



# City Council

## Finance Sub-Committee

36 Court Street  
Springfield, MA 01103  
<http://www.springfieldcityhall.com>

### ~ Agenda ~

Gladys Oyola-Lopez  
413-787-6096

---

Monday, June 6, 2022

5:30 PM

Virtual Meeting (Zoom)

---

## I. Call to Order

5:30 PM Meeting called to order on June 6, 2022 at Virtual Meeting (Zoom) , Virtual Meeting, N/A, NA.

## II. Public Portion

## III. Orders

### 1. Order (ID # 6813)

April Revenue Vs. Expenditure Report

#### ATTACHMENTS:

- April Revenue Vs. Expenditure Report (PDF)

### 2. Order (ID # 6814)

April - Law Department Expense Report

#### ATTACHMENTS:

- April - Law Department Expenditure Report (PDF)

### 3. Order (ID # 6815)

Reading Success by Fourth Grade Grant Increase- No Match Required \$15,150.00

#### ATTACHMENTS:

- Libraries Grant Increase (PDF)

### 4. Order (ID # 6816)

Mason Square Library Donation - \$500.00

#### ATTACHMENTS:

- Libraries Donation 500.00 (PDF)

### 5. Order (ID # 6817)

ValleyBike Station Equipment Grant - No Match Required - \$50,000.00

**ATTACHMENTS:**

- OPED- Valley Bike Grant (PDF)

**6. Order (ID # 6818)**

Health Services for the Homeless Grant Increase- No Match Required \$602,777.00

**ATTACHMENTS:**

- Health Services for the Homeless Grant Increase \$602,777.00 (PDF)

**7. Order (ID # 6819)**

FY22 GEU Grant Increase - No Match Required - \$118,981.75

**ATTACHMENTS:**

- [External] RE\_ Springfield FY22 GEU Amendment Request (PDF)

**8. Order (ID # 6820)**

Library Donation - \$100,000.00

**ATTACHMENTS:**

- Libraries Promise Realized Donation 100,000 (PDF)

**9. Order (ID # 6828)**

Budget Transfer Within a Department - \$25,000.00

**FINANCIAL IMPACT:**

Budget Transfer Within a Department - \$25,000 PS to OTPS

**ATTACHMENTS:**

- Board of Assessors Professional Services Transfer (PDF)

**10. Order (ID # 6829)**

Budget Transfer Within a Department - \$10,000.00

**FINANCIAL IMPACT:**

Budget Transfer Within a Department - \$10,000 PS to OTPS

**ATTACHMENTS:**

- Procurement Advertising Transfer (PDF)

**11. Order (ID # 6831)**

Grant Acceptance - No Match Required (\$62,815) Funds to Purchase a Digital Radiology Unit for the Thomas J. O'Connor Animal Control and Adoption Center

**ATTACHMENTS:**

- Exhibits #1 and #2 (PDF)

**12. Order (ID # 6832)**

Grant Acceptance - No Match Required (\$17,520) for Reimbursement of Cost of Pre-Development Assessment Report for 60 Byers Street From the Springfield Historic Preservation Trust Fund

**13. Order (ID # 6833)**

Transfer - FY21 Certified Free Cash to Private Ways - \$1,500,000

**FINANCIAL IMPACT:**

Transfer - FY21 Certified Free Cash to Private Ways - \$1,500,000

**ATTACHMENTS:**

- CAFO Cert - Private Ways Transfer \$1.5M (DOCX)

**14. Order (ID # 6834)**

Free Cash to OPEB Trust - \$2,763,193

**ATTACHMENTS:**

- CAFO Cert - OPEB Transfer \$2.8M (PDF)

Statement of Revenues and Other Sources,  
and Expenditures and Other Uses  
Budget and Actual - General Fund

For the period ended  
04/30/22

| Revenues and Other Sources:                                                              | Revised<br>Budget  | Actual             | Variance<br>Over/(Under) | %         |
|------------------------------------------------------------------------------------------|--------------------|--------------------|--------------------------|-----------|
| Real Estate & Personal Property Taxes                                                    | 232,850,632        | 246,069,086        | 13,218,454               | 106       |
| Real Estate & Personal Property Taxes - Tax Liens                                        | -                  | 856,645            | 856,645                  | 0         |
| Motor Vehicle Excise                                                                     | 10,439,074         | 10,272,328         | (166,746)                | 98        |
| Penalties, interest and other taxes                                                      | 17,857,057         | 27,182,740         | 9,325,683                | 152       |
| Charges for Services                                                                     | 9,892,663          | 12,620,734         | 2,728,070                | 128       |
| Intergovernmental                                                                        | 463,267,916        | 384,419,633        | (78,848,282)             | 83        |
| Licenses and Permits                                                                     | 3,934,664          | 4,362,274          | 427,610                  | 111       |
| Fines and Forfeits                                                                       | 446,733            | 398,839            | (47,894)                 | 89        |
| Interest earned on Investments                                                           | 1,356,523          | 1,173,678          | (182,845)                | 87        |
| Miscellaneous                                                                            | 4,934,282          | 6,198,042          | 1,263,759                | 126       |
| FY 2021 Net School Spending Shortfall (a.)                                               | 15,825,515         | 15,825,515         | -                        | 100       |
| Stabilization Reserves - Settlements                                                     | 5,000,000          | 5,000,000          | -                        | 100       |
| Free Cash                                                                                | 2,500,000          | 2,500,000          | -                        | 100       |
| Other Financing Sources - ARPA Grant                                                     | 12,080,086         | 12,312,711         | 232,625                  | 102       |
| <b>Total Revenues and Other Sources</b>                                                  | <b>780,385,145</b> | <b>729,192,224</b> | <b>(51,192,921)</b>      | <b>93</b> |
| <b>Expenditures and Other Uses:</b>                                                      |                    |                    |                          |           |
| General government                                                                       | 33,357,633         | 22,921,572         | 10,436,062               | 69        |
| Public safety                                                                            |                    |                    |                          |           |
| Police                                                                                   | 50,928,503         | 40,203,938         | 10,724,565               | 79        |
| Fire                                                                                     | 24,858,542         | 20,002,611         | 4,855,931                | 80        |
| Centralized Dispatch                                                                     | 1,993,283          | 1,474,768          | 518,516                  | 74        |
| Other                                                                                    | 4,517,296          | 3,444,269          | 1,073,027                | 76        |
| Health and Welfare                                                                       | 4,425,207          | 2,905,297          | 1,519,910                | 66        |
| Public works                                                                             | 11,160,231         | 10,278,575         | 881,656                  | 92        |
| Education                                                                                | 511,382,143        | 396,469,852        | 114,912,291              | 78        |
| Culture and recreation                                                                   | 14,684,107         | 11,582,175         | 3,101,931                | 79        |
| Pension and fringe                                                                       | 82,679,805         | 76,144,357         | 6,535,448                | 92        |
| State and district assessments                                                           | 3,843,098          | 3,210,329          | 632,768                  | 84        |
| Debt Service                                                                             | 26,089,357         | 24,914,712         | 1,174,645                | 95        |
| Pay as you go Capital                                                                    | 4,207,801          | 3,630,107          | 577,694                  | 86        |
| Other Financing Use - Trash Enterprise Supplement                                        | 6,258,139          | 6,258,139          | -                        | 100       |
| <b>Total Expenditures and Other Uses</b>                                                 | <b>780,385,145</b> | <b>623,440,700</b> | <b>156,944,445</b>       | <b>80</b> |
| Excess (deficiency) of revenues<br>and other sources over<br>expenditures and other uses | -                  | 105,751,524        | 105,751,524              |           |

(a.) The FY 2021 Net School Spending Requirement shortfall must be appropriated in the School Budget pursuant to Chapter 70. Section 11 of the Education Reform Act of 1993.

