CITY COUNCIL

City Clerk's Office 9/29/2021 12:00:00 PM

Regular Meeting Agenda~

I hereby notify you that the following items of business have been filed with this office and can be acted upon at the meeting of the City Council **Monday October 4, 2021** at 07:00 PM.

City Clerk

Call to Order

7:00 PM Meeting called to order on October 4, 2021 at Virtual Meeting (Zoom) , Virtual Meeting, N/A, NA.

Moment of Silence - Pledge of Allegiance

Reports of Committee

Informational

(1.) FY 21 June Revenue Vs. Expenditure Report (Mayor Sarno)

(2.) August Revenue Vs. Expenditure Report (Mayor Sarno)

Grants

(3.) Duggan Park LWCF Grant - Match Required - $750,000.00 (Mayor Sarno)

(4.) FY22 Greater Springfield Senior Services (GSSSI) Grant Acceptance- $87,328.00 in Kind Match Required (Mayor Sarno)

(5.) FFY22 Municipal Road Safety Grant - No Match - $49,999.79 (Mayor Sarno)

(6.) Parks Donations - Various - $44,331.94 (Mayor Sarno)

(7.) Parks Department - Donation - $36,600.00 - No Match Required (Mayor Sarno)

(8.) COPS Anti-Heroin Task Force Program Grant - No Match Required - $20,000 (Mayor Sarno)

(9.) Thomas J. O'Connor Donations - $1,955.02 (Mayor Sarno)

Orders

(10.) Order Approving CPC Recommendation to Fund the East Springfield Library Outdoor Reading Room (President Williams)

(11.) Order Approving CPC Recommendation to Fund the (Hotel) Rainville & New Court Terrace Apts (President Williams)

(12.) Order Approving CPC Recommendation to Fund the Historic Renovation to 2612 Main Street (President Williams)

(13.) Order Accepting an Easement from American International College for Certain Real Property on State Street in Furtherance of the City's Bike Share Program (Mayor Sarno) The Easement is granted at no cost to the City.

(14.) Transfer - Stabilization Reserve to Law Department Settlement Account - $5,000,000.00 (Mayor Sarno)
Transfer - Stabilization Reserve to Law Department Settlement Account - $5,000,000.00

(15.) Supplemental Budget - Increase in State Aid - $3,860,083.00 (Mayor Sarno)

(16.) Bond Authorization - Roads and Sidewalks - $3,100,000.00 (Mayor Sarno)

(17.) Bond Authorization - FORESTRY OPERATIONS CENTER - $1,091,005.00 (Mayor Sarno)

(18.) Bond Authorization - Police Vehicles - $1,000,000.00 (Mayor Sarno)

(19.) Bond Authorization - Watershops Pond Dam - $1,000,000.00 (Mayor Sarno)

(20.) Unexpended Bond Proceeds to Police Headquarters Upgrades - $945,178.27 (Mayor Sarno)

(21.) Bills of Prior Year - Various Departments- $8,055.48 (Mayor Sarno)

(22.) Election Warrant (City Clerk Oyola-Lopez)

(23.) Order Approving CPC Recommendation to Fund the Westminster Street Playground Phase 2 (President Williams)

(24.) Order Approving CPC Recommendation to Fund the Classical High Façade Restoration (President Williams)

Ordinances

(25.) (ID # 6415) - Elias Brookings LHD

(26.) (ID # 6414) - Aunchman House LHD/51-53 Bay Street

(27.) (ID # 6413) - Amendment to Chapter 45-Article II Historic Districts, Section 45-5

Special Permits

(28.) For a Special Permit to Re-Establish a Pre-Existing, Non-Conforming Use (Motor Vehicle Service/Sales) at the Property Known as 143 Parker Street (09510-1933), as Allowed by M.G.L. and the Springfield Zoning Ordinance Article 10, Section 10.1.41.

Request:	See Above
Owner:	Rhino Realty, LLC
By:	Ryan Conway
Petitioner:	Kevin Conway
By:	Kevin Conway

(29.) 386 (A.K.A. 360) Main Street

Request:	See Above
Owner:	McDonald's USA, LLC
By:	Sandra Martel
Petitioner:	Western Mass Foods, Inc.
By:	Linda G Cukurs, CFO

(30.) For a Special Permit to Expand the Residential Component of a Mixed-Use Building at the Property Known as 275 Chestnut Street (02750-0485) (Book#22494/Page#357 & Book#20957/Page#352), as Allowed by M.G.L. and the Springfield Zoning Ordinance Article 4, Table 4-4, Section 2.4.

Request:	See Above
Owner:	BH Chestnut Crossing, LLC
By:	Thomas P Kegelman
Petitioner:	BH Chestnut Crossing, LLC
By:	Thomas P Kegelman

Zoning Changes

(31.) To Change the Zoning of the Properties Known as SS Boston Road (01655-0667, 0665 & 0664), ES Gilbert Avenue (05650-0127) and WS Arnold Avenue (00650-0008 & 0009) from Residence a and Commercial P to Business a and SS Boston Road (01655-0663) from Commercial P to Business A. . SS Boston Road (A.K.A. 534), Et.Al.

PETITIONER: **Caring for Others Health Agency, LLC**

ADDRESS: **SS Boston Road, et.al.**

CHANGE REQUESTED: **Res A and Com P to Bus A**

(32.) To Change the Zoning of the Properties Known as SS Morris Street (08850-0046, 0038, 0037, 0036 & 0035) and NS Central Street (02560-0009, 0010, 0013, 0015, 0017 & 0019) from Industrial a to Residence C and the Properties Known as NS Morris Street (08850-0013, 0016, 0018 & 0019) from Commercial P to Residence C. SS Morris Street, Et.Al. None Yet

PETITIONER: **Springfield Planning Board**

ADDRESS: **SS Morris Street, et.al.**

CHANGE REQUESTED: **Ind A and Com P to Res C**

(33.) To Change the Zoning of the Property Known as 797 Berkshire Avenue (01340-0402) and Rear Berkshire Avenue (01340-0356) from Business a to Business B. 797 Berksire Avenue. Et. Al. None Yet

PETITIONER: **1626 Bay Street, LLC**

ADDRESS: **797 Berkshire Avenue. et.al.**

CHANGE REQUESTED: **Bus A to Bus B**

Petitions

(34.) 21-07 Order NOPARKING Longhill St.
(35.) COMCAST-148 Taylor St.
(36.) 658 Berkshire Ave.
(37.) COMCAST – Wilbraham Rd
(38.) 21-14 New Parking Meters

Resolutions

(39.) Eversource Overdue Payment
(40.) Roderick I. Ireland Courthouse

CITY OF SPRINGFIELD, MASSACHUSETTS

Unaudited Statement

Statement of Revenues and Other Sources, and Expenditures and Other Uses Budget and Actual - General Fund

For the period ended
06/30/21

Revenues and Other Sources:	Revised Budget	Actual	Variance Over/(Under)	%
Real Estate & Personal Property Taxes	225,022,820	223,392,517	(1,630,304)	99
Real Estate & Personal Property Taxes - Tax Liens	-	1,206,111	1,206,111	0
Motor Vehicle Excise	10,656,424	13,016,644	2,360,220	122
Penalties, interest and other taxes	18,362,475	20,192,378	1,829,903	110
Charges for Services	11,539,651	11,982,268	442,617	104
Intergovernmental	429,749,916	431,657,896	1,907,980	100
Licenses and Permits	4,681,204	4,523,926	(157,278)	97
Fines and Forfeits	492,233	409,360	(82,873)	83
Interest earned on Investments	1,895,491	2,621,473	725,981	138
Miscellaneous	5,377,000	5,085,461	(291,539)	95
FY 2020 Net School Spending Shortfall (a.)	14,792,138	14,792,138	-	100
Stabilization Reserves	6,809,000	6,809,000	-	100
Other Financing Sources - Free Cash	4,307,161	4,539,786	232,625	105
Total Revenues and Other Sources	733,685,513	740,228,955	6,543,442	101
Expenditures and Other Uses:				
General government	30,824,230	29,147,350	1,676,880	95
Public safety				
Police	49,751,859	49,390,072	361,787	99
Fire	24,263,616	23,687,520	576,097	98
Centralized Dispatch	1,917,404	1,707,127	210,277	89
Other	4,299,926	4,058,383	241,543	94
Health and Welfare	4,045,716	3,246,666	799,050	80
Public works	11,213,846	10,644,038	569,808	95
Education	476,863,847	462,488,752	14,375,095	97
Culture and recreation	14,048,913	13,512,740	536,173	96
Pension and fringe	77,400,208	76,696,827	703,381	99
State and district assessments	3,801,277	3,799,643	1,633	100
Debt Service	26,354,228	25,828,156	526,072	98
Pay as you go Capital	1,989,723	1,983,601	6,122	100
Other Financing Use - Pay Go Capital	1,220,544	1,220,544	-	100
Other Financing Use - Trash Enterprise Supplement	5,690,177	5,690,177	-	100
Total Expenditures and Other Uses	733,685,513	713,101,597	20,583,917	97
Excess (deficiency) of revenues and other sources over expenditures and other uses	-	27,127,359	27,127,359	

(a.) The FY 2020 Net School Spending Requirement shortfall must be appropriated in the School Budget pursuant to Chapter 70. Section 11 of the Education Reform Act of 1993.

Attachment: June Revenue Vs. Expenditure Report (6461 : FY 21 June Revenue Vs. Expenditure Report)

GENERAL FUND
SCHEDULE OF EXPENDITURES -
BUDGET AND ACTUAL

FOR THE PERIOD ENDED JUNE 30, 2021

	Budgeted Amounts				
	Original Budget	Final Budget	Actual Budgetary Amounts	Amounts Carried Forward To Next Year	Variance to Final Budget
EXPENDITURES:					
Current:					
City Council					
Personal Services	436,143	436,143	405,912	-	30,231
Expenses	11,488	11,488	9,783	423	1,282
Mayor					
Personal Services	643,777	643,777	642,898	-	879
Expenses	14,232	14,232	9,965	-	4,267
Finance					
Personal Services	-	-	-	-	-
Expenses	2,201,153	2,201,153	1,853,212	141,450	206,491
Department of Administration and Finance					
Personal Services	878,893	858,893	817,892	-	41,001
Expenses	106,132	106,132	68,197	7,234	30,701
311 Call Center					
Personal Services	406,390	406,390	375,008	-	31,382
Expenses	51,503	51,503	50,463	438	602
Capital	-	-	-	-	-
Comptroller					
Personal Services	548,752	548,350	547,921	-	429
Expenses	6,899	6,899	4,404	-	2,495
Internal Audit					
Personal Services	286,942	276,942	243,310	-	33,632
Expenses	191,276	191,276	155,728	203	35,345
Office of Procurement					
Personal Services	490,836	490,836	482,980	-	7,856
Expenses	103,741	123,741	104,493	13,233	6,015
Board of Assessors					
Personal Services	780,646	720,646	719,322	-	1,323
Expenses	127,505	127,505	84,202	38,336	4,967
Treasurer					
Personal Services	538,104	518,104	460,258	-	57,847
Expenses	1,201,550	1,201,550	587,489	250,028	364,033
Collector					
Personal Services	359,472	348,472	341,228	-	7,244
Expenses	186,022	186,022	85,804	25,140	75,078
Law					
Personal Services	2,156,588	2,077,670	1,859,975	-	217,695
Expenses	448,414	7,336,332	7,236,780	79,044	20,508
Department of Humans Resources & Labor Relations					
Personal Services	756,131	744,131	721,048	-	23,082
Expenses	470,634	470,634	372,206	63,947	34,481
Payroll Department					
Expenses	178,965	178,965	178,965	-	0
Information Technology Department					
Personal Services	1,135,836	1,015,836	941,308	-	74,528
Expenses	2,168,691	2,168,691	2,122,265	4,496	41,930
Capital	20,000	20,000	16,751	-	3,249
City Clerk					
Personal Services	596,731	581,731	546,910	-	34,820
Expenses	55,285	55,285	44,351	4,336	6,598
Board of Election Commission					
Personal Services	469,746	369,746	306,431	-	63,315
Expenses	134,437	134,437	116,785	2,040	15,613
Planning Department					
Personal Services	982,998	977,998	918,577	-	59,421
Expenses	463,873	463,873	393,049	59,430	11,395
Facilities Management					
Personal Services	1,363,987	1,252,431	1,150,006	-	102,425
Expenses	1,676,231	1,949,787	1,735,546	212,056	2,185
Capital	-	-	-	-	-
Capital Asset Construction					
Personal Services	456,816	416,816	410,755	-	6,060
Expenses	49,542	49,542	34,219	318	15,005

Attachment: June Revenue Vs. Expenditure Report (6461 : FY 21 June Revenue Vs. Expenditure Report)

GENERAL FUND
SCHEDULE OF EXPENDITURES -
BUDGET AND ACTUAL

FOR THE PERIOD ENDED JUNE 30, 2021

	Budgeted Amounts				
	Original Budget	Final Budget	Actual Budgetary Amounts	Amounts Carried Forward To Next Year	Variance to Final Budget
EXPENDITURES:					
Current:					
Police					
Personal Services	46,415,050	45,839,135	45,659,390	-	179,745
Expenses	3,683,963	3,683,963	3,179,658	350,174	154,131
Capital	228,761	228,761	187,375	13,475	27,911
Fire					
Personal Services	22,173,625	22,173,625	21,610,070	-	563,555
Expenses	2,082,492	2,082,492	2,063,166	6,785	12,540
Capital	7,500	7,500	6,326	1,173	1
Building - Code Enforcement					
Personal Services	1,850,657	1,790,657	1,683,600	-	107,057
Expenses	47,544	47,544	35,851	1,480	10,213
Housing - Code Enforcement					
Personal Services	788,903	723,903	654,101	-	69,802
Expenses	182,158	182,158	148,103	21,169	12,885
Centralized Dispatch					
Personal Services	1,802,972	1,802,972	1,606,445	-	196,527
Expenses	114,432	114,432	100,641	40	13,750
Capital	-	-	-	-	-
TJ O'Connor Animal Control					
Personal Services	709,977	709,977	701,294	-	8,683
Expenses	845,687	845,687	704,720	108,064	32,903
School Department					
School Department	477,858,733	476,863,847	434,045,967	28,442,785	14,375,095
Department of Public Works					
Personal Services	4,463,782	4,463,782	4,155,950	2,450	305,382
Expenses	6,750,064	6,750,064	6,335,883	149,754	264,427
Health & Human Services					
Personal Services	1,522,418	1,431,018	1,271,668	-	159,350
Expenses	247,508	378,908	310,548	30,159	38,201
Department of Elder Affairs					
Personal Services	413,985	413,985	384,558	-	29,427
Expenses	121,232	121,232	7,773	354	113,105
Veterans Services					
Personal Services	360,994	330,311	327,649	-	2,662
Expenses	1,370,262	1,370,262	913,899	58	456,305
Library					
Personal Services	3,322,405	3,322,405	3,258,513	-	63,892
Expenses	1,609,850	1,609,850	1,326,630	98,869	184,352
Capital	35,000	35,000	35,000	-	0
Museum					
Expenses	1,320,000	1,320,000	1,320,000	-	-
Parks Department					
Personal Services	4,863,470	4,598,470	4,344,712	-	253,758
Expenses	4,021,941	4,478,471	3,888,881	555,421	34,170
Capital	4,716	4,716	4,715	-	1
Debt Service					
Capital	23,108,848	23,108,848	22,582,776	-	526,072
State Assessments					
Expenses	3,801,277	3,801,277	3,750,140	49,503	1,633
Contribution Retirement Pension					
Expenses	47,299,306	47,299,306	47,302,698	-	(3,391)
Benefits Department					
Personal Services	352,714	352,714	346,183	-	6,531
Expenses	9,097	9,097	7,029	175	1,892
Unemployment					
Expenses	117,713	256,080	136,898	119,182	0
Workers Compensation					
Expenses	517,750	677,759	677,060	-	699
Medical & Dental					
Expenses	1,077,754	1,377,754	1,344,835	-	32,919
Health Insurance - City					
Expenses	25,091,681	24,493,305	23,967,747	-	525,558
Medicare Employee Match - City					
Expenses	1,541,083	1,541,083	1,420,998	-	120,085
Non-Contributory Pensions					
Expenses	73,110	73,110	54,022	-	19,088
Provisions for Uncompensated Absences					
Expenses	(1,500,000)	-	-	-	0

Attachment: June Revenue Vs. Expenditure Report (6461 : FY 21 June Revenue Vs. Expenditure Report)

GENERAL FUND
SCHEDULE OF EXPENDITURES -
BUDGET AND ACTUAL

FOR THE PERIOD ENDED JUNE 30, 2021

	Budgeted Amounts				
	Original Budget	Final Budget	Actual Budgetary Amounts	Amounts Carried Forward To Next Year	Variance to Final Budget
EXPENDITURES:					
Current:					
Capital Reserve Fund					
Capital	3,245,380	3,245,380	3,245,380	-	(0)
Reserve for Contingencies					
Expenses	500,000	1,470	-	-	1,470
Parking Contract					
Expenses	1,088,801	1,088,801	822,492	266,310	-
Pay-As-You-Go Capital					
Capital	3,210,267	3,210,267	2,884,355	319,790	6,122
Trash Enterprise Fund					
Expenses	5,690,177	5,690,177	5,690,177	-	-
TOTAL EXPENDITURES	727,601,399	733,685,513	681,662,274	31,439,323	20,583,917

Attachment: June Revenue Vs. Expenditure Report (6461 : FY 21 June Revenue Vs. Expenditure Report)

CITY OF SPRINGFIELD, MASSACHUSETTS
Budget and Actual - General Fund
Expenditures and Encumbrances
For the period ended
06/30/21

Expenditures and Other Uses:	Original Budget	Transfers In/(Out)	Revised Budget	Expenditure	Encumbrance	Variance Over/(Under)	%
General government	23,245,162	7,579,068	30,824,230	27,978,888	1,168,462	1,676,880	95%
Public safety							
Police	50,327,774	(575,915)	49,751,859	49,026,424	363,649	361,787	99%
Fire	24,263,616	-	24,263,616	23,679,561	7,958	576,097	98%
Centralized Dispatch	1,917,404	-	1,917,404	1,707,087	40	210,277	89%
Other	4,424,926	(125,000)	4,299,926	3,927,670	130,714	241,543	94%
Health and Welfare	4,036,399	9,317	4,045,716	3,216,094	30,571	799,050	80%
Public works	11,213,846	-	11,213,846	10,491,833	152,204	569,808	95%
Education	477,858,733	(994,886)	476,863,847	434,045,967	28,442,785	14,375,095	97%
Culture and recreation	13,857,383	191,530	14,048,913	12,858,451	654,290	536,173	96%
Pension and fringe	77,400,208	-	77,400,208	76,577,470	119,357	703,381	99%
State and district assessments	3,801,277	-	3,801,277	3,750,140	49,503	1,633	100%
Debt Service	26,354,228	-	26,354,228	25,828,156	-	526,072	98%
Pay as you go Capital	3,210,267	(1,220,544)	1,989,723	1,663,812	319,790	6,122	100%
Other Financing Use - Pay Go Capital	-	1,220,544	1,220,544	1,220,544	-	-	100%
Other Financing Use - Trash Enterprise Supplement	5,690,177	-	5,690,177	5,690,177	-	-	100%
Total Expenditures and Other Uses	727,601,399	6,084,114	733,685,513	681,662,274	31,439,323	20,583,917	97%

CITY OF SPRINGFIELD, MASSACHUSETTS

Statement of Revenues and Other Sources, and Expenditures and Other Uses Budget and Actual - General Fund

For the period ended
08/31/21

Revenues and Other Sources:	Revised Budget	Actual	Variance Over/(Under)	%
Real Estate & Personal Property Taxes	231,735,891	56,677,827	(175,058,063)	24
Real Estate & Personal Property Taxes - Tax Liens	-	204,982	204,982	0
Motor Vehicle Excise	10,439,074	472,485	(9,966,589)	5
Penalties, interest and other taxes	18,557,057	320,954	(18,236,103)	2
Charges for Services	11,178,412	2,533,583	(8,644,829)	23
Intergovernmental	459,525,560	76,803,790	(382,721,770)	17
Licenses and Permits	4,762,907	716,435	(4,046,472)	15
Fines and Forfeits	496,733	68,292	(428,441)	14
Interest earned on Investments	1,556,523	133,208	(1,423,315)	9
Miscellaneous	5,367,305	393,344	(4,973,961)	7
FY 2021 Net School Spending Shortfall (a.)	3,500,000	3,500,000	-	100
Other Financing Sources - ARPA Grant	12,080,086	12,080,086	-	100
Total Revenues and Other Sources	759,199,547	153,904,987	(605,294,560)	20
Expenditures and Other Uses:				
General government	27,460,633	8,690,667	18,769,966	32
Public safety				
Police	51,928,503	7,555,419	44,373,085	15
Fire	24,858,542	3,944,466	20,914,076	16
Centralized Dispatch	1,993,283	428,278	1,565,006	21
Other	4,517,296	1,182,985	3,334,311	26
Health and Welfare	4,425,207	688,259	3,736,948	16
Public works	11,160,231	5,283,007	5,877,224	47
Education	495,196,545	101,675,579	393,520,966	21
Culture and recreation	14,581,107	3,774,778	10,806,328	26
Pension and fringe	82,679,805	57,652,789	25,027,016	70
State and district assessments	3,843,098	649,183	3,193,914	17
Debt Service	26,089,357	1,979,500	24,109,857	8
Pay as you go Capital	4,207,801	460,644	3,747,158	11
Other Financing Use - Trash Enterprise Supplement	6,258,139	6,258,139	-	100
Total Expenditures and Other Uses	759,199,547	200,223,692	558,975,856	26
Excess (deficiency) of revenues and other sources over expenditures and other uses	-	(46,318,704)	(46,318,704)	

(a.) The FY 2021 Net School Spending Requirement shortfall must be appropriated in the School Budget pursuant to Chapter 70. Section 11 of the Education Reform Act of 1993.

Attachment: August Revenue Vs. Expenditure Report (6462 : August Revenue Vs. Expenditure Report)

CITY OF SPRINGFIELD, MASSACHUSETTS
Budget and Actual - General Fund
Expenditures and Encumbrances
For the period ended
08/31/21

Expenditures and Other Uses:	Original Budget	Transfers In/(Out)	Revised Budget	Expenditure	Encumbrance	Variance Over/(Under)	%
General government	27,460,633	-	27,460,633	4,643,887	4,046,780	18,769,966	32%
Public safety							
Police	51,928,503	-	51,928,503	6,751,092	804,327	44,373,085	15%
Fire	24,858,542	-	24,858,542	3,593,881	350,585	20,914,076	16%
Centralized Dispatch	1,993,283	-	1,993,283	361,323	66,955	1,565,006	21%
Other	4,517,296	-	4,517,296	617,464	565,521	3,334,311	26%
Health and Welfare	4,425,207	-	4,425,207	491,336	196,924	3,736,948	16%
Public works	11,160,231	-	11,160,231	4,625,989	657,017	5,877,224	47%
Education	491,696,545	3,500,000	495,196,545	56,318,409	45,357,169	393,520,966	21%
Culture and recreation	14,581,107	-	14,581,107	2,646,350	1,128,428	10,806,328	26%
Pension and fringe	82,679,805	-	82,679,805	56,572,867	1,079,922	25,027,016	70%
State and district assessments	3,843,098	-	3,843,098	649,183	-	3,193,914	17%
Debt Service	26,089,357	-	26,089,357	1,979,500	-	24,109,857	8%
Pay as you go Capital	4,207,801	-	4,207,801	-	460,644	3,747,158	11%
Other Financing Use - Trash Enterprise Supplement	6,258,139	-	6,258,139	6,258,139	-	-	100%
Total Expenditures and Other Uses	755,699,547	3,500,000	759,199,547	145,509,420	54,714,272	558,975,856	26%

CITY OF SPRINGFIELD, MASSACHUSETTS

Yearly Comparision Revenue Vs. Expenditures
For the period ended
08/31/21 vs 08/31/20

Revenues and Other Sources:	FY 2022 Actual	FY 2021 Actual	Increase/ (Decrease)	Comments
Real Estate & Personal Property Taxes	$ 56,677,827	$ 55,455,412	$ 1,222,415	
Tax Liens	204,982	261,733	(56,751)	
Motor Vehicle Excise	472,485	997,798	(525,312)	
Penalties, interest and other taxes	320,954	323,292	(2,339)	
Charges for Services	2,533,583	1,748,616	784,967	
Intergovernmental	76,803,790	70,668,340	6,135,450	*Increase in State Aid*
Licenses and Permits	716,435	565,132	151,303	
Fines and Forfeits	68,292	55,854	12,439	
Interest earned on Investments	133,208	671,503	(538,295)	*IRS Sinking Fund Payment - FY 21*
Miscellaneous	393,344	447,656	(54,312)	
Net School Spending Shortfall	3,500,000	1,000,000	2,500,000	*Partial NSS Appropriation in FY22*
Stabilization Reserves	-	3,255,229	(3,255,229)	
Other Financing Sources	12,080,086	-	12,080,086	
Total Revenues and Other Sources	153,904,987	135,450,566	18,454,422	

Expenditures and Other Uses:

General government	8,690,667	7,573,023	1,117,644	*Encumbered Funds in FY 22*
Public safety				
Police	7,555,419	7,879,789	(324,370)	
Fire	3,944,466	4,127,627	(183,161)	
Centralized Dispatch	428,278	365,861	62,417	
Other	1,182,985	1,229,482	(46,497)	
Health and Welfare	688,259	671,313	16,946	
Public works	5,283,007	5,653,100	(370,093)	
Education	101,675,579	69,108,545	32,567,034	
Culture and recreation	3,774,778	4,621,561	(846,783)	
Pension and fringe	57,652,789	13,702,086	43,950,702	*FY 22 Pension Payment*
State and district assessments	649,183	629,266	19,917	
Debt Service	1,979,500	5,304,088	(3,324,588)	
Pay as you go Capital	460,644	80,298	380,345	
Trash Enterprise Supplement	6,258,139	5,690,177	567,961	
Total Expenditures and Other Uses	200,223,692	126,636,215	73,587,477	
Totals	$ (46,318,704)	$ 8,814,351	$ (55,133,055)	

Attachment: August Revenue Vs. Expenditure Report (6462 : August Revenue Vs. Expenditure Report)

REQUEST FOR GRANT SETUP

This form and the required attachments are required by the Office of the City Comptrollers before a Grant Fund and related accounts will be created in MUNIS. Please do not use this form for requesting a non-grant related account to be created -- use the Request for New Account form instead. Please return this form and the required attachments to the Office of the City Comptrollers.

All fields are mandatory.

Date of Request	09/27/2021
Department Requesting Grant Setup	DPBRM
Department Phone # (Please include extension)	787-7772
Name and Title of Person to Contact in Case of Questions	Patrick Sullivan Executive Director
Was this Grant previously setup for a prior fiscal year? If yes, please indicate your previous project number:	No

If this is a new Grant, have you filled out the "Approval to apply for a grant" Form?
(Y/N) If yes, please attach a copy of the Approved Form.

Grant Type:

State – Highway
Federal Pass-Through DOE– School
Federal Direct– School
Federal – City
State DOE– School
State Other – School
X State – City (Land and Water Conservation Fund)
Private/Other

Grant Name: Duggan Park

Total Grant Amount Awarded: $ 750,000

Attachment: FY22 Parks - LWCF Grant - Duggan Park (6453 : Duggan Park LWCF Grant - Match Required - $750,000.00)

Is this a Reimbursable Grant? (Y/N) Yes
A Reimbursable Grant is defined as one that requires that you pay for expenses first and then you apply to the grantor for a reimbursement of the exact amount actually expended.

If it is a Reimbursable Grant, please enter Grantor contact information or the CID # if Grantor is already in the customer file:

Entity Name	Office of Energy & Environmental Affairs
Contact Person	Melissa Cryan
Street Address	100 Cambridge Street, 9th Floor
City, State, Zip Code	Boston, MA 02114
Telephone	(617) 626-1171
Fax	(617) 626-1181
E-Mail	melissa.cryan@state.ma.us

Actual Award Date 09/14/2021
Board Approval Date
Start Date
Expiration Date June 1, 2023
Renewal Action Date (optional)
If there are any Matching Funds:
Type
CDBG FY21 - $350,000 (26311824-63121)
Pay-Go FY22 - $250,000 (01133-584000)
NFL LISC - $100,000
CPA - $250,000 (21001720-584000-DUGPK)

Comments re: Description/Purpose of Grant
The development of Duggan Park to provide accessible and inclusive recreation elements; including multisport athletic field with track and spectator amenities, basketball courts, fitness course, baseball/softball diamond, outdoor classroom, community garden and trails, signage and landscaping. The project will also highlight green infrastructure design elements to increase our climate resiliency.

Comments re: Conditions/Restrictions of Grant
There are no conditions or restrictions to this grant

If this is a Federal Grant, enter CFDA#:

If applicable enter the State ID # : Not Applicable

What is the required drawdown frequency?
(Ex: Monthly, Quarterly) Quarterly

If payment is to be sent by Grantor as a Wire,
Please enter any wire reference/identification # that may be used (if known) A.C.H

Attachment: FY22 Parks - LWCF Grant - Duggan Park (6453 : Duggan Park LWCF Grant - Match Required - $750,000.00)

Please list all object codes needed for the grant.
(Attach additional sheets if additional orgs and roll-ups are needed):

Org Code: 530600 $
584000 $ 750,000

Object Codes:

Budget Roll-Up Codes:

I hereby attest that under the penalties of Chapter 656, I will adhere to all regulations in this grant agreement. I am responsible for timely and accurate reimbursements in the amounts listed above.

Signature

9/27/21
Date

Please attach the following documents:

- Signed Approval to Apply for a Grant Form
- Grant Award Letter
- City Council/Mayor Approval
- Any other relevant documentation

This Form and all relevant attachments will be scanned and attached in the Grant Maintenance module in MUNIS and can be viewed or printed at your convenience.

Attachment: FY22 Parks - LWCF Grant - Duggan Park (6453 : Duggan Park LWCF Grant - Match Required - $750,000.00)

COMMONWEALTH OF MASSACHUSETTS ~ STANDARD CONTRACT FORM

This form is jointly issued and published by the Office of the Comptroller (CTR), the Executive Office for Administration and Finance (ANF), and the Operational Services Division (OSD) as the default contract for all Commonwealth Departments when another form is not prescribed by regulation or policy. The Commonwealth deems void any changes made on or by attachment (in the form of addendum, engagement letters, contract forms or invoice terms) to the terms in this published form or to the Standard Contract Form Instructions and Contractor Certifications, the Commonwealth Terms and Conditions for Human and Social Services or the Commonwealth IT Terms and Conditions which are incorporated by reference herein. Additional non-conflicting terms may be added by Attachment. Contractors are required to access published forms at CTR Forms: https://www.macomptroller.org/forms. Forms are also posted at OSD Forms: https://www.mass.gov/lists/osd-forms.

CONTRACTOR LEGAL NAME: City of Springfield (and d/b/a):		**COMMONWEALTH DEPARTMENT NAME:** Exec. Off. of Energy and Env. Affairs **MMARS Department Code:** ENV	
Legal Address: (W-9, W-4): 36 Court Street, Springfield, MA 01103		**Business Mailing Address:** 100 Cambridge Street, 9th Floor, Boston, MA 02114	
Contract Manager: Patrick Sullivan	**Phone:** 413-787-7770	**Billing Address (if different):**	
E-Mail: psullivan@springfieldcityhall.com	**Fax:**	**Contract Manager:** Melissa Cryan	**Phone:** 617-626-1171
Contractor Vendor Code: VC6000192140		**E-Mail:** melissa.cryan@mass.gov	**Fax:** 617-626-1181
Vendor Code Address ID (e.g. "AD001"): AD___. **(Note: The Address ID must be set up for EFT payments.)**		**MMARS Doc ID(s):** **RFR/Procurement or Other ID Number:** BID ENV 20 DCS 07	

_X_ NEW CONTRACT

PROCUREMENT OR EXCEPTION TYPE: (Check one option only)

_X_ **Statewide Contract** (OSD or an OSD-designated Department)
__ **Collective Purchase** (Attach OSD approval, scope, budget)
__ **Department Procurement** (includes all Grants - 815 CMR 2.00) (Solicitation Notice or RFR, and Response or other procurement supporting documentation)
__ **Emergency Contract** (Attach justification for emergency, scope, budget)
__ **Contract Employee** (Attach Employment Status Form, scope, budget)
__ **Other Procurement Exception** (Attach authorizing language, legislation with specific exemption or earmark, and exception justification, scope and budget)

___ CONTRACT AMENDMENT

Enter **Current Contract End Date *Prior*** to Amendment: _____, 20___.
Enter **Amendment Amount:** $ _____. (or "no change")

AMENDMENT TYPE: (Check one option only. Attach details of amendment changes.)

__ **Amendment to Date, Scope or Budget** (Attach updated scope and budget)
__ **Interim Contract** (Attach justification for Interim Contract and updated scope/budget)
__ **Contract Employee** (Attach any updates to scope or budget)
__ **Other Procurement Exception** (Attach authorizing language/justification and updated scope and budget)

The Standard Contract Form Instructions and Contractor Certifications and the following Commonwealth Terms and Conditions document are incorporated by reference into this Contract and are legally binding: (Check ONE option): _X_ Commonwealth Terms and Conditions __ Commonwealth Terms and Conditions For Human and Social Services __ Commonwealth IT Terms and Conditions

COMPENSATION: (Check ONE option): The Department certifies that payments for authorized performance accepted in accordance with the terms of this Contract will be supported in the state accounting system by sufficient appropriations or other non-appropriated funds, subject to intercept for Commonwealth owed debts under 815 CMR 9.00.
__ **Rate Contract.** (No Maximum Obligation) Attach details of all rates, units, calculations, conditions or terms and any changes if rates or terms are being amended.)
_X_ **Maximum Obligation Contract.** Enter total maximum obligation for total duration of this contract (or ***new*** total if Contract is being amended). $ 750,000.

PROMPT PAYMENT DISCOUNTS (PPD): Commonwealth payments are issued through EFT 45 days from invoice receipt. Contractors requesting **accelerated** payments must identify a PPD as follows: Payment issued within 10 days __% PPD; Payment issued within 15 days __ % PPD; Payment issued within 20 days __ % PPD; Payment issued within 30 days __% PPD. If PPD percentages are left blank, identify reason: _X_ agree to standard 45 day cycle __ statutory/legal or Ready Payments (M.G.L. c. 29, § 23A); __ only initial payment (subsequent payments scheduled to support standard EFT 45 day payment cycle. See Prompt Pay Discounts Policy.)

BRIEF DESCRIPTION OF CONTRACT PERFORMANCE or REASON FOR AMENDMENT: (Enter the Contract title, purpose, fiscal year(s) and a detailed description of the scope of performance or what is being amended for a Contract Amendment. Attach all supporting documentation and justifications.) **Springfield, Duggan Park, Land and Water Conservation Fund #25-00551/P21AP11878:** The project will develop an accessible perimeter loop trail and fitness course, community garden, two basketball courts, picnic tables, baseball/ softball field, a natural grass athletic field with regulation track for multiple sports and outdoor track opportunities, landscaping and tree plantings; in accordance with the federal Land and Water Conservation Fund Project Agreement and the Executive Office of Energy and Environmental Affairs, Division of Conservation Services.

ANTICIPATED START DATE: (Complete ONE option only) The Department and Contractor certify for this Contract, or Contract Amendment, that Contract obligations:

__ 1. may be incurred as of the Effective Date (latest signature date below) and no obligations have been incurred prior to the Effective Date.
__ 2. may be incurred as of _____, 20___, a date **LATER** than the Effective Date below and no obligations have been incurred prior to the Effective Date.
__ 3. were incurred as of _____, 20___, a date **PRIOR** to the Effective Date below, and the parties agree that payments for any obligations incurred prior to the Effective Date are authorized to be made either as settlement payments or as authorized reimbursement payments, and that the details and circumstances of all obligations under this Contract are attached and incorporated into this Contract. Acceptance of payments forever releases the Commonwealth from further claims related to these obligations.

CONTRACT END DATE: Contract performance shall terminate as of _____, 20___, with no new obligations being incurred after this date unless the Contract is properly amended, provided that the terms of this Contract and performance expectations and obligations shall survive its termination for the purpose of resolving any claim or dispute, for completing any negotiated terms and warranties, to allow any close out or transition performance, reporting, invoicing or final payments, or during any lapse between amendments.

CERTIFICATIONS: Notwithstanding verbal or other representations by the parties, the **"Effective Date"** of this Contract or Amendment shall be the latest date that this Contract or Amendment has been executed by an authorized signatory of the Contractor, the Department, or a later Contract or Amendment Start Date specified above, subject to any required approvals. The Contractor certifies that they have accessed and reviewed all documents incorporated by reference as electronically published and the Contractor makes all certifications required under the Standard Contract Form Instructions and Contractor Certifications under the pains and penalties of perjury, and further agrees to provide any required documentation upon request to support compliance, and agrees that all terms governing performance of this Contract and doing business in Massachusetts are attached or incorporated by reference herein according to the following hierarchy of document precedence, the applicable Commonwealth Terms and Conditions, this Standard Contract Form, the Standard Contract Form Instructions and Contractor Certifications, the Request for Response (RFR) or other solicitation, the Contractor's Response (excluding any language stricken by a Department as unacceptable, and additional negotiated terms, provided that additional negotiated terms will take precedence over the relevant terms in the RFR and the Contractor's Response only if made using the process outlined in 801 CMR 21.07, incorporated herein, provided that any amended RFR or Response terms result in best value, lower costs, or a more cost effective Contract.

AUTHORIZING SIGNATURE FOR THE CONTRACTOR:

X: Domenic Sarno, Date: 9/24/21
(Signature and Date Must Be Handwritten At Time of Signature)
Print Name: Domenic J. Sarno
Print Title: Mayor

AUTHORIZING SIGNATURE FOR THE COMMONWEALTH:

X: _____, Date: _____
(Signature and Date Must Be Handwritten At Time of Signature)
Print Name: Bryan Hightower
Print Title: Director of Capital & Trust Planning

Attachment: FY22 Parks - LWCF Grant - Duggan Park (6453 : Duggan Park LWCF Grant - Match Required - $750,000.00)

COMMONWEALTH OF MASSACHUSETTS ~ STANDARD CONTRACT FORM

ATTACHMENT A – SCOPE OF SERVICES AND ADDITIONAL TERMS AND CONDITIONS

INSTRUCTIONS: In order to ensure that the Department and the Contractor have a clear understanding of their respective responsibilities and performance expectations, the Following attachment shall contain a specific detailed description of all obligations, responsibilities and additional terms and conditions between the Contractor and the Department which do not modify the Contract boilerplate language. ***Attach as many additional pages as necessary.*** **{See INSTRUCTIONS sheet for more information and suggested provisions to include in ATTACHMENT A.}**

Springfield, Duggan Park, Land and Water Conservation Fund #25-00551/P21AP11878: The project will develop an accessible perimeter loop trail and fitness course, community garden, two basketball courts, picnic tables, baseball/ softball field, a natural grass athletic field with regulation track for multiple sports and outdoor track opportunities, landscaping and tree plantings; in accordance with the federal Land and Water Conservation Fund Project Agreement and the Executive Office of Energy and Environmental Affairs, Division of Conservation Services.

ATTACHMENT B – BUDGET AND APPROVED EXPENDITURES

{The Department and Contractor may complete this format or attach an approved alternative Budget format or invoice.}
Items identified below which are not part of the Contract should be left blank.
Attach as many additional copies of this format as necessary, Maximum obligation should appear as last entry.

Contract Expenditures	Unit Rate (per unit, hour, day)	Number of Units	Other Fees or Charges (specify)	TOTAL
FY22				$
FY23				$375,000
FY24				$375,000
				$
				$
				$
SUBTOTAL (this page)				$750,000

MAXIMUM OBLIGATION	**$750,000**

Page __1____ of ___1___Budget pages
Attachment B is subject to any restrictions or additional provisions outlined in Attachment A

Attachment: FY22 Parks - LWCF Grant - Duggan Park (6453 : Duggan Park LWCF Grant - Match Required - $750,000.00)

The Commonwealth of Massachusetts
Executive Office of Energy and Environmental Affairs
100 Cambridge Street, Suite 900
Boston, MA 02114

Charles D. Baker
GOVERNOR

Karyn E. Polito
LIEUTENANT GOVERNOR

Kathleen A. Theoharides
SECRETARY

Tel: (617) 626-1000
Fax: (617) 626-1181
http://www.mass.gov/eea

September 14, 2021

Patrick Sullivan
City of Springfield
36 Court Street
Springfield, MA 01103

RE: Duggan Park Project, LWCF #25-00551

Dear Mr. Sullivan:

I am pleased to confirm that the Duggan Park Project has been selected by the Commonwealth of Massachusetts and the National Park Service to receive up to $750,000 in federal Land and Water Conservation Fund grant assistance. Please note the project number associated with the project, listed above. You will use this project number in all future correspondence.

There will be a mandatory grant management workshop on Wednesday, September 29 at 11:00 am held via Microsoft Teams. The calendar invite will be sent to you via email. The workshop should run about an hour and critical information will be shared that will enable participants to successfully complete their projects and receive their full reimbursements.

Project deadline is June 1, 2023

While Springfield's total grant award is $750,000, I ask that you break down your spending by fiscal year on page two of the contract (enclosed). There may be some ability to move funding between the fiscal years, as the LWCF budget works differently than the state budget. However, the project's budget should begin with the best estimate possible to ensure a smooth transition between fiscal years.

LWCF grants work on a reimbursement basis. The grant's reimbursement rate is 50%. We can only reimburse you 50% of what is spent during the contract period each fiscal year, even if this figure does not reach the maximum value of the grant award. The nuts and bolts of reimbursement requests will be discussed at the grants management workshop.

To move forward with the project, the following documents must be submitted to me:

Local LWCF Project Agreement

The Project Agreement is a local version of the agreement signed between EEA and NPS. It is signed by EEA and your chief executive officer. Note that by signing the Project Agreement, the chief executive officer agrees to comply with the program regulations of the Land and Water Conservation Fund as stipulated in the Project Agreement and the General Provisions. The Agreement must be recorded as an adjunct to the property's deed, along with the town meeting or city council vote. Please send back **two signed copies**. You

Attachment: FY22 Parks - LWCF Grant - Duggan Park (6453 : Duggan Park LWCF Grant - Match Required - $750,000.00)

will then be sent a copy that has been signed by EEA to be recorded at the Registry of Deeds. **The recorded agreement must be sent back to me no later than May 2, 2022**.

State Standard Contract

A state standard contract enables the state to set up an account to pay for your project. Please complete the budget table on page two by writing in how much is needed in each fiscal year throughout the life of the project.

Contractor Authorized Signatory Listing Form

Please have your chief executive officer complete both sides of this form. The same person that signs the contract should sign both sides of this form.

Town Meeting/City Council Vote

All projects must submit a successful vote by December 31, 2021. Your contract will not be signed until a successful town meeting or city council vote is submitted to EEA. If you have not yet had me review the vote language, please have me do so immediately.

GIS Data Entry Form

This form, along with the required supplemental map, enables our GIS staff to enter your project into the Commonwealth's protected open space datalayer.

Please note that these documents must be scanned and emailed to me, then put in the mail to my home address at 98 ½ Main Street, Unit C, Andover, MA 01810.

Reimbursement Procedures

Please do not begin construction on the project until you have received a signed contract back from me. Any costs incurred prior to that date are not eligible for reimbursement.

It is not possible for a final reimbursement request to be submitted until the park has been completed, but I think it is helpful to know at this stage what is required for a project to be considered complete. You may request a final reimbursement request after:

a. The LWCF project agreement has been executed between your community and the state
b. A state standard contract has been executed between your community and the state
c. A Land and Water Conservation Fund acknowledgment sign is installed
d. The LWCF project agreement and town meeting or city council vote have been executed and recorded as an adjunct to the deed for the properties

Legally Protected Land – Springfield's Commitment

Remember that acceptance of this federal grant requires that the property remain open to the general public, not just Springfield's residents, and prohibits any other use other than appropriate outdoor recreation at the site in perpetuity. The land must be dedicated to Chapter 45, Section 3 or 14 (not both). Conversion of the property to non-recreation use requires the recreation commission to abide by Article 97 of the Articles of Amendment to the State Constitution, as well as the federal Land and Water Conservation Fund Project Agreement. In other words, converted land must be replaced with other property of equal or greater monetary value and recreational use, all at your community's expense.

Please contact me with any questions or concerns you may have at any time. I can be contacted at melissa.cryan@mass.gov or (857) 274-7173 if you need further assistance. I look forward to seeing your project come to fruition!

Sincerely,

Melissa Cryan
LWCF Stateside Coordinator

Attachment: FY22 Parks - LWCF Grant - Duggan Park (6453 : Duggan Park LWCF Grant - Match Required - $750,000.00)

THE COMMONWEALTH OF MASSACHUSETTS
EXECUTIVE OFFICE OF ENERGY AND ENVIRONMENTAL AFFAIRS
LAND AND WATER CONSERVATION FUND

Project Agreement

Project Agreement Number **#25-00551/P21AP11878**

Project Period **September 1, 2021-June 30, 2024**

Between the **City of Springfield**

Hereinafter referred to as the PARTICIPANTS and the Commonwealth of Massachusetts acting by and through the State Liaison Officer, Kathleen A. Theoharides, Secretary, Executive Office of Energy and Environmental Affairs hereinafter referred to as the COMMONWEALTH.

WHEREAS, the PARTICIPANTS have made application to the COMMONWEALTH for assistance under the Federal Land and Water Conservation Fund Act of 1965, Stat. 897 (1964) as it may be amended, for a project briefly described as follows:

> **Springfield, Duggan Park, Land and Water Conservation Fund #25-00551:** The project will develop an accessible perimeter loop trail and fitness course, community garden, two basketball courts, picnic tables, baseball/ softball field, a natural grass athletic field with regulation track for multiple sports and outdoor track opportunities, landscaping and tree plantings.
>
> Premises: Approximately 22 acres of land including any buildings thereon located at 1015 Wilbraham Road, Springfield, MA in the City of Springfield, Massachusetts. For Participant's Title, see Book 2517, Page 141, in the Hampden County Registry of Deeds, at 50 State Street, Springfield, MA 01103.

