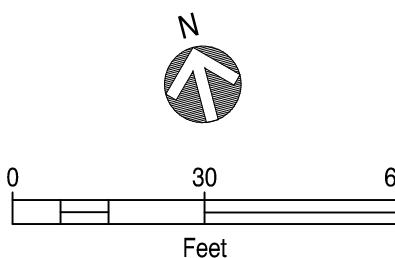
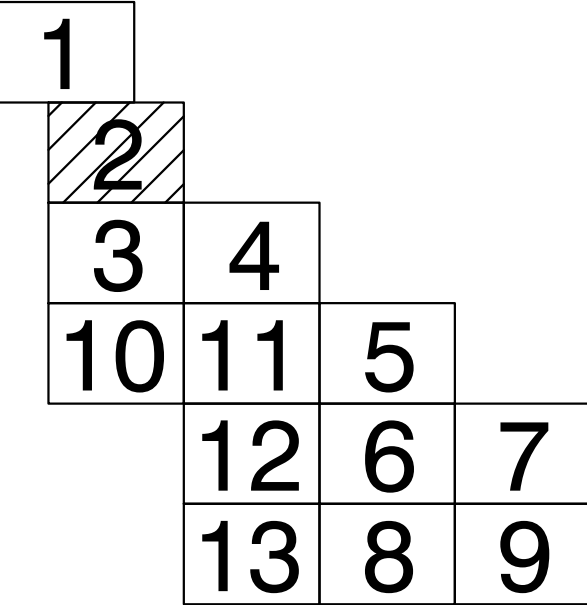
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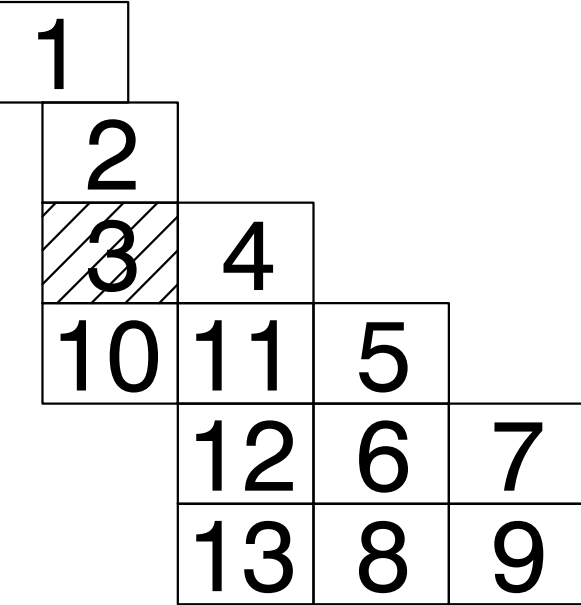
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DORSET ST PHASE I & II
SPRINGFIELD, HAMPDEN

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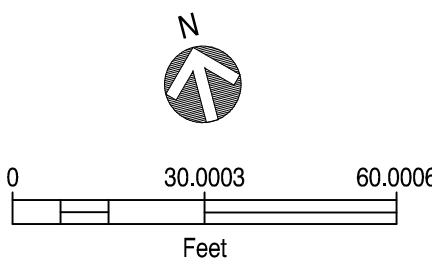
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KEY PLAN



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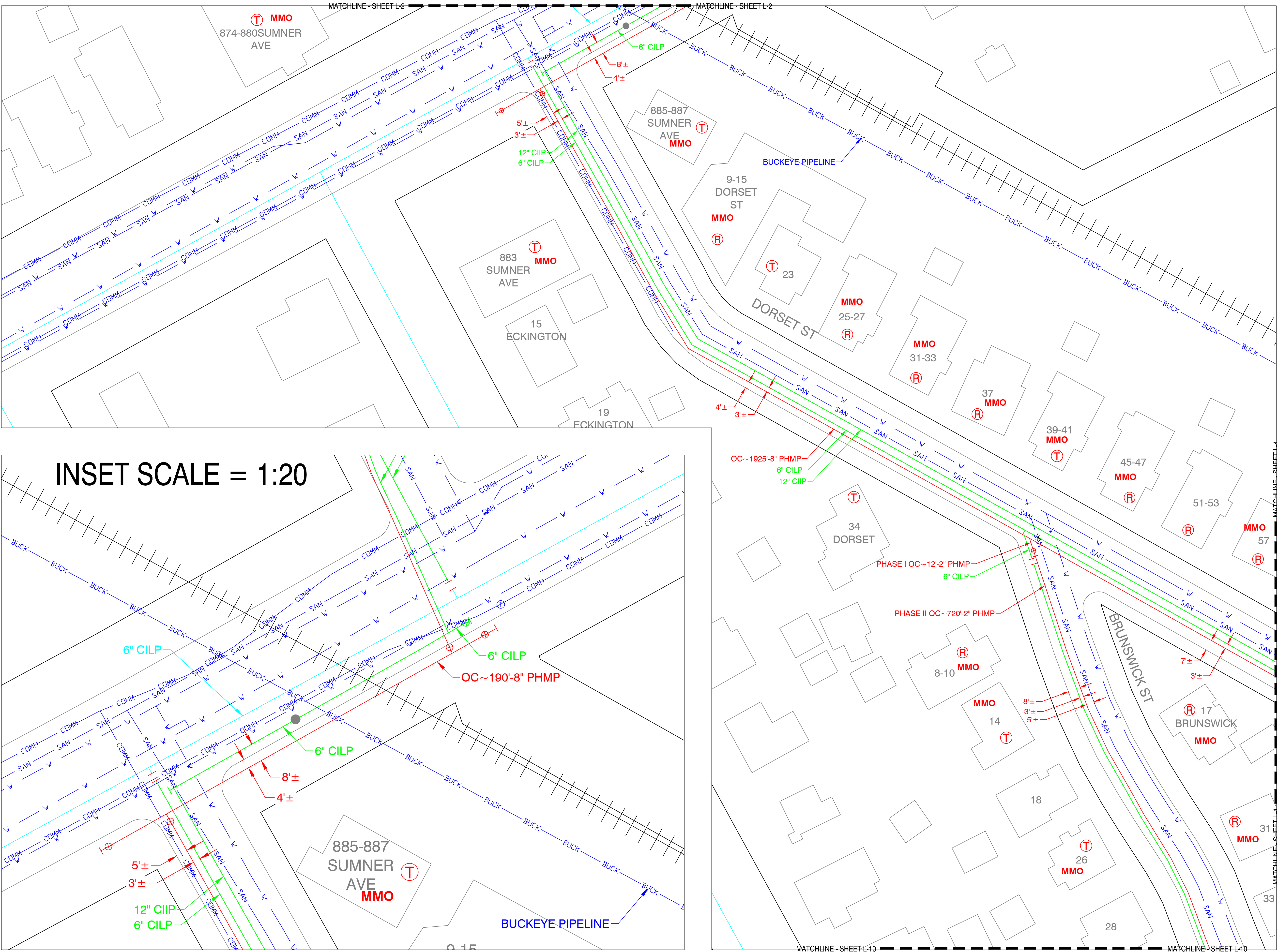
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PHASE II JO# 15-0826393-00
PROJECT ID# 15-32988
DORSET ST PHASE I & II
SPRINGFIELD, HAMPDEN

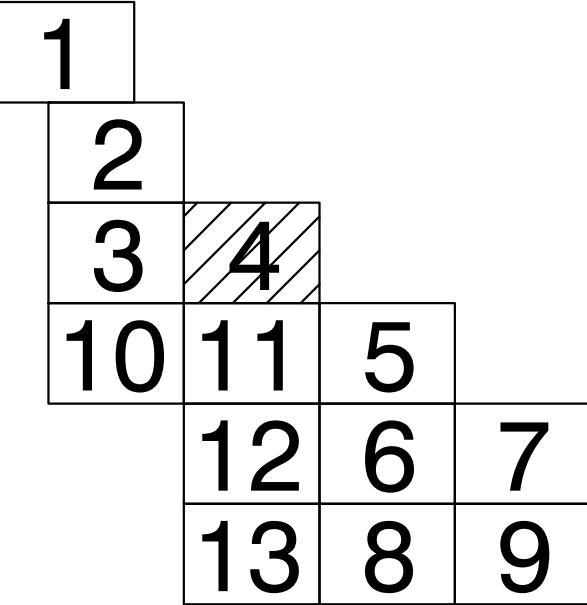
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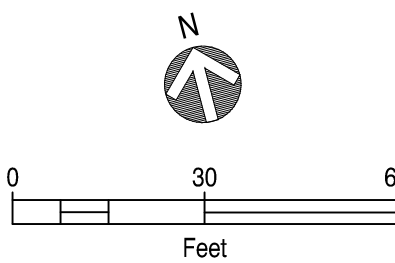




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KEY PLAN



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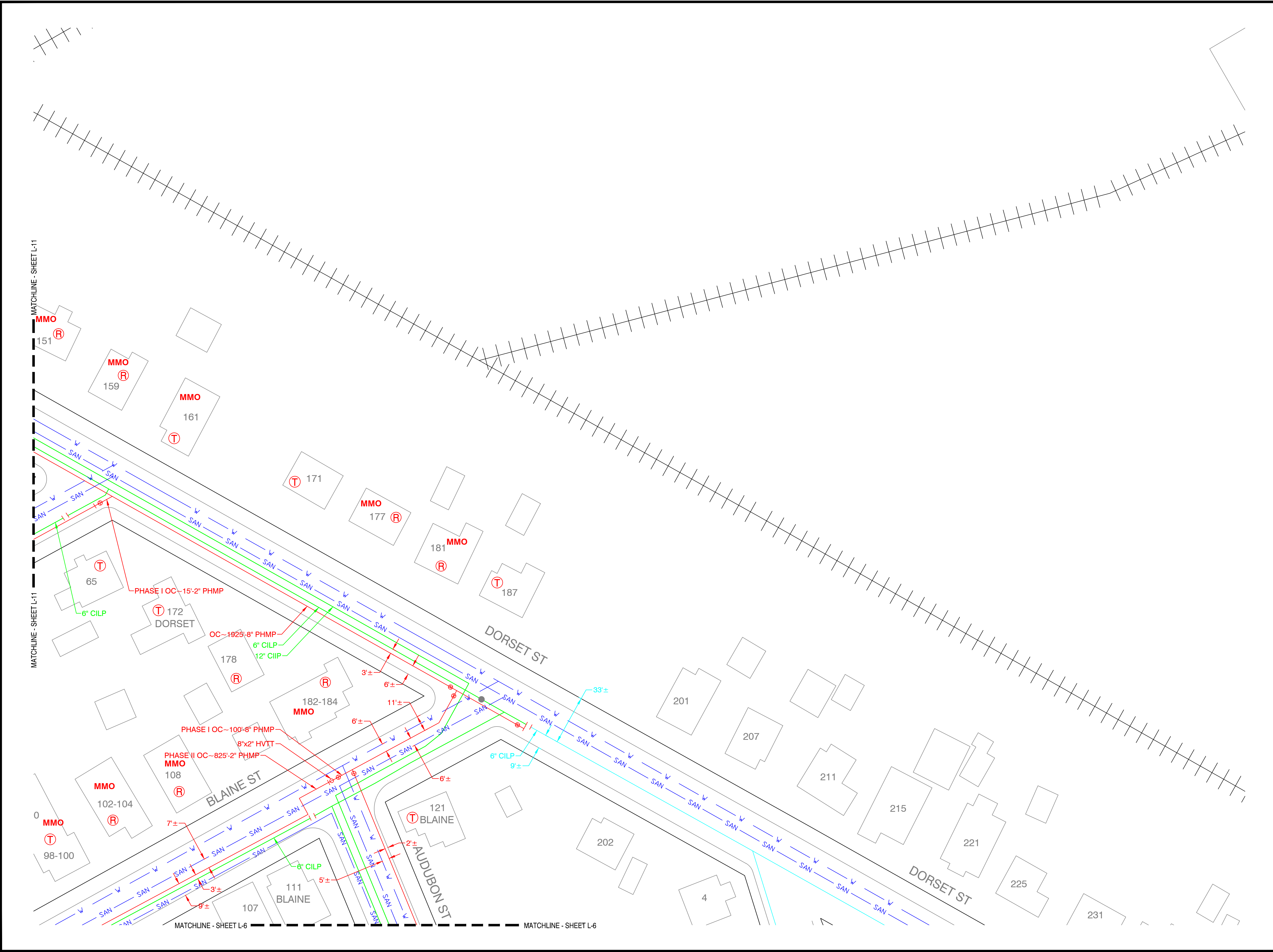
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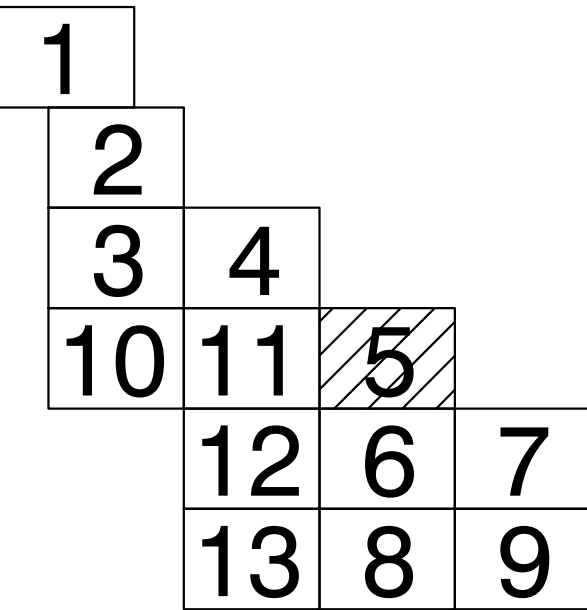
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DORSET ST PHASE I & II
SPRINGFIELD, HAMPDEN

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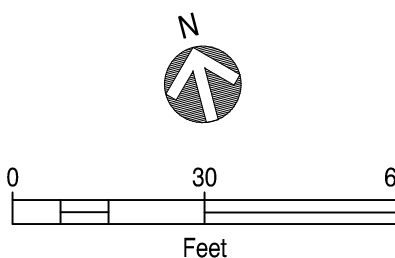
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KEY PLAN



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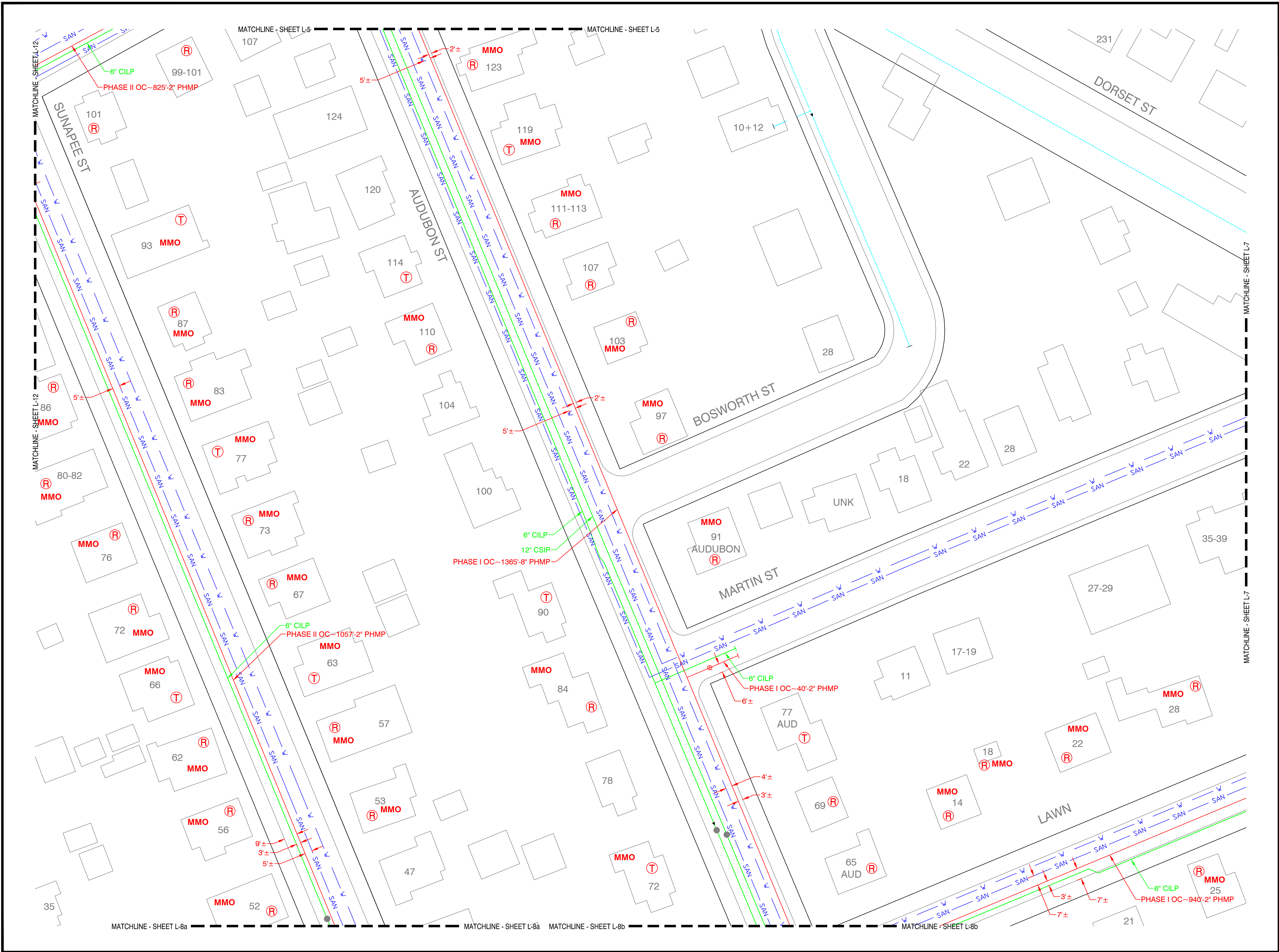
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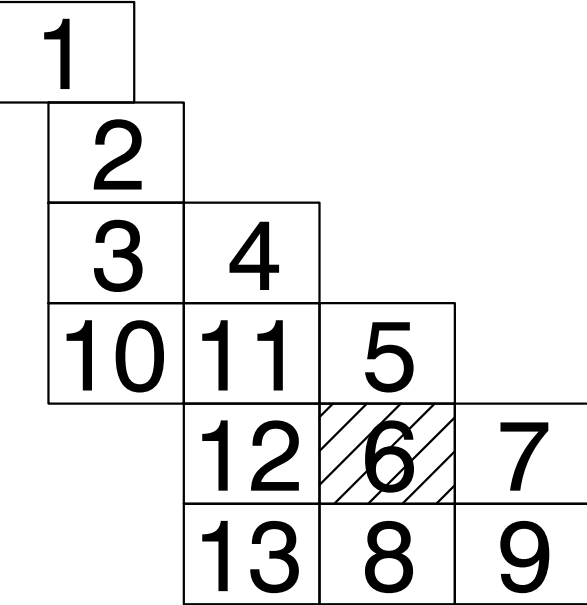
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DORSET ST PHASE I & II
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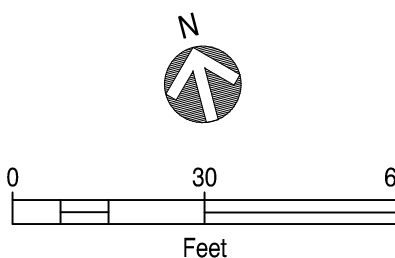
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KEY PLAN



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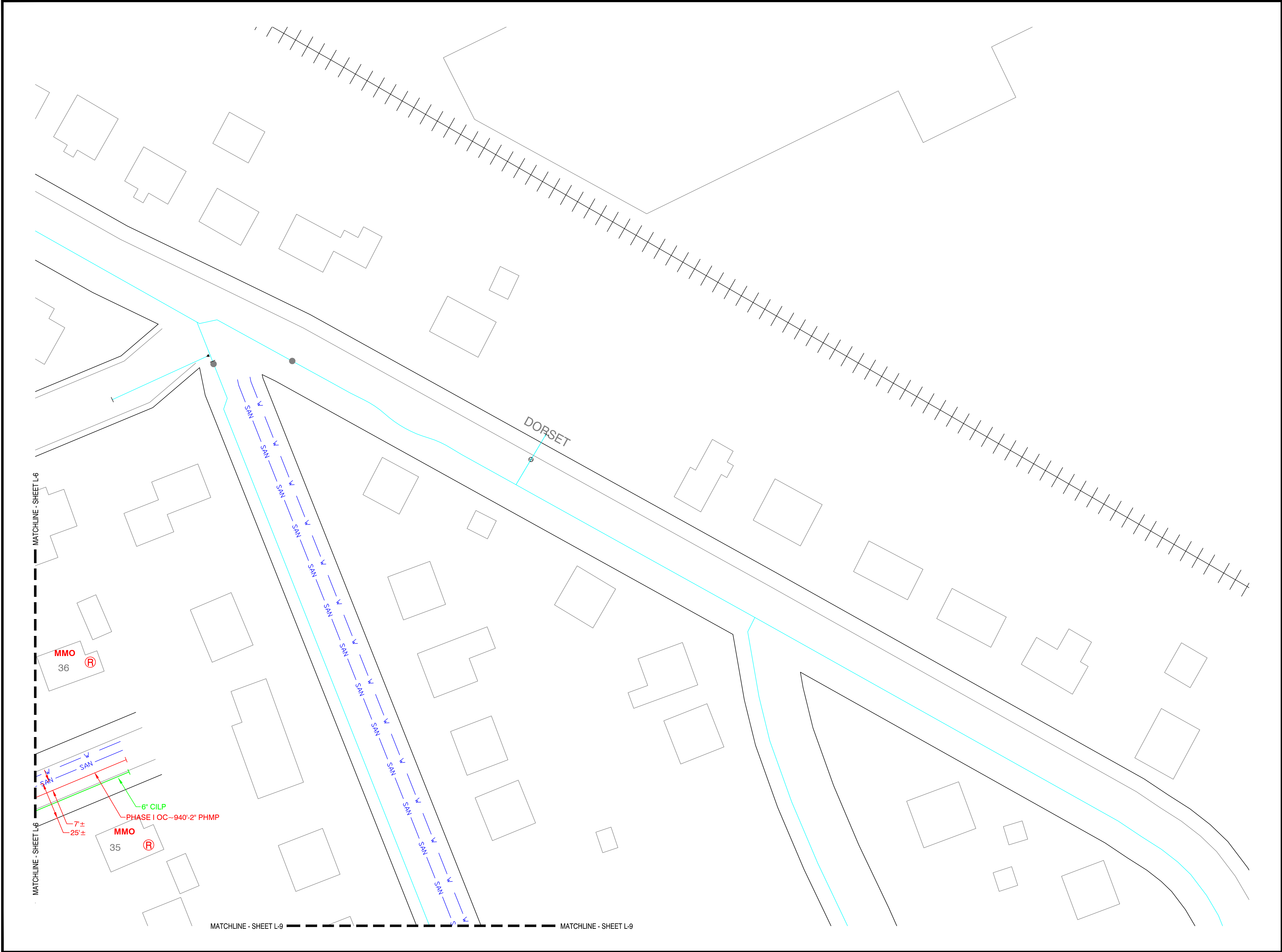
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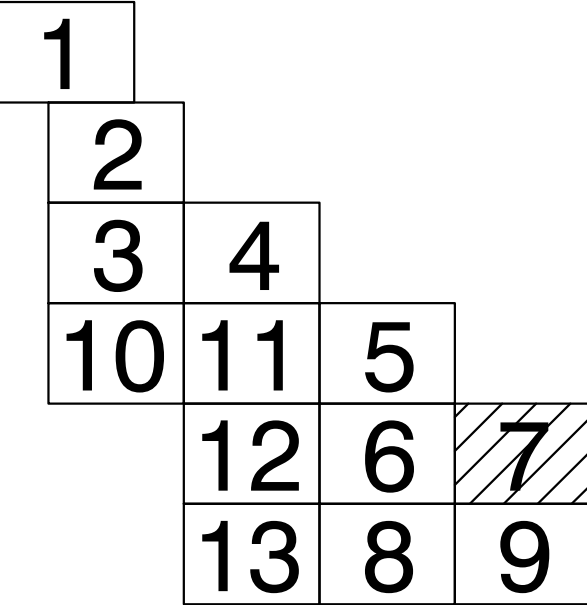
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DORSET ST PHASE I & II
SPRINGFIELD, HAMPDEN

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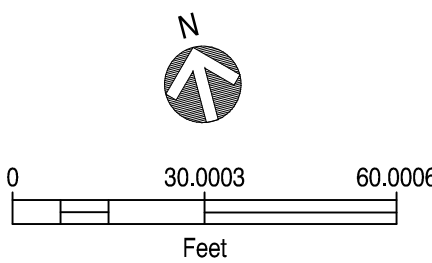
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KEY PLAN



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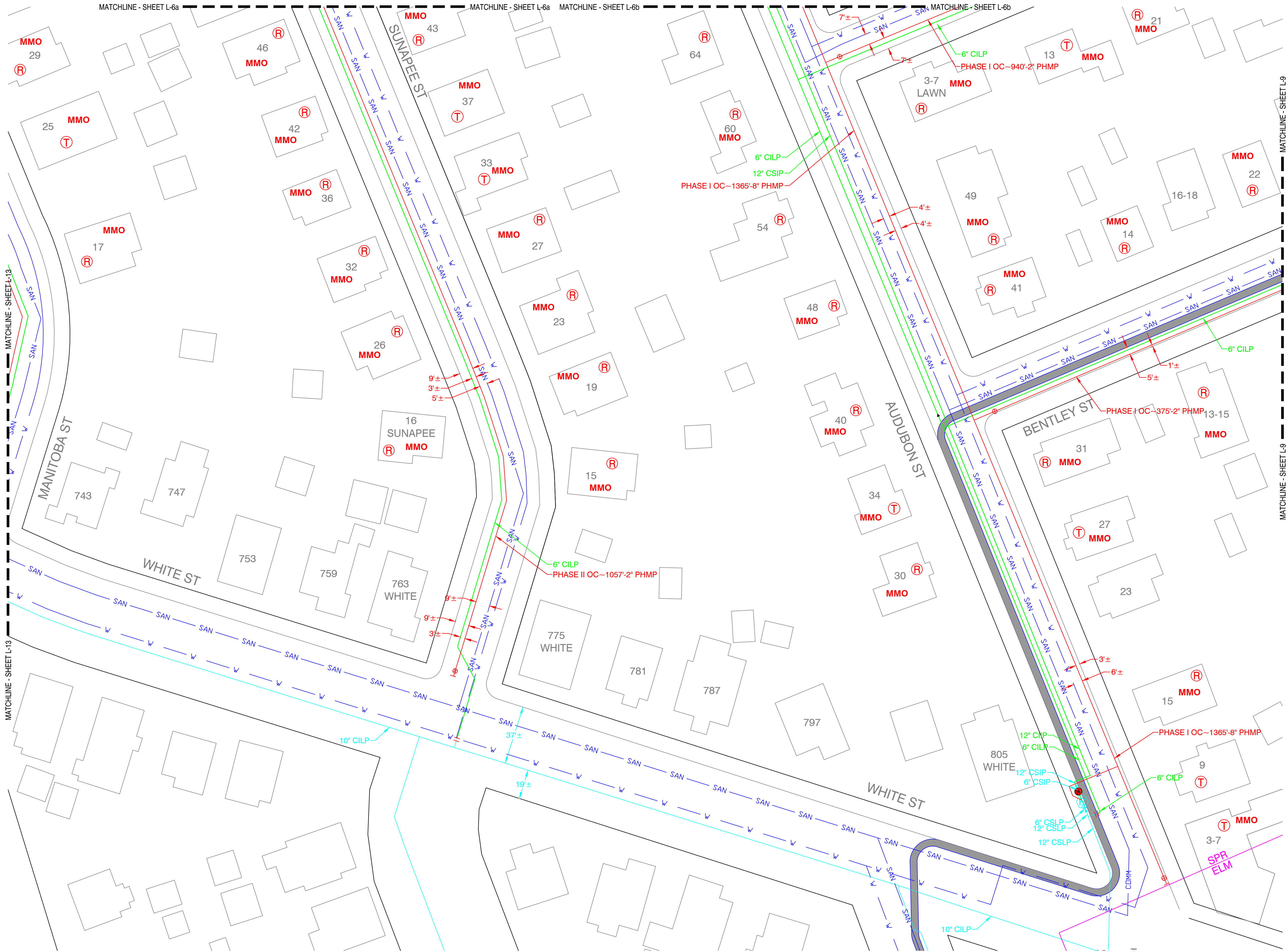
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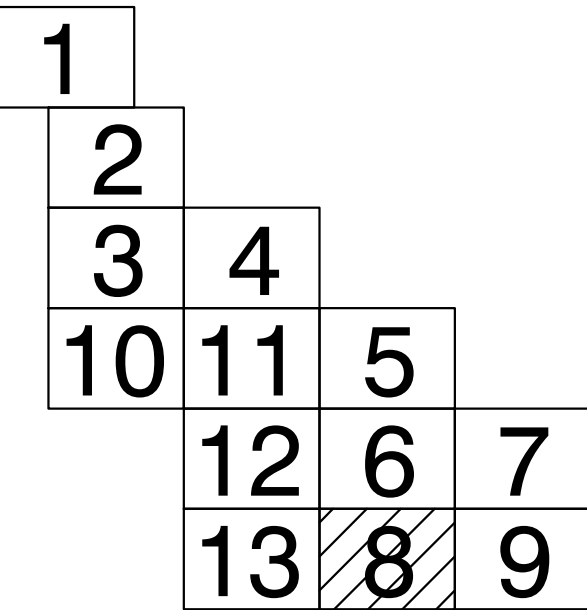
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DORSET ST PHASE I & II
SPRINGFIELD, HAMPDEN

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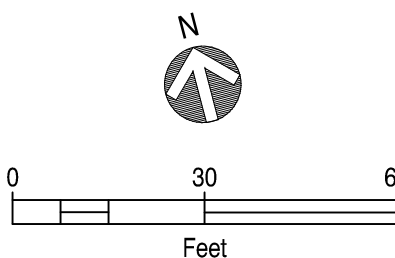
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KEY PLAN



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CHECKED BY	TAO	11/19/2015	413-265-9476
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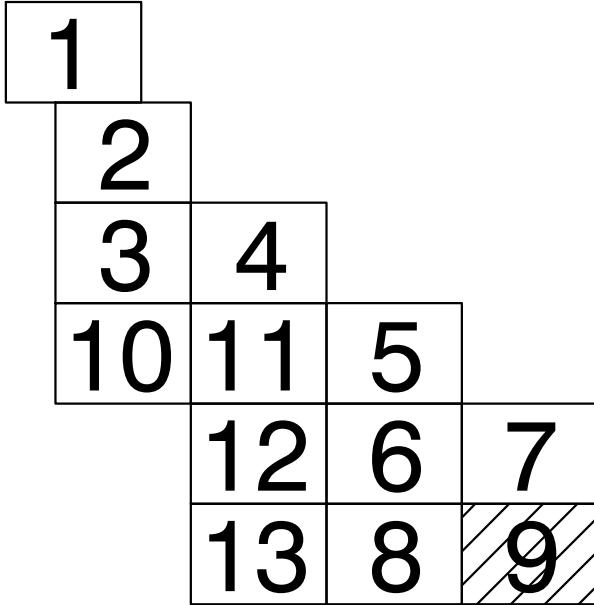
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PHASE I JO# 15-0826391-00
PHASE II JO# 15-0826392-00
PHASE II JO# 15-0826393-00
PROJECT ID# 15-32988
DORSET ST PHASE I & II
SPRINGFIELD, HAMPDEN

PROJECT TITLE:
LAYOUT SHEET

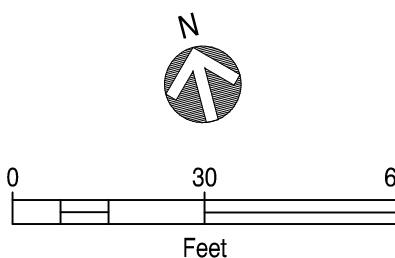
DRAWING NO:
L-8



Know what's below.
Call before you dig.



KEY PLAN



PROPOSED

REVISIONS

REV. #	DATE	DESCRIPTION
0	11/19/2015	CITY COUNCIL APPROVAL

DESIGNED BY	RAS	11/19/2015	413-302-5853
DRAWN BY	RAS	11/19/2015	413-302-5853
CHECKED BY	TAO	11/19/2015	413-265-9476
AS-BUILT BY			

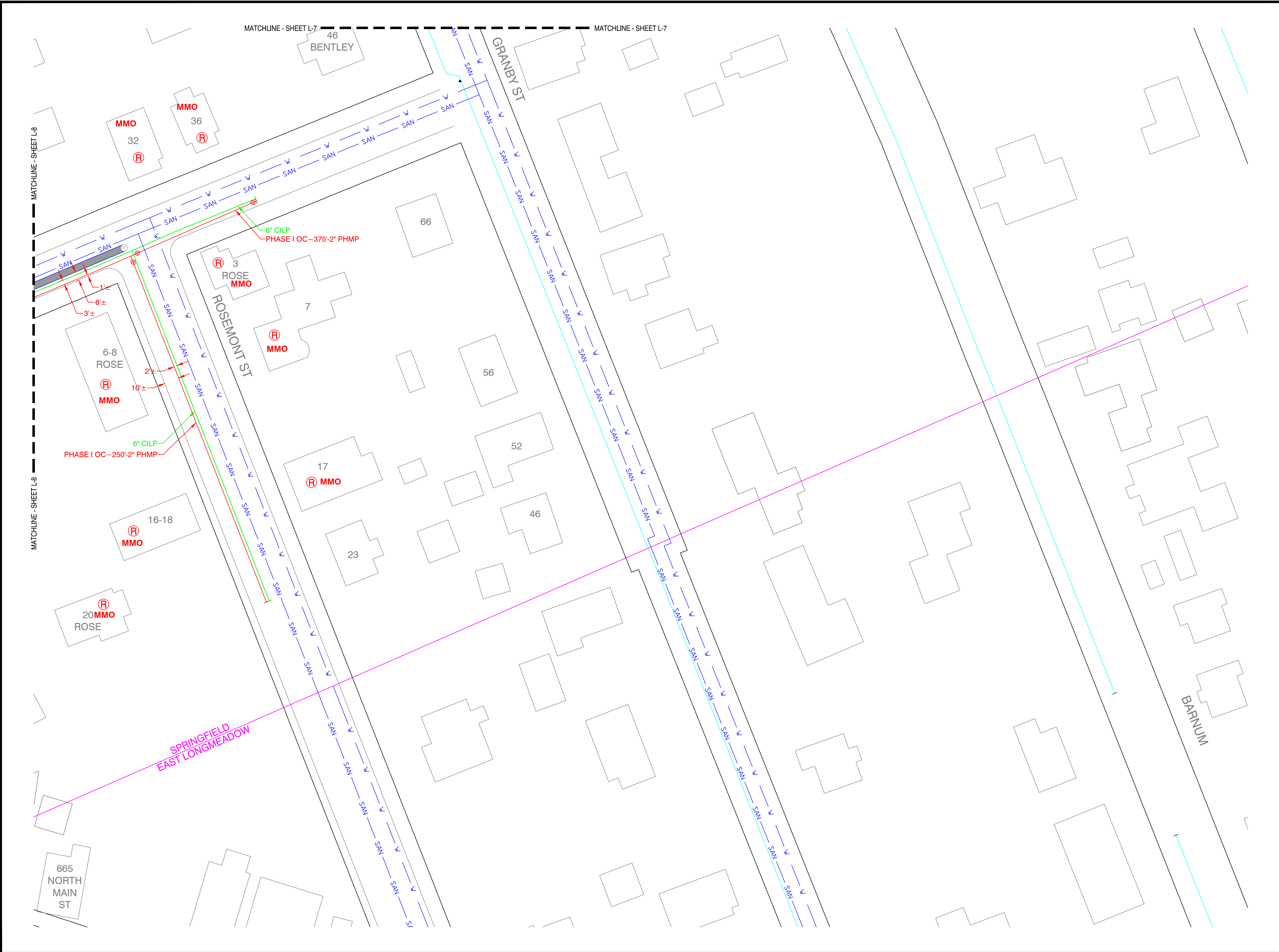
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PHASE I JO# 15-0826391-00
PHASE II JO# 15-0826392-00
PHASE II JO# 15-0826393-00
PROJECT ID# 15-32988
DORSET ST PHASE I & II
SPRINGFIELD, HAMPDEN

PROJECT TITLE:

LAYOUT SHEET

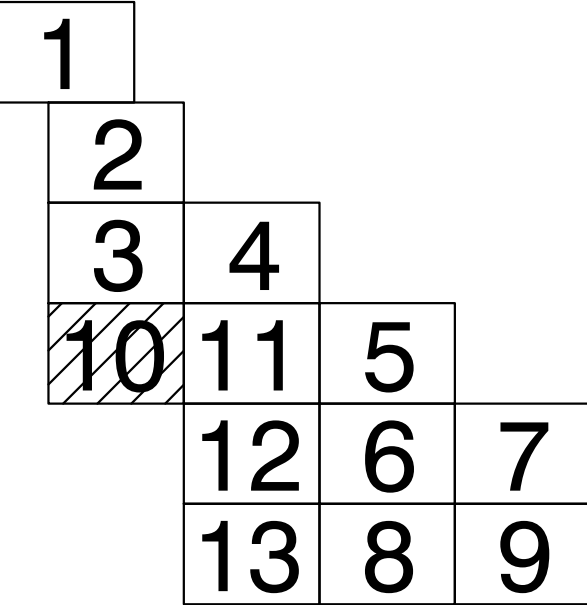
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L-9

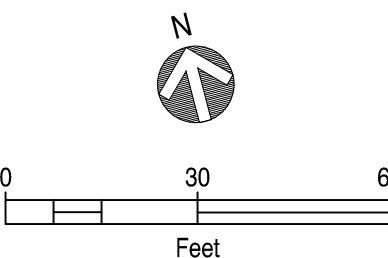




Know what's below.
Call before you dig.



KEY PLAN



PROPOSED

REVISIONS

REV. #	DATE	DESCRIPTION
0	11/19/2015	CITY COUNCIL APPROVAL

DESIGNED BY	RAS	11/19/2015	413-302-5853
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CHECKED BY	TAO	11/19/2015	413-265-9476
AS-BUILT BY			

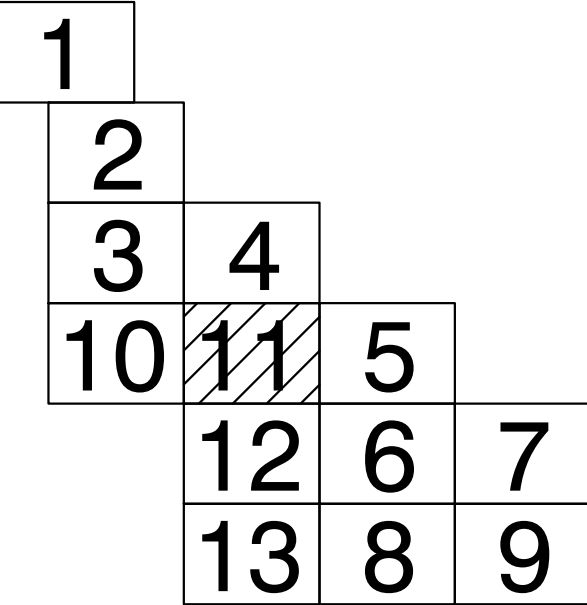
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PHASE I JO# 15-0826391-00
PHASE II JO# 15-0826392-00
PHASE II JO# 15-0826393-00
PROJECT ID# 15-32988
DORSET ST PHASE I & II
SPRINGFIELD, HAMPDEN

PROJECT TITLE:
LAYOUT SHEET

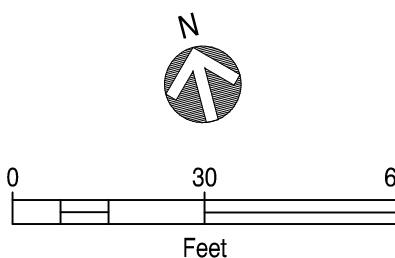
DRAWING NO:
L-10



Know what's below.
Call before you dig.



KEY PLAN



PROPOSED

REVISIONS

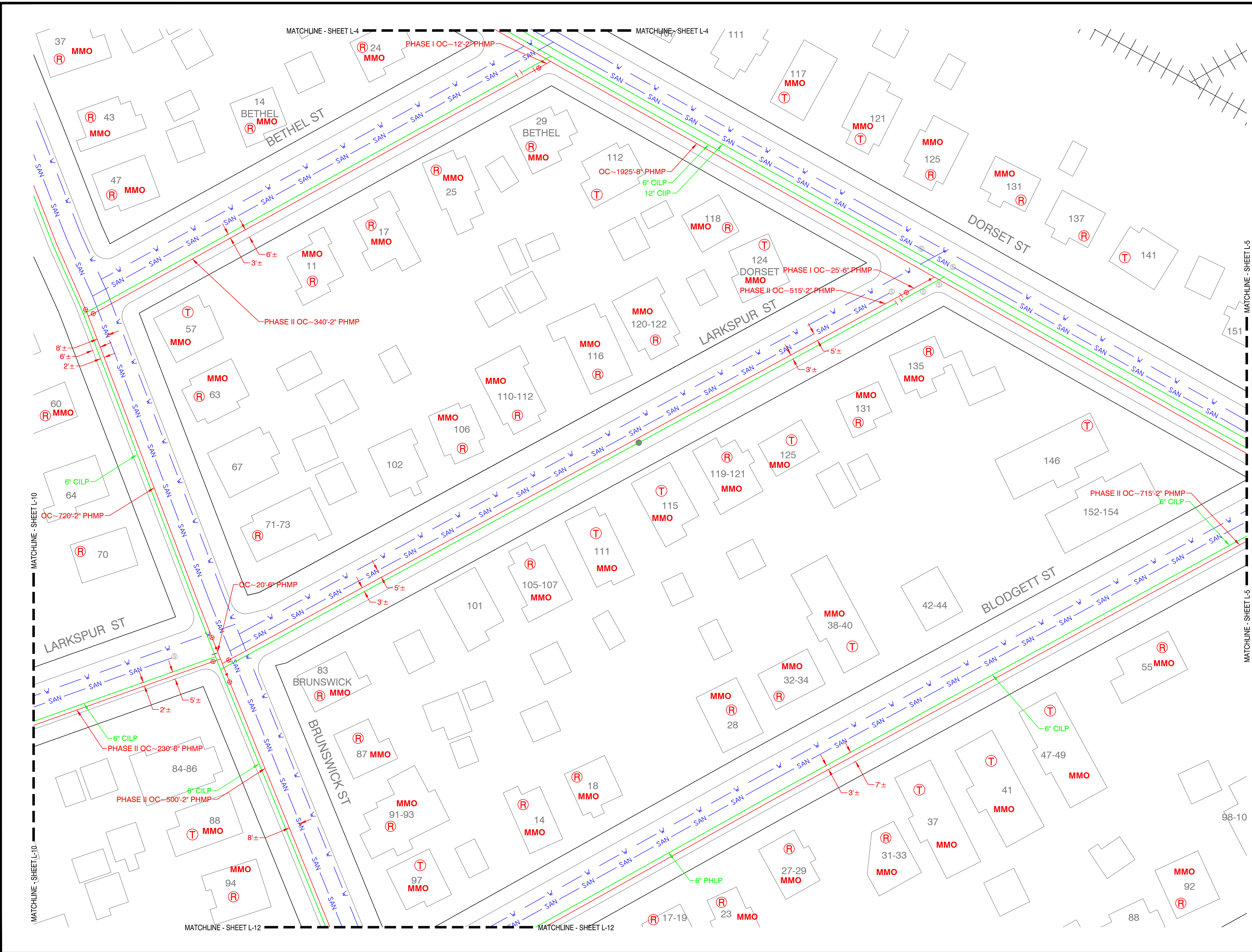
REV. #	DATE	DESCRIPTION
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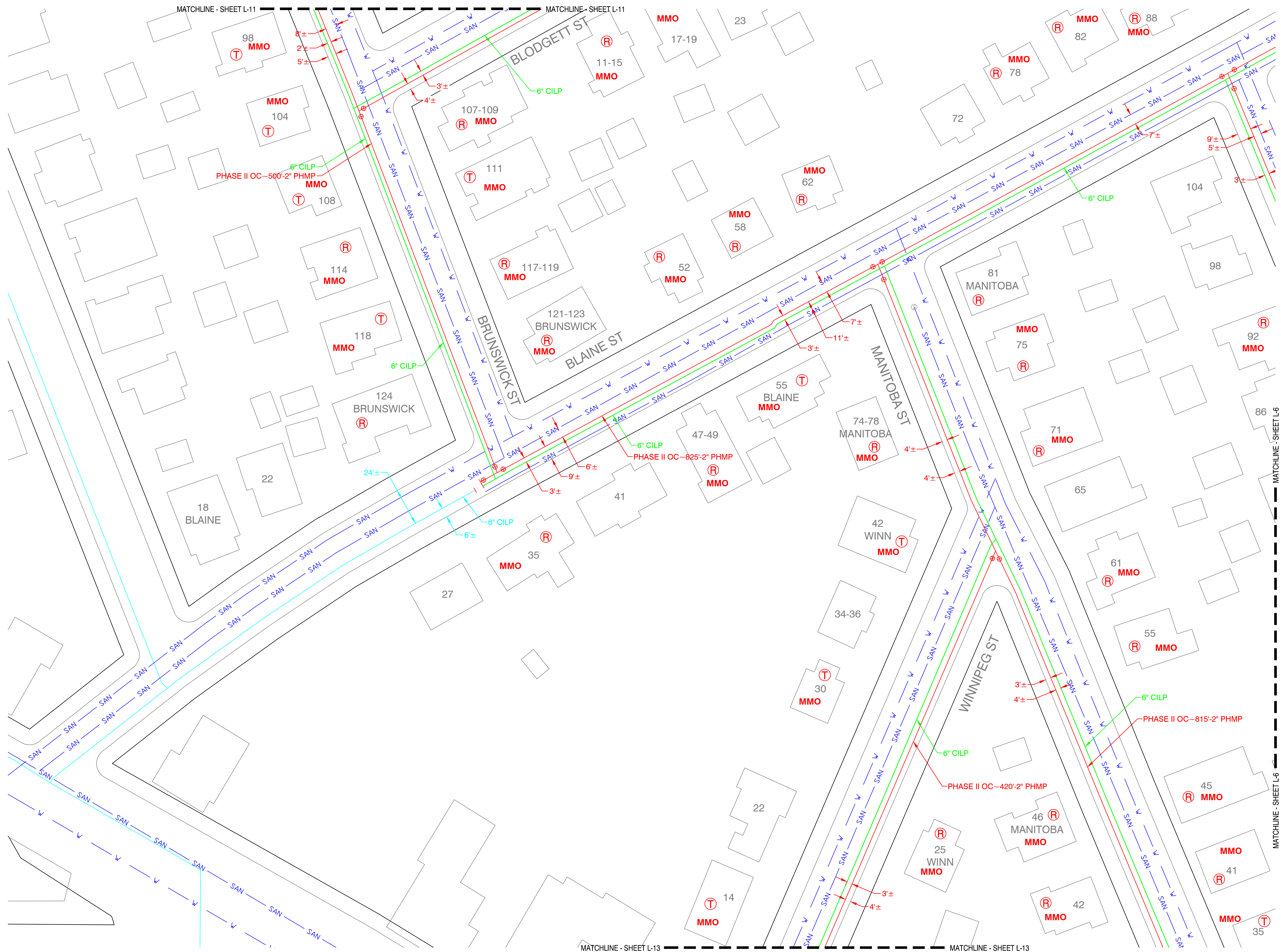
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CHECKED BY	TAO	11/19/2015	413-265-9476
AS-BUILT BY			

SITE NAME:
PHASE I JO# 15-0826390-00
PHASE I JO# 15-0826391-00
PHASE II JO# 15-0826392-00
PHASE II JO# 15-0826393-00
PROJECT ID# 15-32988
DORSET ST PHASE I & II
SPRINGFIELD, HAMPDEN

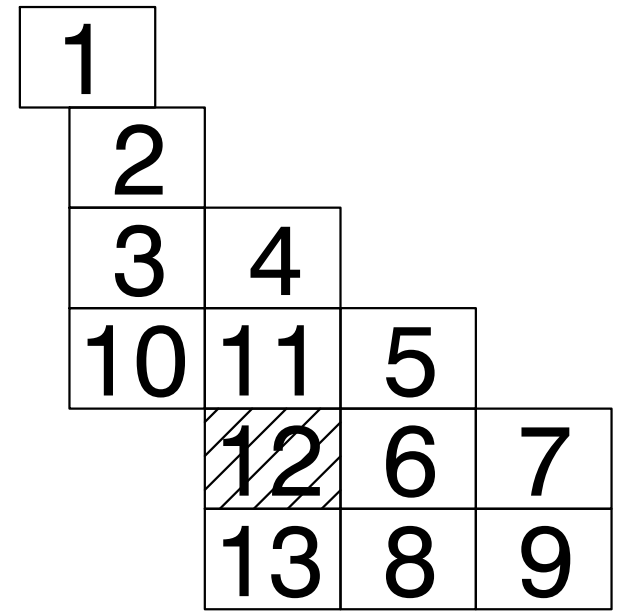
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LAYOUT SHEET

DRAWING NO:
L-11

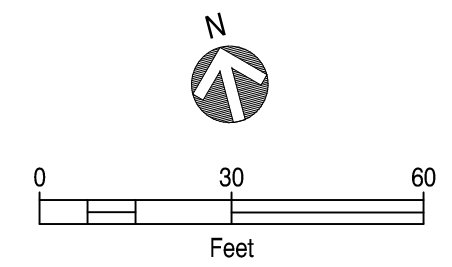




Know what's below.
Call before you dig.



KEY PLAN



PROPOSED

REVISIONS

REV. #	DATE	DESCRIPTION
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DESIGNED BY	RAS	11/19/2015	413-302-5853
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CHECKED BY	TAO	11/19/2015	413-265-9476
AS-BUILT BY			

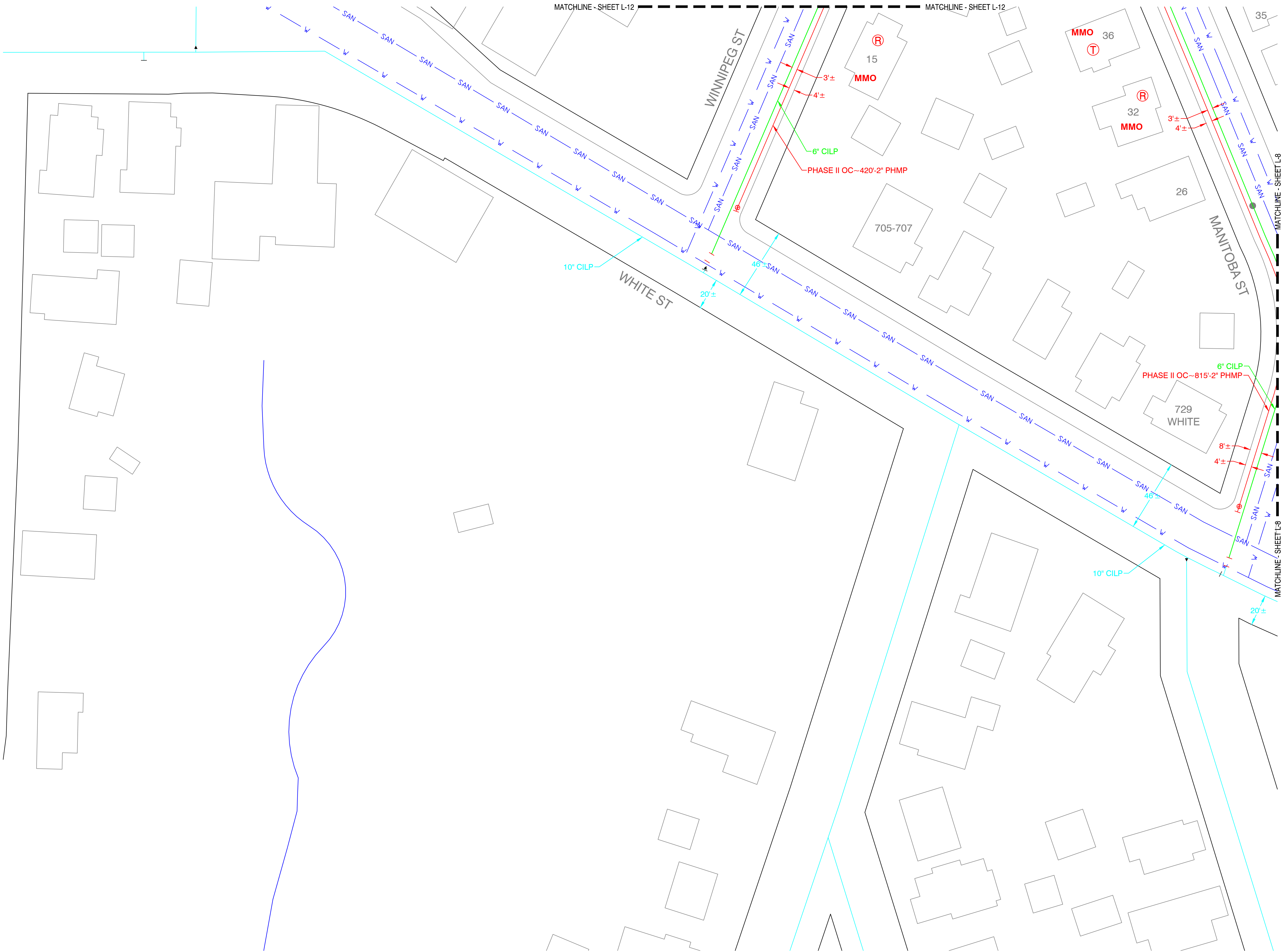
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PHASE II JO# 15-0826393-00
PROJECT ID# 15-32988
DORSET ST PHASE I & II
SPRINGFIELD, HAMPDEN

PROJECT TITLE:

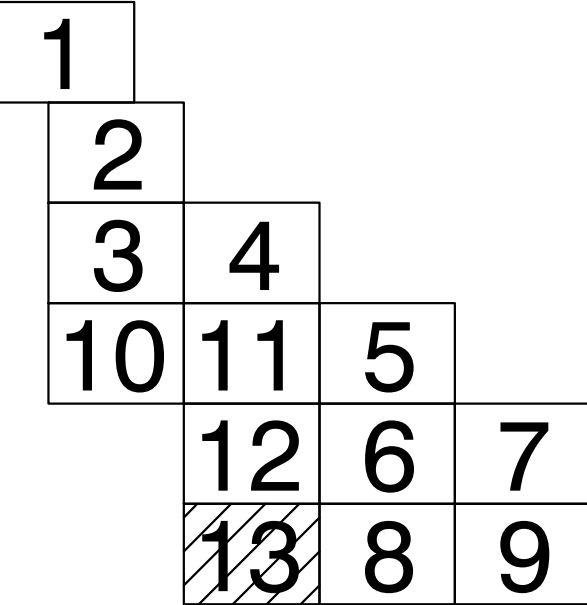
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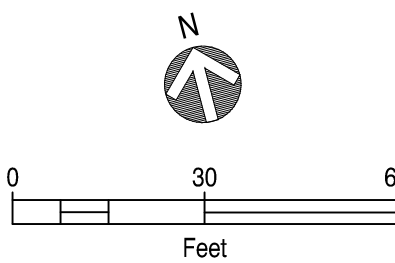
L-12



Know what's below.
Call before you dig.



KEY PLAN



PROPOSED

REVISIONS

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0	11/19/2015	CITY COUNCIL APPROVAL

DESIGNED BY	RAS	11/19/2015	413-302-5853
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PHASE II JO# 15-0826393-00
PROJECT ID# 15-32988
DORSET ST PHASE I & II
SPRINGFIELD, HAMPDEN

PROJECT TITLE:

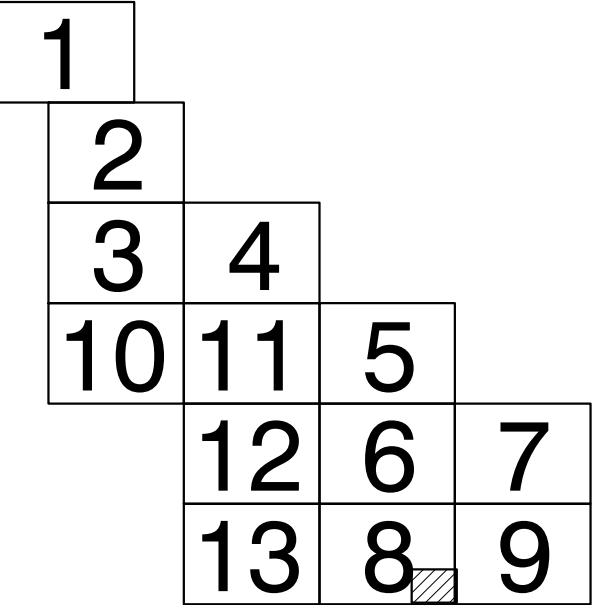
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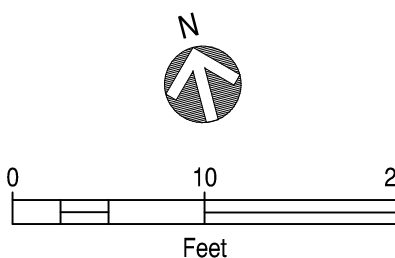
L-13



Know what's below.
Call before you dig.



KEY PLAN



PROPOSED

REVISIONS

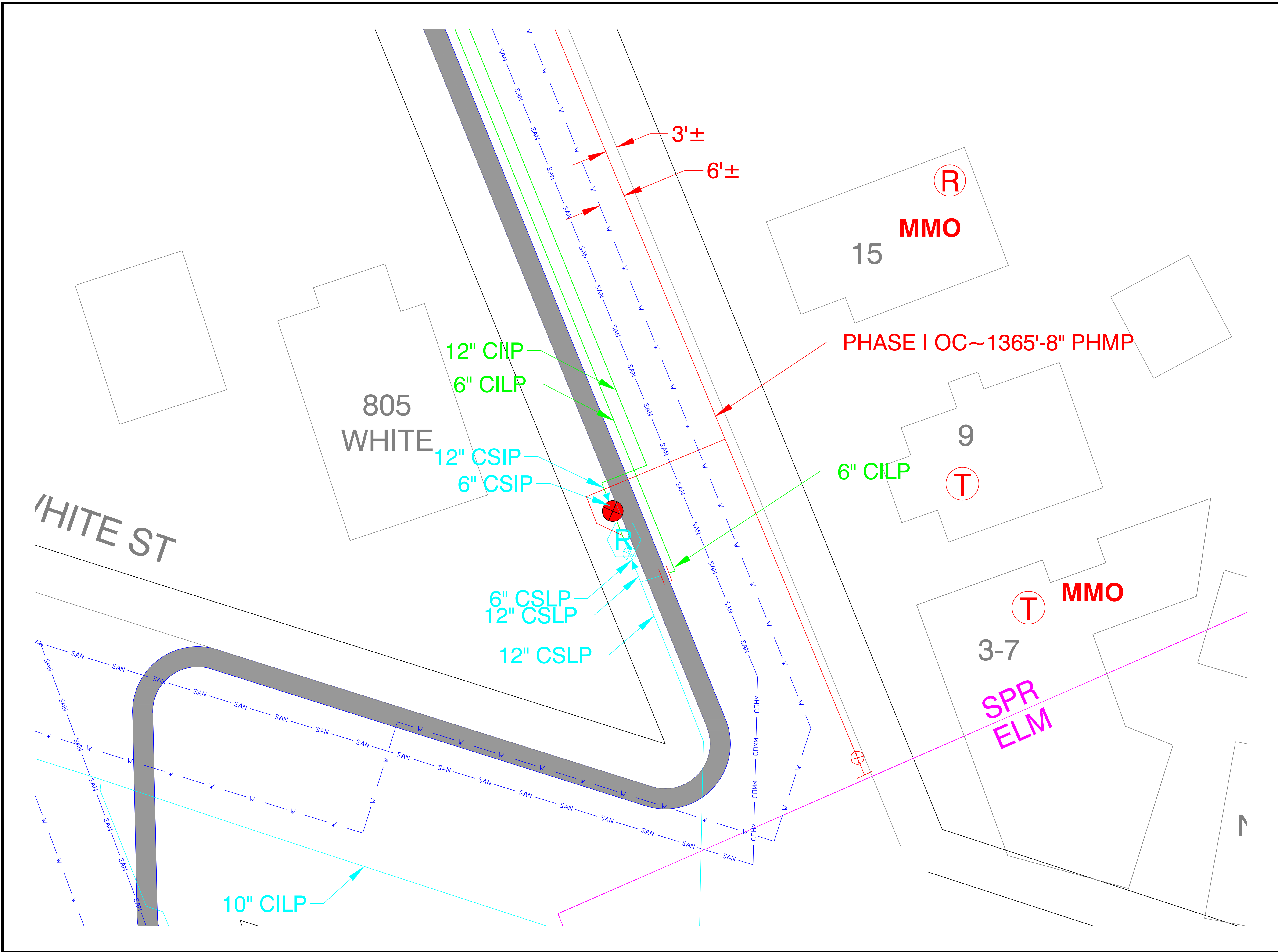
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AS-BUILT BY			

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PHASE I JO# 15-0826391-00
PHASE II JO# 15-0826392-00
PHASE II JO# 15-0826393-00
PROJECT ID# 15-32988
DORSET ST PHASE I & II
SPRINGFIELD, HAMPDEN

PROJECT TITLE:
LAYOUT DETAIL SHEET

DRAWING NO:
LD-1



AS-BUILT NOTES
(TO BE COMPLETED DURING CONSTRUCTION)

PIPELINE PRESSURE TEST DATA

☐ CGV ☐ CKY ☐ CMA ☐ CMD ☐ COH ☐ CPA ☐ NIPSCO

LOA/TCC:

WO/JO:

RECORDING CHART ☐ YES ☐ NO RECORDER SERIAL NO: REQUIRED MAOP:

PRESSURE SYSTEM NO: TEST ACCEPTABLE: ☐ YES ☐ NO

PIPELINE LOCATION (STREET, CITY, TOWN OR COUNTY)	LENGTH	SIZE	PE/STEEL

TEST DATE:

TEST MEDIUM:

TEST PRESSURE:

START TIME:

STOP TIME:

DURATION:

PRINT NAME:

CONTRACTOR (IF APPLICABLE):

REMARKS*:

* DESCRIBE ANY LEAKAGE OR FAILURES FOUND DURING THE TEST AND THEIR DISPOSITION.
NOTE SIGNIFICANT ELEVATION VARIATIONS ON WATER TESTS.

FORM GS 1500.010-1 (5-2014)



Know what's below.
Call before you dig.

PROPOSED

REVISIONS

0	11/19/2015	CITY COUNCIL APPROVAL
REV. #	DATE	DESCRIPTION

DESIGNED BY	RAS	11/19/2015	413-302-5853
DRAWN BY	RAS	11/19/2015	413-302-5853
CHECKED BY	TAO	11/19/2015	413-265-9476
AS-BUILT BY			
	NAME	DATE	PHONE #

SITE NAME:
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PHASE I JO# 15-0826391-00
PHASE II JO# 15-0826392-00
PHASE II JO# 15-0826393-00
PROJECT ID# 15-32988
DORSET ST PHASE I & II
SPRINGFIELD, HAMPDEN

DRAWING TITLE:

CONSTRUCTION
DETAILS

DRAWING NO:

D-1



City of Springfield

ADOPTED

Meeting: 03/07/16 07:00 PM
Initiator: Christopher Fraser
Sponsors: Mayor Domenic J. Sarno
DOC ID: 3408

6

NDRC Grant - Match Required - \$17,056,880 (Mayor Sarno)

WHEREAS, the Office of Community Development ("Department") has been awarded a "National Disaster Resilience Grant" of \$17,056,880.00 From the U.S. Office of Housing and Urban Development; and

WHEREAS, the purpose of the grant program is to fund various resilience projects throughout the City of Springfield; and

WHEREAS, the Department intends to use the grant funds to provide clean redundant energy sources, safe and healthy rental homes, an innovation center aimed towards creating new business and job opportunities, and community engagement programs; and

WHEREAS, the total cost of all components that this funding will be used for is \$18,056,880.00; and

WHEREAS, the grant will pay \$17,056,880 of the total expenses , and the City will match \$1,000,000 towards the total amount;

WHEREAS, the Department has accepted the grant and requests authorization from the City Council and the Mayor to expend the grant funds listed below for the purposes of such grants; and

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the grant funds and the required City matching contribution described herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws ch. 44, sec. 53A, that the City Council approves the expenditure by the Department of the grant funds listed below for the purposes of such grant, subject to the approval of the Mayor, and the grant funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the grant without further appropriation:

National Disaster Resilience Grant - \$17,056,880

RESULT: PASSED BY VOICE VOTE



REQUEST FOR GRANT SETUP

This form and the required attachments are required by the Office of the City Comptrollers before a Grant Fund and related accounts will be created in MUNIS. Please do not use this form for requesting a non-grant related account to be created – use the Request for New Account form instead. Please return this form and the required attachments to the Office of the City Comptrollers.

All fields are mandatory.

Date of Request	2/24/16
Department Requesting Grant Setup	Comm Dev
Department Phone # (Please include extension)	6082
Name and Title of Person to Contact in Case of Questions	C. Buono
Was this Grant previously setup for a prior fiscal year?	
If yes, please indicate your previous project number: no	
If this is a new Grant, have you filled out the "Approval to apply for a grant" Form?	
(Y/N)	If yes, please attach a copy of the Approved Form.

Grant Type:

	State – Highway
	Federal Pass-Through DOE– School
	Federal Direct– School
X	Federal – City
	State DOE– School
	State Other – School
	State – City
	Private/Other

Grant Name: CDBG-NDR

Total Grant Amount Awarded: \$ 17,056,880.00

Is this a Reimbursable Grant?

(Y/N) yes

A Reimbursable Grant is defined as one that requires that you pay for expenses first and then you apply to the grantor for a reimbursement of the exact amount actually expended.

If it is a Reimbursable Grant, please enter Grantor contact information or the CID # if Grantor is already in the customer file:

Entity Name	US Dept of HUD
Contact Person	Paula Newcomb
Street Address	100 Causeway Street
City, State, Zip Code	Boston, MA
Telephone	617-994-8378
Fax	617-565-5442
E-Mail	

Actual Award Date 01/21/2016

Board Approval Date

Start Date 01/21/2016

Expiration Date

Renewal Action Date (optional)

If there are any Matching Funds:

Type

Percent

Amount

Comments re: Description/Purpose of Grant

National Disaster Resilience Competition Grant for resilience projects.

Comments re: Conditions/Restrictions of Grant

If this is a Federal Grant, enter CFDA#:

If applicable enter the State ID # :

What is the required drawdown frequency?

(Ex: Monthly, Quarterly) monthly

If payment is to be sent by Grantor as a Wire,

Please enter any wire reference/identification # that may be used (if known)

Please list all object codes needed for the grant.
(Attach additional sheets if additional orgs and roll-ups are needed):

Org Code:

Object Codes: same set up as fund 2640

Budget Roll-Up Codes:

I hereby attest that under the penalties of Chapter 656, I will adhere to all regulations in this grant agreement. I am responsible for timely and accurate reimbursements in the amounts listed above.



Signature

2-24-16
Date

Please attach the following documents:

- ☐ Signed Approval to Apply for a Grant Form
- ☐ Grant Award Letter
- ☐ City Council/Mayor Approval
- ☐ Any other relevant documentation

This Form and all relevant attachments will be scanned and attached in the Grant Maintenance module in MUNIS and can be viewed or printed at your convenience.



U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
WASHINGTON, DC 20410-7000

OFFICE OF THE ASSISTANT SECRETARY FOR
COMMUNITY PLANNING AND DEVELOPMENT

JAN 21 2016

The Honorable Domenic Sarno
Mayor of Springfield
36 Court St.
Springfield, MA 01103-1602

Dear Mayor Sarno:

Congratulations! The Department of Housing and Urban Development (HUD) is pleased to inform you that the City of Springfield, MA has been successful in Phase 2 of the National Disaster Resilience Competition (NDRC) for a grant award of \$17,056,880. This innovative competition provided applicants the opportunity to enhance resilience to future disaster events as well as recovery from your jurisdiction's qualifying major declared disaster. This award is based on a review of your jurisdiction's application submitted in response to the NDRC Notice of Funding Availability (NOFA) re-issued by the Department June 22, 2015, to start Phase 2.

Your success is a testament to your extraordinary work to design a new way of rebuilding. The rest of the nation will be looking to your projects as a model of resilient recovery. This award notification is the beginning of partnership intended to get your selected projects underway and complete in a timely manner. The Department will contact your designated staff to work through the steps necessary to receive the grant award. In the NOFA, HUD reserved the ability to partially fund proposals to ensure geographic diversity and HUD exercised this prerogative in determining your NDRC award. The list of your jurisdiction's projects selected for funding is enclosed with this letter but exact project funding amounts will be conveyed to your designated staff. We look forward to these discussions to ensure that the projects retain their very high value to your community.

Consistent with the NOFA, HUD will offer a debriefing on your application and the request must be made in writing or by email by the authorized official whose signature appears on the SF-424 or by his or her successor in office, and be submitted to resilientrecovery@hud.gov with NDRC Debrief in the subject line.

If you or any members of your staff have any questions, please email the NDRC Team at resilientrecovery@hud.gov. Please do not hesitate to reach out if we can support you in the use of your NDRC funds. Again, congratulations and the Department looks forward to working with you on the successful implementation of these important activities.

Sincerely,



Harriet Tregoning
Principal Deputy Assistant Secretary

Enclosure

National Disaster Resilience Competition Selected Projects

Project/Activity Name		
City of Springfield	MA	Administration
City of Springfield	MA	Clean Redundant Energy Sources. The project introduces two sources of clean redundant power, to address Springfield's frequent power outages resulting from storms. Non-grid energy sources will power critical facilities in the event of disaster that is accompanied by loss of electricity.
City of Springfield	MA	Safe & Healthy Rental Homes. Springfield will operate a Healthy Homes Rehabilitation program, which will be available for owners of 1-4 unit structures to complete rehabilitation, lead abatement, and healthy homes interventions.
City of Springfield	MA	Business & Job Opportunities. The City's partner DevelopSpringfield will rehabilitate two adjacent buildings in downtown Springfield to create a 16,500 sq. ft. entrepreneurial center. The Innovation Center is a catalytic project designed to jumpstart reinvestment, job creation and redevelopment activity, while building a community of entrepreneurs.
City of Springfield	MA	Community Engagement. programs educate the community about the impacts of climate change while providing volunteer assistance that enhances the capacity to care for trees and collect data regarding the natural world and changing environmental conditions. In addition to these projects, the City will undertake a water conservation and water quality education campaign.

City of Springfield
36 Court Street
Springfield, MA 01103



Division of Administration
and Finance

To: Springfield City Council
From: Timothy J. Plante, Chief Administrative & Financial Officer
Date: March 2, 2016
Re: Order for Council Meeting – March 7, 2016
Cc: Mayor Sarno

Purpose: The purpose of this memo is to provide an explanation of the order sponsored by the Mayor for the March 7, 2016 Council meeting which authorizes the City to appropriate \$1,000,000 as partial funding for the Office of Community Development's National Disaster Resilience Grant.

Background: The Office of Community Development was recently awarded this grant in the amount of \$17,056,880. In order to complete all projects pertaining to this grant, the City will be required to match \$1,000,000 of funding. This grant will be used for multiple resilience projects related to urban and economic development as well as protecting the City from future natural disasters.

CAFO Certification: This memorandum will confirm that in my professional opinion, as the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in this City Council Order, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

This certification is made in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

Attachment: CAFO Certification - NDRC Grant (3408 : NDRC Grant - Match Required - \$17,056,880)



City of Springfield

ADOPTED

Meeting: 03/07/16 07:00 PM
Initiator: Christopher Fraser
Sponsors: Mayor Domenic J. Sarno
DOC ID: 3410

7

Van Horn Dam Grant - No Match - \$1,000,000 (Mayor Sarno)

WHEREAS, the Office of Community Development ("Department") has been awarded a "Van Horn Dam Grant" of \$1,000,000.00 From the Massachusetts Executive Office of Energy and Environmental Affairs; and

WHEREAS, the purpose of the grant program is to provide funding for the repair of Springfield's Lower Van Horn Dam; and

WHEREAS, the Department intends to use the grant funds to conduct various repairs to the dam from damage caused by natural disasters in 2011. The dam was professionally assessed in January and deemed to have a "high" hazard potential to the City as well as a condition rating of "poor" ; and

WHEREAS, the Department has accepted the grant and requests authorization from the City Council and the Mayor to expend the grant funds listed below for the purposes of such grants; and

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the grant funds listed herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws Ch. 44, Sec. 53A, that the City Council approves the expenditure by the Department of the grant funds listed below for the purposes of such grant, subject to the approval of the Mayor, and the grant funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the grant without further appropriation:

Van Horn Dam Grant - No Match - \$1,000,000

RESULT: PASSED BY VOICE VOTE



REQUEST FOR GRANT SETUP

This form and the required attachments are required by the Office of the City Comptrollers before a Grant Fund and related accounts will be created in MUNIS. Please do not use this form for requesting a non-grant related account to be created – use the Request for New Account form instead. Please return this form and the required attachments to the Office of the City Comptrollers.

All fields are mandatory.

Date of Request	2/24/16
Department Requesting Grant Setup	Comm Dev
Department Phone # (Please include extension)	6082
Name and Title of Person to Contact in Case of Questions	C. Buono

Was this Grant previously setup for a prior fiscal year?
If yes, please indicate your previous project number: no

If this is a new Grant, have you filled out the “Approval to apply for a grant” Form?
(Y/N) If yes, please attach a copy of the Approved Form.

Grant Type:

	State – Highway
	Federal Pass-Through DOE– School
	Federal Direct– School
	Federal – City
	State DOE– School
	State Other – School
X	State – City
	Private/Other

Grant Name: Van Horn Dam

Total Grant Amount Awarded: \$ 1,000,000.00

Is this a Reimbursable Grant? (Y/N) yes

A Reimbursable Grant is defined as one that requires that you pay for expenses first and then you apply to the grantor for a reimbursement of the exact amount actually expended.

If it is a Reimbursable Grant, please enter Grantor contact information or the CID # if Grantor is already in the customer file:

Entity Name	Commonwealth of MA
Contact Person	Matthew A Beaton
Street Address	100 Cambridge Street
City, State, Zip Code	Boston, MA
Telephone	617-626-1000
Fax	617-626-1081
E-Mail	

Actual Award Date 10/26/2015

Board Approval Date

Start Date 10/26/2015

Expiration Date

Renewal Action Date (optional)

If there are any Matching Funds:

Type

Percent

Amount

Comments re: Description/Purpose of Grant

Necessary resilience upgrades and repairs to the Van Horn Dam.

Comments re: Conditions/Restrictions of Grant

If this is a Federal Grant, enter CFDA#:

If applicable enter the State ID # :

What is the required drawdown frequency?

(Ex: Monthly, Quarterly) yearly

If payment is to be sent by Grantor as a Wire,

Please enter any wire reference/identification # that may be used (if known)

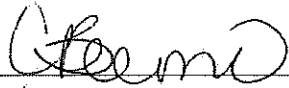
Please list all object codes needed for the grant.
(Attach additional sheets if additional orgs and roll-ups are needed):

Org Code:

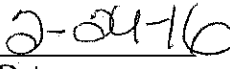
Object Codes: 580800

Budget Roll-Up Codes:

I hereby attest that under the penalties of Chapter 656, I will adhere to all regulations in this grant agreement. I am responsible for timely and accurate reimbursements in the amounts listed above.



