



Community Preservation Committee

Regular

~ Minutes ~

36 Court Street
Springfield, MA 01103
<http://www.springfieldcityhall.com>

Kevin Chaffee

Tuesday, April 27, 2021

6:00 PM

Utilizing Remote Collaboration Technology

I. Call to Order

6:00 PM Meeting called to order on April 27, 2021 at Utilizing Remote Collaboration Technology, (Online), Springfield, MA.

Attendee Name	Title	Status	Arrived
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II. Public Portion

Springfield Community Preservation Committee

April 27, 2021

Remote Meeting 6:00 p.m.

A video recording of this meeting is available on the Springfield Community Preservation Facebook page

Present: Lamar Cook (Neighborhood Representative), Gloria DeFillipo - (Planning Board)

Juanita Martinez (Conservation) - David Finn (Historical Commission,)

Ralph Slate (Neighborhood Representative) - Willie Thomas (Housing Authority)

and Robert McCarroll, Chair (Springfield Preservation Trust, Inc.

Absent: Terry Mitchell (Neighborhood Representative, Terry Rodriguez (Park Commission)

5-Minute Presentation from 2021 Applicants:

East Springfield Library Outdoor Reading Garden - Marshall Roy Splash Pad - Blunt Park Tennis Courts - Bolden Park Bathhouse - YWCA Shelter Playground - Drama Studio Exterior Restoration - Kilroy House Exterior Restoration - D'Amour Art Museum Exterior Restoration - Science Museum Exterior Restorations

Present: Gloria DeFillipo, Juanita Martinez, Willie Thomas, Ralph Slate, Lamar Cook,
David Finn, Robert McCarroll

Absent: Terry Rodriguez

At this time Bob McCarroll then introduced the committee as shown above. The state law that governs CPC across the Commonwealth requires that we have a minimum of five members one coming from the Planning Board, one from the Historical Commission, one from the Conservation Commission, one from the Housing Authority, and one from the Park Commission.

The state also allows four additional members and Springfield has chosen that we have three neighborhood representatives appointed by the president of the City Council and one member appointed to the Springfield Preservation Trust. Robert is the member of the Springfield Preservation Trust.

Robert then stated that we have a little more than two million dollars that we can recommend to the City Council. We don't give money, we only make recommendations, projects not recommended to us can be funded by the City Council but the City Council can choose not to fund projects that we do recommend to them. It is a process that we will be deliberating on making recommendations and probably in autumn the City Council will be voting on those recommendations and assuming that they agree with us then we will be drawing up some contracts. The twenty eight applications represent a request for about five million dollars.

We only have two million dollars that we can recommend. So now we are in a meeting for the second and third applicants. You have five minutes to make your presentation and Gloria DeFillipo will be the official timer. She will also give you a two minute warning and a one minute warning and then time out. When you get notice of time please wrap up your comments. There will be questions and there could be several questions given from the committee but we ask you to answer to the questions and not for those items you didn't get to talk about in your five minute presentation. That being said, the first presentation tonight is East Springfield Library Outdoor Community Space.

Molly Fogarty: East Springfield Library Outdoor Reading Garden: Molly began by thanking the committee for considering our proposal. Back in 2018 I think we did apply for a similar

project and our East Forest Park Branch which was funded. In December of 2019, it was closed since that pandemic since last March. But the outdoor spaces were damaged very heavily. We are requesting funding for a similar kind of project like the Springfield Branch. The East Springfield Branch is located on 21 Osborne Terrace and it is a popular space and it benefits the neighborhood as a whole. It is one of the city's oldest branches. It is very busy but very limited in size. It was built in 1932, it is about thirty five hundred square feet and it sits on about a half an acre of property. It is located on a densely populated residential street abutting homes to the north and to the east and a commercial parking lot to the south. The other side of the parking lot is facing Page Boulevard and a manufacturing plant (CRR) across the street. The area we are looking to enhance is a popular outdoor space is on the right hand side of the library which abuts commercial parking lot, there is no fence or plantings between the library property and the commercial parking lot. It is a very unattractive space and it doesn't provide any landscaping and it has no seating area, no programming area. We are looking for funding for landscaping, electrical lighting, programmable space, benches and tables and access to free Wi-Fi year round. We feel that this project meets the CPA criteria. We would create programming and opportunities for public engagement of open spaces. Addition to this project something that the library is interested in is funding for is inspired by Grass Roots Outreach with partners such as Springfield Neighborhood Council and other residents seeking upgrades for their neighborhood library. The budget and the design of this they have been reviewed by the Park Department and working with Laura Walsh and we have come up with a plan that we think will if we get funded would secure a landscape design and provide this interesting wonderful space for the community. The current space doesn't have any seeding. There are very limited

plantings and it is an area that I feel would benefit from it would become a public space would allow us to do outdoor programming, a library programming but also the local schools could use it any neighbor would welcome and this great space. We vision several programs with lots and lots of opportunities for neighborhood residents and families to gather. They will have a lot of outdoor programming and the fact that people can get an access WFI year round. The attractive space will benefit them as well. We will be sure to upgrade lighting for safety, security cameras

a programming stage, pavers and lots of story activities and story walks. I look forward to funding for this project and look forward to working with the community and the Park Department on the final design and implementation of this project.

Ralph Slate would the existing library building be easily modified in any way to gain access to this garden? Molly stated no that the access would be from Osborne Terrace so it wouldn't have a fence around it. It would be open access for any neighborhood resident and for anyone that wanted to use it. Gloria then stated that Molly has decorative fencing for eighty five hundred dollars where is the fencing going to go? Molly stated that the fencing would go at the east part of the building. Right now there is chain link fencing there and it is very unattractive and I feel that if we replace the chain link fencing with a nice decorative fencing it will enhance

the experience for any resident. Gloria then asked is there going to be fencing to separate you from the business? Molly stated that what they are intending to do is use plantings as a barrier and it would enhance the landscaping and also provide privacy. Robert then stated that there are photographs of the side yard but there is nothing in there that gives us any inkling that is to where things are going to be. I think it would be helpful, especially for me if you could get us something like is this space going to extend to all the way to Osborne Terrace or is there going to stop at the front façade of the library? Where is the fence going? Where are the shrubs going? That is the kind of stuff that we have an idea of the amount of area that this space is taking up. At least when we got the East Forest Park Library that was a brand new thing that we got plans that we could actually look at. If you could get that to us you give it to Karen Lee

and she will forward it to us. It does not have to be architect drawn, it doesn't have to be fancy but it would be helpful for us to get an idea of how much land are you thinking of having part