WHEREAS, the COMMONWEALTH has reviewed said application and found the project to be in conformance with the Statewide Comprehensive Outdoor Recreation Plan, and

WHEREAS, the COMMONWEALTH has forwarded said application to the United States National Park Service, Department of the Interior (hereinafter referred to as the National Park Service), and

WHEREAS, the National Park Service has approved said application, has obligated certain federal funds in the amount of **$750,000** and has agreed to tender the COMMONWEALTH that portionof the obligation that is required to pay the United States' share of the costs of the above project stage,

WHEREAS, the COMMONWEALTH has undertaken to cause the project to be carried out in accordance with the Federal Project Agreement.

WITNESSETH: the COMMONWEALTH and the PARTICIPANTS mutually agree to perform this agreement in accordance with the Land and Water Conservation Fund Act of 1965, 78 Stat. 897 (1964) and

Attachment: FY22 Parks - LWCF Grant - Duggan Park (6453 : Duggan Park LWCF Grant - Match Required - $750,000.00)

The COMMONWEALTH agrees to transfer to the City of Springfield the amount received from the National Park Service on account of said project subject to the Commonwealth of Massachusetts Standard Contract and Terms and Conditions executed for this project.

The PARTICIPANTS agree to execute the project described above in accordance with the terms of and the obligations contained in the Federal Project Agreement, **Number #25-00551** with the terms, promises, conditions, plans, specifications, estimates, procedures, project proposals, maps and assurances made a part thereof, with the National Park Service Land and Water Conservation Fund Grant Manual, and with any special terms and conditions attached hereto, all of which are hereby incorporated by reference. All significant deviations from the project as described therein shall be submitted to the COMMONWEALTH for prior approval.

Failure by the PARTICIPANTS to comply with this project agreement may, at the option of the COMMONWEALTH, suspend or terminate all obligations of the COMMONWEALTH hereunder.

In accordance with Part II paragraph B of the General Provisions of the Federal Project Agreement, the PARTICIPANTS agree that payment by the PARTICIPANTS to the COMMONWEALTH of money would be an inadequate remedy for a breach of the PARTICIPANT of this agreement, and agrees therefore that, as an alternative or as an additional remedy, specific performance of this agreement may be enforced by the COMMONWEALTH.

The PARTICIPANT agrees to record a copy of this Agreement, along with the municipal vote and property boundary map, at the Registry of Deeds and to provide proof of such recording to the COMMONWEALTH. In the case of a development project, this Agreement shall be recorded with and a marginal notation entered on the deed to the property to be improved by the project. This project agreement shall also be recorded and marginally noted on any prior deed, restriction, conveyance, or other instrument affecting the project area. Failure to do so shall not impair the validity or enforcement of the agreement. The PARTICIPANT agrees to reference this project agreement in any deed, restriction, or conveyance or other instrument affecting the project area.

IN WITNESS WHEREOF, the parties hereto have hereinunder set their hands and seals, the day and year first above written.

COMMONWEALTH OF MASSACHUSETTS

By_____

Kurt Gaertner, Alternate State Liaison Officer
Executive Office of Energy and Environmental Affairs

City of Springfield

By Dominic J. Sarno - Mayor

Chief Executive Officer

9/24/23

Date of Approval

Attachment: FY22 Parks - LWCF Grant - Duggan Park (6453 : Duggan Park LWCF Grant - Match Required - $750,000.00)

City of Springfield
36 Court Street
Springfield, MA 01103

Division of Administration and Finance

To: **Springfield City Council**

From: **Timothy J. Plante, Chief Administrative & Financial Officer**

Date: **October 4, 2021**

Re: **Order for Council Meeting – October 4, 2021**

Cc: **Mayor Sarno**

Purpose: The purpose of this memo is to provide an explanation of the order sponsored by the Mayor for the October 4, 2021 City Council meeting regarding a federal Land and Water Conservation Fund (LWCF) grant awarded by the Executive Office of Energy and Environmental Affairs (EEA) for the Parks Department.

Background: The Parks Department has been selected by the Commonwealth of Massachusetts and the National Park Service to receive grant assistance from the LWCF. The grant will provide $750,000 in funding, with a match of $950,000. The $950,000 will be provided using the City's FY22 Pay-As-You-Go Capital Fund, FY21 CDBG Fund, FY21 NFL Grassroots Fund and CPA funding.

This project will allow for the development of Duggan Park to provide accessible and inclusive recreation elements; including a multisport athletic field with track and spectator amenities, basketball courts, a fitness course, a baseball/softball diamond, an outdoor classroom, a community garden and trails, and signage and landscaping. This project will also highlight the green infrastructure design elements to increase climate resiliency.

DESCRIPTION	AMOUNT
GRANT FUNDING	$ 750,000
FY22 PAY-GO	$ 250,000
FY21 CDBG	$ 350,000
CPA FUNDING	$ 250,000
FY21 NFL GRASSROOTS	$ 100,000
TOTAL PROJECT BUDGET	**$ 1,700,000**

CAFO Certification: This memorandum will confirm that in my professional opinion, as the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in this City Council Order, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

This certification is made in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

Attachment: CAFO Cert- Parks LWCF - Duggan Park (6453 : Duggan Park LWCF Grant - Match Required - $750,000.00)

REQUEST FOR GRANT SETUP

This form and the required attachments are required by the Office of the City Comptrollers before a Grant Fund and related accounts will be created in MUNIS. Please do not use this form for requesting a non-grant related account to be created – use the Request for New Account form instead. Please return this form and the required attachments to the Office of the City Comptrollers.

All fields are mandatory.

Date of Request	9/23/2021
Department Requesting Grant Setup	DEA
Department Phone # (Please include extension)	886-5223-5223
Name and Title of Person to Contact in Case of Questions	Carol Gasque

Was this Grant previously setup for a prior fiscal year? YES
If yes, please indicate your previous project number: 81021

If this is a new Grant, have you filled out the "Approval to apply for a grant" Form?
(Y/N) N If yes, please attach a copy of the Approved Form.

Grant Type:
State – Highway
Federal Pass-Through DOE– School
Federal Direct– School
Federal – City
State DOE– School
State Other – School
State – City
Private/Other

Grant Name: **GSSSI…FY22**
Total Grant Amount Awarded: **$87,328.00**

Attachment: Greater Springfield Senior Services FY 2022 Grant (6447 : FY22 Greater Springfield Senior Services (GSSSI) Grant- $87,328.00 in

Is this a Reimbursable Grant? (Y/N) YES
A Reimbursable Grant is defined as one that requires that you pay for expenses first and then you apply to the grantor for a reimbursement of the exact amount actually expended.

If it is a Reimbursable Grant, please enter Grantor contact information or the CID # if Grantor is already in the customer file:

Entity: GSSSI
Street Address:
City, State, Zip Code: Springfield, MA
Telephone: 1-413-781-8800…ext.111
Fax
E-Mail: anna.randall@gsssi.org

Actual Award Date **9/20/2021**
Board Approval Date
Start Date 10/**1/2021**
Expiration Date 9/**30/2022**
Renewal Action Date (optional)
If there are any Matching Funds: yes
Type
Percent
Amount $21,880

Is there any Leverage?
Source
Amount

Comments re: Description/Purpose of Grant

Comments re: Conditions/Restrictions of Grant
Per attachment to contract-Scope of Services

If this is a Federal Grant, enter CFDA#:

If applicable enter the State ID # :

What is the required drawdown frequency?
(Ex: Monthly, Quarterly)
If payment is to be sent by Grantor as a Wire,
Please enter any wire reference/identification # that may be used (if known)
Please list all object codes needed for the grant.
(Attach additional sheets if additional orgs and roll-ups are needed):

Attachment: Greater Springfield Senior Services FY 2022 Grant (6447 : FY22 Greater Springfield Senior Services (GSSSI) Grant- $87,328.00 in

Org Code:

Salaries -501000	$70,641.00
Fringe	12,361.00
Office Supplies – 542010	1,000.00
Indirect-578700	3,326.00
	$87,328.00

I hereby attest that under the penalties of Chapter 656, I will adhere to all regulations in this grant agreement. I am responsible for timely and accurate reimbursements in the amounts listed above.

Carol K Gasque
Signature

9/23/2021
Date

Please attach the following documents:

- Signed Approval to Apply for a Grant Form
- Grant Award Letter
- City Council/Mayor Approval
- Any other relevant documentation

This Form and all relevant attachments will be scanned and attached in the Grant Maintenance module in MUNIS and can be viewed or printed at your convenience.

Attachment: Greater Springfield Senior Services FY 2022 Grant (6447 : FY22 Greater Springfield Senior Services (GSSSI) Grant- $87,328.00 in

Federal Fiscal Year 2022 Title III Grant Agreement

This Agreement is entered into between Greater Springfield Senior Services, Inc. (GSSSI), hereinafter referred to as the "Agency" and having its principal offices at 66 Industry Avenue, Suite 9, Springfield, MA 01104 and, The Springfield Department of Elder Affairs, hereinafter referred to as "the Provider," having its principal offices at 1476 Roosevelt Avenue, Springfield MA, 01109.

WHEREAS the Agency desires to establish services for adults 60 years of age and older and their caregivers, who reside within its planning and service area, through Title III funding from the Executive Office of Elder Affairs through the Older Americans Act.

WHEREAS, the Agency seeks to provide such services to older adults and their caregivers through contractual agreements with providers, as specified in this Service Agreement.

Now, therefore, the parties hereto mutually agree as to the following:

1. The award amount for this grant shall be **$87,328** for Outreach Services as specified in **Section A.**

2. This Agreement shall begin on October 1, 2021, and remain effective until September 30, 2022. This Agreement allows for a renewal of two additional years contingent upon the Provider demonstrating successful program performance and the Agency receiving available funding unless terminated earlier per the terms of this Agreement.

3. The Agency shall pay the Provider per the terms and rates outlines in **Section B.**

4. The Provider shall comply with the terms and conditions set forth and agreed to in the statements submitted within the original Proposal.

5. The Provider recognizes that in the performance of this Agreement, it may be a holder of personal data as defined in MGL c.66A. Accordingly, the Provider shall comply with those provisions, as well as abiding by the provisions outlined in the Agency's Business Associate Agreement, which the Provider is required to sign before the effective date of this Service Agreement.

6. The Provider agrees to cite in writing Greater Springfield Senior Services Inc and the Commonwealth of Massachusetts Executive Office of Elder Affairs (EOEA) as funding sources in any brochure, periodical, or publication, including on the Provider's website, describing the program(s) funded under this Agreement. In addition, the Agency's logo is available to use on publications upon request.

7. The Provider shall establish, maintain, and submit to the Agency documentation as outlined in Section C, which the Agency requires to ensure adequate documentation of financial activities and the provision of services. In addition, the Provider shall maintain and retain applicable client files, personnel policies, and records for seven (7) years or longer if required by any applicable licensing standards or governmental regulations.

8. The Provider shall not enter into subcontracts for any of the work contemplated under this Agreement without obtaining prior approval of the Agency.

Attachment: Greater Springfield Senior Services FY 2022 Grant (6447 : FY22 Greater Springfield Senior Services (GSSSI) Grant- $87,328.00 in

Federal Fiscal Year 2022 Title III Grant Agreement

9. No employee of the Agency or the Provider shall have any financial interest, directly or indirectly, in this contract except their official salary for work performed as outlined in the original Proposal or materials furnished by them. Agency employees or provider employees, including subcontractors, must disclose any conflict of interest pertaining to this Agreement. A Conflict of Interest is defined as the existence of an association with any business, organization, or program that is currently or may be the subject of consideration for the award of a contract or grant utilizing funding provided to the Agency through the Executive Office of Elder Affairs, and the Older Americans Act. Providers should inform GSSSI in writing within three (3) business days upon learning of any potential conflicts. Failure to disclose any potential conflicts of interest could jeopardize current and future funding.

10. This Agreement may be renegotiated or modified by mutual consent of both parties. It will be eligible for renewal for two additional years contingent upon successful program performance and available funding unless terminated earlier per terms of this Agreement or by mutual consent of both parties.

11. Either party may terminate this Agreement without cause upon provision of written notice to the other at least sixty (60) days before the desired termination date. In addition, should the Agency determine any other non-compliance issues exist within the terms of this Agreement on the part of the Provider that endangers the life, health, or safety of any recipients of service, it shall terminate this Agreement by orally notifying the Provider followed by written notification by certified mail, setting forth the specific reasons for the termination, effective three (3) days following the oral notification.

12. The Agency may terminate this Agreement for other areas of non-compliance unless the Provider restores compliance within thirty (30) days of such notification by the Agency.

In witness whereof, the parties enter this Agreement by their duly authorized officers:

Greater Springfield Senior Services, Inc.

Jill Keough-Executive Director

9/16/21

Date

Springfield Department of Elder Affairs

Domenic J Sarno Mayor

Signature & Title

9/23/2130

Date

Attachment: Greater Springfield Senior Services FY 2022 Grant (6447 : FY22 Greater Springfield Senior Services (GSSSI) Grant- $87,328.00 in

SECTION A – SERVICE DELIVERY CONDITIONS

1. The Provider agrees to implement the following service(s) and perform the services per the Proposal submitted and accepted by the Greater Springfield Senior Services Inc., Board of Directors with any modification agreed to by the Agency:

Direct Outreach

2. As per Section 306 (a)(5)(A), the Provider shall, to the maximum extent feasible, strive to target and provide services to persons over the age of sixty (60) and their caregivers who reside in their service area and need assistance as outlined in the submitted Proposal. Furthermore, the Provider will strive to serve low-income persons, who identify as a member of an under-represented group, have limited English speaking capabilities, have a diagnosis of Alzheimer's or related dementia, caregivers, and those with the most significant social and economic needs.

3. The Provider shall provide services to eligible residents of Brimfield.

4. The Provider will provide services allowable through the Older Americans Act, the Executive Office of Elder Affairs, and the Agency. Deviations from this policy must be submitted in writing by the Provider and approved by the Agency.

5. By signing this Agreement, the Provider agrees to abide by all regulations outlined in the Title III Outreach Program Guide for Councils on Aging. (Attachment 1)

SECTION B – FISCAL CONDITIONS

1. Title III grants require at least a 15% match of non-federal funds to support the programming provided under this service agreement. The Provider has provided the following matching amount towards the total program costs:

Title III (Federal Share):	$87,328.00
Match Share:	$21,880.00
Total Program Cost:	$109,208.00

Attachment: Greater Springfield Senior Services FY 2022 Grant (6447 : FY22 Greater Springfield Senior Services (GSSSI) Grant- $87,328.00 in

2. The Provider will be paid according to a 1/12 draw of the award amount contingent upon funding available to the Agency from EOEA. If the Provider fails to perform the services identified in this Agreement, the award may be adjusted until the Provider can deliver the agreed-upon services outlined in this Agreement. Payment will resume once the Provider can meet the level of service delivery requirements as agreed upon. The Provider agrees to notify the Agency as soon as possible if any staff whose salary is entirely or partially paid for through Title III funds leave the Provider's employment. Payment for said salary will be suspended until such time the position is filled. Failure to notify the Agency about relevant staff departures may jeopardize current and future funding.

3. The Provider's services will be supported by Federal and Non-Federal funds approved for this project. In no case shall the cumulative bills charged by the Provider to the Agency exceed the Federal amount awarded. Payment from the Agency to the Provider shall be made no later than 45 days after the receipt of the Standard Invoice (template to be provided by the Agency to the Provider before the Agreement effective date.)

4. Both Federal and Non-Federal resources supporting this program shall be maintained in a bank account separate from other funds. Unless these funds are used as a partial subsidy for the entire program budget, individual accounting records for disbursement shall be established. Program accounting records shall be itemized in sufficient detail to show the exact nature of all receipts and disbursements. In addition, supporting documents shall be readily available for review.

SECTION C – ADMINISTRATIVE CONDITIONS

1. The Agency shall have no direct control of or authority over an employee of the Provider or any other person acting on behalf of the Provider and shall direct all complaints concerning the performance of such employees to the Provider for action.

2. The Provider will establish a grievance policy and procedure for any older adult terminated from the service(s) or who was determined to be ineligible for said service(s) and who wishes to dispute that decision.

3. The Agency shall perform at minimum one formal evaluation per fiscal year. The evaluation shall be in writing and note any areas of contractual non-compliance. If the Agency reports areas of concerns or specific areas of non-compliance, the Provider will submit in writing a plan to address these areas of concern within the specified time frame as determined by the Agency. Failure to address areas of non-compliance may jeopardize current and future funding.

4. The Provider will survey all program participants annually to gather input about the funded program. The Provider and the Agency will mutually determine survey questions and protocols. Survey results must be made available to the Agency.

Attachment: Greater Springfield Senior Services FY 2022 Grant (6447 : FY22 Greater Springfield Senior Services (GSSSI) Grant- $87,328.00 in

5. The Provider must submit accurate, timely, and unaltered Standard Invoice/Statistical Reports provided by the Agency by the 15th of each month, after the month of service supplied. Reports will include total donations received, the total number of units provided through this grant, and a description of pertinent activity during the reporting period. Units of service provided under this grant must be separated by program and shall be counted accordingly:

Unduplicated Person Counts-Unduplicated counts begin October 1. Persons counted as unduplicated once are not added into this count again until the following Federal Fiscal Year (October 1 through September 30.)

Service Units-Count each applicable service reported each month, i.e., each home visit provided, etc.

Failure to submit timely reports may delay payment and jeopardize current and future funding.

Attachment: Greater Springfield Senior Services FY 2022 Grant (6447 : FY22 Greater Springfield Senior Services (GSSSI) Grant- $87,328.00 in

BUSINESS ASSOCIATE AGREEMENT

This Business Associate Agreement ("Agreement"), effective October 1,2021 ("Agreement Effective Date"), is entered into by and between **THE SPRINGFIELD DEPARTMENT OF ELDER AFFAIRS**, with a place of business at 1476 Roosevelt Avenue, Springfield, MA 01109, and **GREATER SPRINGFIELD SENIOR SERVICES, INC.**, including any and all its subsidiaries, and any entities covered under a professional or general liability insurance policy ("GSSSI"), with a place of business at 66 Industry Avenue, Suite 9, Springfield, MA 01104 (each a "Party" and collectively the "Parties").

WHEREAS, each Party desires and is committed to complying with all relevant federal and state laws with respect to the confidentiality, privacy and security of Protected Health Information (PHI), including, but not limited to, the federal Health Insurance Portability and Accountability Act (HIPAA), Subtitle D of Title XIII (Health Information Technology for Economic and Clinical Health Act) of the American Recovery and Reinvestment Act of 2009 and, together with their accompanying regulations, as each may be amended from time to time (collectively the "HIPAA Rules");

WHEREAS, the purpose of this Agreement is to comply with the requirements of the HIPAA Rules, including, but not limited to, the Business Associate requirements at 45 C.F.R. § 164.504(e) and § 164.314;

WHEREAS, THE SPRINGFIELD DEPARTMENT OF ELDER AFFAIRS performs, or assists in the performance of, certain functions and services, and auditing activities that may involve the review, use, storage, or disclosure of Protected Health Information in the possession of GSSSI (the "Services"), as business associates are defined under the HIPAA Rules, including in 45 C.F.R. § 160.103; and

WHEREAS, each Party desires and is committed to complying with all relevant state laws and regulations regarding the security of Personal Information, including, but not limited to the requirements in the Massachusetts Data Security Regulations, 201 C.M.R. 17.00 ("Data Security Regulations").

NOW, THEREFORE, in consideration of the promises and mutual covenants contained herein, the Parties agree to the following:

1. **DEFINITIONS.** Unless otherwise defined herein, all terms used herein shall have the meaning ascribed to them under the HIPAA Rules, including the following:

   1.1 Breach. Breach is the unauthorized acquisition, access, use or disclosure of PHI which compromises the security or privacy of such information.

Attachment: Greater Springfield Senior Services FY 2022 Grant (6447 : FY22 Greater Springfield Senior Services (GSSSI) Grant- $87,328.00 in

1.2 Electronic Protected Health Information ("EPHI"). A subset of PHI, as defined below, EPHI is PHI that is transmitted by or maintained in electronic media.

1.3 Personal Information ("PI"). PI means a Massachusetts resident's first name and last name or first initial and last name in combination with any one or more of the following data elements that relate to such resident: (a) Social Security number; (b) driver's license number or state-issued identification card number; or (c) financial account number or credit or debit card number, with or without any required security code, access code, personal identification number or password, that would permit access to a resident's financial account. PI shall not include information that is lawfully obtained from publicly available information or from federal, state or local government records lawfully made available to the general public.

1.4 Protected Health Information ("PHI"). PHI shall have the meaning defined under the HIPAA Rules, including in 45 C.F.R. § 160.103, as may be amended from time to time, limited to the individually identifiable health information created or received by Business Associate on behalf of or from GSSSI.

1.5 Security Incident. Security Incident is the attempted or successful unauthorized access, use, disclosure, modification, or destruction of information or interference with system operation in an information system.

2. PERMISSIVE USES OF PHI BY AUDITOR.

2.1 Services. Except as otherwise specified herein **THE SPRINGFIELD DEPARTMENT OF ELDER AFFAIRS**, may use or disclose PHI to fulfill its statutory obligations. All other uses or disclosures not authorized by this Agreement are prohibited, unless agreed to in writing by GSSSI or unless required by law.

2.2 Activities. Unless otherwise limited herein, **THE SPRINGFIELD DEPARTMENT OF ELDER AFFAIRS** may:

a. Use the PHI in its possession for proper management and administration of its performance to carry out its statutory responsibilities, provided that such uses are permitted under state and federal confidentiality law.

b. Disclose the PHI in its possession to third parties for the purpose of performance of the Services or to carry out its legal responsibilities, provided: (i) that such disclosures are required by

Attachment: Greater Springfield Senior Services FY 2022 Grant (6447 : FY22 Greater Springfield Senior Services (GSSSI) Grant- $87,328.00 in

law, or (ii) that that **THE SPRINGFIELD DEPARTMENT OF ELDER AFFAIRS** received from such third party written assurances regarding its confidential handling of such PHI, and that such third party will notify **THE SPRINGFIELD DEPARTMENT OF ELDER AFFAIRS** of any instances where the confidentiality of the PHI is breached. Upon GSSSI's request, **THE SPRINGFIELD DEPARTMENT OF ELDER AFFAIRS** shall provide GSSSI with a written assurance representing that the conditions of (i) or (ii) apply to any such disclosure.

c. Use the PHI in its possession to provide data aggregation services relating to the operations of GSSSI as permitted under the HIPAA Rules, including 45 CFR 164.504(e)(2)(i)(B), as may be amended from time to time.

3. RESPONSIBILITIES WITH RESPECT TO PHI.

3.1 Responsibilities of: **THE SPRINGFIELD DEPARTMENT OF ELDER AFFAIRS. THE SPRINGFIELD DEPARTMENT OF ELDER AFFAIRS** shall:

a. Use appropriate safeguards to maintain the security of the PHI and to prevent its unauthorized use or disclosure; and if **THE SPRINGFIELD DEPARTMENT OF ELDER AFFAIRS** creates, receives, maintains, or transmits EPHI from GSSSI, comply with Subpart C of 45 CFR Part 164 with respect to EPHI to prevent its unauthorized use or disclosure other than as provided for by this Agreement;

b. Require any and all of its employees or subcontractors that receive, or transmit PHI from GSSSI to agree, in writing, to adhere to the same restrictions and conditions on the use or disclosure of PHI, as set forth in this Agreement; and if employees or subcontractors receive or transmit EPHI, that they agree to implement reasonable and appropriate safeguards to protect such EPHI;

c. Notify GSSSI, in writing, of any Security Incident, or any Breach of which **THE SPRINGFIELD DEPARTMENT OF ELDER AFFAIRS** becomes aware, within two (2) business days of **THE SPRINGFIELD DEPARTMENT OF ELDER AFFAIRS'** discovery of such Breach or Security Incident; and such notice shall include, at a minimum, the identification of each individual whose PHI was the subject of the Breach or Security Incident and any other information reasonably requested by GSSSI;

Attachment: Greater Springfield Senior Services FY 2022 Grant (6447 : FY22 Greater Springfield Senior Services (GSSSI) Grant- $87,328.00 in

d. Mitigate, using best efforts and to the greatest extent practicable, any harmful or deleterious effects from any improper use or disclosure of PHI that **THE SPRINGFIELD DEPARTMENT OF ELDER AFFAIRS** reports to GSSSI under the provisions of Section 3.1(c) above;

e. Document disclosures of PHI and information related to such disclosures as would be required for GSSSI to respond to a request by an individual for an accounting of disclosures of PHI in accordance with the HIPAA Rules, including 45 C.F.R. § 164.528, as may be amended from time to time; and

f. Comply with any and all reasonable requests from GSSSI to cooperate and to assist GSSSI in fulfilling its obligations as a covered entity under the HIPAA Rules, as may be amended from time to time; and further, **THE SPRINGFIELD DEPARTMENT OF ELDER AFFAIRS** acknowledges and agrees that, to the extent there is at any time any conflict between the terms of this Agreement and the obligations of the Parties under relevant law, including the HIPAA Rules, as may be amended from time to time, then such law shall prevail and shall govern the Parties and their obligations under this Agreement, as well as the interpretation of this Agreement;

4. RESPONSIBILITIES WITH RESPECT TO PI.

4.1. Responsibilities of: THE SPRINGFIELD DEPARTMENT OF ELDER AFFAIRS

a. **THE SPRINGFIELD DEPARTMENT OF ELDER AFFAIRS** shall implement reasonable and appropriate administrative, physical and technical safeguards to protect the security of any PI that **THE SPRINGFIELD DEPARTMENT OF ELDER AFFAIRS** receives, stores, maintains, processes or otherwise is permitted access to through its provision of Services, as required by the Data Security Regulations.

b. **THE SPRINGFIELD DEPARTMENT OF ELDER AFFAIRS** shall notify GSSSI in writing within two (2) business day of becoming aware of a breach of security, as defined by G.L. c. 93H, § 1, with respect to PI received through its provision of the Services to GSSSI.

c. **THE SPRINGFIELD DEPARTMENT OF ELDER AFFAIRS** shall dispose of all paper documents containing PI received from GSSSI by redacting, burning, pulverizing or shredding and of all

Attachment: Greater Springfield Senior Services FY 2022 Grant (6447 : FY22 Greater Springfield Senior Services (GSSSI) Grant- $87,328.00 in

electronic records containing PI received from GSSSI by destroying or erasing, in compliance with Massachusetts General Laws, Chapter 93I, § 2.

5. **MISCELLANEOUS.**

5.1 Amendment to Agreement. This Agreement may be amended or modified only in writing signed by the Parties.

5.2 Assignment of Rights. Neither Party may assign its respective rights or obligations under this Agreement without the prior written consent of the other Party, except that GSSSI may assign this Agreement to any successor entity operating GSSSI's facilities.

5.3 No Third Party Beneficiaries. This Agreement shall only be binding upon and inure to the benefit of the Parties hereto; no individual or entity other than the Parties to this Agreement may enforce its terms; and, the Agreement shall not create any right or inure to the benefit of any third party beneficiary.

5.4 Construction of Terms. The terms of this Agreement shall be construed in light of any interpretation and/or guidance on the HIPAA Rules issued by the Department of Health and Human Services from time to time.

5.5 Choice of Law. This Agreement shall be governed by the laws of the Commonwealth of Massachusetts.

5.6 Notices. Any notices to be given by **THE SPRINGFIELD DEPARTMENT OF ELDER AFFAIRS** under this Agreement will be made via U.S. Mail, certified mail, return receipt requested, or by express courier, with signed acknowledgement of receipt, to the GSSSI signatory below at the address given above.

IN WITNESS THEREOF, the Parties have executed this Agreement by a duly-authorized representative of each such Party.

Greater Springfield Senior Services, Inc

Jill Keough, Executive Director

Date: 9/14/21

Springfield Department of Elder Affairs

Mayor

Date: 9/23/2021

Attachment: Greater Springfield Senior Services FY 2022 Grant (6447 : FY22 Greater Springfield Senior Services (GSSSI) Grant- $87,328.00 in

REQUEST FOR GRANT SETUP

This form and the required attachments are required by the Office of the City Comptrollers before a Grant Fund and related accounts will be created in MUNIS. Please do not use this form for requesting a non-grant related account to be created – use the Request for New Account form instead. Please return this form and the required attachments to the Office of the City Comptrollers.

All fields are mandatory.

Date of Request
09/23/2021
Department Requesting Grant Setup
Office of Administration and Finance
Department Phone # (Please include extension)
413-784-4883
Name and Title of Person to Contact in Case of Questions
Sean Pham; Senior Budget Analyst

Was this Grant previously setup for a prior fiscal year?
If yes, please indicate your previous project number:
Yes, MRS21 (Please use MRS22 for this year)
If this is a new Grant, have you filled out the "Approval to apply for a grant" Form?
(Y/N) N If yes, please attach a copy of the Approved Form.

Grant Type:
State – Highway
Federal Pass-Through DOE– School
Federal Direct– School
Federal – City
State DOE– School
State Other – School
X State – City
Private/Other

Grant Name:
Municipal Road Safety Grant

Attachment: MRS22 (6441 : Police FFY22 Municipal Road Safety Grant - No Match - $49,999.79)

Total Grant Amount Awarded: **$49,999.79**
Is this a Reimbursable Grant? (Y/N) **YES**
A Reimbursable Grant is defined as one that requires that you pay for expenses first and then you apply to the grantor for a reimbursement of the exact amount actually expended.

If it is a Reimbursable Grant, please enter Grantor contact information or the CID # if Grantor is already in the customer file:

Entity Name	**Executive Office of Public Safety and Security**
Contact Person	**Richard Valeri**
Street Address	**State House**
City, State, Zip Code	**Boston, MA 02133**
Telephone	**617-933-3528**
Fax	
E-Mail	**Richard.valeri@mass.gov**

Actual Award Date
09/22/2021
Board Approval Date
Start Date
TBD
Expiration Date
09/15/2022
Renewal Action Date (optional)
If there are any Matching Funds: **NO**
Type

Comments re: Description/Purpose of Grant
Traffic Enforcement Campaigns

Comments re: Conditions/Restrictions of Grant

If this is a Federal Grant, enter CFDA#:

If applicable enter the State ID # :

What is the required drawdown frequency?
(Ex: Monthly, Quarterly)

If payment is to be sent by Grantor as a Wire,
Please enter any wire reference/identification # that may be used (if known)

Attachment: MRS22 (6441 : Police FFY22 Municipal Road Safety Grant - No Match - $49,999.79)

Please list all object codes needed for the grant.
(Attach additional sheets if additional orgs and roll-ups are needed):

Org Code:

Object Codes:

Budget Roll-Up Codes:

I hereby attest that under the penalties of Chapter 656, I will adhere to all regulations in this grant agreement. I am responsible for timely and accurate reimbursements in the amounts listed above.

Signature _____ 9/24/2021
Date

Please attach the following documents:

- Signed Approval to Apply for a Grant Form
- Grant Award Letter
- City Council/Mayor Approval
- Any other relevant documentation

This Form and all relevant attachments will be scanned and attached in the Grant Maintenance module in MUNIS and can be viewed or printed at your convenience.

Attachment: MRS22 (6441 : Police FFY22 Municipal Road Safety Grant - No Match - $49,999.79)

Office of the Governor
Commonwealth of Massachusetts

State House
Boston, Massachusetts 02133
Tel: (617) 725-4000

CHARLES D. BAKER
Governor

KARYN E. POLITO
Lieutenant Governor

Attachment: MRS22 (6441 : Police FFY22 Municipal Road Safety Grant - No Match - $49,999.79)

9/22/2021

Commissioner Cheryl Clapprood
Springfield Police Department
130 Pearl Street
Springfield, MA 01105

Dear Commissioner Clapprood:

Congratulations! We are pleased to inform you that the Executive Office of Public Safety and Security's Office of Grants and Research (OGR) has awarded the Springfield Police Department $49,999.79 for your FFY22 Municipal Road Safety (MRS) grant program. Funds are being made available from the National Highway Traffic Safety Administration grant award administered by the OGR.

Please note, all MRS awards will be made available through September 15, 2022. All documents necessary to make this award official will be provided to you by OGR. In the meantime, if you have any questions, please email Richard Valeri, OGR Program Coordinator at Richard.Valeri@mass.gov.

Once again, congratulations on this award and we thank you for the work you do to keep our Massachusetts roads safe for everyone.

Sincerely,

Governor Charles D. Baker

Lt. Governor Karyn E. Polito

The Commonwealth of Massachusetts
Executive Office of Public Safety & Security
Office of Grants & Research

Ten Park Plaza, Suite 3720-A
Boston, Massachusetts 02116
Tel: 617-725-3301
Fax: 617-725-0260
www.mass.gov/ogr

Charles D. Baker
Governor

Karyn E. Polito
Lieutenant Governor

Terence M. Reidy
Acting Secretary

Kevin J. Stanton
Executive Director

9/22/2021

Commissioner Cheryl Clapprood
Springfield Police Department
130 Pearl Street
Springfield, MA 01105

Dear Commissioner Clapprood:

Congratulations! I am pleased to inform you that the Springfield Police Department has been selected to receive a $49,999.79 grant award from the Office of Grants and Research (OGR) to support the FFY22 Municipal Road Safety (MRS) Program.

This award which is resourced by the National Highway Traffic Safety Administration will be available to your municipality through September 15, 2022.

Additional correspondence, including all the necessary documents required to make this award official will be forthcoming. Your official start date will be the date that your returned contract is signed and dated by OGR. Costs incurred prior to the date of the fully executed contract will not be eligible for reimbursement.

If you have any questions regarding your award, please contact OGR Program Coordinator Richard Valeri at: richard.valeri@mass.gov.

Once again, congratulations on this award and thank you for your commitment to traffic safety.

Sincerely,

Kevin J. Stanton
Executive Director

SPRINGFIELD PARK DONATIONS

DATE RECEIVED	AMOUNT	NAME	DESCRIPTION		ORG	OBJ	PRO.
07/02/2021	$ 40.00	DIANNE & JOHN SUJAT	IN MEMORY OF FRANCIS CANNING	MEMORIAL DONATION MADE TO FOREST PARK	29156300	551700	FPDO
07/13/2021	$ 25.00	CAROLEE JERVAS	IN MEMORY OF FRANCIS CANNING	MEMORIAL DONATION MADE TO FOREST PARK	29156300	551700	FPDO
07/15/2021	$ 50.00	ROBERT S. CARROLL	IN MEMORY OF KENT NEWTON	MEMORIAL DONATION MADE TO FOREST PARK	29156300	551700	FPDO
07/19/2021	$ 150.00	AGNESE IZZO-SULESKI	IN MEMORY OF NINO DESOUSA PLAQUE	MEMORIAL DONATION FOR A PLAQUE	29156300	551700	PLAQ
07/23/2021	$ 40.00	JUNE A JENSEN	IN MEMORY OF KENT NEWTON	MEMORIAL DONATION MADE TO FOREST PARK	29156300	551700	FPDO
07/23/2021	$ 50.00	MAUREEN A WITHERS	IN MEMORY OF KENT NEWTON	MEMORIAL DONATION MADE TO FOREST PARK	29156300	551700	FPDO
07/26/2021	$ 2,043.20	SHARILYN COX	MEMORIAL BENCH FOR FRIEND	MEMORIAL DONATION FOR BENCH	29156300	551700	BENC
07/26/2021	$ 120.00	CYNTHIA J. SANSTROM	IN MEMORY OF FRANCIS CANNING	MEMORIAL DONATION MADE TO FOREST PARK	29156300	551700	FPDO
07/28/2021	$ 25.00	DEBRA A TRUMBULL	IN MEMORY OF KENT NEWTON	MEMORIAL DONATION MADE TO FOREST PARK	29156300	551700	FPDO
07/28/2021	$ 50.00	PAUL R DUPREY	IN MEMORY OF KENT NEWTON	MEMORIAL DONATION MADE TO FOREST PARK	29156300	551700	FPDO
07/28/2021	$ 40,959.74	PARENTS AND FRIENDS OF STAR INC.	CAMP STAR/ANGELINA	DONATION FOR CAMP STAR/ANGELINA LODGE	29156300	551700	STAR:
08/13/2021	$ 329.00	JULIE A RIVERS	TREE PLAQUE FOR MOTHER	MEMORIAL DONATION FOR A PLAQUE	29156300	551700	PLAQ
08/20/2021	$ 25.00	STANLEY CHMIEL	IN MEMORY OF KENT NEWTON	MEMORIAL DONATION MADE TO FOREST PARK	29156300	551700	FPDO
09/14/2021	$ 225.00	ROBERT A. WHITE	BENCH PLAQUE FOR MATTHEW WHITE	MEMORIAL DONATION FOR A PLAQUE	29156300	551700	PLAQ
9/21/2021	$ 200.00	CHRISTINE ASHE	IN MEMORY OF MEGHAN ASHE	MEMORIAL DONATION MADE TO FOREST PARK	29156300	551700	FPDO
TOTAL	**$ 44,331.94**						

Attachment: FY22 Parks Donations - Various - $44,331.94 (6457 : Parks Donations - Various - $44,331.94)

REQUEST FOR GRANT SETUP

This form and the required attachments are required by the Office of the City Comptrollers before a Grant Fund and related accounts will be created in MUNIS. Please do not use this form for requesting a non-grant related account to be created – use the Request for New Account form instead. Please return this form and the required attachments to the Office of the City Comptrollers.

All fields are mandatory.

Date of Request	9/22/2021
Department Requesting Grant Setup	PBRM
Department Phone # (Please include extension)	413-787-7772
Name and Title of Person to Contact in Case of Questions	CAROL LANGEVIN

Was this Grant previously setup for a prior fiscal year? NO
If yes, please indicate your previous project number:

If this is a new Grant, have you filled out the "Approval to apply for a grant" Form?
(Y/N) If yes, please attach a copy of the Approved Form.

Grant Type:
State – Highway
Federal Pass-Through DOE– School
Federal Direct– School
Federal – City
State DOE– School
State Other – School
State – City
XXXXX Private/Other

Grant Name: Atwater Park
Total Grant Amount Awarded: $ 36,600

Attachment: FY22 Parks Donation - Atwater Park - $36,600 (6456 : Parks Department - Donation - $36,600.00 - No Match Required)

Is this a Reimbursable Grant? (Y/N) N
A Reimbursable Grant is defined as one that requires that you pay for expenses first and then you apply to the grantor for a reimbursement of the exact amount actually expended.

If it is a Reimbursable Grant, please enter Grantor contact information or the CID # if Grantor is already in the customer file:

Entity Name	BAYSTATE HEALTH
Contact Person	JANE ALBERT
Street Address	
City, State, Zip Code	
Telephone	
Fax	
E-Mail	

Actual Award Date	9/22/2021
Board Approval Date	
Start Date	9/22/2021
Expiration Date	
Renewal Action Date (optional)	

If there are any Matching Funds:NO

Type
Percent
Amount

Comments re: Description/Purpose of Grant:
ATWATER PARK IMPROVEMENTS

Comments re: Conditions/Restrictions of Grant
ATWATER PARK IMPROVEMENTS

If this is a Federal Grant, enter CFDA#:

If applicable enter the State ID # :

What is the required drawdown frequency? CHECK WILL BE MAILED TO THE CITY
(Ex: Monthly, Quarterly)

If payment is to be sent by Grantor as a Wire,
Please enter any wire reference/identification # that may be used (if known)

Attachment: FY22 Parks Donation - Atwater Park - $36,600 (6456 : Parks Department - Donation - $36,600.00 - No Match Required)

Please list all object codes needed for the grant.
(Attach additional sheets if additional orgs and roll-ups are needed):

Org Code:

Object Codes: 551700

Budget Roll-Up Codes:

I hereby attest that under the penalties of Chapter 656, I will adhere to all regulations in this grant agreement. I am responsible for timely and accurate reimbursements in the amounts listed above.

Signature _____ Date 9/22/21

Please attach the following documents:

- Signed Approval to Apply for a Grant Form
- Grant Award Letter
- City Council/Mayor Approval
- Any other relevant documentation

This Form and all relevant attachments will be scanned and attached in the Grant Maintenance module in MUNIS and can be viewed or printed at your convenience.

Attachment: FY22 Parks Donation - Atwater Park - $36,600 (6456 : Parks Department - Donation - $36,600.00 - No Match Required)

Baystate Health

ADVANCING CARE. ENHANCING LIVES.

July 15, 2021

Patrick Sullivan, Director of Parks
City of Springfield
200 Trafton Road
Springfield, MA 01108

Dear Pat:

On behalf of Baystate Health (Baystate) and Baystate Medical Center (BMC), we extend Atwater Park Civic Association (APCA) our congratulations on being awarded City of Springfield Community Preservation Act (CPA) grant funding for the Atwater Park Fountain Rehabilitation project (Project).

The conceptual design as prepared by GZA, Inc. is stunning and we look forward to this Project offering a lovely area to be enjoyed by Atwater residents, as well as one that provides a place for passive recreation and respite for our Baystate team members. Many visitors to BMC from Chicopee often see this green space as one of the first 'landmarks' they encounter driving down Springfield Street. Baystate has worked tirelessly over the years to create a beautiful campus that is in harmony with our neighbors, and are pleased the Project will complement our ongoing efforts.

In appreciation of our Atwater neighbors, Baystate is pleased to provide the APCA with a one-time $30,000 donation towards the cost of the Project, (to be payable to the City of Springfield at the request of APCA), plus an additional $6,600, to be paid in fiscal year 2022, for the total cost of the three (3) proposed F&I curved benches to be installed on concrete pavement abutting the new three tiered iron fountain.

We understand the CPA grant funding does not cover the full cost of the Project. Therefore, it is our hope that Baystate's financial contribution to the Project will help APCA leverage additional financial and in-kind support complete this Project.

Sincerely,

Jane Albert
Senior Vice President & Chief Consumer Officer
Baystate Health

Michael Knapik
Vice President, Government & Community Relations
Baystate Health

Annamarie K. H. Golden
Director, Community Relations
Baystate Health

Attachment: FY22 Parks Donation - Atwater Park - $36,600 (6456 : Parks Department - Donation - $36,600.00 - No Match Required)

REQUEST FOR GRANT SETUP

This form and the required attachments are required by the Office of the City Comptrollers before a Grant Fund and related accounts will be created in MUNIS. Please do not use this form for requesting a non-grant related account to be created – use the Request for New Account form instead. Please return this form and the required attachments to the Office of the City Comptrollers.

All fields are mandatory.

Date of Request
09/23/2021
Department Requesting Grant Setup
Office of Management and Budget
Department Phone # (Please include extension)
413-784-4883
Name and Title of Person to Contact in Case of Questions
Sean Pham; Senior Budget Analyst

Was this Grant previously setup for a prior fiscal year?
If yes, please indicate your previous project number:
No please use project code AHO22
If this is a new Grant, have you filled out the "Approval to apply for a grant" Form?
(Y/N) N If yes, please attach a copy of the Approved Form.

Grant Type:
State – Highway
Federal Pass-Through DOE– School
Federal Direct– School
Federal – City
State DOE– School
State Other – School
X State – City
Private/Other

Grant Name:

Attachment: ANTIHEROIN GRANT AHO22 (6451 : COPS Anti-Heroin Task Force Program Grant - No Match Required - $20,000)

U.S. Department of Justice COPS Anti-Heroin Task Force Program MOU with State Police

Total Grant Amount Awarded: **$20,000**

Is this a Reimbursable Grant? (Y/N)

A Reimbursable Grant is defined as one that requires that you pay for expenses first and then you apply to the grantor for a reimbursement of the exact amount actually expended.

Yes

If it is a Reimbursable Grant, please enter Grantor contact information or the CID # if Grantor is already in the customer file:

Entity Name	**Department of State Police**
Contact Person	**Cherl Lee**
Street Address	**470 Worcester Road**
City, State, Zip Code	**Framingham, MA 01702**
Telephone	**508-820-2126**
Fax	**508-820-2165**
E-Mail	**pamela.biagi@pol.state.ma.us**

Actual Award Date **02/08/2021**

Board Approval Date

Start Date **02/08/2021**

Expiration Date **06/30/2023**

Renewal Action Date (optional)

If there are any Matching Funds: NO

Type

Percent

Amount

Comments re: Description/Purpose of Grant

Reimbursement of overtime costs associated with local police participation in the Anti-Heroin Task Force.

Comments re: Conditions/Restrictions of Grant

If this is a Federal Grant, enter CFDA#:

If applicable enter the State ID # :

What is the required drawdown frequency?

(Ex: Monthly, Quarterly) **Monthly**

If payment is to be sent by Grantor as a Wire,

Please enter any wire reference/identification # that may be used (if known)

Attachment: ANTIHEROIN GRANT AHO22 (6451 : COPS Anti-Heroin Task Force Program Grant - No Match Required - $20,000)

Please list all object codes needed for the grant.
(Attach additional sheets if additional orgs and roll-ups are needed):

Org Code:

Object Codes:

Budget Roll-Up Codes:

I hereby attest that under the penalties of Chapter 656, I will adhere to all regulations in this grant agreement. I am responsible for timely and accurate reimbursements in the amounts listed above.

Signature _____ Date 9/23/21

Please attach the following documents:

- Signed Approval to Apply for a Grant Form
- Grant Award Letter
- City Council/Mayor Approval
- Any other relevant documentation

This Form and all relevant attachments will be scanned and attached in the Grant Maintenance module in MUNIS and can be viewed or printed at your convenience.

Attachment: ANTIHEROIN GRANT AHO22 (6451 : COPS Anti-Heroin Task Force Program Grant - No Match Required - $20,000)

COMMONWEALTH OF MASSACHUSETTS ~ STANDARD CONTRACT FORM

This form is jointly issued and published by the Office of the Comptroller (CTR), the Executive Office for Administration and Finance (ANF), and the Operational Services Division (OSD) as the default contract for all Commonwealth Departments when another form is not prescribed by regulation or policy. The Commonwealth deems void any changes made on or by attachment (in the form of addendum, engagement letters, contract forms or invoice terms) to the terms in this published form or to the Standard Contract Form Instructions and Contractor Certifications, the Commonwealth Terms and Conditions for Human and Social Services or the Commonwealth IT Terms and Conditions which are incorporated by reference herein. Additional non-conflicting terms may be added by Attachment. Contractors are required to access published forms at CTR Forms: https://www.macomptroller.org/forms. Forms are also posted at OSD Forms: https://www.mass.gov/lists/osd-forms.