Signature



Date

Please attach the following documents:

- ☐ Signed Approval to Apply for a Grant Form
- ☐ Grant Award Letter
- ☐ City Council/Mayor Approval
- ☐ Any other relevant documentation

This Form and all relevant attachments will be scanned and attached in the Grant Maintenance module in MUNIS and can be viewed or printed at your convenience.



The Commonwealth of Massachusetts
Executive Office of Energy and Environmental Affairs
100 Cambridge Street, Suite 900
Boston, MA 02114

Charles D. Baker
GOVERNOR

Karyn E. Polito
LIEUTENANT GOVERNOR

Matthew A. Beaton
SECRETARY

Tel: (617) 626-1000
Fax: (617) 626-1081
<http://www.mass.gov/eea>

October 26, 2015

Mayor Domenic J. Sarno
Springfield City Hall
36 Court Street, 2nd Floor
Springfield, MA 01103

Subject: NDRC Direct Leverage Commitment – Van Horn Dam Upgrades and South Branch
Parkway

Dear Mayor Sarno:

In commitment to the City of Springfield's NDRC grant application and project the Commonwealth of Massachusetts commits to provide a contribution worth \$1,400,000 towards necessary resilience upgrades and repairs to the Van Horn Dam and to expand greenspace and park land along the South Branch of Watersheds Pond, both contributions with support the City's NDRC application and will allow the expansion of the City's proposed National Disaster Resilience Competition project.

The \$1,000,000 for upgrades to the Van Horn Dam is available immediately and must be expended no later than June 30, 2016. The \$400,000 is available immediately and must be spent no later than June 30, 2017.

Approved by City Council, 12/21/2015

We are pleased to be able to support the City of Springfield's application and forward looking Resilience Program.

Sincerely,

Secretary Matthew A. Beaton
Executive Office of Energy and Environmental Affairs



City of Springfield

ADOPTED

Meeting: 03/07/16 07:00 PM
Initiator: Christopher Fraser
Sponsors: Mayor Domenic J. Sarno
DOC ID: 3411

8

MassMutual NDRC Grant - No Match - \$1,000,000 (Mayor Sarno)

WHEREAS, the Office of Community Development ("Department") has been awarded a "National Disaster Resilience Grant" of \$1,000,000.00 From the MassMutual Financial Group; and

WHEREAS, the purpose of the grant program is to provide funding for the repair of Springfield's Lower Van Horn Dam, which is used for the purpose of flood control; and

WHEREAS, the Department intends to use the grant funds to conduct various repairs to the dam from damage caused by natural disasters in 2011. The dam was professionally assessed in January and deemed to have a "high" hazard potential to the City as well as a condition rating of "poor" ; and

WHEREAS, the Department has accepted the grant and requests authorization from the City Council and the Mayor to expend the grant funds listed below for the purposes of such grants; and

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the grant funds listed herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws Ch. 44, Sec. 53A, that the City Council approves the expenditure by the Department of the grant funds listed below for the purposes of such grant, subject to the approval of the Mayor, and the grant funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the grant without further appropriation:

MassMutual NDRC Grant - No Match - \$1,000,000

RESULT: PASSED BY VOICE VOTE



REQUEST FOR GRANT SETUP

This form and the required attachments are required by the Office of the City Comptrollers before a Grant Fund and related accounts will be created in MUNIS. Please do not use this form for requesting a non-grant related account to be created – use the Request for New Account form instead. Please return this form and the required attachments to the Office of the City Comptrollers.

All fields are mandatory.

Date of Request	2/24/16
Department Requesting Grant Setup	Comm Dev
Department Phone # (Please include extension)	6082
Name and Title of Person to Contact in Case of Questions	C. Buono
Was this Grant previously setup for a prior fiscal year?	
If yes, please indicate your previous project number: no	
If this is a new Grant, have you filled out the "Approval to apply for a grant" Form?	
(Y/N)	If yes, please attach a copy of the Approved Form.

Grant Type:

State – Highway
 Federal Pass-Through DOE– School
 Federal Direct– School
 Federal – City
 State DOE– School
 State Other – School
 State – City
 Private/Other

X

Grant Name: MassMutual-NDRC

Total Grant Amount Awarded: \$ 1,000,000.00

Is this a Reimbursable Grant?

(Y/N) yes-over 3 years

A Reimbursable Grant is defined as one that requires that you pay for expenses first and then you apply to the grantor for a reimbursement of the exact amount actually expended.

If it is a Reimbursable Grant, please enter Grantor contact information or the CID # if

Grantor is already in the customer file:

Entity Name	Mass Mutual Foundations
Contact Person	Nicholas Fyntrilakis
Street Address	1295 State Street
City, State, Zip Code	Springfield, MA
Telephone	
Fax	
E-Mail	

Actual Award Date 10/27/2015

Board Approval Date

Start Date 1/15/2016

Expiration Date

Renewal Action Date (optional)

If there are any Matching Funds:

Type	
Percent	
Amount	

Comments re: Description/Purpose of Grant

Support for the City's National Disaster Resilience Competition grant application with a contribution towards the repairs and resilience upgrades to the Lower Van Horn Dam.

Comments re: Conditions/Restrictions of Grant

If this is a Federal Grant, enter CFDA#:

If applicable enter the State ID # :

What is the required drawdown frequency?

(Ex: Monthly, Quarterly) yearly

If payment is to be sent by Grantor as a Wire,

Please enter any wire reference/identification # that may be used (if known)

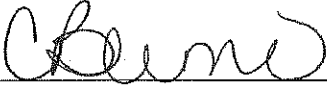
Please list all object codes needed for the grant.
(Attach additional sheets if additional orgs and roll-ups are needed):

Org Code:

Object Codes: 580800

Budget Roll-Up Codes:

I hereby attest that under the penalties of Chapter 656, I will adhere to all regulations in this grant agreement. I am responsible for timely and accurate reimbursements in the amounts listed above.



Signature

2-24-14
Date

Please attach the following documents:

- ☐ Signed Approval to Apply for a Grant Form
- ☐ Grant Award Letter
- ☐ City Council/Mayor Approval
- ☐ Any other relevant documentation

This Form and all relevant attachments will be scanned and attached in the Grant Maintenance module in MUNIS and can be viewed or printed at your convenience.



October 27, 2015

Mayor Domenic J. Sarno
Springfield City Hall
36 Court Street, 2nd Floor
Springfield, MA 01103

Subject: NDRC Direct Leverage Commitment

Dear Mayor Sarno:

It was a pleasure meeting with you and your team to discuss Springfield's National Disaster Resilience Competition grant application. I was impressed with the level of detail and clear identification of the City of Springfield's most critical disaster threats - and most importantly its plans to mitigate these issues moving forward.

We are pleased to share with you that the MassMutual Foundation will support the City's National Disaster Resilience Competition grant application through a contribution of \$1 million towards necessary repairs and resilience upgrades to the Lower Van Horn Dam.

Assuming a successful grant application, this contribution will be paid over three years beginning on January 15, 2016 and ending on January 15, 2019. We look forward to supporting the City of Springfield on the implementation of the Resilience Program and strengthening our community.

Sincerely,

A handwritten signature in blue ink, appearing to read 'N. Fyntrilakis', written over a light blue circular stamp.

Nicholas A. Fyntrilakis
President
MassMutual Foundation, Inc.

MassMutual Foundation, Inc.
1295 State Street
Springfield, MA 01111



City of Springfield

ADOPTED

Meeting: 03/07/16 07:00 PM
Initiator: Christopher Fraser
Sponsors: Mayor Domenic J. Sarno
DOC ID: 3405

9

FY16 Shannon CSI Grant - No Match Required \$717,569.13 (Mayor Sarno)

WHEREAS, the Police Department ("Department") has been awarded a FY16 Shannon CSI Grant of \$717,569.13 From the Executive Office of Public Safety and Security and

WHEREAS, the purpose of the grant is for the Department to identify and work directly with gang members and youth at risk of becoming involved with gang activity to promote prevention, intervention, and suppression which will reduce gang related crime and youth violence; and

WHEREAS, the Department intends to use the grant funds to pay for police overtime, employee benefits, program supplies, salary expenses associated with a coordinator, and vendor contracts; and

WHEREAS, the Department has accepted the grant and requests authorization from the City Council and the Mayor to expend the grant funds listed below for the purposes of such grants; and

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the grant funds listed herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws ch. 44, sec. 53A, that the City Council approves the expenditure by the Department of the grant funds listed below for the purposes of such grant, subject to the approval of the Mayor, and the grant funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the grant without further appropriation:

FY16 Shannon CSI Grant - \$717,569.13

RESULT: PASSED BY VOICE VOTE



*Beth G.
Comptroller's*

REQUEST FOR GRANT SETUP

This form and the required attachments are required by the Office of the City Comptrollers before a Grant Fund and related accounts will be created in MUNIS. Please do not use this form for requesting a non-grant related account to be created – use the Request for New Account form instead. Please return this form and the required attachments to the Office of the City Comptrollers.

All fields are mandatory.

Date of Request	1-28-2016
Department Requesting Grant Setup	Police
Department Phone # (Please include extension)	787-6385
Name and Title of Person to Contact in Case of Questions	Lisa

Was this Grant previously setup for a prior fiscal year?
If yes, please indicate your previous project number: 88815

If this is a new Grant, have you filled out the "Approval to apply for a grant" Form?
(Y/N) If yes, please attach a copy of the Approved Form.

Grant Type:

	State – Highway
	Federal Pass-Through DOE– School
	Federal Direct– School
	Federal – City
	State DOE– School
	State Other – School
X	State – City
	Private/Other

Grant Name: Shannon

Total Grant Amount Awarded: \$ 717,569.13

Is this a Reimbursable Grant? (Y/N) N

A Reimbursable Grant is defined as one that requires that you pay for expenses first and then you apply to the grantor for a reimbursement of the exact amount actually expended.

If it is a Reimbursable Grant, please enter Grantor contact information or the CID # if Grantor is already in the customer file:

Entity Name	Executive Office of Public Safety
Contact Person	Corine Pryme
Street Address	10 Park Plaza Suite 3720
City, State, Zip Code	Boston MA 02116
Telephone	617-725-3370
Fax	617-725-0267
E-Mail	corine.pryme@state.ma.us

Actual Award Date 12/16/2014

Board Approval Date

Start Date 1/7/2015

Expiration Date 12/31/2015

Renewal Action Date (optional)

If there are any Matching Funds:

Type
Percent
Amount

Comments re: Description/Purpose of Grant
2015 Shannon Anti-Gang Grant

Comments re: Conditions/Restrictions of Grant

If this is a Federal Grant, enter CFDA#:

If applicable enter the State ID # :

What is the required drawdown frequency?
(Ex: Monthly, Quarterly) Two (2) payments

If payment is to be sent by Grantor as a Wire,
Please enter any wire reference/identification # that may be used (if known)

Please list all object codes needed for the grant.
(Attach additional sheets if additional orgs and roll-ups are needed):

Org Code:
Project Code 88816

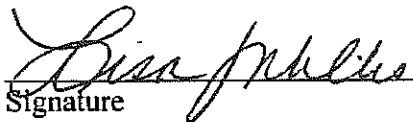
Object Codes: 506000 – \$268,324.88 SPD Overtime

530105 – \$445,252.47 – Vendor Contracts including John

551700 – \$3991.78 – SPD Other Supplies

Budget Roll-Up Codes: Yes

I hereby attest that under the penalties of Chapter 656, I will adhere to all regulations in this grant agreement. I am responsible for timely and accurate reimbursements in the amounts listed above.

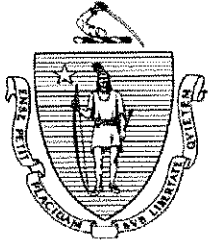

Signature

1/28/2016
Date

Please attach the following documents:

- ☐ Signed Approval to Apply for a Grant Form
- ☐ Grant Award Letter
- ☐ City Council/Mayor Approval
- ☐ Any other relevant documentation

This Form and all relevant attachments will be scanned and attached in the Grant Maintenance module in MUNIS and can be viewed or printed at your convenience.



OFFICE OF THE GOVERNOR
COMMONWEALTH OF MASSACHUSETTS
STATE HOUSE • BOSTON, MA 02133
(617) 725-4000

CHARLES D. BAKER
GOVERNOR

KARYN E. POLITO
LIEUTENANT GOVERNOR

January 15, 2016

Domenic J. Sarno, Mayor
Springfield City Hall
36 Court Street
Springfield, MA 01103

Dear Mayor Sarno:

I am pleased to inform you that the City of Springfield has been awarded \$717,569.13 in FY2016 Senator Charles E. Shannon, Jr. Community Safety Initiative (Shannon CSI) funds to support the City of Springfield Community Safety Initiative. The Shannon CSI is intended to support regional and multi-disciplinary approaches to combat gang violence through coordinated programs for prevention, intervention, suppression, prosecution and reintegration.

The Commonwealth of Massachusetts Standard Contract Form (SC) and additional documentation for your review and signature will be forthcoming.

Throughout the project period, the Executive Office of Public Safety and Security will offer technical assistance and provide you with information regarding the availability of additional resources to support your multi-disciplinary efforts to combat gang violence. If you have any questions, please contact Michael Bishop at 617.725.3302 or via email at michael.p.bishop@state.ma.us. Congratulations on your award.

Sincerely,

Governor Charles D. Baker

Lt. Governor Karyn E. Polito

Handwritten signatures of Governor Charles D. Baker and Lieutenant Governor Karyn E. Polito.

C# 2016 0824



COMMONWEALTH OF MASSACHUSETTS - STANDARD CONTRACT FORM

This form is jointly issued and published by the Executive Office for Administration and Finance (ANF), the Office of the Comptroller (CTR) and the Operational Services Division (OSD) as the default contract for all Commonwealth Departments when another form is not prescribed by regulation or policy. Any changes to the official printed language of this form shall be void. Additional non-conflicting terms may be added by Attachment. Contractors may not require any additional agreements, engagement letters, contract forms or other additional terms as part of this Contract without prior Department approval. Click on hyperlinks for definitions, instructions and legal requirements that are incorporated by reference into this Contract. An electronic copy of this form is available at www.mass.gov/osc under Guidance For Vendors - Forms or www.mass.gov/osd under OSD Forms.

CONTRACTOR LEGAL NAME: City of Springfield (and d/b/a):		COMMONWEALTH DEPARTMENT NAME: Executive Office Of Public Safety & Security	
Legal Address: (W-9, W-4,T&C): 36 Court Street, Springfield, MA 01103-1699		MMARS Department Code: EPS	
Contract Manager: John Lewis		Business Mailing Address: 10 Park Plaza - Suite 3720, Boston, MA 02116	
E-Mail: jlewis@springfieldpolice.net		Billing Address (if different):	
Phone: (413) 328-1971 Fax: (413) 787-6663		Contract Manager: Corine Pryme	
Contractor Vendor Code: VC6000192140		E-Mail: corine.pryme@state.ma.us	
Vendor Code Address ID (e.g. "AD001"): AD 001 (Note: The Address ID must be set up for <u>EFT</u> payments.)		Phone: (617) 725-3370 Fax: (617) 725-0267	
☒ NEW CONTRACT		☐ CONTRACT AMENDMENT	
PROCUREMENT OR EXCEPTION TYPE: (Check one option only) ☐ Statewide Contract (OSD or an OSD-designated Department) ☐ Collective Purchase (Attach OSD approval, scope, budget) ☒ Department Procurement (includes State or Federal grants 815 CMR 2.00) (Attach RFR and Response or other procurement supporting documentation) ☐ Emergency Contract (Attach justification for emergency, scope, budget) ☐ Contract Employee (Attach Employment Status Form, scope, budget) ☐ Legislative/Legal or Other: (Attach authorizing language/justification, scope and budget)		Enter Current Contract End Date <u>Prior</u> to Amendment: <u>20</u> Enter Amendment Amount: \$ (or "no change") AMENDMENT TYPE: (Check one option only. Attach details of Amendment changes.) ☐ Amendment to Scope or Budget (Attach updated scope and budget) ☐ Interim Contract (Attach justification for Interim Contract and updated scope/budget) ☐ Contract Employee (Attach any updates to scope or budget) ☐ Legislative/Legal or Other: (Attach authorizing language/justification and updated scope and budget)	
The following COMMONWEALTH TERMS AND CONDITIONS (T&C) has been executed, filed with CTR and is incorporated by reference into this Contract.			
☒ Commonwealth Terms and Conditions ☐ Commonwealth Terms and Conditions For Human and Social Services			
COMPENSATION: (Check ONE option): The Department certifies that payments for authorized performance accepted in accordance with the terms of this Contract will be supported in the state accounting system by sufficient appropriations or other non-appropriated funds, subject to intercept for Commonwealth owed debts under 815 CMR 9.00. ☐ Rate Contract (No Maximum Obligation. Attach details of all rates, units, calculations, conditions or terms and any changes if rates or terms are being amended.) ☒ Maximum Obligation Contract: Enter Total Maximum Obligation for total duration of this Contract (or new Total if Contract is being amended). \$ 717,569.13			
PROMPT PAYMENT DISCOUNTS (PPD): Commonwealth payments are issued through <u>EFT</u> 45 days from invoice receipt. Contractors requesting accelerated payments must identify a PPD as follows: Payment issued within 10 days % PPD; Payment issued within 15 days % PPD; Payment issued within 20 days % PPD; Payment issued within 30 days % PPD. If PPD percentages are left blank, identify reason: ☒ agree to standard 45 day cycle ☐ statutory/legal or Ready Payments (G.L. c. 29, § 23A); ☐ only initial payment (subsequent payments scheduled to support standard EFT 45 day payment cycle. See Prompt Pay Discounts Policy.)			
BRIEF DESCRIPTION OF CONTRACT PERFORMANCE or REASON FOR AMENDMENT: (Enter the Contract title, purpose, fiscal year(s) and a detailed description of the scope of performance or what is being amended for a Contract Amendment. Attach all supporting documentation and justifications.) 2016 Shannon Anti-Gang Grant.- \$717,569.13			
ANTICIPATED START DATE: (Complete ONE option only) The Department and Contractor certify for this Contract, or Contract Amendment, that Contract obligations:			
☒ 1. may be incurred as of the <u>Effective Date</u> (latest signature date below) and <u>no</u> obligations have been incurred <u>prior</u> to the <u>Effective Date</u> . ☐ 2. may be incurred as of _____, a date <u>LATER</u> than the <u>Effective Date</u> below and <u>no</u> obligations have been incurred <u>prior</u> to the <u>Effective Date</u> . ☐ 3. were incurred as of _____, a date <u>PRIOR</u> to the <u>Effective Date</u> below, and the parties agree that payments for any obligations incurred prior to the <u>Effective Date</u> are authorized to be made either as settlement payments or as authorized reimbursement payments, and that the details and circumstances of all obligations under this Contract are attached and incorporated into this Contract. Acceptance of payments forever releases the Commonwealth from further claims related to these obligations.			
CONTRACT END DATE: Contract performance shall terminate as of 12/31/2016 with no new obligations being incurred after this date unless the Contract is properly amended, provided that the terms of this Contract and performance expectations and obligations shall survive its termination for the purpose of resolving any claim or dispute, for completing any negotiated terms and warranties, to allow any close out or transition performance, reporting, invoicing or final payments, or during any lapse between amendments.			
CERTIFICATIONS: Notwithstanding verbal or other representations by the parties, the "Effective Date" of this Contract or Amendment shall be the latest date that this Contract or Amendment has been executed by an authorized signatory of the Contractor, the Department, or a later Contract or Amendment Start Date specified above, subject to any required approvals. The Contractor makes all certifications required under the attached <u>Contractor Certifications</u> (incorporated by reference if not attached hereto) under the pains and penalties of perjury, agrees to provide any required documentation upon request to support compliance, and agrees that all terms governing performance of this Contract and doing business in Massachusetts are attached or incorporated by reference herein according to the following hierarchy of document precedence, the applicable <u>Commonwealth Terms and Conditions</u> , this Standard Contract Form including the <u>Instructions and Contractor Certifications</u> , the Request for Response (RFR) or other solicitation, the Contractor's Response, and additional negotiated terms, provided that additional negotiated terms will take precedence over the relevant terms in the RFR and the Contractor's Response only if made using the process outlined in 801 CMR 21.07, incorporated herein, provided that any amended RFR or Response terms result in best value, lower costs, or a more cost effective Contract.			
AUTHORIZING SIGNATURE FOR THE CONTRACTOR: X: <u>[Signature]</u> Date: <u>2/3/16</u> (Signature and Date Must Be Handwritten At Time of Signature) Print Name: <u>DOMENIC J. SARNO</u> Print Title: <u>MAYOR</u>		AUTHORIZING SIGNATURE FOR THE COMMONWEALTH: X: <u>[Signature]</u> Date: <u>2/12/16</u> (Signature and Date Must Be Handwritten At Time of Signature) Print Name: <u>Art Kinsman</u> Print Title: <u>Executive Director</u>	



City of Springfield

ADOPTED

Meeting: 03/07/16 07:00 PM
Initiator: Melanie Acobe
Sponsors: Mayor Domenic J. Sarno
DOC ID: 3426

10

Health Services for the Homeless Grant Increase - No Match Required \$606,761 (Mayor Sarno)

WHEREAS, the Department of Health and Human Services, Health Services for the Homeless (HSH) has been awarded a grant increase totaling \$606,761.00 for the "Health Center Cluster" grant from U.S. Department of Health & Human Services, Health Resources and Services Administration for the budget period November 01, 2014 through May 31, 2016; and

WHEREAS, the City of Springfield, Health & Human Services Division, Health Services for the Homeless through advocacy, accessibility, and cultural sensitivity provides medical, mental health, dental and case management services to homeless population in the tri-county area of Berkshire, Hampshire and Hampden; and

WHEREAS, the Department intends to expand services at the adolescent clinic; and

WHEREAS, the Department has accepted the grant funds and requests authorization from the City Council and the Mayor to expend the grant funds listed below for the purposes of such grants; and

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the grant funds listed herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws ch. 44, sec. 53A, that the City Council approves the expenditure by the Department of the grant funds listed below for the purposes of such grant, subject to the approval of the Mayor, and the grant funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the grant without further appropriation.

Health Services for the Homeless Grant Increase - No Match Required \$606,761.00

RESULT: PASSED BY VOICE VOTE



REQUEST FOR GRANT SETUP

This form and the required attachments are required by the Office of the City Comptrollers before a Grant Fund and related accounts will be created in MUNIS. Please do not use this form for requesting a non-grant related account to be created – use the Request for New Account form instead. Please return this form and the required attachments to the Office of the City Comptrollers.

All fields are mandatory.

Date of Request 2/2/2016

Department Requesting Grant Setup SHHS

Department Phone # (Please include extension) 6710

Name and Title of Person to Contact in Case of Questions Helen Caulton-Harris

Was this Grant previously setup for a prior fiscal year? YES

If yes, please indicate your previous project number: 67715

If this is a new Grant, have you filled out the “Approval to apply for a grant” Form?
(Y/N) YES If yes, please attach a copy of the Approved Form.

Grant Type:

State – Highway

Federal Pass-Through DOE– School

Federal Direct– School

XX

Federal – City

State DOE– School

State Other – School

State – City

Private/Other

Grant Name: Health Services for the Homeless

Total Grant Amount Awarded: \$ 606,761.00

Is this a Reimbursable Grant? (Y/N) Yes

A Reimbursable Grant is defined as one that requires that you pay for expenses first and then you apply to the grantor for a reimbursement of the exact amount actually expended.

If it is a Reimbursable Grant, please enter Grantor contact information or the CID # if Grantor is already in the customer file:

Entity Name	HRSA
Contact Person	F Mack
Street Address	5600Fishers Lane, MSC 105WH03
City, State, Zip Code	Rockville, MD 20857
Telephone	301-443-6363
Fax	
E-Mail	fmack@hrsa.gov

Actual Award Date 1/15/2016

Board Approval Date

Start Date 11/1/2015

Expiration Date 5/31/2016

Renewal Action Date (optional)

If there are any Matching Funds:

Type

Percent

Amount

Comments re: Description/Purpose of Grant
Health Services for the Homeless

Comments re: Conditions/Restrictions of Grant
See Budget

If this is a Federal Grant, enter CFDA#:

If applicable enter the State ID # :

What is the required drawdown frequency?
(Ex: Monthly, Quarterly) **Quarterly**

If payment is to be sent by Grantor as a Wire,
Please enter any wire reference/identification # that may be used (if known)

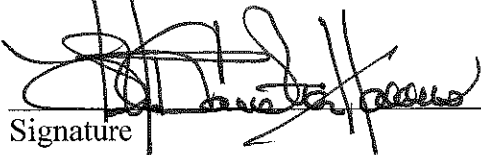
Please list all object codes needed for the grant.
(Attach additional sheets if additional orgs and roll-ups are needed):

Org Code: 26775202 /26775201

Object Codes: 501000/506000/517010/517020/530105/531100/542010/569300

Budget Roll-Up Codes: Yes

I hereby attest that under the penalties of Chapter 656, I will adhere to all regulations in this grant agreement. I am responsible for timely and accurate reimbursements in the amounts listed above.


Signature

2/1/2016
Date

Please attach the following documents:

- ☐ Signed Approval to Apply for a Grant Form
- ☐ Grant Award Letter
- ☐ City Council/Mayor Approval
- ☐ Any other relevant documentation

This Form and all relevant attachments will be scanned and attached in the Grant Maintenance module in MUNIS and can be viewed or printed at your convenience.

1. DATE ISSUED: 01/15/2016		2. PROGRAM CFDA: 93.224		 U.S. Department of Health and Human Services HRSA Health Resources and Services Administration NOTICE OF AWARD AUTHORIZATION (Legislation/Regulation) Public Health Service Act, Title III, Section 330 Public Health Service Act, Section 330, 42 U.S.C. 254b Affordable Care Act, Section 10503						
3. SUPERSEDES AWARD NOTICE dated: 01/06/2016 except that any additions or restrictions previously imposed remain in effect unless specifically rescinded.										
4a. AWARD NO.: 4 H80CS00001-14-18		4b. GRANT NO.: H80CS00001					5. FORMER GRANT NO.: H66CS00329			
6. PROJECT PERIOD: FROM: 11/01/2001 THROUGH: 05/31/2016										
7. BUDGET PERIOD: FROM: 11/01/2014 THROUGH: 05/31/2016										
8. TITLE OF PROJECT (OR PROGRAM): HEALTH CENTER CLUSTER										
9. GRANTEE NAME AND ADDRESS: CITY OF SPRINGFIELD, MASSACHUSETTS 95 STATE STREET SPRINGFIELD, MA 01103-2073 DUNS NUMBER: 198910523 BHCMS # 010120				10. DIRECTOR: (PROGRAM DIRECTOR/PRINCIPAL INVESTIGATOR) HELEN R CAULTON-HARRIS CITY OF SPRINGFIELD, MASSACHUSETTS 95 State St Springfield, MA 01103-2073						
11. APPROVED BUDGET: (Excludes Direct Assistance) ☐ Grant Funds Only ☒ Total project costs including grant funds and all other financial participation				12. AWARD COMPUTATION FOR FINANCIAL ASSISTANCE: a. Authorized Financial Assistance This Period \$2,745,028.00 b. Less Unobligated Balance from Prior Budget Periods i. Additional Authority \$0.00 ii. Offset \$0.00 c. Unawarded Balance of Current Year's Funds \$0.00 d. Less Cumulative Prior Awards(s) This Budget Period \$2,138,267.00 e. AMOUNT OF FINANCIAL ASSISTANCE THIS ACTION \$606,761.00						
a. Salaries and Wages : \$944,754.00 b. Fringe Benefits : \$321,224.00 c. Total Personnel Costs : \$1,265,978.00 d. Consultant Costs : \$0.00 e. Equipment : \$47,900.00 f. Supplies : \$41,200.00 g. Travel : \$39,400.00 h. Construction/Alteration and Renovation : \$0.00 i. Other : \$1,204,326.00 j. Consortium/Contractual Costs : \$1,950,243.00 k. Trainee Related Expenses : \$0.00 l. Trainee Stipends : \$0.00 m. Trainee Tuition and Fees : \$0.00 n. Trainee Travel : \$0.00 o. TOTAL DIRECT COSTS : \$4,549,047.00 p. INDIRECT COSTS (Rate: % of S&W/TADC) : \$9,607.00 q. TOTAL APPROVED BUDGET : \$4,558,654.00 i. Less Non-Federal Share: \$1,813,626.00 ii. Federal Share: \$2,745,028.00				13. RECOMMENDED FUTURE SUPPORT: (Subject to the availability of funds and satisfactory progress of project) <table border="1"> <thead> <tr> <th>YEAR</th> <th>TOTAL COSTS</th> </tr> </thead> <tbody> <tr> <td colspan="2">Not applicable</td> </tr> </tbody> </table>			YEAR	TOTAL COSTS	Not applicable	
YEAR	TOTAL COSTS									
Not applicable										
15. PROGRAM INCOME SUBJECT TO 45 CFR 75.307 SHALL BE USED IN ACCORD WITH ONE OF THE FOLLOWING ALTERNATIVES: A=Addition B=Deduction C=Cost Sharing or Matching D=Other [D] Estimated Program Income: \$810,000.00				14. APPROVED DIRECT ASSISTANCE BUDGET: (In lieu of cash) a. Amount of Direct Assistance \$0.00 b. Less Unawarded Balance of Current Year's Funds \$0.00 c. Less Cumulative Prior Awards(s) This Budget Period \$0.00 d. AMOUNT OF DIRECT ASSISTANCE THIS ACTION \$0.00						
16. THIS AWARD IS BASED ON AN APPLICATION SUBMITTED TO, AND AS APPROVED BY HRSA, IS ON THE ABOVE TITLED PROJECT AND IS SUBJECT TO THE TERMS AND CONDITIONS INCORPORATED EITHER DIRECTLY OR BY REFERENCE IN THE FOLLOWING: a. The grant program legislation cited above. b. The grant program regulation cited above. c. This award notice including terms and conditions, if any, noted below under REMARKS. d. 45 CFR Part 75 as applicable. In the event there are conflicting or otherwise inconsistent policies applicable to the grant, the above order of precedence shall prevail. Acceptance of the grant terms and conditions is acknowledged by the grantee when funds are drawn or otherwise obtained from the grant payment system.										
REMARKS: (Other Terms and Conditions Attached [X]Yes []No)										
<i>Electronically signed by Elvera Messina, Grants Management Officer on : 01/15/2016</i>										
17. OBJ. CLASS: 41.51		18. CRS-EIN: 1046001415A2		19. FUTURE RECOMMENDED FUNDING: \$1,412,249.00						
FY-CAN	CFDA	DOCUMENT NO.	AMT. FIN. ASST.	AMT. DIR. ASST.	SUB PROGRAM CODE	SUB ACCOUNT CODE				
16 - 3980879	93.224	15H80CS00001	\$182,932.00	\$0.00	HCH	HealthCareCenters_15				
16 - 398879F	93.527	15H80CS00001	\$423,829.00	\$0.00	HCH	HealthCareCenters_15				

HRSA Electronic Handbooks (EHBs) Registration Requirements

The Project Director of the grant (listed on this NoA) and the Authorizing Official of the grantee organization are required to register (if not already registered) within HRSA's Electronic Handbooks (EHBs). Registration within HRSA EHBs is required only once for each user for each organization they represent. To complete the registration quickly and efficiently we recommend that you note the 10-digit grant number from box 4b of this NoA. After you have completed the initial registration steps (i.e., created an individual account and associated it with the correct grantee organization record), be sure to add this grant to your portfolio. This registration in HRSA EHBs is required for submission of noncompeting continuation applications. In addition, you can also use HRSA EHBs to perform other activities such as updating addresses, updating email addresses and submitting certain deliverables electronically. Visit <https://grants3.hrsa.gov/2010/WebEPSEExternal/Interface/common/accesscontrol/login.aspx> to use the system. Additional help is available online and/or from the HRSA Call Center at 877-Go4-HRSA/877-464-4772.

Terms and Conditions

Failure to comply with the remarks, terms, conditions, or reporting requirements may result in a draw down restriction being placed on your Payment Management System account or denial of future funding.

Grant Specific Condition(s)

1. Due Date: Within 30 Days of Award Release Date

Submit a revised SF 424A, Line Item Budget, and Budget Narrative Justification for the Federal award of \$606,761. The Federal amount refers to only the Federal section 330 Health Center Program grant funding for this award, not all Federal grant funding that an applicant receives. Also include the budget breakdown for non-Federal resources. (Refer to budget requirements in the Service Area Funding Opportunity Announcement or Budget Period Renewal Non-Competing Continuation guidance for budget format.)

The budget justification must detail the costs of each line item within each object class category. For the Personnel line item, you must include the following for each employee supported by funds from this award: name of employee; base salary; %PTE on the grant; and amount of Federal funds (wages and % of fringe benefits) to be paid for the budget year. This personnel information requirement also applies to subawards/subcontract supported by Federal funds from this grant.

Federal grant funds may not be used to pay the salary of an individual at a rate in excess of Federal Executive Level II of the Federal Executive Pay scale (currently \$185,100). This amount reflects an individual's base salary **exclusive of fringe benefits** and income that an individual may be permitted to earn outside of the duties to the applicant organization (i.e., rate limitation only limits the amount that may be awarded and charged to HRSA grants.)

Please contact your Grants Management Specialist for specific submission instructions.

Failure to submit the Federal Budget within 30 days will result in denial of access to funds in the PMS account related to this Grant.

Grant Specific Term(s)

1. This Notice of Award is issued to extend the budget and project period until May 31, 2016 to continue services pending the completion of a service area competition.

All prior terms and conditions remain in effect unless specifically removed.

Contacts

NoA Email Address(es):

Name	Role	Email
Helen R Caulton-Harris	Program Director	hcaulton@springfieldcityhall.com

Note: NoA emailed to these address(es)

Program Contact:

For assistance on programmatic issues, please contact Sheryl Alexander at:
 MailStop Code: 15-93
 BPHC/NED
 5600 Fishers Ln
 Rockville, MD, 20852-1750
 Email: salexander1@hrsa.gov
 Phone: (301) 443-5630

Division of Grants Management Operations:

For assistance on grant administration issues, please contact Francesca Mack at:
 MailStop Code: MSC 10SWH03

OFAM/DGMO/HCB
5600 Fishers Lane, MSC 10SWH03
Rockville, MD, 20857-
Email: fmack@hrsa.gov
Phone: (301) 443-6363



FY16 State Aid to Public Library- No Match Required \$281,078 (Mayor Sarno)

WHEREAS, the Library Department has been awarded State Aid to Public Libraries of \$281,078.00 From the Commonwealth of Massachusetts Board of Library Commissioners; and

WHEREAS, the State Aid to the Public Libraries is an integral part of the Board of Library Commissioners responsibility to support, develop, coordinate, improve and promote library services throughout the Commonwealth. The Board also strives to provide every resident of the Commonwealth with full and equal access to the library information resources regardless of geographic locations, social or economic status, age, level of physical or intellectual ability or cultural background; and

WHEREAS, the Department intends to use the state aid to provide funding for, Printing and Binding, Library Materials, Library programs, Professional Development, and Salary and Wages; and

WHEREAS, the Department has accepted the grant and requests authorization from the City Council and the Mayor to expend the grant funds listed below for the purposes of such grants; and

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the grant funds listed herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws ch. 44, sec. 53A, that the City Council approves the expenditure by the Department of the grant funds listed below for the purposes of such grant, subject to the approval of the Mayor, and the grant funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the grant without further appropriation.

FY16 State Aid to Public Library - No Match Required \$281,078.00

Order (ID # 3429)

Meeting of March 7, 2016

RESULT: PASSED BY VOICE VOTE



REQUEST FOR GRANT SETUP

This form and the required attachments are required by the Office of the City Comptrollers before a Grant Fund and related accounts will be created in MUNIS. Please do not use this form for requesting a non-grant related account to be created – use the Request for New Account form instead. Please return this form and the required attachments to the Office of the City Comptrollers.

All fields are mandatory.

Date of Request 2/17/16

Department Requesting Grant Setup Library

Department Phone # (Please include extension) 263-6828 x290

Name and Title of Person to Contact in Case of Questions Carol Leaders, Bus Mgr

Was this Grant previously setup for a prior fiscal year? Y

If yes, please indicate your previous project number: 83815

If this is a new Grant, have you filled out the “Approval to apply for a grant” Form? (Y/N) If yes, please attach a copy of the Approved Form.

Grant Type:

State – Highway

Federal Pass-Through DOE– School

Federal Direct– School

Federal – City

State DOE– School

State Other – School

X State – City Massachusetts Board of Library Commissioners
Private/Other

Grant Name: MBLC FY’16 State Aid

Total Grant Amount Awarded: \$281,078

Is this a Reimbursable Grant? (Y/N)

A Reimbursable Grant is defined as one that requires that you pay for expenses first and then you apply to the grantor for a reimbursement of the exact amount actually expended.

If it is a Reimbursable Grant, please enter Grantor contact information or the CID # if Grantor is already in the customer file:

Entity Name
Contact Person
Street Address
City, State, Zip Code
Telephone
Fax
E-Mail

Actual Award Date 2/11/16

Board Approval Date

Start Date 2/11/16

Expiration Date none

Renewal Action Date (optional)

If there are any Matching Funds:

Type
Percent
Amount

Comments re: Description/Purpose of Grant

Comments re: Conditions/Restrictions of Grant

If this is a Federal Grant, enter CFDA#:

If applicable enter the State ID # :

What is the required drawdown frequency?
(Ex: Monthly, Quarterly)

If payment is to be sent by Grantor as a Wire,
Please enter any wire reference/identification # that may be used (if known)

Please list all object codes needed for the grant.
(Attach additional sheets if additional orgs and roll-ups are needed):

Org Code: 28386105

Object Codes: 501000; 503000; 506000; 521015; 521020; 524030; 527010; 527030;
529100; 530105; 531010; 531020; 531200; 531740; 534100; 534200; 542300; 551300;
551400; 551700; 569200; 571100; 580500; 580600; 572100

Budget Roll-Up Codes: YES

I hereby attest that under the penalties of Chapter 656, I will adhere to all regulations in this grant agreement. I am responsible for timely and accurate reimbursements in the amounts listed above.

Molly Fogarty
Signature

2/17/16
Date

Please attach the following documents:

- ☐ Signed Approval to Apply for a Grant Form
- ☐ Grant Award Letter
- ☐ City Council/Mayor Approval
- ☐ Any other relevant documentation

This Form and all relevant attachments will be scanned and attached in the Grant Maintenance module in MUNIS and can be viewed or printed at your convenience.



Massachusetts Libraries

BOARD OF LIBRARY COMMISSIONERS

February 11, 2016

Vera O'Connor, Trustee Chair
495 Nassau Dr.
Springfield, MA 01129

re: Springfield City Library

On February 4, 2016, the Board of Library Commissioners granted a waiver of the FY2016 Municipal Appropriation Requirement and certified the City of Springfield to participate in the FY2016 State Aid to Public Libraries Program. In doing so, the Board reviewed the library's FY2015 compliance with Minimum Standards for Free Public Library Service and the municipality's FY2016 compliance with the Municipal Appropriation Requirement.

For FY2016, there will be two State Aid to Public Libraries award payments. Each payment will represent approximately half of the total annual award, depending on budget conditions.

In the next few weeks, the State Treasurer's office will issue the first State Aid to Public Libraries award payment to the City of Springfield in the following amounts as an electronic transfer:

FY2016 Library Incentive Grant (LIG)	\$ 51,051.09
FY2016 Municipal Equalization Grant (MEG)	\$ 85,558.73
FY2016 Nonresident Circulation Offset (NRC)	\$ 3,929.18
Total	\$140,539.00

The second payment will be sent to the City of Springfield by the last quarter of FY2016. *\$ 281,078. -*

Multiple payments are necessary due to the state's incremental allotment of State Aid to Public Library funds for distribution to cities and towns throughout the year.

State Aid to Public library may not be used toward meeting the Municipal Appropriation Requirement, as stated in Chapter 46, Acts of 2015 of the Massachusetts Legislature.

Sincerely,

Dianne L. Carty
Director

Enclosures: Ch. 46, Acts of 2015, FY2016 State Aid to Public Libraries Fact Sheet
cc: Springfield City Library, Springfield
Treasurer, the City of Springfield

Massachusetts Board of Library Commissioners
98 N. Washington St., Suite 401, Boston, MA 02114
P:800-952-7403(in-state only)
P:617-725-1860
F:617-725-0140

mass.gov/libraries
(consumer portal)

mass.gov/mbic
(agency site)

FY2017 Local Aid Estimates Springfield

	FY2016 Cherry Sheet Estimate	FY2017 Governor's Budget Proposal	FY2017 House Budget Proposal	FY2017 Senate Budget Proposal	FY2017 Conference Committee
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Education:					
Chapter 70	309,186,094	319,871,030			
School Transportation	0	0			
Charter Tuition Reimbursement	7,401,267	9,224,364			
Smart Growth School Reimbursement	0	0			
Offset Receipts:					
School Choice Receiving Tuition	45,904	30,000			

Sub-total, All Education Items:

	316,633,265	329,125,394			
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General Government:

Unrestricted Gen Gov't Aid	34,898,975	36,399,631			
Local Sh of Racing Taxes	0	0			
Regional Public Libraries	0	0			
Urban Revitalization	0	0			
Veterans Benefits	2,156,758	2,156,758			
State Owned Land	18,540	18,388			
Exemp: VBS and Elderly	525,454	534,873			
Offset Receipts:					
Public Libraries	280,805	281,078			

Sub-Total, All General Government

	37,880,532	39,390,728			
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Total Estimated Receipts

	354,513,797	368,516,122			
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Massachusetts Libraries

BOARD OF LIBRARY COMMISSIONERS

February 11, 2016

Patrick Burns, City Comptroller
City of Springfield
36 Court St.
Springfield, MA 01103

At its regular monthly meeting on February 4, 2016, the Board of Library Commissioners granted a waiver of the FY2016 Municipal Appropriation Requirement (MAR), and certified Springfield to receive FY2016 State Aid to Public Libraries. (Please see the enclosed copy of the award letter).

The Board of Library Commissioners recognizes that the FY2016 State Aid to Public Libraries grant round has again this year taken place in an atmosphere of continuing fiscal difficulty. Despite these fiscal constraints 294 municipalities have met the Municipal Appropriation Requirement (MAR). Another 47 municipalities, including yours, have funded their libraries to within 5% of the percent of reduction in their adjusted municipal budgets.

In granting waivers of the FY2016 MAR to the 47 municipalities, the Board determined that the appropriation to the library was not cut disproportionately when compared to the adjusted municipal budget. Continued reductions in the library budget seriously impair services provided to residents and creates a challenge for the community and its library with respect to regaining lost ground. Although there will be waivers for the FY2017 MAR, it is important to remember as the FY2017 budget process goes forward that the actual number of waivers will not be determined until the budget language is signed by the governor.

The State Aid to Public Libraries program is an integral part of the Board of Library Commissioners responsibility to support, develop, coordinate, improve and promote library services throughout the Commonwealth. The Board also strives to provide every resident of the Commonwealth with full and equal access to library information resources regardless of geographic location, social or economic status, age, level of physical or intellectual ability or cultural background.

The Board and its staff look forward to working with you and your public library as we work to maintain library services in this time of fiscal constraints.

Please do not hesitate to contact me if you have any questions about the State Aid to Public Libraries program.

Sincerely,

A handwritten signature in cursive script that reads "Mary Rose Quinn".

Mary Rose Quinn
Head of State Programs/Government Liaison

copy: Library Director, Trustee Chair

Massachusetts Board of Library Commissioners
98 N. Washington St., Suite 401, Boston, MA 02114
P: 800-952-7403 (in-state only)
P: 617-725-1860
F: 617-725-0140

mass.gov/libraries
(consumer portal)

mass.gov/mblc
(agency site)



City of Springfield

ADOPTED

Meeting: 03/07/16 07:00 PM
Initiator: Christopher Fraser
Sponsors: Mayor Domenic J. Sarno
DOC ID: 3374

12

DPIR Grant - No Match - \$95,000 (Mayor Sarno)

WHEREAS, the City's Office of Housing ("Department") has been awarded a Distressed Properties Identification and Revitalization Grant of \$95,000.00 from the Office of the Attorney General of the Commonwealth of MA; and

WHEREAS, the grant will be used for identifying and revitalizing distressed properties in the City of Springfield; and

WHEREAS, the Department has accepted the grant and requests authorization from the City Council and the Mayor to expend the grant funds listed below for the purposes of such grants; and

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the grant funds listed herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws Ch. 44, Sec. 53A, that the City Council approves the expenditure by the Department of the grant funds listed below for the purposes of such grant, subject to the approval of the Mayor, and the grant funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the grant without further appropriation:

Distressed Properties Identification and Revitalization Grant \$95,000.00

RESULT: PASSED BY VOICE VOTE



REQUEST FOR GRANT SETUP

This form and the required attachments are required by the Office of the City Comptrollers before a Grant Fund and related accounts will be created in MUNIS. Please do not use this form for requesting a non-grant related account to be created – use the Request for New Account form instead. Please return this form and the required attachments to the Office of the City Comptrollers.

All fields are mandatory.

Date of Request	1/13/2016
Department Requesting Grant Setup	Housing
Department Phone # (Please include extension)	6500
Name and Title of Person to Contact in Case of Questions	G. McCafferty

Was this Grant previously setup for a prior fiscal year?
If yes, please indicate your previous project number: 89284

If this is a new Grant, have you filled out the “Approval to apply for a grant” Form?
(Y/N) If yes, please attach a copy of the Approved Form.

Grant Type:

	State – Highway
	Federal Pass-Through DOE– School
	Federal Direct– School
	Federal – City
	State DOE– School
	State Other – School
X	State – City
	Private/Other

Grant Name: Distressed Properties Identification and Revitalization Grant - DPIR

Total Grant Amount Awarded: \$ 95,000.00

Is this a Reimbursable Grant?

(Y/N) yes

A Reimbursable Grant is defined as one that requires that you pay for expenses first and then you apply to the grantor for a reimbursement of the exact amount actually expended.

If it is a Reimbursable Grant, please enter Grantor contact information or the CID # if Grantor is already in the customer file:

Entity Name	Comm of MA – Office of the Atty General
Contact Person	Maura Healy
Street Address	One Ashburton Place
City, State, Zip Code	Boston, MA
Telephone	617-727-2200
Fax	
E-Mail	www.mass.gov/ago

Actual Award Date 10/29/2015

Board Approval Date

Start Date

Expiration Date 12/31/2017

Renewal Action Date (optional)

If there are any Matching Funds:

Type

Percent

Amount

Comments re: Description/Purpose of Grant

Funding for Distressed Property Identification and Revitalization

Comments re: Conditions/Restrictions of Grant

If this is a Federal Grant, enter CFDA#:

If applicable enter the State ID # :

What is the required drawdown frequency?

(Ex: Monthly, Quarterly) quarterly

If payment is to be sent by Grantor as a Wire,

Please enter any wire reference/identification # that may be used (if known)

Please list all object codes needed for the grant.
(Attach additional sheets if additional orgs and roll-ups are needed):

Org Code: same as project 89284

Object Codes:

Budget Roll-Up Codes:

I hereby attest that under the penalties of Chapter 656, I will adhere to all regulations in this grant agreement. I am responsible for timely and accurate reimbursements in the amounts listed above.

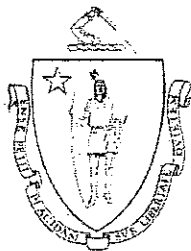

Signature

1-19-2016
Date

Please attach the following documents:

- ☐ Signed Approval to Apply for a Grant Form
- ☐ Grant Award Letter
- ☐ City Council/Mayor Approval
- ☐ Any other relevant documentation

This Form and all relevant attachments will be scanned and attached in the Grant Maintenance module in MUNIS and can be viewed or printed at your convenience.



THE COMMONWEALTH OF MASSACHUSETTS
OFFICE OF THE ATTORNEY GENERAL
ONE ASHBURTON PLACE
BOSTON, MASSACHUSETTS 02108

MAURA HEALEY
ATTORNEY GENERAL

(617) 727-2200
(617) 727-4765 TTY
www.mass.gov/ago

October 29, 2015

Geraldine McCafferty, Director of Housing
City of Springfield
1600 E. Columbus Avenue
Springfield, MA 01060

RE: Extension of Distressed Properties Identification and Revitalization Grant

Dear Geraldine,

I am pleased to notify you that the Attorney General's Office will be extending the Distressed Properties Identification and Revitalization Grant that was awarded to The City of Springfield. Springfield will receive a grant up to the amount of \$95,000 for up to two years, subject to the terms and conditions in the enclosed Scope of Services.

The Attorney General's Office is committed to addressing and mitigating the impacts of the foreclosure crisis throughout Massachusetts. Springfield, together with local Registers of Deeds, will continue to play a vital role in identifying and revitalizing distressed properties statewide.

Please refer to the attached document for instructions regarding the process for receiving your grant extension. Feel free to contact Mary Sullivan by email at Mary.T.Sullivan@state.ma.us or by phone at (617) 963-2313 if you have any questions or concerns.

Again, I thank you, on behalf of the Office of the Attorney General, for your work in the area of community revitalization and look forward to continuing this important work.

Cordially,

A handwritten signature in black ink, appearing to read 'M. Healey'.

Maura Healey
Massachusetts Attorney General



City of Springfield

ADOPTED

Meeting: 03/07/16 07:00 PM
Initiator: Melanie Acobe
Sponsors: Mayor Domenic J. Sarno
DOC ID: 3427

13

FY16 MassCALL II Grant Increase- \$70,000.00 (Mayor Sarno)

WHEREAS, the Department of Health and Human Services ("Department") has been awarded an a grant (contract) of \$70,000.00 from the Mass Department of Public Health, Bureau of Substance Abuse Services; and

WHEREAS, the opioid related overdoses was selected among substance abuse issues of greatest concern in the Commonwealth, and MassCALL II is an initiative to reduce opioid overdoses; and

WHEREAS, the Department intends to use the funds to provide MassCALL II prevention services during the period July 1, 2015 through June 30, 2016; and

WHEREAS, the Department has accepted the grant (contract) and requests authorization from the City Council and the Mayor to expend the grant funds listed below for the purposes of such grant; and

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the grant funds listed herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws ch. 44, sec. 53A, that the City Council approves the expenditure by the Department of the grant funds listed below for the purposes of such grant, subject to the approval of the Mayor, and the grant funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the grant without further appropriation:

FY16 MassCALL II Grant Increase- \$70,000.00

RESULT: PASSED BY VOICE VOTE



REQUEST FOR GRANT SETUP

This form and the required attachments are required by the Office of the City Comptrollers before a Grant Fund and related accounts will be created in MUNIS. Please do not use this form for requesting a non-grant related account to be created – use the Request for New Account form instead. Please return this form and the required attachments to the Office of the City Comptrollers.

All fields are mandatory.

Date of Request 1/27/2016

Department Requesting Grant Setup SHHS

Department Phone # (Please include extension) 6710

Name and Title of Person to Contact in Case of Questions Helen Caulton-Harris

Was this Grant previously setup for a prior fiscal year?

If yes, please indicate your previous project number: 18616

If this is a new Grant, have you filled out the “Approval to apply for a grant” Form?
(Y/N) If yes, please attach a copy of the Approved Form.

Grant Type:

State – Highway

Federal Pass-Through DOE– School

Federal Direct– School

Federal – City

State DOE– School

State Other – School

Xx

State – City

Private/Other

Grant Name: MassCall - MOAPC

Total Grant Amount Awarded:	MULTI YEARS Contract
	\$ 70,000.00 2016 (Increase)
	\$100,000 2017
	\$100,000 2018
	\$100,000 2019
	\$100,000 2020

Is this a Reimbursable Grant? (Y/N) Yes

A Reimbursable Grant is defined as one that requires that you pay for expenses first and then you apply to the grantor for a reimbursement of the exact amount actually expended.

If it is a Reimbursable Grant, please enter Grantor contact information or the CID # if Grantor is already in the customer file:

Entity Name	MA Dept. of Public Health
Contact Person	Sokonthea An
Street Address	250 Washington Street,
City, State, Zip Code	Boston, MA 02108
Telephone	617 624 6190
Fax	617 624 5017
E-Mail	Sokonthea.An@MassMail.State.MA.US

Actual Award Date 1/25/2016

Board Approval Date

Start Date 7/1/2015

Expiration Date 6/30/2016

Renewal Action Date (optional)

If there are any Matching Funds:

Type

Percent

Amount

Comments re: Description/Purpose of Grant
Substance Abuse and Mental Health Services

Comments re: Conditions/Restrictions of Grant
See Budget

If this is a Federal Grant, enter CFDA#:

If applicable enter the State ID # INTF2354M04301822065

What is the required drawdown frequency?

(Ex: Monthly, Quarterly) Monthly

If payment is to be sent by Grantor as a Wire,

Please enter any wire reference/identification # that may be used (if known)

Please list all object codes needed for the grant.

(Attach additional sheets if additional orgs and roll-ups are needed):

Org Code: 28975200

Object Codes: 501000/517010/517010/530105/531020/533100/551700/578700

Budget Roll-Up Codes: Yes

I hereby attest that under the penalties of Chapter 656, I will adhere to all regulations in this grant agreement. I am responsible for timely and accurate reimbursements in the amounts listed above.

Signature

Date

Please attach the following documents:

- ☐ Signed Approval to Apply for a Grant Form
- ☐ Grant Award Letter
- ☐ City Council/Mayor Approval
- ☐ Any other relevant documentation

This Form and all relevant attachments will be scanned and attached in the Grant Maintenance module in MUNIS and can be viewed or printed at your convenience.



The Commonwealth of Massachusetts
Executive Office of Health and Human Services
Department of Public Health
250 Washington Street, Boston, MA 02108-4619

CHARLES D. BAKER
Governor

KARYN E. POLITO
Lieutenant Governor

MARYLOU SUDDERS
Secretary

MONICA BHAREL, MD, MPH
Commissioner

Tel: 617-624-6000
www.mass.gov/dph

Date: 1/25/2016

To: City Of Springfield
Re: Contract # INTF2354M04301822065

Enclosed please find for your review and signature a Standard Contract package. This package is a result of recent negotiations with the Department of Public Health, as specified in the attached cover letter and includes the items noted below. Please take note of the following:

NEW STANDARD CONTRACT/AMENDMENT/RENEWAL FORM

Must be signed and dated (**Preferred BLUE INK**). Do not use correction fluid anywhere on the forms. If the provider information that is pre-filled in the upper left hand box is incorrect or missing, please contact me so that I can help you with the process to update. For instructions and hyperlinks, you can view this form at www.mass.gov/osc under Guidance for Vendors-Forms or at www.mass.gov/osd under OSD forms.

All attachments must be completed for your contract package to be processed.

CONTRACTOR AUTHORIZED SIGNATORY LISTING AND AUTHENTICATION FORM

An original Contractor Authorized Signatory Listing (CASL) form must be submitted for each new contract package. Once an original is in the contract file, the provider/vendor can include a copy of the CASL (first page only) with each subsequent contract amendment package, unless there is a change to the person who signed the Listing, or a name/s on the CASL changes. The contractor/vendor is responsible for ensuring that both pages are current.

If you have any questions, please contact **Sokonthea An** at **617-624-6190**. An original contract package must be completed by **2/8/2016** and mailed to:

Department of Public Health
Purchase of Service Office
250 Washington St., 8th Floor
Boston, MA 02108-4619
Attention: **Sokonthea An**



The Commonwealth of Massachusetts
Executive Office of Health and Human Services
Department of Public Health
250 Washington Street, Boston, MA 02108-4619

CHARLES D. BAKER
Governor

KARYN E. POLITO
Lieutenant Governor

MARYLOU SUDDERS
Secretary

MONICA BHAREL, MD, MPH
Commissioner

Tel: 617-624-6000
www.mass.gov/dph

January 25, 2016

Lorene Leembruggen
City of Springfield
36 Court Street
Springfield MA 01103

Dear Ms. Leembruggen:

This is to inform you that the Massachusetts Department of Public Health, Bureau of Substance Abuse Services has amended your contract to provide Prevention services. This contract, #INTF2354M04301822065 has been increased in the amount of \$70,000.00 for a revised maximum obligation of \$170,000.00 which will be in effect through June 30, 2016.

This award contains funds from the Substance Abuse and Mental Health Services Administration (SAMHSA) of the Federal government, #4512-9069 (CFDA#93.959). Providers receiving federal grant funds will be considered sub-recipients for federal grant purposes and will be required to comply with applicable federal requirements, including but not limited to sub-recipient audit requirements under OMB Circular A-133.

If you have any questions, please call the Bureau at (617) 624-5146.

A handwritten signature in dark ink, appearing to read "A. Whiteman", written over a horizontal line.

Charles A. Whiteman, Director of Administration and Finance
Bureau of Substance Abuse Services



City of Springfield

ADOPTED

Meeting: 03/07/16 07:00 PM
Initiator: Jennifer Whisher
Sponsors: Mayor Domenic J. Sarno
DOC ID: 3409

14

Mass Decontamination Unit (MDU) Grant - No Match Required - \$6,000.00 (Mayor Sarno)

WHEREAS, the Fire Department has been awarded a grant of \$6,000.00 from the Office of Preparedness and Emergency Management (OPEM) at Massachusetts Department of Public Health (DPH); and

WHEREAS, the grant funds are intended to fund the deployment and training of the Mass Decontamination Unit(s); and

WHEREAS, the Department intends to use the grant funds to train and deploy each of its three Mass Decontamination Units after completing the five tasks that are identified in the contractual agreement that the Fire Department has with the Massachusetts Department of Public Health.

WHEREAS, the Department has accepted the grant and requests authorization from the City Council and the Mayor to expend the grant funds listed below for the purposes of such grants; and

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the grant funds listed herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws ch. 44, sec. 53A, that the City Council approves the expenditure by the Department of the grant funds listed below for the purposes of such grant, subject to the approval of the Mayor, and the grant funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the grant without further appropriation:

Massachusetts Department of Public Health - \$6,000.00

RESULT: PASSED BY VOICE VOTE



The Commonwealth of Massachusetts
 Executive Office of Health and Human Services
 Department of Public Health
 Office of Preparedness and Emergency Management
 250 Washington Street, Boston, MA 02108-4619

CHARLES D. BAKER
 Governor

KARYN E. POLITO
 Lieutenant Governor

MARYLOU SUDDERS
 Secretary

MONICA BHAREL, MD, MP
 Commissioner

Tel: 617-624-6000
www.mass.gov/dph

January 21, 2016

Commissioner Joseph Conant
 Springfield Fire Department
 605 Worthington Street
 Springfield, MA 01105

Dear Commissioner Conant:

This correspondence requests your attention and requires an action, on your part, to allow for your receipt of grant funding for the purpose of deployment and training of the Mass Decontamination Unit(s) assigned to your department.

For this grant funding period, the Office of Preparedness and Emergency Management (OPEM) at Massachusetts Department of Public Health (DPH) will be providing funding in support of the Mass Decontamination Unit(s). Your fire department will receive payment of \$2,000 for each Mass Decontamination Unit (MDU) assigned to your department and through your commitment to the completion of five tasks identified in the enclosed scope of work of our contractual agreement with your department.

This payment will be supported by the FFY2015 award to DPH from the federally supported Hospital Preparedness Program (HPP). This fourth and final annual allocation of grant funding under the current contractual agreement is now being made available to you.

In FFY2011, a multi-year contractual agreement was effectuated and our agreement remains in effect through to June 30, 2016. The contractual agreement was awarded and effectuated via Notice of Intent and Waiver of Competitive Procurement # 21916. For your reference a copy of this multi-year contractual agreement and scope of work are enclosed.

For you to receive this annual allocation of awarded funding for this year, please sign and return the enclosed invoice (Form PV) as prepared internally by the DPH. The authorized signatory must sign in the grey shaded box at the top of the enclosed form, labeled, "vendor certification." By returning this originally signed document your department will be eligible to receive a fourth

Attachment: Fire MDU Grant Award Letter (3409 : MDU Grant - No Match Required - \$6,000.00)

payment of \$2,000 per MDU assigned to your department, to be made. Please know this allocation of funding must be expended by June 30, 2016.

The signed Form PV, with the required original signature affixed as specified, must be returned on or before, but not later than **February 10, 2016**. Please return the enclosed document, signed, to the attention of: Ms. Kristen Heffernan, Contract Manager, DPH/OPEM, 250 Washington Street, 1st Floor, Boston, MA 02108.

Per our contractual agreement, reporting of activities involving the training and/or deployment of the MDU and after action reports of full field MDU exercises are required during this agreement period. These reports should be sent no later than September 30, 2016 to the attention of Mr. Tom Hutton, Healthcare Systems Preparedness Manager, OPDM, 250 Washington St. Floor 1, Boston, MA 02108.

Upon receipt of this originally signed document, payment will be processed promptly.

If you have any questions or require additional information relative to this allocation of funding, please contact Kristen Heffernan via e-mail: Kristen.Heffernan@state.ma.us or via telephone: (617) 624-5083. Programmatic questions may be directed to Tom Hutton via email Tom.Hutton@state.ma.us or (617) 624-5289.

Your continued attention and participation in this program is most appreciated.

Sincerely,



Mary E. Clark, JD, MPH
Director, Office of Preparedness and Emergency Management
Massachusetts Department of Public Health

Enclosures (3)

Commonwealth of Massachusetts Standard Contract Form and Instructions, as effectuated
MDU Scope of Work

Payment Voucher Form (Form PV) – requiring signature and return

Attachment: Fire MDU Grant Award Letter (3409 : MDU Grant - No Match Required - \$6,000.00)



COMMONWEALTH OF MASSACHUSETTS ~ STANDARD CONTRACT FORM

This form is jointly issued and published by the Executive Office for Administration and Finance (ANF), the Office of the Comptroller (CTR) and the Operational Services Division (OSD) as the default contract for all Commonwealth Departments when another form is not prescribed by regulation or policy. Any changes to the official printed language of this form shall be void. Additional non-conflicting terms may be added by Attachment. Contractors may not require any additional agreements, engagement letters, contract forms or other additional terms as part of this Contract without prior Department approval. Click on hyperlinks for definitions, instructions and legal requirements that are incorporated by reference into this Contract. An electronic copy of this form is available at www.mass.gov/osc under Guidance For Vendors - Forms or www.mass.gov/osd under OSD Forms.

CONTRACTOR LEGAL NAME: City Of Springfield Treasurer (and d/b/a):	COMMONWEALTH DEPARTMENT NAME: Department Of Public Health MMARS Department Code: DPH
Legal Address: (W-9, W-4, T&C): 36 Court St, Springfield, MA 01103-1699	Business Mailing Address: 250 Washington St, Boston, MA 02108
Contract Manager: Commissioner Gary G. Cassanelli E-Mail: gcassanelli@springfieldcityhall.com Phone: 413-787-6411 Fax: 413-787-6432	Billing Address (if different): Contract Manager: Jane Guilfoyle E-Mail: Jane.Guilfoyle@state.ma.us Phone: 617-624-5274 Fax: 617-624-5729
Contractor Vendor Code: VC6000192140 Vendor Code Address ID (e.g. "AD001"): AD001 (Note: The Address ID must be set up for EFT payments.)	MMARS Doc ID(s): INTF6207P01W21916432 RFR/Procurement or Other ID Number: W21916
X NEW CONTRACT PROCUREMENT OR EXCEPTION TYPE: (Check one option only) ☐ Statewide Contract (OSD or an OSD-designated Department) ☐ Collective Purchase (Attach OSD approval, scope, budget) ☒ Department Procurement (includes State or Federal grants 815 CMR 2.00) (Attach RFR and Response or other procurement supporting documentation) ☐ Emergency Contract (Attach justification for emergency, scope, budget) ☐ Contract Employee (Attach Employment Status Form, scope, budget) ☐ Legislative/Legal or Other: (Attach authorizing language/justification, scope and budget)	— CONTRACT AMENDMENT Enter Current Contract End Date <u>Prior</u> to Amendment: __, 20__ Enter Amendment Amount: \$ _____. (or "no change") AMENDMENT TYPE: (Check one option only. Attach details of Amendment changes.) ☐ Amendment to Scope or Budget (Attach updated scope and budget) ☐ Interim Contract (Attach justification for Interim Contract and updated scope/budget) ☐ Contract Employee (Attach any updates to scope or budget) ☐ Legislative/Legal or Other: (Attach authorizing language/justification and updated scope and budget)
The following COMMONWEALTH TERMS AND CONDITIONS (T&C) has been executed, filed with CTR and is incorporated by reference into this Contract. ☒ Commonwealth Terms and Conditions ☐ Commonwealth Terms and Conditions For Human and Social Services	
COMPENSATION: (Check ONE option): The Department certifies that payments for authorized performance accepted in accordance with the terms of this Contract will be supported in the state accounting system by sufficient appropriations or other non-appropriated funds, subject to intercept for Commonwealth owed debts under 815 CMR 9.00. ☒ Rate Contract (No Maximum Obligation. Attach details of all rates, units, calculations, conditions or terms and any changes if rates or terms are being amended.) ☐ Maximum Obligation Contract Enter Total Maximum Obligation for total duration of this Contract (or new Total if Contract is being amended). \$ _____.	
PROMPT PAYMENT DISCOUNTS (PPD): Commonwealth payments are issued through EFT 45 days from Invoice receipt. Contractors requesting accelerated payments must identify a PPD as follows: Payment issued within 10 days ____% PPD; Payment issued within 15 days ____% PPD; Payment issued within 20 days ____% PPD; Payment issued within 30 days ____% PPD. If PPD percentages are left blank, identify reason: ____ agree to standard 45 day cycle ____ statutory/legal or Ready Payments (G.L. c. 29, § 23A); ☒ only initial payment (subsequent payments scheduled to support standard EFT 45 day payment cycle. See Prompt Pay Discounts Policy.)	
BRIEF DESCRIPTION OF CONTRACT PERFORMANCE OR REASON FOR AMENDMENT: (Enter the Contract title, purpose, fiscal year(s) and a detailed description of the scope of performance or what is being amended for a Contract Amendment. Attach all supporting documentation and justifications.) Grants To Public Entities Fire Depts with Mass Decontamination Units (MDU)	
ANTICIPATED START DATE: (Complete ONE option only) The Department and Contractor certify for this Contract, or Contract Amendment, that Contract obligations: ☐ 1. may be incurred as of the <u>Effective Date</u> (latest signature date below) and <u>no</u> obligations have been incurred <u>prior</u> to the <u>Effective Date</u> . ☒ 2. may be incurred as of <u>02/23, 2012</u> , a date <u>LATER</u> than the <u>Effective Date</u> below and <u>no</u> obligations have been incurred <u>prior</u> to the <u>Effective Date</u> . ☐ 3. were incurred as of __, 20__, a date <u>PRIOR</u> to the <u>Effective Date</u> below, and the parties agree that payments for any obligations incurred prior to the <u>Effective Date</u> are authorized to be made either as settlement payments or as authorized reimbursement payments, and that the details and circumstances of all obligations under this Contract are attached and incorporated into this Contract. Acceptance of payments forever releases the Commonwealth from further claims related to these obligations.	
CONTRACT END DATE: Contract performance shall terminate as of <u>06/30, 2016</u> , with no new obligations being incurred after this date unless the Contract is properly amended, provided that the terms of this Contract and performance expectations and obligations shall survive its termination for the purpose of resolving any claim or dispute, for completing any negotiated terms and warranties, to allow any close out or transition performance, reporting, invoicing or final payments, or during any lapse between amendments.	
CERTIFICATIONS: Notwithstanding verbal or other representations by the parties, the "Effective Date" of this Contract or Amendment shall be the latest date that this Contract or Amendment has been executed by an authorized signatory of the Contractor, the Department, or a later Contract or Amendment Start Date specified above, subject to any required approvals. The Contractor makes all certifications required under the attached Contractor Certifications (incorporated by reference if not attached hereto) under the pains and penalties of perjury, agrees to provide any required documentation upon request to support compliance, and agrees that all terms governing performance of this Contract and doing business in Massachusetts are attached or incorporated by reference herein according to the following hierarchy of document precedence, the applicable Commonwealth Terms and Conditions, this Standard Contract Form including the Instructions and Contractor Certifications, the Request for Response (RFR) or other solicitation, the Contractor's Response, and additional negotiated terms, provided that additional negotiated terms will take precedence over the relevant terms in the RFR and the Contractor's Response only if made using the process outlined in 801 CMR 21.07, incorporated herein, provided that any amended RFR or Response terms result in best value, lower costs, or a more cost effective Contract.	
AUTHORIZING SIGNATURE FOR THE CONTRACTOR: X: <u><i>Domenic J. Sarno</i></u> Date: <u>1/24/12</u> (Signature and Date Must Be Handwritten At Time of Signature) Print Name: <u>Domenic J. Sarno</u> Print Title: <u>Mayor, City of Springfield</u>	AUTHORIZING SIGNATURE FOR THE COMMONWEALTH: X: <u><i>Toni Gustus</i></u> Date: <u>1-30-12</u> (Signature and Date Must Be Handwritten At Time of Signature) Print Name: <u>Toni Gustus</u> Print Title: <u>Director, Purchase of Service Office</u>

Attachment: Fire MDU Grant Award Letter (3409 : MDU Grant - No Match Required - \$6,000.00)

COMMONWEALTH OF MASSACHUSETTS ~ STANDARD CONTRACT FORM



14.a

INSTRUCTIONS AND CONTRACTOR CERTIFICATIONS

The following instructions and terms are incorporated by reference and apply to this Standard Contract Form. Text that appears underlined indicates a "hyperlink" to an Internet or bookmarked site and are unofficial versions of these documents and Departments and Contractors should consult with their legal counsel to ensure compliance with all legal requirements. Using the Web Toolbar will make navigation between the form and the hyperlinks easier. Please note that not all applicable laws have been cited.

CONTRACTOR LEGAL NAME (AND D/B/A): Enter the Full Legal Name of the Contractor's business as it appears on the Contractor's W-9 or W-4 Form (Contract Employees only) and the applicable Commonwealth Terms and Conditions. If Contractor also has a "doing business as" (d/b/a) name, BOTH the legal name and the "d/b/a" name must appear in this section.

Contractor Legal Address: Enter the Legal Address of the Contractor as it appears on the Contractor's W-9 or W-4 Form (Contract Employees only) and the applicable Commonwealth Terms and Conditions, which must match the legal address on the 10991 table in MMARS (or the Legal Address in HR/CMS for Contract Employee).

Contractor Contract Manager: Enter the authorized Contract Manager who will be responsible for managing the Contract. The Contract Manager should be an Authorized Signatory or, at a minimum, a person designated by the Contractor to represent the Contractor, receive legal notices and negotiate ongoing Contract issues. The Contract Manager is considered "Key Personnel" and may not be changed without the prior written approval of the Department. If the Contract is posted on COMMBUYS, the name of the Contract Manager must be included in the Contract on COMMBUYS.

Contractor E-Mail Address/Phone/Fax: Enter the electronic mail (e-mail) address, phone and fax number of the Contractor Contract Manager. This information must be kept current by the Contractor to ensure that the Department can contact the Contractor and provide any required legal notices. Notice received by the Contract Manager (with confirmation of actual receipt) through the listed address, fax number(s) or electronic mail address will meet any written legal notice requirements.

Contractor Vendor Code: The Department must enter the MMARS Vendor Code assigned by the Commonwealth. If a Vendor Code has not yet been assigned, leave this space blank and the Department will complete this section when a Vendor Code has been assigned. The Department is responsible under the Vendor File and W-9s Policy for verifying with authorized signatories of the Contractor, as part of contract execution, that the legal name, address and Federal Tax Identification Number (TIN) in the Contract documents match the state accounting system.

Vendor Code Address ID: (e.g., "AD001") The Department must enter the MMARS Vendor Code Address ID identifying the payment remittance address for Contract payments, which MUST be set up for EFT payments PRIOR to the first payment under the Contract in accordance with the Bill Paying and Vendor File and W-9 policies.

COMMONWEALTH DEPARTMENT NAME: Enter the full Department name with the authority to obligate funds encumbered for the Contract.

Commonwealth MMARS Alpha Department Code: Enter the three (3) letter MMARS Code assigned to this Commonwealth Department in the state accounting system.

Department Business Mailing Address: Enter the address where all formal correspondence to the Department must be sent. Unless otherwise specified in the Contract, legal notice sent or received by the Department's Contract Manager (with confirmation of actual receipt) through the listed address, fax number(s) or electronic mail address for the Contract Manager will meet any requirements for legal notice.

Department Billing Address: Enter the Billing Address or email address if invoices must be sent to a different location. Billing or confirmation of delivery of performance issues should be resolved through the listed Contract Managers.

Department Contract Manager: Identify the authorized Contract Manager who will be responsible for managing the Contract, who should be an authorized signatory or an employee designated by the Department to represent the Department to receive legal notices and negotiate ongoing Contract issues.

Department E-Mail Address/Phone/Fax: Enter the electronic mail (e-mail) address, phone and fax number of the Department Contract Manager. Unless otherwise specified in the Contract, legal notice sent or received by the Contract Manager (with confirmation of actual receipt) through the listed address, fax number(s) or electronic mail address will meet any requirements for written notice under the Contract.

MMARS Document ID(s): Enter the MMARS 20 character encumbrance transaction number associated with this Contract which must remain the same for the life of the Contract. If multiple numbers exist for this Contract, identify all Doc IDs.

RFR/Procurement or Other ID Number or Name: Enter the Request for Response (RFR) or other Procurement Reference number, Contract ID Number or other reference/tracking number for this Contract or Amendment and will be entered into the Board Award Field in the MMARS encumbrance transaction for this Contract.

NEW CONTRACTS (left side of Form):

Complete this section ONLY if this Contract is brand new. (Complete the CONTRACT AMENDMENT section for any material changes to an existing or an expired Contract, and for exercising options to renew or annual contracts under a multi-year procurement or grant program.)

PROCUREMENT OR EXCEPTION TYPE: Check the appropriate type of procurement or exception for this Contract. Only one option can be selected. See State Finance Law and General Requirements, Acquisition Policy and Fixed Assets, the Commodities and Services Policy and the Procurement Information Center (Department Contract Guidance) for details.

Statewide Contract (OSD or an OSD-designated Department): Check this option for a Statewide Contract under OSD, or by an OSD-designated Department.

Collective Purchase approved by OSD: Check this option for Contracts approved by OSD for collective purchases through federal, state, local government or other entities.

Department Contract Procurement: Check this option for a Department procurement including state grants and federal sub-grants under 815 CMR 2.00 and State Grants and Federal Subgrants Policy, Departmental Master Agreements (MA). If multi-Department user Contract, identify multi-Department use is allowable in Brief Description.

Emergency Contract: Check this option when the Department has determined that an unforeseen crisis or incident has arisen which requires or mandates immediate purchases to avoid substantial harm to the functioning of government or the provision of necessary or mandated services or whenever the health, welfare or safety of clients or other persons or serious damage to property is threatened.

Contract Employee: Check this option when the Department requires the performance of an Individual Contractor, and when the planned Contract performance with an Individual has been classified using the Employment Status Form (prior to the Contractor's selection) as work of a Contract Employee and not that of an Independent Contractor.

Legislative/Legal or Other: Check this option when legislation, an existing legal obligation, prohibition or other circumstance exempts or prohibits a Contract from being competitively procured, or identify any other procurement exception not already listed. Legislative "earmarks" exempt the Contract solely from procurement requirements, and all other Contract and state finance laws and policies apply. Supporting documentation must be attached to explain and justify the exemption.

CONTRACT AMENDMENT (Right Side of Form)

Complete this section for any Contract being renewed, amended or to continue a lapsed Contract. All Contracts with available options to renew must be amended referencing the original procurement and Contract doc IDs, since all continuing contracts must be maintained in the same Contract file (even if the underlying appropriation changes each fiscal year.) *See Amendments, Suspensions, and Termination Policy.)