of this area and where are you putting fencing and shrubs and where you are thinking of benches. Molly then stated that that she would get that to the committee and asked if there was a deadline. Robert said that what he would say is get it to us before the Memorial Day weekend. When we meet in June that is when we are deliberating. The sooner we can get it and don't wait until then if you have it. David Finn asked Molly do you have landscape design ten thousand dollars. Can you define how that is categorized? Molly stated that it would be for their plan. That was the budget estimate that we received for coming up with a plan so maybe we can find someone who can do it for less but that is the estimate that is why we didn't proceed with the landscape design. David asked Molly who is responsible for providing you with the general budget? Molly stated that the budget was based on other projects that we have done. We reviewed budgets for those projects and we also had Laura Walsh who was extremely helpful reading those numbers so that they were still viable. Laura then stated that you can take your conceptual plan that you are working on now and you can develop your construction documents and you can actually renovate your space. It's not just for landscaping it is a whole site plan for this project. Lamar asked what is the anticipated amount for the foundation I didn't see it on the budget. Molly stated that we were hoping to use that as part of the match so we have about eighty five thousand dollars that we are requesting eighty five thousand dollars from CPA and we are also looking for other sources for funding. We are waiting to see what the parameters are for the foundation and we haven't approached them yet. That would be part of the match. Robert stated that the other issue I have is to raise Molly is when we do CPA and it goes to recreation whether it's active or passive recreation it is usually on park land and it can't be changed without the state legislatures approval. We will have the concern here that one we wouldn't want a future library director and coming in stating that we don't want any people here except people who are participating in library programs. When the library isn't open this place is closed. Or a new director who says I need parking more than I need a reading garden. So we need either an agreement with the library

commission and the park commission or with us that says this space is permanent passive recreational space and is open to the public. We just can't have it open during library hours because that would make it a library project that is not accessible for the public any other time.

Molly then stated that all our existing gardens are open 24 hours, seven days a week. We haven't had any security issues so yes it is a public library it is our philosophy to have free access to information, open space. I think we could do something like that working with the City Law Department stating that the space will be made for the public open community space. Robert stated that he is glad to hear you are negotiable and flexible on this.

Kathleen Brown: Marshall Roy Splash Pad Kathleen began by stating the East Springfield Neighborhood Council is privileged to be in front of you tonight to share with you our project for a splash pad spray structure for the Marshall Roy field. This proposal will be the design, the site preparation and installation of a quality splash pad and spray structure and also civics benches that will enhance the community's ability to use and to utilize the park. These benches will be around the spray structure so people can watch on while their children play. This will strengthen the park's ability to service the children. Currently the current splash pad is far beyond their normal life expectancy. It needs to be totally re-worked and this Community

Preservation funding would satisfy that goal of the neighborhood council. The park goes need an opportunity during the summer to cool themselves down especially with the climate being as it is and long summers. Last summer with COVID the splash pad was still operational and we thank the park for being able to provide that for the people. It's a very popular park, there are many sporting teams that play there and many parents and families picnic there and also there is a lovely swing set and play area for the kids so this would continue to enhance their outdoor experience. We know that the Park Department has helped us through this process and we appreciate their help and we know that they have the capacity to put it all together. We are looking at a project that is \$209,300 which would give us a state of the art project for years and years to come. If we are approved the timeline would be fall of 2021 and spring of 2022 for the planning and the design. The contractors would do what they need to do and that would really start the construction in September of 2022. So we won't impact the ability to minimize the dilapidated but somewhat serviceable spray structure that's there. Juanita had a question and began by stating that she has seen the benches would you consider adding picnic tables there?

Kathleen stated that Juanita brought up a good point. We had heard of park improvement grants; block grants that we could get three picnic tables that are already installed and we are getting three more. This CPA is really adding to some of the other enhancements that we have pulled together for that park. Gloria then stated that her question is really for Laura. I think you have design and engineering services down. I understand the need for design and engineering so don't misinterpret what I am about to say. Every project has design and

engineering. Is there some way to group it to get some type of a discount? I don't know other than ask is there some way to group it together to get a discount so that the monies are able to meet parceled out more. Laura stated that every construction project needs a design and construction plans. In the construction there is a rule of thumb is to carry ten percent of your project going to design and construction. There is always a line item there. If a project had six playgrounds all together and you want to head in that direction you may be able to do all six of those at the same time and you may have some cost savings but each project is different. As a city we have to follow procurement laws these projects have to be bid individually. That is why there is always a separate line item in design and construction. Lamar then asked if there was a more detailed breakdown of the \$180,000 for the protection, site preparation, structure and installation. Laura stated that yes we can work with that. The number is coming from a previous splash pad projects that have been done around the city and this is not an excuse our playground provider and equipment provider are very backed up this spring due to COVID demands and things like that and they were working on an updated budget for us so we should have that for you by the end of May. Robert then stated that now that he was looking at my calendar we actually need the first day of June and therefore I would like any information you are getting to us. To get it to us by the twenty first of May so Karen can forward it to the committee members so that they can a whole week to that conjugate because when they come in on June first they come in with us starting our deliberations and I don't want them to have to think about data on the Labor Day weekend. If park and library and have their stuff by no later than the twenty first of May that would be great. David then stated that under the proposal description we talk about the large cracks and about the spray structure not being fully operational. So two questions may or may not be possible but have you looked at the cost of actually preparing this is that a possibility? Can you just elaborate on the spray structure and what is not fully operational? Patrick Sullivan told David that they have found going with a concrete base is better served and has a longer duration as asphalt. We started this process twenty-five years ago. Asphalt was the choice of paving material and we found out that concrete is more durable. We have gone through the city changing from the asphalt over to concrete. Then just with many elements that are properly working due to age we have to get out the base and we have to move the base so we can make those repairs. It will be a good time to make those upgrades when we remove the asphalt for the splash pad. Robert then stated that just to confirm that the spray structure was used this past year so it's totally not functioning well? Patrick then stated that not all the elements are operational and what we do is we will crack fill and then we will paint with our Sheriffs Department groups. This will enable us to keep using it for a few more years. Robert then asked Patrick what isn't operational? The sprays have different things that they do and some of those sprays are not working? Patrick explained that there are different ground jets and above ground jets there probably could be a break in one of the lines and that is probably why it is no longer operating.

Laura Walsh: Blunt Park Tennis Courts We have been requested by the neighborhood residents since last year or so to take a look at the Blunt Park Tennis Courts which are in need of renovation due to the life span of a tennis court. What we would do is a complete renovation of the six tennis courts at Blunt Park which includes new pavement, tennis equipment, new fencing and just an overall upgrade to the area. The tennis courts are a well-used amenity within the parks system. We want to make sure that we will be able to provide that recreational resource in the neighborhood before it is deteriorated to the point that we can't use it. There are six courts there and this would include total renovation of all six courts.