CONTRACTOR LEGAL NAME: City of Springfield (and d/b/a):	COMMONWEALTH DEPARTMENT NAME: Department of State Police MMARS Department Code: POL
Legal Address: (W-9, W-4): 041600141 5	Business Mailing Address: 470 Worcester Road, Framingham, MA 01702
Contract Manager: Capt. B. Keenan Phone: (413) 787-6351	Billing Address (if different): same
E-Mail: Bkeenan@springfieldpolice.net Fax: (413) 750-2370	Contract Manager: Cheri Lee Phone: 508-820-2148
Contractor Vendor Code: VC 6000192140	E-Mail: cheri.lee@pol.state.ma.us Fax: 508-820-2165
Vendor Code Address ID (e.g. "AD001"): AD 001 (Note: The Address ID must be set up for EFT payments.)	MMARS Doc ID(s): RFR/Procurement or Other ID Number: COPS Award 2020-HPWX-004

X NEW CONTRACT

PROCUREMENT OR EXCEPTION TYPE: (Check one option only)

__ Statewide Contract (OSD or an OSD-designated Department)
__ Collective Purchase (Attach OSD approval, scope, budget)
__ Department Procurement (includes all Grants - 815 CMR 2.00) (Solicitation Notice or RFR, and Response or other procurement supporting documentation)
__ Emergency Contract (Attach justification for emergency, scope, budget)
__ Contract Employee (Attach Employment Status Form, scope, budget)
X Other Procurement Exception (Attach authorizing language, legislation with specific exemption or earmark, and exception justification, scope and budget)

___ CONTRACT AMENDMENT

Enter Current Contract End Date *Prior* to Amendment: _____, 20___.
Enter Amendment Amount: $ _____. (or "no change")

AMENDMENT TYPE: (Check one option only. Attach details of amendment changes.)

__ Amendment to Date, Scope or Budget (Attach updated scope and budget)
__ Interim Contract (Attach justification for Interim Contract and updated scope/budget)
__ Contract Employee (Attach any updates to scope or budget)
__ Other Procurement Exception (Attach authorizing language/justification and updated scope and budget)

The Standard Contract Form Instructions and Contractor Certifications and the following Commonwealth Terms and Conditions document are incorporated by reference into this Contract and are legally binding: (Check ONE option): X Commonwealth Terms and Conditions __ Commonwealth Terms and Conditions For Human and Social Services __ Commonwealth IT Terms and Conditions

COMPENSATION: (Check ONE option): The Department certifies that payments for authorized performance accepted in accordance with the terms of this Contract will be supported in the state accounting system by sufficient appropriations or other non-appropriated funds, subject to intercept for Commonwealth owed debts under 815 CMR 9.00.
__ Rate Contract. (No Maximum Obligation) Attach details of all rates, units, calculations, conditions or terms and any changes if rates or terms are being amended.)
X Maximum Obligation Contract. Enter total maximum obligation for total duration of this contract (or *new* total if Contract is being amended). $ 20,000.00

PROMPT PAYMENT DISCOUNTS (PPD): Commonwealth payments are issued through EFT 45 days from invoice receipt. Contractors requesting accelerated payments must identify a PPD as follows: Payment issued within 10 days __% PPD; Payment issued within 15 days __ % PPD; Payment issued within 20 days __ % PPD; Payment issued within 30 days __% PPD. If PPD percentages are left blank, identify reason: __agree to standard 45 day cycle __ statutory/legal or Ready Payments (M.G.L. c. 29, § 23A); __ only initial payment (subsequent payments scheduled to support standard EFT 45 day payment cycle. See Prompt Pay Discounts Policy.)

BRIEF DESCRIPTION OF CONTRACT PERFORMANCE or REASON FOR AMENDMENT: (Enter the Contract title, purpose, fiscal year(s) and a detailed description of the scope of performance or what is being amended for a Contract Amendment. Attach all supporting documentation and justifications.) Reimbursement of overtime costs associated with local police participation in the anti-heroin task force. Mass State Police received federal funding for this project from federal COPS Award 2020-HPWX-004.

ANTICIPATED START DATE: (Complete ONE option only) The Department and Contractor certify for this Contract, or Contract Amendment, that Contract obligations:

X 1. may be incurred as of the Effective Date (latest signature date below) and no obligations have been incurred prior to the Effective Date.
__ 2. may be incurred as of _____, 20___, a date LATER than the Effective Date below and no obligations have been incurred prior to the Effective Date.
__ 3. were incurred as of _____, 20___, a date PRIOR to the Effective Date below, and the parties agree that payments for any obligations incurred prior to the Effective Date are authorized to be made either as settlement payments or as authorized reimbursement payments, and that the details and circumstances of all obligations under this Contract are attached and incorporated into this Contract. Acceptance of payments forever releases the Commonwealth from further claims related to these obligations.

CONTRACT END DATE: Contract performance shall terminate as of June 30, 2023, with no new obligations being incurred after this date unless the Contract is properly amended, provided that the terms of this Contract and performance expectations and obligations shall survive its termination for the purpose of resolving any claim or dispute, for completing any negotiated terms and warranties, to allow any close out or transition performance, reporting, invoicing or final payments, or during any lapse between amendments.

CERTIFICATIONS: Notwithstanding verbal or other representations by the parties, the "Effective Date" of this Contract or Amendment shall be the latest date that this Contract or Amendment has been executed by an authorized signatory of the Contractor, the Department, or a later Contract or Amendment Start Date specified above, subject to any required approvals. The Contractor certifies that they have accessed and reviewed all documents incorporated by reference as electronically published and the Contractor makes all certifications required under the Standard Contract Form Instructions and Contractor Certifications under the pains and penalties of perjury, and further agrees to provide any required documentation upon request to support compliance, and agrees that all terms governing performance of this Contract and doing business in Massachusetts are attached or incorporated by reference herein according to the following hierarchy of document precedence, the applicable Commonwealth Terms and Conditions, this Standard Contract Form, the Standard Contract Form Instructions and Contractor Certifications, the Request for Response (RFR) or other solicitation, the Contractor's Response (excluding any language stricken by a Department as unacceptable, and additional negotiated terms, provided that additional negotiated terms will take precedence over the relevant terms in the RFR and the Contractor's Response only if made using the process outlined in 801 CMR 21.07, incorporated herein, provided that any amended RFR or Response terms result in best value, lower costs, or a more cost effective Contract.

AUTHORIZING SIGNATURE FOR THE CONTRACTOR:
X: Cheryl C. Clapprood, Date: 1/11/21
(Signature and Date Must Be Handwritten At Time of Signature)
Print Name: Cheryl C. Clapprood
Print Title: Commissioner of Police

AUTHORIZING SIGNATURE FOR THE COMMONWEALTH:
X: Michelle Small, Date: 2/8/21
(Signature and Date Must Be Handwritten At Time of Signature)
Print Name: Michelle Small
Print Title: Chief Administrative Officer

Attachment: ANTIHEROIN GRANT AHO22 (6451 : COPS Anti-Heroin Task Force Program Grant - No Match Required - $20,000)

Issued May 2004

COMMONWEALTH OF MASSACHUSETTS
CONTRACTOR AUTHORIZED SIGNATORY LISTING

CONTRACTOR LEGAL NAME : City of Springfield
CONTRACTOR VENDOR/CUSTOMER CODE: VC6000192140

INSTRUCTIONS: Any Contractor (other than a sole-proprietor or an individual contractor) must provide a listing of individuals who are authorized as legal representatives of the Contractor who can sign contracts and other legally binding documents related to the contract on the Contractor's behalf. In addition to this listing, any state department may require additional proof of authority to sign contracts on behalf of the Contractor, or proof of authenticity of signature (a notarized signature that the Department can use to verify that the signature and date that appear on the Contract or other legal document was actually made by the Contractor's authorized signatory, and not by a representative, designee or other individual.)

NOTICE: ***Acceptance of any payment under a Contract or Grant shall operate as a waiver of any defense by the Contractor challenging the existence of a valid Contract due to an alleged lack of actual authority to execute the document by the signatory.***

For privacy purposes **DO NOT ATTACH** any documentation containing personal information, such as bank account numbers, social security numbers, driver's licenses, home addresses, social security cards or any other personally identifiable information that you do not want released as part of a public record. The Commonwealth reserves the right to publish the names and titles of authorized signatories of contractors.

AUTHORIZED SIGNATORY NAME	TITLE
Cheryl C Clapprood	Police Commissioner
Patrick Burns or Joanne Raleigh	City / Deputy Comptroller
Atty Kathleen Breck or Designee	City Law Dept
Timothy J Plante or Designee	City Finance
Domenic J Sarno	Mayor

I certify that I am the President, Chief Executive Officer, Chief Fiscal Officer, Corporate Clerk or Legal Counsel for the Contractor and as an authorized officer of the Contractor I certify that the names of the individuals identified on this listing are current as of the date of execution below and that these individuals are authorized to sign contracts and other legally binding documents related to contracts with the Commonwealth of Massachusetts on behalf of the Contractor. I understand and agree that the Contractor has a duty to ensure that this listing is immediately updated and communicated to any state department with which the Contractor does business whenever the authorized signatories above retire, are otherwise terminated from the Contractor's employ, have their responsibilities changed resulting in their no longer being authorized to sign contracts with the Commonwealth or whenever new signatories are designated.

Signature: RPJ

Date: 01/12/21

Title: ASSC City Solicitor Telephone: (413) 787-6511

Fax: (413) 787-6173 Email: rscewchuck@springfieldcityhall.com

[Listing can not be accepted without all of this information completed.]

A copy of this listing must be attached to the "record copy" of a contract filed with the department.

Attachment: ANTIHEROIN GRANT AHO22 (6451 : COPS Anti-Heroin Task Force Program Grant - No Match Required - $20,000)

Issued May 2004

COMMONWEALTH OF MASSACHUSETTS
CONTRACTOR AUTHORIZED SIGNATORY LISTING

CONTRACTOR LEGAL NAME : City of Springfield
CONTRACTOR VENDOR/CUSTOMER CODE: VC6000192140

PROOF OF AUTHENTICATION OF SIGNATURE

This page is optional and is available for a department to authenticate contract signatures. It is recommended that Departments obtain authentication of signature for the signatory who submits the Contractor Authorized Listing.

This Section MUST be completed by the Contractor Authorized Signatory in presence of notary.

Signatory's full legal name (print or type): Cheryl C. Clapprood

Title: Police Commissioner

X Cheryl C. Clapprood
Signature as it will appear on contract or other document (**Complete only in presence of notary**):

AUTHENTICATED BY NOTARY OR CORPORATE CLERK (PICK ONLY ONE) AS FOLLOWS:

I, Rena M. Taddia (NOTARY) as a notary public certify that I witnessed the signature of the aforementioned signatory above and I verified the individual's identity on this date:

January 13, 20 21.

My commission expires on:

RENA M. TADDIA
Notary Public
COMMONWEALTH OF MASSACHUSETTS
My Commission Expires
April 3, 2026

AFFIX NOTARY SEAL

I, _____ (CORPORATE CLERK) certify that I witnessed the signature of the aforementioned signatory above, that I verified the individual's identity and confirm the individual's authority as an authorized signatory for the Contractor on this date:

_____, 20 _____.

AFFIX CORPORATE SEAL

Attachment: ANTIHEROIN GRANT AHO22 (6451 : COPS Anti-Heroin Task Force Program Grant - No Match Required - $20,000)

Issued May 2004

COMMONWEALTH OF MASSACHUSETTS
CONTRACTOR AUTHORIZED SIGNATORY LISTING

CONTRACTOR LEGAL NAME : City of Springfield
CONTRACTOR VENDOR/CUSTOMER CODE: VC6000192140

PROOF OF AUTHENTICATION OF SIGNATURE

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This Section MUST be completed by the Contractor Authorized Signatory in presence of notary.

Signatory's full legal name (print or type): Patrick S. Burns

Title: City Comptroller

X _____

Signature as it will appear on contract or other document **(Complete only in presence of notary):**

AUTHENTICATED BY NOTARY OR CORPORATE CLERK (PICK ONLY ONE) AS FOLLOWS:

I, Heather A. Duffy (NOTARY) as a notary public certify that I witnessed the signature of the aforementioned signatory above and I verified the individual's identity on this date:

January 12, 20 21

My commission expires on:

HEATHER A. DUFFY
Notary Public
COMMONWEALTH OF MASSACHUSETTS
My Commission Expires
December 27, 2024

AFFIX NOTARY SEAL

I, _____ (CORPORATE CLERK) certify that I witnessed the signature of the aforementioned signatory above, that I verified the individual's identity and confirm the individual's authority as an authorized signatory for the Contractor on this date:

_____, 20 _____.

AFFIX CORPORATE SEAL

Attachment: ANTIHEROIN GRANT AHO22 (6451 : COPS Anti-Heroin Task Force Program Grant - No Match Required - $20,000)

Issued May 2004

COMMONWEALTH OF MASSACHUSETTS
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CONTRACTOR LEGAL NAME : City of Springfield
CONTRACTOR VENDOR/CUSTOMER CODE: VC6000192140

PROOF OF AUTHENTICATION OF SIGNATURE

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This Section MUST be completed by the Contractor Authorized Signatory in presence of notary.

Signatory's full legal name (print or type): Robert P. Shewchuk

Title: Associate City Solicitor

X _____

Signature as it will appear on contract or other document (**Complete only in presence of notary**):

AUTHENTICATED BY NOTARY OR CORPORATE CLERK (PICK ONLY ONE) AS FOLLOWS:

I, Heather A. Duffy (NOTARY) as a notary public certify that I witnessed the signature of the aforementioned signatory above and I verified the individual's identity on this date:

January 12, 20 2021

My commission expires on:

HEATHER A. DUFFY
Notary Public
COMMONWEALTH OF MASSACHUSETTS
My Commission Expires
December 27, 2024

AFFIX NOTARY SEAL

I, _____ (CORPORATE CLERK) certify that I witnessed the signature of the aforementioned signatory above, that I verified the individual's identity and confirm the individual's authority as an authorized signatory for the Contractor on this date:

_____, 20 _____.

AFFIX CORPORATE SEAL

Attachment: ANTIHEROIN GRANT AHO22 (6451 : COPS Anti-Heroin Task Force Program Grant - No Match Required - $20,000)

Issued May 2004

COMMONWEALTH OF MASSACHUSETTS
CONTRACTOR AUTHORIZED SIGNATORY LISTING

CONTRACTOR LEGAL NAME : City of Springfield
CONTRACTOR VENDOR/CUSTOMER CODE: VC6000192140

PROOF OF AUTHENTICATION OF SIGNATURE

This page is optional and is available for a department to authenticate contract signatures. It is recommended that Departments obtain authentication of signature for the signatory who submits the Contractor Authorized Listing.

This Section MUST be completed by the Contractor Authorized Signatory in presence of notary.

Signatory's full legal name (print or type): Timothy J. Plante

Title: Cheif Fiscal Officer

X _____

Signature as it will appear on contract or other document **(Complete only in presence of notary):**

AUTHENTICATED BY NOTARY OR CORPORATE CLERK (PICK ONLY ONE) AS FOLLOWS:

I, Rena M. Taddia (NOTARY) as a notary public certify that I witnessed the signature of the aforementioned signatory above and I verified the individual's identity on this date:

January 14, 20 21.

My commission expires on:

RENA M. TADDIA
Notary Public
Commonwealth of Massachusetts
My Commission Expires
April 3, 2026

AFFIX NOTARY SEAL

I, _____ (CORPORATE CLERK) certify that I witnessed the signature of the aforementioned signatory above, that I verified the individual's identity and confirm the individual's authority as an authorized signatory for the Contractor on this date:

_____, 20 _____.

AFFIX CORPORATE SEAL

Attachment: ANTIHEROIN GRANT AHO22 (6451 : COPS Anti-Heroin Task Force Program Grant - No Match Required - $20,000)

Issued May 2004

COMMONWEALTH OF MASSACHUSETTS
CONTRACTOR AUTHORIZED SIGNATORY LISTING

CONTRACTOR LEGAL NAME : City of Springfield
CONTRACTOR VENDOR/CUSTOMER CODE: VC6000192140

PROOF OF AUTHENTICATION OF SIGNATURE

This page is optional and is available for a department to authenticate contract signatures. It is recommended that Departments obtain authentication of signature for the signatory who submits the Contractor Authorized Listing.

This Section MUST be completed by the Contractor Authorized Signatory in presence of notary.

Signatory's full legal name (print or type): Domenic J. Sarno

Title: Mayor

X Domenic J Sarno

Signature as it will appear on contract or other document (**Complete only in presence of notary**):

AUTHENTICATED BY NOTARY OR CORPORATE CLERK (PICK ONLY ONE) AS FOLLOWS:

I, Heather A. Duffy (NOTARY) as a notary public certify that I witnessed the signature of the aforementioned signatory above and I verified the individual's identity on this date:

January 12, 20 2021

My commission expires on:

HEATHER A. DUFFY
Notary Public
COMMONWEALTH OF MASSACHUSETTS
My Commission Expires
December 27, 2024

AFFIX NOTARY SEAL

I, _____ (CORPORATE CLERK) certify that I witnessed the signature of the aforementioned signatory above, that I verified the individual's identity and confirm the individual's authority as an authorized signatory for the Contractor on this date:

_____, 20 _____.

AFFIX CORPORATE SEAL

Attachment: ANTIHEROIN GRANT AHO22 (6451 : COPS Anti-Heroin Task Force Program Grant - No Match Required - $20,000)

MEMORANDUM OF UNDERSTANDING

Between the

MASSACHUSETTS DEPARTMENT OF STATE POLICE

and

Springfield Police Dept.

WHEREAS, the Massachusetts State Police has, pursuant to the COPS Office Anti-Heroin Task Force Program, been awarded the sum of $3,988,775.00 for purposes relating to the targeting, investigating, and prosecuting of individuals involved in the sale, distribution and/or trafficking of heroin, fentanyl, opiates, and/or opioids;

WHEREAS, the Commonwealth of Massachusetts Department of State Police ("Massachusetts State Police") and the City of Springfield, MA, a municipality chartered/incorporated under the laws of the Commonwealth, acting by and through its Police Department or a District Attorney enumerated in M.G.L. c. 12, §13 ("Local Agency") wish to cooperate to target, investigate, and prosecute individuals involved in the sale, distribution and/or trafficking of heroin, fentanyl, opiates, and/or opioids;

WHEREAS, the Massachusetts State Police has determined that appropriated funds shall be used over a three-year award period beginning July 1, 2020, to reimburse the Massachusetts State Police and the Local Agency for authorized employee overtime costs incurred by the assignment of police officers targeting, investigating, and prosecuting individuals involved in the sale, distribution and/or trafficking of heroin, fentanyl, opiates, and/or opioids in the Commonwealth;

NOW THEREFORE, the Massachusetts State Police and the Local Agency hereby agree to the following:

1. The Massachusetts Department of State Police shall be solely responsible for the administration and distribution of the appropriated funds and no overtime reimbursement shall be made to a Local Agency unless approved by the Massachusetts State Police.

2. In order to be eligible for reimbursement of overtime costs pursuant to this Agreement, the Local Agency shall:

   (a) Execute and deliver to the Commonwealth an original of this Agreement, the Commonwealth Standard Contract, Contractor Authorized Signatory Listing and the relevant Commonwealth's Terms and Conditions.

   (b) Receive approval from the Massachusetts State Police, acting through a designated Unit Supervisor(s), to incur law enforcement overtime pursuant to an approved target plan.

   (c) Submit monthly, a completed invoice "**DHS AHTF Monthly Departmental Invoice (Local Police)**" of all Local Agency overtime approved by the Massachusetts State Police via email to

Attachment: ANTIHEROIN GRANT AHO22 (6451 : COPS Anti-Heroin Task Force Program Grant - No Match Required - $20,000)

2020COPSOT@mass.gov and mail (USPS) the original, signed in blue ink, to Kyra Silva, Director of Finance, Massachusetts State Police Fiscal Section, 470 Worcester Road, Framingham, MA 01702, such invoice to:

(i) be submitted on Official Local Agency letterhead;

(ii) include all overtime hours worked pursuant to an approved target plan;

(iii) include law enforcement officer's full name and ID number;

(iv) include the date(s) and corresponding number of all approved hours worked by the officer(s);

(v) the applicable overtime rate for each such officer; and

(vi) total of all overtime hours approved and for which reimbursement is sought by the Local Agency.

(d) Each submitted invoice must be signed in blue ink by an authorized official of the Local Department and contain the following or substantially similar attestation: ***"I attest that all information accompanying this invoice is true and accurate and that documentation supporting the same is maintained in municipal files, which shall be made available to the Massachusetts State Police upon request and/or in the event of an audit".***

3. It is hereby acknowledged, understood, accepted, and agreed that reimbursement of Local Agency overtime incurred pursuant to this Agreement shall, at all times, be subject to:

(a) The terms and conditions of this Agreement;

(b) The availability of Massachusetts State Police approved funding;

(c) The terms and conditions of the Commonwealth Standard Contract, which shall prevail over any conflicting terms or conditions in this Agreement;

(d) The Commonwealth's Terms and Conditions, which shall prevail over any conflicting terms or conditions in this Agreement; and

(e) The complete discretion and approval, supervisory and administrative, of the Massachusetts State Police;

4. The Massachusetts State Police and the Local Agency understand and agree that:

(a) This Agreement, the Commonwealth' Standard Contract, and the Commonwealth's Terms and Conditions constitute the entirety of their agreement in this matter;

(a) This Agreement, the Commonwealth' Standard Contract, and the Commonwealth's Terms and Conditions shall be interpreted in accordance with and governed by Massachusetts law; and

Attachment: ANTIHEROIN GRANT AHO22 (6451 : COPS Anti-Heroin Task Force Program Grant - No Match Required - $20,000)

(b) Each signatory represents that he/she is an authorized representative of a party, possessing full legal authority to enter into this Agreement.

Signed this 11th Day of January, 2020.

By:

Cheryl C. Clapprood

Name: Title:

Cheryl C. Clapprood, Commissioner

Date: _____

Authorized By: MASSACHUSETTS STATE POLICE

By, Name: Christopher S. Mason

Chris S Mason

Title: Colonel/Superintendent

Date: 2-4-2021

Attachment: ANTIHEROIN GRANT AHO22 (6451 : COPS Anti-Heroin Task Force Program Grant - No Match Required - $20,000)

The Commonwealth of Massachusetts
Department of State Police

CHARLES D. BAKER
GOVERNOR

KARYN E. POLITO
LIEUTENANT GOVERNOR

THOMAS A. TURCO, III
SECRETARY

COLONEL CHRISTOPHER S. MASON
SUPERINTENDENT

Division of Homeland Security & Preparedness
470 Worcester Road
Framingham, Massachusetts 01702

Memorandum of Understanding
Signature Sheet

Date Submitted: 01/22/2021 **Agreement Name:** DHS COPS 2020 Grant

Length of Agreement: From: 01/22/2021 To:

Agencies Participating in Agreement: Massachusetts State Police & Springfield Police
CINRET-West

Required Endorsements	Date Forwarded	Signature	ID#	Comments
Unit Commander	01/22/2021	Lt. #2718	2718	
Detective Captain				
Deputy Division Commander	1/25/21	Major #2289	2289	
Division Commander	1-25-21		1765	
DAS	1.27.21	Michelle Small	C1407	
Legal	2-3-21		C2053	
Colonel	2-4-21		2401	

Attachment: ANTIHEROIN GRANT AHO22 (6451 : COPS Anti-Heroin Task Force Program Grant - No Match Required - $20,000)

TJO Donations/City Account

3/1/2021 thru 8/31/2021

TYPE OF DONATION		DONATION AMOUNT			NUMBER OF DONORS
DONATE CC-843		***TOTAL: $1,150.02***			**15**
3/7/21	R21-033861	35.00	DEBBORA BATTAGLIA	23 ASHFIELD LN	SOUTH HADLEY MA 0107
4/6/21	R21-034031	20.00	ANGELA LIS	11 BARKER ST	THREE RIVERS MA 0108
4/15/21	R21-034087	40.00	CYNTHIA SUTTER	72 ELIZABETH ST	FEEDING HILLS MA 0103
5/7/21	R21-034221	10.00	MICHAEL CORJAY	6 EDISON CT	CHICOPEE MA 01020
6/4/21	R21-034386	465.00	WAYNE MASCARO	59 RINGGOLD ST	SPRINGFIELD MA 01107
6/14/21	R21-034446	50.00	KRISTIN FONTAINE	1 MEADOW ST	HOLYOKE MA 01040
6/26/21	R21-034527	5.00	VANESSA TORRES	175 LEXINGTON ST	SPRINGFIELD MA 01107
6/30/21	R21-034556	150.00	DAVID ARCHAMBAULT	29 FERRY ST	HUDSON NH 03051
7/17/21	R21-034661	20.00	JOE WAS	17 QUARTUS ST	CHICOPEE MA 01013
7/24/21	R21-034718	100.00	BARBARA REICH	34 PILGRIM RD	EAST LONGMEADOW MA
7/26/21	R21-034735	100.00	MATTHEW DAVID	31 COTTONWOOD LN	SPRINGFIELD MA 01128
8/16/21	R21-034866	20.00	DONNA SAJDAK	9 LOOMIS CT	CHICOPEE MA 01020
8/17/21	R21-034878	50.00	BOBBIE KENNA	51 LOUDVILLE RD	WESTHAMPTON MA 0102
8/18/21	R21-034887	50.00	CAITRIN FERRITER	47 OTIS TOLLAND RD	BLANFORD MA 01108
8/27/21	R21-034933	35.02	DANIELLE FOINT	857 RIVER RD	AGAWAM MA 01001
DONATE CK-842		***TOTAL: $315.00***			**5**
3/26/21	R21-033965	50.00	WALLACE STARKE	132 SKEELE ST	CHICOPEE MA 01013
4/27/21	R21-034148	100.00	FAY VILLANI	58 PLEASANT ST	HOLYOKE MA 01040
7/21/21	R21-034693	50.00	ANNE MARTIN	658 FULLER ST	LUDLOW MA 01056
8/23/21	R21-034911	75.00	CAROL EATON	6 NUTMEG CIR	CHICOPEE MA 01020
8/24/21	R21-034920	40.00	LOUISE AND VICT HOULE	46 PARKIN ST	SPRINGFIELD MA 01104
DONATECSH-842		***TOTAL: $490.00***			**22**
3/25/21	R21-033949	10.00	MILAGROS GONZALEZ	18 QUEBEC ST #1	SPRINGFIELD MA 01109
3/28/21	R21-033974	10.00	KEVIN KHUC	21 COTTAGE RD	ENFIELD MA 06082
4/9/21	R21-034057	5.00	EDWARD BOKALITZ	19 FARGO ST	SPRINGFIELD MA 01119
4/13/21	R21-034071	5.00	GARY MICHAELIS	45 LELAND DR	SPRINGFIELD MA 01109
4/23/21	R21-034129	50.00	LISA DIVOLL	188 BLISSHILL RD	ROYALSTON MA 01368
4/29/21	R21-034171	10.00	KEVIN O'FLAHERTY	57 HAUMONT TER	SPRINGFIELD MA 01104
4/30/21	R21-034186	15.00	CANDY / JAMES LASH	27 BESSEMER ST	SPRINGFIELD MA 01104
5/2/21	R21-034197	20.00	LISA COLLINA	129 LAYZON BROTHERS RD	SPRINGFIELD MA 01085
5/10/21	R21-034235	50.00	BARBARA VAZQUEZ CRUZADO	74 ELMER DR	CHICOPEE MA 01013
5/11/21	R21-034248	10.00	JANE WOLFF	106 COTTONTAIL RD	WELLFLEET MA 02667
5/17/21	R21-034277	15.00	JEFFREY FOOTE	472 NEWBURY ST	SPRINGFIELD MA 01104
5/28/21	R21-034356	10.00	JOANN BARON	34 MEADOW ST #37	WESTFIELD MA 01085
6/19/21	R21-034477	10.00	PATRICIA BRISTOL	185 DWIGHT RD	SPRINGFIELD MA 01108
7/1/21	R21-034567	10.00	ERSILIA CORMIER	54 ASSELIN ST	CHICOPEE MA 01020
7/2/21	R21-034582	10.00	MARTHA BAUDUCCIO	174 LOWER BLVD	NEW LONDON CT 06320
7/20/21	R21-034687	60.00	SAMANTHA PRINCE	821 GRATTAN ST	CHICOPEE MA 01020
7/24/21	R21-034729	5.00	NANCY AYOTTE	821 GRATTAN ST	CHICOPEE MA 01020
8/1/21	R21-034768	5.00	LIZA HERNANDEZ	29 TERRENCE ST	SPRINGFIELD MA 01109
8/6/21	R21-034803	100.00	TIM KEATING	17 PAULK TER	SPRINGFIELD MA 01128
8/6/21	R21-034805	60.00	KENNETH ELSNER	83 PLEASANT ST	ENFIELD CT 06082
8/12/21	R21-034848	10.00	ERIN PEARSON	156 MAIN ST #1	SOUTH HADLEY MA 0107
8/16/21	R21-034868	10.00	HEIDI ROSKUSKI	44 HAFEY ST	CHICOPEE MA 01013

Attachment: TJO Donations $1,955.02 (6436 : Thomas J. O'Connor Donations - $1,955.02)

TJO Donations/City Account

3/1/2021 thru 8/31/2021

TYPE OF DONATION	DONATION AMOUNT	NUMBER OF DONORS

GRAND TOTAL: $ 1,955.02 ***Total Donors*** **42**

Attachment: TJO Donations $1,955.02 (6436 : Thomas J. O'Connor Donations - $1,955.02)

	CPA CITY ORDERS (2021)							
	Project		**Recommended Grant**	**Account**		**Org Code**	**Obj Code**	**Proj Code**
1	**Blunt Park Tennis Courts**		$250,000.00	Recreation Reserve	$187,500.00	**21001720**	**584000**	**BPTCI**
	1780 Roosevelt Ave, Parcel ID #10360-023			Undesignated Reserve	$62,500.00	**21001720**	**584000**	**BPTCI**
2	**Cottage Hill Square Grove**		$250,000.00	Undesignated Reserve	$250,000.00	**21001830**	**580400**	**CHSGI**
	130 Oak Street Parcel ID # 091820030							
3	**Forest Park Picnic Grove**		$242,000.00	Undesignated Reserve	$242,000.00	**21001720**	**584000**	**FPPGI**
	299 Sumner Ave. Parcel ID # 1128004600							
4	**Hubbard Park Tennis Courts**		$164,979.00	Undesignated Reserve	$164,979.00	**21001720**	**584000**	**HPTCI**
	205 Parker Street Parcel ID # ?							
5	**Magazine Park Phase 1**		$210,000.00	Undesignated Reserve	$210,000.00	**21001720**	**584000**	**MGPKI**
	65 Magazine Street Parcel ID # 081100040							
6	**Marshall Roy Spray Structure**		$209,300.00	Undesignated Reserve	$209,300.00	**21001720**	**584000**	**MRSSC**
	1437 Carew Street and							
	166 St. James Blvd. Parcel ID # 111720036							
7	**Stone Soul Memorial Garden**		$248,000.00	Undesignated Reserve	$248,000.00	**21001940**	**584000**	**SSMGC**
	1800 Roosevelt Ave. Parcel ID # 103600230							
8	**Westminster Street Playground Phase 2**		$30,000.00	Undesignated Reserve	$30,000.00	**21001720**	**584000**	**WSCP2**
	WS Westminster St. Parcel #12201009							
9	**City of Springfield Down Payment Assistance**		$160,000.00	Housing Reserves	$89,522.00	**21001830**	**530105**	**SPDPA**
	Citywide			Undesignated Reserve	$70,478.00	**21001830**	**530105**	**SPDPA**
10	**East Springfield Library Outdoor Reading Room**		$85,500.00	Undesignated Reserve	$85,500.00	**21001720**	**584000**	**ESLOR**
	21 Osborn Terrace Parcel ID # 093850106							
11	**Kilroy House Exterior Renovation (Phase 2)**		$250,000.00	Historic Reserve	$5,500.00	**21001940**	**580400**	**KHRE2**
	21 Edwards Street St. Parcel ID # 027500550			Undesignated Reserve	$244,500.00	**21001940**	**580400**	**KHRE2**
12	**Drama Studio Restoration**		$170,000.00	Historic Reserve	$170,000.00	**21001940**	**580400**	**DRMR2**
	41 Oakland Street St. Parcel ID # 092100155							
13	**The (Hotel) Rainville & New Court Terrace Apartments**		$250,000.00	Housing Reserves	$250,000.00	**21001830**	**580400**	**NCTAI**
	Byers Street (4) Parcels							
	32 Byers St-Parcel 021700009 – 44 Units							

	68-70 Byers Street -Parcel 021700019 – 8 Units							
	76 Byers Street-Parcel 021700020 – 8 Units							
	84-88 Byers Street-Parcel 021700022 – 29 Units							
14	**Historic Renovation to 2612 Main Street**		$250,000.00	Undesignated Reserve	$250,000.00	**21001940**	**580400**	**RENMS**
	2612-2616 Main Street Parcel ID # 081300249							
15	**Classical High Façade Restoration**		$50,000.00	Undesignated Reserve	$50,000.00	**21001940**	**580400**	**CHFRI**
	235 State Street Parcel ID # ?							
	Totals		$2,819,779.00		$2,819,779.00			

Attachment: CPA Orders Appropriation account codes (6423 : Order Approving CPC Recommendation to

	CPA CITY ORDERS (2021)							
	Project		**Recommended Grant**	**Account**		**Org Code**	**Obj Code**	**Proj Code**
1	**Blunt Park Tennis Courts**		$250,000.00	Recreation Reserve	$187,500.00	**21001720**	**584000**	**BPTCI**
	1780 Roosevelt Ave, Parcel ID #10360-023			Undesignated Reserve	$62,500.00	**21001720**	**584000**	**BPTCI**
2	**Cottage Hill Square Grove**		$250,000.00	Undesignated Reserve	$250,000.00	**21001830**	**580400**	**CHSGI**
	130 Oak Street Parcel ID # 091820030							
3	**Forest Park Picnic Grove**		$242,000.00	Undesignated Reserve	$242,000.00	**21001720**	**584000**	**FPPGI**
	299 Sumner Ave. Parcel ID # 1128004600							
4	**Hubbard Park Tennis Courts**		$164,979.00	Undesignated Reserve	$164,979.00	**21001720**	**584000**	**HPTCI**
	205 Parker Street Parcel ID # ?							
5	**Magazine Park Phase 1**		$210,000.00	Undesignated Reserve	$210,000.00	**21001720**	**584000**	**MGPKI**
	65 Magazine Street Parcel ID # 081100040							
6	**Marshall Roy Spray Structure**		$209,300.00	Undesignated Reserve	$209,300.00	**21001720**	**584000**	**MRSSC**
	1437 Carew Street and							
	166 St. James Blvd. Parcel ID # 111720036							
7	**Stone Soul Memorial Garden**		$248,000.00	Undesignated Reserve	$248,000.00	**21001940**	**584000**	**SSMGC**
	1800 Roosevelt Ave. Parcel ID # 103600230							
8	**Westminster Street Playground Phase 2**		$30,000.00	Undesignated Reserve	$30,000.00	**21001720**	**584000**	**WSCP2**
	WS Westminster St. Parcel #12201009							
9	**City of Springfield Down Payment Assistance**		$160,000.00	Housing Reserves	$89,522.00	**21001830**	**530105**	**SPDPA**
	Citywide			Undesignated Reserve	$70,478.00	**21001830**	**530105**	**SPDPA**
10	**East Springfield Library Outdoor Reading Room**		$85,500.00	Undesignated Reserve	$85,500.00	**21001720**	**584000**	**ESLOR**
	21 Osborn Terrace Parcel ID # 093850106							
11	**Kilroy House Exterior Renovation (Phase 2)**		$250,000.00	Historic Reserve	$5,500.00	**21001940**	**580400**	**KHRE2**
	21 Edwards Street St. Parcel ID # 027500550			Undesignated Reserve	$244,500.00	**21001940**	**580400**	**KHRE2**
12	**Drama Studio Restoration**		$170,000.00	Historic Reserve	$170,000.00	**21001940**	**580400**	**DRMR2**
	41 Oakland Street St. Parcel ID # 092100155							
13	**The (Hotel) Rainville & New Court Terrace Apartments**		$250,000.00	Housing Reserves	$250,000.00	**21001830**	**580400**	**NCTAI**
	Byers Street (4) Parcels							
	32 Byers St-Parcel 021700009 – 44 Units							

	68-70 Byers Street -Parcel 021700019 – 8 Units							
	76 Byers Street-Parcel 021700020 – 8 Units							
	84-88 Byers Street-Parcel 021700022 – 29 Units							
14	**Historic Renovation to 2612 Main Street**		$250,000.00	Undesignated Reserve	$250,000.00	**21001940**	**580400**	**RENMS**
	2612-2616 Main Street Parcel ID # 081300249							
15	**Classical High Façade Restoration**		$50,000.00	Undesignated Reserve	$50,000.00	**21001940**	**580400**	**CHFRI**
	235 State Street Parcel ID # ?							
	Totals		$2,819,779.00		$2,819,779.00			

	CPA CITY ORDERS (2021)							
	Project		**Recommended Grant**	**Account**		**Org Code**	**Obj Code**	**Proj Code**
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	299 Sumner Ave. Parcel ID # 1128004600							
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	1437 Carew Street and							
	166 St. James Blvd. Parcel ID # 111720036							
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9	**City of Springfield Down Payment Assistance**		$160,000.00	Housing Reserves	$89,522.00	**21001830**	**530105**	**SPDPA**
	Citywide			Undesignated Reserve	$70,478.00	**21001830**	**530105**	**SPDPA**
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	21 Osborn Terrace Parcel ID # 093850106							
11	**Kilroy House Exterior Renovation (Phase 2)**		$250,000.00	Historic Reserve	$5,500.00	**21001940**	**580400**	**KHRE2**
	21 Edwards Street St. Parcel ID # 027500550			Undesignated Reserve	$244,500.00	**21001940**	**580400**	**KHRE2**
12	**Drama Studio Restoration**		$170,000.00	Historic Reserve	$170,000.00	**21001940**	**580400**	**DRMR2**
	41 Oakland Street St. Parcel ID # 092100155							
13	**The (Hotel) Rainville & New Court Terrace Apartments**		$250,000.00	Housing Reserves	$250,000.00	**21001830**	**580400**	**NCTAI**
	Byers Street (4) Parcels							
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	2612-2616 Main Street Parcel ID # 081300249							
15	**Classical High Façade Restoration**		$50,000.00	Undesignated Reserve	$50,000.00	**21001940**	**580400**	**CHFRI**
	235 State Street Parcel ID # ?							
	Totals		$2,819,779.00		$2,819,779.00			

Attachment: CPA Orders Appropriation account codes (6408 : Order Approving CPC Recommendation to

Exhibit #1

EASEMENT

KNOW ALL MEN BY THESE PRESENTS THAT, AMERICAN INTERNATIONAL COLLEGE, a _____, and having a usual place of business at _____Springfield, Hampden County, Massachusetts ("Grantor") for no consideration paid, hereby:

Grants to THE CITY OF SPRINGFIELD, a Massachusetts municipal corporation, having its usual place of business at 36 Court Street ("Grantee"), a non-exclusive easement to use the shaded area of the Grantor's property defined in the attached Exhibit A, to install, operate, use, maintain, repair and replace as necessary a _____ for the Grantee's bicycle share program, operating within the City of Springfield, for as long as said bike share program shall remain in operation. Said use by the Grantee shall not interfere with the public's right to travel on any public roadways or sidewalks, nor interfere with the Grantor's use of its property within and surrounding the designated easement area. The rights conveyed herein establish an easement at the designated location set forth in Exhibit A ("easement area"), including the right for the public to enter upon the easement area to participate in the City of Springfield's bike share program, and all activities associated with said program.

IN WITNESS WHEREOF, American International College has caused these presents to be signed in its name and on its behalf this ____ day of September, 2021.

AMERICAN INTERNATIONAL COLLEGE

_____ _____

Attest / Witness By Its

THE COMMONWEALTH OF MASSACHUSETTS

Hampden, ss. September _, 2021

On this _____day of September, 2021, before me, the undersigned Notary Public, personally appeared the above-named _____, proved to me by satisfactory evidence of identification, being my own personal knowledge of the identity of the signatory, to be the person whose name is signed above, and acknowledged the foregoing to be signed by him for its stated purpose, as the _____ of American International College.

_____

Notary Public,

My commission expires:

EXHIBIT A TO ORDER

Hampden County Registry of Deeds
Received on 315 on 18 at 2:43 p.m.
Recorded in Book 382 of Plans 18
Attest: Register

RESERVED FOR REGISTERS USE ONLY

NOTES:
1. FIELD SURVEY BY EDM TOTAL STATION.
2. THE HORIZONTAL DATUM IS NAD83 (MASS. MAINLAND) AND IS BASED ON RTK GPS OBSERVATIONS TAKEN ON SITE.

I HEREBY CERTIFY TO THE BEST OF MY PROFESSIONAL KNOWLEDGE, INFORMATION AND BELIEF THAT:

THE PROPERTY LINES SHOWN ON THIS PLAN ARE THE LINES DIVIDING EXISTING OWNERSHIPS, AND THE LINES OF STREETS AND WAYS SHOWN ARE THOSE OF PUBLIC OR PRIVATE STREETS OR WAYS ALREADY ESTABLISHED, AND THAT NO NEW LINES FOR THE DIVISION OF EXISTING OWNERSHIP OR FOR NEW WAYS ARE SHOWN;

THIS PLAN HAS BEEN PREPARED IN CONFORMITY WITH THE RULES AND REGULATIONS OF THE REGISTERS OF DEEDS OF THE COMMONWEALTH OF MASSACHUSETTS.

THIS SURVEY HAS BEEN PERFORMED IN THE FIELD UNDER MY SUPERVISION, AND TO MY KNOWLEDGE, BELIEF AND INFORMATION, THIS SURVEY HAS BEEN PERFORMED IN ACCORDANCE WITH CURRENTLY ACCEPTED ACCURACY STANDARDS.

DANIEL F. STAGE PLS #47160

LEGEND

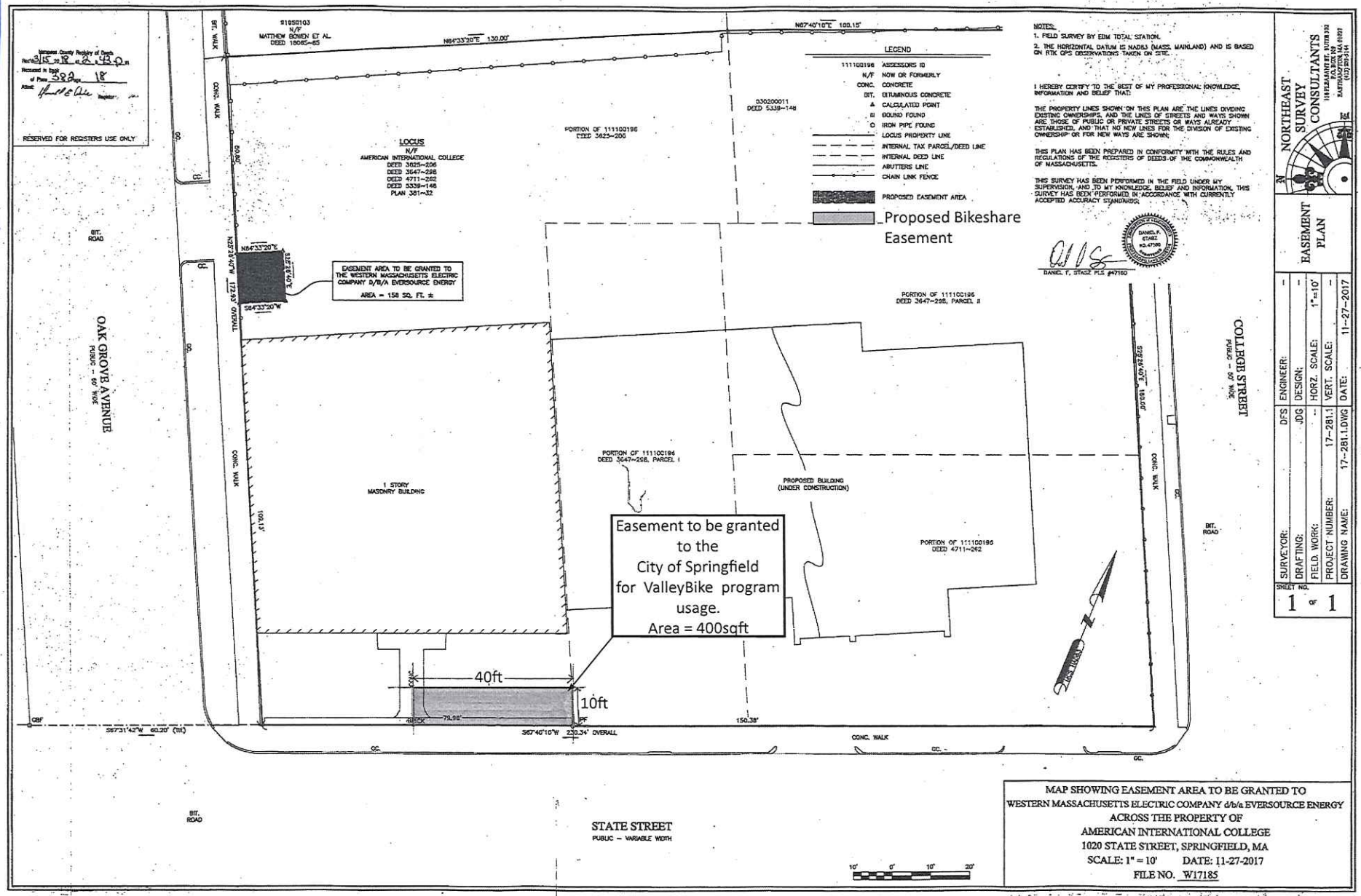
111100196	ASSESSORS ID
N/F	NOW OR FORMERLY
CONC.	CONCRETE
BIT.	BITUMINOUS CONCRETE
△	CALCULATED POINT
⊠	BOUND FOUND
○	IRON PIPE FOUND
	LOCUS PROPERTY LINE
	INTERNAL TAX PARCEL/DEED LINE
	INTERNAL DEED LINE
	ABUTTERS LINE
	CHAIN LINK FENCE
	PROPOSED EASEMENT AREA
	Proposed Bikeshare Easement

NORTHEAST SURVEY CONSULTANTS
118 PLEASANT ST. SUITE 332
P.O. BOX 1117
EASTHAMPTON, MA. 01027
(413)529-5144

EASEMENT PLAN

SURVEYOR:	DFS	ENGINEER:	-
DRAFTING:	JDG	DESIGN:	-
FIELD WORK:	-	HORZ. SCALE:	1"=10'
PROJECT NUMBER:	17-281.1	VERT. SCALE:	-
DRAWING NAME:	17-281.1.DWG	DATE:	11-27-2017

SHEET NO. 1 OF 1



MAP SHOWING EASEMENT AREA TO BE GRANTED TO
WESTERN MASSACHUSETTS ELECTRIC COMPANY d/b/a EVERSOURCE ENERGY
ACROSS THE PROPERTY OF
AMERICAN INTERNATIONAL COLLEGE
1020 STATE STREET, SPRINGFIELD, MA
SCALE: 1" = 10' DATE: 11-27-2017
FILE NO. W17185

City of Springfield
36 Court Street
Springfield, MA 01103

Division of Administration and Finance

To: **Springfield City Council**

From: **Timothy J. Plante, Chief Administrative & Financial Officer**

Date: **October 4, 2021**

Re: **Order for Council Meeting – October 4, 2021**

Cc: **Mayor Sarno**

Purpose: The purpose of this memo is to provide an explanation of the order sponsored by the Mayor for the October 4, 2021 Council meeting. This order is needed to transfer the sum of $5,000,000 from the City's Stabilization Reserve Fund to the Law Department's Settlement Claims Account.