Enter Current Contract End Date: Enter the termination date of the Current Contract being amended, even if this date has already passed. (Note: Current Start Date is not requested since this date does not change and is already recorded in MMARS.)

Enter Amendment Amount: Enter the amount of the Amendment increase or decrease to a Maximum Obligation Contract. Enter "no change" for Rate Contracts or if no change.

AMENDMENT TYPE: Identify the type of Amendment being done. Documentation supporting the updates to performance and budget must be attached. **Amendment to Scope or Budget:** Check this option when renewing a Contract or executing any Amendment ("material change" in Contract terms) even if the Contract has lapsed. The parties may negotiate a change in any element of Contract performance or cost identified in the RFR or the Contractor's response which results in lower costs, or a more cost-effective or better value performance than was presented in the original selected response, provided the negotiation results in a better value within the scope of the RFR than what was proposed by the Contractor in the original selected response. Any "material" change in the Contract terms must be memorialized in a formal Amendment even if a corresponding MMARS transaction is not needed to support the change. Additional negotiated terms will take precedence over the relevant terms in the RFR and the Contractor's Response only if made using the process outlined in 801 CMR 21.07, incorporated herein, provided that any amended RFR or Response terms result in best value, lower costs, or a more cost effective Contract.

Interim Contracts: Check this option for an Interim Contract to prevent a lapse of Contract performance whenever an existing Contract is being re-procured but the new procurement has not been completed, to bridge the gap during implementation between an expiring and a new procurement, or to contract with an interim Contractor when a current Contractor is unable to complete full performance under a Contract.

Contract Employee: Check this option when the Department requires a renewal or other amendment to the performance of a Contract Employee.

Legislative/Legal or Other: Check this option when legislation, an existing legal obligation, prohibition or other circumstance exempts or prohibits a Contract from being competitively procured, or identify any other procurement exception not already listed. Legislative "earmarks" exempt the Contract solely from procurement requirements, and all other Contract and state finance laws and policies apply. Attach supporting documentation to explain and justify the exemption and whether Contractor selection has been publicly

COMMONWEALTH OF MASSACHUSETTS ~ STANDARD CONTRACT FORM



14.a

posted.

COMMONWEALTH TERMS AND CONDITIONS

Identify which Commonwealth Terms and Conditions the Contractor has executed and is incorporated by reference into this Contract. This Form is signed only once and recorded on the Vendor Customer File (VCUST). See Vendor File and W-9s Policy.

COMPENSATION

Identify if the Contract is a Rate Contract (with no stated Maximum Obligation) or a Maximum Obligation Contract (with a stated Maximum Obligation) and identify the Maximum Obligation. If the Contract is being amended, enter the new Maximum Obligation based upon the increase or decreasing Amendment. The Total Maximum Obligation must reflect the total funding for the dates of service under the contract, including the Amendment amount if the Contract is being amended. The Maximum Obligation must match the MMARS encumbrance. Funding and allotments must be verified as available and encumbered prior to incurring obligations. If a Contract includes both a Maximum Obligation component and Rate Contract component, check off both, specific Maximum Obligation amounts or amended amounts and Attachments must clearly outline the Contract breakdown to match the encumbrance.

PAYMENTS AND PROMPT PAY DISCOUNTS

Payments are processed within a 45 day payment cycle through EFT in accordance with the Commonwealth Bill Paying Policy for investment and cash flow purposes. Departments may NOT negotiate accelerated payments and Payees are NOT entitled to accelerated payments UNLESS a prompt payment discount (PPD) is provided to support the Commonwealth's loss of investment earnings for this earlier payment, or unless a payment is legally mandated to be made in less than 45 days (e.g., construction contracts, Ready Payments under G.L. c. 29, s. 23A). See Prompt Pay Discounts Policy. PPD are identified as a percentage discount which will be automatically deducted when an accelerated payment is made. Reduced contracts rates may not be negotiated to replace a PPD. If PPD fields are left blank please identify that the Contractor agrees to the standard 45 day cycle; a statutory/legal exemption such as Ready Payments (G.L. c. 29, § 23A); or only an initial accelerated payment for reimbursements or start up costs for a grant, with subsequent payments scheduled to support standard EFT 45 day payment cycle. Financial hardship is not a sufficient justification to accelerate cash flow for all payments under a Contract. Initial grant or contract payments may be accelerated for the first invoice or initial grant installment, but subsequent periodic installments or invoice payments should be scheduled to support the Payee cash flow needs and the standard 45 day EFT payment cycle in accordance with the Bill Paying Policy. Any accelerated payment that does not provide for a PPD must have a legal justification in Contract file for audit purposes explaining why accelerated payments were allowable without a PPD.

BRIEF DESCRIPTION OF CONTRACT PERFORMANCE

Enter a brief description of the Contract performance, project name and/or other identifying information for the Contract to specifically identify the Contract performance, match the Contract with attachments, determine the appropriate expenditure code (as listed in the Expenditure Classification Handbook) or to identify or clarify important information related to the Contract such as the Fiscal Year(s) of performance (ex. "FY2012" or "FY2012-14"). Identify settlements or other exceptions and attach more detailed justification and supporting documents. Enter "Multi-Department Use" if other Departments can access procurement. For Amendments, identify the purpose and what items are being amended. Merely stating "see attached" or referencing attachments without a narrative description of performance is insufficient.

ANTICIPATED START DATE

The Department and Contractor must certify WHEN obligations under this Contract/Amendment may be incurred. Option 1 is the default option when performance may begin as of the Effective Date (latest signature date and any required approvals). If the parties want a new Contract or renewal to begin as of the upcoming fiscal year then list the fiscal year(s) (ex. "FY2012" or "FY2012-14") in the Brief Description section. Performance starts and encumbrances reflect the default Effective Date (if no FY is listed) or the later FY start date (if a FY is listed). Use Option 2 only when the Contract will be signed well in advance of the start date and identify a specific future start date. Do not use Option 2 for a fiscal year start unless it is certain that the Contract will be signed prior to fiscal year. Option 3 is used in lieu of the Settlement and Release Form when the Contract/Amendment is signed late, and obligations have already been incurred by the Contractor prior to the Effective Date for which the Department has either requested, accepted or deemed legally eligible for reimbursement, and the Contract includes supporting documents justifying the performance or proof of eligibility, and approximate costs. Any obligations incurred outside the scope of the Effective Date under any Option listed, even if the incorrect Option is selected, shall be automatically deemed a settlement included under the terms of the Contract and upon payment to the Contractor will release the Commonwealth from further obligations for the identified performance. All settlement payments require justification and must be under same encumbrance and object codes as the Contract payments. Performance dates are subject to G.L. c.4, § 9.

CONTRACT END DATE

The Department must enter the date that Contract performance will terminate. If the Contract is being amended and the Contract End Date is not changing, this date must be re-entered again here. A Contract must be signed for at least the initial duration but not longer than the period of procurement listed in the RFR, or other solicitation document (if applicable). No new performance is allowable beyond the end date without an amendment, but the Department may allow a Contractor to complete minimal close out performance obligations if substantial performance has been made prior to the termination date of the Contract and prior to the end of the fiscal year in which payments are appropriated, provided that any close out performance is subject to appropriation and funding limits under state finance law, and CTR may adjust encumbrances and payments in the state accounting system to enable final close out payments. Performance dates are subject to G.L. c.4, § 9.

CERTIFICATIONS AND EXECUTION

See Department Head Signature Authorization Policy and the Contractor Authorized Signatory Listing for policies on Contractor and Department signatures.

Authorizing Signature for Contractor/Date: The Authorized Contractor Signatory must (in their own handwriting and in ink) sign AND enter the date the Contract is signed. See section above under "Anticipated Contract Start Date". Acceptance of payment by the Contractor shall waive any right of the Contractor to claim the Contract/Amendment is not valid and the Contractor may not void the Contract. Rubber stamps, typed or other images are not acceptable. Proof of Contractor signature authorization on a Contractor Authorized Signatory Listing may be required by the Department if not already on file.

Contractor Name /Title: The Contractor Authorized Signatory's name and title must appear legibly as it appears on the Contractor Authorized Signatory Listing.

Authorizing Signature For Commonwealth/Date: The Authorized Department Signatory must (in their own handwriting and in ink) sign AND enter the date the Contract is signed. See section above under "Anticipated Start Date". Rubber stamps, typed or other images are not accepted. The Authorized Signatory must be an employee within the Department legally responsible for the Contract. See Department Head Signature Authorization. The Department must have the legislative funding appropriated for all the costs of this Contract or funding allocated under an approved Interdepartmental Service Agreement (ISA). A Department may not contract for performance to be delivered to or by another state department without specific legislative authorization (unless this Contract is a Statewide Contract). For Contracts requiring Secretariat signoff, evidence of Secretariat signoff must be included in the Contract file.

Department Name /Title: Enter the Authorized Signatory's name and title legibly.

CONTRACTOR CERTIFICATIONS AND LEGAL REFERENCES

Notwithstanding verbal or other representations by the parties, the "Effective Date" of this Contract or Amendment shall be the latest date that this Contract or Amendment has been executed by an authorized signatory of the Contractor, the Department, or a later Contract or Amendment Start Date specified, subject to any required approvals. The Contractor makes all certifications required under this Contract under the pains and penalties of perjury, and agrees to provide any required documentation upon request to support compliance, and agrees that all terms governing performance of this Contract and doing business in Massachusetts are attached or incorporated by reference herein:

Commonwealth and Contractor Ownership Rights. The Contractor certifies and agrees that the Commonwealth is entitled to ownership and possession of all "deliverables" purchased or developed with Contract funds. A Department may not relinquish Commonwealth rights to deliverables nor may Contractors sell products developed with Commonwealth resources without just compensation. The Contract should detail all Commonwealth deliverables and ownership rights and any Contractor proprietary rights.

Qualifications. The Contractor certifies it is qualified and shall at all times remain qualified to perform this Contract; that performance shall be timely and meet or exceed industry standards for the performance required, including obtaining requisite licenses, registrations, permits, resources for performance, and sufficient professional, liability, and other appropriate insurance to cover the performance. If the Contractor is a business, the Contractor certifies that it is listed under the Secretary of State's website as licensed to do business in Massachusetts, as required by law.

Business Ethics and Fraud, Waste and Abuse Prevention. The Contractor certifies that performance under this Contract, in addition to meeting the terms of the Contract, will be made using ethical business standards and good stewardship of taxpayer and other public funding and resources to prevent fraud, waste and abuse.

Collusion. The Contractor certifies that this Contract has been offered in good faith and without collusion, fraud or unfair trade practices with any other person, that any actions to avoid or frustrate fair and open competition are prohibited by law, and shall be grounds for rejection or disqualification of a Response or termination of this Contract.

Public Records and Access The Contractor shall provide full access to records related to performance and compliance to the Department and officials listed under Executive Order 195 and G.L. c. 11, s.12 seven (7) years beginning on the first day after the final payment

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under this Contract or such longer period necessary for the resolution of any litigation, claim, negotiation, audit or other inquiry involving this Contract. Access to view Contractor records related to any breach or allegation of fraud, waste and/or abuse may not be denied and Contractor can not claim confidentiality or trade secret protections solely for viewing but not retaining documents. Routine Contract performance compliance reports or documents related to any alleged breach or allegation of non-compliance, fraud, waste, abuse or collusion may be provided electronically and shall be provided at Contractor's own expense. Reasonable costs for copies of non-routine Contract related records shall not exceed the rates for public records under 950 C.M.R. 32.00.

Debarment. The Contractor certifies that neither it nor any of its subcontractors are currently debarred or suspended by the federal or state government under any law or regulation including, Executive Order 147; G.L. c. 29, s. 29F; G.L. c. 30, s. 39R; G.L. c. 149, s. 27C; G.L. c. 149, s. 44C; G.L. c. 149, s. 148B and G.L. c. 152, s. 25C.

Applicable Laws. The Contractor shall comply with all applicable state laws and regulations including but not limited to the applicable Massachusetts General Laws; the Official Code of Massachusetts Regulations; Code of Massachusetts Regulations (unofficial); 801 CMR 21.00 (Procurement of Commodity and Service Procurements, Including Human and Social Services); 815 CMR 2.00 (Grants and Subsidies); 808 CMR 1.00 (Compliance, Reporting and Auditing for Human And Social Services); AICPA Standards; confidentiality of Department records under G.L. c. 66A; and the Massachusetts Constitution Article XVIII if applicable.

Invoices. The Contractor must submit invoices in accordance with the terms of the Contract and the Commonwealth Bill Paying Policy. Contractors must be able to reconcile and properly attribute concurrent payments from multiple Departments. Final invoices in any fiscal year must be submitted no later than August 15th for performance made and received (goods delivered, services completed) prior to June 30th, in order to make payment for that performance prior to the close of the fiscal year to prevent reversion of appropriated funds. Failure to submit timely invoices by August 15th or other date listed in the Contract shall authorize the Department to issue an estimated payment based upon the Department's determination of performance delivered and accepted. The Contractor's acceptance of this estimated payment releases the Commonwealth from further claims for these invoices. If budgetary funds revert due to the Contractor's failure to submit timely final invoices, or for disputing an estimated payment, the Department may deduct a penalty up to 10% from any final payment in the next fiscal year for failure to submit timely invoices.

Payments Subject To Appropriation. Pursuant to G.L. c. 29 s. 26, s. 27 and s. 29, Departments are required to expend funds only for the purposes set forth by the Legislature and within the funding limits established through appropriation, allotment and subsidiary, including mandated allotment reductions triggered by G.L. c. 29, s. 9C. A Department cannot authorize or accept performance in excess of an existing appropriation and allotment, or sufficient non-appropriated available funds. Any oral or written representations, commitments, or assurances made by the Department or any other Commonwealth representative are not binding. The Commonwealth has no legal obligation to compensate a Contractor for performance that is not requested and is intentionally delivered by a Contractor outside the scope of a Contract. Contractors should verify funding prior to beginning performance.

Intercept. Contractors may be registered as Customers in the Vendor file if the Contractor owes a Commonwealth debt. Unresolved and undisputed debts, and overpayments of Contract payments that are not reimbursed timely shall be subject to intercept pursuant to G.L. c. 7A, s. 3 and 815 CMR 9.00. Contract overpayments will be subject to immediate intercept or payment offset. The Contractor may not penalize any state Department or assess late fees, cancel a Contract or other services if amounts are intercepted or offset due to recoupment of an overpayment, outstanding taxes, child support, other overdue debts or Contract overpayments.

Tax Law Compliance. The Contractor certifies under the pains and penalties of perjury tax compliance with Federal tax laws; state tax laws including but not limited to G.L. c. 62C; G.L. c. 62C, s. 49A; compliance with all state tax laws, reporting of employees and contractors, withholding and remitting of tax withholdings and child support and is in good standing with respect to all state taxes and returns due; reporting of employees and contractors under G.L. c. 62E, withholding and remitting child support including G.L. c. 119A, s. 12; TIR 05-11; New Independent Contractor Provisions and applicable TIRs.

Bankruptcy, Judgments, Potential Structural Changes, Pending Legal Matters and Conflicts. The Contractor certifies it has not been in bankruptcy and/or receivership within the last three calendar years, and the Contractor certifies that it will immediately notify the Department in writing at least 45 days prior to filing for bankruptcy and/or receivership, any potential structural change in its organization, or if there is any risk to the solvency of the Contractor that may impact the Contractor's ability to timely fulfill the terms of this Contract or Amendment. The Contractor certifies that at any time during the period of the Contract the Contractor is required to affirmatively disclose in writing to the Department Contract Manager the details of any judgment, criminal conviction, investigation or litigation pending against the Contractor or any of its officers, directors, employees, agents, or subcontractors, including any potential conflicts of interest of which the Contractor has knowledge, or learns of during the Contract term. Law firms or Attorneys providing legal

services are required to identify any potential conflict with representation of any Department client in accordance with Massachusetts Board of Bar Overseers (BBO) rules.

Federal Anti-Lobbying and Other Federal Requirements. If receiving federal funds, the Contractor certifies compliance with federal anti-lobbying requirements including 31 USC 1352; other federal requirements; Executive Order 11246; Air Pollution Act; Federal Water Pollution Control Act and Federal Employment Laws.

Protection of Personal Data and Information. The Contractor certifies that all steps will be taken to ensure the security and confidentiality of all Commonwealth data for which the Contractor becomes a holder, either as part of performance or inadvertently during performance, with special attention to restricting access, use and disbursement of personal data and information under G.L. c. 93H and c. 66A and Executive Order 504. The Contractor is required to comply with G.L. c. 93I for the proper disposal of all paper and electronic media, backups or systems containing personal data and information, provided further that the Contractor is required to ensure that any personal data or information transmitted electronically or through a portable device be properly encrypted using (at a minimum) Information Technology Division (ITD) Protection of Sensitive Information, provided further that any Contractor having access to credit card or banking information of Commonwealth customers certifies that the Contractor is PCI compliant in accordance with the Payment Card Industry Council Standards and shall provide confirmation compliance during the Contract, provide further that the Contractor shall immediately notify the Department in the event of any security breach including the unauthorized access, disbursement, use or disposal of personal data or information, and in the event of a security breach, the Contractor shall cooperate fully with the Commonwealth and provide access to any information necessary for the Commonwealth to respond to the security breach and shall be fully responsible for any damages associated with the Contractor's breach including but not limited to G.L. c. 214, s. 3B.

Corporate and Business Filings and Reports. The Contractor certifies compliance with any certification, filing, reporting and service of process requirements of the Secretary of the Commonwealth, the Office of the Attorney General or other Departments as related to its conduct of business in the Commonwealth; and with its incorporating state (or foreign entity).

Employer Requirements. Contractors that are employers certify compliance with applicable state and federal employment laws or regulations, including but not limited to G.L. c. 5, s. 1 (Prevailing Wages for Printing and Distribution of Public Documents); G.L. c. 7, s. 22 (Prevailing Wages for Contracts for Meat Products and Clothing and Apparel); minimum wages and prevailing wage programs and payments; unemployment insurance and contributions; workers' compensation and insurance, child labor laws, AGO fair labor practices; G.L. c. 149 (Labor and Industries); G.L. c. 150A (Labor Relations); G.L. c. 151 and 455 CMR 2.00 (Minimum Fair Wages); G.L. c. 151A (Employment and Training); G.L. c. 151B (Unlawful Discrimination); G.L. c. 151E (Business Discrimination); G.L. c. 152 (Workers' Compensation); G.L. c. 153 (Liability for Injuries); 29 USC c. 8 (Federal Fair Labor Standards); 29 USC c. 28 and the Federal Family and Medical Leave Act.

Federal And State Laws And Regulations Prohibiting Discrimination including but not limited to the Federal Equal Employment Opportunity (EEO) Laws the Americans with Disabilities Act; 42 U.S.C. Sec. 12101, et seq., the Rehabilitation Act, 29 USC c. 16 s. 794; 29 USC c. 16 s. 701; 29 USC c. 14, 623; the 42 USC c. 45; (Federal Fair Housing Act); G.L. c. 151B (Unlawful Discrimination); G.L. c. 151E (Business Discrimination); the Public Accommodations Law G.L. c. 272, s. 92A; G.L. c. 272, s. 98 and 98A, Massachusetts Constitution Article CXIV and G.L. c. 93, s. 103; 47 USC c. 5, sec. II, Part II, s. 255 (Telecommunication Act); Chapter 149, Section 105D; G.L. c. 151C, G.L. c. 272, Section 92A, Section 98 and Section 98A, and G.L. c. 111, Section 199A, and Massachusetts Disability-Based Non-Discrimination Standards For Executive Branch Entities, and related Standards and Guidance, authorized under Massachusetts Executive Order or any disability-based protection arising from state or federal law or precedent. See also MCAD and MCAD links and Resources.

Small Business Purchasing Program (SBPP). A Contractor may be eligible to participate in the SBPP, created pursuant to Executive Order 523, if qualified through the SBPP COMMBUYS subscription process at: www.commbuys.com and with acceptance of the terms of the SBPP participation agreement.

Limitation of Liability for Information Technology Contracts (and other Contracts as Authorized). The Information Technology Mandatory Specifications and the IT Acquisition Accessibility Contract Language are incorporated by reference into Information Technology Contracts. The following language will apply to Information Technology contracts in the U01, U02, U03, U04, U05, U06, U07, U08, U09, U10, U75, U98 object codes in the Expenditure Classification Handbook or other Contracts as approved by CTR or OSD. Pursuant to Section 11. Indemnification of the Commonwealth Terms and Conditions, the term "other damages" shall include, but shall not be limited to, the reasonable costs the Commonwealth incurs to repair, return, replace or seek cover (purchase of comparable substitute commodities and services) under a Contract. "Other damages" shall not include damages to the Commonwealth as a result of third party claims, provided, however, that the foregoing in no way limits the Commonwealth's right of recovery for personal injury or property damages or patent and copyright infringement under Section 11 nor the Commonwealth's ability to join the contractor as a third party defendant. Further, the term

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"other damages" shall not include, and in no event shall the contractor be liable for, damages for the Commonwealth's use of contractor provided products or services, loss of Commonwealth records, or data (or other intangible property), loss of use of equipment, lost revenue, lost savings or lost profits of the Commonwealth. In no event shall "other damages" exceed the greater of \$100,000, or two times the value of the product or service (as defined in the Contract scope of work) that is the subject of the claim. Section 11 sets forth the contractor's entire liability under a Contract. Nothing in this section shall limit the Commonwealth's ability to negotiate higher limitations of liability in a particular Contract, provided that any such limitation must specifically reference Section 11 of the Commonwealth Terms and Conditions. In the event the limitation of liability conflicts with accounting standards which mandate that there can be no cap of damages, the limitation shall be considered waived for that audit engagement. These terms may be applied to other Contracts only with prior written confirmation from the Operational Services Division or the Office of the Comptroller. The terms in this Clarification may not be modified.

Northern Ireland Certification. Pursuant to G.L. c. 7 s. 22C for state agencies, state authorities, the House of Representatives or the state Senate, by signing this Contract the Contractor certifies that it does not employ ten or more employees in an office or other facility in Northern Ireland and if the Contractor employs ten or more employees in an office or other facility located in Northern Ireland the Contractor certifies that it does not discriminate in employment, compensation, or the terms, conditions and privileges of employment on account of religious or political belief; and it promotes religious tolerance within the work place, and the eradication of any manifestations of religious and other illegal discrimination; and the Contractor is not engaged in the manufacture, distribution or sale of firearms, munitions, including rubber or plastic bullets, tear gas, armored vehicles or military aircraft for use or deployment in any activity in Northern Ireland.

Pandemic, Disaster or Emergency Performance. In the event of a serious emergency, pandemic or disaster outside the control of the Department, the Department may negotiate emergency performance from the Contractor to address the immediate needs of the Commonwealth even if not contemplated under the original Contract or procurement. Payments are subject to appropriation and other payment terms.

Consultant Contractor Certifications (For Consultant Contracts "HH" and "NN" and "U05" object codes subject to G.L. Chapter 29, s. 29A). Contractors must make required disclosures as part of the RFR Response or using the Consultant Contractor Mandatory Submission Form.

Attorneys. Attorneys or firms providing legal services or representing Commonwealth Departments may be subject to G.L. c. 30, s. 65, and if providing litigation services must be approved by the Office of the Attorney General to appear on behalf of a Department, and shall have a continuing obligation to notify the Commonwealth of any conflicts of interest arising under the Contract.

Subcontractor Performance. The Contractor certifies full responsibility for Contract performance, including subcontractors, and that comparable Contract terms will be included in subcontracts, and that the Department will not be required to directly or indirectly manage subcontractors or have any payment obligations to subcontractors.

EXECUTIVE ORDERS

For covered Executive state Departments, the Contractor certifies compliance with applicable Executive Orders (see also Massachusetts Executive Orders), including but not limited to the specific orders listed below. A breach during period of a Contract may be considered a material breach and subject Contractor to appropriate monetary or Contract sanctions.

Executive Order 481. Prohibiting the Use of Undocumented Workers on State Contracts. For all state agencies in the Executive Branch, including all executive offices, boards, commissions, agencies, Departments, divisions, councils, bureaus, and offices, now existing and hereafter established, by signing this Contract the Contractor certifies under the pains and penalties of perjury that they shall not knowingly use undocumented workers in connection with the performance of this Contract; that, pursuant to federal requirements, shall verify the immigration status of workers assigned to a Contract without engaging in unlawful discrimination; and shall not knowingly or recklessly alter, falsify, or accept altered or falsified documents from any such worker.

Executive Order 130. Anti-Boycott. The Contractor warrants, represents and agrees that during the time this Contract is in effect, neither it nor any affiliated company, as hereafter defined, participates in or cooperates with an international boycott (See IRC § 999(b)(3)-(4), and IRS Audit Guidelines Boycotts) or engages in conduct declared to be unlawful by G.L. c. 151E, s. 2. A breach in the warranty, representation, and agreement contained in this paragraph, without limiting such other rights as it may have, the Commonwealth shall be entitled to rescind this Contract. As used herein, an affiliated company shall be any business entity of which at least 51% of the ownership interests are directly or indirectly owned by the Contractor or by a person or persons or business entity or entities directly or indirectly owning at least 51% of the ownership interests of the Contractor, or which directly or indirectly owns at least 51% of the ownership interests of the Contractor.

Executive Order 346. Hiring of State Employees By State Contractors Contractor certifies compliance with both the conflict of interest law G.L. c. 268A specifically s. 5 (f) and this order; and includes limitations regarding the hiring of state employees by private companies contracting with the Commonwealth. A privatization contract shall be deemed

to include a specific prohibition against the hiring at any time during the term of Contract, and for any position in the Contractor's company, any state management employee who is, was, or will be involved in the preparation of the RFP, the negotiations leading to the awarding of the Contract, the decision to award the Contract, and/or the supervision or oversight of performance under the Contract.

Executive Order 444. Disclosure of Family Relationships With Other State Employees. Each person applying for employment (including Contract work) within the Executive Branch under the Governor must disclose in writing the names of all immediate family related to immediate family by marriage who serve as employees or elected officials of the Commonwealth. All disclosures made by applicants hired by the Executive Branch under the Governor shall be made available for public inspection to the extent permissible by law by the official with whom such disclosure has been filed.

Executive Order 504. Regarding the Security and Confidentiality of Personal Information. For all Contracts involving the Contractor's access to personal information, as defined in G.L. c. 93H, and personal data, as defined in G.L. c. 66A, owned or controlled by Executive Department agencies, or access to agency systems containing such information or data (herein collectively "personal information"), Contractor certifies under the pains and penalties of perjury that the Contractor (1) has read Commonwealth of Massachusetts Executive Order 504 and agrees to protect any and all personal information; and (2) has reviewed all of the Commonwealth Information Technology Division's Security Policies. Notwithstanding any contractual provision to the contrary, in connection with the Contractor's performance under this Contract, for all state agencies in the Executive Department, including all executive offices, boards, commissions, agencies, departments, divisions, councils, bureaus, and offices, now existing and hereafter established, the Contractor shall: (1) obtain a copy, review, and comply with the contracting agency's Information Security Program (ISP) and any pertinent security guidelines, standards, and policies; (2) comply with all of the Commonwealth of Massachusetts Information Technology Division's "Security Policies"; (3) communicate and enforce the contracting agency's ISP and such Security Policies against all employees (whether such employees are direct or contracted) and subcontractors; (4) implement and maintain any other reasonable appropriate security procedures and practices necessary to protect personal information to which the Contractor is given access by the contracting agency from the unauthorized access, destruction, use, modification, disclosure or loss; (5) be responsible for the full or partial breach of any of these terms by its employees (whether such employees are direct or contracted) or subcontractors during or after the term of this Contract, and any breach of these terms may be regarded as a material breach of this Contract; (6) in the event of any unauthorized access, destruction, use, modification, disclosure or loss of the personal information (collectively referred to as the "unauthorized use"); (a) immediately notify the contracting agency if the Contractor becomes aware of the unauthorized use; (b) provide full cooperation and access to information necessary for the contracting agency to determine the scope of the unauthorized use; and (c) provide full cooperation and access to information necessary for the contracting agency and the Contractor to fulfill any notification requirements. Breach of these terms may be regarded as a material breach of this Contract, such that the Commonwealth may exercise any and all contractual rights and remedies, including without limitation indemnification under Section 11 of the Commonwealth's Terms and Conditions, withholding of payments, Contract suspension, or termination. In addition, the Contractor may be subject to applicable statutory or regulatory penalties, including and without limitation, those imposed pursuant to G.L. c. 93H and under G.L. c. 21A, § 3B for violations under M.G.L. c. 66A.

Executive Orders 523, 524 and 526. Executive Order 526 (Order Regarding Non-Discrimination, Diversity, Equal Opportunity and Affirmative Action which supersedes Executive Order 478). Executive Order 524 (Establishing the Massachusetts Supplier Diversity Program which supersedes Executive Order 390). Executive Order 523 (Establishing the Massachusetts Small Business Purchasing Program.) All programs, activities, and services provided, performed, licensed, chartered, funded, regulated, or contracted for by the state shall be conducted without unlawful discrimination based on race, color, age, gender, ethnicity, sexual orientation, gender identity or expression, religion, creed, ancestry, national origin, disability, veteran's status (including Vietnam-era veterans), or background. The Contractor and any subcontractors may not engage in discriminatory employment practices; and the Contractor certifies compliance with applicable federal and state laws, rules, and regulations governing fair labor and employment practices; and the Contractor commits to purchase supplies and services from certified minority or women-owned businesses, small businesses, or businesses owned by socially or economically disadvantaged persons or persons with disabilities. These provisions shall be enforced through the contracting agency, OSD, and/or the Massachusetts Commission Against Discrimination. Any breach shall be regarded as a material breach of the contract that may subject the contractor to appropriate sanctions.

MASS DECONTAMINATION UNIT SCOPE OF SERVICES

Section 1: Mass Decontamination Unit (MDU) Deployment Support

This agreement is made by and between the Commonwealth of Massachusetts Department of Public Health (MDPH) and the participating Fire Department to facilitate the deployment, training and operational readiness of Mass Decontamination Units. This agreement will address certain requirements of the Assistant Secretary for Preparedness and Response (ASPR) Hospital Preparedness Program Cooperative Agreement as awarded to MDPH.

Funding under this agreement is subject to appropriation by U.S. Health and Human Services, Office of the Assistant Secretary for Preparedness and Response (ASPR), Hospital Preparedness Program Cooperative Agreement. These funds are granted to the MDPH under CFDA: 93.889 and grant number: 5 U3REPO90238-03-00. The terms and conditions for this funding award to MDPH apply to the participating Fire Department, as a contracted party to MDPH, and pursuant to the ASPR grant.

Mass Decontamination Units assigned to acute care hospitals, terms and tasks required to be completed by the fire department will be carried out in conjunction with the assigned partnering hospital. For Fire Department-District MDU assignments, terms and tasks required to be completed by the fire department will be carried out in conjunction with the acute care hospital or healthcare partners within their response jurisdiction..

Section 2: Scope of Work

In response to the need for mass decontamination capability (in the event patients would present to emergency departments of acute care hospitals in the Commonwealth), the Department of Public Health is making available for the ninth year, funding to support effective field deployment of the MDUs. This funding provides resources to each Fire Department which has been assigned an MDU(s) to enhance protection of hospitals in the event of an emergent situation. Each party (fire department and hospital, engaged under separate agreement) will be required to achieve specific tasks in order to qualify for receipt of the funds. Hospitals have also been provided financing and directed to participate in this initiative. For the ninth year, five (5) specific tasks have been identified and are required to be completed.

The period of performance for the scope of work outlined in the provisions of this Agreement shall become effective upon a fully executed contract agreement, planned to become effectuated February 23, 2012, and will remain in effect through to June 30, 2016, however these rate agreement funds for year one must be liquidated by June 30, 2012.

The total amount eligible per this initial agreement is \$2,000 for each MDU assigned to the participating fire department, for completion of the necessary tasks to facilitate the deployment and operational readiness of the MDU.

Funding allocations provided per this agreement require collaboration between fire departments and hospitals. Tasks include development of written agreements relative to MDU deployment, MDU storage location, method of deployment, restocking and plans for use; and will require collaboration

between hospital and fire to develop and sign a written agreement to perform at-hospital decontamination. The Department expects that fire departments will retain and maintain the required written agreements between the hospital and the fire department, and will review them annually with their respective hospital partners.

This year's MOA will require continuation of five activities.

- Review and maintain a signed written MDU deployment and training agreement between healthcare partners and Fire Department;
- Participate in collaborative training hospital or other healthcare partners and fire service personnel in the plan for MDU use;
- Ensure sufficient hospital and fire staff are trained to set-up and use the MDU;
- Conduct at least one MDU operational exercise with the hospital and fire department and participate in the periodic the Statewide Mass Decontamination Response System plan communication drills;
- Maintain and re-supply the MDU in accordance with the written MDU agreement.

Section 4: Disbursement of Funds

Application for Funds: The following information, with the exception of item numbered 5 below, must be submitted to MDPH by **February 3, 2012**:

1. The enclosed contractual agreement documents, signed by the authorized signatory, indicating commitment to actively participate in the completion of tasks;
2. Contractual agreement signature indicates acceptance of terms, including those stated within this Scope of Work. The Fire Department will provide MDPH with periodic reports regarding frequency and types of MDU use; and will provide a final report on expenditures made with funding received under this contract;
3. Funds will be allocated in accordance with the ASPR grant guidance and will be governed under the Commonwealth's Terms and Conditions for contractual agreements;
4. Municipal Fire Departments will maintain complete and accurate business records relevant to the activities financed; and shall allow MDPH to review with reasonable advance notice all relevant records necessary to verify and document planned and actual expenditures and activities related to this agreement. Accurate segregated records of expenditures and activities should be maintained;
5. Fire Departments will expend the grant funding within the duration of the contractual agreement and submit a report of actual expenditures relative to this agreement not later than September 30, 2012; and
6. Substantial noncompliance with the terms of this agreement as determined by MDPH may necessitate repayment of funds received and/or ineligibility for future funds, provided that MDPH shall provide 30 days advance written notice of non-compliance and reasonable time for the Fire Department to become compliant.

The Department of Public Health/ASPR Hospital Preparedness Program appreciates the participation of municipal fire services in achievement of the goal of MDU deployment and training.

PAYMENT VOUCHER INPUT FORM



Commonwealth of Massachusetts
Office of the Comptroller

Department/Organization Name
DPH/Office of Preparedness and Emergency Mgt.

Trans PV		Dept DPH	R/Org 6207	Number	PV Date	Acctg Prd	Budget FY 2016
Action (E) (M)	E	Sch Pay Date	Off Liab Act	VENDOR'S CERTIFICATION I certify that the goods were shipped or the service rendered as set forth below <i>Joseph J. Conner</i> (Please Sign In Ink)			
Ref Doc ID INTF6207P01W21916432							

Document Total \$6,000	Payment Ref Number INTF6207P01W21916432-4	Vendor Code VC6000192140	Emp
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Reference Order	LN	QTY	Description	Unit Price	Amount
			FOR FIRE DEPT. - MASS DECONTAMINATION UNIT (MDU) DEPLOYMENT AND TRAINING	\$6,000	\$6,000

Reference Doc ID					
LN 01	Trans CT	Dept DPH	R/Org 6207	Number W21916	LN 05
Proj/CI/Grc	Actv	RPTG	Fund	BS Acct	Payment Reference Number INTF6207P01W21916432-4

MSA#	Line#	Disc	Dates of Services 07/01/15 to 06/30/16	Quantity	Line Amount \$6,000	I/D	P/F
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I hereby certify under penalties of perjury that all laws of the Commonwealth governing disbursements of public funds and the regulations thereof have been complied with and observed.

TO THE COMPTROLLER OF THE COMMONWEALTH OF MASSACHUSETTS:

Prepared By: _____ Title: _____ Date: _____

Entered By: _____ Title: _____ Date: _____

Instructions TO VENDORS
-Fill in shaded area
-Direct inquires to state organization

Page _____ of _____
Phone # _____

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Attachment: Fire MDU Grant Award Letter (3409 : MDU Grant - No Match Required - \$6,000.00)



REQUEST FOR GRANT SETUP

This form and the required attachments are required by the Office of the City Comptrollers before a Grant Fund and related accounts will be created in MUNIS. Please do not use this form for requesting a non-grant related account to be created – use the Request for New Account form instead. Please return this form and the required attachments to the Office of the City Comptrollers.

All fields are mandatory.

Date of Request 1.27.16

Department Requesting Grant Setup Fire

Department Phone # (Please include extension) 750.6411

Name and Title of Person to Contact in Case of Questions Erica Floyd, Director of Finance and Admin

Was this Grant previously setup for a prior fiscal year? Yes

If yes, please indicate your previous project number: 83715

If this is a new Grant, have you filled out the “Approval to apply for a grant” Form? (Y/N) If yes, please attach a copy of the Approved Form.

Grant Type:

State – Highway

Federal Pass-Through DOE– School

Federal Direct– School

Federal – City

State DOE– School

X State Other – School

State – City

Private/Other

Grant Name: Mass Decontamination Unit (MDU)

Attachment: Fire MDU Grant Set up Form (3409 : MDU Grant - No Match Required - \$6,000.00)

Total Grant Amount Awarded: \$ 6000.00

Is this a Reimbursable Grant? (Y/N) N

A Reimbursable Grant is defined as one that requires that you pay for expenses first and then you apply to the grantor for a reimbursement of the exact amount actually expended.

If it is a Reimbursable Grant, please enter Grantor contact information or the CID # if Grantor is already in the customer file:

Entity Name
Contact Person
Street Address
City, State, Zip Code
Telephone
Fax
E-Mail

Actual Award Date 1.21.16

Board Approval Date

Start Date 1.21.16

Expiration Date 6.30.16

Renewal Action Date (optional)

If there are any Matching Funds:

Type
Percent
Amount

Comments re: Description/Purpose of Grant

Funding in support of the three Mass Decontamination Units

Comments re: Conditions/Restrictions of Grant

If this is a Federal Grant, enter CFDA#:

If applicable enter the State ID # :

What is the required drawdown frequency?

(Ex: Monthly, Quarterly) N/A

If payment is to be sent by Grantor as a Wire,

Please enter any wire reference/identification # that may be used (if known)

Attachment: Fire MDU Grant Set up Form (3409 : MDU Grant - No Match Required - \$6,000.00)

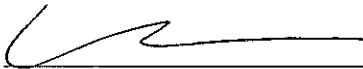
Please list all object codes needed for the grant.
(Attach additional sheets if additional orgs and roll-ups are needed):

Org Code: 28372200

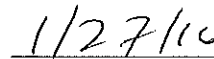
Object Codes: 506000

Budget Roll-Up Codes:

I hereby attest that under the penalties of Chapter 656, I will adhere to all regulations in this grant agreement. I am responsible for timely and accurate reimbursements in the amounts listed above.



Signature



Date

Please attach the following documents:

- ☐ Signed Approval to Apply for a Grant Form
- ☐ Grant Award Letter
- ☐ City Council/Mayor Approval
- ☐ Any other relevant documentation

This Form and all relevant attachments will be scanned and attached in the Grant Maintenance module in MUNIS and can be viewed or printed at your convenience.

Attachment: Fire MDU Grant Set up Form (3409 : MDU Grant - No Match Required - \$6,000.00)



City of Springfield

ADOPTED

Meeting: 03/07/16 07:00 PM
Initiator: Melanie Acobe
Sponsors: Mayor Domenic J. Sarno
DOC ID: 3428

15

Elders Donations- \$1,555.00 (Mayor Sarno)

WHEREAS, the Department of Elder Affairs has been awarded donations totaling \$1,555.00 from various individuals; and

WHEREAS, the funds provided by the donors were designated for the Elder Affairs Donation Fund; and

WHEREAS, the Department has accepted the donation and requests authorization from the City Council and the Mayor to expend the donation funds listed in Attachment; and

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the donation funds listed herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws Ch. 44, sec 53A, that the City Council approves the expenditure by the Department of the donation funds listed below for the purposes of such donation, subject to the approval of the Mayor, and the donation funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the donation without further appropriation:

Elders Donations- \$1,555.00

RESULT: PASSED BY VOICE VOTE

YEAR	PER	JOURNAL	EFF DATE	SRC	T	REF1	PO/REF2	REF3	REFERENC
2016	'08	' 1968	'02/25/201	CRP		1 '541	'4006919	'	'
2016	'08	' 1882	'02/24/201	CRP		1 '541	'4002700	'	'
2016	'08	' 1882	'02/24/201	CRP		1 '541	'4002705	'	'
2016	'08	' 1882	'02/24/201	CRP		1 '541	'4002706	'	'
2016	'08	' 1882	'02/24/201	CRP		1 '541	'4002709	'	'
2016	'08	' 1882	'02/24/201	CRP		1 '541	'4002710	'	'
2016	'08	' 1882	'02/24/201	CRP		1 '541	'4002712	'	'
2016	'08	' 1882	'02/24/201	CRP		1 '541	'4002713	'	'
2016	'08	' 746	'02/10/201	CRP		1 '541	'3997923	'	'
2016	'08	' 746	'02/10/201	CRP		1 '541	'3997927	'	'
2016	'08	' 746	'02/10/201	CRP		1 '541	'3997963	'	'
2016	'08	' 746	'02/10/201	CRP		1 '541	'3997965	'	'
2016	'08	' 746	'02/10/201	CRP		1 '541	'3997968	'	'
2016	'08	' 746	'02/10/201	CRP		1 '541	'3997970	'	'
2016	'08	' 746	'02/10/201	CRP		1 '541	'3997972	'	'
2016	'08	' 746	'02/10/201	CRP		1 '541	'3997973	'	'
2016	'07	' 841	'01/12/201	CRP		1 '541	'3945217	'	'
									TOTAL

Attachment: DEA Donations 030716 (3428 : Elders Donations - \$1,555.00)

AMOUNT P

- 529 Y
- 25 Y
- 50 Y
- 20 Y
- 100 Y
- 100 Y
- 50 Y
- 20 Y
- 75 Y
- 25 Y
- 100 Y
- 25 Y
- 50 Y
- 100 Y
- 20 Y
- 20 Y
- 246 Y
- 1,555.00

Attachment: DEA Donations 030716 (3428 : Elders Donations - \$1,555.00)



Artworks at Springfield City Library Grant - No Match Required \$1,000.00 (Mayor Sarno)

WHEREAS, the Springfield City Library Department ("Department") has been awarded a "Artworks at Springfield City Library Grant" of \$1,000.00 from the Massachusetts Cultural Council; and

WHEREAS, the grant is to promote excellence, access, education and diversity in the arts, humanities, and interpretive sciences in order to improve the quality of life for all Massachusetts residents and to contribute to the economic vitality of our communities; and

WHEREAS, the Department intends to use the grant to fund a project which will feature two dimensional artwork created by Springfield artists; and

WHEREAS, the Department has accepted the grant and requests authorization from the City Council and the Mayor to expend the grant funds listed below for the purposes of such grants; and

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the grant funds listed herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws ch. 44, sec. 53A, that the City Council approves the expenditure by the Department of the grant funds listed below for the purposes of such grant, subject to the approval of the Mayor, and the grant funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the grant without further appropriation.

Artworks at Springfield City Library Grant - No Match Required \$1,000.00

RESULT: PASSED BY VOICE VOTE



REQUEST FOR GRANT SETUP

This form and the required attachments are required by the Office of the City Comptrollers before a Grant Fund and related accounts will be created in MUNIS. Please do not use this form for requesting a non-grant related account to be created – use the Request for New Account form instead. Please return this form and the required attachments to the Office of the City Comptrollers.

All fields are mandatory.

Date of Request 2/2/2016

Department Requesting Grant Setup Library

Department Phone # (Please include extension) 263-6828 x290

Name and Title of Person to Contact in Case of Questions Carol Leaders, Bus Mgr

Was this Grant previously setup for a prior fiscal year? Yes

If yes, please indicate your previous project number: 94114

If this is a new Grant, have you filled out the “Approval to apply for a grant” Form? (Y/N) If yes, please attach a copy of the Approved Form.

Grant Type:

State – Highway
 Federal Pass-Through DOE– School
 Federal Direct– School
 Federal – City
 State DOE– School
 State Other – School
 X State – City
 Private/Other

Grant Name: Artworks at Springfield City Library

Total Grant Amount Awarded: \$1,000

Is this a Reimbursable Grant?

(Y/N) Y

A Reimbursable Grant is defined as one that requires that you pay for expenses first and then you apply to the grantor for a reimbursement of the exact amount actually expended.

If it is a Reimbursable Grant, please enter Grantor contact information or the CID # if

Grantor is already in the customer file:

Entity Name

Contact Person

Street Address

City, State, Zip Code

Telephone

Fax

E-Mail

Actual Award Date 1/22/2016

Board Approval Date

Start Date 1/22/2016

Expiration Date 1/21/2017

Renewal Action Date (optional)

If there are any Matching Funds:

Type

Percent

Amount

Comments re: Description/Purpose of Grant

Comments re: Conditions/Restrictions of Grant

If this is a Federal Grant, enter CFDA#:

If applicable enter the State ID # :

What is the required drawdown frequency?

(Ex: Monthly, Quarterly)

If payment is to be sent by Grantor as a Wire,

Please enter any wire reference/identification # that may be used (if known)

Please list all object codes needed for the grant.
(Attach additional sheets if additional orgs and roll-ups are needed):

Org Code:

Object Codes: 530105; 571100; 551700

Budget Roll-Up Codes: Yes

I hereby attest that under the penalties of Chapter 656, I will adhere to all regulations in this grant agreement. I am responsible for timely and accurate reimbursements in the amounts listed above.

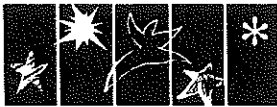
Molly Fogarty
Signature

2/2/16
Date

Please attach the following documents:

- ☐ Signed Approval to Apply for a Grant Form
- ☐ Grant Award Letter
- ☐ City Council/Mayor Approval
- ☐ Any other relevant documentation

This Form and all relevant attachments will be scanned and attached in the Grant Maintenance module in MUNIS and can be viewed or printed at your convenience.



Massachusetts Cultural Council

Springfield Cultural Council
P.O. Box 15325
Springfield, MA 01115

January 22, 2016

Mr. Matthew Jaquith
Springfield City Library
220 State Street
Springfield, MA 01103

Dear Mr. Jaquith:

After long deliberation, The Springfield Cultural Council is pleased to inform you that your application for 2016 funding has received final approval in the amount of **\$1000** to support the following project/program: **Artworks at the Springfield City Library**. This year we surprisingly received an influx of applicants. In our efforts to support as many diverse programs across the community as possible, the committee voted not to award full funding to any project this cycle.

Grants are made on a reimbursement basis only. Once your program has been completed, please send your completed form and documentation to: **Springfield Cultural Council, P.O. Box 15325, Springfield, MA 01115**

In addition to your reimbursement form, please include:

- Invoices, receipts, or paid bills
- Evidence that the event took place and was credited as promised (programs, news clippings, press releases, photos, programs, etc.)
- W9 Tax Form

Neglecting to include these items will delay your payment. Reimbursement will take approximately four weeks once submitted.

You have one year from the date of this letter to submit a request for reimbursement. Failure to meet that deadline will result in the loss of funds. If you need additional time to complete your project, your request for an extension must be made in writing, explaining the need for additional time. Grant recipients also need the Council's written permission to make changes to their projects. Project modifications must be requested in writing, and the modification should not significantly alter the original purpose of the approved application. Extension and modification requests are reviewed on a case-by-case basis and are not automatically granted.

You are required to acknowledge the financial support of the Springfield Cultural Council on all published materials and announcements regarding your project. **Also, you must post your advertisement on our Face Book page: Springfield Cultural Council.** This credit is required by the MCC and failure to comply may jeopardize future funding.

According to IRS guidelines the grant money you receive is considered taxable income. Keep the award letter and check stub as a record of the award for your taxes.

If you have any questions, please call my office at (413) 739-6819.

We wish you success and thank you for your efforts on behalf of our community.

Sincerely,

The Springfield Cultural Council Committee
Benjamin D. Smith
Chairman

Enclosures: Reimbursement Form, Grantee Credit and Publicity Requirements



MASSACHUSETTS CULTURAL COUNCIL LOCAL CULTURAL COUNCIL PROGRAM REIMBURSEMENT FORM

Grantee _____

Project Title _____

For Council Use:
Application Number _____

Total award amount \$ _____ Amount to be paid now \$ _____

*Please attach supporting documentation such as copies of programs, fliers, press, invoices, cancelled checks, receipts, etc. as required by the local cultural council for payment.

This request is: 1. ☐ a progress payment
or
☐ a final payment

2. ☐ for the grantee
or
☐ for third-party vendor

MAKE CHECK PAYABLE TO:

NAME _____

ADDRESS _____

CITY/TOWN _____ STATE/ZIP _____

TAX ID #/FED EMPLOYEE # OR SOCIAL SECURITY # _____

"As grantee for the project as detailed above, I certify that the statements made herein are true and that the funds requested to be disbursed fulfill the purpose indicated in the approved application, and that I have fulfilled the credit policy requirements outlined on the MCC's website at www.massculturalcouncil.org."

[If your grant was approved with a CONDITION]: "I further testify that the condition imposed on the project has been met."

Signed under the pains and penalties of perjury:

Signature of grantee or officer of grantee organization with
legal authority to bind and execute this certification

Date

FOR LOCAL CULTURAL COUNCIL USE ONLY: Must be completed and signed by at least two cultural council members

Please check:

☐ The LCC has notified the grantee of the credit policy outlined in the *LCC Program Regulations and Guidelines*.

☐ The grantee has completed all or part of the project described in the approved application, and has submitted appropriate supporting documentation regarding how funds were used.

LCC Member Signature

Print Name

Date

LCC Member Signature

Print Name

Date

Once processed, please remember to obscure the recipient's Social Security Number

Revised July 2011



City of Springfield

ADOPTED

Meeting: 03/07/16 07:00 PM
Initiator: Melanie Acobe
Sponsors: Mayor Domenic J. Sarno
DOC ID: 3420

17

Beantown Jumpers Double Dutch Event Grant Acceptance - No Match Required \$500 (Mayor Sarno)

WHEREAS, the Springfield City Library Department has been awarded a Beantown Jumpers Double Dutch Event Grant of \$500.00 from the Forest Park Civic Association; and

WHEREAS, the purpose of the grant is to support programs that provide educational and fitness opportunities to Springfield's youth; and

WHEREAS, the Department intends to use the grant to fund a workshop at the Forest Park Library which will be hosted by the Beantown Jumpers, a competitive Double Dutch team from Boston, Milton, Quincy, Pembroke and Scituate; and

WHEREAS, the Department has accepted the grant and requests authorization from the City Council and the Mayor to expend the grant funds listed below for the purposes of such grants; and

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the grant funds listed herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws ch. 44, sec. 53A, that the City Council approves the expenditure by the Department of the grant funds listed below for the purposes of such grant, subject to the approval of the Mayor, and the grant funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the grant without further appropriation:

**Beantown Jumpers Double Dutch Event Grant Acceptance - No Match
Required \$500**

RESULT: PASSED BY VOICE VOTE



REQUEST FOR GRANT SETUP

This form and the required attachments are required by the Office of the City Comptrollers before a Grant Fund and related accounts will be created in MUNIS. Please do not use this form for requesting a non-grant related account to be created – use the Request for New Account form instead. Please return this form and the required attachments to the Office of the City Comptrollers.

All fields are mandatory.

Date of Request 2/42/2016

Department Requesting Grant Setup Library

Department Phone # (Please include extension) 263-6828 x290

Name and Title of Person to Contact in Case of Questions Carol Leaders, Bus Mgr

Was this Grant previously setup for a prior fiscal year? No

If yes, please indicate your previous project number:

If this is a new Grant, have you filled out the “Approval to apply for a grant” Form? (Y/N) If yes, please attach a copy of the Approved Form.

Grant Type:

State – Highway

Federal Pass-Through DOE– School

Federal Direct– School

Federal – City

State DOE– School

State Other – School

State – City

X Private/Other

Grant Name: Beantown Jumpers Double Dutch Event

Total Grant Amount Awarded: \$500

Is this a Reimbursable Grant?

(Y/N) N

A Reimbursable Grant is defined as one that requires that you pay for expenses first and then you apply to the grantor for a reimbursement of the exact amount actually expended.

If it is a Reimbursable Grant, please enter Grantor contact information or the CID # if Grantor is already in the customer file:

Entity Name

Contact Person

Street Address

City, State, Zip Code

Telephone

Fax

E-Mail

Actual Award Date 1/29/2016

Board Approval Date

Start Date 1/29/2016

Expiration Date 1/29/2017

Renewal Action Date (optional)

If there are any Matching Funds:

Type

Percent

Amount

Comments re: Description/Purpose of Grant

Comments re: Conditions/Restrictions of Grant

If this is a Federal Grant, enter CFDA#:

If applicable enter the State ID # :

What is the required drawdown frequency?

(Ex: Monthly, Quarterly)

If payment is to be sent by Grantor as a Wire,

Please enter any wire reference/identification # that may be used (if known)

Please list all object codes needed for the grant.
(Attach additional sheets if additional orgs and roll-ups are needed):

Org Code:

Object Codes: 530105; 571100; 551700

Budget Roll-Up Codes: Yes

I hereby attest that under the penalties of Chapter 656, I will adhere to all regulations in this grant agreement. I am responsible for timely and accurate reimbursements in the amounts listed above.

Molly Fogarty
Signature

2/4/16
Date

Please attach the following documents:

- ☐ Signed Approval to Apply for a Grant Form
- ☐ Grant Award Letter
- ☐ City Council/Mayor Approval
- ☐ Any other relevant documentation

This Form and all relevant attachments will be scanned and attached in the Grant Maintenance module in MUNIS and can be viewed or printed at your convenience.



Forest Park Civic Association
77 Firglade Avenue
Springfield, MA 01108
Forestparkcivic.spfld@gmail.com

January 29, 2016

Ms. Maeleah Carlisle
Forest Park Library
380 Belmont Avenue
Springfield, MA 01108

Dear Ms. Carlisle:

Thank you for your recent funding application through our 2016 grant program. As an organization, the Forest Park Civic Association strives to promote and support the programs and organizations that make our neighborhood a wonderful place to live.

The FPCA Board of Directors, after reviewing your request and further discussion, voted on Tuesday January 19, 2016, in favor of your grant application for support of the Beantown Jumpers Double Dutch Event, with a grant of \$500.00 to support your endeavor.

We feel that the library is a valuable asset for all in our community and we support your efforts to increase family involvement and literacy within our neighborhood.

Grants will be presented at the Annual Meeting of the FPCA on Sunday, February 28, 2016, 4-7 pm, at the Holy Name Social Center (Alderman Street, Springfield MA 01108). We ask that a representative of your organization be in attendance to receive the grant and say a few words about your program. If the grant funding is needed prior to that date to ensure the success of the program please let us know, however we would still ask that you attend the Annual Meeting. Please let us know who will be attending on the library's behalf.

Additionally, we ask that the Forest Park Civic Association be recognized as a supporter of your event on any marketing material that is distributed and/or on your website. We will also post your event on the Forest Park Civic Association website and Facebook page.

As a neighborhood, we appreciate you involving us in the current events and happenings at the Forest Park Branch Library, and we look forward to continued collaboration.

Sincerely,

Laura Walsh, President
77 Firglade Avenue
Springfield, MA 01108

CC: Don Evans, FPCA Treasurer



Forest Park Civic Association
77 Firglade Avenue
Springfield, MA 01108
Forestparkcivic.spfld@gmail.com

2016 FUNDING REQUEST & GRANT APPLICATION

Name of Organization: Forest Park Branch Library_____

Address: 380 Belmont Ave., Springfield, MA 01108_____

Telephone: 413-263-6843 Fax: 413-263-6845_____

Email: mcarlisie@springfieldlibrary.org (Maeleah Carlisle, Manager)_____

Description of Organization: The Forest Park Branch Library is one of nine branches of the Springfield City Library. Our mission is building connections, broadening horizons, strengthening community and being the community source for literacy, technology and information.

Name of Project to be Funded: Summer Reading Club Kickoff: Beantown Jumpers Demo and Workshop

SUMMARY / ABSTRACT

Many youth in Springfield, especially the youth who frequent the Forest Park Branch Library, do not have as many educational and fitness opportunities as youth in more suburban areas. We would like to combine the literacy, social and fitness needs by bringing *Beantown Jumpers* (www.beantownjumpers.com) to the Forest Park Branch Library during the first or second week of June 2016 for a demonstration and workshop. *Beantown Jumpers* is a competitive Double Dutch team from Boston, Milton, Quincy, Pembroke and Scituate. They include girls & boys who are in Grade 2 through high school. Their mission is to share the sport of Double Dutch with others while encouraging physical activity, teamwork and fun. At the completion of their program, Springfield youth will have seen youth model Double Dutch and see different jumping styles. They will also be able to learn how to jump in, turn the ropes and try out some jump rope tricks. They can take a rope home to continue to practicing the skills they have just learned.

The kickoff event will include distributing Summer Reading Club information, prizes and refreshments. In addition, the Forest Park Branch Library will develop a related collection of books and DVD's and materials to compliment the Double Dutch program to encourage Springfield youth activity and extend the impact of the *Beantown Jumpers*.

This program will be promoted through the Springfield City Library summer printed and online calendar, outreach to the local schools and social media announcements.



Forest Park Civic Association
77 Firglade Avenue
Springfield, MA 01108
Forestparkcivic.spfld@gmail.com

Time Period of Project: June 1-June 18, 2016

Amount Requested: \$500 Total Project Budget: \$600

Target Population: Springfield youth, 2nd-12th grades, that live in the Forest Park neighborhood

List all other funding sources from which you have attempted to secure support (including the results of these requests): Friends of the Springfield Library - \$100 for refreshments, purchase of books, and DVDs for the library collection and purchase of rope for audience participants (approved)

Measurable project objectives:

- Give Springfield youth an opportunity to explore a new skill that has educational, social and physical benefits.
- Give 10-20 Springfield youth a chance to learn at least one technique in Double Dutch which they can then practice at home and during the summer.
- Promote the summer reading program for 2016 which is based on wellness, fitness and sports. For children, the slogan is "On Your Mark, Get Set, Read". For the teens, the slogan is "Get in the Game: Read."

Submitted by: Molly Fogarty, Library Director
Signature of Organization's Director

MOLLY FOGARTY
Please print or type name of Director

APPLICATION REQUIREMENTS

- Requests from Forest Park based organizations will be given preference.
- Any organization that received a grant in the immediate past year will be limited to no more than \$500, unless the Board of Directors vote at least 75% to overrule the dollar limit.
- Applications are due no later than January 1, 2016.
- Grantees will be notified by January 15, 2016 and grants will be awarded at the Annual Meeting in February.
- If you have any questions, please call the FPCA President at 413-301-5674.

MAIL COMPLETED APPLICATION TO:

Forest Park Civic Association
c/o Laura Walsh, President
77 Firglade Avenue
Springfield, MA 01108
Forestparkcivic.spfld@gmail.com



City of Springfield

ADOPTED

Meeting: 03/07/16 07:00 PM
Initiator: Melanie Acobe
Sponsors: Mayor Domenic J. Sarno
DOC ID: 3421

18

Summer Concert Series- Forest Park Grant Acceptance - No Match Required \$300 (Mayor Sarno)

WHEREAS, the Springfield City Library Department has been awarded a Summer Concert Series- Forest Park Grant of \$300.00 from the Massachusetts Cultural Council; and

WHEREAS, the purpose of the grant is to support the Summer Concert Series at the Forest Park Branch Library, a three-part series with diverse performers to reflect the diversity in the neighborhood; and

WHEREAS, the Department intends to use the grant funds to pay for a local Jazz & Blues singer, Ethel Lee; and

WHEREAS, the Department has accepted the grant and requests authorization from the City Council and the Mayor to expend the grant funds listed below for the purposes of such grants; and

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the grant funds listed herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws ch. 44, sec. 53A, that the City Council approves the expenditure by the Department of the grant funds listed below for the purposes of such grant, subject to the approval of the Mayor, and the grant funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the grant without further appropriation.

Summer Concert Series- Forest Park Grant Acceptance - No Match Required \$300

RESULT: PASSED BY VOICE VOTE



REQUEST FOR GRANT SETUP

This form and the required attachments are required by the Office of the City Comptrollers before a Grant Fund and related accounts will be created in MUNIS. Please do not use this form for requesting a non-grant related account to be created – use the Request for New Account form instead. Please return this form and the required attachments to the Office of the City Comptrollers.

All fields are mandatory.

Date of Request 2/42/2016

Department Requesting Grant Setup Library

Department Phone # (Please include extension) 263-6828 x290

Name and Title of Person to Contact in Case of Questions Carol Leaders, Bus Mgr

Was this Grant previously setup for a prior fiscal year? Yes

If yes, please indicate your previous project number:

If this is a new Grant, have you filled out the “Approval to apply for a grant” Form? (Y/N) If yes, please attach a copy of the Approved Form.

Grant Type:

State – Highway

Federal Pass-Through DOE– School

Federal Direct– School

Federal – City

State DOE– School

State Other – School

X State – City

Private/Other

Grant Name: Summer Concert Series – Forest Park

Total Grant Amount Awarded: \$300

Is this a Reimbursable Grant?

(Y/N) Y

A Reimbursable Grant is defined as one that requires that you pay for expenses first and then you apply to the grantor for a reimbursement of the exact amount actually expended.

If it is a Reimbursable Grant, please enter Grantor contact information or the CID # if Grantor is already in the customer file:

Entity Name

Contact Person

Street Address

City, State, Zip Code

Telephone

Fax

E-Mail

Actual Award Date 1/22/2016

Board Approval Date

Start Date 1/22/2016

Expiration Date 1/21/2017

Renewal Action Date (optional)

If there are any Matching Funds:

Type

Percent

Amount

Comments re: Description/Purpose of Grant

Comments re: Conditions/Restrictions of Grant

If this is a Federal Grant, enter CFDA#:

If applicable enter the State ID # :

What is the required drawdown frequency?
(Ex: Monthly, Quarterly)

If payment is to be sent by Grantor as a Wire,
Please enter any wire reference/identification # that may be used (if known)

Please list all object codes needed for the grant.
(Attach additional sheets if additional orgs and roll-ups are needed):

Org Code:

Object Codes: 530105; 571100; 551700

Budget Roll-Up Codes: Yes

I hereby attest that under the penalties of Chapter 656, I will adhere to all regulations in this grant agreement. I am responsible for timely and accurate reimbursements in the amounts listed above.

Molly Fogarty
Signature

2/4/16
Date

Please attach the following documents:

- ☐ Signed Approval to Apply for a Grant Form
- ☐ Grant Award Letter
- ☐ City Council/Mayor Approval
- ☐ Any other relevant documentation

This Form and all relevant attachments will be scanned and attached in the Grant Maintenance module in MUNIS and can be viewed or printed at your convenience.



Massachusetts Cultural Council

Springfield Cultural Council
P.O. Box 15325
Springfield, MA 01115

January 22, 2016

Mr. Dan Gallagher
Forest Park Library
380 Belmont Ave
Springfield, MA 01108

Dear Mr. Gallagher:

After long deliberation, The Springfield Cultural Council is pleased to inform you that your application for 2016 funding has received final approval in the amount of **\$300** to support the following project/program: **Summer Concert Series: The Ethel Lee Combo.** This year we surprisingly received an influx of applicants. In our efforts to support as many diverse programs across the community as possible, the committee voted not to award full funding to any project this cycle.

Grants are made on a reimbursement basis only. Once your program has been completed, please send your completed form and documentation to: **Springfield Cultural Council, P.O. Box 15325, Springfield, MA 01115**

In addition to your reimbursement form, please include:

- Invoices, receipts, or paid bills
- Evidence that the event took place and was credited as promised (programs, news clippings, press releases, photos, programs, etc.)
- W9 Tax Form

Neglecting to include these items will delay your payment. Reimbursement will take approximately four weeks once submitted.

You have one year from the date of this letter to submit a request for reimbursement. Failure to meet that deadline will result in the loss of funds. If you need additional time to complete your project, your request for an extension must be made in writing, explaining the need for additional time. Grant recipients also need the Council's written permission to make changes to their projects. Project modifications must be requested in writing, and the modification should not significantly alter the original purpose of the approved application. Extension and modification requests are reviewed on a case-by-case basis and are not automatically granted.

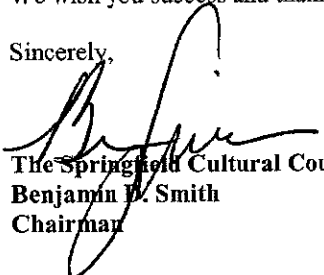
You are required to acknowledge the financial support of the Springfield Cultural Council on all published materials and announcements regarding your project. **Also, you must post your advertisement on our Face Book page: Springfield Cultural Council.** This credit is required by the MCC and failure to comply may jeopardize future funding.

According to IRS guidelines the grant money you receive is considered taxable income. Keep the award letter and check stub as a record of the award for your taxes.

If you have any questions, please call my office at (413) 739-6819.

We wish you success and thank you for your efforts on behalf of our community.

Sincerely,


The Springfield Cultural Council Committee
Benjamin M. Smith
Chairman

Enclosures: Reimbursement Form, Grantee Credit and Publicity Requirements



MASSACHUSETTS CULTURAL COUNCIL LOCAL CULTURAL COUNCIL PROGRAM REIMBURSEMENT FORM

Grantee _____

Project Title _____

For Council Use:

Application Number _____

Total award amount \$ _____ Amount to be paid now \$ _____

*Please attach supporting documentation such as copies of programs, fliers, press, invoices, cancelled checks, receipts, etc. as required by the local cultural council for payment.

This request is:

1. ☐ a progress payment

or

☐ a final payment

2. ☐ for the grantee

or

☐ for third-party vendor

MAKE CHECK PAYABLE TO:

NAME _____

ADDRESS _____

CITY/TOWN _____ STATE/ZIP _____

TAX ID #/FED EMPLOYEE # OR SOCIAL SECURITY # _____

"As grantee for the project as detailed above, I certify that the statements made herein are true and that the funds requested to be disbursed fulfill the purpose indicated in the approved application, and that I have fulfilled the credit policy requirements outlined on the MCC's website at www.massculturalcouncil.org."

[If your grant was approved with a CONDITION]: "I further testify that the condition imposed on the project has been met."

Signed under the pains and penalties of perjury:

Signature of grantee or officer of grantee organization with
legal authority to bind and execute this certification

Date

FOR LOCAL CULTURAL COUNCIL USE ONLY: Must be completed and signed by at least two cultural council members

Please check:

☐ The LCC has notified the grantee of the credit policy outlined in the *LCC Program Regulations and Guidelines*.

☐ The grantee has completed all or part of the project described in the approved application, and has submitted appropriate supporting documentation regarding how funds were used.

LCC Member Signature

Print Name

Date

LCC Member Signature

Print Name

Date

Once processed, please remember to obscure the recipient's Social Security Number

Revised July 2011



City of Springfield

ADOPTED

Meeting: 03/07/16 07:00 PM
Initiator: Melvyn Altman
Sponsors: Mayor Domenic J. Sarno
DOC ID: 3412

19

Order Authorizing Mayor to Execute Quitclaim Deed for Sale of SS Avon Pl. (00850-0020) to Catherine Z. Rossi (Mayor Sarno)

WHEREAS, the City of Springfield acquired title to vacant land located in Springfield, Massachusetts known as South Side Avon Place (Parcel-ID # 00850-0020), formerly with building thereon and formerly known as 59-61 Avon Place, through tax title foreclosure proceedings in Land Court; and

WHEREAS, the Tax Title Custodian determined that said property is not needed for general municipal purposes; and

WHEREAS, the Office of Housing solicited requests to abutters to submit applications for the purchase and redevelopment of said property pursuant to the Abutter Lots Sales Program of the City of Springfield; and

WHEREAS, the application submitted by Catherine Z. Rossi, owner of 67 Avon Place, was accepted by the Abutter Lots Sales Program Committee.

NOW THEREFORE BE IT ORDERED, that the Mayor be and is hereby authorized in the name of and on behalf of the City of Springfield to execute and deliver a quitclaim deed to Catherine Z. Rossi for the transfer of title to South Side Avon Place (Parcel-ID # 00850-0020) for consideration of Six Hundred Fifty-Five and 00/100 Dollars (\$655.00) in substantially the same form as the draft deed attached hereto.

RESULT:	ADOPTED [12 TO 0]
MOVER:	Melvin A. Edwards, Ward 3 Councilor
SECONDER:	E. Henry Twiggs, Ward 4 Councilor
AYES:	Hurst, Twiggs, Allen, Rooke, Ramos, Williams, Williams, Gomez, Ashe, Edwards, Walsh, Fenton
ABSENT:	Kenneth E. Shea

MASSACHUSETTS QUITCLAIM DEED BY CORPORATION (short form)

KNOW ALL PERSONS BY THESE PRESENTS that **CITY OF SPRINGFIELD** (“Grantor”), a municipal corporation duly established under the laws of the Commonwealth of Massachusetts and having its usual place of business at 36 Court Street, Springfield, Hampden County, Massachusetts, for consideration paid and in full consideration of **SIX HUNDRED FIFTY-FIVE AND 00/100 DOLLARS (\$655.00)**, grants to **CATHERINE Z. ROSSI** (“Grantee”), individually, of 67 Avon Place, Springfield, Massachusetts 01105, with **QUITCLAIM COVENANTS**, the land in said Springfield, described as follows:

Land now known as **South Side Avon Place (Parcel-ID # 00850-0020)**, formerly with building thereon and formerly known as 59-61 Avon Place, and being the parcel described in a deed recorded July 16, 2003, in Hampden County Registry of Deeds, Book 13382, Page 251, and supposed to contain about 6550 square feet; and being the same parcel described in an Instrument of Taking dated December 12, 2006, and recorded in Hampden County Registry of Deeds, Book 16498, Page 394; and also being the same parcel foreclosed by Judgment of the Land Court entered December 28, 2009, in Case No.: 08 TL 136579, and recorded in Hampden County Registry of Deeds, Book 18158, Page 233; and being more particularly bounded and described in Exhibit A attached hereto and made a part hereof (hereinafter referred to as the “Property”).

This conveyance is made pursuant to the Abutter Lots Sales Program of the City of Springfield and is sold “as is” and is conveyed subject to the following restrictions which shall run with the Property and which shall be enforceable by the City of Springfield through appropriate legal or equitable proceedings.

(1) The Property must be combined with the abutting parcel located at 67 Avon Place, Springfield, Massachusetts owned by the Grantee; (2) The Property may be used solely as a side yard to an immediate adjacent parcel, garden, and landscaped open space; (3) All excess trash, brush, rubbish, and debris shall be cleared from the Property within one month from the date of transfer of title; (4) Prior to the installation of any fencing, the Grantee shall obtain approval from the Springfield Historical Commission since the Property is located within a local historic district; and (5) If the Grantee wishes to use the Property for parking, the lot must be paved in compliance with the Springfield Zoning Ordinance, and the Grantee must obtain approval of the parking plans from both the City of Springfield Office of Planning and Economic Development and the City of Springfield Department of Public Works.

This deed shall also be subject to all easements and restrictions of record, if any, lawfully existing in, upon or over said Property or appurtenant thereto.

There has been full compliance with the provisions of Chapter 44, Section 63A of the Massachusetts General Laws.

The Mayor has received the appropriate affidavit as prescribed in Chapter 60, Section 77B of the Massachusetts General Laws.

IN WITNESS WHEREOF, the said **CITY OF SPRINGFIELD** has caused its corporate seal to be hereto affixed and these presents to be signed, acknowledged, and delivered in its name and behalf by Domenic J. Sarno, its Mayor, hereto duly authorized, this _____ day of _____, 2016, executing this instrument by authority granted by Chapter 40, Section 3 of the Massachusetts General Laws and by Order passed by its City Council on _____, 2016, and attached hereto as Exhibit B.

CITY OF SPRINGFIELD

By _____
Domenic J. Sarno, Mayor

COMMONWEALTH OF MASSACHUSETTS

HAMPDEN, ss.

Springfield, Massachusetts

On this _____ day of _____, 2016, before me, the undersigned Notary Public, personally appeared the above-named Domenic J. Sarno, Mayor, proved to me through satisfactory evidence of identification, which was personal knowledge, to be the person whose name is signed on the preceding or attached document, and acknowledged to me that he signed it voluntarily for its stated purpose, and acknowledged to me that he executed the same as his free act and deed, and as the free act and deed of the City of Springfield.

Melvyn W. Altman
Notary Public
My Commission Expires: 12/16/2016

Attachment: Deed SS Avon Pl. (Par.20) (3412 : Sale SS Avon Pl. (Par.20))

EXHIBIT A

A certain lot of land situated on the southerly side of Avon Place in Springfield, Hampden County, Massachusetts and bounded and described as follows:

Commencing on the southerly side of Avon Place at a point three hundred fifty (350) feet easterly from the easterly line of land formerly of H.M. Morehouse; thence running at right angles with Avon Place one hundred thirty-one (131) feet to Cemetery Avenue, so called; thence Easterly on said Cemetery Avenue fifty (50) feet; thence Northerly on a line parallel with the first mentioned line one hundred thirty-one (131) feet to said Avon Place; thence Westerly on said Avon Place fifty (50) feet to the place of beginning.

Attachment: Deed SS Avon Pl. (Par.20) (3412 : Sale SS Avon Pl. (Par.20))



City of Springfield

ADOPTED

Meeting: 03/07/16 07:00 PM
Initiator: Melvyn Altman
Sponsors: Mayor Domenic J. Sarno
DOC ID: 3413

20

Order Authorizing Mayor to Execute Quitclaim Deed for Sale of ES Plainfield St. (09775-0072) to JMRE, LLC (Mayor Sarno)

WHEREAS, the City of Springfield acquired title to vacant land located in Springfield, Massachusetts known as East Side Plainfield Street (Parcel-ID # 09775-0072) through tax title foreclosure proceedings in Land Court; and

WHEREAS, the Tax Title Custodian determined that said property is not needed for general municipal purposes; and

WHEREAS, the Office of Procurement solicited requests for proposals for the purchase and redevelopment of said property pursuant to RFP (Bid) Number 16-015; and

WHEREAS, Thomas P. Mauer, Manager, submitted a proposal and a bid in the amount of Two Thousand Five Hundred and 00/100 Dollars (\$2,500.00) for the purchase and redevelopment of said property on behalf of his Massachusetts limited liability company, TMRE, LLC, of 243 Pearl Street, South Hadley, Massachusetts; and

WHEREAS, the City's RFP Review Committee met on September 29, 2015 and recommended that the proposal and bid submitted by TMRE, LLC be accepted by the Mayor for the reason that they were an abutter and that said property was their only means of ingress and egress to the property they own at 153 Plainfield Street; and

WHEREAS, on September 30, 2015 the Mayor accepted the proposal and bid submitted by TMRE, LLC, and named them preferred developer of East Side Plainfield Street (Parcel-ID # 09775-0072); and

WHEREAS, on February 10, 2016 for the purpose of holding title to said property Thomas P. Mauer formed a new Massachusetts limited liability company named JMRE, LLC with an address of 243 Pearl Street, South Hadley, Massachusetts with himself named as Manager.

NOW THEREFORE BE IT ORDERED, that the Mayor be and is hereby authorized in the name of and on behalf of the City of Springfield to execute and deliver a quitclaim deed to JMRE, LLC, a Massachusetts limited liability company, for the transfer of title to East Side Plainfield Street (Parcel-ID # 09775-0072) for consideration of Two Thousand Five Hundred and 00/100 Dollars (\$2,500.00) in substantially the same form as the draft deed attached hereto.