It is a pretty straight forward project and it needs some design and plans to it just to make sure we have the proper drainage and everything that we need for a court. When it rains at Blunt Park it takes a day or two for everything to dry out and play on the court so we want to address those issues as well as we have been asked to take a look at the practice board that is up there.

We are making sure that it is useable and that would be included in the project as well. We need to upgrade renovation to the Blunt Park Tennis Courts. Andrew Caiden I don't know if

people know the history of Blunt Park tennis courts. We have some very historical people who played at Blunt Park one of them was Art Carrington who lives in Amherst now and the famous Bob James and Big Frisbee all those individuals started out on the tennis courts of Blunt Park.

I have been playing for over three years at Blunt Park for over three years with the renovated tennis courts that are now old. The courts are getting ready to deteriorate so we would like to make sure that we keep those courts in excellent condition and continue to use the courts. The tennis courts on this side of town are the most utilized courts in the city. We also have young people who are trained every summer. We thank the Parks Department for allowing us to

have the USTA Tennis Junior for children every Friday and Saturday and Sunday at Blunt Park.

The tennis courts are utilized they also have the events that are associated with tennis courts

They have tennis tournaments and every holiday they have a cookout with tennis and that brings out a large number of people. We would like to add if there is a possibility of having some tables that are surrounded around the court. In addition to maybe shape some of the trees because now the shade is limiting the sunlight coming through when we are on the court.

It is hard to see the ball that comes through. Again thank you for this opportunity and "thank you." Robert then asked if he could ask Peter or the Park Department in the current budget proposal is there money for those two things that Andrew just mentioned, for example places for people to sit or tree trimming? Will this be handled separately? Laura then stated that

that for sight amenities with a budget like this and when you get into the design process with the documents laid out that is where you can identify where the picnic tables would go and what else is needed there but they can be included in the budget. Robert stated as I'm looking at site amenities budget: tennis equipment, nets, posts, practice wall so you are saying that is where the money for the tree trimming and for the benches and tables would come out of.

Laura stated that the tree trimming would come out of construction line item for demo and site

prep and the tables would be locked in with the site amenities. We can get an update and we will show all those and we could send that to you as preferred. What are other tennis equipment rather than racquets and balls? It could include bleachers and balls that you find in the sport of tennis. Gloria asked what is a practice wall? Andrew replied that it is a very much needed because there are many times that that the courts are really filled by people that want to play one on one. It also serves as a tool for learning how to play a game of tennis. We have a great wall right now at Blunt Park but it is in a wrong position and in a wrong place. Hopefully we can establish a great place for the wall. It is a great teaching tool. Robert asked if there any other questions and David stated he had a few questions. When was the last time a project like this magnitude took place? Laura asked, specifically at Blunt Park? She stated that she believes that the courts took place about twenty five or thirty years old. Robert then stated that he had a question, in the application there are photographs of a gentleman who is pointing to deficiencies and on one on Page 16 on the application he is pointing at weeds which are in a seam not in a crack. To me the seam was there when the courts were built and on Page thirteen he is pointing at what I think that the nets are not properly at all. If that is the case

these are maintenance issues not construction issues. My question is if he is pointing to weeds

in seams not cracks and nets that aren't up what is the park department going to do to make sure that this court is maintained if we recommend rebuilding it? Laura then stated that letter was also included in your packet to show the neighborhood has requested those things. We have shown the breaks in the pavement there that was to allow the courts to shift 20 years ago when it was put in. Now the design should be that is no longer a feature in tennis courts at this time. Engineering has advanced a little bit and you can pour concrete in different ways and those groves would not be there with an updated design. Ralph asked do you bid out the fencing like this separately or is it included with the whole design? Seventy Five thousand for fencing seems high. Laura replied that fencing is actually more expensive than anything especially in this past year so we have to take that into consideration. There are a few ways you can bid a project like this. The city has an on call fencing contractor that we can receive quotes from and or it could be part of whoever is renovating the pavement with that portion of the park project. We do have a fence contract that gives us the best pricing. Juanita wants to go back to page thirteen and I don't know what the rest of the fence looks like. That fence looks pretty good. Laura stated that if it can be re-used we can do that. In order to renovate the whole court we do need to remove the fence and the posts so we can get in there and take

out the old pavement and put in the new tennis courts. Patrick then told Juanita that they are using CGB funds as well. Gloria asked, the fencing that you take down what happens to it? Laura stated that if it can be reused it anywhere and we need to re-patch we would do that.

Gloria then stated "so you save what you can because we want to be eco friendly." Laura stated yes. Bob stated that if you have additional information to get us May 21st is the deadline. The other thing after what Andrew said I would love to see if side amenities would include a Plaque that talks about important people in tennis who played in Blunt Park. Springfield doesn't boast about its success stories. I would suggest about whether something that is mounted on the chain link fence or whether there is a little bolder we could put it on or something. Robert suggested do something that would promote the fact that we have people who are known folks in the tennis world who played here. Andrew agreed with Robert.

Chris Seabroska: Bolden Park Bathhouse Chris began by stating in collaboration with Barbara Gresham who is here from the Old Hill Community Council we would like to submit a request for the Bolden Bathhouse, the Concession Stand for funding and the plan is to create an accessible bathhouse that sits inside the plans of Samuel Bolden Park . The vision was created by Capitol Asset Construction and we are looking at inserting the bathhouse into their design. The goal is to provide the destination to be a newly renovated park that if you are a family with multiple children, single mother someone who is actually going to be staying there longer you don't have to go somewhere else to use a bathroom or get something to eat or drink. It is slightly larger than the in their proposed bathhouse. We are using a design which we have used before on Picknelly Field and it is 22 by 36. That consists of a restroom, a concession window and a concession stand. We are asking for the full amount of \$250,000. We are also looking toward CGB money later on this year in order to help with the funding. The project itself is roughly \$309,000. So we are going to need CBG money in order to continue the project.

Robert then asked how many city parks have restrooms and concession stands? I know there is one in Forest Park. How often do we have restrooms or concession stands in city parks? Patrick stated that Blunt Park has one and what we would do is work with the neighborhood councils in their area. It seems to operate these concessions and that's how we have done it at Blunt Park for a number of years. The monies raised from the Concession helps to support their neighborhood teams. That is their intent with this project in getting the neighborhood involved and to have the concession stand available for this new park. Park is being rebuilt here to replace the DeBerry field which the new DeBerry Homer Street School is going to be built up where the former DeBerry Park. Robert asked if the concession stand only open when there is a league game going on in the field. The coaches will have access to restrooms during practices

and the concession stand is usually open when there are games scheduled. Robert stated so if someone goes there at ten o'clock with their children the restrooms are not available is that correct? They are only available when there is an organized event. Patrick stated that the coaches would have a key for access to a restroom or when there is an organized game.