Background: The Law Department requires $5,000,000 to settle various judgements and settlements.

CAFO Certification: This memorandum will confirm that in my professional opinion, as the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in this City Council Order, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

This certification is made in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

MA Department of Revenue
Division of Local Services
Final Municipal Cherry Sheet Estimates
Data current as 7/19/2021

C.S. 1-ER Commonwealth of Massachusetts Department of Revenue FY2022

NOTICE TO ASSESSORS OF ESTIMATED RECEIPTS

General Laws, Chapter 58, Section 25A

Springfield

A. EDUCATION	
Distributions and Reimbursements	
Chapter 70	403,348,914
School Transportation	0
Charter Tuition Reimbursement	15,334,186
Smart Growth School Reimbursement	0
Offset Items - Reserve for Direct Expenditure:	
School Choice Receiving Tuition	116,776
Sub-Total, All Education Items:	**418,799,876**
B. GENERAL GOVERNMENT:	
Distributions and Reimbursements	
Unrestricted General Government Aid	41,606,739
Local Share of Racing Taxes	0
Regional Public Libraries	0
Veterans Benefits	771,771
Exemp: VBS and Elderly	509,911
State Owned Land	26,456
Offset Items - Reserve for Direct Expenditure:	
Public Libraries	413,704
Sub-Total, All General Government:	**43,328,581**
C. TOTAL ESTIMATED RECEIPTS:	**462,128,457**

Attachment: FY22 Final Cherry Sheet Numbers (6450 : Supplemental Budget - Increase in State Aid - $3,860,083.00)

C.S. 1-ER Commonwealth of Massachusetts Department of Revenue FY2022

NOTICE TO ASSESSORS OF ESTIMATED CHARGES

General Laws, Chapter 59, Section 21

Springfield

A. COUNTY ASSESSMENTS:	
County Tax	0
Suffolk County Retirement	0
Sub-Total, County Assessments:	**0**
B. STATE ASSESSMENTS AND CHARGES:	
Retired Employees Health Insurance	0
Retired Teachers Health Insurance	0
Mosquito Control Projects	0
Air Pollution Districts	35,764
Metropolitan Area Planning Council	0
Old Colony Planning Council	0
RMV Non-Renewal Surcharge	419,260
Sub-Total, State Assessments:	**455,024**
C. TRANSPORTATION AUTHORITIES:	
MBTA	0
Boston Metro. Transit District	0
Regional Transit	3,280,473
Sub-Total, Transportation Assessments:	**3,280,473**
D. ANNUAL CHARGES AGAINST RECEIPTS:	
Multi-Year Repayment Program	0
Special Education	221,049
STRAP Repayments	0
Sub-Total, Annual Charges Against Receipts:	**221,049**
E. TUITION ASSESSMENTS:	
School Choice Sending Tuition	6,007,749
Charter School Sending Tuition	75,197,404
Sub-Total, Tuition Assessments:	**81,205,153**
F. TOTAL ESTIMATED CHARGES:	**85,161,699**

Attachment: FY22 Final Cherry Sheet Numbers (6450 : Supplemental Budget - Increase in State Aid - $3,860,083.00)

City of Springfield
36 Court Street
Springfield, MA 01103

Division of Administration and Finance

To: **Springfield City Council**

From: **TJ Plante, Chief Administrative & Financial Officer**

Date: **October 4, 2021**

Re: **Order for Council Meeting – 10/4/21**

Cc: **Mayor Sarno**

Purpose: The purpose of this memo is to provide an explanation of the order sponsored by the Mayor for the October 4, 2021 Council meeting, which authorizes the City to pay $3,100,000 for the repair and reconstruction of roads and sidewalks.

Background: **T**he Department of Public Works ("DPW") requires funding to repair sidewalks and roads that are in poor conditions throughout the City. Priorities are as follows:

- **Wilbraham Road Pedestrian Upgrades** – Following a tragic fatal accident the City has committed to the reconstruction of a small piece of Wilbraham Road to include roadway narrowing, raised crosswalk, HAWK signal system and additional signage.
- **Flood System Broken Pipe @ Laurel Street** – Due to the unprecedented heavy rains in July and August of this year, it was determined that there is a broken drain line on the river side of the flood wall in the north end by Laurel Street. This broken drain line has eroded out a large size area on the slope.
- **St. Lawrence Avenue Storm Drain & Manhole Replacement** – In the area surrounding St. Lawrence Avenue in the area of David Street, there is a stream that passes under St. Lawrence Avenue. The inlet / headwall to the enclosed system under the road is severely deteriorated and is in need of replacement due to the significantly increased storm flows and intensities due to climate change.
- **Roadway / Sidewalk Bond –** It is the Mayor's desire for calendar year 2022 to bond funds for sidewalk replacement, upgrades of private ways, and paving of public roads.

Estimates are provided below.

Project	Funds Required
Wilbraham Road Pedestrian Upgrades	$400,000
Flood System Broken Pipe @ Laurel Street	$250,000
St. Lawrence Avenue Storm Drain & Manhole Replacement	$450,000
Sidewalk / Roadway / Private Way Construction	$2,000,000
Total	$3,100,000

Attachment: CAFO Cert - Bond Order - Roads & Sidewalks (6443 : Bond Authorization - Roads and Sidewalks - $3,100,000.00)

CAFO Certification: This memorandum will confirm that in my professional opinion, as the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in this City Council Order, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

This certification is made in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

City of Springfield
36 Court Street
Springfield, MA 01103

Division of Administration and Finance

To: **Springfield City Council**

From: **TJ Plante, Chief Administrative & Financial Officer**

Date: **October 4, 2021**

Re: **Order for Council Meeting – 10/4/2021**

Cc: **Mayor Sarno**

Purpose: The purpose of this memo is to provide an explanation of the order sponsored by the Mayor for the October 4, 2021 Council meeting, which authorizes the City to pay $1,091,005 for construction of the Forestry Operations Center.

Background: City of Springfield has been awarded a Municipal Vulnerability Preparedness (MVP) program Action Grant in the amount of $2,000,000 to complete the project entitled "Trees, Homes, and People/ Creating a More Resilient Living Environment." This project includes the construction of a forestry operations building, along with propagation and growing fields. The intended function of the facility will be to centralize forestry operations administration and equipment locations.

The total project budget is estimated to cost $3,128,112. The breakdown of funding sources is listed below:

DESCRIPTION	AMOUNT
GRANT FUNDING	$ 2,000,000
IN-KIND MATCH	$ 37,107
CASH MATCH	$ 1,091,005
TOTAL PROJECT BUDGET	**$ 3,128,112**

CAFO Certification: This memorandum will confirm that in my professional opinion, as the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in this City Council Order, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

This certification is made in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

Attachment: CAFO Cert - Loan Order - Forestry building (6445 : Bond Authorization - FORESTRY OPERATIONS CENTER - $1,091,005.00)

City of Springfield
36 Court Street
Springfield, MA 01103

Division of Administration and Finance

To: Springfield City Council

From: TJ Plante, Chief Administrative & Financial Officer

Date: 10/4/21

Re: Order for Council Meeting – 10/4/21

Cc: Mayor Sarno

Purpose: The purpose of this memo is to provide an explanation of the order sponsored by the Mayor for the October 4, 2021 Council meeting, which authorizes the City to pay $1,000,000 for the purchase of vehicles and outfitting for the Springfield Police Department ("SPD").

Background: The purchase of the new vehicles is necessary to continue the provision of public safety and to improve, and contribute to, the quality of life for the citizens of the City of Springfield by protecting, serving, and working with the community. The vehicles to be purchased will replace a portion of the SPD's aging fleet. These replacements will protect officers' safety, save money on repair costs, and reduce the amount of time vehicles will out of service.

CAFO Certification: This memorandum will confirm that in my professional opinion, as the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in this City Council Order, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

This certification is made in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

Attachment: CAFO Cert - Bond Order - Police Vehicles (6442 : Bond Authorization - Police Vehicles - $1,000,000.00)

City of Springfield
36 Court Street
Springfield, MA 01103

Division of Administration and Finance

To: **Springfield City Council**

From: **TJ Plante, Chief Administrative & Financial Officer**

Date: **October 4, 2021**

Re: **Order for Council Meeting – 10/4/2021**

Cc: **Mayor Sarno**

Purpose: The purpose of this memo is to provide an explanation of the order sponsored by the Mayor for the October 4, 2021 Council meeting, which authorizes the City to pay $1,000,000 towards the restoration and improvements of the dam at Watershops Pond.

Background: The majority of this project funded was made available through the $17,056,880 awarded to the City by way the National Disaster Resilience Competition (NDRC) grant in 2016.

The project will complete necessary resilience upgrades to the mechanical dam at Watershops Pond. The restoration will include replacement of the crest gate, bascule gate, and upgrades to the remaining control components that control water flow, in addition to construction of improved access to the control panel. The dam restoration and improvements are needed to decrease the risk of flooding after the dam sustained damage from the City's 2011 tornado and from storm debris from the October 2011 snow storm. The upgrades will protect the dam from failure, the project will also facilitate adjustment of pond levels, allowing for significant water level decrease in advance of a predicted heavy rainstorm in order to increase pond capacity for water storage.

The total project budget is estimated to cost $5,980,791.78. The breakdown of funding sources is listed below:

DESCRIPTION	AMOUNT
NDRC GRANT	$ 4,980,791.78
CITY MATCH	$ 1,000,000.00
TOTAL PROJECT BUDGET	**$ 5,980,791.78**

CAFO Certification: This memorandum will confirm that in my professional opinion, as the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in this City Council Order, without a detrimental impact on the continuous provision of the existing level of

Attachment: CAFO Cert - Loan Order - Watershops dam (6444 : Bond Authorization - Watershops Pond Dam - $1,000,000.00)

municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

This certification is made in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

Attachment: CAFO Cert - Loan Order - Watershops dam (6444 : Bond Authorization - Watershops Pond Dam - $1,000,000.00)

City of Springfield
36 Court Street
Springfield, MA 01103

Division of Administration and Finance

To: **Springfield City Council**

From: **Timothy J. Plante, Chief Administrative & Financial Officer**

Date: **October 4, 2021**

Re: **Order for Council Meeting – 10/4/21**

Cc: **Mayor Sarno**

Purpose: The purpose of this memo is to provide an explanation of the order sponsored by the Mayor for the October 4, 2021 Council meeting. This order is needed to transfer a total of $945,178.27 of unexpended bond proceeds from debt issued for the body worn camera project to fund necessary renovations at Police Headquarters located at 130 Pearl Street.

Background: The City Council approved the issuance of debt to fund the body worn camera project in May, 2020. Bonds for the project were sold on November 19, 2020.

Of the issuance, $945,178.27 remains following the completion of the project. These funds represent a shift in budgeted costs between a grant specific to BWC equipment, the subscription cost for cloud storage, general fund salaries, and capital costs eligible for the bond. This funding will allow for much needed improvements to the building.

The City's ongoing debt strategy is to reduce the debt schedule as much as possible, which will allow the City to finance more capital projects in future years. Part of this strategy includes repurposing unexpended bond proceeds whenever possible.

CAFO Certification: This memorandum will confirm that in my professional opinion, as the Acting Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in this City Council Order, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

This certification is made in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

AmerisourceBergen
MWI Animal Health*

Remit Payment To:

MWI ANIMAL HEALTH
14659 COLLECTIONS CENTER DRIVE
CHICAGO IL 60693

Order: (800) 824-3703
Billing: (800) 896-8873
Online: www.mwiah.com

DATE	PO NUMBER	INVOICE NUMBER
03/12/21	3/08/21 3/12/21 191991602	31472671
DUE DATE	**ORDER NUMBER**	**DEA NUMBER**
04/12/21	37322608	RM0310540-MWI BT8076209
VENDOR REFERENCE	**SOLD BY**	**CUSTOMER NUMBER**
	DENNIS WHITSEL	91719

Visit www.mwiah.com to access SDS materials

SOLD TO:
CITY OF SPRINGFIELD TJOC
KAREN BETH THORTON FOLLETT DVM
627 COTTAGE ST
SPRINGFIELD MA 01103-3220

SHIP TO:
KAREN B THORNTON-FOLLETT DVM
THOMAS J O'CONOR ANIMAL CONTROL
627 COTTAGE ST
SPRINGFIELD MA 01104-3220

QTY SHIP	ITEM NO	DESCRIPTION	PKG TYPE	VENDOR NAME	TAX	UNIT PRICE	EXTENDED AMOUNT
6	015199	FATAL PLUS SOL 6GR C2N	250CC	VORTE		90.44	542.64
		Product may not be returned.					

$54.66
PO#21000755

Remainder $487.98 BOPY

PLP 9/22/21
BOPY

SHIPPED FROM:	SHIPPING TERMS:		
MWI Animal Health 1499 ZEAGER ROAD SUITE 2 ELIZABETHTOWN PA 17022-8736	Standard Delivery FedEx Ground RPS	SUBTOTAL SHIPPING TAX TOTAL	542.64 542.64

895 DMR344 Z

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Thank you, we appreciate your business! You'll receive a monthly statement listing this invoice. If paying by invoice, please reference invoice numbers and amounts on your remittance. Note that invoices left unpaid by the due date will accrue finance charges of 1.5% per month (annual percentage rate = 18%) or the maximum lawful rate of the governing state (whichever is less). Shipments will be considered correct and non-returnable unless you notify us within 3 days of delivery. ©2015 MWI Veterinary Supply Co. (DBA MWI Animal Health, AnimalRx, Ivesco, Securos Surgical, Micro Technologies)

5285 $7

Attachment: BOPYs 10-4-21 (6448 : Bills of Prior Year - Various Departments - $8,055.48)

AmerisourceBergen
MWI Animal Health

Remit Payment To:

MWI ANIMAL HEALTH
14659 COLLECTIONS CENTER DRIVE
CHICAGO IL 60693

Order: (800) 824-3703
Billing: (800) 896-8873
Online: www.mwiah.com

DATE	PO NUMBER	INVOICE NUMBER
03/18/21	20210309080914	31607649
DUE DATE	**ORDER NUMBER**	**DEA NUMBER**
04/18/21	37238926	
VENDOR REFERENCE	**SOLD BY**	**CUSTOMER NUMBER**
13316148	BRYANE WOLFGANG	91719

Visit www.mwiah.com to access SDS materials

SOLD TO:
CITY OF SPRINGFIELD TJOC
KAREN BETH THORTON FOLLETT DVM
627 COTTAGE ST
SPRINGFIELD MA 01103-3220

SHIP TO:
THOMAS J OCONNOR ANIMAL CONTRL
KAREN BETH THORNTON-FOLLETT DVM
627 COTTAGE STREET
SPRINGFIELD MA 01104-3220

QTY SHIP	ITEM NO	DESCRIPTION	PKG TYPE	VENDOR NAME	TAX	UNIT PRICE	EXTENDED AMOUNT
1	483630	RESCUE CONC 55 GAL	55GAL	VIROX		1474.34	1,474.34
		Product may not be returned.					

PLP
BOPY 9/20/21

SHIPPED FROM:	SHIPPING TERMS:		
Vendor Shipped	Standard Delivery Direct Delivery	SUBTOTAL	1,474.34
		SHIPPING	240.20
		TAX	
		TOTAL	1,714.54

DMR344 Z 895

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Attachment: BOPYs 10-4-21 (6448 : Bills of Prior Year - Various Departments - $8,055.48)

AmerisourceBergen
MWI Animal Health®

Remit Payment To:

MWI ANIMAL HEALTH
14659 COLLECTIONS CENTER DRIVE
CHICAGO IL 60693

Order: (800) 824-3703
Billing: (800) 896-8873
Online: www.mwiah.com

DATE	PO NUMBER	INVOICE NUMBER
04/14/21	20210413133442	32222732
DUE DATE	**ORDER NUMBER**	**DEA NUMBER**
05/15/21	37919365	
VENDOR REFERENCE	**SOLD BY**	**CUSTOMER NUMBER**
	BRYANE WOLFGANG	91719

Visit www.mwiah.com to access SDS materials

SOLD TO:
CITY OF SPRINGFIELD TJOC
KAREN BETH THORTON FOLLETT DVM
627 COTTAGE ST
SPRINGFIELD MA 01103-3220

SHIP TO:
THOMAS J OCONNOR ANIMAL CONTRL
KAREN BETH THORNTON-FOLLETT DVM
627 COTTAGE STREET
SPRINGFIELD MA 01104-3220

QTY SHIP	ITEM NO	DESCRIPTION	PKG TYPE	VENDOR NAME	TAX	UNIT PRICE	EXTENDED AMOUNT
6	502017	ISOFLURANE FLURISO 250ML	250CC	VT1		21.53	129.18
6	024197	NDLE DISP 22 X 3/4 PH	B100	EXEL		3.97	23.82
2	054091	WITNESS FELV/ FIV 25 TESTS	B25	ZOET		337.88	675.76
50	015522	BUTTERFLY SURFLO 21X3/4	EACH	TERUM		0.41	20.50
2	037964	OMEGA V3 LIQ 8OZ	8OZ	STRAT		10.25	20.50

Backorder

Quantity	Item		
1	026457	VIRALYS PWD 600GM	600GM
1	043933	INSTRUMENT CLEAN & LUBRICANT	EACH

PLP
BOPY 9/22/21

SHIPPED FROM:
MWI Animal Health
1499 ZEAGER ROAD
SUITE 2
ELIZABETHTOWN PA 17022-8736

SHIPPING TERMS:
Standard Delivery
FedEx Ground RPS

SUBTOTAL	869.76
SHIPPING	
TAX	
TOTAL	869.76

1302 DMR344 Z

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Thank you, we appreciate your business! You'll receive a monthly statement listing this invoice. If paying by invoice, please reference invoice numbers and amounts on your remittance. Note that invoices left unpaid by the due date will accrue finance charges of 1.5% per month (annual percentage rate = 18%) or the maximum lawful rate of the governing state (whichever is less). Shipments will be considered correct and non-returnable unless you notify us within 3 days of delivery. ©2015 MWI Veterinary Supply Co. (DBA MWI Animal Health, AnimalRx, Ivesco, Securos Surgical, Micro Technologies)

Attachment: BOPYs 10-4-21 (6448 : Bills of Prior Year - Various Departments - $8,055.48)

Janet Compton

From: Janet Compton
Sent: Friday, June 4, 2021 2:22 PM
To: RAllen@springfieldcityhall.com
Subject: United Personnel Outstanding Invoices
Attachments: City of Springfield-Board of Assessors.pdf

Hi Richie,
I am hoping you can help me with 2 invoices from last fall that remain unpaid. Please see attached.

We received payment from the City of Springfield on invoices 10422 and 10432 but have not received payment on the two attached. We did not start submitting hours to the VMS Vortex (Seven Step) until 10/13/21 so they are not paying these 2 invoices.

Any help you can offer in getting these taken care of would be greatly appreciated.

Thanks.

Janet Compton
Financial Analyst

UNITED PERSONNEL

Office: (413) 314-6068
Email: jcompton@unitedpersonnel.com
United Personnel
A Division of Masis Staffing Solutions
293 Bridge St
2nd Floor
Springfield, MA 01103

www.masisjobs.com
www.masisstaffing.com

BOARD OF ASSESSORS
AUG 25 '21 PM2:16

Attachment: BOPYs 10-4-21 (6448 : Bills of Prior Year - Various Departments - $8,055.48)

Attachment: BOPYs 10-4-21 (6448 : Bills of Prior Year - Various Departments - $8,055.48)

Invoice

Invoice Number:	10507
Customer ID:	2091
Date:	10/04/2020

United Personnel
289 Bridge St,
Springfield, MA 01103

Bill To:
City of Springfield - Board of Assessors, 36 Court Street
Springfield, MA 01103

Service Date From **09/28/2020** To **10/02/2020**

Time

Name	Service Date	Asgn Name	PO Number	Type	Hours	Rate	Charge	Tax
Crutchfield Marcia	09/28/2020 - 10/02/2020	Office Support	21002953	Regular	35.50	21.92	778.16	*
Szymanski Therese	09/28/2020 - 10/02/2020	Office Support	21002953	Regular	34.50	21.92	756.24	*

($) Total Amount for Time 1534.40

Sub Total	$ 1534.40
Total	**$ 1534.40**

Customer Message:

Invoices due upon receipt.
Thank you for your business

Attachment: BOPYs 10-4-21 (6448 : Bills of Prior Year - Various Departments - $8,055.48)

Marcia J Crutchfield

Timesheet for **Marcia J Crutchfield** Submitted by **Marcia J Crutchfield** on **10/05/2020 09:13:19**.

Date	Assignments	Hours Type	Hours	Billable	Approved By	Approved Date
09/28/2020 Monday	2091 - Commonwealth of Massachusetts (ASGN 190418) - Office Support Task Details:	Regular	7.50	Yes	Accounting (Meghan Shea)	10/07/2020 12:00 PM
09/29/2020 Tuesday	2091 - Commonwealth of Massachusetts (ASGN 190418) - Office Support Task Details:	Regular	7.50	Yes	Accounting (Meghan Shea)	10/07/2020 12:00 PM
09/30/2020 Wednesday	2091 - Commonwealth of Massachusetts (ASGN 190418) - Office Support Task Details:	Regular	7.50	Yes	Accounting (Meghan Shea)	10/07/2020 12:00 PM
10/01/2020 Thursday	2091 - Commonwealth of Massachusetts (ASGN 190418) - Office Support Task Details:	Regular	7.50	Yes	Accounting (Meghan Shea)	10/07/2020 12:00 PM
10/02/2020 Friday	2091 - Commonwealth of Massachusetts (ASGN 190418) - Office Support Task Details:	Regular	5.50	Yes	Accounting (Meghan Shea)	10/07/2020 12:00 PM
	Total Hours:		35.50			

Therese Geraldine Szymanski

Timesheet for **Therese Geraldine Szymanski** Submitted by **Therese Geraldine Szymanski** on **10/05/2020 10:52:31**.

Date	Assignments	Hours Type	Hours	Billable	Approved By	Approved Date
09/28/2020 Monday	2091 - Commonwealth of Massachusetts (ASGN 190417) - Office Support Task Details:	Regular	6.00	Yes	Accounting (Meghan Shea)	10/07/2020 09:59 AM
09/29/2020 Tuesday	2091 - Commonwealth of Massachusetts (ASGN 190417) - Office Support Task Details:	Regular	7.00	Yes	Accounting (Meghan Shea)	10/07/2020 09:59 AM
09/30/2020 Wednesday	2091 - Commonwealth of Massachusetts (ASGN 190417) - Office Support Task Details:	Regular	7.50	Yes	Accounting (Meghan Shea)	10/07/2020 09:59 AM
10/01/2020 Thursday	2091 - Commonwealth of Massachusetts (ASGN 190417) - Office Support Task Details:	Regular	7.00	Yes	Accounting (Meghan Shea)	10/07/2020 09:59 AM
10/02/2020 Friday,	2091 - Commonwealth of Massachusetts (ASGN 190417) - Office Support Task Details:	Regular	7.00	Yes	Accounting (Meghan Shea)	10/07/2020 09:59 AM
	Total Hours:		34.50			

Attachment: BOPYs 10-4-21 (6448 : Bills of Prior Year - Various Departments - $8,055.48)

Invoice

Invoice Number:	10585
Customer ID:	2091
Date:	10/11/2020

United Personnel
289 Bridge St,
Springfield, MA 01103

Bill To:
City of Springfield - Board of Assessors, 36 Court Street
Springfield, MA 01103

Service Date From **10/05/2020** To **10/06/2020**

Time

Name	Service Date	Asgn Name	PO Number	Type	Hours	Rate	Charge	Tax
Szymanski Therese	10/05/2020 - 10/06/2020	Office Support	21002953	Regular	15.00	21.92	328.80	*

($) Total Amount for Time 328.80

Sub Total	$ 328.80
Total	**$ 328.80**

Customer Message:

Invoices due upon receipt.
Thank you for your business

Therese Geraldine Szymanski

Timesheet for **Therese Geraldine Szymanski** Submitted by **Therese Geraldine Szymanski** on **10/07/2020 13:41:24**.

Date	Assignments	Hours Type	Hours	Billable	Approved By	Approved Date
10/05/2020 Monday	2091 - Commonwealth of Massachusetts (ASGN190417) - Office Support Task Details:	Regular	7.50	Yes	Accounting (Meghan Shea)	10/14/2020 12:55 PM
10/06/2020 Tuesday	2091 - Commonwealth of Massachusetts (ASGN190417) - Office Support Task Details:	Regular	7.50	Yes	Accounting (Meghan Shea)	10/14/2020 12:55 PM
	Total Hours:		15.00			

Attachment: BOPYs 10-4-21 (6448 : Bills of Prior Year - Various Departments - $8,055.48)

Invoice

STATE HOUSE NEWS SERVICE

Date	Invoice No.
05/01/21	67347

Affiliated News Services LLC
568 Washington St., Suite 22
Wellesley, MA 02482

781-237-6106 / 781-237-6747 (FAX)

Bill To

City of Springfield
Attn: Bill Baker, Communications Dir.
36 Court Street, Room 214
Springfield, MA 01103

Due Date
05/31/21

CustID	P.O. Number	Affiliated TAX ID	Business Office	Editorial Office
603		04-3323916	781-237-6106	617-722-2439

Description	Amount
State House News Service Subscription Annual Billing May-April	3,120.

Thank you for your subscription!

Total $3,120.00

Attachment: BOPYs 10-4-21 (6448 : Bills of Prior Year - Various Departments - $8,055.48)

City of Springfield
36 Court Street
Springfield, MA 01103

Division of Administration
and Finance

To: Springfield City Council

From: Timothy J. Plante, Chief Administrative & Financial Officer

Date: October 4, 2021

Re: Order for Council Meeting – October 4, 2021

Cc: Mayor Sarno

Purpose: The purpose of this memo is to provide an explanation of the order sponsored by the Mayor for the October 4, 2021 City Council meeting, which will pay prior year invoices in the amount of $8,055.48

Background: This is a request to allow the departments listed below to pay previous year's bills from the current year (FY22) operating budget. Listed below are the department invoices, due dates, reasons and amounts.

10/4/21 Council Meeting

Department	Invoice#	Vendor	Date	Reason	Amount
TJO	31472671	MWI Animal Health	4/12/2021	FY21 Services Rendered	$ 487.98
TJO	31607649	MWI Animal Health	4/18/2021	FY21 Services Rendered	$ 1,714.54
TJO	32222732	MWI Animal Health	5/15/2021	FY21 Services Rendered	$ 869.76
Assessors	10507	United Personnel	10/4/2020	FY21 Services Rendered	$ 1,534.40
Assessors	10585	United Personnel	10/11/2020	FY21 Services Rendered	$ 328.80
Mayor	67347	State House News Service	5/1/2021	FY21 Services Rendered	$ 3,120.00
Total					**$ 8,055.48**

CAFO Certification: This memorandum will confirm that in my professional opinion, as the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in this City Council Order, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

This certification is made in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

Attachment: CAFO Certification - BOPYs (6448 : Bills of Prior Year - Various Departments - $8,055.48)

CPA CITY ORDERS (2021)

	Project	Recommended Grant	Account		Org Code	Obj Code	Proj Code
1	**Blunt Park Tennis Courts**	$250,000.00	Recreation Reserve	$187,500.00	21001720	584000	BPTCI
	1780 Roosevelt Ave, Parcel ID #10360-023		Undesignated Reserve	$62,500.00	21001720	584000	BPTCI
2	**Cottage Hill Square Grove**	$250,000.00	Undesignated Reserve	$250,000.00	21001830	580400	CHSGI
	130 Oak Street Parcel ID # 091820030						
3	**Forest Park Picnic Grove**	$242,000.00	Undesignated Reserve	$242,000.00	21001720	584000	FPPGI
	299 Sumner Ave. Parcel ID # 1128004600						
4	**Hubbard Park Tennis Courts**	$164,979.00	Undesignated Reserve	$164,979.00	21001720	584000	HPTCI
	205 Parker Street Parcel ID # ?						
5	**Magazine Park Phase 1**	$210,000.00	Undesignated Reserve	$210,000.00	21001720	584000	MGPKI
	65 Magazine Street Parcel ID # 081100040						
6	**Marshall Roy Spray Structure**	$209,300.00	Undesignated Reserve	$209,300.00	21001720	584000	MRSSC
	1437 Carew Street and						
	166 St. James Blvd. Parcel ID # 111720036						
7	**Stone Soul Memorial Garden**	$248,000.00	Undesignated Reserve	$248,000.00	21001940	584000	SSMGC
	1800 Roosevelt Ave. Parcel ID # 103600230						
8	**Westminster Street Playground Phase 2**	$30,000.00	Undesignated Reserve	$30,000.00	21001720	584000	WSCP2
	WS Westminster St. Parcel #12201009						
9	**City of Springfield Down Payment Assistance**	$160,000.00	Housing Reserves	$89,522.00	21001830	530105	SPDPA
	Citywide		Undesignated Reserve	$70,478.00	21001830	530105	SPDPA
10	**East Springfield Library Outdoor Reading Room**	$85,500.00	Undesignated Reserve	$85,500.00	21001720	584000	ESLOR
	21 Osborn Terrace Parcel ID # 093850106						
11	**Kilroy House Exterior Renovation (Phase 2)**	$250,000.00	Historic Reserve	$5,500.00	21001940	580400	KHRE2
	21 Edwards Street St. Parcel ID # 027500550		Undesignated Reserve	$244,500.00	21001940	580400	KHRE2
12	**Drama Studio Restoration**	$170,000.00	Historic Reserve	$170,000.00	21001940	580400	DRMR2
	41 Oakland Street St. Parcel ID # 092100155						
13	**The (Hotel) Rainville & New Court Terrace Apartments**	$250,000.00	Housing Reserves	$250,000.00	21001830	580400	NCTAI
	Byers Street (4) Parcels						
	32 Byers St-Parcel 021700009 – 44 Units						

	68-70 Byers Street -Parcel 021700019 – 8 Units							
	76 Byers Street-Parcel 021700020 – 8 Units							
	84-88 Byers Street-Parcel 021700022 – 29 Units							
14	**Historic Renovation to 2612 Main Street**		$250,000.00	Undesignated Reserve	$250,000.00	**21001940**	**580400**	**RENMS**
	2612-2616 Main Street Parcel ID # 081300249							
15	**Classical High Façade Restoration**		$50,000.00	Undesignated Reserve	$50,000.00	**21001940**	**580400**	**CHFRI**
	235 State Street Parcel ID # ?							
	Totals		$2,819,779.00		$2,819,779.00			

Attachment: CPA Orders Appropriation account codes (6421 : Order Approving CPC Recommendation to

	CPA CITY ORDERS (2021)							
	Project		**Recommended Grant**	**Account**		**Org Code**	**Obj Code**	**Proj Code**
1	**Blunt Park Tennis Courts**		$250,000.00	Recreation Reserve	$187,500.00	**21001720**	**584000**	**BPTCI**
	1780 Roosevelt Ave, Parcel ID #10360-023			Undesignated Reserve	$62,500.00	**21001720**	**584000**	**BPTCI**
2	**Cottage Hill Square Grove**		$250,000.00	Undesignated Reserve	$250,000.00	**21001830**	**580400**	**CHSGI**
	130 Oak Street Parcel ID # 091820030							
3	**Forest Park Picnic Grove**		$242,000.00	Undesignated Reserve	$242,000.00	**21001720**	**584000**	**FPPGI**
	299 Sumner Ave. Parcel ID # 1128004600							
4	**Hubbard Park Tennis Courts**		$164,979.00	Undesignated Reserve	$164,979.00	**21001720**	**584000**	**HPTCI**
	205 Parker Street Parcel ID # ?							
5	**Magazine Park Phase 1**		$210,000.00	Undesignated Reserve	$210,000.00	**21001720**	**584000**	**MGPKI**
	65 Magazine Street Parcel ID # 081100040							
6	**Marshall Roy Spray Structure**		$209,300.00	Undesignated Reserve	$209,300.00	**21001720**	**584000**	**MRSSC**
	1437 Carew Street and							
	166 St. James Blvd. Parcel ID # 111720036							
7	**Stone Soul Memorial Garden**		$248,000.00	Undesignated Reserve	$248,000.00	**21001940**	**584000**	**SSMGC**
	1800 Roosevelt Ave. Parcel ID # 103600230							
8	**Westminster Street Playground Phase 2**		$30,000.00	Undesignated Reserve	$30,000.00	**21001720**	**584000**	**WSCP2**
	WS Westminster St. Parcel #12201009							
9	**City of Springfield Down Payment Assistance**		$160,000.00	Housing Reserves	$89,522.00	**21001830**	**530105**	**SPDPA**
	Citywide			Undesignated Reserve	$70,478.00	**21001830**	**530105**	**SPDPA**
10	**East Springfield Library Outdoor Reading Room**		$85,500.00	Undesignated Reserve	$85,500.00	**21001720**	**584000**	**ESLOR**
	21 Osborn Terrace Parcel ID # 093850106							
11	**Kilroy House Exterior Renovation (Phase 2)**		$250,000.00	Historic Reserve	$5,500.00	**21001940**	**580400**	**KHRE2**
	21 Edwards Street St. Parcel ID # 027500550			Undesignated Reserve	$244,500.00	**21001940**	**580400**	**KHRE2**
12	**Drama Studio Restoration**		$170,000.00	Historic Reserve	$170,000.00	**21001940**	**580400**	**DRMR2**
	41 Oakland Street St. Parcel ID # 092100155							
13	**The (Hotel) Rainville & New Court Terrace Apartments**		$250,000.00	Housing Reserves	$250,000.00	**21001830**	**580400**	**NCTAI**
	Byers Street (4) Parcels							
	32 Byers St-Parcel 021700009 – 44 Units							

	68-70 Byers Street -Parcel 021700019 – 8 Units							
	76 Byers Street-Parcel 021700020 – 8 Units							
	84-88 Byers Street-Parcel 021700022 – 29 Units							
14	**Historic Renovation to 2612 Main Street**		$250,000.00	Undesignated Reserve	$250,000.00	**21001940**	**580400**	**RENMS**
	2612-2616 Main Street Parcel ID # 081300249							
15	**Classical High Façade Restoration**		$50,000.00	Undesignated Reserve	$50,000.00	**21001940**	**580400**	**CHFRI**
	235 State Street Parcel ID # ?							
	Totals		$2,819,779.00		$2,819,779.00			

Attachment: CPA Orders Appropriation account codes (6410 : Order Approving CPC Recommendation to

For assistance with delivering this letter:
Alvin Allen, Senior Planner
Office of Planning & Economic Development
70 Tapley Street
Springfield, MA 01104
(413) 787-6020
aallen@springfieldcityhall.com

Dear Historical Commission members:

Trinity House is located on 51-53 Bay Street and is located in the McKnight National Register District but not in the McKnight LHD.

We have now received CPA assistance to repair the damaged structure and convert the building to a women's shelter. As a condition of the grant, the Community Preservation Committee requires that we take steps to ensure that the exterior of the building is protected in the future.

We are requesting that you begin the process to create a single-building local historic district for the property.

Thank you for your help.

Holy Trinity Church of God in Christ
Pastor J.P. Morgan, Owner
57 Bay Street
Springfield, MA 01109
413-626-3086

Attachment: Holy_Trinity _Church_LHD_Request (6414 : Aunchman House LHD/51-53 Bay Street)

SPRINGFIELD·HISTORICAL·COMMISSION
70 Tapley Street
Springfield, MA 01104

September 3, 2021

Springfield City Council
36 Court Street
Springfield, MA 01103

Re: George Walter Vincent Smith Art Museum, 222 State Street, Springfield, MA

Dear City Council Members:

I am writing to you on behalf of the Springfield Historical Commission regarding the Springfield Museums request to remove an exemption from one of their museums, the George Walter Vincent Smith Art Museum. The proponent made the request at our meeting on September 2, 2021, and the Commission voted unanimously to support the status removal.

The Springfield Museums are requesting this exemption removal in order to be placed under the controls and guidelines of the Quadrangle-Mattoon Local Historic District as a condition of receiving Community Preservation Act funds. Last year, the Community Preservation Committee recommended, and City Council approved, funding for the George Walter Vincent Smith Art Museum for repairs to preserve it's western façade; specifically, to stabilize and preserve eight sets of historic stained glass windows as well as the original 1896 entryway, including decorative cast iron lighting sconces and iron handrail. Therefore, a condition was added that the Springfield Museums would be required to remove its exempt status from the structure in order for it to be under the same exterior controls as the other properties within the district.

To give a bit of background, the George Walter Vincent Smith Art Museum is already within the boundaries of the Quadrangle-Mattoon Local Historic District. In creating the district in 1972, the City Council exempted from oversight by the Springfield Historic Commission any properties owned by the Springfield Museums and the Roman Catholic Diocese of Springfield.

The amendment of the City Ordinance, Chapter 49 Article II, section 49-5, will remove this "exempt" status and will ensure an important piece of Springfield's history receives the highest level of review to preserve and protect its architectural aesthetics for years to come. We strongly urge your favorable consideration of this ordinance amendment and status removal.

Sincerely,

Vincent Walsh

Vincent Walsh
Commission Chairman

To amend Chapter 45 Article II, section 49-5
"In accordance with Section 8, Paragraph b of said Historic Districts Act, so-called, the authority of said Commission shall, however, be limited so as not to extend to any buildings, structures or properties however owned or controlled by the Springfield Library and Museum Association and Roman Catholic Bishop of the Diocese of Springfield."

The following language should be added to the end of the paragraph:
“Notwithstanding the above, the limitation set forth herein shall not apply to 220 State Street (also known as the Springfield Science Museum) or 222 State Street (also known as the George Walter Vincent Smith Art Museum).”

To The City Council of the City of Springfield:

The undersigned respectfully petition your honorable body

for a special permit to re-establish a pre-existing, non-conforming use (motor vehicle service/sales) at the property known as 143 Parker Street (09510-1933), as allowed by M.G.L. and the Springfield Zoning Ordinance Article 10, Section 10.1.41.

Mailing Address:

8 Marilyn Drive
Wibraham, MA 01095

Owner:

Rhino Realty, LLC

I hereby certify that I am the owner or acting on behalf of the owner.

By:_____
Ryan Conway

Mailing Address:

409 Mary Esther Drive
Enfield, CT 06082

Petiti0ner:

Kevin Conway

I hereby certify that I am the petitioner or acting on behalf of the petitioner.

By:_____
Kevin Conway

Attachment: 143_Parker_St_Tax_Formal (6347 : 143 Parker Street)

THE CITY OF
SPRINGFIELD, MASSACHUSETTS

7/26/2021

Special Permit
Tax Certification

I certify that all identifiable real estate, personal property and excise taxes have been paid by the petitioner and/or landlord associated with the special permit request shown below:

Special Permit : 143 Parker Street
Petitioner : Kevin Conway
LandLord : Rhino Realty , LLC

Christopher A.Caputo: Treasurer Collector

Attachment: 143_Parker_St_Tax_Formal (6347 : 143 Parker Street)

OFFICE OF PLANNING & ECONOMIC DEVELOPMENT
ANALYSIS FOR A SPECIAL PERMIT

143 PARKER STREET (09510-1933)
RE-ESTABLISH A PRE-EXISTING, NON-CONFORMING USE
(MOTOR VEHICLE SALES/SERVICE)

General Information

Petitioner:	Kevin Conway
Request:	Re-establish a pre-existing, non-conforming use (motor vehicle sales/service).
Proposed use of the property:	Motor vehicle sales/service
Parcel Size:	21, 780 s.f.
Compatibility with current planning documents:	The Indian Orchard Neighborhood Plan shows no changes to this area.
Neighborhood council Notification:	Indian Orchard Citizens Council: 8-2-21
Tax Status:	**SEE ATTACHED**
Site Visit:	8-4-21
Hearing Date:	8-16-21/9-13-21

Staff Analysis

Neighborhood characteristics:

The property is zoned Residence B and is located in an area with primarily residential uses. The surrounding land uses include:

To the north is a two-family house zoned Residence B.
To the south is Hubbard Park zoned Open Space.
To the west are single-family homes zoned Residence A.
To the east is Hubbard Park zoned Open Space.

Site plan review:

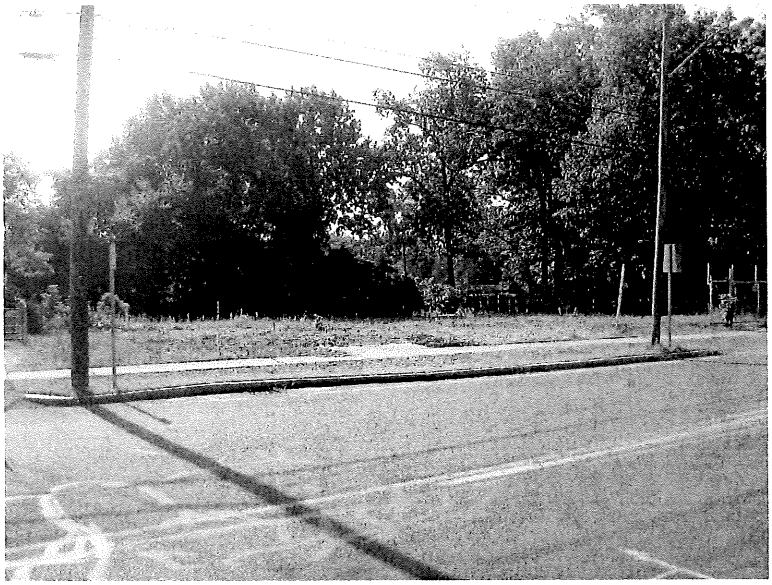
The petitioner has requested a special permit to re-establish a pre-existing, non-conforming use (motor vehicle sales/service) at the property known as 143 Parker Street. This site is currently vacant and has been used for motor vehicle sales and service for a number of years. Due to the fact that the site has been vacant for more than two (2) years, a special permit is required.

As noted above, this site has been used for motor vehicle sales and service for a number of years. As can be seen from the attached picture, the site had a building which fronted along Parker Street, with the parking located to the side and rear of the building. The former building also had a direct entrance onto Parker Street.

Attachment: Parker_St_143_2021 (6347 : 143 Parker Street)

The petitioner has demolished that building and now intends to construct a new building located at the rear of the property, with parking in the front.

When reviewing the existing Zoning Ordinance, specifically Article 7, Section 7.1.52, the staff does not believe this new layout meets this underlying requirement. As per Section 7.1.52, if all the surround properties have parking located to the side and the rear, then any new building being constructed must follow that same development pattern. In this case, the clear development pattern of this area is buildings fronting along Parker Street with parking located to the side or rear. The only way this building would be allowed to be constructed as shown is with a variance from the Board of Appeals. However, it would be the staff's recommendation that the developer be required to re-position the proposed new building and locate it along Parker Street. The staff believes this could be easily accommodated and would help maintain the dominant character of this section of Indian Orchard. If this special permit is approved, the staff would recommend that a condition be placed on the approval requiring the developer to submit a revised plan to the Office of Planning & Economic Development, for review and approval, showing the relocated building.



Further, while the staff does not oppose the proposed request to re-open this pre-existing, non-conforming use, the staff does want to ensure that the existing residential home, located directly to the north of this site, is properly buffered. The staff also believes that Hubbard Park, located directly to the south and east of this site, needs to be properly buffered as well. In reviewing the plans submitted with the application, the developer has indicated that chain link fencing will be used to enclose the site. While this type of fencing was used previously, the staff does not believe that chain link provides an adequate buffer. As such, the staff would recommend that the developer be required to install opaque fencing around the sides and rear of the property. Further, additional landscaping should also be installed along the northern property line, which directly abuts the residential property. The plan submitted does show the arborvitaes planting along this property line but the landscaping is being shown on the outside of the fencing. While this would provide a buffer, the staff is unclear as to how this buffer would be maintained without having to enter onto the abutting property. As such, this proposed landscaping should be planted inside the proposed fencing. Additionally, in order to further protect this residential abutter, there should be no work done to vehicles outside of the building and the staff would also recommend that the hours of operations for motor vehicle repairs be limited.

Attachment: Parker_St_143_2021 (6347 : 143 Parker Street)

Lastly, in addition to the special permit review, it needs to be noted that a full review by the Department of Public Works will also be required prior to the issuance of a Building Permit.

Recommendation

Approve, with conditions.

Recommended Conditions:

1. This special permit is granted to this petitioner only.
2. This special permit is granted solely to re-open a pre-existing, non-conforming use (motor vehicle sales and service) at the property known as 143 Parker Street (09510-1933).
3. The use shall be developed as per the attached site plan, with the addition of conditions #4 though #15.
4. A revised site plan, showing compliance with Article 7, Section 7.1.52, shall be submitted to the Office of Planning & Economic Development, prior to the issuance of a Building Permit.
5. A six (6) foot tall, opaque/solid fence, shall be installed along the side and rear property lines.
6. A three (3) foot landscaped buffer, planted with arborvitae shrubs, shall be planted along the northern property line.
7. A three (3) foot landscape buffer shall be installed along the frontage of Parker Street.
8. All automotive work shall be completed inside the building.
9. There shall be no body work and/or painting of vehicles done at this location.
10. There shall be no automotive related work completed to vehicles past 6:00PM.
11. There shall be no storage of junk vehicles and/or parts located outside the building.
12. In addition to the special permit approval, a full review by the Department of Public Works, as per the provisions of City Ordinance, Chapter 27, Article VIII, § 27-58 through 27-63, will be required. This approval shall include all traffic, storm water and drainage improvements and must be obtained prior to the issuance of a Building Permit.
13. The public sidewalk and tree belt along Parker Street shall be maintained, including snow removal.
14. Any and all signage shall be permitted through the Building Department prior to installation.
15. Compliance with these conditions, as well as any and all zoning regulations, is required. Failure to comply may result in denial of the issuance of a Building Permit and/or Occupancy Permit, revocation of any permits issued and/or enforcement by the Code Enforcement Department punishable by fines of up to $200 per day for each day a violation exists.