Attachment: April Revenue Vs. Expenditure Report (6813 : April Revenue Vs. Expenditure Report)

## CITY OF SPRINGFIELD, MASSACHUSETTS

Budget and Actual - General Fund  
Expenditures and EncumbrancesFor the period ended  
04/30/22

Expenditures and Other Uses:

|                                                   | Original<br>Budget | Transfers<br>In/(Out) | Revised<br>Budget | Expenditure | Encumbrance | Variance<br>Over/(Under) | %    |
|---------------------------------------------------|--------------------|-----------------------|-------------------|-------------|-------------|--------------------------|------|
| General government                                | 27,460,633         | 5,897,000             | 33,357,633        | 21,409,410  | 1,512,162   | 10,436,062               | 69%  |
| Public safety                                     | 51,928,503         | (1,000,000)           | 50,928,503        | 39,508,895  | 695,042     | 10,724,565               | 79%  |
| Police                                            | 24,858,542         | -                     | 24,858,542        | 19,676,368  | 326,243     | 4,855,931                | 80%  |
| Fire                                              | 1,993,283          | -                     | 1,993,283         | 1,472,884   | 1,884       | 518,516                  | 74%  |
| Centralized Dispatch                              | 4,517,296          | -                     | 4,517,296         | 3,282,546   | 161,723     | 1,073,027                | 76%  |
| Other                                             | 4,425,207          | -                     | 4,425,207         | 2,808,741   | 96,556      | 1,519,910                | 66%  |
| Health and Welfare                                | 11,160,231         | -                     | 11,160,231        | 9,990,307   | 288,267     | 881,656                  | 92%  |
| Public works                                      | 491,696,545        | 19,685,598            | 511,382,143       | 375,037,509 | 21,432,343  | 114,912,291              | 78%  |
| Education                                         | 14,581,107         | 103,000               | 14,684,107        | 10,939,081  | 643,094     | 3,101,931                | 79%  |
| Culture and recreation                            | 82,679,805         | -                     | 82,679,805        | 76,097,980  | 46,376      | 6,535,448                | 92%  |
| Pension and fringe                                | 3,843,098          | -                     | 3,843,098         | 3,199,725   | 10,604      | 632,768                  | 84%  |
| State and district assessments                    | 26,089,357         | -                     | 26,089,357        | 24,868,754  | 45,959      | 1,174,645                | 95%  |
| Debt Service                                      | 4,207,801          | -                     | 4,207,801         | 2,586,893   | 1,043,214   | 577,694                  | 86%  |
| Pay as you go Capital                             | 6,258,139          | -                     | 6,258,139         | 6,258,139   | -           | -                        | 100% |
| Other Financing Use - Trash Enterprise Supplement |                    |                       |                   |             |             |                          |      |
| Total Expenditures and Other Uses                 | 755,699,547        | 24,685,598            | 780,385,145       | 597,137,233 | 26,303,468  | 156,944,445              | 80%  |

## CITY OF SPRINGFIELD, MASSACHUSETTS

Yearly Comparision Revenue Vs. Expenditures  
For the period ended  
4/30/22 vs 4/30/21

| <u>Revenues and Other Sources:</u>      | <u>FY 2022<br/>Actual</u> | <u>FY 2021<br/>Actual</u> | <u>Increase/<br/>(Decrease)</u> | <u>Comments</u>                        |
|-----------------------------------------|---------------------------|---------------------------|---------------------------------|----------------------------------------|
| Real Estate & Personal Property Taxes   | \$ 246,069,086            | \$ 213,966,883            | \$ 32,102,202                   | Eversource Payment Principal - \$24.7M |
| Tax Liens                               | 856,645                   | 1,015,307                 | (158,662)                       |                                        |
| Motor Vehicle Excise                    | 10,272,328                | 10,978,994                | (706,666)                       | FY 21 Extended due date                |
| Penalties, interest and other taxes     | 27,182,740                | 12,393,916                | 14,788,823                      | Eversource Payment Interest - \$16.4M  |
| Charges for Services                    | 12,620,734                | 8,929,398                 | 3,691,336                       |                                        |
| Intergovernmental                       | 384,419,633               | 359,184,858               | 25,234,776                      | Increase in State Aid - Chapter 70     |
| Licenses and Permits                    | 4,362,274                 | 3,445,827                 | 916,447                         |                                        |
| Fines and Forfeits                      | 398,839                   | 331,830                   | 67,009                          |                                        |
| Interest earned on Investments          | 1,173,678                 | 1,965,325                 | (791,647)                       | IRS Sinking Fund Payment - FY 21       |
| Miscellaneous                           | 6,198,042                 | 4,744,722                 | 1,453,319                       |                                        |
| Net School Spending Shortfall           | 15,825,515                | 14,792,138                | 1,033,377                       | Increase in NSS Carryover              |
| Stabilization Reserves                  | 5,000,000                 | 6,809,000                 | (1,809,000)                     | Settlement Appropriation               |
| Free Cash                               | 2,500,000                 | 4,519,786                 | (2,019,786)                     |                                        |
| Other Financing Sources - ARPA          | 12,312,711                | -                         | 12,312,711                      | APRA Grant Fund Revenue                |
| <b>Total Revenues and Other Sources</b> | <b>729,192,224</b>        | <b>643,077,984</b>        | <b>86,114,240</b>               |                                        |

## Expenditures and Other Uses:

|                                          |                    |                    |                   |                                                                |
|------------------------------------------|--------------------|--------------------|-------------------|----------------------------------------------------------------|
| General government                       | 22,921,572         | 25,866,856         | (2,945,284)       | Settlement Payment in FY 21                                    |
| Public safety                            |                    |                    |                   |                                                                |
| Police                                   | 40,203,938         | 41,438,302         | (1,234,364)       | Quebec Team chargeback to SPS                                  |
| Fire                                     | 20,002,611         | 20,110,855         | (108,244)         |                                                                |
| Centralized Dispatch                     | 1,474,768          | 1,371,572          | 103,196           |                                                                |
| Other                                    | 3,444,269          | 3,492,090          | (47,821)          |                                                                |
| Health and Welfare                       | 2,905,297          | 2,749,965          | 155,333           |                                                                |
| Public works                             | 10,278,575         | 10,160,007         | 118,568           |                                                                |
| Education                                | 396,469,852        | 353,778,578        | 42,691,274        | Increase in FY 22 Appropriation & FY 21 Transportation Savings |
| Culture and recreation                   | 11,582,175         | 11,513,277         | 68,899            |                                                                |
| Pension and fringe                       | 76,144,357         | 71,524,529         | 4,619,828         | Increase in FY 22 Pension Appropriation                        |
| State and district assessments           | 3,210,329          | 3,175,956          | 34,373            |                                                                |
| Debt Service                             | 24,914,712         | 24,422,760         | 491,953           |                                                                |
| Pay as you go Capital                    | 3,630,107          | 1,849,136          | 1,780,971         |                                                                |
| Trash Enterprise Supplement              | 6,258,139          | 5,690,177          | 567,961           | Increase in Supplement in FY22                                 |
| <b>Total Expenditures and Other Uses</b> | <b>623,440,700</b> | <b>577,144,060</b> | <b>46,296,640</b> |                                                                |

|               |                       |                      |                      |
|---------------|-----------------------|----------------------|----------------------|
| <b>Totals</b> | <b>\$ 105,751,525</b> | <b>\$ 65,933,924</b> | <b>\$ 39,817,600</b> |
|---------------|-----------------------|----------------------|----------------------|

Attachment: April Revenue Vs. Expenditure Report (6813 : April Revenue Vs. Expenditure Report)

City of Springfield - Law Department  
Excessive Force/ Misconduct Cases Expenses  
April Expenditures

| Vendor | Vendor Name                           | Account Title         | Amount      | Warrant  | Check # | Invoice# | Payment Description                                       | Invoice Date |
|--------|---------------------------------------|-----------------------|-------------|----------|---------|----------|-----------------------------------------------------------|--------------|
| 22848  | Kathleen L. Good                      | Professional Services | 832.50      | 04082022 | 529306  | 2193     | Court Reporter - O'Neill vs. City of Springfield          | 03/29/2022   |
| 99999  | Expert Witness                        | Professional Services | 4,000.00    | 04202022 | 529817  | 999999   | Litigation Matter                                         | 04/19/2022   |
| 2719   | Doherty Wallace Pillsbury & Murphy PC | Professional Services | 1,216.00    | 04222022 | 529907  | 217300   | Professional Services - Vigneault vs. City of Springfield | 04/05/2022   |
| 99999  | Expert Witness                        | Professional Services | 500.00      | 05042022 | 530734  | 999999   | Litigation Matter                                         | 04/27/2022   |
| Total  |                                       |                       | \$ 6,548.50 |          |         |          |                                                           |              |

Total March Expenditures \$ 6,548.50

## Attachment: April - April - Law Department Expenditure Report (PT89) - April - Law Department Expense Report

City of Springfield - Law Department  
Excessive Force/ Misconduct Cases Expenses  
As of April 30, 2022