Juanita had a question for Bob. Juanita asked Bob if this is CPA covered? I thought concession

stands, buildings ...I'm confused. Robert stated that after the last meeting when there were questions on this topic I called the coalition and spoke with Stewart regarding a couple of issues. He said well in general parking lot improvements if they are an accessory to the

recreational improvement it would probably be eligible. If we want to pay for them it is our business but they are eligible. Parking lots no but if they are adjacent to tennis courts yes. He said clearly the department of revenue has ruled that restrooms that are in recreation areas because they are an accessory is eligible. It is up to us if we want decide that we are going to recommend it or not but he thought it was eligible. He also said very modest bleachers that are adjacent to a playground are eligible but it is up to us if we want to fund it. The answer is that

it seems to be CPA eligible. The question that I would have though is that on the design of this facility about one third of it is about the handicapped accessible bathrooms. The third of it is

the concession stand the half of it is a blank space that goes with the announcers window.

What is that interim space that we are being asked to pay for? Patrick stated that their refrigeration would be for ice cream or hot dogs and just the equipment to operate the concession. Robert asked is the back room space for the concession stand? Patrick stated that it can be used for storage and supplies and so forth. Robert asked what is the announcer's window that is written on the plan? Patrick stated that it basically opens up in the field so someone could sit in there and announce different aspects of the game if the team decided to do that. We took an existing plan so hopefully we are saving \$80,000 by using an existing plan.

Normally, this would be a half million dollar project and with everything we do we try to save money when possible. Robert asked Adrian what do you want to say briefly. Adrian responded

by stating that briefly I just want to say what is essential of the park. The neighborhood residents were talking with Patty when it was in the planning stages the neighbors and the residents need to have a bathroom. Going to a Porta Poty it isn't clean. It makes sense to have a bath house or a bathroom area and it is going to provide a family atmosphere that people will feel comfortable about going to the bathroom and how essential is that. It is very important.

If we could look at the basics of this project and have it approved we would appreciate it because this is exactly what the neighbors were talking about when we were in the planning stage of this project. Patrick then added that Barbara Graham can't speak but she wanted you to know that her Neighborhood Council has been an advocate for this project. It was

disappointing that the bathroom facility didn't fit in phase one of the project and they came to us wanting to apply to the CPA and we assisted. Lamar then asked what is the proposed schedule for the restrooms? We don't have a maintenance schedule right now. The goal would be to make sure that someone is in charge of maintenance. We would have that taken care of at parks. Patrick then stated that they would have an agreement with either the neighborhood council or the team that would operate the food concession to maintain. Currently, at Blunt Park we have an agreement with the Stone Soul to maintain the concession at Blunt Park. Gloria then asked what is the difference between a bath house and no bathrooms at Magazine Park? Patrick stated that this would be more of a regional type field if I may suggest that due to the size. I consider Magazine more of a neighborhood park and not to take away their request for a bathroom facility at Magazine. I would agree with the neighborhood request that the San Bolan Park should have a bathroom facility just due the type of programming for this park. Gloria asked is there any programming at Magazine Park? Patrick said that there are but Magazine Park is more of a neighborhood park and not take away their request for a neighborhood rest room. Patrick stated that he thinks will happen to Bolden is similar to Mason we are taking the DeBerry Field and moving it here we have more out of town teams coming to use that complex playing Springfield Teams. Whereas at Magazine Park that it is used in my opinion it is used for practices and so forth. Basically that is the difference between those two locations. You are going to bring more teams from outside of the area. hopefully, to use this park. Gloria asked if they are charged. We do a schedule fee for adult teams. Chris then added that you have a large field with field hockey, soccer and basketball.

The amenities offered here are so there are a lot of people who are going to want to use this space. Robert said is he understands it correctly the bathrooms are only available when they are the organized teams on the large play field, is that correct? During the season where half the year we don't do anything outside really how much of the field is going to get used and therefore the bathrooms are going to be cold enough to be unlocked. Patrick stated the bathrooms are open on April 15th to November 15th. Robert then stated but that is only for an organized team. Will the bathrooms be open at ten o'clock on a Friday morning? Patrick stated probably not unless it was a rental. Bob stated what he is trying to get a handle on is how many organized events will there be in a season? Robert then stated that he is assuming it talks about a grinder pump. I thought you a grinder pump when you were below grade. Is there going to be a grinder pump in the bathroom facilities? Patrick stated that it would come from Capitol Asset probably because of the different heights of existing sewer system. Robert stated no electricity no bathroom.

Yhidda Ocasio: YWCA Shelter Playground : Yhidda Ocasio began by introducing herself and then stated that she was there to represent the proposal for the YWCA of Western Massachusetts. My colleague Amber Connors and Elizabeth join us as well. I will be speaking

on the behalf of all the children in our shelter. I work with the domestic violence shelter as the assistant program director and now as the intern director. The YWCA domestic shelters are the largest domestic shelter in western Massachusetts. It is a fifty-eight bed emergency shelter for the victims of domestic violence and their children. We also have a 24 hour hotline for victims of domestic violence. Keep in mind it is a highly secured building for the safety of our families.

The YWCA would really like to build a new playground in the YMCA emergency domestic shelter. After fifteen years of use the current play space has become unsafe and inaccessible.

Nearby tree routes are broken through the protective rubber mats that expand the entire playground. The protective mat is now a trip hazard causing staff, parents and children to fall and to have minor injuries. Additionally, the fifteen year old equipment is worn out which now is unsafe and useable. The quote that was provided to all of you was my loan: play equipment, trees that are hazardous, and items in the play area. The quote also includes replacing playground equipment, service and replacement, shade and basement grade and replacement landscaping. Working directly in the shelter I would like to point out some key points for all of you to keep in mind while making your decision. One of the hardest things to do in the shelter is to have a child ask you why they can't play on the playground. Time after time I have to be the bearer of bad news and to explain to them that it is not safe and they can't play in the playground. The children start to cry and I remember one child told me he looked forward to play in the playground, because it helps him to keep away from bad thoughts and wondering why his mommy is crying in the bedroom. This particular child has endured a lot of trauma