Attachment: Parker_St_143_2021 (6347 : 143 Parker Street)

THE CITY OF
SPRINGFIELD, MASSACHUSETTS

7/26/2021

Special Permit
Tax Certification

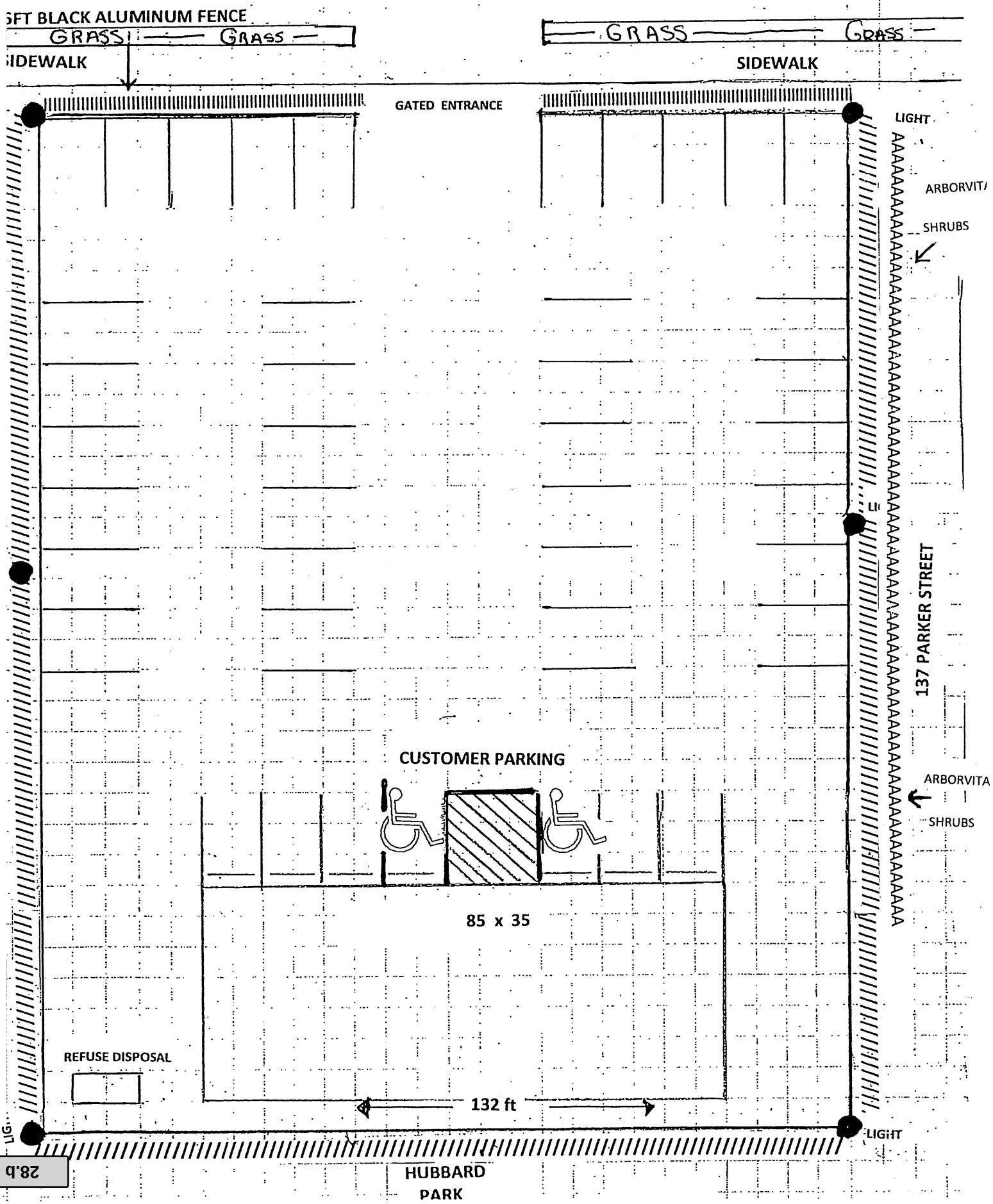
I certify that all identifiable real estate, personal property and excise taxes have been paid by the petitioner and/or landlord associated with the special permit request shown below:

Special Permit : 143 Parker Street
Petitioner : Kevin Conway
LandLord : Rhino Realty , LLC

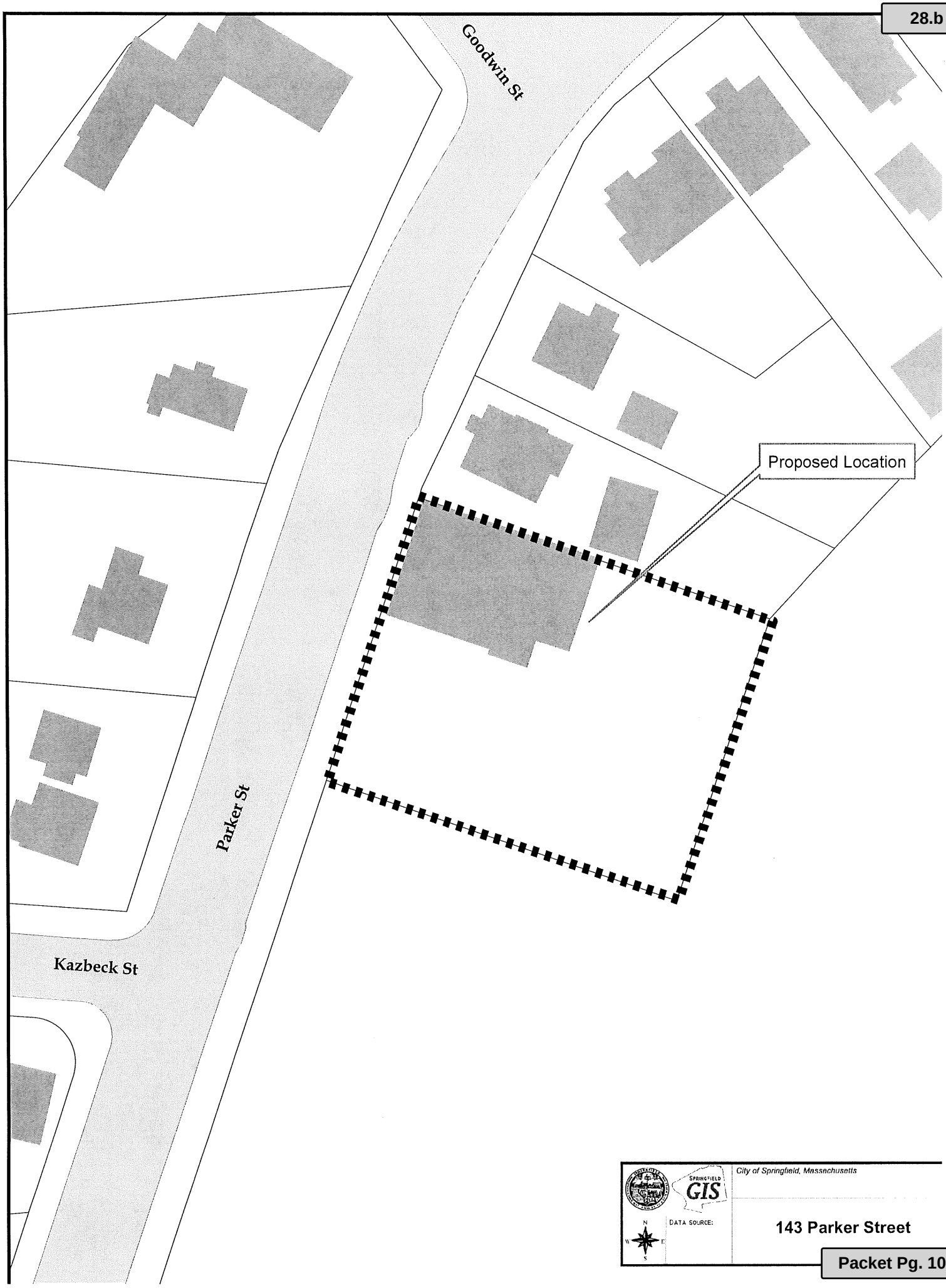
Christopher A.Caputo: Treasurer Collector

Attachment: Parker_St_143_2021 (6347 : 143 Parker Street)

143 PARKER STREET



Attachment: Parker_St_143_2021 (6347 : 143 Parker Street)



Attachment: Parker_St_143_2021 (6347 : 143 Parker Street)

To The City Council of the City of Springfield:

The undersigned respectfully petition your honorable body

to amend an existing special permit (drive-up service window), granted April 1991, by amending condition #9 (hours of operation), at the property known as 386 (a.k.a. 360) Main Street (08130-0035) (Book# 7744/Page#256), as allowed by M.G.L. and the Springfield Zoning Ordinance, Table 4-4, Section 12.1.

Mailing Address:

110 North Carpenter Street
Chicago, IL 60607

Owner:

McDonald's USA, LLC

I hereby certify that I am the owner or acting on behalf of the owner.

By: Sandra Martel
Sandra Martel

Mailing Address:

334 Ella Grasso Turnpike, #121
Windsor Locks, CT 06096

Petitioner:

Western Mass Foods, LLC

I hereby certify that I am the petitioner or acting on behalf of the petitioner.

By: _____
Linda G Cukurs, CFO

Attachment: Main_St_386_Tax_Formal (6345 : 386 (A.K.A. 360) Main Street)

THE CITY OF
SPRINGFIELD, MASSACHUSETTS

7/20/2021

Special Permit
Tax Certification

I certify that all identifiable real estate, personal property and excise taxes have been paid by the petitioner and/or landlord associated with the special permit request shown below:

Special Permit : 386 Main Street
Petitioner : Western Mass Foods, LLC
LandLord : McDonald's USA, LLC

Christopher A.Caputo: Treasurer Collector

Attachment: Main_St_386_Tax_Formal (6345 : 386 (A.K.A. 360) Main Street)

To The City Council of the City of Springfield:

The undersigned respectfully petition your honorable body

for a special permit to expand the residential component of a mixed-use building at the property known as 275 Chestnut Street (02750-0485) (Book#22494/Page#357 & Book#20957/Page#352), as allowed by M.G.L. and the Springfield Zoning Ordinance Article 4, Table 4-4, Section 2.4.

Mailing Address:

261 Oak Grove Avenue
Springfield, MA 01109

Owner & Petitioner:

BH Chestnut Crossing, LLC

I hereby certify that I am the owner and petitioner or acting on behalf of the owner and petitioner.

BY: _____
Thomas P. Kegelman, Executive Director

Attachment: Chestnut_St_275_Tax_Formal (6384 : 275 Chestnut Street)

THE CITY OF
SPRINGFIELD, MASSACHUSETTS

8/26/2021

Special Permit
Tax Certification

I certify that all identifiable real estate, personal property and excise taxes have been paid by the petitioner and/or landlord associated with the special permit request shown below:

Special Permit :	275 Chestnut Street
Petitioner :	BH Chestnut Crossing, LLC
LandLord :	BH Chestnut Crossing, LLC

Christopher A.Caputo: Treasurer Collector

Attachment: Chestnut_St_275_Tax_Formal (6384 : 275 Chestnut Street)

To The City Council of the City of Springfield:

The undersigned respectfully petition your honorable body

to change the zoning of the properties known as SS Boston Road (01655-0667, 0665 & 0664), ES Gilbert Avenue (05650-0127) and WS Arnold Avenue (00650-0008 & 0009) from Residence A and Commercial P to Business A and SS Boston Road (01655-0663) from Commercial A to Business A.

Mailing Address:

61 Mary Coburn Road
Springfield, MA 01129

Owner & Petitioner:

Caring for Others Health Agency, LLC

I hereby certify that I am the owner and petitioner or acting on behalf of the owner and petitioner.

By: Alethea

Alethea Stevenson

RECEIVED
2021 JUL 28 P 10: 46
CITY CLERK'S OFFICE
SPRINGFIELD, MA

Attachment: 20210729113953845 (6351 : SS Boston Road (A.K.A. 534), Et.Al.)

CITY OF SPRINGFIELD

IN THE YEAR TWO THOUSAND AND TWENTY-ONE

AN ORDINANCE

AMENDING SECTION 19 OF THE BUILDING ZONE MAP

Be it ordained by the City Council of the City of Springfield as follows:

SECTION 1. The Zoning Ordinance of the City of Springfield, Massachusetts entitled "An Ordinance for Consolidating and Arranging, Enlarging, Modifying and Amending the Ordinances of the City Restricting Buildings, Structures, and Premises According to Their Use or Construction to Specified Parts of the City", text enacted, May 28, 2013, as amended, is hereby further amended by changing from **Residence A and Commercial P to Business A** the zoning on **Plot #3224**, **Section 19** of the Building Zone Map as indicated in red ink on the plan thereof hereto attached and marked **"Section 19 Building Zone Map of the City of Springfield."**

Approved as to Form;

Associate City Solicitor

In accordance with Mass. Gen. Laws c. 40A, section 5, the Planning Board held a hearing on August 18, 2021 and September 1, 2021 regarding the above Ordinance amendment.

__2__ Person(s) appeared in favor, and ___0____Person(s) appeared in opposition.

Gloria DeFillipo, Chairperson

Attachment: 3224_SS_Boston_Rd_2021_PB_Report (6351 : SS Boston Road (A.K.A. 534), Et.Al.)

CITY OF SPRINGFIELD

IN THE YEAR TWO THOUSAND AND TWENTY-ONE

AN ORDINANCE

AMENDING SECTION 19 BUILDING ZONE MAP

SECTION 1. The Zoning Ordinance of the City of Springfield, Massachusetts entitled "An Ordinance for Consolidating and Arranging, Enlarging, Modifying and Amending the Ordinances of the City Restricting Buildings, Structures, and Premises According to Their Use or Construction to Specified Parts of the City", text enacted, May 28, 2013, as amended, is hereby further amended by changing from **Residence A and Commercial P to Business A** the zoning on **Plot #3224**, **Section 19** of the Building Zone Map as indicated in red ink on the plan thereof hereto attached and marked **"Section 19 Building Zone Map of the City of Springfield."**

Attachment: 3224_SS_Boston_Rd_2021_PB_Report (6351 : SS Boston Road (A.K.A. 534), Et.Al.)

REPORT TO CITY COUNCIL
ZONE CHANGE HEARING

PETITION: #3224 **DATE: September 2, 2021**
SECTION: 19

To the Honorable Mayor and City Council of the City of Springfield, Massachusetts, the Planning Board submits the following report on the Zone Change Petition, which was referred to the Board for its recommendation:

PETITIONER: Caring for Others Health Agency, LLC

ADDRESS: SS Boston Road (01655-0667, 0665 & 0664), ES Gilbert Avenue (05650-0127), WS Arnold Avenue (00650-0008 & 0009) and SS Boston Road (01655-0663)

CHANGE REQUESTED: Proposed zone change from Residence A and Commercial P to Business A

PETITIONER'S PURPOSE STATEMENT: To construct a center for afterschool programs

DATE OF PUBLIC HEARING: August 18, 2021 & September 1, 2021

DATE OF FINAL DECISION: September 1, 2021

BOARD MEMBERS PRESENT and COUNT: seven (7): Ms. Morin. Ms. Defillipo, Ms. Choi, Mr. Cunningham, Mr. Daniele, Ms. McQuade and Mr. Florian

FINAL MOTION: APPROVE

IN FAVOR: seven (7): Ms. Morin. Ms. Defillipo, Ms. Choi, Mr. Cunningham, Mr. Daniele, Ms. McQuade and Mr. Florian

OPPOSED: zero (0)

ABSTAINED: N/A

RECOMMENDATION: APPROVE

Respectfully submitted,

Gloria DeFillipo

Gloria DeFillipo, Chairperson

Attachment: 3224_SS_Boston_Rd_2021_PB_Report (6351 : SS Boston Road (A.K.A. 534), Et.Al.)

OFFICE OF PLANNING & ECONOMIC DEVELOPMENT
ANALYSIS FOR A ZONE CHANGE

SS (A.K.A. 534) BOSTON ROAD, ET.AL
RESIDENCE A/COMMERCIAL P TO BUSINESS A

GENERAL INFORMATION

Petitioner:	Caring for Other Health Agency, LLC
Request:	Residence A and Commercial P to Business A
Location:	SS Boston Road (01655-0667, 0665 & 0664), ES Gilbert Avenue (05650-0127), WS Arnold Avenue (00650-0008 & 0009) and SS Boston Road (01655-0663)
Parcel Size:	Approximately 85,092 s.f. (1.9 acres)
Purpose:	Center for after school programs
Surrounding Land Use and Zoning:	The property is located in the Pine Point neighborhood. The site is located in an area with a mix of commercial and residential. The surrounding land uses include: To the north are a retail operation and motor vehicle repair facility zoned Business A. To the south are single-family homes zoned Residence A. To the east are both a small commercial plaza and a large multi-tenant commercial plaza zoned Business A and Business B. To the west are a single and two-family home zoned Residence C.
Site Visit:	8-4-21
Neighborhood Council Notification:	Pine Point Community Council: 8-2-21
Planning Board Hearing Date:	8-18-21/9-1-21

SPECIAL INFORMATION

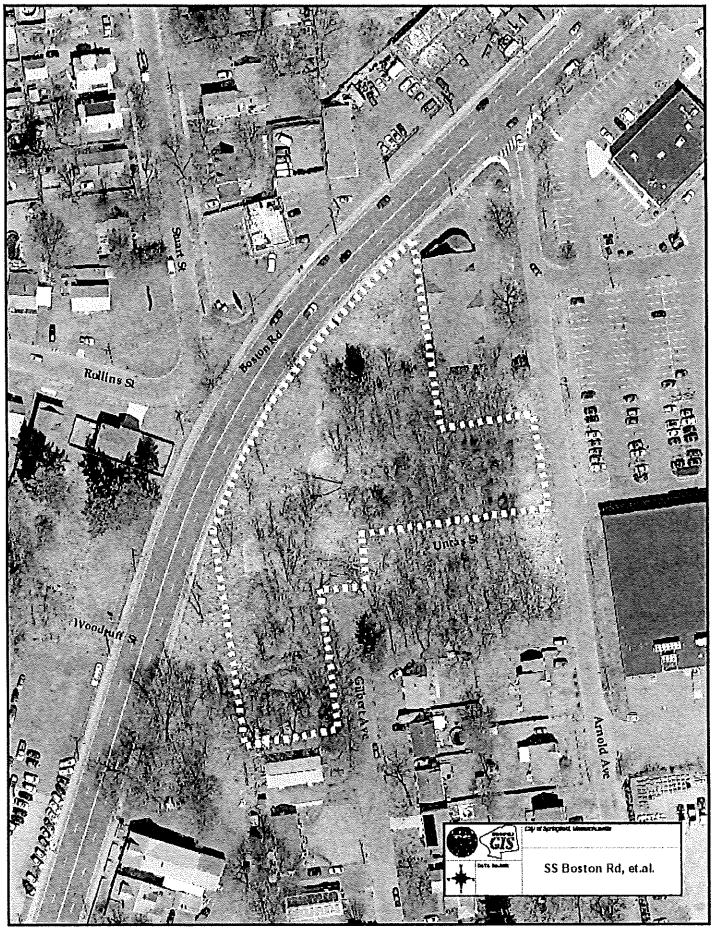
Traffic & Parking:	n/a
Physical Characteristics:	n/a
Other Notes:	n/a

ANALYSIS

The petitioner has requested to change the zoning of the properties known as SS Boston Road (01655-0667, 0665 & 0664), ES Gilbert Avenue (05650-0127) and WS Arnold Avenue (00650-0008 & 0009) from Residence A and Commercial P to Business A and SS Boston Road (01655-0663) from Commercial A to Business A. These properties are currently vacant and are located along the Boston Road commercial corridor. The petitioner has submitted plans

Attachment: 3224_SS_Boston_Road_2021 (6351 : SS Boston Road (A.K.A. 534), Et.Al.)

indicating that they intend to construct 18,316± square foot building to operate afterschool [programs. The development also includes the construction of an eighty (80) space parking lot. In addition, the plans submitted also indicated the possible development of a small commercial building along Boston Road, however, this would be a future development. It should be noted that the plan submitted is only a conceptual plan and full details plans will need to be developed.



As per the plans submitted, the petitioner has shown the construction of a new building along Boston Road. As noted, this building is proposed to be used after school programs. The proposed site would be accessed from Arnold Avenue, the undeveloped section of Uncas Street and Gilbert Avenue. The future commercial building shown on the plan would have direct access to Boston Road. As noted above, the plans submitted with the zone change are only conceptual. Full detailed plans will need to be developed and reviewed. If the zone change is approved, this development will also need to undergo a full Site Plan Review from the Planning Board. As with all new developments, a full review will be required form the Department of Public Works (DPW). This review will look at the proposed access to the development and layout of the proposed parking. One of the issues the staff has with what is being proposed is there looks to be bus parking along Uncas Street. There also is a small parking area in front of the proposed building along Gilbert Avenue. It is the staff's opinion that this parking is not going to be allowed to back into the public way. Further, Uncas Street is not currently developed and, as such, will need to undergo a full review by DPW.

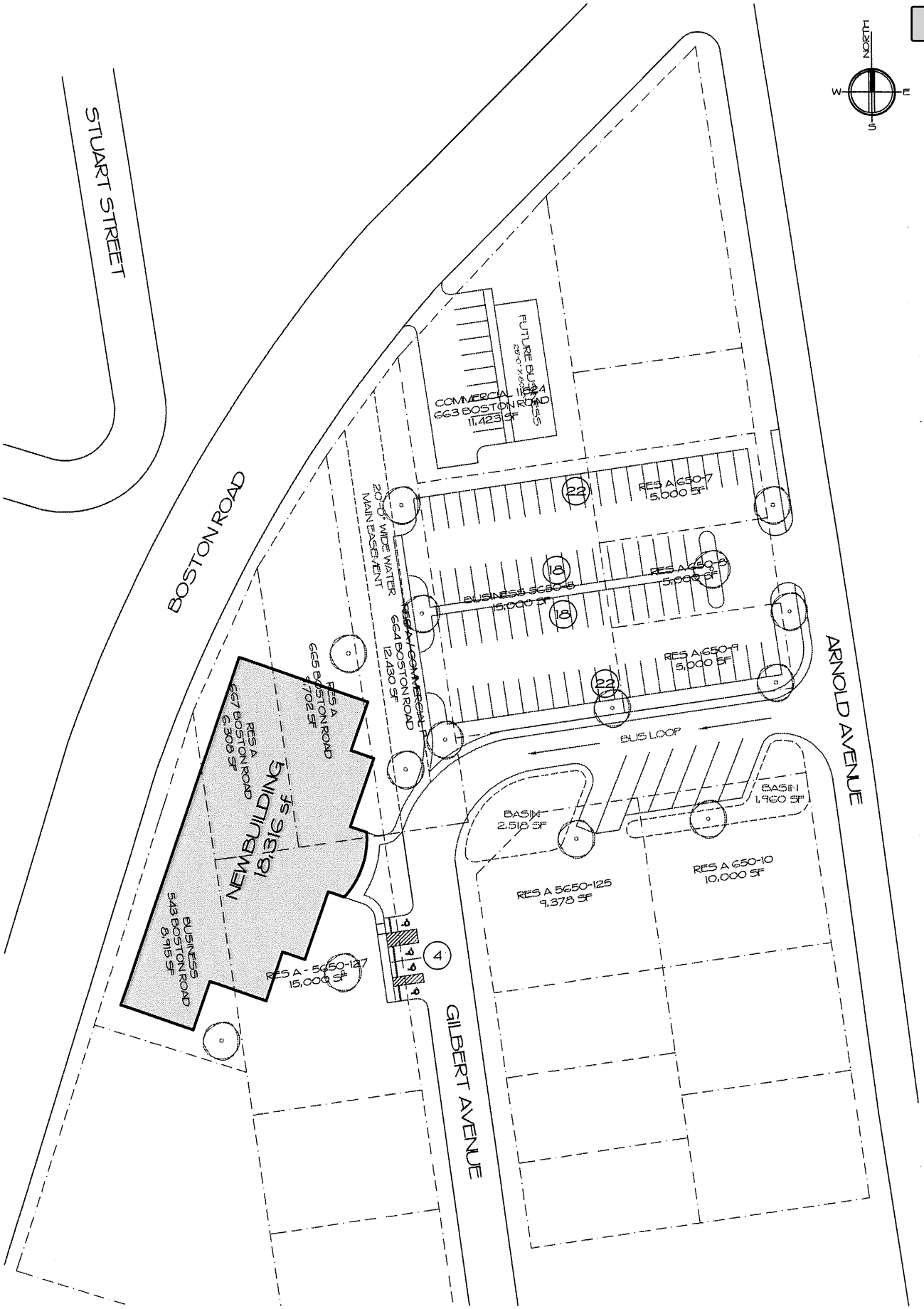
Lastly, the plans submitted do not include building elevations. Due to the fact that the rear of the building will be facing Boston Road, the staff is going to want to review this elevation specifically to ensure it is appropriately designed. The staff does not want to see a solid blank wall along Boston Road. Further, detailed landscaping plans will need to be submitted as well. One of the issues the staff will want to ensure is that the residential homes directly to the south of this development are adequately buffered. Again, if this zone change is approved, a full Site Plan Review will be reviewed by the Planning Board. At that time, final plans will need to be submitted and the staff will be reviewing those plans to ensure all the issues outlined above have been addressed.

After a full review of the plans submitted and after visiting the site, the staff fully supports the proposed zone change. Due to the fact that this site is located along the commercial corridor of Boston Road, the staff believes that a zone change to Business A is appropriate. Further, the staff believes that the proposed development will not have an adverse impact on the surrounding properties or on the neighborhood as a whole.

RECOMMENDATION

Approve.

Attachment: 3224_SS_Boston_Road_2021 (6351 : SS Boston Road (A.K.A. 534), Et.Al.)



SITE PLAN - OPTION E

1"=50'-0"

SHEET	A1
OF	1

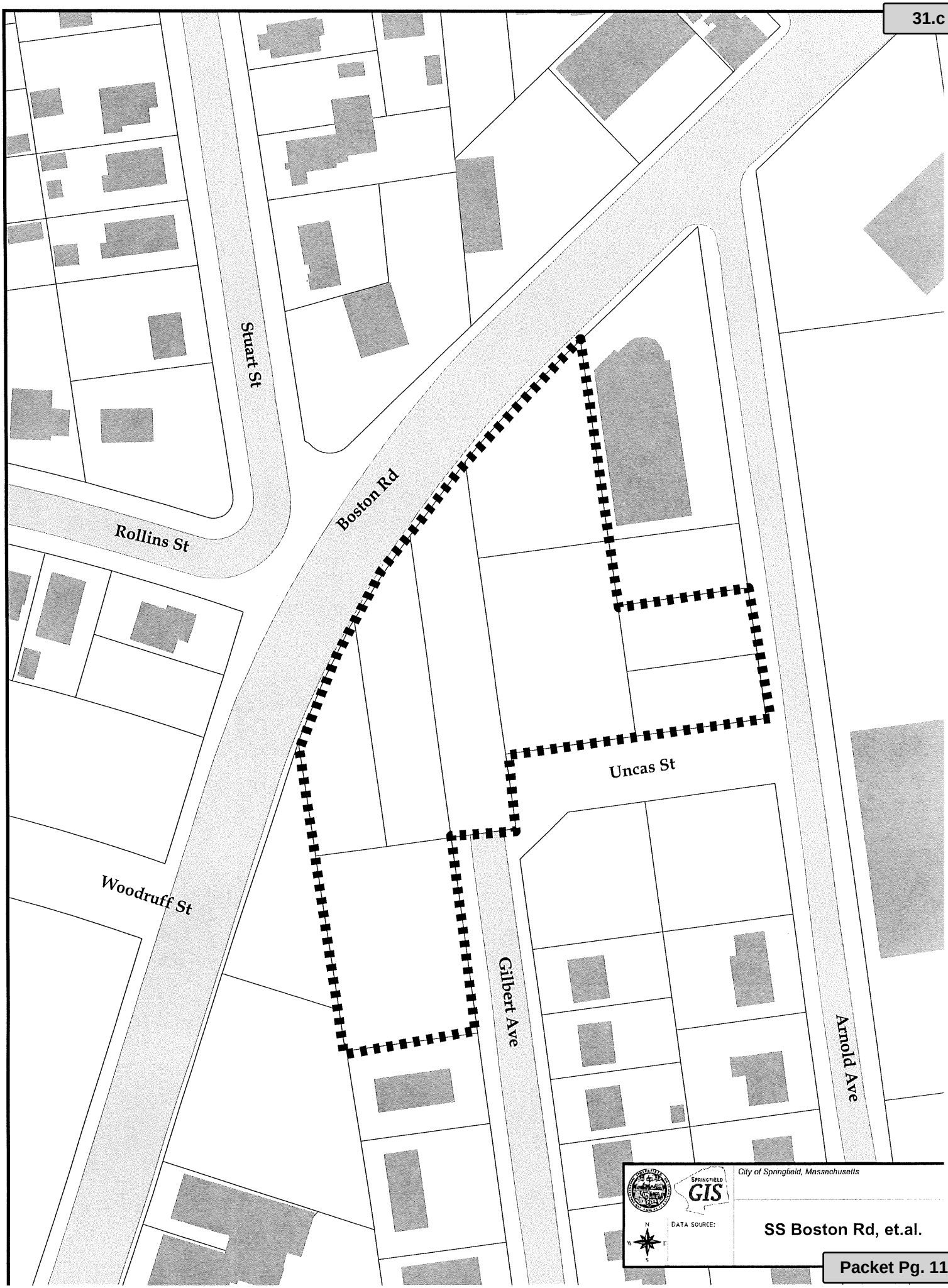
THE CENTER AFTER SCHOOL
PROGRAM INC.
543 BOSTON ROAD
SPRINGFIELD, MA 01119

CHECK		REVISIONS	DATE
DRFTSN	MPG		
PROJ.1			
PROJ.2			
PROJ.3	RSB		
DATE:	03.11.21		
PROJECT No.			

ROY S. BROWN ARCHITECTS
85 CHILSON ROAD
WILBRAHAM, MA 01095
p 413.596.2360
f 413.596.2360
email RSBA85@YAHOO.COM

COPYING WITHOUT WRITTEN PERMISSION SUBJECT TO L

Attachment: 3224_SS_Boston_Road_2021 (6351 : SS Boston Road (A.K.A. 534), Et.Al.)



Attachment: 3224_SS_Boston_Road_2021 (6351 : SS Boston Road (A.K.A. 534), Et.Al.)

To The City Council of the City of Springfield:

The undersigned respectfully petition your honorable body

to change the zoning of the properties known as SS Morris Street (08850-0046, 0038, 0037, 0036 & 0035) and NS Central Street (02560-0009, 0010, 0013, 0015, 0017 & 0019) from Industrial A to Residence C and the properties known as NS Morris Street (08850-0013, 0016, 0018 & 0019) from Commercial P to Residence C.

Mailing Address:

36 Court Street
Springfield, MA 01103

Petitioner:

Springfield Planning Board

BY: _____
Springfield Planning Board

BY: _____
Springfield Planning Board

BY: _____
Springfield Planning Board

BY: _____
Springfield Planning Board

BY: _____
Springfield Planning Board

BY: _____
Springfield Planning Board

BY: _____
Springfield Planning Board

BY: _____
Springfield Planning Board

RECEIVED
2021 JUL 28 P 10:45
CITY CLERK'S OFFICE
SPRINGFIELD, MA

Attachment: 202107291154544 35 (6352 : SS Morris Street, Et.Al.)

CITY OF SPRINGFIELD

IN THE YEAR TWO THOUSAND AND TWENTY-ONE

AN ORDINANCE

AMENDING SECTION 47 OF THE BUILDING ZONE MAP

Be it ordained by the City Council of the City of Springfield as follows:

SECTION 1. The Zoning Ordinance of the City of Springfield, Massachusetts entitled "An Ordinance for Consolidating and Arranging, Enlarging, Modifying and Amending the Ordinances of the City Restricting Buildings, Structures, and Premises According to Their Use or Construction to Specified Parts of the City", text enacted, May 28, 2013, as amended, is hereby further amended by changing from **Industrial A to Residence C and Commercial P to Residence C** the zoning on **Plot #3223**, **Section 47** of the Building Zone Map as indicated in red ink on the plan thereof hereto attached and marked **"Section 47 Building Zone Map of the City of Springfield."**

Approved as to Form;

Associate City Solicitor

In accordance with Mass. Gen. Laws c. 40A, section 5, the Planning Board held a hearing on August 18, 2021 and September 1, 2021 regarding the above Ordinance amendment.

__3__ Person(s) appeared in favor, and ___0____Person(s) appeared in opposition.

Gloria DeFillipo, Chairperson

Attachment: 3223_SS_Morris_St_2021_PB_Report (6352 : SS Morris Street, Et.Al.)

CITY OF SPRINGFIELD

IN THE YEAR TWO THOUSAND AND TWENTY-ONE

AN ORDINANCE

AMENDING SECTION 47 BUILDING ZONE MAP

SECTION 1. The Zoning Ordinance of the City of Springfield, Massachusetts entitled "An Ordinance for Consolidating and Arranging, Enlarging, Modifying and Amending the Ordinances of the City Restricting Buildings, Structures, and Premises According to Their Use or Construction to Specified Parts of the City", text enacted, May 28, 2013, as amended, is hereby further amended by changing from **Industrial A to Residence C and Commercial P to Residence C** the zoning on **Plot #3223**, **Section 47** of the Building Zone Map as indicated in red ink on the plan thereof hereto attached and marked **"Section 47 Building Zone Map of the City of Springfield."**

Attachment: 3223_SS_Morris_St_2021_PB_Report (6352 : SS Morris Street, Et.Al.)

REPORT TO CITY COUNCIL
ZONE CHANGE HEARING

PETITION: #3223 **DATE: September 2, 2021**
SECTION: 47

To the Honorable Mayor and City Council of the City of Springfield, Massachusetts, the Planning Board submits the following report on the Zone Change Petition, which was referred to the Board for its recommendation:

PETITIONER: Springfield Planning Board

ADDRESS: SS Morris Street (08850-0046, 0038, 0037, 0036 & 0035), NS Central Street (02560-0009, 0010, 0013, 0015, 0017 & 0019) and NS Morris Street (08850-0013, 0016, 0018 & 0019)

CHANGE REQUESTED: Proposed zone change from Industrial A and Commercial P to Residence C

PETITIONER'S PURPOSE STATEMENT: Townhouse development

DATE OF PUBLIC HEARING: August 18, 2021 & September 1, 2021

DATE OF FINAL DECISION: September 1, 2021

BOARD MEMBERS PRESENT and COUNT: seven (7): Ms. Morin. Ms. Defillipo, Ms. Choi, Mr. Cunningham, Mr. Daniele, Ms. McQuade and Mr. Florian

FINAL MOTION: APPROVE

IN FAVOR: seven (7): Ms. Morin. Ms. Defillipo, Ms. Choi, Mr. Cunningham, Mr. Daniele, Ms. McQuade and Mr. Florian

OPPOSED: zero (0)

ABSTAINED: N/A

RECOMMENDATION: APPROVE

Respectfully submitted,

Gloria DeFillipo

Gloria DeFillipo, Chairperson

Attachment: 3223_SS_Morris_St_2021_PB_Report (6352 : SS Morris Street, Et.Al.)

OFFICE OF PLANNING & ECONOMIC DEVELOPMENT
ANALYSIS FOR A ZONE CHANGE

SS MORRIS STREET, ET.AL
INDUSTRIAL A/COMMERCIAL P TO RESIDENCE C

GENERAL INFORMATION

Petitioner:	Springfield Planning Board
Request:	Industrial A and Commercial P to Residence C
Location:	SS Morris Street (08850-0046, 0038, 0037, 0036 & 0035), NS Central Street (02560-0009, 0010, 0013, 0015, 0017 & 0019) and NS Morris Street (08850-0013, 0016, 0018 & 0019)
Parcel Size:	Approximately 95,563 s.f. (2.1 acres)
Purpose:	Townhouse development
Surrounding Land Use and Zoning:	The property is located in the Pine Pont neighborhood. The site is located in an area with a mix of commercial and residential uses. The surrounding land uses include: To the north are an office building and two-family homes zoned Business A and Business B. To the south are townhomes zoned Residence C. To the east are an apartment complex and three-family home zoned Residence C and Commercial A. To the west are a single and two-family home zoned Residence C.
Site Visit:	8-4-21
Neighborhood Council Notification:	South End Citizens Council: 8-2-21
Planning Board Hearing Date:	8-18-21/9-1-21

SPECIAL INFORMATION

Traffic & Parking:	n/a
Physical Characteristics:	n/a
Other Notes:	n/a

ANALYSIS

The Springfield Planning Board has petitioned to re-zone the properties known as SS Morris Street and NS Central Street from Industrial A to Residence C and the properties known as NS Morris Street from Commercial P to Residence C. These properties are currently vacant and were part of the former Gemini

Attachment: 3223_SS_Morris_St_2021 (6352 : SS Morris Street, Et.Al.)

textile mill site located in the South End. These parcels were taken by the City for tax title issues and were recently put out for a Request for Proposals (RFP). A successful bidder was chosen and has submitted plans to construct a number of townhouse dwellings. A change to Residence C is required to move this development forward.

As noted above, this site was the former Gemini site and has been vacant for a number of years. The former Gemini building was destroyed in a fire back in 2003 and subsequently demolished. Environmental work on the site was completed by the City back in 2008.

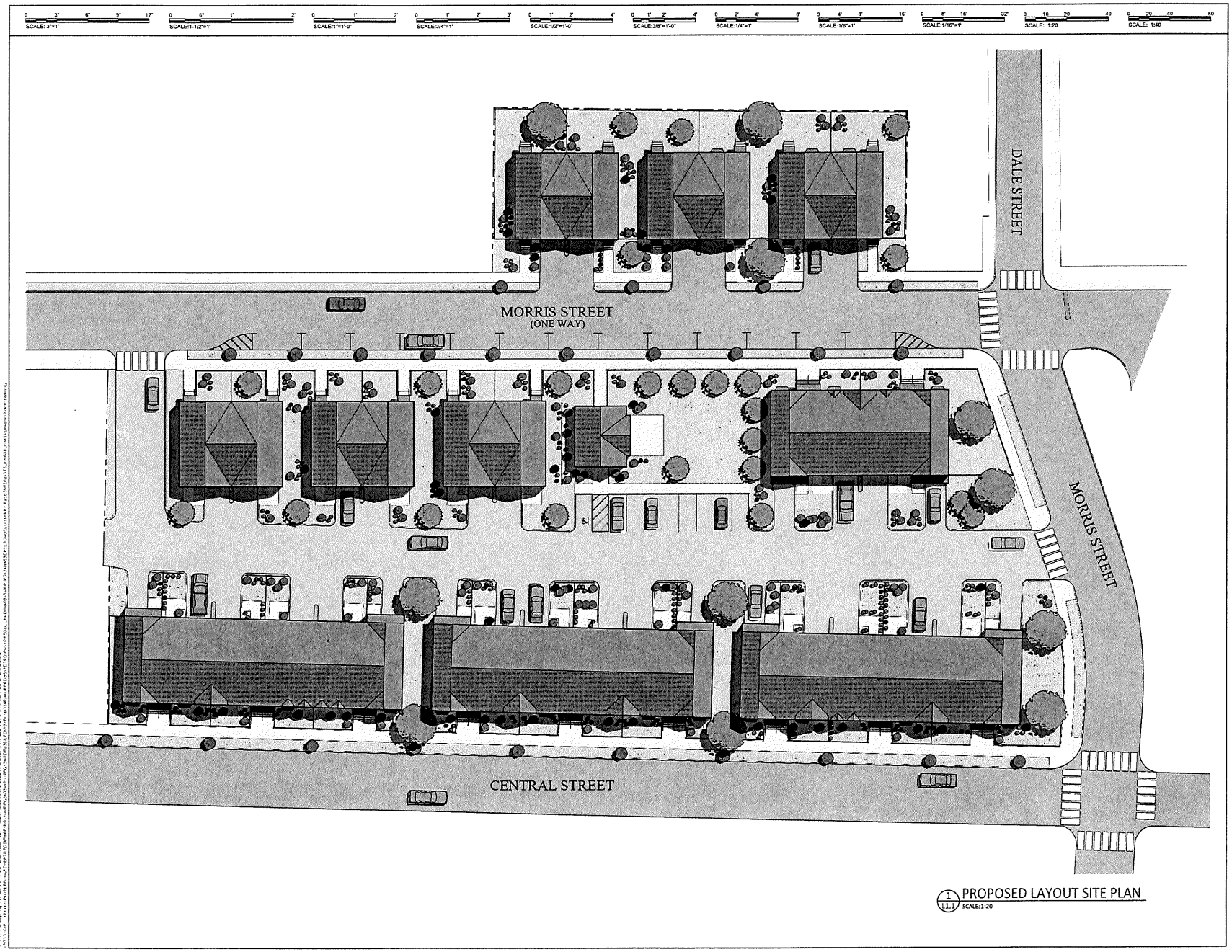
Recently, a RFP was put out by the City looking for options for the redevelopment of these parcels. One (1) development proposal was received and reviewed by the RFP committee, which included representation from the Ward City Councilor as well as the South End Citizens Council. The proposal submitted indicated that the site would be redeveloped into thirty-three (33) new housing units incorporated within ten (10) townhomes style units (see attached plan). It should be noted that the number of units is based off a conceptual plan and that final plans are currently in the process of being drafted. Due to the fact that these parcels are currently zoned Industrial A and Commercial P, a zone change is required in order to complete this project. It should also be noted that in addition to the zone change, a special permit from the City Council will also be required.

After a full review of the RFP submission and plans submitted, the staff fully supports the proposed zone change. The design of these townhouse units will be similar to what already exists along Central Street and will add much needed housing within the South End. As noted above, the proposed zone change is the first step in this development process. The developer is working closely with the city and the South End Neighborhood on final designs and the staff firmly believes that the final product will be a welcomed asset to the South End Neighborhood as well as to the City as a whole.

RECOMMENDATION

Approve.

Attachment: 3223_SS_Morris_St_2021 (6352 : SS Morris Street, Et.Al.)



ArchitectureEL
Environmental Life Inc.

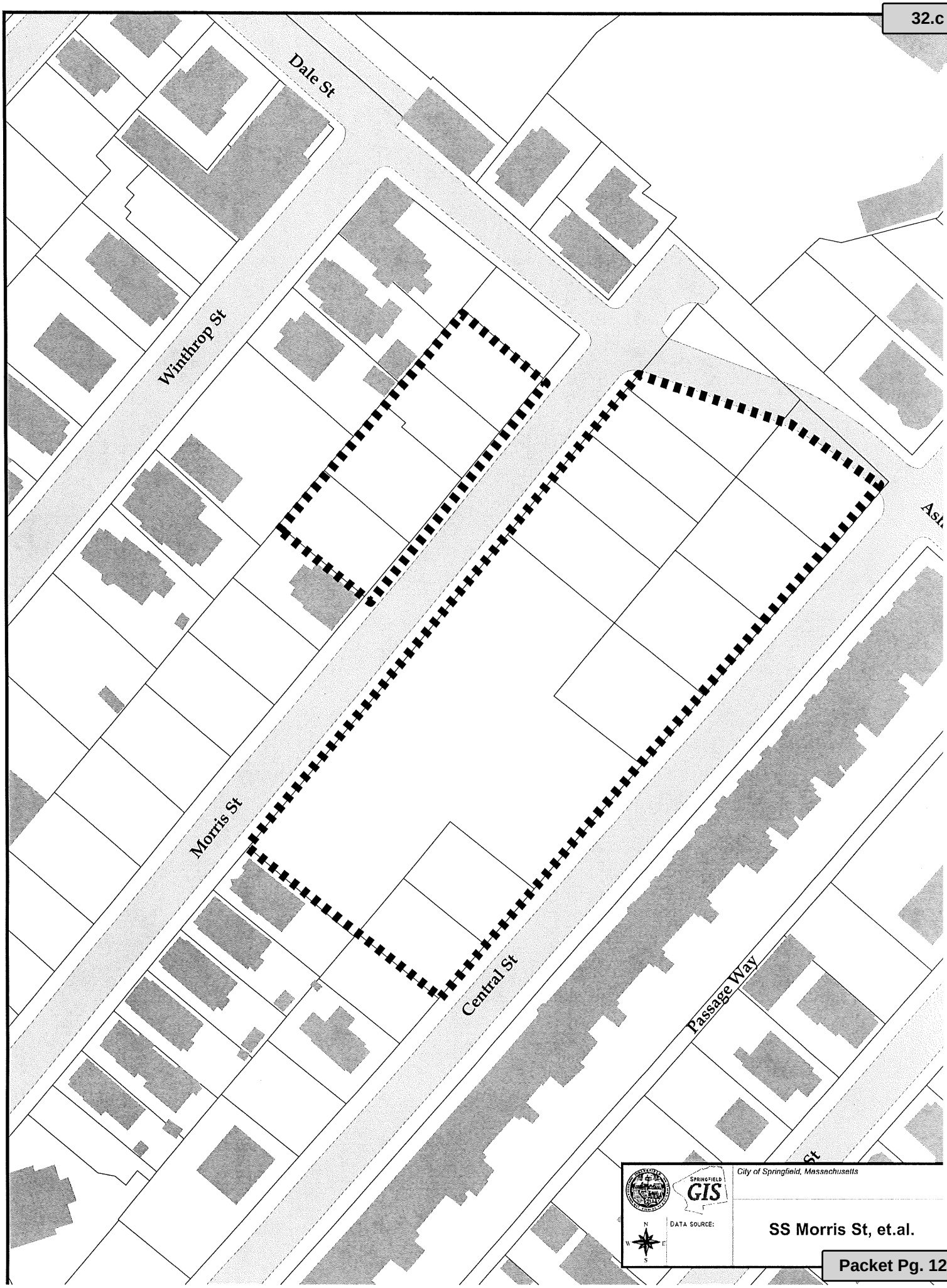
East Longmeadow,
ph. 413-525-8700
Harwich Port, MA
ph. 508-251-9076

GEMINI TOWNHOUSES

86 MORRIS ST
SPRINGFIELD, MA

PROPOSED SITE PLAN

L1.1



Attachment: 3223_SS_Morris_St_2021 (6352 : SS Morris Street, Et.Al.)

