



Maintenance and Development

Joint Meeting with Finance sub-committee

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~ Agenda ~

Susan Kacoyannakis
413-787-6170

Monday, May 16, 2016

6:15 PM

City Hall -- Room 200

I. General

1. Ordinance (ID # 3516)

Amending Various Chapters - Engineering Permit Fees

ATTACHMENTS:

- FY17 Occupancy Permit Fee Increases (PDF)
- CAFO Certification - Engineering Permit Fees (PDF)



City Council
36 Court Street
Springfield, MA 01103

Meeting: 05/16/16 06:15 PM
Department: Finance
Category: Local Law
Prepared By: Mitchell Doty
Initiator: Mitchell Doty
Sponsors: Mayor Domenic J. Sarno
DOC ID: 3516

ORDINANCE (ID # 3516)

Amending Various Chapters - Engineering Permit Fees

ORD. NO _____

AN ORDINANCE TO AMEND the Code of the City of Springfield, to change the following fees:

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SPRINGFIELD AS FOLLOWS:

Section 1. Chapter 338, Streets and Sidewalks, of the Code of the City of Springfield, is hereby amended to read as follows:

§338-35(D)

“Said application shall first be submitted to the Director of Public Works, with a nonrefundable application fee of \$125, who shall cause his recommendation of approval or disapproval to be placed thereon.”

§338-35(E)(1)(a.)

Permit application: \$75.

§338-35(E)(1)(b.)[1]

General roadway excavation: \$45/day.

§338-35(E)(1)(c.)

Nonexcavation: \$25/day.

§338-35(E)(1)(d.)

Blanket manhole (public utility): \$1,000/year.

§338-35(E)(1)(e.)

Contractor license application fee: \$125.

Section 2. Chapter 338, Streets and Sidewalks, of the Code of the City of Springfield, is hereby amended to read as follows:

§338-36(A)

Subject to the provisions of § 338-35, all excavators are responsible for repairs to pavement for one year or until the City's acceptance of the repair, whichever is later. The following is a schedule of the fees which shall be charged by the City by and through its Department of Public Works for "life cycle pavement fees":

Age of Pavement (years)	Fee (per square foot)
Less than 1	\$120 (if allowed)
Less than 5	\$65

5 to 10	\$35
Over 10	\$15

Section 3. Chapter 265, Parking, Valet, of the Code of the City of Springfield, is hereby amended to read as follows

§265-5(E)

The cost for valet space shall be \$2.50 per year per foot of curb required to operate the service safely between 6:00 p.m. and 6:00 a.m. in parking areas without parking meters on the days required.

Section 4. Section 172-7 of Chapter 172, Excavations, of the Code of the City of Springfield, is hereby amended to change the fee of fifty dollars (\$50) to seventy-five dollars (\$75), to read as follows:

§172-7

The fee for a permit granted under the provisions of this chapter shall be \$75.

Section 4. Effective date:

This ordinance shall become effective on July 1, 2016.

Approved as to form:

Associate City Solicitor

2106 Proposed increase to DPW Occupancy and Excavation Fees

OCCUPANCY PERMITS

	Item	Existing Cost	Proposed Cost Increase
Daily Permit	Permit Application Fee	\$50 per application	\$75 per application
	Daily Occupancy Fee	\$15 per day	\$25
Yearly Permit	Public Utility	\$750 per year	\$1000
	Awning/ Canopy/ Sign	\$50 per year	\$75
	Parking / Delivery/ Emergency Services	\$50 per year	\$75
	Permanent Monitoring Well	\$25 per year	\$40
	General Obstruction (Yearly)	\$50 per year	\$75
	Public Services	No Charge	No Charge
	Marvin Street Residential Parking	\$100 per year	\$100 per year
	Valet Parking	\$2 per LF plus meter fees	\$2.50 per LF plus meter fees

EXCAVATION PERMITS

	Item	Cost	Proposed Cost Increase
DPW Contractor License	Application Fee to become DPW Licensed Contractor	\$100 per application	\$125 per application
Daily Permit	Permit Application Fee	\$50 per application	\$75
	Daily Inspection Fee	\$35 per day	\$45
Yearly Permit	Private Property Trenching	\$50 per year	\$75
Life Cycle Fee	Pavement less than 1 year old No Excavation Allowed without DPW Director / Designee Approval	\$100 per sf if allowed	\$120 per sf (if allowed)
	Pavement greater than 1 year old but less than 5 years old	\$50 per sf	\$65
	Pavement greater than 5 years old but less than 10 years old	\$20 per sf	\$30
	Pavement more than 10 years old	\$10 per sf	\$15

Attachment: FY17 Occupancy Permit Fee Increases (3516 : Amending Various Chapters - Engineering

City of Springfield
36 Court Street
Springfield, MA 01103



Division of Administration
and Finance

To: Springfield City Council
From: Timothy J. Plante, Acting Chief Administrative & Financial Officer
Date: May 11, 2016
Re: Order for Council Meeting – 05/16/2016
Cc: Mayor Sarno

Purpose: The purpose of this memo is to provide an explanation of the order sponsored by the Mayor for the May 16, 2016 Council meeting which to increase various permit fees charged for occupancy and excavation by the Department of Public Works.

Background: Excavation and occupancy permit fees have not been increased in a number of years, putting Springfield's fee structure behind that of surrounding communities. The Department of Public Works is proposing to increase the following demand fees, which will result in an additional \$100,000 to the general fund for FY17. I have reviewed this order and as CAFO concur that this is in the best interest of the City. The ordinances to be changed are listed below, and a schedule of proposed fee increases is attached.

Chapters to be amended:

- §338-35, (D)
- §338-35, (E)(1)(a)
- §338-35, (E)(1)(b)[1]
- §338-35, (E)(1)(c)
- §338-35, (E)(1)(d)
- §338-35, (E)(1)(e)
- §338-36, (A)
- §118-1, (C)(3)
- §265-5, (E)
- §172-7

CAFO Certification: This memorandum will confirm that in my professional opinion, as the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in this City Council Order, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

This certification is made in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.