His background story is that his dad put a gun to his head and his moms. So he was severely brought into shelter with a lot of trauma. So this is one heartbreaking story that we hear time to time in the shelter. The reason why we feel so strongly about having a playground is crucial

because it has emotional, physical, mental benefits for the children living in our shelter. The playground will increase self-esteem and collaboration skills and enhance critical thinking skills and eventually strengthen their immune system. From a psychological perspective which is my field of study play is part of a child's early development. As we all know playing helps young children's brains to develop and for their language and education skills to mature. Play is also critical for children to develop emotional, social, greater thinking skills that they need. The playground at the shelter would be beneficial for the children. It would help them in a range of emotions that are not available to them in a normal situation. Research shows that role playing helps children to understand real life relationships. They begin to learn cultural rules that determine them to develop relationships and then test them perhaps as a new trip to the playground. They learn self-control as much as mentioned above and they find out about collaboration and negotiation it is definitely crucial for them. Living at the shelter we feel that

it is super beneficial it provides a huge experience for them and helps the mom, the parent with the child in general. I feel that we are all feeling stress since the Corona Outbreak those in the

shelter feel more stress in a particular way. They are stuck in a shelter in close quarters with their children. Parents have a difficult task of managing their own anxiety and their healing process yet they try to stay calm for their children. Most parents in our shelter say that it is challenging for them as they are cooped up in a room. Please take into consideration that yes, while the parents have the freedom to go outside to take care of their children to the park how can they feel safe if they feel that there may be another perpetrator somewhere while waiting to find them. At this time Robert stated that it is not a question but it is a comment that one of the instructions that we have in our application is that applicants should have something that shows that they have notified their neighborhood organizations that they are applying for CPA money. You don't have that in your application. It would be good that you get us something by May 21, 2021 that you notified by the East Forest Park Civic Association that you are doing this. It is great if they can give us a letter of support because some of these presentations that have come to us before also have a support letter. We don't require a support letter.

However, we at least require that you show us that you notified your neighborhood group. So

if you could get us that by May 21st that would be helpful. Ralph Slate now has a question

I understand some of the benefit for the shelter and its purpose so long a list. Is this playground open to the neighborhood? Yhidda stated that unfortunately due to the safety or our families it is a very secure playground for them. CPA money is supposed to be for members of the public but not for private organizations. Amber Connors then stated that the shelter is open to anyone because most of our residents are from the City of Springfield. So we are helping members of the public that are at our shelter. So they are helping those who lived in an unsafe community. Ralph did state that he understood that. Gloria then wanted to follow-up

with what Ralph was saying. I tried to check this out this afternoon about new women shelters

are qualified for recreational. Robert then stated that this is an area that we had for the first time. We have had areas that have terms of a proposal. I will be contacting Stewart at the coalition. David stated that assuming that this is in fact eligible I am looking at the budget proposal Items 2 and 3 there is a section for five and twelve year structure in a two to five year structure, could someone elaborate on that? Amber stated that yes the actual proposal has drawings of the different structures. In the proposal there is a description in concept one and two. They provide accessible elements that provide a good balance of activity for a two to five year structure and it provides fun for younger children as well as accessible features for more options that designed for inclusive David then asked is the two to five years does that preserve the structure itself? That has to do with the age group that will be served. There all kinds of different activities in each group. Gloria then stated she was looking at option one mini city community helpers it's a play structure am I right? What does it look like? When you look at option one concept there is a structure that looks like a Rocket Ship and had different options.

Gloria then stated that she would like to see it a little better. Amber then stated that we already have drawings and designs.

Stephen Hays: Drama Studio Stephen began by stating that this project is a request to help us to bring the building up to code in starting to restore the building to its original state and to make it accessible. Most of our work is with Springfield students and we need to make the building accessible in many different ways with ramps, staircases, the project addresses that. Also, the condition of the building, which needs to be addressed, really hasn't been since we purchased it. From my experience the exterior hasn't been addressed since we purchase it. From my experience the building hasn't been addressed in about fifty years. Stair cases are crumbling, the ramp is up to code. We need to prepare the building for sprinkling and we need a lot of stucco repair. So that is the essence of this building. By the way we are moving towards a single building in a Historic District. I think the next step is for the City Council to approve it. We have gotten approval from all the other sources it looks like we will be a single building in a Historic District soon. Robert then thanked Stephen and then asked if there any questions from the committee? Robert stated he had a question for Karen in my recollection the City Council has already approved the single building in the Historic District. Is that correct?

Karen stated that it went through the first phase. Robert asked Karen did the City Council approve it? Karen stated yes and then questioned does it have to be brought up twice? Robert then responded by stating all ordinances have to be brought up three times. Usually, the bring up the first vote once and then it comes back and they take the second two votes on the same night. Robert then asked Karen is she could check with Alvin Allen as to whether the second vote has been taken. Karen stated that she will do that. Stephen stated that he would like to

point out just for anyone the Cupola Repair is a minor item but I think it was a vestige of the congregations interest in creating a tower that would be the entire part of the church complex

to reflect William Pynchon's Church in England. So we would like to make sure that it is fixed and up to date. Juanita had a question and she stated that she sees exterior and interior work

we are just talking here of the \$175,000 exterior is that correct? Stephen replied yes. Robert then asked that the \$175.000 includes the new water line, am I correct? Stephen replied yes.

Robert stated exterior work on the building and bringing in a new water line so the fire suppression system will work. Stephen answer "yes sir."

Stephen Jablonski: Kilroy House Steve began by saying hello and we have prepared a presentation for you. With the help from Karen Lee we will share are drawings with you.

I am going to guide you through the next three presentations: The Kilroy House is a continuation of the ongoing grant that that you made the previous year and I thank you for that. The second presentation is D'Amour Fine Arts Museum and the third is the Springfield Science Museum. Robert then stated that he would like to discuss the Kilroy House and then

we will have questions, then we will talk about D'Amour and we will have questions and then we will talk about Science. Basically, the thing in the Kilroy House which is the on-going work

in the picture on the left you can see the same employee on the lift. We have done some up close personal analysis work on the stucco which is the picture on the right on the scaffolding

and the slate and we repaired the roof. It is a straight forward renovation project except for the fact that the stucco has asbestos which with all these rules and regulations the problem is how to adequately repair the stucco and stay within the confines of the safely accomplish the project. With that in mind that was the reason I hired a lift and we used it to basically determine the amount of the stucco that is ready to fall off, or what the process is in eliminating the bricks. I called the acquaintances from Boston that have a lot of experience with a firm that works with stucco projects throughout the country. They recommended UPG that

has Anker's which we will proceed with. One thing we have accomplished so far is we had stucco analyzed by the lab a microscopic lab analysis and there are three layers of paint on the exterior and we got down to the original color and the stucco was a light yellow and we have recommendations from a professional lab as to how we can restore the stucco. We don't have an exact price because we don't have the asbestos protocols and we are working on that. Our intention as you can see that we have already expanded the majority of the first phase and the stucco analysis from there we are going to work with a craftsman to install the anchors because in essence it is too expensive to remove all of the stucco that has asbestos in it. We are looking for a way and we think we found a way to save the majority of the stucco and keep it in place with these anchors. We are well on our way and we call it a Place Holder Budget because of the difficulties of getting the bids out. It is our attention that we will be submitting a national bid number for the CPA to vote on funding. Robert then asked Stephen when do you think you will have a firm price? Stephen responded by saying in all honesty May 21st may not be I don't want to give you a fast answer. We have the ATC there for the asbestos compliant group. We starting working with them and we authorized their contract and we have a stucco repair person in mind. I guess that I would say we will get you the information before you vote on it.