21-07

C I T Y O F S P R I N G F I E L D

In City Council, June 28, 2021

ORDERED, that the Rules of the Road approved September 8, 1936, as amended be further amended by striking out under Sections 2 through 13 of Article V, the following:

LONGHILL ST. 100 feet northerly direction from Sumner Ave. for 32 feet.

AND, further amending by inserting under Section 2(a) of Article V, "No Parking Anytime", as follows:

LONGHILL ST. "No Parking MON 12pm thru TUE 12 pm " starting 100 feet northerly direction from Sumner Ave. for 32 feet.

Attachment: 21-07 Order NOPARKING Longhill St. (6304 : 21-07 Order NOPARKING Longhill St.)

SPRINGFIELD TRAFFIC COMMISSION

Date and Time – Monday, March 1, 2021 10:15 am

Location: 70 Tapley Street Springfield MA. Conference Room (Zoom Meeting)

The following were present on the Traffic Commission:

Clodo Concepcion, Chairperson
Hector Velez, DPW
Fred Shubrick, Member
Mike Hess, Fire Department
Danny Baro, Parking Authority
Robert P. Shewchuk, Law Department
Mel Kwatowski, Police Department
Kateri Walsh, City Council

MEETING MINUTES:

Mr. Clodo Concepcion called the March 1, 2021 Traffic Commission meeting to order.

Mr. Clodo Concepcion presented the first order of business, to accept the meeting minutes from Monday, April 5, 2021.

The minute of April 5, 2021 was approved by The Traffic Commission.

New Business:

21-02 Traffic Commission Election. Per City Ordinance the election of Traffic Commission Officers shall be

Clodo Concepcion recommended continuing with the same Traffic Commission members for 2021.

Fred Shubrick makes a motion.
Mel Kwatowski seconds the motion.

The recommendation was approved by The Traffic Commission.

21-03 Traffic Control Agreement. Project regarding Cottage Street at Robbins Road/ Industry Avenue Intersection.

Hector Velez said that this a Traffic Control Agreement for a MasDot project on Cottage Street at Robbins Road that Traffic Commission have to vote to approved to send it for the final approval to City Council.

Kateri Walsh makes a motion to approve the Traffic Control Agreement of Cottage Street at Robbins Road/ Industry Avenue.

Attachment: minute 3-1-2021 (6304 : 21-07 Order NOPARKING Longhill St.)

Mel Kwatowski seconds the motion.

The Traffic Commission unanimously approved the Traffic Control Agreement of Cottage Street at Robbins Road/ Industry Avenue Intersection project.

21-04 Wellington Street. Remove No Parking 8:00am to 6:00pm- from Wilbraham Rd., to King St.

Hector Velez explain that this is a request to install a Hcap parking in front of 35 Wellington Street but the street is no parking and I have to remove the no parking on the east side of the street first to install the Hcap parking.

Danny Baro asked if the removal of the no parking is just in front of the 35 Wellington Street.

Mr. Velez said that have to remove the no parking on the east side from Wilbraham Road to King St. to install the request of the handicap parking.

Robert P. Shewchuk recommend to remove the No Parking 8:00am to 6:00pm for a 90 days trial.

Danny Baro makes a motion for remove the no parking on 90 days trial.

Kateri Walsh seconds the motion.

The Traffic Commission unanimously approved the removal of No Parking 8:00am to 6:00pm- from Wilbraham Rd., to King St. for a period of a 90 days trial.

21-05 City Ordinance. Amendment of Chapter 327 Solid Waste.

Tabled

21-06 Steven Street. No Parking 6AM to 6PM "starting 788 feet from Page Blvd southerly direction west side of Stevens Street for 382 Feet./ No Parking Any Time" starting 992 feet from Page Blvd southerly direction east side of Stevens Street for 121 Feet.

Hector Velez said I have to verify if they changed the no parking signs on Steven Street because they installed them without time limit and they have to change them.

Tabled

Mr. Velez said that Longhill Street, Vermont Street and Bowdoin Street is more than 90 days that he don't have any complains and is working so far.

21-07 Longhill Street. Please install "No Parking MON 12pm thru THU 12 pm " starting 100 feet northerly direction from Sumner Ave. for 32 feet. / No Parking Any Time" starting 130 feet northerly direction from Sumner Ave. for 60 feet. Front of house 171 Longhill Street.

21-08 Vermont Street. No Parking Firefighter Only" north side of Vermont Street starting from 25 feet from thr corner of White Street and Vermont Street 140 feet eastherly.

21-09 Bowdoin Street. No Parking form 5:00 PM to 6:00 AM" both side of Bowdoin Street from ST James Ave. 480 feet on the west side and 100 feet on the east side.

Traffic Commission recommends sending the traffic regulation from 21-07 to 21-09 to City Council to make it permanently.

Mr. Clodo Concepcion adjourn the meeting around 11:15am

Attachment: minute 3-1-2021 (6304 : 21-07 Order NOPARKING Longhill St.)

NOTICE OF MEETING

SPRINGFIELD TRAFFIC COMMISSION

MEETING AGENDA

Monday, March 1, 2021

Meeting Hour:
10:15 A.M

LOCATION:

In order to ensure that City officials can satisfy CDC social distancing guidelines to avoid exposure to contagions, the City of Springfield is providing public notice pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, that this meeting will be held utilizing remote participation technology via ZOOM.

ACCEPT MINUTES OF THE MEETING OF January 11, 2021

New items:

21-02 Traffic Commission Election. **Per City Ordinance the election of Traffic Commission Officers shall be held at the first Traffic Commission Meeting of the new calendar year.**

21-03 Traffic Control Agreement. **Project regarding Cottage Street at Robbins Road/ Industry Avenue Intersection.**

21-04 Wellington Street. **Remove No Parking 8:00am to 6:00pm- from Wilbraham Rd., to King St.**

21-05 City Ordinance. **Amendment of Chapter 327 Solid Waste.**

TRAFFIC REGULATIONS 90 days trail.

21-06 Steven Street. **No Parking 6AM to 6PM "starting 788 feet from Page Blvd southerly direction west side of Stevens Street for 382 Feet./ No Parking Any Time" starting 992 feet from Page Blvd southerly direction east side of Stevens Street for 121 Feet.**

21-07 Longhill Street. **Please install "No Parking MON 12pm thru THU 12 pm " starting 100 feet northerly directio from Sumner Ave. for 32 feet. / No Parking Any Time" starting 130 feet northerly direction from Sumner Ave. for 60 feet. Front of house 171 Longhill Street.**

21-08 Vermont Street. **No Parking Firefighter Only" north side of Vermont Street starting from 25 feet from thr corner of White Street and Vermont Street 140 feet eastherly.**

21-09 Bowdoin Street. **No Parking form 5:00 PM to 6:00 AM" both side of Bowdoin Street from ST James Ave. 480 feet on the west side and 100 feet on the east side.**

NOTE: If you are unable to attend this meeting, please notify Hector Velez at 784-4891 or hvelez@springfieldcityhall.com to ensure a quorum.

By: Christopher M. Cignoli

Christopher M. Cignoli, Secretary
Springfield Traffic Commission

Copies of said petition, texts and maps may be requested by email or phone or viewed at Tapley Street by appointment. Emails should be directed to HVelez@springfieldcityhall.com or by calling the Traffic Commission at (413) 784-4891

Attachment: Agenda 3-1-21 (6304 : 21-07 Order NOPARKING Longhill St.)

21-02

TRAFFIC COMMISSION MEMBERS 2020

1. Clodo Concepcion, Chairperson
   121 Mallowhill Road Springfield Ma 01129
   Work No. 787-7716 (at Greenleaf Center)
   Home No. 783-4807
   Email; cconcepcion@springfieldcityhall.com

2. Robert P. Shewchuk, Esq.
   Law Department
   36 Court Street, Room 210
   Springfield, MA 01103
   Tel. 413-787-6511
   Email; RShewchuk@springfieldcityhall.com

3. Fred Shubrick, Member
   6 Olney Ave, Springfield, MA 01109
   Tel. 413-563-7810
   Email; fshubrick@yahoo.com

4. Christopher M. Cignoli, Secretary
   (Hector Velez)
   Director, Department of Public Works
   70 Tapley Street, Springfield, MA 01104
   Tel. 413-787-6224
   Email; ccignoli@springfieldcityhall.com

5. Danny Baro
   Operations Director
   Springfield Parking Authority
   150 Bridge Street, Springfield, MA 01103
   Tel. 413-787-6118
   Email; dbaro@springfieldparkingauthority.com

6. Mel Kwatowski, Sgt.
   Police Department
   130 Pearl Street
   Springfield, MA 01105
   Tel. 413-787-6330
   Cell. 413-348-4419
   Email; mkwatowski@springfieldpolice.net

7. Mike Hess, Deputy Chief
   Fire Department
   605Worthington Street Springfield MA 01105
   Tel. 413-539-1722
   Email; mhess@springfieldcityhall.com

8. Kateri Walsh, City Council
   36 Court Street Springfield, MA 01103
   Tel. 413-787-6170
   Cell. 413- 222-6722
   Email: kwalsh@springfieldcityhall.com

Attachment: Agenda 3-1-21 (6304 : 21-07 Order NOPARKING Longhill St.)

21-03

Charles D. Baker, Governor
Karyn E. Polito, Lieutenant Governor
Jamey Tesler, Acting Secretary & CEO
Jonathan L. Gulliver, Highway Administrator

massDOT
Massachusetts Department of Transportation
Highway Division

The Honorable Domenic J. Sarno
Office of the Mayor
Springfield City Hall
36 Court Street
Springfield, MA 01103

February 4, 2021

Dear Mayor Sarno,

Enclosed with this letter is an original Traffic Control Agreement for the Safety Improvement Project regarding the Cottage Street at Robbins Road/Industry Avenue Intersection in Springfield. This agreement is required by the Federal Highway Administration in accordance with Title 23 USC, Sections 109(d) and 116. The purpose of these Agreements is to assure that the ways within and adjacent to the project will be operated and maintained by the municipality as planned. Failure on the part of any municipality to execute and fulfill the terms of the Agreement may cause disqualification from participation in future Safety Improvement Projects.

This Agreement has been discussed with the project design engineer and municipal representatives. The proper officials are required to sign the Agreement and affix all attests and seals.

It is requested that all pertinent traffic regulations be enacted. In the instance where existing municipa regulations are in conflict with the Agreement, action must be taken to bring them into compliance with the Agreement.

Please submit to this office the signed Agreement and the signed, dated and executed originals of the regulation establishing the "Specific Provisions Section" as detailed in the Traffic Control Agreements. I any of the "Specific Provisions Section" is in effect, please provide a copy of the regulation. Upon completion please forward all required documents to: State Traffic Engineer, Room 7210, Ten Park Plaza, Boston, MA 02116, Attention: Joseph J. Amato, for processing.

If you have any questions regarding this matter, you can contact Joseph J. Amato of the Highway Safety Division at (857)368-9653.

Sincerely.

Neil E. Boudreau (Feb 5, 2021 08:32 EST)

Neil E. Boudreau
Assistant Administrator for Safety and Traffic Engineering

Ten Park Plaza, Suite 4160, Boston, MA 0211
Tel: 857-368-4636, TTY: 857-368-0655
www.mass.gov/massdot

Attachment: Agenda 3-1-21 (6304 : 21-07 Order NOPARKING Longhill St.)

MASSACHUSETTS DEPARTMENT OF TRANSPORTATION

TRAFFIC ENGINEERING

TRAFFIC CONTROL AGREEMENT

AGREEMENT BETWEEN THE
MASSACHUSETTS DEPARTMENT OF TRANSPORTATION AND THE
CITY OF SPRINGFIELD

FEDERAL AID PROJECT NO. **Pending** **AGREEMENT NO.** **Pending**

AGREEMENT, made this ____day of _____, 2021 by and between the Massachusetts Department of Transportation, hereinafter called **"MASSDOT,"** and the CITY of SPRINGFIELD, hereinafter called the **"CITY,"** pursuant to the provisions of 23 U. S. C. §§ 109(d) & 116, and in accordance with the official standards of MASSDOT, which have been adopted in conformity with the provisions and recommendations of the Manual on Uniform Traffic Control Devices for Streets and Highways published by the Department of Transportation, Federal Highway Administration, hereinafter called **"STANDARDS."**

WHEREAS, MASSDOT and the CITY have agreed that COTTAGE STREET AT ROBBINS ROAD/INDUSTRY AVENUE INTERSECTION IMPROVEMENT PROJECT being in whole or in part a city way, has qualified to participate in the Federal Aid Program with the work being financed in part by the Federal Government; and

WHEREAS, the United States Government, through its Department of Transportation, Federal Highway Administration, requires that the project area upon completion will be operated and maintained in an adequate manner; and

WHEREAS, the CITY approves the proposed plans for the improvements and upon completion of the project will be the responsibility of the CITY.

NOW, THEREFORE, in consideration thereof, the CITY hereby agrees to conform to the following provisions:

I. GENERAL PROVISIONS

A. All information, regulatory or warning signs, or other traffic control devices and all pavement or other markings within the ways located in the project area shall be designed, located and operated in accordance with the STANDARDS of MASSDOT for such devices.

Attachment: Agenda 3-1-21 (6304 : 21-07 Order NOPARKING Longhill St.)

B. The Police Department of the CITY shall be the enforcement agency for traffic regulations established in accordance with this AGREEMENT and the traffic devices installed in connection therewith.

C. Signed, dated and attested copies of amendments to the CITY traffic ordinances necessary for the enforcement of any specific provisions will be forwarded forthwith by the CITY to MASSDOT.

II. SPECIFIC PROVISIONS

A. RIGHT TURN ONLY
Cottage Street westbound at Robbins Road

B. **LEFT LANE MUST TURN LEFT**
Cottage Street eastbound at Industry Avenue
Industry Avenue northbound at Cottage Street
Robbins Road southbound at Cottage Street

C. **RIGHT LANE MUST TURN RIGHT**
Cottage Street westbound at Robbins Road

D. **BICYCLE LANE**
Cottage Street, both sides, west of Robbins Road, for approximately 450 feet
Cottage Street, both sides, east of Robbins Road, for approximately 400 feet
Industry Avenue, both sides, south of Cottage Street, for approximately 400 feet
Robbins Road, both sides, north of Cottage Street, for approximately 450 feet

E. RIGHT TURN YIELD TO CYCLISTS
Cottage Street westbound, approximately 400 feet east of Robbins Road

F. NO PARKING ANYTIME
Cottage Street, both sides, west of Robbins Road, for approximately 450 feet
Cottage Street, both sides, east of Robbins Road, for approximately 600 feet
Industry Avenue, both sides, south of Cottage Street, for approximately 550 feet
Robbins Road, both sides, north of Cottage Street, for approximately 450 feet

G. **NO TURN ON RED**
Cottage Street eastbound at Industry Avenue
Industry Avenue northbound at Cottage Street
Robbins Road southbound at Cottage Street

H. **LEFT TURN YIELD ON GREEN**
Cottage Street eastbound at Industry Avenue
Industry Avenue northbound at Cottage Street
Robbins Road southbound at Cottage Street

Attachment: Agenda 3-1-21 (6304 : 21-07 Order NOPARKING Longhill St.)

III. ACCESS AND EGRESS

Within the limits of the Federal Aid Project, neither additional driveways (residential or commercial) nor relocation or alteration of existing driveways shall be permitted unless they are in conformance with MASSDOT STANDARDS and receive prior written approval from MASSDOT.

IV. TRAFFIC ISLANDS

Traffic islands or median islands and traffic devices thereon are not to be installed, altered or removed without the prior written approval of MASSDOT. Parking is prohibited on and adjacent to all traffic islands and median islands within the Federal Aid Project area.

V. TRAFFIC CONTROL SIGNALS

A. Traffic Control Signals shall be operated in strict accordance with the requirements and stipulation of the applicable permit.

B. Changes in the operation of the traffic control signals located in the Federal Aid Project area are not to be made without the prior written approval of the DEPARTMENT.

C. Traffic Control Signals, the operation of which are pertinent to the Federal Aid Project area covered by this Agreement, will be installed to control traffic as shown on the plans for this Federal Aid Project. All power charges for the operation of the installation will be the responsibility of the CITY as well as charges for maintenance and control. The traffic control signals listed below will be under the ownership of the CITY.

Cottage Street at Robbins Road/Industry Avenue

VI. MISCELLANEOUS

Traffic Controls or regulations instituted whether by MASSDOT or the CITY on ways or parts thereof within the Federal Aid Project are to remain in force and effect until proposed future changes have been approved in writing by MASSDOT.

MASSDOT will not approve any future proposed traffic control changes within the Federal Aid Project, which will in the opinion of MASSDOT, lessen to any degree the efficient utilization of the highway for traffic purposes.

VII. MAINTENANCE

The CITY, pursuant to the provisions of 23 U.S.C. §§ 109(d) & 116, shall properly maintain the way and all traffic signs and pavement markings under the control of the CITY within the project area.

VIII. PENALTY

Continued and willful failure on the part of the CITY to fulfill its responsibility in the proper maintenance, operation, and enforcement of the traffic regulations of the completed project may disqualify the CITY from

Attachment: Agenda 3-1-21 (6304 : 21-07 Order NOPARKING Longhill St.)

participation in future Federal Aid Projects in which the CITY has maintenance responsibility, as provided in Title 23 USC.

Such failure shall result in the withholding or withdrawal of the unexpended balance of any funds assigned to the CITY, under the provisions of MASS. GEN. LAWS ch. 90, § 34.

IN WITNESS WHEREOF, the Parties hereto have executed this AGREEMENT on the day and year first written.

CITY OF SPRINGFIELD	**MASSACHUSETTS DEPARTMENT OF TRANSPORTATION**
_____	_____
MAYOR	**HIGHWAY ADMINISTRATOR**

LEGAL CERTIFICATION

This will certify that the CITY has complied with all applicable State Laws and its By-Laws and Ordinances as they apply to this AGREEMENT and that this AGREEMENT is a valid, binding Agreement with the CITY.

_____	_____
DATE	**CITY COUNSEL**

CERTIFICATE OF SIGNATORY

This will certify that the below named individuals are duly authorized and empowered to execute and deliver this AGREEMENT on behalf of the City of SPRINGFIELD.

NAME:	**Domenic J. Sarno**	**TITLE:**	**MAYOR**
SIGNED:	_____	**ATTEST**	**Tasheena M. Davis**
			CITY CLERK
DATE:	_____		
		SIGNED:	_____

Attachment: Agenda 3-1-21 (6304 : 21-07 Order NOPARKING Longhill St.)

Velez, Hector

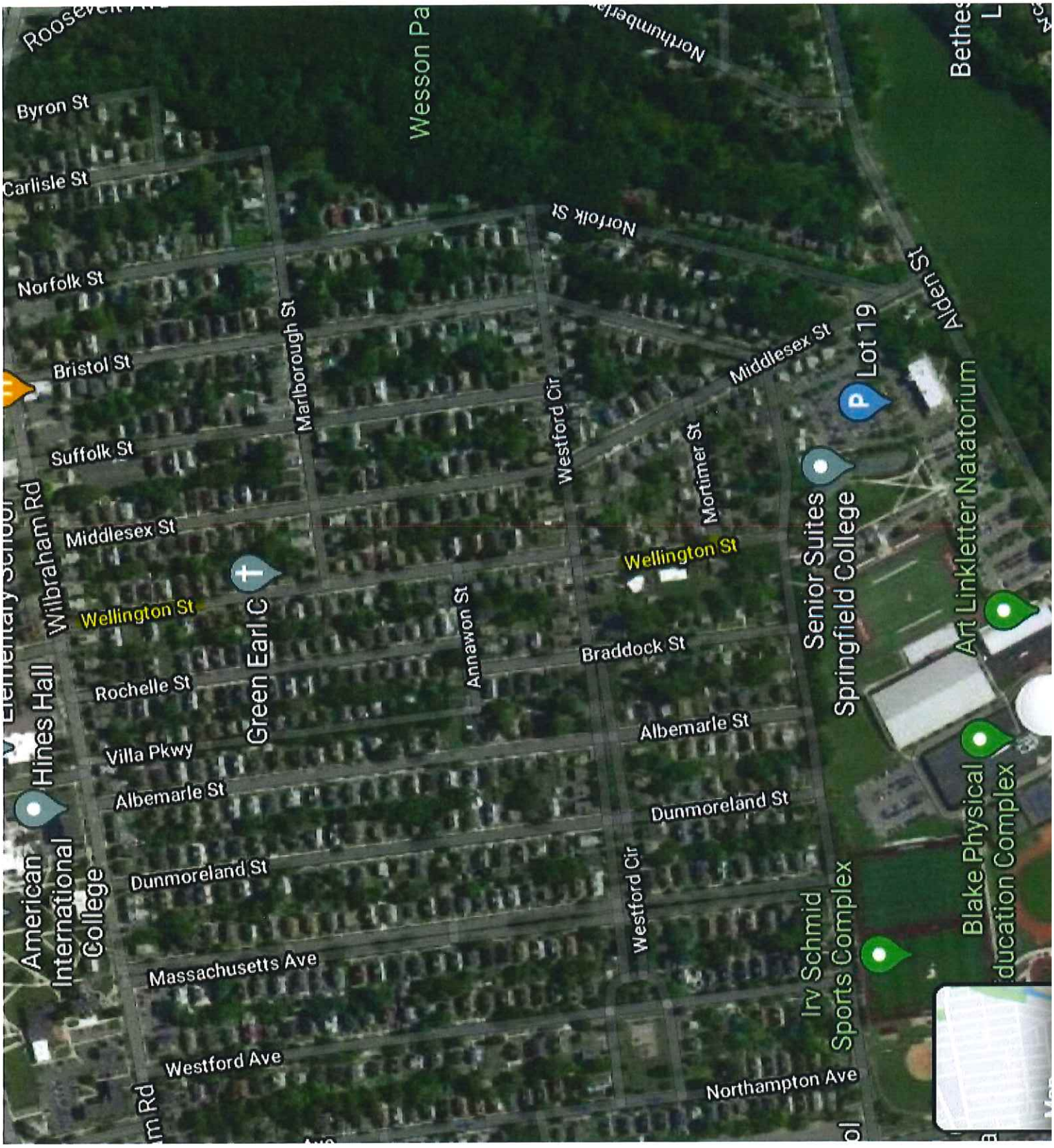
From: Cignoli, Chris
Sent: Wednesday, February 03, 2021 1:17 PM
To: Velez, Hector; Krar, Andrew; DeSantis, Vincent
Subject: Stop Sign
Attachments: AMR Stop Sign.docx

Hector----Have received a request from AMR Ambulance Company on Cottage Street. Their access roadway needs to have a stop sign installed at its intersection with Cottage Street. See attached location. Could you please have one installed as soon as possible? Thank you!

Christopher M. Cignoli, P.E.
Director of Public Works
City of Springfield
70 Tapley Street
Springfield, MA 01104
Office 413-750-2808
Cell 413-887-9321
Fax 413-787-6029

Attachment: Agenda 3-1-21 (6304 : 21-07 Order NOPARKING Longhill St.)

21-04



Attachment: Agenda 3-1-21 (6304 : 21-07 Order NOPARKING Longhill St.)

21-05

Be it ordained by the City Council of the City of Springfield, in session assembled, that the Code of Ordinances of the City of Springfield, is hereby amended by inserting the following new Article VI Section 32 within Chapter 327:

Chapter 327

ARTICLE Vi Appeal Process

§ 327-32 Appeals.

A. Any customer whose rubbish collection and/or recycling services have been revoked shall be notified in writing by the Department of Public Works (DPW). Such customer may appeal said revocation to the Solid Waste Exception Committee, herein established for the sole purpose of hearing appeals under this subsection, consisting of, the City Treasurer or his/her designee, the 311 Call Center Director or his/her designee, and a representative of the Law Department as the Director of DPW's designee. A written request for an appeal hearing shall be submitted to the Director of DPW within fifteen (15) days after receipt of notice of revocation of said services.

B. Within fifteen (15) days of the DPW Director's receipt of notice of said appeal, the Solid Waste Exception Committee shall schedule a date, time and place for an administrative appeals hearing, and provide notice to the petitioner of the appeal. At the conclusion of the appeals hearing, the Committee shall render a decision on the appeal, and shall have the authority to sustain, modify, or overturn the notice of revocation. The Committee's decision shall be in writing and shall be sent to the Director of Public Works and the appealing party, within thirty (30) days after the hearing is concluded. The administrative ruling of the Solid Waste Exception Committee shall be final.

Attachment: Agenda 3-1-21 (6304 : 21-07 Order NOPARKING Longhill St.)

21-06

TRAFFIC ENGINEERING
Springfield, Ma. Dept. Public Works

DEPARTMENT OF PUBLIC WORKS
GENERAL WORK ORDER

20100723

Street Name: **STEVENS ST.** Date: **11/25/2020**

Catagory **Traffic Maint.** Route To:: **Signs** Traffic Signal Number

Please install "No Parking Any Time" starting 992 feet from Page Blvd southerly direction east side of Stevens Street for 121 Feet.

(see attached sketch and photo).
Thanks.

Sketch if Required

Reported By: Joseph Freedman Authorized By: hvelez

Time Started: Time Arrived Time Completed Total Time:

Work Completed Date Completed Completed By:

Comment

Materials Used:	Part Number	Quantity	Unit Price	Cost

	Hours Used	O.T. Hours	Truck No	Truck Hours	Date
Technician(s)					
Helper(s)					

Attachment: Agenda 3-1-21 (6304 : 21-07 Order NOPARKING Longhill St.)

TRAFFIC ENGINEERING
Springfield, Ma. Dept. Public Works

DEPARTMENT OF PUBLIC WORKS
GENERAL WORK ORDER

20100722

Street Name: **STEVENS ST.** Date: **11/24/2020**

Catagory **Traffic Maint.** Route To:: **Signs** Traffic Signal Number

Please install "No Parking 6AM to 6PM " starting 788 feet from Page Blvd southerly direction west side of Stevens Street for 382 Feet.

(see attached sketch and photo).
Thanks.

Sketch if Required

Reported By: Joseph Freedman Authorized By: hvelez

Time Started: Time Arrived Time Completed Total Time:

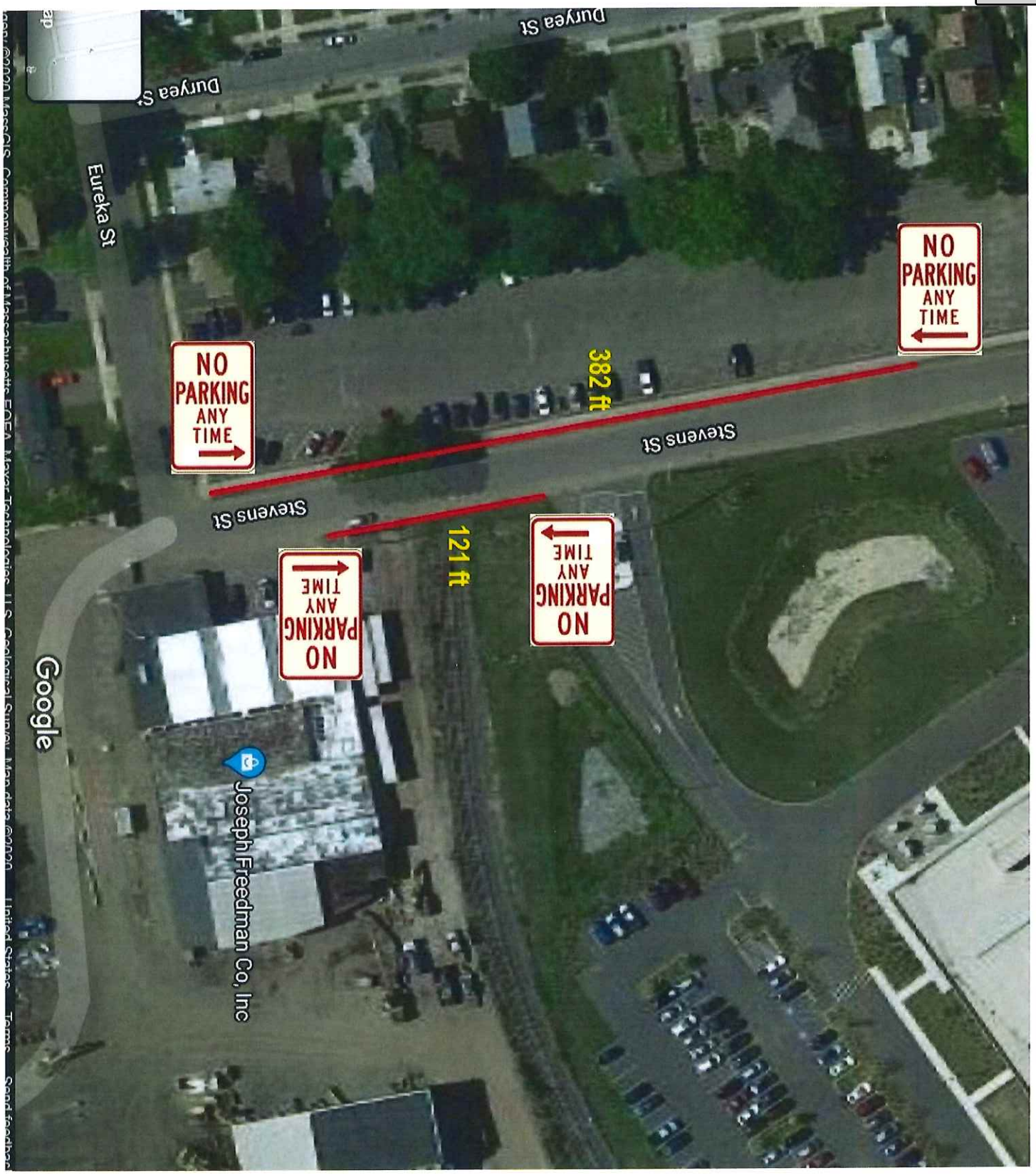
Work Completed Date Completed Completed By:

Comment

Materials Used:	Part Number	Quantity	Unit Price	Cost

	Hours Used	O.T. Hours	Truck No	Truck Hours	Date
Technician(s)					
Helper(s)					

Attachment: Agenda 3-1-21 (6304 : 21-07 Order NOPARKING Longhill St.)



Attachment: Agenda 3-1-21 (6304 : 21-07 Order NOPARKING Longhill St.)

21-070

TRAFFIC ENGINEERING
Springfield, Ma. Dept. Public Works

DEPARTMENT OF PUBLIC WORKS
GENERAL WORK ORDER

20100719

Street Name: **LONGHILL ST.** Date: **11/17/2020**

Catagory **Traffic Maint.** Route To:: **Signs** Traffic Signal Number

Please install "No Parking MON 12pm thru THU 12 pm " starting 100 feet northerly direction from Sumner Ave. for 32 feet.

(see attached sketch and photo).
Thanks.

Sketch if Required

Reported By: Ironsides Property Group Authorized By: hvelez

Time Started: Time Arrived Time Completed Total Time:

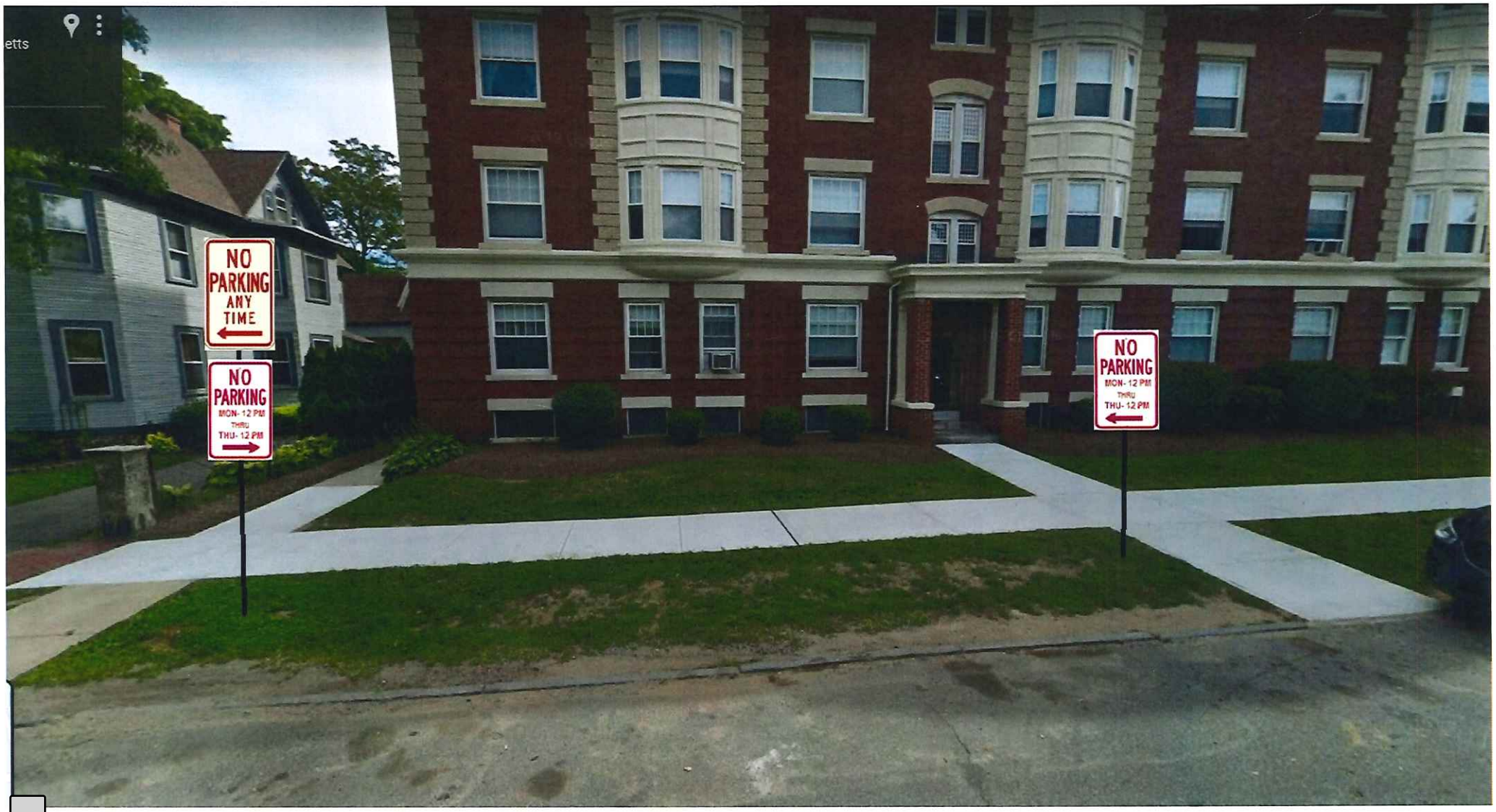
Work Completed Date Completed Completed By:

Comment

Materials Used:	Part Number	Quantity	Unit Price	Cost

	Hours Used	O.T. Hours	Truck No	Truck Hours	Date
Technician(s)					
Helper(s)					

Attachment: Agenda 3-1-21 (6304 : 21-07 Order NOPARKING Longhill St.)


etts
NO PARKING ANY TIME
NO PARKING MON- 12 PM THRU THU- 12 PM
NO PARKING MON- 12 PM THRU THU- 12 PM

21-07-13

TRAFFIC ENGINEERING
Springfield, Ma. Dept. Public Works

DEPARTMENT OF PUBLIC WORKS
GENERAL WORK ORDER

20100718

Street Name: **LONGHILL ST.** Date: **11/12/2020**

Catagory **Traffic Maint.** Route To:: **Signs** Traffic Signal Number

Please install "No Parking Any Time" starting 130 feet northerly direction from Sumner Ave. for 60 feet. Front of house 171 Longhill Street.

(see attached sketch and photo).
Thanks.

Sketch if Required

Reported By: Cignoli Authorized By: hvelez

Time Started: Time Arrived Time Completed Total Time:

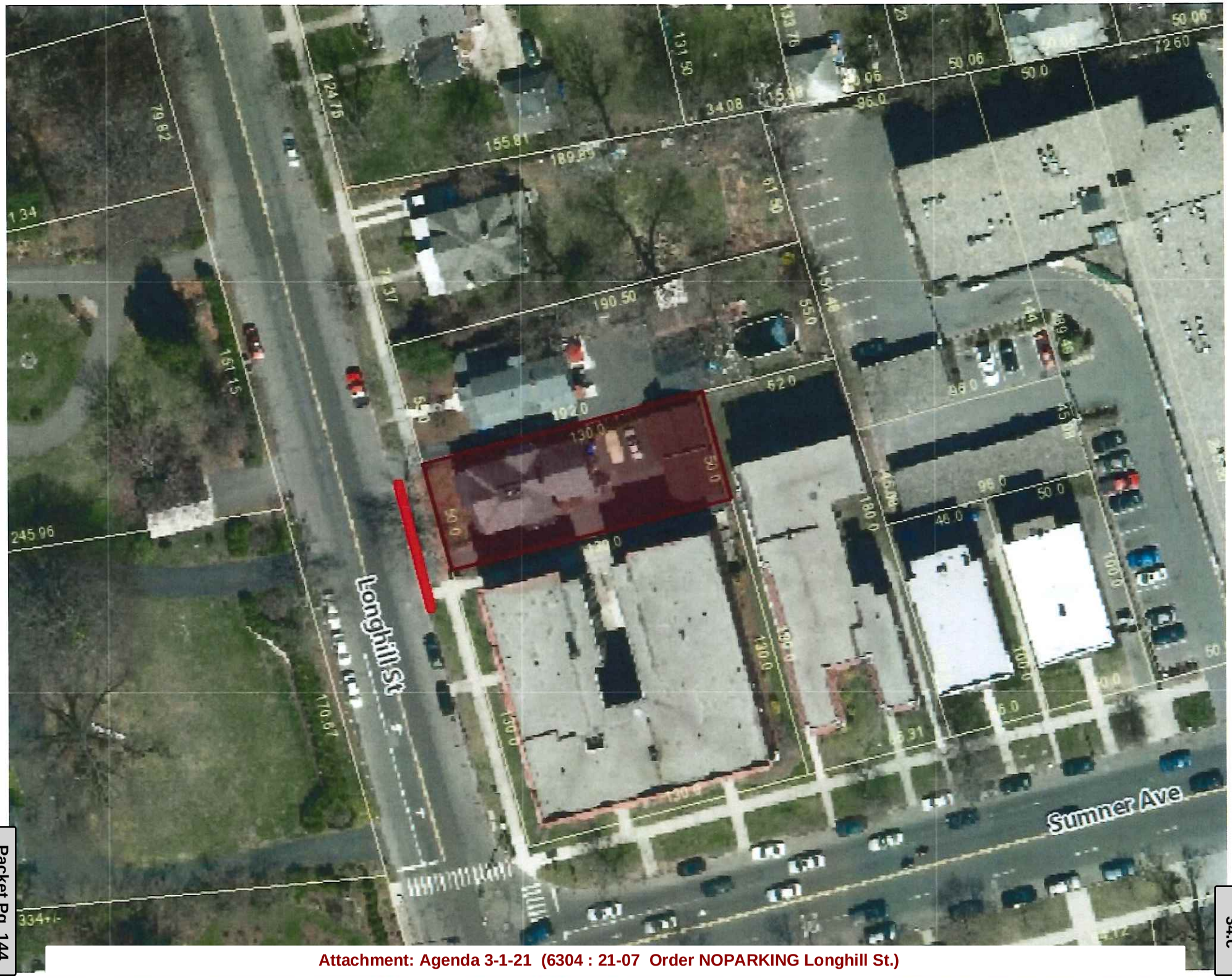
Work Completed Date Completed Completed By:

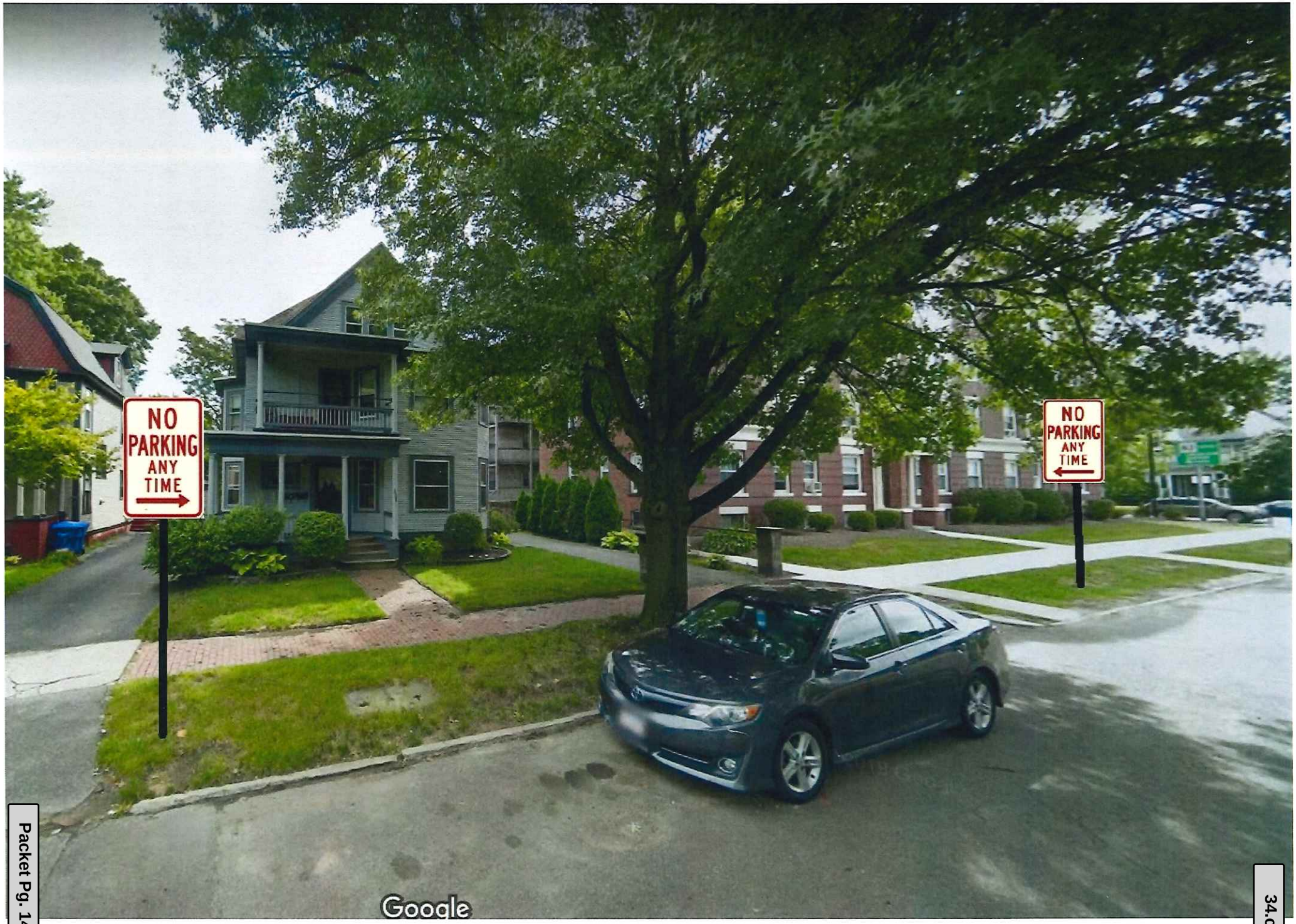
Comment

Materials Used:	Part Number	Quantity	Unit Price	Cost

	Hours Used	O.T. Hours	Truck No	Truck Hours	Date
Technician(s)					
Helper(s)					

Attachment: Agenda 3-1-21 (6304 : 21-07 Order NOPARKING Longhill St.)


Longhill St
Sumner Ave


NO
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21-08 (N)

TRAFFIC ENGINEERING
Springfield, Ma. Dept. Public Works

DEPARTMENT OF PUBLIC WORKS
GENERAL WORK ORDER

20100714

Street Name: **VERMONT ST.** Date: **11/2/2020**

Catagory **Traffic Maint.** Route To:: **Signs** Traffic Signal Number

Please install "No Parking Firefighter Only" north side of Vermont Street starting from 25 feet from thr corner of White Street and Vermont Street 140 feet eastherly.

(see attached sketch and photo).
Thanks.

90 days
January 2021

Sketch if Required

Reported By: Fire Department Authorized By: hvelez

Time Started: Time Arrived Time Completed Total Time:

Work Completed Date Completed Completed By:

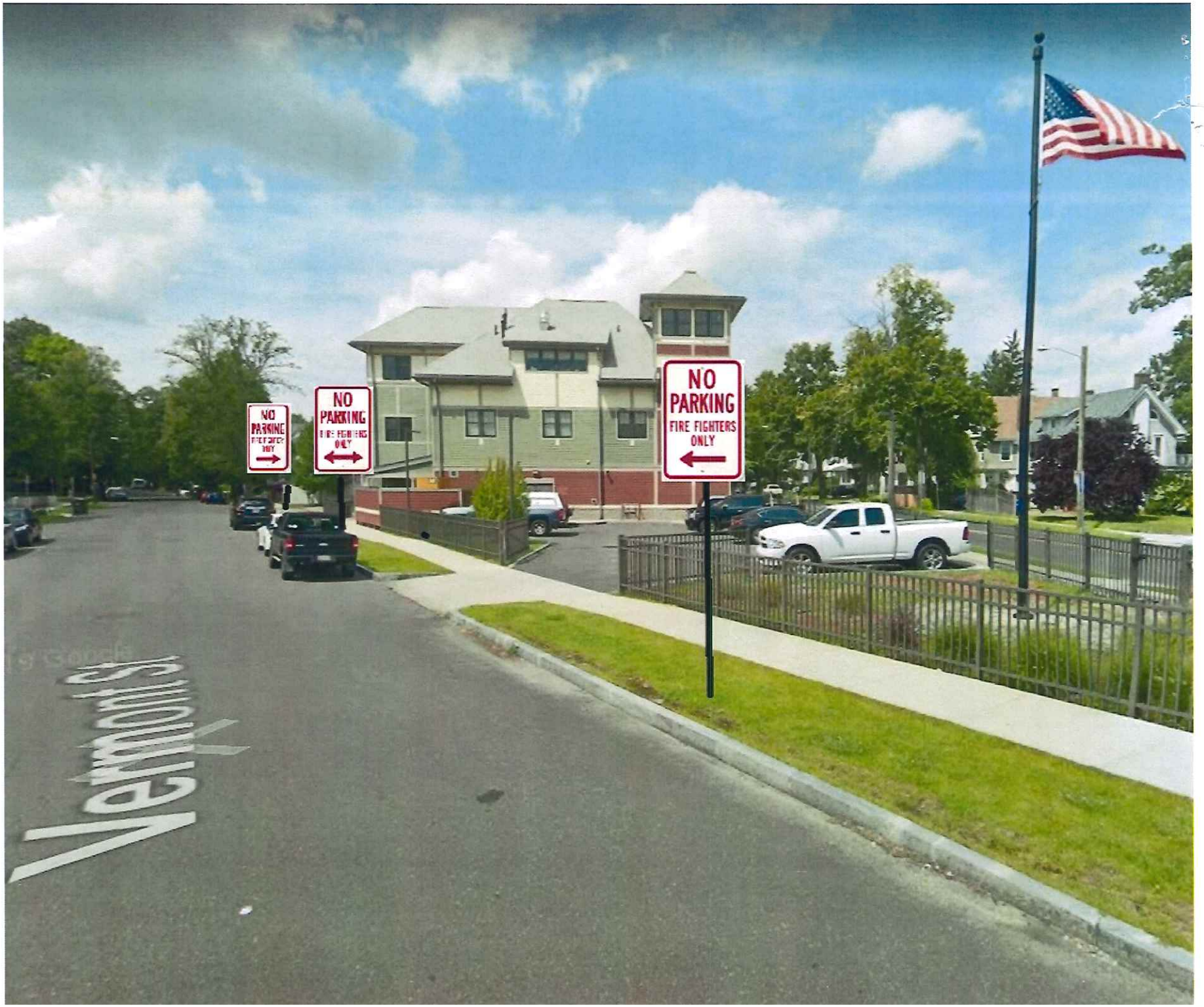
Comment

Materials Used:	Part Number	Quantity	Unit Price	Cost

	Hours Used	O.T. Hours	Truck No	Truck Hours	Date
Technician(s)					
Helper(s)					

Attachment: Agenda 3-1-21 (6304 : 21-07 Order NOPARKING Longhill St.)

