



Historical Commission

Regular

~ Minutes ~

36 Court Street
Springfield, MA 01103
<http://www.springfieldcityhall.com>

Alvin Allen
(413) 787-6020

Wednesday, March 1, 2023

10:00 AM

Richard Neal Municipal Operations Center

I. Call to Order

10:00 AM Meeting called to order on March 1, 2023 at Richard Neal Municipal Operations Center, 70 Tapley Street, Springfield, MA.

Attendee Name	Title	Status	Arrived
Thomas Belton		Absent	
Vincent Walsh	Chair	Absent	
Alfonso Nardi	Vice-Chair	Present	
Judith Crowell	CPC Representative	Absent	
William Duquette		Absent	
Bryan Mcfarland		Absent	
Walter Kroll	Alternate	Present	

II. Other Matters Properly before the Commission

1. Informational (ID # 7253)

Discussion: New Construction Guidelines - Architectural Detail & Construction

Discussion: New Construction Guidelines - Architectural Detail & Construction

COMMENTS - Current Meeting:

Summary of Meeting:

Guidelines for New Construction with respect to the Architectural Detail & Construction were discussed:

- Page 12 of the Dietz document was referenced - We need a visual representation of the details not just the house, scale and street scape. The need for visual clarity is very important.
 - Details should be drawn as part of the drawn package submitted to scale. All details should be included in all elevations, not just the front façade.
 - Windows and Doors: Should be drawn to scale so that the amount of fenestration vs solid wall is observable. It should include whether there is a grid pattern, trim, are there storms? (with/without casing), type of glass, etc. On doors, are there panels? Is there glazing; is there trim, corner boards or caps; hardware that is specific?
 - Photos should be specifically representative of the detail or photos could be presented of another property where the

design being proposed is the same/similar and includes the specific detail.

- Questions & Considerations regarding the more refined details or features, such as:
 - Porch Details:
 - What are the proposed balusters, columns and posts? What are the details of them? What do the rails look like? What are the heights of the rails? Photographs can be submitted to provide visual representation of proposed porch details.
 - Gutters & downspouts were discussed. Are not currently controlled, but could be reviewed for recommendation.
 - Porch skirting was also discussed - what type of porch skirting is being proposed? Style? Provide a visual representation
 - Porch flooring/decking - would not to provide materials, orientation and design
 - Stairs & hand rail - open stair, size of stairs, materials, style and design would need to be submitted.
 - Chimneys are also important to include how many chimneys, details, including design, materials and dimensions.
 - Details regarding attic, bathroom vents, soffit vents, solar panels and other appurtenances should all be included. Discussion ensued regarding solar panel shingles not yet available for consumption.

- Page 29 Detail Configuration should include all four exterior elevations.

Dimensions on the drawing, measurements, specs, photos of details, examples, photos of similar house with similar details would help to make a comprehensive, informed decision

Important to have this process give the owner an opportunity to provide their own background and visualizations of what they see and the Commission can lead them and help them understand what the commission is hoping to see based on guidelines.

It would be beneficial to have a sample application packet available to petitioners to better understand the Commission's expectations with respect to the new construction guidelines.

Once all of the subcommittees have had an opportunity to review the materials from each meeting, the Commission can begin working on a draft that can then be provided to PVPC as a working document.

2. Informational (ID # 7254)

Public Speak-Out Session

Public Speak-Out Session