Robert stated that clearly we are looking for information by May 21st so Karen can send it to everyone. When we meet on June 1st we will not be voting on June first. We probably will be not be voting until July. I guess my other question is our policy is we don't give anyone more than \$250,000 in a funding cycle. Is there any chance that this project is coming in under \$250,000 thousand? It is my goal and I understand but I cannot say that a fully compliant asbestos code repair will cost XYZ. I would say for my background it is certainly reasonable to

expect that it would be less than \$250,000. Robert then asked Karen to take down the screen sharing now so I can see everyone at the same time. I am looking to see if any other committee members have questions. Ralph began by stating that just to summarize this request is generally for the scope of the work that is to repair the stucco. Is that the fair way to characterize it? Stephen stated that I think I would say that in order to repair the stucco we had an analysis done by a company in Cleveland. There are several layers of paint and asbestos

and there are several sections on a building that is falling apart. Ralph stated that he is just trying to understand is that just the box that we are in? Everything is centering on the stucco.

Is there chimney repair? Stephen stated that it is correct. Ralph then added that the way to characterize the money is that at this time you just don't know yet. Stephen said "yes exactly."

Gloria then stated that in looking at the budget she is confused. It states that United Lift Rental

\$987.40. Is that out of your current proposal? Stephen stated that it his understanding because I went up on that lift. That lift and the cost of the repair of the slate is completed and the rental is completed is the phase one grant. This is a two phase request from the museums and the first phase handled my contract to do the design and the recommendations for the technical repair and handle the lift rental there to repair the roof. There is still a small amount left believe it or not and we will use that to hire a mason to do some sample patches.

Kathleen Simpson then stated that is correct and that is how it is laid out in the budget. Gloria then stated that she was confused that if the stucco patch testing was worth \$10,000 was it phase one in your last year's proposal correct was that in the proposal? So you have money left over and so you are using it on something essentially for this proposal? Kathleen stated "yes, exactly." Can they do that Bob? Robert stated that they can do what is in their contract so I guess that we have to look what is said in the contract. Short of that we would have to do a contract amendment that would say is there is excess money left over for repairing the tile roof and for doing the stucco analysis and if there is money left over it either comes back to the CPC or we do an amendment that states you can do something with it. Stephen then stated that there is approximately \$5,000 left. Once you take out the asbestos remediation of the expertise. There is \$5,000 left of phase one including the payment for my contract analysis for the technical specifications. With my recommendations to extend that entire \$5,000 amount and possibly more and that would come from the museums own funds to hire a mason to test some of these procedures because it is so rare that in the United States a stucco project has asbestos there is a lot of research and development is one way to put it. The money is being used wisely and it is for all the intended purposes of repairing the stucco. Robert then stated that his feeling would be that it comes from the view of repair the roof and study the best fix for the stucco that would be my guess. Robert then had a question for Kaye. This is a two phase project not a three phase project. Kathleen responded yes just two phases. If we gave you the full amount of your request and then you are coming up with your own money at the

end of that we will have a fully fixed building with repaired stucco. Kathleen stated that this is correct.

Stephen Jablonski: D'Amour Art Museum The D'Amour Fine Arts Museum comes in three components. First the cleaning of the limestone that has been exposed has been exposed for some eighty eight years. The second incoming repair which means using steel welded bars in place and to embellish and make all the Art Deco it's a step stained doorway. You can imagine that every door in the world has a flat top well these doors because they Art Deco styling and you can't literally purchase a door like that. We are going to do an in kind repair. The third is a Incoming repair which is another way of saying we are going to repaint the steel edge windows which are in a dramatic need of repair. In general this will spruce up and tidy up the entire exterior facade of the D'Amour Art Museum. This shows some of the pictures starting at the upper left the magnificent Art Deco entry and you can see the two entry doors all this will be preserved as is. Right now from having the personal experience of using those doors they stick.

You can imagine that we have a museum that is protecting a Monet Painting and with a sticky door we have a real problem on our hands. You can see going to the center to the right and then down into the bottom you see the façade pictures particularly the bottom left is the view from Chestnut Street which is really facing out to the renewal of Pyncheon Park. Both the windows and the limestone masonry and the close up of the door shows rust on the bottom and we will take the doors apart. We will have a temporary housing so that on a rainy day they will be able to work on the doors and secure the entrance and we will use thresholds to replace the ones that would frost up and we weld in steel the basically Dutchman and then paint the doors again. The windows will be scraped and primed and painted. The Kilroy house will get a testing on the cost and the paint for the steel stash windows and the good thing is calk and the paint is lead only not asbestos. Robert asked Stephen what is a Dutchman repair? A Dutchman repair is stated as the Dutch were very frugal such as never throwing things away and so whenever they repaired anything if it was made out of wood they would cut out the rotten part of the wood and then they would put in another piece of wood that would match perfectly. In other words we will keep the original material and the original design will be maintained but we are going to because of necessity of rusted out sections of the steel door we will be cutting out pieces and welding those pieces. It is a sustainable approach and it is classic for historic preservation. Robert had a question for Kay that I am assuming just as the science Museum and the Smith Museum if we recommend this for funding you will be petitioning the city council to remove the exemption from the local Historic District for the art museum. Kathleen agreed.

Stephen Jablonski: Science Museum Exterior Restoration The Science Museum involves the

patio renovation including replacement of the damaged slate surface with high quality pavers

repair the low sloping ramp, repair the masonry around the handrails to the museum exit and removal of the door that was purchased in early 2000 and replace it with a new steel sash window. Here are some photo graphics of some existing in condition you can see the clearly deteriorated slate. I don't know that slate was there since 1933. In general it is tired. You could do Dutchman repair there but I feel it is better expenditure money to redo the entire plaza. There is a picture of a door that was put in when the current gift shop was being established in 2000 and unfortunately it didn't really encourage parents to go out there and

and the stairs that led to the door has been removed. The proposal is to restore the facade

but if you look on the bottom right both sides of the and if we follow with our proposal both sides where the door is will have a window. If you look closely at the left bottom there is some sprawling limestone that needs to be patched and repaired. The center picture shows the entrance to the science door. There was a good acceptance of the plaza they asked us to develop a design. One of the first things we did was have a meeting with the Steve the building commissioner of Springfield to answer the question: Can we provide handicapped access to this plaza which we will provide wheelchair access to the plaza. However, there are six to eight steps and we will go in the door and there are more steps. This entrance will not be made accessible and the building commissioner suggested we clearly mark it as Exit Only. To make the plaza accessible it is basically it is a good practice and it is in conformance of the American Disabilities Act. We will spend public money to renovate the space to make it accessible.