RESULT:	ADOPTED [11 TO 1]
MOVER:	Adam Gomez, Ward 1 Councilor
SECONDER:	Orlando Ramos, Vice President- Ward 8 Councilor
AYES:	Hurst, Twiggs, Allen, Rooke, Ramos, Williams, Williams, Gomez, Ashe, Edwards, Walsh
NAYS:	Michael A. Fenton
ABSENT:	Kenneth E. Shea

MASSACHUSETTS QUITCLAIM DEED BY CORPORATION (short form)

KNOW ALL PERSONS BY THESE PRESENTS that **CITY OF SPRINGFIELD** (“Grantor”), a municipal corporation duly established under the laws of the Commonwealth of Massachusetts and having its usual place of business at 36 Court Street, Springfield, Hampden County, Massachusetts, for consideration paid and in full consideration of **TWO THOUSAND FIVE HUNDRED AND 00/100 DOLLARS (\$2,500.00)**, grants to **JMRE, LLC** (“Grantee”), a Massachusetts limited liability company, with a usual place of business at 243 Pearl Street, South Hadley, Massachusetts 01075, with **QUITCLAIM COVENANTS**, the land in said Springfield, described as follows:

Land known as **East Side Plainfield Street (Parcel-ID # 09775-0072)**, and being the parcel described in a deed dated January 31, 1995, and recorded in Hampden County Registry of Deeds, Book 9053, Page 18, and supposed to contain about 16,858 square feet (0.3870 acres); and being the same parcel described in an Instrument of Taking dated August 3, 2009, and recorded in Hampden County Registry of Deeds, Book 17993, Page 570; and also being the same parcel foreclosed by Judgment of the Land Court entered on January 11, 2012, in Case No.: 10 TL 141508, and recorded in Hampden County Registry of Deeds, Book 19103, Page 260; and being more particularly described in Exhibit “A” attached hereto and made a part hereof (hereinafter referred to as the “Property”).

The Property is sold pursuant to Chapter 30B, Section 16 of the Massachusetts General Laws and is conveyed subject to the conditions, restrictions, or covenants listed below (“hereinafter called Protective Restrictions”) which are to be taken and construed as running with the Property and are to be binding upon the Grantee, its successors, assigns, grantees, and lessees for a term of thirty years after the date of this deed creating them unless released by the City of Springfield. These Protective Restrictions shall be for the benefit of the City of Springfield and may be enforced by the City through appropriate legal or equitable proceedings.

1. The Property is sold “as is” and subject to any and all existing environmental conditions, whether known or unknown, responsibility for which the Grantee hereby agrees to assume.
2. All excess trash, brush, rubbish, and debris shall be cleared from the Property by the Grantee within thirty days from the date of transfer of title.
3. If the Grantee decides to develop the Property, all development plans must be submitted to and approved by the City of Springfield Office of Planning and Economic Development.
4. If the Grantee decides to sell the Property, it cannot be conveyed separate from the parcels in Springfield, Massachusetts known as 153 Plainfield Street (Parcel-ID # 09775-0074), Rear Plainfield Street (Parcel-ID # 09775-0277), and ES Plainfield Street (Parcel-ID # 09775-0282).

This deed shall also be subject to all easements and restrictions of record, if any, lawfully existing in, upon or over said Property or appurtenant thereto.

There has been full compliance with the provisions of Chapter 44, Section 63A of the Massachusetts General Laws.

The Mayor has received the appropriate affidavit as prescribed in Chapter 60, Section 77B of the Massachusetts General Laws.

IN WITNESS WHEREOF, the said **CITY OF SPRINGFIELD** has caused its corporate seal to be hereto affixed and these presents to be signed, acknowledged, and delivered in its name and behalf by Domenic J. Sarno, its Mayor, hereto duly authorized, this _____ day of _____, 2016, executing this instrument by authority granted by Chapter 40, Section 3 of the Massachusetts General Laws and by Order passed by its City Council on _____, 2016, and attached hereto as Exhibit "B".

CITY OF SPRINGFIELD

By _____
Domenic J. Sarno, Mayor

COMMONWEALTH OF MASSACHUSETTS

HAMPDEN, ss.

Springfield, Massachusetts

On this _____ day of _____, 2016, before me, the undersigned Notary Public, personally appeared the above-named Domenic J. Sarno, Mayor, proved to me through satisfactory evidence of identification, which was personal knowledge, to be the person whose name is signed on the preceding or attached document, and acknowledged to me that he signed it voluntarily for its stated purpose, and acknowledged to me that he executed the same as his free act and deed, and as the free act and deed of the City of Springfield.

Melvyn W. Altman
Notary Public
My Commission Expires: 12/16/2016

Attachment: Deed ES Plainfield St. (Par.72) (3413 : Sale ES Plainfield St. (Par.72))

EXHIBIT "A"

The land in Springfield, Hampden County, Massachusetts, being known and designated as Lot A shown on a plan recorded in the Hampden County Registry of Deeds in Book of Plans 292, Page 103, more particularly bounded and described as follows:

WESTERLY	by Plainfield Street, one hundred eight and 50/100 (108.50) feet;
NORTHERLY	by land now or formerly of Edward and Saul L. Michaelson et. al. as shown on said plan, one hundred fifty-three and 85/100 (153.85) feet;
EASTERLY	by land now or formerly of the Boston & Maine Railroad as shown on said plan, one hundred ten and 85/100 (110.85) feet; and
SOUTHERLY	by "Remaining Land of Gray" as shown on said plan, by an irregular line a total distance of one hundred sixty-four and 65/100 (164.65) feet.

Attachment: Deed ES Plainfield St. (Par.72) (3413 : Sale ES Plainfield St. (Par.72))



City of Springfield

TABLED

Meeting: 03/07/16 07:00 PM

Initiator: Kathy Breck

Sponsors: Mayor Domenic J. Sarno

DOC ID: 3425

21

Order Approving a Contract in Excess of 3 Years for the School Foodservice RFP (Mayor Sarno)

WHEREAS, Massachusetts General Laws chapter 30B, section 12(b) provides that the Chief Procurement Officer may not award a contract for more than three(3) years without a majority vote of the governmental body; and

WHEREAS, pursuant to Federal Regulations, School Food Service Program contracts are typically awarded as a one (1)-year contract, with up to four one (1)-year renewal terms, for a total maximum contract length of five (5) years, and School Department requests authority to award such a contract; and

WHEREAS, the School Department recommends that a 5-year maximum contract term would result in better pricing and would cause less disruption to the School Food Service Program than a standard 3-year maximum contract term, and that it would be in the City's best interests to award such a contract;

NOW THEREFORE BE IT ORDERED, pursuant to Mass. Gen. Laws ch. 30B, section 12(b), that the City Council approves the award of a contract for School Food Service Program for a term of up to five (5) years.

A contract up to five (5) years is requested. The U.S. Dept. Of Agriculture's regulations allow for a one-year contract with up to four (4), one-year renewals.

RESULT: REFERRED TO COMMITTEE

Next: 3/21/2016 7:00 PM



Bond Authorization - MSBA Projects (Brunton, STEM, Walsh, Public Day) - \$9,103,543 (Mayor Sarno)

BOND ORDER TO PAY FOR THE COSTS OF, WINDOWS AND DOORS PROJECTS AT MARY WALSH SCHOOL, PUBLIC DAY HIGH SCHOOL AND DANIEL B. BRUNTON ELEMENTARY SCHOOL AND STEM MIDDLE SCHOOL ROOF REPLACEMENT AS REQUIRED BY THE MASSACHUSETTS SCHOOL BUILDING AUTHORITY

WHEREAS, the City of Springfield ("City") has applied for funding from the Massachusetts School Building Authority ("MSBA") Accelerated Repair Program for the purpose of paying the costs of window and door projects at the Mary M. Walsh School (\$2,646,869) the Public day High School (\$1,690,808) the Daniel B. Brunton Elementary School (\$2,662,470), and the roof replacement at STEM Middle School (\$2,103,396) which proposed repair projects would materially extend the useful life of each school and preserve assets that otherwise are capable of supporting the required educational programs, and for which the City has applied for a school construction grant from the Massachusetts School Building Authority ("MSBA"); and

WHEREAS, after reviewing this order, the Chief Administrative and Financial Officer has certified to the Mayor and City Council, that in his professional opinion, after an evaluation of all pertinent financial information reasonably available, the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the appropriation and borrowing, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

BE IT ORDERED: That the City of Springfield hereby appropriates the amount of Nine Million One Hundred and Three Thousand Five Hundred and Forty Three and 00/100 Dollars (\$9,103,543) for the purpose of paying the costs of window and door projects at the Mary M. Walsh School (\$2,646,869) the Public day High School (\$1,690,808) the Daniel B. Brunton Elementary School (\$2,662,470), and the roof replacement at STEM Middle School (\$2,103,396) including the payment of all costs incidental or related thereto (collectively, the "Projects"), provided that the sums appropriated above for each school may be reallocated among the Projects to reflect actual costs, but the total sum appropriated will not exceed \$9,103,543.00, which proposed repair Projects would materially extend the useful life of each respective school and preserve assets that otherwise are capable of supporting the required educational program, and for which the City has applied for a grant from the Massachusetts School Building Authority ("MSBA"), said amount to be expended under the direction of the Department of Capital Asset Construction. The City acknowledges that the MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and if the MSBA's Board of Directors votes to invite the City to collaborate with the MSBA on this proposed repair projects, any project costs the City incurs in excess of any grant that may be approved by and received from the MSBA shall be the sole responsibility of the City; and that, if invited to collaborate with

the MSBA on the proposed repair projects, the amount of borrowing authorized pursuant to the order below shall be reduced by any grant amounts set forth in the Project Funding Agreements that may be executed between the City and the MSBA.

BE IT FURTHER ORDERED THAT to meet this appropriation, the Treasurer, with the approval of the Mayor, is authorized to borrow said amount under Mass. Gen. Laws Chapter 44, or pursuant to any other enabling authority. The Treasurer is also hereby authorized to file an application with the appropriate officials of the Commonwealth of Massachusetts' Municipal Finance Oversight Board to qualify under Chapter 44A of the General Laws any and all bonds or notes of the City authorized by this vote, and to provide such information and execute such documents as such Municipal Finance Oversight Board of the Commonwealth may require.

RESULT:**REFERRED TO COMMITTEE****Next: 3/21/2016 7:00 PM**

City of Springfield
36 Court Street
Springfield, MA 01103



Division of Administration
and Finance

To: Springfield City Council
From: TJ Plante, Chief Administrative & Financial Officer
Date: 3/7/2016
Re: Order for Council Meeting – 3/7/2016
Cc: Mayor Sarno

Purpose: The purpose of this memo is to provide an explanation of the order sponsored by the Mayor for the March 7, 2016 Council meeting, which authorizes the City to pay \$9,103,543 for four schools that were invited into the Massachusetts School Building Authority's (MSBA) Accelerated Repairs Program.

Background: Four Springfield public schools were invited into the MSBA Accelerated Repair Program: at the Mary M. Walsh School, Public day High School, Daniel B. Brunton Elementary School for window and door projects, and STEM Middle School for roof replacement. The main goals of the Accelerated Repair Program are to improve learning environments for children and teachers, reduce energy use, and generate cost savings for districts.

The City needs to authorize bonds for the total amount of this project before any reimbursements from MSBA can be requested. The City can expect 80% reimbursement of eligible costs from MSBA. The total bond authorization sought is \$9,103,543 to cover all costs associated with the Accelerated Repairs Program. If project costs exceed the total project budget of \$7,204,577 as determined by MSBA, the City will be required to pay the additional expenses as MSBA will not increase the amount to be reimbursed.

CAFO Certification: This memorandum will confirm that in my professional opinion, as the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in this City Council Order, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

This certification is made in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.



Bond Authorization - Police Vehicles - \$1,125,000 (Mayor Sarno)

A BOND ORDER TO PAY FOR COSTS ASSOCIATED WITH THE PURCHASE OF POLICE VEHICLES

WHEREAS, the City of Springfield (“the City”) wishes to appropriate \$1,125,000 for the purchase of twenty-five new vehicles for the Springfield Police Department (“SPD”). The purchase of new vehicles is necessary to continue the provision of public safety and to improve, and contribute to, the quality of life for the citizens of the City of Springfield by protecting, serving, and working with the community.

WHEREAS, the purchase of new police vehicles will replace a portion of the SPD’s aging fleet, protecting officer safety, saving money on repair costs, and reducing the amount of time vehicles will be spent out of service; and

WHEREAS, the City seeks approval to borrow said amount in order to meet the appropriation; and

WHEREAS, after reviewing this order, the Chief Administrative and Financial Officer has certified to the Mayor and City Council, that in his professional opinion, after an evaluation of all pertinent financial information reasonably available, the City’s financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the appropriation and borrowing, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008. The foregoing order requires a two-thirds vote of all members of the City Council, in accordance with Chapter 44 of the General Laws.

BE IT ORDERED: That the City hereby appropriates the sum of \$1,125,000 to pay costs of purchasing vehicles for the Springfield Police Department, including the payment of any and all other costs incidental or related thereto, and that to meet this appropriation, the City Treasurer, with the approval of the Mayor, is authorized to borrow said amount under and pursuant to Chapter 44 of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the City therefore; that the Mayor is authorized to contract for and expend any federal or state aid available for the project, and that the Mayor is authorized to take any other action necessary or convenient to carry out this project; and

FURTHER ORDERED: That the City Treasurer is authorized to file an application with The Commonwealth of Massachusetts' Municipal Finance Oversight Board to qualify under Chapter 44A of the General Laws any and all bonds or notes of the City authorized by this vote, and to provide such information and execute such documents as the Municipal Finance Oversight Board of The Commonwealth of Massachusetts may require.

RESULT:**REFERRED TO COMMITTEE****Next: 3/21/2016 7:00 PM**

City of Springfield
36 Court Street
Springfield, MA 01103



Division of Administration
and Finance

To: Springfield City Council
From: TJ Plante, Chief Administrative & Financial Officer
Date: 3/7/2016
Re: Order for Council Meeting – 3/7/2016
Cc: Mayor Sarno

Purpose: The purpose of this memo is to provide an explanation of the order sponsored by the Mayor for the March 7, 2016 Council meeting, which authorizes the City to pay \$1,125,000 for the purchase of vehicles for the Springfield Police Department (“SPD”).

Background: The purchase of the new vehicles is necessary to continue the provision of public safety and to improve, and contribute to, the quality of life for the citizens of the City of Springfield by protecting, serving, and working with the community. The vehicles to be purchased will replace a portion of the SPD’s aging fleet. These replacements will protect officers’ safety, save money on repair costs, and reduce the amount of time vehicles will out of service.

Vehicle to Purchase	Units	Price per Unit	Total Amount
Police Cruisers	25	\$ 45,000	\$ 1,125,000

CAFO Certification: This memorandum will confirm that in my professional opinion, as the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in this City Council Order, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

This certification is made in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

Attachment: CAFO Cert - Bond Order - Police Vehicles (3418 : Bond Authorization - Police Vehicles - \$1,125,000)



City of Springfield

TABLED

Meeting: 03/07/16 07:00 PM
Initiator: Jennifer Whisher
Sponsors: Mayor Domenic J. Sarno
DOC ID: 3417

24

Bond Authorization - DPW Vehicles - \$923,925 (Mayor Sarno)

A BOND ORDER TO PAY FOR COSTS ASSOCIATED WITH THE PURCHASE OF DPW VEHICLES

WHEREAS, the City of Springfield ("the City") wishes to appropriate \$923,925 for the purchase of vehicles for the Department of Public Works ("DPW"). The purchase of these new replacement vehicles is necessary in order to continue the support of the City's solid waste program. The vehicles to be purchased include two pick-up trucks for daily operations, two semi-automated and one fully-automated 31 cubic-yard trucks for trash removal services; and

WHEREAS, the City seeks approval to borrow said amount in order to meet the appropriation; and

WHEREAS, after reviewing this order, the Chief Administrative and Financial Officer has certified to the Mayor and City Council, that in his professional opinion, after an evaluation of all pertinent financial information reasonably available, the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the appropriation and borrowing, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008. The foregoing order requires a two-thirds vote of all members of the City Council, in accordance with Chapter 44 of the General Laws.

BE IT ORDERED: That the City hereby appropriates the sum of \$923,925 to pay costs of purchasing vehicles for the Department of Public Works, including the payment of any and all other costs incidental or related thereto, and that to meet this appropriation, the City Treasurer, with the approval of the Mayor, is authorized to borrow said amount under and pursuant to Chapter 44 of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the City therefore; that the Mayor is authorized to contract for and expend any federal or state aid available for the project, and that the Mayor is authorized to take any other action necessary or convenient to carry out this project; and

FURTHER ORDERED: That the City Treasurer is authorized to file an application with The Commonwealth of Massachusetts' Municipal Finance Oversight Board to qualify under Chapter 44A of the General Laws any and all bonds or notes of the City authorized by this vote, and to provide such information and execute such documents as the Municipal Finance Oversight Board of The Commonwealth of Massachusetts may require.

RESULT: REFERRED TO COMMITTEE

Next: 3/21/2016 7:00 PM

City of Springfield
36 Court Street
Springfield, MA 01103



Division of Administration
and Finance

To: Springfield City Council
From: TJ Plante, Chief Administrative & Financial Officer
Date: 3/7/2016
Re: Order for Council Meeting – 3/7/2016
Cc: Mayor Sarno

Purpose: The purpose of this memo is to provide an explanation of the order sponsored by the Mayor for the March 7, 2016 Council meeting, which authorizes the City to pay \$923,925 for the purchase of vehicles for the Department of Public Works (“DPW”).

Background: The purchase of the new replacement vehicles is necessary in order to continue the support of the City’s solid waste program. The vehicles to be purchased will be used for trash removal services and daily operation:

Vehicle to Purchase	Units	Price per Unit	Total Amount
Semi-Automated 31 Cubic-yard Truck	2	\$ 281,300	\$ 562,600
Fully-Automated 31 Cubic-yard Truck	1	\$ 281,325	\$ 281,325
Pick-up Truck	2	\$ 40,000	\$ 80,000
Total	5		\$ 923,925

CAFO Certification: This memorandum will confirm that in my professional opinion, as the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in this City Council Order, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

This certification is made in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

Attachment: CAFO Cert - Bond Order - DPW Vehicles (3417 : Bond Authorization - DPW Vehicles - \$923,925)



Bond Authorization - Food Service Building - \$7,000,000 (Mayor Sarno)

A BOND ORDER TO PAY FOR COSTS ASSOCIATED WITH THE FOOD SERVICE FACILITY AT 75 CADWELL DRIVE

WHEREAS, the City of Springfield wishes to appropriate \$7,000,000 for the acquisition, design, renovation, and construction management services necessary to convert a building located at 75 Cadwell Drive, Springfield, MA., to serve as a food service facility to house the operations, food storage, food preparation, and meal distribution for the Springfield Public Schools food service program; and

WHEREAS, Springfield Public Schools ("SPS") provides universal free breakfast and lunch, Dinner Programs, Summer Meals and full service vending for all of its students and staff, resulting in an increase in FY15 of 432,047 more meals provided and creating a need for increased square footage and cold storage needs. In FY16 additional revenue is expected to be \$2,241,009 and

Whereas, the USDA denied the SPS's request to fund the purchase with a surplus in the Food Service account, resulting in the request for the City to acquire the property located at 75 Cadwell Drive for use by the SPS Food Service Program; and

Whereas, the purchase of the Cadwell Drive Program property will save SPS \$386,881 annually, or \$32,240 a month, in lease, storage and shipping costs and commodity assessment fees. Currently, SPS is outsourcing cold storage to a facility in Chicopee and whereas

Whereas, the new facility could include: producing and packaging food components to support the Breakfast in the Classroom (BIC) Program, Dinner Program, and Summer Program, centralizing catering services, increasing frozen food storage to support direct USDA shipments and Field to Freezer Program, increasing food and equipment storage, increasing the vending operation, implementing a student culinary arts training and program (in partnership with Putnam Vocational and Central High), implementing a district bakery, and an equipment maintenance and repair workshop. The new facility could also be designed and outfitted to produce 100,000 meals daily to support the Springfield District Programs (BIC, dinner and summer) and those that could potentially be outsourced to surrounding communities. Additionally, the new facility could serve to support the Federal Emergency Management Agency (FEMA) as a resource should another disaster occur in the Western MA area. An estimated 12-15 full time jobs would also be created as a result of the food service facility.

WHEREAS, the City seeks approval to borrow said amount in order to meet the appropriation; and

WHEREAS, after reviewing this order, the Chief Administrative and Financial Officer has certified to the Mayor and City Council, that in his professional opinion, after an evaluation of all pertinent financial information reasonably available, the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the appropriation and borrowing, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008. The foregoing order requires a two-thirds vote of all members of the City Council, in accordance with Chapter 44 of the General Laws.

BE IT ORDERED: That the City hereby appropriates the sum of \$7,000,000 to pay costs of purchasing the food

service building located at 75 Cadwell Drive, Springfield, MA, including the payment of any and all other costs incidental or related thereto, and that to meet this appropriation, the City Treasurer, with the approval of the Mayor, is authorized to borrow said amount under and pursuant to Chapter 44 of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the City therefore; that the Mayor is authorized to contract for and expend any federal or state aid available for the project, and that the Mayor is authorized to take any other action necessary or convenient to carry out this project; and

FURTHER ORDERED: That the City Treasurer is authorized to file an application with The Commonwealth of Massachusetts' Municipal Finance Oversight Board to qualify under Chapter 44A of the General Laws any and all bonds or notes of the City authorized by this vote, and to provide such information and execute such documents as the Municipal Finance Oversight Board of The Commonwealth of Massachusetts may require.

RESULT:**REFERRED TO COMMITTEE****Next: 3/21/2016 7:00 PM**

City of Springfield
36 Court Street
Springfield, MA 01103



Division of Administration
and Finance

To: Springfield City Council
From: TJ Plante, Chief Administrative & Financial Officer
Date: 3/07/2016
Re: Order for Council Meeting – 3/07/2016
Cc: Mayor Sarno

Purpose: The purpose of this memo is to provide an explanation of the order sponsored by the Mayor for the March 7, 2016 Council meeting, which authorizes the City to pay \$7,000,000 for the acquisition, design, renovation, and construction management services necessary to convert a building located at 75 Cadwell Drive, Springfield, MA., to serve as a food service facility to house the operations, food storage, food preparation, and meal distribution for the Springfield Public Schools food service program.

Background: The Springfield Public Schools (“SPS”) provides universal free breakfast and lunch, Dinner Programs, Summer Meals and full service vending for all of its students and staff, resulting in an increase in FY15 of 432,047 more meals provided. This increase in meals provided has created a need for increased square footage and cold storage. Currently, SPS is outsourcing cold storage to a facility in Chicopee and shipping whole fruits and vegetables from its farm partner in Amherst, to a facility in Rhode Island to be cleaned, cut, and packaged for SPS meals.

The United States Department of Agriculture (USDA) denied the SPS’s request to fund the purchase with a surplus in the Food Service account, resulting in the request for the City to acquire the property located at 75 Cadwell Drive for use by the SPS Food Service Program. Purchasing the Cadwell Drive property will save SPS \$386,881 annually, or \$32,240 a month in lease, storage, shipping costs and commodity assessment fees.

Through design and renovation, the new facility could include: producing and packaging food components to support the Breakfast in the Classroom (BIC) Program, Dinner Program, and Summer Program, centralizing catering services, increased frozen food storage to support direct USDA shipments and Field to Freezer Program, increased food and equipment storage, increased vending operations, a student culinary arts training and program (in partnership with Putnam Vocational and Central High), a district bakery, and an equipment maintenance and repair workshop. The new facility could also be designed and outfitted to produce 100,000 meals daily to support the Springfield District Programs (BIC, dinner and summer) and those that could potentially be outsourced to surrounding communities. Additionally, the acquisition and creation of the SPS food storage facility could create an estimated 12 to 15 full-time jobs.

The loan authorization is to carry the project from the acquisition through construction phase.

CAFO Certification: This memorandum will confirm that in my professional opinion, as the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in this City Council Order, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

This certification is made in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.



Transfer of Unexpended Bond Proceeds from Putnam Vocational Technical Academy Construction Project (Mayor Sarno)

WHEREAS, Council approved a \$5,879,826 bond order to pay for costs associated with the Roger L. Putnam Vocational Technical Academy construction project (the "Project") on June 4, 2014; and

WHEREAS, the City issued a \$5,879,727 portion of its \$49,262,000 General Obligation State Qualified Municipal Purpose Loan of 2015 Bonds, Series A dated February 12, 2015 to finance the Project;

WHEREAS, the Project is now complete and it is desired that unexpended bond proceeds no longer needed for the Project in the amount of \$1,000,000 be used to fund City Hall building capital improvements; and

WHEREAS, After reviewing this order, the Chief Administrative and Financial Officer has certified to the Mayor and City Council, that in his professional opinion, after an evaluation of all pertinent financial information reasonably available, the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the transfer, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008;

BE IT ORDERED THAT: That in accordance with Chapter 44, Section 20 of the General Laws, the \$1,000,000 unexpended balance of funds initially borrowed to pay costs of the Roger L. Putnam Vocational Technical Academy construction project (the "Project"), which Project is complete and such amount is no longer needed for the Project, is hereby appropriated by this Council to pay City Hall building capital improvements costs, including the payment of any costs incidental or related thereto; and the foregoing order requires a majority vote of all members of the City Council, in accordance with Chapter 44, Section 20 of the General Laws.

From Account: 3142-00-000-0000-0000-000000-0000000-701000

To Account: 3254-00-000-0000-0000-0000-000000-0000000-700000

FINANCIAL IMPACT:

\$1,000,000

Order (ID # 3414)

Meeting of March 7, 2016

RESULT: REFERRED TO COMMITTEE

Next: 3/21/2016 7:00 PM

City of Springfield
36 Court Street
Springfield, MA 01103



Office of Management Budget

To: Peter Garvey
From: Jennifer Winkler, Budget Director
Date: August 26, 2015
Re: Project Signoff
Cc: TJ Plante, Chief Administrative & Financial Officer

Purpose: The purpose of this memo is to ask departments to review all funded capital projects and signoff on completed projects.

Tasks: The following steps are needed to complete the signoff. Please complete the following tasks for each project, listed on the attached spreadsheet:

1. Indicate Yes or No (Y or N) if the project is completed.
2. If the project is not completed, indicate a Yes or No (Y or N) if the project should be closed and the rational why or why not.
3. Sign and date this memo and send hardcopy back to Lindsay Hackett in OMB along with the completed spreadsheet.

The goal is to close these projects and allocate any leftover funds to new projects.

Due Date: Tuesday, September 2nd, 2015

Department Head Signature

Date

CAFO Signature

Date

FUND	Current Project Funded	AVAILABLE BUDGET	Project Complete (Y/N)	Outstanding Invoices (Y/N)	Amount	Close Project (Y/N)	If No, Reason
3261	White St Fire Station	\$ 59,971	Y	Y		Y	
3142	Putnam Construction	\$ 3,957,898	Y	Y		Y	

City of Springfield
36 Court Street
Springfield, MA 01103



Division of Administration
and Finance

To: Springfield City Council
From: Timothy J. Plante, Acting Chief Administrative & Financial Officer
Date: March 7, 2016
Re: Order for Council Meeting – 3/7/2016
Cc: Mayor Sarno

Purpose: The purpose of this memo is to provide an explanation of the order sponsored by the Mayor for the March 7, 2016 Council meeting to transfer \$1,000,000 of unexpected bond proceeds from the February 2015 bond issue for the Roger L. Putnam Vocational Technical Academy construction project to fund City Hall Building capital improvements.

Background: The City Council approved the bond order issued on June 4, 2014 for costs associated with the Roger L. Putnam Vocational Technical Academy construction project. During the close out phase of the Putnam project, the City and MSBA were able to settle on additional reimbursement costs, initially determined “ineligible.” The result is additional funding from MSBA, leaving the City with unexpended bond proceeds that must be transferred to another project.

Unexpended bond proceeds in the amount of \$1,000,000 of will be transferred to fund City Hall capital repairs, including, but not limited to: repairing the front stairs, drainage, lighting, and repointing and repairing the exterior facade around the building.

Unexpended Bond Proceeds								
<u>FUND</u>	<u>Dept</u>	<u>Sign Off</u>	<u>Current Project Funded</u>	<u>Current Term</u>	<u>Available</u>	<u>Proposed Project</u>	<u>New Term</u>	<u>Proposed Cost</u>
3142	DCAC	Y	Putnam Construction	20	3,957,898	Municipal Building Improvements	20	1,000,000

CAFO Certification: This memorandum will confirm that in my professional opinion, as the Acting Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in this City Council Order, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

This certification is made in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

Attachment: CAFO Cert - Unexpended Bond Proceeds - Putnam to City Hall Repairs (3414 : Transfer of Unexpended Bond Proceeds from


City of Springfield

36 Court Street
Springfield, MA 01103

Meeting: 03/07/16 07:00 PM

Department: Law

Category: General

Prepared By: Anthony I. Wilson

Initiator: Anthony I. Wilson

Sponsors: President - Ward 2 Councilor Michael A. Fenton

DOC ID: 3274 A

TABLED

SPECIAL ACT (ID # 3274)

An Act Filling Vacancies in Ward Seats of the City Council by Special Election

The Commonwealth of Massachusetts

In the Year Two Thousand Fifteen

AN ACT FILLING VACANCIES IN WARD SEATS OF THE CITY COUNCIL BY SPECIAL ELECTION

Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same, as follows:

Section 1: Section two of chapter three hundred and eight of the Acts of nineteen hundred and ninety-two will have no force and effect upon ward seats of the Springfield City Council.

Section 2: Notwithstanding the provisions of section fifty A of chapter forty-three of the general laws or any other general or special law to the contrary, if a vacancy occurs, for any reason, in a ward seat of the city council more than two hundred and ten (210) days prior to the expiration of that term, the city clerk shall notify the city council prior to the next city council meeting.

At the first meeting, following notice from the clerk, the city council shall adopt an order calling for a special preliminary election, on a Tuesday, not less than sixty-two and not more than seventy-six days after the adoption of such order and a special election, on a Tuesday, not more that twenty-eight days after the preliminary election. The special election shall be conducted consistent with the Charter of the City of

Springfield.

If the number of candidates, certified by the elections office, is less than double the number plus one of the vacant seats then the Board of Election Commissioners shall cancel the preliminary election.

The ward seat shall remain vacant until such time as it has been filled by election. If the vacancy shall occur less than 210 days prior to the expiration of the term of that seat, but at least ten days before the regularly scheduled general election to fill that seat, the candidates in that general election shall be notified by the Election Commission of the vacancy.

Section 3: Notwithstanding the provisions of any general or special law to the contrary, to ascertain the will of the people of the city of Springfield, the board of election commissioners shall cause the following binding public opinion question to be placed on the official ballot to be used in the City of Springfield at the next regular state or municipal election:

THIS QUESTION IS BINDING.

Shall the vacancies in ward seats of the city council of the city of Springfield be filled by special election?

SECTION 3. If a majority of the voters casting a ballot on this binding question shall vote in the affirmative, the provisions of said act shall take effect immediately upon passage.

To the Honorable Senate and House of Representatives of the Commonwealth of Massachusetts In the General Court Assembled.

The undersigned, Domenic J. Sarno, Mayor of the City of Springfield, respectfully in the name and on behalf of said City, and in the pursuance of an order, a duly attested copy of which is hereto annexed, petition the General Court for legislation entitled “**AN ACT FILLING VACANCIES IN WARD SEATS OF THE CITY COUNCIL BY SPECIAL ELECTION**”, in substantially the same form as a draft Act attached hereto.

Respectfully submitted,

Domenic J. Sarno, Mayor

City of Springfield
36 Court Street
Springfield, MA 01103

HISTORY:

12/07/15	City Council	REFERRED TO COMMITTEE
Next: 12/21/15		
12/21/15	City Council	REFERRED TO COMMITTEE
Next: 01/11/16		
01/11/16	City Council	REFERRED TO COMMITTEE
Next: 02/01/16		
02/01/16	City Council	REFERRED TO COMMITTEE
Next: 03/07/16		

RESULT:	REFERRED TO COMMITTEE	Next: 3/21/2016 7:00 PM
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City of Springfield

36 Court Street
Springfield, MA 01103

Meeting: 03/07/16 07:00 PM

Department: City Clerk

Category: Council Request

Prepared By: Anthony I. Wilson

Initiator: Anthony I. Wilson

Sponsors: Ward 7 Councilor Timothy C. Allen

DOC ID: 3431

ADOPTED

RESOLUTION (ID # 3431)

Resolution Regarding Board and Committee Appointments

CITY OF SPRINGFIELD

In the City Council March 7, 2016

- WHEREAS, City Boards and Commissions are established under both municipal ordinance and state law, and
- WHEREAS, Boards and Commissions serve a purpose of fostering public participation in government and overseeing various issues of concern to the public, and,
- WHEREAS, there are many positions on Boards and Commissions in the City of Springfield which have gone unfilled, and
- WHEREAS, examples of important Boards and Commissions that have not had appointments by the Mayor in years include the Youth Commission, the Residency Compliance Commission, and the Ethics Commission, and
- WHEREAS, the law requires that positions on these Boards and Commissions be appointed by the Mayor, and
- WHEREAS, without appointments by the Mayor to these Boards and Commissions no quorum can exist, and
- NOW, THEREFORE, BE IT RESOLVED that the Springfield City Council hereby urges the Mayor, to make all appointments or re-appointments under his authority to the Youth Commission, the Ethics Commission, the Residency Compliance Commission, and all other boards and commissions.

RESULT: PASSED BY VOICE VOTE

**City of Springfield**

36 Court Street
Springfield, MA 01103

SCHEDULED**ORDINANCE (ID # 3423)**

Meeting: 03/07/16 07:00 PM

Department: Law

Category: Local Law

Prepared By: Thomas Moore

Initiator: Thomas Moore

Sponsors: Williams, Walsh, Fenton

DOC ID: 3423

Amending Ordinance Chapter 73 Article II Section 13

Please see attached document

Please see attached document

RESULT:

FIRST STEP

Next: 3/21/2016 7:00 PM

AMENDING ARTICLE II CHAPTER 73 OF THE REVISED ORDINANCES OF
THE CITY OF SPRINGFIELD, 1986, AS AMENDED, BY AMENDING
SECTION 13 THEREOF

ORD. NO. ____

Be it ordained by the Council of the City of Springfield, as follows:

Section 13 of Article II of Chapter 73, Residency Requirements, of the Code of the City of Springfield, is hereby deleted in its entirety, and replaced with the following language:

"WAIVER. The provisions of this chapter may be waived only in the manner described herein. All requests for waiver shall be submitted in writing to the Director of Labor Relations. The Director of Labor Relations shall forward the request to the Mayor and City Council. With the request, the Director of Labor Relations shall provide details about the job posting including, but not limited to: the date the job was posted, the date the posting was closed, the number of applicants who applied, and the number of Springfield residents who applied. After the request is forwarded to the Mayor and the City Council, the job posting will be opened for a second time for a period not less than seven days. The posting will be publicly posted on the City's website.

If a candidate, who meets the minimum qualifications for the posted position and who resided within the City of Springfield, does not apply for the position, then the Mayor, in his sole discretion, may grant the waiver. Any such waiver granted by the Mayor must be forwarded directly to the City Council for purposes of notification. Nothing in this Section shall be deemed to invalidate waivers granted by the Mayor or the Control Board prior to January 1, 2014 nor shall this Section restrict the Mayor to make reappointments to existing city employees.

A department head or deputy department head shall not be eligible for a waiver of the residency requirement."

Approved as to form:

Assistant City Solicitor


City of Springfield

36 Court Street
Springfield, MA 01103

ADOPTED
PETITION (ID # 3385)

Meeting: 03/07/16 07:00 PM
Department: Economic Development
Category: Special Permit
Prepared By: Phil Dromey
Initiator: Phil Dromey
Sponsors:
DOC ID: 3385

For a Special Permit a Motor Vehicle Repair & Maintenance Operation (Heavy) at the Property Known as 419 Taylor Street (11430-0111) as Allowed by M.G.L. and the Springfield Zoning Ordinance, Article 4, Table 4-4, Section 12.3.4 and M.G.L.

Request: See Above
Owner: Argo Automotive Inc.
By: Vadim Romanchenko
Petitioner: Reinaldo Torres
By: Reinaldo Torres

HISTORY:

02/22/16 City Council

LAY ON TABLE

Next: 03/28/16

RESULT: **ADOPTED [12 TO 0]**
MOVER: Adam Gomez, Ward 1 Councilor
SECONDER: Marcus J Williams, Ward 5 Councilor
AYES: Hurst, Twiggs, Allen, Rooke, Ramos, Williams, Williams, Gomez, Ashe, Edwards, Walsh, Fenton
ABSENT: Kenneth E. Shea

To The City Council of the City of Springfield:
The undersigned respectfully petition your honorable body

for a special permit a Motor Vehicle Repair & Maintenance operation (heavy) at the property known as 419 Taylor Street (11430-0111) as allowed by M.G.L. and the Springfield Zoning Ordinance, Article 4, Table 4-4, Section 12.3.4 and M.G.L.

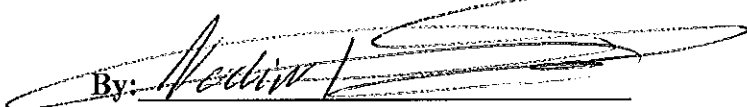
Mailing Address:

419 Taylor Street
 Springfield, MA 01105

Owner:

Argo Automotive Inc.

I hereby certify that I am the owner or acting on behalf of the owner.

By: 

Vadim Romanchenko

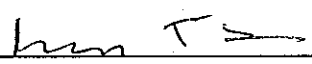
Mailing Address:

74 Hampden Street
 Chicopee, MA 01013

Petitioner:

Reinaldo Torres

I hereby certify that I am the petitioner or acting on behalf of the petitioner.

By: 

Reinaldo Torres

Attachment: Taylor_St_419_Formal_Tax (3385 : 419 Taylor Street)



THE CITY OF
SPRINGFIELD, MASSACHUSETTS

1/25/2016

Special Permit Tax Certification

I certify that all identifiable real estate, personal property and excise taxes have been paid by the petitioner and/or landlord associated with the special permit request shown below:

Special Permit: 419 Taylor Street (114300111)

Petitioner: Reinaldo Torres

Landlord: Agro Automotive, Inc.

Stephen J. Lonergan; Treasurer/Collector

**OFFICE OF PLANNING & ECONOMIC DEVELOPMENT
ANALYSIS FOR A SPECIAL PERMIT**

**419 TAYLOR STREET (11403-0111)
MOTOR VEHICLE REPAIRS**

General Information

Petitioner:	Reinaldo Torres
Request:	Motor vehicle repairs.
Proposed use of the property:	Motor vehicle repairs.
Size:	7,081 s.f.
Compatibility with current planning documents:	The Downtown Master Plan shows no changes to this area.
Neighborhood council notification:	McKnight Neighborhood Council: 1-29-16
Tax Status:	SEE ATTACHED
Site Visit:	2-3-16
Hearing Date:	2-22-16

Staff Analysis

Neighborhood characteristics:

The parcel is currently zoned Business B and is located in an area that has a mix of commercial and residential uses. The surrounding land uses include:

- To the north is a telecommunications operation zoned Industrial A.
- To the south is a two-family house zoned Business A and Residence C.
- To the east is a two-family house zoned Business B.
- To the west is an auto repair facility zoned Business B.

Site plan review:

The petitioner has requested a special permit for motor vehicle repairs at the property known as 419 Taylor Street. The site is currently being used for motor vehicles repairs and used car sales.

After reviewing the site plan and visiting the site, the staff does not object to the proposed request. As noted above, the site is currently being used for motor vehicle repairs and used car sales. After visiting the site, it was noted that the property is being maintained in good condition and does not appear to be a detriment to the surrounding properties.

The only concern the staff has is the limited parking at this location. As noted above, the site is only 7,081 square feet, so there is limited on-site parking. As such, the staff would strongly recommend that no additional

uses, including additional used car sales, be allowed at this property.

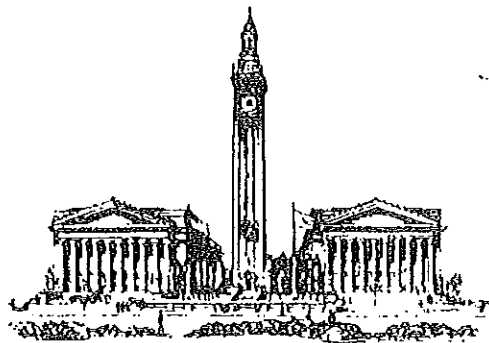


Recommendation

Approve, with conditions.

Recommended Conditions

1. This special permit is granted solely for motor vehicle repairs at the property known as 419 Taylor Street.
2. The use shall be developed according to the attached site plan with the addition of conditions #3 through #11.
3. There shall be no work to vehicles done outside of the building.
4. There shall be no used car sales associated with this use.
5. All parking for customer and employees shall be clearly marked.
6. There shall be no storage of junk or inoperable vehicles stored on the exterior of the building.
7. The building shall be maintained graffiti free.
8. The site shall be maintained free of all overgrown vegetation, weeds, trash and debris.
9. There shall be no auto body work or painting done at this location.
10. There shall be no banners, streamers or other promotional materials located on the property, without first obtaining the required sign permits.
11. The public sidewalk along Taylor Street shall be maintained, including
12. Compliance with these conditions, as well as any and all zoning regulations, is required. Failure to comply may result in enforcement by the Code Enforcement Department punishable by fine of up to \$200 per day for each day a violation exists.



THE CITY OF
SPRINGFIELD, MASSACHUSETTS

1/25/2016

Special Permit Tax Certification

I certify that all identifiable real estate, personal property and excise taxes have been paid by the petitioner and/or landlord associated with the special permit request shown below:

Special Permit: 419 Taylor Street (114300111)

Petitioner: Reinaldo Torres

Landlord: Agro Automotive, Inc.

Stephen J. Lonergan: Treasurer/Collector

RECEIVED
2016 JAN 29 A 10:27
CITY TREASURER'S OFFICE
SPRINGFIELD, MA

Proposed Location

Taylor St

Kibbe Av



SPRINGFIELD
GIS

City of Springfield, Massachusetts



DATA SOURCE:

419 Taylor Street

Attachment: Taylor St 419 2016 (3385 : 419 Taylor Street)

Kacoyannakis, Susan

From: carolonmac <carolonmac@aol.com>
Sent: Tuesday, March 01, 2016 11:37 AM
To: Kacoyannakis, Susan
Subject: RE: Taylor Street

Yup, went by the site with board members.

Here's the statement. Maybe you can cut and paste?

From: AQCA board
To: City Council
Re: Special Permit, 419 Taylor Street

The Armoury-Quadrangle Civic Association has no objection to a new auto repair shop located at 419 Taylor Street. There is already an auto repair shop at that address. AQCA will support whatever conditions that Planning requests, if there are any.

For the record, we did note that the current auto repair shop is enclosed by a black chain link fence, which is fine, but we do not like the barbed wire at the top of the fence and would hope it could be removed in the future. There is also some disrepair along the left side of the fence, as it appears to be falling over and could use some attention.

Carol Costa, AQCA President

Sent from my Verizon Wireless 4G LTE smartphone

----- Original message -----

From: "Kacoyannakis, Susan" <skacoyannakis@springfieldcityhall.com>
Date: 03/01/2016 9:42 AM (GMT-05:00)
To: "Carol Costa (carolonmac@aol.com)" <carolonmac@aol.com>
Subject: Taylor Street

Hi Carol,

Just following up on 419 Taylor Street. Were you able to draft a quick statement saying you were okay with the Special Permit? I need to know either way so it can be put on the agenda for Monday, March 7th. Thank you so much.

Susan Kacoyannakis



City of Springfield

ADOPTED

Meeting: 03/07/16 07:00 PM
Initiator: Pat Burns
Sponsors: Mayor Domenic J. Sarno
DOC ID: 3415

2

January Revenue Vs. Expenditure Report (Mayor Sarno)

RESULT: RECEIVE REPORT

Statement of Revenues and Other Sources,
and Expenditures and Other Uses
Budget and Actual - General Fund

For the period ended
01/31/16

Revenues and Other Sources:	Revised Budget	Actual	Variance Over/(Under)	%
Real Estate & Personal Property Taxes	\$ 177,910,553	\$ 121,528,300	\$ (56,382,253)	68%
Real Estate & Personal Property Taxes - Tax Liens	-	1,543,764	1,543,764	0%
Motor Vehicle Excise	9,800,000	1,973,728	(7,826,272)	20%
Penalties, interest and other taxes	5,153,730	1,782,391	(3,371,339)	35%
Charges for Services	12,997,997	6,140,685	(6,857,312)	47%
Intergovernmental	356,522,088	206,197,590	(150,324,498)	58%
MSBA Payments	12,694,418	5,184,542	(7,509,876)	41%
Licenses and Permits	7,227,500	3,047,677	(4,179,823)	42%
Fines and Forfeits	450,180	267,807	(182,373)	59%
Interest earned on Investments	1,346,859	300,871	(1,045,988)	22%
Miscellaneous	10,730,568	10,082,647	(647,921)	94%
FY 2015 Net School Spending Shortfall (a.)	9,513,484	9,513,484	-	100%
Stabilization Reserves	350,184	350,184	-	100%
Other Financing Sources	239,518	239,518	-	100%
Total Revenues and Other Sources	604,937,079	\$ 368,153,188	\$ (236,783,891)	61%
Expenditures and Other Uses:				
General government	\$ 20,144,589	\$ 13,301,999	\$ 6,842,591	66%
Public safety				
Police	41,251,354	26,175,898	15,075,457	63%
Fire	21,413,297	12,170,559	9,242,739	57%
Centralized Dispatch	1,828,958	1,237,588	591,370	68%
Other	3,685,627	2,292,317	1,393,311	62%
Health and Welfare	4,845,997	2,639,855	2,206,142	54%
Public works	9,987,467	7,588,021	2,399,446	76%
Education	388,243,766	207,942,764	180,301,002	54%
Culture and recreation	12,133,809	8,001,077	4,132,732	66%
Pension and fringe	55,732,636	44,485,173	11,247,463	80%
State and district assessments	3,299,435	1,887,574	1,411,861	57%
Debt Service	36,395,462	31,883,248	4,512,214	88%
Pay as you go Capital	1,932,506	495,580	1,436,926	26%
Other Financing Use - Trash Enterprise Supplement	4,042,175	4,042,175	-	100%
Total Expenditures and Other Uses	604,937,079	364,143,826	240,793,253	60%
Excess (deficiency) of revenues and other sources over expenditures and other uses	<u>\$ -</u>	<u>\$ 4,009,362</u>	<u>\$ 4,009,362</u>	

(a.) The FY 2015 Net School Spending Requirement shortfall must be appropriated in the School Budget pursuant to Chapter 70. Section 11 of the Education Reform Act of 1993.

CITY OF SPRINGFIELD, MASSACHUSETTS
Budget and Actual - General Fund
Expenditures and Encumbrances
For the period ended
01/31/16

Expenditures and Other Uses:	Original Budget	Transfers In/(Out)	Revised Budget	Expenditure	Encumbrance	Variance Over/(Under)	%
General government	19,657,285	487,304	20,144,589	11,499,178	1,802,821	6,842,591	66%
Public safety							
Police	41,251,354	-	41,251,354	25,628,993	546,904	15,075,457	63%
Fire	21,413,297	-	21,413,297	11,935,027	235,532	9,242,739	57%
Centralized Dispatch	1,828,958	-	1,828,958	1,237,015	573	591,370	68%
Other	3,725,627	(40,000)	3,685,627	1,959,314	333,002	1,393,311	62%
Health and Welfare	4,845,997	-	4,845,997	2,559,978	79,877	2,206,142	54%
Public works	9,987,467	-	9,987,467	6,484,226	1,103,795	2,399,446	76%
Education	378,568,673	9,675,093	388,243,766	182,029,083	25,913,681	180,301,002	54%
Culture and recreation	12,030,929	102,880	12,133,809	7,246,740	754,336	4,132,732	66%
Pension and fringe	55,932,636	(200,000)	55,732,636	44,155,173	330,000	11,247,463	80%
State and district assessments	3,299,435	-	3,299,435	1,887,574	-	1,411,861	57%
Debt Service	36,395,462	-	36,395,462	31,883,248	-	4,512,214	88%
Pay as you go Capital	1,932,506	-	1,932,506	355,818	139,762	1,436,926	26%
Other Financing Use - Trash Enterprise Supplement	4,042,175	-	4,042,175	4,042,175	-	-	100%
Total Expenditures and Other Uses	594,911,802	10,025,277	604,937,079	332,903,542	31,240,283	240,793,253	60%


City of Springfield

36 Court Street
Springfield, MA 01103

ADOPTED

COMMITTEE REPORT (ID # 3398)

Meeting: 03/07/16 07:00 PM

Department: City Clerk

Category: General

Prepared By: Anthony I. Wilson

Initiator: Anthony I. Wilson

Sponsors: At Large Councilor Justin Hurst

DOC ID: 3398

Confirmation of Col. Ronald G. Senez to the License Commission

Dear Councilors,

This is to notify you of the appointment by the Mayor of: Col. Ronald G. Senez as a member of the License Commission. Said appointment shall not take effect until confirmed by the City Council. This matter has been referred to the Committee on General Government pursuant to rule 49 of the 2016 Rules and Orders of the City Council on February 16, 2016.

Sincerely,

Anthony Ivan Wilson, Esq.
City Clerk

HISTORY:

02/22/16 **City Council** **REFERRED TO COMMITTEE**

RESULT:	ADOPTED [12 TO 0]
MOVER:	Justin Hurst, At Large Councilor
SECONDER:	Bud L. Williams, At-Large Councilor
AYES:	Hurst, Twiggs, Allen, Rooke, Ramos, Williams, Williams, Gomez, Ashe, Edwards, Walsh, Fenton
ABSENT:	Kenneth E. Shea

COLONEL (RET.) RONALD G. SENEZ

17 Garfield Street ■ Springfield, MA 01108 ■ 413 736-0189 ■ 413-265-3085 ■ Ron.Senez@mylan.com

EXECUTIVE PROFILE

Dynamic sales representative, successfully transitioning from distinguished military service, spanning 3 decades to a leading position with a major worldwide pharmaceutical company. Expert in building top-producing business relationships. Leading edge presentation skills. Previous career includes record of career advancement to national level Management and Command roles. Continuous progression ranging from service as a United States Marine Private in Viet Nam to active duty Army National Guard Colonel. Proven leader with ability to motivate others. Exceptional interface between management and labor as well as with individuals of diverse backgrounds, ages and cultures. Additional areas of strength:

- | | |
|--|--|
| ✓ <i>Client relationship development</i> | ✓ <i>Vigorous pursuit of established goals</i> |
| ✓ <i>Proven reliability, honesty and integrity</i> | ✓ <i>New market development & product launch</i> |
| ✓ <i>Competitive product positioning</i> | ✓ <i>Top-notch interpersonal skills; team player</i> |
| ✓ <i>Written and oral communications</i> | ✓ <i>Problem identification and resolution</i> |

EDUCATION

BACHELOR OF BUSINESS ADMINISTRATION, Anna Maria College, Paxton, MA
COURSE STUDIES, Springfield Technical Community College, Springfield, MA

PROFESSIONAL EXPERIENCE**MYLAN SPECIALTY LP****2009 – Present**

Senior Professional Sales Representative, for leading generic and specialty company with worldwide customers in more than 150 countries.

- Consistent top sales performer in Northeast Region for EpiPen and Performist.
- *President's Club*, 2009; *Regional Director's Award*, 2009.
- Built Worcester/Springfield, Mass. Area from a non-performing territory into a consistent growth territory.
- Selected to represent company at the following events:
 - New England Society of Allergy, 2009, 2010, 2011
 - Massachusetts School Nurse Conference, 2009, 2010, 2011
 - American Thoracic Society, Denver, 2011
 - Worcester Pulmonary Symposium, Worcester, 2011
 - CHEST Convention, San Diego, 2010
 - Family Physician Conference, Boston, 2009

SANOFI-AVENTIS (formerly Aventis Pharmaceutical)**2003 – 2009**

Sales Professional, for major worldwide pharmaceutical company. Fast-track transition from leadership career to multi-award-winning sales professional. Swiftly advanced to position among top producing sales representatives and given managerial responsibilities. Trained new sales representatives. Acted as Interim District Sales Manager, Nov.-Dec. 2005.

- Awards and recognition:
- Rated among *top Sales Representative in Region* – Annual Review, 2005
- *Nova Award, for Top New Representative in Northeast Region* – 2004
- *Spirit Award* – 2004
- Ranked *Number 1 in Regional Sales Performance* for Nasacort AQ – 2004
- *11th in Nation and 2nd in Region for Respiratory Portfolio* – 2004
- Increased Allegra Market Share from 55% to 61% during first six months (#1 share point change in region.)
- Completed the Sanofi-Aventis Management Development Program – November 2006
- Attended Field Sales Trainer Course – 2004; Completed Career Development Center management program – March 2006
- Launched Ketek, Respiratory Antibiotic – 2004

MASSACHUSETTS ARMY NATIONAL GUARD **1978 – 2002****Assignment Overview****NATIONAL GUARD BUREAU**, Washington, D.C.**Team Chief, Combat Arms Assessment Team (CAAT)**, Fort Leavenworth, KS, 06/02 – 09/02

COLONEL (RET.) RONALD G SENEZ**Page 2 of 2**

Mobilization Process Assessment pertaining to Homeland Security and Global War on Terrorism. Supervisor for team of 9, visiting mobilized military units and evaluating all aspects of the mobilization process.

- Recommend changes and improvements directly to Director of the Army National Guard.
- Utilizing thorough information gathering and analytical techniques, areas in need of improvement were identified and specifics for streamlining the mobilization process were recommended.

National Guard Bureau Liaison Officer to the Joint Task Force Olympics, 09/01 – 05/02

Provided military support to the 2002 Winter Olympics, acting as Liaison Officer for both the Chief and the Director of the National Guard Bureau to the Joint Task Force Olympics. Coordinated all communications among Joint Task Force Olympics, Utah National Guard and Joint Forces Command.

- Led staff of 8 Liaison Team officers to smoothly and successfully furnish support to law enforcement agencies for the 2002 Games; furnished FBI and Secret Service with 100% of their requested support.
- Coordinated all travel, training, lodging and meal requirements of over 5,000 military personnel from 25 states into and out of the Salt Lake City support area.
- Contributed valuable input for improvement of planning, funding and other processes in support of future Homeland Security Missions.
- Recommended for the Legion of Merit and National Guard Bureau Eagle Award.

MASSACHUSETTS ARMY NATIONAL GUARD***Brigade Executive Officer, 26th Infantry Brigade, Milford, MA, 09/00 – 08/01***

Supervised full-time staff of 70 persons tasked with all aspects of logistical, personnel and training support for a unit consisting of 2,500 personnel. Instrumental developing an outstanding working relationship between state and division headquarters staff.

- Developed and implemented a comprehensive staff training program, resulting in exceptional mission accomplishment during annual training.
- Acted as principal assistant and advisor to the Brigade Commander and as primary officer for 300-soldier deployment to Bosnia.
- Interacted with all levels of management and command, ensuring maximum operational efficiency.

Recruiting and Retention Commander, 08/98 – 02/00

Supervised and managed activities of over 100 full time Army National Guard recruiters.

- Established realistic, clearly defined recruiter goals and incentives; analyzed and meticulously followed recruiting progress, resulting in state ranking improving from 57th to 7th in an 18-month period, far exceeding Command expectations.
- Administered advertising budgets and monitored personnel hiring and training.

Infantry Battalion Commander, 01/97 – 08/98

Responsible for full command of 550-man Light Infantry Battalion, including readiness of personnel and equipment at required levels for successful mission deployment.

- Received *outstanding* evaluations from the 82nd Airborne Division Evaluation Team after leading the battalion through two notably successful training periods.
- Maintained exceptional staffing and retention levels through effective leadership and personnel motivation.

Previous Military Service

United States Marine Corps, Infantry (Enlisted), 1970 – 1978, Service in Viet Nam, 1969-1970

AWARDS & RECOGNITION**ARMED FORCES MERITORIOUS SERVICE MEDAL**

NAMED 2002 VETERAN OF THE YEAR, Springfield, MA

CONTINUING PROFESSIONAL EDUCATION: *Infantry Battalion Pre-Command Course, 1996; Command and General Staff College, 1992; Recruiting and Retention Commanders Course, 1989; Infantry Officers Advanced Course, 1987; Officer-In-Charge Course, 1987; Staff Level Administrative Course, 1985; Sexual Harassment Training, 1985; Infantry Officer Basic Course, 1982; Officer Candidate School, 1978-1979*

BUSINESS/PROFESSIONAL MEMBERSHIPS: *National Guard Association of the United States; National Guard Association of Massachusetts; Veterans of Foreign Wars (VFW); American Legion; The Retired Officers Association (TROA)*

CIVIC ORGANIZATIONS/COMMUNITY INVOLVEMENT: *Springfield School Volunteers; Springfield Veterans Activities Committee; Spirit of Springfield Volunteer; Past Special Olympic Volunteer*

References furnished upon request



THE CITY OF SPRINGFIELD, MASSACHUSETTS

MAYOR DOMENIC J. SARNO

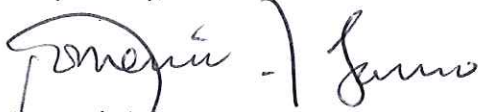
HOME OF THE BASKETBALL HALL OF FAME

February 16, 2016

Anthony Wilson, City Clerk
City of Springfield
36 Court Street
Springfield, MA 01103

I appoint Colonel (retired) Ronald G. Senez of 17 Garfield Street, Springfield, Massachusetts as a member of the License Commission, for an unexpired term until 1st Monday in January 2021 and certify that, in my opinion, Colonel Senez is a person qualified to hold this position based on his commitment to the city and experience to perform the duties of said office, and I make the appointment solely in the interest of the City. Colonel Senez will be replacing Denise Kelcey.

Respectfully,


Domenic J. Sarno
Mayor

Memo

To: Anthony Wilson
From: Justin Hurst, Chairman
CC:
Date: February 17, 2016
Re: General Government Committee

NOTICE OF MEETING

The General Government Committee of the City Council will meet on Monday, March 7, 2016 at 6:00 P M in Room 200 of City Hall. Your attendance is necessary to help expedite this matter. All interested parties are invited to attend. Thank you.

AGENDA

1. Discussion of: DPIR Grant – NO Match - \$95,000 (Mayor Sarno).
2. Discussion of: the appointment by the Mayor of Ronald G. Senez as a member of the License Commission until the first Monday in January 2021.
3. All other business brought properly before this Committee.

Susan Kacoyannakis
Administrative Aide


City of Springfield

 36 Court Street
 Springfield, MA 01103

ADOPTED
PETITION (ID # 3407)

 Meeting: 03/07/16 07:00 PM
 Department: Department of Public Works
 Category: Street Acceptance
 Prepared By: Hector Velez
 Initiator: Hector Velez
 Sponsors: Mayor Domenic J. Sarno
 DOC ID: 3407

Private #10,273
PET. NO. 10,273

CITY OF SPRINGFIELD, MASSACHUSETTS

March 7, 2016

TO THE MAYOR AND CITY COUNCIL OF THE CITY OF SPRINGFIELD:

The Board of Public Works, to which was referred the Petition of the Director of the Department of Public Works praying:

“To cause the following private ways in Springfield, Hampden County, Massachusetts to be laid out and established as public ways under the provisions of law” Also to laid out and establish the grade thereof.”

<u>Street</u>	<u>From</u>	<u>To</u>
Bellamy Road	Wilbraham Road	Fairlawn Street
Bellamy Road-1	Fairlawn Street	Bellwood Road
Celia Street	Carol Ann Street	Slumber Lane.
Clydesdale Lane	Scarsdale Lane	Easterly 1,225 feet
Emeline Court	Fair Oak Road	Northerly 560 feet
Katie Way	Emeline Court	Westerly 185 feet
Queensbury Drive	Sunbrier Road	Northerly 573 feet
Shepherd Drive	Sunbrier Road	Northerly 587 feet
Sunbrier Road	Scarsdale Lane	Easterly about 1,358 feet
Woodcrest Road	Acrebrook Road	South Branch Parkway

Reports thereon pursuant to the Revised Ordinances of the City of Springfield, as follows:

After careful consideration of the above matter, the Board is of the opinion that common convenience and necessity require that the new highways listed above should be established as public highways with said limits, in accordance with the description of location and grade as

shown in the accompanying orders and as shown on plans on file in the office of the Engineering Division of the Department of Public Works, Springfield, Massachusetts.

Said roadways have been laid out and easements acquired therein for general highway purposes.

It is further recommended that in connection with the laying out and construction of said roadways, a suitable roadway should be provided within the public highway, as laid out for vehicular traffic. Said roadways should be graded to the grade contained in said plans and be suitably paved with bituminous concrete or similar material of equal quality, in accordance with said plans.

The Board is further of the opinion that any person, firm or corporation in their land abutting the proposed public highways by reason of the laying out and construction of said roadways should sustain no damages.

It is further recommended that the order laying out said roadways should state that no betterments would be assessed.

Accompanying this report are orders implementing the above recommendation.

The Board recommends that no assessments be levied.

The Board is of the opinion that no damages should be sustained by any person, firm, or corporation in their property by reason of the construction or reconstruction of said roadways as above described.

_____))
 _____)) BOARD OF PUBLIC WORKS
 _____))

RESULT: RECEIVED PASSED

PET. NO. 10,273

CITY OF SPRINGFIELD, MASSACHUSETTS

In City Council, March 7, 2016

ORDERED, that it being necessary for common convenience and necessity a way be laid out and established and known as Bellamy Road from Wilbraham Road northerly about 692 feet to Fairlawn Street with termini and boundaries as shown on plan entitled,

SPRINGFIELD, MA
DEPARTMENT OF PUBLIC WORKS
STREET ACCEPTANCE PLAN
BELLAMY ROAD
WILBRAHAM ROAD TO FAIRLAWN STREET
SCALE 1"= 30' DATE 07/22/2013

Consisting of one (1) sheet, which plan is incorporated herein by reference and is on file in the office of the Engineering Division of the Department of Public Works, Springfield, Massachusetts;

that said way is bounded as follows:

Beginning at a point of intersection of the easterly street line of Bellamy Road with the northerly street line of Wilbraham Road, said point being on a curve along said northerly street, whose radius is one thousand and 00/100 (1000.00) feet, an arc distance of two hundred seventy and 00/100 (270.00) feet from the intersection with the westerly street line of Bellwood Road; thence, westerly by a curve to the left whose radius is one thousand and 00/100 (1000.00) feet, an arc distance of fifty-one and 50/100 (51.50) feet to a point on the westerly street line of Bellamy Road; thence, N 6° 03' 10" W along said westerly street line a distance of seven hundred and 09/100 (700.09) feet to an intersection with the southerly street line of Fairlawn Street; thence, N 87° 13' 52" E along the northerly terminus of Bellamy Road a distance of fifty and 08/100 (50.08) feet to a point; thence, S 6° 03' 10" E along the easterly street line of Bellamy Road a distance of six hundred eighty-four and 92/100 (684.92) feet to the point of beginning, all as shown on the above mentioned plan, and bearings referring to the true meridian;

that appropriate street monuments shall be placed upon the lines above described at terminal points;

that said Bellamy Road shall be fifty (50) feet wide, and a roadway within said way be graded and paved for vehicular traffic with bituminous concrete or some other equally suitable material;

that an easement for highway purposes has been taken in the land included within the boundaries as above described pursuant to and by virtue of Chapter 79 of the Massachusetts General Laws;

that no damages be awarded, inasmuch as no damages will be sustained by any person, firm or corporation in their land abutting the public highway by reason of laying out or construction of said Bellamy Road;

that within thirty (30) days after the adoption of this order, the City Clerk is hereby directed to give notice in compliance with Chapter 79 of the Massachusetts General Laws;

that no betterments be assessed for said improvement.

Attachment: bellamy road (3407 : Private to Public #10,273)

PET. NO. 10,273

CITY OF SPRINGFIELD, MASSACHUSETTS

In City Council, March 7, 2016

ORDERED, that it being necessary for common convenience and necessity a way be laid out and established and known as Bellamy Road from Fairlawn Street northerly and easterly about 600 feet to Bellwood Road with termini and boundaries as shown on plan entitled,

SPRINGFIELD, MA
DEPARTMENT OF PUBLIC WORKS
STREET ACCEPTANCE PLAN
BELLAMY ROAD
FAIRLAWN STREET TO BELLWOOD ROAD
SCALE 1"= 30' DATE 07/25/2013

Consisting of one (1) sheet, which plan is incorporated herein by reference and is on file in the office of the Engineering Division of the Department of Public Works, Springfield, Massachusetts;

that said way is bounded as follows:

Beginning at a point of intersection of the easterly street line of Bellamy Road with the northerly street line of Fairlawn Street, said point also being S 87° 13' 52" W along said northerly street line a distance of one hundred eighty-one and 14/100 (181.14) feet from the intersection of the northerly street line of Fairlawn Street with the westerly street line of Bellwood Road; thence, S 87° 13' 52" W along the southerly terminus of Bellamy Road a distance of fifty and 06/100 (50.06) feet to a point; thence, N 5° 38' 03" W along the westerly street line of Bellamy Road a distance of four hundred eighty-two and 61/100 (482.61) feet to a point of curvature; thence, northerly and easterly by a curve to the right whose radius is one hundred four and 00/100 (104.00) feet, an arc distance of one hundred fifty-three and 39/100 (153.39) feet to a point; thence, S 11° 07' 43" E along the easterly terminus of Bellamy Road a distance of fifty and 00/100 (50.00) feet to a point of curvature on the easterly street line of Bellamy Road; thence, westerly and southerly by a curve to the left whose radius is fifty-four and 00/100 (54.00) feet, an arc distance of seventy-nine and 65/100 (79.65) feet to a point of tangency; thence, S 5° 38' 03" E along said easterly street line a distance of four hundred eighty-five and 11/100 (485.11) feet to the point of beginning, all as shown on the above mentioned plan, and bearings referring to the true meridian;

that appropriate street monuments shall be placed upon the lines above described at terminal points;

that said Bellamy Road shall be fifty (50) feet wide, and a roadway within said way be graded and paved for vehicular traffic with bituminous concrete or some other equally suitable material;

that an easement for highway purposes has been taken in the land included within the boundaries as above described pursuant to and by virtue of Chapter 79 of the Massachusetts General Laws;

that no damages be awarded, inasmuch as no damages will be sustained by any person, firm or corporation in their land abutting the public highway by reason of laying out or construction of said Bellamy Road;

Attachment: bellamy road-1 (3407 : Private to Public #10,273)

that within thirty (30) days after the adoption of this order, the City Clerk is hereby directed to give notice in compliance with Chapter 79 of the Massachusetts General Laws;

that no betterments be assessed for said improvement.

CITY OF SPRINGFIELD, MASSACHUSETTS

In City Council, March 7, 2016

ORDERED, that it being necessary for common convenience and necessity a way be laid out and established and known as Celia Street from Carol Ann Street easterly to Slumber Lane with termini and boundaries as shown on plan entitled,

SPRINGFIELD, MA
DEPARTMENT OF PUBLIC WORKS
STREET ACCEPTANCE PLAN
CELIA STREET
CAROL ANN STREET TO SLUMBER LANE
SCALE 1"= 20' DATE 12/15/2015

Consisting of one (1) sheet, which plan is incorporated herein by reference and is on file in the office of the Engineering Division of the Department of Public Works, Springfield, Massachusetts;

that said way is bounded as follows:

Beginning at a point of intersection of the northerly street line of Celia Street with the easterly street line of Carol Ann Street, said point also being S 17° 58' 00" E along said easterly street line a distance of one hundred ninety-six and 28/100 (196.28) feet from a point of curvature with the southerly street line of Slumber Lane; thence, southerly and easterly by a curve to the left, whose radius is twenty-five and 00/100 (25.00) feet, an arc distance of thirty-nine and 27/100 (39.27) feet to a point of reverse curvature; thence, easterly, along the northerly street line of Celia Street, by a curve to the right, whose radius is five hundred fifty-nine and 29/100 (559.29) feet, an arc distance of one hundred ninety and 72/100 (190.72) feet to a point of tangency; thence, S 88° 26' 00" E along said northerly street line a distance of twenty-three and 93/100 (23.93) feet to a point of curvature; thence, easterly and northerly by a curve to the left, whose radius is seventeen and 38/100 (17.38) feet, an arc distance of thirty-three and 48/100 (33.48) feet to a point of intersection with the westerly street line of Slumber Lane; thence, S 18° 49' 00" E along the easterly terminus of Celia Street a distance of forty-three and 55/100 (43.55) feet to an angle point; thence, S 14° 19' 00" E along said easterly terminus a distance of fifty-eight and 92/100 (58.92) feet to a point of curvature; thence northerly and westerly, along the southerly street line of Celia Street by a curve to the left, whose radius is thirty-three and 10/100 (33.10) feet, an arc distance of forty-two and 82/100 (42.82) feet to a point of tangency; thence, N 88° 26' 00" W along said southerly street line a distance of thirty-nine and 80/100 (39.80) feet to a point of curvature; thence, westerly along said southerly street line, by a curve to the left, whose radius is five hundred nine and 29/100 (509.29) feet, an arc distance of one hundred seventy-three and 60/100 (173.60) feet to a point of compound curvature; thence, westerly and southerly by a curve to the left, whose radius is twenty-five and 00/100 (25.00) feet, an arc distance of thirty-nine and 27/100 (39.27) feet to a point of intersection with the easterly street line of Carol Ann Street; thence, N 17° 58' 00" W along the westerly terminus of Celia Street a distance of one hundred and 00/100 (100.00) feet the point of beginning, all as shown on the above mentioned plan, and bearings referring to the true meridian;

that appropriate street monuments shall be placed upon the lines above described at terminal points;

that said Celia Street shall be fifty (50) feet wide, and a roadway within said way be graded and paved for vehicular traffic with bituminous concrete or some other equally suitable material;

that an easement for highway purposes has been taken in the land included within the boundaries as above described pursuant to and by virtue of Chapter 79 of the Massachusetts General Laws;

Attachment: celia street (3407 : Private to Public #10,273)

that no damages be awarded, inasmuch as no damages will be sustained by any person, firm or corporation in their land abutting the public highway by reason of laying out or construction of said Celia Street;

that within thirty (30) days after the adoption of this order, the City Clerk is hereby directed to give notice in compliance with Chapter 79 of the Massachusetts General Laws;

that no betterments be assessed for said improvement.

PET. NO. 10,273

CITY OF SPRINGFIELD, MASSACHUSETTS

In City Council, March 7, 2016

ORDERED, that it being necessary for common convenience and necessity a way be laid out and established and known as Clydesdale Lane from Scarsdale Lane easterly about 1225 feet with termini and boundaries as shown on plan entitled,

SPRINGFIELD, MA
DEPARTMENT OF PUBLIC WORKS
STREET ACCEPTANCE PLAN
CLYDESDALE LANE
SCARSDALE LANE E'ly 1225'
SCALE 1"= 50' DATE 11/25/2014

Consisting of one (1) sheet, which plan is incorporated herein by reference and is on file in the office of the Engineering Division of the Department of Public Works, Springfield, Massachusetts;

that said way is bounded as follows:

Beginning at a point of intersection of the southerly street line of Clydesdale Lane with the easterly street line of Scarsdale Lane, said point also being N 48° 37' 23" E along said easterly street line a distance of two hundred ninety-one and 56/100 (291.56) feet from a point of curvature with a radius of twenty-five and 00/100 (25.00) feet, an arc length of sixty and 05/100 (60.05) feet; thence, N 48° 37' 23" E along the westerly terminus of Clydesdale Lane a distance of one hundred thirty-eight and 66/100 (138.66) feet to a point of curvature; thence, southerly and easterly by a curve to the left with a radius of twenty-five and 00/100 (25.00) feet, an arc length of sixty and 05/100 (60.05) feet to a point of tangency; thence, N 88° 59' 41" E along the northerly street line of Clydesdale Lane a distance of one thousand one hundred thirty-three and 80/100 (1133.80) feet to a point; thence, S 1° 02' 30" W along the easterly terminus of Clydesdale Lane a distance of fifty and 00/100 (50.00) feet to a point; thence, S 88° 59' 41" W along the southerly street line of Clydesdale Lane a distance of one thousand two hundred fifty-three and 04/100 (1253.04) feet to the point of beginning, all as shown on the above mentioned plan, and bearings referring to the true meridian;

that appropriate street monuments shall be placed upon the lines above described at terminal points;

that said Clydesdale Lane shall be fifty (50) feet wide, and a roadway within said way be graded and paved for vehicular traffic with bituminous concrete or some other equally suitable material;

that an easement for highway purposes has been taken in the land included within the boundaries as above described pursuant to and by virtue of Chapter 79 of the Massachusetts General Laws;

that no damages be awarded, inasmuch as no damages will be sustained by any person, firm or corporation in their land abutting the public highway by reason of laying out or construction of said Clydesdale Lane;

that within thirty (30) days after the adoption of this order, the City Clerk is hereby directed to give notice in compliance with Chapter 79 of the Massachusetts General Laws; that no betterments be assessed for said improvement.

Attachment: clydesdale lane (3407 : Private to Public #10,273)

PET. NO. 10,273

CITY OF SPRINGFIELD, MASSACHUSETTS

In City Council, March 7, 2016

ORDERED, that it being necessary for common convenience and necessity a way be laid out and established and known as Emeline Court from Fair Oak Road northerly about 560 feet with termini and boundaries as shown on plan entitled,

SPRINGFIELD, MA

DEPARTMENT OF PUBLIC WORKS

EMELINE COURT

SANITARY SEWER FROM FAIR OAK RD N'ly ABOUT 560' +/-

STORM WATER DRAIN FROM FAIR OAK ROAD N'ly ABOUT 276' +/-

SCALE 1"= 40'

DATE OCT. 1998

Consisting of one (1) sheet, which plan is incorporated herein by reference and is on file in the office of the Engineering Division of the Department of Public Works, Springfield, Massachusetts;

that said way is bounded as follows:

Beginning at a point of intersection of the westerly street line of Emeline Court with the northerly street line of Fair Oak Road, said point also being N 81° 27' 35" E along said northerly street line a distance of four hundred seventy-five and 00/100 (475.00) feet from the intersection with the easterly street line of Matthew Street; thence, N 8° 33' 36" W along the westerly street line of Emeline Court a distance of one hundred twenty-five and 38/100 (125.38) feet to an angle point; thence, N 8° 47' 45" W along said westerly street line a distance of four hundred thirty-four and 90/100 (434.90) feet to a point; thence, N 81° 12' 15" E along the northerly street line of Emeline Court a distance of seventy-seven and 00/100 (77.00) feet to a point; thence, S 8° 47' 45" E along the easterly street line of Emeline Court a distance of thirty-five and 00/100 (35.00) feet to a point; thence, S 81° 12' 15" W along the southerly street line of Emeline Court a distance of twenty-seven and 00/100 (27.00) feet to a point; thence, S 8° 47' 45" E along the easterly street line of Emeline Court a distance of four hundred and 00/100 (400.00) feet to an angle point; thence, S 8° 33' 36" E along said easterly street line a distance of one hundred twenty-five and 50/100 (125.50) feet to a point of intersection with the northerly street line of Fair Oak Road; thence, S 81° 27' 35" W along the southerly terminus of Emeline Court a distance of fifty and 00/100 (50.00) feet to the point of beginning, all as shown on the above mentioned plan, and bearings referring to the true meridian;

that appropriate street monuments shall be placed upon the lines above described at terminal points;

that said Emeline Court shall be fifty (50) feet wide, and a roadway within said way be graded and paved for vehicular traffic with bituminous concrete or some other equally suitable material;

that an easement for highway purposes has been taken in the land included within the boundaries as above described pursuant to and by virtue of Chapter 79 of the Massachusetts General Laws;

that no damages be awarded, inasmuch as no damages will be sustained by any person, firm or corporation in their land abutting the public highway by reason of laying out or construction of said Emeline Court;

Attachment: emeline court (3407 : Private to Public #10,273)

Sheet 2 of 2

that within thirty (30) days after the adoption of this order, the City Clerk is hereby directed to give notice in compliance with Chapter 79 of the Massachusetts General Laws;

that no betterments be assessed for said improvement.