Beginning Balance Appropriation: 11/15/2021

\$ 5,000,000.00

| Vendor # | Vendor Name                            | Account Title                  | Amount        | Warrant  | Check # | Invoice#           | Payment Description                                        | Invoice Date |
|----------|----------------------------------------|--------------------------------|---------------|----------|---------|--------------------|------------------------------------------------------------|--------------|
| 251      | Accurate Court Reporting               | Professional Services          | 395.00        | 09022021 | 512956  | 202502             | Stenographer Services - Perez Vs. Waidula                  | 08/19/2021   |
| 251      | Accurate Court Reporting               | Professional Services          | 432.50        | 01062022 | 522307  | 203495             | Stenographer Services - Santiago Vs. City of Springfield   | 12/15/2021   |
| 251      | Accurate Court Reporting               | Professional Services          | 572.90        | 01062022 | 522308  | 203482             | Stenographer Services - Perez Vs. Waidula                  | 12/15/2021   |
| 19012    | Walsh Linda                            | Legal Services                 | 72.25         | 11232021 | 521651  | 20200550           | Court Reporter - Santiago Vs. City of Springfield          | 11/30/2021   |
| 22050    | Infraware                              | Legal Services                 | 356.40        | 11232021 | 521944  | 6913               | Transcription Services - Perez Vs. City of Springfield     | 11/23/2021   |
| 22050    | Infraware                              | Legal Services                 | 295.00        | 11232021 | 521943  | 300032             | Transcription Services - Perez Vs. City of Springfield     | 11/22/2021   |
| 13044    | Law Offices of Howard Friedman P.C.    | Settlement Claims              | 320,000.00    | 01052022 | 522262  | BELLAMY            | Settlement - Attorney for Jerry Bellamy                    | 12/16/2021   |
| 105811   | Alice Moran                            | Professional Services          | 4,816.05      | 02032022 | 524084  | 21-55              | Settlement - Attorney for Jerry Bellamy                    | 01/04/2022   |
| 251      | Accurate Court Reporting               | Professional Services          | 417.00        | 02172022 | 525114  | 203925             | Court Reporter - US Vs. Gregg Bigda                        | 01/18/2022   |
| 251      | Accurate Court Reporting               | Professional Services          | 1,536.45      | 02172022 | 525115  | 203923             | Stenographer Services - Santiago Vs. City of Springfield   | 01/20/2022   |
| 22651    | Jeanne A Liddy                         | Settlement Claims              | 262,500.00    | 02232022 | 525563  | D.R. V GREGG BIGDA | Settlement - Attorney for D.R.                             | 02/14/2022   |
| 569      | DESOSA USA C                           | Intergovernmental Fee, Permits | 402.00        | 03162022 | 527328  | SUAREZ V. SPD      | Filing Fees Reimbursement - Suarez Vs. City of Springfield | 03/09/2022   |
| 40813    | Clerk of Hampden County Superior Court | Intergovernmental Fee, Permits | 62.55         | 03162022 | 527337  | SUAREZ V. SPD      | Filing Fees - Suarez Vs. City of Springfield               | 03/14/2022   |
| 2719     | Doherty Wallace Pillsbury & Murphy PC  | Professional Services          | 8,784.50      | 03172022 | 527557  | 216922             | Professional Services - Vigneault Vs. City of Springfield  | 03/21/2022   |
| 13044    | Law Offices of Howard Friedman P.C.    | Settlement Claims              | 290,000.00    | 03232022 | 527828  | FE V BIGDA         | Settlement - Attorney for F.E.                             | 03/21/2022   |
| 251      | Accurate Court Reporting               | Professional Services          | 984.05        | 04072022 | 528992  | 204495             | Stenographer Services - Santiago Vs. City of Springfield   | 03/10/2022   |
| 22848    | Kathleen L. Good                       | Professional Services          | 832.50        | 04082022 | 529306  | 2193               | Court Reporter - O'Neill Vs. City of Springfield           | 03/29/2022   |
| 99999    | Expert Witness                         | Professional Services          | 4,000.00      | 04202022 | 529817  | 999999             | Litigation Matter                                          | 04/19/2022   |
| 2719     | Doherty Wallace Pillsbury & Murphy PC  | Professional Services          | 1,216.00      | 04222022 | 529907  | 217300             | Professional Services - Vigneault Vs. City of Springfield  | 04/05/2022   |
| 99999    | Expert Witness                         | Professional Services          | 500.00        | 05042022 | 530734  | 999999             | Litigation Matter                                          | 04/27/2022   |
| Total    |                                        |                                | \$ 898,470.15 |          |         |                    |                                                            |              |

Ending Balance Appropriation as of April 30, 2022

\$ 4,101,529.85



## REQUEST FOR GRANT SETUP

This form and the required attachments are required by the Office of the City Comptrollers before a Grant Fund and related accounts will be created in MUNIS. Please do not use this form for requesting a non-grant related account to be created – use the Request for New Account form instead. Please return this form and the required attachments to the Office of the City Comptrollers.

All fields are mandatory.

Date of Request 05/16/2022

Department Requesting Grant Setup Library

Department Phone # (Please include extension) 263-6828 x290

Name and Title of Person to Contact in Case of Questions Aieshya Jackson, Bus Mgr

Was this Grant previously setup for a prior fiscal year? Y

If yes, please indicate your previous project number: 9962A

If this is a new Grant, have you filled out the “Approval to apply for a grant” Form?  
(Y/N) If yes, please attach a copy of the Approved Form.

Grant Type:

State – Highway

Federal Pass-Through DOE– School

Federal Direct– School

Federal – City

State DOE– School

State Other – School

X State – City Springfield Library Foundation

Private/Other

Grant Name: Reading Success By 4<sup>th</sup> Grade

Total Grant Amount Awarded: \$15,150.00

This is an addition to the existing amount of \$200,000.00

Attachment: Libraries Grant Increase (6815 : Reading Success by Fourth Grade Grant Increase - No Match Required \$15,150.00)

Is this a Reimbursable Grant?

(Y/N) N

A Reimbursable Grant is defined as one that requires that you pay for expenses first and then you apply to the grantor for a reimbursement of the exact amount actually expended.

If it is a Reimbursable Grant, please enter Grantor contact information or the CID # if Grantor is already in the customer file:

Entity Name  
Contact Person  
Street Address  
City, State, Zip Code  
Telephone  
Fax  
E-Mail

Actual Award Date 2/8/2019

Board Approval Date

Start Date

Expiration Date none

Renewal Action Date (optional)

If there are any Matching Funds:

Type  
Percent  
Amount

Comments re: Description/Purpose of Grant

Comments re: Conditions/Restrictions of Grant

If this is a Federal Grant, enter CFDA#:

If applicable enter the State ID # :

What is the required drawdown frequency?

(Ex: Monthly, Quarterly)

If payment is to be sent by Grantor as a Wire,

Please enter any wire reference/identification # that may be used (if known)

Please list all object codes needed for the grant.  
(Attach additional sheets if additional orgs and roll-ups are needed):

Org Code:

Object Codes: 542010; 580900; 530105; 501000; 571100; 551300; 531010; 551700  
Budget Roll-Up Codes: YES

I hereby attest that under the penalties of Chapter 656, I will adhere to all regulations in this grant agreement. I am responsible for timely and accurate reimbursements in the amounts listed above.

Molly Fogarty  
Signature

05/19/2022  
Date

Please attach the following documents:

- ☐ Signed Approval to Apply for a Grant Form
- ☐ Grant Award Letter
- ☐ City Council/Mayor Approval
- ☐ Any other relevant documentation

This Form and all relevant attachments will be scanned and attached in the Grant Maintenance module in MUNIS and can be viewed or printed at your convenience.

THIS CHECK HAS A COLORED BACKGROUND AND CONTAINS MULTIPLE SECURITY FEATURES - SEE BACK FOR DETAILS



330 Whitney Avenue, Holyoke, MA 01040  
413.538.9500 bankatpeoples.com

Check Date: 5/6/2022

Check No.: 133128

Pay Ten Thousand Dollars And Zero Cents\*\*\*\*\*

\$ 10,000.00

TO THE  
ORDER OF

SPRINGFIELD LIBRARY FDN INC  
ATTN: CHRISTINA HOWARD  
220 STATE ST  
SPRINGFIELD MA 01103



*Christina Howard*  
AUTHORIZED SIGNATURE  
The Signature Required If Over \$10,000.00

⑈ 133128 ⑈ ⑆ 211871772 ⑆ 9921706493 ⑈

PeoplesBank 330 Whitney Avenue, Holyoke MA 01040

CHECK DATE: 5/6/2022

PAYEE: SPRINGFIELD LIBRARY FDN INC

CHECK NUMBER: 133128

| INVOICE NO. | DATE     | DESCRIPTION                             | INVOICE AMT | DISCOUNT | NET AMT     |
|-------------|----------|-----------------------------------------|-------------|----------|-------------|
| 050322      | 5/3/2022 | 2022 BUILDING BRIDGES-READING SUCCESS B | \$10,000.00 | \$0.00   | \$10,000.00 |
|             |          |                                         |             |          | \$10,000.00 |

SPRINGFIELD LIBRARY FOUNDATION INC  
PO BOX 28  
EAST LONGMEADOW, MA 01028-0028

1334

53-7169/211  
132DATE May 17, 2022PAY  
TO THE  
ORDER OF

The Springfield City Library \$10,000.00  
Ten thousand dollars and no/100 DOLLARS

FOR

Reading Success by 4th Grade Grant

*[Signature]*

Packet Pg. 12

Attachment: Libraries Grant Increase (6815 : Reading Success by Fourth Grade Grant Increase - No Match Required \$15,150.00)

**SPRINGFIELD PARTNERS  
FOR COMMUNITY ACTION, INC.**  
721 STATE ST. 2ND FLOOR  
SPRINGFIELD, MA 01109

PEOPLES UNITED BANK  
peoples.com

\*\*\*\*One Thousand and 00/100 Dollars

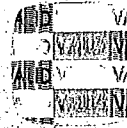
DATE  
3/17/2022

A  
\$1,000.00

PAY  
TO THE  
ORDER  
OF

Springfield City Library  
Reading Success by 4th Grade  
220 State Street  
Springfield, MA 01103