That is the rationale, both the service of the ramp and the surface of the plaza are brick pavers like the ones on the side of The Wonderful World of Dr. Seuss. There are going to be some railings on the ramp and they will pretty much match the bronze handrails that are from 1933.

Robert stated that he is not an expert of the Historic Preservation part of it. However, CPA money must conform to the Secretary of Interior Standards Interiors by the state law that governs us. In my mind knowing what the original material of that plaza is crucial. If it was

flagstone since the 1930's since the building went up. I have a sneaking suspicion that the Secretary Standard would be: if you do a Dutchman repair of the flagstone. So I don't know if there if any plans or photo documents that may be in the museum archives. I think we would have to consult our Historic Preservation Consultant as to whether that component in your request is even eligible based on what is the original material. If it has been consistently flagstone since the 1930's I think frankly you really need to look at repairing the original material. You have research to do. Stephen then stated that he could do that and we will be in complete compliance with the Secretary of State. Robert stated that hopefully on May 21st if you have that researched and let us know. If indeed you know you are modifying your proposal based on what you find let us know by May 21st. Robert asked the committee members if they

had any more questions. Ralph asked regarding the door that is going to be replacing a window and replicate that steel window. Stephen stated that this was correct. It has a steel sash and they were popular with museums because they had very thin window frames for the maximum

amount of money. There is a company out of Jamestown New York. It is called Windows and they make steel windows just as they did in the 1900's and we are going to purchase the window from them it will be an exact duplicate of that window. Could you pass along that company to us because I know a city building that has similar windows. Stephen agreed to send it to Ralph. Juanita said the ramp that goes upstairs from not the inside but it goes all the way up the stairs. Stephen said the ramp goes up three steps. It is approximately twenty one inches of great difference from the level of the granite sidewalk to the level of the proposed

plaza. That is what the ramp does very gradually if you in a wheelchair or if you are in with a cane you would be able to use that from point A to point B. Stephen then stated that the

majority of the granite stairs including their railings exactly as they were built in the 1900's.

Robert then had a question for Kaye: What type of activities will you be holding on the plaza

that sort of that will be drawing people that we need to have accessibility. Kathleen stated that this was a great question. I am excited about this proposal. I think the plaza is underutilized.

As you know Bob, we offer classes in our museum that could take place out there. We have numerous activities that we present throughout the summer and these are drop in activities that we have as part of our summer programs. There could also be other informal talks and demonstrations that take place outside. I think it will be utilized and something to add to the experience.

Historic Home Plaques: _Karen stated that they did have a discussion on the size and the type whereas the font was too large on the ones you saw last month. Two on the right are last month, the larger font. On the left you can see that it doesn't line up with the F so it is a smaller font. Ralph stated that he prefers the smaller font to be honest and I think that I lean on the white background. Robert stated that the subcommittee hasn't decided what to do with the font wise and color wise that's fine. We just need to be aware of the fact that the planning department has started to make the awards so at some point. My feeling on this is that they are going to be paying these awards out in segments for each participant. Once they go in contract they are going to tell Karen who is getting it and then know who the historic name on the sign is. We need to order the signs and give it to the planning department so that when they go to their first inspection in order to authorize the first partial payment they will give the homeowner the plaque to say when we come back for the final inspection this needs to be mounted on the house, otherwise you will not get the final check. David stated that his

comment to Karen this week was where will this be mounted and what will we expect to read and from what distance. From the color perspective I do prefer the white. Are we more concerned with the title or the descriptor. Ralph stated that the original plaque had a larger font and it said "This is funded by the CPA." Robert stated that the owners would be enthused about their plaque that it emphasizes their house and its age as to the CPA verbiage. I used to be stronger on this myself but I sort have come to the conclusion that people will very quickly figure out that these plaques will go houses because they had CPA assistance. The fact that all our CPA verbiage being not quite readable from the sidewalk is less important to the homeowners, they are happy that they have a plaque on their house. Robert left it with the subcommittee. Karen stated that it depends on what the house is called and how many letters are in it. Robert stated that the other issue is that what we should go unless it is a specific person who is very important put the last name with the house such as the "Cummings House" as opposed to just one name. I am happy that we are moving along and we need to have a decision made to the sub-committee. Ralph stated that it sounds like we are all in agreement with the color white and the home title should be emphasized for the family description. Karen asked white or the plain tan color? White was the unanimous color chosen. Robert then asked Karen how many awardees there are and what are their addresses are so we can look up the house. Then we need to talk with procurement to see what we have to do to order the plaques. Karen asked do we want screw holes on the plaque? Robert stated yes and four screw holes. Karen asked will be delivering these signs or do we work that out? Robert stated that his feeling is that all of them will be delivered to planning so when planning goes to make the first partial payment they could give them to the homeowners. They can say "when we come for the final inspection before you get the final payment you need to have this mounted on your house. Karen agreed with that. Clearly there is the issue of where is the standard mounting place? I would leave that to the committee. Ralph stated that he thought I think that it would depend on the house. Robert then stated do not leave it to planning because they do not want to do this. Ralph stated that he thinks it is a case by case because every house has a slightly different figuration. Robert stated that is fine so I leave it to the Committee. When Karen gets the addresses of the homes to look at it and tell Karen where they will go so when Karen delivers them to planning she can tell them to tell the homeowner where they can go. Karen added that she will put a note on the sign so they have in writing as well.

Robert then stated that the other thing is the draft budget. We don't have to take any action on it tonight. I had e-mailed the budget office to get their feeling as to what the anticipated revenue would be in CPA for the coming year. I haven't heard from them yet. I made my own estimates based on how we are doing this year. The comptroller gives us a monthly update

we had taken a million three at the end of March which means that at the end of this year

we will take in a million six or a million seven when the fourth tax quarter all comes in. I based the proposed budget on a million six seventy three. The state has issued its distribution advisory and this year we are getting thirty two percent of what we earned so that is coming up to five hundred and forty thousand dollars and we do get interest on all of our accounts. So that totals two million two hundred and twenty six thousand. Of course we put 10% for housing, 10% for historic and 10% for open space recreation and we a modest administration budget and leaves us with an allocated money of one million four hundred ninety eight thousand. We will take a vote at the next meeting because we then have to send the budget to City Council so then can approve it. Ralph then stated his understanding the administrative budget at the end of the physical year gets put back in a big pot, am I right? Robert agreed.