Attachment: emeline court (3407 : Private to Public #10,273)

PET. NO. 10,273

CITY OF SPRINGFIELD, MASSACHUSETTS

In City Council, March 7, 2016

ORDERED, that it being necessary for common convenience and necessity a way be laid out and established and known as Katie way from Emeline Court westerly about 189 feet with termini and boundaries as shown on plan entitled,

SPRINGFIELD, MA
DEPARTMENT OF PUBLIC WORKS
KATIE WAY
SANITARY SEWER FROM EMELINE COURT WESTERLY
ABOUT 185' +/-
SCALE 1"= 40' DATE OCT. 1998

Consisting of one (1) sheet, which plan is incorporated herein by reference and is on file in the office of the Engineering Division of the Department of Public Works, Springfield, Massachusetts;

that said way is bounded as follows:

Beginning at a point of intersection of the southerly street line of Katie Way with the westerly street line of Emeline Court, said point also being two hundred twenty-six and 00/100 (226.00) feet along said westerly street line by two courses from the intersection with the northerly street line of Fair Oak Road; thence, S 81° 12' 15" W along the southerly street line of Katie Way a distance of one hundred eighty-nine and 59/100 (189.59) feet to a point; thence, N 8° 47' 45" W along the westerly street line of Katie Way a distance of seventy-seven and 00/100 (77.00) feet to a point; thence, N 81° 12' 15" E along the northerly street line of Katie Way a distance of thirty-five and 00/100 (35.00) feet to a point; thence, S 8° 47' 45" E along the easterly street line of Katie Way a distance of twenty-seven and 00/100 (27.00) feet to a point; thence, N 81° 12' 15" E along the northerly street line of KATIE WAY a distance of one hundred fifty-four and 59/100 (154.59) feet to a point of intersection with the westerly street line of Emeline Court; thence, S 8° 47' 45" E along the easterly terminus of Katie Way a distance of fifty and 00/100 (50.00) feet to the point of beginning, all as shown on the above mentioned plan, and bearings referring to the true meridian;

that appropriate street monuments shall be placed upon the lines above described at terminal points;

that said Katie Way shall be fifty (50) feet wide, and a roadway within said way be graded and paved for vehicular traffic with bituminous concrete or some other equally suitable material;

that an easement for highway purposes has been taken in the land included within the boundaries as above described pursuant to and by virtue of Chapter 79 of the Massachusetts General Laws;

that no damages be awarded, inasmuch as no damages will be sustained by any person, firm or corporation in their land abutting the public highway by reason of laying out or construction of said Katie Way;

that within thirty (30) days after the adoption of this order, the City Clerk is hereby directed to give notice in compliance with Chapter 79 of the Massachusetts General Laws;

that no betterments be assessed for said improvement.

Attachment: katie way (3407 : Private to Public #10,273)

PET. NO. 10,273

CITY OF SPRINGFIELD, MASSACHUSETTS

In City Council, March 7, 2016

ORDERED, that it being necessary for common convenience and necessity a way be laid out and established and known as Queensbury Drive from Sunbrier Road northerly about 566 feet with termini and boundaries as shown on plan entitled,

SPRINGFIELD, MA
DEPARTMENT OF PUBLIC WORKS
STREET ACCEPTANCE PLAN
QUEENSBURY DRIVE
SUNBRIER ROAD N'y 573'
SCALE 1"= 30' DATE 01/28/2015

Consisting of one (1) sheet, which plan is incorporated herein by reference and is on file in the office of the Engineering Division of the Department of Public Works, Springfield, Massachusetts;

that said way is bounded as follows:

Beginning at a point of intersection of the westerly street line of Queensbury Drive with the northerly street line of Sunbrier Road, said point also being N 89° 51' 56" E along said northerly street line a distance of ninety-four and 50/100 (94.50) feet from an angle point in Sunbrier Road; thence, easterly and northerly by a curve to the left with a radius of twenty-four and 86/100 (24.86) feet, an arc length of thirty-nine and 19/100 (39.19) feet to a point of tangency; thence, N 00° 11' 10" E along the westerly street line of Queensbury Drive a distance of five hundred forty-eight and 54/100 (548.54) feet to a point; thence, S 89° 48' 50" E along the northerly terminus of Queensbury Drive a distance of fifty and 00/100 (50.00) feet to a point; thence, S 00° 11' 10" W along the easterly street line of Queensbury Drive a distance of five hundred forty-eight and 26/100 (548.26) feet to a point of curvature; thence, southerly and easterly by a curve to the left with a radius of twenty-five and 14/100 (25.14) feet, an arc distance of thirty-nine and 35/100 (39.35) feet to a point of intersection with the northerly street line of Sunbrier Drive; thence, S 89° 51' 56" W along the southerly terminus of Queensbury Drive a distance of one hundred and 00/100 (100.00) feet to the point of beginning, all as shown on the above mentioned plan, and bearings referring to the true meridian;

that appropriate street monuments shall be placed upon the lines above described at terminal points;

that said Queensbury Drive shall be fifty (50) feet wide, and a roadway within said way be graded and paved for vehicular traffic with bituminous concrete or some other equally suitable material;

that an easement for highway purposes has been taken in the land included within the boundaries as above described pursuant to and by virtue of Chapter 79 of the Massachusetts General Laws;

that no damages be awarded, inasmuch as no damages will be sustained by any person, firm or corporation in their land abutting the public highway by reason of laying out or construction of said Queensbury Drive;

Attachment: queensbury drive (3407 : Private to Public #10,273)

that within thirty (30) days after the adoption of this order, the City Clerk is hereby directed to give notice in compliance with Chapter 79 of the Massachusetts General Laws;

that no betterments be assessed for said improvement.

PET. NO. 10,273

CITY OF SPRINGFIELD, MASSACHUSETTS

In City Council, March 7, 2016

ORDERED, that it being necessary for common convenience and necessity a way be laid out and established and known as Shepherd Drive from Sunbrier Road northerly about 587 feet with termini and boundaries as shown on plan entitled,

SPRINGFIELD, MA

DEPARTMENT OF PUBLIC WORKS

STREET ACCEPTANCE PLAN

SHEPHERD DRIVE

SUNBRIER ROAD N'ly 587'

SCALE 1"= 30'

DATE 01/28/2015

Consisting of one (1) sheet, which plan is incorporated herein by reference and is on file in the office of the Engineering Division of the Department of Public Works, Springfield, Massachusetts;

that said way is bounded as follows:

Beginning at a point of intersection of the easterly street line of Shepherd Drive with the northerly street line of Sunbrier Road, said point also being S 89° 51' 56" W along said northerly street line a distance of fifty-eight and 59/100 (58.59) feet from a concrete bound in Sunbrier Road; thence, S 89° 51' 56" W along the southerly terminus of Shepherd Drive a distance of one hundred and 00/100 (100.00) feet to a point; thence, easterly and northerly by a curve to the left with a radius of twenty-four and 86/100 (24.86) feet, an arc length of thirty-nine and 19/100 (39.19) feet to a point of tangency; thence, N 00° 11' 10" E along the westerly street line of Shepherd Drive a distance of five hundred sixty-two and 64/100 (562.64) feet to a point; thence, S 89° 48' 50" E along the northerly terminus of Shepherd Drive a distance of fifty and 00/100 (50.00) feet to a point; thence, S 00° 11' 10" W along the easterly street line of Queensbury Drive a distance of five hundred sixty-two and 36/100 (562.36) feet to a point of curvature; thence, southerly and easterly by a curve to the left with a radius of twenty-five and 14/100 (25.14) feet, an arc distance of thirty-nine and 35/100 (39.35) feet to the point of beginning, all as shown on the above mentioned plan, and bearings referring to the true meridian;

that appropriate street monuments shall be placed upon the lines above described at terminal points;

that said Shepherd Drive shall be fifty (50) feet wide, and a roadway within said way be graded and paved for vehicular traffic with bituminous concrete or some other equally suitable material;

that an easement for highway purposes has been taken in the land included within the boundaries as above described pursuant to and by virtue of Chapter 79 of the Massachusetts General Laws;

that no damages be awarded, inasmuch as no damages will be sustained by any person, firm or corporation in their land abutting the public highway by reason of laying out or construction of said Shepherd Drive;

Attachment: shepherd drive (3407 : Private to Public #10,273)

that within thirty (30) days after the adoption of this order, the City Clerk is hereby directed to give notice in compliance with Chapter 79 of the Massachusetts General Laws;

that no betterments be assessed for said improvement.

Attachment: shepherd drive (3407 : Private to Public #10,273)

PET. NO. 10,273

CITY OF SPRINGFIELD, MASSACHUSETTS

In City Council, March 7, 2016

ORDERED, that it being necessary for common convenience and necessity a way be laid out and established and known as Sunbrier Road from Scarsdale Lane easterly about 1358 feet with termini and boundaries as shown on plan entitled,

SPRINGFIELD, MA
DEPARTMENT OF PUBLIC WORKS
STREET ACCEPTANCE PLAN
SUNBRIER ROAD
SCARSDALE LANE E'ly 1358'
SCALE 1"= 50' DATE 12/11/2014

Consisting of one (1) sheet, which plan is incorporated herein by reference and is on file in the office of the Engineering Division of the Department of Public Works, Springfield, Massachusetts;

that said way is bounded as follows:

Beginning at a point of intersection of the southerly street line of Sunbrier Road with the easterly street line of Scarsdale Lane, said point also being N 48° 37' 23" E along said easterly street line a distance of three hundred ninety and 04/100 (390.04) feet from a point of curvature with a radius of twenty-five and 00/100 (25.00) feet, an arc length of sixty and 05/100 (60.05) feet; thence, N 48° 37' 23" E along the westerly terminus of Sunbrier Road a distance of one hundred thirty-six and 74/100 (136.74) feet to a point of curvature; thence, southerly and easterly by a curve to the left with a radius of sixteen and 99/100 (16.99) feet, an arc length of forty and 00/100 (40.00) feet to a point of tangency; thence, S 86° 24' 46" E along the northerly street line of Sunbrier Road a distance of seven hundred forty-eight and 73/100 (748.73) feet to a point; thence, N 89° 51' 56" E along said northerly street line a distance of five hundred forty-three and 09/100 (543.09) feet to a point; thence, S 2° 03' 10" W along the easterly terminus of Sunbrier Road a distance of fifty and 01/100 (50.01) feet to a point; thence, S 89° 51' 56" W along the southerly street line of Sunbrier Road a distance of five hundred forty-two and 69/100 (542.69) feet to a point; thence, N 86° 24' 46" W along said southerly street line a distance of eight hundred sixteen and 55/100 (816.55) feet to a point of curvature; thence, westerly and southerly by a curve to the left with a radius of sixty and 41/100 (60.41) feet, an arc distance of forty-seven and 71/100 (47.71) feet to the point of beginning, all as shown on the above mentioned plan, and bearings referring to the true meridian;

that appropriate street monuments shall be placed upon the lines above described at terminal points;

that said Sunbrier Road shall be fifty (50) feet wide, and a roadway within said way be graded and paved for vehicular traffic with bituminous concrete or some other equally suitable material;

that an easement for highway purposes has been taken in the land included within the boundaries as above described pursuant to and by virtue of Chapter 79 of the Massachusetts General Laws;

that no damages be awarded, inasmuch as no damages will be sustained by any person, firm or corporation in their land abutting the public highway by reason of laying out or construction of said Sunbrier Road;

Attachment: sunbrier road (3407 : Private to Public #10,273)

that within thirty (30) days after the adoption of this order, the City Clerk is hereby directed to give notice in compliance with Chapter 79 of the Massachusetts General Laws;

that no betterments be assessed for said improvement.

CITY OF SPRINGFIELD, MASSACHUSETTS

In City Council, March 7, 2016

ORDERED, that it being necessary for common convenience and necessity a way be laid out and established and known as Woodcrest Road from Acrebrook Road southerly and easterly to South Branch Parkway with termini and boundaries as shown on plan entitled,

SPRINGFIELD, MA
DEPARTMENT OF PUBLIC WORKS
STREET ACCEPTANCE PLAN
WOODCREST ROAD
ACREBROOK ROAD TO SOUTH BRANCH PARKWAY

SCALE 1"= 40'

DATE 03/03/2015

Consisting of two (2) sheets, which plans are incorporated herein by reference and are on file in the office of the Engineering Division of the Department of Public Works, Springfield, Massachusetts;

that said way is bounded as follows:

Beginning at a point of intersection of the westerly street line of Woodcrest Road with the southerly street line of Acrebrook Road, said point also being N 81° 20' 41" E along said southerly street line a distance of sixty-six and 37/100 (66.37) feet from a point of curvature with a radius of one thousand sixty-nine and 05/100 (1069.05) feet; thence, N 81° 20' 41" E along the northerly terminus of Woodcrest Road a distance of two hundred four and 69/100 (204.69) feet to a point of curvature; thence, westerly and southerly by a curve to the left, whose radius is fifty and 00/100 (50.00) feet, an arc distance of eighty-six and 35/100 (86.35) feet to a point of tangency; thence, S 17° 36' 26" E along the easterly street line of Woodcrest Road a distance of two hundred eleven and 15/100 (211.15) feet to a point of curvature; thence, southerly and easterly by a curve to the left, whose radius is forty and 00/100 (40.00) feet, an arc distance of fifty-six and 58/100 (56.58) feet to a point of tangency; thence, N 81° 20' 41" E along the northerly street line of Woodcrest Road a distance of one thousand four hundred eighty-seven and 03/100 (1,487.03) feet to a point intersection with the westerly street line of South Branch Parkway; thence, southeasterly by a curve to the left along the easterly terminus of Woodcrest Road, whose radius is one thousand two hundred and 00/100 (1200.00) feet, an arc distance of seventy-nine and 78/100 (79.78) feet to a point on the southerly street line of Woodcrest Road; thence, S 81° 20' 41" W along said southerly street line a distance of one thousand five hundred thirty-nine and 58/100 (1,539.58) feet to a point of curvature; thence, westerly and northerly by a curve to the right whose radius is one hundred and 00/100 (100.00) feet, an arc distance of one hundred forty-one and 46/100 (141.46) feet to a point of tangency; thence, N 17° 36' 26" W along the westerly street line of Woodcrest Road a distance of one hundred ninety-three and 47/100 (193.47) feet to a point of curvature; thence, northerly and westerly by a curve to the left, whose radius is one hundred and 00/100 (100.00) feet, an arc distance of one hundred forty-one and 46/100 (141.46) feet to the point of beginning, all as shown on the above mentioned plan, and bearings referring to the true meridian;

that appropriate street monuments shall be placed upon the lines above described at terminal points;

that said Woodcrest Road shall be sixty (60) feet wide, and a roadway within said way be graded and paved for vehicular traffic with bituminous concrete or some other equally suitable material;

that an easement for highway purposes has been taken in the land included within the boundaries as above described pursuant to and by virtue of Chapter 79 of the Massachusetts General Laws;

Attachment: woodcrest road (3407 : Private to Public #10,273)

that no damages be awarded, inasmuch as no damages will be sustained by any person, firm or corporation in their land abutting the public highway by reason of laying out or construction of said Woodcrest Road;

that within thirty (30) days after the adoption of this order, the City Clerk is hereby directed to give notice in compliance with Chapter 79 of the Massachusetts General Laws;

that no betterments be assessed for said improvement.



City of Springfield

36 Court Street
Springfield, MA 01103

ADOPTED

PETITION (ID # 3424)

Meeting: 03/07/16 07:00 PM
Department: Department of Public Works
Category: General
Prepared By: Hector Velez
Initiator: Hector Velez
Sponsors: Mayor Domenic J. Sarno
DOC ID: 3424

Forest Park CMA Project

CITY OF SPRINGFIELD, MASSACHUSETTS

Date: February 24, 2016

TO THE MAYOR AND CITY COUNCIL OF THE CITY OF SPRINGFIELD:

The Board of Public Works, to which was referred the petition of the Columbia Gas of Massachusetts, dated December 17 2015, to install two miles of underground gas main pipe within the Right of Way along various street on East Forest Park and Forest Park Neighborhood. **(Phase 1)** Starting at the interception of Allen Street and Perkins Street running southerly direction with a eight (8") inches PVC pipe along the west side of Perkins Street for one thousand two hundred (1,200') feet to Sumner Avenue and turn westerly direction and run on the south side of Sumner Avenue one hundred fifty (150') feet to Dorset Street to turn southeasterly direction with eight (8") inches PVC pipe to continue for approximately one thousand nine hundred (1,900') feet to Blaine Street and turn westerly direction for one hundred (100') feet to Audubon Street to bring eight 8" PVC pipe on the east side on Audubon Street for one thousand three hundred sixty-five (1,365') to White Street branching on Bentley Street with two (2") inches PVC pipe for three hundred (300') feet. **(Phase 2)** Starting at the interception of Larkspur Street and Greenbrier Street with six (6") inches PVC pipe in easterly direction for two hundred thirty (230') feet to Brunswick Street to run with 2" inches pipe on the westerly side of Brunswick Street northerly direction (720') feet and southerly direction five hundred (500') feet along Brunswick Street and branching off form Brunswick Street to Larkspur Street, Blodgett Street, Bethel Street and Blaine Street with two (2") inches PVC pipe and from Blaine Street branching off to Sunapee Street and Manitoba Street with two inches PVC pipe, all as substantially shown on a plan attached with Project ID 15-32988, which is incorporated herein by reference and to lay and maintain underground gas main pipes for the purpose of improvements of the system, reports thereon as follows:

By virtue of Chapter 708 of the Acts of 1977 the Board of Public Works held the hearing on the above matter provided for in Section 22 of Chapter 166 of the General Laws. The hearing was

held for **Phase 1** on December 16, 2015 at 5:00 P.M. and the hearing for **Phase 2** was held on February 10, 2016 at 70 Tapley Street (Conference Center), Springfield, MA at 5:00 P.M. after due notice from the office of the City Clerk. Two (3) members of the Board and three (3) persons interested in the matter were present. Of the latter, one (3) voted in favor of and no-one (0) voted against.

The Board finds the request necessary in order that the utility company can upgrade existing underground facilities in order to improve the quality of service in this area.

After careful consideration, the Board recommends the petition be granted provided:

That due care for public safety is exercised during construction including but not limited to the use of a police officer(s) for traffic control if necessary.

That said construction would not unnecessarily interfere with the movement of vehicular or pedestrian traffic in the area.

That care be taken during said construction not to damage any underground services.

That the construction site be returned to the same condition as found or better.

Said company shall indemnify and save harmless against all damages, costs and expenses whatsoever to which the City may be subjected in consequence of the acts or neglect of said Company, its agents or servants, or in any manner arising from the rights and privileges granted it by the City.

In addition said company shall, before a public way is disturbed for the laying of its wire or conduit, execute its bond in the penal sum of Ten Thousand Dollars (\$10,000) conditioned for faithful performance of its duties under this permit.

Said company shall comply with the requirements of existing Ordinances and orders and comply with any changes in Ordinances and orders as may hereafter be adopted by the Mayor and Council governing the construction and maintenance of buried cable, conduits and wires.

That any sidewalks that are damaged or removed will be replaced in kind and in accordance with the City of Springfield's Standard Specifications.

That ramps for the handicapped will be provided if and where required by law and in conformance with the Rules and Regulations of the Massachusetts Architectural Barrier Board.

That any curbing that is disturbed during construction will be reset to the established street grade using proper construction procedures.

That due care be exercised not to unnecessarily damage any public shade trees located within the construction area.

That the Springfield Water and Sewer Commission be notified before construction begins. All installations of adjacent utilities must be a minimum of 4 feet from the existing water and/or sewer main, edge to edge of pipe.

That all conditions set forth in the respective order are complied with.

_____))
_____)) BOARD OF PUBLIC WORKS

RESULT: RECEIVED PASSED



November 19th, 2015

Honorable Mayor and City Council
City of Springfield
City Hall
Court Street
Springfield, MA 01103

ATTN: Mr. Waymen Lee, City Clerk

Ladies & Gentlemen:

Columbia Gas of Massachusetts (CMA) hereby requests that it be granted a location for and permission to install underground gas main(s) within a section of the East Forest Park Neighborhood (as seen in the attached plan). Work will extend to the following streets in varying degrees/durations:

- | | |
|---------------|----------------|
| • Perkins St | • Brunswick St |
| • Sumner Ave | • Manitoba St |
| • Dorset St | • Winnipeg St |
| • Blaine St | • Sunapee St |
| • Audubon St | • Lawn St |
| • Bethel St | • Bentley St |
| • Larkspur St | • Rosemont St |
| • Blodgett St | |

This project will introduce medium pressure gas to the area and retire the aged low pressure cast iron mains and redundant infrastructure. All proposed work will include such laterals and service connections as it may now or subsequently find necessary.

Said gas main to be installed in accordance with the enclosed plan.

Sincerely,

A true copy of a petition referred to the Board of Public Works on:

November 19, 2015

Attest:

Wayman Lee, Esquire

Attachment: East Forest Park Petition (3424 : Forest Park CMA Project)

Dorset St 2016 Project -Springfield

Description:

Columbia Gas of Massachusetts (CMA) shall install gas main down the following City streets (as shown within the attached Plan Set):

Street running east to west

Sumner Ave (Perkin St to Dorset St)
 Bethel St (Dorset St to Brunswick St)
 Larkspur St (Dorset St to Greenbrier St)
 Blodgett St (Dorset St to Brunswick St)
 Blaine St (Dorset St to Brunswick St)
 Lawn St (Audubon St to end)
 Bentley St (Audubon to end)

Street running north to south

Perkin St (Allen St to Sumner Ave)
 Dorset St (Sumner Ave to Blaine St)
 Audubon St (Blaine St to White St)
 Sunapee St (Blaine St to White St)
 Winnipeg St (Sunapee St to White St)
 Brunswick St (Dorset St to Blaine St)

In total, approximately 12,108' of gas main is planned to be installed within the public right of way on the above mentioned streets. All pipe will either be 2" plastic (5,671'), 6" plastic (1,609') or 8" plastic (4,828'). This project will allow the abandonment of 16,641' of cast iron main and the removal of a buried vault regulator station at the intersection of Allen St and Perkins St.

**DEPARTMENTAL AND INTERDEPARTMENTAL CORRESPONDENCES
CITY OF SPRINGFIELD
MASSACHUSETTS**

DATE: January 27, 2016

TO: Wayman Lee, Esq.
City Clerk

FROM: Hector Velez, DPW Engineer.
on behalf of BPW

DEPARTMENT: City Clerk Office

SUBJECT: Board's agenda for:
February 10, 2016

NOTICE OF MEETINGS

Wednesday – February 10, 2016 At 70 Tapley Street, Conference Center, Springfield MA at 5:00 P.M.

Minutes of Previous Meeting

Communications

Old Business

New Business: COLUMBIA GAS

FOREST PARK (Dorset St. Project)

HEARING RE: To install medium pressure underground gas main on Forest Park Neighborhood.

Attachment: 2-10-2016 notice of meeting CMA (3424 : Forest Park CMA Project)

**DEPARTMENTAL AND INTERDEPARTMENTAL CORRESPONDENCES
CITY OF SPRINGFIELD
MASSACHUSETTS**

DATE: December 3, 2015

TO: Wayman Lee, Esq.
City Clerk

FROM: Hector Velez, DPW Engineer.
on behalf of BPW

DEPARTMENT: City Clerk Office

SUBJECT: Board's agenda for:
December 16, 2015

NOTICE OF MEETINGS

Wednesday – December 16, 2015 at 70 Tapley Street, Conference Center, Springfield MA at 5:00 P.M.

Minutes of Previous Meeting

Communications

Old Business

New Business: COLUMBIA GAS

EAST FOREST PARK (Dorset St. Project)

HEARING RE: To install medium pressure underground gas main on East Forest Park Neighborhood.

Attachment: 12-16-2015 notice of meeting CMA (3424 : Forest Park CMA Project)

Columbia Gas[®] of Massachusetts

A NiSource Company

PHASE I	JOB ORDER NUMBER (INSTALL)	15-0826390-00
	JOB ORDER NUMBER (ABANDON)	15-0826391-00
PHASE II	JOB ORDER NUMBER (INSTALL)	15-0826392-00
	JOB ORDER NUMBER (ABANDON)	15-0826393-00
REGULATOR STATION	JOB ORDER NUMBER (ABANDON)	15-0826628-00
	JOB ORDER NUMBER (ABANDON)	15-0826629-00

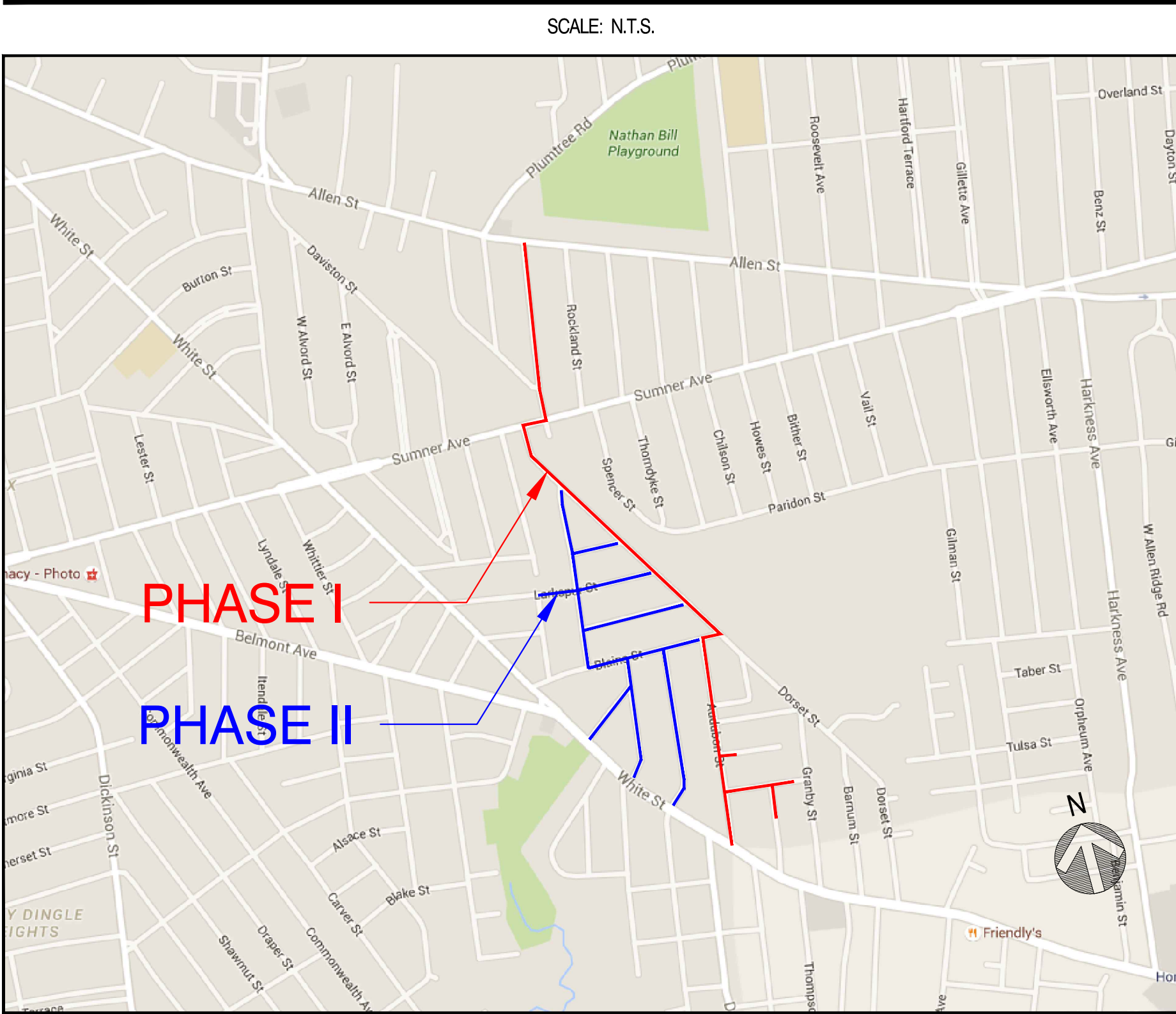
PROJECT INFORMATION

FIELD ENGINEER/TECHNICIAN:	RICHARD SALVAREZZA
CONSTRUCTION FLL:	MARK PARISEAU / KIRK GEDMAN / LAUREN ANDERSON
PERMITS:	1. BOARD OF PUBLIC WORKS HEARING 2. CITY COUNCIL NON-OCCUPANCY HEARING 3. SPRINGFIELD CITY PERMIT
TCC:	8200
COUNTY:	HAMPDEN (013)
TAX DISTRICT:	0000244
MAP NUMBER:	24
SYSTEM NUMBER(S):	80003048(MP) / 80003054(LP) / 80003052(IP)
24 HR. EMERGENCY LINE:	COLUMBIA GAS OF MASSACHUSETTS 1-800-525-8222

LEGEND

	EXISTING GAS MAIN		TEST WELL
	EXISTING GAS MAIN TO BE ABANDONED		REGULATOR STATION
	PROPOSED GAS MAIN		SINGLE CUSTOMER REGULATOR
	PROPOSED GAS MAIN UPRATE		METER
	COATED STEEL GAS MAIN		METER WITH REGULATOR
	CAST IRON GAS MAIN		TEST POINT (STATION)
	BARE STEEL GAS MAIN		GAS SERVICE TIE-OVER
	WROUGHT IRON GAS MAIN		GAS SERVICE REPLACEMENT
	HIGH DENSITY POLYETHYLENE GAS MAIN		METER MOVE OUT
	MEDIUM DENSITY POLYETHYLENE GAS MAIN		TELEPHONE MANHOLE
	LOW PRESSURE		DRAIN MANHOLE
	INTERMEDIATE PRESSURE		ELECTRIC MANHOLE
	MEDIUM PRESSURE		CATCH DRAIN
	HIGH PRESSURE		SEWER MANHOLE
	ATTACHED		FIRE HYDRANT
	BRIDGE HANGER		UTILITY POLE
	BUILDING HANGER		WETLAND
	DIRECTIONAL BORE		GAS VALVE
	INSERTED		CRITICAL GAS VALVE
	OPEN CUT		PRESSURE CONTROL FITTINGS
	PNEUMATIC BORE		TRANSITION
	PLOWED		END CAP
	ROOF TOP		REDUCER
	EXISTING		ELECTRONIC MARKER
	PROPOSED		GAS MAIN TIE IN LOCATION
			GAS MAIN ABANDONMENT LOCATION
			WELD LOCATION

PROJECT ID 15-32988 DORSET ST 2016 PHASE I & II JOB TYPE: BUDGET NAME (557 / 558 / 557 / 558 / 584 / 586) VICINITY MAP



PROJECT DESCRIPTION

PHASE I OF THIS PROJECT WILL REPLACE LOW PRESSURE AND INTERMEDIATE PRESSURE ON PERKINS ST, DORSET ST, SUMNER AVE AND AUDUBON ST AS WELL AS THE ALLEN @ PERKINS REGULATOR STATION. PHASE II WILL REPLACE OTHER SIDE STREETS IN THE AREA.

SHEET INDEX

DWG.	DESCRIPTION
T-1	TITLE SHEET
O-1	OVERVIEW SHEET
L-1 - L-13	LAYOUT PLANS
LD-1	LAYOUT PLAN DETAIL
D-1	CONSTRUCTION DETAILS

PROJECT SUMMARY TABLES

PHASE I	PROPOSED INSTALLATION			PROPOSED ABANDONMENT		
	LENGTH (FT)	SIZE (IN)	TYPE	LENGTH (FT)	SIZE (IN)	TYPE
	4,828'	8"	PHMP	9,843'	6"-12"	CI
	21'	6"	PHMP	562'	6"	PH
	1,108'	2"	PHMP	84'	12"	CS
	5,957'	TOTAL INSTALLATION (FEET)		10,489'	TOTAL ABANDONMENT (FEET)	
PROPOSED GAS SERVICES						
	REPLACEMENTS	TIE OVERS	TOTAL SERVICES	METER OUTS		
ESTIMATED GAS SERVICES		110	44	154	124	

PHASE II	PROPOSED INSTALLATION			PROPOSED ABANDONMENT		
	LENGTH (FT)	SIZE (IN)	TYPE	LENGTH (FT)	SIZE (IN)	TYPE
	1,588'	6"	PHMP	5,922'	6"	CI
	4,563'	2"	PHMP	230'	6"	PH
	6,151'	TOTAL INSTALLATION (FEET)		6,152'	TOTAL ABANDONMENT (FEET)	
PROPOSED GAS SERVICES						
	REPLACEMENTS	TIE OVERS	TOTAL SERVICES	METER OUTS		
ESTIMATED GAS SERVICES	123	37	160	169		

TOTALS	12,108'	TOTAL INSTALLATION (FEET)		16,641'	TOTAL ABANDONMENT (FEET)	
	PROPOSED GAS SERVICES					
		REPLACEMENTS	TIE OVERS	TOTAL SERVICES	METER OUTS	
	ESTIMATED GAS SERVICES	233	81	334	293	

GENERAL NOTES

- THE PROPOSED GAS MAIN SHOWN IS APPROXIMATE AND SUBJECT TO CHANGE.
- PROPERTY LINE, STRUCTURES, STREET LINE, ETC. WAS COMPILED THE COLUMBIA GAS GIS DATA BASE AND ARE TO BE CONSIDERED APPROXIMATE.
- EXISTING UTILITIES, WHERE SHOWN, HAVE BEEN COMPILED FROM ABOVE GROUND EVIDENCE ONLY AND ARE TO BE CONSIDERED APPROXIMATE. COLUMBIA GAS DOES NOT GUARANTEE THE LOCATION OF THE UNDERGROUND UTILITIES SHOWN OR THAT ALL EXISTING UTILITIES AND/OR SUBSURFACE STRUCTURES ARE SHOWN.



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REV. #	DATE	DESCRIPTION
0	11/19/2015	CITY COUNCIL APPROVAL

DESIGNED BY	RAS	11/19/2015	413-302-5853
DRAWN BY	RAS	11/19/2015	413-302-5853
CHECKED BY	TAO	11/19/2015	413-265-9476
AS-BUILT BY			
	NAME	DATE	PHONE #

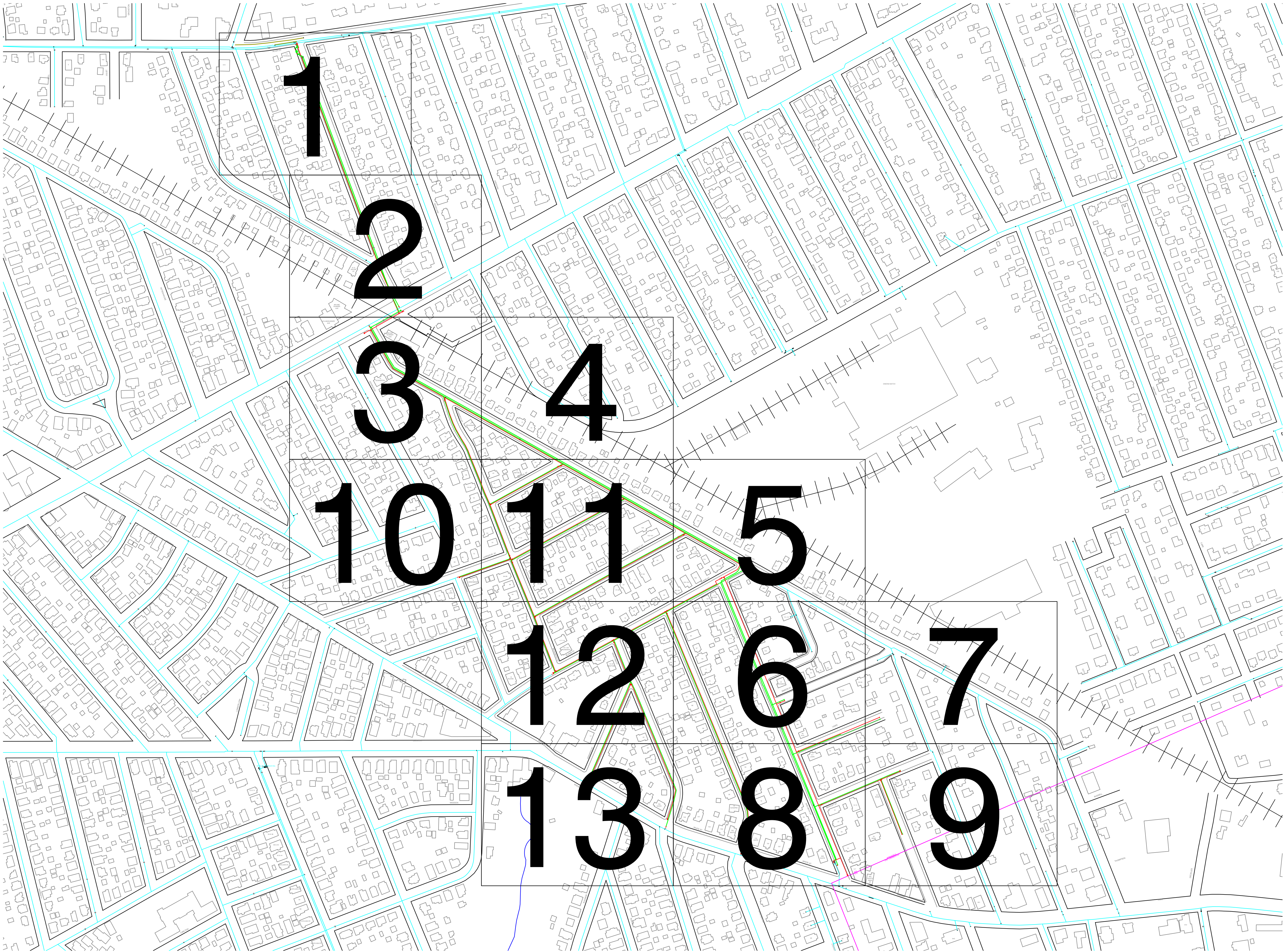
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PHASE I	JO#	15-0826391-00	
PHASE II	JO#	15-0826392-00	
PHASE II	JO#	15-0826393-00	
PROJECT ID# 15-32988			
DORSET ST PHASE I & II SPRINGFIELD, HAMPDEN			

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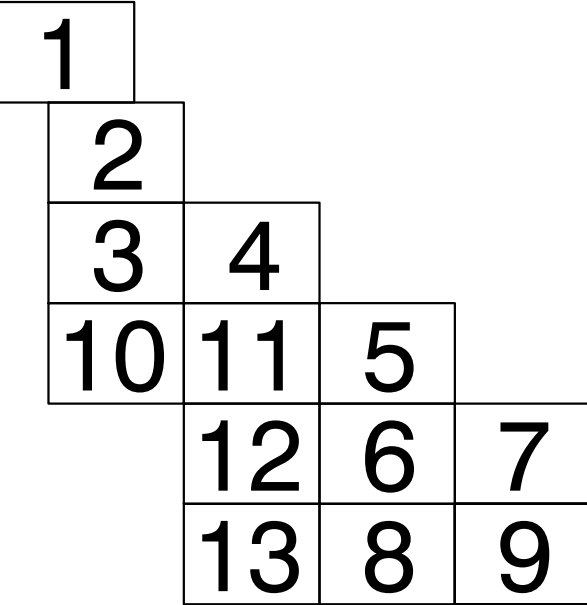
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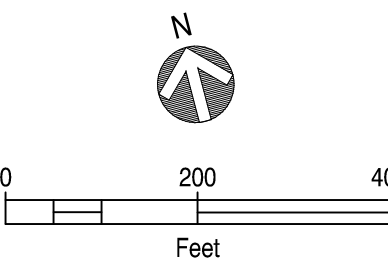
T-1



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CHECKED BY	TAO	11/19/2015	413-265-9476
AS-BUILT BY			
	NAME	DATE	PHONE #

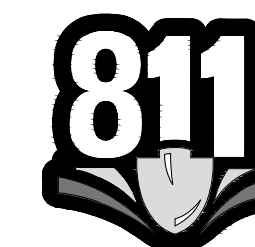
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DORSET ST PHASE I & II
SPRINGFIELD, HAMPDEN

PROJECT TITLE:

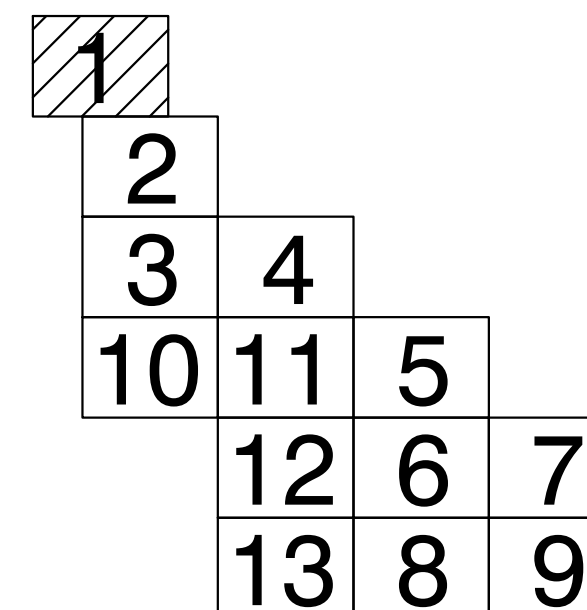
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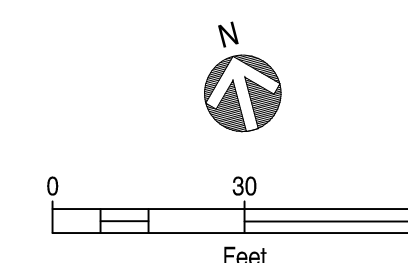
O-1



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DRAWN BY	RAS	11/19/2015	413-302-58
CHECK'D BY	TAO	11/19/2015	413-265-94
AS-BUILT BY			
	NAME	DATE	PHONE

SITE NAME:

PHASE I	JO# 15-0826390-00
PHASE I	JO# 15-0826391-00
PHASE II	JO# 15-0826392-00
PHASE II	JO# 15-0826393-00

PROJECT ID# 15-32988

DORSET ST PHASE I & II

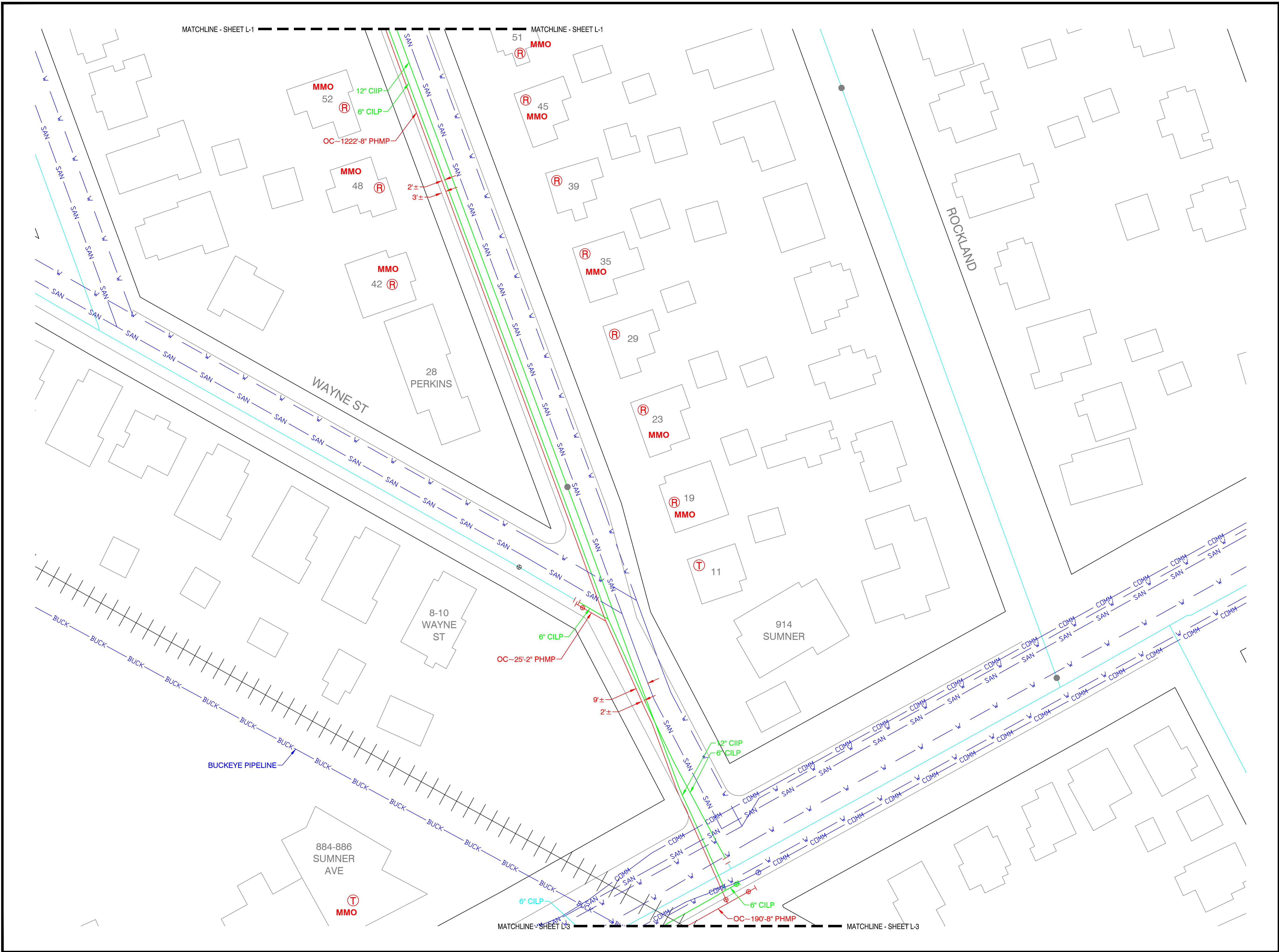
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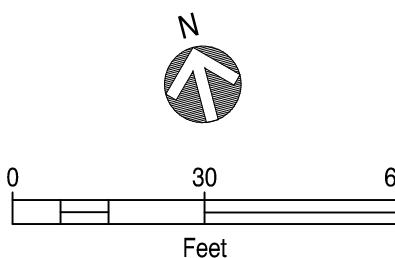
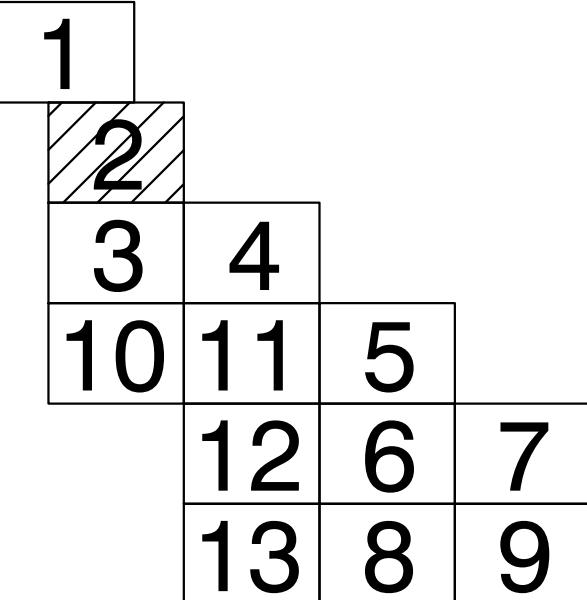
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DRAWING NO:

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SITE NAME:
PHASE I JO# 15-0826390-00
PHASE I JO# 15-0826391-00
PHASE II JO# 15-0826392-00
PHASE II JO# 15-0826393-00
PROJECT ID# 15-32988
DORSET ST PHASE I & II
SPRINGFIELD, HAMPDEN

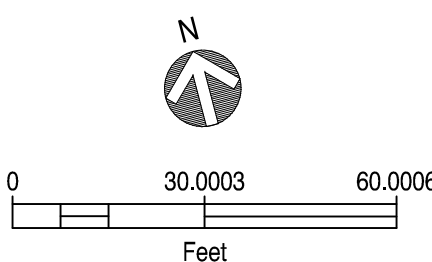
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LAYOUT SHEET

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L-2



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REV. #	DATE	DESCRIPTION

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DRAWN BY	RAS	11/19/2015	413-302-5853
CHECK'D BY	TAO	11/19/2015	413-265-9476
AS-BUILT BY			
	NAME	DATE	PHONE #

SITE NAME:
PHASE I JO# 15-0826390-00
PHASE I JO# 15-0826391-00
PHASE II JO# 15-0826392-00
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DORSET ST PHASE I & II
SPRINGFIELD, HAMPDEN

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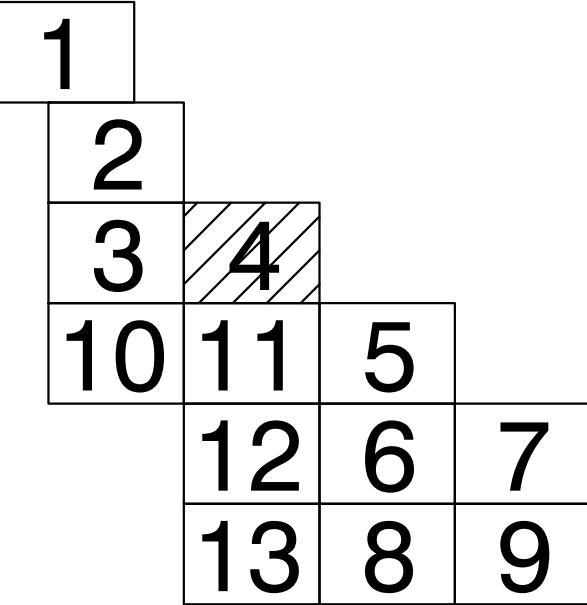
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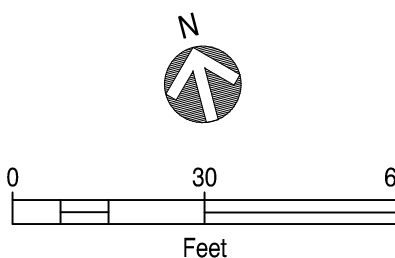
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PHASE II JO# 15-0826392-00
PHASE II JO# 15-0826393-00
PROJECT ID# 15-32988
DORSET ST PHASE I & II
SPRINGFIELD, HAMPDEN

PROJECT TITLE:
LAYOUT SHEET

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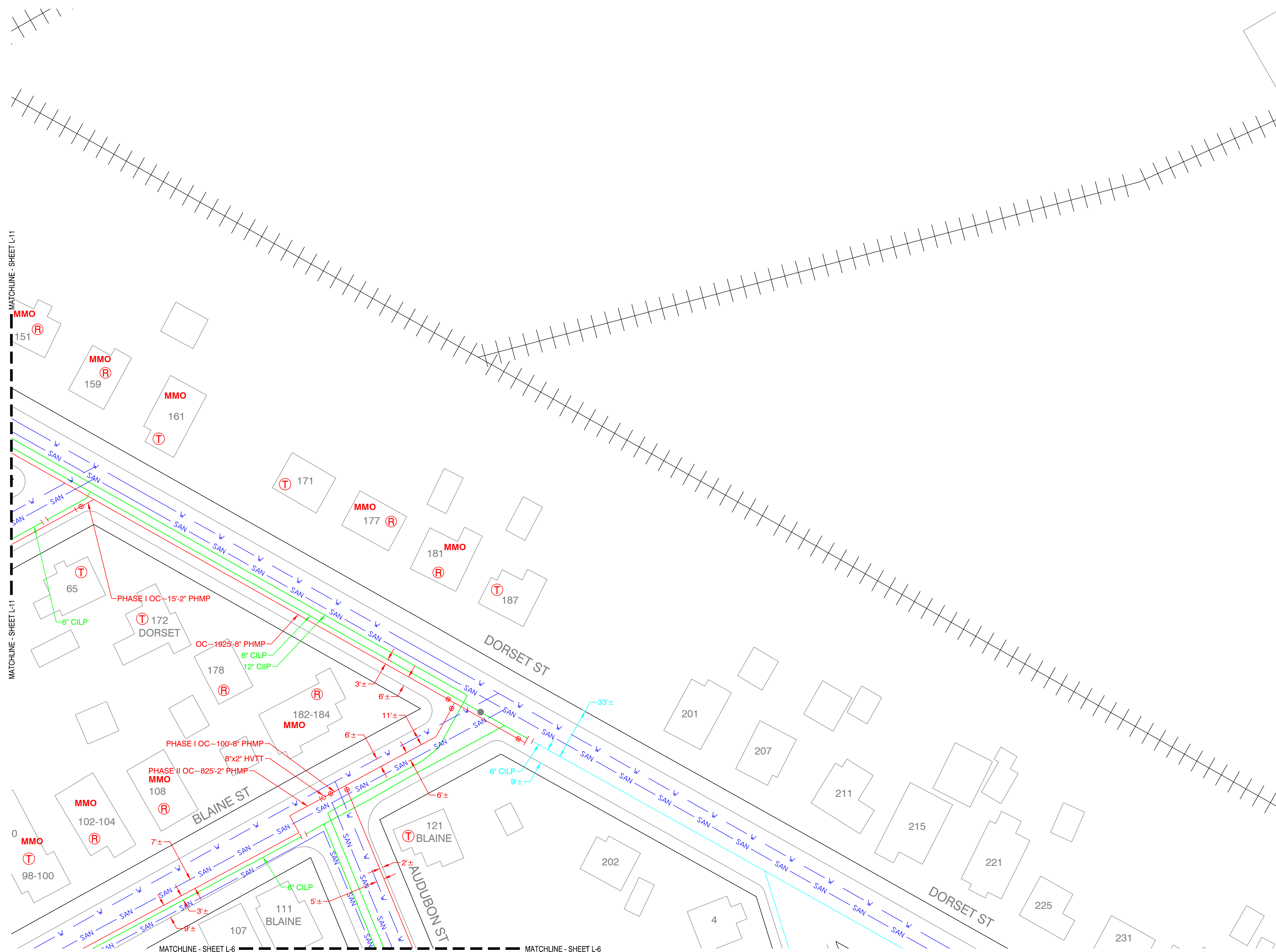
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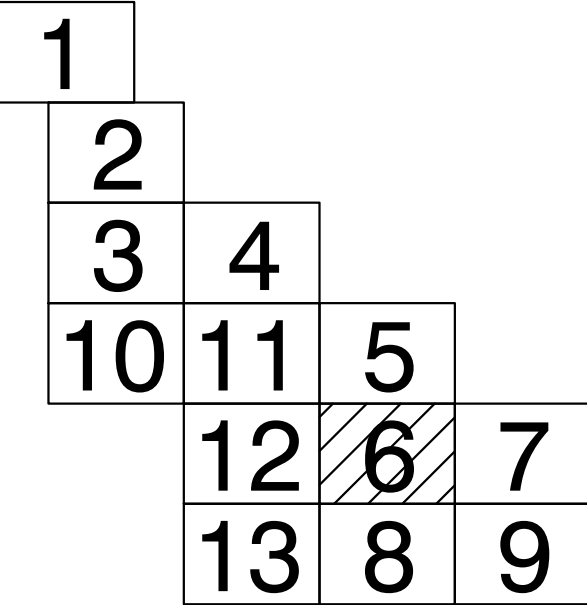
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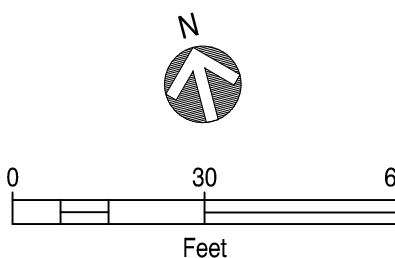




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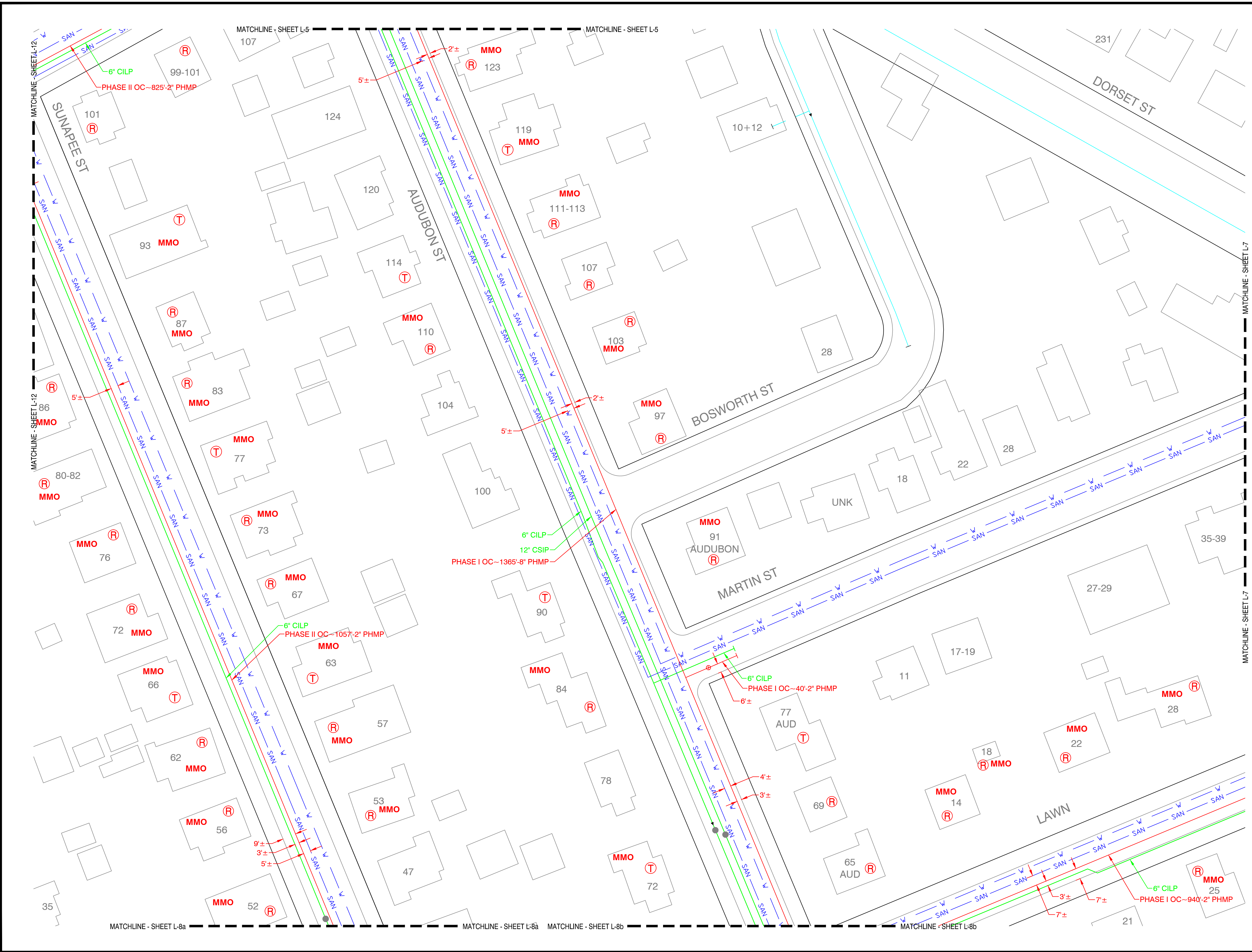
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DORSET ST PHASE I & II
SPRINGFIELD, HAMPDEN

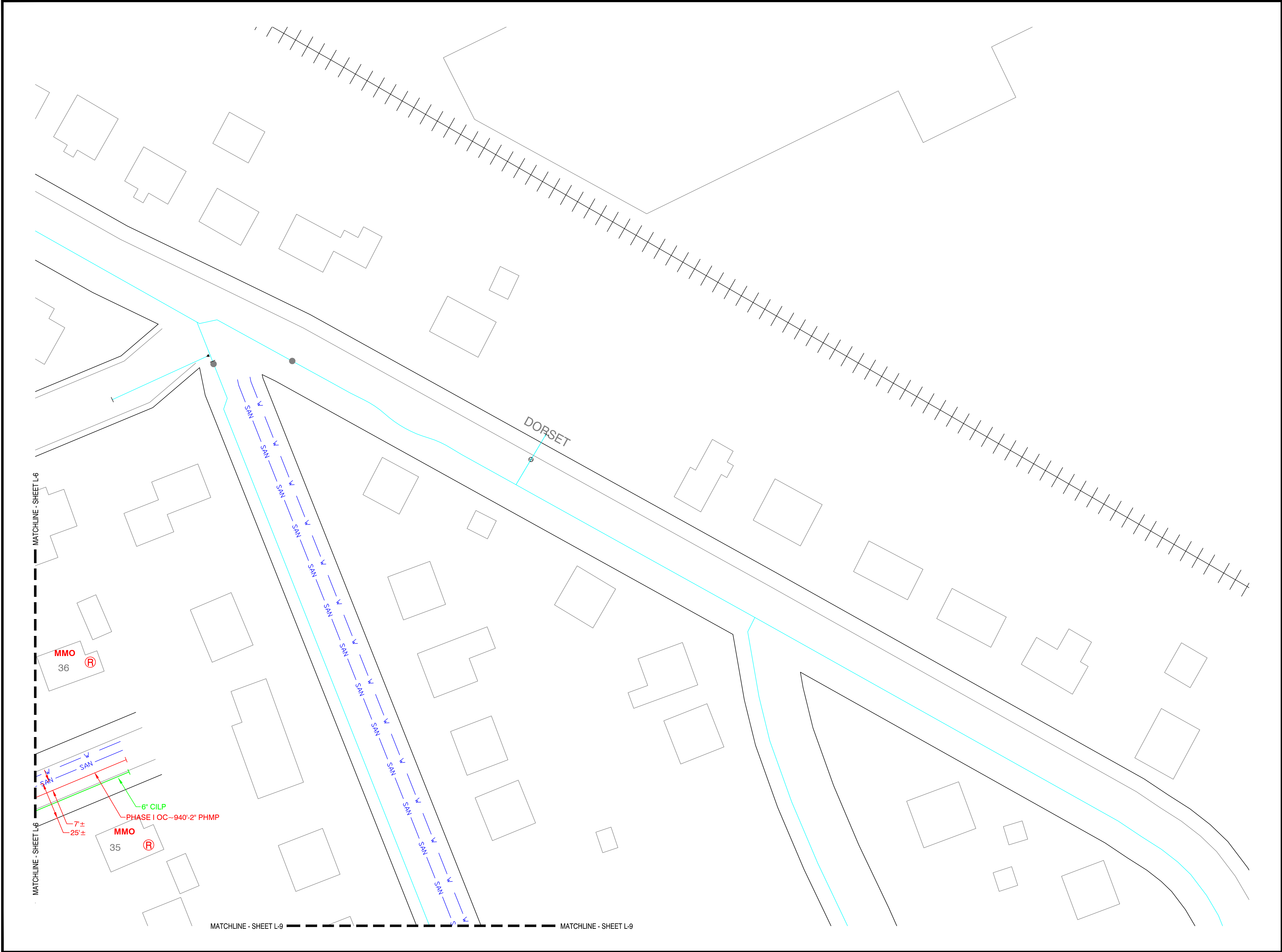
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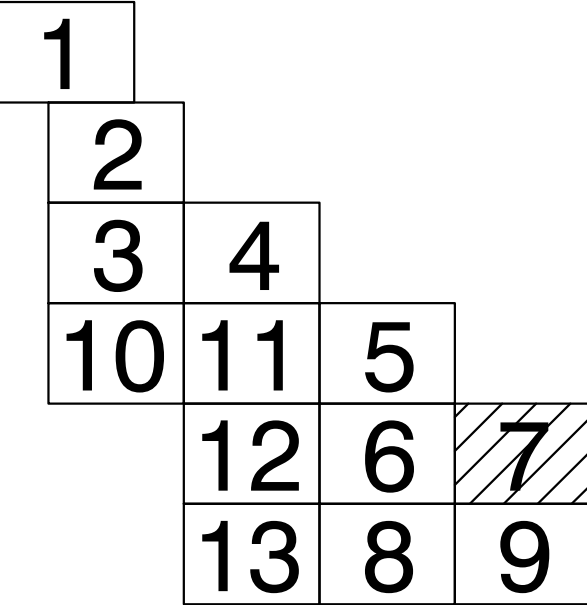
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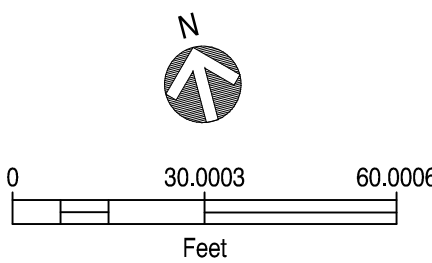




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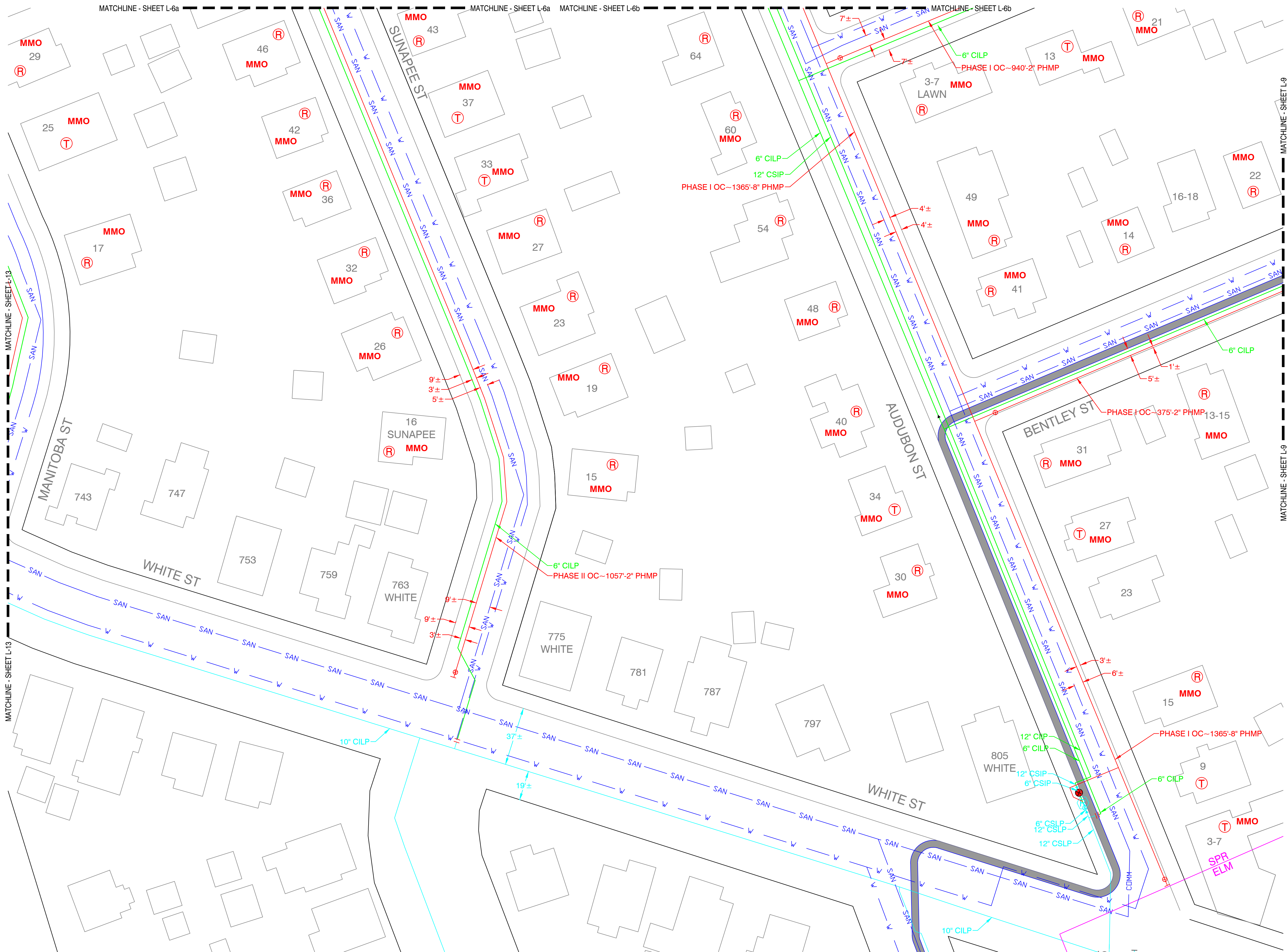
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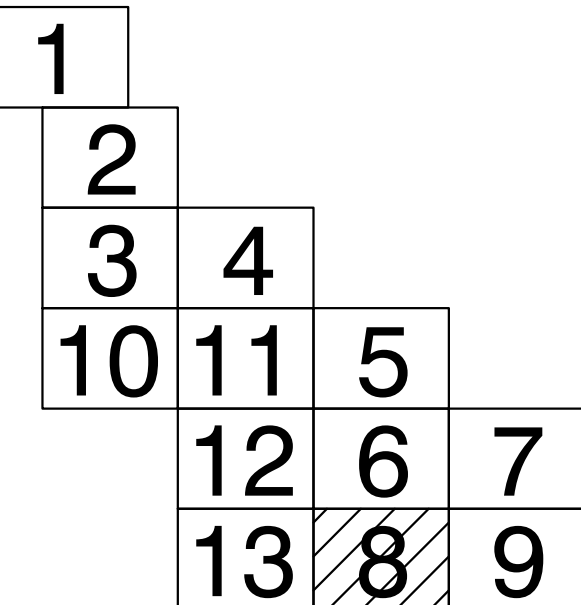
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DORSET ST PHASE I & II
SPRINGFIELD, HAMPDEN

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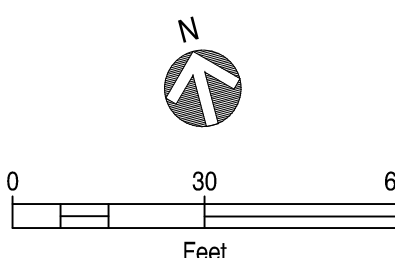
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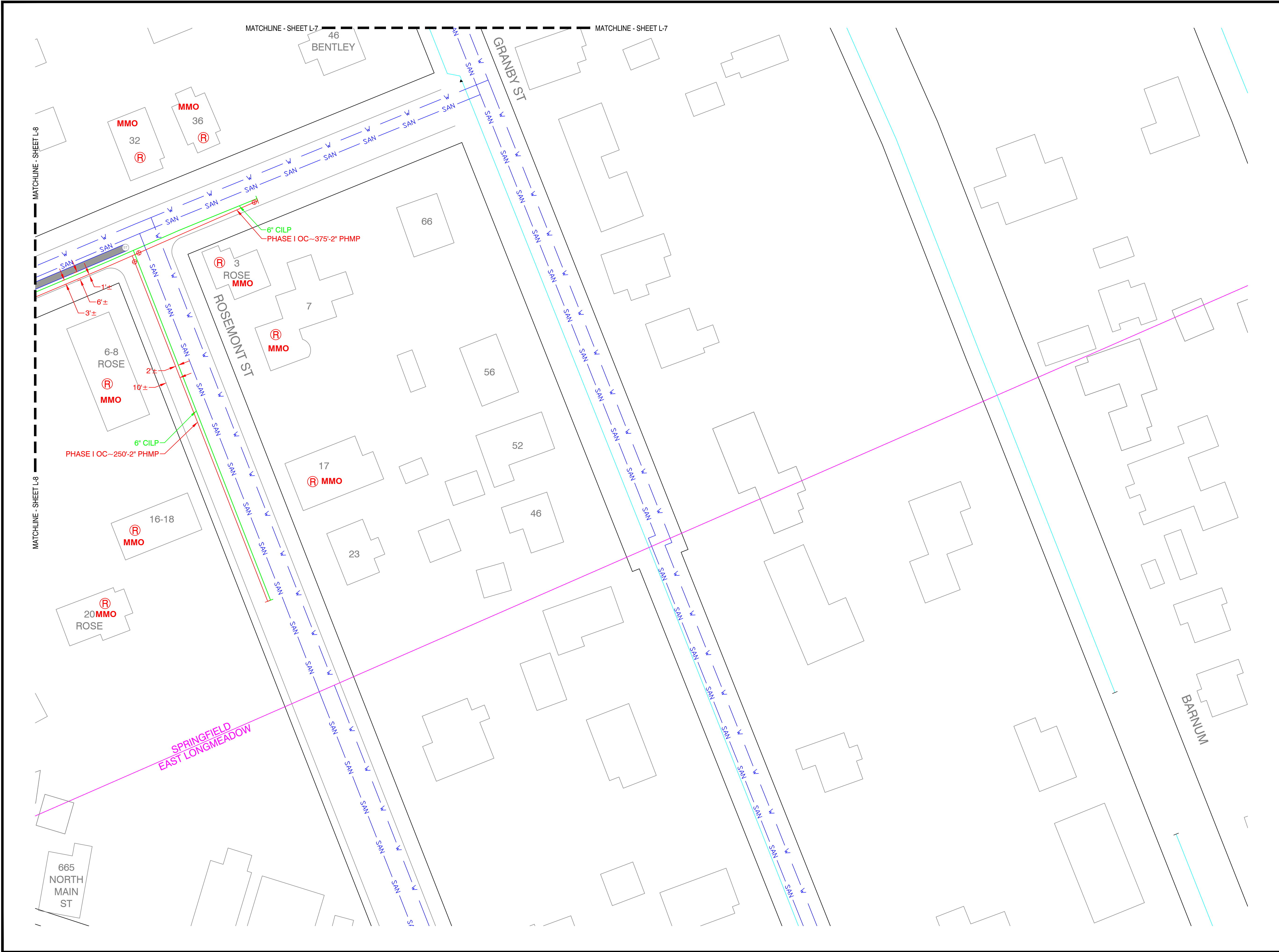
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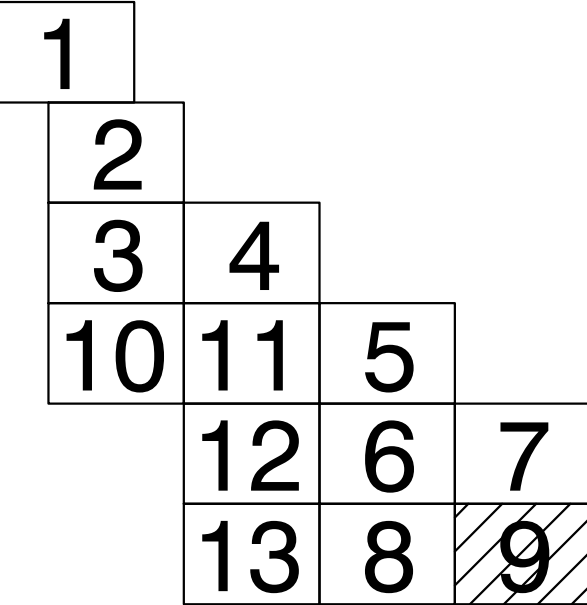
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DORSET ST PHASE I & II
SPRINGFIELD, HAMPDEN