Vermont St
20 feet
10 feet
White St
Kimberly Ave



Attachment: Agenda 3-1-21 (6304 : 21-07 Order NOPARKING Longhill St.)

21-09

TCM meeting
90DAYS trial
January 2021

10/23/2020

Department of Public Works
70 Tapley Street
Springfield, MA 01104
(413) 736.3111
hvelez@springfieldcityhall.com

Attn: Hector Velez

Ref. Bowdoin Street Provisional No Parking (Magazine Park – Bowdoin Street Segment)

Mr. Velez – Thank you so much for your time today. Per our discussion multiple residents of the Bowdoin Street area are having deep concerns around the activities at the Bowdoin Street (St James End). Their have multiple issues involving potential gang related activities as well as illicit drug sales. The residents of Bowdoin Street have had an increased number of incidents involving vandalism and clear evidence of drug usage happening on the street (picking baggies, drug needles, etc.). This activity has spiraled and came to a culminating event of a shootout that took place between two parties at the aforementioned end of Bowdoin Street. It gets so cluttered with cars from people who do not live in the Cathedral Hill Apartments that the end of the street effectively becomes a narrow one lane exit/entry point. In some cases, exiting or entering the street is impossible.

In an effort to move the cars off of Bowdoin and eliminating the traffic and security concerns we are requesting that a provisional parking ban be put in place, no parking after 5pm or whatever appropriate verbiage is currently being used. The specific segment is the Magazine Park – Bowdoin Street segment. It could also be described from Lincoln Street intersecting with Bowdoin, from this point to end of Bowdoin Street to where it intersects St. James Avenue. I hope this description is adequate, if not please let me know and I am happy to take pictures or physically point it out to you.

Thank you again for your time and support with this matter. Please respond to this email should you require further correspondence.

Attachment: Agenda 3-1-21 (6304 : 21-07 Order NOPARKING Longhill St.)

TRAFFIC ENGINEERING
Springfield, Ma. Dept. Public Works

DEPARTMENT OF PUBLIC WORKS
GENERAL WORK ORDER

20100713

Street Name: **BOWDOIN ST.** Date: **10/28/2020**

Catagory **Traffic Maint.** Route To:: **Signs** Traffic Signal Number

Please install "No Parking form 5:00 PM to 6:00 AM" both side of Bowdoin Street from ST James Ave. 480 feet on the west side and 100 feet on the east side.

(see attached sketch and photo).
Thanks.

Sketch if Required

Reported By: police Authorized By: hvelez

Time Started: Time Arrived Time Completed Total Time:

Work Completed Date Completed Completed By:

Comment

Materials Used:	Part Number	Quantity	Unit Price	Cost

	Hours Used	O.T. Hours	Truck No	Truck Hours	Date
Technician(s)					
Helper(s)					

Attachment: Agenda 3-1-21 (6304 : 21-07 Order NOPARKING Longhill St.)

NO PARKING 5:00 PM TO 6:00 AM
NO PARKING 5:00 PM TO 6:00 AM
NO PARKING 5:00 PM TO 6:00 AM
NO PARKING 5:00 PM TO 6:00 AM
Bowdoin St
Saint James Ave

CITY OF SPRINGFIELD, MASSACHUSETTS

Date: September 8, 2021

TO THE MAYOR AND CITY COUNCIL OF THE CITY OF SPRINGFIELD:

The Board of Public Works, to which was referred the petition of Comcast of Massachusetts LLC dated August 20, 2021 to install 1 new vault and 160' feet of 3" inches PVC underground conduit with Fiber Optic & Coax Cable line on Taylor Street., Beginning at existing Comcast vault located on the sidewalk in front of 244 Springfield Street with 3" inches pipe running northerly direction 160' feet to a proposed new vault to be installed in the sidewalk in front of 148 Taylor St. (Springfield Rescue Mission), all as substantially shown on a plan attached, COMCAST Taylor Street, which is incorporated herein by reference and to lay and maintain underground cables and Fiber Optic lines in public ways for the purpose to provide service to the building located on 148 Taylor Street (Springfield Rescue Mission) reports thereon as follows:

By virtue of Chapter 708 of the Acts of 1977 the Board of Public Works held the hearing on the above matter provided for in Section 22 of Chapter 166 of the General Laws. The hearing was held on September 8, 2021 at 4:00 P.M. at 146 Taylor Street in Springfield, MA after due notice from the office of the City Clerk. Two (2) members of the Board and one (1) person interested in the matter were present. Of the latter, one (1) voted in favor of and no-one (0) voted against.

The Board finds the request necessary so that the company can provide service to Springfield Rescue Mission located on 148 Taylor Street.

After careful consideration, the Board recommends the petition be granted provided:

That due care for public safety is exercised during construction including but not limited to the use of a police officer(s) for traffic control if necessary.

That said construction would not unnecessarily interfere with the movement of vehicular or pedestrian traffic in the area.

That care be taken during said construction not to damage any underground services.

That the construction site be returned to the same condition as found or better.
Said company shall indemnify and save harmless against all damages, costs and expenses whatsoever to which the City may be subjected in consequence of the acts or neglect of said Company, its agents or servants, or in any manner arising from the rights and privileges granted it by the City.

Attachment: COMCAST REPORT - Springfield St. 4-7-2021 (6454 : COMCAST-148 Taylor St.)

In addition, said company shall, before a public way is disturbed for the laying of its wire or conduit, execute its bond in the penal sum of Ten Thousand Dollars ($10,000) conditioned for the faithful performance of its duties under this permit.

Said company shall comply with the requirements of existing Ordinances and orders and comply with any changes in Ordinances and orders as may hereafter be adopted by the Mayor and Council governing the construction and maintenance of buried cable, conduits and wires.

That any sidewalks that are damaged or removed will be replaced in kind and in accordance with the City of Springfield's Standard Specifications.

That ramps for the handicapped will be provided if and where required by law and in conformance with the Rules and Regulations of the Massachusetts Architectural Barrier Board.

That any curbing that is disturbed during construction will be reset to the established street grade using proper construction procedures.

That all proposed silo, manhole and hexhole covers will conform to and be compatible with an established street, tree belt or sidewalk grades with suitable non-skid covers when in the sidewalk area.

That the Springfield Water and Sewer Commission be notified before construction begins. All installations of adjacent utilities must be a minimum of 4 feet from the existing water and/or sewer main, edge to edge of the pipe.

That asphalt trench restoration be done in accordance with the City of Springfield DPW requirements.

That all conditions set forth in the respective order are complied with.

John J. Fitzgerald)
Richard A. Caggiano) BOARD OF PUBLIC WORKS
Michael Griggs)

Attachment: COMCAST REPORT - Springfield St. 4-7-2021 (6454 : COMCAST-148 Taylor St.)

Gate
Transport Gate
Gate Leaves
Gate Hinge
Hinge Pin
Hinge Pin Cover
Hinge Pin Cover Hinge
Hinge Pin Cover Hinge
Hinge Pin Cover Hinge

Attachment: 148 Taylor St-Springfield MA (6454 : COMCAST-148 Taylor St.)

Attachment: 148 Taylor St-Springfield MA-Google Earth (6454 : COMCAST-148 Taylor St.)

August 20, 2021

Honorable Mayor and City Council
City of Springfield
City Hall
Court Street
Springfield, MA 01103

ATTN: Mr. Anthony I Wilson, Esq, City Clerk

Gentlemen:

Comcast of Massachusetts II, Inc. hereby requests that it be granted a location for and permission to install and maintain ***160' of 3" PVC conduit with Fiber Optic & Coax Cable line on Taylor St,*** from existing vault on Taylor St. next to 191 Chestnut St in sidewalk to new vault to be installed in sidewalk on Taylor St. left of 148 Taylor St together with such connections as it may now or subsequently find necessary.

Said plant installation is to be installed in accordance with the enclosed plan.

Thank you for your attention to this matter.

Sincerely,

Joseph R Chafer

Joe Chafer
Comcast Contractor
Construction Specialist 2

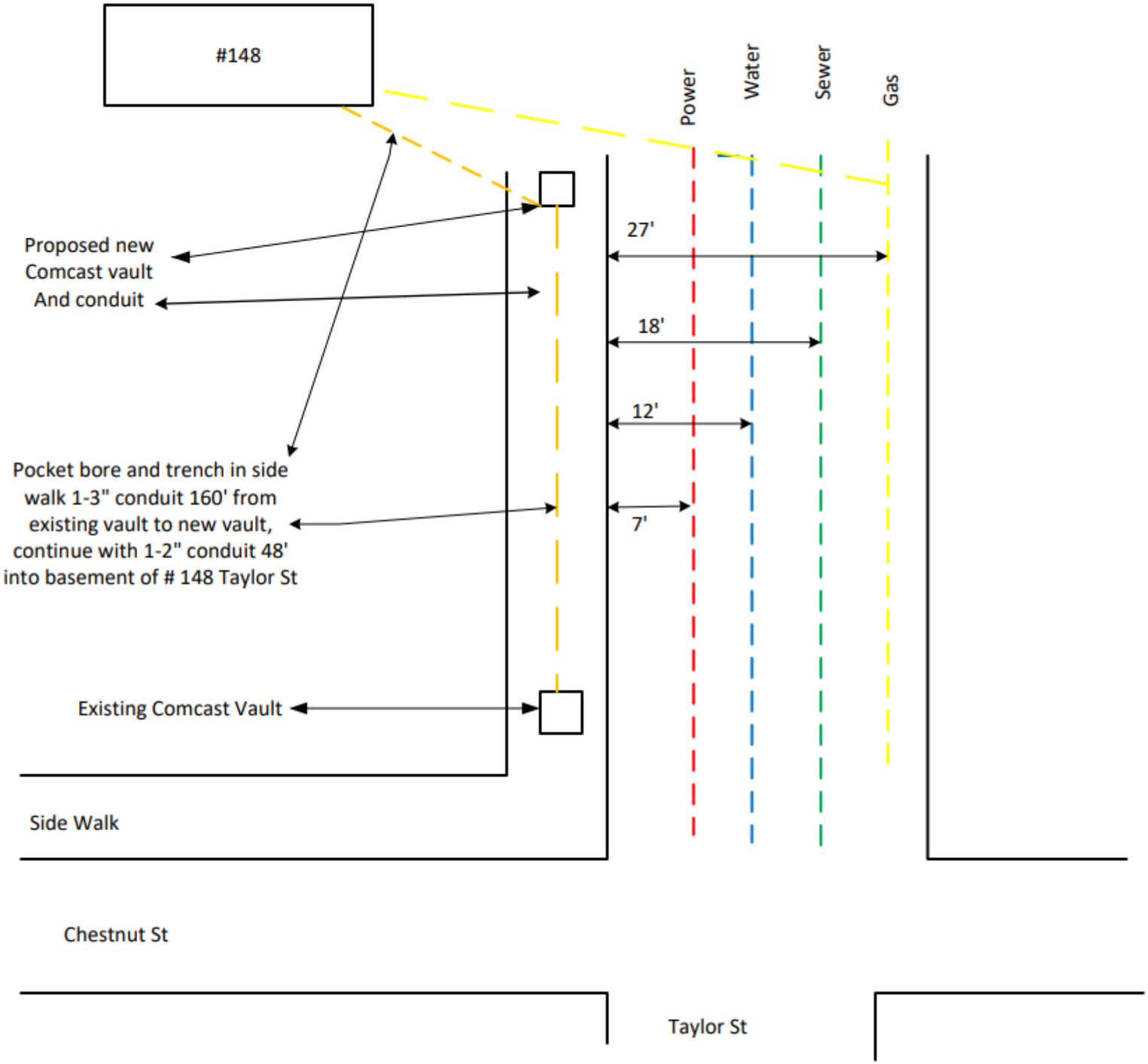
Enc.

Attachment: 148 Taylor St-Springfield MA-Letter (6454 : COMCAST-148 Taylor St.)

Construction Details:

•Install approx. 326' of 3” schedule 40 PVC conduit from existing vault.
•Coming from existing vault on Springfield St. in sidewalk in front of 244 Springfield St. to new vault to be placed in sidewalk in front of 232 & 270 Springfield St.
•Replace concrete pad in accordance with city specs.
•All trenching to be done in accordance with Manual for Occupancy of Public and Private Ways within the City of Springfield MA.

Attachment: 148 Taylor St-Springfield MA-Letter (6454 : COMCAST-148 Taylor St.)



- From existing vault on Taylor St next to 191 Chestnut St northea 160' place 3" conduit to new va in side walk to left of 148 Taylor
- From new vault trench 48' to le side of # 148 Taylor St and core drill into basement, place 2" conduit
- Replace sidewalk pads in accordance with City of Springfi Specs
- All trenching to be done in accordance with Manual Occupancy within the City of Springfield

Attachment: Screenshot 2021-08-23 095750 (6454 : COMCAST-148 Taylor St.)

CITY OF SPRINGFIELD, MASSACHUSETTS

Date: August 16, 2021

TO THE MAYOR AND CITY COUNCIL OF THE CITY OF SPRINGFIELD:

The Board of Public Works, to which was referred the petition of the Eversource Energy of Massachusetts, dated July 28, 2021, to install 425 feet of underground gas facilities on Berkshire Ave. Starting approximately 195 feet from Harvey St. south side of Berkshire Avenue running westerly direction four hundred twenty-five (425‘) feet with eight (8”) inches pipe to provide service to Berkshire Asphalt located on #658 Berkshire Avenue., all shown on a plan attached with project name, Berkshire Asphalt.- ID # 21-81025 which is incorporated herein by reference and to lay and maintain underground gas main pipes for the purpose of improvements of the system, reports thereon as follows:

By virtue of Chapter 708 of the Acts of 1977 the Board of Public Works held the hearing on the above matter provided for in Section 22 of Chapter 166 of the General Laws. The hearing was held on August 16, 2021 at 4:00 P.M. at the corner of Berkshire Avenue and Harvey St., after due notice from the office of the City Clerk. Two (2) members of the Board and one (1) person interested in the matter were present. Of the latter, one (1) voted in favor of and no-one (0) voted against.

The Board finds the request necessary in order that the utility company provide medium gas pressure service to Berkshire Asphalt.

After careful consideration, the Board recommends the petition be granted provided:

That due care for public safety is exercised during construction including but not limited to the use of a police officer(s) for traffic control if necessary.

That said construction would not unnecessarily interfere with the movement of vehicular or pedestrian traffic in the area.

That care be taken during said construction not to damage any underground services.

That the construction site be returned to the same condition as found or better.

Said company shall indemnify and save harmless against all damages, costs and expenses whatsoever to which the City may be subjected in consequence of the acts or neglect of said Company, its agents or servants, or in any manner arising from the rights and privileges granted it by the City.

Attachment: CMA-Berkshire Ave Report (6385 : 658 Berkshire Ave.)

In addition said company shall, before a public way is disturbed for the laying of its wire or conduit, execute its bond in the penal sum of Ten Thousand Dollars ($10,000) conditioned for faithful performance of its duties under this permit.

Said company shall comply with the requirements of existing Ordinances and orders and comply with any changes in Ordinances and orders as may hereafter be adopted by the Mayor and Council governing the construction and maintenance of buried cable, conduits and wires.

That any sidewalks that are damaged or removed will be replaced in kind and in accordance with the City of Springfield's Standard Specifications.

That ramps for the handicapped will be provided if and where required by law and in conformance with the Rules and Regulations of the Massachusetts Architectural Barrier Board.

That any curbing that is disturbed during construction will be reset to the established street grade using proper construction procedures.

That due care be exercised not to unnecessarily damage any public shade trees located within the construction area.

That the Springfield Water and Sewer Commission be notified before construction begins. All installations of adjacent utilities must be a minimum of 4 feet from the existing water and/or sewer main, edge to edge of pipe.

That all conditions set forth in the respective order are complied with.

John J. Fitzgerald)
Ronald A. Boggs) BOARD OF PUBLIC WORKS
Michael Driggs)

Attachment: CMA-Berkshire Ave Report (6385 : 658 Berkshire Ave.)

EVERSOURCE

INSTALLATION ORDER NUMBER 21-0826529-00
21-0826530-00

PROJECT ID 21-81025

BERKSHIRE ASPHALT - NEW BUSINESS

JOB TYPE: NEW BUSINESS (555/563)

PROJECT INFORMATION

FIELD ENGINEER/TECHNICIAN:	JOCELYN FORCIER
CONSTRUCTION FLL:	DAVID BAYEUR, JUSTIN VIOLETTE, ERIC SHEPARD
PERMITS:	CITY PERMIT
TCC/LOA:	8200 - SPRINGFIELD, MA
COUNTY:	HAMPDEN (013)
TAX DISTRICT/TOWNSHIP ID:	0000244
MAP/GRID NUMBER:	42
24 HR. EMERGENCY LINE:	1-800-525-8222

VALVES PLANNED FOR ABANDONMENT

VALVE NO.	FACILITY ID	LOCATION DESCRIPTION	ABANDONED VALVE INSERTED?		DISPOSITION			
			YES*	NO	VALVE REMOVED (NO BOX; ABOVE GROUND VALVE)	VALVE, VALVE BOX & LID REMOVED	VALVE REMAINS IN PLACE; BOX & LID REMOVED	VALVE REMAINS IN PLACE; BOX FILLED W/ CONCRETE
#								
#								
#								
#								
#								

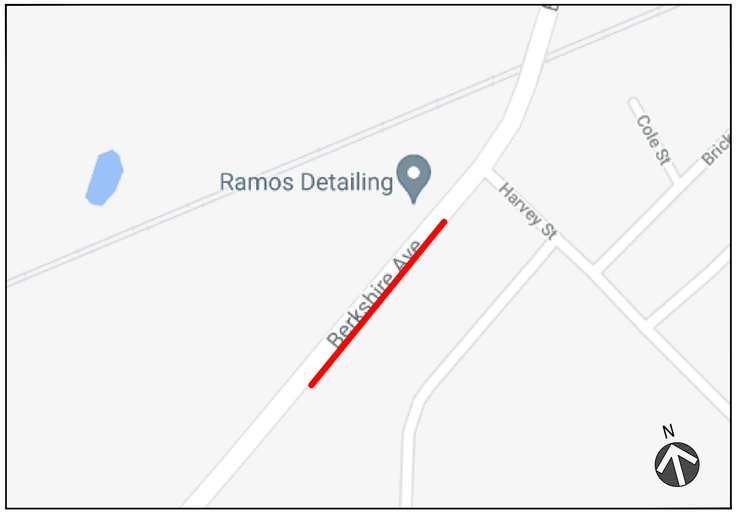
* - IF "YES," APPROVAL AND REASON ARE REQUIRED AND SHALL BE DOCUMENTED.
NOTE: IF VALVE COULD NOT BE LOCATED, MAKE APPLICABLE COMMENT IN ABOVE TABLE.

PROPOSED FACILITIES - SYSTEM MOP AND PRESSURE TEST DATA

SYSTEM NUMBER	80003048
SYSTEM NAME	SPRINGFIELD 60 PSIG
SYSTEM MOP (PSIG)	60 PSIG
SEGMENT MAOP (PSIG)	98 PSIG
MINIMUM TEST PRESSURE (PSIG)	150 PSIG
MAXIMUM TEST PRESSURE (PSIG)	197 PSIG

VICINITY MAP

SCALE: N.T.S.



PROJECT DESCRIPTION

EXTEND THE 60 PSIG MAIN 425' DOWN BERKSHIRE AVE TO REACH THE CUSTOMER AT 658 BERKSHIRE AVE IN SPRINGFIELD. 658 BERKSHIRE AVE WILL REQUIRE A 4" SERVICE INSTALL.

SHEET INDEX

DWG.	DESCRIPTION
T-1	TITLE SHEET
GN-1	GENERAL NOTES
L-1 - L-1 MI	LAYOUT PLANS
D-1 - D-2	CONSTRUCTION DETAILS

PROJECT SUMMARY TABLE

PROPOSED INSTALLATION			PROPOSED ABANDONMENT		
LENGTH (FT)	SIZE (IN)	TYPE	LENGTH (FT)	SIZE (IN)	TYPE
425'	8"	PHIP	1'	8"	PHIP
360'	4"	PHIP			
785'	TOTAL INSTALLATION (FEET)		1'	TOTAL ABANDONMENT (FEET)	

PROPOSED GAS SERVICES

	REPLACEMENTS	TIE OVERS	TOTAL SERVICES	METER OUTS
ESTIMATED GAS SERVICES	1	0	1	1

EVERSOURCE

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PROPOSED

REVISIONS

REV. #	DATE	DESCRIPTION
0	7/6/2021	PROJECT DESIGNED

	NAME	DATE	PHONE #
DESIGNED BY	JTF	7/6/2021	413-310-4264
DRAWN BY	JTF	7/6/2021	413-310-4264
CHECKED BY	BJM	7/8/2021	
AS-BUILT BY			

SITE NAME:
INST# 21-0826529-00
ABAN# 21-0826530-00
PROJECT ID# 21-81025
658 BERKSHIRE AVE - NEW BUSINESS
SPRINGFIELD, HAMPDEN (013)

DRAWING TITLE:
TITLE SHEET

DRAWING NO:
T-1

1/28/2020 - 22x34

Attachment: 21-0826529-00 Pro Drawing REV00 (6385 : 658 Berkshire Ave.)

General Notes

1. The proposed gas facility locations shown are approximate and is subject to change.

2. Property lines, structures, street lines, etc. were compiled using the Eversource GIS and are to be considered approximate and not to scale.

3. Existing utilities, where shown, have been compiled from above ground evidence only and are to be considered approximate. Eversource does not guarantee the location of the underground utilities shown or that all existing utilities and/or subsurface structures are shown.

4. This project will adhere to all applicable federal, state or local permitting requirements for abandonment and installation of natural gas pipelines. All Federal, State, and Local codes and standards will be adhered including, but not limited to, the following:
   - **Code of Federal Regulations (CFR)**
     - 49 CFR 192 Pipeline Safety Regulations
     - 29 CFR 1910 Occupational Safety and Health Administration (OSHA)
   - **American Society of Mechanical Engineers (ASME)**
     - ASME B31.8 Gas Transmission and Distribution Piping Systems

All Eversource construction standards, work practies, technical bulletins, and the O&M plan will be adhered to as applicable. These standards include but are not limited to the following (note state-specific designations where applicable):

CS-100 Construction Standards - Mains - General
CS-110 Construction Standards - Mains - Plastic
CS-120 Construction Standards - Mains - Steel
CS-200 Construction Standards - Services
CS-300 Construction Standards - Meter Fits - General
CS-310 Construction Standards - Meter Fits - Capacity & Sizing
CS-320 Construction Standards - Meter Fits - Domestic/Small Commercial
CS-330 Construction Standards - Meter Fits - Rotary Manifolds
CS-350 Construction Standards - Meter Fits - Self Operated Regulators
CS-400 Construction Standards - Regulator Stations - Design
CS-500 Construction Standards - Corrosion Control
CS-600 Construction Standards - Cross Bore Prevention and Trenchless Installation
Eversource Welding Manual Eversource Welding Manual
OM-010-ADM Review and Revision of O&M Plan - ADM
OM-011-ADM General Procedure for Management of Change - ADM
OM-020-ADM Event Response and Reporting - ADM
OM-030-ADM Regulatory Reporting - ADM
OM-040-ADM Establishing Maximum Allowable Operating Pressure - ADM
OM-050 Mapping
OM-085 Reporting Safety Related Conditions
OM-090-ADM Analysis of Incidents and Near Misses - ADM
OM-110 Leakage Surveys and Patrols
OM-121-ADM Gas Leak Repair and Replacement - ADM
OM-150 Damage Prevention and Mark out of Gas Facilities
OM-160 Corrosion Control
OM-180-ADM Planned Shutdown - ADM
OM-190-ADM Gas Restoration Plan - ADM
OM-205 Pressure Testing Mains
OM-210 Pressure Testing Services
OM-215 Abandoning Main
OM-220 Abandoning/Inactivation of Services
OM-230 Tapping and Stopping Off of LP/IP/HP Steel/Cast Iron Pipe
OM-233 Tapping and Stopping Off Polyethylene Pipe
OM-235 Inspection and Identification of Critical Valves
OM-238-ADM Valve Box Adjustments and Repairs - ADM
OM-240 Underground Plant Damage Prevention
OM-255 Uprates
OM-256 Pressure Increases in Place
OM-260 Installation and Testing of Excess Flow Valves
OM-410 Inspecting Gate/District Regulator Stations
OM-430 Quantitative Odorant Testing
OM-750 Repair to Pipelines Operating at Pressures Over 200 PSIG
WP-AD-007 Procedures for Gas Operations
WP-AD-009 Pipeline Construction Drawings
WP-CP-001 Lowering In-Service Pipelines
WP-EGMA-001 Planned Work Approval
WP-EN-002 Evaluating Surface Damage and Imperfections in Steel Pipe
WP-EN-003 Complex Design Review Process
WP-EN-005 Engineering Work Practice
WP-OP-110 Tool Lists for Tapping and Stopping Off Cast Iron/Steel Pipelines

5. Prior to beginning any excavation on site, the person responsible for earth moving shall notify utility owners of their intent to excavate and to have the exact locations of the utility lines marked by contacting the one call center in their state subject to any applicable state advance notification requirements.

6. Proposed or completed gas facility installation location references may be indicated by a combination of the following codes:

F - FRONT	CLP - CENTER OF PAVEMENT	D - DRIVEWAY EDGE
BK - BACK	CLR - CENTER OF RIGHT-OF-WAY	EP - EDGE OF PAVEMENT
L - LEFT	CEL - CENTER OF EASTBOUND LANE	ES - EDGE OF SIDEWALK
R - RIGHT	CWL - CENTER OF WESTBOUND LANE	PL - PROPERTY LINE
B - BUILDING EDGE	CNL - CENTER OF NORTHBOUND LANE	
CU - CURB	CSL - CENTER OF SOUTHBOUND LANE	

Environmental Notes

7. Any site-specific erosion control drawings, must be provided to the contractor with the project drawings for review and planning prior to the start of construction activities. This includes any tree clearing activities required prior to the start of facility construction activities.

8. Any associated drawings must be reviewed with construction, the contractor, and an environmental representative prior to the start of construction activities.

9. These documents must remain on site for the duration of the construction project, and any project scope changes, with the potential to impact the requirements of the environmental drawings, must be coordinated with an environmental representative prior to completion.

DRAWING LEGEND

Gas Main Symbology

	Existing Gas Main
	Existing Gas Main to Be Abandoned
	Proposed Gas Main
	Proposed Gas Main Uprate

Gas Main Material/Pressure Label References

MATERIAL CODES

CS*	Coated Steel Gas Main
CI*	Cast Iron Gas Main
BS*	Bare Steel Gas Main
WI*	Wrought Iron Gas Main
PH*	High Density Polyethylene Gas Main
PM*	Medium Density Polyethylene Gas Main

PRESSURE CODES

*LP	Low Pressure (Less than or equal to 0.5 psig)
*ELP	Elevated Low Pressure (Greater than 0.5 psig but less than or equal to 2 psig)
*LIP	Low Intermediate Pressure (Greater than 2 psig and less than or equal to 35 psig)
*IP	Intermediate Pressure (Greater than 35 psig and less than or equal to 60 psig)
*HP	High Pressure (Greater than 60 psig but less than or equal to 99 psig)
*EHP	Elevated High Pressure (Greater than 99 psig but less than or equal to 199 psig)
*OHP	Over High Pressure (Greater than 199 psig)

MISCELLANEOUS CODES

*-SER	Service
*-R	Riser
(TC)	Transmission Class

Gas Main Installation Method Label References

AT	Attached
BH	Bridge Hanger
BLGH	Building Hanger
DB	Directional Bore
IS	Inserted
OC	Open Cut
PB	Pneumatic Bore
PL	Plowed
RT	Roof Top
(E)	Existing
(P)	Proposed

W1	Weld Location
T1	Gas Main Tie-in Location
A1	Gas Main Abandonment Location

Gas Facility Symbology

x"GV	Gas Valve
x"PV	Critical Gas Valve (Gate - GV, Plug - PV, PE Ball - BP, ST Ball - BV)
x"HVTT	High Volume Tapping Tee
x"SST	Pressure Control Fitting - ShortStopp Tee
x"SPH	Pressure Control Fitting - Spherical Tee
x"MF-BO	Pressure Control Fitting - Mueller Bottom-out
x"MF-SO	Pressure Control Fitting - Mueller Side-out
x"MF-FT	Pressure Control Fitting - Mueller Flange Tee
x"SS	Pressure Control Fitting - ShortStopp
x"MF	Pressure Control Fitting - Mueller Stopper
x"x x" POLYTAP	Polytapp Side Saddle Fitting
	Transition
	End Cap
	Riser
	Reducer
EM	Electronic Marker
TWS	Flush-mounted Tracer Wire Station
	Post Pipeline Marker with Tracer Wire
MM	Gas Main Marker without Tracer Wire
W	Test Well
R	Regulator Station
R	Single Customer Regulator
M	Meter
MR	Meter with Regulator
	Test Point (Station)
T	Gas Service Tie-over
R	Gas Service Replacement
MMO	Meter Move Out

Swing Tie Symbology

T	Telephone Manhole
D	Drain Manhole
E	Electric Manhole
	Catch Basis
S	Sewer Manhole
	Fire Hydrant
	Utility Pole
	Property Marker
T	Telephone Pedestal
C	Television Pedestal
U	Unknown Manhole
WB	Water Box
WG	Water Gate
E	Electric Pedestal
	Iron Pin
	Light Pole

EVERSOURCE

PROPOSED

REVISIONS		
0	7/6/2021	PROJECT DESIGNED
REV. #	DATE	DESCRIPTION

DESIGNED BY	JTF	7/6/2021	413-310-4264
DRAWN BY	JTF	7/6/2021	413-310-4264
CHECKED BY	BJM	7/8/2021	
AS-BUILT BY	X	X	X
	NAME	DATE	PHONE #

SITE NAME:

INST# 21-0826529-00
ABAN# 21-0826530-00
PROJECT ID# 21-81025

658 BERKSHIRE AVE - NEW BUSINESS
SPRINGFIELD, HAMPDEN (013)

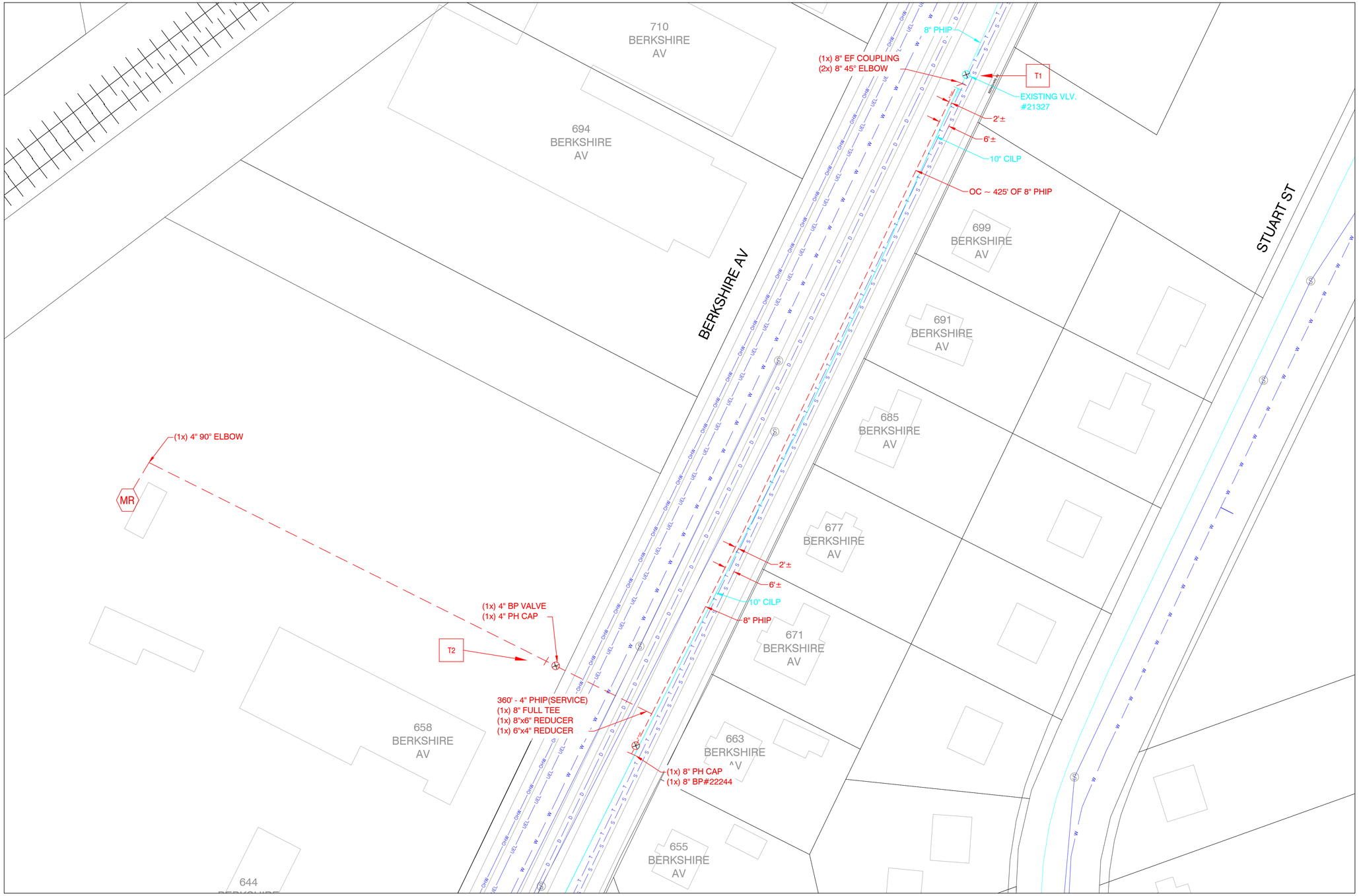
DRAWING TITLE:

GENERAL NOTES

DRAWING NO:

GN-1

Attachment: 21-0826529-00 Pro Drawing REV00 (6385 : 658 Berkshire Ave.)



EVERSOURCE

811
Know what's below.
Call before you dig.

N

0 30 60
Feet

PROPOSED

REVISIONS		
0	7/6/2021	PROJECT DESIGNED
REV. #	DATE	DESCRIPTION

DESIGNED BY	JTF	7/6/2021	413-310-4264
DRAWN BY	JTF	7/6/2021	413-310-4264
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AS-BUILT BY			
	NAME	DATE	PHONE #

SITE NAME:

INST# 21-0826529-00
ABAN# 21-0826530-00
PROJECT ID# 21-81025

658 BERKSHIRE AVE - NEW BUSINESS
SPRINGFIELD, HAMPDEN (013)

DRAWING TITLE:

LAYOUT SHEET

DRAWING NO:

L-1

1:09/2020 - 22x34

Attachment: 21-0826529-00 Pro Drawing REV00 (6385 : 658 Berkshire Ave.)

MATERIAL INFORMATION -- (TO BE COMPLETED DURING CONSTRUCTION)

FITTING INSTALLATION DATA

FITTING	TYPE	SIZE (IN)	STORES ITEM NUMBER (PO NUMBER IF NON-STOCK)	MATERIAL (MDPE, HDPE, STEEL)	JOINT TYPE	MANUFACTURER	LOT NUMBER	LOCATION 1	LOCATION 2	COMMENTS

VALVE INSTALLATION DATA

VALVE	TYPE	SIZE (IN)	STORES ITEM NUMBER (PO NUMBER IF NON-STOCK)	MATERIAL (MDPE, HDPE, STEEL)	MANUFACTURER	CLOCKWISE TO CLOSE?	TURNS TO CLOSE	PRESSURE RATING	DEPTH TO NUT	LOCATION 1	LOCATION 2	COMMENTS
						Y or N						

PIPELINE INSTALLATION DATA

PIPE SEGMENT	SIZE (IN)	MATERIAL (MDPE, HDPE, STEEL)	STORES ITEM NUMBER (PO NUMBER IF NON-STOCK)	MANUFACTURER	PIPE DATA PLASTIC - SDR/STRAIGHT OR COIL STEEL - WALL/GRADE/SEAM TYPE/COATING	LOCATION	COMMENTS

FITTING LEGEND

CONTROLLABLE FITTINGS

FITTING TYPE	LABEL	SYMBOL
BOTTOM OUT MUELLER FITTING	4" MF-BO	⌑
HIGH VOLUME TEE	4x2 HVTT	○
SHORTSTOPP	4" SS	⌑
FULL ENCIRCLEMENT SHORTSTOPP	4" SS-FE	⌑
FULL ENCIRCLEMENT SHORTSTOPP TEE	4" SST-FE	○
SIDE OUT MUELLER FITTING	4" MF-SO	⌑
SPHERICAL TEE	4" SPH	○
MUELLER STOPPER	4" MF-ST	⌑
SHORTSTOPP TEE	4" SST	○

NONCONTROLLABLE FITTINGS

FITTING TYPE	LABEL	SYMBOL
BLOW-DOWN	BLOW-DOWN	N/A ^
BLOW-OFF	BLOW-OFF	N/A ^
CHECK VALVE	4" CHECK VALVE	⊗
COUPLING	4" COUPLING	I
ELL	4" 90° ELL/45° ELL	N/A*
END CAP	4" DE CAP	I
LAUNCHER-RECEIVER	LAUNCHER-RECEIVER	N/A ^
PUMPKIN	PUMPKIN	I
REDUCER	4x2 REDUCER	◄
RELIEF	RELIEF	N/A ^
SADDLE	8x4 BRANCH SADDLE	N/A*
TEE	4" INLINE TEE	N/A*
TRANSITION	4" TRANSITION	I
WELD INSULATOR	4" WELD INSULATOR	I
RISER	4" PMMP-R/CSMP-R	↻

^ - "FITTING" TO BE REPRESENTED WITH DETAILED SKETCH OF FACILITY
* - FITTING INDICATED BY CHANGE IN DIRECTION (ELBOW) OR INTERSECTION OF FACILITIES (INLINE TEE, BRANCH SADDLE)

1/29/2020 - 22x34

EVERSOURCE

811 Know what's below. Call before you dig.

PROPOSED

REVISIONS		
0	7/6/2021	PROJECT DESIGNED
REV. #	DATE	DESCRIPTION

DESIGNED BY	JTF	7/6/2021	413-310-4264
DRAWN BY	JTF	7/6/2021	413-310-4264
CHECKED BY	BJM	7/8/2021	
AS-BUILT BY			
	NAME	DATE	PHONE #

SITE NAME:

INST# 21-0826529-00
ABAN# 21-0826530-00
PROJECT ID# 21-81025

658 BERKSHIRE AVE - NEW BUSINESS
SPRINGFIELD, HAMPDEN (013)

DRAWING TITLE:

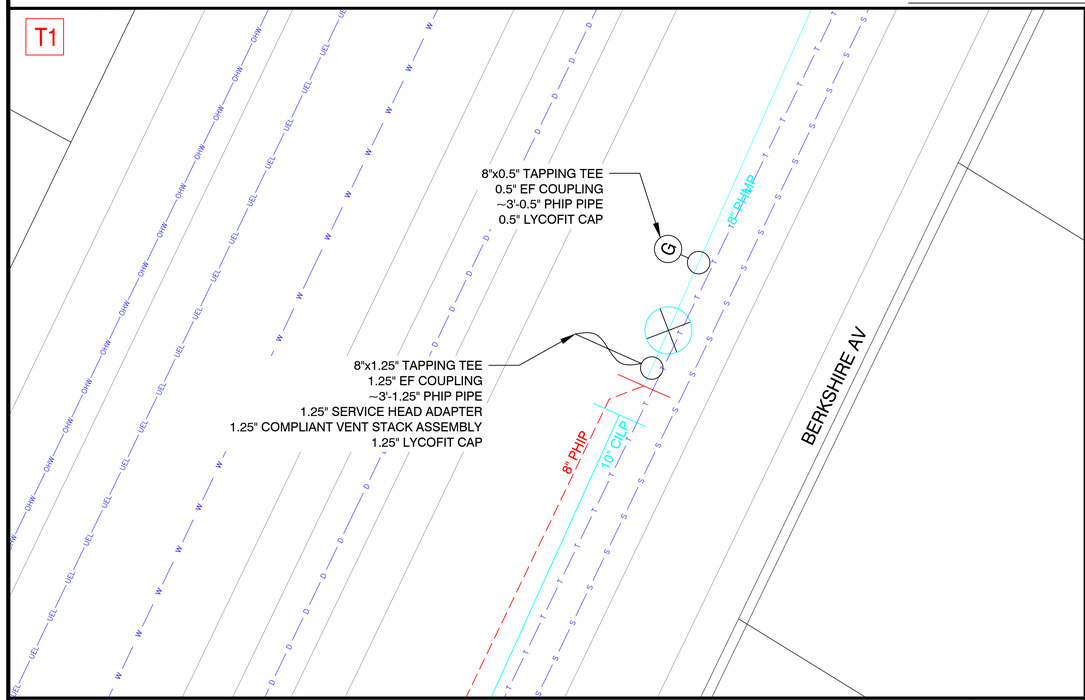
MATERIAL INFORMATION

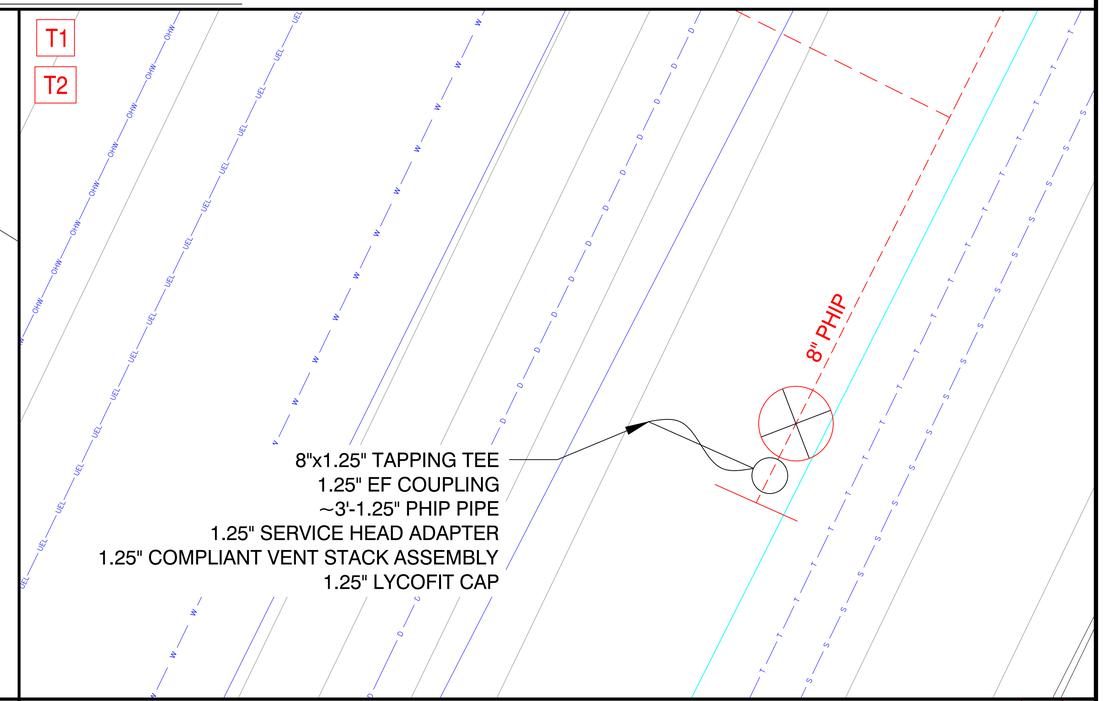
DRAWING NO:

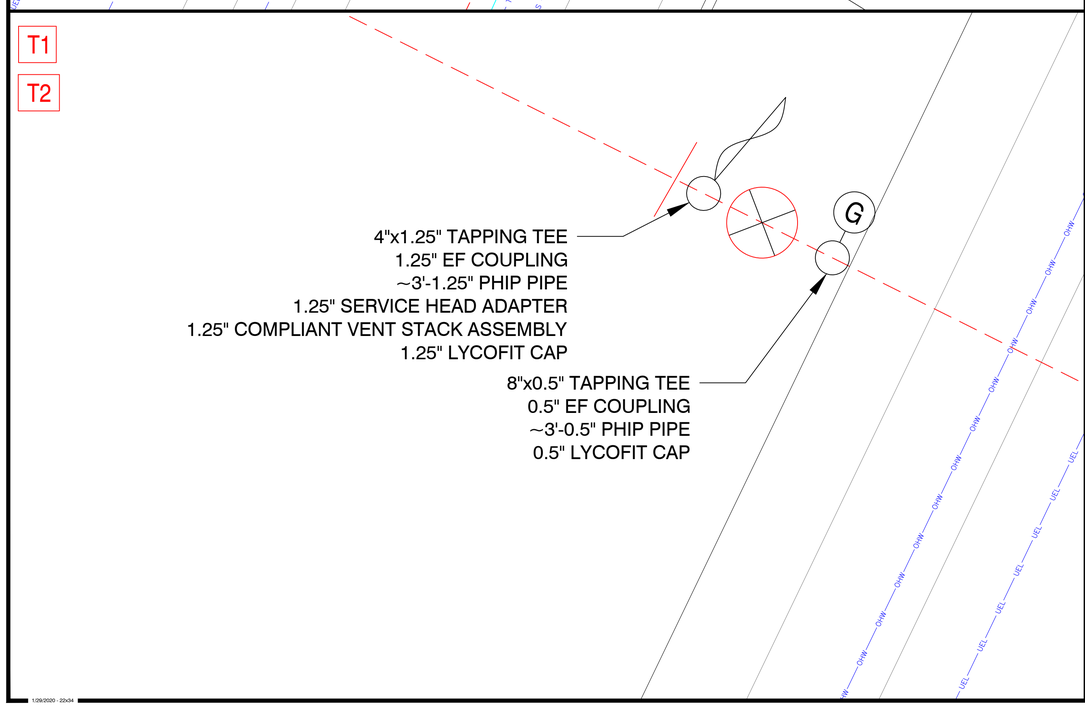
L-1 MI

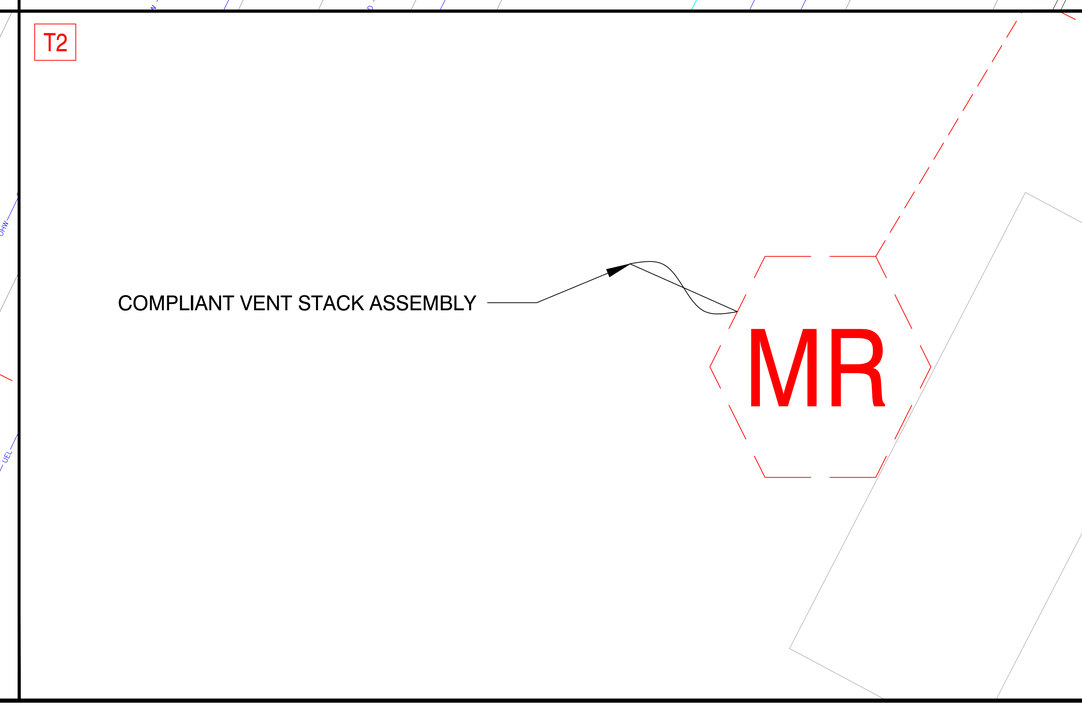
Attachment: 21-0826529-00 Pro Drawing REV00 (6385 : 658 Berkshire Ave.)