VOID AFTER 90 DAYS



AUTHORIZED SIGNATURE

⑈031425⑈ ⑆221172186⑆ 0779776841⑈



HOLYOKE • CHICOPÉE • SPRINGFIELD  
**HEADSTART** INC.  
30 MADISON AVE • SPRINGFIELD, MASS, 01105 • (413) 788-6522

**People's United  
Bank**

51-7218/2211



\*\*\*\*Four Thousand and 00/100 Dollars

DATE  
3/28/2022

AM  
\$4,000.00

PAY  
TO THE  
ORDER  
OF

Springfield City Library ATTN: Reading Success by 4th Grade  
220 State Street  
Springfield, MA 01103

VOID AFTER 180 DAYS



AUTHORIZED SIGNATURE

⑈00042112⑈ ⑆221172186⑆ 0779039984⑈

Attachment: Libraries Grant Increase (6815 : Reading Success by Fourth Grade Grant Increase - No Match Required \$15,150.00)


**STEPHANIE BRUSSEAU**  
**DBA USBORNE BOOKS & MORE**  
 15 HERITAGE CIR  
 EAST LONGMEADOW, MA 01028

145  
 5-13/110

Pay to the Order of Springfield City Library \$ 50 —  
Gifty March 3, 2023 Date  
 of 100 Dollars

BANK OF AMERICA

For Building Bridges Conf. Stephanie Brusseau

⑆011000138⑆ 46600159670410145

Printed on Recycled Paper. © 2003 Bank of America. All rights reserved. www.bankofamerica.com

THIS CHECK IS VOID WITHOUT A BLUE AND RED BACKGROUND AND AN ARTIFICIAL WATERMARK ON THE BACK - HOLD AT AN ANGLE TO VIEW

# Lakeshore

## LEARNING MATERIALS

2695 E DOMINGUEZ ST. • CARSON, CA 90895  
(310) 537-8600

VENDOR

911252

CONTROL NUMBER

947491

DATE

03/23/22

CHECK NO

9474

VOID AFTER 6 MONTHS OF ISSUE DATE

11-24  
1210

NET AMOUNT

\$ \*\*\*\*\*

Fifty And No/100 Dollars

PAY TO THE  
ORDER OF:

SPRINGFIELD CITY LIBRARY  
ATTN READING SUCCESS 4TH GRAD  
220 STATE STREET  
SPRINGFIELD, MA  
01103

*Mat Summen*

BORDER CONTAINS MICROPRINTING

⑈947491⑈ ⑆121000248⑆ 4121988604⑈

### Springfield Museums Corporation

21 EDWARDS STREET  
SPRINGFIELD, MA 01103  
413-263-6800 x285



**Bank**

America's Most Convenient Bank®

53-7054/2113

Fifty Dollars and 00 Cents

DATE  
3/18/2022

PAY  
TO THE  
ORDER  
OF:

Springfield City Library  
Reading Success by Fourth Grade  
220 State Street  
Springfield MA 01103

Two Signatures Required Over \$10.00  
Void After 90 Days

*K. Simpson*  
AUTHORIZED SIGNATURE

⑈011566⑈ ⑆211370545⑆ 8259854179⑈

Attachment: Libraries Grant Increase (6815 : Reading Success by Fourth Grade Grant Increase - No Match Required \$15,150.00)

**174**  
53-8598/2118  
CHECK AMOUNT  
Date 04-28-2022

**RICHARD JOHNSON**  
38 LAKESIDE STREET  
SPRINGFIELD, MA 01109

Pay to the Order of Springfield City Library Mason Square Branch 500.00

FIVE HUNDRED Dollars

Richard M. Johnson

**Freedom**  
CREDIT UNION  
1075 Main Street  
Springfield, MA 01103  
(413) 728-6661  
(800) 827-0160

For M.S.C-3

⑆211885988⑆ 1006455447⑈ 0174

Proton  
Deposit  
Deposited  
Check on back



## REQUEST FOR GRANT SETUP

This form and the required attachments are required by the Office of the City Comptrollers before a Grant Fund and related accounts will be created in MUNIS. Please do not use this form for requesting a non-grant related account to be created – use the Request for New Account form instead. Please return this form and the required attachments to the Office of the City Comptrollers.

All fields are mandatory.

Date of Request May 20, 2022

Department Requesting Grant Setup OPED

Department Phone # (Please include extension) 413-787-6020

Name and Title of Person to Contact in Case of Questions Alvin Allen  
Principal Planner

Was this Grant previously setup for a prior fiscal year?  
If yes, please indicate your previous project number: No

If this is a new Grant, have you filled out the “Approval to apply for a grant” Form?  
(Y/N) N If yes, please attach a copy of the Approved Form.

Grant Type:

State – Highway  
Federal Pass-Through DOE– School  
Federal Direct– School  
Federal – City  
State DOE– School  
State Other – School  
State – City  
Private/Other

Grant Name: ValleyBike Station Equipment

Attachment: OPED- Valley Bike Grant (6817 : ValleyBike Station Equipment Grant - \$50,000.00)

Total Grant Amount Awarded: \$ 50,000.00

Is this a Reimbursable Grant? (Y/N) Y

A Reimbursable Grant is defined as one that requires that you pay for expenses first and then you apply to the grantor for a reimbursement of the exact amount actually expended.

If it is a Reimbursable Grant, please enter Grantor contact information or the CID # if Grantor is already in the customer file:

|                       |                                  |
|-----------------------|----------------------------------|
| Entity Name           | MassDOT                          |
| Contact Person        | Cassandra Gascon                 |
| Street Address        | Ten Park Plaza, Suite 4160       |
| City, State, Zip Code | Boston, MA 02116                 |
| Telephone             | 857-368-4636                     |
| Fax                   |                                  |
| E-Mail                | Cassandra.Gascon@dot.state.ma.us |

|                                     |                                  |
|-------------------------------------|----------------------------------|
| Actual Award Date                   | May/20/2022                      |
| Board Approval Date                 | 6/6/2022                         |
| Start Date                          | Upon execution of contract & NTP |
| Expiration Date                     | 12/31/2023                       |
| Renewal Action Date (optional)      | N/A                              |
| If there are any Matching Funds: No |                                  |

Type  
Percent  
Amount

|                                         |     |
|-----------------------------------------|-----|
| Is there any Leverage? HUD FUNDING ONLY | N/A |
| Source                                  |     |
| Amount                                  |     |

Comments re: Description/Purpose of Grant  
Installation of Valley Bike Station at 459 Main Street, Indian Orchard. (see attached Shared Streets application)

Comments re: Conditions/Restrictions of Grant  
N/A

If this is a Federal Grant, enter CFDA#: N/A

If applicable enter the State ID # :

What is the required drawdown frequency?  
(Ex: Monthly, Quarterly) Quarterly

If payment is to be sent by Grantor as a Wire,  
Please enter any wire reference/identification # that may be used (if known)

Attachment: OPED- Valley Bike Grant (6817 : ValleyBike Station Equipment Grant - \$50,000.00)

Please list all object codes needed for the grant.  
(Attach additional sheets if additional orgs and roll-ups are needed):

Org Code:

Object Codes: 580600

Budget Roll-Up Codes:

I hereby attest that under the penalties of Chapter 656, I will adhere to all regulations in this grant agreement. I am responsible for timely and accurate reimbursements in the amounts listed above.

Alvin D. Allen  
Signature

5/31/2022  
Date

Please attach the following documents:

- ☐ Signed Approval to Apply for a Grant Form
- ☒ Grant Award Letter
- ☐ City Council/Mayor Approval
- ☐ Any other relevant documentation

This Form and all relevant attachments will be scanned and attached in the Grant Maintenance module in MUNIS and can be viewed or printed at your convenience.



Charles D. Baker, Governor  
Karyn E. Polito, Lieutenant Governor  
Jamey Tesler, Secretary & CEO



May 20, 2022

Alvin Aleen  
36 Court Street  
Springfield, MA 01103

Via email: aallen@springfieldcityhall.com

Dear Alvin Aleen:

Thank you for your submission to the Shared Streets and Spaces Program during the Fiscal Year 2023 application solicitation. We received a record number of applications and had many creative projects from which to select. I am pleased to notify you that Springfield's Equipment Only application for "ValleyBike Station Equipment" has been approved for \$50,000.00.

Awarded municipalities must enter into a contract with MassDOT for the purchase of the approved equipment. To initiate this contract, please review and sign the Equipment Funding Agreement provided to you with this award letter and return it to [SharedStreets@dot.state.ma.us](mailto:SharedStreets@dot.state.ma.us) as soon as possible. It is anticipated that the Notice to Proceed (NTP) for this award will be issued by November 1, 2022 and that the deadline for equipment purchases will be December 31, 2023. MassDOT-funded costs may not be incurred until the NTP is issued. Your patience during the contracting process is appreciated as MassDOT works to execute contracts with a large volume of awardees.