PROJECT TITLE:
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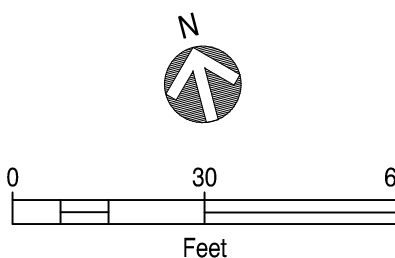
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CHECKED BY	TAO	11/19/2015	413-265-9476
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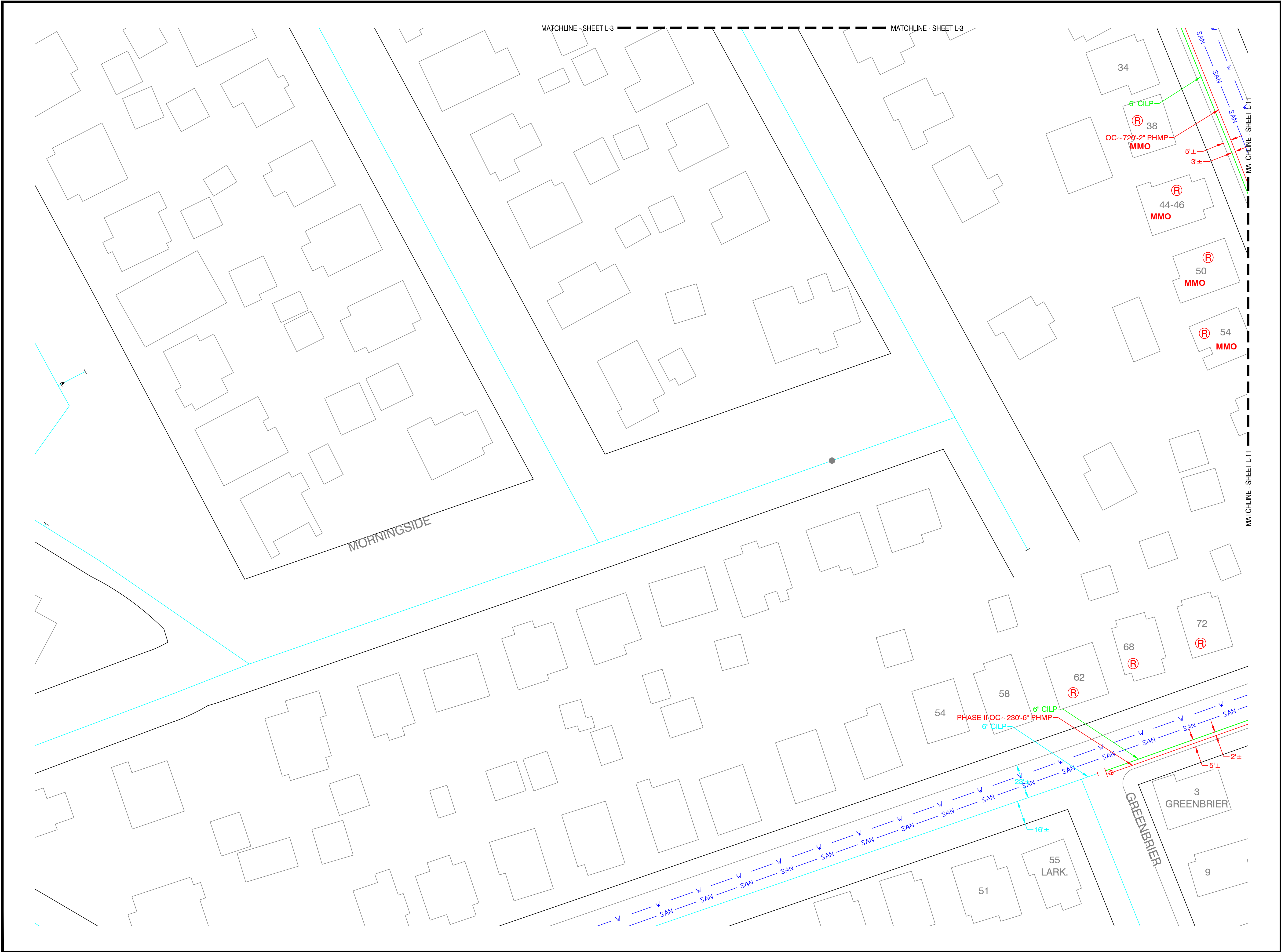
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DORSET ST PHASE I & II
SPRINGFIELD, HAMPDEN

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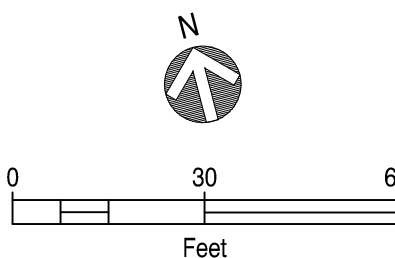
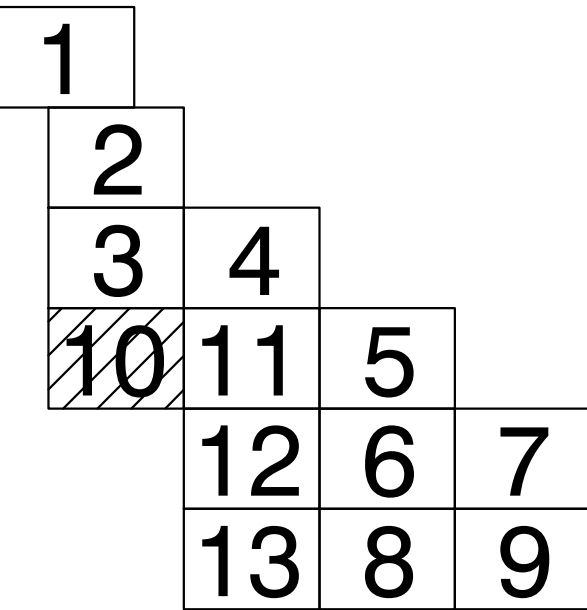
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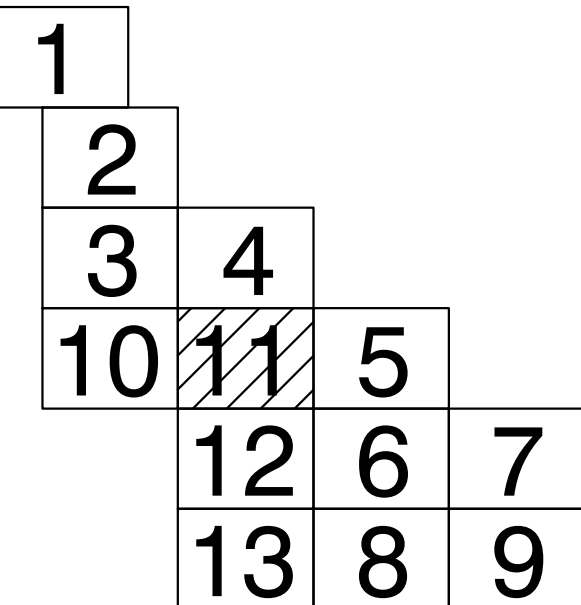
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PROJECT ID# 15-32988
DORSET ST PHASE I & II
SPRINGFIELD, HAMPDEN

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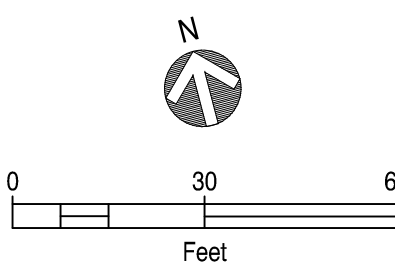
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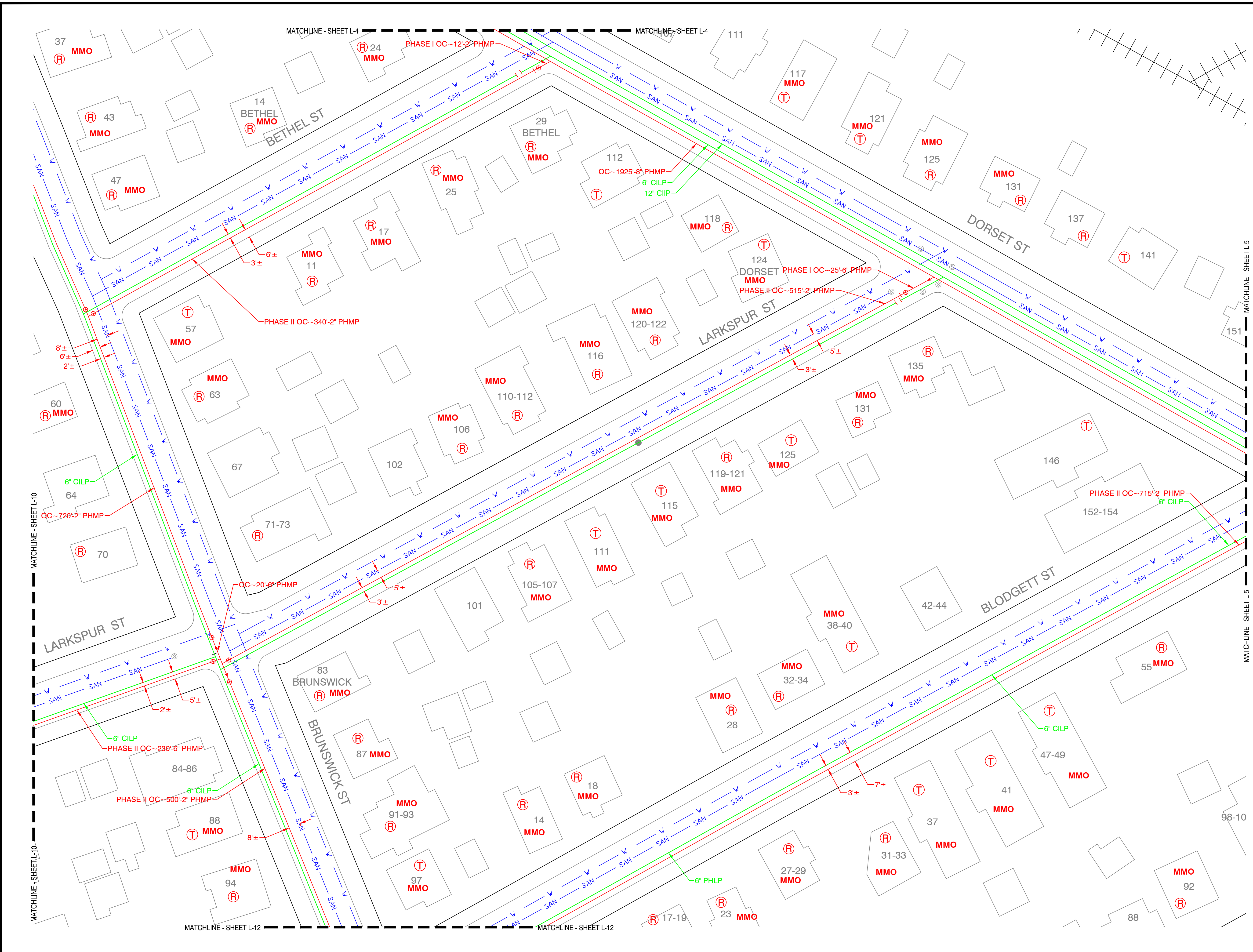
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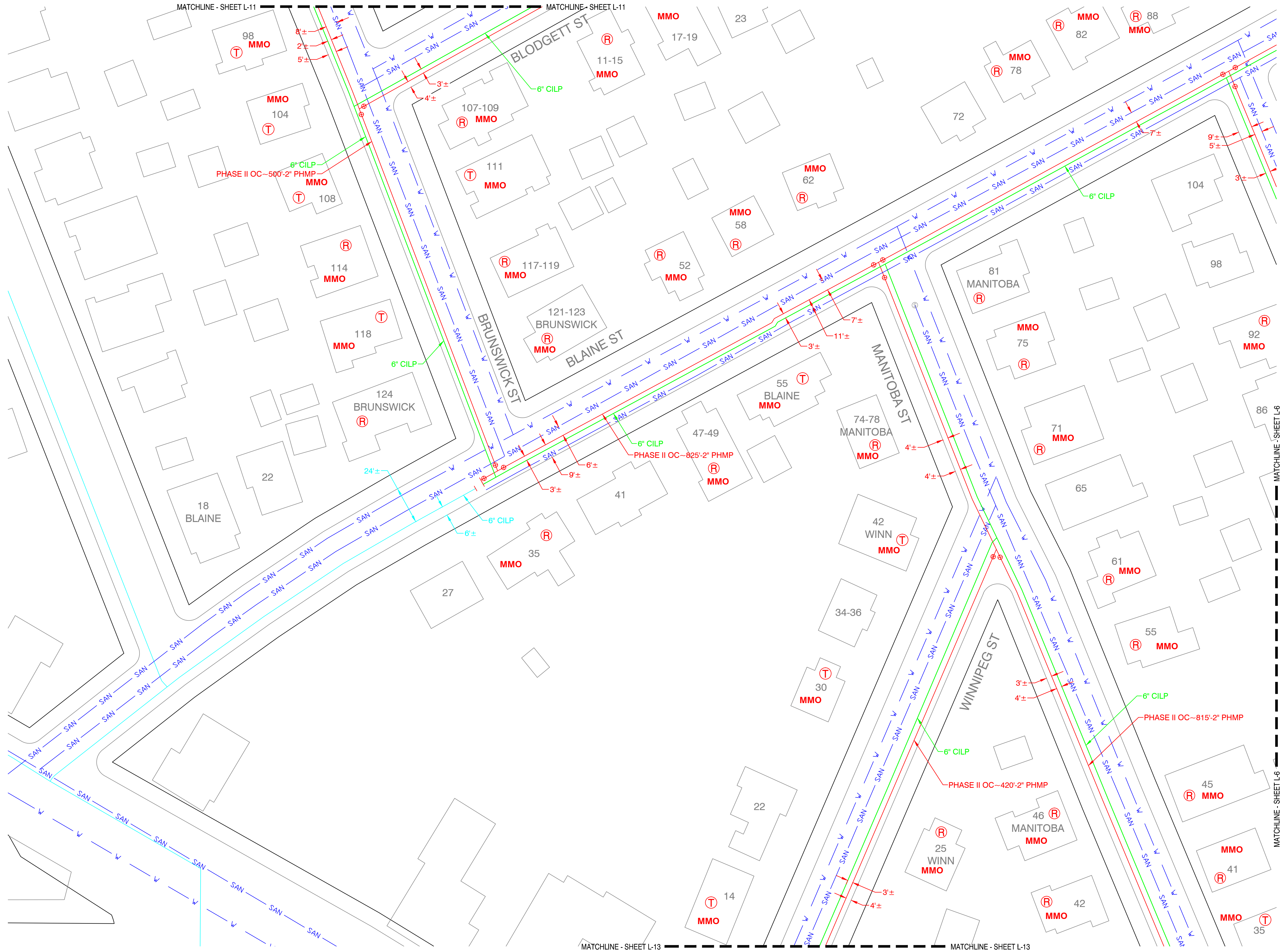
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DORSET ST PHASE I & II
SPRINGFIELD, HAMPDEN

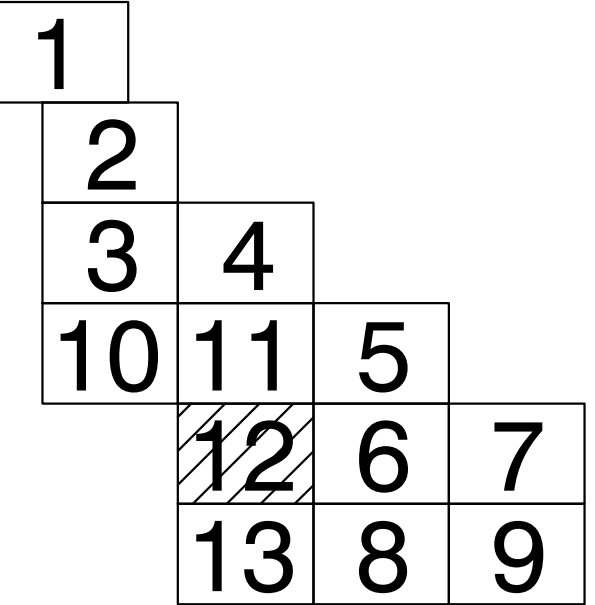
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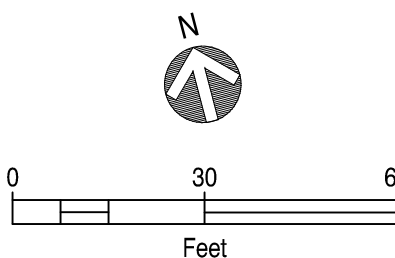




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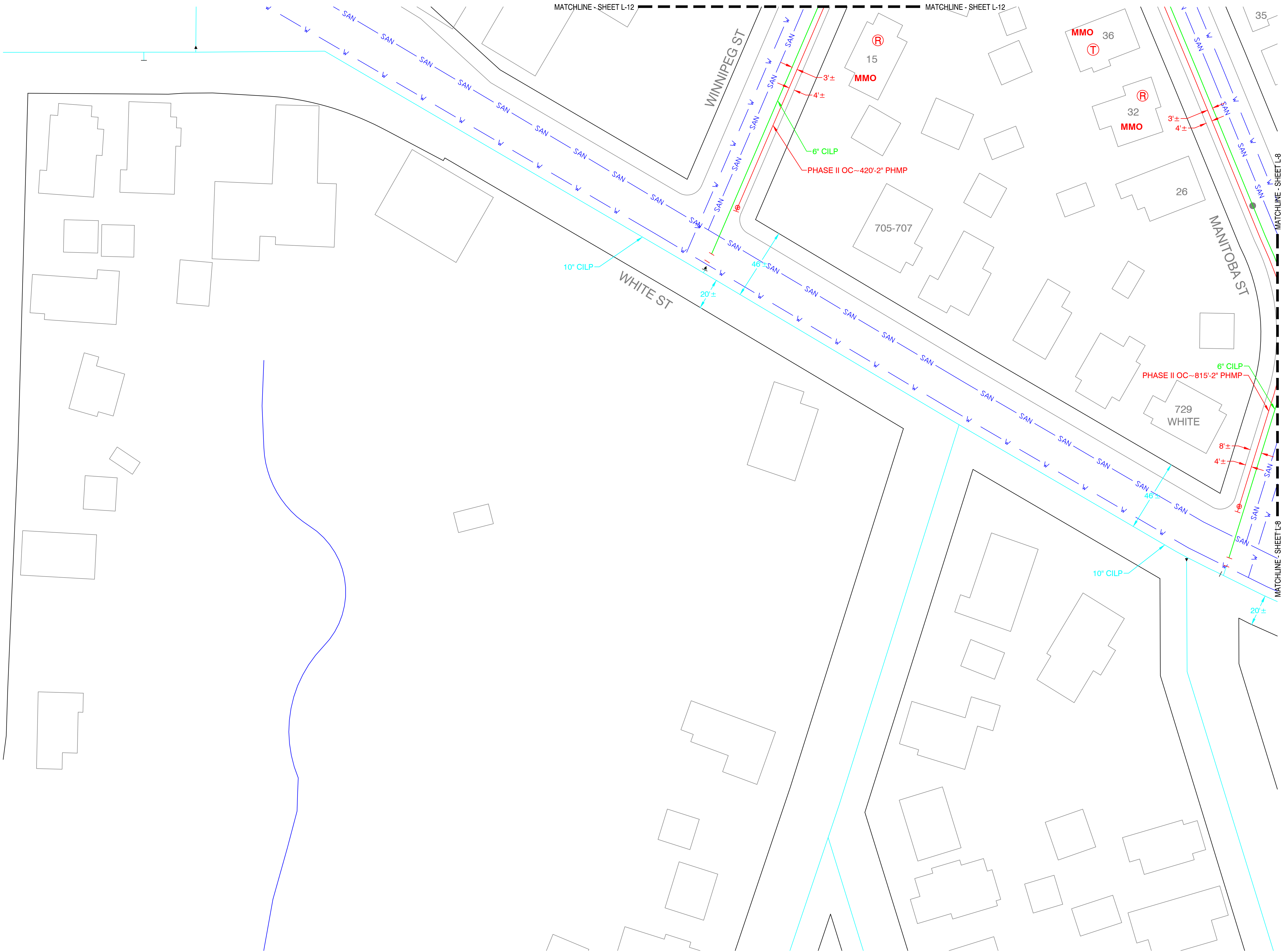
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DORSET ST PHASE I & II
SPRINGFIELD, HAMPDEN

PROJECT TITLE:
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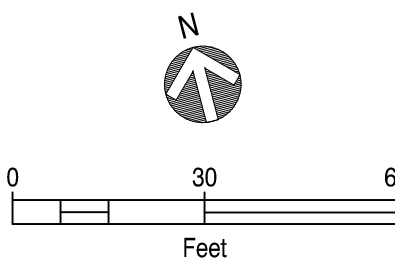
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AS-BUILT BY			
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PHASE II JO# 15-0826392-00
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PROJECT ID# 15-32988
DORSET ST PHASE I & II
SPRINGFIELD, HAMPDEN

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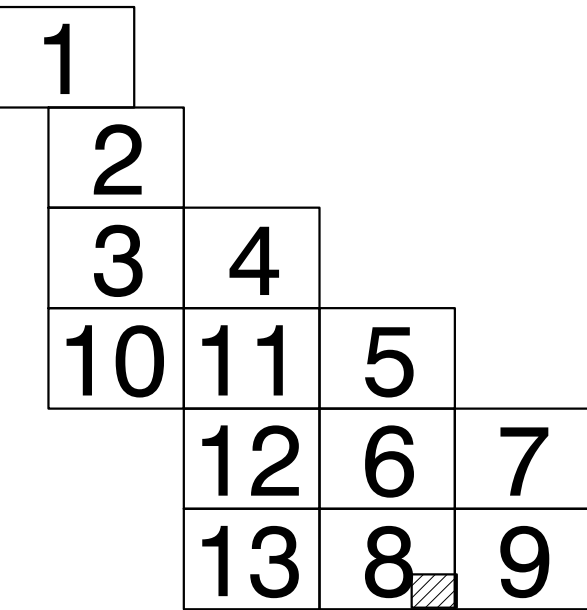
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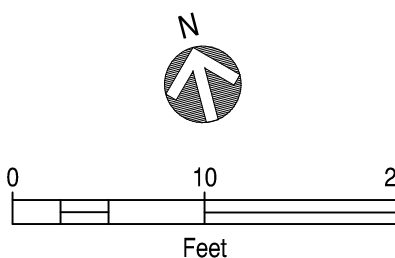
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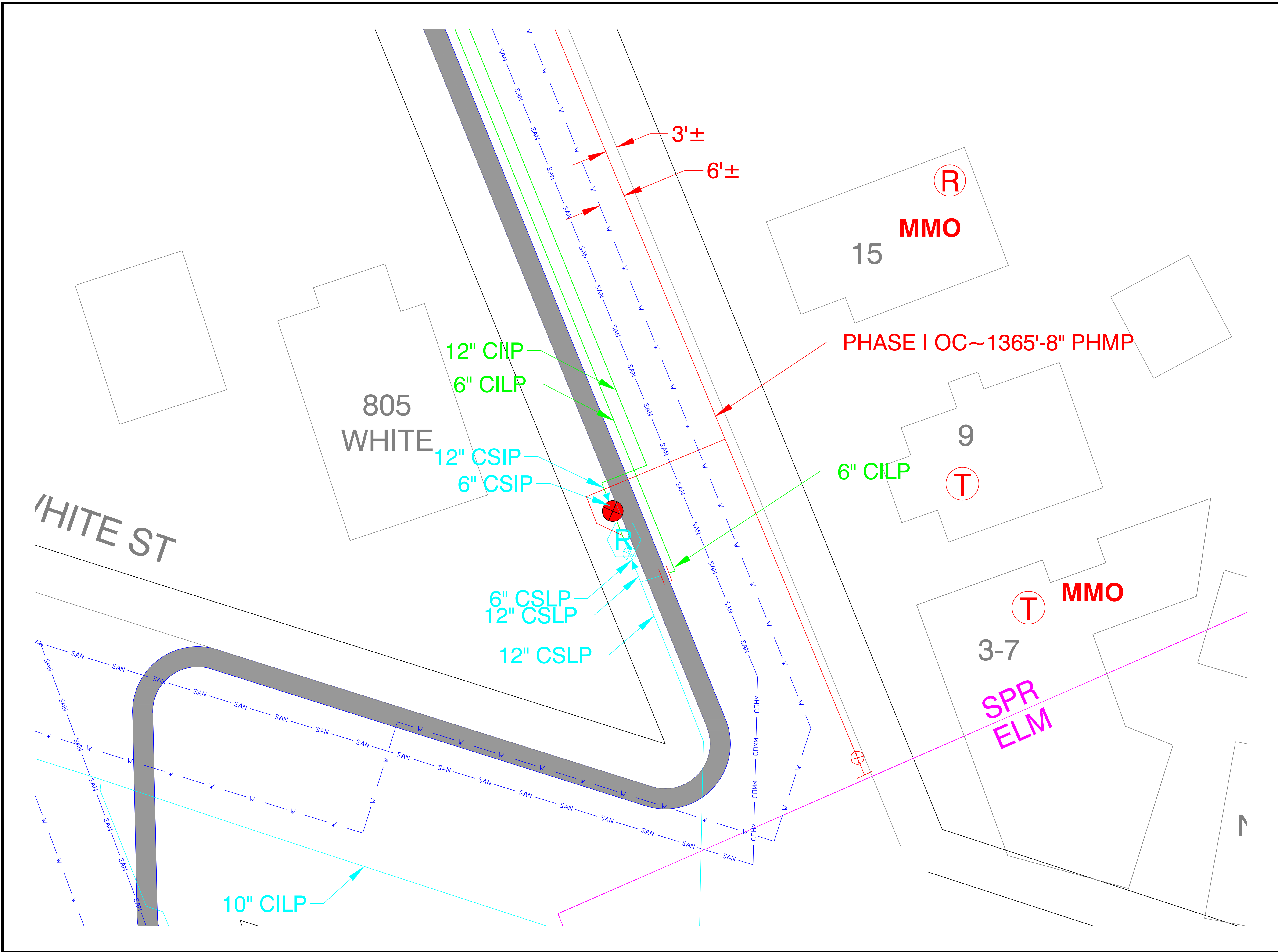
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PHASE I JO# 15-0826391-00
PHASE II JO# 15-0826392-00
PHASE II JO# 15-0826393-00
PROJECT ID# 15-32988
DORSET ST PHASE I & II
SPRINGFIELD, HAMPDEN

PROJECT TITLE:
LAYOUT DETAIL SHEET

DRAWING NO:
LD-1



AS-BUILT NOTES
(TO BE COMPLETED DURING CONSTRUCTION)

PIPELINE PRESSURE TEST DATA

☐ CGV ☐ CKY ☐ CMA ☐ CMD ☐ COH ☐ CPA ☐ NIPSCO

LOA/TCC:

WO/JO:

RECORDING CHART ☐ YES ☐ NO RECORDER SERIAL NO: REQUIRED MAOP:

PRESSURE SYSTEM NO: TEST ACCEPTABLE: ☐ YES ☐ NO

PIPELINE LOCATION (STREET, CITY, TOWN OR COUNTY)	LENGTH	SIZE	PE/STEEL

TEST DATE:

TEST MEDIUM:

TEST PRESSURE:

START TIME:

STOP TIME:

DURATION:

PRINT NAME:

CONTRACTOR (IF APPLICABLE):

REMARKS*:

* DESCRIBE ANY LEAKAGE OR FAILURES FOUND DURING THE TEST AND THEIR DISPOSITION.
NOTE SIGNIFICANT ELEVATION VARIATIONS ON WATER TESTS.

FORM GS 1500.010-1 (5-2014)



Know what's below.
Call before you dig.

PROPOSED

REVISIONS

0	11/19/2015	CITY COUNCIL APPROVAL
REV. #	DATE	DESCRIPTION

DESIGNED BY	RAS	11/19/2015	413-302-5853
DRAWN BY	RAS	11/19/2015	413-302-5853
CHECKED BY	TAO	11/19/2015	413-265-9476
AS-BUILT BY			
	NAME	DATE	PHONE #

SITE NAME:
PHASE I JO# 15-0826390-00
PHASE I JO# 15-0826391-00
PHASE II JO# 15-0826392-00
PHASE II JO# 15-0826393-00
PROJECT ID# 15-32988
DORSET ST PHASE I & II
SPRINGFIELD, HAMPDEN

DRAWING TITLE:

CONSTRUCTION
DETAILS

DRAWING NO:

D-1



City of Springfield

ADOPTED

Meeting: 03/07/16 07:00 PM
Initiator: Christopher Fraser
Sponsors: Mayor Domenic J. Sarno
DOC ID: 3408

6

NDRC Grant - Match Required - \$17,056,880 (Mayor Sarno)

WHEREAS, the Office of Community Development ("Department") has been awarded a "National Disaster Resilience Grant" of \$17,056,880.00 From the U.S. Office of Housing and Urban Development; and

WHEREAS, the purpose of the grant program is to fund various resilience projects throughout the City of Springfield; and

WHEREAS, the Department intends to use the grant funds to provide clean redundant energy sources, safe and healthy rental homes, an innovation center aimed towards creating new business and job opportunities, and community engagement programs; and

WHEREAS, the total cost of all components that this funding will be used for is \$18,056,880.00; and

WHEREAS, the grant will pay \$17,056,880 of the total expenses , and the City will match \$1,000,000 towards the total amount;

WHEREAS, the Department has accepted the grant and requests authorization from the City Council and the Mayor to expend the grant funds listed below for the purposes of such grants; and

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the grant funds and the required City matching contribution described herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws ch. 44, sec. 53A, that the City Council approves the expenditure by the Department of the grant funds listed below for the purposes of such grant, subject to the approval of the Mayor, and the grant funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the grant without further appropriation:

National Disaster Resilience Grant - \$17,056,880

RESULT: PASSED BY VOICE VOTE



REQUEST FOR GRANT SETUP

This form and the required attachments are required by the Office of the City Comptrollers before a Grant Fund and related accounts will be created in MUNIS. Please do not use this form for requesting a non-grant related account to be created – use the Request for New Account form instead. Please return this form and the required attachments to the Office of the City Comptrollers.

All fields are mandatory.

Date of Request	2/24/16
Department Requesting Grant Setup	Comm Dev
Department Phone # (Please include extension)	6082
Name and Title of Person to Contact in Case of Questions	C. Buono
Was this Grant previously setup for a prior fiscal year?	
If yes, please indicate your previous project number: no	
If this is a new Grant, have you filled out the "Approval to apply for a grant" Form?	
(Y/N)	If yes, please attach a copy of the Approved Form.

Grant Type:

	State – Highway
	Federal Pass-Through DOE– School
	Federal Direct– School
X	Federal – City
	State DOE– School
	State Other – School
	State – City
	Private/Other

Grant Name: CDBG-NDR

Total Grant Amount Awarded: \$ 17,056,880.00

Is this a Reimbursable Grant?

(Y/N) yes

A Reimbursable Grant is defined as one that requires that you pay for expenses first and then you apply to the grantor for a reimbursement of the exact amount actually expended.

If it is a Reimbursable Grant, please enter Grantor contact information or the CID # if Grantor is already in the customer file:

Entity Name	US Dept of HUD
Contact Person	Paula Newcomb
Street Address	100 Causeway Street
City, State, Zip Code	Boston, MA
Telephone	617-994-8378
Fax	617-565-5442
E-Mail	

Actual Award Date 01/21/2016

Board Approval Date

Start Date 01/21/2016

Expiration Date

Renewal Action Date (optional)

If there are any Matching Funds:

Type

Percent

Amount

Comments re: Description/Purpose of Grant

National Disaster Resilience Competition Grant for resilience projects.

Comments re: Conditions/Restrictions of Grant

If this is a Federal Grant, enter CFDA#:

If applicable enter the State ID # :

What is the required drawdown frequency?

(Ex: Monthly, Quarterly) monthly

If payment is to be sent by Grantor as a Wire,

Please enter any wire reference/identification # that may be used (if known)

Please list all object codes needed for the grant.
(Attach additional sheets if additional orgs and roll-ups are needed):

Org Code:

Object Codes: same set up as fund 2640

Budget Roll-Up Codes:

I hereby attest that under the penalties of Chapter 656, I will adhere to all regulations in this grant agreement. I am responsible for timely and accurate reimbursements in the amounts listed above.



Signature

2-24-16
Date

Please attach the following documents:

- ☐ Signed Approval to Apply for a Grant Form
- ☐ Grant Award Letter
- ☐ City Council/Mayor Approval
- ☐ Any other relevant documentation

This Form and all relevant attachments will be scanned and attached in the Grant Maintenance module in MUNIS and can be viewed or printed at your convenience.



U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
WASHINGTON, DC 20410-7000

OFFICE OF THE ASSISTANT SECRETARY FOR
COMMUNITY PLANNING AND DEVELOPMENT

JAN 21 2016

The Honorable Domenic Sarno
Mayor of Springfield
36 Court St.
Springfield, MA 01103-1602

Dear Mayor Sarno:

Congratulations! The Department of Housing and Urban Development (HUD) is pleased to inform you that the City of Springfield, MA has been successful in Phase 2 of the National Disaster Resilience Competition (NDRC) for a grant award of \$17,056,880. This innovative competition provided applicants the opportunity to enhance resilience to future disaster events as well as recovery from your jurisdiction's qualifying major declared disaster. This award is based on a review of your jurisdiction's application submitted in response to the NDRC Notice of Funding Availability (NOFA) re-issued by the Department June 22, 2015, to start Phase 2.

Your success is a testament to your extraordinary work to design a new way of rebuilding. The rest of the nation will be looking to your projects as a model of resilient recovery. This award notification is the beginning of partnership intended to get your selected projects underway and complete in a timely manner. The Department will contact your designated staff to work through the steps necessary to receive the grant award. In the NOFA, HUD reserved the ability to partially fund proposals to ensure geographic diversity and HUD exercised this prerogative in determining your NDRC award. The list of your jurisdiction's projects selected for funding is enclosed with this letter but exact project funding amounts will be conveyed to your designated staff. We look forward to these discussions to ensure that the projects retain their very high value to your community.

Consistent with the NOFA, HUD will offer a debriefing on your application and the request must be made in writing or by email by the authorized official whose signature appears on the SF-424 or by his or her successor in office, and be submitted to resilientrecovery@hud.gov with NDRC Debrief in the subject line.

If you or any members of your staff have any questions, please email the NDRC Team at resilientrecovery@hud.gov. Please do not hesitate to reach out if we can support you in the use of your NDRC funds. Again, congratulations and the Department looks forward to working with you on the successful implementation of these important activities.

Sincerely,



Harriet Tregoning
Principal Deputy Assistant Secretary

Enclosure

National Disaster Resilience Competition Selected Projects

Project/Activity Name		
City of Springfield	MA	Administration
City of Springfield	MA	Clean Redundant Energy Sources. The project introduces two sources of clean redundant power, to address Springfield's frequent power outages resulting from storms. Non-grid energy sources will power critical facilities in the event of disaster that is accompanied by loss of electricity.
City of Springfield	MA	Safe & Healthy Rental Homes. Springfield will operate a Healthy Homes Rehabilitation program, which will be available for owners of 1-4 unit structures to complete rehabilitation, lead abatement, and healthy homes interventions.
City of Springfield	MA	Business & Job Opportunities. The City's partner DevelopSpringfield will rehabilitate two adjacent buildings in downtown Springfield to create a 16,500 sq. ft. entrepreneurial center. The Innovation Center is a catalytic project designed to jumpstart reinvestment, job creation and redevelopment activity, while building a community of entrepreneurs.
City of Springfield	MA	Community Engagement. programs educate the community about the impacts of climate change while providing volunteer assistance that enhances the capacity to care for trees and collect data regarding the natural world and changing environmental conditions. In addition to these projects, the City will undertake a water conservation and water quality education campaign.

City of Springfield
36 Court Street
Springfield, MA 01103



Division of Administration
and Finance

To: Springfield City Council
From: Timothy J. Plante, Chief Administrative & Financial Officer
Date: March 2, 2016
Re: Order for Council Meeting – March 7, 2016
Cc: Mayor Sarno

Purpose: The purpose of this memo is to provide an explanation of the order sponsored by the Mayor for the March 7, 2016 Council meeting which authorizes the City to appropriate \$1,000,000 as partial funding for the Office of Community Development's National Disaster Resilience Grant.

Background: The Office of Community Development was recently awarded this grant in the amount of \$17,056,880. In order to complete all projects pertaining to this grant, the City will be required to match \$1,000,000 of funding. This grant will be used for multiple resilience projects related to urban and economic development as well as protecting the City from future natural disasters.

CAFO Certification: This memorandum will confirm that in my professional opinion, as the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in this City Council Order, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

This certification is made in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

Attachment: CAFO Certification - NDRC Grant (3408 : NDRC Grant - Match Required - \$17,056,880)



City of Springfield

ADOPTED

Meeting: 03/07/16 07:00 PM
Initiator: Christopher Fraser
Sponsors: Mayor Domenic J. Sarno
DOC ID: 3410

7

Van Horn Dam Grant - No Match - \$1,000,000 (Mayor Sarno)

WHEREAS, the Office of Community Development ("Department") has been awarded a "Van Horn Dam Grant" of \$1,000,000.00 From the Massachusetts Executive Office of Energy and Environmental Affairs; and

WHEREAS, the purpose of the grant program is to provide funding for the repair of Springfield's Lower Van Horn Dam; and

WHEREAS, the Department intends to use the grant funds to conduct various repairs to the dam from damage caused by natural disasters in 2011. The dam was professionally assessed in January and deemed to have a "high" hazard potential to the City as well as a condition rating of "poor" ; and

WHEREAS, the Department has accepted the grant and requests authorization from the City Council and the Mayor to expend the grant funds listed below for the purposes of such grants; and

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the grant funds listed herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws Ch. 44, Sec. 53A, that the City Council approves the expenditure by the Department of the grant funds listed below for the purposes of such grant, subject to the approval of the Mayor, and the grant funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the grant without further appropriation:

Van Horn Dam Grant - No Match - \$1,000,000

RESULT: PASSED BY VOICE VOTE



REQUEST FOR GRANT SETUP

This form and the required attachments are required by the Office of the City Comptrollers before a Grant Fund and related accounts will be created in MUNIS. Please do not use this form for requesting a non-grant related account to be created – use the Request for New Account form instead. Please return this form and the required attachments to the Office of the City Comptrollers.

All fields are mandatory.

Date of Request	2/24/16
Department Requesting Grant Setup	Comm Dev
Department Phone # (Please include extension)	6082
Name and Title of Person to Contact in Case of Questions	C. Buono

Was this Grant previously setup for a prior fiscal year?
If yes, please indicate your previous project number: no

If this is a new Grant, have you filled out the “Approval to apply for a grant” Form?
(Y/N) If yes, please attach a copy of the Approved Form.

Grant Type:

	State – Highway
	Federal Pass-Through DOE– School
	Federal Direct– School
	Federal – City
	State DOE– School
	State Other – School
X	State – City
	Private/Other

Grant Name: Van Horn Dam

Total Grant Amount Awarded: \$ 1,000,000.00

Is this a Reimbursable Grant?

(Y/N) yes

A Reimbursable Grant is defined as one that requires that you pay for expenses first and then you apply to the grantor for a reimbursement of the exact amount actually expended.

If it is a Reimbursable Grant, please enter Grantor contact information or the CID # if Grantor is already in the customer file:

Entity Name	Commonwealth of MA
Contact Person	Matthew A Beaton
Street Address	100 Cambridge Street
City, State, Zip Code	Boston, MA
Telephone	617-626-1000
Fax	617-626-1081
E-Mail	

Actual Award Date 10/26/2015

Board Approval Date

Start Date 10/26/2015

Expiration Date

Renewal Action Date (optional)

If there are any Matching Funds:

Type

Percent

Amount

Comments re: Description/Purpose of Grant

Necessary resilience upgrades and repairs to the Van Horn Dam.

Comments re: Conditions/Restrictions of Grant

If this is a Federal Grant, enter CFDA#:

If applicable enter the State ID # :

What is the required drawdown frequency?

(Ex: Monthly, Quarterly) yearly

If payment is to be sent by Grantor as a Wire,

Please enter any wire reference/identification # that may be used (if known)

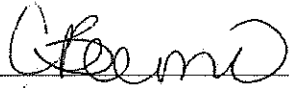
Please list all object codes needed for the grant.
(Attach additional sheets if additional orgs and roll-ups are needed):

Org Code:

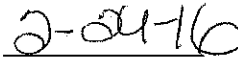
Object Codes: 580800

Budget Roll-Up Codes:

I hereby attest that under the penalties of Chapter 656, I will adhere to all regulations in this grant agreement. I am responsible for timely and accurate reimbursements in the amounts listed above.



Signature



Date

Please attach the following documents:

- ☐ Signed Approval to Apply for a Grant Form
- ☐ Grant Award Letter
- ☐ City Council/Mayor Approval
- ☐ Any other relevant documentation

This Form and all relevant attachments will be scanned and attached in the Grant Maintenance module in MUNIS and can be viewed or printed at your convenience.



The Commonwealth of Massachusetts
Executive Office of Energy and Environmental Affairs
100 Cambridge Street, Suite 900
Boston, MA 02114

Charles D. Baker
GOVERNOR

Karyn E. Polito
LIEUTENANT GOVERNOR

Matthew A. Beaton
SECRETARY

Tel: (617) 626-1000
Fax: (617) 626-1081
<http://www.mass.gov/eea>

October 26, 2015

Mayor Domenic J. Sarno
Springfield City Hall
36 Court Street, 2nd Floor
Springfield, MA 01103

Subject: NDRC Direct Leverage Commitment – Van Horn Dam Upgrades and South Branch
Parkway

Dear Mayor Sarno:

In commitment to the City of Springfield's NDRC grant application and project the Commonwealth of Massachusetts commits to provide a contribution worth \$1,400,000 towards necessary resilience upgrades and repairs to the Van Horn Dam and to expand greenspace and park land along the South Branch of Watersheds Pond, both contributions with support the City's NDRC application and will allow the expansion of the City's proposed National Disaster Resilience Competition project.

The \$1,000,000 for upgrades to the Van Horn Dam is available immediately and must be expended no later than June 30, 2016. The \$400,000 is available immediately and must be spent no later than June 30, 2017.

Approved by City Council, 12/21/2015

We are pleased to be able to support the City of Springfield's application and forward looking Resilience Program.

Sincerely,

Secretary Matthew A. Beaton
Executive Office of Energy and Environmental Affairs



City of Springfield

ADOPTED

Meeting: 03/07/16 07:00 PM
Initiator: Christopher Fraser
Sponsors: Mayor Domenic J. Sarno
DOC ID: 3411

8

MassMutual NDRC Grant - No Match - \$1,000,000 (Mayor Sarno)

WHEREAS, the Office of Community Development ("Department") has been awarded a "National Disaster Resilience Grant" of \$1,000,000.00 From the MassMutual Financial Group; and

WHEREAS, the purpose of the grant program is to provide funding for the repair of Springfield's Lower Van Horn Dam, which is used for the purpose of flood control; and

WHEREAS, the Department intends to use the grant funds to conduct various repairs to the dam from damage caused by natural disasters in 2011. The dam was professionally assessed in January and deemed to have a "high" hazard potential to the City as well as a condition rating of "poor" ; and

WHEREAS, the Department has accepted the grant and requests authorization from the City Council and the Mayor to expend the grant funds listed below for the purposes of such grants; and

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the grant funds listed herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws Ch. 44, Sec. 53A, that the City Council approves the expenditure by the Department of the grant funds listed below for the purposes of such grant, subject to the approval of the Mayor, and the grant funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the grant without further appropriation:

MassMutual NDRC Grant - No Match - \$1,000,000

RESULT: PASSED BY VOICE VOTE



REQUEST FOR GRANT SETUP

This form and the required attachments are required by the Office of the City Comptrollers before a Grant Fund and related accounts will be created in MUNIS. Please do not use this form for requesting a non-grant related account to be created – use the Request for New Account form instead. Please return this form and the required attachments to the Office of the City Comptrollers.

All fields are mandatory.

Date of Request	2/24/16
Department Requesting Grant Setup	Comm Dev
Department Phone # (Please include extension)	6082
Name and Title of Person to Contact in Case of Questions	C. Buono
Was this Grant previously setup for a prior fiscal year?	
If yes, please indicate your previous project number: no	
If this is a new Grant, have you filled out the "Approval to apply for a grant" Form?	
(Y/N)	If yes, please attach a copy of the Approved Form.

Grant Type:

State – Highway
 Federal Pass-Through DOE– School
 Federal Direct– School
 Federal – City
 State DOE– School
 State Other – School
 State – City
 Private/Other

X

Grant Name: MassMutual-NDRC

Total Grant Amount Awarded: \$ 1,000,000.00

Is this a Reimbursable Grant?

(Y/N) yes-over 3 years

A Reimbursable Grant is defined as one that requires that you pay for expenses first and then you apply to the grantor for a reimbursement of the exact amount actually expended.

If it is a Reimbursable Grant, please enter Grantor contact information or the CID # if

Grantor is already in the customer file:

Entity Name	Mass Mutual Foundations
Contact Person	Nicholas Fyntrilakis
Street Address	1295 State Street
City, State, Zip Code	Springfield, MA
Telephone	
Fax	
E-Mail	

Actual Award Date 10/27/2015

Board Approval Date

Start Date 1/15/2016

Expiration Date

Renewal Action Date (optional)

If there are any Matching Funds:

Type	
Percent	
Amount	

Comments re: Description/Purpose of Grant

Support for the City's National Disaster Resilience Competition grant application with a contribution towards the repairs and resilience upgrades to the Lower Van Horn Dam.

Comments re: Conditions/Restrictions of Grant

If this is a Federal Grant, enter CFDA#:

If applicable enter the State ID # :

What is the required drawdown frequency?

(Ex: Monthly, Quarterly) yearly

If payment is to be sent by Grantor as a Wire,

Please enter any wire reference/identification # that may be used (if known)

Please list all object codes needed for the grant.
(Attach additional sheets if additional orgs and roll-ups are needed):

Org Code:

Object Codes: 580800

Budget Roll-Up Codes:

I hereby attest that under the penalties of Chapter 656, I will adhere to all regulations in this grant agreement. I am responsible for timely and accurate reimbursements in the amounts listed above.



Signature

2-24-14
Date

Please attach the following documents:

- ☐ Signed Approval to Apply for a Grant Form
- ☐ Grant Award Letter
- ☐ City Council/Mayor Approval
- ☐ Any other relevant documentation

This Form and all relevant attachments will be scanned and attached in the Grant Maintenance module in MUNIS and can be viewed or printed at your convenience.



October 27, 2015

Mayor Domenic J. Sarno
Springfield City Hall
36 Court Street, 2nd Floor
Springfield, MA 01103

Subject: NDRC Direct Leverage Commitment

Dear Mayor Sarno:

It was a pleasure meeting with you and your team to discuss Springfield's National Disaster Resilience Competition grant application. I was impressed with the level of detail and clear identification of the City of Springfield's most critical disaster threats - and most importantly its plans to mitigate these issues moving forward.

We are pleased to share with you that the MassMutual Foundation will support the City's National Disaster Resilience Competition grant application through a contribution of \$1 million towards necessary repairs and resilience upgrades to the Lower Van Horn Dam.

Assuming a successful grant application, this contribution will be paid over three years beginning on January 15, 2016 and ending on January 15, 2019. We look forward to supporting the City of Springfield on the implementation of the Resilience Program and strengthening our community.

Sincerely,

A handwritten signature in blue ink, appearing to read 'N. Fyntrilakis', written over a light blue circular stamp.

Nicholas A. Fyntrilakis
President
MassMutual Foundation, Inc.

MassMutual Foundation, Inc.
1295 State Street
Springfield, MA 01111



City of Springfield

ADOPTED

Meeting: 03/07/16 07:00 PM
Initiator: Christopher Fraser
Sponsors: Mayor Domenic J. Sarno
DOC ID: 3405

9

FY16 Shannon CSI Grant - No Match Required \$717,569.13 (Mayor Sarno)

WHEREAS, the Police Department ("Department") has been awarded a FY16 Shannon CSI Grant of \$717,569.13 From the Executive Office of Public Safety and Security and

WHEREAS, the purpose of the grant is for the Department to identify and work directly with gang members and youth at risk of becoming involved with gang activity to promote prevention, intervention, and suppression which will reduce gang related crime and youth violence; and

WHEREAS, the Department intends to use the grant funds to pay for police overtime, employee benefits, program supplies, salary expenses associated with a coordinator, and vendor contracts; and

WHEREAS, the Department has accepted the grant and requests authorization from the City Council and the Mayor to expend the grant funds listed below for the purposes of such grants; and

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the grant funds listed herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws ch. 44, sec. 53A, that the City Council approves the expenditure by the Department of the grant funds listed below for the purposes of such grant, subject to the approval of the Mayor, and the grant funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the grant without further appropriation:

FY16 Shannon CSI Grant - \$717,569.13

RESULT: PASSED BY VOICE VOTE



*Beth G.
Comptroller's*

REQUEST FOR GRANT SETUP

This form and the required attachments are required by the Office of the City Comptrollers before a Grant Fund and related accounts will be created in MUNIS. Please do not use this form for requesting a non-grant related account to be created – use the Request for New Account form instead. Please return this form and the required attachments to the Office of the City Comptrollers.

All fields are mandatory.

Date of Request	1-28-2016
Department Requesting Grant Setup	Police
Department Phone # (Please include extension)	787-6385
Name and Title of Person to Contact in Case of Questions	Lisa

Was this Grant previously setup for a prior fiscal year?
If yes, please indicate your previous project number: 88815

If this is a new Grant, have you filled out the "Approval to apply for a grant" Form?
(Y/N) If yes, please attach a copy of the Approved Form.

Grant Type:

	State – Highway
	Federal Pass-Through DOE– School
	Federal Direct– School
	Federal – City
	State DOE– School
	State Other – School
X	State – City
	Private/Other

Grant Name: Shannon

Total Grant Amount Awarded: \$ 717,569.13

Is this a Reimbursable Grant?

(Y/N) N

A Reimbursable Grant is defined as one that requires that you pay for expenses first and then you apply to the grantor for a reimbursement of the exact amount actually expended.

If it is a Reimbursable Grant, please enter Grantor contact information or the CID # if Grantor is already in the customer file:

Entity Name	Executive Office of Public Safety
Contact Person	Corine Pryme
Street Address	10 Park Plaza Suite 3720
City, State, Zip Code	Boston MA 02116
Telephone	617-725-3370
Fax	617-725-0267
E-Mail	corine.pryme@state.ma.us

Actual Award Date 12/16/2014

Board Approval Date

Start Date 1/7/2015

Expiration Date 12/31/2015

Renewal Action Date (optional)

If there are any Matching Funds:

Type
Percent
Amount

Comments re: Description/Purpose of Grant
2015 Shannon Anti-Gang Grant

Comments re: Conditions/Restrictions of Grant

If this is a Federal Grant, enter CFDA#:

If applicable enter the State ID # :

What is the required drawdown frequency?
(Ex: Monthly, Quarterly) Two (2) payments

If payment is to be sent by Grantor as a Wire,
Please enter any wire reference/identification # that may be used (if known)

Please list all object codes needed for the grant.
(Attach additional sheets if additional orgs and roll-ups are needed):

Org Code:
Project Code 88816

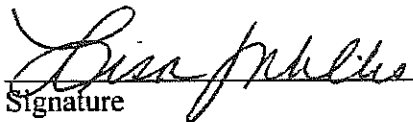
Object Codes: 506000 – \$268,324.88 SPD Overtime

530105 – \$445,252.47 – Vendor Contracts including John

551700 – \$3991.78 – SPD Other Supplies

Budget Roll-Up Codes: Yes

I hereby attest that under the penalties of Chapter 656, I will adhere to all regulations in this grant agreement. I am responsible for timely and accurate reimbursements in the amounts listed above.

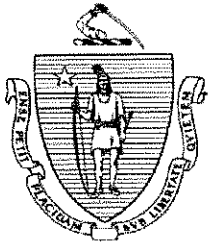

Signature

1/28/2016
Date

Please attach the following documents:

- ☐ Signed Approval to Apply for a Grant Form
- ☐ Grant Award Letter
- ☐ City Council/Mayor Approval
- ☐ Any other relevant documentation

This Form and all relevant attachments will be scanned and attached in the Grant Maintenance module in MUNIS and can be viewed or printed at your convenience.



OFFICE OF THE GOVERNOR
COMMONWEALTH OF MASSACHUSETTS
STATE HOUSE • BOSTON, MA 02133
(617) 725-4000

CHARLES D. BAKER
GOVERNOR

KARYN E. POLITO
LIEUTENANT GOVERNOR

January 15, 2016

Domenic J. Sarno, Mayor
Springfield City Hall
36 Court Street
Springfield, MA 01103

Dear Mayor Sarno:

I am pleased to inform you that the City of Springfield has been awarded \$717,569.13 in FY2016 Senator Charles E. Shannon, Jr. Community Safety Initiative (Shannon CSI) funds to support the City of Springfield Community Safety Initiative. The Shannon CSI is intended to support regional and multi-disciplinary approaches to combat gang violence through coordinated programs for prevention, intervention, suppression, prosecution and reintegration.

The Commonwealth of Massachusetts Standard Contract Form (SC) and additional documentation for your review and signature will be forthcoming.

Throughout the project period, the Executive Office of Public Safety and Security will offer technical assistance and provide you with information regarding the availability of additional resources to support your multi-disciplinary efforts to combat gang violence. If you have any questions, please contact Michael Bishop at 617.725.3302 or via email at michael.p.bishop@state.ma.us. Congratulations on your award.

Sincerely,

Governor Charles D. Baker

Lt. Governor Karyn E. Polito

Handwritten signatures of Governor Charles D. Baker and Lieutenant Governor Karyn E. Polito.

C# 2016 0824



COMMONWEALTH OF MASSACHUSETTS - STANDARD CONTRACT FORM

This form is jointly issued and published by the Executive Office for Administration and Finance (ANF), the Office of the Comptroller (CTR) and the Operational Services Division (OSD) as the default contract for all Commonwealth Departments when another form is not prescribed by regulation or policy. Any changes to the official printed language of this form shall be void. Additional non-conflicting terms may be added by Attachment. Contractors may not require any additional agreements, engagement letters, contract forms or other additional terms as part of this Contract without prior Department approval. Click on hyperlinks for definitions, instructions and legal requirements that are incorporated by reference into this Contract. An electronic copy of this form is available at www.mass.gov/osc under Guidance For Vendors - Forms or www.mass.gov/osd under OSD Forms.

CONTRACTOR LEGAL NAME: City of Springfield (and d/b/a):		COMMONWEALTH DEPARTMENT NAME: Executive Office Of Public Safety & Security MMARS Department Code: EPS	
Legal Address: (W-9, W-4,T&C): 36 Court Street, Springfield, MA 01103-1699		Business Mailing Address: 10 Park Plaza - Suite 3720, Boston, MA 02116	
Contract Manager: John Lewis		Billing Address (if different):	
E-Mail: jlewis@springfieldpolice.net		Contract Manager: Corine Pryme	
Phone: (413) 328-1971	Fax: (413) 787-6663	E-Mail: corine.pryme@state.ma.us	
Contractor Vendor Code: VC6000192140		Phone: (617) 725-3370	Fax: (617) 725-0267
Vendor Code Address ID (e.g. "AD001"): AD 001 (Note: The Address ID must be set up for <u>EFT</u> payments.)		MMARS Doc ID(s): SCEPSFY16SHANSRINGF	
		RF/Procurement or Other ID Number: Grant Application	
☒ NEW CONTRACT PROCUREMENT OR EXCEPTION TYPE: (Check one option only) ☐ Statewide Contract (OSD or an OSD-designated Department) ☐ Collective Purchase (Attach OSD approval, scope, budget) ☒ Department Procurement (includes State or Federal grants 815 CMR 2.00) (Attach RFR and Response or other procurement supporting documentation) ☐ Emergency Contract (Attach justification for emergency, scope, budget) ☐ Contract Employee (Attach Employment Status Form, scope, budget) ☐ Legislative/Legal or Other: (Attach authorizing language/justification, scope and budget)		☐ CONTRACT AMENDMENT Enter Current Contract End Date <u>Prior</u> to Amendment: <u>20</u> Enter Amendment Amount: \$ (or "no change") AMENDMENT TYPE: (Check one option only. Attach details of Amendment changes.) ☐ Amendment to Scope or Budget (Attach updated scope and budget) ☐ Interim Contract (Attach justification for Interim Contract and updated scope/budget) ☐ Contract Employee (Attach any updates to scope or budget) ☐ Legislative/Legal or Other: (Attach authorizing language/justification and updated scope and budget)	
The following COMMONWEALTH TERMS AND CONDITIONS (T&C) has been executed, filed with CTR and is incorporated by reference into this Contract.			
☒ Commonwealth Terms and Conditions ☐ Commonwealth Terms and Conditions For Human and Social Services			
COMPENSATION: (Check ONE option): The Department certifies that payments for authorized performance accepted in accordance with the terms of this Contract will be supported in the state accounting system by sufficient appropriations or other non-appropriated funds, subject to intercept for Commonwealth owed debts under 815 CMR 9.00. ☐ Rate Contract (No Maximum Obligation. Attach details of all rates, units, calculations, conditions or terms and any changes if rates or terms are being amended.) ☒ Maximum Obligation Contract: Enter Total Maximum Obligation for total duration of this Contract (or new Total if Contract is being amended). \$ 717,569.13			
PROMPT PAYMENT DISCOUNTS (PPD): Commonwealth payments are issued through <u>EFT</u> 45 days from invoice receipt. Contractors requesting accelerated payments must identify a PPD as follows: Payment issued within 10 days % PPD; Payment issued within 15 days % PPD; Payment issued within 20 days % PPD; Payment issued within 30 days % PPD. If PPD percentages are left blank, identify reason: ☒ agree to standard 45 day cycle ☐ statutory/legal or Ready Payments (G.L. c. 29, § 23A); ☐ only initial payment (subsequent payments scheduled to support standard EFT 45 day payment cycle. See Prompt Pay Discounts Policy.)			
BRIEF DESCRIPTION OF CONTRACT PERFORMANCE or REASON FOR AMENDMENT: (Enter the Contract title, purpose, fiscal year(s) and a detailed description of the scope of performance or what is being amended for a Contract Amendment. Attach all supporting documentation and justifications.) 2016 Shannon Anti-Gang Grant.- \$717,569.13			
ANTICIPATED START DATE: (Complete ONE option only) The Department and Contractor certify for this Contract, or Contract Amendment, that Contract obligations:			
☒ 1. may be incurred as of the <u>Effective Date</u> (latest signature date below) and no obligations have been incurred prior to the <u>Effective Date</u> . ☐ 2. may be incurred as of _____, a date LATER than the <u>Effective Date</u> below and no obligations have been incurred prior to the <u>Effective Date</u> . ☐ 3. were incurred as of _____, a date PRIOR to the <u>Effective Date</u> below, and the parties agree that payments for any obligations incurred prior to the <u>Effective Date</u> are authorized to be made either as settlement payments or as authorized reimbursement payments, and that the details and circumstances of all obligations under this Contract are attached and incorporated into this Contract. Acceptance of payments forever releases the Commonwealth from further claims related to these obligations.			
CONTRACT END DATE: Contract performance shall terminate as of 12/31/2016 with no new obligations being incurred after this date unless the Contract is properly amended, provided that the terms of this Contract and performance expectations and obligations shall survive its termination for the purpose of resolving any claim or dispute, for completing any negotiated terms and warranties, to allow any close out or transition performance, reporting, invoicing or final payments, or during any lapse between amendments.			
CERTIFICATIONS: Notwithstanding verbal or other representations by the parties, the "Effective Date" of this Contract or Amendment shall be the latest date that this Contract or Amendment has been executed by an authorized signatory of the Contractor, the Department, or a later Contract or Amendment Start Date specified above, subject to any required approvals. The Contractor makes all certifications required under the attached <u>Contractor Certifications</u> (incorporated by reference if not attached hereto) under the pains and penalties of perjury, agrees to provide any required documentation upon request to support compliance, and agrees that all terms governing performance of this Contract and doing business in Massachusetts are attached or incorporated by reference herein according to the following hierarchy of document precedence, the applicable <u>Commonwealth Terms and Conditions</u> , this Standard Contract Form including the <u>Instructions and Contractor Certifications</u> , the Request for Response (RFR) or other solicitation, the Contractor's Response, and additional negotiated terms, provided that additional negotiated terms will take precedence over the relevant terms in the RFR and the Contractor's Response only if made using the process outlined in 801 CMR 21.07, incorporated herein, provided that any amended RFR or Response terms result in best value, lower costs, or a more cost effective Contract.			
AUTHORIZING SIGNATURE FOR THE CONTRACTOR: X: <u>[Signature]</u> Date: <u>2/3/16</u> (Signature and Date Must Be Handwritten At Time of Signature) Print Name: <u>DOMENIC J. SARNO</u> Print Title: <u>MAYOR</u>		AUTHORIZING SIGNATURE FOR THE COMMONWEALTH: X: <u>[Signature]</u> Date: <u>2/12/16</u> (Signature and Date Must Be Handwritten At Time of Signature) Print Name: <u>Art Kinsman</u> Print Title: <u>Executive Director</u>	



City of Springfield

ADOPTED

Meeting: 03/07/16 07:00 PM
Initiator: Melanie Acobe
Sponsors: Mayor Domenic J. Sarno
DOC ID: 3426

10

Health Services for the Homeless Grant Increase - No Match Required \$606,761 (Mayor Sarno)

WHEREAS, the Department of Health and Human Services, Health Services for the Homeless (HSH) has been awarded a grant increase totaling \$606,761.00 for the "Health Center Cluster" grant from U.S. Department of Health & Human Services, Health Resources and Services Administration for the budget period November 01, 2014 through May 31, 2016; and

WHEREAS, the City of Springfield, Health & Human Services Division, Health Services for the Homeless through advocacy, accessibility, and cultural sensitivity provides medical, mental health, dental and case management services to homeless population in the tri-county area of Berkshire, Hampshire and Hampden; and

WHEREAS, the Department intends to expand services at the adolescent clinic; and

WHEREAS, the Department has accepted the grant funds and requests authorization from the City Council and the Mayor to expend the grant funds listed below for the purposes of such grants; and

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the grant funds listed herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws ch. 44, sec. 53A, that the City Council approves the expenditure by the Department of the grant funds listed below for the purposes of such grant, subject to the approval of the Mayor, and the grant funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the grant without further appropriation.

Health Services for the Homeless Grant Increase - No Match Required \$606,761.00

RESULT: PASSED BY VOICE VOTE



REQUEST FOR GRANT SETUP

This form and the required attachments are required by the Office of the City Comptrollers before a Grant Fund and related accounts will be created in MUNIS. Please do not use this form for requesting a non-grant related account to be created – use the Request for New Account form instead. Please return this form and the required attachments to the Office of the City Comptrollers.

All fields are mandatory.

Date of Request 2/2/2016

Department Requesting Grant Setup SHHS

Department Phone # (Please include extension) 6710

Name and Title of Person to Contact in Case of Questions Helen Caulton-Harris

Was this Grant previously setup for a prior fiscal year? YES

If yes, please indicate your previous project number: 67715

If this is a new Grant, have you filled out the "Approval to apply for a grant" Form?
(Y/N) YES If yes, please attach a copy of the Approved Form.

Grant Type:

State – Highway

Federal Pass-Through DOE– School

Federal Direct– School

XX

Federal – City

State DOE– School

State Other – School

State – City

Private/Other

Grant Name: Health Services for the Homeless

Total Grant Amount Awarded: \$ 606,761.00

Is this a Reimbursable Grant?

(Y/N) Yes

A Reimbursable Grant is defined as one that requires that you pay for expenses first and then you apply to the grantor for a reimbursement of the exact amount actually expended.

If it is a Reimbursable Grant, please enter Grantor contact information or the CID # if Grantor is already in the customer file:

Entity Name	HRSA
Contact Person	F Mack
Street Address	5600Fishers Lane, MSC 105WH03
City, State, Zip Code	Rockville, MD 20857
Telephone	301-443-6363
Fax	
E-Mail	fmack@hrsa.gov

Actual Award Date 1/15/2016

Board Approval Date

Start Date 11/1/2015

Expiration Date 5/31/2016

Renewal Action Date (optional)

If there are any Matching Funds:

Type

Percent

Amount

Comments re: Description/Purpose of Grant

Health Services for the Homeless

Comments re: Conditions/Restrictions of Grant

See Budget

If this is a Federal Grant, enter CFDA#:

If applicable enter the State ID # :

What is the required drawdown frequency?

(Ex: Monthly, Quarterly) **Quarterly**

If payment is to be sent by Grantor as a Wire,

Please enter any wire reference/identification # that may be used (if known)

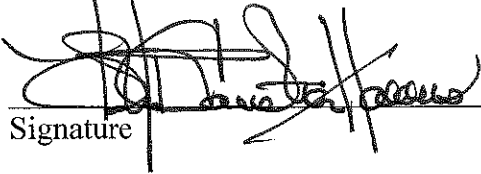
Please list all object codes needed for the grant.
(Attach additional sheets if additional orgs and roll-ups are needed):

Org Code: 26775202 /26775201

Object Codes: 501000/506000/517010/517020/530105/531100/542010/569300

Budget Roll-Up Codes: Yes

I hereby attest that under the penalties of Chapter 656, I will adhere to all regulations in this grant agreement. I am responsible for timely and accurate reimbursements in the amounts listed above.


Signature

2/1/2016
Date

Please attach the following documents:

- ☐ Signed Approval to Apply for a Grant Form
- ☐ Grant Award Letter
- ☐ City Council/Mayor Approval
- ☐ Any other relevant documentation

This Form and all relevant attachments will be scanned and attached in the Grant Maintenance module in MUNIS and can be viewed or printed at your convenience.

1. DATE ISSUED: 01/15/2016		2. PROGRAM CFDA: 93.224		 U.S. Department of Health and Human Services HRSA Health Resources and Services Administration NOTICE OF AWARD AUTHORIZATION (Legislation/Regulation) Public Health Service Act, Title III, Section 330 Public Health Service Act, Section 330, 42 U.S.C. 254b Affordable Care Act, Section 10503						
3. SUPERSEDES AWARD NOTICE dated: 01/06/2016 except that any additions or restrictions previously imposed remain in effect unless specifically rescinded.										
4a. AWARD NO.: 4 H80CS00001-14-18		4b. GRANT NO.: H80CS00001					5. FORMER GRANT NO.: H66CS00329			
6. PROJECT PERIOD: FROM: 11/01/2001 THROUGH: 05/31/2016										
7. BUDGET PERIOD: FROM: 11/01/2014 THROUGH: 05/31/2016										
8. TITLE OF PROJECT (OR PROGRAM): HEALTH CENTER CLUSTER										
9. GRANTEE NAME AND ADDRESS: CITY OF SPRINGFIELD, MASSACHUSETTS 95 STATE STREET SPRINGFIELD, MA 01103-2073 DUNS NUMBER: 198910523 BHCMS # 010120				10. DIRECTOR: (PROGRAM DIRECTOR/PRINCIPAL INVESTIGATOR) HELEN R CAULTON-HARRIS CITY OF SPRINGFIELD, MASSACHUSETTS 95 State St Springfield, MA 01103-2073						
11. APPROVED BUDGET: (Excludes Direct Assistance) ☐ Grant Funds Only ☒ Total project costs including grant funds and all other financial participation				12. AWARD COMPUTATION FOR FINANCIAL ASSISTANCE:						
a. Salaries and Wages : \$944,754.00 b. Fringe Benefits : \$321,224.00 c. Total Personnel Costs : \$1,265,978.00 d. Consultant Costs : \$0.00 e. Equipment : \$47,900.00 f. Supplies : \$41,200.00 g. Travel : \$39,400.00 h. Construction/Alteration and Renovation : \$0.00 i. Other : \$1,204,326.00 j. Consortium/Contractual Costs : \$1,950,243.00 k. Trainee Related Expenses : \$0.00 l. Trainee Stipends : \$0.00 m. Trainee Tuition and Fees : \$0.00 n. Trainee Travel : \$0.00 o. TOTAL DIRECT COSTS : \$4,549,047.00 p. INDIRECT COSTS (Rate: % of S&W/TADC) : \$9,607.00 q. TOTAL APPROVED BUDGET : \$4,558,654.00 i. Less Non-Federal Share: \$1,813,626.00 ii. Federal Share: \$2,745,028.00				a. Authorized Financial Assistance This Period \$2,745,028.00 b. Less Unobligated Balance from Prior Budget Periods i. Additional Authority \$0.00 ii. Offset \$0.00 c. Unawarded Balance of Current Year's Funds \$0.00 d. Less Cumulative Prior Awards(s) This Budget Period \$2,138,267.00 e. AMOUNT OF FINANCIAL ASSISTANCE THIS ACTION \$606,761.00						
				13. RECOMMENDED FUTURE SUPPORT: (Subject to the availability of funds and satisfactory progress of project)						
				<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 30%;">YEAR</th> <th style="width: 70%;">TOTAL COSTS</th> </tr> </thead> <tbody> <tr> <td colspan="2" style="text-align: center;">Not applicable</td> </tr> </tbody> </table>			YEAR	TOTAL COSTS	Not applicable	
YEAR	TOTAL COSTS									
Not applicable										
				14. APPROVED DIRECT ASSISTANCE BUDGET: (In lieu of cash)						
				a. Amount of Direct Assistance \$0.00 b. Less Unawarded Balance of Current Year's Funds \$0.00 c. Less Cumulative Prior Awards(s) This Budget Period \$0.00 d. AMOUNT OF DIRECT ASSISTANCE THIS ACTION \$0.00						
15. PROGRAM INCOME SUBJECT TO 45 CFR 75.307 SHALL BE USED IN ACCORD WITH ONE OF THE FOLLOWING ALTERNATIVES: A=Addition B=Deduction C=Cost Sharing or Matching D=Other [D] Estimated Program Income: \$810,000.00										
16. THIS AWARD IS BASED ON AN APPLICATION SUBMITTED TO, AND AS APPROVED BY HRSA, IS ON THE ABOVE TITLED PROJECT AND IS SUBJECT TO THE TERMS AND CONDITIONS INCORPORATED EITHER DIRECTLY OR BY REFERENCE IN THE FOLLOWING: a. The grant program legislation cited above. b. The grant program regulation cited above. c. This award notice including terms and conditions, if any, noted below under REMARKS. d. 45 CFR Part 75 as applicable. In the event there are conflicting or otherwise inconsistent policies applicable to the grant, the above order of precedence shall prevail. Acceptance of the grant terms and conditions is acknowledged by the grantee when funds are drawn or otherwise obtained from the grant payment system.										
REMARKS: (Other Terms and Conditions Attached [X]Yes []No)										
Electronically signed by Elvera Messina, Grants Management Officer on : 01/15/2016										
17. OBJ. CLASS: 41.51		18. CRS-EIN: 1046001415A2		19. FUTURE RECOMMENDED FUNDING: \$1,412,249.00						
FY-CAN	CFDA	DOCUMENT NO.	AMT. FIN. ASST.	AMT. DIR. ASST.	SUB PROGRAM CODE	SUB ACCOUNT CODE				
16 - 3980879	93.224	15H80CS00001	\$182,932.00	\$0.00	HCH	HealthCareCenters_15				
16 - 398879F	93.527	15H80CS00001	\$423,829.00	\$0.00	HCH	HealthCareCenters_15				

HRSA Electronic Handbooks (EHBs) Registration Requirements

The Project Director of the grant (listed on this NoA) and the Authorizing Official of the grantee organization are required to register (if not already registered) within HRSA's Electronic Handbooks (EHBs). Registration within HRSA EHBs is required only once for each user for each organization they represent. To complete the registration quickly and efficiently we recommend that you note the 10-digit grant number from box 4b of this NoA. After you have completed the initial registration steps (i.e., created an individual account and associated it with the correct grantee organization record), be sure to add this grant to your portfolio. This registration in HRSA EHBs is required for submission of noncompeting continuation applications. In addition, you can also use HRSA EHBs to perform other activities such as updating addresses, updating email addresses and submitting certain deliverables electronically. Visit <https://grants3.hrsa.gov/2010/WebEPSEExternal/Interface/common/accesscontrol/login.aspx> to use the system. Additional help is available online and/or from the HRSA Call Center at 877-Go4-HRSA/877-464-4772.

Terms and Conditions

Failure to comply with the remarks, terms, conditions, or reporting requirements may result in a draw down restriction being placed on your Payment Management System account or denial of future funding.

Grant Specific Condition(s)

1. Due Date: Within 30 Days of Award Release Date

Submit a revised SF 424A, Line Item Budget, and Budget Narrative Justification for the Federal award of \$606,761. The Federal amount refers to only the Federal section 330 Health Center Program grant funding for this award, not all Federal grant funding that an applicant receives. Also include the budget breakdown for non-Federal resources. (Refer to budget requirements in the Service Area Funding Opportunity Announcement or Budget Period Renewal Non-Competing Continuation guidance for budget format.)

The budget justification must detail the costs of each line item within each object class category. For the Personnel line item, you must include the following for each employee supported by funds from this award: name of employee; base salary; %PTE on the grant; and amount of Federal funds (wages and % of fringe benefits) to be paid for the budget year. This personnel information requirement also applies to subawards/subcontract supported by Federal funds from this grant.

Federal grant funds may not be used to pay the salary of an individual at a rate in excess of Federal Executive Level II of the Federal Executive Pay scale (currently \$185,100). This amount reflects an individual's base salary **exclusive of fringe benefits** and income that an individual may be permitted to earn outside of the duties to the applicant organization (i.e., rate limitation only limits the amount that may be awarded and charged to HRSA grants.)

Please contact your Grants Management Specialist for specific submission instructions.

Failure to submit the Federal Budget within 30 days will result in denial of access to funds in the PMS account related to this Grant.

Grant Specific Term(s)

1. This Notice of Award is issued to extend the budget and project period until May 31, 2016 to continue services pending the completion of a service area competition.

All prior terms and conditions remain in effect unless specifically removed.

Contacts

NoA Email Address(es):

Name	Role	Email
Helen R Caulton-Harris	Program Director	hcaulton@springfieldcityhall.com

Note: NoA emailed to these address(es)

Program Contact:

For assistance on programmatic issues, please contact Sheryl Alexander at:
 MailStop Code: 15-93
 BPHC/NED
 5600 Fishers Ln
 Rockville, MD, 20852-1750
 Email: salexander1@hrsa.gov
 Phone: (301) 443-5630

Division of Grants Management Operations:

For assistance on grant administration issues, please contact Francesca Mack at:
 MailStop Code: MSC 10SWH03

OFAM/DGMO/HCB
5600 Fishers Lane, MSC 10SWH03
Rockville, MD, 20857-
Email: fmack@hrsa.gov
Phone: (301) 443-6363



FY16 State Aid to Public Library- No Match Required \$281,078 (Mayor Sarno)

WHEREAS, the Library Department has been awarded State Aid to Public Libraries of \$281,078.00 From the Commonwealth of Massachusetts Board of Library Commissioners; and

WHEREAS, the State Aid to the Public Libraries is an integral part of the Board of Library Commissioners responsibility to support, develop, coordinate, improve and promote library services throughout the Commonwealth. The Board also strives to provide every resident of the Commonwealth with full and equal access to the library information resources regardless of geographic locations, social or economic status, age, level of physical or intellectual ability or cultural background; and

WHEREAS, the Department intends to use the state aid to provide funding for, Printing and Binding, Library Materials, Library programs, Professional Development, and Salary and Wages; and

WHEREAS, the Department has accepted the grant and requests authorization from the City Council and the Mayor to expend the grant funds listed below for the purposes of such grants; and

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the grant funds listed herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws ch. 44, sec. 53A, that the City Council approves the expenditure by the Department of the grant funds listed below for the purposes of such grant, subject to the approval of the Mayor, and the grant funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the grant without further appropriation.

FY16 State Aid to Public Library - No Match Required \$281,078.00

Order (ID # 3429)

Meeting of March 7, 2016

RESULT: PASSED BY VOICE VOTE



REQUEST FOR GRANT SETUP

This form and the required attachments are required by the Office of the City Comptrollers before a Grant Fund and related accounts will be created in MUNIS. Please do not use this form for requesting a non-grant related account to be created – use the Request for New Account form instead. Please return this form and the required attachments to the Office of the City Comptrollers.