CONSTRUCTION DETAILS









EVERSOURCE

811 Know what's below. Call before you dig.

PROPOSED

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SITE NAME:

INST# 21-0826529-00
ABAN# 21-0826530-00
PROJECT ID# 21-81025

658 BERKSHIRE AVE - NEW BUSINESS
SPRINGFIELD, HAMPDEN (013)

DRAWING TITLE:

CONSTRUCTION DETAILS

DRAWING NO:

D-1

1:09/2020 - 22x34

Attachment: 21-0826529-00 Pro Drawing REV00 (6385 : 658 Berkshire Ave.)

CONSTRUCTION DETAILS

EVERSOURCE

811 Know what's below. Call before you dig.

PROPOSED

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REV. #	DATE	DESCRIPTION

DESIGNED BY	JTF	7/6/2021	413-310-4264
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	NAME	DATE	PHONE #

SITE NAME:

INST# 21-0826529-00
ABAN# 21-0826530-00
PROJECT ID# 21-81025

658 BERKSHIRE AVE - NEW BUSINESS
SPRINGFIELD, HAMPDEN (013)

DRAWING TITLE:

CONSTRUCTION DETAILS

DRAWING NO:

D-2

1/28/2020 - 22x34

Attachment: 21-0826529-00 Pro Drawing REV00 (6385 : 658 Berkshire Ave.)

EVERSOURCE

7/28/2021

Honorable Mayor and City Council
City of Springfield
City Hall
Court Street
Springfield, MA 01103

ATTN: Tasheena M. Davis, Esq, City Clerk

PROJECT NAME: Berkshire Asphalt (658 Berkshire Ave) – New Business

Ladies & Gentlemen:

Eversource Gas of Massachusetts hereby requests that it be granted a location for and permission to install underground gas facilities within a section of the Pine Point Neighborhood (as seen in the attached plan). Work will extend to the following streets in varying degrees/durations:

Street Name	From	To
Berkshire Ave	Harvey St	658 Berkshire Ave

This Project will introduce modernized natural gas facilities to the area. All proposed work by EGMA will include such laterals and service connections as it may now or subsequently find necessary. This project is being done to provide service to 658 Berkshire Ave.

Sincerely,

Jocelyn Forcier
Associate Engineer
Eversource Gas of Massachusetts
2025 Roosevelt Avenue
Springfield, MA 01104
Cell: 413-310-4264
Email: Jocelyn.forcier@eversource.com

Attachment: Springfield City Council Letter 658 Berkshire Ave (6385 : 658 Berkshire Ave.)

CITY OF SPRINGFIELD, MASSACHUSETTS

Date: September 20, 2021

TO THE MAYOR AND CITY COUNCIL OF THE CITY OF SPRINGFIELD:

The Board of Public Works, to which was referred the petition of Comcast of Massachusetts LLC dated September 3, 2021 to install and maintain 246' of 3" PVC conduit with Fiber Optic & Coax Cable line on Kane St. & Wilbraham Rd. from existing pole # 1 on Kane St. to new vault to be installed in the sidewalk on Wilbraham Rd. left of 1810 Wilbraham Rd., (Between Bruno's Pizza and Belmont Laundry) all as substantially shown on a plan attached, COMCAST Wilbraham Rd., which is incorporated herein by reference and to lay and maintain underground cables and Fiber Optic lines in public ways for the purpose to provide service to the buildings located on 1810 Wilbraham Rd and 1804 Wilbraham Rd. reports thereon as follows:

By virtue of Chapter 708 of the Acts of 1977 the Board of Public Works held the hearing on the above matter provided for in Section 22 of Chapter 166 of the General Laws. The hearing was held on September 20, 2021 at 4:00 P.M. at the corner of Kane Street and Wilbraham Road in Springfield, MA after due notice from the office of the City Clerk. Two (2) members of the Board and one (1) person interested in the matter were present. Of the latter, one (1) voted in favor of and no-one (0) voted against.

The Board finds the request necessary so that the company can provide service to buildings on 1810 Wilbraham Rd and 1804 Wilbraham Rd..

After careful consideration, the Board recommends the petition be granted provided:

That due care for public safety is exercised during construction including but not limited to the use of a police officer(s) for traffic control if necessary.

That said construction would not unnecessarily interfere with the movement of vehicular or pedestrian traffic in the area.

That care be taken during said construction not to damage any underground services.

That the construction site be returned to the same condition as found or better.
Said company shall indemnify and save harmless against all damages, costs and expenses whatsoever to which the City may be subjected in consequence of the acts or neglect of said Company, its agents or servants, or in any manner arising from the rights and privileges granted it by the City.

Attachment: COMCAST REPORT - Wilbraham. 9-20-2021 (6455 : COMCAST – Wilbraham Rd)

In addition, said company shall, before a public way is disturbed for the laying of its wire or conduit, execute its bond in the penal sum of Ten Thousand Dollars ($10,000) conditioned for the faithful performance of its duties under this permit.

Said company shall comply with the requirements of existing Ordinances and orders and comply with any changes in Ordinances and orders as may hereafter be adopted by the Mayor and Council governing the construction and maintenance of buried cable, conduits and wires.

That any sidewalks that are damaged or removed will be replaced in kind and in accordance with the City of Springfield's Standard Specifications.

That ramps for the handicapped will be provided if and where required by law and in conformance with the Rules and Regulations of the Massachusetts Architectural Barrier Board.

That any curbing that is disturbed during construction will be reset to the established street grade using proper construction procedures.

That all proposed silo, manhole and hexhole covers will conform to and be compatible with an established street, tree belt or sidewalk grades with suitable non-skid covers when in the sidewalk area.

That the Springfield Water and Sewer Commission be notified before construction begins. All installations of adjacent utilities must be a minimum of 4 feet from the existing water and/or sewer main, edge to edge of the pipe.

That asphalt trench restoration be done in accordance with the City of Springfield DPW requirements.

That all conditions set forth in the respective order are complied with.

John J. Fitzgerald)
Ronald A. Boggs) BOARD OF PUBLIC WORKS
Michael Driggs)

Attachment: COMCAST REPORT - Wilbraham. 9-20-2021 (6455 : COMCAST – Wilbraham Rd)

Untitled Map
Write a description for your map.
Legend
?
? ?7-Eleven
? ?Bruno's Pizza
1810 Wilbraham
Path Measure
1810 Wilbraham Rd
Bruno's Pizza
7-Eleven
Kane St
Parker St
Wilbraham Rd
Foster Memorial Church
Springfield Grace Community Baptist
Putnam Rd
Google Earth
100 ft

September 3, 2021

Honorable Mayor and City Council
City of Springfield
City Hall
Court Street
Springfield, MA 01103

ATTN: Mr. Anthony I Wilson, Esq, City Clerk

Gentlemen:

Comcast of Massachusetts II, Inc. hereby requests that it be granted a location for and permission to install and maintain ***246' of 3" PVC conduit with Fiber Optic & Coax Cable line on Kane St. & Wilbraham Rd.,*** from existing pole # 1 on Kane St. to new vault to be installed in sidewalk on Wilbraham Rd. left of 1810 Wilbraham Rd. together with such connections as it may now or subsequently find necessary.

Said plant installation is to be installed in accordance with the enclosed plan.

Thank you for your attention to this matter.

Sincerely,

Joseph R Chafer

Joe Chafer
Comcast Contractor
Construction Specialist 2

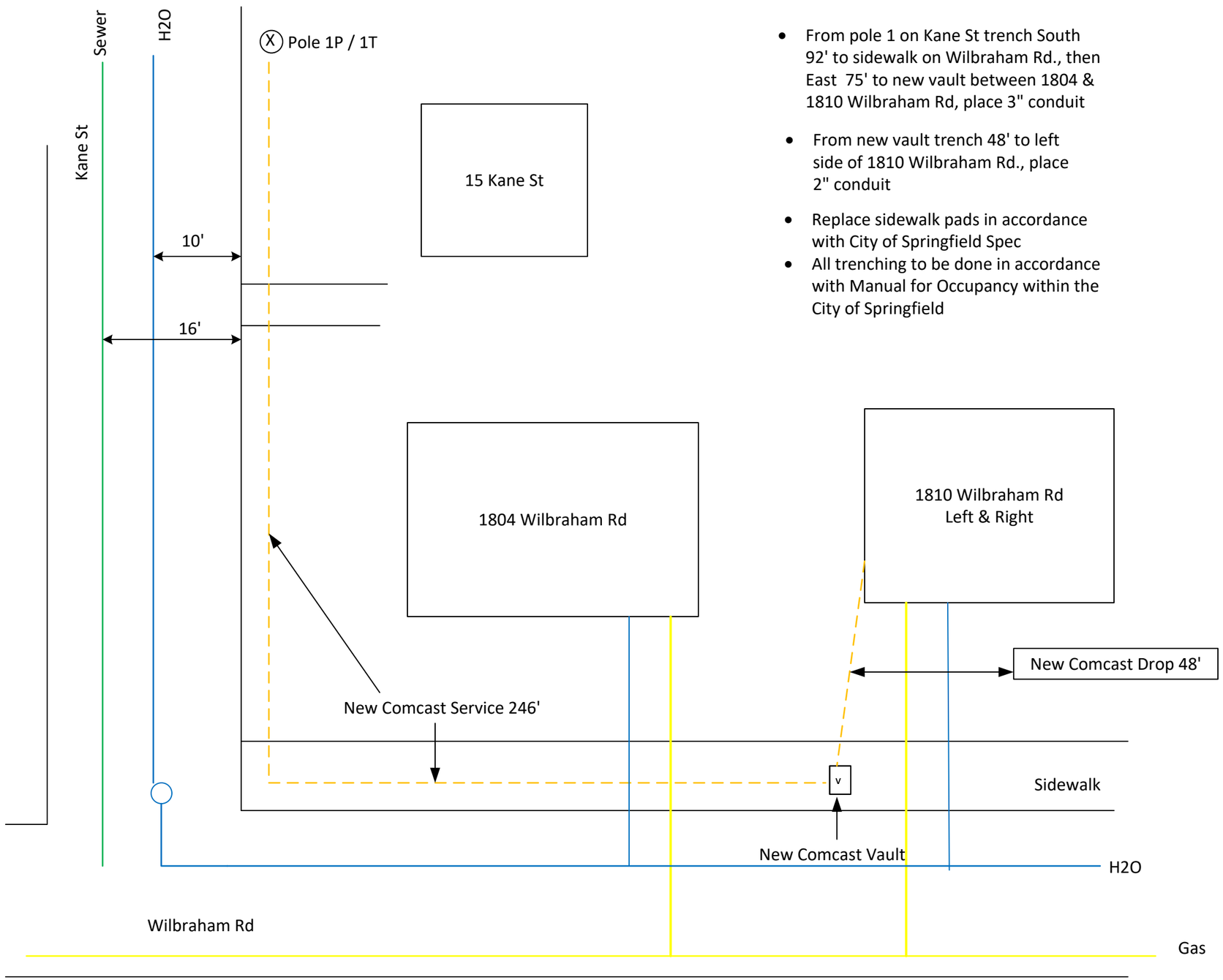
Enc.

Attachment: 1810 Wilbraham Rd-Springfield MA-Letter (6455 : COMCAST – Wilbraham Rd)

Construction Details:

•Install approx. 246' of 3” schedule 40 PVC conduit from pole # 1 on Kane St.
•Coming from existing pole # 1 in front of 15 Kane St. to new vault to be placed in sidewalk in front of 1810 Wilbraham Rd.
•Replace concrete pad in accordance with city specs.
•All trenching to be done in accordance with Manual for Occupancy of Public and Private Ways within the City of Springfield MA.

Attachment: 1810 Wilbraham Rd-Springfield MA-Letter (6455 : COMCAST – Wilbraham Rd)



- From pole 1 on Kane St trench South 92' to sidewalk on Wilbraham Rd., then East 75' to new vault between 1804 & 1810 Wilbraham Rd, place 3" conduit
- From new vault trench 48' to left side of 1810 Wilbraham Rd., place 2" conduit
- Replace sidewalk pads in accordance with City of Springfield Spec
- All trenching to be done in accordance with Manual for Occupancy within the City of Springfield

Attachment: 1810 Wilbraham Rd-Springfield MA (6455 : COMCAST – Wilbraham Rd)

NOTICE OF MEETING

SPRINGFIELD TRAFFIC COMMISSION

MEETING AGENDA

Monday, August 2, 2021

Meeting Hour:
10:15 A.M

LOCATION:

70 Tapley Street, Springfield MA
(Conference Room)

New items:

21-14 New Parking Meters- **To install new parking meters at 4 different locations around the city.**

TRAFFIC REGULATIONS 90 DAYS TRIAL.

21-15 Fargo Street- **" NO PARKING TOW AWAY" starting from Boston Road easterly direction 100 feet, south side o Fargo St. and "NO PARKING TOW AWAY" starting from Boston Road easterly direction. 243 feet, north side of Farg St.**

21-16 Lamont Street- **" NO PARKING TOW AWAY" starting 100 feet from Boston Road easterly direction for 157 feet west side of Lamont St.**

21-17 Crest Street- **STOP SIGN facing eastbound vehicles at Crest Street and Lakeside Street.**

NOTE: If you are unable to attend this meeting, please notify Hector Velez at 784-4891 or hvelez@springfieldcityhall.com to ensure a quorum.

By:_____
Christopher M. Cignoli, Secretary
Springfield Traffic Commission

Copies of said petition, texts and maps may be requested by email or phone or viewed at 70 Tapley Street b appointment. Emails should be directed to HVelez@springfieldcityhall.com or by calling the Traffic Commission at (413) 784-4891

Attachment: TCM 8-2-2021 Agenda (6458 : 21-14 New Parking Meters)

21-14

August 2 Next Traffic Commission

Velez, Hector

From: Cignoli, Chris
Sent: Wednesday, May 26, 2021 11:53 AM
To: AAshraf@SpringfieldParkingAuthority.com; Moore, Thomas; Velez, Hector
Subject: FW: [External] FW: Adding More Meters to On-Street
Attachments: NEW METERS.xlsx

Follow Up Flag: Follow up
Flag Status: Flagged

Hector—I just had a conversation with the Parking Authority with regards to adding some additional parking meters at 4 locations around the City. Could you please work with Mr. Ashraf on the language for the modification of any of the parking regulations for the impacted streets. Once you have the modified regulations complete, we would then need to schedule them for a Traffic Commission meeting—then City Council.

However, Mr. Moore and I need to do some work with the Mayor so I will let you know when it is appropriate to put it on the agenda for the Traffic Commission. There is not a huge rush for this item at this time.

Thanks!

Christopher M. Cignoli, P.E.
Director of Public Works
City of Springfield
70 Tapley Street
Springfield, MA 01104
Office 413-750-2808
Cell 413-887-9321
Fax 413-787-6029

From: Azeem Ashraf [mailto:AAshraf@SpringfieldParkingAuthority.com]
Sent: Tuesday, May 25, 2021 9:43 AM
To: Cignoli, Chris
Subject: [External] FW: Adding More Meters to On-Street

Good Morning Chris,

Inquiring about if you have time for a phone call meeting this week or next week? Please advise.

Thank You for your time

From: Azeem Ashraf
Sent: Friday, May 7, 2021 8:55 AM
To: Cignoli, Chris <ccignoli@springfieldcityhall.com>
Cc: Thomas D. Moore <tmoore@springfieldcityhall.com>
Subject: Adding More Meters to On-Street

Good Morning Chris,
In our meeting today, the topic of adding more meters came up. So, we thought we would reach out to you for your opinion. We would like to add additional meters by American International College, Springfield Technical Community

Attachment: TCM 8-2-2021 (6458 : 21-14 New Parking Meters)

College, Baystate Hospital and North-End on Main Street by McDonalds. Tom Moore and I would like to have a phone meeting next week sometime with you? Please see the attachment for more detail.

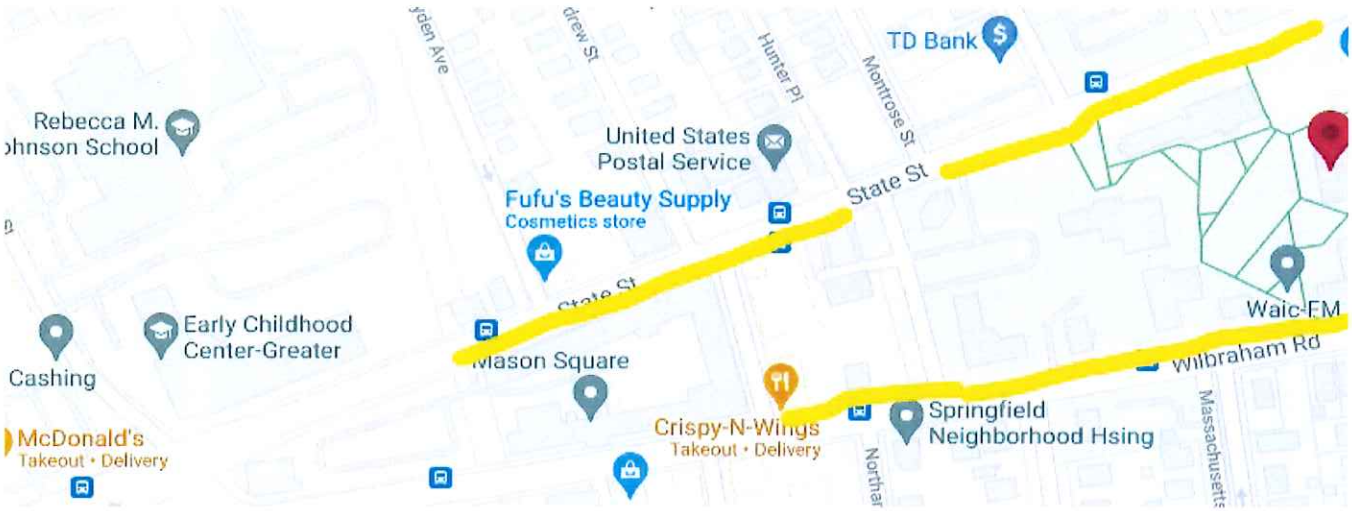
Thank You

Regards,

Azeem Ashraf
Operations Manager
Springfield Parking Authority
150 Bridge Street
Springfield, MA 01103
c: 413-302-0129
p: 413-273-8415 (Direct Line)
f: 413-787-6165
e: aashraf@springfieldparkingauthority.com

CAUTION: This email originated outside our organization; please use caution.

AMERICAN INTERNATIONAL COLLEGE

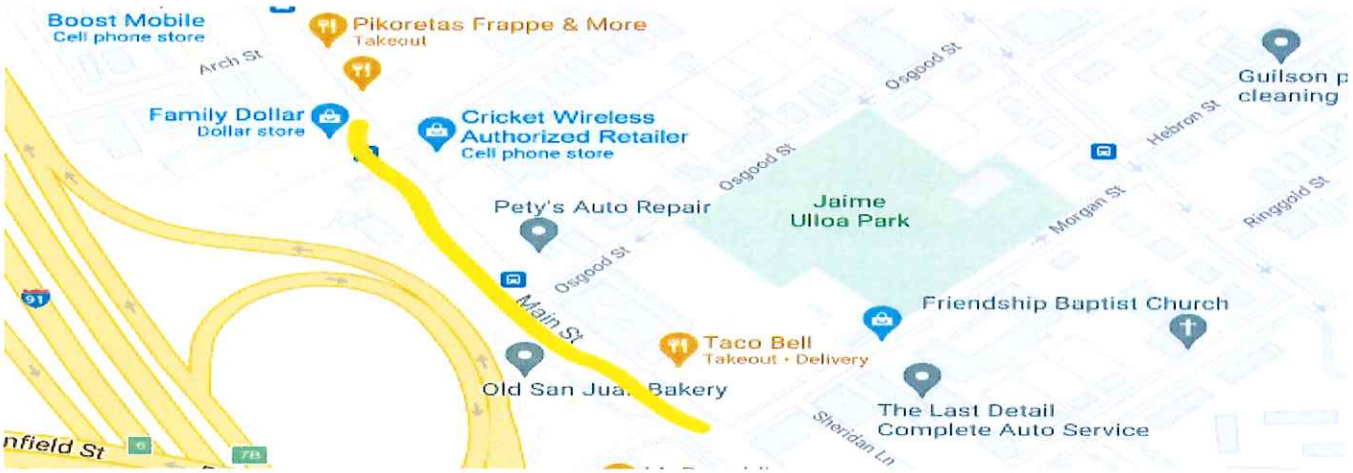


Number Of Spaces:

Wilbraham Rd
25 Spaces

State Street
17 Spaces plus 2 Handicap

NORTH-END MCDONALD'S



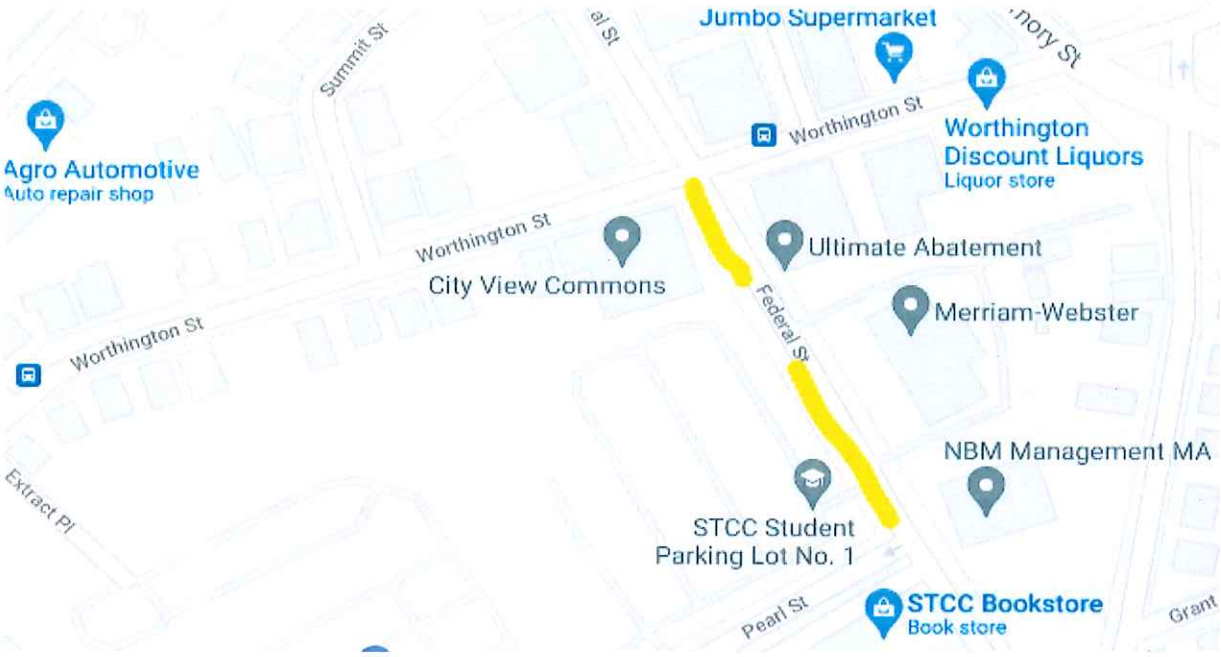
Number Of Spaces:

Main St

22 Spaces on Odd Side
8 Spaces on Even Side

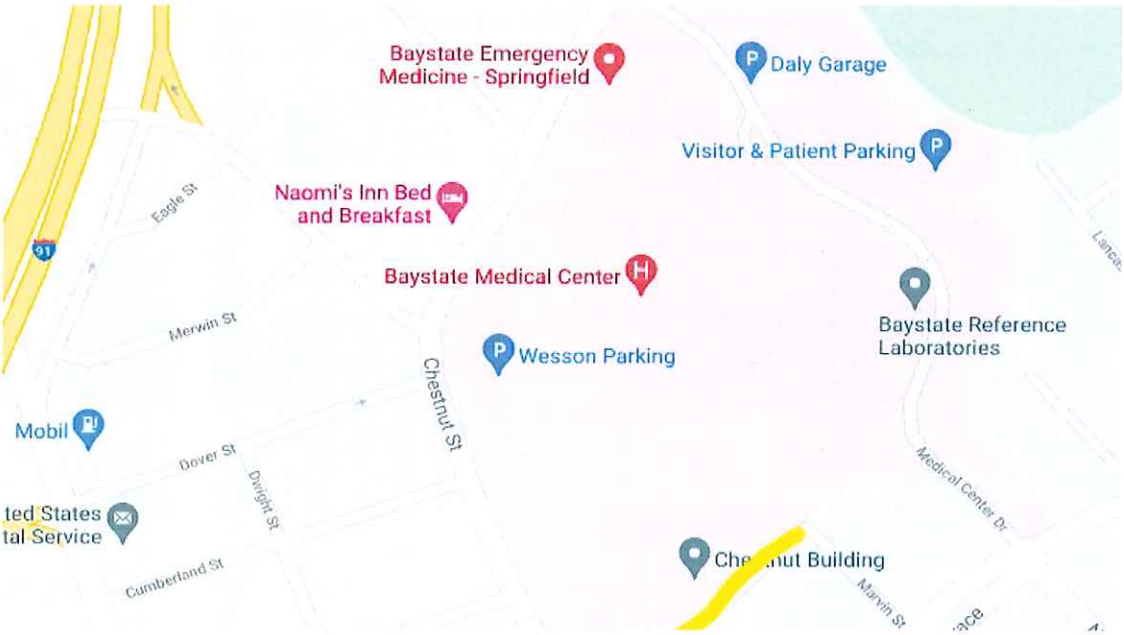
Attachment: TCM 8-2-2021 (6458 : 21-14 New Parking Meters)

SPRINGFIELD TECHNICAL COMMUNITY COLLEGE



	Federal St Between pearl st and worthington st	**Lincoln St**
Number Of Spaces:	**7 Spaces**	**8 Spaces**

BAY STATE HOSPITAL



Number Of Spaces:	**18 Spaces**	**Total recommend Spaces : 105** **High Priority Street Spaces : 80**

Attachment: TCM 8-2-2021 (6458 : 21-14 New Parking Meters)

21-15 90 day

TRAFFIC ENGINEERING
Springfield, Ma. Dept. Public Works

DEPARTMENT OF PUBLIC WORKS
GENERAL WORK ORDER

20100751

Street Name: **FARGO ST.** Date: **3/3/2021**

Catagory **Traffic Maint.** Route To:: **Signs** Traffic Signal Number

Please install " NO PARKING TOW AWAY" starting from Boston Road esterly direction 100 feet, south side of Fargo St.

(see attached sketch).
Thanks.

Sketch if Required

Reported By: Cignoli Authorized By: hvelez

Time Started: Time Arrived Time Completed Total Time:

Work Completed Date Completed Completed By:

Comment

Materials Used:	Part Number	Quantity	Unit Price	Cost

	Hours Used	O.T. Hours	Truck No	Truck Hours	Date
Technician(s)					
Helper(s)					

Attachment: TCM 8-2-2021 (6458 : 21-14 New Parking Meters)

21-15

TRAFFIC ENGINEERING
Springfield, Ma. Dept. Public Works

DEPARTMENT OF PUBLIC WORKS
GENERAL WORK ORDER

20100750

Street Name: **FARGO ST.** Date: **3/2/2021**

Catagory **Traffic Maint.** Route To:: **Signs** Traffic Signal Number

Please install " NO PARKING TOW AWAY" starting from Boston Road esterly direction. 243 feet, north side of Fargo St.

(see attached sketch).
Thanks.

Sketch if Required

Reported By: Cignoli Authorized By: hvelez

Time Started: Time Arrived Time Completed Total Time:

Work Completed Date Completed Completed By:

Comment

Materials Used:	Part Number	Quantity	Unit Price	Cost

	Hours Used	O.T. Hours	Truck No	Truck Hours	Date
Technician(s)					
Helper(s)					

Attachment: TCM 8-2-2021 (6458 : 21-14 New Parking Meters)

21-16

TRAFFIC ENGINEERING
Springfield, Ma. Dept. Public Works

DEPARTMENT OF PUBLIC WORKS
GENERAL WORK ORDER

20100752

Street Name: **LAMONT ST.** Date: **3/3/2021**

Catagory **Traffic Maint.** Route To:: **Signs** Traffic Signal Number

Please install " NO PARKING TOW AWAY" starting 100 feet from Boston Road esterly direction for 157 feet , west side of Lamont St.

(see attached sketch).
Thanks.

Sketch if Required

Reported By: Cignoli Authorized By: hvelez

Time Started: Time Arrived Time Completed Total Time:

Work Completed Date Completed Completed By:

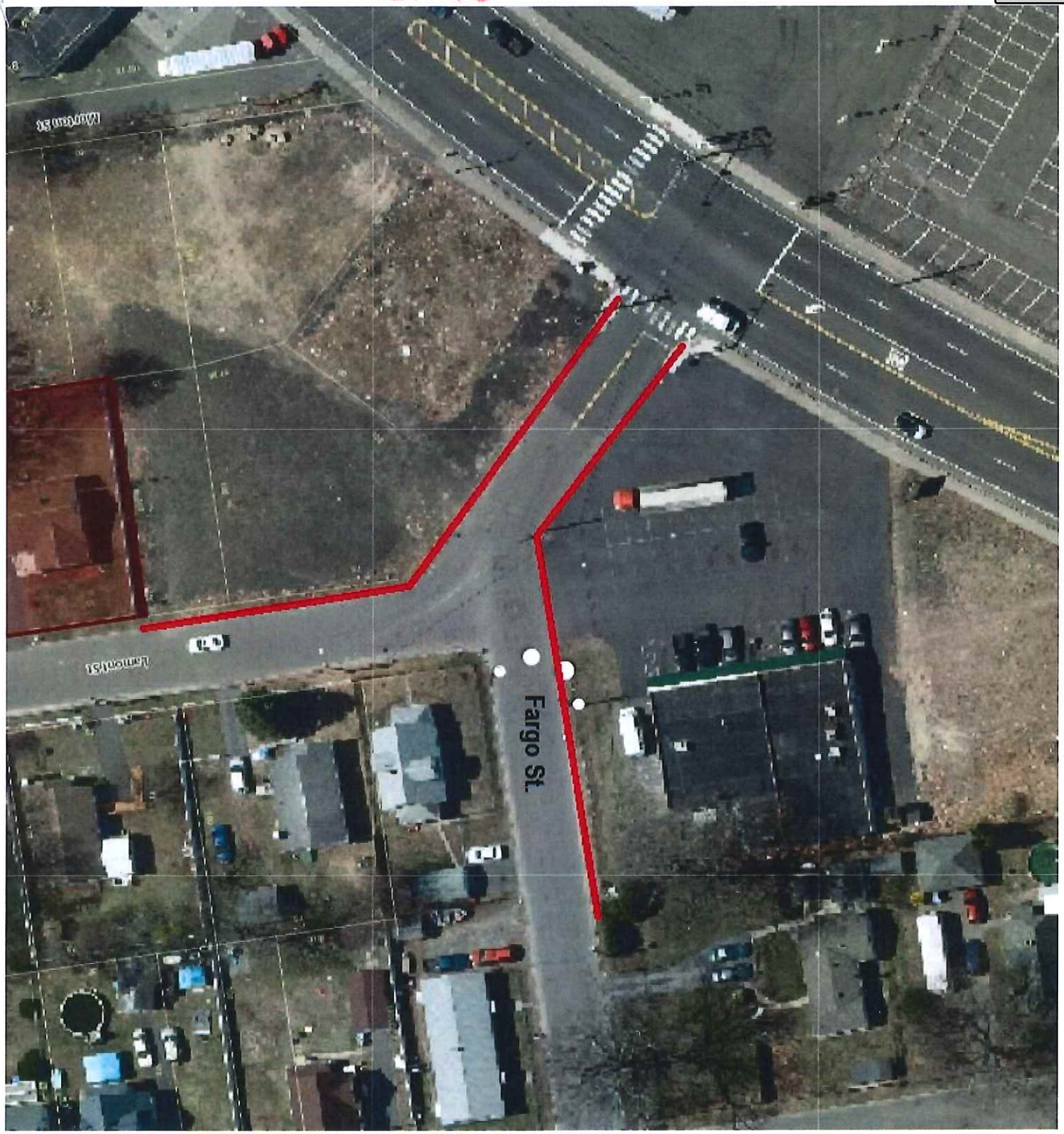
Comment

Materials Used:	Part Number	Quantity	Unit Price	Cost

	Hours Used	O.T. Hours	Truck No	Truck Hours	Date
Technician(s)					
Helper(s)					

Attachment: TCM 8-2-2021 (6458 : 21-14 New Parking Meters)

21-15
21-16



Attachment: TCM 8-2-2021 (6458 : 21-14 New Parking Meters)

21-17 Traffic on Commission August

TRAFFIC ENGINEERING
Springfield, Ma. Dept. Public Works

DEPARTMENT OF PUBLIC WORKS
GENERAL WORK ORDER

20100767

Street Name: **CREST ST.** Date: **5/11/2021**

Catagory **Traffic Maint.** Route To:: **Signs** Traffic Signal Number

Please install STOP SIGN facing eastbound vehicles at Crest Street and Lakeside Street.

(see attached sketch).

Sketch if Required

Reported By: Marcus W. Authorized By: hvelez

Time Started: Time Arrived Time Completed Total Time:

Work Completed Date Completed Completed By:

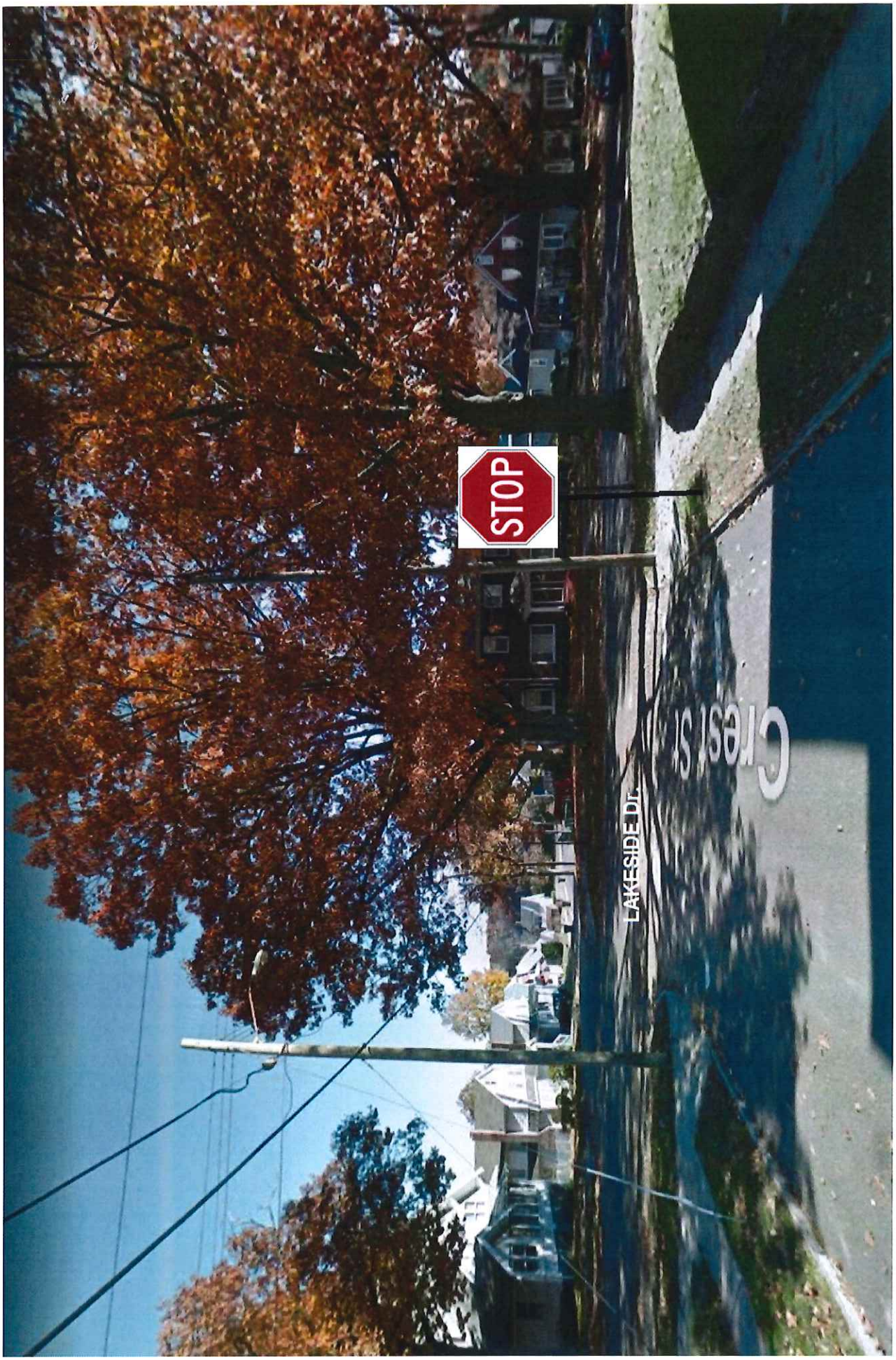
Comment

Materials Used:	Part Number	Quantity	Unit Price	Cost

	Hours Used	O.T. Hours	Truck No	Truck Hours	Date
Technician(s)					
Helper(s)					

Attachment: TCM 8-2-2021 (6458 : 21-14 New Parking Meters)

21-17



TRAFFIC COMMISION REGULAR MEETING MINUTES FOR AUGUST 2, 2021

10:15 AM MEETING CALLED TO ORDER, QUOREM MET, ROLL CALL FOR MEETING, THOSE PRESENT:

Clodo Concepcion Chairperson

Robert Shewchuk Esq. member

Hector Velez Secretary

Officer Kalin Police department

Danny Baro, member

Fred Shubrick member *delayed arrival

Others at Meeting:

Patrick Long Law department administrative

Azeem Ashraf Springfield Parking Authority

21-14 New Parking Meters- To install new parking meters at 4 different locations around the city.

Chairperson Concepcion asks if anyone is present to address this issue?

Azeem Ashraf answers the Chair he is here to speak on the S.P.A.'s behalf. The Authority is asking to place parking meters in high traffic areas throughout the city. The 1st location is American International College, 2ND is the area near and around the North-end of the city, 3rd will be the are of Baystate Medical Center, and other areas as time progresses.

The meters would be placed on State St. numbering around 17. Then, on Wilbraham Rd. numbering around 25.

Mr. Velez asked he they could do all in same vote.

Mr. Ashraf answers yes.

Chair askes what the board wanted to do as far as voting.

Atty. Shewchuk asks Mr. Ashraf that the S.P.A. would like meters, at State St. and Wilbraham Rd. (A.I.C.), at the McDonalds (2392) Main St. 22 spaces, 8 spaces (inaudible), Springfield Technical Community College 7 spaces, Federal St., 8 spaces on Lincoln St., and 18 spaces Baystate Medical Center.

Mr. Ashraf has states the total number will be 105 metered spaces.

Atty. Shewchuk asks what streets for Baystate Medical Center.

Mr. Ashraf reiterates the locations given above, at State St. and Wilbraham Rd. (A.I.C.), at the McDonalds (2392) Main St. 22 spaces, 8 spaces (inaudible), Springfield Technical Community College 7 spaces, Federal St., 8 spaces on Lincoln St., and 18 spaces Baystate Medical Center.

Atty. Shewchuk states he is just looking for the name of the street that the Baystate Medical parking meters will be on.

Attachment: TRAFFIC mins AUGUST 2 21 (6458 : 21-14 New Parking Meters)

Mr. Ashraf states that will be Pratt St.

Chair asks if these meters are double-headed?

Mr. Ashraf states yes explains they will be double headed meters so only 55-60 will need to be installed.

Chair asks when will the project be started?

Mr. Ashraf answers the end of this year and move on.

Mr. Shubrick enters the meeting and is looking over the topic.

Atty. Shewchuk asks if the meters will accept card payment and cash?

Mr. Ashraf answers yes and the public can also use an app to pay.

Mr. Shubrick asks if these are all the meters that are going in?

Mr. Ashraf answers yes, for now, and we would come before you if that changes.

Mr. Shubrick asks if the meters will be on both sides or just one side of the street?

Mr. Ashraf answers yes the A.I.C. meters will be on the one side on State St. that abuts the college and the same on Wilbraham Rd. side of the college.

MOTION: Robert Shewchuk**, 2ND BY** Hector Velez

VOTE: Clodo Concepcion YES, Robert Shewchuk YES, Hector Velez YES, Officer Kalin YES, Danny Baro ABSTAIN, Fred Shubrick YES.

RESOLUTION PASSES.

TRAFFIC REGULATIONS 90 DAYS TRIAL.

21-15 Fargo Street- " NO PARKING TOW AWAY" starting from Boston Road easterly direction 100 feet, south side of Fargo St. and "NO PARKING TOW AWAY" starting from Boston Road easterly direction. 243 feet, north side of Fargo St.

21-16 Lamont Street- " NO PARKING TOW AWAY" starting 100 feet from Boston Road easterly direction for 157 feet, west side of Lamont St.

Chair states the number two item will now be discussed.

Mr. Velez explains that these are 90 day trials.

Mr. Shubrick explains it is near the old Russell's restaurant, the small convenience store.

Inaudible discussion.

Atty. Shewchuk advises they can take 2115 and 21-16 together as they are related to one another.

No further discussion.

MOTION: Robert Shewchuk**, 2ND BY** Danny Baro

Attachment: TRAFFIC mins AUGUST 2 21 (6458 : 21-14 New Parking Meters)

VOTE: Clodo Concepcion YES, Robert Shewchuk YES, Hector Velez YES, Officer Kalin YES, Danny Baro YES, Fred Shubrick YES.

21-17 Crest Street- STOP SIGN facing eastbound vehicles at Crest Street and Lakeside Street.

Mr. Velez explains this is a residents stop sign request**.**

Atty. Shewchuk inquires if there is anyone to speak on the request? Or do we their information? Is there a

Mr. Velez stated he received an email from (inaudible). And that the sign is working.

Atty. Shewchuk ok the sign is working.

MOTION: Robert Shewchuk**, 2ND BY** Fred Shubrick

VOTE: Clodo Concepcion YES, Robert Shewchuk YES, Hector Velez YES, Officer Kalin YES, Danny Baro YES, Fred Shubrick YES.

ADJOURNMENT

MOTION: Robert Shewchuk**, 2ND BY** Fred Shubrick

VOTE: Clodo Concepcion YES, Robert Shewchuk YES, Hector Velez YES, Officer Kalin YES, Danny Baro YES, Fred Shubrick YES.

MEETING ENDS 10:31 a.m.

August 2, 2021 **Attest_____**
October 4, 2021 next meeting **Christopher M. Cignoli, Secretary**

Attachment: TRAFFIC mins AUGUST 2 21 (6458 : 21-14 New Parking Meters)

Attachment: TRAFFIC mins AUGUST 2 21 (6458 : 21-14 New Parking Meters)