This award is reimbursement-based, meaning that funds are provided after costs are incurred. Please note that this is different than previous funding years. Reimbursement requests are processed by your District State Aid Engineer in the same manner as Chapter 90 projects. Learn more about this process as well as other implementation details on the program website at: [mass.gov/shared-streets-and-spaces-grant-program](http://mass.gov/shared-streets-and-spaces-grant-program).

Please email [SharedStreets@dot.state.ma.us](mailto:SharedStreets@dot.state.ma.us) with questions related to this award. Thank you for your commitment to improving safety, access, and mobility for all roadway users in your community and for your participation in the Shared Streets and Spaces Program.

Sincerely,

Jamey Tesler  
Secretary and CEO

cc: Cassandra Gascon, MassDOT Community Grants Program Administrator

Ten Park Plaza, Suite 4160, Boston, MA 02116  
Tel: 857-368-4636, TTY: 857-368-0655  
[www.mass.gov/massdot](http://www.mass.gov/massdot)

Attachment: OPED- Valley Bike Grant (6817 : ValleyBike Station Equipment Grant - \$50,000.00)



## REQUEST FOR GRANT SETUP

This form and the required attachments are required by the Office of the City Comptrollers before a Grant Fund and related accounts will be created in MUNIS. Please do not use this form for requesting a non-grant related account to be created – use the Request for New Account form instead. Please return this form and the required attachments to the Office of the City Comptrollers.

All fields are mandatory.

Date of Request 5/18/2022

Department Requesting Grant Setup HHS

Department Phone # (Please include extension) 6710

Name and Title of Person to Contact in Case of Questions Lorene / Fiscal Manager

Was this Grant previously setup for a prior fiscal year? YES

If yes, please indicate your previous project number: 67722

If this is a new Grant, have you filled out the “Approval to apply for a grant” Form?  
(Y/N) If yes, please attach a copy of the Approved Form.

Grant Type:

State – Highway

Federal Pass-Through DOE– School

Federal Direct– School

XX

Federal – City

State DOE– School

State Other – School

State – City

Private/Other

Grant Name: HEALTH SERVICES FOR THEHOMELESS

Total Grant Amount Awarded: \$ 602,777.00

Is this a Reimbursable Grant?

(Y/N) YES

A Reimbursable Grant is defined as one that requires that you pay for expenses first and then you apply to the grantor for a reimbursement of the exact amount actually expended.

If it is a Reimbursable Grant, please enter Grantor contact information or the CID # if Grantor is already in the customer file:

|                       |                   |
|-----------------------|-------------------|
| Entity Name           | HRSA              |
| Contact Person        | SARA RHOADES      |
| Street Address        | OFMA              |
| City, State, Zip Code |                   |
| Telephone             | 301-443-0246      |
| Fax                   |                   |
| E-Mail                | srhoades@hrsa.gov |

Actual Award Date 5/17/2022

Board Approval Date

Start Date 2/1/2022

Expiration Date 1/31/2023

Renewal Action Date (optional)

If there are any Matching Funds:

Type

Percent

Amount

Is there any Leverage? HUD FUNDING ONLY

Source

Amount

Comments re: Description/Purpose of Grant

Health Services for the Homeles

Comments re: Conditions/Restrictions of Grant

See Budget

If this is a Federal Grant, enter CFDA#: YES 93:224

If applicable enter the State ID # :

What is the required drawdown frequency?

(Ex: Monthly, Quarterly) Monthly

If payment is to be sent by Grantor as a Wire,

Please enter any wire reference/identification # that may be used (if known)

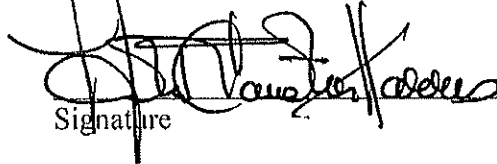
Please list all object codes needed for the grant.  
(Attach additional sheets if additional orgs and roll-ups are needed):

Org Code: 26775205

Object Codes:  
501000/506000/517010/517020/530105/51020/535200/542010/551700/539600/57110

Budget Roll-Up Codes: YES

I hereby attest that under the penalties of Chapter 656, I will adhere to all regulations in this grant agreement. I am responsible for timely and accurate reimbursements in the amounts listed above.

  
Signature

5/23/2027  
Date

Please attach the following documents:

- ☐ Signed Approval to Apply for a Grant Form
- ☐ Grant Award Letter
- ☐ City Council/Mayor Approval
- ☐ Any other relevant documentation

This Form and all relevant attachments will be scanned and attached in the Grant Maintenance module in MUNIS and can be viewed or printed at your convenience.



**Department of Health and Human Services**  
Health Resources and Services Administration

Notice of Award  
FAIN# H8000001  
Federal Award Date: 05/17/2022

### Recipient Information

1. Recipient Name  
CITY OF SPRINGFIELD, MASSACHUSETTS  
95 State St  
Springfield, MA 01103-2091
2. Congressional District of Recipient  
01
3. Payment System Identifier (ID)  
1046001415A2
4. Employer Identification Number (EIN)  
046001415
5. Data Universal Numbering System (DUNS)  
198910523
6. Recipient's Unique Entity Identifier  
H6HGYVLKMAK6
7. Project Director or Principal Investigator  
HELEN R CAULTON-HARRIS  
Director  
hcaulton@springfieldcityhall.com  
(413)787-6456
8. Authorized Official  
Tiana M Davis  
Deputy Commissioner  
tmdavis@springfieldcityhall.com  
(413)750-2067

### Federal Agency Information

9. Awarding Agency Contact Information  
Sara Rhoades  
Grants Management Specialist  
Office of Federal Assistance Management (OFAM)  
Division of Grants Management Office (DGMO)  
srhoades@hrsa.gov  
(301) 443-0246
10. Program Official Contact Information  
Kathy A Shafer  
Public Health Analyst  
Bureau of Primary Health Care (BPHC)  
kshafer@hrsa.gov  
(301) 594-0823

### Federal Award Information

11. Award Number  
6 H80CS00001-21-02
12. Unique Federal Award Identification Number (FAIN)  
H8000001
13. Statutory Authority  
42 U.S.C. § 254b
14. Federal Award Project Title  
Health Center Program
15. Assistance Listing Number  
93.224
16. Assistance Listing Program Title  
Community Health Centers
17. Award Action Type  
Administrative
18. Is the Award R&D?  
No

### Summary Federal Award Financial Information

19. Budget Period Start Date 02/01/2022 - End Date 01/31/2023
20. Total Amount of Federal Funds Obligated by this Action \$602,777.00
  - 20a. Direct Cost Amount
  - 20b. Indirect Cost Amount
21. Authorized Carryover \$0.00
22. Offset \$0.00
23. Total Amount of Federal Funds Obligated this budget period \$2,411,110.00
24. Total Approved Cost Sharing or Matching, where applicable \$1,841,118.00
25. Total Federal and Non-Federal Approved this Budget Period \$4,252,228.00
26. Project Period Start Date 02/01/2019 - End Date 01/31/2023
27. Total Amount of the Federal Award Including Approved Cost Sharing or Matching this Project Period \$17,206,457.00
28. Authorized Treatment of Program Income  
Addition
29. Grants Management Officer -- Signature  
Elvera Messina on 05/17/2022

### 30. Remarks

Attachment: Health Services for the Homeless Grant Increase \$602,777.00 (6818 : Health Services for the Homeless Grant Increase- No Match



Notice of Award  
Award Number: 6 H80CS00001-21-02  
Federal Award Date: 05/17/2022