All fields are mandatory.

Date of Request 2/17/16

Department Requesting Grant Setup Library

Department Phone # (Please include extension) 263-6828 x290

Name and Title of Person to Contact in Case of Questions Carol Leaders, Bus Mgr

Was this Grant previously setup for a prior fiscal year? Y

If yes, please indicate your previous project number: 83815

If this is a new Grant, have you filled out the “Approval to apply for a grant” Form? (Y/N) If yes, please attach a copy of the Approved Form.

Grant Type:

State – Highway

Federal Pass-Through DOE– School

Federal Direct– School

Federal – City

State DOE– School

State Other – School

X State – City Massachusetts Board of Library Commissioners
Private/Other

Grant Name: MBLC FY’16 State Aid

Total Grant Amount Awarded: \$281,078

Is this a Reimbursable Grant? (Y/N)

A Reimbursable Grant is defined as one that requires that you pay for expenses first and then you apply to the grantor for a reimbursement of the exact amount actually expended.

If it is a Reimbursable Grant, please enter Grantor contact information or the CID # if Grantor is already in the customer file:

Entity Name
Contact Person
Street Address
City, State, Zip Code
Telephone
Fax
E-Mail

Actual Award Date 2/11/16

Board Approval Date

Start Date 2/11/16

Expiration Date none

Renewal Action Date (optional)

If there are any Matching Funds:

Type
Percent
Amount

Comments re: Description/Purpose of Grant

Comments re: Conditions/Restrictions of Grant

If this is a Federal Grant, enter CFDA#:

If applicable enter the State ID # :

What is the required drawdown frequency?
(Ex: Monthly, Quarterly)

If payment is to be sent by Grantor as a Wire,
Please enter any wire reference/identification # that may be used (if known)

Please list all object codes needed for the grant.
(Attach additional sheets if additional orgs and roll-ups are needed):

Org Code: 28386105

Object Codes: 501000; 503000; 506000; 521015; 521020; 524030; 527010; 527030;
529100; 530105; 531010; 531020; 531200; 531740; 534100; 534200; 542300; 551300;
551400; 551700; 569200; 571100; 580500; 580600; 572100

Budget Roll-Up Codes: YES

I hereby attest that under the penalties of Chapter 656, I will adhere to all regulations in this grant agreement. I am responsible for timely and accurate reimbursements in the amounts listed above.

Molly Fogarty
Signature

2/17/16
Date

Please attach the following documents:

- ☐ Signed Approval to Apply for a Grant Form
- ☐ Grant Award Letter
- ☐ City Council/Mayor Approval
- ☐ Any other relevant documentation

This Form and all relevant attachments will be scanned and attached in the Grant Maintenance module in MUNIS and can be viewed or printed at your convenience.



Massachusetts Libraries

BOARD OF LIBRARY COMMISSIONERS

February 11, 2016

Vera O'Connor, Trustee Chair
495 Nassau Dr.
Springfield, MA 01129

re: Springfield City Library

On February 4, 2016, the Board of Library Commissioners granted a waiver of the FY2016 Municipal Appropriation Requirement and certified the City of Springfield to participate in the FY2016 State Aid to Public Libraries Program. In doing so, the Board reviewed the library's FY2015 compliance with Minimum Standards for Free Public Library Service and the municipality's FY2016 compliance with the Municipal Appropriation Requirement.

For FY2016, there will be two State Aid to Public Libraries award payments. Each payment will represent approximately half of the total annual award, depending on budget conditions.

In the next few weeks, the State Treasurer's office will issue the first State Aid to Public Libraries award payment to the City of Springfield in the following amounts as an electronic transfer:

FY2016 Library Incentive Grant (LIG)	\$ 51,051.09
FY2016 Municipal Equalization Grant (MEG)	\$ 85,558.73
FY2016 Nonresident Circulation Offset (NRC)	\$ 3,929.18
Total	\$140,539.00

The second payment will be sent to the City of Springfield by the last quarter of FY2016. *\$ 281,078. -*

Multiple payments are necessary due to the state's incremental allotment of State Aid to Public Library funds for distribution to cities and towns throughout the year.

State Aid to Public library may not be used toward meeting the Municipal Appropriation Requirement, as stated in Chapter 46, Acts of 2015 of the Massachusetts Legislature.

Sincerely,

Dianne L. Carty

Dianne L. Carty
Director

Enclosures: Ch. 46, Acts of 2015, FY2016 State Aid to Public Libraries Fact Sheet
cc: Springfield City Library, Springfield
Treasurer, the City of Springfield

Massachusetts Board of Library Commissioners
98 N. Washington St., Suite 401, Boston, MA 02114
P:800-952-7403(in-state only)
P:617-725-1860
F:617-725-0140

mass.gov/libraries
(consumer portal)

mass.gov/mblc
(agency site)

FY2017 Local Aid Estimates
Springfield

FY2017

FY2016 Cherry
Sheet Estimate

FY2017 Governor's
Budget Proposal

FY2017 House
Budget Proposal

FY2017 Senate
Budget Proposal

FY2017
Conference
Committee

Education:

Chapter 70
School Transportation
Charter Tuition Reimbursement
Smart Growth School Reimbursement

Offset Receipts:

School Choice Receiving Tuition

Sub-total, All Education Items:

General Government:

Unrestricted Gen Gov't Aid
Local Sh of Racing Taxes
Regional Public Libraries
Urban Revitalization
Veterans Benefits
State Owned Land
Exemp: VBS and Elderly

Offset Receipts:

Public Libraries

Sub-Total, All General Government

Total Estimated Receipts

309,186,094	319,871,030			
0	0			
7,401,267	9,224,364			
0	0			
45,904	30,000			
316,633,265	329,125,394			
34,898,975	36,399,631			
0	0			
0	0			
0	0			
2,156,758	2,156,758			
18,540	18,388			
525,454	534,873			
280,805	281,078			
37,880,532	39,390,728			
354,513,797	368,516,122			



Massachusetts Libraries

BOARD OF LIBRARY COMMISSIONERS

February 11, 2016

Patrick Burns, City Comptroller
City of Springfield
36 Court St.
Springfield, MA 01103

At its regular monthly meeting on February 4, 2016, the Board of Library Commissioners granted a waiver of the FY2016 Municipal Appropriation Requirement (MAR), and certified Springfield to receive FY2016 State Aid to Public Libraries. (Please see the enclosed copy of the award letter).

The Board of Library Commissioners recognizes that the FY2016 State Aid to Public Libraries grant round has again this year taken place in an atmosphere of continuing fiscal difficulty. Despite these fiscal constraints 294 municipalities have met the Municipal Appropriation Requirement (MAR). Another 47 municipalities, including yours, have funded their libraries to within 5% of the percent of reduction in their adjusted municipal budgets.

In granting waivers of the FY2016 MAR to the 47 municipalities, the Board determined that the appropriation to the library was not cut disproportionately when compared to the adjusted municipal budget. Continued reductions in the library budget seriously impair services provided to residents and creates a challenge for the community and its library with respect to regaining lost ground. Although there will be waivers for the FY2017 MAR, it is important to remember as the FY2017 budget process goes forward that the actual number of waivers will not be determined until the budget language is signed by the governor.

The State Aid to Public Libraries program is an integral part of the Board of Library Commissioners responsibility to support, develop, coordinate, improve and promote library services throughout the Commonwealth. The Board also strives to provide every resident of the Commonwealth with full and equal access to library information resources regardless of geographic location, social or economic status, age, level of physical or intellectual ability or cultural background.

The Board and its staff look forward to working with you and your public library as we work to maintain library services in this time of fiscal constraints.

Please do not hesitate to contact me if you have any questions about the State Aid to Public Libraries program.

Sincerely,

A handwritten signature in cursive script that reads "Mary Rose Quinn".

Mary Rose Quinn
Head of State Programs/Government Liaison

copy: Library Director, Trustee Chair

Massachusetts Board of Library Commissioners
98 N. Washington St., Suite 401, Boston, MA 02114
P: 800-952-7403 (in-state only)
P: 617-725-1860
F: 617-725-0140

mass.gov/libraries
(consumer portal)

mass.gov/mblc
(agency site)



City of Springfield

ADOPTED

Meeting: 03/07/16 07:00 PM
Initiator: Christopher Fraser
Sponsors: Mayor Domenic J. Sarno
DOC ID: 3374

12

DPIR Grant - No Match - \$95,000 (Mayor Sarno)

WHEREAS, the City's Office of Housing ("Department") has been awarded a Distressed Properties Identification and Revitalization Grant of \$95,000.00 from the Office of the Attorney General of the Commonwealth of MA; and

WHEREAS, the grant will be used for identifying and revitalizing distressed properties in the City of Springfield; and

WHEREAS, the Department has accepted the grant and requests authorization from the City Council and the Mayor to expend the grant funds listed below for the purposes of such grants; and

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the grant funds listed herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws Ch. 44, Sec. 53A, that the City Council approves the expenditure by the Department of the grant funds listed below for the purposes of such grant, subject to the approval of the Mayor, and the grant funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the grant without further appropriation:

Distressed Properties Identification and Revitalization Grant \$95,000.00

RESULT: PASSED BY VOICE VOTE



REQUEST FOR GRANT SETUP

This form and the required attachments are required by the Office of the City Comptrollers before a Grant Fund and related accounts will be created in MUNIS. Please do not use this form for requesting a non-grant related account to be created – use the Request for New Account form instead. Please return this form and the required attachments to the Office of the City Comptrollers.

All fields are mandatory.

Date of Request	1/13/2016
Department Requesting Grant Setup	Housing
Department Phone # (Please include extension)	6500
Name and Title of Person to Contact in Case of Questions	G. McCafferty

Was this Grant previously setup for a prior fiscal year?
If yes, please indicate your previous project number: 89284

If this is a new Grant, have you filled out the “Approval to apply for a grant” Form?
(Y/N) If yes, please attach a copy of the Approved Form.

Grant Type:

	State – Highway
	Federal Pass-Through DOE– School
	Federal Direct– School
	Federal – City
	State DOE– School
	State Other – School
X	State – City
	Private/Other

Grant Name: Distressed Properties Identification and Revitalization Grant - DPIR

Total Grant Amount Awarded: \$ 95,000.00

Is this a Reimbursable Grant?

(Y/N) yes

A Reimbursable Grant is defined as one that requires that you pay for expenses first and then you apply to the grantor for a reimbursement of the exact amount actually expended.

If it is a Reimbursable Grant, please enter Grantor contact information or the CID # if Grantor is already in the customer file:

Entity Name	Comm of MA – Office of the Atty General
Contact Person	Maura Healy
Street Address	One Ashburton Place
City, State, Zip Code	Boston, MA
Telephone	617-727-2200
Fax	
E-Mail	www.mass.gov/ago

Actual Award Date 10/29/2015

Board Approval Date

Start Date

Expiration Date 12/31/2017

Renewal Action Date (optional)

If there are any Matching Funds:

Type

Percent

Amount

Comments re: Description/Purpose of Grant

Funding for Distressed Property Identification and Revitalization

Comments re: Conditions/Restrictions of Grant

If this is a Federal Grant, enter CFDA#:

If applicable enter the State ID # :

What is the required drawdown frequency?

(Ex: Monthly, Quarterly) quarterly

If payment is to be sent by Grantor as a Wire,

Please enter any wire reference/identification # that may be used (if known)

Please list all object codes needed for the grant.
(Attach additional sheets if additional orgs and roll-ups are needed):

Org Code: same as project 89284

Object Codes:

Budget Roll-Up Codes:

I hereby attest that under the penalties of Chapter 656, I will adhere to all regulations in this grant agreement. I am responsible for timely and accurate reimbursements in the amounts listed above.

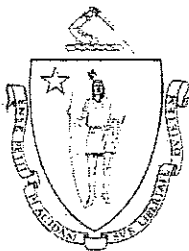

Signature

1-19-2016
Date

Please attach the following documents:

- ☐ Signed Approval to Apply for a Grant Form
- ☐ Grant Award Letter
- ☐ City Council/Mayor Approval
- ☐ Any other relevant documentation

This Form and all relevant attachments will be scanned and attached in the Grant Maintenance module in MUNIS and can be viewed or printed at your convenience.



THE COMMONWEALTH OF MASSACHUSETTS
OFFICE OF THE ATTORNEY GENERAL
ONE ASHBURTON PLACE
BOSTON, MASSACHUSETTS 02108

MAURA HEALEY
ATTORNEY GENERAL

(617) 727-2200
(617) 727-4765 TTY
www.mass.gov/ago

October 29, 2015

Geraldine McCafferty, Director of Housing
City of Springfield
1600 E. Columbus Avenue
Springfield, MA 01060

RE: Extension of Distressed Properties Identification and Revitalization Grant

Dear Geraldine,

I am pleased to notify you that the Attorney General's Office will be extending the Distressed Properties Identification and Revitalization Grant that was awarded to The City of Springfield. Springfield will receive a grant up to the amount of \$95,000 for up to two years, subject to the terms and conditions in the enclosed Scope of Services.

The Attorney General's Office is committed to addressing and mitigating the impacts of the foreclosure crisis throughout Massachusetts. Springfield, together with local Registers of Deeds, will continue to play a vital role in identifying and revitalizing distressed properties statewide.

Please refer to the attached document for instructions regarding the process for receiving your grant extension. Feel free to contact Mary Sullivan by email at Mary.T.Sullivan@state.ma.us or by phone at (617) 963-2313 if you have any questions or concerns.

Again, I thank you, on behalf of the Office of the Attorney General, for your work in the area of community revitalization and look forward to continuing this important work.

Cordially,

A handwritten signature in black ink, appearing to read 'M. Healey'.

Maura Healey
Massachusetts Attorney General



City of Springfield

ADOPTED

Meeting: 03/07/16 07:00 PM
Initiator: Melanie Acobe
Sponsors: Mayor Domenic J. Sarno
DOC ID: 3427

13

FY16 MassCALL II Grant Increase- \$70,000.00 (Mayor Sarno)

WHEREAS, the Department of Health and Human Services ("Department") has been awarded an a grant (contract) of \$70,000.00 from the Mass Department of Public Health, Bureau of Substance Abuse Services; and

WHEREAS, the opioid related overdoses was selected among substance abuse issues of greatest concern in the Commonwealth, and MassCALL II is an initiative to reduce opioid overdoses; and

WHEREAS, the Department intends to use the funds to provide MassCALL II prevention services during the period July 1, 2015 through June 30, 2016; and

WHEREAS, the Department has accepted the grant (contract) and requests authorization from the City Council and the Mayor to expend the grant funds listed below for the purposes of such grant; and

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the grant funds listed herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws ch. 44, sec. 53A, that the City Council approves the expenditure by the Department of the grant funds listed below for the purposes of such grant, subject to the approval of the Mayor, and the grant funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the grant without further appropriation:

FY16 MassCALL II Grant Increase- \$70,000.00

RESULT: PASSED BY VOICE VOTE



REQUEST FOR GRANT SETUP

This form and the required attachments are required by the Office of the City Comptrollers before a Grant Fund and related accounts will be created in MUNIS. Please do not use this form for requesting a non-grant related account to be created – use the Request for New Account form instead. Please return this form and the required attachments to the Office of the City Comptrollers.

All fields are mandatory.

Date of Request 1/27/2016

Department Requesting Grant Setup SHHS

Department Phone # (Please include extension) 6710

Name and Title of Person to Contact in Case of Questions Helen Caulton-Harris

Was this Grant previously setup for a prior fiscal year?

If yes, please indicate your previous project number: 18616

If this is a new Grant, have you filled out the “Approval to apply for a grant” Form?
(Y/N) If yes, please attach a copy of the Approved Form.

Grant Type:

State – Highway

Federal Pass-Through DOE– School

Federal Direct– School

Federal – City

State DOE– School

State Other – School

Xx

State – City

Private/Other

Grant Name: MassCall - MOAPC

Total Grant Amount Awarded:	MULTI YEARS Contract	
	\$ 70,000.00	2016 (Increase)
	\$100,000	2017
	\$100,000	2018
	\$100,000	2019
	\$100,000	2020

Is this a Reimbursable Grant? (Y/N) Yes

A Reimbursable Grant is defined as one that requires that you pay for expenses first and then you apply to the grantor for a reimbursement of the exact amount actually expended.

If it is a Reimbursable Grant, please enter Grantor contact information or the CID # if Grantor is already in the customer file:

Entity Name	MA Dept. of Public Health
Contact Person	Sokonthea An
Street Address	250 Washington Street,
City, State, Zip Code	Boston, MA 02108
Telephone	617 624 6190
Fax	617 624 5017
E-Mail	Sokonthea.An@MassMail.State.MA.US

Actual Award Date 1/25/2016

Board Approval Date

Start Date 7/1/2015

Expiration Date 6/30/2016

Renewal Action Date (optional)

If there are any Matching Funds:

Type

Percent

Amount

Comments re: Description/Purpose of Grant
Substance Abuse and Mental Health Services

Comments re: Conditions/Restrictions of Grant
See Budget

If this is a Federal Grant, enter CFDA#:

If applicable enter the State ID # INTF2354M04301822065

What is the required drawdown frequency?

(Ex: Monthly, Quarterly) Monthly

If payment is to be sent by Grantor as a Wire,

Please enter any wire reference/identification # that may be used (if known)

Please list all object codes needed for the grant.

(Attach additional sheets if additional orgs and roll-ups are needed):

Org Code: 28975200

Object Codes: 501000/517010/517010/530105/531020/533100/551700/578700

Budget Roll-Up Codes: Yes

I hereby attest that under the penalties of Chapter 656, I will adhere to all regulations in this grant agreement. I am responsible for timely and accurate reimbursements in the amounts listed above.

Signature

Date

Please attach the following documents:

- ☐ Signed Approval to Apply for a Grant Form
- ☐ Grant Award Letter
- ☐ City Council/Mayor Approval
- ☐ Any other relevant documentation

This Form and all relevant attachments will be scanned and attached in the Grant Maintenance module in MUNIS and can be viewed or printed at your convenience.



The Commonwealth of Massachusetts
Executive Office of Health and Human Services
Department of Public Health
250 Washington Street, Boston, MA 02108-4619

CHARLES D. BAKER
Governor

KARYN E. POLITO
Lieutenant Governor

MARYLOU SUDDERS
Secretary

MONICA BHAREL, MD, MPH
Commissioner

Tel: 617-624-6000
www.mass.gov/dph

Date: 1/25/2016

To: City Of Springfield
Re: Contract # INTF2354M04301822065

Enclosed please find for your review and signature a Standard Contract package. This package is a result of recent negotiations with the Department of Public Health, as specified in the attached cover letter and includes the items noted below. Please take note of the following:

NEW STANDARD CONTRACT/AMENDMENT/RENEWAL FORM

Must be signed and dated (**Preferred BLUE INK**). Do not use correction fluid anywhere on the forms. If the provider information that is pre-filled in the upper left hand box is incorrect or missing, please contact me so that I can help you with the process to update. For instructions and hyperlinks, you can view this form at www.mass.gov/osc under Guidance for Vendors-Forms or at www.mass.gov/osd under OSD forms.

All attachments must be completed for your contract package to be processed.

CONTRACTOR AUTHORIZED SIGNATORY LISTING AND AUTHENTICATION FORM

An original Contractor Authorized Signatory Listing (CASL) form must be submitted for each new contract package. Once an original is in the contract file, the provider/vendor can include a copy of the CASL (first page only) with each subsequent contract amendment package, unless there is a change to the person who signed the Listing, or a name/s on the CASL changes. The contractor/vendor is responsible for ensuring that both pages are current.

If you have any questions, please contact **Sokonthea An** at **617-624-6190**. An original contract package must be completed by **2/8/2016** and mailed to:

Department of Public Health
Purchase of Service Office
250 Washington St., 8th Floor
Boston, MA 02108-4619
Attention: **Sokonthea An**



The Commonwealth of Massachusetts
Executive Office of Health and Human Services
Department of Public Health
250 Washington Street, Boston, MA 02108-4619

CHARLES D. BAKER
Governor

KARYN E. POLITO
Lieutenant Governor

MARYLOU SUDDERS
Secretary

MONICA BHAREL, MD, MPH
Commissioner

Tel: 617-624-6000
www.mass.gov/dph

January 25, 2016

Lorene Leembruggen
City of Springfield
36 Court Street
Springfield MA 01103

Dear Ms. Leembruggen:

This is to inform you that the Massachusetts Department of Public Health, Bureau of Substance Abuse Services has amended your contract to provide Prevention services. This contract, #INTF2354M04301822065 has been increased in the amount of \$70,000.00 for a revised maximum obligation of \$170,000.00 which will be in effect through June 30, 2016.

This award contains funds from the Substance Abuse and Mental Health Services Administration (SAMHSA) of the Federal government, #4512-9069 (CFDA#93.959). Providers receiving federal grant funds will be considered sub-recipients for federal grant purposes and will be required to comply with applicable federal requirements, including but not limited to sub-recipient audit requirements under OMB Circular A-133.

If you have any questions, please call the Bureau at (617) 624-5146.

A handwritten signature in dark ink, appearing to read "A. Whiteman", written over a horizontal line.

Charles A. Whiteman, Director of Administration and Finance
Bureau of Substance Abuse Services



City of Springfield

ADOPTED

Meeting: 03/07/16 07:00 PM
Initiator: Jennifer Whisher
Sponsors: Mayor Domenic J. Sarno
DOC ID: 3409

14

Mass Decontamination Unit (MDU) Grant - No Match Required - \$6,000.00 (Mayor Sarno)

WHEREAS, the Fire Department has been awarded a grant of \$6,000.00 from the Office of Preparedness and Emergency Management (OPEM) at Massachusetts Department of Public Health (DPH); and

WHEREAS, the grant funds are intended to fund the deployment and training of the Mass Decontamination Unit(s); and

WHEREAS, the Department intends to use the grant funds to train and deploy each of its three Mass Decontamination Units after completing the five tasks that are identified in the contractual agreement that the Fire Department has with the Massachusetts Department of Public Health.

WHEREAS, the Department has accepted the grant and requests authorization from the City Council and the Mayor to expend the grant funds listed below for the purposes of such grants; and

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the grant funds listed herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws ch. 44, sec. 53A, that the City Council approves the expenditure by the Department of the grant funds listed below for the purposes of such grant, subject to the approval of the Mayor, and the grant funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the grant without further appropriation:

Massachusetts Department of Public Health - \$6,000.00

RESULT: PASSED BY VOICE VOTE



The Commonwealth of Massachusetts
 Executive Office of Health and Human Services
 Department of Public Health
 Office of Preparedness and Emergency Management
 250 Washington Street, Boston, MA 02108-4619

CHARLES D. BAKER
 Governor

KARYN E. POLITO
 Lieutenant Governor

MARYLOU SUDDERS
 Secretary

MONICA BHAREL, MD, MP
 Commissioner

Tel: 617-624-6000
www.mass.gov/dph

January 21, 2016

Commissioner Joseph Conant
 Springfield Fire Department
 605 Worthington Street
 Springfield, MA 01105

Dear Commissioner Conant:

This correspondence requests your attention and requires an action, on your part, to allow for your receipt of grant funding for the purpose of deployment and training of the Mass Decontamination Unit(s) assigned to your department.

For this grant funding period, the Office of Preparedness and Emergency Management (OPEM) at Massachusetts Department of Public Health (DPH) will be providing funding in support of the Mass Decontamination Unit(s). Your fire department will receive payment of \$2,000 for each Mass Decontamination Unit (MDU) assigned to your department and through your commitment to the completion of five tasks identified in the enclosed scope of work of our contractual agreement with your department.

This payment will be supported by the FFY2015 award to DPH from the federally supported Hospital Preparedness Program (HPP). This fourth and final annual allocation of grant funding under the current contractual agreement is now being made available to you.

In FFY2011, a multi-year contractual agreement was effectuated and our agreement remains in effect through to June 30, 2016. The contractual agreement was awarded and effectuated via Notice of Intent and Waiver of Competitive Procurement # 21916. For your reference a copy of this multi-year contractual agreement and scope of work are enclosed.

For you to receive this annual allocation of awarded funding for this year, please sign and return the enclosed invoice (Form PV) as prepared internally by the DPH. The authorized signatory must sign in the grey shaded box at the top of the enclosed form, labeled, "vendor certification." By returning this originally signed document your department will be eligible to receive a fourth

Attachment: Fire MDU Grant Award Letter (3409 : MDU Grant - No Match Required - \$6,000.00)

payment of \$2,000 per MDU assigned to your department, to be made. Please know this allocation of funding must be expended by June 30, 2016.

The signed Form PV, with the required original signature affixed as specified, must be returned on or before, but not later than **February 10, 2016**. Please return the enclosed document, signed, to the attention of: Ms. Kristen Heffernan, Contract Manager, DPH/OPEM, 250 Washington Street, 1st Floor, Boston, MA 02108.

Per our contractual agreement, reporting of activities involving the training and/or deployment of the MDU and after action reports of full field MDU exercises are required during this agreement period. These reports should be sent no later than September 30, 2016 to the attention of Mr. Tom Hutton, Healthcare Systems Preparedness Manager, OPDM, 250 Washington St. Floor 1, Boston, MA 02108.

Upon receipt of this originally signed document, payment will be processed promptly.

If you have any questions or require additional information relative to this allocation of funding, please contact Kristen Heffernan via e-mail: Kristen.Heffernan@state.ma.us or via telephone: (617) 624-5083. Programmatic questions may be directed to Tom Hutton via email Tom.Hutton@state.ma.us or (617) 624-5289.

Your continued attention and participation in this program is most appreciated.

Sincerely,



Mary E. Clark, JD, MPH
Director, Office of Preparedness and Emergency Management
Massachusetts Department of Public Health

Enclosures (3)

Commonwealth of Massachusetts Standard Contract Form and Instructions, as effectuated
MDU Scope of Work

Payment Voucher Form (Form PV) – requiring signature and return

Attachment: Fire MDU Grant Award Letter (3409 : MDU Grant - No Match Required - \$6,000.00)



COMMONWEALTH OF MASSACHUSETTS ~ STANDARD CONTRACT FORM

This form is jointly issued and published by the Executive Office for Administration and Finance (ANF), the Office of the Comptroller (CTR) and the Operational Services Division (OSD) as the default contract for all Commonwealth Departments when another form is not prescribed by regulation or policy. Any changes to the official printed language of this form shall be void. Additional non-conflicting terms may be added by Attachment. Contractors may not require any additional agreements, engagement letters, contract forms or other additional terms as part of this Contract without prior Department approval. Click on hyperlinks for definitions, instructions and legal requirements that are incorporated by reference into this Contract. An electronic copy of this form is available at www.mass.gov/osc under Guidance For Vendors - Forms or www.mass.gov/osd under OSD Forms.

CONTRACTOR LEGAL NAME: City Of Springfield Treasurer (and d/b/a):	COMMONWEALTH DEPARTMENT NAME: Department Of Public Health MMARS Department Code: DPH
Legal Address: (W-9, W-4, T&C): 36 Court St, Springfield, MA 01103-1699	Business Mailing Address: 250 Washington St, Boston, MA 02108
Contract Manager: Commissioner Gary G. Cassanelli E-Mail: gcassanelli@springfieldcityhall.com Phone: 413-787-6411 Fax: 413-787-6432	Billing Address (if different): Contract Manager: Jane Guilfoyle E-Mail: Jane.Guilfoyle@state.ma.us Phone: 617-624-5274 Fax: 617-624-5729
Contractor Vendor Code: VC6000192140 Vendor Code Address ID (e.g. "AD001"): AD001 (Note: The Address ID must be set up for EFT payments.)	MMARS Doc ID(s): INTF6207P01W21916432 RFR/Procurement or Other ID Number: W21916
X NEW CONTRACT PROCUREMENT OR EXCEPTION TYPE: (Check one option only) ☐ Statewide Contract (OSD or an OSD-designated Department) ☐ Collective Purchase (Attach OSD approval, scope, budget) ☒ Department Procurement (includes State or Federal grants 815 CMR 2.00) (Attach RFR and Response or other procurement supporting documentation) ☐ Emergency Contract (Attach justification for emergency, scope, budget) ☐ Contract Employee (Attach Employment Status Form, scope, budget) ☐ Legislative/Legal or Other: (Attach authorizing language/justification, scope and budget)	— CONTRACT AMENDMENT Enter Current Contract End Date <u>Prior</u> to Amendment: __, 20__ Enter Amendment Amount: \$ _____. (or "no change") AMENDMENT TYPE: (Check one option only. Attach details of Amendment changes.) ☐ Amendment to Scope or Budget (Attach updated scope and budget) ☐ Interim Contract (Attach justification for Interim Contract and updated scope/budget) ☐ Contract Employee (Attach any updates to scope or budget) ☐ Legislative/Legal or Other: (Attach authorizing language/justification and updated scope and budget)
The following COMMONWEALTH TERMS AND CONDITIONS (T&C) has been executed, filed with CTR and is incorporated by reference into this Contract. ☒ Commonwealth Terms and Conditions ☐ Commonwealth Terms and Conditions For Human and Social Services	
COMPENSATION: (Check ONE option): The Department certifies that payments for authorized performance accepted in accordance with the terms of this Contract will be supported in the state accounting system by sufficient appropriations or other non-appropriated funds, subject to intercept for Commonwealth owed debts under 815 CMR 9.00. ☒ Rate Contract (No Maximum Obligation. Attach details of all rates, units, calculations, conditions or terms and any changes if rates or terms are being amended.) ☐ Maximum Obligation Contract Enter Total Maximum Obligation for total duration of this Contract (or new Total if Contract is being amended). \$ _____.	
PROMPT PAYMENT DISCOUNTS (PPD): Commonwealth payments are issued through EFT 45 days from Invoice receipt. Contractors requesting accelerated payments must identify a PPD as follows: Payment issued within 10 days ____% PPD; Payment issued within 15 days ____% PPD; Payment issued within 20 days ____% PPD; Payment issued within 30 days ____% PPD. If PPD percentages are left blank, identify reason: ____ agree to standard 45 day cycle ____ statutory/legal or Ready Payments (G.L. c. 29, § 23A); ☒ only initial payment (subsequent payments scheduled to support standard EFT 45 day payment cycle. See Prompt Pay Discounts Policy.)	
BRIEF DESCRIPTION OF CONTRACT PERFORMANCE OR REASON FOR AMENDMENT: (Enter the Contract title, purpose, fiscal year(s) and a detailed description of the scope of performance or what is being amended for a Contract Amendment. Attach all supporting documentation and justifications.) Grants To Public Entities Fire Depts with Mass Decontamination Units (MDU)	
ANTICIPATED START DATE: (Complete ONE option only) The Department and Contractor certify for this Contract, or Contract Amendment, that Contract obligations: ☐ 1. may be incurred as of the <u>Effective Date</u> (latest signature date below) and <u>no</u> obligations have been incurred <u>prior</u> to the <u>Effective Date</u> . ☒ 2. may be incurred as of <u>02/23, 2012</u> , a date <u>LATER</u> than the <u>Effective Date</u> below and <u>no</u> obligations have been incurred <u>prior</u> to the <u>Effective Date</u> . ☐ 3. were incurred as of __, 20__, a date <u>PRIOR</u> to the <u>Effective Date</u> below, and the parties agree that payments for any obligations incurred prior to the <u>Effective Date</u> are authorized to be made either as settlement payments or as authorized reimbursement payments, and that the details and circumstances of all obligations under this Contract are attached and incorporated into this Contract. Acceptance of payments forever releases the Commonwealth from further claims related to these obligations.	
CONTRACT END DATE: Contract performance shall terminate as of <u>06/30, 2016</u> , with no new obligations being incurred after this date unless the Contract is properly amended, provided that the terms of this Contract and performance expectations and obligations shall survive its termination for the purpose of resolving any claim or dispute, for completing any negotiated terms and warranties, to allow any close out or transition performance, reporting, invoicing or final payments, or during any lapse between amendments.	
CERTIFICATIONS: Notwithstanding verbal or other representations by the parties, the "Effective Date" of this Contract or Amendment shall be the latest date that this Contract or Amendment has been executed by an authorized signatory of the Contractor, the Department, or a later Contract or Amendment Start Date specified above, subject to any required approvals. The Contractor makes all certifications required under the attached Contractor Certifications (incorporated by reference if not attached hereto) under the pains and penalties of perjury, agrees to provide any required documentation upon request to support compliance, and agrees that all terms governing performance of this Contract and doing business in Massachusetts are attached or incorporated by reference herein according to the following hierarchy of document precedence, the applicable Commonwealth Terms and Conditions, this Standard Contract Form including the Instructions and Contractor Certifications, the Request for Response (RFR) or other solicitation, the Contractor's Response, and additional negotiated terms, provided that additional negotiated terms will take precedence over the relevant terms in the RFR and the Contractor's Response only if made using the process outlined in 801 CMR 21.07, incorporated herein, provided that any amended RFR or Response terms result in best value, lower costs, or a more cost effective Contract.	
AUTHORIZING SIGNATURE FOR THE CONTRACTOR: X: <u><i>Domenic J. Sarno</i></u> Date: <u>1/24/12</u> (Signature and Date Must Be Handwritten At Time of Signature) Print Name: <u>Domenic J. Sarno</u> Print Title: <u>Mayor, City of Springfield</u>	AUTHORIZING SIGNATURE FOR THE COMMONWEALTH: X: <u><i>Toni Gustus</i></u> Date: <u>1-30-12</u> (Signature and Date Must Be Handwritten At Time of Signature) Print Name: <u>Toni Gustus</u> Print Title: <u>Director, Purchase of Service Office</u>

Attachment: Fire MDU Grant Award Letter (3409 : MDU Grant - No Match Required - \$6,000.00)

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INSTRUCTIONS AND CONTRACTOR CERTIFICATIONS

The following instructions and terms are incorporated by reference and apply to this Standard Contract Form. Text that appears underlined indicates a "hyperlink" to an Internet or bookmarked site and are unofficial versions of these documents and Departments and Contractors should consult with their legal counsel to ensure compliance with all legal requirements. Using the Web Toolbar will make navigation between the form and the hyperlinks easier. Please note that not all applicable laws have been cited.

CONTRACTOR LEGAL NAME (AND D/B/A): Enter the Full Legal Name of the Contractor's business as it appears on the Contractor's W-9 or W-4 Form (Contract Employees only) and the applicable Commonwealth Terms and Conditions. If Contractor also has a "doing business as" (d/b/a) name, BOTH the legal name and the "d/b/a" name must appear in this section.

Contractor Legal Address: Enter the Legal Address of the Contractor as it appears on the Contractor's W-9 or W-4 Form (Contract Employees only) and the applicable Commonwealth Terms and Conditions, which must match the legal address on the 10991 table in MMARS (or the Legal Address in HR/CMS for Contract Employee).

Contractor Contract Manager: Enter the authorized Contract Manager who will be responsible for managing the Contract. The Contract Manager should be an Authorized Signatory or, at a minimum, a person designated by the Contractor to represent the Contractor, receive legal notices and negotiate ongoing Contract issues. The Contract Manager is considered "Key Personnel" and may not be changed without the prior written approval of the Department. If the Contract is posted on COMMBUYS, the name of the Contract Manager must be included in the Contract on COMMBUYS.

Contractor E-Mail Address/Phone/Fax: Enter the electronic mail (e-mail) address, phone and fax number of the Contractor Contract Manager. This information must be kept current by the Contractor to ensure that the Department can contact the Contractor and provide any required legal notices. Notice received by the Contract Manager (with confirmation of actual receipt) through the listed address, fax number(s) or electronic mail address will meet any written legal notice requirements.

Contractor Vendor Code: The Department must enter the MMARS Vendor Code assigned by the Commonwealth. If a Vendor Code has not yet been assigned, leave this space blank and the Department will complete this section when a Vendor Code has been assigned. The Department is responsible under the Vendor File and W-9s Policy for verifying with authorized signatories of the Contractor, as part of contract execution, that the legal name, address and Federal Tax Identification Number (TIN) in the Contract documents match the state accounting system.

Vendor Code Address ID: (e.g., "AD001") The Department must enter the MMARS Vendor Code Address ID identifying the payment remittance address for Contract payments, which MUST be set up for EFT payments PRIOR to the first payment under the Contract in accordance with the Bill Paying and Vendor File and W-9 policies.

COMMONWEALTH DEPARTMENT NAME: Enter the full Department name with the authority to obligate funds encumbered for the Contract.

Commonwealth MMARS Alpha Department Code: Enter the three (3) letter MMARS Code assigned to this Commonwealth Department in the state accounting system.

Department Business Mailing Address: Enter the address where all formal correspondence to the Department must be sent. Unless otherwise specified in the Contract, legal notice sent or received by the Department's Contract Manager (with confirmation of actual receipt) through the listed address, fax number(s) or electronic mail address for the Contract Manager will meet any requirements for legal notice.

Department Billing Address: Enter the Billing Address or email address if invoices must be sent to a different location. Billing or confirmation of delivery of performance issues should be resolved through the listed Contract Managers.

Department Contract Manager: Identify the authorized Contract Manager who will be responsible for managing the Contract, who should be an authorized signatory or an employee designated by the Department to represent the Department to receive legal notices and negotiate ongoing Contract issues.

Department E-Mail Address/Phone/Fax: Enter the electronic mail (e-mail) address, phone and fax number of the Department Contract Manager. Unless otherwise specified in the Contract, legal notice sent or received by the Contract Manager (with confirmation of actual receipt) through the listed address, fax number(s) or electronic mail address will meet any requirements for written notice under the Contract.

MMARS Document ID(s): Enter the MMARS 20 character encumbrance transaction number associated with this Contract which must remain the same for the life of the Contract. If multiple numbers exist for this Contract, identify all Doc IDs.

RFR/Procurement or Other ID Number or Name: Enter the Request for Response (RFR) or other Procurement Reference number, Contract ID Number or other reference/tracking number for this Contract or Amendment and will be entered into the Board Award Field in the MMARS encumbrance transaction for this Contract.

NEW CONTRACTS (left side of Form):

Complete this section ONLY if this Contract is brand new. (Complete the CONTRACT AMENDMENT section for any material changes to an existing or an expired Contract, and for exercising options to renew or annual contracts under a multi-year procurement or grant program.)

PROCUREMENT OR EXCEPTION TYPE: Check the appropriate type of procurement or exception for this Contract. Only one option can be selected. See State Finance Law and General Requirements, Acquisition Policy and Fixed Assets, the Commodities and Services Policy and the Procurement Information Center (Department Contract Guidance) for details.

Statewide Contract (OSD or an OSD-designated Department): Check this option for a Statewide Contract under OSD, or by an OSD-designated Department.

Collective Purchase approved by OSD: Check this option for Contracts approved by OSD for collective purchases through federal, state, local government or other entities.

Department Contract Procurement: Check this option for a Department procurement including state grants and federal sub-grants under 815 CMR 2.00 and State Grants and Federal Subgrants Policy, Departmental Master Agreements (MA). If multi-Department user Contract, identify multi-Department use is allowable in Brief Description.

Emergency Contract: Check this option when the Department has determined that an unforeseen crisis or incident has arisen which requires or mandates immediate purchases to avoid substantial harm to the functioning of government or the provision of necessary or mandated services or whenever the health, welfare or safety of clients or other persons or serious damage to property is threatened.

Contract Employee: Check this option when the Department requires the performance of an Individual Contractor, and when the planned Contract performance with an Individual has been classified using the Employment Status Form (prior to the Contractor's selection) as work of a Contract Employee and not that of an Independent Contractor.

Legislative/Legal or Other: Check this option when legislation, an existing legal obligation, prohibition or other circumstance exempts or prohibits a Contract from being competitively procured, or identify any other procurement exception not already listed. Legislative "earmarks" exempt the Contract solely from procurement requirements, and all other Contract and state finance laws and policies apply. Supporting documentation must be attached to explain and justify the exemption.

CONTRACT AMENDMENT (Right Side of Form)

Complete this section for any Contract being renewed, amended or to continue a lapsed Contract. All Contracts with available options to renew must be amended referencing the original procurement and Contract doc IDs, since all continuing contracts must be maintained in the same Contract file (even if the underlying appropriation changes each fiscal year.) *See Amendments, Suspensions, and Termination Policy.)

Enter Current Contract End Date: Enter the termination date of the Current Contract being amended, even if this date has already passed. (Note: Current Start Date is not requested since this date does not change and is already recorded in MMARS.)

Enter Amendment Amount: Enter the amount of the Amendment increase or decrease to a Maximum Obligation Contract. Enter "no change" for Rate Contracts or if no change.

AMENDMENT TYPE: Identify the type of Amendment being done. Documentation supporting the updates to performance and budget must be attached. **Amendment to Scope or Budget:** Check this option when renewing a Contract or executing any Amendment ("material change" in Contract terms) even if the Contract has lapsed. The parties may negotiate a change in any element of Contract performance or cost identified in the RFR or the Contractor's response which results in lower costs, or a more cost-effective or better value performance than was presented in the original selected response, provided the negotiation results in a better value within the scope of the RFR than what was proposed by the Contractor in the original selected response. Any "material" change in the Contract terms must be memorialized in a formal Amendment even if a corresponding MMARS transaction is not needed to support the change. Additional negotiated terms will take precedence over the relevant terms in the RFR and the Contractor's Response only if made using the process outlined in 801 CMR 21.07, incorporated herein, provided that any amended RFR or Response terms result in best value, lower costs, or a more cost effective Contract.

Interim Contracts: Check this option for an Interim Contract to prevent a lapse of Contract performance whenever an existing Contract is being re-procured but the new procurement has not been completed, to bridge the gap during implementation between an expiring and a new procurement, or to contract with an interim Contractor when a current Contractor is unable to complete full performance under a Contract.

Contract Employee: Check this option when the Department requires a renewal or other amendment to the performance of a Contract Employee.

Legislative/Legal or Other: Check this option when legislation, an existing legal obligation, prohibition or other circumstance exempts or prohibits a Contract from being competitively procured, or identify any other procurement exception not already listed. Legislative "earmarks" exempt the Contract solely from procurement requirements, and all other Contract and state finance laws and policies apply. Attach supporting documentation to explain and justify the exemption and whether Contractor selection has been publicly

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posted.

COMMONWEALTH TERMS AND CONDITIONS

Identify which Commonwealth Terms and Conditions the Contractor has executed and is incorporated by reference into this Contract. This Form is signed only once and recorded on the Vendor Customer File (VCUST). See Vendor File and W-9s Policy.

COMPENSATION

Identify if the Contract is a Rate Contract (with no stated Maximum Obligation) or a Maximum Obligation Contract (with a stated Maximum Obligation) and identify the Maximum Obligation. If the Contract is being amended, enter the new Maximum Obligation based upon the increase or decreasing Amendment. The Total Maximum Obligation must reflect the total funding for the dates of service under the contract, including the Amendment amount if the Contract is being amended. The Maximum Obligation must match the MMARS encumbrance. Funding and allotments must be verified as available and encumbered prior to incurring obligations. If a Contract includes both a Maximum Obligation component and Rate Contract component, check off both, specific Maximum Obligation amounts or amended amounts and Attachments must clearly outline the Contract breakdown to match the encumbrance.

PAYMENTS AND PROMPT PAY DISCOUNTS

Payments are processed within a 45 day payment cycle through EFT in accordance with the Commonwealth Bill Paying Policy for investment and cash flow purposes. Departments may NOT negotiate accelerated payments and Payees are NOT entitled to accelerated payments UNLESS a prompt payment discount (PPD) is provided to support the Commonwealth's loss of investment earnings for this earlier payment, or unless a payment is legally mandated to be made in less than 45 days (e.g., construction contracts, Ready Payments under G.L. c. 29, s. 23A). See Prompt Pay Discounts Policy. PPD are identified as a percentage discount which will be automatically deducted when an accelerated payment is made. Reduced contracts rates may not be negotiated to replace a PPD. If PPD fields are left blank please identify that the Contractor agrees to the standard 45 day cycle; a statutory/legal exemption such as Ready Payments (G.L. c. 29, § 23A); or only an initial accelerated payment for reimbursements or start up costs for a grant, with subsequent payments scheduled to support standard EFT 45 day payment cycle. Financial hardship is not a sufficient justification to accelerate cash flow for all payments under a Contract. Initial grant or contract payments may be accelerated for the first invoice or initial grant installment, but subsequent periodic installments or invoice payments should be scheduled to support the Payee cash flow needs and the standard 45 day EFT payment cycle in accordance with the Bill Paying Policy. Any accelerated payment that does not provide for a PPD must have a legal justification in Contract file for audit purposes explaining why accelerated payments were allowable without a PPD.

BRIEF DESCRIPTION OF CONTRACT PERFORMANCE

Enter a brief description of the Contract performance, project name and/or other identifying information for the Contract to specifically identify the Contract performance, match the Contract with attachments, determine the appropriate expenditure code (as listed in the Expenditure Classification Handbook) or to identify or clarify important information related to the Contract such as the Fiscal Year(s) of performance (ex. "FY2012" or "FY2012-14"). Identify settlements or other exceptions and attach more detailed justification and supporting documents. Enter "Multi-Department Use" if other Departments can access procurement. For Amendments, identify the purpose and what items are being amended. Merely stating "see attached" or referencing attachments without a narrative description of performance is insufficient.

ANTICIPATED START DATE

The Department and Contractor must certify WHEN obligations under this Contract/Amendment may be incurred. Option 1 is the default option when performance may begin as of the Effective Date (latest signature date and any required approvals). If the parties want a new Contract or renewal to begin as of the upcoming fiscal year then list the fiscal year(s) (ex. "FY2012" or "FY2012-14") in the Brief Description section. Performance starts and encumbrances reflect the default Effective Date (if no FY is listed) or the later FY start date (if a FY is listed). Use Option 2 only when the Contract will be signed well in advance of the start date and identify a specific future start date. Do not use Option 2 for a fiscal year start unless it is certain that the Contract will be signed prior to fiscal year. Option 3 is used in lieu of the Settlement and Release Form when the Contract/Amendment is signed late, and obligations have already been incurred by the Contractor prior to the Effective Date for which the Department has either requested, accepted or deemed legally eligible for reimbursement, and the Contract includes supporting documents justifying the performance or proof of eligibility, and approximate costs. Any obligations incurred outside the scope of the Effective Date under any Option listed, even if the incorrect Option is selected, shall be automatically deemed a settlement included under the terms of the Contract and upon payment to the Contractor will release the Commonwealth from further obligations for the identified performance. All settlement payments require justification and must be under same encumbrance and object codes as the Contract payments. Performance dates are subject to G.L. c.4, § 9.

CONTRACT END DATE

The Department must enter the date that Contract performance will terminate. If the Contract is being amended and the Contract End Date is not changing, this date must be re-entered again here. A Contract must be signed for at least the initial duration but not longer than the period of procurement listed in the RFR, or other solicitation document (if applicable). No new performance is allowable beyond the end date without an amendment, but the Department may allow a Contractor to complete minimal close out performance obligations if substantial performance has been made prior to the termination date of the Contract and prior to the end of the fiscal year in which payments are appropriated, provided that any close out performance is subject to appropriation and funding limits under state finance law, and CTR may adjust encumbrances and payments in the state accounting system to enable final close out payments. Performance dates are subject to G.L. c.4, § 9.

CERTIFICATIONS AND EXECUTION

See Department Head Signature Authorization Policy and the Contractor Authorized Signatory Listing for policies on Contractor and Department signatures.

Authorizing Signature for Contractor/Date: The Authorized Contractor Signatory must (in their own handwriting and in ink) sign AND enter the date the Contract is signed. See section above under "Anticipated Contract Start Date". Acceptance of payment by the Contractor shall waive any right of the Contractor to claim the Contract/Amendment is not valid and the Contractor may not void the Contract. Rubber stamps, typed or other images are not acceptable. Proof of Contractor signature authorization on a Contractor Authorized Signatory Listing may be required by the Department if not already on file.

Contractor Name /Title: The Contractor Authorized Signatory's name and title must appear legibly as it appears on the Contractor Authorized Signatory Listing.

Authorizing Signature For Commonwealth/Date: The Authorized Department Signatory must (in their own handwriting and in ink) sign AND enter the date the Contract is signed. See section above under "Anticipated Start Date". Rubber stamps, typed or other images are not accepted. The Authorized Signatory must be an employee within the Department legally responsible for the Contract. See Department Head Signature Authorization. The Department must have the legislative funding appropriated for all the costs of this Contract or funding allocated under an approved Interdepartmental Service Agreement (ISA). A Department may not contract for performance to be delivered to or by another state department without specific legislative authorization (unless this Contract is a Statewide Contract). For Contracts requiring Secretariat signoff, evidence of Secretariat signoff must be included in the Contract file.

Department Name /Title: Enter the Authorized Signatory's name and title legibly.

CONTRACTOR CERTIFICATIONS AND LEGAL REFERENCES

Notwithstanding verbal or other representations by the parties, the "Effective Date" of this Contract or Amendment shall be the latest date that this Contract or Amendment has been executed by an authorized signatory of the Contractor, the Department, or a later Contract or Amendment Start Date specified, subject to any required approvals. The Contractor makes all certifications required under this Contract under the pains and penalties of perjury, and agrees to provide any required documentation upon request to support compliance, and agrees that all terms governing performance of this Contract and doing business in Massachusetts are attached or incorporated by reference herein:

Commonwealth and Contractor Ownership Rights. The Contractor certifies and agrees that the Commonwealth is entitled to ownership and possession of all "deliverables" purchased or developed with Contract funds. A Department may not relinquish Commonwealth rights to deliverables nor may Contractors sell products developed with Commonwealth resources without just compensation. The Contract should detail all Commonwealth deliverables and ownership rights and any Contractor proprietary rights.

Qualifications. The Contractor certifies it is qualified and shall at all times remain qualified to perform this Contract; that performance shall be timely and meet or exceed industry standards for the performance required, including obtaining requisite licenses, registrations, permits, resources for performance, and sufficient professional, liability, and other appropriate insurance to cover the performance. If the Contractor is a business, the Contractor certifies that it is listed under the Secretary of State's website as licensed to do business in Massachusetts, as required by law.

Business Ethics and Fraud, Waste and Abuse Prevention. The Contractor certifies that performance under this Contract, in addition to meeting the terms of the Contract, will be made using ethical business standards and good stewardship of taxpayer and other public funding and resources to prevent fraud, waste and abuse.

Collusion. The Contractor certifies that this Contract has been offered in good faith and without collusion, fraud or unfair trade practices with any other person, that any actions to avoid or frustrate fair and open competition are prohibited by law, and shall be grounds for rejection or disqualification of a Response or termination of this Contract.

Public Records and Access The Contractor shall provide full access to records related to performance and compliance to the Department and officials listed under Executive Order 195 and G.L. c. 11, s.12 seven (7) years beginning on the first day after the final payment

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under this Contract or such longer period necessary for the resolution of any litigation, claim, negotiation, audit or other inquiry involving this Contract. Access to view Contractor records related to any breach or allegation of fraud, waste and/or abuse may not be denied and Contractor can not claim confidentiality or trade secret protections solely for viewing but not retaining documents. Routine Contract performance compliance reports or documents related to any alleged breach or allegation of non-compliance, fraud, waste, abuse or collusion may be provided electronically and shall be provided at Contractor's own expense. Reasonable costs for copies of non-routine Contract related records shall not exceed the rates for public records under 950 C.M.R. 32.00.

Debarment. The Contractor certifies that neither it nor any of its subcontractors are currently debarred or suspended by the federal or state government under any law or regulation including, Executive Order 147; G.L. c. 29, s. 29F; G.L. c. 30, § 39R; G.L. c. 149, § 27C; G.L. c. 149, § 44C; G.L. c. 149, § 148B and G.L. c. 152, s. 25C.

Applicable Laws. The Contractor shall comply with all applicable state laws and regulations including but not limited to the applicable Massachusetts General Laws; the Official Code of Massachusetts Regulations; Code of Massachusetts Regulations (unofficial); 801 CMR 21.00 (Procurement of Commodity and Service Procurements, Including Human and Social Services); 815 CMR 2.00 (Grants and Subsidies); 808 CMR 1.00 (Compliance, Reporting and Auditing for Human And Social Services); AICPA Standards; confidentiality of Department records under G.L. c. 66A; and the Massachusetts Constitution Article XVIII if applicable.

Invoices. The Contractor must submit invoices in accordance with the terms of the Contract and the Commonwealth Bill Paying Policy. Contractors must be able to reconcile and properly attribute concurrent payments from multiple Departments. Final invoices in any fiscal year must be submitted no later than August 15th for performance made and received (goods delivered, services completed) prior to June 30th, in order to make payment for that performance prior to the close of the fiscal year to prevent reversion of appropriated funds. Failure to submit timely invoices by August 15th or other date listed in the Contract shall authorize the Department to issue an estimated payment based upon the Department's determination of performance delivered and accepted. The Contractor's acceptance of this estimated payment releases the Commonwealth from further claims for these invoices. If budgetary funds revert due to the Contractor's failure to submit timely final invoices, or for disputing an estimated payment, the Department may deduct a penalty up to 10% from any final payment in the next fiscal year for failure to submit timely invoices.

Payments Subject To Appropriation. Pursuant to G.L. c. 29 § 26, § 27 and § 29, Departments are required to expend funds only for the purposes set forth by the Legislature and within the funding limits established through appropriation, allotment and subsidiary, including mandated allotment reductions triggered by G.L. c. 29, § 9C. A Department cannot authorize or accept performance in excess of an existing appropriation and allotment, or sufficient non-appropriated available funds. Any oral or written representations, commitments, or assurances made by the Department or any other Commonwealth representative are not binding. The Commonwealth has no legal obligation to compensate a Contractor for performance that is not requested and is intentionally delivered by a Contractor outside the scope of a Contract. Contractors should verify funding prior to beginning performance.

Intercept. Contractors may be registered as Customers in the Vendor file if the Contractor owes a Commonwealth debt. Unresolved and undisputed debts, and overpayments of Contract payments that are not reimbursed timely shall be subject to intercept pursuant to G.L. c. 7A, s. 3 and 815 CMR 9.00. Contract overpayments will be subject to immediate intercept or payment offset. The Contractor may not penalize any state Department or assess late fees, cancel a Contract or other services if amounts are intercepted or offset due to recoupment of an overpayment, outstanding taxes, child support, other overdue debts or Contract overpayments.

Tax Law Compliance. The Contractor certifies under the pains and penalties of perjury tax compliance with Federal tax laws; state tax laws including but not limited to G.L. c. 62C; G.L. c. 62C, s. 49A; compliance with all state tax laws, reporting of employees and contractors, withholding and remitting of tax withholdings and child support and is in good standing with respect to all state taxes and returns due; reporting of employees and contractors under G.L. c. 62E, withholding and remitting child support including G.L. c. 119A, s. 12; TIR 05-11; New Independent Contractor Provisions and applicable TIRs.

Bankruptcy, Judgments, Potential Structural Changes, Pending Legal Matters and Conflicts. The Contractor certifies it has not been in bankruptcy and/or receivership within the last three calendar years, and the Contractor certifies that it will immediately notify the Department in writing at least 45 days prior to filing for bankruptcy and/or receivership, any potential structural change in its organization, or if there is any risk to the solvency of the Contractor that may impact the Contractor's ability to timely fulfill the terms of this Contract or Amendment. The Contractor certifies that at any time during the period of the Contract the Contractor is required to affirmatively disclose in writing to the Department Contract Manager the details of any judgment, criminal conviction, investigation or litigation pending against the Contractor or any of its officers, directors, employees, agents, or subcontractors, including any potential conflicts of interest of which the Contractor has knowledge, or learns of during the Contract term. Law firms or Attorneys providing legal

services are required to identify any potential conflict with representation of any Department client in accordance with Massachusetts Board of Bar Overseers (BBO) rules.

Federal Anti-Lobbying and Other Federal Requirements. If receiving federal funds, the Contractor certifies compliance with federal anti-lobbying requirements including 31 USC 1352; other federal requirements; Executive Order 11246; Air Pollution Act; Federal Water Pollution Control Act and Federal Employment Laws.

Protection of Personal Data and Information. The Contractor certifies that all steps will be taken to ensure the security and confidentiality of all Commonwealth data for which the Contractor becomes a holder, either as part of performance or inadvertently during performance, with special attention to restricting access, use and disbursement of personal data and information under G.L. c. 93H and c. 66A and Executive Order 504. The Contractor is required to comply with G.L. c. 93I for the proper disposal of all paper and electronic media, backups or systems containing personal data and information, provided further that the Contractor is required to ensure that any personal data or information transmitted electronically or through a portable device be properly encrypted using (at a minimum) Information Technology Division (ITD) Protection of Sensitive Information, provided further that any Contractor having access to credit card or banking information of Commonwealth customers certifies that the Contractor is PCI compliant in accordance with the Payment Card Industry Council Standards and shall provide confirmation compliance during the Contract, provide further that the Contractor shall immediately notify the Department in the event of any security breach including the unauthorized access, disbursement, use or disposal of personal data or information, and in the event of a security breach, the Contractor shall cooperate fully with the Commonwealth and provide access to any information necessary for the Commonwealth to respond to the security breach and shall be fully responsible for any damages associated with the Contractor's breach including but not limited to G.L. c. 214, s. 3B.

Corporate and Business Filings and Reports. The Contractor certifies compliance with any certification, filing, reporting and service of process requirements of the Secretary of the Commonwealth, the Office of the Attorney General or other Departments as related to its conduct of business in the Commonwealth; and with its incorporating state (or foreign entity).

Employer Requirements. Contractors that are employers certify compliance with applicable state and federal employment laws or regulations, including but not limited to G.L. c. 5, s. 1 (Prevailing Wages for Printing and Distribution of Public Documents); G.L. c. 7, s. 22 (Prevailing Wages for Contracts for Meat Products and Clothing and Apparel); minimum wages and prevailing wage programs and payments; unemployment insurance and contributions; workers' compensation and insurance, child labor laws, AGO fair labor practices; G.L. c. 149 (Labor and Industries); G.L. c. 150A (Labor Relations); G.L. c. 151 and 455 CMR 2.00 (Minimum Fair Wages); G.L. c. 151A (Employment and Training); G.L. c. 151B (Unlawful Discrimination); G.L. c. 151E (Business Discrimination); G.L. c. 152 (Workers' Compensation); G.L. c. 153 (Liability for Injuries); 29 USC c. 8 (Federal Fair Labor Standards); 29 USC c. 28 and the Federal Family and Medical Leave Act.

Federal And State Laws And Regulations Prohibiting Discrimination including but not limited to the Federal Equal Employment Opportunity (EEO) Laws the Americans with Disabilities Act; 42 U.S.C. Sec. 12101, et seq., the Rehabilitation Act, 29 USC c. 16 s. 794; 29 USC c. 16 s. 701; 29 USC c. 14, 623; the 42 USC c. 45; (Federal Fair Housing Act); G.L. c. 151B (Unlawful Discrimination); G.L. c. 151E (Business Discrimination); the Public Accommodations Law G.L. c. 272, s. 92A; G.L. c. 272, s. 98 and 98A, Massachusetts Constitution Article CXIV and G.L. c. 93, s. 103; 47 USC c. 5, sec. II, Part II, s. 255 (Telecommunication Act); Chapter 149, Section 105D; G.L. c. 151C; G.L. c. 272, Section 92A, Section 98 and Section 98A, and G.L. c. 111, Section 199A, and Massachusetts Disability-Based Non-Discrimination Standards For Executive Branch Entities, and related Standards and Guidance, authorized under Massachusetts Executive Order or any disability-based protection arising from state or federal law or precedent. See also MCAD and MCAD links and Resources.

Small Business Purchasing Program (SBPP). A Contractor may be eligible to participate in the SBPP, created pursuant to Executive Order 523, if qualified through the SBPP COMMBUYS subscription process at: www.commbuys.com and with acceptance of the terms of the SBPP participation agreement.

Limitation of Liability for Information Technology Contracts (and other Contracts as Authorized). The Information Technology Mandatory Specifications and the IT Acquisition Accessibility Contract Language are incorporated by reference into Information Technology Contracts. The following language will apply to Information Technology contracts in the U01, U02, U03, U04, U05, U06, U07, U08, U09, U10, U75, U98 object codes in the Expenditure Classification Handbook or other Contracts as approved by CTR or OSD. Pursuant to Section 11. Indemnification of the Commonwealth Terms and Conditions, the term "other damages" shall include, but shall not be limited to, the reasonable costs the Commonwealth incurs to repair, return, replace or seek cover (purchase of comparable substitute commodities and services) under a Contract. "Other damages" shall not include damages to the Commonwealth as a result of third party claims, provided, however, that the foregoing in no way limits the Commonwealth's right of recovery for personal injury or property damages or patent and copyright infringement under Section 11 nor the Commonwealth's ability to join the contractor as a third party defendant. Further, the term

COMMONWEALTH OF MASSACHUSETTS ~ STANDARD CONTRACT FORM



14.a

"other damages" shall not include, and in no event shall the contractor be liable for, damages for the Commonwealth's use of contractor provided products or services, loss of Commonwealth records, or data (or other intangible property), loss of use of equipment, lost revenue, lost savings or lost profits of the Commonwealth. In no event shall "other damages" exceed the greater of \$100,000, or two times the value of the product or service (as defined in the Contract scope of work) that is the subject of the claim. Section 11 sets forth the contractor's entire liability under a Contract. Nothing in this section shall limit the Commonwealth's ability to negotiate higher limitations of liability in a particular Contract, provided that any such limitation must specifically reference Section 11 of the Commonwealth Terms and Conditions. In the event the limitation of liability conflicts with accounting standards which mandate that there can be no cap of damages, the limitation shall be considered waived for that audit engagement. These terms may be applied to other Contracts only with prior written confirmation from the Operational Services Division or the Office of the Comptroller. The terms in this Clarification may not be modified.

Northern Ireland Certification. Pursuant to G.L. c. 7 s. 22C for state agencies, state authorities, the House of Representatives or the state Senate, by signing this Contract the Contractor certifies that it does not employ ten or more employees in an office or other facility in Northern Ireland and if the Contractor employs ten or more employees in an office or other facility located in Northern Ireland the Contractor certifies that it does not discriminate in employment, compensation, or the terms, conditions and privileges of employment on account of religious or political belief; and it promotes religious tolerance within the work place, and the eradication of any manifestations of religious and other illegal discrimination; and the Contractor is not engaged in the manufacture, distribution or sale of firearms, munitions, including rubber or plastic bullets, tear gas, armored vehicles or military aircraft for use or deployment in any activity in Northern Ireland.

Pandemic, Disaster or Emergency Performance. In the event of a serious emergency, pandemic or disaster outside the control of the Department, the Department may negotiate emergency performance from the Contractor to address the immediate needs of the Commonwealth even if not contemplated under the original Contract or procurement. Payments are subject to appropriation and other payment terms.

Consultant Contractor Certifications (For Consultant Contracts "HH" and "NN" and "U05" object codes subject to G.L. Chapter 29, s. 29A). Contractors must make required disclosures as part of the RFR Response or using the Consultant Contractor Mandatory Submission Form.

Attorneys. Attorneys or firms providing legal services or representing Commonwealth Departments may be subject to G.L. c. 30, s. 65, and if providing litigation services must be approved by the Office of the Attorney General to appear on behalf of a Department, and shall have a continuing obligation to notify the Commonwealth of any conflicts of interest arising under the Contract.

Subcontractor Performance. The Contractor certifies full responsibility for Contract performance, including subcontractors, and that comparable Contract terms will be included in subcontracts, and that the Department will not be required to directly or indirectly manage subcontractors or have any payment obligations to subcontractors.

EXECUTIVE ORDERS

For covered Executive state Departments, the Contractor certifies compliance with applicable Executive Orders (see also Massachusetts Executive Orders), including but not limited to the specific orders listed below. A breach during period of a Contract may be considered a material breach and subject Contractor to appropriate monetary or Contract sanctions.

Executive Order 481. Prohibiting the Use of Undocumented Workers on State Contracts. For all state agencies in the Executive Branch, including all executive offices, boards, commissions, agencies, Departments, divisions, councils, bureaus, and offices, now existing and hereafter established, by signing this Contract the Contractor certifies under the pains and penalties of perjury that they shall not knowingly use undocumented workers in connection with the performance of this Contract; that, pursuant to federal requirements, shall verify the immigration status of workers assigned to a Contract without engaging in unlawful discrimination; and shall not knowingly or recklessly alter, falsify, or accept altered or falsified documents from any such worker.

Executive Order 130. Anti-Boycott. The Contractor warrants, represents and agrees that during the time this Contract is in effect, neither it nor any affiliated company, as hereafter defined, participates in or cooperates with an international boycott (See IRC § 999(b)(3)-(4), and IRS Audit Guidelines Boycotts) or engages in conduct declared to be unlawful by G.L. c. 151E, s. 2. A breach in the warranty, representation, and agreement contained in this paragraph, without limiting such other rights as it may have, the Commonwealth shall be entitled to rescind this Contract. As used herein, an affiliated company shall be any business entity of which at least 51% of the ownership interests are directly or indirectly owned by the Contractor or by a person or persons or business entity or entities directly or indirectly owning at least 51% of the ownership interests of the Contractor, or which directly or indirectly owns at least 51% of the ownership interests of the Contractor.

Executive Order 346. Hiring of State Employees By State Contractors Contractor certifies compliance with both the conflict of interest law G.L. c. 268A specifically s. 5 (f) and this order; and includes limitations regarding the hiring of state employees by private companies contracting with the Commonwealth. A privatization contract shall be deemed

to include a specific prohibition against the hiring at any time during the term of Contract, and for any position in the Contractor's company, any state management employee who is, was, or will be involved in the preparation of the RFP, the negotiations leading to the awarding of the Contract, the decision to award the Contract, and/or the supervision or oversight of performance under the Contract.

Executive Order 444. Disclosure of Family Relationships With Other State Employees. Each person applying for employment (including Contract work) within the Executive Branch under the Governor must disclose in writing the names of all immediate family related to immediate family by marriage who serve as employees or elected officials of the Commonwealth. All disclosures made by applicants hired by the Executive Branch under the Governor shall be made available for public inspection to the extent permissible by law by the official with whom such disclosure has been filed.

Executive Order 504. Regarding the Security and Confidentiality of Personal Information. For all Contracts involving the Contractor's access to personal information, as defined in G.L. c. 93H, and personal data, as defined in G.L. c. 66A, owned or controlled by Executive Department agencies, or access to agency systems containing such information or data (herein collectively "personal information"), Contractor certifies under the pains and penalties of perjury that the Contractor (1) has read Commonwealth of Massachusetts Executive Order 504 and agrees to protect any and all personal information; and (2) has reviewed all of the Commonwealth Information Technology Division's Security Policies. Notwithstanding any contractual provision to the contrary, in connection with the Contractor's performance under this Contract, for all state agencies in the Executive Department, including all executive offices, boards, commissions, agencies, departments, divisions, councils, bureaus, and offices, now existing and hereafter established, the Contractor shall: (1) obtain a copy, review, and comply with the contracting agency's Information Security Program (ISP) and any pertinent security guidelines, standards, and policies; (2) comply with all of the Commonwealth of Massachusetts Information Technology Division's "Security Policies"; (3) communicate and enforce the contracting agency's ISP and such Security Policies against all employees (whether such employees are direct or contracted) and subcontractors; (4) implement and maintain any other reasonable appropriate security procedures and practices necessary to protect personal information to which the Contractor is given access by the contracting agency from the unauthorized access, destruction, use, modification, disclosure or loss; (5) be responsible for the full or partial breach of any of these terms by its employees (whether such employees are direct or contracted) or subcontractors during or after the term of this Contract, and any breach of these terms may be regarded as a material breach of this Contract; (6) in the event of any unauthorized access, destruction, use, modification, disclosure or loss of the personal information (collectively referred to as the "unauthorized use"); (a) immediately notify the contracting agency if the Contractor becomes aware of the unauthorized use; (b) provide full cooperation and access to information necessary for the contracting agency to determine the scope of the unauthorized use; and (c) provide full cooperation and access to information necessary for the contracting agency and the Contractor to fulfill any notification requirements. Breach of these terms may be regarded as a material breach of this Contract, such that the Commonwealth may exercise any and all contractual rights and remedies, including without limitation indemnification under Section 11 of the Commonwealth's Terms and Conditions, withholding of payments, Contract suspension, or termination. In addition, the Contractor may be subject to applicable statutory or regulatory penalties, including and without limitation, those imposed pursuant to G.L. c. 93H and under G.L. c. 21A, § 3B for violations under M.G.L. c. 66A.

Executive Orders 523, 524 and 526. Executive Order 526 (Order Regarding Non-Discrimination, Diversity, Equal Opportunity and Affirmative Action which supersedes Executive Order 478). Executive Order 524 (Establishing the Massachusetts Supplier Diversity Program which supersedes Executive Order 390). Executive Order 523 (Establishing the Massachusetts Small Business Purchasing Program.) All programs, activities, and services provided, performed, licensed, chartered, funded, regulated, or contracted for by the state shall be conducted without unlawful discrimination based on race, color, age, gender, ethnicity, sexual orientation, gender identity or expression, religion, creed, ancestry, national origin, disability, veteran's status (including Vietnam-era veterans), or background. The Contractor and any subcontractors may not engage in discriminatory employment practices; and the Contractor certifies compliance with applicable federal and state laws, rules, and regulations governing fair labor and employment practices; and the Contractor commits to purchase supplies and services from certified minority or women-owned businesses, small businesses, or businesses owned by socially or economically disadvantaged persons or persons with disabilities. These provisions shall be enforced through the contracting agency, OSD, and/or the Massachusetts Commission Against Discrimination. Any breach shall be regarded as a material breach of the contract that may subject the contractor to appropriate sanctions.

Attachment: Fire MDU Grant Award Letter (3409 : MDU Grant - No Match Required - \$6,000.00)

MASS DECONTAMINATION UNIT SCOPE OF SERVICES

Section 1: Mass Decontamination Unit (MDU) Deployment Support

This agreement is made by and between the Commonwealth of Massachusetts Department of Public Health (MDPH) and the participating Fire Department to facilitate the deployment, training and operational readiness of Mass Decontamination Units. This agreement will address certain requirements of the Assistant Secretary for Preparedness and Response (ASPR) Hospital Preparedness Program Cooperative Agreement as awarded to MDPH.

Funding under this agreement is subject to appropriation by U.S. Health and Human Services, Office of the Assistant Secretary for Preparedness and Response (ASPR), Hospital Preparedness Program Cooperative Agreement. These funds are granted to the MDPH under CFDA: 93.889 and grant number: 5 U3REPO90238-03-00. The terms and conditions for this funding award to MDPH apply to the participating Fire Department, as a contracted party to MDPH, and pursuant to the ASPR grant.

Mass Decontamination Units assigned to acute care hospitals, terms and tasks required to be completed by the fire department will be carried out in conjunction with the assigned partnering hospital. For Fire Department-District MDU assignments, terms and tasks required to be completed by the fire department will be carried out in conjunction with the acute care hospital or healthcare partners within their response jurisdiction..

Section 2: Scope of Work

In response to the need for mass decontamination capability (in the event patients would present to emergency departments of acute care hospitals in the Commonwealth), the Department of Public Health is making available for the ninth year, funding to support effective field deployment of the MDUs. This funding provides resources to each Fire Department which has been assigned an MDU(s) to enhance protection of hospitals in the event of an emergent situation. Each party (fire department and hospital, engaged under separate agreement) will be required to achieve specific tasks in order to qualify for receipt of the funds. Hospitals have also been provided financing and directed to participate in this initiative. For the ninth year, five (5) specific tasks have been identified and are required to be completed.

The period of performance for the scope of work outlined in the provisions of this Agreement shall become effective upon a fully executed contract agreement, planned to become effectuated February 23, 2012, and will remain in effect through to June 30, 2016, however these rate agreement funds for year one must be liquidated by June 30, 2012.

The total amount eligible per this initial agreement is \$2,000 for each MDU assigned to the participating fire department, for completion of the necessary tasks to facilitate the deployment and operational readiness of the MDU.

Funding allocations provided per this agreement require collaboration between fire departments and hospitals. Tasks include development of written agreements relative to MDU deployment, MDU storage location, method of deployment, restocking and plans for use; and will require collaboration

between hospital and fire to develop and sign a written agreement to perform at-hospital decontamination. The Department expects that fire departments will retain and maintain the required written agreements between the hospital and the fire department, and will review them annually with their respective hospital partners.

This year's MOA will require continuation of five activities.

- Review and maintain a signed written MDU deployment and training agreement between healthcare partners and Fire Department;
- Participate in collaborative training hospital or other healthcare partners and fire service personnel in the plan for MDU use;
- Ensure sufficient hospital and fire staff are trained to set-up and use the MDU;
- Conduct at least one MDU operational exercise with the hospital and fire department and participate in the periodic the Statewide Mass Decontamination Response System plan communication drills;
- Maintain and re-supply the MDU in accordance with the written MDU agreement.

Section 4: Disbursement of Funds

Application for Funds: The following information, with the exception of item numbered 5 below, must be submitted to MDPH by **February 3, 2012**:

1. The enclosed contractual agreement documents, signed by the authorized signatory, indicating commitment to actively participate in the completion of tasks;
2. Contractual agreement signature indicates acceptance of terms, including those stated within this Scope of Work. The Fire Department will provide MDPH with periodic reports regarding frequency and types of MDU use; and will provide a final report on expenditures made with funding received under this contract;
3. Funds will be allocated in accordance with the ASPR grant guidance and will be governed under the Commonwealth's Terms and Conditions for contractual agreements;
4. Municipal Fire Departments will maintain complete and accurate business records relevant to the activities financed; and shall allow MDPH to review with reasonable advance notice all relevant records necessary to verify and document planned and actual expenditures and activities related to this agreement. Accurate segregated records of expenditures and activities should be maintained;
5. Fire Departments will expend the grant funding within the duration of the contractual agreement and submit a report of actual expenditures relative to this agreement not later than September 30, 2012; and
6. Substantial noncompliance with the terms of this agreement as determined by MDPH may necessitate repayment of funds received and/or ineligibility for future funds, provided that MDPH shall provide 30 days advance written notice of non-compliance and reasonable time for the Fire Department to become compliant.

The Department of Public Health/ASPR Hospital Preparedness Program appreciates the participation of municipal fire services in achievement of the goal of MDU deployment and training.

PAYMENT VOUCHER INPUT FORM



Commonwealth of Massachusetts
Office of the Comptroller

Department/Organization Name
DPH/Office of Preparedness and Emergency Mgt.

Trans PV		Dept DPH	R/Org 6207	Number	PV Date	Acctg Prd	Budget FY 2016
Action (E) (M)	E (M)	Sch Pay Date	Off Liab Act	VENDOR'S CERTIFICATION I certify that the goods were shipped or the service rendered as set forth below <i>Joseph J. Conner</i> (Please Sign In Ink)			
Ref Doc ID INTF6207P01W21916432							

Document Total \$6,000	Payment Ref Number INTF6207P01W21916432-4	Vendor Code VC6000192140	Emp
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Reference Order	LN	QTY	Description	Unit Price	Amount
			FOR FIRE DEPT. - MASS DECONTAMINATION UNIT (MDU) DEPLOYMENT AND TRAINING	\$6,000	\$6,000

Reference Doc ID					
LN	Trans	Dept	R/Org	Number	LN
01	CT	DPH	6207	W21916	05
Proj/CI/Grc		Actv	RPTG	Fund	BS Acct
					Payment Reference Number INTF6207P01W21916432-4

MSA#	Line#	Disc	Dates of Services	Quantity	Line Amount	I/D	P/F
			07/01/15 to 06/30/16		\$6,000		

I hereby certify under penalties of perjury that all laws of the Commonwealth governing disbursements of public funds and the regulations thereof have been complied with and observed.

