

**CITY OF SPRINGFIELD  
MOBILE HOME PARK RENT CONTROL BOARD**

**MINUTES  
MEETING ON APRIL 8, 2021**

- Members in attendance:
  - Jesus Arce
  - Daniel Baro
  - Katherine Garvey
- Meeting was called to order by Chairman Arce on April 8, 2021 at 4:16 p.m.
- **First** order of business was to welcome Katherine Garvey and Daniel Baro to the Board.
- **Second** order of business was to review the new rental application submitted by Bircham Bend Mobile Home Park, and to discuss scheduling a public hearing. The Board reviewed the petition and discussed some potential issues to pay close attention to at the public hearing. The board discussed the formula it has used in the past to determine if a rent increase is merited, and briefly discussed the petitioner's claimed expenses and calculations. The Board agreed that another public meeting was necessary to further review the petition before setting a date for the public hearing. The Board agreed to a further public meeting for April 22, 2021 at 4:00 p.m. via zoom video conference.
- Chairman Arce motioned to close the meeting at 4:50 p.m., and the motion passed 3-0.