## Bureau of Primary Health Care (BPHC)

| <b>31. APPROVED BUDGET: (Excludes Direct Assistance)</b><br><input type="checkbox"/> Grant Funds Only<br><input checked="" type="checkbox"/> Total project costs including grant funds and all other financial participation                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |             | <b>33. RECOMMENDED FUTURE SUPPORT:</b><br>(Subject to the availability of funds and satisfactory progress of project)                                                                                                                                                                    |                 |                 |                  |                      |  |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|-----------------|------------------|----------------------|--|
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |             | <table border="1"> <thead> <tr> <th>YEAR</th> <th>TOTAL COSTS</th> </tr> </thead> <tbody> <tr> <td colspan="2">Not applicable</td> </tr> </tbody> </table>                                                                                                                               |                 | YEAR            | TOTAL COSTS      | Not applicable       |  |
| YEAR                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | TOTAL COSTS |                                                                                                                                                                                                                                                                                          |                 |                 |                  |                      |  |
| Not applicable                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |             |                                                                                                                                                                                                                                                                                          |                 |                 |                  |                      |  |
| a. Salaries and Wages: \$1,013,132.00<br>b. Fringe Benefits: \$395,122.00<br>c. Total Personnel Costs: \$1,408,254.00<br>d. Consultant Costs: \$0.00<br>e. Equipment: \$0.00<br>f. Supplies: \$231,940.00<br>g. Travel: \$9,000.00<br>h. Construction/Alteration and Renovation: \$0.00<br>i. Other: \$52,409.00<br>j. Consortium/Contractual Costs: \$2,403,468.00<br>k. Trainee Related Expenses: \$0.00<br>l. Trainee Stipends: \$0.00<br>m. Trainee Tuition and Fees: \$0.00<br>n. Trainee Travel: \$0.00<br>o. TOTAL DIRECT COSTS: \$4,105,071.00<br>p. INDIRECT COSTS (Rate: % of S&W/TADC): \$147,157.00<br>q. TOTAL APPROVED BUDGET: \$4,252,228.00<br>i. Less Non-Federal Share: \$1,841,118.00<br>ii. Federal Share: \$2,411,110.00                                                                                                                                                                                                                                                                   |             | <b>34. APPROVED DIRECT ASSISTANCE BUDGET: (In lieu of cash)</b><br>a. Amount of Direct Assistance \$0.00<br>b. Less Unawarded Balance of Current Year's Funds \$0.00<br>c. Less Cumulative Prior Award(s) This Budget Period \$0.00<br>d. AMOUNT OF DIRECT ASSISTANCE THIS ACTION \$0.00 |                 |                 |                  |                      |  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |             | <b>35. FORMER GRANT NUMBER</b><br>H66CS00329                                                                                                                                                                                                                                             |                 |                 |                  |                      |  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |             | <b>36. OBJECT CLASS</b><br>41.51                                                                                                                                                                                                                                                         |                 |                 |                  |                      |  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |             | <b>37. BHCMS#</b><br>010120                                                                                                                                                                                                                                                              |                 |                 |                  |                      |  |
| <b>32. AWARD COMPUTATION FOR FINANCIAL ASSISTANCE:</b><br>a. Authorized Financial Assistance This Period \$2,411,110.00<br>b. Less Unobligated Balance from Prior Budget Periods<br>i. Additional Authority \$0.00<br>ii. Offset \$0.00<br>c. Unawarded Balance of Current Year's Funds \$0.00<br>d. Less Cumulative Prior Award(s) This Budget Period \$1,808,333.00<br>e. AMOUNT OF FINANCIAL ASSISTANCE THIS ACTION \$602,777.00                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |             |                                                                                                                                                                                                                                                                                          |                 |                 |                  |                      |  |
| <b>38. THIS AWARD IS BASED ON THE APPLICATION APPROVED BY HRSA FOR THE PROJECT NAMED IN ITEM 14. FEDERAL AWARD PROJECT TITLE AND IS SUBJECT TO THE TERMS AND CONDITIONS INCORPORATED EITHER DIRECTLY OR BY REFERENCE AS:</b><br>a. The program authorizing statute and program regulation cited in this Notice of Award; b. Conditions on activities and expenditures of funds in certain other applicable statutory requirements, such as those included in appropriations restrictions applicable to HRSA funds; c. 45 CFR Part 75; d. National Policy Requirements and all other requirements described in the HHS Grants Policy Statement; e. Federal Award Performance Goals; and f. The Terms and Conditions cited in this Notice of Award. In the event there are conflicting or otherwise inconsistent policies applicable to the award, the above order of precedence shall prevail. Recipients indicate acceptance of the award, and terms and conditions by obtaining funds from the payment system. |             |                                                                                                                                                                                                                                                                                          |                 |                 |                  |                      |  |
| <b>39. ACCOUNTING CLASSIFICATION CODES</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |             |                                                                                                                                                                                                                                                                                          |                 |                 |                  |                      |  |
| FY-CAN                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | CFDA        | DOCUMENT NUMBER                                                                                                                                                                                                                                                                          | AMT. FIN. ASST. | AMT. DIR. ASST. | SUB PROGRAM CODE | SUB ACCOUNT CODE     |  |
| 22 - 3980879                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | 93.224      | 19H80CS00001                                                                                                                                                                                                                                                                             | \$602,777.00    | \$0.00          | HCH              | HEALTHCARECENTERS_19 |  |

Attachment: Health Services for the Homeless Grant Increase \$602,777.00 (6818 : Health Services for the Homeless Grant Increase- No Match

## HRSA Electronic Handbooks (EHBs) Registration Requirements

The Project Director of the grant (listed on this NoA) and the Authorizing Official of the grantee organization are required to register (if not already registered) within HRSA's Electronic Handbooks (EHBs). Registration within HRSA EHBs is required only once for each user for each organization they represent. To complete the registration quickly and efficiently we recommend that you note the 10-digit grant number from box 4b of this NoA. After you have completed the initial registration steps (i.e., created an individual account and associated it with the correct grantee organization record), be sure to add this grant to your portfolio. This registration in HRSA EHBs is required for submission of noncompeting continuation applications. In addition, you can also use HRSA EHBs to perform other activities such as updating addresses, updating email addresses and submitting certain deliverables electronically. Visit <https://grants3.hrsa.gov/2010/WebEPSEexternal/interface/common/accesscontrol/login.aspx> to use the system. Additional help is available online and/or from the HRSA Call Center at 877-Go4-HRSA/877-464-4772.

## Terms and Conditions

Failure to comply with the remarks, terms, conditions, or reporting requirements may result in a draw down restriction being placed on your Payment Management System account or denial of future funding.

## Grant Specific Term(s)

1. This action provides the remainder of your organization's FY 2022 Health Center Program budget period funding.
- All prior terms and conditions remain in effect unless specifically removed.

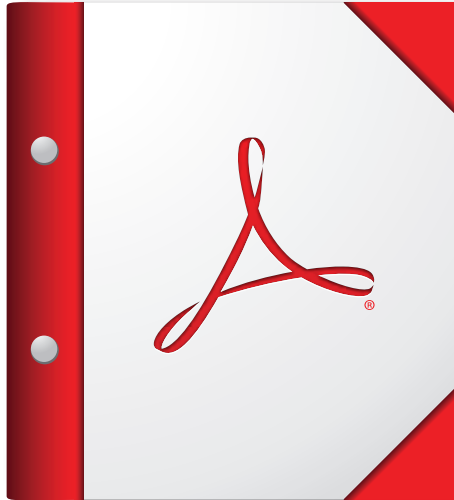
## Contacts

### NoA Email Address(es):

| Name                   | Role                 | Email                            |
|------------------------|----------------------|----------------------------------|
| Helen R Caulton-Harris | Program Director     | hcaulton@springfieldcityhall.com |
| Tiana M Davis          | Authorizing Official | tmdavis@springfieldcityhall.com  |

Note: NoA emailed to these address(es)

All submissions in response to conditions and reporting requirements (with the exception of the FFR) must be submitted via EHBs. Submissions for Federal Financial Reports (FFR) must be completed in the Payment Management System (<https://pms.psc.gov/>).



**For the best experience, open this PDF portfolio in  
Acrobat X or Adobe Reader X, or later.**

**Get Adobe Reader Now!**

**Parrish, Elyssa**

---

**From:** Hackett, Lindsay B.  
**Sent:** Wednesday, May 25, 2022 6:03 PM  
**To:** Parrish, Elyssa  
**Subject:** Fwd: [External] 2022 Promise Realized Campaign Payment \$100,000

Please put on the CC order inventory.

**Lindsay Hackett**  
 Deputy Chief Administrative and Financial Officer  
*City of Springfield, Massachusetts*  
36 Court Street  
Springfield, MA 01103  
 Phone: 413.787.7818  
 Email: [lhackett@springfieldcityhall.com](mailto:lhackett@springfieldcityhall.com)

Begin forwarded message:

**From:** "Acobe, Melanie A." <MAcobe@springfieldcityhall.com>  
**Date:** May 25, 2022 at 4:39:11 PM EDT  
**To:** "Blumenfeld, Matt" <MBlumenfeld@springfieldlibrary.org>, "Hackett, Lindsay B." <LHackett@springfieldcityhall.com>, "Parrish, Elyssa" <EParrish@springfieldcityhall.com>  
**Cc:** Stephen Cary <scary@focusspringfield.com>, Campaignassistant <Campaignassistant@springfieldlibrary.org>, "Baker, William" <WBaker@springfieldcityhall.com>, "Fogarty, Molly" <lfogarty@springfieldlibrary.org>, "Mitchell, Melissa D." <MMitchell@springfieldcityhall.com>, matthew@financialdevelopmentagency.com, "Caulton, Helen" <hcaulton@springfieldcityhall.com>, "Ashe, Thomas" <TAshe@springfieldcityhall.com>, "Plante, TJ" <TPlante@springfieldcityhall.com>, Patrick Markey <pmarkey@markeybarrett.com>, Mary Costello <marycostello@costello-leiter.com>, "Ashe, Thomas" <TAshe@springfieldcityhall.com>  
**Subject: RE: [External] 2022 Promise Realized Campaign Payment \$100,000**

Good Afternoon Matt,

I'm just reviewing this email. I am cc'ing Lindsay on this email for response since I'm no longer the Budget Director for the City. I am now Director of ARPA. She will be able to assist you with the report and getting the item added to the next City Council agenda.