TO THE COMPTROLLER OF THE COMMONWEALTH OF MASSACHUSETTS:

Prepared By: _____ Title: _____ Date: _____

Entered By: _____ Title: _____ Date: _____

Instructions to Vendors
-Fill in shaded area
-Direct inquires to state organization

Page _____ of _____
Phone # _____

14.a

Attachment: Fire MDU Grant Award Letter (3409 : MDU Grant - No Match Required - \$6,000.00)



REQUEST FOR GRANT SETUP

This form and the required attachments are required by the Office of the City Comptrollers before a Grant Fund and related accounts will be created in MUNIS. Please do not use this form for requesting a non-grant related account to be created – use the Request for New Account form instead. Please return this form and the required attachments to the Office of the City Comptrollers.

All fields are mandatory.

Date of Request 1.27.16

Department Requesting Grant Setup Fire

Department Phone # (Please include extension) 750.6411

Name and Title of Person to Contact in Case of Questions Erica Floyd, Director of Finance and Admin

Was this Grant previously setup for a prior fiscal year? Yes

If yes, please indicate your previous project number: 83715

If this is a new Grant, have you filled out the “Approval to apply for a grant” Form? (Y/N) If yes, please attach a copy of the Approved Form.

Grant Type:

State – Highway

Federal Pass-Through DOE– School

Federal Direct– School

Federal – City

State DOE– School

X State Other – School

State – City

Private/Other

Grant Name: Mass Decontamination Unit (MDU)

Attachment: Fire MDU Grant Set up Form (3409 : MDU Grant - No Match Required - \$6,000.00)

Total Grant Amount Awarded: \$ 6000.00

Is this a Reimbursable Grant? (Y/N) N

A Reimbursable Grant is defined as one that requires that you pay for expenses first and then you apply to the grantor for a reimbursement of the exact amount actually expended.

If it is a Reimbursable Grant, please enter Grantor contact information or the CID # if Grantor is already in the customer file:

Entity Name
Contact Person
Street Address
City, State, Zip Code
Telephone
Fax
E-Mail

Actual Award Date 1.21.16

Board Approval Date

Start Date 1.21.16

Expiration Date 6.30.16

Renewal Action Date (optional)

If there are any Matching Funds:

Type
Percent
Amount

Comments re: Description/Purpose of Grant

Funding in support of the three Mass Decontamination Units

Comments re: Conditions/Restrictions of Grant

If this is a Federal Grant, enter CFDA#:

If applicable enter the State ID # :

What is the required drawdown frequency?

(Ex: Monthly, Quarterly) N/A

If payment is to be sent by Grantor as a Wire,

Please enter any wire reference/identification # that may be used (if known)

Attachment: Fire MDU Grant Set up Form (3409 : MDU Grant - No Match Required - \$6,000.00)

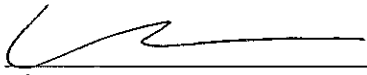
Please list all object codes needed for the grant.
(Attach additional sheets if additional orgs and roll-ups are needed):

Org Code: 28372200

Object Codes: 506000

Budget Roll-Up Codes:

I hereby attest that under the penalties of Chapter 656, I will adhere to all regulations in this grant agreement. I am responsible for timely and accurate reimbursements in the amounts listed above.



Signature

1/27/10
Date

Please attach the following documents:

- ☐ Signed Approval to Apply for a Grant Form
- ☐ Grant Award Letter
- ☐ City Council/Mayor Approval
- ☐ Any other relevant documentation

This Form and all relevant attachments will be scanned and attached in the Grant Maintenance module in MUNIS and can be viewed or printed at your convenience.

Attachment: Fire MDU Grant Set up Form (3409 : MDU Grant - No Match Required - \$6,000.00)



City of Springfield

ADOPTED

Meeting: 03/07/16 07:00 PM
Initiator: Melanie Acobe
Sponsors: Mayor Domenic J. Sarno
DOC ID: 3428

15

Elders Donations- \$1,555.00 (Mayor Sarno)

WHEREAS, the Department of Elder Affairs has been awarded donations totaling \$1,555.00 from various individuals; and

WHEREAS, the funds provided by the donors were designated for the Elder Affairs Donation Fund; and

WHEREAS, the Department has accepted the donation and requests authorization from the City Council and the Mayor to expend the donation funds listed in Attachment; and

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the donation funds listed herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws Ch. 44, sec 53A, that the City Council approves the expenditure by the Department of the donation funds listed below for the purposes of such donation, subject to the approval of the Mayor, and the donation funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the donation without further appropriation:

Elders Donations- \$1,555.00

RESULT: PASSED BY VOICE VOTE

YEAR	PER	JOURNAL	EFF DATE	SRC	T	REF1	PO/REF2	REF3	REFERENC
2016	'08	' 1968	'02/25/201	CRP		1 '541	'4006919	'	'
2016	'08	' 1882	'02/24/201	CRP		1 '541	'4002700	'	'
2016	'08	' 1882	'02/24/201	CRP		1 '541	'4002705	'	'
2016	'08	' 1882	'02/24/201	CRP		1 '541	'4002706	'	'
2016	'08	' 1882	'02/24/201	CRP		1 '541	'4002709	'	'
2016	'08	' 1882	'02/24/201	CRP		1 '541	'4002710	'	'
2016	'08	' 1882	'02/24/201	CRP		1 '541	'4002712	'	'
2016	'08	' 1882	'02/24/201	CRP		1 '541	'4002713	'	'
2016	'08	' 746	'02/10/201	CRP		1 '541	'3997923	'	'
2016	'08	' 746	'02/10/201	CRP		1 '541	'3997927	'	'
2016	'08	' 746	'02/10/201	CRP		1 '541	'3997963	'	'
2016	'08	' 746	'02/10/201	CRP		1 '541	'3997965	'	'
2016	'08	' 746	'02/10/201	CRP		1 '541	'3997968	'	'
2016	'08	' 746	'02/10/201	CRP		1 '541	'3997970	'	'
2016	'08	' 746	'02/10/201	CRP		1 '541	'3997972	'	'
2016	'08	' 746	'02/10/201	CRP		1 '541	'3997973	'	'
2016	'07	' 841	'01/12/201	CRP		1 '541	'3945217	'	'
									TOTAL

Attachment: DEA Donations 030716 (3428 : Elders Donations - \$1,555.00)

AMOUNT P

- 529 Y
- 25 Y
- 50 Y
- 20 Y
- 100 Y
- 100 Y
- 50 Y
- 20 Y
- 75 Y
- 25 Y
- 100 Y
- 25 Y
- 50 Y
- 100 Y
- 20 Y
- 20 Y
- 246 Y
- 1,555.00

Attachment: DEA Donations 030716 (3428 : Elders Donations - \$1,555.00)



City of Springfield

ADOPTED

Meeting: 03/07/16 07:00 PM
Initiator: Melanie Acobe
Sponsors: Mayor Domenic J. Sarno
DOC ID: 3422

16

Artworks at Springfield City Library Grant - No Match Required \$1,000.00 (Mayor Sarno)

WHEREAS, the Springfield City Library Department ("Department") has been awarded a "Artworks at Springfield City Library Grant" of \$1,000.00 from the Massachusetts Cultural Council; and

WHEREAS, the grant is to promote excellence, access, education and diversity in the arts, humanities, and interpretive sciences in order to improve the quality of life for all Massachusetts residents and to contribute to the economic vitality of our communities; and

WHEREAS, the Department intends to use the grant to fund a project which will feature two dimensional artwork created by Springfield artists; and

WHEREAS, the Department has accepted the grant and requests authorization from the City Council and the Mayor to expend the grant funds listed below for the purposes of such grants; and

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the grant funds listed herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws ch. 44, sec. 53A, that the City Council approves the expenditure by the Department of the grant funds listed below for the purposes of such grant, subject to the approval of the Mayor, and the grant funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the grant without further appropriation.

Artworks at Springfield City Library Grant - No Match Required \$1,000.00

RESULT: PASSED BY VOICE VOTE



REQUEST FOR GRANT SETUP

This form and the required attachments are required by the Office of the City Comptrollers before a Grant Fund and related accounts will be created in MUNIS. Please do not use this form for requesting a non-grant related account to be created – use the Request for New Account form instead. Please return this form and the required attachments to the Office of the City Comptrollers.

All fields are mandatory.

Date of Request 2/2/2016

Department Requesting Grant Setup Library

Department Phone # (Please include extension) 263-6828 x290

Name and Title of Person to Contact in Case of Questions Carol Leaders, Bus Mgr

Was this Grant previously setup for a prior fiscal year? Yes

If yes, please indicate your previous project number: 94114

If this is a new Grant, have you filled out the “Approval to apply for a grant” Form? (Y/N) If yes, please attach a copy of the Approved Form.

Grant Type:

State – Highway
 Federal Pass-Through DOE– School
 Federal Direct– School
 Federal – City
 State DOE– School
 State Other – School
 X State – City
 Private/Other

Grant Name: Artworks at Springfield City Library

Total Grant Amount Awarded: \$1,000

Is this a Reimbursable Grant?

(Y/N) Y

A Reimbursable Grant is defined as one that requires that you pay for expenses first and then you apply to the grantor for a reimbursement of the exact amount actually expended.

If it is a Reimbursable Grant, please enter Grantor contact information or the CID # if

Grantor is already in the customer file:

Entity Name

Contact Person

Street Address

City, State, Zip Code

Telephone

Fax

E-Mail

Actual Award Date 1/22/2016

Board Approval Date

Start Date 1/22/2016

Expiration Date 1/21/2017

Renewal Action Date (optional)

If there are any Matching Funds:

Type

Percent

Amount

Comments re: Description/Purpose of Grant

Comments re: Conditions/Restrictions of Grant

If this is a Federal Grant, enter CFDA#:

If applicable enter the State ID # :

What is the required drawdown frequency?

(Ex: Monthly, Quarterly)

If payment is to be sent by Grantor as a Wire,

Please enter any wire reference/identification # that may be used (if known)

Please list all object codes needed for the grant.
(Attach additional sheets if additional orgs and roll-ups are needed):

Org Code:

Object Codes: 530105; 571100; 551700

Budget Roll-Up Codes: Yes

I hereby attest that under the penalties of Chapter 656, I will adhere to all regulations in this grant agreement. I am responsible for timely and accurate reimbursements in the amounts listed above.

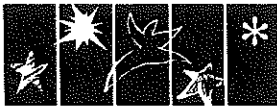
Molly Fogarty
Signature

2/2/16
Date

Please attach the following documents:

- ☐ Signed Approval to Apply for a Grant Form
- ☐ Grant Award Letter
- ☐ City Council/Mayor Approval
- ☐ Any other relevant documentation

This Form and all relevant attachments will be scanned and attached in the Grant Maintenance module in MUNIS and can be viewed or printed at your convenience.



Massachusetts Cultural Council

Springfield Cultural Council
P.O. Box 15325
Springfield, MA 01115

January 22, 2016

Mr. Matthew Jaquith
Springfield City Library
220 State Street
Springfield, MA 01103

Dear Mr. Jaquith:

After long deliberation, The Springfield Cultural Council is pleased to inform you that your application for 2016 funding has received final approval in the amount of **\$1000** to support the following project/program: **Artworks at the Springfield City Library**. This year we surprisingly received an influx of applicants. In our efforts to support as many diverse programs across the community as possible, the committee voted not to award full funding to any project this cycle.

Grants are made on a reimbursement basis only. Once your program has been completed, please send your completed form and documentation to: **Springfield Cultural Council, P.O. Box 15325, Springfield, MA 01115**

In addition to your reimbursement form, please include:

- Invoices, receipts, or paid bills
- Evidence that the event took place and was credited as promised (programs, news clippings, press releases, photos, programs, etc.)
- W9 Tax Form

Neglecting to include these items will delay your payment. Reimbursement will take approximately four weeks once submitted.

You have one year from the date of this letter to submit a request for reimbursement. Failure to meet that deadline will result in the loss of funds. If you need additional time to complete your project, your request for an extension must be made in writing, explaining the need for additional time. Grant recipients also need the Council's written permission to make changes to their projects. Project modifications must be requested in writing, and the modification should not significantly alter the original purpose of the approved application. Extension and modification requests are reviewed on a case-by-case basis and are not automatically granted.

You are required to acknowledge the financial support of the Springfield Cultural Council on all published materials and announcements regarding your project. **Also, you must post your advertisement on our Face Book page: Springfield Cultural Council.** This credit is required by the MCC and failure to comply may jeopardize future funding.

According to IRS guidelines the grant money you receive is considered taxable income. Keep the award letter and check stub as a record of the award for your taxes.

If you have any questions, please call my office at (413) 739-6819.

We wish you success and thank you for your efforts on behalf of our community.

Sincerely,

The Springfield Cultural Council Committee
Benjamin D. Smith
Chairman

Enclosures: Reimbursement Form, Grantee Credit and Publicity Requirements



MASSACHUSETTS CULTURAL COUNCIL LOCAL CULTURAL COUNCIL PROGRAM REIMBURSEMENT FORM

Grantee _____

Project Title _____

For Council Use:
Application Number _____

Total award amount \$ _____ Amount to be paid now \$ _____

*Please attach supporting documentation such as copies of programs, fliers, press, invoices, cancelled checks, receipts, etc. as required by the local cultural council for payment.

This request is: 1. ☐ a progress payment
or
☐ a final payment

2. ☐ for the grantee
or
☐ for third-party vendor

MAKE CHECK PAYABLE TO:

NAME _____

ADDRESS _____

CITY/TOWN _____ STATE/ZIP _____

TAX ID #/FED EMPLOYEE # OR SOCIAL SECURITY # _____

"As grantee for the project as detailed above, I certify that the statements made herein are true and that the funds requested to be disbursed fulfill the purpose indicated in the approved application, and that I have fulfilled the credit policy requirements outlined on the MCC's website at www.massculturalcouncil.org."

[If your grant was approved with a CONDITION]: "I further testify that the condition imposed on the project has been met."

Signed under the pains and penalties of perjury:

Signature of grantee or officer of grantee organization with
legal authority to bind and execute this certification

Date

FOR LOCAL CULTURAL COUNCIL USE ONLY: Must be completed and signed by at least two cultural council members

Please check:

☐ The LCC has notified the grantee of the credit policy outlined in the *LCC Program Regulations and Guidelines*.

☐ The grantee has completed all or part of the project described in the approved application, and has submitted appropriate supporting documentation regarding how funds were used.

LCC Member Signature

Print Name

Date

LCC Member Signature

Print Name

Date

Once processed, please remember to obscure the recipient's Social Security Number

Revised July 2011



City of Springfield

ADOPTED

Meeting: 03/07/16 07:00 PM
Initiator: Melanie Acobe
Sponsors: Mayor Domenic J. Sarno
DOC ID: 3420

17

Beantown Jumpers Double Dutch Event Grant Acceptance - No Match Required \$500 (Mayor Sarno)

WHEREAS, the Springfield City Library Department has been awarded a Beantown Jumpers Double Dutch Event Grant of \$500.00 from the Forest Park Civic Association; and

WHEREAS, the purpose of the grant is to support programs that provide educational and fitness opportunities to Springfield's youth; and

WHEREAS, the Department intends to use the grant to fund a workshop at the Forest Park Library which will be hosted by the Beantown Jumpers, a competitive Double Dutch team from Boston, Milton, Quincy, Pembroke and Scituate; and

WHEREAS, the Department has accepted the grant and requests authorization from the City Council and the Mayor to expend the grant funds listed below for the purposes of such grants; and

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the grant funds listed herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws ch. 44, sec. 53A, that the City Council approves the expenditure by the Department of the grant funds listed below for the purposes of such grant, subject to the approval of the Mayor, and the grant funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the grant without further appropriation:

**Beantown Jumpers Double Dutch Event Grant Acceptance - No Match
Required \$500**

RESULT: PASSED BY VOICE VOTE



REQUEST FOR GRANT SETUP

This form and the required attachments are required by the Office of the City Comptrollers before a Grant Fund and related accounts will be created in MUNIS. Please do not use this form for requesting a non-grant related account to be created – use the Request for New Account form instead. Please return this form and the required attachments to the Office of the City Comptrollers.

All fields are mandatory.

Date of Request 2/42/2016

Department Requesting Grant Setup Library

Department Phone # (Please include extension) 263-6828 x290

Name and Title of Person to Contact in Case of Questions Carol Leaders, Bus Mgr

Was this Grant previously setup for a prior fiscal year? No

If yes, please indicate your previous project number:

If this is a new Grant, have you filled out the “Approval to apply for a grant” Form? (Y/N) If yes, please attach a copy of the Approved Form.

Grant Type:

State – Highway

Federal Pass-Through DOE– School

Federal Direct– School

Federal – City

State DOE– School

State Other – School

State – City

X Private/Other

Grant Name: Beantown Jumpers Double Dutch Event

Total Grant Amount Awarded: \$500

Is this a Reimbursable Grant?

(Y/N) N

A Reimbursable Grant is defined as one that requires that you pay for expenses first and then you apply to the grantor for a reimbursement of the exact amount actually expended.

If it is a Reimbursable Grant, please enter Grantor contact information or the CID # if Grantor is already in the customer file:

Entity Name

Contact Person

Street Address

City, State, Zip Code

Telephone

Fax

E-Mail

Actual Award Date 1/29/2016

Board Approval Date

Start Date 1/29/2016

Expiration Date 1/29/2017

Renewal Action Date (optional)

If there are any Matching Funds:

Type

Percent

Amount

Comments re: Description/Purpose of Grant

Comments re: Conditions/Restrictions of Grant

If this is a Federal Grant, enter CFDA#:

If applicable enter the State ID # :

What is the required drawdown frequency?

(Ex: Monthly, Quarterly)

If payment is to be sent by Grantor as a Wire,

Please enter any wire reference/identification # that may be used (if known)

Please list all object codes needed for the grant.
(Attach additional sheets if additional orgs and roll-ups are needed):

Org Code:

Object Codes: 530105; 571100; 551700

Budget Roll-Up Codes: Yes

I hereby attest that under the penalties of Chapter 656, I will adhere to all regulations in this grant agreement. I am responsible for timely and accurate reimbursements in the amounts listed above.

Molly Fogarty
Signature

2/4/16
Date

Please attach the following documents:

- ☐ Signed Approval to Apply for a Grant Form
- ☐ Grant Award Letter
- ☐ City Council/Mayor Approval
- ☐ Any other relevant documentation

This Form and all relevant attachments will be scanned and attached in the Grant Maintenance module in MUNIS and can be viewed or printed at your convenience.



Forest Park Civic Association
77 Firglade Avenue
Springfield, MA 01108
Forestparkcivic.spfld@gmail.com

January 29, 2016

Ms. Maeleah Carlisle
Forest Park Library
380 Belmont Avenue
Springfield, MA 01108

Dear Ms. Carlisle:

Thank you for your recent funding application through our 2016 grant program. As an organization, the Forest Park Civic Association strives to promote and support the programs and organizations that make our neighborhood a wonderful place to live.

The FPCA Board of Directors, after reviewing your request and further discussion, voted on Tuesday January 19, 2016, in favor of your grant application for support of the Beantown Jumpers Double Dutch Event, with a grant of \$500.00 to support your endeavor.

We feel that the library is a valuable asset for all in our community and we support your efforts to increase family involvement and literacy within our neighborhood.

Grants will be presented at the Annual Meeting of the FPCA on Sunday, February 28, 2016, 4-7 pm, at the Holy Name Social Center (Alderman Street, Springfield MA 01108). We ask that a representative of your organization be in attendance to receive the grant and say a few words about your program. If the grant funding is needed prior to that date to ensure the success of the program please let us know, however we would still ask that you attend the Annual Meeting. Please let us know who will be attending on the library's behalf.

Additionally, we ask that the Forest Park Civic Association be recognized as a supporter of your event on any marketing material that is distributed and/or on your website. We will also post your event on the Forest Park Civic Association website and Facebook page.

As a neighborhood, we appreciate you involving us in the current events and happenings at the Forest Park Branch Library, and we look forward to continued collaboration.

Sincerely,

Laura Walsh, President
77 Firglade Avenue
Springfield, MA 01108

CC: Don Evans, FPCA Treasurer



Forest Park Civic Association
77 Firglade Avenue
Springfield, MA 01108
Forestparkcivic.spfld@gmail.com

2016 FUNDING REQUEST & GRANT APPLICATION

Name of Organization: Forest Park Branch Library_____

Address: 380 Belmont Ave., Springfield, MA 01108_____

Telephone: 413-263-6843_____ Fax: 413-263-6845_____

Email: mcarlisie@springfieldlibrary.org (Maeleah Carlisle, Manager)_____

Description of Organization: The Forest Park Branch Library is one of nine branches of the Springfield City Library. Our mission is building connections, broadening horizons, strengthening community and being the community source for literacy, technology and information.

Name of Project to be Funded: Summer Reading Club Kickoff: Beantown Jumpers Demo and Workshop

SUMMARY / ABSTRACT

Many youth in Springfield, especially the youth who frequent the Forest Park Branch Library, do not have as many educational and fitness opportunities as youth in more suburban areas. We would like to combine the literacy, social and fitness needs by bringing *Beantown Jumpers* (www.beantownjumpers.com) to the Forest Park Branch Library during the first or second week of June 2016 for a demonstration and workshop. *Beantown Jumpers* is a competitive Double Dutch team from Boston, Milton, Quincy, Pembroke and Scituate. They include girls & boys who are in Grade 2 through high school. Their mission is to share the sport of Double Dutch with others while encouraging physical activity, teamwork and fun. At the completion of their program, Springfield youth will have seen youth model Double Dutch and see different jumping styles. They will also be able to learn how to jump in, turn the ropes and try out some jump rope tricks. They can take a rope home to continue to practicing the skills they have just learned.

The kickoff event will include distributing Summer Reading Club information, prizes and refreshments. In addition, the Forest Park Branch Library will develop a related collection of books and DVD's and materials to compliment the Double Dutch program to encourage Springfield youth activity and extend the impact of the *Beantown Jumpers*.

This program will be promoted through the Springfield City Library summer printed and online calendar, outreach to the local schools and social media announcements.



Forest Park Civic Association
77 Firglade Avenue
Springfield, MA 01108
Forestparkcivic.spfld@gmail.com

Time Period of Project: June 1-June 18, 2016

Amount Requested: \$500 Total Project Budget: \$600

Target Population: Springfield youth, 2nd-12th grades, that live in the Forest Park neighborhood

List all other funding sources from which you have attempted to secure support (including the results of these requests): Friends of the Springfield Library - \$100 for refreshments, purchase of books, and DVDs for the library collection and purchase of rope for audience participants (approved)

Measurable project objectives:

- Give Springfield youth an opportunity to explore a new skill that has educational, social and physical benefits.
- Give 10-20 Springfield youth a chance to learn at least one technique in Double Dutch which they can then practice at home and during the summer.
- Promote the summer reading program for 2016 which is based on wellness, fitness and sports. For children, the slogan is "On Your Mark, Get Set, Read". For the teens, the slogan is "Get in the Game: Read."

Submitted by: Molly Fogarty, Library Director
Signature of Organization's Director

MOLLY FOGARTY
Please print or type name of Director

APPLICATION REQUIREMENTS

- Requests from Forest Park based organizations will be given preference.
- Any organization that received a grant in the immediate past year will be limited to no more than \$500, unless the Board of Directors vote at least 75% to overrule the dollar limit.
- Applications are due no later than January 1, 2016.
- Grantees will be notified by January 15, 2016 and grants will be awarded at the Annual Meeting in February.
- If you have any questions, please call the FPCA President at 413-301-5674.

MAIL COMPLETED APPLICATION TO:

Forest Park Civic Association
c/o Laura Walsh, President
77 Firglade Avenue
Springfield, MA 01108
Forestparkcivic.spfld@gmail.com



City of Springfield

ADOPTED

Meeting: 03/07/16 07:00 PM
Initiator: Melanie Acobe
Sponsors: Mayor Domenic J. Sarno
DOC ID: 3421

18

Summer Concert Series- Forest Park Grant Acceptance - No Match Required \$300 (Mayor Sarno)

WHEREAS, the Springfield City Library Department has been awarded a Summer Concert Series- Forest Park Grant of \$300.00 from the Massachusetts Cultural Council; and

WHEREAS, the purpose of the grant is to support the Summer Concert Series at the Forest Park Branch Library, a three-part series with diverse performers to reflect the diversity in the neighborhood; and

WHEREAS, the Department intends to use the grant funds to pay for a local Jazz & Blues singer, Ethel Lee; and

WHEREAS, the Department has accepted the grant and requests authorization from the City Council and the Mayor to expend the grant funds listed below for the purposes of such grants; and

WHEREAS, the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, has certified that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the City Council Order authorizing the expenditure of the grant funds listed herein, subject to the approval of the Mayor, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

NOW THEREFORE BE IT ORDERED, acting pursuant to Mass. Gen. Laws ch. 44, sec. 53A, that the City Council approves the expenditure by the Department of the grant funds listed below for the purposes of such grant, subject to the approval of the Mayor, and the grant funds received shall be deposited with the City Treasurer and held as a separate account and may be expended for the purposes of the grant without further appropriation.

Summer Concert Series- Forest Park Grant Acceptance - No Match Required \$300

RESULT: PASSED BY VOICE VOTE



REQUEST FOR GRANT SETUP

This form and the required attachments are required by the Office of the City Comptrollers before a Grant Fund and related accounts will be created in MUNIS. Please do not use this form for requesting a non-grant related account to be created – use the Request for New Account form instead. Please return this form and the required attachments to the Office of the City Comptrollers.

All fields are mandatory.

Date of Request 2/42/2016

Department Requesting Grant Setup Library

Department Phone # (Please include extension) 263-6828 x290

Name and Title of Person to Contact in Case of Questions Carol Leaders, Bus Mgr

Was this Grant previously setup for a prior fiscal year? Yes

If yes, please indicate your previous project number:

If this is a new Grant, have you filled out the “Approval to apply for a grant” Form? (Y/N) If yes, please attach a copy of the Approved Form.

Grant Type:

State – Highway
 Federal Pass-Through DOE– School
 Federal Direct– School
 Federal – City
 State DOE– School
 State Other – School
 X State – City
 Private/Other

Grant Name: Summer Concert Series – Forest Park

Total Grant Amount Awarded: \$300

Is this a Reimbursable Grant?

(Y/N) Y

A Reimbursable Grant is defined as one that requires that you pay for expenses first and then you apply to the grantor for a reimbursement of the exact amount actually expended.

If it is a Reimbursable Grant, please enter Grantor contact information or the CID # if Grantor is already in the customer file:

Entity Name

Contact Person

Street Address

City, State, Zip Code

Telephone

Fax

E-Mail

Actual Award Date 1/22/2016

Board Approval Date

Start Date 1/22/2016

Expiration Date 1/21/2017

Renewal Action Date (optional)

If there are any Matching Funds:

Type

Percent

Amount

Comments re: Description/Purpose of Grant

Comments re: Conditions/Restrictions of Grant

If this is a Federal Grant, enter CFDA#:

If applicable enter the State ID # :

What is the required drawdown frequency?
(Ex: Monthly, Quarterly)

If payment is to be sent by Grantor as a Wire,
Please enter any wire reference/identification # that may be used (if known)

Please list all object codes needed for the grant.
(Attach additional sheets if additional orgs and roll-ups are needed):

Org Code:

Object Codes: 530105; 571100; 551700

Budget Roll-Up Codes: Yes

I hereby attest that under the penalties of Chapter 656, I will adhere to all regulations in this grant agreement. I am responsible for timely and accurate reimbursements in the amounts listed above.

Molly Fogarty
Signature

2/4/16
Date

Please attach the following documents:

- ☐ Signed Approval to Apply for a Grant Form
- ☐ Grant Award Letter
- ☐ City Council/Mayor Approval
- ☐ Any other relevant documentation

This Form and all relevant attachments will be scanned and attached in the Grant Maintenance module in MUNIS and can be viewed or printed at your convenience.



Massachusetts Cultural Council

Springfield Cultural Council
P.O. Box 15325
Springfield, MA 01115

January 22, 2016

Mr. Dan Gallagher
Forest Park Library
380 Belmont Ave
Springfield, MA 01108

Dear Mr. Gallagher:

After long deliberation, The Springfield Cultural Council is pleased to inform you that your application for 2016 funding has received final approval in the amount of **\$300** to support the following project/program: **Summer Concert Series: The Ethel Lee Combo.** This year we surprisingly received an influx of applicants. In our efforts to support as many diverse programs across the community as possible, the committee voted not to award full funding to any project this cycle.

Grants are made on a reimbursement basis only. Once your program has been completed, please send your completed form and documentation to: **Springfield Cultural Council, P.O. Box 15325, Springfield, MA 01115**

In addition to your reimbursement form, please include:

- Invoices, receipts, or paid bills
- Evidence that the event took place and was credited as promised (programs, news clippings, press releases, photos, programs, etc.)
- W9 Tax Form

Neglecting to include these items will delay your payment. Reimbursement will take approximately four weeks once submitted.

You have one year from the date of this letter to submit a request for reimbursement. Failure to meet that deadline will result in the loss of funds. If you need additional time to complete your project, your request for an extension must be made in writing, explaining the need for additional time. Grant recipients also need the Council's written permission to make changes to their projects. Project modifications must be requested in writing, and the modification should not significantly alter the original purpose of the approved application. Extension and modification requests are reviewed on a case-by-case basis and are not automatically granted.

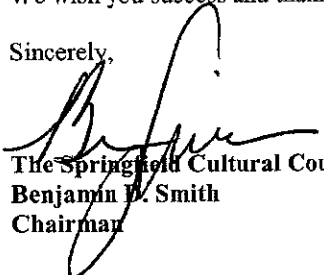
You are required to acknowledge the financial support of the Springfield Cultural Council on all published materials and announcements regarding your project. **Also, you must post your advertisement on our Face Book page: Springfield Cultural Council.** This credit is required by the MCC and failure to comply may jeopardize future funding.

According to IRS guidelines the grant money you receive is considered taxable income. Keep the award letter and check stub as a record of the award for your taxes.

If you have any questions, please call my office at (413) 739-6819.

We wish you success and thank you for your efforts on behalf of our community.

Sincerely,


The Springfield Cultural Council Committee
Benjamin M. Smith
Chairman

Enclosures: Reimbursement Form, Grantee Credit and Publicity Requirements



MASSACHUSETTS CULTURAL COUNCIL LOCAL CULTURAL COUNCIL PROGRAM REIMBURSEMENT FORM

Grantee _____

Project Title _____

For Council Use:

Application Number _____

Total award amount \$ _____ Amount to be paid now \$ _____

*Please attach supporting documentation such as copies of programs, fliers, press, invoices, cancelled checks, receipts, etc. as required by the local cultural council for payment.

This request is:

1. ☐ a progress payment

or

☐ a final payment

2. ☐ for the grantee

or

☐ for third-party vendor

MAKE CHECK PAYABLE TO:

NAME _____

ADDRESS _____

CITY/TOWN _____ STATE/ZIP _____

TAX ID #/FED EMPLOYEE # OR SOCIAL SECURITY # _____

"As grantee for the project as detailed above, I certify that the statements made herein are true and that the funds requested to be disbursed fulfill the purpose indicated in the approved application, and that I have fulfilled the credit policy requirements outlined on the MCC's website at www.massculturalcouncil.org."

[If your grant was approved with a CONDITION]: "I further testify that the condition imposed on the project has been met."

Signed under the pains and penalties of perjury:

Signature of grantee or officer of grantee organization with
legal authority to bind and execute this certification

Date

FOR LOCAL CULTURAL COUNCIL USE ONLY: Must be completed and signed by at least two cultural council members

Please check:

☐ The LCC has notified the grantee of the credit policy outlined in the *LCC Program Regulations and Guidelines*.

☐ The grantee has completed all or part of the project described in the approved application, and has submitted appropriate supporting documentation regarding how funds were used.

LCC Member Signature

Print Name

Date

LCC Member Signature

Print Name

Date

Once processed, please remember to obscure the recipient's Social Security Number

Revised July 2011



City of Springfield

ADOPTED

Meeting: 03/07/16 07:00 PM
Initiator: Melvyn Altman
Sponsors: Mayor Domenic J. Sarno
DOC ID: 3412

19

Order Authorizing Mayor to Execute Quitclaim Deed for Sale of SS Avon Pl. (00850-0020) to Catherine Z. Rossi (Mayor Sarno)

WHEREAS, the City of Springfield acquired title to vacant land located in Springfield, Massachusetts known as South Side Avon Place (Parcel-ID # 00850-0020), formerly with building thereon and formerly known as 59-61 Avon Place, through tax title foreclosure proceedings in Land Court; and

WHEREAS, the Tax Title Custodian determined that said property is not needed for general municipal purposes; and

WHEREAS, the Office of Housing solicited requests to abutters to submit applications for the purchase and redevelopment of said property pursuant to the Abutter Lots Sales Program of the City of Springfield; and

WHEREAS, the application submitted by Catherine Z. Rossi, owner of 67 Avon Place, was accepted by the Abutter Lots Sales Program Committee.

NOW THEREFORE BE IT ORDERED, that the Mayor be and is hereby authorized in the name of and on behalf of the City of Springfield to execute and deliver a quitclaim deed to Catherine Z. Rossi for the transfer of title to South Side Avon Place (Parcel-ID # 00850-0020) for consideration of Six Hundred Fifty-Five and 00/100 Dollars (\$655.00) in substantially the same form as the draft deed attached hereto.

RESULT:	ADOPTED [12 TO 0]
MOVER:	Melvin A. Edwards, Ward 3 Councilor
SECONDER:	E. Henry Twiggs, Ward 4 Councilor
AYES:	Hurst, Twiggs, Allen, Rooke, Ramos, Williams, Williams, Gomez, Ashe, Edwards, Walsh, Fenton
ABSENT:	Kenneth E. Shea

MASSACHUSETTS QUITCLAIM DEED BY CORPORATION (short form)

KNOW ALL PERSONS BY THESE PRESENTS that **CITY OF SPRINGFIELD** (“Grantor”), a municipal corporation duly established under the laws of the Commonwealth of Massachusetts and having its usual place of business at 36 Court Street, Springfield, Hampden County, Massachusetts, for consideration paid and in full consideration of **SIX HUNDRED FIFTY-FIVE AND 00/100 DOLLARS (\$655.00)**, grants to **CATHERINE Z. ROSSI** (“Grantee”), individually, of 67 Avon Place, Springfield, Massachusetts 01105, with **QUITCLAIM COVENANTS**, the land in said Springfield, described as follows:

Land now known as **South Side Avon Place (Parcel-ID # 00850-0020)**, formerly with building thereon and formerly known as 59-61 Avon Place, and being the parcel described in a deed recorded July 16, 2003, in Hampden County Registry of Deeds, Book 13382, Page 251, and supposed to contain about 6550 square feet; and being the same parcel described in an Instrument of Taking dated December 12, 2006, and recorded in Hampden County Registry of Deeds, Book 16498, Page 394; and also being the same parcel foreclosed by Judgment of the Land Court entered December 28, 2009, in Case No.: 08 TL 136579, and recorded in Hampden County Registry of Deeds, Book 18158, Page 233; and being more particularly bounded and described in Exhibit A attached hereto and made a part hereof (hereinafter referred to as the “Property”).

This conveyance is made pursuant to the Abutter Lots Sales Program of the City of Springfield and is sold “as is” and is conveyed subject to the following restrictions which shall run with the Property and which shall be enforceable by the City of Springfield through appropriate legal or equitable proceedings.

(1) The Property must be combined with the abutting parcel located at 67 Avon Place, Springfield, Massachusetts owned by the Grantee; (2) The Property may be used solely as a side yard to an immediate adjacent parcel, garden, and landscaped open space; (3) All excess trash, brush, rubbish, and debris shall be cleared from the Property within one month from the date of transfer of title; (4) Prior to the installation of any fencing, the Grantee shall obtain approval from the Springfield Historical Commission since the Property is located within a local historic district; and (5) If the Grantee wishes to use the Property for parking, the lot must be paved in compliance with the Springfield Zoning Ordinance, and the Grantee must obtain approval of the parking plans from both the City of Springfield Office of Planning and Economic Development and the City of Springfield Department of Public Works.

This deed shall also be subject to all easements and restrictions of record, if any, lawfully existing in, upon or over said Property or appurtenant thereto.

There has been full compliance with the provisions of Chapter 44, Section 63A of the Massachusetts General Laws.

The Mayor has received the appropriate affidavit as prescribed in Chapter 60, Section 77B of the Massachusetts General Laws.

IN WITNESS WHEREOF, the said **CITY OF SPRINGFIELD** has caused its corporate seal to be hereto affixed and these presents to be signed, acknowledged, and delivered in its name and behalf by Domenic J. Sarno, its Mayor, hereto duly authorized, this _____ day of _____, 2016, executing this instrument by authority granted by Chapter 40, Section 3 of the Massachusetts General Laws and by Order passed by its City Council on _____, 2016, and attached hereto as Exhibit B.

CITY OF SPRINGFIELD

By _____
Domenic J. Sarno, Mayor

COMMONWEALTH OF MASSACHUSETTS

HAMPDEN, ss.

Springfield, Massachusetts

On this _____ day of _____, 2016, before me, the undersigned Notary Public, personally appeared the above-named Domenic J. Sarno, Mayor, proved to me through satisfactory evidence of identification, which was personal knowledge, to be the person whose name is signed on the preceding or attached document, and acknowledged to me that he signed it voluntarily for its stated purpose, and acknowledged to me that he executed the same as his free act and deed, and as the free act and deed of the City of Springfield.

Melvyn W. Altman
Notary Public
My Commission Expires: 12/16/2016

Attachment: Deed SS Avon Pl. (Par.20) (3412 : Sale SS Avon Pl. (Par.20))

EXHIBIT A

A certain lot of land situated on the southerly side of Avon Place in Springfield, Hampden County, Massachusetts and bounded and described as follows:

Commencing on the southerly side of Avon Place at a point three hundred fifty (350) feet easterly from the easterly line of land formerly of H.M. Morehouse; thence running at right angles with Avon Place one hundred thirty-one (131) feet to Cemetery Avenue, so called; thence Easterly on said Cemetery Avenue fifty (50) feet; thence Northerly on a line parallel with the first mentioned line one hundred thirty-one (131) feet to said Avon Place; thence Westerly on said Avon Place fifty (50) feet to the place of beginning.

Attachment: Deed SS Avon Pl. (Par.20) (3412 : Sale SS Avon Pl. (Par.20))



Order Authorizing Mayor to Execute Quitclaim Deed for Sale of ES Plainfield St. (09775-0072) to JMRE, LLC (Mayor Sarno)

WHEREAS, the City of Springfield acquired title to vacant land located in Springfield, Massachusetts known as East Side Plainfield Street (Parcel-ID # 09775-0072) through tax title foreclosure proceedings in Land Court; and

WHEREAS, the Tax Title Custodian determined that said property is not needed for general municipal purposes; and

WHEREAS, the Office of Procurement solicited requests for proposals for the purchase and redevelopment of said property pursuant to RFP (Bid) Number 16-015; and

WHEREAS, Thomas P. Mauer, Manager, submitted a proposal and a bid in the amount of Two Thousand Five Hundred and 00/100 Dollars (\$2,500.00) for the purchase and redevelopment of said property on behalf of his Massachusetts limited liability company, TMRE, LLC, of 243 Pearl Street, South Hadley, Massachusetts; and

WHEREAS, the City's RFP Review Committee met on September 29, 2015 and recommended that the proposal and bid submitted by TMRE, LLC be accepted by the Mayor for the reason that they were an abutter and that said property was their only means of ingress and egress to the property they own at 153 Plainfield Street; and

WHEREAS, on September 30, 2015 the Mayor accepted the proposal and bid submitted by TMRE, LLC, and named them preferred developer of East Side Plainfield Street (Parcel-ID # 09775-0072); and

WHEREAS, on February 10, 2016 for the purpose of holding title to said property Thomas P. Mauer formed a new Massachusetts limited liability company named JMRE, LLC with an address of 243 Pearl Street, South Hadley, Massachusetts with himself named as Manager.

NOW THEREFORE BE IT ORDERED, that the Mayor be and is hereby authorized in the name of and on behalf of the City of Springfield to execute and deliver a quitclaim deed to JMRE, LLC, a Massachusetts limited liability company, for the transfer of title to East Side Plainfield Street (Parcel-ID # 09775-0072) for consideration of Two Thousand Five Hundred and 00/100 Dollars (\$2,500.00) in substantially the same form as the draft deed attached hereto.

RESULT:	ADOPTED [11 TO 1]
MOVER:	Adam Gomez, Ward 1 Councilor
SECONDER:	Orlando Ramos, Vice President- Ward 8 Councilor
AYES:	Hurst, Twiggs, Allen, Rooke, Ramos, Williams, Williams, Gomez, Ashe, Edwards, Walsh
NAYS:	Michael A. Fenton
ABSENT:	Kenneth E. Shea

MASSACHUSETTS QUITCLAIM DEED BY CORPORATION (short form)

KNOW ALL PERSONS BY THESE PRESENTS that **CITY OF SPRINGFIELD** (“Grantor”), a municipal corporation duly established under the laws of the Commonwealth of Massachusetts and having its usual place of business at 36 Court Street, Springfield, Hampden County, Massachusetts, for consideration paid and in full consideration of **TWO THOUSAND FIVE HUNDRED AND 00/100 DOLLARS (\$2,500.00)**, grants to **JMRE, LLC** (“Grantee”), a Massachusetts limited liability company, with a usual place of business at 243 Pearl Street, South Hadley, Massachusetts 01075, with **QUITCLAIM COVENANTS**, the land in said Springfield, described as follows:

Land known as **East Side Plainfield Street (Parcel-ID # 09775-0072)**, and being the parcel described in a deed dated January 31, 1995, and recorded in Hampden County Registry of Deeds, Book 9053, Page 18, and supposed to contain about 16,858 square feet (0.3870 acres); and being the same parcel described in an Instrument of Taking dated August 3, 2009, and recorded in Hampden County Registry of Deeds, Book 17993, Page 570; and also being the same parcel foreclosed by Judgment of the Land Court entered on January 11, 2012, in Case No.: 10 TL 141508, and recorded in Hampden County Registry of Deeds, Book 19103, Page 260; and being more particularly described in Exhibit “A” attached hereto and made a part hereof (hereinafter referred to as the “Property”).

The Property is sold pursuant to Chapter 30B, Section 16 of the Massachusetts General Laws and is conveyed subject to the conditions, restrictions, or covenants listed below (“hereinafter called Protective Restrictions”) which are to be taken and construed as running with the Property and are to be binding upon the Grantee, its successors, assigns, grantees, and lessees for a term of thirty years after the date of this deed creating them unless released by the City of Springfield. These Protective Restrictions shall be for the benefit of the City of Springfield and may be enforced by the City through appropriate legal or equitable proceedings.

1. The Property is sold “as is” and subject to any and all existing environmental conditions, whether known or unknown, responsibility for which the Grantee hereby agrees to assume.
2. All excess trash, brush, rubbish, and debris shall be cleared from the Property by the Grantee within thirty days from the date of transfer of title.
3. If the Grantee decides to develop the Property, all development plans must be submitted to and approved by the City of Springfield Office of Planning and Economic Development.
4. If the Grantee decides to sell the Property, it cannot be conveyed separate from the parcels in Springfield, Massachusetts known as 153 Plainfield Street (Parcel-ID # 09775-0074), Rear Plainfield Street (Parcel-ID # 09775-0277), and ES Plainfield Street (Parcel-ID # 09775-0282).

This deed shall also be subject to all easements and restrictions of record, if any, lawfully existing in, upon or over said Property or appurtenant thereto.

There has been full compliance with the provisions of Chapter 44, Section 63A of the Massachusetts General Laws.

The Mayor has received the appropriate affidavit as prescribed in Chapter 60, Section 77B of the Massachusetts General Laws.

IN WITNESS WHEREOF, the said **CITY OF SPRINGFIELD** has caused its corporate seal to be hereto affixed and these presents to be signed, acknowledged, and delivered in its name and behalf by Domenic J. Sarno, its Mayor, hereto duly authorized, this _____ day of _____, 2016, executing this instrument by authority granted by Chapter 40, Section 3 of the Massachusetts General Laws and by Order passed by its City Council on _____, 2016, and attached hereto as Exhibit "B".

CITY OF SPRINGFIELD

By _____
Domenic J. Sarno, Mayor

COMMONWEALTH OF MASSACHUSETTS

HAMPDEN, ss.

Springfield, Massachusetts

On this _____ day of _____, 2016, before me, the undersigned Notary Public, personally appeared the above-named Domenic J. Sarno, Mayor, proved to me through satisfactory evidence of identification, which was personal knowledge, to be the person whose name is signed on the preceding or attached document, and acknowledged to me that he signed it voluntarily for its stated purpose, and acknowledged to me that he executed the same as his free act and deed, and as the free act and deed of the City of Springfield.

Melvyn W. Altman
Notary Public
My Commission Expires: 12/16/2016

Attachment: Deed ES Plainfield St. (Par.72) (3413 : Sale ES Plainfield St. (Par.72))

EXHIBIT "A"

The land in Springfield, Hampden County, Massachusetts, being known and designated as Lot A shown on a plan recorded in the Hampden County Registry of Deeds in Book of Plans 292, Page 103, more particularly bounded and described as follows:

WESTERLY	by Plainfield Street, one hundred eight and 50/100 (108.50) feet;
NORTHERLY	by land now or formerly of Edward and Saul L. Michaelson et. al. as shown on said plan, one hundred fifty-three and 85/100 (153.85) feet;
EASTERLY	by land now or formerly of the Boston & Maine Railroad as shown on said plan, one hundred ten and 85/100 (110.85) feet; and
SOUTHERLY	by "Remaining Land of Gray" as shown on said plan, by an irregular line a total distance of one hundred sixty-four and 65/100 (164.65) feet.

Attachment: Deed ES Plainfield St. (Par.72) (3413 : Sale ES Plainfield St. (Par.72))



City of Springfield

TABLED

Meeting: 03/07/16 07:00 PM

Initiator: Kathy Breck

Sponsors: Mayor Domenic J. Sarno

DOC ID: 3425

21

Order Approving a Contract in Excess of 3 Years for the School Foodservice RFP (Mayor Sarno)

WHEREAS, Massachusetts General Laws chapter 30B, section 12(b) provides that the Chief Procurement Officer may not award a contract for more than three(3) years without a majority vote of the governmental body; and

WHEREAS, pursuant to Federal Regulations, School Food Service Program contracts are typically awarded as a one (1)-year contract, with up to four one (1)-year renewal terms, for a total maximum contract length of five (5) years, and School Department requests authority to award such a contract; and

WHEREAS, the School Department recommends that a 5-year maximum contract term would result in better pricing and would cause less disruption to the School Food Service Program than a standard 3-year maximum contract term, and that it would be in the City's best interests to award such a contract;

NOW THEREFORE BE IT ORDERED, pursuant to Mass. Gen. Laws ch. 30B, section 12(b), that the City Council approves the award of a contract for School Food Service Program for a term of up to five (5) years.

A contract up to five (5) years is requested. The U.S. Dept. Of Agriculture's regulations allow for a one-year contract with up to four (4), one-year renewals.

RESULT: REFERRED TO COMMITTEE

Next: 3/21/2016 7:00 PM



Bond Authorization - MSBA Projects (Brunton, STEM, Walsh, Public Day) - \$9,103,543 (Mayor Sarno)

BOND ORDER TO PAY FOR THE COSTS OF, WINDOWS AND DOORS PROJECTS AT MARY WALSH SCHOOL, PUBLIC DAY HIGH SCHOOL AND DANIEL B. BRUNTON ELEMENTARY SCHOOL AND STEM MIDDLE SCHOOL ROOF REPLACEMENT AS REQUIRED BY THE MASSACHUSETTS SCHOOL BUILDING AUTHORITY

WHEREAS, the City of Springfield ("City") has applied for funding from the Massachusetts School Building Authority ("MSBA") Accelerated Repair Program for the purpose of paying the costs of window and door projects at the Mary M. Walsh School (\$2,646,869) the Public day High School (\$1,690,808) the Daniel B. Brunton Elementary School (\$2,662,470), and the roof replacement at STEM Middle School (\$2,103,396) which proposed repair projects would materially extend the useful life of each school and preserve assets that otherwise are capable of supporting the required educational programs, and for which the City has applied for a school construction grant from the Massachusetts School Building Authority ("MSBA"); and

WHEREAS, after reviewing this order, the Chief Administrative and Financial Officer has certified to the Mayor and City Council, that in his professional opinion, after an evaluation of all pertinent financial information reasonably available, the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the appropriation and borrowing, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

BE IT ORDERED: That the City of Springfield hereby appropriates the amount of Nine Million One Hundred and Three Thousand Five Hundred and Forty Three and 00/100 Dollars (\$9,103,543) for the purpose of paying the costs of window and door projects at the Mary M. Walsh School (\$2,646,869) the Public day High School (\$1,690,808) the Daniel B. Brunton Elementary School (\$2,662,470), and the roof replacement at STEM Middle School (\$2,103,396) including the payment of all costs incidental or related thereto (collectively, the "Projects"), provided that the sums appropriated above for each school may be reallocated among the Projects to reflect actual costs, but the total sum appropriated will not exceed \$9,103,543.00, which proposed repair Projects would materially extend the useful life of each respective school and preserve assets that otherwise are capable of supporting the required educational program, and for which the City has applied for a grant from the Massachusetts School Building Authority ("MSBA"), said amount to be expended under the direction of the Department of Capital Asset Construction. The City acknowledges that the MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and if the MSBA's Board of Directors votes to invite the City to collaborate with the MSBA on this proposed repair projects, any project costs the City incurs in excess of any grant that may be approved by and received from the MSBA shall be the sole responsibility of the City; and that, if invited to collaborate with

the MSBA on the proposed repair projects, the amount of borrowing authorized pursuant to the order below shall be reduced by any grant amounts set forth in the Project Funding Agreements that may be executed between the City and the MSBA.

BE IT FURTHER ORDERED THAT to meet this appropriation, the Treasurer, with the approval of the Mayor, is authorized to borrow said amount under Mass. Gen. Laws Chapter 44, or pursuant to any other enabling authority. The Treasurer is also hereby authorized to file an application with the appropriate officials of the Commonwealth of Massachusetts' Municipal Finance Oversight Board to qualify under Chapter 44A of the General Laws any and all bonds or notes of the City authorized by this vote, and to provide such information and execute such documents as such Municipal Finance Oversight Board of the Commonwealth may require.

RESULT:**REFERRED TO COMMITTEE****Next: 3/21/2016 7:00 PM**

City of Springfield
36 Court Street
Springfield, MA 01103



Division of Administration
and Finance

To: Springfield City Council
From: TJ Plante, Chief Administrative & Financial Officer
Date: 3/7/2016
Re: Order for Council Meeting – 3/7/2016
Cc: Mayor Sarno

Purpose: The purpose of this memo is to provide an explanation of the order sponsored by the Mayor for the March 7, 2016 Council meeting, which authorizes the City to pay \$9,103,543 for four schools that were invited into the Massachusetts School Building Authority's (MSBA) Accelerated Repairs Program.

Background: Four Springfield public schools were invited into the MSBA Accelerated Repair Program: at the Mary M. Walsh School, Public day High School, Daniel B. Brunton Elementary School for window and door projects, and STEM Middle School for roof replacement. The main goals of the Accelerated Repair Program are to improve learning environments for children and teachers, reduce energy use, and generate cost savings for districts.

The City needs to authorize bonds for the total amount of this project before any reimbursements from MSBA can be requested. The City can expect 80% reimbursement of eligible costs from MSBA. The total bond authorization sought is \$9,103,543 to cover all costs associated with the Accelerated Repairs Program. If project costs exceed the total project budget of \$7,204,577 as determined by MSBA, the City will be required to pay the additional expenses as MSBA will not increase the amount to be reimbursed.

CAFO Certification: This memorandum will confirm that in my professional opinion, as the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in this City Council Order, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

This certification is made in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.



Bond Authorization - Police Vehicles - \$1,125,000 (Mayor Sarno)

A BOND ORDER TO PAY FOR COSTS ASSOCIATED WITH THE PURCHASE OF POLICE VEHICLES

WHEREAS, the City of Springfield (“the City”) wishes to appropriate \$1,125,000 for the purchase of twenty-five new vehicles for the Springfield Police Department (“SPD”). The purchase of new vehicles is necessary to continue the provision of public safety and to improve, and contribute to, the quality of life for the citizens of the City of Springfield by protecting, serving, and working with the community.

WHEREAS, the purchase of new police vehicles will replace a portion of the SPD’s aging fleet, protecting officer safety, saving money on repair costs, and reducing the amount of time vehicles will be spent out of service; and

WHEREAS, the City seeks approval to borrow said amount in order to meet the appropriation; and

WHEREAS, after reviewing this order, the Chief Administrative and Financial Officer has certified to the Mayor and City Council, that in his professional opinion, after an evaluation of all pertinent financial information reasonably available, the City’s financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the appropriation and borrowing, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008. The foregoing order requires a two-thirds vote of all members of the City Council, in accordance with Chapter 44 of the General Laws.

BE IT ORDERED: That the City hereby appropriates the sum of \$1,125,000 to pay costs of purchasing vehicles for the Springfield Police Department, including the payment of any and all other costs incidental or related thereto, and that to meet this appropriation, the City Treasurer, with the approval of the Mayor, is authorized to borrow said amount under and pursuant to Chapter 44 of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the City therefore; that the Mayor is authorized to contract for and expend any federal or state aid available for the project, and that the Mayor is authorized to take any other action necessary or convenient to carry out this project; and

FURTHER ORDERED: That the City Treasurer is authorized to file an application with The Commonwealth of Massachusetts' Municipal Finance Oversight Board to qualify under Chapter 44A of the General Laws any and all bonds or notes of the City authorized by this vote, and to provide such information and execute such documents as the Municipal Finance Oversight Board of The Commonwealth of Massachusetts may require.

RESULT:**REFERRED TO COMMITTEE****Next: 3/21/2016 7:00 PM**

City of Springfield
36 Court Street
Springfield, MA 01103



Division of Administration
and Finance

To: Springfield City Council
From: TJ Plante, Chief Administrative & Financial Officer
Date: 3/7/2016
Re: Order for Council Meeting – 3/7/2016
Cc: Mayor Sarno

Purpose: The purpose of this memo is to provide an explanation of the order sponsored by the Mayor for the March 7, 2016 Council meeting, which authorizes the City to pay \$1,125,000 for the purchase of vehicles for the Springfield Police Department (“SPD”).

Background: The purchase of the new vehicles is necessary to continue the provision of public safety and to improve, and contribute to, the quality of life for the citizens of the City of Springfield by protecting, serving, and working with the community. The vehicles to be purchased will replace a portion of the SPD’s aging fleet. These replacements will protect officers’ safety, save money on repair costs, and reduce the amount of time vehicles will out of service.

Vehicle to Purchase	Units	Price per Unit	Total Amount
Police Cruisers	25	\$ 45,000	\$ 1,125,000

CAFO Certification: This memorandum will confirm that in my professional opinion, as the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in this City Council Order, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

This certification is made in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

Attachment: CAFO Cert - Bond Order - Police Vehicles (3418 : Bond Authorization - Police Vehicles - \$1,125,000)



City of Springfield

TABLED

Meeting: 03/07/16 07:00 PM
Initiator: Jennifer Whisher
Sponsors: Mayor Domenic J. Sarno
DOC ID: 3417

24

Bond Authorization - DPW Vehicles - \$923,925 (Mayor Sarno)

A BOND ORDER TO PAY FOR COSTS ASSOCIATED WITH THE PURCHASE OF DPW VEHICLES

WHEREAS, the City of Springfield ("the City") wishes to appropriate \$923,925 for the purchase of vehicles for the Department of Public Works ("DPW"). The purchase of these new replacement vehicles is necessary in order to continue the support of the City's solid waste program. The vehicles to be purchased include two pick-up trucks for daily operations, two semi-automated and one fully-automated 31 cubic-yard trucks for trash removal services; and

WHEREAS, the City seeks approval to borrow said amount in order to meet the appropriation; and

WHEREAS, after reviewing this order, the Chief Administrative and Financial Officer has certified to the Mayor and City Council, that in his professional opinion, after an evaluation of all pertinent financial information reasonably available, the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the appropriation and borrowing, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008. The foregoing order requires a two-thirds vote of all members of the City Council, in accordance with Chapter 44 of the General Laws.

BE IT ORDERED: That the City hereby appropriates the sum of \$923,925 to pay costs of purchasing vehicles for the Department of Public Works, including the payment of any and all other costs incidental or related thereto, and that to meet this appropriation, the City Treasurer, with the approval of the Mayor, is authorized to borrow said amount under and pursuant to Chapter 44 of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the City therefore; that the Mayor is authorized to contract for and expend any federal or state aid available for the project, and that the Mayor is authorized to take any other action necessary or convenient to carry out this project; and

FURTHER ORDERED: That the City Treasurer is authorized to file an application with The Commonwealth of Massachusetts' Municipal Finance Oversight Board to qualify under Chapter 44A of the General Laws any and all bonds or notes of the City authorized by this vote, and to provide such information and execute such documents as the Municipal Finance Oversight Board of The Commonwealth of Massachusetts may require.

RESULT: REFERRED TO COMMITTEE

Next: 3/21/2016 7:00 PM

City of Springfield
36 Court Street
Springfield, MA 01103



Division of Administration
and Finance

To: Springfield City Council
From: TJ Plante, Chief Administrative & Financial Officer
Date: 3/7/2016
Re: Order for Council Meeting – 3/7/2016
Cc: Mayor Sarno

Purpose: The purpose of this memo is to provide an explanation of the order sponsored by the Mayor for the March 7, 2016 Council meeting, which authorizes the City to pay \$923,925 for the purchase of vehicles for the Department of Public Works (“DPW”).

Background: The purchase of the new replacement vehicles is necessary in order to continue the support of the City’s solid waste program. The vehicles to be purchased will be used for trash removal services and daily operation:

Vehicle to Purchase	Units	Price per Unit	Total Amount
Semi-Automated 31 Cubic-yard Truck	2	\$ 281,300	\$ 562,600
Fully-Automated 31 Cubic-yard Truck	1	\$ 281,325	\$ 281,325
Pick-up Truck	2	\$ 40,000	\$ 80,000
Total	5		\$ 923,925

CAFO Certification: This memorandum will confirm that in my professional opinion, as the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in this City Council Order, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

This certification is made in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

Attachment: CAFO Cert - Bond Order - DPW Vehicles (3417 : Bond Authorization - DPW Vehicles - \$923,925)



Bond Authorization - Food Service Building - \$7,000,000 (Mayor Sarno)

A BOND ORDER TO PAY FOR COSTS ASSOCIATED WITH THE FOOD SERVICE FACILITY AT 75 CADWELL DRIVE

WHEREAS, the City of Springfield wishes to appropriate \$7,000,000 for the acquisition, design, renovation, and construction management services necessary to convert a building located at 75 Cadwell Drive, Springfield, MA., to serve as a food service facility to house the operations, food storage, food preparation, and meal distribution for the Springfield Public Schools food service program; and

WHEREAS, Springfield Public Schools (“SPS”) provides universal free breakfast and lunch, Dinner Programs, Summer Meals and full service vending for all of its students and staff, resulting in an increase in FY15 of 432,047 more meals provided and creating a need for increased square footage and cold storage needs. In FY16 additional revenue is expected to be \$2,241,009 and

Whereas, the USDA denied the SPS’s request to fund the purchase with a surplus in the Food Service account, resulting in the request for the City to acquire the property located at 75 Cadwell Drive for use by the SPS Food Service Program; and

Whereas, the purchase of the Cadwell Drive Program property will save SPS \$386,881 annually, or \$32,240 a month, in lease, storage and shipping costs and commodity assessment fees. Currently, SPS is outsourcing cold storage to a facility in Chicopee and whereas

Whereas, the new facility could include: producing and packaging food components to support the Breakfast in the Classroom (BIC) Program, Dinner Program, and Summer Program, centralizing catering services, increasing frozen food storage to support direct USDA shipments and Field to Freezer Program, increasing food and equipment storage, increasing the vending operation, implementing a student culinary arts training and program (in partnership with Putnam Vocational and Central High), implementing a district bakery, and an equipment maintenance and repair workshop. The new facility could also be designed and outfitted to produce 100,000 meals daily to support the Springfield District Programs (BIC, dinner and summer) and those that could potentially be outsourced to surrounding communities. Additionally, the new facility could serve to support the Federal Emergency Management Agency (FEMA) as a resource should another disaster occur in the Western MA area. An estimated 12-15 full time jobs would also be created as a result of the food service facility.

WHEREAS, the City seeks approval to borrow said amount in order to meet the appropriation; and

WHEREAS, after reviewing this order, the Chief Administrative and Financial Officer has certified to the Mayor and City Council, that in his professional opinion, after an evaluation of all pertinent financial information reasonably available, the City’s financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the appropriation and borrowing, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008. The foregoing order requires a two-thirds vote of all members of the City Council, in accordance with Chapter 44 of the General Laws.

BE IT ORDERED: That the City hereby appropriates the sum of \$7,000,000 to pay costs of purchasing the food

service building located at 75 Cadwell Drive, Springfield, MA, including the payment of any and all other costs incidental or related thereto, and that to meet this appropriation, the City Treasurer, with the approval of the Mayor, is authorized to borrow said amount under and pursuant to Chapter 44 of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the City therefore; that the Mayor is authorized to contract for and expend any federal or state aid available for the project, and that the Mayor is authorized to take any other action necessary or convenient to carry out this project; and

FURTHER ORDERED: That the City Treasurer is authorized to file an application with The Commonwealth of Massachusetts' Municipal Finance Oversight Board to qualify under Chapter 44A of the General Laws any and all bonds or notes of the City authorized by this vote, and to provide such information and execute such documents as the Municipal Finance Oversight Board of The Commonwealth of Massachusetts may require.

RESULT:**REFERRED TO COMMITTEE****Next: 3/21/2016 7:00 PM**

City of Springfield
36 Court Street
Springfield, MA 01103



Division of Administration
and Finance

To: Springfield City Council
From: TJ Plante, Chief Administrative & Financial Officer
Date: 3/07/2016
Re: Order for Council Meeting – 3/07/2016
Cc: Mayor Sarno

Purpose: The purpose of this memo is to provide an explanation of the order sponsored by the Mayor for the March 7, 2016 Council meeting, which authorizes the City to pay \$7,000,000 for the acquisition, design, renovation, and construction management services necessary to convert a building located at 75 Cadwell Drive, Springfield, MA., to serve as a food service facility to house the operations, food storage, food preparation, and meal distribution for the Springfield Public Schools food service program.

Background: The Springfield Public Schools (“SPS”) provides universal free breakfast and lunch, Dinner Programs, Summer Meals and full service vending for all of its students and staff, resulting in an increase in FY15 of 432,047 more meals provided. This increase in meals provided has created a need for increased square footage and cold storage. Currently, SPS is outsourcing cold storage to a facility in Chicopee and shipping whole fruits and vegetables from its farm partner in Amherst, to a facility in Rhode Island to be cleaned, cut, and packaged for SPS meals.

The United States Department of Agriculture (USDA) denied the SPS’s request to fund the purchase with a surplus in the Food Service account, resulting in the request for the City to acquire the property located at 75 Cadwell Drive for use by the SPS Food Service Program. Purchasing the Cadwell Drive property will save SPS \$386,881 annually, or \$32,240 a month in lease, storage, shipping costs and commodity assessment fees.

Through design and renovation, the new facility could include: producing and packaging food components to support the Breakfast in the Classroom (BIC) Program, Dinner Program, and Summer Program, centralizing catering services, increased frozen food storage to support direct USDA shipments and Field to Freezer Program, increased food and equipment storage, increased vending operations, a student culinary arts training and program (in partnership with Putnam Vocational and Central High), a district bakery, and an equipment maintenance and repair workshop. The new facility could also be designed and outfitted to produce 100,000 meals daily to support the Springfield District Programs (BIC, dinner and summer) and those that could potentially be outsourced to surrounding communities. Additionally, the acquisition and creation of the SPS food storage facility could create an estimated 12 to 15 full-time jobs.

The loan authorization is to carry the project from the acquisition through construction phase.

CAFO Certification: This memorandum will confirm that in my professional opinion, as the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in this City Council Order, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

This certification is made in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.



Transfer of Unexpended Bond Proceeds from Putnam Vocational Technical Academy Construction Project (Mayor Sarno)

WHEREAS, Council approved a \$5,879,826 bond order to pay for costs associated with the Roger L. Putnam Vocational Technical Academy construction project (the "Project") on June 4, 2014; and

WHEREAS, the City issued a \$5,879,727 portion of its \$49,262,000 General Obligation State Qualified Municipal Purpose Loan of 2015 Bonds, Series A dated February 12, 2015 to finance the Project;

WHEREAS, the Project is now complete and it is desired that unexpended bond proceeds no longer needed for the Project in the amount of \$1,000,000 be used to fund City Hall building capital improvements; and

WHEREAS, After reviewing this order, the Chief Administrative and Financial Officer has certified to the Mayor and City Council, that in his professional opinion, after an evaluation of all pertinent financial information reasonably available, the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in the transfer, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008;

BE IT ORDERED THAT: That in accordance with Chapter 44, Section 20 of the General Laws, the \$1,000,000 unexpended balance of funds initially borrowed to pay costs of the Roger L. Putnam Vocational Technical Academy construction project (the "Project"), which Project is complete and such amount is no longer needed for the Project, is hereby appropriated by this Council to pay City Hall building capital improvements costs, including the payment of any costs incidental or related thereto; and the foregoing order requires a majority vote of all members of the City Council, in accordance with Chapter 44, Section 20 of the General Laws.

From Account: 3142-00-000-0000-0000-000000-0000000-701000

To Account: 3254-00-000-0000-0000-0000-000000-0000000-700000

FINANCIAL IMPACT:

\$1,000,000

Order (ID # 3414)

Meeting of March 7, 2016

RESULT: REFERRED TO COMMITTEE

Next: 3/21/2016 7:00 PM

City of Springfield
36 Court Street
Springfield, MA 01103



Office of Management Budget

To: Peter Garvey
From: Jennifer Winkler, Budget Director
Date: August 26, 2015
Re: Project Signoff
Cc: TJ Plante, Chief Administrative & Financial Officer

Purpose: The purpose of this memo is to ask departments to review all funded capital projects and signoff on completed projects.

Tasks: The following steps are needed to complete the signoff. Please complete the following tasks for each project, listed on the attached spreadsheet:

1. Indicate Yes or No (Y or N) if the project is completed.
2. If the project is not completed, indicate a Yes or No (Y or N) if the project should be closed and the rational why or why not.
3. Sign and date this memo and send hardcopy back to Lindsay Hackett in OMB along with the completed spreadsheet.

The goal is to close these projects and allocate any leftover funds to new projects.

Due Date: Tuesday, September 2nd, 2015

Department Head Signature

Date

CAFO Signature

Date

FUND	Current Project Funded	AVAILABLE BUDGET	Project Complete (Y/N)	Outstanding Invoices (Y/N)	Amount	Close Project (Y/N)	If No, Reason
3261	White St Fire Station	\$ 59,971	Y	Y		Y	
3142	Putnam Construction	\$ 3,957,898	Y	Y		Y	

City of Springfield
36 Court Street
Springfield, MA 01103



Division of Administration
and Finance

To: Springfield City Council
From: Timothy J. Plante, Acting Chief Administrative & Financial Officer
Date: March 7, 2016
Re: Order for Council Meeting – 3/7/2016
Cc: Mayor Sarno

Purpose: The purpose of this memo is to provide an explanation of the order sponsored by the Mayor for the March 7, 2016 Council meeting to transfer \$1,000,000 of unexpected bond proceeds from the February 2015 bond issue for the Roger L. Putnam Vocational Technical Academy construction project to fund City Hall Building capital improvements.

Background: The City Council approved the bond order issued on June 4, 2014 for costs associated with the Roger L. Putnam Vocational Technical Academy construction project. During the close out phase of the Putnam project, the City and MSBA were able to settle on additional reimbursement costs, initially determined “ineligible.” The result is additional funding from MSBA, leaving the City with unexpended bond proceeds that must be transferred to another project.

Unexpended bond proceeds in the amount of \$1,000,000 of will be transferred to fund City Hall capital repairs, including, but not limited to: repairing the front stairs, drainage, lighting, and repointing and repairing the exterior facade around the building.

Unexpended Bond Proceeds								
<u>FUND</u>	<u>Dept</u>	<u>Sign Off</u>	<u>Current Project Funded</u>	<u>Current Term</u>	<u>Available</u>	<u>Proposed Project</u>	<u>New Term</u>	<u>Proposed Cost</u>
3142	DCAC	Y	Putnam Construction	20	3,957,898	Municipal Building Improvements	20	1,000,000

CAFO Certification: This memorandum will confirm that in my professional opinion, as the Acting Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in this City Council Order, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

This certification is made in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

Attachment: CAFO Cert - Unexpended Bond Proceeds - Putnam to City Hall Repairs (3414 : Transfer of Unexpended Bond Proceeds from


City of Springfield

36 Court Street
Springfield, MA 01103

Meeting: 03/07/16 07:00 PM

Department: Law

Category: General

Prepared By: Anthony I. Wilson

Initiator: Anthony I. Wilson

Sponsors: President - Ward 2 Councilor Michael A. Fenton

DOC ID: 3274 A

TABLED

SPECIAL ACT (ID # 3274)

An Act Filling Vacancies in Ward Seats of the City Council by Special Election

The Commonwealth of Massachusetts

In the Year Two Thousand Fifteen

AN ACT FILLING VACANCIES IN WARD SEATS OF THE CITY COUNCIL BY SPECIAL ELECTION

Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same, as follows:

Section 1: Section two of chapter three hundred and eight of the Acts of nineteen hundred and ninety-two will have no force and effect upon ward seats of the Springfield City Council.

Section 2: Notwithstanding the provisions of section fifty A of chapter forty-three of the general laws or any other general or special law to the contrary, if a vacancy occurs, for any reason, in a ward seat of the city council more than two hundred and ten (210) days prior to the expiration of that term, the city clerk shall notify the city council prior to the next city council meeting.

At the first meeting, following notice from the clerk, the city council shall adopt an order calling for a special preliminary election, on a Tuesday, not less than sixty-two and not more than seventy-six days after the adoption of such order and a special election, on a Tuesday, not more that twenty-eight days after the preliminary election.

The special election shall be conducted consistent with the Charter of the City of

Springfield.

If the number of candidates, certified by the elections office, is less than double the number plus one of the vacant seats then the Board of Election Commissioners shall cancel the preliminary election.

The ward seat shall remain vacant until such time as it has been filled by election. If the vacancy shall occur less than 210 days prior to the expiration of the term of that seat, but at least ten days before the regularly scheduled general election to fill that seat, the candidates in that general election shall be notified by the Election Commission of the vacancy.

Section 3: Notwithstanding the provisions of any general or special law to the contrary, to ascertain the will of the people of the city of Springfield, the board of election commissioners shall cause the following binding public opinion question to be placed on the official ballot to be used in the City of Springfield at the next regular state or municipal election:

THIS QUESTION IS BINDING.

Shall the vacancies in ward seats of the city council of the city of Springfield be filled by special election?

SECTION 3. If a majority of the voters casting a ballot on this binding question shall vote in the affirmative, the provisions of said act shall take effect immediately upon passage.

To the Honorable Senate and House of Representatives of the Commonwealth of Massachusetts In the General Court Assembled.

The undersigned, Domenic J. Sarno, Mayor of the City of Springfield, respectfully in the name and on behalf of said City, and in the pursuance of an order, a duly attested copy of which is hereto annexed, petition the General Court for legislation entitled “**AN ACT FILLING VACANCIES IN WARD SEATS OF THE CITY COUNCIL BY SPECIAL ELECTION**”, in substantially the same form as a draft Act attached hereto.

Respectfully submitted,

Domenic J. Sarno, Mayor

City of Springfield
36 Court Street
Springfield, MA 01103

HISTORY:

12/07/15	City Council	REFERRED TO COMMITTEE
Next: 12/21/15		
12/21/15	City Council	REFERRED TO COMMITTEE
Next: 01/11/16		
01/11/16	City Council	REFERRED TO COMMITTEE
Next: 02/01/16		
02/01/16	City Council	REFERRED TO COMMITTEE
Next: 03/07/16		

RESULT:	REFERRED TO COMMITTEE	Next: 3/21/2016 7:00 PM
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City of Springfield

36 Court Street
Springfield, MA 01103

Meeting: 03/07/16 07:00 PM

Department: City Clerk

Category: Council Request

Prepared By: Anthony I. Wilson

Initiator: Anthony I. Wilson

Sponsors: Ward 7 Councilor Timothy C. Allen

DOC ID: 3431

ADOPTED
RESOLUTION (ID # 3431)

Resolution Regarding Board and Committee Appointments

CITY OF SPRINGFIELD

In the City Council March 7, 2016

- WHEREAS, City Boards and Commissions are established under both municipal ordinance and state law, and
- WHEREAS, Boards and Commissions serve a purpose of fostering public participation in government and overseeing various issues of concern to the public, and,
- WHEREAS, there are many positions on Boards and Commissions in the City of Springfield which have gone unfilled, and
- WHEREAS, examples of important Boards and Commissions that have not had appointments by the Mayor in years include the Youth Commission, the Residency Compliance Commission, and the Ethics Commission, and
- WHEREAS, the law requires that positions on these Boards and Commissions be appointed by the Mayor, and
- WHEREAS, without appointments by the Mayor to these Boards and Commissions no quorum can exist, and
- NOW, THEREFORE, BE IT RESOLVED that the Springfield City Council hereby urges the Mayor, to make all appointments or re-appointments under his authority to the Youth Commission, the Ethics Commission, the Residency Compliance Commission, and all other boards and commissions.

RESULT: PASSED BY VOICE VOTE

**City of Springfield**

36 Court Street
Springfield, MA 01103

SCHEDULED**ORDINANCE (ID # 3423)**

Meeting: 03/07/16 07:00 PM

Department: Law

Category: Local Law

Prepared By: Thomas Moore

Initiator: Thomas Moore

Sponsors: Williams, Walsh, Fenton

DOC ID: 3423

Amending Ordinance Chapter 73 Article II Section 13

Please see attached document

Please see attached document

RESULT: FIRST STEP

Next: 3/21/2016 7:00 PM

AMENDING ARTICLE II CHAPTER 73 OF THE REVISED ORDINANCES OF
THE CITY OF SPRINGFIELD, 1986, AS AMENDED, BY AMENDING
SECTION 13 THEREOF

ORD. NO. ____

Be it ordained by the Council of the City of Springfield, as follows:

Section 13 of Article II of Chapter 73, Residency Requirements, of the Code of the City of Springfield, is hereby deleted in its entirety, and replaced with the following language:

"WAIVER. The provisions of this chapter may be waived only in the manner described herein. All requests for waiver shall be submitted in writing to the Director of Labor Relations. The Director of Labor Relations shall forward the request to the Mayor and City Council. With the request, the Director of Labor Relations shall provide details about the job posting including, but not limited to: the date the job was posted, the date the posting was closed, the number of applicants who applied, and the number of Springfield residents who applied. After the request is forwarded to the Mayor and the City Council, the job posting will be opened for a second time for a period not less than seven days. The posting will be publicly posted on the City's website.

If a candidate, who meets the minimum qualifications for the posted position and who resided within the City of Springfield, does not apply for the position, then the Mayor, in his sole discretion, may grant the waiver. Any such waiver granted by the Mayor must be forwarded directly to the City Council for purposes of notification. Nothing in this Section shall be deemed to invalidate waivers granted by the Mayor or the Control Board prior to January 1, 2014 nor shall this Section restrict the Mayor to make reappointments to existing city employees.

A department head or deputy department head shall not be eligible for a waiver of the residency requirement."

Approved as to form:

Assistant City Solicitor