So the question I have is whether or not we can talk at the next meeting I know that it is a permissible use of the administrative budget to do things like Historic property surveys.

You have properties that are expected to be historic and you want to do some research on it to find out more like that kind of thing. I know you have the same desire that I do to have money like that spent from the CPA budget. The truth is nobody in the city is doing surveys of historic properties so I'm wondering if it is worthwhile to put some administrative money in the budget to do these surveys so if there are properties that we know we could do a little more research

done on that so we can get them on the books. Karen stated that she thought that it wasn't allowed to do that. Ralph stated that he feels that it is allowed if the administrative funds.

Robert then stated that here is an example we were prepared to hire a Preservation Consultant to survey Trinity House, the house on Bay Street that is within the National Register District that we were giving Historic money to but it had never been actually itself surveyed and we couldn't do a local Historic District because there was no survey. We were willing to cough-up the administrative money to pay the survey that property. That I clearly agree with but I don't think that it is CPA appropriate and just go out and do a general survey of properties in the hopes that maybe at some point someone might come to ask for assistance. Ralph stated that as he drives around the city there are plenty of properties that I look at and think that looks

like a Historic building for example that we don't know if it is a 1820 building because it has never been surveyed nor has anyone done any research on the property. Those buildings tend to disappear. There was a house on Allen Street which I don't know how old the property was

but I think it was early 1800. I think we are losing buildings like that because there is no organization in this city is doing that kind of research. Most of them are in the rural part of the city. Is there any opportunity for us to as an organization to say listen we have some money so why don't we do it. Robert responded that he doesn't disagree and it is a shame that this city

doesn't complete doing historic survey work. With that being said I don't think it is something the complete doing historic survey work. With that being said I don't think it is something the

CPA can be doing unless we are thinking of providing assistance to a specific building then we can do a specific survey. Ralph asked are you saying just what you think the law is? Robert stated that first of all it's when you look in POR allowable use chart support does not relate to Historic Preservation. To me doing a survey, the survey doesn't preserve the building, it doesn't rehabilitate the building, it doesn't acquire the building so in that sense I don't think that just doing a survey by itself does anything. I think a survey if it is part of giving money to rehabilitate the building it's any ancillary expense. Ralph stated that he thinks other communities use administrative funds to do surveys and that is why I brought it up. The City did a very small survey because I think they were forced to do it as part of the memorandum of agreement with FEMA and Mass Historic and they did a small survey of the Six Corners

neighborhood. The last time the city did a significant survey was in 2001. Half of the city has never been surveyed. I don't feel that it is CPA's function to fill that gap. Robert then stated that usually these surveys are hired out. Usually it is not done in house. Mass Historic would pay for part of the survey and the city would pay for the other. Gloria asked Bob is there a

possibility that someone could put in a petition in the next round to survey? When you look at the DOR allowable use charts I don't think survey preserves or rehabilitates or acquires.

Therefore, I don't think that it is eligible. Ralph then stated that he thinks it is under administrative and stated he will look into it and discuss it in the next meeting. Robert told Ralph that he would encourage you to look into whatever the resource is that you think you have seen that CPA under administration can and do survey work. If that is indeed the case we have fourteen thousand that was in administration that we were just saying maybe we will use it for something. Even if we don't have that information before us before we vote on a budget

there is still a modest amount that we can use. If I can be convinced that administrative money can be doing it. I think that there a lot of communities that have abused their CPA money and given that there is no state oversight, the only oversight is when there is a ten taxpayer lawsuit.

I feel that there are communities that use CPA money that aren't things that are not quite kosher but they get away with it. I do not want to do that here in Springfield. Robert told Ralph that if you can find how under administrative is permissible let's talk about it.

Karen then stated that the Forest Park Trolley Pavilion project was reviewed by the preservation consultant Jenna Walsh and the local historic paperwork to protect the property

Is in the process of discussion, so what I am going send you this information that I have.

On her recommendation when you are reviewing the Historic Properties for recommendations to the City Council and Shannon has specific things to try to have some of the back stop. There wasn't enough information to begin when she received these projects to review so there was a lot of back and forth. She has recommendations on what we can do to streamline that process.

Karen will send you that.

Robert then stated he would give an explanation. The Pioneer Valley Planning Commission provides up to fifteen hours of free local technical services to all of its member communities and to their various constituency. We as the Community Preservation Committee asked for assistance from their Preservation Planner because there is no one in any government that knows anything about Historic Preservation. We have used our fifteen hours. We have one more of those recent years that there are programs, properties to be reviewed probably at the next meeting or the June meeting we many now have to hire Shannon through the Pioneer Valley Planning Commission or another Preservation Consultant to look at scope services to make sure that it is in compliance with Secretary of the Interior Standards. There is no one on this Committee that has that expertise. Ralph and I know a little bit but we are not experts on it

and there is no in the Planning Department and there is no one on the Historical Commission.

That money will come out of the little pot that we have in our administrative account that is called the unanticipated expenses. Gloria asked Robert can we pay for a concession stand?

Robert stated that when he spoke to Stewart I said to him that the proposal for bathrooms

with a concession stand. He said in general these are ancillary to a recreational use so therefore you can if you want to. There will be a discussion when we get to deliberation and whether we want to. Ralph then stated that bathrooms are considered to be eligible so there is no concern on that. Did Stewart specifically speak about a concession stand? Robert stated that this is one building that the back half is bathrooms and the front half is concession. He seems to feel that it was something that it is still a moderate structure. It isn't like a stadium and it's not like a notarium, it isn't a large building. He seems to think that bathrooms are clearly eligible and if it is a bathroom with a concession stand. However, he said that is a

side that we wonder should we recommend it? Juanita stated that it has a bathroom, concession stand and also a storage room and announcers window. Robert stated that what Patrick said about that space is where the announcer's window is and that it's just backroom storage for the concession stand. Juanita stated that guess is that it is true but there will be a big enough space for the announcer. Lamar stated that they had the similar thing at Blunt Park

with the concession, bathroom all in one complex. Ralph asked Lamar if he knew what the middle section is? Lamar stated that there are the bathrooms on one side and there is the

concession and an empty space that has never been used. Robert asked that we not start to deliberating on projects too soon.

Robert made the motion to approve the minutes of last meeting. Juanita made the motion and Gloria second that motion.

Motion to Accept the Minutes: Gloria DeFilippo - yes, Juanita Martinez- yes, Ralph Slate-yes

David Finn - yes, Lamar Cook - yes, Willie Thomas - yes, Robert - yes