Thanks,  
**Melanie A. Acobe**  
 Director of ARPA  
 Office of Administration & Finance  
 36 Court Street  
 Springfield, MA 01103  
 W: (413) 784-4866

Attachment: Libraries Promise Realized Donation 100,000 (6820 : Springfield Library Foundation - \$100,000.00)

**From:** Blumenfeld, Matt <MBlumenfeld@SpringfieldLibrary.org>

**Sent:** Tuesday, May 24, 2022 12:36 PM

**To:** Acobe, Melanie A. <MAcobe@springfieldcityhall.com>

**Cc:** Stephen Cary <scary@focusspringfield.com>; Campaignassistant <Campaignassistant@SpringfieldLibrary.org>; Baker, William <WBaker@springfieldcityhall.com>; Fogarty, Molly <lfogarty@springfieldlibrary.org>; Mitchell, Melissa D. <MMitchell@springfieldcityhall.com>; 'matthew@financialdevelopmentagency.com' <matthew@financialdevelopmentagency.com>; Caulton, Helen <hcaulton@springfieldcityhall.com>; Ashe, Thomas <TAshe@springfieldcityhall.com>; Plante, TJ <TPlante@springfieldcityhall.com>; Patrick Markey <pmarkey@markeybarrett.com>; Mary Costello <marycostello@costello-leiter.com>; Ashe, Thomas <TAshe@springfieldcityhall.com>

**Subject:** [External] 2022 Promise Realized Campaign Payment \$100,000

Hi Melanie:

I hope this finds you well. I wanted to give you a heads up that the Library Foundation is planning on delivering our \$100,000 payment to the City of Springfield ffor Promise Realized within the next week or so. We will need to get a bank check from PeoplesBank and once we have that in hand, I can drop that off with you.

It would be great to have this on the Council's Agenda and for the Library Foundation to present the payment. It would be great to send out a press release about this (Bill - you and I can discuss at your convenience).

Also, I have been waiting for some time for the official accounting of our payments for Promise Realized. Can you send that over?

Many thanks and all best,

Matt

CAUTION: This email originated outside our organization; please use caution.

Attachment: Libraries Promise Realized Donation 100,000 (6820 : Springfield Library Foundation - \$100,000.00)

City of Springfield  
36 Court Street  
Springfield, MA 01103



Division of Administration  
and Finance

**To:** Springfield City Council  
**From:** Timothy J. Plante, Chief Administrative & Financial Officer  
**Date:** June 6, 2022  
**Re:** Order for Council Meeting – June 6, 2022  
**Cc:** Mayor Sarno

**Purpose:** The purpose of this memo is to provide an explanation of the order sponsored by the Mayor for June 6, 2022 City Council meeting, which requests a transfer in the sum of \$25,000 from the Board of Assessors Salaries and Wages Account into the Board of Assessors Professional Services Account.

**Background:** This Board of Assessors transfer of \$25,000 will be utilized to cover the legal expenses associated with the Eversource case as well as external services associated with the upcoming certification year.

| Department         | Account#     | Account Description   | Transfer Out     | Transfer In      |
|--------------------|--------------|-----------------------|------------------|------------------|
| Board of Assessors | 01141-501000 | Salaries & Wages      | \$ 25,000        |                  |
| Board of Assessors | 01141-530105 | Professional Services |                  | \$ 25,000        |
| <b>TOTAL</b>       |              |                       | <b>\$ 25,000</b> | <b>\$ 25,000</b> |

**CAFO Certification:** This memorandum will confirm that in my professional opinion, as the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in this City Council Order, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

This certification is made in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

Attachment: Board of Assessors Professional Services Transfer (6828 : Budget Transfer Within a Department - \$25,000.00)

City of Springfield  
36 Court Street  
Springfield, MA 01103



Division of Administration  
and Finance

**To:** Springfield City Council  
**From:** Timothy J. Plante, Chief Administrative & Financial Officer  
**Date:** June 6, 2022  
**Re:** Order for Council Meeting – June 6, 2022  
**Cc:** Mayor Sarno

**Purpose:** The purpose of this memo is to provide an explanation of the order sponsored by the Mayor for June 6, 2022 City Council meeting, which requests a transfer in the sum of \$10,000 from the Office of Procurement Salaries and Wages Account into the Office of Procurement Advertising Account.

**Background:** This Office of Procurement transfer of \$10,000 will be utilized to cover the required advertising expenses associated with the upcoming bids that need to be advertised before June 30<sup>th</sup>, 2022.

| Department            | Account#     | Account Description | Transfer Out     | Transfer In      |
|-----------------------|--------------|---------------------|------------------|------------------|
| Office of Procurement | 01138-501000 | Salaries & Wages    | \$ 10,000        |                  |
| Office of Procurement | 01138-534300 | Advertising         |                  | \$ 10,000        |
| <b>TOTAL</b>          |              |                     | <b>\$ 10,000</b> | <b>\$ 10,000</b> |

**CAFO Certification:** This memorandum will confirm that in my professional opinion, as the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in this City Council Order, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

This certification is made in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

Attachment: Procurement Advertising Transfer (6829 : Budget Transfer Within a Department - \$10,000.00)

EXHIBIT



May 16, 2022

Dear Lori Swanson,

The Board of the Thomas J. O'Connor Animal Control & Adoption Center Foundation, Inc., is pleased to award the Thomas J. O'Connor Animal Control & Adoption Center a grant in the amount of \$62,815.00 for the purchase towards the radiology/imaging machine and contract. We will disburse \$50,815.00 in lump sum to cover equipment. Contract total of \$12,000.00 will be distributed in \$2400.00 installments over the next 5 years.

By accepting these funds, you confirm that the Thomas J. O'Connor Animal Control & Adoption Center, is exempt from federal income tax under section 501c(3) of the Internal Revenue Code of 1986. You agree to advise us immediately if there is any change in your organization's exempt status during the term of this grant.

When making any public announcements about this grant, we would appreciate it if you would recognize the support from Foundation TJO for Animal control & Adoption. If you have any questions, please be sure to contact me at (413) 306-5161 or [info@tjofoundation.org](mailto:info@tjofoundation.org).

Sincerely,

A handwritten signature in black ink, appearing to read "Heather Heeb", with a long horizontal flourish extending to the right.

Heather Heeb  
Foundation for TJO Animals  
Board President



## Order Summary

Order No: QUO-77481-W9P8

Revision: 0

Account #: \_

OFFER VOID 30 DAYS FROM ISSUE

Date: 5/6/2022

Bill-To:

Prices are quoted in US Dollar

Sales Specialist: Jessica Mucovic

Billing Point-of-Contact:

Billing POC Email:

Ship-To: Thomas J O'Connor Animal Control

Contact same as billing? Y

Same as  
billing?

Delivery/Install Point-of-Contact:

Delivery/Install POC Email:

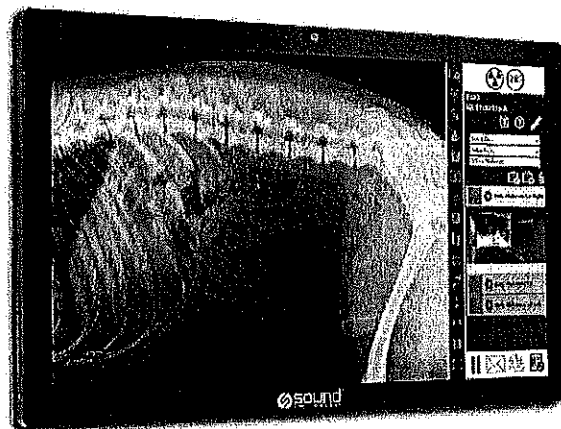
Y

Clinic Phone:

| Description                                                                                                       | Product ID | QTY | Amount      |
|-------------------------------------------------------------------------------------------------------------------|------------|-----|-------------|
| Non-Discountable Item(s)                                                                                          |            |     |             |
| DR 1717G - PACS - HF4 30kW Generator Bundle                                                                       | 95-048     | 1   | \$48,830.00 |
| Sound Assurance Silver Extended Warranty (POS)                                                                    | 60-222     | 6   | \$12,000.00 |
| SUBTOTAL (excludes Shipping and Sales Tax)                                                                        |            |     | \$60,830.00 |
| Shipping                                                                                                          |            |     | \$1,985.00  |
| NET SELLING PRICE (If not included herein, shipping and sales tax charges will be itemized on your final invoice) |            |     | \$62,815.00 |



## Sound DR, PACS, Generator Bundle



### Product Description

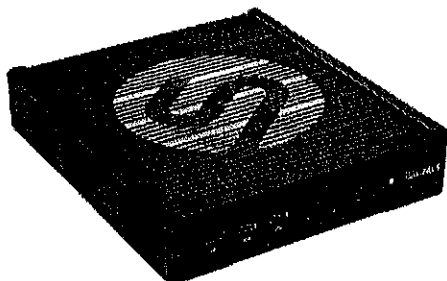
Sound SmartDR® is the fastest selling, most reliable digital radiography platform available for veterinary imaging. Incorporating the wisdom gained from thousands of systems installed, and millions of exams performed. Sound SmartDR® provides the easiest, most intuitive imaging experience ever created. A Sound exclusive, MUSICA™ intelligent image processing eliminates the need for individual processing files for various different anatomies and views. By isolating image data into layers, and processing each layer individually, MUSICA™ delivers consistent, high quality images from patient to patient, view to view, and user to user.

### Sound SmartDR+ Gdx Included Components

- **Sound 24" AIO Workstation**
  - OS: Windows 10 Enterprise 2016 LTSB
  - Disk Space: 1TB HDD
  - Processor: Intel i5-6500TE
  - Memory: 8GB
  - Display: 23.8" Touchscreen
  - Graphics: Intel HD Graphics 530
  - H: 13.7" x W: 22.3" x D: 1.8"
  - Weight: 17.6 lbs.
- **Varex 4343R v3 Detector**
  - Panel Size: 17"x17"
  - Scintillator: DRZ+ Low Dose Gadax
  - Pixel Matrix: 3052x3052
  - Pixel Pitch: 139 µm
  - Resolution: 3.6 lp/mm
  - A/D Converter: 16-bit
  - V55 v2 ASIC Technology - 50% Reduction of Noise Equivalent Dose
- **Ultra-Flat Wall Mount**
  - Universal Vesa Wall Mount
  - Fold-Away Keyboard/Mouse Tray
  - Adjustable Display Height
  - H: 30" x W: 12" x D: 2"
- **On-Site Installation and Remote Training**
  - On-site installation and remote training performed by a trained Field Applications Specialist
- **Sound SmartDR® Added Value**
  - MUSICA™ Intelligent Image Processing
  - Free Automatic Software Updates
  - On-Board Training Tutorial Videos
  - In-App User Feedback



## Sound SmartPACS™



### Product Description

Sound SmartPACS™ provides DICOM Image viewing throughout the veterinary hospital utilizing the same, simple, intuitive design style as the Sound SmartDR® user interface. This allows for easy access to DICOM images wherever they are needed, on any device - Microsoft, Apple, or Android. Sound SmartPACS™ is completely auto-updateable, so the latest features and enhancements will always be available, with no manual intervention required by the hospital staff.

### Sound SmartPACS™ Included Components

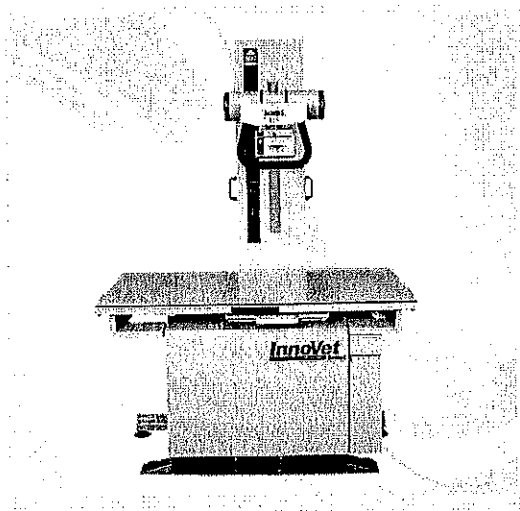
- **Sound SmartPACS™ Device**
  - OS: Windows 10 Enterprise Embedded
  - Disk Space: 1TB SSD - Locally Cache 100,000 DICOM Images
  - Processor: Intel i5-4300U
  - Memory: 8GB
  - Wall Mount Capable
  - H: 1.6" x W: 8.1" x D: 8.4"
  - Weight: 5.2 lbs
- **Sound SmartPACS™ Viewer**
  - Unlimited Licensing
  - Browser Based Application
  - Zero-Footprint on Workstations
  - Phone, Tablet, or Desktop Workstations
  - Microsoft, Apple, or Android Devices
- **Sound SmartPACS™ Added Value**
  - Free Automatic Software Updates
  - On-Board Training Tutorial Videos
  - Sound Remote Recovery Media
  - Customer Support Portal with Online Chat



## Order Summary

Order No: QUO-77481-W9P8

Revision: 0



### Product Description

Sounds partnership with Summit Industries spans over 20 years. The reliability of Summit generators is among the best in the industry and they are backed with a 7-year warranty. The Sound Digital Radiography system was designed and tested with this product to ensure you are getting the best DR system available.

### Summit HF4 - High Frequency Generator for Vet

- **Generator Specifications**
  - High Frequency Technology
  - 32 kW rating
  - Digital Display of kVp, mA and mAs
  - Built-in tube protection
  - Built-in self-diagnostics
  - Automatic generator "shut off" circuit
  - H: 82.5" x W: 108" x D: 84"
  - Weight: 420lbs
- **Integrated Table / Tubestand**
  - 4-way Floating tabletop: 67" x32"
  - Welded base construction
  - Tube Stand Handles
- **Sound Integration Kit (included)**
  - Adjust kVp and mA from SmartDR
  - Capture technique used for Reporting
  - Integrated Technique Chart
- **X-Ray Tube**
  - 1.0 - 2.0 mm Focal Spot, 140,000 heat units
- **Collimator**
  - Manual Collimator with light field
  - Swivel mount
  - Long Life "soft start" bulb circuits
  - Field light "on time" 30,60,90 and 120 sec.
- **Warranty**
  - System: Seven (7) years
  - X-ray tube: Seven (7) years
- **Operation (electrical service)**
  - 1 phase, 208-240v, 100 - 125 amps

City of Springfield  
36 Court Street  
Springfield, MA 01103

Division of Administration  
and Finance



**To:** Springfield City Council  
**From:** Timothy J. Plante, Chief Administrative & Financial Officer  
**Date:** June 1, 2022  
**Re:** Order for Council Meeting – June 6, 2022  
**Cc:** Mayor Sarno

**Purpose:** The purpose of this memo is to provide an explanation of the order sponsored by the Mayor for the June 6, 2022 Council meeting. This order is needed to appropriate \$1,500,000 in FY22 Certified Free Cash as an OTPS source for the FY23 Budget as a means to begin addressing the backlog of converting private ways.

**Background:** The funds that will be provided will be split into two categories:

1. Private ways that are in severe disrepair and / or dirt road that serve a significant amount of residents, where the roadways will require a significant subgrade work that will include drainage, subbase improvements, curbing, etc. It is estimated that \$900,000 - \$1 million will be used for this purpose and we will be able to complete 3-5 streets.
2. Private ways that require minimal improvements, including paving, minimal drainage improvements and minimal curb installation. It is estimated that \$500,000 – \$600,000 will be utilized for this purposed, that will be able to address 8-12 streets.

Once the roadways are completed, all of the private ways will be petitioned to the state to be accepted as public ways within the City.

**CAFO Certification:** This memorandum will confirm that in my professional opinion, as the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in this City Council Order, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

This certification is made in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

Attachment: CAFO Cert - Private Ways Transfer \$1.5M (6833 : Transfer - FY21 Certified Free Cash to Private Ways - \$1,500,000)

City of Springfield  
36 Court Street  
Springfield, MA 01103



Division of Administration  
and Finance

**To:** Springfield City Council  
**From:** Timothy J. Plante, Chief Administrative & Financial Officer  
**Date:** June 6, 2022  
**Re:** Order for Council Meeting – June 6, 2022  
**Cc:** Mayor Sarno

**Purpose:** The purpose of this memo is to provide an explanation of the order sponsored by the Mayor for the June 6, 2022 City Council meeting requesting a transfer of 10% of the City's FY21 Certified Free Cash into the Other Post-Employment Benefits (OPEB) Trust.

**Background:** Other Post-Employment Benefits (OPEB) are benefits offered to a retiree other than their pension. The major benefit provided to City retirees is health insurance, but OPEB also includes life and dental insurance. Similar to an employee's pension benefits, OPEB are earned during the employee's active working career, but are not actually paid until retirement.

As of the end of Fiscal Year 2021, the City's total unfunded accrued liability was \$1.6B. Currently, the City funds OPEB on a pay-as-you-go basis. In 2014, the City Council approved the creation of an OPEB Trust Fund, and the CAFO appointed an OPEB task force to discuss possible funding strategies.

Based on the recommendations of the OPEB task force, the City has begun depositing 10% of Free Cash each year in the OPEB Trust Fund. The City's FY21 Certified Free Cash totaled \$27,631,931, which will make the Fiscal Year 2022 contribution \$2,763,193. After this year's contribution, the balance of the OPEB Trust Fund will rise to \$6.2M.

**CAFO Certification:** This memorandum will confirm that in my professional opinion, as the Chief Administrative and Financial Officer, after an evaluation of all pertinent financial information reasonably available, that the City's financial resources and revenues are and will continue to be adequate to support the proposed expenditures and obligations involved in this City Council Order, without a detrimental impact on the continuous provision of the existing level of municipal services, in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

This certification is made in accordance with Section 2(f) of Chapter 656 of the Acts of 1989, as added by Section 1 of Chapter 468 of the Acts of 2008.

Attachment: CAFO Cert - OPEB Transfer \$2.8M (6834 : Free Cash to OPEB Trust - \$2,763,193)